

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 28, 2018 11:47 AM
To: Parkinson, Elizabeth PREM:EX
Subject: Fw: Harbour Air Flight Itinerary. Thanks for booking!

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: reservation@harbourair.com
Sent: Wednesday, February 28, 2018 11:46 AM
To: Loubert, Danny PREM:EX
Reply To: reservation@harbourair.com
Subject: Harbour Air Flight Itinerary. Thanks for booking!

[Check Flight Status](#)[Manage Flight](#)[Deals & Specials](#)[High Flyer Rewards](#)[My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

We are listening! Harbour Air has been hearing from our guests for years that we need to provide better transportation options to and from our locations throughout British Columbia. We believe that having ride sharing options will help us alleviate pick up/drop off wait times as well as the high parking costs in the lots adjacent to some of our terminals. If you agree, we are asking you to help us by [Clicking Here](#) to show your support.

Harbour Air Team

Customer Information

Account

HAS #

s.22


Name

Danny Loubert

Booking s.22

Tuesday, February 27, 2018

Flight #701

07:30 Pitt Meadows / Map 

08:05 Victoria Harbour / Map 

35 minutes

KK- Confirmed

1 Passenger(s) - GoFlex

. Danny Loubert, Male

[Add to Calendar](#)

Invoice	s.17
Air Transportation Charges	
Sked 700 : Standard GO Flex	\$151.73
Taxes, Fees and Charges	
All Skeds - Baggage : Checked Baggage Fee	\$0.00
Sked 700 : Carbon Offset	\$0.65
Billing	\$152.38
Taxes	\$0.00
Grand Total	\$152.38
Turbobucks	\$152.38
Date / Time	February 27, 2018 @ 7:08:22 AM
Summary	#TU1100494
Service	Turbobucks
Ticket	TU1100494

Fare Conditions:

Refundable up to 15 minutes prior to Departure
Changeable up to 15 minutes prior to Departure
Select Seating \$10 (space permitting)
50% cancellation fee for groups of 4+ if cancelled within
24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed
25 lbs. (space available)
\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed
15 lbs. (space available)
\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed
\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of
departure

Booking s.22

Wednesday, February 28, 2018

Invoice s.17

Flight #710**16:45 Victoria Harbour / Map** **17:20 Pitt Meadows / Map** **35 minutes****KK- Confirmed****1 Passenger(s) - GoFlex****Danny Loubert, Male****Add to Calendar****Air Transportation Charges**

Sked 700 : Standard GO Flex \$151.73

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 700 : Carbon Offset \$0.65

Billing \$152.38

Taxes \$0.00

Grand Total \$152.38

Turbobucks \$152.38

Date / Time February 27, 2018 @ 7:08:22 AM

Summary #TU1100494

Service Turbobucks

Ticket TU1100494

Fare Conditions:

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:**All routes (except routes listed below)**

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of departure

Booking Information

Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount

of their flight and have return flights cancelled.

Please be prepared to show government issued photo identification. It's required for all passengers 18 years and older.

Our records indicate that the passenger(s) reserved on the flight(s) is/are **not an Unaccompanied Minor (11 and under)**.

Luggage restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.

The maximum weight per single piece of luggage is 50 pounds.

Wait-listed flights and tours are considered confirmed when the passenger receives the call; voicemails do not guarantee confirmation. Please contact our reservations department at 1-800-665-0212 at your earliest convenience if you receive a wait-list voicemail.

Cancellations:

- Please note that flights may experience delays or cancellations due to inclement weather.
- Scheduled flight group bookings of 4 or more: any cancellations made within 24 hours of departure are subject to a 50% cancellation fee. (For passengers booked on GoGOLD, Flex & Lite/ GoFAST fares are non-refundable)
- Scenic and packaged tours: any cancellations made within 24 hours of departure are subject to a 100% cancellation fee.
- Flights departing from or terminating in Maple Bay will stop and/or transfer at Ganges, Salt Spring Island.
- **Aircraft type** specified at time of booking may be subject to change due to operational requirements and is subject to availability.
- **Complimentary shuttle service** (drop-off only) is available at our downtown Vancouver, South Vancouver (YVR), Victoria and Whistler locations.

Thank you for choosing Harbour Air Seaplanes!

Reservations Toll Free: 1-800-665-0212

www.harbourair.com

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 **tripadvisor**

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Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 28, 2018 11:38 AM
To: Cavanagh, Judy PREM:EX
Subject: Can you check the Main line and call me back?

Importance: High

Hi Judy,

The main line 604-7765-1600 doesn't appear to be working. Can you call me on my mobile when you can.

s.22

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 28, 2018 10:39 AM
To: Cavanagh, Judy PREM:EX
Subject: Accepted: Cabinet chairs

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 28, 2018 10:35 AM
To: Schroeder, Randy CITZ:IN
Subject: Accepted: painting and Millwork

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, February 26, 2018 2:02 PM
To: Cavanagh, Judy PREM:EX
Subject: FW: Hello from snowy Victoria!

Hi Judy,

Have you heard anything?

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Gallant, Linda GCPE:EX
Sent: Monday, February 26, 2018 1:04 PM
To: Sherlock, Stephanie GCPE:EX
Cc: Loubert, Danny PREM:EX
Subject: Re: Hello from snowy Victoria!

Thanks for the quick reply!

Sent from my iPhone

On Feb 26, 2018, at 1:02 PM, Sherlock, Stephanie GCPE:EX <Stephanie.Sherlock@gov.bc.ca> wrote:

Yes this has been approved by Judy

Sent from my iPhone

On Feb 26, 2018, at 1:01 PM, Gallant, Linda GCPE:EX <Linda.Gallant@gov.bc.ca> wrote:

Hi Danny
I've been thinking of you all morning. Thanks for getting back to me.

Stephanie do you know if Judy is involved with this move.

Cheers Linda

Sent from my iPhone

On Feb 26, 2018, at 12:58 PM, Loubert, Danny PREM:EX
<Danny.Loubert@gov.bc.ca> wrote:

Hi Linda,

We are awaiting word on this through Judy Cavanagh. Can you please check with your side if it has been communicated?

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives

From: Gallant, Linda GCPE:EX
Sent: Friday, February 23, 2018 3:11 PM
To: Loubert, Danny PREM:EX
Subject: Hello from snowy Victoria!

Hi Danny,
When you have a moment can we chat about moving Lele and Shruti to your building.

Have a lovely weekend! Linda

Linda Gallant
Facilities Services Advisor
GCPE – HQ
4th Floor, 617 Govt St
Victoria BC V8W 9V1

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, February 26, 2018 10:26 AM
To: 'danp@opwtc.ca'
Cc: 'Security@panpacificvancouver.com'
Subject: Elevator Access Thursday March 1st

Hi Dan,

Can we please have the elevator available Thursday morning from 930-1030.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, February 23, 2018 2:36 PM
To: Nash, Amber PREM:EX
Subject: Fw: Can you help

Importance: High

Hi Amber,

Please see the note from Philip Yung with Multiculturalism.

Warmest Regards,

Danny

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Yung, Philip TAC:EX <Philip.Yung@gov.bc.ca>
Sent: Friday, February 23, 2018 2:30 PM
To: Loubert, Danny PREM:EX
Subject: Can you help

Hi Danny,

Our ministry has just cancelled a book launch event that was suppose to take place tonight at 6pm at Vancouver convention centre.

Premier was invited and we wanted to ensure the P.O. knows it has been cancelled.

The MO would have contacted them per protocol but I wanted to make sure his EA or MA knows. Can you please help to get the message to them.

Thanks
Philip

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, February 23, 2018 12:39 PM
To: Tello, Romeo PREM:EX
Subject: FW: Cancelling Romeo's number

FYI

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, February 23, 2018 12:39 PM
To: Loubert, Danny PREM:EX
Subject: RE: Cancelling Romeo's number

Will do. Thanks Danny.

From: Loubert, Danny PREM:EX
Sent: Friday, February 23, 2018 12:30 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Cancelling Romeo's number

Hi Elizabeth,

Can you place a request to have Romeo's mobile number cancelled as of the 1st of March?

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, February 23, 2018 11:21 AM
To: FIN FSA MIN OFF FIN:EX
Subject: FW: DLOUBERT s.17 03FEB18 Purchasing Card
Attachments: DLOUBERT s.17 03FEB18 Receipts.pdf; DLOUBERT s.17 03FEB2018.xlsm; Coffee Milk Cream BEA.PDF; jan 29th Ckingston - Signed.pdf

Hello,

Please find the attached Approved Feb Pcard Reconciliation for Danny Loubert. I have also attached Receipts and Supporting BEA's

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Cavanagh, Judy PREM:EX
Sent: Friday, February 23, 2018 7:53 AM
To: Loubert, Danny PREM:EX
Subject: RE: DLOUBERT s.17 03FEB18 Purchasing Card

Approved.

There is no air fare on this claim. No travel during this period?

Thanks.

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: judy.cavanagh@gov.bc.ca

From: Loubert, Danny PREM:EX
Sent: Thursday, February 22, 2018 4:40 PM
To: Cavanagh, Judy PREM:EX
Subject: DLOUBERT s.17 03FEB18 Purchasing Card

Hi Judy,

Please find my attached Feb Purchasing Card reconciliation for your approval.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, February 23, 2018 7:53 AM
To: Higgins, Keira PREM:EX
Cc: Cavanagh, Judy PREM:EX
Subject: DMC this morning

Hi Keira,

Judy will be answering the call this morning. If you could please send her a text when you are ready
s.22

Warmest Regards

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 22, 2018 2:17 PM
To: Wong, Tamarra PREM:EX
Subject: Accepted: Leg Tour

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 22, 2018 1:14 PM
To: VCO Boardrooms, PREM PREM:EX
Subject: Accepted: Staff Meeting

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 21, 2018 3:43 PM
To: Viaud, Chantille PREM:EX
Subject: FW: APPROVED: Amelia Chantille Viaud - Employee Supplier s.22

Hi Chantille,

Please see below for your Supplier Number (only used for your travel) for your reference.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Poldrugovac, Saija FIN:EX
Sent: Tuesday, February 20, 2018 3:45 PM
To: Loubert, Danny PREM:EX
Subject: FW: APPROVED: Amelia Chantille Viaud - Employee Supplier s.22

Here you go.
You will want to fill out her name on your pcard travel as Amelia....

From: Littler, Dana FIN:EX
Sent: Tuesday, February 20, 2018 3:33 PM
To: Poldrugovac, Saija FIN:EX
Subject: APPROVED: Amelia Chantille Viaud - Employee Supplier s.22

Employee							Add	
Last Name	First Name	Middle Names	Employee Number	Supplier Number	Ministry Alpha	Active	Address	
VIAUD	AMELIA	CHANTILLE	s.22		FS	<input checked="" type="checkbox"/>	OFFICE	
						<input type="checkbox"/>		

From: Poldrugovac, Saija FIN:EX
Sent: Tuesday, February 20, 2018 1:49 PM
To: CFFSHELP, FIN FIN:EX
Cc: Loubert, Danny PREM:EX
Subject: Rush Supplier Number

Hi Dana,

Can you please request a supplier number for the Premier's Office employee

Chantille Viaud
Ee# s.22
740-999 Canada Place
Vancouver V6C 3E1

Chantille.Viaud@gov.bc.ca

Thanks!
~Saija

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 21, 2018 12:32 PM
To: Cavanagh, Judy PREM:EX
Subject: Accepted: Office

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 20, 2018 4:24 PM
To: Viaud, Chantille PREM:EX
Subject: Full name

Hi Chantille,

Can you confirm if Chantille is your first name or middle name (legally)

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 20, 2018 11:23 AM
To: LP Premiers Vancouver Office; Hagglund, Jarrett GCPE:EX; Behrens, Marlene GCPE:EX; Banfield, Elena GCPE:EX
Cc: Clark, Layne PREM:EX; Wong, Tamarra PREM:EX; Van Meer-Mass, Kate PREM:EX
Subject: Fire Evacuation Drill 2018
Attachments: Annual Evac Drill 2018.pdf; Emergency Procedures Final.pdf
Importance: High

Good Morning VCO staff,

Following the invite I sent please see the note about the fire evacuation drill happening on Monday March 5th at 10:00AM. I will send out another reminder late next week, If you have meetings scheduled for this time it is strongly recommended they be taken off site.

Should you have any questions please feel free to see myself, Maria or Charlotte.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Neria Espenilla [<mailto:neriae@opwvtc.ca>]
Sent: Tuesday, February 20, 2018 11:12 AM
Cc: Danilo Paunovski; Larry Siegrist; WTC Maintenance
Subject: Fire Evacuation Drill 2018
Importance: High

Dear Tenant,

Please see attached Memorandum pertaining to the Annual Fire Evacuation Drill scheduled to be held on **Monday, 5th March 2018 at 10:00AM.**

Please note that there will be no access to the building elevators during the drill. People who are in wheelchairs or have difficulty using the stairs are advised to go out of the building before the drill starts.

Also attached is the Evacuation Drill Checklist that is required to be filled in by your Office Warden or Assistant Warden and hand over to the Chief Warden or to CP Operation Personnel who will be present during the drill.

Everyone's participation is mandatory and we appreciate your cooperation.

Yours truly,

WTC Building Management

Ria Espenilla
Executive Administrative Asst. | Ocean Pacific Management Ltd.



Please consider the environment before printing this e-mail.

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 20, 2018 10:09 AM
To: Pearson, Barbera JAG:EX
Subject: CP Temp Pass

Good Morning Barb,

I hope you are doing well!

I have given Doug his Pass for the 6th floor but he still has the temporary card. Can you please remind him to bring it the next time he is in Vancouver.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, February 19, 2018 4:44 PM
To: Wong, Tamarra PREM:EX
Subject: Accepted: AC/AA Meeting

Wensink, Alison PREM:EX

Subject: FW: Premier's Office Fiscal Year End meeting
Location: Hemlock, Room 116

Start: Tue 2018-02-27 9:30 AM
End: Tue 2018-02-27 11:00 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Graham2, Dorothy LASS:EX

-----Original Appointment-----

From: Graham2, Dorothy LASS:EX
Sent: Tuesday, February 13, 2018 12:28 PM
To: Graham2, Dorothy LASS:EX; Parkinson, Elizabeth PREM:EX
Subject: Premier's Office Fiscal Year End meeting
When: Tuesday, February 27, 2018 9:30 AM-11:00 AM (UTC-08:00) Pacific Time (US & Canada).
Where: Hemlock, Room 116

Elizabeth 7-1805

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, February 19, 2018 3:08 PM
To: Parte, Maura PSA:EX
Subject: FW: Ministerial Assistant Position

Hi Maura,

Do you need this for your records? Or do I need to hold onto this?

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Loubert, Danny PREM:EX
Sent: Tuesday, September 12, 2017 3:25 PM
To: s.22
Subject: RE: Ministerial Assistant Position

Hi s.22

I wish the best and I look forward to the day were our paths cross again,

Sincerely,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: s.22
Sent: Tuesday, September 12, 2017 2:46 PM
To: Loubert, Danny PREM:EX
Subject: Re: Ministerial Assistant Position

Thank you Danny for the update. You, along with the transition team, have been stellar!

Wishing you the very best moving forward,
s.22

On Sep 12, 2017, at 2:42 PM, Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca> wrote:

Please see below sent on behalf of Maura Parte, Hiring Committee.

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Dear s.22

We are writing today to update you on our hiring process and to thank you again for your interest in working with the government and in helping move forward a progressive and inclusive British Columbia.

As part of this process, we received expressions of interest from over 300 talented and committed individuals and in our first round of hiring interviewed close to 100 of them. In every possible way we were impressed and encouraged by the quality of candidates interviewed and by the breadth of skill and experience that they represented.

We have now moved forward with the selection process for the Ministerial Assistant positions, and although you were not included in that group, we would like to assure you that your file and application remain open and as other vacant positions are rolled into the hiring process you will most definitely be considered for those.

We are appreciative of, and grateful, for your willingness to meet with the interview team and to share so generously your time and your professional experiences with them.

Thank you again for your interest in working for our new government.

Yours truly,

Maura Parte
Human Resources Advisor
On behalf of the Hiring Committee

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, February 19, 2018 12:26 PM
To: Clark, Layne PREM:EX
Subject: Adding Chantille to the Wed Staff Meeting

Hi Layne,

Would you be able to send an invite to Chantille for the Staff meetings? (she will be in Victoria this coming Wednesday and will be joining in person)

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, February 19, 2018 11:15 AM
To: Viaud, Chantille PREM:EX
Subject: Business Card Proof
Attachments: Chantille Viaud Proof.pdf

Hi Chantille,

Please see the attached proof for your business cards, Please double check the format and Spelling for any errors.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, February 19, 2018 9:06 AM
To: Cavanagh, Judy PREM:EX
Subject: Accepted: Staff meeting

Wensink, Alison PREM:EX

Subject: Canceled: Minister Flemming
Location: SSBC WTS R TP Canada Place MTIC:EX

Start: Thu 2018-02-15 1:00 PM
End: Thu 2018-02-15 3:00 PM
Show Time As: Free

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Loubert, Danny PREM:EX
Resources: SSBC WTS R TP Canada Place CITZ:EX

Importance: High

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 15, 2018 9:24 AM
To: Viaud, Chantille PREM:EX
Subject: FW: Danny Loubert - Office of the Premier
Attachments: Danny Loubert - Office of the Premier

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 14, 2018 4:16 PM
To: Louie, Jacqueline JTT:EX
Subject: Accepted: Staff Meeting

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 14, 2018 3:57 PM
To: Viaud, Chantille PREM:EX
Subject: FW: Harbour Air Flight Itinerary. Thanks for booking!

Hi Chantille,

Please see your flight reservation. I have added it to your calendar.

Please let me know if there is anything else you need.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: reservation@harbourair.com [mailto:reservation@harbourair.com]
Sent: Wednesday, February 14, 2018 3:55 PM
To: Loubert, Danny PREM:EX; Parkinson, Elizabeth PREM:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!



[Check Flight Status](#) | [Manage Flight](#) | [Deals & Specials](#) | [High Flyer Rewards](#) | [My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & SaltSpring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

Harbour Air Team

Customer Information

Account

HAS #

s.22

Name

Danny Loubert

Booking **s.22**

Tuesday, February 20, 2018

Flight #2030

07:30 Vancouver Harbour / Map 

08:05 Victoria Harbour / Map 

35 minutes

KK- Confirmed

1 Passenger(s) - GoFlex

· Chantille Viaud, Female

[Add to Calendar](#)

Invoice **s.17**

Air Transportation Charges

Sked 200/300 : Standard GO Flex \$186.64

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

+ Goods and Services Tax \$9.85

Billing \$197.15

Taxes \$9.85

Grand Total \$207.00

Fare Conditions:

Refundable up to 15 minutes prior to Departure
Changeable up to 15 minutes prior to Departure
Select Seating \$10 (space permitting)
50% cancellation fee for groups of 4+ if cancelled within
24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed
25 lbs. (space available)
\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed
15 lbs. (space available)
\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed
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Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of
departure

Booking Information

- **Check-in time is 25 minutes prior to departure.** Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- **Please be prepared to show government issued photo identification.** It's required for all passengers 18 years and older.
- Our records indicate that the passenger(s) reserved on the flight(s) is/are **not an Unaccompanied Minor (11**

and under).

Luggage restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.

The maximum weight per single piece of luggage is 50 pounds.

Wait-listed flights and tours are considered confirmed when the passenger receives the call; voicemails do not guarantee confirmation. Please contact our reservations department at 1-800-665-0212 at your earliest convenience if you receive a wait-list voicemail.

Cancellations:

- Please note that flights may experience delays or cancellations due to inclement weather.
- Scheduled flight group bookings of 4 or more: any cancellations made within 24 hours of departure are subject to a 50% cancellation fee. (For passengers booked on GoGOLD, Flex & Lite/ GoFAST fares are non-refundable)
- Scenic and packaged tours: any cancellations made within 24 hours of departure are subject to a 100% cancellation fee.
- Flights departing from or terminating in Maple Bay will stop and/or transfer at Ganges, Salt Spring Island.
- **Aircraft type** specified at time of booking may be subject to change due to operational requirements and is subject to availability.
- **Complimentary shuttle service** (drop-off only) is available at our downtown Vancouver, South Vancouver (YVR), Victoria and Whistler locations.

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Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 14, 2018 3:32 PM
To: Cavanagh, Judy PREM:EX
Subject: Catering Invoice for Friday

Hi Judy,

The total with the increased participants would be 210. (this includes taxes and delivery). Need your approval to proceed.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

Subject: IM 117 Mandatory Training
Location: Chambers/VCO

Start: Fri 2018-02-23 1:30 PM
End: Fri 2018-02-23 3:00 PM

Recurrence: (none)

Meeting Status: Meeting organizer

Organizer: Wensink, Alison PREM:EX
Required Attendees: Wensink, Alison PREM:EX; Aaron, Sage PREM:EX; Holmwood, Jen PREM:EX; McConnell, Sheena PREM:EX; Van Meer-Mass, Kate PREM:EX; Oreck, Mira PREM:EX; Tello, Romeo PREM:EX; Loubert, Danny PREM:EX; McLaren, Chris PREM:EX; Fogg, Bruce PREM:EX; Kennedy, Christine PREM:EX; Bain, Don PREM:EX; Hendry, Jackie PREM:EX
Optional Attendees: Cavanagh, Judy PREM:EX; Viaud, Chantille PREM:EX; Rochon, Jake PREM:EX

Hello All,

A session has been scheduled from **1:30 pm to 3:00 pm, February 23rd, 2018 in Victoria Chambers/VCO** for the **mandatory IM117 training** (description below). Please let me know if you are able to attend or not. If you are unable to attend this mandatory training, you will be required to attend another session scheduled in the near future. Please make every effort to attend this session as ideally we would like to have as many staff trained as possible.

Please be prepared to provide your employee number to ensure you receive credit for attending the session.

Description of Information Management Training (IM117):

A comprehensive Information Management training module for Ministers' Office staff, and Deputy Ministers' Office staff, focusing on Privacy, Access and Records Management. This session will familiarize or refresh staff with information management requirements and introduce practices and controls that will empower employees to act as good stewards of the information they create and receive. The session focuses on records management requirements, the proactive disclosure of information, the duty to assist an FOI (Freedom of Information) applicant, and proper search for records, and concludes with a reminder of our collective privacy obligations, including what to do in the event of an information incident or privacy breach

Feel free to contact me directly if you have any questions.

Thank you,
Jackie

Jackie Hendry
Director, Executive Operations
Office of the Deputy Minister to the Premier
Desk: 250.387.5894
Cell: 250.893.7467

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 13, 2018 3:56 PM
To: FIN FSA MIN OFF FIN:EX
Subject: E128017 Oreck, Mira
Attachments: E128017 Oreck,Mira.pdf

Good Afternoon,

Please find the attached Travel Claim for Mira Oreck.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 13, 2018 3:19 PM
To: Farmer, Susan PREM:EX
Subject: CLIFF

Hi Susan,

I was hoping to find out if it would be possible to have access to CLIFF in our office? I was looking for access for myself and Charlotte Kingston – Manager Stakeholder Relations.

Would this be something we could look into?

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 13, 2018 1:30 PM
To: Poldrugovac, Saija FIN:EX
Subject: FW: Outstanding invoices for Orca Airways Ltd
Attachments: Charter Template-PREMIER OFFICE - 07301C-1.pdf; ATT00001.txt; Charter Template-PREMIER OFFICE - 07202C-1.pdf; ATT00002.txt

Any luck on these?

Danny Loubert | Support Staff, Operations and Strategic Initiatives Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

-----Original Message-----

From: Lorne Acheson [mailto:lorne@flyorcaair.com]
Sent: Tuesday, February 13, 2018 1:31 PM
To: Loubert, Danny PREM:EX
Subject: Re: Outstanding invoices for Orca Airways Ltd

Hi Danny

Hope you are well. Just checking in to see if you found anything on the 2 unpaid invoices. Ive attached them again to this email

Thanks
Lorne Acheson
Orca Airways
250 266-5555

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 13, 2018 12:45 PM
To: Cavanagh, Judy PREM:EX
Subject: Accepted: Orientation for Chantille

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 13, 2018 12:28 PM
To: Wong, Tamarra PREM:EX
Subject: Accepted: Premier's Office Admin Meeting

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 13, 2018 9:58 AM
To: Wright, Don J. PREM:EX
Subject: Accepted: MEETING: Don Wright and Danny Loubert

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 13, 2018 9:27 AM
To: 'Amy Li'
Subject: 24/7 Building access

Good Morning Amy,

I hope you had a wonderful long weekend,

Can we please have Card s.15,s. granted 24/7 building access to the 7th floor for Chantille Viaud

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, February 9, 2018 3:58 PM
To: Oreck, Mira PREM:EX
Subject: BMO travel Card

When you have 15, give me a call and I can walk you through adding the card to your bills. Alt you can take your statement to any Vancity and they will set it up as well.

s.22

Hope you have a good weekend.

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, February 9, 2018 3:44 PM
To: Henry, David A FIN:EX
Subject: FW: DONE: Logon enabled for VCO Boardrooms, PREM PREM:EX (VCOBDRMS) - iStore 845862/WO1574134

Hi David,

Do we need to wait for the 2nd half of this?

Warmest Reagrds,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Tello, Romeo PREM:EX
Sent: Friday, February 9, 2018 1:56 PM
To: Loubert, Danny PREM:EX
Subject: Fwd: DONE: Logon enabled for VCO Boardrooms, PREM PREM:EX (VCOBDRMS) - iStore 845862/WO1574134

Sent from my iPhone

Begin forwarded message:

From: "Sturrock, Bill ISMC:EX" <Bill.Sturrock@gov.bc.ca>
Date: February 9, 2018 at 1:50:49 PM PST
To: "Tello, Romeo PREM:EX" <Romeo.Tello@gov.bc.ca>
Subject: **DONE: Logon enabled for VCO Boardrooms, PREM PREM:EX (VCOBDRMS) - iStore 845862/WO1574134**

Hello,

Logon has been enabled for the following generic mailbox.

DISPLAY NAME: VCO Boardrooms, PREM PREM:EX
ID: VCOBDRMS
PW: s.15,s.17
EXP:

It will prompt for a new password at first logon.

IDIR password creation rules: <https://www.pwchange.gov.bc.ca/Help.aspx>

**** If connecting from outside of the SPAN network - please go to <https://77000.gov.bc.ca> and it will prompt to reset the password through our Common Login Page. ****

Restarting the workstation may be required to refresh permissions and apply the new access.

The Lync servers require 24-48 hours to configure an account.

Questions? Contact the Shared Services BC Service Desk online, by e-mail at 77000@gov.bc.ca or call 250 387-7000, toll-free 1-866-660-0811.

Thank you.

iStore 845862/WO1574134

Bill Sturrock

Identity and Access Management group

Office of the Chief Information Officer

QUESTIONS? PLEASE CONTACT THE SERVICE DESK:

250-387-7000 or toll-free 1-866-660-0811

Email: 77000@gov.bc.ca, Web: <http://77000.gov.bc.ca>

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, February 9, 2018 12:27 PM
To: Oreck, Mira PREM:EX
Subject: Conference Call ID

Hi Mira,

Please use the following Conference call Information:

Access codes:

Moderator Conference ID: s.15,s.17

Participant Conference ID:

Dial-in Phone Numbers:

s.15,s.17

Danny Loubert | Support Staff, Operations and Strategic Initiatives

Vancouver Cabinet Office | Office of the Premier

P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, February 9, 2018 10:32 AM
To: VCO Boardrooms, PREM PREM:EX
Subject: Accepted: Throne Speech

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, February 9, 2018 10:32 AM
To: VCO Boardrooms, PREM PREM:EX
Subject: Accepted: Budget Speech

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 8, 2018 1:30 PM
To: PREM Tech
Subject: CLIFF ACCESS

Hi Prem Tech,

I was hoping you might be able to point us in the direction of who controls and grants access to CLIFF?

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 8, 2018 10:38 AM
To: Szabo, Maria PREM:EX
Subject: FW: JCAVANAGH s.17 03DEC17

FYI

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Poldrugovac, Saija FIN:EX
Sent: Thursday, February 8, 2018 10:12 AM
To: Loubert, Danny PREM:EX
Subject: RE: JCAVANAGH s.17 03DEC17

Hi Danny,
I've forwarded this to CFFS Help for processing as I only process them when there are transaction charges with 36A10 on them.
THanks!
~Saija

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 7, 2018 2:24 PM
To: FIN FSA MIN OFF FIN:EX
Subject: JCAVANAGH s.17 03DEC17

Hi there,

Please find the attached approved Purchasing Card Reconciliation for Judy Cavanagh.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Wong, Tamarra PREM:EX
Sent: Wednesday, February 7, 2018 2:01 PM
To: Loubert, Danny PREM:EX
Subject: RE: For Approval by Geoff

Hi Danny,

Geoff has approved this.

Thanks,

Tamarra Wong
Executive Coordinator to the Chief of Staff
Office of the Premier
E: tamarra.wong@gov.bc.ca

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 7, 2018 11:14 AM
To: Wong, Tamarra PREM:EX
Subject: For Approval by Geoff

Hi Tamarra,

Please find attached Judy's December Purchasing Card Reconciliation. If you could have Geoff Review and Reply back with Approval it would be greatly appreciated.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 8, 2018 10:12 AM
To: Cavanagh, Judy PREM:EX
Subject: Costs to Date (including pending projects)

Hi Judy,

Not including:
Blinds, Carpet Repairs, Reception Table, Pending Disposal Costs for Asset Disposal

I estimate costs for disposal to be \$1000

Costs to date are Approximately : \$37,000 (\$38,000 with Asset Disposal Costs)
This will be included in the Note.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 8, 2018 10:09 AM
To: Cavanagh, Judy PREM:EX
Subject: Costs to Date (including pending projects)

Tracking:	Recipient	Recall
	Cavanagh, Judy PREM:EX	Succeeded: 2018-02-08 10:18 AM

Hi Judy,

Not including:
Blinds, Carpet Repairs, Reception Table

Costs to date are Approximately : \$37,000
This will be included in the Note.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 8, 2018 9:26 AM
To: Cavanagh, Judy PREM:EX
Subject: Accepted: Danny

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 8, 2018 9:26 AM
To: Kingston, Charlotte PREM:EX
Subject: Erick Pay - JTT

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 7, 2018 2:25 PM
To: Szabo, Maria PREM:EX
Subject: FW: Cabling

FYI ☺

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Larry Siegrist [<mailto:larrys@opwtc.ca>]
Sent: Wednesday, February 7, 2018 1:39 PM
To: Loubert, Danny PREM:EX
Subject: RE: Cabling

See you then.

From: Loubert, Danny PREM:EX [<mailto:Danny.Loubert@gov.bc.ca>]
Sent: February 7, 2018 1:37 PM
To: Larry Siegrist <larrys@opwtc.ca>
Subject: RE: Cabling

9 am works see you then.

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Larry Siegrist [<mailto:larrys@opwtc.ca>]
Sent: Wednesday, February 7, 2018 1:30 PM
To: Loubert, Danny PREM:EX
Subject: RE: Cabling

That will work. 9:00 ish?

From: Loubert, Danny PREM:EX [<mailto:Danny.Loubert@gov.bc.ca>]
Sent: February 7, 2018 1:28 PM
To: Larry Siegrist <larrys@opwtc.ca>
Subject: RE: Cabling

Hi Larry,

I think Friday would be best. (hat work for you?)

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Larry Siegrist [<mailto:larrys@opwtc.ca>]
Sent: Wednesday, February 7, 2018 1:25 PM
To: Loubert, Danny PREM:EX
Subject: Cabling

Hi Danny,

I have the work order for your coax cabling now.
When would be a good time to do the work?

Thanks.

Larry Siegrist

WTC Communications
515-999 Canada Place
Vancouver B.C.

larrys@opwtc.ca
604-641-1200

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 7, 2018 11:36 AM
To: Magee, Tracey FIN:EX
Subject: Danny's Mobile

s.22

My Mobile

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 7, 2018 9:01 AM
To: Infante, James TAC:EX
Subject: can you give us a call 604-775-1600

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 6, 2018 2:38 PM
To: Cavanagh, Judy PREM:EX
Cc: Magee, Tracey FIN:EX
Subject: Assets have been Picked up

Hi Judy, (cc'ing Tracey)

Heritage was in and out in about an hour and have everything out ☺

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 6, 2018 10:38 AM
To: 'danp@opwtc.ca'
Cc: 'neriae@opwtc.ca'; 'Security@panpacificvancouver.com'
Subject: Elevator for Suite 740

Hi Dan,

Can you please release the elevator. They have to come back this afternoon. Can we look at the availability of 1-3 instead?

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 6, 2018 10:04 AM
To: VCO Boardrooms, PREM PREM:EX
Subject: Accepted: Staff Meeting

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 6, 2018 9:59 AM
To: VCO Boardrooms, PREM PREM:EX
Subject: Accepted: Staff Meeting

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 6, 2018 9:31 AM
To: 'Doug McConnell'
Subject: Asset Pick up today

Hi Doug,

Just checking as we haven't heard from you what time you would be arriving today. Can you confirm a 10 start?

Warmest Reagrds,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, February 5, 2018 3:06 PM
To: Kingston, Charlotte PREM:EX; Szabo, Maria PREM:EX
Subject: FW: Fire Warden Educational Training 2018
Attachments: Fire Warden Educational Training 2018.pdf

Importance: High

Hi Charlotte and Maria,

Here are the details about the fire warden Training this Wednesday at 10am.

It will be on the 4th floor in Oceanveiw Suite #5

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Neria Espenilla [<mailto:neriae@opwtc.ca>]
Sent: Thursday, February 1, 2018 11:42 AM
Cc: Danilo Paunovski
Subject: Fire Warden Educational Training 2018
Importance: High

Dear Tenant,

Please find attached memorandum with regards to the upcoming Fire Warden Educational Training 2018.

Kindly email me the names of attendees in your offices on or before 6th February. Your participation is highly appreciated.

Yours truly,

Ria Espenilla
Executive Administrative Asst. | Ocean Pacific Management Ltd.

515 - 999 Canada Place, Vancouver, B.C. V6C 3E1 | Phone (604) 682-7391 | Fax (604) 682-5359
www.ophotelgroup.com



Please consider the environment before printing this e-mail.

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, February 5, 2018 3:00 PM
To: Szabo, Maria PREM:EX; Andruz, Dean FIN:EX
Subject: Fw: iStore Order 843946 (Service Request SR2486981) has been resolved. 55905

Fyi

Sent from my BlackBerry 10 smartphone on the TELUS network.

Original Message

From: Lee, Tim FIN:EX <Tim.Lee@gov.bc.ca>

Sent: Monday, February 5, 2018 2:57 PM

To: Loubert, Danny PREM:EX

Subject: iStore Order 843946 (Service Request SR2486981) has been resolved. 55905

Hi Danny,

iStore Order 843946 - Add Maria Szabo as ADMIN to NC055315 has been resolved.

Regards,

Tim Lee

IT Procurement & Asset Management Coordinator Information Management Branch Supporting the Ministry
Finance Office of the Premier and various agencies, boards and commissions

Tel:(778) 698-3069 Cell:(250)213-7273 Fax:(250)356-1494

This email, including any attachments, may include confidential information and may be protected by law. If you have received this communication in error, please notify me immediately and delete the message, including any attachments, without disclosing or using it.

-----Original Message-----

From: 77000@gov.bc.ca [mailto:77000@gov.bc.ca]

Sent: Monday, February 5, 2018 2:32 PM

To: Lee, Tim FIN:EX

Subject: Your iStore Order 843946 (Service Request SR2486981) has been resolved. 55905

The iStore Order you submitted on 2018-01-31 16:02:53 has been resolved. All items have been Completed, Cancelled or Rejected as applicable.

iStore Number 843946

Service Request Number: SR2486981

Client Reference Number (if applicable): 55905

Preparer: Lee, Tim FIN:EX

Request Details:

ORDER NUMBER: 843946

ORDER STATUS DATE: 2018-01-31

DESCRIPTION: Add Maria Szabo as ADMIN to NC055315 PREPARER ORGANIZATION: WTS-FIN-FINANCE, CITZ, OFFICE
OF THE PREMIER PREPARER NAME: Lee, Tim PREPARER IDIR ID: TIMLEE CLIENT REFERENCE: 55905
COMMENT: Add Maria Szabo as ADMIN to NC055315

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, February 5, 2018 2:51 PM
To: Kingston, Charlotte PREM:EX
Subject: Available for Fire warden Training Wed 10-11?

Hi Charlotte,

The Building is hosting its annual Fire warden training and I was wondering if you would have an hour to attend?

If so I can forward you the details.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, February 5, 2018 2:50 PM
To: 'neriae@opwtc.ca'
Subject: Fire warden Training

Hi Ria,

Maria Szabo
Charlotte Kingston*
Danny Loubert*
*Subject to availability

Thanks,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, February 2, 2018 4:56 PM
To: Brown, Evan PREM:EX
Subject: FW: carving at VCO

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Cavanagh, Judy PREM:EX
Sent: Wednesday, January 24, 2018 1:26 PM
To: McCarthy, Tom IRR:EX
Cc: Tello, Romeo PREM:EX; Loubert, Danny PREM:EX; Szabo, Maria PREM:EX
Subject: RE: carving at VCO

I will Tom, Thank you.

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: judy.cavanagh@gov.bc.ca

From: McCarthy, Tom IRR:EX
Sent: Wednesday, January 24, 2018 9:31 AM
To: Cavanagh, Judy PREM:EX
Cc: Tello, Romeo PREM:EX; Loubert, Danny PREM:EX; Szabo, Maria PREM:EX
Subject: Re: carving at VCO

Sounds great. I can touch base with Karl Morgan to nail the story down. Can you send me a pic of the house post to prompt me of it's various elements when I talk to him?

Sent from my iPhone

On Jan 24, 2018, at 8:40 AM, Cavanagh, Judy PREM:EX <Judy.Cavanagh@gov.bc.ca> wrote:

Hi Tom,

This is wonderful information about a beautiful carving. I've copied other VCO staff. Do you mind if we have the information printed as we intend to create a binder with information about all the art in the office (once we get it. It will be on the coffee table in reception.

We'd have to "nail" down some of the information (about the salmon and eagle).

Thank you for sharing your knowledge.

Judy

From: McCarthy, Tom IRR:EX
Sent: Wednesday, January 24, 2018 12:09 AM
To: Cavanagh, Judy PREM:EX
Subject: RE: carving at VCO

Hi Judy!

Here's the background:

- The art is actually styled as a Coast Salish house-post (as distinct from a totem pole, houseposts were typically in front of doorways, and shorter in stature than totem poles – and are a Salish tradition).
- The housepost was carved by Tsawwassen First Nation artist Karl Morgan in 2008/09, in preparation for the Treaty Effective Date celebration of the Tsawwassen First Nation Final Agreement. Karl is a prominent Tsawwassen artist whose work is featured at the Tsawwassen ferry terminal, downtown Tsawwassen, the Tsawwassen Mills mall, and other places.
- The art was commissioned by Tsawwassen First Nation to be a gift to the Government of British Columbia, from TFN, on the occasion of the Treaty Effective Date, on April 3rd, 2009. Karl was commissioned to carve three house-posts – one 'full-size' piece and two smaller replicas of the first piece. The full-size piece hangs in the Executive Council chambers of Tsawwassen First Nation opposite the head of the table. The smaller replicas were gifted by TFN to BC and Canada on April 3rd, to commemorate the event.
- What I know of the symbolism is as follows:
 - The salmon, I believe, identify the journey the Tsawwassen people went through on their way to treaty.
 - The sun symbolizes 'a new day' – the dawning of a new future under Treaty and self-government.
 - The forest, longhouse etc represent Tsawwassen Lands – you should be able to see English Bluff, which is the big bluff to the south of Highway 17 as you drive to the ferry.
 - I believe the eagle represents the Tsawwassen people, but I can't quite remember that one.

As for where it hangs – my only request is that it hang straight, and that it be hung in a prominent place to remind folks of the solemn commitment to honour treaty commitments and support our Treaty Nations as they work to rebuild their futures.

Prior to joining BC, I worked for TFN for approx. 10 years in a variety of treaty implementation and management roles... so I'm partial to it!

Cheers!
Tom

From: Cavanagh, Judy PREM:EX
Sent: Tuesday, January 23, 2018 8:52 AM
To: McCarthy, Tom IRR:EX
Subject: carving at VCO

Hi Tom,

Would love to have more information about the carving at VCO. Also, if you have any thoughts on where it should be placed, please let me know.

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** judy.cavanagh@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, February 2, 2018 2:34 PM
To: 'Amy Li'
Subject: 24/7 Card Access Changes

Hi Amy,

Can you please record Card number ^{s.15,}_{s.17} Lost and program ^{s.15,s.}₁₇ for Evan Brown 24/7 building access.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

Subject: FW: Fire Evac Drill
Location: Canada Place

Start: Mon 2018-03-05 10:00 AM
End: Mon 2018-03-05 10:45 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Loubert, Danny PREM:EX

Good Morning,

Just wanted to give you all and FYI Canada Place will be doing an evacuation drill on the 5th of March.

Warmest Regards,

Danny

-----Original Appointment-----

From: Loubert, Danny PREM:EX

Sent: Friday, January 26, 2018 11:09 AM

To: Loubert, Danny PREM:EX; LP Premiers Vancouver Office; Behrens, Marlene GCPE:EX; Hagglund, Jarrett GCPE:EX; Banfield, Elena GCPE:EX

Subject: Fire Evac Drill

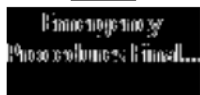
When: Monday, March 5, 2018 10:00 AM-10:45 AM (UTC-08:00) Pacific Time (US & Canada).

Where: Canada Place

Hello VCO Staff,

Please note that there will be a fire evacuation drill on Monday March 5th from 10-1030. If you have meetings during this time it is advised that you move them off site. We will be require to evacuate as per the evacuation plan. (see attached if you are unfamiliar).

Please contact me with any questions you many have.



Danny
Fire Warden

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 1, 2018 3:54 PM
To: Oreck, Mira PREM:EX
Subject: Flights to Victoria for February
Attachments: Thank you for choosing to take off with Helijet!; Thank you for choosing to take off with Helijet!; Thank you for choosing to take off with Helijet!; Thank you for choosing to take off with Helijet!; Thank you for choosing to take off with Helijet!

Hi Mira,

Please see attached flight confirmations for the month of February. I have added them to your calendar. Here are the itemized flights and times. Please let me know if you would like me to make any changes.

Feb 5th 07:50 Van Harbour – Vic Harbour 8:25
16:55 Vic Harbour – Van Harbour 17:30

Feb 13th 07:50 Van Harbour – Vic Harbour 8:25
16:55 Vic Harbour – Van Harbour 17:30

Feb 19th 07:50 Van Harbour – Vic Harbour 8:25 (you and Charlotte)
Feb 20th 16:55 Vic Harbour – Van Harbour 17:30 (you and Charlotte)

We have you and Charlotte checked In overnight at ^{s.15}

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 1, 2018 1:32 PM
To: Wong, Tamarra PREM:EX
Subject: 11. Travel Claim Form.pdf
Attachments: 11. Travel Claim Form.pdf

Here you go 😊

Danny

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 1, 2018 1:02 PM
To: 'neriae@opwtc.ca'
Subject: Fire Evac notice

Hi Ria,

I was wondering if you had a digital copy of the fire Drill notice unfortunately mine was written on by our staff here.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 1, 2018 12:41 PM
To: Kingston, Charlotte PREM:EX
Subject: Changing Flights/Hotel

Hi Charlotte,

Do you want to give me a call back?^{s.22} . There will be charges for late check out if you wanted to and there are a few flights still available please let me know asap and I can start the changes.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 1, 2018 11:51 AM
To: Szabo, Maria PREM:EX
Subject: FW: Fire Warden Educational Training 2018
Attachments: Fire Warden Educational Training 2018.pdf

Importance: High

FYI

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Neria Espenilla [<mailto:neriae@opwtc.ca>]
Sent: Thursday, February 1, 2018 11:42 AM
Cc: Danilo Paunovski
Subject: Fire Warden Educational Training 2018
Importance: High

Dear Tenant,

Please find attached memorandum with regards to the upcoming Fire Warden Educational Training 2018.

Kindly email me the names of attendees in your offices on or before 6th February. Your participation is highly appreciated.

Yours truly,

Ria Espenilla
Executive Administrative Asst. | Ocean Pacific Management Ltd.

515 - 999 Canada Place, Vancouver, B.C. V6C 3E1 / Phone (604) 682-7391 / Fax (604) 682-5359
www.ophotelgroup.com



Please consider the environment before printing this e-mail.

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 27, 2018 12:47 PM
To: Hagglund, Jarrett GCPE:EX
Subject: Office Change

Hi Jarrett,

I hope you are doing well, and thank you for your patience during the project in the West Annex.

I wanted to confirm your move to office 702A (the office beside Don.) pending your confirmation. Do you still want it?

If you need some assistance let us know and we can see what we can provide for help.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, February 26, 2018 5:02 PM
To: Anderson, Dianne S JTT:EX
Subject: RE: Activate CP Access s.15.s. Minah Ahn₁₇

Hi Dianne,

Please test out the card to ensure it is properly programmed.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Anderson, Dianne S JTT:EX
Sent: Monday, February 26, 2018 4:18 PM
To: Loubert, Danny PREM:EX; 'Amy Li'
Subject: Activate CP Access s.15.s. Minah Ahn₁₇

Good afternoon – could you please activate Card No. s.15.s. ₁₇ in the name of Minah Ahn for Suite 730/770 Access and 24/7 Building/Elevator Access.

Thank you.

Dianne Anderson
Contract Manager
Ministry of Jobs, Trade and Technology
Suite 730 – 999 Canada Place
Vancouver, British Columbia, V6C 3E1, Canada
Phone: 1-(604) 660-5886 Fax: 604-660-1320
Dianne.Anderson@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, February 26, 2018 3:29 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-81028 Due March 5, 2018

Hi Alison,

I have no records,

warmest Regards,

Danny Loubert

From: Wensink, Alison PREM:EX
Sent: Monday, February 26, 2018 2:34 PM
To: LP PO Executive Office; LP Premiers Vancouver Office
Subject: Call for Records OOP-2018-81028 Due March 5, 2018

Hello,

Please let me know by March 5th whether or not you have any records responsive to the following request:

Canvassed: All Executive staff, all Vancouver staff

All briefing notes or any other material prepared by the Premier's Office regarding capital funding for the Surrey School District.

(Date Range for Record Search: From 07/18/2017 To 02/16/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, February 26, 2018 2:01 PM
To: Oreck, Mira PREM:EX
Subject: FW: Thank you for choosing to take off with Helijet!

Hi Mira,

Please see your bookings for flights this Thursday,

I have confirmed you on the 350 but if something comes up we will move you to a later flight that day. (see the pending waitlists)

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: passengerservices@helijet.com [mailto:passengerservices@helijet.com]
Sent: Monday, February 26, 2018 1:36 PM
To: Loubert, Danny PREM:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.22
Name	Mira Oreck

Booking s.22

Thursday, March 1, 2018

705

Invoice s.17	
FARE-YWH-OffPeak_2018	\$219.05

07:50 Vancouver Harbour
08:25 Victoria Harbour

35 minutes

Confirmed

1 Passengers - Sale
· Mira Oreck, Female

[Add to Calendar](#)

+ GST	\$10.95
-------	---------

Billing	\$219.05
---------	----------

Taxes	\$10.95
-------	---------

Grand Total	\$230.00
-------------	----------

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

Booking s.22

Thursday, March 1, 2018

722

15:50 Victoria Harbour
16:25 Vancouver Harbour

35 minutes

Confirmed

1 Passengers - Full-Fare
· Mira Oreck, Female

[Add to Calendar](#)

Invoice s.17	
---------------------------	--

FARE-YWH-Full_Winter17-18	\$300.00
---------------------------	----------

+ GST	\$15.00
-------	---------

Billing	\$300.00
---------	----------

Taxes	\$15.00
-------	---------

Grand Total	\$315.00
-------------	----------

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

Booking s.22

Thursday, March 1, 2018

724

16:20 Victoria Harbour

16:55 Vancouver Harbour

35 minutes

Wait List w/Auto Clear -DUPE

1 Passengers - Peak

. Mira Oreck, Female

[Add to Calendar](#)

Invoice s.17

FARE-YWH-PEAK_Winter17-18 \$309.52

+ GST \$15.48

Billing \$309.52

Taxes \$15.48

Grand Total \$325.00

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

Booking s.22

Thursday, March 1, 2018

726

16:55 Victoria Harbour

17:30 Vancouver Harbour

35 minutes

Wait List w/Auto Clear -DUPE

1 Passengers - Peak

. Mira Oreck, Female

[Add to Calendar](#)

Invoice s.17

FARE-YWH-PEAK_Winter17-18 \$309.52

+ GST \$15.48

Billing \$309.52

Taxes \$15.48

Grand Total \$325.00

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure

will also result in the cancellation of any onward and/or return reservations
(additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)
Vancouver International Airport: 5911 Airport Road South, Richmond BC
Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:
Free Parking is available for passengers on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:
Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.
Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.
Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Changes/Cancellations & No Show Penalty:
Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.
After 5pm all next-day travel is non-refundable and only changeable for same-day travel; fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or cancellation fee will apply. Failure to check in 20 minutes prior to departure will also result in any onward and/or return reservations being cancelled with any additional applicable cancellation fees applied.

Baggage Allowance:
Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total.

Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed. Please visit <http://www.catsa-acsta.gc.ca/> for information on how to "Pack Smart" and avoid delays

Baggage Liability:

The liability for the loss of and/or the damage to any personal property, including baggage or goods is limited to an amount equal to the value of such baggage or goods, which shall not exceed \$250.00 (CAD) per passenger, unless greater value declared.

Transportation upon arrival:

Helijet is pleased to offer courtesy shuttle van drop off service within the downtown core in Victoria, Vancouver Harbour, and Nanaimo, ask the driver for drop off locations. Taxis & rental cars may also be available, please ask an agent.

Accessibility:

To ensure your travel is possible, passengers with limited mobility and/or special needs must advise Helijet Reservations at 1.800.665.4354

Pets on Helijet:

If you have a Special Assistance Animal please advise Helijet Reservations. Other small pets and animals are not accepted for carriage, please visit our website for restrictions.

Weather Conditions:.

If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact passengers as early as possible via phone numbers and/or email addresses provided.

Reservations:

Reservations are required for all flights and may be booked online at www.helijet.com or by calling 1.800.665.4354 (within North America).

Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, February 26, 2018 1:43 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-81002 Due March 6, 2018

Hi Alison,

I have no records,

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Monday, February 26, 2018 1:39 PM
To: LP PO Executive Office; LP Premiers Vancouver Office; Wright, Don J. PREM:EX; Christensen, Suzanne PREM:EX; Kennedy, Christine PREM:EX
Cc: Mulloy, Eleanor PREM:EX
Subject: Call for Records OOP-2018-81002 Due March 6, 2018

Hello,

Please let me know by March 6th whether or not you have any records responsive to the following request:

Canvassed: All Executive staff, all Vancouver staff, Don Wright, Suzanne Christensen, Christine Kennedy

All documents, including memos, briefing notes, backgrounders, e-mails, texts, instant messages, media lines, etc., regarding the proposal, planning, rollout and fallout of the government's Kinder Morgan Trans Mountain pipeline announcement on January 30, 2018, in reference to restrictions on the increase of diluted bitumen transportation.

(Date Range for Record Search: From 01/01/2018 To 02/13/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, February 26, 2018 10:50 AM
To: Wong, Tamarra PREM:EX
Subject: RE: s.22 Vacation

Sure thing,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Wong, Tamarra PREM:EX
Sent: Monday, February 26, 2018 10:50 AM
To: Loubert, Danny PREM:EX
Subject: FW: s.22 Vacation

Hi Danny,

Can you please follow up with Mira on this request?

Thanks!

Tamarra Wong
Executive Coordinator to the Chief of Staff
Office of the Premier
E: tamarra.wong@gov.bc.ca
Tel: 250-356-2785 | Cell: 250-208-3085

From: Wong, Tamarra PREM:EX
Sent: Friday, February 23, 2018 12:03 PM
To: Oreck, Mira PREM:EX
Subject: s.22 Vacation

Hi Mira,

s.22 requested vacation s.22

Can you please let me know if you would like to approve or deny it?

Thanks!

Tamarra Wong
Executive Coordinator to the Chief of Staff
Office of the Premier
E: tamarra.wong@gov.bc.ca
Tel: 250-356-2785 | Cell: 250-208-3085

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, February 26, 2018 10:30 AM
To: 'Rick Heard (rheard@vanhoutte.com)'
Cc: Szabo, Maria PREM:EX
Subject: Order for VCO

Contacts: Rick Heard - Van Houtte

Good Morning Rick,

I hope you are doing well!

I recall you recommending a house blend that Van Houtte produces. If possible can we please place an order for this? Delivery by Thursday would be greatly!

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, February 23, 2018 5:10 PM
To: Szabo, Maria PREM:EX
Subject: Fw: Your Reservation Confirmation
Attachments: reservation.ics

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: s.15
Sent: Friday, February 23, 2018 5:03 PM
To: Loubert, Danny PREM:EX
Reply To: s.15
Subject: Your Reservation Confirmation

s.15

Thank you for choosing to stay with us!

Dear Ms Szabo,

We look forward to welcoming you to Victoria during your upcoming visit. Below you will find the specifics regarding your reservation.

Your Reservation Details

CONFIRMATION NUMBER:

s.22

YOUR ACCOMMODATIONS:

Victoria Room Two Queens

GUEST NAME: Bed types are not guaranteed and are subject to
Ms Maria Szabo availability

Adults:

1

Children:

0

NIGHTLY RATE:

\$105.00 CAD plus applicable taxes and fees

s.15

RATE DETAILS:

Provincial Government Rate

- Must present valid proof of government
employment at check-in to qualify for the rate

CHECK-IN:

Monday, February 26, 2018

CHECK-OUT:

Wednesday, February 28, 2018

NUMBER OF NIGHTS:

2

Our Policies

CANCELLATION:

If you have not cancelled 24 hours prior to 4pm day
of arrival local hotel time, you may have incurred
penalty charges or forfeited your deposit.

VALET PARKING:

\$25.00/night, including in-and-out privileges

SELF PARKING:

\$18.00/night, including in-and-out privileges

CHECK-IN TIME:

4:00 PM

CHECK-OUT TIME:

11:00 AM

EXTRA ADULT FEE:

\$30.00/night

*Extra Adult Fee applies if travelling with 3 or more
adults

100% Smoke-Free Environment

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, February 23, 2018 2:34 PM
To: Yung, Philip TAC:EX
Subject: Re: Can you help

Thanks Philip

I'll pass this on to the Premiers EA

Warmest Regards,

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Yung, Philip TAC:EX
Sent: Friday, February 23, 2018 2:30 PM
To: Loubert, Danny PREM:EX
Subject: Can you help

Hi Danny,

Our ministry has just cancelled a book launch event that was suppose to take place tonight at 6pm at Vancouver convention centre.

Premier was invited and we wanted to ensure the P.O. knows it has been cancelled.

The MO would have contacted them per protocol but I wanted to make sure his EA or MA knows. Can you please help to get the message to them.

Thanks
Philip

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, February 23, 2018 2:33 PM
To: Cavanagh, Judy PREM:EX
Subject: Re: Boardroom 4

Hi Judy we are nearing completion and ill go clean it up :)

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Cavanagh, Judy PREM:EX
Sent: Friday, February 23, 2018 2:24 PM
To: Szabo, Maria PREM:EX; Loubert, Danny PREM:EX
Subject: Boardroom 4

Has not yet been put back togetherare we meeting there for ^{s.22} or?

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** judy.cavanagh@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, February 23, 2018 1:33 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Cancelling Romeo's number

Thanks Elizabeth. Ill be wiping it ☺

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, February 23, 2018 12:56 PM
To: Loubert, Danny PREM:EX
Subject: RE: Cancelling Romeo's number

Thanks Danny. It's all arranged for March 1st. David says you can keep the phone as a spare and they'll wipe it next time they are over.

Elizabeth

From: Loubert, Danny PREM:EX
Sent: Friday, February 23, 2018 12:30 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Cancelling Romeo's number

Hi Elizabeth,

Can you place a request to have Romeo's mobile number cancelled as of the 1st of March?

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, February 23, 2018 11:31 AM
To: Viaud, Chantille PREM:EX; Kingston, Charlotte PREM:EX
Subject: Helpful Link about Lync

<https://ssbc-client.gov.bc.ca/voice/userguides/default.htm#telepresence>

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 22, 2018 2:07 PM
To: 'Amy Li'
Subject: RE: Access Card Changes

Thanks Amy

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Amy Li [<mailto:amyl@opwtc.ca>]
Sent: Thursday, February 22, 2018 2:06 PM
To: Loubert, Danny PREM:EX
Subject: RE: Access Card Changes

Hi Danny,

Done.

Amy Li | Chief Accountant | Ocean Pacific Management Ltd.
World Trade Centre, 515-999 Canada Place, Vancouver, BC V6C 3E1
Ph: 604.682.7391 | Fax: 604.682-5359 | Direct: 604.844.2818

From: Loubert, Danny PREM:EX [<mailto:Danny.Loubert@gov.bc.ca>]
Sent: February 22, 2018 1:15 PM
To: Amy Li
Subject: Access Card Changes

Hi Amy,

Can you please record Card ^{s.15,s.}₁₇ as lost and issue Card ^{s.15,s.}₁₇ 24/7 access for Tamarra Wong.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 22, 2018 2:07 PM
To: 'Amy Li'; Anderson, Dianne S JTT:EX
Subject: RE: Card ^{s.15,s.}₁₇ Deactivate and reissue

Hi Dianne,

This has been done on my end as well.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Amy Li [<mailto:amyl@opwtc.ca>]
Sent: Thursday, February 22, 2018 2:06 PM
To: Anderson, Dianne S JTT:EX; Loubert, Danny PREM:EX
Subject: RE: Card ^{s.15,s.}₁₇ Deactivate and reissue

Hi Dianne,

Done.

Amy Li | Chief Accountant | Ocean Pacific Management Ltd.
World Trade Centre, 515-999 Canada Place, Vancouver, BC V6C 3E1
Ph: 604.682.7391 | Fax: 604.682-5359 | Direct: 604.844.2818

From: Anderson, Dianne S JTT:EX [<mailto:Dianne.Anderson@gov.bc.ca>]
Sent: February 22, 2018 11:11 AM
To: Loubert, Danny PREM:EX; Amy Li
Subject: Card ^{s.15,s.}₁₇ Deactivate and reissue

Good morning:

Could you please deactivate Card ^{s.15,s.}₁₇ in the name of CJ Ritchie and re-issue for Suite 730/770 access and 24 hour building/elevator access for Alan Winter.

Thank you.

Dianne Anderson
Contract Manager
Ministry of Jobs, Trade and Technology
Suite 730 – 999 Canada Place
Vancouver, British Columbia, V6C 3E1, Canada
Phone: 1-(604) 660-5886 Fax: 604-660-1320
Dianne.Anderson@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 22, 2018 11:36 AM
To: Hagglund, Jarrett GCPE:EX
Subject: FW: Q

FYI :)

Danny Loubert | Support Staff, Operations and Strategic Initiatives Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

-----Original Message-----

From: Yelovatz, Maureen JTT:EX
Sent: Thursday, February 22, 2018 11:08 AM
To: Loubert, Danny PREM:EX
Cc: Stoica, Flavia JTT:EX
Subject: Re: Q

If it's a small amount missing don't worry. Just need to know what is missing. Thanks for having them counted.
Next week is fine. I am in Van today

Sent from my iPhone

> On Feb 22, 2018, at 11:00 AM, Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca> wrote:

>

> Hi Maureen,

>

> I have been assured they would be returned this week. I am having them count them but from what I have heard so far they have recovered the vast majority of the 300 Lanyards. They will as agreed cover the cost of any not returned.

>

> Warmest Regards,

>

> Danny Loubert | Support Staff, Operations and Strategic Initiatives

> Vancouver Cabinet Office | Office of the Premier

> P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

>

>

> -----Original Message-----

> From: Yelovatz, Maureen JTT:EX

> Sent: Thursday, February 22, 2018 10:47 AM

> To: Loubert, Danny PREM:EX

> Cc: Stoica, Flavia JTT:EX

> Subject: Re: Q

>

> Ok. If no go. Let me know. We will need to reorder here shortly.

>

> Thx

>

> M

>

> Sent from my iPhone

>
>> On Feb 22, 2018, at 10:46 AM, Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca> wrote:
>>
>> Hi Maureen,
>>
>> Let me double check with them and I will get back to you.
>>
>> Warmest Regards,
>>
>> Danny Loubert | Support Staff, Operations and Strategic Initiatives
>> Vancouver Cabinet Office | Office of the Premier
>> P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca
>>
>> -----Original Message-----
>> From: Yelovatz, Maureen JTT:EX
>> Sent: Thursday, February 22, 2018 10:43 AM
>> To: Loubert, Danny PREM:EX
>> Cc: Stoica, Flavia JTT:EX
>> Subject: Q
>>
>> Hi Danny.
>>
>> Are the lanyards going to be returned? I know it's early on but
>> wondered if we will receive back next week. We are working on year
>> end in the midst of other priorities
>>
>> Thx.
>>
>> M
>>
>> Sent from my iPhone

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 22, 2018 10:14 AM
To: 'Amy Li'
Subject: RE: 24/7 Building Access

Thanks Amy!

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Amy Li [<mailto:amyl@opwtc.ca>]
Sent: Thursday, February 22, 2018 10:14 AM
To: Loubert, Danny PREM:EX
Subject: RE: 24/7 Building Access

Hi Danny,

Card #^{s.15,s.1}₇ was programmed for access.

Amy Li | Chief Accountant | Ocean Pacific Management Ltd.
World Trade Centre, 515-999 Canada Place, Vancouver, BC V6C 3E1
Ph: 604.682.7391 | Fax: 604.682-5359 | Direct: 604.844.2818

From: Loubert, Danny PREM:EX [<mailto:Danny.Loubert@gov.bc.ca>]
Sent: February 22, 2018 10:12 AM
To: Amy Li
Subject: 24/7 Building Access

Hi Amy,

Can you please verify if Card ^{s.15,s.}₁₇ has been granted 24/7 building access for Don Wright? If not can we please have it programmed.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 22, 2018 10:10 AM
To: Higgins, Keira PREM:EX
Cc: PREM Tech
Subject: Re: Access

Hi Keira,

Don should have 24/7 building access, I will confirm and if it wasn't done before, will make sure it is programmed today.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Higgins, Keira PREM:EX
Sent: Thursday, February 22, 2018 10:00 AM
To: Loubert, Danny PREM:EX; PREM Tech
Subject: Access

Hi gentlemen,

Does anyone know what kind of access Don has at VCO? Does he have weekend access?

Thanks,

Keira Higgins, Executive Administrative Coordinator
Office of the Premier, Deputy Minister
272 West Annex, Parliament Buildings | Victoria, BC | V8V 1X4
Ph: (250) 356-2206

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 22, 2018 8:47 AM
To: Anholt, Jim JTT:EX
Subject: RE: Budget docs..

My Pleasure!

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Anholt, Jim JTT:EX
Sent: Thursday, February 22, 2018 8:16 AM
To: Loubert, Danny PREM:EX
Subject: Budget docs..

Hi there. s.22
you were behind these..

I see that the budget docs were waiting at my desk..I assume that

Many thanks Danny! Sorry for the delayed note..

Jim

Jim Anholt
B.C. Ministry of Jobs, Trade & Technology
Tel: 604-775-2275 Cell: 778-288-1588
Email: Jim.Anholt@gov.bc.ca
Website: www.britishcolumbia.ca/invest

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 21, 2018 3:52 PM
To: Oreck, Mira PREM:EX
Subject: Missed Call

Hi Mira,

Don Zandravec from GCPE called while you were out of the office. He asks that you give him a call back and that there was no rush.
He can be reached at 778-584-1252.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 21, 2018 3:42 PM
To: Poldrugovac, Saija FIN:EX
Subject: RE: APPROVED: Amelia Chantille Viaud - Employee Supplier s.22

Thanks Saija, ☺

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Poldrugovac, Saija FIN:EX
Sent: Tuesday, February 20, 2018 3:45 PM
To: Loubert, Danny PREM:EX
Subject: FW: APPROVED: Amelia Chantille Viaud - Employee Supplier s.22

Here you go.
You will want to fill out her name on your pcard travel as Amelia....

From: Littler, Dana FIN:EX
Sent: Tuesday, February 20, 2018 3:33 PM
To: Poldrugovac, Saija FIN:EX
Subject: APPROVED: Amelia Chantille Viaud - Employee Supplier s.22

Employee							Add	
Last Name	First Name	Middle Names	Employee Number	Supplier Number	Ministry Alpha	Active	Address	
VIAUD	AMELIA	CHANTILLE	s.22		FS	<input checked="" type="checkbox"/>	OFFICE	
						<input type="checkbox"/>		

From: Poldrugovac, Saija FIN:EX
Sent: Tuesday, February 20, 2018 1:49 PM
To: CFFSHELP, FIN FIN:EX
Cc: Loubert, Danny PREM:EX
Subject: Rush Supplier Number

Hi Dana,

Can you please request a supplier number for the Premier's Office employee

Chantille Viaud
Ee# s.22
740-999 Canada Place
Vancouver V6C 3E1

Chantille.Viaud@gov.bc.ca

Thanks!
~Saija

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 20, 2018 4:21 PM
To: Oreck, Mira PREM:EX; Cavanagh, Judy PREM:EX
Subject: Office Painting

Hi Judy and Mira,

I just wanted to give you both a heads up that tomorrow they will be working on your offices. I have alternate spaces available for you both if you need it.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 20, 2018 4:09 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-80865 Records Due February 28, 2018

Hi Alison,

I have no records,

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Tuesday, February 20, 2018 4:03 PM
To: LP PO Executive Office; LP PO Deputy Minister; Bain, Don PREM:EX; Cavanagh, Judy PREM:EX; Kingston, Charlotte PREM:EX; Loubert, Danny PREM:EX; Oreck, Mira PREM:EX; Szabo, Maria PREM:EX; Tello, Romeo PREM:EX; Della Mattia, Marie PREM:EX
Subject: Call for Records OOP-2018-80865 Records Due February 28, 2018

Hello,

Please let me know by February 28th whether or not you have any records responsive to the following request:

Canvassed: All Staff

Regarding any meetings or proposed meetings for the NDP and Green Party consultation committee: A copy of all agendas and minutes - draft and final, briefing notes, internal and external correspondence regarding the meetings, presentation materials, handwritten notes and post-meeting report summaries held by the Premier's office staff and any staff from the BC Green Party caucus, as referenced here: <http://www.timescolonist.com/news/local/b-c-s-grand-experiment-playing-out-at-legislature-1.22775182>

(Date Range for Record Search: From 07/18/2017 To 08/31/2017) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 20, 2018 2:52 PM
To: Szabo, Maria PREM:EX
Subject: FW: Request for booking the Executive Board Room for UK Quantum Experts Mission to Vancouver 22 & 23 March 2018
Attachments: DRAFT Program - 13 Feb - UK Quantum Mission to Canada 19-24 March 2018.doc
Importance: High

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Haque, Javed JTT:EX
Sent: Friday, February 16, 2018 1:55 PM
To: Loubert, Danny PREM:EX
Subject: Request for booking the Executive Board Room for UK Quantum Experts Mission to Vancouver 22 & 23 March 2018
Importance: High

Danny,

Hope you are doing well.

We have a delegate of UK's Quantum Experts coming to Vancouver on a mission from 22 & 23 March 2018. We are hosting a breakfast roundtable with BC Government, members of other parts of JTT and other Ministries such as Ministry of Advanced Education on March 23 from 8 am to 10:30 am. Since it is a senior level international experts delegation, I am wondering if you are able to allow us to use the Executive Board Room for this event.

There will be 20 + international delegates and 5-8 BC Government staff in attendance. Please see attached draft of the program and let me know if you are able to book the Executive Board room for this event. The Quantum mission will likely consist of around 20+ technical experts from UK government, business and academia and Canadian High Commission in UK. Mission participants will be confirmed in the next 2-3 weeks and profiles/biographies, will be provided in due course.

Participants will include:

- Prof. Sir Peter Knight - Emeritus Professor of Quantum Optics at Imperial College & Chair of the Quantum Metrology Institute – Mission lead
 - Simon Plant, representing Innovate-UK & EPSRC's interests from the UK National Quantum Technology Programme (NQTP)
 - Representatives from the UK's NQTP's 4 hubs in: Sensors and Metrology; Quantum Enhanced Imaging; Networked Quantum Information Technologies and Quantum Communications. Names TBC
 - Bob Cockshott, Quantum lead at the Knowledge Transfer Network
 - Mark Littlewood, Head of Emerging Technologies & Industries, Knowledge Transfer Network - Mission co-ordinator
 - A technical writer (likely from one of the hubs) TBC
- 6-8 industry reps, likely drawn from the following companies (all significant players in the UK NQT programme)

Additional UK Participants

The confirmed list of UK business and research representatives includes:

- Airbus (www.airbus.com) – Paolo Bianco
- Toshiba Research Europe Ltd (www.toshiba.eu/eu/Toshiba-Research-Europe) – Andrew Shields
- M-Squared Laser Ltd (www.m2lasers.com) - Graeme Malcolm
- National Physical Laboratory (www.npl.co.uk) – Rhys Lewis
- Element Six Group (www.e6.com) – Daniel Twitchen
- Kelvin Nanotechnology (www.kelvinnanotechnology.com) – Brendan Casey
- York University Quantum Hub – Timothy Spiller
- Glasgow University Quantum Hub – Steve Beaumont
- Birmingham University Quantum Hub – Simon Bennett

Others that have expressed an interest in attending are:

- University of Oxford Quantum Hub
- Teledyne e2v (www.e2v.com)
- BT (home.bt.com)
- Oxford Instruments (www.oxford-instruments.com)
- Thales (www.thalesgroup.com/en)

High Commission of Canada in UK

- Dr Caroline Martin, Trade Commissioner (Science & Innovation)

Regards,

Javed Haque

Senior Manager,
Advanced Manufacturing & Emerging Technologies
Ministry of Jobs, Trade & Technology
Suite 730-999 Canada Place
Vancouver, BC V6C 3E1
Canada

C: 604-761-0714

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 20, 2018 2:52 PM
To: Sall, Gurmeet GCPE:EX
Cc: Szabo, Maria PREM:EX
Subject: RE: Boardroom tomorrow

Hi Gurmeet,

Can you please pass along the names for tomorrow.

We will have a room here at VCO for them.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Sall, Gurmeet GCPE:EX
Sent: Tuesday, February 20, 2018 2:03 PM
To: Loubert, Danny PREM:EX
Cc: Szabo, Maria PREM:EX
Subject: RE: Boardroom tomorrow

Hi Danny/Maria – hope all is well. Do you have a boardroom there that we can use for interviews tomorrow. Big enough for about 5 people. It is for 2 interviews. It will be for tomorrow afternoon Feb. 21st from 12:30 to 3:00.

Thanks

Gurmeet

*Gurmeet Sall
Manager, Human Resources
Corporate Services Division
Government Communication and Public Engagement
Phone No.: (250) 387-1449 Cell: (250) 415-7343*

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 20, 2018 8:17 AM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-80772 Records Due February 26, 2018

Hi Alison,

No Records,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Monday, February 19, 2018 3:53 PM
To: LP PO Executive Office; Bain, Don PREM:EX; Cavanagh, Judy PREM:EX; Kingston, Charlotte PREM:EX; Loubert, Danny PREM:EX; Oreck, Mira PREM:EX; Szabo, Maria PREM:EX; Tello, Romeo PREM:EX; Wright, Don J. PREM:EX; Christensen, Suzanne PREM:EX; Kennedy, Christine PREM:EX; Della Mattia, Marie GCPE:EX
Cc: Mulloy, Eleanor PREM:EX
Subject: Call for Records OOP-2018-80772 Records Due February 26, 2018

Hello,

Please let me know by February 26th whether or not you have any records responsive to the following request:

Canvassed: All Executive staff, all Vancouver staff, Don Wright, Suzanne Christensen, Christine Kennedy,

All records from the Premier's office, which mention Amandeep Singh.

(Date Range for Record Search: From 07/18/2017 To 02/06/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 20, 2018 8:16 AM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-80768 Records Due February 26, 2018

Hi Alison,

No Records,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Monday, February 19, 2018 3:59 PM
To: LP PO Executive Office; Bain, Don PREM:EX; Cavanagh, Judy PREM:EX; Kingston, Charlotte PREM:EX; Loubert, Danny PREM:EX; Oreck, Mira PREM:EX; Szabo, Maria PREM:EX; Tello, Romeo PREM:EX; Wright, Don J. PREM:EX; Christensen, Suzanne PREM:EX; Kennedy, Christine PREM:EX; Della Mattia, Marie GCPE:EX
Cc: Mulloy, Eleanor PREM:EX
Subject: Call for Records OOP-2018-80768 Records Due February 26, 2018

Hello,

Please let me know by February 26th whether or not you have any records responsive to the following request:

Canvassed: All Executive staff, all Vancouver staff, Don Wright, Suzanne Christensen, Christine Kennedy,

All records from the Premier's office, which mention Kathy Corrigan.

(Date Range for Record Search: From 07/18/2017 To 02/06/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, February 19, 2018 3:10 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-80785 Records Due February 26, 2018

Hi Alison,

No records,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Monday, February 19, 2018 2:47 PM
To: LP PO Executive Office; Bain, Don PREM:EX; Cavanagh, Judy PREM:EX; Kingston, Charlotte PREM:EX; Loubert, Danny PREM:EX; Oreck, Mira PREM:EX; Szabo, Maria PREM:EX; Tello, Romeo PREM:EX; Wright, Don J. PREM:EX; Christensen, Suzanne PREM:EX; Kennedy, Christine PREM:EX; Della Mattia, Marie GCPE:EX
Cc: Mulloy, Eleanor PREM:EX
Subject: Call for Records OOP-2018-80785 Records Due February 26, 2018

Hello,

Please let me know by February 26th whether or not you have any records responsive to the following request:

Canvassed: All Executive staff, all Vancouver staff, Don Wright, Suzanne Christensen, Christine Kennedy,

All records from the Premier's office, which mention Randal Macnair.

(Date Range for Record Search: From 07/18/2017 To 02/06/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, February 19, 2018 3:07 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-80776 Records Due February 26, 2018
Attachments: NR

Hi Alison,

Please see the following email pertinent to this request.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Monday, February 19, 2018 2:53 PM
To: LP PO Executive Office; Bain, Don PREM:EX; Cavanagh, Judy PREM:EX; Kingston, Charlotte PREM:EX; Loubert, Danny PREM:EX; Oreck, Mira PREM:EX; Szabo, Maria PREM:EX; Tello, Romeo PREM:EX; Wright, Don J. PREM:EX; Christensen, Suzanne PREM:EX; Kennedy, Christine PREM:EX; Della Mattia, Marie GCPE:EX
Cc: Mulloy, Eleanor PREM:EX
Subject: Call for Records OOP-2018-80776 Records Due February 26, 2018

Hello,

Please let me know by February 26th whether or not you have any records responsive to the following request:

Canvassed: All Executive staff, all Vancouver staff, Don Wright, Suzanne Christensen, Christine Kennedy,

All records from the Premier's office, which mention Adel Gamar.

(Date Range for Record Search: From 07/18/2017 To 02/06/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, February 19, 2018 1:28 PM
To: Viaud, Chantille PREM:EX
Subject: FW: Updated MA List
Attachments: MO Staff List - Jan 08 2018.docx

Here you go

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Clark, Layne PREM:EX
Sent: Thursday, January 11, 2018 11:47 AM
To: LP Executive Assistants; LP Ministerial Assistants; LP Premiers Vancouver Office; LP PO Executive Office; Moran, Roseanne LASS:EX; Lloyd, Evan GCPE:EX
Subject: Updated MA List

Hi All,

Please see attached updated MA list.

Thank you,

Layne

Layne Clark
Director of Liaison and Coordination
Premier's Office
P: 250-356-0273 | C: 250-818-5583 | E: layne.clark@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, February 19, 2018 1:09 PM
To: Lee, Bonnie FIN:EX
Subject: Re: Chantille Viaud - J drive access

Awesome,

Thanks Bonnie :)

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Lee, Bonnie FIN:EX
Sent: Monday, February 19, 2018 1:05 PM
To: Loubert, Danny PREM:EX
Subject: RE: Chantille Viaud - J drive access

Hi Danny,

She does but may need to manually map to it. She is a member of the same 2 PREM access groups as Charlotte:

Viaud, Chantille PREM:EX Properties

Member of:

Name	Active Directory Domain
LP Premiers Vancouver Office	idir.BCGOV/BCGOV/Of
MARR Report Distribution	idir.BCGOV/BCGOV/Fir
MTIC LwrMainland Cities mailboxes on ser...	idir.BCGOV/BCGOV/Ct
PREM_A_LP_S68100	idir.BCGOV/BCGOV/Of
PREM_A_LP_S68100_Stakeholder Relati...	idir.BCGOV/BCGOV/Of
WS_EMM_PREM	idir.BCGOV/BCGOV/W
WS_IDMNGR_ALL	idir.BCGOV/BCGOV/W
WS_VHD_ALL	idir.BCGOV/BCGOV/W

Primary group: Domain Users

Set Primary Group

There is no need to change Primary group unless you have Macintosh clients or POSIX-compliant applications.

Kingston, Charlotte PREM:EX Properties

Member of:

Name	Active Direc
GCPE OGS MEDIA SUMMARIES	idir.BCGOV,
GCPE PMD - Print Media Distribution	idir.BCGOV,
GOV All Exchange mailboxes (core) on ...	idir.BCGOV,
GOV All Exchange mailboxes on server ...	idir.BCGOV,
LP Premiers Vancouver Office	idir.BCGOV,
MTIC LwrMainland Cities mailboxes on s...	idir.BCGOV,
PREM_A_LP_S68100	idir.BCGOV,
PREM_A_LP_S68100_Stakeholder Rel...	idir.BCGOV,

Primary group: Domain Users

Set Primary Group

There is no need to change Pri you have Macintosh clients or l applications.

Bonnie Lee
A/Service Desk Team Lead

Information Management Branch
Supporting the Ministry of Finance,
Office of the Premier and various other Agencies, Boards & Commissions
Telephone: 9-250-387-8912
E-mail: FIN IMB Service Desk (78912) FIN:EX
Web Site <http://gwww.fin.gov.bc.ca/>



This email, including any attachments, may include confidential information and may be protected by law. If you have received this communication in error, please notify me immediately and delete the message, including any attachments without disclosing or using it.

From: Loubert, Danny PREM:EX
Sent: Monday, February 19, 2018 12:55 PM
To: Lee, Bonnie FIN:EX
Subject: Chantille Viaud - J drive access

Hi Bonnie,

Sorry to bother you, I was trying to see if Chantille has access to her J drive but was unable to. Can you confirm if she has access?

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, February 19, 2018 9:22 AM
To: Don Bain PREM:EX (Don.Bain@gov.bc.ca)
Cc: Szabo, Maria PREM:EX
Subject: FW: Your Reservation Confirmation
Attachments: reservation.ics

Hi Don,

Please see your hotel Confirmation.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: s.15
Sent: Monday, February 19, 2018 9:12 AM
To: Loubert, Danny PREM:EX
Subject: Your Reservation Confirmation

s.15

Thank you for choosing to stay with us!

Dear Mr Bain,

We look forward to welcoming you to Victoria during your upcoming visit. Below you will find the specifics regarding your reservation.

Your Reservation Details

CONFIRMATION NUMBER:

s.22

YOUR ACCOMMODATIONS:

City View Room One King

GUEST NAME:

Mr Don Bain

Bed types are not guaranteed and are subject to availability

Adults:

1

Children:

0

NIGHTLY RATE:

\$105.00 CAD plus applicable taxes and fees

s.15

RATE DETAILS:

Provincial Government Rate

- Must present valid proof of government employment at check-in to qualify for the rate

CHECK-IN:

Monday, February 19, 2018

CHECK-OUT:

Tuesday, February 20, 2018

NUMBER OF NIGHTS:

1

Our Policies

CANCELLATION:

If you have not cancelled 24 hours prior to 4pm day of arrival local hotel time, you may have incurred

CHECK-IN TIME:

4:00 PM

CHECK-OUT TIME:

penalty charges or forfeited your deposit.

VALET PARKING:

\$25.00/night, including in-and-out privileges

SELF PARKING:

\$18.00/night, including in-and-out privileges

11:00 AM

EXTRA ADULT FEE:

\$30.00/night

*Extra Adult Fee applies if travelling with 3 or more adults

s.15

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, February 16, 2018 9:41 AM
To: Rocky Mountaineer Outreach
Subject: Re: [External]:RE: [External]:RE: [External]:RE: Rocky Mountaineer | Meeting Request
Categories: MIRA

Hi Fiona,

Our our address is suite 740 - 999 Canada Place
We are located on the 7th floor of the World Trade Centre Complex, (entrance is to the right of the Starbucks)

If you have any problems please let me know,

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Rocky Mountaineer Outreach
Sent: Friday, February 16, 2018 9:16 AM
To: Loubert, Danny PREM:EX
Subject: Re: [External]:RE: [External]:RE: [External]:RE: Rocky Mountaineer | Meeting Request

Yes, 45 minutes is perfect. Can you please confirm where this meeting will take place at your earliest convenience?

Best,
Fiona

On behalf of,



Alroy Chan | Senior Director,
Corporate Development
ROCKY MOUNTAINEER
Winner of Eight World Travel Awards

#1100 - 980 Howe Street, Vancouver,
British Columbia, V6Z 0C8 Canada

From: Loubert, Danny PREM:EX
Sent: February 15, 2018 12:53:30 PM

To: Rocky Mountaineer Outreach

Subject: [External]:RE: [External]:RE: [External]:RE: Rocky Mountaineer | Meeting Request

Thank you Fiona,

Let's confirm Feb 22nd at 1130 am would Mr. Chan be available for 45 mins?

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives

Vancouver Cabinet Office | Office of the Premier

P: 604-775-1600 | **E:** Danny.Loubert@gov.bc.ca

From: Rocky Mountaineer Outreach [<mailto:outreach@rockymountaineer.com>]

Sent: Thursday, February 15, 2018 12:06 PM

To: Loubert, Danny PREM:EX

Subject: Re: [External]:RE: [External]:RE: Rocky Mountaineer | Meeting Request

Hi Danny,

Unfortunately another meeting Mr. Chan now has a conflict until 11:30 AM on the 22nd. Is Ms. Oreck available at 11:30 AM?

Best,

Fiona

On behalf of,



Alroy Chan | Senior Director,
Corporate Development

ROCKY MOUNTAINEER

*Winner of Eight World Travel
Awards*

#1100 - 980 Howe Street, Vancouver,
British Columbia, V6Z 0C8 Canada

From: Loubert, Danny PREM:EX

Sent: February 15, 2018 11:33:17 AM

To: Rocky Mountaineer Outreach

Subject: [External]:RE: [External]:RE: Rocky Mountaineer | Meeting Request

Hi Fiona,

I would like to tentatively hold Thursday Feb 22nd at 11am for 45 mins for Mira and Mr. Chan to meet. Will this work?

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives

Vancouver Cabinet Office | Office of the Premier

P: 604-775-1600 | **E:** Danny.Loubert@gov.bc.ca

From: Rocky Mountaineer Outreach [<mailto:outreach@rockymountaineer.com>]

Sent: Tuesday, February 13, 2018 7:08 PM

To: Loubert, Danny PREM:EX

Subject: Re: [External]:RE: Rocky Mountaineer | Meeting Request

Hi Danny,

Mr. Chan has availability to meet on February 22nd anytime before 12:00 PM or during the afternoon of February 28th.

Please advise us what time works best.

Best,

Fiona

Outreach Team

On behalf of



Alroy Chan | Senior Director,
Corporate Development
ROCKY MOUNTAINEER
*Winner of Eight World Travel
Awards*

#1100 - 980 Howe Street, Vancouver,
British Columbia, V6Z 0C8 Canada

From: Rocky Mountaineer Outreach
Sent: February 13, 2018 10:37:18 AM
To: Loubert, Danny PREM:EX
Subject: Re: [External]:RE: Rocky Mountaineer | Meeting Request
Hi Danny,
Thanks very much for your response. I will get back to you very shortly with availability.
Best,
Fiona

On behalf of

Alroy Chan | Senior Director,
Corporate Development
ROCKY MOUNTAINEER
*Winner of Eight World Travel
Awards*

#1100 - 980 Howe Street,
Vancouver, British Columbia,
V6Z 0C8 Canada

From: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>

Sent: February 8, 2018 10:27:27 AM

To: Rocky Mountaineer Outreach

Subject: [External]:RE: Rocky Mountaineer | Meeting Request

Good Morning Alroy,

I am happy to look into times to meet with Ms. Mira Oreck. If you could please provide a set of days following the 21st of February I can confirm availability and a time to meet.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives

Vancouver Cabinet Office | Office of the Premier

P: 604-775-1600 | **E:** Danny.Loubert@gov.bc.ca

From: Oreck, Mira PREM:EX

Sent: Wednesday, February 7, 2018 8:52 PM

To: 'Rocky Mountaineer Outreach'

Cc: Loubert, Danny PREM:EX

Subject: RE: Rocky Mountaineer | Meeting Request

Hi Alroy –

Thanks very much for the note. I would be pleased to meet in the weeks ahead but I am located in Vancouver not Victoria. Please feel free to work with my assistant Danny (cc'd) to find a time that works.
All the best,

Mira

From: Rocky Mountaineer Outreach [<mailto:outreach@rockymountaineer.com>]

Sent: Monday, February 5, 2018 10:55 AM

To: Oreck, Mira PREM:EX

Subject: Re: Rocky Mountaineer | Meeting Request

Apologies – our earlier email noted a meeting request for an incorrect date. We will be in Victoria February 26-27 and would be pleased to meet then.

Alroy Chan | Senior Director,
Corporate Development
ROCKY MOUNTAINEER
*Winner of Eight World Travel
Awards*

#1100 - 980 Howe Street, Vancouver,
British Columbia, V6Z 0C8 Canada

From: Rocky Mountaineer Outreach

Sent: February 5, 2018 10:22 AM

To: mira.oreck@gov.bc.ca

Subject: Rocky Mountaineer | Meeting Request

Dear Mira,

I hope that you had a restful holiday season and are settling back into the swing of things in Victoria.

I am reaching out on behalf of Rocky Mountaineer to request a short meeting at your next convenience. We would like to provide you with an update on the status of Rocky Mountaineer as an important part of the tourism industry.

We have been following with interest your government's efforts to promote tourism and energy on the recent delegation to Beijing led by Premier Horgan. The 2018 Canada-China Year of Tourism presents us with an exciting opportunity to propel British Columbia as an international leader in tourism opportunities.

Rocky Mountaineer is the largest privately owned luxury train company in the world and has welcomed over 2 million guests onboard in our 28 years of operations. Rocky Mountaineer continues to act as an important job creator in BC's tourism sector and the company's growth continues to make Rocky Mountaineer a critical component of Canada's tourism sector. In addition, Rocky Mountaineer is currently embarking on an ambitious international expansion agenda.

In addition, as an active Board Member of the Tourism Industry Association of BC (TIABC), I am personally passionate about advancing TIABC's vision – for tourism to be recognized as one of British Columbia's leading and sustainable industries. I look forward to working with you, TIABC, and all tourism stakeholders to expand BC's \$15 billion visitor economy.

We are confident that our mutual goals to expand as a vital part of the tourism industry in British Columbia and across Canada align – especially with respect to job creation and the development of BC's national and international trade priorities.

I would be pleased to meet with you the week of February 19th in Victoria at a date and time that is convenient for you. I can be reached by telephone at (604) 606-7210 or by email at achan@rockymountaineer.com. I look forward to hearing from you.

Kind regards,

Alroy Chan | Senior Director,
Corporate Development
ROCKY MOUNTAINEER
*Winner of Eight World Travel
Awards*

#1100 - 980 Howe Street,
Vancouver, British Columbia,

V6Z 0C8 Canada

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 15, 2018 9:54 PM
To: Bain, Don PREM:EX
Subject: Ipad Set up

Hi Don,

Would it be alright if we hold off on setting up the email on your ipad till next week? There are a few crucial steps we have to take to ensure that information is not uploaded to iCloud.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 15, 2018 3:12 PM
To: LP Premiers Vancouver Office; Hagglund, Jarrett GCPE:EX; Behrens, Marlene GCPE:EX; Banfield, Elena GCPE:EX
Subject: Painting in VCO - Update - Action Required

Hello VCO Staff,

With the project progressing it is now time for the rest of the office to prepare their offices. We anticipate that the rest of the VCO will be completed by next week and the painters will be starting on the west annex. We will need everyone to please remove anything their walls by End of day tomorrow (Friday Feb 16th). We appreciate your assistance while we work to complete this project.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 15, 2018 1:50 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-80619 Due February 22, 2018

Hi Alison,

No records

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Thursday, February 15, 2018 12:52 PM
To: LP PO Executive Office; LP PO Deputy Minister; Bain, Don PREM:EX; Cavanagh, Judy PREM:EX; Kingston, Charlotte PREM:EX; Loubert, Danny PREM:EX; Oreck, Mira PREM:EX; Szabo, Maria PREM:EX; Tello, Romeo PREM:EX; Della Mattia, Marie GCPE:EX
Subject: Call for Records OOP-2018-80619 Due February 22, 2018

Hello,

This is an **ALL STAFF** Call for Records.

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

Please let me know by February 22nd whether or not you have any records responsive to the following request:

All records from the Deputy Minister's office and the Premier's office, which mention Jodie Wickens.

(Date Range for Record Search: From 07/18/2017 To 01/31/2018) Date Format is MM/DD/YYYY

If you think that the search for records will take you over 3 hours and/or the total volume of records will exceed 200 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 15, 2018 1:50 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-80719 Records Due February 23, 2018

Hi Alison

No Records

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Thursday, February 15, 2018 1:47 PM
To: LP PO Executive Office; LP PO Deputy Minister; Bain, Don PREM:EX; Cavanagh, Judy PREM:EX; Kingston, Charlotte PREM:EX; Loubert, Danny PREM:EX; Oreck, Mira PREM:EX; Szabo, Maria PREM:EX; Tello, Romeo PREM:EX; Della Mattia, Marie GCPE:EX
Subject: Call for Records OOP-2018-80719 Records Due February 23, 2018

Hello,

Please let me know by February 23rd whether or not you have any records responsive to the following request:

Canvassed: All staff

All communication between Sonia Furstenau and the Premier or the staff of the Premier's Office.

(Date Range for Record Search: From 08/01/2017 To 08/31/2017) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 15, 2018 1:13 PM
To: Viaud, Chantille PREM:EX
Subject: Fw: Scan From <Device Name>
Attachments: Scan_20180215.pdf

Danny Loubert | Support Staff, Operations and Strategic Initiatives Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Original Message

From: DLOUBERT <Danny.Loubert@gov.bc.ca>
Sent: Thursday, February 15, 2018 1:11 PM
To: Loubert, Danny PREM:EX
Subject: Scan From <Device Name>

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 15, 2018 1:12 PM
To: Viaud, Chantille PREM:EX
Subject: Fw: Scan From <Device Name>
Attachments: Scan_20180215.pdf

Danny Loubert | Support Staff, Operations and Strategic Initiatives Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Original Message

From: DLOUBERT <Danny.Loubert@gov.bc.ca>
Sent: Thursday, February 15, 2018 1:11 PM
To: Loubert, Danny PREM:EX
Subject: Scan From <Device Name>

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 15, 2018 12:55 PM
To: Stoica, Flavia JTT:EX; Yelovatz, Maureen JTT:EX
Subject: RE: Borrow 300 blue BC Lanyards

Hi Maureen,

We will arrange to have them delivered to you after the event.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Stoica, Flavia JTT:EX
Sent: Thursday, February 15, 2018 12:46 PM
To: Yelovatz, Maureen JTT:EX
Cc: Loubert, Danny PREM:EX
Subject: Re: Borrow 300 blue BC Lanyards

Perfect!

Flavia

Sent from my iPhone

On Feb 15, 2018, at 12:07 PM, Yelovatz, Maureen JTT:EX <Maureen.Yelovatz@gov.bc.ca> wrote:

Flavia – they can be returned to me in Victoria. I can hold here in case they are needed again.

Maureen Yelovatz
Director, International Missions and Corporate Events Branch
International Business Development Division
Ministry of Jobs, Trade and Technology

Telephone: 250-952-6024
Cellular: 250-812-2499
E-Mail: Maureen.Yelovatz@gov.bc.ca

From: Yelovatz, Maureen JTT:EX
Sent: Thursday, February 15, 2018 12:04 PM
To: Loubert, Danny PREM:EX; Stoica, Flavia JTT:EX
Subject: RE: Borrow 300 blue BC Lanyards

Flavia already has this ready to go from Van side.

Maureen Yelovatz
Director, International Missions and Corporate Events Branch
International Business Development Division
Ministry of Jobs, Trade and Technology

Telephone: 250-952-6024
Cellular: 250-812-2499
E-Mail: Maureen.Yelovatz@gov.bc.ca

From: Loubert, Danny PREM:EX
Sent: Thursday, February 15, 2018 12:03 PM
To: Stoica, Flavia JTT:EX
Cc: Yelovatz, Maureen JTT:EX
Subject: Borrow 300 blue BC Lanyards

Hi Flavia,

We would like to place a request with your team to borrow 300 blue BC Lanyards for an event next week. We will be Returning them after and will gladly replace any that go missing.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 15, 2018 11:57 AM
To: Privett, Don PREM:EX
Subject: RE: Card Scanner Devices?

Sure thing,

Let me work it out with Judy and I will get back to you.

Model Number is CardScan800c

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Privett, Don PREM:EX
Sent: Thursday, February 15, 2018 11:54 AM
To: Loubert, Danny PREM:EX
Subject: RE: Card Scanner Devices?

Hey Danny,
Sounding good...did you or can you okay with Judy and I'll check with Elizabeth if we'll take it if Judy agrees.
Out of curiosity, do you know the make/model?
Don

From: Loubert, Danny PREM:EX
Sent: 15 February 2018 11:50
To: Privett, Don PREM:EX
Subject: RE: Card Scanner Devices?

We have one here I can send over (prem tech would just need to install the software)

Let me know

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Privett, Don PREM:EX
Sent: Thursday, February 15, 2018 10:47 AM
To: Loubert, Danny PREM:EX
Subject: RE: Card Scanner Devices?

Thanks Danny; check with Judy on that, Elizabeth says it might not be possible.
I've got some queries out to our tech folks for advice.
Don

From: Loubert, Danny PREM:EX
Sent: 15 February 2018 10:40
To: Privett, Don PREM:EX
Subject: RE: Card Scanner Devices?

I might have a second spare I can send over. Let me get back to you (save on the costs)

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Privett, Don PREM:EX
Sent: Thursday, February 15, 2018 10:39 AM
To: Loubert, Danny PREM:EX
Subject: Card Scanner Devices?

Hi, Danny,

We're looking to purchase a card scanner; we have an empty box for the Dymo CardScan Personal, but the machine has gone missing during the office transition.

I just found out from online searching and a convo with Dymo Canada that they have discontinued their entire line of CardScan(ers).

Any experience here?, I guess I'm searching for another brand.

Thanks,

Don

DON PRIVETT | Administrative Assistant | Premier's Office, Executive Branch
Phone: 250.387.1715 / 250.387.1716 | don.privett@gov.bc.ca
West Annex, Room 156 | Parliament Buildings, Victoria, BC V8W 9E1



Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 15, 2018 10:10 AM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-80475 Records Due February 23, 2018

Hi Alison,

No records,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Wednesday, February 14, 2018 4:56 PM
To: Bain, Don PREM:EX; Cavanagh, Judy PREM:EX; Kingston, Charlotte PREM:EX; Loubert, Danny PREM:EX; Oreck, Mira PREM:EX; Szabo, Maria PREM:EX; Tello, Romeo PREM:EX; LP PO Executive Office; LP PO Deputy Minister; Della Mattia, Marie PREM:EX
Subject: Call for Records OOP-2018-80475 Records Due February 23, 2018

Hello,

This is an **ALL STAFF** Call for Records.

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

Please let me know by February 23rd whether or not you have any records responsive to the following request:

Copies of any documents (excluding cabinet-related records) including e-mails, text or instant messages, in the Premier's office, that reference the Kinder Morgan TransMountain Pipeline.

(Date Range for Record Search: From 08/03/2017 To 01/26/2018) Date Format is MM/DD/YYYY

****Please note: Public correspondence and TNO records can be excluded****

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 15, 2018 9:14 AM
To: Molyneux, Jennifer CITZ:EX
Cc: Cook, Jeannette CITZ:EX; Nelson, Shirley D CITZ:EX; Ryan, Louise CITZ:EX
Subject: RE: Access Pass for CJ Ritchie at 999 Canada Place

Thank you Jennifer,

This email will function as the request and I will activate the card. Please have CJ stop by the next time she is in Canada Place and we will provide the card to her.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Molyneux, Jennifer CITZ:EX
Sent: Thursday, February 15, 2018 9:09 AM
To: Loubert, Danny PREM:EX
Cc: Cook, Jeannette CITZ:EX; Nelson, Shirley D CITZ:EX; Ryan, Louise CITZ:EX
Subject: FW: Access Pass for CJ Ritchie at 999 Canada Place

Hi Danny,

Thank you for connecting with me this morning regarding CJ Ritchie's access pass for Vancouver Cabinet Office. I have spoken to Dianne Anderson at JTT as per your request and she has confirmed that CJ's JTT pass for VCO needs to be returned to her. Louise Ryan will look after this once she receives the access pass from CJ. We'll need to issue a CITZ access pass for CJ. Please let me know how this is done and if you require any information from us.

Thank you.

From: Molyneux, Jennifer CITZ:EX
Sent: Wednesday, February 14, 2018 9:08 AM
To: Tello, Romeo PREM:EX
Cc: Cook, Jeannette CITZ:EX; Nelson, Shirley D CITZ:EX
Subject: Access Pass for CJ Ritchie at 999 Canada Place

Good morning Romeo,

CJ Ritchie is the newly appointed Associate Deputy Minister and Government Chief Information Officer for the Office of the Chief Information Officer, Ministry of Citizens' Services.

When CJ was with JTT, she was provided an access pass for 999 Canada Place. I'd like to confirm that she still has this access for the drop in space for the Associate DM/DM's drop in space in her new role and if a new access card will be re-issued or if she can continue to use her current pass if she has one?

I'm not sure if you are the correct person for this request or not. If not, can you please direct me to the correct area.

Many thanks.

Jennifer Molyneux

Senior Executive Assistant

Deputy Minister's Office

Ministry of Citizens' Services

Email: Jennifer.Molyneux@gov.bc.ca

Phone: 250-387-0401

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 15, 2018 7:58 AM
To: McGuire, Kirsty JTT:EX; Delaney, Catherine A JTT:EX
Subject: Fw: Telepresence - Feb. 15

Hi Cathi and Kristy,

Please note this meeting has been cancelled.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Hahn, Andra EDUC:EX <Andra.Hahn@gov.bc.ca>
Sent: Thursday, February 15, 2018 7:53 AM
To: Loubert, Danny PREM:EX
Subject: RE: Telepresence - Feb. 15

Hi Danny
Please cancel Telepresence for 1-3pm today under Minister Fleming's name. The meeting has been moved.
Thank you for your assistance.
Andra

From: Hahn, Andra EDUC:EX
Sent: Wednesday, February 14, 2018 3:13 PM
To: Loubert, Danny PREM:EX
Cc: Sampson, Laura EDUC:EX
Subject: FW: Telepresence - Feb. 15

Hi Danny

I am updating this list for the Telepresence booked for tomorrow at 1pm at 730 – 999 Canada Place. The attendees are now Scott MacDonald and Keith Godin only and are meeting now from 1:30 to 3pm, however, Scott and Keith may still arrive close to 1pm.

Thanks very much,
Andra

From: Hahn, Andra EDUC:EX
Sent: Thursday, January 25, 2018 1:24 PM
To: Loubert, Danny PREM:EX
Cc: Hahn, Andra EDUC:EX
Subject: RE: Telepresence - Feb. 15

Hi Danny
The following will be in attendance at 999 Canada place telepresence. Please reply with instructions for entry etc.

- Scott MacDonald, Deputy Minister of Education
- Zita Teng

- Sean Leslie ^{s.22}
- Sally Barton
- Brian Jonker
- Paul Squires
- Keith Godin

Thank you,
Andra

From: Loubert, Danny PREM:EX
Sent: Thursday, January 25, 2018 9:42 AM
To: Hahn, Andra EDUC:EX; Higgins, Keira PREM:EX
Cc: Sampson, Laura EDUC:EX
Subject: RE: Telepresence - Feb. 15

Hi Andra,

I will book Canada Place for, Can you please forward a list of the attendees.

Warmest Reagrds,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
 Vancouver Cabinet Office | Office of the Premier
 P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Hahn, Andra EDUC:EX
Sent: Thursday, January 25, 2018 9:31 AM
To: Loubert, Danny PREM:EX; Higgins, Keira PREM:EX
Cc: Sampson, Laura EDUC:EX
Subject: Telepresence - Feb. 15

Good morning Danny and Keira

Please confirm that the telepresence I set up for Minister Fleming on Feb. 15 is correctly done? I had an error message and then an accepted message, so I just want to confirm.

THanks

Andra

The Office of the Hon. Rob Fleming
 Minister of Education
 Room 124 – Parliament Buildings
 Main line: 250-387-8838

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 14, 2018 3:19 PM
To: Delaney, Catherine A JTT:EX; McGuire, Kirsty JTT:EX
Subject: FW: Telepresence - Feb. 15

Hi there,

Please see the note about the Telepresence tomorrow for DM Scott MacDonald,
Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Hahn, Andra EDUC:EX
Sent: Wednesday, February 14, 2018 3:14 PM
To: Loubert, Danny PREM:EX
Cc: Sampson, Laura EDUC:EX
Subject: FW: Telepresence - Feb. 15

Hi Danny

I am updating this list for the Telepresence booked for tomorrow at 1pm at 730 – 999 Canada Place. The attendees are now Scott MacDonald and Keith Godin only and are meeting now from 1:30 to 3pm, however, Scott and Keith may still arrive close to 1pm.

Thanks very much,
Andra

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Sent: Thursday, January 25, 2018 1:24 PM
To: Loubert, Danny PREM:EX
Cc: Hahn, Andra EDUC:EX
Subject: RE: Telepresence - Feb. 15

Hi Danny

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- Scott MacDonald, Deputy Minister of Education
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- Sean Leslie s.22
- Sally Barton
- Brian Jonker
- Paul Squires
- Keith Godin

Thank you,
Andra

From: Loubert, Danny PREM:EX
Sent: Thursday, January 25, 2018 9:42 AM
To: Hahn, Andra EDUC:EX; Higgins, Keira PREM:EX

Cc: Sampson, Laura EDUC:EX
Subject: RE: Telepresence - Feb. 15

Hi Andra,

I will book Canada Place for, Can you please forward a list of the attendees.

Warmest Reagrds,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** Danny.Loubert@gov.bc.ca

From: Hahn, Andra EDUC:EX
Sent: Thursday, January 25, 2018 9:31 AM
To: Loubert, Danny PREM:EX; Higgins, Keira PREM:EX
Cc: Sampson, Laura EDUC:EX
Subject: Telepresence - Feb. 15

Good morning Danny and Keira

Please confirm that the telepresence I set up for Minister Fleming on Feb. 15 is correctly done? I had an error message and then an accepted message, so I just want to confirm.

THanks

Andra

The Office of the Hon. Rob Fleming
Minister of Education
Room 124 – Parliament Buildings
Main line: 250-387-8838

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 14, 2018 12:22 PM
To: Anderson, Dianne S JTT:EX
Subject: RE: Activate CP Access Card s.15,s. 17 Noor Subeh

Hi Dianne,

Suite access has been programmed!

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Anderson, Dianne S JTT:EX
Sent: Wednesday, February 14, 2018 11:01 AM
To: Loubert, Danny PREM:EX; 'Amy Li'
Subject: Activate CP Access Card s.15,s. 17 Noor Subeh

Good morning.

Could you please activate CP access card s.15,s. 17 in the name of Noor Subeh for 24 hour building/elevator access and Suite 730 / 770 access.

Thank you.

Dianne Anderson
Contract Manager
Ministry of Jobs, Trade and Technology
Suite 730 – 999 Canada Place
Vancouver, British Columbia, V6C 3E1, Canada
Phone: 1-(604) 660-5886 Fax: 604-660-1320
Dianne.Anderson@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 13, 2018 5:17 PM
To: Cavanagh, Judy PREM:EX; Szabo, Maria PREM:EX; Tello, Romeo PREM:EX; Bain, Don PREM:EX; Oreck, Mira PREM:EX; Kingston, Charlotte PREM:EX; Viaud, Chantille PREM:EX; Hagglund, Jarrett GCPE:EX; Banfield, Elena GCPE:EX; Behrens, Marlene GCPE:EX
Subject: Painting in VCO

Good afternoon VCO staff,

Starting tomorrow we will be beginning the painting of the Vancouver Cabinet Office and will be working over the next 2-3 weeks. The first areas to be started will be the entrance, reception and the 4 boardrooms up front. They will be progressing through to the offices (Judy, Geoff, and Mira's) including the bathroom and kitchen. And finally they will progress to the west Annex.

While we will do our best to minimize disruptions and interruptions, we will need your assistance clearing the space to the walls. If you require assistance please let me know as soon as possible. I will be sending out an email to each group as we progress with the project to remind them to have thier spaces ready.

Any questions or concerns please let me know,

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

Subject: Orientation for Chantille
Location: Boardroom 4

Start: Wed 2018-02-14 11:00 AM
End: Wed 2018-02-14 1:00 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Cavanagh, Judy PREM:EX
Required Attendees: Loubert, Danny PREM:EX; Viaud, Chantille PREM:EX

Hi Chantille,

Please Join Danny and myself for your orientation.

Thanks,

Judy

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 13, 2018 10:01 AM
To: Parkinson, Elizabeth PREM:EX; Szabo, Maria PREM:EX
Cc: Poldrugovac, Saija FIN:EX
Subject: FYE Meeting in Victoria with Saija

Hi Everyone,

With all of us in Victoria the 27th and 28th I thought it might be best if we all meet to go over some Fiscal Year End and perhaps if we had any other financial questions as well.

Is there a particular day that works best? I was thinking of the 27th at 11am?

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 13, 2018 9:40 AM
To: 'Amy Li'
Subject: RE: 24/7 Building access

Hi Amy,

For any of my requests going forward please add them to Suite 740 (Premier's Office).

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Amy Li [<mailto:amyl@opwtc.ca>]
Sent: Tuesday, February 13, 2018 9:38 AM
To: Loubert, Danny PREM:EX
Subject: RE: 24/7 Building access

Hi Danny,

I have two list in relation to the government offices on the 7th floor. One is for Unit 730, 770 and the other is for the Premier's Office (Unit 740). To which list should I be putting Chantille's name to?

Thanks.

Amy Li | Chief Accountant | Ocean Pacific Management Ltd.
World Trade Centre, 515-999 Canada Place, Vancouver, BC V6C 3E1
Ph: 604.682.7391 | Fax: 604.682-5359 | Direct: 604.844.2818

From: Loubert, Danny PREM:EX [<mailto:Danny.Loubert@gov.bc.ca>]
Sent: February 13, 2018 9:27 AM
To: Amy Li
Subject: 24/7 Building access

Good Morning Amy,

I hope you had a wonderful long weekend,

Can we please have Card ^{s.15,s}₄₇ granted 24/7 building access to the 7th floor for Chantille Viaud

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, February 9, 2018 5:08 PM
To: Wensink, Alison PREM:EX
Subject: Re: Call for Records OOP-2018-80421 Due February 19, 2018

Hello alison

No records

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Friday, February 9, 2018 4:42 PM
To: LP Premiers Vancouver Office; LP PO Executive Office; Della Mattia, Marie PREM:EX; Wright, Don J. PREM:EX; Kennedy, Christine PREM:EX; Christensen, Suzanne PREM:EX
Cc: Mulloy, Eleanor PREM:EX
Subject: Call for Records OOP-2018-80421 Due February 19, 2018

Hi All,

Please let me know by February 19th whether or not you have any records responsive to the following request:

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

All records relating to decision of cutting fees for adult basic education and English second language learning.

(Date Range for Record Search: From 07/18/2017 To 01/25/2018) Date Format is MM/DD/YYYY

If you think that the search for records will take you over 1 hours and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 8, 2018 3:27 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-80364 Records Due February 15, 2018

Hi Alison,

I have no records

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Thursday, February 8, 2018 3:17 PM
To: Christensen, Suzanne PREM:EX; Wright, Don J. PREM:EX; Papik, Stephanie PREM:EX; Farmer, Leila PREM:EX; Robinson, Jon PREM:EX; LP PO Executive Office; LP Premiers Vancouver Office; Della Mattia, Marie PREM:EX
Cc: Mulloy, Eleanor PREM:EX
Subject: Call for Records OOP-2018-80364 Records Due February 15, 2018

Hi All,

Please let me know by February 15th whether or not you have any records responsive to the following request:

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

All records relating to a potential \$400 renters rebate.

(Date Range for Record Search: From 07/18/2017 To 01/24/2018) Date Format is MM/DD/YYYY

If you think that the search for records will take you over 3 hours and/or the total volume of records will exceed 200 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 8, 2018 3:22 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-80418 Records Due February 16, 2018

Hi Alison,

I have no records,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Thursday, February 8, 2018 3:21 PM
To: LP Premiers Vancouver Office; LP PO Executive Office; Della Mattia, Marie PREM:EX; Wright, Don J. PREM:EX; Christensen, Suzanne PREM:EX; Kennedy, Christine PREM:EX; Canitz, Shelley L PREM:EX
Cc: Mulloy, Eleanor PREM:EX
Subject: Call for Records OOP-2018-80418 Records Due February 16, 2018

Hi All,

Please let me know by February 16th whether or not you have any records responsive to the following request:

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

All records on providing subsidies for political parties.

(Date Range for Record Search: From 09/01/2017 To 01/25/2018) Date Format is MM/DD/YYYY

If you think that the search for records will take you over 3 hours and/or the total volume of records will exceed 200 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 7, 2018 1:33 PM
To: 'Larry Siegrist'
Subject: RE: Cabling

Hi Larry,

There are meetings that start at 9 in the room that your moving the cable to. Let me get back to you with a confirmation this afternoon.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Larry Siegrist [<mailto:larrys@opwtc.ca>]
Sent: Wednesday, February 7, 2018 1:30 PM
To: Loubert, Danny PREM:EX
Subject: RE: Cabling

That will work. 9:00 ish?

From: Loubert, Danny PREM:EX [<mailto:Danny.Loubert@gov.bc.ca>]
Sent: February 7, 2018 1:28 PM
To: Larry Siegrist <larrys@opwtc.ca>
Subject: RE: Cabling

Hi Larry,

I think Friday would be best. (hat work for you?)

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Larry Siegrist [<mailto:larrys@opwtc.ca>]
Sent: Wednesday, February 7, 2018 1:25 PM
To: Loubert, Danny PREM:EX
Subject: Cabling

Hi Danny,

I have the work order for your coax cabling now.
When would be a good time to do the work?

Thanks.

Larry Siegrist

WTC Communications
515-999 Canada Place
Vancouver B.C.

larrys@opwtc.ca
604-641-1200

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 7, 2018 10:52 AM
To: McLaren, Kenn FLNR:EX
Subject: Printing

Hi Kenn,

Do you need 2 copies of everything? (Sorry forgot to ask earlier)

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 6, 2018 4:18 PM
To: Cavanagh, Judy PREM:EX
Subject: RE: Blanket BEA
Attachments: Coffee Milk Cream BEA.pdf

Hi Judy,

it was \$2,000. Please see attached

warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Cavanagh, Judy PREM:EX
Sent: Tuesday, February 6, 2018 4:12 PM
To: Loubert, Danny PREM:EX
Subject: Blanket BEA

Hi Danny,

What is the dollar value of our blanket BEA for coffee, etc?

Can you please scan and send me a copy.

Thanks.

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: judy.cavanagh@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 6, 2018 1:13 PM
To: 'lana@ralphs.ca'
Subject: New Phone Number and SIM

Hi Lana,

Can we please create a new number and SIM Card for (we have a spare iPhone 7 for them)
Can we have High Use Voice and 3 GB Data

Name: Chantille Viaud
Number: Vancouver based
Account Number: s.17

Delivery Address
Vancouver Cabinet Office
Suite 740-999 Canada Place
Vancouver, BC V6C 3E1

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 6, 2018 11:46 AM
To: Szabo, Maria PREM:EX
Subject: Purchasing Cards
Attachments: Purchasing Cards.docx

Hi Maria,

Have a look at this and let me know if you have any questions.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 6, 2018 10:49 AM
To: FIN FSA MIN OFF FIN:EX
Subject: Invoice for Processing
Attachments: W.D.I. Servies Ltd Invoice 117456.pdf

Hello,
Please see attached Invoice coding sheet and invoice for processing.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 6, 2018 8:44 AM
To: 'Sheena Mccoach'
Subject: RE: client^{s.17}

Thank you Sheena!

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Sheena Mccoach [mailto:Sheena.Mccoach@vanhoutte.com]
Sent: Tuesday, February 6, 2018 7:50 AM
To: Loubert, Danny PREM:EX
Subject: client^{s.17}

Good morning Danny,

Please find attached invoice which you requested, thanks ☺

SHEENA MCCOACH

ACCOUNTS RECEIVABLE

Van Houtte Coffee Services

SMCCOACH@VANHOUTTE.COM

T: 604-552-5452

Unit 120 9 Burbidge Street | COQUITLAM BC | V3K 7B2

VHCoffeeServices.com

Cheque Payments to be mailed to :
Van Houtte Coffee Services Inc.
8215, 17th Avenue
Montreal, QC
H1Z 4J9

KEURIG
CANADA



Proud to be
one of Canada's
TOP EMPLOYERS!



Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, February 5, 2018 2:44 PM
To: Szabo, Maria PREM:EX
Subject: FW: Your Reservation Confirmation
Attachments: reservation.ics

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: s.15
Sent: Monday, February 5, 2018 2:39 PM
To: Loubert, Danny PREM:EX
Subject: Your Reservation Confirmation
s.15

Thank you for choosing to stay with us!

Dear Ms Szabo,

We look forward to welcoming you to Victoria during your upcoming visit. Below you will find the specifics regarding your reservation.

Your Reservation Details

CONFIRMATION NUMBER:

s.22

YOUR ACCOMMODATIONS:

Victoria Room Two Queens

GUEST NAME:

Ms Maria Szabo

Bed types are not guaranteed and are subject to availability

Adults:

1

Children:

0

NIGHTLY RATE:

\$105.00 CAD plus applicable taxes and fees

s.15

RATE DETAILS:

Provincial Government Rate

- Must present valid proof of government employment at check-in to qualify for the rate

CHECK-IN:

Tuesday, February 27, 2018

CHECK-OUT:

Wednesday, February 28, 2018

NUMBER OF NIGHTS:

1

Our Policies

CANCELLATION:

If you have not cancelled 24 hours prior to 4pm day of arrival local hotel time, you may have incurred penalty charges or forfeited your deposit.

VALET PARKING:

\$25.00/night, including in-and-out privileges

CHECK-IN TIME:

4:00 PM

CHECK-OUT TIME:

11:00 AM

EXTRA ADULT FEE:

\$30.00/night

*Extra Adult Fee applies if travelling with 3 or more

SELF PARKING: adults

\$18.00/night, including in-and-out privileges

s.15

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, February 2, 2018 10:56 AM
To: Oreck, Mira PREM:EX
Subject: Mileage for Trip

Hi Mira,

If you could please include your mileage for your trip (if you need help I am happy to plot it on google maps)

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, February 2, 2018 10:18 AM
To: 'Doug McConnell'; Kelly, Paul CITZ:EX
Subject: RE: ADR is approved - 1008275

Hi Doug,

Please note I have booked the elevator for 2 hours 10am-12pm (noon) for this coming Tuesday Feb 6th. Please let me now if there are any issues with this.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Loubert, Danny PREM:EX
Sent: Thursday, February 1, 2018 11:17 AM
To: 'Doug McConnell'; Kelly, Paul CITZ:EX
Subject: RE: ADR is approved - 1008275

Hi Doug,

Can you advise what time you will be here I will book the buildings elevator for the time needed (2 ours?)

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Doug McConnell [<mailto:dmccConnell@heritageoffice.com>]
Sent: Wednesday, January 24, 2018 10:07 PM
To: Kelly, Paul CITZ:EX; Loubert, Danny PREM:EX
Subject: RE: ADR is approved - 1008275

Hi Paul,

Confirmed pick up for Tues Feb 6th

Thank you

Doug McConnell

Heritage Office | 1588 Rand Ave Vancouver | V6P 3G2 | D 604.689.6752 | C 604.861.0142 | F 604.689.5388

From: Kelly, Paul CITZ:EX [<mailto:Paul.Kelly@gov.bc.ca>]
Sent: Wednesday, January 24, 2018 2:33 PM
To: Loubert, Danny PREM:EX
Cc: Doug McConnell
Subject: RE: ADR is approved - 1008275

Thanks Danny,

I plan on arranging Heritage to do this pickup on behalf of AIR. Doug could you please advise if you could pickup these items on either Feb 5 or Feb 6?

Thanks

From: Loubert, Danny PREM:EX
Sent: Wednesday, January 24, 2018 2:27 PM
To: Kelly, Paul CITZ:EX
Subject: RE: ADR is approved - 1008275

Hi Paul,

The 5th or 6th would work for us. Please let me know and I'll work it out with the building to arrange access to the service elevator.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** Danny.Loubert@gov.bc.ca

From: Kelly, Paul CITZ:EX
Sent: Wednesday, January 24, 2018 2:26 PM
To: Loubert, Danny PREM:EX
Subject: RE: ADR is approved - 1008275

Hi Danny,

I'd like to arrange pickup for these items for the first week of February (Feb 4-8). Let me know if there is a specific date you'd like these items picked up on.

Many thanks.

Paul Kelly | BC Auction / Warehouse | Asset Investment Recovery | Shared Services BC
Ph: 604 218 3562 | **e:** Paul.Kelly@gov.bc.ca | **m:** 8307 130 Street Surrey BC V3W 7X4

Please note the hours of operation for BC Auction:

SURREY 8307 130th Street: 8:30 am to 3:30 pm Monday to Friday excluding Holidays - **Reception Phone: (604) 501-8216**

From: Surplus, Surplus CITZ:EX
Sent: Tuesday, January 23, 2018 1:00 PM
To: Loubert, Danny PREM:EX
Cc: Kelly, Paul CITZ:EX
Subject: FW: ADR is approved - 1008275

Hello Danny,

Thank you for your Asset Disposal Report 1008275 for the disposal of various office furnishings and equipment.

You have indicated that you would like AIR to make the pickup arrangements. Our logistics co-ordinator, Paul Kelly or his designate will be in touch with you regarding pickup arrangements. If you require information regarding the pickup prior to Paul contacting you please call him directly at 604-218-3562.

Ministries are responsible for all costs incurred to prepare surplus assets for collection or shipping.

It is the sole responsibility of your department to ensure that any assets provided to AIR for disposition do not contain any data that constitutes personal, sensitive or private information.

Thank you,

From: no-reply@gov.bc.ca [mailto:no-reply@gov.bc.ca]
Sent: Tuesday, January 23, 2018 10:57 AM
To: Surplus, Surplus CITZ:EX
Subject: ADR is approved - 1008275

ADR Detail

ADR Number: 1008275

Customer #: s.17

Web Form ID: T20180123091022949

Timestamp: Jan 23, 2018 10:56:54 AM

Status: approved

Comments:

Originator Contact Information	Custodian Contact Information
<p>First Name: Danny Last Name: Loubert</p> <p>Company/Organization: OFFICE OF THE PREMIER</p> <p>Address: 740-999 CANADA PL VANCOUVER, BC V6C 3E1</p> <p>Telephone: (604) 775-1600 Email: Danny.Loubert@gov.bc.ca</p>	
<p>First Name: Danny Last Name: Loubert</p>	

Address:

740-999 CANADA PL
VANCOUVER, BC
V6C 3E1

Telephone: (604) 775-1600**Email:**

Danny.Loubert@gov.bc.ca

ADR Information	Account Coding
<p>Disposal Method: Surplus Assets Assets are coming to AIR facility: Surrey AIR To Arrange</p> <p>Shipping Instruction: Contact Danny to arrange date/time for pickup to ensure scheduling of the building elevator.</p>	<p>EA Email: Judy.Cavanagh@gov.bc.ca</p> <p>Fiscal Year: 2018 Client/Ministry: 004 Responsibility: 36346 Account Number: 34410 STOB: 6502 Project: 3600000</p>

List of Assets

Commodity Code	Category	Client Asset Number	Quantity	Description	Attachments
9950000222	Office / Boardroom Table		1	20" x 60" cherry wood table with keyboard tray	No Attachments
9950000222	Office / Boardroom Table		1	42" light wood round table	No Attachments
9950000222	Office / Boardroom Table		1	5ft x 3ft light brown round table	No Attachments
9950000203	Desk - Office		2	6ft dark wood desk	No Attachments
9950000203	Desk - Office		1	4ft light brown	No

Commodity Code	Category	Client Asset Number	Quantity	Description	Attachments
				n desk section with drawers	Attachments
9950000203	Desk - Office		1	66" x 29" height adjustable desk	No Attachments
9950000201	Chair - Office		4	blue sled base guest chairs	No Attachments
9950000208	File Cabinet - 3 dr		1		No Attachments
9950000201	Chair - Office		1	Black task chair	No Attachments
9950000222	Office / Boardroom Table		1	6ft x 3ft light colored table	No Attachments
9950000203	Desk - Office		1	6ft L shaped light wood desk	No Attachments
9950000203	Desk - Office		1	66" beige desk	No Attachments
9950000222	Office / Boardroom Table		1	86" x 40" dark wood rounded table	No Attachments
9950000201	Chair - Office		1	dark grey with castors	No Attachments
9950000201	Chair - Office		1	yellow leather chair	No Attachments

Approval Status: Approved and submitted to AIR on Jan 23, 2018 10:56:54 AM

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 1, 2018 11:07 AM
To: Kingston, Charlotte PREM:EX
Subject: RE: Assitant Floor warden

Thanks Charlotte!

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 1, 2018 11:02 AM
To: Loubert, Danny PREM:EX
Subject: Re: Assitant Floor warden

Happy to!

Sent from my iPhone

On Feb 1, 2018, at 9:43 AM, Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca> wrote:

Hi Charlotte,

Did you say you were interested in being an alternate floor warden (if Maria and I were away?)
Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

Subject: Judy, Romeo, Danny
Location: Judy's Office

Start: Thu 2018-02-01 11:30 AM
End: Thu 2018-02-01 12:00 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Loubert, Danny PREM:EX
Required Attendees: Tello, Romeo PREM:EX; Cavanagh, Judy PREM:EX

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 1, 2018 10:40 AM
To: 'Amy Li'
Cc: Anderson, Dianne S JTT:EX
Subject: list of access cards for 730/740/770/667

Hi Amy,

I'm working on consolidating and updating my card list and wanted to see what you might have. Can I have a list of all the cards that would have been programmed for 24/7 access for all suites that are internally programmed by our office.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 1, 2018 10:39 AM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-80449 Records Due February 12, 2018

Good Morning Alison,

No Records,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Thursday, February 1, 2018 10:30 AM
To: Canitz, Shelley L PREM:EX; Christensen, Suzanne PREM:EX; Hendry, Jackie PREM:EX; Higgins, Keira PREM:EX; Kennedy, Christine PREM:EX; Mulloy, Eleanor PREM:EX; Robinson, Jon PREM:EX; Wensink, Alison PREM:EX; Wright, Don J. PREM:EX; Yuma Morisho, Okenge PREM:EX; Cavanagh, Judy PREM:EX; Loubert, Danny PREM:EX; Oreck, Mira PREM:EX; Tello, Romeo PREM:EX; Aaron, Sage PREM:EX; Clark, Layne PREM:EX; Dewar, Bob PREM:EX; Fogg, Bruce PREM:EX; Holmwood, Jen PREM:EX; McConnell, Sheena PREM:EX; Meggs, Geoff PREM:EX; Nash, Amber PREM:EX; Parkinson, Elizabeth PREM:EX; Privett, Don PREM:EX; Van Meer-Mass, Kate PREM:EX; Wong, Tamarra PREM:EX; Della Mattia, Marie PREM:EX
Subject: Call for Records OOP-2018-80449 Records Due February 12, 2018

This is an ALL STAFF Call for Records.

*Please see the second round of the below request **(please note the different date range)**, and please provide responsive records by February 12th :*

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

All communication between Andrew Weaver and the Premier or their staff.

(Date Range for Record Search: From 08/01/2017 To 08/31/2017) Date Format is MM/DD/YYYY

If you think that the search for records will take you over 3 hours and/or the total volume of records will exceed 200 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 1, 2018 8:45 AM
To: Szabo, Maria PREM:EX
Cc: Andruz, Dean FIN:EX
Subject: iStore tickets for SW and Admin move for Maria
Attachments: FW: iStore Order 843952-55906- SW move Adobe Acrobat ProDC; FW: iStore Order 843946-55905-Admin&Remote= Maria Szabo

Good Morning Maria and Dean,

Just an FYI,

Cheers,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 1, 2018 8:43 AM
To: Kelly, Paul CITZ:EX
Subject: RE: ADR is approved - 1008314

Hi Paul,

Can you please give me a call today, Thank you,

604-775-1600

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** Danny.Loubert@gov.bc.ca

From: Kelly, Paul CITZ:EX
Sent: Monday, January 29, 2018 10:30 AM
To: Loubert, Danny PREM:EX
Cc: Doug McConnell ('dmcconnell@heritageoffice.com')
Subject: RE: ADR is approved - 1008314

Hi Danny,

I think it would work best if we get these items picked up at the same time as ADR 1008275 on Feb 6th.

Let me know if that works for you.

Thanks

Paul Kelly | BC Auction / Warehouse | Asset Investment Recovery | Shared Services BC
Ph: 604 218 3562 | **e:** Paul.Kelly@gov.bc.ca | **m:** 8307 130 Street Surrey BC V3W 7X4

Please note the hours of operation for BC Auction:

SURREY 8307 130th Street: 8:30 am to 3:30 pm Monday to Friday excluding Holidays - **Reception Phone: (604) 501-8216**

From: Surplus, Surplus CITZ:EX
Sent: Monday, January 29, 2018 9:36 AM
To: Loubert, Danny PREM:EX
Cc: Kelly, Paul CITZ:EX
Subject: FW: ADR is approved - 1008314

Hello Danny,

Thank you for your Asset Disposal Report 1008314 for the disposal of various computer equipment.

You have indicated that you would like AIR to make the pickup arrangements. Our logistics co-ordinator, Paul Kelly or his designate will be in touch with you regarding pickup arrangements. If you require information regarding the pickup prior to Paul contacting you please call him directly at 604-218-3562.

Ministries are responsible for all costs incurred to prepare surplus assets for collection or shipping.

It is the sole responsibility of your department to ensure that any assets provided to AIR for disposition do not contain any data that constitutes personal, sensitive or private information.

Thank you,

From: no-reply@gov.bc.ca [mailto:no-reply@gov.bc.ca]
Sent: Friday, January 26, 2018 4:42 PM
To: Surplus, Surplus CITZ:EX
Subject: ADR is approved - 1008314

ADR Detail

ADR Number: 1008314

Customer #: ^{s.17}

Web Form ID: T20180126075717766

Timestamp: Jan 26, 2018 04:42:19 PM

Status: approved

Comments:

Originator Contact Information	Custodian Contact Information
<p>First Name: Danny Last Name: Loubert</p> <p>Company/Organization: OFFICE OF THE PREMIER</p> <p>Address: 740-999 CANADA PL VANCOUVER, BC V6C 3E1</p> <p>Telephone: (604) 775-1600 Email: Danny.Loubert@gov.bc.ca</p>	
<p>First Name: Danny Last Name: Loubert</p> <p>Address: 740-999 CANADA PL VANCOUVER, BC V6C 3E1</p>	

Telephone: (604) 775-1600

Email:

Danny.Loubert@gov.bc.ca

ADR Information	Account Coding
<p>Disposal Method: Surplus Assets Assets are coming to AIR facility: Surrey AIR To Arrange</p> <p>Shipping Instruction: Please contact Danny to arrange for pickup and scheduling of the building elevator.</p>	<p>EA Email: Judy.Cavanagh@gov.bc.ca</p> <p>Fiscal Year: 2018 Client/Ministry: 004 Responsibility: 36346 Account Number: 34410 STOB: 6502 Project: 3600000</p>

List of Assets

Commodity Code	Category	Client Asset Number	Quantity	Description	Attachments
9950000102	Printer/Scanner/Fax Machine		1	HP 4250DN black & white printer	No Attachments
9950000102	Printer/Scanner/Fax Machine		1	Brother 2170w black & white printer	No Attachments
9950000102	Printer/Scanner/Fax Machine		1	HP Laser Jet 2 800dn colour printer	No Attachments
9950000102	Printer/Scanner/Fax Machine		1	HP Laser Jet C P1525nw colour printer	No Attachments
9950000102	Printer/Scanner/Fax Machine		1	Lexmark T640 black & white	No Attachments

Commodity Code	Category	Client Asset Number	Quantity	Description	Attachments
				p rinter	
9950000110	Toner Cartridges		2	HP 126A black and magenta to ners	No Attachments
9950000110	Toner Cartridges		2	HP Q2683A and Q2670A black a nd magneta	No Attachments
9950000110	Toner Cartridges		1	Brother TN- 330 black	No Attachments
9950000110	Toner Cartridges		1	Lexmark - 2401 5SA Black	No Attachments
9950000104	Computers/Parts/Accessories - Misc		1	Box of miscell aneous cables	No Attachments

Approval Status: Approved and submitted to AIR on Jan 26, 2018 04:42:19 PM

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 28, 2018 10:27 AM
To: Schroeder, Randy CITZ:IN; Mirek Soltysik
Cc: Cavanagh, Judy PREM:EX
Subject: Re: painting and Millwork

Hi Randy,

Thanks ill see you both at 11 am tomorrow

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Randy Schroeder
Sent: Wednesday, February 28, 2018 10:25 AM
To: Loubert, Danny PREM:EX; Mirek Soltysik
Subject: painting and Millwork

Good morning Danny,

Mirek tells me his Painters should be finished their work today.

Are you possibly available to meet with myself and Mirek tomorrow morning at 11:00am to inspect the Painting?

Thank you

Randy Schroeder
Service Delivery leader Projects
BGIS Workplace Solutions Inc.
#580- 688 Hastings Street
Vancouver British Columbia V6B 1P1
T: 604-315-4306
randy.schroeder@bgis.com
www.bgis.com



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Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 27, 2018 12:48 PM
To: Gallant, Linda GCPE:EX
Subject: RE: Hello from snowy Victoria!

Hi Linda,

Sounds good, I'm in Victoria if you would like to have this in person tomorrow if that works for you? I can head over there.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Gallant, Linda GCPE:EX
Sent: Tuesday, February 27, 2018 12:44 PM
To: Loubert, Danny PREM:EX
Subject: Re: Hello from snowy Victoria!

Hi Danny
No worries. What about 9am tomorrow morning. L

Sent from my iPhone

On Feb 27, 2018, at 12:41 PM, Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca> wrote:

Hi Linda,

Sorry it's been a bit busy this week , how about we set up a time to connect and talk over some details.

When would be a good time for you? I am in meetings this afternoon. But should have some time tomorrow morning or Thursday.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Gallant, Linda GCPE:EX
Sent: Monday, February 26, 2018 1:04 PM
To: Sherlock, Stephanie GCPE:EX
Cc: Loubert, Danny PREM:EX
Subject: Re: Hello from snowy Victoria!

Thanks for the quick reply!

Sent from my iPhone

On Feb 26, 2018, at 1:02 PM, Sherlock, Stephanie GCPE:EX <Stephanie.Sherlock@gov.bc.ca> wrote:

Yes this has been approved by Judy

Sent from my iPhone

On Feb 26, 2018, at 1:01 PM, Gallant, Linda GCPE:EX <Linda.Gallant@gov.bc.ca> wrote:

Hi Danny

I've been thinking of you all morning. Thanks for getting back to me.

Stephanie do you know if Judy is involved with this move.

Cheers Linda

Sent from my iPhone

On Feb 26, 2018, at 12:58 PM, Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca> wrote:

Hi Linda,

We are awaiting word on this through Judy Cavanagh. Can you please check with your side if it has been communicated?

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Gallant, Linda GCPE:EX
Sent: Friday, February 23, 2018 3:11 PM
To: Loubert, Danny PREM:EX
Subject: Hello from snowy Victoria!

Hi Danny,
When you have a moment can we chat about moving Lele and Shruti to your building.

Have a lovely weekend! Linda

Linda Gallant
Facilities Services Advisor
GCPE – HQ
4th Floor, 617 Govt St
Victoria BC V8W 9V1

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, February 26, 2018 1:59 PM
To: Wensink, Alison PREM:EX
Subject: RE: IM117 Attestation Form
Attachments: Signed IM117 - Dloubert, MOrreck, DonBain, CViaud20180226.pdf

Hi Alison,

Please see the attached forms for

Danny Loubert
Don Bain
Mira Oreck
Chantille Viaud

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Monday, February 26, 2018 1:21 PM
To: Loubert, Danny PREM:EX
Subject: IM117 Attestation Form

Hi Danny,

Here is the form that requires everyone's signatures as well as employee ID. If you could scan them all back to me once filled out that would be amazing!

Thanks so much!

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, February 26, 2018 12:37 PM
To: Piotrowicz, Eddie P FIN:EX
Subject: RE: iStore - 849549 - 56567 - Romeo Tello Archive & Cancel IDIR

Thanks Eddie

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Piotrowicz, Eddie P FIN:EX
Sent: Monday, February 26, 2018 12:37 PM
To: Loubert, Danny PREM:EX
Subject: iStore - 849549 - 56567 - Romeo Tello Archive & Cancel IDIR

Hello,

iStore - 849549 - 56567 - Romeo Tello Archive & Cancel IDIR – submitted.

From: Danny.Loubert@gov.bc.ca [<mailto:Danny.Loubert@gov.bc.ca>]
Sent: Friday, February 23, 2018 12:26 PM
To: FIN IMB Service Desk (78912) FIN:EX; Loubert, Danny PREM:EX
Subject: Service Request Form

Checkout Information

On-Site Address: 740-999 Canada Place Vancouver BC V6C 3E1
On-Site Contact Name: danny Loubert
On-Site Contact Phone: (604)775-1600
Account: PREM-VANCOUVER CABINET OFFICE
Ministry Number: 004
Responsibility Centre: 36346
Service Code: 34410
Project Number: 3600000
Expense Authority: Judy Cavanagh

Service Requests

Account - Cancel IDIR

First Name: Romeo

Last Name: Tello

IDIR: RTello

Required By Date: 26, FEB, 2018

Data Reviewed Prior Deletion: No

Comments: Please archive and store Folders as required Call Danny with questions if need be.

Requestor: Loubert, Danny PREM:EX

Email: Danny.Loubert@gov.bc.ca

Time: 2018-02-23 12:26:17

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, February 26, 2018 11:41 AM
To: Hagglund, Jarrett GCPE:EX
Subject: RE: Events team in tomorrow

Hi Jarrett,

My office, The Executive Office and the admin office (the one Tamarra usually is in when she is here) is available for use for the next few days s.22

Let me know if this will work.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Hagglund, Jarrett GCPE:EX
Sent: Monday, February 26, 2018 11:31 AM
To: Loubert, Danny PREM:EX
Subject: Events team in tomorrow

Hey Danny,

So consensus is we would like to come into the office tomorrow. Can you let me know what nonpainty space is available?

Thanks!

Jarrett

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, February 26, 2018 10:03 AM
To: Hagglund, Jarrett GCPE:EX
Subject: RE: cost of pies

They are working on the offices that way. They are looking at a Wednesday finish.

If you need space to work we can arrange for office space in the front.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Hagglund, Jarrett GCPE:EX
Sent: Monday, February 26, 2018 10:00 AM
To: Loubert, Danny PREM:EX
Subject: Re: cost of pies

s.22

What do you think the status is gonna be there tomorrow?

j

From: Loubert, Danny PREM:EX
Sent: Monday, February 26, 2018 9:59 AM
To: Hagglund, Jarrett GCPE:EX
Subject: RE: cost of pies

That works for us if your good that way!

s.22

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Hagglund, Jarrett GCPE:EX
Sent: Monday, February 26, 2018 9:41 AM
To: Loubert, Danny PREM:EX
Subject: Re: cost of pies

Thanks Danny. I would be happy to donate \$20 for this. Does it work if you just take that off my reimbursement?

Jarrett

From: Loubert, Danny PREM:EX
Sent: Monday, February 26, 2018 9:40 AM
To: Hagglund, Jarrett GCPE:EX
Subject: RE: cost of pies

Thanks Jarrett,

I'll get you some money shortly 😊(that way we both don't forget)

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** Danny.Loubert@gov.bc.ca

From: Hagglund, Jarrett GCPE:EX
Sent: Monday, February 26, 2018 8:59 AM
To: Loubert, Danny PREM:EX
Subject: Re: cost of pies

Hey Danny,

Cost was 36.98.

Thanks!

Jarrett

From: Cavanagh, Judy PREM:EX
Sent: Friday, February 23, 2018 5:13 PM
To: Hagglund, Jarrett GCPE:EX
Cc: Loubert, Danny PREM:EX
Subject: cost of pies

Hi Jarrett,

Please send Danny the cost of the pies. He's collecting money and can reimburse you.

Thanks.

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** judy.cavanagh@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, February 26, 2018 9:20 AM
To: Bain, Don PREM:EX
Subject: RE: Meeting - Paul Blom

Done

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Bain, Don PREM:EX
Sent: Monday, February 26, 2018 9:19 AM
To: Loubert, Danny PREM:EX
Subject: Re: Meeting - Paul Blom

That's the boardroom then!

Sent from my iPhone

On Feb 26, 2018, at 9:18 AM, Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca> wrote:

It does ☺

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Bain, Don PREM:EX
Sent: Monday, February 26, 2018 9:17 AM
To: Loubert, Danny PREM:EX
Subject: Re: Meeting - Paul Blom

3 has the view?

Sent from my iPhone

On Feb 26, 2018, at 9:14 AM, Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca> wrote:

Hi Don,

Would you like Boardroom 3 or 1?

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Bain, Don PREM:EX
Sent: Monday, February 26, 2018 9:14 AM

To: Loubert, Danny PREM:EX
Subject: Fwd: Meeting - Paul Blom

Sent from my iPhone

Begin forwarded message:

From: "Bain, Don PREM:EX" <Don.Bain@gov.bc.ca>
Date: February 26, 2018 at 7:45:39 AM PST
To: "Szabo, Maria PREM:EX" <Maria.Szabo@gov.bc.ca>
Subject: FW: Meeting - Paul Blom

Good morning Maria,

I need a room for this meeting this morning.

I hope you had a restful weekend.

Don Bain | Special Advisor
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1675 | **E:** don.bain@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, February 23, 2018 9:02 AM
To: Cavanagh, Judy PREM:EX
Subject: RE: DLOUBERT s.17 03FEB18 Purchasing Card

Hi Judy,

There was not Helijet Flights put on my card for the month of January no.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Cavanagh, Judy PREM:EX
Sent: Friday, February 23, 2018 7:53 AM
To: Loubert, Danny PREM:EX
Subject: RE: DLOUBERT s.17 03FEB18 Purchasing Card

Approved.

There is no air fare on this claim. No travel during this period?

Thanks.

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: judy.cavanagh@gov.bc.ca

From: Loubert, Danny PREM:EX
Sent: Thursday, February 22, 2018 4:40 PM
To: Cavanagh, Judy PREM:EX
Subject: DLOUBERT s.17 03FEB18 Purchasing Card

Hi Judy,

Please find my attached Feb Purchasing Card reconciliation for your approval.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 22, 2018 3:32 PM
To: Kingston, Charlotte PREM:EX
Subject: RE: Guest List for Mosque Shooting Anniversary Discussion

Thanks Charlotte!

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 22, 2018 2:30 PM
To: Loubert, Danny PREM:EX
Subject: RE: Guest List for Mosque Shooting Anniversary Discussion

Hi Danny,

Here you are!

From: Loubert, Danny PREM:EX
Sent: Thursday, February 22, 2018 1:58 PM
To: Kingston, Charlotte PREM:EX
Subject: Guest List for Mosque Shooting Anniversary Discussion

Hi Charlotte,

Can you please forward me the list of those who attended the event. I do need it to reconcile the charges on my Corporate Credit Card. It is required to have a full list but in the event of an FOI any sensitive information would be removed as per the FOIPPA act.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 22, 2018 11:35 AM
To: Poustie, Jessica IRR:EX
Cc: JTT IBD Boardroom Bookings JTT:EX
Subject: RE: Looking for meeting spaces March 16

Hello Jessica,

We would not be able to accommodate the request in VCO, However I have included the Ministry of Jobs, Trade and Technology next door who may be able to assist.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Poustie, Jessica IRR:EX
Sent: Thursday, February 22, 2018 11:15 AM
To: Loubert, Danny PREM:EX
Subject: Looking for meeting spaces March 16

Hi Danny,

Curious if your office had two meeting spaces to accommodate interviews for us on March 16 for the day?

I would require a small boardroom for interviews (4 people) and an office space for candidate preparation.

Please advise.

Jessica Poustie
Regional Executive Administrator - Coast
Negotiations and Regional Operations Division

Ministry of Indigenous Relations and Reconciliation
142 - 2080 Labieux Road, Nanaimo BC V9T 6J9
Phone: 250.751.3237 | Cell: 250.816.0266
Email: Jessica.Poustie@gov.bc.ca

 Please consider the environment before printing this email

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 22, 2018 9:44 AM
To: Van Vliet, Anneke TAC:EX
Subject: Re: lori contact information

Thanks Anneke!

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Van Vliet, Anneke TAC:EX
Sent: Thursday, February 22, 2018 9:42 AM
To: Loubert, Danny PREM:EX
Subject: lori contact information

Danny –

Lori Stewart, Lori TAC:EX <Lori.Stewart@gov.bc.ca>

Anneke Van Vliet
Program Advisor, Multiculturalism
Ministry of Tourism, Arts and Culture
Ph: 778-628 3659
Email: Anneke.VanVliet@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 21, 2018 3:37 PM
To: 'Carol'
Subject: RE: Name plate order for the Vancouver Cabinet Office

Hi Katrina,

Yes, 2 x 10 on gold.

Thank you!

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Carol [<mailto:carol@canengrave.com>]
Sent: Wednesday, February 21, 2018 11:49 AM
To: Loubert, Danny PREM:EX
Subject: Re: Name plate order for the Vancouver Cabinet Office

Hi Danny,

I would just like to confirm that the plates are 2"x10" on gold.

Thanks,

Katrina



CanEngrave
Signs & Printing

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3/4 x 1 7/8	\$27.50
9/16 x 1 1/2	\$31.50

(Black only)

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604 580 2201

\$5 from every Stamp Purchase is donated to Little Paws Rescue

On 2/19/2018 2:59 PM, Loubert, Danny PREM:EX wrote:

Good Morning,

We would like to place an order for (#) name plates

701
702A
702
703

705
706
707
708
709
710
711
713
714
715
716
718
720
721

Please note we do not need 704,712 or 719

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 21, 2018 2:35 PM
To: Oreck, Mira PREM:EX; 'Elaine Rosario'
Subject: RE: Post-budget roundtable - technology industry

Hi Elaine,

Mira is running behind today and will be about 10-15 mins late getting in.

I also wanted to update the meeting location, It will be next door Suite 730 (same address) "Ministry of International Trade" Cypress Boardroom. If you ring their buzzer they will let them in.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Oreck, Mira PREM:EX
Sent: Wednesday, February 21, 2018 12:56 PM
To: 'Elaine Rosario'
Cc: Loubert, Danny PREM:EX
Subject: RE: Post-budget roundtable - technology industry

Great. Thank you.

From: Elaine Rosario [<mailto:erosario@wearebctech.com>]
Sent: Wednesday, February 21, 2018 12:30 PM
To: Oreck, Mira PREM:EX
Cc: Loubert, Danny PREM:EX
Subject: RE: Post-budget roundtable - technology industry

Hello Mira,

No problem, Jill and Hana will be at Canada Place at 3pm.
Thank you for confirming.

Regards,
Elaine

From: Oreck, Mira PREM:EX [<mailto:Mira.Oreck@gov.bc.ca>]
Sent: February 21, 2018 12:10 PM
To: 'Elaine Rosario' <erosario@wearebctech.com>
Cc: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Subject: RE: Post-budget roundtable - technology industry

Hi Elaine,

I was wondering if my calendar had something mixed up. If we are confirmed for 3pm at Canada Place, then that's great for me.

Many thanks,
Mira

From: Elaine Rosario [<mailto:erosario@wearebctech.com>]
Sent: Wednesday, February 21, 2018 12:02 PM
To: Oreck, Mira PREM:EX
Cc: Loubert, Danny PREM:EX
Subject: RE: Post-budget roundtable - technology industry

Hello Mira,

Just confirming that your meeting with Jill and Hana is scheduled for 3pm (not 2pm) this afternoon, are you still looking to move that to another time?

I wasn't able to reach Danny at your office but did leave a message.

Thank you,
Elaine

From: Oreck, Mira PREM:EX [<mailto:Mira.Oreck@gov.bc.ca>]
Sent: February 21, 2018 11:57 AM
To: 'Elaine Rosario' <erosario@wearebctech.com>
Cc: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Subject: RE: Post-budget roundtable - technology industry

Hi Elaine,

I've had a post-budget issue come up today and need to change the time of my meeting with Jill and Hana. Can you please let me know if 3pm works for Jill and Elaine (rather than 2)? I will still have an hour to meet. I've cc'd my colleague Danny who can help with any logistics.

Many thanks,
Mira

From: Elaine Rosario [<mailto:erosario@wearebctech.com>]
Sent: Thursday, February 15, 2018 1:54 PM
To: 'Hana Doubrava (CELA)'; 'Jill Tipping'
Cc: Oreck, Mira PREM:EX
Subject: RE: Post-budget roundtable - technology industry

Hello,

The 21st from 2pm to 4pm works for Jill, please let me know the meeting location once confirmed.

Thank you,
Elaine

From: Hana Doubrava (CELA) [<mailto:hadoub@microsoft.com>]
Sent: February 15, 2018 11:39 AM
To: Jill Tipping <jtipping@wearebctech.com>
Cc: Oreck, Mira PREM:EX <Mira.Oreck@gov.bc.ca>; erosario@wearebctech.com
Subject: RE: Post-budget roundtable - technology industry

Sounds great.

Elaine – will you confirm time that works for Jill on the 21st as per below.

Mira – would it perhaps be appropriate if we meet you at your office at Canada Place? Or do you prefer a different location or a phone call instead?

Thank you,
Hana

From: Jill Tipping [<mailto:jtipping@wearebctech.com>]
Sent: Wednesday, February 14, 2018 6:04 PM
To: Hana Doubrava (CELA) <hadoub@microsoft.com>
Cc: Oreck, Mira PREM:EX <Mira.Oreck@gov.bc.ca>; erosario@wearebctech.com
Subject: Re: Post-budget roundtable - technology industry

Hi both - how wonderful!

Lovely to meet you Mira and great that you have secured a date and time that works.

I'm afraid I'm not free Friday at that time for a call but I'd be happy to connect on the 21st.

I'm currently attempting to get back to Vancouver from Washington DC (easier said than done it turns out!) so I've cc'd my assistant Elaine who can help fix the best time slot for us.

Looking forward to talking further!
All my best
Jill

Sent from my iPhone

On Feb 14, 2018, at 7:12 PM, Hana Doubrava (CELA) <hadoub@microsoft.com> wrote:

Mira and Jill –

Wishing a lovely late afternoon to both you. It's my understanding that you have briefly connected over the phone, but please blame my European soul in wanting to do the introductions properly, so Mira – please meet Jill Tipping, CEO and President of the BC Tech Association, a member-based organization with a mission to make BC the best place to grow a tech company. Jill – meet Mira Oreck, Director of Stakeholder Relations in the Premier's Office and one of key advisers to Premier Horgan.

I am delighted to be working with you both on the unique opportunity to facilitate a post-budget conversation with representatives of the thriving tech community in BC. Thank you, Mira, for extending the opportunity to us and working hard on securing a date that works for both Premier Horgan himself and Minister Ralston.

Jill – March 9th at 1pm has been confirmed. To this end, I think it would make sense for Mira, yourself and me to connect and chat in more details about the logistics and provisions. Are you able to get on a call this Friday, February 16 at 3:30pm? Alternatively, Mira is also available to meet in person next Wednesday, February 21st, between 10:30 – 12:30pm, and 2 – 4pm if that works better.

Thanks,
Hana

Hana Doubrava
Corporate Affairs Director
hadoub@microsoft.com | Mobile: 604-652-2627 | Office: 778-812-5042
Microsoft Vancouver
700 – 725 Granville Street, Vancouver, V7Y 1L1

<image002.jpg>

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 21, 2018 2:10 PM
To: Cleaver, Sheila C FIN:EX
Cc: Poldrugovac, Saija FIN:EX
Subject: RE: Name on Travel Card

Thanks Sheila and Saija!

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Cleaver, Sheila C FIN:EX
Sent: Wednesday, February 21, 2018 11:24 AM
To: Loubert, Danny PREM:EX
Cc: Poldrugovac, Saija FIN:EX
Subject: RE: Name on Travel Card

Hi Danny,

No, it doesn't necessarily have to be their legal name. A lot of cardholders will use another name that they have that matches their ID or the name they go by in the GAL.

Sheila Cleaver

Corporate CardCoordinator-Purchase Card/Travel Card/BTA
Min of Finance, Minister's Offices and the Office of the Premier
3rd Fl. 617 Government St. Victoria, BC V8W 9V1
Phone# (778) 698-8586

From: Poldrugovac, Saija FIN:EX
Sent: Wednesday, February 21, 2018 10:06 AM
To: Cleaver, Sheila C FIN:EX
Cc: Loubert, Danny PREM:EX
Subject: FW: Name on Travel Card

Hey Sheila,
Could you please answer Danny's question?
Thanks!
~Saija

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 21, 2018 9:29 AM
To: Poldrugovac, Saija FIN:EX
Subject: Name on Travel Card

Hi Saija,

Should the name on a purchasing/Travel Card be the person's legal name?

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 21, 2018 1:52 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Fabric steamer

Hi Elizabeth,

I don't know about Brand new but we did find one. I'll bring it home and give it a try tonight. I actually don't have much experience with fabric Steamers but I'll ask around and get back to you.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, February 21, 2018 1:13 PM
To: Loubert, Danny PREM:EX
Subject: Fabric steamer

Hi Danny,

I understand that a brand new fabric steamer was found in VCO today. Would you be able to test it out? We're going to buy one for here and I'm looking for advice on a brand and model. It's for the Premier's suits mainly.

Thanks,



Elizabeth Parkinson

Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 21, 2018 1:37 PM
To: Higgins, Keira PREM:EX
Cc: Szabo, Maria PREM:EX
Subject: RE: DMC

Hi Keira,

I'll be here to start the link,

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Higgins, Keira PREM:EX
Sent: Wednesday, February 21, 2018 1:35 PM
To: Loubert, Danny PREM:EX; Szabo, Maria PREM:EX
Subject: DMC

Hi Danny and Maria,

Wes Shoemaker and Mark Sieben will participate in DMC this Friday from VCO. Would one of you be available to connect the video link at 8:15?

Thanks,

Keira Higgins, Executive Administrative Coordinator
Office of the Premier, Deputy Minister
272 West Annex, Parliament Buildings | Victoria, BC | V8V 1X4
Ph: (250) 356-2206

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 21, 2018 10:43 AM
To: Hagglund, Jarrett GCPE:EX; Cavanagh, Judy PREM:EX
Cc: Szabo, Maria PREM:EX
Subject: RE: Farewell

Thanks Jarrett, Judy and Maria,

I'll send out an email today to invite people to it. I'd suggest we keep tabs on everything and we can all work it out next week? (instead of trying to guess costs etc.)

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Hagglund, Jarrett GCPE:EX
Sent: Wednesday, February 21, 2018 10:32 AM
To: Cavanagh, Judy PREM:EX
Cc: Szabo, Maria PREM:EX; Loubert, Danny PREM:EX
Subject: Re: Farewell

I have an event early in the morning but I can pick up the pies.

Sent from my iPhone

On Feb 21, 2018, at 10:22 AM, Cavanagh, Judy PREM:EX <Judy.Cavanagh@gov.bc.ca> wrote:

Hi,

I really like the idea of pies and coffee at 3pmish. How do we get the pies to "happen"

I'll buy the waffle maker today – then we'll know the amount.

Danny can you want to send the email out, inviting everyone for Friday --- and the amount of "donation" if they're interested.

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: judy.cavanagh@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 20, 2018 2:37 PM
To: Viaud, Chantille PREM:EX
Subject: RE: Flight

Confirmed!

Danny Loubert | Support Staff, Operations and Strategic Initiatives Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

-----Original Message-----

From: Viaud, Chantille PREM:EX
Sent: Tuesday, February 20, 2018 11:39 AM
To: Loubert, Danny PREM:EX
Subject: Re: Flight

Can you call and confirm for me? They said that the original booking was changed- so I was on a flight from Victoria to Vancouver this morning... and then they said something about the flight tomorrow not being the same as my email confirmation.

Thank you!

Sent from my iPhone

> On Feb 20, 2018, at 10:10 AM, Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca> wrote:

>

> Hi Chantille,

>

> Sorry about the mix up. I do show you on the flight and have forwarded
> both Confirmations. :)

>

> Danny Loubert | Support Staff, Operations and Strategic Initiatives
> Vancouver Cabinet Office | Office of the Premier
> P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

>

> -----Original Message-----

> From: Viaud, Chantille PREM:EX
> Sent: Tuesday, February 20, 2018 9:38 AM
> To: Loubert, Danny PREM:EX
> Subject: Flight

>

>

> Hey Danny- my flight was mixed up this morning- can you call and confirm my flight for tomorrow from Victoria to Vancouver and email me the itinerary? I'll tell you about it later:) all is good and I made it here.

>

> Thank you! I need to be home tomorrow by 5.

>

> C.

> Sent from my iPhone

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 20, 2018 1:10 PM
To: Piotrowicz, Eddie P FIN:EX
Subject: RE: iStore 844203 - 55952 - Chantille Viaud New User setup

Thanks Eddie,

We have the IDIR but this was a follow up to the surface Pro being ordered for Chantille. If you could please advise the status.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Piotrowicz, Eddie P FIN:EX
Sent: Tuesday, February 20, 2018 1:08 PM
To: Loubert, Danny PREM:EX
Subject: RE: iStore 844203 - 55952 - Chantille Viaud New User setup

Hi Danny, see below Penny Lee sent this February 13. 😊

From: Lee, Penny FIN:EX
Sent: Tuesday, February 13, 2018 9:16 AM
To: Loubert, Danny PREM:EX
Cc: Piotrowicz, Eddie P FIN:EX
Subject: Ticket 56193-Followup to Chantille Viaud: Service Request Form

Hi Danny, the IDIR has been created for Chantille as follows:

IDIR id: CVIAUD

Password:^{s.15}

Sorry for the delay in sending this to you^{s.22}

Penny

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 20, 2018 11:49 AM
To: Piotrowicz, Eddie P FIN:EX
Subject: RE: iStore 844203 - 55952 - Chantille Viaud New User setup

Hi Eddie,

Can you confirm that this has been received and the approximate ETA for this device?

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 6, 2018 1:06 PM
To: Piotrowicz, Eddie P FIN:EX
Subject: RE: iStore 844203 - 55952 - Chantille Viaud New User setup

Hi Eddie,

Please see the attached forms as requested.

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Piotrowicz, Eddie P FIN:EX
Sent: Thursday, February 1, 2018 4:07 PM
To: Loubert, Danny PREM:EX
Subject: iStore 844203 - 55952 - Chantille Viaud New User setup

Hi Danny,

iStore 844203 - 55952 - Chantille Viaud New User setup – submitted.

For the new workstation part of the order please fill out and send back the workstation justification form then I can submit the new workstation order.

Thanks.

From: Danny.Loubert@gov.bc.ca [<mailto:Danny.Loubert@gov.bc.ca>]
Sent: Monday, January 29, 2018 1:09 PM
To: FIN IMB Service Desk (78912) FIN:EX; Loubert, Danny PREM:EX
Subject: New User Feb 12

Checkout Information

On-Site Address: 740-999 Canada Place Vancouver, BC V6C 3E1
On-Site Contact Name: Danny Loubert
On-Site Contact Phone: (604)775-1600
Account: PREM-EXECUTIVE BRANCH
Ministry Number: 004
Responsibility Centre: 36A10
Service Code: 36200
Project Number: 3600000
Expense Authority: Judy Cavanagh

Service Requests

Account - New IDIR or Transfer In
Type: New User
New User Type: Permanent

First Name: Chantille
Last Name: Viaud
IDIR: cviaud
Modify Workstation Owner: TBD
Required By Date: 12, FEB, 2018
Email Account Required: Yes
GAL Company: Office of the Premier
GAL Department: Stakeholder Relations
GAL Job Title: Manager
GAL Supervisor: Mira Oreck
GAL User Phone: (604)775-1600
GAL Address: 740-999 Canada Place
GAL City: Vancouver
GAL Postal Code: V6C 3E1
Shared File Print Required: Yes
Contact Name: Danny Loubert
Contact Number: (604)775-1600
Access Requirements: Same as Charlotte Kingston
VPN Required: Yes
DTS Required: No
Mobile Required: Yes
Mobile: iPhone
Activation Assistance: Yes
Comments: Mirror Charlotte Kingston's Folder Access (including SharePoint)

Hardware - New Workstation

Type: Slate-Pro Laptop
Required By Date: 12, Feb, 2018
Assigned User: cviaud
Comments: DLoubert to have Admin Rights.

Requestor: Loubert, Danny PREM:EX
Email: Danny.Loubert@gov.bc.ca
Time: 2018-01-29 13:09:28

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 20, 2018 1:08 PM
To: Magee, Tracey FIN:EX
Subject: RE: height Adjustable Standing desks

s.22

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Magee, Tracey FIN:EX
Sent: Tuesday, February 20, 2018 12:38 PM
To: Loubert, Danny PREM:EX
Subject: RE: height Adjustable Standing desks

s.22

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 20, 2018 9:07 AM
To: Magee, Tracey FIN:EX
Subject: RE: height Adjustable Standing desks

Looking into one for ^{s.22}

s.22

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Magee, Tracey FIN:EX
Sent: Tuesday, February 20, 2018 7:52 AM
To: Loubert, Danny PREM:EX
Subject: RE: height Adjustable Standing desks

Hi Danny,

We don't typically acquire anything that small. I would have to find out the smallest size the vendor has. Why are you looking to get prices on these?

Tracey Magee
Facilities Project Manager
Corporate, Financial and Facilities Services Branch
Corporate Services Division
Ministry of Finance
Ph: 250-812-8859

From: Loubert, Danny PREM:EX
Sent: Monday, February 19, 2018 9:35 AM
To: Magee, Tracey FIN:EX
Subject: RE: height Adjustable Standing desks

Hi Tracey,

While we are working on the Medical accommodations, Is it possible to price out two Smaller Height adjustable desks? (34 wide x 29 deep)

Or would I need to contact the Suppliers under the CSA?

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Magee, Tracey FIN:EX
Sent: Wednesday, January 17, 2018 10:39 AM
To: Loubert, Danny PREM:EX
Subject: FW: height Adjustable Standing desks

Hi Danny,

See below the email from our OHS advisor regarding the process for medical accommodations.

Tracey Magee
Facilities Project Manager
Corporate, Financial and Facilities Services Branch
Corporate Services Division
Ministry of Finance
Ph: 250-812-8859

From: McDonnell, Clancy FIN:EX
Sent: Tuesday, January 16, 2018 11:49 AM
To: Magee, Tracey FIN:EX
Subject: RE: height Adjustable Standing desks

Hi Tracey,

Danny should be able to access the FINtranet, where he can see the resources on [Ergonomics](#).

For the medical accommodation process, we look first to ensure that the employee's workstation is set up properly (e.g. the monitor is at the correct height, the keyboard is at the correct height, they can work using neutral postures for their arms, shoulders etc.). This is normally done via an ergonomic assessment. It's also critical that all workers take proper micro-breaks. A micro-break is when you stand, stretch and perhaps take a short walk. It should be 30 seconds or so, and be done every 20-30 minutes.

If those factors are in place and an employee still has medical issues, we seek information from the employee's physician. The attached letter gets filled out by the supervisor (second page – detailing the employee's work tasks) and then sent to the physician. For height-adjustable desks we need to find out, in short, how long an employee can

sit for and how long they can stand for. We review that letter once the doctor's portion is filled out (in consultation with the PSA), and then potentially make a recommendation for the employer to provide the accommodation.

Here's a summary :

- Micro-breaks taken and workstation is set up correctly to begin with
- Doctor's letter filled out
- OHS reviews letter and makes recommendation
- Facilities procures desk – any purchase requires STOB 65 checklist and Briefing Note signed by DM

Let me know if I can help any further.
Clancy.

Clancy McDonnell

Senior Advisor, BCP and OHS
Corporate Services Division
Ministry of Finance
1.778.679.0309

From: Magee, Tracey FIN:EX
Sent: Tuesday, January 16, 2018 10:22 AM
To: McDonnell, Clancy FIN:EX
Subject: FW: height Adjustable Standing desks

As discussed, if you could provide the process.

Thanks

Tracey Magee

Facilities Project Manager
Corporate, Financial and Facilities Services Branch
Corporate Services Division
Ministry of Finance
Ph: 250-812-8859

From: Loubert, Danny PREM:EX
Sent: Tuesday, January 16, 2018 10:03 AM
To: Magee, Tracey FIN:EX
Subject: height Adjustable Standing desks

Hi Tracey,

We have a few requests for height adjustable desk for Medical reasons. I was hoping you might have some insight you can share with me on that.

What do we need and what are the steps if we wanted to go down that route?

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 20, 2018 11:45 AM
To: Viaud, Chantille PREM:EX
Subject: RE: Flight

Will do (it could have been my error). I will confirm again and make any changes should they be needed.

Warmest regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

-----Original Message-----

From: Viaud, Chantille PREM:EX
Sent: Tuesday, February 20, 2018 11:39 AM
To: Loubert, Danny PREM:EX
Subject: Re: Flight

Can you call and confirm for me? They said that the original booking was changed- so I was on a flight from Victoria to Vancouver this morning... and then they said something about the flight tomorrow not being the same as my email confirmation.

Thank you!

Sent from my iPhone

> On Feb 20, 2018, at 10:10 AM, Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca> wrote:

>

> Hi Chantille,

>

> Sorry about the mix up. I do show you on the flight and have forwarded
> both Confirmations. :)

>

> Danny Loubert | Support Staff, Operations and Strategic Initiatives
> Vancouver Cabinet Office | Office of the Premier
> P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

>

> -----Original Message-----

> From: Viaud, Chantille PREM:EX
> Sent: Tuesday, February 20, 2018 9:38 AM
> To: Loubert, Danny PREM:EX
> Subject: Flight

>

>

> Hey Danny- my flight was mixed up this morning- can you call and confirm my flight for tomorrow from Victoria to Vancouver and email me the itinerary? I'll tell you about it later:) all is good and I made it here.

>

> Thank you! I need to be home tomorrow by 5.

>

> C.

> Sent from my iPhone

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 20, 2018 11:33 AM
To: 'Shannon Levesque'
Subject: RE: Meeting Request from BC Doctors of Optometry

Categories: MIRA

Good Morning Shannon,

Thank you for the update. I will pass on your regrets for the 1st and look into the 6th of April. I will be in touch with a time.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Shannon Levesque [<mailto:slevesque@optometrists.bc.ca>]
Sent: Tuesday, February 20, 2018 11:22 AM
To: Loubert, Danny PREM:EX
Subject: RE: Meeting Request from BC Doctors of Optometry

Hi Danny,

My apologies for the significant delay between our correspondence. Unfortunately, we are unable to meet on Thursday, March 1 after 10:00 a.m. Is there any availability in Ms. Oreck's calendar on April 6? My apologies for such a specific day.

Warm regards and thank you again for Ms. Oreck's time,
Shannon

Shannon Levesque
Manager, Communications and Member Engagement

BC Doctors of Optometry
121 – 10551 Shellbridge Way, Richmond, BC V6X 2W8
tel: 604.737.9907 (Toll-free 1.888.393.2226)
fax: 604.737.9967
email: slevesque@optometrists.bc.ca
Visit our website at: bc.doctorsofoptometry.ca

From: Loubert, Danny PREM:EX [<mailto:Danny.Loubert@gov.bc.ca>]
Sent: Thursday, February 8, 2018 2:15 PM
To: Shannon Levesque <slevesque@optometrists.bc.ca>
Subject: RE: Meeting Request from BC Doctors of Optometry

Good Morning Shannon,

I am happy to work with you to find a time that would works for both Mira and Ms. Pria Sandhu. We have some time available on Thursday March 1st after 10am.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Shannon Levesque [<mailto:slevesque@optometrists.bc.ca>]
Sent: Tuesday, February 6, 2018 5:53 PM
To: Loubert, Danny PREM:EX
Subject: RE: Meeting Request from BC Doctors of Optometry

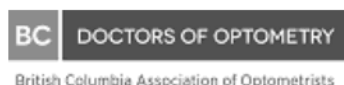
Hello Danny,

Thank you kindly for arranging a meeting between BC Doctors of Optometry and Mira Oreck. I was wondering Mira's availability was on February 28, March 1 or 2? Alternatively, we have more availability at the end of March if that is a better period.

Warm regards,
Shannon

Shannon Levesque
Manager, Communications and Member Engagement

BC Doctors of Optometry
121 – 10551 Shellbridge Way, Richmond, BC V6X 2W8
tel: 604.737.9907 (Toll-free 1.888.393.2226)
fax: 604.737.9967
email: slevesque@optometrists.bc.ca
Visit our website at: bc.doctorsofoptometry.ca



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-----Original Message-----

From: Oreck, Mira PREM:EX [<mailto:Mira.Oreck@gov.bc.ca>]
Sent: Monday, February 5, 2018 9:12 PM
To: Shannon Levesque <slevesque@optometrists.bc.ca>
Cc: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Subject: Re: Meeting Request from BC Doctors of Optometry

Hi Shannon -

Thanks very much for the note. I am located in Vancouver and while I'm in Victoria regularly, I will not be there on the 26th.

I've cc'd my assistant Danny who can help set up a time in Vancouver, if that works for you.

All the best,
Mira

Mira Oreck
604 839 1967

On Feb 5, 2018, at 3:25 PM, Shannon Levesque
<slevesque@optometrists.bc.ca<mailto:slevesque@optometrists.bc.ca>> wrote:

Sent on behalf of Ms. Pria Sandhu, CEO, BC Doctors of Optometry

Dear Ms. Oreck,

My name is Pria Sandhu and I am the CEO of the BC Doctors of Optometry.

As Director of Stakeholder Relations for Premier Horgan, I am writing to respectfully request a meeting with you to discuss the role of doctors of optometry and how they can better serve our communities. Specifically, there were initial discussions in Autumn 2017 on how we may assist government efforts on telehealth. We would like to give you an update on these discussions.

I will be in Victoria on Monday February 26 for the annual BC Doctors of Optometry MLA Breakfast and would greatly appreciate the opportunity to meet with you. If you are not available, I would be happy to work with your staff to find a more convenient time.

BC Doctors of Optometry represents over 600 members in 90 communities across B.C. As a member-based non-profit organization, we work to enhance the image of optometry to the public, to advance the interests of the profession, and to help our members thrive and succeed.

Doctors of optometry are the primary source in our communities for vision care, eye health and eyewear. They are trained to diagnose, treat, manage and prevent problems within the visual system, prescribe topical medications, and provide emergency care for eye injuries.

I look forward to discussing issues that are critical to eye health in our community, and stand ready to be a resource for you in the future.

Thank you very much for your consideration of this request. In the interim, if I can be of any assistance to you or your staff, please do not hesitate to contact me. I can be reached by email at psandhu@optometrists.bc.ca<mailto:psandhu@optometrists.bc.ca> or by phone at 604.737.9907.

Sincerely,

Pria Sandhu,
CEO, BC Doctors of Optometry

Pria Sandhu
Chief Executive Officer
BC Doctors of Optometry
121 – 10551 Shellbridge Way, Richmond, BC V6X 2W8
tel: 604.737.9907 (Toll-free 1.888.393.2226)

fax: 604.737.9967

email: slevesque@optometrists.bc.ca<mailto:slevesque@optometrists.bc.ca>

Visit our website at: bc.doctorsofoptometry.ca<http://www.optometrists.bc.ca/>

<image001.png>

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Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 20, 2018 10:55 AM
To: de Sousa, Jacob FIN:EX
Cc: Szabo, Maria PREM:EX; PREM Tech
Subject: RE: Password enable Resource Account - PREM VCO - 846901 - 56104

Thanks Jacob!

Copying PREM Tech to keep them in the loop.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: de Sousa, Jacob FIN:EX
Sent: Tuesday, February 20, 2018 10:38 AM
To: Loubert, Danny PREM:EX
Cc: Szabo, Maria PREM:EX
Subject: RE: Password enable Resource Account - PREM VCO - 846901 - 56104

Hi Danny,

Apologies, I did not realize you folks didn't already have access to the mailbox. I have submitted iStore order 848017 to give you and Maria access.

Cheers,

Jacob de Sousa
Acting Senior Service Desk Analyst
FIN IMB Service Desk
Information Management Branch
Supporting the Ministry of Finance, the Office of the Premier, all Minister's Offices, and various other Agencies, Boards & Commissions
Tel. 9-250-387-8912 (for internal calls) 250-387-8912 (for external calls)

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From: Loubert, Danny PREM:EX
Sent: Tuesday, February 20, 2018 8:19 AM
To: de Sousa, Jacob FIN:EX
Cc: Szabo, Maria PREM:EX
Subject: RE: Password enable Resource Account - PREM VCO - 846901 - 56104

Hi Jacob,

I can't view the VCO Boardroom Folder is it possible to double check the properties to ensure Maria and I have access?

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: de Sousa, Jacob FIN:EX
Sent: Friday, February 16, 2018 5:01 PM
To: Loubert, Danny PREM:EX
Subject: RE: Password enable Resource Account - PREM VCO - 846901 - 56104

Hi Danny,

iPhone and Blackberry MDMS have now been enabled for VCOBDRMS. The enrollment emails (I believe there will be separate ones for iPhone and Blackberry) should have been sent to vco.boardrooms@gov.bc.ca. If they were not received by the mailbox let me know and I will request that they be resent. Once you have the enrolment emails and have followed the instructions to activate MDMS David's team can assist you with adding the second mailbox to your phones. If you would like assistance with activating iPhone and Blackberry MDMS for VCOBDRMS let me know once you have the enrolment emails and I will open a ticket with David's team to provide assistance.

Cheers,

Jacob de Sousa
Acting Senior Service Desk Analyst
FIN IMB Service Desk
Information Management Branch
Supporting the Ministry of Finance, the Office of the Premier, all Minister's Offices, and various other Agencies, Boards & Commissions
Tel. 9-250-387-8912 (for internal calls) 250-387-8912 (for external calls)

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From: Loubert, Danny PREM:EX
Sent: Wednesday, February 14, 2018 5:52 PM
To: de Sousa, Jacob FIN:EX
Subject: Re: Password enable Resource Account - PREM VCO - 846901 - 56104

Thanks Jacob.

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: de Sousa, Jacob FIN:EX
Sent: Wednesday, February 14, 2018 4:01 PM
To: Loubert, Danny PREM:EX
Subject: RE: Password enable Resource Account - PREM VCO - 846901 - 56104

Thanks Danny. iStore order 846901 has been created to enable iPhone and BB MDMS for VCOBDRMS. I'll notify you when the order is complete.
Cheers,

Jacob de Sousa
Acting Senior Service Desk Analyst
FIN IMB Service Desk

Information Management Branch

Supporting the Ministry of Finance, the Office of the Premier, all Minister's Offices, and various other Agencies, Boards & Commissions

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From: Loubert, Danny PREM:EX

Sent: Thursday, February 8, 2018 11:54 AM

To: de Sousa, Jacob FIN:EX

Subject: RE: Password enable Resource Account - PREM VCO

Thanks Jacob,

Maria uses a iPhone Device and I use a Blackberry (Non android Device)

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives

Vancouver Cabinet Office | Office of the Premier

P: 604-775-1600 | **E:** Danny.Loubert@gov.bc.ca

From: de Sousa, Jacob FIN:EX

Sent: Thursday, February 8, 2018 11:53 AM

To: Loubert, Danny PREM:EX

Subject: RE: Password enable Resource Account - PREM VCO

Hi Danny,

iStore order 845756 has been created to enable the account VCOBDRMS for login and to change the email address. We will submit another iStore order to enable MDMS/ActiveSync for the account, however we will need to know what categories of devices (e.g. iPhone) you and Maria will be accessing the account from (see screenshot below for the categories):

Available Devices

Select All

Android Phone
Android Tablet
BYOD Contractor Android Phone
BYOD Contractor Android Tablet
BYOD Contractor iPad
BYOD Contractor iPhone
BlackBerry Android Device
BlackBerry Device
Windows Phone
iPad Device
iPhone Device

Please let me know if you have any questions and I will assist.

Cheers,

Jacob de Sousa

Acting Senior Service Desk Analyst
FIN IMB Service Desk

Information Management Branch

Supporting the Ministry of Finance, the Office of the Premier, all Minister's Offices, and various other Agencies, Boards & Commissions

Tel. 9-250-387-8912 (for internal calls) 250-387-8912 (for external calls)

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From: Danny.Loubert@gov.bc.ca [mailto:Danny.Loubert@gov.bc.ca]
Sent: Tuesday, February 6, 2018 4:00 PM
To: FIN IMB Service Desk (78912) FIN:EX; Loubert, Danny PREM:EX
Subject: Password enable Resource Account - PREM VCO
Checkout Information

On-Site Address: 740-999 Canada Place Vancouver, BC V6C 3E1
On-Site Contact Name: Danny Loubert
On-Site Contact Phone: (604)775-1600
Account: PREM-VANCOUVER CABINET OFFICE
Ministry Number: 004
Responsibility Centre: 36346
Service Code: 34410
Project Number: 3600000
Expense Authority: Judy Cavanagh

Service Requests

Account - Other IDIR Related Requests

First Name: VCO

Last Name: Boardroom

Description: change email, enable password and order active sync as per attached email. See Bonnie if there are any questions

Requestor: Loubert, Danny PREM:EX

Email: Danny.Loubert@gov.bc.ca

Time: 2018-02-06 15:59:59

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 20, 2018 9:40 AM
To: Andruz, Dean FIN:EX; PREM Tech
Cc: Viaud, Chantille PREM:EX
Subject: RE: Laptop for Chantille

Thanks Dean,

Chantille can you just let them know when you arrive they will bring it for you

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Andruz, Dean FIN:EX
Sent: Monday, February 19, 2018 3:30 PM
To: Loubert, Danny PREM:EX; PREM Tech
Cc: Viaud, Chantille PREM:EX
Subject: RE: Laptop for Chantille

Hi Danny,
There is and I will have it ready to deliver when she gets here....just ping us and I'll bring it over...thank you.

Regards,

Dean Andruz
Premier's Offices and Ministry of Finance Technology Support
@:s.17
@:
Tel: 250-953-5151

From: Loubert, Danny PREM:EX
Sent: Monday, February 19, 2018 3:22 PM
To: PREM Tech
Cc: Viaud, Chantille PREM:EX
Subject: Laptop for Chantille

Hello and good afternoon,

I was wondering if there is a laptop available for Chantille to use while she is in Victoria for the next few days (20-21st). She only has a desktop here in the office and needs something to work on.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 20, 2018 7:57 AM
To: Rochon, Jake PREM:EX; Kingston, Charlotte PREM:EX; Viaud, Chantille PREM:EX
Subject: RE: CLIFF Log in

Thanks Jake!

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Rochon, Jake PREM:EX
Sent: Monday, February 19, 2018 4:22 PM
To: Kingston, Charlotte PREM:EX; Loubert, Danny PREM:EX; Viaud, Chantille PREM:EX
Subject: CLIFF Log in

s.15

Log in: your idir
Password: s.15

Charlotte should be able to run you through it.... At least a bit. Cheers!

Jake Rochon
Correspondence Coordinator
Office of the Premier
(250) 356-1906

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, February 19, 2018 3:00 PM
To: 'Sylvia Phan'
Subject: RE: Order #415102 - QP

Thank you for adding the line.

Approved for Printing.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Sylvia Phan [<mailto:sphan@hemlock.com>]
Sent: Monday, February 19, 2018 2:36 PM
To: Loubert, Danny PREM:EX
Subject: Order #415102 - QP

Hi Danny,

Please see attached for your proof. Once you have reviewed the proof, please let me know if it is approved.

Thanks,

Sylvia Phan
Customer Service Representative

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7050 Buller Ave, Burnaby BC V5J 4S4

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Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, February 19, 2018 10:03 AM
To: Anderson, Dianne S JTT:EX; 'Amy Li'
Subject: RE: Deactivate Card No. s.15,s. 17 Dean Sekyer

Thanks Dianne,

The card has been deactivated.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Anderson, Dianne S JTT:EX
Sent: Monday, February 19, 2018 9:39 AM
To: Loubert, Danny PREM:EX; 'Amy Li'
Subject: Deactivate Card No. s.15,s. 17 Dean Sekyer

Good morning – could you please deactivated Card No. s.15,s. 17 in the name of Dean Sekyer.
Thank you.

Dianne Anderson
Contract Manager
Ministry of Jobs, Trade and Technology
Suite 730 – 999 Canada Place
Vancouver, British Columbia, V6C 3E1, Canada
Phone: 1-(604) 660-5886 Fax: 604-660-1320
Dianne.Anderson@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, February 19, 2018 8:57 AM
To: Bain, Don PREM:EX
Subject: RE: Off to Victoria

You booked good to go! Ill forward the confirmation when it arrives

Danny Loubert | Support Staff, Operations and Strategic Initiatives Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

-----Original Message-----

From: Bain, Don PREM:EX
Sent: Monday, February 19, 2018 8:50 AM
To: Loubert, Danny PREM:EX
Subject: Re: Off to Victoria

Tomorrow night. Just need tonight.

Thanks Danny

Sent from my iPhone

> On Feb 19, 2018, at 8:42 AM, Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca> wrote:

>

> Hi Don,

>

> When are you coming back?

>

> Danny Loubert | Support Staff, Operations and Strategic Initiatives

> Vancouver Cabinet Office | Office of the Premier

> P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

>

> -----Original Message-----

> From: Bain, Don PREM:EX

> Sent: Monday, February 19, 2018 7:38 AM

> To: Loubert, Danny PREM:EX; Szabo, Maria PREM:EX

> Subject: Off to Victoria

>

> Hello Danny and Maria

>

> Can you please book a room for me at ^{s.15} tonight?

>

> Mira, Charlotte and I are off catching the 9am ferry.

>

> Thank you

>

> Don

>

> Sent from my iPhone

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, February 19, 2018 8:39 AM
To: Bain, Don PREM:EX; Szabo, Maria PREM:EX
Subject: Re: Off to Victoria

Sure Don ill get on it.

Danny Loubert | Support Staff, Operations and Strategic Initiatives Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Original Message

From: Bain, Don PREM:EX
Sent: Monday, February 19, 2018 7:38 AM
To: Loubert, Danny PREM:EX; Szabo, Maria PREM:EX
Subject: Off to Victoria

Hello Danny and Maria

Can you please book a room for me at ^{s.15} tonight?

Mira, Charlotte and I are off catching the 9am ferry.

Thank you

Don

Sent from my iPhone

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 15, 2018 10:02 PM
To: 'Hana Doubrava (CELA)'; 'Elaine Rosario'
Subject: RE: Post-budget roundtable - technology industry

Hi Hana,

The meeting with Mira has been confirmed for Feb 21st @ 3:00pm.

Our Office is located at Suite 740 – 999 Canada Place

If you have not been to our office before we are located on the 7th floor of the World Trade Centre Complex (to the right of the Starbucks)

If you have any difficulties please feel free to contact me.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Hana Doubrava (CELA) [<mailto:hadoub@microsoft.com>]
Sent: Thursday, February 15, 2018 5:59 PM
To: 'Elaine Rosario'; Loubert, Danny PREM:EX
Subject: RE: Post-budget roundtable - technology industry

Danny,

Can we confirm 3 – 3:45pm? And is the address Office of the Premier, #740 – 999 Canada Place, Vancouver, BC?

Thank you,
Hana

From: Oreck, Mira PREM:EX [<mailto:Mira.Oreck@gov.bc.ca>]
Sent: Thursday, February 15, 2018 1:57 PM
To: 'Elaine Rosario' <erosario@wearebctech.com>; Hana Doubrava (CELA) <hadoub@microsoft.com>; 'Jill Tipping' <jtipping@wearebctech.com>
Cc: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Subject: RE: Post-budget roundtable - technology industry

Hana, thank you for the introduction.

Jill, I really look forward to connecting in person.

Elaine, Feb 21st works for me from 2-4pm (I have a 4pm call so will need to wrap shortly before). It would be wonderful if you are able to come to our office (#740 – 999 Canada Place). I've cc'd my assistant Danny who can provide any additional information needed.

All the best,
Mira

From: Elaine Rosario [<mailto:erosario@wearebctech.com>]
Sent: Thursday, February 15, 2018 1:54 PM

To: 'Hana Doubrava (CELA)'; 'Jill Tipping'
Cc: Oreck, Mira PREM:EX
Subject: RE: Post-budget roundtable - technology industry

Hello,

The 21st from 2pm to 4pm works for Jill, please let me know the meeting location once confirmed.

Thank you,
Elaine

From: Hana Doubrava (CELA) [<mailto:hadoub@microsoft.com>]
Sent: February 15, 2018 11:39 AM
To: Jill Tipping <jtipping@wearebctech.com>
Cc: Oreck, Mira PREM:EX <Mira.Oreck@gov.bc.ca>; erosario@wearebctech.com
Subject: RE: Post-budget roundtable - technology industry

Sounds great.

Elaine – will you confirm time that works for Jill on the 21st as per below.

Mira – would it perhaps be appropriate if we meet you at your office at Canada Place? Or do you prefer a different location or a phone call instead?

Thank you,
Hana

From: Jill Tipping [<mailto:jtipping@wearebctech.com>]
Sent: Wednesday, February 14, 2018 6:04 PM
To: Hana Doubrava (CELA) <hadoub@microsoft.com>
Cc: Oreck, Mira PREM:EX <Mira.Oreck@gov.bc.ca>; erosario@wearebctech.com
Subject: Re: Post-budget roundtable - technology industry

Hi both - how wonderful!

Lovely to meet you Mira and great that you have secured a date and time that works.

I'm afraid I'm not free Friday at that time for a call but I'd be happy to connect on the 21st.

I'm currently attempting to get back to Vancouver from Washington DC (easier said than done it turns out!) so I've cc'd my assistant Elaine who can help fix the best time slot for us.

Looking forward to talking further!
All my best
Jill

Sent from my iPhone

On Feb 14, 2018, at 7:12 PM, Hana Doubrava (CELA) <hadoub@microsoft.com> wrote:

Mira and Jill –

Wishing a lovely late afternoon to both you. It's my understanding that you have briefly connected over the phone, but please blame my European soul in wanting to do the introductions properly, so Mira – please meet Jill Tipping, CEO and President of the BC Tech Association, a member-based organization with a mission to make BC the best place to grow a tech company. Jill – meet Mira

Oreck, Director of Stakeholder Relations in the Premier's Office and one of key advisers to Premier Horgan.

I am delighted to be working with you both on the unique opportunity to facilitate a post-budget conversation with representatives of the thriving tech community in BC. Thank you, Mira, for extending the opportunity to us and working hard on securing a date that works for both Premier Horgan himself and Minister Ralston.

Jill – March 9th at 1pm has been confirmed. To this end, I think it would make sense for Mira, yourself and me to connect and chat in more details about the logistics and provisions. Are you able to get on a call this Friday, February 16 at 3:30pm? Alternatively, Mira is also available to meet in person next Wednesday, February 21st, between 10:30 – 12:30pm, and 2 – 4pm if that works better.

Thanks,
Hana

Hana Doubrava

Corporate Affairs Director

hadoub@microsoft.com | Mobile: 604-652-2627 | Office: 778-812-5042

Microsoft Vancouver

700 – 725 Granville Street, Vancouver, V7Y 1L1

<image002.jpg>

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 15, 2018 9:52 PM
To: Trimble, Brett ISMC:EX
Subject: RE: Don's iPad

Thank Brett,

Will do,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Trimble, Brett ISMC:EX
Sent: Thursday, February 15, 2018 9:05 PM
To: Loubert, Danny PREM:EX
Subject: Don's iPad

Hi Danny,

The other thing I wanted to mention was about not signing into iCloud and Apple makes it difficult to only sign into the App Store, as they want everybody to use the cloud. When you go into Settings please don't sign in through the interface at the top of the list, instead scroll way down and sign in at the "iTunes & App Store" line. Doing that way only signs into the App Store and not iCloud, which is a lot safer if you don't want to put Gov data in an American cloud.

If you have any questions please don't hesitate to ask.

Rega, Brett

Sent from my iPhone

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 15, 2018 1:58 PM
To: Privett, Don PREM:EX
Subject: RE: iPad for Don Bain: CHANGE OF PLANS

Any work on Sage's arrival? He is going into PA now.

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Privett, Don PREM:EX
Sent: Wednesday, February 14, 2018 3:37 PM
To: Loubert, Danny PREM:EX
Subject: RE: iPad for Don Bain: CHANGE OF PLANS

Danny,
Sage will bring it there by 2...that will save us cost and time at this end.
Thx,
Don

From: Loubert, Danny PREM:EX
Sent: 14 February 2018 15:28
To: Privett, Don PREM:EX
Subject: RE: iPad for Don Bain: CHANGE OF PLANS

Hi Don,

Don will need it for PA tomorrow at 2 pm. If Sage is not able to bring it before can you please have it sent over via harbour air tonight so it arrives first thing tomorrow morning, and I will pick it up when it arrives.

Warmest Regards

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Privett, Don PREM:EX
Sent: Wednesday, February 14, 2018 3:07 PM
To: Loubert, Danny PREM:EX
Subject: RE: iPad for Don Bain: CHANGE OF PLANS

Hey Danny,

Sage is flying over tomorrow, she'll be in your office around 3:30, she's offered to bring the iPad to you.

Sound good?

Don

From: Loubert, Danny PREM:EX
Sent: 14 February 2018 14:40

To: Privett, Don PREM:EX
Subject: Re: iPad for Don Bain here for Delivery

Hi Don,

Just make sure it is well protected and then address it to me I will be picking it up

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Privett, Don PREM:EX
Sent: Wednesday, February 14, 2018 2:08 PM
To: Loubert, Danny PREM:EX
Subject: iPad for Don Bain here for Delivery

Hi Danny,

The iPad is on my desk and Elizabeth will set me up for the drop off at Harbour Air this afternoon.

Anything we need to know from your end about this item and its delivery?

We can put it in a bubble envelope and address we should use?

Regards,

Don

DON PRIVETT | Administrative Assistant | Premier's Office, Executive Branch
Phone: 250.387.1715 / 250.387.1716 | don.privett@gov.bc.ca
West Annex, Room 156 | Parliament Buildings, Victoria, BC V8W 9E1



Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 15, 2018 11:26 AM
To: Wong, Tamarra PREM:EX
Subject: RE: Meeting Room Tomorrow

Hi Tamarra,

I'll put bdrm 3 aside for them

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Wong, Tamarra PREM:EX
Sent: Thursday, February 15, 2018 9:52 AM
To: Loubert, Danny PREM:EX
Subject: Meeting Room Tomorrow

Hi Danny,

Can you please book a meeting room for Geoff and Don Bain tomorrow. Details are as follows:

Fri, Feb 16th @ 12:30m-1pm

Attendees:

Robert (Bob) Klager
Geoff
Don B.

Thanks!

Tamarra Wong

Executive Coordinator to the Chief of Staff
Office of the Premier
E: tamarra.wong@gov.bc.ca
Tel: 250-356-2785 | Cell: 250-208-3085

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 15, 2018 9:47 AM
To: Massy, Michelle E PREM:EX
Subject: RE: Don Bain to Attend PA from VCO

Sorry Michelle I got my names mixed-up.

But I will pass that along.

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Loubert, Danny PREM:EX
Sent: Thursday, February 15, 2018 9:36 AM
To: Massy, Michelle E PREM:EX
Subject: RE: Don Bain to Attend PA from VCO

Hi Layne,

I will make sure to pass that on.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Massy, Michelle E PREM:EX
Sent: Thursday, February 15, 2018 9:35 AM
To: Loubert, Danny PREM:EX
Subject: RE: Don Bain to Attend PA from VCO

Hi Danny – please have Don sit at the table so he can be seen on the camera (we will zoom in). Also – please ensure he is aware that vibrating phones on tables, shuffling papers, putting items on the table etc comes in very loud on this side (even whispering!).

Thanks!
Michelle

From: Loubert, Danny PREM:EX
Sent: Thursday, February 15, 2018 9:28 AM
To: Massy, Michelle E PREM:EX
Subject: Don Bain to Attend PA from VCO

Hi Michelle,

Don Bain would like to participate in PA this afternoon from VCO will this be an issue? I can dial in prior to start up if need be.

Warmest Regarsd,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 15, 2018 9:34 AM
To: Massy, Michelle E PREM:EX; Clark, Layne PREM:EX
Subject: RE: Don Bain to Attend PA from VCO?

Ill be ready.

Thank you everyone.

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Massy, Michelle E PREM:EX
Sent: Thursday, February 15, 2018 9:33 AM
To: Clark, Layne PREM:EX
Cc: Loubert, Danny PREM:EX
Subject: RE: Don Bain to Attend PA from VCO?

Okay thank you. Danny - I will aim to call you at 1:50 if you could answer at that point.

Thanks!
Michelle

From: Clark, Layne PREM:EX
Sent: Thursday, February 15, 2018 9:33 AM
To: Massy, Michelle E PREM:EX
Cc: Loubert, Danny PREM:EX
Subject: RE: Don Bain to Attend PA from VCO?

Yes – it would be great if we could arrange this. He will be sitting in for the first portion of the meeting regarding s.12

Layne

From: Massy, Michelle E PREM:EX
Sent: Thursday, February 15, 2018 9:29 AM
To: Clark, Layne PREM:EX
Cc: Loubert, Danny PREM:EX
Subject: FW: Don Bain to Attend PA from VCO?
Importance: High

Hi Layne – Don Bain would like the video conference set up for PA so he can attend – is this approved? He would be the only one on that side that I am aware of

From: Loubert, Danny PREM:EX
Sent: Thursday, February 15, 2018 9:28 AM
To: Massy, Michelle E PREM:EX
Subject: Don Bain to Attend PA from VCO

Hi Michelle,

Don Bain would like to participate in PA this afternoon from VCO will this be an issue? I can dial in prior to start up if need be.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 14, 2018 4:40 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Harbour Air Flight Itinerary. Thanks for booking!

s.22

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, February 14, 2018 4:40 PM
To: Loubert, Danny PREM:EX
Subject: RE: Harbour Air Flight Itinerary. Thanks for booking!

s.22
Yes.

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 14, 2018 4:38 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Harbour Air Flight Itinerary. Thanks for booking!

If Outreach is now called Stakeholder Relations then yes.

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, February 14, 2018 4:38 PM
To: Loubert, Danny PREM:EX
Subject: RE: Harbour Air Flight Itinerary. Thanks for booking!

Part of Outreach?

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 14, 2018 4:37 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Harbour Air Flight Itinerary. Thanks for booking!

Hi Elizabeth,

She works for Stakeholder Relations out of VCO (same coding at Mira though)

Warmest regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, February 14, 2018 4:33 PM
To: Loubert, Danny PREM:EX
Subject: RE: Harbour Air Flight Itinerary. Thanks for booking!

Where is she working now Danny?

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 14, 2018 4:16 PM
To: Parkinson, Elizabeth PREM:EX
Subject: FW: Harbour Air Flight Itinerary. Thanks for booking!

Hi Elizabeth,

Sorry had to change here is the new return for Chantille on the 21st instead of the 20th.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: reservation@harbourair.com [<mailto:reservation@harbourair.com>]
Sent: Wednesday, February 14, 2018 4:15 PM
To: Loubert, Danny PREM:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!



[Check Flight Status](#) | [Manage Flight](#) | [Deals & Specials](#) | [High Flyer Rewards](#) | [My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

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Harbour Air Team

Customer Information

Account

HAS #

s.22

Name

Danny Loubert

Booking **s.22**

Wednesday, February 21, 2018

Flight #221/Twin Otter

16:00 Vancouver Harbour / Map 

16:30 Victoria Harbour / Map 

30 minutes

KK- Confirmed

1 Passenger(s) - GoFlex

· Chantille Viaud, Female

[Add to Calendar](#)

Invoice **\$17**

Air Transportation Charges

Sked 200/300 : Standard GO Flex \$186.64

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

+ Goods and Services Tax \$9.85

Billing \$197.15

Taxes \$9.85

Grand Total \$207.00

Fare Conditions:

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of departure

Booking Information

- **Check-in time is 25 minutes prior to departure.** Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- **Please be prepared to show government issued photo identification.** It's required for all passengers 18 years and older.
- Our records indicate that the passenger(s) reserved on the flight(s) is/are **not an Unaccompanied Minor (11**

and under).

Luggage restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.

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Cancellations:

- Please note that flights may experience delays or cancellations due to inclement weather.
- Scheduled flight group bookings of 4 or more: any cancellations made within 24 hours of departure are subject to a 50% cancellation fee. (For passengers booked on GoGOLD, Flex & Lite/ GoFAST fares are non-refundable)
- Scenic and packaged tours: any cancellations made within 24 hours of departure are subject to a 100% cancellation fee.
- Flights departing from or terminating in Maple Bay will stop and/or transfer at Ganges, Salt Spring Island.
- **Aircraft type** specified at time of booking may be subject to change due to operational requirements and is subject to availability.
- **Complimentary shuttle service** (drop-off only) is available at our downtown Vancouver, South Vancouver (YVR), Victoria and Whistler locations.

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Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 14, 2018 3:47 PM
To: Privett, Don PREM:EX
Subject: RE: iPad for Don Bain: CHANGE OF PLANS

Thanks Don,

That sounds great. Thanks Don!

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Privett, Don PREM:EX
Sent: Wednesday, February 14, 2018 3:37 PM
To: Loubert, Danny PREM:EX
Subject: RE: iPad for Don Bain: CHANGE OF PLANS

Danny,
Sage will bring it there by 2...that will save us cost and time at this end.
Thx,
Don

From: Loubert, Danny PREM:EX
Sent: 14 February 2018 15:28
To: Privett, Don PREM:EX
Subject: RE: iPad for Don Bain: CHANGE OF PLANS

Hi Don,

Don will need it for PA tomorrow at 2 pm. If Sage is not able to bring it before can you please have it sent over via harbour air tonight so it arrives first thing tomorrow morning, and I will pick it up when it arrives.

Warmest Regards

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Privett, Don PREM:EX
Sent: Wednesday, February 14, 2018 3:07 PM
To: Loubert, Danny PREM:EX
Subject: RE: iPad for Don Bain: CHANGE OF PLANS

Hey Danny,

Sage is flying over tomorrow, she'll be in your office around 3:30, she's offered to bring the iPad to you.

Sound good?

Don

From: Loubert, Danny PREM:EX
Sent: 14 February 2018 14:40
To: Privett, Don PREM:EX
Subject: Re: iPad for Don Bain here for Delivery

Hi Don,

Just make sure it is well protected and then address it to me I will be picking it up

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Privett, Don PREM:EX
Sent: Wednesday, February 14, 2018 2:08 PM
To: Loubert, Danny PREM:EX
Subject: iPad for Don Bain here for Delivery

Hi Danny,

The iPad is on my desk and Elizabeth will set me up for the drop off at Harbour Air this afternoon.

Anything we need to know from your end about this item and its delivery?

We can put it in a bubble envelope and address we should use?

Regards,

Don

DON PRIVETT | Administrative Assistant | Premier's Office, Executive Branch
Phone: 250.387.1715 / 250.387.1716 | don.privett@gov.bc.ca
West Annex, Room 156 | Parliament Buildings, Victoria, BC V8W 9E1



Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 13, 2018 5:19 PM
To: Cavanagh, Judy PREM:EX
Subject: Re: email

Will do. Thanks Judy!

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Cavanagh, Judy PREM:EX
Sent: Tuesday, February 13, 2018 5:01 PM
To: Loubert, Danny PREM:EX
Subject: RE: email

Sorry, you missed reading all of my email that said I'd send it out.....it went before I read yours.....

You'll be sending out the next one that deals with timing, details etc.

Thanks.

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: judy.cavanagh@gov.bc.ca

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 13, 2018 4:57 PM
To: Cavanagh, Judy PREM:EX
Subject: Re: email

I'll write it up now :)

Thanks for reminding me,

Danny

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Cavanagh, Judy PREM:EX
Sent: Tuesday, February 13, 2018 4:55 PM
To: Loubert, Danny PREM:EX
Subject: email

Hi Danny,

We (Romeo and Maria) were just talking that an email didn't go out letting folks know that painting is occurring for the next 2 days. I'll do that right now.

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: judy.cavanagh@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 13, 2018 3:18 PM
To: Wensink, Alison PREM:EX
Subject: RE: CLIFF Administrator for PREM

Thanks Alison!

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Tuesday, February 13, 2018 2:09 PM
To: Loubert, Danny PREM:EX
Subject: FW: CLIFF Administrator for PREM

Hi Danny – not sure if Penny had passed this on to you. Looks like Susan or Titas would need to be the ones to set you up with Cliff.

Let me know if I can do anything! ☺

Thanks,

Alison

From: Lee, Penny FIN:EX
Sent: Thursday, February 8, 2018 4:20 PM
To: Wensink, Alison PREM:EX
Subject: CLIFF Administrator for PREM

Hi Alison, the Cliff Administrator is Susan Farmer and the backup is Titas Uzdavinyys.

Penny Lee

Telephone Coordinator
Ministry of Finance, Corporate Services, Information
Management Branch
Supporting Finance, Office of the Premier and various
other agencies
9-250-387-8912

Corporate
Services Division
Ministry of
Finance



Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 13, 2018 2:36 PM
To: Kingston, Charlotte PREM:EX
Subject: RE: Lunar NY Cards_Mailing List_Feb 13_1218.xlsx
Attachments: Lunar NY Cards_Mailing List_Feb 13_1218.xlsx

Hi Charlotte,

Here you are, there are a few that I was unable to find but the rest should be filled in.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 13, 2018 12:22 PM
To: Loubert, Danny PREM:EX
Subject: Lunar NY Cards_Mailing List_Feb 13_1218.xlsx

Hi Danny,

How is your day looking? Could you please take a look at the attached invite list and try to add mailing addresses in column F for the contacts that don't have any? We have about 433 complete mailing addresses for 523 contacts (just under 100 missing).

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 13, 2018 12:25 PM
To: Kingston, Charlotte PREM:EX
Subject: Re: Lunar NY Cards_Mailing List_Feb 13_1218.xlsx

Hi Charlotte,

Sure think I'll take a look!

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 13, 2018 12:22 PM
To: Loubert, Danny PREM:EX
Subject: Lunar NY Cards_Mailing List_Feb 13_1218.xlsx

Hi Danny,

How is your day looking? Could you please take a look at the attached invite list and try to add mailing addresses in column F for the contacts that don't have any? We have about 433 complete mailing addresses for 523 contacts (just under 100 missing).

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 13, 2018 9:56 AM
To: Higgins, Keira PREM:EX
Subject: RE: Feb 27

Thanks Keira,

2pm would be perfect.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Higgins, Keira PREM:EX
Sent: Tuesday, February 13, 2018 9:55 AM
To: Loubert, Danny PREM:EX
Subject: RE: Feb 27

Hi Danny,

Don is available at 2:00 or 4:15. Please let me know your preference and I will send a calendar invitation.

Thanks,

Keira Higgins, Executive Administrative Coordinator
Office of the Premier, Deputy Minister
272 West Annex, Parliament Buildings | Victoria, BC | V8V 1X4
Ph: (250) 356-2206

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 13, 2018 9:53 AM
To: Wright, Don J. PREM:EX; Higgins, Keira PREM:EX
Subject: RE: Feb 27

Hi Don,

I look forward to meeting with you.

Keira, I am happy to work around Don's schedule, my calendar is up to date for my time in Victoria so far.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Wright, Don J. PREM:EX
Sent: Sunday, February 11, 2018 10:31 AM
To: Loubert, Danny PREM:EX
Cc: Higgins, Keira PREM:EX
Subject: Feb 27

Hi Danny,

Just following up on the chat we had at VCO last week. If you come over on Feb 27, can you please make sure to make some time to drop in and see me?

Keira,

Can you work with Danny to find some time in that day?

Thanks.

Don

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, February 9, 2018 10:26 AM
To: 'Lana Garraway'
Subject: RE: cost of cancelling phone 778-873-0143

Thanks Lana.

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Lana Garraway [<mailto:lane@ralphs.ca>]
Sent: Friday, February 9, 2018 9:49 AM
To: Loubert, Danny PREM:EX
Subject: RE: cost of cancelling phone 778-873-0143

Hi Danny, there are no cancellation charges at any time within your contract.

Lana Garraway
Ralph's Radio Ltd.
815 View St, Victoria BC V8W 1K1
Cellular: (250)896-4866
Office: 2503867100
Please note: I have a new email address lane@ralphs.ca
www.ralphs.ca



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From: Loubert, Danny PREM:EX [<mailto:Danny.Loubert@gov.bc.ca>]
Sent: February 9, 2018 9:42 AM
To: Lana Garraway <lane@ralphs.ca>
Subject: cost of cancelling phone 778-873-0143

Good Morning Lana,

Would there be a cost if we no longer need the Number listed above (we are not requesting at this time just wanted to double check)

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 8, 2018 1:32 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: CLIFF

Thanks again 😊

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, February 8, 2018 1:25 PM
To: Loubert, Danny PREM:EX
Subject: RE: CLIFF

I think Correspondence set that up. So Susan Farmer or Jake Rochon

From: Loubert, Danny PREM:EX
Sent: Thursday, February 8, 2018 1:24 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: CLIFF

Thanks Elizabeth,

Who would we want to speak to about getting access to CLIFF for Staff here?

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, February 8, 2018 1:23 PM
To: Loubert, Danny PREM:EX
Subject: RE: CLIFF

Hi Danny,

Several people on staff use CLIFF, but not everyone.

Elizabeth

From: Loubert, Danny PREM:EX
Sent: Thursday, February 8, 2018 11:24 AM
To: Parkinson, Elizabeth PREM:EX
Subject: CLIFF

Hi Elizabeth,

I was wondering if your office uses CLIFF?

Cheers,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 8, 2018 10:37 AM
To: Magee, Tracey FIN:EX
Subject: RE: Heritage Moving Costs

Thanks for this Tracey,

The contractor was on site to measure the reception table and will be in touch with a few quotes (I have asked for different options and their costs). Still waiting on the quote.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Magee, Tracey FIN:EX
Sent: Thursday, February 8, 2018 10:00 AM
To: Loubert, Danny PREM:EX
Subject: RE: Heritage Moving Costs

Only the attached asset statement that I forwarded on, in case you don't remember. Otherwise, all you have is the Heritage Invoice and Nature of Things Invoice. The mirror in the Premiers office was at no cost to you. Then there will be the finishing of the tables, and chair cleaning.

What happened with the reception desk millwork? I saw that a vendor was sent to site and the work order extended while he gets a quote together, have you received anything?

Tracey Magee
Facilities Project Manager
Corporate, Financial and Facilities Services Branch
Corporate Services Division
Ministry of Finance
Ph: 250-812-8859

From: Loubert, Danny PREM:EX
Sent: Thursday, February 8, 2018 9:56 AM
To: Magee, Tracey FIN:EX
Subject: RE: Heritage Moving Costs

Awesome!

Thanks ☺ I'm just compiling a list of all the costs for the projects this fiscal. Anything you might have that you think I might feel free to send my way.

Thanks again!

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier

From: Magee, Tracey FIN:EX
Sent: Thursday, February 8, 2018 9:55 AM
To: Loubert, Danny PREM:EX
Subject: FW: Heritage Moving Costs

Hi Danny,

Attached is Heritage's original quote, which is a difference of \$838.60. The original invoice was the same amount that came in until I asked for the revised one.

We are only charged actuals, so maybe in the revision he realized there was more hours charged for than there should have been. It's a good thing its less!

Tracey Magee

Facilities Project Manager
Corporate, Financial and Facilities Services Branch
Corporate Services Division
Ministry of Finance
Ph: 250-812-8859

From: Loubert, Danny PREM:EX
Sent: Thursday, February 8, 2018 9:43 AM
To: Magee, Tracey FIN:EX
Subject: Heritage Moving Costs

Hi Tracey,

I was looking at the invoice from Heritage, can you confirm if that was the right? I seem to recall a higher number in one of our conversations.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 8, 2018 10:12 AM
To: Poldrugovac, Saija FIN:EX
Subject: RE: JCAVANAGH s.17 03DEC17

Thanks Saija

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Poldrugovac, Saija FIN:EX
Sent: Thursday, February 8, 2018 10:12 AM
To: Loubert, Danny PREM:EX
Subject: RE: JCAVANAGH s.17 03DEC17

Hi Danny,
I've forwarded this to CFFS Help for processing as I only process them when there are transaction charges with 36A10 on them.
THanks!
~Saija

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 7, 2018 2:24 PM
To: FIN FSA MIN OFF FIN:EX
Subject: JCAVANAGH s.17 03DEC17

Hi there,

Please find the attached approved Purchasing Card Reconciliation for Judy Cavanagh.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Wong, Tamarra PREM:EX
Sent: Wednesday, February 7, 2018 2:01 PM
To: Loubert, Danny PREM:EX
Subject: RE: For Approval by Geoff

Hi Danny,

Geoff has approved this.

Thanks,

Tamarra Wong
Executive Coordinator to the Chief of Staff
Office of the Premier
E: tamarra.wong@gov.bc.ca

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 7, 2018 11:14 AM
To: Wong, Tamarra PREM:EX
Subject: For Approval by Geoff

Hi Tamarra,

Please find attached Judy's December Purchasing Card Reconciliation. If you could have Geoff Review and Reply back with Approval it would be greatly appreciated.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 8, 2018 9:04 AM
To: Cavanagh, Judy PREM:EX; Tello, Romeo PREM:EX; Szabo, Maria PREM:EX
Subject: RE: day ahead overview

Hi Judy,

I do, I'm not sure about Romeo and Maria.

Cheers,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Cavanagh, Judy PREM:EX
Sent: Thursday, February 8, 2018 9:03 AM
To: Tello, Romeo PREM:EX; Loubert, Danny PREM:EX; Szabo, Maria PREM:EX
Subject: FW: day ahead overview

Do you get this?

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: judy.cavanagh@gov.bc.ca

From: Holmwood, Jen PREM:EX
Sent: Thursday, February 8, 2018 8:38 AM
To: Holmwood, Jen PREM:EX
Subject: day ahead overview

Thursday, February 8, 2018

Good morning. See highlights below for government events and announcements today.

Today:

Premier Horgan and Minister Bains will announce the results of the Fair Wages Commission's province wide consultations on a \$15 minimum wage. Event will include the release of the commission's first report including the recommended timeline to getting to a \$15 minimum wage.

Minister Darcy will speak at the First Nations Health Authority Mental Health & Wellness Summit in Vancouver. She will be making an announcement on the Overdose Response Action Plan for First Nations.

Minister Sims gives opening remarks at OCIO Annual Privacy and Security Conference in Victoria.

Minister Melanie Mark will tour the animation program at Okanagan College.

Minister Mark speaks at Okanagan College announcement that supports local aerospace industry –a multi-partner funding partnership that has led to 14 additional students being trained for careers in Aircraft Maintenance Engineering (Structures) at KF Aerospace's hangar.

Minister Donaldson will be available to media following tour of Gorman's sawmill in West Kelowna.

Minister Donaldson will also speak at Western Forestry Contractors Association AGM.

Minister Beare will speak at the Lighting of the Cauldron at BC Place for the start of the PyeongChang 2018 Winter Olympic Games.

PS Elmore meets with local governments, Indigenous leaders and businesses today to discuss the poverty reduction strategy in Cranbrook.

Vancouver Coastal Health news release on residential care beds in Sechelt. Minister Dix quoted in the news release.

Vancouver Coastal Health in conjunction with Family Services of Greater Vancouver will open a new low barrier youth house. In addition, two new supportive recovery and stabilization homes will be operated by Pacific Community Resources Society.

The news release includes Minister Darcy, Minister Robinson and Minister Conroy quotes.

MLA Rice will speak at the Port Edward Historical Society CEP wrap-up event and funding announcement.

Find Your Fit tour stops in Oliver and Sidney.

Outside government:

Tourism Vancouver and Tourism Richmond's Lunar New Year Festival begins.

Interior Health project update on helipad at Queen Victoria Hospital in Revelstoke.

Naloxone training and interview with Island Health leadership and harm reduction team.

Canadian Institute for Health Information releases data tables, chartbook, media release and videos on seniors.

2016 BC Parks Operator of the Year Award recipient being announced and award given by BC Parks at an event at Assiniboine Lodge.

Event to launch registration period for the first Francophone festival 50+ BC.

Substance use forum for Parksville-Qualicum hosted by the Oceanside Harm Reduction Coalition, funded by UVic's Canadian Institute for Substance Use Research (CISUR).

****This email is confidential and intended only for the recipients. Please do not forward. The events are subject to change. ****

Jen Holmwood, Deputy Communications Director

Office of the Premier | Government of BC

British Columbia Parliament Buildings | 501 Belleville St, Victoria, BC V8V 2L8 | 250-818-4881

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 7, 2018 4:32 PM
To: McLaren, Kenn FLNR:EX
Subject: RE: I think my Phones are in the room

Thanks Kenn ☺ see you next time!

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: McLaren, Kenn FLNR:EX
Sent: Wednesday, February 7, 2018 4:23 PM
To: Loubert, Danny PREM:EX
Subject: Re: I think my Phones are in the room

Ok, u got em. Whew.

Kenn McLaren
Ministerial Assistant
Forests, Lands and Natural Resource Operations, Rural Development
Kenn.McLaren@gov.bc.ca | c-250-893-7231
Sent from my iPhone

On Feb 7, 2018, at 3:52 PM, Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca> wrote:

Red Otter box and a black Blackberry

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 7, 2018 2:01 PM
To: Wong, Tamarra PREM:EX
Subject: RE: For Approval by Geoff

Thanks Tamarra!

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Wong, Tamarra PREM:EX
Sent: Wednesday, February 7, 2018 2:01 PM
To: Loubert, Danny PREM:EX
Subject: RE: For Approval by Geoff

Hi Danny,

Geoff has approved this.

Thanks,

Tamarra Wong
Executive Coordinator to the Chief of Staff
Office of the Premier
E: tamarra.wong@gov.bc.ca
Tel: 250-356-2785 | Cell: 250-208-3085

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 7, 2018 11:14 AM
To: Wong, Tamarra PREM:EX
Subject: For Approval by Geoff

Hi Tamarra,

Please find attached Judy's December Purchasing Card Reconciliation. If you could have Geoff Review and Reply back with Approval it would be greatly appreciated.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 7, 2018 1:35 PM
To: Henry, David A FIN:EX; Higgins, Keira PREM:EX; Szabo, Maria PREM:EX
Cc: Canitz, Shelley L PREM:EX; PREM Tech
Subject: RE: DMC

Hi All,

Just send me a text when you're ready (I may be here by 820)
s.22

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Henry, David A FIN:EX
Sent: Wednesday, February 7, 2018 12:06 PM
To: Higgins, Keira PREM:EX; Szabo, Maria PREM:EX; Loubert, Danny PREM:EX
Cc: Canitz, Shelley L PREM:EX; PREM Tech
Subject: RE: DMC

Keira,
See you at 815am.
Cheers,
David
😊

From: Higgins, Keira PREM:EX
Sent: Wednesday, February 7, 2018 12:02 PM
To: Tsang, Robin FIN:EX <Robin.Tsang@gov.bc.ca>; Szabo, Maria PREM:EX <Maria.Szabo@gov.bc.ca>; Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Cc: Canitz, Shelley L PREM:EX <Shelley.Canitz@gov.bc.ca>; PREM Tech s.17
Subject: RE: DMC

Much appreciated!

Keira Higgins, Executive Administrative Coordinator
Office of the Premier, Deputy Minister
272 West Annex, Parliament Buildings | Victoria, BC | V8V 1X4
Ph: (250) 356-2206

From: Tsang, Robin FIN:EX
Sent: Wednesday, February 7, 2018 12:02 PM
To: Higgins, Keira PREM:EX; Szabo, Maria PREM:EX; Loubert, Danny PREM:EX
Cc: Canitz, Shelley L PREM:EX; PREM Tech
Subject: RE: DMC

Hi Keira:

s.22

I cc the team here. Either Dean or David can assist.

Thanks,
Robin

From: Higgins, Keira PREM:EX
Sent: Wednesday, February 7, 2018 11:56 AM
To: Szabo, Maria PREM:EX <Maria.Szabo@gov.bc.ca>; Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Cc: Tsang, Robin FIN:EX <Robin.Tsang@gov.bc.ca>; Canitz, Shelley L PREM:EX <Shelley.Canitz@gov.bc.ca>
Subject: DMC

Hi Maria/Danny,

Trevor Hughes will be attending DMC this Friday from VCO. Would one of you please be available to link in the video with Robin/Shelley at 8:15?

Thanks,

Keira Higgins, Executive Administrative Coordinator
Office of the Premier, Deputy Minister
272 West Annex, Parliament Buildings | Victoria, BC | V8V 1X4
Ph: (250) 356-2206

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 7, 2018 9:15 AM
To: Virk, Rajmeet LASS:EX
Subject: RE: Info for Meeting between Pathways to Leadership and PS Ravi Kahlon

Thanks Raj

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Virk, Rajmeet [mailto:Rajmeet.Virk@leg.bc.ca]
Sent: Wednesday, February 7, 2018 9:14 AM
To: Loubert, Danny PREM:EX
Subject: Info for Meeting between Pathways to Leadership and PS Ravi Kahlon

Hi Danny,

Here's some info on the meeting today:

<https://ywcavan.org/node/95/pathways-leadership>

Attending:

PS Ravi Kahlon

Sandy Berman

Marcy Cohen

Priti Shah

two former participants from the Pathways program → s.22

Best,
Raj

Rajmeet Virk | Legislative Assistant | New Democrat BC Government Caucus
T: 250-953-4741
rajmeet.virk@leg.bc.ca | www.bcndpcaucus.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 6, 2018 4:59 PM
To: Henry, David A FIN:EX; Lee, Penny FIN:EX
Subject: Re: Deskphone for VCO

Thanks David,

See you in the morning.

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Henry, David A FIN:EX
Sent: Tuesday, February 6, 2018 4:57 PM
To: Loubert, Danny PREM:EX; Lee, Penny FIN:EX
Subject: Deskphone for VCO

Good evening,
Have the phone and should be at VCO by 830am or earlier.

Cheers,
David

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 6, 2018 12:37 PM
To: Canitz, Shelley L PREM:EX
Subject: Re: do you have a satellite phone?

The phone (globestar) doesn't no. The accessory box (iridium) has a number on it ^{s.17}

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Canitz, Shelley L PREM:EX
Sent: Tuesday, February 6, 2018 12:27 PM
To: Loubert, Danny PREM:EX
Subject: RE: do you have a satellite phone?

Does it have a phone number?

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 6, 2018 12:15 PM
To: Canitz, Shelley L PREM:EX
Cc: Cavanagh, Judy PREM:EX
Subject: Re: do you have a satellite phone?

Hi shelly,

I have found a satellite phone but none of the accessories and a box for another phone but with only accessories and no phone. I can box up everything and have it sent over if you like.

Warmest Regards

Danny Loubert
Support Staff

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Cavanagh, Judy PREM:EX
Sent: Tuesday, February 6, 2018 12:07 PM
To: Loubert, Danny PREM:EX
Cc: Canitz, Shelley L PREM:EX
Subject: FW: do you have a satellite phone?

Hi Danny,

Please respond to Shelley's query.

Thanks.

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: judy.cavanagh@gov.bc.ca

From: Canitz, Shelley L PREM:EX
Sent: Tuesday, February 6, 2018 11:13 AM
To: Cavanagh, Judy PREM:EX
Subject: do you have a satellite phone?

Shelley Canitz

Executive Director | Corporate Initiatives
Office of the Deputy Minister to the Premier
272 West Annex, Parliament Buildings | Victoria, BC | V8V 1X4
250-356-1499

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 6, 2018 9:29 AM
To: Cavanagh, Judy PREM:EX
Subject: RE: Heritage Invoice for Ord# X107384 Attached
Attachments: INVX117456-1.pdf

Categories: Facilities

Hi Judy,

Have you had a chance to look at this invoice?

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Loubert, Danny PREM:EX
Sent: Friday, February 2, 2018 4:18 PM
To: Cavanagh, Judy PREM:EX
Subject: FW: Heritage Invoice for Ord# X107384 Attached

Hi Judy,

Please see the note from Tracey and the invoice attached. Let me know if you would like me to process this.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Magee, Tracey FIN:EX
Sent: Friday, February 2, 2018 2:48 PM
To: Loubert, Danny PREM:EX
Subject: Heritage Invoice for Ord# X107384 Attached

Hi Danny,

Here finally, is the revised invoice from Heritage for the work completed on November 1st and 7th. However, this is not what I requested, I wanted it broken down for work completed/delivery costs/# of guys/hourly rate etc. per day. He has just given a total of hours and rates and doesn't indicate all the work completed, ie. delivery of surplus items.

I have let Doug know its not exactly what I was expecting, but being as this is quite overdue, I would send over and will leave it with you to advise me if Judy requires more information on this invoice prior to paying.

Tracey Magee
Facilities Project Manager
Corporate, Financial and Facilities Services Branch

Corporate Services Division
Ministry of Finance
Ph: 250-812-8859

From: Doug McConnell [<mailto:dmcconnell@heritageoffice.com>]
Sent: Friday, February 2, 2018 2:17 PM
To: Magee, Tracey FIN:EX
Subject: FW: Invoice for Ord# X107384 Attached

Hi Tracey,

Sorry I have been hounding for the revision.

Please let me know if you have any questions – thank you

Doug McConnell

Heritage Office | 1588 Rand Ave Vancouver | V6P 3G2 | D 604.689.6752 | C 604.861.0142 | F 604.689.5388

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, February 5, 2018 10:23 AM
To: 'smccoach.consultant@vanhoutte.com'
Subject: RE: ERP : Confirmation de paiement / Payment Confirmation

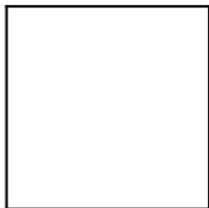
Hi There,

Can you please send the corresponding invoice for these charges, it may have been forgotten with this email.

Warmest Regards

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: smccoach.consultant@vanhoutte.com [mailto:smccoach.consultant@vanhoutte.com]
Sent: Monday, February 5, 2018 8:27 AM
To: Loubert, Danny PREM:EX
Cc: smccoach.consultant@vanhoutte.com
Subject: ERP : Confirmation de paiement / Payment Confirmation



Confirmation de paiement / Payment Confirmation

Payé à / Paid to : VAN HOUTTE COFFEE SERVICES INC.

Carte # / Card # : s.17

Token : 64X534792XMX2

Client : OFFICE OF THE PREMIER

Facture(s) payée(s) / Paid Invoice(s)

Facture/Invoice	Montant/Amount	Autorisation / Authorization
64-2018-33221709	94.95	112656

Page 277 to/à Page 278

Withheld pursuant to/removed as

s.22

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, February 2, 2018 2:50 PM
To: Magee, Tracey FIN:EX
Subject: RE: Heritage Invoice for Ord# X107384 Attached

Categories: Facilities

Thanks Tracey,

I'll let you know if we need more.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Magee, Tracey FIN:EX
Sent: Friday, February 2, 2018 2:48 PM
To: Loubert, Danny PREM:EX
Subject: Heritage Invoice for Ord# X107384 Attached

Hi Danny,

Here finally, is the revised invoice from Heritage for the work completed on November 1st and 7th. However, this is not what I requested, I wanted it broken down for work completed/delivery costs/# of guys/hourly rate etc. per day. He has just given a total of hours and rates and doesn't indicate all the work completed, ie. delivery of surplus items.

I have let Doug know its not exactly what I was expecting, but being as this is quite overdue, I would send over and will leave it with you to advise me if Judy requires more information on this invoice prior to paying.

Tracey Magee
Facilities Project Manager
Corporate, Financial and Facilities Services Branch
Corporate Services Division
Ministry of Finance
Ph: 250-812-8859

From: Doug McConnell [<mailto:dmccConnell@heritageoffice.com>]
Sent: Friday, February 2, 2018 2:17 PM
To: Magee, Tracey FIN:EX
Subject: FW: Invoice for Ord# X107384 Attached

Hi Tracey,

Sorry I have been hounding for the revision.

Please let me know if you have any questions – thank you

Doug McConnell

Heritage Office | 1588 Rand Ave Vancouver | V6P 3G2 | D 604.689.6752 | C 604.861.0142 | F 604.689.5388

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, February 2, 2018 9:07 AM
To: Szabo, Maria PREM:EX; McLaren, Chris PREM:EX
Subject: Re: Meeting room for Premier - Feb. 8 (2:30 - 4 pm)

Hi Chris,

Thanks for this email, Let me also introduce my colleague Maria Szabo who handles our boardroom request, I would let her know with a CC to me as I help when she is away.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: McLaren, Chris PREM:EX
Sent: Thursday, February 1, 2018 3:35 PM
To: Loubert, Danny PREM:EX
Subject: Meeting room for Premier - Feb. 8 (2:30 - 4 pm)

Hello Danny,

As this is my first email to you, nice to meet you and I look forward to more communications going forward!

Amber has indicated that although there is usually a room available for the Premier it is a good idea to let you know when the Premier requires a meeting room.

Let me know if there are any problems with the date and time above.

And please let me know how much information you may require about the meeting or if you have access to the calendar and also the best way to get this info to you – by way of email or Lync?

Thanks!

Chris

Chris McLaren

Scheduling Officer | Office of the Premier | T: 250 – 387-1806 | E: chris.mclaren@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, February 2, 2018 8:31 AM
To: Tsang, Robin FIN:EX
Subject: RE: DMC tomorrow

Hi Robin,

Everything looks good on our end ☺

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Tsang, Robin FIN:EX
Sent: Friday, February 2, 2018 8:25 AM
To: Loubert, Danny PREM:EX
Cc: Higgins, Keira PREM:EX; Szabo, Maria PREM:EX
Subject: Re: DMC tomorrow

Thanks Danny! Do you hear us okay? I heard your side fine. Of course now it's mute.

Thanks,
Robin

----- Original message -----

From: "Tsang, Robin FIN:EX" <Robin.Tsang@gov.bc.ca>
Date: 2018-02-02 8:19 AM (GMT-08:00)
To: "Loubert, Danny PREM:EX" <Danny.Loubert@gov.bc.ca>
Cc: "Higgins, Keira PREM:EX" <Keira.Higgins@gov.bc.ca>, "Szabo, Maria PREM:EX" <Maria.Szabo@gov.bc.ca>
Subject: Re: DMC tomorrow

When you are ready, call and I will accept.

Thanks,
Robin

----- Original message -----

From: "Loubert, Danny PREM:EX" <Danny.Loubert@gov.bc.ca>
Date: 2018-02-02 8:17 AM (GMT-08:00)
To: "Tsang, Robin FIN:EX" <Robin.Tsang@gov.bc.ca>
Cc: "Higgins, Keira PREM:EX" <Keira.Higgins@gov.bc.ca>, "Szabo, Maria PREM:EX" <Maria.Szabo@gov.bc.ca>
Subject: Re: DMC tomorrow

Hi robin just getting give me 2 mins

Danny Loubert
Support Staff
Vancouver Cabinet Office
604 775 1600

On Feb 2, 2018, at 08:15, Tsang, Robin FIN:EX <Robin.Tsang@gov.bc.ca> wrote:

Morning Danny:

I am ready to connect.

Thanks,
Robin

----- Original message -----

From: "Higgins, Keira PREM:EX" <Keira.Higgins@gov.bc.ca>
Date: 2018-02-01 9:03 AM (GMT-08:00)
To: "Loubert, Danny PREM:EX" <Danny.Loubert@gov.bc.ca>, "Szabo, Maria PREM:EX" <Maria.Szabo@gov.bc.ca>
Cc: "Tsang, Robin FIN:EX" <Robin.Tsang@gov.bc.ca>
Subject: RE: DMC tomorrow

Thanks!

Keira Higgins, Executive Administrative Coordinator
Office of the Premier, Deputy Minister
272 West Annex, Parliament Buildings | Victoria, BC | V8V 1X4
Ph: (250) 356-2206

From: Loubert, Danny PREM:EX
Sent: Thursday, February 1, 2018 9:03 AM
To: Higgins, Keira PREM:EX; Szabo, Maria PREM:EX
Cc: Tsang, Robin FIN:EX
Subject: RE: DMC tomorrow

Hi Keira,

I will be here to answer for VCO ☺

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Higgins, Keira PREM:EX
Sent: Thursday, February 1, 2018 9:02 AM
To: Szabo, Maria PREM:EX
Cc: Loubert, Danny PREM:EX; Tsang, Robin FIN:EX
Subject: DMC tomorrow

Hi Maria,

Please note the following DMs will attend DMC tomorrow at VCO. Are you able to answer the video link at 8:15? Thanks Keira.

Scott MacDonald	Education	VCO
Fazil Mihlar	Jobs, Trade , and Technology	VCO

Trevor Hughes	Labour	VCO
Bobbi Plecas	Climate Change	VCO
Mark Zacharias	Environment and Climate Change Strategy	VCO

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 1, 2018 1:23 PM
To: 'Randy Schroeder'; Cavanagh, Judy PREM:EX
Cc: Mirek Soltysik
Subject: RE: Paint samples

That's perfect!

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Randy Schroeder [<mailto:Randy.Schroeder@bgis.com>]
Sent: Thursday, February 1, 2018 1:22 PM
To: Cavanagh, Judy PREM:EX; Loubert, Danny PREM:EX
Cc: Mirek Soltysik
Subject: Paint samples

Good afternoon,

Mirek has requested to drop off paint samples tomorrow sometime between 10am – Noon.
Hope that's ok
thanks

Randy Schroeder
Service Delivery leader Projects

BGIS Workplace Solutions Inc.
#580- 688 Hastings Street
Vancouver British Columbia V6B 1P1
T: 604-315-4306
randy.schroeder@bgis.com
www.bgis.com



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Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 28, 2018 8:49 AM
To: Cavanagh, Judy PREM:EX
Subject: Re: URGENT re chair cleaning

Thanks Judy,

Besides that they look good?

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Cavanagh, Judy PREM:EX
Sent: Wednesday, February 28, 2018 8:39 AM
To: Loubert, Danny PREM:EX
Subject: FW: URGENT re chair cleaning

Danny, a person will come on Thursday to redo the chairs that require it.

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: judy.cavanagh@gov.bc.ca

From: Doug McConnell [<mailto:dmccconnell@heritageoffice.com>]
Sent: Wednesday, February 28, 2018 8:15 AM
To: Magee, Tracey FIN:EX
Cc: Cavanagh, Judy PREM:EX; Service Coordinator
Subject: RE: URGENT re chair cleaning

Hi Tracey and Judy,

Tim from our Service department will be reaching out to coordinate the completion

Doug McConnell

Heritage Office | 1588 Rand Ave Vancouver | V6P 3G2 | D 604.689.6752 | C 604.861.0142 | F 604.689.5388

From: Magee, Tracey FIN:EX [<mailto:Tracey.Magee@gov.bc.ca>]
Sent: Wednesday, February 28, 2018 8:07 AM
To: Doug McConnell
Cc: Cavanagh, Judy PREM:EX
Subject: FW: URGENT re chair cleaning

Hi Doug,

Please see Judy's note below, it looks like the chairs may require some re-cleaning. Can you please give Judy a call at the number listed below to discuss.

Thanks

Tracey Magee

Facilities Project Manager
Corporate, Financial and Facilities Services Branch
Corporate Services Division
Ministry of Finance
Ph: 250-812-8859

From: Cavanagh, Judy PREM:EX
Sent: Wednesday, February 28, 2018 8:01 AM
To: Magee, Tracey FIN:EX
Cc: Loubert, Danny PREM:EX
Subject: URGENT re chair cleaning

Hi Tracey,

Can you call the chair cleaners ASAP to see if they can send someone back today or Thursday?

There was a problem with the Cabinet chairs yesterday. The material on a number of chairs was "bagging" from the water. The cleaner Drhyu, decided that he would partially clean the head rests. I was aware of this as we were both worried about the bagging of the fabric. Well this morning, for the most part, the material tightened up. But the problem is that for the head rests on many of them he cleaned cross the top. Now it has dried in such a way that the head rests are marked and looked stained (the difference from where they were cleaned and where they are still dirty). The head rests will need to be done again.

Someone is suppose to show up here this morning to pick up the equipment. I'll talk to him/her as well .

Today, I can be reached at ^{s.22}

Thank you.

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** judy.cavanagh@gov.bc.ca

Page 288 to/à Page 289

Withheld pursuant to/removed as

s.22

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 27, 2018 12:32 PM
To: Bain, Don PREM:EX
Cc: Szabo, Maria PREM:EX
Subject: RE: Your Reservation Confirmation

Hi Don,

We have booked you a full size for 8 am pick up tomorrow morning.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Bain, Don PREM:EX
Sent: Tuesday, February 27, 2018 10:50 AM
To: Loubert, Danny PREM:EX
Cc: Szabo, Maria PREM:EX
Subject: RE: Your Reservation Confirmation

Hello Danny,

Confirming if you booked a car rental for pick up tomorrow morning?

Thanks

Don Bain | Special Advisor
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1675 | E: don.bain@gov.bc.ca

From: Loubert, Danny PREM:EX
Sent: Monday, February 26, 2018 2:00 PM
To: Bain, Don PREM:EX
Cc: Szabo, Maria PREM:EX
Subject: FW: Your Reservation Confirmation

Hi Don,

Please see your hotel Reservation Below,

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: s.15
Sent: Monday, February 26, 2018 1:58 PM
To: Loubert, Danny PREM:EX
Subject: Your Reservation Confirmation

Thank you for choosing to stay with us!

Dear Mr Bain,

We look forward to welcoming you to Victoria during your upcoming visit. Below you will find the specifics regarding your reservation.

Your Reservation Details

CONFIRMATION NUMBER:		YOUR ACCOMMODATIONS:	
s.22		Victoria Room Two Queens	
GUEST NAME:		Bed types are not guaranteed and are subject to availability	
Mr Don Bain			
Adults:		NIGHTLY RATE:	
1			
Children:		\$105.00 CAD plus applicable taxes and fees	
0			
s.15		RATE DETAILS:	
		Provincial Government Rate	
		- Must present valid proof of government	

employment at check-in to qualify for the rate

CHECK-IN:

Wednesday, February 28, 2018

CHECK-OUT:

Friday, March 2, 2018

NUMBER OF NIGHTS:

2

Our Policies

CANCELLATION:

If you have not cancelled 24 hours prior to 4pm day of arrival local hotel time, you may have incurred penalty charges or forfeited your deposit.

VALET PARKING:

\$25.00/night, including in-and-out privileges

SELF PARKING:

\$18.00/night, including in-and-out privileges

CHECK-IN TIME:

4:00 PM

CHECK-OUT TIME:

11:00 AM

EXTRA ADULT FEE:

\$30.00/night

*Extra Adult Fee applies if travelling with 3 or more adults

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 27, 2018 11:19 AM
To: Bain, Don PREM:EX
Cc: Szabo, Maria PREM:EX
Subject: Re: Your Reservation Confirmation

Hi Don, I'll make sure it good to go and get back to you

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Bain, Don PREM:EX
Sent: Tuesday, February 27, 2018 10:50 AM
To: Loubert, Danny PREM:EX
Cc: Szabo, Maria PREM:EX
Subject: RE: Your Reservation Confirmation

Hello Danny,

Confirming if you booked a car rental for pick up tomorrow morning?

Thanks

Don Bain | Special Advisor
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1675 | **E:** don.bain@gov.bc.ca

From: Loubert, Danny PREM:EX
Sent: Monday, February 26, 2018 2:00 PM
To: Bain, Don PREM:EX
Cc: Szabo, Maria PREM:EX
Subject: FW: Your Reservation Confirmation

Hi Don,

Please see your hotel Reservation Below,

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** Danny.Loubert@gov.bc.ca

From: s.15
Sent: Monday, February 26, 2018 1:58 PM
To: Loubert, Danny PREM:EX
Subject: Your Reservation Confirmation
s.15

Thank you for choosing to stay with us!

Dear Mr Bain,

We look forward to welcoming you to Victoria during your upcoming visit. Below you will find the specifics regarding your reservation.

Your Reservation Details

CONFIRMATION NUMBER: s.22	YOUR ACCOMMODATIONS: Victoria Room Two Queens
GUEST NAME: Mr Don Bain	Bed types are not guaranteed and are subject to availability
Adults: 1	
Children: 0	NIGHTLY RATE: \$105.00 CAD plus applicable taxes and fees
s.15	RATE DETAILS: Provincial Government Rate - Must present valid proof of government employment at check-in to qualify for the rate
	CHECK-IN: Wednesday, February 28, 2018

s.15

CHECK-OUT:

Friday, March 2, 2018

NUMBER OF NIGHTS:

2

Our Policies

CANCELLATION:

If you have not cancelled 24 hours prior to 4pm day of arrival local hotel time, you may have incurred penalty charges or forfeited your deposit.

VALET PARKING:

\$25.00/night, including in-and-out privileges

SELF PARKING:

\$18.00/night, including in-and-out privileges

CHECK-IN TIME:

4:00 PM

CHECK-OUT TIME:

11:00 AM

EXTRA ADULT FEE:

\$30.00/night

*Extra Adult Fee applies if travelling with 3 or more adults

s.15

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, February 26, 2018 12:04 PM
To: CSCHELP - SSBC TSD DSS Customer Service Centre CITZ:EX
Subject: REST VM PW 604-775-1677

Hello,

Can you please reset the VM password for 604-775-1677

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, February 26, 2018 10:13 AM
To: Kingston, Charlotte PREM:EX; Oreck, Mira PREM:EX
Subject: Travel Claims Feb 19-20
Attachments: 11. Travel Claim Form.pdf

Good Morning,

Please remember to have your claims in as soon as possible so I can have them sent off for reimbursement.

I have included the Travel Form,

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, February 23, 2018 12:50 PM
To: Oreck, Mira PREM:EX
Subject: Sharing your Email

Hi Mira,

Would you think it would be best if I were to have access to your email account to help prepare your FOI's etc?

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, February 23, 2018 12:48 PM
To: Henry, David A FIN:EX; Tello, Romeo PREM:EX
Cc: 77000 Shared Services BC Service Desk CITZ:EX; PREM Tech
Subject: RE: RESET IDIR PW: VCOBDRMS

We will need to have this changed to Maria Szabo as Romeo Tello is no longer with our office.

Please Advise

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Henry, David A FIN:EX
Sent: Friday, February 23, 2018 12:46 PM
To: Tello, Romeo PREM:EX; Loubert, Danny PREM:EX
Cc: 77000 Shared Services BC Service Desk CITZ:EX; PREM Tech
Subject: RE: RESET IDIR PW: VCOBDRMS

Thanks Jessica.

Danny and Romeo:
FYI. Romeo is the one whom has to get this done.

Thanks,
David

From: 77000 Shared Services BC Service Desk CITZ:EX
Sent: Friday, February 23, 2018 12:45 PM
To: Henry, David A FIN:EX <David.Henry@gov.bc.ca>
Subject: RE: RESET IDIR PW: VCOBDRMS

David,

Unfortunately only the owner of an account can request a password reset. It appears that the owner of the account is: Romeo Tello.

Please have Romeo contact us.

Kindly,

Jessica
7-7000 Service Desk
Service Desk email - 77000@gov.bc.ca
Service Desk phone - (250) 387-7000
Toll Free - 1-866-660-0811

From: Henry, David A FIN:EX
Sent: Friday, February 23, 2018 12:40 PM
To: 77000 Shared Services BC Service Desk CITZ:EX
Cc: Loubert, Danny PREM:EX; PREM Tech
Subject: RESET IDIR PW: VCOBDRMS

Good afternoon,

Please have the IDIR password for VCOBDRMS reset.

Please forward me the password.

Many thanks,

David Henry
Service Manager
Premier's Office Technology Support
@:s.17
Tel: 250-953-5151

From: Loubert, Danny PREM:EX
Sent: Friday, February 23, 2018 12:21 PM
To: PREM Tech s.17
Subject: FW: DONE: Logon enabled for VCO Boardrooms, PREM PREM:EX (VCOBDRMS) - iStore 845862/WO1574134

Hi there,

We need assistance with this. Unfortunately it's not accepting the password so we are unable to change it and also add to our devices. Can you please assist and advise. 77000 will not let Maira or I change as we are not owners.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** Danny.Loubert@gov.bc.ca

From: Szabo, Maria PREM:EX
Sent: Friday, February 23, 2018 12:11 PM
To: Loubert, Danny PREM:EX
Subject: FW: DONE: Logon enabled for VCO Boardrooms, PREM PREM:EX (VCOBDRMS) - iStore 845862/WO1574134

From: Loubert, Danny PREM:EX
Sent: Friday, February 9, 2018 1:57 PM
To: Szabo, Maria PREM:EX
Subject: FW: DONE: Logon enabled for VCO Boardrooms, PREM PREM:EX (VCOBDRMS) - iStore 845862/WO1574134

Here we goo!!

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** Danny.Loubert@gov.bc.ca

From: Tello, Romeo PREM:EX
Sent: Friday, February 9, 2018 1:56 PM
To: Loubert, Danny PREM:EX

Subject: Fwd: DONE: Logon enabled for VCO Boardrooms, PREM PREM:EX (VCOBDRMS) - iStore 845862/WO1574134

Sent from my iPhone

Begin forwarded message:

From: "Sturrock, Bill ISMC:EX" <Bill.Sturrock@gov.bc.ca>
Date: February 9, 2018 at 1:50:49 PM PST
To: "Tello, Romeo PREM:EX" <Romeo.Tello@gov.bc.ca>
Subject: DONE: Logon enabled for VCO Boardrooms, PREM PREM:EX (VCOBDRMS) - iStore 845862/WO1574134

Hello,

Logon has been enabled for the following generic mailbox.

DISPLAY NAME: VCO Boardrooms, PREM PREM:EX
ID: VCOBDRMS
PW: s.15
EXP:

It will prompt for a new password at first logon.

IDIR password creation rules: <https://www.pwchange.gov.bc.ca/Help.aspx>

**** If connecting from outside of the SPAN network - please go to <https://77000.gov.bc.ca> and it will prompt to reset the password through our Common Login Page. ****

Restarting the workstation may be required to refresh permissions and apply the new access.

The Lync servers require 24-48 hours to configure an account.

Questions? Contact the Shared Services BC Service Desk online, by e-mail at 77000@gov.bc.ca or call 250 387-7000, toll-free 1-866-660-0811.

Thank you.

iStore 845862/WO1574134

Bill Sturrock
Identity and Access Management group
Office of the Chief Information Officer
QUESTIONS? PLEASE CONTACT THE SERVICE DESK:
250-387-7000 or toll-free 1-866-660-0811
Email: 77000@gov.bc.ca, Web: <http://77000.gov.bc.ca>

Wensink, Alison PREM:EX

Subject: THIS IS A TEST!!
Location: Online Meeting

Start: Fri 2018-02-23 11:35 AM
End: Fri 2018-02-23 11:35 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Loubert, Danny PREM:EX
Required Attendees: Viaud, Chantille PREM:EX (Chantille.Viaud@gov.bc.ca); Kingston, Charlotte PREM:EX (Charlotte.Kingston@gov.bc.ca)

Join online meeting

s.15,s.17

Join by Phone

Local - Victoria: s.15,s.17

Local - Vancouver: s.15,s.17

Toll-Free: s.15,s.17

[Find a local number](#)

Conference ID: s.15,s.17

[Forgot your dial-in PIN?](#) | [First online meeting?](#)

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, February 23, 2018 10:03 AM
To: Oreck, Mira PREM:EX
Subject: RE: Thursday in Victoria

Hi Mira,

There are currently no flights available for Helijet on the 1st. They are all booked or waitlisted. I can look up Air Canada flights out of YVR or would you like to take the ferry.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Oreck, Mira PREM:EX
Sent: Thursday, February 22, 2018 3:46 PM
To: Loubert, Danny PREM:EX
Subject: Thursday in Victoria

Hi Danny –

I'd like to book a flight to Victoria for the day next Thursday. Ideally leaving around 8am and returning by 5:30pm or 6pm.

Thank you.
M

Mira Oreck, Director of Stakeholder Relations
Office of the Premier
#740 – 999 Canada Place
Vancouver, BC
604 839 1967

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, February 23, 2018 8:47 AM
To: Magee, Tracey FIN:EX
Cc: Cavanagh, Judy PREM:EX
Subject: RE: Quote- BCB26158125-Canada place
Attachments: Quote- BCB26158125-Canada place.pdf

Hi Tracey,

Is it possible to have images of what the edges would look like? (looking at the beveled vs Rolled front arbourite finish). Would they also have samples they could provide beforehand? Can they also advise timeline for the work?

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Magee, Tracey FIN:EX
Sent: Thursday, February 8, 2018 12:16 PM
To: Loubert, Danny PREM:EX
Cc: Cavanagh, Judy PREM:EX
Subject: FW: Quote- BCB26158125-Canada place

Hi Danny,

Please find attached the quote(s) for the reception desk millwork for your review. Please advise if you wish to proceed with any of these options. This will become a project RFS as this is over the threshold for MCR.

Tracey Magee
Facilities Project Manager
Corporate, Financial and Facilities Services Branch
Corporate Services Division
Ministry of Finance
Ph: 250-812-8859

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 22, 2018 4:07 PM
To: Wong, Tamarra PREM:EX
Subject: teleconference dial in information

Access codes: s.15,s.17
Moderator Conference ID:
Participant Conference ID:

Dial-in Phone Numbers:
s.15,s.17

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 22, 2018 2:13 PM
To: Wong, Tamarra PREM:EX
Subject: Sharing invitation: Loubert, Danny PREM:EX - Calendar

Microsoft Exchange Calendar:

Loubert, Danny PREM:EX - Calendar
Loubert, Danny PREM:EX (Danny.Loubert@gov.bc.ca) has invited you to view his or her Calendar.

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 22, 2018 1:14 PM
To: Wong, Tamarra PREM:EX
Subject: RE: VCO Fob Card

Just let us know if you end up finding it ☺ card number was ^{s.15,s.1}7

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Wong, Tamarra PREM:EX
Sent: Thursday, February 22, 2018 12:14 PM
To: Loubert, Danny PREM:EX
Subject: RE: VCO Fob Card

Thank you!!

Tamarra Wong
Executive Coordinator to the Chief of Staff
Office of the Premier
E: tamarra.wong@gov.bc.ca
Tel: 250-356-2785 | Cell: 250-208-3085

From: Loubert, Danny PREM:EX
Sent: Thursday, February 22, 2018 12:11 PM
To: Wong, Tamarra PREM:EX; Szabo, Maria PREM:EX
Subject: Re: VCO Fob Card

Sure thing I'll have it ready for you in the am

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Wong, Tamarra PREM:EX
Sent: Thursday, February 22, 2018 12:10 PM
To: Loubert, Danny PREM:EX; Szabo, Maria PREM:EX
Subject: VCO Fob Card

My fob card for VCO fell off my lanyard and I can't find it ☹ Can you please make me a new one for tomorrow?

Sorry!

Tamarra Wong
Executive Coordinator to the Chief of Staff
Office of the Premier
E: tamarra.wong@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 22, 2018 10:31 AM
To: Wensink, Alison PREM:EX
Subject: RE: Reminder: Call for Records OOP-2018-80468 Records Due February 19, 2018

Hi Alison,

Sorry for the tardy response – No records,

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Thursday, February 22, 2018 10:29 AM
To: Nash, Amber PREM:EX; Holmwood, Jen PREM:EX; Tello, Romeo PREM:EX; Loubert, Danny PREM:EX; Christensen, Suzanne PREM:EX
Cc: Mulloy, Eleanor PREM:EX
Subject: Reminder: Call for Records OOP-2018-80468 Records Due February 19, 2018

Hi All,

Reminder for this request ☺

Thanks so much!

Alison

From: Wensink, Alison PREM:EX
Sent: Friday, February 9, 2018 4:39 PM
To: LP Premiers Vancouver Office; LP PO Executive Office; Della Mattia, Marie PREM:EX; Christensen, Suzanne PREM:EX; Kennedy, Christine PREM:EX; Wright, Don J. PREM:EX
Cc: Mulloy, Eleanor PREM:EX
Subject: Call for Records OOP-2018-80468 Records Due February 19, 2018

Hi All,

Please let me know by February 19th whether or not you have any records responsive to the following request:

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

All records relating to Horgan's 'best bid' policy (<http://vancouver.sun.com/opinion/columnists/vaughn-palmer-horgan-likely-to-make-good-on-no-bs-promise-to-unionized-building-trades>).

Date Range for Record Search: From 10/01/2017 To 01/22/2018) Date Format is MM/DD/YYYY

If you think that the search for records will take you over 1 hours and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator

Deputy Minister's Office | Office of the Premier

Room 272 - West Annex, Parliament Buildings

Victoria BC V8W 9E1

Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 21, 2018 3:42 PM
To: Cleaver, Sheila C FIN:EX
Subject: Travel Card Application for Chantille Viaud
Attachments: Viaud,Chantille Travel Card Application20180221.pdf

Hi Sheila,

Please find the attached signed Travel Card Application for Chantille.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 20, 2018 12:17 PM
To: Henry, David A FIN:EX
Cc: PREM Tech; Higgins, Keira PREM:EX; Wensink, Alison PREM:EX; Szabo, Maria PREM:EX
Subject: RE: Video conference upgrade West Annex & VCO

Thanks for confirming the install date.

Boardroom 4 is available Friday for testing. Please confirm the time and I will block it off.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Henry, David A FIN:EX
Sent: Tuesday, February 20, 2018 12:10 PM
To: Higgins, Keira PREM:EX; Loubert, Danny PREM:EX; Wensink, Alison PREM:EX; Szabo, Maria PREM:EX
Cc: PREM Tech
Subject: RE: Video conference upgrade West Annex & VCO

Okay, great thanks to you all.

So schedule days would be:

VCO: Thursday March 1st, 11am
West Annex: Wednesday February 28th, 1:30pm

We should be able to run a test from both offices on March 1st after install.

So if we can book a test connection for Friday sometime as well?

Thanks,
David

From: Higgins, Keira PREM:EX
Sent: Tuesday, February 20, 2018 10:28 AM
To: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>; Henry, David A FIN:EX <David.Henry@gov.bc.ca>; Wensink, Alison PREM:EX <Alison.Wensink@gov.bc.ca>; Szabo, Maria PREM:EX <Maria.Szabo@gov.bc.ca>
Cc: PREM Tech s.17
Subject: RE: Video conference upgrade West Annex & VCO

Hi David,

The Rose Room is available for booking as follows:

Feb 26th – after 11
Feb 27th – before 2
Feb 28th – after noon
Mar 1st – before noon

Mar 2nd – wide-open

Thanks,

Keira Higgins, Executive Administrative Coordinator

Office of the Premier, Deputy Minister

272 West Annex, Parliament Buildings | Victoria, BC | V8V 1X4

Ph: (250) 356-2206

From: Loubert, Danny PREM:EX

Sent: Tuesday, February 20, 2018 10:16 AM

To: Henry, David A FIN:EX; Higgins, Keira PREM:EX; Wensink, Alison PREM:EX; Szabo, Maria PREM:EX

Cc: PREM Tech

Subject: RE: Video conference upgrade West Annex & VCO

Hi David,

Thank you for this, I can confirm it will be in Boardroom 4.

With Maria and I being unavailable (in Victoria Tue And Wed) it would be best if they were to arrange for the Monday or Thursday of next week. Please let me know if this will be an issue. Any time on those days will be fine.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives

Vancouver Cabinet Office | Office of the Premier

P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Henry, David A FIN:EX

Sent: Tuesday, February 20, 2018 10:11 AM

To: Higgins, Keira PREM:EX; Wensink, Alison PREM:EX; Loubert, Danny PREM:EX; Szabo, Maria PREM:EX

Cc: PREM Tech

Subject: Video conference upgrade West Annex & VCO

Good morning,

OCIO is nearly ready to do the install of the SKYPE/Lync video conference equipment for West Annex (RoseRoom) and VCO (Boardroom 4(?)).

They say it will take under an hour to setup each side, I will think this may take longer so would like to book **3 hours minimum for each location**. Then another session for both to do test calls and use.

Once all up and running, we can do a training session after that.

Would you be able to give us **2 or 3 days/times next week** we can arrange with the install crew?

One of PREM Tech support will be onsite as well for each.

Thanks very much!

David Henry

Service Manager

Premier's Office Technology Support

@: s.17

Tel: 250-953-5151

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 20, 2018 11:10 AM
To: Wensink, Alison PREM:EX
Subject: Re: Reminder: Call for Records OOP-2018-80388 Due February 16, 2018

Hi Alison,

No Records,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Tuesday, February 20, 2018 11:08 AM
To: Aaron, Sage PREM:EX; Dewar, Bob PREM:EX; Tello, Romeo PREM:EX; Loubert, Danny PREM:EX; Hendry, Jackie PREM:EX; Wong, Tamarra PREM:EX
Cc: Parkinson, Elizabeth PREM:EX
Subject: Reminder: Call for Records OOP-2018-80388 Due February 16, 2018

Hi everyone,

Just a reminder for this request. Please note TNO can be excluded from this request

Thanks so much!

Alison

From: Wensink, Alison PREM:EX
Sent: Tuesday, February 6, 2018 10:22 AM
To: LP PO Deputy Minister; LP Premiers Vancouver Office; LP PO Executive Office; Della Mattia, Marie PREM:EX
Subject: Call for Records OOP-2018-80388 Due February 16, 2018

*This is an **ALL STAFF** Call for Records.*

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

Please let me know by February 16th whether or not you have any records responsive to the following request:

Provide copies of any communications or briefing material in the Premier's Office that mention any of the following, in relation to the by-election: Kelowna West, Shelley Cook, or Ben Stewart.

(Date Range for Record Search: From 11/01/2017 To 01/19/2018) Date Format is MM/DD/YYYY

If you think that the search for records will take you over 3 hours and/or the total volume of records will exceed 200 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator

Deputy Minister's Office | Office of the Premier

Room 272 - West Annex, Parliament Buildings

Victoria BC V8W 9E1

Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, February 19, 2018 12:52 PM
To: 'Elaine Rosario'
Subject: RE: Tech industry post Budget roundtable

Thank you Elaine.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

-----Original Message-----

From: Elaine Rosario [mailto:erosario@wearebctech.com]
Sent: Thursday, February 15, 2018 1:56 PM
To: Loubert, Danny PREM:EX
Subject: RE: Tech industry post Budget roundtable

Hi Danny

It looks like a meeting for the 21st has be set up through Hana Doubrava for Mira, Hana and Jill to meet.
We can abandon our conversation for now.

Many thanks,
Elaine

-----Original Message-----

From: Loubert, Danny PREM:EX [mailto:Danny.Loubert@gov.bc.ca]
Sent: February 15, 2018 10:45 AM
To: 'Elaine Rosario' <erosario@wearebctech.com>
Subject: RE: Tech industry post Budget roundtable

Good Morning Elaine,

Just looking at Mira's schedule and availability, are there any days and times after the 22nd that would work for Jill?

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

-----Original Message-----

From: Elaine Rosario [mailto:erosario@wearebctech.com]
Sent: Wednesday, February 14, 2018 4:58 PM
To: Loubert, Danny PREM:EX
Subject: RE: Tech industry post Budget roundtable

Hello Danny,

Following the emails below, could you please advise some times when we can confirm this phone call. I believe we'd only need 30 minutes.

For the moment, here is Jill's availability Thursday, February 15th - 9.30am - 10am / 3pm - 4pm Friday, February 16th - 3.30pm / 4pm

Please let me know if any of these options work.

Thank you,
Elaine

-----Original Message-----

From: Oreck, Mira PREM:EX [mailto:Mira.Oreck@gov.bc.ca]
Sent: February 13, 2018 5:06 PM
To: 'Jill Tipping' <jtipping@wearebctech.com>
Cc: Elaine Rosario <erosario@wearebctech.com>; Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Subject: RE: Tech industry post Budget roundtable

Hi Jill,

Nice to meet you by email - I look forward to connecting in person.

We are definitely interested in a roundtable and are thrilled to know that you would be willing to host. Please let me know when a good time is to connect this week to discuss further.

Elaine, I've cc'd my assistant Danny who can help coordinate a time.

Looking forward,
Mira

-----Original Message-----

From: Jill Tipping [mailto:jtipping@wearebctech.com]
Sent: Sunday, February 11, 2018 8:18 AM
To: Oreck, Mira PREM:EX
Cc: Elaine Rosario
Subject: Tech industry post Budget roundtable

Hi Mira

I'm following up on a conversation you had with Hana Doubrava at Microsoft recently. BC Tech would be interested in hosting a roundtable conversation on the budget for Tech leaders at our Hub at 887 Great Northern Way if there was an opportunity to do that with Minister Ralston or Minister James. Would you be able to explore if that will be possible?

I'll be travelling to Washington DC later today but have cc'd my assistant Elaine who can coordinate all the details once you let us know what date/time might be possible.

Many thanks
Jill

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, February 19, 2018 12:07 PM
To: Poldrugovac, Saija FIN:EX
Cc: Viaud, Chantille PREM:EX
Subject: Supplier number for Chantille Viaud

Hi Saija,

If one hasn't been created already, can we have Chantille's supplier number
Emp^{s.22}

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, February 19, 2018 9:28 AM
To: 'Doug McConnell'
Cc: Magee, Tracey FIN:EX; Cavanagh, Judy PREM:EX
Subject: RE: Premiers Office Chairs/Tables

Hi Doug,

Seeing as we have a date for the tables. Can you advise a date when the Chairs will be cleaned?

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Doug McConnell [<mailto:dmccconnell@heritageoffice.com>]
Sent: Thursday, February 1, 2018 11:23 AM
To: Loubert, Danny PREM:EX
Cc: Magee, Tracey FIN:EX; Cavanagh, Judy PREM:EX
Subject: Re: Premiers Office Chairs/Tables

Can we do 10am please

Sent from my iPhone

On Feb 1, 2018, at 11:16 AM, Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca> wrote:

Thanks Doug,

We will scheduled outside for the 27th for pickup. Can you advise a time so I can book the elevator?

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Doug McConnell [<mailto:dmccconnell@heritageoffice.com>]
Sent: Thursday, February 1, 2018 8:52 AM
To: Loubert, Danny PREM:EX; Magee, Tracey FIN:EX
Cc: Cavanagh, Judy PREM:EX
Subject: RE: Premiers Office Chairs/Tables

No Problem – I have rescheduled for Feb 27th AM

Will that work?

Doug McConnell

Heritage Office | 1588 Rand Ave Vancouver | V6P 3G2 | D 604.689.6752 | C 604.861.0142 | F 604.689.5388

From: Loubert, Danny PREM:EX [<mailto:Danny.Loubert@gov.bc.ca>]
Sent: Thursday, February 01, 2018 8:43 AM
To: Magee, Tracey FIN:EX; Doug McConnell
Cc: Cavanagh, Judy PREM:EX
Subject: RE: Premiers Office Chairs/Tables

Good Morning Tracey and Doug,

It will not be possible to take the table until after the 20th of Feb. Can you please send me a day after the 20th where you are able to pick up. I will need to confirm availability of the elevator's with the building as well.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Magee, Tracey FIN:EX
Sent: Thursday, February 1, 2018 8:08 AM
To: 'Doug McConnell'
Cc: Loubert, Danny PREM:EX
Subject: RE: Premiers Office Chairs/Tables

Hi Doug,

Danny will be able to confirm whether taking the table/table pieces is possible or not next week.

Danny please advise.

Tracey Magee

Facilities Project Manager
Corporate, Financial and Facilities Services Branch
Corporate Services Division
Ministry of Finance
Ph: 250-812-8859

From: Doug McConnell [<mailto:dmccconnell@heritageoffice.com>]
Sent: Wednesday, January 31, 2018 5:57 PM
To: Magee, Tracey FIN:EX
Cc: Cavanagh, Judy PREM:EX; Loubert, Danny PREM:EX
Subject: RE: Premiers Office Chairs/Tables

Hi Tracey,

Thank you for this –

We are in the office on Tuesday Feb 6th picking up a few items for AIR. Would it be ok to take the 2 table tops that day and get started on these right away?

I will arrange for the cleaning to be done and provide a date when I can get that in the scheduled

Please let me know – thank you

Doug McConnell

Heritage Office | 1588 Rand Ave Vancouver | V6P 3G2 | D 604.689.6752 | C 604.861.0142 | F 604.689.5388

From: Magee, Tracey FIN:EX [<mailto:Tracey.Magee@gov.bc.ca>]
Sent: Wednesday, January 31, 2018 3:58 PM
To: Doug McConnell
Cc: Cavanagh, Judy PREM:EX; Loubert, Danny PREM:EX
Subject: RE: Premiers Office Chairs/Tables

Hi Doug,

Attached is the signed quote. We would like to proceed with the work as described. Please contact Danny to arrange the best scheduling time to have the chairs cleaned and removal of the table/table sections for refinishing. We require this to be completed prior to March 31st.

Tracey Magee

Facilities Project Manager
Corporate, Financial and Facilities Services Branch
Corporate Services Division
Ministry of Finance
Ph: 250-812-8859

From: Doug McConnell [<mailto:dmcconnell@heritageoffice.com>]
Sent: Sunday, January 28, 2018 9:57 PM
To: Magee, Tracey FIN:EX
Cc: Cavanagh, Judy PREM:EX; Loubert, Danny PREM:EX
Subject: RE: Premiers Office Chairs/Tables

Hi Tracey,

Attached is the quote for the refinishing of the 2 pieces of the table and the cleaning of the chairs. This can be done no problem before the end of March.

We will have the guys look at what we can do to reinforce the table legs – I cant say for sure until we have a look at them, but if it's a simple fix, we will do at no charge while on site.

One thing to note. If we do the repairs to only 2 of the pieces of the table, they may end up a slightly different colour to the other pieces, as the colour changes with time.

Please let me know if you have any questions and if and when you would like me to get this going.

Thank you

Doug McConnell

Heritage Office | 1588 Rand Ave Vancouver | V6P 3G2 | D 604.689.6752 | C 604.861.0142 | F 604.689.5388

From: Magee, Tracey FIN:EX [<mailto:Tracey.Magee@gov.bc.ca>]
Sent: Thursday, January 25, 2018 12:17 PM
To: Doug McConnell
Cc: Cavanagh, Judy PREM:EX; Loubert, Danny PREM:EX
Subject: RE: Premiers Office Chairs/Tables

Hi Doug,

We would like to proceed with this work with completion prior to March 31st. You have advised this is doable, can you please provide the quote for approval to proceed and arrange scheduling.

Thanks

Tracey Magee

Facilities Project Manager
Corporate, Financial and Facilities Services Branch
Corporate Services Division
Ministry of Finance
Ph: 250-812-8859

From: Magee, Tracey FIN:EX
Sent: Friday, December 22, 2017 10:27 AM
To: 'Doug McConnell'
Cc: Cavanagh, Judy PREM:EX; Loubert, Danny PREM:EX
Subject: Premiers Office Chairs/Tables

Hi Doug,

As discussed, the Vancouver Cabinet Office would like to proceed with the following work:

Cleaning of 50 Chairs:

Cabinet boardroom – 28
Boardroom #2 - 6
Boardroom #4 – 13
Premier's office – 2 Queen Anne chairs

Refinishing the stained areas on the large cabinet boardroom table (two sections at both ends each 48 x 60) and the round table in boardroom #2 (60" round table).

Additionally, there is a side 3-4ft L x 18" W rectangular table in the reception area that requires reinforcing of the legs to make it more sturdy if you could do something with this.

Please provide a quote to complete all this work so it can be put forth for approval prior to scheduling.

Thanks Doug, Merry Christmas to you!

Tracey Magee

Facilities Project Manager
Corporate, Financial and Facilities Services Branch
Corporate Services Division
Ministry of Finance
Ph: 250-812-8859

Page 326

Withheld pursuant to/removed as

s.22

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, February 19, 2018 9:05 AM
To: 'Krystle Charlton'
Cc: 'jenneyl@lazygourmet.ca'
Subject: RE: Transaction receipt - The Lazy Gourmet - 89269

Thanks you!

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Krystle Charlton [mailto:krystle@lazygourmet.ca]
Sent: Friday, February 16, 2018 2:52 PM
To: Loubert, Danny PREM:EX
Cc: jenneyl@lazygourmet.ca
Subject: Transaction receipt - The Lazy Gourmet - 89269

Dear Danny,

I've attached the transaction receipt for the referenced invoice which was processed today.

Please let me know if you have any questions.

Krystle

Krystle Charlton, *Accounting Assistant*

Imagine . Taste . Enjoy
The Lazy Gourmet

1605 West 5th Ave, Vancouver, BC V6J 1N5
Tel: 604-734-2507 / Fax: 604-734-5877
www.lazygourmet.ca
Celebrating over 35 years of Exquisite Hospitality and West Coast Style

Winner - Best Caterer 2015 - Vancouver Courier
Winner - GOLD 2015 - WestEnder
Winner - Readers Choice 2015 - Georgia Straight

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, February 19, 2018 8:44 AM
To: Wong, Tamarra PREM:EX
Subject: RE: Voicemail

Thanks Tamarra,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Wong, Tamarra PREM:EX
Sent: Friday, February 16, 2018 1:55 PM
To: Loubert, Danny PREM:EX
Subject: Voicemail

Hey Danny,

Javed from JTT tried emailing you but for some reason it was bouncing back. Can you please give him a call on Monday? His number is s.22

Thanks!

Tamarra Wong
Executive Coordinator to the Chief of Staff
Office of the Premier
E: tamarra.wong@gov.bc.ca
Tel: 250-356-2785 | Cell: 250-208-3085

Page 329

Withheld pursuant to/removed as

s.22

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 15, 2018 11:14 AM
To: Privett, Don PREM:EX
Subject: RE: PVO Staff List

Thanks for this Don,

If you could Add Chantille Viaud - Manager Stakeholder Relations to that list it would be complete ☺ her number is 604-838-3025

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Privett, Don PREM:EX
Sent: Thursday, February 15, 2018 11:07 AM
To: Loubert, Danny PREM:EX
Subject: PVO Staff List

Hi Danny, I've been asked to update our 'blue sheet' with the PVO staff. We may be jumping the gun with Judy and Romeo being replaced in time.

As for the others, I have Mira, Director Stakeholder Relations
Charlotte, Manager, Stakeholder Relations
Don, Special Advisor
Maria, Support Staff
Yourself, Support Staff

Anyone I've missed/corrections?

Thanks,
Don

DON PRIVETT | Administrative Assistant | Premier's Office, Executive Branch
Phone: 250.387.1715 / 250.387.1716 | don.privett@gov.bc.ca
West Annex, Room 156 | Parliament Buildings, Victoria, BC V8W 9E1



Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 15, 2018 10:49 AM
To: White, Emily MCF:EX; Szabo, Maria PREM:EX
Subject: RE: VCO - Feb 16th 9:30am

Hi Emily,

There is a polycom and I will add the attendee to the list.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: White, Emily MCF:EX
Sent: Thursday, February 15, 2018 10:44 AM
To: Loubert, Danny PREM:EX; Szabo, Maria PREM:EX
Subject: RE: VCO - Feb 16th 9:30am

Hi Danny –

A new attendee for this meeting: Amea Wilbur.

Can you also confirm that there will be a polycom in the office?

Best,

Emily White

Administrative Coordinator

The Hon. Katrine Conroy

Minister of Children and Family Development

The Hon. Katrina Chen

Minister of State for Child Care

Room 134 | Parliament Buildings | Victoria | British Columbia | V8V 1X4
Phone: 250-387-2054 | Cell: 250-480-8176 | Email: emily.white@gov.bc.ca

From: Loubert, Danny PREM:EX
Sent: Thursday, February 15, 2018 10:00 AM
To: White, Emily MCF:EX; Szabo, Maria PREM:EX
Subject: RE: VCO - Feb 16th 9:30am

Good Morning Emily,

s.22

I'm happy to confirm the booking for Minister Chen.

Warmest Reagrds,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: White, Emily MCF:EX
Sent: Thursday, February 15, 2018 8:24 AM
To: Szabo, Maria PREM:EX
Cc: Loubert, Danny PREM:EX
Subject: VCO - Feb 16th 9:30am

Hi Maria –

I'd like to book a room at VCO for Minister Katrina Chen from 9:30am – 10:00am tomorrow, February 16th.

Attendees will be:
Minister Chen
Niki Sharma
Mariam Bouchoutrouch

I apologise if I've already sent this request.... I originally needed a room from 10 – 10:30, but the meeting has been moved.

Thank you!

Best,

Emily White
Administrative Coordinator
The Hon. Katrine Conroy
Minister of Children and Family Development
The Hon. Katrina Chen
Minister of State for Child Care

Room 134 | Parliament Buildings | Victoria | British Columbia | V8V 1X4
Phone: 250-387-2054 | Cell: 250-480-8176 | Email: emily.white@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 15, 2018 7:55 AM
To: Hahn, Andra EDUC:EX
Subject: Re: Telepresence - Feb. 15

hi Andra,

Thank you for letting us know.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Hahn, Andra EDUC:EX
Sent: Thursday, February 15, 2018 7:53 AM
To: Loubert, Danny PREM:EX
Subject: RE: Telepresence - Feb. 15

Hi Danny
Please cancel Telepresence for 1-3pm today under Minister Fleming's name. The meeting has been moved.
Thank you for your assistance.
Andra

From: Hahn, Andra EDUC:EX
Sent: Wednesday, February 14, 2018 3:13 PM
To: Loubert, Danny PREM:EX
Cc: Sampson, Laura EDUC:EX
Subject: FW: Telepresence - Feb. 15

Hi Danny

I am updating this list for the Telepresence booked for tomorrow at 1pm at 730 – 999 Canada Place. The attendees are now Scott MacDonald and Keith Godin only and are meeting now from 1:30 to 3pm, however, Scott and Keith may still arrive close to 1pm.

Thanks very much,
Andra

From: Hahn, Andra EDUC:EX
Sent: Thursday, January 25, 2018 1:24 PM
To: Loubert, Danny PREM:EX
Cc: Hahn, Andra EDUC:EX
Subject: RE: Telepresence - Feb. 15

Hi Danny

The following will be in attendance at 999 Canada place telepresence. Please reply with instructions for entry etc.

- Scott MacDonald, Deputy Minister of Education
- Zita Teng

- Sean Leslie s.22
- Sally Barton
- Brian Jonker
- Paul Squires
- Keith Godin

Thank you,
Andra

From: Loubert, Danny PREM:EX
Sent: Thursday, January 25, 2018 9:42 AM
To: Hahn, Andra EDUC:EX; Higgins, Keira PREM:EX
Cc: Sampson, Laura EDUC:EX
Subject: RE: Telepresence - Feb. 15

Hi Andra,

I will book Canada Place for, Can you please forward a list of the attendees.

Warmest Reagrds,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
 Vancouver Cabinet Office | Office of the Premier
 P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Hahn, Andra EDUC:EX
Sent: Thursday, January 25, 2018 9:31 AM
To: Loubert, Danny PREM:EX; Higgins, Keira PREM:EX
Cc: Sampson, Laura EDUC:EX
Subject: Telepresence - Feb. 15

Good morning Danny and Keira

Please confirm that the telepresence I set up for Minister Fleming on Feb. 15 is correctly done? I had an error message and then an accepted message, so I just want to confirm.

THanks

Andra

The Office of the Hon. Rob Fleming
 Minister of Education
 Room 124 – Parliament Buildings
 Main line: 250-387-8838

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 14, 2018 3:50 PM
To: Higgins, Keira PREM:EX
Subject: RE: Request for meeting room

If there are any problems Have him call our main line and we will patch it in.

604-775-1600

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Higgins, Keira PREM:EX
Sent: Wednesday, February 14, 2018 3:49 PM
To: Loubert, Danny PREM:EX; Szabo, Maria PREM:EX
Subject: RE: Request for meeting room

Thanks!

Keira Higgins, Executive Administrative Coordinator
Office of the Premier, Deputy Minister
272 West Annex, Parliament Buildings | Victoria, BC | V8V 1X4
Ph: (250) 356-2206

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 14, 2018 3:48 PM
To: Higgins, Keira PREM:EX; Szabo, Maria PREM:EX
Subject: RE: Request for meeting room

Hi Keira,

The Polycom for the Room is 604-775-0001

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Higgins, Keira PREM:EX
Sent: Wednesday, February 14, 2018 3:39 PM
To: Szabo, Maria PREM:EX
Cc: Loubert, Danny PREM:EX
Subject: RE: Request for meeting room

Hi Maria,

Geoff is going to call into Don's 1:00 on March 8th. What number shall I have him call at VCO?

Thanks,

Keira Higgins, Executive Administrative Coordinator
Office of the Premier, Deputy Minister
272 West Annex, Parliament Buildings | Victoria, BC | V8V 1X4

Ph: (250) 356-2206

From: Szabo, Maria PREM:EX
Sent: Wednesday, February 7, 2018 2:54 PM
To: Higgins, Keira PREM:EX
Cc: Loubert, Danny PREM:EX
Subject: RE: Request for meeting room

Hi Keira,

I've extended the room for this. Thanks!

Maria

From: Higgins, Keira PREM:EX
Sent: Wednesday, February 7, 2018 2:40 PM
To: Szabo, Maria PREM:EX
Cc: Loubert, Danny PREM:EX
Subject: RE: Request for meeting room

Hi Maria,

May I please extend Don Wright's boardroom booking on March 8th to include the following meeting:

MEETING: Don Wright and Greg D 'Avignon
Date: March 8, 2018
Time: 12:30-1:00

Thanks,

Keira Higgins, Executive Administrative Coordinator
Office of the Premier, Deputy Minister
272 West Annex, Parliament Buildings | Victoria, BC | V8V 1X4
Ph: (250) 356-2206

From: Szabo, Maria PREM:EX
Sent: Tuesday, January 30, 2018 11:00 AM
To: Higgins, Keira PREM:EX
Cc: Loubert, Danny PREM:EX
Subject: RE: Request for meeting room

Hi Keira,

No problem, I've set a room aside.

Best,

Maria Szabo | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** maria.szabo@gov.bc.ca

From: Higgins, Keira PREM:EX
Sent: Tuesday, January 30, 2018 10:05 AM
To: Szabo, Maria PREM:EX
Cc: Loubert, Danny PREM:EX
Subject: Request for meeting room

Hi Maria,

May I please book a meeting room for Don Wright on March 8th from 1:00-2:30? Attendees will be Mike Harcourt and possibly Suzanne Christensen.

Thanks,

Keira Higgins, Executive Administrative Coordinator
Office of the Premier, Deputy Minister
272 West Annex, Parliament Buildings | Victoria, BC | V8V 1X4
Ph: (250) 356-2206

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 14, 2018 3:48 PM
To: 'Jenney Luong'
Cc: Szabo, Maria PREM:EX
Subject: RE: Quote for office catering - Friday, Feb 16th | 89259 Catering INVOICE

Thanks Jenny,

I'll call with the credit Card momentarily.

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Jenney Luong [<mailto:jenneyl@lazygourmet.ca>]
Sent: Wednesday, February 14, 2018 3:40 PM
To: Loubert, Danny PREM:EX
Cc: Szabo, Maria PREM:EX
Subject: Re: Quote for office catering - Friday, Feb 16th | 89259 Catering INVOICE

Hi Danny,

Not a problem! Please see attached the itemized invoice.

Cheers,

Jenney Luong, *Events Manager, Corporate and Special Event Sales*

Imagine . Taste . Enjoy
The Lazy Gourmet

1605 West 5th Ave, Vancouver, BC V6J 1N5

Tel: 604-734-2507 / Fax: 604-734-5877

www.lazygourmet.ca

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Winner - Best Caterer 2015 - Vancouver Courier

Winner - GOLD 2015 - WestEnder

Winner - Readers Choice 2015 - Georgia Straight

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 14, 2018 3:37 PM
To: 'Jenney Luong'; Szabo, Maria PREM:EX
Subject: RE: Quote for office catering - Friday, Feb 16th | 89259 Catering INVOICE

Thanks Jenny,

I noticed the details are only "as described" can you please provide a broken down invoice including items ordered.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Jenney Luong [<mailto:jenneyl@lazygourmet.ca>]
Sent: Wednesday, February 14, 2018 3:35 PM
To: Szabo, Maria PREM:EX
Cc: Loubert, Danny PREM:EX
Subject: Re: Quote for office catering - Friday, Feb 16th | 89259 Catering INVOICE

Hi Danny,

Thanks for your call and updates.
Please see attached your revised invoice with the guest count increased.

Let me know if there is anything else I can assist with.

Cheers,
Jenney Luong, *Events Manager, Corporate and Special Event Sales*

Imagine . Taste . Enjoy
The Lazy Gourmet

1605 West 5th Ave, Vancouver, BC V6J 1N5
Tel: 604-734-2507 / Fax: 604-734-5877
www.lazygourmet.ca
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Winner - Best Caterer 2015 - Vancouver Courier
Winner - GOLD 2015 - WestEnder
Winner - Readers Choice 2015 - Georgia Straight

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 14, 2018 3:15 PM
To: Hahn, Andra EDUC:EX
Cc: Sampson, Laura EDUC:EX
Subject: RE: Telepresence - Feb. 15

Thanks Andra,

This shouldn't be a problem,

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Hahn, Andra EDUC:EX
Sent: Wednesday, February 14, 2018 3:14 PM
To: Loubert, Danny PREM:EX
Cc: Sampson, Laura EDUC:EX
Subject: FW: Telepresence - Feb. 15

Hi Danny

I am updating this list for the Telepresence booked for tomorrow at 1pm at 730 – 999 Canada Place. The attendees are now Scott MacDonald and Keith Godin only and are meeting now from 1:30 to 3pm, however, Scott and Keith may still arrive close to 1pm.

Thanks very much,
Andra

From: Hahn, Andra EDUC:EX
Sent: Thursday, January 25, 2018 1:24 PM
To: Loubert, Danny PREM:EX
Cc: Hahn, Andra EDUC:EX
Subject: RE: Telepresence - Feb. 15

Hi Danny

The following will be in attendance at 999 Canada place telepresence. Please reply with instructions for entry etc.

- Scott MacDonald, Deputy Minister of Education
- Zita Teng
- Sean Leslie s.22
- Sally Barton
- Brian Jonker
- Paul Squires
- Keith Godin

Thank you,
Andra

From: Loubert, Danny PREM:EX
Sent: Thursday, January 25, 2018 9:42 AM

To: Hahn, Andra EDUC:EX; Higgins, Keira PREM:EX
Cc: Sampson, Laura EDUC:EX
Subject: RE: Telepresence - Feb. 15

Hi Andra,

I will book Canada Place for, Can you please forward a list of the attendees.

Warmest Reagrds,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** Danny.Loubert@gov.bc.ca

From: Hahn, Andra EDUC:EX
Sent: Thursday, January 25, 2018 9:31 AM
To: Loubert, Danny PREM:EX; Higgins, Keira PREM:EX
Cc: Sampson, Laura EDUC:EX
Subject: Telepresence - Feb. 15

Good morning Danny and Keira

Please confirm that the telepresence I set up for Minister Fleming on Feb. 15 is correctly done? I had an error message and then an accepted message, so I just want to confirm.

THanks

Andra

The Office of the Hon. Rob Fleming
Minister of Education
Room 124 – Parliament Buildings
Main line: 250-387-8838

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 14, 2018 10:38 AM
To: Nash, Amber PREM:EX
Subject: RE: Tickets?

They Have just arrived

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Nash, Amber PREM:EX
Sent: Wednesday, February 14, 2018 9:50 AM
To: Loubert, Danny PREM:EX
Subject: Tickets?

Hi Danny,

Were the tickets dropped off yesterday?

Amber

Amber Nash

Executive Coordinator | Office of the Premier | Tel: 250 – 356-0210 | Cell: 778-584-3330 | E: amber.nash@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 14, 2018 10:00 AM
To: Schroeder, Randy CITZ:IN
Subject: RE: Start time today

Thanks Randy!

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Randy Schroeder [<mailto:Randy.Schroeder@bgis.com>]
Sent: Wednesday, February 14, 2018 9:56 AM
To: Loubert, Danny PREM:EX
Subject: RE: Start time today

Hi Danny,

They are supposed to be there around 10:00am....
1st day is always the toughest as they figure out parking etc but they should be on site soon.

thanks

Randy Schroeder
Service Delivery leader Projects

BGIS Workplace Solutions Inc.
#580- 688 Hastings Street
Vancouver British Columbia V6B 1P1
T: 604-315-4306
randy.schroeder@bgis.com
www.bgis.com



From: Loubert, Danny PREM:EX [<mailto:Danny.Loubert@gov.bc.ca>]
Sent: Wednesday, February 14, 2018 9:40 AM
To: 'Mirek Soltysik' <predomconstruction@gmail.com>
Cc: Randy Schroeder <Randy.Schroeder@bgis.com>
Subject: Start time today

Good Morning Mirek,

Can you please advise the start time for today?

Warmest Regards

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

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Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 14, 2018 9:51 AM
To: Nash, Amber PREM:EX
Subject: RE: Tickets?

Hi Amber, Ill check again but nothing was dropped off here yesterday.

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Nash, Amber PREM:EX
Sent: Wednesday, February 14, 2018 9:50 AM
To: Loubert, Danny PREM:EX
Subject: Tickets?

Hi Danny,

Were the tickets dropped off yesterday?

Amber

Amber Nash

Executive Coordinator | Office of the Premier | Tel: 250 – 356-0210 | Cell: 778-584-3330 | E: amber.nash@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 14, 2018 9:23 AM
To: Viaud, Chantille PREM:EX
Subject: Testing with Cats
Attachments: Evac Routes.jpg

This message has no meaning.

Thanks,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 13, 2018 4:35 PM
To: Tello, Romeo PREM:EX
Attachments: Projects Estimates and Costs.docx

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 13, 2018 1:30 PM
To: Kingston, Charlotte PREM:EX
Subject: RE: Teleconference line for 4:30-5:00

Hi Charlotte,

Here is the conferencing Details:

Access codes:
Moderator Conference ID: **s.15,s.17**
Participant Conference ID:

Dial-in Phone Numbers:
s.15,s.17

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 13, 2018 1:04 PM
To: Loubert, Danny PREM:EX
Subject: RE: Teleconference line for 4:30-5:00

Sorry Danny, time changed to 4:30-5:00

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 13, 2018 12:59 PM
To: Loubert, Danny PREM:EX
Subject: Teleconference line for 3:30-4:00

Hi Danny,

Can you get a conference call line set up for me for 3:30? I have an event planning meeting with GCPE folks in Victoria.

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 13, 2018 1:05 PM
To: Kingston, Charlotte PREM:EX
Subject: RE: Teleconference line for 4:30-5:00

It is available.

If you wanted to do a face to face would you like me to look into the telepresence room?

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 13, 2018 1:04 PM
To: Loubert, Danny PREM:EX
Subject: RE: Teleconference line for 4:30-5:00

Sorry Danny, time changed to 4:30-5:00

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 13, 2018 12:59 PM
To: Loubert, Danny PREM:EX
Subject: Teleconference line for 3:30-4:00

Hi Danny,

Can you get a conference call line set up for me for 3:30? I have an event planning meeting with GCPE folks in Victoria.

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 13, 2018 11:47 AM
To: Nash, Amber PREM:EX
Subject: RE: Red Pockets & Obama Tickets

Hi Amber,

I'll keep my eye out for the tickets. We have the stuffed red pockets stored in Sheena and Evan's office

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Nash, Amber PREM:EX
Sent: Tuesday, February 13, 2018 11:44 AM
To: Loubert, Danny PREM:EX
Subject: Red Pockets & Obama Tickets

Hi Danny,

Can you confirm that the red pockets are at VCO and you are stuffing them there?

Also – heads up PJH is having 4 tickets delivered today (From Vancouver Board of Trade for Obama event on Thursday). Can you please confirm when they arrive?

Amber

Amber Nash
Executive Coordinator | Office of the Premier | Tel: 250 – 356-0210 | Cell: 778-584-3330 | E: amber.nash@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 13, 2018 9:16 AM
To: Lee, Penny FIN:EX
Cc: Piotrowicz, Eddie P FIN:EX
Subject: RE: Ticket 56193-Followup to Chantille Viaud: Service Request Form

Thanks Penny and Eddie,

Happy Tuesday!

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Lee, Penny FIN:EX
Sent: Tuesday, February 13, 2018 9:16 AM
To: Loubert, Danny PREM:EX
Cc: Piotrowicz, Eddie P FIN:EX
Subject: Ticket 56193-Followup to Chantille Viaud: Service Request Form

Hi Danny, the IDIR has been created for Chantille as follows:

IDIR id: CVIAUD

Password: s.15

s.22

Sorry for the delay in sending this to you

Penny

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 13, 2018 8:50 AM
To: FIN IMB Service Desk (78912) FIN:EX
Subject: RE: Service Request Form

Good Morning,

Can you advise the status of the IDIR for Chantille?

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Danny.Loubert@gov.bc.ca [<mailto:Danny.Loubert@gov.bc.ca>]
Sent: Monday, January 29, 2018 1:09 PM
To: FIN IMB Service Desk (78912) FIN:EX; Loubert, Danny PREM:EX
Subject: Service Request Form

Checkout Information

On-Site Address: 740-999 Canada Place Vancouver, BC V6C 3E1
On-Site Contact Name: Danny Loubert
On-Site Contact Phone: (604)775-1600
Account: PREM-EXECUTIVE BRANCH
Ministry Number: 004
Responsibility Centre: 36A10
Service Code: 36200
Project Number: 3600000
Expense Authority: Judy Cavanagh

Service Requests

Account - New IDIR or Transfer In

Type: New User
New User Type: Permanent
First Name: Chantille
Last Name: Viaud
IDIR: cviaud
Modify Workstation Owner: TBD
Required By Date: 12, FEB, 2018
Email Account Required: Yes
GAL Company: Office of the Premier
GAL Department: Stakeholder Relations
GAL Job Title: Manager
GAL Supervisor: Mira Oreck
GAL User Phone: (604)775-1600
GAL Address: 740-999 Canada Place
GAL City: Vancouver
GAL Postal Code: V6C 3E1
Shared File Print Required: Yes
Contact Name: Danny Loubert
Contact Number: (604)775-1600
Access Requirements: Same as Charlotte Kingston
VPN Required: Yes
DTS Required: No
Mobile Required: Yes
Mobile: iPhone
Activation Assistance: Yes
Comments: Mirror Charlotte Kingston's Folder Access (including SharePoint)

Hardware - New Workstation

Type: Slate-Pro Laptop
Required By Date: 12, Feb, 2018
Assigned User: cviaud
Comments: DLoubert to have Admin Rights.

Requestor: Loubert, Danny PREM:EX
Email: Danny.Loubert@gov.bc.ca
Time: 2018-01-29 13:09:28

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 13, 2018 9:06 AM
To: Cavanagh, Judy PREM:EX
Subject: RE: VCO Art work

Hi Judy,

This was addressed to you. Alternatively I can make time to go see them while I'm in Victoria.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Cavanagh, Judy PREM:EX
Sent: Tuesday, February 13, 2018 9:02 AM
To: Cavanagh, Judy PREM:EX
Cc: Loubert, Danny PREM:EX
Subject: RE: VCO Art work

Hi Kris,

I won't be coming to Victoria now in February. I'll let you know if I will be coming later. But, hopefully, the art will be coming over by mid-March. If we want a couple of other pieces rehung, such as the First Nations sculpture, do we make arrangements through you.

Thanks.

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: judy.cavanagh@gov.bc.ca

From: Cavanagh, Judy PREM:EX
Sent: Thursday, January 25, 2018 8:57 AM
To: Andersen, Kris TAC:EX
Subject: VCO Art work

Hi Kris,

Just to let you know that the painting at VCO will start hopefully the week of Feb. 13th and take approximately 3 weeks.

Do you have many new art pieces? I'd like to meet you again in Victoria and review what we have and see if there is anything else that could be added (or not proceed). We do have more wall space as we created a new boardroom and I'm not sure I want all the pieces I picked for my office.

I'm going to be in Victoria on Feb. 19/20 and could meet later in the afternoon. The 19th would be the better day.

Thanks.

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** judy.cavanagh@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, February 12, 2018 2:09 PM
To: Oreck, Mira PREM:EX
Subject: Re: Victoria

Hi Mira,

I was able to cancel your flights at no charge.

See you tomorrow,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Loubert, Danny PREM:EX
Sent: Monday, February 12, 2018 2:03 PM
To: Oreck, Mira PREM:EX
Subject: Re: Victoria

Hi Mira I'll get back to you let me have a look

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Oreck, Mira PREM:EX
Sent: Monday, February 12, 2018 1:32 PM
To: Loubert, Danny PREM:EX
Subject: Victoria

Hi Danny –

I know this is last minute, so I'm not sure cancelling is possible, but I've decided to stay in town tomorrow. I simply have too much work to do to be in Victoria for throne. Are you able to cancel my flights?

Many thanks,
Mira

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 8, 2018 2:44 PM
To: Privett, Don PREM:EX
Subject: RE: Re. Maps left in the Old PVO last March

Hi Don,

I had a look around and didn't see any maps like the one mentioned.

Sorry mate!

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Privett, Don PREM:EX
Sent: Thursday, February 8, 2018 12:37 PM
To: Loubert, Danny PREM:EX
Subject: Re. Maps left in the Old PVO last March

Hi Danny, here's another mystery to solve, dating back to last spring.

I had a caller today from the Lower Mainland^{s.22} looking for two large maps (6' x 3') that he says he left in the old Vancouver Cabinet Office, 1055 West Hastings, last March 2017. ^{s.22}
^{s.22} where the maps were used and left behind. They are large color aerial maps of the Fraser Valley.

As an aside, Amber tells me there were some items here in the Caucus office, some that were transferred from the VCO, that I've got some queries out for.

Let me know if this means anything to you (or anyone else in the PVO) and if you can advise in any fashion, phone or email sufficient. I'll be here this aft till 4:30, lunch between 1 and 2ish. ^{s.22}

Thanks muchly,

Don

DON PRIVETT | Administrative Assistant | Premier's Office, Executive Branch
Phone: 250.387.1715 / 250.387.1716 | don.privett@gov.bc.ca
West Annex, Room 156 | Parliament Buildings, Victoria, BC V8W 9E1



Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 8, 2018 9:22 AM
To: Szabo, Maria PREM:EX
Subject: Sharing invitation: Loubert, Danny PREM:EX - Calendar

Microsoft Exchange Calendar:

Loubert, Danny PREM:EX - Calendar
Loubert, Danny PREM:EX (Danny.Loubert@gov.bc.ca) has invited you to view his or her Calendar.

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 7, 2018 3:59 PM
To: Cavanagh, Judy PREM:EX; Oreck, Mira PREM:EX
Subject: RE: time tomorrow

Hi Judy and Mira,

I have moved it to 1030, If you need more than 30 mins I can look at later in the day or Friday.

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Cavanagh, Judy PREM:EX
Sent: Wednesday, February 7, 2018 3:54 PM
To: Oreck, Mira PREM:EX; Loubert, Danny PREM:EX
Subject: RE: time tomorrow

Hi Danny,

Can you see if any other time fits – either tomorrow or Friday.

Thanks.

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: judy.cavanagh@gov.bc.ca

From: Oreck, Mira PREM:EX
Sent: Wednesday, February 7, 2018 3:27 PM
To: Cavanagh, Judy PREM:EX; Loubert, Danny PREM:EX
Subject: time tomorrow

Folks –

I'm sorry but I need to reschedule our time tomorrow. I can talk at 10:30/45 but I know need to meet with Minister Ralston at 11am for 45 minutes. Is anything else a fit?

Apologies for the change!
Mira

Mira Oreck, Director of Stakeholder Relations
Office of the Premier
#740 – 999 Canada Place
Vancouver, BC
604 775 2644

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 7, 2018 3:26 PM
To: 'Mirek Soltysik'; Schroeder, Randy CITZ:IN
Subject: RE: Selections and start time - Painting

Hi All,

We have decided on a colour, Preferably we have a sample from RONA (Cotton Ball 5088-1) would this be possible. I have the sample in the office (if you wanted to also pick up the swatches and door sample) (from the Samples provided by Mirek, we have selected OW 146 (Palace Gown).

For the Cabinets, we would like 949-90 White (Gloss Finish)

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Mirek Soltysik [<mailto:predomconstruction@gmail.com>]
Sent: Wednesday, February 7, 2018 10:58 AM
To: Loubert, Danny PREM:EX; 'Randy Schroeder'
Subject: RE: Selections and start time - Painting

Thanks

Sent from [Mail](#) for Windows 10

From: Loubert, Danny PREM:EX
Sent: February 7, 2018 10:50 AM
To: 'Mirek Soltysik'; 'Randy Schroeder'
Subject: RE: Selections and start time - Painting

Hi Mirek,

That will work for the walk through.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Mirek Soltysik [<mailto:predomconstruction@gmail.com>]
Sent: Wednesday, February 7, 2018 10:49 AM
To: Loubert, Danny PREM:EX; 'Randy Schroeder'
Subject: RE: Selections and start time - Painting

We prefer start on Wednesday February 14 and walk true with my painters February 13 around 10 am if is possible ,Thanks Mirek

Sent from [Mail](#) for Windows 10

From: Loubert, Danny PREM:EX
Sent: February 7, 2018 9:40 AM
To: 'Randy Schroeder'; Mirek Soltysik
Subject: RE: Selections and start time - Painting

Hi Randy,

Thanks for the email,

We have narrowed down a decision I'll communicate that today. If Mirek can come by the office late morning Friday it would work for him to have a look around.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Randy Schroeder [<mailto:Randy.Schroeder@bgis.com>]
Sent: Wednesday, February 7, 2018 7:40 AM
To: Loubert, Danny PREM:EX; Mirek Soltysik
Subject: Selections and start time - Painting
Importance: High

Good morning Danny,

Requesting to know if you folks have made your color selections which will allow our contractor to order material.

RE: start time for painting – on the walkthrough it was determined the painting work could proceed during regular business hours and that the space may be available after Feb.13th. Please let us know if this is still the case and when our contractor can begin painting?

Mirek has requested a quick walk through with his painters prior to commencement which will help them develop and implementation schedule.

Look forward to hearing from you.
thanks

Randy Schroeder
Service Delivery leader Projects

BGIS Workplace Solutions Inc.
#580- 688 Hastings Street
Vancouver British Columbia V6B 1P1
T: 604-315-4306
randy.schroeder@bgis.com
www.bgis.com



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Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 7, 2018 1:54 PM
To: Kingston, Charlotte PREM:EX
Subject: Travel Claim form and receipts for Travel Jan 30-Feb 2
Attachments: 11. Travel Claim Form.pdf

Hi Charlotte,

Just a reminder to please complete your travel Claim form and Submit your receipts for your travel on the noted date. I have included a blank travel form for you.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 7, 2018 1:12 PM
To: Lee, Penny FIN:EX
Cc: Henry, David A FIN:EX
Attachments: IMG_20180207_122905.jpg

Hi Penny,

I have attached a photo of the display, I'll leave it to see and see if it fixes itself if not I'll place a ticket with 77000

Cheers,
Danny

Sent from my BlackBerry 10 smartphone on the TELUS network.

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 7, 2018 1:04 PM
To: Magee, Tracey FIN:EX
Subject: RE: Vancouver Cabinet Office Tenant Improvements

Thanks Tracey,

I'll await the word from SSBC 😊

Cheers,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Magee, Tracey FIN:EX
Sent: Wednesday, February 7, 2018 12:00 PM
To: Loubert, Danny PREM:EX
Subject: Vancouver Cabinet Office Tenant Improvements

Hi Danny,

Attached are some RFS' Randy provided for work that was done back to 2015. There is nothing here in regards to painting and carpet but will await further information from SSBC.

Tracey Magee
Facilities Project Manager
Corporate, Financial and Facilities Services Branch
Corporate Services Division
Ministry of Finance
Ph: 250-812-8859

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 7, 2018 11:09 AM
To: Magee, Tracey FIN:EX
Subject: RE: VCO Service History

Hi Tracey,

Any further issues with this?

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Loubert, Danny PREM:EX
Sent: Monday, February 5, 2018 2:23 PM
To: Magee, Tracey FIN:EX
Subject: RE: VCO Service History

Hi Tracey,

We are looking to figure out the last time any work was last done to the suite.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Magee, Tracey FIN:EX
Sent: Monday, February 5, 2018 12:43 PM
To: Loubert, Danny PREM:EX
Subject: RE: VCO Service History

Hi Danny,

I'm being asked as to why this information is needed?

Tracey Magee

Facilities Project Manager
Corporate, Financial and Facilities Services Branch
Corporate Services Division
Ministry of Finance
Ph: 250-812-8859

From: Loubert, Danny PREM:EX
Sent: Thursday, February 1, 2018 12:52 PM
To: Magee, Tracey FIN:EX
Subject: VCO Service History

Hi Tracey,

Do we have a history of previous work done to Suite 740? If so when was this work done (painting, repairs, Carpets. etc.)

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 7, 2018 11:08 AM
To: McLaren, Kenn FLNR:EX
Subject: RE: SN WFCA draft 3

No problem!

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: McLaren, Kenn FLNR:EX
Sent: Wednesday, February 7, 2018 11:07 AM
To: Loubert, Danny PREM:EX
Subject: SN WFCA draft 3

Ooops. One more. On this 2 copies please.
Thanks,
Kenn

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, February 7, 2018 10:30 AM
To: Kingston, Charlotte PREM:EX
Subject: RE: Teleconference line for 1pm?

Hi Charlotte,

Please use the following Conference information:

Dial-in Phone Numbers: s.15,s.17

Moderator Conference ID: s.15,s.17

Participant Conference ID:

Danny Loubert | Support Staff, Operations and Strategic Initiatives Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

-----Original Message-----

From: Kingston, Charlotte PREM:EX
Sent: Wednesday, February 7, 2018 10:00 AM
To: Loubert, Danny PREM:EX
Subject: Teleconference line for 1pm?

Need a quick line to connect with MA and CA about a joint effort.

Sent from my iPhone

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 6, 2018 4:01 PM
To: Lee, Bonnie FIN:EX
Subject: RE: VCO Boardrooms calendar

Hi Bonnie,

If there is an issue with the Ticketing system would this go through 77000?

It wouldn't allow me to upload the email (email or pdf'ed email) it just gave me an error.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Lee, Bonnie FIN:EX
Sent: Tuesday, February 6, 2018 1:41 PM
To: Loubert, Danny PREM:EX
Subject: RE: VCO Boardrooms calendar

Hi Danny,

Submit this under IDIR > Other IDIR Related Requests. Under description, write " change email, enable password and order active sync as per attached email. See Bonnie if there are any questions".

We usually require director-level approval to enable passwords on generic accounts, but I can request that from David as the Service Manager, as he is already aware of the request.

Cheers,
Bonnie

Bonnie Lee
A/Service Desk Team Lead

Information Management Branch
Supporting the Ministry of Finance,
Office of the Premier and various other Agencies, Boards & Commissions
Telephone: 9-250-387-8912
E-mail: FIN IMB Service Desk (78912) FIN:EX
Web Site <http://gwww.fin.gov.bc.ca/>

Corporate
Services Division
Ministry of
Finance



From: Loubert, Danny PREM:EX
Sent: Tuesday, February 6, 2018 1:18 PM
To: Lee, Bonnie FIN:EX
Subject: FW: VCO Boardrooms calendar

Hi Bonnie,

Sorry to bother you I was wondering if this would be a "New Shared Mailbox"?

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Szabo, Maria PREM:EX
Sent: Tuesday, February 6, 2018 12:43 PM
To: Loubert, Danny PREM:EX
Subject: FW: VCO Boardrooms calendar

Hey Danny,

Here's the request info!

Thanks,

Maria

From: Henry, David A FIN:EX
Sent: Friday, February 2, 2018 12:55 PM
To: Szabo, Maria PREM:EX
Cc: PREM Tech
Subject: RE: VCO Boardrooms calendar

Good afternoon Maria,

OK, steps needed to get this going:

1. Request a true email address (it currently has one: VCOBDRMS@Victoria1.gov.bc.ca) as you mention below this would be more relevant: vco.boardrooms@gov.bc.ca
2. Request the account have an IDIR account attached – this will convert it from a resource calendar to a user account. (NOTE: it will have a password expiry every 90 days so you and Danny will monitor this)
3. Request the account have AIRWATCH enabled sync added – then you can monitor it on your phones as a 2nd mailbox/calendar
4. Once this is done, you can add it as a 2nd mailbox on your Outlook for managing email and calendar
5. PREM Tech Support can help you get it added to your phones

Does that work?

Cheers,
David

From: Szabo, Maria PREM:EX
Sent: Thursday, February 1, 2018 11:47 AM
To: Henry, David A FIN:EX <David.Henry@gov.bc.ca>
Cc: PREM Tech s.17
Subject: RE: VCO Boardrooms calendar

Hi David,

Thanks!

All of our boardrooms are booked through one calendar called "VCO Boardrooms, PREM PREM:EX". These are in our suite at Suite 740. They aren't the calendars named MTIC R 999 Canada PLACE MR 667A, etc. and they aren't booked separately by room. This is what I just found in the GAL:

VCO Boardrooms, PREM PREM:EX

Owner: Romeo Tello

General Organization Phone/Notes Member Of E-mail Addresses

Name
First: PREM Initials: Last: VCO Boardrooms
Display: VCO Boardrooms, PREM PREM Alias: VCOBDRMS
Address: Suite 740 - 999 Canada Place Title: Owner: Romeo Tello
City: Vancouver Company: Office of the Premier
State: BC Department:
Zip code: V6C 3T4 Office:
Country/Region: Canada Assistant:
E-mail Address: VCOBDRMS@Victoria1.gov.bc.ca Phone: 604 775-1677

Add to Contacts Actions

OK Cancel Apply

Hope that helps!

Maria

From: Henry, David A FIN:EX
Sent: Thursday, February 1, 2018 11:36 AM
To: Szabo, Maria PREM:EX
Cc: PREM Tech
Subject: RE: VCO Boardrooms calendar

Good morning Maria, for sure. 😊

There are definitely some options good for you in there. Dean has got you on the right track.

Do you have the names of the boardrooms? Are these the ones on 6th floor or in VCO?

Can you send me the names? I will follow-up and confirm what you need to request and what this will do (for a separate account etc.)

There is an option to access them (with the correct setup) from your phone as well.

David

From: Szabo, Maria PREM:EX
Sent: Thursday, February 1, 2018 10:39 AM
To: Henry, David A FIN:EX <David.Henry@gov.bc.ca>
Cc: Andruz, Dean FIN:EX <Dean.Andruz@gov.bc.ca>
Subject: VCO Boardrooms calendar

Hi David,

I was talking to Dean yesterday here at VCO about being able to import the VCO Boardrooms calendar onto my phone. In doing so, we couldn't locate an email address for that calendar. I'm wondering if there is an email attached and if not, can we attach one (or create a new calendar with an email)?

I was also discussing this with another colleague that it would be a lot easier for Danny and I to receive emails to a separate address for boardroom booking requests. For example, if there were a vco.boardrooms@gov.bc.ca address (or whatever), those making bookings could email that one address – rather than both me and Danny – and the two of us here would both have access to the new mailbox. In the process, this would also make it possible for us to create a new mail account on our phones in order to import the boardrooms calendar, as far as I understand.

Give me a call if I'm just blathering. Otherwise, please let me know if this is possible!

Best,

Maria Szabo | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** maria.szabo@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 6, 2018 3:52 PM
To: Lee, Bonnie FIN:EX
Subject: RE: VCO Boardrooms calendar

Thanks Bonnie ☺

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Lee, Bonnie FIN:EX
Sent: Tuesday, February 6, 2018 1:41 PM
To: Loubert, Danny PREM:EX
Subject: RE: VCO Boardrooms calendar

Hi Danny,

Submit this under IDIR > Other IDIR Related Requests. Under description, write " change email, enable password and order active sync as per attached email. See Bonnie if there are any questions".

We usually require director-level approval to enable passwords on generic accounts, but I can request that from David as the Service Manager, as he is already aware of the request.

Cheers,
Bonnie

Bonnie Lee
A/Service Desk Team Lead

Information Management Branch
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Web Site <http://gwww.fin.gov.bc.ca/>



This email, including any attachments, may include confidential information and may be protected by law. If you have received this communication in error, please notify me immediately and delete the message, including any attachments without disclosing or using it.

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 6, 2018 1:18 PM

To: Lee, Bonnie FIN:EX
Subject: FW: VCO Boardrooms calendar

Hi Bonnie,

Sorry to bother you I was wondering if this would be a "New Shared Mailbox"?

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** Danny.Loubert@gov.bc.ca

From: Szabo, Maria PREM:EX
Sent: Tuesday, February 6, 2018 12:43 PM
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Subject: FW: VCO Boardrooms calendar

Hey Danny,

Here's the request info!

Thanks,

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Sent: Friday, February 2, 2018 12:55 PM
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Cc: PREM Tech s.17
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VCO Boardrooms, PREM PREM:EX

Owner: Romeo Tello

General Organization Phone/Notes Member Of E-mail Addresses

Name
First: PREM Initials: Last: VCO Boardrooms
Display: VCO Boardrooms, PREM PREM Alias: VCOBDRMS
Address: Suite 740 - 999 Canada Place Title: Owner: Romeo Tello
City: Vancouver Company: Office of the Premier
State: BC Department:
Zip code: V6C 3T4 Office:
Country/Region: Canada Assistant:
E-mail Address: VCOBDRMS@Victoria1.gov.bc.ca Phone: 604 775-1677

Add to Contacts Actions

OK Cancel Apply

Hope that helps!

Maria

From: Henry, David A FIN:EX
Sent: Thursday, February 1, 2018 11:36 AM
To: Szabo, Maria PREM:EX
Cc: PREM Tech
Subject: RE: VCO Boardrooms calendar

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David

From: Szabo, Maria PREM:EX
Sent: Thursday, February 1, 2018 10:39 AM
To: Henry, David A FIN:EX <David.Henry@gov.bc.ca>
Cc: Andruz, Dean FIN:EX <Dean.Andruz@gov.bc.ca>
Subject: VCO Boardrooms calendar

Hi David,

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I was also discussing this with another colleague that it would be a lot easier for Danny and I to receive emails to a separate address for boardroom booking requests. For example, if there were a vco.boardrooms@gov.bc.ca address (or whatever), those making bookings could email that one address – rather than both me and Danny – and the two of us here would both have access to the new mailbox. In the process, this would also make it possible for us to create a new mail account on our phones in order to import the boardrooms calendar, as far as I understand.

Give me a call if I'm just blathering. Otherwise, please let me know if this is possible!

Best,

Maria Szabo | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: maria.szabo@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 6, 2018 3:47 PM
To: Lee, Penny FIN:EX
Subject: RE: Ticket 56049-Danny Loubert-Change from Analog to Digital

Hi penny, would you be able to give me a call ^{s.22} ?

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Lee, Penny FIN:EX
Sent: Tuesday, February 6, 2018 3:36 PM
To: Loubert, Danny PREM:EX
Subject: RE: Ticket 56049-Danny Loubert-Change from Analog to Digital

Hi Danny, I looked up the order and when we changed 604-775-1602 from a digital to analog line, the two additional directory numbers associated with the digital phone set were 604-775-1626 and 604-775-1667 were removed. (the two numbers were no cost). Is there a person assigned to use telephone 604-775-1602? If so, I happen to have a brand new spare speakerphone I can send to you that you can use. Or will this person be needing a digital set so they can have additional directory numbers on the set and or see when others are on the line? I think this will be a cheaper way of using the phone line until your move over to Unified Communications (UC). Please advise on what you would like me to do. Thank you.

Penny

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 6, 2018 2:33 PM
To: Lee, Penny FIN:EX
Subject: RE: Ticket 56049-Danny Loubert-Change from Analog to Digital

Thanks Penny,

It turns out that wasn't the number to the boardroom but thankfully the telus tech was able to identify the lines and make that work.

I fear it has cut off another line but I can't determine which one.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Lee, Penny FIN:EX
Sent: Tuesday, February 6, 2018 2:32 PM
To: Loubert, Danny PREM:EX
Subject: Ticket 56049-Danny Loubert-Change from Analog to Digital

Hi Danny, yes I could submit another istore order to change it back to digital. Is there a problem with using it in your meeting room? Thank you.

Penny Lee

Telephone Coordinator
Ministry of Finance, Corporate Services, Information
Management Branch
Supporting Finance, Office of the Premier and various
other agencies
9-250-387-8912

Corporate
Services Division
Ministry of
Finance



From: Loubert, Danny PREM:EX
Sent: Tuesday, February 6, 2018 1:07 PM
To: Lee, Penny FIN:EX
Subject: RE: 836454-55007-Danny Loubert-Change from Digital to Analog

Hi Penny,

Is it possible to reset this request and have the listed number returned to Digital?

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** Danny.Loubert@gov.bc.ca

From: Lee, Penny FIN:EX
Sent: Thursday, December 21, 2017 2:19 PM
To: Loubert, Danny PREM:EX
Subject: 836454-55007-Danny Loubert-Change from Digital to Analog

Hi Danny, I have submitted I-store 836454 to request they change 604-775-1602 from a digital to analog line. I did not order you a telephone set as you mentioned you had a polycom for the number. Telus will contact you when they are on site to change the line from digital to analog. Please let me know if you have any questions. Thank you.

Penny Lee

Telephone Coordinator
Ministry of Finance, Corporate Services, Information
Management Branch
Supporting Finance, Office of the Premier and various
other agencies
9-250-387-8912

From: Loubert, Danny PREM:EX
Sent: Thursday, December 21, 2017 11:48 AM
To: Lee, Penny FIN:EX
Subject: Re: Ticket 55007-Question on Your Request

Hi Penny,

The request I placed was for a phone in an office that was converted into a boardroom. (604 775-1602)

My number isn't changing.

I hope that clears up any confusion.

Warmest Regards,

Danny Loubert
Support Staff
Vancouver Cabinet Office
604 775 1600

On Dec 21, 2017, at 11:32, Lee, Penny FIN:EX <Penny.Lee@gov.bc.ca> wrote:

Hi Danny, I am just confirming that the number listed below is correct to change from digital to analog. The phone number 604-775-1600 is currently listed as your telephone number. Are you sure this is correct? Or is there another number that you want? Please let me know. Thank you.

Penny Lee

Telephone Coordinator
Ministry of Finance, Corporate Services,
Information Management Branch
Supporting Finance, Office of the Premier
and various other agencies
9-250-387-8912

<image001.jpg>

From: Danny.Loubert@gov.bc.ca [mailto:Danny.Loubert@gov.bc.ca]
Sent: Tuesday, December 19, 2017 12:41 PM
To: FIN IMB Service Desk (78912) FIN:EX; Loubert, Danny PREM:EX
Subject: Service Request Form

Checkout Information

On-Site Address: 740-999 Canada Place Vancouver, BC V6C 3E1

On-Site Contact Name: Danny Loubert

On-Site Contact Phone: (604)775-1600

Account: PREM-VANCOUVER CABINET OFFICE

Ministry Number: 004

Responsibility Centre: 36346

Service Code: 34410

Project Number: 3600000

Expense Authority: Judy Cavanagh

Service Requests

Telephone Set - Install New

Telephone: (604)775-1600

Existing Set: No Model

Type: Single Line - Basic

Comments: ATTN: Penny Lee Please change from Digital to Analog Phone Line

Requestor: Loubert, Danny PREM:EX

Email: Danny.Loubert@gov.bc.ca

Time: 2017-12-19 12:40:40

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 6, 2018 2:38 PM
To: Cleaver, Sheila C FIN:EX
Subject: RE: Userid/password for Judy's Pcard account

Thank you Sheila,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Cleaver, Sheila C FIN:EX
Sent: Tuesday, February 6, 2018 2:32 PM
To: Loubert, Danny PREM:EX
Subject: Userid/password for Judy's Pcard account

Hi Danny,

As requested, here is a userid/password to view Judy's PCard statements:

Userid –s.17,s.22

Password –s.15,s.17

You will need to change this temporary password when you log in.

Thank You.

Sheila Cleaver

Corporate CardCoordinator-Purchase Card/Travel Card/BTA
Min of Finance, Minister's Offices and the Office of the Premier
3rd Fl. 617 Government St. Victoria, BC V8W 9V1
Phone# (250) 208-8490

Page 382

Withheld pursuant to/removed as

s.22

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, February 5, 2018 9:21 AM
To: Cavanagh, Judy PREM:EX; Oreck, Mira PREM:EX
Subject: RE: schedule a meeting please

Hi Judy and Mira,

I have blocked off 30 mins on Thursday from 1100-1130 please let me know if you would like me to change this.

Warmest Regards

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Cavanagh, Judy PREM:EX
Sent: Monday, February 5, 2018 9:17 AM
To: Loubert, Danny PREM:EX
Cc: Oreck, Mira PREM:EX
Subject: schedule a meeting please

Hi Danny,

Will you please schedule a meeting for Mira and I later in the week. This is to follow up on resolution of Maria's issue.

Thank you.

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: judy.cavanagh@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, February 2, 2018 4:17 PM
To: Van Meer-Mass, Kate PREM:EX
Subject: RE: Throne list
Attachments: Merged Throne Lists Feb 1.xlsx

Hi Kate,

Please see attached,
I have filled in as much as possible but some are still missing.
I have highlighted in Yellow possible Duplicates.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Van Meer-Mass, Kate PREM:EX
Sent: Friday, February 2, 2018 3:15 PM
To: Loubert, Danny PREM:EX
Subject: FW: Throne list

From: Van Meer-Mass, Kate PREM:EX
Sent: Friday, February 2, 2018 11:17 AM
To: Armstrong, Karen LASS:EX
Subject: FW: Throne list

Hi Karen,

We are still trying to fill out the rest of the email addresses for our invites but this is what we have so far. Apparently protocol has the addresses we are missing so I am following up with them. I also got a request from s.22 s.22, former MLA, to sit on the floor for Throne. What is the process to do that?

Kate

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, February 2, 2018 12:34 PM
To: Marie Della Mattia
Subject: Re: tomorrow's strategic planning session agenda

Hi Marie,

Sure thing I'll have them ready in 10 mins

Warmest Regards

Danny Loubert

From: Marie Della Mattia
Sent: Friday, February 2, 2018 12:06 PM
To: Loubert, Danny PREM:EX
Subject: Fwd: tomorrow's strategic planning session agenda

Hi Danny,
Can you please print for me

- 1 copy of the email below (just for me)
- 8 copies of the attachment - (I'll distribute at the meeting)

- please and thanks!

Thanks so much!
Marie

Begin forwarded message:

From: Marie Della Mattia ^{s.22}
Subject: tomorrow's strategic planning session agenda
Date: February 1, 2018 at 3:33:42 PM PST
To: "Meggs, Geoff PREM:EX" <Geoff.Meggs@gov.bc.ca>, "Layne PREM:EX Clark" <layne.clark@gov.bc.ca>, "Cavanagh, Judy Prem:Ex" <judy.cavanagh@gov.bc.ca>, "Mira PREM:EX Oreck" <Mira.Oreck@gov.bc.ca>, Matt.Hannah@gov.bc.ca, "Kate Prem:Ex Van Meer-Mass," <kate.vanmeer-mass@gov.bc.ca>

Hi everyone,

(I'm sending this to all the invitees on my calendar item. If anyone is missing, please forward)

Attached is the confidential agenda for tomorrow's strategic planning working meeting at VCO.

Our expectation tomorrow is that we'll get through most of the front part of this agenda together.

When we get to the **tactics section**, we'd like to give people more time to consider creative ideas within their respective work teams.

So, our proposed process is:

- tomorrow's discussion focus on the strategic directions outlined in the agenda
- we write up a report from Friday's session on the strategic discussion
- we meet again to review the summary and agree as a team on the direction
- directors then present the strategic direction to their teams and facilitate a discussion of possible creative tactics to achieve our goals
- directors report back tactical recommendations to COS in the context of the the strategic directions
- further group discussions can be convened with the directors and COS to determine priorities from the recommended tactics
- and/or tactics will be integrated into the plan based on COS approval

Happy to discuss with everyone tomorrow and revise to meet your needs as team.

Looking forward to seeing you all tomorrow!

Marie

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, February 2, 2018 9:23 AM
To: Loubert, Danny PREM:EX
Attachments: IMG_0061.jpg; ATT00001.txt

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, February 2, 2018 9:22 AM
To: Loubert, Danny PREM:EX
Attachments: IMG_0062.jpg; ATT00001.txt

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 1, 2018 11:26 AM
To: 'danp@opwtc.ca'
Subject: Service Elevator Feb 27th - 10-1030

Hi Dan,

We have a table being removed for repair and need the elevator from 10-1030 is it available?

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 1, 2018 11:23 AM
To: 'danp@opwtc.ca'
Subject: RE: Service Elevator Tuesday Feb 6th

Hi

Dan we would need from 10am-12 PM

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Loubert, Danny PREM:EX
Sent: Thursday, February 1, 2018 11:21 AM
To: danp@opwtc.ca
Subject: Service Elevator Tuesday Feb 6th

Hi Dan,

We have Heritage Office coming to pick up furniture and we will need to book the elevator for them. I'm currently working on getting a time. Can you please advise if possible.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, February 1, 2018 9:31 AM
To: Magee, Tracey FIN:EX
Subject: RE: Surplus Items

More of a ball park but they have a contract with Heritage and they get a discount (he said roughly 500-1000 depending on how long they take , 120/hr)

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Magee, Tracey FIN:EX
Sent: Thursday, February 1, 2018 9:30 AM
To: Loubert, Danny PREM:EX
Subject: RE: Surplus Items

No problem. Did he give you a cost?

From: Loubert, Danny PREM:EX
Sent: Thursday, February 1, 2018 9:30 AM
To: Magee, Tracey FIN:EX
Subject: RE: Surplus Items

He was very Helpful, Thanks for this!

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Magee, Tracey FIN:EX
Sent: Thursday, February 1, 2018 9:19 AM
To: Loubert, Danny PREM:EX
Subject: RE: Surplus Items

Not sure who you are calling, did you try Henry Collins @ 1 (604) 501-8214?

Tracey Magee
Facilities Project Manager
Corporate, Financial and Facilities Services Branch
Corporate Services Division
Ministry of Finance
Ph: 250-812-8859

From: Loubert, Danny PREM:EX
Sent: Thursday, February 1, 2018 9:07 AM
To: Magee, Tracey FIN:EX
Subject: RE: Surplus Items

Not yet, Sent another email requesting a call.

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Magee, Tracey FIN:EX
Sent: Thursday, February 1, 2018 8:56 AM
To: Loubert, Danny PREM:EX
Subject: RE: Surplus Items

Sorry Danny, I didn't see it (too many emails) I see it now! I will complete and submit right away.

Did you find out costs?

Tracey Magee
Facilities Project Manager
Corporate, Financial and Facilities Services Branch
Corporate Services Division
Ministry of Finance
Ph: 250-812-8859

From: Loubert, Danny PREM:EX
Sent: Thursday, February 1, 2018 8:52 AM
To: Magee, Tracey FIN:EX
Subject: RE: Surplus Items

Hi Tracey,

I sent yesterday late afternoon But here they are again,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Magee, Tracey FIN:EX
Sent: Thursday, February 1, 2018 8:51 AM
To: Loubert, Danny PREM:EX
Subject: Surplus Items

Hi Danny,

I need that list of additional items to add to the TV form Danny. Or I just submit the TV form as is so these can be taken next week.

Tracey Magee
Facilities Project Manager
Corporate, Financial and Facilities Services Branch
Corporate Services Division
Ministry of Finance
Ph: 250-812-8859

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To: Magee, Tracey FIN:EX
Subject: RE: Surplus Items

I'll give that a try,

Thanks Tracey

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