

## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Tuesday, December 5, 2017 12:19 PM  
**To:** Bowen, Bev LASS:EX  
**Subject:** Cabinet Operations Contacts

<u>Michelle Massy</u>	<u>Manager</u>	<u>250 387-0869</u>
-----------------------	----------------	---------------------

<u>Arianna Klus</u>	<u>Cabinet Committee Assistant</u>	<u>250 386-6187</u>
---------------------	------------------------------------	---------------------

<u>Lindsay Kinnear</u>	<u>Executive Assistant</u>	<u>250 387-6020</u>
------------------------	----------------------------	---------------------

<u>Dawn Brown</u>	<u>Document Processing Coordinator</u>	<u>250 387-5553</u>
-------------------	--	---------------------

**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Monday, December 11, 2017 2:50 PM  
**To:** IGRS FOI IGRS:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** RE: Call for Records OOP-2017-73642 Records Due November 21, 2017

Hi Kelly,

Glenda and I were "pinging" about this request on Friday. Glenda mentioned IGRS had quite a few. We don't have any way of knowing the briefing notes that came from IGRS. I will need you to compile (from August 23 to November 1) a list and send it to us asap. We need the title and the date.

Please call me if you would like to discuss further.

Thanks,  
Jackie

---

**From:** IGRS FOI IGRS:EX  
**Sent:** Monday, December 11, 2017 2:42 PM  
**To:** Hendry, Jackie PREM:EX  
**Subject:** FW: Call for Records OOP-2017-73642 Records Due November 21, 2017

Hi Jackie,

Can you please tell me the status of this request? Our log shows it being 'referred to someone else' and 'PO will do this request', but I just wanted to double check in case you are expecting info from IGRS.

Thank you,

Kelly

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Monday, December 4, 2017 3:36 PM  
**To:** IGRS FOI IGRS:EX  
**Subject:** FW: Call for Records OOP-2017-73642 Records Due November 21, 2017

Hello,

Can someone please call me about this request?

Thank you,  
Jackie

**From:** Sanderson, Kristen [<mailto:IAOCentralTeam@gov.bc.ca>]  
**Sent:** Monday, November 6, 2017 3:53 PM  
**To:** Hendry, Jackie PREM:EX; IGRS FOI IGRS:EX

Cc: Wensink, Alison PREM:EX; Hendry, Jackie PREM:EX; Wensink, Alison PREM:EX

Subject: Call for Records OOP-2017-73642 Records Due November 21, 2017

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

*A summary document of all briefing notes, issues notes and advice prepared for the Premier between July 18, 2017 to Present [November 1, 2017]*

Applicant Type: Researcher

Cross Government Number: XGR-2017-73619

Request also directed to:

PSA,CFD,MSD,CTZ,FIN,FNR,MOE,JTT,LBR,MAH,TAC,TRA,MAG,PSS,AED,EDU,GCP,HTH,MHA,IRR,AGR & EMP

Records Due: November 21, 2017

Legislated Due Date: December 14, 2017

IAO Contact: Peggy King

**Fee estimate instructions: (see CFR form for fee calculation information and due date)**

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Peggy King, FOI Analyst

Central Agency Team

Information Access Operations

## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Monday, December 4, 2017 3:36 PM  
**To:** IGRS FOI IGRS:EX  
**Subject:** FW: Call for Records OOP-2017-73858 Records Due November 29, 2017

Hello,

Can someone please call me about this request? Thanks

Jackie

---

**From:** IGRS FOI IGRS:EX  
**Sent:** Wednesday, November 15, 2017 1:23 PM  
**To:** IAO CentralTeam FIN:EX; Hendry, Jackie PREM:EX; IGRS FOI IGRS:EX  
**Cc:** Wensink, Alison PREM:EX; Hendry, Jackie PREM:EX; Wensink, Alison PREM:EX  
**Subject:** RE: Call for Records OOP-2017-73858 Records Due November 29, 2017

This is a request for PO, not for IGRS.

**From:** Doyle, Toyoko [<mailto:IAOCentralTeam@gov.bc.ca>]  
**Sent:** Wednesday, November 15, 2017 11:26 AM  
**To:** Hendry, Jackie PREM:EX; IGRS FOI IGRS:EX  
**Cc:** Wensink, Alison PREM:EX; Hendry, Jackie PREM:EX; Wensink, Alison PREM:EX  
**Subject:** Call for Records OOP-2017-73858 Records Due November 29, 2017

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

*All records including but not limited to prepared briefing/information notes, emails, related to the phone call with Tom Mulcair on July 25, 2017 as mentioned in the Premier's calendar. (Date Range for Record Search: From 07/18/2017 To 11/15/2017) Date Format is MM/DD/YYYY*

Applicant Type: Researcher  
Cross Government Number: N/A  
Request also directed to: N/A  
Records Due: November 29, 2017  
Legislated Due Date: December 29, 2017  
IAO Contact: Toyoko Doyle

Please complete and return the attached Call for Records form to [IAOCentralTeam@gov.bc.ca](mailto:IAOCentralTeam@gov.bc.ca).

**Fee estimate instructions: (see CFR form for fee calculation information and due date)**

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further



instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

**Toyoko Doyle** | FOI Analyst | Information Access Operations | Ministry of Citizens' Services  
**Ph:** 778-698-2376 | **e:** [Toyoko.Doyle@gov.bc.ca](mailto:Toyoko.Doyle@gov.bc.ca) | **m:** PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Friday, December 22, 2017 10:57 AM  
**To:** IAO CentralTeam CITZ:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** RE: Call for Records OOP-2017-74088 Records Due December 19, 2017

Hello –

Office of the Premier has a no records response for this request. Please proceed with the NRR process.

Thank you,  
Jackie

**From:** Sanderson, Kristen [<mailto:IAOCentralTeam@gov.bc.ca>]  
**Sent:** Tuesday, December 5, 2017 2:22 PM  
**To:** Hendry, Jackie PREM:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** Call for Records OOP-2017-74088 Records Due December 19, 2017

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

*All communication sent from the Premier regarding the Proportional Representation Referendum survey. (Date Range for Record Search: From 07/18/2017 To 07/31/2017) Date Format is MM/DD/YYYY*

Applicant Type: Researcher  
Cross Government Number: N/A  
Request also directed to: N/A  
Records Due: December 19, 2017  
Legislated Due Date: January 17, 2018  
IAO Contact: Brianna Coates

Please complete and return the attached Call for Records form to [IAOCentralTeam@gov.bc.ca](mailto:IAOCentralTeam@gov.bc.ca).

### **Fee estimate instructions: (see CFR form for fee calculation information and due date)**

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Brianna Coates, FOI Analyst  
Central Agency Team  
Information Access Operations

## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Friday, December 22, 2017 10:54 AM  
**To:** IAO CentralTeam CITZ:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** RE: Call for Records OOP-2017-74089 Records Due December 19, 2017

Hello –

Office of the Premier has a no records response for this request. Please proceed with the NRR process.

Thank you,  
Jackie

**From:** Sanderson, Kristen [<mailto:IAOCentralTeam@gov.bc.ca>]  
**Sent:** Tuesday, December 5, 2017 2:28 PM  
**To:** Hendry, Jackie PREM:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** Call for Records OOP-2017-74089 Records Due December 19, 2017

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

*All communication sent from the Geoff Meggs regarding the Proportional Representation Referendum survey.  
(Date Range for Record Search: From 07/18/2017 To 07/31/2017) Date Format is MM/DD/YYYY*

Applicant Type: Researcher  
Cross Government Number: N/A  
Request also directed to: N/A  
Records Due: December 19, 2017  
Legislated Due Date: January 17, 2018  
IAO Contact: Brianna Coates

Please complete and return the attached Call for Records form to [IAOCentralTeam@gov.bc.ca](mailto:IAOCentralTeam@gov.bc.ca).

### **Fee estimate instructions: (see CFR form for fee calculation information and due date)**

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Brianna Coates, FOI Analyst  
Central Agency Team  
Information Access Operations

## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Friday, December 22, 2017 10:56 AM  
**To:** IAO CentralTeam CITZ:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** RE: Call for Records OOP-2017-74099 Records Due December 19, 2017

Hello –

Office of the Premier has a no records response for this request. Please proceed with the NRR process.

Thank you,  
Jackie

**From:** Sanderson, Kristen [<mailto:IAOCentralTeam@gov.bc.ca>]  
**Sent:** Tuesday, December 5, 2017 2:35 PM  
**To:** Hendry, Jackie PREM:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** Call for Records OOP-2017-74099 Records Due December 19, 2017

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

*All communication sent from Don Wright regarding the Proportional Representation Referendum survey. (Date Range for Record Search: From 07/18/2017 To 07/31/2017) Date Format is MM/DD/YYYY*

Applicant Type: Researcher  
Cross Government Number: N/A  
Request also directed to: N/A  
Records Due: December 19, 2017  
Legislated Due Date: January 18, 2018  
IAO Contact: Brianna Coates

Please complete and return the attached Call for Records form to [IAOCentralTeam@gov.bc.ca](mailto:IAOCentralTeam@gov.bc.ca).

### **Fee estimate instructions: (see CFR form for fee calculation information and due date)**

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

Brianna Coates, FOI Analyst  
Central Agency Team  
Information Access Operations

## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Friday, December 22, 2017 10:30 AM  
**To:** IGRS FOI IGRS:EX  
**Cc:** Doyle, Toyoko CITZ:EX; Wensink, Alison PREM:EX; IAO CentralTeam CITZ:EX  
**Subject:** FW: Call for Records OOP-2017-74143 Records Due December 20, 2017  
**Attachments:** Integrated Call for Records Form (3).pdf

**From:** Doyle, Toyoko [<mailto:IAOCentralTeam@gov.bc.ca>]  
**Sent:** Wednesday, December 6, 2017 12:49 PM  
**To:** Hendry, Jackie PREM:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** Call for Records OOP-2017-74143 Records Due December 20, 2017

Hello,

Please see details below regarding this formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA):

*A summary document showing the Cliff number, date, and title/issue of all briefing notes, issues notes and advice to the Minister that were prepared between Nov. 1, 2017 and Nov. 30, 2017. Date Format is MM/DD/YYYY*

Applicant Type: Media  
Cross Government Number: XGR-2017-74111  
Request also directed to: AGR, EMP, MOE, FNR, IRR, JTT, LBR, MAH, TAC, TRA, CTZ, FIN, MAG, PSS, CFD, PSA, MSD, AED, EDU, GCP, HTH, MAH  
Records Due: December 20, 2017  
Legislated Due Date: January 17, 2018  
IAO Contact: Toyoko Doyle

Please complete and return the attached Call for Records form to [IAOCentralTeam@gov.bc.ca](mailto:IAOCentralTeam@gov.bc.ca).

### **Fee estimate instructions: (see CFR form for fee calculation information and due date)**

If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the IAO by the Fee Estimate Due date noted above. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

Send records via email in PDF format. If email is not possible, please send the records in electronic format via house mail with the completed form.

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the



Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- any other questions or concerns relating to this request.

Thank you for your assistance,

**Toyoko Doyle** | FOI Analyst | Information Access Operations | Ministry of Citizens' Services

**Ph:** 778-698-2376 | **e:** [Toyoko.Doyle@gov.bc.ca](mailto:Toyoko.Doyle@gov.bc.ca) | **m:** PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Tuesday, December 5, 2017 2:14 PM  
**To:** Government Parking Office MTIC:EX  
**Subject:** s.22

Hi,

s.22

Please let me know if you need anything further from me.

Thank you,  
Jackie Hendry

## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Thursday, November 30, 2017 12:01 PM  
**To:** IAO CentralTeam FIN:EX; Wensink, Alison PREM:EX  
**Subject:** RE: Combining Requests

Yes, please combine.

Thanks –  
Jackie

---

**From:** IAO CentralTeam FIN:EX  
**Sent:** Thursday, November 30, 2017 10:33 AM  
**To:** Hendry, Jackie PREM:EX; Wensink, Alison PREM:EX  
**Subject:** Combining Requests

Hi Jackie and Alison,

Central Team has received two requests in the last few days from the same applicant. The request have identical request descriptions, but have two different date ranges:

**OOP-2017-74009 – I have not sent you the CFR yet.**

*Records of any and all emails, text messages, BBMs, slack messages, and WhatsApp messages sent from Geoff Meggs.  
(Date Range for Record Search: From 06/30/2017 To 07/17/2017)*

**Newest Request, yet to opened and assigned a file**

*Records of any and all emails, text messages, BBMs, slack messages, and WhatsApp messages sent from Geoff Meggs.  
(Date Range for Record Search: From 07/18/2017 to 07/31/2017)*

Our intake team is looking for confirmation from OOP whether or not you would prefer to have the requests combined into one, or to keep them separate. If they are combined we will have to use the original start date for the first request received , which is November 28, 2017.

Thank you!

Brianna Coates | FOI Analyst, Central Agency FOI Team | Information Access Operations  
*Ph:* 778 698-2674 | *e:* [Brianna.Coates@gov.bc.ca](mailto:Brianna.Coates@gov.bc.ca) | *m:* PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Wednesday, December 6, 2017 4:24 PM  
**To:** Kane, Meghan M FIN:EX  
**Subject:** FW: Confirmation of Email addresses- Message Tracking requests

---

**From:** Wensink, Alison PREM:EX  
**Sent:** Monday, December 4, 2017 4:17 PM  
**To:** Sanderson, Kristen FIN:EX  
**Cc:** Hendry, Jackie PREM:EX  
**Subject:** RE: Confirmation of Email addresses- Message Tracking requests

Hi Kristen,

Here are the Premier's email addresses:

- [premier@gov.bc.ca](mailto:premier@gov.bc.ca) – public address used by the correspondence branch
- s.17

Thanks,

***Alison Wensink, Executive Administrative Coordinator***  
*Deputy Minister's Office | Office of the Premier*  
*Room 272 - West Annex, Parliament Buildings*  
*Victoria BC V8W 9E1*  
*Phone: (250) 387-2987*

---

**From:** Sanderson, Kristen FIN:EX  
**Sent:** Monday, December 4, 2017 1:13 PM  
**To:** Hendry, Jackie PREM:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** Confirmation of Email addresses- Message Tracking requests

Hello,

I have received the following request:

*All records in the message tracking log files for which the record is messages sent to or from any email address associated with Premier John Horgan Please include the following information: Date and time, source, event-ID, recipient address, message subject and sender address - do not include records of emails sent from [tno@gov.bc.ca](mailto:tno@gov.bc.ca) or forwarded by the Premier from [tno@gov.bc.ca](mailto:tno@gov.bc.ca) (Date Range for Record Search: From 07/18/2017 To 07/31/2017) Date Format is MM/DD/YYYY*

In order for Management Services (CTZ) to provide the proper information, can you confirm which email addresses that Premier John Horgan holds that would be relevant to this request.

Thank you,

*Kristen Sanderson* | Jr.FOI Analyst | Information Access Operations | Shared Services BC

*t.* 250.387.5423 | *e.* [kristen.sanderson@gov.bc.ca](mailto:kristen.sanderson@gov.bc.ca) | *m.* PO Box 9569, Stn Prov Gov, Victoria BC V8V 1S2

Page 018

Withheld pursuant to/removed as

s.22

## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Wednesday, December 20, 2017 11:37 AM  
**To:** Poldrugovac, Saija FIN:EX  
**Subject:** RE: Connecting Today

Thank you, Saija. I'll send an email out right away.

Jackie

---

**From:** Poldrugovac, Saija FIN:EX  
**Sent:** Wednesday, December 20, 2017 11:34 AM  
**To:** Hendry, Jackie PREM:EX  
**Subject:** RE: Connecting Today

Hi Jackie,  
Here is the info (yellow highlighted) we need from the guests in order to set them up with a supplier number for reimbursements. If you can forward the info to me I will put in a request to get this started with our CFFS Help gals. It usually take around a week but not sure with the holidays if that will be delayed.

\*First Name:

Initial:

\*Last Name:

\*Ministry:

\*E-mail Address:

\*Full supplier name (legal name) or Full employee name (not abbreviated, include middle initial):

If applicable, employee 6 digit number from CHIPS:

\*Full address including postal code:

Social Insurance Number (SIN) for individuals that will be receiving a taxable payment:

Business Number (BN) of companies (if known):

If they are wanting to set up the supplier name under a company name, we will need their Business Number to do this.

Let me know if you have any questions.

~Saija

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Wednesday, December 20, 2017 11:02 AM  
**To:** Poldrugovac, Saija FIN:EX  
**Subject:** RE: Connecting Today

Sounds good. Thank you

---

**From:** Poldrugovac, Saija FIN:EX  
**Sent:** Wednesday, December 20, 2017 11:01 AM  
**To:** Hendry, Jackie PREM:EX  
**Subject:** RE: Connecting Today

Sure. I just have to finish something up quickly and then I'll call you.

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Wednesday, December 20, 2017 10:59 AM  
**To:** Poldrugovac, Saija FIN:EX  
**Subject:** RE: Connecting Today

Hi Saija – would now be ok?

---

**From:** Poldrugovac, Saija FIN:EX  
**Sent:** Wednesday, December 20, 2017 10:52 AM  
**To:** Hendry, Jackie PREM:EX  
**Subject:** Connecting Today

Let me know what time is best for you.

~S

***Saija Poldrugovac***  
Executive Financial Clerk, Ministers' Office Support Services  
Corporate Financial and Facilities Services Branch  
Ministry of Finance  
**Phone:** (778) 678-3496 **Fax:** (250) 356-7326  
**E-mail:** [Saija.Poldrugovac@gov.bc.ca](mailto:Saija.Poldrugovac@gov.bc.ca)  
**Website:** <http://gwww.fin.gov.bc.ca/>  
Serving all Ministers' Offices and the Office of the Premier



## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Wednesday, December 6, 2017 9:52 AM  
**To:** McCartney, Angela PREM:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** RE: Consultation AED-2017-73259 Due: December 13, 2017

Thanks!

---

**From:** McCartney, Angela PREM:EX  
**Sent:** Wednesday, December 6, 2017 9:52 AM  
**To:** Hendry, Jackie PREM:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** FW: Consultation AED-2017-73259 Due: December 13, 2017

Hi Jackie,  
I've reviewed these records with Charlotte and there are no concerns with disclosure of the Cab Ops emails.

Thanks,  
Angela

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Friday, December 1, 2017 2:59 PM  
**To:** McCartney, Angela PREM:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** FW: Consultation AED-2017-73259 Due: December 13, 2017

Hi Angela,

There are a few emails from Cab Ops in these records for your review.

Thank you,  
Jackie

---

**From:** Boyd, Melissa FIN:EX  
**Sent:** Friday, December 1, 2017 1:23 PM  
**To:** Hendry, Jackie PREM:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** Consultation AED-2017-73259 Due: December 13, 2017

Hello,

The Ministry of Advanced Education, Skills & Training received the following FOI request from a Researcher:

*All email, text messages, blackberry message, slack message, whatsapp messages, excluding attachments, sent or received by the following employees: Christian Romulo Avendano, Christopher James Papadopoulos, Christina Ludwika Rzepa. Limit email search to inbox and sent folders. (Date Range for Record Search: From 10/01/2017 To 10/06/2017).*

They identified the attached documents as responsive records and wish to get your views on disclosure. If you need help determining harms, please see the attached harms assessment or contact me directly. Please note that email attachments are not part of this request.

Your program area's response is due **December 13, 2017**.  
Please advise if executive sign off is required.

If you are not able to respond by this date, we are required to continue processing this file without your recommendations.

---

**1. Ministry Program Harms Assessment:**

*Please indicate which applies:*

1. *There are no harms in these records. They can be released in full.*
2. *There are harms in releasing all of these records. They should be withheld in their entirety.*
3. *There are harms in portions of the records. Please give details so that IAO can apply the appropriate sections of FOIPPA. Please feel free to write directly on the attached records and send back to IAO. If you are unsure of why it is harmful please call the IAO to discuss the appropriate severing.*

Program Area Approval Authority:  
*Name, Title, Program*

---

**2. IAO's review of harms assessment and recommendations on release**

Comments/Recommendations:

*IAO will assess the program area's harms and recommend full release, withhold in its entirety or partial release.*

---

**3. Ministry Executive approval for release**

Comments/Recommendations:

*Please indicate which applies:*

1. *Approved for release with no changes.*
2. *Approved for release with the following changes... (insert changes).*
3. *Not approved for release and why.*

Ministry Executive (Delegated Signoff):  
*Name, Title*

---

Note that all general FOI request records that are released to an applicant should be published on the Open Information website unless the exemption criteria apply. The exemption criteria can be found on page 11 of the [Open Information and Open Data Policy](#). Consultations from outside provincial public bodies are not published on the Open Information website.

**Exercise of Discretion:**

The *Freedom of Information and Protection of Privacy Act* (FOIPPA) contains both mandatory and discretionary exceptions to disclosure. Sections 13 to 20 are the discretionary exceptions. Where Information Access Operations (IAO) has advised the head that a discretionary exception may apply, it is important that the head consider the possibility of releasing the information despite the fact that an exception may apply.

**Factors relevant to the exercise of discretion include:**

- the general purposes of the legislation: public bodies should make information available to the public; individuals should have access to personal information about themselves;
- the wording of the discretionary exception and the interests which the section attempts to balance;
- whether the individual's request could be satisfied by severing the record and by providing the applicant with as much information as is reasonably practicable;
- the historical practice of the public body with respect to the release of similar types of documents;

- the nature of the record and the extent to which the document is significant and/or sensitive to the public body;
- whether the disclosure of the information will increase public confidence in the operation of the public body;
- the age of the record;
- whether there is a sympathetic or compelling need to release materials;
- whether previous orders of the Commissioner have ruled that similar types of records or information should or should not be subject to disclosure; and
- when the policy advice exception is claimed, whether the decision to which the advice or recommendations relates has already been made.

Thank you,

Melissa Boyd, FOI Analyst  
Health/Education Team  
Information Access Operations

## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Friday, December 1, 2017 10:59 AM  
**To:** Cranwell, Bradley FIN:EX  
**Cc:** Bejcek, Ken FIN:EX  
**Subject:** FW: Consultation EMP-2017-72646 Due: November 20, 2017  
**Attachments:** EMP-2017-72646 Consultation Request.pdf

Hello,

Office of the Premier has no concern with the release of the email authored by OOP staff on the attached record.

Thank you,  
Jackie

**From:** Cranwell, Bradley FIN:EX  
**Sent:** Friday, November 3, 2017 11:26 AM  
**To:** Hendry, Jackie PREM:EX  
**Subject:** Consultation EMP-2017-72646 Due: November 20, 2017

Good Afternoon,

The Ministry of Energy, Mines and Petroleum Resources received this FOI request from a Researcher:

*Copies of any documents including e-mails texts or Instant messages memos etc held by the Minister and/or their political staff that reference the Site C Dam. (Date Range for Record Search: From 07/18/2017 To 08/02/2017)*

They identified the attached document(s) as responsive records and wish to get your views on disclosure. If you need help determining harms, please see the attached harms assessment or contact me directly.

Your program area's response is due November 20, 2017.

IAO may take one to two business days to apply any severing.

Your executive sign off response is due November 22, 2017.

If you are not able to respond by this date, we are required to continue processing this file without your recommendations.

---

### 1. Ministry Program Harms Assessment:

*Please indicate which applies:*

- 1. There are no harms in these records. They can be released in full.*
- 2. There are harms in releasing all of these records. They should be withheld in their entirety.*
- 3. There are harms in portions of the records. Please give details so that IAO can apply the appropriate sections of FOIPPA. Please feel free to write directly on the attached records and send back to IAO. If you are unsure of why it is harmful please call the IAO to discuss the appropriate severing.*

Program Area Approval Authority:  
*Name, Title, Program*

---

### 2. IAO's review of harms assessment and recommendations on release

Comments/Recommendations:

*IAO will assess the program area's harms and recommend full release, withhold in its entirety or partial release.*

---

### 3. Ministry Executive approval for release

Comments/Recommendations:

*Please indicate which applies:*

1. *Approved for release with no changes.*
2. *Approved for release with the following changes... (insert changes).*
3. *Not approved for release and why.*

Ministry Executive (Delegated Signoff):

*Name, Title*

---

Note that all general FOI request records that are released to an applicant should be published on the Open Information website unless the exemption criteria apply. The exemption criteria can be found on page 11 of the [Open Information and Open Data Policy](#). Consultations from outside provincial public bodies are not published on the Open Information website.

#### **Exercise of Discretion:**

The *Freedom of Information and Protection of Privacy Act* (FOIPPA) contains both mandatory and discretionary exceptions to disclosure. Sections 13 to 20 are the discretionary exceptions. Where Information Access Operations (IAO) has advised the head that a discretionary exception may apply, it is important that the head consider the possibility of releasing the information despite the fact that an exception may apply.

#### **Factors relevant to the exercise of discretion include:**

- the general purposes of the legislation: public bodies should make information available to the public; individuals should have access to personal information about themselves;
- the wording of the discretionary exception and the interests which the section attempts to balance;
- whether the individual's request could be satisfied by severing the record and by providing the applicant with as much information as is reasonably practicable;
- the historical practice of the public body with respect to the release of similar types of documents;
- the nature of the record and the extent to which the document is significant and/or sensitive to the public body;
- whether the disclosure of the information will increase public confidence in the operation of the public body;
- the age of the record;
- whether there is a sympathetic or compelling need to release materials;
- whether previous orders of the Commissioner have ruled that similar types of records or information should or should not be subject to disclosure; and
- when the policy advice exception is claimed, whether the decision to which the advice or recommendations relates has already been made.

Thank you,

Bradley Cranwell, Senior FOI Analyst  
Resource Team  
Information Access Operations

## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Friday, December 8, 2017 2:02 PM  
**To:** Fern, Chelsea FIN:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** RE: Consultation FIN-2017-73618 (2 pgs) Response Due: Dec. 7, 2017

Hello, Chelsea,

Office of the Premier has no concerns with the release of these records.

Thank you,  
Jackie

---

**From:** Fern, Chelsea FIN:EX  
**Sent:** Friday, December 8, 2017 8:14 AM  
**To:** Hendry, Jackie PREM:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** RE: Consultation FIN-2017-73618 (2 pgs) Response Due: Dec. 7, 2017

Good Morning Jackie,

I was just wondering if you have an ETA for when this consult will be completed? The LDD is Dec. 15<sup>th</sup>, so I am hoping to send it into peer review today if possible.

Thank you,

Chelsea Fern | FOI Senior Analyst | Information Access Operations | Ministry of Citizens' Services  
*Ph:* 778-698-2740 | *e:* [chelsea.fern@gov.bc.ca](mailto:chelsea.fern@gov.bc.ca) | *m:* PO Box 9569, Stn Prov Gov, Victoria BC V8V 1S2

---

**From:** Fern, Chelsea FIN:EX  
**Sent:** Friday, December 1, 2017 2:52 PM  
**To:** Hendry, Jackie PREM:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** Consultation FIN-2017-73618 (2 pgs) Response Due: Dec. 7, 2017

Hello Office of the Premier,

The Ministry of Finance received this FOI request from a Researcher:

*Expense reports for Deputy Minister Don Wright, showing the detailed breakdown of all expenses, including: The dates, carriers and costs for all flights; The dates, names, places and costs for accommodations, food and beverage purchases; Events attended and any other purchases made. (Date Range for Record Search: From 06/30/2017 To 11/02/2017).*

They identified the attached document(s) as responsive records and wish to get your views on disclosure. If you need help determining harms, please see the attached harms assessment or contact me directly. **Please note that I believe the Ministry of Finance has requested a partial transfer to OOP, and we will be sending in that request shortly.**

Your program area's response is due **December 7, 2017**  
IAO may take one to two business days to apply any severing.

---

**1. Ministry Program Harms Assessment:**

*Please indicate which applies:*

1. *There are no harms in these records. They can be released in full.*
2. *There are harms in releasing all of these records. They should be withheld in their entirety.*
3. *There are harms in portions of the records. Please give details so that IAO can apply the appropriate sections of FOIPPA. Please feel free to write directly on the attached records and send back to IAO. If you are unsure of why it is harmful please call the IAO to discuss the appropriate severing.*

Program Area Approval Authority:  
*Name, Title, Program*

---

**2. IAO's review of harms assessment and recommendations on release**

Comments/Recommendations:

*IAO will assess the program area's harms and recommend full release, withhold in its entirety or partial release.*

---

**3. Ministry Executive approval for release**

Comments/Recommendations:

*Please indicate which applies:*

1. *Approved for release with no changes.*
2. *Approved for release with the following changes... (insert changes).*
3. *Not approved for release and why.*

Ministry Executive (Delegated Signoff):  
*Name, Title*

---

Note that all general FOI request records that are released to an applicant should be published on the Open Information website unless the exemption criteria apply. The exemption criteria can be found on page 11 of the [Open Information and Open Data Policy](#). Consultations from outside provincial public bodies are not published on the Open Information website.

**Exercise of Discretion:**

The *Freedom of Information and Protection of Privacy Act* (FOIPPA) contains both mandatory and discretionary exceptions to disclosure. Sections 13 to 20 are the discretionary exceptions. Where Information Access Operations (IAO) has advised the head that a discretionary exception may apply, it is important that the head consider the possibility of releasing the information despite the fact that an exception may apply.

**Factors relevant to the exercise of discretion include:**

- the general purposes of the legislation: public bodies should make information available to the public; individuals should have access to personal information about themselves;
- the wording of the discretionary exception and the interests which the section attempts to balance;
- whether the individual's request could be satisfied by severing the record and by providing the applicant with as much information as is reasonably practicable;
- the historical practice of the public body with respect to the release of similar types of documents;
- the nature of the record and the extent to which the document is significant and/or sensitive to the public body;
- whether the disclosure of the information will increase public confidence in the operation of the public body;
- the age of the record;
- whether there is a sympathetic or compelling need to release materials;

- whether previous orders of the Commissioner have ruled that similar types of records or information should or should not be subject to disclosure; and
- when the policy advice exception is claimed, whether the decision to which the advice or recommendations relates has already been made.

Thank you,

Chelsea Fern, Senior FOI Analyst  
Central Agency Team  
Information Access Operations



## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Thursday, December 7, 2017 10:25 AM  
**To:** Barbon, Tyler FIN:EX  
**Subject:** FW: Consultation FNR-2017-73657 Due: December 14, 2017  
**Attachments:** Consult FNR-2017-73657.pdf

Hello,

There are no emails contained in this package that have been authored by Office of the Premier Staff, and as such, we will not be providing views concerning disclosure. The August 13, 2017 8:02 PM email was not written by OOP staff, but rather written by the MA for FLNRO.

Contact me if you have questions.

Jackie

**From:** Barbon, Tyler FIN:EX  
**Sent:** Tuesday, November 28, 2017 9:55 AM  
**To:** Hendry, Jackie PREM:EX  
**Subject:** Consultation FNR-2017-73657 Due: December 14, 2017

Hello OOP,

The FNR received this FOI request from a Researcher:

*Copies of all correspondence, excluding attachments, received by the Minister's Office from BC NDP MLA's, including cabinet Ministers/the Premier acting in their capacities as an NDP MLA. (Date Range for Record Search: From 07/18/2017 To 11/01/2017)*

They identified the attached document(s) as responsive records and wish to get your views on disclosure. If you need help determining harms, please see the attached harms assessment or contact me directly.

Your program area's response is due December 6, 2017.

IAO may take one to two business days to apply any severing.

Your executive sign off response is due December 14, 2017.

If you are not able to respond by this date, we are required to continue processing this file without your recommendations.

---

### 1. Ministry Program Harms Assessment:

*Please indicate which applies:*

- 1. There are no harms in these records. They can be released in full.*
- 2. There are harms in releasing all of these records. They should be withheld in their entirety.*
- 3. There are harms in portions of the records. Please give details so that IAO can apply the appropriate sections of FOIPPA. Please feel free to write directly on the attached records and send back to IAO. If you are unsure of why it is harmful please call the IAO to discuss the appropriate severing.*

Program Area Approval Authority:  
*Name, Title, Program*

---

### 2. IAO's review of harms assessment and recommendations on release

Comments/Recommendations:

*IAO will assess the program area's harms and recommend full release, withhold in its entirety or partial release.*

---

### 3. Ministry Executive approval for release

Comments/Recommendations:

*Please indicate which applies:*

1. *Approved for release with no changes.*
2. *Approved for release with the following changes... (insert changes).*
3. *Not approved for release and why.*

Ministry Executive (Delegated Signoff):

*Name, Title*

---

Note that all general FOI request records that are released to an applicant should be published on the Open Information website unless the exemption criteria apply. The exemption criteria can be found on page 11 of the [Open Information and Open Data Policy](#). Consultations from outside provincial public bodies are not published on the Open Information website.

#### **Exercise of Discretion:**

The *Freedom of Information and Protection of Privacy Act* (FOIPPA) contains both mandatory and discretionary exceptions to disclosure. Sections 13 to 20 are the discretionary exceptions. Where Information Access Operations (IAO) has advised the head that a discretionary exception may apply, it is important that the head consider the possibility of releasing the information despite the fact that an exception may apply.

#### **Factors relevant to the exercise of discretion include:**

- the general purposes of the legislation: public bodies should make information available to the public; individuals should have access to personal information about themselves;
- the wording of the discretionary exception and the interests which the section attempts to balance;
- whether the individual's request could be satisfied by severing the record and by providing the applicant with as much information as is reasonably practicable;
- the historical practice of the public body with respect to the release of similar types of documents;
- the nature of the record and the extent to which the document is significant and/or sensitive to the public body;
- whether the disclosure of the information will increase public confidence in the operation of the public body;
- the age of the record;
- whether there is a sympathetic or compelling need to release materials;
- whether previous orders of the Commissioner have ruled that similar types of records or information should or should not be subject to disclosure; and
- when the policy advice exception is claimed, whether the decision to which the advice or recommendations relates has already been made.

Thank you,

Tyler Barbon, Senior FOI Analyst  
Resource Team  
Information Access Operations

## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Wednesday, December 13, 2017 12:06 PM  
**To:** IAO CentralTeam CITZ:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** FW: Consultation for FIN-2017-73387 Due by December 6th,  
**Attachments:** Documents for Consultation - FIN-2017-73387.pdf

Office of the Premier has no concerns with the release of the attached document.

Thank you,  
Jackie

---

**From:** IAO CentralTeam FIN:EX  
**Sent:** Wednesday, November 22, 2017 11:57 AM  
**To:** Hendry, Jackie PREM:EX; Wensink, Alison PREM:EX  
**Subject:** Consultation for FIN-2017-73387 Due by December 6th,

Hello Office of the Premier

Please see attached consultation from the Ministry of Finance received from a Researcher for,

A list of all payments made to transition team members and to outside support staff and contractors involved in the transition process. (Date Range for Record Search: From 07/18/2017 To 10/18/2017)

We would like a harms assessment on the attached records by December 4<sup>th</sup>. Please let me know if you have any questions or concerns.

Thanks,

**Sarah Chan** | FOI Analyst | Information Access Operations | Ministry of Finance  
*Ph:* 250-387-1497 | *e:* [Sarah.Chan@gov.bc.ca](mailto:Sarah.Chan@gov.bc.ca) | *m:* PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Tuesday, December 12, 2017 4:37 PM  
**To:** IAO CentralTeam CITZ:EX; Wensink, Alison PREM:EX  
**Subject:** RE: Consultation for FIN-2017-73387 Due by December 6th,

Hi –  
What does the \* refer to on the records?

---

**From:** IAO CentralTeam CITZ:EX  
**Sent:** Tuesday, December 12, 2017 3:02 PM  
**To:** IAO CentralTeam CITZ:EX; Hendry, Jackie PREM:EX; Wensink, Alison PREM:EX  
**Subject:** RE: Consultation for FIN-2017-73387 Due by December 6th,  
**Importance:** High

Hi there,

Is it possible to get an ETA on this ASAP as the LDD is coming up in 7 days.

Much thanks.

**Sarah Chan** | FOI Analyst | Information Access Operations | Ministry of Finance  
*Ph:* 250-387-1497 | *e:* [Sarah.Chan@gov.bc.ca](mailto:Sarah.Chan@gov.bc.ca) | *m:* PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

---

**From:** Chan, Sarah FIN:EX On Behalf Of IAO CentralTeam FIN:EX  
**Sent:** Wednesday, November 22, 2017 11:57 AM  
**To:** Hendry, Jackie PREM:EX; Wensink, Alison PREM:EX  
**Subject:** Consultation for FIN-2017-73387 Due by December 6th,

Hello Office of the Premier

Please see attached consultation from the Ministry of Finance received from a Researcher for,

A list of all payments made to transition team members and to outside support staff and contractors involved in the transition process. (Date Range for Record Search: From 07/18/2017 To 10/18/2017)

We would like a harms assessment on the attached records by December 4<sup>th</sup>. Please let me know if you have any questions or concerns.

Thanks,  
**Sarah Chan** | FOI Analyst | Information Access Operations | Ministry of Finance  
*Ph:* 250-387-1497 | *e:* [Sarah.Chan@gov.bc.ca](mailto:Sarah.Chan@gov.bc.ca) | *m:* PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Tuesday, December 5, 2017 9:25 AM  
**To:** Talalaeva, Dinara FIN:EX  
**Subject:** FW: Consultation JTT-2017-73704  
**Attachments:** REDLINE JTT-2017-73704.pdf

Hi Dinara,

Just a quick question about this consult. I see that all the documents were prepared by JTT. I do see one Information Note was prepared *for* OOP, but still *by* JTT. Wouldn't JTT be the public body that would provide harms concerning disclosure since all documents originated from them? Not sure why this has come to OOP for harms. If you could please advise.

Thanks  
Jackie

---

**From:** Talalaeva, Dinara FIN:EX  
**Sent:** Thursday, November 23, 2017 12:33 PM  
**To:** Hendry, Jackie PREM:EX  
**Subject:** Consultation JTT-2017-73704

Hello Jackie,

The Ministry of Jobs, Trade & Technology received a request from a Media for:

*All briefing notes that refer to Amazon, including but not limited to the company's search for a second world headquarters, or HQ2. (Date Range for Record Search: From 09/07/2017 To 11/06/2017)*

I would appreciate receiving your views on disclosure of enclosed records. If possible, a written response by email would be appreciated by December 7th, 2017. If you do not respond back by this date, we will proceed with the request and release under FOIPPA. Please note, the JTT advised that the Redline been applied to the records so you can see what proposed severing looks like.

Please contact me if you have any questions or concerns.

Thank you.

*Dinara Talalaeva,*  
*Senior FOI Analyst, Information Access Operations, Ministry of Citizen's Services*  
*ph: 778-698-2373, email: [Dinara.Talalaeva@gov.bc.ca](mailto:Dinara.Talalaeva@gov.bc.ca), PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1*



INFORMATION  
ACCESS OPERATIONS

## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Friday, December 22, 2017 9:54 AM  
**To:** Vause, Marilyn CITZ:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** RE: Consultation Request Office of the Premier (Our file: HTH-2017-73668)

Hi Marilyn,

We are seeking views concerning disclosure. Unfortunately, we won't have an answer for you until the second week in January.

Thank you,  
Jackie

---

**From:** Vause, Marilyn CITZ:EX  
**Sent:** Friday, December 15, 2017 3:25 PM  
**To:** Hendry, Jackie PREM:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** Consultation Request Office of the Premier (Our file: HTH-2017-73668)

Good Afternoon Jackie,

I'm processing a request on behalf of the Ministry of Health for:

*Copies of all correspondence, excluding attachments, received by the Minister's Office from BC NDP MLA's, including cabinet Ministers/the Premier acting in their capacities as an NDP MLA. (Date Range for Record Search: From 07/18/2017 To 11/01/2017)*

FYI this is a cross gov request and is also being processed by OOP (OOP-2017-73664).

Contained in the records are a couple of e-mails where OOP was also included. I would like to get your views on their disclosure prior to release. If you can please provide a response by **January 3, 2017**. If I do not receive a response back by that date I will proceed without your response.

Any questions let me know.

Thanks ☺

**Marilyn Vause** | FOI Analyst | Information Access Operations | Ministry of Citizens' Services  
*Ph:* 250-356-1629 | *e:* [marilyn.vause@gov.bc.ca](mailto:marilyn.vause@gov.bc.ca) | *m:* PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

 Please consider the environment before printing this e-mail

## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Wednesday, December 20, 2017 4:35 PM  
**To:** Clark, Layne PREM:EX; McConnell, Sheena PREM:EX  
**Subject:** FW: Consultations GCP-2017-73275/73276/73278/73279 Due: December 11, 2017  
**Attachments:** OOP Consultation GCP-2017-73275.pdf

Hi –  
Further to these records responsive to a GCP request for: *GCP-2017-73275: All email, text messages, blackberry message, slack message, whatsapp messages, excluding attachments, sent or received by Matt Hannah. Limit email search to inbox and sent folders. (Date Range for Record Search: From 10/01/2017 To 10/06/2017)*

I have received both your views concerning disclosure of the emails you authored. Sage had the opportunity to review the same records and pointed out a couple of areas that may need further consideration. I am checking with you again to ensure you are still fine with your initial recommendations. Specifically:

s.13

Thanks so much for looking at this one again.

Jackie

---

**From:** Boyd, Melissa CITZ:EX  
**Sent:** Tuesday, December 12, 2017 7:40 AM  
**To:** Hendry, Jackie PREM:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** RE: Consultations GCP-2017-73275/73276/73278/73279 Due: December 11, 2017  
**Importance:** High

Good morning,

The consultation responses for the above noted files were due December 11, 2017. Please provide your consultation responses as soon as possible. If you have any questions, please don't hesitate to contact me.

Thank you,

Melissa

**Melissa Boyd** | Senior FOI Analyst | Information Access Operations | Ministry of Citizens' Services  
*Ph:* 778 698-2867 | *e:* [Melissa.Boyd@gov.bc.ca](mailto:Melissa.Boyd@gov.bc.ca) | *m:* PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1



INFORMATION  
ACCESS OPERATIONS  
A BRANCH OF SHARED SERVICES BC

---

**From:** Boyd, Melissa FIN:EX  
**Sent:** Monday, November 27, 2017 3:45 PM  
**To:** Hendry, Jackie PREM:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** Consultations GCP-2017-73275/73276/73278/73279 Due: December 11, 2017

Hello,

Government Communications and Public Engagement received the following FOI requests from a Researcher:

1. GCP-2017-73275: All email, text messages, blackberry message, slack message, whatsapp messages, excluding attachments, sent or received by Matt Hannah. Limit email search to inbox and sent folders. (Date Range for Record Search: From 10/01/2017 To 10/06/2017)
2. GCP-2017-73276: All email, text messages, blackberry message, slack message, whatsapp messages, excluding attachments, sent or received by Tim Howlett. Limit email search to inbox and sent folders. (Date Range for Record Search: From 10/01/2017 To 10/06/2017)
3. GCP-2017-73278: All email, text messages, blackberry message, slack message, whatsapp messages, excluding attachments, sent or received by Alex MacDonald. Limit email search to inbox and sent folders. (Date Range for Record Search: From 10/01/2017 To 10/06/2017)
4. GCP-2017-73279: All email, text messages, blackberry message, slack message, whatsapp messages, excluding attachments, sent or received by Aileen Machell. Limit email search to inbox and sent folders. (Date Range for Record Search: From 10/01/2017 To 10/06/2017)

They identified the attached documents as responsive records and wish to get your views on disclosure. If you need help determining harms, please see the attached harms assessment or contact me directly. Please note that email attachments are not part of this request.

Your program area's response is due **December 11, 2017**.

Please advise if executive sign off is required.

If you are not able to respond by this date, we are required to continue processing this file without your recommendations.

---

**1. Ministry Program Harms Assessment:**

*Please indicate which applies:*

1. *There are no harms in these records. They can be released in full.*
2. *There are harms in releasing all of these records. They should be withheld in their entirety.*
3. *There are harms in portions of the records. Please give details so that IAO can apply the appropriate sections of FOIPPA. Please feel free to write directly on the attached records and send back to IAO. If you are unsure of why it is harmful please call the IAO to discuss the appropriate severing.*

Program Area Approval Authority:

*Name, Title, Program*

---

**2. IAO's review of harms assessment and recommendations on release**

Comments/Recommendations:

*IAO will assess the program area's harms and recommend full release, withhold in its entirety or partial release.*

---

**3. Ministry Executive approval for release**

Comments/Recommendations:

*Please indicate which applies:*

1. *Approved for release with no changes.*



2. *Approved for release with the following changes... (insert changes).*
3. *Not approved for release and why.*

Ministry Executive (Delegated Signoff):  
*Name, Title*

---

Note that all general FOI request records that are released to an applicant should be published on the Open Information website unless the exemption criteria apply. The exemption criteria can be found on page 11 of the [Open Information and Open Data Policy](#). Consultations from outside provincial public bodies are not published on the Open Information website.

**Exercise of Discretion:**

The *Freedom of Information and Protection of Privacy Act* (FOIPPA) contains both mandatory and discretionary exceptions to disclosure. Sections 13 to 20 are the discretionary exceptions. Where Information Access Operations (IAO) has advised the head that a discretionary exception may apply, it is important that the head consider the possibility of releasing the information despite the fact that an exception may apply.

**Factors relevant to the exercise of discretion include:**

- the general purposes of the legislation: public bodies should make information available to the public; individuals should have access to personal information about themselves;
- the wording of the discretionary exception and the interests which the section attempts to balance;
- whether the individual's request could be satisfied by severing the record and by providing the applicant with as much information as is reasonably practicable;
- the historical practice of the public body with respect to the release of similar types of documents;
- the nature of the record and the extent to which the document is significant and/or sensitive to the public body;
- whether the disclosure of the information will increase public confidence in the operation of the public body;
- the age of the record;
- whether there is a sympathetic or compelling need to release materials;
- whether previous orders of the Commissioner have ruled that similar types of records or information should or should not be subject to disclosure; and
- when the policy advice exception is claimed, whether the decision to which the advice or recommendations relates has already been made.

Thank you,

Melissa Boyd, FOI Analyst  
Health/Education Team  
Information Access Operations

**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Wednesday, December 20, 2017 4:15 PM  
**To:** Boyd, Melissa CITZ:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** RE: Consultations GCP-2017-73275/73276/73278/73279 Due: December 11, 2017

No concerns with disclosure of the Office of the Premier authored emails for GCP-2017-73279.

Thanks –  
Jackie

---

**From:** Boyd, Melissa CITZ:EX  
**Sent:** Wednesday, December 20, 2017 2:03 PM  
**To:** Hendry, Jackie PREM:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** RE: Consultations GCP-2017-73275/73276/73278/73279 Due: December 11, 2017  
**Importance:** High

Hi Jackie,

Do you know when consultation responses for GCP-2017-73275 and GCP-2017-73279 will be sent? We do need to move forward on these requests and would appreciate a consultation response as soon as possible. If you have any questions, please let me know.

Thank you,

Melissa

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Friday, December 15, 2017 12:13 PM  
**To:** Boyd, Melissa CITZ:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** RE: Consultations GCP-2017-73275/73276/73278/73279 Due: December 11, 2017

Hi Melissa,

There are no issues with the disclosure of emails authored by Office of the Premier staff for GCP-2017-73278.

Thank you,  
Jackie

---

**From:** Boyd, Melissa CITZ:EX  
**Sent:** Tuesday, December 12, 2017 7:40 AM  
**To:** Hendry, Jackie PREM:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** RE: Consultations GCP-2017-73275/73276/73278/73279 Due: December 11, 2017  
**Importance:** High

Good morning,

The consultation responses for the above noted files were due December 11, 2017. Please provide your consultation responses as soon as possible. If you have any questions, please don't hesitate to contact me.

Thank you,

Melissa

**Melissa Boyd** | Senior FOI Analyst | Information Access Operations | Ministry of Citizens' Services  
*Ph:* 778 698-2867 | *e:* [Melissa.Boyd@gov.bc.ca](mailto:Melissa.Boyd@gov.bc.ca) | *m:* PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1



INFORMATION  
ACCESS OPERATIONS  
A BRANCH OF SHARED SERVICES BC

---

**From:** Boyd, Melissa FIN:EX  
**Sent:** Monday, November 27, 2017 3:45 PM  
**To:** Hendry, Jackie PREM:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** Consultations GCP-2017-73275/73276/73278/73279 Due: December 11, 2017

Hello,

Government Communications and Public Engagement received the following FOI requests from a Researcher:

1. GCP-2017-73275: All email, text messages, blackberry message, slack message, whatsapp messages, excluding attachments, sent or received by Matt Hannah. Limit email search to inbox and sent folders. (Date Range for Record Search: From 10/01/2017 To 10/06/2017)
2. GCP-2017-73276: All email, text messages, blackberry message, slack message, whatsapp messages, excluding attachments, sent or received by Tim Howlett. Limit email search to inbox and sent folders. (Date Range for Record Search: From 10/01/2017 To 10/06/2017)
3. GCP-2017-73278: All email, text messages, blackberry message, slack message, whatsapp messages, excluding attachments, sent or received by Alex MacDonald. Limit email search to inbox and sent folders. (Date Range for Record Search: From 10/01/2017 To 10/06/2017)
4. GCP-2017-73279: All email, text messages, blackberry message, slack message, whatsapp messages, excluding attachments, sent or received by Aileen Machell. Limit email search to inbox and sent folders. (Date Range for Record Search: From 10/01/2017 To 10/06/2017)

They identified the attached documents as responsive records and wish to get your views on disclosure. If you need help determining harms, please see the attached harms assessment or contact me directly. Please note that email attachments are not part of this request.

Your program area's response is due **December 11, 2017**.  
Please advise if executive sign off is required.

If you are not able to respond by this date, we are required to continue processing this file without your recommendations.

---

**1. Ministry Program Harms Assessment:**

Please indicate which applies:

1. There are no harms in these records. They can be released in full.
2. There are harms in releasing all of these records. They should be withheld in their entirety.

3. *There are harms in portions of the records. Please give details so that IAO can apply the appropriate sections of FOIPPA. Please feel free to write directly on the attached records and send back to IAO. If you are unsure of why it is harmful please call the IAO to discuss the appropriate severing.*

Program Area Approval Authority:  
*Name, Title, Program*

---

**2. IAO's review of harms assessment and recommendations on release**

Comments/Recommendations:

*IAO will assess the program area's harms and recommend full release, withhold in its entirety or partial release.*

---

**3. Ministry Executive approval for release**

Comments/Recommendations:

*Please indicate which applies:*

1. *Approved for release with no changes.*
2. *Approved for release with the following changes... (insert changes).*
3. *Not approved for release and why.*

Ministry Executive (Delegated Signoff):  
*Name, Title*

---

Note that all general FOI request records that are released to an applicant should be published on the Open Information website unless the exemption criteria apply. The exemption criteria can be found on page 11 of the [Open Information and Open Data Policy](#). Consultations from outside provincial public bodies are not published on the Open Information website.

**Exercise of Discretion:**

The *Freedom of Information and Protection of Privacy Act* (FOIPPA) contains both mandatory and discretionary exceptions to disclosure. Sections 13 to 20 are the discretionary exceptions. Where Information Access Operations (IAO) has advised the head that a discretionary exception may apply, it is important that the head consider the possibility of releasing the information despite the fact that an exception may apply.

**Factors relevant to the exercise of discretion include:**

- the general purposes of the legislation: public bodies should make information available to the public; individuals should have access to personal information about themselves;
- the wording of the discretionary exception and the interests which the section attempts to balance;
- whether the individual's request could be satisfied by severing the record and by providing the applicant with as much information as is reasonably practicable;
- the historical practice of the public body with respect to the release of similar types of documents;
- the nature of the record and the extent to which the document is significant and/or sensitive to the public body;
- whether the disclosure of the information will increase public confidence in the operation of the public body;
- the age of the record;
- whether there is a sympathetic or compelling need to release materials;
- whether previous orders of the Commissioner have ruled that similar types of records or information should or should not be subject to disclosure; and
- when the policy advice exception is claimed, whether the decision to which the advice or recommendations relates has already been made.

Thank you,

Melissa Boyd, FOI Analyst  
Health/Education Team  
Information Access Operations

## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Tuesday, December 12, 2017 9:38 AM  
**To:** Boyd, Melissa CITZ:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** RE: Consultations GCP-2017-73275/73276/73278/73279 Due: December 11, 2017

Hello Melissa,

There are no concerns regarding the disclosure of the record for GCPE-2017-73276.

Regarding GCPE 73275/ 73278 and 73279, I am still waiting to hear back from staff concerning the records. I send reminders just now.

I will get back to you with our response as soon as possible.

Thank you,  
Jackie

---

**From:** Boyd, Melissa CITZ:EX  
**Sent:** Tuesday, December 12, 2017 7:40 AM  
**To:** Hendry, Jackie PREM:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** RE: Consultations GCP-2017-73275/73276/73278/73279 Due: December 11, 2017  
**Importance:** High

Good morning,

The consultation responses for the above noted files were due December 11, 2017. Please provide your consultation responses as soon as possible. If you have any questions, please don't hesitate to contact me.

Thank you,

Melissa

**Melissa Boyd** | Senior FOI Analyst | Information Access Operations | Ministry of Citizens' Services  
*Ph:* 778 698-2867 | *e:* [Melissa.Boyd@gov.bc.ca](mailto:Melissa.Boyd@gov.bc.ca) | *m:* PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1



INFORMATION  
ACCESS OPERATIONS  
A BRANCH OF SHARED SERVICES BC

---

**From:** Boyd, Melissa FIN:EX  
**Sent:** Monday, November 27, 2017 3:45 PM  
**To:** Hendry, Jackie PREM:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** Consultations GCP-2017-73275/73276/73278/73279 Due: December 11, 2017

Hello,

Government Communications and Public Engagement received the following FOI requests from a Researcher:

1. GCP-2017-73275: All email, text messages, blackberry message, slack message, whatsapp messages, excluding attachments, sent or received by Matt Hannah. Limit email search to inbox and sent folders. (Date Range for Record Search: From 10/01/2017 To 10/06/2017)
2. GCP-2017-73276: All email, text messages, blackberry message, slack message, whatsapp messages, excluding attachments, sent or received by Tim Howlett. Limit email search to inbox and sent folders. (Date Range for Record Search: From 10/01/2017 To 10/06/2017)
3. GCP-2017-73278: All email, text messages, blackberry message, slack message, whatsapp messages, excluding attachments, sent or received by Alex MacDonald. Limit email search to inbox and sent folders. (Date Range for Record Search: From 10/01/2017 To 10/06/2017)
4. GCP-2017-73279: All email, text messages, blackberry message, slack message, whatsapp messages, excluding attachments, sent or received by Aileen Machell. Limit email search to inbox and sent folders. (Date Range for Record Search: From 10/01/2017 To 10/06/2017)

They identified the attached documents as responsive records and wish to get your views on disclosure. If you need help determining harms, please see the attached harms assessment or contact me directly. Please note that email attachments are not part of this request.

Your program area's response is due **December 11, 2017**.

Please advise if executive sign off is required.

If you are not able to respond by this date, we are required to continue processing this file without your recommendations.

---

**1. Ministry Program Harms Assessment:**

*Please indicate which applies:*

1. *There are no harms in these records. They can be released in full.*
2. *There are harms in releasing all of these records. They should be withheld in their entirety.*
3. *There are harms in portions of the records. Please give details so that IAO can apply the appropriate sections of FOIPPA. Please feel free to write directly on the attached records and send back to IAO. If you are unsure of why it is harmful please call the IAO to discuss the appropriate severing.*

Program Area Approval Authority:

*Name, Title, Program*

---

**2. IAO's review of harms assessment and recommendations on release**

Comments/Recommendations:

*IAO will assess the program area's harms and recommend full release, withhold in its entirety or partial release.*

---

**3. Ministry Executive approval for release**

Comments/Recommendations:

*Please indicate which applies:*

1. *Approved for release with no changes.*
2. *Approved for release with the following changes... (insert changes).*
3. *Not approved for release and why.*

Ministry Executive (Delegated Signoff):

*Name, Title*

---

Note that all general FOI request records that are released to an applicant should be published on the Open Information website unless the exemption criteria apply. The exemption criteria can be found on page 11 of the [Open Information and Open Data Policy](#). Consultations from outside provincial public bodies are not published on the Open Information website.

**Exercise of Discretion:**

The *Freedom of Information and Protection of Privacy Act* (FOIPPA) contains both mandatory and discretionary exceptions to disclosure. Sections 13 to 20 are the discretionary exceptions. Where Information Access Operations (IAO) has advised the head that a discretionary exception may apply, it is important that the head consider the possibility of releasing the information despite the fact that an exception may apply.

**Factors relevant to the exercise of discretion include:**

- the general purposes of the legislation: public bodies should make information available to the public; individuals should have access to personal information about themselves;
- the wording of the discretionary exception and the interests which the section attempts to balance;
- whether the individual's request could be satisfied by severing the record and by providing the applicant with as much information as is reasonably practicable;
- the historical practice of the public body with respect to the release of similar types of documents;
- the nature of the record and the extent to which the document is significant and/or sensitive to the public body;
- whether the disclosure of the information will increase public confidence in the operation of the public body;
- the age of the record;
- whether there is a sympathetic or compelling need to release materials;
- whether previous orders of the Commissioner have ruled that similar types of records or information should or should not be subject to disclosure; and
- when the policy advice exception is claimed, whether the decision to which the advice or recommendations relates has already been made.

Thank you,

Melissa Boyd, FOI Analyst  
Health/Education Team  
Information Access Operations



## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Thursday, November 30, 2017 3:44 PM  
**To:** Massy, Michelle E PREM:EX  
**Cc:** Canitz, Shelley L PREM:EX; Wensink, Alison PREM:EX  
**Subject:** RE: Copy of Contract

Do you know who at Finance was involved? Our usual contact for contracts isn't aware of this one.

---

**From:** Massy, Michelle E PREM:EX  
**Sent:** Thursday, November 30, 2017 3:28 PM  
**To:** Hendry, Jackie PREM:EX  
**Cc:** Canitz, Shelley L PREM:EX; Wensink, Alison PREM:EX  
**Subject:** Re: Copy of Contract

It came from Nancy Brown in AG

On Nov 30, 2017, at 3:26 PM, Hendry, Jackie PREM:EX <[Jackie.Hendry@gov.bc.ca](mailto:Jackie.Hendry@gov.bc.ca)> wrote:

Hi Michelle – who in Finance put this contract together for you? s.13  
s.13

Thank you,  
Jackie

---

**From:** Canitz, Shelley L PREM:EX  
**Sent:** Tuesday, November 28, 2017 5:12 PM  
**To:** Hendry, Jackie PREM:EX; Wensink, Alison PREM:EX  
**Subject:** FW: Copy of Contract

FYI

### Shelley Canitz

Executive Director | Corporate Initiatives  
Office of the Deputy Minister to the Premier  
272 West Annex, Parliament Buildings | Victoria, BC | V8V 1X4  
250-356-1499

---

**From:** Massy, Michelle E PREM:EX  
**Sent:** Tuesday, November 28, 2017 1:12 PM  
**To:** 'Suzanne Hawkes'  
**Cc:** Canitz, Shelley L PREM:EX  
**Subject:** Copy of Contract

Hi Suzanne – please find attached a copy of the signed contract.

Thank you  
Michelle

**Michelle Massy**

Manager | Cabinet Operations  
Room 049 | 617 Government St. | Victoria, BC  
250.387.0869 | cell: 250-516-0685

**Warning:** *This email is intended only for the use of the individual or organization to whom it is addressed. It may contain information that is privileged or confidential. Any distribution, disclosure, copying, or other use by anyone else is strictly prohibited. If you have received this in error, please telephone or e-mail the sender immediately and delete the message*

<S. Hawkes Contract.pdf>

## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Monday, December 4, 2017 4:04 PM  
**To:** Thackray, Charlene CITZ:IN  
**Subject:** RE: Copy of Copy of Office of the Premier - MCR Callers List - NOV2017.xlsx

Oh, of course. So sorry about that! I

---

**From:** Charlene Thackray [mailto:Charlene.Thackray@bgis.com]  
**Sent:** Monday, December 4, 2017 4:01 PM  
**To:** Hendry, Jackie PREM:EX  
**Subject:** RE: Copy of Copy of Office of the Premier - MCR Callers List - NOV2017.xlsx

Hi Jackie,

Updates have been completed. Please be sure you are only sending info for the specific update you are requesting, so we aren't having to review your complete list to find the one thing to update. The form had a lot of things highlighted which appear to have already been done previously.

Any concerns please let me know – thanks again.

HAPPY HOLIDAYS!!

**Charlene**  
Phone # 250.952.3857  
Fax # 250.952.3868

---

**From:** Hendry, Jackie PREM:EX [mailto:Jackie.Hendry@gov.bc.ca]  
**Sent:** Friday, November 24, 2017 10:19 AM  
**To:** Charlene Thackray <Charlene.Thackray@bgis.com>  
**Subject:** Copy of Copy of Office of the Premier - MCR Callers List - NOV2017.xlsx

Hello Charlene,

I have another addition to our list for the Vancouver Cabinet Office. Please see attached the addition of Maria Szabo.

Thank you,

Jackie

Please consider the environment before printing this email - Help save our planet.

Veuillez songer à l'environnement avant d'imprimer le présent courriel – Aidez-nous à protéger notre planète.

(This e-mail may be privileged and/or confidential, and the sender does not waive any related rights and obligations. Any distribution, use or copying of this e-mail or the information it contains by other than an

intended recipient is unauthorized. If you received this e-mail in error, please advise me (by return e-mail or otherwise) immediately.

Ce courriel est confidentiel et protégé. L'expéditeur ne renonce pas aux droits et obligations qui s'y rapportent. Toute diffusion, utilisation ou copie de ce message ou des renseignements qu'il contient par une personne autre que le(les) destinataire(s) désigné(s) est interdite. Si vous recevez ce courriel par erreur, veuillez m'en aviser immédiatement, par retour de courriel ou par un autre moyen.)

## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Wednesday, December 20, 2017 3:28 PM  
**To:** Cavanagh, Judy PREM:EX  
**Subject:** FW: Direction on the retention and deletion of emails

Hello Everyone,

As per the commitment of the previous government regarding the deletion of emails, the Deputy Minister to the Premier has requested I send an email to provide direction to the Office of the Premier staff.

### **Background:**

In October 2015, then Information and Privacy Commissioner Elizabeth Denham, conducted an investigation pertaining to records retention and disposal practises by the provincial government. ([OIPC Investigation Report](#)). The provincial government retained former Information and Privacy Commissioner, David Loukidelis to respond on behalf of government where he established 27 recommendations. ([Recommendations to the BC Government](#)).

### **Current Direction:**

As per the previous government's commitment to specific recommendations concerning emails, the Deputy Minister has requested that current staff continue to comply with the following:

- *Triple deleting of emails is prohibited.*
- *Ministers and political staff must retain sent emails, keeping in mind the recommendation of former Information and Privacy Commissioner David Loukidelis that "government should retain only that which has value in law or policy." For greater clarity, former Information and Privacy Commissioner Elizabeth Denham noted that "the routine destruction of transitory records is necessary to reduce the volume of government records and the cost of managing records." Sent emails should be a priority for careful management to ensure that records of value are retained.*

As well, the Deputy Minister has requested that *no staff set up their Outlook to have emails automatically deleted.*

### **Records Management Information and upcoming training:**

Please see this link for information on records management: [Records Management](#) . Within the next few weeks, there will be training sessions set up pertaining to information management, email and calendar management and general FOI information.

Please feel free to contact me directly if you have any questions.

Thank you,

Jackie Hendry  
A/Director, Executive Operations  
Office of the Deputy Minister to the Premier  
Desk: 250.387.5894  
Cell: 250.893.7467

**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Tuesday, December 5, 2017 2:34 PM  
**To:** IAO CentralTeam FIN:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** RE: draft response letter OOP-2017-73696

Please proceed with the draft NRR letter.

Thank you,  
Jackie

---

**From:** IAO CentralTeam FIN:EX  
**Sent:** Thursday, November 30, 2017 12:07 PM  
**To:** Hendry, Jackie PREM:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** draft response letter OOP-2017-73696

Hello Jackie,

Please review the attached draft response letter for the applicant, and let me know if we may proceed with the current wording.

Thank you.

**Toyoko Doyle** | FOI Analyst | Information Access Operations | Ministry of Citizens' Services  
**Ph:** 778-698-2376 | **e:** [Toyoko.Doyle@gov.bc.ca](mailto:Toyoko.Doyle@gov.bc.ca) | **m:** PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Wednesday, December 20, 2017 4:06 PM  
**To:** Cavanagh, Judy PREM:EX  
**Subject:** Email/ Records Management Tips

Hi Judy –

There are some really good tips on the website for managing email as well as other types of records. Please see:  
[Records Management Tips](#)

Thanks –  
Jackie



**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Friday, December 1, 2017 10:59 AM  
**To:** Bejcek, Ken FIN:EX  
**Subject:** RE: EMP-2017-72646 - consultation with OoP

Hi Ken – how doin?

---

**From:** Bejcek, Ken FIN:EX  
**Sent:** Friday, December 1, 2017 10:12 AM  
**To:** Elbahir, Cindy FIN:EX  
**Cc:** Hendry, Jackie PREM:EX  
**Subject:** RE: EMP-2017-72646 - consultation with OoP

Ok...

Hi Jackie.

Ken

---

**From:** Elbahir, Cindy FIN:EX  
**Sent:** Friday, December 1, 2017 10:03 AM  
**To:** Bejcek, Ken FIN:EX  
**Cc:** Hendry, Jackie PREM:EX  
**Subject:** RE: EMP-2017-72646 - consultation with OoP

Hi Ken. In future feel free to connect with Jackie Hendry directly about this consult. I've copied her on this email so she can advise as to an eta.

CE

---

**From:** Bejcek, Ken FIN:EX  
**Sent:** Friday, December 1, 2017 10:00 AM  
**To:** Elbahir, Cindy FIN:EX  
**Subject:** RE: EMP-2017-72646 - consultation with OoP

Thanks Cindy ,

I haven't heard anything yet... EMP will want to have this in sign off by early next week. s.13  
s.13

Ken

---

**From:** Elbahir, Cindy FIN:EX  
**Sent:** Thursday, November 30, 2017 12:49 PM  
**To:** Hendry, Jackie PREM:EX

**Cc:** Bejcek, Ken FIN:EX

**Subject:** EMP-2017-72646 - consultation with OoP

Hi Jackie. Ken asked me to check in with you about the above-noted file – I am told the consultation with OoP has been in s.o. for awhile. Do you have an eta on the reply to EMP? Their legislated due date is Dec 13 and they need to get it into s.o. asap. Please reply to all so Ken has the response. Thanks!

CE

## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Friday, December 1, 2017 7:59 AM  
**To:** Nash, Amber PREM:EX  
**Subject:** RE: EMP-2017-72646 Consultation Request.pdf

Thanks so much, Amber. Sorry about that! The FOI team sent the records twice and I didn't realize that Alison had sent them to you for your review already!

Jackie ☺

---

**From:** Nash, Amber PREM:EX  
**Sent:** Thursday, November 30, 2017 5:12 PM  
**To:** Hendry, Jackie PREM:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** RE: EMP-2017-72646 Consultation Request.pdf

Hi Jackie,

I spoke with Alison regarding this one last week. No harms here.

A

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Thursday, November 30, 2017 12:55 PM  
**To:** Nash, Amber PREM:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** EMP-2017-72646 Consultation Request.pdf

Hi Amber,

The Ministry of Energy, Mines and Petroleum Resources are processing a request for:

*Copies of any documents including e-mails texts or Instant messages memos etc held by the Minister and/or their political staff that reference the Site C Dam. (Date Range for Record Search: From 07/18/2017 To 08/02/2017)*

The Ministry are seeking the Office of the Premier's views concerning disclosure on the attached record. Can you please review the record and provide views concerning harms?

If you could reply asap that would be so appreciated!

Thanks so much.

Jackie

**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Friday, December 1, 2017 8:56 AM  
**To:** Wilson, Cherie MCF:EX  
**Subject:** RE: Employee Number required for IM117 Training

Hi Cherie,

You can send it to me, and I will forward it on to the Trainers. They will ensure your number is inputted on the system and your completion of the IM117 training will appear on your MyLearning.

Thanks - Jackie

---

**From:** Wilson, Cherie MCF:EX  
**Sent:** Friday, December 1, 2017 8:54 AM  
**To:** Hendry, Jackie PREM:EX  
**Subject:** RE: Employee Number required for IM117 Training

Hi Jackie,

Just wanted to ask where I need to put my employee number? Is it on a site or do I need to send it to you?

Sincerely,

**Cherie Wilson**  
*Administrative Assistant*  
**The Hon. Katrina Chen**  
Minister of State for Child Care

Main Line: 250-356-5781

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Friday, December 1, 2017 8:13 AM  
**To:** Sanderson, Melissa EMPR:EX; Beale, William AGRI:EX; Wilson, Cherie MCF:EX; White, Emily MCF:EX  
**Subject:** Employee Number required for IM117 Training

Hi,

Your employee number is required to confirm that you attended the mandatory IM117 training. If we are unable to enter your employee number, it may appear that you haven't attended and may be required to take the training again.

Please contact me if you have any questions.

Thanks so much,  
Jackie

## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Tuesday, November 28, 2017 3:13 PM  
**To:** McKnight, Valerie SDPR:EX  
**Subject:** RE: Employee Number required for IM117 Training

Thank you.

---

**From:** McKnight, Valerie SDPR:EX  
**Sent:** Tuesday, November 28, 2017 3:13 PM  
**To:** Hendry, Jackie PREM:EX  
**Subject:** RE: Employee Number required for IM117 Training

Hello,

s.22

My employee ID is

Thank you,  
Valerie

**Valerie McKnight**  
*Administrative Coordinator to the  
Honourable Shane Simpson,  
Minister of Social Development and Poverty Reduction  
Phone: (250) 387-1423 Fax: (250) 356-7292*

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Tuesday, November 28, 2017 8:56 AM  
**To:** Sanderson, Melissa EMPR:EX; Beale, William AGRI:EX; Schell, Kaitlin EDUC:EX; Cox, Michael AEST:EX; Addo, Wolfgang AG:EX; Fleurant, Kathleen CITZ:EX; Sanders, Trent CITZ:EX; Maloney, Katie JTT:EX; Wilson, Chelsea WCB:EX; Duncan, Kate JTT:EX; Grant, Lisa MAH:EX; Jackson, Lindsey B TRAN:EX; Perry, Alisma, TRAN:EX; Chapotelle, Jacqueline TRAN:EX; Dunn, Noreen TAC:EX; Holding, Marina TAC:EX; McKnight, Valerie SDPR:EX; Hunt, Charlotte PSSG:EX; Purdy, Sandra FLNR:EX; Johnstone, Susan LBR:EX; White, Emily MCF:EX; van Baarsen, Amanda HLTH:EX  
**Subject:** Employee Number required for IM117 Training

Hello,

I need your employee number for the IM117 Training session that you attended on November 16, 2017. This will ensure you receive credit for taking this mandatory training. Please send back to me only, do not "reply all".

Please contact me if you have any questions.

Thank you,

Jackie Hendry  
Director, Executive Operations  
Office of the Deputy Minister to the Premier  
Desk: 250.387.5894

Cell: 250.893.7467

## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Tuesday, November 28, 2017 2:55 PM  
**To:** Maloney, Katie JTT:EX  
**Subject:** RE: Employee Number required for IM117 Training

Thank you.

---

**From:** Maloney, Katie JTT:EX  
**Sent:** Tuesday, November 28, 2017 2:47 PM  
**To:** Hendry, Jackie PREM:EX  
**Subject:** RE: Employee Number required for IM117 Training

Good Afternoon Jackie,

This is Katie Maloney from the minister of Jobs, Trade and Technology' office. My employee number is s.22

Thank you,

Katie

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Tuesday, November 28, 2017 8:56 AM  
**To:** Sanderson, Melissa EMPR:EX; Beale, William AGRI:EX; Schell, Kaitlin EDUC:EX; Cox, Michael AEST:EX; Addo, Wolfgang AG:EX; Fleurant, Kathleen CITZ:EX; Sanders, Trent CITZ:EX; Maloney, Katie JTT:EX; Wilson, Chelsea WCB:EX; Duncan, Kate JTT:EX; Grant, Lisa MAH:EX; Jackson, Lindsey B TRAN:EX; Perry, Alisma, TRAN:EX; Chapotelle, Jacqueline TRAN:EX; Dunn, Noreen TAC:EX; Holding, Marina TAC:EX; McKnight, Valerie SDPR:EX; Hunt, Charlotte PSSG:EX; Purdy, Sandra FLNR:EX; Johnstone, Susan LBR:EX; White, Emily MCF:EX; van Baarsen, Amanda HLTH:EX  
**Subject:** Employee Number required for IM117 Training

Hello,

I need your employee number for the IM117 Training session that you attended on November 16, 2017. This will ensure you receive credit for taking this mandatory training. Please send back to me only, do not "reply all".

Please contact me if you have any questions.

Thank you,

Jackie Hendry  
Director, Executive Operations  
Office of the Deputy Minister to the Premier  
Desk: 250.387.5894  
Cell: 250.893.7467

## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Friday, December 15, 2017 3:54 PM  
**To:** McCowan, Dwayne CITZ:EX; Wensink, Alison PREM:EX  
**Cc:** McCartney, Angela PREM:EX; Kane, Meghan M CITZ:EX; Sanderson, Kristen CITZ:EX  
**Subject:** RE: Files coming Due

Thanks, Dwayne.

---

**From:** McCowan, Dwayne CITZ:EX  
**Sent:** Friday, December 15, 2017 1:54 PM  
**To:** Hendry, Jackie PREM:EX; Wensink, Alison PREM:EX  
**Cc:** McCartney, Angela PREM:EX; Kane, Meghan M CITZ:EX; Sanderson, Kristen CITZ:EX  
**Subject:** Files coming Due

Good Afternoon Jackie,

Please see the attached document that shows files that are coming due over the holidays. The files with the yellow highlights are action items for OOP and the rest are action items for IAO. Please let me know if you have any questions.

Warm Regards,

Dwayne McCowan Team Lead S. 12 Advisor  
MA BEd CIAPP-P | Privacy Analyst | Information Access Operations | Shared Services BC  
250 387-0235 | [Dwayne.McCowan@gov.bc.ca](mailto:Dwayne.McCowan@gov.bc.ca) | PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1



## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Monday, December 4, 2017 9:57 AM  
**To:** Clark, Layne PREM:EX; Van Meer-Mass, Kate PREM:EX  
**Subject:** FW: Fire alarm annual testing

Good Morning,

Please share the email below with staff and please forward to the Minister's offices.

Thank you,  
Jackie

---

**From:** Dhanota, Surjit [mailto:Surjit.Dhanota@leg.bc.ca]  
**Sent:** Monday, December 4, 2017 9:45 AM  
**To:** Bowen, Bev LASS:EX; Dixon, Kevin LASS:EX; Carson, Primrose LASS:EX; Pink, Linda COI:EX; Fletcher, Gary LASS:EX; Simmonds, Tyrone LASS:EX; Kristina Verruyt (kristina.verruyt@sjrb.ca); Vickstrom, Brian LASS:EX; Privett, Don PREM:EX; Mulloy, Eleanor FIN:EX  
**Cc:** Security, Legislative E LASS:EX; Huck, Ron LASS:EX; Brown, Graeme W LASS:EX; Sutherland, Robert LASS:EX; Schneider, Ellice LASS:EX; Aitken, Karen LASS:EX; Hendry, Jackie PREM:EX; Lenz, Gary LASS:EX; Woodward, Hilary LASS:EX; Ryan-Lloyd, Kate LASS:EX; Horvath, Jennifer LASS:EX; Sogomonian, Artour LASS:EX; Pilatzke, Rodney LASS:EX; Newton, Christine LASS:EX; Ennis, Randall LASS:EX; James, Craig H LASS:EX  
**Subject:** Fire alarm annual testing

Good morning,

Please be advised that this week (Dec 4th to Dec 10th) we are performing the annual fire alarm inspection. Barry and Sue from Troy Life & Fire Safety will be going through office spaces and common areas to inspect the heat/smoke sensors.

On Saturday December 9th they will perform the fire bell test. This test requires 30 to 60 minutes of continuous fire bell ringing in all buildings. This ringing will be very disruptive and is the reason we are performing this task on the weekend when the building is empty. Please share this information with staff in case anyone decides to come in on the weekend.

Thank you for your understanding while we complete this important life safety work. If you have any concerns, please contact me or call the LFS office at 250-952-8135.

Regards  
Surjit S Dhanota  
Operation Manager  
250-952-8136

## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Friday, December 22, 2017 10:40 AM  
**To:** IAO Resource Team CITZ:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** FW: FOI Consultation EMP-2017-72606 - OOP - DMO Records; Executive S/O Due: November 24, 2017  
**Attachments:** Consult - OOP - DMO recs - EMP-2017-72606.pdf; OOP harms advice - MO recs - EMP-2017-72606.pdf

Hello –

Please see Angela's comments below as well the comments on the records. Please contact if you have any questions.

Thank you,  
Jackie

---

**From:** McCartney, Angela PREM:EX  
**Sent:** Wednesday, November 22, 2017 10:10 AM  
**To:** Wensink, Alison PREM:EX; Hendry, Jackie PREM:EX  
**Subject:** RE: FOI Consultation EMP-2017-72606 - OOP - DMO Records; Executive S/O Due: November 24, 2017

Hi Jackie & Alison,  
I reviewed the DMO package of consultation records with Charlotte and have marked harms on the attached. Although there was only the one email thread authored by Cab Ops on pg 45, s.13

s.13

I note there is some duplication in the MO records that were provided separately, s.13  
s.13

Please let me know if you have any questions.

Thanks,  
Angela

---

**From:** Wensink, Alison PREM:EX  
**Sent:** Thursday, November 16, 2017 11:44 AM  
**To:** McCartney, Angela PREM:EX  
**Subject:** FW: FOI Consultation EMP-2017-72606 - OOP - DMO Records; Executive S/O Due: November 24, 2017

Hi Angela,

For this consult – I've gone through the records and the only OOP email is from Elizabeth MacMillan on page 45. Jackie suggested I send this over to you to get her views on disclosure.

Thanks so much!

Alison

---

**From:** McCartney, Angela PREM:EX  
**Sent:** Friday, November 10, 2017 3:35 PM  
**To:** Wensink, Alison PREM:EX  
**Cc:** Shiplack, Eric FIN:EX  
**Subject:** FW: FOI Consultation EMP-2017-72606 - OOP - DMO Records; Executive S/O Due: November 24, 2017

Hi Alison – fyi for you too.

Thanks,  
Angela

---

**From:** IAO Resource Team SSBC:EX  
**Sent:** Friday, November 10, 2017 3:24 PM  
**To:** McCartney, Angela PREM:EX; Hendry, Jackie PREM:EX  
**Subject:** FOI Consultation EMP-2017-72606 - OOP - DMO Records; Executive S/O Due: November 24, 2017

Hello Office of the Premier,

The Ministry of Energy, Mines & Petroleum Resources received this FOI request from an interest Group:

*All material including memos, briefing notes and emails regarding the Site C review prepared for the Minister since her swearing-in, including emails, texts or other messages to/from the Minister on the subject of Site C but excluding material in the Minister's briefing book. (Date Range for Record Search: From 07/15/2017 To 08/01/2017)*

They identified the attached document(s) as responsive records and wish to get your views on disclosure. If you need help determining harms, please see the attached harms assessment or contact me directly.

Your program area's response is due November 17, 2017.

Your executive sign off response is due November 24, 2017.

If you are not able to respond by this date, we are required to continue processing this file without your recommendations.

\*Harms and sign-off can be combined to expedite the process. There may be some slight overlap in records between Public Bodies, however multiple consults have been initiated. You may provide us with a marked copy in response, with recommended severing and/or comments on the records.

\*\*The overall file is due mid-Nov, however OIPC extensions are being proactively sought.

---

**1. Ministry Program Harms Assessment:**

*Please indicate which applies:*

1. *There are no harms in these records. They can be released in full.*
2. *There are harms in releasing all of these records. They should be withheld in their entirety.*
3. *There are harms in portions of the records. Please give details so that IAO can apply the appropriate sections of FOIPPA. Please feel free to write directly on the attached records and send back to IAO. If you are unsure of why it is harmful please call the IAO to discuss the appropriate severing.*

Program Area Approval Authority:

*Name, Title, Program*

---

## **2. IAO's review of harms assessment and recommendations on release**

Comments/Recommendations:

*IAO will assess the program area's harms and recommend full release, withhold in its entirety or partial release.*

---

## **3. Ministry Executive approval for release**

Comments/Recommendations:

*Please indicate which applies:*

1. *Approved for release with no changes.*
2. *Approved for release with the following changes... (insert changes).*
3. *Not approved for release and why.*

Ministry Executive (Delegated Signoff):

*Name, Title*

---

Note that all general FOI request records that are released to an applicant should be published on the Open Information website unless the exemption criteria apply. The exemption criteria can be found on page 11 of the [Open Information and Open Data Policy](#). Consultations from outside provincial public bodies are not published on the Open Information website.

### **Exercise of Discretion:**

The *Freedom of Information and Protection of Privacy Act* (the Act) contains both mandatory and discretionary exceptions to disclosure. Sections 13 to 20 are the discretionary exceptions. Where Information Access Operations (IAO) has advised the head that a discretionary exception may apply, it is important that the head consider the possibility of releasing the information despite the fact that an exception may apply.

### **Factors relevant to the exercise of discretion include:**

- the general purposes of the legislation: public bodies should make information available to the public; individuals should have access to personal information about themselves;
- the wording of the discretionary exception and the interests which the section attempts to balance;
- whether the individual's request could be satisfied by severing the record and by providing the applicant with as much information as is reasonably practicable;
- the historical practice of the public body with respect to the release of similar types of documents;
- the nature of the record and the extent to which the document is significant and/or sensitive to the public body;
- whether the disclosure of the information will increase public confidence in the operation of the public body;
- the age of the record;
- whether there is a sympathetic or compelling need to release materials;
- whether previous orders of the Commissioner have ruled that similar types of records or information should or should not be subject to disclosure; and

- when the policy advice exception is claimed, whether the decision to which the advice or recommendations relates has already been made.

Thank you,

Eric Shiplack, CIAPP-C, BCom, MCPM | FOI Specialist, Resource Team | Information Access Operations | Ministry of Citizens' Services

*Ph:* 250.356.9155 | *e:* [Eric.Shiplack@gov.bc.ca](mailto:Eric.Shiplack@gov.bc.ca) | *m:* PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1



INFORMATION  
ACCESS OPERATIONS  
A BRANCH of SHARED SERVICES BC

Page 066 to/à Page 068

Withheld pursuant to/removed as

s.14

## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Friday, December 22, 2017 8:45 AM  
**To:** Henry, David A FIN:EX  
**Subject:** RE: For Review and Input - Meeting with Shelley Canitz and Judy Cavanagh

Have a wonderful Christmas! Enjoy the break.

~Jackie

---

**From:** Henry, David A FIN:EX  
**Sent:** Friday, December 22, 2017 7:49 AM  
**To:** McLean, Gordon FIN:EX; Hendry, Jackie PREM:EX; Akam, Shelly L FIN:EX  
**Subject:** RE: For Review and Input - Meeting with Shelley Canitz and Judy Cavanagh

Looks very good to me Gordon. Superb idea..

One additional ongoing support:

- Premier Office & MO international missions (setup & support)

Note: s.22 January 15<sup>th</sup>.

Have a Merry Christmas and holiday time with friends & loved ones!

David

---

**From:** McLean, Gordon FIN:EX  
**Sent:** Friday, December 22, 2017 7:41 AM  
**To:** Hendry, Jackie PREM:EX; Akam, Shelly L FIN:EX; Henry, David A FIN:EX  
**Subject:** For Review and Input - Meeting with Shelley Canitz and Judy Cavanagh

Good morning,

Before I/we approach Shelley and Judy I would like your review and input on the attached Agenda. My thought is to have everyone provide an overview on who we are, what areas we have responsibility for and who to contact when. Ideally, when we end up with an unknown, who should be called first to ensure that we can get the right people on board to resolve any issues.

I can be convinced to approach this differently.

Thank you!

Gordon

**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Friday, December 8, 2017 1:29 PM  
**To:** Coates, Brianna FIN:EX  
**Cc:** Robertson, Glenda J IGRS:EX; Brubacher, Kelly IGRS:EX; Maranda, Pierrette IGRS:EX  
**Subject:** FW: FOR YOUR APPROVAL: Sign Off OOP-2017-72393 - DUE DEC 8  
**Attachments:** OOP-2017-72393 annotated.pdf

Good morning, Brianna,

I have reviewed the package again as per Pierrette's recommendations, and the pages that you wanted Exec/DMO views. Please see below:  
s.13

Give me a call when you're back in the office.  
Thank you,  
Jackie

---

**From:** Maranda, Pierrette IGRS:EX  
**Sent:** Thursday, December 7, 2017 3:53 PM  
**To:** Robertson, Glenda J IGRS:EX; Hendry, Jackie PREM:EX  
**Cc:** Brubacher, Kelly IGRS:EX  
**Subject:** RE: FOR YOUR APPROVAL: Sign Off OOP-2017-72393 - DUE DEC 8

Please note:

I agree with everything, except:

- a) There is a mistake in the page numbers: Please see the page number below in red.

s.13

---

**From:** Robertson, Glenda J IGRS:EX  
**Sent:** Thursday, December 7, 2017 3:05 PM  
**To:** Maranda, Pierrette IGRS:EX; Hendry, Jackie PREM:EX  
**Cc:** Brubacher, Kelly IGRS:EX  
**Subject:** FW: FOR YOUR APPROVAL: Sign Off OOP-2017-72393 - DUE DEC 8



Hi Pierrette

IAO has replied to the revisions on 72393 with some answers and questions and has referred it to Jackie Hendry in PO. Perhaps you and Jackie would like to discuss.

Her number is 250-387-5894

---

**From:** IAO CentralTeam FIN:EX

**Sent:** Thursday, December 7, 2017 2:47 PM

**To:** Robertson, Glenda J IGRS:EX; Hendry, Jackie PREM:EX

**Cc:** Brubacher, Kelly IGRS:EX; Wensink, Alison PREM:EX

**Subject:** RE: FOR YOUR APPROVAL: Sign Off OOP-2017-72393 - DUE DEC 8

Hi Glenda and Jackie,

s.13

Thank you!

**Brianna Coates** | FOI Senior Analyst, Central Agency FOI Team | Information Access Operations  
*Ph:* 778 698-2674 | *e:* [Brianna.Coates@gov.bc.ca](mailto:Brianna.Coates@gov.bc.ca) | *m:* PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

---

**From:** Robertson, Glenda J IGRS:EX  
**Sent:** Thursday, December 7, 2017 12:14 PM  
**To:** Coates, Brianna FIN:EX  
**Cc:** Brubacher, Kelly IGRS:EX  
**Subject:** FW: FOR YOUR APPROVAL: Sign Off OOP-2017-72393 - DUE DEC 8  
**Importance:** High

Hi, Brianna

Pierrette reviewed the entire document and found some harms. Can you please revise and resend for signature? Thanks  
Glenda

---

**From:** Maranda, Pierrette IGRS:EX  
**Sent:** Thursday, December 7, 2017 12:03 PM  
**To:** Robertson, Glenda J IGRS:EX  
**Cc:** Brubacher, Kelly IGRS:EX  
**Subject:** FW: FOR YOUR APPROVAL: Sign Off OOP-2017-72393 - DUE DEC 8  
**Importance:** High

Glenda:

This needs to go back to the FOI analyst. I added sections to be severed. Can the FOI analyst look at it today.

Pierrette

---

**From:** IGRS FOI IGRS:EX  
**Sent:** Monday, December 4, 2017 10:08 AM  
**To:** Maranda, Pierrette IGRS:EX  
**Subject:** FOR YOUR APPROVAL: Sign Off OOP-2017-72393 - DUE DEC 8

Hi Pierrette,

Just a reminder this is due on Friday.

Thank you,

Kelly

---

**From:** Brubacher, Kelly IGRS:EX On Behalf Of IGRS FOI IGRS:EX  
**Sent:** Friday, December 1, 2017 9:20 AM  
**To:** Maranda, Pierrette IGRS:EX  
**Subject:** FOR YOUR APPROVAL: Sign Off OOP-2017-72393 - DUE DEC 8

Hi Pierrette,

This FOI request requires your signoff approval, before going to Okenge and Don. It is due to IAO on December 8.

Thank you,

**Kelly Brubacher**

Executive Coordinator|Intergovernmental Relations Secretariat|Office of the Premier|Government of British Columbia|Canada  
Office: 250.387.0752  
Cell: 250.507.6658  
Fax: 250.387.1920  
Email: [Kelly.Brubacher@gov.bc.ca](mailto:Kelly.Brubacher@gov.bc.ca)

**From:** Coates, Brianna [<mailto:IAOCentralTeam@gov.bc.ca>]  
**Sent:** Thursday, November 30, 2017 9:17 AM  
**To:** Hendry, Jackie PREM:EX; IGRS FOI IGRS:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** Sign Off OOP-2017-72393

Please see attached sign off package for public body approval.

Sign off due: December 8, 2017

Legislated due date of file: December 14, 2017

Thank you,

Brianna Coates, FOI Analyst  
Central Agency Team  
Information Access Operations

## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Tuesday, December 12, 2017 9:25 AM  
**To:** Meggs, Geoff PREM:EX; Wong, Tamarra PREM:EX; McConnell, Sheena PREM:EX; Aaron, Sage PREM:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** FW: GCPE-2017-73275 Consultation with OOP  
**Attachments:** OOP Consultation GCP-2017-73275.pdf

Good morning,

If I could please receive your views concerning disclosure on the emails you authored as soon as possible, that would be very appreciated.

Thank you,  
Jackie

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Tuesday, November 28, 2017 12:02 PM  
**To:** Meggs, Geoff PREM:EX; McConnell, Sheena PREM:EX; Aaron, Sage PREM:EX; Clark, Layne PREM:EX  
**Cc:** Wong, Tamarra PREM:EX; Wensink, Alison PREM:EX  
**Subject:** GCPE-2017-73275 Consultation with OOP

Hi All,

Please take a look at the attached records. These are records found responsive by GCPE for an FOI request they're processing for: *All email, text messages, blackberry message, slack message, whatsapp messages, excluding attachments, sent or received by Matt Hannah. Limit email search to inbox and sent folders. (Date Range for Record Search: From 10/01/2017 To 10/06/2017)*

GCPE is seeking Office of the Premier's views concerning disclosure. Specifically if you could give your views concerning the emails you authored. See below:

- Emails Geoff authored are on pages 2, 9 and 13.
- Email Sheena authored is on page 2.
- Emails Sage authored are on pages 6, 9, 13 and 15
- Emails Layne authored are on pages 3, 4, 5 and 12.

Please contact me if you have any questions.

Thanks so much.

Jackie

## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Monday, December 4, 2017 11:32 AM  
**To:** Clark, Layne PREM:EX  
**Subject:** RE: GCPE-2017-73275 Consultation with OOP

Thanks! ☺

---

**From:** Clark, Layne PREM:EX  
**Sent:** Monday, December 4, 2017 11:26 AM  
**To:** Hendry, Jackie PREM:EX  
**Subject:** RE: GCPE-2017-73275 Consultation with OOP

No issue on the e-mails from me.

Thanks!

Layne

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Tuesday, November 28, 2017 12:02 PM  
**To:** Meggs, Geoff PREM:EX; McConnell, Sheena PREM:EX; Aaron, Sage PREM:EX; Clark, Layne PREM:EX  
**Cc:** Wong, Tamarra PREM:EX; Wensink, Alison PREM:EX  
**Subject:** GCPE-2017-73275 Consultation with OOP

Hi All,

Please take a look at the attached records. These are records found responsive by GCPE for an FOI request they're processing for: *All email, text messages, blackberry message, slack message, whatsapp messages, excluding attachments, sent or received by Matt Hannah. Limit email search to inbox and sent folders. (Date Range for Record Search: From 10/01/2017 To 10/06/2017)*

GCPE is seeking Office of the Premier's views concerning disclosure. Specifically if you could give your views concerning the emails you authored. See below:

- Emails Geoff authored are on pages 2, 9 and 13.
- Email Sheena authored is on page 2.
- Emails Sage authored are on pages 6, 9, 13 and 15
- Emails Layne authored are on pages 3, 4, 5 and 12.

Please contact me if you have any questions.

Thanks so much.

Jackie

**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Friday, December 15, 2017 12:10 PM  
**To:** Oreck, Mira PREM:EX  
**Subject:** RE: GCPE-2017-73278 Consultation with OOP

Thanks so much.

J

---

**From:** Oreck, Mira PREM:EX  
**Sent:** Tuesday, December 12, 2017 2:35 PM  
**To:** Hendry, Jackie PREM:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** RE: GCPE-2017-73278 Consultation with OOP

Hi Jackie –

Reviewed and no issues on my end.

Thank you,  
Mira

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Tuesday, December 12, 2017 9:35 AM  
**To:** Oreck, Mira PREM:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** FW: GCPE-2017-73278 Consultation with OOP

Hello Mira,

If I could please receive your views concerning disclosure of the emails you authored as soon as possible, that would be very appreciated.

Thank you,  
Jackie

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Tuesday, November 28, 2017 12:05 PM  
**To:** Oreck, Mira PREM:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** GCPE-2017-73278 Consultation with OOP

Hi Mira,

Please take a look at the attached records. These are records found responsive by GCPE for an FOI request they're processing for: *All email, text messages, blackberry message, slack message, whatsapp messages, excluding attachments, sent or received by Alex MacDonald. Limit email search to inbox and sent folders. (Date Range for Record Search: From 10/01/2017 To 10/06/2017)*

GCPE is seeking Office of the Premier's views concerning disclosure. Specifically if you could give your views concerning the emails you authored on pages 1, 2 and 7.

Please connect with me if you have any questions.

Thanks so much,

Jackie

## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Friday, December 15, 2017 12:13 PM  
**To:** McConnell, Sheena PREM:EX  
**Subject:** RE: GCPE-2017-73279 Consultation with OOP

Thank you!  
J

---

**From:** McConnell, Sheena PREM:EX  
**Sent:** Wednesday, December 13, 2017 12:35 PM  
**To:** Hendry, Jackie PREM:EX  
**Subject:** RE: GCPE-2017-73279 Consultation with OOP

Im fine with this one too!

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Tuesday, December 12, 2017 9:32 AM  
**To:** McConnell, Sheena PREM:EX; Aaron, Sage PREM:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** FW: GCPE-2017-73279 Consultation with OOP

Good morning,

If I could please receive your views concerning the disclosure of the emails you authored as soon as possible, that would be very appreciated.

Thank you,  
Jackie

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Tuesday, November 28, 2017 12:06 PM  
**To:** McConnell, Sheena PREM:EX; Aaron, Sage PREM:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** GCPE-2017-73279 Consultation with OOP

Hi Sheena and Sage,

Please take a look at the attached records. These are records found responsive by GCPE for an FOI request they're processing for: *All email, text messages, blackberry message, slack message, whatsapp messages, excluding attachments, sent or received by Aileen Machell. Limit email search to inbox and sent folders. (Date Range for Record Search: From 10/01/2017 To 10/06/2017)*

GCPE is seeking Office of the Premier's views concerning disclosure. Specifically if you could give your views concerning the emails you authored. See below:

- Email authored by Sheena on page 1
- Emails authored by Sage on pages 1, 3, and 4.



Please contact me if you have any questions.

Thank you very much.

Jackie

**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Wednesday, December 20, 2017 10:12 AM  
**To:** Aaron, Sage PREM:EX  
**Subject:** RE: got your message

oh darn, I have another meeting at 1:30. Is it possible to chat any time after 2:00?

---

**From:** Aaron, Sage PREM:EX  
**Sent:** Wednesday, December 20, 2017 9:28 AM  
**To:** Hendry, Jackie PREM:EX  
**Subject:** got your message

May I call at 130 today?

**Sage Aaron, Communications Director**  
Office of the Premier | Government of BC  
501 Belleville St, Victoria, BC V8V 2L8 | 778-678-0832

Page 081

Withheld pursuant to/removed as

s.22

**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Monday, December 4, 2017 4:30 PM  
**To:** Elbahir, Cindy FIN:EX  
**Subject:** HTH files

s.13

**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Tuesday, December 5, 2017 4:13 PM  
**To:** Brubacher, Kelly IGRS:EX  
**Subject:** RE: IGRS Employee Attendance Report

Thanks Kelly ☺

---

**From:** Brubacher, Kelly IGRS:EX  
**Sent:** Tuesday, December 5, 2017 3:49 PM  
**To:** Hendry, Jackie PREM:EX  
**Subject:** RE: IGRS Employee Attendance Report

Hi Jackie,

The review is complete. Two employees have contacted MyHR with changes – s.22

Thank you,

Kelly

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Wednesday, November 22, 2017 12:42 PM  
**To:** Brubacher, Kelly IGRS:EX  
**Subject:** IGRS Employee Attendance Report

Hi Kelly,

Please see attached the Employee Attendance Report for IGRS. Please have staff review the report for accuracy. If all looks accurate, no further action is required. If there is an error, it is the responsibility of the employee to contact MyHR to have the error corrected. Please let me know when the review is complete.

Thanks so much,

Jackie

**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Friday, December 15, 2017 8:28 AM  
**To:** Reed, Matt CITZ:EX  
**Subject:** RE: IM117 for OOP staff

Hi Matt – this group is all OOP. See you this afternoon.

---

**From:** Reed, Matt CITZ:EX  
**Sent:** Thursday, December 14, 2017 3:30 PM  
**To:** Hendry, Jackie PREM:EX  
**Subject:** RE: IM117 for OOP staff

Hi Jackie,

One more question – where is this group coming from? Are they all from OOP, or are there also some from the Ministers' Offices joining as well?

Thanks,  
-m

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Thursday, December 14, 2017 3:14 PM  
**To:** Reed, Matt CITZ:EX  
**Subject:** Re: IM117 for OOP staff

Hi Matt-

There will be 4 tuning in from Vancouver and we will have 19 in Chambers (Alison and I will also be attending for possible questions).

Cindy Elbahir and Meghan Kane from IAO will also be there.

Thanks-

Jackie

Sent from my iPhone

On Dec 14, 2017, at 3:04 PM, Reed, Matt CITZ:EX <[Matt.Reed@gov.bc.ca](mailto:Matt.Reed@gov.bc.ca)> wrote:

Hi Jackie,

Do you have a sense of the numbers that will be at tomorrow's session?

Thanks,

-m

**Matt Reed**

Senior Director, Strategic Privacy and Training  
Privacy, Compliance and Training Branch,  
250 514-8870

**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Friday, December 8, 2017 1:31 PM  
**To:** Begley, Rhianna FIN:EX; Reed, Matt FIN:EX  
**Cc:** Arslan, Alan FIN:EX  
**Subject:** RE: IM117 Training

Thanks, Rhianna.

Jackie

---

**From:** Begley, Rhianna FIN:EX  
**Sent:** Friday, December 8, 2017 1:10 PM  
**To:** Hendry, Jackie PREM:EX; Reed, Matt FIN:EX  
**Cc:** Arslan, Alan FIN:EX  
**Subject:** RE: IM117 Training

Hey Jackie,

I can confirm that Cindy and/or Meghan from here team will join Matt (or myself) during this training session so that we have IAO staff on hand for FOI questions.

Thank you,  
Rhianna

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Friday, December 8, 2017 8:59 AM  
**To:** Reed, Matt FIN:EX  
**Cc:** Arslan, Alan FIN:EX; Begley, Rhianna FIN:EX  
**Subject:** RE: IM117 Training

Hi Matt,

I have sent you and Rhianna a meeting invite for the training we have scheduled for December 15 from 1:00 – 2:30 in Chambers. Again, apologies. I was certain we had firmed up those plans.

I have mentioned to Cindy Elbahir that I would like either Cindy, and/ or one of her Team Leads to attend the training as well. I know we only have the standard 1.5 hour session, but I think there will be quite a few questions concerning FOI. I thought it would be a good opportunity while we have their attention to touch on some of the more key FOI points.

I'll let you know numbers closer to the date.

Thank you,  
Jackie

---

**From:** Reed, Matt FIN:EX  
**Sent:** Thursday, December 7, 2017 6:21 PM  
**To:** Hendry, Jackie PREM:EX



Cc: Arslan, Alan FIN:EX; Begley, Rhianna FIN:EX

Subject: Re: IM117 Training

Hi Jackie,

I don't have a confirmation yet for Dec 15th. I'm currently holding my whole afternoon. Can you send a meeting invite with the details for this one please.

We had only planned to provide the standard 1.5 hour session, which includes FOI. If you would like there to be more FOI content, we can accommodate that, but it would likely require more time.

s.22 so please connect with Rhianna if we need to do anything non-standard. Regardless of what kind of session we do, we can invite someone from IAO's central team to provide more detailed responses, if need be.

Rhianna, can you connect with Chad or Brad to get someone available please?

Thanks,  
-m

Sent from my phone

On Dec 5, 2017, at 4:18 PM, Hendry, Jackie PREM:EX <[Jackie.Hendry@gov.bc.ca](mailto:Jackie.Hendry@gov.bc.ca)> wrote:

Hi Matt and Alan,

Further to the training for OOP on Dec 15<sup>th</sup>. Have you discussed with IAO getting someone from Central Team to also attend. I would like to include FOI information to the group as well. Please contact me to discuss further.

Thank you,  
Jackie

## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Thursday, December 21, 2017 4:25 PM  
**To:** Cavanagh, Judy PREM:EX  
**Subject:** RE: Just checking

Hi Judy –

I'm going to review all of this with Don when we're all back in January. As stated in that email that I forwarded to you (originally sent mid-September) Don did want to maintain the policy that had been implemented from the previous administration. That said, for political staff to not delete sent items, and for all staff to not "double delete". s.13

Once Don has had a chance to review, I will send out another note to inform staff.

Thanks –  
Jackie

---

**From:** Cavanagh, Judy PREM:EX  
**Sent:** Thursday, December 21, 2017 3:42 PM  
**To:** Hendry, Jackie PREM:EX  
**Subject:** Just checking

Hi Jackie,

When I delete a message from my Inbox or Sent box, I'm then able to also empty the Delete folder at some time. Is that correct?

Judy

**Judy Cavanagh** | Executive Director, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
**P:** 604-775-1600 | **E:** [judy.cavanagh@gov.bc.ca](mailto:judy.cavanagh@gov.bc.ca)

Page 089 to/à Page 092

Withheld pursuant to/removed as

s.14

Page 093 to/à Page 095

Withheld pursuant to/removed as

s.22

**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Friday, December 15, 2017 3:53 PM  
**To:** Gillies, Jessica FIN:EX  
**Subject:** FW: MO Archive access for Katie Grieve

Hi Jessica – it's done already! Please see below. If you have any questions, let me know.

---

**From:** Tsang, Robin FIN:EX  
**Sent:** Friday, December 15, 2017 3:07 PM  
**To:** Hendry, Jackie PREM:EX  
**Subject:** Re: MO Archive access for Katie Grieve

Hi Jackie:

The iStores has been completed. Katie should copy the required file from the link below to her machine to do the search and then delete afterwards.

[\sfp.idir.bcgovS168S68057FIN](#)

Thanks!

Thanks,  
Robin

----- Original message -----

**From:** "Hendry, Jackie PREM:EX" <[Jackie.Hendry@gov.bc.ca](mailto:Jackie.Hendry@gov.bc.ca)>  
**Date:** 2017-12-15 12:46 PM (GMT-08:00)  
**To:** PREM Tech <[PREM.Tech@gov.bc.ca](mailto:PREM.Tech@gov.bc.ca)>  
**Subject:** FW: MO Archive access for Katie Grieve

Hello,

Please provide access for Katie Grieve. IDIR: KAGRIEVE

If this request could be expedited, that would be very appreciated.

Thank you,

Jackie

---

**From:** MO Archive PREM:EX  
**Sent:** Friday, December 15, 2017 12:33 PM  
**To:** Hendry, Jackie PREM:EX  
**Subject:** FW: MO Archive access for Katie Grieve

---

**From:** Gillies, Jessica FIN:EX  
**Sent:** Monday, December 11, 2017 1:46 PM  
**To:** MO Archive PREM:EX  
**Subject:** FW: MO Archive access for Katie Grieve

Hello,

I'm sorry to follow up so soon after sending in the request, but I'm wondering if you can provide an ETA for when this might be completed? I have an FOI request that I'm hoping to have Katie help search for this week.

Thank you!

Jessica Gillies  
Manager, FOI & Correspondence Unit | Ministry of Finance  
[FIN FOI SharePoint site](#)  
phone 778 698-9365

*This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error **please notify the sender immediately**. Any unauthorized copying, disclosure or distribution of the e-mail or the information it contains is strictly forbidden.*

---

**From:** Gillies, Jessica FIN:EX  
**Sent:** Wednesday, December 6, 2017 9:33 AM  
**To:** MO Archive PREM:EX  
**Cc:** Michell, Jennifer FIN:EX  
**Subject:** MO Archive access for Katie Grieve


Good morning,

Could you please grant MO Archive access to Katie Grieve? She is the FOI Analyst in the FIN DMO, and she requires access to perform FOI searches.

We need her to start searching ASAP so if it's possible to process this request on an urgent basis, that would be appreciated.

Thank you,

Jessica Gillies  
Manager, FOI & Correspondence Unit  
FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance  
[FIN FOI SharePoint site](#)  
phone 778 698-9365 | email [Jessica.Gillies@gov.bc.ca](mailto:Jessica.Gillies@gov.bc.ca)

 Please consider the environment before printing this email | **VISION: Trusted financial and economic leadership for a prosperous province**  
*This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error **please notify the sender immediately**. Any unauthorized copying, disclosure or distribution of the e-mail or the information it contains is strictly forbidden.*

## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Friday, December 15, 2017 3:36 PM  
**To:** Gillies, Jessica FIN:EX  
**Subject:** RE: MO Archive access for Katie Grieve

Thank you! I have requested this be done ASAP. I'll let you know once all completed.

Thanks –

Jackie

---

**From:** Gillies, Jessica FIN:EX  
**Sent:** Friday, December 15, 2017 12:36 PM  
**To:** Hendry, Jackie PREM:EX  
**Subject:** RE: MO Archive access for Katie Grieve

Hi Jackie,

Her IDIR is KAGRIEVE. Sorry for not including that initially!

Jessica Gillies  
Manager, FOI & Correspondence Unit | Ministry of Finance  
[FIN FOI SharePoint site](#)  
phone 778 698-9365

*This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender immediately. Any unauthorized copying, disclosure or distribution of the e-mail or the information it contains is strictly forbidden.*

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Friday, December 15, 2017 12:35 PM  
**To:** Gillies, Jessica FIN:EX  
**Subject:** FW: MO Archive access for Katie Grieve

Hi Jessica –

Sorry for the delay on this! Can I please get Katie's IDIR?

Thank you,

Jackie

---

**From:** MO Archive PREM:EX  
**Sent:** Friday, December 15, 2017 12:33 PM

To: Hendry, Jackie PREM:EX  
Subject: FW: MO Archive access for Katie Grieve

---

From: Gillies, Jessica FIN:EX  
Sent: Monday, December 11, 2017 1:46 PM  
To: MO Archive PREM:EX  
Subject: FW: MO Archive access for Katie Grieve

Hello,

I'm sorry to follow up so soon after sending in the request, but I'm wondering if you can provide an ETA for when this might be completed? I have an FOI request that I'm hoping to have Katie help search for this week.

Thank you!

Jessica Gillies  
Manager, FOI & Correspondence Unit | Ministry of Finance  
[FIN FOI SharePoint site](#)  
phone 778 698-9365

*This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender immediately. Any unauthorized copying, disclosure or distribution of the e-mail or the information it contains is strictly forbidden.*

---

From: Gillies, Jessica FIN:EX  
Sent: Wednesday, December 6, 2017 9:33 AM  
To: MO Archive PREM:EX  
Cc: Michell, Jennifer FIN:EX  
Subject: MO Archive access for Katie Grieve


Good morning,

Could you please grant MO Archive access to Katie Grieve? She is the FOI Analyst in the FIN DMO, and she requires access to perform FOI searches.

We need her to start searching ASAP so if it's possible to process this request on an urgent basis, that would be appreciated.

Thank you,

Jessica Gillies  
Manager, FOI & Correspondence Unit  
FOI & Correspondence Unit | Deputy Minister's Office | Ministry of Finance  
[FIN FOI SharePoint site](#)  
phone 778 698-9365 | email [Jessica.Gillies@gov.bc.ca](mailto:Jessica.Gillies@gov.bc.ca)

 Please consider the environment before printing this email | **VISION: Trusted financial and economic leadership for a prosperous province**  
*This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender immediately. Any unauthorized copying, disclosure or distribution of the e-mail or the information it contains is strictly forbidden.*



## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Tuesday, November 28, 2017 9:25 AM  
**To:** Fern, Chelsea FIN:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** RE: NR Records within OOP-2017-73450 package?

I agree. I don't believe they are responsive to this request. Please pull them from the package.

Thank you,  
Jackie

---

**From:** Fern, Chelsea FIN:EX  
**Sent:** Tuesday, November 28, 2017 8:16 AM  
**To:** Hendry, Jackie PREM:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** RE: NR Records within OOP-2017-73450 package?

Hello Jackie and Alison,

I was wondering if you had had the chance to look over these records yet and determine whether they are responsive? I do not believe they are.

Thank you,

Chelsea Fern | FOI Senior Analyst | Information Access Operations | Ministry of Citizens' Services  
*Ph:* 778-698-2740 | *e:* [chelsea.fern@gov.bc.ca](mailto:chelsea.fern@gov.bc.ca) | *m:* PO Box 9569, Stn Prov Gov, Victoria BC V8V 1S2

---

**From:** Fern, Chelsea FIN:EX  
**Sent:** Thursday, November 23, 2017 1:30 PM  
**To:** Hendry, Jackie PREM:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** NR Records within OOP-2017-73450 package?

Hello Jackie,

I sent out a consult to GCPE on these records (attached—"GCPE Consult"), and received the following response:

"The records provided appear not responsive to the wording of the request. The applicant is seeking correspondence between the OOP and BC Hydro, these records do not include any communications between the two entities. Please advise if these pages are not removed from the package and we will complete a further harms review."

Just for review, the request is for: *All correspondence **between the Premier's Office and BC Hydro** regarding the BCUC review of the Site C Dam. (Date Range for Record Search: From 07/18/2017 To 10/23/2017)*

Would you agree that only pgs 1-3 of the full package (please see attached – "Full Package") are responsive then?

Thank you,

**Chelsea Fern** | FOI Senior Analyst | Information Access Operations | Ministry of Citizens' Services

*Ph:* 778-698-2740 | *e:* [chelsea.fern@gov.bc.ca](mailto:chelsea.fern@gov.bc.ca) | *m:* PO Box 9569, Stn Prov Gov, Victoria BC V8V 1S2

## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Tuesday, December 5, 2017 11:40 AM  
**To:** IAO CentralTeam FIN:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** RE: NRR approval - OOP-2017-73792

Formal approval not required. I'll review this with the DM and get back to you.

**From:** Coates, Brianna [mailto:IAOCentralTeam@gov.bc.ca]  
**Sent:** Tuesday, December 5, 2017 11:38 AM  
**To:** Hendry, Jackie PREM:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** NRR approval - OOP-2017-73792

Hi Jackie,

In regards to request OOP-2017-73792, the following areas were canvassed and no responsive records were located: Exec/DMO

**Request wording:** *A copy of all public opinion polling that contains references to ride sharing, taxis, or Uber. (Date Range for Record Search: From 01/01/2016 To 10/31/2017)*

**Requester type:** Law Firm

**Legislated due date:** December 27, 2017

**Request also directed to:** The Ministry of Transportation

Would you like to see a formal approval package or may we proceed with the no responsive records response to the applicant?

Additionally, please let me know if you would like any explanatory wording included in our response.

Brianna Coates, FOI Analyst  
Central Agency Team  
Information Access Operations

## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Wednesday, December 6, 2017 9:48 AM  
**To:** IAO CentralTeam FIN:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** RE: NRR approval - OOP-2017-73857

Hi Neal,

A formal sign off is not required. I will review this NRR with the DM and let you know when to proceed with the response to the applicant.

Thank you,  
Jackie

**From:** Yonson, Neal [mailto:IAOCentralTeam@gov.bc.ca]  
**Sent:** Wednesday, December 6, 2017 8:59 AM  
**To:** Hendry, Jackie PREM:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** NRR approval - OOP-2017-73857

Hi Jackie,

In regards to request OOP-2017-73857, the following areas were canvassed and no responsive records were located: Exec/DMO

**Request wording:** *All correspondence regarding the photoshoot with Jodi Rice as mentioned in the Premier's calendar on July 20, 2017. (Date Range for Record Search: From 07/18/2017 To 11/15/2017)*

**Requester type:** Researcher

**Legislated due date:** December 29, 2017

**Request also directed to:** N/A

Would you like to see a formal approval package or may we proceed with the no responsive records response to the applicant?

Additionally, please let me know if you would like any explanatory wording included in our response.

Neal Yonson, FOI Analyst  
Central Agency Team  
Information Access Operations

## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Friday, December 1, 2017 7:56 AM  
**To:** FIN OPEN INFOGROUP FIN:EX  
**Subject:** FW: OOP - Approval needed by December 6 - October Calendars - Horgan, Wright, Yuma Morisho  
**Attachments:** Horgan, John.pdf; Wright, Donald.pdf; Yuma Morisho, Okenge.pdf; Calendar Proactive Approval Form - October.docx

Hello,

I have been advised that the October 8, 2017 @ 11:00 AM event in the Premier's calendar is a constituency event.

Also, I noticed some s. 22 severing missing on Okenge Yuma Morisho calendar. See page 9, October 26, 2017 at 1:00 pm – 1:15 pm.

Please make these changes and send back for approval

Thank you,  
Jackie

---

**From:** FIN OPEN INFOGROUP FIN:EX  
**Sent:** Wednesday, November 29, 2017 9:42 AM  
**To:** Hendry, Jackie PREM:EX  
**Cc:** Wensink, Alison PREM:EX; FIN OPEN INFOGROUP FIN:EX  
**Subject:** OOP - Approval needed by December 6 - October Calendars - Horgan, Wright, Yuma Morisho

Thank you for sending your calendar(s) to Open Information for the month of October 2017. Your calendar(s) has been reviewed by an Open Information analyst and any information that required redaction has been removed.

We did have one question regarding an entry on the Premier's calendar:

Oct 8 @ 11am – Thanksgiving Community Coho with Pacheedaht

- Is this a personal entry?

**Please review and approve the attached redline version of your calendar(s).**

**Please reply to this email to FIN OPEN INFOGROUP ([Open.InfoGroup@gov.bc.ca](mailto:Open.InfoGroup@gov.bc.ca)) by December 6th, 2017 indicating your approval for publication. If you identify any redaction revisions, please indicate this in your email.**

**For your convenience, the attached approval form is available to you. Alternatively, you may indicate your approval by replying directly to this email.**

If you have any questions or concerns, please contact any member of the Open Information team directly or through reply to this email address.

Many thanks,

IAO Open Information Team

Ryan Schumm

Patrick Craib

Kara Beach

Neil Frelick

Matthew Prodan, A/Manager

## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Tuesday, December 5, 2017 9:30 AM  
**To:** Nash, Amber PREM:EX  
**Subject:** FW: OOP Consultation AED-2017-73259.pdf  
**Attachments:** OOP Consultation AED-2017-73259.pdf

Good Morning ☺

Just checking in to see if you have had a chance to review your emails in the attached records.

Thanks so much!  
Jackie

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Friday, December 1, 2017 3:19 PM  
**To:** Clark, Layne PREM:EX; Nash, Amber PREM:EX; Farmer, Susan PREM:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** OOP Consultation AED-2017-73259.pdf

Hi

The Ministry of Advanced Education, Skills and Training are processing a request for:

*All email, text messages, blackberry message, slack message, whatsapp messages, excluding attachments, sent or received by the following employees: Christian Romulo Avendano, Christopher James Papadopoulos, Christina Ludwika Rzepa. Limit email search to inbox and sent folders. (Date Range for Record Search: From 10/01/2017 To 10/06/2017).*

They are seeking the Office of the Premier's views concerning disclosure on the attached records. Can you please review the records and let me know if you have any concerns regarding release. Specifically if you could provide your views concerning the emails you authored.

Thank you all very much.

Jackie

**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Friday, December 1, 2017 3:41 PM  
**To:** Farmer, Susan PREM:EX  
**Subject:** RE: OOP Consultation AED-2017-73259.pdf

Thanks so much!  
J

---

**From:** Farmer, Susan PREM:EX  
**Sent:** Friday, December 1, 2017 3:41 PM  
**To:** Hendry, Jackie PREM:EX  
**Subject:** RE: OOP Consultation AED-2017-73259.pdf

Hi Jackie – I reviewed the email I authored that's included in the attachment you sent (it appears twice). I don't see any problem with it being disclosed.

Thanks,

Susan

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Friday, December 1, 2017 3:19 PM  
**To:** Clark, Layne PREM:EX; Nash, Amber PREM:EX; Farmer, Susan PREM:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** OOP Consultation AED-2017-73259.pdf

Hi

The Ministry of Advanced Education, Skills and Training are processing a request for:

*All email, text messages, blackberry message, slack message, whatsapp messages, excluding attachments, sent or received by the following employees: Christian Romulo Avendano, Christopher James Papadopoulos, Christina Ludwika Rzepa. Limit email search to inbox and sent folders. (Date Range for Record Search: From 10/01/2017 To 10/06/2017).*

They are seeking the Office of the Premier's views concerning disclosure on the attached records. Can you please review the records and let me know if you have any concerns regarding release. Specifically if you could provide your views concerning the emails you authored.

Thank you all very much.

Jackie



**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Friday, December 1, 2017 3:40 PM  
**To:** Clark, Layne PREM:EX  
**Subject:** RE: OOP Consultation AED-2017-73259.pdf

Thanks so much.

J

---

**From:** Clark, Layne PREM:EX  
**Sent:** Friday, December 1, 2017 3:28 PM  
**To:** Hendry, Jackie PREM:EX  
**Subject:** RE: OOP Consultation AED-2017-73259.pdf

No issues from me.

Thanks,

Layne

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Friday, December 1, 2017 3:19 PM  
**To:** Clark, Layne PREM:EX; Nash, Amber PREM:EX; Farmer, Susan PREM:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** OOP Consultation AED-2017-73259.pdf

Hi

The Ministry of Advanced Education, Skills and Training are processing a request for:

*All email, text messages, blackberry message, slack message, whatsapp messages, excluding attachments, sent or received by the following employees: Christian Romulo Avendano, Christopher James Papadopoulos, Christina Ludwika Rzepa. Limit email search to inbox and sent folders. (Date Range for Record Search: From 10/01/2017 To 10/06/2017).*

They are seeking the Office of the Premier's views concerning disclosure on the attached records. Can you please review the records and let me know if you have any concerns regarding release. Specifically if you could provide your views concerning the emails you authored.

Thank you all very much.

Jackie

## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Tuesday, November 28, 2017 3:27 PM  
**To:** McCowan, Dwayne FIN:EX  
**Cc:** Powell, Charlotte PREM:EX; Elbahir, Cindy FIN:EX; McCartney, Angela PREM:EX  
**Subject:** RE: OOP-2016-62419

Hello Dwayne,

Office of the Premier agrees <sup>s.13</sup> and we're wishing to proceed as per your recommendation below.

Thanks –  
Jackie

---

**From:** McCartney, Angela PREM:EX  
**Sent:** Thursday, November 23, 2017 3:51 PM  
**To:** IAO CentralTeam FIN:EX  
**Cc:** Hendry, Jackie PREM:EX; Powell, Charlotte PREM:EX; Elbahir, Cindy FIN:EX  
**Subject:** RE: OOP-2016-62419

s.13 Thanks Dwayne. To clarify, although the records we were discussing <sup>s.13</sup>

---

**From:** IAO CentralTeam FIN:EX  
**Sent:** Thursday, November 23, 2017 12:28 PM  
**To:** McCartney, Angela PREM:EX  
**Cc:** Hendry, Jackie PREM:EX; Powell, Charlotte PREM:EX; Elbahir, Cindy FIN:EX  
**Subject:** RE: OOP-2016-62419

Good Morning Angela,

s.13

s.13

Best Regards,

Dwayne

---

**From:** McCartney, Angela PREM:EX  
**Sent:** Tuesday, October 3, 2017 4:36 PM  
**To:** McCowan, Dwayne FIN:EX  
**Cc:** Hendry, Jackie PREM:EX; Powell, Charlotte PREM:EX  
**Subject:** OOP-2016-62419

Hi Dwayne,

Thanks for the chat earlier today about next steps on this file. Jackie and I looked through her notes this  
s.13

Is this something you could help facilitate?

Thanks,  
Angela

**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Thursday, December 14, 2017 10:00 AM  
**To:** Hannah, Matt GCPE:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** OOP-2017-72393  
**Attachments:** OOP-2017-72393 - Approval.pdf; Revised Redline - OOP-2017-72393\_Redacted.pdf

Hi Matt,

This request was sent to IAO this morning. Please see attached the approval and the redline version of the records. There is some severing to protect personal privacy.

Thank you,  
Jackie

## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Thursday, December 14, 2017 1:34 PM  
**To:** Coates, Brianna CITZ:EX  
**Subject:** FW: OOP-2017-72393 Approval with REVISIONS  
**Attachments:** OOP-2017-72393 - Approval.pdf

can you please ensure that s.13

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Thursday, December 14, 2017 9:42 AM  
**To:** IAO CentralTeam CITZ:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** OOP-2017-72393 Approval with REVISIONS

Please see attached approval for OOP-2017-72393. **Please add s. 16 to the portion on page 149 that is already severed under s. 13.**

Thank you,  
Jackie

**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Thursday, December 14, 2017 2:42 PM  
**To:** Doyle, Toyoko CITZ:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** OOP-2017-72448  
**Attachments:** Redline OOP-2017-72448\_Part2 additional severing.pdf

As per our conversation.  
s.13,s.22

Thanks –  
Jackie

**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Thursday, December 14, 2017 2:32 PM  
**To:** Doyle, Toyoko CITZ:EX  
**Subject:** OOP-2017-72448  
**Attachments:** Redline OOP-2017-72448\_Part1 additional severing.pdf

As per our conversation.

Thank you,  
Jackie

## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Friday, December 15, 2017 5:27 PM  
**To:** Doyle, Toyoko CITZ:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** OOP-2017-72448 WITH ADDITIONAL SEVERING  
**Attachments:** OOP-2017-72448 Approval.pdf

Hello –

Please see attached approval for OOP-2017-72448 with the following additional severing:  
s.13 **PAGE 203 of 300 IN PART 1.** s.13

Thank you,  
Jackie



**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Monday, December 4, 2017 9:42 AM  
**To:** Hannah, Matt GCPE:EX  
**Subject:** OOP-2017-72515  
**Attachments:** OOP-2017-72515 Approval.pdf; OOP-2017-72515.pdf

Hi Matt,

This FOI was signed off and sent to IAO on Friday. Please see attached the approval form as well the redline version of the records.

Thank you,  
Jackie

**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Friday, December 1, 2017 3:51 PM  
**To:** IAO CentralTeam FIN:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** OOP-2017-72515 Approval  
**Attachments:** OOP-2017-72515 Approval.pdf

Please see attached approval for OOP-2017-72515.

Thank you,  
Jackie

**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Friday, December 1, 2017 3:52 PM  
**To:** IAO CentralTeam FIN:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** OOP-2017-72528  
**Attachments:** OOP-2017-72528 Approval.pdf

Please see attached approval for OOP-2017-72528.

Thank you,  
Jackie

## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Tuesday, November 28, 2017 9:35 AM  
**To:** IAO CentralTeam FIN:EX; McCartney, Angela PREM:EX; Wensink, Alison PREM:EX  
**Subject:** RE: OOP-2017-725490

Thanks Brianna.

Jackie

---

**From:** IAO CentralTeam FIN:EX  
**Sent:** Tuesday, November 28, 2017 9:33 AM  
**To:** McCartney, Angela PREM:EX; Hendry, Jackie PREM:EX; Wensink, Alison PREM:EX  
**Subject:** OOP-2017-725490

Good Morning,

I wanted to give you an update on this request, which is due on December 1, 2017.

I am attempting to get in touch with the applicant to receive consent for an additional 10 day extension, as I am currently waiting on a response for a consultation with FLNRO. If I don't hear from the applicant by the end of the day, I will apply to the OIPC for an extension.

Thanks!

Brianna Coates | FOI Analyst, Central Agency FOI Team | Information Access Operations  
*Ph:* 778 698-2674 | *e:* [Brianna.Coates@gov.bc.ca](mailto:Brianna.Coates@gov.bc.ca) | *m:* PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Tuesday, December 12, 2017 4:53 PM  
**To:** Hannah, Matt GCPE:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** FW: OOP-2017-72649  
**Attachments:** Approval OOP-2017-72649.pdf; Revised Redline OOP-2017-72649\_Redacted.pdf

Hello Matt,

Please see attached a revised redline for OOP-2017-72349. A consultation came back late in the process with additional section 13 applied, specifically pages 19-22 on the attached PDF.

Thank you,  
Jackie

---

**From:** Wensink, Alison PREM:EX  
**Sent:** Tuesday, December 12, 2017 10:30 AM  
**To:** Hannah, Matt GCPE:EX  
**Cc:** Hendry, Jackie PREM:EX  
**Subject:** OOP-2017-72649

Hi Matt,

FYI the attached FOI request was approved and sent to IAO today. Redline has been redacted for s.22.

Thanks,

***Alison Wensink, Executive Administrative Coordinator***  
*Deputy Minister's Office | Office of the Premier*  
*Room 272 - West Annex, Parliament Buildings*  
*Victoria BC V8W 9E1*  
*Phone: (250) 387-2987*

## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Wednesday, December 6, 2017 3:18 PM  
**To:** IAO CentralTeam FIN:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** RE: OOP-2017-72705

I agree that these records are non-responsive.

Thank you,  
Jackie

---

**From:** IAO CentralTeam FIN:EX  
**Sent:** Wednesday, December 6, 2017 2:54 PM  
**To:** Hendry, Jackie PREM:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** RE: OOP-2017-72705

Hi Jackie,

I wanted to follow up and see whether or not you agree the attached records are non-responsive to the request.

Thank you!  
Brianna

---

**From:** Coates, Brianna FIN:EX On Behalf Of IAO CentralTeam FIN:EX  
**Sent:** Thursday, November 30, 2017 2:18 PM  
**To:** Hendry, Jackie PREM:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** OOP-2017-72705

Hi Jackie,

I've attached a few pages from OOP-2017-72705 that I believe to be unresponsive to the request. The records only refer to Site C, and there is not specific reference to the Kinder Morgan TransMountain Pipeline.

Here is the request description for reference:

*Copies of any documents (except cabinet related records), including e-mails, text or instant messages, in the Premier's office, that reference the Kinder Morgan TransMountain Pipeline. (Date Range for Record Search: From 07/18/2017 To 08/03/2017)*

Thank you!

Brianna Coates | FOI Analyst, Central Agency FOI Team | Information Access Operations  
*Ph:* 778 698-2674 | *e:* [Brianna.Coates@gov.bc.ca](mailto:Brianna.Coates@gov.bc.ca) | *m:* PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Wednesday, December 20, 2017 4:38 PM  
**To:** Hannah, Matt GCPE:EX  
**Subject:** OOP-2017-72819  
**Attachments:** OOP-2017-72819 Approval.pdf; Redline - Revised - OOP-2017-72819.pdf

Hello Matt,

This request was signed off November 7, 2017. We were waiting on our release until the Ministry of Citizens' Services response. Our records are being withheld in their entirety under s. 14 (client/ solicitor privilege).

Thank you,  
Jackie

**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Wednesday, December 20, 2017 3:08 PM  
**To:** IAO CentralTeam CITZ:EX  
**Subject:** OOP-2017-72819 Approval  
**Attachments:** OOP-2017-72819 Approval.pdf

Approval for OOP-2017-72819.

Thanks –  
Jackie



**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Thursday, November 30, 2017 12:32 PM  
**To:** Morita, Kelly FIN:EX  
**Subject:** OOP-2017-72974  
**Attachments:** Completed CFR OOP-2017-72974.pdf; OOP-2017-72974.pdf

Hi –

Please see attached the completed CFR and records responsive to OOP-2017-72974.

Thank you,

Jackie Hendry  
Director, Executive Operations  
Office of the Deputy Minister to the Premier  
Desk: 250.387.5894  
Cell: 250.893.7467

**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Tuesday, December 12, 2017 12:45 PM  
**To:** Boyd, Melissa CITZ:EX  
**Subject:** OOP-2017-72990  
**Attachments:** OOP-2017-72990 Completed CFR.pdf

Hi Melissa,

Please see attached the completed call for records indicating a no records response for Office of the Premier regarding OOP-2017-72990.

Thank you,  
Jackie

**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Thursday, December 21, 2017 12:47 PM  
**To:** Boyd, Melissa CITZ:EX  
**Subject:** OOP-2017-72990 Approval  
**Attachments:** OOP-2017-72990 Approval.pdf

Please see attached approval for OOP-2017-72990.

Thank you,  
Jackie

**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Thursday, December 7, 2017 11:40 AM  
**To:** McCowan, Dwayne FIN:EX  
**Subject:** FW: OOP-2017-73140 - One Ton - Additional Records  
**Attachments:** 73140 - Additional Records.pdf

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Thursday, November 2, 2017 4:02 PM  
**To:** McCowan, Dwayne FIN:EX; Trudel, David FIN:EX  
**Subject:** FW: OOP-2017-73140 - One Ton - Additional Records

---

**From:** Wensink, Alison PREM:EX  
**Sent:** Thursday, November 2, 2017 3:08 PM  
**To:** Hendry, Jackie PREM:EX  
**Subject:** OOP-2017-73140 - One Ton - Additional Records

***Alison Wensink, Executive Administrative Coordinator***  
*Deputy Minister's Office | Office of the Premier*  
*Room 272 - West Annex, Parliament Buildings*  
*Victoria BC V8W 9E1*  
*Phone: (250) 387-2987*

**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Thursday, December 7, 2017 11:39 AM  
**To:** Elbahir, Cindy FIN:EX; Kane, Meghan M FIN:EX  
**Subject:** FW: OOP-2017-73140 - One Ton - Additional Records  
**Attachments:** 73140 - Additional Records.pdf

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Thursday, November 2, 2017 4:02 PM  
**To:** McCowan, Dwayne FIN:EX; Trudel, David FIN:EX  
**Subject:** FW: OOP-2017-73140 - One Ton - Additional Records

---

**From:** Wensink, Alison PREM:EX  
**Sent:** Thursday, November 2, 2017 3:08 PM  
**To:** Hendry, Jackie PREM:EX  
**Subject:** OOP-2017-73140 - One Ton - Additional Records

***Alison Wensink, Executive Administrative Coordinator***  
*Deputy Minister's Office | Office of the Premier*  
*Room 272 - West Annex, Parliament Buildings*  
*Victoria BC V8W 9E1*  
*Phone: (250) 387-2987*

## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Tuesday, December 19, 2017 10:16 AM  
**To:** Coates, Brianna CITZ:EX; McCowan, Dwayne CITZ:EX  
**Subject:** RE: OOP-2017-73159

Thanks, Brianna.

I'll review with the DM and let you know if there are more questions.

Jackie

---

**From:** Coates, Brianna CITZ:EX  
**Sent:** Tuesday, December 19, 2017 10:01 AM  
**To:** Hendry, Jackie PREM:EX; McCowan, Dwayne CITZ:EX  
**Subject:** RE: OOP-2017-73159

Hi Jackie,

s.13

Let me know that helps or if you have any more questions!

Brianna

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Tuesday, December 19, 2017 9:19 AM  
**To:** Coates, Brianna CITZ:EX; McCowan, Dwayne CITZ:EX  
**Subject:** OOP-2017-73159

Hi –

I would like your opinion on some questions that came from Cabinet Operations about the severing on this file. I see  
s.13

Please let me know your thoughts.

Thank you,  
Jackie

## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Tuesday, December 19, 2017 4:58 PM  
**To:** Kane, Meghan M CITZ:EX; Fern, Chelsea CITZ:EX  
**Subject:** OOP-2017-73231

Hi –s.13  
73540

a previous request: OOP-2017-



**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Thursday, December 21, 2017 12:41 PM  
**To:** IAO CentralTeam CITZ:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** OOP-2017-73231 Approval  
**Attachments:** OOP-2017-73231 Approval.pdf

Please see attached approval for OOP-2017-73231.

Thanks –  
Jackie

**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Tuesday, December 12, 2017 12:44 PM  
**To:** Mino, Lise CITZ:EX  
**Subject:** OOP-2017-73414  
**Attachments:** Completed Call for Records OOP-2017-73809.pdf

Hello Lise,

There are no additional records other than what was provided for OOP-2017-73419. Completed form attached.

Jackie

**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Thursday, November 30, 2017 12:30 PM  
**To:** Mino, Lise FIN:EX  
**Subject:** OOP-2017-73434: Completed CFR and Records  
**Attachments:** Completed CFR OOP-2017-73434.pdf; OOP-2017-73434.pdf

Hi –

Please see attached the completed CFR and records responsive to OOP-2017-73434.

Thank you,

Jackie Hendry  
Director, Executive Operations  
Office of the Deputy Minister to the Premier  
Desk: 250.387.5894  
Cell: 250.893.7467

**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Thursday, December 7, 2017 10:04 AM  
**To:** Hannah, Matt GCPE:EX  
**Subject:** FW: OOP-2017-73540  
**Attachments:** Redline OOP-2017-73540.pdf

Hi Matt,

Please see the link below regarding an article pertaining to the severing on FOI request OOP-2017-73540:  
<https://www.icbaindependent.ca/2017/12/06/news-ndp-government-hides-speech-notes-foi-request/>

Jackie

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Monday, December 4, 2017 9:48 AM  
**To:** Hannah, Matt GCPE:EX  
**Subject:** OOP-2017-73540

Hi Matt,

This FOI request was approved and sent to IAO on Friday. Please see attached the approval form and redline version of the records.

Thank you,  
Jackie

**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Friday, December 1, 2017 3:54 PM  
**To:** IAO CentralTeam FIN:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** OOP-2017-73540 Approval  
**Attachments:** OOP-2017-73540 Approval.pdf

Please see attached approval for OOP-2017-73540.

Thank you,  
Jackie

## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Tuesday, December 5, 2017 1:49 PM  
**To:** McCartney, Angela PREM:EX; Wensink, Alison PREM:EX  
**Subject:** RE: OOP-2017-73563 to 73888 Transition Team Direct Award Contracts

Sounds good, Angela. Thank you.

Jackie

---

**From:** McCartney, Angela PREM:EX  
**Sent:** Tuesday, December 5, 2017 1:42 PM  
**To:** Hendry, Jackie PREM:EX; Wensink, Alison PREM:EX  
**Subject:** RE: OOP-2017-73563 to 73888 Transition Team Direct Award Contracts

Hi Jackie,

Fyi, these requests don't need to come back to Cab Ops during the sign off stage. Elizabeth says she has no concerns with the Undertakings and they can proceed directly to the DMO for approvals when the files are ready.










Angela

---

**From:** McCartney, Angela PREM:EX  
**Sent:** Thursday, November 30, 2017 3:09 PM  
**To:** Hendry, Jackie PREM:EX; Wensink, Alison PREM:EX  
**Subject:** OOP-2017-73563 to 73888 Transition Team Direct Award Contracts

Hi Jackie & Alison,

For your tracker, Cab Ops located and provided Undertakings of Confidentiality for the following 10 files:

-  73563 - Kostyra.pdf
-  73611 - Redlin.pdf
-  73756 - Wright.pdf
-  73802 - Hurtig.pdf
-  73804 - Meggs.pdf
-  73806 - Beresford.pdf
-  73807 - Gunton.pdf
-  73834 - Lane.pdf
-  73835 - Richmond.pdf
-  73888 - Lloyd.pdf

We had no responsive records for the remaining requests.

Angela

**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Tuesday, December 19, 2017 3:18 PM  
**To:** Hannah, Matt GCPE:EX  
**Subject:** OOP-2017-73642  
**Attachments:** OOP-2017-73642 Approval WITH REVISIONS.pdf; Records - OOP-2017-73642redline.pdf

Hello Matt,

Please see attached the approval and redline version of the records for OOP-2017-73642. Information outlined in red is protected under s. 16. Information highlighted in yellow is protected under s. 15.

Thank you,  
Jackie



## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Wednesday, December 13, 2017 4:10 PM  
**To:** McCartney, Angela PREM:EX; Wensink, Alison PREM:EX  
**Subject:** RE: OOP-2017-73642

Unfortunately, they haven't provided any harms, and neither has Exec.

---

**From:** McCartney, Angela PREM:EX  
**Sent:** Wednesday, December 13, 2017 4:08 PM  
**To:** Wensink, Alison PREM:EX  
**Cc:** Hendry, Jackie PREM:EX  
**Subject:** RE: OOP-2017-73642

Hi Alison,  
Unfortunately, there isn't enough information on the list for us to provide s12 advice or assess other harms. IGRS staff familiar with the notes on the list would be in a better position to provide this advice I think.

Angela

---

**From:** Wensink, Alison PREM:EX  
**Sent:** Wednesday, December 13, 2017 2:22 PM  
**To:** McCartney, Angela PREM:EX  
**Cc:** Hendry, Jackie PREM:EX  
**Subject:** OOP-2017-73642

Hi Angela,

Would you be able to do a quick review with Charlotte to see if any of these briefing note titles attract s.12 or any other harms? Apologies for the short notice on this one, we've just received the list from IGRS.

Thanks so much!

***Alison Wensink, Executive Administrative Coordinator***  
*Deputy Minister's Office | Office of the Premier*  
*Room 272 - West Annex, Parliament Buildings*  
*Victoria BC V8W 9E1*  
*Phone: (250) 387-2987*

**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Friday, December 22, 2017 9:30 AM  
**To:** Hannah, Matt GCPE:EX  
**Subject:** OOP-2017-73804  
**Attachments:** OOP-2017-73804 Approval.pdf; Redline OOP-2017-73804\_Redacted.pdf

Hello Matt,

This FOI request was sent to IAO yesterday. Please see attached the approval form and the redline version of the records. Personal privacy information has been removed.

Thank you,  
Jackie

**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Thursday, December 21, 2017 4:30 PM  
**To:** IAO CentralTeam CITZ:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** OOP-2017-73804 Approval  
**Attachments:** OOP-2017-73804 Approval.pdf

Please see attached approval for OOP-2017-73804.

Thank you,  
Jackie

**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Wednesday, December 6, 2017 3:34 PM  
**To:** IAO CentralTeam FIN:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** OOP-2017-73809 Fee Estimate  
**Attachments:** Fee estimate- OOP-2017-73809.pdf

Hello,

Please see a fee estimate for OOP-2017-73809.

Thank you,  
Jackie

**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Friday, December 22, 2017 9:24 AM  
**To:** Hannah, Matt GCPE:EX  
**Subject:** OOP-2017-73835  
**Attachments:** OOP-2017-73835 Approval.pdf; Redline OOP-2017-73835\_Redacted.pdf

Hello Matt,

This FOI request was sent to IAO yesterday. Please see attached the approval form and the redline version of the records. Personal privacy information has been removed.

Thank you,  
Jackie

**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Thursday, December 21, 2017 4:29 PM  
**To:** IAO CentralTeam CITZ:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** OOP-2017-73835 Approval  
**Attachments:** OOP-2017-73835 Approval.pdf

Please see attached approval for OOP-2017-73835.

Thank you,  
Jackie

**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Wednesday, December 13, 2017 1:28 PM  
**To:** Doyle, Toyoko CITZ:EX; King, Peggy CITZ:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** OOP-2017-73836

Can you confirm the address is a business address.  
Also, please review the draft letter that was sent in the sign off package.

**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Thursday, December 21, 2017 4:28 PM  
**To:** IAO CentralTeam CITZ:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** OOP-2017-73836 Approval  
**Attachments:** OOP-2017-73836 Approval.pdf

Please see attached approval for OOP-2017-73836.

Thank you,  
Jackie



**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Friday, December 15, 2017 8:34 AM  
**To:** Hannah, Matt GCPE:EX  
**Subject:** OOP-2017-73857 AND OOP-2017-73859

Hi Matt,

Please be advised Office of the Premier has responded with a “no records response” for the two requests below:

**OOP-2017-73857**

*All correspondence regarding the photoshoot with Jodi Rice as mentioned in the Premier’s calendar on July 20, 2017. (Date Range for Record Search: From 07/18/2017 To 11/15/2017)*

**OOP-2017-73859:**

*All records including but not limited to prepared briefing/information notes, emails and text messages related to the discussion with Minister Michelle Mungall as mentioned in the Premier’s calendar on August 21, 2017. (Date Range for Record Search: From 08/01/2017 To 11/15/2017).”*

Thank you,  
Jackie

**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Thursday, December 21, 2017 12:20 PM  
**To:** Hannah, Matt GCPE:EX  
**Subject:** OOP-2017-73858  
**Attachments:** OOP-2017-73858 Approval.pdf; Redline OOP-2017-73858\_Redacted.pdf

Hello Matt,

This FOI request was sent to IAO today. Please see attached the approval form and the redline version of the records. Personal privacy information has been removed.

Thank you,  
Jackie

**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Thursday, December 21, 2017 12:15 PM  
**To:** IAO CentralTeam CITZ:EX  
**Subject:** OOP-2017-73858 Approval  
**Attachments:** OOP-2017-73858 Approval.pdf

Please see attached approval for OOP-2017-73858.

Thanks –  
Jackie

## Shortt, Amanda PREM:EX

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Wednesday, December 13, 2017 3:21 PM  
**To:** IAO CentralTeam CITZ:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** RE: OOP-2017-73859 NRR Approval Slip

Proceed with NRR

Thank you

---

**From:** IAO CentralTeam FIN:EX  
**Sent:** Thursday, December 7, 2017 2:20 PM  
**To:** Hendry, Jackie PREM:EX  
**Cc:** Wensink, Alison PREM:EX  
**Subject:** OOP-2017-73859 NRR Approval Slip

Hi, Jackie.

All areas canvassed reported nil responsive records concerning FOI request: **OOP-2017-73859**

Other public bodies with same request: **N/A**

Wording of the request: **"All records including but not limited to prepared briefing/information notes, emails and text messages related to the discussion with Minister Michelle Mungall as mentioned in the Premier's calendar on August 21, 2017. (Date Range for Record Search: From 08/01/2017 To 11/15/2017)."**

Requester type: **Researcher**

Legislated due date: **December 29, 2017**

Program areas canvassed: **Exec/DMO**

Would you like to see a formal approval package or may we proceed with the no responsive records response to the applicant?

Additionally, please let me know if you would like any other explanatory wording included in our response.

Thanks,

**Toyoko Doyle** | FOI Analyst | Information Access Operations | Ministry of Citizens' Services  
**Ph:** 778-698-2376 | **e:** [Toyoko.Doyle@gov.bc.ca](mailto:Toyoko.Doyle@gov.bc.ca) | **m:** PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

**Shortt, Amanda PREM:EX**

---

**From:** Hendry, Jackie PREM:EX  
**Sent:** Thursday, December 21, 2017 12:28 PM  
**To:** Hannah, Matt GCPE:EX  
**Subject:** OOP-2017-73860  
**Attachments:** OOP-2017-73860 Approval.pdf; Redline-OOP-2017-73860\_Redacted.pdf

Hello Matt,

This FOI request was sent to IAO today. Please see attached the approval form and the redline version of the records. Personal privacy information has been removed.

Thank you,  
Jackie