

From: [Sanford, Donna L GCPE:EX](#)
To: [Frampton, Caelie PREM:EX](#); [Gillezeau, Rob PREM:EX](#); [Meggs, Geoff PREM:EX](#)
Cc: [Wong, Tamarra PREM:EX](#)
Subject: Agenda for Monday's consultation committee meeting
Date: Friday, September 22, 2017 12:56:06 PM
Attachments: [Agenda 09 25 2017.docx](#)

Hi Geoff, Caelie and Rob.

Attached is the proposed agenda for Monday's consultation committee meeting (Sept 25).

10:30 – 10:45: pre meeting in Ministers James' office (Minister Heyman to dial in, as moderator.

Geoff Meggs also dialling in)

10:45 – 11:45: consultation committee meeting (Hemlock Room # 116) (Again, Minister Heyman to dial in, as moderator. Geoff Meggs also dialling in)

Participant Call-in info:

Dial In ~~#~~**s.15,s.17**

Participant ID **s.15,s.17**

Donna Sanford
Executive Director
Confidence and Supply Agreement Secretariat
Donna.Sanford@gov.bc.ca
250-893-4771

Confidence and Supply Agreement
Agenda: September 25, 2017

Consultation Committee
10:45 AM – 11:45 AM Room 116

Members:

Hon. Carole James, Minister of Finance and Deputy Premier
Hon. George Heyman, Minister of Environment and Climate Change Strategy (by phone)
Sonia Furstenau, MLA, Cowichan Valley
Adam Olsen, MLA, Saanich North and the Islands
Geoff Meggs, Chief of Staff to the Premier (by phone)
Liz Lilly, Chief of Staff, Green Caucus
Donna Sanford, Executive Director, Confidence and Supply Agreement Secretariat

Observers:

Evan Pivnick, Sr. Strategic Issues Manager, Green Caucus

1. Approval of agenda
2. Standing items:
 - a. Check in: consultation/notification processes
 - b. Overview of pending events
 - c. Communications
 - d. Senior OIC/Board appointments
3. Consultation items: current and look ahead
 - a. Electoral reform package
 - b. BC Innovation Commission s.12,s.13
 - c. Fair Wages Commission
 - d. Childcare
 - e. Site C/BC Hydro
 - f. s.12,s.13
 - g. External climate advisory group
 - h. s.12,s.13
 - i.
4. Next meeting: date and agenda items
5. Adjourn

Confidential

From: [Sanford, Donna L GCPE:EX](#)
To: [Wong, Tamarra PREM:EX](#)
Subject: consultation cttee terms of reference
Date: Friday, September 22, 2017 12:59:55 PM
Attachments: [Consultation Committee Procedures FINAL Sept 13 17.docx](#)
[Consultation Cttee TOR FINAL Sept 13 17.docx](#)

Hello Tamara. As discussed – for the binder.

Donna Sanford
Executive Director
Confidence and Supply Agreement Secretariat
Donna.Sanford@gov.bc.ca
250-893-4771

Confidence and Supply Agreement Consultation Committee

TERMS OF REFERENCE

Background:

Following the provincial election of May 9, 2017, which resulted in a non-majority legislature, the Green Party of British Columbia agreed to a Confidence and Supply Agreement (“CASA”) with the British Columbia New Democratic Party, to be effective if the New Democratic Party formed government. On June 29, 2017, Lieutenant Governor Judith Guichon invited New Democratic Party leader John Horgan to form an NDP minority government.

The government’s Confidence and Supply Agreement Secretariat will facilitate government consultations with the Green Party Caucus as contemplated by the Confidence and Supply Agreement including through a CASA Consultation Committee (the “Committee”).

Role of the Committee:

The Committee is to be the primary forum for the government to consult with the BC Green Party MLAs and BC Green Party Caucus staff (hereafter, the “BC Green Party”) to identify consultation initiative priorities, conduct consultations on those initiatives, and to provide any necessary follow-up on outstanding matters raised by the consultations, and give practical effect to the principle of “good faith and no surprises” embodied in the 2017 CASA.

The Committee may:

- recommend the consultation steps and consultation schedules for items under the following categories, in line with consultation approach described in Appendix A of the CASA:
 - initiatives listed in section 3 of the CASA;
 - government’s broad legislative program;
 - legislation to be introduced in the House;
 - major policy issues;
 - broad budget parameters and budget priorities;
 - events / policy changes with provincial or budgetary implications;
 - senior Order in Council appointments;
 - other items as may be agreed upon by the Committee.
- discuss, provide input, and receive feedback and recommendations on implementation of policy initiatives listed in section 3 of the CASA, and recommend policy initiatives not listed in section 3 of the CASA to be put forward to the Committee by government.
- discuss an overview of external communications plans regarding policy initiatives in the CASA, or other policy initiatives put forward by government.
- recommend revisions to the Committee’s Terms of Reference and procedures.

Committee membership:

Membership of the Committee is to be comprised of the following:

- (a) three representatives of government, at least one of whom will be a Minister, appointed by the Premier or the Premier's delegate;
- (b) three representatives of the BC Green Party, at least one of whom will be an MLA, appointed by the Minister of Finance or their delegate in consultation with the leader of the BC Green Party; and
- (c) the Executive Director of the CASA Secretariat.

Terms for members in (a) and (b) will be for one year. Members may be renewed by the Minister of Finance or their delegate after one year. In the case of a resignation by a government member, the Premier or the Premier's delegate may appoint a replacement. In the case of a resignation of a BC Green Party member, the Minister of Finance or their delegate may appoint a replacement in consultation with the BC Green Party Leader.

Termination of the Committee:

Government may terminate the Committee with 14 days written notice to the Leader of the BC Green Party from the Minister of Finance.

The BC Green Party may cease participation on the Committee with 14 days written notice from the Leader of the BC Green Party to the Minister of Finance.

Confidentiality:

Committee communications and deliberations, including but not limited to Committee meetings, are confidential and shall be in accordance with government's protocols, policies, and regulations related to Cabinet confidentiality, solicitor-client privilege, and budget consultation practices.

Records provided to, prepared for, or generated by the Committee will be managed according to the requirements of the *Information Management Act* and the *Freedom of Information & Protection of Privacy Act* and otherwise in accordance with the laws of British Columbia.

BC Green Party Caucus members of the Committee must sign the CASA Consultation Committee Confidentiality Agreement, to be submitted to the CASA Secretariat, before they can receive materials prepared for Committee members or attend Committee meetings.

Attachments

- Consultation Committee Procedures document
- Confidentiality Agreement

These Terms of Reference are approved by the Minister of Finance on September 13, 2017.

Confidence and Supply Agreement Consultation Committee

Procedures (pursuant to Consultation Committee Terms of Reference)

- The Committee shall meet every two weeks, or as otherwise determined by the Committee.
- Committee representatives unable to attend a Committee meeting may appoint a substitute. Any BC Green Party Caucus substitutes must be either Green Party MLAs or Green Party Caucus staff, and must sign the CASA Consultation Committee Confidentiality Agreement prior to receiving materials or attending the meeting. Government substitutes must be Cabinet Ministers or government employees.
- At the discretion of the Executive Director, Confidence and Supply Agreement Secretariat, guests may be invited to a Committee meeting to attend for a specific agenda item. If the guest attends for any discussion by the Committee, the guest must sign a confidentiality undertaking before attending.
- Committee members may ask for a recess of Committee meeting proceedings to allow for separate caucus discussions.
- The Executive Director, Confidence and Supply Agreement Secretariat, will provide secretariat support to the Committee. The Executive Director will prepare agendas in consultation with the Government representatives and the BC Green Party Caucus representatives. The Executive Director will facilitate meetings, prepare minutes, and coordinate any follow up items, as necessary, resulting from the consultation process.
 - Input on the agenda should be received no later than one week prior to the scheduled meeting.
 - Requests for information regarding agenda items should be directed to the Executive Director, Confidence and Supply Agreement Secretariat, no later than six days prior to the scheduled meeting.
 - There will be a standing agenda item for the Green Party representatives to provide feedback on the consultation process as it was contemplated in the Confidence and Supply Agreement.
- Based on the Committee's consultations, the Secretariat will coordinate required meetings between BC Green Party Caucus point persons and Ministers, and/or senior Ministry Officials.
- The Committee representatives may recommend to the Executive Director, Confidence and Supply Agreement Secretariat, that specific initiatives raised for consultation be referred back to government for further consideration.

These Procedures are adopted by the Minister of Finance on September 13, 2017.

From: [Sanford, Donna L GCPE:EX](#)
To: [Marquis, Yvette FIN:EX](#); [Spilker, Robyn PREM:EX](#); [Frampton, Caelie PREM:EX](#); [Neilson, Kirsten EAO:EX](#); [Wong, Tamarra PREM:EX](#); [Dewar, Bob PREM:EX](#)
Subject: Materlas for 2:45 Consultation Committee mtg today
Date: Wednesday, September 13, 2017 9:45:04 AM
Attachments: [Agenda 09 13 2017.docx](#)

Hello all. Attached is the agenda for today's meeting.

Reminders:

- pre-meeting in Minister James' office at 2:45
- brief photo opportunity for media at 3 PM in the Oak Room

Regards,

Donna

Donna Sanford
Executive Director
Confidence and Supply Agreement Secretariat
Donna.Sanford@gov.bc.ca
250-893-4771

Confidence and Supply Agreement
Agenda: September 13, 2017

Consultation Committee
3 PM – 4 PM Room 303

Members:

Hon. Carole James, Minister of Finance and Deputy Premier
Hon. George Heyman, Minister of Environment and Climate Change Solutions
Sonia Furstenau, MLA, Cowichan Valley
Adam Olsen, MLA, Saanich North and the Islands
Geoff Meggs, Chief of Staff to the Premier
Liz Lilly, Chief of Staff, Green Caucus
Donna Sanford, Executive Director, Confidence and Supply Agreement Secretariat (ex officio)

Observers:

Bob Dewar, Special Advisor to the Premier (observer)
Taylor Hartrick, Deputy Chief of Staff, Green Caucus (observer)

- | | |
|---|------|
| 1. Media photo opportunity | 3:00 |
| 2. Approval of agenda | 3:05 |
| 3. Terms of reference and confidentiality | 3:06 |
| 4. Check in: consultation/notification processes | 3:15 |
| 5. Overview of pending events | 3:20 |
| 6. Mandate letters / CASA (follow up from Aug 24 meeting) | 3:25 |
| 7. Policy discussion & consultation status: | |
| a. Electoral reform package | 3:30 |
| b. BC Innovation Commission s.12,s.13 | 3:40 |
| c. Fair Wage Commission | 3:45 |
| 8. Preview of upcoming CASA initiatives (see over) | 3:50 |
| 9. Next meeting: date and agenda items | 3:55 |
| 10. Adjourn | 4:00 |

Confidential

Re: Item 7. Upcoming initiatives -- consultation plan and schedule to be developed:

- a. Affordable childcare
- b. s.12,s.13
- c. Professional reliance review
- d. Environmental Assessment revitalization
- e. s.12,s.13
- f. Human Rights Commission consultations
- g. *Health Professions Act* amendments
- h. other

From: Wong, Tamarra PREM:EX
To: Sanford, Donna L GCPE:EX
Subject: RE: Consultation committee meeting: Oct 17
Date: Wednesday, September 27, 2017 4:16:00 PM

Thanks!

Tamarra Wong

Executive Coordinator to the Chief of Staff

Office of the Premier

E: tamarra.wong@gov.bc.ca | C: 250-208-3085

From: Sanford, Donna L GCPE:EX
Sent: Wednesday, September 27, 2017 4:17 PM
To: Wong, Tamarra PREM:EX
Subject: Consultation committee meeting: Oct 17

Hello Tamarra. For Geoff's calendar: the next consultation committee meeting will be Tues Oct 17.

1:45 to 2:00 pre meeting in Minister James' office

2:00 to 3:00 pm: consultation committee meeting. Room to be confirmed.

Thanks,
Donna

Donna Sanford
Executive Director
Confidence and Supply Agreement Secretariat
Donna.Sanford@gov.bc.ca
250-893-4771

From: Wong, Tamarra PREM:EX
To: Sanford, Donna L GCPE:EX
Subject: RE: Green Party consultations - Fair Wage Commission; Innovation Commission
Date: Friday, September 1, 2017 8:13:00 AM

Will do!

Tamarra Wong

Executive Coordinator to the Chief of Staff
Office of the Premier
E: tamarra.wong@gov.bc.ca | T: 250-356-2785

From: Sanford, Donna L GCPE:EX
Sent: Thursday, August 31, 2017 7:46 PM
To: Wong, Tamarra PREM:EX
Subject: FW: Green Party consultations - Fair Wage Commission; Innovation Commission

Hello Tamarra. Further to note below: I'm hoping you can give Bob Dewar the package I left with you on Tuesday re: the Innovation Commission? If that doesn't work, let me know and I'll get him a set.

Thank you,
Donna

From: Meggs, Geoff PREM:EX
Sent: Thursday, August 31, 2017 7:41 PM
To: Bains, Harry PREM:EX; Simpson, Shane PREM:EX; Ralston, Bruce PREM:EX
Cc: Clark, Layne PREM:EX; Sanford, Donna L GCPE:EX; Cooling, Karen PREM:EX; Currie, Kathie PREM:EX; Squance, Leah PREM:EX; Dewar, Bob PREM:EX
Subject: Green Party consultations - Fair Wage Commission; Innovation Commission

Dear friends,

As you are aware, discussions with the Green Party about the Fair Wage Commission and the Innovation Commission are both urgent and complex. I've asked Bob Dewar to get involved in an effort to bring these discussions to a successful conclusion. Thanks for your co-operation. Bob will be here next week, which I know is busy. Also, I will be continue to stay plugged in through Bob and the Consultation Committee. I expect to be kept up to date on developments – don't hesitate to get in touch at any point.

Geoff

GEOFF MEGGS

Chief of Staff, Office of the Premier
West Annex, Parliament Buildings,
501 Belleville St, Victoria, BC V8V 2L8
(250) 356-6271

From: [Meggs, Geoff PREM:EX](#)
To: [Wong, Tamarra PREM:EX](#)
Subject: RE: Let me know when you're off the phone
Date: Monday, September 25, 2017 10:33:57 AM

Bring them in – calling now

From: Wong, Tamarra PREM:EX
Sent: Monday, September 25, 2017 10:27 AM
To: Meggs, Geoff PREM:EX
Subject: Let me know when you're off the phone

I printed some materials for the consultation committee meeting

Tamarra Wong

Executive Coordinator to the Chief of Staff

Office of the Premier

E: tamara.wong@gov.bc.ca | C: 250-208-3085

From: [Sanford, Donna L GCPE:EX](#)
To: [Wong, Tamarra PREM:EX](#)
Subject: RE: Mon Sept 25 Consultation Committee meeting
Date: Thursday, September 14, 2017 1:49:32 PM

Thank you Tamarra. Here is Minister Heyman's conference call information. The Minister will be moderator.

Participant Call-in info:

Dial In # **s.15,s.17**

Participant ID **s.15,s.17**

MGH to Moderate

From: Wong, Tamarra PREM:EX
Sent: Thursday, September 14, 2017 1:46 PM
To: Sanford, Donna L GCPE:EX
Subject: RE: Mon Sept 25 Consultation Committee meeting

Hi Donna,

Geoff will be in Vancouver for UBCM. Can you please provide call in details?

Thanks!

Tamarra Wong

Executive Coordinator to the Chief of Staff

Office of the Premier

E: tamarra.wong@gov.bc.ca

Tel: 250-356-2785 | Cell: 250-208-3085

From: Sanford, Donna L GCPE:EX
Sent: Thursday, September 14, 2017 1:12 PM
To: Wong, Tamarra PREM:EX; Clark, Layne PREM:EX
Subject: Mon Sept 25 Consultation Committee meeting

Hello Tamarra and Layne. For Geoff's calendar -- the next Consultation Committee meeting with the Green Caucus is set for:

- Monday Sept 25
- Pre meeting: 10:30 – 10:45 in Minister James' office
- Meeting 10:45 – 11:45 in the Hemlock Room, Rm # 116

Minister Heyman will be dialling in. Will Geoff be in Victoria, or will he need dial in details?

Thank you,
Donna

Donna Sanford
Executive Director
Confidence and Supply Agreement Secretariat
Donna.Sanford@gov.bc.ca
250-893-4771

From: Wong, Tamarra PREM:EX
To: Sanford, Donna L GCPE:EX
Cc: Marquis, Yvette FIN:EX; Brosz, Corinne M ENV:EX
Subject: RE: Next Consultation Committee meeting
Date: Wednesday, September 6, 2017 1:57:00 PM

No problem. I'll book 3-4pm in his calendar.

Thanks!

Tamarra Wong

Executive Coordinator to the Chief of Staff
Office of the Premier
E: tamarra.wong@gov.bc.ca | C: 250-208-3085

From: Sanford, Donna L GCPE:EX
Sent: Wednesday, September 6, 2017 1:56 PM
To: Marquis, Yvette FIN:EX; Brosz, Corinne M ENV:EX
Cc: Wong, Tamarra PREM:EX
Subject: RE: Next Consultation Committee meeting

Thank you very much Yvette and Corinne. We may not have time for a pre-meeting this time around – let me get back to you on that. I'm assuming the Ministers are both booked right until 3 with other engagements?

Tamarra – can you please add to Geoff's calendar.

Tx,
Donna

From: Marquis, Yvette FIN:EX
Sent: Wednesday, September 6, 2017 1:26 PM
To: Brosz, Corinne M ENV:EX; Sanford, Donna L GCPE:EX
Cc: Spilker, Robyn PREM:EX; Frampton, Caelie PREM:EX; Wong, Tamarra PREM:EX
Subject: RE: Next Consultation Committee meeting

Hi there,
We have booked Wednesday, Sept 13 from 3-4PM for this meeting.
I have booked the Oak Room #303
Will we be holding a pre meeting in our office – Room 153 first from 3PM – 3:15PM?

From: Brosz, Corinne M ENV:EX
Sent: Wednesday, September 6, 2017 11:28 AM
To: Marquis, Yvette FIN:EX; Sanford, Donna L GCPE:EX
Cc: Spilker, Robyn PREM:EX; Frampton, Caelie PREM:EX; Wong, Tamarra PREM:EX
Subject: RE: Next Consultation Committee meeting

Unfortunately Minister Heyman is unavailable at that time.

Other options for Heyman for Sept 14 include 11-12 or 245-430

Corinne

From: Marquis, Yvette FIN:EX
Sent: Tuesday, September 5, 2017 4:36 PM
To: Sanford, Donna L GCPE:EX; Brosz, Corinne M ENV:EX
Cc: Spilker, Robyn PREM:EX; Frampton, Caelie PREM:EX; Wong, Tamarra PREM:EX
Subject: RE: Next Consultation Committee meeting

That works for Minister James.

From: Sanford, Donna L GCPE:EX
Sent: Tuesday, September 5, 2017 4:35 PM
To: Marquis, Yvette FIN:EX; Brosz, Corinne M ENV:EX
Cc: Spilker, Robyn PREM:EX; Frampton, Caelie PREM:EX; Wong, Tamarra PREM:EX
Subject: RE: Next Consultation Committee meeting

Hello again Yvette and Corinne. Following up to see if we can confirm the Consultation Committee date and time. Corinne—can Thurs Sept 14 work at 8 AM?

Thank you,
Donna

From: Marquis, Yvette FIN:EX
Sent: Friday, August 25, 2017 4:01 PM
To: Sanford, Donna L GCPE:EX; Brosz, Corinne M ENV:EX
Cc: Spilker, Robyn PREM:EX; Frampton, Caelie PREM:EX; Wong, Tamara PREM:EX
Subject: RE: Next Consultation Committee meeting

Minister James could do 8-9AM on Thursday Sept 14th. I'm not sure what the rest of the week will look like at the moment as that will be the week she gives the Budget update and there will be post budget events.

From: Sanford, Donna L GCPE:EX
Sent: Friday, August 25, 2017 1:16 PM
To: Marquis, Yvette FIN:EX; Brosz, Corinne M ENV:EX
Cc: Spilker, Robyn PREM:EX; Frampton, Caelie PREM:EX; Wong, Tamara PREM:EX
Subject: Next Consultation Committee meeting

Hello Yvette and Corinne. Yesterday the Consultation Committee members agreed to schedule their next meeting during the week of Sept 11 (since week of Sept 5 is so full). I know schedules will be tight with the session underway – but can you please find identify any time slots that week that could work?

Attending:
Minister James

Minister Heyman

Geoff Meggs

Donna Sanford

Green Caucus reps (I will coordinate with them once we've set the date/time)

Thank you.

Donna Sanford

Executive Director

Confidence and Supply Agreement Secretariat

Donna.Sanford@gov.bc.ca

250-893-4771

From: Wong, Tamarra PREM:EX
To: Sanford, Donna L GCPE:EX; Brosz, Corinne M ENV:EX; Marquis, Yvette FIN:EX
Subject: RE: Next Consultation Committee meeting
Date: Wednesday, September 6, 2017 2:17:00 PM

Got it.

Thanks!

Tamarra Wong

Executive Coordinator to the Chief of Staff

Office of the Premier

E: tamara.wong@gov.bc.ca | C: 250-208-3085

From: Sanford, Donna L GCPE:EX
Sent: Wednesday, September 6, 2017 2:16 PM
To: Brosz, Corinne M ENV:EX; Marquis, Yvette FIN:EX
Cc: Wong, Tamarra PREM:EX
Subject: RE: Next Consultation Committee meeting

Wonderful. Let's schedule 2:45 – 3:00 for the pre-meeting, in Minister James' office.

Tamarra – can you please add this to Geoff calendar also?

Tx,
Donna

From: Brosz, Corinne M ENV:EX
Sent: Wednesday, September 6, 2017 2:14 PM
To: Marquis, Yvette FIN:EX; Sanford, Donna L GCPE:EX
Cc: Wong, Tamarra PREM:EX
Subject: RE: Next Consultation Committee meeting

Works for Minister Heyman.

From: Marquis, Yvette FIN:EX
Sent: Wednesday, September 6, 2017 2:12 PM
To: Sanford, Donna L GCPE:EX; Brosz, Corinne M ENV:EX
Cc: Wong, Tamarra PREM:EX
Subject: RE: Next Consultation Committee meeting

If QP ends on time then we may have a few minutes before the 3PM meeting starts. We could say 2:45PM in our office if that works for everyone!

From: Sanford, Donna L GCPE:EX
Sent: Wednesday, September 6, 2017 1:56 PM
To: Marquis, Yvette FIN:EX; Brosz, Corinne M ENV:EX
Cc: Wong, Tamarra PREM:EX
Subject: RE: Next Consultation Committee meeting

Thank you very much Yvette and Corinne. We may not have time for a pre-meeting this time around – let me get back to you on that. I'm assuming the Ministers are both booked right until 3 with other engagements?

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Cc: Spilker, Robyn PREM:EX; Frampton, Caelie PREM:EX; Wong, Tamarra PREM:EX
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Cc: Spilker, Robyn PREM:EX; Frampton, Caelie PREM:EX; Wong, Tamarra PREM:EX
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Corinne

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Cc: Spilker, Robyn PREM:EX; Frampton, Caelie PREM:EX; Wong, Tamara PREM:EX
Subject: RE: Next Consultation Committee meeting

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To: Marquis, Yvette FIN:EX; Brosz, Corinne M ENV:EX
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Minister James

Minister Heyman

Geoff Meggs

Donna Sanford

Green Caucus reps (I will coordinate with them once we've set the date/time)

Thank you.

Donna Sanford
Executive Director
Confidence and Supply Agreement Secretariat
Donna.Sanford@gov.bc.ca
250-893-4771

From: Wong, Tamarra PREM:EX
To: Sanford, Donna L GCPE:EX
Subject: RE: Oct 17 consultation committee meeting
Date: Thursday, September 28, 2017 9:26:00 AM

Thanks!

Tamarra Wong

Executive Coordinator to the Chief of Staff

Office of the Premier

E: tamara.wong@gov.bc.ca | C: 250-208-3085

From: Sanford, Donna L GCPE:EX
Sent: Thursday, September 28, 2017 9:26 AM
To: Wong, Tamarra PREM:EX
Subject: Oct 17 consultation committee meeting

Hi Tamarra. For Geoff's calendar – room is now confirmed.

Tues. Oct 17

1:45 to 2:00 pre meeting in Minister James' office

2:00 to 3:00 pm: consultation committee meeting Birch Room #339

Regards,
Donna