

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 23, 2018 3:46 PM
To: Cavanagh, Judy PREM:EX
Subject: FW: Satellite phones
Attachments: Price List - Iridium Postpaid Corporate Airtime - 2015-07-01.pdf

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Lana Garraway [<mailto:lane@ralphs.ca>]
Sent: Wednesday, March 21, 2018 4:13 PM
To: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Subject: RE: Satellite phones

Hi Danny,

Sorry for the delay in sending this. I had to dig up a bunch of information.

We sell two types of satellite phones:

Iridium:

1. IRIIDIUM 9555 SATELLITE PHONE – NEW PURCHASE
 - a. 9555 \$1,435.00
 - b. Activation fee \$ 50.00
2. IRIIDIUM 9555R RENTAL SATELLITE PHONE – RENT
 - a. 9555R \$ 0
 - b. Activation fee \$ 50.00
 - c. Monthly Rent \$ 30.00 (2 Year commitment)

NOTE:

1. I have attached our Corporate Iridium monthly airtime price list.
2. The monthly access fee is \$59.00 per month plus airtime, but note that Iridium prices are going up effective Mar 1st. We will most likely hold off raising until April 1st.

Globalstar:

- Globalstar GSP-1700
- Portable Satellite Phone
- https://ca.globalstar.com/shop/index.php?main_page=product_info&cPath=1&products_id=39
- Price: \$475.00
- Activation Fee: \$50.00

RATE PLANS:

- <https://ca.globalstar.com/en/index.php?cid=1250>

Please let me know if you need further information or have any questions.

Lana Garraway

Ralph's Radio Ltd.

815 View St, Victoria BC V8W 1K1

Cellular: (250)896-4866

Office: 778-404-7232

Please note: I have a new email address lane@ralphs.ca

www.ralphs.ca



69 Years Strong !

**Ask me about the Telus
Employee Purchase Program
for Government Employees**



- **Save 30% in
airtime**
- **Special Phone
Pricing**

 **TELUS** | authorized dealer*

From: Henry, David A FIN:EX <David.Henry@gov.bc.ca>

Sent: March 20, 2018 12:27 PM

To: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>; PREM Tech <PREM.Tech@gov.bc.ca>

Cc: Lana Garraway <lane@ralphs.ca>

Subject: RE: Satellite phones

For sure Danny,

Ralph's radio does sat phones for us..

Lana: can you help out Danny?

Thanks,
David

From: Loubert, Danny PREM:EX

Sent: Tuesday, March 20, 2018 12:14 PM

To: PREM Tech <PREM.Tech@gov.bc.ca>

Subject: Satellite phones

Hi there,

I was hoping you might be able to point me to some information around satellite phones? We may need to order one for VCO.

Any information including carriers, prices and how one would acquire it would be greatly appreciated.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives

Vancouver Cabinet Office | Office of the Premier

P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 29, 2018 8:31 AM
To: LP Premiers Vancouver Office; Truong, Lele GCPE:EX; Hagglund, Jarrett GCPE:EX; Banfield, Elena GCPE:EX; Behrens, Marlene GCPE:EX; Joshi, Shruti GCPE:EX
Subject: FW: SB1057: Exchange Outage and Extended Sunday Change Window

Good Morning VCO Staff,

Please see the note from David Henry regarding the Exchange outage scheduled for Sunday April 8th. If you have any issues or concerns please let me know.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Henry, David A FIN:EX
Sent: Thursday, March 29, 2018 7:56 AM
To: Fortin, Chantelle FIN:EX <Chantelle.Fortin@gov.bc.ca>; Wensink, Alison PREM:EX <Alison.Wensink@gov.bc.ca>; Privett, Don PREM:EX <Don.Privett@gov.bc.ca>; Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>; Elliott, Genevieve IGRS:EX <Genevieve.Elliott@gov.bc.ca>; Dawes, Sandra IGRS:EX <Sandra.Dawes@gov.bc.ca>; Massy, Michelle E PREM:EX <Michelle.Massy@gov.bc.ca>
Cc: PREM Tech <PREM.Tech@gov.bc.ca>
Subject: SB1057: Exchange Outage and Extended Sunday Change Window

Good morning,

FYI, some clients will be offline from email **APRIL 8th Sunday 6am-11am** due to server maintenance.

Any questions/issues or assistance required don't hesitate to contact.

David Henry
Service Manager
Premier's Office Technology Support
@: Prem.tech@gov.bc.ca
Tel: 250-953-5151

From: OCIO Technology Solutions CITZ:EX
Sent: Wednesday, March 28, 2018 5:09 PM
Subject: FOR INFORMATION - Service Bulletin 1057: Exchange Outage and Extended Sunday Change Window

To: Ministry and Broader Public Sector (BPS) Service Managers

March 28, 2018

Exchange Outage and Extended Sunday Change Window

To keep Exchange servers up-to-date, the Office of the Chief Information Officer (OCIO) will extend the change window on Sunday, April 8, 2018, from 6 a.m. until 11 a.m. while work on the Exchange 2013 servers is completed. During this change window, some Exchange 2013 servers will be unavailable.

More information about the Exchange outage and extended change window—including the servers impacted—is available in the related Technical Information Bulletin ([TIB# D-2018-023](#)) and Request for Change ([RFC# 165218](#)).

Questions about the Exchange 2013 maintenance and outage can be sent to the [OCIO](#).

This service bulletin can be viewed [online](#).

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, March 26, 2018 3:36 PM
To: XT:BlackBerry, MDMS VOX:IN
Subject: RE: Second Email Follow Up

Thank you again Stephanie,

I can indeed confirm it has been set up and I am able view the emails and Calendars associated with that account.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: MDMS.BlackBerry<MDMS.BlackBerry> [<mailto:managewireless@service-now.com>]
Sent: Monday, March 26, 2018 3:30 PM
To: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Subject: Second Email Follow Up

Hello Danny,

I am following up about the second email setup on your device. I have received confirmation that the setup for second email has been enabled. Could you let me know if it is now working for you? Please feel free to reply to this email or give us a call at your earliest convenience.

Thank you,

Stephanie
British Columbia Government BlackBerry Mobility Support
For Device Services, Ministry of Technology, Innovation and Citizens' Services
Call Back: Shared Services BC, Service Desk Tel: (250) 387-7000 option 4

Ref:MWMSG05890002

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, March 21, 2018 9:41 AM
To: s.22
Subject: Selection of Sample

Good Morning Tony,

We have selected a sample. All we need is the quote, sign off and we can proceed.

If you would like to relay our selection: Antique Brush 4823-60 Matte Finish.

Please let me know if there are any issues.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | **E:** Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 6, 2018 11:09 AM
To: 'gary@coconutgrove.ca'
Subject: FW: Services at Vancouver Cabinet Office
Attachments: Scan_20171108.pdf

Hi Gary,

Please use the form and If need be please use for all future invoices.

Warmest regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Loubert, Danny PREM:EX
Sent: Wednesday, November 8, 2017 2:57 PM
To: 'Gary Laufer'
Cc: Tello, Romeo PREM:EX
Subject: RE: Services at Vancouver Cabinet Office

Hi Gary.

Please find the attached form as requested. Going forward please send all invoices to me as I will be the contact person responsible for this.

Thank you ,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Gary Laufer [<mailto:gary@coconutgrove.ca>]
Sent: Wednesday, November 8, 2017 11:09 AM
To: Tello, Romeo PREM:EX
Cc: Loubert, Danny PREM:EX
Subject: RE: Services at Vancouver Cabinet Office

Hello Romeo,

Please see attached our CC Form

Thank you,

Gary Laufer

Gary Laufer

President

Coconut Grove Inc.

Suite 108 - 2430 King George Blvd.

Surrey BC V4P 1H5

Tel: 604-536-7266 * Fax: 604-536-7278

email: gary@coconutgrove.ca * web: www.coconutgrove.ca



-----Original Message-----

From: Tello, Romeo PREM:EX [<mailto:Romeo.Tello@gov.bc.ca>]

Sent: November 8, 2017 9:26 AM

To: Gary Laufer

Cc: Cavanagh, Judy PREM:EX; Loubert, Danny PREM:EX; Accounting

Subject: Re: Services at Vancouver Cabinet Office

Hi Gary,

My apologies - I thought these were coming through automatically on my card. Will be in touch today to have that reconciled.

Best,
Romeo

Sent from my iPhone

On Nov 7, 2017, at 6:13 PM, Gary Laufer <gary@coconutgrove.ca<<mailto:gary@coconutgrove.ca>>> wrote:

Hello,

Please be advised that we have been emailing you your Monthly Invoices as requested.....
& to date have not received any Payments.
Please advise when your account will be brought up to date.

Thank you,
Gary Laufer
Gary Laufer
President
Coconut Grove Inc.
Suite 108 - 2430 King George Blvd.
Surrey BC V4P 1H5
Tel: 604-536-7266 * Fax: 604-536-7278
email: gary@coconutgrove.ca<<mailto:coconutgrove@shaw.ca>> * web:
www.coconutgrove.ca<<http://www.coconutgrove.ca/>>
<image004.jpg>

<image003.png>
From: Cavanagh, Judy PREM:EX [<mailto:Judy.Cavanagh@gov.bc.ca>]
Sent: August 30, 2017 5:54 PM
To: 'gary@coconutgrove.ca<<mailto:gary@coconutgrove.ca>>'<<mailto:gary@coconutgrove.ca>>
Cc: Tello, Romeo PREM:EX; Loubert, Danny MIT:EX
Subject: Services at Vancouver Cabinet Office

Dear Gary,

We will proceed with the services of Coconut Grove Inc.as outlined in your email of August 23rd, for plant care. The services are as follows:

One time service to clean, prune, detail, add soil ... \$125 + tax. This includes the removal of one ficus.

Monthly Horticultural program with weekly scheduled visits. \$145 + tax monthly.

Please make the invoice to the attention of Romeo Tello, Executive Assistant.

And, to set up weekly scheduling, please contact Danny Loubert at
Danny.Loubert@gov.bc.ca<mailto:Danny.Loubert@gov.bc.ca>

Thank you for your quote and I am certainly looking forward to thriving, healthy plants.

Regards,

Judy

Judy Cavanagh Executive Director, Operations and Strategic Initiatives Vancouver Cabinet Office, Office
of the Premier

P: 604-775-1600 E: judy.cavanagh@gov.bc.ca<mailto:judy.cavanagh@gov.bc.ca>

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, March 12, 2018 2:49 PM
To: Geary, Vanessa PREM:EX
Subject: Sharing invitation: Loubert, Danny PREM:EX - Calendar

Microsoft Exchange Calendar:

Loubert, Danny PREM:EX - Calendar
Loubert, Danny PREM:EX (Danny.Loubert@gov.bc.ca) has invited you to view his or her Calendar.

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, March 26, 2018 9:19 AM
To: Hagglund, Jarrett GCPE:EX
Subject: RE: Sign courier

Sure thing!

See you in a bit!

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives Vancouver Cabinet Office | Office of the Premier

P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

-----Original Message-----

From: Hagglund, Jarrett GCPE:EX
Sent: Monday, March 26, 2018 9:16 AM
To: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Subject: Re: Sign courier

Rick says don't worry about it. He is going to take a different sign from Victoria. Thanks!

Sent from my iPhone

> On Mar 26, 2018, at 9:08 AM, Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca> wrote:

>

> Hi Jarrett,

>

> I don't think that is possible, from my best recollection its min 2 days normal courier to that location. There are some that will put it on a "NEXT FLIGHT OUT" however the costs are usually quite significant.

>

> I tried calling an airline (costal mountain air) to see but they don't have a flight out today (the next one is tomorrow AM would get there approx. 10 am but no guarantee). Perhaps we could check with Air Canada or West Jet?

>

> Warmest Regard,

>

> Danny Loubert | Administrative Coordinator, Operations and Strategic
> Initiatives Vancouver Cabinet Office | Office of the Premier
> P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

>

> -----Original Message-----

> From: Hagglund, Jarrett GCPE:EX
> Sent: Monday, March 26, 2018 8:26 AM
> To: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
> Subject: Sign courier

>

> Hey Danny. I am not sure if this is possible and wanted your thoughts.

>

> Rick has asked me to try and get a sign we have at our office. "Better access for students" couriered to terrace. He needs or have it there by first thing tomorrow morning.

>

> Do you think this is possible. Let me know. s.22

> s.22
>
>
> Thanks Danny.
>
> Jarrett
>
> Sent from my iPhone

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, March 14, 2018 4:11 PM
To: Clark, Layne PREM:EX
Subject: Accepted: Staff Meeting

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 8, 2018 10:57 AM
To: Viaud, Chantille PREM:EX
Subject: Stakeholder List
Attachments: Stakeholder List.xlsx

Hi Chantille,

Please find the revised list.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Loubert, Danny PREM:EX
Sent: Thursday, March 8, 2018 10:28 AM
To: Viaud, Chantille PREM:EX
Subject: RE: More for the list

Hi Chantille,

Please see attached. I have included some of the notes in the emails but not all of them let me know if you would like them included (mostly titles and occupations)

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Viaud, Chantille PREM:EX
Sent: Thursday, March 8, 2018 9:42 AM
To: Loubert, Danny PREM:EX
Subject: More for the list

A few more folks:

s.22

Chantille Viaud
Manager, Stakeholder Relations
Office of the Premier
604 838 3025

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 8, 2018 9:22 AM
To: Viaud, Chantille PREM:EX
Subject: RE: Stakeholder list to go into Excel

Address as well? Or no?

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Viaud, Chantille PREM:EX
Sent: Thursday, March 8, 2018 9:18 AM
To: Loubert, Danny PREM:EX
Subject: Stakeholder list to go into Excel

I'm going to come and chat with you about this right now...

Afghan Community Invite List

s.22

Page 016 to/à Page 018

Withheld pursuant to/removed as

s.22

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 20, 2018 1:46 PM
To: 'gabrielle.price@translink.ca'
Subject: Stakeholder Relations Meetings

Hi Gabrielle,

It was a pleasure speaking with you. I wanted to open up this line of communication to better help us establish a suitable time for a meeting.

Please feel free to send my any request this way, my phone is also available.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | **E:** Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 2, 2018 8:49 AM
To: Janke, Debra FIN:EX
Cc: Poldrugovac, Saija FIN:EX
Subject: RE: Supplier Number needed

Thanks Debra!

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Janke, Debra FIN:EX
Sent: Friday, March 2, 2018 8:45 AM
To: Loubert, Danny PREM:EX
Cc: Poldrugovac, Saija FIN:EX
Subject: RE: Supplier Number needed

Hi Danny,

Please see, below.

Supplier header							
Supplier Name	Number	Full Supplier Name	Business Number	Supplier Type	Employee Number	Pay Group	Active
LOUBERT, DANNY R	s.22			EMPLOYEE	s.22	GEN EFT	<input checked="" type="checkbox"/>
							<input type="checkbox"/>

Thanks.
Debra

From: Loubert, Danny PREM:EX
Sent: Friday, March 2, 2018 8:34 AM
To: Janke, Debra FIN:EX
Subject: RE: Supplier Number needed

Good Morning Debra,

My Employee Number is s.22

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Janke, Debra FIN:EX
Sent: Friday, March 2, 2018 8:34 AM
To: Loubert, Danny PREM:EX
Subject: RE: Supplier Number needed

Hi Danny,

Can you please confirm your employee number.

Thanks.

Debra

From: Loubert, Danny PREM:EX
Sent: Thursday, March 1, 2018 1:21 PM
To: Poldrugovac, Saija FIN:EX
Cc: Janke, Debra FIN:EX
Subject: Supplier Number needed

Hi Saija,

Are you able to look up my supplier number? I will need it to create my profile for my Travel Expenses.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | **E:** Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 13, 2018 12:13 PM
To: Lee, Bonnie FIN:EX; Piotrowicz, Eddie P FIN:EX
Subject: Surface pro has arrived

Hi!

Just wanted to pass on that the surface pro for Chantille has arrived.

Thanks again for all your help!

Danny

Sent from my BlackBerry 10 smartphone on the TELUS network.

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 6, 2018 8:42 AM
To: Viaud, Chantille PREM:EX
Subject: Surface Pro ID number

Good Morning Chantille,

I hope you had a good weekend,

Can you please send me the Laptop Number for the surface pro we lent to you? The sticker will be on the back behind the stand and will have a barcode and and NCXXXXXX number.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | **E:** Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 13, 2018 10:53 AM
To: 'Doug McConnell'
Subject: Table install

Hi Doug,

I was just hoping to have an approximate time for the table install today? If possible please let me know

You can also reach my on my mobile at ^{s.22}

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | **E:** Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, March 12, 2018 3:11 PM
To: Oreck, Mira PREM:EX
Subject: FW: Thank you for choosing to take off with Helijet!

Hi Mira,

Here are your flight details, I have also added them to your calendar.
Just a note your flight times are as follows:

Wed March 14th
7:30 AM Van – Vic
5:30 PM Vic to Van

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: passengerservices@helijet.com [mailto:passengerservices@helijet.com]
Sent: Monday, March 12, 2018 3:09 PM
To: Loubert, Danny PREM:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.17
Name	Mira Oreck
Company	Government Of Bc

Booking #s.22

Wednesday, March 14, 2018

703

07:30 Vancouver Harbour

08:05 Victoria Harbour

35 minutes

Confirmed

1 Passengers - Full-Fare

. Mira Oreck, Female

[Add to Calendar](#)

Invoice s.22

FARE-YWH-Full_Winter17-18 \$300.00

+ GST \$15.00

Billing \$300.00

Taxes \$15.00

Grand Total \$315.00

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

Booking s.22

Wednesday, March 14, 2018

728

17:30 Victoria Harbour

18:05 Vancouver Harbour

35 minutes

Confirmed

1 Passengers - Full-Fare

. Mira Oreck, Female

[Add to Calendar](#)

Invoice s.22

FARE-YWH-Full_Winter17-18 \$300.00

+ GST \$15.00

Billing \$300.00

Taxes \$15.00

Grand Total \$315.00

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:

R102320165

Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)

Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:

Free Parking is available for passengers on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:

Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:

Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.

Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.

Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Changes/Cancellations & No Show Penalty:

Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel; fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or cancellation fee will apply. Failure to check in 20 minutes prior to departure will also result in any onward and/or return reservations being cancelled with any additional applicable cancellation fees applied.

Baggage Allowance:

Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total. Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed.

Please visit <http://www.catsa-acsta.gc.ca/> for information on how to "Pack Smart" and avoid delays

Baggage Liability:

The liability for the loss of and/or the damage to any personal property, including baggage or goods is limited to an amount equal to the value of such baggage or goods, which shall not exceed \$250.00 (CAD) per passenger, unless greater value declared.

Transportation upon arrival:

Helijet is pleased to offer courtesy shuttle van drop off service within the downtown core in Victoria, Vancouver Harbour, and Nanaimo, ask the driver for drop off locations. Taxis & rental cars may also be available, please ask an agent.

Accessibility:

To ensure your travel is possible, passengers with limited mobility and/or special needs must advise Helijet Reservations at 1.800.665.4354

Pets on Helijet:

If you have a Special Assistance Animal please advise Helijet Reservations. Other small pets and animals are not accepted for carriage, please visit our website for restrictions.

Weather Conditions:

If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact passengers as early as possible via phone numbers and/or email addresses provided.

Reservations:

Reservations are required for all flights and may be booked online at www.helijet.com or by calling 1.800.665.4354 (within North America).

Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, March 12, 2018 9:03 AM
To: 'Aretha Munro'
Subject: RE: thanks for the referral

Good morning Aretha,

s.22

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Aretha Munro [mailto:aretham@sfu.ca]
Sent: Thursday, March 8, 2018 10:00 AM
To: Loubert, Danny PREM:EX
Subject: Fwd: thanks for the referral

Hi Danny,

s.22

Thanks,

Aretha Munro
Executive Assistant
778.782.9579



**MORRIS J. WOSK
CENTRE FOR DIALOGUE**

SFU Harbour Centre • 3306–515 West Hastings Street
Vancouver, BC • V6B 5K3

sfu.ca/dialogue • [@SFUDialogue](https://twitter.com/SFUDialogue)

We would like to acknowledge that at the Simon Fraser University Vancouver Campus we live and work on the unceded traditional territories of the Skwxwú7mesh, Səlilwətał, and xʷməθkʷəy̍əm First Nations.

From: "Shauna Sylvester" <smsylves@sfu.ca>
To: aretham@sfu.ca
Sent: Wednesday, March 7, 2018 10:58:53 PM
Subject: Fwd: thanks for the referral

Sent from my iPhone

Begin forwarded message:

From: "Oreck, Mira PREM:EX" <Mira.Oreck@gov.bc.ca>
Date: March 7, 2018 at 10:48:16 PM PST
To: Shauna M Sylvester <shauna_sylvester@sfu.ca>
Cc: "Loubert, Danny PREM:EX" <Danny.Loubert@gov.bc.ca>
Subject: Re: thanks for the referral

I'm so glad it worked out. ^{s.22}

s.22

Thanks, Shauna.

Mira Oreck
s.22

On Mar 7, 2018, at 2:09 PM, Shauna M Sylvester
<shauna_sylvester@sfu.ca<mailto:shauna_sylvester@sfu.ca>> wrote:

Hi Mira,

I'm pleased to moderate the session next week at Globe with Premier Horgan and Oregon, Washington and California representatives. Thanks for the recommendation.

s.22

Warm wishes,
Shauna

Shauna Sylvester
Professor, Professional Practice, FASS
Executive Director, SFU Morris J. Wosk Centre for Dialogue

t. 778-782-7895

Twitter: @shaunasylvester<<https://twitter.com/shaunasylvester>>
<newlogosignature.jpg>

SFU Harbour Centre • 3335–515 West Hastings Street
Vancouver, BC • V6B 5K3 • sfu.ca/dialogue<<http://www.sfu.ca/dialogue.html>>

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 22, 2018 2:42 PM
To: Geary, Vanessa PREM:EX
Subject: Time pay home

Hi Vanessa

Please try your login with this website. If it works your IDIR has been validated. It is our Employee Self-Serve site that is accessible from outside of the government network. You can check your pay, view your time card, view your benefits and access My Learning as well.

<https://timepayhome.gov.bc.ca>

If you have any issues please let us know

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, March 21, 2018 9:50 AM
To: Geary, Vanessa PREM:EX
Subject: Time pay home

Hi Vanessa

Please try your login with this website. If it works your IDIR has been validated. It is our Employee Self-Serve site that is accessible from outside of the government network. You can check your pay, view your time card, view your benefits and access My Learning as well.

<https://timepayhome.gov.bc.ca>

If you have any issues please let us know

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 13, 2018 11:18 AM
To: 'Amy Li'
Subject: RE: update 24/7 access

Hi Amy,

Just wanted to check in on this request.
Can you please advise.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Loubert, Danny PREM:EX
Sent: Friday, March 9, 2018 11:51 AM
To: 'Amy Li'
Subject: update 24/7 access

Hi Amy,

Can you please make the following change for Jarrett Hagglund's Card ^{s.22}

OLD: s.15, s.₁₇ (please remove access s.22

NEW: s.15, s.₁₇

Access to the 7th suite 740 as normal.

Thanks,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

Page 034

Withheld pursuant to/removed as

s.22;s.15

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 16, 2018 9:05 AM
To: 'neriae@opwtc.ca'
Cc: 'danp@opwtc.ca'
Subject: Updated Form
Attachments: Tenant Info Emergency Contacts (updated forms).pdf

Hi Ria,

Here you go as requested.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 16, 2018 9:04 AM
To: 'neriae@opwtc.ca'
Cc: 'danp@opwtc.ca'
Subject: Updated Form
Attachments: Tenant Info & Emergency Contacts (updated forms).pdf

Hi Ria,

Here you go as requested.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 1, 2018 9:38 AM
To: Oreck, Mira PREM:EX
Subject: Urgent Phone call

Importance: High

Hi Mira,

Sarah Zaharia from GCPE called wanted to urgently speak with you, she can be reached at 778-584-1258.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Page 038

Withheld pursuant to/removed as

s.22

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, March 7, 2018 9:15 AM
To: Pearson, Barbera JAG:EX
Subject: Vancouver Satellite Office
Attachments: Vancouver Satellite Office.pdf

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 13, 2018 2:40 PM
To: VCO Boardrooms, PREM PREM:EX
Subject: Accepted: VCO Staff Meeting

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, March 7, 2018 12:02 PM
To: Szabo, Maria PREM:EX; Cavanagh, Judy PREM:EX
Subject: VCO Work Activities Tracker
Attachments: Work Activities March 5 2018.docx

Hi Everyone,

Please see attached for today's meeting, we can do a quick check in after our discussion.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 9, 2018 4:45 PM
To: Oreck, Mira PREM:EX
Subject: Viewing Paystubs

Hi Mira,

You can view your Paystubs on the Employee Self-Serve website. There are two sites depending on where you are login in from

From work: <https://timepay.gov.bc.ca/>

From Home: <https://timepayhome.gov.bc.ca> (you will need to provide your IDIR information)

When you are in you can go to View Paystub and all your stubs will be there.

Any issues feel free to call me.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 16, 2018 2:55 PM
To: Tsang, Robin FIN:EX
Subject: Re: Visitor Pass

Thanks Robin you too

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Tsang, Robin FIN:EX
Sent: Friday, March 16, 2018 2:53 PM
To: Loubert, Danny PREM:EX
Subject: Visitor Pass

I left it on your desk Danny.

Have a good weekend!

Thanks,
Robin

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 9, 2018 9:44 AM
To: Szabo, Maria PREM:EX
Subject: FW: VPN #R1163800 , iStore Order ID # 851857-RAS-Need id

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

-----Original Message-----

From: ITIMS-Prod [mailto:donotreply@gov.bc.ca]
Sent: Friday, March 9, 2018 9:43 AM
To: Loubert, Danny PREM:EX
Subject: VPN #R1163800 , iStore Order ID # 851857-RAS-Need id

PLEASE DO NOT RESPOND TO THIS EMAIL ID. SEND YOUR COMMUNICATION TO THE COORDINATOR RESPONSIBLE FOR THIS REQUEST/ORDER.

From: Linda Dirkie - Remote Access Services (RAS)
Phone: 250-387-4759 - SVSOA@gov.bc.ca

Emailed To: Danny.Loubert@gov.bc.ca;
jacob.desousa@gov.bc.ca

The Following VPN/Remote Access Account has been created:

VPN id: vgeary
FULL NAME: GEARY, VANESSA
Contact Email: Danny.Loubert@gov.bc.ca
Contact Phone: 604-7751600
Reporting Customer: PREM-VANCOUVER CABINET OFFICE
Other Email: jacob.desousa@gov.bc.ca
Template: IDIRPOOL
Static IP: No Static IP
Authentication : BCGOV-IDIR

IF INCORRECT ACCOUNT INFORMATION OR FOR GENERAL INQUIRIES: email SVSOA@gov.bc.ca or call 250-387-4759.

FOR PC TECHNICAL PROBLEMS: call the Shared Services BC Service Desk 250-387-7000 (option 1) or toll free 1-866-660-0811.

Remote Access Service (RAS/VPN) User Guide:

(Please note, the link below may have return characters causing a break in the hyperlink. Copy the entire link, ending with .pdf and paste into your web browser.) <https://ssbc-client.gov.bc.ca/services/remotearchive/R>

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 23, 2018 4:01 PM
To: Canitz, Shelley L PREM:EX
Cc: Geary, Vanessa PREM:EX
Subject: Re: who will have the satellite phones?

It will go to Vanessa Geary

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Canitz, Shelley L PREM:EX
Sent: Friday, March 23, 2018 3:58 PM
To: Loubert, Danny PREM:EX
Subject: who will have the satellite phones?

Shelley Canitz

Executive Director | Corporate Initiatives
Office of the Deputy Minister to the Premier
272 West Annex, Parliament Buildings | Victoria, BC | V8V 1X4
250-356-1499

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, March 19, 2018 12:15 PM
To: Szabo, Maria PREM:EX
Subject: Fw: World Economic Forum: introduction

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Aaron, Sage PREM:EX <Sage.Aaron@gov.bc.ca>
Sent: Monday, March 19, 2018 11:15 AM
To: Loubert, Danny PREM:EX
Subject: FW: World Economic Forum: introduction

Hi Danny!
This person will be visiting me at VCO at the below time.

Sage
778-678-0832

From: Jonathon Cini [<mailto:Jonathon.Cini@weforum.org>]
Sent: Monday, March 19, 2018 10:39 AM
To: Aaron, Sage PREM:EX
Subject: RE: World Economic Forum: introduction

Great! I am looking forward to it.
Can you confirm the address for me?

Best wishes,

Jonathon

From: Aaron, Sage PREM:EX [<mailto:Sage.Aaron@gov.bc.ca>]
Sent: 19 March 2018 12:47
To: Jonathon Cini
Subject: RE: World Economic Forum: introduction

Sounds good. We can meet at the Vancouver Cabinet offices.

Sage
778-678-0832

From: Jonathon Cini [<mailto:Jonathon.Cini@weforum.org>]
Sent: Thursday, March 15, 2018 12:06 PM
To: Aaron, Sage PREM:EX
Subject: RE: World Economic Forum: introduction

Shall we say 2 – 3? May only need 30 mins.

Best,

Jonathon

From: Aaron, Sage PREM:EX [<mailto:Sage.Aaron@gov.bc.ca>]
Sent: 15 March 2018 14:20
To: Jonathon Cini
Subject: RE: World Economic Forum: introduction

Thanks, Jonathon. I can meet at a time of your choosing after 1 pm.

Sage
778-678-0832

From: Jonathon Cini [<mailto:Jonathon.Cini@weforum.org>]
Sent: Thursday, March 15, 2018 6:17 AM
To: Aaron, Sage PREM:EX
Subject: RE: World Economic Forum: introduction

Hi Sage,

Just a quick follow up on my email below. I am confirming that I will be in Vancouver on Friday the 1st of June. What time would suit you best to meet?

Kind wishes,

Jonathon

From: Jonathon Cini
Sent: 13 March 2018 12:11
To: 'Aaron, Sage PREM:EX'
Subject: RE: World Economic Forum: introduction

Hi Sage,

It was great to catch up by phone on Friday last week. At this stage I am planning to travel to Vancouver on Friday the 1st of June.

Would you be available to meet? If so, is there a time that suits you best?

Jonathon

From: Aaron, Sage PREM:EX [<mailto:Sage.Aaron@gov.bc.ca>]
Sent: 09 March 2018 15:54
To: Jonathon Cini
Subject: RE: World Economic Forum: introduction

Hi Jonathon,
Great speaking with you today. For your interest, our parliamentary calendar. Session dates are marked.
<https://www.leg.bc.ca/content-parliamentary-business/Documents/Parliamentary-Calendar-2018.pdf> [leg.bc.ca]

And more information on the BC Tech Summit.
<https://bctechsummit.ca/> [bctechsummit.ca]

Thanks for getting in touch. I look forward to meeting you in May.

Sage
778-678-0832

From: Jonathon Cini [<mailto:Jonathon.Cini@weforum.org>]
Sent: Wednesday, March 7, 2018 9:45 AM

To: Aaron, Sage PREM:EX
Subject: RE: World Economic Forum: introduction

Hi Sage,

Please find attached a document on how we engage Governments that I will refer to when we speak.
I have also attached an overview of our Annual Meeting in China which will take place later in September.

Looking forward to speaking to you soon.

Best wishes,

Jonathon

From: Aaron, Sage PREM:EX [<mailto:Sage.Aaron@gov.bc.ca>]
Sent: 07 March 2018 10:56
To: Jonathon Cini
Subject: RE: World Economic Forum: introduction

Yes, that's the best number. Looking forward to it. Is there any material or information you'd like to send me beforehand?

Sage
778-678-0832

From: Jonathon Cini [<mailto:Jonathon.Cini@weforum.org>]
Sent: Wednesday, March 7, 2018 7:54 AM
To: Aaron, Sage PREM:EX
Subject: RE: World Economic Forum: introduction

Hi Sage,

Thanks for your reply. I sent you an invite for Friday.
Is 778-678-0832 the best number to contact you on?

Best,

Jonathon

From: Aaron, Sage PREM:EX [<mailto:Sage.Aaron@gov.bc.ca>]
Sent: 07 March 2018 10:49
To: Jonathon Cini
Subject: RE: World Economic Forum: introduction

Hello Jonathon,
Thanks for your email and for following up.
It would be a pleasure to connect by phone.
I have a gap between 2-4 pm today, 11-12 am tomorrow or 1230-130 pm on Friday. All times PST.
Do any of those times work for you?

Sage
778-678-0832

From: Jonathon Cini [<mailto:Jonathon.Cini@weforum.org>]
Sent: Wednesday, March 7, 2018 7:43 AM
To: Aaron, Sage PREM:EX
Subject: RE: World Economic Forum: introduction

Dear Sage,

Please allow me to follow up on my email below. Please let me know if we can find a time to speak over the phone and also find a time to meet during my visit to BC.

Looking forward to hearing from you.

Best wishes,

Jonathon

From: Jonathon Cini
Sent: 05 March 2018 16:52
To: 'Sage.Aaron@gov.bc.ca'
Subject: World Economic Forum: introduction

Dear Sage,

Please allow me to introduce myself. My name is Jonathon Cini and I work in the North America Government Engagement team at the World Economic Forum where I manage our relations with the Canadian Government. I believe Matthew Fortier from ICD was kind enough to mention that I was interested in contacting someone in Premier Horgan's office. I plan to travel to Vancouver in mid-May and would like to chance to meet with you to introduce myself and the work of the Forum, explore potential opportunities to engage Premier Horgan in our work and events, and see if there are possibilities to use the Forum's platform to advance the Premier's agenda.

I would be happy to speak with you over the phone before my trip as well and then of course meet you when I am there.

Let me know what would work best.

Kind regards,

Jonathon Cini
Community Lead, Regional Strategies – North America

World Economic Forum
350 Madison Avenue, 10th Floor
New York, NY 10017
M +1 (646) 510-5446
jonathon.cini@weforum.org

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Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 13, 2018 2:43 PM
To: Geary, Vanessa PREM:EX; Szabo, Maria PREM:EX
Subject: WTC Security^{s.15}
Attachments: s.15,s.22

Hello,

Please find the attached Contact cards for World Trade Centre Security^{s.15}.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | **E:** Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, March 12, 2018 8:49 AM
To: Poldrugovac, Saija FIN:EX
Subject: Accepted: Year End Questions

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 8, 2018 12:17 PM
To: Poldrugovac, Saija FIN:EX
Subject: Accepted: Year End Questions

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 2, 2018 10:47 AM
To: Cavanagh, Judy PREM:EX
Subject: RE: Your OIC

s.22

Thank you Judy!

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Cavanagh, Judy PREM:EX
Sent: Friday, March 2, 2018 10:30 AM
To: Loubert, Danny PREM:EX
Subject: Your OIC

Hi Danny,

It's official today. s.22

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: judy.cavanagh@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, March 28, 2018 9:49 AM
To: Woodcock, Danielle EMBC:EX
Subject: RE: Satellite Phone Question

Good Morning Danielle,

We have indeed received the package.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Woodcock, Danielle EMBC:EX
Sent: Wednesday, March 28, 2018 9:48 AM
To: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Subject: Satellite Phone Question

Good Morning Danny,

Could you please confirm that Vanessa received her satellite phone package yesterday?

Thank you.

Danielle Woodcock, Manager Executive Operations
Ministry of Public Safety and Solicitor General
Deputy Ministers Office, Emergency Management BC
Suite 4B - 940 Blanshard Street
Victoria BC V8W 3C8
Office: 250-356-0840 Mobile: 250-818-1297
Email: Danielle.Woodcock@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 20, 2018 1:54 PM
To: Cavanagh, Judy PREM:EX
Cc: Geary, Vanessa PREM:EX
Subject: RE: Satellite Phone

Categories: Facilities

Hi Judy,

Sorry for the delay, VCO does not currently have a satellite phone. I have reached out to PREM tech on what the next steps would be and hope to have some costs and information before Friday.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | **E:** Danny.Loubert@gov.bc.ca

From: Cavanagh, Judy PREM:EX
Sent: Friday, March 16, 2018 2:32 PM
To: Loubert, Danny PREM:EX
Cc: 'Vanessa Geary'
Subject: Satellite Phone

Hi Danny,

I don't recall if I've asked --- does VCO have a satellite phone? If so, Vanessa should have some orientation on using it. If not, one should be purchased. As part of our emergency planning there needs to be one in this office. The number (is that how they work) is to be shared with Shelley Canitz at DMO.

Thanks.

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** judy.cavanagh@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 27, 2018 4:08 PM
To: Szabo, Maria PREM:EX; McKnight, Valerie SDPR:EX
Cc: Behrens, Marlene GCPE:EX
Subject: Re: Roundtable at VCO tomorrow - catering/attendees

Hi all,

I'll be here to let them in

Have a good night

Danny

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Szabo, Maria PREM:EX
Sent: Tuesday, March 27, 2018 2:14 PM
To: McKnight, Valerie SDPR:EX
Cc: Behrens, Marlene GCPE:EX; Loubert, Danny PREM:EX
Subject: RE: Roundtable at VCO tomorrow - catering/attendees

Hi Valerie,

Thanks for taking care of this. I'm glad Potluck was able to sort something out. I'm just looping Danny in to see whether he will be able to arrive for the catering at 8:00am s.22

Best,

Maria

From: McKnight, Valerie SDPR:EX
Sent: Tuesday, March 27, 2018 1:36 PM
To: Szabo, Maria PREM:EX
Cc: Behrens, Marlene GCPE:EX; Wormald, Carla GCPE:EX; Squance, Leah SDPR:EX; Ducker, Jayne SDPR:EX
Subject: RE: Roundtable at VCO tomorrow - catering/attendees

Hi Maria,

I have made arrangements with Potluck Café to deliver tomorrow morning. Their delivery time is 8:00am for an 8:30am meeting, ca we please set that up?

Thanks,
Val

From: Szabo, Maria PREM:EX
Sent: Tuesday, March 27, 2018 12:58 PM
To: McKnight, Valerie SDPR:EX
Cc: Behrens, Marlene GCPE:EX
Subject: Roundtable at VCO tomorrow - catering/attendees

Hi Valerie,

There seems to be some confusion around Minister Simpson's roundtable tomorrow morning, here at VCO at 8:30. We nor Events Services have ordered catering for the event but there seems to be an understanding that food is going to be delivered. We wanted to check – have you ordered catering on your end? If so, can you share the details with us (delivery time)? If not, this is a cost that will have to come from the Ministry.

Also, would you be able to provide me with a full list of the attendees? I only have a couple names while the rest are just business names.

Thank you!

Maria Szabo | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** maria.szabo@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, March 26, 2018 1:57 PM
To: Carreras, Korleen TAC:EX
Cc: Szabo, Maria PREM:EX
Subject: RE: Room Booking

Thanks Korleen,

I'm looping in Maria Szabo who will be up front to greet the guest.

See you Thursday!

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Carreras, Korleen TAC:EX
Sent: Monday, March 26, 2018 12:48 PM
To: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Subject: Room Booking

Danny,

Thank you for booking a meeting room for Minister Beare on Thursday, March 29th at 11am. I will be meeting with Susan Knott, Chair of the Royal BC Museum.

See you on Thursday!

Korleen



Korleen Carreras, Executive Assistant
Minister's Office
Ministry of Tourism, Arts & Culture, Responsible for
Sport and Multiculturalism
250-812-5204



Please consider the environment before printing this email.

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 13, 2018 4:32 PM
To: Curran, Eamon JTT:EX; Szabo, Maria PREM:EX
Subject: RE: Request to use Premier boardroom (March 27th)

Hi Eamon,

Thank you for the request. I am going to forward you to Maria Szabo who is responsible for the resources here at Vancouver Cabinet Office. Please continue to send us updated information about this request as we will require a full list of names prior to booking. . Finally we cannot guarantee any bookings in our office as they are reserved for Cabinet Ministers and we may need to bump if they require the space.

If you have any other questions please feel free to contact us.

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Curran, Eamon JTT:EX
Sent: Tuesday, March 13, 2018 4:22 PM
To: Loubert, Danny PREM:EX
Subject: Request to use Premier boardroom (March 27th)

Hi Danny,

I would like to request the Premier's boardroom on Tuesday, March 27th (from 9am - 12pm) for a series of meetings involving executives from Samsung and representatives from the BC tech community. I understand that the boardroom is reserved for Cabinet Members and that they take priority.

However, if the boardroom is available, then given its strategic location and impressive background – I'd like to reserve it for these meetings.

Purpose: Senior executives from Samsung will be in town on an investment focussed trip and will be meeting with 4-5 BC companies to discuss opportunities.

Number of people: Up to 6 people at a time (3 Samsung executives, 1 government official (myself) and 2-3 business executives.)

Timeline:

9am – 30 minute meeting with Company A

9:30am – 5 min break

9:35am – 30 minute meeting with Company B.

10:10am – 15 min break

10:25am – 30 minute meeting with Company C

10:55am – 5 min break

11:00am – 30 minute meeting with Company D

11:30am – 5 min break

11:35am – 30 minute meeting with Company E

12:05 – Meeting adjourned.

I will be with the Samsung team throughout the morning and able to keep watchful eye on the delegation. All BC businesses will enter/leave by the sidedoor.

Warm regards

Eamon

Eamon Curran

Senior Manager, ICT & Wireless (Americas)
International Business Development Division
Ministry of Jobs, Trade and Technology
Government of British Columbia
T +1 236 889 4931 E: Eamon.Curran@gov.bc.ca



Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 9, 2018 7:15 PM
To: Duncan, Laurie ENV:EX
Subject: Re: Request Access to Book Suite 667 Rooms

Hi Laurie,

Try booking it through Bobbi's calendar as a resource in the mean time I will submit the request to have you added as well

Warmest Regards and have a great weekend,

Danny

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Duncan, Laurie ENV:EX
Sent: Friday, March 9, 2018 6:41 PM
To: Loubert, Danny PREM:EX
Subject: Request Access to Book Suite 667 Rooms

Good Evening Danny,

Are you able to give me access to make room bookings for Suite 667 at 999 Canada Place?
I just realized that I don't have access to book any of those rooms, and I need to book a room for Bobbi for March 15th.

If it's better for me to contact someone else, please let me know and I'll connect with them.

Thank you!

Laurie Duncan

a/Sr. Executive Assistant to Bobbi Plecas
Deputy Minister, Climate Change
Ministry of Environment & Climate Change Strategy

Phone: 250-356-8794
Email: Laurie.1.Duncan@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, March 14, 2018 10:10 AM
To: Wensink, Alison PREM:EX
Subject: RE: Reminder: Call for Records OOP-2018-81024 Records Due March 6, 2018

Hi Alison,

Sorry for the delay,

I have no records for this FOI request.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Wednesday, March 14, 2018 10:09 AM
To: Loubert, Danny PREM:EX
Subject: Reminder: Call for Records OOP-2018-81024 Records Due March 6, 2018

Hi Danny – reminder for this request ☺

Thanks so much!

Alison

From: Wensink, Alison PREM:EX
Sent: Tuesday, February 27, 2018 2:05 PM
To: LP PO Executive Office; LP PO Deputy Minister; LP Premiers Vancouver Office
Subject: Call for Records OOP-2018-81024 Records Due March 6, 2018

Hello,

Please let me know by March 6th whether or not you have any records responsive to the following request:

Canvassed: All staff

All correspondence mentioning eatdrinklocal.ca or the Eat Drink Local program.

(Date Range for Record Search: From 01/01/2018 To 02/16/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, March 14, 2018 9:59 AM
To: Wensink, Alison PREM:EX
Subject: RE: Reminder: Call for Records OOP-2018-80915 Due March 1, 2018

Hi Alison,

I have no records for the FOI.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Wednesday, March 14, 2018 9:41 AM
To: Dewar, Bob PREM:EX; Loubert, Danny PREM:EX; Mulloy, Eleanor PREM:EX
Subject: Reminder: Call for Records OOP-2018-80915 Due March 1, 2018

Hello – reminder for this request. Thanks so much!

Alison

From: Wensink, Alison PREM:EX
Sent: Wednesday, February 21, 2018 11:20 AM
To: LP PO Executive Office; LP PO Deputy Minister; Bain, Don PREM:EX; Cavanagh, Judy PREM:EX; Kingston, Charlotte PREM:EX; Loubert, Danny PREM:EX; Oreck, Mira PREM:EX; Szabo, Maria PREM:EX; Tello, Romeo PREM:EX; Della Mattia, Marie PREM:EX
Subject: Call for Records OOP-2018-80915 Due March 1, 2018

Hello,

Please see the second round of this request (**please note the new date range**) and please let me know by March 1st whether or not you have any records:

Canvassed: All staff

All communication between Adam Olsen and the Premier or their staff.

(Date Range for Record Search: From 08/01/2017 To 08/31/2017) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 3 hours and/or the total volume of records will exceed 200 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator

*Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987*

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 8, 2018 10:30 AM
To: Wensink, Alison PREM:EX
Subject: RE: Reminder: Call for Records OOP-2018-80866 Records Due February 28, 2018

Hi Alison,

Sorry for the delay,

I have no records for this FOI request.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Thursday, March 8, 2018 10:26 AM
To: Dewar, Bob PREM:EX; Cavanagh, Judy PREM:EX; Loubert, Danny PREM:EX
Subject: Reminder: Call for Records OOP-2018-80866 Records Due February 28, 2018

Just a reminder for this request ☺

Thanks so much!

Alison

From: Wensink, Alison PREM:EX
Sent: Wednesday, February 21, 2018 3:27 PM
To: LP PO Executive Office; LP PO Deputy Minister; Bain, Don PREM:EX; Cavanagh, Judy PREM:EX; Kingston, Charlotte PREM:EX; Loubert, Danny PREM:EX; Oreck, Mira PREM:EX; Szabo, Maria PREM:EX; Tello, Romeo PREM:EX; Szabo, Maria PREM:EX
Subject: Call for Records OOP-2018-80866 Records Due February 28, 2018

Hello,

Please see the below request and please let me know by February 28th whether or not you have any records:

Canvassed: All staff

All records between Samir Manji, Malik Talib and Mahmoud Eboo and the Office of the Premier.

(Date Range for Record Search: From 04/10/2017 To 02/13/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 3 hours and/or the total volume of records will exceed 200 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator

Deputy Minister's Office | Office of the Premier

Room 272 - West Annex, Parliament Buildings

Victoria BC V8W 9E1

Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, March 14, 2018 10:00 AM
To: Wensink, Alison PREM:EX
Subject: RE: Reminder: Call for Records OOP-2018-80854 Records Due March 1, 2018

Hi Alison,

I have no records for this FOI request.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Wednesday, March 14, 2018 9:24 AM
To: McConnell, Sheena PREM:EX; Brown, Evan PREM:EX; Oreck, Mira PREM:EX; Loubert, Danny PREM:EX
Subject: Reminder: Call for Records OOP-2018-80854 Records Due March 1, 2018

Hi all – reminder for this request 😊

Thanks so much!

Alison

From: Wensink, Alison PREM:EX
Sent: Thursday, February 22, 2018 1:49 PM
To: LP PO Executive Office; LP PO Deputy Minister; Bain, Don PREM:EX; Cavanagh, Judy PREM:EX; Kingston, Charlotte PREM:EX; Loubert, Danny PREM:EX; Oreck, Mira PREM:EX; Szabo, Maria PREM:EX; Tello, Romeo PREM:EX; Della Mattia, Marie PREM:EX
Subject: Call for Records OOP-2018-80854 Records Due March 1, 2018

Hello,

Please see the below request and please let me know by March 1st whether or not you have any records:

Canvassed: All staff

All records including e-mails, briefing notes, and polling - but excluding media releases or clippings - on the B.C. government response to Alberta's decision, announced February 6, 2018, to have the Alberta Gaming and Liquor Commission immediately halt the import of all wines from British Columbia.

(Date Range for Record Search: From 02/05/2018 To 02/09/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 3 hours and/or the total volume of records will exceed 200 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 8, 2018 12:01 PM
To: Wensink, Alison PREM:EX
Subject: RE: Reminder: Call for Records OOP-2018-80847 Records Due February 28, 2018

Hi Alison,

I have no records for this FOI.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Thursday, March 8, 2018 11:52 AM
To: McConnell, Sheena PREM:EX; Brown, Evan PREM:EX; Dewar, Bob PREM:EX; Loubert, Danny PREM:EX
Subject: Reminder: Call for Records OOP-2018-80847 Records Due February 28, 2018

Hi everyone,

Just a reminder for this request ☺

Thanks so much!

Alison

From: Wensink, Alison PREM:EX
Sent: Thursday, February 22, 2018 10:35 AM
To: LP PO Executive Office; LP PO Deputy Minister; LP Premiers Vancouver Office; Della Mattia, Marie PREM:EX
Subject: Call for Records OOP-2018-80847 Records Due February 28, 2018

Hello,

Please see the below request and please let me know by February 28th whether or not you have any records:

Canvassed: All staff

All records related to the deal reached between the Government and WeChat.

(Date Range for Record Search: From 11/01/2017 To 02/12/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 3 hours and/or the total volume of records will exceed 200 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 1, 2018 1:13 PM
To: Wensink, Alison PREM:EX
Subject: RE: Reminder: Call for Records OOP-2018-80809 Records Due February 27, 2018

Hi Alison,

No Records 😊

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Thursday, March 1, 2018 12:09 PM
To: Parkinson, Elizabeth PREM:EX; Cavanagh, Judy PREM:EX; Loubert, Danny PREM:EX
Subject: Reminder: Call for Records OOP-2018-80809 Records Due February 27, 2018

Hi,

Just a reminder for this request 😊

Thanks so much!

Alison

From: Wensink, Alison PREM:EX
Sent: Tuesday, February 20, 2018 1:25 PM
To: LP PO Executive Office; LP Premiers Vancouver Office; Wright, Don J. PREM:EX; Christensen, Suzanne PREM:EX; Kennedy, Christine PREM:EX; Della Mattia, Marie PREM:EX
Cc: Mulloy, Eleanor PREM:EX
Subject: Call for Records OOP-2018-80809 Records Due February 27, 2018

Hello,

Please let me know by February 27th whether or not you have any records responsive to the following request:

Canvassed: All Executive staff, all Vancouver staff, Don Wright, Suzanne Christensen, Christine Kennedy,

All records from the Premier's office, which mention Andrew Mercier.

(Date Range for Record Search: From 07/18/2017 To 02/06/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 6, 2018 11:56 AM
To: Wensink, Alison PREM:EX
Subject: RE: Reminder: Call for Records OOP-2018-80751 Records Due February 23, 2018

Hi Alison,

I have not records pertaining to this request.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Tuesday, March 6, 2018 11:41 AM
To: Wong, Tamarra PREM:EX; Bain, Don PREM:EX; Loubert, Danny PREM:EX; Mulloy, Eleanor PREM:EX
Subject: Reminder: Call for Records OOP-2018-80751 Records Due February 23, 2018

Hello,

Reminder for this request.

Thanks so much,

Alison

From: Wensink, Alison PREM:EX
Sent: Friday, February 16, 2018 3:57 PM
To: LP PO Executive Office; LP PO Deputy Minister; Bain, Don PREM:EX; Cavanagh, Judy PREM:EX; Kingston, Charlotte PREM:EX; Loubert, Danny PREM:EX; Oreck, Mira PREM:EX; Szabo, Maria PREM:EX; Tello, Romeo PREM:EX; Della Mattia, Marie GCPE:EX
Subject: Call for Records OOP-2018-80751 Records Due February 23, 2018

Hello,

Please let me know by February 23rd whether or not you have any records responsive to the following request:

Canvassed: All staff

All emails between Leadnow (@leadnow.ca) and the Premier or the staff of the Premier's Office; All emails sent from the Premier or the staff of the Premier's Office that mention "Leadnow".

(Date Range for Record Search: From 07/18/2017 To 02/06/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator

Deputy Minister's Office | Office of the Premier

Room 272 - West Annex, Parliament Buildings

Victoria BC V8W 9E1

Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 1, 2018 1:14 PM
To: Wensink, Alison PREM:EX
Subject: RE: Reminder: Call for Records OOP-2018-80613 Due February 23, 2018

Hi Alison,

No Records,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Tuesday, February 27, 2018 2:47 PM
To: Nash, Amber PREM:EX; Oreck, Mira PREM:EX; Loubert, Danny PREM:EX; Kingston, Charlotte PREM:EX
Subject: Reminder: Call for Records OOP-2018-80613 Due February 23, 2018

Hi everyone,

Reminder for this request.

Thanks so much!

Alison

From: Wensink, Alison PREM:EX
Sent: Thursday, February 15, 2018 3:52 PM
To: LP PO Executive Office; Bain, Don PREM:EX; Cavanagh, Judy PREM:EX; Kingston, Charlotte PREM:EX; Loubert, Danny PREM:EX; Oreck, Mira PREM:EX; Szabo, Maria PREM:EX; Tello, Romeo PREM:EX; Wright, Don J. PREM:EX; Christensen, Suzanne PREM:EX; Kennedy, Christine PREM:EX
Cc: Mulloy, Eleanor PREM:EX
Subject: Call for Records OOP-2018-80613 Due February 23, 2018

Hello,

Please let me know by February 23rd whether or not you have any records responsive to the following request:

Canvassed: All Executive staff, all Vancouver staff, Don Wright, Suzanne Christensen, Christine Kennedy

All records on the \$2 million funding announced in 2017 to the Knowledge Network for the Lions of the Sea film, including but not limited to: Emails (with attachments), text messages, BBMs, backgrounders, briefing notes, and fact sheets. (<http://www.metronews.ca/news/vancouver/2017/04/09/bc-helps-fund-feature-film-about-komagata-maru-incident.html>)

(Date Range for Record Search: From 07/18/2017 To 01/31/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator

Deputy Minister's Office | Office of the Premier

Room 272 - West Annex, Parliament Buildings

Victoria BC V8W 9E1

Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 8, 2018 3:06 PM
To: Wensink, Alison PREM:EX
Subject: RE: Reminder: Call for Records OOP-2018-80564 Due February 23, 2018

Hi Alison,

I have no records pertaining to this FOI Request,

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Thursday, March 8, 2018 2:37 PM
To: Loubert, Danny PREM:EX
Subject: Reminder: Call for Records OOP-2018-80564 Due February 23, 2018

Hi Danny,

Just a reminder for this request.

Thanks so much!

Alison

From: Wensink, Alison PREM:EX
Sent: Friday, February 16, 2018 10:27 AM
To: LP PO Executive Office; Bain, Don PREM:EX; Cavanagh, Judy PREM:EX; Kingston, Charlotte PREM:EX; Loubert, Danny PREM:EX; Oreck, Mira PREM:EX; Szabo, Maria PREM:EX; Tello, Romeo PREM:EX; Wright, Don J. PREM:EX; Della Mattia, Marie GCPE:EX; Christensen, Suzanne PREM:EX; Kennedy, Christine PREM:EX; Yuma Morisho, Okenge PREM:EX
Cc: Mulloy, Eleanor PREM:EX
Subject: Call for Records OOP-2018-80564 Due February 23, 2018

Hello,

Please let me know by February 23rd whether or not you have any records responsive to the following request:

Canvassed: All Executive staff, all Vancouver staff, Don Wright, Suzanne Christensen, Christine Kennedy, Okenge Yuma Morisho

A project status list as well as briefing material and decision notes relating to the updating of the capital plans as referenced by the Minister of Finance in the Legislature.

(Date Range for Record Search: From 09/01/2017 To 01/26/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator

Deputy Minister's Office | Office of the Premier

Room 272 - West Annex, Parliament Buildings

Victoria BC V8W 9E1

Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 1, 2018 10:08 AM
To: Wensink, Alison PREM:EX
Subject: RE: Reminder: Call for Records OOP-2018-80471 Records Due February 22, 2018

Hi Alison,

I have no records.

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Tuesday, February 27, 2018 12:01 PM
To: Holmwood, Jen PREM:EX; Della Mattia, Marie PREM:EX; Loubert, Danny PREM:EX; Kingston, Charlotte PREM:EX
Subject: Reminder: Call for Records OOP-2018-80471 Records Due February 22, 2018
Importance: High

Hi all,

Reminder for this request.

Thank you ☺

Alison

From: Wensink, Alison PREM:EX
Sent: Thursday, February 15, 2018 4:00 PM
To: LP PO Executive Office; Bain, Don PREM:EX; Cavanagh, Judy PREM:EX; Kingston, Charlotte PREM:EX; Loubert, Danny PREM:EX; Oreck, Mira PREM:EX; Szabo, Maria PREM:EX; Tello, Romeo PREM:EX; Della Mattia, Marie GCPE:EX; Wright, Don J. PREM:EX; Christensen, Suzanne PREM:EX; Kennedy, Christine PREM:EX
Cc: Mulloy, Eleanor PREM:EX
Subject: Call for Records OOP-2018-80471 Records Due February 22, 2018

Hello,

Please let me know by February 22nd whether or not you have any records responsive to the following request:

Canvassed: All Executive staff, all Vancouver staff, Don Wright, Suzanne Christensen, Christine Kennedy

Any financial analysis done on the impact of eliminating student loan interest rates.

(Date Range for Record Search: From 07/18/2017 To 01/26/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 2, 2018 10:54 AM
To: Schroeder, Randy CITZ:IN
Subject: RE: Rehanging of Boards in VCO

Thanks Randy,

It's about a dozen I believe but some might not have been secured the same as others.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Randy Schroeder [mailto:Randy.Schroeder@bgis.com]
Sent: Thursday, March 1, 2018 12:06 PM
To: Loubert, Danny PREM:EX
Subject: Re: Rehanging of Boards in VCO

We can include this. About how many ?thx

Sent from Samsung Mobile

----- Original message -----

From: "Loubert, Danny PREM:EX"
Date: 03-01-2018 12:01 PM (GMT-08:00)
To: Randy Schroeder
Subject: Rehanging of Boards in VCO

Hi Randy,

I forgot to ask one more question, Will we need to have someone come and hang up boards that were removed for painting or would this be included in the work done?

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

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Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, March 19, 2018 11:40 AM
To: Szabo, Maria PREM:EX
Subject: FW: Reception Countertop
Attachments: Reception Countertop

FYI,

The contractor will be here tomorrow for proper measurements for the front reception table.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 2, 2018 8:14 AM
To: Higgins, Keira PREM:EX
Subject: Ready to connect

Sent from my BlackBerry 10 smartphone on the TELUS network.

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, March 26, 2018 2:00 PM
To: 'AR@heritageoffice.com'
Subject: RE Invoice 118538

Importance: High

Hello,

I would to pay this invoice with my Purchasing Card (Mastercard). Please contact me by phone at your earliest convince so we may have it processed. It is urgent that this invoice be payed by end of day today.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | **E:** Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, March 21, 2018 11:32 AM
To: Behrens, Marlene GCPE:EX; Cavanagh, Judy PREM:EX
Cc: Viaud, Chantille PREM:EX
Subject: RE: Quote from Restaurant

Thanks Marlene,

The BEA has been printed and signed off. I wasn't sure if it included a tip but we are authorised to only tip 15% if its decided we need to include it.

Warmest Regards,

I am sending my card with Evan to
Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

-----Original Message-----

From: Behrens, Marlene GCPE:EX
Sent: Tuesday, March 20, 2018 5:38 PM
To: Loubert, Danny PREM:EX; Cavanagh, Judy PREM:EX
Cc: Viaud, Chantille PREM:EX
Subject: Quote from Restaurant

Hi,

Please see attached the quote I received from the restaurant.

Danny, I left a copy on your desk.

Thanks,

Marlene Behrens | Event Coordinator
Government Communications and Public Engagement
778-584-1253 | Marlene.Behrens@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 8, 2018 11:01 AM
To: 'Jgillis@heritageoffice.com'
Subject: Quote for VCO Cabinet Boardroom Chairs

Hi Jenny

Thank you for coming today with the chair and the costs. To help decide if we will move forward we will need a quote drawn up with the details of the total costs to have all the chairs repaired.

If you could provide this and any other details needed for the project I can have a look at it and get back to you with our decision.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | **E:** Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 2, 2018 12:40 PM
To: Magee, Tracey FIN:EX
Cc: Cavanagh, Judy PREM:EX
Subject: RE: Quote- BCB26158125-Canada place

Thanks for the Images Tracey,

We want to proceed with this project using the beveled edges. Please send along the required forms for us to sign and we will return them.

We will be wanting samples of the materials as well.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Magee, Tracey FIN:EX
Sent: Thursday, March 1, 2018 12:19 PM
To: Loubert, Danny PREM:EX
Cc: Cavanagh, Judy PREM:EX
Subject: RE: Quote- BCB26158125-Canada place

Hi Danny,

I have requested the images from WSI. They have advised that Tony is going to get some photos today, and they will send them to me. I will forward to you as soon as I get them.

Tracey Magee
Facilities Project Manager
Corporate, Financial and Facilities Services Branch
Corporate Services Division
Ministry of Finance
Ph: 250-812-8859

From: Loubert, Danny PREM:EX
Sent: Friday, February 23, 2018 8:47 AM
To: Magee, Tracey FIN:EX
Cc: Cavanagh, Judy PREM:EX
Subject: RE: Quote- BCB26158125-Canada place

Hi Tracey,

Is it possible to have images of what the edges would look like? (looking at the beveled vs Rolled front arbourite finish). Would they also have samples they could provide beforehand? Can they also advise timeline for the work?

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Magee, Tracey FIN:EX
Sent: Thursday, February 8, 2018 12:16 PM
To: Loubert, Danny PREM:EX
Cc: Cavanagh, Judy PREM:EX
Subject: FW: Quote- BCB26158125-Canada place

Hi Danny,

Please find attached the quote(s) for the reception desk millwork for your review. Please advise if you wish to proceed with any of these options. This will become a project RFS as this is over the threshold for MCR.

Tracey Magee
Facilities Project Manager
Corporate, Financial and Facilities Services Branch
Corporate Services Division
Ministry of Finance
Ph: 250-812-8859

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, March 7, 2018 9:03 AM
To: Pearson, Barbera JAG:EX
Subject: RE: Question: How do I reserve boardroom space on the 6th Flr @ 999 Canada Place for use by my Associate DM?

Thanks Barb.

Will you be in Vancouver at any point this year?

Warmest Regards

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Pearson, Barbera JAG:EX
Sent: Wednesday, March 7, 2018 9:02 AM
To: Loubert, Danny PREM:EX
Subject: RE: Question: How do I reserve boardroom space on the 6th Flr @ 999 Canada Place for use by my Associate DM?

Thank you.

Danny – I have Doug's temporary pass at my desk – will send it to your attention via house mail today ☺

Barbera Pearson, Manager, Business Operations
Associate Deputy Minister's Office
Ministry of Attorney General
Phone: 250-356-1143 / Cellular: 250-216-7983
<mailto:barbera.pearson@gov.bc.ca>

From: Loubert, Danny PREM:EX
Sent: Wednesday, March 7, 2018 9:01 AM
To: Pearson, Barbera JAG:EX
Subject: RE: Question: How do I reserve boardroom space on the 6th Flr @ 999 Canada Place for use by my Associate DM?

Good Morning Barb,

Please try to book the room directly through the calendar : "CITZ R 999 Canada Place MR667"(A-G) if you are having any problems with it please let me know and I will look into it.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Pearson, Barbera JAG:EX
Sent: Wednesday, March 7, 2018 8:47 AM
To: Loubert, Danny PREM:EX
Cc: Pearson, Barbera JAG:EX
Subject: Question: How do I reserve boardroom space on the 6th Flr @ 999 Canada Place for use by my Associate DM?

Good Morning:

Hoping you can help me – are there calendars for the rooms on the 6th floor? If yes, are you able to provide me with access or direct me to the person who can? Doug is coming over on Friday, March 9th and requires a space for a 2 hour meeting in the afternoon.

Thanks,
Barb

Barbera Pearson, Manager, Business Operations
Associate Deputy Minister's Office
Ministry of Attorney General
PO Box 9263 Stn Prov Govt, Victoria BC V8W 9J4
11th Floor – 1001 Douglas Street (Sussex Bldg), Victoria BC, V8W 2C5
Phone: 250-356-1143 / Cellular: 250-216-7983
<mailto:barbera.pearson@gov.bc.ca>

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 9, 2018 4:29 PM
To: Poldrugovac, Saija FIN:EX
Subject: QUestion regarind travel

Hi Saija,

I was hoping you might have 2 mins for a quick question regarding travel.

604-775-1677

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 2, 2018 3:25 PM
To: Hagglund, Jarrett GCPE:EX
Subject: FW: Q

No need to replenish :)

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

-----Original Message-----

From: Yelovatz, Maureen JTT:EX
Sent: Friday, March 2, 2018 3:25 PM
To: Loubert, Danny PREM:EX
Cc: Stoica, Flavia JTT:EX
Subject: RE: Q

You don't need to replenish Danny Thanks for doing this. It will be nice to meet Rick

Talk soon

M

Maureen Yelovatz
Director, International Missions and Corporate Events Branch International Business Development Division Ministry of Jobs, Trade and Technology

Telephone: 250-952-6024
Cellular: 250-812-2499
E-Mail: Maureen.Yelovatz@gov.bc.ca

-----Original Message-----

From: Loubert, Danny PREM:EX
Sent: Friday, March 2, 2018 3:23 PM
To: Yelovatz, Maureen JTT:EX
Cc: Stoica, Flavia JTT:EX
Subject: RE: Q

Hi Maureen,

Rick Devereux from GCPE will be dropping it off this afternoon. The final count of lanyards returned was 231. I have asked they replenish you up to 300.
Please let me know if there are any issues.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

-----Original Message-----

From: Yelovatz, Maureen JTT:EX
Sent: Friday, March 2, 2018 2:11 PM
To: Loubert, Danny PREM:EX
Cc: Stoica, Flavia JTT:EX
Subject: RE: Q

And thanks for follow up Danny I appreciate it

Maureen Yelovatz
Director, International Missions and Corporate Events Branch International Business Development Division Ministry
of Jobs, Trade and Technology

Telephone: 250-952-6024
Cellular: 250-812-2499
E-Mail: Maureen.Yelovatz@gov.bc.ca

-----Original Message-----

From: Yelovatz, Maureen JTT:EX
Sent: Friday, March 2, 2018 2:10 PM
To: Loubert, Danny PREM:EX
Cc: Stoica, Flavia JTT:EX
Subject: RE: Q

Not yet. I said this week was fine to receive but haven't seen them show up.

Maureen Yelovatz
Director, International Missions and Corporate Events Branch International Business Development Division Ministry
of Jobs, Trade and Technology

Telephone: 250-952-6024
Cellular: 250-812-2499
E-Mail: Maureen.Yelovatz@gov.bc.ca

-----Original Message-----

From: Loubert, Danny PREM:EX
Sent: Friday, March 2, 2018 2:09 PM
To: Yelovatz, Maureen JTT:EX
Cc: Stoica, Flavia JTT:EX
Subject: RE: Q

Hi Maureen,

I just wanted to follow up to see that the lanyards were returned.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives Vancouver Cabinet Office | Office
of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

-----Original Message-----

From: Yelovatz, Maureen JTT:EX

Sent: Thursday, February 22, 2018 11:08 AM
To: Loubert, Danny PREM:EX
Cc: Stoica, Flavia JTT:EX
Subject: Re: Q

If it's a small amount missing don't worry. Just need to know what is missing. Thanks for having them counted. Next week is fine. I am in Van today

Sent from my iPhone

> On Feb 22, 2018, at 11:00 AM, Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca> wrote:
>
> Hi Maureen,
>
> I have been assured they would be returned this week. I am having them count them but from what I have heard so far they have recovered the vast majority of the 300 Lanyards. They will as agreed cover the cost of any not returned.
>
> Warmest Regards,
>
> Danny Loubert | Support Staff, Operations and Strategic Initiatives
> Vancouver Cabinet Office | Office of the Premier
> P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca
>
>
> -----Original Message-----
> From: Yelovatz, Maureen JTT:EX
> Sent: Thursday, February 22, 2018 10:47 AM
> To: Loubert, Danny PREM:EX
> Cc: Stoica, Flavia JTT:EX
> Subject: Re: Q
>
> Ok. If no go. Let me know. We will need to reorder here shortly.
>
> Thx
>
> M
>
> Sent from my iPhone
>
>> On Feb 22, 2018, at 10:46 AM, Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca> wrote:
>>
>> Hi Maureen,
>>
>> Let me double check with them and I will get back to you.
>>
>> Warmest Regards,
>>
>> Danny Loubert | Support Staff, Operations and Strategic Initiatives
>> Vancouver Cabinet Office | Office of the Premier
>> P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca
>>
>> -----Original Message-----
>> From: Yelovatz, Maureen JTT:EX
>> Sent: Thursday, February 22, 2018 10:43 AM
>> To: Loubert, Danny PREM:EX

>> Cc: Stoica, Flavia JTT:EX
>> Subject: Q
>>
>> Hi Danny.
>>
>> Are the lanyards going to be returned? I know it's early on but
>> wondered if we will receive back next week. We are working on year
>> end in the midst of other priorities
>>
>> Thx.
>>
>> M
>>
>> Sent from my iPhone

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 2, 2018 5:04 PM
To: Yelovatz, Maureen JTT:EX
Subject: RE: Q

Thanks Maureen!

Have a great weekend!

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

-----Original Message-----

From: Yelovatz, Maureen JTT:EX
Sent: Friday, March 2, 2018 4:21 PM
To: Loubert, Danny PREM:EX
Subject: RE: Q

Rick dropped them off. Thanks!

Maureen Yelovatz
Director, International Missions and Corporate Events Branch International Business Development Division Ministry of Jobs, Trade and Technology

Telephone: 250-952-6024
Cellular: 250-812-2499
E-Mail: Maureen.Yelovatz@gov.bc.ca

-----Original Message-----

From: Loubert, Danny PREM:EX
Sent: Friday, March 2, 2018 3:23 PM
To: Yelovatz, Maureen JTT:EX
Cc: Stoica, Flavia JTT:EX
Subject: RE: Q

Hi Maureen,

Rick Devereux from GCPE will be dropping it off this afternoon. The final count of lanyards returned was 231. I have asked they replenish you up to 300.
Please let me know if there are any issues.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

-----Original Message-----

From: Yelovatz, Maureen JTT:EX

Sent: Friday, March 2, 2018 2:11 PM
To: Loubert, Danny PREM:EX
Cc: Stoica, Flavia JTT:EX
Subject: RE: Q

And thanks for follow up Danny I appreciate it

Maureen Yelovatz
Director, International Missions and Corporate Events Branch International Business Development Division Ministry
of Jobs, Trade and Technology

Telephone: 250-952-6024
Cellular: 250-812-2499
E-Mail: Maureen.Yelovatz@gov.bc.ca

-----Original Message-----

From: Yelovatz, Maureen JTT:EX
Sent: Friday, March 2, 2018 2:10 PM
To: Loubert, Danny PREM:EX
Cc: Stoica, Flavia JTT:EX
Subject: RE: Q

Not yet. I said this week was fine to receive but haven't seen them show up.

Maureen Yelovatz
Director, International Missions and Corporate Events Branch International Business Development Division Ministry
of Jobs, Trade and Technology

Telephone: 250-952-6024
Cellular: 250-812-2499
E-Mail: Maureen.Yelovatz@gov.bc.ca

-----Original Message-----

From: Loubert, Danny PREM:EX
Sent: Friday, March 2, 2018 2:09 PM
To: Yelovatz, Maureen JTT:EX
Cc: Stoica, Flavia JTT:EX
Subject: RE: Q

Hi Maureen,

I just wanted to follow up to see that the lanyards were returned.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives Vancouver Cabinet Office | Office
of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

-----Original Message-----

From: Yelovatz, Maureen JTT:EX
Sent: Thursday, February 22, 2018 11:08 AM
To: Loubert, Danny PREM:EX
Cc: Stoica, Flavia JTT:EX
Subject: Re: Q

If it's a small amount missing don't worry. Just need to know what is missing. Thanks for having them counted. Next week is fine. I am in Van today

Sent from my iPhone

> On Feb 22, 2018, at 11:00 AM, Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca> wrote:

>

> Hi Maureen,

>

> I have been assured they would be returned this week. I am having them count them but from what I have heard so far they have recovered the vast majority of the 300 Lanyards. They will as agreed cover the cost of any not returned.

>

> Warmest Regards,

>

> Danny Loubert | Support Staff, Operations and Strategic Initiatives

> Vancouver Cabinet Office | Office of the Premier

> P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

>

>

> -----Original Message-----

> From: Yelovatz, Maureen JTT:EX

> Sent: Thursday, February 22, 2018 10:47 AM

> To: Loubert, Danny PREM:EX

> Cc: Stoica, Flavia JTT:EX

> Subject: Re: Q

>

> Ok. If no go. Let me know. We will need to reorder here shortly.

>

> Thx

>

> M

>

> Sent from my iPhone

>

>> On Feb 22, 2018, at 10:46 AM, Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca> wrote:

>>

>> Hi Maureen,

>>

>> Let me double check with them and I will get back to you.

>>

>> Warmest Regards,

>>

>> Danny Loubert | Support Staff, Operations and Strategic Initiatives

>> Vancouver Cabinet Office | Office of the Premier

>> P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

>>

>> -----Original Message-----

>> From: Yelovatz, Maureen JTT:EX

>> Sent: Thursday, February 22, 2018 10:43 AM

>> To: Loubert, Danny PREM:EX

>> Cc: Stoica, Flavia JTT:EX

>> Subject: Q

>>

>> Hi Danny.

>>

>> Are the lanyards going to be returned? I know it's early on but

>> wondered if we will receive back next week. We are working on year

>> end in the midst of other priorities

>>

>> Thx.

>>

>> M

>>

>> Sent from my iPhone

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 9, 2018 11:32 AM
To: Oreck, Mira PREM:EX
Subject: Public Service Pension Plan website

<https://pspp.pensionsbc.ca/>

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, March 7, 2018 11:39 AM
To: Magee, Tracey FIN:EX; Cavanagh, Judy PREM:EX
Subject: RE: Project BCB26775622 for -Canada place for counter
Attachments: Quote- BCB26158125-Canada place.pdf

Hi Tracey,

Can you have them confirm the amount for a straight edge finished arborite cap as it wasn't clear in the quote

We would like to proceed and accept that this will be applied to next fiscal's budget. It would be best to have them connect with me about times and timelines as we will want to avoid when the office is busiest.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Magee, Tracey FIN:EX
Sent: Tuesday, March 6, 2018 9:06 AM
To: Cavanagh, Judy PREM:EX
Cc: Loubert, Danny PREM:EX
Subject: FW: Project BCB26775622 for -Canada place for counter

Hi Judy,

How do you wish to proceed. As per Randy's note, this work will not be completed by March 31st.

Tracey Magee
Facilities Project Manager
Corporate, Financial and Facilities Services Branch
Corporate Services Division
Ministry of Finance
Ph: 250-812-8859

From: Randy Schroeder [<mailto:Randy.Schroeder@bgis.com>]
Sent: Tuesday, March 6, 2018 9:03 AM
To: Magee, Tracey FIN:EX
Subject: FW: Project BCB26775622 for -Canada place for counter

Hi Tracey,

I spoke to the contractor and even if a PO was issued to him today , we would not make March 31 completion. Contractor needs to re-visit site and measurements and obtain color choice from local client. This work requires custom fabrication and is 4-6 weeks out before it would be delivered and then we need to choose an install date.

I can still forward the RFS, it just won't have March 31 as a completion date.

Please let me know.
thanks

Randy Schroeder
Service Delivery leader Projects

BGIS Workplace Solutions Inc.
#580- 688 Hastings Street
Vancouver British Columbia V6B 1P1
T: 604-315-4306
randy.schroeder@bgis.com
www.bgis.com



From: Elizabeth Cline
Sent: Monday, March 05, 2018 3:58 PM
To: Magee, Tracey FIN:EX <Tracey.Magee@gov.bc.ca>; Randy Schroeder <Randy.Schroeder@bgis.com>
Cc: Elizabeth Cline <Elizabeth.Cline@bgis.com>
Subject: Project BCB26775622 for -Canada place for counter

Hi Tracey,

The project initiation request is BCB26775622 and dispatched to Randy Schroeder, phone 604 315 4306. He will be your contact going forward.

I have also included in the description that this is for Option 3.

Thanks,

Lizzy Cline
Service Administrator
9:00AM – 5:00PM Monday to Friday
SERVICE ADMIN TEAM: 1-866-278-1018

WSI
#202-242 Victoria St
Kamloops, BC. V2C 2A2
f: 250.314.3080
Elizabeth.Cline@bgis.com
www.brookfieldgis.com



From: Magee, Tracey FIN:EX [<mailto:Tracey.Magee@gov.bc.ca>]
Sent: Friday, March 02, 2018 3:22 PM
To: Elizabeth Cline <Elizabeth.Cline@bgis.com>
Subject: RE: Quote- BCB26158125-Canada place for counter

Hi Elizabeth,

Would like to proceed with Pre-formed arborite cap with beveled front and back edge \$2668.84.

Please proceed as a project requiring an RFS. The deadline for the signed RFS to be back to WSI is March 9th. We will need this received by next week to have signed off.

Thanks

Tracey Magee

Facilities Project Manager
Corporate, Financial and Facilities Services Branch
Corporate Services Division
Ministry of Finance
Ph: 250-812-8859

From: Elizabeth Cline [<mailto:Elizabeth.Cline@bgis.com>]
Sent: Wednesday, February 28, 2018 1:23 PM
To: Tony Vairo
Cc: Magee, Tracey FIN:EX; Elizabeth Cline
Subject: FW: Quote- BCB26158125-Canada place for counter

Hi Tony,

In the email below, the client is looking for photos of the beveled front / rolled front – is that something you would have? Please let me know, thanks.

Thanks,

Lizzy Cline

Service Administrator
9:00AM – 5:00PM Monday to Friday
SERVICE ADMIN TEAM: 1-866-278-1018

WSI

#202-242 Victoria St
Kamloops, BC. V2C 2A2
f: 250.314.3080
Elizabeth.Cline@bgis.com
www.brookfieldgis.com



From: Magee, Tracey FIN:EX [<mailto:Tracey.Magee@gov.bc.ca>]
Sent: Wednesday, February 28, 2018 9:58 AM
To: Elizabeth Cline <Elizabeth.Cline@bgis.com>
Subject: FW: Quote- BCB26158125-Canada place

Hi Elizabeth,

Please advise.

From: Magee, Tracey FIN:EX
Sent: Wednesday, February 28, 2018 9:57 AM
To: 'Bobbi Barker'
Subject: RE: Quote- BCB26158125-Canada place

Hi Bobbi

The Premier's office is looking at the beveled front arbourite or the rolled front arbourite and wondering if it is possible to have images of what the edges would look like? Would they also have samples they could provide beforehand? They also want to know timelines for the work?

Is this something you request or do we contact the contractor directly?

Tracey Magee

Facilities Project Manager
Corporate, Financial and Facilities Services Branch
Corporate Services Division
Ministry of Finance
Ph: 250-812-8859

From: Bobbi Barker [<mailto:Bobbi.Barker@bgis.com>]
Sent: Thursday, February 8, 2018 11:39 AM
To: Magee, Tracey FIN:EX
Subject: FW: Quote- BCB26158125-Canada place

Hi Tracey

Please see the attached quote for WO BCB26158125. As it is over the threshold we have completed the WO. Please let me know if you wish for this to proceed as a project.

Thank you

Bobbi Barker
Service Administrator
BGIS WSI
202-242 Victoria Street
Kamloops, BC V2C 2A2
t.: 1-866-278-1018
Bobbi.barker@bgis.com
www.brookfieldgis.com



Workplace Solutions Inc.

From: Natasha De Graff **On Behalf Of** WSI-SA Team
Sent: Thursday, February 08, 2018 8:33 AM
To: Bobbi Barker
Subject: FW: Quote- BCB26158125-Canada place

MCR – Uploaded ☺

Natasha De Graff
Service Administrator
BGIS WSI

23 3318 Oak Street,
Victoria, BC V8X 1R1
Tel: 250-952-3830
natasha.degraff@bgis.com
www.bgis.com



Workplace Solutions Inc.

From: Tony Vairo s.22

Sent: Wednesday, February 07, 2018 10:16 PM

To: WSI-SA Team <WSI-SA.Team@bgis.com>

Subject: Quote- BCB26158125-Canada place

Hi,

Please see attached quote as requested.

Thankyou,

Tony Vairo

SLM Ent.

Please consider the environment before printing this email - Help save our planet.

Veillez songer à l'environnement avant d'imprimer le présent courriel – Aidez-nous à protéger notre planète.

(This e-mail may be privileged and/or confidential, and the sender does not waive any related rights and obligations. Any distribution, use or copying of this e-mail or the information it contains by other than an intended recipient is unauthorized. If you received this e-mail in error, please advise me (by return e-mail or otherwise) immediately.

Ce courriel est confidentiel et protégé. L'expéditeur ne renonce pas aux droits et obligations qui s'y rapportent. Toute diffusion, utilisation ou copie de ce message ou des renseignements qu'il contient par une personne autre que le(les) destinataire(s) désigné(s) est interdite. Si vous recevez ce courriel par erreur, veuillez m'en aviser immédiatement, par retour de courriel ou par un autre moyen.)

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 15, 2018 3:51 PM
To: Magee, Tracey FIN:EX
Cc: Cavanagh, Judy PREM:EX
Subject: RE: Project BCB26775622 for -Canada place for counter

Hi Tracey,

Just wanted to follow up to our request and see if you have heard anything back? I have not yet heard from the contractor.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Loubert, Danny PREM:EX
Sent: Wednesday, March 7, 2018 11:39 AM
To: Magee, Tracey FIN:EX; Cavanagh, Judy PREM:EX
Subject: RE: Project BCB26775622 for -Canada place for counter

Hi Tracey,

Can you have them confirm the amount for a straight edge finished arborite cap as it wasn't clear in the quote

We would like to proceed and accept that this will be applied to next fiscal's budget. It would be best to have them connect with me about times and timelines as we will want to avoid when the office is busiest.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Magee, Tracey FIN:EX
Sent: Tuesday, March 6, 2018 9:06 AM
To: Cavanagh, Judy PREM:EX
Cc: Loubert, Danny PREM:EX
Subject: FW: Project BCB26775622 for -Canada place for counter

Hi Judy,

How do you wish to proceed. As per Randy's note, this work will not be completed by March 31st.

Tracey Magee
Facilities Project Manager
Corporate, Financial and Facilities Services Branch
Corporate Services Division
Ministry of Finance
Ph: 250-812-8859

From: Randy Schroeder [<mailto:Randy.Schroeder@bgis.com>]
Sent: Tuesday, March 6, 2018 9:03 AM
To: Magee, Tracey FIN:EX
Subject: FW: Project BCB26775622 for -Canada place for counter

Hi Tracey,

I spoke to the contractor and even if a PO was issued to him today , we would not make March 31 completion. Contractor needs to re-visit site and measurements and obtain color choice from local client. This work requires custom fabrication and is 4-6 weeks out before it would be delivered and then we need to choose an install date.

I can still forward the RFS, it just won't have March 31 as a completion date.
Please let me know.
thanks

Randy Schroeder
Service Delivery leader Projects

BGIS Workplace Solutions Inc.
#580- 688 Hastings Street
Vancouver British Columbia V6B 1P1
T: 604-315-4306
randy.schroeder@bgis.com
www.bgis.com



From: Elizabeth Cline
Sent: Monday, March 05, 2018 3:58 PM
To: Magee, Tracey FIN:EX <Tracey.Magee@gov.bc.ca>; Randy Schroeder <Randy.Schroeder@bgis.com>
Cc: Elizabeth Cline <Elizabeth.Cline@bgis.com>
Subject: Project BCB26775622 for -Canada place for counter

Hi Tracey,

The project initiation request is BCB26775622 and dispatched to Randy Schroeder, phone 604 315 4306. He will be your contact going forward.

I have also included in the description that this is for Option 3.

Thanks,

Lizzy Cline
Service Administrator
9:00AM – 5:00PM Monday to Friday
SERVICE ADMIN TEAM: 1-866-278-1018

WSI
#202-242 Victoria St
Kamloops, BC. V2C 2A2
f: 250.314.3080
Elizabeth.Cline@bgis.com



From: Magee, Tracey FIN:EX [<mailto:Tracey.Magee@gov.bc.ca>]

Sent: Friday, March 02, 2018 3:22 PM

To: Elizabeth Cline <Elizabeth.Cline@bgis.com>

Subject: RE: Quote- BCB26158125-Canada place for counter

Hi Elizabeth,

Would like to proceed with Pre-formed arborite cap with beveled front and back edge \$2668.84.

Please proceed as a project requiring an RFS. The deadline for the signed RFS to be back to WSI is March 9th. We will need this received by next week to have signed off.

Thanks

Tracey Magee

Facilities Project Manager

Corporate, Financial and Facilities Services Branch

Corporate Services Division

Ministry of Finance

Ph: 250-812-8859

From: Elizabeth Cline [<mailto:Elizabeth.Cline@bgis.com>]

Sent: Wednesday, February 28, 2018 1:23 PM

To: Tony Vairo

Cc: Magee, Tracey FIN:EX; Elizabeth Cline

Subject: FW: Quote- BCB26158125-Canada place for counter

Hi Tony,

In the email below, the client is looking for photos of the beveled front / rolled front – is that something you would have? Please let me know, thanks.

Thanks,

Lizzy Cline

Service Administrator

9:00AM – 5:00PM Monday to Friday

SERVICE ADMIN TEAM: 1-866-278-1018

WSI

#202-242 Victoria St

Kamloops, BC. V2C 2A2

f: 250.314.3080

Elizabeth.Cline@bgis.com

www.brookfieldgis.com



From: Magee, Tracey FIN:EX [<mailto:Tracey.Magee@gov.bc.ca>]
Sent: Wednesday, February 28, 2018 9:58 AM
To: Elizabeth Cline <Elizabeth.Cline@bgis.com>
Subject: FW: Quote- BCB26158125-Canada place

Hi Elizabeth,

Please advise.

From: Magee, Tracey FIN:EX
Sent: Wednesday, February 28, 2018 9:57 AM
To: 'Bobbi Barker'
Subject: RE: Quote- BCB26158125-Canada place

Hi Bobbi

The Premier's office is looking at the beveled front arbourite or the rolled front arbourite and wondering if it is possible to have images of what the edges would look like? Would they also have samples they could provide beforehand? They also want to know timelines for the work?

Is this something you request or do we contact the contractor directly?

Tracey Magee

Facilities Project Manager
Corporate, Financial and Facilities Services Branch
Corporate Services Division
Ministry of Finance
Ph: 250-812-8859

From: Bobbi Barker [<mailto:Bobbi.Barker@bgis.com>]
Sent: Thursday, February 8, 2018 11:39 AM
To: Magee, Tracey FIN:EX
Subject: FW: Quote- BCB26158125-Canada place

Hi Tracey

Please see the attached quote for WO BCB26158125. As it is over the threshold we have completed the WO. Please let me know if you wish for this to proceed as a project.

Thank you

Bobbi Barker
Service Administrator
BGIS WSI
202-242 Victoria Street
Kamloops, BC V2C 2A2
t.: 1-866-278-1018
Bobbi.barker@bgis.com
www.brookfieldgis.com



Workplace Solutions Inc.

From: Natasha De Graff **On Behalf Of** WSI-SA Team

Sent: Thursday, February 08, 2018 8:33 AM

To: Bobbi Barker

Subject: FW: Quote- BCB26158125-Canada place

MCR – Uploaded ☺

Natasha De Graff

Service Administrator

BGIS WSI

23 3318 Oak Street,

Victoria, BC V8X 1R1

Tel: 250-952-3830

natasha.degraff@bgis.com

www.bgis.com



From: Tony Vairo s.22

Sent: Wednesday, February 07, 2018 10:16 PM

To: WSI-SA Team <WSI-SA.Team@bgis.com>

Subject: Quote- BCB26158125-Canada place

Hi,

Please see attached quote as requested.

Thankyou,

Tony Vairo

SLM Ent.

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Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 23, 2018 2:59 PM
To: Magee, Tracey FIN:EX
Subject: RE: Premiers Office Tenant Improvements

Thanks Tracey 😊

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Magee, Tracey FIN:EX
Sent: Friday, March 23, 2018 2:59 PM
To: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Subject: RE: Premiers Office Tenant Improvements

It would be your coding, it shows up via a project statement.

From: Loubert, Danny PREM:EX
Sent: Friday, March 23, 2018 2:45 PM
To: Magee, Tracey FIN:EX
Subject: RE: Premiers Office Tenant Improvements

Hi Tracey,

Do you know what Coding this is applied to?

warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Randy Schroeder [<mailto:Randy.Schroeder@bgis.com>]
Sent: Wednesday, January 31, 2018 2:34 PM
To: Magee, Tracey FIN:EX <Tracey.Magee@gov.bc.ca>
Cc: Cavanagh, Judy PREM:EX <Judy.Cavanagh@gov.bc.ca>; Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Subject: RE: Premiers Office Tenant Improvements

Hi Tracey,

Please see attached supplemental RFs to get the kitchen cabinets re-laminated.
thanks

Randy Schroeder
Service Delivery leader Projects
BGIS Workplace Solutions Inc.
#580- 688 Hastings Street
Vancouver British Columbia V6B 1P1
T: 604-315-4306
randy.schroeder@bgis.com
www.bgis.com

From: Magee, Tracey FIN:EX [<mailto:Tracey.Magee@gov.bc.ca>]
Sent: Wednesday, January 31, 2018 2:18 PM
To: Randy Schroeder <Randy.Schroeder@bgis.com>
Cc: Cavanagh, Judy PREM:EX <Judy.Cavanagh@gov.bc.ca>; Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Subject: RE: Premiers Office Tenant Improvements

Hi Randy,

Please issue a PO to have all areas 1-9 and the west annex painted. They would like to receive numerous samples of off whites to have a look at and choose from.

They would also like to proceed with re-laminating the kitchen cabinet doors. Will you issue a separate RFS for this or added to the existing one for the painting?

Tracey Magee

Facilities Project Manager
Corporate, Financial and Facilities Services Branch
Corporate Services Division
Ministry of Finance
Ph: 250-812-8859

From: Randy Schroeder [<mailto:Randy.Schroeder@bgis.com>]
Sent: Thursday, January 25, 2018 8:01 AM
To: Magee, Tracey FIN:EX
Cc: Cavanagh, Judy PREM:EX; Loubert, Danny PREM:EX
Subject: RE: Premiers Office Tenant Improvements

Good morning,

The winning bid came in at \$17,000 to paint areas 1-9.

\$24,800 to paint all areas 1-9 and west annex.

This includes 2 coats of interior eggshell latex on all wall surfaces, , 2 coats of semi-gloss or half-gloss on metal surfaces.

Price includes cleaning window frames.

The fact that there is very little furniture manipulation, re&re of wallboards and allowance for contractors to paint during regular business hours assisted with this pricing.

The winning contractor just came off of painting out a Ministry office with good success and I am confident the same quality of service will occur in this office space.

Also, \$2600 to re-laminate the kitchen cabinet door/drawer fronts.

Please let me know if I should issue a PO to the contractor in the amount of \$24,800

thanks

Randy Schroeder
Service Delivery leader Projects

BGIS Workplace Solutions Inc.
#580- 688 Hastings Street
Vancouver British Columbia V6B 1P1
T: 604-315-4306
randy.schroeder@bgis.com
www.bgis.com



From: Magee, Tracey FIN:EX [<mailto:Tracey.Magee@gov.bc.ca>]
Sent: Friday, December 22, 2017 10:11 AM
To: Randy Schroeder <Randy.Schroeder@bgis.com>
Cc: Cavanagh, Judy PREM:EX <Judy.Cavanagh@gov.bc.ca>; Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Subject: Premiers Office Tenant Improvements

Hi Randy,

The Premiers Office would like to proceed with some painting of most area's within suite 740 with the exception of the west annex area.

The budget they have is \$25,000 and they would like to work to be completed prior to March 31, 2018.

The area's for painting is as follows:

1. 3 Boardrooms (#s 1, 2 and 3) and the large Cabinet boardroom
2. 2 Executive Boardrooms (#717 and the room in the corridor leading to west annex)
3. The Premier's office (#712) – this office has a wall covering that appears to need cleaning and cannot be painted. This office would have trim for painting.
4. 2 Bathrooms – mains suite bathroom and Premiers Office bathroom
5. Kitchen
6. 8 Offices – #s 711, 713, 714, 715, 716, 718, 720, 721
7. The door that leads to "West Annex" and wall space around it
8. 5 corridors within suite – leading to boardrooms, leading to west annex area, leading to Premier's office, entrance to reception, and leading to bathroom/office space
9. Entire reception area

Please proceed with completion of the RFS for a total of \$25K and forward to me for review and to get signoff the week of January 2nd. Once signed, you will then arrange to visit the site with contractors to assess the work and receive definitive quotes. To schedule a date/time for a site visit, please contact Danny Loubert, he will ensure a time is scheduled to have Judy Cavanagh available to walk through.

If the quotes come in higher than the budget, Judy will reassess specific areas being left out based on priority. When doing the site visit, Judy would also like to have the kitchen cupboards looked at to see if the doors could be painted and would like a quote for that also.

Thanks Randy, Wishing You a Merry Christmas and Happy New Year!

Tracey Magee
Facilities Project Manager
Corporate, Financial and Facilities Services Branch
Corporate Services Division

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Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, March 26, 2018 9:50 AM
To: Canitz, Shelley L PREM:EX; Woodcock, Danielle EMBC:EX
Subject: RE: Premier's Office Satellite Phones Questions

Thank you Shelly,

Danielle, we have a few parts here in our office but no single functional device.

Globestar GSP 1700 without accessories (No charger, no cables no number identification)

Box of Accessories for a Iridium 9555 (No phone, No AC charger)

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Canitz, Shelley L PREM:EX
Sent: Friday, March 23, 2018 4:06 PM
To: Woodcock, Danielle EMBC:EX <Danielle.Woodcock@gov.bc.ca>; Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Subject: RE: Premier's Office Satellite Phones Questions

Danielle – further to this note, can we discuss satellite phones in the Vancouver Cabinet

- A phone is needed for Vanessa Geary, the new ED in VCO. Could one of the phones discussed below be sent over for her use? Danny can assist with any information needed.

Danny – would you please follow through with Danielle on what you did have at VCO? I think you said earlier you had a partial phone – maybe Danielle can assist in re-purposing that one.

Thanks

Shelley

From: Woodcock, Danielle EMBC:EX
Sent: Tuesday, February 6, 2018 2:00 PM
To: Canitz, Shelley L PREM:EX
Subject: RE: Premier's Office Satellite Phones Questions

No problem at all done

From: Canitz, Shelley L PREM:EX
Sent: February 6, 2018 01:58 PM
To: Woodcock, Danielle EMBC:EX <Danielle.Woodcock@gov.bc.ca>
Subject: RE: Premier's Office Satellite Phones Questions

Can you put a hold on 2 or 3 of the existing phones for OoP and I will confirm soon.

From: Woodcock, Danielle EMBC:EX
Sent: Tuesday, February 6, 2018 1:57 PM
To: Canitz, Shelley L PREM:EX
Subject: RE: Premier's Office Satellite Phones Questions

Hi Shelley,

We do have a few satellite phones here at the Deputy Ministers Office ready for distribution.

Unfortunately, we can no longer order the Globalstar GPS 1700 phones as they are no longer being supplied.

I am not sure about the budget I will have to look into that further.

Danielle

From: Canitz, Shelley L PREM:EX
Sent: February 6, 2018 01:51 PM
To: Woodcock, Danielle EMBC:EX <Danielle.Woodcock@gov.bc.ca>
Subject: RE: Premier's Office Satellite Phones Questions

If we are to have more, do you order them? Are they within your budget?

From: Canitz, Shelley L PREM:EX
Sent: Tuesday, February 6, 2018 11:12 AM
To: Woodcock, Danielle EMBC:EX
Subject: RE: Premier's Office Satellite Phones Questions

Concur – will get back to you soon.

From: Woodcock, Danielle EMBC:EX
Sent: Tuesday, February 6, 2018 11:12 AM
To: Canitz, Shelley L PREM:EX
Subject: RE: Premier's Office Satellite Phones Questions

Hi Shelley

No there is no set policy or guideline each Ministry has usually determined who should have a satellite phone.

I think that Chief of Staff Meggs should certainly have one.

Danielle

From: Canitz, Shelley L PREM:EX
Sent: February 6, 2018 11:06 AM
To: Woodcock, Danielle EMBC:EX <Danielle.Woodcock@gov.bc.ca>
Subject: RE: Premier's Office Satellite Phones Questions

Danielle – is there a policy or guideline that suggests who should have a satellite phone?

From: Woodcock, Danielle EMBC:EX
Sent: Tuesday, February 6, 2018 9:24 AM
To: Canitz, Shelley L PREM:EX
Subject: Premier's Office Satellite Phones Questions

Good Morning,

Could you please confirm the following satellite phone holders and phone numbers please.

Premier Horgan s.15,s.17
ADM Kennedy
DM Wright
DCS MacMillan
MGR Massy

Could you please let me know if anyone else has a satellite phone and what the number is or if anyone else in the Premier's Office requires a satellite phone.

Thank you.

Danielle Woodcock, Manager Executive Operations
Ministry of Public Safety and Solicitor General
Deputy Ministers Office, Emergency Management BC
Suite 4B - 940 Blanshard Street
Victoria BC V8W 3C8
Office: 250-356-0840 Mobile: 250-818-1297
Email: *Danielle.Woodcock@gov.bc.ca*

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 1, 2018 7:27 AM
To: Tsang, Robin FIN:EX
Cc: Szabo, Maria PREM:EX
Subject: Re: Polycom Trio install

Thanks Robin

Will someone from prem tech be on site for the testing?

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Tsang, Robin FIN:EX
Sent: Thursday, March 1, 2018 6:34 AM
To: Loubert, Danny PREM:EX
Cc: Szabo, Maria PREM:EX
Subject: Polycom Trio install

Morning Danny:

The tech and I will be arriving around 10:30 AM to do the install in Boardroom 4 this morning.

If you need any other IT help, please let me know as well.

Thanks,
Robin

----- Original message -----

From: "Loubert, Danny PREM:EX" <Danny.Loubert@gov.bc.ca>
Date: 2018-02-23 12:48 PM (GMT-08:00)
To: "Henry, David A FIN:EX" <David.Henry@gov.bc.ca>, "Tello, Romeo PREM:EX" <Romeo.Tello@gov.bc.ca>
Cc: "77000 Shared Services BC Service Desk CITZ:EX" <77000@gov.bc.ca>, PREM Tech <PREM.Tech@gov.bc.ca>
Subject: RE: RESET IDIR PW: VCOBDRMS

We will need to have this changed to Maria Szabo^{s.22}

Please Advise

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Henry, David A FIN:EX
Sent: Friday, February 23, 2018 12:46 PM
To: Tello, Romeo PREM:EX; Loubert, Danny PREM:EX
Cc: 77000 Shared Services BC Service Desk CITZ:EX; PREM Tech
Subject: RE: RESET IDIR PW: VCOBDRMS

Thanks Jessica.

Danny and Romeo:

FYI. Romeo is the one whom has to get this done.

Thanks,
David

From: 77000 Shared Services BC Service Desk CITZ:EX
Sent: Friday, February 23, 2018 12:45 PM
To: Henry, David A FIN:EX <David.Henry@gov.bc.ca>
Subject: RE: RESET IDIR PW: VCOBDRMS

David,

Unfortunately only the owner of an account can request a password reset. It appears that the owner of the account is: Romeo Tello.

Please have Romeo contact us.

Kindly,

Jessica

7-7000 Service Desk
Service Desk email - 77000@gov.bc.ca
Service Desk phone - (250) 387-7000
Toll Free - 1-866-660-0811

From: Henry, David A FIN:EX
Sent: Friday, February 23, 2018 12:40 PM
To: 77000 Shared Services BC Service Desk CITZ:EX
Cc: Loubert, Danny PREM:EX; PREM Tech
Subject: RESET IDIR PW: VCOBDRMS

Good afternoon,

Please have the IDIR password for VCOBDRMS reset.

Please forward me the password.

Many thanks,

David Henry
Service Manager
Premier's Office Technology Support
@: Prem.tech@gov.bc.ca
Tel: 250-953-5151

From: Loubert, Danny PREM:EX
Sent: Friday, February 23, 2018 12:21 PM
To: PREM Tech <PREM.Tech@gov.bc.ca>
Subject: FW: DONE: Logon enabled for VCO Boardrooms, PREM PREM:EX (VCOBDRMS) - iStore 845862/WO1574134

Hi there,

We need assistance with this. Unfortunately it's not accepting the password so we are unable to change it and also add to our devices. Can you please assist and advise. 77000 will not let Maira or I change as we are not owners.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Szabo, Maria PREM:EX
Sent: Friday, February 23, 2018 12:11 PM
To: Loubert, Danny PREM:EX
Subject: FW: DONE: Logon enabled for VCO Boardrooms, PREM PREM:EX (VCOBDRMS) - iStore 845862/WO1574134

From: Loubert, Danny PREM:EX
Sent: Friday, February 9, 2018 1:57 PM
To: Szabo, Maria PREM:EX
Subject: FW: DONE: Logon enabled for VCO Boardrooms, PREM PREM:EX (VCOBDRMS) - iStore 845862/WO1574134

Here we goo!!

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Tello, Romeo PREM:EX
Sent: Friday, February 9, 2018 1:56 PM
To: Loubert, Danny PREM:EX
Subject: Fwd: DONE: Logon enabled for VCO Boardrooms, PREM PREM:EX (VCOBDRMS) - iStore 845862/WO1574134

Sent from my iPhone

Begin forwarded message:

From: "Sturrock, Bill ISMC:EX" <Bill.Sturrock@gov.bc.ca>
Date: February 9, 2018 at 1:50:49 PM PST
To: "Tello, Romeo PREM:EX" <Romeo.Tello@gov.bc.ca>
Subject: **DONE: Logon enabled for VCO Boardrooms, PREM PREM:EX (VCOBDRMS) - iStore 845862/WO1574134**

Hello,

Logon has been enabled for the following generic mailbox.

DISPLAY NAME: VCO Boardrooms, PREM PREM:EX
ID: s.15,s.17
PW:
EXP: Permanent

It will prompt for a new password at first logon.

IDIR password creation rules: <https://www.pwchange.gov.bc.ca/Help.aspx>

**** If connecting from outside of the SPAN network - please go to <https://77000.gov.bc.ca> and it will prompt to reset the password through our Common Login Page. ****

Restarting the workstation may be required to refresh permissions and apply the new access.

The Lync servers require 24-48 hours to configure an account.

Questions? Contact the Shared Services BC Service Desk online, by e-mail at 77000@gov.bc.ca or call 250 387-7000, toll-free 1-866-660-0811.

Thank you.

iStore 845862/WO1574134

Bill Sturrock

Identity and Access Management group

Office of the Chief Information Officer

QUESTIONS? PLEASE CONTACT THE SERVICE DESK:

250-387-7000 or toll-free 1-866-660-0811

Email: 77000@gov.bc.ca, Web: <http://77000.gov.bc.ca>

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 15, 2018 1:54 PM
To: Poldrugovac, Saija FIN:EX
Subject: Accepted: PO Accruals

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, March 5, 2018 9:55 AM
To: Clark, Layne PREM:EX
Cc: Cavanagh, Judy PREM:EX
Subject: RE: Planning

Hi Layne,

I'll put a room aside

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Clark, Layne PREM:EX
Sent: Monday, March 5, 2018 9:48 AM
To: Cavanagh, Judy PREM:EX
Cc: Loubert, Danny PREM:EX
Subject: Planning

Booked for April 6th at VCO.

Danny – is it possible to book a room from 1-5PM for 10 people?

Layne

Layne Clark
Director of Liaison and Coordination
Premier's Office
P: 250-356-0273 | C: 250-818-5583 | E: layne.clark@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, March 21, 2018 3:39 PM
To: 'nsanghera@globalpublic.com'
Subject: Phone Call - Mira and Music BC, Music Canada

Hello Nav,

I wanted to follow up our phone call to confirm the phone call meeting tomorrow with Mira Oreck – Director Stakeholder Relations and Music BC and Music Canada.

Time: 1:30pm (15 mins)

Date: Thursday March 22nd

If you could please provide the number for us to call I will add it to Mira's calendar.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 8, 2018 2:52 PM
To: 'Christopher_Donnelly@manulife.com'
Cc: Oreck, Mira PREM:EX; 'emma_bahen@manulife.com'
Subject: RE: Pharmacare

Categories: MIRA

Hello Mr. Donnelly,

Thank you for your email and your interest in a discussion on Pharmacare with Mira Oreck. We would like to recommend you to the Ministry of Health as they would be the best suited to discuss this topic. We would encourage you to send your request to hlth.minister@gov.bc.ca, where it will be appropriately directed.

I would like to thank you on behalf of Ms. Oreck for your time and your inquiry.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Chris Donnelly [mailto:Christopher_Donnelly@manulife.com]
Sent: Wednesday, March 7, 2018 7:46 AM
To: Oreck, Mira PREM:EX
Subject: Pharmacare

Ms. Oreck,

Would you have any availability to meet with me on March 19 or March 21 in Vancouver?

If not, would you be available for a short call sometime to discuss pharmacare and access to medicines?

Chris

Chris Donnelly

Vice President and Counsel, Regulatory and Public Affairs, Manulife

500 King St. N. Waterloo, ON, N2J 4C6

(Tel: 519-594-4878) Christopher_Donnelly@manulife.com

Executive Assistant: Emma Behan (416-852-6977) Emma_Behan@manulife.com

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Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 22, 2018 1:49 PM
To: Szabo, Maria PREM:EX
Subject: Password for VCO Boardrooms

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | **E:** Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 16, 2018 9:46 AM
To: Viaud, Chantille PREM:EX
Subject: RE: Nowruz Stakeholder list
Attachments: Nowruz 2018 Stakeholder List.xlsx

Here you go 😊

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Viaud, Chantille PREM:EX
Sent: Friday, March 16, 2018 9:36 AM
To: Loubert, Danny PREM:EX
Subject: Nowruz Stakeholder list

Hi Danny!

Can you please send me the file from our shared drive with the updated Nowruz 2018 stakeholders (who will have listed the RSVPs?) I can't access the shared drive from here and I need to cross reference folks who came 😊

Thank you!
C.

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 1, 2018 2:42 PM
To: Poldrugovac, Saija FIN:EX
Subject: FW: Outstanding invoices for Orca Airways Ltd
Attachments: Charter Template-PREMIER OFFICE - 07202C-1.pdf; ATT00001.txt; Charter Template-PREMIER OFFICE - 07301C-1.pdf; ATT00002.txt

Hi Saija,

Any word on these invoices?

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

-----Original Message-----

From: Lorne Acheson [<mailto:lorne@flyorcaair.com>]
Sent: Thursday, March 1, 2018 2:34 PM
To: Loubert, Danny PREM:EX
Cc: Thomas Hari
Subject: Re: Outstanding invoices for Orca Airways Ltd

Hi Danny

Could you please let me know when this invoices can be paid. I haven't heard back from you regarding them.

Thanks
Lorne Acheson
Orca Airways
cell: 250 266-5555

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 23, 2018 11:37 AM
To: Viaud, Chantille PREM:EX
Subject: Re: Nowruz event March 30

Sure thing!

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Viaud, Chantille PREM:EX
Sent: Friday, March 23, 2018 11:34 AM
To: Loubert, Danny PREM:EX
Subject: Fwd: Nowruz event March 30

Hi Danny- these are on my desk- can you give to Mira in an envelope to give to Rachna? Thank you!!
Chantille

Sent from my iPhone

Begin forwarded message:

From: "Singh, Rachna" ^{s.17}
Date: March 22, 2018 at 6:46:05 PM PDT
To: "Viaud, Chantille PREM:EX" <Chantille.Viaud@gov.bc.ca>
Subject: Re: Nowruz event March 30

Thank you Chantille. I'll take the tickets from Mira.

Thanks
Rachna

From: Viaud, Chantille PREM:EX <Chantille.Viaud@gov.bc.ca>
Date: March 22, 2018 at 2:14:10 PM PDT
To: Singh, Rachna ^{s.17}
Cc: Singh.MLA, Rachna <Rachna.Singh.MLA@leg.bc.ca>
Subject: Nowruz event March 30

Dear MLA Singh,

Rateb Rahimi of the Afghan Benevolent Association passed along 2 tickets to an event which I believe is in your community (Taj Park Palace Convention Centre) on March 30th to celebrate Nowruz. ^{s.22}

Please let me know if you'd like them- we'll have them at VCO, and I can give them to Mira to pass along to you if that works best.

Cheers,
Chantille

Chantille Viaud
Manager, Stakeholder Relations

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 6, 2018 2:50 PM
To: de Sousa, Jacob FIN:EX
Subject: RE: New User Vanessa Geary - 851857 - 56838

Thank you Jacob!

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: de Sousa, Jacob FIN:EX
Sent: Tuesday, March 6, 2018 2:50 PM
To: Loubert, Danny PREM:EX
Subject: New User Vanessa Geary - 851857 - 56838

Hi Danny,

iStore order 851857 has been created for this request.

Cheeres,

Jacob de Sousa
Acting Senior Service Desk Analyst
FIN IMB Service Desk
Information Management Branch
Supporting the Ministry of Finance, the Office of the Premier, all Minister's Offices, and various other
Agencies, Boards & Commissions
Tel. 9-250-387-8912 (for internal calls) 250-387-8912 (for external calls)

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From: Danny.Loubert@gov.bc.ca [<mailto:Danny.Loubert@gov.bc.ca>]
Sent: Tuesday, March 6, 2018 9:12 AM
To: FIN IMB Service Desk (78912) FIN:EX; Loubert, Danny PREM:EX
Subject: New User - Vanessa Geary - March 12

Checkout Information

On-Site Address: 740 - 999 Canada Place Vancouver, BC V6C 3E1
On-Site Contact Name: Danny Loubert
On-Site Contact Phone: (604)775-1677
Account: PREM-VANCOUVER CABINET OFFICE
Ministry Number: 004
Responsibility Centre: 36346
Service Code: 34410
Project Number: 3600000
Expense Authority: Judy Cavanagh

Service Requests

Account - New IDIR or Transfer In

Type: New User

New User Type: Permanent

First Name: Vanessa

Last Name: Geary

IDIR: Vgeary

Modify Workstation Owner: NC056967

Required By Date: 12, MAR, 2018

Email Account Required: Yes

GAL Company: Office of the Premier

GAL Job Title: Executive Director, Operations and Strategic Initiatives

GAL Office: Vancouver Cabinet Office

GAL User Phone: (604)775-1600

GAL Address: 740 - 999 Canada Place

GAL City: Vancouver

GAL Postal Code: V6C 3E1

Shared File Print Required: Yes

Contact Name: Danny Loubert

Contact Number: (604)775-1677

Access Requirements: Same as Judy Cavanagh

VPN Required: Yes

DTS Required: No

Mobile Required: Yes

Mobile: iPhone

Activation Assistance: Yes

Requestor: Loubert, Danny PREM:EX

Email: Danny.Loubert@gov.bc.ca

Time: 2018-03-06 09:12:05

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, March 7, 2018 4:30 PM
To: Szabo, Maria PREM:EX
Subject: FW: New User Vanessa Geary - 851857 - 56838

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: de Sousa, Jacob FIN:EX
Sent: Tuesday, March 6, 2018 2:50 PM
To: Loubert, Danny PREM:EX
Subject: New User Vanessa Geary - 851857 - 56838

Hi Danny,

iStore order 851857 has been created for this request.

Cheeres,

Jacob de Sousa
Acting Senior Service Desk Analyst
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From: Danny.Loubert@gov.bc.ca [<mailto:Danny.Loubert@gov.bc.ca>]
Sent: Tuesday, March 6, 2018 9:12 AM
To: FIN IMB Service Desk (78912) FIN:EX; Loubert, Danny PREM:EX
Subject: New User - Vanessa Geary - March 12

Checkout Information

On-Site Address: 740 - 999 Canada Place Vancouver, BC V6C 3E1
On-Site Contact Name: Danny Loubert
On-Site Contact Phone: (604)775-1677
Account: PREM-VANCOUVER CABINET OFFICE
Ministry Number: 004
Responsibility Centre: 36346
Service Code: 34410
Project Number: 3600000
Expense Authority: Judy Cavanagh

Service Requests

Account - New IDIR or Transfer In

Type: New User

New User Type: Permanent

First Name: Vanessa

Last Name: Geary

IDIR: Vgeary

Modify Workstation Owner: NC056967

Required By Date: 12, MAR, 2018

Email Account Required: Yes

GAL Company: Office of the Premier

GAL Job Title: Executive Director, Operations and Strategic Initiatives

GAL Office: Vancouver Cabinet Office

GAL User Phone: (604)775-1600

GAL Address: 740 - 999 Canada Place

GAL City: Vancouver

GAL Postal Code: V6C 3E1

Shared File Print Required: Yes

Contact Name: Danny Loubert

Contact Number: (604)775-1677

Access Requirements: Same as Judy Cavanagh

VPN Required: Yes

DTS Required: No

Mobile Required: Yes

Mobile: iPhone

Activation Assistance: Yes

Requestor: Loubert, Danny PREM:EX

Email: Danny.Loubert@gov.bc.ca

Time: 2018-03-06 09:12:05

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 9, 2018 9:46 AM
To: Szabo, Maria PREM:EX
Subject: FW: New User Vanessa Geary - 851857 - 56838

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: de Sousa, Jacob FIN:EX
Sent: Friday, March 9, 2018 9:45 AM
To: Loubert, Danny PREM:EX
Subject: New User Vanessa Geary - 851857 - 56838

Hi Danny,

Vanessa's account has been created now with the following initial credentials:

IDIR id: VGEARY
Password s.15,s.17

Vanessa will be prompted to change this password upon first log on. (IDIR password creation rules <https://www.pwchange.gov.bc.ca/Help.aspx>.)

If this is a new user connecting from outside of the SPAN network – please have them go to <https://77000.gov.bc.ca> and they will be prompted to reset their password through our Common Login Page.

Please see the email below for her VPN account information, as well as a link to the VPN user guide.

Cheers,

Jacob de Sousa
Acting Senior Service Desk Analyst
FIN IMB Service Desk
Information Management Branch
Supporting the Ministry of Finance, the Office of the Premier, all Minister's Offices, and various other Agencies, Boards & Commissions
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-----Original Message-----

From: ITIMS-Prod [<mailto:donotreply@gov.bc.ca>]
Sent: Friday, March 9, 2018 9:43 AM
To: de Sousa, Jacob FIN:EX
Subject: VPN #R1163800 , iStore Order ID # 851857-RAS-Need id

PLEASE DO NOT RESPOND TO THIS EMAIL ID. SEND YOUR COMMUNICATION TO THE COORDINATOR RESPONSIBLE FOR THIS REQUEST/ORDER.

From: Linda Dirkie - Remote Access Services
(RAS)
Phone: 250-387-4759 - SVSOA@gov.bc.ca

Emailed To: Danny.Loubert@gov.bc.ca;
jacob.desousa@gov.bc.ca

The Following VPN/Remote Access Account has been created:

VPN id: vgeary
FULL NAME: GEARY, VANESSA
Contact Email: Danny.Loubert@gov.bc.ca
Contact Phone: 604-7751600
Reporting Customer: PREM-VANCOUVER CABINET OFFICE
Other Email: jacob.desousa@gov.bc.ca
Template: IDIRPOOL
Static IP: No Static IP
Authentication : BCGOV-IDIR

IF INCORRECT ACCOUNT INFORMATION OR FOR GENERAL

INQUIRIES: email SVSOA@gov.bc.ca or call
250-387-4759.

FOR PC TECHNICAL PROBLEMS: call the Shared Services BC Service Desk 250-387-7000 (option 1) or toll free 1-866-660-0811.

Remote Access Service (RAS/VPN) User Guide:

(Please note, the link below may have return characters causing a break in the hyperlink. Copy the entire link, ending with .pdf and paste into your web browser.) <https://ssbc-client.gov.bc.ca/services/remotearchive/RemoteAccessUserGuide.pdf>

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 9, 2018 9:46 AM
To: de Sousa, Jacob FIN:EX
Subject: RE: New User Vanessa Geary - 851857 - 56838

Thanks Jacob!

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: de Sousa, Jacob FIN:EX
Sent: Friday, March 9, 2018 9:45 AM
To: Loubert, Danny PREM:EX
Subject: New User Vanessa Geary - 851857 - 56838

Hi Danny,

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Password: s.15,s.17

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Please see the email below for her VPN account information, as well as a link to the VPN user guide.

Cheers,

Jacob de Sousa
Acting Senior Service Desk Analyst
FIN IMB Service Desk
Information Management Branch
Supporting the Ministry of Finance, the Office of the Premier, all Minister's Offices, and various other Agencies, Boards & Commissions
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Sent: Friday, March 9, 2018 9:43 AM
To: de Sousa, Jacob FIN:EX
Subject: VPN #R1163800 , iStore Order ID # 851857-RAS-Need id

PLEASE DO NOT RESPOND TO THIS EMAIL ID. SEND YOUR COMMUNICATION TO THE COORDINATOR RESPONSIBLE FOR THIS REQUEST/ORDER.

From: Linda Dirkie - Remote Access Services
(RAS)
Phone: 250-387-4759 - SVSOA@gov.bc.ca

Emailed To: Danny.Loubert@gov.bc.ca;
jacob.desousa@gov.bc.ca

The Following VPN/Remote Access Account has been created:

VPN id: vgeary
FULL NAME: GEARY, VANESSA
Contact Email: Danny.Loubert@gov.bc.ca
Contact Phone: 604-7751600
Reporting Customer: PREM-VANCOUVER CABINET OFFICE
Other Email: jacob.desousa@gov.bc.ca
Template: IDIRPOOL
Static IP: No Static IP
Authentication : BCGOV-IDIR

IF INCORRECT ACCOUNT INFORMATION OR FOR GENERAL

INQUIRIES: email SVSOA@gov.bc.ca or call
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FOR PC TECHNICAL PROBLEMS: call the Shared Services BC Service Desk 250-387-7000 (option 1) or toll free 1-866-660-0811.

Remote Access Service (RAS/VPN) User Guide:

(Please note, the link below may have return characters causing a break in the hyperlink. Copy the entire link, ending with .pdf and paste into your web browser.) <https://ssbc-client.gov.bc.ca/services/remotearchive/RemoteAccessUserGuide.pdf>

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 13, 2018 12:06 PM
To: de Sousa, Jacob FIN:EX
Subject: RE: New User Vanessa Geary - 851857 - 56838

Hi Jacob,

She has and I was able to help her with the installation,

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: de Sousa, Jacob FIN:EX
Sent: Tuesday, March 13, 2018 12:05 PM
To: Loubert, Danny PREM:EX
Subject: RE: New User Vanessa Geary - 851857 - 56838

Hi Danny,

Do you know if Vanessa has received the enrollment email for her iPhone MDMS/ActiveSync, and if so would you still like for me to arrange for activation assistance? Please let me know.

Thank you,

Jacob de Sousa
Acting Senior Service Desk Analyst
FIN IMB Service Desk
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Supporting the Ministry of Finance, the Office of the Premier, all Minister's Offices, and various other Agencies, Boards & Commissions
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From: Loubert, Danny PREM:EX
Sent: Friday, March 9, 2018 9:46 AM
To: de Sousa, Jacob FIN:EX
Subject: RE: New User Vanessa Geary - 851857 - 56838

Thanks Jacob!

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: de Sousa, Jacob FIN:EX
Sent: Friday, March 9, 2018 9:45 AM
To: Loubert, Danny PREM:EX
Subject: New User Vanessa Geary - 851857 - 56838

Hi Danny,

Vanessa's account has been created now with the following initial credentials:

IDIR id: VGEARY
Password: s.15,s.17

Vanessa will be prompted to change this password upon first log on. (IDIR password creation rules <https://www.pwchange.gov.bc.ca/Help.aspx>.)

If this is a new user connecting from outside of the SPAN network – please have them go to <https://77000.gov.bc.ca> and they will be prompted to reset their password through our Common Login Page.

Please see the email below for her VPN account information, as well as a link to the VPN user guide.

Cheers,

Jacob de Sousa
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FIN IMB Service Desk
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-----Original Message-----

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Sent: Friday, March 9, 2018 9:43 AM
To: de Sousa, Jacob FIN:EX
Subject: VPN #R1163800 , iStore Order ID # 851857-RAS-Need id

PLEASE DO NOT RESPOND TO THIS EMAIL ID. SEND YOUR COMMUNICATION TO THE COORDINATOR RESPONSIBLE FOR THIS REQUEST/ORDER.

From: Linda Dirkie - Remote Access Services (RAS)
Phone: 250-387-4759 - SVSOA@gov.bc.ca

Emailed To: Danny.Loubert@gov.bc.ca;
jacob.desousa@gov.bc.ca

The Following VPN/Remote Access Account has been created:

VPN id: vgeary
FULL NAME: GEARY, VANESSA

Contact Email: Danny.Loubert@gov.bc.ca
Contact Phone: 604-7751600
Reporting Customer: PREM-VANCOUVER CABINET OFFICE
Other Email: jacob.desousa@gov.bc.ca
Template: IDIRPOOL
Static IP: No Static IP
Authentication : BCGOV-IDIR

IF INCORRECT ACCOUNT INFORMATION OR FOR GENERAL

INQUIRIES: email SVSOA@gov.bc.ca or call
250-387-4759.

FOR PC TECHNICAL PROBLEMS: call the Shared Services BC Service Desk 250-387-7000 (option 1) or toll free 1-866-660-0811.

Remote Access Service (RAS/VPN) User Guide:

(Please note, the link below may have return characters causing a break in the hyperlink. Copy the entire link, ending with .pdf and paste into your web browser.) <https://ssbc-client.gov.bc.ca/services/remotearchive/RemoteAccessUserGuide.pdf>

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 16, 2018 11:42 AM
To: 'Carol'
Subject: RE: Name plate order for the Vancouver Cabinet Office

Thanks Katrina,

Just in case

Suite 740 – 999 Canada Place
Vancouver, BC V6C 3E1

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Carol [<mailto:carol@canengrave.com>]
Sent: Friday, March 16, 2018 11:03 AM
To: Loubert, Danny PREM:EX
Subject: Re: Name plate order for the Vancouver Cabinet Office

Hi Danny,

I shipped your order on March 8th and it was sent back to us. I am going to send it courier this time and hopefully it will arrive to you soon.

Thanks,

Katrina



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WE MAKE STAMPS



Our innovative stamp rubbers with their excellent engraving and impression quality. Can be engraved quickly.

3 sizes to suit your needs

7/8 x 2 3/8	\$21.50
3/4 x 1 7/8	\$27.50
9/16 x 1 1/2	\$31.50

(Black only)

Call for more information
604 580 2201

\$5 from every Stamp Purchase is donated to Little Paws Rescue

On 2/21/2018 3:37 PM, Loubert, Danny PREM:EX wrote:

Hi Katrina,

Yes, 2 x 10 on gold.

Thank you!

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Carol [<mailto:carol@canengrave.com>]
Sent: Wednesday, February 21, 2018 11:49 AM
To: Loubert, Danny PREM:EX
Subject: Re: Name plate order for the Vancouver Cabinet Office

Hi Danny,

I would just like to confirm that the plates are 2"x10" on gold.

Thanks,

Katrina



CanEngrave
Signs & Printing

WE MAKE STAMPS



Our innovative stamp rubbers
with their excellent engraving
and impression quality.
Can be engraved quickly.

3 sizes to suit your needs

7/8 x 2 3/8	\$21.50
3/4 x 1 7/8	\$27.50
9/16 x 1 1/2	\$31.50

(Black only)

Call for more information
604 580 2201

\$5 from every Stamp Purchase is donated to Little Paws Rescue

On 2/19/2018 2:59 PM, Loubert, Danny PREM:EX wrote:

Good Morning,

We would like to place an order for **(#)**name plates

701
702A
702
703
705
706
707
708
709
710
711
713
714
715
716
718
720

Please note we do not need 704,712 or 719

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, March 21, 2018 11:12 AM
To: Geary, Vanessa PREM:EX
Subject: RE: MyHR

Hi Vanessa,

Click on the icon and it should launch the site.

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives Vancouver Cabinet Office | Office of the Premier

P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

-----Original Message-----

From: Geary, Vanessa PREM:EX
Sent: Wednesday, March 21, 2018 11:05 AM
To: Loubert, Danny PREM:EX
Subject: MyHR

Hi - thanks for the link - this is what comes up - I cleared my cache last Friday (at least I went through the steps but didn't get confirmation of anything). Do I need to do again or just launch application?

Thank you! VG

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 27, 2018 7:45 AM
To: Geary, Vanessa PREM:EX
Cc: Szabo, Maria PREM:EX; Cavanagh, Judy PREM:EX
Subject: Re: s.22

Good news s.22

s.22

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Geary, Vanessa PREM:EX
Sent: Tuesday, March 27, 2018 7:41 AM
To: Loubert, Danny PREM:EX
Cc: Szabo, Maria PREM:EX; Cavanagh, Judy PREM:EX
Subject: Re: s.22

s.22

Judy, I will call s.22 in - about 30 min - unless after 9am call better.

Sent from my iPhone

On Mar 27, 2018, at 7:37 AM, Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca> wrote:

Good morning

s.22

Warmest regards

Danny

Sent from my BlackBerry 10 smartphone on the TELUS network.

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 1, 2018 9:46 AM
To: Gallant, Linda GCPE:EX
Cc: Sherlock, Stephanie GCPE:EX; Joshi, Shruti GCPE:EX; Truong, Lele GCPE:EX
Subject: RE: Move to VCO

Hi Linda,

If possible I would like to go over the 865 Hornby to see what they have to move over. It would give me a better idea also of what they may or may not need (If we have existing items)

Would there be time next week for me to come by?

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Gallant, Linda GCPE:EX
Sent: Wednesday, February 28, 2018 1:36 PM
To: Joshi, Shruti GCPE:EX; Sherlock, Stephanie GCPE:EX
Cc: Loubert, Danny PREM:EX; Truong, Lele GCPE:EX
Subject: RE: Move to VCO

Danny will supply access cards for VCO. There is no paid parking available for you, unless you use 865 Hornby parking when required.

Office hours at VCO, Monday thru Friday are 8:30am to 5pm.

Please let me know if we have missed anything.

Cheers, Linda

From: Joshi, Shruti GCPE:EX
Sent: Wednesday, February 28, 2018 1:19 PM
To: Gallant, Linda GCPE:EX; Sherlock, Stephanie GCPE:EX
Cc: Loubert, Danny PREM:EX; Truong, Lele GCPE:EX
Subject: RE: Move to VCO

Hi Linda, Stephanie,

Lele has had a look at the desk in Kyle's office and we certainly can move that desk. In regards to cabinets, can we take the ones from our existing offices?

We would like to move on Wednesday, March 7. What would we be required to do from our end, please do let us know.

Thanks

Shruti Prakash-Joshi

Media Relations Officer
Government Communications & Public Engagement
Shruti.Joshi@gov.bc.ca TEL # 778-587-4521

From: Gallant, Linda GCPE:EX
Sent: Wednesday, February 28, 2018 12:05 PM
To: Sherlock, Stephanie GCPE:EX
Cc: Loubert, Danny PREM:EX; Truong, Lele GCPE:EX; Joshi, Shruti GCPE:EX
Subject: Re: Move to VCO

Danny indicated the offices were a nice size with great views! Please let me know if you'd like to take any cabinets for storage.

Sent from my iPhone

On Feb 28, 2018, at 11:58 AM, Sherlock, Stephanie GCPE:EX <Stephanie.Sherlock@gov.bc.ca> wrote:

Danny,

Could you please advise when it would be good for Lele and Shruti to attend the office to check out the space to determine the answers required below?

thanks
Stephanie

Stephanie Sherlock
Director, Media Relations
Government Communications & Public Engagement
778-584-1254

From: Joshi, Shruti GCPE:EX
Sent: Wednesday, February 28, 2018 11:21 AM
To: Sherlock, Stephanie GCPE:EX <Stephanie.Sherlock@gov.bc.ca>
Cc: Truong, Lele GCPE:EX <Lele.Truong@gov.bc.ca>
Subject: RE: Move to VCO

Is it possible to visit the offices once to get an idea of how big a desk would be required. We would also need to see if we need to move any cabinets at all?

Shruti Prakash-Joshi
Media Relations Officer
Government Communications & Public Engagement
Shruti.Joshi@gov.bc.ca TEL # 778-587-4521

From: Sherlock, Stephanie GCPE:EX
Sent: Wednesday, February 28, 2018 11:15 AM
To: Truong, Lele GCPE:EX; Joshi, Shruti GCPE:EX
Subject: FW: Move to VCO

See the note below from Linda.

Please let me know which date works best for you two to move to VCO!
I don't quite understand what the reference to Carol and Kyle is all about but I suggest you two determine between yourselves – which desk to move.

Duncan is working on your subscriptions – please be patient with that.

If you could determine everything that you are moving and send me one comprehensive list – I would appreciate it!

Thanks
Stephanie

Stephanie Sherlock
Director, Media Relations
Government Communications & Public Engagement
778-584-1254

From: Gallant, Linda GCPE:EX
Sent: Wednesday, February 28, 2018 11:07 AM
To: Sherlock, Stephanie GCPE:EX <Stephanie.Sherlock@gov.bc.ca>
Cc: Sall, Gurmeet GCPE:EX <Gurmeet.Sall@gov.bc.ca>; Dale, Raman GCPE:EX <Raman.Dale@gov.bc.ca>
Subject: Move to VCO

Hi Stephanie,
I spoke to Danny and the dates that are available for the move for Lele and Shruti are:
March 6
March 7
March 13
March 14
March 15

Please let me know which dates work and I will line up the movers in Vancouver.

They have one desk at VCO and the other office requires a desk, so please have someone choose one of the desks in the office at Suite 201, to move over.
Contact Cindy Dan to see the old office of Carol and Kyle and choose one of the desks.

We will take over their computers and monitors and chairs. If they could send me a list for the movers, that would be great.

Gurmeet and Raman, ok to proceed with Natural of Things Movers estimate \$200.

Cheers, Linda

From: Sherlock, Stephanie GCPE:EX
Sent: Tuesday, February 27, 2018 2:07 PM
To: Gallant, Linda GCPE:EX
Subject: RE: Danny is here tomorrow

Oh and if possible a couple of options for moving might be good –
I'd hate for you to settle on a day and have it not work out for us on our end!

Please also let us know what we need to do in preparation – what if any of their equipment or work stations need to be packed and moved etc.

Thanks!!

Stephanie Sherlock

Director, Media Relations
Government Communications & Public Engagement
778-584-1254

From: Gallant, Linda GCPE:EX

Sent: Tuesday, February 27, 2018 2:01 PM

To: Sherlock, Stephanie GCPE:EX <Stephanie.Sherlock@gov.bc.ca>

Subject: Danny is here tomorrow

Hi Stephanie,

Danny Loubert from VCO will be in Victoria tomorrow to chat with me regarding when to move Lele and Shruti.

I'll let you know the details once we have met.

Cheers, Linda

Linda Gallant
Facilities Services Advisor
GCPE – HQ
4th Floor, 617 Govt St
Victoria BC V8W 9V1

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, March 5, 2018 10:19 AM
To: Gallant, Linda GCPE:EX
Cc: Dan, Cindy GCPE:EX
Subject: RE: Move for GCPE - Suite 201, 865 Hornby Street

Hi Linda,

I have let the Building know about the move.

As for desks I was able to put two together from the office that should be sufficient. It would be best that we avoid any excess furniture as we do not have the means to storing it. But during the walk through tomorrow you can have a look at the space and advise if it would be sufficient.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Gallant, Linda GCPE:EX
Sent: Monday, March 5, 2018 9:46 AM
To: Dan, Cindy GCPE:EX; Loubert, Danny PREM:EX
Subject: Re: Move for GCPE - Suite 201, 865 Hornby Street

930am on Wednesday March 7th.

Danny can you assist with Nature of Things delivering Lele and Shruti's desk, boxes etc to VCO.
Thank you Linda

Sent from my iPhone

On Mar 5, 2018, at 9:39 AM, Dan, Cindy GCPE:EX <Cindy.Dan@gov.bc.ca> wrote:

I see. I will try to get a hold of the building manager later today. Do you know what time they start?

From: Gallant, Linda GCPE:EX
Sent: Monday, March 5, 2018 9:39 AM
To: Dan, Cindy GCPE:EX
Subject: Re: Move for GCPE - Suite 201, 865 Hornby Street

To your building to pick up the desk and boxes and cabinets.

Sent from my iPhone

On Mar 5, 2018, at 9:24 AM, Dan, Cindy GCPE:EX <Cindy.Dan@gov.bc.ca> wrote:

Hi Linda,

The mover's email says Canada Place security. Just to make sure they need to contact security at Canada Place or our building at 865 Hornby.

Cinfy

From: Gallant, Linda GCPE:EX
Sent: Monday, March 5, 2018 8:24 AM
To: 'Ti'; Dan, Cindy GCPE:EX
Subject: RE: Move for GCPE - Suite 201, 865 Hornby Street

Cindy are you able to help with the request for movers below for Wednesday March 7th, or do you have a phone number to send me.

Thank you, Linda

From: Ti s.22
Sent: Monday, March 5, 2018 8:23 AM
To: Gallant, Linda GCPE:EX
Subject: Re: Move for GCPE - Suite 201, 865 Hornby Street

Okay.

Thanks

Can you arrange to let Canada Place Security know that I will be coming to building and that I will need to use the loading dock and service elevator.

Thank you

Thank you
Nature Of Things Contracting Ltd
Tim H.
Cell (604)760-3440
Fax (604)589-2965
Email - s.22

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On Mar 5, 2018, at 8:17 AM, Gallant, Linda GCPE:EX
<Linda.Gallant@gov.bc.ca> wrote:

Hi Tim
I'm still waiting for a list from staff.
I'm flying over tomorrow morning to move their computers.
So far to move:
One l-shaped wood desk
Four boxes
Two cabinets
Two chairs.
I'll update once I hear back from the girls.

Thank you Linda

Sent from my iPhone

On Mar 5, 2018, at 8:10 AM, Ti
s.22

wrote:

Hi Linda
Confirming for Mar 7
Do you know what needs to be picked and delivered and other
things that need to be done that day ?

Thank you
Nature Of Things Contracting Ltd
Tim H.
Cell (604)760-3440
Fax (604)589-2965
Email - s.22

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On Feb 28, 2018, at 7:03 PM, Gallant, Linda GCPE:EX
<Linda.Gallant@gov.bc.ca<<mailto:Linda.Gallant@gov.bc.ca>>
> wrote:

Thanks Tim.
Have a good night.

Sent from my iPhone

On Feb 28, 2018, at 7:02 PM, Ti
s.22
s.22

wrote:

Hi Linda
I know you asked what my hourly rate is.
It is \$50 an hour per worker.

Thank you
Nature Of Things Contracting Ltd
Tim H.
Cell (604)760-3440
Fax (604)589-2965
Email -
s.22

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On Feb 28, 2018, at 3:18 PM, Gallant, Linda GCPE:EX
<Linda.Gallant@gov.bc.ca<<mailto:Linda.Gallant@gov.bc.ca>>
<<mailto:Linda.Gallant@gov.bc.ca>>> wrote:

Thanks for the confirmation Tim.

Sent from my iPhone

On Feb 28, 2018, at 2:58 PM, Ti
s.22
s.22

wrote:

Hi
March 7 will be okay.
We will be there first thing in the morning 9:30

Thank you
Nature Of Things Contracting Ltd
Tim H.
Cell (604)760-3440
Fax (604)589-2965
Email -
s.22

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On Feb 28, 2018, at 1:29 PM, Gallant, Linda GCPE:EX
<Linda.Gallant@gov.bc.ca<<mailto:Linda.Gallant@gov.bc.ca>>
<<mailto:Linda.Gallant@gov.bc.ca>><<mailto:Linda.Gallant@gov.bc.ca>>> wrote:

Hi Tim,
Wednesday, March 7th is the date they decided on.
I'll send a more detailed list of items soon.

What time works? 9am?

Cheers, Linda

From: Gallant, Linda GCPE:EX
Sent: Wednesday, February 28, 2018 11:17 AM
To:
s.22

Subject: Move for GCPE - Suite 201, 865 Hornby Street

Hi Tim,
Great to talk to you again.

Our two staff members on Hornby Street need to be moved to
Premiers Office at 999 Canada Place.
They have one wood desk, two chairs and four boxes.

I will let you know once we secure a date for them.
Either March 6 or 7, or March 13, 14 or 15th.

Cheers, Linda

Linda Gallant
Facilities Services Advisor
GCPE – HQ
4th Floor, 617 Govt St
Victoria BC V8W 9V1

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 8, 2018 10:28 AM
To: Viaud, Chantille PREM:EX
Subject: RE: More for the list
Attachments: Stakeholder List.xlsx

Hi Chantille,

Please see attached. I have included some of the notes in the emails but not all of them let me know if you would like them included (mostly titles and occupations)

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Viaud, Chantille PREM:EX
Sent: Thursday, March 8, 2018 9:42 AM
To: Loubert, Danny PREM:EX
Subject: More for the list

A few more folks:

s.22

Chantille Viaud
Manager, Stakeholder Relations
Office of the Premier
604 838 3025

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 1, 2018 9:10 AM
To: Piotrowicz, Eddie P FIN:EX
Subject: RE: Modify Mailbox iStore order #849801 / SR2513433 is Resolved

Thanks Eddie,

Please disregard the previous email.

Danny Loubert | Support Staff, Operations and Strategic Initiatives Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

-----Original Message-----

From: Piotrowicz, Eddie P FIN:EX
Sent: Wednesday, February 28, 2018 11:06 AM
To: Loubert, Danny PREM:EX
Subject: FW: Modify Mailbox iStore order #849801 / SR2513433 is Resolved

Hello, Your iStore Order 849801 (Service Request SR2513433) has been resolved. 56611

-----Original Message-----

From: 77000@gov.bc.ca [mailto:77000@gov.bc.ca]
Sent: Wednesday, February 28, 2018 8:02 AM
To: Piotrowicz, Eddie P FIN:EX
Subject: Modify Mailbox iStore order #849801 / SR2513433 is Resolved

Hello,
Regarding iStore #849801 / SR2513433

As requested, the owner of the generic mailbox named "VCO Boardrooms, PREM PREM:EX" has been changed to Maria Szabo. Danny Loubert already has full access.

NOTE: Backups / Updaters will not appear in the GAL/ Notes field unless specifically requested in the iStore order.

Restarting Outlook is required to apply the new access.

Options to access the mailbox:

- view the new mailbox from within a current Outlook profile use the "File - Open - Other Users Folder" option in Outlook.
- the owner can create a new profile for the mailbox to view and manage it
- add as a secondary mailbox

<https://ssbc-client.gov.bc.ca/Exchange/TechnicalFAQ/Addsecondmailbox.htm>

Questions? Contact the 7-7000 Service Desk online, by e-mail at 77000@gov.bc.ca or call 250 387-7000, toll-free 1-866-660-0811.

Thank you,
Identity and Access Management
Office of the Chief Information Officer
Service Desk Email: 77000@gov.bc.ca
Service Desk Tel: (250) 387-7000
WO1585231

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 1, 2018 10:05 AM
To: Szabo, Maria PREM:EX
Subject: FW: Modify Mailbox iStore order #849801 / SR2513433 is Resolved

Hi Maria,

Can you please call 77000 and have the password for the VCO mailbox Reset and sent to you? Let me know if you need help with this.(you are now the owner of the email account)

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

-----Original Message-----

From: Piotrowicz, Eddie P FIN:EX
Sent: Wednesday, February 28, 2018 11:06 AM
To: Loubert, Danny PREM:EX
Subject: FW: Modify Mailbox iStore order #849801 / SR2513433 is Resolved

Hello, Your iStore Order 849801 (Service Request SR2513433) has been resolved. 56611

-----Original Message-----

From: 77000@gov.bc.ca [mailto:77000@gov.bc.ca]
Sent: Wednesday, February 28, 2018 8:02 AM
To: Piotrowicz, Eddie P FIN:EX
Subject: Modify Mailbox iStore order #849801 / SR2513433 is Resolved

Hello,
Regarding iStore #849801 / SR2513433

As requested, the owner of the generic mailbox named "VCO Boardrooms, PREM PREM:EX" has been changed to Maria Szabo. Danny Loubert already has full access.

NOTE: Backups / Updaters will not appear in the GAL/ Notes field unless specifically requested in the iStore order.

Restarting Outlook is required to apply the new access.

Options to access the mailbox:

- view the new mailbox from within a current Outlook profile use the "File - Open - Other Users Folder" option in Outlook.
 - the owner can create a new profile for the mailbox to view and manage it
 - add as a secondary mailbox
- <https://ssbc-client.gov.bc.ca/Exchange/TechnicalFAQ/Addsecondmailbox.htm>

Questions? Contact the 7-7000 Service Desk online, by e-mail at 77000@gov.bc.ca or call 250 387-7000, toll-free 1-866-660-0811.

Thank you,
Identity and Access Management

Office of the Chief Information Officer
Service Desk Email: 77000@gov.bc.ca
Service Desk Tel: (250) 387-7000
WO1585231

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 8, 2018 11:23 AM
To: Bain, Don PREM:EX
Subject: Missed Call

Hi Don,

Eric Kristianson's call was redirected to the front.
He can be reached on his mobile at 778-584-1248

Warmest Regards

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, March 12, 2018 3:43 PM
To: Wong, Tamarra PREM:EX
Subject: FW: Migration Height Adjustable Desk

Here you go 😊

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Magee, Tracey FIN:EX
Sent: Monday, March 12, 2018 3:43 PM
To: Loubert, Danny PREM:EX
Subject: Migration Height Adjustable Desk

Here is the link to the product on Graphic Office website.

<http://www.graphicoffice.com/products/migration/>

Here is pictures of one we have at 617 Government.





Tracey Magee

Facilities Project Manager
Corporate, Financial and Facilities Services Branch
Corporate Services Division
Ministry of Finance
Ph: 250-812-8859

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, March 5, 2018 10:17 AM
To: 'Shannon Levesque'
Subject: RE: Meeting Request from BC Doctors of Optometry

Categories: MIRA

Good Morning Shannon,

I will be in touch before the end of the day to confirm either the 6th or the 23rd.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Shannon Levesque [<mailto:slevesque@optometrists.bc.ca>]
Sent: Monday, March 5, 2018 10:11 AM
To: Loubert, Danny PREM:EX
Subject: RE: Meeting Request from BC Doctors of Optometry

Hi Danny,

I am following up on our request for a meeting on April 6. If that is a day that does not work, we also have availability all day on Monday, April 23 if that is more convenient.

Thank you very much for your time and assistance on this matter.

Warm regards,
Shannon

Shannon Levesque
Manager, Communications and Member Engagement

BC Doctors of Optometry
121 – 10551 Shellbridge Way, Richmond, BC V6X 2W8
tel: 604.737.9907 (Toll-free 1.888.393.2226)
fax: 604.737.9967
email: slevesque@optometrists.bc.ca
Visit our website at: bc.doctorsofoptometry.ca

From: Loubert, Danny PREM:EX [<mailto:Danny.Loubert@gov.bc.ca>]
Sent: Tuesday, February 20, 2018 11:33 AM
To: Shannon Levesque <slevesque@optometrists.bc.ca>
Subject: RE: Meeting Request from BC Doctors of Optometry

Good Morning Shannon,

Thank you for the update. I will pass on your regrets for the 1st and look into the 6th of April. I will be in touch with a time.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Shannon Levesque [<mailto:slevesque@optometrists.bc.ca>]
Sent: Tuesday, February 20, 2018 11:22 AM
To: Loubert, Danny PREM:EX
Subject: RE: Meeting Request from BC Doctors of Optometry

Hi Danny,

My apologies for the significant delay between our correspondence. Unfortunately, we are unable to meet on Thursday, March 1 after 10:00 a.m. Is there any availability in Ms. Oreck's calendar on April 6? My apologies for such a specific day.

Warm regards and thank you again for Ms. Oreck's time,
Shannon

Shannon Levesque
Manager, Communications and Member Engagement

BC Doctors of Optometry
121 – 10551 Shellbridge Way, Richmond, BC V6X 2W8
tel: 604.737.9907 (Toll-free 1.888.393.2226)
fax: 604.737.9967
email: slevesque@optometrists.bc.ca
Visit our website at: bc.doctorsofoptometry.ca

From: Loubert, Danny PREM:EX [<mailto:Danny.Loubert@gov.bc.ca>]
Sent: Thursday, February 8, 2018 2:15 PM
To: Shannon Levesque <slevesque@optometrists.bc.ca>
Subject: RE: Meeting Request from BC Doctors of Optometry

Good Morning Shannon,

I am happy to work with you to find a time that would work for both Mira and Ms. Pria Sandhu. We have some time available on Thursday March 1st after 10am.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Shannon Levesque [<mailto:slevesque@optometrists.bc.ca>]
Sent: Tuesday, February 6, 2018 5:53 PM
To: Loubert, Danny PREM:EX
Subject: RE: Meeting Request from BC Doctors of Optometry

Hello Danny,

Thank you kindly for arranging a meeting between BC Doctors of Optometry and Mira Oreck. I was wondering Mira's availability was on February 28, March 1 or 2? Alternatively, we have more availability at the end of March if that is a better period.

Warm regards,
Shannon

Shannon Levesque
Manager, Communications and Member Engagement

BC Doctors of Optometry
121 – 10551 Shellbridge Way, Richmond, BC V6X 2W8
tel: 604.737.9907 (Toll-free 1.888.393.2226)
fax: 604.737.9967
email: slevesque@optometrists.bc.ca
Visit our website at: bc.doctorsofoptometry.ca



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-----Original Message-----

From: Oreck, Mira PREM:EX [<mailto:Mira.Oreck@gov.bc.ca>]
Sent: Monday, February 5, 2018 9:12 PM
To: Shannon Levesque <slevesque@optometrists.bc.ca>
Cc: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Subject: Re: Meeting Request from BC Doctors of Optometry

Hi Shannon -

Thanks very much for the note. I am located in Vancouver and while I'm in Victoria regularly, I will not be there on the 26th.

I've cc'd my assistant Danny who can help set up a time in Vancouver, if that works for you.

All the best,
Mira

Mira Oreck
s.22

On Feb 5, 2018, at 3:25 PM, Shannon Levesque
<slevesque@optometrists.bc.ca<<mailto:slevesque@optometrists.bc.ca>>> wrote:

Sent on behalf of Ms. Pria Sandhu, CEO, BC Doctors of Optometry

Dear Ms. Oreck,

My name is Pria Sandhu and I am the CEO of the BC Doctors of Optometry.

As Director of Stakeholder Relations for Premier Horgan, I am writing to respectfully request a meeting with you to discuss the role of doctors of optometry and how they can better serve our communities. Specifically, there were initial discussions in Autumn 2017 on how we may assist government efforts on telehealth. We would like to give you an update on these discussions.

I will be in Victoria on Monday February 26 for the annual BC Doctors of Optometry MLA Breakfast and would greatly appreciate the opportunity to meet with you. If you are not available, I would be happy to work with your staff to find a more convenient time.

BC Doctors of Optometry represents over 600 members in 90 communities across B.C. As a member-based non-profit organization, we work to enhance the image of optometry to the public, to advance the interests of the profession, and to help our members thrive and succeed.

Doctors of optometry are the primary source in our communities for vision care, eye health and eyewear. They are trained to diagnose, treat, manage and prevent problems within the visual system, prescribe topical medications, and provide emergency care for eye injuries.

I look forward to discussing issues that are critical to eye health in our community, and stand ready to be a resource for you in the future.

Thank you very much for your consideration of this request. In the interim, if I can be of any assistance to you or your staff, please do not hesitate to contact me. I can be reached by email at psandhu@optometrists.bc.ca or by phone at 604.737.9907.

Sincerely,

Pria Sandhu,
CEO, BC Doctors of Optometry

Pria Sandhu
Chief Executive Officer
BC Doctors of Optometry
121 – 10551 Shellbridge Way, Richmond, BC V6X 2W8
tel: 604.737.9907 (Toll-free 1.888.393.2226)
fax: 604.737.9967
email: slevesque@optometrists.bc.ca
Visit our website at: [bc.doctorsofptometry.ca](http://www.optometrists.bc.ca/)

<image001.png>

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Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 6, 2018 11:39 AM
To: Oreck, Mira PREM:EX
Subject: FW: Meeting Request from BC Doctors of Optometry

Categories: MIRA

Hi Mira,

Looking at your calendar I noticed the 6th is pretty busy, would you prefer it be on the 23rd?

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Shannon Levesque [<mailto:slevesque@optometrists.bc.ca>]
Sent: Monday, March 5, 2018 10:11 AM
To: Loubert, Danny PREM:EX
Subject: RE: Meeting Request from BC Doctors of Optometry

Hi Danny,

I am following up on our request for a meeting on April 6. If that is a day that does not work, we also have availability all day on Monday, April 23 if that is more convenient.

Thank you very much for your time and assistance on this matter.

Warm regards,
Shannon

Shannon Levesque
Manager, Communications and Member Engagement

BC Doctors of Optometry
121 – 10551 Shellbridge Way, Richmond, BC V6X 2W8
tel: 604.737.9907 (Toll-free 1.888.393.2226)
fax: 604.737.9967
email: slevesque@optometrists.bc.ca
Visit our website at: bc.doctorsofoptometry.ca

From: Loubert, Danny PREM:EX [<mailto:Danny.Loubert@gov.bc.ca>]
Sent: Tuesday, February 20, 2018 11:33 AM
To: Shannon Levesque <slevesque@optometrists.bc.ca>
Subject: RE: Meeting Request from BC Doctors of Optometry

Good Morning Shannon,

Thank you for the update. I will pass on your regrets for the 1st and look into the 6th of April. I will be in touch with a time.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Shannon Levesque [<mailto:slevesque@optometrists.bc.ca>]
Sent: Tuesday, February 20, 2018 11:22 AM
To: Loubert, Danny PREM:EX
Subject: RE: Meeting Request from BC Doctors of Optometry

Hi Danny,

My apologies for the significant delay between our correspondence. Unfortunately, we are unable to meet on Thursday, March 1 after 10:00 a.m. Is there any availability in Ms. Oreck's calendar on April 6? My apologies for such a specific day.

Warm regards and thank you again for Ms. Oreck's time,
Shannon

Shannon Levesque
Manager, Communications and Member Engagement

BC Doctors of Optometry
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fax: 604.737.9967
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From: Loubert, Danny PREM:EX [<mailto:Danny.Loubert@gov.bc.ca>]
Sent: Thursday, February 8, 2018 2:15 PM
To: Shannon Levesque <slevesque@optometrists.bc.ca>
Subject: RE: Meeting Request from BC Doctors of Optometry

Good Morning Shannon,

I am happy to work with you to find a time that would work for both Mira and Ms. Pria Sandhu. We have some time available on Thursday March 1st after 10am.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Shannon Levesque [<mailto:slevesque@optometrists.bc.ca>]
Sent: Tuesday, February 6, 2018 5:53 PM
To: Loubert, Danny PREM:EX
Subject: RE: Meeting Request from BC Doctors of Optometry

Hello Danny,

Thank you kindly for arranging a meeting between BC Doctors of Optometry and Mira Oreck. I was wondering Mira's availability was on February 28, March 1 or 2? Alternatively, we have more availability at the end of March if that is a better period.

Warm regards,
Shannon

Shannon Levesque
Manager, Communications and Member Engagement

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-----Original Message-----

From: Oreck, Mira PREM:EX [<mailto:Mira.Oreck@gov.bc.ca>]
Sent: Monday, February 5, 2018 9:12 PM
To: Shannon Levesque <slevesque@optometrists.bc.ca>
Cc: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Subject: Re: Meeting Request from BC Doctors of Optometry

Hi Shannon -

Thanks very much for the note. I am located in Vancouver and while I'm in Victoria regularly, I will not be there on the 26th.

I've cc'd my assistant Danny who can help set up a time in Vancouver, if that works for you.

All the best,
Mira

Mira Oreck
s.22 _____

On Feb 5, 2018, at 3:25 PM, Shannon Levesque
<slevesque@optometrists.bc.ca<<mailto:slevesque@optometrists.bc.ca>>> wrote:

Sent on behalf of Ms. Pria Sandhu, CEO, BC Doctors of Optometry

Dear Ms. Oreck,

My name is Pria Sandhu and I am the CEO of the BC Doctors of Optometry.

As Director of Stakeholder Relations for Premier Horgan, I am writing to respectfully request a meeting with you to discuss the role of doctors of optometry and how they can better serve our communities. Specifically, there were initial discussions in Autumn 2017 on how we may assist government efforts on telehealth. We would like to give you an update on these discussions.

I will be in Victoria on Monday February 26 for the annual BC Doctors of Optometry MLA Breakfast and would greatly appreciate the opportunity to meet with you. If you are not available, I would be happy to work with your staff to find a more convenient time.

BC Doctors of Optometry represents over 600 members in 90 communities across B.C. As a member-based non-profit organization, we work to enhance the image of optometry to the public, to advance the interests of the profession, and to help our members thrive and succeed.

Doctors of optometry are the primary source in our communities for vision care, eye health and eyewear. They are trained to diagnose, treat, manage and prevent problems within the visual system, prescribe topical medications, and provide emergency care for eye injuries.

I look forward to discussing issues that are critical to eye health in our community, and stand ready to be a resource for you in the future.

Thank you very much for your consideration of this request. In the interim, if I can be of any assistance to you or your staff, please do not hesitate to contact me. I can be reached by email at psandhu@optometrists.bc.ca or by phone at 604.737.9907.

Sincerely,

Pria Sandhu,
CEO, BC Doctors of Optometry

Pria Sandhu
Chief Executive Officer
BC Doctors of Optometry
121 – 10551 Shellbridge Way, Richmond, BC V6X 2W8
tel: 604.737.9907 (Toll-free 1.888.393.2226)
fax: 604.737.9967
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Visit our website at: [bc.doctorsofptometry.ca](http://www.optometrists.bc.ca/)

<image001.png>

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Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, March 19, 2018 10:37 AM
To: 'Shannon Levesque'
Subject: RE: Meeting Request from BC Doctors of Optometry

Categories: MIRA

Good Morning Shannon,

Thank you for your patience while we work towards a mutual time for them to meet.

I have booked the appointment into Mira's calendar. If there are any changes please let me know, I will also do the same.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Shannon Levesque [mailto:slevesque@optometrists.bc.ca]
Sent: Monday, March 19, 2018 8:00 AM
To: Loubert, Danny PREM:EX
Subject: RE: Meeting Request from BC Doctors of Optometry

Hi Danny,

I am just confirming the meeting for 11:30 a.m. on Monday April 23, 2018. Our CEO, Pria Sandhu, and Nanaimo/Parksville doctor of Optometry and vice president of BC Doctors of Optometry, Dr. John Lam will be present for the meeting.

Thank you kindly,
Shannon

Shannon Levesque
Manager, Communications and Member Engagement

BC Doctors of Optometry
121 – 10551 Shellbridge Way, Richmond, BC V6X 2W8
tel: 604.737.9907 (Toll-free 1.888.393.2226)
fax: 604.737.9967
email: slevesque@optometrists.bc.ca
Visit our website at: bc.doctorsofoptometry.ca

From: Shannon Levesque
Sent: Tuesday, March 6, 2018 4:14 PM
To: 'Loubert, Danny PREM:EX' <Danny.Loubert@gov.bc.ca>
Subject: RE: Meeting Request from BC Doctors of Optometry

Hello Danny,

Thank you! We would be thrilled to meet Mira at 11:30 a.m. on Monday, April 23, 2018. Thank you for being so accommodating and arranging a suitable time.

Warm regards,
Shannon

Shannon Levesque
Manager, Communications and Member Engagement

BC Doctors of Optometry
121 – 10551 Shellbridge Way, Richmond, BC V6X 2W8
tel: 604.737.9907 (Toll-free 1.888.393.2226)
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From: Loubert, Danny PREM:EX [<mailto:Danny.Loubert@gov.bc.ca>]
Sent: Tuesday, March 6, 2018 3:24 PM
To: Shannon Levesque <slevesque@optometrists.bc.ca>
Subject: RE: Meeting Request from BC Doctors of Optometry

Hello Shannon,

Thank you for the dates, Mira will be available the 23rd of April to meet. Do you have a particular time in mind? I have the first availability at 11:30.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

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Warmest Regards,

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Subject: Re: Meeting Request from BC Doctors of Optometry

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I've cc'd my assistant Danny who can help set up a time in Vancouver, if that works for you.

All the best,
Mira

Mira Oreck
s.22

On Feb 5, 2018, at 3:25 PM, Shannon Levesque
<slevesque@optometrists.bc.ca<mailto:slevesque@optometrists.bc.ca>> wrote:

Sent on behalf of Ms. Pria Sandhu, CEO, BC Doctors of Optometry

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Sincerely,

Pria Sandhu,
CEO, BC Doctors of Optometry

Pria Sandhu
Chief Executive Officer
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Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, March 12, 2018 4:26 PM
To: s.22
Subject: Medical Accomidation Letter from Doctor
Attachments: Medical Accommodation - Dr's Letter.docx

Hello,

I wanted to pass on the form the PSA uses for Public Service requests for Height adjustable desks. If you can have the doctor provide either this form or something similar that would cover off everything. It will be needed for us to proceed.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | **E:** Danny.Loubert@gov.bc.ca

Page 184 to/à Page 185

Withheld pursuant to/removed as

s.22

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, March 12, 2018 3:28 PM
To: Cleaver, Sheila C FIN:EX
Subject: RE: Login for BMO travel Cards

Thanks Sheila!

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Cleaver, Sheila C FIN:EX
Sent: Monday, March 12, 2018 3:27 PM
To: Loubert, Danny PREM:EX
Cc: Bain, Don PREM:EX; Szabo, Maria PREM:EX
Subject: RE: Login for BMO travel Cards

Hi Danny,

I will send Don a separate Email with his username/password to log in online to view his statement.

Thank You.

Sheila Cleaver

Corporate CardCoordinator-Purchase Card/Travel Card/BTA
Min of Finance, Minister's Offices and the Office of the Premier
3rd Fl. 617 Government St. Victoria, BC V8W 9V1
Phone# (778) 698-8586

From: Loubert, Danny PREM:EX
Sent: Monday, March 12, 2018 3:25 PM
To: Cleaver, Sheila C FIN:EX
Cc: Bain, Don PREM:EX; Szabo, Maria PREM:EX
Subject: Login for BMO travel Cards

Hi Sheila,

Don has been waiting for his Travel Card statement for Feb but it hasn't arrived yet. Can you please provide him with an account so he can make sure its paid.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 6, 2018 8:29 AM
To: Kennedy, Christine PREM:EX
Subject: RE: Lights in VCO

Hi Christine,

s.22

I hope you also had a great weekend.

It appears you turned them off correctly :) the lights are also on timers and shut off at around 11pm and are turned on again in the morning.

I will look into your request for a card and get back to you!

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

-----Original Message-----

From: Kennedy, Christine PREM:EX
Sent: Monday, March 5, 2018 5:26 AM
To: Loubert, Danny PREM:EX
Subject: Lights in VCO

Hey Danny

I hope you had a good weekend.

Don and I were in VCO yesterday for a meeting with Chief Maureen Chapman and George Abbott, who are doing the wildfire and flood review. I am not sure I managed to turn off all the lights properly as I was the last one to leave. If the wrong ones are on this morning - my fault.

Could I get a VCO pass like Don's? He got through the return Helijet wait list and back to Victoria yesterday but I didn't. It was SO convenient to be in the office into the evening to work on stuff.

Thanks!

Christine

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 23, 2018 8:25 AM
To: Higgins, Keira PREM:EX; Szabo, Maria PREM:EX
Subject: Re: Let me know when you are ready to connect the video

Hi Keira,

Judy is there and ready to connect

Warmest Regards

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Higgins, Keira PREM:EX
Sent: Friday, March 23, 2018 8:22 AM
To: Szabo, Maria PREM:EX; Loubert, Danny PREM:EX
Subject: Let me know when you are ready to connect the video

Keira Higgins, Executive Administrative Coordinator
Office of the Premier, Deputy Minister
272 West Annex, Parliament Buildings | Victoria, BC | V8V 1X4
Ph: (250) 356-2206

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, March 7, 2018 4:32 PM
To: VCO Boardrooms, PREM PREM:EX
Subject: New Time Proposed: Judy/Danny/Maria

Page 190

Withheld pursuant to/removed as

s.22

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 2, 2018 12:40 PM
To: Gallant, Linda GCPE:EX
Subject: RE: Items to be moved

Hi Linda,

Per Raman's Email, can you advise when you will be arriving in Vancouver? I have a morning meeting at 930 but after that would be free to tour 865 and show you 999

Warmest Regards

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Dale, Raman GCPE:EX
Sent: Friday, March 2, 2018 12:07 PM
To: Loubert, Danny PREM:EX
Cc: Gallant, Linda GCPE:EX
Subject: FW: Items to be moved

Hi Danny,

Linda and one of our IT guys are hoping to visit both Hornby and VCO next Tuesday.

By Way of this message, I'll let you two work out the details.

Raman Dale, CPA, CMA
A/Executive Director, Finance and Corporate Services
Government Communications and Public Engagement
Phone: (250) 920-8810

From: Cavanagh, Judy PREM:EX
Sent: Friday, March 2, 2018 12:05 PM
To: Dale, Raman GCPE:EX
Cc: Loubert, Danny PREM:EX
Subject: RE: Items to be moved

Hi Raman,

Please coordinate the move, visits etc. with Danny. He is handling everything.

Thank you.

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: judy.cavanagh@gov.bc.ca

From: Dale, Raman GCPE:EX
Sent: Friday, March 2, 2018 11:53 AM
To: Cavanagh, Judy PREM:EX
Subject: RE: Items to be moved

Actually, Tuesday might work better...

Raman Dale, CPA, CMA
A/Executive Director, Finance and Corporate Services
Government Communications and Public Engagement
Phone: (250) 920-8810

From: Dale, Raman GCPE:EX
Sent: Friday, March 2, 2018 11:44 AM
To: Cavanagh, Judy PREM:EX
Subject: FW: Items to be moved

Hi Judy, do you think it would be possible to come for a visit next wednesday?

Raman Dale, CPA, CMA
A/Executive Director, Finance and Corporate Services
Government Communications and Public Engagement
Phone: (250) 920-8810

From: Gallant, Linda GCPE:EX
Sent: Friday, March 2, 2018 11:24 AM
To: Dale, Raman GCPE:EX
Subject: FW: Items to be moved

Hi Raman,
I have movers booked for March 7th and s.22
Also I wanted to take a look at the inventory at that office as it sounds over stocked and not being used.
Stephanie Sherlock mentioned Joseph Li has computer there but just stays at VOC and Herman Thind set up a lot of workstations but it is not being used.
I have an inventory list from Service Desk but have not had a chance to look over it.

Are we able to pop over next week?

Cheers, Linda

From: Joshi, Shruti GCPE:EX
Sent: Friday, March 2, 2018 11:20 AM
To: Gallant, Linda GCPE:EX
Subject: RE: Items to be moved

s.22

I can think of this for now.

List
Monitor
Keyboard
Headphones
Mouse
Two storage cabinets

Two file racks
One chair
Two boxes

Shruti Prakash-Joshi
Media Relations Officer
Government Communications & Public Engagement
Shruti.Joshi@gov.bc.ca TEL # 778-587-4521

From: Gallant, Linda GCPE:EX
Sent: Friday, March 2, 2018 11:17 AM
To: Joshi, Shruti GCPE:EX
Cc: Truong, Lele GCPE:EX
Subject: RE: Items to be moved

No, they are just the movers, are you not able to unhook your equipment?
Please let me know right away.

From: Joshi, Shruti GCPE:EX
Sent: Friday, March 2, 2018 11:15 AM
To: Gallant, Linda GCPE:EX
Cc: Truong, Lele GCPE:EX
Subject: RE: Items to be moved

And will they be unhooking the equipment and hooking it up there?

Shruti Prakash-Joshi
Media Relations Officer
Government Communications & Public Engagement
Shruti.Joshi@gov.bc.ca TEL # 778-587-4521

From: Gallant, Linda GCPE:EX
Sent: Friday, March 2, 2018 11:12 AM
To: Joshi, Shruti GCPE:EX
Cc: Truong, Lele GCPE:EX
Subject: RE: Items to be moved

You must take your equipment. Laptops, monitors, mice.
Please let me know if the movers have to box these items or you are taking them yourselves.

From: Joshi, Shruti GCPE:EX
Sent: Friday, March 2, 2018 11:11 AM
To: Gallant, Linda GCPE:EX; Truong, Lele GCPE:EX
Subject: RE: Items to be moved

Hi Linda,
A quick question. Will we have computers there, or are we to take our computers with us. I am still unclear of what we need to take with us.

Shruti Prakash-Joshi
Media Relations Officer
Government Communications & Public Engagement
Shruti.Joshi@gov.bc.ca TEL # 778-587-4521

From: Gallant, Linda GCPE:EX
Sent: Friday, March 2, 2018 11:04 AM
To: Truong, Lele GCPE:EX; Joshi, Shruti GCPE:EX
Subject: Items to be moved

Good morning,
You both must be excited about your move next week.

Please send me a list of items for the movers.

Cheers, Linda

Linda Gallant
Facilities Services Advisor
GCPE – HQ
4th Floor, 617 Govt St
Victoria BC V8W 9V1

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 9, 2018 1:23 PM
To: Viaud, Chantille PREM:EX
Cc: Oreck, Mira PREM:EX
Subject: FW: iStore 844203 - 55952 - Chantille Viaud New User setup

Hello Chantille,

Good news in your Surface I wanted to pass along.

Should be soon,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Lee, Bonnie FIN:EX
Sent: Friday, March 9, 2018 1:07 PM
To: Loubert, Danny PREM:EX
Cc: Piotrowicz, Eddie P FIN:EX
Subject: RE: iStore 844203 - 55952 - Chantille Viaud New User setup

Hi Danny,

The iStore order has been updated with the asset tag ^{s.15,s.17} , so the Surface Pro should be on the way!

Cheers,
Bonnie

Bonnie Lee
A/Service Desk Team Lead

Information Management Branch
Supporting the Ministry of Finance,
Office of the Premier and various other Agencies, Boards & Commissions
Telephone: 9-250-387-8912
E-mail: FIN IMB Service Desk (78912) FIN:EX
Web Site <http://gwww.fin.gov.bc.ca/>

Corporate
Services Division
Ministry of
Finance



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From: Loubert, Danny PREM:EX
Sent: Tuesday, March 6, 2018 2:48 PM
To: Lee, Bonnie FIN:EX
Cc: Piotrowicz, Eddie P FIN:EX
Subject: RE: iStore 844203 - 55952 - Chantille Viaud New User setup

Thanks Bonnie,

I really appreciate this.

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | **E:** Danny.Loubert@gov.bc.ca

From: Lee, Bonnie FIN:EX
Sent: Tuesday, March 6, 2018 2:47 PM
To: Loubert, Danny PREM:EX
Cc: Piotrowicz, Eddie P FIN:EX
Subject: RE: iStore 844203 - 55952 - Chantille Viaud New User setup

Hi Danny,

I've called this order in as an emergency. s.22
will let you know when a workstation number has been assigned.

I will keep checking the status and

Please call me if you have any questions about this.

Thanks,
Bonnie

From: FIN IMB Service Desk (78912) FIN:EX
Sent: Tuesday, March 6, 2018 1:42 PM
To: Loubert, Danny PREM:EX
Cc: Piotrowicz, Eddie P FIN:EX
Subject: RE: iStore 844203 - 55952 - Chantille Viaud New User setup

Hi Danny,

The order is still showing as in progress. I'll follow up with Shared Services and will let you know if I get any more information.

Thanks,
Bonnie

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 6, 2018 8:54 AM
To: FIN IMB Service Desk (78912) FIN:EX
Subject: RE: iStore 844203 - 55952 - Chantille Viaud New User setup
Importance: High

Good Morning,

Can you advise the status of the surface pro for Chantille?

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier

From: Piotrowicz, Eddie P FIN:EX
Sent: Tuesday, February 20, 2018 1:59 PM
To: Loubert, Danny PREM:EX
Subject: RE: iStore 844203 - 55952 - Chantille Viaud New User setup

Hi Danny, in the future s.22 please forward onto the service desk as this can be dealt with promptly...thanks. ☺

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 6, 2018 1:06 PM
To: Piotrowicz, Eddie P FIN:EX
Subject: RE: iStore 844203 - 55952 - Chantille Viaud New User setup

Hi Eddie,

Please see the attached forms as requested.

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Piotrowicz, Eddie P FIN:EX
Sent: Thursday, February 1, 2018 4:07 PM
To: Loubert, Danny PREM:EX
Subject: iStore 844203 - 55952 - Chantille Viaud New User setup

Hi Danny,

iStore 844203 - 55952 - Chantille Viaud New User setup – submitted.

For the new workstation part of the order please fill out and send back the workstation justification form then I can submit the new workstation order.

Thanks.

From: Danny.Loubert@gov.bc.ca [mailto:Danny.Loubert@gov.bc.ca]
Sent: Monday, January 29, 2018 1:09 PM
To: FIN IMB Service Desk (78912) FIN:EX; Loubert, Danny PREM:EX
Subject: New User Feb 12

Checkout Information

On-Site Address: 740-999 Canada Place Vancouver, BC V6C 3E1
On-Site Contact Name: Danny Loubert
On-Site Contact Phone: (604)775-1600
Account: PREM-EXECUTIVE BRANCH
Ministry Number: 004
Responsibility Centre: 36A10
Service Code: 36200
Project Number: 3600000
Expense Authority: Judy Cavanagh

Service Requests

Account - New IDIR or Transfer In

Type: New User

New User Type: Permanent

First Name: Chantille

Last Name: Viaud

IDIR: cviaud

Modify Workstation Owner: TBD

Required By Date: 12, FEB, 2018

Email Account Required: Yes

GAL Company: Office of the Premier

GAL Department: Stakeholder Relations

GAL Job Title: Manager

GAL Supervisor: Mira Oreck

GAL User Phone: (604)775-1600

GAL Address: 740-999 Canada Place

GAL City: Vancouver

GAL Postal Code: V6C 3E1

Shared File Print Required: Yes

Contact Name: Danny Loubert

Contact Number: (604)775-1600

Access Requirements: Same as Charlotte Kingston

VPN Required: Yes

DTS Required: No

Mobile Required: Yes

Mobile: iPhone

Activation Assistance: Yes

Comments: Mirror Charlotte Kingston's Folder Access (including SharePoint)

Hardware - New Workstation

Type: Slate-Pro Laptop

Required By Date: 12, Feb, 2018

Assigned User: cviaud

Comments: DLoubert to have Admin Rights.

Requestor: Loubert, Danny PREM:EX

Email: Danny.Loubert@gov.bc.ca

Time: 2018-01-29 13:09:28

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 9, 2018 1:47 PM
To: Lee, Bonnie FIN:EX
Cc: Piotrowicz, Eddie P FIN:EX
Subject: RE: iStore 844203 - 55952 - Chantille Viaud New User setup

Thank you Bonnie!

Happy Friday!

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Lee, Bonnie FIN:EX
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Bonnie Lee
A/Service Desk Team Lead

Information Management Branch
Supporting the Ministry of Finance,
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Cc: Piotrowicz, Eddie P FIN:EX

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Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives

Vancouver Cabinet Office | Office of the Premier

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Thanks,

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To: FIN IMB Service Desk (78912) FIN:EX

Subject: RE: iStore 844203 - 55952 - Chantille Viaud New User setup

Importance: High

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Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives

Vancouver Cabinet Office | Office of the Premier

P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Piotrowicz, Eddie P FIN:EX
Sent: Tuesday, February 20, 2018 1:59 PM
To: Loubert, Danny PREM:EX
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From: Loubert, Danny PREM:EX
Sent: Tuesday, February 6, 2018 1:06 PM
To: Piotrowicz, Eddie P FIN:EX
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Hi Eddie,

Please see the attached forms as requested.

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** Danny.Loubert@gov.bc.ca

From: Piotrowicz, Eddie P FIN:EX
Sent: Thursday, February 1, 2018 4:07 PM
To: Loubert, Danny PREM:EX
Subject: iStore 844203 - 55952 - Chantille Viaud New User setup

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Thanks.

From: Danny.Loubert@gov.bc.ca [mailto:Danny.Loubert@gov.bc.ca]
Sent: Monday, January 29, 2018 1:09 PM
To: FIN IMB Service Desk (78912) FIN:EX; Loubert, Danny PREM:EX
Subject: New User Feb 12

Checkout Information

On-Site Address: 740-999 Canada Place Vancouver, BC V6C 3E1
On-Site Contact Name: Danny Loubert
On-Site Contact Phone: (604)775-1600
Account: PREM-EXECUTIVE BRANCH
Ministry Number: 004
Responsibility Centre: 36A10
Service Code: 36200
Project Number: 3600000
Expense Authority: Judy Cavanagh

Service Requests

Account - New IDIR or Transfer In**Type:** New User**New User Type:** Permanent**First Name:** Chantille**Last Name:** Viaud**IDIR:** cviaud**Modify Workstation Owner:** TBD**Required By Date:** 12, FEB, 2018**Email Account Required:** Yes**GAL Company:** Office of the Premier**GAL Department:** Stakeholder Relations**GAL Job Title:** Manager**GAL Supervisor:** Mira Oreck**GAL User Phone:** (604)775-1600**GAL Address:** 740-999 Canada Place**GAL City:** Vancouver**GAL Postal Code:** V6C 3E1**Shared File Print Required:** Yes**Contact Name:** Danny Loubert**Contact Number:** (604)775-1600**Access Requirements:** Same as Charlotte Kingston**VPN Required:** Yes**DTS Required:** No**Mobile Required:** Yes**Mobile:** iPhone**Activation Assistance:** Yes**Comments:** Mirror Charlotte Kingston's Folder Access (including SharePoint)**Hardware - New Workstation****Type:** Slate-Pro Laptop**Required By Date:** 12, Feb, 2018**Assigned User:** cviaud**Comments:** DLoubert to have Admin Rights.*Requestor:* Loubert, Danny PREM:EX*Email:* Danny.Loubert@gov.bc.ca*Time:* 2018-01-29 13:09:28

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 1, 2018 9:10 AM
To: Piotrowicz, Eddie P FIN:EX
Subject: RE: iStore - 849801 - 56611 - Boardroom update Owner

Thanks Eddie,

Can you please let us know when this has been completed?

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Piotrowicz, Eddie P FIN:EX
Sent: Tuesday, February 27, 2018 10:27 AM
To: Loubert, Danny PREM:EX
Subject: iStore - 849801 - 56611 - Boardroom update Owner

Hello,

iStore - 849801 - 56611 - Boardroom update Owner – submitted.

From: Danny.Loubert@gov.bc.ca [<mailto:Danny.Loubert@gov.bc.ca>]
Sent: Monday, February 26, 2018 11:12 AM
To: FIN IMB Service Desk (78912) FIN:EX; Loubert, Danny PREM:EX
Subject: Update PREM boardroom info

Checkout Information

On-Site Address: 740-999 Canada Place Vancouver, BC V6C 3E1
On-Site Contact Name: Danny Loubert
On-Site Contact Phone: (604)775-1677
Account: PREM-VANCOUVER CABINET OFFICE
Ministry Number: 004
Responsibility Centre: 36346
Service Code: 34410
Project Number: 3600000
Expense Authority: Judy Cavanagh

Service Requests

Account - Other IDIR Related Requests

First Name: PREM

Last Name: VCO Boardroom

IDIR: VCOBDRMS

Description: Please update Owner: Remove: Romeo Tello ADD: Maria Szabo, Danny Loubert, Reset Password.

Requestor: Loubert, Danny PREM:EX

Email: Danny.Loubert@gov.bc.ca

Time: 2018-02-26 11:11:36

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, March 7, 2018 10:24 AM
To: Szabo, Maria PREM:EX
Subject: RE: iPad cover

Hi Maria,

I would suggest this one.

https://www.staples.ca/en/Logitech-Type-Protective-Case-with-Integrated-Keybaord-for-iPad-Air-Black/product_1520600_1-CA_1_20001

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives Vancouver Cabinet Office | Office of the Premier

P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

-----Original Message-----

From: Szabo, Maria PREM:EX
Sent: Wednesday, March 7, 2018 10:22 AM
To: Bain, Don PREM:EX
Cc: Loubert, Danny PREM:EX
Subject: RE: iPad cover

I can look into ordering this through Amazon. I think I'll just need the model of the iPad.

-----Original Message-----

From: Bain, Don PREM:EX
Sent: Wednesday, March 7, 2018 9:39 AM
To: Szabo, Maria PREM:EX; Loubert, Danny PREM:EX
Subject: iPad cover

Can I get an iPad cover to prop up my iPad?

Sent from my iPhone

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, March 19, 2018 3:53 PM
To: Darrell Atkinson
Subject: Re: invoice receipt

Thank you Darrell.

Sent from my BlackBerry 10 smartphone on the TELUS network.

Original Message

From: Darrell Atkinson
Sent: Monday, March 19, 2018 3:52 PM
To: Loubert, Danny PREM:EX
Subject: invoice receipt

here is your receipt

thank you

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, March 7, 2018 12:21 PM
To: FIN FSA MIN OFF FIN:EX
Subject: Invoice for processing - DENBIGH FINE ART SERVICES INVOICE 62795
Attachments: DENBIGH FINE ART SERVICES 62795 -20180307.pdf

Hello,

Please find the attached invoice with invoice coding sheet for processing.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 27, 2018 2:03 PM
To: 'AR@heritageoffice.com'
Cc: Cavanagh, Judy PREM:EX
Subject: RE: Invoice for Ord# H309512 Attached
Attachments: INVH316476-1.pdf

Hello,

I would like to arrange for Payment using my Purchasing Card (Mastercard) as soon as possible.

Please contact me at your earliest convenience to process this.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Chris Goertz [mailto:cgoertz@heritageoffice.com]
Sent: Tuesday, March 27, 2018 2:00 PM
To: Cavanagh, Judy PREM:EX <Judy.Cavanagh@gov.bc.ca>; Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Subject: Invoice for Ord# H309512 Attached

****AUTOMATED EMAIL ****

Thank you for ordering from Heritage Office Furnishings! Please find your invoice attached and remit payment at your earliest convenience.

If you require any contact information changes, or if you have any questions or issues regarding this invoice, please contact your [Account Representative](#).

Accounts Receivable Dept.
| Heritage Office Furnishings | 1588 Rand Ave | Vancouver | BC | V6P 3G2 | T
604.688.2381 | F 604.689.5388 |

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Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 27, 2018 2:16 PM
To: 'Lynn Crabb'
Subject: RE: Invoice for Ord# H309512 Attached

Hi Lynn,

Yes please 😊 that would be great!

Thanks again!

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Lynn Crabb [<mailto:LCrabb@heritageoffice.com>]
Sent: Tuesday, March 27, 2018 2:15 PM
To: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Subject: RE: Invoice for Ord# H309512 Attached

Hi Danny

Would you like us to process with the MCRD you gave me today ending in ^{s.17} ? If not I can give you a call.

Regards Lynn

From: Loubert, Danny PREM:EX [<mailto:Danny.Loubert@gov.bc.ca>]
Sent: Tuesday, March 27, 2018 2:03 PM
To: Chris Goertz
Cc: Cavanagh, Judy PREM:EX
Subject: RE: Invoice for Ord# H309512 Attached

Hello,

I would like to arrange for Payment using my Purchasing Card (Mastercard) as soon as possible.

Please contact me at your earliest convenience to process this.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Chris Goertz [<mailto:cgoertz@heritageoffice.com>]
Sent: Tuesday, March 27, 2018 2:00 PM

To: Cavanagh, Judy PREM:EX <Judy.Cavanagh@gov.bc.ca>; Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Subject: Invoice for Ord# H309512 Attached

****AUTOMATED EMAIL ****

Thank you for ordering from Heritage Office Furnishings! Please find your invoice attached and remit payment at your earliest convenience.

If you require any contact information changes, or if you have any questions or issues regarding this invoice, please contact your Account Representative.

Accounts Receivable Dept.

| Heritage Office Furnishings | 1588 Rand Ave | Vancouver | BC | V6P 3G2 | T
604.688.2381 | F 604.689.5388 |

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Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 27, 2018 2:06 PM
To: 'Service Coordinator'
Cc: Magee, Tracey FIN:EX; Doug McConnell
Subject: RE: Invoice for Chair Cleaning

Thanks Tim,

I have received and am in the process of having it paid.

Thank you again,

Danny

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Service Coordinator [mailto:scoordinator@heritageoffice.com]
Sent: Tuesday, March 27, 2018 2:04 PM
To: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Cc: Magee, Tracey FIN:EX <Tracey.Magee@gov.bc.ca>; Doug McConnell <dmccconnell@heritageoffice.com>
Subject: RE: Invoice for Chair Cleaning

Hi Danny,

My apologies for the delay, I have just had the invoice processed and you should have an email copy shortly.

Thank you,



Tim Crocker

Service Co-Ordinator

Heritage Office Furnishings | www.heritageoffice.com

1588 Rand Avenue | Vancouver | BC | V6P 3G2

T. 604.688.2381 | D. 604.689.6723 | E. service@heritageoffice.com

View the current issue of Steelcase's [*360 Magazine*](#)



Thank you for the email, in future please send all office furniture repair requests to service@heritageoffice.com.

STRICTLY PERSONAL AND CONFIDENTIAL. This email may contain confidential and proprietary material for the sole use of the intended recipient. Any review or distribution by others is strictly prohibited. If you are not the intended recipient please contact the sender and delete all copies

From: Doug McConnell
Sent: March-27-18 1:47 PM
To: Loubert, Danny PREM:EX
Cc: Magee, Tracey FIN:EX; Service Coordinator
Subject: Re: Invoice for Chair Cleaning

Hi Danny. I talked to our service team. Tim will be issuing this invoice shortly

Sent from my iPhone

On Mar 27, 2018, at 11:59 AM, Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca> wrote:

Hello Doug,

I hope this Email finds you well.

As we near the end of our fiscal year (March 31st) we are in the process of ensure all our invoices are paid up to date. As such we have an outstanding item, the clearing of the Boardroom chairs that we are awaiting invoicing for. If you could forward that invoice to me before the end of today I can ensure that it is paid by purchasing card before the cut off for this fiscal. If the invoice is not produced to my electronically by end of day today I cannot ensure that it will be processed before the end of the month and as such this will have to wait till the start of our next fiscal year (April 1st).

Please call me if there are any issues.

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 1, 2018 2:55 PM
To: 'Bernice Scholten'
Subject: RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Thanks Bernice,

Just to confirm you are looking at the week of March 12-16th?

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Bernice Scholten [<mailto:bernice@vsocc.org>]
Sent: Thursday, March 1, 2018 2:57 PM
To: Loubert, Danny PREM:EX
Subject: RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Hi Danny,

Thank you for this option.

Would prefer the following week if at all possible. If not, will make early Thursday afternoon, March 8th work.

With thanks,

Bernice

From: Loubert, Danny PREM:EX [<mailto:Danny.Loubert@gov.bc.ca>]
Sent: March-01-18 1:16 PM
To: Bernice Scholten
Subject: RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Hi Bernice,

Thank you for the follow up email. I have some availability next week and wanted to see if you have some time Thursday March 8th in late morning early Afternoon.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Bernice Scholten [<mailto:bernice@vsocc.org>]
Sent: Tuesday, February 27, 2018 9:48 AM
To: Loubert, Danny PREM:EX
Subject: RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Hi Danny,

Hope your week is going well.

Would like to confirm a date to meet with Mira, please let me know when she might be available.

Best regards,

Bernice

Bernice Scholten
Chief Executive Officer
Vancouver Society of Children's Centres
Suite 200 1362 Seymour Street
Vancouver, BC
Phone: 604-718-6559
www.vsocc.org

From: Oreck, Mira PREM:EX [<mailto:Mira.Oreck@gov.bc.ca>]
Sent: February-12-18 1:52 PM
To: Bernice Scholten
Cc: Loubert, Danny PREM:EX
Subject: RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Hi Bernice,

I hope this email finds you well. My apologies for the delay in response. I would be pleased to meet with you. I have cc'd Danny Loubert who can help find a time that works well for both of us.

All the best,
Mira

From: Bernice Scholten [<mailto:bernices@vsocc.org>]
Sent: Thursday, January 18, 2018 2:44 PM
To: Oreck, Mira PREM:EX
Subject: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)



Vancouver Society of Children's Centres 200-1362 SEYMOUR STREET, VANCOUVER, BC V6B 3P3 TEL

January 18th, 2018

Dear Mira,

I hope you enjoyed the holiday season and best wishes for 2018.

We are certainly encouraged by the government's commitment to childcare and the new child care plan that provides affordable, accessible and high quality care across the City. The priority to create new child care spaces is particularly urgent in the City.

The Vancouver Society of Children's Centres (VSOCC) is the largest single profit childcare provider in British Columbia. Since our inception in 1995 we have grown from 15 locations and soon to be 16 with the spring opening of our new 37 space facility on Richards Street. We operate in the City of Vancouver and currently provide 735 child care spaces. We have an outstanding reputation for delivering quality early learning and in partnership with many others have worked diligently to serve the community for families in Vancouver.

VSOCC has a very strong history of operating childcare Centres and in response to the pressing need for childcare in the City of Vancouver we have outlined and implemented an aggressive 2025 growth plan which will take us from 735 spaces to 1656 spaces across 16 locations.

We understand that your government will be making commitments for the future. We are very eager to discuss this with you and add our voice to that conversation. We would appreciate the opportunity to meet with you at your earliest convenience and be delighted to show you one of our state-of-the-art childcare centres in downtown Vancouver. Please let me know if we can schedule a meeting and tour sometime next month.

Best regards,

A handwritten signature in black ink, appearing to be 'Mira', written over the 'Best regards,' text.

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 20, 2018 9:40 AM
To: Oreck, Mira PREM:EX
Subject: RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Hi Mira,

I would like to look at scheduling this for Tuesday April 10th at 11 am. Would this work for you?

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Oreck, Mira PREM:EX
Sent: Thursday, March 15, 2018 7:54 PM
To: Loubert, Danny PREM:EX
Subject: Re: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Sure - over the next couple of weeks is great. I'll try to make sure my calendar is updated by tomorrow so you can schedule accordingly. Thx!

Mira Oreck
s.22

On Mar 15, 2018, at 4:03 PM, Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca> wrote:

Hi Mira,

Would you like me to proceed with the requested week or day? (do you have a preference?)

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Bernice Scholten [<mailto:bernices@vsocc.org>]
Sent: Thursday, March 15, 2018 2:22 PM
To: Loubert, Danny PREM:EX
Subject: RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Hi Danny,

Hope your week is going well.

Wanted to follow up on this please and get something in our calendars.

s.22 - is the week of April 9th or 13th possible?

Please let me know what might work.

Best regards,

Bernice

From: Loubert, Danny PREM:EX [<mailto:Danny.Loubert@gov.bc.ca>]
Sent: March-07-18 4:11 PM
To: Bernice Scholten
Subject: RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Hi Bernice,

Would we be able to look at the following week of the 19th – 23rd?

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Bernice Scholten [<mailto:bernices@vsocc.org>]
Sent: Wednesday, March 7, 2018 3:19 PM
To: Loubert, Danny PREM:EX
Subject: FW: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Hi Danny,

Confirming I can be flexible throughout the day Tuesday, March 13th or Thursday morning, March 15th.

Regards,

Bernice

From: Bernice Scholten
Sent: March-06-18 4:03 PM
To: 'Loubert, Danny PREM:EX'
Subject: RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Thanks Danny, will provide times.

Will Mira be here in Vancouver and flexible to meet at our office or please advise what is best for her.

Thx, B

From: Loubert, Danny PREM:EX [<mailto:Danny.Loubert@gov.bc.ca>]
Sent: March-06-18 3:54 PM
To: Bernice Scholten
Subject: RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Good Afternoon Bernice,

It's looking like next week would be best. Can you please advise best days to meet? Mira is available Monday- Thursday with varying times of availability.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Bernice Scholten [<mailto:bernices@vsocc.org>]
Sent: Tuesday, March 6, 2018 3:54 PM
To: Loubert, Danny PREM:EX
Subject: FW: Introduction and invitation - Vancouver Society of Children's Centres (VSOC)

Hi Danny,

Were you able to find any available time for next week?

Regards,

Bernice

From: Bernice Scholten
Sent: March-01-18 2:57 PM
To: 'Loubert, Danny PREM:EX'
Subject: RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOC)

Hi Danny,

Thank you for this option.

Would prefer the following week if at all possible. If not, will make early Thursday afternoon, March 8th work.

With thanks,

Bernice

From: Loubert, Danny PREM:EX [<mailto:Danny.Loubert@gov.bc.ca>]
Sent: March-01-18 1:16 PM
To: Bernice Scholten
Subject: RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOC)

Hi Bernice,

Thank you for the follow up email. I have some availability next week and wanted to see if you have some time Thursday March 8th in late morning early Afternoon.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Bernice Scholten [<mailto:bernices@vsocc.org>]
Sent: Tuesday, February 27, 2018 9:48 AM
To: Loubert, Danny PREM:EX
Subject: RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOC)

Hi Danny,

Hope your week is going well.

Would like to confirm a date to meet with Mira, please let me know when she might be available.

Best regards,

Bernice

Bernice Scholten

Chief Executive Officer
Vancouver Society of Children's Centres
Suite 200 1362 Seymour Street
Vancouver, BC
Phone: 604-718-6559
www.vsocc.org

From: Oreck, Mira PREM:EX [<mailto:Mira.Oreck@gov.bc.ca>]
Sent: February-12-18 1:52 PM
To: Bernice Scholten
Cc: Loubert, Danny PREM:EX
Subject: RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Hi Bernice,

I hope this email finds you well. My apologies for the delay in response. I would be pleased to meet with you. I have cc'd Danny Loubert who can help find a time that works well for both of us.

All the best,
Mira

From: Bernice Scholten [<mailto:bernices@vsocc.org>]
Sent: Thursday, January 18, 2018 2:44 PM
To: Oreck, Mira PREM:EX
Subject: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

<image001.jpg>

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 22, 2018 12:59 PM
To: Oreck, Mira PREM:EX
Subject: FW: Introduction and invitation - Vancouver Society of Children's Centres (VSOC)

Hi Mira,

Just to follow up on Bernice's Question. Would you please review their request and let me know if you would prefer it here or to take this meeting at their office.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Bernice Scholten [<mailto:bernices@vsocc.org>]
Sent: Thursday, March 22, 2018 11:21 AM
To: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Subject: Re: Introduction and invitation - Vancouver Society of Children's Centres (VSOC)

Thanks Danny. I mentioned this in my letter and assumed a site visit may not have worked so didn't raise it but in event it works to visit at our Admin office located at 1362 Seymour Street it would be an opportunity to see our premises and take a quick tour of one of our child care centres which is located on main floor. If not, will meet at your office as planned.

Regards,
Bernice

On Mar 22, 2018, at 10:33 AM, Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca> wrote:

Hi Bernice,

I am happy we are able to confirm the meeting. We are located:

Vancouver Cabinet Office
World Trade Centre Complex (entrance is to the right of the Starbucks)
Suite 740-999 Canada Place
Vancouver, BC V6C 3E1

Please give me a call if you have difficulties finding our office.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Bernice Scholten [<mailto:bernices@vsocc.org>]
Sent: Thursday, March 22, 2018 10:15 AM

To: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>

Subject: Re: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Hi Danny,

Yes, Wednesday at 11am good. If you could pls confirm address location.

With thanks,
Bernice

On Mar 22, 2018, at 9:44 AM, Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca> wrote:

Thanks Bernice,

Would Wednesday same time work for you? If not I see more flexibility for Wednesday at the moment.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Bernice Scholten [<mailto:bernices@vsocc.org>]

Sent: Thursday, March 22, 2018 9:38 AM

To: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>

Subject: Re: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Hi Danny,

Regrets, I'm committed to attend an early years planning group between 10am and 1pm. It involves a large group so difficult to reschedule. If it works, I'm available Tuesday afternoon and flexible to juggle Wednesday or Thursday if that works.

On Mar 21, 2018, at 3:45 PM, Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca> wrote:

Hello Bernice,

I would like to schedule time on April 10th at 11am here in our office for you to meet with Mira Oreck.
Would this work for you?

Warmest Regards

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Bernice Scholten [<mailto:bernices@vsocc.org>]

Sent: Thursday, March 8, 2018 9:22 AM

To: Loubert, Danny PREM:EX

Subject: RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Hi Danny,

s.22

Ideally we could meet next week but if not let's look at early April if that works.

Regards,

Bernice

From: Loubert, Danny PREM:EX [<mailto:Danny.Loubert@gov.bc.ca>]
Sent: March-07-18 4:11 PM
To: Bernice Scholten
Subject: RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Hi Bernice,

Would we be able to look at the following week of the 19th – 23rd?

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Bernice Scholten [<mailto:bernices@vsocc.org>]
Sent: Wednesday, March 7, 2018 3:19 PM
To: Loubert, Danny PREM:EX
Subject: FW: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Hi Danny,

Confirming I can be flexible throughout the day Tuesday, March 13th or Thursday morning, March 15th.

Regards,

Bernice

From: Bernice Scholten
Sent: March-06-18 4:03 PM
To: 'Loubert, Danny PREM:EX'
Subject: RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Thanks Danny, will provide times.

Will Mira be here in Vancouver and flexible to meet at our office or please advise what is best for her.

Thx, B

From: Loubert, Danny PREM:EX [<mailto:Danny.Loubert@gov.bc.ca>]
Sent: March-06-18 3:54 PM
To: Bernice Scholten
Subject: RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Good Afternoon Bernice,

It's looking like next week would be best. Can you please advise best days to meet? Mira is available Monday- Thursday with varying times of availability.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Bernice Scholten [<mailto:bernices@vsocc.org>]
Sent: Tuesday, March 6, 2018 3:54 PM
To: Loubert, Danny PREM:EX
Subject: FW: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Hi Danny,

Were you able to find any available time for next week?

Regards,

Bernice

From: Bernice Scholten
Sent: March-01-18 2:57 PM
To: 'Loubert, Danny PREM:EX'
Subject: RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Hi Danny,

Thank you for this option.

Would prefer the following week if at all possible. If not, will make early Thursday afternoon, March 8th work.

With thanks,

Bernice

From: Loubert, Danny PREM:EX [<mailto:Danny.Loubert@gov.bc.ca>]
Sent: March-01-18 1:16 PM
To: Bernice Scholten
Subject: RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Hi Bernice,

Thank you for the follow up email. I have some availability next week and wanted to see if you have some time Thursday March 8th in late morning early Afternoon.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Bernice Scholten [<mailto:bernices@vsocc.org>]
Sent: Tuesday, February 27, 2018 9:48 AM
To: Loubert, Danny PREM:EX
Subject: RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOC)

Hi Danny,

Hope your week is going well.

Would like to confirm a date to meet with Mira, please let me know when she might be available.

Best regards,

Bernice

Bernice Scholten
Chief Executive Officer
Vancouver Society of Children's Centres
Suite 200 1362 Seymour Street
Vancouver, BC
Phone: 604-718-6559
www.vsocc.org

From: Oreck, Mira PREM:EX [<mailto:Mira.Oreck@gov.bc.ca>]
Sent: February-12-18 1:52 PM
To: Bernice Scholten
Cc: Loubert, Danny PREM:EX
Subject: RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOC)

Hi Bernice,

I hope this email finds you well. My apologies for the delay in response. I would be pleased to meet with you. I have cc'd Danny Loubert who can help find a time that works well for both of us.

All the best,
Mira

From: Bernice Scholten [<mailto:bernices@vsocc.org>]
Sent: Thursday, January 18, 2018 2:44 PM
To: Oreck, Mira PREM:EX
Subject: Introduction and invitation - Vancouver Society of Children's Centres (VSOC)

<image002.jpg>

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, March 5, 2018 10:38 AM
To: Cavanagh, Judy PREM:EX
Subject: FW: Inter-Ministry Billing
Attachments: PRD0000757896:LIST1S QPFI Z_AIR_CUSCFE.pdf

Tracking:	Recipient	Recall
	Cavanagh, Judy PREM:EX	Failed: 2018-03-05 11:06 AM

Hi Judy,

Here are the final costs of the move.

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Fercho, Chelsea CITZ:EX
Sent: Monday, March 5, 2018 10:23 AM
To: Loubert, Danny PREM:EX
Subject: Inter-Ministry Billing

Please see the attached as a copy for your records.

Thank you,

PLEASE NOTE: I have a new phone number – (778) 698-9916

Chelsea Fercho | Financial Clerk | Asset Investment Recovery | Shared Services BC
Ph: 778-698-9916 | e: Chelsea.Fercho@gov.bc.ca | m: PO Box 9454, Stn Prov Govt, Victoria BC V8W 9V7



Ministry of
Citizens' Services

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, March 5, 2018 10:39 AM
To: Cavanagh, Judy PREM:EX
Subject: FW: Inter-Ministry Billing
Attachments: PRD0000757896:LIST1S QPFI Z_AIR_CUSCFE.pdf

Hi Judy,

Here are the final costs of the asset Disposal.

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | **E:** Danny.Loubert@gov.bc.ca

From: Fercho, Chelsea CITZ:EX
Sent: Monday, March 5, 2018 10:23 AM
To: Loubert, Danny PREM:EX
Subject: Inter-Ministry Billing

Please see the attached as a copy for your records.

Thank you,

PLEASE NOTE: I have a new phone number – (778) 698-9916

Chelsea Fercho | Financial Clerk | Asset Investment Recovery | Shared Services BC
Ph: 778-698-9916 | **e:** Chelsea.Fercho@gov.bc.ca | **m:** PO Box 9454, Stn Prov Govt, Victoria BC V8W 9V7



Ministry of
Citizens' Services

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, March 14, 2018 4:13 PM
To: Oreck, Mira PREM:EX
Subject: FW: Inquiry into Meeting Requests with Stakeholder Relations

Categories: MIRA

Hi Mira,

I received this this afternoon and wanted to forward this to you for your thoughts and find out how you would like me to proceed.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Nicole Johnson [<mailto:njohnson@globalpublic.com>]
Sent: Wednesday, March 14, 2018 1:26 PM
To: Loubert, Danny PREM:EX
Subject: Inquiry into Meeting Requests with Stakeholder Relations

Dear Mr. Loubert,

I wanted to follow-up my voicemail to you today to inquire about the proper protocol that the Stakeholder Relations office prefers in terms of meeting requests. We have a number of organizations interested in meeting with a member of the Stakeholder Relations team in Victoria and/or Vancouver and was just wondering how I can go about in setting up a potential meeting? Should I send you the request, or cc you? Do you have a counterpart in Victoria?

Thanks very much and I look forward to hearing from you!

Kindest regards,

Nicole Johnson
Research Analyst
Global Public Affairs
510 Yates Street, Third Floor
Victoria, B.C. V8W 1K8
Phone: 250-893-4374
njohnson@globalpublic.com
www.globalpublicaffairs.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 2, 2018 2:23 PM
To: Kingston, Charlotte PREM:EX
Subject: Im free now if you wanted to meet

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | **E:** Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, March 26, 2018 4:18 PM
To: 'Karen Rice'; 'Kim Lawson'
Cc: Magee, Tracey FIN:EX
Subject: RE: Humanscale chairs for Repair - Update

Please also note our Address

Vancouver Cabinet Office
Suite 740-999 Canada Place
Vancouver, BC V6C 3E1

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Loubert, Danny PREM:EX
Sent: Monday, March 26, 2018 4:17 PM
To: 'Karen Rice'; Kim Lawson
Cc: Magee, Tracey FIN:EX
Subject: RE: Humanscale chairs for Repair - Update

Hello Karen,

Thank you for the dates however the room is being used during those times. Either Wednesday after 12pm or Thursday at 9am would be best.

Please let me know what time would be best.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Karen Rice [<mailto:krice@humanscale.com>]
Sent: Monday, March 26, 2018 3:56 PM
To: Kim Lawson <klawson@brookscorning.com>; Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Cc: Magee, Tracey FIN:EX <Tracey.Magee@gov.bc.ca>
Subject: RE: Humanscale chairs for Repair - Update

Good afternoon Danny.

I am the local Humanscale rep in Vancouver. I am free to come and take a look at your chairs on either Wednesday or Thursday mornings this week at 10:00 am. Does either day work for you? Also, please confirm the address.

Thank you.

Karen Rice | Account Development Representative

Humanscale
Mobile 778-875-0379



From: Kim Lawson [<mailto:klawson@brookscorning.com>]
Sent: Monday, March 26, 2018 3:49 PM
To: Loubert, Danny PREM:EX; Karen Rice
Cc: Magee, Tracey FIN:EX
Subject: RE: Humanscale chairs for Repair - Update

Hi Danny,
I have reached out to the local Humanscale rep, Karen Rice, copied on this email.
I have asked her to contact you directly to arrange a mutually agreeable date and time to review these chairs.
I am hoping she will be able to help us move this along to a quicker resolution.

Thank you,

KIM LAWSON
CLIENT SERVICES COORDINATOR

D: 604.678.4536

From: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Sent: Monday, March 26, 2018 3:04 PM
To: Magee, Tracey FIN:EX <Tracey.Magee@gov.bc.ca>; Kim Lawson <klawson@brookscorning.com>
Subject: RE: Humanscale chairs for Repair - Update

Thanks Tracey,

Hi Kim,

Given the nature of our office and the regular use of the room that the chairs are in, I would be grateful if we can please have this completed as soon as possible. Please feel free to reach out to me if you have any questions.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Magee, Tracey FIN:EX
Sent: Friday, March 23, 2018 4:09 PM
To: 'Kim Lawson' <klawson@brookscorning.com>
Cc: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Subject: RE: Humanscale chairs for Repair - Update

Danny Loubert, cc'd in the emails, is the contact. You can reach him at (604) 775-1677 to schedule an appropriate time for a site visit.

Thanks

Tracey Magee

Facilities Project Manager
Corporate, Financial and Facilities Services Branch
Corporate Services Division
Ministry of Finance
Ph: 250-812-8859

From: Kim Lawson [<mailto:klawson@brookscorning.com>]
Sent: Friday, March 23, 2018 4:06 PM
To: Magee, Tracey FIN:EX
Cc: Loubert, Danny PREM:EX
Subject: RE: Humanscale chairs for Repair - Update

Hi Tracey,
I do apologize, we have misunderstood the total number of chairs requiring head rests.
Yes, I can arrange for the local Humanscale rep to stop by and assess these chairs.

Please let me know who she should contact for this meeting.

Thank you,

KIM LAWSON
CLIENT SERVICES COORDINATOR
D: 604.678.4536

From: Magee, Tracey FIN:EX <Tracey.Magee@gov.bc.ca>
Sent: Friday, March 23, 2018 4:01 PM
To: Kim Lawson <klawson@brookscorning.com>
Cc: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Subject: RE: Humanscale chairs for Repair - Update

Hi Kim,

I appreciate your response and the fact that the order has been placed for new parts, however, as per previous notes, 27 chairs in total were cleaned and have resulted in the foam/fabric that is now faulty, ordering just the two headrests, is not sufficient. I think it was misunderstood because I attached a couple of pictures. Fifteen of the chairs are quite bad, however, all need repair.

Can I suggest someone from humanscale visit the site to take a look at these chairs, as its difficult communicating via email trying to determine the extent of the repairs needed. Can this be arranged?

Tracey Magee
Facilities Project Manager
Corporate, Financial and Facilities Services Branch
Corporate Services Division
Ministry of Finance
Ph: 250-812-8859

From: Kim Lawson [mailto:klawson@brookscorning.com]
Sent: Friday, March 23, 2018 3:24 PM
To: Magee, Tracey FIN:EX
Cc: Loubert, Danny PREM:EX
Subject: RE: Humanscale chairs for Repair - Update

Hi Tracey,

Yes, I had confirmation yesterday afternoon that the order has been placed for replacement parts

- 3 sets of arm caps
- 1 pneumatic cylinder
- 2 headrests

At this time, I have not received an expected arrival date for these parts. As soon as we receive an order acknowledgement I can send another update with that information.

Thank you,

KIM LAWSON
CLIENT SERVICES COORDINATOR
D: 604.678.4536

From: Magee, Tracey FIN:EX <Tracey.Magee@gov.bc.ca>
Sent: Friday, March 23, 2018 3:00 PM
To: Kim Lawson <klawson@brookscorning.com>
Cc: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Subject: RE: Humanscale chairs for Repair - Update

Hi Kim,

Following up again, have you heard anything from Humanscale regarding these chairs?

Tracey Magee
Facilities Project Manager
Corporate, Financial and Facilities Services Branch
Corporate Services Division
Ministry of Finance
Ph: 250-812-8859

From: Magee, Tracey FIN:EX
Sent: Tuesday, March 13, 2018 12:51 PM
To: 'Kim Lawson'
Cc: Loubert, Danny PREM:EX
Subject: RE: Humanscale chairs for Repair - Update

Hi Kim,

Thanks for your response. Based on your note below, "replacement orders and will not be able to process this until sometime next week." Does this mean the order for the parts will be processed and then there is a wait time for the parts to come in, can you clarify? Also, the chair arms and new cylinder are considered parts, but what will take place with the chair backs in terms of the foam/material?

Tracey Magee

Facilities Project Manager
Corporate, Financial and Facilities Services Branch
Corporate Services Division
Ministry of Finance
Ph: 250-812-8859

From: Kim Lawson [<mailto:klawson@brookscorning.com>]
Sent: Tuesday, March 13, 2018 10:00 AM
To: Magee, Tracey FIN:EX
Cc: Loubert, Danny PREM:EX
Subject: RE: Humanscale chairs for Repair - Update

Hi Tracey,

This is the response I have received from Humanscale late last week.

"The replacement parts are covered under warranty, yes. Unfortunately, due to our system changeover, we have a high backlog of replacement orders and will not be able to process this until sometime next week."

I have since asked for an estimate of when we could receive these parts, whatever that might be, as that will help us provide a tentative timeline on when the repairs can be completed.

I will continue to monitor this claim with Humanscale and keep you updated.
I do apologize for the delay and frustration this causes.

Thank you,

KIM LAWSON

CLIENT SERVICES COORDINATOR

D: 604.678.4536

From: Magee, Tracey FIN:EX <Tracey.Magee@gov.bc.ca>
Sent: Monday, March 12, 2018 12:03 PM
To: Kim Lawson <klawson@brookscorning.com>
Cc: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Subject: RE: Humanscale chairs for Repair

Hi Kim,

Any word on these chairs, the Premier's Office is looking to get these chairs fixed asap.

Tracey Magee

Facilities Project Manager
Corporate, Financial and Facilities Services Branch
Corporate Services Division
Ministry of Finance
Ph: 250-812-8859

From: Magee, Tracey FIN:EX
Sent: Wednesday, March 7, 2018 2:41 PM

To: 'Kim Lawson'
Cc: Loubert, Danny PREM:EX
Subject: RE: Humanscale chairs for Repair

Thanks Kim.

From: Kim Lawson [<mailto:klawson@brookscorning.com>]
Sent: Wednesday, March 7, 2018 10:04 AM
To: Magee, Tracey FIN:EX
Cc: Loubert, Danny PREM:EX
Subject: RE: Humanscale chairs for Repair

Hi Tracey,
Yes Kirsten did forward you email regarding the foam/fabric.
These pictures have also been sent to Humanscale for review.
I will follow up with Humanscale today to see where they are at with this claim request.
If we can, we like to complete repairs on site. We have an awesome service technician who can usually complete this type of work very quickly. If the chair need to be removed for the repairs, we would absolutely make arrangements based on what works best for the local office.
I should have a further update for you later today or by tomorrow morning.

Thank you,

KIM LAWSON
CLIENT SERVICES COORDINATOR
D: 604.678.4536

From: Magee, Tracey FIN:EX <Tracey.Magee@gov.bc.ca>
Sent: Wednesday, March 07, 2018 8:57 AM
To: Kim Lawson <klawson@brookscorning.com>
Cc: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Subject: RE: Humanscale chairs for Repair

Hi Kim,

Thank you for reaching out regarding the chairs. I have attached the latest email I sent to Kirsten last week as I'm not sure you received it. I showed pictures of the chairs foam/fabric now that they were recently cleaned.

Please confirm if all repairs will be under warranty and/or if there is any cost to us. We also need to know what needs to take place to have repairs completed, ie do the chairs need to be removed from site or are they repaired on site and how long would they be removed for. This would have to be scheduled based on appropriate timelines that the Premier's Office has no scheduled meetings in that boardroom and can go without the chairs for a period of time.

Please provide any information you have. If you could reply to all so the client office is included, that would be appreciated.

Thanks Kim.

Tracey Magee

Facilities Project Manager
Corporate, Financial and Facilities Services Branch
Corporate Services Division
Ministry of Finance
Ph: 250-812-8859

From: Kim Lawson [<mailto:klawson@brookscorning.com>]
Sent: Monday, March 5, 2018 9:10 AM
To: Magee, Tracey FIN:EX
Cc: Kirsten Cluett
Subject: Humanscale chairs for Repair

Hi Tracey,
I have been forwarded your service request, as we are a local, Vancouver Humanscale dealer.
I have sent the information you provided to Humanscale for verification of warranty status and to confirm parts required to complete the requested repairs.
I should have a further update for you by tomorrow, March 6.

Thank you,

KIM LAWSON
CLIENT SERVICES COORDINATOR
D: 604.678.4536

From: Kirsten Cluett <kirsten@grcontract.com>
Sent: Wednesday, February 28, 2018 6:55 PM
To: Kim Lawson <klawson@brookscorning.com>
Subject: Fwd: Haworth Chairs

Hi Kim,

Thanks for getting back to me - I know it's a crazy time of year :)

Here's the original message with the images. It's a Humanscale Freedom chair. Not sure if it was your team who originally sold it, but was hoping that you guys could service it.

Let me know if you need any more info!

Thank you!

-k

----- Forwarded message -----
From: Magee, Tracey FIN:EX <Tracey.Magee@gov.bc.ca>
Date: Fri, Feb 16, 2018 at 11:46 AM
Subject: Haworth Chairs
To: kirsten@grcontract.com <kirsten@grcontract.com>

Hi Kirsten,

I was provided your name by Melissa Frisk.

We have four chairs that require repair in the Office of the Premier, Vancouver Cabinet Office. They have taken pictures of the damage and pictures of the serial number which also indicates it's a Freedom chair. I understand these are a Haworth product and have been advised that these are possibly lifetime warranty. Can you advise? If there are costs to repair, can you advise on the cost and is there a Haworth vendor in Vancouver that can do the repair.

Any information you can provide would be appreciated.

Tracey Magee

Facilities Project Manager

Corporate, Financial and Facilities Services Branch

Corporate Services Division

Ministry of Finance

Ph: 250-812-8859

--

Kirsten Cluett, DID, IDC
Project Manager & Interior Designer

GR Contract Inc.
Authorized Haworth Dealer

www.grcontract.com
2500 Rock Bay Ave
Victoria BC
V8T 4R6
Phone 250-384-2554
Mobile [250-415-9203](tel:250-415-9203)
Toll Free 866-207-1111

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Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 27, 2018 8:31 PM
To: Szabo, Maria PREM:EX; Cavanagh, Judy PREM:EX; Geary, Vanessa PREM:EX
Cc: Oreck, Mira PREM:EX
Subject: s.22 Tomorrow

Hi All,

s.22

I will

have my laptop and phone with me if you have any question or issues,

Thanks again Judy for taking care of the early meeting .

s.22

Danny

Sent from my BlackBerry 10 smartphone on the TELUS network.

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 22, 2018 2:21 PM
To: Parte, Maura PSA:EX
Subject: RE: Home address please

Hi Maura,

s.22

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Parte, Maura PSA:EX
Sent: Thursday, March 22, 2018 2:16 PM
To: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Subject: Home address please

Hi Danny, can I pls get your current home address? Thank you

Maura Parte, Manager, Human Resources
Office of the Deputy Minister | BC Public Service Agency
810 Blanshard Street | Victoria, BC | V8W 9V1 | 250.213.6377
MyHR@gov.bc.ca | 250.952.6000 | Toll Free 1.877.277.0772



Where ideas work

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 20, 2018 1:30 PM
To: Geary, Vanessa PREM:EX
Subject: RE: Hi

Hi Vanessa,

s.22

s.22 today is very quiet with only a few meetings and its very manageable.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

-----Original Message-----

From: Geary, Vanessa PREM:EX
Sent: Tuesday, March 20, 2018 1:10 PM
To: Loubert, Danny PREM:EX
Subject: Hi

s.22

s.22 : how are you and how is it going?

Sent from my iPhone

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, March 12, 2018 3:49 PM
To: Magee, Tracey FIN:EX
Subject: RE: height Adjustable Standing desks

That's good to know.

Thanks Tracey!

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Magee, Tracey FIN:EX
Sent: Monday, March 12, 2018 3:45 PM
To: Loubert, Danny PREM:EX
Subject: RE: height Adjustable Standing desks

Its takes 5-6 weeks. We have no control over that unfortunately.

Tracey Magee

Facilities Project Manager
Corporate, Financial and Facilities Services Branch
Corporate Services Division
Ministry of Finance
Ph: 250-812-8859

From: Loubert, Danny PREM:EX
Sent: Monday, March 12, 2018 3:44 PM
To: Magee, Tracey FIN:EX
Subject: RE: height Adjustable Standing desks

Thanks Tracey,

Do you know how long it would take for delivery?

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Magee, Tracey FIN:EX
Sent: Wednesday, February 21, 2018 2:30 PM
To: Loubert, Danny PREM:EX
Subject: RE: height Adjustable Standing desks

Hi Danny,

Graphic Office has a 46" wide x 30" depth, migration height adjustable surface for \$754.02. This is the brand we have been typically ordering. The lowest they go is 22.6" and the highest to 48.6".

They can also provide a 34" upscale surface for \$1069.90 for a 34". He can do the invoicing as a top and the mechanism separate to keep it below \$1000. However, I would suggest going with the migration desk.

Tracey Magee

Facilities Project Manager
Corporate, Financial and Facilities Services Branch
Corporate Services Division
Ministry of Finance
Ph: 250-812-8859

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 20, 2018 1:08 PM
To: Magee, Tracey FIN:EX
Subject: RE: height Adjustable Standing desks

They are obtaining a doctors note yes.

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Magee, Tracey FIN:EX
Sent: Tuesday, February 20, 2018 12:38 PM
To: Loubert, Danny PREM:EX
Subject: RE: height Adjustable Standing desks

And these are medical accommodations that require going through the same process?

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 20, 2018 9:07 AM
To: Magee, Tracey FIN:EX
Subject: RE: height Adjustable Standing desks

Looking into one for ^{s.22} in Victoria and One in Vancouver for ^{s.22}, (we want to add it to our budget forecasting)

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Magee, Tracey FIN:EX
Sent: Tuesday, February 20, 2018 7:52 AM
To: Loubert, Danny PREM:EX
Subject: RE: height Adjustable Standing desks

Hi Danny,

We don't typically acquire anything that small. I would have to find out the smallest size the vendor has. Why are you looking to get prices on these?

Tracey Magee

Facilities Project Manager
Corporate, Financial and Facilities Services Branch
Corporate Services Division
Ministry of Finance
Ph: 250-812-8859

From: Loubert, Danny PREM:EX
Sent: Monday, February 19, 2018 9:35 AM
To: Magee, Tracey FIN:EX
Subject: RE: height Adjustable Standing desks

Hi Tracey,

While we are working on the Medical accommodations, Is it possible to price out two Smaller Height adjustable desks? (34 wide x 29 deep)

Or would I need to contact the Suppliers under the CSA?

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Magee, Tracey FIN:EX
Sent: Wednesday, January 17, 2018 10:39 AM
To: Loubert, Danny PREM:EX
Subject: FW: height Adjustable Standing desks

Hi Danny,

See below the email from our OHS advisor regarding the process for medical accommodations.

Tracey Magee

Facilities Project Manager
Corporate, Financial and Facilities Services Branch
Corporate Services Division
Ministry of Finance
Ph: 250-812-8859

From: McDonnell, Clancy FIN:EX
Sent: Tuesday, January 16, 2018 11:49 AM
To: Magee, Tracey FIN:EX
Subject: RE: height Adjustable Standing desks

Hi Tracey,

Danny should be able to access the FINtranet, where he can see the resources on Ergonomics.

For the medical accommodation process, we look first to ensure that the employee's workstation is set up properly (e.g. the monitor is at the correct height, the keyboard is at the correct height, they can work using neutral postures for their arms, shoulders etc.). This is normally done via an ergonomic assessment. It's also critical that all workers take proper micro-breaks. A micro-break is when you stand, stretch and perhaps take a short walk. It should be 30 seconds or so, and be done every 20-30 minutes.

If those factors are in place and an employee still has medical issues, we seek information from the employee's physician. The attached letter gets filled out by the supervisor (second page – detailing the employee's work tasks) and then sent to the physician. For height-adjustable desks we need to find out, in short, how long an employee can sit for and how long they can stand for. We review that letter once the doctor's portion is filled out (in consultation with the PSA), and then potentially make a recommendation for the employer to provide the accommodation.

Here's a summary :

- Micro-breaks taken and workstation is set up correctly to begin with
- Doctor's letter filled out
- OHS reviews letter and makes recommendation
- Facilities procures desk – any purchase requires STOB 65 checklist and Briefing Note signed by DM

Let me know if I can help any further.
Clancy.

Clancy McDonnell

Senior Advisor, BCP and OHS
Corporate Services Division
Ministry of Finance
1.778.679.0309

From: Magee, Tracey FIN:EX
Sent: Tuesday, January 16, 2018 10:22 AM
To: McDonnell, Clancy FIN:EX
Subject: FW: height Adjustable Standing desks

As discussed, if you could provide the process.

Thanks

Tracey Magee

Facilities Project Manager
Corporate, Financial and Facilities Services Branch
Corporate Services Division
Ministry of Finance
Ph: 250-812-8859

From: Loubert, Danny PREM:EX
Sent: Tuesday, January 16, 2018 10:03 AM
To: Magee, Tracey FIN:EX
Subject: height Adjustable Standing desks

Hi Tracey,

We have a few requests for height adjustable desk for Medical reasons. I was hoping you might have some insight you can share with me on that.

What do we need and what are the steps if we wanted to go down that route?

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 6, 2018 10:51 AM
To: Parkinson, Elizabeth PREM:EX
Subject: FW: Harbour Air Flight Itinerary. Thanks for booking!

Hi Elizabeth,

This was cancelled and was initially charged to the turbo bucks. I have called and asked that they reverse the charge.

For your records,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: reservation@harbourair.com [mailto:reservation@harbourair.com]
Sent: Tuesday, March 6, 2018 9:12 AM
To: Loubert, Danny PREM:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!

HARBOUR AIR PLANES

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High Flyer Rewards

Harbour Air Seaplanes, Whistler Air & SaltSpring Air, we're excited to welcome you aboard! Please review your flight details below.

Regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service agents.

Want a single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

We have been hearing from our guests for years that we need to provide better transportation options to and from our locations throughout British Columbia. We will help us alleviate pick up/drop off wait times as well as the high parking costs in the lots adjacent to some of our terminals. If you agree, we will provide a report.

HAS #

Name



Invoice S.17

Air Transportation Charges

Sked 700 : Standard GO Flex

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee

Sked 700 : Carbon Offset

Billing

Taxes

Grand Total

Turbobucks

Date / Time	February 27, 2018 @ 7:08:22 AM
Summary	#TU1100494
Service	Turbobucks
Ticket	TU1100494

Fare Conditions:

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:**All routes (except routes listed below)**

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of departure

to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee.

Government Issued photo identification. It's required for all passengers 18 years and older.

Passenger(s) reserved on the flight(s) is/are **not an Unaccompanied Minor (11 and under)**.

are booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.

piece of luggage is 50 pounds.

considered confirmed when the passenger receives the call; voicemails do not guarantee confirmation. Please contact our reservations department at 1-800-665-0

erience delays or cancellations due to inclement weather.

of 4 or more: any cancellations made within 24 hours of departure are subject to a 50% cancellation fee. (For passengers booked on GoGOLD, Flex & Lite/ GoFAST f

cancellations made within 24 hours of departure are subject to a 100% cancellation fee.

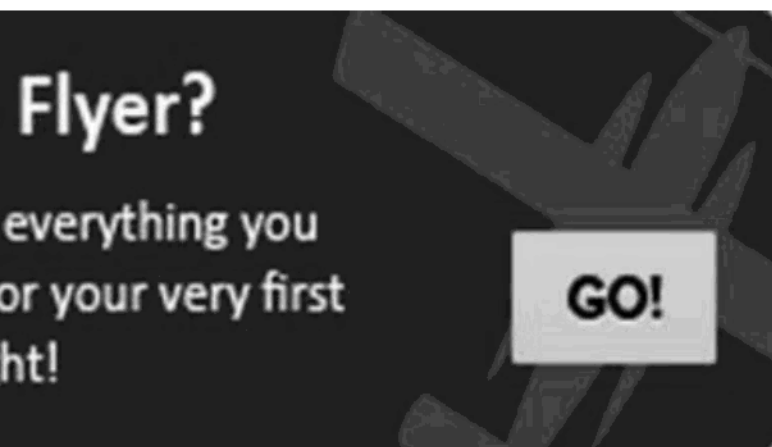
ating in Maple Bay will stop and/or transfer at Ganges, Salt Spring Island.

booking may be subject to change due to operational requirements and is subject to availability.

drop-off only) is available at our downtown Vancouver, South Vancouver (YVR), Victoria and Whistler locations.

Harbour Air Seaplanes!

55-0212



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es. Privacy Policy.

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 6, 2018 10:53 AM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Harbour Air Flight Itinerary. Thanks for booking!

Hi Elizabeth,

I'll have it directed to you.

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, March 6, 2018 10:52 AM
To: Loubert, Danny PREM:EX
Subject: RE: Harbour Air Flight Itinerary. Thanks for booking!

Thanks Danny. Will they send it to me?

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 6, 2018 10:51 AM
To: Parkinson, Elizabeth PREM:EX
Subject: FW: Harbour Air Flight Itinerary. Thanks for booking!

Hi Elizabeth,

This was cancelled and was initially charged to the turbo bucks. I have called and asked that they reverse the charge.

For your records,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: reservation@harbourair.com [<mailto:reservation@harbourair.com>]
Sent: Tuesday, March 6, 2018 9:12 AM
To: Loubert, Danny PREM:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!

HARBOUR AIR PLANES

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ur Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

Regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service agents.

Want a single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

We have been hearing from our guests for years that we need to provide better transportation options to and from our locations throughout British Columbia. We will help us alleviate pick up/drop off wait times as well as the high parking costs in the lots adjacent to some of our terminals. If you agree, we will provide you with a \$10.00 credit to support.

HAS #

Name

Invoice # 17

Air Transportation Charges

Sked 700 : Standard GO Flex

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee

Sked 700 : Carbon Offset

Billing

Taxes

Grand Total

Turbobucks

Date / Time February 27, 2018 @ 7:08:22 AM

Summary #TU1100494

Service Turbobucks

Ticket TU1100494

Fare Conditions:

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of departure

to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee.

Government Issued photo identification. It's required for all passengers 18 years and older.

Passenger(s) reserved on the flight(s) is/are **not an Unaccompanied Minor (11 and under).**

are booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.

piece of luggage is 50 pounds.

Considered confirmed when the passenger receives the call; voicemails do not guarantee confirmation. Please contact our reservations department at 1-800-665-0

Experience delays or cancellations due to inclement weather.

of 4 or more: any cancellations made within 24 hours of departure are subject to a 50% cancellation fee. (For passengers booked on GoGOLD, Flex & Lite/ GoFAST f

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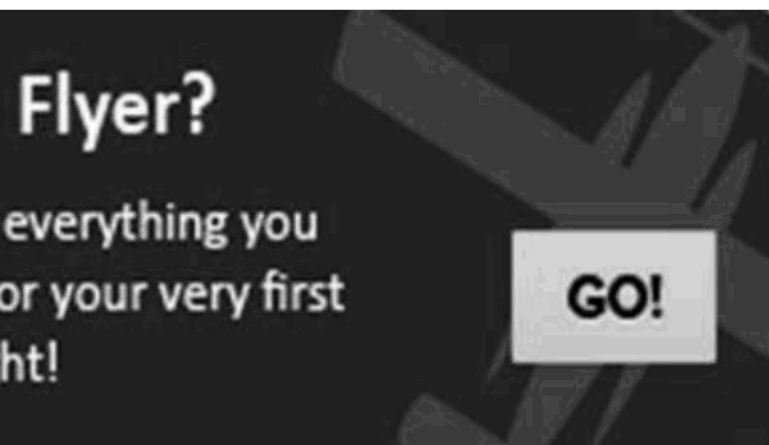
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booking may be subject to change due to operational requirements and is subject to availability.

drop-off only) is available at our downtown Vancouver, South Vancouver (YVR), Victoria and Whistler locations.

Harbour Air Seaplanes!

55-0212



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es. Privacy Policy.

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, March 12, 2018 3:27 PM
To: Kingston, Charlotte PREM:EX
Cc: Parkinson, Elizabeth PREM:EX
Subject: FW: Harbour Air Flight Itinerary. Thanks for booking!

Hi Charlotte,

Please see your flight itinerary for Wednesday, I have also copied it to your calendar.

If you have any problems please let me know.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: reservation@harbourair.com [mailto:reservation@harbourair.com]
Sent: Monday, March 12, 2018 3:18 PM
To: Loubert, Danny PREM:EX; Parkinson, Elizabeth PREM:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!



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Thank you for choosing Harbour Air Seaplanes, Whistler Air & SaltSpring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.



Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

We are listening! Harbour Air has been hearing from our guests for years that we need to provide better transportation options to and from our locations throughout British Columbia. We believe that having ride sharing options will help us alleviate pick up/drop off wait times as well as the high parking costs in the lots adjacent to some of our terminals. If you agree, we are asking you to help us by [Clicking Here](#) to show your support.


Harbour Air Team

Customer Information

Account	HAS #	s.17
	Name	Danny Loubert

Booking s.17																							
<p>Wednesday, March 14, 2018</p> <p>Flight #2030/Twin Otter</p> <p>07:30 Vancouver Harbour / Map </p> <p>08:05 Victoria Harbour / Map </p> <p>35 minutes</p> <p>KK- Confirmed</p> <p>1 Passenger(s) - GoFlex</p> <p>. Charlotte Kingston, Female</p> <p>Add to Calendar</p>	<table> <tr> <td>Invoice</td><td>s.17</td></tr> <tr> <td colspan="2">Air Transportation Charges</td></tr> <tr> <td>Sked 200/300 : Standard GO Flex</td><td>\$186.64</td></tr> <tr> <td colspan="2">Taxes, Fees and Charges</td></tr> <tr> <td>All Skeds - Baggage : Checked Baggage Fee</td><td>\$0.00</td></tr> <tr> <td>Sked 200 : Carbon Offset</td><td>\$0.65</td></tr> <tr> <td>Sked 200 : VHFC Terminal Fee</td><td>\$9.86</td></tr> <tr> <td>+ Goods and Services Tax</td><td>\$9.85</td></tr> <tr> <td>Billing</td><td>\$197.15</td></tr> <tr> <td>Taxes</td><td>\$9.85</td></tr> <tr> <td>Grand Total</td><td>\$207.00</td></tr> </table> <p>Fare Conditions: Refundable up to 15 minutes prior to Departure Changeable up to 15 minutes prior to Departure Select Seating \$10 (space permitting) 50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure</p> <p>Baggage: All routes (except routes listed below) 25 lbs. Guaranteed 25 lbs. (space available) \$1/lb. over 50 lbs.(space available)</p> <p>Between South Vancouver (YVR), Ganges & Maple Bay 35 lbs. Guaranteed 15 lbs. (space available) \$1/lb. over 50 lbs.(space available)</p> <p>Between South Vancouver (YVR), Victoria & Nanaimo 50 lbs. Guaranteed \$1/lb. over 50 lbs.</p> <p>Scenic & Packaged Tours Cancellation: 100% cancellation fee if cancelled within 24hrs of departure</p>	Invoice	s.17	Air Transportation Charges		Sked 200/300 : Standard GO Flex	\$186.64	Taxes, Fees and Charges		All Skeds - Baggage : Checked Baggage Fee	\$0.00	Sked 200 : Carbon Offset	\$0.65	Sked 200 : VHFC Terminal Fee	\$9.86	+ Goods and Services Tax	\$9.85	Billing	\$197.15	Taxes	\$9.85	Grand Total	\$207.00
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<p>Wednesday, March 14, 2018</p>	<table> <tr> <td>Invoice</td><td>s.17</td></tr> <tr> <td colspan="2">Air Transportation Charges</td></tr> </table>	Invoice	s.17	Air Transportation Charges	
Invoice	s.17				
Air Transportation Charges					

Flight #222/Twin Otter**17:00 Victoria Harbour / Map** **17:35 Vancouver Harbour / Map** **35 minutes****KK- Confirmed****1 Passenger(s) - GoFlex****. Charlotte Kingston, Female****Add to Calendar**

Sked 200/300 : Standard GO Flex \$186.64

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

+ Goods and Services Tax \$9.85

Billing \$197.15

Taxes \$9.85

Grand Total \$207.00**Fare Conditions:**

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Changeable up to 15 minutes prior to Departure

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:**All routes (except routes listed below)**

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\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of departure

Booking Information

- Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- Please be prepared to show government issued photo identification. It's required for all passengers 18 years and older.
- Our records indicate that the passenger(s) reserved on the flight(s) is/are **not an Unaccompanied Minor (11 and under)**.
- Luggage restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.
- The maximum weight per single piece of luggage is 50 pounds.
- Wait-listed flights and tours are considered confirmed when the passenger receives the call; voicemails do not guarantee confirmation. Please contact our reservations department at 1-800-665-0212 at your earliest

convenience if you receive a wait-list voicemail.

Cancellations:

- Please note that flights may experience delays or cancellations due to inclement weather.
 - Scheduled flight group bookings of 4 or more: any cancellations made within 24 hours of departure are subject to a 50% cancellation fee. (For passengers booked on GoGOLD, Flex & Lite/ GoFAST fares are non-refundable)
 - Scenic and packaged tours: any cancellations made within 24 hours of departure are subject to a 100% cancellation fee.
 - Flights departing from or terminating in Maple Bay will stop and/or transfer at Ganges, Salt Spring Island.
- Aircraft type** specified at time of booking may be subject to change due to operational requirements and is subject to availability.
- Complimentary shuttle service** (drop-off only) is available at our downtown Vancouver, South Vancouver (YVR), Victoria and Whistler locations.

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Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 20, 2018 10:38 AM
To: Parkinson, Elizabeth PREM:EX
Subject: FW: Harbour Air Flight Itinerary. Thanks for booking!

Hi Elizabeth,

I included you in the booking but I wanted to pass on the Receipt showing the costs were charged to the Turbobucks account.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: reservation@harbourair.com [mailto:reservation@harbourair.com]
Sent: Tuesday, March 20, 2018 10:37 AM
To: Loubert, Danny PREM:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!



[Check Flight Status](#) | [Manage Flight](#) | [Deals & Specials](#) | [High Flyer Rewards](#) | [My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & SaltSpring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about [Select Seating](#) at check in - only \$10.00!

We are listening! Harbour Air has been hearing from our guests for years that we need to provide better transportation options to and from our locations throughout British Columbia. We believe that having ride sharing options will help us alleviate pick up/drop off wait times as well as the high parking costs in the lots adjacent to some of our terminals. If you agree, we are asking you to help us by [Clicking Here](#) to show your support.

Harbour Air Team

Customer Information

Account

HAS #

s.17

Name

Danny Loubert

Booking **s.17**

Wednesday, March 14, 2018

Flight #2030A

07:30 Vancouver Harbour / Map 08:05 Victoria Harbour / Map 

35 minutes

KK- Confirmed

1 Passenger(s) - GoFlex

. Charlotte Kingston, Female

[Add to Calendar](#)Invoice **s.17**

Air Transportation Charges

Sked 200/300 : Standard GO Flex \$186.64

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

Billing \$197.15

Taxes \$0.00

Grand Total \$197.15

Turbobucks \$197.15

Date / Time March 14, 2018 @ 6:56:57 AM

Summary #TU1100494

Service Turbobucks

Ticket TU1100494

Fare Conditions:

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:**All routes (except routes listed below)**

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of departure

Wednesday, March 14, 2018

Flight #222A

17:00 Victoria Harbour / Map 17:35 Vancouver Harbour / Map 

35 minutes

KK- Confirmed

1 Passenger(s) - GoFlex

. Charlotte Kingston, Female

[Add to Calendar](#)Invoice s.17

Air Transportation Charges

Sked 200/300 : Standard GO Flex \$186.64

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

Billing \$197.15

Taxes \$0.00

Grand Total \$197.15

Turbobucks \$197.15

Date / Time March 14, 2018 @ 6:56:57 AM

Summary #TU1100494

Service Turbobucks

Ticket TU1100494

Fare Conditions:

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:**All routes (except routes listed below)**

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of departure

Booking Information

. Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure.

Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.

Please be prepared to show government issued photo identification. It's required for all passengers 18 years and older.

Our records indicate that the passenger(s) reserved on the flight(s) is/are **not an Unaccompanied Minor (11 and under)**.

Luggage restrictions based on fare booked. Please see **Luggage** for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.

The maximum weight per single piece of luggage is 50 pounds.

Wait-listed flights and tours are considered confirmed when the passenger receives the call; voicemails do not guarantee confirmation. Please contact our reservations department at 1-800-665-0212 at your earliest convenience if you receive a wait-list voicemail.

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- Aircraft type** specified at time of booking may be subject to change due to operational requirements and is subject to availability.
- Complimentary shuttle service** (drop-off only) is available at our downtown Vancouver, South Vancouver (YVR), Victoria and Whistler locations.

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Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, March 21, 2018 4:19 PM
To: Parkinson, Elizabeth PREM:EX
Subject: FW: Harbour Air Flight Itinerary. Thanks for booking!

Here you go.

This was for Chantille.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: reservation@harbourair.com [mailto:reservation@harbourair.com]
Sent: Wednesday, March 21, 2018 4:19 PM
To: Loubert, Danny PREM:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!



[Check Flight Status](#) | [Manage Flight](#) | [Deals & Specials](#) | [High Flyer Rewards](#) | [My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & SaltSpring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

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We are listening! Harbour Air has been hearing from our guests for years that we need to provide better transportation options to and from our locations throughout British Columbia. We believe that having ride sharing options will help us alleviate pick up/drop off wait times as well as the high parking costs in the lots adjacent to some of our terminals. If you agree, we are asking you to help us by [Clicking Here](#) to show your support.

Harbour Air Team

Customer Information

Account

HAS #

s.17

Name

Danny Loubert

Tuesday, February 20, 2018

Flight #2030A

07:30 Vancouver Harbour / Map 

08:05 Victoria Harbour / Map 

35 minutes

KK- Confirmed

1 Passenger(s) - GoFlex

. Chantille Viaud, Female

Add to Calendar

Invoice **s.17**

Air Transportation Charges

Sked 200/300 : Standard GO Flex \$186.64

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

Billing \$197.15

Taxes \$0.00

Grand Total \$197.15

Turbobucks \$197.15

Date / Time February 20, 2018 @ 7:05:45 AM

Summary #TU1100494

Service Turbobucks

Ticket TU1100494

Fare Conditions:

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure
(subject to difference in fare value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled
within 24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of
departure

Booking Information

- **Check-in time is 25 minutes prior to departure.** Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- **Please be prepared to show government issued photo identification.** It's required for all passengers 18 years and older.
- Our records indicate that the passenger(s) reserved on the flight(s) is/are **not an Unaccompanied Minor (11 and under)**.
- **Luggage** restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.
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- **Cancellations:**
 - Please note that flights may experience delays or cancellations due to inclement weather.
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Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 27, 2018 12:06 PM
To: 'Laurie Hebert | Ergo-Motion'
Subject: RE: s.22 Ergonomic Assessment Report

Hi Laurie,

Thank you for this report. We will consider recommended equipment as per our Corporate Supply Arrangements. Should we need further information I will be in touch.

I look forward to being in touch should we need future assessments.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Laurie Hebert | Ergo-Motion [<mailto:laurie@ergo-motion.com>]
Sent: Tuesday, March 27, 2018 11:59 AM
To: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Subject: s.22 Ergonomic Assessment Report

Hello Danny,

Please find attached the report summarizing activity, observations, and recommendations made during our ergonomic assessment with s.22

We offer a no charge sourcing service for the recommended items, upon request.

Should you have any questions or concerns, please do not hesitate to contact myself or your ergonomist via our office.

Regards,
Laurie Ann Hebert



Tel: 514-360-4715 x.214
Toll-Free: 1-877-841-3508 x.214

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Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 27, 2018 12:08 PM
To: Wong, Tamarra PREM:EX; Wade, Debbie MMHA:EX
Subject: FW: s.22 Ergonomic Assessment Report
Attachments: s.22 EM Assessment.pdf

Good Morning,

I wanted to share with you the report from the assessor. I will be in touch about ordering of the desk and other needed items.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Laurie Hebert | Ergo-Motion [<mailto:laurie@ergo-motion.com>]
Sent: Tuesday, March 27, 2018 11:59 AM
To: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Subject: s.22 Ergonomic Assessment Report

Hello Danny,

Please find attached the report summarizing activity, observations, and recommendations made during our ergonomic assessment with s.22.

We offer a no charge sourcing service for the recommended items, upon request.

Should you have any questions or concerns, please do not hesitate to contact myself or your ergonomist via our office.

Regards,
Laurie Ann Hebert



Tel: 514-360-4715 x.214
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Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 20, 2018 1:37 PM
To: Oreck, Mira PREM:EX
Subject: RE: Gabriel Price - Translink

Categories: MIRA

Hi Mira,

Not urgent, I'll bring it up when we sit for our weekly meeting.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Oreck, Mira PREM:EX
Sent: Tuesday, March 20, 2018 10:50 AM
To: Loubert, Danny PREM:EX
Subject: RE: Gabriel Price - Translink

Hi Danny –

Can you find out what this call is about? And if it is urgent?

Thank you!

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 20, 2018 10:30 AM
To: Oreck, Mira PREM:EX
Subject: Gabriel Price - Translink

Hi Mira,

You missed a call while you were out of the office From Gabriel Price – Sr. Advisor Translink, regarding Meeting with VP. transportation projects

Here are their contact details,

Email: gabrielle.price@translink.ca
Phone: s.22
Mobile:

If you would like me to schedule this please advise.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 2, 2018 6:55 AM
To: Lindsay-Baugh, Anna MMHA:EX
Subject: Re: Friday (today!)

Hi Anna!

No problem see you in a bit!

Danny

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Lindsay-Baugh, Anna MMHA:EX
Sent: Friday, March 2, 2018 12:03 AM
To: Loubert, Danny PREM:EX
Subject: Friday (today!)

Found out I was coming to Vancouver for work short notice and just realized I forgot to give you a heads up. I'll be coming to work out of VCO tomorrow, hope that is ok!

s.22

Anna

Sent from my iPhone

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, March 14, 2018 10:10 AM
To: Poldrugovac, Saija FIN:EX
Subject: RE: FYE Fast Flash #2/18 and Fiscal Year-End Procedures

Thanks Saija!

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Poldrugovac, Saija FIN:EX
Sent: Wednesday, March 14, 2018 8:57 AM
To: Loubert, Danny PREM:EX
Subject: FW: FYE Fast Flash #2/18 and Fiscal Year-End Procedures
Importance: High

This finally arrived. Here are the procedures that we will talk about tomorrow.
~S

From: CFFSHELP, FIN FIN:EX
Sent: Wednesday, March 14, 2018 7:56 AM
To: FIN IMB Service Desk (78912) FIN:EX; FIN FSA BAC Contacts ALL; FIN FSA Contacts ALL; FIN FSA Staff List; FIN FSA Accounts and Moss
Subject: FYE Fast Flash #2/18 and Fiscal Year-End Procedures
Importance: High

Fiscal Year-End - 2017/18 – FYE Fast Flash #2 - Fiscal Year-End Procedures and Training

FYE Fast Flash #2/18 and the Fiscal Year-End Procedures are complete and have been posted on the C2FS website. We encourage all program financial staff to review the document and contact C2FS if there are any questions.

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Web Site <http://gwww.fin.gov.bc.ca/>

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 20, 2018 11:42 AM
To: Gallant, Linda GCPE:EX
Subject: RE: Framed Proclamation from Rick

Thanks Linda,

s.22

Also, the package has arrived.

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Gallant, Linda GCPE:EX
Sent: Monday, March 19, 2018 3:12 PM
To: Loubert, Danny PREM:EX
Subject: RE: Framed Proclamation from Rick

Thanks Danny! s.22

From: Loubert, Danny PREM:EX
Sent: Monday, March 19, 2018 3:11 PM
To: Gallant, Linda GCPE:EX
Cc: Behrens, Marlene GCPE:EX; Devereux, Rick GCPE:EX
Subject: RE: Framed Proclamation from Rick

Thanks Linda,

Ill keep an eye out for it.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Gallant, Linda GCPE:EX
Sent: Monday, March 19, 2018 3:10 PM
To: Loubert, Danny PREM:EX
Cc: Behrens, Marlene GCPE:EX; Devereux, Rick GCPE:EX
Subject: Framed Proclamation from Rick

Hi Danny,
I've contacted Max Express to deliver a framed proclamation for Marlene from Rick.
I hope it gets there in one piece, we bubble wrapped it and called it in and marked it as "fragile"

It should arrive there tomorrow.

Cheers, Linda

Linda Gallant
Facilities Services Advisor
GCPE – HQ
4th Floor, 617 Govt St
Victoria BC V8W 9V1

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 6, 2018 10:51 AM
To: Duncan, Laurie ENV:EX
Subject: RE: follow up

Categories: MIRA

Hi Laurie,

Can you advise some times that would work for Bobbi and Mira to connect?

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Oreck, Mira PREM:EX
Sent: Friday, March 2, 2018 1:39 PM
To: Plecas, Bobbi ENV:EX
Cc: Duncan, Laurie ENV:EX; Loubert, Danny PREM:EX
Subject: Re: follow up

Great, thank you. I've cc'd Danny who helps me with mine.

Mira

Mira Oreck
s.22

On Mar 2, 2018, at 1:02 PM, Plecas, Bobbi ENV:EX <Bobbi.Plecas@gov.bc.ca> wrote:

Sounds great. Do you do your own calendar? Laurie Duncan copied above can find us time. I have connected or Okenge a little bit so he is also aware.

On Mar 2, 2018, at 11:32 AM, Oreck, Mira PREM:EX <Mira.Oreck@gov.bc.ca> wrote:

Hi Bobbi,

s.22

Let me know if there is a good time to connect next week regarding the RBF meetings we were discussing. I'd like to get back to them to at least give a sense that things are in the works.

Many thanks,
Mira

Mira Oreck, Director of Stakeholder Relations
Office of the Premier
#740 – 999 Canada Place
Vancouver, BC

Page 271

Withheld pursuant to/removed as

s.22

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, March 21, 2018 12:48 PM
To: Oreck, Mira PREM:EX
Subject: Accepted: FOI w Danny

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, March 21, 2018 10:47 AM
To: Kingston, Charlotte PREM:EX
Subject: RE: FOI

Sure thing!

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

-----Original Message-----

From: Kingston, Charlotte PREM:EX
Sent: Wednesday, March 21, 2018 10:47 AM
To: Loubert, Danny PREM:EX
Subject: Re: FOI

Sounds good! How about in 10 min?

Sent from my iPhone

> On Mar 21, 2018, at 10:21 AM, Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca> wrote:

>

> Hi Charlotte,

>

> I would prefer if you were present to show you how it is done.

> If you can carve out just 15 mins I would be happy to show you.

>

> Warmest Regards,

>

> Danny Loubert | Administrative Coordinator, Operations and Strategic

> Initiatives Vancouver Cabinet Office | Office of the Premier

> P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

>

> -----Original Message-----

> From: Kingston, Charlotte PREM:EX

> Sent: Wednesday, March 21, 2018 10:12 AM

> To: Loubert, Danny PREM:EX

> Subject: FOI

>

> Hi Danny,

>

> If I leave my computer with you from 11:45-2 today do you think you might have time to take care of what you usually do for Mlra around the FOI I got for all my January emails? If you'd like to proceed differently, just let me know!

>

> Thanks,

> C

>

> Sent from my iPhone

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, March 14, 2018 11:59 AM
To: Szabo, Maria PREM:EX
Subject: Finance Forms web link

Hi Maria,

If you don't have it already this is a great web link to book mark in your browser. In it you will find almost any form you need.(BEA, Purchasing card Reconciliation, Travel Card Application etc)

s.17

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | **E:** Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 22, 2018 4:07 PM
To: Parte, Maura PSA:EX
Cc: Geary, Vanessa PREM:EX; Cavanagh, Judy PREM:EX
Subject: RE: s.22

Thanks Maura!

Vanessa you should now have access if have been waiting.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

-----Original Message-----

From: Parte, Maura PSA:EX
Sent: Thursday, March 22, 2018 4:03 PM
To: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Subject: RE: s.22

I've already approved

-----Original Message-----

From: Loubert, Danny PREM:EX
Sent: Thursday, March 22, 2018 4:03 PM
To: Parte, Maura PSA:EX
Subject: FW: s.22

Hi Maura,

Can you please advise who would approve s.22 for Vanessa?

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

-----Original Message-----

From: Geary, Vanessa PREM:EX
Sent: Thursday, March 22, 2018 2:53 PM
To: Cavanagh, Judy PREM:EX <Judy.Cavanagh@gov.bc.ca>
Cc: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Subject: s.22

Hi - turns out s.22 needs approval before I can start it - if you get email, please let me know.
Thx V

Sent from my iPhone

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, March 7, 2018 10:56 AM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Fabric Steamer

Were you thinking of something along this line?

<https://www.londondrugs.com/conair-upright-super-steam-fabric-steamer---gs75c/L7553050.html?cgid=homelifestyle-clothingandaccessories-ironsandfabricsteamers>

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, March 7, 2018 10:51 AM
To: Loubert, Danny PREM:EX
Subject: RE: Fabric Steamer

Hi Danny,

I spoke with a staff member who uses one of these regularly and she suggests more a little more heavy duty. Did you see one a little more along those lines?

Thanks,

Elizabeth

From: Loubert, Danny PREM:EX
Sent: Wednesday, March 7, 2018 10:37 AM
To: Cavanagh, Judy PREM:EX; Parkinson, Elizabeth PREM:EX
Subject: RE: Fabric Steamer

Hi Elizabeth and Judy,

For your consideration
<https://www.londondrugs.com/conair-extreme-steam-hand-held-fabric-steamer---gs23c/L7553035.html?cgid=homelifestyle-clothingandaccessories-ironsandfabricsteamers>

This is the steamer used by the Missions and Events Team with JTT for their Flags and they have had no problems with it.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Cavanagh, Judy PREM:EX
Sent: Wednesday, March 7, 2018 10:30 AM
To: Parkinson, Elizabeth PREM:EX

Cc: Loubert, Danny PREM:EX
Subject: RE: Fabric Steamer

Hi Elizabeth,

Order one for Victoria. If we need the other, it can be ordered from this office. Delivery will be easier.

Thanks.

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: judy.cavanagh@gov.bc.ca

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, March 6, 2018 11:34 AM
To: Cavanagh, Judy PREM:EX
Subject: FW: Fabric Steamer

Hi Judy,

In light of Danny's discovery can I purchase 2 fabric steamers for the PO and VCO?

Elizabeth

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 6, 2018 11:20 AM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Fabric Steamer

Hi Elizabeth,

It turns out that it was just a Iron and the steam function would only work when the device was horizontal

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, March 6, 2018 11:02 AM
To: Loubert, Danny PREM:EX
Subject: Fabric Steamer

Hi Danny,

Have you been able to use the Fabric Steamer to see if it's a good one or not?



Elizabeth Parkinson

Office of the Premier

Direct: 250-387-1805

Office: 250-387-1715

E-mail: elizabeth.parkinson@gov.bc.ca

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Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, March 26, 2018 2:30 PM
To: Cavanagh, Judy PREM:EX
Subject: FW: Fabric Steamer

For Approval.

Steamer for VCO as requested by Victoria.

Item : <https://www.londondrugs.com/conair-extreme-steam-hand-held-fabric-steamer---gs23c/L7553035.html?cgid=homelifestyle-clothingandaccessories-ironsandfabricsteamers>

Cost: 56.77 (\$49.99 (Plus tax and Enviro Fee))

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, March 26, 2018 2:16 PM
To: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Subject: RE: Fabric Steamer

It hasn't arrived yet. I ordered it on Friday.

From: Loubert, Danny PREM:EX
Sent: Monday, March 26, 2018 2:15 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Fabric Steamer

Hi Elizabeth,

How long did it take for you to receive it?

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, March 26, 2018 2:14 PM
To: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Subject: FW: Fabric Steamer

Hi Danny,

Can you please order this handheld version for your office for the Premier? We have ordered the larger version for here.

Thanks,

Elizabeth

From: Loubert, Danny PREM:EX
Sent: Wednesday, March 7, 2018 10:37 AM
To: Cavanagh, Judy PREM:EX; Parkinson, Elizabeth PREM:EX
Subject: RE: Fabric Steamer

Hi Elizabeth and Judy,

For your consideration

<https://www.londondrugs.com/conair-extreme-steam-hand-held-fabric-steamer---gs23c/L7553035.html?cgid=homelifestyle-clothingandaccessories-ironsandfabricsteamers>

This is the steamer used by the Missions and Events Team with JTT for their Flags and they have had no problems with it.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | **E:** Danny.Loubert@gov.bc.ca

From: Cavanagh, Judy PREM:EX
Sent: Wednesday, March 7, 2018 10:30 AM
To: Parkinson, Elizabeth PREM:EX
Cc: Loubert, Danny PREM:EX
Subject: RE: Fabric Steamer

Hi Elizabeth,

Order one for Victoria. If we need the other, it can be ordered from this office. Delivery will be easier.

Thanks.

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** judy.cavanagh@gov.bc.ca

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, March 6, 2018 11:34 AM
To: Cavanagh, Judy PREM:EX
Subject: FW: Fabric Steamer

Hi Judy,

In light of Danny's discovery can I purchase 2 fabric steamers for the PO and VCO?

Elizabeth

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 6, 2018 11:20 AM

To: Parkinson, Elizabeth PREM:EX
Subject: RE: Fabric Steamer

Hi Elizabeth,

It turns out that it was just a Iron and the steam function would only work when the device was horizontal

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | **E:** Danny.Loubert@gov.bc.ca

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, March 6, 2018 11:02 AM
To: Loubert, Danny PREM:EX
Subject: Fabric Steamer

Hi Danny,

Have you been able to use the Fabric Steamer to see if it's a good one or not?



Elizabeth Parkinson

Office of the Premier

Direct: 250-387-1805

Office: 250-387-1715

E-mail: elizabeth.parkinson@gov.bc.ca

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Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 16, 2018 1:01 PM
To: Szabo, Maria PREM:EX
Subject: FW: Ergonomic Assessment Vancouver Office Confirmation

Hi Maria,

Just an FYI for the 22nd we will have an ergo assessor here to visit s.22 on the at 1 pm.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Laurie Hebert | Ergo-Motion [<mailto:laurie@ergo-motion.com>]
Sent: Friday, March 16, 2018 12:55 PM
To: Loubert, Danny PREM:EX
Cc: s.22
Subject: Ergonomic Assessment Vancouver Office Confirmation

Hello Danny,

Please note that this time works for my assessor. I would like to confirm that the Ergonomic Assessment for s.22 will be performed on March 22, 2018 at 1:00 at Vancouver Cabinet Office Suite 740-999 Canada Place World Trade Centre Complex Vancouver BC V6C 3E1 by Jamie Dovedoff, ergonomic consultant. Please contact me directly for any scheduling changes.

This Ergonomic Assessment will take approximately 1 hour to complete.
Regards,
Laurie Ann Hebert



Tel: 514-360-4715 x.214
Toll-Free: 1-877-841-3508 x.214

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----- Original message -----

From: Danny.Loubert@gov.bc.ca
To: s.22, laurie@ergo-motion.com
Sent: Fri, 16 Mar 2018 14:45:28 +0000
Subject: RE: Ergonomic Assessment Vancouver Office

Thanks s.22

Laurie, please note the available time. Would that be okay with the assessor?

Warmest Regards,

From: s.22
Sent: Friday, March 16, 2018 12:42 PM
To: Laurie Hebert | Ergo-Motion
Cc: Loubert, Danny PREM:EX
Subject: Re: Ergonomic Assessment Vancouver Office

22nd at 1pm works for me. Thanks!

Sent from my iPhone

On Mar 16, 2018, at 12:38 PM, Laurie Hebert | Ergo-Motion <laurie@ergo-motion.com> wrote:

Hello Danny,

Please note that my assessor is available March 21, 2018 or March 22, 2018 at 1:00. Would that time work for s.22 The ergonomic assessment will take approximately 1 hour.

Regards,

Laurie Ann Hebert



Tel: 514-360-4715 x.214

Toll-Free: 1-877-841-3508 x.214

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----- Original message -----

From: laurie@ergo-motion.com
To: Danny.Loubert@gov.bc.ca
CC: s.22
Sent: Fri, 16 Mar 2018 12:40:19 +0000
Subject: Re: Ergonomic Assessment Vancouver Office

Hello Danny,

Thank you for your email, please note that I have contacted my assessor and I will be in touch with you shortly with availability.

Regards,

Laurie Ann Hebert



Tel: 514-360-4715 x.214

Toll-Free: 1-877-841-3508 x.214

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----- Original message -----

From: Danny.Loubert@gov.bc.ca

To: laurie@ergo-motion.com

CC: s.22

Sent: Fri, 16 Mar 2018 12:16:25 +0000

Subject: Ergonomic Assessment Vancouver Office

Hi Laurie,

Our second Assessment will be for s.22

If they could look into the afternoons of Monday March 19th, Wednesday March 21st, and Thursday March 22nd.

Our office address is:

Vancouver Cabinet Office

Suite 740-999 Canada Place

World Trade Centre Complex

Vancouver, BC V6C 3E1

Please use my contact details should you need to reach someone in the office.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives

Vancouver Cabinet Office | Office of the Premier

P:604-775-1677 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 15, 2018 11:35 AM
To: Cavanagh, Judy PREM:EX
Subject: FW: Ergonomic Assessment Quote

Hi Judy,

Permission to proceed with the assessments as per the charges below (\$395.00/ session) totalling \$790 plus taxes.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Laurie Hebert | Ergo-Motion [<mailto:laurie@ergo-motion.com>]
Sent: Wednesday, March 7, 2018 10:59 AM
To: Loubert, Danny PREM:EX
Subject: Ergonomic Assessment Quote

Hello Danny,

Thank you for your phone call.

I understand you require an ergonomic assessment for an employee located in your Victoria and your Vancouver office. I have included information and pricing below:

An ergonomic assessment will involve our ergonomist taking a detailed history, measurements, and then will analyze the workstation against current Canadian standards, the employees anthropometrics and any issues at hand. The ergonomist provides on-site changes to existing furniture and workstation setup as well as education on workstyle changes that would be required. A comprehensive report including all findings and recommendations for changes and ergonomic product purchases will be submitted to yourself. Assistance in sourcing specialized products will be provided, if required. This assessment typically takes about 60 minutes to complete.

Comprehensive Ergonomic Assessment: \$395.00 per assessment/person (for both Victoria and Vancouver)

Please let me know if you have any other questions or would like to proceed with booking.

Regards,
Laurie Ann Hebert



Tel: 514-360-4715 x.214
Toll-Free: 1-877-841-3508 x.214

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Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 15, 2018 11:36 AM
To: Wong, Tamarra PREM:EX
Subject: RE: Ergonomic Assessment Quote

I will let you know if I am able to secure that time.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Wong, Tamarra PREM:EX
Sent: Wednesday, March 14, 2018 5:47 PM
To: Loubert, Danny PREM:EX
Subject: RE: Ergonomic Assessment Quote

Wed, Mar 21st at 12pm please

Tamarra Wong

Executive Coordinator to the Chief of Staff
Office of the Premier
E: tamarra.wong@gov.bc.ca
Tel: 250-356-2785 | Cell: 250-208-3085

From: Loubert, Danny PREM:EX
Sent: Wednesday, March 14, 2018 4:50 PM
To: Wong, Tamarra PREM:EX
Subject: Re: Ergonomic Assessment Quote

Thanks Tamarra,
Also would there be an Ideal time?

Warmest Regards

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Wong, Tamarra PREM:EX
Sent: Wednesday, March 14, 2018 4:22 PM
To: Loubert, Danny PREM:EX
Subject: RE: Ergonomic Assessment Quote

Hi Danny,

Unfortunately neither of those dates work^{s.22}

. Is it possible to do March 21st instead?

Thanks,

Tamarra Wong

Executive Coordinator to the Chief of Staff
Office of the Premier

E: tamarra.wong@gov.bc.ca
Tel: 250-356-2785 | Cell: 250-208-3085

From: Loubert, Danny PREM:EX
Sent: Wednesday, March 14, 2018 3:48 PM
To: Wong, Tamarra PREM:EX
Subject: FW: Ergonomic Assessment Quote

Hi Tamarra,

Would either of these day's work for ^{s.22} schedule(March 19th or 20th) ? As noted in the email it would be 60 minutes in length.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Laurie Hebert | Ergo-Motion [<mailto:laurie@ergo-motion.com>]
Sent: Wednesday, March 14, 2018 2:32 PM
To: Loubert, Danny PREM:EX
Subject: Ergonomic Assessment Quote

Hello Danny,

Please note that for Victoria I have an assessor available as early as March 19, 2018 or March 20, 2018. For Vancouver, we are looking at one week from the date of approval. Please let me know if you have any further questions or would like to proceed with booking.

Regards,
Laurie Ann Hebert



Tel: 514-360-4715 x.214
Toll-Free: 1-877-841-3508 x.214

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----- Original message -----

From: Danny.Loubert@gov.bc.ca
To: laurie@ergo-motion.com
Sent: Wed, 14 Mar 2018 13:48:13 +0000
Subject: RE: Ergonomic Assessment Quote

Hello Laurie

Thank you for the quote and information regarding the services provided.

If we were to look at booking this in Victoria and Vancouver, when would there be an availability?

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P:604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Laurie Hebert | Ergo-Motion [<mailto:laurie@ergo-motion.com>]
Sent: Wednesday, March 7, 2018 10:59 AM
To: Loubert, Danny PREM:EX
Subject: Ergonomic Assessment Quote
Hello Danny,

Thank you for your phone call.

I understand you require an ergonomic assessment for an employee located in your Victoria and your Vancouver office. I have included information and pricing below:

An ergonomic assessment will involve our ergonomist taking a detailed history, measurements, and then will analyze the workstation against current Canadian standards, the employees anthropometrics and any issues at hand. The ergonomist provides on-site changes to existing furniture and workstation setup as well as education on workstyle changes that would be required. A comprehensive report including all findings and recommendations for changes and ergonomic product purchases will be submitted to yourself. Assistance in sourcing specialized products will be provided, if required. This assessment typically takes about 60 minutes to complete.

Comprehensive Ergonomic Assessment: \$395.00 per assessment/person (for both Victoria and Vancouver)

Please let me know if you have any other questions or would like to proceed with booking.

Regards,
Laurie Ann Hebert



Tel: 514-360-4715 x.214
Toll-Free: 1-877-841-3508 x.214

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----- Original message -----

From: Danny.Loubert@gov.bc.ca
To: laurie@ergo-motion.com
Sent: Wed, 14 Mar 2018 13:48:13 +0000
Subject: RE: Ergonomic Assessment Quote

Hello Laurie

Thank you for the quote and information regarding the services provided.

If we were to look at booking this in Victoria and Vancouver, when would there be an availability?

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | **E:** Danny.Loubert@gov.bc.ca

From: Laurie Hebert | Ergo-Motion [<mailto:laurie@ergo-motion.com>]
Sent: Wednesday, March 7, 2018 10:59 AM
To: Loubert, Danny PREM:EX
Subject: Ergonomic Assessment Quote
Hello Danny,

Thank you for your phone call.

I understand you require an ergonomic assessment for an employee located in your Victoria and your Vancouver office. I have included information and pricing below:

An ergonomic assessment will involve our ergonomist taking a detailed history, measurements, and then will analyze the

workstation against current Canadian standards, the employees anthropometrics and any issues at hand. The ergonomist provides on-site changes to existing furniture and workstation setup as well as education on workstyle changes that would be required. A comprehensive report including all findings and recommendations for changes and ergonomic product purchases will be submitted to yourself. Assistance in sourcing specialized products will be provided, if required. This assessment typically takes about 60 minutes to complete.

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Regards,
Laurie Ann Hebert



Tel: 514-360-4715 x.214
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Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 16, 2018 9:22 AM
To: 'Laurie Hebert | Ergo-Motion'
Cc: Wong, Tamarra PREM:EX
Subject: RE: Ergonomic Assessment Quote

Good Morning Laurie,

Here are the details as requested.

Victoria
s.22

Office of the Premier
West Annex - Parliament Buildings
Victoria, BC V8W 9E1

Date March 21st 2018
Time: 12:00PM (Noon)

Please provide the name of the assessor for security.

When they arrived they will need to check in with Security and Ask for Tamarra Wong (Copied in this email)

If there are any changes we will be sure to let you know and vice-versa if you hear of any changes please let us know as well

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Laurie Hebert | Ergo-Motion [<mailto:laurie@ergo-motion.com>]
Sent: Thursday, March 15, 2018 4:21 PM
To: Loubert, Danny PREM:EX
Subject: Ergonomic Assessment Quote

Hello Danny,

Thank you for the approval. As per our conversation, I have been in touch with our assessor in Victoria to see if she would be available on March 21, 2018 at 12:00. As soon as I hear from her I will let you know. As for Vancouver once you have the dates that the employee is available we can see which date my assessor would be available. Meanwhile if you could provide me with the name of the employee in both locations, the address of the assessments and a local number to reach each employee it would be greatly appreciated.

Regards,
Laurie Ann Hebert



Tel: 514-360-4715 x.214
Toll-Free: 1-877-841-3508 x.214

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----- Original message -----

From: Danny.Loubert@gov.bc.ca

To: laurie@ergo-motion.com

Sent: Thu, 15 Mar 2018 18:03:54 +0000

Subject: RE: Ergonomic Assessment Quote

Thank you Laurie,

we are approved to proceed.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives

Vancouver Cabinet Office | Office of the Premier

P:604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Laurie Hebert | Ergo-Motion [<mailto:laurie@ergo-motion.com>]

Sent: Thursday, March 15, 2018 12:11 PM

To: Loubert, Danny PREM:EX

Subject: Ergonomic Assessment Quote

Hi Danny,

Please note that the \$395.00 does not include taxes. Please do not hesitate to contact me if you have any further questions.

Regards,

Laurie Ann Hebert



Tel: 514-360-4715 x.214

Toll-Free: 1-877-841-3508 x.214

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----- Original message -----

From: Danny.Loubert@gov.bc.ca

To: laurie@ergo-motion.com

Sent: Thu, 15 Mar 2018 13:35:15 +0000

Subject: RE: Ergonomic Assessment Quote

Sorry Laurie,

One last thing, Does the 395 include taxes?

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives

Vancouver Cabinet Office | Office of the Premier

P:604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Loubert, Danny PREM:EX
Sent: Thursday, March 15, 2018 11:32 AM
To: 'Laurie Hebert | Ergo-Motion'
Subject: RE: Ergonomic Assessment Quote

Thank you Laurie,

If we were to move forward for Victoria, the individual does have a very constrained scheduled and with that in mind must have a specific time for their appointment. If I can get approval today can we establish an appointment for Victoria on the 21st of March, at 12 noon?

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives

Vancouver Cabinet Office | Office of the Premier

P:604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Laurie Hebert | Ergo-Motion [<mailto:laurie@ergo-motion.com>]
Sent: Wednesday, March 14, 2018 2:32 PM
To: Loubert, Danny PREM:EX
Subject: Ergonomic Assessment Quote

Hello Danny,

Please note that for Victoria I have an assessor available as early as March 19, 2018 or March 20, 2018. For Vancouver, we are looking at one week from the date of approval. Please let me know if you have any further questions or would like to proceed with booking.

Regards,

Laurie Ann Hebert



Tel: 514-360-4715 x.214

Toll-Free: 1-877-841-3508 x.214

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----- Original message -----

From: Danny.Loubert@gov.bc.ca

To: laurie@ergo-motion.com

Sent: Wed, 14 Mar 2018 13:48:13 +0000

Subject: RE: Ergonomic Assessment Quote

Hello Laurie

Thank you for the quote and information regarding the services provided.

If we were to look at booking this in Victoria and Vancouver, when would there be an availability?

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives

Vancouver Cabinet Office | Office of the Premier

P:604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Laurie Hebert | Ergo-Motion [<mailto:laurie@ergo-motion.com>]

Sent: Wednesday, March 7, 2018 10:59 AM

To: Loubert, Danny PREM:EX

Subject: Ergonomic Assessment Quote

Hello Danny,

Thank you for your phone call.

I understand you require an ergonomic assessment for an employee located in your Victoria and your Vancouver office. I have included information and pricing below:

An ergonomic assessment will involve our ergonomist taking a detailed history, measurements, and then will analyze the workstation against current Canadian standards, the employees anthropometrics and any issues at hand. The ergonomist provides on-site changes to existing furniture and workstation setup as well as education on workstyle changes that would be required. A comprehensive report including all findings and recommendations for changes and ergonomic product purchases will be submitted to yourself. Assistance in sourcing specialized products will be provided, if required. This assessment typically takes about 60 minutes to complete.

Comprehensive Ergonomic Assessment: \$395.00 per assessment/person (for both Victoria and Vancouver)

Please let me know if you have any other questions or would like to proceed with booking.

Regards,

Laurie Ann Hebert



Tel: 514-360-4715 x.214

Toll-Free: 1-877-841-3508 x.214

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 13, 2018 2:37 PM
To: 'danp@opwtc.ca'
Cc: 'Security@panpacificvancouver.com'
Subject: RE: elevator Tuesday March 13th

Hi dan,

Please note that this has been moved to between 10 and 11 tomorrow (Wednesday March 14th)

I hope this won't be a problem,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Loubert, Danny PREM:EX
Sent: Thursday, March 8, 2018 12:07 PM
To: danp@opwtc.ca
Subject: elevator Tuesday March 13th

Hi Dan,

We will have Heritage coming to drop off two table ends next Tuesday and they will likely need the elevator for this. I am not sure what time yet and I don't think they will need it for very long.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 6, 2018 8:31 AM
To: 'Danilo Paunovski'
Subject: RE: Elevator March 7th

Thanks Dan,

The Company is called Nature and Things.

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Danilo Paunovski [<mailto:danp@opwtc.ca>]
Sent: Monday, March 5, 2018 11:34 AM
To: Loubert, Danny PREM:EX
Subject: RE: Elevator March 7th

Danny,

It shouldn't be a problem.
I'll let the security know.

Thanks,

Dan Paunovski
Ocean Pacific Management Ltd.
World Trade Centre, 515-999 Canada Place, Vancouver, BC V6C 3E1
Ph: 604.682.7391 | Fax: 604.682-5359 | Direct: 604.844.2888

From: Loubert, Danny PREM:EX [<mailto:Danny.Loubert@gov.bc.ca>]
Sent: March-05-18 10:21 AM
To: Danilo Paunovski
Subject: Elevator March 7th

Hi Dan,

We will have movers bring in some boxes and a desk on the 7th and will require the elevator. We are not sure yet of the time but hope to have it completed by noon. I will let you know once I have heard more.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 2, 2018 9:13 AM
To: Cavanagh, Judy PREM:EX
Subject: FW: Edge profiles - Quote- BCB26158125-Canada place
Attachments: IMG_0058.JPG; ATT00001.txt; IMG_0059.JPG; ATT00002.txt; IMG_0060.JPG; ATT00003.txt

Hi Judy,

I'm happy with the Beveled edge if you are? I can instruct them to proceed with the RFS (I believe there will be something for you to sign)

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

-----Original Message-----

From: Magee, Tracey FIN:EX
Sent: Friday, March 2, 2018 7:42 AM
To: Loubert, Danny PREM:EX
Cc: Cavanagh, Judy PREM:EX
Subject: FW: Edge profiles - Quote- BCB26158125-Canada place

Hi Danny,

Attached are the pictures of the two edges sent by the contractor. Let me know how you wish to proceed.

FYI, for projects that require completion prior to fiscal year end by Brookfield GIS - Workplace Solutions Inc. (WSI), signed RFS' need to be signed off and returned no later than March 9th.

Tracey Magee
Facilities Project Manager
Corporate, Financial and Facilities Services Branch Corporate Services Division Ministry of Finance
Ph: 250-812-8859

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 9, 2018 2:35 PM
To: FIN FSA MIN OFF FIN:EX
Subject: E18262 - Kingston, Charlotte
Attachments: E128262 - Kingston, Charlotte.pdf

Hi there,

Please find the attached Electronic Package for Charlotte Kingston's Travel

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 20, 2018 9:57 AM
To: FIN FSA MIN OFF FIN:EX
Subject: E128345 - Oreck, Mira
Attachments: E128345 - Oreck, Mira.pdf

Hello,

Please find the attached electronic package for Mira Oreck's Travel Claim E128345

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 20, 2018 10:51 AM
To: FIN FSA MIN OFF FIN:EX
Subject: E128344 - Kingston, Charlotte
Attachments: E128344 - Kingston, Charlotte.pdf

Hello,

Please find the attached Electronic Package for Charlotte Kingston's Travel Claim E128344. Forgot include in the note BLI per diem claimed.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | **E:** Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 9, 2018 2:17 PM
To: Oreck, Mira PREM:EX
Subject: E128269, E128265 Please approve

Hi Mira,

At your earliest convenience can you please approve the indicated Travel Claims.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 20, 2018 10:33 AM
To: FIN FSA MIN OFF FIN:EX
Subject: E128269 - Oreck, Mira
Attachments: E128269 - Oreck, Mira.pdf

Hello,

Please find the attached Electronic Package for Mira Oreck's Travel Claim E128269. Please note No airfare, Ferry costs are on Charlotte Kingstons Claim E128262.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 20, 2018 10:03 AM
To: FIN FSA MIN OFF FIN:EX
Subject: E128265 - Oreck, Mira
Attachments: E128265 - Oreck, Mira.pdf

Hello,

Please find the attached Electronic Package for Mira Oreck's Travel Claim E128265

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 9, 2018 2:36 PM
To: Kingston, Charlotte PREM:EX
Subject: E128262

Hi Charlotte,

If you could please approve the above noted claim. (next to act will be Judy Cavanagh)

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 2, 2018 9:09 AM
To: FIN FSA MIN OFF FIN:EX
Subject: E128225 - Loubert, Danny
Attachments: E128225 - Loubert, Danny.pdf

Good Morning,

Please find the attached Electronic Package for Danny Loubert E128225.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 9, 2018 2:21 PM
To: FIN FSA MIN OFF FIN:EX
Subject: E128192 - Viaud, Chantille
Attachments: E128192 - Viaud, Chantille.pdf

Hello,

Please find the attached electronic package from Chantille Viaud's Travel

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 1, 2018 2:38 PM
To: FIN FSA MIN OFF FIN:EX
Subject: E128043- Kingston, Charlotte
Attachments: E128043 -Kingston, Charlotte.pdf

Good Afternoon,

Please find the attached electronic package for Charlotte Kinston for travel Claim E128043

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | **E:** Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 9, 2018 1:22 PM
To: Poldrugovac, Saija FIN:EX
Subject: RE: E128043- Kingston, Charlotte
Attachments: E128043 -Kingston, Charlotte.pdf

Hi Saija,

Mira paid for her ferry portion. Was on Mira's Claim

The helijet invoice is part of the package, (just after the comments and before the hotel invoice) (I have reattached the package)

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Poldrugovac, Saija FIN:EX
Sent: Friday, March 9, 2018 12:54 PM
To: Loubert, Danny PREM:EX
Subject: RE: E128043- Kingston, Charlotte

Hey, Can you please check with Charlotte if she has any ferry expenses?
Also, I'll need a copy of her Helijet invoice .
Thanks!
~Saija

From: Loubert, Danny PREM:EX
Sent: Thursday, March 1, 2018 2:38 PM
To: FIN FSA MIN OFF FIN:EX
Subject: E128043- Kingston, Charlotte

Good Afternoon,

Please find the attached electronic package for Charlotte Kinston for travel Claim E128043

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, March 14, 2018 1:42 PM
To: Cavanagh, Judy PREM:EX
Subject: RE: Docking station and Cables for Chantille Viaud's Surface

Hi Judy,

I would like to modify this approval request.

I would like to seek a second dock and two additional cables as well for Maria's desk.

Cost will be
520 – for 2 dock
75- for 3 Display cables.

Total costs are 595 plus taxes and environmental fees.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Cavanagh, Judy PREM:EX
Sent: Wednesday, March 14, 2018 12:41 PM
To: Loubert, Danny PREM:EX
Subject: RE: Docking station and Cables for Chantille Viaud's Surface

Approved.

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: judy.cavanagh@gov.bc.ca

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 13, 2018 11:31 AM
To: Cavanagh, Judy PREM:EX
Subject: Docking station and Cables for Chantille Viaud's Surface

Hi Judy,

Chantille's Surface arrived and I would like permission to go out and purchase a Dock and two monitor cables for the set up.

259 – for dock
50- for two Display cables.

Total 310 plus taxes.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, March 21, 2018 4:16 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Do you have a supplier #?

VGeary - s.22

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, March 21, 2018 4:15 PM
To: Loubert, Danny PREM:EX
Subject: RE: Do you have a supplier #?

Do you have Vanessa's?

From: Loubert, Danny PREM:EX
Sent: Wednesday, March 21, 2018 4:09 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Do you have a supplier #?

Hi Elizabeth,

My Supplier Number is s.22

Here are the supplier numbers for Mira's Team just in case you need them as well.

CKingston s.22
MOreck s.22
CViaud -

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, March 21, 2018 4:06 PM
To: Loubert, Danny PREM:EX
Subject: Do you have a supplier #?



Elizabeth Parkinson

Finance and Administration Officer

Office of the Premier

Direct: 250-387-1805

Office: 250-387-1715

E-mail: elizabeth.parkinson@gov.bc.ca

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Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, March 21, 2018 4:17 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Do you have a supplier #?

Chantille did the first time she travelled (I ended up putting one of them on my Purchasing card when I had to make a change out of the office).

Let me find it and I will forward.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, March 21, 2018 4:16 PM
To: Loubert, Danny PREM:EX
Subject: RE: Do you have a supplier #?

Did Chantille ever travel via Turbobucks?

From: Loubert, Danny PREM:EX
Sent: Wednesday, March 21, 2018 4:09 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Do you have a supplier #?

Hi Elizabeth,

My Supplier Number is s.22

Here are the supplier numbers for Mira's Team just in case you need them as well.

CKingston - s.22
MOreck s.22
CViaud ·

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, March 21, 2018 4:06 PM
To: Loubert, Danny PREM:EX
Subject: Do you have a supplier #?



Elizabeth Parkinson

Finance and Administration Officer

Office of the Premier

Direct: 250-387-1805

Office: 250-387-1715

E-mail: elizabeth.parkinson@gov.bc.ca

CONFIDENTIALITY NOTICE: The above message contains confidential information intended for a specified individual and purpose. The information is private and protected by law. Any copying or disclosure of this transmission by anyone other than the intended recipient is prohibited. If you are not the intended recipient, please notify the sender immediately and delete this message and any attachments from your system. Thank you.

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 9, 2018 8:18 AM
To: Higgins, Keira PREM:EX; Szabo, Maria PREM:EX
Subject: Re: DMC - tomorrow

Hi Keira,

I'll be there in 3 mins

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Higgins, Keira PREM:EX
Sent: Friday, March 9, 2018 8:16 AM
To: Szabo, Maria PREM:EX
Cc: Loubert, Danny PREM:EX
Subject: RE: DMC - tomorrow

Hi Maria,

Please let me know when you are ready and I will link in the video.

Thanks,

Keira Higgins, Executive Administrative Coordinator
Office of the Premier, Deputy Minister
272 West Annex, Parliament Buildings | Victoria, BC | V8V 1X4
Ph: (250) 356-2206

From: Szabo, Maria PREM:EX
Sent: Thursday, March 8, 2018 4:02 PM
To: Higgins, Keira PREM:EX
Cc: Loubert, Danny PREM:EX
Subject: RE: DMC - tomorrow

That's great! Thanks Keira. Someone should be here to link the video – no problem.

From: Higgins, Keira PREM:EX
Sent: Thursday, March 8, 2018 3:54 PM
To: Loubert, Danny PREM:EX; Szabo, Maria PREM:EX
Subject: DMC - tomorrow

Hi Maria/Danny,

Scott MacDonald will be attending DMC from VCO tomorrow. Is it okay if I link the video at 8:20?

Thanks,

Keira Higgins, Executive Administrative Coordinator
Office of the Premier, Deputy Minister
272 West Annex, Parliament Buildings | Victoria, BC | V8V 1X4
Ph: (250) 356-2206

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 16, 2018 12:07 PM
To: Cavanagh, Judy PREM:EX
Subject: DLOUBERT^{s.17} 03MAR2018 - For Approval
Attachments: DLOUBERT 03MAR2018.xlsm; March 2018 PCard Receipts.pdf; PREM 02-16-2018.pdf; Coffee Milk Cream BEA.PDF

Hi Judy

Please find the attached PCard statement for March for your approval (I have also included receipts and BEA's)

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 16, 2018 1:10 PM
To: FIN FSA MIN OFF FIN:EX
Subject: FW: DLOUBERT s.17 03MAR2018 - Approved
Attachments: DLOUBERT s.17 03MAR2018.xlsm; March 2018 PCard Receipts.pdf; PREM 02-16-2018.pdf; Coffee Milk Cream BEA.PDF

Hello,

Please find the attached Approved March Purchasing Card Package for Danny Loubert.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Cavanagh, Judy PREM:EX
Sent: Friday, March 16, 2018 12:28 PM
To: Loubert, Danny PREM:EX
Subject: RE: DLOUBERT s.17 03MAR2018 - For Approval

Approved.

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: judy.cavanagh@gov.bc.ca

From: Loubert, Danny PREM:EX
Sent: Friday, March 16, 2018 12:07 PM
To: Cavanagh, Judy PREM:EX
Subject: DLOUBERTs.17 03MAR2018 - For Approval

Hi Judy

Please find the attached PCard statement for March for your approval (I have also included receipts and BEA's)

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, March 26, 2018 9:59 AM
To: Poldrugovac, Saija FIN:EX
Subject: RE: DLOUBERT s.17 03MAR2018 - Approved
Attachments: FLNC Meeting Feb 16th Attendees.docx; 9924364735.pdf

Hi Saija,

Please find the attached list and invoice as requested.

Thanks!

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Poldrugovac, Saija FIN:EX
Sent: Sunday, March 25, 2018 2:32 PM
To: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Subject: RE: DLOUBERT s.17 03MAR2018 - Approved

Hey Danny,
A few items I need from you before I can process this one.

- The Canadian Springs Receipt to show what the items are for the \$261.64 charge (You attached the next month's invoice that shows payment)
- The list mentioned in Line 6's BEA.

Once I have these, I can put this through.

Thanks!
~Saija

From: Loubert, Danny PREM:EX
Sent: Friday, March 16, 2018 1:10 PM
To: FIN FSA MIN OFF FIN:EX
Subject: FW: DLOUBERT s.17 03MAR2018 - Approved

Hello,

Please find the attached Approved March Purchasing Card Package for Danny Loubert.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Cavanagh, Judy PREM:EX
Sent: Friday, March 16, 2018 12:28 PM
To: Loubert, Danny PREM:EX
Subject: RE: DLOUBERT s.17 03MAR2018 - For Approval

Approved.

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: judy.cavanagh@gov.bc.ca

From: Loubert, Danny PREM:EX
Sent: Friday, March 16, 2018 12:07 PM
To: Cavanagh, Judy PREM:EX
Subject: DLOUBERT s.17 03MAR2018 - For Approval

Hi Judy

Please find the attached PCard statement for March for your approval (I have also included receipts and BEA's)

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 15, 2018 11:49 AM
To: Poldrugovac, Saija FIN:EX
Subject: RE: DLOUBERT s.17 03FEB18 Purchasing Card

Hi Saija,

Was the total 138.60?

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Poldrugovac, Saija FIN:EX
Sent: Thursday, March 15, 2018 11:44 AM
To: Loubert, Danny PREM:EX
Subject: RE: DLOUBERT s.17 03FEB18 Purchasing Card

Hey Danny,
Receipt attached for Lazy Gourmet is for Feb 16th. Can you please forward me the Jan 24th receipt?
~S

From: Loubert, Danny PREM:EX
Sent: Friday, February 23, 2018 11:21 AM
To: FIN FSA MIN OFF FIN:EX
Subject: FW: DLOUBERT s.17 03FEB18 Purchasing Card

Hello,

Please find the attached Approved Feb Pcard Reconciliation for Danny Loubert. I have also attached Receipts and Supporting BEA's

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Cavanagh, Judy PREM:EX
Sent: Friday, February 23, 2018 7:53 AM
To: Loubert, Danny PREM:EX
Subject: RE: DLOUBERT s.17 03FEB18 Purchasing Card

Approved.

There is no air fare on this claim. No travel during this period?

Thanks.

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: judy.cavanagh@gov.bc.ca

From: Loubert, Danny PREM:EX
Sent: Thursday, February 22, 2018 4:40 PM
To: Cavanagh, Judy PREM:EX
Subject: DLOUBERT s.17 03FEB18 Purchasing Card

Hi Judy,

Please find my attached Feb Purchasing Card reconciliation for your approval.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 15, 2018 11:51 AM
To: Poldrugovac, Saija FIN:EX
Subject: RE: DLOUBERT s.17 03FEB18 Purchasing Card
Attachments: 88964.pdf; INVOICE 88964 - 01.29.18.pdf

Hi Saija,

Please see attached

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Poldrugovac, Saija FIN:EX
Sent: Thursday, March 15, 2018 11:44 AM
To: Loubert, Danny PREM:EX
Subject: RE: DLOUBERT s.17 03FEB18 Purchasing Card

Hey Danny,
Receipt attached for Lazy Gourmet is for Feb 16th. Can you please forward me the Jan 24th receipt?
~S

From: Loubert, Danny PREM:EX
Sent: Friday, February 23, 2018 11:21 AM
To: FIN FSA MIN OFF FIN:EX
Subject: FW: DLOUBERT s.17 03FEB18 Purchasing Card

Hello,

Please find the attached Approved Feb Pcard Reconciliation for Danny Loubert. I have also attached Receipts and Supporting BEA's

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Cavanagh, Judy PREM:EX
Sent: Friday, February 23, 2018 7:53 AM
To: Loubert, Danny PREM:EX
Subject: RE: DLOUBERT s.17 03FEB18 Purchasing Card

Approved.

There is no air fare on this claim. No travel during this period?

Thanks.

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: judy.cavanagh@gov.bc.ca

From: Loubert, Danny PREM:EX
Sent: Thursday, February 22, 2018 4:40 PM
To: Cavanagh, Judy PREM:EX
Subject: DLOUBERT s.17 03FEB18 Purchasing Card

Hi Judy,

Please find my attached Feb Purchasing Card reconciliation for your approval.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 9, 2018 8:19 AM
To: Van Meer-Mass, Kate PREM:EX
Subject: Re: Directors Meeting Agenda

Sure thing!

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Van Meer-Mass, Kate PREM:EX
Sent: Friday, March 9, 2018 8:18 AM
To: Loubert, Danny PREM:EX
Subject: Fwd: Directors Meeting Agenda

Hey Danny,

I had these all printed and ready to go but now they are stuck in the s.15 . Long story. Can you print 4 copies of each for me for the 9am meeting?

Sent from my iPhone

Begin forwarded message:

From: "Van Meer-Mass, Kate PREM:EX" <Kate.VanMeer-Mass@gov.bc.ca>
Date: March 8, 2018 at 2:07:15 PM PST
To: "Clark, Layne PREM:EX" <Layne.Clark@gov.bc.ca>
Subject: Directors Meeting Agenda

Hi Layne,

Here are all the items I will be speaking to tomorrow at the Directors Meeting. I'll be rushing from the LEAF breakfast to the meeting but should be there in time! Also regrets from the 8;30am!

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 9, 2018 9:55 AM
To: LP Premiers Vancouver Office; Truong, Lele GCPE:EX; Joshi, Shruti GCPE:EX; Hagglund, Jarrett GCPE:EX; Behrens, Marlene GCPE:EX; Banfield, Elena GCPE:EX
Subject: Demonstaration Sat Morning at Canada Place
Attachments: IMG_0348.jpg

Hello VCO staff;

Please be aware that this coming Saturday there will be a Pro Pipeline Rally happening at Canada Place at 2 PM. (see attached for details)

While this is still outside building hours, it is advised that you use caution if you are needing to access the building.

Alternatively you can access the office complex via ^{s.15}
s.15

Should you need to World Trade Centre Security Can be reached at 604-681-3145

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 20, 2018 11:05 AM
To: Anderson, Dianne S JTT:EX
Subject: RE: Deactive and active new card Kelly Gossen

Hi Dianne,

I have made the changes, Please check the card to ensure has been properly programmed.

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Anderson, Dianne S JTT:EX
Sent: Tuesday, March 20, 2018 10:52 AM
To: Loubert, Danny PREM:EX
Subject: RE: Deactive and active new card Kelly Gossen

Thanks Danny.

Dianne Anderson
Contract Manager
Ministry of Jobs, Trade and Technology
Suite 730 – 999 Canada Place
Vancouver, British Columbia, V6C 3E1, Canada
Phone: 1-(604) 660-5886 Fax: 604-660-1320
Dianne.Anderson@gov.bc.ca

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 20, 2018 10:43 AM
To: Anderson, Dianne S JTT:EX
Subject: RE: Deactive and active new card Kelly Gossen

Hi Dianne,

Thanks, I will have this done before noon today.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Anderson, Dianne S JTT:EX
Sent: Tuesday, March 20, 2018 10:12 AM
To: Loubert, Danny PREM:EX
Subject: FW: Deactive and active new card Kelly Gossen

Sorry – Kelly's broken card is ^{s.15,s.1}₇

Dianne Anderson
Contract Manager
Ministry of Jobs, Trade and Technology

Suite 730 – 999 Canada Place
Vancouver, British Columbia, V6C 3E1, Canada
Phone: 1-(604) 660-5886 Fax: 604-660-1320
Dianne.Anderson@gov.bc.ca

From: Anderson, Dianne S JTT:EX
Sent: Tuesday, March 20, 2018 10:07 AM
To: Loubert, Danny PREM:EX
Subject: Deactive and active new card Kelly Gossen

Good morning – could you please deactivate Card ^{s.15,s.}₁₇ from Pam Shatzko and reassign to Kelly Gossen with all the same accesses– her card has broken!

Thank you.

Dianne Anderson
Contract Manager
Ministry of Jobs, Trade and Technology
Suite 730 – 999 Canada Place
Vancouver, British Columbia, V6C 3E1, Canada
Phone: 1-(604) 660-5886 Fax: 604-660-1320
Dianne.Anderson@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 8, 2018 4:37 PM
To: Anderson, Dianne S JTT:EX
Subject: RE: Deactivate and Re-issue Card<sup>s.15,s.
17</sup>

Hi Dianne,

All done on our end

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Anderson, Dianne S JTT:EX
Sent: Thursday, March 8, 2018 2:24 PM
To: Loubert, Danny PREM:EX; 'Amy Li'
Subject: Deactivate and Re-issue Card^{s.15,s.}

Good afternoon.

Could you please deactivate Card<sup>s.15,s.
17</sup> from Mark Seeley and reissue to Rick Glumac for Suite 730/770 access and 24/7 building/elevator access.

Thank you.

Dianne Anderson
Contract Manager
Ministry of Jobs, Trade and Technology
Suite 730 – 999 Canada Place
Vancouver, British Columbia, V6C 3E1, Canada
Phone: 1-(604) 660-5886 Fax: 604-660-1320
Dianne.Anderson@gov.bc.ca

Wensink, Alison PREM:EX

Subject: Danny/Mira Check in
Location: Mira's office

Start: Tue 2018-03-13 9:30 AM
End: Tue 2018-03-13 10:00 AM
Show Time As: Tentative

Recurrence: Weekly
Recurrence Pattern: every Tuesday from 9:30 AM to 10:00 AM

Meeting Status: Not yet responded

Organizer: Oreck, Mira PREM:EX
Required Attendees: Loubert, Danny PREM:EX

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 8, 2018 2:16 PM
To: Oreck, Mira PREM:EX
Subject: Accepted: Danny/Mira Check in

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 13, 2018 9:17 AM
To: Oreck, Mira PREM:EX
Subject: New Time Proposed: Danny/Mira Check in

Hi Mira,

Im scheduled to meet with Vanessa this Morning, can we hold off till after?

Warmest Regards,

Danny

Wensink, Alison PREM:EX

Subject: Danny/Judy
Location: Judy's office

Start: Wed 2018-03-07 11:00 AM
End: Wed 2018-03-07 11:30 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Loubert, Danny PREM:EX
Required Attendees: judy.cavanagh@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, March 19, 2018 10:28 AM
To: s.22
Subject: Danny Loubert - VCO Contact information

Hi Tony,

Please see my contact information in the signature block.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 13, 2018 11:05 AM
To: Geary, Vanessa PREM:EX
Subject: FW: Danny Loubert - Office of the Premier
Attachments: Danny Loubert - Office of the Premier

Hi Vanessa,

Please find my attached Contact information.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 8, 2018 9:34 PM
To: Szabo, Maria PREM:EX
Subject: Fw: Create New User iStore order #851857 / SR2523249 is Resolved

Sent from my BlackBerry 10 smartphone on the TELUS network.

Original Message

From: 77000@gov.bc.ca
Sent: Thursday, March 8, 2018 9:31 PM
To: de Sousa, Jacob FIN:EX
Cc: Loubert, Danny PREM:EX
Subject: Create New User iStore order #851857 / SR2523249 is Resolved

Hello,
Regarding iStore #851857 / SR2523249

The IDIR account, mailbox and home drive have now been created for Vanessa Geary . LAN access assigned with the exception of Resource Groups and groups owned by another ministry or organization.

The Mobile Device Management Services have been activated for this user. The user has been sent setup instructions to their email.

Account information emailed to iStore order preparer.

IDIR password creation rules <https://www.pwchange.gov.bc.ca/Help.aspx>

If this is a new user connecting from outside of the SPAN network - please have them go to <https://77000.gov.bc.ca> and they will be prompted to reset their password through our Common Login Page.

Restart required to apply the new access.

Questions? Contact the 7-7000 Service Desk online, by e-mail at 77000@gov.bc.ca or call 250 387-7000, toll-free 1-866-660-0811.

Thank you,
Identity and Access Management
Office of the Chief Information Officer
Service Desk Email: 77000@gov.bc.ca
Service Desk Tel: (250) 387-7000
WO1592432

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 15, 2018 2:13 PM
To: Brubacher, Kelly IGRS:EX
Subject: RE: Contact Q.

Hi Kelly,

There are a few we have used in the past:

Bread Garden

Phone – 604-639-9229 | Website – www.breadgardencatering.com

Potluck Catering

Phone – 604-609-7368 | Website – www.potluckcatering.org

Savoury Chef

Phone – 604-357-7118 | Website – www.savourychef.com

Lazy Gourmet

Phone – 604-734-2507 | Website – www.lazygourmet.ca

I hope these lists help.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Brubacher, Kelly IGRS:EX
Sent: Thursday, March 15, 2018 1:41 PM
To: Loubert, Danny PREM:EX
Subject: Contact Q.

Hello Danny,

Can you recommend a caterer in Vancouver? Other than Potluck who are booked already.

Thank you,

Kelly Brubacher

Executive Coordinator | Intergovernmental Relations Secretariat | Office of the Premier | Government of British Columbia | Canada
Office: 250.387.0752
Cell: 250.507.6658
Fax: 250.387.1920
Email: Kelly.Brubacher@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 13, 2018 4:13 PM
To: Wensink, Alison PREM:EX
Subject: RE: Consultation (OOP) CTZ-2018-80791 (2 pages) Due: March 21

Hi Alison,

s.13

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Tuesday, March 13, 2018 3:59 PM
To: Loubert, Danny PREM:EX
Subject: Consultation (OOP) CTZ-2018-80791 (2 pages) Due: March 21

Hi Danny,

The Ministry of Citizens' Services received this FOI request from Political Party:
Regarding the November 10, 2017 meeting titled - FOI Stakeholders Roundtable, as mentioned in the Minister's calendar: All records, including but not limited to the agenda - draft and final and minutes, emails, texts, BBMs, all briefing notes - draft and final, internal and external correspondence, copies of presentation materials, handwritten notes and post-meeting report summary. (Date Range for Record Search: From 10/01/2017 To 12/31/2017)

Can you please review the attached document and let me know if you have any issues with the disclosure of the email you authored?

Please let me know if you have any questions! Thanks so much!

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 22, 2018 3:32 PM
To: Parte, Maura PSA:EX
Subject: RE: Confirmation Letter
Attachments: Offer Letter Danny Loubert -Signed.pdf

Hi Maura,

Please see the attached signed offer letter.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Parte, Maura PSA:EX
Sent: Thursday, March 22, 2018 3:23 PM
To: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Subject: Confirmation Letter

Hi Danny,

I am just making sure all paper work is in order.

Please see the attached confirmation of employment letter.

Please review and sign and send back to me.

Thank you,
Maura

Maura Parte, Manager, Human Resources
Office of the Deputy Minister | BC Public Service Agency
810 Blanshard Street | Victoria, BC | V8W 9V1 | 250.213.6377
MyHR@gov.bc.ca | 250.952.6000 | Toll Free 1.877.277.0772



Where ideas work

Maura Parte, Manager, Human Resources
Office of the Deputy Minister | BC Public Service Agency
810 Blanshard Street | Victoria, BC | V8W 9V1 | 250.213.6377
MyHR@gov.bc.ca | 250.952.6000 | Toll Free 1.877.277.0772



Where ideas work

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, March 12, 2018 1:41 PM
To: Kingston, Charlotte PREM:EX
Subject: Conference line Information

Here you go,

Access codes:

Moderator Conference ID: s.17, s.15

Participant Conference ID:

Dial-in Phone Numbers:

s.15, s.17

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives

Vancouver Cabinet Office | Office of the Premier

P: 604-775-1677 | **E:** Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 20, 2018 10:20 AM
To: Oreck, Mira PREM:EX
Subject: RE: conference call line

No Problem.

I'll make note.

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Oreck, Mira PREM:EX
Sent: Tuesday, March 20, 2018 10:07 AM
To: Loubert, Danny PREM:EX
Subject: RE: conference call line

Danny –

Just a heads up that I'll use this number again at 3pm.

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 20, 2018 8:53 AM
To: Oreck, Mira PREM:EX
Subject: RE: conference call line

Hi Mira,

Here you go.

Access codes:

Moderator Conference ID: **s.15,s.17**

Participant Conference ID:

Dial-in Phone Numbers:
s.15,s.17

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Oreck, Mira PREM:EX
Sent: Tuesday, March 20, 2018 8:48 AM
To: Loubert, Danny PREM:EX
Subject: conference call line
Importance: High

Danny –

Can you please send me a conference line that I can use at 9:30am today?

Thank you,

Mira

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 1, 2018 12:33 PM
To: Viaud, Chantille PREM:EX; Oreck, Mira PREM:EX
Subject: Conference call Information

Hi Mira and Chantille,

If you need the Conference call information here it is. It is available all day today.

Access codes:
Moderator Conference ID: s.15,s.17
Participant Conference ID:

Dial-in Phone Numbers:
s.15,s.17

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

Subject: Check In
Location: Mira's Office

Start: Wed 2018-03-07 1:00 PM
End: Wed 2018-03-07 1:15 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Oreck, Mira PREM:EX
Required Attendees: Loubert, Danny PREM:EX

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, March 7, 2018 10:01 AM
To: Oreck, Mira PREM:EX
Subject: Accepted: Check In

Wensink, Alison PREM:EX

Subject: Charlotte/Mira Daily Meting
Location: Mira's Office

Start: Mon 2018-03-19 11:00 AM
End: Mon 2018-03-19 11:30 AM
Show Time As: Tentative

Recurrence: Daily
Recurrence Pattern: every weekday from 11:00 AM to 11:30 AM

Meeting Status: Not yet responded

Organizer: Oreck, Mira PREM:EX
Required Attendees: Kingston, Charlotte PREM:EX

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 27, 2018 1:24 PM
To: 'Laurie Hebert | Ergo-Motion'
Subject: RE: s.22 Ergonomic Assessment Report

Thanks Laurie,

I reviewed the report and have come across an inconsistency. Can you please review the report with specific attention to the Desk section of the report. It shows s.22 instead of s.22 I would to make sure that this is indeed the report for s.22 and no s.22 .

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Laurie Hebert | Ergo-Motion [<mailto:laurie@ergo-motion.com>]
Sent: Tuesday, March 27, 2018 12:57 PM
To: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Subject: s.22 Ergonomic Assessment Report

Hello Danny,

Please find attached the report summarizing activity, observations, and recommendations made during our ergonomic assessment with s.22

We offer a no charge sourcing service for the recommended items, upon request.

Should you have any questions or concerns, please do not hesitate to contact myself or your ergonomist via our office.

Regards,
Laurie Ann Hebert



Tel: 514-360-4715 x.214
Toll-Free: 1-877-841-3508 x.214

This email communication is confidential. If you are not the intended recipient, please notify me at the telephone number shown above or by return email and delete this communication and any copy immediately. L'information paraissant dans ce message électronique est confidentielle. Si ce message vous est parvenu par erreur, veuillez immédiatement m'en aviser par téléphone ou par courriel et en détruire toute copie.

Wensink, Alison PREM:EX

Subject: Chantille/Mira Daily Meeting
Location: Mira's office

Start: Mon 2018-03-19 11:30 AM
End: Mon 2018-03-19 12:00 PM
Show Time As: Tentative

Recurrence: Daily
Recurrence Pattern: every weekday from 11:30 AM to 12:00 PM

Meeting Status: Not yet responded

Organizer: Oreck, Mira PREM:EX
Required Attendees: Viaud, Chantille PREM:EX

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 1, 2018 12:44 PM
To: Magee, Tracey FIN:EX
Subject: RE: Chair Cleaning
Attachments: 20180301_085538.jpg; 20180301_085542.jpg; 20180301_085546.jpg; 20180301_085553.jpg; 20180301_085600.jpg; 20180301_085604.jpg; 20180301_085608.jpg

Hi Tracey,

I was hoping you could give me a shout when you can I would like to talk about some concerns I'm having with the cleaning of the chairs.(see attached for examples)

604-775-1677

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
NOTE NEW NUMBER 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Magee, Tracey FIN:EX
Sent: Thursday, February 1, 2018 1:04 PM
To: Loubert, Danny PREM:EX
Subject: Chair Cleaning

FYI

From: Doug McConnell [<mailto:dmcconnell@heritageoffice.com>]
Sent: Thursday, February 1, 2018 1:00 PM
To: Magee, Tracey FIN:EX
Subject: Re: Premiers Office Chairs/Tables

Hi Tracey

yes that's right we will have somebody come in and clean them all at once

Sent from my iPhone

On Feb 1, 2018, at 12:55 PM, Magee, Tracey FIN:EX <Tracey.Magee@gov.bc.ca> wrote:

Hi Doug,

How is the cleaning of the chairs taken care of, this is done on site, no need to remove them correct?

Tracey Magee

Facilities Project Manager
Corporate, Financial and Facilities Services Branch
Corporate Services Division
Ministry of Finance
Ph: 250-812-8859

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 15, 2018 4:05 PM
To: Oreck, Mira PREM:EX
Subject: FW: CBA Meeting Request - Wed, 21 Mar, in Victoria or Thurs, 22 Mar, in Vancouver

Hi Mira,

Please see the first request for Next week Thursday,

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Nicole Johnson [<mailto:njohnson@globalpublic.com>]
Sent: Thursday, March 15, 2018 10:30 AM
To: Loubert, Danny PREM:EX
Subject: CBA Meeting Request - Wed, 21 Mar, in Victoria or Thurs, 22 Mar, in Vancouver

Stakeholder Relations
Office of the Premier

Re: Canadian Beverage Association Meeting Request re: New Tax Measures

Dear Mr. Loubert,

On behalf of the Canadian Beverage Association (CBA), I am writing to request, and help coordinate, a meeting with a member of the Stakeholder Relations team to discuss the proposed new taxes on key products that members of the association produce and ongoing investments in British Columbia.

The [CBA](#) has proactively worked with many governments across a variety of jurisdictions to support progressive approaches to taxation on members' products. It is urgent that the CBA speak with you, particularly following developments identified in Budget 2018, as the association is keen to engage in a constructive dialogue and build greater understanding of options for moving forward and potential implications for investments in the province.

The CBA team will be in Victoria on Wednesday, 21 March, and in Vancouver on Thursday, 22 March and would very much appreciate an opportunity to speak with a member of the Stakeholder Relations team on this urgent matter at a time of their convenience.

Thank you for considering this request. I will be standing by to answer any questions that you may have and to find a potential meeting time.

Sincerely,

Nicole Johnson
Research Analyst
Global Public Affairs
510 Yates Street, Third Floor
Victoria, B.C. V8W 1K8
Phone: 250-893-4374
njohnson@globalpublic.com

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 15, 2018 4:06 PM
To: 'Nicole Johnson'
Subject: RE: CBA Meeting Request - Wed, 21 Mar, in Victoria or Thurs, 22 Mar, in Vancouver

Thank you Nicole,

I have received your request and will process and will be in touch once I have received a confirmation or a response.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Nicole Johnson [<mailto:njohnson@globalpublic.com>]
Sent: Thursday, March 15, 2018 10:30 AM
To: Loubert, Danny PREM:EX
Subject: CBA Meeting Request - Wed, 21 Mar, in Victoria or Thurs, 22 Mar, in Vancouver

Stakeholder Relations
Office of the Premier

Re: Canadian Beverage Association Meeting Request re: New Tax Measures

Dear Mr. Loubert,

On behalf of the Canadian Beverage Association (CBA), I am writing to request, and help coordinate, a meeting with a member of the Stakeholder Relations team to discuss the proposed new taxes on key products that members of the association produce and ongoing investments in British Columbia.

The [CBA](#) has proactively worked with many governments across a variety of jurisdictions to support progressive approaches to taxation on members' products. It is urgent that the CBA speak with you, particularly following developments identified in Budget 2018, as the association is keen to engage in a constructive dialogue and build greater understanding of options for moving forward and potential implications for investments in the province.

The CBA team will be in Victoria on Wednesday, 21 March, and in Vancouver on Thursday, 22 March and would very much appreciate an opportunity to speak with a member of the Stakeholder Relations team on this urgent matter at a time of their convenience.

Thank you for considering this request. I will be standing by to answer any questions that you may have and to find a potential meeting time.

Sincerely,

Nicole Johnson
Research Analyst
Global Public Affairs
510 Yates Street, Third Floor
Victoria, B.C. V8W 1K8
Phone: 250-893-4374
njohnson@globalpublic.com
www.globalpublicaffairs.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 15, 2018 2:15 PM
To: Brubacher, Kelly IGRS:EX
Cc: Jordan, Annette IGRS:EX; Szabo, Maria PREM:EX
Subject: RE: Catering Delivery: Mar 16

Thank you Kelly,

I am sharing this with Maria Szabo, my colleague here at VCO

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Brubacher, Kelly IGRS:EX
Sent: Thursday, March 15, 2018 2:12 PM
To: Loubert, Danny PREM:EX
Cc: Jordan, Annette IGRS:EX
Subject: Catering Delivery: Mar 16

Hi Danny,

Bread Garden Catering will be delivering lunch for a meeting tomorrow between 11-11:30am. Annette Jordan will be the on-site contact if you need to reach someone. Cell: s.22 Otherwise, you can call or email me.

Thank you,

Kelly Brubacher
Executive Coordinator | Intergovernmental Relations Secretariat | Office of the Premier | Government of British Columbia | Canada
Office: 250.387.0752
Cell: 250.507.6658
Fax: 250.387.1920
Email: Kelly.Brubacher@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 9, 2018 1:46 PM
To: Don Bain PREM:EX (Don.Bain@gov.bc.ca)
Cc: Szabo, Maria PREM:EX
Subject: Cara McGregor - GCPE

Hi Don,

Cara McGregor from Government Communications and Public Engagement phoned for you while you were away from the phone.

She can be reached at ^{s.22}

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | **E:** Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 13, 2018 2:46 PM
To: Curran, Eamon JTT:EX
Subject: RE: cant hear ya

I am,

Come on by and we can discuss.

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Curran, Eamon JTT:EX
Sent: Tuesday, March 13, 2018 2:46 PM
To: Loubert, Danny PREM:EX
Subject: cant hear ya

Are you in the office now?

Eamon Curran

Senior Manager, ICT & Wireless (Americas)
International Business Development Division
Ministry of Jobs, Trade and Technology
Government of British Columbia
T +1 236 889 4931 E: Eamon.Curran@gov.bc.ca



Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 6, 2018 2:11 PM
To: Mayall, Jane EAO:EX
Subject: RE: Canada Place

Thanks Jane,

I hope you are keeping well!

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Mayall, Jane EAO:EX
Sent: Tuesday, March 6, 2018 2:10 PM
To: Loubert, Danny PREM:EX
Subject: RE: Canada Place

Hi Danny

I sent them a message thanks. s.22

Jane

From: Loubert, Danny PREM:EX
Sent: March-06-18 2:08 PM
To: Mayall, Jane EAO:EX
Subject: RE: Canada Place

Hi Jane,

If you are looking for space at the JTT office (Suite 730) I would contact ITIA.Boardroom.Bookings@gov.bc.ca. For the Premier's Office for meetings that are involving a Minister are usually booked through the ministers office.

Please feel free to give me a shout if you have any issues.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Mayall, Jane EAO:EX
Sent: Tuesday, March 6, 2018 2:03 PM
To: Loubert, Danny PREM:EX
Subject: Canada Place

Hi Danny

Quick question who do I contact for a meeting room in Canada place now?

Thanks

Jane

Jane Mayall | Project Assistant | Environmental Assessment Office | Telephone 778 698-9283



Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 29, 2018 8:39 AM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-81717 Records Due April 2, 2018

Hi Alison,

I have no records for this request.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Tuesday, March 27, 2018 3:58 PM
To: Aaron, Sage PREM:EX <Sage.Aaron@gov.bc.ca>; Brown, Evan PREM:EX <Evan.Brown@gov.bc.ca>; Clark, Layne PREM:EX <Layne.Clark@gov.bc.ca>; Dewar, Bob PREM:EX <Bob.Dewar@gov.bc.ca>; Fogg, Bruce PREM:EX <Bruce.Fogg@gov.bc.ca>; Holmwood, Jen PREM:EX <Jen.Holmwood@gov.bc.ca>; McConnell, Sheena PREM:EX <Sheena.McConnell@gov.bc.ca>; McLaren, Chris PREM:EX <Chris.McLaren@gov.bc.ca>; Meggs, Geoff PREM:EX <Geoff.Meggs@gov.bc.ca>; Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>; Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Privett, Don PREM:EX <Don.Privett@gov.bc.ca>; Van Meer-Mass, Kate PREM:EX <Kate.VanMeer-Mass@gov.bc.ca>; Wong, Tamarra PREM:EX <Tamarra.Wong@gov.bc.ca>; Canitz, Shelley L PREM:EX <Shelley.Canitz@gov.bc.ca>; Christensen, Suzanne PREM:EX <Suzanne.Christensen@gov.bc.ca>; Farmer, Leila PREM:EX <Leila.Farmer@gov.bc.ca>; Hendry, Jackie PREM:EX <Jackie.Hendry@gov.bc.ca>; Higgins, Keira PREM:EX <Keira.Higgins@gov.bc.ca>; Kennedy, Christine PREM:EX <Christine.Kennedy@gov.bc.ca>; Mulloy, Eleanor PREM:EX <Eleanor.Mulloy@gov.bc.ca>; Papik, Stephanie PREM:EX <Stephanie.Papik@gov.bc.ca>; Robinson, Jon PREM:EX <Jon.Robinson@gov.bc.ca>; Wensink, Alison PREM:EX <Alison.Wensink@gov.bc.ca>; Wright, Don J. PREM:EX <Don.J.Wright@gov.bc.ca>; Yuma Morisho, Okenge PREM:EX <Okenge.YumaMorisho@gov.bc.ca>; Bain, Don PREM:EX <Don.Bain@gov.bc.ca>; Cavanagh, Judy PREM:EX <Judy.Cavanagh@gov.bc.ca>; Kingston, Charlotte PREM:EX <Charlotte.Kingston@gov.bc.ca>; Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>; Oreck, Mira PREM:EX <Mira.Oreck@gov.bc.ca>; Szabo, Maria PREM:EX <Maria.Szabo@gov.bc.ca>; Viaud, Chantille PREM:EX <Chantille.Viaud@gov.bc.ca>
Subject: Call for Records OOP-2018-81717 Records Due April 2, 2018

Hello,

Please see the next round of the below request (**please note the new date range**) and please let me know by April 2nd whether or not you have any records responsive to the following request:

Canvassed: All Staff

All communication between Adam Olsen and the Premier or his staff.

(Date Range for Record Search: From 09/01/2017 To 02/28/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator

Deputy Minister's Office | Office of the Premier

Room 272 - West Annex, Parliament Buildings

Victoria BC V8W 9E1

Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 20, 2018 1:04 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-81670 Records Due March 23, 2018

Hi Alison,

I have no records on this FOI request.

Warmest Reagrds,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Monday, March 19, 2018 4:41 PM
To: LP PO Executive Office; Canitz, Shelley L PREM:EX; Christensen, Suzanne PREM:EX; Farmer, Leila PREM:EX; Hendry, Jackie PREM:EX; Higgins, Keira PREM:EX; Kennedy, Christine PREM:EX; Mulloy, Eleanor PREM:EX; Papik, Stephanie PREM:EX; Robinson, Jon PREM:EX; Wensink, Alison PREM:EX; Wright, Don J. PREM:EX; Yuma Morisho, Okenge PREM:EX; Bain, Don PREM:EX; Cavanagh, Judy PREM:EX; Kingston, Charlotte PREM:EX; Loubert, Danny PREM:EX; Oreck, Mira PREM:EX; Szabo, Maria PREM:EX; Viaud, Chantille PREM:EX
Subject: Call for Records OOP-2018-81670 Records Due March 23, 2018

Hello,

Please see the below request, and please let me know by March 23rd whether or not you have any responsive records:

Canvassed: All staff

All correspondence received by the Office of the Premier related to the employer health tax and elimination of Medical Services Plan premiums announced in the 2018 budget.

*(Date Range for Record Search: **From 02/20/2018 To 02/25/2018**) Date Format is MM/DD/YYYY*

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 20, 2018 1:04 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-81669 Records Due March 23, 2018

Hi Alison,

I have no records for this FOI request.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Monday, March 19, 2018 4:47 PM
To: LP PO Executive Office; Canitz, Shelley L PREM:EX; Christensen, Suzanne PREM:EX; Farmer, Leila PREM:EX; Hendry, Jackie PREM:EX; Higgins, Keira PREM:EX; Kennedy, Christine PREM:EX; Mulloy, Eleanor PREM:EX; Papik, Stephanie PREM:EX; Robinson, Jon PREM:EX; Wensink, Alison PREM:EX; Wright, Don J. PREM:EX; Yuma Morisho, Okenge PREM:EX; Bain, Don PREM:EX; Cavanagh, Judy PREM:EX; Kingston, Charlotte PREM:EX; Loubert, Danny PREM:EX; Oreck, Mira PREM:EX; Szabo, Maria PREM:EX; Viaud, Chantille PREM:EX
Subject: Call for Records OOP-2018-81669 Records Due March 23, 2018

Hello,

Please see the below request, and please let me know by March 23rd whether or not you have any responsive records:

Canvassed: All staff

All correspondence received by the Office of the Premier related to the increase and expansion of the foreign home buyers' tax and the introduction of a real estate speculation tax announced in the 2018 budget.

(Date Range for Record Search: From 02/20/2018 To 02/25/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 27, 2018 3:42 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-81661 Records Due March 27, 2018

Hi Alison,

I have no records for this FOI request,

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Thursday, March 22, 2018 1:09 PM
To: LP PO Executive Office <LPPOEO@Victoria1.gov.bc.ca>; Bain, Don PREM:EX <Don.Bain@gov.bc.ca>; Cavanagh, Judy PREM:EX <Judy.Cavanagh@gov.bc.ca>; Kingston, Charlotte PREM:EX <Charlotte.Kingston@gov.bc.ca>; Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>; Oreck, Mira PREM:EX <Mira.Oreck@gov.bc.ca>; Szabo, Maria PREM:EX <Maria.Szabo@gov.bc.ca>; Viaud, Chantille PREM:EX <Chantille.Viaud@gov.bc.ca>; Wright, Don J. PREM:EX <Don.J.Wright@gov.bc.ca>; Yuma Morisho, Okenge PREM:EX <Okenge.YumaMorisho@gov.bc.ca>; Christensen, Suzanne PREM:EX <Suzanne.Christensen@gov.bc.ca>; Kennedy, Christine PREM:EX <Christine.Kennedy@gov.bc.ca>; Canitz, Shelley L PREM:EX <Shelley.Canitz@gov.bc.ca>
Cc: Mulloy, Eleanor PREM:EX <Eleanor.Mulloy@gov.bc.ca>
Subject: Call for Records OOP-2018-81661 Records Due March 27, 2018

Hello,

Please let me know by March 27th whether or not you have any records responsive to the following request:

Canvassed: All Executive staff, all Vancouver staff, Don Wright, Suzanne Christensen, Christine Kennedy, Okenge Yuma Morisho, Shelley Canitz

Any advice, excluding legal advice, obtained by the government about new regulations re: Kinder Morgan pipeline expansion as mentioned in this article: <https://globalnews.ca/news/4004127/kinder-morgan-pipeline-john-horgan/>

(Date Range for Record Search: From 07/18/2017 To 03/07/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings

Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 27, 2018 3:42 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-81648 Due March 27, 2018

Hi Alison,

I have no records for this FOI request.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Thursday, March 22, 2018 1:11 PM
To: LP PO Executive Office <LPPOEO@Victoria1.gov.bc.ca>; Bain, Don PREM:EX <Don.Bain@gov.bc.ca>; Cavanagh, Judy PREM:EX <Judy.Cavanagh@gov.bc.ca>; Kingston, Charlotte PREM:EX <Charlotte.Kingston@gov.bc.ca>; Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>; Oreck, Mira PREM:EX <Mira.Oreck@gov.bc.ca>; Szabo, Maria PREM:EX <Maria.Szabo@gov.bc.ca>; Viaud, Chantille PREM:EX <Chantille.Viaud@gov.bc.ca>; Wright, Don J. PREM:EX <Don.J.Wright@gov.bc.ca>; Yuma Morisho, Okenge PREM:EX <Okenge.YumaMorisho@gov.bc.ca>; Christensen, Suzanne PREM:EX <Suzanne.Christensen@gov.bc.ca>; Kennedy, Christine PREM:EX <Christine.Kennedy@gov.bc.ca>; Canitz, Shelley L PREM:EX <Shelley.Canitz@gov.bc.ca>
Cc: Mulloy, Eleanor PREM:EX <Eleanor.Mulloy@gov.bc.ca>
Subject: Call for Records OOP-2018-81648 Due March 27, 2018

Hello,

Please let me know by March 27th whether or not you have any records responsive to the following request:

Canvassed: All Executive staff, all Vancouver staff, Don Wright, Suzanne Christensen, Christine Kennedy, Okenge Yuma Morisho, Shelley Canitz

All documents and communications relating to permits, leases, tenure, jurisdiction, liability etc. for fish farm operations in the Broughton Archipelago/Kwakwaka'wakw territorial waters and lands.

(Date Range for Record Search: From 01/01/2017 To 03/01/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings

Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 27, 2018 3:44 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-81598 Records Due March 27, 2018

Hi Alison,

I have no records for this FOI request.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Thursday, March 22, 2018 4:28 PM
To: LP PO Executive Office <LPPOEO@Victoria1.gov.bc.ca>; Bain, Don PREM:EX <Don.Bain@gov.bc.ca>; Cavanagh, Judy PREM:EX <Judy.Cavanagh@gov.bc.ca>; Kingston, Charlotte PREM:EX <Charlotte.Kingston@gov.bc.ca>; Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>; Oreck, Mira PREM:EX <Mira.Oreck@gov.bc.ca>; Szabo, Maria PREM:EX <Maria.Szabo@gov.bc.ca>; Viaud, Chantille PREM:EX <Chantille.Viaud@gov.bc.ca>; Wright, Don J. PREM:EX <Don.J.Wright@gov.bc.ca>; Yuma Morisho, Okenge PREM:EX <Okenge.YumaMorisho@gov.bc.ca>; Kennedy, Christine PREM:EX <Christine.Kennedy@gov.bc.ca>; Christensen, Suzanne PREM:EX <Suzanne.Christensen@gov.bc.ca>; Canitz, Shelley L PREM:EX <Shelley.Canitz@gov.bc.ca>
Cc: Mulloy, Eleanor PREM:EX <Eleanor.Mulloy@gov.bc.ca>
Subject: Call for Records OOP-2018-81598 Records Due March 27, 2018

Hello,

Please let me know by March 27th whether or not you have any records responsive to the following request:

Canvassed: All Executive staff, all Vancouver staff, Don Wright, Suzanne Christensen, Christine Kennedy, Okenge Yuma Morisho, Shelley Canitz

All records regarding the creating of the new Chinese-Canadian Community Advisory Committee.

(Date Range for Record Search: From 01/01/2018 To 03/02/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings

Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 16, 2018 9:47 AM
To: Kingston, Charlotte PREM:EX
Subject: RE: Call for Records OOP-2018-81568 Records Due March 20, 2018

Sure thing Charlotte,

Let's set up some time on Monday?

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Kingston, Charlotte PREM:EX
Sent: Thursday, March 15, 2018 4:29 PM
To: Loubert, Danny PREM:EX
Subject: FW: Call for Records OOP-2018-81568 Records Due March 20, 2018

Hi Danny,

Mira advised me to ask for your help with this. Let me know when you have a moment to discuss.

Thanks!
C

From: Wensink, Alison PREM:EX
Sent: Tuesday, March 13, 2018 3:28 PM
To: Kingston, Charlotte PREM:EX
Subject: Call for Records OOP-2018-81568 Records Due March 20, 2018

Hi Charlotte,

Please see the below request and please provide responsive records by March 20th :

For email records:

- Go to Sent Items folder and scroll down to date range
- **Option 1:** Drag and drop emails into a separate email to send to me. Depending on how many emails you have within this date range, you may need to break them up and send them in multiple parts
- **Option 2:** Highlight all emails, click on File – Save as Adobe PDF. The conversion can take a few minutes. I would recommend doing this in 2 or 3 sections
- **Option3:** Drag all responsive emails onto a USB stick and provide the stick to me

For text message records:

- Take screenshots of all conversations containing responsive records. Please see attached instructions for this

If you have any issues with compiling these records, please let me know and I will be happy to help!

Records of any and all emails (excluding attachments), text messages, BBMs, slack messages, and WhatsApp messages sent from Charlotte Kingston.

(Date Range for Record Search: From 01/01/2018 To 01/31/2018) Date Format is MM/DD/YYYY

If you think that the search for records will take you over 3 hours and/or the total volume of records will exceed 200 pages, please let me know as soon as possible.

Thank you for your assistance with this request!

Alison Wensink, Executive Administrative Coordinator

Deputy Minister's Office | Office of the Premier

Room 272 - West Annex, Parliament Buildings

Victoria BC V8W 9E1

Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 23, 2018 9:01 AM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-81561 Records Due March 27, 2018

Hi Alison,

I have no records for this request,

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Thursday, March 22, 2018 1:20 PM
To: LP PO Executive Office <LPPOEO@Victoria1.gov.bc.ca>; Bain, Don PREM:EX <Don.Bain@gov.bc.ca>; Cavanagh, Judy PREM:EX <Judy.Cavanagh@gov.bc.ca>; Kingston, Charlotte PREM:EX <Charlotte.Kingston@gov.bc.ca>; Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>; Oreck, Mira PREM:EX <Mira.Oreck@gov.bc.ca>; Szabo, Maria PREM:EX <Maria.Szabo@gov.bc.ca>; Viaud, Chantille PREM:EX <Chantille.Viaud@gov.bc.ca>; Canitz, Shelley L PREM:EX <Shelley.Canitz@gov.bc.ca>; Christensen, Suzanne PREM:EX <Suzanne.Christensen@gov.bc.ca>; Farmer, Leila PREM:EX <Leila.Farmer@gov.bc.ca>; Hendry, Jackie PREM:EX <Jackie.Hendry@gov.bc.ca>; Higgins, Keira PREM:EX <Keira.Higgins@gov.bc.ca>; Kennedy, Christine PREM:EX <Christine.Kennedy@gov.bc.ca>; Mulloy, Eleanor PREM:EX <Eleanor.Mulloy@gov.bc.ca>; Papik, Stephanie PREM:EX <Stephanie.Papik@gov.bc.ca>; Robinson, Jon PREM:EX <Jon.Robinson@gov.bc.ca>; Wensink, Alison PREM:EX <Alison.Wensink@gov.bc.ca>; Wright, Don J. PREM:EX <Don.J.Wright@gov.bc.ca>; Yuma Morisho, Okenge PREM:EX <Okenge.YumaMorisho@gov.bc.ca>
Subject: Call for Records OOP-2018-81561 Records Due March 27, 2018

Hello,

Please let me know by March 27th whether or not you have any records responsive to the following request:

Canvassed: All Staff

All Correspondence, emails, text messages, slack, whatsapp, Signal, briefing notes and memoranda exchanged between any of the following: BC Hydro, the Premier's Office, Energy & Mines – the Minister's and Deputy Minister's office and/or Finance – the Minister's and Deputy Minister's office, regarding the following mentioned in 2018EMPR0004-000311: In addition, starting in May, BC Hydro residential customers who find themselves in an emergency – such as loss of employment, unanticipated medical expenses or pending eviction for example – will be eligible for a grant toward their outstanding BC Hydro bill. The grant is up to \$600 and does not need to be repaid.

(Date Range for Record Search: From 02/15/2018 To 03/01/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 27, 2018 3:43 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-81561 Records Due March 27, 2018

Hi Alison,

I have no records for this FOI request,

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Thursday, March 22, 2018 1:20 PM
To: LP PO Executive Office <LPPOEO@Victoria1.gov.bc.ca>; Bain, Don PREM:EX <Don.Bain@gov.bc.ca>; Cavanagh, Judy PREM:EX <Judy.Cavanagh@gov.bc.ca>; Kingston, Charlotte PREM:EX <Charlotte.Kingston@gov.bc.ca>; Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>; Oreck, Mira PREM:EX <Mira.Oreck@gov.bc.ca>; Szabo, Maria PREM:EX <Maria.Szabo@gov.bc.ca>; Viaud, Chantille PREM:EX <Chantille.Viaud@gov.bc.ca>; Canitz, Shelley L PREM:EX <Shelley.Canitz@gov.bc.ca>; Christensen, Suzanne PREM:EX <Suzanne.Christensen@gov.bc.ca>; Farmer, Leila PREM:EX <Leila.Farmer@gov.bc.ca>; Hendry, Jackie PREM:EX <Jackie.Hendry@gov.bc.ca>; Higgins, Keira PREM:EX <Keira.Higgins@gov.bc.ca>; Kennedy, Christine PREM:EX <Christine.Kennedy@gov.bc.ca>; Mulloy, Eleanor PREM:EX <Eleanor.Mulloy@gov.bc.ca>; Papik, Stephanie PREM:EX <Stephanie.Papik@gov.bc.ca>; Robinson, Jon PREM:EX <Jon.Robinson@gov.bc.ca>; Wensink, Alison PREM:EX <Alison.Wensink@gov.bc.ca>; Wright, Don J. PREM:EX <Don.J.Wright@gov.bc.ca>; Yuma Morisho, Okenge PREM:EX <Okenge.YumaMorisho@gov.bc.ca>
Subject: Call for Records OOP-2018-81561 Records Due March 27, 2018

Hello,

Please let me know by March 27th whether or not you have any records responsive to the following request:

Canvassed: All Staff

All Correspondence, emails, text messages, slack, whatsapp, Signal, briefing notes and memoranda exchanged between any of the following: BC Hydro, the Premier's Office, Energy & Mines – the Minister's and Deputy Minister's office and/or Finance – the Minister's and Deputy Minister's office, regarding the following mentioned in 2018EMPR0004-000311: In addition, starting in May, BC Hydro residential customers who find themselves in an emergency – such as loss of employment, unanticipated medical expenses or pending eviction for example – will be eligible for a grant toward their outstanding BC Hydro bill. The grant is up to \$600 and does not need to be repaid.

(Date Range for Record Search: From 02/15/2018 To 03/01/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 23, 2018 8:59 AM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-81516 Records Due March 21, 2018

Hi Alison,

I have no records for this request.

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Friday, March 16, 2018 4:07 PM
To: LP PO Executive Office <LPPOEO@Victoria1.gov.bc.ca>; LP Premiers Vancouver Office <LPPVO@Victoria1.gov.bc.ca>; Wright, Don J. PREM:EX <Don.J.Wright@gov.bc.ca>; Yuma Morisho, Okenge PREM:EX <Okenge.YumaMorisho@gov.bc.ca>; Kennedy, Christine PREM:EX <Christine.Kennedy@gov.bc.ca>; Christensen, Suzanne PREM:EX <Suzanne.Christensen@gov.bc.ca>; Canitz, Shelley L PREM:EX <Shelley.Canitz@gov.bc.ca>
Cc: Mulloy, Eleanor PREM:EX <Eleanor.Mulloy@gov.bc.ca>
Subject: Call for Records OOP-2018-81516 Records Due March 21, 2018

Hello,

Please see the below request, and please let me know by March 21st whether or not you have any responsive records (apologies for the short turnaround time):

Canvassed: All Executive staff, all Vancouver staff, Don Wright, Okenge Yuma Morisho, Christine Kennedy, Suzanne Christensen, Shelley Canitz

All records regarding the policy on partisan political ads – specifically any mention or discussion of the auditor-general being empowered to review government advertising - as mentioned in this pre-election article:
<https://www.theglobeandmail.com/news/british-columbia/john-horgan-says-bc-ndp-would-ban-partisan-political-ads/article34441782/>

(Date Range for Record Search: From 07/18/2017 To 03/02/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 20, 2018 3:35 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-81493 Records Due March 26, 2018

Hi Alison,

I have no records for this FOI request

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Tuesday, March 20, 2018 1:23 PM
To: LP PO Executive Office; Bain, Don PREM:EX; Cavanagh, Judy PREM:EX; Kingston, Charlotte PREM:EX; Loubert, Danny PREM:EX; Oreck, Mira PREM:EX; Szabo, Maria PREM:EX; Viaud, Chantille PREM:EX; Canitz, Shelley L PREM:EX; Christensen, Suzanne PREM:EX; Farmer, Leila PREM:EX; Hendry, Jackie PREM:EX; Higgins, Keira PREM:EX; Kennedy, Christine PREM:EX; Mulloy, Eleanor PREM:EX; Papik, Stephanie PREM:EX; Robinson, Jon PREM:EX; Wensink, Alison PREM:EX; Wright, Don J. PREM:EX; Yuma Morisho, Okenge PREM:EX
Subject: Call for Records OOP-2018-81493 Records Due March 26, 2018

Hello,

Please see the below request, and please let me know by March 26th whether or not you have any responsive records:

Canvassed: All staff

All documents, including memos, briefing notes, backgrounders, e-mails, text or Instant messages, media lines, etc., regarding the proposal, rollout and fallout of the Alberta Government's announcement on February 6, 2018 regarding the ban of BC wines into Alberta, including all related documents for BC's response to the wine ban.

*(Date Range for Record Search: **From 02/06/2018 To 02/27/2018**) Date Format is MM/DD/YYYY*

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 20, 2018 1:03 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-81444 Records Due March 23, 2018

Hi Alison,

I have no records for this FOI request.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Tuesday, March 20, 2018 12:38 PM
To: LP PO Executive Office; Bain, Don PREM:EX; Cavanagh, Judy PREM:EX; Kingston, Charlotte PREM:EX; Loubert, Danny PREM:EX; Oreck, Mira PREM:EX; Szabo, Maria PREM:EX; Viaud, Chantille PREM:EX; Wright, Don J. PREM:EX; Yuma Morisho, Okenge PREM:EX; Canitz, Shelley L PREM:EX; Christensen, Suzanne PREM:EX; Kennedy, Christine PREM:EX
Cc: Mulloy, Eleanor PREM:EX
Subject: Call for Records OOP-2018-81444 Records Due March 23, 2018

Hello,

Please let me know by March 23rd whether or not you have any records responsive to the following request (apologies for the short turnaround time):

Canvassed: All Executive staff, all Vancouver staff, Don Wright, Suzanne Christensen, Christine Kennedy, Okenge Yuma Morisho, Shelley Canitz

All records, including e-mails, briefing notes, issue notes, and reports on Anbang Insurance's purchase, in 2017, of Retirement Concepts of British Columbia – exclude media summaries, clippings or releases.

(Date Range for Record Search: From 07/03/2017 To 02/28/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, March 19, 2018 1:36 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-81432 Records Due March 21, 2018

Hi Alison,

I have no records for this FOI request.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Thursday, March 15, 2018 4:29 PM
To: LP PO Executive Office; LP PO Deputy Minister; Bain, Don PREM:EX; Cavanagh, Judy PREM:EX; Kingston, Charlotte PREM:EX; Loubert, Danny PREM:EX; Oreck, Mira PREM:EX; Szabo, Maria PREM:EX; Viaud, Chantille PREM:EX
Subject: Call for Records OOP-2018-81432 Records Due March 21, 2018

Hello,

Please see the next round of the below request (***please see the new date range***), and please let me know by March 21st whether or not you have any responsive records:

Canvassed: All staff

All communications regarding pipelines sent or received by the Premier or his staff.

(Date Range for Record Search: From 01/31/2018 To 02/08/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, March 26, 2018 3:40 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-81420 Records Due: April 5, 2018

Hi Alison,

I have no Records for this FOI request.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Monday, March 26, 2018 3:14 PM
To: LP PO Executive Office <LPPOEO@Victoria1.gov.bc.ca>; Canitz, Shelley L PREM:EX <Shelley.Canitz@gov.bc.ca>; Christensen, Suzanne PREM:EX <Suzanne.Christensen@gov.bc.ca>; Farmer, Leila PREM:EX <Leila.Farmer@gov.bc.ca>; Hendry, Jackie PREM:EX <Jackie.Hendry@gov.bc.ca>; Higgins, Keira PREM:EX <Keira.Higgins@gov.bc.ca>; Kennedy, Christine PREM:EX <Christine.Kennedy@gov.bc.ca>; Mulloy, Eleanor PREM:EX <Eleanor.Mulloy@gov.bc.ca>; Papik, Stephanie PREM:EX <Stephanie.Papik@gov.bc.ca>; Robinson, Jon PREM:EX <Jon.Robinson@gov.bc.ca>; Wensink, Alison PREM:EX <Alison.Wensink@gov.bc.ca>; Wright, Don J. PREM:EX <Don.J.Wright@gov.bc.ca>; Yuma Morisho, Okenge PREM:EX <Okenge.YumaMorisho@gov.bc.ca>; Bain, Don PREM:EX <Don.Bain@gov.bc.ca>; Cavanagh, Judy PREM:EX <Judy.Cavanagh@gov.bc.ca>; Kingston, Charlotte PREM:EX <Charlotte.Kingston@gov.bc.ca>; Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>; Oreck, Mira PREM:EX <Mira.Oreck@gov.bc.ca>; Szabo, Maria PREM:EX <Maria.Szabo@gov.bc.ca>; Viaud, Chantille PREM:EX <Chantille.Viaud@gov.bc.ca>
Subject: Call for Records OOP-2018-81420 Records Due: April 5, 2018

Hello,

Please let me know by April 5th whether or not you have any records responsive to the following request:

Canvassed: All Executive staff, all Vancouver staff, Don Wright, Suzanne Christensen, Christine Kennedy, Okenge Yuma Morisho, Shelley Canitz

All records relating to the Alberta Government's ban on BC wine.

(Date Range for Record Search: From 12/01/2017 To 02/26/2018) Date Format is MM/DD/YYYY

Please include: briefing notes, memorandum, action request tracking and cover sheets, presentation slides (including presenter's notes), 'advice to minister' or 'advice to deputy minister' notes, timelines or summaries of the process, requests for decision, business cases, meeting agendas, reports, reviews, records of decision, directives, plans, frameworks, as well as email (including attachments and forwards), and letters.

Please note that duplicates and drafts may be excluded. Where there is no final copy, I request the current draft be considered responsive. In addition, email may be restricted to final strings where the final string shows the entirety of the conversation.

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator

Deputy Minister's Office | Office of the Premier

Room 272 - West Annex, Parliament Buildings

Victoria BC V8W 9E1

Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, March 19, 2018 1:37 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-81425 Records Due March 21, 2018

Hi Alison,

I have no records on this FOI Request.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Friday, March 16, 2018 4:02 PM
To: LP PO Executive Office; LP PO Deputy Minister; LP Premiers Vancouver Office
Subject: Call for Records OOP-2018-81425 Records Due March 21, 2018

Hello,

Please see the below request, and please let me know by March 21st whether or not you have any responsive records (apologies for the short turnaround time):

Canvassed: All staff

Correspondence, text messages, BBMs, briefing papers, and all other documents regarding the 2017 Confidence and Supply Agreement between the BC Green Caucus and the BC New Democrat Caucus and the office developed to administer this agreement.

(Date Range for Record Search: From 05/01/2017 To 02/27/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, March 19, 2018 1:36 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-81367 Records Due March 21, 2018

Hi Alison,

I have no records for this FOI request.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Thursday, March 15, 2018 4:27 PM
To: Aaron, Sage PREM:EX; Clark, Layne PREM:EX; Dewar, Bob PREM:EX; Holmwood, Jen PREM:EX; McConnell, Sheena PREM:EX; Meggs, Geoff PREM:EX; Nash, Amber PREM:EX; Parkinson, Elizabeth PREM:EX; Privett, Don PREM:EX; Van Meer-Mass, Kate PREM:EX; Wong, Tamarra PREM:EX; LP PO Deputy Minister; Cavanagh, Judy PREM:EX; Loubert, Danny PREM:EX; Oreck, Mira PREM:EX
Subject: Call for Records OOP-2018-81367 Records Due March 21, 2018

Hello,

Please see the next round of the below request (***please see the new date range***), and please let me know by March 21st whether or not you have any responsive records:

Canvassed: All staff

All communication between Andrew Weaver and the Premier or their staff.

(Date Range for Record Search: From 09/01/2017 To 09/30/2017) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 13, 2018 3:17 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-81326 Records Due March 16, 2018

Hi Alison,

I have no records for this FOI Request.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Tuesday, March 13, 2018 2:51 PM
To: LP PO Executive Office; Bain, Don PREM:EX; Cavanagh, Judy PREM:EX; Kingston, Charlotte PREM:EX; Loubert, Danny PREM:EX; Oreck, Mira PREM:EX; Szabo, Maria PREM:EX; Viaud, Chantille PREM:EX; LP PO Deputy Minister
Subject: Call for Records OOP-2018-81326 Records Due March 16, 2018

Hello,

Please let me know by March 16th whether or not you have any records responsive to the following request (apologies for the short turnaround time):

Canvassed: All staff

All communications between the Premier's Office and the Minister and/or his staff regarding Minister Heyman's January 30 announcement

(Date Range for Record Search: From 01/01/2018 To 02/27/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, March 12, 2018 4:27 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-81294 Records Due March 16, 2018

Hi Alison,

I have no records for this FOI Request.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Monday, March 12, 2018 3:38 PM
To: LP PO Executive Office; LP Premiers Vancouver Office; LP PO Deputy Minister
Subject: Call for Records OOP-2018-81294 Records Due March 16, 2018

Hello,

Please let me know by March 16th whether or not you have any records responsive to the following request (apologies for the short turnaround time):

Canvassed: All staff

All records, **excluding** communications with Federal government officials/staff, in the Premier/Minister's office related to the current trade dispute with Alberta.

(Date Range for Record Search: From 01/01/2018 To 02/21/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, March 12, 2018 3:50 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-81262 Records Due March 12, 2018

Hi Alison,

I do not have any records for this FOI request.

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Monday, March 5, 2018 3:18 PM
To: LP PO Executive Office; LP Premiers Vancouver Office; Wright, Don J. PREM:EX; Yuma Morisho, Okenge PREM:EX; Christensen, Suzanne PREM:EX; Kennedy, Christine PREM:EX; Canitz, Shelley L PREM:EX
Cc: Mulloy, Eleanor PREM:EX
Subject: Call for Records OOP-2018-81262 Records Due March 12, 2018

Hello,

Please let me know by March 12th whether or not you have any records responsive to the following request:

Canvassed: All Executive staff, all Vancouver staff, Don Wright, Okenge Yuma Morisho, Suzanne Christensen, Christine Kennedy, Shelley Canitz

All communication between the Premier or his staff and the groups/individuals listed in this article:
<http://vancouver.sun.com/news/local-news/environment-minister-blasted-over-dinner-with-anti-pipeline-activists-on-eve-of-trade-war>

(Date Range for Record Search: From 01/01/2018 To 02/23/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 9, 2018 1:25 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-81254 Records Due March 14, 2018

Hi Alison,

I have no records for this FOI.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Friday, March 9, 2018 1:15 PM
To: LP PO Executive Office; LP Premiers Vancouver Office; LP PO Deputy Minister
Subject: Call for Records OOP-2018-81254 Records Due March 14, 2018

Hello,

Please let me know by March 14th whether or not you have any records responsive to the following request (apologies for the short turnaround time):

Canvassed: All staff

All communications sent and/or received by the Premier and/or their staff, and Federal government officials/staff, related to BC government's actions on Kinder Morgan or the trade dispute with Alberta.

(Date Range for Record Search: From 01/01/2018 To 02/21/2018) Date Format is MM/DD/YYYY

Please note: Responsive records would only be communication between Office of the Premier AND the Federal government

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 2, 2018 4:31 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-81250 Records Due March 9, 2018

Hi Alison,

No records,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Friday, March 2, 2018 4:18 PM
To: LP PO Executive Office; LP Premiers Vancouver Office; Yuma Morisho, Okenge PREM:EX; Wright, Don J. PREM:EX; Canitz, Shelley L PREM:EX; Christensen, Suzanne PREM:EX; Kennedy, Christine PREM:EX
Cc: Mulloy, Eleanor PREM:EX
Subject: Call for Records OOP-2018-81250 Records Due March 9, 2018

Hello,

Please let me know by March 9th whether or not you have any records responsive to the following request:

Canvassed: All Executive staff, all Vancouver staff, Don Wright, Okenge Yuma Morisho, Suzanne Christensen, Christine Kennedy, Shelley Canitz

All communications sent and/or received by the Premier and/or their staff, and Alberta government officials/staff (@gov.ab.ca; @assembly@.ab.ca).

(Date Range for Record Search: From 01/01/2018 To 02/20/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 9, 2018 2:04 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-81238 Records Due March 15, 2018

Hi Alison,

I have no records on this request.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Friday, March 9, 2018 1:49 PM
To: LP PO Executive Office; LP Premiers Vancouver Office; LP PO Deputy Minister
Subject: Call for Records OOP-2018-81238 Records Due March 15, 2018

Hello,

Please let me know by March 15th whether or not you have any records responsive to the following request (apologies for the short turnaround time):

Canvassed: All staff

All records pertaining to determining that 85% of business will not pay the new payroll tax as mentioned by the Minister of Finance in the House on February 21, 2018. Quote: "There will be 85 percent of businesses in British Columbia that will pay no employer's health tax."

(Date Range for Record Search: From 01/01/2018 To 02/21/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 6, 2018 8:43 AM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-81209 Records Due March 12, 2018

Hi Alison,

No Records,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Monday, March 5, 2018 1:27 PM
To: Aaron, Sage PREM:EX; Clark, Layne PREM:EX; Dewar, Bob PREM:EX; Holmwood, Jen PREM:EX; McConnell, Sheena PREM:EX; Meggs, Geoff PREM:EX; Nash, Amber PREM:EX; Parkinson, Elizabeth PREM:EX; Privett, Don PREM:EX; Van Meer-Mass, Kate PREM:EX; Canitz, Shelley L PREM:EX; Christensen, Suzanne PREM:EX; Hendry, Jackie PREM:EX; Higgins, Keira PREM:EX; Kennedy, Christine PREM:EX; Mulloy, Eleanor PREM:EX; Robinson, Jon PREM:EX; Wensink, Alison PREM:EX; Wright, Don J. PREM:EX; Yuma Morisho, Okenge PREM:EX; Cavanagh, Judy PREM:EX; Loubert, Danny PREM:EX; Oreck, Mira PREM:EX; Wong, Tamarra PREM:EX
Subject: Call for Records OOP-2018-81209 Records Due March 12, 2018

Hello,

Please let me know by March 12th whether or not you have any records responsive to the following request:

Canvassed: All staff

All communications between BC Green caucus staff and the Premier and/or Premier's staff.

(Date Range for Record Search: From 07/18/2017 To 08/31/2017) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 9, 2018 2:04 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-81168 Records Due March 14, 2018

Hi Alison,

I have no records for this FOI request

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Friday, March 9, 2018 12:57 PM
To: LP PO Executive Office; LP Premiers Vancouver Office; LP PO Deputy Minister
Subject: Call for Records OOP-2018-81168 Records Due March 14, 2018

Hello,

Please let me know by March 14th whether or not you have any records responsive to the following request (apologies for the short turnaround time):

Canvassed: All staff

All communications regarding pipelines sent or received by the Premier or their staff.

(Date Range for Record Search: From 01/20/2018 To 01/30/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 8, 2018 8:49 AM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-81137 Records Due March 13, 2018

Good Morning Alison,

I have no records on this FOI.

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Wednesday, March 7, 2018 5:05 PM
To: LP PO Executive Office; LP Premiers Vancouver Office; LP PO Deputy Minister
Subject: Call for Records OOP-2018-81137 Records Due March 13, 2018

Hello,

Please let me know by March 13th whether or not you have any records responsive to the following request:

Canvassed: All staff

All briefing notes related to ICBC's projected operating loss.

(Date Range for Record Search: From 07/18/2017 To 02/21/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 1, 2018 1:14 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-81101 Records Due March 7, 2018

Hi Alison,

No Records,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Tuesday, February 27, 2018 2:28 PM
To: LP PO Executive Office; LP PO Deputy Minister; LP Premiers Vancouver Office
Subject: Call for Records OOP-2018-81101 Records Due March 7, 2018

Hello,

Please let me know by March 7th whether or not you have any records responsive to the following request:

Canvassed: All staff

All correspondence exchanged between the Office of the Premier and the Surrey School District.

(Date Range for Record Search: From 12/01/2017 To 01/31/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 1, 2018 1:16 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-81092 Records Due March 7, 2018

Hi Alison,

I have no Records pertaining to this FOI request.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Wednesday, February 28, 2018 2:45 PM
To: LP PO Executive Office; LP PO Deputy Minister; LP Premiers Vancouver Office
Subject: Call for Records OOP-2018-81092 Records Due March 7, 2018

Hello,

Please let me know by March 7th whether or not you have any records responsive to the following request:

Canvassed: All staff

For the Premier and Office of the Premier staff: All mentions of Desmog/DeSmog Blog, including communication with Desmog.ca staff.

(Date Range for Record Search: From 07/18/2017 To 02/20/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 1, 2018 1:15 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-81069 Records Due March 7, 2018

Hi Alison,

I have no records pertaining to this FOI request.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Wednesday, February 28, 2018 2:41 PM
To: LP PO Executive Office; LP PO Deputy Minister; LP Premiers Vancouver Office
Subject: Call for Records OOP-2018-81069 Records Due March 7, 2018

Hello,

Please let me know by March 7th whether or not you have any records responsive to the following request:

Canvassed: All staff

All documents related to BC Wine Month.

(Date Range for Record Search: From 01/30/2018 To 02/16/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, March 12, 2018 4:27 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-81062 Records Due March 15, 2018

Hi Alison,

I have no records for this FOI request.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Monday, March 12, 2018 3:20 PM
To: LP PO Executive Office; Christensen, Suzanne PREM:EX; Kennedy, Christine PREM:EX; Wright, Don J. PREM:EX; Yuma Morisho, Okenge PREM:EX; LP Premiers Vancouver Office
Cc: Mulloy, Eleanor PREM:EX
Subject: Call for Records OOP-2018-81062 Records Due March 15, 2018

Hello,

Please let me know by March 15th whether or not you have any records responsive to the following request (apologies for the short turnaround time):

Canvassed: All Executive staff, all Vancouver staff, Don Wright, Suzanne Christensen, Christine Kennedy, Okenge Yuma Morisho

All materials prepared for the Minister of the Environment before the January 30 announcement: Additional measures being developed to protect B.C.'s environment from spills.

(Date Range for Record Search: From 01/01/2018 To 02/01/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 2, 2018 4:31 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-81052 Records Due March 7, 2018

Hi Alison,

No Records,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Friday, March 2, 2018 3:56 PM
To: Aaron, Sage PREM:EX; Brown, Evan PREM:EX; Clark, Layne PREM:EX; Dewar, Bob PREM:EX; Fogg, Bruce PREM:EX; Holmwood, Jen PREM:EX; McConnell, Sheena PREM:EX; Meggs, Geoff PREM:EX; Nash, Amber PREM:EX; Parkinson, Elizabeth PREM:EX; Privett, Don PREM:EX; Van Meer-Mass, Kate PREM:EX; Wong, Tamarra PREM:EX; LP PO Deputy Minister; Cavanagh, Judy PREM:EX; Kingston, Charlotte PREM:EX; Loubert, Danny PREM:EX; Oreck, Mira PREM:EX; Szabo, Maria PREM:EX
Subject: Call for Records OOP-2018-81052 Records Due March 7, 2018

Hello,

Please let me know by March 7th whether or not you have any records responsive to the following request:

Canvassed: All staff

Any records held by the Office of the Premier regarding Maxwell's Plumbing & Heating Ltd., including any PST records.

(Date Range for Record Search: From 07/18/2017 To 11/01/2017) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 1, 2018 1:15 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-81043 Records Due March 6, 2018

Hi Alison,

No records,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Tuesday, February 27, 2018 1:21 PM
To: LP PO Executive Office; LP Premiers Vancouver Office; Wright, Don J. PREM:EX; Yuma Morisho, Okenge PREM:EX
Subject: Call for Records OOP-2018-81043 Records Due March 6, 2018

Hello,

Please let me know by March 6th whether or not you have any records responsive to the following request:

Canvassed: All Executive staff, all Vancouver staff, Don Wright, Okenge Yuma Morisho

Any and all briefing notes, memos, emails, and transcripts of meetings and minutes between the BC Office of the Premier and the Alberta Office of the Premier –exclude any records that appear to be cabinet confidences.

(Date Range for Record Search: From 01/29/2018 To 02/16/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 1, 2018 1:15 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-80997 Records Due March 6, 2018

Hi Alison,

I have no records pertaining to this FOI request.

Warmest regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Tuesday, February 27, 2018 12:35 PM
To: LP PO Executive Office; LP PO Deputy Minister; LP Premiers Vancouver Office
Subject: Call for Records OOP-2018-80997 Records Due March 6, 2018

Hello,

Please see the second round of this request (**please note the new date range**) and please let me know by March 6th whether or not you have any records responsive to the following request:

Canvassed: All staff

All records regarding the proposal to move Family Day.

(Date Range for Record Search: From 12/12/2017 To 02/13/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, March 12, 2018 4:28 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-80961 Records Due March 7, 2018

Hi Alison,

I am not sure if I have replied already but I have no records on for this FOI request.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Wensink, Alison PREM:EX
Sent: Thursday, March 1, 2018 1:55 PM
To: LP PO Executive Office; Bain, Don PREM:EX; Cavanagh, Judy PREM:EX; Kingston, Charlotte PREM:EX; Loubert, Danny PREM:EX; Oreck, Mira PREM:EX; Szabo, Maria PREM:EX; Wright, Don J. PREM:EX; Yuma Morisho, Okenge PREM:EX; Christensen, Suzanne PREM:EX; Kennedy, Christine PREM:EX
Cc: Mulloy, Eleanor PREM:EX
Subject: Call for Records OOP-2018-80961 Records Due March 7, 2018

Hello,

Please let me know by March 7th whether or not you have any records responsive to the following request:

Canvassed: All Executive staff, all Vancouver staff, Don Wright, Okenge Yuma Morisho, Suzanne Christensen, Christine Kennedy

PLEASE NOTE: This is a similar request to OOP-2018-80564. These requests were received two weeks apart and as such, were not able to be combined without losing processing days. We do realize there may be an overlap in records. Any questions please contact Jackie Hendry. Thank you

Copies of all e-mails sent by the /Premier or the staff of the Premier relating to the updating of the capital plans as referenced by the Minister of Finance in the Legislature.

(Date Range for Record Search: From 09/01/2017 To 02/09/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, March 7, 2018 2:05 PM
To: Magee, Tracey FIN:EX
Subject: RE: Cabinet Table Work

Correct 😊

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Magee, Tracey FIN:EX
Sent: Wednesday, March 7, 2018 2:05 PM
To: Loubert, Danny PREM:EX
Subject: RE: Cabinet Table Work

These were picked up and taken away correct, on the 27th?

From: Loubert, Danny PREM:EX
Sent: Wednesday, March 7, 2018 10:58 AM
To: Magee, Tracey FIN:EX
Subject: Cabinet Table Work

Hi Tracey,

Can I trouble you to check on the status of the work and if they can provide an estimated time to completion? We may have a need for the table as a whole again and I would like to be able to give them a timeline for this project.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 13, 2018 9:18 AM
To: Magee, Tracey FIN:EX
Subject: RE: Cabinet Table Work

We will know soon enough ;)

I'm sure they will do a great job.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Magee, Tracey FIN:EX
Sent: Monday, March 12, 2018 12:04 PM
To: Loubert, Danny PREM:EX
Subject: RE: Cabinet Table Work

Good news! I hope they are to your and Judy's satisfaction.

Tracey Magee

Facilities Project Manager
Corporate, Financial and Facilities Services Branch
Corporate Services Division
Ministry of Finance
Ph: 250-812-8859

From: Loubert, Danny PREM:EX
Sent: Thursday, March 8, 2018 12:08 PM
To: Magee, Tracey FIN:EX
Subject: RE: Cabinet Table Work

Fyi,

Delivery and install on Tuesday march 13th.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Magee, Tracey FIN:EX
Sent: Thursday, March 8, 2018 11:46 AM
To: Loubert, Danny PREM:EX
Subject: FW: Cabinet Table Work

From: Doug McConnell [<mailto:dmcconnell@heritageoffice.com>]
Sent: Wednesday, March 7, 2018 3:12 PM
To: Magee, Tracey FIN:EX
Subject: RE: Cabinet Table Work

Theyre done now – I was hoping to get them back maybe Friday or Monday – just trying to schedule

Doug McConnell

Heritage Office | 1588 Rand Ave Vancouver | V6P 3G2 | D 604.689.6752 | C 604.861.0142 | F 604.689.5388

From: Magee, Tracey FIN:EX [<mailto:Tracey.Magee@gov.bc.ca>]
Sent: Wednesday, March 07, 2018 2:08 PM
To: Doug McConnell
Subject: Cabinet Table Work

Hi Doug,

The premiers office is asking for the status of the tables you took away to have refinished, can you tell me when they will be completed and when they can expect them back?

Tracey Magee

Facilities Project Manager
Corporate, Financial and Facilities Services Branch
Corporate Services Division
Ministry of Finance
Ph: 250-812-8859

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, March 14, 2018 2:22 PM
To: Magee, Tracey FIN:EX
Cc: 'Doug McConnell'
Subject: Cabinet Boardroom Tables

Hi Tracey,

Just wanted to pass along that the Tables have been returned and the project has been completed. They look great and we are very happy with the work.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, March 7, 2018 4:53 PM
To: Szabo, Maria PREM:EX; Cavanagh, Judy PREM:EX
Subject: Re: Cabinet Boardroom table

What did Prem tech say about the technology?

I suspect it will be difficult to set it up last minute to connect to a system outside of Canada. That in itself would make the Cabinet boardroom not viable for use.

Thoughts?

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Szabo, Maria PREM:EX
Sent: Wednesday, March 7, 2018 4:50 PM
To: Cavanagh, Judy PREM:EX; Loubert, Danny PREM:EX
Subject: RE: Cabinet Boardroom table

That's where we were doing the testing on Tuesday and at the time it was fine - but Protocol is no longer happy with this and they want to do it in the Cabinet Boardroom.

From: Cavanagh, Judy PREM:EX
Sent: Wednesday, March 7, 2018 4:49 PM
To: Szabo, Maria PREM:EX; Loubert, Danny PREM:EX
Subject: RE: Cabinet Boardroom table

Is Boardroom 4 large enough for the videoconference. Screens aren't but.....

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: judy.cavanagh@gov.bc.ca

From: Szabo, Maria PREM:EX
Sent: Wednesday, March 7, 2018 4:41 PM
To: Cavanagh, Judy PREM:EX; Loubert, Danny PREM:EX
Subject: Cabinet Boardroom table

Hi all,

Do we know when the table end pieces will be returned? I am getting pressure from Protocol to ask that they be returned by Thursday next week so that they can host the Premier's video conference in there on Friday morning. Is there any way to request this from the company that took the pieces?

Thanks!

Maria Szabo | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: maria.szabo@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 15, 2018 2:29 PM
To: Szabo, Maria PREM:EX
Subject: Accepted: Bread Garden delivery

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 15, 2018 5:46 PM
To: Szabo, Maria PREM:EX
Cc: Banfield, Elena GCPE:EX
Subject: Re: Booking elevator - Fri Mar 16th

Sure thing will do!

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: Szabo, Maria PREM:EX
Sent: Thursday, March 15, 2018 5:44 PM
To: Loubert, Danny PREM:EX
Cc: Banfield, Elena GCPE:EX
Subject: FW: Booking elevator - Fri Mar 16th

Hey Danny – when you get in tomorrow morning if I'm not here, can you check with Dan/security about the request below?

We know it might be a long-shot, but thought we'd give it another go in the morning.

Thanks!!

From: Szabo, Maria PREM:EX
Sent: Thursday, March 15, 2018 4:25 PM
To: 'Danilo Paunovski'
Cc: Banfield, Elena GCPE:EX
Subject: FW: Booking elevator - Fri Mar 16th

Hi Dan,

Is there any chance we can book one of the elevators for 8:30am as well? I know this is late notice but it would be helpful as tomorrow is a busy day.

Thanks,

Maria

From: Banfield, Elena GCPE:EX
Sent: Thursday, March 15, 2018 4:23 PM
To: Szabo, Maria PREM:EX
Subject: RE: Booking elevator - Fri Mar 16th

Could you do me a favour and see if we can also book it for 8:30am?

Elena Banfield | Event Coordinator
Government Communications and Public Engagement
604-842-0984 | elena.banfield@gov.bc.ca

From: Szabo, Maria PREM:EX
Sent: Wednesday, March 14, 2018 4:51 PM
To: Banfield, Elena GCPE:EX
Subject: FW: Booking elevator - Fri Mar 16th

Hey Elena, looks like it's good to go but please review Dan's message below!

From: Danilo Paunovski [<mailto:danp@opwtc.ca>]
Sent: Wednesday, March 14, 2018 4:20 PM
To: Szabo, Maria PREM:EX
Cc: Security Department; Neria Espenilla
Subject: RE: Booking elevator - Fri Mar 16th

Maria,

I have notified our security and it looks like it's all fine. There are additional bookings for the elevator that day in different time slots and I hope everything goes smoothly and everyone finishes on time.
Please let them know that we would not be able to have them leave their vehicle/s in the loading dock area during the event, only for loading and unloading.

Thanks,

Dan Paunovski

Ocean Pacific Management Ltd.
World Trade Centre, 515-999 Canada Place, Vancouver, BC V6C 3E1
Ph: 604.682.7391 | Fax: 604.682-5359 | Direct: 604.844.2888

From: Szabo, Maria PREM:EX [<mailto:Maria.Szabo@gov.bc.ca>]
Sent: March-14-18 3:35 PM
To: Danilo Paunovski
Subject: Booking elevator - Fri Mar 16th

Hi Dan,

We're hoping to have an elevator booked out for the use of the A/V company for a media availability on Friday, March 16th. They'll need it between 10:30am-11:30am and 1:00pm-2:30pm.

Hope that works!

Thanks,

Maria Szabo | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** maria.szabo@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 15, 2018 1:43 PM
To: Szabo, Maria PREM:EX
Subject: BMO Details Online

Hi Maria,

Can you please see if you have your login details for the BMO online? If you don't please connect with Sheila Cleaver before the end of this week.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, March 26, 2018 1:29 PM
To: Magee, Tracey FIN:EX; Schroeder, Randy CITZ:IN
Subject: RE: BCGV1510494 - Premiers Office - Reception Desk Upgrade
Attachments: BCGV151049420180326.pdf

Hi Randy and Tracey,

Please find the attached Signed RFS,

When It comes time to install please have them contact me to set up a date and time.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Randy Schroeder [<mailto:Randy.Schroeder@bgis.com>]
Sent: Monday, March 26, 2018 9:24 AM
To: Magee, Tracey FIN:EX <Tracey.Magee@gov.bc.ca>
Cc: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Subject: BCGV1510494 - Premiers Office - Reception Desk Upgrade

Good morning,

Please see attached RFs for upgrades to the reception desk in the Premiers office.
Let me know if you have any questions.
thanks

Randy Schroeder
Service Delivery leader Projects

BGIS Workplace Solutions Inc.
#580- 688 Hastings Street
Vancouver British Columbia V6B 1P1
T: 604-315-4306
randy.schroeder@bgis.com
www.bgis.com



Please consider the environment before printing this email - Help save our planet.

Veuillez songer à l'environnement avant d'imprimer le présent courriel – Aidez-nous à protéger notre planète.

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Ce courriel est confidentiel et protégé. L'expéditeur ne renonce pas aux droits et obligations qui s'y rapportent. Toute diffusion, utilisation ou copie de ce message ou des renseignements qu'il contient par une personne autre que le(les) destinataire(s) désigné(s) est interdite. Si vous recevez ce courriel par erreur, veuillez m'en aviser immédiatement, par retour de courriel ou par un autre moyen.)

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 6, 2018 1:46 PM
To: Kingston, Charlotte PREM:EX
Subject: RE: BC Ferries reservations

Thanks Charlotte,

If you could please forward a pdf copy of the credit card statement.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, March 6, 2018 12:45 PM
To: Loubert, Danny PREM:EX
Subject: RE: BC Ferries reservations

Hmmm...Danny I don't seem to have a record of the reservation anywhere. It's possible I didn't log in so I just got the confirmation screen. I can produce a record from my credit card statement. Would that work? Here's a screen cap, but I can produce a .pdf with more details. The reservation transaction is the bottom one highlighted in yellow.

Feb. 19, 2018

BCF-RBI-ONLINE BOOKING VICTO

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 6, 2018 11:59 AM
To: Kingston, Charlotte PREM:EX
Subject: BC Ferries reservations

Hi Charlotte,

Can you please send me the email with the confirmation of your reservations. I will not be able to proceed with your claim until I have received all receipts for travel.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 1, 2018 1:24 PM
To: Kingston, Charlotte PREM:EX
Subject: RE: Assistance requests

Categories: Stakeholder Relations

I have accepted 😊

That would be great s.22

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Kingston, Charlotte PREM:EX
Sent: Thursday, March 1, 2018 1:23 PM
To: Loubert, Danny PREM:EX
Subject: RE: Assistance requests

Fantastic. Thanks so much for your help Danny. I sent you that Asana invite. Let me know when you've accepted it and I'll give you a super quick run down of how it works.

From: Loubert, Danny PREM:EX
Sent: Thursday, March 1, 2018 1:18 PM
To: Kingston, Charlotte PREM:EX
Subject: RE: Assistance requests

Hi Charlotte,

I'll work on this and have the Budget Document Updated by tomorrow for you.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Kingston, Charlotte PREM:EX
Sent: Wednesday, February 28, 2018 12:16 PM
To: Loubert, Danny PREM:EX
Subject: Assistance requests

Hi Danny,

I'd love your support on some stakeholder relations work. Let me know if you're able to assist, and if my suggested timelines work with your current workload:

- 1) Get yourself permission to access the stakeholder relations folder so we can collaborate on documents using the shared drive
- 2) **Budget lock up list coding:** attached is the final budget lock up list. Could you take a stab at recording in H which ministry this stakeholder most likely corresponds to. It will be impossible to be perfect at this task, but

take your best guess, and once it is finished being coded and sorted by Ministry I can double check against Ministry lists. I would need this ASAP, and definitely by the end of the week.

- 3) **Business card scanning apps-** can you do some research into the best business card scanning apps that currently exist that would allow ministers to easily extract contact information from cards. I mean apps like the one spoken of here. Then to the degree possible, follow this down the wormhole of checking to see what could possibly be approved for use in government given data residency requirements (Richard Barlow is the PO privacy officer and may be able to help you here. Gordon McLean from PREM TECH is our client business officer ^{s.22} . I don't have a firm deadline for this, and it may expand as these projects sometimes do.

Thanks Danny!

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 2, 2018 3:29 PM
To: Kingston, Charlotte PREM:EX
Subject: RE: Assistance requests
Attachments: Budget 2018 Lock-up Attended.xlsx

Categories: Stakeholder Relations

Hi Charlotte,

Please find the attached list as requested. For those without anything I wanted to add FIN but I am not sure due to the nature of the attendee.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Kingston, Charlotte PREM:EX
Sent: Wednesday, February 28, 2018 12:16 PM
To: Loubert, Danny PREM:EX
Subject: Assistance requests

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Thanks Danny!

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Tuesday, March 13, 2018 3:12 PM
To: LP Premiers Vancouver Office; Behrens, Marlene GCPE:EX; Banfield, Elena GCPE:EX; Hagglund, Jarrett GCPE:EX; Truong, Lele GCPE:EX; Joshi, Shruti GCPE:EX
Subject: Afterhours - Security Alarm
Importance: High

Good Afternoon Fellow VCO Staff,

Just a friendly reminder to always do a full walk around before setting the alarm at the end of the day. Please be sure to check the West Annex and VCO offices.

If for some reason you are in the office and the alarm does go off:

1. Please proceed to out the front door and use your access card to swipe back in, this will deactivate the alarm system
2. if you have any problems please feel free to contact me at s.22

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 2, 2018 11:51 AM
To: FIN IMB Service Desk (78912) FIN:EX
Subject: RE: Access to Folder

Hello,

The root I see i

S68100(\\SFP.IDIR.BCGOV\S168) Stakeholder Relations

The screenshot shows a Windows File Explorer window with the address bar set to 'S68100 (\\SFP.IDIR.BCGOV\S168) (J:)'. The ribbon at the top includes 'File', 'Home', 'Share', 'View', and 'Manage' tabs. The 'File' tab is active, showing options like 'Pin to Quick access', 'Copy', 'Paste', 'Cut', 'Copy path', 'Paste shortcut', 'Move to', 'Copy to', 'Delete', 'Rename', 'New folder', 'New item', 'Easy access', 'Properties', and 'Open'. The main pane displays a list of folders and files:

Name	Date modified	Type
Chief of Staff	2018-02-28 11:19 ...	File fold
Government	2018-03-02 8:19 AM	File folc
Non-Government	2017-07-16 10:22 ...	File fold
Stakeholder Relations	2018-02-22 11:38 ...	File fold
Templates	2018-02-01 11:48 ...	File folc

The left sidebar shows the navigation pane with 'This PC' selected, displaying a list of locations including Desktop, Downloads, DLOUBERTS, Pictures, BEA's, E128225, Operations, Receipts, and Network. The 'S68100 (\\SFP.IDIR.BCGOV\S168) (J:)' drive is highlighted in the list.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: FIN IMB Service Desk (78912) FIN:EX
Sent: Friday, March 2, 2018 11:30 AM
To: Loubert, Danny PREM:EX
Subject: RE: Access to Folder

Hello Danny, Please provide the path name - server name\share number for the folder Stakeholders Relations...see example below. This will help us with ordering the folder access.

Example - \\SEAHAWK\S12345\Stakeholder Relations

From: Danny.Loubert@gov.bc.ca [mailto:Danny.Loubert@gov.bc.ca]
Sent: Thursday, March 1, 2018 1:42 PM
To: FIN IMB Service Desk (78912) FIN:EX; Loubert, Danny PREM:EX
Subject: Access to Folder

Checkout Information

On-Site Address: 740-999 Canada Place Vancouver, BC V6C 3E1
On-Site Contact Name: Danny Loubert
On-Site Contact Phone: (604)775-1677
Account: PREM-EXECUTIVE BRANCH
Ministry Number: 004
Responsibility Centre: 36A10
Service Code: 36200
Project Number: 3600000
Expense Authority: Judy Cavanagh

Service Requests

Account - Other IDIR Related Requests

First Name: Danny
Last Name: Loubert
IDIR: Dloubert

Description: Please have access to the "J:\Stakeholder Relations" Folder granted to the above mentioned IDIR.

Requestor: Loubert, Danny PREM:EX
Email: Danny.Loubert@gov.bc.ca
Time: 2018-03-01 13:42:22

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 1, 2018 12:56 PM
To: Ryan, Louise CITZ:EX
Subject: RE: Access Pass for CJ Ritchie at 999 Canada Place / Meeting Room access
Attachments: Vancouver Satellite Office.pdf

Hi Louise,

I have a scan of the document for the 6th floor I am hoping to have an updated but was unable to find one. It doesn't have number but the floor plans are accurate.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca








From: Ryan, Louise CITZ:EX
Sent: Thursday, March 1, 2018 12:35 PM
To: Loubert, Danny PREM:EX
Subject: RE: Access Pass for CJ Ritchie at 999 Canada Place / Meeting Room access

Thanks Danny ...any difference for size and capabilities between those rooms or all the same..
Thanks for answering the questions...)

From: Loubert, Danny PREM:EX
Sent: Thursday, March 1, 2018 12:20 PM
To: Ryan, Louise CITZ:EX
Subject: RE: Access Pass for CJ Ritchie at 999 Canada Place / Meeting Room access

Hi Louise,

Thank you for the email about CJ, all the rooms are available to be viewed and booked (on the 6th floor) through Outlook. The boardroom Names are as follows (if you would like to book them.) they are available on a first come first serve basis.

 CITZ R 999 Canada Place MR667A CITZ:EX
 CITZ R 999 Canada Place MR667B CITZ:EX
 CITZ R 999 Canada Place MR667C CITZ:EX
 CITZ R 999 Canada Place MR667D CITZ:EX
 CITZ R 999 Canada Place MR667E CITZ:EX
 CITZ R 999 Canada Place MR667F CITZ:EX
 CITZ R 999 Canada Place MR667G CITZ:EX

If you require a boardrooms within the Ministry of Jobs' Trade and Technology (suite 730) send that request in writing to IBD.Boardroom.Bookings@gov.bc.ca. Be sure to include a full list of attendees, date and time required and someone from the ministry will be in touch.

If you have any further questions please feel free to contact me.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Ryan, Louise CITZ:EX
Sent: Wednesday, February 28, 2018 7:45 PM
To: Loubert, Danny PREM:EX
Subject: RE: Access Pass for CJ Ritchie at 999 Canada Place / Meeting Room access

Hi Danny ...just following up on my previous email from last week.
Could you advise re the available meeting room/requirements when you have some time...

Thanks in advance

Louise Ryan
Senior Executive Assistant to Associate Deputy Minister/GCIO CJ Ritchie
Ministry of Citizens Services
PO Box 9412, Stn Prov Gov, Victoria BC V8W 9V1

c. 778-587-4540 t. 778-698-3374 e. louise.ryan@gov.bc.ca



From: Ryan, Louise CITZ:EX
Sent: Friday, February 23, 2018 10:53 AM
To: Loubert, Danny PREM:EX
Subject: RE: Access Pass for CJ Ritchie at 999 Canada Place / Meeting Room access

Good Morning Danny ...

CJ Ritchie as Associate Deputy Minister and GCIO, Ministry of Citizens Services is anticipated to next travel to Vancouver/Canada Place for a CCIO meeting as well as the BC Tech Summit in May .
She will pick up her pass then if nothing else comes up in the meantime

Could you inform me of the process for obtaining an available meeting room for her purposes when she is in town.

Best,

Louise Ryan
Senior Executive Assistant to Associate Deputy Minister/GCIO CJ Ritchie
Ministry of Citizens Services
PO Box 9412, Stn Prov Gov, Victoria BC V8W 9V1

c. 778-587-4540 t. 778-698-3374 e. louise.ryan@gov.bc.ca



From: Loubert, Danny PREM:EX
Sent: Thursday, February 15, 2018 9:14 AM

To: Molyneux, Jennifer CITZ:EX
Cc: Cook, Jeannette CITZ:EX; Nelson, Shirley D CITZ:EX; Ryan, Louise CITZ:EX
Subject: RE: Access Pass for CJ Ritchie at 999 Canada Place

Thank you Jennifer,

This email will function as the request and I will activate the card. Please have CJ stop by the next time she is in Canada Place and we will provide the card to her.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Molyneux, Jennifer CITZ:EX
Sent: Thursday, February 15, 2018 9:09 AM
To: Loubert, Danny PREM:EX
Cc: Cook, Jeannette CITZ:EX; Nelson, Shirley D CITZ:EX; Ryan, Louise CITZ:EX
Subject: FW: Access Pass for CJ Ritchie at 999 Canada Place

Hi Danny,

Thank you for connecting with me this morning regarding CJ Ritchie's access pass for Vancouver Cabinet Office. I have spoken to Dianne Anderson at JTT as per your request and she has confirmed that CJ's JTT pass for VCO needs to be returned to her. Louise Ryan will look after this once she receives the access pass from CJ. We'll need to issue a CITZ access pass for CJ. Please let me know how this is done and if you require any information from us.

Thank you.

From: Molyneux, Jennifer CITZ:EX
Sent: Wednesday, February 14, 2018 9:08 AM
To: Tello, Romeo PREM:EX
Cc: Cook, Jeannette CITZ:EX; Nelson, Shirley D CITZ:EX
Subject: Access Pass for CJ Ritchie at 999 Canada Place

Good morning Romeo,

CJ Ritchie is the newly appointed Associate Deputy Minister and Government Chief Information Officer for the Office of the Chief Information Officer, Ministry of Citizens' Services.

When CJ was with JTT, she was provided an access pass for 999 Canada Place. I'd like to confirm that she still has this access for the drop in space for the Associate DM/DM's drop in space in her new role and if a new access card will be re-issued or if she can continue to use her current pass if she has one?

I'm not sure if you are the correct person for this request or not. If not, can you please direct me to the correct area.

Many thanks.

Jennifer Molyneux
Senior Executive Assistant
Deputy Minister's Office
Ministry of Citizens' Services
Email: Jennifer.Molyneux@gov.bc.ca
Phone: 250-387-0401

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 1, 2018 1:08 PM
To: PREM Tech
Cc: Ryan, Louise CITZ:EX
Subject: RE: Access Pass for CJ Ritchie at 999 Canada Place / Meeting Room access

Hi PREM Tech,

Can you please change the permissions to allow Louise access to book the 6th floor Calendars.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Ryan, Louise CITZ:EX
Sent: Thursday, March 1, 2018 1:03 PM
To: Loubert, Danny PREM:EX
Subject: RE: Access Pass for CJ Ritchie at 999 Canada Place / Meeting Room access

❏ CITZ R 999 Canada Place MR667A CITZ:EX

ⓘ Received for Ritchie, CJ CITZ:EX.
CITZ R 999 Canada Place MR667A CITZ:EX has declined this meeting.

When: Tuesday, May 15, 2018 9:00 AM-4:00 PM (UTC-08:00) Pacific Time (US & Canada).
Location: CITZ R 999 Canada Place MR667A CITZ:EX

Your meeting request was declined.

You don't have permission to book this resource.

Last question ... Is there someone I can book through ?

From: Loubert, Danny PREM:EX
Sent: Thursday, March 1, 2018 12:56 PM
To: Ryan, Louise CITZ:EX
Subject: RE: Access Pass for CJ Ritchie at 999 Canada Place / Meeting Room access

Hi Louise,

I have a scan of the document for the 6th floor I am hoping to have an updated but was unable to find one. It doesn't have number but the floor plans are accurate.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Ryan, Louise CITZ:EX
Sent: Thursday, March 1, 2018 12:35 PM
To: Loubert, Danny PREM:EX
Subject: RE: Access Pass for CJ Ritchie at 999 Canada Place / Meeting Room access

Thanks Danny ...any difference for size and capabilities between those rooms or all the same..
Thanks for answering the questions...)

From: Loubert, Danny PREM:EX
Sent: Thursday, March 1, 2018 12:20 PM
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Subject: RE: Access Pass for CJ Ritchie at 999 Canada Place / Meeting Room access

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CITZ R 999 Canada Place MR667F CITZ:EX
CITZ R 999 Canada Place MR667G CITZ:EX

If you require a boardrooms within the Ministry of Jobs' Trade and Technology (suite 730) send that request in writing to IBD.Boardroom.Bookings@gov.bc.ca. Be sure to include a full list of attendees, date and time required and someone from the ministry will be in touch.

If you have any further questions please feel free to contact me.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

From: Ryan, Louise CITZ:EX
Sent: Wednesday, February 28, 2018 7:45 PM
To: Loubert, Danny PREM:EX
Subject: RE: Access Pass for CJ Ritchie at 999 Canada Place / Meeting Room access

Hi Danny ...just following up on my previous email from last week.
Could you advise re the available meeting room/requirements when you have some time...

Thanks in advance

Louise Ryan
Senior Executive Assistant to Associate Deputy Minister/GCIO CJ Ritchie
Ministry of Citizens Services
PO Box 9412, Stn Prov Gov, Victoria BC V8W 9V1

c. 778-587-4540 t. 778-698-3374 e. louise.ryan@gov.bc.ca

From: Ryan, Louise CITZ:EX
Sent: Friday, February 23, 2018 10:53 AM
To: Loubert, Danny PREM:EX
Subject: RE: Access Pass for CJ Ritchie at 999 Canada Place / Meeting Room access

Good Morning Danny ...

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Louise Ryan

Senior Executive Assistant to Associate Deputy Minister/GCIO CJ Ritchie
Ministry of Citizens Services
PO Box 9412, Stn Prov Gov, Victoria BC V8W 9V1

c. 778-587-4540 t. 778-698-3374 e. louise.ryan@gov.bc.ca

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Sent: Thursday, February 15, 2018 9:14 AM
To: Molyneux, Jennifer CITZ:EX
Cc: Cook, Jeannette CITZ:EX; Nelson, Shirley D CITZ:EX; Ryan, Louise CITZ:EX
Subject: RE: Access Pass for CJ Ritchie at 999 Canada Place

Thank you Jennifer,

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Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** Danny.Loubert@gov.bc.ca

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Sent: Thursday, February 15, 2018 9:09 AM
To: Loubert, Danny PREM:EX
Cc: Cook, Jeannette CITZ:EX; Nelson, Shirley D CITZ:EX; Ryan, Louise CITZ:EX
Subject: FW: Access Pass for CJ Ritchie at 999 Canada Place

Hi Danny,

Thank you for connecting with me this morning regarding CJ Ritchie's access pass for Vancouver Cabinet Office. I have spoken to Dianne Anderson at JTT as per your request and she has confirmed that CJ's JTT pass for VCO needs to be returned to her. Louise Ryan will look after this once she receives the access pass from CJ. We'll need to issue a CITZ access pass for CJ. Please let me know how this is done and if you require any information from us.

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Many thanks.

Jennifer Molyneux
Senior Executive Assistant
Deputy Minister's Office
Ministry of Citizens' Services
Email: Jennifer.Molyneux@gov.bc.ca
Phone: 250-387-0401

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 16, 2018 12:34 PM
To: Delaney, Catherine A JTT:EX
Cc: McGuire, Kirsty JTT:EX
Subject: RE: access pass s.22

Hi Cathi,

I can look into it (it's a bit tricky to program individual doors)

But if your office is okay would I be able to program ALL GCPE staff with access? Perhaps you would like to check with Gloria etc?

Please let me know.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

From: Delaney, Catherine A JTT:EX
Sent: Friday, March 16, 2018 12:31 PM
To: Loubert, Danny PREM:EX
Cc: McGuire, Kirsty JTT:EX
Subject: access pass s.22

Hi Danny,

Could Shruti or at least one person from her team receive an all-access pass to the Exec Boardroom?

Just noticed that we need to buzz each group in, but since she and her teammates come back each time, they could do with a pass and be able to come and go freely during the Media avail.

:D

s.22

*Cheers,
Cathi*

Catherine Delaney
Ministry of Jobs, Trade and Technology
Suite 730 – 999 Canada Place
Vancouver BC V6C 3E1
Work: 604-398-5254

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Monday, March 5, 2018 4:29 PM
To: VCO Boardrooms, PREM PREM:EX
Subject: Accepted: VCO Staff Meeting

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, March 7, 2018 5:02 PM
To: VCO Boardrooms, PREM PREM:EX
Subject: Accepted: Judy/Danny/Maria

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, March 14, 2018 4:50 PM
To: Szabo, Maria PREM:EX
Subject: Accepted: Catering from Potluck to arrive

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Friday, March 9, 2018 10:42 AM
To: 'Amy Li'
Subject: 24/7 Building access 7th Floor suite 740

Hi Amy,

Can I please have the following Cards activated with 24/7 access for the following:

s.15,s.1 – Lele Trung
7 – Shruti Joshi
– Vanessa Geary

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | **E:** Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Thursday, March 29, 2018 12:49 PM
To: 'Amy Li'
Subject: 24/7 building access

Hi Amy,

Can you please have carcs^{s.15.s.} – Joleen Badger
Programmed with 24/7 building access (suite 740/667)

Warmest Regards, (Happy long weekend0

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

Wensink, Alison PREM:EX

From: Loubert, Danny PREM:EX
Sent: Wednesday, March 14, 2018 10:20 AM
To: 'Amy Li'
Subject: 24/7 access card Request

Hi Amy,

Can we please have card^{s.15,s}_{.17} granted 24/7 access with access to the 6th floor (Suite 667)

Name: Dave Nikoljsin

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca