

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Wednesday, December 27, 2017 11:02 AM
To: Talalaeva, Dinara CITZ:EX
Cc: Hendry, Jackie PREM:EX; Wensink, Alison PREM:EX
Subject: RE: TRA-2017-73759 Consultation OVERDUE

Dinara – thank you for your email. It is best that this wait until Jackie or Alison returns next week – they will have been tracking this consultation and can be respond to its status.

Shelley

From: Talalaeva, Dinara CITZ:EX
Sent: Wednesday, December 27, 2017 8:39 AM
To: Canitz, Shelley L PREM:EX
Subject: FW: TRA-2017-73759 Consultation OVERDUE

Hello Shelley,

Please see my email below.

Thanks,

Dinara Talalaeva,
Senior FOI Analyst, Information Access Operations, Ministry of Citizen's Services
ph: 778-698-2373, email: Dinara.Talalaeva@gov.bc.ca, PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1



INFORMATION
ACCESS OPERATIONS

From: Talalaeva, Dinara CITZ:EX
Sent: Wednesday, December 27, 2017 8:36 AM
To: Hendry, Jackie PREM:EX
Subject: TRA-2017-73759 Consultation OVERDUE

Good morning Jackie,

This is a friendly reminder that your consultation for TRA-2017-73759 is overdue. Please respond ASAP.

Thank you,

Dinara Talalaeva,
Senior FOI Analyst, Information Access Operations, Ministry of Citizen's Services
ph: 778-698-2373, email: Dinara.Talalaeva@gov.bc.ca, PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1



From: Talalaeva, Dinara FIN:EX
Sent: Wednesday, December 6, 2017 3:11 PM
To: Hendry, Jackie PREM:EX
Subject: Consultation TRA-2017-73759

Hello Jackie,

The Ministry of Transportation received a request from a Researcher for:

All correspondence related to the Minister's August 17, 2017 meeting with Mayor Malcolm Brodie as mentioned in the Minister's calendar. (Date Range for Record Search: From 08/01/2017 To 11/07/2017)

I would appreciate receiving your views on disclosure of enclosed records. If possible, a written response by email would be appreciated by **December 20th, 2017**. If you do not respond back by this date, we will proceed with the request and release under FOIPPA.

Please contact me if you have any questions or concerns.

Thank you.

Dinara Talalaeva,
Senior FOI Analyst, Information Access Operations, Ministry of Citizen's Services
ph: 778-698-2373, email: Dinara.Talalaeva@gov.bc.ca, PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1



Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Friday, December 22, 2017 11:49 AM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2017-74284 Due January 3, 2018
Attachments: NR

From: Wensink, Alison PREM:EX
Sent: Friday, December 22, 2017 11:33 AM
To: LP Premiers Vancouver Office; LP PO Executive Office; Canitz, Shelley L PREM:EX
Subject: Call for Records OOP-2017-74284 Due January 3, 2018

Hello,

Please let me know by January 3rd (or when you are back from vacation) whether or not you have any records responsive to the following request:

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

Any and all records related to the departure of the Premier's Special Advisor Bob Dewar including, but not limited to emails, BBMs, texts, letters, memos, meeting records, plus any and all records related to any of the following: payouts, leaves, termination, severance contracts.

(Date Range for Record Search: From 09/01/2017 To 12/13/2017) Date Format is MM/DD/YYYY

If you think that the search for records will take you over 3 hours and/or the total volume of records will exceed 200 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Friday, December 22, 2017 11:43 AM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2017-74348 Records Due January 3, 2018
Attachments: NR

Attached are 2 emails, with attachments

From: Wensink, Alison PREM:EX
Sent: Friday, December 22, 2017 11:30 AM
To: LP PO Executive Office; LP PO Deputy Minister; LP Premiers Vancouver Office
Subject: Call for Records OOP-2017-74348 Records Due January 3, 2018

*This is an **ALL STAFF** Call for Records.*

Please let me know by January 3rd (or when you are back from vacation) whether or not you have any records responsive to the following request:

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

Documents, such as briefing material, memos, e-mails, etc., mentioning the timeline for getting to a \$15 minimum wage.

(Date Range for Record Search: From 07/18/2017 To 12/14/2017) Date Format is MM/DD/YYYY

If you think that the search for records will take you over 3 hours and/or the total volume of records will exceed 200 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Friday, December 22, 2017 11:40 AM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2017-74415 Records Due January 3, 2018
Attachments: NR

I have attached an email, with attachment

From: Wensink, Alison PREM:EX
Sent: Friday, December 22, 2017 11:28 AM
To: LP PO Executive Office; LP PO Deputy Minister; LP Premiers Vancouver Office
Subject: Call for Records OOP-2017-74415 Records Due January 3, 2018

*This is an **ALL STAFF** Call for Records.*

Please let me know by January 3rd (or when you are back from vacation) whether or not you have any records responsive to the following request:

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

Copies of briefing material or emails that reference secret ballot in regards to union members voting on certification/decertification.

(Date Range for Record Search: From 07/18/2017 To 12/15/2017) Date Format is MM/DD/YYYY

If you think that the search for records will take you over 3 hours and/or the total volume of records will exceed 200 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Friday, December 22, 2017 11:34 AM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2017-74257 Records Due January 2, 2018

No records

From: Wensink, Alison PREM:EX
Sent: Friday, December 22, 2017 11:24 AM
To: LP PO Executive Office; LP PO Deputy Minister; LP Premiers Vancouver Office
Subject: Call for Records OOP-2017-74257 Records Due January 2, 2018

*This is an **ALL STAFF** Call for Records.*

Please let me know by January 2nd (or when you are back from vacation) whether or not you have any records responsive to the following request:

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

All records regarding the proposal to move Family Day.

(Date Range for Record Search: From 07/18/2017 To 12/11/2017) Date Format is MM/DD/YYYY

If you think that the search for records will take you over 3 hours and/or the total volume of records will exceed 200 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Shortt, Amanda PREM:EX

From: Cavanagh, Judy PREM:EX
Sent: Thursday, December 21, 2017 2:53 PM
To: Canitz, Shelley L PREM:EX
Subject: RE: Please review - purpose of Acting Minister List

Yes, I do agree and have sent the recommendation to Geoff.

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: judy.cavanagh@gov.bc.ca

From: Canitz, Shelley L PREM:EX
Sent: Thursday, December 21, 2017 2:14 PM
To: Cavanagh, Judy PREM:EX
Subject: RE: Please review - purpose of Acting Minister List

s.13

From: Cavanagh, Judy PREM:EX
Sent: Thursday, December 21, 2017 2:11 PM
To: Canitz, Shelley L PREM:EX
Subject: RE: Please review - purpose of Acting Minister List

Hi Shelley,

s.13,s.22

This is pretty clear.

Thanks Shelley,

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: judy.cavanagh@gov.bc.ca

From: Canitz, Shelley L PREM:EX
Sent: Thursday, December 21, 2017 1:45 PM
To: Cavanagh, Judy PREM:EX
Subject: FW: Please review - purpose of Acting Minister List

From: Fehr, Rodney JAG:EX
Sent: Thursday, December 21, 2017 1:21 PM
To: MacMillan, Elizabeth PREM:EX
Cc: Canitz, Shelley L PREM:EX
Subject: Re: Please review - purpose of Acting Minister List

Yes an order can be prepared on short notice.

Rod

On Dec 21, 2017, at 1:12 PM, MacMillan, Elizabeth PREM:EX <Elizabeth.MacMillan@gov.bc.ca> wrote:

Hi Shelley – yes, if an authority under one of the acts assigned under the *Constitution Act* order to the Premier (as minister responsible for IGR) was needed to be executed and we had no way of reaching him to confirm his approval for the order, we would want to approach Minister James or Dix as per the Acting Order to sign it.

I assume, given the type of acts that are assigned to Premier, that there is a reasonable amount of notice in advance of needing to exercise one of their authorities. And in addition, I suspect that there is a reasonable amount of flexibility (at least a week's time) in the timing of when it would need to be executed (i.e. deferred until after the Premier was back in the capital and/or reachable by some form of communication). If one wanted to take additional cautions, they could check w/Okenge to see if he foresees the need to execute any of these authorities during the timeframe s.22

s.13

s.13 And yes, I believe that should all the fail-safes fall through – an order could be drafted to establish as additional 3rd and 4th acting ministers for the Premier. I've copied Rod to confirm my belief as it is his office who would undertake this work on short-notice. I also note, that to my knowledge, no such 3rd/4th acting order has been prepared in the last 12 years.

I hope this is helpful.

Thanks
Elizabeth

From: Canitz, Shelley L PREM:EX
Sent: Thursday, December 21, 2017 12:27 PM
To: MacMillan, Elizabeth PREM:EX
Subject: Please review - purpose of Acting Minister List

Elizabeth – is this summary correct? Please edit away

The Acting Ministers OIC sets out who can fulfil a Cabinet members *statutory* responsibilities when that Cabinet member is away. In the Premier's case, he has limited statutory responsibilities – the most significant would be as Minister for Intergovernmental Relations.

It is highly unlikely that there would be any pressing IGR statutory issues arising

s.22

If there are and the Premier is unavailable, then it is may still possible to contact Hon. James or Hon. Dix by telephone, email or text to get her/his approval for anything related to that statutory IGRS role.

If we do find ourselves in the very remote situation that a statutory IGRS issue has arisen and we cannot get Hon. James or Hon. Dix to respond, then we can get an OIC drafted within a couple of hours that allows to ^{s.13} to act on behalf of the Premier for those statutory responsibilities.

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Thursday, December 21, 2017 2:38 PM
To: Clark, Layne PREM:EX
Cc: Cavanagh, Judy PREM:EX
Subject: RE: Minister who can act for the Premier s.13

Layne – just closing the loop – s.13
all the information and concurs – s.13
Shelley

Judy has

From: Canitz, Shelley L PREM:EX
Sent: Thursday, December 21, 2017 7:09 AM
To: Clark, Layne PREM:EX
Subject: Re: Minister who can act for the Premier s.13

Yes - and Elizabeth MacMillan is checking if we do need one - will confirm once I talk with her. If needed, I don't think the drafting will be too difficult.

Shelley Canitz
Executive Director, Corporate Initiatives
Office of the Deputy Minister to the Premier

On Dec 20, 2017, at 4:47 PM, Clark, Layne PREM:EX <Layne.Clark@gov.bc.ca> wrote:

Can you advise Don that if we do need someone, s.13
L

From: Canitz, Shelley L PREM:EX
Sent: Wednesday, December 20, 2017 4:24 PM
To: Clark, Layne PREM:EX
Subject: FW: Minister who can act for the Premier s.13
Layne – Don is checking with Elizabeth on protocol. Will let you know outcome.

From: Wright, Don J. PREM:EX
Sent: Wednesday, December 20, 2017 4:18 PM
To: Canitz, Shelley L PREM:EX
Cc: MacMillan, Elizabeth PREM:EX
Subject: Re: Minister who can act for the Premier s.13
Hi,
s.13

Elizabeth, would you know?
Don

Sent from my iPhone

On Dec 20, 2017, at 3:43 PM, Canitz, Shelley L PREM:EX <Shelley.Canitz@gov.bc.ca> wrote:

s.13

Shortt, Amanda PREM:EX

From: MacMillan, Elizabeth PREM:EX
Sent: Wednesday, December 20, 2017 6:02 PM
To: Wright, Don J. PREM:EX; Canitz, Shelley L PREM:EX
Subject: RE: Minister who can act for the Premier s.13

Hi Don and Shelley – yes, my understanding is that all is well if Premier or another minister can provide a signature on an OIC via fax, ipad or scanner. I'll 2x check in the a.m. and get right back to you. (The main thing from a purely administrative, (non-legal), and expectations perspective is that if we know the Premier will be unavailable to affix a signature via one of these means (or even consent via phone to another Minister doing it on his behalf) that we know who he'd like us to defer to.)

Will confirm my understanding in the a.m. and get back to you asap.

From: Wright, Don J. PREM:EX
Sent: Wednesday, December 20, 2017 4:18 PM
To: Canitz, Shelley L PREM:EX
Cc: MacMillan, Elizabeth PREM:EX
Subject: Re: Minister who can act for the Premier s.13

Hi,
s.13

Elizabeth, would you know?
Don

Sent from my iPhone

On Dec 20, 2017, at 3:43 PM, Canitz, Shelley L PREM:EX <Shelley.Canitz@gov.bc.ca> wrote:

s.13,s.22

Shortt, Amanda PREM:EX

From: Halls, Lori D PSA:EX
Sent: Wednesday, December 20, 2017 3:05 PM
To: Canitz, Shelley L PREM:EX
Subject: Re: Where will the succession management session take place?

Only Associates who sit on DMC. No ADMs and no delegates.

Lori Halls
Deputy Minister
BC Public Service Agency

On Dec 20, 2017, at 2:42 PM, Canitz, Shelley L PREM:EX <Shelley.Canitz@gov.bc.ca> wrote:

Do associates and ADMs attend?

From: Halls, Lori D PSA:EX
Sent: Wednesday, December 20, 2017 12:37 PM
To: Canitz, Shelley L PREM:EX
Subject: Re: Where will the succession management session take place?
s.15

Lori Halls
Deputy Minister
BC Public Service Agency

On Dec 20, 2017, at 12:06 PM, Canitz, Shelley L PREM:EX <Shelley.Canitz@gov.bc.ca> wrote:

The all day one on January 26 - thanks

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Wednesday, December 20, 2017 12:00 PM
To: Cavanagh, Judy PREM:EX
Subject: FW: Premier's Briefing Materials
Attachments: Premier's Office Continuity Plan Project Charter.pub; Premier Horgan v5.pptx

Judy – very good materials and an outline of next steps in Business Continuity for government

From: Jones, Rian EMBC:EX
Sent: Friday, December 15, 2017 3:09 PM
To: Canitz, Shelley L PREM:EX
Subject: Premier's Briefing Materials

Hi Shelley,

Attached are:

- The presentation with speaking notes
- A one paged project charter

Please let me know whether the contents are acceptable. I'm happy to make any changes required.

Thanks very much,

Rian

PS I am sadly without a phone this afternoon but should be back in the world of the living by Monday.

Shortt, Amanda PREM:EX

From: Valley, Nancy PSA:EX
Sent: Wednesday, December 20, 2017 11:54 AM
To: Canitz, Shelley L PREM:EX
Subject: RE: Premier's Office Org Chart

Director Level

From: Canitz, Shelley L PREM:EX
Sent: Wednesday, December 20, 2017 11:54 AM
To: Valley, Nancy PSA:EX
Subject: RE: Premier's Office Org Chart

Would you like it down to the Director level or lower?

From: Valley, Nancy PSA:EX
Sent: Wednesday, December 20, 2017 10:04 AM
To: Canitz, Shelley L PREM:EX
Subject: RE: Premier's Office Org Chart

Hi,

I added Jackie.

We have a separate org chart for IGRS. I've sent that to Sandra Dawes to confirm when she's back on Thursday, but if you have the knowledge I can send it to you to check.

It would be great if you could get Elizabeth to confirm the cab ops piece when she's back.

Thanks!

Nancy Valley, Project Assistant

Executive Talent Management
BC Public Service Agency
4th Floor, 810 Blanshard Street, Victoria, BC, V8W 2H2
Ph: 1 (778) 698-7973
www.gov.bc.ca/myhr/contact 250.952.6000 Toll Free 1.877.277.0772



From: Canitz, Shelley L PREM:EX
Sent: Wednesday, December 20, 2017 9:47 AM
To: Valley, Nancy PSA:EX
Subject: RE: Premier's Office Org Chart

Jackie Hendry is a Director and reports to me.

There are many EDs and Directors in IGRS – do you want a list of those?

Elizabeth MacMillan^{s.22} so I cannot confirm the Cab Ops until after Jan 2

From: Valley, Nancy PSA:EX
Sent: Wednesday, December 20, 2017 9:33 AM
To: Canitz, Shelley L PREM:EX
Subject: Premier's Office Org Chart

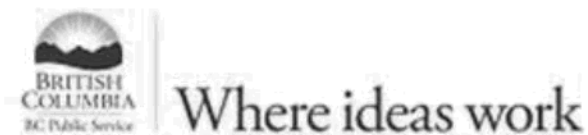
Hi Shelley,

Sandra had asked about an org chart for the Office of the Premier for me. Using the info you sent, I added more detail. Are you able to confirm mine is correct?

Thanks!

Nancy Valley, Project Assistant

Executive Talent Management
BC Public Service Agency
4th Floor, 810 Blanshard Street, Victoria, BC, V8W 2H2
Ph: 1 (778) 698-7973
www.gov.bc.ca/myhr/contact 250.952.6000 Toll Free 1.877.277.0772



Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Tuesday, December 19, 2017 3:49 PM
To: Gibbs, Robb GCPE:EX
Subject: RE: are you still on for DMC this Friday

Let's give it a try – am new to this, too

From: Gibbs, Robb GCPE:EX
Sent: Tuesday, December 19, 2017 3:48 PM
To: Canitz, Shelley L PREM:EX
Subject: Re: are you still on for DMC this Friday

Well, in that regard, I've listed the ^{s.13}

^{s.13} We have a lot of results but nothing quantitative, as this objective is somewhat intangible in nature. Is it okay if they don't have EXACT performance measures?

R

From: Canitz, Shelley L PREM:EX
Sent: Tuesday, December 19, 2017 3:07 PM
To: Gibbs, Robb GCPE:EX
Subject: RE: are you still on for DMC this Friday

Just send me back bullets – maybe 3 to 5?

From: Gibbs, Robb GCPE:EX
Sent: Tuesday, December 19, 2017 3:07 PM
To: Canitz, Shelley L PREM:EX
Subject: Re: are you still on for DMC this Friday

Hi,

One can only hope.

Hey, on this holdback stuff, is it just a list of objectives/results, or is there some template I should use?

Tks,

Robb

From: Canitz, Shelley L PREM:EX
Sent: Tuesday, December 19, 2017 1:11 PM

To: Gibbs, Robb GCPE:EX

Subject: FW: are you still on for DMC this Friday

Robb – will Evan and GCPE be ready for Feb 2 DMC?

From: Canitz, Shelley L PREM:EX

Sent: Tuesday, December 12, 2017 4:49 PM

To: Lloyd, Evan GCPE:EX

Subject: RE: are you still on for DMC this Friday

Will Robb be ready by February 2?

From: Lloyd, Evan GCPE:EX

Sent: Tuesday, December 12, 2017 4:48 PM

To: Canitz, Shelley L PREM:EX

Subject: Re: are you still on for DMC this Friday

Robb says no.

Sent from my iPhone

On Dec 12, 2017, at 4:25 PM, Canitz, Shelley L PREM:EX <Shelley.Canitz@gov.bc.ca> wrote:

Re your GCPE presentation?

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Tuesday, December 19, 2017 11:09 AM
To: Cavanagh, Judy PREM:EX; Clark, Layne PREM:EX
Subject: List of back up minister
Attachments: Acting minister.pdf

Hello –the attached OIC sets out which Ministers can act on behalf of select Ministers – and in which circumstances

Shortt, Amanda PREM:EX

From: Plant, Byron JAG:EX
Sent: Tuesday, December 19, 2017 10:41 AM
To: Canitz, Shelley L PREM:EX
Subject: RE: Are you able to send me the OIC that lists backup minister?
Attachments: 439-2017.pdf

Hi Shelley,

See attached for the current OIC, which is from Nov 14.

Is that what you are after?

Byron

From: Canitz, Shelley L PREM:EX
Sent: Tuesday, December 19, 2017 10:37 AM
To: Plant, Byron JAG:EX
Subject: Are you able to send me the OIC that lists backup minister?

Byron, in July or August, there was an OIC passed that outlined which ministers could act should a primary minister be away. Would you have a copy of that you could send me?

Many thanks
Shelley

Shelley Canitz

Executive Director | Corporate Initiatives
Office of the Deputy Minister to the Premier
272 West Annex, Parliament Buildings | Victoria, BC | V8V 1X4
250-356-1499

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Monday, December 18, 2017 5:42 PM
To: Moran, Roseanne LASS:EX
Cc: Christensen, Suzanne PREM:EX
Subject: Re: February 5 follow up

Well, it is a go! You are free to have a caucus retreat all day Feb 5 and the morning of Feb 6.

Shelley Canitz
Executive Director, Corporate Initiatives
Office of the Deputy Minister to the Premier

On Dec 18, 2017, at 11:26 AM, Canitz, Shelley L PREM:EX <Shelley.Canitz@gov.bc.ca> wrote:

Will get back to you soon

Shelley Canitz
Executive Director, Corporate Initiatives
Office of the Deputy Minister to the Premier

On Dec 18, 2017, at 10:43 AM, Moran, Roseanne <Roseanne.Moran@leg.bc.ca> wrote:

Hi there. Wanting to confirm that we can move forward with the Feb 5 all-day caucus meeting. Can you let me know if there is any update on this? Thx. R.

Roseanne Moran | Executive Director | New Democrat BC Government Caucus
T: 250.953.4645 E: roseanne.moran@leg.bc.ca

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Friday, December 15, 2017 11:18 AM
To: Cavanagh, Judy PREM:EX
Subject: Re: WFR GL Transaction Details PREM FORECAST

Yes, Don wanted to continue this membership- I am working with PSA on how civil service can maximize subscription.

Shelley Canitz
Executive Director, Corporate Initiatives
Office of the Deputy Minister to the Premier

On Dec 15, 2017, at 11:15 AM, Cavanagh, Judy PREM:EX <Judy.Cavanagh@gov.bc.ca> wrote:

Hi Shelley,
Do you know the details on the payment for the Public Policy Forum – Nov. 30th \$17,000?
Thanks.
Judy
Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** judy.cavanagh@gov.bc.ca
From: kristina.byrne@gov.bc.ca [<mailto:kristina.byrne@gov.bc.ca>]
Sent: Friday, December 8, 2017 7:02 AM
To: Cavanagh, Judy PREM:EX
Subject: WFR GL Transaction Details PREM FORECAST

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Friday, December 15, 2017 11:02 AM
To: MacMillan, Elizabeth PREM:EX
Cc: Cavanagh, Judy PREM:EX
Subject: Fwd: Dewar, Bob GSA and Undertaking of Confidentiality - fully executed
Attachments: Dewar, Bob GSA and Undertaking Dec 11 2017 - March 31 2018 fully executed.pdf; ATT00001.htm

Elizabeth- FYI, should Bob attend any cabinet meetings

Shelley Canitz
Executive Director, Corporate Initiatives
Office of the Deputy Minister to the Premier

Begin forwarded message:

From: "Cavanagh, Judy PREM:EX" <Judy.Cavanagh@gov.bc.ca>
Date: December 15, 2017 at 11:00:40 AM PST
To: "Canitz, Shelley L PREM:EX" <Shelley.Canitz@gov.bc.ca>
Subject: FW: Dewar, Bob GSA and Undertaking of Confidentiality - fully executed

Hi Shelley,
Back in the office already!! Documents attached for your files.
Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: judy.cavanagh@gov.bc.ca

From: Banister, Lori FIN:EX
Sent: Thursday, December 7, 2017 11:38 AM
To: Dewar, Bob PREM:EX; Parkinson, Elizabeth PREM:EX; Cavanagh, Judy PREM:EX
Subject: Dewar, Bob GSA and Undertaking of Confidentiality - fully executed
Hello, please find attached fully executed copy of the our contract:
Dewar, Robert s.22 d.b.a. Bob Dewar Consultants GSA and Undertaking of Confidentiality, Dec 11 2017 – March 31 2018
Lori

From: Banister, Lori FIN:EX
Sent: Tuesday, December 5, 2017 2:06 PM
To: Parkinson, Elizabeth PREM:EX; Dewar, Bob PREM:EX
Cc: Cavanagh, Judy PREM:EX
Subject: RE: Signed Contract for Bob Dewar
Hello Elizabeth and Bob,
I'll send copy of the fully signed contract to you when done.
Kind regards, Lori
Lori Banister
Procurement Specialist, CFFS
Ministry of Finance
778 698 3049

From: Cavanagh, Judy PREM:EX
Sent: Tuesday, December 5, 2017 1:05 PM
To: Parkinson, Elizabeth PREM:EX
Cc: Banister, Lori FIN:EX; Dewar, Bob PREM:EX
Subject: RE: Signed Contract for Bob Dewar

Thank you Bob and Elizabeth, the promptness is much appreciated.

Lori will be handling it from this point forward s.22

Thanks .

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** judy.cavanagh@gov.bc.ca

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, December 5, 2017 1:02 PM
To: Cavanagh, Judy PREM:EX
Cc: Banister, Lori FIN:EX; Dewar, Bob PREM:EX
Subject: Signed Contract for Bob Dewar

Hi Judy,

Please find attached Bob Dewar's signed contract.

Best,

Elizabeth

From: EPARKIN [<mailto:Elizabeth.Parkinson@gov.bc.ca>]

Sent: Tuesday, December 5, 2017 12:58 PM

To: Parkinson, Elizabeth PREM:EX

Subject: Scan From

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Thursday, December 14, 2017 6:16 PM
To: Wensink, Alison PREM:EX
Subject: Re: Call for Records OOP-2017-74200 Records Due December 22, 2017

Alison - I think this might get take a while - can we talk tomorrow about a fee estimate?

Shelley Canitz
Executive Director, Corporate Initiatives
Office of the Deputy Minister to the Premier

On Dec 14, 2017, at 4:43 PM, Wensink, Alison PREM:EX <Alison.Wensink@gov.bc.ca> wrote:

Hi Shelley,

Please see the below request, and please provide responsive records by December 22nd (apologies for the short turnaround time on this!):

For email records:

- *Go to Sent Items folder and scroll down to date range*
- **Option 1:** *Drag and drop emails into a separate email to send to me. Depending on how many emails you have within this date range, you may need to break them up and send them in multiple parts*
- **Option 2:** *Highlight all emails, click on File – Save as Adobe PDF. The conversion can take a few minutes. I would recommend doing this in 2 or 3 sections*
- **Option3:** *Drag all responsive emails onto a USB stick and provide the stick to me*

For text message records:

- *Take screenshots of all conversations containing responsive records. Please see attached instructions for this*

If you have any issues with compiling these records, please let me know and I will be happy to help!

Records of any and all emails (excluding attachments), text messages, BBMs, slack messages, and WhatsApp messages sent from Shelley Canitz.

(Date Range for Record Search: From 08/02/2017 To 08/31/2017) Date Format is MM/DD/YYYY

If you think that the search for records will take you over 3 hours and/or the total volume of records will exceed 200 pages, please let me know as soon as possible.

Thank you for your assistance with this request!

Alison Wensink, Executive Administrative Coordinator

Deputy Minister's Office | Office of the Premier

Room 272 - West Annex, Parliament Buildings

Victoria BC V8W 9E1

Phone: (250) 387-2987

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Thursday, December 14, 2017 10:45 AM
To: MacMillan, Elizabeth PREM:EX
Cc: Christensen, Suzanne PREM:EX
Subject: Many cannabis issues will come to P and A, not cabinet

Elizabeth – I’ve talked with Mark Sieben and Don about the scheduling of some of the next issues in the cannabis realm – we’ve agreed that many can come to P and A and get reported out to Cabinet. I will work with the Secretariat to get that list organized so that we can plan what needs to get to P and A (or Cabinet) and in what order.

Shelley

Shortt, Amanda PREM:EX

From: Halls, Lori D PSA:EX
Sent: Wednesday, December 13, 2017 5:31 PM
To: Canitz, Shelley L PREM:EX
Cc: Oliver, Chrissy PSA:EX; Tupper, Linsey PSA:EX
Subject: RE: how many Associate DMs are there?

Ministry of Citizens' Services	Sarf	Ahmed	Assoc
Ministry of Citizens' Services	Vacant		Assoc
Ministry of Environment & Climate Change Strategy - EAO	Kevin	Jardine	Assoc
Ministry of Finance	David	Galbraith	Assoc
Ministry of Forests, Lands, Natural Resource Ops & Rural Development	Jason	Fisher	Assoc
Ministry of Health	Lynn	Stevenson	Assoc
Ministry of Health	Sabine	Feulgen	Assoc
Ministry of Health	Isobel	McKenzie	Assoc
Ministry of Indigenous Relations & Reconciliation	Neilane	Mayhew	Assoc
Office of the Premier - Intergovernmental Relations Secretariat	Pierrette	Maranda	Assoc
Public Sector Employers' Council	Christina	Zacharuk	Presid

- * Do not expect Associate role to continue s.22
- ** Independent Appointment

Lori Halls
Deputy Minister
BC Public Service Agency

From: Canitz, Shelley L PREM:EX
Sent: Wednesday, December 13, 2017 2:01 PM
To: Halls, Lori D PSA:EX
Cc: Oliver, Chrissy PSA:EX; Tupper, Linsey PSA:EX
Subject: how many Associate DMs are there?

Might I have a list?

Shelley Canitz

Executive Director | Corporate Initiatives
Office of the Deputy Minister to the Premier
272 West Annex, Parliament Buildings | Victoria, BC | V8V 1X4
250-356-1499

Shortt, Amanda PREM:EX

From: Mihlar, Fazil JTT:EX
Sent: Tuesday, December 12, 2017 2:16 PM
To: Canitz, Shelley L PREM:EX
Cc: Kennedy, Christine PREM:EX
Subject: Re: confirming change of date for your Data BC presentation at DMC

Hi Shelley: Jan 19 will work. Thx. Fazil

Sent from my iPhone

On Dec 12, 2017, at 1:06 PM, Canitz, Shelley L PREM:EX <Shelley.Canitz@gov.bc.ca> wrote:

Fazil – I want to confirm that I have taken this presentation from you and Hayden off DMC this Friday.
The next DMC is January 19 – would you be able to present on that day?

Thanks

Shelley

Shelley Canitz

Executive Director | Corporate Initiatives

Office of the Deputy Minister to the Premier

272 West Annex, Parliament Buildings | Victoria, BC | V8V 1X4

250-356-1499

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Friday, December 8, 2017 2:16 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2017-73999 Due December 12, 2017

No records

From: Wensink, Alison PREM:EX
Sent: Wednesday, December 6, 2017 5:01 PM
To: LP PO Executive Office; LP PO Deputy Minister; LP Premiers Vancouver Office
Subject: Call for Records OOP-2017-73999 Due December 12, 2017

This is an **ALL STAFF** Call for Records.

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

Please let me know by December 12th whether or not you have any records responsive to the following request:

All documents including memos, briefing notes, backgrounders, e-mails, text or Instant messages, media lines, etc., regarding the proposal, planning and rollout of the September 29, 2017 Vancouver Modular Housing announcement.

(Date Range for Record Search: From 09/01/2017 To 11/28/2017) Date Format is MM/DD/YYYY

If you think that the search for records will take you over 3 hours and/or the total volume of records will exceed 200 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Page 30 to/à Page 31

Withheld pursuant to/removed as

s.12;s.22

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Thursday, December 7, 2017 2:39 PM
To: Mannix, Stephanie L MCF:EX
Subject: Re: Scheduling Moose Hide Campaign at DMC

We will send out electronically and I will have paper copies available

Shelley Canitz
Executive Director, Corporate Initiatives
Office of the Deputy Minister to the Premier

On Dec 7, 2017, at 2:37 PM, Mannix, Stephanie L MCF:EX <Stephanie.Mannix@gov.bc.ca> wrote:

David has requested paper copies for the DM's so that he can reference certain points while Paul and Raven are speaking, he has indicated that its fine to send out ahead of time as long as there are copies present during the presentation as well.

Thanks,

Stephanie.Mannix | Manager, Aboriginal Engagement and Partnerships

Provincial Office of Domestic Violence
5th Floor, 525 Superior St., Victoria, BC
Desk: 250-698-8831
Mobile:250-812-5751
[Visit PODV online](#)

From: Canitz, Shelley L PREM:EX
Sent: Thursday, December 7, 2017 10:50 AM
To: Mannix, Stephanie L MCF:EX
Subject: RE: Scheduling Moose Hide Campaign at DMC

Stephanie – can these be distributed to DMs in advance of Friday's meeting or would you prefer them handed out at the meeting?

Thanks

Shelley

From: Mannix, Stephanie L MCF:EX
Sent: Wednesday, December 6, 2017 5:08 PM
To: Canitz, Shelley L PREM:EX
Cc: 'David Stevenson'
Subject: RE: Scheduling Moose Hide Campaign at DMC

Hi Shelley,

Please find attached the documents for the Moose Hide Campaign's presentation to DMC for Friday, December 8th, 2017.

If you have any questions or concerns, please feel free to contact me.

Stephanie.Mannix | Manager, Aboriginal Engagement and Partnerships

Provincial Office of Domestic Violence
5th Floor, 525 Superior St., Victoria, BC
Desk: 250-698-8831
Mobile:250-812-5751
[Visit PODV online](#)

From: David Stevenson [<mailto:Dstevenson@moosehidecampaign.ca>]

Sent: Monday, December 4, 2017 1:01 PM

To: Canitz, Shelley L PREM:EX; Paul Lacerte; Raven Lacerte

Cc: Higgins, Keira PREM:EX; Mannix, Stephanie L MCF:EX

Subject: Re: Scheduling Moose Hide Campaign at DMC

Hi Shelley. I believe the materials will be coming through the PSA and or MCFD.

Stephanie cced here to confirm re Materials.

Thanks

David Stevenson

Senior Director

Moose Hide Campaign

250-889-6455

dstevenson@moosehidecampaign.ca

www.moosehidecampaign.ca

From: "Canitz, Shelley L PREM:EX" <Shelley.Canitz@gov.bc.ca>

Date: Monday, December 4, 2017 at 12:55 PM

To: David Stevenson <Dstevenson@moosehidecampaign.ca>, Paul Lacerte <placerte@moosehidecampaign.ca>, Raven Lacerte <rlacerte@moosehidecampaign.ca>

Cc: "Higgins, Keira PREM:EX" <Keira.Higgins@gov.bc.ca>

Subject: RE: Scheduling Moose Hide Campaign at DMC

David – we are on the second floor of the West Annex of the legislature – come to the reception on the 2nd floor – same area as reception for Don's office.

Which government staff are sending materials? We will keep an eye of for them on Wednesday and look forward to seeing the materials you will bring on Friday – please bring at least 30 copies.

Shelley

From: David Stevenson [<mailto:Dstevenson@moosehidecampaign.ca>]

Sent: Monday, December 4, 2017 12:36 PM

To: Canitz, Shelley L PREM:EX; Paul Lacerte; Raven Lacerte

Cc: Higgins, Keira PREM:EX

Subject: Re: Scheduling Moose Hide Campaign at DMC

Hi Shelley

Thanks for the note. Yes we can confirm December 8 presenting from nine till 930. I know staff on the government side are preparing materials, and plan to have them there by end of day Wednesday. We will bring copies of packages for the deputies. Also can you please confirm location?

Thanks and see you Friday morning.

David Stevenson

Senior Director

Moose Hide Campaign

250-889-6455

dstevenson@moosehidecampaign.ca

www.moosehidecampaign.ca

From: "Canitz, Shelley L PREM:EX" <Shelley.Canitz@gov.bc.ca>

Date: Monday, December 4, 2017 at 11:45 AM

To: David Stevenson <Dstevenson@moosehidecampaign.ca>, Paul Lacerte <placerte@moosehidecampaign.ca>, Raven Lacerte <rlacerte@moosehidecampaign.ca>
Cc: "Higgins, Keira PREM:EX" <Keira.Higgins@gov.bc.ca>

Subject: RE: Scheduling Moose Hide Campaign at DMC

David – I am just confirming that you three are still on for Deputy Minister's Council this Friday, December 8 – are you still able to present from 9 to 9:30?

If you have any materials you would like deputies to review in advance, please send to Keira Higgins and she can distribute. If you have any presentations for that day, please send to Keira by end of day Wednesday, December 6 and they will be loaded for your use on the 8th.

Anything else to discuss? Please let me know.

Looking forward to your presentation – many thanks

Shelley

Shelley Canitz

Executive Director | Corporate Initiatives

Office of the Deputy Minister to the Premier

272 West Annex, Parliament Buildings | Victoria, BC | V8V 1X4

250-356-1499

From: Canitz, Shelley L PREM:EX

Sent: Saturday, November 18, 2017 9:42 PM

To: David Stevenson; Paul Lacerte

Cc: Higgins, Keira PREM:EX; Raven Lacerte

Subject: Re: Scheduling Moose Hide Campaign at DMC

Thanks to all of you for your scheduling flexibility.

Shelley

From: David Stevenson <Dstevenson@moosehidecampaign.ca>

Sent: November-18-17 4:32 PM

To: Paul Lacerte; Canitz, Shelley L PREM:EX

Cc: Higgins, Keira PREM:EX; Raven Lacerte

Subject: Re: Scheduling Moose Hide Campaign at DMC

Hi Folks

Yes I can be there on the 8th

Thanks!

David Stevenson

Senior Director

Moose Hide Campaign

250-889-6455

dstevenson@moosehidecampaign.ca

www.moosehidecampaign.ca

From: Paul Lacerte <placerte@moosehidecampaign.ca>

Date: Thursday, November 16, 2017 at 10:41 PM

To: "Canitz, Shelley L PREM:EX" <Shelley.Canitz@gov.bc.ca>, David Stevenson <Dstevenson@moosehidecampaign.ca>

Cc: "Higgins, Keira PREM:EX" <Keira.Higgins@gov.bc.ca>, Raven Lacerte <rlacerte@moosehidecampaign.ca>

Subject: Re: Scheduling Moose Hide Campaign at DMC

Hi Shelley, December 8th works for Raven and myself. Please confirm that date for the presentation to DMC. s.22 will be able to respond this coming Monday regarding his availability, but Raven and I can confirm the 8th for sure.
Thank you for your support :)
Paul.
Sincerely,
Paul Lacerte, CEO and Co-Founder
Moose Hide Campaign Development Society

From: "Canitz, Shelley L PREM:EX" <Shelley.Canitz@gov.bc.ca>
Date: Thursday, November 16, 2017 at 2:44 PM
To: David Stevenson <Dstevenson@moosehidecampaign.ca>
Cc: "Higgins, Keira PREM:EX" <Keira.Higgins@gov.bc.ca>, Paul Lacerte <placerte@moosehidecampaign.ca>, Raven Lacerte <rlacerte@moosehidecampaign.ca>
Subject: RE: Scheduling Moose Hide Campaign at DMC
Hello, David, Paul and Raven – I hope you are all well.
We are having some recent scheduling changes here and will likely not be able to meet with the Moose Hide Campaign on December 1. Is it possible to move your presentation December 8th instead?
Many thanks for this consideration.
Shelley
Shelley Canitz
Executive Director | Corporate Initiatives
Office of the Deputy Minister to the Premier
272 West Annex, Parliament Buildings | Victoria, BC | V8V 1X4
250-356-1499

From: Canitz, Shelley L PREM:EX
Sent: Friday, November 10, 2017 4:36 PM
To: 'David Stevenson'
Cc: Higgins, Keira PREM:EX; Paul Lacerte; Raven Lacerte
Subject: RE: Scheduling Moose Hide Campaign at DMC
Thanks, David – that time works. If you could confirm the list of attendees by the 29th, that would be appreciated.
Shelley

From: David Stevenson [<mailto:Dstevenson@moosehidecampaign.ca>]
Sent: Friday, November 10, 2017 4:19 PM
To: Canitz, Shelley L PREM:EX
Cc: Higgins, Keira PREM:EX; Paul Lacerte; Raven Lacerte
Subject: Re: Scheduling Moose Hide Campaign at DMC
Hi Shelley
Great news
Can we have 30-45 starting at 9:00?
And yes will have materials to you on or before Wednesday the 29th.
FYI that we have staff from PSA, MCFD and MIRR working on some materials as well to support the discussion.
Thanks for your help in setting this up, Much appreciated!
David Stevenson
Senior Director

Moose Hide Campaign
250-889-6455
dstevenson@moosehidecampaign.ca
www.moosehidecampaign.ca

From: "Canitz, Shelley L PREM:EX" <Shelley.Canitz@gov.bc.ca>

Date: Friday, November 10, 2017 at 3:38 PM

To: David Stevenson <Dstevenson@moosehidecampaign.ca>

Cc: "Higgins, Keira PREM:EX" <Keira.Higgins@gov.bc.ca>

Subject: FW: Scheduling Moose Hide Campaign at DMC

David – thank you for the call today. December 1 does work as a date to brief the DM Council on the work of the Campaign. If you have a PowerPoint or other materials for the DMs, would you please send them to Keira Higgins by Wednesday, November 29?

What time would you like to begin – the meeting begins at 8:30 and ends at 10 am.

Thanks

Shelley

From: David Stevenson <Dstevenson@moosehidecampaign.ca>

Sent: November-01-17 10:04 PM

To: Canitz, Shelley L PREM:EX

Cc: Paul Lacerte

Subject: Scheduling Moose Hide Campaign at DMC

Hi Shelley

s.22

Paul Lacerte, who is the co-founder for the Moose Hide Campaign had a good conversation with Don Wright at last Fridays Aboriginal Youth Internship Program Graduation Ceremony. As you may know we have a meeting with Don on November 20th to discuss the 2018 Provincial Moose Hide Campaign Gathering this coming February.

As part of our build up for the campaign Don and Paul agreed to have Paul and myself and Raven Lacerte present to DMC. Paul mentioned that we could discuss this on November 20th but Don said that he wants to coordinate this sooner than November 20th. So I am reaching out to you to see if we can find a time as soon as possible for a presentation to DMC by the Moose Hide Campaign. I suggest we have a quick call to start the process if that works for you. If so please call at your earliest convenience at the cell below.

Thanks, Much appreciated

David Stevenson

Senior Director

Moose Hide Campaign

250-889-6455

dstevenson@moosehidecampaign.ca

www.moosehidecampaign.ca

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Thursday, December 7, 2017 10:04 AM
To: 'Kristin Stein'
Subject: RE: Participant Materials: Office of the Premier_Act On Your Thoughts: A More Positive Life_Dec 08, 2017 @ 1pm

Kristin – you could also email us your presentation in advance and we can load it onto the computer – just in case that is easiest.

From: Canitz, Shelley L PREM:EX
Sent: Wednesday, December 6, 2017 1:11 PM
To: 'Kristin Stein'
Subject: RE: Participant Materials: Office of the Premier_Act On Your Thoughts: A More Positive Life_Dec 08, 2017 @ 1pm

Kristin – our office is in the Legislature. If you look at face the front of the legislature, you see two wings off the main building – one is the East Annex – and it is on Government Street. The other is the West Annex – on the Menzies street side. We are in the West Annex – there is a pay parking lot off Menzies and Kingston that should have space in it on Friday.

You enter the West Annex at the door that is underneath the walkway that connects the West Annex to the main building. You will see an intercom button there – buzz that and security will let you in.

We have a room with a computer and a projector you can use – it is best that you have your presentation on a stick and we will load it onto our computer (then delete it when finished)

We will make sure participants have copies of the docs.

Many thanks
Shelley

From: Kristin Stein [[mailto:s.22](#)]
Sent: Wednesday, December 6, 2017 9:07 AM
To: Canitz, Shelley L PREM:EX
Subject: Re: Participant Materials: Office of the Premier_Act On Your Thoughts: A More Positive Life_Dec 08, 2017 @ 1pm

Hi Shelley,

Nice to meet you! I just wanted to touch base before the workshop on Friday. Where exactly should I go to get to the training space (which entrance)? I plan to arrive at 12:40 to set-up; I hope that works for you? Do you need me to bring my projector, or do you have a system I can plug into? I use a PC. Hopefully you've had a chance to print the participant guide handout as well as the participant evaluations? Thank you for having those available.

Thanks Shelley, I look forward to working with your team!

Regards, Kristin
250.516.6696

On Dec 5, 2017, at 4:07 PM, Canitz, Shelley L PREM:EX <Shelley.Canitz@gov.bc.ca> wrote:

Heather and Kristin – I think there will be about a dozen participants – a nice number.

Shelley

From: Heather Dilamarter [<mailto:hdilamarter@morneaushepell.com>]
Sent: Tuesday, December 5, 2017 9:18 AM
To: Canitz, Shelley L PREM:EX; s.22
Subject: RE: Participant Materials: Office of the Premier_Act On Your Thoughts: A More Positive Life_Dec 08, 2017 @ 1pm

Hi Shelley,

Thanks for being able to accommodate the additional time – my apologies for not catching that sooner! Kristin has also advised that the time extension to 2:30pm works for her, so we're all good for Friday.

As for participant numbers, the cap for the sessions is 30 participants, so yes, 25 people can certainly attend.

Heather

Heather Dilamarter | *Specialist, Workplace Learning Solutions*
Direct 416-355-5604 | Toll-free 1-800-461-9722 x.5604

From: Canitz, Shelley L PREM:EX [<mailto:Shelley.Canitz@gov.bc.ca>]
Sent: Monday, December 04, 2017 5:55 PM
To: Heather Dilamarter; s.22
Subject: RE: Participant Materials: Office of the Premier_Act On Your Thoughts: A More Positive Life_Dec 08, 2017 @ 1pm

Heather – yes, we can move it – from 1 to 2:30 – does that work for you?

We also are looking at participants – there may be more than planned – hope to confirm numbers with you very soon. If as many as 25 want to take it, is that ok with you?

From: Heather Dilamarter [<mailto:hdilamarter@morneaushepell.com>]
Sent: Monday, December 4, 2017 1:49 PM
To: Canitz, Shelley L PREM:EX; s.22
Subject: RE: Participant Materials: Office of the Premier_Act On Your Thoughts: A More Positive Life_Dec 08, 2017 @ 1pm

Hi Shelley,

I have realized that this topic is actually 90 minutes, not 60 minutes. Do you have an extra 30 minutes to dedicate to this training?

Alternatively, we have a 60-minute topic that is similar: Boosting Your Positive Outlook.
<https://workplacelearning.morneaushepell.com/en/node/45>

Please let me know what you think and my apologies for this oversight!

Heather

Heather Dilamarter | *Specialist, Workplace Learning Solutions*
Direct 416-355-5604 | Toll-free 1-800-461-9722 x.5604

From: Workplace Learning Solutions / Formation Travail
Sent: Friday, December 01, 2017 10:23 AM
To: Shelley.Canitz@gov.bc.ca; s.22
Cc: Heather Dilamarter
Subject: Participant Materials: Office of the Premier_Act On Your Thoughts: A More Positive Life_Dec 08, 2017 @ 1pm

Hi Shelley,

Attached is a PDF copy of the handout for the upcoming seminar with Kristin Stein (copied here).

Activity ID	Service	Presenting Issue	Session Date	Provider Name	Service Address
4877733	Seminars	Act On Your Thoughts: A More Positive Life	Dec 08, 2017 1pm – 2pm	Kristin Stein	272 West Annex, Parliament Buildings , VICTORIA, V8V 1X4

Please note that these copies can be double-sided and done in black and white, and please also have a laptop and projector available for the facilitator upon arrival. Kristin will reach out to you a few days prior to the session to confirm logistics, etc.

****IMPORTANT: Please Read****

Attached you will also find the evaluation form. Please have copies of this available for the participants and the facilitator will collect them at the end of the session and mail them back to our office. To ensure that these forms are printed properly please see below for printing instructions.

- The Participant Satisfaction Survey **must** be printed using the “Actual size” sizing option, in the print screen. This sizing option ensures the placement of the circles on the paper when printed
- Surveys can be filled out using any colour of pen or pencil but **ONLY** filled in circles are legible by the scanner that will read the surveys. The QR code (in top right corner) must also be legible in order for our scanner to read the results.
- The Facilitator is responsible for collecting and sending back the **ORIGINAL** copies to Morneau Shepell.

In the event that a scheduled session is cancelled the following policy will apply:

Cancellation Policy

- 10+ business days – no charge
- 5-9 days – 25% of session value
- 2-4 days – 50% of session value
- Less than 48 hours - 100% of session value

Please note: all materials are intellectual property of Morneau Shepell and any additional materials cannot be provided for distribution

Please let us know if you have any questions.

Thank you for your assistance.

Sincerely,

Workplace Learning Solutions

895 Don Mills Road, Tower Two, Suite 300 Toronto, ON M3C 1W3

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Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Wednesday, December 6, 2017 4:17 PM
To: Hendry, Jackie PREM:EX
Subject: s.22

I think that worked!

From: Canitz, Shelley L PREM:EX
Sent: Wednesday, December 6, 2017 4:07 PM
To: Hendry, Jackie PREM:EX
Subject: s.22

s.22

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Wednesday, December 6, 2017 12:42 PM
To: Kennedy, Christine PREM:EX
Subject: RE: DMC follow up - legislation

All good

From: Kennedy, Christine PREM:EX
Sent: Wednesday, December 6, 2017 12:41 PM
To: Canitz, Shelley L PREM:EX
Subject: Fwd: DMC follow up - legislation

s.13

I will explain.

Christine

Begin forwarded message:

From: "Mihlar, Fazil JTT:EX" <Fazil.Mihlar@gov.bc.ca>
Date: December 6, 2017 at 12:18:24 PM PST
To: "Powell, Charlotte PREM:EX" <Charlotte.Powell@gov.bc.ca>
Cc: "MacMillan, Elizabeth PREM:EX" <Elizabeth.MacMillan@gov.bc.ca>, "Kennedy, Christine PREM:EX" <Christine.Kennedy@gov.bc.ca>
Subject: Re: DMC follow up - legislation

Hi Charlotte: s.13

s.13

Have talked Christine K; she is copied here. Thx.

Fazil

Sent from my iPhone

On Nov 27, 2017, at 6:48 PM, Powell, Charlotte PREM:EX <Charlotte.Powell@gov.bc.ca> wrote:

Thank you.

On Nov 27, 2017, at 6:44 PM, Mihlar, Fazil JTT:EX <Fazil.Mihlar@gov.bc.ca> wrote:

We are good. Thx. Fazil

Sent from my iPhone

On Nov 27, 2017, at 6:40 PM, Powell, Charlotte PREM:EX <Charlotte.Powell@gov.bc.ca> wrote:

Hi Elizabeth – we are just waiting for responses from:
AEST, AG, EDUC, ENV (non-CC), FIN, FLNR, HLTH, JTT,
MAH, MMHA, TAC.

From: Powell, Charlotte PREM:EX
Sent: Monday, November 27, 2017 2:09 PM
To: Baskerville, Shannon AEST:EX; Fyfe, Richard J
JAG:EX; Kot, Jill CITZ:EX; MacDonald, Scott D EDUC:EX;
Zacharias, Mark ENV:EX; Plecas, Bobbi ENV:EX;
Wanamaker, Lori FIN:EX; Sheldan, Tim FLNR:EX;
Brown, Stephen R HLTH:EX; Caul, Doug D IRR:EX;
Mihlar, Fazil JTT:EX; Dawes, Jacquie MAH:EX; Hughes,
Doug J HLTH:EX; Sieben, Mark PSSG:EX; Taylor, Sheila
A SDPR:EX; Carroll, Sandra TAC:EX; Brownsey, Silas
TRAN:EX
Cc: MacMillan, Elizabeth PREM:EX
Subject: DMC follow up - legislation

Good afternoon – we are following up on the discussion
at DMC last Friday re: legislation for spring and fall
2018. Please advise before end of day whether there
should be any additions or deletions from the lists that
you received at the meeting.

Many thanks.

Charlotte Powell | Cabinet Operations | phone: 250-
387-9791 | mobile: 250-361-5381 |
charlotte.powell@gov.bc.ca

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strictly prohibited. If you have received this in error, please
telephone or e-mail the sender immediately and delete the
message.*

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Wednesday, December 6, 2017 11:58 AM
To: Clark, Layne PREM:EX; MacMillan, Elizabeth PREM:EX
Subject: contract language and cabinet confidentiality

Layne – would you please connect with Elizabeth on the steps needed to ensure contractors meet the higher standards of confidentiality re cabinet.

Shelley Canitz

Executive Director | Corporate Initiatives
Office of the Deputy Minister to the Premier
272 West Annex, Parliament Buildings | Victoria, BC | V8V 1X4
250-356-1499

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Wednesday, December 6, 2017 11:45 AM
To: Clark, Layne PREM:EX
Subject: will be slower to process OICs over holiday

Layne – here is what Cab Ops advises re OICs over the holidays – I am sure we can process OICs, it just may take longer:

Cabinet Operations will be shut down as of the end of day **Dec 15 returning January 2**. OICs will continue to move along but extra time will be required and advance notice to the Ministers would be appreciated. Looking forward, I would like to have a better idea of how many staffing OICs are expected during the weeks of Dec 18 – 24, Dec 25 – 31 and Jan 1 – 7.

Please respond with expected OICs by **Wednesday, December 13th at noon**.

Shelley, I will have a system in place for you. If you have someone filling in for you over the holidays please let me know so I can add them to my Christmas shut down plan.

So I think we have three (ish) choices

- Process anytime between now and Dec 15 (just give Cab Ops warning when it should be processed)
- Process during the holidays – just don't know when it will be public
- Give it to Cab Ops in advance and ask them to process it on January 2

Shelley

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Tuesday, December 5, 2017 2:23 PM
To: Hendry, Jackie PREM:EX
Subject: FW: Signed Contract for Bob Dewar

FYI only

From: Cavanagh, Judy PREM:EX
Sent: Tuesday, December 5, 2017 2:10 PM
To: Banister, Lori FIN:EX; Parkinson, Elizabeth PREM:EX
Cc: Wensink, Alison PREM:EX; Canitz, Shelley L PREM:EX
Subject: RE: Signed Contract for Bob Dewar

Hi Lori,

Please also send a copy of the fully signed contract to Alison Wensink (and copy Shelley Canitz) as Alison will be entering it into the system for the Premier's office.

Elizabeth I'll organize the training for you in the new year.

Thanks.

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** judy.cavanagh@gov.bc.ca

From: Banister, Lori FIN:EX
Sent: Tuesday, December 5, 2017 2:06 PM
To: Parkinson, Elizabeth PREM:EX; Dewar, Bob PREM:EX
Cc: Cavanagh, Judy PREM:EX
Subject: RE: Signed Contract for Bob Dewar

Hello Elizabeth and Bob,

I'll send copy of the fully signed contract to you when done.

Kind regards, Lori

Lori Banister
Procurement Specialist, CFFS
Ministry of Finance
778 698 3049

From: Cavanagh, Judy PREM:EX
Sent: Tuesday, December 5, 2017 1:05 PM
To: Parkinson, Elizabeth PREM:EX
Cc: Banister, Lori FIN:EX; Dewar, Bob PREM:EX
Subject: RE: Signed Contract for Bob Dewar

Thank you Bob and Elizabeth, the promptness is much appreciated.

Lori will be handling it from this point forward until s.22

Thanks .

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** judy.cavanagh@gov.bc.ca

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, December 5, 2017 1:02 PM
To: Cavanagh, Judy PREM:EX
Cc: Banister, Lori FIN:EX; Dewar, Bob PREM:EX
Subject: Signed Contract for Bob Dewar

Hi Judy,

Please find attached Bob Dewar's signed contract.

Best,

Elizabeth

From: EPARKIN [<mailto:Elizabeth.Parkinson@gov.bc.ca>]
Sent: Tuesday, December 5, 2017 12:58 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Tuesday, December 5, 2017 2:02 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2017-73990 Due December 12, 2017

FYI – this took me about 45 minutes of search time

From: Canitz, Shelley L PREM:EX
Sent: Monday, December 4, 2017 3:50 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2017-73990 Due December 12, 2017

s.13

From: Wensink, Alison PREM:EX
Sent: Monday, December 4, 2017 2:22 PM
To: LP PO Executive Office; LP PO Deputy Minister; LP Premiers Vancouver Office
Subject: Call for Records OOP-2017-73990 Due December 12, 2017

*This is an **ALL STAFF** Call for Records.*

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

Please let me know by December 12th whether or not you have any records responsive to the following request:

All documents, including memos, briefing notes, backgrounders, e-mails, text or Instant messages, media lines, etc., regarding the decision to put Executive Assistants in Constituency Offices; A list of all Executive Assistants currently working out of Constituency Offices.

(Date Range for Record Search: From 07/18/2017 To 11/27/2017) Date Format is MM/DD/YYYY

If you think that the search for records will take you over 3 hours and/or the total volume of records will exceed 200 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Tuesday, December 5, 2017 2:01 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2017-74007 Due December 13, 2017
Attachments: NR

Alison — s.13

From: Wensink, Alison PREM:EX
Sent: Monday, December 4, 2017 5:10 PM
To: LP PO Executive Office; LP PO Deputy Minister; LP Premiers Vancouver Office
Subject: Call for Records OOP-2017-74007 Due December 13, 2017

This is an **ALL STAFF** Call for Records.

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

Please let me know by December 13th whether or not you have any records responsive to the following request:

Regarding the BC Government's Nov 08 News Release - Province delivers on Commitment to freeze BC Hydro Rates: All internal analysis, emails, text messages, message logs, briefing notes and memorandum; All communications with BC Hydro related to a rate freeze and any analysis, emails, text messages, message logs, briefing notes and memorandum.

(Date Range for Record Search: From 10/01/2017 To 11/28/2017) Date Format is MM/DD/YYYY

If you think that the search for records will take you over 3 hours and/or the total volume of records will exceed 200 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Tuesday, December 5, 2017 12:35 PM
To: Anderson, Lisa R PSSG:EX
Subject: RE: Invitation - Federal Consultation - Bi-lateral meeting

Lisa – I will be there. Thanks.

From: Anderson, Lisa R PSSG:EX
Sent: Tuesday, December 5, 2017 12:29 PM
To: Butterfield, Nicole PSSG:EX; Canitz, Shelley L PREM:EX; Carr, Michelle SBRT:EX; Chapman, Kathryn JAG:EX; Christensen, Suzanne PREM:EX; Duplissie, Danielle PSSG:EX; Emerson, Brian P HLTH:EX; Faganello, Tara MAH:EX; Foy, Anne PSSG:EX; Harvey, James JAG:EX; Herman, Matt HLTH:EX; Kendall, Perry HLTH:EX; Little, Christine JTT:EX; Mack, James AGRI:EX; MacLeod, Sam PSSG:EX; Mas, Sophie B PSSG:EX; Massey, Christine MCF:EX; McAndrews, Caroline GCPE:EX; McCrea, Jennifer EDUC:EX; McLachlin, Jessica PSSG:EX; Moffat, Diana PSSG:EX; Nash, Laurel IRR:EX; Pescod, Casey PSSG:EX; Shaw, Mary A PSSG:EX; Silvestrini, Elisa PSSG:EX; Starkl-Moser, Miriam MAH:EX; Stewart, Katherine PSSG:EX; Windsor, Devon PSSG:EX; Wood, Heather FIN:EX; Woodward, Kara M MAH:EX
Cc: Pecknold, Clayton PSSG:EX; Anderson, Lisa R PSSG:EX
Subject: Invitation - Federal Consultation - Bi-lateral meeting

Good afternoon,

Meeting details for the bi-lateral meeting with the Federal Secretariat to discuss the federal regulatory framework have now been confirmed and are as follows;

December 15, 2017 9:00am – 11:00am

s.15

Vancouver, BC

We welcome participation from all ministries and would appreciate if you could advise by email who your ministry representative will be as soon as possible.

If you have any questions please do not hesitate to contact me.

Thanks
Lisa

Lisa Anderson
Executive Director
Cannabis Legalization and Regulation Secretariat
Ministry of Public Safety and Solicitor General
Office - 604-660-1741
Cell - 604-313-5893
Email - Lisa.R.Anderson@gov.bc.ca

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Tuesday, December 5, 2017 12:00 PM
To: Halls, Lori D PSA:EX
Subject: Could we discuss a few issues, at your convenience

Lori – these are not a rush – but I am just trying to organize my to-dos. Next time you are over, could we discuss

- WES questionnaire and timeline
- Re DM holdbacks – we have DM’s list of priorities – should Don deal with them separately or should they be merged with your succession planning components and Ministry of Finance targets?
- Our office is moving ahead on the Public Policy Forum membership – would like to talk about how we might maximize this across the public service

Many thanks

Shelley

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Tuesday, December 5, 2017 10:30 AM
To: Anderson, Lisa R PSSG:EX
Subject: RE: meeting times for fed meeting

agreed

From: Anderson, Lisa R PSSG:EX
Sent: Tuesday, December 5, 2017 10:28 AM
To: Canitz, Shelley L PREM:EX
Subject: RE: meeting times for fed meeting

The two that would make sense for you to attend are on the Friday. The Thursday session is for the feds to meet with stakeholders from BC. Several members of the Secretariat and Ministry of Agriculture will attend that session as observers. I will be there and can provide you with an update if you are interested.

Lisa

From: Canitz, Shelley L PREM:EX
Sent: Tuesday, December 5, 2017 10:24 AM
To: Anderson, Lisa R PSSG:EX
Subject: RE: meeting times for fed meeting

Definitely the morning and probably the aft too. These ones are on Friday, right?

Is the meeting on Thursday is to give responses to the federal consultation?

From: Anderson, Lisa R PSSG:EX
Sent: Tuesday, December 5, 2017 10:21 AM
To: Canitz, Shelley L PREM:EX
Subject: RE: meeting times for fed meeting

You bet. Just waiting for the time to be confirmed. It will be held in Vancouver. And just to confirm, you will be attending both the bi-lateral session in the morning and the micro-producer one in the afternoon, correct?

Thanks
Lisa

From: Canitz, Shelley L PREM:EX
Sent: Tuesday, December 5, 2017 10:19 AM
To: Anderson, Lisa R PSSG:EX
Subject: meeting times for fed meeting

Lisa – as soon as you know the time and location of the federal meeting, would you please let me know? Many thanks

Shelley Canitz

Executive Director | Corporate Initiatives

Office of the Deputy Minister to the Premier

272 West Annex, Parliament Buildings | Victoria, BC | V8V 1X4

250-356-1499

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Tuesday, December 5, 2017 9:30 AM
To: Dale, Raman GCPE:EX
Subject: Re: Holdback memo - Don Wright

OH MY WORD, RAMAN - PLEASE ACCEPT MY APOLOGIES FOR THAT ERROR. As you know, we've met - I hope yesterday was the first time I did that.

If Evan just writes out 3 to 5 key suggestions, he can email them to Don, if that is quicker.

Shelley Canitz
Executive Director, Corporate Initiatives
Office of the Deputy Minister to the Premier

On Dec 5, 2017, at 9:22 AM, Dale, Raman GCPE:EX <Raman.Dale@gov.bc.ca> wrote:

Thanks Shelley,
Dale is my last name. yes, the attachment was what I included in my original email to you.
So it is best from Evan to connect with Don?
I can't comment on an estimated date until we know what is required.
Thank you,

Raman Dale, CPA, CMA

A/Executive Director, Finance and Corporate Services
Government Communications and Public Engagement
Phone: (250) 920-8810

From: Canitz, Shelley L PREM:EX
Sent: Monday, December 4, 2017 11:36 AM
To: Dale, Raman GCPE:EX
Subject: RE: Holdback memo - Don Wright

Dale – sorry for the delay – now that last week is out of the way, I am turning my attention to the things I didn't do when I should have.

I have attached the original holdback memo and you can see in the second para of #3, DMs without specific ministerial mandate letters can work out their priorities with Don. Let me know if that answers your questions. Do you have an estimated date that we might get Evan's response?

Shelley

From: Dale, Raman GCPE:EX
Sent: Thursday, November 30, 2017 2:29 PM
To: Canitz, Shelley L PREM:EX
Subject: FW: Holdback memo - Don Wright

Hi Shelley,

Hope you are doing well. I wanted to touch base on the attached and specifically item #3. As you know, pretty much our entire exec here at GCPE is new and we have had a lot to deal with since transition. That being said, we want to ensure we are giving our best effort in meeting the holdback obligations. I have been involved with items #1 and #2, and these are progressing on track.

I do not believe anything has been provided for GCPE on item #3. Evan and the exec team here are mindful of this and the Aug 31 deadline.

Here is a link to the FIN mandate letter:

<https://www2.gov.bc.ca/assets/gov/government/ministries-organizations/premier-cabinet-mlas/minister-letter/james-mandate.pdf>

CASAS is referenced in the mandate letter, but nothing else specific to GCPE.

Are we able to discuss?

Raman Dale, CPA, CMA

A/Executive Director, Finance and Corporate Services

Government Communications and Public Engagement

Phone: (250) 920-8810

From: Higgins, Keira PREM:EX

Sent: Wednesday, August 16, 2017 2:48 PM

To: BCPSA Agency DMC Admin & Operational Support; Kennedy, Christine PREM:EX

Cc: Hendry, Jackie PREM:EX; MacLean, Shelley PREM:EX

Subject: Holdback memo - Don Wright

Good afternoon everyone,

Please see the attached memo sent on behalf of Deputy Minister Don Wright.

Thanks,

Keira Higgins, Executive Administrative Coordinator

Office of the Premier, Deputy Minister

272 West Annex, Parliament Buildings | Victoria, BC | V8V 1X4

Ph: (250) 356-2206

Shortt, Amanda PREM:EX

From: Cavanagh, Judy PREM:EX
Sent: Monday, December 4, 2017 4:49 PM
To: Canitz, Shelley L PREM:EX
Cc: Wensink, Alison PREM:EX
Subject: RE: financial training for contract inputting - contact for first steps

Thank you, Shelley and Alison. I'll contact Perveen. For this contract, I will send it to Alison once it is signed.

Thanks.

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: judy.cavanagh@gov.bc.ca

From: Canitz, Shelley L PREM:EX
Sent: Monday, December 4, 2017 4:40 PM
To: Cavanagh, Judy PREM:EX
Cc: Wensink, Alison PREM:EX
Subject: financial training for contract inputting - contact for first steps

Judy – Alison recommends contacting Preveen Khan at Perveen.Khan@gov.bc.ca – she was the finance person who help Alison get up and running. Alison says there is an on-line course, but she recommends taking that after some initial discussion with someone like Preveen. Preveen could recommend how to get another OoP person up and running on this task.

Shelley

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Monday, December 4, 2017 2:05 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2017-73997 Due December 13, 2017

No records

From: Wensink, Alison PREM:EX
Sent: Monday, December 4, 2017 1:55 PM
To: LP PO Executive Office; LP PO Deputy Minister; LP Premiers Vancouver Office
Subject: Call for Records OOP-2017-73997 Due December 13, 2017

*This is an **ALL STAFF** Call for Records.*

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

Please let me know by December 13th whether or not you have any records responsive to the following request:

All final and draft briefing material and memoranda, emails/email server logs and text messages regarding the September 21st Site C Briefing.

(Date Range for Record Search: From 09/01/2017 To 11/28/2017) Date Format is MM/DD/YYYY

If you think that the search for records will take you over 3 hours and/or the total volume of records will exceed 200 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Shortt, Amanda PREM:EX

From: Pecknold, Clayton PSSG:EX
Sent: Friday, December 1, 2017 5:28 PM
To: Canitz, Shelley L PREM:EX
Cc: Christensen, Suzanne PREM:EX
Subject: Re: Upcoming

Thanks. Yes lisa did mention the tobacco aspect and I agree with you. We did have early discussions about the hybrid nature of this in terms of tobacco vs liquor so it's good to be reminded not to have tunnel vision as we move to the finer details.

She will ensure they are there.

Ps. That should have read "do not hesitate".

Sent from my BlackBerry — the most secure mobile device

From: Shelley.Canitz@gov.bc.ca
Sent: December 1, 2017 4:38 PM
To: Clayton.Pecknold@gov.bc.ca
Cc: Suzanne.Christensen@gov.bc.ca
Subject: RE: Upcoming

Clayton – we had a good conversation with Lisa and she will update us after Monday's work on the retail model. We strongly recommended staff familiar with the tobacco legislation in retail settings attend, as the youth restrictions in that arena are similar to what might happen in cannabis. Lisa will follow up again later next week once they have put together more information.

Safe travels

Shelley

From: Pecknold, Clayton PSSG:EX
Sent: Friday, December 1, 2017 3:46 PM
To: Canitz, Shelley L PREM:EX
Cc: Christensen, Suzanne PREM:EX
Subject: Re: Upcoming

Hi.

I just tried your office. I am away in Ottawa next week for FPT meetings but just wanted to follow up on the last email. Lisa indicated you had a call and things are in motion but I just wanted to check with you both before I go to close any gaps in expectations.

On another note the working group with agri will be meeting soon and the ADMs will be there schedules permitting so we make sure all are aligned. Let us know if you wish to be included in that meeting as well. Much is moving quickly so please do hesitate to call me if something arises.

Thx.

Sent from my BlackBerry — the most secure mobile device

From: Shelley.Canitz@gov.bc.ca
Sent: November 30, 2017 9:27 AM
To: Clayton.Pecknold@gov.bc.ca
Subject: RE: Upcoming

Clayton – would welcome that. I think that would help ensure OoP understands what is coming from the feds. Eleanor Mulloy (Eleanor.mulloy@gov.bc.ca) helps with my calendar so if Lisa could cc her, that would be great.

I also hope we can work on two things with your team – the first is the scope of the discussion paper and the second is getting greater detail on the timing for the range of issues in the Jan to June timeline from the Cabinet PowerPoint. Lisa has emailed me on the first issue and I will connect back with her on both.

Many thanks

Shelley

From: Pecknold, Clayton PSSG:EX

Sent: Thursday, November 30, 2017 9:11 AM

To: Canitz, Shelley L PREM:EX

Subject: Upcoming

Hello Shelley.

Lisa Anderson will be in touch. There are two face to face consultations with feds coming up out this way. I suggest that if your schedule allows you may want to attend with the team. One is on regs and the other relates to production. Might assist us in all agreeing early on in the decision making process or at least start from the same facts.

Sent from my BlackBerry — the most secure mobile device

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Friday, December 1, 2017 8:37 AM
To: Oliver, Chrissy PSA:EX
Subject: FW: did you do a criminal record check when you started this job?

Chrissy – no crim record check for Eleanor is needed

From: Mulloy, Eleanor FIN:EX
Sent: Friday, December 1, 2017 8:34 AM
To: Canitz, Shelley L PREM:EX
Subject: RE: did you do a criminal record check when you started this job?

Yes I did and I passed 😊

From: Canitz, Shelley L PREM:EX
Sent: Thursday, November 30, 2017 4:49 PM
To: Mulloy, Eleanor FIN:EX
Subject: did you do a criminal record check when you started this job?

Shelley Canitz

Executive Director | Corporate Initiatives
Office of the Deputy Minister to the Premier
272 West Annex, Parliament Buildings | Victoria, BC | V8V 1X4
250-356-1499