

Shortt, Amanda PREM:EX

Location: Online Meeting

Start: Fri 2018-02-23 11:00 AM
End: Sat 2018-02-24 12:00 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Kingston, Charlotte PREM:EX
Required Attendees: Viaud, Chantille PREM:EX

Join online meeting

<https://unite.gov.bc.ca/gov/meet/charlotte.kingston/PRQ4YR1T>

First online meeting?

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Wednesday, February 7, 2018 11:05 AM
To: Sharma, Niki MCF:EX
Subject: RE: 20 min on Weds/Thurs?

Works for me! I'll check scheduling assistant and put something in your calendar.

Thanks Niki!
Charlotte

From: Sharma, Niki MCF:EX
Sent: Tuesday, February 6, 2018 1:11 PM
To: Kingston, Charlotte PREM:EX
Subject: Re: 20 min on Weds/Thurs?

How about this Thursday morning?

Sent from my iPad

On Feb 1, 2018, at 4:33 PM, Kingston, Charlotte PREM:EX <Charlotte.Kingston@gov.bc.ca> wrote:

Hi Niki,

Once I saw that you're in Vancouver until session I let this email languish. Yes! Let's schedule something at VCO for in advance of session. When are you next at VCO?

Thanks,
C

From: Sharma, Niki MCF:EX
Sent: Tuesday, January 30, 2018 2:42 PM
To: Kingston, Charlotte PREM:EX
Subject: Re: 20 min on Weds/Thurs?

Hi Charlotte,

Hope your day is going well.

I am happy to find some time to meet. I am in Vancouver until session starts. Wondering if you have time to meet at VCO in Vancouver some time before session?

Niki

Sent from my iPad

On Jan 30, 2018, at 10:18 AM, Kingston, Charlotte PREM:EX
<Charlotte.Kingston@gov.bc.ca> wrote:

Hi Niki,

Do you have 20 minutes to talk stakeholder relations on Wednesday or Thursday?

I am reaching out to handful of MAs for a short in person follow up after Wednesday morning's workshop to discuss some of what I heard from the short survey, and get a representative sample about what is working and what isn't in terms of stakeholder relations within ministries.

For ease of scheduling, I've blocked out 20 minute windows in this doodle poll. If you're able to squeeze me in I'd appreciate it! Just pick one time, and include where you'd like me to meet you, or the number you'd like me to call in the comments box at the bottom of the poll <https://doodle.com/poll/evxnvsybnqkrk2vf>

If we can't make it work in person this week we can always follow up next week on the phone, but it would be great to get some face to face time while I'm here.

Thanks,
Charlotte

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 23, 2018 8:51 AM
To: Nash, Amber PREM:EX
Cc: Van Meer-Mass, Kate PREM:EX
Subject: Re: 2018 Equality Breakfast - head table invitation for Premier Horgan

Sorry, sent back accident...

Teresa circulated the invite to caucus yesterday.

They are offering PJH a free ticket at the head table. I spoke with LEAF, they'd be happy if a Minister was able to attend in the event PJH can't.

Sent from my iPhone

On Feb 23, 2018, at 8:22 AM, Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca> wrote:

Hanks Charlotte!

Looping in Kate as we have a few things planned on the 9th and I'm not sure if this can fit at the moment. Did caucus confirm if they were buying a table? We've done that in years past - but wasn't sure if this would be happening again.

Let me know what you Hear from the whips office.

Amber

On Feb 22, 2018, at 2:51 PM, Kingston, Charlotte PREM:EX <Charlotte.Kingston@gov.bc.ca> wrote:

Hey Amber,

Received this request for the Premier to attend the West Coast LEAF Equality Breakfast.
Is PJH planning to attend?

I've reached out to the Whip's office to see which MLAs are attending.

Thanks,
Charlotte

From: Basya Laye [<mailto:development@westcoastleaf.org>]
Sent: Thursday, February 22, 2018 12:33 PM
To: Kingston, Charlotte PREM:EX
Subject: 2018 Equality Breakfast - head table invitation for Premier Horgan

Hi Charlotte,

s.22 – it's such a promising time to live in BC. I'm excited about the possibilities offered in the new budget.

We'd like to extend an invitation to Premier Horgan to join us at the head table on Friday, March 9, for our 2018 Equality Breakfast. We'd be super honoured if he could join us early that morning, cognizant of the fact that his calendar must be pretty jam-packed. It's promising to be another big year, with approx. 800 folks from the labour and legal communities, alongside folks who work for and care about social justice and human rights, academics, and community leaders.

I'm happy to provide whatever information you might require – or a more formal invitation -- but thought I'd give you a quick rundown of the event and speaker. Thanks for letting me know either way. (I have a seat reserved for him now.)

Event details:

- The event takes place on **Friday, March 9, at the Fairmont Hotel Vancouver**
- Doors are at 6:30 a.m., breakfast is served at 7:25 a.m., and **the program will finish by 9 a.m.**
- There will be a territorial welcome by a distinguished Musqueam councilor at 7:30 a.m.

We are delighted to present history-making litigator and champion of marriage equality **Roberta ("Robbie") Kaplan** as our keynote speaker. This is Robbie's first time in Vancouver and it will be an opportunity to hear from the woman who brought *United States v Windsor* to the US Supreme Court, which led to marriage equality in the US. She also happens to be a fierce litigator and the founder of one of the few women-led boutique litigation law firms in the US, Kaplan & Company. Currently, she is working with survivors of sexual assault and on the Time's Up initiative. She also conceived of and filed Sines v Kessler in response to the violence in Charlottesville, a case that made the NYTimes last week. She's also against discriminatory laws compromising the welfare of the LGBTQ community in the American South.

Let me know if there's anything else you want to know about this year's event.

Cheers,

Basya

Basya Laye

Director of Development and Engagement, West Coast LEAF

555-409 Granville St. Vancouver, B.C. V6C 1T2 Unceded Coast Salish Territories

development@westcoastleaf.org | 604-684-8772, ext. 114 | toll free in B.C. 1-800-737-7716 |

www.westcoastleaf.org

The best event this side of noon. **2018 Equality Breakfast tickets on sale now!**

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Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 23, 2018 8:49 AM
To: Nash, Amber PREM:EX
Cc: Van Meer-Mass, Kate PREM:EX
Subject: Re: 2018 Equality Breakfast - head table invitation for Premier Horgan

Hey you two,

Spoke with Teresa, Whip's office currently has no one confirmed. Teresa

Sent from my iPhone

On Feb 23, 2018, at 8:22 AM, Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca> wrote:

Hanks Charlotte!

Looping in Kate as we have a few things planned on the 9th and I'm not sure if this can fit at the moment. Did caucus confirm if they were buying a table? We've done that in years past - but wasn't sure if this would be happening again.

Let me know what you Hear from the whips office.

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Is PJH planning to attend?

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Thanks,
Charlotte

From: Basya Laye [<mailto:development@westcoastleaf.org>]
Sent: Thursday, February 22, 2018 12:33 PM
To: Kingston, Charlotte PREM:EX
Subject: 2018 Equality Breakfast - head table invitation for Premier Horgan

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Let me know if there's anything else you want to know about this year's event.

Cheers,

Basya

Basya Laye

Director of Development and Engagement, West Coast LEAF

555-409 Granville St. Vancouver, B.C. V6C 1T2 Unceded Coast Salish Territories

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Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 22, 2018 4:29 PM
To: 'Basya Laye'
Subject: RE: 2018 Equality Breakfast - head table invitation for Premier Horgan

Re: other invites to MLAs (knowing that they will pay individually for their tickets), who did you send it to? I just checked with the Whip's office and they didn't have a record of the event in the calendar so I wanted to make sure the invite got out there!

From: Basya Laye [mailto:development@westcoastleaf.org]
Sent: Thursday, February 22, 2018 4:16 PM
To: Kingston, Charlotte PREM:EX
Subject: RE: 2018 Equality Breakfast - head table invitation for Premier Horgan

Things are going surprisingly well but I really need one last ticket push to feel secure about it. You know how it goes. We're hovering around 650 but I'm pretty sure we'll make it 750-800. There's usually another 100-150 in the bag the week before.....praying! But all around it's going well and it's going to be good room, for sure.

Just so you know, we also invited the Attorney General to be our guest at the head table, but I haven't heard back from his office (I also haven't had time to call his office yet). If the AG would like to attend as our guest, separately, that would be amazing. Any chance you have any sway in that regard? ☺

So, the short answer is we'd love the Premier to join us, of course. If he can't, I'll be sad about it ... but we would be delighted to host a Minister in his stead. In fact, we'd be honoured! We will, of course, acknowledge any elected officials from the podium.

We sent out a regular invitation to MLAs to join us, as several of them often do, but they generally pay for their tickets.

Cheers,

Basya

From: Kingston, Charlotte PREM:EX [mailto:Charlotte.Kingston@gov.bc.ca]
Sent: Thursday, February 22, 2018 2:55 PM
To: Basya Laye <development@westcoastleaf.org>
Subject: RE: 2018 Equality Breakfast - head table invitation for Premier Horgan

Hi Basya!

So nice to hear from you ☺ Hope everything is going well with you in the lead up to the breakfast. I know what an undertaking it is!!

This year's event looks awesome! I've reached out to the Premier's scheduling staff to see if he can attend and I'll get back to you just as soon as I hear back. In the event he isn't available, would you be interested in having a Minister attend in his place?

Talk soon,
Charlotte

From: Basya Laye [<mailto:development@westcoastleaf.org>]
Sent: Thursday, February 22, 2018 12:33 PM
To: Kingston, Charlotte PREM:EX
Subject: 2018 Equality Breakfast - head table invitation for Premier Horgan

Hi Charlotte,

s.22 – it's such a promising time to live in BC. I'm excited about the possibilities offered in the new budget.

We'd like to extend an invitation to Premier Horgan to join us at the head table on Friday, March 9, for our 2018 Equality Breakfast. We'd be super honoured if he could join us early that morning, cognizant of the fact that his calendar must be pretty jam-packed. It's promising to be another big year, with approx. 800 folks from the labour and legal communities, alongside folks who work for and care about social justice and human rights, academics, and community leaders.

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Let me know if there's anything else you want to know about this year's event.

Cheers,

Basya

Basya Laye

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Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 9, 2018 5:37 PM
To: VCO Boardrooms, PREM PREM:EX
Subject: Accepted: Budget Speech

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 23, 2018 6:08 PM
To: Godfrey, Sam AGRI:EX
Subject: Accepted: MAG Stakeholder engagement

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 1, 2018 1:27 PM
To: McLean, Gordon FIN:EX
Subject: Re: Accepted: Meet with Gordon McLean of PREM TECH

I'm so sorry Gordon. I'm not going to make it. My sincere apologies. I have another meeting at 140 I had better head to.

Sent from my iPhone

> On Feb 1, 2018, at 12:59 PM, McLean, Gordon FIN:EX <Gordon.x.McLean@gov.bc.ca> wrote:
>
> Hi Charlotte, no problem. I am good until 2:00. Let me know when you are close, I am 30 seconds from the door.
>
> -----Original Message-----
> From: Kingston, Charlotte PREM:EX
> Sent: Thursday, February 1, 2018 12:59 PM
> To: McLean, Gordon FIN:EX
> Subject: Re: Accepted: Meet with Gordon McLean of PREM TECH
>
> Hi Gordon!
> So sorry but I am running a bit late from my last meeting! I am enroute but might be about 20 Min :(sorry about that.
>
> Sent from my iPhone
>
>> On Feb 1, 2018, at 12:53 PM, McLean, Gordon FIN:EX <Gordon.x.McLean@gov.bc.ca> wrote:
>>
>> Hi Charlotte,
>>
>> When you are heading over, if you cross the street mid-block where the Museum tower is I'll be coming out of the ramp from the basement, there is a handicap sign you can see from Government Street. My s.22 that you will be able to see.
>>
>> See you shortly!
>>
>> Gordon
>>
>> <meeting.ics>

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 1, 2018 12:59 PM
To: McLean, Gordon FIN:EX
Subject: Re: Accepted: Meet with Gordon McLean of PREM TECH

If you're busy and prefer to reschedule I would totally understand. My apologies.

Sent from my iPhone

> On Feb 1, 2018, at 12:53 PM, McLean, Gordon FIN:EX <Gordon.x.McLean@gov.bc.ca> wrote:
>
> Hi Charlotte,
>
> When you are heading over, if you cross the street mid-block where the Museum tower is I'll be coming out of the ramp from the basement, there is a handicap sign you can see from Government Street. My s.22 that you will be able to see.
>
> See you shortly!
>
> Gordon
>
> <meeting.ics>

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 2, 2018 2:39 PM
To: Squance, Leah SDPR:EX
Subject: Accepted: Stakeholder discussion

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 22, 2018 8:59 AM
To: Oreck, Mira PREM:EX
Subject: Re: Achieve Anything Foundation -The Sky"s No Limit - Girls Fly Too

Sounds good.

Sent from my iPhone

On Feb 21, 2018, at 9:28 PM, Oreck, Mira PREM:EX <Mira.Oreck@gov.bc.ca> wrote:

Please see below. I'd like you to join for this call tomorrow (time TBD).

From: Begg, Garry [s.17]
Sent: Wednesday, February 21, 2018 5:04 PM
To: Oreck, Mira PREM:EX
Cc: Mullen, Alan LASS:EX
Subject: FW: Achieve Anything Foundation -The Sky"s No Limit - Girls Fly Too

Hey Mira – Sharing with you Alan's e-mail which highlights the opportunity, and the need to move on this matter quickly.

Please advise your availability to discuss, thanks..

Garry

From: Mullen, Alan
Sent: Wednesday, February 21, 2018 4:06 PM
To: Begg, Garry [s.17]
Subject: RE: Achieve Anything Foundation -The Sky"s No Limit - Girls Fly Too

Hi Garry,

s.13

Anyway, I know you are busy and as you know I am not in Victoria again until Sunday but I was hoping we could somehow get this to the premiers office (or wherever you deem necessary, obviously I will defer to you on that) either with Mira or the other individual you mentioned.

I am happy to put together a one pager clearly detailing all the significant benefits to this event both for the participants, the province and yes the provincial government. I can also include a long list detailing exactly who has confirmed attendance at the VIP event and also the main weekend event. Let me know if this is necessary and I will get on it or if there is someone we could sit and chat with on Monday as it really is coming down to the last chance for a financial commitment and an attendance commitment. Also the books have to go to print soon and I would like to see a picture and "premiers message" included.

Anyway I apologize for the lengthy email. I had basically let this go but have been in constant contact with Kirsten for the last 24 hours and I think it's a must for the program (but also for my intention moving forward for the Orange and I discussed with you)

Many Thanks,

Alan Mullen
Special Advisor
Office of the Speaker
Legislative Assembly of British Columbia

From: Begg, Garry
Sent: Tuesday, February 20, 2018 4:18 PM
To: Oreck, Mira PREM:EX <Mira.Oreck@gov.bc.ca>
Cc: Mullen, Alan <Alan.Mullen@leg.bc.ca>
Subject: Achieve Anything Foundation -The Sky"s No Limit - Girls Fly Too

Good Day Mira

Our conversation earlier today refers – I have met with Alan Mullen, Special Advisor to the Office of the Speaker – his involvement is basically because the Speaker's Riding is Abbotsford, with this event is to be held.

Both he and I see tremendous opportunity for Government from this event, and I think a short meeting between the 3 of us would be helpful to move this forward.

Are you available for a short (15 minute) meeting tomorrow (Wednesday) to help address this time sensitive matter?

Garry

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 22, 2018 11:43 AM
To: Oreck, Mira PREM:EX
Subject: RE: Achieve Anything Foundation -The Sky's No Limit - Girls Fly Too

Here's the program for the event- https://www.girlsfly2.ca/images/GF2-content/Documents/GF2_Participation_2018.pdf

I imagine PJH participation would be March 10 for the opening ceremony at 11:00 am

From: Oreck, Mira PREM:EX
Sent: Wednesday, February 21, 2018 9:29 PM
To: Kingston, Charlotte PREM:EX
Subject: FW: Achieve Anything Foundation -The Sky's No Limit - Girls Fly Too

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Office of the Speaker
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Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 27, 2018 4:50 PM
To: Viaud, Chantille PREM:EX
Subject: Allowed: Sharing request: Calendar

Microsoft Exchange Calendar:

Kingston, Charlotte PREM:EX - Calendar
Kingston, Charlotte PREM:EX (Charlotte.Kingston@gov.bc.ca) has allowed you to view his or her Calendar.

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 4:05 PM
To: Hagglund, Jarrett GCPE:EX
Subject: Are you available to hit send on our invite?

Hello there,

I've got list and invite all ready to go for Lunar New Year but since you're the RSVP, presumably the invite should come from your inbox. I believe you're in Terrace today. If I send you those items can you just hit send on them later today?

Thanks,

C

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Wednesday, February 28, 2018 12:16 PM
To: Loubert, Danny PREM:EX
Subject: Assistance requests
Attachments: Budget 2018 Lock-up Attended.xlsx

Hi Danny,

I'd love your support on some stakeholder relations work. Let me know if you're able to assist, and if my suggested timelines work with your current workload:

- 1) Get yourself permission to access the stakeholder relations folder so we can collaborate on documents using the shared drive
- 2) **Budget lock up list coding:** attached is the final budget lock up list. Could you take a stab at recording in H which ministry this stakeholder most likely corresponds to. It will be impossible to be perfect at this task, but take your best guess, and once it is finished being coded and sorted by Ministry I can double check against Ministry lists. I would need this ASAP, and definitely by the end of the week.
- 3) **Business card scanning apps-** can you do some research into the best business card scanning apps that currently exist that would allow ministers to easily extract contact information from cards. I mean apps like the one spoken of here. Then to the degree possible, follow this down the wormhole of checking to see what could possibly be approved for use in government given data residency requirements (Richard Barlow is the PO privacy officer and may be able to help you here. Gordon McLean from PREM TECH is our client business officer and he is awesome and super useful). I don't have a firm deadline for this, and it may expand as these projects sometimes do.

Thanks Danny!

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 1, 2018 11:02 AM
To: Loubert, Danny PREM:EX
Subject: Re: Assitant Floor warden

Happy to!

Sent from my iPhone

On Feb 1, 2018, at 9:43 AM, Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca> wrote:

Hi Charlotte,

Did you say you were interested in being an alternate floor warden (if Maria and I were away?)
Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Monday, February 5, 2018 3:02 PM
To: Loubert, Danny PREM:EX
Subject: Re: Available for Fire warden Training Wed 10-11?

If it is part of my Fire Warden duties, then certainly!

Sent from my iPhone

On Feb 5, 2018, at 2:50 PM, Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca> wrote:

Hi Charlotte,

The Building is hosting its annual Fire warden training and I was wondering if you would have an hour to attend?

If so I can forward you the details.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Wednesday, February 28, 2018 12:45 PM
To: 'tim@sierraclub.bc.ca'
Subject: BC Budget Lock Up

Hi Tim,

I was hoping to chat with you briefly about your experience in the provincial budget lock-up. We are looking forward to the next time and working to create access to the lock-up for new groups, and we want to ensure all participants have access to the info they need in order to know what to expect and successfully navigate the day.

Would we be able to set up a time for a quick call today or tomorrow before 3:30? My cell # is below if you'd like to give me a call back directly.

Hope everyone is having a good day at Sierra!

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Wednesday, February 28, 2018 12:43 PM
To: 'ed@tapsbc.ca'
Subject: BC Budget Lock Up

Hey Doug,

I was hoping to chat with you briefly about your experience in the provincial budget lock-up. We are looking forward to the next time and working to create access to the lock-up for new groups, and we want to ensure all participants have access to the info they need in order to know what to expect and successfully navigate the day.

Would we be able to set up a time for a quick call today or tomorrow before 3:30? My cell # is below if you'd like to give me a call back directly.

Hope everyone is having a good day at TAPS!

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Wednesday, February 28, 2018 12:42 PM
To: 'Katrina@pivotlegal.org'
Subject: BC Budget Lock Up

Hey Katrina,

I was hoping to chat with you briefly about your experience in the provincial budget lock-up. We are looking forward to the next time and working to create access to the lock-up for new groups, and we want to ensure all participants have access to the info they need in order to know what to expect and successfully navigate the day.

Would we be able to set up a time for a quick call today or tomorrow before 3:30? My cell # is below if you'd like to give me a call back directly.

Hope everyone is having a good day at Pivot!

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Wednesday, February 28, 2018 12:38 PM
To: 'adam@bchealthcoalition.ca'
Subject: BC Budget Lock Up

Hi BC Health Coalition,

I was hoping to speak with either Edith or Adam about their experience in the provincial budget lock-up. We are working to create access to the lock-up for new groups, and we want to ensure all participants have access to the info they need in order to know what to expect and successfully navigate the day.

Would we be able to set up a time for a quick call today or tomorrow before 3:30? My cell # is below if you'd like to give me a call back directly.

If this email reaches Nat Lowe, HI NAT!

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Wednesday, February 28, 2018 12:38 PM
To: 'campaigner@bchealthcoalition.ca'
Subject: BC Budget Lock Up

Hi BC Health Coalition,

I was hoping to speak with either Edith or Adam about their experience in the provincial budget lock-up. We are working to create access to the lock-up for new groups, and we want to ensure all participants have access to the info they need in order to know what to expect and successfully navigate the day.

Would we be able to set up a time for a quick call today or tomorrow before 3:30? My cell # is below if you'd like to give me a call back directly.

If this email reaches Nat Lowe, HI NAT!

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 22, 2018 11:48 AM
To: Oreck, Mira PREM:EX
Cc: Viaud, Chantille PREM:EX
Subject: RE: BC Tech roundtable

Is there an opportunity here to plug in a local business magazine to cover the discussion? Business in Vancouver, BC Business, Fortune World?

From: Oreck, Mira PREM:EX
Sent: Wednesday, February 21, 2018 5:20 PM
To: Sali, Meghan JTT:EX; Devereux, Rick GCPE:EX; Van Meer-Mass, Kate PREM:EX; Aaron, Sage PREM:EX
Cc: Viaud, Chantille PREM:EX; Kingston, Charlotte PREM:EX
Subject: BC Tech roundtable

Hi folks –

I had a very good meeting with BC Tech & Microsoft today re the roundtable with the Premier and Minister. They are very excited. This is the first time the industry will have ever held an event like this with a Premier (they did one with the PM two years ago).

We are looking at a group of approximately 20-25 people, all CEO's but of varying sizes of companies. Meghan, Jill will send me a long list of people for us to consider by the end of the week to review/discuss.

We are aiming for a conversational format to meet the goals of this event: from our perspective, PJH connects with leaders in the industry and shares an overview of the Budget; and from theirs, he leaves more interested in the tech sector than he came in.

We don't need a speech for this but I am working with them on leading questions and topic areas so PJH will need a briefing and notes. We are likely to focus on talent and education. Meghan, this is where I hope MBR can specifically contribute.

Rick, I'd like to the venues they have in mind and a photographer.

Their goal is to send out invites early next week.

Please let me know if you have questions.

Thanks,
M

Mira Oreck, Director of Stakeholder Relations
Office of the Premier
#740 – 999 Canada Place
Vancouver, BC

s.17

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 27, 2018 4:03 PM
To: Cleaver, Sheila C FIN:EX
Subject: RE: BMO Travel card

Hi Sheila,

I never did receive any emails from BMO

From: Cleaver, Sheila C FIN:EX
Sent: Friday, February 23, 2018 8:20 AM
To: Kingston, Charlotte PREM:EX
Subject: RE: BMO Travel card

You should be receiving an Email shortly from BMO, please let me know if you don't receive this morning.

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 22, 2018 5:33 PM
To: Cleaver, Sheila C FIN:EX
Cc: Loubert, Danny PREM:EX
Subject: RE: BMO Travel card

Hi Sheila,

My card and pin have arrived but I haven't received an emails from BMO with my temporary password to access my online account. How can I rectify that?

Thanks,

Charlotte

From: Cleaver, Sheila C FIN:EX
Sent: Wednesday, February 7, 2018 7:53 AM
To: Kingston, Charlotte PREM:EX
Subject: BMO Travel card

Hi Charlotte,

Your Bank of Montreal (BMO) Travel Card has been put in the mail to you today.

Activation

Please call the number on the card to activate. They will ask you security questions to identify yourself:

Code/password is: s.15

Company Name is

PIN#

BMO will also mail your PIN# in a separate envelope.

Also, this is a disclosure from BMO: *Please keep your PIN# confidential and separate from your card at all times. If you share your PIN with someone else, you will lose your liability with BMO.*

On-line access to your account

BMO will send you 2 Emails, one with your username (your Email address) and another with your temporary password to get online access to your account. Your statements are available after the 4th of each month.

Please log into BMO Spend Dynamics - <https://www.bmospenddynamics.com> and enter your Username and password. You will then be prompted to change this temporary password.

Appropriate use of your card

****Please note this card is NOT to be used for personal charges or personal ATM withdrawals****

It is to be used for approved purchases relating to government travel.

Policy & Procedures

Please see the Core Policy & Procedures Manual for cardholder's responsibilities and procedures.

gov.bc.ca/corepolicy Go to Procedures/E. Special Types of Disbursements/E.3 Travel Card

Also, there is additional information on our website - Ministry of Finance.

http://gwww.fin.gov.bc.ca/gws/camss/fsa/financial_operations/Travel/Index.stm

Monthly Statements

- BMO will mail you a statement as of midnight on the third day of each month, covering the preceding month's purchases.
- Travel cardholders are to pay the full amount of their statement by the billing due date shown on their statement, which is typically 30 days after the statement issue date.
- Interest penalties will apply to charges not paid in full as of the billing due date, at the rate of prime plus 2%. Please note: to avoid interest penalties the full amount of the statement must be paid. For example, a statement may be issued in the amount of \$100, covering several transactions. If the cardholder only pays BMO \$95 by the billing due date, BMO will assess an interest penalty on the full \$100, not just the \$5 outstanding.
- Travel cardholders are personally responsible for any overdue payment interest charges, unless the failure to pay is due to the Province not reimbursing the cardholder in sufficient time to make payment to BMO.
- Payment can be made to BMO at any time before the payment due date. Cardholders may pay BMO through one or more of the following options:
 - ❖ by cheque, mailed to BMO (but must be received at BMO by the payment due date);
 - ❖ by cash at any branch of the Bank of Montreal;
 - ❖ by Automated Teller Machine;
 - ❖ by telephone banking;
 - ❖ by Internet payment-the payee is "BMO CORP/COMMERCIAL MASTERCARD"
 - ❖ by electronic funds transfer (EFT) from a cardholder's bank account; or,
 - ❖ by pre-authorized debit from a cardholder's bank account

Thank You.

Sheila Cleaver

Corporate CardCoordinator-Purchase Card/Travel Card/BTA
Min of Finance, Minister's Offices and the Office of the Premier
3rd Fl. 617 Government St. Victoria, BC V8W 9V1
Phone# (250) 208-8490

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 9, 2018 5:31 PM
To: Takkar, Nimmi PSSG:EX
Subject: Re: Briefing note request

Thanks Nimmi!

Sent from my iPhone

On Feb 9, 2018, at 4:53 PM, Takkar, Nimmi PSSG:EX <Nimmi.Takkar@gov.bc.ca> wrote:

Hi Charlotte,

Thanks for reaching out! I have requested the briefing note and have asked about how long it will take. I will let you know soon.

I think you have covered all the relevant ministries but I have asked our folks if they are working with any other ministry.

Will follow up once I have some more information.

Thanks,
Nimmi

Sent from my iPhone

On Feb 9, 2018, at 12:46 PM, Kingston, Charlotte PREM:EX <Charlotte.Kingston@gov.bc.ca> wrote:

Hi Nimmi,

Hope your week is going well! Can I please request that a briefing note be prepared in your Ministry for the Premier's Office on all the ongoing (or publicly known upcoming) initiatives targeting violence against Indigenous women and girls?

The purpose is to brief PO on ongoing work in connection with outreach to the Women's Memorial March on Feb 14. I will also be asking for briefing notes from MIRR, MCFD, housing (as it relates to transition and supportive housing), and the AG's office, but if you think there are other relevant ministries whose work might be targeted at reducing violence against Indigenous women and girls, please let me know and I will reach out to them.

Can you also give me a quick sense of how onerous it is for your staff to put this kind of briefing note together? I just want to have a good sense of what I'm asking of others, and how much time I should expect it will take to produce. Ideally, this would be ready for the morning of Thursday, Feb 15, but let me know if that's an unrealistic timeline.

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 9, 2018 2:13 PM
To: Ashbourne, Craig MAH:EX; Gardea, Daniela MAH:EX
Subject: RE: Briefing note request

Certainly! I'm back at my desk from now until 4pm. Call anytime.

Thanks,
Charlotte

From: Ashbourne, Craig MAH:EX
Sent: Friday, February 9, 2018 1:06 PM
To: Kingston, Charlotte PREM:EX; Gardea, Daniela MAH:EX
Subject: RE: Briefing note request

Charlotte – just realized I have a couple questions on this, so can we connect by phone this afternoon?

Thanks,
Craig

Craig Ashbourne
Senior Ministerial Assistant
Minister of Municipal Affairs and Housing and responsible for Translink
C: 250-213-3187
E: craig.ashbourne@gov.bc.ca

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 9, 2018 12:51 PM
To: Gardea, Daniela MAH:EX; Ashbourne, Craig MAH:EX
Subject: Briefing note request

Hi Daniela and Craig,

Hope your week is going well! Can I please request that a briefing note be prepared in your Ministry for the Premier's Office on all the ongoing (or publicly known upcoming) initiatives targeting violence against Indigenous women and girls? For you folks that might be related to transition housing and supportive housing options, among other initiatives.

The purpose is to brief PO in connection with outreach to the Women's Memorial March on Feb 14. I will also be asking for briefing notes from MIRR, MCFD, Public Safety, and the AG but if you think there are other relevant ministries whose work might be targeted at reducing violence against Indigenous women and girls, please let me know and I will reach out to them.

Can you also give me a quick sense of how onerous it is for your staff to put this kind of briefing note together? I just want to have a good sense of what I'm asking of others, and how much time I should expect it will take to produce. Ideally, this would be ready for the morning of Thursday, Feb 15, but let me know if that's an unrealistic timeline.

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 9, 2018 12:49 PM
To: Milne, Gala AG:EX
Subject: Briefing note request

Hi Gala,

Hope your week is going well! Can I please request that a briefing note be prepared in your Ministry for the Premier's Office on all the ongoing (or publicly known upcoming) initiatives targeting violence against Indigenous women and girls?

The purpose is to brief PO in connection with outreach to the Women's Memorial March on Feb 14. I will also be asking for briefing notes from MIRR, MCFD, housing (as it relates to transition and supportive housing), and Public Safety, but if you think there are other relevant ministries whose work might be targeted at reducing violence against Indigenous women and girls, please let me know and I will reach out to them.

Can you also give me a quick sense of how onerous it is for your staff to put this kind of briefing note together? I just want to have a good sense of what I'm asking of others, and how much time I should expect it will take to produce. Ideally, this would be ready for the morning of Thursday, Feb 15, but let me know if that's an unrealistic timeline.

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 9, 2018 12:44 PM
To: Sam, Anne-Marie IRR:EX; Sas, Jonathan IRR:EX
Subject: Briefing note request

Hi Jon and Anne,

Can I please request that briefing note be prepared in your Ministry for the Premier's Office on all the ongoing (or publicly known upcoming) initiatives targeting violence against Indigenous women and girls? This could include everything from the implementation of the Oppal Inquiry, TRC recommendations, to initiatives to keep women and girls safe in their home communities.

The purpose is to brief the Premier on ongoing work in advance of outreach to the Women's Memorial March on Feb 14. I will also be asking for briefing notes from Public Safety, MCFD, housing (as it relates to transition and supportive housing), and the AG's office, but if you think there are other relevant ministries whose work might be targeted at reducing violence against Indigenous women and girls, please let me know and I will reach out to them.

Can you also give me a quick sense of how onerous it is for your staff to put this kind of briefing note together? I just want to have a good sense of what I'm asking of others, and how much time I should expect it will take to produce. Ideally, this would be ready for the morning of Thursday, Feb 15, but let me know if that's an unrealistic timeline.

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 27, 2018 1:07 PM
To: Oreck, Mira PREM:EX
Subject: Accepted: Budget Lock Up Debrief

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 1, 2018 4:54 PM
To: Vasilev, Susan LASS:EX
Subject: CA for Minister Mark?

Hi Susan!

Can you tell me who the CA for Minister Mark is? I want to invite her to take part in an event happening in her constituency.

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 3:36 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-80364 Records Due February 15, 2018

Hi Alison,

I have no records responsive.

Thanks,
Charlotte

From: Wensink, Alison PREM:EX
Sent: Thursday, February 8, 2018 3:17 PM
To: Christensen, Suzanne PREM:EX; Wright, Don J. PREM:EX; Papik, Stephanie PREM:EX; Farmer, Leila PREM:EX; Robinson, Jon PREM:EX; LP PO Executive Office; LP Premiers Vancouver Office; Della Mattia, Marie PREM:EX
Cc: Mulloy, Eleanor PREM:EX
Subject: Call for Records OOP-2018-80364 Records Due February 15, 2018

Hi All,

Please let me know by February 15th whether or not you have any records responsive to the following request:

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

All records relating to a potential \$400 renters rebate.

(Date Range for Record Search: From 07/18/2017 To 01/24/2018) Date Format is MM/DD/YYYY

If you think that the search for records will take you over 3 hours and/or the total volume of records will exceed 200 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 6, 2018 3:53 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-80388 Due February 16, 2018

Thanks for the clarification. I can confirm that I have no responsive records as neither of those pieces that I mentioned have anything to do with the by-election.

Thanks!
Charlotte

From: Wensink, Alison PREM:EX
Sent: Tuesday, February 6, 2018 3:52 PM
To: Kingston, Charlotte PREM:EX
Subject: RE: Call for Records OOP-2018-80388 Due February 16, 2018

Hi Charlotte!

s.13

Please feel free to call me if you want to discuss further!

Thanks so much,

Alison

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 6, 2018 1:40 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-80388 Due February 16, 2018

Hi Alison,

s.13

Thanks,
Charlotte

From: Wensink, Alison PREM:EX
Sent: Tuesday, February 6, 2018 10:22 AM
To: LP PO Deputy Minister; LP Premiers Vancouver Office; LP PO Executive Office; Della Mattia, Marie PREM:EX
Subject: Call for Records OOP-2018-80388 Due February 16, 2018

This is an ALL STAFF Call for Records.

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

Please let me know by February 16th whether or not you have any records responsive to the following request:

Provide copies of any communications or briefing material in the Premier's Office that mention any of the following, in relation to the by-election: Kelowna West, Shelly Cook, or Ben Stewart.

(Date Range for Record Search: From 11/01/2017 To 01/19/2018) Date Format is MM/DD/YYYY

If you think that the search for records will take you over 3 hours and/or the total volume of records will exceed 200 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 3:36 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-80418 Records Due February 16, 2018

Hi Alison,

I have no records responsive.
Thanks,
Charlotte

From: Wensink, Alison PREM:EX
Sent: Thursday, February 8, 2018 3:21 PM
To: LP Premiers Vancouver Office; LP PO Executive Office; Della Mattia, Marie PREM:EX; Wright, Don J. PREM:EX; Christensen, Suzanne PREM:EX; Kennedy, Christine PREM:EX; Canitz, Shelley L PREM:EX
Cc: Mulloy, Eleanor PREM:EX
Subject: Call for Records OOP-2018-80418 Records Due February 16, 2018

Hi All,

Please let me know by February 16th whether or not you have any records responsive to the following request:

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

All records on providing subsidies for political parties.

(Date Range for Record Search: From 09/01/2017 To 01/25/2018) Date Format is MM/DD/YYYY

If you think that the search for records will take you over 3 hours and/or the total volume of records will exceed 200 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 9, 2018 5:39 PM
To: Wensink, Alison PREM:EX
Subject: Re: Call for Records OOP-2018-80421 Due February 19, 2018

Hi Alison,

I have no records responsive.

Sent from my iPhone

On Feb 9, 2018, at 4:42 PM, Wensink, Alison PREM:EX <Alison.Wensink@gov.bc.ca> wrote:

Hi All,

Please let me know by February 19th whether or not you have any records responsive to the following request:

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

All records relating to decision of cutting fees for adult basic education and English second language learning.

(Date Range for Record Search: From 07/18/2017 To 01/25/2018) Date Format is MM/DD/YYYY

If you think that the search for records will take you over 1 hours and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 9, 2018 5:39 PM
To: Wensink, Alison PREM:EX
Subject: Re: Call for Records OOP-2018-80468 Records Due February 19, 2018

Hi Alison,
I have no records responsive.

Thanks,
Charlotte

Sent from my iPhone

On Feb 9, 2018, at 4:39 PM, Wensink, Alison PREM:EX <Alison.Wensink@gov.bc.ca> wrote:

Hi All,

Please let me know by February 19th whether or not you have any records responsive to the following request:

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

All records relating to Horgan's 'best bid' policy (<http://vancouver.sun.com/opinion/columnists/vaughn-palmer-horgan-likely-to-make-good-on-no-bs-promise-to-unionized-building-trades>).

Date Range for Record Search: From 10/01/2017 To 01/22/2018) Date Format is MM/DD/YYYY

If you think that the search for records will take you over 1 hours and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 20, 2018 2:17 PM
To: Wensink, Alison PREM:EX
Subject: Re: Call for Records OOP-2018-80809 Records Due February 27, 2018

Hi Alison,

I have no records responsive.

Thanks,
Charlotte

Sent from my iPhone

On Feb 20, 2018, at 1:24 PM, Wensink, Alison PREM:EX <Alison.Wensink@gov.bc.ca> wrote:

Hello,

Please let me know by February 27th whether or not you have any records responsive to the following request:

Canvassed: All Executive staff, all Vancouver staff, Don Wright, Suzanne Christensen, Christine Kennedy,

All records from the Premier's office, which mention Andrew Mercier.

(Date Range for Record Search: From 07/18/2017 To 02/06/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 22, 2018 10:37 AM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-80847 Records Due February 28, 2018

I have no records responsive.

From: Wensink, Alison PREM:EX
Sent: Thursday, February 22, 2018 10:35 AM
To: LP PO Executive Office; LP PO Deputy Minister; LP Premiers Vancouver Office; Della Mattia, Marie PREM:EX
Subject: Call for Records OOP-2018-80847 Records Due February 28, 2018

Hello,

Please see the below request and please let me know by February 28th whether or not you have any records:

Canvassed: All staff

All records related to the deal reached between the Government and WeChat.

(Date Range for Record Search: From 11/01/2017 To 02/12/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 3 hours and/or the total volume of records will exceed 200 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 22, 2018 2:37 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-80854 Records Due March 1, 2018

Hi Alison,

I have no records responsive to this request.

Thanks,
Charlotte

From: Wensink, Alison PREM:EX
Sent: Thursday, February 22, 2018 1:49 PM
To: LP PO Executive Office; LP PO Deputy Minister; Bain, Don PREM:EX; Cavanagh, Judy PREM:EX; Kingston, Charlotte PREM:EX; Loubert, Danny PREM:EX; Oreck, Mira PREM:EX; Szabo, Maria PREM:EX; Tello, Romeo PREM:EX; Della Mattia, Marie PREM:EX
Subject: Call for Records OOP-2018-80854 Records Due March 1, 2018

Hello,

Please see the below request and please let me know by March 1st whether or not you have any records:

Canvassed: All staff

All records including e-mails, briefing notes, and polling - but excluding media releases or clippings - on the B.C. government response to Alberta's decision, announced February 6, 2018, to have the Alberta Gaming and Liquor Commission immediately halt the import of all wines from British Columbia.

(Date Range for Record Search: From 02/05/2018 To 02/09/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 3 hours and/or the total volume of records will exceed 200 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 22, 2018 3:43 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-80866 Records Due February 28, 2018

Hi Alison,

I have no records responsive to this request.

Thanks,
Charlotte

From: Wensink, Alison PREM:EX
Sent: Wednesday, February 21, 2018 3:27 PM
To: LP PO Executive Office; LP PO Deputy Minister; Bain, Don PREM:EX; Cavanagh, Judy PREM:EX; Kingston, Charlotte PREM:EX; Loubert, Danny PREM:EX; Oreck, Mira PREM:EX; Szabo, Maria PREM:EX; Tello, Romeo PREM:EX; Szabo, Maria PREM:EX
Subject: Call for Records OOP-2018-80866 Records Due February 28, 2018

Hello,

Please see the below request and please let me know by February 28th whether or not you have any records:

Canvassed: All staff

All records between Samir Manji, Malik Talib and Mahmoud Eboo and the Office of the Premier.

(Date Range for Record Search: From 04/10/2017 To 02/13/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 3 hours and/or the total volume of records will exceed 200 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Wednesday, February 21, 2018 12:07 PM
To: Wensink, Alison PREM:EX
Subject: Re: Call for Records OOP-2018-80915 Due March 1, 2018

Hi Alison,

I have no records responsive.

Sent from my iPhone

On Feb 21, 2018, at 11:20 AM, Wensink, Alison PREM:EX <Alison.Wensink@gov.bc.ca> wrote:

Hello,

*Please see the second round of this request (**please note the new date range**) and please let me know by March 1st whether or not you have any records:*

Canvassed: All staff

All communication between Adam Olsen and the Premier or their staff.

(Date Range for Record Search: From 08/01/2017 To 08/31/2017) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 3 hours and/or the total volume of records will exceed 200 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 27, 2018 2:43 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-80997 Records Due March 6, 2018

No records responsive.

From: Wensink, Alison PREM:EX
Sent: Tuesday, February 27, 2018 12:35 PM
To: LP PO Executive Office; LP PO Deputy Minister; LP Premiers Vancouver Office
Subject: Call for Records OOP-2018-80997 Records Due March 6, 2018

Hello,

Please see the second round of this request (**please note the new date range**) and please let me know by March 6th whether or not you have any records responsive to the following request:

Canvassed: All staff

All records regarding the proposal to move Family Day.

(Date Range for Record Search: From 12/12/2017 To 02/13/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 27, 2018 2:56 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-81002 Due March 6, 2018
Attachments: KMs_QAs-Premier-ProtectingTheCoast-REVISEDFINAL; Fwd: referral package

Hi Alison,

Two records responsive. Please note that these are both DRAFT advice to the Premier.

From: Wensink, Alison PREM:EX
Sent: Monday, February 26, 2018 1:39 PM
To: LP PO Executive Office; LP Premiers Vancouver Office; Wright, Don J. PREM:EX; Christensen, Suzanne PREM:EX; Kennedy, Christine PREM:EX
Cc: Mulloy, Eleanor PREM:EX
Subject: Call for Records OOP-2018-81002 Due March 6, 2018

Hello,

Please let me know by March 6th whether or not you have any records responsive to the following request:

Canvassed: All Executive staff, all Vancouver staff, Don Wright, Suzanne Christensen, Christine Kennedy

All documents, including memos, briefing notes, backgrounders, e-mails, texts, instant messages, media lines, etc., regarding the proposal, planning, rollout and fallout of the government's Kinder Morgan Trans Mountain pipeline announcement on January 30, 2018, in reference to restrictions on the increase of diluted bitumen transportation.

(Date Range for Record Search: From 01/01/2018 To 02/13/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 27, 2018 2:07 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-81024 Records Due March 6, 2018

No records responsive to this request.

Thanks,
Charlotte

From: Wensink, Alison PREM:EX
Sent: Tuesday, February 27, 2018 2:05 PM
To: LP PO Executive Office; LP PO Deputy Minister; LP Premiers Vancouver Office
Subject: Call for Records OOP-2018-81024 Records Due March 6, 2018

Hello,

Please let me know by March 6th whether or not you have any records responsive to the following request:

Canvassed: All staff

All correspondence mentioning eatdrinklocal.ca or the Eat Drink Local program.

(Date Range for Record Search: From 01/01/2018 To 02/16/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 27, 2018 2:37 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-81028 Due March 5, 2018
Attachments: FW: Capital factsheets

Thanks!

From: Wensink, Alison PREM:EX
Sent: Tuesday, February 27, 2018 2:13 PM
To: Kingston, Charlotte PREM:EX
Subject: RE: Call for Records OOP-2018-81028 Due March 5, 2018

Hi Charlotte,

Yes, if you could also send me the email that the capital factsheet came with that would be great!

Thanks so much!

Alison

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 27, 2018 10:29 AM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-81028 Due March 5, 2018

Hi Alison,

I have two responsive records attached. Do you need the email that the capital factsheet came with?

From: Wensink, Alison PREM:EX
Sent: Monday, February 26, 2018 2:34 PM
To: LP PO Executive Office; LP Premiers Vancouver Office
Subject: Call for Records OOP-2018-81028 Due March 5, 2018

Hello,

Please let me know by March 5th whether or not you have any records responsive to the following request:

Canvassed: All Executive staff, all Vancouver staff

All briefing notes or any other material prepared by the Premier's Office regarding capital funding for the Surrey School District.

(Date Range for Record Search: From 07/18/2017 To 02/16/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator

Deputy Minister's Office | Office of the Premier

Room 272 - West Annex, Parliament Buildings

Victoria BC V8W 9E1

Phone: (250) 387-2987

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 27, 2018 2:09 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-81043 Records Due March 6, 2018

Hi Alison,

No records responsive to this request.

Thanks,
Charlotte

From: Wensink, Alison PREM:EX
Sent: Tuesday, February 27, 2018 1:21 PM
To: LP PO Executive Office; LP Premiers Vancouver Office; Wright, Don J. PREM:EX; Yuma Morisho, Okenge PREM:EX
Subject: Call for Records OOP-2018-81043 Records Due March 6, 2018

Hello,

Please let me know by March 6th whether or not you have any records responsive to the following request:

Canvassed: All Executive staff, all Vancouver staff, Don Wright, Okenge Yuma Morisho

Any and all briefing notes, memos, emails, and transcripts of meetings and minutes between the BC Office of the Premier and the Alberta Office of the Premier –exclude any records that appear to be cabinet confidences.

(Date Range for Record Search: From 01/29/2018 To 02/16/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 27, 2018 2:38 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-81101 Records Due March 7, 2018

No records responsive on this one.

From: Wensink, Alison PREM:EX
Sent: Tuesday, February 27, 2018 2:28 PM
To: LP PO Executive Office; LP PO Deputy Minister; LP Premiers Vancouver Office
Subject: Call for Records OOP-2018-81101 Records Due March 7, 2018

Hello,

Please let me know by March 7th whether or not you have any records responsive to the following request:

Canvassed: All staff

All correspondence exchanged between the Office of the Premier and the Surrey School District.

(Date Range for Record Search: From 12/01/2017 To 01/31/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 23, 2018 10:29 AM
To: 'smsylves@sfu.ca'
Subject: Accepted: Call: SFU Dialogue & Charlotte Kingston

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 1, 2018 2:56 PM
To: McGregor, Cara GCPE:EX
Subject: Can you run your eyes over this ASAP?
Attachments: First Call Gala Greetings_1.docx

Hey Cara,

This super short statement got delayed (entirely my fault,^{s.22} that kept me away from devices last night). Could I trouble you to run your eyes over this greeting statement ASAP? I have to send it over to the gala organizers for tonight, but I have never written anything in the Premier's voice before and wanted a second set of eyes. Sorry to impede on your afternoon, should just take 2 minutes.

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 2:24 PM
To: 'Nicole Johnson'
Subject: RE: Canadian Mountain Holidays - Meeting Request - Week of 12 Feb 2018

Hi Nicole,

Apologies for the delay. I wanted to reach out to the best people in Victoria for Mr. Butler to meet with. Our office doesn't have anyone available to meet in Victoria during that time. I have reached out to the folks at Tourism, Arts, and Culture to take the meeting with Mr. Butler, and they'll be in touch shortly.

Thanks for reaching out,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

-----Original Message-----

From: Nicole Johnson [mailto:njohnson@globalpublic.com]
Sent: Wednesday, February 7, 2018 12:25 PM
To: Kingston, Charlotte PREM:EX
Subject: RE: Canadian Mountain Holidays - Meeting Request - Week of 12 Feb 2018

Dear Ms. Kingston,

I just wanted to circle back on my e-mail below regarding a meeting invite between yourself, or your counterpart, and Mr. Dave Butler with Canadian Mountain Holidays (CMH).

Dave will be in Victoria during the week of 12 Feb, as well as Mon, 19 Feb, and would very much like to meet with you to discuss CMH's upcoming activities, particularly a new heli-ski lodge on CMH's tenure in the Cariboo Mountains.

I realize that you are based in Vancouver and likely would not be able to accommodate a meeting on the island. In that case, do you have a counterpart in Victoria that I may be able to reach out to? If not, would you be open to setting up a teleconference with Dave while he is in Victoria?

If you could kindly let me know as soon as possible if a meeting can be accommodated, that would be greatly appreciated. Also, if you have any questions or concerns, please do not hesitate to let me know.

Sincerely,

Nicole Johnson
Research Analyst

Global Public Affairs
510 Yates Street, Third Floor
Victoria, B.C. V8W 1K8
Phone: 250-893-4374
njohnson@globalpublic.com
www.globalpublicaffairs.ca

-----Original Message-----

From: Kingston, Charlotte PREM:EX [mailto:Charlotte.Kingston@gov.bc.ca]
Sent: February 2, 2018 1:28 PM
To: Nicole Johnson <njohnson@globalpublic.com>
Subject: Re: Canadian Mountain Holidays - Meeting Request - Week of 12 Feb 2018

Hi Nicole,

Thanks for reaching out. I am normally located in Vancouver. Do you have some availability in Vancouver?

Thanks,
Charlotte

Sent from my iPhone

On Feb 2, 2018, at 1:12 PM, Nicole Johnson <njohnson@globalpublic.com<mailto:njohnson@globalpublic.com>> wrote:

Ms. Charlotte Kingston
Manager of Stakeholders, Victoria
Office of the Premier

Meeting Request for Week of 12 Feb 2018

Dear Ms. Kingston,

I am writing to request a meeting between yourself and Mr. Dave Butler, Director of Sustainability with Canadian Mountain Holidays (CMH) LP.

CMH is a leading North American sustainable tourism operator, providing world famous mountain-based adventure tourism in B.C. Mr. Butler would like to introduce himself to the new NDP government, identify CMH's footprint in B.C. for current and proposed activities, as well as identify areas where the company can work collaboratively with government moving forward.

Mr. Butler will be in Victoria during the week of 12 February 2018, and would very much appreciate an opportunity to speak with you about a new heli-ski lodge on CMH's tenure in the Cariboo Mountains.

I have been asked, along with my colleague, Ms. Katie Shaw, who is cc'd on this email, to help schedule and coordinate this discussion. If you could kindly let me know as soon as possible if a meeting can be accommodated, that would be greatly appreciated.

Thank you for your time in considering this request and I look forward to hearing from you.

Sincerely,

Nicole Johnson

Research Analyst
Global Public Affairs
510 Yates Street, Third Floor
Victoria, B.C. V8W 1K8
Phone: 250-893-4374
njohnson@globalpublic.com<mailto:njohnson@globalpublic.com>
www.globalpublicaffairs.ca<http://www.globalpublicaffairs.ca/>

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 2:03 PM
To: Infante, James TAC:EX; Newhook, Kelly TAC:EX
Subject: FW: Canadian Mountain Holidays - Meeting Request - Week of 12 Feb 2018

Hi folks,

Request to meet with Dave Butler from Canadian Mountain Holidays. I'm not able to do it as he is only available in Victoria. Are you able to meet with him? I can connect you with Nicole via email or redirect the request to you to go through your normal process if you like.

Let me know.

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

-----Original Message-----

From: Nicole Johnson [mailto:njohnson@globalpublic.com]
Sent: Wednesday, February 7, 2018 12:25 PM
To: Kingston, Charlotte PREM:EX
Subject: RE: Canadian Mountain Holidays - Meeting Request - Week of 12 Feb 2018

Dear Ms. Kingston,

I just wanted to circle back on my e-mail below regarding a meeting invite between yourself, or your counterpart, and Mr. Dave Butler with Canadian Mountain Holidays (CMH).

Dave will be in Victoria during the week of 12 Feb, as well as Mon, 19 Feb, and would very much like to meet with you to discuss CMH's upcoming activities, particularly a new heli-ski lodge on CMH's tenure in the Cariboo Mountains.

I realize that you are based in Vancouver and likely would not be able to accommodate a meeting on the island. In that case, do you have a counterpart in Victoria that I may be able to reach out to? If not, would you be open to setting up a teleconference with Dave while he is in Victoria?

If you could kindly let me know as soon as possible if a meeting can be accommodated, that would be greatly appreciated. Also, if you have any questions or concerns, please do not hesitate to let me know.

Sincerely,

Nicole Johnson

Research Analyst
Global Public Affairs
510 Yates Street, Third Floor
Victoria, B.C. V8W 1K8
Phone: 250-893-4374
njohnson@globalpublic.com
www.globalpublicaffairs.ca

-----Original Message-----

From: Kingston, Charlotte PREM:EX [mailto:Charlotte.Kingston@gov.bc.ca]
Sent: February 2, 2018 1:28 PM
To: Nicole Johnson <njohnson@globalpublic.com>
Subject: Re: Canadian Mountain Holidays - Meeting Request - Week of 12 Feb 2018

Hi Nicole,

Thanks for reaching out. I am normally located in Vancouver. Do you have some availability in Vancouver?

Thanks,
Charlotte

Sent from my iPhone

On Feb 2, 2018, at 1:12 PM, Nicole Johnson <njohnson@globalpublic.com<mailto:njohnson@globalpublic.com>> wrote:

Ms. Charlotte Kingston
Manager of Stakeholders, Victoria
Office of the Premier

Meeting Request for Week of 12 Feb 2018

Dear Ms. Kingston,

I am writing to request a meeting between yourself and Mr. Dave Butler, Director of Sustainability with Canadian Mountain Holidays (CMH) LP.

CMH is a leading North American sustainable tourism operator, providing world famous mountain-based adventure tourism in B.C. Mr. Butler would like to introduce himself to the new NDP government, identify CMH's footprint in B.C. for current and proposed activities, as well as identify areas where the company can work collaboratively with government moving forward.

Mr. Butler will be in Victoria during the week of 12 February 2018, and would very much appreciate an opportunity to speak with you about a new heli-ski lodge on CMH's tenure in the Cariboo Mountains.

I have been asked, along with my colleague, Ms. Katie Shaw, who is cc'd on this email, to help schedule and coordinate this discussion. If you could kindly let me know as soon as possible if a meeting can be accommodated, that would be greatly appreciated.

Thank you for your time in considering this request and I look forward to hearing from you.

Sincerely,

Nicole Johnson
Research Analyst
Global Public Affairs
510 Yates Street, Third Floor
Victoria, B.C. V8W 1K8
Phone: 250-893-4374
njohnson@globalpublic.com<<mailto:njohnson@globalpublic.com>>
www.globalpublicaffairs.ca<<http://www.globalpublicaffairs.ca/>>

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 12:21 PM
To: McColl, John-Michael JTT:EX
Subject: Cell#?

Hey JM,

I have a quick question for you! But I only have the cell for MBR's last MA. Send me your cell #?

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 1, 2018 1:00 PM
To: Loubert, Danny PREM:EX
Subject: Re: Changing Flights/Hotel

I'm ok Danny. I'll stay. Thanks for looking into it.

Sent from my iPhone

On Feb 1, 2018, at 12:40 PM, Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca> wrote:

Hi Charlotte,

Do you want to give me a call back? s.17 There will be charges for late check out if you wanted to and there are a few flights still available please let me know asap and I can start the changes.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: Danny.Loubert@gov.bc.ca

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 5:23 PM
To: Oreck, Mira PREM:EX
Subject: Accepted: Charlotte - Mira

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 27, 2018 4:02 PM
To: Tombs, Brenda SDPR:EX
Subject: RE: chat re: outreach

Hi Brenda,

What do you think about picking up this thread on Thursday? I am free most of the day—from 9:30-3:30

From: Tombs, Brenda SDPR:EX
Sent: Friday, February 23, 2018 8:59 AM
To: Kingston, Charlotte PREM:EX
Subject: RE: chat re: outreach

Hi Charlotte. No worries. Hope you're feeling better! This afternoon isn't great for me. Can we connect next week? I'm pretty flexible next week and could work around your schedule. Let me know. Thanks.

Brenda

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 22, 2018 6:05 PM
To: Tombs, Brenda SDPR:EX
Subject: RE: chat re: outreach

Hi Brenda,

Sorry to have missed this. ^{s.22}
connect tomorrow? Afternoon works well for me.

Want to

From: Tombs, Brenda SDPR:EX
Sent: Tuesday, February 20, 2018 10:41 AM
To: Kingston, Charlotte PREM:EX
Subject: chat re: outreach

Hi Charlotte,

I hope you are well. Would you have time to chat on the phone tomorrow to talk about our outreach strategy and how to get that ball rolling? After lunch would work well for me. Let me know? Thanks.

Brenda

Brenda Tombs
Executive Assistant
Honourable Shane Simpson
Minister of Social Development and Poverty Reduction
C: 250.361.8147

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 27, 2018 4:49 PM
To: Viaud, Chantille PREM:EX
Subject: Accepted: Check in Call

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Wednesday, February 28, 2018 10:56 AM
To: Viaud, Chantille PREM:EX
Subject: FW: Check Lists
Attachments: Outreach Checklist.docx; ATT00001.htm

From: Oreck, Mira PREM:EX
Sent: Tuesday, February 27, 2018 9:58 AM
To: Kingston, Charlotte PREM:EX
Subject: Fwd: Check Lists

Mira Oreck
604 839 1967

Begin forwarded message:

From: "Clark, Layne PREM:EX" <Layne.Clark@gov.bc.ca>
Date: February 26, 2018 at 12:07:16 PM PST
To: "Van Meer-Mass, Kate PREM:EX" <Kate.VanMeer-Mass@gov.bc.ca>, "Oreck, Mira PREM:EX" <Mira.Oreck@gov.bc.ca>
Subject: Check Lists

Hi Mira and Kate,

A few MAs have asked for a tour check list... unfortunately we're still having some issues with ensuring appropriate steps are taken in advance of tours. I've taken a first attempt at one, but perhaps it's worth meeting to discuss? There may also be similar things available (comms/tour planning docs, stakeholder checklists, etc) that I'm not aware of that just need to be re-distributed.

Let me know what you think.

Layne

Layne Clark
Director of Liaison and Coordination
Premier's Office
P: 250-356-0273 | C: 250-818-5583 | E: layne.clark@gov.bc.ca

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 22, 2018 6:21 PM
To: Viaud, Chantille PREM:EX
Subject: Re: Childcare Visit Friday

I think so...

Sent from my iPhone

On Feb 22, 2018, at 4:02 PM, Viaud, Chantille PREM:EX <Chantille.Viaud@gov.bc.ca> wrote:

Hmm. Interesting. And thank you.

This is just to keep us in the loop?

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 22, 2018 3:52 PM
To: Viaud, Chantille PREM:EX
Subject: FW: Childcare Visit Friday

I think Rick doesn't know to include you on these yet, although to be perfectly honest this is the first I have heard of this and the only thing I know about it. I believe this to be for Minister James.

From: Devereux, Rick GCPE:EX
Sent: Wednesday, February 21, 2018 1:58 PM
To: Gillezeau, Rob FIN:EX; Spilker, Robyn FIN:EX; Henry, Molly FIN:EX; Manton, Kim FIN:EX; Reid, Heidi FIN:EX
Cc: Oreck, Mira PREM:EX; Kingston, Charlotte PREM:EX
Subject: Childcare Visit Friday

Hi All,

Here are the details for the Childcare visit on Friday.

2:30 PM

Collingwood Neighbourhood House

5288 Joyce Street, Vancouver

Parking available underground of Euclid (for free).

The name of the program is Collingwood Early Learning & Care Centre. It is licensed for 25 children. Has 4.5 early childhood educators working there and is always fully enrolled. The program manager is Kalvinder who recently won an award from the United Way for her creative leadership in child care.

We will have no AV set up, same approach as Monday at the Y in Victoria.

Sharon Gregson will be in attendance as well as 6-8 parents who have worked with her, at least three of whom have kids at this space.

The Minister can meet with the kids, talk to Sharon and the parents and do some crafts with the kids. I will confirm what the exact activity is. I will be on site, FYI.

Sharon says that she and the parents would like 5-10 minutes afterwards with the Minister if that is ok, for a brief discussion – they will have a private room for that.

Should I contact David and Sonja about a media advisory?

All the kids will have signed waivers.

Thanks

Rick

Rick Devereux

Director, Event Services | Government Communications and Public Engagement

rick.devereux@gov.bc.ca | 250-812-1207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 1, 2018 4:20 PM
To: Ashbourne, Craig MAH:EX
Subject: Re: s.22

s.22

----- Original message -----

From: "Kingston, Charlotte PREM:EX" <Charlotte.Kingston@gov.bc.ca>
Date: 2018-01-30 10:12 AM (GMT-08:00)
To: "Ashbourne, Craig MAH:EX" <Craig.Ashbourne@gov.bc.ca>
Subject: 20 min on Weds/Thurs?

Hi Craig,

Do you have 20 minutes to talk stakeholder relations on Wednesday or Thursday?

I am reaching out to handful of MAs for a short in person follow up after Wednesday morning's workshop to discuss some of what I heard from the short survey, and get a representative sample about what is working and what isn't in terms of stakeholder relations within ministries.

For ease of scheduling, I've blocked out 20 minute windows in this doodle poll. If you're able to squeeze me in I'd appreciate it! Just pick one time, and include where you'd like me to meet you, or the number you'd like me to call in the comments box at the bottom of the poll <https://doodle.com/poll/evxnvsybnqkrk2vf>

If we can't make it work in person this week we can always follow up next week on the phone, but it would be great to get some face to face time while I'm here.

Thanks,
Charlotte

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 23, 2018 11:12 AM
To: Sali, Meghan JTT:EX; McColl, John-Michael JTT:EX
Cc: Viaud, Chantille PREM:EX
Subject: RE: Comms plan for tech roundtable

Sounds good Meghan. I'm sure we'd be happy to cook up the comms angle too, just wanted to inquire while it was top of mind.

We'll touch base with Mira and see what she has in mind.

Thanks,
C

From: Sali, Meghan JTT:EX
Sent: Friday, February 23, 2018 11:03 AM
To: Kingston, Charlotte PREM:EX; McColl, John-Michael JTT:EX
Cc: Viaud, Chantille PREM:EX
Subject: RE: Comms plan for tech roundtable

There's not a comms plan as of yet, and as the event itself is being run out of the PO I don't know if it would be our shop that prepared it.

I'm speaking with Mira on Monday, so I'll certainly raise this with her and seek clarity, and if it's suggested to come out of JTT we'll certainly be doing a communications plan.

Thanks,
Meghan

Meghan Sali

Ministerial Assistant to Hon. Bruce Ralston

Minister of Jobs, Trade and Technology

British Columbia Parliament Buildings | 501 Belleville St, Victoria, BC V8V 2L8

meghan.sali@gov.bc.ca | 250.812.0878

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 23, 2018 11:01 AM
To: Sali, Meghan JTT:EX; McColl, John-Michael JTT:EX
Cc: Viaud, Chantille PREM:EX
Subject: Comms plan for tech roundtable

Hi folks,

Looking forward to the tech roundtable on March 9. Is there an associated comms plan with this event? Looks like a great opportunity to get a BC Business/Fortune World/ BIV story to go along with the event, unless you folks have other plans in the works.

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 22, 2018 10:57 AM
To: Van Meer-Mass, Kate PREM:EX
Subject: Contact data across PO

Hey Kate,

We're getting some contact info updates from those who attended the Lunar New Year Brunch (or received a Lunar NY card), where is contact data centrally updated in PO and is there someone who is normally responsible for that, or can we all just access the same system to update contact info as needed?

Thanks,
C

P.S. If you're the wrong person to ask, sorry! But it sounded like an operational question.

Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Monday, February 26, 2018 4:02 PM
To: Rochon, Jake PREM:EX
Subject: Re: Correspondence Report - February 20th - February 26th

Hey Jake,

Did you receive any in province complaints on the speculation tax?

Sent from my iPhone

On Feb 26, 2018, at 1:16 PM, Rochon, Jake PREM:EX <Jake.Rochon@gov.bc.ca> wrote:

February 20th – February 26th

Topic:	Support of gov position	Want PGOV to	Total received
Budget 2018 – Speculation Tax	0	36	36
Budget 2018 – Luxury Vehicle Tax	0	7	7
Kinder Morgan	91	74	165
Salmon farms	0	43	43
Total Weekly Mail			Approx. 423 (excl. topics logged in batches)

- Most of our commentary related to the budget has been on the speculation tax. A significant majority of those writing in are from other provinces complaining about their vacation homes.
- Another aspect of the budget that maybe flew under the radar was the tax on 'luxury vehicles'. We have received a few emails saying we are unfairly taxing electric vehicles (referring to Teslas). They are requesting EVs be exempt from the tax.
- Kinder Morgan: Since the government's announcement of sending condition five to the courts, we have only received 28 emails (down significantly). I have also noticed a schism in the emails between supporters who think going to the courts is 'backing down' vs. people who think this is 'stepping up'. I've also noticed, as with Site C, we are seeing more recurring writers popping in every few days to send a jab or note of support.
- Salmon farming: We received a bit of an influx on salmon farming this week. I suspect a petition or small write in campaign was launched. Same commentary requesting we revoke their tenures etc. We have also received a few 'support of aquaculture' letters from companies outside of Marine Harvest, but I suspect they are related.

As always, I am available for any clarification. Have a great week!

Jake Rochon

Correspondence Coordinator
Office of the Premier
(250) 356-1906

Shortt, Amanda PREM:EX

Subject: Cross-Ministry Comms Collaboration
Location: Online Meeting

Start: Thu 2018-02-22 3:00 PM
End: Thu 2018-02-22 3:30 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Kingston, Charlotte PREM:EX
Required Attendees: Aaron, Sage PREM:EX

Join online meeting

<https://unite.gov.bc.ca/gov/meet/charlotte.kingston/PRQ4YR1T>

First online meeting?

Follow up from Women's Memorial March to lock down process for approvals on cross-ministry collaborations

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 11:31 AM
To: Oreck, Mira PREM:EX
Subject: FW: Day of Pink

Do you know what event is happening through PO for Pink Shirt Day?

From: Harrison, Veronica EDUC:EX
Sent: Thursday, February 8, 2018 11:31 AM
To: Kingston, Charlotte PREM:EX
Subject: RE: Day of Pink

Hi Charlotte,

Out in Schools will not be hosting a luncheon for Pink Shirt Day. Our Ministry is working with the Premier's Office for an event at the legislature on the day that we can discuss later if you like.

Veronica

From: Kingston, Charlotte PREM:EX
Sent: Wednesday, February 7, 2018 11:33 AM
To: Harrison, Veronica EDUC:EX <Veronica.Harrison@gov.bc.ca>
Subject: Day of Pink

Hi Veronica,

Just wanted to touch base on how things are shaping up with Pink Shirt Day/International Day of Pink. I had a meeting with Out in Schools before the new year, and I just wanted to circle back to see if everything was going forward with the luncheon.

Feel free to give me a call if you prefer.

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 27, 2018 2:01 PM
To: Thind, Herman GCPE:EX
Subject: RE: Digital media- Raise Your Hands Against Racism this Saturday

Gotcha. Thanks Herman.

From: Thind, Herman GCPE:EX
Sent: Tuesday, February 27, 2018 2:01 PM
To: Kingston, Charlotte PREM:EX
Subject: Re: Digital media- Raise Your Hands Against Racism this Saturday

That would work fine, however, I think they usually share it via his accounts, then we just retweet and/or share his posts. Whichever they are most comfortable with.

Thanks!

Herman S. Thind

Digital Communications Officer
Strategic Communications Division
Government Communications and Public Engagement
Province of British Columbia
1 (250) 380-8718

Did you know the humble Apple iPhone can shoot professional quality video? Here's how:

- Find a bright outside window (natural light is great, especially on a cloudy day)
- Face the window
- Hold up your iPhone (if shooting a selfie) while you are facing the window. If a friend is helping you, have them hold the camera very steady with their back to the window, careful not to block the light. iPhone 7, 8, and 'X' work best, but the 6 can also create fantastic video
- Shoot your iPhone video clip
- Review and share (on Facebook, Twitter, Instagram, etc.)

From: "Kingston, Charlotte PREM:EX" <Charlotte.Kingston@gov.bc.ca>
Date: Tuesday, February 27, 2018 at 1:58 PM
To: "Thind, Herman GCPE:EX" <Herman.Thind@gov.bc.ca>
Subject: RE: Digital media- Raise Your Hands Against Racism this Saturday

Hey Herman,

I think a cell phone selfie is fine. I'm just confirming with Kate that PJH will do it. I've circulated to PSRK as well who will take part.

Sorry for the confusion on my end, still getting clear on processes....If PJH takes the selfie, do you just need it sent your way so it can be put up on gov social media accounts?

Thanks,
Charlotte

From: Thind, Herman GCPE:EX
Sent: Tuesday, February 27, 2018 1:37 PM
To: Kingston, Charlotte PREM:EX
Subject: FW: Digital media- Raise Your Hands Against Racism this Saturday

Hi Charlotte,

Do you think it would be possible for PJH to shoot a selfie for this? We'd have to arrange Don or Stephen to go down and get a shot, if not on a cell phone.

Thanks!

Herman S. Thind

Digital Communications Officer
Strategic Communications Division
Government Communications and Public Engagement
Province of British Columbia
1 (250) 380-8718

Did you know the humble Apple iPhone can shoot professional quality video? Here's how:

- Find a bright outside window (natural light is great, especially on a cloudy day)
- Face the window
- Hold up your iPhone (if shooting a selfie) while you are facing the window. If a friend is helping you, have them hold the camera very steady with their back to the window, careful not to block the light. iPhone 7, 8, and 'X' work best, but the 6 can also create fantastic video
- Shoot your iPhone video clip
- Review and share (on Facebook, Twitter, Instagram, etc.)

From: "Hardin, Gcpe:Ex" <Karl.Hardin@gov.bc.ca>
Date: Monday, February 26, 2018 at 1:51 PM
To: "Kingston, Charlotte PREM:EX" <Charlotte.Kingston@gov.bc.ca>
Cc: "Thind, Herman GCPE:EX" <Herman.Thind@gov.bc.ca>
Subject: Re: Digital media- Raise Your Hands Against Racism this Saturday

Thanks Charlotte,

No need to check. I'll get Herman Thind on my team on this.

Best
Karl

--

Karl Hardin
Executive Director | Digital Communications
Government Communications and Public Engagement
Cell: (778) 584 1251

From: "Kingston, Charlotte PREM:EX" <Charlotte.Kingston@gov.bc.ca>
Date: Monday, February 26, 2018 at 1:47 PM
To: "Hardin, Karl GCPE:EX" <Karl.Hardin@gov.bc.ca>
Subject: Digital media- Raise Your Hands Against Racism this Saturday

Hi Karl,

Just wanted to put this on your radar for Saturday- Spice radio has its annual Raise Your Hands Against Racism campaign, and it includes a selfie campaign. I believe PSRK and MLA Rachna Singh are likely taking part but I haven't checked with them. I can if that would be useful for your purposes.

-C

From: Oreck, Mira PREM:EX
Sent: Thursday, February 22, 2018 4:19 PM
To: Kingston, Charlotte PREM:EX
Subject: Fwd: RYHAR

Mira Oreck
604 839 1967

Begin forwarded message:

From: Shushma Datt <shushma@spiceradio.net>
Date: February 22, 2018 at 3:17:34 PM PST
To: <mira.oreck@gov.bc.ca>
Cc: MLA Rachna Singh <rachna.singh.mla@leg.bc.ca>
Subject: RYHAR

Dear Mira,

We are celebrating our 4th annual **Raise Your Hands Against Racism** on March 3rd at Noon at the Roundhouse Community Centre.

You are cordially invited. Please see the invitation attached.

Shushma Datt O.B.C.
i.t. Productions
SPICE RADIO 1200 AM

C: 604.551.8850
F: 604.299.3088
E: shushma@spiceradio.net

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Wednesday, February 7, 2018 12:07 PM
To: Sam, Anne-Marie IRR:EX
Subject: RE: Does 1pm work?

Sounds good Anne-Marie. I'll reach out to her. Have a good flight!

From: Sam, Anne-Marie IRR:EX
Sent: Wednesday, February 7, 2018 12:07 PM
To: Kingston, Charlotte PREM:EX
Subject: Re: Does 1pm work?

Sorry I am on my way to the airport but Sarah plank might be able to connect with you?

Anne

Sent from my iPhone

On Feb 7, 2018, at 12:05 PM, Kingston, Charlotte PREM:EX <Charlotte.Kingston@gov.bc.ca> wrote:

Hi folks,

Does that 1pm phone call meeting invite I sent you all work for you?

Talk soon,
C

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Saturday, February 10, 2018 2:50 PM
To: 'Amy Fullerton'
Subject: RE: Event performance: Lunar New Year Brunch
Attachments: Event Performance Information Request Form 2014 invite1.docx

Hi Amy,

Thank you SO MUCH for considering my request on such short notice. I really appreciate your efforts! Please find attached the filled in form.

I believe your below questions are all covered in the form but feel free to reach out if I can be of any help with further details!

Talk soon,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

From: Amy Fullerton [mailto:afullerton@gohballet.com]
Sent: Friday, February 9, 2018 5:39 PM
To: Kingston, Charlotte PREM:EX
Subject: Event performance: Lunar New Year Brunch

Hi Charlotte,

Thank you very much for the quick chat just now.

We're going to try our best to arrange a performance for next Friday's event. We have our Traditional Chinese Red Ribbon dance that would be best suited for the occasion and for the celebration. While we speak with dancers and make arrangements I'll triple confirm on Tuesday.

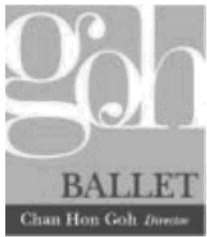
Can I ask a few additional questions in conjunction with the attached form:

- Can we please get an idea of the space (how many square feet etc) that we would be able to use for the performance?
- Is there any other entertainment during the event?
- Would dance flooring be needed to avoid any slipping etc?

Please pop through the form (I know we covered some of these details already) and we'll be able make proper arrangements!

Kind regards,

Amy



Amy Fullerton

Marketing and Communications Lead

Goh Ballet Academy & Youth Company Canada

a: 2345 Main St., Vancouver B.C. V5T 3C9

p: 604-872-4014, ext. 212

w: www.gohballet.com e: afullerton@gohballet.com



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Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 6, 2018 1:08 PM
To: Oreck, Mira PREM:EX
Subject: Fair Wages Announcement

Hi Mira,

Here's where I'm fleshing out some options and mapping for Thursday. I'll continue building out the list if after your talk with Karen this seems like the direction you'd like to move in.

-C

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Page 089

Withheld pursuant to/removed as

s.22

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Wednesday, February 7, 2018 1:47 PM
To: Plank, Sarah GCPE:EX
Subject: Feb 14 event

<https://www.facebook.com/events/395467634210594/>

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Wednesday, February 7, 2018 12:39 PM
To: McNaughton, Hilary LASS:EX
Cc: Plank, Sarah GCPE:EX
Subject: RE: Feb 14 Letter- Quick Chat

Works for me!

-----Original Appointment-----

From: McNaughton, Hilary [mailto:Hilary.McNaughton@leg.bc.ca]
Sent: Wednesday, February 7, 2018 12:38 PM
To: Kingston, Charlotte PREM:EX
Subject: New Time Proposed: Feb 14 Letter- Quick Chat
When: Wednesday, February 7, 2018 1:00 PM-1:20 PM (UTC-08:00) Pacific Time (US & Canada).
Where: Teleconference S.15,S.17 Participant Conference ID: s.15,s.17

Hi!

We're closed for lunch until 1:30, but would love to have a call with you once we open back up.

Shortt, Amanda PREM:EX

Subject: Feb 14 Letter- Quick Chat
Location: Teleconference, s.15,s.17 Participant Conference ID: s.15,s.17
Start: Wed 2018-02-07 1:00 PM
End: Wed 2018-02-07 1:20 PM
Show Time As: Tentative
Recurrence: (none)
Meeting Status: Not yet responded
Organizer: Kingston, Charlotte PREM:EX
Required Attendees: Sam, Anne-Marie IRR:EX; McNaughton, Hilary LASS:EX; Li, Carven LASS:EX

Hi folks,

Can we jump on a quick call this afternoon to make sure we are all on the same page when it comes to the letter?
Seems like the quickest way.

Hilary and Carven, unfortunately I can't see your schedules in the scheduling assistant. I hope this works for you.
Otherwise please feel free to suggest one of these alternate times when Anne-Marie and I are both free (according to our schedules):

12:30-1:00

1:30-2:00

s.15,s.17

Dial-in Phone Numbers:

Moderator Conference ID: s.15,s.17

Participant Conference ID:

Page 093

Withheld pursuant to/removed as

DUPLICATE

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 6, 2018 3:44 PM
To: Sam, Anne-Marie IRR:EX
Subject: RE: Feb 14- Memorial March Letter

s.22

Just sent an email looping in Hilary from MMM constituency office so we can make sure we're all on the same page.

From: Sam, Anne-Marie IRR:EX
Sent: Tuesday, February 6, 2018 2:19 PM
To: Kingston, Charlotte PREM:EX
Subject: Re: Feb 14- Memorial March Letter

So a draft letter to the organizers for the feb 14 March and to be signed by mmm, MSF and pjh
s.22

I just want to be clear what I am requesting from Comms

Anne

Sent from my iPhone

On Feb 6, 2018, at 1:31 PM, Kingston, Charlotte PREM:EX <Charlotte.Kingston@gov.bc.ca> wrote:

Hey Anne-Marie,

Sorry if wires got crossed along the way. I understood from our exchange that you were going to ask your Comms Director to put together the draft. In any event, let's pick someone now and go from there



s.13

Let me know if you have different thoughts!

Thanks,
Charlotte

From: Sam, Anne-Marie IRR:EX
Sent: Tuesday, February 6, 2018 1:19 PM

To: Kingston, Charlotte PREM:EX
Subject: Re: Feb 14- Memorial March Letter

Charlotte

Sorry my misunderstanding I thought that your office was drafting the letter?

Anne

Sent from my iPhone

On Feb 5, 2018, at 3:41 PM, Kingston, Charlotte PREM:EX <Charlotte.Kingston@gov.bc.ca> wrote:

Hi Anne-Marie,

I've now heard back from Minister Mark's constituency staff and the Minister is indeed interested in co-signing a letter to organizers of the Feb 14 Women's Memorial March. They asked that the letter be prepared with enough time for them to have input from their Minister, which because of the long weekend and their Friday closures means they would like to **receive the letter by this Thursday.**

Does that timeline work for your team, and specifically your Comms Director?

In addition, do you know if anyone from MIRR or Minister Fraser's constituency office will be there in person? I know the Minister is unable to attend because the house is sitting.

Thanks,
Charlotte

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 1, 2018 5:32 PM
To: Sas, Jonathan IRR:EX; Sam, Anne-Marie IRR:EX
Cc: Papadopoulos, James AEST:EX
Subject: Feb 14- Memorial March

Hi Jon and Anne-Marie,

Wondering if your Minister is interested in issuing a letter to organizers of the Women's Memorial March for Murdered and Missing Indigenous Women on Feb 14 in Vancouver? s.13

s.13 s.22 , but
I'm not too sure how to initiate when it would likely be authored by MIRR Comms.

James- pls advise on best way to loop in Minister Mark given that it's a constituency event. Want me to just forward the request on to her CA or are you interested in being looped in on the letter?

Let me know your thoughts.

Thanks,

Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 6, 2018 2:39 PM
To: Oreck, Mira PREM:EX
Subject: Fwd: Feb 14- Memorial March Letter

Final thoughts on who signatories should be? MIRR just wants to know so they can draft the letter with that in mind.

Sent from my iPhone

Begin forwarded message:

From: "Sam, Anne-Marie IRR:EX" <AnneMarie.Sam@gov.bc.ca>
Date: February 6, 2018 at 2:18:54 PM PST
To: "Kingston, Charlotte PREM:EX" <Charlotte.Kingston@gov.bc.ca>
Subject: Re: Feb 14- Memorial March Letter

So a draft letter to the organizers for the feb 14 March and to be signed by mmm, MSF and pjh
s.22

I just want to be clear what I am requesting from Comms

Anne

Sent from my iPhone

On Feb 6, 2018, at 1:31 PM, Kingston, Charlotte PREM:EX <Charlotte.Kingston@gov.bc.ca> wrote:

Hey Anne-Marie,

Sorry if wires got crossed along the way. I understood from our exchange that you were going to ask your Comms Director to put together the draft. In any event, let's pick someone now and go from there ☺

s.13

Let me know if you have different thoughts!

Thanks,
Charlotte

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Sent: Tuesday, February 6, 2018 1:19 PM
To: Kingston, Charlotte PREM:EX
Subject: Re: Feb 14- Memorial March Letter

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Sent from my iPhone

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Does that timeline work for your team, and specifically your Comms Director?

In addition, do you know if anyone from MIRR or Minister Fraser's constituency office will be there in person? I know the Minister is unable to attend because the house is sitting.

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From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 1, 2018 5:32 PM
To: Sas, Jonathan IRR:EX; Sam, Anne-Marie IRR:EX
Cc: Papadopoulos, James AEST:EX
Subject: Feb 14- Memorial March

Hi Jon and Anne-Marie,

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s.13

s.22 . but I'm not too sure how to
initiate when it would likely be authored by MIRR Comms.

James- pls advise on best way to loop in Minister Mark given that it's a
constituency event. Want me to just forward the request on to her CA
or are you interested in being looped in on the letter?

Let me know your thoughts.

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 4:28 PM
To: McNaughton, Hilary LASS:EX; Plank, Sarah GCPE:EX
Subject: RE: Feb 14 Women's Memorial March

It can be hard when you don't have the chance to interact with people face to face! I frequently find myself in the same boat ☺

Thanks for the quick turnaround Sarah!

From: McNaughton, Hilary [mailto:Hilary.McNaughton@leg.bc.ca]
Sent: Thursday, February 8, 2018 4:26 PM
To: Plank, Sarah GCPE:EX; Kingston, Charlotte PREM:EX
Cc: Sam, Anne-Marie IRR:EX
Subject: RE: Feb 14 Women's Memorial March

Great!

And thanks for updating who's looped in here. I didn't remember the name Anne-Marie from the phone, but I'm also pretty bad with names sometimes! ☺

Best,
Hilary

From: Plank, Sarah GCPE:EX [mailto:Sarah.Plank@gov.bc.ca]
Sent: Thursday, February 8, 2018 4:20 PM
To: Kingston, Charlotte PREM:EX <Charlotte.Kingston@gov.bc.ca>; McNaughton, Hilary <Hilary.McNaughton@leg.bc.ca>
Cc: Sam, Anne-Marie IRR:EX <AnneMarie.Sam@gov.bc.ca>
Subject: RE: Feb 14 Women's Memorial March

Hi – we're just waiting for one sign off, which I expect to get shortly. I will prompt to get it asap.

Thanks,
Sarah.

Sarah Plank
Communications Director | Ministry of Indigenous Relations & Reconciliation
Government Communications & Public Engagement
Office: 250.952.1889 | Mobile: 250.208.9621 | Email: sarah.plank@gov.bc.ca

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 4:18 PM
To: McNaughton, Hilary LASS:EX; Plank, Sarah GCPE:EX
Cc: Sam, Anne-Marie IRR:EX
Subject: RE: Feb 14 Women's Memorial March

Hi Hilary,

MIRR's Comms Director Sarah Plank will be our main contact on this one (that's who was on the phone yesterday as Anne-Marie was on a plane). Looping in Sarah now who will know where the letter is at.

From: McNaughton, Hilary [<mailto:Hilary.McNaughton@leg.bc.ca>]
Sent: Thursday, February 8, 2018 4:17 PM
To: Kingston, Charlotte PREM:EX; Sam, Anne-Marie IRR:EX
Subject: RE: Feb 14 Women's Memorial March

Hi Charlotte and Anne-Marie,

Just wanted to check in with the two of you around timing for a draft. We close at 4:30, but I'm able to stay a bit later to go over the file if it's near completion.

Cheers,
Hilary

From: McNaughton, Hilary
Sent: Tuesday, February 6, 2018 4:56 PM
To: Kingston, Charlotte PREM:EX <Charlotte.Kingston@gov.bc.ca>; Sam, Anne-Marie IRR:EX <AnneMarie.Sam@gov.bc.ca>
Cc: Li, Carven <Carven.Li@leg.bc.ca>
Subject: RE: Feb 14 Women's Memorial March

Hi all,

MMM will be out of commission Thursday (travelling all day for Ministry business) and so won't be able to give feedback that day. We can get things back to you on Friday by noon.

I've checked in with her and she thinks an official statement would be best, versus a private letter. Happy to have more detailed conversation over the phone tomorrow morning if that works for folks, as there are some various nuances she stressed.

A concern around emailing directly to organizers is that some folks could potentially get left out, unintentionally. We may however want to give them a heads up once a statement is finalized but before it's released. (Can talk a bit about who might be best to get that information to.)

I can give you both a call when I get in in the morning, just after 9am. Let me know if something else would work better!

Cheers,

Hilary McNaughton | Constituency Assistant | Hon. Melanie Mark, MLA Vancouver-Mount Pleasant
P: 604-660-0707 | F: 604-398-3711 | 1070-1641 Commercial Drive V5L 3Y3
www.MelanieMarkMLA.ca | [Like Melanie on Facebook!](#) | [Follow Melanie on Twitter!](#)



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From: Kingston, Charlotte PREM:EX [<mailto:Charlotte.Kingston@gov.bc.ca>]
Sent: Tuesday, February 6, 2018 3:38 PM
To: McNaughton, Hilary <Hilary.McNaughton@leg.bc.ca>; Sam, Anne-Marie IRR:EX <AnneMarie.Sam@gov.bc.ca>
Cc: Li, Carven <Carven.Li@leg.bc.ca>
Subject: Feb 14 Women's Memorial March

Hi Anne-Marie and Hilary,

I just wanted to bring everyone together before Anne speaks with the MIRR Comms Director to get the letter drafted.

s.13

Please let me know what you think would make sense in this context. If you'd prefer, we can chat briefly. s.22
s.22

Thanks,
Charlotte

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 1:05 PM
To: Oreck, Mira PREM:EX
Subject: Feb 22

Prem Gill, CEO Creative BC

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 12:56 PM
To: Oreck, Mira PREM:EX
Subject: Feb 22 hosts

I'm just going to send these as I come across them for the next 20 min

- 1) Mary-Lynn Young, UBC Journalism Prof, https://journalism.ubc.ca/mary_lynn_young/

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 22, 2018 11:39 AM
To: Oreck, Mira PREM:EX
Subject: RE: Federation of Post-Secondary Educators - "budget continues to increase access"

Will do!

From: Oreck, Mira PREM:EX
Sent: Wednesday, February 21, 2018 9:03 PM
To: Kingston, Charlotte PREM:EX
Subject: FW: Federation of Post-Secondary Educators - "budget continues to increase access"

Hi Charlotte, a few of these coming. Do you mind keeping them in a single file under budget? Thank you!

From: Lloyd, Evan GCPE:EX
Sent: Tuesday, February 20, 2018 2:56 PM
To: Oreck, Mira PREM:EX; Aaron, Sage PREM:EX
Subject: FW: Federation of Post-Secondary Educators - "budget continues to increase access"

From: Marg LeGuilloux <Marg.LeGuilloux@gov.bc.ca>
Date: Tuesday, February 20, 2018 at 2:52 PM
To: Don Zadravec <Don.Zadravec@gov.bc.ca>, "Lloyd, Gcpe:Ex" <Evan.Lloyd@gov.bc.ca>, Eric Kristianson <Eric.Kristianson@gov.bc.ca>, Robb Gibbs <Robb.Gibbs@gov.bc.ca>, Mike Lowe <Mike.Lowe@gov.bc.ca>, Sarah Zaharia <Sarah.Zaharia@gov.bc.ca>, "McGregor, Cara GCPE:EX" <Cara.McGregor@gov.bc.ca>
Subject: Federation of Post-Secondary Educators - "budget continues to increase access"

BC budget continues to increase access to post-secondary education – FPSE

FEB 20, 2018

Today's budget confirms the change in direction this government began last August to improve affordability and choice in our post-secondary system," said FPSE President George Davison. "By removing some of the largest financial barriers to post-secondary education, and adding program choice to institutions in communities across BC, this government is reversing the concerning trend in post-secondary where access was decreasing as it becomes more crucial for today's economy."

The budget provides \$21 million dollars to the post-secondary system in affordability measures for learners such as tuition waivers for former youth in care and tuition-free Adult Basic Education and English Language Learning classes. Also added: \$30 million in

new dollars for additional supports for former youth in care. Industry Training Authority funding is continued at the same level: within that budget more funding will be available for under-represented groups. The government anticipates that 78% of future jobs will require post-secondary education.

“Clearly, this government recognizes the key role that post-secondary education plays in our society and economy, and our federation welcomes the actions taken to address this crucial affordability issue,” continued Davison. “After 16 years of uneven funding that downloaded an unsustainable burden on to students and their families, more changes are needed to ensure that students of every age and income are able to return to school or attend post-secondary for the first time, and receive the support they need to succeed. We are committed to working with the government to find every opportunity to make post-secondary more affordable and comprehensive.”

FPSE also applauded new spending aimed at addressing affordability issues experienced by members across BC, through \$1 billion in child care and early learning over 3 years (including increasing the number of spaces to train early childhood educators), \$6.5 billion in homes and housing supports over 10 years, and the elimination of MSP fees effective January 1, 2020.

The Federation of Post-Secondary Educators of BC is the provincial voice for 10,000 faculty and staff in teaching universities, colleges, and institutes across BC.

- 30 -

Marg LeGuilloux

Executive Director
Communications - Social Ministries
GCPE
778-584-1259

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 2, 2018 11:53 AM
To: Loubert, Danny PREM:EX
Subject: Accepted: Fire Evac Drill

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 2, 2018 11:42 AM
To: Oreck, Mira PREM:EX
Subject: First Call Gala Greetings
Attachments: First Call Gala_Greetings.pdf

Just FYI that this went out as planned and was well received. I ran the idea past Sage and got the language approved by Cara before putting it on letterhead and sharing it with organizers.

From: Talbot, Sarena MCF:EX
Sent: Friday, February 2, 2018 8:13 AM
To: Kingston, Charlotte PREM:EX
Subject: Re: Take a look!

MC Kathryn Gretsigner did a great job reading the letter and it was really well received!

Sarena

On Feb 1, 2018, at 4:11 PM, Kingston, Charlotte PREM:EX <Charlotte.Kingston@gov.bc.ca> wrote:

APPROVED and good to go. Feel free to print, and I'll send a digital copy to the emails you sent my way.

Thanks and have fun tonight!
-C

_Greetings.pdf>

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 1, 2018 3:35 PM
To: Farmer, Susan PREM:EX
Subject: RE: First Call Gala Msg

Amazing. Thank you so much!

From: Farmer, Susan PREM:EX
Sent: Thursday, February 1, 2018 3:26 PM
To: Kingston, Charlotte PREM:EX
Subject: First Call Gala Msg

Hi Charlotte – the pdf is attached.

I shrank the photo & “Message From...” wording from how it normally appears in order to keep the font size somewhat reasonable for reading out. Let me know if you need it tweaked further 😊

Susan Farmer
Managing Director | Correspondence Branch | Office of the Premier
P: 250-387-3570 E: susan.farmer@gov.bc.ca

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 27, 2018 4:06 PM
To: Hardin, Karl GCPE:EX
Subject: Flickr account

Hey Karl,

Since we talked about this over the phone, I'm just creating a record here for you so you can track our plan to create a separate FLICKR account for the stakeholder relations team so we can share photos with stakeholders from events as needed. No rush on this, but let me know if you need anything from me to make this happen.

Thanks,
Charlotte

From: Hardin, Karl GCPE:EX
Sent: Thursday, February 22, 2018 11:14 PM
To: Kingston, Charlotte PREM:EX
Subject: Re: Photos from Friday?

Hey Charlotte,

I think the problem from my perspective is I don't believe the purpose of sending the photographer was communicated to anyone on my team. Nor do I believe were the expectations. If you do feel like you set the expectation that you outline in your email to someone, let me know and I'll follow up with them (I hope that person isn't me! 😊). Because Laura is a contractor, anything communicated to her doesn't really make its way back to us, because she assumes we all have good internal communication.

This is the first photography request we've had where photos are relevant to stakeholders. Until this email, I didn't know the purpose was to share photos with event attendees, nor that each table posed for a photo with the Premier.

We usually have photos up from an event within 6 hours at most (usually 1-2) when it's related to an event. That's because I assign a project manager to any event where we're on deck to produce social. Because that wasn't the case with this event, no one was assigned as a project manager.

Up until this point, the Flickr account is intended more to document events/announcements, rather than to post posed photographs of the Premier with stakeholders. Flickr is a strange platform, so it's not the end of the world if we decide that it is the best place for these kinds of photos to live. Interested in your thoughts here.

It makes me a bit leery given that our Flickr photos are posted with a creative commons license, which means anyone in the world can then use a photo from an event, as long as they give attribution. So that's a bit of a concern. Also, If we take photos at an event that's not open to the public, we would need signed photo releases from each stakeholder in order to post the photo on our Flickr account, which makes the act of photographing a bit awkward, and requires the photographer to have an assistant.

The next time we do something like this, please let us know that the intention is to distribute photos to stakeholders (and apologies if you feel like that was clearly communicated). It will mean that we book time with the photographer to process a larger number of photos than we usually ask them to process.

And if Flickr isn't the right platform to host these, let me know. We can always use Hightail to send people photographs.

Would you like us to process all of the photos we received from Laura and upload them to Flickr?

Cheers

Karl

--

Karl Hardin

Executive Director | Digital Communications
Government Communications and Public Engagement
Cell: (778) 584 1251

From: "Kingston, Charlotte PREM:EX" <Charlotte.Kingston@gov.bc.ca>

Date: Thursday, February 22, 2018 at 5:16 PM

To: "Hardin, Karl GCPE:EX" <Karl.Hardin@gov.bc.ca>

Subject: RE: Photos from Friday?

Hey Karl,

Our needs for photos will vary somewhat depending on the event, but often we will want to share photos with stakeholders and they will be looking for photos of themselves...which means we need a way to share a high volume of photos.

I'm pretty happy to get lots of photos dumped into a drive somewhere with minimal curation (just taking out the worst ones). I just need to be able to grab a link and direct people to a drive full of photos that they can download from that may contain photos of them. It would be ideal to get that in a 48hr turnaround, but up to a week would be acceptable. After that, it's kind of too late and I would be far less likely to send them.

In this instance, we asked Laura to take photos of PJH at each table, so we could send that photo to the people at the table. Pretty straightforward, except that those photos haven't yet made it to anywhere that we can share from.

Your best advice much appreciated!

-C

From: Hardin, Karl GCPE:EX

Sent: Thursday, February 22, 2018 4:51 PM

To: Kingston, Charlotte PREM:EX

Subject: Re: Photos from Friday?

We should debrief on this so you all get what you need, when you need it next time. I think having something written down in terms of expectations and timing is always helpful if that's not too onerous.

We usually only photo process 5-ish photos from any event.

Do you need all 75 photos processed? I'd say it's even possible there were more photos taken by Laura she didn't send along.

Here's her email if you want to contact her directly:^{s.22}

Cheers

k

--

Karl Hardin

Executive Director | Digital Communications
Government Communications and Public Engagement
Cell: (778) 584 1251

From: "Smith, Mat GCPE:EX" <Mat.Smith@gov.bc.ca>

Date: Thursday, February 22, 2018 at 4:24 PM

To: "Kingston, Charlotte PREM:EX" <Charlotte.Kingston@gov.bc.ca>, Allieren Ward
<Allieren.Ward@gov.bc.ca>

Cc: GCPE Digital Services <GCPENEWSRM@Victoria1.gov.bc.ca>

Subject: RE: Photos from Friday?

Hi Charlotte,

These are the photos we received from Laura:

<https://drive.google.com/drive/folders/1P1oJE94dNPp85jSX4N8MbNaYI3rxWemW>

Do any of these work for you? Rather than adding all 75 to Flickr, can you tell me which ones you want uploaded?
Happy to do that.

For right now, contacting GCPE Digital is your best bet. For future stakeholder events, we'll ensure to ping you with the photos as soon as they're ready.

Thanks,
Mat

Mat Smith

Digital Communications Officer | Digital Communications
Government Communications and Public Engagement
Province of British Columbia
250-896-9705

From: Kingston, Charlotte PREM:EX

Sent: Thursday, February 22, 2018 3:38 PM

To: Ward, Allieren GCPE:EX <Allieren.Ward@gov.bc.ca>

Cc: GCPE Digital Services <GCPENEWSRM@Victoria1.gov.bc.ca>

Subject: RE: Photos from Friday?

This is fantastic! Thanks Allieren. Tags absolutely work for my needs.

I do have a couple of follow up questions...

- There are only 7 photos posted from the Lunar NY Brunch, and I was expecting A LOT more. In particular, Laura took photos of the Premier with each table, and that is the photo that event attendees will be looking for. Can we get the other photos up ASAP?
- Is it possible for me to get a level of permission for FLICKR that would allow me to add tags, or should I just contact GCPE Digital whenever I need that?

Thanks,
Charlotte

From: Ward, Allieren GCPE:EX
Sent: Thursday, February 22, 2018 3:04 PM
To: Kingston, Charlotte PREM:EX
Cc: GCPE Digital Services
Subject: RE: Photos from Friday?

Hi Charlotte,

I think we're a bit cautious about creating albums, however tags are a great way to make a set of photos distinct. I've tagged all the photos from Lunar NY as "Lunar New Year 2018". Here is the link to that tag which you can share:
https://www.flickr.com/search/?sort=date-taken-desc&safe_search=1&tags=lunarnewyear2018&user_id=45802067%40N03&view_all=1

Let me know if that works or if we need to consider additional solutions.

Cheers,

Allieren Ward
Junior Public Affairs Officer in Digital Communications
Government Communications & Public Engagement
778-698-8235

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 22, 2018 2:42 PM
To: Smith, Mat GCPE:EX; Hardin, Karl GCPE:EX; Hargreaves, Stephen GCPE:EX
Cc: Hanuman, Heron GCPE:EX; GCPE Digital Services
Subject: RE: Photos from Friday?

Hey folks,

Could someone on your team please either:

1. Put all the Lunar NY photos into an album (so I can share the album link with event attendees and stakeholders), or
2. Give me FLICKR permissions so I can do this myself (this would actually be preferable as I will need photos put into albums quite regularly and I am happy to do it myself)

Thanks! Great looking photos.

-Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

From: Smith, Mat GCPE:EX
Sent: Tuesday, February 20, 2018 8:06 AM
To: Hardin, Karl GCPE:EX; Hargreaves, Stephen GCPE:EX; Kingston, Charlotte PREM:EX
Cc: Hanuman, Heron GCPE:EX; GCPE Digital Services
Subject: RE: Photos from Friday?

Hi all,

The brunch photos are available starting here: <https://flic.kr/p/GoJkwn>

Thanks!

Mat

Mat Smith

Digital Communications Officer | Digital Communications
Government Communications and Public Engagement
Province of British Columbia
250-896-9705

From: Hardin, Karl GCPE:EX

Sent: Monday, February 19, 2018 9:22 PM

To: Hargreaves, Stephen GCPE:EX <Stephen.Hargreaves@gov.bc.ca>

Cc: Hanuman, Heron GCPE:EX <Heron.Hanuman@gov.bc.ca>; GCPE Digital Services
<GCPENEWSRM@Victoria1.gov.bc.ca>

Subject: Re: Photos from Friday?

Hey Stephen,

Please make them public, thanks.

As for the brunch photos, I don't see those in Flickr, and I think they're the ones Charlotte is looking for. Do you know what happened to those photos?

Thanks

k

--

Karl Hardin

Executive Director | Digital Communications
Government Communications and Public Engagement
Cell: (778) 584 1251

From: "Hargreaves, Stephen GCPE:EX" <Stephen.Hargreaves@gov.bc.ca>

Date: Monday, February 19, 2018 at 9:15 PM

To: "Hardin, Karl GCPE:EX" <Karl.Hardin@gov.bc.ca>

Cc: "Hanuman, Heron GCPE:EX" <Heron.Hanuman@gov.bc.ca>, GCPE Digital Services
<GCPENEWSRM@Victoria1.gov.bc.ca>

Subject: Re: Photos from Friday?

Hey Karl,

The photos are up, but I didn't make them public. As the process has typically gone, once posted the project manager will make them public. Sorry, I thought that was understood when I sent them to everyone this afternoon.

I should mention that as there weren't cut lines written for these, I jotted something down quickly in Flickr.

Would you like me to make them public now?

Thanks,
Steve

Sent from my iPhone

On Feb 19, 2018, at 8:25 PM, Hardin, Karl GCPE:EX <Karl.Hardin@gov.bc.ca> wrote:

Hey Charlotte,

Sorry, was dealing with Budget stuff today. Looping in Stephen. Sounds like the photos never made their way onto Flickr unfortunately. Too many balls in the air.

Stephen, can you find some time to get those photos up, but maybe just send the photos from Laura along to Charlotte as well, in the meantime?

Thanks
k

--

Karl Hardin
Executive Director | Digital Communications
Government Communications and Public Engagement
Cell: (778) 584 1251

On 2018-02-19, 4:15 PM, "Kingston, Charlotte PREM:EX" <Charlotte.Kingston@gov.bc.ca> wrote:

Hey Karl,

Susan and so can't find any photos from Friday's Lunar NY Brunch on Flickr. Laura was the photog there. Where can I find the pics?

-C

Sent from my iPhone

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 27, 2018 1:48 PM
To: Hendry, Jackie PREM:EX; Viaud, Chantille PREM:EX
Cc: Wensink, Alison PREM:EX
Subject: RE: FOI questions

Hi Jackie,

We have both had the mandatory training, and Alison is sharing with us the PowerPoint from the training that happened with PO staff during the morning meeting about two weeks ago. They were a great foundation! It helped us to feel empowered over our communications. But that is not the kind of info we are seeking this time.

We are currently looking at tracking stakeholder interactions in a more systematic way (in order to create the conditions for great stakeholder engagement across government), and we want to be very careful with privacy and confidentiality, so our questions focus on those points. We hope to be helpful to MAs in thinking about how to track stakeholder interactions, s.13
s.13

Basically, a lot of our work is at the intersection of private citizens and public government officials, and we want to ensure we are not accidentally endangering the privacy interests of the stakeholders we work with. Is there someone who can get pretty granular with us on that topic?

As for telepresence—to be honest—because we work in the Vancouver office nearly all of our time is spent on conference calls and it is a really difficult way to gather information and get to know people. We are trying to break down those barriers by at least using telepresence or video conferencing. From our end, the telepresence room* is nearly always empty and quite underutilized as a resource, but if you don't want to use that would you be open to a Lync video meeting?

Thanks so much for your help,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

From: Hendry, Jackie PREM:EX
Sent: Tuesday, February 27, 2018 1:31 PM
To: Viaud, Chantille PREM:EX; Kingston, Charlotte PREM:EX
Cc: Wensink, Alison PREM:EX
Subject: RE: FOI questions

Hi Charlotte and Chantille,

I'm looking forward to meeting both of you as well!

There are a few ways we can arrange this and I want to make sure I am providing the support you need and the answers to your questions.

I am more than happy to have a conference call with you and Chantille (I don't think telepresence is needed at this point) to go over FOI processes and answer questions you may have such as: What records are considered responsive? What records are considered transitory? How Office of the Premier responds to FOI requests? What information is protected? Etc.

And/ or I could arrange to have the Manager and Team Leads from Information Access Operations (IAO) provide their FOI session to you and Chantille and whomever hasn't received that briefing as yet via telepresence.

Approximately one month ago I arranged an FOI briefing with the folks from IAO for the Exec staff, and held another session a couple weeks ago for the DMO staff. The staff involved found it quite informative.

Let me know what you think, Please feel free to give me a call to discuss further.

Thank you,
Jackie
250.387.5894

From: Viaud, Chantille PREM:EX
Sent: Tuesday, February 27, 2018 1:21 PM
To: Kingston, Charlotte PREM:EX; Hendry, Jackie PREM:EX
Subject: RE: FOI questions

Works for me! Thanks for setting up Charlotte. Looking forward to meeting Jackie!
-Chantille

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 27, 2018 11:31 AM
To: Hendry, Jackie PREM:EX
Cc: Viaud, Chantille PREM:EX
Subject: Re: FOI questions

How about tomorrow at 3:30 in the telepresence room?

Sent from my iPhone

On Feb 27, 2018, at 11:22 AM, Hendry, Jackie PREM:EX <Jackie.Hendry@gov.bc.ca> wrote:

Hi Charlotte,

I have a meeting tomorrow from 2:30 – 3:00, otherwise, free.

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 27, 2018 11:19 AM
To: Hendry, Jackie PREM:EX
Cc: Viaud, Chantille PREM:EX
Subject: Re: FOI questions

Hi Jackie,

We are around all week. How is tomorrow for you?

Thanks,
Charlotte

Sent from my iPhone

On Feb 27, 2018, at 9:22 AM, Hendry, Jackie PREM:EX <Jackie.Hendry@gov.bc.ca> wrote:

Good Morning, Charlotte,

Thank you for connecting. And yes, I am the correct person to contact regarding FOI for Office of the Premier. I would be happy to have a meeting to discuss. What is your availability like?

Thank you,
Jackie

From: Kingston, Charlotte PREM:EX
Sent: Monday, February 26, 2018 12:46 PM
To: Hendry, Jackie PREM:EX
Cc: Viaud, Chantille PREM:EX
Subject: FOI questions

Hi Jackie,

I hope I am in the right place...Chantille and I have a number of questions about FOI requests and I was hoping we might be able to have a brief meeting to discuss. Are you the right person for that request? Let me know if Richard Barlow is a better contact for our office.

Thanks very much,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Monday, February 26, 2018 12:53 PM
To: Wensink, Alison PREM:EX
Cc: Viaud, Chantille PREM:EX
Subject: RE: FOI questions

Great! I will not be in Victoria anytime soon but would love to set up a meeting with Jackie, Chantille Viaud, and myself for later in the week.

Could we take advantage of the telepresence room (there is the cabinet telepresence room but also the always-empty GCPE telepresence room)? Our VCO Exec Director talked to us just this morning about making use of it.

Thanks,
Charlotte

From: Wensink, Alison PREM:EX
Sent: Monday, February 26, 2018 12:50 PM
To: Kingston, Charlotte PREM:EX
Subject: RE: FOI questions

Hi Charlotte,

Jackie is definitely the right person to go to for FOI questions. Will you be in Victoria at all this week or next? Otherwise I'm happy to set up a conference call meeting sometime this week? Jackie will be back in the office tomorrow.

Thanks!

Alison

From: Kingston, Charlotte PREM:EX
Sent: Monday, February 26, 2018 12:47 PM
To: Wensink, Alison PREM:EX
Subject: FW: FOI questions

Hi Alison,
Just got Jackie's Out of Office redirecting my question to you. If she is just away for a couple of days there is no rush, but would be great to meet with someone by earlier next week if possible.

Let us know 😊

Thanks,
Charlotte

From: Kingston, Charlotte PREM:EX
Sent: Monday, February 26, 2018 12:46 PM
To: Hendry, Jackie PREM:EX
Cc: Viaud, Chantille PREM:EX
Subject: FOI questions

Hi Jackie,

I hope I am in the right place...Chantille and I have a number of questions about FOI requests and I was hoping we might be able to have a brief meeting to discuss. Are you the right person for that request? Let me know if Richard Barlow is a better contact for our office.

Thanks very much,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 3:09 PM
To: Sam, Anne-Marie IRR:EX; Sas, Jonathan IRR:EX
Subject: FW: follow up #1 - Mount Polley meetings?
Attachments: Follow up letter to AG Eby from Amnesty International - Sept 29 2017.pdf

Hi folks,

Alex Neve at Amnesty is interested in meeting with a few folks across gov to discuss Amnesty current relevant campaigns. They're working on an UNDRIP and a campaign on violence against Indigenous women and girls. He's hoping for some meetings March 13-15. Let me know if you're able to take this meeting.

Thanks,
Charlotte

From: Alex Neve [mailto:aneve@amnesty.ca]
Sent: Friday, February 2, 2018 5:48 AM
To: Kingston, Charlotte PREM:EX
Subject: RE: follow up #1 - Mount Polley meetings?

Thank you so much for this help Charlotte.

As you may have seen from the initial exchanges (and follow up letter, which I've attached again to this email) with AG Eby's office after our meeting in September, we had been discussing a series of meetings around four main themes: (1) Mount Polley, (2) Site C, (3) violence against Indigenous women, and (4) Indigenous rights more broadly, including plans around implementation of the UN Declaration on the Rights of Indigenous Peoples.

This particular exchange with Sam has initially picked up the thread around Mount Polley and, as you have seen, our hope in particular of meeting with Ministers Mungall and Heyman (in addition to the Premier of course).

We are hoping to arrange meetings around the other themes as well (either individually or grouped together); but thought it more manageable to begin with one focus area and move out from there!

I had mentioned in my exchange with Sam that arranging meetings between March 13 – 15, while I have other travel out west, would be ideal if possible.

Again, thank you so much for your help.

All the best,

Alex Neve
Secretary General
Amnesty International Canada (English Branch)
312 Laurier Avenue East
Ottawa, Ontario
K1N 1H9 Canada

aneve@amnesty.ca

+1 613 744 7667, ext 234

Check out our recommendations for
Canadian human rights action in
Amnesty International's 2017 Human Rights Agenda for Canada: [A Year to Get It Right](#)

From: Kingston, Charlotte PREM:EX [<mailto:Charlotte.Kingston@gov.bc.ca>]
Sent: February-01-18 7:24 PM
To: Alex Neve
Subject: RE: follow up #1 - Mount Polley meetings?

Hi Sam and Alex,

Sam, thanks for the connect. Moving you to BCC.

Alex, let me find out where these requests landed across ministries and I'll get back to you.

Talk soon,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

From: Godfrey, Sam AG:EX
Sent: Wednesday, January 31, 2018 4:26 PM
To: Kingston, Charlotte PREM:EX; 'Alex Neve'
Subject: FW: follow up #1 - Mount Polley meetings?

Hi Charlotte and Alex,

Please let me introduce you via cyberspace.

Alex: as per my previous email, Charlotte will be a good connection for you.

Charlotte: here is the matter we discussed today. Thanks for being there!

Warm regards, Sam

Sam Godfrey

Ministerial Assistant to the Honourable David Eby, QC
Attorney General of British Columbia and Minister responsible for Liquor, Gaming and ICBC
Mobile: 250 208 1359 | Office: 250 952 7613
Rm 232, Parliament Buildings, 501 Belleville St., Victoria, B.C. V8V 1X4

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From: Godfrey, Sam AG:EX
Sent: Wednesday, January 31, 2018 4:04 PM
To: 'Alex Neve'
Cc: Smith, George AG:EX
Subject: RE: follow up #1 - Mount Polley meetings?

Hi,

We will reach out this week directly to ENV and EMNR (Ministries of Environment and Climate Change Strategy) to encourage the respective Ministers to meet with you.

Regarding the Premier. A follow-up meeting request to Premier@gov.bc.ca is worth doing. I just alerted them to look out for it. Also, in a moment I will connect you by email with Charlotte Kingston, Manager of Stakeholder Relations for the Premier. She will be a very good contact for you, both to follow-up on your request to meet with the Premier and also with requests to meet other Ministers and Ministries.

Kingston, Charlotte PREM:EX Charlotte.Kingston@gov.bc.ca

In terms of follow-up, I suggest if you do not hear anything in the two weeks you should consider reaching out again directly to the individuals below:

Frampton, Caelie ENV:EX Caelie.Frampton@gov.bc.ca – ENV, Ministerial Assistant
McNish, James EMNR:EX James.McNish@gov.bc.ca – EMNR, Ministerial Assistant

You didn't mention MIRR (Ministry of Indigenous Relations and Reconciliation) in your most recent email, but based on our discussions I think setting up a meeting with Minister Scott Fraser on your next trip out would be good especially regarding UNDRIP and potential related legislation. For MIRR reach out to MA Jonathan Sas, and you certainly feel free to reference the AG or myself as making the connection.

Sas, Jonathan IRR:EX Jonathan.Sas@gov.bc.ca

War, regards,

Sam

Sam Godfrey

Ministerial Assistant to the Honourable David Eby, QC
Attorney General of British Columbia and Minister responsible for Liquor, Gaming and ICBC
Mobile: 250 208 1359 | Office: 250 952 7613
Rm 232, Parliament Buildings, 501 Belleville St., Victoria, B.C. V8V 1X4

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From: Alex Neve [<mailto:aneve@amnesty.ca>]
Sent: Saturday, January 27, 2018 7:28 AM
To: Godfrey, Sam AG:EX
Subject: follow up #1 - Mount Polley meetings?

Hi Sam,

Thanks again so much for your willingness to help us move forward with our pending meeting requests.

As we discussed, it does seem more realistic to move ahead with more focused meetings on individual files rather than something more overarching involving several ministers at the same time.

As a first try, it would be tremendous to arrange some meetings focused on our concerns and recommendations regarding Mount Polley. We were hoping to meet with some combination of Premier Horgan and Ministers Mungall and Heyman. I have attached copies of the original requests we sent to meet with them back in August.

As for timing – recognizing that those dates in mid-February that we discussed aren't going to be feasible given the demands Ministers will be facing around the Throne Speech and Budget, I'm wondering about options in mid-March. I could readily come to Victoria in advance of a March 16-20 trip to Calgary/Edmonton. I see that the Legislature is sitting that week. So might we look at possible meetings around March 14 or 15 (or even March 13 if that was more convenient).

Thanks again Sam, this is very good of you to offer some assistance.

Take care,

Alex Neve
Secretary General
Amnesty International Canada (English Branch)
312 Laurier Avenue East
Ottawa, Ontario
K1N 1H9 Canada

aneve@amnesty.ca
+1 613 744 7667, ext 234

Check out our recommendations for
Canadian human rights action in
Amnesty International's 2017 Human Rights Agenda for Canada: [*A Year to Get It Right*](#)

Sam Godfrey

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Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 1, 2018 4:07 PM
To: Sanderson, Melissa EMPR:EX
Cc: Frampton, Caelie ENV:EX
Subject: FW: follow up #1 - Mount Polley meetings?
Attachments: Letter to Minister Heyman from Amnesty International.pdf; Letter to Minister Mungall from Amnesty International.pdf; Letter to Premier Horgan from Amnesty International.pdf

Hello there,

As per our earlier conversation, here's the requests that are flying around from Amnesty. In PO the request was redirected (for scheduling reasons) to the AG's office, which is how in a roundabout fashion it has ended up back with me. Notably, MIRR is not requested but Env is. As I say, staff in PO happy to meet with Alex unless there is a better cross ministry strategy that we can come up with!

Looping in Caelie as well to get the full picture of where the requests got in each ministry. Hi Caelie! If this looks confusing to you, give me a quick call and I'll fill you in.
-Charlotte

From: Godfrey, Sam AG:EX
Sent: Wednesday, January 31, 2018 4:26 PM
To: Kingston, Charlotte PREM:EX; 'Alex Neve'
Subject: FW: follow up #1 - Mount Polley meetings?

Hi Charlotte and Alex,

Please let me introduce you via cyberspace.

Alex: as per my previous email, Charlotte will be a good connection for you.

Charlotte: here is the matter we discussed today. Thanks for being there!

Warm regards, Sam

Sam Godfrey

Ministerial Assistant to the Honourable David Eby, QC
Attorney General of British Columbia and Minister responsible for Liquor, Gaming and ICBC
Mobile: 250 208 1359 | Office: 250 952 7613
Rm 232, Parliament Buildings, 501 Belleville St., Victoria, B.C. V8V 1X4

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From: Godfrey, Sam AG:EX
Sent: Wednesday, January 31, 2018 4:04 PM
To: 'Alex Neve'

Cc: Smith, George AG:EX

Subject: RE: follow up #1 - Mount Polley meetings?

Hi,

We will reach out this week directly to ENV and EMNR (Ministries of Environment and Climate Change Strategy) to encourage the respective Ministers to meet with you.

Regarding the Premier. A follow-up meeting request to Premier@gov.bc.ca is worth doing. I just alerted them to look out for it. Also, in a moment I will connect you by email with Charlotte Kingston, Manager of Stakeholder Relations for the Premier. She will be a very good contact for you, both to follow-up on your request to meet with the Premier and also with requests to meet other Ministers and Ministries.

Kingston, Charlotte PREM:EX Charlotte.Kingston@gov.bc.ca

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Sas, Jonathan IRR:EX Jonathan.Sas@gov.bc.ca

War, regards,

Sam

Sam Godfrey

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Sent: Saturday, January 27, 2018 7:28 AM

To: Godfrey, Sam AG:EX

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Thanks again Sam, this is very good of you to offer some assistance.

Take care,

Alex Neve
Secretary General
Amnesty International Canada (English Branch)
312 Laurier Avenue East
Ottawa, Ontario
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aneve@amnesty.ca
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Sam Godfrey

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Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 27, 2018 4:48 PM
To: Oreck, Mira PREM:EX
Subject: RE: For review

Hey Mira,

I have reviewed this TOR. I haven't seen any other gov committee TOR's so I don't have a basis for reference here, but there are a few things that seem like omissions:

- How committee members are appointed (or who appoints the members)
- Whether this committee will aim for regional representation (or have regional quorum requirements)
- Mentions that there are no terms lengths for members, but that may be better off being defined in order to attract members

Additional things that a TOR may wish (but doesn't necessarily need) to include:

- Meeting frequency
- Decision making structure (if the committee makes a recommendation, do they need to achieve consensus or do they have a voting structure)
- Quorum requirements
- Review of TOR timeline and person responsible

Do you want me to propose any of these changes to the document? I'm not clear who is responsible for ensuring the TOR is fulsome.

Thanks,
C

From: Oreck, Mira PREM:EX
Sent: Tuesday, February 27, 2018 4:16 PM
To: Kingston, Charlotte PREM:EX
Subject: FW: For review

Charlotte,

Please review asap. I want to talk to you further about staffing this committee.

Thank you!
Mira

From: Clark, Layne PREM:EX
Sent: Tuesday, February 27, 2018 3:23 PM
To: Oreck, Mira PREM:EX
Subject: For review

Layne Clark
Director of Liaison and Coordination

Premier's Office

P: 250-356-0273 | C: 250-818-5583 | E: layne.clark@gov.bc.ca

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Saturday, February 10, 2018 1:27 PM
To: Plank, Sarah GCPE:EX; Sas, Jonathan IRR:EX; Sam, Anne-Marie IRR:EX
Cc: Dick, Jolleen IRR:EX; Ritchie, Leanne GCPE:EX; Cordeiro, Shantel GCPE:EX; McGregor, Cara GCPE:EX
Subject: RE: FOR SIGN OFF - statement - Feb 14th women's memorial march

Thanks Sarah. This letter looks great. Thanks so much to the MIRR team and to Minister Mark's team. I've passed this along to Sage and Jen for comms approval.

From: Plank, Sarah GCPE:EX
Sent: Friday, February 9, 2018 4:28 PM
To: Kingston, Charlotte PREM:EX; Sas, Jonathan IRR:EX; Sam, Anne-Marie IRR:EX
Cc: Dick, Jolleen IRR:EX; Ritchie, Leanne GCPE:EX; Cordeiro, Shantel GCPE:EX; McGregor, Cara GCPE:EX
Subject: FOR SIGN OFF - statement - Feb 14th women's memorial march

Hi all,

Minister Mark has reviewed and made her changes to this. I am not sure what the proper process is for the further reviews, as this one has not been following the typical path. I am passing it over to you for sign off from Premier Horgan and Minister Fraser. Could you please forward through the appropriate channels if I haven't done so?

Thanks,
Sarah.

Sarah Plank
Communications Director | Ministry of Indigenous Relations & Reconciliation
Government Communications & Public Engagement
Office: 250.952.1889 | Mobile: 250.208.9621 | Email: sarah.plank@gov.bc.ca

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 9, 2018 5:37 PM
To: Aaron, Sage PREM:EX; McGregor, Cara GCPE:EX; Holmwood, Jen PREM:EX
Subject: Fwd: FOR SIGN OFF - statement - Feb 14th women's memorial march
Attachments: ST_DTES-Womens-March-Feb14_DRAFT_09Feb18.DOCX; ATT00001.htm

Hello PO comms folks!

Please find attached the statement from PJH, MMark and MSF for the Feb 14 Memorial March (with Minister Mark's edits), for approval.

Can whomever of you is able to approve please do so. We will get approval from MSF this weekend (though his ADM has already approved and it is authored by their Comms Director).

It would be great for this to be both a news release, and a .pdf statement on letterhead for circulation to stakeholder groups.

Thanks,
Charlotte

Sent from my iPhone

Begin forwarded message:

From: "Plank, Sarah GCPE:EX" <Sarah.Plank@gov.bc.ca>
Date: February 9, 2018 at 4:28:08 PM PST
To: "Kingston, Charlotte PREM:EX" <Charlotte.Kingston@gov.bc.ca>, "Sas, Jonathan IRR:EX" <Jonathan.Sas@gov.bc.ca>, "Sam, Anne-Marie IRR:EX" <AnneMarie.Sam@gov.bc.ca>
Cc: "Dick, Jolleen IRR:EX" <Jolleen.Dick@gov.bc.ca>, "Ritchie, Leanne GCPE:EX" <Leanne.Ritchie@gov.bc.ca>, "Cordeiro, Shantel GCPE:EX" <Shantel.Cordeiro@gov.bc.ca>, "McGregor, Cara GCPE:EX" <Cara.McGregor@gov.bc.ca>
Subject: FOR SIGN OFF - statement - Feb 14th women's memorial march

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Thanks,
Sarah.

Sarah Plank
Communications Director | Ministry of Indigenous Relations & Reconciliation
Government Communications & Public Engagement
Office: 250.952.1889 | Mobile: 250.208.9621 | Email: sarah.plank@gov.bc.ca

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Monday, February 26, 2018 12:58 PM
To: Aaron, Sage PREM:EX
Subject: For this Wednesday- approvals on joint greetings

Hey Sage,

I wasn't able to reach you last Thursday during our scheduled time to chat about approvals processes on multi-ministry collaborative statements (PJH ended up doing the announcement about the referral to the courts so I knew why you were busy!), but could we squeeze something in late today or tomorrow? This is likely to recur frequently – in fact I am wondering about a joint statement for Wednesday, and would love to get your feedback on what works in terms of approval process.

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 22, 2018 11:20 AM
To: Oreck, Mira PREM:EX; Viaud, Chantille PREM:EX
Subject: Free for a quick meeting at noon>?

Hey Mira,

Chantille and I have MA follow up calls this afternoon and we just wanted to all touch base quickly on what type of info you were hoping to collect. Are you free between 11:3-1:00 for 15 minutes?

-C

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 22, 2018 3:39 PM
To: Oreck, Mira PREM:EX
Subject: Accepted: Garry Begg meeting

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 22, 2018 3:34 PM
To: Oreck, Mira PREM:EX
Subject: Accepted: Garry Begg meeting

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 22, 2018 3:41 PM
To: Loubert, Danny PREM:EX
Subject: FW: Getting our lists into shape :)
Attachments: FW: Lunar New Year Invites - Phone Numbers; FW: Lunar New Year Invites - Phone Numbers; FW: Lunar New Year Invites - Phone Numbers; Individual Invites to Premier's Brunch.xlsx

Hey Danny!

This is the request for admin support that I mentioned in passing today. I just need to get the Lunar New Year list into good shape for next year, so if you could ensure that the contacts in these attachments are in the spreadsheet that is hyperlinked below, that would be awesome. Let me know when you are done so I can pull things down from Sharepoint.

Thanks ☺

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 16, 2018 3:17 PM
To: Szabo, Maria PREM:EX
Subject: Getting our lists into shape :)

Hi Maria,

No rush on this as the event is now over, but when you are back and not busy, could you please ensure that all this contact information makes its [way into this spreadsheet](#). That would be greatly appreciated!

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 22, 2018 11:50 AM
To: Szabo, Maria PREM:EX
Subject: RE: Getting our lists into shape :)

Thanks for letting me know Maria! I am not totally clear on the divisions in your roles so I appreciate you pointing that out. I will come chat with you two later today. Is Judy your supervisor? I want to check in with her two so she can make sure the two of you aren't receiving requests from all sides.

From: Szabo, Maria PREM:EX
Sent: Wednesday, February 21, 2018 3:48 PM
To: Kingston, Charlotte PREM:EX
Subject: RE: Getting our lists into shape :)

Hey Charlotte!

I'm more than happy to help with this but I know Danny is supposed to be your admin support, so you may want to check with him first if it's something he can take on.

If not, let me know and I'll happily work away at it!

Thanks,

Maria

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 16, 2018 3:17 PM
To: Szabo, Maria PREM:EX
Subject: Getting our lists into shape :)

Hi Maria,

No rush on this as the event is now over, but when you are back and not busy, could you please ensure that all this contact information makes its [way into this spreadsheet](#). That would be greatly appreciated!

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 23, 2018 10:28 AM
To: McLean, Gordon FIN:EX
Subject: RE: Good morning - quick update

Awesome! Thanks so much for your assistance Gordon. Looking forward to all the tech efficiencies we can achieve!

From: McLean, Gordon FIN:EX
Sent: Friday, February 23, 2018 9:24 AM
To: Kingston, Charlotte PREM:EX
Subject: Good morning - quick update

Good morning Charlotte,

Richard and I had a quick chat yesterday and are meeting next week to discuss our topics to see about getting you access to the right tools with minimal ongoing overhead.

Richard looped me in on the current Survey Monkey discussion with Nico as well. Once our strategy is set we will meet with you to discuss, I'll take this as far as I can for you.

Regards,

Gordon

Gordon McLean - Client Business Manager
Ministry of Finance, Corporate Services, Information Management Branch
Supporting Finance, Office of the Premier and Government House
Cell: 250-216-1641 FAX: 250-356-1494



Ministry of Finance PECSF Divisional Coordinator



Click the button to donate to PECSF today!

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 1, 2018 3:24 PM
To: Oreck, Mira PREM:EX
Subject: RE: good news

That's great news!

I have gathered lots of info about what is already happening in Ministry offices. Everyone I have spoken with so far has both correspondence and meetings already tracked through CLIFF (it's just that MAs interact with the database to varying degrees and some didn't realize it existed, but their admin folks all knew), so it may be as simple as offering naming protocol for the subject lines for the data input that is already happening at the admin level. That would allow for pulling lists of organizations and individuals who have been in touch on particular issues, without having to undergo the painful process of piloting new platforms and undergoing implementation, training, and roll out.

Then it may be as simple as MAs directing their DMs to have lists updated, and fleshing out sectors or specific stakeholders who they feel are missing. Definitely would fall to DW to direct that staff time be dedicated to upkeep of the lists though...

Anyway, let's talk next week! My day filled out with more MA meetings so I'm staying through my existing Helijet reservation tomorrow. Best of luck with your Directors planning session tomorrow.

From: Oreck, Mira PREM:EX
Sent: Thursday, February 1, 2018 12:16 PM
To: Kingston, Charlotte PREM:EX
Subject: good news

I spoke to Don Wright re lists and systems for stakeholders. He's happy to take something to the DM's meeting which happens every Friday. Let's start by figuring out an excel template that would work and see if we can get that started, along with a proposal for a better system overall. I told him we'd have something to him in the next couple of weeks.

Progress!

Mira Oreck, Director of Stakeholder Relations
Office of the Premier
#740 – 999 Canada Place
Vancouver, BC
604 775 2644

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 1, 2018 6:08 PM
To: 'john@firstcallbc.org'; 'adrienne@firstcallbc.org'
Subject: Greetings from Premier John Horgan
Attachments: First Call Gala_Greetings.pdf

Good evening Adrienne and John,

Wishing you great success with tonight's First Call Gala! As Sarena knows, for many years I organized the BCCLA's Liberty Awards Gala, so I have the greatest empathy for what it takes to pull an evening like tonight together.

Hope you all have a wonderful evening, and get a well-deserved rest after. Attached is a copy of greetings from Premier John Horgan. I know Sarena is bringing you a paper copy to read at the event tonight.

All the best,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 1, 2018 3:01 PM
To: Farmer, Susan PREM:EX
Subject: Greetings onto letterhead

Hi Susan,

This is my first crack at this, but I believe I'm in the right place. Attached is a short statement from the Premier for tonight's First Call Gala. Are you able to put it on letterhead and send me back the .pdf version? I'd like to get it printed by 4:30 if that is at all possible. My apologies for such a short turnaround timeline. I was delayed yesterday s.22
s.22

Let me know ASAP if I'm asking the wrong person.

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 27, 2018 8:35 PM
To: Farmer, Susan PREM:EX
Subject: Re: Greetings_PJH

Hi Susan,

Not addressed to anyone in particular as it will be read aloud at an event. I can print it on 11 x 17 but I probably won't print it at all so feel free to just put it in that format without worrying about printing. I will circulate digitally.

What format does your template come in? I can help adapt the size/layout if you need.

Sent from my iPhone

On Feb 27, 2018, at 5:57 PM, Farmer, Susan PREM:EX <Susan.Farmer@gov.bc.ca> wrote:

Will do.

To confirm, you're wanting this structured more like a letter? Is there anyone in particular to whom it should be addressed?

I could maybe try to swing this in a modified version of a greetings msg, but it would probably have to be on legal paper, at a minimum - do you have the option of printing on 11 × 17 paper (essentially two letter sheets combined)? We don't - & I'm a little baffled by that.

Let me know your preference.

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: "Kingston, Charlotte PREM:EX" <Charlotte.Kingston@gov.bc.ca>
Date: 2018-02-27 5:46 PM (GMT-08:00)
To: "Farmer, Susan PREM:EX" <Susan.Farmer@gov.bc.ca>
Subject: Greetings_PJH

Hi Susan,

Could you please plunk these greetings on letterhead by 4:00pm tomorrow? They are to be read aloud at an event, but I thought we could give a copy to the organizers. Feel free to mess with the formatting as you see fit.

Thanks,
Charlotte

Charlotte Kingston,

Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 27, 2018 5:46 PM
To: Vasilev, Susan LASS:EX
Subject: RE: Greetings_PJH

Oops! Sorry Susan. These are for Susan Farmer*

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 27, 2018 5:46 PM
To: Vasilev, Susan LASS:EX
Subject: Greetings_PJH

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Thanks,
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Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 27, 2018 8:31 PM
To: Oreck, Mira PREM:EX
Subject: Re: Greetings_PJH for Pink Shirt Day

Will do!

Sent from my iPhone

On Feb 27, 2018, at 8:20 PM, Oreck, Mira PREM:EX <Mira.Oreck@gov.bc.ca> wrote:

Thanks for sharing. My only recommendation is that it's clear that he's not there (so glad to send greetings rather than bring them, etc). There are a few of these examples. Do you mind looking it over again with that in mind?

Thanks, Charlotte.

Mira Oreck
604 839 1967

On Feb 27, 2018, at 5:43 PM, Kingston, Charlotte PREM:EX <Charlotte.Kingston@gov.bc.ca> wrote:

Hey Mira,

This greeting is adapted from PJH's speaking notes for tomorrow's leg event, and is for reading at tomorrow's YWCA and Hootsuite event. Want to take a look at it before Susan Farmer puts it on letterhead?

Thanks,
C

<Greetings_PJH.docx>

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 4:14 PM
To: Frampton, Caelie ENV:EX
Subject: RE: Grizzly bear management going forward

Yes! Sorry. I should have specified that. I am going to make a little form for redirecting requests so I don't forget that piece.

I sent the request to Kenn McLaren who has previously indicated his willingness to meet with these folks.
-C

From: Frampton, Caelie ENV:EX
Sent: Thursday, February 8, 2018 4:13 PM
To: Kingston, Charlotte PREM:EX
Subject: RE: Grizzly bear management going forward

Hi Charlotte,

Was this also sent to FLNROD?

I'm going to see if they want to meet jointly.

Thanks,
Caelie

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 3:55 PM
To: Frampton, Caelie ENV:EX
Subject: FW: Grizzly bear management going forward

Hello there!

Just forwarding along this request to meet from the Grizzly Bear Foundation. No additional reasons to accept from our end, just making a connection around the request. Feel free to respond to Raine directly using your normal methods! But if you wouldn't mind just closing the loop with me when you send your response, I can take them off my active tracking list.

Thanks,
C

From: Raine Playfair [<mailto:rplayfair@grizzlybearfoundation.com>]
Sent: Thursday, February 1, 2018 11:29 AM
To: Kingston, Charlotte PREM:EX
Subject: Re: Grizzly bear management going forward

Hello Charlotte,

Apologies for jumping in (we haven't met) but ^{s.22} was asked to follow up on your communication.

and I

Thank you for offering to connect us with ministry staff - this would be the ideal as we do have some technical questions that may be easier answered by those working within the current management system, and would like to get a better idea of how we might be able to support the government's work moving forward.

I believe our Chair was trying to establish a meeting with Minister Heyman in December, but Heyman was unable to commit to a time due to other priorities.

We would be interested in meeting with Ministers Heyman and Donaldson to see what's planned in terms of grizzly bear management and how we can support and add to their work, as well as Beare to discuss ecotourism as it relates to grizzlies.

Would you be able to help facilitate these meetings, or should I attempt to contact each Minister directly?

Many thanks,

--

Raine Playfair, Programs & Communications Manager

604.871.4148

GRIZZLY BEAR FOUNDATION

900 - 1333 W Broadway, Vancouver BC V6H 4C2

rplayfair@grizzlybearfoundation.com

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Charitable Registration Number 83975 8398 RR0001

On Mon, Jan 22, 2018 at 11:14 AM, Rachel Forbes <rforbes@grizzlybearfoundation.com> wrote:

Rachel S Forbes, Executive Director

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rforbes@grizzlybearfoundation.com

o. 604.871.4263

c. 604.345.9129

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Charitable Registration Number 83975 8398 RR0001

----- Forwarded message -----

From: **Kingston, Charlotte PREM:EX** <Charlotte.Kingston@gov.bc.ca>

Date: Thu, Jan 11, 2018 at 10:37 AM

Subject: RE: Grizzly bear management going forward

To: Rachel Forbes <rforbes@grizzlybearfoundation.com>

Hi Rachel,

Just wanted to follow up to see whether you'd prefer to schedule a meeting with me in the Office of the Premier or with ministry staff. I'm happy to follow up with the ministry on your behalf.

Thanks for reaching out,

Charlotte

Charlotte Kingston,

Manager of Stakeholder Relations

Office of the Premier

Mobile: 604-816-7207

From: Kingston, Charlotte PREM:EX
Sent: Friday, January 5, 2018 1:58 PM
To: 'Rachel Forbes'
Subject: RE: Grizzly bear management going forward

Hi Rachel,

Thanks for reaching out. I certainly share your enthusiasm for the end of the grizzlies hunt.

To clarify, I am working in stakeholder relations within the Office of the Premier, so I don't have as much depth of knowledge on the management process as the folks in the ministry. I'd certainly be happy to meet and discuss the Grizzly Bear Foundation's priorities and pass that information along, or if you're looking for more specific information I would be happy to connect you with ministry staff. Just let me know which you would prefer.

Happy new year and all the best in 2018!

Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

From: Rachel Forbes [<mailto:rforbes@grizzlybearfoundation.com>]
Sent: Friday, January 5, 2018 12:34 PM
To: Kingston, Charlotte PREM:EX
Subject: Grizzly bear management going forward

Dear Charlotte,

I understand you're in a new stakeholder relations position at Minister Donaldson's office. Congratulations on the positive decision on grizzly hunting that was made in December, it's very exciting news for BC's bears.

We would love to connect with you over the next little while to see what's planned in terms of grizzly bear management going forward and how we can support and add to the work of the government.

Please let me know when you might be able to connect, either in person or by phone - we're happy to travel for a meeting as well.

Thanks very much for your time and consideration,

Rachel S Forbes, Executive Director
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rforbes@grizzlybearfoundation.com
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Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 4:08 PM
To: Oreck, Mira PREM:EX
Subject: FW: Grizzly bear management going forward

FYI- I redirected this request to FLNRO and ECC as per their request.

From: Raine Playfair [<mailto:rplayfair@grizzlybearfoundation.com>]
Sent: Thursday, February 1, 2018 11:29 AM
To: Kingston, Charlotte PREM:EX
Subject: Re: Grizzly bear management going forward

Hello Charlotte,

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Many thanks,

--

Raine Playfair, Programs & Communications Manager

604.871.4148

[GRIZZLY BEAR FOUNDATION](#)

900 - 1333 W Broadway, Vancouver BC V6H 4C2

rplayfair@grizzlybearfoundation.com

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Charitable Registration Number 83975 8398 RR0001

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Date: Thu, Jan 11, 2018 at 10:37 AM
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Thanks for reaching out,

Charlotte

Charlotte Kingston,

Manager of Stakeholder Relations

Office of the Premier

Mobile: 604-816-7207

From: Kingston, Charlotte PREM:EX
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To: 'Rachel Forbes'
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Charlotte

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Office of the Premier

Mobile: 604-816-7207

From: Rachel Forbes [<mailto:rforbes@grizzlybearfoundation.com>]

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To: Kingston, Charlotte PREM:EX

Subject: Grizzly bear management going forward

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Please let me know when you might be able to connect, either in person or by phone - we're happy to travel for a meeting as well.

Thanks very much for your time and consideration,

Rachel S Forbes, Executive Director
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c. [604.345.9129](tel:6043459129)
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Charitable Registration Number 83975 8398 RR0001

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 3:53 PM
To: McLaren, Kenn FLNR:EX
Subject: FW: Grizzly bear management going forward

Hi Kenn,

I finally heard back from the folks at the Grizzly Bear Foundation! You may recall that in December they reached out, and then they never again responded to your offer to meet. They had a staff transition but they're back now. Feel free to reach out to them directly, but please let me know of your decision so I can take them off my 'active' requests list.

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

From: Raine Playfair [mailto:rplayfair@grizzlybearfoundation.com]
Sent: Thursday, February 1, 2018 11:29 AM
To: Kingston, Charlotte PREM:EX
Subject: Re: Grizzly bear management going forward

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Would you be able to help facilitate these meetings, or should I attempt to contact each Minister directly?

Many thanks,

--

Raine Playfair, Programs & Communications Manager

604.871.4148

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rplayfair@grizzlybearfoundation.com

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Rachel S Forbes, Executive Director

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From: **Kingston, Charlotte PREM:EX** <Charlotte.Kingston@gov.bc.ca>

Date: Thu, Jan 11, 2018 at 10:37 AM

Subject: RE: Grizzly bear management going forward

To: Rachel Forbes <rforbes@grizzlybearfoundation.com>

Hi Rachel,

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Thanks for reaching out,

Charlotte

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Manager of Stakeholder Relations

Office of the Premier

Mobile: 604-816-7207

From: Kingston, Charlotte PREM:EX
Sent: Friday, January 5, 2018 1:58 PM
To: 'Rachel Forbes'
Subject: RE: Grizzly bear management going forward

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Charlotte

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Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

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Charitable Registration Number 83975 8398 RR0001

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 3:50 PM
To: 'Raine Playfair'
Subject: RE: Grizzly bear management going forward

Hi Raine,

Nice to hear from you and thanks for reaching out. I'm happy to pass your requests along to the offices of Minister Donaldson and Heyman. Ultimately, it will be up to their offices to decide if they can take the meeting based on their time, priorities, and capacity, but I am happy to demystify the system a bit and help make connections. I'll reach out to the senior staff in those ministries now, and you should hear back from them directly.

All the best,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

From: Raine Playfair [mailto:rplayfair@grizzlybearfoundation.com]
Sent: Thursday, February 1, 2018 11:29 AM
To: Kingston, Charlotte PREM:EX
Subject: Re: Grizzly bear management going forward

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Raine Playfair, Programs & Communications Manager

604.871.4148

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Rachel S Forbes, Executive Director

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Charitable Registration Number 83975 8398 RR0001

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Charlotte Kingston,

Manager of Stakeholder Relations

Office of the Premier

Mobile: 604-816-7207

From: Kingston, Charlotte PREM:EX
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To: 'Rachel Forbes'
Subject: RE: Grizzly bear management going forward

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Happy new year and all the best in 2018!

Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

From: Rachel Forbes [<mailto:rforbes@grizzlybearfoundation.com>]
Sent: Friday, January 5, 2018 12:34 PM

To: Kingston, Charlotte PREM:EX
Subject: Grizzly bear management going forward

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Charitable Registration Number 83975 8398 RR0001

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 2:11 PM
To: Louie, Jacqueline JTT:EX
Subject: RE: Guangdong invite list

Perfect! Thanks.

From: Louie, Jacqueline JTT:EX
Sent: Thursday, February 8, 2018 2:10 PM
To: Kingston, Charlotte PREM:EX
Subject: RE: Guangdong invite list

Ah, yes! I meant to send his comments earlier. MGC advised that it would be better to call the event a brunch rather than a breakfast.

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 2:09 PM
To: Louie, Jacqueline JTT:EX
Subject: RE: Guangdong invite list

That's perfect. Thanks Jacqueline. There's just one last thing I am waiting on before sending invites, and that is to get the OK on the invite draft from MGC. I sent it earlier but for convenience, attached here. Nothing surprising, but Mira would like the thumbs up from MGC before we hit send.

From: Louie, Jacqueline JTT:EX
Sent: Thursday, February 8, 2018 2:07 PM
To: Kingston, Charlotte PREM:EX
Subject: RE: Guangdong invite list

Hi Charlotte,

I just touched base with Minister Chow about contact information for those on the pamphlet. He suggested getting in contact with Jeannie Chen s.22 and William Ma s.22 who are President and Vice President of the BC-Guangdong Business Council.

Rather than trying to find each person's email, it may be easier to go through Jeannie and William and extend a number of invitations to their group.

Let me know if we can be of help in any other way!

Thanks,
Jacqueline

Jacqueline Louie
Ministerial Assistant to the Honourable George Chow, Minister of State for Trade
Ministry of Jobs, Trade, and Technology

British Columbia Parliament Buildings | 501 Belleville St, Victoria, BC V8V 2L8
Jacqueline.louie@gov.bc.ca | 250-387-9142

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 10:43 AM
To: Louie, Jacqueline JTT:EX
Subject: RE: Guangdong invite list

Yes! Thank you for pointing me in the right direction Jacqueline. We've been combing the internet in vain.

From: Louie, Jacqueline JTT:EX
Sent: Thursday, February 8, 2018 10:42 AM
To: Kingston, Charlotte PREM:EX
Subject: RE: Guangdong invite list

Hi Charlotte,

Minister Chow has said he has a few emails for those in the pamphlet that he can send to me this afternoon. Otherwise I believe that Paul Irwin in JTT was in contact with them prior to the trade mission and he may have some contact information as well.

Thanks,
Jacqueline

Jacqueline Louie

Ministerial Assistant to the Honourable George Chow, Minister of State for Trade
Ministry of Jobs, Trade, and Technology

British Columbia Parliament Buildings | 501 Belleville St, Victoria, BC V8V 2L8
Jacqueline.louie@gov.bc.ca | 250-387-9142

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 9:19 AM
To: Louie, Jacqueline JTT:EX
Subject: Guangdong invite list

Hi Jacqueline,

I was just wondering if there was anyone who might have a version of this delegation list that includes emails. I'm happy to reach out to them if you have a sense of who put the list together or sent the invites for this event.

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 10:45 AM
To: Irwin, Paul JTT:EX
Subject: Guangdong Invite list?
Attachments: BC-Guangdong (1).pdf; BC-Guangdong (2).pdf

Hi Paul,

The Premier has a Lunar New Year breakfast coming up and Minister George Chow suggested that the folks on the Guangdong Delegation List receive invites. I'm trying to track down contact emails for these folks and Jacqueline Louise pointed me in your direction.

Do you, or do you know who might, have contact emails for the folks in these attachments?

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 22, 2018 2:30 PM
To: Loubert, Danny PREM:EX
Subject: RE: Guest List for Mosque Shooting Anniversary Discussion
Attachments: Attendees List.xlsx

Hi Danny,

Here you are!

From: Loubert, Danny PREM:EX
Sent: Thursday, February 22, 2018 1:58 PM
To: Kingston, Charlotte PREM:EX
Subject: Guest List for Mosque Shooting Anniversary Discussion

Hi Charlotte,

Can you please forward me the list of those who attended the event. I do need it to reconcile the charges on my Corporate Credit Card. It is required to have a full list but in the event of an FOI any sensitive information would be removed as per the FOIPPA act.

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** Danny.Loubert@gov.bc.ca

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 22, 2018 12:40 PM
To: Oreck, Mira PREM:EX
Subject: FW: Harassment Policy Comparison & Documents
Attachments: image.png; image.png; Legislative Assembly of Nunavut Workplace Harassment Policy[1].pdf; Manitoba Legislative Assembly Policy on Addressing Harassment[4].pdf; LA Respectful Workplace & Harassment Prevention Policy[3].pdf; ABLAO Respectful Workplace Policy for Legislative Assembly Office Employees.pdf

From: Charlotte Kingston [mailto:s.22]]
Sent: Thursday, February 22, 2018 12:40 PM
To: Kingston, Charlotte PREM:EX
Subject: Fwd: Harassment Policy Comparison & Documents

----- Forwarded message -----

From: **Grace Lore** <s.22>
Date: Fri, Feb 9, 2018 at 9:10 AM
Subject: Harassment Policy Comparison & Documents
To: "Spilker, Robyn FIN:EX" <Robyn.Spilker@gov.bc.ca>, Charlotte Kingston <s.22>

Hi Charlotte & Robyn,

Wanted to share a few things with you both. Happy to meet again for coffee or hop on the phone if you'd like to talk about these or if it would be helpful to talk through what I think seems to make for an effective policy.

Here is a [link](#) to a review myself and Equal Voice have been trying to do to compare who & what is covered by various harassment policies based on a few criteria we think are critical.

There are also other policies we've found. Honestly, my first look to find policies did *not* turn up many of these. In some cases, the folks I talked to (including Clerks) did not know there was a policy and told me no. In others, they were resistant to sharing. Both indicative of the scope of the problem.

Saskatchewan's <http://www.legassembly.sk.ca/mlas/board-of-internal-economy/directives/anti-harassment-policy>

NWT http://www.assembly.gov.nt.ca/sites/default/files/legislative_assembly_handbook_web_2016.pdf

Nova Scotia http://0-nsleg-edeposit.gov.ns.ca/legcat.gov.ns.ca/deposit/b1069111x_Policy%20Draft%20-%20June%209%202016.pdf

New

Brunswick http://www2.gnb.ca/content/gnb/en/departments/treasury_board/human_resources/content/about_us/policies_and_guidelines/harassment_policy.html (Note: it's not clear to me this applies to anyone at the legislature! It seems it does not, but I'm trying to confirm)

Federal Policy covering MPs: <https://www.ourcommons.ca/About/StandingOrders/Appa2-e.htm>

Federal policy covering

staff: http://www.ourcommons.ca/content/boie/pdf/policy_preventing_harassment-e.pdf

Example of report that looks at complaints made under the latter (there is no public reporting mechanism for the MP to MP policy) - <http://www.ourcommons.ca/Content/Misc/2016-2017-PreventionReport-e.pdf>

Manitoba, Nunavut, & Alberta attached. Manitoba was reluctant to share these documents on more than one occasion but did eventually pass them to Maclean's who shared them with Equal Voice & I.

What else we know is that the Yukon doesn't have anything, but seems to be very close to having something done. In 2016 their speaker had to resign because of accusations of sexual harassment. Chargers were pressed, but he was recently found not guilty. Ontario has had a working group of MPPs in operation to develop a policy since 2016, but they have nothing to report as of January. Wynne announced the group after some concerns about a few MPPs, and I've been in touch with the Clerk and confirmed there is nothing as of yet.

Another thing I wanted to say was that in none of these cases does it seem that much is being done to hear from those who've experienced violence in these institutions. I realize this is very tricky, but seems to be a pretty big gap in developing a policy that works.

Below are also some images from the IPU Reports that give a sense of what women in politics say about their experiences of sexual harassment. This tells us nothing about what staffers face but does provide a bit of context.

Let me know what I can do to support this!

Grace

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 12:15 PM
To: Oreck, Mira PREM:EX
Subject: FW: Help is on the way for BC's lowest-paid workers
Attachments: FairWages.gif

Did you want to talk Fair Wages stakeholder engagement still?

From: Hardin, Karl GCPE:EX
Sent: Thursday, February 8, 2018 12:12 PM
To: LP Ministerial Assistants; LP Executive Assistants
Cc: May, Ed LASS:EX; Blaquiere, Meagan LASS:EX; Kingston, Charlotte PREM:EX
Subject: Help is on the way for BC's lowest-paid workers

Hey folks,

Today Minister Bains and the Premier announced plans to increase the minimum wage to \$15 per hour by June 2021.

Here are some links to content for digital channels:

Facebook

<https://www.facebook.com/BCProvincialGovernment/videos/2042936482391300/>

Twitter

<https://twitter.com/BCGovNews/status/961684128331526144>

Here's the news release:

<https://news.gov.bc.ca/releases/2018PREM0017-000178>

And here's a link to where you will be able to find photos of the event once they come in:

<https://www.flickr.com/photos/bcgovphotos/>

And I think it likely the Premier will also be posting about this today as well.

Best!

Karl

--

Karl Hardin

Executive Director | Digital Communications
Government Communications and Public Engagement
Cell: (778) 584 1251

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Monday, February 5, 2018 9:01 AM
To: Oreck, Mira PREM:EX
Cc: Cavanagh, Judy PREM:EX; Bain, Don PREM:EX; Loubert, Danny PREM:EX; Szabo, Maria PREM:EX
Subject: Re: s.22

Thanks Mira. Good luck at caucus!

Sent from my iPhone

> On Feb 5, 2018, at 8:51 AM, Oreck, Mira PREM:EX <Mira.Oreck@gov.bc.ca> wrote:

>

> s.22

>

> Sent from my iPhone

>

>> On Feb 5, 2018, at 8:50 AM, Kingston, Charlotte PREM:EX <Charlotte.Kingston@gov.bc.ca> wrote:

>>

>> Hi all,

>>

>> s.22

>> -Charlotte

>>

>> Sent from my iPhone

>>

>>> On Feb 5, 2018, at 8:48 AM, Cavanagh, Judy PREM:EX <Judy.Cavanagh@gov.bc.ca> wrote:

>>>

>>> Sorry Don, that is so annoying and time consuming for you to handle.

>>>

>>> A reminder, I'm working from home for the next 2 days. And, can be reached on my cell s.22

>>>

>>> Judy

>>>

>>> Judy Cavanagh | Executive Director, Operations and Strategic

>>> Initiatives Vancouver Cabinet Office | Office of the Premier

>>> P: 604-775-1600 | E: judy.cavanagh@gov.bc.ca

>>>

>>>

>>> -----Original Message-----

>>> From: Oreck, Mira PREM:EX

>>> Sent: Monday, February 5, 2018 7:30 AM

>>> To: Bain, Don PREM:EX

>>> Cc: Cavanagh, Judy PREM:EX; Kingston, Charlotte PREM:EX

>>> Subject: Re: Will be in as soon as I can

>>>

>>> So sorry to hear, Don!

>>>

>>> I'm on my way to Victoria so likely won't be on the 8:30, but should be on the 9.

>>>

>>> Sent from my iPhone

>>>

>>>> On Feb 5, 2018, at 6:52 AM, Bain, Don PREM:EX <Don.Bain@gov.bc.ca> wrote:

>>>>

s.22

.

>>>>

>>>> I will be on the morning calls.

>>>>

>>>> Sent from my iPhone

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 10:34 AM
To: Szabo, Maria PREM:EX
Subject: RE: How's your morning looking? Email help.

Blurg. I thought that might be the case. Thank you for trying. If you wouldn't mind proceeding down the list to see what else you can find, that would be much appreciated.

I am going to reach out to some other folks as well. This is why we need good systems to begin with because at the end of that line is this terrible situation of an invite list with no contact info! ☺

From: Szabo, Maria PREM:EX
Sent: Thursday, February 8, 2018 10:27 AM
To: Kingston, Charlotte PREM:EX
Subject: RE: How's your morning looking? Email help.

This is nearly impossible! I've gone through 24-68 and I've found six emails... Will keep trying.

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 9:38 AM
To: Szabo, Maria PREM:EX
Subject: RE: How's your morning looking? Email help.

Sounds great

From: Szabo, Maria PREM:EX
Sent: Thursday, February 8, 2018 9:35 AM
To: Kingston, Charlotte PREM:EX
Subject: RE: How's your morning looking? Email help.

Hey Charlotte,

I can plug away at this but may be interrupted a little bit. I'll touch base with you around 10:30?

Thanks!

Maria

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 9:32 AM
To: Szabo, Maria PREM:EX
Subject: How's your morning looking? Email help.

Hi Maria!

Is your morning looking super busy? I could really use some help getting email addresses for this Lunar New Year invite list. Would you be able to start doing some internet digging for email contacts for #24-68? I will start at 148 and work my way back up.

*NB- I pulled the additions you made in the 1:40pm version you made yesterday and inserted them into the attached version, so this is the current version (even though you subsequently sent me one with a later timestamp).

Let me know if you haven't got time today.

Thanks!
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 20, 2018 2:53 PM
To: Holmwood, Jen PREM:EX
Subject: Fwd: Inclusion BC Press Release

Just an FYI because this cake my way.

Sent from my iPhone

Begin forwarded message:

From: Dawn Steele <s.22 >
Date: February 20, 2018 at 2:42:06 PM PST
To: charlotte.kingston@gov.bc.ca
Subject: Inclusion BC Press Release

Hi Charlotte,

It was good to meet you today!

FYI, our press release can be viewed at the following link:

<http://inclusionbc.org/disability-supports/whats-new/bc-budget-welcome-focus-affordability-momentum-stalls-disability-suppo>

Best regards,

Dawn Steele
Communications
Inclusion BC
604-777-9100 ext. 510
Cel 604 374-1530
inclusionBC.org



Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 22, 2018 11:25 AM
To: Van Meer-Mass, Kate PREM:EX
Subject: Information Stewardship and Policy

Hi Kate,

I emailed im.itpolicy@gov.bc.ca to see if my understanding of the appropriate use policy was correct and they indicated that it was, and could be used with Supervisor approval. Richard Barlow is the PO Information Security Officer, and he can advise on the use of new software or applications. If your use case is bigger than ours has been, you may need to do a PIA and STRA.

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Sunday, February 4, 2018 11:04 AM
To: Ponting, Samantha LASS:EX; McNaughton, Hilary LASS:EX; Li, Carven LASS:EX
Subject: FW: Invitation | Megaphone's Big Sell

Good morning Sam, Hilary and Carven,

Hope you're each having a great weekend. I wanted to check in with you to see if Minister Mark might be interested in either of two stakeholder engagement opportunities.

- 1) Megaphone Magazine has their 'Big Sell' coming up at the end of this week. I understand Minister Mark will be in Victoria on Tuesday, so couldn't make the February 6 opportunity in Vancouver, but if she is still there on Thursday, she could take part in the event in Victoria. Details are below. Let me know ASAP if she'd like to attend, or feel free to reach out directly to Megaphone Executive Director Jessica Hannon.
- 2) As I'm sure you all know, the February 14 Women's Memorial March is coming up in Vancouver. I know Minister Mark has attended in the past and been a strong voice in favor of taking part in this important community mobilization. As she won't be able to attend this year, I was wondering if she would be interested in co-signing a letter to the march organizers along with Minister of Indigenous Relations and Reconciliation Scott Fraser. MIRR is able to draft the letter and send it over for review if this is something she is interested in doing. Let me know what you think!

Talk soon,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

From: s.22
Sent: Monday, January 29, 2018 6:45 PM
To: Kingston, Charlotte PREM:EX
Subject: Invitation | Megaphone's Big Sell

] On Behalf Of Jessica Hannon

Hi Charlotte,

Hope this finds you well. I'm getting in touch with an invitation for the Premier.

Next week, Megaphone will host two events for our third annual "Big Sell," and we'd be delighted if the Premier could join us at either the Vancouver or Victoria event.

Megaphone's Big Sell sees local celebrities, business leaders, influencers, and politicians spend an hour as Megaphone Guest Vendors, selling Megaphone Magazine alongside our homeless and low-income vendors to support them and raise the profile of poverty and homelessness in our communities.

Vancouver: February 6th, 10:30-11:30am outside the Vancouver Art Gallery

Victoria: February 8th, 10:30-11:30am at Douglas and Yates

We'd pair the Premier with one of our vendors, and he'd try his hand at selling Megaphone Magazine to passers-by for about 30 minutes, alongside other Special Guest Vendors like Comedian Charles Demers, CUPE BC President Paul Faoro, PHS Director Jennifer Breakspear, and Architect Gregory Henriquez.

I'd be happy to share more information and answer any questions you might have.

Thank you for considering!

Very best,

Jessica

--

Jessica Hannon

Executive Director

pronouns: she/her

Megaphone

xʷməθkwəy̓əm, Skwxwú7mesh, and Səlilwətał Territory //Vancouver, B.C.

604-255-9701 x 138

Megaphone — Change that Works

Follow us on [Twitter](#) | [Facebook](#) | [Instagram](#)

Please consider supporting Megaphone vendors to make change.

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 2, 2018 1:38 PM
To: Squance, Leah SDPR:EX
Subject: Fwd: Invitation | Megaphone's Big Sell

Hi Leah,

This is the event I just mentioned in my last email. Perhaps your Minister might be interested. It's quick and fun! Minister Fleming took part last year.

Megaphone does life changing work to tackle poverty through low barrier employment, skill development and community building. Let me know if your Minister might be interested!

Thanks,
Charlotte

Begin forwarded message:

From: Jessica Hannon <jessica@megaphonemagazine.com>
Date: January 29, 2018 at 6:44:58 PM PST
To: charlotte.kingston@gov.bc.ca
Subject: Invitation | Megaphone's Big Sell

Hi Charlotte,

Hope this finds you well. I'm getting in touch with an invitation for the Premier.

Next week, Megaphone will host two events for our third annual "Big Sell," and we'd be delighted if the Premier could join us at either the Vancouver or Victoria event.

Megaphone's Big Sell sees local celebrities, business leaders, influencers, and politicians spend an hour as Megaphone Guest Vendors, selling Megaphone Magazine alongside our homeless and low-income vendors to support them and raise the profile of poverty and homelessness in our communities.

Vancouver: February 6th, 10:30-11:30am outside the Vancouver Art Gallery

Victoria: February 8th, 10:30-11:30am at Douglas and Yates

We'd pair the Premier with one of our vendors, and he'd try his hand at selling Megaphone Magazine to passers-by for about 30 minutes, alongside other Special Guest Vendors like Comedian Charles Demers, CUPE BC President Paul Faoro, PHS Director Jennifer Breakspear, and Architect Gregory Henriquez.

I'd be happy to share more information and answer any questions you might have.

Thank you for considering!

Very best,

Jessica

--

Jessica Hannon

Executive Director

pronouns: she/her

Megaphone

x^wməθkwəyəm, Skwxwú7mesh, and Səlilwətał Territory //Vancouver, B.C.

604-255-9701 x 138

Megaphone — Change that Works

Follow us on [Twitter](#) | [Facebook](#) | [Instagram](#)

Please consider supporting Megaphone vendors to make change.

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Sunday, February 4, 2018 11:05 AM
To: 'Hasan Alam'
Subject: RE: Invitation- Meeting at Vancouver Cabinet Office on January 29, 2018

Will definitely keep you in the loop. I invited 3 folks from Islamophobia Legal Assistance Hotline and unfortunately no one was able to attend. I'd like to get someone in front of the folks working on the provincial anti-racism strategy. I'll check in with that ministry for relevant dates and see if we can get a meeting set up.

From: Hasan Alam [mailto:s.22 |]
Sent: Friday, February 2, 2018 11:05 AM
To: Kingston, Charlotte PREM:EX
Subject: Re: Invitation- Meeting at Vancouver Cabinet Office on January 29, 2018

Hi Charlotte:

Sorry for not being able to make it out to the meeting -- my mediation did not end up settling. If possible, I would still love to be looped into any future conversations or initiatives which the premiers office engages in on this topic. Thanks again for reaching out.

Hope to see you around soon.

Best,
Hasan

On Fri, Jan 19, 2018 at 2:51 PM, Kingston, Charlotte PREM:EX <Charlotte.Kingston@gov.bc.ca> wrote:

Good afternoon,

On behalf of Premier John Horgan, please find attached an invitation to join Minister Harry Bains and Parliamentary Secretary Ravi Kahlon for a meeting with community and faith leaders on the anniversary of the Quebec City mosque shooting to discuss how Muslim communities in B.C. are experiencing this anniversary, and how we can work together to create inclusive communities across this province.

The meeting will take place from 10:30 am – 12:00 pm at the Vancouver Cabinet Office (Suite 740, 999 Canada Place) on January 29, 2018. Please RSVP by Friday, January 26 to charlotte.kingston@gov.bc.ca

If you have any questions about the meeting, please feel free to reach out.

Sincerely,

Charlotte

Charlotte Kingston,

Manager of Stakeholder Relations

Office of the Premier

Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 1, 2018 7:23 PM
To: noor fadel
Subject: Re: Invitation- Meeting at Vancouver Cabinet Office on January 29, 2018

Sure, Noor! It's a great idea to share some. I will set up a share link tomorrow.

It was so great to have you in the room. Extra 😊 to all the women at that table for bringing such insightful commentary and recommendations to the table.

Sent from my iPhone

On Feb 1, 2018, at 7:05 PM, noor fadel <s.22_____> wrote:

Hi Charlotte ! Was just wondering if there was a chance I could access any of the pictures that were taken the day of the meeting :) hope all is well and have a great day

Sent from my iPhone

On Jan 27, 2018, at 4:44 PM, Kingston, Charlotte PREM:EX <Charlotte.Kingston@gov.bc.ca> wrote:

Hi Noor,

All the other RSVPs are in and I've added Samantha and bodil to the sign in list! Looking forward to meeting you all on Monday 😊

Happy weekend,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

From: Kingston, Charlotte PREM:EX
Sent: Friday, January 26, 2018 11:22 AM
To: 'noor fadel'
Subject: RE: Invitation- Meeting at Vancouver Cabinet Office on January 29, 2018

Hi Noor,

Delighted that you can attend! Congratulations on the Women's March this weekend 😊
Could you please send me the last names and emails for the two people you would like to join you? They will need to be on the list to get access to the Premier's office, and I will just have to get back to you about space (which I will do later today) because this

meeting is very full at the moment, and I want to make sure it doesn't get too large so everyone has a chance to speak and be heard.

Talk soon,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

From: noor fadel [mailto:^{s.22}]
Sent: Thursday, January 25, 2018 8:57 PM
To: Kingston, Charlotte PREM:EX
Subject: RE: Invitation- Meeting at Vancouver Cabinet Office on January 29, 2018

Hi there ! just want to confirm I will be there for the meeting along said two friends of mine from the womans march Samantha and bodil.^{s.22}
Best regards
Noor

Sent from Mail for Windows 10

From: Kingston, Charlotte PREM:EX
Sent: January 19, 2018 2:52 PM
Subject: Invitation- Meeting at Vancouver Cabinet Office on January 29, 2018

Good afternoon,

On behalf of Premier John Horgan, please find attached an invitation to join Minister Harry Bains and Parliamentary Secretary Ravi Kahlon for a meeting with community and faith leaders on the anniversary of the Quebec City mosque shooting to discuss how Muslim communities in B.C. are experiencing this anniversary, and how we can work together to create inclusive communities across this province.

The meeting will take place from 10:30 am – 12:00 pm at the Vancouver Cabinet Office (Suite 740, 999 Canada Place) on January 29, 2018. Please RSVP by Friday, January 26 to charlotte.kingston@gov.bc.ca

If you have any questions about the meeting, please feel free to reach out.

Sincerely,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Wednesday, February 7, 2018 4:33 PM
To: Hagglund, Jarrett GCPE:EX
Subject: Re: Invite - Draft

Connect with Susan Farmer in correspondence [?](#)

Sent from my iPhone

On Feb 7, 2018, at 3:35 PM, Hagglund, Jarrett GCPE:EX <Jarrett.Hagglund@gov.bc.ca> wrote:

I can certainly try. I don't have any images of him but if you can provide me something I can do my best.

From: Kingston, Charlotte PREM:EX
Sent: Wednesday, February 7, 2018 3:09 PM
To: Hagglund, Jarrett GCPE:EX
Subject: RE: Invite - Draft

One more request...Can I have one with the Premier's face on it, or anything Lunar New Year related?

I am getting a scan of the cards sent my way. That may or may not have some visual utility...I will let you know when it arrives.

—

From: Hagglund, Jarrett GCPE:EX
Sent: Wednesday, February 7, 2018 2:01 PM
To: Kingston, Charlotte PREM:EX
Subject: RE: Invite - Draft

Here you go!

From: Kingston, Charlotte PREM:EX
Sent: Wednesday, February 7, 2018 2:00 PM
To: Hagglund, Jarrett GCPE:EX
Subject: RE: Invite - Draft

Time changed! Could you make this 10:30-12:30?

Thanks,
C

From: Hagglund, Jarrett GCPE:EX
Sent: Wednesday, February 7, 2018 12:42 PM
To: Kingston, Charlotte PREM:EX
Subject: Invite - Draft

Here is a draft invite. Let me know any changes at all that I can make.

Thanks!

Jarrett Hagglund | Manager, Event Services
Government Communications and Public Engagement
604-817-1458 | Jarrett.Hagglund@gov.bc.ca

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Monday, February 5, 2018 12:33 PM
To: Infante, James TAC:EX
Subject: Islamophobia Legal Assistance Hotline?

Hey James,

Just tying a few ends together- would PSRK be interested in meeting with someone from the Islamophobia Legal Assistance Hotline since they weren't able to make it to the Jan 29 meeting? Or is there perhaps an opportunity for them to present within the context of the development of the anti-racism strategy? Just putting this on your radar for future discussion.

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 23, 2018 10:43 AM
To: Viaud, Chantille PREM:EX
Subject: FW: KMs_QAs-Premier-ProtectingTheCoast-REVISEDFINAL
Attachments: KMs_QAs-Premier-ProtectingTheCoast-REVISEDFINAL.docx

From: Aaron, Sage PREM:EX
Sent: Thursday, February 22, 2018 4:17 PM
Subject: KMs_QAs-Premier-ProtectingTheCoast-REVISEDFINAL

Revised QAs – please replace last version

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 5:00 PM
To: McGregor, Cara GCPE:EX
Subject: RE: Line
Attachments: ST_DTES-Womens-March-Feb14_DRAFT.DOCX

From: McGregor, Cara GCPE:EX
Sent: Thursday, February 8, 2018 5:00 PM
To: Kingston, Charlotte PREM:EX
Subject: Line

And this week, hundreds will march in Vancouver's Downtown Eastside in memory of missing and murdered women and Indigenous women. [We...]

Cara McGregor

Executive Director | Cabinet Priorities | Government Communications and Public Engagement
Cara.McGregor@gov.bc.ca

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 9, 2018 5:20 PM
To: Vaillancourt, Ellen
Subject: Re: Lion Dancer Team?

Next Friday, Feb 16.

Thanks Ellen!

Sent from my iPhone

On Feb 9, 2018, at 4:58 PM, Vaillancourt, Ellen <Ellen.Vaillancourt@vancouver.ca> wrote:

Hi Charlotte,

Sure, I'll pass on your contact info to the VPD Team contact and they can follow up with you on this with their availability and rate. What date did you have in mind again?

Kind regards, Ellen

Ellen Vaillancourt
Protocol Events Coordinator
External Relations and Protocol
City Manager's Office / City of Vancouver
453 West 12th Avenue
Vancouver, British Columbia
Canada V5Y 1V4

c. 604.679.4309
t. 604.873.7648
f. 604.871.6881

From: Kingston, Charlotte PREM:EX [<mailto:Charlotte.Kingston@gov.bc.ca>]
Sent: Friday, February 09, 2018 4:09 PM
To: Vaillancourt, Ellen
Cc: Zhang, Pearl
Subject: RE: Lion Dancer Team?

Hi Ellen,

In my conversation with Wendy she suggested that you would still send me the Lion Dancer's VPD team contact, and Wendy would send me some additional options in case they weren't available.

Would you mind still making the connection?

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

From: Vaillancourt, Ellen [<mailto:Ellen.Vaillancourt@vancouver.ca>]
Sent: Friday, February 9, 2018 4:04 PM
To: Kingston, Charlotte PREM:EX
Cc: Zhang, Pearl
Subject: RE: Lion Dancer Team?

Hi Charlotte,

I understand that Wendy Au got back to you a moment after we spoke with some alternate suggestions for Lion Dancers so I won't make intro's to the VPD team at this time.

Don't hesitate to contact me again if I may be of assistance, hope all goes well for your event.

Kind regards, Ellen

Ellen Vaillancourt
Protocol Events Coordinator
External Relations and Protocol
City Manager's Office / City of Vancouver
453 West 12th Avenue
Vancouver, British Columbia
Canada V5Y 1V4

c. 604.679.4309
t. 604.873.7648
f. 604.871.6881

From: Kingston, Charlotte PREM:EX [<mailto:Charlotte.Kingston@gov.bc.ca>]
Sent: Friday, February 09, 2018 3:30 PM
To: Vaillancourt, Ellen
Subject: Lion Dancer Team?

Hi Ellen,

As per our phone chat, could you please put me in contact with the VPD Lion Dancing team?

Thanks for much for your assistance,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 9, 2018 2:33 PM
To: s.22
Subject: Lunar New Year

Hi Naveen!

Could you give me a quick call in the next couple of hours? I just have a couple of questions about the Mayor's Lunar New Year luncheon. My cell # is below.

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Monday, February 5, 2018 12:54 PM
To: Oreck, Mira PREM:EX
Subject: Re: Lunar New Year

Checked in with Lisa in protocol. Will advise when I hear back.

Sent from my iPhone

On Feb 5, 2018, at 2:08 AM, Oreck, Mira PREM:EX <Mira.Oreck@gov.bc.ca> wrote:

Thanks, Charlotte. A request to also check in with protocol on this.

Thank you

Sent from my iPhone

On Feb 4, 2018, at 4:16 PM, Kingston, Charlotte PREM:EX <Charlotte.Kingston@gov.bc.ca> wrote:

Hi Rick,

Happy to work with your team's point person tomorrow, just let me know who to follow up with!

Thanks,
Charlotte

Sent from my iPhone

On Feb 4, 2018, at 11:45 AM, Oreck, Mira PREM:EX <Mira.Oreck@gov.bc.ca> wrote:

Hi folks -

I'm writing to follow up on our Lunar New Year dim sum as I'm hoping that invites will get out tomorrow or Tuesday at the latest.

Rick, were you able to appoint someone from your team to this? I could use help with the following items:

- Booking the venue (this is critical and we are running out of space). I would ideally like to hold this event at Floata in Chinatown in Vancouver. The event is from 10:30 – 12:30 so I imagine we'd need the space prior for set up.
- Re set up: we are looking at an invite list of 60-80 people, so likely 50-60 present. We will need a podium and hopefully some kind of appropriate Lunar New Year backdrop
- Creating the invitation
- Program

- A photographer and possibly videographer

Rick, is your shop able to handle these items? Charlotte can you follow up with him or the person from his team on making them happen?

I'm working with MS George Chow on the list, which I will pick up from him today. But I'm in the caucus meeting tomorrow and don't want to lose more time on this.

I also need all MLA's to get invites (which may drive up attendance), which I will do through Roseanne.

That's my update for now – please let me know who can move on what, when. I know it's a super busy time.

Thank you!
Mira

Mira Oreck, Director of Stakeholder Relations
Office of the Premier
#740 – 999 Canada Place
Vancouver, BC
604 775 2644

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Wednesday, February 7, 2018 1:00 PM
To: Szabo, Maria PREM:EX
Subject: Lunar New Year 2018 Breakfast Invites Feb 7 1240 pm.xlsx
Attachments: Lunar New Year 2018 Breakfast Invites Feb 7 1240 pm.xlsx; 2017 LNY Chinese Media Managers Luncheon Contacts.docx

Hi Maria,

Thanks for getting that done so quickly! I JUST received this additional list. Could I trouble you to please add and format this 2017 media luncheon list to the media tab in the excel spreadsheet?

Thanks!
Charlotte

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 5:23 PM
To: McColl, John-Michael JTT:EX
Subject: RE: Lunar New Year 2018 Breakfast Invites Master List.xlsx

No problem! This particular problem solved, s.22

From: McColl, John-Michael JTT:EX
Sent: Thursday, February 8, 2018 5:17 PM
To: Kingston, Charlotte PREM:EX
Subject: RE: Lunar New Year 2018 Breakfast Invites Master List.xlsx

Ok, phew. Sorry Charlotte, was just stuck in meetings and wasn't able to this 'til now, but glad you were able to get that sorted!

JM

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 4:54 PM
To: McColl, John-Michael JTT:EX
Subject: RE: Lunar New Year 2018 Breakfast Invites Master List.xlsx

Hey JM,

Managed to solve this through other channels. Disregard!

Thanks,
Charlotte

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 12:34 PM
To: McColl, John-Michael JTT:EX
Subject: Lunar New Year 2018 Breakfast Invites Master List.xlsx

Hi JM,

The Premier has a Lunar New Year Breakfast coming up and the list of invitees comes from a bunch of places. There is no contact info for many of the names that came my way.

I am under the impression that the contact info for the people in the attached spreadsheet who have the value 'Guangdong' in column I resides in your ministry.

These are folks who were part of a delegation before the Asia trip, and Jacqueline Louie thinks the names came from JTT. All of which leads me to believe that your CLIFF system will have the emails I am in search of (but have no way of

accessing). Could I impose on you to ask your admin staff to search CLIFF for the emails of the people with 'Guangdong' in column I? That's rows 69-131.

If they have the capacity and could do it this afternoon, that would be hugely appreciated. This particular set of people just came my way yesterday, but I want to get the invites out today.

Let me know if that's possible!

Thanks,
Charlotte

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 12:14 PM
To: McLaren, Chris PREM:EX
Subject: RE: Lunar New Year 2018 Breakfast Invites Master List.xlsx

Susan has confirmed that her team is on it. Thanks!
Charlotte

From: McLaren, Chris PREM:EX
Sent: Thursday, February 8, 2018 12:08 PM
To: Kingston, Charlotte PREM:EX
Subject: RE: Lunar New Year 2018 Breakfast Invites Master List.xlsx

OK Charlotte,
So, just to confirm, I will not be undertaking any contact check.
Cheers,
Chris

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 12:07 PM
To: McLaren, Chris PREM:EX
Subject: RE: Lunar New Year 2018 Breakfast Invites Master List.xlsx

Awesome. Thanks for the information Chris! I've been in touch with Susan as well.

From: McLaren, Chris PREM:EX
Sent: Thursday, February 8, 2018 12:03 PM
To: Kingston, Charlotte PREM:EX
Subject: RE: Lunar New Year 2018 Breakfast Invites Master List.xlsx
Importance: High

Hi Charlotte,
Further to our phone conversation, as it turns out, this is something that can be requested of our correspondence unit.
Please contact Susan Farmer with your request for contacts.
Let me know if you need more information.
All the best,
Chris

Chris McLaren
Scheduling Officer | Office of the Premier | T: 250 – 387-1806 | E: chris.mclaren@gov.bc.ca

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 11:49 AM
To: McLaren, Chris PREM:EX
Subject: Lunar New Year 2018 Breakfast Invites Master List.xlsx

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 12:13 PM
To: Oreck, Mira PREM:EX
Subject: FW: Lunar New Year 2018 Breakfast Invites Master List.xlsx

Getting there.

From: Farmer, Susan PREM:EX
Sent: Thursday, February 8, 2018 12:04 PM
To: Kingston, Charlotte PREM:EX
Subject: RE: Lunar New Year 2018 Breakfast Invites Master List.xlsx

FYI – hope is to get the list back to you with whatever addresses have been found by mid-afternoon. But, by end of day, for sure.

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 11:09 AM
To: Farmer, Susan PREM:EX
Subject: Lunar New Year 2018 Breakfast Invites Master List.xlsx

Any emails you have in CLIFF would be greatly appreciated!

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 12:12 PM
To: Farmer, Susan PREM:EX
Subject: RE: Lunar New Year 2018 Breakfast Invites Master List.xlsx

Amazing and greatly appreciated. We've set in motion the process for getting access to CLIFF in our office so hopefully we won't have to call on your team for this again. Thanks so much Susan and team!

From: Farmer, Susan PREM:EX
Sent: Thursday, February 8, 2018 12:04 PM
To: Kingston, Charlotte PREM:EX
Subject: RE: Lunar New Year 2018 Breakfast Invites Master List.xlsx

FYI – hope is to get the list back to you with whatever addresses have been found by mid-afternoon. But, by end of day, for sure.

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 11:09 AM
To: Farmer, Susan PREM:EX
Subject: Lunar New Year 2018 Breakfast Invites Master List.xlsx

Any emails you have in CLIFF would be greatly appreciated!

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 12:17 PM
To: Oreck, Mira PREM:EX
Subject: Lunar New Year Breakfast Invite
Attachments: Invitation_PJH2.pdf

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 12:17 PM
To: Louie, Jacqueline JTT:EX
Subject: Lunar New Year Breakfast Invite

Hi Mira and Jacqueline,

Here's the proposed event invitation. Still working on getting all the email contacts but should be in good shape to send the invite soon once everyone has had a chance to approve it.

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Monday, February 5, 2018 1:12 PM
To: Oreck, Mira PREM:EX
Subject: Fwd: Lunar new year breakfast?

Both Lucy and Kate have now confirmed that there is not normally a role for protocol in this kind of event, but Lisa has included some contacts for Consul Generals if we are interested in having them attend the breakfast.

Sent from my iPhone

Begin forwarded message:

From: "Lobmeier, Lucy S IGRS:EX" <Lucy.Lobmeier@gov.bc.ca>
Date: February 5, 2018 at 1:07:27 PM PST
To: "Kingston, Charlotte PREM:EX" <Charlotte.Kingston@gov.bc.ca>
Subject: RE: Lunar new year breakfast?

Hi Charlotte. I'm happy to talk to you about it if you would like to give me a call. Normally we wouldn't have a role in an event like this other than perhaps suggesting you invite members of the Consular Corps community who celebrate Lunar New Year – the Consul Generals of China, Vietnam and South Korea. But if your event is only for members of the Chinese community then of course it wouldn't be appropriate to invite the CGs of Vietnam and Korea.

All the contact information is below. Please let me know if you have any other questions.

-Lucy

Lucy Lobmeier

Chief of Protocol and Executive Director | Chef du protocole et directrice générale
[Office of Protocol](#) | [Bureau du protocole](#)
[Intergovernmental Relations Secretariat](#) | [Secrétariat aux Affaires intergouvernementales](#)

Phone: (250) 356-6177 **Fax:** (250) 356-2814
Email: Lucy.Lobmeier@gov.bc.ca



China



Head of Consular Post: Tong Xiaoling

Rank: Consul General

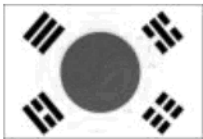
Mailing Address: Consulate General of China
3380 Granville Street
Vancouver, BC V6H 3K3

Phone: 604 734-7492

Fax: 604 736-4343

Email: chinaconsul_van_ca@mfa.gov.cn

Korea (South)



Head of Consular Post: Gunn Kim

Rank: Consul General

Mailing Address: Consulate General of Korea
1090 West Georgia Street
Suite 1600
Vancouver, BC V6E 3V7

Phone: 604 681-9581

Fax: 604 681-4864

Email: vancouver@mofa.go.kr

Vietnam



Head of Consular Post: Pham Manh Hai

Rank: Consul General

Mailing Address: Consulate General of the
Socialist Republic of Vietnam
605 Robson St., Suite 800
Vancouver, BC V6B 5J3

Phone: 604 629-0189

Fax: 604 681-2906

Email: consul.vancouver@mofa.gov.vn

From: Kingston, Charlotte PREM:EX
Sent: Monday, February 5, 2018 12:29 PM
To: Lobmeier, Lucy S IGRS:EX
Subject: Lunar new year breakfast?

Hi Lucy,

The Premier's Office is in the midst of bringing together a breakfast in Vancouver for Lunar New Year. It is expected to have about 80-100 community leaders present from community in the lower mainland. To the best of my knowledge, this is the first such breakfast (as least in the last many years).

Part of my planning process was to check in with the Office of Intergovernmental Relations to see if there are things we should be attentive to in terms of protocol. This is my first such event, and my first time reaching out to the protocol team. Would you mind clarifying for me whether there is normally a role for protocol to play when setting up an event like this for Lunar New Year, and who on your team might be the best person to connect with?

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 9, 2018 3:39 PM
To: LP Ministerial Assistants
Subject: Lunar New Year Brunch
Attachments: Invitation_Feb 16.pdf

Good afternoon everyone,

I just wanted to share an event invitation with everyone— the Premier is hosting a Lunar New Year Brunch next Friday, February 16 from 10:30-12:30 at Floata Restaurant in Vancouver. All ministers and caucus MLAs are invited to attend. Your Minister should have received notice via Roseanne Moran this morning, but just so you are all aware, please find attached the invitation. If anyone would like to RSVP, please do so with Jarrett Hagglund (email in invitation).

If you have any questions, let me know.

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 9, 2018 3:20 PM
To: McGregor, Cara GCPE:EX
Cc: Holmwood, Jen PREM:EX
Subject: Lunar New Year Brunch Speaking notes
Attachments: COV LNY Luncheon.docx

Hi Jen and Cara,

Next Friday is the Premier's Lunar New Year brunch at Floata restaurant in Vancouver, and he will need some short speaking notes prepared. Are you two the right people to touch base with about that? Below is a super quick rundown of the program:

Time	Activity	Lead
10:30-10:45	Guests arrive and check in	Lele Truong
10:45	PJH arrives	
11:00-11:20	Cultural performance	Jarrett Hagglund
11:20-11:30	PJH remarks	
11:30-12:30	Brunch served	GCPE photog

The remarks can be less than 10 minutes. Basic themes are what is exciting about the Year of the Dog, and significant pieces of work that are relevant to the Chinese, Korean, Vietnamese, Laotian or Singaporean communities. For reference, attached are the speaking notes from the 2017 COV luncheon.

I also wanted to connect with someone around a multilingual media plan for the event. My impulse is to ask Stephanie Sherlock at GCPE to put Lele Truong on the event, but if you've crossed this bridge before and have a better suggestion, I'd appreciate the wisdom!

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Wednesday, February 7, 2018 2:38 PM
To: Cavanagh, Judy PREM:EX; Oreck, Mira PREM:EX
Cc: Devereux, Rick GCPE:EX; Parkinson, Elizabeth PREM:EX
Subject: RE: Lunar New Year Dim Sum
Attachments: Floata Menu.jpg

Hi Judy and Elizabeth,

Here is most of the info that you're looking for. Rick will have the quotes directly from the restaurants. Rick, if you could please attach the three quotes when you have a second, that would be much appreciated.

- **Date of Event:** Friday, February 16, 2018
- **Description of Event, including # of people:**
- In celebration of Lunar New Year, Premier John Horgan will be hosting a Lunar New Year breakfast at Floata Restaurant in Vancouver. Expected attendance is 90-100 people.
- **Copies of the 3 written quotes-** Rick to send these over
- **Identify chosen quote (must have full name and contact information):** Floata restaurant has been chosen for space, cost, and food offerings. The contact is Andre Ruan [<mailto:s.22>]; chosen quote and menu attached.

Thanks and let me know if there is anything else I can do to help get the budget pieces all set up.

Thanks,
Charlotte

From: Cavanagh, Judy PREM:EX
Sent: Wednesday, February 7, 2018 1:10 PM
To: Oreck, Mira PREM:EX
Cc: Devereux, Rick GCPE:EX; Parkinson, Elizabeth PREM:EX; Kingston, Charlotte PREM:EX
Subject: RE: Lunar New Year Dim Sum

Thanks.

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: judy.cavanagh@gov.bc.ca

From: Oreck, Mira PREM:EX
Sent: Wednesday, February 7, 2018 11:20 AM
To: Cavanagh, Judy PREM:EX
Cc: Devereux, Rick GCPE:EX; Parkinson, Elizabeth PREM:EX; Kingston, Charlotte PREM:EX
Subject: RE: Lunar New Year Dim Sum

Thanks, Judy. Charlotte will work with Rick on getting all of this together right away.

Mira

From: Cavanagh, Judy PREM:EX
Sent: Wednesday, February 7, 2018 10:22 AM
To: Oreck, Mira PREM:EX
Cc: Devereux, Rick GCPE:EX; Parkinson, Elizabeth PREM:EX
Subject: RE: Lunar New Year Dim Sum

Hi Mira,

Please send the following information to Elizabeth Parkinson

Date of Event
Description of Event, including # of people
Copies of the 3 written quotes
Identify chosen quote (must have full name and contact information)

Elizabeth prepares a "BEA" Business expense authorization form that needs to be signed (by me) in advance. She can then make arrangements for the deposit.

I am assuming that others are taking care of the logistics, and menus.

Elizabeth if there is any other information you need, just respond to this email.

Thanks.

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** judy.cavanagh@gov.bc.ca

From: Oreck, Mira PREM:EX
Sent: Wednesday, February 7, 2018 10:02 AM
To: Cavanagh, Judy PREM:EX
Cc: Devereux, Rick GCPE:EX
Subject: RE: Lunar New Year Dim Sum

Likely 150 – we have space for 100 people.

From: Cavanagh, Judy PREM:EX
Sent: Tuesday, February 6, 2018 3:56 PM
To: Oreck, Mira PREM:EX
Cc: Devereux, Rick GCPE:EX
Subject: RE: Lunar New Year Dim Sum

Hi Mira,

How many people are being invited?

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: judy.cavanagh@gov.bc.ca

From: Oreck, Mira PREM:EX
Sent: Tuesday, February 6, 2018 2:33 PM
To: Cavanagh, Judy PREM:EX
Cc: Devereux, Rick GCPE:EX
Subject: Lunar New Year Dim Sum
Importance: High

Hi Judy –

As discussed we are moving ahead with the LNY brunch on Feb 16th. Rick (cc'd) got 3 quotes and we settled on Floata Restaurant, which is \$20/per person (plus tip). They require a deposit.

Can you please work with us to move this along?

Many thanks,
Mira

Mira Oreck, Director of Stakeholder Relations
Office of the Premier
#740 – 999 Canada Place
Vancouver, BC
604 775 2644

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Wednesday, February 7, 2018 12:12 PM
To: Devereux, Rick GCPE:EX
Subject: FW: Lunar New Year Dim Sum

Hi Rick,

Mira has passed a few Lunar New Year pieces my way. I'm working to get some items to Judy so we can get a business expense authorization going.

For action:

- 1) Can you please send me a copy of three quotes you received from any of the restaurants you contacted, along with the name and contact info from Floata (where we're confirmed).
- 2) I also just wanted to flag something. I noticed in your email to Floata that the time is booked for 10-12. I just left a meeting with Mira and Minister Chow where they confirmed that the program would run from 10:00-12:30. If you could please reach out to the venue contact and make sure it is booked until 12:30, that would be great.

Thanks,
Charlotte

From: Oreck, Mira PREM:EX
Sent: Wednesday, February 7, 2018 11:19 AM
To: Kingston, Charlotte PREM:EX
Subject: FW: Lunar New Year Dim Sum

From: Cavanagh, Judy PREM:EX
Sent: Wednesday, February 7, 2018 10:22 AM
To: Oreck, Mira PREM:EX
Cc: Devereux, Rick GCPE:EX; Parkinson, Elizabeth PREM:EX
Subject: RE: Lunar New Year Dim Sum

Hi Mira,

Please send the following information to Elizabeth Parkinson

Date of Event
Description of Event, including # of people
Copies of the 3 written quotes
Identify chosen quote (must have full name and contact information)

Elizabeth prepares a "BEA" Business expense authorization form that needs to be signed (by me) in advance. She can then make arrangements for the deposit.

I am assuming that others are taking care of the logistics, and menus.

Elizabeth if there is any other information you need, just respond to this email.

Thanks.

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: judy.cavanagh@gov.bc.ca

From: Oreck, Mira PREM:EX
Sent: Wednesday, February 7, 2018 10:02 AM
To: Cavanagh, Judy PREM:EX
Cc: Devereux, Rick GCPE:EX
Subject: RE: Lunar New Year Dim Sum

Likely 150 – we have space for 100 people.

From: Cavanagh, Judy PREM:EX
Sent: Tuesday, February 6, 2018 3:56 PM
To: Oreck, Mira PREM:EX
Cc: Devereux, Rick GCPE:EX
Subject: RE: Lunar New Year Dim Sum

Hi Mira,

How many people are being invited?

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: judy.cavanagh@gov.bc.ca

From: Oreck, Mira PREM:EX
Sent: Tuesday, February 6, 2018 2:33 PM
To: Cavanagh, Judy PREM:EX
Cc: Devereux, Rick GCPE:EX
Subject: Lunar New Year Dim Sum
Importance: High

Hi Judy –

As discussed we are moving ahead with the LNY brunch on Feb 16th. Rick (cc'd) got 3 quotes and we settled on Floata Restaurant, which is \$20/per person (plus tip). They require a deposit.

Can you please work with us to move this along?

Many thanks,

Mira

Mira Oreck, Director of Stakeholder Relations
Office of the Premier
#740 – 999 Canada Place
Vancouver, BC
604 775 2644

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 2:33 PM
To: Devereux, Rick GCPE:EX; Hagglund, Jarrett GCPE:EX
Subject: FW: Lunar New Year event

Hi Rick and Jarrett,

Just wanted to flag for whomever is going to be the lead on the Premier's Lunar New Year breakfast that we will need to check people in so I can provide a list of attendees for Elizabeth Parkinson for Finance.

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, February 8, 2018 2:31 PM
To: Kingston, Charlotte PREM:EX
Subject: RE: Lunar New Year event

Thanks Charlotte. If you could send me the list of who attended after the event that would be helpful as it will have to go into Finance after the event.

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 2:28 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Lunar New Year event

Hi Elizabeth,

The event is for 80-100 people, but of course not everyone invited will be able to attend. At this point, I only have the invite list. I won't know who is able to attend until right up to the event. Are you able to proceed with the BEA without it? We've paired the list down to 114 invites. Here's the most recent iteration.

I can flag for the events team to try to check people in at the event if that's necessary!

Let me know.

Thanks,
Charlotte

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, February 8, 2018 2:25 PM
To: Kingston, Charlotte PREM:EX
Subject: RE: Lunar New Year event

Hi Charlotte,

There are 180 people on this list, but I thought the invite was for 80-100 people. Can you send me the list of who actually attends once it happens? Would that be easier?

Thanks,

Elizabeth

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 1:23 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Lunar New Year event

Hi Elizabeth,

Attached is the master invite list.

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, February 7, 2018 4:20 PM
To: Kingston, Charlotte PREM:EX
Subject: Lunar New Year event

Hi Charlotte,

The BEA needs to have the names and companies of the individuals attending. Would you mind sending that to me so I can submit to Finance?

Thanks,



Elizabeth Parkinson

Office of the Premier

Direct: 250-387-1805

Office: 250-387-1715

E-mail: elizabeth.parkinson@gov.bc.ca

CONFIDENTIALITY NOTICE: *The above message contains confidential information intended for a specified individual and purpose. The information is private and protected by law. Any copying or disclosure of this transmission by anyone other than the intended recipient is prohibited. If you are not the intended recipient, please notify the sender immediately and delete this message and any attachments from your system. Thank you.*

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 5:33 PM
To: Moran, Roseanne LASS:EX
Subject: Lunar New Year Invitation
Attachments: Invitation_Feb 16.pdf

Hi Roseanne,

Please find attached the invitation to the Premier's Lunar New Year brunch next Friday, Feb 16 for circulation to caucus.

Let me know if you have any questions.

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 5:28 PM
To: Hagglund, Jarrett GCPE:EX
Subject: Lunar New Year Invitations
Attachments: Invitation_Feb 16.pdf; Lunar New Year 2018 Breakfast Invites Master List.xlsx

Thanks Jarrett! Hope you're not freezing to death up there! Attached is the invite list (we currently have contact emails for 84/114 so there will likely be secondary invites going out as we get more emails), and the invitation. Please cc me when it goes out.

Thanks,
Charlotte

From: Hagglund, Jarrett GCPE:EX
Sent: Thursday, February 8, 2018 5:11 PM
To: Kingston, Charlotte PREM:EX
Subject: Re: Are you available to hit send on our invite?

Hey Charlotte. Send my way. Sorry for delay been in transit. Thanks!

Sent from my iPhone

On Feb 8, 2018, at 4:04 PM, Kingston, Charlotte PREM:EX <Charlotte.Kingston@gov.bc.ca> wrote:

Hello there,

I've got list and invite all ready to go for Lunar New Year but since you're the RSVP, presumably the invite should come from your inbox. I believe you're in Terrace today. If I send you those items can you just hit send on them later today?

Thanks,
C

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Monday, February 5, 2018 12:15 PM
To: Van Meer-Mass, Kate PREM:EX
Subject: Lunar New Year Protocol

Hi Kate,

I'm picking up a few pieces of the PO lunar new year breakfast and I wanted to be sure I was connecting the right dots. I know both you and Jen have been dealing with various Lunar New Year pieces so I am starting here.

Mira has asked me to connect with Protocol about the event design. Is there someone in particular at protocol who is working on Lunar New Year? If not, can you point me in the right direction of someone to connect with in protocol for general questions?

If you're just generally the wrong person to ask this question to, feel free to let me know!

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 3:01 PM
To: Oreck, Mira PREM:EX
Subject: Lunar NY next steps
Attachments: Invitation_PJH2.pdf

Hey Mira,

List:

The list is now in much better shape. We're at 86/114 complete contacts. For the Guangdong delegation list, MGC suggested inviting two specific people and asking them to invite others from the delegation. I was thinking 15-20. Waiting on Jacqueline to confirm that is the right #.

Invites:

MGC just changed the word breakfast to brunch, but now just waiting on your approval on the attached invite.

For action: whose email do you want the invites to go out from? Jarrett is the RSVP, but he is in Terrace today.

-C

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 23, 2018 11:43 AM
To: Holmwood, Jen PREM:EX
Cc: Loubert, Danny PREM:EX; Viaud, Chantille PREM:EX
Subject: Lync for meeting screen sharing

Hey Jen,

Danny Loubert will put together a 1 page instructional on how to set up a Lync meeting and share screens for the future. He'll send it your way when he is finished and we can give it a try next time.

Thanks,
C

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Wednesday, February 7, 2018 1:11 PM
To: Plank, Sarah GCPE:EX
Subject: RE: Meeting at 1pm

Hi Sarah!

So sorry about that. Hilary and Carven requested that we push it to 1:30. I thought you were cc'd but they accidentally cc'd Anne-Marie. Can you do 1:30?

Apologies!
Charlotte

From: Plank, Sarah GCPE:EX
Sent: Wednesday, February 7, 2018 1:10 PM
To: Kingston, Charlotte PREM:EX
Subject: RE: Meeting at 1pm

Hi Charlotte – I am on the line, but no one else is on... Did it get changed? Thanks, Sarah.

Sarah Plank
Communications Director | Ministry of Indigenous Relations & Reconciliation
Government Communications & Public Engagement
Office: 250.952.1889 | Mobile: 250.208.9621 | Email: sarah.plank@gov.bc.ca

From: Kingston, Charlotte PREM:EX
Sent: Wednesday, February 7, 2018 12:09 PM
To: Plank, Sarah GCPE:EX
Subject: Meeting at 1pm

Hi Sarah,

I just want to quickly connect MIRR and Minister Mark's constituency office, and myself from PO to have a quick chat about the letter for the Feb 14 Women's Memorial March, so we're all on the same page. Does the 1pm time Anne-Marie just forwarded work for you?

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 4:07 PM
To: Sanderson, Melissa EMPR:EX
Subject: Meeting request for your consideration
Attachments: Follow up letter to AG Eby from Amnesty International - Sept 29 2017.pdf

Hey Melissa,

Passing along a request from Alex Neve to meet with your ministry about the importance of adopting gender-based analysis as an integral component to decisions about resource development projects. He's requesting a meeting anytime March 13-15. Attached is Amnesty's follow up letter to the AG mentioning the request to meet with MMM on the topic of gender-based analysis.

I have also redirected the request to MIRR because of Amnesty's other campaign priorities. Please feel free to respond directly, but please let me know when you have so I can take this request off my active tracking sheet.

Feel free to give me a call if you have any questions,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 23, 2018 1:12 PM
To: Viaud, Chantille PREM:EX
Subject: FW: Memo- meeting tracking system

From: Oreck, Mira PREM:EX
Sent: Sunday, January 14, 2018 3:28 PM
To: Kingston, Charlotte PREM:EX
Subject: RE: Memo- meeting tracking system

Charlotte,

Finally a quiet Sunday at the office to catch up on emails, work.

Thank you for the memo on tracking systems. It raises many important considerations – including what may currently exist, what has been attempted in the past, how much willingness there may or may not be from our office and then across government for a system of this nature. I have attempted to reschedule my GCPE stakeholder relations meeting, which may answer some of these questions and have put this question on the agenda for my next meeting with Geoff.

I am not in any way opposed to this, but I am also weary of the amount of time and effort this will require (not only by our office but by ministries across government) to function. I'd like to think through undertaking an effort of this nature. I appreciate all of the benefits of it. And I worry about attempting to track what will be thousands and thousands of meetings. Some considerations would need to include: are these meetings between Ministers, political staff, and/or DM's and ADM's? Once you get beyond Ministers and political staff, I really think it would be very challenging to track.

Let's set a time to discuss parameters this week before I move this conversation along to others.

Thanks, again –
Mira

From: Kingston, Charlotte PREM:EX
Sent: Monday, January 8, 2018 1:21 PM
To: Oreck, Mira PREM:EX
Subject: Memo- meeting tracking system

Hey Mira,

Here's a draft on the proposed meeting and relationship tracking system. Take a look and let me know what you think!

It is located here: <Z:\Stakeholder Relations\Internal\System and Data\MEMO- Meeting tracking system.docx>

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 2:21 PM
To: Louie, Jacqueline JTT:EX
Subject: MGC Invites

Hi Jacqueline,

There is one chunk of the invite list that still doesn't have names, and they are indicated as coming from MGC so I want to be sure they don't get forgotten. Could you AC check CLIFF for these folks:

Willy Chan	Willy	Chan	President	Vancouver Chinatown Merchants Association	261-269 Keefer Street Vancouver BC V6A 1X6	Vancouver		MGC
Lyren Chiu	Lyren	Chiu						MGC
Fred Kwok	Fred	Kwok						MGC
Dr. Peter Wong	Peter	Wong					s.22	MGC
Derrick YH Cheng	Derrick	Cheng						MGC
Wen-Kang Wang	Wen-Kang	Wang		Bandao				MGC
Mike/Peter Suk	Mike	Suk		Korean Cultural Heritage Society				MGC
			President	Canadian Alliance of Chinese Association				MGC
Martin Prijatna	Martin	Prijatna		Indonesian Association				MGC

From: Louie, Jacqueline JTT:EX
Sent: Thursday, February 8, 2018 2:07 PM
To: Kingston, Charlotte PREM:EX
Subject: RE: Guangdong invite list

Hi Charlotte,

I just touched base with Minister Chow about contact information for those on the pamphlet. He suggested getting in contact with Jeannie Chen s.22 and William Ma s.22 who are President and Vice President of the BC-Guangdong Business Council.

Rather than trying to find each person's email, it may be easier to go through Jeannie and William and extend a number of invitations to their group.

Let me know if we can be of help in any other way!

Thanks,
Jacqueline

Jacqueline Louie

Ministerial Assistant to the Honourable George Chow, Minister of State for Trade
Ministry of Jobs, Trade, and Technology

British Columbia Parliament Buildings | 501 Belleville St, Victoria, BC V8V 2L8
Jacqueline.louie@gov.bc.ca |250-387-9142

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 10:43 AM
To: Louie, Jacqueline JTT:EX
Subject: RE: Guangdong invite list

Yes! Thank you for pointing me in the right direction Jacqueline. We've been combing the internet in vain.

From: Louie, Jacqueline JTT:EX
Sent: Thursday, February 8, 2018 10:42 AM
To: Kingston, Charlotte PREM:EX
Subject: RE: Guangdong invite list

Hi Charlotte,

Minister Chow has said he has a few emails for those in the pamphlet that he can send to me this afternoon. Otherwise I believe that Paul Irwin in JTT was in contact with them prior to the trade mission and he may have some contact information as well.

Thanks,
Jacqueline

Jacqueline Louie

Ministerial Assistant to the Honourable George Chow, Minister of State for Trade
Ministry of Jobs, Trade, and Technology

British Columbia Parliament Buildings | 501 Belleville St, Victoria, BC V8V 2L8
Jacqueline.louie@gov.bc.ca |250-387-9142

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 9:19 AM
To: Louie, Jacqueline JTT:EX
Subject: Guangdong invite list

Hi Jacqueline,

I was just wondering if there was anyone who might have a version of this delegation list that includes emails. I'm happy to reach out to them if you have a sense of who put the list together or sent the invites for this event.

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 9, 2018 4:19 PM
To: Li, Carven LASS:EX
Subject: RE: Minister's notes on Memorial March letter?

Hey Carven,

Just checking in to see if this letter was reviewed today by Minister Mark? See details below.

Thanks,
Charlotte

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 9, 2018 3:09 PM
To: Li, Carven LASS:EX
Subject: Minister's notes on Memorial March letter?

Hi Carven,

Hilary and I had been in touch this week about a joint letter from Minister Mark, Minister Fraser, and Premier Horgan for the Feb 14 Women's Memorial March. Hilary advised that the Minister would review the letter this morning and we'd get her comments back this afternoon. Just wanted to touch base before your office closes at 4. Did that happen or is it on track to happen by end of day?

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 27, 2018 11:18 AM
To: Clark, Layne PREM:EX
Subject: Re: Mitzi Dean's staff?

Thanks!

Sent from my iPhone

> On Feb 27, 2018, at 11:16 AM, Clark, Layne PREM:EX <Layne.Clark@gov.bc.ca> wrote:
>
> Kim Manton
> Manton, Kim FIN:EX <Kim.Manton@gov.bc.ca> -----Original Message-----
> From: Kingston, Charlotte PREM:EX
> Sent: Tuesday, February 27, 2018 10:46 AM
> To: Clark, Layne PREM:EX
> Subject: Mitzi Dean's staff?
>
> Hey Layne,
> Who is Mitzi's staff person and do you have their contact?
>
> Sent from my iPhone

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 22, 2018 11:31 AM
To: Van Meer-Mass, Kate PREM:EX
Subject: More on getting permission/support for new systems

One more thing, when I contact Richard Barlow to talk about new systems (as Information Management advised that I do), Richard looped me back to Gordon McLean at Prem Tech.

You may already know these things but it took me about 6 weeks to complete this loop so I will tell you anyway just in case it saves you some searching—Gordon McLean is PO Client Business Manager and can provide long range strategic IT thinking, he needs to loop in Richard Barlow as needed on privacy questions. So...it looks to me like you can ask Gordon for advice on what products are already approved for use that meet your needs. If nothing seems up to par, you can ask Richard to help walk you through the process of getting a new piece of software reviewed through a PIA and STRA.

From: McLean, Gordon FIN:EX
Sent: Wednesday, January 31, 2018 11:03 AM
To: Kingston, Charlotte PREM:EX
Cc: Henry, David A FIN:EX; PREM Tech; Barlow, Richard O FIN:EX
Subject: Self serve centre/polls/surveys

Good morning Charlotte,

My apologies, I meant to contact you yesterday morning, it almost feels like the house is about to sit. ☺ I know you are deep in the same waters.

Richard forwarded me your note:

hoping to track down the person(s) who can help advise on what applications are already approved for use. I sent a request to the Appropriate Use policy people, and they directed me to you. Are you able to advise on what applications are currently approved that can meet by work flow needs? In particular, I am wondering about a number of things:

- Accepting event RSVPs (like Eventbrite or a web form that invitees can access via a weblink)
- Scheduling applications (like Doodle Poll)
- Survey tools

For this type of question please contact PREM.Tech@gov.bc.ca and .cc myself and between David Henry and myself we'll do everything we can to find you answers with minimal impact to your time.

David and I work closely with Richard and will ensure that we loop Richard in whenever required. I believe Dean may have already been made aware of this and David is following up on progress.

As a general, who's who in the zoo...

I am your Client Business Manager, long range strategic thinking and PREM.Tech is the group to find the short term answers and assist in any and all IT questions. Asking PREM.Tech guarantees someone will answer, they always have coverage and where required they will bring me in.

If you find yourself on this side of the pond and have time for a coffee, let us know, it would be a pleasure to meet you face to face.

Regards,

Gordon

Gordon McLean - Client Business Manager
Ministry of Finance, Corporate Services, Information Management Branch
Supporting Finance, Office of the Premier and Government House
Cell: **250-216-1641** FAX: 250-356-1494



Ministry of Finance PECSF Divisional Coordinator



Click the button to donate to PECSF today!

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 27, 2018 3:52 PM
To: Infante, James TAC:EX
Subject: RE: MOSAIC wants to meet

Hi James!

Sorry for letting this linger since Friday. I think it would be great to set up Eyob and PSRK. I think I would just end up being an unnecessary intermediary in this case because your office and PSRK can plug Eyob directly into the anti-racism and multiculturalism work. I will make the introduction via email.

There are definitely more people from the Jan 29 meeting who would make great new additions to any committees/working groups/meetings that you might have coming up that need more people. If you're looking to add anyone just let me know and I can pass along some names.

For now I will make the introduction with Eyob (who likely knows PSRK already from the OARH funding announcement) and yourself, and let your Ministry take it from there!

Thanks James,
C

-----Original Message-----

From: Infante, James TAC:EX
Sent: Friday, February 23, 2018 11:12 AM
To: Kingston, Charlotte PREM:EX
Subject: RE: MOSAIC wants to meet

Thanks Charlotte,

Happy to set up the meeting between PSK and Eyob, would you be able to put me in touch with him? I didn't have a chance to meet him during our roundtable event. I am also sure he may be aware of the Organizing Against Racism and Hate (OARH) meeting that is taking place next weekend in Richmond between March 1-2, if you are interested in it Charlotte I can send over details, it is a conference of all municipalities and groups who receive OARH funding, we are working on a panel for PSK to be discussing his work on the HRC and the new pending multiculturalism strategy.

Warm Regards,
James

-----Original Message-----

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 22, 2018 5:24 PM
To: Infante, James TAC:EX
Subject: MOSAIC wants to meet

Hey James,

MOSAIC is interested in continuing a conversation about how the provincial government can better engage with Muslim communities (especially new arrivals). I am happy to meet with MOSAIC to continue the dialogue (and pass along notes to you folks), but I thought I would send this your way to see if it might plug in to the other things your team has been up to with PS Kahlon and the anti-racism strategy. Let me know if you'd like me to head over to MOSAIC to meet, or if you'd like to do that.

Thanks!
Char

-----Original Message-----

From: Eyob Naizghi [mailto:enaizghi@mosaicbc.org]

Sent: Friday, February 2, 2018 12:18 PM

To: Kingston, Charlotte PREM:EX

Cc: Vania Ganacheva

Subject: RE: Thank you

Hi Charlotte,

As a follow up to our communication on engagement with the Muslim community, and more particular on the inclusion of others that were not at the meeting, I had a quick meeting with my staff who are more informed than me on the subject. Through the meeting you organized, some people also followed up with me and I meet with one of them who is interested on developing a strategy as a follow up to the meeting.

My team and I may have some ideas for further engagement, if you are interested to pursue further. We can meet at MOSAIC when you have time- besides me, there will be 3 or 4 people from MOSAIC attending.

Give us some potential schedule that may work for you.

egn

Eyob Naizghi

Executive Director

M.O.S.A.I.C.

5575 Boundary Road, Vancouver BC V5R 2P9

T 604 254 9626 F 604 254 3932

www.mosaicbc.org

Facebook (Twitter (YouTube

MOSAIC's main office has moved to 5575 Boundary Rd. For more information, please visit mosaicbc.org/moving.

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-----Original Message-----

From: Kingston, Charlotte PREM:EX [mailto:Charlotte.Kingston@gov.bc.ca]

Sent: Tuesday, January 30, 2018 7:24 PM

To: Eyob Naizghi

Subject: Re: Thank you

Sounds great. Thanks Eyob.

Sent from my iPhone

On Jan 30, 2018, at 6:03 PM, Eyob Naizghi <enaizghi@mosaicbc.org<mailto:enaizghi@mosaicbc.org>> wrote:

Hi Charlotte,

Let me have a meeting with my staff who are from the region, and have been with the org in different capacities. And I will be in touch.

Thank you for listening.

egn

<image001.jpg><http://mosaicbc.org/>

Eyob Naizghi

Executive Director

M.O.S.A.I.C.

5575 Boundary Road, Vancouver BC V5R 2P9

T 604 254 9626 F 604 254 3932

www.mosaicbc.org<http://www.mosaicbc.org/>

Facebook<https://www.facebook.com/MOSAICBC> |Twitter<https://twitter.com/MOSAICBC>

|YouTube<https://www.youtube.com/user/MOSAICBC>

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mosaicbc.org/moving<http://www.mosaicbc.org/moving>.

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<image005.png>

From: Kingston, Charlotte PREM:EX [mailto:Charlotte.Kingston@gov.bc.ca]
Sent: Tuesday, January 30, 2018 3:17 PM
To: Eyob Naizghi
Subject: RE: Thank you

Hi Eyob,

I would definitely value your input in expanding the diversity of the people around the table. You would be welcome to come meet with me at the VCO, or if you would prefer you are welcome to send me some names and we can discuss over the phone. If the opportunity arises, I would be happy to come see Mosaic's offices.

All the best,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

From: Eyob Naizghi [mailto:enaizghi@mosaicbc.org]
Sent: Tuesday, January 30, 2018 2:43 PM
To: Kingston, Charlotte PREM:EX
Subject: RE: Thank you

Dear Charlotte,
Thank you for including me in your invitation for this engagement on key subject that is confronting our national, provincial and local communities. As an organization heavily invested on systemic change through public awareness and engagement, we always ask ourselves what more we can do, and I assure you MOSAIC would be more than happy to be a partner in any government/community initiative to combat racism, and more specifically Islamophobia.

On another note, I cannot but notice that we need representation of Muslims from the Middle Eastern region. I appreciate the activism of the S/Asian communities, and I have known some of them for over 2 decades. I would be more than happy for my staff to work with you to identify leaders from this emerging communities.

Regards,
egn

<image006.jpg><<http://mosaicbc.org/>>

Eyob Naizghi

Executive Director

M.O.S.A.I.C.

5575 Boundary Road, Vancouver BC V5R 2P9

T 604 254 9626 F 604 254 3932

www.mosaicbc.org<<http://www.mosaicbc.org/>>

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| YouTube<<https://www.youtube.com/user/MOSAICBC>>

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<image005.png>

From: Kingston, Charlotte PREM:EX [mailto:Charlotte.Kingston@gov.bc.ca]
Sent: Tuesday, January 30, 2018 2:15 PM
To: Kingston, Charlotte PREM:EX
Subject: Thank you

Good afternoon everyone,

Thank you to each of you for taking part in yesterday's meeting commemorating the anniversary of the Quebec City mosque shooting.

It was so important to hear directly from community and faith leaders about how the anniversary is being experienced, and your recommendations for fighting racism, and achieving safer and more inclusive communities. So many important points were raised, from the value of educational programs on the Muslim faith and intersectional anti-racism, to access to policing support when hate crimes are experienced and working towards bias free policing. We also heard about the importance of political leaders denouncing acts of hate and Islamophobia. For that reason I attach the Premier's statement; please feel free to share it with your communities as you see fit.

Today I will be turning the meeting notes into a briefing for the Premier for when he returns from Asia. Your recommendations will importantly inform the work of Minister Harry Bains at the cabinet table, and of Parliamentary Secretary Ravi Kahlon as he works towards this province's anti-racism strategy. Thank you for the work you did to prepare your recommendations, and for the extraordinary community building you are engaged in across British Columbia.

We will continue to engage with BC's Muslim communities on many topics, including anti-racism and community safety, and I look forward to seeing you all again for those discussions. If you have additional names of community members who you think should be reached out to for future meetings or anti-racism strategy consultations, please feel free to send them to me and I will see that they are added to the right lists. In addition, a few guests joined yesterday who I did not already have contact emails for. If you would care to share that information with me, I will add them.

What happened in Quebec City was a tragedy of the highest order, and it will remain seared into Canada's memory for a very long time. The lives that were lost, and the people who were injured, cannot and will not be forgotten. As the Premier said in his statement, "this attack was the first time in Canadian history people who were gathered in a place of worship were targeted with violence. We must make sure it is the last." Thank you for engaging with BC's government in this critical work.

Sincerely,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

From: Kingston, Charlotte PREM:EX
Sent: Sunday, January 28, 2018 1:59 PM
Subject: Reminder: Tomorrow's meeting at Vancouver Cabinet Office

Good afternoon everyone,

Thank you for confirming your attendance at tomorrow's meeting marking the one-year anniversary of the terrorist attack on the Centre Culturel Islamique de Québec. I just wanted to touch base with a few logistical details in advance of the meeting:

1) Time and place: the meeting will occur in the Cabinet Boardroom at the Vancouver Cabinet Offices, which are located at #740, 999 Canada Place from 10:30 am-12:00 pm. ^{s.15}

s.15 suite 740. I hope to have someone posted outside the door to greet you but if there is no one there when you arrive, press the intercom button on the right side of the wooden doors and you will be buzzed in.

a. Please feel free to arrive between 10:15-10:30 so you can be checked in. There will be coffee, tea, juice and pastries if you wish to grab a snack while waiting.

2) Photo notice: There will be a photographer at the Vancouver Cabinet Office tomorrow and he had planned to take a few photos of the meeting. If you would prefer, you are welcome to take part in the meeting without appearing in any photos. If this is your preference, just let me know when I check you in in the morning and I will place a small red sticker on your name card so the photographer will know not to photograph you.

Thank you for taking part in this important discussion. I look forward to meeting you all in person and to hearing the discussion.

All the best,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 1, 2018 12:05 PM
To: van Baarsen, Amanda HLTH:EX
Subject: Re: mtg

Sounds good. We can keep talking as things take shape. Thanks for sharing your thoughts. Sparking a valuable conversation.

Sent from my iPhone

On Feb 1, 2018, at 11:59 AM, van Baarsen, Amanda HLTH:EX <Amanda.vanBaarsen@gov.bc.ca> wrote:

Unfortunately I leave at 2 today and won't be back till Sunday morning.

Time before two is jam packed trying to rearrange the schedule to accomodate last minute flight problems.

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 1, 2018 11:58 AM
To: van Baarsen, Amanda HLTH:EX
Subject: Re: mtg

Yes! Saw it. Having lots of good conversations about best practices and guidance that fits with our values of transparency, fairness and democratizing access. I'm around today if you want to chat further! Starting to get a more fulsome picture of the landscape. Definitely feels to me like a priority for developing good practice.

Sent from my iPhone

On Feb 1, 2018, at 11:06 AM, van Baarsen, Amanda HLTH:EX <Amanda.vanBaarsen@gov.bc.ca> wrote:

I know it didn't come up yesterday so I'll await further direction. You may have already seen this https://thetyee.ca/News/2018/01/31/NDP-Veterans-Lobbying-Roles/?utm_source=twitter&utm_medium=social&utm_content=020118-1&utm_campaign=editorial-0218

Amanda van Baarsen
Ministerial Assistant to
Hon. Adrian Dix, Minister of Health
Room 337 | Parliament Buildings, Victoria, BC | V8W 9V1
(P) 250-387-6983

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Wednesday, February 7, 2018 2:26 PM
To: Szabo, Maria PREM:EX
Subject: RE: NEW Lunar New Year 2018 Breakfast Invites Feb 7 130pm

1000 thank yous!

From: Szabo, Maria PREM:EX
Sent: Wednesday, February 7, 2018 1:36 PM
To: Kingston, Charlotte PREM:EX
Subject: RE: NEW Lunar New Year 2018 Breakfast Invites Feb 7 130pm

Hi Charlotte,

Here is the media added from the document. I only added 1-2 people from each organization – I haven't added all of the addresses, but let me know if you need those too!

Thanks,

Maria

From: Kingston, Charlotte PREM:EX
Sent: Wednesday, February 7, 2018 1:00 PM
To: Szabo, Maria PREM:EX
Subject: Lunar New Year 2018 Breakfast Invites Feb 7 1240 pm.xlsx

Hi Maria,

Thanks for getting that done so quickly! I JUST received this additional list. Could I trouble you to please add and format this 2017 media luncheon list to the media tab in the excel spreadsheet?

Thanks!
Charlotte

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 9, 2018 3:00 PM
To: Devereux, Rick GCPE:EX
Subject: RE: New Year event quotes

Lele Truong is going to help us out by calling directly. She's got the skills to overcome the language barrier! Could you please give her a call at 604-676-5555. She would like to know who your contacts were at the restaurants so she can make sure she is following up, not creating a new request.

Thanks,
Charlotte

From: Devereux, Rick GCPE:EX
Sent: Friday, February 9, 2018 12:01 PM
To: Oreck, Mira PREM:EX; Kingston, Charlotte PREM:EX
Subject: New Year event quotes

Hey Mira and Charlotte,
I think we need to send someone to Pink Pearl and Fraser Court in person. I've had multiple calls with both to try to get quotes, and the language barrier is really difficult, and it has been over two days since they committed to send me quotes and I don't have them. Is someone from your office able to go? I can probably ask one of Elena or Marlene to go, but they are both quite busy, so it would be great if someone else could do it.

Let me know
Thanks
Rick

Rick Devereux
Director, Event Services | Government Communications and Public Engagement
rick.devereux@gov.bc.ca | 250-812-1207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 9, 2018 12:27 PM
To: Oreck, Mira PREM:EX
Subject: RE: New Year event quotes

Hey Mira,

In this particular case (due to time and capacity restraints of the event team), I can take care of this this afternoon if you like. Perhaps we can debrief with Rick after this event about what worked and what didn't, set some more standard timelines for future events, and go from there for the future.

-C

From: Devereux, Rick GCPE:EX
Sent: Friday, February 9, 2018 12:01 PM
To: Oreck, Mira PREM:EX; Kingston, Charlotte PREM:EX
Subject: New Year event quotes

Hey Mira and Charlotte,

I think we need to send someone to Pink Pearl and Fraser Court in person. I've had multiple calls with both to try to get quotes, and the language barrier is really difficult, and it has been over two days since they committed to send me quotes and I don't have them. Is someone from your office able to go? I can probably ask one of Elena or Marlene to go, but they are both quite busy, so it would be great if someone else could do it.

Let me know

Thanks

Rick

Rick Devereux
Director, Event Services | Government Communications and Public Engagement
rick.devereux@gov.bc.ca | 250-812-1207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 11:33 AM
To: Behrens, Marlene GCPE:EX; Banfield, Elena GCPE:EX; Hagglund, Jarrett GCPE:EX
Subject: FW: One small request- high res photo of Premier
Attachments: BCGov_170830_PremierJohnHorgan_002.jpg

Hi folks,

Yesterday Jarrett didn't have access to a high res headshot of PJH so I got a hold of one. Here it is in case you have need for it on invitations etc.

From: Farmer, Susan PREM:EX
Sent: Thursday, February 8, 2018 11:27 AM
To: Kingston, Charlotte PREM:EX
Subject: RE: One small request- high res photo of Premier

Attached 😊

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 11:28 AM
To: Farmer, Susan PREM:EX
Subject: RE: One small request- high res photo of Premier

Thank you! And thanks for being so generous with your thoughts on the phone! Good luck with the busy day.
-C

From: Farmer, Susan PREM:EX
Sent: Thursday, February 8, 2018 11:27 AM
To: Kingston, Charlotte PREM:EX
Subject: RE: One small request- high res photo of Premier

Attached ☺

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 11:24 AM
To: Farmer, Susan PREM:EX
Subject: One small request- high res photo of Premier

Hi Susan,

One much smaller request...could you please send me a high res photo of PJH? We want it for the Lunar New Year invitation and our GCPE events team doesn't currently have a photo.

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 23, 2018 10:14 AM
To: 'Aretha Munro'
Subject: RE: Opportunities to deepen engagement in BC

Let's do 3pm. Please feel free to send through an invite.

Thanks so much Aretha!

From: Aretha Munro [mailto:aretham@sfu.ca]
Sent: Friday, February 23, 2018 9:59 AM
To: Kingston, Charlotte PREM:EX
Subject: Re: Opportunities to deepen engagement in BC

Hi Charlotte,

Unfortunately they will be on another call during that time now.

They would be free 11am, 3pm, or 4pm if those times work for you on March 6th.

Thanks,

Aretha Munro
Executive Assistant
778.782.9579



MORRIS J. WOSK
CENTRE FOR DIALOGUE

SFU Harbour Centre • 3306–515 West Hastings Street
Vancouver, BC • V6B 5K3

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We would like to acknowledge that at the Simon Fraser University Vancouver Campus we live and work on the unceded traditional territories of the Skwxwú7mesh, Səlilwətał, and xʷməlkwəyəm First Nations.

From: "Kingston, Charlotte PREM:EX" <Charlotte.Kingston@gov.bc.ca>
To: "Aretha Munro" <aretham@sfu.ca>
Sent: Thursday, February 22, 2018 6:04:08 PM
Subject: RE: Opportunities to deepen engagement in BC

Hi Aretha,

I just sent you a calendar invite for 2pm PST on March 6. Please forward to your folks if that still works for everyone.

Thanks,
Charlotte

From: Aretha Munro [mailto:aretham@sfu.ca]
Sent: Tuesday, February 20, 2018 8:17 AM
To: Kingston, Charlotte PREM:EX
Subject: Re: Opportunities to deepen engagement in BC

Hi Charlotte,

2pm ET? Can you send a calendar invite?

Thanks,

Aretha Munro
Executive Assistant
778.782.9579



MORRIS J. WOSK
CENTRE FOR DIALOGUE

SFU Harbour Centre • 3306–515 West Hastings Street
Vancouver, BC • V6B 5K3

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From: "Kingston, Charlotte PREM:EX" <Charlotte.Kingston@gov.bc.ca>
To: "Aretha Munro" <aretham@sfu.ca>
Sent: Monday, February 19, 2018 7:14:18 PM
Subject: RE: Opportunities to deepen engagement in BC

That sounds great Aretha. Could we do 2pm?

Thanks!
Charlotte

From: Aretha Munro [mailto:aretham@sfu.ca]
Sent: Thursday, February 15, 2018 9:42 AM
To: Kingston, Charlotte PREM:EX
Subject: Re: Opportunities to deepen engagement in BC

Hi Charlotte,

Shauna is open for a call Tuesday, March 6th pretty much all day if that works for you.

Thanks,

Aretha Munro
Executive Assistant
778.782.9579



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CENTRE FOR DIALOGUE

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We would like to acknowledge that at the Simon Fraser University Vancouver Campus we live and work on the unceded traditional territories of the Skwxwú7mesh, Səlilwətał, and xʷməlkwəy̓əm First Nations.

From: "Robin Prest" <rjprest@sfu.ca>
To: "Kingston, Charlotte PREM:EX" <Charlotte.Kingston@gov.bc.ca>
Cc: "Shauna Sylvester" <smsylves@sfu.ca>, "Aretha Munro" <aretham@sfu.ca>
Sent: Wednesday, February 14, 2018 9:36:33 AM
Subject: Re: Opportunities to deepen engagement in BC

Hi Charlotte,

Would a call the week of March 5 work for you? I've copied Shauna's EA Aretha to help with scheduling.

Best wishes,
Robin

Robin Prest

Program Director

Morris J. Wosk Centre for Dialogue

Simon Fraser University

Tel. 778-782-7885

Cell. 604-369-3947

E-mail. rjprest@sfu.ca

From: "Kingston, Charlotte PREM:EX" <Charlotte.Kingston@gov.bc.ca>
To: "Robin Prest" <rjprest@sfu.ca>
Cc: "Shauna Sylvester" <smsylves@sfu.ca>
Sent: Tuesday, 13 February, 2018 20:54:42
Subject: RE: Opportunities to deepen engagement in BC

Hi Robin and Shauna,

Thanks so much for checking in. Your materials have been very interesting and helpful. I'd love to connect again after budget (Feb 20) to set up some next steps. Happy to work with your schedule as needed.

Talk soon,
Charlotte

From: Robin Prest [<mailto:rjprest@sfu.ca>]
Sent: Tuesday, February 13, 2018 4:13 PM
To: Kingston, Charlotte PREM:EX
Cc: Shauna Sylvester
Subject: Re: Opportunities to deepen engagement in BC

Hi Charlotte,

I hope that your plans are coming together well for the ministerial aide training sessions. Do you have a sense yet when you'd like us to deliver a session on public engagement? Our short-term calendar has started to fill up, and I want to make sure that we reserve the necessary staff resources to deliver on your timelines.

Best wishes,
Robin

Robin Prest
Program Director
Morris J. Wosk Centre for Dialogue
Simon Fraser University
Tel. 778-782-7885
Cell. 604-369-3947
E-mail. rjprest@sfu.ca

From: "Robin Prest" <rjprest@sfu.ca>
To: "Kingston, Charlotte PREM:EX" <Charlotte.Kingston@gov.bc.ca>
Cc: "Shauna Sylvester" <smsylves@sfu.ca>
Sent: Tuesday, 23 January, 2018 13:39:29
Subject: Re: Opportunities to deepen engagement in BC

Hi Charlotte,

We're looking forward to touching base in the coming weeks about the discussed training session. In the meantime, I'm writing to follow up on some of your outstanding questions.

In response to your interest in referendums, I have attached a reflection written by SFU's Carbon Talks group on the conditions for creating informed voting for transit referendums. You can find a variety of primary research sources and case studies on this topic here:
<http://www.movinginalivableregion.ca/library/referenda/>

There is also a growing body of research from jurisdictions, most notably Oregon, that have experimented with convening panels of citizens who review referendum questions and advise their peers on key voting considerations. Researchers have found that citizens who review recommendations from a panel of their peers are more informed and have increased confidence in information provided by their peers versus other sources. Two thirds of voters found these recommendations helpful in deciding how to vote. Formal research source:
https://papers.ssrn.com/sol3/papers.cfm?abstract_id=2389493

Finally, you had asked for information about how long it takes to convene a deliberative dialogue. This is a highly variable question depending on scope, phasing, number of session, etc., but I've tried to provide some rough estimates below:

- 2-4 months: Problem framing, design and creating a governance structure with broad credibility

- 3-6 months: Research, generative dialogue, creation of discussion materials and random participant recruitment
- 2-5 months: Dialogue execution, reporting and knowledge mobilization (highly circumstantial - assumes single event)
- 2-3 months: Administrative close-out
- **Total time: 9-18 months**

Best wishes,
Robin

Robin Prest

Program Director, Civic Engage
SFU Centre for Dialogue
3300-515 West Hastings Street
Vancouver, B.C. V6B 5K3
Tel. 778-782-7885
Cell. 604-369-3947
E-mail. rjprest@sfu.ca

From: "Robin Prest" <rjprest@sfu.ca>
To: "Kingston, Charlotte PREM:EX" <Charlotte.Kingston@gov.bc.ca>
Cc: "Shauna Sylvester" <smsylves@sfu.ca>
Sent: Friday, 12 January, 2018 14:41:51
Subject: Re: Opportunities to deepen engagement in BC

Hi Charlotte,

It was a pleasure to connect and we're looking forward to working with you to build public engagement capacity within ministerial staff and the public service. I have attached agendas for the two workshops we held with the federal government, and have provided links below to the three handouts we used for that training.

[The eight characteristics of highly effective public engagement](#) (for front line engagement design)
[A strategic framework for public engagement](#) (to improve integration with decision-making)
[ENABLES capacity building framework](#) (our tool for long-term organizational development)

As per your request, I have created a fresh copy of the pre-training survey we used in Ottawa. Please feel free to draw from these questions to whatever extent they meet your needs:

<https://sfu.fluidsurveys.com/surveys/robin-8C9/copy-public-consultation-community-of-practice/>

Our work on Participatory Systems Change is summarized in this [report](#). If you're looking for a quick summary, the table on page 26-27 is a good place to start.

I will follow up with information about timelines for deliberative processes, as well as relevant research and/or good practices for referendums. I will also mail you hard copies of the above materials in case they are easier to review.

Best wishes,
Robin

Robin Prest

Program Director, Civic Engage
SFU Centre for Dialogue
3300-515 West Hastings Street
Vancouver, B.C. V6B 5K3
Tel. 778-782-7885
Cell. 604-369-3947
E-mail. rjprest@sfu.ca

From: "Kingston, Charlotte PREM:EX" <Charlotte.Kingston@gov.bc.ca>
To: "Robin Prest" <rjprest@sfu.ca>
Cc: "Shauna Sylvester" <smsylves@sfu.ca>, "Aretha Munro" <aretham@sfu.ca>
Sent: Friday, 12 January, 2018 13:46:35
Subject: RE: Opportunities to deepen engagement in BC

Hi Robin and Shauna,

Thanks again for the great chat. Really looking forward to digging into the resources. One last thing occurred to me as we hung up. I am currently putting together a survey to get a sense from the ministries of what their current practices look like around stakeholder engagement, so I'd love to know more about the surveys you have conducted in advance of trainings.

I believe that puts us at the following for items you plan to send me:

- 3 worksheets on the pillars of your work areas
- Resources on participatory systems change
- Practitioner timelines for deliberative processes
- Resources related to citizens' experience of engaging in referendums
- Anything you may be able to share about your survey structure or method

I'll take a look at those and get back to you with any questions, or some thoughts on how the trainings might fit into our broader stakeholder engagement commitment.

I really appreciate your time, and thank you so much for reaching out. I think there will be some valuable opportunities for collaboration.

All the best,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

From: Kingston, Charlotte PREM:EX
Sent: Monday, December 11, 2017 1:12 PM
To: 'Robin Prest'
Cc: 'Shauna Sylvester'; 'Aretha Munro'
Subject: RE: Opportunities to deepen engagement in BC

Hi Robin,

Yes, let's get something in the books for the week of January 8. I am currently wide open that week, so please feel free to suggest a time that works for you folks.

Thanks,
Charlotte

From: Robin Prest [<mailto:rjprest@sfu.ca>]
Sent: Friday, December 8, 2017 4:31 PM
To: Kingston, Charlotte PREM:EX
Cc: Shauna Sylvester; Aretha Munro
Subject: Re: Opportunities to deepen engagement in BC

Hi Charlotte,

Would you be available for a phone call to discuss further the week of Jan 8? ^{s.22}
^{s.22} but want to make sure the idea doesn't get lost over the holidays. Aretha Munro (Shauna's EA) is copied and can help to schedule Shauna and my availability.

Best wishes,
Robin

Robin Prest
Program Director, Civic Engage
SFU Centre for Dialogue
3300-515 West Hastings Street
Vancouver, B.C. V6B 5K3
Tel. 778-782-7885
Cell. 604-369-3947
E-mail. rjprest@sfu.ca

From: "Kingston, Charlotte PREM:EX" <Charlotte.Kingston@gov.bc.ca>
To: "Robin Prest" <rjprest@sfu.ca>
Cc: "Shauna Sylvester" <smsylves@sfu.ca>
Sent: Friday, 8 December, 2017 11:11:25
Subject: RE: Opportunities to deepen engagement in BC

Hi Robin,

Thanks for the offer to develop our best practices around stakeholder engagement, we'd value the opportunity. Moving Mira to BCC.

Let's talk further about timing and which staff should be included.

Talk soon,
Charlotte

Charlotte Kingston | Manager of Stakeholder Relations | Office of the Premier
P: 604-775-1600 | E: charlotte.kingston@gov.bc.ca

From: Oreck, Mira PREM:EX
Sent: Friday, December 8, 2017 9:39 AM
To: 'Robin Prest'
Cc: Shauna Sylvester; Kingston, Charlotte PREM:EX
Subject: RE: Opportunities to deepen engagement in BC

Hi Robin,

Thanks so much for your follow up note. I'm very interested in learning more about the training you delivered. I've cc'd my colleague Charlotte Kingston who will follow up with you about it directly.

Thank you as well for the event notice.

All the best,
Mira

From: Robin Prest [<mailto:rjprest@sfu.ca>]
Sent: Thursday, December 7, 2017 9:16 AM
To: Oreck, Mira PREM:EX
Cc: Shauna Sylvester
Subject: Opportunities to deepen engagement in BC

Hi Mira,

It was a pleasure to meet you earlier this week. Shauna tells me that you're working to deepen and expand the province's engagement practices. Last January, the Centre for Dialogue worked with the Privy Council Office and Open Government team to deliver two days of free training to help the federal government reinforce good practices in engagement and develop a plan for long-term internal capacity building. We'd be happy to offer the same service to the BC Government free of charge based on our commitment to democratic development.

Please let me know if this is of interest, and I can send you additional information about our curriculum. We'd also be happy to connect with you more about engagement requirements for specific projects, such as the referendum on electoral reform. Finally, if you happen to be free tomorrow (Friday), you'd be welcome to attend our free public engagement workshop with Valerie Lemmie, the director of exploratory research at the Kettering Foundation. I've attached background information in case this would be of interest.

Best wishes,
Robin

Robin Prest
Program Director, Civic Engage

SFU Centre for Dialogue
3300-515 West Hastings Street
Vancouver, B.C. V6B 5K3
Tel. 778-782-7885
Cell. 604-369-3947
E-mail. rjprest@sfu.ca

Shortt, Amanda PREM:EX

Subject: Phone call with Niki Sharma

Start: Thu 2018-02-08 10:00 AM
End: Thu 2018-02-08 10:30 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Kingston, Charlotte PREM:EX
Required Attendees: Sharma, Niki MCF:EX

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 23, 2018 9:28 AM
To: Hardin, Karl GCPE:EX
Subject: Re: Photos from Friday?

Hey Karl,

Thanks for the details. I think the disconnect was that no one on our team understood that Laura was a contractor, so we communicated our thoughts directly to her.

How about in future our team provides a one pager with our wishes for shots and our thoughts on how we plan to use the photos (including whether we will need lots of photos to share with stakeholders or not). Let me know if that sounds like it would work for your team, and what would be an ideal timeline for receiving photographer requests with the one pager, and we will strive to meet that timeline!

I think because of the waiver and privacy issue, hightail would work better than FLICKR for an event like this. I haven't used Hightail in awhile. Does it act like a zip file or like a Dropbox?

For this event... I am on the fence. I have had requests from the performers and the guests for photos so I would like to be able to supply some, but I am happy to compromise on a few more photos than are currently available. I would be happy if there were at least 15 photos from the event including performers, but of course it would be ideal to get the table shots. I'll leave it to you to decide what is reasonable given your team's workload and we can have a better plan for the next time.

Thanks!
Charlotte
Sent from my iPhone

On Feb 22, 2018, at 11:13 PM, Hardin, Karl GCPE:EX <Karl.Hardin@gov.bc.ca> wrote:

Hey Charlotte,

I think the problem from my perspective is I don't believe the purpose of sending the photographer was communicated to anyone on my team. Nor do I believe were the expectations. If you do feel like you set the expectation that you outline in your email to someone, let me know and I'll follow up with them (I hope that person isn't me! ☹️). Because Laura is a contractor, anything communicated to her doesn't really make its way back to us, because she assumes we all have good internal communication.

This is the first photography request we've had where photos are relevant to stakeholders. Until this email, I didn't know the purpose was to share photos with event attendees, nor that each table posed for a photo with the Premier.

We usually have photos up from an event within 6 hours at most (usually 1-2) when it's related to an event. That's because I assign a project manager to any event where we're on deck to produce social. Because that wasn't the case with this event, no one was assigned as a project manager.

Up until this point, the Flickr account is intended more to document events/announcements, rather than to post posed photographs of the Premier with stakeholders. Flickr is a strange platform, so it's not the end of the world if we decide that it is the best place for these kinds of photos to live. Interested in your thoughts here.

It makes me a bit leery given that our Flickr photos are posted with a creative commons license, which means anyone in the world can then use a photo from an event, as long as they give attribution. So

that's a bit of a concern. Also, If we take photos at an event that's not open to the public, we would need signed photo releases from each stakeholder in order to post the photo on our Flickr account, which makes the act of photographing a bit awkward, and requires the photographer to have an assistant.

The next time we do something like this, please let us know that the intention is to distribute photos to stakeholders (and apologies if you feel like that was clearly communicated). It will mean that we book time with the photographer to process a larger number of photos than we usually ask them to process. And if Flickr isn't the right platform to host these, let me know. We can always use Hightail to send people photographs.

Would you like us to process all of the photos we received from Laura and upload them to Flickr?

Cheers

Karl

--

Karl Hardin

Executive Director | Digital Communications

Government Communications and Public Engagement

Cell: (778) 584 1251

From: "Kingston, Charlotte PREM:EX" <Charlotte.Kingston@gov.bc.ca>

Date: Thursday, February 22, 2018 at 5:16 PM

To: "Hardin, Karl GCPE:EX" <Karl.Hardin@gov.bc.ca>

Subject: RE: Photos from Friday?

Hey Karl,

Our needs for photos will vary somewhat depending on the event, but often we will want to share photos with stakeholders and they will be looking for photos of themselves...which means we need a way to share a high volume of photos.

I'm pretty happy to get lots of photos dumped into a drive somewhere with minimal curation (just taking out the worst ones). I just need to be able to grab a link and direct people to a drive full of photos that they can download from that may contain photos of them. It would be ideal to get that in a 48hr turnaround, but up to a week would be acceptable. After that, it's kind of too late and I would be far less likely to send them.

In this instance, we asked Laura to take photos of PJH at each table, so we could send that photo to the people at the table. Pretty straightforward, except that those photos haven't yet made it to anywhere that we can share from.

Your best advice much appreciated!

-C

From: Hardin, Karl GCPE:EX

Sent: Thursday, February 22, 2018 4:51 PM

To: Kingston, Charlotte PREM:EX

Subject: Re: Photos from Friday?

We should debrief on this so you all get what you need, when you need it next time. I think having something written down in terms of expectations and timing is always helpful if that's not too onerous. We usually only photo process 5-ish photos from any event.

Do you need all 75 photos processed? I'd say it's even possible there were more photos taken by Laura she didn't send along.

Here's her email if you want to contact her directly: ^{s.22}

Cheers

k

--

Karl Hardin

Executive Director | Digital Communications

Government Communications and Public Engagement

From: "Smith, Mat GCPE:EX" <Mat.Smith@gov.bc.ca>

Date: Thursday, February 22, 2018 at 4:24 PM

To: "Kingston, Charlotte PREM:EX" <Charlotte.Kingston@gov.bc.ca>, Allieren Ward <Allieren.Ward@gov.bc.ca>

Cc: GCPE Digital Services <GCPENEWSRM@Victoria1.gov.bc.ca>

Subject: RE: Photos from Friday?

Hi Charlotte,

These are the photos we received from Laura:

<https://drive.google.com/drive/folders/1P1oJE94dNPp85jSX4N8MbNaYI3rxWemW>

Do any of these work for you? Rather than adding all 75 to Flickr, can you tell me which ones you want uploaded? Happy to do that.

For right now, contacting GCPE Digital is your best bet. For future stakeholder events, we'll ensure to ping you with the photos as soon as they're ready.

Thanks,

Mat

Mat Smith

Digital Communications Officer | Digital Communications
Government Communications and Public Engagement
Province of British Columbia
250-896-9705

From: Kingston, Charlotte PREM:EX

Sent: Thursday, February 22, 2018 3:38 PM

To: Ward, Allieren GCPE:EX <Allieren.Ward@gov.bc.ca>

Cc: GCPE Digital Services <GCPENEWSRM@Victoria1.gov.bc.ca>

Subject: RE: Photos from Friday?

This is fantastic! Thanks Allieren. Tags absolutely work for my needs.

I do have a couple of follow up questions...

- There are only 7 photos posted from the Lunar NY Brunch, and I was expecting A LOT more. In particular, Laura took photos of the Premier with each table, and that is the photo that event attendees will be looking for. Can we get the other photos up ASAP?
- Is it possible for me to get a level of permission for FLICKR that would allow me to add tags, or should I just contact GCPE Digital whenever I need that?

Thanks,

Charlotte

From: Ward, Allieren GCPE:EX

Sent: Thursday, February 22, 2018 3:04 PM

To: Kingston, Charlotte PREM:EX

Cc: GCPE Digital Services

Subject: RE: Photos from Friday?

Hi Charlotte,

I think we're a bit cautious about creating albums, however tags are a great way to make a set of photos distinct. I've tagged all the photos from Lunar NY as "Lunar New Year 2018". Here is the link to that tag which you can share: https://www.flickr.com/search/?sort=date-taken-desc&safe_search=1&tags=lunarnewyear2018&user_id=45802067%40N03&view_all=1

Let me know if that works or if we need to consider additional solutions.

Cheers,

Allieren Ward

Junior Public Affairs Officer in Digital Communications
Government Communications & Public Engagement

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 22, 2018 2:42 PM
To: Smith, Mat GCPE:EX; Hardin, Karl GCPE:EX; Hargreaves, Stephen GCPE:EX
Cc: Hanuman, Heron GCPE:EX; GCPE Digital Services
Subject: RE: Photos from Friday?

Hey folks,

Could someone on your team please either:

1. Put all the Lunar NY photos into an album (so I can share the album link with event attendees and stakeholders), or
2. Give me FLICKR permissions so I can do this myself (this would actually be preferable as I will need photos put into albums quite regularly and I am happy to do it myself)

Thanks! Great looking photos.

-Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

From: Smith, Mat GCPE:EX
Sent: Tuesday, February 20, 2018 8:06 AM
To: Hardin, Karl GCPE:EX; Hargreaves, Stephen GCPE:EX; Kingston, Charlotte PREM:EX
Cc: Hanuman, Heron GCPE:EX; GCPE Digital Services
Subject: RE: Photos from Friday?

Hi all,

The brunch photos are available starting here: <https://flic.kr/p/GoJkwN>

Thanks!

Mat

Mat Smith

Digital Communications Officer | Digital Communications
Government Communications and Public Engagement
Province of British Columbia
250-896-9705

From: Hardin, Karl GCPE:EX
Sent: Monday, February 19, 2018 9:22 PM
To: Hargreaves, Stephen GCPE:EX <Stephen.Hargreaves@gov.bc.ca>
Cc: Hanuman, Heron GCPE:EX <Heron.Hanuman@gov.bc.ca>; GCPE Digital Services <GCPENEWSRM@Victoria1.gov.bc.ca>
Subject: Re: Photos from Friday?

Hey Stephen,

Please make them public, thanks.

As for the brunch photos, I don't see those in Flickr, and I think they're the ones Charlotte is looking for.

Do you know what happened to those photos?

Thanks

k

--

Karl Hardin

Executive Director | Digital Communications
Government Communications and Public Engagement
Cell: (778) 584 1251

From: "Hargreaves, Stephen GCPE:EX" <Stephen.Hargreaves@gov.bc.ca>

Date: Monday, February 19, 2018 at 9:15 PM

To: "Hardin, Karl GCPE:EX" <Karl.Hardin@gov.bc.ca>

Cc: "Hanuman, Heron GCPE:EX" <Heron.Hanuman@gov.bc.ca>, GCPE Digital Services <GCPENEWSRM@Victoria1.gov.bc.ca>

Subject: Re: Photos from Friday?

Hey Karl,

The photos are up, but I didn't make them public. As the process has typically gone, once posted the project manager will make them public. Sorry, I thought that was understood when I sent them to everyone this afternoon.

I should mention that as there weren't cut lines written for these, I jotted something down quickly in Flickr.

Would you like me to make them public now?

Thanks,

Steve

Sent from my iPhone

On Feb 19, 2018, at 8:25 PM, Hardin, Karl GCPE:EX <Karl.Hardin@gov.bc.ca> wrote:

Hey Charlotte,

Sorry, was dealing with Budget stuff today. Looping in Stephen. Sounds like the photos never made their way onto Flickr unfortunately. Too many balls in the air.

Stephen, can you find some time to get those photos up, but maybe just send the photos from Laura along to Charlotte as well, in the meantime?

Thanks

k

--

Karl Hardin

Executive Director | Digital Communications

Government Communications and Public Engagement

Cell: (778) 584 1251

On 2018-02-19, 4:15 PM, "Kingston, Charlotte PREM:EX"

<Charlotte.Kingston@gov.bc.ca> wrote:

Hey Karl,

Susan and so can't find any photos from Friday's Lunar NY Brunch on Flickr. Laura was the photog there. Where can I find the pics?

-C

Sent from my iPhone

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 22, 2018 5:11 PM
To: Smith, Mat GCPE:EX; Ward, Allieren GCPE:EX
Cc: GCPE Digital Services
Subject: RE: Photos from Friday?

Hey Mat,

you prefer not to put large volumes of photos up from each event on FLICKR, do you have other options for photo sharing? I'm happy enough to share a google drive link, but I'm not sure if that fits with your normal process. We asked Laura to take a photo of the Premier with each table, and we would like to be able to send that photo to the people at the tables. For that, we will need a lot of photos posted somewhere accessible.

In the meantime, here are some photos that would be great to get posted to the same FLICKR tag:

- 6572
- 6338
- 6096
- 6089
- 6854
- 6851
- 6787
- 6761

From: Smith, Mat GCPE:EX
Sent: Thursday, February 22, 2018 4:25 PM
To: Kingston, Charlotte PREM:EX; Ward, Allieren GCPE:EX
Cc: GCPE Digital Services
Subject: RE: Photos from Friday?

Hi Charlotte,

These are the photos we received from Laura:

<https://drive.google.com/drive/folders/1P1oJE94dNPp85jSX4N8MbNaYI3rxWemW>

Do any of these work for you? Rather than adding all 75 to Flickr, can you tell me which ones you want uploaded? Happy to do that.

For right now, contacting GCPE Digital is your best bet. For future stakeholder events, we'll ensure to ping you with the photos as soon as they're ready.

Thanks,
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Mat Smith
Digital Communications Officer | Digital Communications
Government Communications and Public Engagement
Province of British Columbia
250-896-9705

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 22, 2018 3:38 PM
To: Ward, Allieren GCPE:EX <Allieren.Ward@gov.bc.ca>
Cc: GCPE Digital Services <GCPENEWSRM@Victoria1.gov.bc.ca>
Subject: RE: Photos from Friday?

This is fantastic! Thanks Allieren. Tags absolutely work for my needs.

I do have a couple of follow up questions...

- There are only 7 photos posted from the Lunar NY Brunch, and I was expecting A LOT more. In particular, Laura took photos of the Premier with each table, and that is the photo that event attendees will be looking for. Can we get the other photos up ASAP?
- Is it possible for me to get a level of permission for FLICKR that would allow me to add tags, or should I just contact GCPE Digital whenever I need that?

Thanks,
Charlotte

From: Ward, Allieren GCPE:EX
Sent: Thursday, February 22, 2018 3:04 PM
To: Kingston, Charlotte PREM:EX
Cc: GCPE Digital Services
Subject: RE: Photos from Friday?

Hi Charlotte,

I think we're a bit cautious about creating albums, however tags are a great way to make a set of photos distinct. I've tagged all the photos from Lunar NY as "Lunar New Year 2018". Here is the link to that tag which you can share:

https://www.flickr.com/search/?sort=date-taken-desc&safe_search=1&tags=lunarnewyear2018&user_id=45802067%40N03&view_all=1

Let me know if that works or if we need to consider additional solutions.

Cheers,

Allieren Ward
Junior Public Affairs Officer in Digital Communications
Government Communications & Public Engagement
778-698-8235

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 22, 2018 2:42 PM
To: Smith, Mat GCPE:EX; Hardin, Karl GCPE:EX; Hargreaves, Stephen GCPE:EX
Cc: Hanuman, Heron GCPE:EX; GCPE Digital Services
Subject: RE: Photos from Friday?

Hey folks,

Could someone on your team please either:

1. Put all the Lunar NY photos into an album (so I can share the album link with event attendees and stakeholders), or
2. Give me FLICKR permissions so I can do this myself (this would actually be preferable as I will need photos put into albums quite regularly and I am happy to do it myself)

Thanks! Great looking photos.

-Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

From: Smith, Mat GCPE:EX
Sent: Tuesday, February 20, 2018 8:06 AM
To: Hardin, Karl GCPE:EX; Hargreaves, Stephen GCPE:EX; Kingston, Charlotte PREM:EX
Cc: Hanuman, Heron GCPE:EX; GCPE Digital Services
Subject: RE: Photos from Friday?

Hi all,

The brunch photos are available starting here: <https://flic.kr/p/GoJkwN>

Thanks!
Mat

Mat Smith
Digital Communications Officer | Digital Communications
Government Communications and Public Engagement
Province of British Columbia
250-896-9705

From: Hardin, Karl GCPE:EX
Sent: Monday, February 19, 2018 9:22 PM
To: Hargreaves, Stephen GCPE:EX <Stephen.Hargreaves@gov.bc.ca>
Cc: Hanuman, Heron GCPE:EX <Heron.Hanuman@gov.bc.ca>; GCPE Digital Services <GCPENEWSRM@Victoria1.gov.bc.ca>
Subject: Re: Photos from Friday?

Hey Stephen,

Please make them public, thanks.

As for the brunch photos, I don't see those in Flickr, and I think they're the ones Charlotte is looking for. Do you know what happened to those photos?

Thanks
k

--

Karl Hardin

Executive Director | Digital Communications
Government Communications and Public Engagement
Cell: (778) 584 1251

From: "Hargreaves, Stephen GCPE:EX" <Stephen.Hargreaves@gov.bc.ca>

Date: Monday, February 19, 2018 at 9:15 PM

To: "Hardin, Karl GCPE:EX" <Karl.Hardin@gov.bc.ca>

Cc: "Hanuman, Heron GCPE:EX" <Heron.Hanuman@gov.bc.ca>, GCPE Digital Services
<GCPENEWSRM@Victoria1.gov.bc.ca>

Subject: Re: Photos from Friday?

Hey Karl,

The photos are up, but I didn't make them public. As the process has typically gone, once posted the project manager will make them public. Sorry, I thought that was understood when I sent them to everyone this afternoon.

I should mention that as there weren't cut lines written for these, I jotted something down quickly in Flickr.

Would you like me to make them public now?

Thanks,
Steve

Sent from my iPhone

On Feb 19, 2018, at 8:25 PM, Hardin, Karl GCPE:EX <Karl.Hardin@gov.bc.ca> wrote:

Hey Charlotte,

Sorry, was dealing with Budget stuff today. Looping in Stephen. Sounds like the photos never made their way onto Flickr unfortunately. Too many balls in the air.

Stephen, can you find some time to get those photos up, but maybe just send the photos from Laura along to Charlotte as well, in the meantime?

Thanks
k

--

Karl Hardin
Executive Director | Digital Communications
Government Communications and Public Engagement
Cell: (778) 584 1251

On 2018-02-19, 4:15 PM, "Kingston, Charlotte PREM:EX" <Charlotte.Kingston@gov.bc.ca> wrote:

Hey Karl,

Susan and so can't find any photos from Friday's Lunar NY Brunch on Flickr. Laura was the photog there. Where can I find the pics?

-C

Sent from my iPhone

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 22, 2018 2:51 PM
To: Smith, Mat GCPE:EX
Subject: RE: Photos from Friday?

Great. Thanks so much Mat!

From: Smith, Mat GCPE:EX
Sent: Thursday, February 22, 2018 2:51 PM
To: Kingston, Charlotte PREM:EX
Subject: RE: Photos from Friday?

Hi Charlotte,

No problem at all! Allieren on our team is working on this for you.

Stay tuned for her response!

M.

Mat Smith

Digital Communications Officer | Digital Communications
Government Communications and Public Engagement
Province of British Columbia
250-896-9705

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 22, 2018 10:01 AM
To: Smith, Mat GCPE:EX <Mat.Smith@gov.bc.ca>
Subject: RE: Photos from Friday?

Hey Mat,

Thanks for getting these up! I'd like to get the Lunar New Year photos into an album on Flickr so I can share the album link with event attendees. Is that something I am able to do, or is there someone on your team who could take care of that today?

This is something I will want to do with basically every event that PO stakeholder relations takes part in, so if it is possible for me to get a log in that would let me group photos into albums once they are up on the site, that would be great for the longer term.

Thanks!
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations

From: Smith, Mat GCPE:EX
Sent: Tuesday, February 20, 2018 8:06 AM
To: Hardin, Karl GCPE:EX; Hargreaves, Stephen GCPE:EX; Kingston, Charlotte PREM:EX
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Executive Director | Digital Communications
Government Communications and Public Engagement
Cell: (778) 584 1251

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Karl Hardin
Executive Director | Digital Communications
Government Communications and Public Engagement
Cell: (778) 584 1251

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Mat Smith

Digital Communications Officer | Digital Communications
Government Communications and Public Engagement
Province of British Columbia
250-896-9705

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k

--

Karl Hardin

Executive Director | Digital Communications
Government Communications and Public Engagement
Cell: (778) 584 1251

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Thanks
k

--

Karl Hardin
Executive Director | Digital Communications
Government Communications and Public Engagement
Cell: (778) 584 1251
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-C

Sent from my iPhone

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Wednesday, February 28, 2018 11:49 AM
To: Farmer, Susan PREM:EX
Subject: RE: Pink Shirt Day Msg

Even better! Thanks Susan.

From: Farmer, Susan PREM:EX
Sent: Wednesday, February 28, 2018 10:07 AM
To: Kingston, Charlotte PREM:EX
Subject: RE: Pink Shirt Day Msg

After sending you the first one, I thought it might be nice to include the date.

Here's an alternate version to consider.

From: Kingston, Charlotte PREM:EX
Sent: Wednesday, February 28, 2018 9:53 AM
To: Farmer, Susan PREM:EX
Subject: RE: Pink Shirt Day Msg

Perfect! Thanks Susan!

From: Farmer, Susan PREM:EX
Sent: Wednesday, February 28, 2018 9:24 AM
To: Kingston, Charlotte PREM:EX
Subject: Pink Shirt Day Msg

Hi Charlotte – I did a wee bit of grammatical tweaking & managed to fit this on legal-sized paper without the text being ridiculously small.

Personally, for this purpose, I think this looks better than making it a 2-pg letter that isn't really formatted like a letter...
☺

Let me know what you think.

Susan Farmer
Managing Director | Correspondence Branch | Office of the Premier
P: 250-387-3570 E: susan.farmer@gov.bc.ca

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 27, 2018 10:42 AM
To: Frampton, Caelie ENV:EX
Subject: RE: Pink Shirt event tomorrow in the Minister's riding

Thank you! So efficient.

From: Frampton, Caelie ENV:EX
Sent: Tuesday, February 27, 2018 10:42 AM
To: Kingston, Charlotte PREM:EX
Subject: RE: Pink Shirt event tomorrow in the Minister's riding

Please go ahead!

Thanks for the head's up,
Caelie

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 27, 2018 10:39 AM
To: Frampton, Caelie ENV:EX
Subject: Pink Shirt event tomorrow in the Minister's riding

Hey Caelie,

We are planning to send greetings from the Premier to this event tomorrow night for Pink Shirt Day and it is being held in MGH's riding so I'm letting you know.

I am just getting greetings put together, but I imagine we could add MGH's name if you folks are interested.

Let me know by midnight tonight!

Thanks ☺
Charlotte

\

The discussion: **#Cyberbullying: Understanding its connection to race and gender** will examine the increasing momentum around violence against women, online harassment and how these issues acutely impact young people.

The evening will feature an interactive panel discussion of experts, including representatives from academia, community organizations and youth, discussing the root causes, effects, and themes surrounding cyberbullying through a solutions-based approach. I would be so grateful if you could share this with your network – the event is open to youth, parents, and the general public. [Click here](#) to register.

YWCA YOUTH ADVISORY COUNCIL

A PINK SHIRT DAY

#CYBERBU

Understanding its connections

EVENT INFORMATION

Hootsuite

5 East 8th Avenue

February 28, 2018

5:30pm - 7:30pm

AGENDA

5:15pm Registration and r

5:30pm Panel and interact

7:00pm Networking

Thanks!

Chantelle Krish

Director, Advocacy and Communications

YWCA Metro Vancouver
535 Hornby Street Vancouver, BC V6C 2E8
Tel 604 895 5767 ywcavan.org

YWCA Metro Vancouver | Changing lives since 1897.



Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 27, 2018 2:08 PM
To: Harrison, Veronica EDUC:EX
Subject: RE: PJH greeting for Pink Shirt Day

Yes, we're all good with that!

Thanks,
Charlotte

From: Harrison, Veronica EDUC:EX
Sent: Tuesday, February 27, 2018 1:25 PM
To: Kingston, Charlotte PREM:EX
Subject: RE: PJH greeting for Pink Shirt Day

I think that would be fine just from the Premier, if his office is okay with that.

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 27, 2018 10:59 AM
To: Harrison, Veronica EDUC:EX <Veronica.Harrison@gov.bc.ca>
Subject: FW: PJH greeting for Pink Shirt Day

Hey Veronica,

At the request of the organizers for the below event, we were planning to send greeting from PJH to the event. Since your Minister is leading the Pink Shirt Day events at the leg, are you interested in having the greetings co-signed by PJH and MRF?

Thanks,
Charlotte

YWCA YOUTH ADVISORY COUNCIL

A PINK SHIRT DAY EVENT

#CYBERBULLYING

Understanding its connection to race and gender

EVENT INFORMATION

Hootsuite

5 East 8th Avenue
February 28, 2018
5:30pm - 7:30pm

AGENDA

5:15pm Registration and refreshments
5:30pm Panel and interactive group session
7:00pm Networking

QUESTIONS?

Miley Leong

mleong@ywcavan.org
tel 604 895 5798

MODERATOR



Miley Leong
Youth Engagement
Coordinator, YWCA
Youth Advisory Council

PANELISTS



Noor Fadel
Poet, Activist



Dr. Wanda Cassidy
Associate Professor,
Faculty of Education,
Director of the Centre
for Education,
Law and Society, SFU



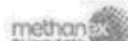
Cecilia Pang
Youth Advisory
Council member,
YWCA Metro
Vancouver



Ryan Avola
Program Manager, iGuy
Youth Outreach
Worker, Kiwassa
Neighbourhood House

REGISTER FOR THIS FREE EVENT

YWCAPinkShirtDay.eventbrite.ca



YWCA Metro Vancouver is a registered charity providing a range of integrated services for women and their families, and those seeking to improve the quality of their lives. From early learning and child care to housing, health and fitness, employment services and leadership, YWCA Metro Vancouver touches lives in our communities.

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier

Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 27, 2018 1:09 PM
To: McGregor, Cara GCPE:EX; Aaron, Sage PREM:EX
Subject: RE: PJH greeting for Pink Shirt Day

Cool. Thanks to you both. I have everything I need (although I sort of regret not being able to seize the opportunity to work with JJ again because JJ is the best).

s.22

-C

From: McGregor, Cara GCPE:EX
Sent: Tuesday, February 27, 2018 1:08 PM
To: Aaron, Sage PREM:EX
Cc: Kingston, Charlotte PREM:EX
Subject: Re: PJH greeting for Pink Shirt Day

Yes, I am also away today. JJ on my team was working on this and may have copies you can adapt.

Cara McGregor

On Feb 27, 2018, at 12:58 PM, Aaron, Sage PREM:EX <Sage.Aaron@gov.bc.ca> wrote:

Hi Charlotte,
I'll send along what I have. s.22 and Cara may be out of the office.

Sage
778-678-0832
Sent from my mobile device

On Feb 27, 2018, at 10:56 AM, Kingston, Charlotte PREM:EX <Charlotte.Kingston@gov.bc.ca> wrote:

Hey Cara and Sage,

Who is working on PJH's speaking notes for the Pink Shirt Day event at the leg tomorrow? At the request of the hosts, we'd like to send greetings from the Premier to this event (below). Would it be possible for whoever is putting together the speaking notes for tomorrow to pull from that and put something together in the form of greetings for this event? Alternately, just send that my way and I can adapt it into a greeting to be read aloud.

Thanks,
Charlotte
<image001.jpg>

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier

Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 27, 2018 10:57 AM
To: Aaron, Sage PREM:EX; McGregor, Cara GCPE:EX
Subject: PJH greeting for Pink Shirt Day

Hey Cara and Sage,

Who is working on PJH's speaking notes for the Pink Shirt Day event at the leg tomorrow? At the request of the hosts, we'd like to send greetings from the Premier to this event (below). Would it be possible for whoever is putting together the speaking notes for tomorrow to pull from that and put something together in the form of greetings for this event? Alternately, just send that my way and I can adapt it into a greeting to be read aloud.

Thanks,
Charlotte

YWCA YOUTH ADVISORY COUNCIL

A PINK SHIRT DAY EVENT

#CYBERBULLYING

Understanding its connection to race and gender

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5 East 8th Avenue
February 28, 2018
5:30pm - 7:30pm

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7:00pm Networking

QUESTIONS?

Miley Leong

mleong@ywcavan.org
tel 604 895 5798

MODERATOR



Miley Leong
Youth Engagement
Coordinator, YWCA
Youth Advisory Council

PANELISTS



Noor Fadel
Poet, Activist



Dr. Wanda Cassidy
Associate Professor,
Faculty of Education,
Director of the Centre
for Education,
Law and Society, SFU



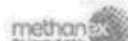
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Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier

Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 27, 2018 3:05 PM
To: McConnell, Sheena PREM:EX
Cc: Nash, Amber PREM:EX; Van Meer-Mass, Kate PREM:EX; Thind, Herman GCPE:EX
Subject: RE: PJH selfie before Friday?

Perfect. Thanks!

From: McConnell, Sheena PREM:EX
Sent: Tuesday, February 27, 2018 2:59 PM
To: Kingston, Charlotte PREM:EX
Cc: Nash, Amber PREM:EX; Van Meer-Mass, Kate PREM:EX; Thind, Herman GCPE:EX
Subject: Re: PJH selfie before Friday?

Ok got the selfie. I will send over to the social media team with instructions.

On Feb 27, 2018, at 2:05 PM, Kingston, Charlotte PREM:EX <Charlotte.Kingston@gov.bc.ca> wrote:

Full instructions attached, but this is everything you need to know:

Step 1: Take a selfie with PJH's hand raised **Step 2:** Post it to Social Media with #HandsAgainstRacism

Step 3: Challenge others to take a stand against racism

Selfie should go up this Saturday, March 3 before the event starts at noon. Looping in Herman Thind from GCPE who will share on gov accounts after it is shared on PJH's accounts.

From: Nash, Amber PREM:EX
Sent: Tuesday, February 27, 2018 1:58 PM
To: Kingston, Charlotte PREM:EX; Van Meer-Mass, Kate PREM:EX; McConnell, Sheena PREM:EX
Subject: RE: PJH selfie before Friday?

Fitting this in today at 2:30 pm. Do we need anything specific in the selfie?

From: Kingston, Charlotte PREM:EX
Sent: Monday, February 26, 2018 5:34 PM
To: Van Meer-Mass, Kate PREM:EX; Nash, Amber PREM:EX
Subject: PJH selfie before Friday?

Hey Kate,

Could PJH squeeze in a quick selfie before Saturday for Spice Radio's annual Raise Your Hands Against Racism campaign? I would send Herman from GCPE to his office. Details of campaign attached.

Begin forwarded message:

From: Shushma Datt <shushma@spiceradio.net>
Date: February 22, 2018 at 3:17:34 PM PST

To: <mira.oreck@gov.bc.ca>
Cc: MLA Rachna Singh <rachna.singh.mla@leg.bc.ca>
Subject: RYHAR

Dear Mira,

We are celebrating our 4th annual **Raise Your Hands Against Racism** on March 3rd at Noon at the Roundhouse Community Centre.

You are cordially invited. Please see the invitation attached.

Shushma Datt O.B.C.

i.t. Productions

SPICE RADIO 1200 AM

C:604.551.8850

F: 604.299.3088

E: shushma@spiceradio.net

<HAR Invitation copy 2018.pages.pdf>

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 22, 2018 10:25 AM
To: McColl, John-Michael JTT:EX
Cc: Sali, Meghan JTT:EX
Subject: RE: Post Budget Stakeholder Chat with Minister Ralston's Office

Perfect. Talk then. Thanks JTT team! Phone number below.

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

From: McColl, John-Michael JTT:EX
Sent: Thursday, February 22, 2018 10:25 AM
To: Kingston, Charlotte PREM:EX
Cc: Sali, Meghan JTT:EX
Subject: Post Budget Stakeholder Chat with Minister Ralston's Office

Hey Charlotte,

Could Meghan and I give you a call to talk about post budget stakeholder outreach today at 1:00 PM?

OK if we give you a call then?

JM

John Michael McColl

Senior Ministerial Assistant to Hon. Bruce Ralston

Minister of Jobs, Trade and Technology

British Columbia Parliament Buildings | 501 Belleville St, Victoria, BC V8V 2L8

johnmichael.mccoll@gov.bc.ca | 250.208.6051

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 27, 2018 4:33 PM
To: Lohmann, Nico CITZ:EX
Cc: Barlow, Richard O FIN:EX; Dewar, Pia FIN:EX
Subject: RE: PREM18001 - Survey Monkey PIA checklist

Interesting. Thanks for the info Nico. I am interested in knowing what non-anonymized software options are available to me and how to create a process for approving its use. At the moment Gordon McLean is looking into some of these questions for me along with Richard Barlow. If we hit a dead end, we will reach out to PCT to learn about how other ministries have created checklists for other survey software.

Out of curiosity, if something has been approved for use in one ministry, how can people in other ministries find out about it? Is there an umbrella group or central service that knows which platforms are already approved for use in various ministries? Also, if it is already approved for use in one ministry, why does it need to be separately approved for use in another ministry?

Thanks for the info!
Charlotte

From: Lohmann, Nico CITZ:EX
Sent: Tuesday, February 27, 2018 4:17 PM
To: Kingston, Charlotte PREM:EX
Cc: Barlow, Richard O FIN:EX; Dewar, Pia FIN:EX
Subject: RE: PREM18001 - Survey Monkey PIA checklist

Hi Charlotte,

Will do. I appreciate the fact that some of the existing checklist PIA templates are somewhat dated and very limiting.

It is always a possibility to work with PCT to draft a new kind of corporate PIA to create a checklist that works well with the activity you envision. There are a few survey checklists that are used for non-anonymized survey activities – these are used by the branches/ministries that devised them. For example the Ministry of Transportation has a very modern checklist (form fillable pdf) they use for the myriad of consultations they engage which uses a version of the Interceptum survey software but where the server is hosted by GCPE.

I would probably not take point on assisting you further with such a project ^{s.22}
but I would put you in touch with my supervisor who may assign another analyst to work with you on such an approach.

let me know if you are interested.

Nico Lohmann
Privacy Analyst
Privacy, Compliance, and Training Branch
Ministry of Citizens' Services
778-698-8176
Nico.Lohmann@gov.bc.ca

Government confidentiality and privilege requirements apply to this message and any attachments. If you are not the intended recipient, you are hereby notified that any review, retransmission, conversion to hard copy, copying, circulation or other use is strictly

prohibited. If you are not the intended recipient, please notify the sender immediately, and delete this message and any attachments from both your inbox and deleted items folder. Thank You.

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 27, 2018 4:01 PM
To: Lohmann, Nico CITZ:EX
Cc: Barlow, Richard O FIN:EX; Dewar, Pia FIN:EX
Subject: RE: PREM18001 - Survey Monkey PIA checklist

Thanks Nico. I have spoken with Gordon McLean in Prem Tech, and it seems like I may be better off using different technology for my needs.

Ultimately, I want to quickly gather feedback from various ministerial assistants, but it really isn't useful for me to have their feedback be anonymous—though I understand that this is a requirement of survey monkey. For that reason I will explore using different technological solutions. That's too bad because Survey Monkey aggregates responses and visually represents them so smoothly, but going through the checklist and approval process for every small survey doesn't really make sense for my needs.

Feel free to close my request.

Thanks for your help!
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

From: Lohmann, Nico CITZ:EX
Sent: Friday, February 23, 2018 9:04 AM
To: Kingston, Charlotte PREM:EX
Cc: Barlow, Richard O FIN:EX; Dewar, Pia FIN:EX
Subject: RE: PREM18001 - Survey Monkey PIA checklist

Hi Charlotte,

Good question. Based on what I have seen - multiple surveys *can* be bundled in a single checklist.

However one of the things we look at with these checklist PIAs is the survey questions themselves to make sure they are drafted in a way that limits privacy risks. So, yes you can get a series of surveys "pre-approved" in this way , but we would need to see the questions you intend to ask at the time of our review.

This *may* limit the utility of bundling surveys that are planned for too far in the future as it might be reasonable to expect that the questions are subject to change prior to launch. But if you expect that the questions will remain fairly static, then I think it is a good idea.

Sincerely,

Nico Lohmann

Privacy Analyst

Privacy, Compliance, and Training Branch

Ministry of Citizens' Services

778-698-8176

Nico.Lohmann@gov.bc.ca

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From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 22, 2018 3:48 PM
To: Lohmann, Nico CITZ:EX
Cc: Barlow, Richard O FIN:EX; Dewar, Pia FIN:EX
Subject: RE: PREM18001 - Survey Monkey PIA checklist

Hi Nico,

Thanks for checking in. Your flags made sense to me. I just asked MAs when I called them whether they wanted to talk further about that last question.

I am thinking about putting together another short 5 question survey that goes only to MAs to gather information about their post-budget stakeholder engagement activities. It is less a survey, than a way of quickly collecting and aggregating answers across ministries. Will I need to submit a separate completed Corporate PIA checklist every time I want to use Survey Monkey? Is there a way to get it approved for my uses in general if my use case and audience are always the same? For instance, polling MAs in this way is working very well, if I wanted to roll out 5-10 short surveys of this nature over the next year, would I need to submit a Corporate PIA checklist each time, or can I go through one PIA now for all those upcoming surveys?

Thanks,
Charlotte

From: Lohmann, Nico CITZ:EX
Sent: Wednesday, February 21, 2018 3:09 PM
To: Kingston, Charlotte PREM:EX
Cc: Barlow, Richard O FIN:EX; Dewar, Pia FIN:EX
Subject: RE: PREM18001 - Survey Monkey PIA checklist

Hi Charlotte,

Just checking in regarding this PIA. I have not heard anything from you since I sent the e-mail below.

Sincerely,

Nico Lohmann

Privacy Analyst

Privacy, Compliance, and Training Branch

Ministry of Citizens' Services

778-698-8176

Nico.Lohmann@gov.bc.ca

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From: Lohmann, Nico CITZ:EX
Sent: Tuesday, January 30, 2018 2:38 PM
To: Kingston, Charlotte PREM:EX
Cc: Barlow, Richard O FIN:EX; Dewar, Pia FIN:EX
Subject: RE: PREM18001 - Survey Monkey PIA checklist

Hi Charlotte

I've been informed that FIN's MPO is designated as a resource for your office so I CCed Richard and Pia on this e-mail/file.

The low number of participants raises a mild privacy concern because it makes it easier to link anyone set of answers to a particular participant. The final question, in which the participant is given the option to indicate they prefer to discuss the content of their answer or potential answer in person (via the phone follow up) amplifies this problem somewhat.

When a participant answers the final questions with "lets talk", what exactly happens? I presume that you won't be able to identify who it was who gave that particular answer (at least you should not be able to the way survey monkey is set up). You would still have to ask every participant at the follow-up stage whether they had anything more to say on this last question.

If you want to know who actually wants to talk about the last question over the phone, you need to disassociate that request from the rest of the survey answers somehow (so they do not become associable to the participant).

My suggestions are to either

- 1) instead of saying "If you would prefer to talk this through in person or on the phone, we will add it to our follow up. Just say, "let's talk!" say something like "If you would prefer to talk this through in person or on the phone, leave this answer blank – you will have another opportunity to give your answer during the follow-up". (under this scenario everyone gets a chance to provide more on this question in the follow up)

or

- 2) instead of saying "If you would prefer to talk this through in person or on the phone, we will add it to our follow up. Just say, "let's talk!" say something like "If you would prefer to talk this through in person or on the phone, leave this answer blank and contact name at email-address and let them know you want to discuss it during the follow-up". (under this scenario only those people who gave you their business contact information will get the chance to discuss this last question again during the follow up)

Let me know what you think or if you have another solution or concern. Please feel free to call me too if you like.

Sincerely,

Nico Lohmann
Privacy Analyst
Privacy, Compliance, and Training Branch
Ministry of Citizens' Services
778-698-8176
Nico.Lohmann@gov.bc.ca

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From: Kingston, Charlotte PREM:EX
Sent: Tuesday, January 30, 2018 9:53 AM
To: Lohmann, Nico CITZ:EX
Subject: Re: PREM18001 - Survey Monkey PIA checklist

Hi Nico,

The survey is going to 22 people. The open ended question will have in person follow up as I am meeting with the ministries after our upcoming workshop. I can expand the proviso to not include their personal names.

Thanks,
Charlotte

Sent from my iPhone

On Jan 30, 2018, at 9:18 AM, Lohmann, Nico CITZ:EX <Nico.Lohmann@gov.bc.ca> wrote:

Hi Charlotte,

The survey/PIA looks good for the most part. I have two questions though.

- 1) What, approximately, is the number of intended participants? Is this being sent to 10-20 people or a few hundred?
- 2) The last question in the survey is open ended, and also gives the option for the participant to simply write "let's talk". This will add the issue to the "follow up" to be discussed over the phone. What is the "follow up"? does merely writing "let's talk" allow you to identify who wrote it? I am just a bit confused on what is going on here.

One last comment. Since the final question is open ended, I strongly recommend that the proviso in the initial e-mail that currently warns the participant not to include any "third party information" be expanded to also not include "any personal information about themselves".

Sincerely,

Nico Lohmann
Privacy Analyst
Privacy, Compliance, and Training Branch
Ministry of Citizens' Services
778-698-8176
Nico.Lohmann@gov.bc.ca

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From: pia intake CITZ:EX
Sent: Monday, January 29, 2018 2:30 PM

To: Kingston, Charlotte PREM:EX; Lohmann, Nico CITZ:EX
Cc: Sidhu, Sukhy CITZ:EX
Subject: PREM18001 - Survey Monkey PIA checklist

Dear Charlotte

Thank you for submitting your PIA. Your tracking number is **PREM18001** and has been assigned to me.

I have taken note of your rush request and will review the checklist as soon as practicable.

Thank you,

Nico Lohmann

Privacy Analyst

Privacy, Compliance, and Training Branch

Ministry of Citizens' Services

778-698-8176

Nico.Lohmann@gov.bc.ca

Government confidentiality and privilege requirements apply to this message and any attachments. If you are not the intended recipient, you are hereby notified that any review, retransmission, conversion to hard copy, copying, circulation or other use is strictly prohibited. If you are not the intended recipient, please notify the sender immediately, and delete this message and any attachments from both your inbox and deleted items folder. Thank You.

From: Kingston, Charlotte PREM:EX
Sent: Sunday, January 28, 2018 1:34 PM
To: Privacy Helpline CITZ:EX
Subject: Survey Monkey PIA checklist

Hi there,

I have a super quick 5 question internal survey that I would like to circulate early next week. Please find attached my completed Corporate PIA checklist for SurveyMonkey and a copy of the survey questions. Please let me know if you have any questions.

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 6, 2018 8:23 PM
To: Talbot, Sarena AEST:EX
Subject: Re: Premier's Greetings at First Call Gala

Yessssss. Success!

Sent from my iPhone

On Feb 6, 2018, at 4:44 PM, Talbot, Sarena MCF:EX <Sarena.Talbot@gov.bc.ca> wrote:

Oh you totally told me that and I forgot!

It was a great evening, and John has since let me know he'll add the premier's greetings in their summary email/blog about the event.

s

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 6, 2018 1:41 PM
To: Talbot, Sarena MCF:EX
Subject: RE: Premier's Greetings at First Call Gala

Thanks ☺ I sent them the digital copy on Thursday, but should have cc'd you to close the loop.

Hope you had a fun time!

From: Talbot, Sarena MCF:EX
Sent: Monday, February 5, 2018 10:26 AM
To: 'John FirstCallBC'
Subject: Premier's Greetings at First Call Gala

Hi John,

Congratulations on a wonderful evening! It was a great event with passionate speakers and a room full of people committed to putting children and youth first.

I've attached a digital copy of the Premier's greetings in case you wanted to include it in a summary of the event.

All the best,
Sarena

Sarena Talbot

Ministerial Assistant to the Hon. Katrine Conroy

Minister of Children and Family Development

British Columbia Parliament Buildings | 501 Belleville St, Victoria, BC V8V 2L8

sarena.talbot@gov.bc.ca | 250-387-2060 (direct)

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Monday, February 26, 2018 9:54 AM
To: Clark, Layne PREM:EX; Van Meer-Mass, Kate PREM:EX
Subject: RE: Premier's Office

Hey Layne and Kate,

Hope you both had lovely weekends. I reviewed the document and I was just wondering what the overall timeline was for the completion of the PO strategic plan, and the timeline for feeding in the director's plans into the overall document?

From: Clark, Layne PREM:EX
Sent: Friday, February 23, 2018 11:24 AM
To: LP Premiers Vancouver Office; LP PO Executive Office
Subject: Premier's Office

Hi Everyone,

There are some organizational changes within the Premier's Office. If you could please review the attached document, that would be great. If you have any questions, do not hesitate to reach out to me.

Thanks,

Layne

Layne Clark
Director of Liaison and Coordination
Premier's Office
P: 250-356-0273 | C: 250-818-5583 | E: layne.clark@gov.bc.ca

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Wednesday, February 28, 2018 1:28 PM
To: Oreck, Mira PREM:EX
Cc: Clark, Layne PREM:EX
Subject: Re: process for committee

Calls booked TIL 3 but some time right at 3! A little time at 515 but beheaded to the pink shirt event for 530

Sent from my iPhone

On Feb 28, 2018, at 1:17 PM, Oreck, Mira PREM:EX <Mira.Oreck@gov.bc.ca> wrote:

Okay, calling you. Charlotte, if you are free, text me. If not I'll fill you in after.

From: Clark, Layne PREM:EX
Sent: Wednesday, February 28, 2018 1:17 PM
To: Oreck, Mira PREM:EX; Kingston, Charlotte PREM:EX
Subject: RE: process for committee

I can chat now.

From: Oreck, Mira PREM:EX
Sent: Wednesday, February 28, 2018 1:17 PM
To: Clark, Layne PREM:EX; Kingston, Charlotte PREM:EX
Subject: RE: process for committee

Oy. I'm on calls 3-5. 5:15?
She outlined some very helpful steps that need to be taken.

From: Clark, Layne PREM:EX
Sent: Wednesday, February 28, 2018 1:16 PM
To: Oreck, Mira PREM:EX; Kingston, Charlotte PREM:EX
Subject: RE: process for committee

I can do any time after 3pm...

Layne

From: Oreck, Mira PREM:EX
Sent: Wednesday, February 28, 2018 1:15 PM
To: Clark, Layne PREM:EX; Kingston, Charlotte PREM:EX
Subject: process for committee

Folks –

I spoke to Lynne Holt and got some very useful information. Do either of you have time before 3pm for a quick call on this?

Tx.

Mira Oreck, Director of Stakeholder Relations
Office of the Premier
#740 – 999 Canada Place
Vancouver, BC
604 839 1967

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 23, 2018 2:49 PM
To: Banfield, Elena GCPE:EX
Subject: RE: Proclamation timeline?
Attachments: HolocaustMemDay2016.jpg

JAG LSB BC Proclamations JAG:EX BCProclamations@gov.bc.ca is the guy, and attached is the 2016 proclamation.

From: JAG LSB BC Proclamations JAG:EX
Sent: Tuesday, January 16, 2018 11:40 AM
To: Kingston, Charlotte PREM:EX
Subject: RE: Proclamation timeline?

Hi Charlotte,

I can move this on as a rush request, but the timing for approvals will depend on how long the ministry takes to approve. The AG is available to sign Jan 25, so things would have to move quickly. Do you have draft text ready?

Note that no OIC is required for a proclamation to be issued. I just need minister approval and signatures by the AG/LG.

Happy to answer any other questions you may have – feel free to call.

Byron

Byron Plant | Manager | Order in Council Administration Office
Office of Legislative Counsel | Legal Services Branch
Phone: 250 387-0725 | Fax: 250-387-4349 | byron.plant@gov.bc.ca

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, January 16, 2018 11:26 AM
To: JAG LSB BC Proclamations JAG:EX
Subject: Proclamation timeline?

Hi there,

I would like to request a proclamation for the anniversary of the Quebec City mosque shooting on January 29. I note that this is happening in two weeks, and that is much less time than advised on the website which requests 6 weeks. Unfortunately, I just started in this role and didn't have that kind of runway between me and the anniversary. If the draft proclamation was sent to you ASAP, would it be possible to have the proclamation approved by the 29th?

I am new to the process but I have been told that it is an OIC, and that there is a cabinet meeting between now and then in which it can be approved. Does that sound correct? I am brand new, so any info or words of wisdom you can provide on the process would be greatly appreciated.

Thank you,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 22, 2018 6:02 PM
To: Viaud, Chantille PREM:EX
Subject: RE: Proclamation timeline?
Attachments: HolocaustMemDay2016.jpg

Hey Chantille,

Here's the proclamation guy, and my only interaction with him thus far. Might give you a bit of a sense of the normal timeline and process, but probably best to just give him a call.

Here's more info about the process- <https://www2.gov.bc.ca/gov/content/governments/celebrating-british-columbia/proclamations/request>

From: JAG LSB BC Proclamations JAG:EX
Sent: Tuesday, January 16, 2018 11:40 AM
To: Kingston, Charlotte PREM:EX
Subject: RE: Proclamation timeline?

Hi Charlotte,

I can move this on as a rush request, but the timing for approvals will depend on how long the ministry takes to approve. The AG is available to sign Jan 25, so things would have to move quickly. Do you have draft text ready?

Note that no OIC is required for a proclamation to be issued. I just need minister approval and signatures by the AG/LG.

Happy to answer any other questions you may have – feel free to call.

Byron

Byron Plant | Manager | Order in Council Administration Office
Office of Legislative Counsel | Legal Services Branch
Phone: 250 387-0725 | Fax: 250-387-4349 | byron.plant@gov.bc.ca

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, January 16, 2018 11:26 AM
To: JAG LSB BC Proclamations JAG:EX
Subject: Proclamation timeline?

Hi there,

I would like to request a proclamation for the anniversary of the Quebec City mosque shooting on January 29. I note that this is happening in two weeks, and that is much less time than advised on the website which requests 6 weeks. Unfortunately, I just started in this role and didn't have that kind of runway between me and the anniversary. If the draft proclamation was sent to you ASAP, would it be possible to have the proclamation approved by the 29th?

I am new to the process but I have been told that it is an OIC, and that there is a cabinet meeting between now and then in which it can be approved. Does that sound correct? I am brand new, so any info or words of wisdom you can provide on the process would be greatly appreciated.

Thank you,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 20, 2018 2:14 PM
To: s.15,s.22
Subject: Re: Program details for tomorrow

Absolutely I will send you both those things later today. Please also excuse my tardiness in sending my thanks.

Your team's performance was so fantastic and the Premier absolutely loved it.

Thank you so much!

Sent from my iPhone

On Feb 20, 2018, at 12:04 PM, s.15,s.22

> wrote:

Hi Charlotte,

Thank you again for the invite to Friday's event. Jarret provided me with his business card but in the excitement I've misplaced it. Do you mind please forwarding my contact info to him for future reference?

Also, if you have any photos or video from the event is it possible to get a hold of them?

Thanks,

s.15,s.22

From: Kingston, Charlotte PREM:EX [<mailto:Charlotte.Kingston@gov.bc.ca>]
Sent: Thursday, February 15, 2018 9:53 AM
To: s.15,s.22 >
Subject: Program details for tomorrow

Hi s.15, ,

We had a good briefing with the Premier last night and are really looking forward to your performance tomorrow! Please find attached an overview of the brunch program, including timing for your team's performance. We are expecting about 110-120 people, from youth advocates to community business leaders and everyone in between.

Thank you again for bringing this together so quickly!

Sincerely,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 9, 2018 4:01 PM
To: s.22
Cc: Hagglund, Jarrett GCPE:EX
Subject: Provincial Government Event Invitation - Feb 16, 2018
Attachments: Invitation_Feb 16.pdf

Good afternoon Jeannie and William,

Please find attached an invitation to join Premier John Horgan for a Lunar New Year brunch event on Friday, February 16th, 2018. In addition, we would love to have more faces from the BC-Guangdong Business Council join us! We have put aside an additional 10 tickets for other members of the Council if they are able to join us for this celebratory event.

We hope to have you in attendance and look forward to receiving your RSVP. Please RSVP to event coordinator Jarrett Hagglund at Jarrett.Hagglund@gov.bc.ca

Thank you,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 9, 2018 3:48 PM
To: 'consul.vancouver@mofa.gov.vn'
Subject: Provincial Government Event Invitation - Feb 16, 2018
Attachments: Invitation_Feb 16.pdf

Good afternoon,

Please find attached an invitation to join Premier John Horgan for a Lunar New Year brunch event on Friday, February 16th, 2018.

We hope to have you in attendance and look forward to receiving your RSVP. Please RSVP to event coordinator Jarrett Hagglund at Jarrett.Hagglund@gov.bc.ca

Thank you,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 9, 2018 3:47 PM
To: 'chinaconsul_van_ca@mfa.gov.cn'
Subject: Provincial Government Event Invitation - Feb 16, 2018
Attachments: Invitation_Feb 16.pdf

Good afternoon,

Please find attached an invitation to join Premier John Horgan for a Lunar New Year brunch event on Friday, February 16th, 2018.

We hope to have you in attendance and look forward to receiving your RSVP. Please RSVP to event coordinator Jarrett Hagglund at Jarrett.Hagglund@gov.bc.ca

Thank you,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Wednesday, February 7, 2018 11:59 AM
To: Szabo, Maria PREM:EX; Loubert, Danny PREM:EX
Subject: RE: Quick admin help??

Thanks Maria!!

From: Szabo, Maria PREM:EX
Sent: Wednesday, February 7, 2018 11:59 AM
To: Kingston, Charlotte PREM:EX; Loubert, Danny PREM:EX
Subject: RE: Quick admin help??

On it!

From: Kingston, Charlotte PREM:EX
Sent: Wednesday, February 7, 2018 11:57 AM
To: Szabo, Maria PREM:EX; Loubert, Danny PREM:EX
Subject: Quick admin help??

Hello you two exceptional support staff!

Could someone please help me to get these lists put together? Please:

- 1) Transcribe the names in the attached pdfs to the attached excel file
- 2) Conditionally format to check for duplicates (or use your favorite method of deduping data)

These lists are the basis for our invites to PJH Lunar New Year Breakfast, so I need the list put together super quick as we aspire to send out invites by end of day (and this list has to be circulated for approval before then).

Would someone be able to tackle this right now and get it to me by 1:30? Let me know if that's possible.

Thanks!
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 9, 2018 2:53 PM
To: Truong, Lele GCPE:EX
Subject: Quick assist with Lunar New Year?

Hi Lele,

Do you have a moment to chat? Can you give me a quick call back at the number below?

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 4:45 PM
To: Wood, Jessica IRR:EX
Subject: Quick call?

Hey Jessica,

Would you be able to give me a quick call at the # below? Just want to run something by you super quickly.

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 2, 2018 1:10 PM
To: Nicole Johnson
Subject: Re: Recall: Canadian Mountain Holidays - Meeting Request - Week of 12 Feb 2018

Hi Nicole,

I see you are attempting to recall the last message so I will just delete that one and you can send me your updated request.

Thanks,
Charlotte

Sent from my iPhone

> On Feb 2, 2018, at 12:41 PM, Nicole Johnson <njohnson@globalpublic.com> wrote:

>

> Nicole Johnson would like to recall the message, "Canadian Mountain Holidays - Meeting Request - Week of 12 Feb 2018".

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 20, 2018 9:40 AM
To: Wensink, Alison PREM:EX
Subject: Re: Reminder: Call for Records OOP-2018-80449 Records Due February 12, 2018

I have no records responsive.

Sent from my iPhone

On Feb 20, 2018, at 9:24 AM, Wensink, Alison PREM:EX <Alison.Wensink@gov.bc.ca> wrote:

Hi all,

Just a reminder for this request ☺

Thanks so much!

Alison

From: Wensink, Alison PREM:EX
Sent: Thursday, February 1, 2018 10:30 AM
To: Canitz, Shelley L PREM:EX; Christensen, Suzanne PREM:EX; Hendry, Jackie PREM:EX; Higgins, Keira PREM:EX; Kennedy, Christine PREM:EX; Mulloy, Eleanor PREM:EX; Robinson, Jon PREM:EX; Wensink, Alison PREM:EX; Wright, Don J. PREM:EX; Yuma Morisho, Okenge PREM:EX; Cavanagh, Judy PREM:EX; Loubert, Danny PREM:EX; Oreck, Mira PREM:EX; Tello, Romeo PREM:EX; Aaron, Sage PREM:EX; Clark, Layne PREM:EX; Dewar, Bob PREM:EX; Fogg, Bruce PREM:EX; Holmwood, Jen PREM:EX; McConnell, Sheena PREM:EX; Meggs, Geoff PREM:EX; Nash, Amber PREM:EX; Parkinson, Elizabeth PREM:EX; Privett, Don PREM:EX; Van Meer-Mass, Kate PREM:EX; Wong, Tamarra PREM:EX; Della Mattia, Marie PREM:EX
Subject: Call for Records OOP-2018-80449 Records Due February 12, 2018

This is an ALL STAFF Call for Records.

*Please see the second round of the below request **(please note the different date range)**, and please provide responsive records by February 12th :*

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

All communication between Andrew Weaver and the Premier or their staff.

(Date Range for Record Search: From 08/01/2017 To 08/31/2017) Date Format is MM/DD/YYYY

If you think that the search for records will take you over 3 hours and/or the total volume of records will exceed 200 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator

Deputy Minister's Office | Office of the Premier

Room 272 - West Annex, Parliament Buildings

Victoria BC V8W 9E1

Phone: (250) 387-2987

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 27, 2018 2:53 PM
To: Wensink, Alison PREM:EX
Subject: RE: Reminder: Call for Records OOP-2018-80471 Records Due February 22, 2018

No records responsive. Thanks for the reminder!

From: Wensink, Alison PREM:EX
Sent: Tuesday, February 27, 2018 12:01 PM
To: Holmwood, Jen PREM:EX; Della Mattia, Marie PREM:EX; Loubert, Danny PREM:EX; Kingston, Charlotte PREM:EX
Subject: Reminder: Call for Records OOP-2018-80471 Records Due February 22, 2018
Importance: High

Hi all,

Reminder for this request.

Thank you ☺

Alison

From: Wensink, Alison PREM:EX
Sent: Thursday, February 15, 2018 4:00 PM
To: LP PO Executive Office; Bain, Don PREM:EX; Cavanagh, Judy PREM:EX; Kingston, Charlotte PREM:EX; Loubert, Danny PREM:EX; Oreck, Mira PREM:EX; Szabo, Maria PREM:EX; Tello, Romeo PREM:EX; Della Mattia, Marie GCPE:EX; Wright, Don J. PREM:EX; Christensen, Suzanne PREM:EX; Kennedy, Christine PREM:EX
Cc: Mulloy, Eleanor PREM:EX
Subject: Call for Records OOP-2018-80471 Records Due February 22, 2018

Hello,

Please let me know by February 22nd whether or not you have any records responsive to the following request:

Canvassed: All Executive staff, all Vancouver staff, Don Wright, Suzanne Christensen, Christine Kennedy

Any financial analysis done on the impact of eliminating student loan interest rates.

(Date Range for Record Search: From 07/18/2017 To 01/26/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator

Deputy Minister's Office | Office of the Premier

Room 272 - West Annex, Parliament Buildings

Victoria BC V8W 9E1

Phone: (250) 387-2987

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 27, 2018 2:52 PM
To: Wensink, Alison PREM:EX
Subject: RE: Reminder: Call for Records OOP-2018-80613 Due February 23, 2018

No records responsive.

From: Wensink, Alison PREM:EX
Sent: Tuesday, February 27, 2018 2:47 PM
To: Nash, Amber PREM:EX; Oreck, Mira PREM:EX; Loubert, Danny PREM:EX; Kingston, Charlotte PREM:EX
Subject: Reminder: Call for Records OOP-2018-80613 Due February 23, 2018

Hi everyone,

Reminder for this request.

Thanks so much!

Alison

From: Wensink, Alison PREM:EX
Sent: Thursday, February 15, 2018 3:52 PM
To: LP PO Executive Office; Bain, Don PREM:EX; Cavanagh, Judy PREM:EX; Kingston, Charlotte PREM:EX; Loubert, Danny PREM:EX; Oreck, Mira PREM:EX; Szabo, Maria PREM:EX; Tello, Romeo PREM:EX; Wright, Don J. PREM:EX; Christensen, Suzanne PREM:EX; Kennedy, Christine PREM:EX
Cc: Mulloy, Eleanor PREM:EX
Subject: Call for Records OOP-2018-80613 Due February 23, 2018

Hello,

Please let me know by February 23rd whether or not you have any records responsive to the following request:

Canvassed: All Executive staff, all Vancouver staff, Don Wright, Suzanne Christensen, Christine Kennedy

All records on the \$2 million funding announced in 2017 to the Knowledge Network for the Lions of the Sea film, including but not limited to: Emails (with attachments), text messages, BBMs, backgrounders, briefing notes, and fact sheets. (<http://www.metronews.ca/news/vancouver/2017/04/09/bc-helps-fund-feature-film-about-komagata-maru-incident.html>)

(Date Range for Record Search: From 07/18/2017 To 01/31/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Saturday, February 10, 2018 10:18 AM
To: s.15,s.22
Subject: Re: Request: Premier's Office Lion Dancer Team

Oh s.15, , thank you so much for your efforts! One team (as opposed to two) would still be awesome and appreciated.

I will send you further details this afternoon when I am back at my desk.

It would be great to know by Wednesday at the latest.

Thanks again for your consideration!

Warmly,
Charlotte

Sent from my iPhone

> On Feb 9, 2018, at 8:41 PM, s.15,s.22 . . . > wrote:
>
> OK thank you.
>
> We have an instagram and facebook account if you want to check us out.
>
> Facebook: Vancouver Police Department Lion Dance Team
> Instagram: vpdliondanceteam
>
> Information about our team can be found on those platforms.
>
> I will canvas our team to see if we can arrange enough team members to perform that day. We have another performance scheduled already so hopefully we can get enough members for your event. What I may consider doing is splitting up the team to do both events but even then I still need a few more members. We may only be able to bring one lion vs two but would still be able to provide a good performance.
>
> When is the last day you need to know by if we can make it?
>
> Can you please provide me a few more details? Exactly what time will we be asked to perform? Generally who comprises the audience? Is the luncheon in the stage area of the restaurant (we have performed a lot at that venue so if it's the same spot we are used to it)? Approx how many people will be in attendance?
>
> I'm going to try to make this work!!!
>
> Thank you.
>
> s.15,
> --
>
> Sent from my BlackBerry 10 smartphone on the Bell network.
> Original Message

> From: Kingston, Charlotte PREM:EX
> Sent: Friday, February 9, 2018 8:29 PM
> To: s.15,s.22
> Subject: Re: Request: Premier's Office Lion Dancer Team
>
>
> The 16th
>
> Sent from my iPhone
>
>> On Feb 9, 2018, at 7:38 PM, s.15,s.22 > wrote:
>>
>> Friday the 16 or Friday the 23?
>>
>> Thanks
>>
>> s.15,
>> ^^^
>>
>> Sent from my BlackBerry 10 smartphone on the Bell network.
>> Original Message
>> From: Kingston, Charlotte PREM:EX
>> Sent: Friday, February 9, 2018 7:25 PM
>> To: s.15,s.22
>> Cc: Vaillancourt, Ellen
>> Subject: Re: Request: Premier's Office Lion Dancer Team
>>
>>
>> Hi there,
>>
>> Thank you so much for the connect Ellen.
>> Lovely to e-meet you s.15,
>> ^^^
>>
>> My apologies for the lateness of this request. Our events team was taking the lead, but swamped with other events they didn't get to this one according to schedule. I'm stepping in to pick up the ball.
>>
>> The Premier's first Lunar New Year brunch is scheduled for next Friday from 10:30-12:30 at Floata restaurant. If your team was available that would be amazing.
>>
>> Happy to provide any other information you may need.
>>
>> Thank you so much for your consideration, Charlotte
>>
>>
>> Sent from my iPhone
>>
>> On Feb 9, 2018, at 5:50 PM, s.15,s.22 > wrote:
>>
>> Thank you Ellen for the contact.
>>
>> Charlotte can you please provide me with some details regarding your performance request. As you can imagine we are pretty busy this month so the sooner we can have the details regarding your event the better.
>>

>> We will do everything we can to participate in your event.

>>

>> Cheers,

>>

>> s.15,

>>

>> Sent from my BlackBerry 10 smartphone on the Bell network.

>> From: Vaillancourt, Ellen

>> Sent: Friday, February 9, 2018 5:05 PM

>> To: s.15,s.22

>> Subject: Request: Premier's Office Lion Dancer Team

>>

>>

>> Hi s.15, ,

>>

>> Your team is in demand ... Charlotte Kingston, the Manager of Stakeholder Relations at the Office of the Premier was in touch with me looking for a Lion Dance Team for an event the Premier is hosting next week (date tbc).

>>

>> If it's something of interest, please get back to Charlotte.

>>

>> Kind regards, Ellen

>>

>> Ellen Vaillancourt

>> Protocol Events Coordinator

>> External Relations and Protocol

>> City Manager's Office / City of Vancouver

>> 453 West 12th Avenue

>> Vancouver, British Columbia

>> Canada V5Y 1V4

>>

>> c. 604.679.4309

>> t. 604.873.7648

>> f. 604.871.6881

>>

>>

>> From: Kingston, Charlotte PREM:EX

>> [mailto:Charlotte.Kingston@gov.bc.ca]

>> Sent: Friday, February 09, 2018 4:09 PM

>> To: Vaillancourt, Ellen

>> Cc: Zhang, Pearl

>> Subject: RE: Lion Dancer Team?

>>

>> Hi Ellen,

>>

>> In my conversation with Wendy she suggested that you would still send me the Lion Dancer's VPD team contact, and Wendy would send me some additional options in case they weren't available.

>>

>> Would you mind still making the connection?

>>

>> Thanks,

>> Charlotte

>>

>>
>> Charlotte Kingston,
>> Manager of Stakeholder Relations
>> Office of the Premier
>> Mobile: 604-816-7207
>>
>>
>>
>> c. 604.679.4309
>> t. 604.873.7648
>> f. 604.871.6881
>>

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 6, 2018 12:43 PM
To: Devereux, Rick GCPE:EX
Cc: Oreck, Mira PREM:EX
Subject: RE: Restaurant Locations

Hi Rick,

I don't believe that anyone has a quote from Floata. Please feel free to reach out to them. There are also two other Kirin locations in the lower mainland if these options don't pan out.

Thanks,
Charlotte

From: Devereux, Rick GCPE:EX
Sent: Monday, February 5, 2018 5:02 PM
To: Kingston, Charlotte PREM:EX; Oreck, Mira PREM:EX
Subject: RE: Restaurant Locations

Hi Again,

Pink Pearl at 1132 East Hastings Street is available, and can host 150-200 – the boss isn't in until tomorrow and they didn't have any idea how much it would cost, but they have put it on hold.

Fraser Court is also available and said that it would cost about \$18/person, but also asked if we had a budget.

Is there a budget or number from Floata that we should know? Have they already been contacted?

Kirin on Alberni is booked.

Anne Kang is going to get back to me tomorrow morning with some suggestions as well.

Thanks
Rick

From: Kingston, Charlotte PREM:EX
Sent: Monday, February 5, 2018 1:14 PM
To: Oreck, Mira PREM:EX
Cc: Devereux, Rick GCPE:EX
Subject: RE: Restaurant Locations

*Alberni Street

Thanks Rick!

From: Oreck, Mira PREM:EX
Sent: Monday, February 5, 2018 1:13 PM
To: Kingston, Charlotte PREM:EX
Cc: Devereux, Rick GCPE:EX
Subject: Re: Restaurant Locations

Please do. Thanks, Rick.

Sent from my iPhone

On Feb 5, 2018, at 1:00 PM, Kingston, Charlotte PREM:EX <Charlotte.Kingston@gov.bc.ca> wrote:

Yes, give them a call. Perhaps also try Kirin Restaurant. There are three locations. The Alberti location is lovely with great food.

Sent from my iPhone

On Feb 5, 2018, at 12:56 PM, Devereux, Rick GCPE:EX <Rick.Devereux@gov.bc.ca> wrote:

Three suggestions from Chow. Well two in addition to Flora. Shall I call the other two and see if they're available?

Begin forwarded message:

From: "Louie, Jacqueline JTT:EX" <Jacqueline.Louie@gov.bc.ca>
Date: February 5, 2018 at 12:22:15 PM PST
To: "Devereux, Rick GCPE:EX" <Rick.Devereux@gov.bc.ca>
Subject: RE: Restaurant Locations

Hi Rick,

Floata, Pink Pearl, and Fraser Court are Minister Chow's suggestions.

Thanks
Jacqueline

From: Devereux, Rick GCPE:EX
Sent: Monday, February 5, 2018 11:35 AM
To: Louie, Jacqueline JTT:EX
Subject: RE: Restaurant Locations

Hi Jacqueline,

Thanks for your reply. This is in fact the same event that Mira is organizing – sorry if this request is a duplication.

Thanks
Rick

From: Louie, Jacqueline JTT:EX
Sent: Monday, February 5, 2018 11:30 AM
To: Devereux, Rick GCPE:EX
Subject: RE: Restaurant Locations

Hi Rick,

I'll ask MoSC for his recommendations and get back to you ASAP. This isn't the same event that Mira Oreck is building a guest list for, is it?

Thanks,
Jacqueline

Jacqueline Louie

Ministerial Assistant to the Honourable George Chow, Minister of State for Trade
Ministry of Jobs, Trade, and Technology

British Columbia Parliament Buildings | 501 Belleville St, Victoria, BC V8V 2L8
Jacqueline.louie@gov.bc.ca | 250-387-9142

From: Devereux, Rick GCPE:EX
Sent: Monday, February 5, 2018 11:17 AM
To: Louie, Jacqueline JTT:EX
Subject: Restaurant Locations

Hi Jacqueline,

I work on managing events for the Premier and Cabinet. I am wondering if you can help me with a few location suggestions. We are looking for a restaurant for a Lunar New Year event on the late morning of Friday February 16, somewhere in the lower mainland. It would be dim sum for about 100-150 people at 10:30 or 11am on the 16th. Are there any restaurants in the lower mainland that you or Minister of State Chow think might work for this? I'm happy to follow up directly with any specific spots you or the Minister of State may suggest.

Please let me know
Thanks
Rick

Rick Devereux
Director, Event Services | Government Communications and Public
Engagement
rick.devereux@gov.bc.ca | 250-812-1207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 9, 2018 3:06 PM
To: Truong, Lele GCPE:EX
Subject: Rick will give you a call in the next 10 minutes :)

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Page 320

Withheld pursuant to/removed as

s.22

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 27, 2018 9:04 AM
To: Infante, James TAC:EX
Subject: RYHAR this Saturday

Hey James,

Thought PSRK might be interested in this if he hasn't seen it already.

From: Shushma Datt <shushma@spiceradio.net>
Date: February 22, 2018 at 3:17:34 PM PST
To: <mira.oreck@gov.bc.ca>
Cc: MLA Rachna Singh <rachna.singh.mla@leg.bc.ca>
Subject: RYHAR

Dear Mira,

We are celebrating our 4th annual **Raise Your Hands Against Racism** on March 3rd at Noon at the Roundhouse Community Centre.

You are cordially invited. Please see the invitation attached.

Shushma Datt O.B.C.

i.t. Productions

SPICE RADIO 1200 AM

C:604.551.8850

F: 604.299.3088

E: shushma@spiceradio.net

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 27, 2018 3:38 PM
To: Thumath, Meaghan MMHA:EX
Subject: Salesforce implementation

Hey Meaghan,

In an extremely NOT urgent fashion, do you think someone in your ministry would be open to talking with me one day about your Salesforce implementation? I'm curious to know if it might act as a good template for other ministries stakeholder tracking systems.

From: Thumath, Meaghan MMHA:EX
Sent: Friday, February 23, 2018 4:02 PM
To: Kingston, Charlotte PREM:EX
Cc: Oreck, Mira PREM:EX; Lindsay-Baugh, Anna MMHA:EX; Liens, Raymond MMHA:EX
Subject: Fwd: Stakeholder list

Finally, the MMHA stakeholder list :)

Apologies for the delay.

Meaghan Thumath, RN, MPH, PhD(c.)
Senior MA to the Honourable Judy Darcy
Minister of Mental Health and Addictions
Room 346 Parliament Buildings
Mobile ^{s.17} _____
Meaghan.Thumath@gov.bc.ca

Begin forwarded message:

From: "Casanova, Tamara MMHA:EX" <Tamara.Casanova@gov.bc.ca>
Date: February 23, 2018 at 3:39:43 PM PST
To: "Thumath, Meaghan MMHA:EX" <Meaghan.Thumath@gov.bc.ca>
Cc: "Mayhew, Neilane MMHA:EX" <Neilane.Mayhew@gov.bc.ca>
Subject: RE: Stakeholder list

Hi Meaghan,

As promised, attached is the draft external stakeholder list that will be refined after ongoing review. There is a tab for internal stakeholders, but this list is not comprehensive at this time.

Thank you,

Tamara Casanova

A/Director - Office of the Deputy Minister | BC Ministry of Mental Health and Addictions
P: 250.952.1125 | E: tamara.casanova@gov.bc.ca

Please consider the environment before printing this email

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Wednesday, February 28, 2018 12:28 PM
To: Hughes, Doug J MMHA:EX; Hansen, Regan MMHA:EX
Subject: Salesforce?

Hi Doug and Regan,

In speaking with Meaghan Thumath I learned that the Ministry of Mental Health and Addictions is beginning the implementation of a new Salesforce database. In my office I am also working to establish good systems that allow ministries and the Premier's office to engage in meaningful stakeholder engagement work. One key piece of creating the conditions for meaningful stakeholder engagement is obviously a contact tracking database, so I was really interested to hear that you folks are working on a Salesforce implementation in your office.

Would it be possible to set up a meeting or phone call sometime in the future to speak with the person in your ministry who is spearheading this project? In particular, I am curious about the approvals process (PIA/STRA), and how the database will be implemented and what it will track. What I am thinking is that you may be leaders for other ministries in conducting this work, and I'd love to know more about how the project is going.

My office has already had conversations with Communications Directors via GCPE, ministry officials via Don Wright, and Ministry staff as we bring together a plan for supporting effective stakeholder relations across the government, and I'd love to be able to connect with your team on the same questions.

Let me know!

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

Subject: SFU Centre for Dialogue

Start: Tue 2018-03-06 2:00 PM
End: Tue 2018-03-06 2:30 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Kingston, Charlotte PREM:EX
Required Attendees: Aretha Munro

Call 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Monday, February 26, 2018 12:59 PM
To: Viaud, Chantille PREM:EX
Subject: Sharing request: Calendar

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Page 327

Withheld pursuant to/removed as

s.22

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Wednesday, February 28, 2018 5:35 PM
To: Ashbourne, Craig MAH:EX; Gardea, Daniela MAH:EX
Subject: Fwd: Stakeholder Engagement Post Budget

Hi housing folks,

Following up on this request to see if we can have a quick phone chat about your budget stakeholder engagement activities.

We are compiling reports across ministries so we can do some peer to peer knowledge sharing workshops in a couple of weeks.

Let me know when we can chat for 10-15!

Thanks,
Charlotte

From: Kingston, Charlotte PREM:EX
Sent: Monday, February 19, 2018 6:48 PM
To: Papadopoulos, James AEST:EX; Avendano, Christian AEST:EX; Milne, Gala AG:EX; Smith, George AG:EX; Spilker, Robyn FIN:EX; Gillezeau, Rob FIN:EX; Henry, Molly FIN:EX; Renneberg, Tim FLNR:EX; McLaren, Kenn FLNR:EX; Singh, Jasmyn HLTH:EX; Dycke, Cassandra HLTH:EX; van Baarsen, Amanda HLTH:EX; McColl, John-Michael JTT:EX; Sali, Meghan JTT:EX; Louie, Jacqueline JTT:EX; Harder, Derrick TRAN:EX; Perry, Alisma, TRAN:EX; Sas, Jonathan IRR:EX; Sam, Anne-Marie IRR:EX; Lindsay-Baugh, Anna MMHA:EX; Ashbourne, Craig MAH:EX; Gardea, Daniela MAH:EX; Thumath, Meaghan MMHA:EX
Subject: Stakeholder Engagement Post Budget

Hi folks,

Reaching out in response to some questions our office has been receiving, and would love to touch base with each of your ministries about your post-budget stakeholder engagement plan. Part of this effort is to get a cross-government bird's eye view of what is happening (Chantille is reaching out to your counterparts in other ministries).

For those of you who would find it helpful, we're also happy to consult on your plan or gather info/resources for you.

I'm looking for 10 minutes of your time (by ministry) on Wednesday or Thursday. Just send me two 10 minute windows that work for someone in your MA team on Wednesday/Thursday, and I'll put something in your calendar and call you during that time.

Thanks,

Charlotte

Charlotte Kingston,

Manager of Stakeholder Relations

Office of the Premier

Mobile: 604-816-7207

From: Oreck, Mira PREM:EX

Sent: Saturday, February 17, 2018 8:17 PM

To: LP Premiers Vancouver Office; LP PO Executive Office; LP Ministerial Assistants

Subject: Stakeholder Engagement Post Budget

Hello everyone,

As we prepare for Tuesday's budget, my team is getting a lot of questions about stakeholder engagement in the days following the budget. We've put together some ideas based on your questions with respect to how you might best prepare:

- 1) Check in on your stakeholder lists and identify your priorities for who should be personally contacted
 - a. Prioritize strong relationships where you think a call or an email can help to manage reactions or deepen relationships

- 2) Check with your DMs and Ministerial staff to coordinate who will be contacting which stakeholders
- 3) Determine the method you would like to use for outreach (meeting, phone calls, emails, e-blast etc. (See [here for additional ideas and resources](#))
- 4) Consider your timing
 - a. On Tuesday mid-afternoon you will receive high level key messages and collateral about the overall budget
 - b. On Wednesday and Thursday you or your Ministers may want to reach out to high priority stakeholders personally. In the first few days immediately following the budget, in line with the overarching budget communications strategy, these should be one-to-one interactions, not mass engagement tactics.
 - c. In the weeks that follow, you can consider reaching bigger groups through tactics like webinars, mass e-mails, etc.

We are happy to talk with you about your approach and to help in any way we can.

Thanks,

Mira

Mira Oreck, Director of Stakeholder Relations

Office of the Premier

#740 – 999 Canada Place

Vancouver, BC

604 839 1967

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 23, 2018 4:56 PM
To: Godfrey, Sam AGRI:EX
Cc: Milne, Gala AG:EX
Subject: Re: Stakeholder Engagement Post Budget

Thanks Sam. How about 11:30 on Monday? Is that doesn't work, how about 1pm?

Sent from my iPhone

On Feb 23, 2018, at 3:49 PM, Godfrey, Sam AG:EX <Sam.Godfrey@gov.bc.ca> wrote:

Hi Charlotte,

I don't think I received this email but Gala forwarded to me. Gala and I would be happy to connect with you re. stakeholders if you like. Please propose a time.

Best, S.

Sam Godfrey

Ministerial Assistant to the Honourable David Eby, QC
Attorney General of British Columbia and Minister responsible for Liquor, Gaming and ICBC
Mobile: 250 208 1359 | Office: 250 952 7613
Rm 232, Parliament Buildings, 501 Belleville St., Victoria, B.C. V8V 1X4

This message, including any attachments to it, is not to be disclosed outside of the Provincial Government without prior written approval from the Ministry of Attorney General. If you have received this communication in error, please destroy the email message and any attachments immediately and notify me by telephone or by email.

From: Kingston, Charlotte PREM:EX
Sent: Monday, February 19, 2018 6:48 PM
To: Papadopoulos, James AEST:EX; Avendano, Christian AEST:EX; Milne, Gala AG:EX; Smith, George AG:EX; Spilker, Robyn FIN:EX; Gillezeau, Rob FIN:EX; Henry, Molly FIN:EX; Renneberg, Tim FLNR:EX; McLaren, Kenn FLNR:EX; Singh, Jasmyn HLTH:EX; Dycke, Kassandra HLTH:EX; van Baarsen, Amanda HLTH:EX; McColl, John-Michael JTT:EX; Sali, Meghan JTT:EX; Louie, Jacqueline JTT:EX; Harder, Derrick TRAN:EX; Perry, Alisma, TRAN:EX; Sas, Jonathan IRR:EX; Sam, Anne-Marie IRR:EX; Lindsay-Baugh, Anna MMHA:EX; Ashbourne, Craig MAH:EX; Gardea, Daniela MAH:EX; Thumath, Meaghan MMHA:EX
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Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

From: Oreck, Mira PREM:EX
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To: LP Premiers Vancouver Office; LP PO Executive Office; LP Ministerial Assistants
Subject: Stakeholder Engagement Post Budget

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Mira

Mira Oreck, Director of Stakeholder Relations
Office of the Premier
#740 – 999 Canada Place
Vancouver, BC
604 839 1967

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 20, 2018 11:37 AM
To: Viaud, Chantille PREM:EX
Subject: Fwd: Stakeholder Engagement Post Budget

Sent from my iPhone

Begin forwarded message:

From: "Kingston, Charlotte PREM:EX" <Charlotte.Kingston@gov.bc.ca>
Date: February 19, 2018 at 6:47:37 PM PST
To: "Papadopoulos, James AEST:EX" <James.Papadopoulos@gov.bc.ca>, "Avendano, Christian AEST:EX" <Christian.Avendano@gov.bc.ca>, "Milne, Gala AG:EX" <Gala.Milne@gov.bc.ca>, "Smith, George AG:EX" <George.Smith@gov.bc.ca>, "Spilker, Robyn FIN:EX" <Robyn.Spilker@gov.bc.ca>, "Gillezeau, Rob FIN:EX" <Rob.Gillezeau@gov.bc.ca>, "Henry, Molly FIN:EX" <Molly.Henry@gov.bc.ca>, "Renneberg, Tim FLNR:EX" <Tim.Renneberg@gov.bc.ca>, "McLaren, Kenn FLNR:EX" <Kenn.McLaren@gov.bc.ca>, "Singh, Jasmyn HLTH:EX" <Jasmyn.Singh@gov.bc.ca>, "Dycke, Kassandra HLTH:EX" <Kassandra.Dycke@gov.bc.ca>, "van Baarsen, Amanda HLTH:EX" <Amanda.vanBaarsen@gov.bc.ca>, "McColl, John-Michael JTT:EX" <JohnMichael.McColl@gov.bc.ca>, "Sali, Meghan JTT:EX" <Meghan.Sali@gov.bc.ca>, "Louie, Jacqueline JTT:EX" <Jacqueline.Louie@gov.bc.ca>, "Harder, Derrick TRAN:EX" <Derrick.Harder@gov.bc.ca>, "Perry, Alisma, TRAN:EX" <Alisma.Perry@gov.bc.ca>, "Sas, Jonathan IRR:EX" <Jonathan.Sas@gov.bc.ca>, "Sam, Anne-Marie IRR:EX" <AnneMarie.Sam@gov.bc.ca>, "Lindsay-Baugh, Anna MMHA:EX" <Anna.LindsayBaugh@gov.bc.ca>, "Ashbourne, Craig MAH:EX" <Craig.Ashbourne@gov.bc.ca>, "Gardea, Daniela MAH:EX" <Daniela.Gardea@gov.bc.ca>, "Thumath, Meghan MMHA:EX" <Meaghan.Thumath@gov.bc.ca>
Subject: Stakeholder Engagement Post Budget

Hi folks,

Reaching out in response to some questions our office has been receiving, and would love to touch base with each of your ministries about your post-budget stakeholder engagement plan. Part of this effort is to get a cross-government bird's eye view of what is happening (Chantille is reaching out to your counterparts in other ministries).

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Thanks,
Charlotte

Charlotte Kingston,

Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

From: Oreck, Mira PREM:EX
Sent: Saturday, February 17, 2018 8:17 PM
To: LP Premiers Vancouver Office; LP PO Executive Office; LP Ministerial Assistants
Subject: Stakeholder Engagement Post Budget

Hello everyone,

As we prepare for Tuesday's budget, my team is getting a lot of questions about stakeholder engagement in the days following the budget. We've put together some ideas based on your questions with respect to how you might best prepare:

- 1) Check in on your stakeholder lists and identify your priorities for who should be personally contacted
 - a. Prioritize strong relationships where you think a call or an email can help to manage reactions or deepen relationships
- 2) Check with your DMs and Ministerial staff to coordinate who will be contacting which stakeholders
- 3) Determine the method you would like to use for outreach (meeting, phone calls, emails, e-blast etc. ([See here for additional ideas and resources](#)))
- 4) Consider your timing
 - a. On Tuesday mid-afternoon you will receive high level key messages and collateral about the overall budget
 - b. On Wednesday and Thursday you or your Ministers may want to reach out to high priority stakeholders personally. In the first few days immediately following the budget, in line with the overarching budget communications strategy, these should be one-to-one interactions, not mass engagement tactics.
 - c. In the weeks that follow, you can consider reaching bigger groups through tactics like webinars, mass e-mails, etc.

We are happy to talk with you about your approach and to help in any way we can.

Thanks,
Mira

Mira Oreck, Director of Stakeholder Relations
Office of the Premier
#740 – 999 Canada Place
Vancouver, BC
604 839 1967

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 1, 2018 6:37 PM
To: Jones, JJ GCPE:EX
Subject: Re: SUPER DRAFT - Com plan for housing post-budget

Either one works for me! How about I come to you. Send me your location and I will be there for noon.

Sent from my iPhone

On Feb 1, 2018, at 6:33 PM, Jones, JJ GCPE:EX <JJ.Jones@gov.bc.ca> wrote:

Thank you! I would love to have a chat about your process and am available at that time. Would you like to meet at GCPE or can I meet you at the legislature?

On Feb 1, 2018, at 6:30 PM, Kingston, Charlotte PREM:EX <Charlotte.Kingston@gov.bc.ca> wrote:

Hi JJ!

Attached is a list of housing validators. Can we talk through how these folks are normally engaged or reached out to? I will have further thoughts, but have not yet been through the budget process. I'm still here tomorrow! Maybe time for a quick face to face chat between 12:00-12:30?

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

From: Jones, JJ GCPE:EX
Sent: Tuesday, January 30, 2018 1:57 PM
To: Robinson, Jon PREM:EX; Ashbourne, Craig MAH:EX; Kingston, Charlotte PREM:EX; Zaharia, Sarah GCPE:EX; Leslie, Lisa GCPE:EX
Subject: SUPER DRAFT - Com plan for housing post-budget

Hey folks,

Here is my super draft com plan based on yesterday's discussion. Charlotte, I would particularly love your help fleshing out the stakeholder and validator sections.

Excuse my not amazing headlines etc I cooked up super quick, wanted to have something concrete to discuss – don't judge me too harshly ;)

If any of you have more concrete ideas of when announcements are I'd love to add those details.

Best,

JJ

<Housing Comms Validators.xlsx>

<Communications Approach housing post budget.docx>

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 1, 2018 9:54 AM
To: Ashbourne, Craig MAH:EX
Cc: Jones, JJ GCPE:EX; Robinson, Jon PREM:EX; Zaharia, Sarah GCPE:EX; Leslie, Lisa GCPE:EX
Subject: Re: SUPER DRAFT - Com plan for housing post-budget

Hi JJ,

I'm in Victoria today. I will try to get to this ASAP. Bunch of meetings this morning. If I have questions perhaps I will try to come see you in person!

Sent from my iPhone

On Feb 1, 2018, at 9:43 AM, Ashbourne, Craig MAH:EX <Craig.Ashbourne@gov.bc.ca> wrote:

Hi JJ –

Sorry, I won't be able to get to it until after noon as I'm in cab ctte prep meetings all morning. In general this looks really good – I'll let you know any thoughts I have later (though not in time for that meeting – sorry).

Thanks for putting this together,
Craig

Craig Ashbourne
Senior Ministerial Assistant
Minister of Municipal Affairs and Housing and responsible for Translink
C: 250-213-3187
E: craig.ashbourne@gov.bc.ca

From: Jones, JJ GCPE:EX
Sent: Thursday, February 1, 2018 9:35 AM
To: Robinson, Jon PREM:EX; Ashbourne, Craig MAH:EX; Kingston, Charlotte PREM:EX; Zaharia, Sarah GCPE:EX; Leslie, Lisa GCPE:EX
Subject: RE: SUPER DRAFT - Com plan for housing post-budget

Hi folks, I have yet to get any comments on this. I know it needs work so I'd love it if folks could give me feedback by noon so I can go over it before our steering committee meeting this afternoon. Especially hoping for some help on stakeholders to add.

From: Jones, JJ GCPE:EX
Sent: Tuesday, January 30, 2018 1:57 PM
To: Robinson, Jon PREM:EX; Ashbourne, Craig MAH:EX; Kingston, Charlotte PREM:EX; Zaharia, Sarah GCPE:EX; Leslie, Lisa GCPE:EX
Subject: SUPER DRAFT - Com plan for housing post-budget

Hey folks,

Here is my super draft com plan based on yesterday's discussion. Charlotte, I would particularly love your help fleshing out the stakeholder and validator sections.

Excuse my not amazing headlines etc I cooked up super quick, wanted to have something concrete to discuss – don't judge me too harshly ;)

If any of you have more concrete ideas of when announcements are I'd love to add those details.

Best,

JJ

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 4:43 PM
To: McNaughton, Hilary LASS:EX
Subject: Super quick question

Hey Hilary,

If you're still in the office can you give me a quick call at the number below? Want to run something by you super quickly.

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 9, 2018 12:24 PM
To: Andruz, Dean FIN:EX
Subject: Re: Surface not recognizing multi port

Fixed it!

Sent from my iPhone

> On Feb 9, 2018, at 11:54 AM, Andruz, Dean FIN:EX <Dean.Andruz@gov.bc.ca> wrote:
>
> Hello Charlotte,
> Please call for assistance....I tried calling, went to a vm for someone else...just stepping out for lunch...will check back after lunch.
>
> Regards,
>
> Dean Andruz
> Premier's Offices and Ministry of Finance Technology Support
> @: Prem.tech@gov.bc.ca
> @: FIN.tech@gov.bc.ca
> Tel: 250-953-5151
>
> -----Original Message-----
> From: Kingston, Charlotte PREM:EX
> Sent: Friday, February 9, 2018 11:50 AM
> To: PREM Tech
> Subject: Surface not recognizing multi port
>
> Hi there,
>
> I have a multi port adapter that connect my surface pro with my external monitors, LAN etc.
>
> Today it won't recognize that it is plugged in so no external monitors etc. I have unplugged everything and restarted my computer. I note that the monitors turn back on then resume resting when I pull the plugs from the wall, and my phone that are plugged into the multi port adapter are not charging. So my guess is it is a problem with the multi port.
>
> I have already unplugged and reconnected everything from the multi port.
>
> Any ideas?
>
> Sent from my iPhone

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 9, 2018 11:55 AM
To: Andruz, Dean FIN:EX; PREM Tech
Subject: RE: Surface not recognizing multi port

Hey Dean,

My desk phone was disconnected. My cell is 604-816-7207. I guess I'll give you a call in about an hour when you're back from lunch.

-----Original Message-----

From: Andruz, Dean FIN:EX
Sent: Friday, February 9, 2018 11:54 AM
To: Kingston, Charlotte PREM:EX; PREM Tech
Subject: RE: Surface not recognizing multi port

Hello Charlotte,
Please call for assistance.....I tried calling, went to a vm for someone else...just stepping out for lunch....will check back after lunch.

Regards,

Dean Andruz
Premier's Offices and Ministry of Finance Technology Support
@: Prem.tech@gov.bc.ca
@: FIN.tech@gov.bc.ca
Tel: 250-953-5151

-----Original Message-----

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 9, 2018 11:50 AM
To: PREM Tech
Subject: Surface not recognizing multi port

Hi there,

I have a multi port adapter that connect my surface pro with my external monitors, LAN etc.

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I have already unplugged and reconnected everything from the multi port.

Any ideas?

Sent from my iPhone

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 27, 2018 11:27 AM
To: PREM Tech
Subject: Surface pro stuck in a loop

Hey PREM Tech,

My surface pro has been stuck on this screen for more than a half hour (see attached photo).

I can't force shutdown with Ctrl + alt + delete or by holding down the power button.

Help please,
Charlotte

Sent from my iPhone

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 2, 2018 8:15 AM
To: Talbot, Sarena AEST:EX
Subject: Re: Take a look!

Hooray! Thanks for raising it. Hope you had fun and that First Call had a great evening.

Sent from my iPhone

On Feb 2, 2018, at 8:13 AM, Talbot, Sarena MCF:EX <Sarena.Talbot@gov.bc.ca> wrote:

MC Kathryn Gretsinger did a great job reading the letter and it was really well received!

Sarena

On Feb 1, 2018, at 4:11 PM, Kingston, Charlotte PREM:EX <Charlotte.Kingston@gov.bc.ca> wrote:

APPROVED and good to go. Feel free to print, and I'll send a digital copy to the emails you sent my way.

Thanks and have fun tonight!

-C

From: Talbot, Sarena MCF:EX
Sent: Thursday, February 1, 2018 3:42 PM
To: Kingston, Charlotte PREM:EX
Subject: Re: Take a look!

Looks great thanks

Sarena Talbot
Ministerial Assistant to the Hon. Katrine Conroy
Minister of Children and Family Development
British Columbia Parliament Buildings | [501 Belleville St, Victoria, BC V8V 2L8](#)
sarena.talbot@gov.bc.ca | [250-387-2060](tel:250-387-2060)

On Feb 1, 2018, at 3:34 PM, Kingston, Charlotte PREM:EX
<Charlotte.Kingston@gov.bc.ca> wrote:

Hey!

Just waiting on a final approval from the comms folks, but here it is on letterhead ready to go. Take a look and let me know if it looks good to you.

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

<First Call Gala_Greetings.pdf>

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 1, 2018 4:00 PM
To: Talbot, Sarena MCF:EX
Subject: RE: Take a look!

Should have final approval from Cara in about 5 min.

From: Talbot, Sarena MCF:EX
Sent: Thursday, February 1, 2018 3:42 PM
To: Kingston, Charlotte PREM:EX
Subject: Re: Take a look!

Looks great thanks

Sarena Talbot
Ministerial Assistant to the Hon. Katrine Conroy
Minister of Children and Family Development
British Columbia Parliament Buildings | 501 Belleville St, Victoria, BC V8V 2L8
sarena.talbot@gov.bc.ca | 250-387-2060

On Feb 1, 2018, at 3:34 PM, Kingston, Charlotte PREM:EX <Charlotte.Kingston@gov.bc.ca> wrote:

Hey!

Just waiting on a final approval from the comms folks, but here it is on letterhead ready to go. Take a look and let me know if it looks good to you.

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

<First Call Gala_Greetings.pdf>

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 22, 2018 10:34 AM
To: McColl, John-Michael JTT:EX
Subject: Accepted: Team JTT & Charlotte Talk Stakeholders

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Wednesday, February 7, 2018 10:00 AM
To: Loubert, Danny PREM:EX
Subject: Teleconference line for 1pm?

Need a quick line to connect with MA and CA about a joint effort.

Sent from my iPhone

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 27, 2018 3:57 PM
To: 'Eyob Naizghi'
Cc: Infante, James TAC:EX
Subject: RE: Thank you

Good afternoon Eyob,

Writing to follow up on our conversation about next steps with your team. I'd like to introduce you to James Infante, who works for Parliamentary Secretary Ravi Kahlon, and can follow up on connecting with your team.

Parliamentary Secretary Kahlon is the most directly involved in working on issues of multiculturalism and crafting an anti-racism strategy so I think your team will get the most impact by working directly with his team. I believe you will have met Parliamentary Secretary Kahlon a number of times now, but James will be able to plug you into the other aspects of the work of his office.

Let me know if I can help in any other way.

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

-----Original Message-----

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 22, 2018 5:29 PM
To: 'Eyob Naizghi'
Subject: RE: Thank you

Hi Eyob!

Thank you for this invitation and my apologies for the delay. I am just working with the Office of Parliamentary Secretary Kahlon to see whether it makes the most sense for me to come or if someone from his team working on multiculturalism and the anti-racism strategy can attend.

I'll be in touch again soon.

Thanks,
Charlotte

-----Original Message-----

From: Eyob Naizghi [mailto:enaizghi@mosaicbc.org]

Sent: Friday, February 2, 2018 12:18 PM
To: Kingston, Charlotte PREM:EX
Cc: Vania Ganacheva
Subject: RE: Thank you

Hi Charlotte,

As a follow up to our communication on engagement with the Muslim community, and more particular on the inclusion of others that were not at the meeting, I had a quick meeting with my staff who are more informed than me on the subject. Through the meeting you organized, some people also followed up with me and I meet with one of them who is interested on developing a strategy as a follow up to the meeting.

My team and I may have some ideas for further engagement, if you are interested to pursue further. We can meet at MOSAIC when you have time- besides me, there will be 3 or 4 people from MOSAIC attending.

Give us some potential schedule that may work for you.

egn

Eyob Naizghi

Executive Director

M.O.S.A.I.C.

5575 Boundary Road, Vancouver BC V5R 2P9

T 604 254 9626 F 604 254 3932

www.mosaicbc.org

Facebook (Twitter (YouTube

MOSAIC's main office has moved to 5575 Boundary Rd. For more information, please visit mosaicbc.org/moving.

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-----Original Message-----

From: Kingston, Charlotte PREM:EX [mailto:Charlotte.Kingston@gov.bc.ca]
Sent: Tuesday, January 30, 2018 7:24 PM
To: Eyob Naizghi
Subject: Re: Thank you

Sounds great. Thanks Eyob.

Sent from my iPhone

On Jan 30, 2018, at 6:03 PM, Eyob Naizghi <enaizghi@mosaicbc.org<mailto:enaizghi@mosaicbc.org>> wrote:

Hi Charlotte,

Let me have a meeting with my staff who are from the region, and have been with the org in different capacities. And I will be in touch.

Thank you for listening.

egn

<image001.jpg><<http://mosaicbc.org/>>

Eyob Naizghi

Executive Director

M.O.S.A.I.C.

5575 Boundary Road, Vancouver BC V5R 2P9

T 604 254 9626 F 604 254 3932

www.mosaicbc.org<<http://www.mosaicbc.org/>>

Facebook<<https://www.facebook.com/MOSAICBC>> | Twitter<<https://twitter.com/MOSAICBC>>
| YouTube<<https://www.youtube.com/user/MOSAICBC>>

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<image005.png>

From: Kingston, Charlotte PREM:EX [<mailto:Charlotte.Kingston@gov.bc.ca>]

Sent: Tuesday, January 30, 2018 3:17 PM

To: Eyob Naizghi

Subject: RE: Thank you

Hi Eyob,

I would definitely value your input in expanding the diversity of the people around the table. You would be welcome to come meet with me at the VCO, or if you would prefer you are welcome to send me some names and we can discuss over the phone. If the opportunity arises, I would be happy to come see Mosaic's offices.

All the best,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

From: Eyob Naizghi [mailto:enaizghi@mosaicbc.org]
Sent: Tuesday, January 30, 2018 2:43 PM
To: Kingston, Charlotte PREM:EX
Subject: RE: Thank you

Dear Charlotte,
Thank you for including me in your invitation for this engagement on key subject that is confronting our national, provincial and local communities. As an organization heavily invested on systemic change through public awareness and engagement, we always ask ourselves what more we can do, and I assure you MOSAIC would be more than happy to be a partner in any government/community initiative to combat racism, and more specifically Islamophobia.

On another note, I cannot but notice that we need representation of Muslims from the Middle Eastern region. I appreciate the activism of the S/Asian communities, and I have known some of them for over 2 decades. I would be more than happy for my staff to work with you to identify leaders from this emerging communities.

Regards,
egn

<image006.jpg><<http://mosaicbc.org/>>

Eyob Naizghi

Executive Director

M.O.S.A.I.C.

5575 Boundary Road, Vancouver BC V5R 2P9

T 604 254 9626 F 604 254 3932

www.mosaicbc.org<<http://www.mosaicbc.org/>>

Facebook<<https://www.facebook.com/MOSAICBC>> | Twitter<<https://twitter.com/MOSAICBC>>
| YouTube<<https://www.youtube.com/user/MOSAICBC>>

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<image005.png>

From: Kingston, Charlotte PREM:EX [mailto:Charlotte.Kingston@gov.bc.ca]
Sent: Tuesday, January 30, 2018 2:15 PM
To: Kingston, Charlotte PREM:EX
Subject: Thank you

Good afternoon everyone,

Thank you to each of you for taking part in yesterday's meeting commemorating the anniversary of the Quebec City mosque shooting.

It was so important to hear directly from community and faith leaders about how the anniversary is being experienced, and your recommendations for fighting racism, and achieving safer and more inclusive communities. So many important points were raised, from the value of educational programs on the Muslim faith and intersectional anti-racism, to access to policing support when hate crimes are experienced and working towards bias free policing. We also heard about the importance of political leaders denouncing acts of hate and Islamophobia. For that reason I attach the Premier's statement; please feel free to share it with your communities as you see fit.

Today I will be turning the meeting notes into a briefing for the Premier for when he returns from Asia. Your recommendations will importantly inform the work of Minister Harry Bains at the cabinet table, and of Parliamentary Secretary Ravi Kahlon as he works towards this province's anti-racism strategy. Thank you for the work you did to prepare your recommendations, and for the extraordinary community building you are engaged in across British Columbia.

We will continue to engage with BC's Muslim communities on many topics, including anti-racism and community safety, and I look forward to seeing you all again for those discussions. If you have additional names of community members who you think should be reached out to for future meetings or anti-racism strategy consultations, please feel free to send them to me and I will see that they are added to the right lists. In addition, a few guests joined yesterday who I did not already have contact emails for. If you would care to share that information with me, I will add them.

What happened in Quebec City was a tragedy of the highest order, and it will remain seared into Canada's memory for a very long time. The lives that were lost, and the people who were injured, cannot and will not be forgotten. As the Premier said in his statement, "this attack was the first time in Canadian history people who were gathered in a place of worship were targeted with violence. We must make sure it is the last." Thank you for engaging with BC's government in this critical work.

Sincerely,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

From: Kingston, Charlotte PREM:EX
Sent: Sunday, January 28, 2018 1:59 PM
Subject: Reminder: Tomorrow's meeting at Vancouver Cabinet Office

Good afternoon everyone,

Thank you for confirming your attendance at tomorrow's meeting marking the one-year anniversary of the terrorist attack on the Centre Culturel Islamique de Québec. I just wanted to touch base with a few logistical details in advance of the meeting:

- 1) Time and place: the meeting will occur in the Cabinet Boardroom at the Vancouver Cabinet Offices, which are located at #740, 999 Canada Place from 10:30 am-12:00 pm. s.15
s.15 suite 740. I hope to have someone posted outside the door to greet you but if there is no one there when you arrive, press the intercom button on the right side of the wooden doors and you will be buzzed it.
 - a. Please feel free to arrive between 10:15-10:30 so you can be checked in. There will be coffee, tea, juice and pastries if you wish to grab a snack while waiting.
- 2) Photo notice: There will be a photographer at the Vancouver Cabinet Office tomorrow and he had planned to take a few photos of the meeting. If you would prefer, you are welcome to take part in the meeting without appearing in any photos. If this is your preference, just let me know when I check you in in the morning and I will place a small red sticker on your name card so the photographer will know not to photograph you.
Thank you for taking part in this important discussion. I look forward to meeting you all in person and to hearing the discussion.

All the best,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 22, 2018 5:57 PM
To: 'Itrath Syed'
Subject: RE: Thank you

Hi Itrath,

Thanks a lot for your additional words of wisdom on this front. I will definitely request that women and youth also be extended future invites!

All the best,
Charlotte

-----Original Message-----

From: Itrath Syed [mailto:s.22] |
Sent: Tuesday, February 13, 2018 2:01 PM
To: Kingston, Charlotte PREM:EX
Subject: Re: Thank you

Hello Charlotte,

Hope you are well. We spoke briefly at the event about increasing the diversity in future meetings. I thought I might tell you that all of the main Muslim organizations have women elected at various levels. It might be useful to ensure that invitations are given to the women as well as the male leadership.

Given the internal set up of various organizations, the invitations sent by your office will perhaps not be internally extended beyond the male leadership. If your office specifies that women leaders and youth leaders should be there that might change the structure of the room.

As well, I'm not sure if you had reached out to the Shia community. It might be a good idea to contact those mosques and organizations as well. For example, <http://www.az-zahraa.org/>

Sincerely,

Itrath

--

Itrath Syed
PhD Candidate / Sessional Instructor
School of Communication
Simon Fraser University
Burnaby, BC Canada

<https://sfu.academia.edu/ItrathSyed>

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> Good afternoon everyone,

>

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>

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>

> Sincerely,

> Charlotte

>

>

> Charlotte Kingston,

> Manager of Stakeholder Relations

> Office of the Premier

> Mobile: 604-816-7207

>

>

>

> From: Kingston, Charlotte PREM:EX

> Sent: Sunday, January 28, 2018 1:59 PM

> Subject: Reminder: Tomorrow's meeting at Vancouver Cabinet Office

>

> Good afternoon everyone,

>

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>

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> Thank you for taking part in this important discussion. I look forward to meeting you all in person and to hearing the discussion.

>

> All the best,

> Charlotte

>

> Charlotte Kingston,

> Manager of Stakeholder Relations

> Office of the Premier

> Mobile: 604-816-7207

>

> <20180128 NR Statement Mosque Shooting Anniversary.pdf>

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 1, 2018 4:35 PM
To: 'Hira Rashid'
Subject: FW: Thank you
Attachments: 20180128 NR Statement Mosque Shooting Anniversary.pdf

Hi Hira,

Just wanted to loop you in on the follow up email that went out to meeting participants. As I mentioned, this community meeting doesn't feed into an official process so there are no meeting minutes. I hear great things about your activism in Prince George! I look forward to meeting you one day soon.

All the best,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, January 30, 2018 2:15 PM
To: Kingston, Charlotte PREM:EX
Subject: Thank you

Good afternoon everyone,

Thank you to each of you for taking part in yesterday's meeting commemorating the anniversary of the Quebec City mosque shooting.

It was so important to hear directly from community and faith leaders about how the anniversary is being experienced, and your recommendations for fighting racism, and achieving safer and more inclusive communities. So many important points were raised, from the value of educational programs on the Muslim faith and intersectional anti-racism, to access to policing support when hate crimes are experienced and working towards bias free policing. We also heard about the importance of political leaders denouncing acts of hate and Islamophobia. For that reason I attach the Premier's statement; please feel free to share it with your communities as you see fit.

Today I will be turning the meeting notes into a briefing for the Premier for when he returns from Asia. Your recommendations will importantly inform the work of Minister Harry Bains at the cabinet table, and of Parliamentary Secretary Ravi Kahlon as he works towards this province's anti-racism strategy. Thank you for the work you did to prepare your recommendations, and for the extraordinary community building you are engaged in across British Columbia.

We will continue to engage with BC's Muslim communities on many topics, including anti-racism and community safety, and I look forward to seeing you all again for those discussions. If you have additional names of community members

who you think should be reached out to for future meetings or anti-racism strategy consultations, please feel free to send them to me and I will see that they are added to the right lists. In addition, a few guests joined yesterday who I did not already have contact emails for. If you would care to share that information with me, I will add them.

What happened in Quebec City was a tragedy of the highest order, and it will remain seared into Canada's memory for a very long time. The lives that were lost, and the people who were injured, cannot and will not be forgotten. As the Premier said in his statement, "this attack was the first time in Canadian history people who were gathered in a place of worship were targeted with violence. We must make sure it is the last." Thank you for engaging with BC's government in this critical work.

Sincerely,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

From: Kingston, Charlotte PREM:EX
Sent: Sunday, January 28, 2018 1:59 PM
Subject: Reminder: Tomorrow's meeting at Vancouver Cabinet Office

Good afternoon everyone,

Thank you for confirming your attendance at tomorrow's meeting marking the one-year anniversary of the terrorist attack on the Centre Culturel Islamique de Québec. I just wanted to touch base with a few logistical details in advance of the meeting:

- 1) **Time and place:** the meeting will occur in the Cabinet Boardroom at the Vancouver Cabinet Offices, which are located at #740, 999 Canada Place from 10:30 am-12:00 pm. s.15
suite 740. I hope to have someone posted outside the door to greet you but if there is no one there when you arrive, press the intercom button on the right side of the wooden doors and you will be buzzed it.
 - a. Please feel free to arrive between **10:15-10:30** so you can be checked in. There will be coffee, tea, juice and pastries if you wish to grab a snack while waiting.
- 2) **Photo notice:** There will be a photographer at the Vancouver Cabinet Office tomorrow and he had planned to take a few photos of the meeting. If you would prefer, you are welcome to take part in the meeting without appearing in any photos. If this is your preference, just let me know when I check you in in the morning and I will place a small red sticker on your name card so the photographer will know not to photograph you.

Thank you for taking part in this important discussion. I look forward to meeting you all in person and to hearing the discussion.

All the best,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 23, 2018 2:25 PM
To: Oreck, Mira PREM:EX
Subject: Thank you for joining us for Premier John Horgan's Lunar New Year celebration
Attachments: 2018 LNY Brunch.pdf

Hey Mira, draft thank you with note and photos. Emails you need (that we have) are below. There are a number of improvements that need to be made to systems for the future. We can discuss on Monday...

Good afternoon everyone,

On behalf of Premier John Horgan, I would like to thank you for joining us to celebrate Lunar New Year!

We'd like to extend a special thank you to GOH Ballet and the Vancouver Police Department's Lion Dance Team for such fantastic performances. Please find attached a personal thank you note from the Premier, and feel free to check out some of the [photos from the events at this link](#).

We look forward to connecting with you in the coming months, and to creating new opportunities for communities and BC's government to work together for the shared prosperity of our province. If you would like to suggest the names of additional community leaders to include in future invitations of this nature, please feel free to send me their full names and email addresses.

All the best,
[Mira's signature line]

s.22

aaronchrisleung@gmail.com
achui@alzheimerbc.org

s.22

amanda@amandahuynh.ca
Balkaran.Singh@leg.bc.ca
bdk@plazaofnations.com

s.22

calee@linacare.com
catherine_yuen@hketotoronto.gov.hk
cbavancouverca@gmail.com
chair@success.bc.ca
chcgli@mofa.gov.tw

s.22

dclai@uvic.ca

s.22

director@vancouverchinesegarden.com

s.22

Eveline.Xia@gov.bc.ca

s.22

I

George.Chow.MLA@leg.bc.ca

glynnis@happytimetravel.com

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henry.yu@ubc.ca

s.22

info@bandao.ca

info@comingcanada.com

info@huafoundation.org

info@tccca.ca

s.22

Kathleen.Fleurant@gov.bc.ca

katrina.chen.mla@leg.bc.ca

kerry.jang@vancouver.ca

s.22

lchiu@langara.ca

s.22

Marina.Holding@gov.bc.ca

marjoriecai@sunshineim.com

Melanie.Mark.MLA@leg.bc.ca

s.22

pr@tzuchi.ca

queenie.choo@success.bc.ca

raymond.louie@vancouver.ca

s.22

scchen01@mofa.gov.tw

s.22

sue.campbell@gov.bc.ca

tony@forumappliances.com

s.22

Valerie.McKnight@gov.bc.ca

vancouver@mofa.go.kr

vcbia@vancouver-chinatown.com

williamma@dijon.ca

s.22

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 20, 2018 9:39 AM
To: Farmer, Susan PREM:EX
Subject: Thank you note

Hi Susan,

Photos are up now, link below. Feel free to choose one that works well for your purposes. My impulse is an action show with the lion dance if possible :)

Here are the details for the note:

Event was Premier's Lunar New Year Brunch at Floata Restaurant (180 Keefer Street Vancouver) on Friday February 16.

Performances were by GOH Ballet and the VPD Lion Dance Team.

Not much else to note other than so glad they were able to join for this celebratory occasion.

Sent from my iPhone

Begin forwarded message:

From: "Smith, Mat GCPE:EX" <Mat.Smith@gov.bc.ca>
Date: February 20, 2018 at 8:05:52 AM PST
To: "Hardin, Karl GCPE:EX" <Karl.Hardin@gov.bc.ca>, "Hargreaves, Stephen GCPE:EX" <Stephen.Hargreaves@gov.bc.ca>, "Kingston, Charlotte PREM:EX" <Charlotte.Kingston@gov.bc.ca>
Cc: "Hanuman, Heron GCPE:EX" <Heron.Hanuman@gov.bc.ca>, GCPE Digital Services <GCPENEWSRM@Victoria1.gov.bc.ca>
Subject: RE: Photos from Friday?

Hi all,

The brunch photos are available starting here: <https://flic.kr/p/GoJkwN>

Thanks!
Mat

Mat Smith
Digital Communications Officer | Digital Communications
Government Communications and Public Engagement
Province of British Columbia
250-896-9705

From: Hardin, Karl GCPE:EX
Sent: Monday, February 19, 2018 9:22 PM
To: Hargreaves, Stephen GCPE:EX <Stephen.Hargreaves@gov.bc.ca>
Cc: Hanuman, Heron GCPE:EX <Heron.Hanuman@gov.bc.ca>; GCPE Digital Services

<GCPENEWSRM@Victoria1.gov.bc.ca>

Subject: Re: Photos from Friday?

Hey Stephen,

Please make them public, thanks.

As for the brunch photos, I don't see those in Flickr, and I think they're the ones Charlotte is looking for. Do you know what happened to those photos?

Thanks

k

--

Karl Hardin

Executive Director | Digital Communications

Government Communications and Public Engagement

Cell: (778) 584 1251

From: "Hargreaves, Stephen GCPE:EX" <Stephen.Hargreaves@gov.bc.ca>

Date: Monday, February 19, 2018 at 9:15 PM

To: "Hardin, Karl GCPE:EX" <Karl.Hardin@gov.bc.ca>

Cc: "Hanuman, Heron GCPE:EX" <Heron.Hanuman@gov.bc.ca>, GCPE Digital Services <GCPENEWSRM@Victoria1.gov.bc.ca>

Subject: Re: Photos from Friday?

Hey Karl,

The photos are up, but I didn't make them public. As the process has typically gone, once posted the project manager will make them public. Sorry, I thought that was understood when I sent them to everyone this afternoon.

I should mention that as there weren't cut lines written for these, I jotted something down quickly in Flickr.

Would you like me to make them public now?

Thanks,

Steve

Sent from my iPhone

On Feb 19, 2018, at 8:25 PM, Hardin, Karl GCPE:EX <Karl.Hardin@gov.bc.ca> wrote:

Hey Charlotte,

Sorry, was dealing with Budget stuff today. Looping in Stephen. Sounds like the photos never made their way onto Flickr unfortunately. Too many balls in the air.

Stephen, can you find some time to get those photos up, but maybe just send the photos from Laura along to Charlotte as well, in the meantime?

Thanks

k

--

Karl Hardin
Executive Director | Digital Communications
Government Communications and Public Engagement
Cell: (778) 584 1251
On 2018-02-19, 4:15 PM, "Kingston, Charlotte PREM:EX"
<Charlotte.Kingston@gov.bc.ca> wrote:

Hey Karl,

Susan and so can't find any photos from Friday's Lunar NY Brunch on Flickr. Laura was the photog there. Where can I find the pics?

-C

Sent from my iPhone

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 27, 2018 5:50 PM
To: 't phelps'; 'Amy Fullerton'
Subject: Thank you!
Attachments: PJH 2018 LNY.pdf; IMG_6056.jpg; IMG_6080.jpg; IMG_6089.jpg; IMG_6096.jpg; IMG_6338.jpg

Hi Tanya and Amy,

We can't thank you enough! Just in case you didn't receive this when we sent it out, I wanted to attach the personal thank you from Premier John Horgan, and a few photos from the event. The thank you from the Premier went to all attendees, so they will know who was responsible for such a beautiful ballet.

Thanks again to your team for a beautiful performance. Let me know if you encounter any difficulty with the process for your honorarium.

All the best,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

From: t phelps [mailto:tphelps@gohballet.com]
Sent: Thursday, February 22, 2018 1:11 PM
To: Kingston, Charlotte PREM:EX
Subject: Thank you

Dear Charlotte,

On behalf of the director of Goh Ballet Academy, Chan Hon Goh, the dancers and myself I would like to send our gratitude for being invited to perform at the Premier's Lunar New Year brunch last Friday.

Our dancers had a wonderful time performing for all the guests.

Thank you for all your assistance with music and helping creating an easy way for them to keep the surprise element to their entrance to the dance.

I hope the remainder of the event went successfully.

If there are any photos from the performance we would love to see them.

With kind regards,

Tanya

--



Tanya Phelps

Associate Director of Outreach & Special Projects

Goh Ballet Company & Youth Company Canada

a: 2345 Main St., Vancouver B.C. V5T 3C9

p: 604-872-4014

w: www.gohballet.com e: tphelps@gohballet.com

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 9:37 AM
To: 'Kristin Cheung'
Subject: RE: The Future is you and me

Hi Kristin!

Thanks for getting back to me. I have the good fortune of knowing Megan Lau and I am a huge fan of the work you two are doing with this project. Anyway, the Premier is hosting a Lunar New Year breakfast, and I am always working to get new faces doing innovative work around the table. This isn't exactly a policy discussion so much as a celebration, but if you folks are interested I'd love to invite you. I pulled these names from your website, but I know both Megan and Jackie, so if you think there are other doers and dreamers that might prefer to attend, please feel free to suggest them.

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Megan Lau	Megan Lau	The Future is You and Me	OSR	Arts mentorship program leader for young women of colour
Kristin Cheung	Kristin Cheung	The Future is You and Me	OSR	Arts mentorship program leader for young women of colour
Jackie Wong	Jackie Wong	Megaphone Magazine, How to Save a Life Series	OSR	Arts mentorship program leader for young women of colour
Debra Zhou	Debra Zhou	Communications Manager, Vancouver Art Gallery [Future is You and Me]	OSR	Arts mentorship program leader for young women of colour

From: Kristin Cheung [mailto:s.22]
Sent: Wednesday, February 7, 2018 3:55 PM
To: Kingston, Charlotte PREM:EX
Subject: The Future is you and me

Hello Charlotte,

I am responding to your Facebook query to The Future is you and me. I am one of the co-founders, along with Megan Lau.

Are you seeking contacts for us?

cheers,

--

Kristin Cheung

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 1:15 PM
To: Oreck, Mira PREM:EX
Subject: Throne speech additional invites

Not sure what the latest draft of the list looks like but these are some folks that might be good to have there.

Lu'ma Native Housing	Marcel Swain	Director	marcel@lnh
Tenants Resource & Advisory Centre	Andrew Sakamoto	Executive Director	andrew@ten
PIVOT	Katrina Pacey		Katrina@piv
Megaphone	Jessica Hannon		Jessica@meg
Atira	Janice Abbott		janice_abbot
BC Association of Aboriginal Friendship Centres	Leslie Varley		
BC Assembly of First Nations	Chief Terry Teegee		maureen.buc
Greater Victoria Housing Society	Kaye Melliship	Executive Director	info@greater
BC Alliance of Students	Caitlin McCutchen	Chairperson	chair@bcstu
BC Non-Profit Housing Association	Kishone Roy	Chief Executive Office	diana@bcnpl
Canadian Association of Retired Persons			
	Simka Marshall		
Ending Violence Association of BC	Tracy Porteous	Executive Director	porteous@er

Pembina Institute
TAPS

Karen Tam Wu
Doug King
Women Against Violence Against Women
Nathan Lauster

karentw@pe

UBC Associate Prof of Sociology
United Church of Canada
Seniors Services Society

Brenda Southem Board Chair

Partners in the Fostering Change initiative-

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 27, 2018 11:37 AM
To: Fogg, Bruce PREM:EX
Cc: Viaud, Chantille PREM:EX; Bain, Don PREM:EX
Subject: Time to chat at 1?

Hi Bruce,

Are you available at 1 today for a quick chat? I am hoping to get a bit more info about what is happening at the CO with the people outside and plans going forward. Don and Chantille were planning to hop on the phone too.

If that time doesn't work for you let me know when would. We are busy from 1:30-3:00 today but available otherwise.

Thanks,
Charlotte

Sent from my iPhone

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 27, 2018 3:34 PM
To: Loubert, Danny PREM:EX
Subject: RE: Travel Claims Feb 19-20

Done! On your desk 😊

From: Loubert, Danny PREM:EX
Sent: Monday, February 26, 2018 10:13 AM
To: Kingston, Charlotte PREM:EX; Oreck, Mira PREM:EX
Subject: Travel Claims Feb 19-20

Good Morning,

Please remember to have your claims in as soon as possible so I can have them sent off for reimbursement.

I have included the Travel Form,

Warmest Regards,

Danny Loubert | Support Staff, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** Danny.Loubert@gov.bc.ca

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Wednesday, February 7, 2018 9:19 AM
To: Cavanagh, Judy PREM:EX; Bain, Don PREM:EX; Wong, Tamarra PREM:EX
Cc: Oreck, Mira PREM:EX
Subject: RE: Travel to Victoria

Hi Judy,

Other than budget, I have no further trips planned for February/March. I am happy to take the ferry whenever!

Thanks,
Charlotte

From: Cavanagh, Judy PREM:EX
Sent: Tuesday, February 6, 2018 6:41 PM
To: Kingston, Charlotte PREM:EX; Bain, Don PREM:EX; Wong, Tamarra PREM:EX
Cc: Oreck, Mira PREM:EX
Subject: RE: Travel to Victoria

Sorry, I should have added that I'd like this information by Friday.

Thanks.

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: judy.cavanagh@gov.bc.ca

From: Cavanagh, Judy PREM:EX
Sent: Tuesday, February 6, 2018 6:40 PM
To: Kingston, Charlotte PREM:EX; Bain, Don PREM:EX; Wong, Tamarra PREM:EX
Cc: Oreck, Mira PREM:EX
Subject: Travel to Victoria

Hi,

Can you please give me an estimate of the number of trips you have planned for February/March. Tamarra a rough estimate for Geoff and yourself would be good as well.

March, may be quite restricted to the Premier and Geoff.

Mira, for Feb. 19-20, if 2-3 of your team are travelling, ferry will be the best option. If there are some other considerations. Please let me know.

Thanks.

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** judy.cavanagh@gov.bc.ca

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 22, 2018 3:58 PM
To: Bain, Don PREM:EX
Subject: RE: UBCIC Chiefs Council Final Agenda

I hope you had a really wonderful day being honoured for 18 years of incredibly important work.

s.22

From: Bain, Don PREM:EX
Sent: Wednesday, February 21, 2018 12:59 PM
To: Meggs, Geoff PREM:EX; Cavanagh, Judy PREM:EX; Oreck, Mira PREM:EX; Szabo, Maria PREM:EX; Loubert, Danny PREM:EX; Kingston, Charlotte PREM:EX; Viaud, Chantille PREM:EX; Tello, Romeo PREM:EX; Clark, Layne PREM:EX; Brown, Evan PREM:EX
Subject: UBCIC Chiefs Council Final Agenda
Importance: High

Hello all,

Tomorrow, I will not be on the morning calls as I will be attending the morning portion of the UBCIC Chiefs Council meeting. The agenda is attached for your information.

For your information, the UBCIC Executive extended an invitation to myself to be publicly honoured for my 18 years of service at the UBCIC. The ceremony is at 11:30 am.

Don Bain | Special Advisor
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1675 | E: don.bain@gov.bc.ca

From: Andrea Glickman [<mailto:andrea@ubcic.bc.ca>]
Sent: Wednesday, February 21, 2018 6:01 AM
To: Andrea Glickman <andrea@ubcic.bc.ca>
Subject: Chiefs Council Reminder: Shuttle Bus and Final Agenda
Importance: High

Good morning UBCIC Chiefs Council, sister organizations and friends,

Attached please find the **final agenda** for the Chiefs Council meeting today and tomorrow (February 21-22), which will be held at **Musqueam Community Centre, xʷməθkʷəy̓əm (6735 Salish Drive, Vancouver- [Google Map Link](#)), Musqueam Territory.**

This email is a reminder that **there will be a shuttle bus picking up guests from the River Rock Casino Resort (8811 River Rd, Richmond) and another shuttle bus picking up guests from the Holiday Inn and Suites Vancouver Downtown (1110 Howe Street, Vancouver), providing transport to Musqueam, and returning guests to their hotels at the end of**

the day. The shuttle buses will be available for pick up at 7:30 a.m., leaving at 7:40 a.m. They will be available for return from Musqueam at 5:00 p.m., leaving at 5:10 p.m

If you have any questions or concerns, please don't hesitate to call 604-842-2977 or email andrea@ubcic.bc.ca.

Sincerely,

Andrea Glickman

Policy Director

Union of B.C. Indian Chiefs

TEL	(604) 684 0231
CELL	(604) 842 2977
FAX	(604) 684 5726
E-MAIL	andrea@ubcic.bc.ca
WEBSITE	www.ubcic.bc.ca

401 - 312 Main Street, Vancouver BC V6A-2T2

OUR LAND IS OUR FUTURE

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 22, 2018 3:39 PM
To: Oreck, Mira PREM:EX; Newhook, Kelly TAC:EX
Subject: RE: Vaisakhi

Hey Kelly!

If you have a moment tomorrow, that would be great.

Thanks,
Charlotte

From: Oreck, Mira PREM:EX
Sent: Thursday, February 22, 2018 1:21 PM
To: Newhook, Kelly TAC:EX
Cc: Kingston, Charlotte PREM:EX
Subject: Vasakhi

Hi Kelly –

I'd like to check in on Vasakhi and see if anything is happening through your Ministry. Can you and Charlotte connect about it in the next couple of days?

Thank you!
Mira

Mira Oreck, Director of Stakeholder Relations
Office of the Premier
#740 – 999 Canada Place
Vancouver, BC
604 839 1967

Shortt, Amanda PREM:EX

Subject: Vaisakhi chat
Location: Online Meeting

Start: Wed 2018-02-28 1:00 PM
End: Wed 2018-02-28 1:30 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Kingston, Charlotte PREM:EX
Required Attendees: Sihota, Manveer LASS:EX

.....
Join online meeting

<https://unite.gov.bc.ca/gov/meet/charlotte.kingston/PRQ4YR1T>

First online meeting?
.....

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Wednesday, February 28, 2018 5:29 PM
To: Lisun, Luba LASS:EX
Subject: Re: Vaisakhi events at the legislatures?

Would it also be possible to get a run down of any Vaisakhi events that have happened at the B.C. leg, including if the special Vaisakhi ceremonial flag has ever been raised?

Thanks!
Charlotte

Sent from my iPhone

On Feb 28, 2018, at 2:48 PM, Kingston, Charlotte PREM:EX <Charlotte.Kingston@gov.bc.ca> wrote:

Great to know Luba! Thank you for your inquiry. Is there a way to get more info about the Alberta event?

Sent from my iPhone

On Feb 28, 2018, at 2:31 PM, Lisun, Luba <Luba.Lisun@leg.bc.ca> wrote:

Hi Charlotte,

The results from the Parliamentary Visitor Services Association indicate that Alberta seems to be the only jurisdiction in which a Vaisakhi event is held.

In terms of events around the date of April 14, please note that on in the week before and after so far the only booked event is Thursday, April 12 - Yom HaShoah - Holocaust Remembrance Day.

If you have any further questions, please let me know.

Thank you
Luba

<image001.png> **Luba Lisun**
Parliamentary Education Office
Legislative Assembly of British Columbia
250.356.1170 | Cell 250.213.3350
Luba.Lisun@leg.bc.ca | www.leg.bc.ca

Follow us on [Facebook](#) and [Twitter](#)

From: Kingston, Charlotte PREM:EX [<mailto:Charlotte.Kingston@gov.bc.ca>]
Sent: Friday, February 23, 2018 3:21 PM
To: Lisun, Luba <Luba.Lisun@leg.bc.ca>
Subject: Vaisakhi events at the legislatures?

Hi Luba!

If it's appropriate, I was wondering if you might be able to ask your legislative grounds network about if there are other Vaisakhi events happening at legislatures across the country? Would be great to know what else might be happening.

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 23, 2018 4:55 PM
To: Lisun, Luba LASS:EX
Subject: Re: Vaisakhi events at the legislatures?

Is end of day Tuesday reasonable Luba? That would be great.

Sent from my iPhone

On Feb 23, 2018, at 3:48 PM, Lisun, Luba <Luba.Lisun@leg.bc.ca> wrote:

Hi Charlotte,

Yes we can do that. Is there a deadline by which time you would like to know?

Thank you
Luba

<image001.png> **Luba Lisun**
Parliamentary Education Office
Legislative Assembly of British Columbia
250.356.1170 | Cell 250.213.3350
Luba.Lisun@leg.bc.ca | www.leg.bc.ca

Follow us on [Facebook](#) and [Twitter](#)

From: Kingston, Charlotte PREM:EX [<mailto:Charlotte.Kingston@gov.bc.ca>]
Sent: Friday, February 23, 2018 3:21 PM
To: Lisun, Luba <Luba.Lisun@leg.bc.ca>
Subject: Vaisakhi events at the legislatures?

Hi Luba!

If it's appropriate, I was wondering if you might be able to ask your legislative grounds network about if there are other Vaisakhi events happening at legislatures across the country? Would be great to know what else might be happening.

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 22, 2018 6:06 PM
To: Hagglund, Jarrett GCPE:EX
Subject: VPD Lion Dance Team

Hi Jarrett,

Wanted to forward this contact info along for next year!

From: s.15,s.22
Sent: Tuesday, February 20, 2018 12:04 PM
To: Kingston, Charlotte PREM:EX
Subject: RE: Program details for tomorrow

Hi Charlotte,

Thank you again for the invite to Friday's event. Jarret provided me with his business card but in the excitement I've misplaced it. Do you mind please forwarding my contact info to him for future reference?

Also, if you have any photos or video from the event is it possible to get a hold of them?

Thanks,

Zach

s.15,s.22

From: Kingston, Charlotte PREM:EX [<mailto:Charlotte.Kingston@gov.bc.ca>]
Sent: Thursday, February 15, 2018 9:53 AM
To: s.15,s.22 >
Subject: Program details for tomorrow

Hi s.15, ,

We had a good briefing with the Premier last night and are really looking forward to your performance tomorrow! Please find attached an overview of the brunch program, including timing for your team's performance. We are expecting about 110-120 people, from youth advocates to community business leaders and everyone in between.

Thank you again for bringing this together so quickly!

Sincerely,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 2, 2018 1:33 PM
To: Squance, Leah SDPR:EX
Cc: Tombs, Brenda SDPR:EX
Subject: Re: Weds

Hi Leah,

That time works for me.

I also wanted to pass along an opportunity for next week if your Minister happens to be available- Megaphone Big Sell is looking for celebrity participants next Thursday morning in Victoria. I'll forward the details in one moment.

Sent from my iPhone

> On Feb 2, 2018, at 12:14 PM, Squance, Leah SDPR:EX <Leah.Squance@gov.bc.ca> wrote:
>
> Hey Charlotte
>
> Brenda and I are going to be at VCO next Weds afternoon and wondered if you would have some time to talk to us about stakeholder outreach. Maybe 3:15-3:30ish?
>
> Thanks
> Leah
>
> Sent from my iPhone

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 22, 2018 11:58 AM
To: Oreck, Mira PREM:EX; Viaud, Chantille PREM:EX
Subject: RE: Weekly meeting

Hey Mira and Chantille, just chatting with Judy about admin support and she mentioned that Danny is our primary admin support/executive coordinator, and that he would love to be plugged into our team's work more directly. Could we include him in our weekly meetings? I think he would like that, and would be plugged into the bigger picture when we ask him to do data/admin work to support our vision.

From: Oreck, Mira PREM:EX
Sent: Thursday, February 15, 2018 3:56 PM
To: Kingston, Charlotte PREM:EX; Viaud, Chantille PREM:EX
Subject: RE: Weekly meeting

Great! Invite to follow.

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 15, 2018 3:55 PM
To: Viaud, Chantille PREM:EX; Oreck, Mira PREM:EX
Subject: RE: Weekly meeting

Works for me! I love to kick off the week this way.

From: Viaud, Chantille PREM:EX
Sent: Thursday, February 15, 2018 3:54 PM
To: Oreck, Mira PREM:EX; Kingston, Charlotte PREM:EX
Subject: RE: Weekly meeting

Works well for me, thanks Mira.

From: Oreck, Mira PREM:EX
Sent: Thursday, February 15, 2018 3:53 PM
To: Kingston, Charlotte PREM:EX; Viaud, Chantille PREM:EX
Subject: Weekly meeting

Hi folks,

I'd like to set up a weekly meeting between the three of us - to review the calendar for the week, talk about what's on our plates and anything we want to tackle together. Starting the week after the budget, I'd like to connect at 10am on Monday's. Before I send a calendar invite, please let me know if that timing works. We can spend the first meeting developing an agenda together.

Looking forward!
Mira

Mira Oreck, Director of Stakeholder Relations
Office of the Premier

#740 – 999 Canada Place
Vancouver, BC
604 839 1967

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 22, 2018 1:24 PM
To: Scambler, Teresa LASS:EX
Subject: West Coast LEAF equality breakfast

Hi Teresa,

I think I am in the right place, but feel free to redirect me. Can you let me know which MLAs are scheduled to attend the West Coast LEAF Equality Breakfast at the Fairmont Vancouver on Friday, March 9?

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 9, 2018 3:18 PM
To: Clark, Layne PREM:EX
Subject: RE: What's the MA list serve email again?

Thank you!!

From: Clark, Layne PREM:EX
Sent: Friday, February 9, 2018 3:18 PM
To: Kingston, Charlotte PREM:EX
Subject: RE: What's the MA list serve email again?

LP Ministerial Assistants <LPMA@Victoria1.gov.bc.ca>

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 9, 2018 3:11 PM
To: Clark, Layne PREM:EX
Subject: What's the MA list serve email again?

EOM

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 1, 2018 3:10 PM
To: Farmer, Susan PREM:EX
Subject: with attachment
Attachments: First Call Gala Greetings_1.docx

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 6, 2018 12:49 PM
To: McNaughton, Hilary LASS:EX; Sam, Anne-Marie IRR:EX
Cc: Li, Carven LASS:EX
Subject: Women's Memorial March letter to organizers

Hi Hilary and Carven, putting you directly in touch with Anne-Marie Sam at MIRR to discuss.

I believe Anne-Marie was going to request that MIRR's Communications Director get started on writing the first draft. The original idea was for the letter to be co-signed by Minister Fraser and Minister Mark, but that was not prescriptive in any way, just a starting point for ensuring that we bring something together.

From: McNaughton, Hilary [mailto:Hilary.McNaughton@leg.bc.ca]
Sent: Monday, February 5, 2018 3:57 PM
To: Kingston, Charlotte PREM:EX; Li, Carven LASS:EX
Subject: RE: Invitation | Megaphone's Big Sell

Hi again!

One follow up question. MLA Mark would like to clarify whether it's a joint letter from ministers/premier, or if Minister Fraser is leading and she would be co-signing, etc.

Cheers,
Hilary

From: McNaughton, Hilary
Sent: Monday, February 5, 2018 3:36 PM
To: 'Kingston, Charlotte PREM:EX' <Charlotte.Kingston@gov.bc.ca>; Li, Carven <Carven.Li@leg.bc.ca>
Subject: RE: Invitation | Megaphone's Big Sell

Hi Charlotte,

A minimum two day-turnaround with us would be ideal, so we can make sure to get it back in good time. Perhaps something by this Thursday if possible? We're open for a half-day on Fridays, and will be closed next Monday for Family Day.

I believe we will have representation from our office at the event, should something need to be presented in person. (I assume there will also be some representation from MIRR?) Happy to work out further details as needed.

Best,
Hilary

From: Kingston, Charlotte PREM:EX [mailto:Charlotte.Kingston@gov.bc.ca]
Sent: Monday, February 5, 2018 3:21 PM
To: McNaughton, Hilary <Hilary.McNaughton@leg.bc.ca>; Li, Carven <Carven.Li@leg.bc.ca>
Subject: RE: Invitation | Megaphone's Big Sell

Hi Hilary,

This all sounds good. What would be a good timeline for your office to receive a draft of the letter so you have time for input? I will work with MIRR to get it to you with enough time.

Yes, Minister Mark has been an extremely important voice calling for attention to this march and issues it raises. I'm so grateful for her leadership. Happy to help, in whatever way I can, support the work she has been doing for years!

Talk soon,
Charlotte

From: McNaughton, Hilary [<mailto:Hilary.McNaughton@leg.bc.ca>]
Sent: Monday, February 5, 2018 3:03 PM
To: Kingston, Charlotte PREM:EX; Li, Carven LASS:EX
Subject: RE: Invitation | Megaphone's Big Sell

Hi Charlotte,

Thanks so much for bringing these two items to our attention.

Unfortunately MLA Mark will not be able to attend either of the Megaphone events. She's in Victoria for the beginning of the week, but then off to Kelowna on Ministry matters this Thursday. We very much support Megaphone (and have a fantastic vendor on the corner by our office), so let us know if other recognition options come up where we might be able to participate or send greetings/congratulations.

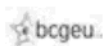
Please do connect us with MIRR regarding a letter to the March organizers. I know MLA Mark is very interesting in acknowledging and supporting the event, especially as she is unable to attend in person this year. Sending over a draft letter would be great, especially with enough time to provide some feedback/edits. Our office, and MLA Mark specifically, knows this event and the connected communities and organizations well, and we would appreciate the opportunity to help fine-tune the letter before it is signed and sent.

Let me know if there is anything I can further clarify or assist with.

Best,
Hilary

s.22

Hilary McNaughton | Constituency Assistant | Hon. Melanie Mark, MLA Vancouver-Mount Pleasant
P: 604-660-0707 | F: 604-398-3711 | 1070-1641 Commercial Drive V5L 3Y3
www.MelanieMarkMLA.ca | [Like Melanie on Facebook!](#) | [Follow Melanie on Twitter!](#)



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Help save paper - do you need to print this email?

From: Kingston, Charlotte PREM:EX [mailto:Charlotte.Kingston@gov.bc.ca]

Sent: Sunday, February 4, 2018 11:04 AM

To: Ponting, Samantha <Samantha.Ponting@leg.bc.ca>; McNaughton, Hilary <Hilary.McNaughton@leg.bc.ca>; Li, Carven <Carven.Li@leg.bc.ca>

Subject: FW: Invitation | Megaphone's Big Sell

Good morning Sam, Hilary and Carven,

Hope you're each having a great weekend. I wanted to check in with you to see if Minister Mark might be interested in either of two stakeholder engagement opportunities.

- 1) Megaphone Magazine has their 'Big Sell' coming up at the end of this week. I understand Minister Mark will be in Victoria on Tuesday, so couldn't make the February 6 opportunity in Vancouver, but if she is still there on Thursday, she could take part in the event in Victoria. Details are below. Let me know ASAP if she'd like to attend, or feel free to reach out directly to Megaphone Executive Director Jessica Hannon.
- 2) As I'm sure you all know, the February 14 Women's Memorial March is coming up in Vancouver. I know Minister Mark has attended in the past and been a strong voice in favor of taking part in this important community mobilization. As she won't be able to attend this year, I was wondering if she would be interested in co-signing a letter to the march organizers along with Minister of Indigenous Relations and Reconciliation Scott Fraser. MIRR is able to draft the letter and send it over for review if this is something she is interested in doing. Let me know what you think!

Talk soon,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

From: s.22 _____ **On Behalf Of** Jessica Hannon

Sent: Monday, January 29, 2018 6:45 PM

To: Kingston, Charlotte PREM:EX

Subject: Invitation | Megaphone's Big Sell

Hi Charlotte,

Hope this finds you well. I'm getting in touch with an invitation for the Premier.

Next week, Megaphone will host two events for our third annual "Big Sell," and we'd be delighted if the Premier could join us at either the Vancouver or Victoria event.

Megaphone's Big Sell sees local celebrities, business leaders, influencers, and politicians spend an hour as Megaphone Guest Vendors, selling Megaphone Magazine alongside our homeless and low-income vendors to support them and raise the profile of poverty and homelessness in our communities.

Vancouver: February 6th, 10:30-11:30am outside the Vancouver Art Gallery

Victoria: February 8th, 10:30-11:30am at Douglas and Yates

We'd pair the Premier with one of our vendors, and he'd try his hand at selling Megaphone Magazine to passers-by for about 30 minutes, alongside other Special Guest Vendors like Comedian Charles Demers, CUPE BC President Paul Faoro, PHS Director Jennifer Breakspear, and Architect Gregory Henriquez.

I'd be happy to share more information and answer any questions you might have.

Thank you for considering!

Very best,

Jessica

--

Jessica Hannon

Executive Director

pronouns: she/her

Megaphone

x^wməθkwəy̓əm, Skwxwú7mesh, and Səlilwətał Territory //Vancouver, B.C.

604-255-9701 x 138

Megaphone — Change that Works

Follow us on [Twitter](#) | [Facebook](#) | [Instagram](#)

Please consider supporting Megaphone vendors to make change.

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 8, 2018 10:06 AM
To: Sharma, Niki MCF:EX
Subject: Wrong #?

Hey Niki,

I only have 250 356-5767 this number for you, and it went to an empty voicemail. Is there a better number I can reach you at?

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Thursday, February 22, 2018 5:26 PM
To: Banfield, Elena GCPE:EX
Subject: Yom Hashoah Proclamation?

Hey Elena,

I have an old task in my calendar to move forward on a Yom Hashoah Proclamation, but I think everything to do with that day is now firmly in your hands. Is that right? Or should I still be pursuing a proclamation?

Thanks,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 27, 2018 2:52 PM
To: Henry, David A FIN:EX
Cc: PREM Tech
Subject: RE: Your IDIR password will expire in 5 days

Thanks David. Updated!

From: Henry, David A FIN:EX
Sent: Tuesday, February 27, 2018 8:09 AM
To: Kingston, Charlotte PREM:EX
Cc: PREM Tech
Subject: RE: Your IDIR password will expire in 5 days

Good morning Charlotte,

A reminder that your IDIR password will soon expire. We are letting you know to ensure that you do not get locked out on the iPad/iPhone/Android/Blackberry and PC.

If logged on to a standard workstation on the BC Government network (or VPN), please change password through the usual process:

- Tap **Ctrl, Alt** and the **Delete key (Del)**. Select: **Change a Password**. Put in current password. Then new password twice and tap the arrow.
- If using a device other than a standard workstation (i.e. home PC), go to <https://www.pwchange.gov.bc.ca/> to change your IDIR password.

Now updated, you will need to change it on your mobile devices: (iPhone/iPad/Android/Blackberry). There are normally a few locations the IDIR password needs to be changed:


- **AIRWATCH ActiveSync (iPhone/iPad/Android/Blackberry):** this is for email/calendar/contacts/tasks. **See below.**
- **WiFi (iPhone/iPad/Android/Blackberry):** if connected to Government WiFi (**BCNGN**). **See below.**
- **Microsoft Lync (Skype for Business - iPhone/Android):** if used

If any issues or questions please Contact:

Tech Support:
TEL #: 250-953-5151
Email: prem.tech@gov.bc.ca

Updating IDIR Password on iPad/iPhone

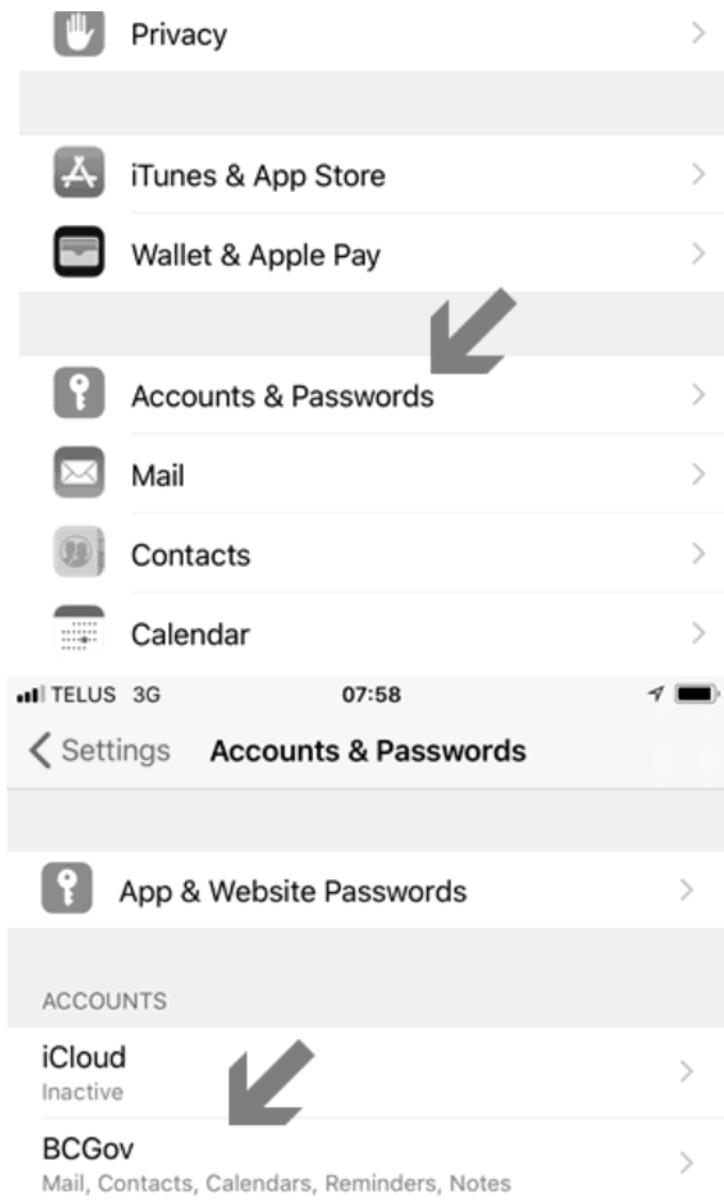


1. On the iPad/iPhone Screen, Tap **Settings**
2. Tap on Wi-Fi on the Top Left. If you are inside a Government building, look to see if BCNGN is ticked. Tap on it and it should prompt you for a Username and Password. Enter with new IDIR password.
3. You should now have the active fan for WiFi in the top left corner of the iPad.  Now go to **Step 5**.
4. If the Wireless does **not** prompt you for a Username and/or Password then you will need to Forget Network and reconnect.

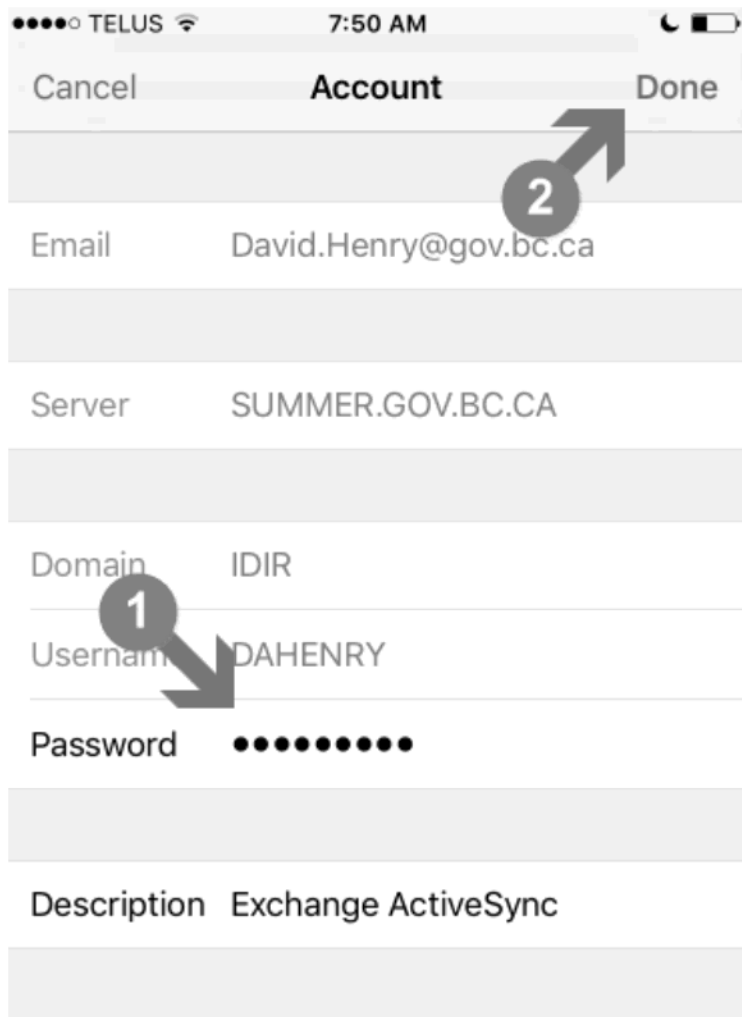


Tap on the **Blue i in the circle**. Choose “Forget Network” at the top. Close the window and then tap on the BCNGN to reconnect entering: **IDIR|username** and Password. If BCNGN is not available, then go to **step 5**.

5. In **Settings** tap **Accounts & Passwords** then tap on your government account under **Accounts** -> (*i.e. Exchange ActiveSync*) **THEN** tap on your email address.



Update your password and tap on **Done**.

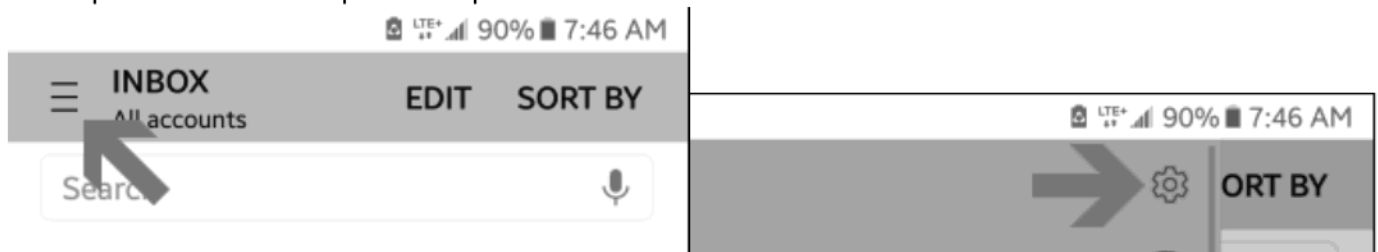


Tap Home button to exit.

Updating IDIR Password on Android

**** Information may be different depending on your Android device****

1. Go to your government email.
2. Tap 3 lines on LEFT top. Then tap on Gear.



3. Tap on your government email account (i.e. BC Gov Exchange or 2nd mailbox etc.)
4. Scroll down to **Exchange Server Settings**.
5. Type in new password. Tap **DONE**
6. Go back to your email view and do a sync.

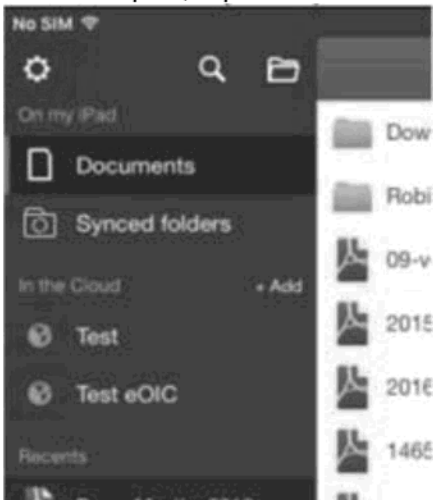
Updating IDIR Password on BlackBerry 10

1. Swipe down from the top of the screen and choose '**Settings**'.
2. Select '**Accounts**'.
3. Select your '**Government**' account.
4. Type your new password in the '**Update Password**' field.

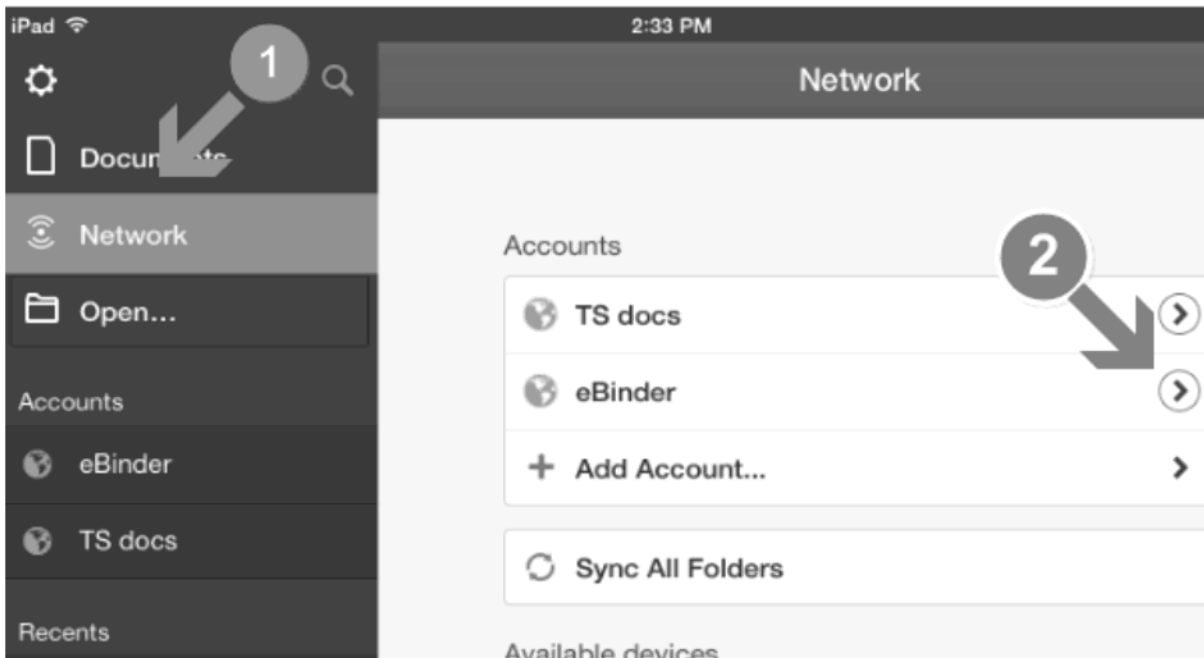
UPDATE password in PDF Expert

There may be one or more locations IDIR password needs resetting in PDF Expert – if used. See below on how to make this change.

In PDF Expert, tap on "**GEAR**" in the top Left.



1. Then tap on NETWORK on left side. Tap on the Arrow/circle to right of the documents library.



2. Tap on the **little arrow** to right of **the account name** account. (i.e. eBinder or eOIC)
3. Change the password to your new IDIR password.
4. Then, tap on the “**Save**” button in top right.
5. Do this for each entry under accounts.

**** NEVER go to your folders or files under 'In the Cloud' OR 'Documents or syncing will not work! ****

**** Tap *Synced folders* in top left and sync/access your files and folders there ****

iPad/iPhone TIPS

If you are have an Exchange Password pop-up that you can't get out of see below to close all the apps. Then Hold down power button at top of iPad for 5 seconds until the prompt to Power Off appears. Power off wait for a few seconds and press and hold on-off button again to restart. On your iPad tap the Home button 2 times quickly to show all the running applications. Then swipe up from bottom of app screen to close each app.

From: NoReply@gov.bc.ca [mailto:NoReply@gov.bc.ca]
Sent: Tuesday, February 27, 2018 5:03 AM
To: Kingston, Charlotte PREM:EX <Charlotte.Kingston@gov.bc.ca>
Cc: PREM Tech <PREM.Tech@gov.bc.ca>
Subject: Your IDIR password will expire in 5 days

Your IDIR password will expire in 5 days.

If you are logged on to a standard workstation, please change your password through the usual process.

If you are using a device other than a standard workstation, click [here](#) to change your password.

For additional password information, click [here](#).

*** This notification is generated automatically - please do not reply ***

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Tuesday, February 27, 2018 11:30 AM
To: Miley Leong
Subject: Re: YWCA Pink Shirt Day Event - understanding the link between cyberbullying, gender and race

Hi Miley!

Looking forward to attending. It will be myself, and I think we will just need 2-3 minutes. I look forward to observing the discussion!

Thanks,
Charlotte

On Feb 27, 2018, at 11:25 AM, Miley Leong <mleong@ywcavan.org> wrote:

Hi Charlotte,

It would be a pleasure to have a representative from Premier Horgan's team at our event!

Below are some details about the event:

The event will be starting at 5:30PM with introductory remarks by a representative from YWCA and Hootsuite (5 minutes each). We are more than happy to add another 5 minutes into the Introduction portion of the event to accommodate for a member of the Premier's team to deliver greetings on behalf of Premier Horgan.

Let me know what would work best for you!

Best,

Miley Leong
Youth Engagement Coordinator

YWCA Metro Vancouver
535 Hornby Street Vancouver, BC V6C 2E8
Tel 604 895 5798 ywcavan.org

Work days: Tuesdays, Thursdays, Fridays

YWCA Metro Vancouver | Changing lives since 1897.

<image005.png> <image006.png> <image007.png>

From: Chantelle Krish
Sent: Monday, February 26, 2018 12:04 PM
To: Kingston, Charlotte PREM:EX
Cc: Oreck, Mira PREM:EX; Miley Leong

Subject: RE: YWCA Pink Shirt Day Event - understanding the link between cyberbullying, gender and race

Hi Charlotte,

Sounds like a great event you have planned! We would be delighted to have a member of the Premier's team to deliver greetings on behalf of Premier Horgan. I have cc'd my colleague Miley Leong who is coordinating and can assist with details.

Much appreciated.

Chantelle

From: Kingston, Charlotte PREM:EX [<mailto:Charlotte.Kingston@gov.bc.ca>]
Sent: Friday, February 23, 2018 4:49 PM
To: Chantelle Krish <ckrish@ywcavan.org>
Cc: Oreck, Mira PREM:EX <Mira.Oreck@gov.bc.ca>
Subject: YWCA Pink Shirt Day Event - understanding the link between cyberbullying, gender and race

Hi Chantelle,

Mira passed this invitation along. Thanks so much for reaching out, this looks like a great event!

The provincial government will be hosting an event on the steps of the legislature on Pink Shirt Day in collaboration with Safer Schools Together, the B.C. Confederation of Parent Advisory Councils, and several other groups. Premier John Horgan and Minister of Education Rob Fleming will be participating with students and parents in bringing together a social media campaign also targeting cyberbullying.

Unfortunately Wednesday February 28 is a day that the legislature is in session, which means that all MLAs will be prevented from leaving Victoria, so they'll be unable to join you for your evening event. That said, we'd be pleased to send a member of the Premier's team to deliver greetings on his behalf if that would work for you. Let me know.

Wishing your team all the best with this event,
Charlotte

Charlotte Kingston,
Manager of Stakeholder Relations
Office of the Premier
Mobile: 604-816-7207

From: Chantelle Krish [<mailto:ckrish@ywcavan.org>]
Sent: Tuesday, February 20, 2018 11:49 AM
To: Oreck, Mira PREM:EX
Cc: Miley Leong
Subject: YWCA Pink Shirt Day Event - understanding the link between cyberbullying, gender and race

Hi Mira,

Hope all is well with you. I know today is a busy day with the budget but I wanted to get this on your radar. I know the Province has always done a great job on anti-bullying initiatives and I wanted to let you know about an upcoming event we are hosting on **Wednesday February 28, from 5:30-7:30 in**

partnership with Hootsuite to commemorate Pink Shirt Day – a national day of bullying prevention. Is the Province doing anything on this next week? If a representative from the Government of BC is interested in saying a few words at this event, either at the beginning or as part of the panel, we would be delighted to accommodate in any way.

Here is some background:

The discussion: **#Cyberbullying: Understanding its connection to race and gender** will examine the increasing momentum around violence against women, online harassment and how these issues acutely impact young people.

The evening will feature an interactive panel discussion of experts, including representatives from academia, community organizations and youth, discussing the root causes, effects, and themes surrounding cyberbullying through a solutions-based approach. I would be so grateful if you could share this with your network – the event is open to youth, parents, and the general public. [Click here](#) to register.

<image008.jpg>

Thanks!

Chantelle Krish

Director, Advocacy and Communications

YWCA Metro Vancouver
535 Hornby Street Vancouver, BC V6C 2E8
Tel 604 895 5767 ywcavan.org

YWCA Metro Vancouver | Changing lives since 1897.

<image009.jpg> <image010.jpg> <image011.jpg>

Shortt, Amanda PREM:EX

From: Kingston, Charlotte PREM:EX
Sent: Friday, February 23, 2018 2:39 PM
To: Harrison, Veronica EDUC:EX
Subject: FW: YWCA Pink Shirt Day Event - understanding the link between cyberbullying, gender and race

Hey Veronica,

Request here from the YWCA and Hootsuite to have s representative at the Pink Shirt Day event. Since your Ministry is hosting the leg event I thought I'd check to see if Minister Fleming is available to do this event. It's in Vancouver so if he's not available let me know and I'll send this out to see who may be able to make it.

Thanks,
Charlotte

From: Chantelle Krish [<mailto:ckrish@ywcavan.org>]
Sent: Tuesday, February 20, 2018 11:49 AM
To: Oreck, Mira PREM:EX
Cc: Miley Leong
Subject: YWCA Pink Shirt Day Event - understanding the link between cyberbullying, gender and race

Hi Mira,

Hope all is well with you. I know today is a busy day with the budget but I wanted to get this on your radar. I know the Province has always done a great job on anti-bullying initiatives and I wanted to let you know about an upcoming event we are hosting on **Wednesday February 28, from 5:30-7:30 in partnership with Hootsuite to commemorate Pink Shirt Day** – a national day of bullying prevention. Is the Province doing anything on this next week? If a representative from the Government of BC is interested in saying a few words at this event, either at the beginning or as part of the panel, we would be delighted to accommodate in any way.

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The evening will feature an interactive panel discussion of experts, including representatives from academia, community organizations and youth, discussing the root causes, effects, and themes surrounding cyberbullying through a solutions-based approach. I would be so grateful if you could share this with your network – the event is open to youth, parents, and the general public. [Click here](#) to register.

YWCA YOUTH ADVISORY COUNCIL

A PINK SHIRT DAY EVENT

#CYBERBULLYING

Understanding its connection to race and gender

EVENT INFORMATION

Hootsuite

5 East 8th Avenue
February 28, 2018
5:30pm - 7:30pm

AGENDA

5:15pm Registration and refreshments
5:30pm Panel and interactive group session
7:00pm Networking

QUESTIONS?

Miley Leong

mleong@ywcavan.org
tel 604 895 5798

MODERATOR



Miley Leong
Youth Engagement
Coordinator, YWCA
Youth Advisory Council

PANELISTS



Noor Fadel
Poet, Activist



Dr. Wanda Cassidy
Associate Professor,
Faculty of Education,
Director of the Centre
for Education,
Law and Society, SFU



Cecilia Pang
Youth Advisory
Council member,
YWCA Metro
Vancouver



Ryan Avola
Program Manager, iGuy
Youth Outreach
Worker, Kiwassa
Neighbourhood House

REGISTER FOR THIS FREE EVENT

YWCAPinkShirtDay.eventbrite.ca



YWCA Metro Vancouver is a registered charity providing a range of integrated services for women and their families, and those seeking to improve the quality of their lives. From early learning and child care to housing, health and fitness, employment services and leadership, YWCA Metro Vancouver touches lives in our communities.

Thanks!

Chantelle Krish

Director, Advocacy and Communications

YWCA Metro Vancouver

535 Hornby Street Vancouver, BC V6C 2E8

Tel 604 895 5767 ywcavan.org

YWCA Metro Vancouver | Changing lives since 1897.

