

From: Cavanagh, Judy PREM:EX
To: "Davis, Emet"; Harrison, Veronica PSSG:EX
Cc: Clark, Layne PREM:EX
Subject: BCGEU public policy campaign
Date: Monday, November 27, 2017 5:38:00 PM

Emet, Veronica...

I am writing to introduce the two of you to one another.

Emet, Veronica Harrison is the MA for the Minister of Public Safety and Solicitor General.

Veronica, Emet Davis is a Director, BCGEU and a point of contact for information about their public policy campaigns.

In particular, the Cannabis in Liquor Stores campaign. The campaign began in 2015. The BCGEU in conjunction with their alliance partner ABLE BC continues to advocate for the warehousing and retailing of non-medical cannabis in public and private liquor stores. BCGEU made a formal submission to government through the recent consultation process. They also have an active communications campaign underway.

I leave it in your good hands to connect with each other.

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
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From: Cavanagh, Judy PREM:EX
To: "Davis, Emet"; Spilker, Robyn FIN:EX; Ashbourne, Craig MAH:EX
Cc: Clark, Layne PREM:EX
Subject: BCGEU public policy campaign
Date: Monday, November 27, 2017 5:30:00 PM

Emet, Robyn and Craig,

I am writing to introduce the three of you to one another.

Emet, Robyn Spilker is the MA for the Minister of Finance and Craig Ashbourne is the MA for the Minister of Municipal Affairs and Housing.

Robyn and Craig, Emet Davis is a Director, BCGEU and a point of contact for information about their public policy campaigns.

In particular, the Affordable Housing campaign, was launched a few weeks ago:

<http://www.affordablebc.ca>

They also released a full report/detailed plan recently www.affordablebc.ca/our-plan

I leave it all your good hands to connect with each other.

Judy

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From: Cavanagh, Judy PREM:EX
To: "Davis, Emet"; Milne, Gala AG:EX
Cc: Clark, Layne PREM:EX
Subject: BCGEU public policy campaigns
Date: Monday, November 27, 2017 5:45:00 PM

Emet, Gala ...

I am writing to introduce the two of you to one another.

Emet, Gala Milne is the MA for the Attorney General.

Gala, Emet Davis is a Director, BCGEU and a point of contact for information about their public policy campaigns.

In particular, the Electoral Reform campaign. They are currently in the early stages of a campaign with their union members. However they are also working in coalition with other organizations and groups on this issue.

I leave it in your good hands to connect with each other.
Judy

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From: Cavanagh, Judy PREM:EX
To: Parkinson, Elizabeth PREM:EX
Subject: Meggs - Relocation expense authorization letter and assignment of wages form
Date: Thursday, November 2, 2017 10:34:00 AM
Attachments: Meggs Geoff Relocation Assistance DRAFT LETTER.doc
relocation assistance househunting expense report assignment of wages agreement.pdf

Hi Elizabeth,

Both of these documents will need to accompany the request for payment.

Thanks.

Judy

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From: [Khaira, Manjit IGRS:EX](#)
To: [Cavanagh, Judy PREM:EX](#)
Cc: [Jordan, Annette IGRS:EX](#); [Lobmeier, Lucy S IGRS:EX](#)
Subject: RE: attendees at Protocol meeting
Date: Monday, November 27, 2017 4:10:28 PM
Attachments: [VCO OPppt Updated Nov28 2017.pdf](#)
[VCO OPppt Updated Nov28 2017.pptx](#)
[Japan Customs.pdf](#)
[China Customs.pdf](#)
[Korea Customs.pdf](#)
[India Customs.pdf](#)

Hi Judy,

If it's still possible, we would like to work off the attached PowerPoint presentation tomorrow. Can you accommodate? It will help to keep us on track given the limited time. I've also attached some etiquette guides for some of our priority countries. Please feel free to share the **PDF** version of the presentation along with the "customs" guides with staff, prior to the presentation.

See you tomorrow.

Regards,

Manjit Khaira
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Government of British Columbia
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Internet: <http://gov.bc.ca/officeofprotocol>

From: Cavanagh, Judy PREM:EX
Sent: Monday, November 27, 2017 11:19 AM
To: Khaira, Manjit IGRS:EX
Cc: Jordan, Annette IGRS:EX; Lobmeier, Lucy S IGRS:EX
Subject: RE: attendees at Protocol meeting

Let's proceed Manjit. I'm sure the two of you will be able to handle our questions.

Thank you.

Judy

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From: Khaira, Manjit IGRS:EX
Sent: Monday, November 27, 2017 10:19 AM
To: Cavanagh, Judy PREM:EX

Cc: Jordan, Annette IGRS:EX; Lobmeier, Lucy S IGRS:EX
Subject: RE: attendees at Protocol meeting

Good morning Judy,

Further to your email with Lucy below, please be advised that she not be able to attend tomorrow. We can either proceed with the meeting with myself and Annette Jordan, or postpone until Lucy is available. Let me what you think?

Regards,

Manjit Khaira
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From: Cavanagh, Judy PREM:EX
Sent: Friday, November 24, 2017 10:16 AM
To: Lobmeier, Lucy S IGRS:EX
Cc: Tello, Romeo PREM:EX
Subject: attendees at Protocol meeting

Hi Lucy,

The following people will be in attendance at the meeting on Nov. 28th.

Romeo Tello, Executive Assistant,
Danny Loubert, Senior Admin Asst,
Maria Szabo, Admin Asst.
Mira Oreck, Director Stakeholder Relations
Jarret Hagglund, Manager Events
Marlene Behrens, Events
Elena Banfield, Events
Judy Cavanagh, Executive Director

See you soon. And thank you for providing this orientation on protocol.

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
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From: Cavanagh, Judy PREM:EX
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Expense question
Date: Thursday, November 2, 2017 10:16:00 AM
Attachments: image001.png

Yikes you're right – most likely a big cost. Have you been given any estimates for one printer?

Thanks.

Judy

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From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, November 2, 2017 9:41 AM
To: Cavanagh, Judy PREM:EX
Subject: FW: Expense question

Hi Judy,

Adding to this email. I was just notified that The EAs in the Constits will all need printers also as the system will not allow them to share the existing printers. Which could be quite expensive.

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, November 1, 2017 4:40 PM
To: Cavanagh, Judy PREM:EX
Subject: RE: Expense question

Thanks Judy.

From: Cavanagh, Judy PREM:EX
Sent: Wednesday, November 1, 2017 4:34 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Expense question

Really good question. I would think it is out of our budget through IT charges (like the phones) but let me look into it.

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, November 1, 2017 4:26 PM
To: Cavanagh, Judy PREM:EX
Subject: Expense question

Hi Judy,

I've been going back and forth with David Henry about a portable printer for Evan. My comment to him was that as there is a clear business case for Evan having one due to the fact he travels with the Premier, does the expense for the printer come out of IT's budget (rather than ours)? Recently he brought a printer here for one of the staff and we were not billed for it- and I didn't purchase it. I don't want to escalate this – I'm just checking with you for some clarity. I've spoken with Amber and we are both hoping you may be able to answer this for us as we don't want it in our budget if that's not where it should be.

Thanks,



Elizabeth Parkinson
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From: Cavanagh, Judy PREM:EX
To: Klak, Steve M FIN:EX; Wright, Don J. PREM:EX
Cc: Richards, Tara R FIN:EX; Canitz, Shelley L PREM:EX
Subject: RE: Transition Contracts
Date: Monday, November 20, 2017 2:47:00 PM

Information re CUPE Invoice:

The invoice is for \$4,300

CUPE submitted the invoice in the summer but it had to be resubmitted as they had included a breakdown of all the source deductions for Nathan Allan. He had been seconded.

They resubmitted another invoice in the last month. It is being processed.

Judy

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From: Klak, Steve M FIN:EX
Sent: Monday, November 20, 2017 9:37 AM
To: Wright, Don J. PREM:EX
Cc: Richards, Tara R FIN:EX; Canitz, Shelley L PREM:EX; Cavanagh, Judy PREM:EX
Subject: Transition Contracts

Hi Don, most of the contracts (81% or 29 out of 36 contracts) were proactively released at the end of July. The proactive release for August and September included 2 and 5 contracts, respectively. No contract details were public released at the end of October. One outstanding contract with Nicola Hill is pending release for November. As per Core Policy 6.3.3 (e) (2),

Contracts must be in writing and signed and delivered by all parties prior to the commencement of the work or service (or, in the case of an emergency, as soon as possible thereafter).

Given the high volume of activity associated with the change in government, administrative staff tried to process the contracts expediently. Paperwork for a small number of contracts was temporarily overlooked. That has now been rectified and there are no other transition contracts that require processing.

Steve Klak, CPA, CA
Chief Financial Officer and Executive Director

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