

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Monday, April 30, 2018 4:50 PM  
**To:** Oreck, Mira PREM:EX  
**Subject:** Fw: Thank you for choosing to take off with Helijet!

Hi Mira,

Please find the itinerary for your flight tomorrow @ 11 am from Victoria to Vancouver.

Please let me know if there are any issues.

Warmest Regards,

Danny

Sent from my BlackBerry 10 smartphone on the TELUS network.

---

**From:** passengerservices@helijet.com  
**Sent:** Monday, April 30, 2018 4:47 PM  
**To:** Loubert, Danny PREM:EX  
**Subject:** Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

### Customer Information

#### Account

Customer #	s.22
Name	Mira Oreck
Company	Government Of Bc

**Booking** s.22

**Tuesday, May 1, 2018**

**714**

**11:00 Victoria Harbour**

**11:35 Vancouver Harbour**

**35 minutes**

**Confirmed**

**1 Passengers - Sale**

• **Mira Oreck, Female**

**[Add to Calendar](#)**

s.22

SALE - Seat Sale \$189	\$180.00
+ GST	\$9.00

Billing	\$180.00
Taxes	\$9.00
<b>Grand Total</b>	<b>\$189.00</b>

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

## **THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY**

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:  
R102320165

Passenger Travel Information:  
For detailed Travel Information visit [helijet.com](http://helijet.com) or call Helijet Reservations 1.800.665.4354

Payment:  
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:  
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:  
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;  
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (\*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)  
Vancouver International Airport: 5911 Airport Road South, Richmond BC  
Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

**Parking:**

Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

**Aircraft Type:**

Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

**Travel Documentation:**

Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.

Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.

Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

**Changes/Cancellations & No Show Penalty:**

Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel; fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or cancellation fee will apply. Failure to check in 20 minutes prior to departure will also result in any onward and/or return reservations being cancelled with any additional applicable cancellation fees applied.

**Baggage Allowance:**

Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total.

Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed.

Please visit <http://www.catsa-acsta.gc.ca/> for information on how to "Pack Smart" and avoid delays

**Baggage Liability:**

The liability for the loss of and/or the damage to any personal property, including baggage or goods is limited to an amount equal to the value of such baggage or goods, which shall not exceed \$250.00 (CAD) per passenger, unless greater value declared.

**Transportation upon arrival:**

Helijet is pleased to offer courtesy shuttle van drop off service within the downtown core in Victoria, Vancouver Harbour, and Nanaimo, ask the driver for drop off locations. Taxis & rental cars may also be available, please ask an agent.

**Accessibility:**

To ensure your travel is possible, passengers with limited mobility and/or special needs must advise Helijet Reservations at 1.800.665.4354

**Pets on Helijet:**

If you have a Special Assistance Animal please advise Helijet Reservations. Other small pets and animals are not accepted for carriage, please visit our website for restrictions.

**Weather Conditions:**

If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact passengers as early as possible via phone numbers and/or email addresses provided.

**Reservations:**

Reservations are required for all flights and may be booked online at [www.helijet.com](http://www.helijet.com) or by calling 1.800.665.4354 (within North America).

Login to your account at [helijet.com](https://helijet.com)

Thank you again for choosing to fly with Helijet.

[passengerservices@helijet.com](mailto:passengerservices@helijet.com)



## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Monday, April 30, 2018 1:31 PM  
**To:** Morrison, Richard CITZ:IN  
**Subject:** RE: BCB27103925 Air Quality

Hi Richard,

The quality appears to be better now. There is airflow in the office but I will keep an eye on it for now and advise if we need to revisit it.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Richard Morrison [<mailto:Richard.Morrison@bgis.com>]  
**Sent:** Monday, April 30, 2018 12:39 PM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** BCB27103925 Air Quality

Hi Danny,

Following up on this request. Did we resolve the air issue in the office? Never heard back from anyone.

Regards,

Richard Morrison  
Facility Manager- South Vancouver Area  
**BGIS WSI**  
T:778-791-0966  
**NEW EMAIL**  
[richard.morrison@bgis.com](mailto:richard.morrison@bgis.com)  
[www.bgis.com](http://www.bgis.com)



In case of emergency please call **1-877-222-3112**

Please consider the environment before printing this email - Help save our planet.

Veuillez songer à l'environnement avant d'imprimer le présent courriel – Aidez-nous à protéger notre planète.

(This e-mail may be privileged and/or confidential, and the sender does not waive any related rights and obligations. Any distribution, use or copying of this e-mail or the information it contains by other than an

intended recipient is unauthorized. If you received this e-mail in error, please advise me (by return e-mail or otherwise) immediately.

Ce courriel est confidentiel et protégé. L'expéditeur ne renonce pas aux droits et obligations qui s'y rapportent. Toute diffusion, utilisation ou copie de ce message ou des renseignements qu'il contient par une personne autre que le(les) destinataire(s) désigné(s) est interdite. Si vous recevez ce courriel par erreur, veuillez m'en aviser immédiatement, par retour de courriel ou par un autre moyen.)

**Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Monday, April 30, 2018 11:21 AM  
**To:** Szabo, Maria PREM:EX  
**Subject:** Accepted: Concall: Strategic planning for VCO

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Monday, April 30, 2018 10:16 AM  
**To:** Jordan, Annette IGRS:EX  
**Subject:** FW: introduction protocol

Hi Annette,

I hope you had a good weekend,

I was wondering if you might have some insight into some of these questions? I do have the presentation from November but wanted to know how protocol works outside of meeting heads of states?

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Viaud, Chantille PREM:EX  
**Sent:** Monday, April 30, 2018 10:13 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** introduction protocol

Hi Danny-

Can you write up a few bullet points on introduction protocol? It would be great for us to be able to give to community stakeholders too for when they host events... like:

How to address people (ie. The Premier, Ministers, PS's, MLAs etc)  
How to introduce to a crowd at an event? (ie. Title, order of introductions)  
How to introduce elected to another person (who first, how, etc)

What do you think?

Cheers,  
Chantille

**Chantille Viaud** | Manager, Stakeholder Relations  
Office of the Premier  
P: 604-838-3025 | E: [chantille.viaud@gov.bc.ca](mailto:chantille.viaud@gov.bc.ca)

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 27, 2018 12:03 PM  
**To:** Wensink, Alison PREM:EX  
**Subject:** RE: Call for Records OOP-2018-82831 Due April 30, 2018

Hi Alison,

I have no records for this FOI request.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Wensink, Alison PREM:EX  
**Sent:** Tuesday, April 24, 2018 4:37 PM  
**To:** Aaron, Sage PREM:EX <[Sage.Aaron@gov.bc.ca](mailto:Sage.Aaron@gov.bc.ca)>; Brown, Evan PREM:EX <[Evan.Brown@gov.bc.ca](mailto:Evan.Brown@gov.bc.ca)>; Clark, Layne PREM:EX <[Layne.Clark@gov.bc.ca](mailto:Layne.Clark@gov.bc.ca)>; Dewar, Bob PREM:EX <[Bob.Dewar@gov.bc.ca](mailto:Bob.Dewar@gov.bc.ca)>; Fogg, Bruce PREM:EX <[Bruce.Fogg@gov.bc.ca](mailto:Bruce.Fogg@gov.bc.ca)>; Holmwood, Jen PREM:EX <[Jen.Holmwood@gov.bc.ca](mailto:Jen.Holmwood@gov.bc.ca)>; McConnell, Sheena PREM:EX <[Sheena.McConnell@gov.bc.ca](mailto:Sheena.McConnell@gov.bc.ca)>; Meggs, Geoff PREM:EX <[Geoff.Meggs@gov.bc.ca](mailto:Geoff.Meggs@gov.bc.ca)>; Nash, Amber PREM:EX <[Amber.Nash@gov.bc.ca](mailto:Amber.Nash@gov.bc.ca)>; Parkinson, Elizabeth PREM:EX <[Elizabeth.Parkinson@gov.bc.ca](mailto:Elizabeth.Parkinson@gov.bc.ca)>; Privett, Don PREM:EX <[Don.Privett@gov.bc.ca](mailto:Don.Privett@gov.bc.ca)>; Van Meer-Mass, Kate PREM:EX <[Kate.VanMeer-Mass@gov.bc.ca](mailto:Kate.VanMeer-Mass@gov.bc.ca)>; Cavanagh, Judy PREM:EX <[Judy.Cavanagh@gov.bc.ca](mailto:Judy.Cavanagh@gov.bc.ca)>; Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>; Oreck, Mira PREM:EX <[Mira.Oreck@gov.bc.ca](mailto:Mira.Oreck@gov.bc.ca)>  
**Subject:** Call for Records OOP-2018-82831 Due April 30, 2018

Hello,

Please see the below request and please let me know by April 30<sup>th</sup> whether or not you have any records:

**Canvassed: All Executive staff, all Vancouver staff**

---

*All communication between Andrew Weaver and the Premier or their staff.*

*Date Range: 10/01/2017 to 03/31/2018 Date Format is MM/DD/YYYY*

---

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

**Alison Wensink, Executive Administrative Coordinator**  
Deputy Minister's Office | Office of the Premier  
Room 272 - West Annex, Parliament Buildings  
Victoria BC V8W 9E1

*Phone: (250) 387-2987*

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 27, 2018 11:37 AM  
**To:** Geary, Vanessa PREM:EX  
**Subject:** RE: booking telepresence room

Just send an email to Maira or I and identify which other rooms and how long you want it booked for 😊

Locations:

Vancouver – Canada Place (999) (In our office)

Vancouver – Horny Street (865)

Victoria – Government (617) (beside Leg)

Victoria – Blanshard Street (1515)

Prince George

Kelowna

Kamloops

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Geary, Vanessa PREM:EX  
**Sent:** Friday, April 27, 2018 11:30 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** booking telepresence room

Hi – how does one book the telepresence room? Thanks VG

**Vanessa Geary** | Executive Director, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1662 | M: 604-619-0513  
E: [vanessa.geary@gov.bc.ca](mailto:vanessa.geary@gov.bc.ca)

**Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 27, 2018 10:30 AM  
**To:** Jenkins, Donovan FIN:EX  
**Subject:** Accepted: Refresh Q&A



**Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 27, 2018 9:26 AM  
**To:** Parkinson, Elizabeth PREM:EX  
**Cc:** Szabo, Maria PREM:EX; Geary, Vanessa PREM:EX  
**Subject:** Cancel Judy's Number

Good Morning Elizabeth,

Can you please have Judy's Mobile number cancelled please.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 27, 2018 9:14 AM  
**To:** Geary, Vanessa PREM:EX; Szabo, Maria PREM:EX  
**Subject:** Re: Access to my email

Hi Vanessa,

I have put a request in.

Warmest Regards,

Danny

Sent from my BlackBerry 10 smartphone on the TELUS network.

---

**From:** Geary, Vanessa PREM:EX  
**Sent:** Friday, April 27, 2018 9:10 AM  
**To:** Szabo, Maria PREM:EX; Loubert, Danny PREM:EX  
**Subject:** FW: Access to my email

Could you two work to get this request submitted this morning? There are a couple of foi's due next week.  
Thanks Vanessa

---

**From:** Henry, David A FIN:EX  
**Sent:** Friday, April 27, 2018 8:41 AM  
**To:** Geary, Vanessa PREM:EX  
**Cc:** Loubert, Danny PREM:EX; Szabo, Maria PREM:EX; PREM Tech  
**Subject:** RE: Access to my email

Good morning Vanessa,  
s.22 we need to have a service request put in to archive the mailbox  
and delete all services (ID, email, VPN etc.)

Once that is done and the archive is ready, can get you access.  
Let me know when the request is submitted, and will guide it through the system to ensure it is done as quickly as possible.

Thanks,  
David

---

**From:** Geary, Vanessa PREM:EX  
**Sent:** Friday, April 27, 2018 8:29 AM  
**To:** Henry, David A FIN:EX <[David.Henry@gov.bc.ca](mailto:David.Henry@gov.bc.ca)>  
**Cc:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>; Szabo, Maria PREM:EX <[Maria.Szabo@gov.bc.ca](mailto:Maria.Szabo@gov.bc.ca)>  
**Subject:** RE: Access to my email

Hi David – there are a few FOI requests that we need to respond to. Can you please let me know how we access Judy's email.

Thank you  
Vanessa

---

**From:** Henry, David A FIN:EX  
**Sent:** Wednesday, April 25, 2018 10:16 AM  
**To:** Cavanagh, Judy PREM:EX  
**Cc:** Geary, Vanessa PREM:EX  
**Subject:** Re: Access to my email

s.22

We will ensure to get Vanessa setup.  
Any questions or issues don't hesitate to contact.

David

----- Original message -----

**From:** "Cavanagh, Judy PREM:EX" <[Judy.Cavanagh@gov.bc.ca](mailto:Judy.Cavanagh@gov.bc.ca)>  
**Date:** 2018-04-25 9:48 AM (GMT-08:00)  
**To:** "Henry, David A FIN:EX" <[David.Henry@gov.bc.ca](mailto:David.Henry@gov.bc.ca)>  
**Cc:** "Geary, Vanessa PREM:EX" <[Vanessa.Geary@gov.bc.ca](mailto:Vanessa.Geary@gov.bc.ca)>  
**Subject:** Access to my email

Hi David,

s.22 Vanessa Geary, my replacement, will need access to my email and documents for FOI purposes, s.22

Vanessa can be reached at s.22

And, David a very big thank you to your team and you for the good service (and patient!) that is provided to VCO. It is really appreciated.

Judy

**Judy Cavanagh** | Executive Director, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
**P:** 604-775-1600 | **E:** [judy.cavanagh@gov.bc.ca](mailto:judy.cavanagh@gov.bc.ca)

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Thursday, April 26, 2018 3:28 PM  
**To:** Oreck, Mira PREM:EX  
**Subject:** FW: Your Reservation Confirmation  
**Attachments:** reservation.ics

Hi Mira,

Updated as requested. Please let me know if you need any changes.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

**From:** s.15  
**Sent:** Thursday, April 26, 2018 3:27 PM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** Your Reservation Confirmation

s.15

Thank you for choosing to stay with us!

Dear Ms Oreck,

We look forward to welcoming you to Victoria during your upcoming visit. Below you will find the specifics regarding your reservation.

## Your Reservation Details

---

<b>CONFIRMATION NUMBER:</b> s.22	<b>YOUR ACCOMMODATIONS:</b> s.15	<b>CHECK-IN:</b> Monday, April 30, 2018
<b>GUEST NAME:</b> Ms Mira Oreck	Bed types are not guaranteed and are subject to availability	
<b>Adults:</b> 1		<b>CHECK-OUT:</b> Tuesday, May 1, 2018
<b>Children:</b> 0	<b>NIGHTLY RATE:</b> \$105.00 CAD plus applicable taxes and fees	
s.15	<b>RATE DETAILS:</b> Provincial Government Rate - Must present valid proof of government employment at check-in to qualify for the rate	<b>NUMBER OF NIGHTS:</b> 1

## Our Policies

---

<b>CANCELLATION:</b> If you have not cancelled 24 hours prior to 4pm day of arrival local hotel time, you may have incurred penalty charges or forfeited your deposit.	<b>CHECK-IN TIME:</b> 4:00 PM <b>CHECK-OUT TIME:</b> 11:00 AM
---	--

**VALET PARKING:**

\$25.00/night, including in-and-out privileges

**SELF PARKING:**

\$18.00/night, including in-and-out privileges

**EXTRA ADULT FEE:**

\$30.00/night

\*Extra Adult Fee applies if travelling with 3 or more adults

**100% Smoke-Free Environment**

s.15



## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Thursday, April 26, 2018 1:38 PM  
**To:** Nirwan, Pavan JTT:EX  
**Subject:** Re: are you in the office today?

Hi Pavan,

Sorry today isn't a good day for a tour.

Danny

Sent from my BlackBerry 10 smartphone on the TELUS network.

---

**From:** Nirwan, Pavan JTT:EX  
**Sent:** Thursday, April 26, 2018 1:23 PM  
**To:** Loubert, Danny PREM:EX  
**Subject:** Re: are you in the office today?

s.22

Any chance he can get a tour of PMO

Sent from my iPhone

On Apr 26, 2018, at 1:20 PM, Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)> wrote:

Hi Pavan,

I'm around today.

Cheers,

Danny

Sent from my BlackBerry 10 smartphone on the TELUS network.

---

**From:** Nirwan, Pavan JTT:EX  
**Sent:** Thursday, April 26, 2018 1:17 PM  
**To:** Loubert, Danny PREM:EX  
**Subject:** are you in the office today?

Pavan Nirwan, M.A.L.  
Manager, International Education  
Technology & Innovation Branch  
Ministry of Jobs, Trade, & Technology  
Suite 730, 999 Canada Place  
Vancouver, BC





**Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Thursday, April 26, 2018 1:19 PM  
**To:** Szabo, Maria PREM:EX; Li, Joseph GCPE:EX  
**Subject:** Fw: Media Roundtable on May 2

Hi Joseph,

Not a problem at all we are always happy to accommodate our ministers. I am going to pass this over to my colleague Maria Szabo who manages our boardroom resources here at VCO.

Warmest Regards,

Danny

Sent from my BlackBerry 10 smartphone on the TELUS network.

---

**From:** Li, Joseph GCPE:EX <Joseph.Li@gov.bc.ca>  
**Sent:** Thursday, April 26, 2018 1:01 PM  
**To:** Loubert, Danny PREM:EX  
**Subject:** Media Roundtable on May 2

Hi Danny,

Ministers Ralston and Chow would like to host a roundtable next Wednesday at 2 pm for the Chinese media to meet our new Trade Representative in Hong Kong. Would it be possible to book a boardroom that's big enough to seat 12 people for that time? Thanks.

Joseph

---

**Joseph Li** | Senior Public Affairs Officer  
Ministry of Jobs, Trade and Technology  
Government Communications and Public Engagement  
Cell: 778-871-8388

## **Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Thursday, April 26, 2018 12:25 PM  
**To:** Lee, Penny FIN:EX  
**Subject:** Re: 860363-57856-Danny Loubert-3 Inside Telephone Moves

Hi Penny,

Just following up on this request have you heard anything?

I have had no contact with Telus or anyone else for that matter yet.

Warmest Regards

Sent from my BlackBerry 10 smartphone on the TELUS network.

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Thursday, April 12, 2018 9:35 AM  
**To:** Lee, Penny FIN:EX  
**Subject:** RE: 860363-57856-Danny Loubert-3 Inside Telephone Moves

Thanks Penny

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Lee, Penny FIN:EX  
**Sent:** Thursday, April 12, 2018 9:26 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** 860363-57856-Danny Loubert-3 Inside Telephone Moves

Hi Danny, I have submitted I-store 860363 to request that they move the 3 telephones as indicated below. You will be contacted by Telus when they will be onsite to move the lines. Please let me know if you have any questions. Thank you.

### **Penny Lee**

Telephone Coordinator  
Ministry of Finance, Corporate Services, Information  
Management Branch  
Supporting Finance, Office of the Premier and various  
other agencies  
9-250-387-8912

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Thursday, April 12, 2018 8:58 AM  
**To:** Lee, Penny FIN:EX  
**Subject:** RE: Ticket 57856-Question on Phone Move Service Request Form

Hi Penny,

Here you go

604-775-2644 (Office 715 to Office 714)  
604-775-2116 (Office 716 to Office 715) (ensure that Handsfree is enabled on this line)  
604-775-1662 (Office 714 to Office 716)

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Lee, Penny FIN:EX  
**Sent:** Thursday, April 12, 2018 8:56 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** RE: Ticket 57856-Question on Phone Move Service Request Form

Good morning Danny, I looked in our inbox for service requests and do not see any other phone move requests from you. If you can give me the other numbers and advise where they are currently located and where they are to be moved, I will add to the order. Thanks.

Penny

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Wednesday, April 11, 2018 5:03 PM  
**To:** Lee, Penny FIN:EX  
**Subject:** Re: Ticket 57856-Question on Phone Move Service Request Form

Hi Penny yes there should be 3 line moves I had submitted 4 requests in total.

I can confirm the numbers tomorrow if you didn't get them all

Warmest Regards

Sent from my BlackBerry 10 smartphone on the TELUS network.

---

**From:** Lee, Penny FIN:EX  
**Sent:** Wednesday, April 11, 2018 4:46 PM  
**To:** Loubert, Danny PREM:EX  
**Subject:** Ticket 57856-Question on Phone Move Service Request Form

Hi Danny, I am just following up on the phone move request. You mention in the comments section that it is "line moves 1/3". Are there 2 more numbers that I should include on this phone move order? Please advise. Thank you.

**Penny Lee**

Telephone Coordinator  
Ministry of Finance, Corporate Services, Information  
Management Branch  
Supporting Finance, Office of the Premier and various  
other agencies  
9-250-387-8912



**From:** [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca) [mailto:[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)]  
**Sent:** Wednesday, April 11, 2018 10:21 AM  
**To:** FIN IMB Service Desk (78912) FIN:EX; Loubert, Danny PREM:EX  
**Subject:** Service Request Form

**Checkout Information**

**On-Site Address:** 740-999 Canada place Vancouver, BC V6C 3E1  
**On-Site Contact Name:** Danny Loubert  
**On-Site Contact Phone:** (604)775-1677  
**Account:** PREM-VANCOUVER CABINET OFFICE  
**Ministry Number:** 004  
**Responsibility Centre:** 36346  
**Service Code:** 34410  
**Project Number:** 3600000  
**Expense Authority:** Judy Cavanagh

**Service Requests**

**Telephone Line - Move Same Building**

**Move:** Telephone  
**Telephone:** (604)775-2644  
**From Suite:** Office 715  
**To Suite:** Office 714  
**Street:** 999 Canada Place

**City:** Vancouver  
**Postal:** V6C 3E1  
**Comments:** Line Moves 1/3

*Requestor:* Loubert, Danny PREM:EX  
*Email:* [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)  
*Time:* 2018-04-11 10:20:54

**Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Wednesday, April 25, 2018 5:15 PM  
**To:** Oreck, Mira PREM:EX  
**Subject:** Fw: Your Reservation Confirmation  
**Attachments:** reservation.ics

Hi Mira,

Here is your updated reservation

Warmest Regards,

Danny

Sent from my BlackBerry 10 smartphone on the TELUS network.

---

**From:** s.15  
**Sent:** Wednesday, April 25, 2018 4:14 PM  
**To:** Loubert, Danny PREM:EX  
**Reply To:** s.15  
**Subject:** Your Reservation Confirmation  
s.15

Thank you for choosing to stay with us!

Dear Ms Oreck,

We look forward to welcoming you to Victoria during your upcoming visit. Below you will find the specifics

regarding your reservation.

## Your Reservation Details

---

**CONFIRMATION NUMBER:**

s.22

**YOUR ACCOMMODATIONS:**

s.15

**GUEST NAME:**

Ms Mira Oreck

Bed types are not guaranteed and are subject to availability

**Adults:**

1

**Children:**

0

**NIGHTLY RATE:**

\$105.00 CAD plus applicable taxes and fees

s.15

**RATE DETAILS:**

Provincial Government Rate

- Must present valid proof of government employment at check-in to qualify for the rate

**CHECK-IN:**

Sunday, April 29, 2018

**CHECK-OUT:**

Tuesday, May 1, 2018

**NUMBER OF NIGHTS:**

2

## Our Policies

---

**CANCELLATION:**

**CHECK-IN TIME:**



If you have not cancelled 24 hours prior to 4pm day  
of arrival local hotel time, you may have incurred  
penalty charges or forfeited your deposit.

**VALET PARKING:**

\$25.00/night, including in-and-out privileges

**SELF PARKING:**

\$18.00/night, including in-and-out privileges

4:00 PM

**CHECK-OUT TIME:**

11:00 AM

**EXTRA ADULT FEE:**

\$30.00/night

\*Extra Adult Fee applies if travelling with 3 or more  
adults

**100% Smoke-Free Environment**

s.15



**Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Wednesday, April 25, 2018 9:33 AM  
**To:** Geary, Vanessa PREM:EX  
**Subject:** Accepted: VCO budget

**Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Tuesday, April 24, 2018 3:36 PM  
**To:** Oreck, Mira PREM:EX  
**Subject:** HeliJet Flight

Hi Mira,

Unfortunately, there are no spots on the 5:30 flight. You are still waitlisted but currently 5<sup>th</sup> in line.

There are no other flights between 5:30 and 6:40.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
**P:** 604-775-1677 | **E:** [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Tuesday, April 24, 2018 3:12 PM  
**To:** Wensink, Alison PREM:EX  
**Subject:** RE: Call for Records OOP-2018-82629 and OOP-2018- 82353 Due April 27, 2018

Hi Alison,

I have no records,

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Wensink, Alison PREM:EX  
**Sent:** Monday, April 23, 2018 1:20 PM  
**To:** Aaron, Sage PREM:EX <[Sage.Aaron@gov.bc.ca](mailto:Sage.Aaron@gov.bc.ca)>; Brown, Evan PREM:EX <[Evan.Brown@gov.bc.ca](mailto:Evan.Brown@gov.bc.ca)>; Clark, Layne PREM:EX <[Layne.Clark@gov.bc.ca](mailto:Layne.Clark@gov.bc.ca)>; Dewar, Bob PREM:EX <[Bob.Dewar@gov.bc.ca](mailto:Bob.Dewar@gov.bc.ca)>; Fogg, Bruce PREM:EX <[Bruce.Fogg@gov.bc.ca](mailto:Bruce.Fogg@gov.bc.ca)>; Holmwood, Jen PREM:EX <[Jen.Holmwood@gov.bc.ca](mailto:Jen.Holmwood@gov.bc.ca)>; McConnell, Sheena PREM:EX <[Sheena.McConnell@gov.bc.ca](mailto:Sheena.McConnell@gov.bc.ca)>; McLaren, Chris PREM:EX <[Chris.McLaren@gov.bc.ca](mailto:Chris.McLaren@gov.bc.ca)>; Meggs, Geoff PREM:EX <[Geoff.Meggs@gov.bc.ca](mailto:Geoff.Meggs@gov.bc.ca)>; Nash, Amber PREM:EX <[Amber.Nash@gov.bc.ca](mailto:Amber.Nash@gov.bc.ca)>; Parkinson, Elizabeth PREM:EX <[Elizabeth.Parkinson@gov.bc.ca](mailto:Elizabeth.Parkinson@gov.bc.ca)>; Privett, Don PREM:EX <[Don.Privett@gov.bc.ca](mailto:Don.Privett@gov.bc.ca)>; Van Meer-Mass, Kate PREM:EX <[Kate.VanMeer-Mass@gov.bc.ca](mailto:Kate.VanMeer-Mass@gov.bc.ca)>; LP Premiers Vancouver Office <[LPPVO@Victoria1.gov.bc.ca](mailto:LPPVO@Victoria1.gov.bc.ca)>; Canitz, Shelley L PREM:EX <[Shelley.Canitz@gov.bc.ca](mailto:Shelley.Canitz@gov.bc.ca)>; Christensen, Suzanne PREM:EX <[Suzanne.Christensen@gov.bc.ca](mailto:Suzanne.Christensen@gov.bc.ca)>; Farmer, Leila PREM:EX <[Leila.Farmer@gov.bc.ca](mailto:Leila.Farmer@gov.bc.ca)>; Hendry, Jackie PREM:EX <[Jackie.Hendry@gov.bc.ca](mailto:Jackie.Hendry@gov.bc.ca)>; Higgins, Keira PREM:EX <[Keira.Higgins@gov.bc.ca](mailto:Keira.Higgins@gov.bc.ca)>; Kennedy, Christine PREM:EX <[Christine.Kennedy@gov.bc.ca](mailto:Christine.Kennedy@gov.bc.ca)>; Mulloy, Eleanor PREM:EX <[Eleanor.Mulloy@gov.bc.ca](mailto:Eleanor.Mulloy@gov.bc.ca)>; Papik, Stephanie PREM:EX <[Stephanie.Papik@gov.bc.ca](mailto:Stephanie.Papik@gov.bc.ca)>; Robinson, Jon PREM:EX <[Jon.Robinson@gov.bc.ca](mailto:Jon.Robinson@gov.bc.ca)>; Wensink, Alison PREM:EX <[Alison.Wensink@gov.bc.ca](mailto:Alison.Wensink@gov.bc.ca)>; Wright, Don J. PREM:EX <[Don.J.Wright@gov.bc.ca](mailto:Don.J.Wright@gov.bc.ca)>; Yuma Morisho, Okenge PREM:EX <[Okenge.YumaMorisho@gov.bc.ca](mailto:Okenge.YumaMorisho@gov.bc.ca)>  
**Subject:** Call for Records OOP-2018-82629 and OOP-2018- 82353 Due April 27, 2018

Hello,

*Please see the below request and please let me know by April 27<sup>th</sup> whether or not you have any record. **Please note this is two requests that were similarly worded and we have combined them for clarity. Therefore unfortunately we are not able to initiate a fee.** Please let me know if you have any questions! Thank you!*

**Canvassed: All staff**

---

**Regarding news release 2018EMPR0004-000311:**

- A. All drafts and correspondence from the level of the Deputy Minister's Office or higher.
- B. Regarding a **specific paragraph**: *"In addition, starting in May, BC Hydro residential customers who find themselves in an emergency – such as loss of employment, unanticipated medical expenses or pending eviction for example – will be eligible for a grant toward their outstanding BC Hydro bill. The grant is up to \$600 and does not need to be repaid"*
- Any advice provided to the Premier;
  - Any emails, text messages, slack, whatsapp, Signal, briefing notes, memoranda
    - Exchanged between any of the following: Premier's Office, GCPE, Energy and Mines and/ or Finance.
    - Exchanged between any of the following: BC Hydro, the Premier's Office, Minister/ Deputy Minister's office of EGM and/ or the Minister/ Deputy Minister's office of FIN.

**Date range 01/16/2018 to 02/14/2018** Date Format is MM/DD/YYYY

---

*UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.*

*Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.*

**Alison Wensink, Executive Administrative Coordinator**

Deputy Minister's Office | Office of the Premier

Room 272 - West Annex, Parliament Buildings

Victoria BC V8W 9E1

Phone: (250) 387-2987

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Tuesday, April 24, 2018 2:30 PM  
**To:** Oreck, Mira PREM:EX  
**Subject:** FW: Travel claim approvals - reminder on timing and process  
**Attachments:** Travel Claim Form.pdf

Hi Mira,

Further to Vanessa's email, when you can, please forward your claim forms and receipts for your travel this month.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Geary, Vanessa PREM:EX  
**Sent:** Wednesday, April 18, 2018 4:27 PM  
**To:** Cavanagh, Judy PREM:EX <[Judy.Cavanagh@gov.bc.ca](mailto:Judy.Cavanagh@gov.bc.ca)>; Aaron, Sage PREM:EX <[Sage.Aaron@gov.bc.ca](mailto:Sage.Aaron@gov.bc.ca)>; Van Meer-Mass, Kate PREM:EX <[Kate.VanMeer-Mass@gov.bc.ca](mailto:Kate.VanMeer-Mass@gov.bc.ca)>; Bain, Don PREM:EX <[Don.Bain@gov.bc.ca](mailto:Don.Bain@gov.bc.ca)>; Oreck, Mira PREM:EX <[Mira.Oreck@gov.bc.ca](mailto:Mira.Oreck@gov.bc.ca)>; Holmwood, Jen PREM:EX <[Jen.Holmwood@gov.bc.ca](mailto:Jen.Holmwood@gov.bc.ca)>; McConnell, Sheena PREM:EX <[Sheena.McConnell@gov.bc.ca](mailto:Sheena.McConnell@gov.bc.ca)>; Clark, Layne PREM:EX <[Layne.Clark@gov.bc.ca](mailto:Layne.Clark@gov.bc.ca)>; Kingston, Charlotte PREM:EX <[Charlotte.Kingston@gov.bc.ca](mailto:Charlotte.Kingston@gov.bc.ca)>; Viaud, Chantille PREM:EX <[Chantille.Viaud@gov.bc.ca](mailto:Chantille.Viaud@gov.bc.ca)>; Nash, Amber PREM:EX <[Amber.Nash@gov.bc.ca](mailto:Amber.Nash@gov.bc.ca)>; Wade, Debbie MMHA:EX <[Debbie.Wade@gov.bc.ca](mailto:Debbie.Wade@gov.bc.ca)>; Fogg, Bruce PREM:EX <[Bruce.Fogg@gov.bc.ca](mailto:Bruce.Fogg@gov.bc.ca)>; Parkinson, Elizabeth PREM:EX <[Elizabeth.Parkinson@gov.bc.ca](mailto:Elizabeth.Parkinson@gov.bc.ca)>; Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>; Brown, Evan PREM:EX <[Evan.Brown@gov.bc.ca](mailto:Evan.Brown@gov.bc.ca)>; McLaren, Chris PREM:EX <[Chris.McLaren@gov.bc.ca](mailto:Chris.McLaren@gov.bc.ca)>; Szabo, Maria PREM:EX <[Maria.Szabo@gov.bc.ca](mailto:Maria.Szabo@gov.bc.ca)>; Privett, Don PREM:EX <[Don.Privett@gov.bc.ca](mailto:Don.Privett@gov.bc.ca)>; Farmer, Susan PREM:EX <[Susan.Farmer@gov.bc.ca](mailto:Susan.Farmer@gov.bc.ca)>  
**Subject:** RE: Travel claim approvals - reminder on timing and process

Further to this, and in the interest of ensuring both timely reimbursement and efficient/equitable workflow, please:

- Use the attached **form** for all claims (which considerably reduces the amount of processing time and back and forth required)
- Keep and attach all **receipts** to the travel claim form
- Submit all travel claims **within one week** of travel being completed or if you only have small items (ie/ 1 or 2 taxis), by the end of the month – if there is a reason this is not possible, please let me know

**From now on, claims will not be processed unless forms and receipts are submitted.**

If you have any questions or concerns, please feel free to give me a call.

We very much appreciate your cooperation on this.

Thanks  
Vanessa

---

**From:** Cavanagh, Judy PREM:EX

**Sent:** Wednesday, April 18, 2018 3:56 PM

**To:** Aaron, Sage PREM:EX; Van Meer-Mass, Kate PREM:EX; Bain, Don PREM:EX; Oreck, Mira PREM:EX; Holmwood, Jen PREM:EX; McConnell, Sheena PREM:EX; Clark, Layne PREM:EX; Kingston, Charlotte PREM:EX; Viaud, Chantille PREM:EX; Nash, Amber PREM:EX; Wade, Debbie MMHA:EX; Fogg, Bruce PREM:EX; Parkinson, Elizabeth PREM:EX; Loubert, Danny PREM:EX; Brown, Evan PREM:EX; McLaren, Chris PREM:EX; Szabo, Maria PREM:EX; Privett, Don PREM:EX; Farmer, Susan PREM:EX

**Cc:** Geary, Vanessa PREM:EX

**Subject:** Travel claim approvals

Hi All,

Starting Thursday, April 19<sup>th</sup>, please forward your travel claim for approval to Vanessa.

In order to do this, at the bottom of the page, in the middle “next to action” click the drop-down and find Vanessa Geary in the directory then click OK. You should only need to do it this first time.

Thanks.

Judy

**Judy Cavanagh** | Executive Director, Operations and Strategic Initiatives

Vancouver Cabinet Office | Office of the Premier

**P:** 604-775-1600 | **E:** [judy.cavanagh@gov.bc.ca](mailto:judy.cavanagh@gov.bc.ca)



## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 20, 2018 1:47 PM  
**To:** Viaud, Chantille PREM:EX  
**Subject:** FW: Proclamation  
**Attachments:** 194576 QP NbrhdHousWk2018 PROOF.pdf; 194576 QP NbrhdHousWk2018\_2 PROOF.pdf

Hi Chantille,

Please find the attached proofs for your approval . Proof is 8x10, 2 Proof is 10x 16.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

-----Original Message-----

From: Rogers, Jenna CITZ:EX  
Sent: Friday, April 20, 2018 1:46 PM  
To: Loubert, Danny PREM:EX  
Subject: Proclamation

Hi Danny.

Please find your Proclamation proof attached. If you can approve today I can have these to you Monday.

Queen's Printer | Supply Services | Ministry of Citizens' Services  
Ph: 250 893.7583 | e: jenna.rogers@gov.bc.ca | m: PO Box 9452, Stn Prov Govt, Victoria BC V8W 9V7  
Location/Courier: 2nd Floor, 563 Superior Street, Victoria BC V8V 1T7

<http://brokerage.qp.gov.bc.ca/submit-print/print-form.aspx>

Please note: New telephone system will no longer accept 5-digit dialing. Please dial all 10 digits.

**Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 20, 2018 1:34 PM  
**To:** Oreck, Mira PREM:EX  
**Subject:** Kirsten from Shaw Communication

Hi Mira,

Kirsten from Shaw Communications called for you while you were away. She can be reached at 778-928-1919. She didn't say what it was about.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

## Wensink, Alison PREM:EX

---

**Subject:** Canceled: Alex Balfour  
**Location:** VCO Boardroom 3

**Start:** Mon 2018-04-23 1:15 PM  
**End:** Mon 2018-04-23 1:45 PM  
**Show Time As:** Free

**Recurrence:** (none)

**Meeting Status:** Not yet responded

**Organizer:** Oreck, Mira PREM:EX  
**Required Attendees:** Kingston, Charlotte PREM:EX

**Importance:** High

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 20, 2018 1:31 PM  
**To:** Wensink, Alison PREM:EX  
**Subject:** RE: Call for Records OOP-2018-81322 Records Due March 16, 2018

Hi Alison,

I have no records for this FOI Request

Warmest Reagrds,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Wensink, Alison PREM:EX  
**Sent:** Tuesday, March 13, 2018 2:54 PM  
**To:** LP PO Executive Office; Bain, Don PREM:EX; Cavanagh, Judy PREM:EX; Kingston, Charlotte PREM:EX; Loubert, Danny PREM:EX; Oreck, Mira PREM:EX; Szabo, Maria PREM:EX; Viaud, Chantille PREM:EX; LP PO Deputy Minister  
**Subject:** Call for Records OOP-2018-81322 Records Due March 16, 2018

Hello,

Please let me know by March 16<sup>th</sup> whether or not you have any records responsive to the following request (apologies for the short turnaround time):

**Canvassed: All staff**

---

All **emails** regarding ICBC's projected operating loss in the Premier's office.

(Date Range for Record Search: From 07/18/2017 To 02/26/2018) Date Format is MM/DD/YYYY

---

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

**Alison Wensink, Executive Administrative Coordinator**  
Deputy Minister's Office | Office of the Premier  
Room 272 - West Annex, Parliament Buildings  
Victoria BC V8W 9E1  
Phone: (250) 387-2987

## Wensink, Alison PREM:EX

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 20, 2018 12:59 PM  
**To:** Oreck, Mira PREM:EX  
**Subject:** FW: Thank you for choosing to take off with Helijet!

Hi Mira,

I have changed your morning flight, you are waitlisted for the 5:30 pm out of Victoria, they will call your Mobile if something becomes available.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

**From:** [passengerservices@helijet.com](mailto:passengerservices@helijet.com) [mailto:[passengerservices@helijet.com](mailto:passengerservices@helijet.com)]  
**Sent:** Friday, April 20, 2018 12:44 PM  
**To:** Loubert, Danny PREM:EX  
**Subject:** Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

### Customer Information

#### Account

Customer #	s.22
Name	Mira Oreck
Company	Government Of Bc

#### Booking s.22

Tuesday, April 24, 2018

707

08:40 Vancouver Harbour

09:15 Victoria Harbour

35 minutes

Confirmed

1 Passengers - Full-Fare

· Mira Oreck, Female

[Add to Calendar](#)

s.22

FARE-YWH-Full_Winter17-18	\$300.00
+ GST	\$15.00

Billing	\$300.00
Taxes	\$15.00
<b>Grand Total</b>	<b>\$315.00</b>

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

Booking

s.22

Tuesday, April 24, 2018

728

17:30 Victoria Harbour

18:05 Vancouver Harbour

35 minutes

Wait List w/Auto Clear -DUPE

1 Passengers - Full-Fare

· Mira Oreck, Female

[Add to Calendar](#)

s.22

FARE-YWH-Full_Winter17-18	\$300.00
+ GST	\$15.00

Billing	\$300.00
Taxes	\$15.00
<b>Grand Total</b>	<b>\$315.00</b>

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

## Booking

s.22

**Tuesday, April 24, 2018**

**858**

**18:40 Victoria Harbour**

**19:15 Vancouver Harbour**

**35 minutes**

**Confirmed**

**1 Passengers - Full-Fare**

· Mira Oreck, Female

**[Add to Calendar](#)**

s.22

FARE-YWH-Full_Winter17-18	\$300.00
---------------------------	----------

+ GST	\$15.00
-------	---------

Billing	\$300.00
---------	----------

Taxes	\$15.00
-------	---------

<b>Grand Total</b>	<b>\$315.00</b>
--------------------	-----------------

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

## THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:  
R102320165

Passenger Travel Information:  
For detailed Travel Information visit [helijet.com](http://helijet.com) or call Helijet Reservations 1.800.665.4354

Payment:  
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

#### Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

#### Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (\*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)

Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

#### Parking:

Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

#### Aircraft Type:

Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

#### Travel Documentation:

Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.

Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.

Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

#### Changes/Cancellations & No Show Penalty:

Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel; fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or cancellation fee will apply. Failure to check in 20 minutes prior to departure will also result in any onward and/or return reservations being cancelled with any additional applicable cancellation fees applied.

#### Baggage Allowance:

Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total.

Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed.

Please visit <http://www.catsa-acsta.gc.ca/> for information on how to "Pack Smart" and avoid delays

#### Baggage Liability:

The liability for the loss of and/or the damage to any personal property, including baggage or goods is limited to an amount equal to the value of such baggage or goods, which shall not exceed \$250.00 (CAD) per passenger, unless greater value declared.

#### Transportation upon arrival:

Helijet is pleased to offer courtesy shuttle van drop off service within the downtown core in Victoria, Vancouver Harbour, and Nanaimo, ask the driver for drop off locations. Taxis & rental cars may also be available, please ask an agent.

#### Accessibility:

To ensure your travel is possible, passengers with limited mobility and/or special needs must advise Helijet Reservations at 1.800.665.4354

#### Pets on Helijet:

If you have a Special Assistance Animal please advise Helijet Reservations. Other small pets and animals



are not accepted for carriage, please visit our website for restrictions.

**Weather Conditions:**

If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact passengers as early as possible via phone numbers and/or email addresses provided.

**Reservations:**

Reservations are required for all flights and may be booked online at [www.helijet.com](http://www.helijet.com) or by calling 1.800.665.4354 (within North America).

[Login to your account at helijet.com](http://www.helijet.com)

Thank you again for choosing to fly with Helijet.

[passengerservices@helijet.com](mailto:passengerservices@helijet.com)

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 20, 2018 12:51 PM  
**To:** Wensink, Alison PREM:EX  
**Subject:** RE: Call for Records OOP-2018-81861 Due April 19, 2018

Hi Alison,

I have no records for this FOI request.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Wensink, Alison PREM:EX  
**Sent:** Friday, April 13, 2018 4:49 PM  
**To:** LP Premiers Vancouver Office; LP PO Executive Office; LP PO Deputy Minister  
**Subject:** Call for Records OOP-2018-81861 Due April 19, 2018

Hello,

*Please see the below request and please let me know by April 19<sup>th</sup> whether or not you have any records:*

**Canvassed: All staff**

---

*From the level of the Deputy Minister's Office or higher: All correspondence, excluding public commentary, regarding the new employer payroll tax introduced in Budget 2018.*

---

*(Date Range for Record Search: From 02/20/2018 To 03/13/2018) Date Format is MM/DD/YYYY*

---

*UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.*

*If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.*

*Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.*

**Alison Wensink, Executive Administrative Coordinator**  
Deputy Minister's Office | Office of the Premier  
Room 272 - West Annex, Parliament Buildings  
Victoria BC V8W 9E1  
Phone: (250) 387-2987

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 20, 2018 12:49 PM  
**To:** Wensink, Alison PREM:EX  
**Subject:** RE: Call for Records OOP-2018-81633 Records Due ASAP

Hi Alison,

I have No records for this FOI Request.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Wensink, Alison PREM:EX  
**Sent:** Thursday, April 19, 2018 3:53 PM  
**To:** LP Premiers Vancouver Office; LP PO Deputy Minister; LP PO Executive Office  
**Cc:** Hendry, Jackie PREM:EX; Shortt, Amanda PREM:EX  
**Subject:** Call for Records OOP-2018-81633 Records Due ASAP

Hello,

Please see the below request and please let me know by as soon as possible whether or not you have any records:

**Canvassed: All staff**

---

*All drafts and correspondence from the level of the Deputy Minister's Office or higher, regarding the news release titled "Government will help low-income families manage electricity costs".*

*(Date Range for Record Search: From 03/02/2018 To 03/06/2018) Date Format is MM/DD/YYYY*

---

*UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.*

*If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.*

*Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.*

**Alison Wensink, Executive Administrative Coordinator**  
Deputy Minister's Office | Office of the Premier  
Room 272 - West Annex, Parliament Buildings  
Victoria BC V8W 9E1  
Phone: (250) 387-2987

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 20, 2018 12:49 PM  
**To:** Wensink, Alison PREM:EX  
**Subject:** RE: Call for Records OOP-2018-82625 Records Due April 24, 2018

Hi Alison,

I have no records for this FOI request.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Wensink, Alison PREM:EX  
**Sent:** Monday, April 16, 2018 11:52 AM  
**To:** LP Premiers Vancouver Office; Aaron, Sage PREM:EX; Brown, Evan PREM:EX; Clark, Layne PREM:EX; Dewar, Bob PREM:EX; Fogg, Bruce PREM:EX; Holmwood, Jen PREM:EX; McConnell, Sheena PREM:EX; McLaren, Chris PREM:EX; Meggs, Geoff PREM:EX; Nash, Amber PREM:EX; Parkinson, Elizabeth PREM:EX; Privett, Don PREM:EX; Van Meer-Mass, Kate PREM:EX; LP PO Deputy Minister  
**Subject:** Call for Records OOP-2018-82625 Records Due April 24, 2018

Hello,

Please see the below request and please let me know by April 24<sup>th</sup> whether or not you have any records:

**Canvassed: All staff**

---

*Regarding the Clean Growth Energy Incentive Program: All draft and final briefing notes; All records regarding any Cost/benefit analysis.*

---

***(Date Range: 01/01/2018 - 04/05/2018) Date Format is MM/DD/YYYY***

---

*UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.*

*If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.*

*Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.*

**Alison Wensink, Executive Administrative Coordinator**  
Deputy Minister's Office | Office of the Premier  
Room 272 - West Annex, Parliament Buildings  
Victoria BC V8W 9E1  
Phone: (250) 387-2987

**Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 20, 2018 12:28 PM  
**To:** Cavanagh, Judy PREM:EX; Szabo, Maria PREM:EX  
**Cc:** Geary, Vanessa PREM:EX  
**Subject:** FW: COI Declaration - Potlatch Mask

Hi there,

I don't recall this coming from our office but I wanted to check with you to see if it had.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Farmer, Susan PREM:EX  
**Sent:** Friday, April 20, 2018 12:08 PM  
**To:** Loubert, Danny PREM:EX; Nash, Amber PREM:EX  
**Subject:** COI Declaration - Potlatch Mask

Hi – just trying to track down who submitted this to the COI Office. I'm hoping one of you will be able to advise. (Dec 2017)

**Susan Farmer**  
Managing Director | Correspondence Branch | Office of the Premier  
P: 250-387-3570 E: [susan.farmer@gov.bc.ca](mailto:susan.farmer@gov.bc.ca)

## **Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Wednesday, April 18, 2018 4:27 PM  
**To:** Anderson, Dianne S JTT:EX  
**Subject:** Access Cards to be returned

Hi Dianne,

Can you please provide a list of all the access cards that you are still awaiting return? I will need to have these cards deactivated until you have them back.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

## **Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Wednesday, April 18, 2018 4:21 PM  
**To:** Badger, Joleen GCPE:EX  
**Subject:** RE: Access Card for VCO

Thanks Joleen!

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Badger, Joleen GCPE:EX  
**Sent:** Wednesday, April 18, 2018 4:20 PM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** RE: Access Card for VCO

I have it! The one you gave me before.

Here's the number in case you need it: [s.15,s.17](#)

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Wednesday, April 18, 2018 4:18 PM  
**To:** Badger, Joleen GCPE:EX  
**Subject:** Access Card for VCO

Hi Jolene,

Were you able to collect your VCO access Card?

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Wednesday, April 18, 2018 12:53 PM  
**To:** Szabo, Maria PREM:EX; Khaira, Manjit IGRS:EX  
**Subject:** Fw: Apr. 27th from 10:30 am -12:00 pm - VCO Meeting Room Request

Hi Manjit,

I'm forwarding this to Maria to have a look at our rooms. I don't see this being a problem.

Warmest Regards

Sent from my BlackBerry 10 smartphone on the TELUS network.

---

**From:** Khaira, Manjit IGRS:EX <Manjit.Khaira@gov.bc.ca>  
**Sent:** Wednesday, April 18, 2018 12:01 PM  
**To:** Loubert, Danny PREM:EX  
**Subject:** Apr. 27th from 10:30 am -12:00 pm - VCO Meeting Room Request

Good morning Danny,

Mr. Okenge Yuma Morisho, Deputy Minister of Intergovernmental Relations is going to meet on **April 27th** with the Consul Generals of the Netherlands, France and Belgium to follow-up on the recent education mission by the Hon. Rob Fleming, Minister of Education. Would there be a meeting room available that morning from **10:30-12:00** for 6 people?

Thanks.

Manjit Khaira  
Office of Protocol | Intergovernmental Relations Secretariat | Office of the Premier  
Government of British Columbia  
Email: [Manjit.Khaira@gov.bc.ca](mailto:Manjit.Khaira@gov.bc.ca)  
Phone:250.356.9459 Mobile:250.883.4421 Fax:356.2814  
Internet: <http://gov.bc.ca/officeofprotocol>



Page 053

Withheld pursuant to/removed as

s.22

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Wednesday, April 18, 2018 10:35 AM  
**To:** Henry, David A FIN:EX  
**Subject:** Pass to VCO

Hi David,

Im going over the records of access cards for 999 Canada Place and I have a record of a card<sup>s.15,</sup> with access to VCO ,  
Can you confirm if you have this card or not?<sup>s.17</sup>

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Wednesday, April 18, 2018 10:10 AM  
**To:** Wensink, Alison PREM:EX  
**Subject:** RE: Call for Records OOP-2018-82616 Records Due April 24, 2018

Hi Alison,

I have no records,

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Wensink, Alison PREM:EX  
**Sent:** Monday, April 16, 2018 11:57 AM  
**To:** Aaron, Sage PREM:EX <[Sage.Aaron@gov.bc.ca](mailto:Sage.Aaron@gov.bc.ca)>; Brown, Evan PREM:EX <[Evan.Brown@gov.bc.ca](mailto:Evan.Brown@gov.bc.ca)>; Clark, Layne PREM:EX <[Layne.Clark@gov.bc.ca](mailto:Layne.Clark@gov.bc.ca)>; Dewar, Bob PREM:EX <[Bob.Dewar@gov.bc.ca](mailto:Bob.Dewar@gov.bc.ca)>; Fogg, Bruce PREM:EX <[Bruce.Fogg@gov.bc.ca](mailto:Bruce.Fogg@gov.bc.ca)>; Holmwood, Jen PREM:EX <[Jen.Holmwood@gov.bc.ca](mailto:Jen.Holmwood@gov.bc.ca)>; McConnell, Sheena PREM:EX <[Sheena.McConnell@gov.bc.ca](mailto:Sheena.McConnell@gov.bc.ca)>; McLaren, Chris PREM:EX <[Chris.McLaren@gov.bc.ca](mailto:Chris.McLaren@gov.bc.ca)>; Meggs, Geoff PREM:EX <[Geoff.Meggs@gov.bc.ca](mailto:Geoff.Meggs@gov.bc.ca)>; Nash, Amber PREM:EX <[Amber.Nash@gov.bc.ca](mailto:Amber.Nash@gov.bc.ca)>; Parkinson, Elizabeth PREM:EX <[Elizabeth.Parkinson@gov.bc.ca](mailto:Elizabeth.Parkinson@gov.bc.ca)>; Privett, Don PREM:EX <[Don.Privett@gov.bc.ca](mailto:Don.Privett@gov.bc.ca)>; Van Meer-Mass, Kate PREM:EX <[Kate.VanMeer-Mass@gov.bc.ca](mailto:Kate.VanMeer-Mass@gov.bc.ca)>; LP Premiers Vancouver Office <[LPPVO@Victoria1.gov.bc.ca](mailto:LPPVO@Victoria1.gov.bc.ca)>; Wright, Don J. PREM:EX <[Don.J.Wright@gov.bc.ca](mailto:Don.J.Wright@gov.bc.ca)>; Christensen, Suzanne PREM:EX <[Suzanne.Christensen@gov.bc.ca](mailto:Suzanne.Christensen@gov.bc.ca)>; Kennedy, Christine PREM:EX <[Christine.Kennedy@gov.bc.ca](mailto:Christine.Kennedy@gov.bc.ca)>; Canitz, Shelley L PREM:EX <[Shelley.Canitz@gov.bc.ca](mailto:Shelley.Canitz@gov.bc.ca)>  
**Cc:** Mulloy, Eleanor PREM:EX <[Eleanor.Mulloy@gov.bc.ca](mailto:Eleanor.Mulloy@gov.bc.ca)>  
**Subject:** Call for Records OOP-2018-82616 Records Due April 24, 2018

Hello,

Please see the below request and please let me know by April 24<sup>th</sup> whether or not you have any records:

**Canvassed: All Executive staff, all Vancouver staff, Don Wright, Suzanne Christensen, Christine Kennedy, Shelley Canitz**

---

*Regarding the March 22, 2018 announcement on PST exemptions for LNG facilities: All draft and final briefing notes; All draft and final business cases for PST relief and impact/benefit to the province; Any modelling and economic analysis done on the PST relief.*

---

*(Date Range for Record Search: From 03/01/2018 To 04/05/2018) Date Format is MM/DD/YYYY*

---

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

*Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.*

***Alison Wensink, Executive Administrative Coordinator***

*Deputy Minister's Office | Office of the Premier*

*Room 272 - West Annex, Parliament Buildings*

*Victoria BC V8W 9E1*

*Phone: (250) 387-2987*

**Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Wednesday, April 18, 2018 9:24 AM  
**To:** Oreck, Mira PREM:EX  
**Subject:** Meetings Today

Hi Mira,

Today we have you meeting with Steve Vanagas (VP of Customer Communications and Public Affairs) and Shirley Samujh-Dayal (Manger Government Relations) from Translink,  
The meetings will be at 11:00 am in Boardroom 3.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
**P:** 604-775-1677 | **E:** [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

## Wensink, Alison PREM:EX

---

**Subject:** Alex Balfour  
**Location:** VCO Boardroom 3  
  
**Start:** Mon 2018-04-23 1:15 PM  
**End:** Mon 2018-04-23 1:45 PM  
**Show Time As:** Tentative  
  
**Recurrence:** (none)  
  
**Meeting Status:** Not yet responded  
  
**Organizer:** Oreck, Mira PREM:EX  
**Required Attendees:** Kingston, Charlotte PREM:EX

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Monday, April 16, 2018 10:19 AM  
**To:** Donovan, Diviyay FIN:EX  
**Subject:** RE: 861107 - 57965 - Vanessa Geary - Shared Calendar Access

Thanks Diviyay.

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Donovan, Diviyay FIN:EX  
**Sent:** Monday, April 16, 2018 10:18 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** 861107 - 57965 - Vanessa Geary - Shared Calendar Access

Good morning Danny,

I have submitted this request under id 861107. Once I have received notification the request has been completed I will let you know.

Have a great day!

Diviyay

*Diviyay Donovan*

Senior Service Desk Analyst  
FIN IMB Service Desk  
Information Management Branch  
Supporting the Ministry of Finance,  
Office of the Premier and various other Agencies, Boards & Commissions  
Tel. 9-250-387-8912 (for internal calls) 250-387-8912 (for external calls)

Corporate  
Services Division  
Ministry of  
Finance

**10** Best  
Places  
to Work  
2016 Winner

**From:** [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca) [<mailto:Danny.Loubert@gov.bc.ca>]  
**Sent:** Friday, April 13, 2018 10:27 AM  
**To:** FIN IMB Service Desk (78912) FIN:EX; Loubert, Danny PREM:EX  
**Subject:** Shared Calendar Access

### Checkout Information

**On-Site Address:** 740-999 Canada Place Vancouver, BC V6C 3e1  
**On-Site Contact Name:** Danny Loubert  
**On-Site Contact Phone:** (604)775-1677  
**Account:** PREM-VANCOUVER CABINET OFFICE  
**Ministry Number:**

**Responsibility Centre:** 36346  
**Service Code:** 34410  
**Project Number:** 3600000  
**Expense Authority:** Judy Cavanagh

**Service Requests**

**Access - Shared Calendar Access**

**First Name:** Vanessa

**Last Name:** Geary

**IDIR:** VGeary

**Calendar Name:** PREM VCO Boardrooms

**Comments:** Vanessa would like to be able to View the VCO Calendars on her phone. Please grant access and provide credential. Same access as Mszabo and Dloubert

*Requestor:* Loubert, Danny PREM:EX

*Email:* [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

*Time:* 2018-04-13 10:26:41



## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Monday, April 16, 2018 8:30 AM  
**To:** Wensink, Alison PREM:EX  
**Subject:** RE: Call for Records OOP-2018-82678 Records Due April 24, 2018

Good Morning Alison,

I have no records for this FOI request.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Wensink, Alison PREM:EX  
**Sent:** Friday, April 13, 2018 11:46 AM  
**To:** Aaron, Sage PREM:EX <[Sage.Aaron@gov.bc.ca](mailto:Sage.Aaron@gov.bc.ca)>; Clark, Layne PREM:EX <[Layne.Clark@gov.bc.ca](mailto:Layne.Clark@gov.bc.ca)>; Dewar, Bob PREM:EX <[Bob.Dewar@gov.bc.ca](mailto:Bob.Dewar@gov.bc.ca)>; Holmwood, Jen PREM:EX <[Jen.Holmwood@gov.bc.ca](mailto:Jen.Holmwood@gov.bc.ca)>; McConnell, Sheena PREM:EX <[Sheena.McConnell@gov.bc.ca](mailto:Sheena.McConnell@gov.bc.ca)>; Meggs, Geoff PREM:EX <[Geoff.Meggs@gov.bc.ca](mailto:Geoff.Meggs@gov.bc.ca)>; Nash, Amber PREM:EX <[Amber.Nash@gov.bc.ca](mailto:Amber.Nash@gov.bc.ca)>; Parkinson, Elizabeth PREM:EX <[Elizabeth.Parkinson@gov.bc.ca](mailto:Elizabeth.Parkinson@gov.bc.ca)>; Privett, Don PREM:EX <[Don.Privett@gov.bc.ca](mailto:Don.Privett@gov.bc.ca)>; Van Meer-Mass, Kate PREM:EX <[Kate.VanMeer-Mass@gov.bc.ca](mailto:Kate.VanMeer-Mass@gov.bc.ca)>; Canitz, Shelley L PREM:EX <[Shelley.Canitz@gov.bc.ca](mailto:Shelley.Canitz@gov.bc.ca)>; Christensen, Suzanne PREM:EX <[Suzanne.Christensen@gov.bc.ca](mailto:Suzanne.Christensen@gov.bc.ca)>; Hendry, Jackie PREM:EX <[Jackie.Hendry@gov.bc.ca](mailto:Jackie.Hendry@gov.bc.ca)>; Higgins, Keira PREM:EX <[Keira.Higgins@gov.bc.ca](mailto:Keira.Higgins@gov.bc.ca)>; Kennedy, Christine PREM:EX <[Christine.Kennedy@gov.bc.ca](mailto:Christine.Kennedy@gov.bc.ca)>; Mulloy, Eleanor PREM:EX <[Eleanor.Mulloy@gov.bc.ca](mailto:Eleanor.Mulloy@gov.bc.ca)>; Papik, Stephanie PREM:EX <[Stephanie.Papik@gov.bc.ca](mailto:Stephanie.Papik@gov.bc.ca)>; Robinson, Jon PREM:EX <[Jon.Robinson@gov.bc.ca](mailto:Jon.Robinson@gov.bc.ca)>; Wensink, Alison PREM:EX <[Alison.Wensink@gov.bc.ca](mailto:Alison.Wensink@gov.bc.ca)>; Wright, Don J. PREM:EX <[Don.J.Wright@gov.bc.ca](mailto:Don.J.Wright@gov.bc.ca)>; Yuma Morisho, Okenge PREM:EX <[Okenge.YumaMorisho@gov.bc.ca](mailto:Okenge.YumaMorisho@gov.bc.ca)>; Farmer, Leila PREM:EX <[Leila.Farmer@gov.bc.ca](mailto:Leila.Farmer@gov.bc.ca)>; Shortt, Amanda PREM:EX <[Amanda.Shortt@gov.bc.ca](mailto:Amanda.Shortt@gov.bc.ca)>; Cavanagh, Judy PREM:EX <[Judy.Cavanagh@gov.bc.ca](mailto:Judy.Cavanagh@gov.bc.ca)>; Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>; Oreck, Mira PREM:EX <[Mira.Oreck@gov.bc.ca](mailto:Mira.Oreck@gov.bc.ca)>  
**Subject:** Call for Records OOP-2018-82678 Records Due April 24, 2018

Hello,

Please see the second round of the below request, (please notice the new date range), and please let me know by April 24<sup>th</sup> whether or not you have any records:

**Canvassed: All staff**

---

Regarding any meetings or proposed meetings for the NDP and Green Party consultation committee: A copy of all agendas and minutes - draft and final, briefing notes, internal and external correspondence regarding the meetings, presentation materials, handwritten notes and post-meeting report summaries held by the Premier's office staff and any staff from the BC Green Party caucus, as referenced here: <http://www.timescolonist.com/news/local/b-c-s-grandexperiment-playing-out-at-legislature-1.22775182>

---

(Date Range for Record Search: From **09/01/2017 To 09/30/2017**) Date Format is MM/DD/YYYY

---

*UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.*

*If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.*

*Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.*

***Alison Wensink, Executive Administrative Coordinator***

*Deputy Minister's Office | Office of the Premier*

*Room 272 - West Annex, Parliament Buildings*

*Victoria BC V8W 9E1*

*Phone: (250) 387-2987*

## Wensink, Alison PREM:EX

---

**Subject:** 1;1 Danny and Vanessa  
**Location:** Vanessa's Office

**Start:** Tue 2018-04-10 1:00 PM  
**End:** Tue 2018-04-10 2:00 PM  
**Show Time As:** Tentative

**Recurrence:** Weekly  
**Recurrence Pattern:** every Tuesday from 1:00 PM to 2:00 PM

**Meeting Status:** Not yet responded

**Organizer:** Loubert, Danny PREM:EX  
**Required Attendees:** Geary, Vanessa PREM:EX

**Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 13, 2018 2:26 PM  
**To:** Poldrugovac, Saija FIN:EX  
**Subject:** Costs of Technology

Hi Saija,

I hope you had a good long weekend,

I was wondering if there was a way to check the difference of our technology costs in the last 6 months? We have returned several unused pieces of equipment and we wanted to be able to provide the total cost savings.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
**P:** 604-775-1677 | **E:** [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 13, 2018 1:53 PM  
**To:** Oreck, Mira PREM:EX  
**Subject:** FW: Al Gore 3 of 3  
**Attachments:** IMG\_2780.jpg; IMG\_2759.jpg; IMG\_2766.jpg

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 13, 2018 1:49 PM  
**To:** GCPE Digital Communications <[GCPEOLVC@Victoria1.gov.bc.ca](mailto:GCPEOLVC@Victoria1.gov.bc.ca)>  
**Cc:** Hargreaves, Stephen GCPE:EX <[Stephen.Hargreaves@gov.bc.ca](mailto:Stephen.Hargreaves@gov.bc.ca)>  
**Subject:** Al Gore 3 of 3

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 13, 2018 1:52 PM  
**To:** Oreck, Mira PREM:EX  
**Subject:** FW: Al Gore 2 of 3  
**Attachments:** IMG\_2753.jpg; IMG\_2763.jpg; IMG\_2743.jpg

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 13, 2018 1:47 PM  
**To:** GCPE Digital Communications <[GCPEOLVC@Victoria1.gov.bc.ca](mailto:GCPEOLVC@Victoria1.gov.bc.ca)>  
**Cc:** Hargreaves, Stephen GCPE:EX <[Stephen.Hargreaves@gov.bc.ca](mailto:Stephen.Hargreaves@gov.bc.ca)>  
**Subject:** Al Gore 2 of 3

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 13, 2018 1:51 PM  
**To:** Oreck, Mira PREM:EX  
**Subject:** FW: Al Gore 1 of 3  
**Attachments:** IMG\_2758.jpg; IMG\_2786.jpg; IMG\_2788.jpg

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 13, 2018 1:43 PM  
**To:** GCPE Digital Communications <[GCPEOLVC@Victoria1.gov.bc.ca](mailto:GCPEOLVC@Victoria1.gov.bc.ca)>  
**Cc:** Hargreaves, Stephen GCPE:EX <[Stephen.Hargreaves@gov.bc.ca](mailto:Stephen.Hargreaves@gov.bc.ca)>  
**Subject:** Al Gore 1 of 3

on behalf of Herman

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 13, 2018 1:20 PM  
**To:** Wensink, Alison PREM:EX  
**Subject:** RE: Call for Records OOP-2018-82297 Records Due April 17, 2018

Hi Alison,

I have no records for this FOI Request.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Wensink, Alison PREM:EX  
**Sent:** Wednesday, April 11, 2018 11:01 AM  
**To:** Aaron, Sage PREM:EX <[Sage.Aaron@gov.bc.ca](mailto:Sage.Aaron@gov.bc.ca)>; Brown, Evan PREM:EX <[Evan.Brown@gov.bc.ca](mailto:Evan.Brown@gov.bc.ca)>; Clark, Layne PREM:EX <[Layne.Clark@gov.bc.ca](mailto:Layne.Clark@gov.bc.ca)>; Dewar, Bob PREM:EX <[Bob.Dewar@gov.bc.ca](mailto:Bob.Dewar@gov.bc.ca)>; Fogg, Bruce PREM:EX <[Bruce.Fogg@gov.bc.ca](mailto:Bruce.Fogg@gov.bc.ca)>; Holmwood, Jen PREM:EX <[Jen.Holmwood@gov.bc.ca](mailto:Jen.Holmwood@gov.bc.ca)>; McConnell, Sheena PREM:EX <[Sheena.McConnell@gov.bc.ca](mailto:Sheena.McConnell@gov.bc.ca)>; McLaren, Chris PREM:EX <[Chris.McLaren@gov.bc.ca](mailto:Chris.McLaren@gov.bc.ca)>; Meggs, Geoff PREM:EX <[Geoff.Meggs@gov.bc.ca](mailto:Geoff.Meggs@gov.bc.ca)>; Nash, Amber PREM:EX <[Amber.Nash@gov.bc.ca](mailto:Amber.Nash@gov.bc.ca)>; Parkinson, Elizabeth PREM:EX <[Elizabeth.Parkinson@gov.bc.ca](mailto:Elizabeth.Parkinson@gov.bc.ca)>; Privett, Don PREM:EX <[Don.Privett@gov.bc.ca](mailto:Don.Privett@gov.bc.ca)>; Van Meer-Mass, Kate PREM:EX <[Kate.VanMeer-Mass@gov.bc.ca](mailto:Kate.VanMeer-Mass@gov.bc.ca)>; Wade, Debbie MMHA:EX <[Debbie.Wade@gov.bc.ca](mailto:Debbie.Wade@gov.bc.ca)>; LP Premiers Vancouver Office <[LPPVO@Victoria1.gov.bc.ca](mailto:LPPVO@Victoria1.gov.bc.ca)>; Wright, Don J. PREM:EX <[Don.J.Wright@gov.bc.ca](mailto:Don.J.Wright@gov.bc.ca)>; Yuma Morisho, Okenge PREM:EX <[Okenge.YumaMorisho@gov.bc.ca](mailto:Okenge.YumaMorisho@gov.bc.ca)>; Christensen, Suzanne PREM:EX <[Suzanne.Christensen@gov.bc.ca](mailto:Suzanne.Christensen@gov.bc.ca)>; Kennedy, Christine PREM:EX <[Christine.Kennedy@gov.bc.ca](mailto:Christine.Kennedy@gov.bc.ca)>; Canitz, Shelley L PREM:EX <[Shelley.Canitz@gov.bc.ca](mailto:Shelley.Canitz@gov.bc.ca)>  
**Cc:** Mulloy, Eleanor PREM:EX <[Eleanor.Mulloy@gov.bc.ca](mailto:Eleanor.Mulloy@gov.bc.ca)>  
**Subject:** Call for Records OOP-2018-82297 Records Due April 17, 2018

Hello,

Please let me know by April 17<sup>th</sup> whether or not you have any records responsive to the following request:

**Canvassed: All Executive staff, all Vancouver staff. Don Wright, Okenge Yuma Morisho, Suzanne Christensen, Christine Kennedy, Shelley Canitz**

---

*All records, any internal and external communications with the Government of Canada and the State Government of China, regarding the purchase of BC public and private assets, commercial or residential real estate, businesses of any kind including retirement home businesses, by the Chinese company Anbang Insurance Group, including the previous government/Premier's communications and records, and the current government/Premier's records and communications, any meeting records, notes, briefing notes, backgrounders, advice, policy papers, etc., reasons for Anbang's asset purchases and approval of asset purchases in B.C., and response to the state takeover of Anbang in China, after these purchases.*

---

(Date Range for Record Search: From **01/01/2016 To 03/22/2018**) Date Format is MM/DD/YYYY

---



*UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.*

*If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.*

*Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.*

***Alison Wensink, Executive Administrative Coordinator***

*Deputy Minister's Office | Office of the Premier*

*Room 272 - West Annex, Parliament Buildings*

*Victoria BC V8W 9E1*

*Phone: (250) 387-2987*

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 13, 2018 12:13 PM  
**To:** 'erskine@ralphs.ca'  
**Subject:** Danny's Contact Info

Office 604-775-1677

s.22

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
**P:** 604-775-1677 | **E:** [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 13, 2018 12:07 PM  
**To:** Magee, Tracey FIN:EX  
**Subject:** FW: Humanscale chairs for Repair - Update

Here is the response....

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Karen Rice [mailto:[krice@humanscale.com](mailto:krice@humanscale.com)]  
**Sent:** Wednesday, April 11, 2018 5:42 PM  
**To:** Loubert, Danny PREM:EX ; Kim Lawson  
**Subject:** RE: Humanscale chairs for Repair - Update

Hello Danny. My apologies on the delay. Yes, I heard back last week, and tried calling you, but got your voice mail instead. My intent was to try again, but alas, email will have to do.

The news is not great, I'm afraid. Our warranty for fabric and cushions is 5 years, so we are well over that time period. I asked about options for you to purchase replacement cushions, however, that fabric colour has also been discontinued. We even checked any leftover inventory, and it is all gone.

What I can do for you is offer an extra discount to purchase new chairs altogether. I've reached out to Kim at Brooks Corning to let her know what we can offer, and told her that I would be coming back to you to let you know the situation.

What do you think? Would you entertain a quote on replacing the old chairs with some lovely new ones? You already know what the Freedom chair looks like. We have a new style now too that looks really lovely in a board room. Here are a couple of photos of our Smart chair below.



---

**From:** Loubert, Danny PREM:EX [<mailto:Danny.Loubert@gov.bc.ca>]  
**Sent:** Wednesday, April 11, 2018 10:55 AM  
**To:** Karen Rice  
**Cc:** Magee, Tracey FIN:EX  
**Subject:** RE: Humanscale chairs for Repair - Update

Good Morning Karen,

I hope you are doing well,

I just wanted to follow up and see if you have heard back from your Director?

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Karen Rice [<mailto:krice@humanscale.com>]  
**Sent:** Thursday, March 29, 2018 3:13 PM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>; 'Kim Lawson' <[klawson@brookscorning.com](mailto:klawson@brookscorning.com)>  
**Cc:** Magee, Tracey FIN:EX <[Tracey.Magee@gov.bc.ca](mailto:Tracey.Magee@gov.bc.ca)>  
**Subject:** RE: Humanscale chairs for Repair - Update

Good afternoon Danny.

Just a quick note to follow up after our meeting this morning. I've sent the photos of the chairs through to my manager, and our manager of customer service. My manager has responded already. He will personally reach out to our director of seating to take a look and determine next steps.

I'll be in touch. Enjoy the long weekend.

---

**From:** Loubert, Danny PREM:EX [<mailto:Danny.Loubert@gov.bc.ca>]  
**Sent:** Monday, March 26, 2018 4:18 PM  
**To:** Karen Rice; 'Kim Lawson'  
**Cc:** Magee, Tracey FIN:EX  
**Subject:** RE: Humanscale chairs for Repair - Update

Please also note our Address

Vancouver Cabinet Office  
Suite 740-999 Canada Place  
Vancouver, BC V6C 3E1

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Monday, March 26, 2018 4:17 PM  
**To:** 'Karen Rice' <[krice@humanscale.com](mailto:krice@humanscale.com)>; Kim Lawson <[klawson@brookscorning.com](mailto:klawson@brookscorning.com)>  
**Cc:** Magee, Tracey FIN:EX <[Tracey.Magee@gov.bc.ca](mailto:Tracey.Magee@gov.bc.ca)>  
**Subject:** RE: Humanscale chairs for Repair - Update

Hello Karen,

Thank you for the dates however the room is being used during those times. Either Wednesday after 12pm or Thursday at 9am would be best.

Please let me know what time would be best.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Karen Rice [<mailto:krice@humanscale.com>]  
**Sent:** Monday, March 26, 2018 3:56 PM  
**To:** Kim Lawson <[klawson@brookscorning.com](mailto:klawson@brookscorning.com)>; Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Cc:** Magee, Tracey FIN:EX <[Tracey.Magee@gov.bc.ca](mailto:Tracey.Magee@gov.bc.ca)>  
**Subject:** RE: Humanscale chairs for Repair - Update

Good afternoon Danny.

I am the local Humanscale rep in Vancouver. I am free to come and take a look at your chairs on either Wednesday or Thursday mornings this week at 10:00 am. Does either day work for you? Also, please confirm the address.

Thank you.

**Karen Rice** | Account Development Representative

**Humanscale**  
Mobile 778-875-0379  
[www.humanscale.com](http://www.humanscale.com)



---

**From:** Kim Lawson [<mailto:klawson@brookscorning.com>]  
**Sent:** Monday, March 26, 2018 3:49 PM  
**To:** Loubert, Danny PREM:EX; Karen Rice  
**Cc:** Magee, Tracey FIN:EX  
**Subject:** RE: Humanscale chairs for Repair - Update

Hi Danny,  
I have reached out to the local Humanscale rep, Karen Rice, copied on this email.  
I have asked her to contact you directly to arrange a mutually agreeable date and time to review these chairs.  
I am hoping she will be able to help us move this along to a quicker resolution.

Thank you,

**KIM LAWSON**  
CLIENT SERVICES COORDINATOR

s.22

---

**From:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Sent:** Monday, March 26, 2018 3:04 PM

**To:** Magee, Tracey FIN:EX <[Tracey.Magee@gov.bc.ca](mailto:Tracey.Magee@gov.bc.ca)>; Kim Lawson <[klawson@brookscorning.com](mailto:klawson@brookscorning.com)>

**Subject:** RE: Humanscale chairs for Repair - Update

Thanks Tracey,

Hi Kim,

Given the nature of our office and the regular use of the room that the chairs are in, I would be grateful if we can please have this completed as soon as possible. Please feel free to reach out to me if you have any questions.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Magee, Tracey FIN:EX  
**Sent:** Friday, March 23, 2018 4:09 PM  
**To:** 'Kim Lawson' <[klawson@brookscorning.com](mailto:klawson@brookscorning.com)>  
**Cc:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** RE: Humanscale chairs for Repair - Update

Danny Loubert, cc'd in the emails, is the contact. You can reach him at (604) 775-1677 to schedule an appropriate time for a site visit.

Thanks

*Tracey Magee*

Facilities Project Manager  
Corporate, Financial and Facilities Services Branch  
Corporate Services Division  
Ministry of Finance  
Ph: 250-812-8859

---

**From:** Kim Lawson [<mailto:klawson@brookscorning.com>]  
**Sent:** Friday, March 23, 2018 4:06 PM  
**To:** Magee, Tracey FIN:EX  
**Cc:** Loubert, Danny PREM:EX  
**Subject:** RE: Humanscale chairs for Repair - Update

Hi Tracey,  
I do apologize, we have misunderstood the total number of chairs requiring head rests. Yes, I can arrange for the local Humanscale rep to stop by and assess these chairs.

Please let me know who she should contact for this meeting.

Thank you,

**KIM LAWSON**  
CLIENT SERVICES COORDINATOR

s.22

---

**From:** Magee, Tracey FIN:EX <[Tracey.Magee@gov.bc.ca](mailto:Tracey.Magee@gov.bc.ca)>  
**Sent:** Friday, March 23, 2018 4:01 PM  
**To:** Kim Lawson <[klawson@brookscorning.com](mailto:klawson@brookscorning.com)>  
**Cc:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** RE: Humanscale chairs for Repair - Update

Hi Kim,

I appreciate your response and the fact that the order has been placed for new parts, however, as per previous notes, 27 chairs in total were cleaned and have resulted in the foam/fabric that is now faulty, ordering just the two headrests, is not sufficient. I think it was misunderstood because I attached a couple of pictures. Fifteen of the chairs are quite bad, however, all need repair.

Can I suggest someone from humanscale visit the site to take a look at these chairs, as its difficult communicating via email trying to determine the extent of the repairs needed. Can this be arranged?

*Tracey Magee*

Facilities Project Manager  
Corporate, Financial and Facilities Services Branch  
Corporate Services Division  
Ministry of Finance  
Ph: 250-812-8859

---

**From:** Kim Lawson [<mailto:klawson@brookscorning.com>]  
**Sent:** Friday, March 23, 2018 3:24 PM  
**To:** Magee, Tracey FIN:EX  
**Cc:** Loubert, Danny PREM:EX  
**Subject:** RE: Humanscale chairs for Repair - Update

Hi Tracey,

Yes, I had confirmation yesterday afternoon that the order has been placed for replacement parts

- 3 sets of arm caps
- 1 pneumatic cylinder
- 2 headrests

At this time, I have not received an expected arrival date for these parts. As soon as we receive an order acknowledgement I can send another update with that information.



Thank you,

**KIM LAWSON**

CLIENT SERVICES COORDINATOR

s.22

---

**From:** Magee, Tracey FIN:EX <[Tracey.Magee@gov.bc.ca](mailto:Tracey.Magee@gov.bc.ca)>  
**Sent:** Friday, March 23, 2018 3:00 PM  
**To:** Kim Lawson <[klawson@brookscorning.com](mailto:klawson@brookscorning.com)>  
**Cc:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** RE: Humanscale chairs for Repair - Update

Hi Kim,

Following up again, have you heard anything from Humanscale regarding these chairs?

*Tracey Magee*

Facilities Project Manager  
Corporate, Financial and Facilities Services Branch  
Corporate Services Division  
Ministry of Finance  
Ph: 250-812-8859

---

**From:** Magee, Tracey FIN:EX  
**Sent:** Tuesday, March 13, 2018 12:51 PM  
**To:** 'Kim Lawson'  
**Cc:** Loubert, Danny PREM:EX  
**Subject:** RE: Humanscale chairs for Repair - Update

Hi Kim,

Thanks for your response. Based on your note below, "replacement orders and will not be able to process this until sometime next week." Does this mean the order for the parts will be processed and then there is a wait time for the parts to come in, can you clarify? Also, the chair arms and new cylinder are considered parts, but what will take place with the chair backs in terms of the foam/material?

*Tracey Magee*

Facilities Project Manager  
Corporate, Financial and Facilities Services Branch  
Corporate Services Division  
Ministry of Finance  
Ph: 250-812-8859

---

**From:** Kim Lawson [mailto:klawson@brookscorning.com]  
**Sent:** Tuesday, March 13, 2018 10:00 AM  
**To:** Magee, Tracey FIN:EX  
**Cc:** Loubert, Danny PREM:EX  
**Subject:** RE: Humanscale chairs for Repair - Update

Hi Tracey,

This is the response I have received from Humanscale late last week.

*"The replacement parts are covered under warranty, yes. Unfortunately, due to our system changeover, we have a high backlog of replacement orders and will not be able to process this until sometime next week."*

I have since asked for an estimate of when we could receive these parts, whatever that might be, as that will help us provide a tentative timeline on when the repairs can be completed.

I will continue to monitor this claim with Humanscale and keep you updated.

I do apologize for the delay and frustration this causes.

Thank you,

**KIM LAWSON**  
CLIENT SERVICES COORDINATOR

s.22

---

**From:** Magee, Tracey FIN:EX <Tracey.Magee@gov.bc.ca>  
**Sent:** Monday, March 12, 2018 12:03 PM  
**To:** Kim Lawson <klawson@brookscorning.com>  
**Cc:** Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>  
**Subject:** RE: Humanscale chairs for Repair

Hi Kim,

Any word on these chairs, the Premier's Office is looking to get these chairs fixed asap.

*Tracey Magee*

Facilities Project Manager  
Corporate, Financial and Facilities Services Branch  
Corporate Services Division  
Ministry of Finance  
Ph: 250-812-8859

---

**From:** Magee, Tracey FIN:EX  
**Sent:** Wednesday, March 7, 2018 2:41 PM  
**To:** 'Kim Lawson'  
**Cc:** Loubert, Danny PREM:EX  
**Subject:** RE: Humanscale chairs for Repair

Thanks Kim.

---

**From:** Kim Lawson [<mailto:klawson@brookscorning.com>]  
**Sent:** Wednesday, March 7, 2018 10:04 AM  
**To:** Magee, Tracey FIN:EX  
**Cc:** Loubert, Danny PREM:EX  
**Subject:** RE: Humanscale chairs for Repair

Hi Tracey,  
Yes Kirsten did forward you email regarding the foam/fabric.  
These pictures have also been sent to Humanscale for review.  
I will follow up with Humanscale today to see where they are at with this claim request.  
If we can, we like to complete repairs on site. We have an awesome service technician who can usually complete this type of work very quickly. If the chair need to be removed for the repairs, we would absolutely make arrangements based on what works best for the local office.  
I should have a further update for you later today or by tomorrow morning.

Thank you,

**KIM LAWSON**  
CLIENT SERVICES COORDINATOR

s.22

---

**From:** Magee, Tracey FIN:EX <[Tracey.Magee@gov.bc.ca](mailto:Tracey.Magee@gov.bc.ca)>  
**Sent:** Wednesday, March 07, 2018 8:57 AM  
**To:** Kim Lawson <[klawson@brookscorning.com](mailto:klawson@brookscorning.com)>  
**Cc:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** RE: Humanscale chairs for Repair

Hi Kim,

Thank you for reaching out regarding the chairs. I have attached the latest email I sent to Kirsten last week as I'm not sure you received it. I showed pictures of the chairs foam/fabric now that they were recently cleaned.

Please confirm if all repairs will be under warranty and/or if there is any cost to us. We also need to know what needs to take place to have repairs completed, ie do the chairs need to be removed from site or are they repaired on site and how long would they be removed for. This would have to be scheduled based on appropriate timelines that the Premier's Office has no scheduled meetings in that boardroom and can go without the chairs for a period of time.

Please provide any information you have. If you could reply to all so the client office is included, that would be appreciated.

Thanks Kim.

*Tracey Magee*

Facilities Project Manager  
Corporate, Financial and Facilities Services Branch  
Corporate Services Division  
Ministry of Finance  
Ph: 250-812-8859

---

**From:** Kim Lawson [<mailto:klawson@brookscorning.com>]  
**Sent:** Monday, March 5, 2018 9:10 AM  
**To:** Magee, Tracey FIN:EX  
**Cc:** Kirsten Cluett  
**Subject:** Humanscale chairs for Repair

Hi Tracey,  
I have been forwarded your service request, as we are a local, Vancouver Humanscale dealer.  
I have sent the information you provided to Humanscale for verification of warranty status and to confirm parts required to complete the requested repairs.  
I should have a further update for you by tomorrow, March 6.

Thank you,

**KIM LAWSON**  
CLIENT SERVICES COORDINATOR

s.22

**From:** Kirsten Cluett <[kirsten@grcontract.com](mailto:kirsten@grcontract.com)>  
**Sent:** Wednesday, February 28, 2018 6:55 PM  
**To:** Kim Lawson <[klawson@brookscorning.com](mailto:klawson@brookscorning.com)>  
**Subject:** Fwd: Haworth Chairs

Hi Kim,

Thanks for getting back to me - I know it's a crazy time of year :)

Here's the original message with the images. It's a Humanscale Freedom chair. Not sure if it was your team who originally sold it, but was hoping that you guys could service it.

Let me know if you need any more info!

Thank you!

-k

----- Forwarded message -----

**From:** Magee, Tracey FIN:EX <[Tracey.Magee@gov.bc.ca](mailto:Tracey.Magee@gov.bc.ca)>  
**Date:** Fri, Feb 16, 2018 at 11:46 AM  
**Subject:** Haworth Chairs  
**To:** [kirsten@grcontract.com](mailto:kirsten@grcontract.com) <[kirsten@grcontract.com](mailto:kirsten@grcontract.com)>

Hi Kirsten,

I was provided your name by Melissa Frisk.

We have four chairs that require repair in the Office of the Premier, Vancouver Cabinet Office. They have taken pictures of the damage and pictures of the serial number which also indicates it's a Freedom chair. I understand these are a Haworth product and have been advised that these are possibly lifetime warranty. Can you advise? If there are costs to repair, can you advise on the cost and is there a Haworth vendor in Vancouver that can do the repair.

Any information you can provide would be appreciated.

*Tracey Magee*

Facilities Project Manager

Corporate, Financial and Facilities Services Branch

Corporate Services Division

Ministry of Finance

Ph: 250-812-8859

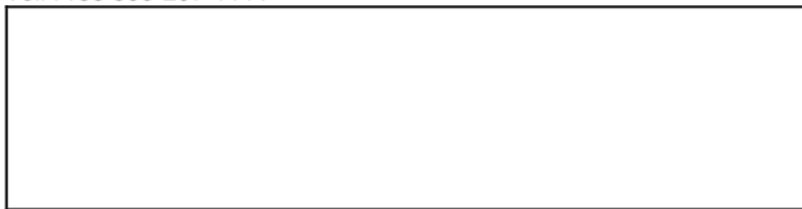
--

**Kirsten Cluett, DID, IDC**  
*Project Manager & Interior Designer*

**GR Contract Inc.**  
**Authorized Haworth Dealer**

[www.grcontract.com](http://www.grcontract.com)  
2500 Rock Bay Ave  
Victoria BC  
V8T 4R6  
Phone 250-384-2554

Mobile 250-415-9203  
Toll Free 866-207-1111



Subscribe to our newsletter to stay informed of sales and promotions.

**Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 13, 2018 12:07 PM  
**To:** 'erskine@ralphs.ca'  
**Subject:** Can you give me a shout when you can? - RE Phone<sup>s.22</sup>

Hi Erskine,

I have an account I was hoping to get activated with you. Can you please give me a shout as soon as possible? We are hoping to have her phone up and running by today.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 13, 2018 11:59 AM  
**To:** Magee, Tracey FIN:EX  
**Subject:** RE: 60 x 30" Height Adjustable Desk

Thanks Tracey!

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Magee, Tracey FIN:EX  
**Sent:** Friday, April 13, 2018 11:50 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** RE: 60 x 30" Height Adjustable Desk

I've placed the order, once I receive the confirmation back from Graphic Office that the order is place and timelines, I will forward to you.

*Tracey Magee*  
Facilities Project Manager  
Corporate, Financial and Facilities Services Branch  
Corporate Services Division  
Ministry of Finance  
Ph: 250-812-8859

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 13, 2018 10:47 AM  
**To:** Magee, Tracey FIN:EX  
**Subject:** FW: 60 x 30" Height Adjustable Desk

Hi Tracey,

Please proceed with the order:

1 – 60x30 desk for Vancouver  
1 – 46x30 desk for Victoria

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)



---

**From:** Cavanagh, Judy PREM:EX  
**Sent:** Friday, April 13, 2018 10:46 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Cc:** Geary, Vanessa PREM:EX <[Vanessa.Geary@gov.bc.ca](mailto:Vanessa.Geary@gov.bc.ca)>  
**Subject:** RE: 60 x 30" Height Adjustable Desk

Approved to purchase.

Judy

**Judy Cavanagh** | Executive Director, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1600 | E: [judy.cavanagh@gov.bc.ca](mailto:judy.cavanagh@gov.bc.ca)

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 13, 2018 10:43 AM  
**To:** Cavanagh, Judy PREM:EX  
**Cc:** Geary, Vanessa PREM:EX  
**Subject:** FW: 60 x 30" Height Adjustable Desk

Hi Judy,

Just had a thought that if I replace<sup>s.22</sup> desk it would be best to have it match the existing desk size (60x30). With that in mind I submit the new cost for<sup>s.22</sup> desk to you for approval. As we are not changing out his existing desk We will leave<sup>s.22</sup> the same size (46x30).

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Magee, Tracey FIN:EX  
**Sent:** Friday, April 13, 2018 10:40 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** 60 x 30" Height Adjustable Desk

Hi Danny,

The cost of this desk would be \$896.93 which includes taxes and delivery/install.

*Tracey Magee*  
Facilities Project Manager  
Corporate, Financial and Facilities Services Branch  
Corporate Services Division  
Ministry of Finance  
Ph: 250-812-8859

## Wensink, Alison PREM:EX

---

**Subject:** Dan from OPWTC - Walk through.  
**Location:** VCO

**Start:** Thu 2018-04-19 3:00 PM  
**End:** Thu 2018-04-19 3:30 PM  
**Show Time As:** Tentative

**Recurrence:** (none)

**Meeting Status:** Not yet responded

**Organizer:** Loubert, Danny PREM:EX  
**Required Attendees:** Szabo, Maria PREM:EX

Dan to do a walk through with Janitorial Service Company.

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 13, 2018 9:22 AM  
**To:** Oreck, Mira PREM:EX  
**Subject:** FW: Thank you for choosing to take off with Helijet!

Hi Mira,

Please find your attached flight itinerary for the 24<sup>th</sup> as requested.

I have also put them in your calendar for your convince.

I did notice there would be a conflict with the evening flight and a potential meeting. Please advice and I can look at alternate arrangements or possibly a hotel for the night.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

**From:** passengerservices@helijet.com [mailto:passengerservices@helijet.com]  
**Sent:** Monday, April 9, 2018 3:58 PM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

### Customer Information

#### Account

Customer #	s.22
Name	Mira Oreck
Company	Government Of Bc

**Booking**

s.22

**Tuesday, April 24, 2018****705****07:50 Vancouver Harbour****08:25 Victoria Harbour****35 minutes****Confirmed****1 Passengers - Full-Fare**

. Mira Oreck, Female

**Add to Calendar**

s.22

FARE-YWH-Full\_Winter17-18 \$300.00

+ GST \$15.00

Billing \$300.00

Taxes \$15.00

**Grand Total \$315.00**

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

**Booking**

s.22

**Tuesday, April 24, 2018****858****18:40 Victoria Harbour****19:15 Vancouver Harbour****35 minutes****Confirmed****1 Passengers - Full-Fare**

. Mira Oreck, Female

**Add to Calendar**

s.22

FARE-YWH-Full\_Winter17-18 \$300.00

+ GST \$15.00

Billing \$300.00

Taxes \$15.00

**Grand Total \$315.00**

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to

departure  
will also result in the cancellation of any onward and/or  
return reservations  
(additional cancellation fees may apply)

**THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY**

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:  
R102320165

Passenger Travel Information:  
For detailed Travel Information visit [helijet.com](http://helijet.com) or call Helijet Reservations 1.800.665.4354

Payment:  
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:  
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:  
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;  
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (\*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)  
Vancouver International Airport: 5911 Airport Road South, Richmond BC  
Victoria Harbour Heliport: 79 Dallas Road, Victoria BC  
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:  
Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:  
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:  
Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.  
Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.  
Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Changes/Cancellations & No Show Penalty:  
Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.  
After 5pm all next-day travel is non-refundable and only changeable for same-day travel; fare upgrade

may be required. On the day of travel, changes must be made at least 1 hour prior to departure or cancellation fee will apply. Failure to check in 20 minutes prior to departure will also result in any onward and/or return reservations being cancelled with any additional applicable cancellation fees applied.

**Baggage Allowance:**

Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total. Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed. Please visit <http://www.catsa-acsta.gc.ca/> for information on how to "Pack Smart" and avoid delays

**Baggage Liability:**

The liability for the loss of and/or the damage to any personal property, including baggage or goods is limited to an amount equal to the value of such baggage or goods, which shall not exceed \$250.00 (CAD) per passenger, unless greater value declared.

**Transportation upon arrival:**

Helijet is pleased to offer courtesy shuttle van drop off service within the downtown core in Victoria, Vancouver Harbour, and Nanaimo, ask the driver for drop off locations. Taxis & rental cars may also be available, please ask an agent.

**Accessibility:**

To ensure your travel is possible, passengers with limited mobility and/or special needs must advise Helijet Reservations at 1.800.665.4354

**Pets on Helijet:**

If you have a Special Assistance Animal please advise Helijet Reservations. Other small pets and animals are not accepted for carriage, please visit our website for restrictions.

**Weather Conditions:.**

If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact passengers as early as possible via phone numbers and/or email addresses provided.

**Reservations:**

Reservations are required for all flights and may be booked online at [www.helijet.com](http://www.helijet.com) or by calling 1.800.665.4354 (within North America).

**Login to your account at [helijet.com](http://helijet.com)**

Thank you again for choosing to fly with Helijet.

[passengerservices@helijet.com](mailto:passengerservices@helijet.com)

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 13, 2018 9:15 AM  
**To:** Cavanagh, Judy PREM:EX  
**Cc:** Geary, Vanessa PREM:EX  
**Subject:** FW: height Adjustable Standing desks

Good Morning Judy,

Can we proceed with the ordering of the Migration height adjustable surface desk for both<sup>s.22</sup> ?

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Magee, Tracey FIN:EX  
**Sent:** Wednesday, February 21, 2018 2:30 PM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** RE: height Adjustable Standing desks

Hi Danny,

Graphic Office has a 46" wide x 30" depth, migration height adjustable surface for \$754.02. This is the brand we have been typically ordering. The lowest they go is 22.6" and the highest to 48.6".

They can also provide a 34" upscale surface for \$1069.90 for a 34". He can do the invoicing as a top and the mechanism separate to keep it below \$1000. However, I would suggest going with the migration desk.

*Tracey Magee*  
Facilities Project Manager  
Corporate, Financial and Facilities Services Branch  
Corporate Services Division  
Ministry of Finance  
Ph: 250-812-8859

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Tuesday, February 20, 2018 1:08 PM  
**To:** Magee, Tracey FIN:EX  
**Subject:** RE: height Adjustable Standing desks

They are obtaining a doctors note yes.

**Danny Loubert** | Support Staff, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1600 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Magee, Tracey FIN:EX  
**Sent:** Tuesday, February 20, 2018 12:38 PM  
**To:** Loubert, Danny PREM:EX  
**Subject:** RE: height Adjustable Standing desks

And these are medical accommodations that require going through the same process?

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Tuesday, February 20, 2018 9:07 AM  
**To:** Magee, Tracey FIN:EX  
**Subject:** RE: height Adjustable Standing desks

Looking into one for s.22 in Victoria and One in Vancouver for s.22 , (we want to add it to our budget forecasting)

Warmest Regards,

**Danny Loubert** | Support Staff, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1600 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Magee, Tracey FIN:EX  
**Sent:** Tuesday, February 20, 2018 7:52 AM  
**To:** Loubert, Danny PREM:EX  
**Subject:** RE: height Adjustable Standing desks

Hi Danny,

We don't typically acquire anything that small. I would have to find out the smallest size the vendor has. Why are you looking to get prices on these?

*Tracey Magee*  
Facilities Project Manager  
Corporate, Financial and Facilities Services Branch  
Corporate Services Division  
Ministry of Finance  
Ph: 250-812-8859

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Monday, February 19, 2018 9:35 AM  
**To:** Magee, Tracey FIN:EX  
**Subject:** RE: height Adjustable Standing desks

Hi Tracey,



While we are working on the Medical accommodations, Is it possible to price out two Smaller Height adjustable desks?  
(34 wide x 29 deep)

Or would I need to contact the Suppliers under the CSA?

Warmest Regards,

**Danny Loubert** | Support Staff, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1600 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Magee, Tracey FIN:EX  
**Sent:** Wednesday, January 17, 2018 10:39 AM  
**To:** Loubert, Danny PREM:EX  
**Subject:** FW: height Adjustable Standing desks

Hi Danny,

See below the email from our OHS advisor regarding the process for medical accommodations.

*Tracey Magee*  
Facilities Project Manager  
Corporate, Financial and Facilities Services Branch  
Corporate Services Division  
Ministry of Finance  
Ph: 250-812-8859

---

**From:** McDonnell, Clancy FIN:EX  
**Sent:** Tuesday, January 16, 2018 11:49 AM  
**To:** Magee, Tracey FIN:EX  
**Subject:** RE: height Adjustable Standing desks

Hi Tracey,

Danny should be able to access the FINtranet, where he can see the resources on [Ergonomics](#).

For the medical accommodation process, we look first to ensure that the employee's workstation is set up properly (e.g. the monitor is at the correct height, the keyboard is at the correct height, they can work using neutral postures for their arms, shoulders etc.). This is normally done via an ergonomic assessment. It's also critical that all workers take proper micro-breaks. A micro-break is when you stand, stretch and perhaps take a short walk. It should be 30 seconds or so, and be done every 20-30 minutes.

If those factors are in place and an employee still has medical issues, we seek information from the employee's physician. The attached letter gets filled out by the supervisor (second page – detailing the employee's work tasks) and then sent to the physician. For height-adjustable desks we need to find out, in short, how long an employee can sit for and how long they can stand for. We review that letter once the doctor's portion is filled out (in consultation with the PSA), and then potentially make a recommendation for the employer to provide the accommodation.

Here's a summary :

- Micro-breaks taken and workstation is set up correctly to begin with
- Doctor's letter filled out
- OHS reviews letter and makes recommendation
- Facilities procures desk – any purchase requires STOB 65 checklist and Briefing Note signed by DM

Let me know if I can help any further.  
Clancy.

**Clancy McDonnell**

Senior Advisor, BCP and OHS  
Corporate Services Division  
Ministry of Finance  
1.778.679.0309

---

**From:** Magee, Tracey FIN:EX  
**Sent:** Tuesday, January 16, 2018 10:22 AM  
**To:** McDonnell, Clancy FIN:EX  
**Subject:** FW: height Adjustable Standing desks

As discussed, if you could provide the process.

Thanks

***Tracey Magee***

Facilities Project Manager  
Corporate, Financial and Facilities Services Branch  
Corporate Services Division  
Ministry of Finance  
Ph: 250-812-8859

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Tuesday, January 16, 2018 10:03 AM  
**To:** Magee, Tracey FIN:EX  
**Subject:** height Adjustable Standing desks

Hi Tracey,

We have a few requests for height adjustable desk for Medical reasons. I was hoping you might have some insight you can share with me on that.

What do we need and what are the steps if we wanted to go down that route?

Warmest Regards,

**Danny Loubert** | Support Staff, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1600 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Thursday, April 12, 2018 1:30 PM  
**To:** Domench, Martin JTT:EX; Szabo, Maria PREM:EX  
**Cc:** Saniee, Tina JTT:EX; Yap, Joyce JTT:EX; Krieger, Brian JTT:EX  
**Subject:** RE: Booking for Brian Krieger for the Executive Boardroom

Good Morning Martin,

The executive Boardroom has been put on hold for the requested time and date. I believe the request originated from the International Markets Team. As I mentioned over the phone our offices are for the use of Cabinet, its Minister's and Committees and as such have priority for use. At this time, I don't see it being an issue but should the request come we would need to bump the meeting. If you have any concerns please feel free to give me a call and we can discuss.

I would also like to take this opportunity to introduce my colleague Maria Szabo. Maria oversees the use of our boardroom resources and is a great person to get in touch of for future requests. Maria is will also be able to work with you to gather the required information for the booking.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Domench, Martin JTT:EX  
**Sent:** Thursday, April 12, 2018 9:14 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Cc:** Saniee, Tina JTT:EX <[Tina.Saniee@gov.bc.ca](mailto:Tina.Saniee@gov.bc.ca)>; Yap, Joyce JTT:EX <[Joyce.Yap@gov.bc.ca](mailto:Joyce.Yap@gov.bc.ca)>; Krieger, Brian JTT:EX <[Brian.Krieger@gov.bc.ca](mailto:Brian.Krieger@gov.bc.ca)>  
**Subject:** Booking for Brian Krieger for the Executive Boardroom

Hi Danny,

As discussed over the phone, am emailing you regarding a booking for Brian Krieger for the Executive Boardroom in the VCO.

Brian is looking to host a meeting with some <sup>s.13,s.16</sup> and staff on May 14<sup>th</sup>.

The meeting itself would be from 12:00pm – 1:30pm. However, we would need access to the room either side of the meeting for setup etc. So we would be looking 11:00 – 2:30pm.

Would it be possible to book the room at these times on the 14<sup>th</sup>? If not, appreciate you letting me and I can discuss further with Brian.

If you have any other requirements or need any other information, please let me know.

Appreciate your assistance.

Thanks,

**Martin Domench**

Executive Coordinator  
Office of the Assistant Deputy Minister  
International Business Development Division  
Ministry of Jobs, Trade and Technology

Tel: 604-398-5096

Suite 730 – 999 Canada Place, Vancouver  
British Columbia, Canada V6C 3E1

[www.britishcolumbia.ca](http://www.britishcolumbia.ca) | [@BCTradeInvest](#) | [LinkedIn](#) | [YouTube](#)



**Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Thursday, April 12, 2018 12:57 PM  
**To:** VCO Boardrooms, PREM PREM:EX  
**Subject:** Accepted: Staff Meeting

**Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Thursday, April 12, 2018 7:29 AM  
**To:** Geary, Vanessa PREM:EX; Szabo, Maria PREM:EX  
**Subject:** s.22

Hi vanessa and Maria,  
s.22

See you then,  
  
Danny

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Wednesday, April 11, 2018 2:11 PM  
**To:** PREM Tech  
**Cc:** Viaud, Chantille PREM:EX  
**Subject:** FW: Need Help Adding a folder

Hello There,

Is there anyone that can help us with this?

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Viaud, Chantille PREM:EX  
**Sent:** Tuesday, April 10, 2018 3:54 PM  
**To:** Andruz, Dean FIN:EX <[Dean.Andruz@gov.bc.ca](mailto:Dean.Andruz@gov.bc.ca)>  
**Cc:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** Need Help Adding a folder

Hi Dean,

Danny suggested I ask you for some help adding a folder from someone else's email?

Can you please assist.

Thanks,

Danny on behalf of,

**Chantille Viaud** | Manager, Stakeholder Relations  
Office of the Premier  
P: 604-838-3025 | E: [chantille.viaud@gov.bc.ca](mailto:chantille.viaud@gov.bc.ca)

## **Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Wednesday, April 11, 2018 9:50 AM  
**To:** Szabo, Maria PREM:EX  
**Subject:** Business Card Website

<http://order.qp.gov.bc.ca/order-options.html>

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)



Page 101

Withheld pursuant to/removed as

s.22

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Wednesday, April 11, 2018 8:52 AM  
**To:** Wensink, Alison PREM:EX  
**Subject:** RE: Call for Records OOP-2018-82249 Due April 16, 2018

Good Morning Alison,

I have no records for this FOI request.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Wensink, Alison PREM:EX  
**Sent:** Tuesday, April 10, 2018 3:41 PM  
**To:** LP PO Executive Office <LPPOEO@Victoria1.gov.bc.ca>; LP Premiers Vancouver Office <LPPVO@Victoria1.gov.bc.ca>; LP PO Deputy Minister <LPPODM@Victoria1.gov.bc.ca>  
**Subject:** Call for Records OOP-2018-82249 Due April 16, 2018

Hello,

Please let me know by April 16<sup>th</sup> whether or not you have any records responsive to the following request:

**Canvassed: All staff**

---

*All records to/from/referencing the Canadian Association of Petroleum Producers (CAPP), the Pembina Institute, and hydraulic fracturing – which relate to the scientific review on Hydraulic fracturing, as mentioned in <https://news.gov.bc.ca/releases/2018EMPR0006-000402>*

---

*(Date Range for Record Search: From 09/01/2017 To 03/15/2018) Date Format is MM/DD/YYYY*

---

**UPDATE:** It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

**Alison Wensink, Executive Administrative Coordinator**  
Deputy Minister's Office | Office of the Premier  
Room 272 - West Annex, Parliament Buildings  
Victoria BC V8W 9E1  
Phone: (250) 387-2987

**Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Tuesday, April 10, 2018 3:30 PM  
**To:** Szabo, Maria PREM:EX  
**Subject:** Accepted: Staff Meeting

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Tuesday, April 10, 2018 3:17 PM  
**To:** Oreck, Mira PREM:EX  
**Subject:** FW: Important update from Helijet!

Hi Mira,

We have put you on the earlier flight for this thursday. (3:50 out of Victoria) I will update your calendar to reflect the change)

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

**From:** passengerservices@helijet.com [mailto:passengerservices@helijet.com]  
**Sent:** Tuesday, April 10, 2018 3:15 PM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** Important update from Helijet!



This is an important update from Helijet.

**Hello,**  
**A flight you were waitlisted for has cleared. Please call 1 800 665 4354 to accept or decline the seat.**  
**Thank You,**  
**Helijet Reservations**

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

### Customer Information

#### Account

Customer #	s.22
Name	Mira Oreck
Company	Government Of Bc

#### Advisory

A flight you were waitlisted for has cleared. Please call 1 800 665 4354 to accept or decline the seat.  
Thank You,  
Helijet Reservations

## Booking

s.22

Thursday, April 12, 2018

722

15:50 Victoria Harbour

16:25 Vancouver Harbour

35 minutes

Confirmed WL Cleared

1 Passengers - Full-Fare

• Mira Oreck, Female

[Add to Calendar](#)

s.22

FARE-YWH-Full_Winter17-18	\$300.00
+ GST	\$15.00
Billing	\$300.00
Taxes	\$15.00
<b>Grand Total</b>	<b>\$315.00</b>

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

[Login to your account at helijet.com](#)

Thank you again for choosing to fly with Helijet.

[passengerservices@helijet.com](mailto:passengerservices@helijet.com)

## **Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Tuesday, April 10, 2018 10:04 AM  
**To:** Wensink, Alison PREM:EX  
**Subject:** RE: Call for Records OOP-2018-81869 Records Due April 9, 2018

Good Morning Alison,

I'm not sure if I replied already but I have no records on this FOI request.

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Wensink, Alison PREM:EX  
**Sent:** Tuesday, April 3, 2018 11:18 AM  
**To:** LP PO Executive Office <LPPOEO@Victoria1.gov.bc.ca>; LP Premiers Vancouver Office <LPPVO@Victoria1.gov.bc.ca>  
**Subject:** Call for Records OOP-2018-81869 Records Due April 9, 2018

Hello,

Please let me know by April 9<sup>th</sup> whether or not you have any records responsive to the following request:

**Canvassed: All Executive staff, all Vancouver staff**

---

*All briefing materials, and all communications sent and received by the Minister/Premier/ADM or their staff, regarding the application of the school tax on apartment buildings.*

---

*(Date Range for Record Search: From 02/20/2018 To 03/12/2018) Date Format is MM/DD/YYYY*

---

**UPDATE:** It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

**Alison Wensink, Executive Administrative Coordinator**  
Deputy Minister's Office | Office of the Premier  
Room 272 - West Annex, Parliament Buildings  
Victoria BC V8W 9E1  
Phone: (250) 387-2987

## Wensink, Alison PREM:EX

---

**Subject:** Booked for Evan Lloyd  
**Location:** SSBC WTS R TP Canada Place CITZ:EX  
  
**Start:** Tue 2018-04-17 3:30 PM  
**End:** Tue 2018-04-17 5:00 PM  
**Show Time As:** Tentative  
  
**Recurrence:** (none)  
  
**Meeting Status:** Not yet responded  
  
**Organizer:** SSBC WTS R TP Government CITZ:EX  
**Resources:** SSBC WTS R TP Canada Place CITZ:EX

Evan Lloyd – GCPE (Vancouver)  
Mike Lowe – GCPE (Vancouver)  
Stanley Tsao  
George Kan

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Monday, April 9, 2018 10:16 AM  
**To:** Oreck, Mira PREM:EX  
**Subject:** FW: Meeting - Wednesday 11am, April 11th with Vancouver Society of Children's Centres (VSOCC)

Hi Mira,

Just a follow up again on this request. Bernice is wondering if you would like to meet in there office and include a tour ?

Please let me know so I can follow up with her.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Bernice Scholten [mailto:[bernices@vsocc.org](mailto:bernices@vsocc.org)]  
**Sent:** Monday, April 9, 2018 10:14 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** Meeting - Wednesday 11am, April 11th with Vancouver Society of Children's Centres (VSOCC)

Hi Danny,

Hope you enjoyed the weekend.

I didn't hear back regarding the opportunity to meet here at our office and include a tour so will assume this was not possible?

Thank you for your support in scheduling this meeting, we look forward to meeting with Ms. Oreck.

Regards,

Bernice

**Bernice Scholten**  
Chief Executive Officer  
Vancouver Society of Children's Centres  
Suite 200 1362 Seymour Street  
Vancouver, BC  
Phone: 604-718-6559  
[www.vsocc.org](http://www.vsocc.org)

---

**From:** Bernice Scholten  
**Sent:** March-22-18 11:21 AM  
**To:** Loubert, Danny PREM:EX  
**Subject:** Re: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)



Thanks Danny. I mentioned this in my letter and assumed a site visit may not have worked so didn't raise it but in event it works to visit at our Admin office located at 1362 Seymour Street it would be an opportunity to see our premises and take a quick tour of one of our child care centres which is located on main floor. If not, will meet at your office as planned.

Regards,  
Bernice

On Mar 22, 2018, at 10:33 AM, Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)> wrote:

Hi Bernice,

I am happy we are able to confirm the meeting. We are located:

Vancouver Cabinet Office  
World Trade Centre Complex (entrance is to the right of the Starbucks)  
Suite 740-999 Canada Place  
Vancouver, BC V6C 3E1

Please give me a call if you have difficulties finding our office.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Bernice Scholten [<mailto:bernices@vsocc.org>]  
**Sent:** Thursday, March 22, 2018 10:15 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** Re: Introduction and invitation - Vancouver Society of Children's Centres (VSOC)

Hi Danny,

Yes, Wednesday at 11am good. If you could pls confirm address location.

With thanks,  
Bernice

On Mar 22, 2018, at 9:44 AM, Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)> wrote:

Thanks Bernice,

Would Wednesday same time work for you? If not I see more flexibility for Wednesday at the moment.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Bernice Scholten [<mailto:bernices@vsocc.org>]  
**Sent:** Thursday, March 22, 2018 9:38 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** Re: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Hi Danny,  
Regrets, I'm committed to attend an early years planning group between 10am and 1pm. It involves a large group so difficult to reschedule. If it works, I'm available Tuesday afternoon and flexible to juggle Wednesday or Thursday if that works.

On Mar 21, 2018, at 3:45 PM, Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)> wrote:

Hello Bernice,

I would like to schedule time on April 10<sup>th</sup> at 11am here in our office for you to meet with Mira Oreck.  
Would this work for you?

Warmest Regards

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Bernice Scholten [<mailto:bernices@vsocc.org>]  
**Sent:** Thursday, March 8, 2018 9:22 AM  
**To:** Loubert, Danny PREM:EX  
**Subject:** RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Hi Danny,

I'm away for two weeks from March 19<sup>th</sup> to April 3<sup>rd</sup>.

Ideally we could meet next week but if not let's look at early April if that works.

Regards,

Bernice

---

**From:** Loubert, Danny PREM:EX [<mailto:Danny.Loubert@gov.bc.ca>]  
**Sent:** March-07-18 4:11 PM  
**To:** Bernice Scholten  
**Subject:** RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Hi Bernice,

Would we be able to look at the following week of the 19<sup>th</sup> – 23<sup>rd</sup>?

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Bernice Scholten [<mailto:bernices@vsocc.org>]  
**Sent:** Wednesday, March 7, 2018 3:19 PM  
**To:** Loubert, Danny PREM:EX  
**Subject:** FW: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Hi Danny,

Confirming I can be flexible throughout the day Tuesday, March 13<sup>th</sup> or Thursday morning, March 15<sup>th</sup>.

Regards,

Bernice

---

**From:** Bernice Scholten  
**Sent:** March-06-18 4:03 PM  
**To:** 'Loubert, Danny PREM:EX'  
**Subject:** RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Thanks Danny, will provide times.

Will Mira be here in Vancouver and flexible to meet at our office or please advise what is best for her.

Thx, B

---

**From:** Loubert, Danny PREM:EX [<mailto:Danny.Loubert@gov.bc.ca>]  
**Sent:** March-06-18 3:54 PM  
**To:** Bernice Scholten  
**Subject:** RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Good Afternoon Bernice,

It's looking like next week would be best. Can you please advise best days to meet? Mira is available Monday- Thursday with varying times of availability.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives

**From:** Bernice Scholten [<mailto:bernices@vsocc.org>]  
**Sent:** Tuesday, March 6, 2018 3:54 PM  
**To:** Loubert, Danny PREM:EX  
**Subject:** FW: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Hi Danny,

Were you able to find any available time for next week?

Regards,

Bernice

---

**From:** Bernice Scholten  
**Sent:** March-01-18 2:57 PM  
**To:** 'Loubert, Danny PREM:EX'  
**Subject:** RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Hi Danny,

Thank you for this option.

Would prefer the following week if at all possible. If not, will make early Thursday afternoon, March 8<sup>th</sup> work.

With thanks,

Bernice

---

**From:** Loubert, Danny PREM:EX [<mailto:Danny.Loubert@gov.bc.ca>]  
**Sent:** March-01-18 1:16 PM  
**To:** Bernice Scholten  
**Subject:** RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Hi Bernice,

Thank you for the follow up email. I have some availability next week and wanted to see if you have some time Thursday March 8<sup>th</sup> in late morning early Afternoon.

Warmest Regards,

**Danny Loubert** | Support Staff, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Bernice Scholten [<mailto:bernices@vsocc.org>]  
**Sent:** Tuesday, February 27, 2018 9:48 AM  
**To:** Loubert, Danny PREM:EX  
**Subject:** RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOC)

Hi Danny,

Hope your week is going well.

Would like to confirm a date to meet with Mira, please let me know when she might be available.

Best regards,

Bernice

**Bernice Scholten**  
Chief Executive Officer  
Vancouver Society of Children's Centres  
Suite 200 1362 Seymour Street  
Vancouver, BC  
Phone: 604-718-6559  
[www.vsocc.org](http://www.vsocc.org)

---

**From:** Oreck, Mira PREM:EX [<mailto:Mira.Oreck@gov.bc.ca>]  
**Sent:** February-12-18 1:52 PM  
**To:** Bernice Scholten  
**Cc:** Loubert, Danny PREM:EX  
**Subject:** RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOC)

Hi Bernice,

I hope this email finds you well. My apologies for the delay in response. I would be pleased to meet with you. I have cc'd Danny Loubert who can help find a time that works well for both of us.

All the best,  
Mira

---

**From:** Bernice Scholten [<mailto:bernices@vsocc.org>]  
**Sent:** Thursday, January 18, 2018 2:44 PM  
**To:** Oreck, Mira PREM:EX  
**Subject:** Introduction and invitation - Vancouver Society of Children's Centres (VSOC)

<image002.jpg>

## Wensink, Alison PREM:EX

---

**Subject:** Booked for Evan Lloyd  
**Location:** SSBC WTS R TP Canada Place CITZ:EX  
  
**Start:** Tue 2018-04-17 3:30 PM  
**End:** Tue 2018-04-17 5:00 PM  
**Show Time As:** Tentative  
  
**Recurrence:** (none)  
  
**Meeting Status:** Not yet responded  
  
**Organizer:** SSBC WTS R TP Government CITZ:EX  
**Resources:** SSBC WTS R TP Canada Place CITZ:EX

Evan Lloyd – GCPE (Vancouver)  
Mike Lowe – GCPE (Vancouver)  
Stanley Tsao  
George Kan

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Monday, April 9, 2018 8:21 AM  
**To:** Wensink, Alison PREM:EX  
**Subject:** RE: Call for Records OOP-2018-81997 Records Due April 10, 2018

Hi Alison,

I have no records for this FOI request.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Wensink, Alison PREM:EX  
**Sent:** Wednesday, April 4, 2018 12:34 PM  
**To:** LP PO Executive Office <[LPPOEO@Victoria1.gov.bc.ca](mailto:LPPOEO@Victoria1.gov.bc.ca)>; LP Premiers Vancouver Office <[LPPVO@Victoria1.gov.bc.ca](mailto:LPPVO@Victoria1.gov.bc.ca)>; LP PO Deputy Minister <[LPPODM@Victoria1.gov.bc.ca](mailto:LPPODM@Victoria1.gov.bc.ca)>  
**Subject:** Call for Records OOP-2018-81997 Records Due April 10, 2018

Hello,

Please let me know by April 10<sup>th</sup> whether or not you have any records responsive to the following request:

**Canvassed: All staff**

---

*All emails between the Premier's Office and [LP002@gov.bc.ca](mailto:LP002@gov.bc.ca)*

*(Date Range for Record Search: From 06/30/2017 To 03/12/2018) Date Format is MM/DD/YYYY*

---

*UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.*

*If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.*

*Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.*

**Alison Wensink, Executive Administrative Coordinator**  
Deputy Minister's Office | Office of the Premier  
Room 272 - West Annex, Parliament Buildings  
Victoria BC V8W 9E1  
Phone: (250) 387-2987

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Monday, April 9, 2018 8:20 AM  
**To:** Wensink, Alison PREM:EX  
**Subject:** RE: Call for Records OOP-2018-81936 Due April 10, 2018

Hi Alison,

I have no records for this FOI request,

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Wensink, Alison PREM:EX  
**Sent:** Wednesday, April 4, 2018 12:31 PM  
**To:** LP PO Executive Office <LPPOEO@Victoria1.gov.bc.ca>; LP Premiers Vancouver Office <LPPVO@Victoria1.gov.bc.ca>; LP PO Deputy Minister <LPPODM@Victoria1.gov.bc.ca>  
**Subject:** Call for Records OOP-2018-81936 Due April 10, 2018

Hello,

Please let me know by April 10<sup>th</sup> whether or not you have any records responsive to the following request:

**Canvassed: All staff**

---

*All emails between the Premier's Office and [Lynne.Holt@gov.bc.ca](mailto:Lynne.Holt@gov.bc.ca).*

*(Date Range for Record Search: From 06/30/2017 To 03/12/2018) Date Format is MM/DD/YYYY*

---

*UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.*

*If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.*

*Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.*

**Alison Wensink, Executive Administrative Coordinator**  
Deputy Minister's Office | Office of the Premier  
Room 272 - West Annex, Parliament Buildings  
Victoria BC V8W 9E1  
Phone: (250) 387-2987



## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Monday, April 9, 2018 8:19 AM  
**To:** Wensink, Alison PREM:EX  
**Subject:** RE: Call for Records OOP-2018-81965 Due April 11, 2018  
**Attachments:** Barrett memorials

Hi Alison.

I have the following record for this FOI request.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Wensink, Alison PREM:EX  
**Sent:** Thursday, April 5, 2018 9:16 AM  
**To:** LP PO Executive Office <LPPOEO@Victoria1.gov.bc.ca>; LP Premiers Vancouver Office <LPPVO@Victoria1.gov.bc.ca>; LP PO Deputy Minister <LPPODM@Victoria1.gov.bc.ca>  
**Subject:** Call for Records OOP-2018-81965 Due April 11, 2018

Hello,

Please let me know by April 11<sup>th</sup> whether or not you have any records responsive to the following request:

**Canvassed: All staff**

---

*All emails between the Premier's Office and [Susan.Vasilev@leg.bc.ca](mailto:Susan.Vasilev@leg.bc.ca).*

*(Date Range for Record Search: From 06/30/2017 To 03/12/2018) Date Format is MM/DD/YYYY*

---

*UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.*

*If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.*

*Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.*

**Alison Wensink, Executive Administrative Coordinator**  
Deputy Minister's Office | Office of the Premier  
Room 272 - West Annex, Parliament Buildings  
Victoria BC V8W 9E1  
Phone: (250) 387-2987

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Monday, April 9, 2018 8:17 AM  
**To:** Wensink, Alison PREM:EX  
**Subject:** RE: Call for Records OOP-2018-82022 Due April 11, 2018

Good Morning Alison,

I have no Records for this FOI request.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Wensink, Alison PREM:EX  
**Sent:** Thursday, April 5, 2018 9:18 AM  
**To:** LP PO Executive Office <LPPOEO@Victoria1.gov.bc.ca>; LP Premiers Vancouver Office <LPPVO@Victoria1.gov.bc.ca>; LP PO Deputy Minister <LPPODM@Victoria1.gov.bc.ca>  
**Subject:** Call for Records OOP-2018-82022 Due April 11, 2018

Hello,

Please let me know by April 11<sup>th</sup> whether or not you have any records responsive to the following request:

**Canvassed: All staff**

---

*All emails between the Premier's Office and [Ed.May@leg.bc.ca](mailto:Ed.May@leg.bc.ca)*

*(Date Range: 06/30/2017 - 03/12/2018) Date Format is MM/DD/YYYY*

---

*UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.*

*If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.*

*Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.*

**Alison Wensink, Executive Administrative Coordinator**  
Deputy Minister's Office | Office of the Premier  
Room 272 - West Annex, Parliament Buildings  
Victoria BC V8W 9E1  
Phone: (250) 387-2987

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Monday, April 9, 2018 8:12 AM  
**To:** Wensink, Alison PREM:EX  
**Subject:** RE: Call for Records OOP-2018-82098 Records Due April 11, 2018

Good Morning Alison,

I have no records for this FOI request.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Wensink, Alison PREM:EX  
**Sent:** Thursday, April 5, 2018 9:21 AM  
**To:** LP PO Executive Office <LPPOEO@Victoria1.gov.bc.ca>; LP Premiers Vancouver Office <LPPVO@Victoria1.gov.bc.ca>; Christensen, Suzanne PREM:EX <Suzanne.Christensen@gov.bc.ca>; Kennedy, Christine PREM:EX <Christine.Kennedy@gov.bc.ca>; Canitz, Shelley L PREM:EX <Shelley.Canitz@gov.bc.ca>  
**Cc:** Mulloy, Eleanor PREM:EX <Eleanor.Mulloy@gov.bc.ca>  
**Subject:** Call for Records OOP-2018-82098 Records Due April 11, 2018

Hello,

Please let me know by April 11<sup>th</sup> whether or not you have any records responsive to the following request:

**Canvassed: All Executive staff, all Vancouver staff, Don Wright, Suzanne Christensen, Christine Kennedy, Shelley Canitz**

---

*A copy of the Business Case regarding the government helping low income families manage electricity costs as mentioned in 2018EMPR0004-000311.*

---

*(Date Range for Record Search: From 02/15/2018 To 03/01/2018) Date Format is MM/DD/YYYY*

---

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

**Alison Wensink, Executive Administrative Coordinator**  
Deputy Minister's Office | Office of the Premier  
Room 272 - West Annex, Parliament Buildings  
Victoria BC V8W 9E1

*Phone: (250) 387-2987*

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 6, 2018 12:31 PM  
**To:** Szabo, Maria PREM:EX  
**Subject:** Fw: planning session on Friday, April 6 at 1 PM at VCO  
**Attachments:** Planning Meeting Agenda – Friday April 6.docx; ATT00001.htm; MeetingNotesPlanningSessionPOFULL.docx; ATT00002.htm; PremiersLeadershipVoice.docx; ATT00003.htm; Frame Matrix DRAFT.docx; ATT00004.htm

Also just in case they didn't send to you

Sent from my BlackBerry 10 smartphone on the TELUS network.

---

**From:** Marie Della Mattia <sup>s.22</sup>  
**Sent:** Friday, April 6, 2018 8:47 AM  
**To:** Loubert, Danny PREM:EX  
**Cc:** Kate Van Meer-Mass  
**Subject:** Fwd: planning session on Friday, April 6 at 1 PM at VCO

Hi Danny,  
Could you please print 10 copies of the attached documents for today's meeting?  
The start time has been moved to 1:30 but I'll be there about 12:30 or so to get set up.  
Will need flip chart stands and markers again :)  
Thanks very much!  
Marie

Begin forwarded message:

**From:** Marie Della Mattia <sup>s.22</sup>  
**Subject:** planning session on Friday, April 6 at 1 PM at VCO  
**Date:** April 5, 2018 at 3:25:58 PM PDT  
**To:** "Kate PREM:EX Van Meer-Mass" <[Kate.VanMeer-Mass@gov.bc.ca](mailto:Kate.VanMeer-Mass@gov.bc.ca)>, "Meggs, Geoff PREM:EX" <[Geoff.Meggs@gov.bc.ca](mailto:Geoff.Meggs@gov.bc.ca)>, Sage Aaron <[sage.aaron@gov.bc.ca](mailto:sage.aaron@gov.bc.ca)>, "Layne PREM:EX Clark" <[layne.clark@gov.bc.ca](mailto:layne.clark@gov.bc.ca)>, Matt Hannah <[Matt.Hannah@gov.bc.ca](mailto:Matt.Hannah@gov.bc.ca)>, "Mira PREM:EX Oreck" <[Mira.Oreck@gov.bc.ca](mailto:Mira.Oreck@gov.bc.ca)>, [don.bain@gov.bc.ca](mailto:don.bain@gov.bc.ca), [vanessa.geary@gov.bc.ca](mailto:vanessa.geary@gov.bc.ca)

Hello all,

Attached you'll find four documents for discussion at tomorrow's planning session.

1. a proposed agenda
2. a summary of the meeting notes from February including recommended strategic directions / goals and questions to explore in planning work
3. a brand summary called Premier's Leadership Voice based on the premier's past branding work (the campaign) - includes some notes on implementation (post-swearing in)
4. a communications framework matrix

All are draft documents. Looking forward to seeing you all and digging in.

Let me know if you have any questions.

Thanks!

Marie

Marie Della Mattia  
s.22

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 6, 2018 11:53 AM  
**To:** Szabo, Maria PREM:EX  
**Subject:** Fw: Speaking Notes: Nagar Kirtan  
**Attachments:** 20180406 SN Najar Kirtan Parade.docx; ATT00001.htm; 2018 Nagar Kirtan Parade - s.22 - presentat....pdf; ATT00002.htm

Hi Maria,

In case he didn't forward to you can you print for Evan (Premier)

Thanks Danny

Sent from my BlackBerry 10 smartphone on the TELUS network.

---

**From:** Brown, Evan PREM:EX <Evan.Brown@gov.bc.ca>  
**Sent:** Friday, April 6, 2018 9:44 AM  
**To:** Loubert, Danny PREM:EX  
**Subject:** Fwd: Speaking Notes: Nagar Kirtan

Good morning DL :)

Can you please have these printed and ready at VCO for the Premier

You're awesome

**Evan Brown | Executive Assistant to Premier John Horgan**

Office: 250 387 1715

Cell: 778 584 0217

Begin forwarded message:

**From:** "Nash, Amber PREM:EX" <Amber.Nash@gov.bc.ca>  
**Date:** April 6, 2018 at 9:36:54 AM PDT  
**To:** "Brown, Evan PREM:EX" <Evan.Brown@gov.bc.ca>  
**Subject:** FW: Speaking Notes: Nagar Kirtan

Please print for Premier.

---

**From:** McGregor, Cara GCPE:EX  
**Sent:** Friday, April 6, 2018 9:36 AM  
**To:** Nash, Amber PREM:EX  
**Cc:** Aaron, Sage PREM:EX; Banfield, Elena GCPE:EX; Smith, Mat GCPE:EX  
**Subject:** Speaking Notes: Nagar Kirtan

Hi Amber,

See attached some brief speaking notes for the Najar Kirtan event.

These notes were developed from an approved greeting created by the Correspondence Unit. (Attached for reference)

**Cara McGregor**

Executive Director | Cabinet Priorities | Government Communications and Public Engagement

[Cara.McGregor@gov.bc.ca](mailto:Cara.McGregor@gov.bc.ca)



**Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Thursday, April 5, 2018 11:51 AM  
**To:** Cavanagh, Judy PREM:EX  
**Cc:** Szabo, Maria PREM:EX  
**Subject:** FY1819 Coffee/Water/Milk BEA for Approval  
**Attachments:** FY1819 VCO Refreshment BEA.PDF

Hi Judy,

Please find the attached for your approval and signature.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
**P:** 604-775-1677 | **E:** [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

**Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Thursday, April 5, 2018 11:49 AM  
**To:** Poldrugovac, Saija FIN:EX  
**Subject:** April Pcard Register Updated  
**Attachments:** DLOUBERT s.15, 03APR18.xlsm  
- 17

Hi Saija,

As mentioned please find the updated corrected Register for my April PCard reconciliation.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Thursday, April 5, 2018 9:16 AM  
**To:** Richter, Connie JAG:EX  
**Subject:** RE: As Discussed

Good Morning Connie,

It should be on the printer now.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Richter, Connie JAG:EX  
**Sent:** Thursday, April 5, 2018 9:10 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** As Discussed

Thanks very much, Danny.

If you could pls. print x2 that would be great.

Richard is heading to the printer now.

**Connie Richter** | Manager, Executive Operations  
Deputy Attorney General's Office  
Ministry of Attorney General  
11th Floor, 1001 Douglas Street | Victoria BC V8W 9J7  
☎ 250-387-1578

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Thursday, April 5, 2018 8:41 AM  
**To:** FIN FSA MIN OFF FIN:EX  
**Cc:** Cavanagh, Judy PREM:EX  
**Subject:** FW: DLOUBERT s.15, 03APR18 Purchasing Card - Approved  
**Attachments:** April Pcard Receipts.pdf; DLOUBERT s.15, 03APR18.xlsm; Coffee Milk Cream BEA.PDF; PREM-03-21-2018.pdf

Hello,

Please find the attached approved Pcard Reconciliation with receipts and required BEA's for Danny Loubert for April.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Cavanagh, Judy PREM:EX  
**Sent:** Thursday, April 5, 2018 8:07 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** RE: DLOUBERT s.15, 03APR18 Purchasing Card for Approval

Approved.

Judy

**Judy Cavanagh** | Executive Director, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1600 | E: [judy.cavanagh@gov.bc.ca](mailto:judy.cavanagh@gov.bc.ca)

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Wednesday, April 4, 2018 5:24 PM  
**To:** Cavanagh, Judy PREM:EX  
**Subject:** DLOUBERT s.15, 03APR18 Purchasing Card for Approval

Hi Judy,

Please find my attached April Purchasing Card Register for Approval with attached receipts and BEA's for Support.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Thursday, April 5, 2018 8:35 AM  
**To:** Cavanagh, Judy PREM:EX  
**Subject:** FW: Order Confirmation #7803 from Potluck Catering  
**Attachments:** confirmation\_7803\_20180314.pdf

Hi Judy,

Here are the costs for the catering.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

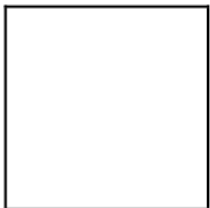
---

**From:** Szabo, Maria PREM:EX  
**Sent:** Wednesday, April 4, 2018 5:21 PM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** FW: Order Confirmation #7803 from Potluck Catering

**From:** Maria Szabo [<mailto:s.22>] |  
**Sent:** Wednesday, March 14, 2018 3:45 PM  
**To:** Szabo, Maria PREM:EX  
**Subject:** Fwd: Order Confirmation #7803 from Potluck Catering

----- Forwarded message -----

**From:** <[info@potluckcatering.com](mailto:info@potluckcatering.com)>  
**Date:** Wed, Mar 14, 2018 at 3:39 PM  
**Subject:** Order Confirmation #7803 from Potluck Catering  
**To:** s.22



Thank you for your catering order. A copy of the order is attached for your reference. If you have any questions or concerns please feel free to reply to this email and we will be happy to assist you. We look forward to assisting you again with your future catering needs.

--

**Maria Szabo**

s.17

**Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Wednesday, April 4, 2018 5:40 PM  
**To:** Cavanagh, Judy PREM:EX; Geary, Vanessa PREM:EX; Szabo, Maria PREM:EX  
**Cc:** Bain, Don PREM:EX; Kingston, Charlotte PREM:EX; Viaud, Chantille PREM:EX; Oreck, Mira PREM:EX  
**Subject:** s.22

Hello,

Just a heads up, I will be s.22

I will be reachable by phone s.22 or s.22 and will be online s.22

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
**P:** 604-775-1677 | **E:** [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Wednesday, April 4, 2018 4:40 PM  
**To:** Oreck, Mira PREM:EX  
**Subject:** FW: Your Reservation Confirmation  
**Attachments:** reservation.ics; reservation.ics; reservation.ics

Hi Mira,

Here is your Reservation for the Hotel for the 30<sup>th</sup>.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

**From:** s.15  
**Sent:** Wednesday, April 4, 2018 4:39 PM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** Your Reservation Confirmation

s.15

Thank you for choosing to stay with us!

Dear Ms Oreck,



We look forward to welcoming you to Victoria during your upcoming visit. Below you will find the specifics regarding your reservation.

## Your Reservation Details

---

<b>CONFIRMATION NUMBER:</b> s.22	<b>YOUR ACCOMMODATIONS:</b> s.15	<b>CHECK-IN:</b> Monday, April 30, 2018
<b>GUEST NAME:</b> Ms Mira Oreck	Bed types are not guaranteed and are subject to availability	
<b>Adults:</b> 1		<b>CHECK-OUT:</b> Tuesday, May 1, 2018
<b>Children:</b> 0	<b>NIGHTLY RATE:</b> \$105.00 CAD plus applicable taxes and fees	
s.15	<b>RATE DETAILS:</b> Provincial Government Rate - Must present valid proof of government employment at check-in to qualify for the rate	<b>NUMBER OF NIGHTS:</b> 1

## Our Policies

---

<b>CANCELLATION:</b> If you have not cancelled 24 hours prior to 4pm day of arrival local hotel time, you may have incurred penalty charges or forfeited your deposit.	<b>CHECK-IN TIME:</b> 4:00 PM <b>CHECK-OUT TIME:</b> 11:00 AM
---	--

**VALET PARKING:**

\$25.00/night, including in-and-out privileges

**SELF PARKING:**

\$18.00/night, including in-and-out privileges

**EXTRA ADULT FEE:**

\$30.00/night

\*Extra Adult Fee applies if travelling with 3 or more adults

**100% Smoke-Free Environment**

s.15



## Wensink, Alison PREM:EX

**From:** Loubert, Danny PREM:EX  
**Sent:** Wednesday, April 4, 2018 4:14 PM  
**To:** Oreck, Mira PREM:EX  
**Subject:** FW: Thank you for choosing to take off with Helijet!

Hi Mira,

I have booked your travel for April 30<sup>th</sup> and May 1<sup>st</sup>, If you need to make any changes please let me know,

I will have it added to your calendar.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

**From:** HeliJet [mailto:services@blueskybooking.net]  
**Sent:** Tuesday, April 3, 2018 9:34 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

### Customer Information

Account

Customer #

s.22

Name

Mira Oreck

Company

Government Of Bc

s.22

Booking

**Monday, April 30, 2018**

**711**

**10:00 Vancouver Harbour**

**10:35 Victoria Harbour**

**35 minutes**

**Confirmed**

**1 Passengers - Full-Fare**

· Mira Oreck, Female

[Add to Calendar](#)

s.22

FARE-YWH-Full_Winter17-18	\$300.00
+ GST	\$15.00

Billing	\$300.00
Taxes	\$15.00
<b>Grand Total</b>	<b>\$315.00</b>

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

**Booking**

s.22

**Tuesday, May 1, 2018**

**714**

**11:00 Victoria Harbour**

**11:35 Vancouver Harbour**

**35 minutes**

**Confirmed**

**1 Passengers - Full-Fare**

· Mira Oreck, Female

[Add to Calendar](#)

s.22

FARE-YWH-Full_Winter17-18	\$300.00
+ GST	\$15.00

Billing	\$300.00
Taxes	\$15.00
<b>Grand Total</b>	<b>\$315.00</b>

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or

return reservations  
(additional cancellation fees may apply)

**THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY**

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

**GST#:**

R102320165

**Passenger Travel Information:**

For detailed Travel Information visit [helijet.com](http://helijet.com) or call Helijet Reservations 1.800.665.4354

**Payment:**

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

**Passenger Check-in:**

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

**Terminals:**

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (\*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)

Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

**Parking:**

Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

**Aircraft Type:**

Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

**Travel Documentation:**

Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.

Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.

Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

**Changes/Cancellations & No Show Penalty:**

Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel; fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or cancellation fee will apply. Failure to check in 20 minutes prior to departure will also result in any onward

and/or return reservations being cancelled with any additional applicable cancellation fees applied.

**Baggage Allowance:**

Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total. Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed. Please visit <http://www.catsa-acsta.gc.ca/> for information on how to "Pack Smart" and avoid delays

**Baggage Liability:**

The liability for the loss of and/or the damage to any personal property, including baggage or goods is limited to an amount equal to the value of such baggage or goods, which shall not exceed \$250.00 (CAD) per passenger, unless greater value declared.

**Transportation upon arrival:**

Helijet is pleased to offer courtesy shuttle van drop off service within the downtown core in Victoria, Vancouver Harbour, and Nanaimo, ask the driver for drop off locations. Taxis & rental cars may also be available, please ask an agent.

**Accessibility:**

To ensure your travel is possible, passengers with limited mobility and/or special needs must advise Helijet Reservations at 1.800.665.4354

**Pets on Helijet:**

If you have a Special Assistance Animal please advise Helijet Reservations. Other small pets and animals are not accepted for carriage, please visit our website for restrictions.

**Weather Conditions:**

If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact passengers as early as possible via phone numbers and/or email addresses provided.

**Reservations:**

Reservations are required for all flights and may be booked online at [www.helijet.com](http://www.helijet.com) or by calling 1.800.665.4354 (within North America).

**Login to your account at [helijet.com](http://helijet.com)**

Thank you again for choosing to fly with Helijet.

[passengerservices@helijet.com](mailto:passengerservices@helijet.com)

## Wensink, Alison PREM:EX

**From:** Loubert, Danny PREM:EX  
**Sent:** Wednesday, April 4, 2018 4:11 PM  
**To:** Oreck, Mira PREM:EX  
**Subject:** FW: Thank you for choosing to take off with Helijet!

Hi Mira,

Please see below for your flights next week Thursday, If you need any changes please let me know. I will also add to your calendar.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

**From:** HeliJet [mailto:services@blueskybooking.net]  
**Sent:** Tuesday, April 3, 2018 9:27 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

### Customer Information

#### Account

Customer #	s.22
Name	Mira Oreck
Company	Government Of Bc

#### Booking

s.22



Thursday, April 12, 2018

705

07:50 Vancouver Harbour

08:25 Victoria Harbour

35 minutes

Confirmed

1 Passengers - Full-Fare

· Mira Oreck, Female

[Add to Calendar](#)

s.22

FARE-YWH-Full_Winter17-18	\$300.00
+ GST	\$15.00

Billing	\$300.00
Taxes	\$15.00
<b>Grand Total</b>	<b>\$315.00</b>

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

s.22

Booking

Thursday, April 12, 2018

726

16:55 Victoria Harbour

17:30 Vancouver Harbour

35 minutes

Confirmed

1 Passengers - Full-Fare

· Mira Oreck, Female

[Add to Calendar](#)

s.22

FARE-YWH-Full_Winter17-18	\$300.00
+ GST	\$15.00

Billing	\$300.00
Taxes	\$15.00
<b>Grand Total</b>	<b>\$315.00</b>

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or

return reservations  
(additional cancellation fees may apply)

**THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY**

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

**GST#:**

R102320165

**Passenger Travel Information:**

For detailed Travel Information visit [helijet.com](http://helijet.com) or call Helijet Reservations 1.800.665.4354

**Payment:**

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

**Passenger Check-in:**

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

**Terminals:**

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (\*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)

Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

**Parking:**

Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

**Aircraft Type:**

Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

**Travel Documentation:**

Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.

Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.

Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

**Changes/Cancellations & No Show Penalty:**

Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel; fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or cancellation fee will apply. Failure to check in 20 minutes prior to departure will also result in any onward

and/or return reservations being cancelled with any additional applicable cancellation fees applied.

**Baggage Allowance:**

Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total. Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed. Please visit <http://www.catsa-acsta.gc.ca/> for information on how to "Pack Smart" and avoid delays

**Baggage Liability:**

The liability for the loss of and/or the damage to any personal property, including baggage or goods is limited to an amount equal to the value of such baggage or goods, which shall not exceed \$250.00 (CAD) per passenger, unless greater value declared.

**Transportation upon arrival:**

Helijet is pleased to offer courtesy shuttle van drop off service within the downtown core in Victoria, Vancouver Harbour, and Nanaimo, ask the driver for drop off locations. Taxis & rental cars may also be available, please ask an agent.

**Accessibility:**

To ensure your travel is possible, passengers with limited mobility and/or special needs must advise Helijet Reservations at 1.800.665.4354

**Pets on Helijet:**

If you have a Special Assistance Animal please advise Helijet Reservations. Other small pets and animals are not accepted for carriage, please visit our website for restrictions.

**Weather Conditions:**

If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact passengers as early as possible via phone numbers and/or email addresses provided.

**Reservations:**

Reservations are required for all flights and may be booked online at [www.helijet.com](http://www.helijet.com) or by calling 1.800.665.4354 (within North America).

**Login to your account at [helijet.com](http://helijet.com)**

Thank you again for choosing to fly with Helijet.

[passengerservices@helijet.com](mailto:passengerservices@helijet.com)

## Wensink, Alison PREM:EX

---

**Subject:** 1;1 Danny and Vanessa  
**Location:** Vanessa's Office

**Start:** Tue 2018-04-10 1:00 PM  
**End:** Tue 2018-04-10 2:00 PM  
**Show Time As:** Tentative

**Recurrence:** (none)

**Meeting Status:** Not yet responded

**Organizer:** Loubert, Danny PREM:EX  
**Required Attendees:** Geary, Vanessa PREM:EX

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Wednesday, April 4, 2018 2:33 PM  
**To:** Wensink, Alison PREM:EX  
**Subject:** RE: Call for Records OOP-2018-82042 Due April 10, 2018  
**Attachments:** Fw: BMO purchasing card

Hi Alison,

I have this one record for this FOI Request (please see attached)

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Wensink, Alison PREM:EX  
**Sent:** Wednesday, April 4, 2018 12:29 PM  
**To:** LP PO Executive Office <LPPOEO@Victoria1.gov.bc.ca>; LP PO Deputy Minister <LPPODM@Victoria1.gov.bc.ca>; LP Premiers Vancouver Office <LPPVO@Victoria1.gov.bc.ca>  
**Subject:** Call for Records OOP-2018-82042 Due April 10, 2018

Hello,

Please let me know by April 10<sup>th</sup> whether or not you have any records responsive to the following request:

**Canvassed: All staff**

---

*All emails between the Premier's Office and [LP003@gov.bc.ca](mailto:LP003@gov.bc.ca)*

*Date Range: 06/30/2017 - 03/12/2018 (Date Format is MM/DD/YYYY)*

---

*UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.*

*If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.*

*Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.*

**Alison Wensink, Executive Administrative Coordinator**  
Deputy Minister's Office | Office of the Premier  
Room 272 - West Annex, Parliament Buildings  
Victoria BC V8W 9E1  
Phone: (250) 387-2987

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Wednesday, April 4, 2018 2:20 PM  
**To:** Wensink, Alison PREM:EX  
**Subject:** RE: Call for Records OOP-2018-81979 Due April 10, 2018

Hi Alison,

I have no records for this FOI request.

warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Wensink, Alison PREM:EX  
**Sent:** Wednesday, April 4, 2018 12:28 PM  
**To:** LP PO Executive Office <LPPOEO@Victoria1.gov.bc.ca>; LP Premiers Vancouver Office <LPPVO@Victoria1.gov.bc.ca>; LP PO Deputy Minister <LPPODM@Victoria1.gov.bc.ca>  
**Subject:** Call for Records OOP-2018-81979 Due April 10, 2018

Hello,

Please let me know by April 10<sup>th</sup> whether or not you have any records responsive to the following request:

**Canvassed: All staff**

---

*All emails between the Minister/Premier's Office and [Roseanne.Moran@leg.bc.ca](mailto:Roseanne.Moran@leg.bc.ca)*

*(Date Range for Record Search: From 06/30/2017 To 03/12/2018) Date Format is MM/DD/YYYY*

---

*UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.*

*If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.*

*Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.*

**Alison Wensink, Executive Administrative Coordinator**  
Deputy Minister's Office | Office of the Premier  
Room 272 - West Annex, Parliament Buildings  
Victoria BC V8W 9E1  
Phone: (250) 387-2987

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Wednesday, April 4, 2018 2:08 PM  
**To:** Wensink, Alison PREM:EX  
**Subject:** RE: Call for Records OOP-2018-81781 Due April 10, 2018

Hi Alison,

I have no records,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Wensink, Alison PREM:EX  
**Sent:** Wednesday, April 4, 2018 10:02 AM  
**To:** Aaron, Sage PREM:EX <[Sage.Aaron@gov.bc.ca](mailto:Sage.Aaron@gov.bc.ca)>; Brown, Evan PREM:EX <[Evan.Brown@gov.bc.ca](mailto:Evan.Brown@gov.bc.ca)>; Clark, Layne PREM:EX <[Layne.Clark@gov.bc.ca](mailto:Layne.Clark@gov.bc.ca)>; Dewar, Bob PREM:EX <[Bob.Dewar@gov.bc.ca](mailto:Bob.Dewar@gov.bc.ca)>; Fogg, Bruce PREM:EX <[Bruce.Fogg@gov.bc.ca](mailto:Bruce.Fogg@gov.bc.ca)>; Holmwood, Jen PREM:EX <[Jen.Holmwood@gov.bc.ca](mailto:Jen.Holmwood@gov.bc.ca)>; McConnell, Sheena PREM:EX <[Sheena.McConnell@gov.bc.ca](mailto:Sheena.McConnell@gov.bc.ca)>; McLaren, Chris PREM:EX <[Chris.McLaren@gov.bc.ca](mailto:Chris.McLaren@gov.bc.ca)>; Meggs, Geoff PREM:EX <[Geoff.Meggs@gov.bc.ca](mailto:Geoff.Meggs@gov.bc.ca)>; Nash, Amber PREM:EX <[Amber.Nash@gov.bc.ca](mailto:Amber.Nash@gov.bc.ca)>; Parkinson, Elizabeth PREM:EX <[Elizabeth.Parkinson@gov.bc.ca](mailto:Elizabeth.Parkinson@gov.bc.ca)>; Privett, Don PREM:EX <[Don.Privett@gov.bc.ca](mailto:Don.Privett@gov.bc.ca)>; Van Meer-Mass, Kate PREM:EX <[Kate.VanMeer-Mass@gov.bc.ca](mailto:Kate.VanMeer-Mass@gov.bc.ca)>; LP Premiers Vancouver Office <[LPPVO@Victoria1.gov.bc.ca](mailto:LPPVO@Victoria1.gov.bc.ca)>; Wright, Don J. PREM:EX <[Don.J.Wright@gov.bc.ca](mailto:Don.J.Wright@gov.bc.ca)>; Christensen, Suzanne PREM:EX <[Suzanne.Christensen@gov.bc.ca](mailto:Suzanne.Christensen@gov.bc.ca)>; Kennedy, Christine PREM:EX <[Christine.Kennedy@gov.bc.ca](mailto:Christine.Kennedy@gov.bc.ca)>; Canitz, Shelley L PREM:EX <[Shelley.Canitz@gov.bc.ca](mailto:Shelley.Canitz@gov.bc.ca)>  
**Subject:** Call for Records OOP-2018-81781 Due April 10, 2018

Hello,

Please let me know by April 10<sup>th</sup> whether or not you have any records responsive to the following request:

**Canvassed: All Executive staff, all Vancouver staff, Don Wright, Suzanne Christensen, Christine Kennedy, Shelley Canitz**

---

*All analysis done on the impact of the new employer payroll tax.*

*(Date Range for Record Search: From 09/01/2017 To 03/07/2018) Date Format is MM/DD/YYYY*

---

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

*Alison Wensink, Executive Administrative Coordinator*

*Deputy Minister's Office | Office of the Premier  
Room 272 - West Annex, Parliament Buildings  
Victoria BC V8W 9E1  
Phone: (250) 387-2987*



**Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Wednesday, April 4, 2018 1:50 PM  
**To:** Poldrugovac, Saija FIN:EX  
**Subject:** Accepted: PO Accruals

I'll be s.22

. I'll send a back up number to call

## **Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Wednesday, April 4, 2018 11:27 AM  
**To:** Szabo, Maria PREM:EX  
**Subject:** Fin Website Link

<http://gww.fin.gov.bc.ca/gws/camss/FSA/Branch/Forms/>

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
**P:** 604-775-1677 | **E:** [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

## **Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Wednesday, April 4, 2018 10:36 AM  
**To:** Oreck, Mira PREM:EX  
**Cc:** Viaud, Chantille PREM:EX  
**Subject:** NOISE Childcare Draft  
**Attachments:** NOISE Childcare Draft.docx

Hi Mira,

I typed out those notes as requested,

I have highlighted a section on the second page for which I was unable to read properly. Please verify the information against your notes.

I will bring the sheets back to you.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
**P:** 604-775-1677 | **E:** [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

## **Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Tuesday, April 3, 2018 5:53 PM  
**To:** Milne, Gala AG:EX  
**Subject:** Re: ##

Hi Gala,

Office line is 604 775 1677  
Mobile :s.22

Have a great night!

Sent from my BlackBerry 10 smartphone on the TELUS network.

Original Message  
**From:** Milne, Gala AG:EX  
**Sent:** Tuesday, April 3, 2018 5:20 PM  
**To:** Szabo, Maria PREM:EX; Loubert, Danny PREM:EX  
**Subject:** ##

Hi!

Would you both be able to send me your work phone numbers?

Much appreciated and thank you for all your help today,

Gala

Sent from my iPhone

## **Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Tuesday, April 3, 2018 1:40 PM  
**To:** Viaud, Chantille PREM:EX  
**Subject:** 77000

<https://77000.gov.bc.ca>

On the left (Update GAL info)

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
**P:** 604-775-1677 | **E:** [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Tuesday, April 3, 2018 11:12 AM  
**To:** Wensink, Alison PREM:EX  
**Subject:** RE: Call for Records OOP-2018-81889 Due April 9, 2018

Hi Alison,

I have no records for this FOI request

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Wensink, Alison PREM:EX  
**Sent:** Tuesday, April 3, 2018 11:09 AM  
**To:** Aaron, Sage PREM:EX <[Sage.Aaron@gov.bc.ca](mailto:Sage.Aaron@gov.bc.ca)>; Brown, Evan PREM:EX <[Evan.Brown@gov.bc.ca](mailto:Evan.Brown@gov.bc.ca)>; Clark, Layne PREM:EX <[Layne.Clark@gov.bc.ca](mailto:Layne.Clark@gov.bc.ca)>; Dewar, Bob PREM:EX <[Bob.Dewar@gov.bc.ca](mailto:Bob.Dewar@gov.bc.ca)>; Fogg, Bruce PREM:EX <[Bruce.Fogg@gov.bc.ca](mailto:Bruce.Fogg@gov.bc.ca)>; Holmwood, Jen PREM:EX <[Jen.Holmwood@gov.bc.ca](mailto:Jen.Holmwood@gov.bc.ca)>; McConnell, Sheena PREM:EX <[Sheena.McConnell@gov.bc.ca](mailto:Sheena.McConnell@gov.bc.ca)>; McLaren, Chris PREM:EX <[Chris.McLaren@gov.bc.ca](mailto:Chris.McLaren@gov.bc.ca)>; Meggs, Geoff PREM:EX <[Geoff.Meggs@gov.bc.ca](mailto:Geoff.Meggs@gov.bc.ca)>; Nash, Amber PREM:EX <[Amber.Nash@gov.bc.ca](mailto:Amber.Nash@gov.bc.ca)>; Parkinson, Elizabeth PREM:EX <[Elizabeth.Parkinson@gov.bc.ca](mailto:Elizabeth.Parkinson@gov.bc.ca)>; Privett, Don PREM:EX <[Don.Privett@gov.bc.ca](mailto:Don.Privett@gov.bc.ca)>; Van Meer-Mass, Kate PREM:EX <[Kate.VanMeer-Mass@gov.bc.ca](mailto:Kate.VanMeer-Mass@gov.bc.ca)>; LP PO Deputy Minister <[LPPODM@Victoria1.gov.bc.ca](mailto:LPPODM@Victoria1.gov.bc.ca)>; LP Premiers Vancouver Office <[LPPVO@Victoria1.gov.bc.ca](mailto:LPPVO@Victoria1.gov.bc.ca)>  
**Subject:** Call for Records OOP-2018-81889 Due April 9, 2018

Hello,

Please let me know by April 9<sup>th</sup> whether or not you have any records responsive to the following request:

**Canvassed: All Staff**

---

*All communication between Sonia Furstenau and the Premier or the staff of the Premier's Office.*

*(Date Range for Record Search: From 09/01/2017 To 02/28/2018) Date Format is MM/DD/YYYY*

---

*UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.*

*If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.*

*Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.*

*Alison Wensink, Executive Administrative Coordinator*

*Deputy Minister's Office | Office of the Premier  
Room 272 - West Annex, Parliament Buildings  
Victoria BC V8W 9E1  
Phone: (250) 387-2987*

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 27, 2018 12:02 PM  
**To:** Wensink, Alison PREM:EX  
**Subject:** RE: Call for Records OOP-2018-82877 Due May 3, 2018

Hi Alison,

I have no records for this FOI request.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Wensink, Alison PREM:EX  
**Sent:** Thursday, April 26, 2018 10:50 AM  
**To:** LP Premiers Vancouver Office <[LPPVO@Victoria1.gov.bc.ca](mailto:LPPVO@Victoria1.gov.bc.ca)>; LP PO Executive Office <[LPPOEO@Victoria1.gov.bc.ca](mailto:LPPOEO@Victoria1.gov.bc.ca)>; LP PO Deputy Minister <[LPPODM@Victoria1.gov.bc.ca](mailto:LPPODM@Victoria1.gov.bc.ca)>  
**Subject:** Call for Records OOP-2018-82877 Due May 3, 2018

Hello,

Please see the below request and please let me know by May 3<sup>rd</sup> whether or not you have any records:

**Canvassed: All staff**

---

*All Premier Office and Deputy Minister Office communications referencing "PAHB", including attachments.*

*(Date Range for Record Search: **From 06/30/2017 To 04/11/2018**) Date Format is MM/DD/YYYY*

---

*UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.*

*Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.*

**Alison Wensink, Executive Administrative Coordinator**  
Deputy Minister's Office | Office of the Premier  
Room 272 - West Annex, Parliament Buildings  
Victoria BC V8W 9E1  
Phone: (250) 387-2987



## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 20, 2018 2:07 PM  
**To:** Wensink, Alison PREM:EX  
**Subject:** RE: Call for Records OOP-2018-82885 Due May 1, 2018

Hi Alison,

I have updated them to the Shared Drive

J:\Government\Vancouver Cabinet Office\VCO - Admin Coordinator\FOI Folder\OOP-2018-82885

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Wensink, Alison PREM:EX  
**Sent:** Friday, April 20, 2018 1:46 PM  
**To:** Loubert, Danny PREM:EX  
**Subject:** Call for Records OOP-2018-82885 Due May 1, 2018

Hi Danny,

*Please see the below request and please provide responsive records by May 1<sup>st</sup> :*

**For email records:**

- *Go to Sent Items folder and scroll down to date range*
- **Option 1:** *Drag and drop emails into a separate email to send to me. Depending on how many emails you have within this date range, you may need to break them up and send them in multiple parts*
- **Option 2:** *Highlight all emails, click on File – Save as Adobe PDF. The conversion can take a few minutes. I would recommend doing this in 2 or 3 sections*
- **Option3:** *Drag all responsive emails onto a USB stick and provide the stick to me*

**For text message records:**

- *Take screenshots of all conversations containing responsive records. Please see attached instructions for this*

*If you have any issues with compiling these records, please let me know and I will be happy to help!*

---

*Records of any and all emails (excluding attachments), text messages, BBMs, slack messages, and WhatsApp messages sent from Danny Loubert*

---

*(Date Range for Record Search: From **03/01/2018 To 03/31/2018**) Date Format is MM/DD/YYYY*

---

*If you think that the search for records will take you over 3 hours and/or the total volume of records will exceed 200 pages, please let me know as soon as possible.*

*Thank you for your assistance with this request!*

***Alison Wensink, Executive Administrative Coordinator***

*Deputy Minister's Office | Office of the Premier*

*Room 272 - West Annex, Parliament Buildings*

*Victoria BC V8W 9E1*

*Phone: (250) 387-2987*

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 27, 2018 12:02 PM  
**To:** Wensink, Alison PREM:EX  
**Subject:** RE: Call for Records OOP-2018-82974 Due May 3, 2018

Hi Alison,

I have no records for this FOI request.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Wensink, Alison PREM:EX  
**Sent:** Thursday, April 26, 2018 11:13 AM  
**To:** LP Premiers Vancouver Office <[LPPVO@Victoria1.gov.bc.ca](mailto:LPPVO@Victoria1.gov.bc.ca)>; Aaron, Sage PREM:EX <[Sage.Aaron@gov.bc.ca](mailto:Sage.Aaron@gov.bc.ca)>; Brown, Evan PREM:EX <[Evan.Brown@gov.bc.ca](mailto:Evan.Brown@gov.bc.ca)>; Clark, Layne PREM:EX <[Layne.Clark@gov.bc.ca](mailto:Layne.Clark@gov.bc.ca)>; Dewar, Bob PREM:EX <[Bob.Dewar@gov.bc.ca](mailto:Bob.Dewar@gov.bc.ca)>; Fogg, Bruce PREM:EX <[Bruce.Fogg@gov.bc.ca](mailto:Bruce.Fogg@gov.bc.ca)>; Holmwood, Jen PREM:EX <[Jen.Holmwood@gov.bc.ca](mailto:Jen.Holmwood@gov.bc.ca)>; McConnell, Sheena PREM:EX <[Sheena.McConnell@gov.bc.ca](mailto:Sheena.McConnell@gov.bc.ca)>; McLaren, Chris PREM:EX <[Chris.McLaren@gov.bc.ca](mailto:Chris.McLaren@gov.bc.ca)>; Meggs, Geoff PREM:EX <[Geoff.Meggs@gov.bc.ca](mailto:Geoff.Meggs@gov.bc.ca)>; Nash, Amber PREM:EX <[Amber.Nash@gov.bc.ca](mailto:Amber.Nash@gov.bc.ca)>; Parkinson, Elizabeth PREM:EX <[Elizabeth.Parkinson@gov.bc.ca](mailto:Elizabeth.Parkinson@gov.bc.ca)>; Privett, Don PREM:EX <[Don.Privett@gov.bc.ca](mailto:Don.Privett@gov.bc.ca)>; Van Meer-Mass, Kate PREM:EX <[Kate.VanMeer-Mass@gov.bc.ca](mailto:Kate.VanMeer-Mass@gov.bc.ca)>  
**Cc:** Shortt, Amanda PREM:EX <[Amanda.Shortt@gov.bc.ca](mailto:Amanda.Shortt@gov.bc.ca)>  
**Subject:** Call for Records OOP-2018-82974 Due May 3, 2018

Hello,

Please see the below request and please let me know by May 3<sup>rd</sup> whether or not you have any records:

**Canvassed: All Executive staff, all Vancouver staff**

---

*All communications sent to or received by the Premier or the Premier's staff from Alberta government officials/staff -  
@gov.ab.ca; @assembly@.ab.ca.*

*(Date Range for Record Search: From 04/08/2018 To 04/12/2018) Date Format is MM/DD/YYYY*

---

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

**Alison Wensink, Executive Administrative Coordinator**  
Deputy Minister's Office | Office of the Premier  
Room 272 - West Annex, Parliament Buildings

Victoria BC V8W 9E1  
Phone: (250) 387-2987

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 27, 2018 12:01 PM  
**To:** Wensink, Alison PREM:EX  
**Subject:** RE: Call for Records OOP-2018-82989 Due May 7, 2018

Hi Alison,

I have no records for this FOI request.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Wensink, Alison PREM:EX  
**Sent:** Friday, April 27, 2018 11:51 AM  
**To:** Kingston, Charlotte PREM:EX <[Charlotte.Kingston@gov.bc.ca](mailto:Charlotte.Kingston@gov.bc.ca)>; Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>; Oreck, Mira PREM:EX <[Mira.Oreck@gov.bc.ca](mailto:Mira.Oreck@gov.bc.ca)>; Szabo, Maria PREM:EX <[Maria.Szabo@gov.bc.ca](mailto:Maria.Szabo@gov.bc.ca)>; Aaron, Sage PREM:EX <[Sage.Aaron@gov.bc.ca](mailto:Sage.Aaron@gov.bc.ca)>; Brown, Evan PREM:EX <[Evan.Brown@gov.bc.ca](mailto:Evan.Brown@gov.bc.ca)>; Clark, Layne PREM:EX <[Layne.Clark@gov.bc.ca](mailto:Layne.Clark@gov.bc.ca)>; Dewar, Bob PREM:EX <[Bob.Dewar@gov.bc.ca](mailto:Bob.Dewar@gov.bc.ca)>; Fogg, Bruce PREM:EX <[Bruce.Fogg@gov.bc.ca](mailto:Bruce.Fogg@gov.bc.ca)>; Holmwood, Jen PREM:EX <[Jen.Holmwood@gov.bc.ca](mailto:Jen.Holmwood@gov.bc.ca)>; McConnell, Sheena PREM:EX <[Sheena.McConnell@gov.bc.ca](mailto:Sheena.McConnell@gov.bc.ca)>; McLaren, Chris PREM:EX <[Chris.McLaren@gov.bc.ca](mailto:Chris.McLaren@gov.bc.ca)>; Meggs, Geoff PREM:EX <[Geoff.Meggs@gov.bc.ca](mailto:Geoff.Meggs@gov.bc.ca)>; Nash, Amber PREM:EX <[Amber.Nash@gov.bc.ca](mailto:Amber.Nash@gov.bc.ca)>; Parkinson, Elizabeth PREM:EX <[Elizabeth.Parkinson@gov.bc.ca](mailto:Elizabeth.Parkinson@gov.bc.ca)>; Privett, Don PREM:EX <[Don.Privett@gov.bc.ca](mailto:Don.Privett@gov.bc.ca)>; Van Meer-Mass, Kate PREM:EX <[Kate.VanMeer-Mass@gov.bc.ca](mailto:Kate.VanMeer-Mass@gov.bc.ca)>; LP PO Deputy Minister <[LPPODM@Victoria1.gov.bc.ca](mailto:LPPODM@Victoria1.gov.bc.ca)>  
**Subject:** Call for Records OOP-2018-82989 Due May 7, 2018

Hello,

Please see the next round of the below request (**please note the new date range**) and please let me know by May 7<sup>th</sup> whether or not you have any records:

**Canvassed: All staff**

---

All drafts and correspondence from the level of Deputy Minister's Office and above regarding the news release titled "Government will help low-income families manage electricity costs" <https://news.gov.bc.ca/releases/2018EMPR0004-000311>

(Date range for records search: **11/17/2017 To 12/01/2017**) Date Format is MM/DD/YYYY

---

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

***Alison Wensink, Executive Administrative Coordinator***  
*Deputy Minister's Office | Office of the Premier*  
*Room 272 - West Annex, Parliament Buildings*  
*Victoria BC V8W 9E1*  
*Phone: (250) 387-2987*

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 13, 2018 10:12 AM  
**To:** Anderson, Dianne S JTT:EX  
**Subject:** RE: Card<sup>s.15,s.  
17</sup> Lost deactivate - Salima Jethani

I just saw this in my drafts (not sure if I sent anything) but it was done 😊

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Anderson, Dianne S JTT:EX  
**Sent:** Wednesday, April 4, 2018 11:44 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>; 'Amy Li' <[amyl@opwtc.ca](mailto:amyl@opwtc.ca)>  
**Subject:** Card<sup>s.15,s.  
17</sup> Lost deactivate - Salima Jethani

Good morning – could you please deactivate Card<sup>s.15,s.  
17</sup> for Salima Jethani as she has lost it – broke off her key chain. Please replace with Card<sup>s.15,s.</sup> for same access as previous.  
Thank you.

**Dianne Anderson**  
Contract Manager  
Ministry of Jobs, Trade and Technology  
Suite 730 – 999 Canada Place  
Vancouver, British Columbia, V6C 3E1, Canada  
Phone: 1-(604) 660-5886 Fax: 604-660-1320  
[Dianne.Anderson@gov.bc.ca](mailto:Dianne.Anderson@gov.bc.ca)

## **Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Wednesday, April 25, 2018 3:15 PM  
**To:** Anderson, Dianne S JTT:EX  
**Subject:** RE: Card<sup>s.15,s.</sup><sub>17</sub> Deactive and reissue

Hi Dianne,

I have reassigned the cards as requested.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Anderson, Dianne S JTT:EX  
**Sent:** Wednesday, April 25, 2018 2:21 PM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>; 'Amy Li' <[amyl@opwtc.ca](mailto:amyl@opwtc.ca)>  
**Subject:** Card<sup>s.15,s.</sup><sub>17</sub> Deactive and reissue

Hi – could you please deactive card<sup>s.15,s.</sup><sub>17</sub> from Tina Saniee and reissue to new staff – Camile Oliveira.  
Thank you.

**Dianne Anderson**  
Contract Manager  
Ministry of Jobs, Trade and Technology  
Suite 730 – 999 Canada Place  
Vancouver, British Columbia, V6C 3E1, Canada  
Phone: 1-(604) 660-5886 Fax: 604-660-1320  
[Dianne.Anderson@gov.bc.ca](mailto:Dianne.Anderson@gov.bc.ca)



## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Tuesday, April 3, 2018 12:06 PM  
**To:** Szabo, Maria PREM:EX  
**Cc:** Cavanagh, Judy PREM:EX; Geary, Vanessa PREM:EX  
**Subject:** RE: Cell service in the suite

I'll look into it and see what can be done.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Szabo, Maria PREM:EX  
**Sent:** Tuesday, April 3, 2018 11:53 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Cc:** Cavanagh, Judy PREM:EX <[Judy.Cavanagh@gov.bc.ca](mailto:Judy.Cavanagh@gov.bc.ca)>; Geary, Vanessa PREM:EX <[Vanessa.Geary@gov.bc.ca](mailto:Vanessa.Geary@gov.bc.ca)>  
**Subject:** Cell service in the suite

Hi Danny,

Mira has been mentioning how she experiences really poor cell reception in her office and in the back areas. Is there any way that we can attempt to improve the cell reception here? I'm not sure how we would go about it...

Thanks!

**Maria Szabo** | Support Staff, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1600 | E: [maria.szabo@gov.bc.ca](mailto:maria.szabo@gov.bc.ca)

## **Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Wednesday, April 4, 2018 2:01 PM  
**To:** Banfield, Elena GCPE:EX  
**Subject:** Re: Compass card receipt

That's perfect thank you :)

Sent from my BlackBerry 10 smartphone on the TELUS network.

---

**From:** Banfield, Elena GCPE:EX  
**Sent:** Wednesday, April 4, 2018 1:54 PM  
**To:** Loubert, Danny PREM:EX  
**Subject:** RE: Compass card receipt

Yes, it was 6 x 2 zone tickets, for two rides on the Seabus for the Premier, Evan, and Sage.

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Wednesday, April 4, 2018 1:49 PM  
**To:** Banfield, Elena GCPE:EX  
**Subject:** Re: Compass card receipt

That's quite ok,

I can fill out the form

Can you confirm what you purchased and for whom (Evan, Premier, etc)

Thanks

Sent from my BlackBerry 10 smartphone on the TELUS network.

---

**From:** Banfield, Elena GCPE:EX  
**Sent:** Wednesday, April 4, 2018 1:47 PM  
**To:** Loubert, Danny PREM:EX  
**Subject:** Compass card receipt

Hi Danny,

s.22

s.22 Let me know if there's anything I can do to assist.

Thanks,  
Elena

**Elena Banfield** | Event Coordinator  
Government Communications and Public Engagement  
604-842-0984 (cell) | [elena.banfield@gov.bc.ca](mailto:elena.banfield@gov.bc.ca)

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Wednesday, April 18, 2018 3:52 PM  
**To:** Tupper, Linsey PSA:EX  
**Subject:** RE: Correspondence from DM Lori Halls

Thank You Linsey,

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Tupper, Linsey PSA:EX  
**Sent:** Wednesday, April 18, 2018 2:43 PM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** Correspondence from DM Lori Halls

Good afternoon,

Please find attached correspondence from Lori Halls, Deputy Minister for the BC Public Service Agency. The original will follow in the mail.

With thanks,  
Linsey

Linsey Tupper, Senior Executive Assistant  
Office of the Deputy Minister | BC Public Service Agency  
810 Blanshard Street | Victoria, BC | V8W 9V1 | 250-952-6296  
[MyHR@gov.bc.ca](mailto:MyHR@gov.bc.ca) | 250.952.6000 | Toll Free 1.877.277.0772



Where ideas work

## **Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Thursday, April 19, 2018 9:18 AM  
**To:** Manak, Nicky FIN:EX  
**Subject:** RE: Costs of Technology

Would it be possible to do the last 6 months leading up to FYE?

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Manak, Nicky FIN:EX  
**Sent:** Thursday, April 19, 2018 9:17 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** RE: Costs of Technology

Okay, I can do that. Did you want it for the entire fiscal year that just ended?

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Thursday, April 19, 2018 9:16 AM  
**To:** Manak, Nicky FIN:EX  
**Subject:** RE: Costs of Technology

Hi Nicky,

Yes Please.

Thank you,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Manak, Nicky FIN:EX  
**Sent:** Thursday, April 19, 2018 9:16 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** RE: Costs of Technology

For VCO only?

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Thursday, April 19, 2018 9:03 AM  
**To:** Manak, Nicky FIN:EX; Henry, David A FIN:EX  
**Subject:** RE: Costs of Technology

Thanks David and Nicky.

I was looking for a CAS report if possible.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Manak, Nicky FIN:EX  
**Sent:** Tuesday, April 17, 2018 9:09 AM  
**To:** Henry, David A FIN:EX <[David.Henry@gov.bc.ca](mailto:David.Henry@gov.bc.ca)>  
**Cc:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** RE: Costs of Technology

Thanks so much David!

---

**From:** Henry, David A FIN:EX  
**Sent:** Tuesday, April 17, 2018 9:08 AM  
**To:** Manak, Nicky FIN:EX  
**Subject:** RE: Costs of Technology

Checking on this Nicky, will see what we can find out and let Danny and you know.

Cheers,  
David

---

**From:** Manak, Nicky FIN:EX  
**Sent:** Tuesday, April 17, 2018 8:22 AM  
**To:** Henry, David A FIN:EX <[David.Henry@gov.bc.ca](mailto:David.Henry@gov.bc.ca)>  
**Subject:** FW: Costs of Technology

Hi David,  
Is this something you can help Danny with?

Thanks  
Nicky

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Monday, April 16, 2018 10:23 AM  
**To:** Manak, Nicky FIN:EX  
**Subject:** Costs of Technology

Hello Nicky,

I was given your name by Saija Poldrugovac as a good contact to inquire about costs of Technology(our monthly charges). We have returned several computers and I was hoping you might be able to provide to total cost savings (over the last 6 months).

If you have any questions please feel free to reach out to me.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Monday, April 16, 2018 10:20 AM  
**To:** Poldrugovac, Saija FIN:EX  
**Subject:** RE: Costs of Technology

Thanks Saija,

Im glad to hear, It was good 😊 I didn't do much more after we got off the call s.22

Ill reach out to Nicky for that info!

Thanks again!

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Poldrugovac, Saija FIN:EX  
**Sent:** Monday, April 16, 2018 7:28 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** RE: Costs of Technology

s.22

much...

I hope you didn't work too

Anything to do with reports on your budget should go to Nicky Manak. She can help you with this!  
~Saija

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 13, 2018 2:26 PM  
**To:** Poldrugovac, Saija FIN:EX  
**Subject:** Costs of Technology

Hi Saija,

I hope you had a good long weekend,

I was wondering if there was a way to check the difference of our technology costs in the last 6 months? We have returned several unused pieced of equipment and we wanted to be able to provide the total cost savings.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Wednesday, April 25, 2018 3:15 PM  
**To:** Anderson, Dianne S JTT:EX  
**Subject:** RE: Deactive and Reissue CP Card s.15,s.  
17

Hi Dianne,

All done 😊

Have a great afternoon!

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Anderson, Dianne S JTT:EX  
**Sent:** Wednesday, April 25, 2018 11:39 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>; 'Amy Li' <[amyl@opwtc.ca](mailto:amyl@opwtc.ca)>  
**Subject:** Deactive and Reissue CP Card s.15,s.  
17

Good morning – could you please deactivate card s.15,s.  
17 from Erick Pay and reissue in name to Kursti Calder.  
Thank you.

**Dianne Anderson**  
Contract Manager  
Ministry of Jobs, Trade and Technology  
Suite 730 – 999 Canada Place  
Vancouver, British Columbia, V6C 3E1, Canada  
Phone: 1-(604) 660-5886 Fax: 604-660-1320  
[Dianne.Anderson@gov.bc.ca](mailto:Dianne.Anderson@gov.bc.ca)





## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Thursday, April 19, 2018 10:05 AM  
**To:** Manak, Nicky FIN:EX  
**Subject:** RE: Emailing: getjobid1113828.pdf

Hi Nicky,

I think I may be looking for something too specific.

This does help though.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Manak, Nicky FIN:EX  
**Sent:** Thursday, April 19, 2018 9:22 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** Emailing: getjobid1113828.pdf

Hi  
Hopefully this is what you are looking for ☺

Nicky

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Tuesday, April 10, 2018 3:50 PM  
**To:** Kingston, Charlotte PREM:EX; Geary, Vanessa PREM:EX; Oreck, Mira PREM:EX; Bain, Don PREM:EX  
**Cc:** Viaud, Chantille PREM:EX  
**Subject:** RE: Feedback

Hello,

Having a look at your availability I have booked Boardroom 3 for your all to meet after QP @ 2:30.

Please let me know if this does not work for you.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Kingston, Charlotte PREM:EX  
**Sent:** Tuesday, April 10, 2018 3:47 PM  
**To:** Geary, Vanessa PREM:EX <[Vanessa.Geary@gov.bc.ca](mailto:Vanessa.Geary@gov.bc.ca)>; Oreck, Mira PREM:EX <[Mira.Oreck@gov.bc.ca](mailto:Mira.Oreck@gov.bc.ca)>; Bain, Don PREM:EX <[Don.Bain@gov.bc.ca](mailto:Don.Bain@gov.bc.ca)>  
**Cc:** Viaud, Chantille PREM:EX <[Chantille.Viaud@gov.bc.ca](mailto:Chantille.Viaud@gov.bc.ca)>; Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** RE: Feedback

Danny, would you be able to find a meeting time and place that would work for us all on Monday?

---

**From:** Geary, Vanessa PREM:EX  
**Sent:** Tuesday, April 10, 2018 2:34 PM  
**To:** Kingston, Charlotte PREM:EX; Oreck, Mira PREM:EX; Bain, Don PREM:EX  
**Cc:** Viaud, Chantille PREM:EX; Loubert, Danny PREM:EX  
**Subject:** RE: Feedback

Super. Danny has access to my calendar – thanks all!

---

**From:** Kingston, Charlotte PREM:EX  
**Sent:** Tuesday, April 10, 2018 1:43 PM  
**To:** Geary, Vanessa PREM:EX; Oreck, Mira PREM:EX; Bain, Don PREM:EX  
**Cc:** Viaud, Chantille PREM:EX; Loubert, Danny PREM:EX  
**Subject:** RE: Feedback

Monday is not too late! Works for us if it works for others.

---

**From:** Geary, Vanessa PREM:EX  
**Sent:** Tuesday, April 10, 2018 12:40 PM

**To:** Oreck, Mira PREM:EX; Bain, Don PREM:EX  
**Cc:** Kingston, Charlotte PREM:EX; Viaud, Chantille PREM:EX; Loubert, Danny PREM:EX  
**Subject:** RE: Feedback

I would love to, but I cant on Friday – is Monday too late?

---

**From:** Oreck, Mira PREM:EX  
**Sent:** Tuesday, April 10, 2018 12:40 PM  
**To:** Geary, Vanessa PREM:EX; Bain, Don PREM:EX  
**Cc:** Kingston, Charlotte PREM:EX; Viaud, Chantille PREM:EX; Loubert, Danny PREM:EX  
**Subject:** Feedback

Don, Vanessa –

Our team has put together an external stakeholder meeting to get feedback on specific sectors experiences' with our government to date. We'd love to run the list of names and agenda with both of you to get your sense, feedback on what we are hoping to accomplish.

Do you have time on Friday after 11:30am? We are flexible in the afternoon. Danny, can you help us find a meeting room for this?

Thanks!  
Mira

Mira Oreck, Director of Stakeholder Relations  
Office of the Premier  
#740 – 999 Canada Place  
Vancouver, BC  
604 839 1967

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Monday, April 30, 2018 3:48 PM  
**To:** French, Shawna IRR:EX  
**Subject:** RE: FNLG planning meeting

Thank you Shawna,

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** French, Shawna IRR:EX  
**Sent:** Monday, April 30, 2018 3:47 PM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** RE: FNLG planning meeting

Hi Danny!

I can make any of those times work except the 10<sup>th</sup> at 2pm.

Thanks,

*Shawna French*

Director, Executive Operations  
Deputy Ministers Office  
Ministry of Indigenous Relations & Reconciliation  
\*\*\*\*\*  
5th Floor - 2957 Jutland  
Victoria BC  
Phone: 250 356-6330  
Cell: 250-213-7671  
<mailto:Shawna.French@gov.bc.ca>

---

**From:** Oreck, Mira PREM:EX  
**Sent:** Monday, April 30, 2018 3:37 PM  
**To:** Sam, Anne-Marie IRR:EX; Sas, Jonathan IRR:EX; Bain, Don PREM:EX; Farmer, Leila PREM:EX; French, Shawna IRR:EX; Papik, Stephanie PREM:EX  
**Cc:** Loubert, Danny PREM:EX  
**Subject:** FNLG planning meeting

Hi all –

Upon the suggestion of some on this email thread, I'd like to schedule an FNLG check-in call.

Please let Danny (cc'd) know if you are available at any of the following times and he will find one that works best for all of us. I suggest we schedule 45 minutes.

May 8 – 11am, 12pm, 1pm

May 9 – 10am, 11am

May 10 – 2pm, 3pm

Thank you!

Mira

Mira Oreck, Director of Stakeholder Relations

Office of the Premier

#740 – 999 Canada Place

Vancouver, BC

604 839 1967

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 13, 2018 10:33 AM  
**To:** Gallant, Linda GCPE:EX; Behrens, Marlene GCPE:EX; Devereux, Rick GCPE:EX  
**Cc:** Szabo, Maria PREM:EX  
**Subject:** RE: framed proclamation to courier today

Thanks Linda,

Looping in Maria Szabo as well.

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Gallant, Linda GCPE:EX  
**Sent:** Friday, April 13, 2018 10:30 AM  
**To:** Behrens, Marlene GCPE:EX <[Marlene.Behrens@gov.bc.ca](mailto:Marlene.Behrens@gov.bc.ca)>; Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>; Devereux, Rick GCPE:EX <[Rick.Devereux@gov.bc.ca](mailto:Rick.Devereux@gov.bc.ca)>  
**Subject:** Re: framed proclamation to courier today

It's on its way! Couriers just picked up the framed proclamation. Should arrive around 2pm-ish.  
Cheers Linda

Sent from my iPhone

On Apr 13, 2018, at 8:48 AM, Gallant, Linda GCPE:EX <[Linda.Gallant@gov.bc.ca](mailto:Linda.Gallant@gov.bc.ca)> wrote:

Good morning Marlene,  
Any update on sending the framed item to you today?

Cheers, Linda

Linda Gallant  
Facilities Services Advisor  
GCPE – HQ  
4<sup>th</sup> Floor, 617 Govt St  
Victoria BC V8W 9V1

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Wednesday, April 25, 2018 2:54 PM  
**To:** Szabo, Maria PREM:EX; Milne, Gala AG:EX  
**Cc:** Nanninga, Tanera AG:EX  
**Subject:** RE: Friday morning

No problem here. Ill be here for 8am.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Szabo, Maria PREM:EX  
**Sent:** Wednesday, April 25, 2018 2:54 PM  
**To:** Milne, Gala AG:EX <[Gala.Milne@gov.bc.ca](mailto:Gala.Milne@gov.bc.ca)>; Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Cc:** Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: Friday morning

No worries. I think that should still be fine – Danny?

**Maria Szabo** | Support Staff, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1600 | E: [maria.szabo@gov.bc.ca](mailto:maria.szabo@gov.bc.ca)

---

**From:** Milne, Gala AG:EX  
**Sent:** Wednesday, April 25, 2018 10:51 AM  
**To:** Loubert, Danny PREM:EX  
**Cc:** Szabo, Maria PREM:EX; Nanninga, Tanera AG:EX  
**Subject:** Re: Friday morning

After all that we're going to schedule the interview for later in the day!

If it's possible to access VCO for 8am that would still be awesome.

Thanks all,

Gala

Sent from my iPhone

On Apr 25, 2018, at 10:06 AM, Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)> wrote:

Hi Gala,

Just send me a message when you arrive and Ill be here.

s.22



Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Szabo, Maria PREM:EX  
**Sent:** Wednesday, April 25, 2018 10:04 AM  
**To:** Milne, Gala AG:EX <[Gala.Milne@gov.bc.ca](mailto:Gala.Milne@gov.bc.ca)>  
**Cc:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>; Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: Friday morning

Totally, and thanks for that. I believe Danny is ok to get here for 7:45 to let you in.

Thanks!

**Maria Szabo** | Support Staff, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1600 | E: [maria.szabo@gov.bc.ca](mailto:maria.szabo@gov.bc.ca)

---

**From:** Milne, Gala AG:EX  
**Sent:** Wednesday, April 25, 2018 9:55 AM  
**To:** Szabo, Maria PREM:EX  
**Cc:** Loubert, Danny PREM:EX; Nanninga, Tanera AG:EX  
**Subject:** Re: Friday morning

Thanks Maria. Wanted to ensure someone could be there early before confirming the interview. Danny if you are able to be there are 745 so I can come in a few mins early that would be really helpful. If so let me know and I can coordinate with our comms team.

Cheers,

Gala

Sent from my iPhone

On Apr 25, 2018, at 9:33 AM, Szabo, Maria PREM:EX <[Maria.Szabo@gov.bc.ca](mailto:Maria.Szabo@gov.bc.ca)> wrote:

Hi Gala,

Danny is the one who comes in early in these instances so just confirming with him. Are you able to say whether you'd need him to be here at 7:30 or 7:45? How much time is needed?

Also: please have the comms team send us the details of who will be here at the office at 8am so we know who will be coming – and if they or the Minister are unable to prepare materials beforehand, please let us know if that will need to be done here as well.

Thanks!

**Maria Szabo** | Support Staff, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1600 | E: [maria.szabo@gov.bc.ca](mailto:maria.szabo@gov.bc.ca)

---

**From:** Milne, Gala AG:EX  
**Sent:** Wednesday, April 25, 2018 9:15 AM  
**To:** Loubert, Danny PREM:EX; Szabo, Maria PREM:EX  
**Cc:** Nanninga, Tanera AG:EX  
**Subject:** Friday morning

Hi Danny and Maria

Our comms team is looking to schedule an interview with MDE on Friday morning. If we set it up for 8am at VCO can that work for you to be there at 7:30/45?

Thanks!

Gala Milne  
Ministerial Assistant, Ministry of the Attorney General  
P: 250-387-1866 | C: 778-587-2143 | E: [gala.milne@gov.bc.ca](mailto:gala.milne@gov.bc.ca)

*This message, including any attachments to it, is not to be disclosed outside of the Provincial Government without prior written approval from the Ministry of Attorney General. If you have received this communication in error, please destroy the email message and any attachments immediately and notify me by telephone or by email.*

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Wednesday, April 25, 2018 10:06 AM  
**To:** Szabo, Maria PREM:EX; Milne, Gala AG:EX  
**Cc:** Nanninga, Tanera AG:EX  
**Subject:** RE: Friday morning

Hi Gala,

Just send me a message when you arrive and Ill be here.  
s.22

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Szabo, Maria PREM:EX  
**Sent:** Wednesday, April 25, 2018 10:04 AM  
**To:** Milne, Gala AG:EX <[Gala.Milne@gov.bc.ca](mailto:Gala.Milne@gov.bc.ca)>  
**Cc:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>; Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>  
**Subject:** RE: Friday morning

Totally, and thanks for that. I believe Danny is ok to get here for 7:45 to let you in.

Thanks!

**Maria Szabo** | Support Staff, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1600 | E: [maria.szabo@gov.bc.ca](mailto:maria.szabo@gov.bc.ca)

---

**From:** Milne, Gala AG:EX  
**Sent:** Wednesday, April 25, 2018 9:55 AM  
**To:** Szabo, Maria PREM:EX  
**Cc:** Loubert, Danny PREM:EX; Nanninga, Tanera AG:EX  
**Subject:** Re: Friday morning

Thanks Maria. Wanted to ensure someone could be there early before confirming the interview. Danny if you are able to be there are 745 so I can come in a few mins early that would be really helpful. If so let me know and I can coordinate with our comms team.

Cheers,

Gala

Sent from my iPhone

On Apr 25, 2018, at 9:33 AM, Szabo, Maria PREM:EX <[Maria.Szabo@gov.bc.ca](mailto:Maria.Szabo@gov.bc.ca)> wrote:

Hi Gala,

Danny is the one who comes in early in these instances so just confirming with him. Are you able to say whether you'd need him to be here at 7:30 or 7:45? How much time is needed?

Also: please have the comms team send us the details of who will be here at the office at 8am so we know who will be coming – and if they or the s.22 are unable to prepare materials beforehand, please let us know if that will need to be done here as well.

Thanks!

**Maria Szabo** | Support Staff, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1600 | E: [maria.szabo@gov.bc.ca](mailto:maria.szabo@gov.bc.ca)

---

**From:** Milne, Gala AG:EX  
**Sent:** Wednesday, April 25, 2018 9:15 AM  
**To:** Loubert, Danny PREM:EX; Szabo, Maria PREM:EX  
**Cc:** Nanninga, Tanera AG:EX  
**Subject:** Friday morning

Hi Danny and Maria

Our comms team is looking to schedule an interview with s.22 on Friday morning. If we set it up for 8am at VCO can that work for you to be there at 7:30/45?

Thanks!

**Gala Milne**  
Ministerial Assistant, Ministry of the Attorney General  
P: 250-387-1866 | C: 778-587-2143 | E: [gala.milne@gov.bc.ca](mailto:gala.milne@gov.bc.ca)

*This message, including any attachments to it, is not to be disclosed outside of the Provincial Government without prior written approval from the Ministry of Attorney General. If you have received this communication in error, please destroy the email message and any attachments immediately and notify me by telephone or by email.*

## **Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Thursday, April 19, 2018 9:09 AM  
**To:** Geary, Vanessa PREM:EX  
**Subject:** RE: good coffee

Hi Vanessa,

I'm glad the coffee was good 😊

BCNGN can be accessed using your IDIR credentials.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Geary, Vanessa PREM:EX  
**Sent:** Thursday, April 19, 2018 9:08 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** good coffee

Thanks!  
And what is the password for BCNGN wifi...

**Vanessa Geary** | Executive Director, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1662 | M: 604-619-0513  
E: [vanessa.geary@gov.bc.ca](mailto:vanessa.geary@gov.bc.ca)

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 13, 2018 10:35 AM  
**To:** Magee, Tracey FIN:EX  
**Subject:** RE: height Adjustable Standing desks

Hi Tracey,

Can you price out the 60 x 30?

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Magee, Tracey FIN:EX  
**Sent:** Friday, April 13, 2018 10:25 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** RE: height Adjustable Standing desks

Hi Danny,

Just to confirm, the 46" surface is the size you want, no bigger?

*Tracey Magee*

Facilities Project Manager  
Corporate, Financial and Facilities Services Branch  
Corporate Services Division  
Ministry of Finance  
Ph: 250-812-8859

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 13, 2018 10:12 AM  
**To:** Magee, Tracey FIN:EX  
**Cc:** Geary, Vanessa PREM:EX; Cavanagh, Judy PREM:EX; Wade, Debbie MMHA:EX  
**Subject:** RE: height Adjustable Standing desks

Hi Tracey,

We would like to proceed with the ordering of 2 migration desks, one would be delivered to the Premiers office in Victoria (West Annex) and the other would be delivered here for VCO. Please let me know if you need any more details, I will be placing the order on my Purchasing card.

Please let me know if there is any more information you need. Contact for Victoria will be Debbie Wade. I will be the contact for the delivery at VCO.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Magee, Tracey FIN:EX  
**Sent:** Wednesday, February 21, 2018 2:30 PM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** RE: height Adjustable Standing desks

Hi Danny,

Graphic Office has a 46" wide x 30" depth, migration height adjustable surface for \$754.02. This is the brand we have been typically ordering. The lowest they go is 22.6" and the highest to 48.6".

They can also provide a 34" upscale surface for \$1069.90 for a 34". He can do the invoicing as a top and the mechanism separate to keep it below \$1000. However, I would suggest going with the migration desk.

*Tracey Magee*  
Facilities Project Manager  
Corporate, Financial and Facilities Services Branch  
Corporate Services Division  
Ministry of Finance  
Ph: 250-812-8859

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Tuesday, February 20, 2018 1:08 PM  
**To:** Magee, Tracey FIN:EX  
**Subject:** RE: height Adjustable Standing desks

They are obtaining a doctors note yes.

**Danny Loubert** | Support Staff, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1600 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Magee, Tracey FIN:EX  
**Sent:** Tuesday, February 20, 2018 12:38 PM  
**To:** Loubert, Danny PREM:EX  
**Subject:** RE: height Adjustable Standing desks

And these are medical accommodations that require going through the same process?

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Tuesday, February 20, 2018 9:07 AM

**To:** Magee, Tracey FIN:EX  
**Subject:** RE: height Adjustable Standing desks

Looking into one for s.22 in Victoria and One in Vancouver for s.22 (we want to add it to our budget forecasting)

Warmest Regards,

**Danny Loubert** | Support Staff, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1600 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Magee, Tracey FIN:EX  
**Sent:** Tuesday, February 20, 2018 7:52 AM  
**To:** Loubert, Danny PREM:EX  
**Subject:** RE: height Adjustable Standing desks

Hi Danny,

We don't typically acquire anything that small. I would have to find out the smallest size the vendor has. Why are you looking to get prices on these?

*Tracey Magee*  
Facilities Project Manager  
Corporate, Financial and Facilities Services Branch  
Corporate Services Division  
Ministry of Finance  
Ph: 250-812-8859

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Monday, February 19, 2018 9:35 AM  
**To:** Magee, Tracey FIN:EX  
**Subject:** RE: height Adjustable Standing desks

Hi Tracey,

While we are working on the Medical accommodations, Is it possible to price out two Smaller Height adjustable desks? (34 wide x 29 deep)

Or would I need to contact the Suppliers under the CSA?

Warmest Regards,

**Danny Loubert** | Support Staff, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1600 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Magee, Tracey FIN:EX  
**Sent:** Wednesday, January 17, 2018 10:39 AM



**To:** Loubert, Danny PREM:EX  
**Subject:** FW: height Adjustable Standing desks

Hi Danny,

See below the email from our OHS advisor regarding the process for medical accommodations.

*Tracey Magee*

Facilities Project Manager  
Corporate, Financial and Facilities Services Branch  
Corporate Services Division  
Ministry of Finance  
Ph: 250-812-8859

---

**From:** McDonnell, Clancy FIN:EX  
**Sent:** Tuesday, January 16, 2018 11:49 AM  
**To:** Magee, Tracey FIN:EX  
**Subject:** RE: height Adjustable Standing desks

Hi Tracey,

Danny should be able to access the FINtranet, where he can see the resources on [Ergonomics](#).

For the medical accommodation process, we look first to ensure that the employee's workstation is set up properly (e.g. the monitor is at the correct height, the keyboard is at the correct height, they can work using neutral postures for their arms, shoulders etc.). This is normally done via an ergonomic assessment. It's also critical that all workers take proper micro-breaks. A micro-break is when you stand, stretch and perhaps take a short walk. It should be 30 seconds or so, and be done every 20-30 minutes.

If those factors are in place and an employee still has medical issues, we seek information from the employee's physician. The attached letter gets filled out by the supervisor (second page – detailing the employee's work tasks) and then sent to the physician. For height-adjustable desks we need to find out, in short, how long an employee can sit for and how long they can stand for. We review that letter once the doctor's portion is filled out (in consultation with the PSA), and then potentially make a recommendation for the employer to provide the accommodation.

Here's a summary :

- Micro-breaks taken and workstation is set up correctly to begin with
- Doctor's letter filled out
- OHS reviews letter and makes recommendation
- Facilities procures desk – any purchase requires STOB 65 checklist and Briefing Note signed by DM

Let me know if I can help any further.  
Clancy.

**Clancy McDonnell**

Senior Advisor, BCP and OHS  
Corporate Services Division  
Ministry of Finance  
1.778.679.0309

---

**From:** Magee, Tracey FIN:EX  
**Sent:** Tuesday, January 16, 2018 10:22 AM  
**To:** McDonnell, Clancy FIN:EX  
**Subject:** FW: height Adjustable Standing desks

As discussed, if you could provide the process.

Thanks

*Tracey Magee*  
Facilities Project Manager  
Corporate, Financial and Facilities Services Branch  
Corporate Services Division  
Ministry of Finance  
Ph: 250-812-8859

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Tuesday, January 16, 2018 10:03 AM  
**To:** Magee, Tracey FIN:EX  
**Subject:** height Adjustable Standing desks

Hi Tracey,

We have a few requests for height adjustable desk for Medical reasons. I was hoping you might have some insight you can share with me on that.

What do we need and what are the steps if we wanted to go down that route?

Warmest Regards,

**Danny Loubert** | Support Staff, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
**P:** 604-775-1600 | **E:** [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Tuesday, April 3, 2018 2:04 PM  
**To:** Turchet, Karin JTT:EX  
**Subject:** RE: Hours of work

Hi Karin,

Sorry to get back to you so late, it would or should be with the steward who was apart of the process. If not it might be kept with the HR manager for the office.

I hope you had a great long weekend,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Turchet, Karin JTT:EX  
**Sent:** Tuesday, March 27, 2018 4:14 PM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** Hours of work

Hey Danny – do you know how I would check to see if our location’s hours of work have been signed off by the union? I know you’re not a part of that any more, but...

Thanks!

Regards,

### ***Karin Turchet***

Manager, Operations  
Immigration Programs Branch – BC Provincial Nominee Program  
Ministry of Jobs, Trade and Technology  
#450 – 605 Robson Street  
Vancouver BC V6B 5J3  
Direct Line: 604-775-0155  
Mobile: 778-288-6944  
Email: [Karin.Turchet@gov.bc.ca](mailto:Karin.Turchet@gov.bc.ca)

*This message may contain information that is privileged and confidential. If you have received this message in error, please notify me immediately and delete the original transmission without making a copy.*

**Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 27, 2018 7:33 AM  
**To:** Geary, Vanessa PREM:EX  
**Subject:** Re: I will be at office soon

I am almost in as well, see you soon!

Sent from my BlackBerry 10 smartphone on the TELUS network.

Original Message

**From:** Geary, Vanessa PREM:EX  
**Sent:** Friday, April 27, 2018 7:32 AM  
**To:** Loubert, Danny PREM:EX  
**Subject:** I will be at office soon

Should have let you know earlier - don't rush if not too late

Sent from my iPhone



## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 20, 2018 9:16 AM  
**To:** 'Alex Shiff'  
**Subject:** RE: Intro from Andrew Balfour

Hi Alex,

Perhaps we can look for dates after the 16<sup>th</sup>? Due to the scheduling change they are unavailable to meet next week.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Alex Shiff [<mailto:ashiff@navltd.com>]  
**Sent:** Thursday, April 19, 2018 10:23 AM  
**To:** Loubert, Danny PREM:EX  
**Subject:** Re: Intro from Andrew Balfour

Hi Danny,

Unfortunately, I will be out<sup>s.22</sup>

Is there any time at all next week where we can squeeze in 30 minutes?

Thanks,

**Alex Shiff**  
Senior Consultant

M 604.499.6680  
[ashiff@navltd.com](mailto:ashiff@navltd.com)



[navltd.com](http://navltd.com)

*This communication is intended for use by the individual(s) to whom it is specifically addressed and should not be read by, or delivered to, any other person. Such communication may contain privileged or confidential information. If you have received this communication in error, please notify the sender and permanently delete the communication. / La présente communication ne vise que le ou les destinataires à qui elle est adressée et ne devrait être lue par personne d'autre, ni envoyée à un autre destinataire. Ce message peut contenir des renseignements confidentiels ou de nature privilégiée. Si vous avez reçu ce message par erreur, veuillez en avvertir l'expéditeur et le détruire de façon permanente.*

---

**From:** "Loubert, Danny PREM:EX"  
**Date:** Thursday, April 19, 2018 at 12:02 PM

**To:** Alex Shiff  
**Subject:** RE: Intro from Andrew Balfour

Hi Alex,

We have had a scheduling change here and are wanting to move this meeting to the second week of May (May 7-10<sup>th</sup>) which of those days would work for you and Andrew?

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Alex Shiff [<mailto:ashiff@navltd.com>]  
**Sent:** Tuesday, April 17, 2018 12:42 PM  
**To:** Loubert, Danny PREM:EX  
**Subject:** Re: Intro from Andrew Balfour

Hi Danny,

Thanks very much, that works on my end. Just to confirm, this would be with Charlotte as well as Mira?

All the best,

Alex Shiff  
Senior Consultant

M 604.499.6680  
[ashiff@navltd.com](mailto:ashiff@navltd.com)



[navltd.com](http://navltd.com)

*This communication is intended for use by the individual(s) to whom it is specifically addressed and should not be read by, or delivered to, any other person. Such communication may contain privileged or confidential information. If you have received this communication in error, please notify the sender and permanently delete the communication. / La présente communication ne vise que le ou les destinataires à qui elle est adressée et ne devrait être lue par personne d'autre, ni envoyée à un autre destinataire. Ce message peut contenir des renseignements confidentiels ou de nature privilégiée. Si vous avez reçu ce message par erreur, veuillez en avvertir l'expéditeur et le détruire de façon permanente.*

---

**From:** "Loubert, Danny PREM:EX" <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Date:** Tuesday, April 17, 2018 at 2:44 PM  
**To:** Alex Shiff <[ashiff@navltd.com](mailto:ashiff@navltd.com)>  
**Subject:** RE: Intro from Andrew Balfour

Appologies Alex

Please note the duration would be 30mins not 45.

Warmest Reagrds,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Tuesday, April 17, 2018 11:43 AM  
**To:** 'Alex Shiff' <[ashiff@navltd.com](mailto:ashiff@navltd.com)>  
**Subject:** RE: Intro from Andrew Balfour

Hi Alex,

Would 45 mins on April 23<sup>rd</sup> @ 1pm work for you?

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Alex Shiff [<mailto:ashiff@navltd.com>]  
**Sent:** Friday, April 13, 2018 10:51 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** Re: Intro from Andrew Balfour

Hi Danny,

Nice to e-meet you as well.

How does Monday April 23<sup>rd</sup> look? I've got a good amount of flexibility that day.

All the best,

**Alex Shiff**  
Senior Consultant

M 604.499.6680  
[ashiff@navltd.com](mailto:ashiff@navltd.com)



[navltd.com](http://navltd.com)

*This communication is intended for use by the individual(s) to whom it is specifically addressed and should not be read by, or delivered to, any other person. Such communication may contain privileged or confidential information. If you have received this communication in error, please notify the sender and permanently delete the communication. / La présente communication ne vise que le ou les destinataires à qui elle est adressée et ne devrait être lue par personne d'autre, ni envoyée à un autre destinataire. Ce message peut contenir des renseignements confidentiels ou de nature privilégiée. Si vous avez reçu ce message par erreur, veuillez en avvertir l'expéditeur et le détruire de façon permanente.*



---

**From:** "Loubert, Danny PREM:EX" <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Date:** Friday, April 13, 2018 at 9:19 AM  
**To:** Alex Shiff <[ashiff@navltd.com](mailto:ashiff@navltd.com)>  
**Subject:** RE: Intro from Andrew Balfour

Hello Alex,

It is nice to meet you,

do you have other days that week that might also be good? Mira is not available to meet in the 24<sup>th</sup>.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Alex Shiff [<mailto:ashiff@navltd.com>]  
**Sent:** Thursday, April 12, 2018 2:31 PM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** Re: Intro from Andrew Balfour

Hi Danny,

Hope all is well.

Unfortunately, I just checked my schedule and I am in Toronto for most of next week. Would the afternoon of Tuesday April 24<sup>th</sup> work for Charlotte and Mira's schedule?

All the best,

**Alex Shiff**  
Senior Consultant

M 604.499.6680  
[ashiff@navltd.com](mailto:ashiff@navltd.com)



[navltd.com](http://navltd.com)

*This communication is intended for use by the individual(s) to whom it is specifically addressed and should not be read by, or delivered to, any other person. Such communication may contain privileged or confidential information. If you have received this communication in error, please notify the sender and permanently delete the communication. / La présente communication ne vise que le ou les destinataires à qui elle est adressée et ne devrait être lue par personne d'autre, ni envoyée à un autre destinataire. Ce message peut contenir des renseignements confidentiels ou de nature privilégiée. Si vous avez reçu ce message par erreur, veuillez en avvertir l'expéditeur et le détruire de façon permanente.*

---

**From:** "Kingston, Charlotte PREM:EX" <[Charlotte.Kingston@gov.bc.ca](mailto:Charlotte.Kingston@gov.bc.ca)>  
**Date:** Tuesday, April 10, 2018 at 7:12 PM

**To:** Alex Shiff <[ashiff@navltd.com](mailto:ashiff@navltd.com)>

**Cc:** "Loubert, Danny PREM:EX" <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>, "Oreck, Mira PREM:EX" <[Mira.Oreck@gov.bc.ca](mailto:Mira.Oreck@gov.bc.ca)>

**Subject:** RE: Intro from Andrew Balfour

Hi Alex,

Nice to e-meet you. Always nice to hear from Andrew! Why don't you come by our offices next week and I can introduce you to my colleague Mira Oreck, Director of Stakeholder Relations. I've cc'd Danny Loubert who can work out a meeting time that works for all three of us.

Thanks and looking forward to meeting you in person,  
Charlotte

---

**From:** Alex Shiff [<mailto:ashiff@navltd.com>]

**Sent:** Tuesday, April 3, 2018 2:11 PM

**To:** Kingston, Charlotte PREM:EX

**Subject:** Intro from Andrew Balfour

Hi Charlotte,

Hope all is well. Andrew recommended that I shoot you an email as Navigator recently opened an office in Vancouver.

It would be great to grab a coffee if you have time this week or next.

All the best,

Alex Shiff  
Senior Consultant

M 604.499.6680  
[ashiff@navltd.com](mailto:ashiff@navltd.com)



[navltd.com](http://navltd.com)

*This communication is intended for use by the individual(s) to whom it is specifically addressed and should not be read by, or delivered to, any other person. Such communication may contain privileged or confidential information. If you have received this communication in error, please notify the sender and permanently delete the communication. / La présente communication ne vise que le ou les destinataires à qui elle est adressée et ne devrait être lue par personne d'autre, ni envoyée à un autre destinataire. Ce message peut contenir des renseignements confidentiels ou de nature privilégiée. Si vous avez reçu ce message par erreur, veuillez en avvertir l'expéditeur et le détruire de façon permanente.*

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Monday, April 16, 2018 10:41 AM  
**To:** 'Alex Shiff'  
**Subject:** RE: Intro from Andrew Balfour

Hi Alex,

I hope you had a pleasant weekend, I am still working with Mira's Schedule but I believe the 23<sup>rd</sup> should work I can let you know by the end of tomorrow.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Alex Shiff [<mailto:ashiff@navltd.com>]  
**Sent:** Friday, April 13, 2018 10:51 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** Re: Intro from Andrew Balfour

Hi Danny,

Nice to e-meet you as well.

How does Monday April 23<sup>rd</sup> look? I've got a good amount of flexibility that day.

All the best,

**Alex Shiff**  
Senior Consultant

M 604.499.6680  
[ashiff@navltd.com](mailto:ashiff@navltd.com)



[navltd.com](http://navltd.com)

*This communication is intended for use by the individual(s) to whom it is specifically addressed and should not be read by, or delivered to, any other person. Such communication may contain privileged or confidential information. If you have received this communication in error, please notify the sender and permanently delete the communication. / La présente communication ne vise que le ou les destinataires à qui elle est adressée et ne devrait être lue par personne d'autre, ni envoyée à un autre destinataire. Ce message peut contenir des renseignements confidentiels ou de nature privilégiée. Si vous avez reçu ce message par erreur, veuillez en avvertir l'expéditeur et le détruire de façon permanente.*

---

**From:** "Loubert, Danny PREM:EX" <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Date:** Friday, April 13, 2018 at 9:19 AM  
**To:** Alex Shiff <[ashiff@navltd.com](mailto:ashiff@navltd.com)>  
**Subject:** RE: Intro from Andrew Balfour

Hello Alex,

It is nice to meet you,

do you have other days that week that might also be good? Mira is not available to meet in the 24<sup>th</sup>.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Alex Shiff [<mailto:ashiff@navltd.com>]  
**Sent:** Thursday, April 12, 2018 2:31 PM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** Re: Intro from Andrew Balfour

Hi Danny,

Hope all is well.

Unfortunately, I just checked my schedule and I am in Toronto for most of next week. Would the afternoon of Tuesday April 24<sup>th</sup> work for Charlotte and Mira's schedule?

All the best,

Alex Shiff  
Senior Consultant

M 604.499.6680  
[ashiff@navltd.com](mailto:ashiff@navltd.com)



[navltd.com](http://navltd.com)

*This communication is intended for use by the individual(s) to whom it is specifically addressed and should not be read by, or delivered to, any other person. Such communication may contain privileged or confidential information. If you have received this communication in error, please notify the sender and permanently delete the communication. / La présente communication ne vise que le ou les destinataires à qui elle est adressée et ne devrait être lue par personne d'autre, ni envoyée à un autre destinataire. Ce message peut contenir des renseignements confidentiels ou de nature privilégiée. Si vous avez reçu ce message par erreur, veuillez en avvertir l'expéditeur et le détruire de façon permanente.*

---

**From:** "Kingston, Charlotte PREM:EX" <[Charlotte.Kingston@gov.bc.ca](mailto:Charlotte.Kingston@gov.bc.ca)>  
**Date:** Tuesday, April 10, 2018 at 7:12 PM  
**To:** Alex Shiff <[ashiff@navltd.com](mailto:ashiff@navltd.com)>

**Cc:** "Loubert, Danny PREM:EX" <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>, "Oreck, Mira PREM:EX" <[Mira.Oreck@gov.bc.ca](mailto:Mira.Oreck@gov.bc.ca)>  
**Subject:** RE: Intro from Andrew Balfour

Hi Alex,

Nice to e-meet you. Always nice to hear from Andrew! Why don't you come by our offices next week and I can introduce you to my colleague Mira Oreck, Director of Stakeholder Relations. I've cc'd Danny Loubert who can work out a meeting time that works for all three of us.

Thanks and looking forward to meeting you in person,  
Charlotte

---

**From:** Alex Shiff [<mailto:ashiff@navltd.com>]  
**Sent:** Tuesday, April 3, 2018 2:11 PM  
**To:** Kingston, Charlotte PREM:EX  
**Subject:** Intro from Andrew Balfour

Hi Charlotte,

Hope all is well. Andrew recommended that I shoot you an email as Navigator recently opened an office in Vancouver.

It would be great to grab a coffee if you have time this week or next.

All the best,

Alex Shiff  
Senior Consultant

M 604.499.6680  
[ashiff@navltd.com](mailto:ashiff@navltd.com)



[navltd.com](http://navltd.com)

*This communication is intended for use by the individual(s) to whom it is specifically addressed and should not be read by, or delivered to, any other person. Such communication may contain privileged or confidential information. If you have received this communication in error, please notify the sender and permanently delete the communication. / La présente communication ne vise que le ou les destinataires à qui elle est adressée et ne devrait être lue par personne d'autre, ni envoyée à un autre destinataire. Ce message peut contenir des renseignements confidentiels ou de nature privilégiée. Si vous avez reçu ce message par erreur, veuillez en avvertir l'expéditeur et le détruire de façon permanente.*

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Thursday, April 12, 2018 10:07 AM  
**To:** Truong, Lele GCPE:EX  
**Subject:** RE: Jersey Day: April 12th

Hi Lele,

Not sure who else might be wearing but a photo would be a great idea.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Truong, Lele GCPE:EX  
**Sent:** Thursday, April 12, 2018 9:47 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** FW: Jersey Day: April 12th

Hey Danny,

Is anyone else wearing Green/Jersey? We should take a group picture and tweet it. 😊

Lele

---

**From:** GCPE HR GCPE:EX  
**Sent:** Wednesday, April 11, 2018 2:43 PM  
**To:** GCPE All Staff  
**Cc:** GCPE HR GCPE:EX; Latham, Hope GCPE:EX  
**Subject:** Jersey Day: April 12th

Hello to all,

In tribute of the families of the Humboldt Broncos bus crash victims, a group of hockey parents are calling on people across the country to wear a sports jersey April 12<sup>th</sup>.

We'd like to extend this to our group at GCPE. Please feel free to participate in this tribute. If you don't have a jersey, wear green and/or gold. The group of hockey parents are also requesting you post your pictures on social media with the hashtag #jerseysforhumboldt. Send your photos our way as well.

More on this tribute can be found at here: <http://www.cbc.ca/news/canada/british-columbia/it-s-just-so-relatable-b-c-hockey-moms-organize-jersey-day-in-support-of-broncos-families-1.4610501>

Lastly, if you are interested, a GoFundMe campaign has been created. Donations have now exceeded \$8.7 million. Click this link for more information: <https://www.gofundme.com/funds-for-humboldt-broncos>

Kind Regards,  
GCPE HR

Page 204

Withheld pursuant to/removed as

s.22



## **Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Wednesday, April 18, 2018 10:16 AM  
**To:** Wade, Debbie MMHA:EX  
**Subject:** RE: Keyboard for Geoff Meggs

Hi Debbie,

It is yes. The desk will be another 5 weeks, I will be in touch when it is ready.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Wade, Debbie MMHA:EX  
**Sent:** Wednesday, April 18, 2018 10:14 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** RE: Keyboard for Geoff Meggs

Hi Danny;

The keyboard and mouse combo have arrived. Is this for Geoff's computer in his office?

Thanks

*Debbie Wade*  
*Executive Coordinator to the Chief of Staff*  
*Office of the Premier*  
*250-356-2785*

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 13, 2018 10:11 AM  
**To:** Privett, Don PREM:EX  
**Cc:** Szabo, Maria PREM:EX; Wade, Debbie MMHA:EX  
**Subject:** Keyboard for Geoff Meggs

Hi Don,

I am sending over a keyboard mouse combo we order for Geoff. Please let us know when you receive it, we will be sending it via BC mail on Monday.

Warmest Regards and happy Friday!

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Wednesday, April 18, 2018 9:58 AM  
**To:** Privett, Don PREM:EX  
**Subject:** RE: Keyboard for Geoff Meggs

Hi Don,

All taken care of on this end 😊

An update, the table will take 5 weeks to complete. But I will be in touch when it is ready.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Privett, Don PREM:EX  
**Sent:** Wednesday, April 18, 2018 9:56 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** RE: Keyboard for Geoff Meggs

Hi Danny,  
Keyboard set arrived this morning...do we have to do anything regarding billing/invoicing for it, or have you taken care of that at your end?  
Thanks,  
Don

---

**From:** Loubert, Danny PREM:EX  
**Sent:** 13 April 2018 10:11  
**To:** Privett, Don PREM:EX  
**Cc:** Szabo, Maria PREM:EX; Wade, Debbie MMHA:EX  
**Subject:** Keyboard for Geoff Meggs

Hi Don,

I am sending over a keyboard mouse combo we order for Geoff. Please let us know when you receive it, we will be sending it via BC mail on Monday.

Warmest Regards and happy Friday!

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

Page 207

Withheld pursuant to/removed as

s.22

## **Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Thursday, April 26, 2018 2:42 PM  
**To:** Craig, Don GCPE:EX  
**Cc:** Szabo, Maria PREM:EX  
**Subject:** RE: May 1 office visit

Hi Don,

No problem, we will be here.

See you on the 1<sup>st</sup>.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Craig, Don GCPE:EX  
**Sent:** Thursday, April 26, 2018 2:37 PM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** May 1 office visit

Hi Danny, It's been a while since I have been to your office to photograph the Premier.

As it turns out, I will be in Vancouver on May 1 and I'm hoping that I can drop off my camera bag at the Cabinet Office for a couple of hours. I'll be there around 1:00 pm.

See you then,

**DON CRAIG**  
Government Communications and Public Engagement  
Photographer + Designer  
M: 250 217-4223  
4th floor, 617 Government Street, Victoria, BC V8W 9V1

[Government photos](#)

## **Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Monday, April 9, 2018 4:04 PM  
**To:** 'Bernice Scholten'  
**Subject:** RE: Meeting - Wednesday 11am, April 11th with Vancouver Society of Children's Centres (VSOCC)

Hello Bernice,

Due to Mira's tight schedule it would be best if the meeting were to take place at our offices.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Bernice Scholten [mailto:[bernices@vsocc.org](mailto:bernices@vsocc.org)]  
**Sent:** Monday, April 9, 2018 10:14 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** Meeting - Wednesday 11am, April 11th with Vancouver Society of Children's Centres (VSOCC)

Hi Danny,

Hope you enjoyed the weekend.

I didn't hear back regarding the opportunity to meet here at our office and include a tour so will assume this was not possible?

Thank you for your support in scheduling this meeting, we look forward to meeting with Ms. Oreck.

Regards,

Bernice

**Bernice Scholten**  
Chief Executive Officer  
Vancouver Society of Children's Centres  
Suite 200 1362 Seymour Street  
Vancouver, BC  
Phone: 604-718-6559  
[www.vsocc.org](http://www.vsocc.org)

---

**From:** Bernice Scholten  
**Sent:** March-22-18 11:21 AM  
**To:** Loubert, Danny PREM:EX  
**Subject:** Re: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Thanks Danny. I mentioned this in my letter and assumed a site visit may not have worked so didn't raise it but in event it works to visit at our Admin office located at 1362 Seymour Street it would be an opportunity to see our premises and

take a quick tour of one of our child care centres which is located on main floor. If not, will meet at your office as planned.

Regards,  
Bernice

On Mar 22, 2018, at 10:33 AM, Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)> wrote:

Hi Bernice,

I am happy we are able to confirm the meeting. We are located:

Vancouver Cabinet Office  
World Trade Centre Complex (entrance is to the right of the Starbucks)  
Suite 740-999 Canada Place  
Vancouver, BC V6C 3E1

Please give me a call if you have difficulties finding our office.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Bernice Scholten [<mailto:bernices@vsocc.org>]  
**Sent:** Thursday, March 22, 2018 10:15 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** Re: Introduction and invitation - Vancouver Society of Children's Centres (VSOC)

Hi Danny,

Yes, Wednesday at 11am good. If you could pls confirm address location.

With thanks,  
Bernice

On Mar 22, 2018, at 9:44 AM, Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)> wrote:

Thanks Bernice,

Would Wednesday same time work for you? If not I see more flexibility for Wednesday at the moment.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Bernice Scholten [<mailto:bernices@vsocc.org>]  
**Sent:** Thursday, March 22, 2018 9:38 AM

**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>

**Subject:** Re: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Hi Danny,

Regrets, I'm committed to attend an early years planning group between 10am and 1pm. It involves a large group so difficult to reschedule. If it works, I'm available Tuesday afternoon and flexible to juggle Wednesday or Thursday if that works.

On Mar 21, 2018, at 3:45 PM, Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)> wrote:

Hello Bernice,

I would like to schedule time on April 10<sup>th</sup> at 11am here in our office for you to meet with Mira Oreck.  
Would this work for you?

Warmest Regards

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives

Vancouver Cabinet Office | Office of the Premier

P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Bernice Scholten [<mailto:bernices@vsocc.org>]

**Sent:** Thursday, March 8, 2018 9:22 AM

**To:** Loubert, Danny PREM:EX

**Subject:** RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Hi Danny,

s.22

Ideally we could meet next week but if not let's look at early April if that works.

Regards,

Bernice

---

**From:** Loubert, Danny PREM:EX [<mailto:Danny.Loubert@gov.bc.ca>]

**Sent:** March-07-18 4:11 PM

**To:** Bernice Scholten

**Subject:** RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Hi Bernice,

Would we be able to look at the following week of the 19<sup>th</sup> – 23<sup>rd</sup>?

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Bernice Scholten [<mailto:bernices@vsocc.org>]  
**Sent:** Wednesday, March 7, 2018 3:19 PM  
**To:** Loubert, Danny PREM:EX  
**Subject:** FW: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Hi Danny,

Confirming I can be flexible throughout the day Tuesday, March 13<sup>th</sup> or Thursday morning, March 15<sup>th</sup>.

Regards,

Bernice

---

**From:** Bernice Scholten  
**Sent:** March-06-18 4:03 PM  
**To:** 'Loubert, Danny PREM:EX'  
**Subject:** RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Thanks Danny, will provide times.

Will Mira be here in Vancouver and flexible to meet at our office or please advise what is best for her.

Thx, B

---

**From:** Loubert, Danny PREM:EX [<mailto:Danny.Loubert@gov.bc.ca>]  
**Sent:** March-06-18 3:54 PM  
**To:** Bernice Scholten  
**Subject:** RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Good Afternoon Bernice,

It's looking like next week would be best. Can you please advise best days to meet? Mira is available Monday- Thursday with varying times of availability.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)



---

**From:** Bernice Scholten [<mailto:bernices@vsocc.org>]  
**Sent:** Tuesday, March 6, 2018 3:54 PM  
**To:** Loubert, Danny PREM:EX  
**Subject:** FW: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Hi Danny,

Were you able to find any available time for next week?

Regards,

Bernice

---

**From:** Bernice Scholten  
**Sent:** March-01-18 2:57 PM  
**To:** 'Loubert, Danny PREM:EX'  
**Subject:** RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Hi Danny,

Thank you for this option.

Would prefer the following week if at all possible. If not, will make early Thursday afternoon, March 8<sup>th</sup> work.

With thanks,

Bernice

---

**From:** Loubert, Danny PREM:EX [<mailto:Danny.Loubert@gov.bc.ca>]  
**Sent:** March-01-18 1:16 PM  
**To:** Bernice Scholten  
**Subject:** RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Hi Bernice,

Thank you for the follow up email. I have some availability next week and wanted to see if you have some time Thursday March 8<sup>th</sup> in late morning early Afternoon.

Warmest Regards,

**Danny Loubert** | Support Staff, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
**P:** 604-775-1677 | **E:** [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Bernice Scholten [<mailto:bernices@vsocc.org>]  
**Sent:** Tuesday, February 27, 2018 9:48 AM  
**To:** Loubert, Danny PREM:EX

**Subject:** RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Hi Danny,

Hope your week is going well.

Would like to confirm a date to meet with Mira, please let me know when she might be available.

Best regards,

Bernice

**Bernice Scholten**

Chief Executive Officer  
Vancouver Society of Children's Centres  
Suite 200 1362 Seymour Street  
Vancouver, BC  
Phone: 604-718-6559  
[www.vsocc.org](http://www.vsocc.org)

---

**From:** Oreck, Mira PREM:EX [<mailto:Mira.Oreck@gov.bc.ca>]  
**Sent:** February-12-18 1:52 PM  
**To:** Bernice Scholten  
**Cc:** Loubert, Danny PREM:EX  
**Subject:** RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Hi Bernice,

I hope this email finds you well. My apologies for the delay in response. I would be pleased to meet with you. I have cc'd Danny Loubert who can help find a time that works well for both of us.

All the best,  
Mira

---

**From:** Bernice Scholten [<mailto:bernices@vsocc.org>]  
**Sent:** Thursday, January 18, 2018 2:44 PM  
**To:** Oreck, Mira PREM:EX  
**Subject:** Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

<image002.jpg>

## **Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Monday, April 9, 2018 10:20 AM  
**To:** 'Bernice Scholten'  
**Subject:** RE: Meeting - Wednesday 11am, April 11th with Vancouver Society of Children's Centres (VSOCC)

Good Morning Bernice,

Thank you for the email, I will follow up with Mira and confirm.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Bernice Scholten [mailto:[bernices@vsocc.org](mailto:bernices@vsocc.org)]  
**Sent:** Monday, April 9, 2018 10:14 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** Meeting - Wednesday 11am, April 11th with Vancouver Society of Children's Centres (VSOCC)

Hi Danny,

Hope you enjoyed the weekend.

I didn't hear back regarding the opportunity to meet here at our office and include a tour so will assume this was not possible?

Thank you for your support in scheduling this meeting, we look forward to meeting with Ms. Oreck.

Regards,

Bernice

**Bernice Scholten**  
Chief Executive Officer  
Vancouver Society of Children's Centres  
Suite 200 1362 Seymour Street  
Vancouver, BC  
Phone: 604-718-6559  
[www.vsocc.org](http://www.vsocc.org)

---

**From:** Bernice Scholten  
**Sent:** March-22-18 11:21 AM  
**To:** Loubert, Danny PREM:EX  
**Subject:** Re: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Thanks Danny. I mentioned this in my letter and assumed a site visit may not have worked so didn't raise it but in event it works to visit at our Admin office located at 1362 Seymour Street it would be an opportunity to see our premises and

take a quick tour of one of our child care centres which is located on main floor. If not, will meet at your office as planned.

Regards,  
Bernice

On Mar 22, 2018, at 10:33 AM, Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)> wrote:

Hi Bernice,

I am happy we are able to confirm the meeting. We are located:

Vancouver Cabinet Office  
World Trade Centre Complex (entrance is to the right of the Starbucks)  
Suite 740-999 Canada Place  
Vancouver, BC V6C 3E1

Please give me a call if you have difficulties finding our office.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Bernice Scholten [<mailto:bernices@vsocc.org>]  
**Sent:** Thursday, March 22, 2018 10:15 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** Re: Introduction and invitation - Vancouver Society of Children's Centres (VSOC)

Hi Danny,

Yes, Wednesday at 11am good. If you could pls confirm address location.

With thanks,  
Bernice

On Mar 22, 2018, at 9:44 AM, Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)> wrote:

Thanks Bernice,

Would Wednesday same time work for you? If not I see more flexibility for Wednesday at the moment.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Bernice Scholten [<mailto:bernices@vsocc.org>]  
**Sent:** Thursday, March 22, 2018 9:38 AM

**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>

**Subject:** Re: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Hi Danny,

Regrets, I'm committed to attend an early years planning group between 10am and 1pm. It involves a large group so difficult to reschedule. If it works, I'm available Tuesday afternoon and flexible to juggle Wednesday or Thursday if that works.

On Mar 21, 2018, at 3:45 PM, Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)> wrote:

Hello Bernice,

I would like to schedule time on April 10<sup>th</sup> at 11am here in our office for you to meet with Mira Oreck.  
Would this work for you?

Warmest Regards

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives

Vancouver Cabinet Office | Office of the Premier

P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Bernice Scholten [<mailto:bernice@vsocc.org>]

**Sent:** Thursday, March 8, 2018 9:22 AM

**To:** Loubert, Danny PREM:EX

**Subject:** RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Hi Danny,

s.22

Ideally we could meet next week but if not let's look at early April if that works.

Regards,

Bernice

---

**From:** Loubert, Danny PREM:EX [<mailto:Danny.Loubert@gov.bc.ca>]

**Sent:** March-07-18 4:11 PM

**To:** Bernice Scholten

**Subject:** RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Hi Bernice,

Would we be able to look at the following week of the 19<sup>th</sup> – 23<sup>rd</sup>?

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Bernice Scholten [<mailto:bernices@vsocc.org>]  
**Sent:** Wednesday, March 7, 2018 3:19 PM  
**To:** Loubert, Danny PREM:EX  
**Subject:** FW: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Hi Danny,

Confirming I can be flexible throughout the day Tuesday, March 13<sup>th</sup> or Thursday morning, March 15<sup>th</sup>.

Regards,

Bernice

---

**From:** Bernice Scholten  
**Sent:** March-06-18 4:03 PM  
**To:** 'Loubert, Danny PREM:EX'  
**Subject:** RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Thanks Danny, will provide times.

Will Mira be here in Vancouver and flexible to meet at our office or please advise what is best for her.

Thx, B

---

**From:** Loubert, Danny PREM:EX [<mailto:Danny.Loubert@gov.bc.ca>]  
**Sent:** March-06-18 3:54 PM  
**To:** Bernice Scholten  
**Subject:** RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Good Afternoon Bernice,

It's looking like next week would be best. Can you please advise best days to meet? Mira is available Monday- Thursday with varying times of availability.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Bernice Scholten [<mailto:bernices@vsocc.org>]  
**Sent:** Tuesday, March 6, 2018 3:54 PM  
**To:** Loubert, Danny PREM:EX  
**Subject:** FW: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Hi Danny,

Were you able to find any available time for next week?

Regards,

Bernice

---

**From:** Bernice Scholten  
**Sent:** March-01-18 2:57 PM  
**To:** 'Loubert, Danny PREM:EX'  
**Subject:** RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Hi Danny,

Thank you for this option.

Would prefer the following week if at all possible. If not, will make early Thursday afternoon, March 8<sup>th</sup> work.

With thanks,

Bernice

---

**From:** Loubert, Danny PREM:EX [<mailto:Danny.Loubert@gov.bc.ca>]  
**Sent:** March-01-18 1:16 PM  
**To:** Bernice Scholten  
**Subject:** RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Hi Bernice,

Thank you for the follow up email. I have some availability next week and wanted to see if you have some time Thursday March 8<sup>th</sup> in late morning early Afternoon.

Warmest Regards,

**Danny Loubert** | Support Staff, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
**P:** 604-775-1677 | **E:** [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Bernice Scholten [<mailto:bernices@vsocc.org>]  
**Sent:** Tuesday, February 27, 2018 9:48 AM  
**To:** Loubert, Danny PREM:EX

**Subject:** RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Hi Danny,

Hope your week is going well.

Would like to confirm a date to meet with Mira, please let me know when she might be available.

Best regards,

Bernice

**Bernice Scholten**

Chief Executive Officer  
Vancouver Society of Children's Centres  
Suite 200 1362 Seymour Street  
Vancouver, BC  
Phone: 604-718-6559  
[www.vsocc.org](http://www.vsocc.org)

---

**From:** Oreck, Mira PREM:EX [<mailto:Mira.Oreck@gov.bc.ca>]  
**Sent:** February-12-18 1:52 PM  
**To:** Bernice Scholten  
**Cc:** Loubert, Danny PREM:EX  
**Subject:** RE: Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

Hi Bernice,

I hope this email finds you well. My apologies for the delay in response. I would be pleased to meet with you. I have cc'd Danny Loubert who can help find a time that works well for both of us.

All the best,  
Mira

---

**From:** Bernice Scholten [<mailto:bernices@vsocc.org>]  
**Sent:** Thursday, January 18, 2018 2:44 PM  
**To:** Oreck, Mira PREM:EX  
**Subject:** Introduction and invitation - Vancouver Society of Children's Centres (VSOCC)

<image002.jpg>



## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Tuesday, April 10, 2018 8:41 AM  
**To:** 'Shannon Levesque'  
**Subject:** RE: Meeting Request from BC Doctors of Optometry

**Categories:** MIRA

Good Morning Shannon,

Mira's Schedule has changed again and is now available for April 23<sup>rd</sup> if that time still works for you.

Our offices are located at  
Vancouver Cabinet Office  
Suite 740-999 Canada Place  
Vancouver, BC V6C 3E1

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Shannon Levesque [mailto:[slevesque@optometrists.bc.ca](mailto:slevesque@optometrists.bc.ca)]  
**Sent:** Monday, April 9, 2018 10:26 AM  
**To:** Loubert, Danny PREM:EX  
**Subject:** RE: Meeting Request from BC Doctors of Optometry

Hi Danny,

Thank you for letting me know. We were excited to have a conversation with Mira. We just spoke to Premier Horgan at the Friday night dinner and he was happy to hear that we would have arranged a conversation with Mira. Is there any opportunity to reschedule instead? We have had a few conversations with the Minister of Health's office and are also reaching out to them further.

Thank you kindly,  
Shannon

**Shannon Levesque**  
Manager, Communications and Member Engagement

**BC Doctors of Optometry**  
121 – 10551 Shellbridge Way, Richmond, BC V6X 2W8  
tel: 604.737.9907 (Toll-free 1.888.393.2226)  
fax: 604.737.9967  
email: [slevesque@optometrists.bc.ca](mailto:slevesque@optometrists.bc.ca)  
Visit our website at: [bc.doctorsofoptometry.ca](http://bc.doctorsofoptometry.ca)

---

**From:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Sent:** Monday, April 9, 2018 10:19 AM  
**To:** Shannon Levesque <[slevesque@optometrists.bc.ca](mailto:slevesque@optometrists.bc.ca)>  
**Subject:** RE: Meeting Request from BC Doctors of Optometry

Good Morning Shannon,

Thank you for the email. Mira is no longer able to make this meeting however I would like to suggest you contact the Minister of Health's office who may be able to accommodate a meeting with Ms. Sandhu. They can be reached at [HLTH.Minister@gov.bc.ca](mailto:HLTH.Minister@gov.bc.ca).

We would like to thank you for time and your inquiry.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Shannon Levesque [<mailto:slevesque@optometrists.bc.ca>]  
**Sent:** Friday, April 6, 2018 12:09 PM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** RE: Meeting Request from BC Doctors of Optometry

Hi Danny,

I am just adding this to our schedule and realized that I do not have the official address of the Office of the Premier, Vancouver Cabinet Office. Could you please confirm that your address is 740-999 Canada Place?

Thank you kindly,  
Shannon

**Shannon Levesque**  
Manager, Communications and Member Engagement

**BC Doctors of Optometry**  
121 – 10551 Shellbridge Way, Richmond, BC V6X 2W8  
tel: 604.737.9907 (Toll-free 1.888.393.2226)  
fax: 604.737.9967  
email: [slevesque@optometrists.bc.ca](mailto:slevesque@optometrists.bc.ca)  
Visit our website at: [bc.doctorsofoptometry.ca](http://bc.doctorsofoptometry.ca)

---

**From:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Sent:** Monday, March 19, 2018 10:37 AM  
**To:** Shannon Levesque <[slevesque@optometrists.bc.ca](mailto:slevesque@optometrists.bc.ca)>  
**Subject:** RE: Meeting Request from BC Doctors of Optometry

Good Morning Shannon,

Thank you for your patience while we work towards a mutual time for them to meet.

I have booked the appointment into Mira's calendar. If there are any changes please let me know, I will also do the same.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Shannon Levesque [<mailto:slevesque@optometrists.bc.ca>]  
**Sent:** Monday, March 19, 2018 8:00 AM  
**To:** Loubert, Danny PREM:EX  
**Subject:** RE: Meeting Request from BC Doctors of Optometry

Hi Danny,

I am just confirming the meeting for 11:30 a.m. on Monday April 23, 2018. Our CEO, Pria Sandhu, and Nanaimo/Parksville doctor of Optometry and vice president of BC Doctors of Optometry, Dr. John Lam will be present for the meeting.

Thank you kindly,  
Shannon

**Shannon Levesque**  
Manager, Communications and Member Engagement

**BC Doctors of Optometry**  
121 – 10551 Shellbridge Way, Richmond, BC V6X 2W8  
tel: 604.737.9907 (Toll-free 1.888.393.2226)  
fax: 604.737.9967  
email: [slevesque@optometrists.bc.ca](mailto:slevesque@optometrists.bc.ca)  
Visit our website at: [bc.doctorsofoptometry.ca](http://bc.doctorsofoptometry.ca)

---

**From:** Shannon Levesque  
**Sent:** Tuesday, March 6, 2018 4:14 PM  
**To:** 'Loubert, Danny PREM:EX' <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** RE: Meeting Request from BC Doctors of Optometry

Hello Danny,

Thank you! We would be thrilled to meet Mira at 11:30 a.m. on Monday, April 23, 2018. Thank you for being so accommodating and arranging a suitable time.

Warm regards,  
Shannon

**Shannon Levesque**  
Manager, Communications and Member Engagement

**BC Doctors of Optometry**  
121 – 10551 Shellbridge Way, Richmond, BC V6X 2W8  
tel: 604.737.9907 (Toll-free 1.888.393.2226)  
fax: 604.737.9967  
email: [slevesque@optometrists.bc.ca](mailto:slevesque@optometrists.bc.ca)  
Visit our website at: [bc.doctorsofoptometry.ca](http://bc.doctorsofoptometry.ca)

---

**From:** Loubert, Danny PREM:EX [<mailto:Danny.Loubert@gov.bc.ca>]  
**Sent:** Tuesday, March 6, 2018 3:24 PM  
**To:** Shannon Levesque <[slevesque@optometrists.bc.ca](mailto:slevesque@optometrists.bc.ca)>  
**Subject:** RE: Meeting Request from BC Doctors of Optometry

Hello Shannon,

Thank you for the dates, Mira will be available the 23<sup>rd</sup> of April to meet. Do you have a particular time in mind? I have the first availability at 11:30.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Shannon Levesque [<mailto:slevesque@optometrists.bc.ca>]  
**Sent:** Monday, March 5, 2018 10:11 AM  
**To:** Loubert, Danny PREM:EX  
**Subject:** RE: Meeting Request from BC Doctors of Optometry

Hi Danny,

I am following up on our request for a meeting on April 6. If that is a day that does not work, we also have availability all day on Monday, April 23 if that is more convenient.

Thank you very much for your time and assistance on this matter.

Warm regards,  
Shannon

Shannon Levesque  
Manager, Communications and Member Engagement

**BC Doctors of Optometry**  
121 – 10551 Shellbridge Way, Richmond, BC V6X 2W8  
tel: 604.737.9907 (Toll-free 1.888.393.2226)  
fax: 604.737.9967  
email: [slevesque@optometrists.bc.ca](mailto:slevesque@optometrists.bc.ca)  
Visit our website at: [bc.doctorsofoptometry.ca](http://bc.doctorsofoptometry.ca)

---

**From:** Loubert, Danny PREM:EX [<mailto:Danny.Loubert@gov.bc.ca>]  
**Sent:** Tuesday, February 20, 2018 11:33 AM  
**To:** Shannon Levesque <[slevesque@optometrists.bc.ca](mailto:slevesque@optometrists.bc.ca)>  
**Subject:** RE: Meeting Request from BC Doctors of Optometry

Good Morning Shannon,

Thank you for the update. I will pass on your regrets for the 1<sup>st</sup> and look into the 6<sup>th</sup> of April. I will be in touch with a time.

Warmest Regards,

**Danny Loubert** | Support Staff, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1600 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Shannon Levesque [<mailto:slevesque@optometrists.bc.ca>]  
**Sent:** Tuesday, February 20, 2018 11:22 AM  
**To:** Loubert, Danny PREM:EX  
**Subject:** RE: Meeting Request from BC Doctors of Optometry

Hi Danny,

My apologies for the significant delay between our correspondence. Unfortunately, we are unable to meet on Thursday, March 1 after 10:00 a.m. Is there any availability in Ms. Oreck's calendar on April 6? My apologies for such a specific day.

Warm regards and thank you again for Ms. Oreck's time,  
Shannon

**Shannon Levesque**  
Manager, Communications and Member Engagement

**BC Doctors of Optometry**  
121 – 10551 Shellbridge Way, Richmond, BC V6X 2W8  
tel: 604.737.9907 (Toll-free 1.888.393.2226)  
fax: 604.737.9967  
email: [slevesque@optometrists.bc.ca](mailto:slevesque@optometrists.bc.ca)  
Visit our website at: [bc.doctorsofoptometry.ca](http://bc.doctorsofoptometry.ca)

---

**From:** Loubert, Danny PREM:EX [<mailto:Danny.Loubert@gov.bc.ca>]  
**Sent:** Thursday, February 8, 2018 2:15 PM  
**To:** Shannon Levesque <[slevesque@optometrists.bc.ca](mailto:slevesque@optometrists.bc.ca)>  
**Subject:** RE: Meeting Request from BC Doctors of Optometry

Good Morning Shannon,

I am happy to work with you to find a time that would work for both Mira and Ms. Pria Sandhu. We have some time available on Thursday March 1<sup>st</sup> after 10am.

Warmest Regards,

**Danny Loubert** | Support Staff, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1600 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Shannon Levesque [<mailto:slevesque@optometrists.bc.ca>]  
**Sent:** Tuesday, February 6, 2018 5:53 PM  
**To:** Loubert, Danny PREM:EX  
**Subject:** RE: Meeting Request from BC Doctors of Optometry

Hello Danny,

Thank you kindly for arranging a meeting between BC Doctors of Optometry and Mira Oreck. I was wondering Mira's availability was on February 28, March 1 or 2? Alternatively, we have more availability at the end of March if that is a better period.

Warm regards,  
Shannon

Shannon Levesque  
Manager, Communications and Member Engagement

**BC Doctors of Optometry**  
121 – 10551 Shellbridge Way, Richmond, BC V6X 2W8  
tel: 604.737.9907 (Toll-free 1.888.393.2226)  
fax: 604.737.9967  
email: [slevesque@optometrists.bc.ca](mailto:slevesque@optometrists.bc.ca)  
Visit our website at: [bc.doctorsofoptometry.ca](http://bc.doctorsofoptometry.ca)



Healthy Eyes.  
Doctor Delivered.™



Please consider the environment before printing this email.

**Confidentiality Notice:** This email transmission may contain confidential or legally privileged information and is intended only for the individual or entity named in the email address. Any disclosure, copying, distribution, or reliance upon the contents of this email not otherwise authorized by the sender is strictly prohibited. If you have received this email transmission in error, please immediately reply to the sender, so that proper delivery of the email can be corrected, and then please delete the message from your Inbox.

-----Original Message-----

From: Oreck, Mira PREM:EX [<mailto:Mira.Oreck@gov.bc.ca>]  
Sent: Monday, February 5, 2018 9:12 PM  
To: Shannon Levesque <[slevesque@optometrists.bc.ca](mailto:slevesque@optometrists.bc.ca)>  
Cc: Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
Subject: Re: Meeting Request from BC Doctors of Optometry

Hi Shannon -

Thanks very much for the note. I am located in Vancouver and while I'm in Victoria regularly, I will not be there on the 26th.

I've cc'd my assistant Danny who can help set up a time in Vancouver, if that works for you.

All the best,  
Mira

Mira Oreck  
604 839 1967

On Feb 5, 2018, at 3:25 PM, Shannon Levesque  
<slevesque@optometrists.bc.ca<mailto:slevesque@optometrists.bc.ca>> wrote:

Sent on behalf of Ms. Pria Sandhu, CEO, BC Doctors of Optometry

Dear Ms. Oreck,

My name is Pria Sandhu and I am the CEO of the BC Doctors of Optometry.

As Director of Stakeholder Relations for Premier Horgan, I am writing to respectfully request a meeting with you to discuss the role of doctors of optometry and how they can better serve our communities. Specifically, there were initial discussions in Autumn 2017 on how we may assist government efforts on telehealth. We would like to give you an update on these discussions.

I will be in Victoria on Monday February 26 for the annual BC Doctors of Optometry MLA Breakfast and would greatly appreciate the opportunity to meet with you. If you are not available, I would be happy to work with your staff to find a more convenient time.

BC Doctors of Optometry represents over 600 members in 90 communities across B.C. As a member-based non-profit organization, we work to enhance the image of optometry to the public, to advance the interests of the profession, and to help our members thrive and succeed.

Doctors of optometry are the primary source in our communities for vision care, eye health and eyewear. They are trained to diagnose, treat, manage and prevent problems within the visual system, prescribe topical medications, and provide emergency care for eye injuries.

I look forward to discussing issues that are critical to eye health in our community, and stand ready to be a resource for you in the future.

Thank you very much for your consideration of this request. In the interim, if I can be of any assistance to you or your staff, please do not hesitate to contact me. I can be reached by email at psandhu@optometrists.bc.ca<mailto:psandhu@optometrists.bc.ca> or by phone at 604.737.9907.

Sincerely,

Pria Sandhu,  
CEO, BC Doctors of Optometry

Pria Sandhu  
Chief Executive Officer  
BC Doctors of Optometry  
121 – 10551 Shellbridge Way, Richmond, BC V6X 2W8  
tel: 604.737.9907 (Toll-free 1.888.393.2226)  
fax: 604.737.9967  
email: slevesque@optometrists.bc.ca<mailto:slevesque@optometrists.bc.ca>  
Visit our website at: bc.doctorsofoptometry.ca<http://www.optometrists.bc.ca/>

P Please consider the environment before printing this email.

Confidentiality Notice: This email transmission may contain confidential or legally privileged information and is intended only for the individual or entity named in the email address. Any disclosure, copying, distribution, or reliance upon the contents of this email not otherwise authorized by the sender is strictly prohibited. If you have received this email transmission in error, please immediately reply to the sender, so that proper delivery of the email can be corrected, and then please delete the message from your Inbox.



## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 27, 2018 2:30 PM  
**To:** ""???""  
**Subject:** RE: Meeting with Ms.Oreck

Good Afternoon Consul Lee,

Thank you for your email.

Mira has a few constraints on her schedule right now but once I have confirmed availability I will be in touch.

I hope you have a pleasant weekend.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

**From:** "이강준", s.16, s.22  
**Sent:** Friday, April 27, 2018 2:26 PM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** Meeting with Ms.Oreck

Hi Danny,

It's Kangjun, Consul Lee from Korean Consulate again.

I suppose my previous e-mail to you went missing again, I don't know why but it's happening.. :)

This beautiful week is almost finished but if you can arrange a meeting with Ms. Oreck for me anytime next week, that would be great.

Monday(30 April), Wednesday, Thursday would be good for me.

Thank you and have a good weekend!

Kangjun

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Tuesday, April 17, 2018 2:43 PM  
**To:** Viaud, Chantille PREM:EX  
**Subject:** RE: Neighbourhood House Week Proclamation

Hi Chantille,

Can you stop by my office when you get a second?

Thanks,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Viaud, Chantille PREM:EX  
**Sent:** Tuesday, April 17, 2018 1:19 PM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** FW: Neighbourhood House Week Proclamation

Hi Danny-

I need some help with this asap. Can you help me with the following:

1. Get a BEA filled out so I can sign;
2. Fill out the attached requisition form
3. See if there's any frames here that would fit a proclamation (there's an example in my office) \*this one is last priority

Cheers!  
Chantille

---

**From:** Cavanagh, Judy PREM:EX  
**Sent:** Tuesday, April 17, 2018 1:09 PM  
**To:** Viaud, Chantille PREM:EX <[Chantille.Viaud@gov.bc.ca](mailto:Chantille.Viaud@gov.bc.ca)>; Geary, Vanessa PREM:EX <[Vanessa.Geary@gov.bc.ca](mailto:Vanessa.Geary@gov.bc.ca)>  
**Cc:** Oreck, Mira PREM:EX <[Mira.Oreck@gov.bc.ca](mailto:Mira.Oreck@gov.bc.ca)>  
**Subject:** RE: Neighbourhood House Week Proclamation

One more thing. It also requires a BEA (business expense approval form) completed and signed.

Hi Chantille,

Please work with Danny, to get the necessary requests for QP and then Vanessa or I can approve. There are lots of frames here that you may want to consider. Danny knows where those are as well.

Thanks.

Judy

**Judy Cavanagh** | Executive Director, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1600 | E: [judy.cavanagh@gov.bc.ca](mailto:judy.cavanagh@gov.bc.ca)

---

**From:** Viaud, Chantille PREM:EX  
**Sent:** Tuesday, April 17, 2018 11:55 AM  
**To:** Geary, Vanessa PREM:EX; Cavanagh, Judy PREM:EX  
**Cc:** Oreck, Mira PREM:EX  
**Subject:** FW: Neighbourhood House Week Proclamation

Hello Vanessa and Judy-

We'd like to get copies of the proclamation made for each of the ED's (15 of them) at the Neighbourhood House Roundtable that the Premier is attending on April 30<sup>th</sup>. It'll be \$40 plus tax and shipping from Queens (quote below). SDPR is looking into getting one framed for photos.

Is this approved? Can someone help me fill out the requisition form that's attached? (I don't think I have all the key information here).

Thanks!  
Chantille

\*\*\*\*\*

Hi Chantille.

15 PROCLAMATIONS  
10" x 16"  
4/0  
67# springhill cream cover

\$40 plus applicable tax and shipping.

Queen's Printer | Supply Services | Ministry of Citizens' Services  
Ph: 250 893.7583 | e: [jenna.rogers@gov.bc.ca](mailto:jenna.rogers@gov.bc.ca) | m: PO Box 9452, Stn Prov Govt, Victoria BC V8W 9V7  
Location/Courier: 2nd Floor, 563 Superior Street, Victoria BC V8V 1T7

---

**From:** Rogers, Jenna CITZ:EX  
**Sent:** Friday, April 6, 2018 8:03 AM  
**To:** Viaud, Chantille PREM:EX <[Chantille.Viaud@gov.bc.ca](mailto:Chantille.Viaud@gov.bc.ca)>  
**Cc:** Plant, Byron JAG:EX <[Byron.Plant@gov.bc.ca](mailto:Byron.Plant@gov.bc.ca)>  
**Subject:** RE: Neighbourhood House Week Proclamation

Hi Chantille.

For reproductions you can go two ways.

Option 1) We can provide the reproductions in the 10 x 16" finish size as per originals and print on a cream cover. The 2D seal cannot be printed on this.

Option 2) We can provide the reproductions at 8.5 x 11" size, print on cream cover and include the 2D seal.

To proceed please send me a filled out requisition form with information specifying the option you would like to proceed with. We can provide a proof once the print is ordered.

Queen's Printer | Supply Services | Ministry of Citizens' Services

Ph: 250 893.7583 | e: [jenna.rogers@gov.bc.ca](mailto:jenna.rogers@gov.bc.ca) | m: PO Box 9452, Stn Prov Govt, Victoria BC V8W 9V7

Location/Courier: 2nd Floor, 563 Superior Street, Victoria BC V8V 1T7



QUEEN'S PRINTER  
A BRANCH of SHARED SERVICES BC

<http://brokerage.qp.gov.bc.ca/submit-print/print-form.aspx>

Please note: New telephone system will no longer accept 5-digit dialing. Please dial all 10 digits.

---

**From:** Plant, Byron JAG:EX  
**Sent:** Wednesday, April 4, 2018 4:42 PM  
**To:** Viaud, Chantille PREM:EX  
**Cc:** Rogers, Jenna CITZ:EX  
**Subject:** RE: Neighbourhood House Week Proclamation

Hi Chantille,

The contact at QP is Jenna Rogers (cc'd). She will be able to assist you with those extra copies. Please note that they won't be able to do that until I have this signed and sent to them. I anticipate that will happen late next week or early the following (April 16). The exact date depends on AG/LG schedules.

You'll receive the email with PDF scan from my office when it's done and ready for copying. We'll also mail the four originals to you at that time.

Thx,  
Byron

---

**From:** Viaud, Chantille PREM:EX  
**Sent:** Wednesday, April 4, 2018 4:35 PM  
**To:** Plant, Byron JAG:EX  
**Subject:** RE: Neighbourhood House Week Proclamation

Looks fantastic. And yes, Kiwassa Neighbourhood House was the origin of the request.

Amazing about the other things- if you can send over the Queen's Printer contact that would be great. I can ask them about getting extra copies made.

You can send the original to me here at the Vancouver Cabinet Office:  
740-999 Canada Place Vancouver, BC V6C 3E1

Thanks again!  
C.

---

**From:** Plant, Byron JAG:EX  
**Sent:** Wednesday, April 4, 2018 4:31 PM  
**To:** Viaud, Chantille PREM:EX <[Chantille.Viaud@gov.bc.ca](mailto:Chantille.Viaud@gov.bc.ca)>  
**Subject:** RE: Neighbourhood House Week Proclamation

A couple final things:

I converted the text in the proc style and format (there also was a minor typo). See attached for the for print version.

Was this requested by Kiwassa Neighbourhood House? I need to know the origin of the request.

Thx,  
Byron

---

**From:** Plant, Byron JAG:EX  
**Sent:** Wednesday, April 4, 2018 4:27 PM  
**To:** Viaud, Chantille PREM:EX  
**Subject:** RE: Neighbourhood House Week Proclamation

Hi Chantille,

No worries – I will move this on for signing at the next available opportunity in April. I will also loop in the ministry program folks contacts so they are aware that their minister has already approved.

Regarding the copies – I can only make up to four extra signed originals; any others above that will need to be requested by req through Queen's Printer. They can produce a version that looks close to the original, with facsimile 2D seal; the other option is to just print the extra copies on regular yellow paper from the PDF. I can provide a QP contact if you want to go the former route.

Otherwise, I just need the address to send the four copies to.

Byron

Byron Plant | Manager and Registrar, Official Documents  
Order in Council Administration Office | Office of Legislative Counsel | Legal Services Branch  
Phone: 250 387-0725 | Fax: 250-387-4349 | [byron.plant@gov.bc.ca](mailto:byron.plant@gov.bc.ca)

---

**From:** Viaud, Chantille PREM:EX  
**Sent:** Wednesday, April 4, 2018 4:09 PM  
**To:** Plant, Byron JAG:EX  
**Subject:** FW: Neighbourhood House Week Proclamation

Hello Byron!

I managed to track down the proclamation, I know there's a normal way to go through (I apologize this is not through the online system- it's a bit of a time crunch again). This one has been approved by MSS from SDPR – I checked in with them directly. We'd need them by April 25<sup>th</sup>.

There are 15 Neighbourhood Houses- I know it's an unusually large number, but would you be able get 15 of them signed?

Call me if it's easier😊

Thank you so much!!

-Chantille

**Chantille Viaud** | Manager, Stakeholder Relations  
Office of the Premier  
**P:** 604-838-3025 | **E:** [chantille.viaud@gov.bc.ca](mailto:chantille.viaud@gov.bc.ca)

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Tuesday, April 24, 2018 1:48 PM  
**To:** Rogers, Jenna CITZ:EX  
**Subject:** RE: Neighbourhood House Week Proclamation. T006101

Hi Jenna,

I received them yesterday and finally had a look, they came out looking great! Thanks again!

Danny

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 20, 2018 3:30 PM  
**To:** Rogers, Jenna CITZ:EX <[Jenna.Rogers@gov.bc.ca](mailto:Jenna.Rogers@gov.bc.ca)>  
**Subject:** RE: Neighbourhood House Week Proclamation. T006101

Thanks Jenna,

Okay to proceed

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Rogers, Jenna CITZ:EX  
**Sent:** Friday, April 20, 2018 3:29 PM  
**To:** Loubert, Danny PREM:EX  
**Subject:** FW: Neighbourhood House Week Proclamation. T006101

Hi Danny.

Revised proofs attached.

Please advise if I am ok to proceed.

Queen's Printer | Supply Services | Ministry of Citizens' Services  
Ph: 250 893.7583 | e: [jenna.rogers@gov.bc.ca](mailto:jenna.rogers@gov.bc.ca) | m: PO Box 9452, Stn Prov Govt, Victoria BC V8W 9V7  
Location/Courier: 2nd Floor, 563 Superior Street, Victoria BC V8V 1T7

<http://brokerage.qp.gov.bc.ca/submit-print/print-form.aspx>

Please note: New telephone system will no longer accept 5-digit dialing. Please dial all 10 digits.



## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 13, 2018 12:23 PM  
**To:** 'Lindsay Slevan'  
**Cc:** 'erskine@ralphs.ca'  
**Subject:** RE: new phone and migration (renewal) for Mira Oreck s.22

Hi Lindsay,

Mira has accepted and filled out the information, Please let me know if there is anything else I can do to help!

I would like to thank you both for the awesome service you both are providing as well!

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Lindsay Slevan [mailto:[lindsay@ralphs.ca](mailto:lindsay@ralphs.ca)]  
**Sent:** Friday, April 13, 2018 12:07 PM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** RE: new phone and migration (renewal) for Mira Oreck s.22

Hello Danny,

No problem at all! Please don't hesitate to let me know how else I can assist.

**Lindsay Slevan**  
**Ralph's Radio Ltd.**  
815 View St, Victoria BC V8W 1K1  
Office: (250) 386-7100  
Cell Phone: (250) 889- 6179  
[www.ralphs.ca](http://www.ralphs.ca)



**68 Years Strong !**

**Ask me about the Telus  
Employee Purchase Program  
for Government Employees**



- **Save 30% in  
airtime**
- **Special Phone  
Pricing**

 **TELUS** | authorized dealer\*

---

**From:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Sent:** Friday, April 13, 2018 12:06 PM  
**To:** Lindsay Slevan <[lindsay@ralphs.ca](mailto:lindsay@ralphs.ca)>  
**Subject:** RE: new phone and migration (renewal) for Mira Oreck <sup>s.22</sup>

Thanks Lindsay!

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Lindsay Slevan [<mailto:lindsay@ralphs.ca>]  
**Sent:** Friday, April 13, 2018 12:02 PM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** FW: new phone and migration (renewal) for Mira Oreck <sup>s.22</sup>  
**Importance:** High

**Lindsay Slevan**  
**Ralph's Radio Ltd.**  
815 View St, Victoria BC V8W 1K1  
Office: (250) 386-7100  
Cell Phone: (250) 889- 6179  
[www.ralphs.ca](http://www.ralphs.ca)



**68 Years Strong !**

**Ask me about the Telus  
Employee Purchase Program  
for Government Employees**



- Save 30% in  
airtime
- Special Phone  
Pricing

 **TELUS** | authorized dealer\*

---

**From:** Lindsay Slevan

**Sent:** Friday, April 13, 2018 11:59 AM

**To:** Erskine Barrow <[erskine@ralphs.ca](mailto:erskine@ralphs.ca)>

**Subject:** new phone and migration (renewal) for Mira Oreck <sup>s.22</sup>

**Importance:** High

Hello Erskine,

I have an EPP who is a director in one of the ministries for GOBC who is in Vancouver and needs a new phone today asap. What I discussed on the phone with her assistant is the following:

iPhone 8 64GB for \$30 on the Premium Plus plan with Unlimited Canada-US and 10+2GB of data for \$115.50/ month on renewal. I am going to prompt for Telus to send her the employee verification email so that the renewal codes can be produced. We will need to do a rushed migration on her account so let me know when she's ready to have her account migrated to EPP and I can put that through if you would like.

**Lindsay Slevan**

**Ralph's Radio Ltd.**

815 View St, Victoria BC V8W 1K1

Office: (250) 386-7100

Cell Phone: (250) 889- 6179

[www.ralphs.ca](http://www.ralphs.ca)



**68 Years Strong !**

**Ask me about the Telus  
Employee Purchase Program  
for Government Employees**



- Save 30% in  
airtime
- Special Phone  
Pricing

 **TELUS** | authorized dealer\*

## **Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Tuesday, April 24, 2018 8:53 AM  
**To:** Massy, Michelle E PREM:EX; Hill, Hayley JAG:EX  
**Cc:** Szabo, Maria PREM:EX  
**Subject:** RE: OIC - Court of Appeal Reference

Good Morning,

I will be here to connect the rooms at 8:45.

Our office can be found  
Vancouver Cabinet Office  
Suite 740 – 999 Canada Place  
We are located in the World Trade Centre, the entrance of which can be found to the right of the Starbucks.

Please have them call me if they have any difficulties finding the location.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Massy, Michelle E PREM:EX  
**Sent:** Tuesday, April 24, 2018 8:39 AM  
**To:** Hill, Hayley JAG:EX <[Hayley.Hill@gov.bc.ca](mailto:Hayley.Hill@gov.bc.ca)>  
**Cc:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>; Szabo, Maria PREM:EX <[Maria.Szabo@gov.bc.ca](mailto:Maria.Szabo@gov.bc.ca)>  
**Subject:** RE: OIC - Court of Appeal Reference  
**Importance:** High

Hi Hayley,

I have received approval for Joe Arvay to attend Cabinet tomorrow (April 25<sup>th</sup>) from the Cabinet Vancouver Office via video conferencing. The item he is attending for will begin right at 9:00am.

The address is 740-999 Canada place. I have copied Danny and Maria in hopes they can provide the specific instructions to reach the office (floor number, room number etc).

Danny/Maria – will one of you be available to answer our call at 8:45am tomorrow?

Thank you,  
Michelle

---

**From:** Hill, Hayley JAG:EX  
**Sent:** Monday, April 23, 2018 8:19 AM

**To:** Massy, Michelle E PREM:EX <Michelle.Massy@gov.bc.ca>

**Subject:** RE: OIC - Court of Appeal Reference

Good morning, Michelle.

I hope you had a nice weekend.

Thank you again for setting the teleconference up for Joe. He has now told me that he was prepared to go to the Cabinet Office in Vancouver and appear by teleconference there. Is there anything special that needs to be done in order for him to do so? Also, could you please confirm the details Joe will need to know in order to attend (address of the office, floor, etc.)?

Finally, Joe has indicated that he was told he could attend at 9am. I understand that he is in court at 10, and in a conversation with the Attorney he understood that it may be possible to attend early. Is this at all possible? Feel free to give me a call if it is easier to discuss by phone.

Thank you.

Hayley

***Hayley Hill***

Barrister and Solicitor | Legal Services Branch | Ministry of Attorney General | 250-356-8875 | hayley.hill@gov.bc.ca |

**Confidentiality**

This communication (both the message and any attachments) may be confidential and protected by solicitor-client privilege. It is intended only for the use of the person or persons to whom it is addressed. Any distribution, copying, or other use by anyone else is strictly prohibited. If you have received this communication in error, please destroy the email message and any attachments immediately and notify me by telephone or by email.

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Wednesday, April 25, 2018 9:44 AM  
**To:** Shortt, Amanda PREM:EX  
**Cc:** Hendry, Jackie PREM:EX; Wensink, Alison PREM:EX  
**Subject:** RE: OOP-2018-81672 Records  
**Attachments:** NR

Hi Amanda,

I have reprinted the PDF Landscape hopefully that will capture the missing information.

Please let me know if this still doesn't work,

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Shortt, Amanda PREM:EX  
**Sent:** Wednesday, April 25, 2018 8:44 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Cc:** Hendry, Jackie PREM:EX <[Jackie.Hendry@gov.bc.ca](mailto:Jackie.Hendry@gov.bc.ca)>; Wensink, Alison PREM:EX <[Alison.Wensink@gov.bc.ca](mailto:Alison.Wensink@gov.bc.ca)>  
**Subject:** FW: OOP-2018-81672 Records

Hi Danny,

Are you able to resend this file to us?

Thanks,

-Amanda

---

**From:** Oreck, Mira PREM:EX  
**Sent:** Monday, April 23, 2018 2:09 PM  
**To:** Shortt, Amanda PREM:EX  
**Cc:** Loubert, Danny PREM:EX  
**Subject:** RE: OOP-2018-81672 Records

Hi Amanda,

My colleague Danny set it up for me.<sup>s.22</sup>  
fix this then and send it back to you.

and I'd be glad to have him

Thanks,  
Mira

---

**From:** Shortt, Amanda PREM:EX  
**Sent:** Monday, April 23, 2018 2:06 PM  
**To:** Oreck, Mira PREM:EX  
**Subject:** FW: OOP-2018-81672 Records

Hello Mira,

Is there any way that you can send this to me as another file type other than PDF? It looks like a lot of the records got cut off and IAO is unable to read it.

Thanks,

-Amanda

---

**From:** IAO CentralTeam CITZ:EX  
**Sent:** Monday, April 23, 2018 1:51 PM  
**To:** Shortt, Amanda PREM:EX  
**Cc:** Hendry, Jackie PREM:EX; Wensink, Alison PREM:EX  
**Subject:** RE: OOP-2018-81672 Records

Hi Amanda,

Thank you for sending us the records and completed CFR.  
Some of the tables and information in the records appear to be cut off.

Please let me know whether OOP can provide a better copy of the records showing the entire information.

Thank you.

**Toyoko Doyle** | Sr. FOI Analyst | Information Access Operations | Ministry of Citizens' Services  
**Ph:** 778-698-2376 | **e:** [Toyoko.Doyle@gov.bc.ca](mailto:Toyoko.Doyle@gov.bc.ca) | **m:** PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

---

**From:** Shortt, Amanda PREM:EX  
**Sent:** Thursday, April 19, 2018 2:28 PM  
**To:** IAO CentralTeam CITZ:EX  
**Cc:** Hendry, Jackie PREM:EX; Wensink, Alison PREM:EX  
**Subject:** OOP-2018-81672 Records

Hello,

Please find the attached records for 81672.

Thanks

**Amanda Shortt, Administrative Assistant**  
*Deputy Minister's Office | Office of the Premier*  
*Room 272 - West Annex, Parliament Buildings*  
*Victoria BC V8W 9E1*

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 20, 2018 12:46 PM  
**To:** Wensink, Alison PREM:EX  
**Subject:** RE: Overdue: Call for Records OOP-2018-81861 Due April 19, 2018

Hi Alison,

No records,

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Wensink, Alison PREM:EX  
**Sent:** Thursday, April 19, 2018 3:44 PM  
**To:** Holmwood, Jen PREM:EX; Oreck, Mira PREM:EX; Loubert, Danny PREM:EX; Nash, Amber PREM:EX; Parkinson, Elizabeth PREM:EX; Aaron, Sage PREM:EX; Mulloy, Eleanor PREM:EX  
**Cc:** Hendry, Jackie PREM:EX; Shortt, Amanda PREM:EX  
**Subject:** Overdue: Call for Records OOP-2018-81861 Due April 19, 2018

Hi all, a reminder for this request.

**Jen, Mira, Danny** – needing your responses  
**Amber** – needing yours and PJH's records  
**Elizabeth** – needing Sage only  
**Eleanor** – needing yours and Suzanne's records

---

**From:** Wensink, Alison PREM:EX  
**Sent:** Friday, April 13, 2018 4:49 PM  
**To:** LP Premiers Vancouver Office; LP PO Executive Office; LP PO Deputy Minister  
**Subject:** Call for Records OOP-2018-81861 Due April 19, 2018

Hello,

Please see the below request and please let me know by April 19<sup>th</sup> whether or not you have any records:

**Canvassed: All staff**

---

*From the level of the Deputy Minister's Office or higher: All correspondence, excluding public commentary, regarding the new employer payroll tax introduced in Budget 2018.*

---

*(Date Range for Record Search: From 02/20/2018 To 03/13/2018) Date Format is MM/DD/YYYY*

---

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.



*If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.*

*Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.*

***Alison Wensink, Executive Administrative Coordinator***

*Deputy Minister's Office | Office of the Premier*

*Room 272 - West Annex, Parliament Buildings*

*Victoria BC V8W 9E1*

*Phone: (250) 387-2987*

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Monday, April 16, 2018 11:37 AM  
**To:** 'Erskine Barrow'  
**Subject:** RE: Paperwork

Hi Erskine,

I have received

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Erskine Barrow [<mailto:erskine@ralphs.ca>]  
**Sent:** Monday, April 16, 2018 11:23 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** RE: Paperwork  
**Importance:** High

Danny,  
Please let me know that you received this. Thanks

---

**From:** Loubert, Danny PREM:EX [<mailto:Danny.Loubert@gov.bc.ca>]  
**Sent:** Monday, April 16, 2018 11:22 AM  
**To:** Erskine Barrow  
**Subject:** Paperwork

Hi Erskine,

I hope you had a great weekend,

I wanted to follow up to the conversation you had with me regarding paperwork. If there is anything out standing please let me know and I will have it actioned.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Thursday, April 19, 2018 7:45 AM  
**To:** Henry, David A FIN:EX  
**Cc:** PREM Tech  
**Subject:** Re: Pass to VCO

Thanks David.

Sent from my BlackBerry 10 smartphone on the TELUS network.

---

**From:** Henry, David A FIN:EX  
**Sent:** Thursday, April 19, 2018 7:11 AM  
**To:** Loubert, Danny PREM:EX  
**Cc:** PREM Tech  
**Subject:** Re: Pass to VCO

Good morning Danny,  
Confirmed, we have that card.

Thanks,  
David

----- Original message -----

**From:** "Henry, David A FIN:EX" <David.Henry@gov.bc.ca>  
**Date:** 2018-04-18 7:09 PM (GMT-08:00)  
**To:** "Loubert, Danny PREM:EX" <Danny.Loubert@gov.bc.ca>  
**Cc:** PREM Tech <PREM.Tech@gov.bc.ca>  
**Subject:** RE: Pass to VCO

Hi Danny, will check first thing tomorrow and let you know.

David

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Wednesday, April 18, 2018 10:35 AM  
**To:** Henry, David A FIN:EX <David.Henry@gov.bc.ca>  
**Subject:** Pass to VCO

Hi David,

Im going over the records of access cards for 999 Canada Place and I have a record of a card<sup>s.15,</sup><sub>s.17</sub> with access to VCO ,  
Can you confirm if you have this card or not?

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier



## **Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Thursday, April 5, 2018 10:52 AM  
**To:** Poldrugovac, Saija FIN:EX  
**Subject:** Re: Please Advise - Invoice from FY1718 Not yet paid

We have a bea signed for this. Will we need to make a new bea?

Sent from my BlackBerry 10 smartphone on the TELUS network.

---

**From:** Poldrugovac, Saija FIN:EX  
**Sent:** Thursday, April 5, 2018 7:23 AM  
**To:** Loubert, Danny PREM:EX  
**Subject:** RE: Please Advise - Invoice from FY1718 Not yet paid

For that small amount, It will just come out of this year's budget. You or Maria can process on your pcard.

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Wednesday, April 4, 2018 5:24 PM  
**To:** Poldrugovac, Saija FIN:EX  
**Subject:** Please Advise - Invoice from FY1718 Not yet paid  
**Importance:** High

Hi Saija,

Please see the two emails for background.

Potluck was provided my Purchasing Card Number but never charged us for the services. Please let me know if it is too late or if we can apply this to FY 1718?

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Wednesday, April 18, 2018 1:17 PM  
**To:** Oreck, Mira PREM:EX  
**Subject:** RE: Please respond asap: Call for Records OOP-2018-81672 Records Due April 4, 2018  
**Attachments:** NR

Hi Mira,

For you to review and forward to Alison,

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Oreck, Mira PREM:EX  
**Sent:** Wednesday, April 18, 2018 12:45 PM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** FW: Please respond asap: Call for Records OOP-2018-81672 Records Due April 4, 2018  
**Importance:** High

---

**From:** Wensink, Alison PREM:EX  
**Sent:** Wednesday, April 18, 2018 12:02 PM  
**To:** Oreck, Mira PREM:EX  
**Subject:** Please respond asap: Call for Records OOP-2018-81672 Records Due April 4, 2018  
**Importance:** High

Hi Mira – reminder for this request.

Thank you,

Alison

---

**From:** Wensink, Alison PREM:EX  
**Sent:** Wednesday, March 28, 2018 10:36 AM  
**To:** Oreck, Mira PREM:EX  
**Subject:** Call for Records OOP-2018-81672 Records Due April 4, 2018

Hi Mira,

*Please let me know by April 4<sup>th</sup> whether or not you have any records responsive to the following request:*

**UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.**

---

*The daily calendar and agenda for Mira Oreck.*

*(Date Range for Record Search: From **12/01/2017 To 03/08/2018**) Date Format is MM/DD/YYYY*

---

*If you think that the search for records will take you over 3 hours and/or the total volume of records will exceed 200 pages, please let me know as soon as possible.*

*Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.*

***Alison Wensink, Executive Administrative Coordinator***

*Deputy Minister's Office | Office of the Premier*

*Room 272 - West Annex, Parliament Buildings*

*Victoria BC V8W 9E1*

*Phone: (250) 387-2987*

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Thursday, April 5, 2018 8:35 AM  
**To:** Cavanagh, Judy PREM:EX  
**Subject:** RE: PO Expenses for Estimates - request for information

Hi Judy,

I was checking over my Pcard too and noticed it was missing,

After double checking we did provide Potluck with the card for the purchase but it was not applied.

I spoke with Saija and she said that it would be applied to next fiscal. Being as it is a small amount it shouldn't have too much of an impact I believe.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Cavanagh, Judy PREM:EX  
**Sent:** Thursday, April 5, 2018 8:27 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** FW: PO Expenses for Estimates - request for information

Hi Danny,

Did we pay for breakfast on you PCard – Potluck. If so, I didn't see it in the reconciliation?

But, if we did, do you recall the amount? Protocol paid for lunch. I would have thought they also paid for breakfast.

Thanks.

Judy

**Judy Cavanagh** | Executive Director, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1600 | E: [judy.cavanagh@gov.bc.ca](mailto:judy.cavanagh@gov.bc.ca)

---

**From:** Robertson, Glenda J IGRS:EX  
**Sent:** Wednesday, April 4, 2018 4:42 PM  
**To:** Cavanagh, Judy PREM:EX; Parkinson, Elizabeth PREM:EX  
**Subject:** PO Expenses for Estimates - request for information

Hi from IGRS

I have been asked to obtain the costs for Washington Governor Jay Inslee's visit to B.C. in March, 2018 and for the Pacific Coast Collaborative event in Vancouver last month for IGRS Estimates notes.



You were kind enough to assist me with a similar request in October so I am hoping you'll be able to help out with this request.

Also, if costs were borne by any organization other than PO, please advise who else I ought approach for information.

Thanks much for your time,

Glenda

**Glenda Robertson**

**Research and Information Management Analyst**

**Intergovernmental Relations Secretariat**

**Tel: (250) 356-9418**

*Note: 10 digit dialing in effect for all BC gov internal calls to IGRS*

Page 254 to/à Page 266

Withheld pursuant to/removed as

s.22

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Monday, April 30, 2018 12:19 PM  
**To:** Milne, Gala AG:EX; Szabo, Maria PREM:EX  
**Subject:** RE: Print?

Hi Gala sure thing

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Milne, Gala AG:EX  
**Sent:** Monday, April 30, 2018 12:19 PM  
**To:** Szabo, Maria PREM:EX <[Maria.Szabo@gov.bc.ca](mailto:Maria.Szabo@gov.bc.ca)>; Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** Print?

Hi Maria and Danny  
Could one of you do me a huge favour and print a copy of each of these and give it to MDE?

Thanks!

**Gala Milne**  
Ministerial Assistant, Ministry of the Attorney General  
P: 250-387-1866 | C: 778-587-2143 | E: [gala.milne@gov.bc.ca](mailto:gala.milne@gov.bc.ca)

*This message, including any attachments to it, is not to be disclosed outside of the Provincial Government without prior written approval from the Ministry of Attorney General. If you have received this communication in error, please destroy the email message and any attachments immediately and notify me by telephone or by email.*

## **Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 20, 2018 1:53 PM  
**To:** Rogers, Jenna CITZ:EX  
**Subject:** RE: Proclamation

Hi Jenna,

Okay to proceed, Please Printer 15 - 8x10

No longer require the 10x16

Thank you!

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: Danny.Loubert@gov.bc.ca

-----Original Message-----

From: Rogers, Jenna CITZ:EX  
Sent: Friday, April 20, 2018 1:46 PM  
To: Loubert, Danny PREM:EX  
Subject: Proclamation

Hi Danny.

Please find your Proclamation proof attached. If you can approve today I can have these to you Monday.

Queen's Printer | Supply Services | Ministry of Citizens' Services  
Ph: 250 893.7583 | e: jenna.rogers@gov.bc.ca | m: PO Box 9452, Stn Prov Govt, Victoria BC V8W 9V7  
Location/Courier: 2nd Floor, 563 Superior Street, Victoria BC V8V 1T7

<http://brokerage.qp.gov.bc.ca/submit-print/print-form.aspx>

Please note: New telephone system will no longer accept 5-digit dialing. Please dial all 10 digits.

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Thursday, April 26, 2018 9:51 AM  
**To:** Tsang, Robin FIN:EX  
**Cc:** Jenkins, Donovan FIN:EX  
**Subject:** RE: Refresh

Thanks Robin,

Donovan, I look forward to working with you.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Tsang, Robin FIN:EX  
**Sent:** Thursday, April 26, 2018 8:53 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Cc:** Jenkins, Donovan FIN:EX <[Donovan.Jenkins@gov.bc.ca](mailto:Donovan.Jenkins@gov.bc.ca)>  
**Subject:** Refresh

Morning Danny:

Donovan is our Refresh Lead. He will be contacting you tomorrow to provide you info and answer any questions you may have. Thanks Donovan!

Thanks,  
Robin

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Wednesday, April 4, 2018 10:03 AM  
**To:** Geary, Vanessa PREM:EX; Szabo, Maria PREM:EX  
**Subject:** RE: regular meetings

Hi Vanessa,

I think it would be nice to have regular team meetings. We would meet about once a month (more if needed) before and our 1 on 1's would be as needed.

I think once every 3-4 weeks for the team with a monthly 1:1 would be good for a start. We could look at this after a few months and see if we need to adjust.

Perhaps we can look at next week for our first team meeting?

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Geary, Vanessa PREM:EX  
**Sent:** Wednesday, April 4, 2018 9:40 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>; Szabo, Maria PREM:EX <[Maria.Szabo@gov.bc.ca](mailto:Maria.Szabo@gov.bc.ca)>  
**Subject:** regular meetings

Hi – the 3 of us should have regular meetings, as well as 1-on-1s ... how frequently do think both are needed?  
Let me know and we can build into our schedules. Thanks!  
VG

**Vanessa Geary** | Executive Director, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1662 | E: [vanessa.geary@gov.bc.ca](mailto:vanessa.geary@gov.bc.ca)

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Thursday, April 19, 2018 9:59 AM  
**To:** Wensink, Alison PREM:EX  
**Subject:** RE: Reminder: Call for Records OOP-2018-81230 Records Due March 12, 2018

Hi Alison,

Sorry for the delay,

I have no records,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Wensink, Alison PREM:EX  
**Sent:** Thursday, April 19, 2018 9:28 AM  
**To:** Brown, Evan PREM:EX <[Evan.Brown@gov.bc.ca](mailto:Evan.Brown@gov.bc.ca)>; Oreck, Mira PREM:EX <[Mira.Oreck@gov.bc.ca](mailto:Mira.Oreck@gov.bc.ca)>; Dewar, Bob PREM:EX <[Bob.Dewar@gov.bc.ca](mailto:Bob.Dewar@gov.bc.ca)>; Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>; Parkinson, Elizabeth PREM:EX <[Elizabeth.Parkinson@gov.bc.ca](mailto:Elizabeth.Parkinson@gov.bc.ca)>  
**Cc:** Aaron, Sage PREM:EX <[Sage.Aaron@gov.bc.ca](mailto:Sage.Aaron@gov.bc.ca)>; Shortt, Amanda PREM:EX <[Amanda.Shortt@gov.bc.ca](mailto:Amanda.Shortt@gov.bc.ca)>  
**Subject:** Reminder: Call for Records OOP-2018-81230 Records Due March 12, 2018  
**Importance:** High

Hi all, just a reminder for this request.

**Evan, Mira, Bob, Danny** – needing your responses

**Elizabeth** – needing Sage only

Thanks so much!

Alison

---

**From:** Wensink, Alison PREM:EX  
**Sent:** Monday, March 5, 2018 2:30 PM  
**To:** LP PO Executive Office; LP PO Deputy Minister; LP Premiers Vancouver Office  
**Subject:** Call for Records OOP-2018-81230 Records Due March 12, 2018

Hello,

*Please let me know by March 12<sup>th</sup> whether or not you have any records responsive to the following request:*

**Canvassed: All staff**

---

*Copies of all correspondence, excluding attachments, received by the Premier's Office from BC NDP MLA's, including cabinet Ministers acting in their capacities as an NDP MLA.*

*(Date Range for Record Search: From 11/01/2017 To 02/20/2018) Date Format is MM/DD/YYYY*

***Please Note:***

- *Responsive records would be from the MLA's LASS [@leg.bc.ca](mailto:@leg.bc.ca) email address*
- *Responsive records include correspondence where the Office of the Premier was cc'd*
- *Correspondence received from a Constituency Assistant but signed by the MLA would be responsive*

---

*UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.*

*If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.*

*Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.*

***Alison Wensink, Executive Administrative Coordinator***

*Deputy Minister's Office | Office of the Premier*

*Room 272 - West Annex, Parliament Buildings*

*Victoria BC V8W 9E1*

*Phone: (250) 387-2987*



Page 273

Withheld pursuant to/removed as

s.22

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 27, 2018 8:58 AM  
**To:** 'Trevor Rurak'  
**Cc:** 'John Sullivan'; 'Dave Rurak'  
**Subject:** RE: Repeater System

Good Morning,

Thank you again from coming by and having a look into the system. We have noticed improvements here in our office.

I will continue to monitor and let you know if there are any changes.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Tuesday, April 10, 2018 9:59 AM  
**To:** 'Trevor Rurak' <[trevor@ralphs.ca](mailto:trevor@ralphs.ca)>  
**Cc:** John Sullivan <[john@ralphs.ca](mailto:john@ralphs.ca)>; Dave Rurak <[dave@ralphs.ca](mailto:dave@ralphs.ca)>  
**Subject:** RE: Repeater System

Thanks Trevor,

John, if you have any issues getting to our suite please feel free to call me.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Trevor Rurak [<mailto:trevor@ralphs.ca>]  
**Sent:** Tuesday, April 10, 2018 9:39 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Cc:** John Sullivan <[john@ralphs.ca](mailto:john@ralphs.ca)>; Dave Rurak <[dave@ralphs.ca](mailto:dave@ralphs.ca)>  
**Subject:** RE: Repeater System

Thank you Danny.

John Sullivan will be there at 10:00am on Thursday to take a look at the system.

**Trevor Rurak**  
**Ralph's Radio Ltd.**  
220 East 1st Avenue  
Vancouver, BC V5T 1A5

Direct: (778) 657-6417  
Cell: (604) 999-4937  
[www.ralphs.ca](http://www.ralphs.ca)



**69 Years Strong!**



---

**From:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Sent:** April-09-18 3:04 PM  
**To:** Trevor Rurak <[trevor@ralphs.ca](mailto:trevor@ralphs.ca)>  
**Cc:** John Sullivan <[john@ralphs.ca](mailto:john@ralphs.ca)>; Dave Rurak <[dave@ralphs.ca](mailto:dave@ralphs.ca)>  
**Subject:** RE: Repeater System

Hello Trevor,

Tuesday – Thursday are good days to come to have a look at the system. Preferably after 930 and before 330.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Trevor Rurak [<mailto:trevor@ralphs.ca>]  
**Sent:** Monday, April 9, 2018 2:54 PM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Cc:** John Sullivan <[john@ralphs.ca](mailto:john@ralphs.ca)>; Dave Rurak <[dave@ralphs.ca](mailto:dave@ralphs.ca)>  
**Subject:** Repeater System

Hi Danny,

When would be a good day this week to come and take a look at the repeater system installed in the office?

Thank you.

**Trevor Rurak**  
**Ralph's Radio Ltd.**  
220 East 1st Avenue  
Vancouver, BC V5T 1A5  
Direct: (778) 657-6417  
Cell: (604) 999-4937  
[www.ralphs.ca](http://www.ralphs.ca)



***69 Years Strong!***



**Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Wednesday, April 4, 2018 9:25 AM  
**To:** Canitz, Shelley L PREM:EX  
**Subject:** Re: Satellite Phone List

Good Morning Shelly,

Will do,

Danny

Sent from my BlackBerry 10 smartphone on the TELUS network.

---

**From:** Canitz, Shelley L PREM:EX  
**Sent:** Wednesday, April 4, 2018 9:10 AM  
**To:** Loubert, Danny PREM:EX  
**Subject:** FW: Satellite Phone List

Danny – would you please print out this list to keep in the VCO satellite phone? Thanks

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 27, 2018 10:39 AM  
**To:** Lee, Bonnie FIN:EX; FIN IMB Service Desk (78912) FIN:EX  
**Subject:** RE: Service Request Form

Thanks Bonnie,

Confirmed and thank you again!

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Lee, Bonnie FIN:EX  
**Sent:** Friday, April 27, 2018 10:37 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>; FIN IMB Service Desk (78912) FIN:EX <[78912@gov.bc.ca](mailto:78912@gov.bc.ca)>  
**Subject:** RE: Service Request Form

Hi Danny,

Further to our conversation, I just wanted to confirm the following:

1. We will submit a request today to provide Vanessa with a copy of Judy's emails
2. We will submit another request to cancel Judy's IDIR on May 1<sup>st</sup>, with a copy of her emails to be archived as per the procedure for PREM staff.

Please let me know if you have any questions.

Thanks,  
Bonnie

Bonnie Lee  
A/Service Desk Team Lead

Information Management Branch  
Supporting the Ministry of Finance,  
Office of the Premier and various other Agencies, Boards & Commissions  
Telephone: 9-250-387-8912  
E-mail: FIN IMB Service Desk (78912) FIN:EX  
Web Site <http://gww.fin.gov.bc.ca/>

Corporate  
Services Division  
Ministry of  
Finance



This email, including any attachments, may include confidential information and may be protected by law. If you have received this communication in error, please notify me immediately and delete the message, including any attachments without disclosing or using it.

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 27, 2018 10:29 AM  
**To:** FIN IMB Service Desk (78912) FIN:EX  
**Cc:** Loubert, Danny PREM:EX; Lee, Bonnie FIN:EX  
**Subject:** RE: Service Request Form

Good Morning,

Recognising the lead time required, is it still possible to rush the Archive of Judy Cavanagh's Emails?

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

**From:** [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca) [<mailto:Danny.Loubert@gov.bc.ca>]  
**Sent:** Friday, April 27, 2018 8:51 AM  
**To:** FIN IMB Service Desk (78912) FIN:EX <[78912@gov.bc.ca](mailto:78912@gov.bc.ca)>; Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** Service Request Form

#### **Checkout Information**

**On-Site Address:** Suite 740-999 Canada Place Vancouver, BC V6C 3E1  
**On-Site Contact Name:** Danny Loubert  
**On-Site Contact Phone:** (604)775-1677  
**Account:** PREM-VANCOUVER CABINET OFFICE  
**Ministry Number:** 004  
**Responsibility Centre:** 36346  
**Service Code:** 34410  
**Project Number:** 3600000  
**Expense Authority:** Vanessa Geary

#### **Service Requests**

##### **Account - Cancel IDIR**

**First Name:** Judy  
**Last Name:** Cavanagh  
**IDIR:** Jcavanagh  
**Required By Date:** 01, MAY, 2018  
**Data Reviewed Prior Deletion:** Yes  
**Person Reviewing Data Prior Deletion:** Vanessa Geary  
**Comments:** Please Archive Emails as required and provide access to Vanessa Geary Contact Danny Loubert for more Informatoin

##### **Hardware - Other Hardware Related Request**

**First Name:** Danny

**Last Name:** Loubert

**IDIR:** N/A

**Workstation Number:** DC050239

**Requirements:** Return to Stock Computer is located Suite 740-999 Canada Place Contact Danny Loubert

*Requestor:* Loubert, Danny PREM:EX

*Email:* [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

*Time:* 2018-04-27 08:50:53



## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Wednesday, April 18, 2018 11:09 AM  
**To:** Rogers, Jenna CITZ:EX  
**Cc:** Viaud, Chantille PREM:EX  
**Subject:** RE: Signed Printing Requisition form : Re Neighbourhood week Proclamation  
**Attachments:** Scan\_20180418.pdf

Hi Jenna,

Please see the revised request

1 – 10 x 16

14 – 8 x 10

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Wednesday, April 18, 2018 9:49 AM  
**To:** Rogers, Jenna CITZ:EX <[Jenna.Rogers@gov.bc.ca](mailto:Jenna.Rogers@gov.bc.ca)>  
**Cc:** Viaud, Chantille PREM:EX <[Chantille.Viaud@gov.bc.ca](mailto:Chantille.Viaud@gov.bc.ca)>  
**Subject:** Signed Printing Requisition form : Re Neighbourhood week Proclamation

Hi Jenna,

Please find the attached signed requisition form for 15 copies of the Neighbourhood Week Proclamation,

Please let me know if you need anything else.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

**Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Tuesday, April 24, 2018 10:12 AM  
**To:** s.22  
**Subject:** Reception Desk Counter Top

Good Morning Tony,

I recall the timeline was about 4-6 weeks but I wanted to check in to see how it was coming along and if there was a particular week you wanted to look at installation.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

## **Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Monday, April 30, 2018 1:59 PM  
**To:** 'nsteinhauser@statussystems.com'  
**Subject:** Report Question

Hi Neil,

I was wondering if there was a way to generate a report of the amount of entry and exits from a particular door? (say the 6<sup>th</sup> floor).

Would it be possible?

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

**Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Tuesday, April 24, 2018 12:28 PM  
**To:** Szabo, Maria PREM:EX; Geary, Vanessa PREM:EX  
**Subject:** s.22

Hi Vanessa and Maria,  
s.22

Warmest Regards,

Danny

Sent from my BlackBerry 10 smartphone on the TELUS network.

Page 285

Withheld pursuant to/removed as

s.22

## **Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Tuesday, April 17, 2018 4:18 PM  
**To:** Oreck, Mira PREM:EX  
**Subject:** s.22

s.22

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
**P:** 604-775-1677 | **E:** [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

## **Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 13, 2018 11:00 AM  
**To:** Banfield, Elena GCPE:EX; Behrens, Marlene GCPE:EX; Joshi, Shruti GCPE:EX; LP Premiers  
Vancouver Office; Truong, Lele GCPE:EX  
**Subject:** Samosa Lunch

Happy Friday VCO Staff,

Shruti brought in some samosas to share and will bring them out around noon today! Please join us in the kitchen and be sure to stop by and thank Shruti!

Best Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

## Wensink, Alison PREM:EX

---

**Subject:** Staff Meeting

**Location:** Boardroom 1

**Start:** Thu 2018-04-19 11:00 AM

**End:** Thu 2018-04-19 12:00 PM

**Show Time As:** Tentative

**Recurrence:** Weekly

**Recurrence Pattern:** every Thursday from 11:00 AM to 12:00 PM

**Meeting Status:** Not yet responded

**Organizer:** VCO Boardrooms, PREM PREM:EX

**Required Attendees:** Geary, Vanessa PREM:EX (Vanessa.Geary@gov.bc.ca); Loubert, Danny PREM:EX; Maria Szabo (maria.szabo@gov.bc.ca); Parkinson, Elizabeth PREM:EX



## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Tuesday, April 3, 2018 10:42 AM  
**To:** 'Price, Gabrielle'  
**Subject:** RE: Stakeholder Relations Meetings

Good Morning Gabrielle,

Thank you for checking in. We are currently looking into the middle of April, April 9<sup>th</sup> – 11<sup>th</sup> or April 16<sup>th</sup>-20<sup>th</sup>.

Would you have some dates and times that you would be available and I can also look at Mira's Calendar to confirm a meeting.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Price, Gabrielle [<mailto:Gabrielle.Price@Translink.ca>]  
**Sent:** Wednesday, March 28, 2018 9:19 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** RE: Stakeholder Relations Meetings

Hi Danny,

I just wanted to check-in to see if we could set a date for our VP to meet with Mira in the next few weeks?

Thanks,  
Gabrielle

---

**From:** Loubert, Danny PREM:EX [<mailto:Danny.Loubert@gov.bc.ca>]  
**Sent:** March-20-18 1:46 PM  
**To:** Price, Gabrielle  
**Subject:** Stakeholder Relations Meetings

Hi Gabrielle,

It was a pleasure speaking with you. I wanted to open up this line of communication to better help us establish a suitable time for a meeting.

Please feel free to send my any request this way, my phone is also available.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

This e-mail and any attachments may contain confidential and privileged information. If you are not the intended recipient, please notify the sender immediately by return e-mail, delete this e-mail and destroy any copies. Any dissemination or use of this information by a person other than the intended recipient is unauthorized and may be illegal.

**Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Thursday, April 26, 2018 10:48 AM  
**To:** Parkinson, Elizabeth PREM:EX  
**Subject:** Team meeting postponed

Hi Elizabeth,

We are postponing today's meeting. We will be in touch when we come up with another time.

Warmest Regards,

Danny

Sent from my BlackBerry 10 smartphone on the TELUS network.

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Monday, April 30, 2018 7:42 AM  
**To:** Geary, Vanessa PREM:EX  
**Subject:** Re: This morning

I'll follow up with Gala,

She didn't mention anything last week.

Sent from my BlackBerry 10 smartphone on the TELUS network.

Original Message

From: Geary, Vanessa PREM:EX  
Sent: Monday, April 30, 2018 7:39 AM  
To: Loubert, Danny PREM:EX  
Subject: Re: This morning

Super thanks.

What time is Gala getting there?

Sent from my iPhone

> On Apr 30, 2018, at 7:37 AM, Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)> wrote:

>

> Good Morning Vanessa,

>

> I'm in for 815.

>

> The first meeting is at 9 am.

>

> See you soon.

>

> Danny

>

> Sent from my BlackBerry 10 smartphone on the TELUS network.

> Original Message

> From: Geary, Vanessa PREM:EX

> Sent: Monday, April 30, 2018 7:34 AM

> To: Loubert, Danny PREM:EX

> Subject: This morning

>

>

s.22

>

>

> Sent from my iPhone

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 13, 2018 10:13 AM  
**To:** 'Danilo Paunovski'  
**Cc:** Szabo, Maria PREM:EX  
**Subject:** RE: Thr, April 19th at 3pm

Hi Dan,

That time and day will work for us.

Thanks again,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Danilo Paunovski [<mailto:danp@opwtc.ca>]  
**Sent:** Friday, April 13, 2018 10:12 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** Thr, April 19th at 3pm

Morning Danny,

Just got the date for the meeting/review of the janitorial services and they have an opening on Thursday next week at 3pm.

How does that sound for you?

It would only take about 10-15 minutes.

Thanks,

**Dan Paunovski**  
Ocean Pacific Management Ltd.  
World Trade Centre, 515-999 Canada Place, Vancouver, BC V6C 3E1  
Ph: 604.682.7391 | Fax: 604.682-5359 | Direct: 604.844.2888

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 20, 2018 9:28 AM  
**To:** Parkinson, Elizabeth PREM:EX  
**Subject:** RE: Thursday meetings

We budget an hour but it usually lasts no longer than 30 mins.

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Parkinson, Elizabeth PREM:EX  
**Sent:** Friday, April 20, 2018 9:28 AM  
**To:** Loubert, Danny PREM:EX  
**Subject:** Thursday meetings

Hi Danny,

Is it really going to be an hour? Not sure I can manage an hour.



*Elizabeth Parkinson*

Finance and Administration Officer  
Office of the Premier  
Direct: 250-387-1805  
Office: 250-387-1715  
E-mail: [elizabeth.parkinson@gov.bc.ca](mailto:elizabeth.parkinson@gov.bc.ca)

**CONFIDENTIALITY NOTICE:** The above message contains confidential information intended for a specified individual and purpose. The information is private and protected by law. Any copying or disclosure of this transmission by anyone other than the intended recipient is prohibited. If you are not the intended recipient, please notify the sender immediately and delete this message and any attachments from your system. Thank you.

## **Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Thursday, April 12, 2018 9:35 AM  
**To:** Lee, Penny FIN:EX  
**Subject:** RE: Ticket 57856-Question on Phone Move Service Request Form

Hi Penny,

I'll place a ticket for it. We have tried other sets that do work and it still doesn't work on that one line. I wasn't sure if it was a programming issue.

I'll let you know how it goes,

Thanks,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Lee, Penny FIN:EX  
**Sent:** Thursday, April 12, 2018 9:21 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** RE: Ticket 57856-Question on Phone Move Service Request Form

Thanks Danny for the other 2 numbers. As for 604-775-2116, is the handsfree button not working on this set? If so, you can place a trouble call to 250-387-7000, press option 3 and they will send a replacement phone to you.

Penny

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Thursday, April 12, 2018 8:58 AM  
**To:** Lee, Penny FIN:EX  
**Subject:** RE: Ticket 57856-Question on Phone Move Service Request Form

Hi Penny,

Here you go

604-775-2644 (Office 715 to Office 714)  
604-775-2116 (Office 716 to Office 715) (ensure that Handsfree is enabled on this line)  
604-775-1662 (Office 714 to Office 716)

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Lee, Penny FIN:EX  
**Sent:** Thursday, April 12, 2018 8:56 AM  
**To:** Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>  
**Subject:** RE: Ticket 57856-Question on Phone Move Service Request Form

Good morning Danny, I looked in our inbox for service requests and do not see any other phone move requests from you. If you can give me the other numbers and advise where they are currently located and where they are to be moved, I will add to the order. Thanks.

Penny

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Wednesday, April 11, 2018 5:03 PM  
**To:** Lee, Penny FIN:EX  
**Subject:** Re: Ticket 57856-Question on Phone Move Service Request Form

Hi Penny yes there should be 3 line moves I had submitted 4 requests in total.

I can confirm the numbers tomorrow if you didn't get them all

Warmest Regards

Sent from my BlackBerry 10 smartphone on the TELUS network.

---

**From:** Lee, Penny FIN:EX  
**Sent:** Wednesday, April 11, 2018 4:46 PM  
**To:** Loubert, Danny PREM:EX  
**Subject:** Ticket 57856-Question on Phone Move Service Request Form

Hi Danny, I am just following up on the phone move request. You mention in the comments section that it is "line moves 1/3". Are there 2 more numbers that I should include on this phone move order? Please advise. Thank you.

### **Penny Lee**

Telephone Coordinator  
Ministry of Finance, Corporate Services, Information  
Management Branch  
Supporting Finance, Office of the Premier and various  
other agencies  
9-250-387-8912

Corporate  
Services Division  
Ministry of  
Finance





**From:** [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca) [mailto:[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)]  
**Sent:** Wednesday, April 11, 2018 10:21 AM  
**To:** FIN IMB Service Desk (78912) FIN:EX; Loubert, Danny PREM:EX  
**Subject:** Service Request Form

### **Checkout Information**

**On-Site Address:** 740-999 Canada place Vancouver, BC V6C 3E1  
**On-Site Contact Name:** Danny Loubert  
**On-Site Contact Phone:** (604)775-1677  
**Account:** PREM-VANCOUVER CABINET OFFICE  
**Ministry Number:** 004  
**Responsibility Centre:** 36346  
**Service Code:** 34410  
**Project Number:** 3600000  
**Expense Authority:** Judy Cavanagh

### **Service Requests**

#### **Telephone Line - Move Same Building**

**Move:** Telephone  
**Telephone:** (604)775-2644  
**From Suite:** Office 715  
**To Suite:** Office 714  
**Street:** 999 Canada Place  
**City:** Vancouver  
**Postal:** V6C 3E1  
**Comments:** Line Moves 1/3

*Requestor:* Loubert, Danny PREM:EX  
*Email:* [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)  
*Time:* 2018-04-11 10:20:54

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Tuesday, April 17, 2018 9:14 AM  
**To:** Oreck, Mira PREM:EX  
**Subject:** RE: Tomorrow

Good Morning Mira,

The 10 am flight is fully booked (First available would be 11:20)

Flying back are no available flights between 3:50-6:pm (only available is 6:40)

I did check Harbour Air and there are still flights available for the times you are looking for.

Warmest regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives Vancouver Cabinet Office | Office of the Premier

P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

-----Original Message-----

From: Oreck, Mira PREM:EX  
Sent: Monday, April 16, 2018 9:56 PM  
To: Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
Subject: Tomorrow

Hi Danny -

There is an off-chance I may need to go to Victoria tomorrow. Can you check in the morning to see if flights are available at 10:30/11 to return by 5?

Thank you,  
Mira

Mira Oreck  
s.22

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Tuesday, April 17, 2018 9:10 AM  
**To:** Oreck, Mira PREM:EX  
**Subject:** RE: Tomorrow

Tracking:	Recipient	Recall
	Oreck, Mira PREM:EX	Failed: 2018-04-17 11:15 AM

Good Morning Mira,

The 10 am flight is fully booked (First available would be 11:20)

Flying back are no available flights between 3:50-6:pm (only available is 6:40)

I can check harbour air if need be.

Warmest regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

-----Original Message-----

From: Oreck, Mira PREM:EX  
Sent: Monday, April 16, 2018 9:56 PM  
To: Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
Subject: Tomorrow

Hi Danny -

There is an off-chance I may need to go to Victoria tomorrow. Can you check in the morning to see if flights are available at 10:30/11 to return by 5?

Thank you,  
Mira

Mira Oreck  
s.22

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Monday, April 23, 2018 5:21 PM  
**To:** Szabo, Maria PREM:EX; Geary, Vanessa PREM:EX  
**Subject:** Re: Tues morning

Thanks.

See you both tomorrow!

Sent from my BlackBerry 10 smartphone on the TELUS network.

---

**From:** Szabo, Maria PREM:EX  
**Sent:** Monday, April 23, 2018 5:17 PM  
**To:** Geary, Vanessa PREM:EX  
**Cc:** Loubert, Danny PREM:EX  
**Subject:** RE: Tues morning

Thanks, Vanessa. See you then!

**Maria Szabo** | Support Staff, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1600 | E: [maria.szabo@gov.bc.ca](mailto:maria.szabo@gov.bc.ca)

---

**From:** Geary, Vanessa PREM:EX  
**Sent:** Monday, April 23, 2018 5:14 PM  
**To:** Loubert, Danny PREM:EX; Szabo, Maria PREM:EX  
**Subject:** Tues morning

I have an offsite meeting tomorrow morning, so will do calls<sup>s.22</sup>, then go to meeting, then come in for 11ish.  
Will be on cell if anything comes up.  
Cheers VG

**Vanessa Geary** | Executive Director, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1662 | M: 604-619-0513  
E: [vanessa.geary@gov.bc.ca](mailto:vanessa.geary@gov.bc.ca)

## **Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Tuesday, April 17, 2018 10:15 AM  
**To:** Szabo, Maria PREM:EX  
**Subject:** UC SharePoint Site

s.15,s.17

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
**P:** 604-775-1677 | **E:** [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Thursday, April 12, 2018 3:57 PM  
**To:** Gallant, Linda GCPE:EX  
**Subject:** RE: Updated: MDM - Key Contact List Updated for April 2018

Hi Linda,

I hope you are having a sunny day!

For the next go-around could you please remove<sup>s.22</sup>  
updated to Administrative Coordinator.

My title can also be

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Gallant, Linda GCPE:EX  
**Sent:** Thursday, April 12, 2018 3:44 PM  
**To:** Mulloy, Eleanor PREM:EX <[Eleanor.Mulloy@gov.bc.ca](mailto:Eleanor.Mulloy@gov.bc.ca)>; Kinnear, Lindsay PREM:EX <[Lindsay.Kinnear@gov.bc.ca](mailto:Lindsay.Kinnear@gov.bc.ca)>; Wensink, Alison PREM:EX <[Alison.Wensink@gov.bc.ca](mailto:Alison.Wensink@gov.bc.ca)>; Brubacher, Kelly IGRS:EX <[Kelly.Brubacher@gov.bc.ca](mailto:Kelly.Brubacher@gov.bc.ca)>; Flesh, Cindy AEST:EX <[Cindy.Flesh@gov.bc.ca](mailto:Cindy.Flesh@gov.bc.ca)>; Johnson, Lisa E AGRI:EX <[Lisa.Johnson@gov.bc.ca](mailto:Lisa.Johnson@gov.bc.ca)>; Fair, Susan P AGRI:EX <[Susan.Fair@gov.bc.ca](mailto:Susan.Fair@gov.bc.ca)>; Nanninga, Tanera AG:EX <[Tanera.Nanninga@gov.bc.ca](mailto:Tanera.Nanninga@gov.bc.ca)>; Richter, Connie JAG:EX <[Connie.Richter@gov.bc.ca](mailto:Connie.Richter@gov.bc.ca)>; White, Emily MCF:EX <[Emily.White@gov.bc.ca](mailto:Emily.White@gov.bc.ca)>; Benn, Jennifer MCF:EX <[Jennifer.Benn@gov.bc.ca](mailto:Jennifer.Benn@gov.bc.ca)>; Sharma, Niki MCF:EX <[Niki.Sharma@gov.bc.ca](mailto:Niki.Sharma@gov.bc.ca)>; Fleurant, Kathleen CITZ:EX <[Kathleen.Fleurant@gov.bc.ca](mailto:Kathleen.Fleurant@gov.bc.ca)>; Hahn, Andra EDUC:EX <[Andra.Hahn@gov.bc.ca](mailto:Andra.Hahn@gov.bc.ca)>; Sampson, Laura EDUC:EX <[Laura.Sampson@gov.bc.ca](mailto:Laura.Sampson@gov.bc.ca)>; Hansen, Lucy HLTH:EX <[Lucy.Hansen@gov.bc.ca](mailto:Lucy.Hansen@gov.bc.ca)>; McCann, Meghan EMPR:EX <[Meghan.McCann@gov.bc.ca](mailto:Meghan.McCann@gov.bc.ca)>; Neilson, Kirsten ENV:EX <[Kirsten.Neilson@gov.bc.ca](mailto:Kirsten.Neilson@gov.bc.ca)>; Gooderham, Coleen E ENV:EX <[Coleen.Gooderham@gov.bc.ca](mailto:Coleen.Gooderham@gov.bc.ca)>; Hansen, Erin AGRI:EX <[Erin.Hansen@gov.bc.ca](mailto:Erin.Hansen@gov.bc.ca)>; Loiacono, Sabrina EAO:EX <[Sabrina.Loiacono@gov.bc.ca](mailto:Sabrina.Loiacono@gov.bc.ca)>; Reid, Heidi FIN:EX <[Heidi.Reid@gov.bc.ca](mailto:Heidi.Reid@gov.bc.ca)>; Nicholson, Riley FIN:EX <[Riley.Nicholson@gov.bc.ca](mailto:Riley.Nicholson@gov.bc.ca)>; Tupper, Linsey PSA:EX <[Linsey.Tupper@gov.bc.ca](mailto:Linsey.Tupper@gov.bc.ca)>; Silverio, Lisa FLNR:EX <[Lisa.Silverio@gov.bc.ca](mailto:Lisa.Silverio@gov.bc.ca)>; Kiewiet, Nargis HLTH:EX <[Nargis.Kiewiet@gov.bc.ca](mailto:Nargis.Kiewiet@gov.bc.ca)>; Roberts, Connie A IRR:EX <[Connie.Roberts@gov.bc.ca](mailto:Connie.Roberts@gov.bc.ca)>; Howie, Matthew IRR:EX <[Matthew.Howie@gov.bc.ca](mailto:Matthew.Howie@gov.bc.ca)>; Robb, Amanda JTT:EX <[Amanda.Robb@gov.bc.ca](mailto:Amanda.Robb@gov.bc.ca)>; Kwan, Shirley JTT:EX <[Shirley.Kwan@gov.bc.ca](mailto:Shirley.Kwan@gov.bc.ca)>; Louie, Jacqueline JTT:EX <[Jacqueline.Louie@gov.bc.ca](mailto:Jacqueline.Louie@gov.bc.ca)>; Campbell, Sue LBR:EX <[Sue.Campbell@gov.bc.ca](mailto:Sue.Campbell@gov.bc.ca)>; Birnie, Kayla LBR:EX <[Kayla.Birnie@gov.bc.ca](mailto:Kayla.Birnie@gov.bc.ca)>; Wade, Debbie MMHA:EX <[Debbie.Wade@gov.bc.ca](mailto:Debbie.Wade@gov.bc.ca)>; Higgins, Keira PREM:EX <[Keira.Higgins@gov.bc.ca](mailto:Keira.Higgins@gov.bc.ca)>; White, Christine MAH:EX <[Christine.White@gov.bc.ca](mailto:Christine.White@gov.bc.ca)>; Wakeman, Michelle PSSG:EX <[Michelle.Wakeman@gov.bc.ca](mailto:Michelle.Wakeman@gov.bc.ca)>; Duncan, Nikki PSSG:EX <[Nikki.Duncan@gov.bc.ca](mailto:Nikki.Duncan@gov.bc.ca)>; Thomson, Lia MAH:EX <[Lia.Thomson@gov.bc.ca](mailto:Lia.Thomson@gov.bc.ca)>; Fraser, Agnes EMBC:EX <[Agnes.Fraser@gov.bc.ca](mailto:Agnes.Fraser@gov.bc.ca)>; McKnight, Valerie SDPR:EX <[Valerie.McKnight@gov.bc.ca](mailto:Valerie.McKnight@gov.bc.ca)>; Quigley, Shanna SDPR:EX <[Shanna.Quigley@gov.bc.ca](mailto:Shanna.Quigley@gov.bc.ca)>; Holding, Marina TAC:EX <[Marina.Holding@gov.bc.ca](mailto:Marina.Holding@gov.bc.ca)>; Campbell, Sue LBR:EX <[Sue.Campbell@gov.bc.ca](mailto:Sue.Campbell@gov.bc.ca)>; Jackson, Lindsey B TRAN:EX <[Lindsey.B.Jackson@gov.bc.ca](mailto:Lindsey.B.Jackson@gov.bc.ca)>; Verwoord, Cindy TRAN:EX <[Cindy.Verwoord@gov.bc.ca](mailto:Cindy.Verwoord@gov.bc.ca)>; Jang, Monica JTT:EX <[Monica.Jang@gov.bc.ca](mailto:Monica.Jang@gov.bc.ca)>; Shang, Cindy TAC:EX <[Cindy.Shang@gov.bc.ca](mailto:Cindy.Shang@gov.bc.ca)>; Banh, Lindsay EDUC:EX <[Lindsay.Banh@gov.bc.ca](mailto:Lindsay.Banh@gov.bc.ca)>; Gotto, Sarah F MMHA:EX <[Sarah.Gotto@gov.bc.ca](mailto:Sarah.Gotto@gov.bc.ca)>; Wolsey, Ashley AEST:EX <[Ashley.Wolsey@gov.bc.ca](mailto:Ashley.Wolsey@gov.bc.ca)>; Delaney-Spindler, Chelsea CITZ:EX <[Chelsea.DelaneySpindler@gov.bc.ca](mailto:Chelsea.DelaneySpindler@gov.bc.ca)>  
**Cc:** Clark, Layne PREM:EX <[Layne.Clark@gov.bc.ca](mailto:Layne.Clark@gov.bc.ca)>; Loubert, Dannyv PREM:EX <[Dannyv.Loubert@gov.bc.ca](mailto:Dannyv.Loubert@gov.bc.ca)>; Privett, Don PREM:EX <[Don.Privett@gov.bc.ca](mailto:Don.Privett@gov.bc.ca)>;<sup>s.22</sup> Sall, Gurmeet GCPE:EX

<Gurmeet.Sall@gov.bc.ca>

**Subject:** RE: Updated: MDM - Key Contact List Updated for April 2018

Additional updates:

PO Vancouver - s.22

Vanessa Geary

Jinny Sims riding – Surrey Panorama

LBR – Jack Garnier s.22

CITZ – Chelsea Delaney-Spindler s.22

HLTH – Holly Moulton – DMO A/Director Exec Ops

Thanks so much everyone! Linda

---

**From:** Gallant, Linda GCPE:EX

**Sent:** Thursday, April 12, 2018 12:34 PM

**To:** Mulloy, Eleanor PREM:EX; Kinnear, Lindsay PREM:EX; Wensink, Alison PREM:EX; Brubacher, Kelly IGRS:EX; Flesh, Cindy AEST:EX; Johnson, Lisa E AGRI:EX; Fair, Susan P AGRI:EX; Nanninga, Tanera AG:EX; Richter, Connie JAG:EX; White, Emily MCF:EX; Benn, Jennifer MCF:EX; Sharma, Niki MCF:EX; Fleurant, Kathleen CITZ:EX; Hahn, Andra EDUC:EX; Sampson, Laura EDUC:EX; Hansen, Lucy HLTH:EX; McCann, Meghan EMPR:EX; Neilson, Kirsten ENV:EX; Gooderham, Coleen E ENV:EX; Hansen, Erin AGRI:EX; Loiacono, Sabrina EAO:EX; Reid, Heidi FIN:EX; Nicholson, Riley FIN:EX; Tupper, Linsey PSA:EX; Silverio, Lisa FLNR:EX; Kiewiet, Nargis HLTH:EX; Roberts, Connie A IRR:EX; Howie, Matthew IRR:EX; Robb, Amanda JTT:EX; Kwan, Shirley JTT:EX; Louie, Jacqueline JTT:EX; Campbell, Sue LBR:EX; Birnie, Kayla LBR:EX; Wade, Debbie MMHA:EX; Higgins, Keira PREM:EX; White, Christine MAH:EX; Wakeman, Michelle PSSG:EX; Duncan, Nikki PSSG:EX; Thomson, Lia MAH:EX; Fraser, Agnes EMBC:EX; McKnight, Valerie SDPR:EX; Quigley, Shanna SDPR:EX; Holding, Marina TAC:EX; Jackson, Lindsey B TRAN:EX; Verwoord, Cindy TRAN:EX; Jang, Monica JTT:EX; Shang, Cindy TAC:EX; Banh, Lindsay EDUC:EX; Gotto, Sarah F MMHA:EX; Wolsey, Ashley AEST:EX

**Cc:** Clark, Layne PREM:EX; Loubert, Danny PREM:EX; Privett, Don PREM:EX; s.22

; Sall, Gurmeet

GCPE:EX

**Subject:** Updated: MDM - Key Contact List Updated for April 2018

Please find attached the updated list, and please let me know if I've missed anything.

Thank you, Linda

AEST – Holly Hubley, Sarena Talbot

AGRI – Sam Godfrey

AG – Derrick Harder

CFD – Alisma Perry

CS – n/a

EDUC – Lindsay Banh and fax# change

EMPR – Kate Duncan

ENV – Ashley Drew, Laurie Duncan, Karla Kennedy

Fin – n/a

FLRN – Dana Eckardt

HLTH – n/a

MIRR – Paula Demelo

JTT – Ilene Duguay

LBR – n/a

MMHA – Sarah Gotto, Alex MacD, Kate Rolheiser, Lisa Pommelet, Nancy Tates,

MAH – change Lia Thomson phone#

PSSG – n/a

SD – n/a

TAC – Cindy Shang's phone #

TRAN – s.22

Jennifer Lewthwaite

## **Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Wednesday, April 25, 2018 3:20 PM  
**To:** Szabo, Maria PREM:EX; Geary, Vanessa PREM:EX  
**Subject:** RE:s.22

Hi Maria,

No problem on my end!

Cheers,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Szabo, Maria PREM:EX  
**Sent:** Wednesday, April 25, 2018 3:19 PM  
**To:** Geary, Vanessa PREM:EX <[Vanessa.Geary@gov.bc.ca](mailto:Vanessa.Geary@gov.bc.ca)>; Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** s.22

Hi you two,  
s.22

Let me know.

Thanks,

**Maria Szabo** | Support Staff, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1600 | E: [maria.szabo@gov.bc.ca](mailto:maria.szabo@gov.bc.ca)



## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Thursday, April 19, 2018 2:11 PM  
**To:** Massy, Michelle E PREM:EX; Tsang, Robin FIN:EX  
**Cc:** PREM Tech  
**Subject:** Re: VC system update

Hi there,

We can mirror this schedule with the exception of Friday.

Warmest Regards,

Danny

Sent from my BlackBerry 10 smartphone on the TELUS network.

---

**From:** Massy, Michelle E PREM:EX  
**Sent:** Thursday, April 19, 2018 2:08 PM  
**To:** Tsang, Robin FIN:EX; Loubert, Danny PREM:EX  
**Cc:** PREM Tech; Loubert, Danny PREM:EX  
**Subject:** RE: VC system update

Hi Robin – see below for options:

Monday April 23 1:00-4:00pm  
Tuesday April 24<sup>th</sup> 9:00am-2:30pm  
Thursday April 26<sup>th</sup> 9:00am-12:00pm  
Friday April 25 11:00am-4:00pm

Let me know once a time is confirmed and I will put it in the calendar.

Thanks!  
Michelle

---

**From:** Tsang, Robin FIN:EX  
**Sent:** Thursday, April 19, 2018 2:01 PM  
**To:** Massy, Michelle E PREM:EX <Michelle.Massy@gov.bc.ca>; Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>  
**Cc:** PREM Tech <PREM.Tech@gov.bc.ca>; Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>  
**Subject:** VC system update

Hi Michelle, Maria:

OCIO is scheduling an update on the backend of the VCO/Chambers VC system. It takes about a half day and it will affect the system. After the update, we will test to ensure everything is working fine.

Can you provide some dates options for next week?

Thanks,  
Robin

## **Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Thursday, April 19, 2018 2:21 PM  
**To:** Parkinson, Elizabeth PREM:EX  
**Subject:** Re: VCO Staff Meetings

Fantastic! Not a problem, I'll forward an invite and we can always wait as well.

Warmest Regards,

Sent from my BlackBerry 10 smartphone on the TELUS network.

---

**From:** Parkinson, Elizabeth PREM:EX  
**Sent:** Thursday, April 19, 2018 1:46 PM  
**To:** Loubert, Danny PREM:EX  
**Subject:** RE: VCO Staff Meetings

Sure Danny. That sounds like fun! Can you send me a calendar invite? If there is something urgent that happens here, as sometimes happens ☺, I may be late – but will send an email advising. Is that ok?

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Thursday, April 19, 2018 12:42 PM  
**To:** Parkinson, Elizabeth PREM:EX  
**Subject:** VCO Staff Meetings

Hi Elizabeth,

We would like to have you as a part of our VCO Staff meetings (Vanessa, Maria and I) having joined our team. We use these meetings to discuss what we are working on and to touch base with each other. At the moment we are meeting weekly but expect that to change. We can do either a conference call or have you join us via video.

We are meeting next on Thursday April 26<sup>th</sup> following QP.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Thursday, April 19, 2018 12:39 PM  
**To:** Parkinson, Elizabeth PREM:EX  
**Subject:** VCO Staff Meetings

Tracking:	Recipient	Recall
	Parkinson, Elizabeth PREM:EX	Succeeded: 2018-04-19 12:42 PM

Hi Elizabeth,

We would like to have you as a part of our VCO Staff meetings (Vanessa, Maria and I) having joined our team. At the moment we are meeting weekly but expect that to change. We can do either a conference call or have you join us via video.

We are meeting next on Thursday April 26<sup>th</sup> following QP.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

## **Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Monday, April 9, 2018 3:57 PM  
**To:** Oreck, Mira PREM:EX  
**Subject:** RE: Victoria April 24

Hi Mira,

The last helijet Flight out of Victoria leaves at 6:40 pm would that give you enough time?

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Oreck, Mira PREM:EX  
**Sent:** Monday, April 9, 2018 3:52 PM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** Victoria April 24

Hi Danny –

I need to be in Victoria on Tuesday, April 24<sup>th</sup>. Can you please help me with flights? I'll need to return later in the evening or the next day.

Mira

Mira Oreck, Director of Stakeholder Relations  
Office of the Premier  
#740 – 999 Canada Place  
Vancouver, BC

s.22

## **Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Wednesday, April 25, 2018 8:36 AM  
**To:** Massy, Michelle E PREM:EX  
**Subject:** Re: video conferencing

Will do michelle,

I have the camera set up already.

Talk to you soon

Danny

Sent from my BlackBerry 10 smartphone on the TELUS network.

---

**From:** Massy, Michelle E PREM:EX  
**Sent:** Wednesday, April 25, 2018 8:34 AM  
**To:** Loubert, Danny PREM:EX  
**Subject:** video conferencing

Hi Danny,

When Joe arrives, could you please let him know him know about how the sound travels (phones vibrating, bags, books, cups on table, paper flipping etc.). When you call we will also zoom in so if we could get him to sit in the chair we zoom into that would be awesome. Talk to you in a few minutes!

Thanks!  
Michelle

**Michelle Massy**  
Manager | Cabinet Operations  
Room 049 | [617 Government St.](#) | [Victoria, BC](#)  
[250.387.0869](#) | cell: 250-516-0685

**Warning:** *This email is intended only for the use of the individual or organization to whom it is addressed. It may contain information that is privileged or confidential. Any distribution, disclosure, copying, or other use by anyone else is strictly prohibited. If you have received this in error, please telephone or e-mail the sender immediately and delete the message*

**Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Wednesday, April 18, 2018 9:59 AM  
**To:** Wade, Debbie MMHA:EX  
**Subject:** Welcome!

Welcome to the team!

Look forward to working with you again.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Monday, April 30, 2018 8:34 AM  
**To:** Milne, Gala AG:EX  
**Subject:** RE: What time are you hoping to come In for?

Thanks 😊

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Milne, Gala AG:EX  
**Sent:** Monday, April 30, 2018 8:31 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** Re: What time are you hoping to come In for?

Hey Danny! Sorry I didn't see this earlier. It's George accompanying MDE today and his flight was delayed :/ so you'll probably see MDE first very soon.

Have a great day!

Gala

Sent from my iPhone

On Apr 30, 2018, at 7:42 AM, Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)> wrote:

Sent from my BlackBerry 10 smartphone on the TELUS network.



**Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Monday, April 30, 2018 7:42 AM  
**To:** Milne, Gala AG:EX  
**Subject:** What time are you hoping to come In for?

Sent from my BlackBerry 10 smartphone on the TELUS network.

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Thursday, April 19, 2018 10:24 AM  
**To:** Geary, Vanessa PREM:EX; Szabo, Maria PREM:EX  
**Subject:** RE: Work Activities As of March 5th  
**Attachments:** Work Activities April 12 2018.docx

Hi Vanessa and Maria,

Apologies, Please see the correct Spreadsheet dated April 12<sup>th</sup>,

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Thursday, April 19, 2018 9:56 AM  
**To:** Geary, Vanessa PREM:EX <[Vanessa.Geary@gov.bc.ca](mailto:Vanessa.Geary@gov.bc.ca)>; Szabo, Maria PREM:EX <[Maria.Szabo@gov.bc.ca](mailto:Maria.Szabo@gov.bc.ca)>  
**Subject:** Work Activities As of March 5th

Hello,

I have include the spreadsheet for our meeting this morning.

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

**Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Thursday, April 19, 2018 9:19 AM  
**To:** 'danp@opwtc.ca'  
**Subject:** WTC Access Cards  
**Attachments:** WTC Access Cards.xlsx

Hi Dan,

Can you confirm these cards should still have access to the 7<sup>th</sup> floor Gov't Offices?  
If there are any changes please indicate in Red

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
**P:** 604-775-1677 | **E:** [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

## Wensink, Alison PREM:EX

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Friday, April 27, 2018 9:20 AM  
**To:** Milne, Gala AG:EX  
**Subject:** RE: you rock.

My pleasure!

We make a great team!

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
P: 604-775-1677 | E: [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)

---

**From:** Milne, Gala AG:EX  
**Sent:** Friday, April 27, 2018 8:44 AM  
**To:** Loubert, Danny PREM:EX <[Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)>  
**Subject:** you rock.

Thanks!

Gala Milne  
Ministerial Assistant, Ministry of the Attorney General  
P: 250-387-1866 | C: 778-587-2143 | E: [gala.milne@gov.bc.ca](mailto:gala.milne@gov.bc.ca)

*This message, including any attachments to it, is not to be disclosed outside of the Provincial Government without prior written approval from the Ministry of Attorney General. If you have received this communication in error, please destroy the email message and any attachments immediately and notify me by telephone or by email.*

**Wensink, Alison PREM:EX**

---

**From:** Loubert, Danny PREM:EX  
**Sent:** Monday, April 9, 2018 12:21 PM  
**To:** Kingston, Charlotte PREM:EX  
**Subject:** your notes typed up  
**Attachments:** Charlottes Notes.docx

Hi Charlotte,

Here are your notes,

Please have another look through for accuracy (I did have some issues interpreting the writing but did my best)

Warmest Regards,

**Danny Loubert** | Administrative Coordinator, Operations and Strategic Initiatives  
Vancouver Cabinet Office | Office of the Premier  
**P:** 604-775-1677 | **E:** [Danny.Loubert@gov.bc.ca](mailto:Danny.Loubert@gov.bc.ca)