

OOP FOI PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Friday, January 5, 2018 10:02 AM
To: Periwal, Sukumar IGRS:EX
Subject: 2018 OOP Service Plan edits Jan 2018
Attachments: 2018 OOP Service Plan edits Jan 2018.docx

Sukumar – thank you for your patience. I have attached some general edits to the Service Plan – please review.

With regards to the goals, performance measures, etc, would you please look at how these main points below might fit into that section on page 7 and beyond?

1. Establishes government goals, commitments and strategic priorities, providing a government-wide emphasis on creating a fairer and more inclusive society and developing opportunities for all British Columbians to have a better life;
 - Sets out the key goals, commitments and strategic priorities of government;
 - Assigns responsibility for the delivery of these goals, commitments and priorities to ministries, central agencies and crown corporations through mandate letters provided to cabinet ministers and / or government organizations;
 - Determines the priority sequence for the implementation of government goals, commitments and priorities, aligned with government's fiscal and delivery capacity;
 - Monitors progress on implementing government's goals and priorities;
2. Leads the Executive Council and Deputy Minister's Council;
 - Provides guidance and direction for Cabinet, political staff and the civil service,
 - Sets out the framework for Cabinet and Cabinet Committee decision making, including the format and required content of Cabinet Submissions;
 - Assists and guides government ministries in the development of Cabinet Submissions, ensuring cross-government alignment with government's key objectives of making life more affordable, delivering the services people count on and building a strong and sustainable economy that works for everyone.
 - Ensures the complete, thorough and accurate recording of Cabinet and Cabinet Committee decision-making;

3. Coordinates with the BC Green Party, ensuring that the provisions of the Confidence and Supply Agreement are met.
4. Fosters strong and productive relationships with the Government of Canada and key international trading partners.

OOP FOI PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Friday, January 19, 2018 9:47 AM
To: Periwai, Sukumar IGRS:EX
Subject: RE: 2018 OOP Service Plan v3 for your review

Sukumar – sorry for the delay – I think it looks very good. Many thanks.

When you have a complete draft version, would you let me know? I would like to run it by Don.

From: Periwai, Sukumar IGRS:EX
Sent: Wednesday, January 17, 2018 1:47 PM
To: Canitz, Shelley L PREM:EX; Kovacs, Teresa PREM:EX; Maranda, Pierrette IGRS:EX
Subject: 2018 OOP Service Plan v3 for your review
Importance: High

Hi Shelley, Teresa and Pierrette

Would you please review the latest draft of the OOP Service Plan? This reflects suggested revisions to the sections pertaining to goals 2 and 3.

I have asked Finance to send the Resource Summary – they are still waiting for latest numbers.

Our CABRO analyst is very nicely asking for a date when he can expect a signed off version – I've proposed next Wednesday to him, if that's doable from your end.

Many thanks
Sukumar

OOP FOI PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Monday, January 8, 2018 12:35 PM
To: Holliss, Jeanne PSA:EX
Cc: Higgins, Keira PREM:EX
Subject: RE: 2018 Premier's Awards Provincial Ceremony Dates

Jeanne – as you go forward in your planning, Keira will be the key contact for our office. She has the key administrative role for the DMO and will co-ordinate your requests as we move towards the 2018 awards.

Best wishes in the coming months,
Shelley

From: Holliss, Jeanne PSA:EX
Sent: Monday, January 8, 2018 12:32 PM
To: Canitz, Shelley L PREM:EX; Nash, Amber PREM:EX
Subject: RE: 2018 Premier's Awards Provincial Ceremony Dates

Many thanks for the connection Shelley ☺

Hi Amber – as you are now included in this email regarding confirming a ceremony date for the 2018 Premier's Innovation and Excellence Awards based on the Premier's schedule, what is the best way to proceed? Do you require anything further from me at this point besides the dates or how can I be of assistance to you?

From a program perspective, the dates that are available at the Victoria Conference Centre (and would be our preference) are as follows:

1. Thursday, November 22
2. Tuesday, October 30
3. Tuesday, October 23

I look forward to connecting with you on this soon.

Cheers,
Jeanne

Jeanne Holliss
Manager, Corporate Engagement Initiatives |
BC Public Service Agency | 976 Meares Street |
Victoria BC | V8V 1T7 | Phone: 250.516.3848 |
AskMyHR: www.gov.bc.ca/myhr



Where ideas work

From: Canitz, Shelley L PREM:EX
Sent: Monday, January 8, 2018 12:26 PM
To: Holliss, Jeanne PSA:EX; Nash, Amber PREM:EX
Cc: Bronee, Rueben PSA:EX
Subject: RE: 2018 Premier's Awards Provincial Ceremony Dates

Jeanne – s.22
Amber Nash is in charge of the Premier's schedule and it is best to contact her directly – her email is attached.

From: Holliss, Jeanne PSA:EX
Sent: Monday, January 8, 2018 11:55 AM
To: Canitz, Shelley L PREM:EX
Cc: Bronee, Rueben PSA:EX
Subject: 2018 Premier's Awards Provincial Ceremony Dates

Hello Shelley,

Happy New Year!

I am touching base with you in regards to planning for the 2018 Premier's Innovation and Excellence Awards. We need to secure the ceremony date with the Premier's Office as each year the dates for the program are centred around the Premier's availability in the fall. In past, I would have worked with your former counterpart Sandy Wharf in confirming with the PO the date for the event and as such, I am hoping that you will be able to help us facilitate this as well.

The Victoria Conference Centre (VCC) has given us a few dates for the provincial Premier's Awards for 2018:

- Tuesday, October 23
- Tuesday, October 30
- Thursday, November 22

Our preference for dates are in this order:

1. Thursday, November 22
2. Tuesday, October 30
3. Tuesday, October 23

Unfortunately, the VCC is applying pressure on us to confirm as soon as possible as all of these dates are actively being sought out for potential conferences and will start releasing our space/ dates in the coming weeks. If you have any questions or want to chat about this further I am happy to discuss.

Many thanks in advance for your assistance with this!

Jeanne

Jeanne Holliss

Manager, Corporate Engagement Initiatives |
BC Public Service Agency | 976 Meares Street |
Victoria BC | V8V 1T7 | Phone: 250.516.3848 |
AskMyHR: www.gov.bc.ca/myhr



Where ideas work

OOP FOI PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Monday, January 15, 2018 9:39 AM
To: Hold - 180523 - Thomson, Lia MAH:EX
Cc: Faganello, Tara MAH:EX
Subject: RE: 230908 - Letter to Mayor Basran

Many thanks for checking – that all seems fine.

Shelley

From: Thomson, Lia MAH:EX
Sent: Friday, January 12, 2018 9:53 AM
To: Canitz, Shelley L PREM:EX
Cc: Faganello, Tara MAH:EX
Subject: RE: 230908 - Letter to Mayor Basran

Good morning Shelley,

Further to my email regarding the letter drafted to Mayor Basran, I have received some feedback from ADM for Local Government, Tara Faganello and staff who drafted the letter.

It sounds as though the water issues in Kelowna are mainly domestic water, so the Health Authority has been involved in the process however, both ENV or AGRI have not reviewed the letter, as they have not had a significant role in working to resolve the water issues. s.13,s.16
s.13,s.16

Tara would be happy to chat with you if you think that would be beneficial. Please let me know, and I can set up a call for you both.

Thank you,

Lia Thomson | Senior Executive Assistant
Deputy Minister's Office
Ministry of Municipal Affairs and Housing
6th Floor | 800 Johnson Street | Victoria BC | V8N 9N7
Phone: 250-387-9108

From: Thomson, Lia MAH:EX
Sent: Thursday, January 11, 2018 4:53 PM
To: Canitz, Shelley L PREM:EX
Subject: 230908 - Letter to Mayor Basran

Good afternoon Shelley,

I wanted to get back in touch with you confirm that the letter drafted for Mayor Basran for Premier's signature, was indeed drafted by our Ministry (Infrastructure and Finance Branch in the Local Government Division).

I am working to find out if this letter has been run by anyone at ENV or AGRI, and will be back in touch with you as soon as I know.

Thank you,

Lia Thomson | Senior Executive Assistant

Deputy Minister's Office

Ministry of Municipal Affairs and Housing

6th Floor | 800 Johnson Street | Victoria BC | V8N 9N7

Phone: 250-387-9108

OOP FOI PREM:EX

From: Pecknold, Clayton PSSG:EX
Sent: Thursday, January 18, 2018 3:01 PM
To: Canitz, Shelley L PREM:EX
Subject: FW: BN - Cannabis Status Update
Attachments: 541080_180111_BN Cannabis Status Update.docx; 541080_180111_Appendix A_Provincial Territorial Regulatory Frameworks 20....pdf

One more draft that may assist you

OOP FOI PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Wednesday, January 17, 2018 4:06 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2017-74554 Due January 24, 2018

No records

From: Wensink, Alison PREM:EX
Sent: Wednesday, January 17, 2018 3:27 PM
To: LP PO Deputy Minister; Aaron, Sage PREM:EX; Brown, Evan PREM:EX; Clark, Layne PREM:EX; Della Mattia, Marie PREM:EX; Fogg, Bruce PREM:EX; Holmwood, Jen PREM:EX; McConnell, Sheena PREM:EX; Meggs, Geoff PREM:EX; Nash, Amber PREM:EX; Parkinson, Elizabeth PREM:EX; Privett, Don PREM:EX; Van Meer-Mass, Kate PREM:EX; Wong, Tamarra PREM:EX; LP Premiers Vancouver Office; Dewar, Bob PREM:EX
Subject: Call for Records OOP-2017-74554 Due January 24, 2018

*This is an **ALL STAFF** Call for Records.*

Please let me know by January 24th whether or not you have any records responsive to the following request:

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

All records, including emails, reports and briefing notes, on plans to build a new Vancouver Art Gallery – exclude media releases and clippings.

(Date Range for Record Search: From 07/03/2017 To 12/28/2017) Date Format is MM/DD/YYYY

If you think that the search for records will take you over 3 hours and/or the total volume of records will exceed 200 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

OOP FOI PREM:EX

From: Wensink, Alison PREM:EX
Sent: Monday, January 22, 2018 3:32 PM
To: Canitz, Shelley L PREM:EX
Subject: RE: Call for Records OOP-2017-74559 Due January 24, 2018

Jackie confirmed this is also not responsive ☺ I will mark you down as no records. Thanks so much!

From: Canitz, Shelley L PREM:EX
Sent: Wednesday, January 17, 2018 3:57 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2017-74559 Due January 24, 2018

Alison — these emails don't really contain information on the Broadway line, just have the phrase in the title.

From: Wensink, Alison PREM:EX
Sent: Wednesday, January 17, 2018 3:31 PM
To: LP PO Deputy Minister; LP Premiers Vancouver Office; Aaron, Sage PREM:EX; Brown, Evan PREM:EX; Clark, Layne PREM:EX; Della Mattia, Marie PREM:EX; Fogg, Bruce PREM:EX; Holmwood, Jen PREM:EX; McConnell, Sheena PREM:EX; Meggs, Geoff PREM:EX; Nash, Amber PREM:EX; Parkinson, Elizabeth PREM:EX; Privett, Don PREM:EX; Van Meer-Mass, Kate PREM:EX; Wong, Tamarra PREM:EX
Subject: Call for Records OOP-2017-74559 Due January 24, 2018

*This is an **ALL STAFF** Call for Records.*

Please let me know by January 24th whether or not you have any records responsive to the following request:

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

All records, including e mails, briefing material and reports since July 1, 2017 on the construction of the Broadway subway line in Vancouver, excluding news releases.

(Date Range for Record Search: From 07/01/2017 To 12/22/2017) Date Format is MM/DD/YYYY

If you think that the search for records will take you over 3 hours and/or the total volume of records will exceed 200 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1

Phone: (250) 387-2987

OOP FOI PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Wednesday, January 17, 2018 3:57 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2017-74559 Due January 24, 2018
Attachments: NR

Alison – these emails don't really contain information on the Broadway line, just have the phrase in the title.

From: Wensink, Alison PREM:EX
Sent: Wednesday, January 17, 2018 3:31 PM
To: LP PO Deputy Minister; LP Premiers Vancouver Office; Aaron, Sage PREM:EX; Brown, Evan PREM:EX; Clark, Layne PREM:EX; Della Mattia, Marie PREM:EX; Fogg, Bruce PREM:EX; Holmwood, Jen PREM:EX; McConnell, Sheena PREM:EX; Meggs, Geoff PREM:EX; Nash, Amber PREM:EX; Parkinson, Elizabeth PREM:EX; Privett, Don PREM:EX; Van Meer-Mass, Kate PREM:EX; Wong, Tamarra PREM:EX
Subject: Call for Records OOP-2017-74559 Due January 24, 2018

*This is an **ALL STAFF** Call for Records.*

Please let me know by January 24th whether or not you have any records responsive to the following request:

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

All records, including e mails, briefing material and reports since July 1, 2017 on the construction of the Broadway subway line in Vancouver, excluding news releases.

(Date Range for Record Search: From 07/01/2017 To 12/22/2017) Date Format is MM/DD/YYYY

If you think that the search for records will take you over 3 hours and/or the total volume of records will exceed 200 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

OOP FOI PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Friday, January 19, 2018 4:38 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-80021 Records Due January 26, 2018

No records

Shelley Canitz

Executive Director | Corporate Initiatives
Office of the Deputy Minister to the Premier
272 West Annex, Parliament Buildings | Victoria, BC | V8V 1X4
250-356-1499

From: Wensink, Alison PREM:EX
Sent: Friday, January 19, 2018 4:22 PM
To: LP PO Deputy Minister; LP Premiers Vancouver Office; LP PO Executive Office; Dewar, Bob PREM:EX
Subject: Call for Records OOP-2018-80021 Records Due January 26, 2018

*This is an **ALL STAFF** Call for Records.*

Please let me know by January 26th whether or not you have any records responsive to the following request:

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

Relating to the Lobbyist Registry showing lobbying of the Office of the Premier by Robin Sears of Earnscliffe, regarding Aecon Group and CCCC International Holding Ltd.: Any documents relating to this lobbying, including but not limited to correspondence, emails, meeting and telephone call requests, material sent prior to a meeting or telephone call, material presented to or arising from a meeting or telephone call, including but not limited to minutes, emails, or information/briefing/decision notes.

*(Date Range for Record Search: From 11/25/2017 To 01/03/2018)
Date Format is MM/DD/YYYY*

If you think that the search for records will take you over 3 hours and/or the total volume of records will exceed 200 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1

Phone: (250) 387-2987

OOP FOI PREM:EX

From: Wensink, Alison PREM:EX
Sent: Monday, January 22, 2018 3:31 PM
To: Canitz, Shelley L PREM:EX
Subject: RE: Call for Records OOP-2018-80069 Records Due January 26, 2018

Thanks Shelley! FYI I just checked this with Jackie and she has confirmed it is not responsive 😊

From: Canitz, Shelley L PREM:EX
Sent: Friday, January 19, 2018 5:07 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-80069 Records Due January 26, 2018

s.13

Shelley Canitz

Executive Director | Corporate Initiatives
Office of the Deputy Minister to the Premier
272 West Annex, Parliament Buildings | Victoria, BC | V8V 1X4
250-356-1499

From: Wensink, Alison PREM:EX
Sent: Friday, January 19, 2018 4:24 PM
To: LP PO Deputy Minister; LP Premiers Vancouver Office; LP PO Executive Office; Dewar, Bob PREM:EX
Subject: Call for Records OOP-2018-80069 Records Due January 26, 2018

*This is an **ALL STAFF** Call for Records.*

Please let me know by January 26th whether or not you have any records responsive to the following request:

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

All communication between Andrew Weaver and the Premier's staff.

(Date Range for Record Search: From 07/18/2017 To 07/31/2017) Date Format is MM/DD/YYYY

If you think that the search for records will take you over 3 hours and/or the total volume of records will exceed 200 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator

Deputy Minister's Office | Office of the Premier

Room 272 - West Annex, Parliament Buildings

Victoria BC V8W 9E1

Phone: (250) 387-2987

OOP FOI PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Friday, January 26, 2018 2:28 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-80216 Due February 2nd, 2018

No records

From: Wensink, Alison PREM:EX
Sent: Friday, January 26, 2018 2:19 PM
To: Canitz, Shelley L PREM:EX; Christensen, Suzanne PREM:EX; Hendry, Jackie PREM:EX; Higgins, Keira PREM:EX; Mulloy, Eleanor PREM:EX; Robinson, Jon PREM:EX; Wensink, Alison PREM:EX; Wright, Don J. PREM:EX; Yuma Morisho, Okenge PREM:EX; Oreck, Mira PREM:EX; Tello, Romeo PREM:EX; Aaron, Sage PREM:EX; Clark, Layne PREM:EX; Della Mattia, Marie PREM:EX; Dewar, Bob PREM:EX; Holmwood, Jen PREM:EX; McConnell, Sheena PREM:EX; Meggs, Geoff PREM:EX; Nash, Amber PREM:EX; Parkinson, Elizabeth PREM:EX; Van Meer-Mass, Kate PREM:EX; Wong, Tamarra PREM:EX
Subject: Call for Records OOP-2018-80216 Due February 2nd, 2018

*This is an **ALL STAFF** Call for Records.*

Please let me know by February 2nd whether or not you have any records responsive to the following request:

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

All communication between Adam Olsen and the Premier or their staff.

(Date Range for Record Search: From 07/18/2017 To 07/31/2017) Date Format is MM/DD/YYYY

If you think that the search for records will take you over 3 hours and/or the total volume of records will exceed 200 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

OOP FOI PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Friday, January 26, 2018 2:26 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-80239 Due February 1, 2018

No records

From: Wensink, Alison PREM:EX
Sent: Friday, January 26, 2018 2:14 PM
To: LP PO Deputy Minister; LP Premiers Vancouver Office; LP PO Executive Office
Subject: Call for Records OOP-2018-80239 Due February 1, 2018

*This is an **ALL STAFF** Call for Records.*

Please let me know by February 1st whether or not you have any records responsive to the following request:

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

*All Documents, memos, briefing notes, correspondence, letters, process papers, decision notes, emails and text messages
regarding s.22 or regarding s.22 or both.*

(Date Range for Record Search: From 12/01/2017 To 01/10/2018) Date Format is MM/DD/YYYY

If you think that the search for records will take you over 3 hours and/or the total volume of records will exceed 200 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

OOP FOI PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Monday, January 29, 2018 4:14 PM
To: MacMillan, Elizabeth PREM:EX
Subject: Cannabis Update at PA

Elizabeth – the main goal of the presentation, I believe, is to update committee members on the main decisions made in December on the retail and public use issues. It also outlines what else needs to be decided.

OOP FOI PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Monday, January 8, 2018 9:57 AM
To: Wensink, Alison PREM:EX
Cc: Hendry, Jackie PREM:EX
Subject: FW: Consultation GCP-2017-74261 Consult Due: Dec. 29, 2017

FYI

From: FOI Health Education CITZ:EX
Sent: Monday, January 8, 2018 9:53 AM
To: FOI Health Education CITZ:EX; Hendry, Jackie PREM:EX
Cc: Canitz, Shelley L PREM:EX
Subject: RE: Consultation GCP-2017-74261 Consult Due: Dec. 29, 2017

Good morning,

Please advise when IAO will receive harms on this consultation.
Consult was due Dec 28t.
LDD is Jan 25th.

Katherine

From: Ritchie, Katherine CITZ:EX On Behalf Of FOI Health Education CITZ:EX
Sent: Thursday, December 28, 2017 3:09 PM
To: Hendry, Jackie PREM:EX
Cc: Canitz, Shelley L PREM:EX
Subject: RE: Consultation GCP-2017-74261 Consult Due: Dec. 29, 2017

Good afternoon,

This consult is due back to IAO Dec. 28th. Please advise.

Katherine Ritchie FOI Analyst | First Aid Attendant
MA BSW | Health Education Team, Information Access Operations | EMBC TEAMS
Katherine.Ritchie@gov.bc.ca | 778-698-2671 | PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

From: Ritchie, Katherine CITZ:EX
Sent: Wednesday, December 13, 2017 11:33 AM
To: Hendry, Jackie PREM:EX
Subject: Consultation GCP-2017-74261 Consult Due: Dec. 29, 2017

Hello Office of the Premier,

The GCPE received this FOI request from Media:

All emails to or from Geoff Meggs or Donna Sanford about Site C. (Date Range for Record Search: From 11/27/2017 To 12/11/2017)

They identified the attached document(s) as responsive records and wish to get your views on disclosure. If you need help determining harms, please see the attached harms assessment or contact me directly.

Your program area's response is due **December 29, 2017**.

IAO may take one to two business days to apply any severing.

1. Ministry Program Harms Assessment:

Please indicate which applies:

- 1. There are no harms in these records. They can be released in full.*
- 2. There are harms in releasing all of these records. They should be withheld in their entirety.*
- 3. There are harms in portions of the records. Please give details so that IAO can apply the appropriate sections of FOIPPA. Please feel free to write directly on the attached records and send back to IAO. If you are unsure of why it is harmful please call the IAO to discuss the appropriate severing.*

Program Area Approval Authority:

Name, Title, Program

2. IAO's review of harms assessment and recommendations on release

Comments/Recommendations:

IAO will assess the program area's harms and recommend full release, withhold in its entirety or partial release.

3. Ministry Executive approval for release

Comments/Recommendations:

Please indicate which applies:

- 1. Approved for release with no changes.*
- 2. Approved for release with the following changes... (insert changes).*
- 3. Not approved for release and why.*

Ministry Executive (Delegated Signoff):

Name, Title

Note that all general FOI request records that are released to an applicant should be published on the Open Information website unless the exemption criteria apply. The exemption criteria can be found on page 11 of the [Open Information and Open Data Policy](#). Consultations from outside provincial public bodies are not published on the Open Information website.

Exercise of Discretion:

The *Freedom of Information and Protection of Privacy Act* (FOIPPA) contains both mandatory and discretionary exceptions to disclosure. Sections 13 to 20 are the discretionary exceptions. Where Information Access Operations (IAO) has advised the head that a discretionary exception may apply, it is important that the head consider the possibility of releasing the information despite the fact that an exception may apply.

Factors relevant to the exercise of discretion include:

- the general purposes of the legislation: public bodies should make information available to the public; individuals should have access to personal information about themselves;
- the wording of the discretionary exception and the interests which the section attempts to balance;
- whether the individual's request could be satisfied by severing the record and by providing the applicant with as much information as is reasonably practicable;
- the historical practice of the public body with respect to the release of similar types of documents;
- the nature of the record and the extent to which the document is significant and/or sensitive to the public body;
- whether the disclosure of the information will increase public confidence in the operation of the public body;
- the age of the record;
- whether there is a sympathetic or compelling need to release materials;

- whether previous orders of the Commissioner have ruled that similar types of records or information should or should not be subject to disclosure; and
- when the policy advice exception is claimed, whether the decision to which the advice or recommendations relates has already been made.

Thank you,

Katherine Ritchie, FOI Analyst
Health Education Team
Information Access Operations

OOP FOI PREM:EX

From: Pecknold, Clayton PSSG:EX
Sent: Thursday, January 18, 2018 2:40 PM
To: Canitz, Shelley L PREM:EX
Subject: Costs
Attachments: Cost Projections for Fiscal 2018_2019 Cannabis Legalization (UPDATED).xlsx; Cost Projections for Fiscal 2018_19.docx

Here shelley are a couple tracking docs which are by no means complete. Gives you some sense. Note that numbers for SG & AG are not in at this point^{s.13} LCLB
and LDB are still under development. Some ministries are not presently projecting costs but as we push initiatives forward I expect they will.

Hope this helps

Clayton J.D. Pecknold, LLB, MOM
Assistant Deputy Minister & Director of Police Services
Policing and Security Branch

OOP FOI PREM:EX

From: Denlinger, Becky EMBC:EX
Sent: Wednesday, January 31, 2018 5:37 PM
To: Jones, Rian EMBC:EX; Canitz, Shelley L PREM:EX
Subject: RE: DM Calendar Info

Shelley, the hybrid presentation will contain all the elements you asked to have included – s.22

Give me a call if you'd like to discuss. We should have it worked up in draft form before Monday.

From: Jones, Rian EMBC:EX
Sent: Wednesday, January 31, 2018 3:55 PM
To: Canitz, Shelley L PREM:EX
Cc: Denlinger, Becky EMBC:EX
Subject: RE: DM Calendar Info

Hi Shelley,

I reviewed the updated presentation with Becky yesterday. It followed what we had discussed:

- Risks and Hazards
- Associated Plans
- Response Organization Structure
- Premier's Role
- Premier's Plans
 - Alternate site – government leadership collocated to ensure rapid decision making
 - Difference between local and catastrophic
 - Timeline

Unfortunately, it excluded some of the things she wanted to address.

She ended taking both presentations (original and second cut) to create a hybrid.

She asked that you give her a call so that you two can coordinate further.

You can reach Becky at 250 356-9400 or Danielle Woodcock can help connect you.

Rian

From: Canitz, Shelley L PREM:EX
Sent: Tuesday, January 30, 2018 13:31
To: Jones, Rian EMBC:EX
Subject: RE: DM Calendar Info

Let's do the tour another day – maybe a Friday aft sometime February or beyond?

With regards to the agenda of the meeting, would you please send me a copy of the presentation? I will then do a draft agenda based on that presentation and other issues.

The meeting is only 30 minutes long, so this will be very high level – and if the Premier is running late or gets called away, we may have less, so we should keep that in mind.

From: Jones, Rian EMBC:EX
Sent: Monday, January 29, 2018 1:17 PM
To: Canitz, Shelley L PREM:EX
Subject: DM Calendar Info

Hi Shelley,

I spoke with Danielle (Becky's exec assistant) and it turns out that ^{s.22} today, Thursday Feb 1 and Friday Feb 2, so our options are: Tuesday 30th, Wednesday 31st or Monday 5th.

I hope we can find a time. Adding Seymour = travel time, so we could do the tour another time if that works better.

Rian

From: Canitz, Shelley L PREM:EX
Sent: Monday, January 29, 2018 12:27
To: Jones, Rian EMBC:EX
Subject: RE: excel sheet with staff locations in need to move -

Rian - this Wednesday is a no-go - I'll get back to you on some alternate times soon

Shelley Canitz

Executive Director | Corporate Initiatives
Office of the Deputy Minister to the Premier
272 West Annex, Parliament Buildings | Victoria, BC | V8V 1X4
250-356-1499

From: Jones, Rian EMBC:EX
Sent: Monday, January 29, 2018 11:32 AM
To: Canitz, Shelley L PREM:EX
Subject: RE: excel sheet with staff locations in need to move -
Importance: High

Hi Shelley,

This is great, thanks!

I've been working on the revised presentation, I hope it's closer to what you're looking for. I'll get it over to you ASAP.

Also, Becky was hoping to meet with you and Christine prior to the Premier's Briefing, so we were wondering if we could combine the meeting with a tour of Seymour this Wednesday (Jan 31st) at 11:00?

Can you please let me know if that might work for you?

Thank you very much!

Rian
250-217-2605

From: Canitz, Shelley L PREM:EX
Sent: Friday, January 26, 2018 14:57
To: Jones, Rian EMBC:EX
Subject: excel sheet with staff locations in need to move

Rian – here is the proposed list of who works where should the West Annex become unavailable to use as a workplace. Please review and see if this is how you wanted the information provided.

I think Romeo Tello is getting back to you with the Vancouver Cabinet Office staff list (maybe he has already done this!)

Let me know what else is needed.

Shelley

OOP FOI PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Wednesday, January 31, 2018 4:35 PM
To: Kennedy, Christine PREM:EX
Subject: FW: DM Calendar Info

Would you have time tomorrow to call me on this? Want to ensure main issues are covered in our meeting – let Rian know the meeting may be shorter than 30 mins so want to make sure agenda/presentation covers top elements.

From: Jones, Rian EMBC:EX
Sent: Wednesday, January 31, 2018 3:55 PM
To: Canitz, Shelley L PREM:EX
Cc: Denlinger, Becky EMBC:EX
Subject: RE: DM Calendar Info

Hi Shelley,

I reviewed the updated presentation with Becky yesterday. It followed what we had discussed:

- Risks and Hazards
- Associated Plans
- Response Organization Structure
- Premier's Role
- Premier's Plans
 - Alternate site – government leadership collocated to ensure rapid decision making
 - Difference between local and catastrophic
 - Timeline

Unfortunately, it excluded some of the things she wanted to address.
She ended taking both presentations (original and second cut) to create a hybrid.

She asked that you give her a call so that you two can coordinate further.
You can reach Becky at 250 356-9400 or Danielle Woodcock can help connect you.

Rian

From: Canitz, Shelley L PREM:EX
Sent: Tuesday, January 30, 2018 13:31
To: Jones, Rian EMBC:EX
Subject: RE: DM Calendar Info

Let's do the tour another day – maybe a Friday aft sometime February or beyond?

With regards to the agenda of the meeting, would you please send me a copy of the presentation? I will then do a draft agenda based on that presentation and other issues.

The meeting is only 30 minutes long, so this will be very high level – and if the Premier is running late or gets called away, we may have less, so we should keep that in mind.

From: Jones, Rian EMBC:EX
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To: Canitz, Shelley L PREM:EX
Subject: DM Calendar Info

Hi Shelley,

I spoke with Danielle (Becky's exec assistant) and it turns out that ^{s.22} today, Thursday Feb 1 and Friday Feb 2, so our options are: Tuesday 30th, Wednesday 31st or Monday 5th.

I hope we can find a time. Adding Seymour = travel time, so we could do the tour another time if that works better.

Rian

From: Canitz, Shelley L PREM:EX
Sent: Monday, January 29, 2018 12:27
To: Jones, Rian EMBC:EX
Subject: RE: excel sheet with staff locations in need to move -

Rian - this Wednesday is a no-go - I'll get back to you on some alternate times soon

Shelley Canitz

Executive Director | Corporate Initiatives
Office of the Deputy Minister to the Premier
272 West Annex, Parliament Buildings | Victoria, BC | V8V 1X4
250-356-1499

From: Jones, Rian EMBC:EX
Sent: Monday, January 29, 2018 11:32 AM
To: Canitz, Shelley L PREM:EX
Subject: RE: excel sheet with staff locations in need to move -
Importance: High

Hi Shelley,

This is great, thanks!

I've been working on the revised presentation, I hope it's closer to what you're looking for. I'll get it over to you ASAP.

Also, Becky was hoping to meet with you and Christine prior to the Premier's Briefing, so we were wondering if we could combine the meeting with a tour of Seymour this Wednesday (Jan 31st) at 11:00?

Can you please let me know if that might work for you?

Thank you very much!

Rian
250-217-2605

From: Canitz, Shelley L PREM:EX
Sent: Friday, January 26, 2018 14:57
To: Jones, Rian EMBC:EX
Subject: excel sheet with staff locations in need to move

Rian – here is the proposed list of who works where should the West Annex become unavailable to use as a workplace. Please review and see if this is how you wanted the information provided.

I think Romeo Tello is getting back to you with the Vancouver Cabinet Office staff list (maybe he has already done this!)

Let me know what else is needed.

Shelley

OOP FOI PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Wednesday, January 31, 2018 3:33 PM
To: Gibbs, Robb GCPE:EX
Subject: RE: do you have any copies of Ministry Strategic plans I could look at?

All good

From: Gibbs, Robb GCPE:EX
Sent: Tuesday, January 30, 2018 4:17 PM
To: Canitz, Shelley L PREM:EX
Subject: RE: do you have any copies of Ministry Strategic plans I could look at?

Hi,

I'm really regretting opening this can of worms. I'm just the messenger re what people are telling me. To that end, I don't have any submissions from any ministries.

I vote we never had this conversation and let's just let ministries do their thang.

Thoughts?

R

Robb Gibbs
ADM – Strategic Communications
Government Communications & Public Engagement
P: 1-778-698-7469
C: 1-778-584-1242

From: Canitz, Shelley L PREM:EX
Sent: Tuesday, January 30, 2018 4:12 PM
To: Gibbs, Robb GCPE:EX
Subject: do you have any copies of Ministry Strategic plans I could look at?

Left a voice mail earlier.

s.17

Heading out early – call on cell if you need to chat –

OOP FOI PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Wednesday, January 31, 2018 4:55 PM
To: Manak, Nicky FIN:EX
Subject: RE: Draft December forecast

Nicky – if I am reading the right line, we are about ^{s.13,s.17} for our office. Can you give me any more detail on that? ^{s.13} What are they for? I'd like to understand the usage.

From: Manak, Nicky FIN:EX
Sent: Wednesday, January 10, 2018 12:27 PM
To: Cavanagh, Judy PREM:EX; Hendry, Jackie PREM:EX; MacMillan, Elizabeth PREM:EX; Canitz, Shelley L PREM:EX
Cc: FIN Budgets FIN:EX
Subject: Draft December forecast
Importance: High

Hi
Attached are the December forecast and related reports for the Premier's Office. Please review and let me know if you have any questions or concerns as soon as possible.
TBS quarter 3 reporting is due tomorrow.

Thank you,

Nicky Manak

Budget Analyst
Corporate Services Division
Ministry of Finance
(Hours: Wed 8-11:30; Thurs/Fri 8-3:30)
☎ 778 698 8593

*Providing services to the Ministry of Finance, Public Service Agency
and the Office of the Premier*



Please consider the environment before printing this email.

OOP FOI PREM:EX

From: Anderson, Lisa R PSSG:EX
Sent: Wednesday, January 17, 2018 2:38 PM
To: Canitz, Shelley L PREM:EX
Subject: s.12

Hi Shelley – I've emailed staff at RoadSafetyBC for the most current version of the cab sub and as soon as I receive it I will send it your way.

L.

From: Canitz, Shelley L PREM:EX
Sent: Wednesday, January 17, 2018 2:07 PM
To: Anderson, Lisa R PSSG:EX
Subject: s.12

Lisa – I believe Mark said^{s.12} in the coming weeks. Would you (or a colleague) have materials on the issue that I could review?

Thanks

OOP FOI PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Tuesday, January 16, 2018 9:00 AM
To: Holmwood, Jen PREM:EX
Subject: RE: Emerson

Jen – here is a link to information that was on the Open Information site –
[http://docs.openinfo.gov.bc.ca/Response Package FIN-2017-70971.pdf](http://docs.openinfo.gov.bc.ca/Response%20Package%20FIN-2017-70971.pdf)

From: Holmwood, Jen PREM:EX
Sent: Tuesday, January 16, 2018 8:46 AM
To: Canitz, Shelley L PREM:EX
Subject: Emerson

Good morning Shelley,

I had a request from a reporter inquiring about the compensation for David Emerson and the exact date his contract is up. I was unable to find it. Is this information public?

Are you able to call me or send a quick note on this?

Thanks,

Jen Holmwood, Deputy Communications Director
Office of the Premier | Government of BC
British Columbia Parliament Buildings | 501 Belleville St, Victoria, BC V8V 2L8 | 250-818-4881

OOP FOI PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Friday, January 26, 2018 2:57 PM
To: Jones, Rian EMBC:EX
Subject: excel sheet with staff locations in need to move
Attachments: BCP Premier's Office Staffing Worksheet January 2018.xlsx

Rian – here is the proposed list of who works where should the West Annex become unavailable to use as a workplace. Please review and see if this is how you wanted the information provided.

I think Romeo Tello is getting back to you with the Vancouver Cabinet Office staff list (maybe he has already done this!)

Let me know what else is needed.

Shelley

OOP FOI PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Thursday, January 11, 2018 4:28 PM
To: Wensink, Alison PREM:EX; Hendry, Jackie PREM:EX
Subject: FW: FOI OOP-2017-74200
Attachments: NR

Last batch

From: Canitz, Shelley L PREM:EX
Sent: Thursday, January 11, 2018 4:20 PM
To: Wensink, Alison PREM:EX; Hendry, Jackie PREM:EX
Subject: FW: FOI OOP-2017-74200

2 of 2

From: Canitz, Shelley L PREM:EX
Sent: Thursday, January 11, 2018 4:15 PM
To: Wensink, Alison PREM:EX
Cc: Hendry, Jackie PREM:EX
Subject: FOI OOP-2017-74200

Alison and Jackie – here are my emails.

Shelley

OOP FOI PREM:EX

From: Gergley, Meagan PSSG:EX
Sent: Thursday, January 25, 2018 4:34 PM
To: Canitz, Shelley L PREM:EX
Subject: RE: Follow-up: s.12

Shelley, s.13,s.15
s.13,s.15

Meagan

From: Canitz, Shelley L PREM:EX
Sent: Thursday, January 25, 2018 4:28 PM
To: Gergley, Meagan PSSG:EX
Subject: RE: Follow-up s.12

Meagan — s.13,s.15

From: Gergley, Meagan PSSG:EX
Sent: Thursday, January 25, 2018 4:26 PM
To: Canitz, Shelley L PREM:EX
Subject: RE: Follow-up:s.12

Hi Shelley,

s.12,s.13,s.15

Meagan

From: Canitz, Shelley L PREM:EX
Sent: Wednesday, January 24, 2018 4:16 PM
To: Gergley, Meagan PSSG:EX
Subject: RE: Follow-up s.12

Thanks, Meagan — so have I understood this correctly —s.13,s.15
s.13,s.15

From: Gergley, Meagan PSSG:EX
Sent: Wednesday, January 24, 2018 3:52 PM
To: Canitz, Shelley L PREM:EX
Subject: RE: Follow-up:s.12

Hi Shelley,

Attached is a draft of the supplementary information^{s.12} Please let me know if you have any questions. We will be finalizing the materials and sending through approvals later today or tomorrow morning.

Thanks,
Meagan

From: Canitz, Shelley L PREM:EX
Sent: Wednesday, January 24, 2018 1:57 PM
To: Gergley, Meagan PSSG:EX
Subject: RE: Follow-up:^{s.12}

Meagan – thanks for the note – that could be the best way to give more information. May I see a draft before it is finalized?

Many thanks
Shelley

From: Gergley, Meagan PSSG:EX
Sent: Tuesday, January 23, 2018 4:44 PM
To: Canitz, Shelley L PREM:EX
Subject: Follow-up:^{s.12}

Hello Shelley,

I am writing to follow-up with you about ^{s.12}
with Jeremy Wood in RoadSafetyBC yesterday ^{s.12}
^{s.12}

I understand you spoke

We can share the information with you prior to the PA meeting next week.

Please feel free to call me if you'd like to discuss.

Meagan

Meagan Gergley

Director, Policy and Legislation

Corporate Policy and Planning Office

Ministry of Public Safety and Solicitor General

Tel: 250-356-2932

OOP FOI PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Wednesday, January 3, 2018 2:48 PM
To: Hendry, Jackie PREM:EX
Subject: RE: For your review

Jackie — here are my suggestions for documents that a) have harms or b) should go back to Ministries for their review of harms:

s.13,s.22

s.13

Anything else?

Shelley

From: Hendry, Jackie PREM:EX
Sent: Wednesday, January 3, 2018 12:55 PM
To: Canitz, Shelley L PREM:EX
Subject: For your review

J:\ADMINISTRATION - 100-499\280 Executive Services, General\280-20 Executive BNs\Estimates Issues Notes 2017

Thanks –
Jackie

OOP FOI PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Wednesday, January 24, 2018 4:33 PM
To: Anderson, Lisa R PSSG:EX
Cc: Kristianson, Eric GCPE:EX
Subject: RE: FW doc
Attachments: NR- Retail Regulatory Framework 2.docx; SP - Cannabis - Retail Regulatory Framework.doc

A few edits on 2 docs

From: Anderson, Lisa R PSSG:EX
Sent: Wednesday, January 24, 2018 3:26 PM
To: Canitz, Shelley L PREM:EX
Cc: Kristianson, Eric GCPE:EX
Subject: RE: FW doc

Thanks - s.15,s.19 is the one working with graphics so I'll flag for her to connect with Caroline.

From: Canitz, Shelley L PREM:EX
Sent: Wednesday, January 24, 2018 3:24 PM
To: Anderson, Lisa R PSSG:EX
Cc: Kristianson, Eric GCPE:EX
Subject: RE: FW doc

Lisa – I think this has the right information in it – I think it could be reorganized in some ways and have talked about that with Eric. He is going to connect with Caroline (sp?) and have it move ahead.

Thanks
Shelley

From: Anderson, Lisa R PSSG:EX
Sent: Tuesday, January 23, 2018 11:35 AM
To: Canitz, Shelley L PREM:EX
Subject: Fwd: FW doc

Hi Shelley - here is the most current draft. It's with Michelle Carr for approval right now and then it will go to Clayton.

Please let me know if you have any comments.

Also, when it is being looked at at your end are you also sharing it with Eric ?

Thanks
Lisa

Begin forwarded message:

s.15,s.19
From:
Date: January 23, 2018 at 11:29:31 AM PST
To: "Shaw, Mary A PSSG:EX" <Mary.Shaw@gov.bc.ca>, "Anderson, Lisa R PSSG:EX" <Lisa.R.Anderson@gov.bc.ca>
Cc: s.15,s.19
Subject: FW doc

Hi Mary and Lisa
Heres the doc as just sent to Michelle FYI
It incorporates your last round of comments and those from Miriam from local govt

s.15,s.19

Policy Liaison
Liquor Control and Licensing Branch and Cannabis Secretariat

OOP FOI PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Tuesday, January 23, 2018 11:45 AM
To: Kristianson, Eric GCPE:EX
Subject: Fwd: FW doc
Attachments: Cannabis Retail Framework - DM committee - Jan 23 version.docx; ATT00001.htm

Eric - for your review ^{s.22} can we discuss Wednesday aft or another time that works for you?

Shelley

Begin forwarded message:

From: "Anderson, Lisa R PSSG:EX" <Lisa.R.Anderson@gov.bc.ca>
Date: January 23, 2018 at 11:35:25 AM PST
To: "Canitz, Shelley L PREM:EX" <Shelley.Canitz@gov.bc.ca>
Subject: Fwd: FW doc

Hi Shelley - here is the most current draft. It's with Michelle Carr for approval right now and then it will go to Clayton.

Please let me know if you have any comments.

Also, when it is being looked at at your end are you also sharing it with Eric ?

Thanks
Lisa

Begin forwarded message:

^{s.15,s.19}
From:
Date: January 23, 2018 at 11:29:31 AM PST
To: "Shaw, Mary A PSSG:EX" <Mary.Shaw@gov.bc.ca>, "Anderson, Lisa R PSSG:EX" <Lisa.R.Anderson@gov.bc.ca>
Cc: s.15,s.19
Subject: FW doc

Hi Mary and Lisa
Heres the doc as just sent to Michelle FYI
It incorporates your last round of comments and those from Miriam from local govt
^{s.15,s.19}
Policy Liaison
Liquor Control and Licensing Branch and Cannabis Secretariat

OOP FOI PREM:EX

From: Sieben, Mark PSSG:EX
Sent: Sunday, January 7, 2018 11:15 AM
To: Canitz, Shelley L PREM:EX
Cc: Pecknold, Clayton PSSG:EX; MacMillan, Elizabeth PREM:EX; Louie, Toby I PSSG:EX; Duncan, Nikki PSSG:EX; Fyfe, Richard J AG:EX
Subject: s.12

I've copied Toby who can work with Elizabeth regarding timing. It's a good idea to update the bigger tablet – will be helpful when we eventually return. I believe we are without either Minister Eby or Farnworth for a couple of weeks. Not anticipating MMF's availability until week of 22nd.

From: Canitz, Shelley L PREM:EX
Sent: Friday, January 5, 2018 1:47 PM
To: Sieben, Mark PSSG:EX
Cc: Pecknold, Clayton PSSG:EX; MacMillan, Elizabeth PREM:EX
Subject: s.12

Mark – Don suggests a s.12,s.13
s.12,s.13

s.12,s.13

. Would

your office be able to facilitate that?

Many thanks
Shelley

Shelley Canitz

Executive Director | Corporate Initiatives
Office of the Deputy Minister to the Premier
272 West Annex, Parliament Buildings | Victoria, BC | V8V 1X4
250-356-1499

OOP FOI PREM:EX

From: Halls, Lori D PSA:EX
Sent: Friday, January 5, 2018 1:59 PM
To: Canitz, Shelley L PREM:EX
Subject: Re: how many subcommittees are there of DMCPPI?

Corporate Succession Management and the Diversity and Inclusiveness Executive Committees. They have DMs, Assoc DMs and ADMs on them. CSM is being reconstituted and D&I will be established in February.

Lori Halls
Deputy Minister
BC Public Service Agency

On Jan 5, 2018, at 1:54 PM, Canitz, Shelley L PREM:EX <Shelley.Canitz@gov.bc.ca> wrote:

Lori – I see that the DMC on IM/IT Capital Investment Board is a subcommittee of DMCPPI – any others?
Thanks
Shelley

OOP FOI PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Monday, January 15, 2018 10:25 AM
To: Mihlar, Fazil JTT:EX
Cc: Jang, Monica JTT:EX; Lansdell, Hayden JTT:EX
Subject: RE: it is still a go for the Data BC presentation at this Friday's DMC?

Understood. Thanks for the note.

From: Mihlar, Fazil JTT:EX
Sent: Monday, January 15, 2018 10:18 AM
To: Canitz, Shelley L PREM:EX
Cc: Jang, Monica JTT:EX; Lansdell, Hayden JTT:EX
Subject: Re: it is still a go for the Data BC presentation at this Friday's DMC?

Hi Shelley: Given that the move of IDO from JTT has not been resolved, I don't think we can present at DMC this week^{s.13}
s.13 MBR will talk to MCJ this week. So let's drop it from the Jan 19 agenda. Thx. Fazil

Sent from my iPhone

On Jan 15, 2018, at 8:55 AM, Canitz, Shelley L PREM:EX <Shelley.Canitz@gov.bc.ca> wrote:

Please let me know when you have a moment – thanks

Shelley

Page 47 to/à Page 50

Withheld pursuant to/removed as

s.12;s.14;s.22

OOP FOI PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Monday, January 8, 2018 4:38 PM
To: Periwal, Sukumar IGRS:EX
Subject: RE: OOP Service Plan - revised draft for your review

Please contact Steve directly. Thanks.

From: Periwal, Sukumar IGRS:EX
Sent: Monday, January 8, 2018 4:28 PM
To: Canitz, Shelley L PREM:EX; Kovacs, Teresa PREM:EX
Cc: Mercier, Veronique IGRS:EX; Brubacher, Kelly IGRS:EX
Subject: OOP Service Plan - revised draft for your review

Good afternoon Shelley and Teresa

Would you please take a look at the attached draft Service Plan? This version reflects edits suggested by Shelley. I've incorporated whatever seemed appropriate from previous years and have made some format edits required by CABRO.

Shelley – will you be reaching out Finance for the Resource Summary or should I get in touch with Steve Klak?

Thanks very much
Sukumar

OOP FOI PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Monday, January 29, 2018 1:56 PM
To: Christensen, Suzanne PREM:EX; Hendry, Jackie PREM:EX; Higgins, Keira PREM:EX; Kennedy, Christine PREM:EX; Mulloy, Eleanor PREM:EX; Wensink, Alison PREM:EX; Yuma Morisho, Okenge PREM:EX
Subject: FW: Organization Charts REVISION
Attachments: Assoc_DM_Removed_PREM_DRAFT_with_names.pdf

Hello, all – in case you are looking for a high level org chart for this office – and if you see any errors, let Judy Cavanagh know ASAP.

From: Cavanagh, Judy PREM:EX
Sent: Monday, January 29, 2018 11:27 AM
To: Canitz, Shelley L PREM:EX
Subject: FW: Organization Charts REVISION

Hi Shelley,

I'm using this one that shows Direct Reports.

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: judy.cavanagh@gov.bc.ca

From: Westfall, Sandra FIN:EX
Sent: Monday, January 29, 2018 11:17 AM
To: Cavanagh, Judy PREM:EX
Subject: RE: Organization Charts REVISION

Hi Judy, here you go!

From: Cavanagh, Judy PREM:EX
Sent: Monday, January 29, 2018 11:16 AM
To: Westfall, Sandra FIN:EX
Subject: RE: Organization Charts REVISION

Hi Sandra,

Oh please remove her box as we were trying to capture the Direct Reports.

Thanks.

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: judy.cavanagh@gov.bc.ca

From: Westfall, Sandra FIN:EX
Sent: Monday, January 29, 2018 10:59 AM
To: Cavanagh, Judy PREM:EX
Cc: Clark, Heather L FIN:EX
Subject: RE: Organization Charts REVISION

Hi Judy, she reports directly to Okenge, do you want me to change the reporting relationship or remove her box?

Sandra

From: Cavanagh, Judy PREM:EX
Sent: Monday, January 29, 2018 10:08 AM
To: Westfall, Sandra FIN:EX
Cc: Clark, Heather L FIN:EX
Subject: RE: Organization Charts REVISION

Hi Sandy,

11am will be the best. If we don't hear from them, I am going to leave it in.

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: judy.cavanagh@gov.bc.ca

From: Westfall, Sandra FIN:EX
Sent: Monday, January 29, 2018 10:05 AM
To: Cavanagh, Judy PREM:EX
Cc: Clark, Heather L FIN:EX
Subject: RE: Organization Charts REVISION

Good Morning Judy, FYI, I am still waiting to hear back from IGRS. What is the deadline for the information 11:00? 11:30?

Sandra

From: Cavanagh, Judy PREM:EX
Sent: Sunday, January 28, 2018 6:47 PM
To: Westfall, Sandra FIN:EX
Cc: Clark, Heather L FIN:EX
Subject: RE: Organization Charts REVISION

Hi Sandra,

No don't follow up with Mira as I will be able to make a decision based on this information. Don is new and Bob is on contract so, the directory may not be current.

If you find out about the IGRS reporting structure let me know.

Thanks.

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: judy.cavanagh@gov.bc.ca

From: Westfall, Sandra FIN:EX
Sent: Sunday, January 28, 2018 2:38 PM
To: Cavanagh, Judy PREM:EX
Cc: Clark, Heather L FIN:EX
Subject: RE: Organization Charts REVISION

Hi Judy, David Currie, the communications director for Finance, had no concerns as long as the names and positions of staff in the PO are freely available to the public on the BC government directory. I searched the directory and there are a couple of names that do not come up, Don Bain and Bob Dewar, so the titles only chart may have to be the one you use. He also suggested I check with Mira Oreck, Director, Stakeholder Relations and I see she works out of the Vancouver Cabinet Office. Do you want me to follow up with her?

I am still going to follow up with IGRS on the reporting relationship for the Associate DM of IGRS first thing in the morning.

Thank you Judy,

Sandra

Sandra Westfall
Strategic Human Resources Branch
Serving the Ministry of Finance and the Office of the Premier
Phone: (250) 812-7566

From: Cavanagh, Judy PREM:EX
Sent: Sunday, January 28, 2018 11:43 AM
To: Westfall, Sandra FIN:EX
Subject: Re: Organization Charts REVISION

Hi Sandra

I'll be at Harrison Hot Springs making a presentation to the BC Federation of Labour Officers and senior staff.

Thanks for the updates. But I won't use either unless I hear from you. As, I will have other opportunities to do so. I'd rather have it all approved then be hasty

Thanks again

Judy

Sent from my iPhone

On Jan 28, 2018, at 11:23 AM, Westfall, Sandra FIN:EX <Sandra.Westfall@gov.bc.ca> wrote:

Good Morning Judy, thank you for understanding and responding! With respect to Pierrette Maranda's position, when I look in the system that position does report directly to Don Wrights position, so I have left it in and strategically placed it under the DM IGRS position. I am going to inquire first thing tomorrow morning with IGRS and will advise ASAP if this changes.

I have attached two org charts, one with names and one without. I have removed "draft" and added a date to the bottom right side of the page.

I sent a reminder email to GCPE, hopefully will hear back first thing in the morning.

Question: Is your event in BC or another province. I just want to confirm that noon Monday is BC time 😊

Sandra

Sandra Westfall

*Strategic Human Resources Branch
Serving the Ministry of Finance and the Office of the Premier
Phone: (250) 812-7566*

From: Cavanagh, Judy PREM:EX
Sent: Sunday, January 28, 2018 5:34 AM
To: Westfall, Sandra FIN:EX
Cc: Clark, Heather L FIN:EX
Subject: Re: Organization Charts REVISION

Hi Sandra.

Darn technology. I know I too make assumptions that I hit the send key and it's gone. It's happened to me in the past where I found an email or two in Draft. It's not like threatening, please don't stress about it.

I like both layouts but for this purpose, prefer the first. Thanks for sending 2 options. For the first one, if the box for P Miranda was deleted can it be laid out vertically the same as the Chief of Staff side? This way it shows all the Direct reports.

As we don't know about the names being released is it possible to revise Option 1 for layout as noted above and remove the names? If you find out the names are ok then leave them.

I have until noon on Monday to finalize. I would get them printed at the event as I ll be there today.

Thanks

Judy

Sent from my iPhone

On Jan 26, 2018, at 11:05 PM, Westfall, Sandra FIN:EX <Sandra.Westfall@gov.bc.ca> wrote:

Hi Judy, omg, I just read your email and I was surprized you didn't get my drafts I had done for you. I had these done on Thursday and thought I had sent, but I found this in my draft folder. I am so sorry. I don't know if you can still use them. I still haven't heard back from GCPE on whether or not you can hand them out. I will monitor my email over

the weekend and if I can make any changes for you, I will make myself available to you. The attached pdf has two pages as I wanted to provide you with two options. The second option will print on legal, while the first can be printed on letter.

Sandra

From: Cavanagh, Judy PREM:EX
Sent: Wednesday, January 24, 2018 8:44 AM
To: Westfall, Sandra FIN:EX
Cc: Clark, Heather L FIN:EX; Siu, Raeleen FIN:EX
Subject: RE: Organization Charts REVISION

Sorry, I thought I had mentioned Directors for the Chief of Staff office ---- there are no ADMs (that title isn't part of a Premier's office). Don't drill further for Don Wright's side.

Thanks.

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** judy.cavanagh@gov.bc.ca

From: Westfall, Sandra FIN:EX
Sent: Wednesday, January 24, 2018 8:42 AM
To: Cavanagh, Judy PREM:EX
Cc: Clark, Heather L FIN:EX; Siu, Raeleen FIN:EX
Subject: RE: Organization Charts REVISION

Thanks Judy, Yesterday, we discussed going to the ADM level only and I see you are drilling it down further. I will try and get this back to you this morning!!

Sandra

From: Cavanagh, Judy PREM:EX
Sent: Wednesday, January 24, 2018 8:37 AM
To: Westfall, Sandra FIN:EX
Cc: Clark, Heather L FIN:EX; Siu, Raeleen FIN:EX
Subject: RE: Organization Charts REVISION

Hi Sandra

Chips really has outdated informationso, I hope this isn't going to be too much work for you. I've handwritten names and the layout (right spots) on another sheet of paper. If my title is too long, just put Vancouver Cabinet Office

I'm also attaching a draft chart that Layne Clark is trying to put together but I notice that she has left out titles. We'd like help with that one much later – perhaps in late February/March.

I'm at 604-775-1662 if anyone needs to talk to me.

Thanks again,

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: judy.cavanagh@gov.bc.ca

From: Westfall, Sandra FIN:EX
Sent: Tuesday, January 23, 2018 5:09 PM
To: Cavanagh, Judy PREM:EX
Cc: Clark, Heather L FIN:EX; Siu, Raeleen FIN:EX
Subject: RE: Organization Charts

Hi Judith, further to our conversation today, attached is a draft high-level org chart for your review and feedback. I am going to check with our GCPE Communications Director to see if there are any implications to distributing this to external clients.

Enjoy your evening!

Sandra Westfall

Sandra Westfall
*Strategic Human Resources Branch
Serving the Ministry of Finance and the Office of the Premier
Phone: (250) 812-7566*

From: Cavanagh, Judy PREM:EX
Sent: Tuesday, January 23, 2018 11:33 AM
To: McKinstry, Cindy D FIN:EX
Cc: Westfall, Sandra FIN:EX
Subject: RE: Organization Charts

Thank you Cindy. Sandra and I have already spoken.

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: judy.cavanagh@gov.bc.ca

From: McKinstry, Cindy D FIN:EX
Sent: Tuesday, January 23, 2018 11:13 AM
To: Cavanagh, Judy PREM:EX

Cc: Westfall, Sandra FIN:EX
Subject: RE: Organization Charts

Hi Judy,

Sandra Westfall from Strategic Human Resources can help. I have cc'd her on this note.

Thanks,
Cindy

From: Cavanagh, Judy PREM:EX
Sent: Tuesday, January 23, 2018 10:47 AM
To: McKinstry, Cindy D FIN:EX
Subject: Organization Charts

Hi Cindy,

Does your area produce organization charts? I'd like to have one developed that shows the Premier's Office in its entirety to be used as a handout. I'd need to discuss what makes sense regarding detail, names etc.

Thanks.

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** judy.cavanagh@gov.bc.ca

OOP FOI PREM:EX

From: Pecknold, Clayton PSSG:EX
Sent: Thursday, January 18, 2018 2:21 PM
To: Canitz, Shelley L PREM:EX
Subject: FW: Pan-Canadian Cannabis Tracking System (seed-to-sale tracking)
Attachments: 541227_180116_BN_Pan_Canadian_Cannabis_Tracking System_S2S.docx; 541227_180116_Appendix_A_Pan_Canadian Tracking System Graphic.docx; 541227_180116_Appendix_B_Draft_Seed_to_Sale_Tracking reporting form.pdf

Hi Shelley: As discussed. Please note this is still in draft

From: Butterfield, Nicole PSSG:EX
Sent: Thursday, January 18, 2018 2:19 PM
To: Pecknold, Clayton PSSG:EX
Subject: Pan-Canadian Cannabis Tracking System (seed-to-sale tracking)

*Nicole Butterfield
Executive Administrative Assistant to the
Assistant Deputy Minister and
Director of Police Services
Policing and Security Branch
Ministry of Public Safety and Solicitor General
Telephone: 250 387-1100
Fax: 250 356-7747
Email: Nicole.Butterfield@gov.bc.ca*

OOP FOI PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Thursday, January 25, 2018 5:08 PM
To: Powell, Charlotte PREM:EX
Subject: RE: s.12 - Jan 31 Update.pptx

yes

From: Powell, Charlotte PREM:EX
Sent: Thursday, January 25, 2018 4:56 PM
To: Canitz, Shelley L PREM:EX
Subject: RE: s.12 - Jan 31 Update.pptx

thanks Shelley - attached is the latest that I just received from PSSG DMO. I trust this is ok? thanks again!

From: Canitz, Shelley L PREM:EX
Sent: Thursday, January 25, 2018 4:42 PM
To: Powell, Charlotte PREM:EX
Subject: FW: s.12 - Jan 31 Update.pptx

Charlotte — see below — Mark is making a change back on page 6, so I think you will have another version coming your way. s.12,s.13

From: Sieben, Mark PSSG:EX
Sent: Thursday, January 25, 2018 4:39 PM
To: Canitz, Shelley L PREM:EX
Subject: RE: s.12 - Jan 31 Update.pptx

Good catch , Shelley. s.12,s.13
s.12,s.13

I'll get it fixed.

From: Canitz, Shelley L PREM:EX
Sent: Thursday, January 25, 2018 4:31 PM
To: Sieben, Mark PSSG:EX
Subject: RE: s.12 - Jan 31 Update.pptx

Mark — s.12,s.13

From: Sieben, Mark PSSG:EX
Sent: Thursday, January 25, 2018 4:16 PM
To: Canitz, Shelley L PREM:EX
Subject: FW:s.12 - Jan 31 Update.pptx

Here's the slide deck for the Cabinet update, Shelley. We reviewed a draft with MMF today and finalized it pursuant to his direction.

M.

From: Anderson, Lisa R PSSG:EX
Sent: Thursday, January 25, 2018 2:23 PM
To: Sieben, Mark PSSG:EX
Cc: Gergley, Meagan PSSG:EX; Shaw, Mary A PSSG:EX; Anderson, Lisa R PSSG:EX
Subject: FW:s.12 - Jan 31 Update.pptx

Hi Mark,

The attached ppt has been updated based on the discussion with MMF. With your approval, Meagan can forward this to Cab Ops to replace the previous version.

Thanks
Lisa

OOP FOI PREM:EX

From: Duncan, Laurie EMBC:EX
Sent: Friday, January 12, 2018 3:13 PM
To: Canitz, Shelley L PREM:EX
Subject: Re: Quick Question

Hi Shelley,
thanks for the follow up. I've got someone sleuthing this out for me. All good.
Take care
Laurie

From: Canitz, Shelley L PREM:EX
Sent: Thursday, January 11, 2018 10:40 AM
To: Duncan, Laurie EMBC:EX
Subject: RE: Quick Question
Laurie – did Elizabeth MacMillan or anyone from Cab Ops get back to you on this?

From: Duncan, Laurie EMBC:EX
Sent: Friday, January 5, 2018 10:43 AM
To: Canitz, Shelley L PREM:EX
Subject: Quick Question

Good morning Shelley, I hope this Friday morning finds you well.

I am in the final throws of organizing a launch session for the next phase of the CRAs. (You may recall these are the catastrophic response actions gov't will take, within the first seven days, after a extreme disaster.) During this next phase we will identify the IT and facility resources needed to enable the CRAs.

My quick question to you:

I don't have an executive lead for the IGRS or for Cabinet Operations. Since both of these organizations are closely aligned to the Premier's Office, I wondered if you were comfortable to cover these areas off as well or if I should find an executive lead.

There was no executive lead for IGRS, and Cab Ops had Anne Pryde the ED of Cab Ops as the executive lead for the first stream of this work.

Thanks for your advice

Laurie Duncan

Coordinator, Resources for Critical Services Working Group
250.514.9571

OOP FOI PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Friday, January 5, 2018 10:58 AM
To: MacMillan, Elizabeth PREM:EX
Subject: FW: Quick Question

Good morning, Elizabeth – would you please advise as to who should be the executive lead for CabOps. I do think there needs to be a dedicated one, as your functions are so specific in the aftermath of a catastrophic event.

Thanks
Shelley

From: Duncan, Laurie EMBC:EX
Sent: Friday, January 5, 2018 10:43 AM
To: Canitz, Shelley L PREM:EX
Subject: Quick Question

Good morning Shelley, I hope this Friday morning finds you well.

I am in the final throws of organizing a launch session for the next phase of the CRAs. (You may recall these are the catastrophic response actions gov't will take, within the first seven days, after a extreme disaster.) During this next phase we will identify the IT and facility resources needed to enable the CRAs.

My quick question to you:

I don't have an executive lead for the IGRS or for Cabinet Operations. Since both of these organizations are closely aligned to the Premier's Office, I wondered if you were comfortable to cover these areas off as well or if I should find an executive lead.

There was no executive lead for IGRS, and Cab Ops had Anne Pryde the ED of Cab Ops as the executive lead for the first stream of this work.

Thanks for your advice

Laurie Duncan
Coordinator, Resources for Critical Services Working Group
250.514.9571

OOP FOI PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Wednesday, January 17, 2018 3:17 PM
To: Manak, Nicky FIN:EX
Subject: FW: Response Required: Aging breakdown and details for Accounts Receivable

Nicky – would you please send me the PDF? Staff here say we've not had a petty cash account for many months

From: Cavanagh, Judy PREM:EX
Sent: Wednesday, January 17, 2018 10:25 AM
To: Manak, Nicky FIN:EX
Cc: Ng, Jay FIN:EX; Canitz, Shelley L PREM:EX; Parkinson, Elizabeth PREM:EX
Subject: RE: Response Required: Aging breakdown and details for Accounts Receivable

Hi Nicky,

We don't have petty cash in the Premier's Office of the Vancouver Cabinet Office. By way of this email, I'm asking Shelley Canitz to follow up regarding Executive Operations.

Thank you.

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** judy.cavanagh@gov.bc.ca

From: Manak, Nicky FIN:EX
Sent: Wednesday, January 17, 2018 10:09 AM
To: Cavanagh, Judy PREM:EX
Cc: Ng, Jay FIN:EX
Subject: FW: Response Required: Aging breakdown and details for Accounts Receivable
Importance: High

Hi Judy,

Can you please pass this on to the person in your area that looks after accounts and ask them to clear the Petty Cash amount on the attached PDF report for Exec Ops?

Thank you very much,

Nicky

i

From: Ng, Jay FIN:EX
Sent: Monday, January 15, 2018 1:29 PM
To: Manak, Nicky FIN:EX
Subject: Response Required: Aging breakdown and details for Accounts Receivable
Importance: High

Hello,

You are receiving this email because you are listed as CFFS's financial contact in your respective program area or ministry.

Please assist me in completing the Q3 Aged Accounts Receivable report by providing an aging breakdown and comments for each line on the AR report attached.

Please respond to me by noon on Jan 18th. Thank you for your assistance!

Best,

Jay Ng

Financial Analyst, Accounting and Reporting

Corporate Financial and Facilities Services

617 Government Street | Victoria, BC | 250.812.1285

Corporate
Services Division
Ministry of
Finance



OOP FOI PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Monday, January 29, 2018 9:49 AM
To: Periwal, Sukumar IGRS:EX
Subject: RE: Service Plan Update: 1. Economic Growth Statement, 2: Deadlines Approaching

Yes, please add.

Would you also make an edit to the second bullet under Strategic Direction on page 5:

It currently says:
s.13

Have shortened it a bit to :
s.13

Please resend and I will get this version signed off

From: Periwal, Sukumar IGRS:EX
Sent: Thursday, January 25, 2018 3:23 PM
To: Canitz, Shelley L PREM:EX
Subject: FW: Service Plan Update: 1. Economic Growth Statement, 2: Deadlines Approaching

Hi Shelley
Would you like this language on the Economic Growth Statement to be included in the OOP Service Plan? It is optional.

s.13

Thanks
Sukumar

From: Haszard, Shannon FIN:EX
Sent: Thursday, January 25, 2018 9:32 AM
Subject: Service Plan Update: 1. Economic Growth Statement, 2: Deadlines Approaching

Please forward to anyone in your Ministry or Crown responsible for final changes to service plans.

Good morning All,

1. Economic Growth Statement

- Please find at the bottom of this email this year's Economic Growth Statement, provided by the Chief Economist, Ministry of Finance.
- As per our guidelines, Ministries and Crowns are encouraged, but not required to include the statement in the **Strategic Context** sections of service plans.
- If Ministries/Crowns do choose to use the statement, the wording included must be exactly as provided below.

2. Reminder – February 2 deadline for signed service plans

- The February 2 deadlines for both Ministries and Crowns to submit FINAL, MINISTER/BOARD CHAIR SIGNED service plans is approaching fast.
- CABRO and TBS final reviews of all service plans are scheduled to wrap up tomorrow (January 26), giving Ministries and Crowns one week to make final changes and seek signatures.
- We know that there are last minute budget decisions that may affect some service plans and the ability of your TBS analyst to review and/or sign off by end of week. **If you are still waiting for final budget direction that impacts your Service Plan, please contact your TBS analyst to get an updated timeline for the TBS review of your Service Plan. If the review will not be completed by end of day Friday, please e-mail me to advise of the new timeline for the TBS review of your Service Plan.**

Economic Growth Statement

The Economic Forecast Council (EFC) expects B.C.'s real GDP to grow by 2.5 per cent in 2018 and 2.2 per cent in 2019. Meanwhile for Canada, the EFC projects national real GDP growth of 2.2 per cent in 2018 and 1.8 per cent in 2019. As such, B.C.'s economic growth is expected to outperform Canada's in the coming years. Downside risks to B.C.'s economic outlook include US trade policy uncertainty and ongoing economic challenges in Asia and Europe.

Kind regards,
Shannon

Shannon Haszard
A/Director
Crown Agencies and Board Resourcing Office
778-698-4741

OOP FOI PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Thursday, January 18, 2018 1:47 PM
To: MacMillan, Elizabeth PREM:EX
Subject: RE: SI or PA? s.12

Elizabeth – I vote for PA.

(Background: I had a chat last week with Mark Siebens, and I believe he said it was going to PA. On that basis, I mentioned it to Don and he seemed fine with PA. Today, I read the RFL and still think PA is a good forum for its review.)

Happy to talk further,
Shelley

From: MacMillan, Elizabeth PREM:EX
Sent: Wednesday, January 17, 2018 6:15 PM
To: Canitz, Shelley L PREM:EX
Subject: SI or PA? s.12

Hello Shelley – I'm following-up on our conversation some weeks about which ctte should review s.12 As you may recall they are scheduled to SI as a placeholder and the plan we discussed was to determine once we saw the draft materials whether that or PA was the appropriate forum. I'm hoping you may have had a chance to look at the draft s.12 in the Jan 31 SI folder and may have some views. I've not yet had an opportunity. The next pair of s.12 I think it would be wise for continuity sake – and to the extent possible given potential scheduling practicalities -- to try to keep all s.12 related RFLs moving to the same ctte.

I think Jan 31 P&A agenda would have space for this s.12

Grateful for your thoughts
E

OOP FOI PREM:EX

From: Anderson, Lisa R PSSG:EX
Sent: Tuesday, January 16, 2018 12:42 PM
To: Canitz, Shelley L PREM:EX
Subject: RE: s.12

Hi – s.12,s.13
s.12,s.13

From: Canitz, Shelley L PREM:EX
Sent: Tuesday, January 16, 2018 12:27 PM
To: Anderson, Lisa R PSSG:EX
Subject: s.12

s.12

Thanks
Shelley

OOP FOI PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Monday, January 29, 2018 9:39 AM
To: Gergley, Meagan PSSG:EX
Cc: MacMillan, Elizabeth PREM:EX; MacLeod, Sam PSSG:EX; Wood, Jeremy PSSG:EX; Massy, Michelle E PREM:EX
Subject: RE: Telephone call Monday at 1?

That is great – will send teleconference info soon

From: Gergley, Meagan PSSG:EX
Sent: Monday, January 29, 2018 9:30 AM
To: Canitz, Shelley L PREM:EX
Cc: MacMillan, Elizabeth PREM:EX; MacLeod, Sam PSSG:EX; Wood, Jeremy PSSG:EX
Subject: RE: Telephone call Monday at 1?

Shelley,

I am available for a call at 1pm today. I've asked Sam MacLeod, Superintendent of Motor Vehicles and Jeremy Wood, Director in RoadSafetyBC to participate in the call. RoadSafetyBC is leading the ^{s.12}
^{s.12} Sam MacLeod will be attending PA with MMF.

Are you able to accommodate a conference call? We are all in different physical locations.

Thank you,
Meagan

From: Canitz, Shelley L PREM:EX
Sent: Sunday, January 28, 2018 4:49 PM
To: Gergley, Meagan PSSG:EX
Cc: MacMillan, Elizabeth PREM:EX
Subject: Telephone call Monday at 1?

Meagan – would you be free for a call Monday at 1 with Elizabeth and me? We have some questions of clarification on the ^{s.12}

Many thanks
Shelley

Shelley Canitz

Executive Director | Corporate Initiatives
Office of the Deputy Minister to the Premier

272 West Annex, Parliament Buildings | Victoria, BC | V8V 1X4
250-356-1499

OOP FOI PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Thursday, January 25, 2018 5:10 PM
To: Kristianson, Eric GCPE:EX
Subject: RE: UPDATED: Retail Guide

Eric – thanks for sending along – organization is looking better.

I still would like to see more up-front facts, with Qs and As used for explaining nuance – for example, there are Qs and As around ‘Application: Required Information’ that say:

Will I have to undergo a background check?

Yes, you will be required to consent to a background check in order to be considered for a licence. Policy work is currently underway to determine which members of a corporation, partnership, or other legal business will be required to undergo a background check.

What kind of information do I need to supply to the Province about my company?

Depending on the type of entity your company is (corporation, partnership, society, etc.) the application system will prompt you to supply the related documents and names of partners, shareholders directors, officers, and/or senior management.

What information do I have to provide about my proposed location?

You will need to provide the parcel identifier number (PID), proof of ownership or a copy of a fully executed lease that does not expire for at least 12 months from the date of licence approval, and a floor plan. If additional information is necessary it will be requested during the application process.

Does my store have to be a certain distance from schools or other retailers?

The Province will not impose distance requirements for non-medical cannabis retailers. However, local governments will have the authority to impose additional requirements. Therefore, you should inquire with your local government about local requirements before committing to a location.

Are there any rules about what I can name my store?

Your store name must be approved by the LCLB. The name of your store cannot be misleading as to what type of business you operate. As a non-medical cannabis retailer, you cannot choose a name that would lead people to believe you are a provider of medical cannabis. For example, the words “pharmacy”, “apothecary”, and “dispensary” all have meanings linked to the selling of medicines, so these words cannot be used in association with a non-medical cannabis store.

Would it be simpler for prospective retailers to get information like this:

Information needed from applicants

- Background check: applicants will be required to consent to a background check in order to be considered for a licence. Policy work is currently underway to determine which members of a corporation, partnership, or other legal business will be required to undergo a background check. (Eric – should we also explain if it is a criminal background check? Financial? Etc)
- Legal documents: depending on whether your company is a corporation, partnership, society, etc. materials that identify and names of partners, shareholders directors, officers, and/or senior management.
- Proof of retail location: the parcel identifier number (PID), proof of ownership or a copy of a fully executed lease that does not expire for at least 12 months from the date of licence approval, and a floor plan. If additional information is necessary it will be requested during the application process.

- Proposed name of store - Your store name must be approved by the LCLB. The name of your store cannot be misleading as to what type of business you operate. As a non-medical cannabis retailer, you cannot choose a name that would lead people to believe you are a provider of medical cannabis. For example, the words “pharmacy”, “apothecary”, and “dispensary” all have meanings linked to the selling of medicines, so these words cannot be used in association with a non-medical cannabis store.

Does my store have to be a certain distance from schools or other retailers?

The Province will not impose distance requirements for non-medical cannabis retailers. However, local governments will have the authority to impose additional requirements. Therefore, you should inquire with your local government about local requirements before committing to a location.

Etc Etc

Shelley Canitz

Executive Director | Corporate Initiatives

Office of the Deputy Minister to the Premier

272 West Annex, Parliament Buildings | Victoria, BC | V8V 1X4

250-356-1499

From: Kristianson, Eric GCPE:EX
Sent: Thursday, January 25, 2018 2:51 PM
To: Canitz, Shelley L PREM:EX
Subject: FW: UPDATED: Retail Guide

First re-org...likely more to follow

From: McAndrews, Caroline GCPE:EX
Sent: Thursday, January 25, 2018 11:21 AM
To: Kristianson, Eric GCPE:EX
Subject: UPDATED: Retail Guide

Hi Eric: is this more what you are looking for? I've tightened it up and changed the order around.

It still would be desktopped as well.

Haven't run it past program yet.

C

Caroline McAndrews

Communications Director

Ministry of Public Safety and Solicitor General

T: 250 356-1196 | C: 250 208-3254

Caroline.McAndrews@gov.bc.ca

Page 74

Withheld pursuant to/removed as

s.22