

Shortt, Amanda PREM:EX

From: s.15,s.19
Sent: Wednesday, February 28, 2018 5:42 PM
To: Canitz, Shelley L PREM:EX; Shaw, Mary A PSSG:EX
Cc: s.15,s.19
Subject: RE: Cannabis use on health authority property

Hi Shelley and Mary.

We have not done a comprehensive scan of health authority policies, but from what we have seen and heard health authorities have developed policies to allow for integration of medical cannabis into care plans. Inhaled cannabis, either smoking or vaporizers, is generally not allowed, except in areas where smoking tobacco is allowed.

We will be initiating an engagement process with health authorities to work with them on a range of cannabis issues, and this will no doubt be one of them.

Thanks.

s.15,s.19

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From: Canitz, Shelley L PREM:EX
Sent: Wednesday, February 28, 2018 9:49 AM
To: Shaw, Mary A PSSG:EX
s.15,s.19
Subject: RE: Cannabis use on health authority property

Mary – can you check a bit further on that? This might be a place where the tobacco/VP legislation connection with Worksafe BC regs might be trickier.

4.23 (2) of the Tobacco and Vapour Products Control Reg says that products can be used in room designated for use – those were not seen as the patient's rooms but specially designed room with air circulation standards set by WorkSafe BC to protect workers health. I don't know that any hospital or care home has such a room, as many HAs did not want residents using products in these rooms (and they were expensive to build).

s.15,s.19 – It may be that HAs are intending for patients to use the inhaled products outdoors only – do you know what their preference is?

Thanks

From: Shaw, Mary A PSSG:EX
Sent: Wednesday, February 28, 2018 9:25 AM
To: Canitz, Shelley L PREM:EX
s.15,s.19
Subject: RE: Cannabis use on health authority property

Hi Shelley – With respect to non-inhaled forms, there are no restrictions. Cannabis smoking and vaping will be allowed in any place that the health authority has designated as a place where tobacco smoking and vaping are allowed, as well as any other designated place. This could include a patient’s room, in cases where the patient is vaping cannabis for medical purposes.

Mary
Mary Shaw
Executive Director, Cannabis Legislation and Regulation | Policing and Security Branch
Ministry of Public Safety and Solicitor General | Cell: 250-217-8199 | Mary.Shaw@gov.bc.ca

From: Canitz, Shelley L PREM:EX
Sent: Tuesday, February 27, 2018 9:40 AM
To: Shaw, Mary A PSSG:EX
s.15,s.19
Subject: Cannabis use on health authority property

Mary – I cannot recall if we discussed this before, but what is the plan for cannabis use on health authority property. Will there be an exemption for medical marijuana use on HA property?

Many thanks
Shelley

Shelley Canitz

Executive Director | Corporate Initiatives
Office of the Deputy Minister to the Premier
272 West Annex, Parliament Buildings | Victoria, BC | V8V 1X4
250-356-1499

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Wednesday, February 28, 2018 3:22 PM
To: s.15,s.19
Subject: RE: Please review DM Committee lists and send back edits

s.15,s.1 - I forgot to respond to the last question - if he wants to get on to the Cannabis committee, he should ask s.15,
s.15,s.19

Shelley Canitz

Executive Director | Corporate Initiatives Office of the Deputy Minister to the Premier
272 West Annex, Parliament Buildings | Victoria, BC | V8V 1X4
250-356-1499

-----Original Message-----

s.15,s.19

Sent: Friday, February 23, 2018 12:31 PM
To: Canitz, Shelley L PREM:EX
Subject: RE: Please review DM Committee lists and send back edits

Good afternoon Miss Shelley!!!

s.22

As for the DM committee request.

Currently s.15,s.19 sit on:

DMC PSI
DMC SSP (not noted on your list)
DMC EM

He would LIKE to be added to the working group on Cannabis Legalization if possible.

Thank you - please let me know if you require anything further.

s.15,s.19

-----Original Message-----

From: Canitz, Shelley L PREM:EX
Sent: Tuesday, February 20, 2018 2:48 PM
s.15,s.19

Subject: Please review DM Committee lists and send back edits

Hello, all - would you please get back to me by Friday with any changes to reflect your DM's committee responsibilities? I hope to have this reflect changes that come into effect on March 1, so if you could edit based on staffing effective that date, not today. Please also check the name of the committee and how regularly it meets.

Would you please send by comments via tracked changes? In addition, if there isn't a change, let me know too.

Many thanks
Shelley

Shortt, Amanda PREM:EX

From: Bain, Don PREM:EX
Sent: Monday, February 26, 2018 2:53 PM
To: Canitz, Shelley L PREM:EX
Cc: Higgins, Keira PREM:EX
Subject: RE: Don Bain intro for DMs

Thank you for checking Shelley. I will do what you originally suggested. I will go to your offices on the second floor and wait for you to get me when it is time.

Thank you.

Don Bain | Special Advisor
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1675 | E: don.bain@gov.bc.ca

From: Canitz, Shelley L PREM:EX
Sent: Monday, February 26, 2018 2:18 PM
To: Bain, Don PREM:EX
Cc: Higgins, Keira PREM:EX
Subject: RE: Don Bain intro for DMs

Don – while the meeting starts at 8:30, Don W suggested you come at 9 – will that still work? You are then welcome to stay for the rest of the meeting if you wish. Sometimes it goes til 10 but quite often, it can end earlier – 9:30ish or so.

Shelley

From: Canitz, Shelley L PREM:EX
Sent: Monday, February 26, 2018 9:18 AM
To: Bain, Don PREM:EX
Cc: Higgins, Keira PREM:EX
Subject: RE: Don Bain intro for DMs

Let me check! Will get back to you soon.

Shelley

From: Bain, Don PREM:EX
Sent: Monday, February 26, 2018 9:17 AM
To: Canitz, Shelley L PREM:EX

Cc: Higgins, Keira PREM:EX
Subject: Re: Don Bain intro for DMs

Hello Shelley,

I thought the invitation was for the entire meeting?

Don

Sent from my iPhone

On Feb 26, 2018, at 9:05 AM, Canitz, Shelley L PREM:EX <Shelley.Canitz@gov.bc.ca> wrote:

Don – come to our office on the second floor – I will come out and get you when you are up on the agenda.

Shelley Canitz

Executive Director | Corporate Initiatives
Office of the Deputy Minister to the Premier
272 West Annex, Parliament Buildings | Victoria, BC | V8V 1X4
250-356-1499

From: Bain, Don PREM:EX
Sent: Monday, February 26, 2018 8:15 AM
To: Wright, Don J. PREM:EX
Cc: Canitz, Shelley L PREM:EX
Subject: RE: Don Bain intro for DMs

Yes it does. See you there.

Thank you Don.

Don

From: Wright, Don J. PREM:EX
Sent: Monday, February 26, 2018 8:14 AM
To: Bain, Don PREM:EX
Cc: Canitz, Shelley L PREM:EX
Subject: Re: Don Bain intro for DMs
Importance: High

Great. Would 9:00 work for you?

Thanks Don.

Don

From: "Bain, Don PREM:EX" <Don.Bain@gov.bc.ca>
Date: Monday, February 26, 2018 at 7:49 AM
To: Don Wright <don.j.wright@gov.bc.ca>, Geoff Meggs <geoff.meggs@gov.bc.ca>
Subject: RE: Don Bain intro for DMs

Good morning Don,

I will be in Victoria this Friday. I would like to take you up on your offer and attend the DMC.

Kind regards,

Don

From: Wright, Don J. PREM:EX
Sent: Thursday, February 15, 2018 1:01 PM
To: Meggs, Geoff PREM:EX
Cc: Bain, Don PREM:EX
Subject: Re: Don Bain intro for DMs

Great idea Geoff.

Don, we hold DMC every Friday morning from 8:30-10.

We generally have a few deputies who participate via video from VCO. But if it could coincide with a visit to Victoria that would be great as it would be nice to have you in person for most of the Deputies.

Let me know what date would work for you.

Thanks.

Don

Sent from my iPhone

On Feb 15, 2018, at 11:40 AM, Meggs, Geoff PREM:EX <Geoff.Meggs@gov.bc.ca> wrote:

Good morning, Don,

I think it would be useful for Don Bain to meet DMC at your convenience. Although Don does not have a mandate restricted to indigenous issues – he is giving advice much broader than that, as required – he is an important resource for deputies and will be asked to provide advice to PJH on a wide range of issues.

Thanks for your consideration

Geoff

GEOFF MEGGS
Chief of Staff, Office of the Premier
West Annex, Parliament Buildings,
501 Belleville St, Victoria, BC V8V 2L8
(250) 356-6271

Page 08 to/à Page 09

Withheld pursuant to/removed as

s.22

From: Canitz, Shelley L PREM:EX
Sent: Friday, February 23, 2018 1:00 PM
To: Christensen, Suzanne PREM:EX; Hendry, Jackie PREM:EX; Higgins, Keira PREM:EX; Kennedy, Christine PREM:EX; Mulloy, Eleanor PREM:EX; Wensink, Alison PREM:EX; Wright, Don J. PREM:EX; Yuma Morisho, Okenge PREM:EX
Subject: RE: we are on the cusp of greatness!

We made 90% – keep going!

From: Canitz, Shelley L PREM:EX
Sent: Friday, February 23, 2018 10:02 AM
To: Christensen, Suzanne ; Hendry, Jackie ; Higgins, Keira ; Kennedy, Christine ; Mulloy, Eleanor ; Wensink, Alison; Wright, Don ; Yuma Morisho, Okenge
Subject: we are on the cusp of greatness!

Let's get it up over 90%! Today is the last day – please fill out the survey and encourage your teams to do so too!

<https://gwww.gov.bc.ca/wes/2018/tracker>

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Friday, February 23, 2018 9:53 AM
To: MacDonald, Scott D EDUC:EX
Subject: s.22
Attachments:

Scott – as discussed, here is info on s.22
s.22

Shelley Canitz

Executive Director | Corporate Initiatives
Office of the Deputy Minister to the Premier
272 West Annex, Parliament Buildings | Victoria, BC | V8V 1X4
250-356-1499

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Friday, February 23, 2018 9:27 AM
To: Jang, Monica JTT:EX
Subject: Re: Intergrated Data DM board

Indeed

Shelley Canitz
Executive Director, Corporate Initiatives
Office of the Deputy Minister to the Premier

On Feb 23, 2018, at 9:26 AM, Jang, Monica JTT:EX <Monica.Jang@gov.bc.ca> wrote:

Can I ask that a final version is shared?

Thanks,

Monica.

From: Jang, Monica JTT:EX
Sent: Friday, February 23, 2018 9:25 AM
To: Canitz, Shelley L PREM:EX
Subject: RE: Intergrated Data DM board

Hi Shelley,

For DMCSSP, can you use the version that I have in my list instead? I've also added our other DM board: Integrated Data Deputy Minister Board.

Thanks,

Monica.

From: Canitz, Shelley L PREM:EX
Sent: Wednesday, February 21, 2018 12:57 PM
To: Jang, Monica JTT:EX
Subject: RE: Intergrated Data DM board

Here is a new list – someone added it already – would you please see if it is correct?

From: Jang, Monica JTT:EX
Sent: Wednesday, February 21, 2018 12:56 PM
To: Canitz, Shelley L PREM:EX
Subject: RE: Intergrated Data DM board

We also have DMCSSP which I'll add as well...

From: Canitz, Shelley L PREM:EX
Sent: Wednesday, February 21, 2018 12:55 PM
To: Jang, Monica JTT:EX
Subject: RE: Intergrated Data DM board

Absolutely - thanks

From: Jang, Monica JTT:EX
Sent: Wednesday, February 21, 2018 12:55 PM
To: Canitz, Shelley L PREM:EX
Subject: RE: Intergrated Data DM board

Hi Shelley,

Yes we have this flagged to add to the list. Will share with you on the revised when I forward back to you on Friday if that's ok?

From: Canitz, Shelley L PREM:EX
Sent: Wednesday, February 21, 2018 12:55 PM
To: Jang, Monica JTT:EX
Subject: Intergrated Data DM board

Monica - I think I missed this on my last list of DM committees - is Fazil chair? can you send me the names of people on it and how often it meets?

thanks

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Thursday, February 22, 2018 9:51 AM
To: Christensen, Suzanne PREM:EX; Hendry, Jackie PREM:EX; Higgins, Keira PREM:EX; Kennedy, Christine PREM:EX; Mulloy, Eleanor PREM:EX; Wensink, Alison PREM:EX; Wright, Don J. PREM:EX; Yuma Morisho, Okenge PREM:EX
Subject: s.22

will keep eye on emails etc

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Wednesday, February 21, 2018 1:14 PM
To: Halls, Lori D PSA:EX
Cc: MacMillan, Elizabeth PREM:EX
Subject: RE: Ethics Advisor Nomination

Lori – you may know this already, but Elizabeth MacMillan will be the Ethics Advisor for OoP

Thanks
Shelley

From: Tupper, Linsey PSA:EX On Behalf Of Halls, Lori D PSA:EX
Sent: Thursday, February 8, 2018 12:21 PM
To: BCPSA Agency DMC List
Cc: BCPSA Agency DMC Admin & Operational Support
Subject: Ethics Advisor Nomination

Dear Colleagues,

As per the Ethics discussion at DMC on February 2nd, I am following up on the request that each Ministry nominate an Ethics Advisor by **February 16th**.

This comes in response to the Ombudsperson's Misfire report and Office of the Auditor General's Ethics Audit, requiring changes to the Standards of Conduct that call for Deputy Ministers to designate a senior staff member in their ministry to act as an Ethics Advisor for matters related to the Standards of Conduct.

The nomination should not be automatically attached to specific roles or functions in the ministry but rather, assigned to an appropriate and willing Associate DM, ADM or Executive Lead on a case by case basis.

The characteristics of Ministry Ethics Advisors are:

- Experience demonstrating ***character & competence in an Associate DM, ADM or Executive Lead role.***
- Actively & visibly ***supports the Corporate Plan*** for the BC Public Service, *Where Ideas Work*.
- ***Role models public service values*** & ability to ***foster trust.***
- Willing to act as ***ethics ambassadors.***
- Capable of ***holding colleagues to account*** for upholding the corporate values & behaviours expected of professional public servants.
- Be seen as ***approachable*** & able to ***build rapport*** well & easily.

This assignment requires a 1-2 year commitment. The role would provide advice to executive, employees and supervisors or triage queries to appropriate services, but is not expected to perform investigations.

Ethics Advisors will be expected to participate in a short orientation session either on the morning of March 8th or the morning March 15th and to attend quarterly meetings.

Training for support staff will also follow to assist Advisors in carrying out their roles (e.g. tracking of requests).

Please send your nominations to me.

Lori Halls, Deputy Minister
BC Public Service Agency
4th Floor -810 Blanshard Street | Victoria BC | V8W 2H2 | Office 250-952-6296



Where ideas work

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Wednesday, February 21, 2018 12:36 PM
To: Hendry, Jackie PREM:EX
Subject: RE: New Hire within DMO

Could Erin check what pay level position 00116280 is at in playlist 004-0034 ?

I am hoping it is the Clerk 9 position from PAO

From: Hendry, Jackie PREM:EX
Sent: Wednesday, February 21, 2018 12:14 PM
To: Canitz, Shelley L PREM:EX
Subject: FW: New Hire within DMO

Hi Shelley,

Can you help me with these questions? Thanks

From: Dicks, Erin L FIN:EX
Sent: Wednesday, February 21, 2018 12:04 PM
To: Hendry, Jackie PREM:EX
Cc: Tsang, Diana FIN:EX; Manak, Nicky FIN:EX
Subject: RE: New Hire within DMO

Hi Jackie... a few quick questions. Can you let us know which playlist and position number this was within PREM and had this position been forecasted to be filled? Will the person hired be on a PREM or DMO playlist, and who will bear the costs?

Thanks.

From: Hendry, Jackie PREM:EX
Sent: Wednesday, February 21, 2018 11:24 AM
To: Dicks, Erin L FIN:EX
Subject: New Hire within DMO

Hi Erin,

We are in the process of hiring a new Clerk 11 (step 2) for the DMO. This was a position originally designated for the Priorities and Accountabilities team. Start date is tentatively set for March 5. This will be a 6 month temporary appointment with the ability to renew upon agreement of both parties.

Please let me know what other information you may need from me.

Thank you,

Jackie Hendry
Director, Executive Operations

Office of the Deputy Minister to the Premier

Desk: 250.387.5894

Cell: 250.893.7467

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Wednesday, February 21, 2018 11:25 AM
To: Wright, Don J. PREM:EX
Subject: FW: DMCs

I can show you the list when you are back in the office

From: Taylor, Sheila A SDPR:EX
Sent: Wednesday, February 21, 2018 11:07 AM
To: Wright, Don J. PREM:EX
Cc: Canitz, Shelley L PREM:EX
Subject: DMCs

Hi Don,

Just a suggestion on membership on your DMC on Public Sector Innovation – could you consider adding David G./SDPR? Based on the list we received this morning it doesn't look like the core social service ministries are represented. We have lots of innovative work going on. For example, SDPR has made significant progress on shifting work out to the regions over the last 2 years through our virtual service delivery work stream. Just flagging this as an example as Lori mentioned at corporate exec that work was going to start on figuring out how to do this – SDPR is already there and can help.

Sheila

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Tuesday, February 20, 2018 2:48 PM
To: Benn, Jennifer MCF:EX; Birnie, Kayla LBR:EX; Bracewell, Barb MMHA:EX; Bridges, Kelsey PSEC:EX; Cameron, Tara D ENV:EX; Cochrane, Marlene EMPR:EX; Cook, Jeannette CITZ:EX; Dayman, Marlene JAG:EX; Duncan, Laurie ENV:EX; Duncan, Nikki PSSG:EX; Eckardt, Dana R FLNR:EX; Fair, Susan P AGRI:EX; Faust, Marnie L GCPE:EX; Fraser, Agnes EMBC:EX; French, Shawna IRR:EX; Gao, Christy PSSG:EX; Gedney, Vanessa R MAH:EX; Gooderham, Coleen E ENV:EX; Hansen, Erin AGRI:EX; Hodson, Georgina AGRI:EX; Howie, Matthew IRR:EX; Jang, Monica JTT:EX; Jones, Lisa FLNR:EX; Kennedy, Karla ENV:EX; Kiewiet, Nargis HLTH:EX; Kwan, Shirley JTT:EX; Lenz, Allison EMBC:EX; Lewthwaite, Jennifer TRAN:EX; MacMillan, Karen SDPR:EX; McCann, Meghan EMPR:EX; Meadows, Jennifer L TAC:EX; Michell, Jennifer FIN:EX; Molyneux, Jennifer CITZ:EX; Nicholson, Riley FIN:EX; Oliver, Chrissy PSA:EX; Quigley, Shanna SDPR:EX; Richter, Connie JAG:EX; Ringma, Shalegh FIN:EX; Roe, Sandra PSA:EX; Sampson, Laura EDUC:EX; Shang, Cindy TAC:EX; Stearn, Anne HLTH:EX; Tates, Nancy FLNR:EX; Teng, Zita EDUC:EX; Thomson, Lia MAH:EX; Tupper, Linsey PSA:EX; Verwoord, Cindy TRAN:EX; Whitford, Kelly M AEST:EX; Wolsey, Ashley AEST:EX; Woodcock, Danielle EMBC:EX
Cc: Higgins, Keira PREM:EX
Subject: Please review DM Committee lists and send back edits
Attachments: Deputy Ministers Committees February 2018.docx

Hello, all - would you please get back to me by Friday with any changes to reflect your DM's committee responsibilities? I hope to have this reflect changes that come into effect on March 1, so if you could edit based on staffing effective that date, not today. Please also check the name of the committee and how regularly it meets.

Would you please send by comments via tracked changes? In addition, if there isn't a change, let me know too.

Many thanks
Shelley

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Friday, February 16, 2018 8:23 AM
To: Mulloy, Eleanor PREM:EX; Wensink, Alison PREM:EX; Higgins, Keira PREM:EX; Hendry, Jackie PREM:EX
Cc: Kennedy, Christine PREM:EX
Subject: s.22

s.22

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s.14

Page 26 to/à Page 34

Withheld pursuant to/removed as

s.16;s.15

Page 35 to/à Page 38

Withheld pursuant to/removed as

s.14

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Wednesday, February 14, 2018 1:56 PM
To: Cavanagh, Judy PREM:EX; Hendry, Jackie PREM:EX
Subject: FW: FYI: PREM Forecast

See notes below – budget considered still quite tight

From: Klak, Steve M FIN:EX
Sent: Wednesday, February 14, 2018 1:43 PM
To: Canitz, Shelley L PREM:EX
Subject: FW: FYI: PREM Forecast

fyi

Steve Klak, CPA, CA
*Chief Financial Officer and Executive Director
Ministry of Finance and Office of the Premier
Province of British Columbia
(778) 698-8556*

From: Dicks, Erin L FIN:EX
Sent: Wednesday, February 14, 2018 1:42 PM
To: Klak, Steve M FIN:EX
Subject: RE: FYI: PREM Forecast

Yes, Nicky sent it to them, Elizabeth Macmillan and Jackie Hendry

From: Klak, Steve M FIN:EX
Sent: Wednesday, February 14, 2018 1:40 PM
To: Dicks, Erin L FIN:EX
Subject: RE: FYI: PREM Forecast

Ok thanks. Do Shelley and Judy know.

Steve Klak, CPA, CA
*Chief Financial Officer and Executive Director
Ministry of Finance and Office of the Premier
Province of British Columbia
(778) 698-8556*

From: Dicks, Erin L FIN:EX
Sent: Wednesday, February 14, 2018 1:39 PM
To: Klak, Steve M FIN:EX
Subject: FYI: PREM Forecast

Hi Steve... just an FYI, the PREM forecast has improved by about \$38k from Q3 but is still pretty close.

OFFICE OF THE PREMIER

Jan 2018 Forecast

Office of the Premier Expenditures	2017/18 Budget	Jan 2018 Forecast	Projected Variance Under/(Over) Budget
	<i>A</i>	<i>B</i>	<i>A - B</i>
Intergovernmental Relations Secretariat	2,818,000	2,776,890	41,110
Executive and Support Services			
Premiers Office	3,062,000	3,244,460	-182,460
Executive Operations	5,131,000	4,912,791	218,209
Sub-total Exec and Support Services	8,193,000	8,157,252	35,748
Total	11,011,000	10,934,142	76,858

Erin Dicks

A/Budget Director • Financial Planning and Budgets • Ministry of Finance

NEW Phone: (778) 698-8587 • Fax: (250) 356-7326 • 3rd Fl – 617 Government St, Victoria BC V8W 9V1

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Tuesday, February 13, 2018 3:07 PM
To: Parte, Maura PSA:EX
Subject: FW: OICs
Attachments: 206_17(_Kaitlin Morton_Jacqueline Chapotelle).pdf

My search wasn't helpful so I ask Lisa from Cab Ops – it looks like their OICs ended – see below

From: Prisiak, Lisa PREM:EX
Sent: Tuesday, February 13, 2018 3:05 PM
To: Canitz, Shelley L PREM:EX
Subject: RE: OICs

Hello,
They were both on the same OIC from June with their term ending in July. Nothing since.

Lisa Prisiak
OIC Coordinator
Cabinet Operations

250-387-5503

From: Canitz, Shelley L PREM:EX
Sent: Tuesday, February 13, 2018 2:57 PM
To: Prisiak, Lisa PREM:EX
Subject: FW: OICs

Lisa – do you have a record of the most recent OIC for these two?

From: Parte, Maura PSA:EX
Sent: Tuesday, February 13, 2018 2:53 PM
To: Canitz, Shelley L PREM:EX
Subject: OICs

Hi Shelley,

I'm looking for appointment orders for Kaitlin Morton in MCFD and Jacqueline Chapotelle in TRANS.

The last orders I can find online have both in term appointments until July 14, 2017.

Thank you,
Maura

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Withheld pursuant to/removed as

s.16;s.22;s.15

Page 43 to/à Page 44

Withheld pursuant to/removed as

s.16;s.15

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Thursday, February 8, 2018 11:22 AM
To: Kennedy, Christine PREM:EX
Subject: FW: After Action Review

FYI only – as you can see below, delayed payments are being processed.

From: Cavanagh, Judy PREM:EX
Sent: Thursday, February 8, 2018 11:18 AM
To: Hannah, Matt GCPE:EX; Van Meer-Mass, Kate PREM:EX; Farmer, Susan PREM:EX
Cc: Rochon, Jake PREM:EX; Canitz, Shelley L PREM:EX
Subject: RE: After Action Review

Hello everyone,

The matter is resolved. A response can be sent to Chief Chapman.

Here are the details.

s.22

Thanks

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: judy.cavanagh@gov.bc.ca

From: Hannah, Matt GCPE:EX
Sent: Wednesday, February 7, 2018 9:39 PM
To: Cavanagh, Judy PREM:EX; Van Meer-Mass, Kate PREM:EX; Farmer, Susan PREM:EX
Cc: Rochon, Jake PREM:EX
Subject: RE: After Action Review

Agree that a typical acknowledgement isn't sufficient. We need to figure it out & solve it. Thanks Judy

From: Cavanagh, Judy PREM:EX
Sent: Wednesday, February 7, 2018 1:12 PM
To: Van Meer-Mass, Kate PREM:EX; Farmer, Susan PREM:EX; Hannah, Matt GCPE:EX

Cc: Rochon, Jake PREM:EX
Subject: RE: After Action Review

s.22 I'll check with DMO and get back to you.

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | E: judy.cavanagh@gov.bc.ca

From: Van Meer-Mass, Kate PREM:EX
Sent: Wednesday, February 7, 2018 11:24 AM
To: Farmer, Susan PREM:EX; Hannah, Matt GCPE:EX; Cavanagh, Judy PREM:EX
Cc: Rochon, Jake PREM:EX
Subject: RE: After Action Review

Thanks Susan. I am looping in Judy who may have some information on this for us.

From: Farmer, Susan PREM:EX
Sent: Wednesday, February 7, 2018 11:24 AM
To: Van Meer-Mass, Kate PREM:EX; Hannah, Matt GCPE:EX
Cc: Rochon, Jake PREM:EX
Subject: FW: After Action Review
Importance: High

Hi Kate – as discussed, please see the email below. s.22
s.22

Can you please advise how you would like us to respond? If it's managed via OOP, then we should probably have a more substantive response than a typical acknowledgement/referral reply.

Susan Farmer
Managing Director | Correspondence Branch | Office of the Premier
P: 250-387-3570 E: susan.farmer@gov.bc.ca

From: Rochon, Jake PREM:EX
Sent: Wednesday, February 7, 2018 9:03 AM
To: Farmer, Susan PREM:EX
Subject: FW: After Action Review

Where should I direct this? FIN? Speaker?

From: maureen@skawahlook.com [mailto:maureen@skawahlook.com]
Sent: Tuesday, February 6, 2018 11:36 PM
To: OfficeofthePremier, Office PREM:EX
Subject: After Action Review

Good evening Premier Horgan -

I am certainly appreciative of the appointment to assist George Abbott on the After Action Review initiative. Since the announcement December 4, 2017, many meetings have been conducted and the work continues in earnest.

s.22

Thank you.

Chief Maureen Chapman

Sent from my BlackBerry 10 smartphone on the TELUS network.

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Wednesday, February 7, 2018 2:57 PM
To: Owens, Anita PSA:EX
Subject: Re: BN's for OIC Appointments - Finance

That would be great - I will keep everything confidential

Shelley Canitz
Executive Director, Corporate Initiatives
Office of the Deputy Minister to the Premier

On Feb 7, 2018, at 2:54 PM, Owens, Anita PSA:EX <Anita.Owens@gov.bc.ca> wrote:

Yes. I totally agree. Part of it is my conversations with Lori Halls and her telling me that Don knows and is expecting them. That is not really enough. I will change our process to make sure you are notified as soon as we start to move forward with the appointment process.
Anita

From: Canitz, Shelley L PREM:EX
Sent: Wednesday, February 7, 2018 2:38 PM
To: Owens, Anita PSA:EX
Subject: Re: BN's for OIC Appointments - Finance

Anita - Don approved Galbraith and Woods earlier today; I am checking with him on the others but he is in Vancouver so it may be a while before he reads his email

Could we work out a system where I can get advance notice of pending executive OICs? It really helps me in clearing Don's approval, especially when I know he is travelling or out of office.

On Feb 7, 2018, at 1:52 PM, Owens, Anita PSA:EX <Anita.Owens@gov.bc.ca> wrote:

These are urgent Shelley. Lisa Prisiak is waiting for the OICs.
Thank you so much.
Anita

Anita Owens
A/Executive Advisor
Executive Talent Management
778-698-7966

From: Roe, Sandra PSA:EX
Sent: Wednesday, February 7, 2018 1:31 PM
To: Canitz, Shelley L PREM:EX; Higgins, Keira PREM:EX
Cc: Tupper, Linsey PSA:EX; Owens, Anita PSA:EX
Subject: BN's for OIC Appointments - Finance
Importance: High

Hi Shelley / Keira –

Attached for next steps are decision notes, resumes and OICs for Tara Richards, Carl Fischer, David Galbraith, Heather Wood and Shauna Brouwer. Please provide to Don Wright for his review and approval.

Could you please return a signed copy of the decision notes to us.

Thanks very much,
S

Sandra Roe, Manager, Executive Operations
Office of the Deputy Minister | BC Public Service Agency
4th Floor, 810 Blanshard Street | Victoria, BC | V8W 2H2
Ph: (778) 698-7968 | Fax: (250) 356-7074
www.gov.bc.ca/myhr/contact | 250.952.6000 | Toll Free 1.877.277.0772
<image001.png>

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Wednesday, February 7, 2018 11:59 AM
To: Galbraith, David J SDPR:EX
Subject: OIC update

Dave - Suzanne passed on your question about your OIC. It will be a corridor order and PSA hopes to have it ready for processing later today. If they can keep to that timeline, it will be signed by the LG tonight or first thing tomorrow, and ready for an announcement tomorrow.

Please let me know if you have any other questions.

Shelley

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Tuesday, February 6, 2018 12:27 PM
To: Christensen, Suzanne ; Hendry, Jackie ; Higgins, Keira ; Kennedy, Christine ; Mulloy, Eleanor PREM:EX; Wensink, Alison; Wright, Don ; Yuma Morisho, Okenge PREM:EX
Subject: are you comfortable with an exchange of personal contact information

Hello – there may be times when we need to get a hold of each other and for a variety of reasons, people aren't reading their work email or answering their work calls (for example, one of us comes into work early and finds there is a gas leak – it would be good to let all others know while they are still at home so they can settle in and prepare to work there for a bit) . In such cases, we should consider having each other's home land/cell phones, or home email.

If you are comfortable sharing some personal contact information, Eleanor will prepare a laminated card for our wallets and for ^{s.15} . You can then add that information to your work contact lists, so that you have both an electronic and hard copy of contact info.

If you do not wish to share your personal contact information, we will continue to use your work contacts as our primary form of communication.

Any concerns? Happy to discuss further.

Shortt, Amanda PREM:EX

From: Periwal, Sukumar IGRS:EX
Sent: Tuesday, February 6, 2018 8:30 AM
To: Boden, Darren FIN:EX
Cc: Brubacher, Kelly IGRS:EX; Canitz, Shelley L PREM:EX
Subject: RE: 2018 OOP Service Plan v8.docx

Good morning Darren

Many thanks for taking care of these changes, as we had discussed. Very much appreciate your support in making sure TBS has also reviewed and that all is good to go.

Regards
Sukumar

From: Boden, Darren FIN:EX
Sent: Monday, February 5, 2018 3:10 PM
To: Periwal, Sukumar IGRS:EX
Cc: Brubacher, Kelly IGRS:EX
Subject: RE: 2018 OOP Service Plan v8.docx

Hi Sukumar,

Just confirming that I found no significant changes. As discussed I have made the following small edits:

- Page 3 – changed “[Insert Ministry Name]” to “Office of the Premier”
- Page 4 – the Table of Contents started lower on the page than was intended
- Page 4 – changed “Purpose of the Ministry” to “Purpose of the Office of the Premier” (can’t simply update the TOC, because the Resource Summary heading wasn’t used on Page 11 (and I’m not suggesting that we add that formatting back in)
- Page 8 – 1.1a, there was an extra space in “well-informed”
- Page 9 – IGRS was already spelled out on page 8. Only the IGRS acronym was required at the top of the Discussion section on page 9.
- Page 11 – Appendix A, the text started lower on the page than was intended (likely moved down the page due to the size of the Resource Summary table on the previous page)

The revised version has been titled v9. I have uploaded the revised version to the SharePoint site, and have sent the document forward to the Queen’s Printer for printing.

Thank you for working on this with me.

Darren

From: Periwal, Sukumar IGRS:EX
Sent: Monday, February 5, 2018 8:55 AM
To: Boden, Darren FIN:EX
Cc: Brubacher, Kelly IGRS:EX
Subject: FW: 2018 OOP Service Plan v8.docx

Good morning Darren

In the interest of time, may I forward you by email the draft service plan that Don Wright has approved? Please see attached version for your review and that of TBS. Please note Shelley's point below that this is print-ready, we would not expect significant changes to what the DM to the Premier has approved.

Thanks
Sukumar

From: Canitz, Shelley L PREM:EX
Sent: Monday, February 5, 2018 8:13 AM
To: Periwal, Sukumar IGRS:EX
Cc: Brubacher, Kelly IGRS:EX
Subject: Re: 2018 OOP Service Plan v8.docx

Don has approved - please send to print

Shelley Canitz
Executive Director, Corporate Initiatives
Office of the Deputy Minister to the Premier

On Feb 2, 2018, at 3:19 PM, Periwal, Sukumar IGRS:EX <Sukumar.Periwal@gov.bc.ca> wrote:

Just for your use, here is a revised version with your earlier edits to the Francophone Affairs program discussion and the revised resource summary Finance just provided.

thanks

<2018 OOP Service Plan v8.docx>

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Monday, February 5, 2018 1:19 PM
To: Gibbs, Robb GCPE:EX
Subject: RE: is there a new corporate strategic plan for Budget 18/19?

Robb – would you send a copy over to Don as soon as possible? He'd like to review.

Thanks
Shelley

From: Gibbs, Robb GCPE:EX
Sent: Thursday, February 1, 2018 5:47 PM
To: Canitz, Shelley L PREM:EX
Subject: RE: is there a new corporate strategic plan for Budget 18/19?

Pfft. When I say "in the works", I really mean... in the works.

R

Robb Gibbs
ADM – Strategic Communications
Government Communications & Public Engagement
P: 1-778-698-7469
C: 1-778-584-1242

From: Canitz, Shelley L PREM:EX
Sent: Thursday, February 1, 2018 5:46 PM
To: Gibbs, Robb GCPE:EX
Subject: Re: is there a new corporate strategic plan for Budget 18/19?

Can I see a draft?

On Feb 1, 2018, at 5:41 PM, Gibbs, Robb GCPE:EX <Robb.Gibbs@gov.bc.ca> wrote:

Hi,

It is in the works in our office.

R

Robb Gibbs
ADM – Strategic Communications

Government Communications & Public Engagement

P: 1-778-698-7469

C: 1-778-584-1242

From: Canitz, Shelley L PREM:EX

Sent: Thursday, February 1, 2018 3:50 PM

To: Gibbs, Robb GCPE:EX

Subject: is there a new corporate strategic plan for Budget 18/19?

Robb - do you know if there is plan like this about to be published in the new budget?

http://bcbudget.gov.bc.ca/2017/stplan/Strategic_Plan_2017-18_2020-21.pdf

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Monday, February 5, 2018 12:33 PM
To: Hendry, Jackie PREM:EX
Subject: FW: OIC for Eleanor Mulloy?

Jackie — could we discuss tomorrow?

From: Oliver, Chrissy PSA:EX
Sent: Friday, February 2, 2018 10:56 AM
To: Canitz, Shelley L PREM:EX
Subject: RE: OIC for Eleanor Mulloy?

Hi Shelley,

The Salary Range for an EAA is \$48,412 - \$54,838

Eleanor currently is at \$54,838

The Exec Admin Coordinator falls into Band 1 OIC where the salary range is \$53,000-\$74,000

Alison is currently at \$53,000

s.13

Thanks.

Chrissy

From: Canitz, Shelley L PREM:EX
Sent: Monday, January 22, 2018 12:15 PM
To: Oliver, Chrissy PSA:EX
Subject: RE: OIC for Eleanor Mulloy?

Chrissy — could you tell me the pay level of an EAA or Eleanor, and how it compares to the pay level of Alison Wensink, who is an Exec Admin Co-ordinator, I believe?

From: Oliver, Chrissy PSA:EX
Sent: Wednesday, January 17, 2018 9:00 AM
To: Canitz, Shelley L PREM:EX
Subject: RE: OIC for Eleanor Mulloy?

Hi Shelley, sorry for the delay on this. My understanding was that the OIC was processed. When I looked for confirmation I was told that the OIC office came back at the time saying that Eleanor's position is not an OIC appointment because she is classified and paid as an Executive Administrative Assistant and that classification does not fall under the salary regulations for OIC positions.

This seems to be a bit of a technicality to me at this point as similar admin positions in the DMO - Premier's office are OICs. The information I am getting at this point is that either the position needs to be reclassified to fit a position in the existing salary regulation or the salary regulation needs to be changed to include the Executive Admin Assistant position. I'm also unsure of the risk of having a non-OIC position in that office and am seeking legal advice on that. I hope to know more by the end of the week and will keep you posted.

I apologize this is just coming up now. I was on assignment to Ministry of Mental Health and Addictions when this was going through and was not informed that the OIC did not happen as requested.

From: Canitz, Shelley L PREM:EX
Sent: Tuesday, January 16, 2018 9:46 AM
To: Oliver, Chrissy PSA:EX
Subject: RE: OIC for Eleanor Mulloy?

Hi, Chrissy – any updates?

Thanks
Shelley

From: Canitz, Shelley L PREM:EX
Sent: Thursday, January 11, 2018 12:05 PM
To: Oliver, Chrissy PSA:EX
Subject: OIC for Eleanor Mulloy?

Chrissy – did we process an OIC for Eleanor Mulloy? I know we did an offer letter – but did the OIC get processed?

Many thanks
Shelley

Shelley Canitz

Executive Director | Corporate Initiatives
Office of the Deputy Minister to the Premier
272 West Annex, Parliament Buildings | Victoria, BC | V8V 1X4
250-356-1499

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Monday, February 5, 2018 11:14 AM
To: Leduc, Danine MAH:EX
Cc: Campbell, Tracy MAH:EX
Subject: RE: Question - 17/18 Corporate Executive Holdbacks - Preferred Reporting Template?

Sorry for the delay – currently, there is no template – just build on the information sent in by your deputy.
If there is a change, will let you know

From: Leduc, Danine MAH:EX
Sent: Wednesday, January 31, 2018 9:14 AM
To: Canitz, Shelley L PREM:EX
Cc: Campbell, Tracy MAH:EX
Subject: Question - 17/18 Corporate Executive Holdbacks - Preferred Reporting Template?

Good Morning, Shelley;
Management Services Division supports economy sector ministries in preparing holdback reports – looking ahead for Measure 3 Reporting, is there a preferred template you would like us to use, or shall we just build out the completed deliverables within the structure of the “Statement of Key Priorities”?
Thank you,
Danine

Executive Director,
Corporate Planning & Priorities Branch
New Telephone: 778-698-3563
Serving:
Ministry of Municipal Affairs and Housing,
Ministry of Jobs, Trade and Technology,
Ministry of Tourism, Arts and Culture,
Ministry of Labour.

Shortt, Amanda PREM:EX

From: Periwai, Sukumar IGRS:EX
Sent: Friday, February 2, 2018 3:20 PM
To: Canitz, Shelley L PREM:EX
Cc: Brubacher, Kelly IGRS:EX
Subject: 2018 OOP Service Plan v8.docx
Attachments: 2018 OOP Service Plan v8.docx

Just for your use, here is a revised version with your earlier edits to the Francophone Affairs program discussion and the revised resource summary Finance just provided.
thanks

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Friday, February 2, 2018 2:16 PM
To: Periwal, Sukumar IGRS:EX
Subject: Fwd: if you see Don, please ask him to read the email from me

Sukumar - I received the explanation from Steve and Erin and sent it in to Don. As you can see below, it may not be until much later that I hear back from him. How would you like to handle this? Can I get back to you late in the day?

Shelley Canitz
Executive Director, Corporate Initiatives
Office of the Deputy Minister to the Premier

Begin forwarded message:

From: "Higgins, Keira PREM:EX" <Keira.Higgins@gov.bc.ca>
Date: February 2, 2018 at 2:12:33 PM PST
To: "Canitz, Shelley L PREM:EX" <Shelley.Canitz@gov.bc.ca>
Subject: RE: if you see Don, please ask him to read the email from me

Hi Shelley,

He doesn't have a single gap in his calendar until 5:30 today so I don't think he will have a chance to review it today.

Thanks,

Keira Higgins, Executive Administrative Coordinator
Office of the Premier, Deputy Minister
272 West Annex, Parliament Buildings | Victoria, BC | V8V 1X4
Ph: (250) 356-2206

From: Canitz, Shelley L PREM:EX
Sent: Friday, February 2, 2018 2:02 PM
To: Higgins, Keira PREM:EX
Subject: if you see Don, please ask him to read the email from me

I sent him an email re the increase in costs for the OoP budgets in 18/19 - and want him to review it so I can get the Service Plan over to Finance for printing.

Many thanks
Shelley

Shortt, Amanda PREM:EX

From: Canitz, Shelley L PREM:EX
Sent: Friday, February 2, 2018 11:26 AM
To: Periwal, Sukumar IGRS:EX
Subject: Re-edit to IGRS para

Sukumar - could we change this para

The Francophone Affairs Program implements the current Canada-British Columbia Official Languages Agreement on French Language Services and negotiates a new agreement on French Language Services with the federal government after having conducted public consultations with the BC Francophone community. The Francophone Affairs Program also coordinates and implements the Québec- British Columbia Agreement for Cooperation and Exchange on Francophone Affairs.

to this (did my edits change the meaning at all? hope not)

The Francophone Affairs Program implements the current Canada-British Columbia Official Languages Agreement on French Language Services, negotiates a new agreement on French Language Services with the federal government (after public consultations with the BC Francophone community) and implements the Québec- British Columbia Agreement for Cooperation and Exchange on Francophone Affairs.

Page 62 to/à Page 64

Withheld pursuant to/removed as

s.22