Page 001 of 244 to/à Page 006 of 244

Withheld pursuant to/removed as

s.15 ; s.22

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 1, 2018 9:24 AM
To: Geary, Vanessa PREM:EX
Subject: RE: Travel Vouchers outstanding

Saija has them listed as your person claims.

From: Geary, Vanessa PREM:EX
Sent: Friday, June 1, 2018 9:13 AM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Travel Vouchers outstanding

Were these all Geoff's? if so just done☺

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, May 30, 2018 4:52 PM
To: Geary, Vanessa PREM:EX
Subject: Travel Vouchers outstanding
Importance: High

Hi Vanessa,

You have 5 Travel Vouchers sitting on the system waiting for approval.

E128790
E128838
E128789
E128792
E128793

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 1, 2018 9:44 AM
To: 'Bob Dewar'
Subject: Air Canada Flight May 12-14
Attachments: Scan_20180601.pdf

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Friday, June 1, 2018 9:43 AM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 1, 2018 11:12 AM
To: Poldrugovac, Saija FIN:EX
Subject: RE: Travel Vouchers outstanding

OK. Today's a good day for that.

From: Poldrugovac, Saija FIN:EX
Sent: Friday, June 1, 2018 11:10 AM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Travel Vouchers outstanding

If she can't see them, you will need to go back into the Premier's account and forward them to Vanessa. He may need to recall them first.

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 1, 2018 9:26 AM
To: Poldrugovac, Saija FIN:EX
Subject: FW: Travel Vouchers outstanding

Hi Saija,

Vanessa can'r see these claims. Could they have been sent to Judy and now Vanessa can't access them? Should we go back into the Premier's email and re-approve them to Vanessa?

From: Geary, Vanessa PREM:EX
Sent: Friday, June 1, 2018 9:14 AM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Travel Vouchers outstanding

I cannot find these on my system – if they are still outstanding, can they be retrieved and sent to me?

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, May 30, 2018 4:51 PM
To: Geary, Vanessa PREM:EX
Subject: Travel Vouchers outstanding
Importance: High

Hi Vanessa,

Can you please approve the following Travel Vouchers for the Premier that are sitting on the system? It's possible that they may have been sent to Judy during the transition.

E128486
E128551
E128552
E128607

Thanks,

Elizabeth

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 1, 2018 12:00 PM
To: 'Tamra Bartilucci'
Subject: Receipts

Hi Tamra,

I don't think I've received the receipts for the Victoria to Prince George Travel yet or the Prince George to Vancouver flights for Don Bain s.15; s.22 Would you mind sending them to me? I see billings to our card for 244.26 and 365.53, so I'm guessing this is them.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 1, 2018 12:26 PM
To: Wensink, Alison PREM:EX
Subject: RE: Call for Records OOP-2018-83813 Due June 8, 2018

No records.

Elizabeth

From: Wensink, Alison PREM:EX
Sent: Friday, June 1, 2018 12:02 PM
To: LP PO Executive Office; LP Premiers Vancouver Office; Wright, Don J. PREM:EX; Kennedy, Christine PREM:EX; Christensen, Suzanne PREM:EX
Cc: Mulloy, Eleanor PREM:EX
Subject: Call for Records OOP-2018-83813 Due June 8, 2018

Hello,

Please see the below request and please let me know by June 8th whether or not you have any records:

Canvassed: All Exec staff, all Vancouver staff, Don Wright, Suzanne Christensen, Christine Kennedy

---

All records including Office of the Premier e-mails, Ministry of Finance e-mails, e-mails, briefing materials and consultant's advice, reports and notes of discussions regarding methodology for the determination of the land values for the Fibreco Export Inc. properties for the purposes of the Port Land Valuation Regulation (Area 08, Jurisdiction 316, Roll: 500-2812-3610-0; 010-1750-5010-4; 010-1750-5030-9)

Date Range: July 18, 2017 – May 15, 2018

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 1, 2018 12:28 PM
To: Loubert, Danny PREM:EX
Subject: Don's flight invoice
Attachments: Bain Invoive -17 jun- $365.53.pdf

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 1, 2018 12:29 PM
To: OOP FOI PREM:EX
Subject: RE: Call for Records OOP-2018-83903 Records Due June 12, 2018

No records.

Elizabeth

From: OOP FOI PREM:EX
Sent: Friday, June 1, 2018 12:11 PM
To: LP Premiers Vancouver Office; LP PO Executive Office
Subject: Call for Records OOP-2018-83903 Records Due June 12, 2018

Hello,

Please see the below request and please let me know by June 12th whether or not you have any records:

Canvassed: All Exec staff, all Vancouver staff

All emails sent to and received - at the Premier's Office level - from any email addresses ending with @compositepublicaffairs.com.

*(Date Range for Record Search: From **04/07/2018 To 05/22/2018**) Date Format is MM/DD/YYYY*

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Parkinson, Elizabeth PREM:EX

Subject: Canceled: OVERNIGHT: s.15
Location: s.15

Start: Sun 2018-06-10 12:00 AM
End: Mon 2018-06-11 12:00 AM
Show Time As: Free

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees: McConnell, Sheena PREM:EX; Brown, Evan PREM:EX

Importance: High

Sunday, June 10, 2018

OVERNIGHT: s.15

CONFIRMATIONs: Premier s.22 , Sheena & Evan s.22 Cancellation s.22
s.15; s.22 s.22

Superior King Room, $140 plus taxes

Booked by Tamra at Flight Centre, Tel 250-360-2058

Elizabeth-30-05-18

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 1, 2018 3:51 PM
To: s.15; s.22
Subject: FW: E-ticket for Premier Horgan and Evan Brown Vancouver to Victoria June 16
Attachments: Travel Reservation June 16 for JOHN HORGAN and EVAN BROWN.pdf

---

From: Miriam Cloutier [mailto:miriam.cloutier@flightcentre.ca]
Sent: Friday, June 1, 2018 3:00 PM
To: Parkinson, Elizabeth PREM:EX
Cc: Tamra Bartilucci
Subject: E-ticket for Premier Horgan and Evan Brown Vancouver to Victoria June 16

Hi Elizabeth,

Here is the confirmation for the Premier and Evan.

Any questions let me know.

Miriam Cloutier | Travel Manager
Flight Centre Business Travel Tuscany
(250) 360-2058
CPBC #2790 | TICO#4671384 | OPC#702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Friday, June 01, 2018 2:38 PM
To: Miriam Cloutier <miriam.cloutier@flightcentre.ca>
Subject: RE: Air Canada, Van-Vic, JUne 16

Hi Miriam from the office of Tamra,

I too love it when you help out Tamra! I think the 11:30 Pm will have to be the one.

Thanks,

Elizabeth

From: Miriam Cloutier [mailto:miriam.cloutier@flightcentre.ca]
Sent: Friday, June 1, 2018 2:17 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Air Canada, Van-Vic, JUne 16

Hi Elizabeth from the office of the Premier,

I am just helping Tamra and she knows how much I enjoy booking the Premier.

For this flight would he like the 10pm WestJet or the 11:30 Air Canada?

I just want to make sure I book the correct option for them.

Miriam from the office of Tamra

Miriam Cloutier | Travel Manager
Flight Centre Business Travel Tuscany
(250) 360-2058
CPBC #2790 | TICO#4671384 | OPC#702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Friday, June 01, 2018 2:03 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Air Canada, Van-Vic, JUne 16

Hi Tamra,

Can I please book the Premier and Evan on the 11:00 PM flight from Van-Vic on June16th ?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 1, 2018 3:51 PM
To: Zacharias, Mark ENV:EX
Subject: Accepted: CONF Call with ADM McGuire and Bob Dewar re: PR

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX on behalf of Dewar, Bob PREM:EX
Sent: Friday, June 1, 2018 3:51 PM
To: Zacharias, Mark ENV:EX
Subject: Accepted: CONF Call with ADM McGuire and Bob Dewar re: PR

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 1, 2018 3:53 PM
To: Dewar, Bob PREM:EX
Subject: Confirmed: Concall with ADM McGuire Monday

Hi Bob,

The concall is set for 8:30 Monday, June 4th. Details in your calendar.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

Subject:	AIR CANADA: Vancouver to Victoria (11:30 PM)
Location:	Flight AC #8083
Start:	Sat 2018-06-16 11:30 PM
End:	Sat 2018-06-16 11:59 PM
Show Time As:	Tentative
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	s.17
Required Attendees:	Brown, Evan PREM:EX

Saturday, June 16, 2018

AIR CANADA Flight # 8083

Depart Vancouver Airport at 11:30 PM
Arrive Victoria Airport at 11:59 PM

CONFIRMATIONs: Premier & Evan s.22

Booked with Miriam at Flight Centre, Tel # 250-360-2058

Elizabeth-01-06-18

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 1, 2018 4:01 PM
To: Zacharias, Mark ENV:EX
Subject: New Time Proposed: CONF Call with ADM McGuire and Bob Dewar re: PR

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 1, 2018 4:08 PM
To: Dewar, Bob PREM:EX
Subject: RE: PR Report

Thanks Bob. I've sent her a note.

From: Dewar, Bob PREM:EX
Sent: Friday, June 1, 2018 4:06 PM
To: Frampton, Caelie ENV:EX
Cc: Parkinson, Elizabeth PREM:EX
Subject: Re: PR Report

Thanks Caelie. The time she gave me doesn't work. I could meet at 8 or 930. Jennifer's office suggested 830.
I have cc'd Elizabeth. She can coordinate the call. Thanks Bob
Sent from my iPhone

On Jun 1, 2018, at 4:03 PM, Frampton, Caelie ENV:EX <Caelie.Frampton@gov.bc.ca> wrote:

> Hi Bob,
>
> On the professional reliance file, the next step is an intentions paper based on the engagement process and the Haddock report (attached).
>
> The IP will be announced with and/or close to Haddock report announcement. They are separate but linked initiatives. We currently have June 20th on hold for an NR.
>
> I believe our ADM Jennifer McGuire will be coming to meet with you on Monday morning.
>
> Thanks,
> Caelie
>
> <Bob Dewar Premier Office Copy – May 28, 2018 v6.pdf>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 1, 2018 4:09 PM
To: Dewar, Bob PREM:EX
Subject: Monday flights

Hi Bob,

Your flights are confirmed and in your calendar. Your tickets are on my desk under the monitor.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

Subject: HARBOUR AIR: Victoria to YVR (8:20 AM)
Location: Flight # 502

Start: Thu 2018-06-14 8:20 AM
End: Thu 2018-06-14 8:50 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: s.17
Required Attendees: Brown, Evan PREM:EX; McConnell, Sheena PREM:EX

Thursday, June 14, 2018

Harbour Air Flight # 502

Depart Victoria Harbour at 8:20 AM
Arrive YVR at 8:50 AM

CONFIRMATIONs: s.22 Premier, Evan & Sheena

Harbour Air Tel # 1-800-665-0212

Elizabeth-01-06-18

Parkinson, Elizabeth PREM:EX

Subject:	HARBOUR AIR: YVR to Victoria (12:20 PM)
Location:	Flight # 507
Start:	Thu 2018-06-14 12:20 PM
End:	Thu 2018-06-14 12:50 PM
Show Time As:	Tentative
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	s.17
Required Attendees:	Brown, Evan PREM:EX; McConnell, Sheena PREM:EX

Thursday, June 14, 2018

Harbour Air Flight # 507

Depart YVR at 12:20 PM
Arrive Victoria Harbour at 12:50 PM

CONFIRMATIONs: s.22 Premier, Evan & Sheena

Harbour Air Tel # 1-800-665-0212

Elizabeth-01-06-18

Page 027 of 244 to/à Page 031 of 244

Withheld pursuant to/removed as

s.15 ; s.22

Parkinson, Elizabeth PREM:EX

Subject: OVERNIGHT: s.15
Location: s.15 Kelowna

Start: Sun 2018-06-10 12:00 AM
End: Mon 2018-06-11 12:00 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees: Brown, Evan PREM:EX; McConnell, Sheena PREM:EX

Sunday, June 10, 2018

OVERNIGHT: s.15

CONFIRMATIONs: Premier s.22
Evan
Sheena
s.15; s.22

Traditional King room, $239 per night plus taxes. 48 hours cancellation

Elizabeth-01-06-18

Parkinson, Elizabeth PREM:EX

Subject:	HELIJET: Victoria to Vancouver (9:00 AM)
Location:	Flight # 782
Start:	Sat 2018-06-16 9:00 AM
End:	Sat 2018-06-16 9:35 AM
Show Time As:	Tentative
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	PREM CAL PREM:EX
Required Attendees:	Brown, Evan PREM:EX

Saturday, June 16, 2018

HELIJET Flight # 782

Depart Victoria Harbour at 9:00 AM
Arrive Vancouver Harbour at 9:35 PM

CONFIRMATIONs: Premier, Evan s.15;s.22

Helijet Tel # 1-800-665-4354

Elizabeth-01-06-18

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 1, 2018 4:39 PM
To: s.15; s.22
Subject: Helijet: June 16- Vic-Van

From: passengerservices@helijet.com [mailto:passengerservices@helijet.com]
Sent: Friday, June 1, 2018 1:52 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Thank you for choosing to take off with Helijet!

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

s.17

Customer #	
Name	Premier John Horgan
Company	Premier Of British Columbia

Booking s.22

Saturday, June 16, 2018

782
09:00 Victoria Harbour
09:35 Vancouver Harbour

35 minutes

Confirmed

Invoice #295402	
FARE-YWH-Full_Summer - 2017	$657.15
+ GST	$32.85
Billing	$657.15
Taxes	$32.85
Grand Total	**$690.00**

Fully Changeable / Refundable up to 5pm the day prior to

3 Passengers - Off-Peak

- **Evan Brown, Male**
- **Premier John Horgan, Male**

s.15

Add to Calendar

departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure
will also result in the cancellation of any onward and/or return reservations
(additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)
Vancouver International Airport: 5911 Airport Road South, Richmond BC
Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:
Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:
Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.
Children and Youth travelling unaccompanied must present Government issued ID; birth certificate,

passport, driver's license or provincial ID card.
Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Changes/Cancellations & No Show Penalty:
Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.
After 5pm all next-day travel is non-refundable and only changeable for same-day travel; fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or cancellation fee will apply. Failure to check in 20 minutes prior to departure will also result in any onward and/or return reservations being cancelled with any additional applicable cancellation fees applied.

Baggage Allowance:
Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total. Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed. Please visit http://www.catsa-acsta.gc.ca/ for information on how to "Pack Smart" and avoid delays

Baggage Liability:
The liability for the loss of and/or the damage to any personal property, including baggage or goods is limited to an amount equal to the value of such baggage or goods, which shall not exceed $250.00 (CAD) per passenger, unless greater value declared.

Transportation upon arrival:
Helijet is pleased to offer courtesy shuttle van drop off service within the downtown core in Victoria, Vancouver Harbour, and Nanaimo, ask the driver for drop off locations. Taxis & rental cars may also be available, please ask an agent.

Accessibility:
To ensure your travel is possible, passengers with limited mobility and/or special needs must advise Helijet Reservations at 1.800.665.4354

Pets on Helijet:
If you have a Special Assistance Animal please advise Helijet Reservations. Other small pets and animals are not accepted for carriage, please visit our website for restrictions.

Weather Conditions:.
If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact passengers as early as possible via phone numbers and/or email addresses provided.

Reservations:
Reservations are required for all flights and may be booked online at www.helijet.com or by calling 1.800.665.4354 (within North America).

Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Parkinson, Elizabeth PREM:EX

Subject:	TRAVEL to Vancouver Airport
Start:	Sat 2018-06-16 9:30 PM
End:	Sat 2018-06-16 10:30 PM
Show Time As:	Tentative
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	PREM CAL PREM:EX
Required Attendees:	Brown, Evan PREM:EX

Parkinson, Elizabeth PREM:EX

Subject:	TRAVEL to Helijet
Start:	Sat 2018-06-16 7:30 AM
End:	Sat 2018-06-16 8:30 AM
Show Time As:	Tentative
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	PREM CAL PREM:EX
Required Attendees:	Brown, Evan PREM:EX

Parkinson, Elizabeth PREM:EX

Subject:	TRAVEL to Harbour Air
Start:	Thu 2018-06-14 7:00 AM
End:	Thu 2018-06-14 8:00 AM
Show Time As:	Tentative
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	PREM CAL PREM:EX
Required Attendees:	Brown, Evan PREM:EX

Parkinson, Elizabeth PREM:EX

Subject: HARBOUR AIR: Victoria to YVR (8:20 AM)
Location: Flight # 502

Start: Thu 2018-06-14 8:20 AM
End: Thu 2018-06-14 8:50 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: s.17
Required Attendees: Brown, Evan PREM:EX; McConnell, Sheena PREM:EX

Thursday, June 14, 2018

Harbour Air Flight # 502

Depart Victoria Harbour at 8:20 AM
Arrive YVR at 8:50 AM

CONFIRMATIONs: s.22 Evan & Sheena
Premier

Harbour Air Tel # 1-800-665-0212

Elizabeth-01-06-18

Parkinson, Elizabeth PREM:EX

Subject: HARBOUR AIR: YVR to Victoria (12:20 PM)
Location: Flight # 507

Start: Thu 2018-06-14 12:20 PM
End: Thu 2018-06-14 12:50 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: s.17
Required Attendees: Brown, Evan PREM:EX; McConnell, Sheena PREM:EX

Thursday, June 14, 2018

Harbour Air Flight # 507

Depart YVR at 12:20 PM
Arrive Victoria Harbour at 12:50 PM

CONFIRMATIONs: s.22 Evan & Sheena
Premier

Harbour Air Tel # 1-800-665-0212

Elizabeth-01-06-18

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 1, 2018 4:53 PM
To: s.15; s.22
Subject: Helijet: June 7 Vic-Van

From: passengerservices@helijet.com [mailto:passengerservices@helijet.com]
Sent: Friday, June 1, 2018 1:40 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Thank you for choosing to take off with Helijet!

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.15; s.17; s.22
Name	
Company	

Booking s.22

Thursday, June 7, 2018

708
08:40 Victoria Harbour
09:15 Vancouver Harbour

35 minutes

Confirmed

Invoice #295394	
FARE-YWH-Full_Summer - 2017	$219.05
+ GST	$10.95
Billing	$219.05
Taxes	$10.95
Grand Total	**$230.00**

Fully Changeable / Refundable up to 5pm the day prior to

1 Passengers - Off-Peak s.15; s.22 **Add to Calendar**	departure. After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel. Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)
Vancouver International Airport: 5911 Airport Road South, Richmond BC
Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:
Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:
Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.
Children and Youth travelling unaccompanied must present Government issued ID; birth certificate,

passport, driver's license or provincial ID card.
Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Changes/Cancellations & No Show Penalty:
Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.
After 5pm all next-day travel is non-refundable and only changeable for same-day travel; fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or cancellation fee will apply. Failure to check in 20 minutes prior to departure will also result in any onward and/or return reservations being cancelled with any additional applicable cancellation fees applied.

Baggage Allowance:
Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total. Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed. Please visit http://www.catsa-acsta.gc.ca/ for information on how to "Pack Smart" and avoid delays

Baggage Liability:
The liability for the loss of and/or the damage to any personal property, including baggage or goods is limited to an amount equal to the value of such baggage or goods, which shall not exceed $250.00 (CAD) per passenger, unless greater value declared.

Transportation upon arrival:
Helijet is pleased to offer courtesy shuttle van drop off service within the downtown core in Victoria, Vancouver Harbour, and Nanaimo, ask the driver for drop off locations. Taxis & rental cars may also be available, please ask an agent.

Accessibility:
To ensure your travel is possible, passengers with limited mobility and/or special needs must advise Helijet Reservations at 1.800.665.4354

Pets on Helijet:
If you have a Special Assistance Animal please advise Helijet Reservations. Other small pets and animals are not accepted for carriage, please visit our website for restrictions.

Weather Conditions:.
If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact passengers as early as possible via phone numbers and/or email addresses provided.

Reservations:
Reservations are required for all flights and may be booked online at www.helijet.com or by calling 1.800.665.4354 (within North America).

Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 1, 2018 4:54 PM
To: s.15; s.22
Subject: Helijet: Van-Vic, June 8

From: passengerservices@helijet.com [mailto:passengerservices@helijet.com]
Sent: Friday, June 1, 2018 1:39 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Thank you for choosing to take off with Helijet!

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.15; s.17; s.22
Name	
Company	

Booking s.22

Friday, June 8, 2018

721
15:00 Vancouver Harbour
15:35 Victoria Harbour

35 minutes

Confirmed

Invoice #295396	
FARE-YWH-Full_Summer - 2017	$219.05
+ GST	$10.95

Billing	$219.05
Taxes	$10.95
Grand Total	**$230.00**

Fully Changeable / Refundable up to 5pm the day prior to

1 Passengers - Off-Peak s.15; s.22 **Add to Calendar**	departure. After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel. Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

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GST#:
R102320165

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Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

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The liability for the loss of and/or the damage to any personal property, including baggage or goods is limited to an amount equal to the value of such baggage or goods, which shall not exceed $250.00 (CAD) per passenger, unless greater value declared.

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Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Parkinson, Elizabeth PREM:EX

Subject:	HELIJET: Victoria to Vancouver (8:40 AM)
Location:	Flight # 708
Start:	Thu 2018-06-07 8:40 AM
End:	Thu 2018-06-07 9:15 AM
Show Time As:	Tentative
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	s.17
Required Attendees:	McConnell, Sheena PREM:EX; Brown, Evan PREM:EX

Thursday, June 7, 2018

Departing Victoria Harbour at 8:40 AM
Arriving Vancouver Harbour at 9:15 AM

CONFIRMATIONs: Sheena s.22
Evan
Premier
s.15; s.22

Helijet Tel #1-800-665-4354

Elizabeth-01-06-18

Parkinson, Elizabeth PREM:EX

Subject: HELIJET: Vancouver to Victoria (3:00 PM)
Location: Flight # 721

Start: Fri 2018-06-08 3:00 PM
End: Fri 2018-06-08 3:35 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees: McConnell, Sheena PREM:EX; Brown, Evan PREM:EX

Friday, June 8, 2018

Helijet Flight # 721

Depart Vancouver Harbour at 3:00 PM
Arrive Victoria Harbour at 3:35 PM

CONFIRMATIONs: Premier s.22
Sheena
Evan
s.15; s.22

Helijet Tel # 1-800-665-4354

Elizabeth-01-06-18

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 1, 2018 5:04 PM
To: Dewar, Bob PREM:EX
Subject: RE: Time change- Wednesday options

I'll set it up. They're gone for the weekend but will put it into your calendar on Monday.

From: Dewar, Bob PREM:EX
Sent: Friday, June 1, 2018 5:04 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Re: Time change- Wednesday options

Let's do Wednesday noon.

Sent from my iPhone

On Jun 1, 2018, at 4:35 PM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi Bob,
>
> They can do 4:30 on Monday if you can chat while travelling or the Wednesday options below. Please let me know what works best and I'll set it up.
>
> Elizabeth
>
> ---
>
> **From:** Gooderham, Coleen E ENV:EX
> **Sent:** Friday, June 1, 2018 4:34 PM
> **To:** Parkinson, Elizabeth PREM:EX
> **Cc:** Gooderham, Coleen E ENV:EX
> **Subject:** RE: Time change
>
> I can offer the following options:
>
> June 6, 12 – 12:30 or 12:30 - 1:00 – In person
> June 7, 10:00, 3:00, 3:30 or 4:00 – Conference call
> June 8, 11:30 or 2:30 – Conference call
>
> Have a great weekend.
>
> Thank you
>
> Coleen
>
> ---
>
> **From:** Gooderham, Coleen E ENV:EX
> **Sent:** Friday, June 1, 2018 4:22 PM
> **To:** Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
> **Cc:** Gooderham, Coleen E ENV:EX <Coleen.Gooderham@gov.bc.ca>
> **Subject:** FW: Time change

Hi Elizabeth

The only time Jennifer has available on Monday is 11:00, 11:30 or 4:30.

I think you said Bob was flying but let me know if any of these options work for him.

Thank you

Coleen

Thank you

Coleen

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 1, 2018 4:08 PM
To: Frampton, Caelie ENV:EX
Subject: Time change

Hi Caelie,

Can we change this call to 9:30 AM on Monday?

Thanks,



Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 4, 2018 9:08 AM
To: Gooderham, Coleen E ENV:EX
Subject: RE: Time change

Hi Coleen,

Is Wednesday at noon possible?

Thanks,

Elizabeth

From: Gooderham, Coleen E ENV:EX
Sent: Friday, June 1, 2018 4:34 PM
To: Parkinson, Elizabeth PREM:EX
Cc: Gooderham, Coleen E ENV:EX
Subject: RE: Time change

I can offer the following options:

June 6, 12 – 12:30 or 12:30 - 1:00 – In person
June 7, 10:00, 3:00, 3:30 or 4:00 – Conference call
June 8, 11:30 or 2:30 – Conference call

Have a great weekend.

Thank you

Coleen

From: Gooderham, Coleen E ENV:EX
Sent: Friday, June 1, 2018 4:22 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Gooderham, Coleen E ENV:EX <Coleen.Gooderham@gov.bc.ca>
Subject: FW: Time change

Hi Elizabeth

The only time Jennifer has available on Monday is 11:00, 11:30 or 4:30.

I think you said Bob was flying but let me know if any of these options work for him.

Thank you

Coleen

Thank you

Coleen

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 1, 2018 4:08 PM
To: Frampton, Caelie ENV:EX
Subject: Time change

Hi Caelie,

Can we change this call to 9:30 AM on Monday?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 4, 2018 9:08 AM
To: Zacharias, Mark ENV:EX
Subject: Accepted: CONF Call with ADM McGuire and Bob Dewar re: PR

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 4, 2018 9:15 AM
To: Dewar, Bob PREM:EX
Subject: RE: Wednesday Concall change

Perfect. Coleen is checking if she will have a staff person.

From: Dewar, Bob PREM:EX
Sent: Monday, June 4, 2018 9:14 AM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Wednesday Concall change

Sure that would be great.

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 4, 2018 9:13 AM
To: Dewar, Bob PREM:EX
Subject: Wednesday Concall change

Hi Bob,

Apparently Jennifer is available in person on Wednesday. Would you like her to come to your office at noon?

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 4, 2018 9:21 AM
To: Lozano, Rebeca FIN:EX
Subject: RE: Bob Dewar Consulting

Thanks Rebeca!

From: Lozano, Rebeca FIN:EX
Sent: Monday, June 4, 2018 9:21 AM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Bob Dewar Consulting

Hello Elizabeth!

It should be fixed now. You will only see LINES 3 and 4 for FY19

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 4, 2018 9:20 AM
To: Lozano, Rebeca FIN:EX
Subject: RE: Bob Dewar Consulting

Is this fixed Rebeca?

From: Lozano, Rebeca FIN:EX
Sent: Thursday, May 31, 2018 1:13 PM
To: Poldrugovac, Saija FIN:EX; Parkinson, Elizabeth PREM:EX
Cc: Khan, Perveen FIN:EX
Subject: RE: Bob Dewar Consulting

Yes, I can let everyone know whenever is fixed with new lines for receiving.

Elizabeth, please unreceive the current receipt numbers below. Thank you.

Requisition Number

Order Number C18PREM1514

Supplier

Go Clear

Receipt	Requisition	Description	Received	Unit	Receipt Date	Transa
6257	1514	EXPENSES- Conduct research and analysis, and provide strategic advice on various government priorities	812.51	$$	30-May-2018	30-May-
6256	1514	FEES- Conduct research and analysis, and provide strategic advice on various government priorities	13500	$$	30-May-2018	30-May-
6254	1514	EXPENSES- Conduct research and analysis, and provide strategic advice on various government priorities	2531.5	$$	29-Mar-2018	29-Mar-
6253	1514	FEES- Conduct research and analysis, and provide strategic advice on various government priorities	4050	$$	29-Mar-2018	29-Mar-
6252	1514	EXPENSES- Conduct research and analysis, and provide strategic advice on various government priorities	239.11	$$	19-Mar-2018	19-Mar-
6251	1514	FEES- Conduct research and analysis, and provide strategic advice on various government priorities	6250	$$	19-Mar-2018	19-Mar-
6249	1514	FEES- Conduct research and analysis, and provide strategic advice on various government priorities	13350	$$	05-Feb-2018	05-Feb-

Indicates an adjusted receipt quantity.

TIP You can return items in the receipt or correct the receipt by viewing the details.

Return to Receiving

From: Poldrugovac, Saija FIN:EX
Sent: Thursday, May 31, 2018 1:09 PM
To: Lozano, Rebeca FIN:EX; Parkinson, Elizabeth PREM:EX
Cc: Khan, Perveen FIN:EX
Subject: RE: Bob Dewar Consulting

Rebeca,
After you are finished fixing this, can you let Elizabeth know to receive the invoices again on the new lines?
I received those invoices yesterday and will wait to pay until this has been completed.
~S

From: Lozano, Rebeca FIN:EX
Sent: Thursday, May 31, 2018 12:24 PM
To: Parkinson, Elizabeth PREM:EX
Cc: Poldrugovac, Saija FIN:EX; Khan, Perveen FIN:EX
Subject: FW: Bob Dewar Consulting

Hello Elizabeth!

Please unreceive the current receipt numbers as I do not have invoices against them. I will be creating new lines 3 and 4 for new FISCAL FY18-19 for you to receive against and pay invoices.

Rebeca Lozano

Requisition Number

Order Number C18PREM1514

Supplier

Go Clear

Receipt	Requisition	Description	Received	Unit	Receipt Date	Transa
6257	1514	EXPENSES- Conduct research and analysis, and provide strategic advice on various government priorities	812.51	$$	30-May-2018	30-May-
6256	1514	FEES- Conduct research and analysis, and provide strategic advice on various government priorities	13500	$$	30-May-2018	30-May-
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6251	1514	FEES- Conduct research and analysis, and provide strategic advice on various government priorities	6250	$$	19-Mar-2018	19-Mar-
6249	1514	FEES- Conduct research and analysis, and provide strategic advice on various government priorities	13350	$$	05-Feb-2018	05-Feb-

Indicates an adjusted receipt quantity.

TIP You can return items in the receipt or correct the receipt by viewing the details.

Return to Receiving

From: Khan, Perveen FIN:EX
Sent: Thursday, May 31, 2018 11:35 AM
To: Lozano, Rebeca FIN:EX
Subject: RE: Bob Dewar Consulting

Elizabeth can just let her know that this is the only way to fix the contract.

I know you need to do the below in order when moving money and closing lines but right now I have a blank

---

From: Lozano, Rebeca FIN:EX
Sent: Thursday, May 31, 2018 11:34 AM
To: Khan, Perveen FIN:EX
Subject: RE: Bob Dewar Consulting

Oh I SEE great, yes, makes more sense. Who can return the un-receive the current receipts?

REbeca

From: Khan, Perveen FIN:EX
Sent: Thursday, May 31, 2018 11:31 AM

To: Lozano, Rebeca FIN:EX
Subject: RE: Bob Dewar Consulting

HI Rebeca

I just changed the end date cause it was not changed when the original amendment came in.

They want to decrease the contract. I think what should happen is we need to do the following.

1. We should return the un-receive the current receipts and unmatch the lines.
2. Than we should reduce line 1 to $35,000
3. And line 2 to $10,000
4. Create a line 3 for fees I would put in there FY18-19 for $120K
5. Create a line 4 for expenses I would put in the description FY18-19 and add $30K
6. Then I would close line 1 & 2 releasing what money was left over from FY17-18 as they do not want to use that money going into FY18-19.

From: Lozano, Rebeca FIN:EX
Sent: Thursday, May 31, 2018 11:20 AM
To: Khan, Perveen FIN:EX
Subject: FW: Bob Dewar Consulting

Hello Perveen!

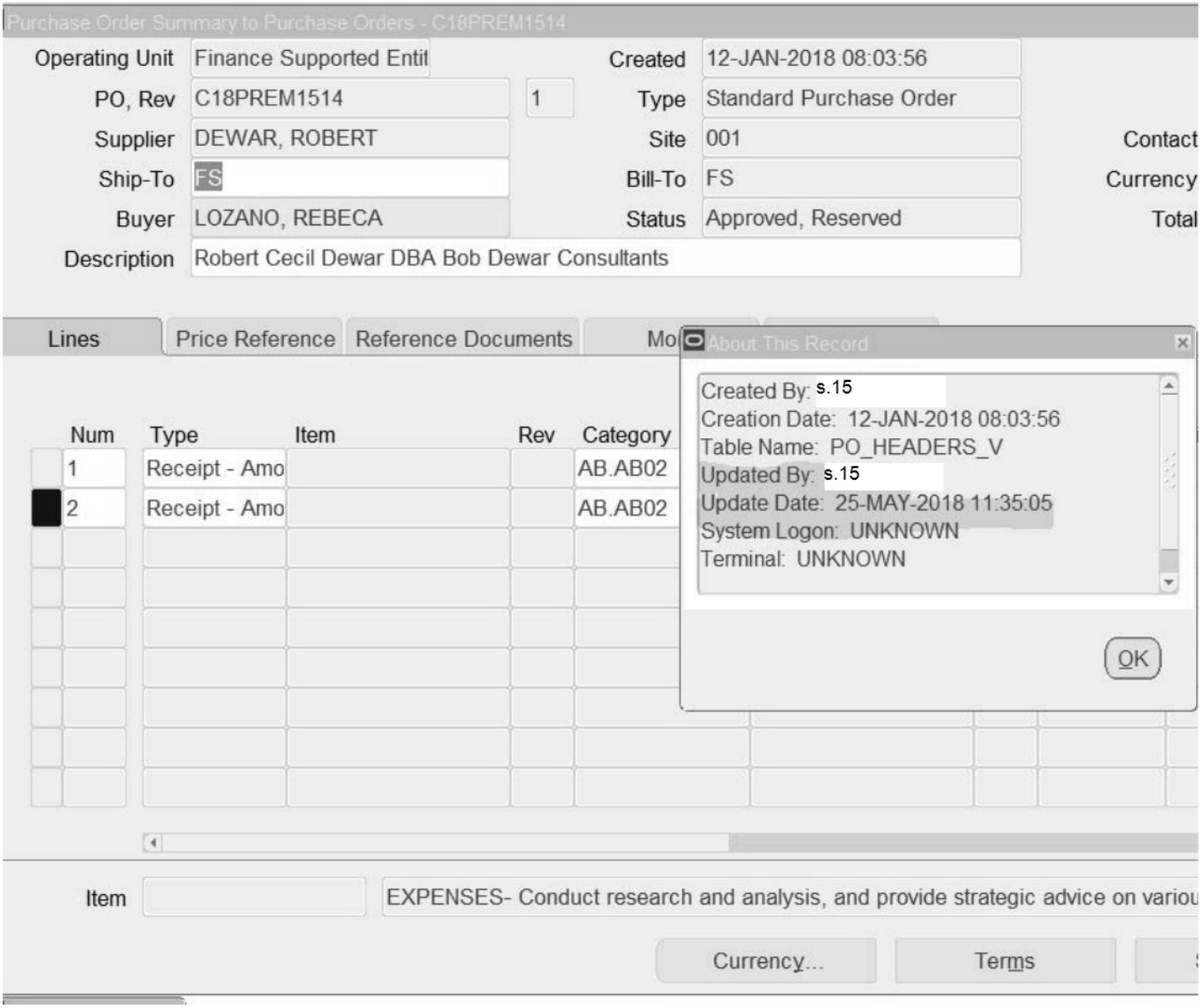
I'm confused about this contract and it was updated by you last not too long ago.

The total of the contract is correct but Elizabeth said the lines need to be updated. No quite sure ☹

Please let me know if you have more information helpful for me.

Thank you!

Rebeca



From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, May 30, 2018 3:38 PM
To: CFFSHELP, FIN FIN:EX
Subject: RE: Bob Dewar Consulting

Hi Rebeca,

The new 2018 fiscal contract is for $120,000 and the expenses are for $30,000. The additional amounts currently in there are what was left over from 2017 fiscal.

From: CFFSHELP, FIN FIN:EX
Sent: Wednesday, May 30, 2018 3:36 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Bob Dewar Consulting

Hello Elizabeth!

I Only see the 2 lines of 2018. I do not see any “reminder of 2017”. Is there another contract number perhaps???

Rebeca Lozano

Purchase Order Summary - CAS1

Supplier	Supplier Site	Number	Release	Rev	Amount	Matched Amount	Order D
DEWAR, ROBERT	Standard Purch	C18PREM1514		1	195,000.00	26,420.61	12-JAN

Purchase Order Lines

Purchase Order Summary Lines - CAS1

Purchasing Org	Supplier	Site	Number	Line	Quantity	UOM	Price
Finance Suppor	DEWAR, ROBERT	001	C18PREM1514	1	155000	$$	
Finance Suppor	DEWAR, ROBERT	001	C18PREM1514	2	40000	$$	

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, May 30, 2018 3:14 PM
To: Lozano, Rebeca FIN:EX
Subject: Bob Dewar Consulting

Hi Rebeca,

Thank you for setting up the funds in Bob Dewar's 2018 contract, C18PREM1514. Can I ask that you please remove the remainder of the fiscal 2017? We do not want the contract to rollover, each amendment is separate.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 4, 2018 9:39 AM
To: Gooderham, Coleen E ENV:EX
Subject: RE: Confirmed - June 6 at 12:00

Jennifer will have to come through security at the West Annex and Bob is downstairs, so you can just say room 156.

From: Gooderham, Coleen E ENV:EX
Sent: Monday, June 4, 2018 9:23 AM
To: Parkinson, Elizabeth PREM:EX
Cc: Gooderham, Coleen E ENV:EX
Subject: RE: Confirmed - June 6 at 12:00

Thank you but what room is Bob in?

Thank you

Coleen

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 4, 2018 9:17 AM
To: Gooderham, Coleen E ENV:EX <Coleen.Gooderham@gov.bc.ca>
Subject: RE: Confirmed - June 6 at 12:00

Hi Coleen,

Bob says that Wednesday at 12:00 in person is fine.

Elizabeth

From: Gooderham, Coleen E ENV:EX
Sent: Monday, June 4, 2018 9:11 AM
To: Parkinson, Elizabeth PREM:EX
Cc: Gooderham, Coleen E ENV:EX
Subject: RE: Confirmed - June 6 at 12:00

Hi I am waiting for confirmation if Jennifer will have a staff member join her but at this time Jennifer will be in person.

Thank you

Coleen

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 4, 2018 9:09 AM
To: Gooderham, Coleen E ENV:EX <Coleen.Gooderham@gov.bc.ca>
Subject: RE: Confirmed - June 6 at 12:00

Hi Coleen,

Would there be anyone calling in?

From: Gooderham, Coleen E ENV:EX
Sent: Monday, June 4, 2018 8:10 AM
To: Parkinson, Elizabeth PREM:EX
Cc: Gooderham, Coleen E ENV:EX
Subject: Confirmed - June 6 at 12:00

Morning

I have adjusted the meeting to Wednesday, June 6 at 12:00 however - Jennifer is here in town and can come over to Bob's office.

Should Jennifer come to Bob's office?

Please advise and if so I will adjust the invite with the Room # of his office.

Thank you

Coleen

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 1, 2018 5:04 PM
To: Gooderham, Coleen E ENV:EX <Coleen.Gooderham@gov.bc.ca>
Subject: RE: Time change

Hi Coleen,

Bob says Wednesday at noon is best. I won't accept the other invitation. Please just send the new time for Wednesday.

Have a great weekend!

Elizabeth

From: Gooderham, Coleen E ENV:EX
Sent: Friday, June 1, 2018 4:34 PM
To: Parkinson, Elizabeth PREM:EX
Cc: Gooderham, Coleen E ENV:EX
Subject: RE: Time change

I can offer the following options:

June 6, 12 – 12:30 or 12:30 - 1:00 – In person
June 7, 10:00, 3:00, 3:30 or 4:00 – Conference call
June 8, 11:30 or 2:30 – Conference call

Have a great weekend.

Thank you

Coleen

From: Gooderham, Coleen E ENV:EX
Sent: Friday, June 1, 2018 4:22 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Gooderham, Coleen E ENV:EX <Coleen.Gooderham@gov.bc.ca>
Subject: FW: Time change

Hi Elizabeth

The only time Jennifer has available on Monday is 11:00, 11:30 or 4:30.

I think you said Bob was flying but let me know if any of these options work for him.

Thank you

Coleen

Thank you

Coleen

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 1, 2018 4:08 PM
To: Frampton, Caelie ENV:EX
Subject: Time change

Hi Caelie,

Can we change this call to 9:30 AM on Monday?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

Subject:	HELIJET: Victoria to Vancouver (9:35 AM)
Location:	Flight # 710
Start:	Thu 2018-06-07 9:35 AM
End:	Thu 2018-06-07 10:10 AM
Show Time As:	Tentative
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	s.17
Required Attendees:	McConnell, Sheena PREM:EX; Brown, Evan PREM:EX

Thursday, June 7, 2018

Helijet Flight #710

Departing Victoria Harbour at 9:35 AM
Arriving Vancouver Harbour at 10:10 AM

CONFIRMATIONs: Sheena s.22
Evan
Premier
s.15; s.22

Helijet Tel #1-800-665-4354

Elizabeth-01-06-18

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 4, 2018 9:51 AM
To: s.15; s.22
Subject: CHANGE: June 7 Helijet - Vic - Van

From: passengerservices@helijet.com [mailto:passengerservices@helijet.com]
Sent: Monday, June 4, 2018 9:49 AM
To: Parkinson, Elizabeth PREM:EX
Subject: Thank you for choosing to take off with Helijet!

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.15; s.17; s.22
Name	
Company	

Booking s.22

Thursday, June 7, 2018

710
09:35 Victoria Harbour
10:10 Vancouver Harbour

35 minutes

Confirmed

Invoice #295394	
FARE-YWH-Full_Summer - 2017	$219.05
+ GST	$10.95
Billing	$219.05
Taxes	$10.95
Grand Total	**$230.00**

Fully Changeable / Refundable up to 5pm the day prior to

1 Passengers - Off-Peak s.15; s.22 **Add to Calendar**	departure. After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel. Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)
Vancouver International Airport: 5911 Airport Road South, Richmond BC
Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:
Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:
Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.
Children and Youth travelling unaccompanied must present Government issued ID; birth certificate,

passport, driver's license or provincial ID card.
Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Changes/Cancellations & No Show Penalty:
Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.
After 5pm all next-day travel is non-refundable and only changeable for same-day travel; fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or cancellation fee will apply. Failure to check in 20 minutes prior to departure will also result in any onward and/or return reservations being cancelled with any additional applicable cancellation fees applied.

Baggage Allowance:
Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total. Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed. Please visit http://www.catsa-acsta.gc.ca/ for information on how to "Pack Smart" and avoid delays

Baggage Liability:
The liability for the loss of and/or the damage to any personal property, including baggage or goods is limited to an amount equal to the value of such baggage or goods, which shall not exceed $250.00 (CAD) per passenger, unless greater value declared.

Transportation upon arrival:
Helijet is pleased to offer courtesy shuttle van drop off service within the downtown core in Victoria, Vancouver Harbour, and Nanaimo, ask the driver for drop off locations. Taxis & rental cars may also be available, please ask an agent.

Accessibility:
To ensure your travel is possible, passengers with limited mobility and/or special needs must advise Helijet Reservations at 1.800.665.4354

Pets on Helijet:
If you have a Special Assistance Animal please advise Helijet Reservations. Other small pets and animals are not accepted for carriage, please visit our website for restrictions.

Weather Conditions:.
If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact passengers as early as possible via phone numbers and/or email addresses provided.

Reservations:
Reservations are required for all flights and may be booked online at www.helijet.com or by calling 1.800.665.4354 (within North America).

Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Page 069 of 244

Withheld pursuant to/removed as

s.22

Parkinson, Elizabeth PREM:EX

Subject: OVERNIGHT: s.15
Location: s.15 Kamloops

Start: Thu 2018-06-21 12:00 AM
End: Sun 2018-06-24 12:00 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees: Brown, Evan PREM:EX; Van Meer-Mass, Kate PREM:EX; Aaron, Sage PREM:EX; Clark, Layne PREM:EX; Meggs, Geoff PREM:EX

Friday, June 21, 22, 23, 2018

OVERNIGHT: s.15

RESERVATIONS: Premier s.22
s.15; s.22

Kate s.22
Evan s.22
Sage
Layne
Geoff

Deluxe King sized One bedroom, s.22 , $139 plus taxes, 3 nights

Check-in: 3:00
Check-out: 11:00
Cancellation: 24 hours

Contact: s.15

Elizabeth-02-26-18

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 4, 2018 11:12 AM
To: Aaron, Sage PREM:EX
Subject: Kamloops flights

Importance: High

Hi Sage,

Please confirm that these flights will work for you. They are connecting flights to Victoria, which the Premier is also travelling on.

AC8076Y 21JUN Q Victoria to Vancouver 600P 628P
AC8196Y 21JUN Q Vancouver to Kamloops 700P 755P

AC8191Q 24JUN S Kamloops to Vancouver 935A 1030A
AC8063Q 24JUN S Vancouver to Victoria 1115A 1145A

Thanks,

Elizabeth

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 4, 2018 11:32 AM
To: 'Tamra Bartilucci'
Subject: RE: Flights for Sage Aaron

Hi Tamra,

Yes, these are the correct flights for Sage.

Elizabeth

From: Tamra Bartilucci [mailto:tamra.bartilucci@flightcentre.ca]
Sent: Monday, June 4, 2018 11:08 AM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Flights for Sage Aaron

Hi Elizabeth

Please confirm this is the flight that you would like Sage booked on. If so I will use a credit for her :

AC8076Y 21JUN Q Victoria to Vancouver 600P 628P
AC8196Y 21JUN Q Vancouver to Kamloops 700P 755P

AC8191Q 24JUN S Kamloops to Vancouver 935A 1030A
AC8063Q 24JUN S Vancouver to Victoria 1115A 1145A

Thanks

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Monday, June 04, 2018 10:39 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Flights for Sage Aaron

Hi Tamra,

Can I please book Sage Aaron on the 7:00 pm flight from Vancouver to Kamloops on June 21st that the Premier is on? She will also need a connecting flight from Victoria. Coming home can she fly on the 9:35 Am flight on June 24th? Through to Victoria?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 4, 2018 12:30 PM
To: Richards, Erin PREM:EX
Subject: FW: Invoice for Aaron
Attachments: Aaron Invoice - 21 jun- YKA- $669.95.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Erin,

This is for Sage's calendar.

Thanks,

Elizabeth

From: Tamra Bartilucci [mailto:tamra.bartilucci@flightcentre.ca]
Sent: Monday, June 4, 2018 12:15 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Invoice for Aaron

TAMRA BARTILUCCI
Team Leader
Flight Centre Flight Centre Business Travel

Office: +1 250 360 2058 | Toll Free: +1 866 420 4410

615 Broughton St
Victoria BC V8W 1C8
Canada

After Hours Emergency Assist: +1 844 873 5491

Years in the industry: **11**
Countries visited: **30**
Favourite Destination: **Italy**
Next trip: **Lake Louise**

I'm only a call or email away!

CPBC #42324 | TICO #4671384 | OPC #702971

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 4, 2018 12:30 PM
To: Richards, Erin PREM:EX
Subject: FW: Eticket : Sage Aaron / Victoria to Kamloops / Jun 21-24
Attachments: Travel Reservation June 21 for SAGE AARON.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

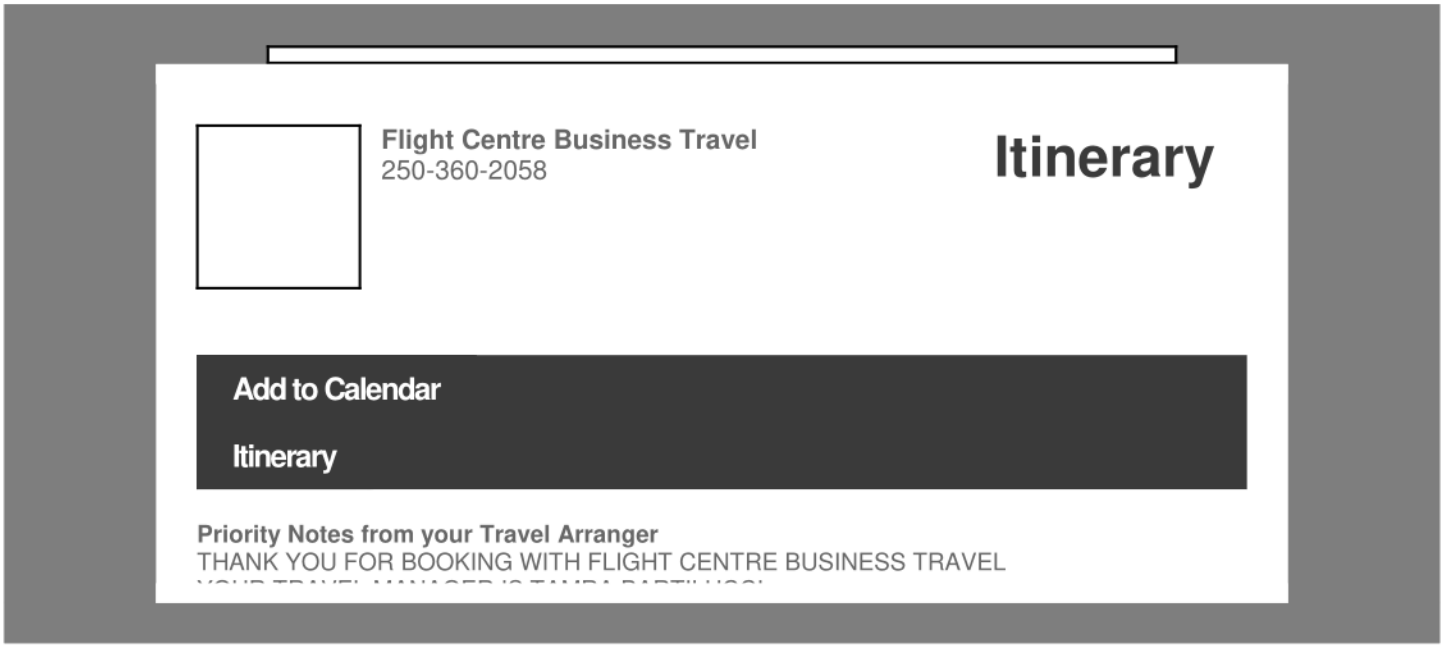
The actual trip details…

From: Tamra Bartilucci [mailto:tamra.bartilucci@flightcentre.ca]
Sent: Monday, June 4, 2018 12:08 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Eticket : Sage Aaron / Victoria to Kamloops / Jun 21-24

Please let me know if you have any questions or need anything further .

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Flight Centre Business Travel [mailto:confirmation@tripcase.com]
Sent: Monday, June 04, 2018 12:03 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Travel Reservation June 21 for SAGE AARON



FOR EMERGENCY 24 HOUR ASSISTANCE PLEASE CALL 1-250-415-2330

Trip to: KAMLOOPS BC, CANADA Reservation code: s.22
Passenger(s): AARON/SAGE

AIR CANADA AC Flight Number **8076** **Thursday, 21 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED

Departure: YYJ VICTORIA BC, CANADA
6:00PM

Arrival: YVR VANCOUVER BC, CANADA
6:28PM
Main Terminal

Please verify flight times prior to departure

Class: Economy Duration: 0hour(s) and 28minute(s)
Aircraft:DEHAVILLAND DASH 8-400 Distance (in Miles): 40
TURBOPROP

Sage Aaron
Seat(s): Check-In Required

AIR CANADA AC Flight Number **8196** **Thursday, 21 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED

Departure: YVR VANCOUVER BC, CANADA
7:00PM
Main Terminal

Arrival: YKA KAMLOOPS BC, CANADA
7:55PM

Please verify flight times prior to departure

Class: Economy Duration: 0hour(s) and 55minute(s)
Aircraft:DEHAVILLAND DASH 8 Distance (in Miles): 161
TURBOPROP

Sage Aaron
Seat(s): Check-In Required

AIR CANADA AC Flight Number **8191** **Sunday, 24 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED

Departure: YKA KAMLOOPS BC, CANADA
9:35AM

Arrival: YVR VANCOUVER BC, CANADA
10:30AM
Main Terminal

Please verify flight times prior to departure

Class: Economy
Aircraft:DEHAVILLAND DASH 8
TURBOPROP

Duration: 0hour(s) and 55minute(s)
Distance (in Miles): 161

Sage Aaron
Seat(s): Check-In Required

AIR CANADA AC Flight Number **8063** **Sunday, 24 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED

Departure: YVR VANCOUVER BC, CANADA
11:15AM
Main Terminal

Arrival: YYJ VICTORIA BC, CANADA
11:45AM

Please verify flight times prior to departure

Class: Economy
Aircraft:DEHAVILLAND DASH 8-400
TURBOPROP

Duration: 0hour(s) and 30minute(s)
Distance (in Miles): 40

Sage Aaron
Seat(s): Check-In Required

If you no longer wish to receive these emails please contact: confirmation@tripcase.com.

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 4, 2018 1:40 PM
To: Parte, Maura PSA:EX
Subject: Accepted: RECORDS MANAGEMENT SESSION - PO Staff, MO Political Staff

Parkinson, Elizabeth PREM:EX

Subject: AIR CANADA: Vancouver to Kamloops (7:00 PM)
Location: AC Flight # AC 8196

Start: Thu 2018-06-21 7:00 PM
End: Thu 2018-06-21 7:55 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: s.17
Required Attendees: Brown, Evan PREM:EX; Van Meer-Mass, Kate PREM:EX; Meggs, Geoff PREM:EX

Thursday, June 21, 2018

AIR CANADA Flight # AC 8196

Depart Vancouver Airport (Main Terminal) at 7:00 PM
Arrive Kamloops Airport at 7:55 PM

CONFIRMATIONs Premier, Evan s.22
Kate
Geoff
Layne
Sage

Booked with Tamra at Flight Centre, Tel # 250-360-2058

Elizabeth-28-05-18

Parkinson, Elizabeth PREM:EX

Subject:	AIR CANADA: Kamloops to Vancouver (9:35 AM)
Location:	AC Flight # 8191
Start:	Sun 2018-06-24 9:35 AM
End:	Sun 2018-06-24 10:30 AM
Show Time As:	Tentative
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	s.17
Required Attendees:	Brown, Evan PREM:EX; Van Meer-Mass, Kate PREM:EX; Meggs, Geoff PREM:EX

Sunday, June 24, 2018

AIR CANADA Flight # AC 8191

Depart Kamloops Airport at 9:35 AM
Arrive Vancouver Airport at 10:30 am

CONFIRMATIONs: Premier & Evan s.22
Kate
Geoff
Sage
Booked with Tamra at Flight Centre, Tel # 250-360-2058

Elizabeth-28-05-18

Parkinson, Elizabeth PREM:EX

Subject: AIR CANADA: Vancouver to Kamloops (7:00 PM)
Location: AC Flight # AC 8196

Start: Thu 2018-06-21 7:00 PM
End: Thu 2018-06-21 7:55 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: s.17
Required Attendees: Brown, Evan PREM:EX; Van Meer-Mass, Kate PREM:EX; Meggs, Geoff PREM:EX

Thursday, June 21, 2018

AIR CANADA Flight # AC 8196

Depart Vancouver Airport (Main Terminal) at 7:00 PM
Arrive Kamloops Airport at 7:55 PM

CONFIRMATIONs Premier, Evan s.22
Kate
Geoff
Layne
Sage

Booked with Tamra at Flight Centre, Tel # 250-360-2058

Elizabeth-28-05-18

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 4, 2018 3:19 PM
To: Poldrugovac, Saija FIN:EX
Subject: Bob Dewar Consulting

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Saija,

Rebeca has corrected the amounts of the contracts available and I've re-entered his April fees and expenses.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 4, 2018 3:21 PM
To: Dewar, Bob PREM:EX
Subject: FW: Flight for Bob

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Bob,

Attached are a couple of options from our travel agent. Please let me know which you prefer.

Elizabeth

From: Tamra Bartilucci [mailto:tamra.bartilucci@flightcentre.ca]
Sent: Monday, June 4, 2018 3:13 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Flight for Bob

Hi Elizabeth,
Please see below the options for Bob

Jun 10- Victoria to Winnipeg

Option 1: $809 ***1 Seat available
AC 8056 Y 10JUN S Victoria to Vancouver 07:20 07:47
AC 290 Y 10JUN S Vancouver to Winnipeg 09:05 13:45

Option 2; $483
WS 220 L 10JUN S Victoria to Calgary 08:20 10:41
WS 738 L 10JUN S Calgary to Winnipeg 12:05 15:00

Jun 17, Winnipeg to Victoria

Option 1; $558
AC 297H 17JUN S Winnipeg to Vancouver 1045A 1143A
AC8085H 17JUN S Vancouver to Victoria 1250P 120P

Option 2: $676
AC8333M 17JUN S Winnipeg to Calgary 225P 329P
AC8557M 17JUN S Calgary to Victoria 705P 750P

Please let me know if you have any questions or need anything further .

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Monday, June 04, 2018 3:00 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Flight for Bob

Hi Tamra,

Can I book Bob on the AC Vic-Van, and Van-Winnipeg this Sunday, June 10th? I believe there is a flight at 9:00 am?

Can we fly him back to Victoria on Sunday, June 17th?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 4, 2018 3:30 PM
To: 'Tamra Bartilucci'
Subject: RE: Flight for Bob

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Tamra,

Bob would like Option 1 June 10 th

Option 1: $809 ***1 Seat available
AC 8056 Y 10JUN S Victoria to Vancouver 07:20 07:47
AC 290 Y 10JUN S Vancouver to Winnipeg 09:05 13:45

And Option 1 June 17th

Option 1; $558
AC 297H 17JUN S Winnipeg to Vancouver 1045A 1143A
AC8085H 17JUN S Vancouver to Victoria 1250P 120P

Thanks,

Elizabeth

From: Tamra Bartilucci [mailto:tamra.bartilucci@flightcentre.ca]
Sent: Monday, June 4, 2018 3:13 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Flight for Bob

Hi Elizabeth,
Please see below the options for Bob

Jun 10- Victoria to Winnipeg

Option 1: $809 ***1 Seat available
AC 8056 Y 10JUN S Victoria to Vancouver 07:20 07:47
AC 290 Y 10JUN S Vancouver to Winnipeg 09:05 13:45

Option 2; $483
WS 220 L 10JUN S Victoria to Calgary 08:20 10:41
WS 738 L 10JUN S Calgary to Winnipeg 12:05 15:00

Jun 17, Winnipeg to Victoria

Option 1; $558
AC 297H 17JUN S Winnipeg to Vancouver 1045A 1143A
AC8085H 17JUN S Vancouver to Victoria 1250P 120P

Option 2: $676
AC8333M 17JUN S Winnipeg to Calgary 225P 329P
AC8557M 17JUN S Calgary to Victoria 705P 750P

Please let me know if you have any questions or need anything further .

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Monday, June 04, 2018 3:00 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Flight for Bob

Hi Tamra,

Can I book Bob on the AC Vic-Van, and Van-Winnipeg this Sunday, June 10th? I believe there is a flight at 9:00 am?

Can we fly him back to Victoria on Sunday, June 17th?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 4, 2018 3:37 PM
To: Richards, Erin PREM:EX
Subject: RE: Training in travel and expense forms

Follow Up Flag: Follow up
Flag Status: Flagged

Sounds good.

From: Richards, Erin PREM:EX
Sent: Monday, June 4, 2018 3:37 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Training in travel and expense forms

Tomorrow afternoon after 2pm works great!

Erin Richards, Communications Assistant
Office of the Premier | Government of BC
501 Belleville St, Victoria, BC V8V 2L8 | 250-896-6322

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 4, 2018 3:31 PM
To: Richards, Erin PREM:EX
Subject: RE: Training in travel and expense forms

How about tomorrow afternoon Erin?

From: Richards, Erin PREM:EX
Sent: Monday, June 4, 2018 3:18 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Training in travel and expense forms

Hi Elizabeth,

Maura Parte mentioned you might be able to train me in the travel and expense forms. Let me know if and when you might have some time.

Thanks!

Erin Richards, Communications Assistant
Office of the Premier | Government of BC
501 Belleville St, Victoria, BC V8V 2L8 | 250-896-6322

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 4, 2018 3:40 PM
To: Richards, Erin PREM:EX
Subject: Accepted: Training in travel and expense forms

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 4, 2018 5:03 PM
To: Geary, Vanessa PREM:EX
Subject: RE: May invoice

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Vanessa. The last one was the April invoice which was delayed due to Finance not removing the leftover amounts in the system. That's been fixed now.

From: Geary, Vanessa PREM:EX
Sent: Monday, June 4, 2018 4:56 PM
To: Parkinson, Elizabeth PREM:EX
Subject: FW: May invoice

Is this the same as what we approved last week?

From: Bob Dewar s.22
Sent: Saturday, June 2, 2018 10:33 AM
To: Geary, Vanessa PREM:EX
Subject: May invoice

Hi Vanessa,

Here is my invoice for May.

Thanks,
Bob

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 4, 2018 4:02 PM
To: Dewar, Bob PREM:EX
Subject: FW: Eticket : Robert Dewar / Victoria to Winnipeg / Jun 10-17
Attachments: Travel Reservation June 10 for ROBERT DEWAR.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Bob,

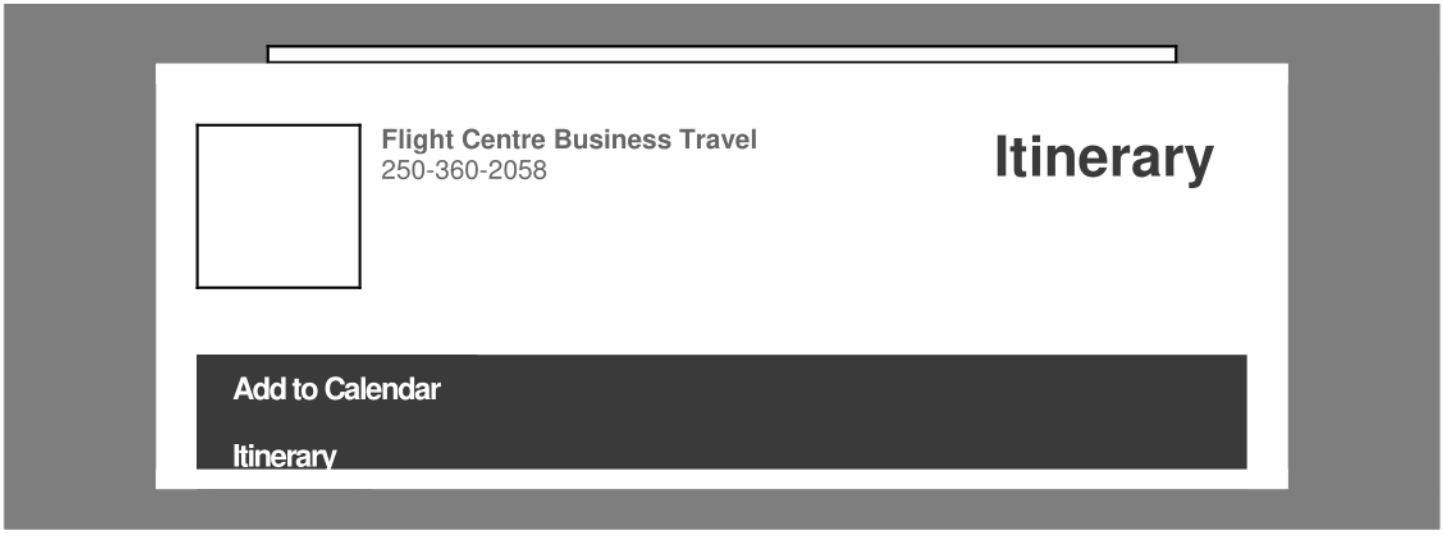
Your confirmed flights June 10 & 17th. I'll put them into your calendar now.

Elizabeth

From: Tamra Bartilucci [mailto:tamra.bartilucci@flightcentre.ca]
Sent: Monday, June 4, 2018 3:55 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Eticket : Robert Dewar / Victoria to Winnipeg / Jun 10-17

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Flight Centre Business Travel [mailto:confirmation@tripcase.com]
Sent: Monday, June 04, 2018 3:51 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Travel Reservation June 10 for ROBERT DEWAR



Trip to: WINNIPEG MB, CANADA Reservation code: s.22
Passenger(s): DEWAR/ROBERT Airline Reservation Code:

AIR CANADA AC Flight Number **8056** **Sunday, 10 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation# s.22

Departure: YYJ VICTORIA BC, CANADA
7:20AM

Arrival: YVR VANCOUVER BC, CANADA
7:47AM
Main Terminal

Please verify flight times prior to departure

Class: Economy Duration: 0hour(s) and 27minute(s)
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP Distance (in Miles): 40

Robert Dewar
Seat(s): Check-In Required

AIR CANADA AC Flight Number **290** **Sunday, 10 June**
CONFIRMED, Confirmation#s.22

Departure: YVR VANCOUVER BC, CANADA
9:05AM
Main Terminal

Arrival: YWG WINNIPEG MB, CANADA
1:45PM

Please verify flight times prior to departure

Class: Economy Duration: 2hour(s) and 40minute(s)
Meal: Food for Purchase Distance (in Miles): 1163
Aircraft: AIRBUS INDUSTRIE A319 JET

Robert Dewar
Seat(s): Check-In Required

AIR CANADA AC Flight Number **297** **Sunday, 17 June**
CONFIRMED, Confirmation#s.22

Departure: YWG WINNIPEG MB, CANADA
10:45AM

Arrival: YVR VANCOUVER BC, CANADA
11:43AM
Main Terminal

Please verify flight times prior to departure

Class: Economy
Meal: Food for Purchase
Aircraft: AIRBUS INDUSTRIE A319 JET
Duration: 2hour(s) and 58minute(s)
Distance (in Miles): 1163

Robert Dewar
Seat(s): Check-In Required

AIR CANADA AC Flight Number **8085** **Sunday, 17 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation# s.22

Departure: YVR VANCOUVER BC, CANADA
12:50PM
Main Terminal

Arrival: YYJ VICTORIA BC, CANADA
1:20PM

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP
Duration: 0hour(s) and 30minute(s)
Distance (in Miles): 40

Robert Dewar
Seat(s): Check-In Required

If you no longer wish to receive these emails please contact: confirmation@tripcase.com.

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 5, 2018 8:50 AM
To: Geary, Vanessa PREM:EX
Subject: RE: Chair for Erin Richards

Follow Up Flag: Follow up
Flag Status: Flagged

We have the dregs of chairs. We tried for months to get a couple decent chairs from facilities and there is just nothing, they're all broken in some way. We ordered about 6 new chairs just before year end but they went to specific staff. Erin will be pleased I'm sure.

Elizabeth

From: Geary, Vanessa PREM:EX
Sent: Tuesday, June 5, 2018 8:46 AM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Chair for Erin Richards

Do we not have a chair? If not, then of course

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 4, 2018 12:03 PM
To: Geary, Vanessa PREM:EX
Subject: Chair for Erin Richards

Hi Vanessa,

Can I order a new chair for Erin Richards, the new hire who is assisting Sage?

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

CONFIDENTIALITY NOTICE: The above message contains confidential information intended for a specified individual and purpose. The information is private and protected by law. Any copying or disclosure of this transmission by anyone other than the intended recipient is prohibited. If you are not the intended recipient, please notify the sender immediately and delete this message and any attachments from your system. Thank you.

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 5, 2018 8:51 AM
To: Geary, Vanessa PREM:EX
Subject: RE: May invoice

Follow Up Flag: Follow up
Flag Status: Flagged

Thanks Vanessa. Will do that today.

Elizabeth

From: Geary, Vanessa PREM:EX
Sent: Tuesday, June 5, 2018 8:51 AM
To: Parkinson, Elizabeth PREM:EX
Subject: FW: May invoice

HI Elizabeth – Geoff has approved Bob's invoice for May – see below. Please forward for processing.
Thank you
Vanessa

From: Meggs, Geoff PREM:EX
Sent: Monday, June 4, 2018 8:56 PM
To: Geary, Vanessa PREM:EX
Subject: Re: May invoice

HI Vanessa,
Yes, I approve. Can we chat at our next discussion about how Bob's invoices are running compared to budget?

Geoff

From: Geary, Vanessa PREM:EX
Sent: Monday, June 04, 2018 6:31 PM
To: Meggs, Geoff PREM:EX
Subject: Fwd: May invoice

Geoff, please review the attached list of tasks for May and approve if accurate.
Thanks Vanessa

Sent from my iPhone

Begin forwarded message:

From: Bob Dewar s.22
Date: June 2, 2018 at 10:33:16 AM PDT

To: <vanessa.geary@gov.bc.ca>
Subject: May invoice

Hi Vanessa,

Here is my invoice for May.

Thanks,
Bob

From: Bob Dewar s.22
Sent: Saturday, June 2, 2018 10:33 AM
To: Geary, Vanessa PREM:EX
Subject: May invoice

Hi Vanessa,

Here is my invoice for May.

Thanks,
Bob

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 5, 2018 8:54 AM
To: Privett, Don PREM:EX
Subject: RE: Office Chair

Follow Up Flag: Follow up
Flag Status: Flagged

Please order a chair for Erin. I think we have a coupon floating around right?

From: Privett, Don PREM:EX
Sent: Monday, June 4, 2018 2:33 PM
To: Parkinson, Elizabeth PREM:EX
Subject: FW: Office Chair

Sage/Erin requesting a chair, same model as previous ones.
Do we need authorization?
D.

From: Richards, Erin PREM:EX
Sent: 04 June 2018 13:53
To: Privett, Don PREM:EX
Subject: Office Chair

Hi Don,

Sage mentioned that you might be able to order me a different chair – one with a bit more support. Would you be able to help me with this?

Thanks!

Erin Richards, Communications Assistant
Office of the Premier | Government of BC
501 Belleville St, Victoria, BC V8V 2L8 | 250-896-6322

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 5, 2018 8:56 AM
To: Wade, Debbie PREM:EX
Subject: RE: receipt for Geoff's flights to Ottawa

Follow Up Flag: Follow up
Flag Status: Flagged

Thanks Debbie. What card was this paid on?

From: Wade, Debbie PREM:EX
Sent: Monday, June 4, 2018 4:27 PM
To: Parkinson, Elizabeth PREM:EX
Subject: receipt for Geoff's flights to Ottawa

Hi Elizabeth;

Please find the receipts for Geoff's trip to Ottawa June 10-12th

Thanks!

Debbie Wade
Executive Coordinator to the Chief of Staff
Office of the Premier
250-356-2785

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 5, 2018 9:07 AM
To: s.15; s.22
Cc:
Subject: Change: June 8: Harbour Air

Follow Up Flag: Follow up
Flag Status: Flagged

From: Harbour Air, Whistler Air & Saltspring Air [mailto:reservation@harbourair.com]
Sent: Monday, June 4, 2018 4:58 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!

Check Flight Status | Manage Flight | Deals & Specials | High Flyer Rewards | My Account

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about Select Seating at check in - only $10.00!

Harbour Air Team

Customer Information

Account

HAS # s.15; s.17; s.22
Name
Company

Booking s.22

Friday, June 8, 2018

Invoice s.17

Flight #507
12:20 South Vancouver (YVR) / Map ☐
12:50 Victoria Harbour / Map ☐

30 minutes

KK- Confirmed

1 Passenger(s) - GoFlex
s.15; s.22

Add to Calendar

Air Transportation Charges	
Sked 500 : (St) GO Flex	$151.73
Taxes, Fees and Charges	
All Skeds - Baggage : Checked Baggage Fee	$0.00
Sked 500 : Carbon Offset	$0.65
+ Goods and Services Tax	$7.62

Billing	$152.38
Taxes	$7.62
Grand Total	**$160.00**

Fare Conditions:
Refundable up to 15 minutes prior to Departure
Changeable up to 15 minutes prior to Departure (subject to difference in fare value)
Select Seating $10 (space permitting)
50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:
All routes (except routes listed below)
25 lbs. Guaranteed
25 lbs. (space available)
$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay
35 lbs. Guaranteed
15 lbs. (space available)
$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo
50 lbs. Guaranteed
$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:
100% cancellation fee if cancelled within 24hrs of departure

Booking Information

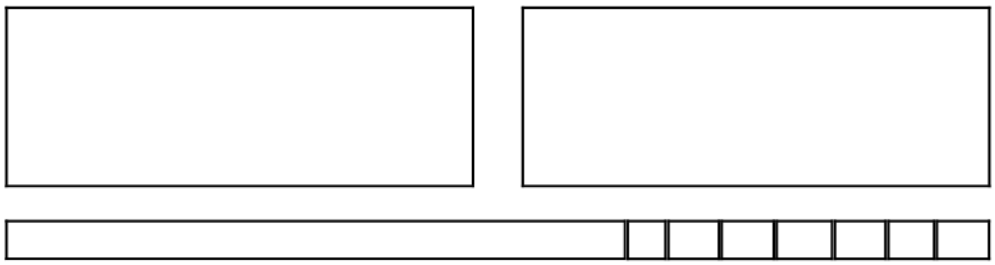
Domestic Flights

Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.

- **Please be prepared to show government Issued photo identification.** It's required for all passengers 18 years and older.
- Our records indicate that the passenger(s) reserved on the flight(s) is/are **not an Unaccompanied Minor (11 and under).**
- **Luggage restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.**
- **The maximum weight per single piece of luggage is 50 pounds.**
- **Wait-listed flights and tours** are considered confirmed when the passenger receives the call; voicemails do not guarantee confirmation. Please contact our reservations department at 1-800-665-0212 at your earliest convenience if you receive a wait-list voicemail.
- **Cancellations:**
- Please note that flights may experience delays or cancellations due to inclement weather.
- Scheduled flight group bookings of 4 or more: any cancellations made within 24 hours of departure are subject to a 50% cancellation fee. (For passengers booked on GoGOLD, Flex & Lite/ GoFAST fares are non-refundable)
- Scenic and packaged tours: any cancellations made within 24 hours of departure are subject to a 100% cancellation fee.
- Flights departing from or terminating in Maple Bay will stop and/or transfer at Ganges, Salt Spring Island.
- **Aircraft type** specified at time of booking may be subject to change due to operational requirements and is subject to availability.
- **Complimentary shuttle service** (drop-off only) is available at our downtown Vancouver, South Vancouver (YVR), Victoria and Whistler locations.

International Flights

- **Check in time is 45 minutes prior to flight time.** Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 45 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- **Passport book required for all passengers including infants** *Nexus, Enhanced Drivers Licenses and passport cards are not accepted at this border crossing.
- **Cancellations:**
- Please note that flights may experience delays or cancellations due to inclement weather.
- Cancellations less than 24 hours result in a full forfeiture of the fare
- Cancellations more that 24 hours prior to departure will remain as a flight credit for use within 18 months of the first cancellation date.
- **Luggage restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.**
- **Complimentary shuttle service** (drop-off only) is available at our downtown Vancouver, South Vancouver (YVR), Victoria and Whistler locations.
- Harbour Air Terminal Services is an authorized booking agent for Kenmore Air Harbor, Inc operated flights. This means when Kenmore Air Harbor, Inc. operates the flight, the Customer's contract for air transportation services is between the Customer and Kenmore Air Harbor, Inc.. Kenmore Air Harbor, Inc. is the Operator and Supplier of the relevant air transportation services.
- For an itemized receipt of all taxes and fees, the Customer should contact the Operating Carrier, Kenmore Air Harbor, Inc. at 1-866-435-9524.



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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 5, 2018 9:10 AM
To: Wade, Debbie PREM:EX
Subject: RE: receipt for Geoff's flights to Ottawa

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Debbie,
The card number they have on the receipt is not my card, so I think they may have charged one of Geoff's cards. When you book through Flight Centre, can you make a point to ask for Tamra or Miriam as they know our office best?

Thanks,

Elizabeth

From: Wade, Debbie PREM:EX
Sent: Tuesday, June 5, 2018 9:07 AM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: receipt for Geoff's flights to Ottawa

Hi Elizabeth;

I am presuming they charged it to our office pcard. I can double check if you 'd like. Attached please find the itinerary.

Thanks!

Debbie Wade
Executive Coordinator to the Chief of Staff
Office of the Premier
250-356-2785

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 5, 2018 9:01 AM
To: Wade, Debbie PREM:EX
Subject: RE: receipt for Geoff's flights to Ottawa

HI Debbie,

Can you send me the itinerary too?

Thanks,

Elizabeth

From: Wade, Debbie PREM:EX
Sent: Monday, June 4, 2018 4:27 PM

To: Parkinson, Elizabeth PREM:EX
Subject: receipt for Geoff's flights to Ottawa

Hi Elizabeth;

Please find the receipts for Geoff's trip to Ottawa June 10-12th

Thanks!

Debbie Wade
Executive Coordinator to the Chief of Staff
Office of the Premier
250-356-2785

Parkinson, Elizabeth PREM:EX

Subject: Canceled: HELIJET: Vancouver to Victoria (3:00 PM)
Location: Flight # 721

Start: Fri 2018-06-08 3:00 PM
End: Fri 2018-06-08 3:35 PM
Show Time As: Free

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees: McConnell, Sheena PREM:EX; Brown, Evan PREM:EX

Importance: High

Friday, June 8, 2018

Helijet Flight # 721

Depart Vancouver Harbour at 3:00 PM
Arrive Victoria Harbour at 3:35 PM

CONFIRMATIONs: Premier s.22
Sheena
Evan
s.15; s.22

Helijet Tel # 1-800-665-4354

Elizabeth-01-06-18

Parkinson, Elizabeth PREM:EX

Subject:	Meeting with Bob Dewar
Location:	Sage's office, West Annex
Start:	Tue 2018-06-05 4:30 PM
End:	Tue 2018-06-05 5:30 PM
Show Time As:	Tentative
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	Dewar, Bob PREM:EX
Required Attendees:	Aaron, Sage PREM:EX; Lloyd, Evan GCPE:EX; Smith, George AG:EX

Tuesday, June 5, 2018 – 4:30-5:30 PM

Meeting with Bob Dewar on PR

***Please confirm if Concall option preferred**

Attendees: Bob Dewar
Sage Aaron
Evan Lloyd
George Smith

Elizabeth-05-06-18

Parkinson, Elizabeth PREM:EX

Subject: HARBOUR AIR: YVR to Victoria (12:20 PM)
Location: Flight # 507

Start: Fri 2018-06-08 12:20 PM
End: Fri 2018-06-08 12:50 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees: Brown, Evan PREM:EX

Friday, June 8, 2018

HARBOUR AIR Flight # 507

Depart YVR South Vancouver at 12:20 PM
Arrive Victoria Harbour at 12:50 PM

CONFIRMATIONs: Premier s.22
Evan
s.15; s.22

Harbour Air Tel # 1-800-665-0212

Elizabeth-05-06-18

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 5, 2018 2:19 PM
To: Richards, Erin PREM:EX
Subject: Travel Forms
Attachments: Travel Claim Form [16-Nov-2017] FINAL.PDF

Follow Up Flag: Follow up
Flag Status: Flagged

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 5, 2018 3:17 PM
To: s.15; s.22
Subject: NAME Change, June 8 Harbour Air

Follow Up Flag: Follow up
Flag Status: Flagged

From: Harbour Air, Whistler Air & Saltspring Air [mailto:reservation@harbourair.com]
Sent: Tuesday, June 5, 2018 3:16 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!

Check Flight Status | Manage Flight | Deals & Specials | High Flyer Rewards | My Account

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about Select Seating at check in - only $10.00!

Harbour Air Team

Customer Information

Account

HAS #	s.15; s.17; s.22
Name	
Company	

Booking s.22

Friday, June 8, 2018

Invoice	s.17
Air Transportation Charges	

Flight #507
12:20 South Vancouver (YVR) / Map ☐
12:50 Victoria Harbour / Map ☐

30 minutes

KK- Confirmed

1 Passenger(s) - GoFlex
s.15; s.22

Add to Calendar

Sked 500 : (St) GO Flex	$151.73
Taxes, Fees and Charges	
All Skeds - Baggage : Checked Baggage Fee	$0.00
Sked 500 : Carbon Offset	$0.65
+ Goods and Services Tax	$7.62

Billing	$152.38
Taxes	$7.62
Grand Total	**$160.00**

Fare Conditions:
Refundable up to 15 minutes prior to Departure
Changeable up to 15 minutes prior to Departure (subject to difference in fare value)
Select Seating $10 (space permitting)
50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:
All routes (except routes listed below)
25 lbs. Guaranteed
25 lbs. (space available)
$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay
35 lbs. Guaranteed
15 lbs. (space available)
$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo
50 lbs. Guaranteed
$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:
100% cancellation fee if cancelled within 24hrs of departure

Booking Information

Domestic Flights

- **Check-in time is 25 minutes prior to departure.** Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- **Please be prepared to show government Issued photo identification.** It's required for all

passengers 18 years and older.

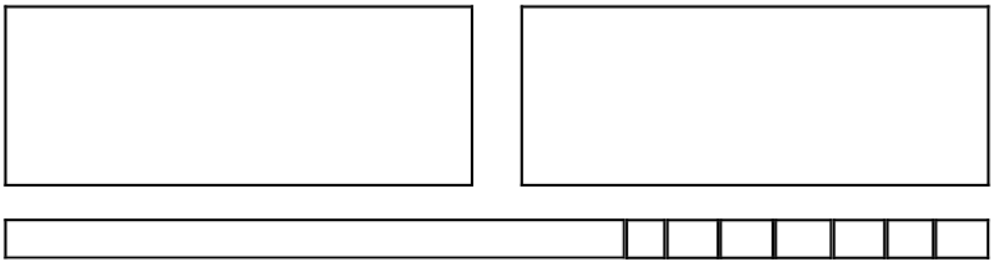
- Our records indicate that the passenger(s) reserved on the flight(s) is/are **not an Unaccompanied Minor (11 and under).**
- **Luggage restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.**
- **The maximum weight per single piece of luggage is 50 pounds.**
- **Wait-listed flights and tours** are considered confirmed when the passenger receives the call; voicemails do not guarantee confirmation. Please contact our reservations department at 1-800-665-0212 at your earliest convenience if you receive a wait-list voicemail.
- **Cancellations:**
- Please note that flights may experience delays or cancellations due to inclement weather.
- Scheduled flight group bookings of 4 or more: any cancellations made within 24 hours of departure are subject to a 50% cancellation fee. (For passengers booked on GoGOLD, Flex & Lite/ GoFAST fares are non-refundable)
- Scenic and packaged tours: any cancellations made within 24 hours of departure are subject to a 100% cancellation fee.
- Flights departing from or terminating in Maple Bay will stop and/or transfer at Ganges, Salt Spring Island.
- **Aircraft type** specified at time of booking may be subject to change due to operational requirements and is subject to availability.
- **Complimentary shuttle service** (drop-off only) is available at our downtown Vancouver, South Vancouver (YVR), Victoria and Whistler locations.

International Flights

- **Check in time is 45 minutes prior to flight time.** Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 45 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- **Passport book required for all passengers including infants** *Nexus, Enhanced Drivers Licenses and passport cards are not accepted at this border crossing.
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- Please note that flights may experience delays or cancellations due to inclement weather.
- Cancellations less than 24 hours result in a full forfeiture of the fare
- Cancellations more that 24 hours prior to departure will remain as a flight credit for use within 18 months of the first cancellation date.
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- For an itemized receipt of all taxes and fees, the Customer should contact the Operating Carrier, Kenmore Air Harbor, Inc. at 1-866-435-9524.

Thank you for choosing Harbour Air Seaplanes!

Reservations Toll Free: 1-800-665-0212 www.harbourair.com



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Parkinson, Elizabeth PREM:EX

Subject: Canceled: OVERNIGHT: s.15
Location: s.15 Vancouver

Start: Thu 2018-06-07 12:00 AM
End: Fri 2018-06-08 12:00 AM
Show Time As: Free

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees: Brown, Evan PREM:EX

Importance: High

Thursday, June 7, 2018

OVERNIGHT: s.15

s.15 King, 279/night, balcony for the Premier

CONFIRMATIONs: Premier s.22
Evan

Elizabeth – 29-05-18

Parkinson, Elizabeth PREM:EX

Subject: OVERNIGHT: s.15
Location: s.15 Vancouver

Start: Thu 2018-06-07 12:00 AM
End: Fri 2018-06-08 12:00 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees: Brown, Evan PREM:EX

Thursday, June 7, 2018

OVERNIGHT: s.15

s.15 King, 279/night, balcony for the Premier

CONFIRMATIONs: Premier s.22
Evan

Elizabeth – 29-05-18

Parkinson, Elizabeth PREM:EX

Subject:	HELIJET: Vancouver to Victoria (4:00 PM)
Location:	Flight #723
Start:	Thu 2018-06-07 4:00 PM
End:	Thu 2018-06-07 4:35 PM
Show Time As:	Tentative
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	Parkinson, Elizabeth PREM:EX
Required Attendees:	McConnell, Sheena PREM:EX

Thursday, June 7, 2018

HELIJET Flight # 723

Depart Vancouver Harbour at 4:00 PM
Arrive Victoria Harbour at 4:35 PM

Helijet Tel # 1-800-665-4354

Elizabeth-05-06-18

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 5, 2018 3:49 PM
To: Poldrugovac, Saija FIN:EX
Subject: Bob Dewar, May invoice
Attachments: Scan_20180605.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, June 5, 2018 3:34 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 5, 2018 3:50 PM
To: Geary, Vanessa PREM:EX
Subject: Flights, Bob Dewar
Attachments: Scan_20180605.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, June 5, 2018 3:34 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 5, 2018 3:51 PM
To: Poldrugovac, Saija FIN:EX
Subject: Bob Dewar Consulting May invoice
Attachments: Scan_20180605.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, June 5, 2018 3:33 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 5, 2018 4:17 PM
To: Geary, Vanessa PREM:EX
Subject: RE: travel costs to end of May

Follow Up Flag: Follow up
Flag Status: Flagged

Thanks! I'll get through this as soon as I can. s.22

From: Geary, Vanessa PREM:EX
Sent: Tuesday, June 5, 2018 4:16 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: travel costs to end of May

Net week it is! thanks

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 5, 2018 4:00 PM
To: Geary, Vanessa PREM:EX
Subject: RE: travel costs to end of May

Hi Vanessa,

s.22 currently working on reconciling our two travel cards with the new way to process them. Next week would be much better for me as I have quite a bit to do for the Premier.

From: Geary, Vanessa PREM:EX
Sent: Tuesday, June 5, 2018 3:57 PM
To: Parkinson, Elizabeth PREM:EX; Loubert, Danny PREM:EX
Subject: travel costs to end of May

Hi – would you two please provide me with a summary of travel costs to the end of May. If there are people who haven't submitted expense claims, just give me an estimate for them. Would having this summary by the end of the week be realistic or is next week better?
Thanks Vanessa

Vanessa Geary | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1662| M: 604-619-0513
E: vanessa.geary@gov.bc.ca

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 6, 2018 9:08 AM
To: Gooderham, Coleen E ENV:EX
Subject: RE: CONFLICT: Bob Dewar

Follow Up Flag: Follow up
Flag Status: Flagged

Bob may have time later today if you could check that?

From: Gooderham, Coleen E ENV:EX
Sent: Wednesday, June 6, 2018 9:07 AM
To: Parkinson, Elizabeth PREM:EX
Cc: Gooderham, Coleen E ENV:EX
Subject: RE: CONFLICT: Bob Dewar

Hi no this will not work as Jennifer and Mark are in a meeting which I can not move..

I have to go back to Jenifer's shop and see what her option are.

Thank you

Coleen

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 6, 2018 9:05 AM
To: Gooderham, Coleen E ENV:EX <Coleen.Gooderham@gov.bc.ca>
Subject: CONFLICT: Bob Dewar

Hi Coleen,

So sorry, Bob says something has come up. Could Jennifer meet at 1:00 today?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 6, 2018 9:16 AM
To: Dewar, Bob PREM:EX
Subject: Meeting with Jennifer Mcquire

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Bob,

Today won't work for Jennifer. Would tomorrow at 1:00 or 2:00 work? Your calendar is clear at both those times currently.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX on behalf of Dewar, Bob PREM:EX
Sent: Wednesday, June 6, 2018 9:22 AM
To: Zacharias, Mark ENV:EX
Subject: Declined: In Person with ADM McGuire and Bob Dewar re: PR

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 6, 2018 9:29 AM
To: Dewar, Bob PREM:EX
Subject: Meeting options

Importance: High

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Bob,

Jennifer can be available today at 3:00 or tomorrow at 1:00 pm. Would either work?

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 6, 2018 10:24 AM
To: OOP FOI PREM:EX
Subject: RE: Reminder: Call for Records OOP-2018-83524 Due May 24, 2018

Follow Up Flag: Follow up
Flag Status: Flagged

Hi! I'm happy to say I think Erin Richards is now taking over Sage's FOI requests…

Elizabeth

From: OOP FOI PREM:EX
Sent: Wednesday, June 6, 2018 10:18 AM
To: Parkinson, Elizabeth PREM:EX; Aaron, Sage PREM:EX; Mulloy, Eleanor PREM:EX
Subject: Reminder: Call for Records OOP-2018-83524 Due May 24, 2018

Hi all,

Reminder for this request.

Elizabeth – needing Sage only
Eleanor – needing yours and Suzanne's responses

Thank you,

Alison

From: Shortt, Amanda PREM:EX
Sent: Wednesday, May 9, 2018 3:32 PM
To: LP PO Executive Office; LP Premiers Vancouver Office; LP PO Deputy Minister
Cc: Hendry, Jackie PREM:EX; Wensink, Alison PREM:EX
Subject: Call for Records OOP-2018-83524 Due May 24, 2018

Hello,

Please see the below request and please let me know by May 24, 2018 whether or not you have any records:

Canvassed: ALL STAFF

All records in the Minister's and Deputy Minister's Office regarding NationBuilder, including, but not limited to the search terms nation/nations;

broadcaster/broadcasters; community insights; accounts; enterprise; invoices. (Date Range for Record Search: From 07/18/2017 To 04/28/2018) Date

Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Amanda Shortt, Administrative Assistant
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 6, 2018 10:58 AM
To: Hahn, Andra EDUC:EX
Subject: FW: Parliamentary Tour - Monday, June 18th at 14:15

Follow Up Flag: Follow up
Flag Status: Flagged

FYI-

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 6, 2018 10:57 AM
To: Rodger, Nicolas LASS:EX
Subject: RE: Parliamentary Tour - Monday, June 18th at 14:15

Hi Nicolas,

That should be fine. You were thinking 15 minutes or so? The Premier won't be here that day, but they are welcome to come and see his office.

Elizabeth

From: Rodger, Nicolas [mailto:Nicolas.Rodger@leg.bc.ca]
Sent: Wednesday, June 6, 2018 8:22 AM
To: Parkinson, Elizabeth PREM:EX
Subject: FW: Parliamentary Tour - Monday, June 18th at 14:15

Hello Elizabeth,

Minister Fleming's Office will be hosting 8 people from the Young Presidents Association of BC and Mr. Randy Wright, President of Harbour Air, on Monday, June 18th at 2:15 pm. In the context of this special visit, the Minister's Office has requested that the group visit the West Annex during their Parliamentary Tour.

Would it be possible for this group to drop by at that time with Ian Simms, Interpretation Officer (he will be guiding the group)?

Thank you for your consideration,

Nicolas Rodger, Tour Officer
Parliamentary Education Office
Legislative Assembly of British Columbia
250-387-1400 Cell 778-679-2218
Facebook: @LegislativeAssemblyBC
Twitter: @BCLegislature
www.leg.bc.ca/tours

From: Hahn, Andra EDUC:EX [mailto:Andra.Hahn@gov.bc.ca]
Sent: Tuesday, June 5, 2018 4:21 PM
To: Rodger, Nicolas <Nicolas.Rodger@leg.bc.ca>
Cc: Hahn, Andra EDUC:EX <Andra.Hahn@gov.bc.ca>
Subject: RE: Parliamentary Tour - Monday, June 18th at 14:15

HI Nicolas,

Thank you very much for confirming 2:15 in Minister Fleming's office. Minister Fleming was hoping, while on the tour, that you might be able to show the group the Premier's office or portion of the West Annex. The group consists of 8 people from the Young Presidents Association of BC and Mr. Randy Wright, President of Harbour Air.

Thanks
Andra

From: Rodger, Nicolas [mailto:Nicolas.Rodger@leg.bc.ca]
Sent: Tuesday, June 5, 2018 3:47 PM
To: Hahn, Andra EDUC:EX
Subject: Parliamentary Tour - Monday, June 18th at 14:15

Hello Andra,

Karen Aitken has instructed me to get in touch with you vis-à-vis a request for a Parliamentary Tour on Monday, June 18th at 14:15.

We would be happy to pick up your group of VIP visitors at Minister Fleming's Office (Room 124) for a Parliamentary Tour on that day.

You also wanted for the Premier's Office to be involved with this tour. What exactly are you looking for as involvement? Would you like to get in touch with this Office?

Thank you for your consideration,

Nicolas Rodger, Tour Officer
Parliamentary Education Office
Legislative Assembly of British Columbia
250-387-1400 Cell 778-679-2218
Facebook: @LegislativeAssemblyBC
Twitter: @BCLegislature
www.leg.bc.ca/tours

Parkinson, Elizabeth PREM:EX

Subject:	Tour of Premier's office @ 2:15
Start:	Mon 2018-06-18 12:00 AM
End:	Tue 2018-06-19 12:00 AM
Show Time As:	Tentative
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	Parkinson, Elizabeth PREM:EX
Required Attendees:	Nash, Amber PREM:EX

Min of Ed guests, 8 Young Presidents club members with Randy Wright of Harbour Air

Elizabeth

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 6, 2018 11:13 AM
To: Geary, Vanessa PREM:EX
Subject: Little Beetle sandwiches, May 16
Attachments: Scan_20180606.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Vanessa,

Attached is a Bea for 12 sandwiches and drinks we purchased for the Premier and MLAs and staff traveling to the Chilliwack EMBC warehouse. Would you mind signing and returning? Then my BMO travel card is complete ☺ - Just Ambers left.

Thanks,

Elizabeth

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, June 6, 2018 11:09 AM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

Subject:	Tour of Premier's office @ 2:20
Start:	Mon 2018-06-18 12:00 AM
End:	Tue 2018-06-19 12:00 AM
Show Time As:	Tentative
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	Parkinson, Elizabeth PREM:EX
Required Attendees:	Nash, Amber PREM:EX; Van Meer-Mass, Kate PREM:EX; Clark, Layne PREM:EX

Min of Ed guests, 8 Young Presidents club members with Randy Wright of Harbour Air
Minister Fleming requested 15 minute tour of PO

Elizabeth-06-06-18

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 6, 2018 12:10 PM
To: Dewar, Bob PREM:EX
Subject: RE: Jennifer's availability tomorrow

Follow Up Flag: Follow up
Flag Status: Flagged

OK

From: Dewar, Bob PREM:EX
Sent: Wednesday, June 6, 2018 12:10 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Re: Jennifer's availability tomorrow

230.

Sent from my iPhone

On Jun 6, 2018, at 11:47 AM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Jennifer is available June 7 at 12:00 through to 1:30 OR 2:30-3:00.
>
> Would any of these times work Bob?



Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 6, 2018 12:17 PM
To: Van Meer-Mass, Kate PREM:EX; Geary, Vanessa PREM:EX
Subject: June BMO reconciliation and receipts
Attachments: PARKINSONE s.17 03JUN18.xlsx; June 2018 Receipts EPARKINSON.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Kate and Vanessa,

Please find attached my June BMO travel card reconciliation and receipts. Please send back email approvals so I can forward to Finance with them.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 6, 2018 12:42 PM
To: Zacharias, Mark ENV:EX
Subject: Accepted: DM/ADM Meeting with Bob Dewar

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 6, 2018 12:43 PM
To: Gooderham, Coleen E ENV:EX
Subject: RE: Confirmed - Request: FW: CONFLICT: Bob Dewar

Follow Up Flag: Follow up
Flag Status: Flagged

I'm afraid to celebrate too soon!! Thanks Coleen! ☺

From: Gooderham, Coleen E ENV:EX
Sent: Wednesday, June 6, 2018 12:42 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Confirmed - Request: FW: CONFLICT: Bob Dewar

I have sent the invite and Bob has accepted.

Thank you

Coleen

From: Gooderham, Coleen E ENV:EX
Sent: Wednesday, June 6, 2018 12:38 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Gooderham, Coleen E ENV:EX <Coleen.Gooderham@gov.bc.ca>
Subject: Confirmed - Request: FW: CONFLICT: Bob Dewar

Hi today works at 2:30 at the PO..

Attendees: DM Mark Zacharias and ADM Jennifer Mcguire

Thank you

Coleen

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 6, 2018 12:11 PM
To: Gooderham, Coleen E ENV:EX <Coleen.Gooderham@gov.bc.ca>
Subject: RE: More options: Request: FW: CONFLICT: Bob Dewar

Hi Jennifer,

Can she still do 2:30? And meet here at PO?

From: Gooderham, Coleen E ENV:EX
Sent: Wednesday, June 6, 2018 11:20 AM
To: Parkinson, Elizabeth PREM:EX

Cc: Gooderham, Coleen E ENV:EX
Subject: FW: More options: Request: FW: CONFLICT: Bob Dewar

Hi no to June 7 at 2:00.

Jennifer is available June 7 at 12:00 through to 1:30 OR 2:30-3:00.

Thank you

Coleen

From: Llewellyn-Thomas, Marnie ENV:EX
Sent: Wednesday, June 6, 2018 11:19 AM
To: Gooderham, Coleen E ENV:EX <Coleen.Gooderham@gov.bc.ca>
Subject: RE: More options: Request: FW: CONFLICT: Bob Dewar

Hi Coleen,

Jennifer could make Noon-1:30 or 2:30-3:00 tomorrow.

~Marnie

From: Gooderham, Coleen E ENV:EX
Sent: Wednesday, June 6, 2018 11:16 AM
To: Llewellyn-Thomas, Marnie ENV:EX
Cc: Gooderham, Coleen E ENV:EX
Subject: Q: More options: Request: FW: CONFLICT: Bob Dewar

Hi would June 7 at 2:00 work?

Thank you

Coleen

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 6, 2018 11:14 AM
To: Gooderham, Coleen E ENV:EX <Coleen.Gooderham@gov.bc.ca>
Subject: RE: More options: Request: FW: CONFLICT: Bob Dewar

Hi Coleen,

Would tomorrow at 2:00 pm work?

From: Gooderham, Coleen E ENV:EX
Sent: Wednesday, June 6, 2018 9:27 AM
To: Parkinson, Elizabeth PREM:EX
Cc: Gooderham, Coleen E ENV:EX
Subject: More options: Request: FW: CONFLICT: Bob Dewar

Jennifer can be available today June 6 at 3:00 or June 7 at 1:00?

Thank you

Coleen

From: Gooderham, Coleen E ENV:EX
Sent: Wednesday, June 6, 2018 9:07 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Gooderham, Coleen E ENV:EX <Coleen.Gooderham@gov.bc.ca>
Subject: RE: CONFLICT: Bob Dewar

Hi no this will not work as Jennifer and Mark are in a meeting which I can not move..

I have to go back to Jenifer's shop and see what her option are.

Thank you

Coleen

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 6, 2018 9:05 AM
To: Gooderham, Coleen E ENV:EX <Coleen.Gooderham@gov.bc.ca>
Subject: CONFLICT: Bob Dewar

Hi Coleen,

So sorry, Bob says something has come up. Could Jennifer meet at 1:00 today?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 6, 2018 2:54 PM
To: Poldrugovac, Saija FIN:EX
Subject: RE: EForms question

Follow Up Flag: Follow up
Flag Status: Flagged

Thanks Saija!

From: Poldrugovac, Saija FIN:EX
Sent: Wednesday, June 6, 2018 1:53 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: EForms question

Until they are entered by me, I can't run the report though…
But yes, I can do that.

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 6, 2018 1:28 PM
To: Poldrugovac, Saija FIN:EX
Subject: RE: EForms question

True enough. I hadn't thought of that. When I finish some travel claims next week can I ask for some reports? Does it take you a lot of time?

From: Poldrugovac, Saija FIN:EX
Sent: Wednesday, June 6, 2018 1:26 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: EForms question

Probably easier to just ask me and I can run reports… If there were any changes during the audit, they wouldn't show up on the eforms totals and would be in the notes.

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 6, 2018 1:21 PM
To: Poldrugovac, Saija FIN:EX
Subject: EForms question

Hi Saija,

Can EForms be used to give me travel totals per son, per certain time period? It looks like maybe I could use the 'Forms' tab and ask for 'All' and put in the time period? Or is there a better, easier way?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 6, 2018 2:57 PM
To: 'Tamra Bartilucci'
Subject: Flight for s.15; s.22 June 16

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Tamra,

Can I please book s.15; s.22 on the same flight as the Premier and Evan on June 16th? Details here.

Saturday, June 16, 2018

AIR CANADA Flight # 8083

Depart Vancouver Airport at 11:30 PM
Arrive Victoria Airport at 11:59 PM

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 6, 2018 3:05 PM
To: 'Lana Garraway'
Subject: RE: FW: IPhone set-up (KMM65988813V18854L0KM)

Follow Up Flag: Follow up
Flag Status: Flagged

Thank you Lana!

From: Lana Garraway [mailto:lana@ralphs.ca]
Sent: Wednesday, June 6, 2018 3:01 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: FW: IPhone set-up (KMM65988813V18854L0KM)

Hi Elizabeth,

This is to confirm that the username was updated on the Telus system!

Lana Garraway
Ralph's Radio Ltd.
815 View St, Victoria BC V8W 1K1
Cellular: (250)896-4866
Office: 778-404-7232
Please note: I have a new email address lana@ralphs.ca
www.ralphs.ca



69 Years Strong !



From: Enterprise CorpPublic Service BC <corporatepublicservice.bc@telus.com>
Sent: June 6, 2018 2:01 PM

To: Lana Garraway <lana@ralphs.ca>
Subject: Re: FW: IPhone set-up (KMM65988813V18854L0KM)

Hello Lana,

Hope you're enjoying today! Thank-you for your email! I can confirm that mobile number 250-896-6322 has been updated to Erin Richards.

Please feel free to reach out to us with any other questions or concerns.

Thanks for choosing TELUS!

Christine
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Member of the TELUS team

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Original Message Follows: ----------
From:Date:Subject:Message-ID:Content-Type:MIME-Version:X-MS-Exchange-SenderADCheck;
To: Enterprise CorpPublic Service BC corporatepublicservice.bc@telus.com
Subject:Message-ID:Content-Type:MIME-Version:X-MS-Exchange-SenderADCheck;
Date:Subject:Message-ID:Content-Type:MIME-Version:X-MS-Exchange-SenderADCheck;

Good Morning,

Can you please change 2508966322 to Username Erin Richards

Lana Garraway

Ralph's Radio Ltd.

815 View St, Victoria BC V8W 1K1

Cellular: (250)896-4866

Office: 778-404-7232

Please note: I have a new email address lana@ralphs.ca

www.ralphs.ca

69 Years Strong !



From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: June 4, 2018 9:14 AM
To: Lana Garraway <lana@ralphs.ca>
Subject: RE: IPhone set-up

Hi Lana,

It seems we were told the wrong las t name for Erin. It should be Richards. Are you able to change with Telus or should I just call?

From: Lana Garraway [mailto:lana@ralphs.ca]
Sent: Thursday, May 31, 2018 12:55 PM

To: Parkinson, Elizabeth PREM:EX
Subject: RE: IPhone set-up

Absolutely! I will have this delivered tomorrow afternoon.

Lana Garraway

Ralph's Radio Ltd.

815 View St, Victoria BC V8W 1K1

Cellular: (250)896-4866

Office: 778-404-7232

Please note: I have a new email address lana@ralphs.ca

www.ralphs.ca

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From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 31, 2018 12:33 PM
To: Lana Garraway <lana@ralphs.ca>
Subject: IPhone set-up

Hi Lana,

Can you please set-up this IPhone for Erin Andrews effective Monday, June 4th and advise the telephone number?

Thanks,

Elizabeth Parkinson

Finance and Administration Officer

Office of the Premier
Direct: 250-387-1805

Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 6, 2018 3:13 PM
To: s.15; s.22
Subject: FW: Eticket : s.15; s.22 / Vancouver to Victoria / Jun 16
Attachments: Travel Reservation June 16 for s.15; s.22 pdf

Follow Up Flag: Follow up
Flag Status: Flagged

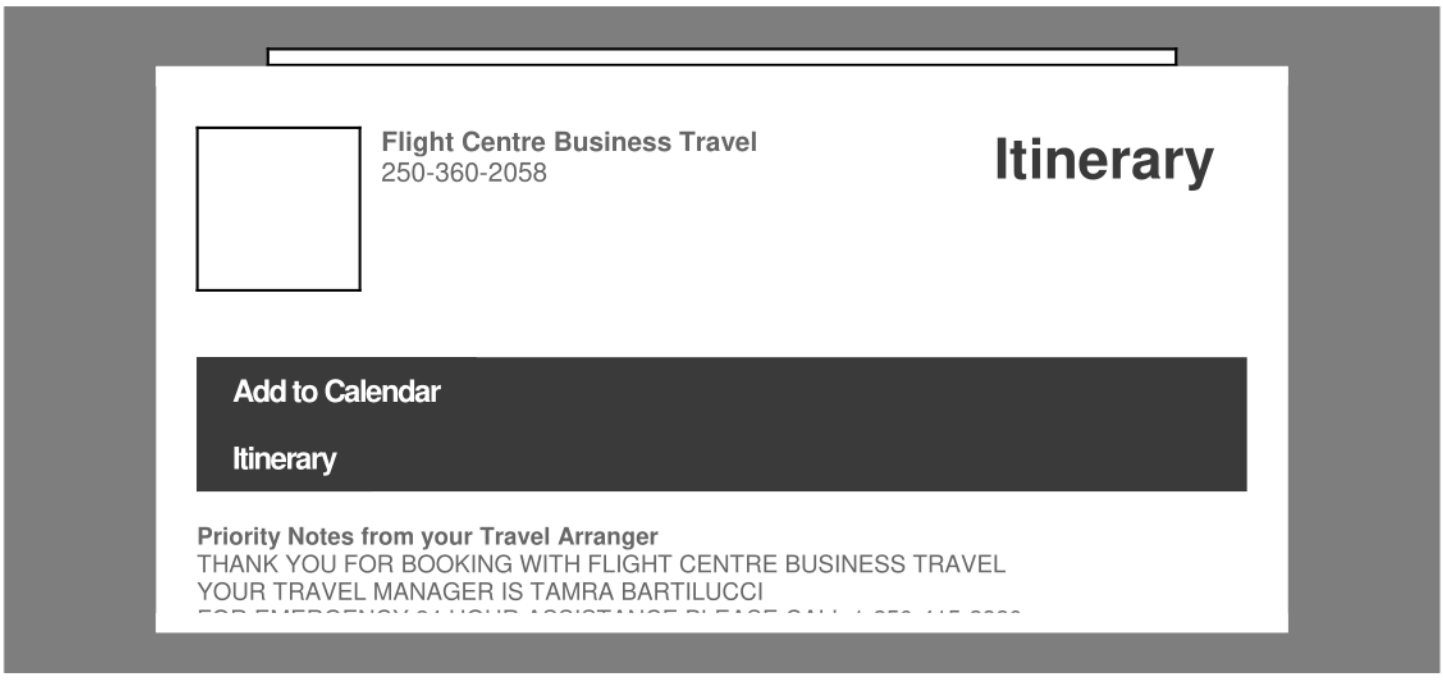
FYI-

From: Tamra Bartilucci [mailto:tamra.bartilucci@flightcentre.ca]
Sent: Wednesday, June 6, 2018 3:08 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Eticket : s.15; s.22 / Vancouver to Victoria / Jun 16

Please let me know if you have any questions or need anything further .

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Flight Centre Business Travel [mailto:confirmation@tripcase.com]
Sent: Wednesday, June 06, 2018 3:07 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Travel Reservation June 16 for s.15; s.22



Trip to: VICTORIA BC, CANADA
Passenger(s): s.15; s.22

Reservation code: s.22
Airline Reservation Code:

AIR CANADA AC Flight Number **8083** **Saturday, 16 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation# s.22

Departure: YVR VANCOUVER BC, CANADA
11:30PM
Main Terminal

Arrival: YYJ VICTORIA BC, CANADA
11:59PM

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP
Duration: 0hour(s) and 29minute(s)
Distance (in Miles): 40

s.15; s.22

Seat(s): Check-In Required

If you no longer wish to receive these emails please contact: confirmation@tripcase.com.

Parkinson, Elizabeth PREM:EX

Subject:	AIR CANADA: Vancouver to Victoria (11:30 PM)
Location:	Flight AC #8083
Start:	Sat 2018-06-16 11:30 PM
End:	Sat 2018-06-16 11:59 PM
Show Time As:	Tentative
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	s.17
Required Attendees:	Brown, Evan PREM:EX

Saturday, June 16, 2018

AIR CANADA Flight # 8083

Depart Vancouver Airport at 11:30 PM
Arrive Victoria Airport at 11:59 PM

CONFIRMATIONs: Premier & Evan s.22
s.15; s.22

Booked with Miriam at Flight Centre, Tel # 250-360-2058

Elizabeth-01-06-18

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 6, 2018 3:52 PM
To: 'Tamra Bartilucci'
Subject: RE: s.15; s.22 Invoice -

Follow Up Flag: Follow up
Flag Status: Flagged

Thank you Tamra!

From: Tamra Bartilucci [mailto:tamra.bartilucci@flightcentre.ca]
Sent: Wednesday, June 6, 2018 3:37 PM
To: Parkinson, Elizabeth PREM:EX
Subject: s.15; s.22 Invoice -

Please let me know if you have any questions or need anything further .

TAMRA BARTILUCCI
Team Leader
Flight Centre Flight Centre Business Travel

Office: +1 250 360 2058 | Toll Free: +1 866 420 4410

615 Broughton St
Victoria BC V8W 1C8
Canada

After Hours Emergency Assist: +1 844 873 5491

Years in the industry: **11**
Countries visited: **30**
Favourite Destination: **Italy**
Next trip: **Lake Louise**

I'm only a call or email away!

CPBC #42324 | TICO #4671384 | OPC #702971

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 6, 2018 3:36 PM
To: 'mysubscription@sunprovince.com'
Subject: FW: Copy of receipts, Account #s.17 & new credit card

Follow Up Flag: Follow up
Flag Status: Flagged

Hi! I`d also like to update the credit card for billing. Can someone please contact meÉ

Thanks,

Elizabeth

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 6, 2018 12:47 PM
To: 'mysubscription@sunprovince.com'
Subject: FW: Copy of receipts, Account s.17

Hello! Can I please request a copy of my receipts for May and June which were billed on our credit card ending in s.17 ?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 6, 2018 4:03 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Travel Voucher: Sheena McCOnnell, E128880
Attachments: Scan_20180606.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, June 6, 2018 3:57 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 6, 2018 4:04 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Travel Voucher: Sheena McConnell, E128851
Attachments: Scan_20180606.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, June 6, 2018 3:58 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 6, 2018 4:05 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Travel Voucher: Geoff Meggs, E128840
Attachments: Scan_20180606.pdf

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, June 6, 2018 3:59 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 6, 2018 4:06 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Travel Voucher: Geoff Meggs, E128836
Attachments: Scan_20180606.pdf

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, June 6, 2018 4:00 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 6, 2018 4:07 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Travel Voucher: Evan Brown #E128835
Attachments: Scan_20180606.pdf

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, June 6, 2018 4:02 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 7, 2018 8:54 AM
To: OOP FOI PREM:EX
Subject: RE: Call for Records OOP-2018-83886 Due June 13, 2018

No records.

Elizabeth

From: OOP FOI PREM:EX
Sent: Wednesday, June 6, 2018 5:01 PM
To: LP PO Executive Office; LP Premiers Vancouver Office; Wright, Don J. PREM:EX; Kennedy, Christine PREM:EX; Christensen, Suzanne PREM:EX; Canitz, Shelley L PREM:EX
Subject: Call for Records OOP-2018-83886 Due June 13, 2018

Hello,

Please see the below request and please let me know by June 13 whether or not you have any records:

Canvassed: All Exec staff, all Vancouver staff, Don Wright, Christine Kennedy, Suzanne Christensen, Shelley Canitz

---

All records relating to the Speculation Tax, including all records the Ministry of Finance used to determine why West Kelowna was included in the speculation tax geographic area.

(Date Range for Record Search: From 05/08/2017 To 05/24/2018) Date Format is MM/DD/YYYY

Please note: Public correspondence and media monitoring materials (TNO/daily summaries/etc.) can be excluded, as long as they have not been forwarded with additional commentary

---

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 7, 2018 9:03 AM
To: Wensink, Alison PREM:EX
Subject: FW: Call for Records OOP-2018-83974 Due June 18, 2018

Importance: High

Hi Alison,

The email says I should contact you when ready to send the emails…

From: OOP FOI PREM:EX
Sent: Monday, June 4, 2018 3:58 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Call for Records OOP-2018-83974 Due June 18, 2018
Importance: High

Hello Elizabeth,

Please see the below request and please let me know by June 18 whether or not you have any records:

Canvassed: Elizabeth Parkinson

Please note we have now found the easiest way for you to send us records is to highlight the emails, drag and drop them directly onto the LAN. Please call Alison when you are ready to proceed and she will assist you.

Records of any and all emails, text messages, BBMs, slack messages, and WhatsApp messages - excluding attachments - sent from Elizabeth

*Parkinson (Date Range for Record Search: From **04/01/2018 To 04/30/2018**) Date Format is MM/DD/YYYY*

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Amanda Shortt, Administrative Assistant
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1

Parkinson, Elizabeth PREM:EX

Subject:	CANCEL: AIR CANADA: Cranbrook to Vancouver (9:40 PM)
Location:	AIR CANADA Flight # AC 8220
Start:	Tue 2018-06-12 8:40 PM
End:	Tue 2018-06-12 10:12 PM
Show Time As:	Tentative
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	PREM CAL PREM:EX
Required Attendees:	McConnell, Sheena PREM:EX; Brown, Evan PREM:EX

Tuesday, June 12, 2018

AIR CANADA Flight # AC 8220

Depart Cranbrook Airport at 9:40 PM
Arrive Vancouver Airport (Main Terminal) at 10:12 PM

CONFIRMATIONs: Premier, Sheena , Evan s.22

Booked with Tamra @ Flight Centre, tel # 250-360-2058

Elizabeth-17-05-18

Parkinson, Elizabeth PREM:EX

Subject:	CANCEL: AIR CANADA: Vancouver to Victoria (11:30 PM)
Location:	AC Flight # 8083
Start:	Tue 2018-06-12 11:30 PM
End:	Tue 2018-06-12 11:59 PM
Show Time As:	Tentative
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	PREM CAL PREM:EX
Required Attendees:	McConnell, Sheena PREM:EX; Brown, Evan PREM:EX

Tuesday, June 12, 2018

AIR CANADA Flight # AC 8083

Departing Vancouver Airport (Main Terminal) at 11:30 PM
Arriving Victoria Airport at 11:59 PM

CONFIRMATIONs: Premier, Sheena, Evan s.22

Booked with Tamra @ Flight Centre, tel # 250-360-2058

Elizabeth-17-05-18

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 7, 2018 10:33 AM
To: Nash, Amber PREM:EX
Subject: FW: Cranbrook to vancouver: Cancel please and change

---

From: Tamra Bartilucci [mailto:tamra.bartilucci@flightcentre.ca]
Sent: Thursday, June 7, 2018 10:23 AM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Cranbrook to vancouver: Cancel please and change

Hi Elizabeth

Before I cancel the flight there are no flights between Cranbrook and Castlegar.

The last flight from Castlegar to Victoria is as follows:

AC8251Q 13JUN Castlegar to Vancouver 515P 628P
AC8081Q 13JUN Vancouver to Victoria 840P 910P

Please confirm if you would like the flight switched and a ticket booked for s.15; s.22

Thanks

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, June 07, 2018 10:12 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Cranbrook to vancouver: Cancel please and change

Hi Tamra,

Can we please cancel these seats to Vancouver June 12th? We are hoping there is a Cranbrook to Castlegar flight early evening of June 12th or early am of June 13th?

We would then need the last flight from Castlegar on the 13th June to Vancouver including s.15; s.22
s.15 Is this possible?

Tuesday, June 12, 2018

AIR CANADA Flight # AC 8220

Depart Cranbrook Airport at 9:40 PM
Arrive Vancouver Airport (Main Terminal) at 10:12 PM

CONFIRMATIONs: Premier, Sheena , Evan s.22

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

Subject: Cancelled: HARBOUR AIR: Victoria to YVR (8:20 AM)
Location: Flight # 502

Start: Thu 2018-06-14 8:20 AM
End: Thu 2018-06-14 8:50 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: s.17
Required Attendees: Brown, Evan PREM:EX; McConnell, Sheena PREM:EX

Thursday, June 14, 2018

Harbour Air Flight # 502

Depart Victoria Harbour at 8:20 AM
Arrive YVR at 8:50 AM

CONFIRMATIONs: s.22 Evan & Sheena
Premier

Harbour Air Tel # 1-800-665-0212

Elizabeth-01-06-18

Parkinson, Elizabeth PREM:EX

Subject: Canceled: Cancelled: HARBOUR AIR: Victoria to YVR (8:20 AM)
Location: Flight # 502

Start: Thu 2018-06-14 8:20 AM
End: Thu 2018-06-14 8:50 AM
Show Time As: Free

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: s.17
Required Attendees: Brown, Evan PREM:EX; McConnell, Sheena PREM:EX

Importance: High

Thursday, June 14, 2018

Harbour Air Flight # 502

Depart Victoria Harbour at 8:20 AM
Arrive YVR at 8:50 AM

CONFIRMATIONs: s.22 Evan & Sheena
Premier

Harbour Air Tel # 1-800-665-0212

Elizabeth-01-06-18

Parkinson, Elizabeth PREM:EX

Subject:	Canceled: TRAVEL to Harbour Air
Start:	Thu 2018-06-14 7:00 AM
End:	Thu 2018-06-14 8:00 AM
Show Time As:	Free
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	PREM CAL PREM:EX
Required Attendees:	Brown, Evan PREM:EX
Importance:	High

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 7, 2018 12:18 PM
To: 'Tamra Bartilucci'
Subject: RE: Cranbrook to vancouver: Cancel please and change

Thank you Tamra. Please book s.15 for the 5 travellers.

Elizabeth

From: Tamra Bartilucci [mailto:tamra.bartilucci@flightcentre.ca]
Sent: Thursday, June 7, 2018 12:14 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Cranbrook to vancouver: Cancel please and change

Hi Elizabeth,

I have the flights switched over and the s.15 booked for the night on Jun 13. For hotels in Creston s.15 is available, a king room is $170 per night . Do you want me to book that or hold off?

Thanks

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, June 07, 2018 10:50 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: RE: Cranbrook to vancouver: Cancel please and change

Hi Tamra,

Please cancel the Air Canada flights to Van & Victoria on June 12th. They would need accommodation for 5 – Premier, Sheena, Evan, s.15; s.22 in Creston on the 12th.

Instead they will drive to Castlegar and would like to fly out on this flight s.15; s.22

AC8251Q 13JUN Castlegar to Vancouver 515P 628P
AC8081Q 13JUN Vancouver to Victoria 840P 910P

The Premier, Evan Sheena would like to stay at s.15 on June 13th.

Thanks,

From: Tamra Bartilucci [mailto:tamra.bartilucci@flightcentre.ca]
Sent: Thursday, June 7, 2018 10:23 AM

To: Parkinson, Elizabeth PREM:EX
Subject: RE: Cranbrook to vancouver: Cancel please and change

Hi Elizabeth

Before I cancel the flight there are no flights between Cranbrook and Castlegar.

The last flight from Castlegar to Victoria is as follows:

AC8251Q 13JUN Castlegar to Vancouver 515P 628P
AC8081Q 13JUN Vancouver to Victoria 840P 910P

Please confirm if you would like the flight switched and a ticket booked for s.15; s.22

Thanks

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, June 07, 2018 10:12 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Cranbrook to vancouver: Cancel please and change

Hi Tamra,

Can we please cancel these seats to Vancouver June 12th? We are hoping there is a Cranbrook to Castlegar flight early evening of June 12th or early am of June 13th?

We would then need the last flight from Castlegar on the 13th June to Vancouver including s.15; s.22
s.15 Is this possible?

Tuesday, June 12, 2018

AIR CANADA Flight # AC 8220

Depart Cranbrook Airport at 9:40 PM
Arrive Vancouver Airport (Main Terminal) at 10:12 PM

CONFIRMATIONs: Premier, Sheena , Evan s.22

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

Subject:	OVERNIGHT: s.15 Creston
Location:	s.15
Start:	Tue 2018-06-12 12:00 AM
End:	Wed 2018-06-13 12:00 AM
Show Time As:	Tentative
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	PREM CAL PREM:EX
Required Attendees:	McConnell, Sheena PREM:EX; Brown, Evan PREM:EX

Tuesday, June 6, 2018

OVERNIGHT: s.15

CONFIRMATIONs: Premier s.22
Sheena
Evan

King room, $170 per night

Booked by Tamra at Flight Centre, Tel # 250-360-2058.

Elizabeth-06-07-18

Parkinson, Elizabeth PREM:EX

Subject:	Canceled: CANCEL: AIR CANADA: Cranbrook to Vancouver (9:40 PM)
Location:	AIR CANADA Flight # AC 8220
Start:	Tue 2018-06-12 8:40 PM
End:	Tue 2018-06-12 10:12 PM
Show Time As:	Free
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	PREM CAL PREM:EX
Required Attendees:	McConnell, Sheena PREM:EX; Brown, Evan PREM:EX
Importance:	High

Tuesday, June 12, 2018

AIR CANADA Flight # AC 8220

Depart Cranbrook Airport at 9:40 PM
Arrive Vancouver Airport (Main Terminal) at 10:12 PM

CONFIRMATIONs: Premier, Sheena , Evan s.22

Booked with Tamra @ Flight Centre, tel # 250-360-2058

Elizabeth-17-05-18

Parkinson, Elizabeth PREM:EX

Subject: Canceled: CANCEL: AIR CANADA: Vancouver to Victoria (11:30 PM)
Location: AC Flight # 8083

Start: Tue 2018-06-12 11:30 PM
End: Tue 2018-06-12 11:59 PM
Show Time As: Free

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees: McConnell, Sheena PREM:EX; Brown, Evan PREM:EX

Importance: High

Tuesday, June 12, 2018

AIR CANADA Flight # AC 8083

Departing Vancouver Airport (Main Terminal) at 11:30 PM
Arriving Victoria Airport at 11:59 PM

CONFIRMATIONs: Premier, Sheena, Evan s.22

Booked with Tamra @ Flight Centre, tel # 250-360-2058

Elizabeth-17-05-18

Parkinson, Elizabeth PREM:EX

Subject: OVERNIGHT: s.15
Location: s.15

Start: Wed 2018-06-13 12:00 AM
End: Thu 2018-06-14 12:00 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees: McConnell, Sheena PREM:EX; Brown, Evan PREM:EX

Wednesday, June 13, 2018

OVERNIGHT: s.15

CONFIRMATIONs: Premier s.22
Sheena
Evan

s.15 King room, $340 per night plus taxes

Booked by Tamra at Flight Centre, tel # 250-360-2058

Elizabeth-07-06-18

Parkinson, Elizabeth PREM:EX

Subject:	OVERNIGHT: s.15 Creston
Location:	s.15
Start:	Tue 2018-06-12 12:00 AM
End:	Wed 2018-06-13 12:00 AM
Show Time As:	Tentative
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	PREM CAL PREM:EX
Required Attendees:	McConnell, Sheena PREM:EX; Brown, Evan PREM:EX

Tuesday, June 6, 2018

OVERNIGHT: s.15

CONFIRMATIONs: Premier s.22
Sheena
Evan
s.15; s.22

King room, $170 per night

Booked by Tamra at Flight Centre, Tel # 250-360-2058.

Elizabeth-06-07-18

Page 171 of 244 to/à Page 175 of 244

Withheld pursuant to/removed as

s.15 ; s.22

Parkinson, Elizabeth PREM:EX

Subject:	AIR CANADA: Castlegar to Vancouver (5:15 PM)
Location:	Flight # 8251
Start:	Wed 2018-06-13 5:15 PM
End:	Wed 2018-06-13 6:28 PM
Show Time As:	Tentative
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	PREM CAL PREM:EX
Required Attendees:	McConnell, Sheena PREM:EX; Brown, Evan PREM:EX

Wednesday, June 13, 2018

AIR CANADA Flight # AC 8251

Depart Castlegar Airport at 5:15 PM
Arrive Vancouver Airport (Main Terminal) at 6:28 PM

CONFIRMATIONs: Premier s.22
Sheena
Evan
s.15; s.22

Booked by Tamra at Flight Centre, Tel # 250-360-2058

Elizabeth-07-06-18

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 7, 2018 5:01 PM
To: OOP FOI PREM:EX
Cc: Aaron, Sage PREM:EX
Subject: RE: Reminder: Call for Records OOP-2018-83452 Records Due May 18, 2018

Hi Amanda,

Nothing is coming up in Sage's file or her sent or inbox for the schools tax other than TNO's. Do you want them?

Elizabeth

From: OOP FOI PREM:EX
Sent: Thursday, June 7, 2018 11:38 AM
To: Parkinson, Elizabeth PREM:EX
Cc: Aaron, Sage PREM:EX
Subject: Reminder: Call for Records OOP-2018-83452 Records Due May 18, 2018
Importance: High

Hi Elizabeth,

Erin is not set up as of yet to do Sage's searches. Would you be able to do this one for her?

Thanks so much,
-Amanda

From: Shortt, Amanda PREM:EX
Sent: Monday, May 7, 2018 8:44 AM
To: LP PO Executive Office; Wright, Don J. PREM:EX; Yuma Morisho, Okenge PREM:EX; Christensen, Suzanne PREM:EX; Kennedy, Christine PREM:EX
Cc: Hendry, Jackie PREM:EX; Wensink, Alison PREM:EX
Subject: Call for Records OOP-2018-83452 Records Due May 18, 2018

Hello,

Please see the request below and please let me know by May 18th whether or not you have any records:

Canvassed: Executive Staff, Don Wright, Okenge Yuma Morisho, Suzanne Christensen, Christine Kennedy

---

All issue notes/briefing notes, assessments/reports and e-mails on the province-wide increased schools tax introduced in the February, 2018 B.C.

budget – excluding news releases, correspondence to government or media clippings/summaries. (Date Range for Record Search: From 04/01/2018 To

---

05/04/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Amanda Shortt, Administrative Assistant
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 11, 2018 9:53 AM
To: Poldrugovac, Saija FIN:EX
Subject: RE: FOR REVIEW: May Monthly Proactive Release of Premier's Travel Receipts

It looks good to me Saija.

Elizabeth

From: Poldrugovac, Saija FIN:EX
Sent: Thursday, June 7, 2018 2:59 PM
To: Geary, Vanessa PREM:EX
Cc: Parkinson, Elizabeth PREM:EX
Subject: FOR REVIEW: May Monthly Proactive Release of Premier's Travel Receipts
Importance: High

Enclosed please find the Premier's monthly transactions that have been redacted to remove items that require severing. If you hover over text that shows redaction with a red box around it, you will see why that information is being redacted. Please review the file for accuracy**. If there is an item that you feel should be redacted please contact me via email by the 22nd day of the month for resolution/correction**. If there are no edits to be made, we do not require a response at this time.

Please share this package with your GCPE contact within 1 business day.

This email is a preliminary copy and approval will be required for the Quarterly release which will include this month and the other months in the quarter.

Thank you and please give me a call if you have any questions.

Saija Poldrugovac
Executive Financial Clerk, Ministers' Office Support Services
Corporate Financial and Facilities Services Branch
Ministry of Finance
Phone: (778) 678-3496 **Fax:** (250) 356-7326
E-mail: Saija.Poldrugovac@gov.bc.ca
Website: http://gww.fin.gov.bc.ca/
Serving all Ministers' Offices and the Office of the Premier

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 11, 2018 10:02 AM
To: 'Tamra Bartilucci'
Subject: Change of flight to Prince George

Hi Tamra,

Can I please switch the Premier, Evan s.15; s.22 from the June 17th flights to June 18th flight below? I believe Don Bain will also be switching to this flight but I'm just waiting for his confirmation.

Jun18, Victoria to Prince George

Option 1: Westjet
WS3114P 18JUN M Victoria to Vancouver 630A 659A
WS3283P 18JUN M Vancouver to Prince George 815A 930A

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 11, 2018 10:11 AM
To: Geary, Vanessa PREM:EX
Subject: RE: June BMO reconciliation and receipts

Hi Vanessa,

I returned your call on Thursday, and I'm here today If you still have questions.

Thanks,

Elizabeth

From: Geary, Vanessa PREM:EX
Sent: Thursday, June 7, 2018 10:28 AM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: June BMO reconciliation and receipts

Hi – I have a couple of questions, would you please give me a call when you have a few minutes. Thanks VG

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 6, 2018 12:17 PM
To: Van Meer-Mass, Kate PREM:EX; Geary, Vanessa PREM:EX
Subject: June BMO reconciliation and receipts

Hi Kate and Vanessa,

Please find attached my June BMO travel card reconciliation and receipts. Please send back email approvals so I can forward to Finance with them.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 11, 2018 10:28 AM
To: OOP FOI PREM:EX
Cc: Aaron, Sage PREM:EX
Subject: Call for Records OOP-2018-83330 Records Due May 16, 2018
Attachments: NR

Hi Alison,

Attached please find the one record I found in Sage's email referencing BC Spills Regulation on social media.

Thanks,



Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 11, 2018 10:36 AM
To: Wade, Debbie PREM:EX
Subject: FW: Request to book flights for Don Bain

Hi Debbie,

What happened to the flights? I see they are confirmed now.

Elizabeth

From: Wade, Debbie PREM:EX
Sent: Friday, June 8, 2018 3:13 PM
To: 'Rebecca Thompson'
Cc: Parkinson, Elizabeth PREM:EX; Loubert, Danny PREM:EX
Subject: Re: Request to book flights for Don Bain

HI Rebecca
Can you please confirm that Don Bain flights have been booked for the dates below asap.

Thanks so much!

Sent from my Samsung Galaxy smartphone.

-------- Original message --------
From: "Wade, Debbie PREM:EX" <Debbie.Wade@gov.bc.ca>
Date: 2018-06-04 4:25 PM (GMT-08:00)
To: 'Rebecca Thompson' <rebecca.thompson@flightcentre.ca>
Cc: "Parkinson, Elizabeth PREM:EX" <Elizabeth.Parkinson@gov.bc.ca>
Subject: Request to book flights for Don Bain

Hello Rebecca;

Could I please request to book the following flights for Don Bain using our Premiers Office pcard for payment –
AC 338 10JUN Vancouver to Ottawa Departs 920A Arrives 456P
AC 345 12JUN Ottawa to Vancouver Departs 600P Arrives 814P

If you could please advise how much extra the comfort fare would be – he would appreciate any extra leg room available.

Thanks so much!

Debbie Wade
Executive Coordinator to the Chief of Staff

Office of the Premier
250-356-2785

Parkinson, Elizabeth PREM:EX

Subject: OVERNIGHT: s.15
Location: s.15 Kamloops

Start: Thu 2018-06-21 12:00 AM
End: Sun 2018-06-24 12:00 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees: Brown, Evan PREM:EX; Van Meer-Mass, Kate PREM:EX; Aaron, Sage PREM:EX; Clark, Layne PREM:EX; Meggs, Geoff PREM:EX; Dewar, Bob PREM:EX

Friday, June 21, 22, 23, 2018

OVERNIGHT: s.15

RESERVATIONS: Premier s.22
s.15; s.22

Kate s.22
Evan
Sage s.22
Layne s.22
Geoff
Bob ($155 per night, Club King room))

Deluxe King sized One bedroom, s.22 $139 plus taxes, 3 nights

Check-in: 3:00
Check-out: 11:00
Cancellation: 24 hours

Contact: s.15

Elizabeth-02-26-18

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 11, 2018 10:56 AM
To: 'Tamra Bartilucci'
Subject: FW: Eticlet : Donald Bain / Vancouver to Ottawa / Jun 10-12
Attachments: Travel Reservation June 10 for DONALD BAIN.pdf

Hi Tamra,

Do you have the invoice for Don's flights?

Thanks,

Elizabeth

From: Wade, Debbie PREM:EX
Sent: Monday, June 11, 2018 10:49 AM
To: Parkinson, Elizabeth PREM:EX
Subject: FW: Eticlet : Donald Bain / Vancouver to Ottawa / Jun 10-12

Hi Elizabeth;

For your records.
Thanks!

Debbie Wade
Executive Coordinator to the Chief of Staff
Office of the Premier
250-356-2785

From: Tamra Bartilucci [mailto:tamra.bartilucci@flightcentre.ca]
Sent: Friday, June 8, 2018 3:26 PM
To: Loubert, Danny PREM:EX
Cc: Wade, Debbie PREM:EX
Subject: Eticlet : Donald Bain / Vancouver to Ottawa / Jun 10-12

Hi Danny and Debbie

Please see attached the eticket for Donald Bain.

Please let me know if you have any questions or need anything further .
Tamra

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Flight Centre Business Travel [mailto:confirmation@tripcase.com]
Sent: Friday, June 08, 2018 3:24 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Travel Reservation June 10 for DONALD BAIN

FLIGHT CENTRE Business Travel

Flight Centre Business Travel
250-360-2058

Itinerary

Add to Calendar

Itinerary

Priority Notes from your Travel Arranger
THANK YOU FOR BOOKING WITH FLIGHT CENTRE BUSINESS TRAVEL
YOUR TRAVEL MANAGER IS TAMRA BARTILUCCI
FOR EMERGENCY 24 HOUR ASSISTANCE PLEASE CALL 1-250-415-2330

Trip to: OTTAWA ON, CANADA
Passenger(s): BAIN/DONALD
Reservation code: s.22
Airline Reservation Code:

AIR CANADA AC Flight Number **338** — **Sunday, 10 June**
CONFIRMED, Confirmation# s.22

Departure: YVR VANCOUVER BC, CANADA
9:20AM
Main Terminal

Arrival: YOW OTTAWA ON, CANADA
4:56PM

Please verify flight times prior to departure

Class: Economy
Meal: Food for Purchase
Aircraft: AIRBUS INDUSTRIE A321 JET
Duration: 4hour(s) and 36minute(s)
Distance (in Miles): 2214

Donald Bain
Seat(s): Check-In Required

AIR CANADA AC Flight Number **345** — **Tuesday, 12 June**
CONFIRMED, Confirmation# s.22

Departure: YOW OTTAWA ON, CANADA

Arrival: YVR VANCOUVER BC, CANADA
8:14PM
Main Terminal

Please verify flight times prior to departure

Class:	Economy	Duration:	5hour(s) and 14minute(s)
Meal:	Food for Purchase	Distance (in Miles):	2214
Aircraft:	AIRBUS INDUSTRIE A321 JET		

Donald Bain
Seat(s): Check-In Required

If you no longer wish to receive these emails please contact: confirmation@tripcase.com.

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 11, 2018 11:00 AM
To: 'Tamra Bartilucci'
Subject: RE: Invoice for Donald Bain

Thanks Tamra.

From: Tamra Bartilucci [mailto:tamra.bartilucci@flightcentre.ca]
Sent: Monday, June 11, 2018 10:58 AM
To: Parkinson, Elizabeth PREM:EX
Subject: FW: Invoice for Donald Bain

Hi Elizabeth,

This flight was booked on Danny's Card as per his request

Please let me know if you have any questions or need anything further .

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Tamra Bartilucci
Sent: Friday, June 08, 2018 3:33 PM
To: 'Danny.loubert@gov.bc.ca' <Danny.loubert@gov.bc.ca>
Subject: Invoice for Donald Bain

Please let me know if you have any questions or need anything further .
Tamra

TAMRA BARTILUCCI
Team Leader
Flight Centre Flight Centre Business Travel

Office: +1 250 360 2058 | Toll Free: +1 866 420 4410

615 Broughton St
Victoria BC V8W 1C8
Canada

After Hours Emergency Assist: +1 844 873 5491

Years in the industry: **11**
Countries visited: **30**
Favourite Destination: **Italy**
Next trip: **Lake Louise**

I'm only a call or email away!

CPBC #42324 | TICO #4671384 | OPC #702971

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 11, 2018 11:15 AM
To: Poldrugovac, Saija FIN:EX
Subject: ANASH May 2018 receipt
Attachments: ANASH MAY 2018 receipts.pdf

Hi Saija,

I finally had a response from Post media. Attached is the May receipt.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

Subject:	Canceled: PACIFIC COASTAL: Victoria to Prince George (3:40 PM)
Location:	Flight # 8P 1417
Start:	Sun 2018-06-17 3:40 PM
End:	Sun 2018-06-17 5:20 PM
Show Time As:	Free
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	PREM CAL PREM:EX
Required Attendees:	Brown, Evan PREM:EX
Importance:	High

Sunday, June 17, 2018

PACIFIC COASTAL Flight # 8P 1417

Depart Victoria Airport at 3:40 PM
Arrive Prince George Airport 5:20 PM

CONFIRMATIONs Premier, Evan s.15; s.22

Booked with Tamra at Flight Centre, Tel # 250-360-2058

Elizabeth-29-05-18

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 11, 2018 11:35 AM
To: s.15; s.22
Subject: June 17 change Prince George

Hi s.15; s.22

I have switched the Premier, Evan s.15; s.22 to flights on June 18th am at 6:30 am out of Victoria. Once I have the detail confirmations I will forward to you. s.15; s.22
s.15; s.22

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 11, 2018 11:54 AM
To: 'Tamra Bartilucci'
Subject: FW: Eticket : Robert Dewar / Vancouver to Kamloops / Jun 21-24
Attachments: Travel Reservation June 10 for ROBERT DEWAR.pdf

Hi Tamra,

The attachment is for Bob's Winnipeg flights. Can you please send the Kamloops flights June 21 – 24th along with the receipt?

Thanks,

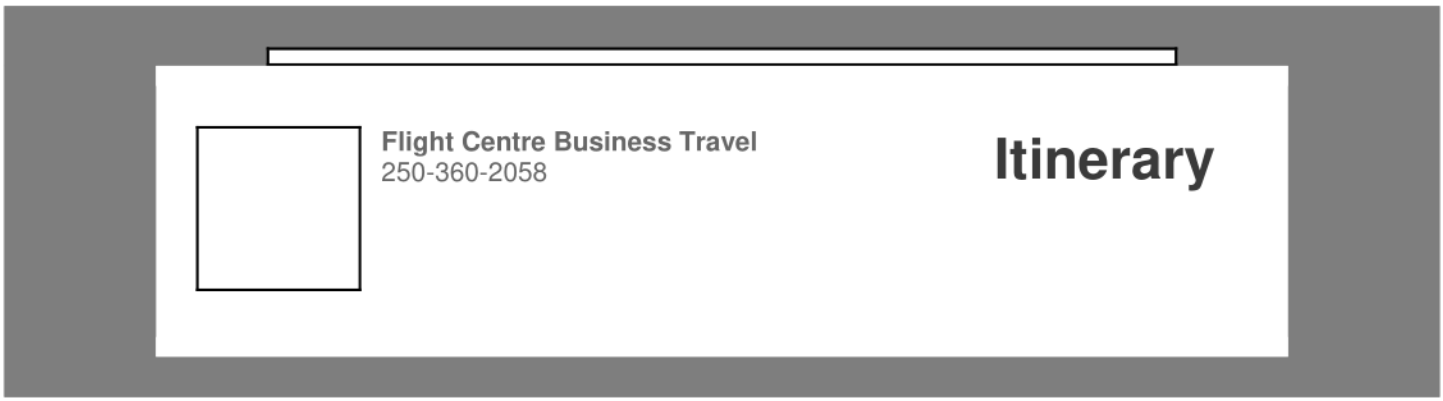
Elizabeth

From: Tamra Bartilucci [mailto:tamra.bartilucci@flightcentre.ca]
Sent: Friday, June 8, 2018 1:29 PM
To: Nash, Amber PREM:EX
Cc: Parkinson, Elizabeth PREM:EX
Subject: Eticket : Robert Dewar / Vancouver to Kamloops / Jun 21-24

Please let me know if you have any questions or need anything further .
Tamra

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Flight Centre Business Travel [mailto:confirmation@tripcase.com]
Sent: Friday, June 08, 2018 1:26 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Travel Reservation June 10 for ROBERT DEWAR



Add to Calendar

Itinerary

Trip to: WINNIPEG MB, CANADA
Passenger(s): DEWAR/ROBERT
Reservation code: s.22
Airline Reservation Code:

AIR CANADA AC Flight Number **8056** **Sunday, 10 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation#s.22

Departure: YYJ VICTORIA BC, CANADA
7:20AM

Arrival: YVR VANCOUVER BC, CANADA
7:47AM
Main Terminal

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP
Duration: 0hour(s) and 27minute(s)
Distance (in Miles): 40

Robert Dewar
Seat(s): Check-In Required

AIR CANADA AC Flight Number **290** **Sunday, 10 June**
CONFIRMED, Confirmations.22

Departure: YVR VANCOUVER BC, CANADA
9:05AM
Main Terminal

Arrival: YWG WINNIPEG MB, CANADA
1:45PM

Please verify flight times prior to departure

Class: Economy
Meal: Food for Purchase
Aircraft: AIRBUS INDUSTRIE A319 JET
Duration: 2hour(s) and 40minute(s)
Distance (in Miles): 1163

Robert Dewar
Seat(s): Check-In Required

AIR CANADA AC Flight Number **297** **Sunday, 17 June**
CONFIRMED, Confirmation#

Departure: YWG WINNIPEG MB, CANADA
10:45AM

Arrival: YVR VANCOUVER BC, CANADA
11:43AM
Main Terminal

Please verify flight times prior to departure

Class: Economy
Meal: Food for Purchase
Aircraft: AIRBUS INDUSTRIE A319 JET
Duration: 2hour(s) and 58minute(s)
Distance (in Miles): 1163

Robert Dewar
Seat(s): Check-In Required

AIR CANADA AC Flight Number **8085** **Sunday, 17 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation s.22

Departure: YVR VANCOUVER BC, CANADA
12:50PM
Main Terminal

Arrival: YYJ VICTORIA BC, CANADA
1:20PM

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP
Duration: 0hour(s) and 30minute(s)
Distance (in Miles): 40

Robert Dewar
Seat(s): Check-In Required

If you no longer wish to receive these emails please contact: confirmation@tripcase.com.

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 11, 2018 11:57 AM
To: Bain, Don PREM:EX
Subject: RE: Travel plan change, Prince George

Thanks Don. I will send it to you and Danny for your calendar once I receive it.

Elizabeth

From: Bain, Don PREM:EX
Sent: Monday, June 11, 2018 11:45 AM
To: Parkinson, Elizabeth PREM:EX
Subject: Re: Travel plan change, Prince George

Sure

Sent from my iPhone

On Jun 11, 2018, at 12:40 PM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi Don,
>
> The Premier has decided to travel to Prince George on June 18th on the 8:15 am flight arriving at 9:30 am. Can I switch you to the same flight also?



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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 11, 2018 11:59 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: FW: June BMO reconciliation and receipts
Attachments: PARKINSONE s.17 03JUN18.xlsx; June 2018 Receipts EPARKINSON.pdf

Hi Saija,

Attached is the approved s.17 BMO card for June 2018.

Thanks,

Elizabeth

From: Van Meer-Mass, Kate PREM:EX
Sent: Monday, June 11, 2018 11:46 AM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: June BMO reconciliation and receipts

Approved

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 11, 2018 11:42 AM
To: Van Meer-Mass, Kate PREM:EX
Subject: FW: June BMO reconciliation and receipts

Hi Kate,

Is this approved by you?

Thanks,

Elizabeth

From: Geary, Vanessa PREM:EX
Sent: Monday, June 11, 2018 11:38 AM
To: Parkinson, Elizabeth PREM:EX; Van Meer-Mass, Kate PREM:EX
Subject: RE: June BMO reconciliation and receipts

Approved.

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 6, 2018 12:17 PM
To: Van Meer-Mass, Kate PREM:EX; Geary, Vanessa PREM:EX
Subject: June BMO reconciliation and receipts

Hi Kate and Vanessa,

Please find attached my June BMO travel card reconciliation and receipts. Please send back email approvals so I can forward to Finance with them.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 11, 2018 11:59 AM
To: 'Tamra Bartilucci'
Subject: RE: Prince George June 18

Yes, thanks.

From: Tamra Bartilucci [mailto:tamra.bartilucci@flightcentre.ca]
Sent: Monday, June 11, 2018 11:56 AM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Prince George June 18

Hi Elizabeth
Will Don be travelling from Vancouver still?

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Monday, June 11, 2018 11:47 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Prince George June 18

Hi Tamra,

Can I please put Don on the same flight as the Premier June 18 to PG?

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 11, 2018 12:45 PM
To: Dewar, Bob PREM:EX
Subject: RE: Flights & Hotel for Bob Dewar - June 21-23

I have them. Will put them into your calendar this afternoon.

From: Dewar, Bob PREM:EX
Sent: Monday, June 11, 2018 12:41 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Re: Flights & Hotel for Bob Dewar - June 21-23

Hi Elizabeth,

I believe Amber confirmed them on Friday for me. Bob

Sent from my iPad

On Jun 11, 2018, at 1:05 PM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi Bob,
>
> Did you decide on the flights you would like and I will confirm with Tamra at Flight Centre?
>
> Thanks,
>
> Elizabeth
>
> ---
>
> **From:** Nash, Amber PREM:EX
> **Sent:** Friday, June 8, 2018 11:07 AM
> **To:** 'Tamra Bartilucci'
> **Cc:** Parkinson, Elizabeth PREM:EX
> **Subject:** Flights & Hotel for Bob Dewar
>
> Hi Tamra,
>
> Can you please send me options for flight for the following days for Bob Dewar to travel from Victoria to Kamloops. And could you also please confirm a room for him at s.15 (where the rest of the group is staying)?
>
> June 21 – Early Morning Flight Please.
>
> Overnight 21, 22, 23
>
> June 24 – Flights homes – would prefer something that isn't too early – mid afternoon would be best.
>
> A

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 11, 2018 1:48 PM
To: Nash, Amber PREM:EX
Subject: RE: CALLER - LAURENCE SCHALLER, FAIRMONT HOTELS, OTTAWA

I spoke with her the last time the Premier went to Ottawa. Very helpful.

From: Nash, Amber PREM:EX
Sent: Monday, June 11, 2018 1:42 PM
To: Privett, Don PREM:EX
Cc: Parkinson, Elizabeth PREM:EX
Subject: RE: CALLER - LAURENCE SCHALLER, FAIRMONT HOTELS, OTTAWA

That's nice of her. Elizabeth is the one she is best speaking with though ☺

From: Privett, Don PREM:EX
Sent: Monday, June 11, 2018 1:07 PM
To: Nash, Amber PREM:EX
Cc: Parkinson, Elizabeth PREM:EX
Subject: CALLER - LAURENCE SCHALLER, FAIRMONT HOTELS, OTTAWA

Laurence ("Lor-raun", female) Schaller
Sales Manager, Government and Diplomatic Corps
Laurier Hotel, Ottawa
Fairmont Hotels
613-562-7007
Laurence.schaller@fairmont.com

Asked for Amber by name. Courtesy call in her role in the hotel government corps; she looks after the needs of all premiers visiting Ottawa associated with lodging at the Laurier.

She wanted to touch base, introduce herself, etc. Call or email her anytime if you have any questions or need assistance.

##
Don

DON PRIVETT | Administrative Assistant | Premier's Office, Executive Branch
Phone: 250.387.1715 / 250.387.1716 | don.privett@gov.bc.ca
West Annex, Room 156 | Parliament Buildings, Victoria, BC V8W 9E1

LEGISLATIVE ASSEMBLY
of BRITISH COLUMBIA

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 11, 2018 2:16 PM
To: 'Tamra Bartilucci'
Subject: Geoff Meggs flights to Yellowknife return, May 22-23

Hi Tamra,

Was Geoff's flight changed and a fee charged for the changes to your invoice ending in 0537? If so, can I please have a copy of the changes and the charge?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 11, 2018 2:25 PM
To: Poldrugovac, Saija FIN:EX
Subject: RE: Travel Voucher: Geoff Meggs, E128840

Sorry, I asked but still waiting on Flight Centre.

From: Poldrugovac, Saija FIN:EX
Sent: Monday, June 11, 2018 12:39 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Travel Voucher: Geoff Meggs, E128840

Hey!
Do you have an updated flight schedule to show that Geoff traveled on May 22nd?
Thanks!
~S

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 6, 2018 4:05 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Travel Voucher: Geoff Meggs, E128840

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, June 6, 2018 3:59 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 11, 2018 2:23 PM
To: Nash, Amber PREM:EX
Subject: RE: trip to takla

Interior from Fort St. James is but the other out of Smithers isn't. Did you want a company from Smithers?

From: Nash, Amber PREM:EX
Sent: Monday, June 11, 2018 1:50 PM
To: Parkinson, Elizabeth PREM:EX
Subject: FW: trip to takla

Is this one on your list?

From: Badger, Joleen GCPE:EX
Sent: Monday, June 11, 2018 11:47 AM
To: Nash, Amber PREM:EX
Subject: FW: trip to takla

From: Sam, Anne-Marie IRR:EX
Sent: Monday, June 4, 2018 3:01 PM
To: Badger, Joleen GCPE:EX
Subject: trip to takla

Hello the name of the helicopter companies Silver King out of Smithers, the Chief from Takla, mentioned they may have access to a bigger helicopter , the company out of Fort St. James Interior Helicopter,

We had mentioned the possibility of flying out of PG, but then would we be getting the helicopter to drop them off in FSJ, or helicopter back to PG and then drive to FSJ ? and if they drop them off in FSJ we will have to figure out getting cars to FSJ

Anne Marie Sam
Senior Ministerial Assistant
Ministry of Indigenous Relations and
Reconciliation
778-584-5506

Page 205 of 244

Withheld pursuant to/removed as

s.15 ; s.22

Parkinson, Elizabeth PREM:EX

Subject: OVERNIGHT: s.15
Location: s.15 Fort St. James

Start: Mon 2018-06-18 12:00 AM
End: Wed 2018-06-20 12:00 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees: Brown, Evan PREM:EX; Bain, Don PREM:EX

Monday & Tuesday, June 18 & 19th, 2018

OVERNIGHT: s.15

CONFIRMATIONs: Evan & The Premier s.22
s.15; s.22

Don Bain s.22

Double King rooms with view of Lake, $180 plus taxes per night.

Check-in: 4:00 pm
Check-out: 11:00 AM
Cancellation: 24 hours

Elizabeth-31-05-18

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 11, 2018 3:24 PM
To: 'yhl@yhl.ca'
Subject: Quote, trip to Takla Landing

Hi!

I'm hoping you might be available to do a trip from Fort St. James to Takla Landing June 18th. We would have 5 (– 7) people and 30 lbs of photography equipment. They would want 3 hours on the ground in Takla. Can you please confirm if this might be possible?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

CONFIDENTIALITY NOTICE: The above message contains confidential information intended for a specified individual and purpose. The information is private and protected by law. Any copying or disclosure of this transmission by anyone other than the intended recipient is prohibited. If you are not the intended recipient, please notify the sender immediately and delete this message and any attachments from your system. Thank you.

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 11, 2018 3:43 PM
To: 'jeff cleveland'
Subject: RE: Attention Jeff: Quote

Thank you for your quick response Jeff. I'm just waiting to confirm the number of passengers. Should hopefully know by tomorrow.

Best,

Elizabeth

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

CONFIDENTIALITY NOTICE: The above message contains confidential information intended for a specified individual and purpose. The information is private and protected by law. Any copying or disclosure of this transmission by anyone other than the intended recipient is prohibited. If you are not the intended recipient, please notify the sender immediately and delete this message and any attachments from your system. Thank you.

From: jeff cleveland [mailto:interiorheli@gmail.com]
Sent: Monday, June 11, 2018 3:40 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Re: Attention Jeff: Quote

Hi Elizabeth,

With our Bell L4 we can take 6 passengers and 30lbs of gear to Takla Landing. The cost is $1650 per hour plus fuel. The L4 burns 160 liter per hour at &1.70 per liter from our Ft St James base and $2.20 per liter for drum fuel that we have located at Takla Landing. The trip is approximately one hour each way. With the Bell 206 we can take 4 passengers with 30lbs of gear and the price is $1235 per hour with a fuel rate of 114 liter per hour.

Both machines are available for that date.

Let us know what option you would like.

Thank You
Jeff Cleveland, CP
Interior Helicopters Ltd
604-240-1053

On Mon, Jun 11, 2018 at 3:18 PM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

Hi Jeff,

I'm hoping you may have some availability to take 5 – 7 passengers and 30 lbs of photograghy equipment to Takla Landing from Fort St. James on June 18th. They would want 3 hours on the ground in Takla. Can you please confirm if this might work and a price?

Thanks,

Elizabeth Parkinson

Finance and Administration Officer

Office of the Premier
Direct: 250-387-1805

Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

CONFIDENTIALITY NOTICE: The above message contains confidential information intended for a specified individual and purpose. The information is private and protected by law. Any copying or disclosure of this transmission by anyone other than the intended recipient is prohibited. If you are not the intended recipient, please notify the sender immediately and delete this message and any attachments from your system. Thank you.

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Withheld pursuant to/removed as

s.15 ; s.22

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 11, 2018 4:51 PM
To: Geary, Vanessa PREM:EX
Subject: Coding sheet for Bob
Attachments: Scan_20180611.pdf

Hi Vanessa,

You approved the attached trip for Bob Dewar but didn't sign the Coding sheet. Saija has asked me to send it back to you for your autograph ☺ Could you please sign and return to me?

Thanks,

Elizabeth

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Monday, June 11, 2018 4:46 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 11, 2018 4:52 PM
To: Geary, Vanessa PREM:EX
Subject: Bob's travel to Kamloops
Attachments: Scan_20180611.pdf

Hi Vanessa,

Could you please sign the attached Coding sheet and return? It's for Bob's travel to Kamloops return.

Thanks,

Elizabeth

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Monday, June 11, 2018 4:47 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 11, 2018 4:53 PM
To: Poldrugovac, Saija FIN:EX
Subject: RE: Bob Dewar, May invoice

Hi Saija,

We paid for the flight with our Travel card, which is why Bob took it off his May fees. He wanted to pay for it as he flew home for personal reasons.

Elizabeth

From: Poldrugovac, Saija FIN:EX
Sent: Monday, June 11, 2018 8:40 AM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Bob Dewar, May invoice

Hey,
Did Bob pay for this flight? Also, can you get Vanessa to sign the invoice coding sheet please?
Thanks!
~S

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 5, 2018 3:49 PM
To: Poldrugovac, Saija FIN:EX
Subject: Bob Dewar, May invoice

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, June 5, 2018 3:34 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 11, 2018 5:03 PM
To: Geary, Vanessa PREM:EX
Subject: RE: Bob's travel to Kamloops

Sure Vanessa. This is who I have booked.

Premier s.22
s.15; s.22

Kate s.22
Evan
Sage
Layne s.22
Geoff
Bob

From: Geary, Vanessa PREM:EX
Sent: Monday, June 11, 2018 5:01 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Bob's travel to Kamloops

Will do --- can you please let me know who is attending caucus from over there. thanks VG

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 11, 2018 4:52 PM
To: Geary, Vanessa PREM:EX
Subject: Bob's travel to Kamloops

Hi Vanessa,

Could you please sign the attached Coding sheet and return? It's for Bob's travel to Kamloops return.

Thanks,

Elizabeth

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Monday, June 11, 2018 4:47 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 11, 2018 5:05 PM
To: Poldrugovac, Saija FIN:EX
Subject: FW: About today's WestJet inflight entertainment / À propos du divertissement à bord de votre vol WestJet d'aujourd'hui - s.22

Hi Saija,

Geoff's flight itinerary change. Fees stayed the same.

Thanks,

Elizabeth

From: Wade, Debbie PREM:EX
Sent: Monday, June 11, 2018 5:01 PM
To: Parkinson, Elizabeth PREM:EX
Subject: FW: About today's WestJet inflight entertainment / À propos du divertissement à bord de votre vol WestJet d'aujourd'hui - s.22

For your records
Thanks!

Debbie Wade
Executive Coordinator to the Chief of Staff
Office of the Premier
250-356-2785

From: Wade, Debbie PREM:EX
Sent: Tuesday, May 22, 2018 10:11 AM
To: Meggs, Geoff PREM:EX
Subject: FW: About today's WestJet inflight entertainment / À propos du divertissement à bord de votre vol WestJet d'aujourd'hui - s.22

FYI

Debbie Wade
Executive Coordinator to the Chief of Staff
Office of the Premier
250-356-2785

From: noreply@notifications.westjet.com [mailto:noreply@notifications.westjet.com]
Sent: Tuesday, May 22, 2018 10:06 AM
To: Wade, Debbie PREM:EX
Subject: About today's WestJet inflight entertainment / À propos du divertissement à bord de votre vol WestJet d'aujourd'hui - s.22

Important information about today's flight - please read.

To ensure you receive emails from WestJet, please add us to your contacts.

Version française

Hello Geoffrey,

Same flight, different plane.

The aircraft for your flight has changed. While all your important flight details remain the same, the inflight entertainment offering may be different, so please have a look below to see what inflight entertainment will be available on your flight.

Reservation code: s.22

Flights	Departs	Arrives	
WS 196	Victoria (YYJ) May 22, 2018 12:52 PM Aircraft type: 73H	Calgary (YYC) May 22, 2018 3:13 PM	WestJet Connect*
WS 3197 Operated by WESTJET ENCORE	Calgary (YYC) May 22, 2018 4:05 PM Aircraft type: DH4	Yellowknife (YZF) May 22, 2018 6:35 PM	No inflight entertainment

Aircraft type: 73H

Aircraft type: DH4

Operated by WESTJET ENCORE

We do our best to provide a rewarding and comfortable inflight experience;

however, some details of your inflight entertainment may change due to possible last-minute changes. Check with your agent at the airport to be sure of your flight's details.

* **Please note** that some details of your inflight entertainment experience may be subject to change.

Our newest inflight entertainment offering allows you to enjoy complimentary movies and TV series on your personal laptop, tablet or mobile device. You can also connect to the Internet. You will need the latest version of our **WestJet app** to enjoy **WestJet Connect** on your **iPhone, iPad** or **Android** smartphone or tablet. **WestJet Connect** is new, and we want to make it as satisfying an experience as possible - your input can help us do just that. If you have any feedback or suggestions, please let us know via the Contact us page on **westjet.com**.

Thank you for being our guest, and we hope you have a great flight!

Manage preferences Unsubscribe Privacy policy

You have received this notification because you have booked a flight with WestJet. This email was sent to DEBBIE.WADE@GOV.BC.CA in order to provide information related to your flight. The email address used was provided to us at the time of check in. Replies to this email will not be received. If you have questions regarding your reservation, please contact your travel agent or call us at 1-888-937-8538 (1-888-WESTJET). We're available 24 hours a day, 7 days a week. Calling outside Canada and the U.S.?

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WestJet, 22 Aerial Place NE, Calgary, AB T2E 3J1, Canada

Informations importantes au sujet de votre vol d'aujourd'hui - à lire attentivement.
Afin de vous assurer de recevoir les courriels de WestJet, veuillez nous ajouter à vos contacts.

English version

Bonjour Geoffrey,

Même vol, différent appareil.

L'appareil dans lequel vous deviez voyager a changé. Bien que les renseignements principaux concernant votre vol restent les mêmes, le divertissement en vol qui sera offert pourrait être différent. Veuillez donc prendre connaissance de ce qui suit afin de connaître le divertissement qui vous sera proposé sur votre vol.

Code de réservation : s.22

Vol	Départ	Arrivée	
WS 196	Victoria (YYJ) 22 mai 2018 12:52 Type d'avion : 73H	Calgary (YYC) 22 mai 2018 15:13	WestJet Connect*
WS 3197 Opéré par WESTJET ENCORE	Calgary (YYC) 22 mai 2018 16:05 Type d'avion : DH4	Yellowknife (YZF) 22 mai 2018 18:35	Aucun divertissement à bord

Type d'avion : 73H

Type d'avion : DH4

Opéré par WESTJET ENCORE

Nous faisons de notre mieux pour vous offrir une expérience en vol à la fois confortable et enrichissante. Veuillez cependant noter que certains aspects de votre divertissement à bord peuvent changer à la dernière minute. Pour vous assurer de connaître les détails concernant votre vol, veuillez parler à un agent de WestJet à l'aéroport.

* **Veuillez prendre note** que certains détails de votre expérience à bord peuvent changer. Pour vous assurer de connaître les détails de votre vol, adressez-vous à un agent de WestJet à l'aéroport.

Notre nouveau système de divertissement en vol vous permet de regarder gratuitement des films et émissions de télévision sur votre ordinateur portable, tablette ou appareil mobile. De plus, vous pouvez vous connecter à Internet. Vous aurez besoin de télécharger la dernière version de notre appli WestJet pour profiter de **WestJet Connect** sur votre **iPhone** et **iPad** ou encore sur votre téléphone ou tablette **Android**. **WestJet Connect** étant une nouveauté, nous vous invitons à nous communiquer vos commentaires qui nous permettront de vous offrir une expérience la plus satisfaisante possible. Si vous avez des commentaires ou suggestions, veuillez nous les transmettre en vous rendant à la section « Contactez-nous » sur **westjet.com**.

Nous vous remercions de voyager avec nous et vous souhaitons un bon vol!



Gérer préférences Désabonnement Politique de confidentialité

Vous avez reçu ce courriel parce que vous avez réservé un vol WestJet. Ce courriel a été envoyé à DEBBIE.WADE@GOV.BC.CA afin de fournir des renseignements relatifs à votre vol. Cette adresse courriel est celle qui a été indiquée au moment de l'enregistrement. Les réponses à ce courriel ne seront pas lues. Si vous avez des préoccupations au sujet de votre réservation, veuillez contacter votre agent de voyages ou communiquer avec nous au 1-888-937-8538 (1-888-WESTJET). Nous sommes à votre service 24 heures sur 24, 7 jours sur 7. Appel de l'extérieur du Canada et des États-Unis?

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WestJet, 22 Aerial Place NE, Calgary, AB T2E 3J1, Canada

Page 220 of 244

Withheld pursuant to/removed as

s.15

Parkinson, Elizabeth PREM:EX

Subject: WESTJET: Victoria to Vancouver (6:30 AM)
Location: Flight # WS 3114

Start: Mon 2018-06-18 6:30 AM
End: Mon 2018-06-18 6:59 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees: Brown, Evan PREM:EX

Monday, June 18, 2018

WESTJET Flight # WS 3114

Depart Victoria Airport at 6:30 AM
Arrive Vancouver Airport at 6:59 AM

CONFIRMATIONs: Premier: s.22
Evan
s.15; s.22

Booked with Tamra at Flight Centre, Tel # 250-360-2058

Elizabeth-12-06-18

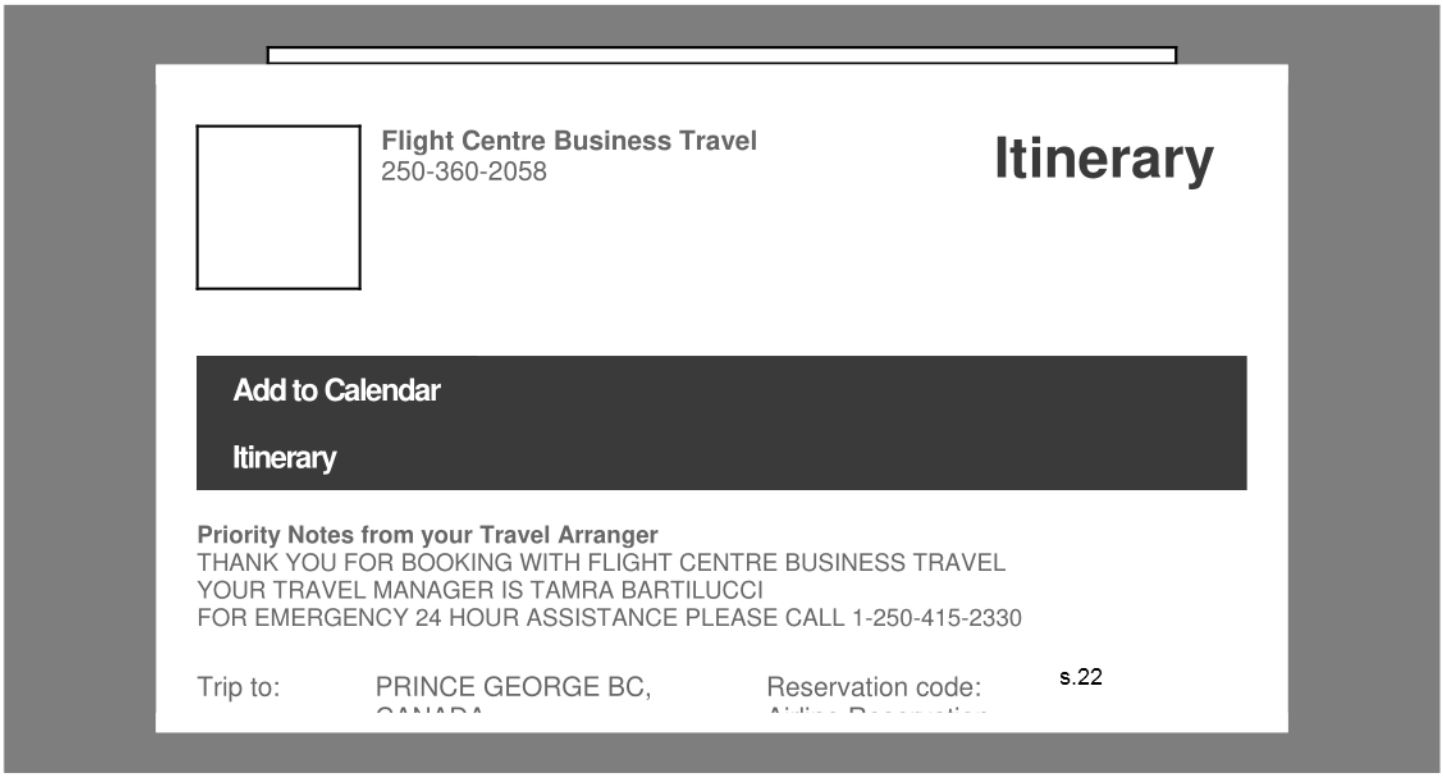
Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 12, 2018 9:48 AM
To: Loubert, Danny PREM:EX
Cc: Bain, Don PREM:EX
Subject: FW: Eticket : Donald Bain / Vancouver to Prince George / Jun 18
Attachments: Travel Reservation June 18 for DONALD BAIN.pdf

From: Tamra Bartilucci [mailto:tamra.bartilucci@flightcentre.ca]
Sent: Monday, June 11, 2018 12:36 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Eticket : Donald Bain / Vancouver to Prince George / Jun 18

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Flight Centre Business Travel [mailto:confirmation@tripcase.com]
Sent: Monday, June 11, 2018 12:35 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Travel Reservation June 18 for DONALD BAIN



Flight Centre Business Travel
250-360-2058

Itinerary

Add to Calendar

Itinerary

Priority Notes from your Travel Arranger
THANK YOU FOR BOOKING WITH FLIGHT CENTRE BUSINESS TRAVEL
YOUR TRAVEL MANAGER IS TAMRA BARTILUCCI
FOR EMERGENCY 24 HOUR ASSISTANCE PLEASE CALL 1-250-415-2330

Trip to: PRINCE GEORGE BC, CANADA

Reservation code: Airline Reservation s.22

Passenger(s): BAIN/DONALD Code: (WS)

WESTJET WS Flight Number **3283** **Monday, 18 June**
Operated by: WESTJET ENCORE
CONFIRMED, Confirmation#s.22

Departure: YVR VANCOUVER BC, CANADA
8:15AM
Main Terminal

Arrival: YXS PRINCE GEORGE BC, CANADA
9:30AM

Please verify flight times prior to departure

Class: Economy Duration: 1hour(s) and 15minute(s)
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP Distance (in Miles): 325

Donald Bain
Seat(s):s.22

If you no longer wish to receive these emails please contact: confirmation@tripcase.com.

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 12, 2018 9:48 AM
To: s.15; s.22
Cc:
Subject: FW: Eticket : s.15; s.22 / Victoria to Prince George / Jun 18
Attachments: Travel Reservation June 18 for s.15; s.22

From: Tamra Bartilucci [mailto:tamra.bartilucci@flightcentre.ca]
Sent: Monday, June 11, 2018 12:27 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Eticket : s.15; s.22 / Victoria to Prince George / Jun 18

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Flight Centre Business Travel [mailto:confirmation@tripcase.com]
Sent: Monday, June 11, 2018 12:26 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Travel Reservation June 18 for s.15; s.22

Flight Centre Business Travel
250-360-2058

Itinerary

Add to Calendar

Itinerary

Priority Notes from your Travel Arranger
THANK YOU FOR BOOKING WITH FLIGHT CENTRE BUSINESS TRAVEL
YOUR TRAVEL MANAGER IS TAMRA BARTILUCCI
FOR EMERGENCY 24 HOUR ASSISTANCE PLEASE CALL 1-250-415-2330

Trip to: PRINCE GEORGE BC, CANADA

Reservation code: s.22 Airline Reservation

Passenger(s): s.15; s.22 Code: (WS)

WESTJET WS Flight Number **3114** **Monday, 18 June**
Operated by: WESTJET ENCORE
CONFIRMED, Confirmation#s.22

Departure: YYJ VICTORIA BC, CANADA
6:30AM

Arrival: YVR VANCOUVER BC, CANADA
6:59AM
Main Terminal

Please verify flight times prior to departure

Class: Economy Duration: 0hour(s) and 29minute(s)
Aircraft:DEHAVILLAND DASH 8-400 TURBOPROP Distance (in Miles): 40

s.15; s.22

WESTJET WS Flight Number **3283** **Monday, 18 June**
Operated by: WESTJET ENCORE
CONFIRMED, Confirmation#s.22

Departure: YVR VANCOUVER BC, CANADA
8:15AM
Main Terminal

Arrival: YXS PRINCE GEORGE BC, CANADA
9:30AM

Please verify flight times prior to departure

Class: Economy Duration: 1hour(s) and 15minute(s)
Aircraft:DEHAVILLAND DASH 8-400 TURBOPROP Distance (in Miles): 325

s.15; s.22

If you no longer wish to receive these emails please contact: confirmation@tripcase.com.



Parkinson, Elizabeth PREM:EX

Subject:	TRAVEL to Victoria Airport
Start:	Mon 2018-06-18 5:00 AM
End:	Mon 2018-06-18 5:30 AM
Show Time As:	Tentative
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	PREM CAL PREM:EX
Required Attendees:	Brown, Evan PREM:EX

Parkinson, Elizabeth PREM:EX

Subject: WESTJET: Vancouver to Prince George (8:15 AM)
Location: Flight # WS 3283

Start: Mon 2018-06-18 8:15 AM
End: Mon 2018-06-18 9:30 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees: Brown, Evan PREM:EX; Bain, Don PREM:EX

Monday, June 18, 2018

WESTJET Flight # WS 3283

Depart Vancouver Airport (Main Terminal) at 8:15 AM
Arrive Prince George Airport at 9:30 AM

CONFIRMATIONs: Premier s.22
Evan
Don
s.15; s.22

Booked with Tamra at Flight Centre, tel # 250-360-2058

Elizabeth-12-06-18

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 12, 2018 11:06 AM
To: 'Charlie Robson'
Subject: RE: Takla

Thanks for this Charlie. The flying time to Takla from Fort St. James is about an hour, correct?

From: Charlie Robson [mailto:Charlie.Robson@yhl.ca]
Sent: Tuesday, June 12, 2018 10:41 AM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Takla

Great. Your Jetranger rate would be $925.00/hr + fuel. This trip would take about 3 hours of flying for the machine out of Prince George and 2 hours for the machine out of Ft St James. There will be a small fee for the machines to sit in Takla for the 3 hours. I would just charge you 2 hour crew mins for the Ft St James Machine and 1 hour for the PG machine. This is just to bump the pilot to 4 hours for the day. An estimsate for this would be:

Prince George: 3 hours = $2775.00
Fuel= $665.00
Landing Fee(PG)= $30.00
1 hour crew min= 150.00
Total= $3620.00 + Tax

Ft St James: 2 hours= $1850.00
Fuel= $380.00
2 hours crew mins= $300
Total= $2530.00 +Tax

These are estimates as times could vary depending on the weather.

Charlie Robson
Regional Manager
Yellowhead Helicopters Ltd.
Mobile 250-640-2269 Work 250-963-9884 Fax 250-963-7143
Email: rm@yhl.ca Web: www.yhl.ca

SAFETY EFFICIENCY SERVICE
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From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, June 12, 2018 9:48 AM
To: Charlie Robson <Charlie.Robson@yhl.ca>
Subject: RE: Takla

Still Provincial ☺

From: Charlie Robson [mailto:Charlie.Robson@yhl.ca]
Sent: Tuesday, June 12, 2018 9:43 AM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Takla

Ok. I will look into this. You fall under the Federal Government?

Charlie Robson
Regional Manager
Yellowhead Helicopters Ltd.
Mobile 250-640-2269 Work 250-963-9884 Fax 250-963-7143
Email: rm@yhl.ca Web: www.yhl.ca



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From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, June 12, 2018 9:37 AM
To: Charlie Robson <Charlie.Robson@yhl.ca>
Subject: RE: Takla

We're government, but we're the Premier's office.

From: Charlie Robson [mailto:Charlie.Robson@yhl.ca]
Sent: Tuesday, June 12, 2018 9:35 AM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Takla

Do you fall under FLNRO?

Charlie Robson
Regional Manager
Yellowhead Helicopters Ltd.
Mobile 250-640-2269 Work 250-963-9884 Fax 250-963-7143
Email: rm@yhl.ca Web: www.yhl.ca



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From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, June 12, 2018 9:25 AM
To: Charlie Robson <Charlie.Robson@yhl.ca>
Subject: RE: Takla

Hi Charlie,

Thanks for your response to my email. We would travel in 2 helicopters. Can you give me a price?

Thanks,

Elizabeth

From: Charlie Robson [mailto:Charlie.Robson@yhl.ca]
Sent: Tuesday, June 12, 2018 8:48 AM
To: Parkinson, Elizabeth PREM:EX
Subject: Takla

Hello Elizabeth,

I don't have a machine available that will haul 7 passengers. I could give you 2 jetrangers. 1 would be out of Ft St James and 1 would be out of Prince George. This way you could take 6 passengers up there. 3 per machine. Let me know if this will work for you.

Charlie

Hi!

I'm hoping you might be available to do a trip from Fort St. James to Takla Landing June 18th. We would have 5 (– 7) people and 30 lbs of photography equipment. They would want 3 hours on the ground in Takla. Can you please confirm if this might be possible?

Thanks,

Charlie Robson
Regional Manager
Yellowhead Helicopters Ltd.
Mobile 250-640-2269 Work 250-963-9884 Fax 250-963-7143
Email: rm@yhl.ca Web: www.yhl.ca



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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 12, 2018 11:19 AM
To: 'Fort St John'
Subject: RE: June 18th availability

Thank you for your email Sean. If we're ever in need of a helicopter closer to your area I'll give you a call.

Best regards,

Elizabeth

From: Fort St John [mailto:FortStJohn@highland.ca]
Sent: Tuesday, June 12, 2018 11:12 AM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: June 18th availability

Hi Elizabeth,
We have to politely decline making an estimate. Fort St James is a long distance and I cannot see how we would procure the contract so thank you for the invite and enjoy your summer.
Sean.

Sean Whitford | Pilot | Base Manager

Highland Helicopters Ltd.
Station 7, Box 10, RR #1
6213, 242 Road
Fort St. John BC, V1J 4M6

250.787.7912 | office
250.329.5058 | cell
250.787.1660 | fax
fortstjohn@highland.ca
www.highland.ca



From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Monday, June 11, 2018 12:38 PM
To: Fort St John <FortStJohn@highland.ca>
Subject: June 18th availability

Hi! I'm looking for a quote to fly to Takla from Fort St. James on June 18, with the party being on the ground in Takla for 3 hours. We believe there will be 5 people travelling. Do you have availability and are you ale to provide a quote?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

CONFIDENTIALITY NOTICE: The above message contains confidential information intended for a specified individual and purpose. The information is private and protected by law. Any copying or disclosure of this transmission by anyone other than the intended recipient is prohibited. If you are not the intended recipient, please notify the sender immediately and delete this message and any attachments from your system. Thank you.

Parkinson, Elizabeth PREM:EX

Subject:	KATE: HARBOUR AIR: Victoria to Vancouver (10:30 AM)
Location:	Flight # 2080
Start:	Fri 2018-06-15 10:30 AM
End:	Fri 2018-06-15 11:05 AM
Show Time As:	Tentative
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	Parkinson, Elizabeth PREM:EX
Required Attendees:	Van Meer-Mass, Kate PREM:EX

Friday, June 15, 2018

HARBOUR AIR Flight # 2080

Depart Victoria Harbour at 10:30 AM
Arrive Vancouver Harbour at 11:05 AM

CONFIRMATION # s.22

Harbour Air Tel # 1-800-665-0212

Elizabeth-12-06-18

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 12, 2018 12:53 PM
To: Richards, Erin PREM:EX
Subject: RE: UPDATE: Directors Meeting in VANCOUVER on Friday

You'll need it for future so why don't you come get it?

From: Richards, Erin PREM:EX
Sent: Tuesday, June 12, 2018 12:14 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: UPDATE: Directors Meeting in VANCOUVER on Friday

Okay, I managed to find a room s.15 for $249. Would you like me to get the credit card number from you and give it to them or would you like to call them directly? Their number is s.15

Erin Richards, Communications Assistant
Office of the Premier | Government of BC
501 Belleville St, Victoria, BC V8V 2L8 | 250-896-6322

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 12, 2018 11:54 AM
To: Richards, Erin PREM:EX
Subject: RE: UPDATE: Directors Meeting in VANCOUVER on Friday

s.15 otherwise it's just calling around to find a good rate.

From: Richards, Erin PREM:EX
Sent: Tuesday, June 12, 2018 11:47 AM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: UPDATE: Directors Meeting in VANCOUVER on Friday

It looks like s.15 is all booked up. Is there anywhere else you recommend?

Erin Richards, Communications Assistant
Office of the Premier | Government of BC
501 Belleville St, Victoria, BC V8V 2L8 | 250-896-6322

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 12, 2018 11:15 AM
To: Richards, Erin PREM:EX
Subject: RE: UPDATE: Directors Meeting in VANCOUVER on Friday

Hi Erin,

We don't have an account with s.15 Say it's for the Office of the Premier and ask for the gov't rate. Harbour Air the staff account is s.17 Please make sure you send me copies of all the bookings you make as I have to reconcile the account when I receive the bill. Their tel # 1-800-665-0212.

Elizabeth

From: Richards, Erin PREM:EX
Sent: Tuesday, June 12, 2018 10:17 AM
To: Parkinson, Elizabeth PREM:EX
Subject: FW: UPDATE: Directors Meeting in VANCOUVER on Friday

Hi Elizabeth,

Can you send me our account information, etc. for Harbour Air and s.15 so I can book them for Sage on Friday?

Thanks!

Erin Richards, Communications Assistant
Office of the Premier | Government of BC
501 Belleville St, Victoria, BC V8V 2L8 | 250-896-6322

From: Aaron, Sage PREM:EX
Sent: Tuesday, June 12, 2018 10:15 AM
To: Richards, Erin PREM:EX
Cc: Parkinson, Elizabeth PREM:EX
Subject: FW: UPDATE: Directors Meeting in VANCOUVER on Friday

Hi Erin,
Could you book me flights (Harbour Air) and accommodation s.15 ?
Elizabeth can help you sort that out.
Thanks,

Sage
778-678-0832

From: Van Meer-Mass, Kate PREM:EX
Sent: Tuesday, June 12, 2018 10:10 AM
To: LP PREM Directors
Subject: UPDATE: Directors Meeting in VANCOUVER on Friday

Hi all,

Confirming with all of you that you will need to be in Vancouver on Friday afternoon for the directors meeting. This is a team building exercise and will run from 1-5pm with a social at the end. s.22
s.22 Look forward to seeing you all then.

Kate

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 12, 2018 12:59 PM
To: 'Tamra Bartilucci'
Subject: RE: Original invoices

Thanks Tamra. Debbie has forwarded me the flight itinerary.
Elizabeth

From: Tamra Bartilucci [mailto:tamra.bartilucci@flightcentre.ca]
Sent: Monday, June 11, 2018 3:11 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Original invoices

Hi Elizabeth,
It looks like Geoffrey's flight was exchanged but there was no change penalty so there is no invoice as there was no fee

Tamra

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Monday, June 11, 2018 2:52 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: RE: Original invoices

Hi Tamra,

I think Debbie changed Geoff's flight to match the Premier's, flying the 22 and 23rd of May. Did someone else help Debbie?

From: Tamra Bartilucci [mailto:tamra.bartilucci@flightcentre.ca]
Sent: Monday, June 11, 2018 2:26 PM
To: Parkinson, Elizabeth PREM:EX
Subject: FW: Original invoices

Hi Elizabeth
The invoice for Geoffrey is attached . I did nit make changes to the flight on my end
Tamra

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058

From: Tamra Bartilucci
Sent: Friday, May 04, 2018 1:21 PM
To: 'Parkinson, Elizabeth PREM:EX' <Elizabeth.Parkinson@gov.bc.ca>
Subject: Original invoices

TAMRA BARTILUCCI
Team Leader
Flight Centre Flight Centre Business Travel

Office: +1 250 360 2058 | Toll Free: +1 866 420 4410

615 Broughton St
Victoria BC V8W 1C8
Canada

After Hours Emergency Assist: +1 844 873 5491

Years in the industry: **11**
Countries visited: **30**
Favourite Destination: **Italy**
Next trip: **Lake Louise**

I'm only a call or email away!

CPBC #42324 | TICO #4671384 | OPC #702971

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 12, 2018 1:08 PM
To: 'Laurence.schaller@fairmont.com'
Subject: Premier Horgan's office

Good afternoon Laurence,

Thank you for your phone message left at reception yesterday. I am the person who books the Premier's travel and I believe we spoke the last time the Premier was in Ottawa for a meeting. You were fortunately in the office after hours and helped me with a meeting room reservation. I do have your contact information and will certainly call you when he is next planning to be in Ottawa.

Much thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

CONFIDENTIALITY NOTICE: The above message contains confidential information intended for a specified individual and purpose. The information is private and protected by law. Any copying or disclosure of this transmission by anyone other than the intended recipient is prohibited. If you are not the intended recipient, please notify the sender immediately and delete this message and any attachments from your system. Thank you.

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 12, 2018 1:23 PM
To: Poldrugovac, Saija FIN:EX
Subject: RE: Bob Dewar Consulting expenses

Hi Saija,

Yes, I sent in an Invoice Coding Sheet for April. Would you like me to send it again?

From: Poldrugovac, Saija FIN:EX
Sent: Monday, June 11, 2018 8:36 AM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Bob Dewar Consulting expenses

Hey,
Do you have the invoice coding sheet for his April travel?
~Saija

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, May 30, 2018 4:34 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: FW: Bob Dewar Consulting expenses

Sorry, Sent to Saija in error

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, May 30, 2018 4:32 PM
To: Poldrugovac, Saija FIN:EX
Subject: Bob Dewar Consulting expenses

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, May 30, 2018 4:30 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 12, 2018 1:51 PM
To: Poldrugovac, Saija FIN:EX
Subject: April Coding sheet and fees for Bob Dewar
Attachments: Scan_20180612.pdf

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, June 12, 2018 1:48 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 12, 2018 1:53 PM
To: Geary, Vanessa PREM:EX
Subject: May Coding sheet for Bob
Attachments: Scan_20180612.pdf

Hi Vanessa,

Can you please sign and return the attached Coding sheet for Bob's May fees?

Thanks,

Elizabeth

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, June 12, 2018 1:50 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 12, 2018 2:32 PM
To: Poldrugovac, Saija FIN:EX
Subject: RE: Geoff Meggs, E128840
Attachments: Scan_20180612.pdf

Hi Saija,

Attached are the flight Itinerary and confirmation from our agent that the price stayed the same.

Thanks,

Elizabeth
From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, June 12, 2018 2:27 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 12, 2018 2:34 PM
To: Poldrugovac, Saija FIN:EX
Subject: FW: Scan From <Device Name>
Attachments: Scan_20180612.pdf

Hi Saija,

Ignore page 2. The rest of the email is the signed Coding Sheet from Vanessa that she had previously just sent approved via email about.

Thanks,

Elizabeth

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, June 12, 2018 2:28 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 12, 2018 2:36 PM
To: Poldrugovac, Saija FIN:EX
Subject: Coding sheet for Bob Dewar
Attachments: Scan_20180612.pdf

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, June 12, 2018 2:29 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 12, 2018 4:15 PM
To: 'Smithers'
Subject: RE: Helicopter ride Smithers to Takla Landing

Hi Shane- the flights would be from Fort St. James. Would this still be possible?

Elizabeth

From: Smithers [mailto:Smithers@highland.ca]
Sent: Tuesday, June 12, 2018 4:14 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Helicopter ride Smithers to Takla Landing

Hi Elizabeth,

As per our conversation on the phone this afternoon, here are the rates we discussed for your trip to Takla Landing for 6 – 8 people

1.5 hours for the AStar - $3000

1.5 hours for the Longranger - $2100

Estimated total - $5100.00 (please note that these prices are based on a fair weather day, any extra flying due to bad weather would be extra)

As discussed we will split the loads accordingly so nobody is squished in.

Any questions or concerns, please don't hesitate to give me a call.

Cheers,

Shane Menzel | Base Manager & Pilot

Highland Helicopters Ltd.
6118 Harvard Way
Smithers, BC V0J 2N0

250.847.3859 | office
250.500.3851 | cell
250.847.2825 | fax
smenzel@highland.ca
www.highland.ca

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 13, 2018 2:11 PM
To: s.15; s.22
Subject: CHANGE: June 24, FW: Harbour Air Flight Itinerary. Thanks for booking!

From: Harbour Air, Whistler Air & Saltspring Air [mailto:reservation@harbourair.com]
Sent: Wednesday, June 13, 2018 12:50 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!

Check Flight Status | Manage Flight | Deals & Specials | High Flyer Rewards | My Account

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about Select Seating at check in - only $10.00!

Harbour Air Team

Customer Information

Account

HAS #	s.17
Name	Evan Brown
Company	Office Of The Premier

Advisory

s.15 **To be advised, per Chris Maclaren.**

Booking s.22

Sunday, June 24, 2018

Flight #2150/Twin Otter
13:30 Vancouver Harbour / Map ☐
14:05 Victoria Harbour / Map

35 minutes

KK- Confirmed

1 Passenger(s) - GoFlex
s.15

Add to Calendar

Invoice s.17	
Air Transportation Charges	
Sked 200/300 : (St) GO Flex	$186.64
Taxes, Fees and Charges	
All Skeds - Baggage : Checked Baggage Fee	$0.00
Sked 200 : Carbon Offset	$0.65
Sked 200 : VHFC Terminal Fee	$9.86
+ Goods and Services Tax	$9.85

Billing	$197.15
Taxes	$9.85
Grand Total	**$207.00**

GoFlex Fare Conditions:
Refundable up to 15 minutes prior to Departure
Changeable up to 15 minutes prior to Departure (subject to difference in fare value)
Select Seating $10 (space permitting)
50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:
All routes (except routes listed below)
25 lbs. Guaranteed
25 lbs. (space available)
$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay
35 lbs. Guaranteed
15 lbs. (space available)
$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo
50 lbs. Guaranteed
$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:
100% cancellation fee if cancelled within 24hrs of departur e

Booking Information

Domestic Flights

- **Check-in time is 25 minutes prior to departure.** Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- **Please be prepared to show government Issued photo identification.** It's required for all passengers 18 years and older.
- Our records indicate that the passenger(s) reserved on the flight(s) is/are **not an Unaccompanied Minor (11 and under).**
- **Luggage restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.**
- **The maximum weight per single piece of luggage is 50 pounds.**
- **Wait-listed flights and tours** are considered confirmed when the passenger receives the call; voicemails do not guarantee confirmation. Please contact our reservations department at 1-800-665-0212 at your earliest convenience if you receive a wait-list voicemail.
- **Cancellations:**
- Please note that flights may experience delays or cancellations due to inclement weather.
- Scheduled flight group bookings of 4 or more: any cancellations made within 24 hours of departure are subject to a 50% cancellation fee. (For passengers booked on GoGOLD, Flex & Lite/ GoFAST fares are non-refundable)
- Scenic and packaged tours: any cancellations made within 24 hours of departure are subject to a 100% cancellation fee.
- Flights departing from or terminating in Maple Bay will stop and/or transfer at Ganges, Salt Spring Island.
- **Aircraft type** specified at time of booking may be subject to change due to operational requirements and is subject to availability.
- **Complimentary shuttle service** (drop-off only) is available at our downtown Vancouver, South Vancouver (YVR), Victoria and Whistler locations.

International Flights

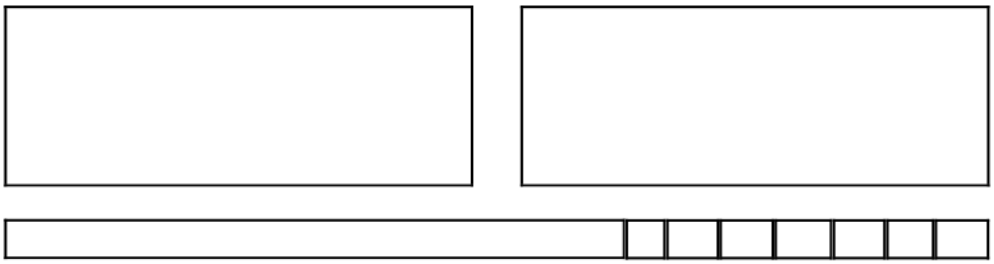
- **Check in time is 45 minutes prior to flight time.** Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 45 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- **Passport book required for all passengers including infants** *Nexus, Enhanced Drivers Licenses and passport cards are not accepted at this border crossing.
- **Cancellations:**
- Please note that flights may experience delays or cancellations due to inclement weather.
- Cancellations less than 24 hours result in a full forfeiture of the fare
- Cancellations more that 24 hours prior to departure will remain as a flight credit for use within 18 months of the first cancellation date.
- **Luggage restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.**
- **Complimentary shuttle service** (drop-off only) is available at our downtown Vancouver, South Vancouver (YVR), Victoria and Whistler locations.
- Harbour Air Terminal Services is an authorized booking agent for Kenmore Air Harbor, Inc operated flights. This means when Kenmore Air Harbor, Inc. operates the flight, the Customer's contract for air transportation services is between the Customer and Kenmore

Air Harbor, Inc.. Kenmore Air Harbor, Inc. is the Operator and Supplier of the relevant air transportation services.

For an itemized receipt of all taxes and fees, the Customer should contact the Operating Carrier, Kenmore Air Harbor, Inc. at 1-866-435-9524.

Thank you for choosing Harbour Air Seaplanes!

Reservations Toll Free: 1-800-665-0212 www.harbourair.com



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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 13, 2018 2:23 PM
To: OOP FOI PREM:EX
Subject: RE: Call for Records OOP-2018-83754 Due ASAP

No records.

Elizabeth

From: OOP FOI PREM:EX
Sent: Wednesday, June 13, 2018 1:57 PM
To: McConnell, Sheena PREM:EX; Aaron, Sage PREM:EX; Holmwood, Jen PREM:EX; Parkinson, Elizabeth PREM:EX
Subject: Call for Records OOP-2018-83754 Due ASAP
Importance: High

Hello,

Please see the below request and please let me know as soon as possible whether or not you have any records:

Canvassed: Sheena, Sage, Jen, Elizabeth

Regarding the Premier's March 2, 2018 and March 22, 2018 meetings with the Chinese Canadian Community Advisory Committee and Chinese Advisory Council , which also involved officials from other ministries: The agenda and minutes; Briefing notes; Recording of the meeting; Transcript of the meeting; Handwritten notes from the meeting.

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 13, 2018 2:48 PM
To: OOP FOI PREM:EX
Subject: RE: Call for Records OOP-2018-83747 Due ASAP
Attachments: NR

Hi Alison,

Attached is the menu, attendees list and the approval for the spending for this event.

Elizabeth

From: OOP FOI PREM:EX
Sent: Wednesday, June 13, 2018 1:59 PM
To: McConnell, Sheena PREM:EX; Aaron, Sage PREM:EX; Holmwood, Jen PREM:EX; Parkinson, Elizabeth PREM:EX
Subject: Call for Records OOP-2018-83747 Due ASAP

Hello,

Please see the below request and please let me know as soon as possible whether or not you have any records:

Canvassed: Sheena, Sage, Jen, Elizabeth

Regarding the Premier's March 2, 2018 Chinese media roundtable, which was attended by other ministers and officials: A list of the names and affiliations of all participants; Copies of invitations to the participants; Briefing notes about the participants and items to be discussed; A copy of the transcript of the meeting, handwritten notes from the teleconference; The recording of the meeting; A list showing the costs of the meeting, including food and beverage, venue rental and transportation

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UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 13, 2018 2:50 PM
To: OOP FOI PREM:EX
Subject: RE: Call for Records OOP-2018-83750 Due ASAP
Attachments: NR

Hi Alison,

Attached are the menu, attendees list and the approval for the spending at this event.

Elizabeth

From: OOP FOI PREM:EX
Sent: Wednesday, June 13, 2018 1:58 PM
To: McConnell, Sheena PREM:EX; Aaron, Sage PREM:EX; Holmwood, Jen PREM:EX; Parkinson, Elizabeth PREM:EX
Subject: Call for Records OOP-2018-83750 Due ASAP

Hello,

Please see the below request and please let me know as soon as possible whether or not you have any records:

Canvassed: Sheena, Sage, Jen, Elizabeth

Regarding the Premier's March 2, 2018 South Asian media roundtable, which was attended by other ministers and officials: A list of the names and affiliations of all participants; Copies of invitations to the participants; Briefing notes about the participants and items to be discussed; A copy of the transcript of the meeting; Handwritten notes from the teleconference; The recording of the meeting; A list showing the costs of the meeting, including food and beverage, venue rental and transportation.

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 13, 2018 4:08 PM
To: Geary, Vanessa PREM:EX
Subject: RE: Helicopter to Takla

A little more with taxes.

From: Geary, Vanessa PREM:EX
Sent: Wednesday, June 13, 2018 4:08 PM
To: Parkinson, Elizabeth PREM:EX; Nash, Amber PREM:EX; Van Meer-Mass, Kate PREM:EX
Subject: RE: Helicopter to Takla

So we are looking at $7K?

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 13, 2018 4:03 PM
To: Nash, Amber PREM:EX; Van Meer-Mass, Kate PREM:EX
Cc: Geary, Vanessa PREM:EX
Subject: RE: Helicopter to Takla

Hi Kate and Amber,

Bailey Helicopters would be bringing in their helicopters from Prince George. Their estimate (below) includes extra flying time due to this.

Aircraft flying time	$3050 x 4.5 hrs	= $13,725
Fuel	410 L/hr@ 4.5 hrs	= $1,845
	Total	$15,570 + taxes

Interior Helicopters have 2 helicopters available in Fort St. James. One is a 4 passenger and one is a 6 passenger. Their estimate is below. I misread the initial fee to add fees while they were on the ground in Takla. This isn't the case.

Bell L4 (6 passengers)

Aircraft flying time	$1650/hr @ 2 hours	=$3,300
Fuel	160L/hr @$1.70	= 272
	160L/hr @$2.20	= 352
		$3,924 + taxes

Bell 206 (4 passengers)

Aircraft flying time	$1235/hr @ 2 hours	=$2470
Fuel	114 L/hr @ $1.70	= 193.80
	114 L/hr @ $2.20	=250.80
		$2914.60 + taxes
	Total	$6838.60 + taxes

Yellowhead Helicopters have 2 Jet Rangers which would only accommodate 6 people total.

Highland Helicopters would be bringing in aircraft from Smithers and would only accommodate 6-8 people total.

Please let me know which you would prefer and I will confirm with the company and arrange payment details.

Thanks,

Elizabeth

From: Nash, Amber PREM:EX
Sent: Wednesday, June 13, 2018 1:09 PM
To: Parkinson, Elizabeth PREM:EX; Van Meer-Mass, Kate PREM:EX
Subject: RE: Helicopter to Takla

I think we need to book the 14 passenger helicopter through the last company – as we will have the following people flying up and it's the best price?

PJH
MSF
AMS
Chief Terry Teegee
s.15; s.22

Don Bain
Evan Brown or Kate Van Meer Mass
Stephen Hargreaves (photog)
Joleen Badger (or she does not attend this portion of the trip)

So 10 people need to go up.

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 12, 2018 3:12 PM
To: Van Meer-Mass, Kate PREM:EX
Cc: Nash, Amber PREM:EX
Subject: Helicopter to Takla

Hi Kate,

Of the four helicopter companies I contacted only three have responded with quotes. One is unable to quote due to their location.

Yellowhead Helicopters: 2 Jet Ranger Helicopters, 3 passengers per helicopter = $ 6,150.00 plus tax

Your Jetranger rate would be $925.00/hr + fuel. This trip would take about 3 hours of flying for the machine out of Prince George and 2 hours for the machine out of Ft St James. There will be a small fee for the machines to sit in Takla for the 3 hours. I would just charge you 2 hour crew mins for the Ft St James Machine and 1 hour for the PG machine. This is just to bump the pilot to 4 hours for the day. An estimate for this would be:
Prince George: 3 hours = $2775.00
Fuel= $665.00

Landing Fee(PG)= $30.00
1 hour crew min= 150.00
Total= $3620.00 + Tax

Ft St James: 2 hours= $1850.00
Fuel= $380.00
2 hours crew mins= $300
Total= $2530.00 +Tax

These are estimates as times could vary depending on the weather.

Charlie Robson
Regional Manager
Yellowhead Helicopters Ltd.
Mobile 250-640-2269 Work 250-963-9884 Fax 250-963-7143
Email: rm@yhl.ca Web: www.yhl.ca

Interior Helicopters Ltd. – 6 passenger helicopter = $8,874.00 plus taxes

With our Bell L4 we can take 6 passengers and 30lbs of gear to Takla Landing. The cost is $1650 per hour plus fuel. The L4 burns 160 liter per hour at &1.70 per liter from our Ft St James base and $2.20 per liter for drum fuel that we have located at Takla Landing. The trip is approximately one hour each way. With the Bell 206 we can take 4 passengers with 30lbs of gear and the price is $1235 per hour with a fuel rate of 114 liter per hour.

Both machines are available for that date.

Let us know what option you would like.

Thank You
Jeff Cleveland, CP
Interior Helicopters Ltd
604-240-1053

Bailey Helicopters – 5 passenger helicopter = $5,390.00 plus taxes – or 14 passenger for $13,725 + taxes and fuel

We are pleased to offer the above pricing for your flight.
Based on passenger numbers we can offer the Bell 212 to accommodate all passengers. Quoted rate is $3050 per hour plus fuel at $1.75/L.

Alternative option is 2 Astar helicopters splitting the passengers into 2 groups.
We can offer the BA at $1450/hr each plus $1.75/L for fuel or the B2 at $1600/hr each plus $1.75/L for fuel, depending on availability.

Plus applicable taxes and landing fees.

Flights will be billed by flight time to the nearest 0.1hrs. Standby will not be billed.

Estimated Flight time including Ferry to Ft St James for the 212 is 4.5 hrs as the machine is stationed in Fort St John

Estimated Flight time including Ferry to Ft St James for each Astar is 3.5hrs. Machines are available in Prince George.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 13, 2018 4:09 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: RE: BMO May Reconciliations

You want a copy of the statement itself?

From: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Sent: Wednesday, June 13, 2018 3:41 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: BMO May Reconciliations

On my reconciliation it says Wal-Mart Card purchase….

I'll look for the reconciliation. If you can make sure it is attached each month, that would be super helpful.

~S

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 13, 2018 2:14 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: RE: BMO May Reconciliations

Hi Saija,

I sent the new fiscal blanket refreshments like on the 1st of April (?). Line 23 says Flight Centre. Is that the one you're questioning?

EP

From: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Sent: Wednesday, June 13, 2018 1:56 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: BMO May Reconciliations

Hi Elizabeth,
A couple of things I need prior to being able to process this one.

The card purchase on line 23, Can you please advise what it was for?

Also, can you please send me your new Fiscal 2019 blanket BEA for meeting refreshments.

THanks!
~Saija

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, May 29, 2018 11:01 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: FW: BMO May Reconciliations

From: Geary, Vanessa PREM:EX
Sent: Tuesday, May 29, 2018 10:58 AM
To: Parkinson, Elizabeth PREM:EX
Subject: Re: BMO May Reconciliations

Approved thanks

Sent from my iPhone

On May 29, 2018, at 10:57 AM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi Vanessa,
>
> Can I ask for your approval and I will forward?
>
> Thanks,
>
> Elizabeth
>
> ---
>
> **From:** Geary, Vanessa PREM:EX
> **Sent:** Tuesday, May 15, 2018 5:49 PM
> **To:** Parkinson, Elizabeth PREM:EX
> **Subject:** RE: BMO May Reconciliations
>
> Hi – I just reviewed these and have a few questions about process – the package looks fine to me. Let's talk tomorrow. thanks
>
> ---
>
> **From:** Parkinson, Elizabeth PREM:EX
> **Sent:** Thursday, May 10, 2018 3:15 PM
> **To:** Geary, Vanessa PREM:EX
> **Subject:** FW: BMO May Reconciliations
>
> Hi Vanessa,
>
> Sending to you so you can get a head start.
>
> Elizabeth
>
> ---
>
> **From:** Parkinson, Elizabeth PREM:EX
> **Sent:** Tuesday, May 8, 2018 4:08 PM
> **To:** Van Meer-Mass, Kate PREM:EX
> **Subject:** BMO May Reconciliations
>
> Hi Kate,
>
> Attached are the reconciliations for May for our two purchasing cards. Once you approve can you please forward to Vanessa for approval? Note that Amber's card this month has only one transaction and that supplier doesn't forward receipts.
>
> Thanks,



Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 13, 2018 4:17 PM
To: Poldrugovac, Saija FIN:EX
Subject: Bob Dewar Coding Sheet, May Fees
Attachments: Scan_20180613.pdf

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, June 13, 2018 4:16 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 13, 2018 4:23 PM
To: Geary, Vanessa PREM:EX
Cc: Van Meer-Mass, Kate PREM:EX; Nash, Amber PREM:EX
Subject: RE: Helicopter to Takla

Hi Vanessa,

We have 10 people travelling so could take the 2 helicopters from Interior Helicopter to Takla for $7,000. The other larger helicopter would have to be brought in from Prince George which is why it's so much more expensive.

Elizabeth

From: Geary, Vanessa PREM:EX
Sent: Wednesday, June 13, 2018 4:21 PM
To: Parkinson, Elizabeth PREM:EX; Nash, Amber PREM:EX; Van Meer-Mass, Kate PREM:EX
Subject: RE: Helicopter to Takla

Can you please confirm if it is closer to $7K or $15K?

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 13, 2018 4:03 PM
To: Nash, Amber PREM:EX; Van Meer-Mass, Kate PREM:EX
Cc: Geary, Vanessa PREM:EX
Subject: RE: Helicopter to Takla

Hi Kate and Amber,

Bailey Helicopters would be bringing in their helicopters from Prince George. Their estimate (below) includes extra flying time due to this.

Aircraft flying time	$3050 x 4.5 hrs	= $13,725
Fuel	410 L/hr@ 4.5 hrs	= $1,845
	Total	$15,570 + taxes

Interior Helicopters have 2 helicopters available in Fort St. James. One is a 4 passenger and one is a 6 passenger. Their estimate is below. I misread the initial fee to add fees while they were on the ground in Takla. This isn't the case.

Bell L4 (6 passengers)

Aircraft flying time	$1650/hr @ 2 hours	=$3,300
Fuel	160L/hr @$1.70	= 272
	160L/hr @$2.20	= 352
		$3,924 + taxes

Bell 206 (4 passengers)

Aircraft flying time	$1235/hr @ 2 hours	=$2470
Fuel	114 L/hr @ $1.70	= 193.80
	114 L/hr @ $2.20	=250.80
		$2914.60 + taxes
	Total	$6838.60 + taxes

Yellowhead Helicopters have 2 Jet Rangers which would only accommodate 6 people total.

Highland Helicopters would be bringing in aircraft from Smithers and would only accommodate 6-8 people total.

Please let me know which you would prefer and I will confirm with the company and arrange payment details.

Thanks,

Elizabeth

From: Nash, Amber PREM:EX
Sent: Wednesday, June 13, 2018 1:09 PM
To: Parkinson, Elizabeth PREM:EX; Van Meer-Mass, Kate PREM:EX
Subject: RE: Helicopter to Takla

I think we need to book the 14 passenger helicopter through the last company – as we will have the following people flying up and it's the best price?

PJH
MSF
AMS
Chief Terry Teegee
s.15; s.22

Don Bain
Evan Brown or Kate Van Meer Mass
Stephen Hargreaves (photog)
Joleen Badger (or she does not attend this portion of the trip)

So 10 people need to go up.

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 12, 2018 3:12 PM
To: Van Meer-Mass, Kate PREM:EX
Cc: Nash, Amber PREM:EX
Subject: Helicopter to Takla

Hi Kate,

Of the four helicopter companies I contacted only three have responded with quotes. One is unable to quote due to their location.

Yellowhead Helicopters: 2 Jet Ranger Helicopters, 3 passengers per helicopter = $ 6,150.00 plus tax

Your Jetranger rate would be $925.00/hr + fuel. This trip would take about 3 hours of flying for the machine out of Prince George and 2 hours for the machine out of Ft St James. There will be a small fee for the machines to sit in Takla for the 3 hours. I would just charge you 2 hour crew mins for the Ft St James Machine and 1 hour for the PG machine. This is just to bump the pilot to 4 hours for the day. An estimate for this would be:

Prince George: 3 hours = $2775.00
Fuel= $665.00
Landing Fee(PG)= $30.00
1 hour crew min= 150.00
Total= $3620.00 + Tax

Ft St James: 2 hours= $1850.00
Fuel= $380.00
2 hours crew mins= $300
Total= $2530.00 +Tax

These are estimates as times could vary depending on the weather.

Charlie Robson
Regional Manager
Yellowhead Helicopters Ltd.
Mobile 250-640-2269 Work 250-963-9884 Fax 250-963-7143
Email: rm@yhl.ca Web: www.yhl.ca

Interior Helicopters Ltd. – 6 passenger helicopter = $8,874.00 plus taxes

With our Bell L4 we can take 6 passengers and 30lbs of gear to Takla Landing. The cost is $1650 per hour plus fuel. The L4 burns 160 liter per hour at &1.70 per liter from our Ft St James base and $2.20 per liter for drum fuel that we have located at Takla Landing. The trip is approximately one hour each way. With the Bell 206 we can take 4 passengers with 30lbs of gear and the price is $1235 per hour with a fuel rate of 114 liter per hour.

Both machines are available for that date.

Let us know what option you would like.

Thank You
Jeff Cleveland, CP
Interior Helicopters Ltd
604-240-1053

Bailey Helicopters – 5 passenger helicopter = $5,390.00 plus taxes – or 14 passenger for $13,725 + taxes and fuel

We are pleased to offer the above pricing for your flight.
Based on passenger numbers we can offer the Bell 212 to accommodate all passengers. Quoted rate is $3050 per hour plus fuel at $1.75/L.

Alternative option is 2 Astar helicopters splitting the passengers into 2 groups.
We can offer the BA at $1450/hr each plus $1.75/L for fuel or the B2 at $1600/hr each plus $1.75/L for fuel, depending on availability.

Plus applicable taxes and landing fees.

Flights will be billed by flight time to the nearest 0.1hrs. Standby will not be billed.

Estimated Flight time including Ferry to Ft St James for the 212 is 4.5 hrs as the machine is stationed in Fort St John

Estimated Flight time including Ferry to Ft St James for each Astar is 3.5hrs. Machines are available in Prince George.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

Subject:	Canceled: HELIJET: Victoria to Vancouver (9:00 AM)
Location:	Flight # 782
Start:	Sat 2018-06-16 9:00 AM
End:	Sat 2018-06-16 9:35 AM
Show Time As:	Free
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	PREM CAL PREM:EX
Required Attendees:	Brown, Evan PREM:EX
Importance:	High

Saturday, June 16, 2018

HELIJET Flight # 782

Depart Victoria Harbour at 9:00 AM
Arrive Vancouver Harbour at 9:35 PM

CONFIRMATIONs: Premier, Evan s.15; s.22

Helijet Tel # 1-800-665-4354

Elizabeth-01-06-18

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 13, 2018 4:37 PM
To: Van Meer-Mass, Kate PREM:EX
Subject: RE: ANASH s.17 June BMO reconciliation

Thank you Kate!

From: Van Meer-Mass, Kate PREM:EX
Sent: Wednesday, June 13, 2018 4:36 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: ANASH s.17 June BMO reconciliation

Good by me!

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 13, 2018 4:20 PM
To: Van Meer-Mass, Kate PREM:EX; Geary, Vanessa PREM:EX
Subject: FW: ANASH s.17 June BMO reconciliation

Hi Kate and Vanessa,

Can you please approve if ok and I will forward to Finance?

Thanks,

Elizabeth

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 11, 2018 11:28 AM
To: Van Meer-Mass, Kate PREM:EX; Geary, Vanessa PREM:EX
Subject: ANASH s.17 June BMO reconciliation

Hi Kate and Vanessa,

Attached is the BMO statement for Amber's card. Sorry for the delay, I was waiting for the receipt from Post Media.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 13, 2018 4:55 PM
To: Nash, Amber PREM:EX
Subject: Helicopter for MIRR to Takla, June 18

Hi Amber,

Below are the costs for the Bell 206 (4 passenger) which MIRR would pay for. If the weather is bad, or the weight of the aircraft (passengers) is higher than expected there may be a slight increase in fuel costs.

Bell 206 (4 passengers)		
Aircraft flying time	$1235/hr @ 2 hours	=$2470
Fuel	114 L/hr @ $1.70	= 193.80
	114 L/hr @ $2.20	=250.80
		$2914.60 + taxes

Thanks,

Elizabeth

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 13, 2018 4:56 PM
To: 'jeff cleveland'
Subject: RE: Attention Jeff: Quote

Thanks Jeff. And payment arrangements?

From: jeff cleveland [mailto:interiorheli@gmail.com]
Sent: Wednesday, June 13, 2018 4:54 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Re: Attention Jeff: Quote

Thanks Elizabeth,

Maybe a warm sweater or jacket as it still is cool in the area if it is raining. They can have camera's or other photography items as long as they don't try to take pictures outside the helicopter while it is flying.
All is good otherwise. The hanger is located at the Ft St James airport.

Thank You
Jeff Cleveland, CP
Interior Helicopters Ltd
604-240-1053

On Wed, Jun 13, 2018 at 4:49 PM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

Great! Thanks Jeff. We would like to hire your helicopters for June 18th. We will have 10 people to fly to Takla and back to Fort St. James in both helicopters total. They would like to depart Fort St. James at 12:30 pm, have 3 hours in Takla and then return to Fort St. James for 5:30 pm. One of the passengers will have some camera equipment, weighing roughly 30 lbs.

Our office will be paying for the larger Bell L4 and the smaller Bell 206 will be paid for by the Ministry of Indigenous Relations and Reconciliation. How would you like payment?

Can you please advise any other facts I need to know or the passengers will need to know prior to flying?

Best,

Elizabeth

From: Jeff Cleveland [mailto:interiorheli@gmail.com]
Sent: Wednesday, June 13, 2018 4:37 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Re: Attention Jeff: Quote

Yes you could use both machines to do the trip and the amount seems right. Only thing that could affect it would be the weight considerations if we need to leave Ft St James with less fuel and use some drum fuel at Takla.

Thanks

Jeff Cleveland, CP

Interior Heli

604-240-1053

On Jun 13, 2018, at 4:07 PM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi Jeff,
>
> I'd like to check if we would be able to use both aircraft, the Bell L4 and the Bell 206, as our passenger list has grown to 10 people? Looking at the quote I guestimate $4,000 plus taxes for the Bell L4 and $3,000 plus taxes for the Bell 206 to Takla return. Does this seem correct?
>
> Thanks,
>
> Elizabeth

From: Jeff Cleveland [mailto:interiorheli@gmail.com]
Sent: Tuesday, June 12, 2018 4:57 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Re: Attention Jeff: Quote

Yes roughly around there

Thanks

Jeff Cleveland, CP

Interior Heli

604-240-1053

On Jun 12, 2018, at 4:36 PM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Is it about 1 hour each way to Takla? Roughly $4,000 including the fuel?

From: Jeff Cleveland [mailto:interiorheli@gmail.com]
Sent: Tuesday, June 12, 2018 4:31 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Re: Attention Jeff: Quote

Just flying time

Thanks

Jeff Cleveland, CP

Interior Heli

604-240-1053

On Jun 12, 2018, at 3:15 PM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi Jeff,
>
> Do you charge the $1650 per hour just when flying or would it be for the travel and the time on the ground?
>
> Thanks,
>
> Elizabeth

From: jeff cleveland [mailto:interiorheli@gmail.com]
Sent: Monday, June 11, 2018 3:40 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Re: Attention Jeff: Quote

Hi Elizabeth,

With our Bell L4 we can take 6 passengers and 30lbs of gear to Takla Landing. The cost is $1650 per hour plus fuel. The L4 burns 160 liter per hour at &1.70 per liter from our Ft St James base and $2.20 per liter for drum fuel that we have located at Takla Landing. The trip is approximately one hour each way. With the Bell 206 we can take 4 passengers with 30lbs of gear and the price is $1235 per hour with a fuel rate of 114 liter per hour.

Both machines are available for that date.

Let us know what option you would like.

Thank You

Jeff Cleveland, CP

Interior Helicopters Ltd

604-240-1053

On Mon, Jun 11, 2018 at 3:18 PM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

Hi Jeff,

I'm hoping you may have some availability to take 5 – 7 passengers and 30 lbs of photograghy equipment to Takla Landing from Fort St. James on June 18th. They would want 3 hours on the ground in Takla. Can you please confirm if this might work and a price?

Thanks,



Elizabeth Parkinson

Finance and Administration Officer

Office of the Premier
Direct: 250-387-1805

Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 13, 2018 5:01 PM
To: 'jeff cleveland'
Subject: RE: Attention Jeff: Quote

Hi Jeff,

I'll have Anne-Marie Same from MIRR contact you direct with her information. For our office we don't use PO's. It is approved and as soon as I receive an invoice from you I can send it to Finance for payment. Can you put the Nautical miles on the invoice for me?

Thanks again!

Elizabeth

From: jeff cleveland [mailto:interiorheli@gmail.com]
Sent: Wednesday, June 13, 2018 4:57 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Re: Attention Jeff: Quote

Oh and I will email you an invoice with the flight ticket if you can provide an address for invoicing and any PO or job number. Will need the info for the Ministry of Indigenous Relations and Reconciliation

Thank You
Jeff Cleveland, CP
Interior Helicopters Ltd
604-240-1053

On Wed, Jun 13, 2018 at 4:49 PM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

Great! Thanks Jeff. We would like to hire your helicopters for June 18th. We will have 10 people to fly to Takla and back to Fort St. James in both helicopters total. They would like to depart Fort St. James at 12:30 pm, have 3 hours in Takla and then return to Fort St. James for 5:30 pm. One of the passengers will have some camera equipment, weighing roughly 30 lbs.

Our office will be paying for the larger Bell L4 and the smaller Bell 206 will be paid for by the Ministry of Indigenous Relations and Reconciliation. How would you like payment?

Can you please advise any other facts I need to know or the passengers will need to know prior to flying?

Best,

Elizabeth

From: Jeff Cleveland [mailto:interiorheli@gmail.com]
Sent: Wednesday, June 13, 2018 4:37 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Re: Attention Jeff: Quote

Yes you could use both machines to do the trip and the amount seems right. Only thing that could affect it would be the weight considerations if we need to leave Ft St James with less fuel and use some drum fuel at Takla.

Thanks

Jeff Cleveland, CP

Interior Heli

604-240-1053

On Jun 13, 2018, at 4:07 PM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi Jeff,
>
> I'd like to check if we would be able to use both aircraft, the Bell L4 and the Bell 206, as our passenger list has grown to 10 people? Looking at the quote I guestimate $4,000 plus taxes for the Bell L4 and $3,000 plus taxes for the Bell 206 to Takla return. Does this seem correct?
>
> Thanks,
>
> Elizabeth
>
> ---
>
> **From:** Jeff Cleveland [mailto:interiorheli@gmail.com]
> **Sent:** Tuesday, June 12, 2018 4:57 PM
> **To:** Parkinson, Elizabeth PREM:EX
> **Subject:** Re: Attention Jeff: Quote

Yes roughly around there

Thanks

Jeff Cleveland, CP

Interior Heli

604-240-1053

On Jun 12, 2018, at 4:36 PM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Is it about 1 hour each way to Takla? Roughly $4,000 including the fuel?

From: Jeff Cleveland [mailto:interiorheli@gmail.com]
Sent: Tuesday, June 12, 2018 4:31 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Re: Attention Jeff: Quote

Just flying time

Thanks

Jeff Cleveland, CP

Interior Heli

604-240-1053

On Jun 12, 2018, at 3:15 PM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi Jeff,
>
> Do you charge the $1650 per hour just when flying or would it be for the travel and the time on the ground?
>
> Thanks,

Elizabeth

From: jeff cleveland [mailto:interiorheli@gmail.com]
Sent: Monday, June 11, 2018 3:40 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Re: Attention Jeff: Quote

Hi Elizabeth,

With our Bell L4 we can take 6 passengers and 30lbs of gear to Takla Landing. The cost is $1650 per hour plus fuel. The L4 burns 160 liter per hour at &1.70 per liter from our Ft St James base and $2.20 per liter for drum fuel that we have located at Takla Landing. The trip is approximately one hour each way. With the Bell 206 we can take 4 passengers with 30lbs of gear and the price is $1235 per hour with a fuel rate of 114 liter per hour.

Both machines are available for that date.

Let us know what option you would like.

Thank You

Jeff Cleveland, CP

Interior Helicopters Ltd

604-240-1053

On Mon, Jun 11, 2018 at 3:18 PM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

Hi Jeff,

I'm hoping you may have some availability to take 5 – 7 passengers and 30 lbs of photograghy equipment to Takla Landing from Fort St. James on June 18th. They would want 3 hours on the ground in Takla. Can you please confirm if this might work and a price?

Thanks,



Elizabeth Parkinson

Finance and Administration Officer

Office of the Premier
Direct: 250-387-1805

Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 13, 2018 5:15 PM
To: Nash, Amber PREM:EX
Subject: Suggestions for the Helicopter trip

Hi Amber,

Suggestions for the helicopter trip from the pilot.

Maybe a warm sweater or jacket as it still is cool in the area if it is raining. They can have camera's or other photography items as long as they don't try to take pictures outside the helicopter while it is flying.
All is good otherwise. The hanger is located at the Ft St James airport.

Elizabeth Parkinson
Finance and Administration Officer
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Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 13, 2018 5:30 PM
To: Geary, Vanessa PREM:EX
Subject: FW: ANASH s.17 June BMO reconciliation

FYI-

From: Van Meer-Mass, Kate PREM:EX
Sent: Wednesday, June 13, 2018 4:36 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: ANASH s.17 June BMO reconciliation

Good by me!

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 13, 2018 4:20 PM
To: Van Meer-Mass, Kate PREM:EX; Geary, Vanessa PREM:EX
Subject: FW: ANASH s.17 June BMO reconciliation

Hi Kate and Vanessa,

Can you please approve if ok and I will forward to Finance?

Thanks,

Elizabeth

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 11, 2018 11:28 AM
To: Van Meer-Mass, Kate PREM:EX; Geary, Vanessa PREM:EX
Subject: ANASH s.17 June BMO reconciliation

Hi Kate and Vanessa,

Attached is the BMO statement for Amber's card. Sorry for the delay, I was waiting for the receipt from Post Media.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 14, 2018 9:02 AM
To: Poldrugovac, Saija FIN:EX
Subject: FW: ANASH s.17 June BMO reconciliation

And the next email is approval from Vanessa.

From: Van Meer-Mass, Kate PREM:EX
Sent: Wednesday, June 13, 2018 4:36 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: ANASH s.17 June BMO reconciliation

Good by me!

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 13, 2018 4:20 PM
To: Van Meer-Mass, Kate PREM:EX; Geary, Vanessa PREM:EX
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Hi Kate and Vanessa,

Can you please approve if ok and I will forward to Finance?

Thanks,

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From: Parkinson, Elizabeth PREM:EX
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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 14, 2018 9:04 AM
To: Poldrugovac, Saija FIN:EX
Subject: FW: ANASH s.17 June BMO reconciliation
Attachments: ANASH s.17 June Receipt.pdf; NASHA s.17 03JUN18.xlsx

---

From: Geary, Vanessa PREM:EX
Sent: Wednesday, June 13, 2018 5:33 PM
To: Parkinson, Elizabeth PREM:EX; Van Meer-Mass, Kate PREM:EX
Subject: RE: ANASH s.17 June BMO reconciliation

approved

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 13, 2018 4:20 PM
To: Van Meer-Mass, Kate PREM:EX; Geary, Vanessa PREM:EX
Subject: FW: ANASH s.17 June BMO reconciliation

Hi Kate and Vanessa,

Can you please approve if ok and I will forward to Finance?

Thanks,

Elizabeth

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 11, 2018 11:28 AM
To: Van Meer-Mass, Kate PREM:EX; Geary, Vanessa PREM:EX
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From: Parkinson, Elizabeth PREM:EX
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To: Geary, Vanessa PREM:EX
Subject: RE: ANASH s.17 June BMO reconciliation

Thanks Vanessa.

From: Geary, Vanessa PREM:EX
Sent: Wednesday, June 13, 2018 5:33 PM
To: Parkinson, Elizabeth PREM:EX; Van Meer-Mass, Kate PREM:EX
Subject: RE: ANASHs.17 June BMO reconciliation

approved

From: Parkinson, Elizabeth PREM:EX
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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 14, 2018 9:53 AM
To: Geary, Vanessa PREM:EX
Subject: RE: Plants for the PO

Thank you!

From: Geary, Vanessa PREM:EX
Sent: Thursday, June 14, 2018 9:51 AM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Plants for the PO

Yes!

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 14, 2018 9:49 AM
To: Geary, Vanessa PREM:EX
Subject: Plants for the PO

Hi Vanessa,

We have had a few plants die here at the Premier's office that we would like to replace and others that need soil, some stakes for larger plants, plant food and a tray for drainage. Judy approved this earlier in the year verbally but we never got around to buying the supplies and plants. Can I go ahead and buy this and send you a BEA?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 14, 2018 9:59 AM
To: Geary, Vanessa PREM:EX
Subject: RE: Helicopter to Takla

Will do, for the $4,000 portion we will be covering.

From: Geary, Vanessa PREM:EX
Sent: Thursday, June 14, 2018 9:56 AM
To: Van Meer-Mass, Kate PREM:EX; Parkinson, Elizabeth PREM:EX; Nash, Amber PREM:EX
Subject: RE: Helicopter to Takla

Please send a BEA if appropriate for this - thanks

From: Van Meer-Mass, Kate PREM:EX
Sent: Wednesday, June 13, 2018 4:25 PM
To: Geary, Vanessa PREM:EX; Parkinson, Elizabeth PREM:EX; Nash, Amber PREM:EX
Subject: RE: Helicopter to Takla

My mistake. We are actually only covering 4000.

From: Van Meer-Mass, Kate PREM:EX
Sent: Wednesday, June 13, 2018 4:22 PM
To: Geary, Vanessa PREM:EX; Parkinson, Elizabeth PREM:EX; Nash, Amber PREM:EX
Subject: RE: Helicopter to Takla

It is the quote from Interior. 2 helicopters. 1 paid for by MIRR and one paid for by us. We would cover the 7000, MIRR covers the 4000.

From: Geary, Vanessa PREM:EX
Sent: Wednesday, June 13, 2018 4:21 PM
To: Parkinson, Elizabeth PREM:EX; Nash, Amber PREM:EX; Van Meer-Mass, Kate PREM:EX
Subject: RE: Helicopter to Takla

Can you please confirm if it is closer to $7K or $15K?

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 13, 2018 4:03 PM
To: Nash, Amber PREM:EX; Van Meer-Mass, Kate PREM:EX
Cc: Geary, Vanessa PREM:EX
Subject: RE: Helicopter to Takla

Hi Kate and Amber,

Bailey Helicopters would be bringing in their helicopters from Prince George. Their estimate (below) includes extra flying time due to this.

Aircraft flying time	$3050 x 4.5 hrs	= $13,725
Fuel	410 L/hr@ 4.5 hrs	= $1,845

	Total	$15,570 + taxes

Interior Helicopters have 2 helicopters available in Fort St. James. One is a 4 passenger and one is a 6 passenger. Their estimate is below. I misread the initial fee to add fees while they were on the ground in Takla. This isn't the case.

Bell L4 (6 passengers)		
Aircraft flying time	$1650/hr @ 2 hours	=$3,300
Fuel	160L/hr @$1.70	= 272
	160L/hr @$2.20	= 352
		$3,924 + taxes

Bell 206 (4 passengers)		
Aircraft flying time	$1235/hr @ 2 hours	=$2470
Fuel	114 L/hr @ $1.70	= 193.80
	114 L/hr @ $2.20	=250.80
		$2914.60 + taxes

	Total	$6838.60 + taxes

Yellowhead Helicopters have 2 Jet Rangers which would only accommodate 6 people total.

Highland Helicopters would be bringing in aircraft from Smithers and would only accommodate 6-8 people total.

Please let me know which you would prefer and I will confirm with the company and arrange payment details.

Thanks,

Elizabeth

From: Nash, Amber PREM:EX
Sent: Wednesday, June 13, 2018 1:09 PM
To: Parkinson, Elizabeth PREM:EX; Van Meer-Mass, Kate PREM:EX
Subject: RE: Helicopter to Takla

I think we need to book the 14 passenger helicopter through the last company – as we will have the following people flying up and it's the best price?

PJH
MSF
AMS
Chief Terry Teegee
s.15; s.22

Don Bain
Evan Brown or Kate Van Meer Mass
Stephen Hargreaves (photog)
Joleen Badger (or she does not attend this portion of the trip)

So 10 people need to go up.

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 12, 2018 3:12 PM
To: Van Meer-Mass, Kate PREM:EX
Cc: Nash, Amber PREM:EX
Subject: Helicopter to Takla

Hi Kate,

Of the four helicopter companies I contacted only three have responded with quotes. One is unable to quote due to their location.

Yellowhead Helicopters: 2 Jet Ranger Helicopters, 3 passengers per helicopter = $ 6,150.00 plus tax

Your Jetranger rate would be $925.00/hr + fuel. This trip would take about 3 hours of flying for the machine out of Prince George and 2 hours for the machine out of Ft St James. There will be a small fee for the machines to sit in Takla for the 3 hours. I would just charge you 2 hour crew mins for the Ft St James Machine and 1 hour for the PG machine. This is just to bump the pilot to 4 hours for the day. An estimate for this would be:
Prince George: 3 hours = $2775.00
Fuel= $665.00
Landing Fee(PG)= $30.00
1 hour crew min= 150.00
Total= $3620.00 + Tax

Ft St James: 2 hours= $1850.00
Fuel= $380.00
2 hours crew mins= $300
Total= $2530.00 +Tax

These are estimates as times could vary depending on the weather.

Charlie Robson
Regional Manager
Yellowhead Helicopters Ltd.
Mobile 250-640-2269 Work 250-963-9884 Fax 250-963-7143
Email: rm@yhl.ca Web: www.yhl.ca

Interior Helicopters Ltd. – 6 passenger helicopter = $8,874.00 plus taxes

With our Bell L4 we can take 6 passengers and 30lbs of gear to Takla Landing. The cost is $1650 per hour plus fuel. The L4 burns 160 liter per hour at &1.70 per liter from our Ft St James base and $2.20 per liter for drum fuel that we have located at Takla Landing. The trip is approximately one hour each way. With the Bell 206 we can take 4 passengers with 30lbs of gear and the price is $1235 per hour with a fuel rate of 114 liter per hour.

Both machines are available for that date.

Let us know what option you would like.

Thank You
Jeff Cleveland, CP
Interior Helicopters Ltd
604-240-1053

Bailey Helicopters – 5 passenger helicopter = $5,390.00 plus taxes – or 14 passenger for $13,725 + taxes and fuel

We are pleased to offer the above pricing for your flight.
Based on passenger numbers we can offer the Bell 212 to accommodate all passengers. Quoted rate is $3050 per hour plus fuel at $1.75/L.

Alternative option is 2 Astar helicopters splitting the passengers into 2 groups.
We can offer the BA at $1450/hr each plus $1.75/L for fuel or the B2 at $1600/hr each plus $1.75/L for fuel, depending on availability.

Plus applicable taxes and landing fees.

Flights will be billed by flight time to the nearest 0.1hrs. Standby will not be billed.

Estimated Flight time including Ferry to Ft St James for the 212 is 4.5 hrs as the machine is stationed in Fort St John

Estimated Flight time including Ferry to Ft St James for each Astar is 3.5hrs. Machines are available in Prince George.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

Subject:	KATE: HARBOUR AIR: Victoria to Vancouver (10:30 AM)
Location:	Flight # 2080
Start:	Fri 2018-06-15 10:30 AM
End:	Fri 2018-06-15 11:05 AM
Show Time As:	Tentative
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	Parkinson, Elizabeth PREM:EX
Required Attendees:	Van Meer-Mass, Kate PREM:EX

Friday, June 15, 2018

**** Booked on Turbobucks, no ticket required ****

HARBOUR AIR Flight # 2080

Depart Victoria Harbour at 10:30 AM
Arrive Vancouver Harbour at 11:05 AM

CONFIRMATION s.22

Harbour Air Tel # 1-800-665-0212

Elizabeth-12-06-18

Parkinson, Elizabeth PREM:EX

Subject:	KATE: HARBOUR AIR: Vancouver to Victoria (5:00 PM)
Location:	Fort St. James Airport
Start:	Sat 2018-06-16 5:00 PM
End:	Sat 2018-06-16 5:35 PM
Show Time As:	Tentative
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	Parkinson, Elizabeth PREM:EX
Required Attendees:	Van Meer-Mass, Kate PREM:EX

Saturday, June 16, 2018

**** Paid on Turbobucks, no ticket required ****

HARBOUR AIR Flight #223

Depart Vancouver Harbour at 5:00 PM
Arrive Victoria Harbour at 5:35 PM

CONFIRMATION s.22

Harbour Air Tel # 1-800-665-0212

Elizabeth-14-06-18

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 14, 2018 10:37 AM
To: Geary, Vanessa PREM:EX
Subject: BEA: Interior Helicopter
Attachments: Scan_20180614.pdf

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, June 14, 2018 10:36 AM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Page 048 of 208

Withheld pursuant to/removed as

s.22

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 14, 2018 1:32 PM
To: Geary, Vanessa PREM:EX
Subject: RE: BMO May Reconciliations

s.22

I'll check with Saija.

From: Geary, Vanessa PREM:EX
Sent: Thursday, June 14, 2018 11:44 AM
To: Parkinson, Elizabeth PREM:EX
Subject: Re: BMO May Reconciliations

s.22

Sent from my iPhone

On Jun 14, 2018, at 10:55 AM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi Vanessa,
>
> Please see the email below from Saija. Can you please approve? This was a purchase s.22
> s.22
>
> Thanks,
>
> Elizabeth

From: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Sent: Thursday, June 14, 2018 10:39 AM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: BMO May Reconciliations

Those type of expenses are discretionary. They really should be a personal expense but if Vanessa would like to pay it out of the budget I've been told that we need an extra approval via email advising that she approves the discretionary item or a BEA identifying the item that it is approved.

Once I have this I can process the statement.
~S

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 13, 2018 4:11 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: RE: BMO May Reconciliations

Hi Saija,

The Wal-Mart charge was s.22

From: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Sent: Wednesday, June 13, 2018 3:41 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: BMO May Reconciliations

On my reconciliation it says Wal-Mart Card purchase….

I'll look for the reconciliation. If you can make sure it is attached each month, that would be super helpful.

~S

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 13, 2018 2:14 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: RE: BMO May Reconciliations

Hi Saija,

I sent the new fiscal blanket refreshments like on the 1st of April (?). Line 23 says Flight Centre. Is that the one you're questioning?

EP

From: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Sent: Wednesday, June 13, 2018 1:56 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: BMO May Reconciliations

Hi Elizabeth,
A couple of things I need prior to being able to process this one.

The card purchase on line 23, Can you please advise what it was for?

Also, can you please send me your new Fiscal 2019 blanket BEA for meeting refreshments.

THanks!
~Saija

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, May 29, 2018 11:01 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: FW: BMO May Reconciliations

From: Geary, Vanessa PREM:EX
Sent: Tuesday, May 29, 2018 10:58 AM
To: Parkinson, Elizabeth PREM:EX
Subject: Re: BMO May Reconciliations

Approved thanks

Sent from my iPhone

On May 29, 2018, at 10:57 AM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi Vanessa,
>
> Can I ask for your approval and I will forward?
>
> Thanks,
>
> Elizabeth
>
> ---
>
> **From:** Geary, Vanessa PREM:EX
> **Sent:** Tuesday, May 15, 2018 5:49 PM
> **To:** Parkinson, Elizabeth PREM:EX
> **Subject:** RE: BMO May Reconciliations
>
> Hi – I just reviewed these and have a few questions about process – the package looks fine to me. Let's talk tomorrow. thanks
>
> ---
>
> **From:** Parkinson, Elizabeth PREM:EX
> **Sent:** Thursday, May 10, 2018 3:15 PM
> **To:** Geary, Vanessa PREM:EX
> **Subject:** FW: BMO May Reconciliations
>
> Hi Vanessa,
>
> Sending to you so you can get a head start.
>
> Elizabeth
>
> ---
>
> **From:** Parkinson, Elizabeth PREM:EX
> **Sent:** Tuesday, May 8, 2018 4:08 PM
> **To:** Van Meer-Mass, Kate PREM:EX
> **Subject:** BMO May Reconciliations
>
> Hi Kate,
>
> Attached are the reconciliations for May for our two purchasing cards. Once you approve can you please forward to Vanessa for approval? Note that Amber's card this month has only one transaction and that supplier doesn't forward receipts.
>
> Thanks,



Elizabeth Parkinson
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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 14, 2018 1:36 PM
To: s.15
Subject: RE: Your bill from s.15 for your stay s.22 on 05/22/2018

Can you please either show the last four digits of the Visa used (belonging to the Premier, or put his name on this – his bill?

Thanks,

Elizabeth

From: s.15
Sent: Thursday, June 14, 2018 11:19 AM
To: Parkinson, Elizabeth PREM:EX
Subject: Your bill from s.15 for your stay s.22 on 05/22/2018

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 14, 2018 1:36 PM
To: Poldrugovac, Saija FIN:EX
Subject: RE: BMO May Reconciliations

I don't do her claims, so will check with her.

From: Poldrugovac, Saija FIN:EX
Sent: Thursday, June 14, 2018 1:36 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: BMO May Reconciliations

Does she have any more claims coming up? If not, she will need to send a cheque in. s.22 It should be written to Minister of Finance.

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 14, 2018 1:34 PM
To: Poldrugovac, Saija FIN:EX
Subject: FW: BMO May Reconciliations

Hi Saija,

Please see the email from Vanessa below. How do we do this?

Elizabeth

From: Geary, Vanessa PREM:EX
Sent: Thursday, June 14, 2018 11:44 AM
To: Parkinson, Elizabeth PREM:EX
Subject: Re: BMO May Reconciliations

s.22

Sent from my iPhone

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Sent from my iPhone

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Elizabeth Parkinson
Finance and Administration Officer
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Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

CONFIDENTIALITY NOTICE: The above message contains confidential information intended for a specified individual and purpose. The information is private and protected by law. Any copying or disclosure of this transmission by anyone other than the intended recipient is prohibited. If you are not the intended recipient, please notify the sender immediately and delete this message and any attachments from your system. Thank you.

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 14, 2018 1:40 PM
To: Loubert, Danny PREM:EX
Subject: FW: Harbour Air Flight Itinerary. Thanks for booking!

Same as the other just sent.

From: Harbour Air, Whistler Air & Saltspring Air [mailto:reservation@harbourair.com]
Sent: Thursday, June 14, 2018 12:40 PM
To: Loubert, Danny PREM:EX; Parkinson, Elizabeth PREM:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!



Check Flight Status | Manage Flight | Deals & Specials | High Flyer Rewards | My Account

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about Select Seating at check in - only $10.00!

Harbour Air Team

Customer Information

Account

HAS #	s.17
Name	Danny Loubert
Company	Province Of Bc

Booking s.22

Friday, June 15, 2018

Flight #2160
14:30 Victoria Harbour /
Map ☐

Invoice s.17	
Air Transportation Charges	
Sked 200/300 : (St) GO Flex	$186.64
Taxes, Fees and Charges	

15:05 Vancouver Harbour / Map ☐

35 minutes

KK- Confirmed

1 Passenger(s) - GoFlex

- **Don Bain, Male**

Add to Calendar

All Skeds - Baggage : Checked Baggage Fee	$0.00
Sked 200 : Carbon Offset	$0.65
Sked 200 : VHFC Terminal Fee	$9.86
+ Goods and Services Tax	$9.85

Billing	$197.15
Taxes	$9.85
Grand Total	**$207.00**

GoFlex Fare Conditions:
Refundable up to 15 minutes prior to Departure
Changeable up to 15 minutes prior to Departure (subject to difference in fare value)
Select Seating $10 (space permitting)
50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:
All routes (except routes listed below)
25 lbs. Guaranteed
25 lbs. (space available)
$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay
35 lbs. Guaranteed
15 lbs. (space available)
$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo
50 lbs. Guaranteed
$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:
100% cancellation fee if cancelled within 24hrs of departur e

Booking Information

Domestic Flights

- **Check-in time is 25 minutes prior to departure.** Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- **Please be prepared to show government Issued photo identification.** It's required for all passengers 18 years and older.

- Our records indicate that the passenger(s) reserved on the flight(s) is/are **not an Unaccompanied Minor (11 and under).**
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- Scenic and packaged tours: any cancellations made within 24 hours of departure are subject to a 100% cancellation fee.
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- **Complimentary shuttle service** (drop-off only) is available at our downtown Vancouver, South Vancouver (YVR), Victoria and Whistler locations.

International Flights

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Thank you for choosing Harbour Air Seaplanes!

Reservations Toll Free: 1-800-665-0212 www.harbourair.com

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 14, 2018 1:46 PM
To: Loubert, Danny PREM:EX
Subject: RE: Harbour Air Flight Itinerary. Thanks for booking!

Thanks Danny. No I prefer to receive the originals. Can you check with them they are on the Turbobucks account as it is usually clearly stated on the invoice?

From: Loubert, Danny PREM:EX
Sent: Thursday, June 14, 2018 1:44 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Harbour Air Flight Itinerary. Thanks for booking!

Hi Elizabeth.

I did book these on Turbobucks I had hoped they would show.

Would it be beneficial for me to send you an email each week instead with use? (instead of these one offs?)

Warmest Regards,

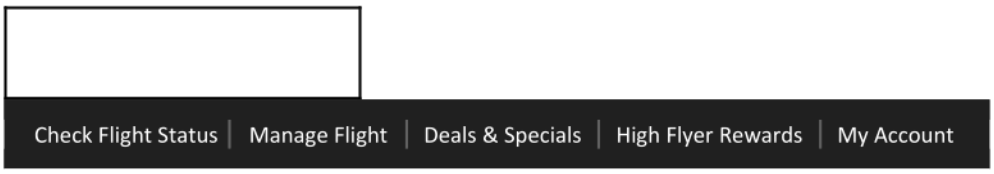
Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | **E:** Danny.Loubert@gov.bc.ca

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 14, 2018 1:40 PM
To: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Subject: FW: Harbour Air Flight Itinerary. Thanks for booking!

Hi Danny,

This doesn't say it's a turbobucks payment… so not sure if it was intended for me.

From: Harbour Air, Whistler Air & Saltspring Air [mailto:reservation@harbourair.com]
Sent: Thursday, June 14, 2018 12:20 PM
To: Loubert, Danny PREM:EX; Parkinson, Elizabeth PREM:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!



Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air,

we're excited to welcome you aboard! Please review your flight details below.

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Would you prefer a guaranteed single window seat? Ask one of our customer service agents about Select Seating at check in - only $10.00!

Harbour Air Team

Customer Information

Account

HAS #	s.17
Name	Danny Loubert
Company	Province Of Bc

Booking s.22

Friday, June 15, 2018

Flight #203/Twin Otter
07:00 Vancouver Harbour / Map
07:30 Victoria Harbour / Map

30 minutes

KK- Confirmed

1 Passenger(s) - GoFlex
- **Don Bain, Male**

Add to Calendar

Invoice s.17	
Air Transportation Charges	
Sked 200/300 : (Pk) GO Flex	$198.07
Taxes, Fees and Charges	
All Skeds - Baggage : Checked Baggage Fee	$0.00
Sked 200 : Carbon Offset	$0.65
Sked 200 : VHFC Terminal Fee	$9.86
+ Goods and Services Tax	$10.42

Billing	$208.58
Taxes	$10.42
Grand Total	**$219.00**

GoFlex Fare Conditions:
Refundable up to 15 minutes prior to Departure
Changeable up to 15 minutes prior to Departure (subject to difference in fare value)
Select Seating $10 (space permitting)
50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:
All routes (except routes listed below)

25 lbs. Guaranteed
25 lbs. (space available)
$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay
35 lbs. Guaranteed
15 lbs. (space available)
$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo
50 lbs. Guaranteed
$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:
100% cancellation fee if cancelled within 24hrs of departur e

Booking s.22

Friday, June 15, 2018

Flight #2100
11:30 Victoria Harbour / Map ☐
12:05 Vancouver Harbour / Map ☐

35 minutes

KK- Confirmed

1 Passenger(s) - GoFlex
- **Don Bain, Male**

Add to Calendar

Invoice s.17	
Air Transportation Charges	
Sked 200/300 : (St) GO Flex	$186.64
Taxes, Fees and Charges	
All Skeds - Baggage : Checked Baggage Fee	$0.00
Sked 200 : Carbon Offset	$0.65
Sked 200 : VHFC Terminal Fee	$9.86
+ Goods and Services Tax	$9.85

Billing	$197.15
Taxes	$9.85
Grand Total	**$207.00**

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Booking Information

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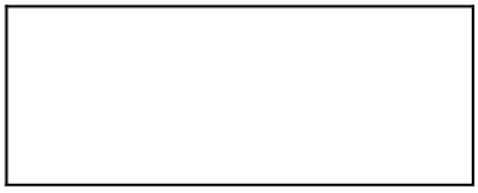
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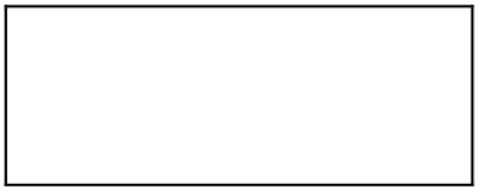
International Flights

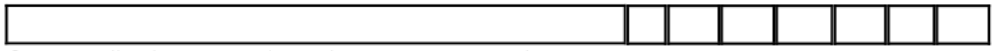
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Thank you for choosing Harbour Air Seaplanes!

Reservations Toll Free: 1-800-665-0212 www.harbourair.com







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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 14, 2018 1:51 PM
To: Loubert, Danny PREM:EX
Subject: FW: Harbour Air Flight Itinerary. Thanks for booking!

Hi Danny,

It still doesn't say it came off our Turbobucks account. Are you booking online?

From: Harbour Air, Whistler Air & Saltspring Air [mailto:reservation@harbourair.com]
Sent: Thursday, June 14, 2018 1:48 PM
To: Parkinson, Elizabeth PREM:EX; Loubert, Danny PREM:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!

Check Flight Status | Manage Flight | Deals & Specials | High Flyer Rewards | My Account

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

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Would you prefer a guaranteed single window seat? Ask one of our customer service agents about Select Seating at check in - only $10.00!

Harbour Air Team

Customer Information

Account

HAS #	s.17
Name	Danny Loubert
Company	Province Of Bc

Advisory

Hi Elizabeth,
These should have the billing information.
warmest Regards,
Danny

Booking s.22

Friday, June 15, 2018

Flight #203/Twin Otter
07:00 Vancouver Harbour /
Map ☐
07:30 Victoria Harbour /
Map ☐

30 minutes

KK- Confirmed

1 Passenger(s) - GoFlex
- **Don Bain, Male**

Add to Calendar

Invoice s.17	
Air Transportation Charges	
Sked 200/300 : (Pk) GO Flex	$198.07
Taxes, Fees and Charges	
All Skeds - Baggage : Checked Baggage Fee	$0.00
Sked 200 : Carbon Offset	$0.65
Sked 200 : VHFC Terminal Fee	$9.86
+ Goods and Services Tax	$10.42

Billing	$208.58
Taxes	$10.42
Grand Total	**$219.00**

GoFlex Fare Conditions:
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50 lbs. Guaranteed
$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:
100% cancellation fee if cancelled within 24hrs of departur e

Booking s.22

Friday, June 15, 2018

Flight #2160
14:30 Victoria Harbour /
Map ☐
15:05 Vancouver Harbour /
Map ☐

35 minutes

KK- Confirmed

1 Passenger(s) - GoFlex
- **Don Bain, Male**

Add to Calendar

Invoice s.17	
Air Transportation Charges	
Sked 200/300 : (St) GO Flex	$186.64
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International Flights

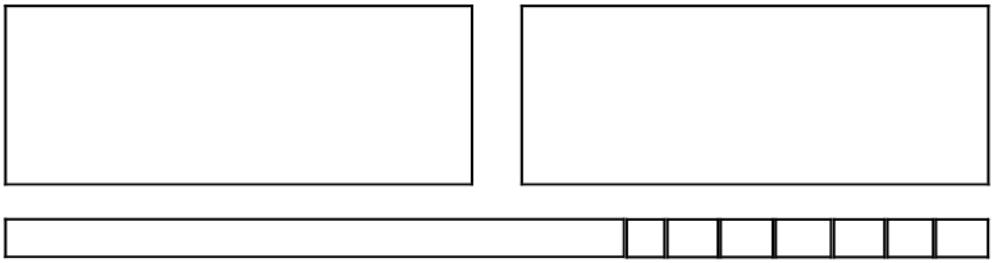
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Air Harbor, Inc.. Kenmore Air Harbor, Inc. is the Operator and Supplier of the relevant air transportation services.

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Thank you for choosing Harbour Air Seaplanes!

Reservations Toll Free: 1-800-665-0212 www.harbourair.com



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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 14, 2018 2:37 PM
To: Geary, Vanessa PREM:EX
Subject: RE: BMO May Reconciliations

Thanks Vanessa

From: Geary, Vanessa PREM:EX
Sent: Thursday, June 14, 2018 2:14 PM
To: Parkinson, Elizabeth PREM:EX
Cc: Loubert, Danny PREM:EX; Nash, Amber PREM:EX
Subject: RE: BMO May Reconciliations

Ok – and I am reviewing discretionary payments with Saija next week, at which point, I will review with all of you so we are on the same page, thanks

---

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 14, 2018 1:38 PM
To: Geary, Vanessa PREM:EX
Cc: Loubert, Danny PREM:EX
Subject: RE: BMO May Reconciliations

Hi Vanessa,

Saija thinks the easiest would be to take s.22 off your next travel claim. Danny can do this on the bottom of the form when he's processing it.

From: Geary, Vanessa PREM:EX
Sent: Thursday, June 14, 2018 11:44 AM
To: Parkinson, Elizabeth PREM:EX
Subject: Re: BMO May Reconciliations

s.22

Sent from my iPhone

On Jun 14, 2018, at 10:55 AM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi Vanessa,
>
> Please see the email below from Saija. Can you please approve? This was a purchase s.22
> s.22
>
> Thanks,
>
> Elizabeth
>
> ---
>
> **From:** FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
> **Sent:** Thursday, June 14, 2018 10:39 AM

To: Parkinson, Elizabeth PREM:EX
Subject: RE: BMO May Reconciliations

Those type of expenses are discretionary. They really should be a personal expense but if Vanessa would like to pay it out of the budget I've been told that we need an extra approval via email advising that she approves the discretionary item or a BEA identifying the item that it is approved.

Once I have this I can process the statement.
~S

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 13, 2018 4:11 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: RE: BMO May Reconciliations

Hi Saija,

The Wal-Mart charge was s.22

From: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Sent: Wednesday, June 13, 2018 3:41 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: BMO May Reconciliations

On my reconciliation it says Wal-Mart Card purchase….

I'll look for the reconciliation. If you can make sure it is attached each month, that would be super helpful.

~S

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 13, 2018 2:14 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: RE: BMO May Reconciliations

Hi Saija,

I sent the new fiscal blanket refreshments like on the 1st of April (?). Line 23 says Flight Centre. Is that the one you're questioning?

EP

From: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Sent: Wednesday, June 13, 2018 1:56 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: BMO May Reconciliations

Hi Elizabeth,
A couple of things I need prior to being able to process this one.

The card purchase on line 23, Can you please advise what it was for?

Also, can you please send me your new Fiscal 2019 blanket BEA for meeting refreshments.

THanks!
~Saija

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, May 29, 2018 11:01 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: FW: BMO May Reconciliations

From: Geary, Vanessa PREM:EX
Sent: Tuesday, May 29, 2018 10:58 AM
To: Parkinson, Elizabeth PREM:EX
Subject: Re: BMO May Reconciliations

Approved thanks

Sent from my iPhone

On May 29, 2018, at 10:57 AM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi Vanessa,
>
> Can I ask for your approval and I will forward?
>
> Thanks,
>
> Elizabeth
>
> ---
>
> **From:** Geary, Vanessa PREM:EX
> **Sent:** Tuesday, May 15, 2018 5:49 PM
> **To:** Parkinson, Elizabeth PREM:EX
> **Subject:** RE: BMO May Reconciliations
>
> Hi – I just reviewed these and have a few questions about process – the package looks fine to me. Let's talk tomorrow. thanks
>
> ---
>
> **From:** Parkinson, Elizabeth PREM:EX
> **Sent:** Thursday, May 10, 2018 3:15 PM
> **To:** Geary, Vanessa PREM:EX
> **Subject:** FW: BMO May Reconciliations
>
> Hi Vanessa,
>
> Sending to you so you can get a head start.
>
> Elizabeth
>
> ---
>
> **From:** Parkinson, Elizabeth PREM:EX
> **Sent:** Tuesday, May 8, 2018 4:08 PM

To: Van Meer-Mass, Kate PREM:EX
Subject: BMO May Reconciliations

Hi Kate,

Attached are the reconciliations for May for our two purchasing cards. Once you approve can you please forward to Vanessa for approval? Note that Amber's card this month has only one transaction and that supplier doesn't forward receipts.

Thanks,



Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 14, 2018 2:53 PM
To: s.15
Subject: RE: John Horgan Folio May 23rd

Thank you very much!

Elizabeth

From: s.15
Sent: Thursday, June 14, 2018 2:43 PM
To: Parkinson, Elizabeth PREM:EX
Subject: John Horgan Folio May 23rd

Hello Elizabeth,

As requested, attached is a copy of Premier Horgan's folio from May 23rd.

Please do let me know if you should have any questions or need further assistance.

Warm Regards,

s.15

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 14, 2018 2:56 PM
To: Wade, Debbie PREM:EX
Subject: RE: Invoice and Itinerary - Geoffrey Meggs - 10Jun18

Thanks Debbie! This travel is from Vancouver. Are you going to be claiming for the travel Victoria to Vancouver June 8th to the 10th in Vancouver?

From: Wade, Debbie PREM:EX
Sent: Thursday, June 14, 2018 2:46 PM
To: Parkinson, Elizabeth PREM:EX
Subject: FW: Invoice and Itinerary - Geoffrey Meggs - 10Jun18

Hi Elizabeth;

Here is the itinerary.

Thanks!

Debbie Wade
Executive Coordinator to the Chief of Staff
Office of the Premier
250-356-2785

From: Rebecca Thompson [mailto:rebecca.thompson@flightcentre.ca]
Sent: Friday, June 1, 2018 4:04 PM
To: Wade, Debbie PREM:EX
Cc: Tamra Bartilucci
Subject: Invoice and Itinerary - Geoffrey Meggs - 10Jun18

Hi Debbie,

I have attached a copy of Geoff's invoice and itinerary for his trip to Montreal and Ottawa. Let me know if he prefers an aisle seat and I can have everything changed over next week, that is no problem!

Have a great weekend.

REBECCA THOMPSON
Travel Manager
Flight Centre Business Travel Victoria

Office: +1 250 360 2058 | **Toll Free: +1 866 420 4410**

615 Broughton Street
Victoria BC V8W 1C8
Canada

After Hours Emergency Assist: +1 844 873 5491

FLIGHT CENTRE
Business Travel

Years in the industry: **6**
Countries visited: **30**
Favourite Destination: **Australia**
Next trip: **Ontario**

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 14, 2018 3:55 PM
To: Brown, Evan PREM:EX
Subject: RE: Premier's claims

Thanks Evan!

From: Brown, Evan PREM:EX
Sent: Thursday, June 14, 2018 3:33 PM
To: Parkinson, Elizabeth PREM:EX
Cc: Nash, Amber PREM:EX
Subject: Premier's claims

June 7th – LI
June 8th – BI
June 10th – LDI
June 11th – BLDI
June 12th – BLDI
June 13th – BLDI
June 14th - BLI

Evan Brown, Executive Assistant to the Premier
Office of the Premier | Government of BC
501 Belleville St, Victoria BC, V8V 2L8 | 250.387.1715

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 15, 2018 9:47 AM
To: Reine, Kathryn I LASS:EX
Subject: Premier's caucus retreat expenses

Hi Kathryn,

I was just talking to Saija in Finance and she said I should talk to you about the upcoming caucus meeting in Kamloops and how to bill the Premier's expenses.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 15, 2018 9:55 AM
To: Dewar, Bob PREM:EX
Subject: May invoice

Importance: High

Hi Bob,

Finance have called me about your May invoice and a couple of issues. The number of the invoice is the same as the number from your Ottawa expenses, can you please change the May one to another number and re-send to me? The hours on the May invoice don't add up to 18 hours. Can you please double check that and let me know?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 15, 2018 9:58 AM
To: Nash, Amber PREM:EX
Subject: FW: Flights for the Premier, July 17 to NB

Hi Amber,

There's July 17th and July 19th options below to Saint John.

From: Tamra Bartilucci [mailto:tamra.bartilucci@flightcentre.ca]
Sent: Friday, June 15, 2018 9:54 AM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Flights for the Premier, July 17 to NB

Hi Elizzbeth,

The flights are actually a bit better on Jul 17

Jul 17, Victoria to Saint John

Option 1:
AC1684Y 17JUL T Victoria to Montreal 1050A 628P
AC8792Y 17JUL Montreal to Saint John 910P 1127P

Option 2:
AC8050V 19JUL Victoria to Vancouver 525A 553A
AC 102V 19JUL Vancouver to Toronto 700A 230P
AC8948V 19JUL Toronto to Saint John 455P 808P

Please let me know if you have any questions or need anything further .

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Friday, June 15, 2018 9:02 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: RE: Flights for the Premier, July 17 to NB

Hi Tamra,

Would these be the same available flights on July 17th for the Premier?

Thanks,

Elizabeth

From: Tamra Bartilucci [mailto:tamra.bartilucci@flightcentre.ca]
Sent: Thursday, June 14, 2018 5:45 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Flights for the Premier, July 17 to NB

Hi Elizabeth,

Please see below the flight options for Sant John

Option 1:

AC1680W 19JUL Q Victoria to Toronto 1205P 734P
AC8972W 19JUL Toronto to Saint John 1040P 153A / Arrive 20JUL

Option 2:
AC8050V 19JUL Victoria to Vancouver 525A 553A
AC 102V 19JUL Vancouver to Toronto 700A 230P
AC8948V 19JUL Toronto to Saint John 455P 808P

Please let me know if you have any questions or need anything further .

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, June 14, 2018 4:34 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: RE: Flights for the Premier, July 17 to NB

Hi Tamra,

Can you check for all the flights to Saint John?

From: Tamra Bartilucci [mailto:tamra.bartilucci@flightcentre.ca]
Sent: Thursday, June 14, 2018 4:30 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Flights for the Premier, July 17 to NB

Hi Elizabeth

s.22 the closest airport is Saint john s.22 . Does that work ?

Thanks

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, June 14, 2018 3:58 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: RE: Flights for the Premier, July 17 to NB

Hi Tamra,

s.22

From: Tamra Bartilucci [mailto:tamra.bartilucci@flightcentre.ca]
Sent: Thursday, June 14, 2018 3:35 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Flights for the Premier, July 17 to NB

Hi Elizabeth,

Please see below the flight options below. The time difference is 4 hours between Victoria and Moncton

Jul 17 Victoria to Moncton-

Option 1: Westjet - $495
WS 798L 17JUL Victoria to Toronto 645A 212P
WS3436L 17JUL Toronto to Moncton 315P 638P

Option 2: Air Canada - $435
AC1684A 17JUL Victoria to Montreal 1050A 628P
AC8906A 17JUL YULYQM*SS1 925P 1156P

Option 3: Air Canada $427
AC8050Q 17JUL Victoria to Vancouver 525A 553A
AC 102Q 17JUL Vancouver to Toronto 700A 230P
AC8940Q 17JUL Toronto to Moncton 440P 800P

Option 4: - Air Canada - $435
AC8050W 19JUL Victoria to Vancouver 1 525A 553A
AC 312W 19JUL Vancouver to Montreal 730A 315P
AC8902W 19JUL Montreal to Moncton 420P 651P

Jul 19- Victoria to Moncton

Option 1: Westjet - $495
WS 798L 17JUL Victoria to Toronto 645A 212P
WS3436L 17JUL Toronto to Moncton 315P 638P

Option 2: Air Canada - $435
AC1680Y 19JUL Victoria to Toronto 1205P 734P
AC8944Y 19JUL Toronto to Moncton 01w1w2w3 1055P 216A / arrive 20JUL

Option 3: - Air Canada - $435
AC8050W 19JUL Victoria to Vancouver 1 525A 553A
AC 312W 19JUL Vancouver to Montreal 730A 315P
AC8902W 19JUL Montreal to Moncton 420P 651P

Jul 20 , Moncton to Victoria

Option 1: Air Canada - $585
AC8823S 20JUL Moncton to Montreal 545A 620A
AC1685S 20JUL Montreal to Victoria 730A 1002A

Option 2: WestJet - $429
WS3419X 20JUL F Moncton to Toronto 1232P 219P
WS 799X 20JUL F Toronto to Victoria 559P 809P

Option 3: Air Canada - $585
AC8937W 20JUL Moncton to Toronto 350P 530P
AC1683W 20JUL Toronto to Victoria 840P 1047P

Jul 21, Moncton to Victoria

Option 1; Air Canada - $528
AC8931S 21JUL Moncton to Toronto 510A 650A
AC1681S 21JUL Toronto to Victoria 850A 1057A

Please let me know if you have any questions or need anything further .

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, June 14, 2018 2:42 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Flights for the Premier, July 17 to NB

Hi Tamra,

Can you please check the availability of flights from Victoria to Moncton July 17th? It will be for the Premier, Geoff, Sheena s.15; s.22 Everyone will fly back the evening of the 20th or the morning of the 21st (time change is 4.5 hours right?), with the exception of s.22 s.22 I don't have their return dates yet.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 15, 2018 10:16 AM
To: 'Bob Dewar'
Subject: RE: invoice

Thanks Bob. I'll send it straight back to Finance with a new Coding sheet now.

From: Bob Dewar s.22
Sent: Friday, June 15, 2018 10:13 AM
To: Parkinson, Elizabeth PREM:EX
Subject: invoice

Hi Elizabeth,

Here is the revised invoice.

Bob

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 15, 2018 10:18 AM
To: Reine, Kathryn I LASS:EX
Subject: RE: Minister's Const. Assistants Form (002)

Thanks Kathryn.

From: Reine, Kathryn [mailto:Kathryn.Reine@leg.bc.ca]
Sent: Friday, June 15, 2018 10:14 AM
To: Parkinson, Elizabeth PREM:EX
Subject: Minister's Const. Assistants Form (002)

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 15, 2018 11:35 AM
To: Poldrugovac, Saija FIN:EX
Subject: Invoice Coding Sheets
Attachments: Scan_20180615.pdf; Executive Council - Invoice 70, May 2018 .docx

Hi Saija,

Attached is the new ICS for Bob's May fees for the revised invoice which is also attached. Also, an ICS for the Ottawa trip fees. The form says you don't need signatures for iProcurement and they've already been approved?

Elizabeth

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Friday, June 15, 2018 11:30 AM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 15, 2018 12:08 PM
To: Poldrugovac, Saija FIN:EX
Subject: Missing items

Hi Saija,

I can't see Vanessa's travel vouchers. Has she approved them all? We will have the Premier's approved this afternoon.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 15, 2018 12:29 PM
To: Geary, Vanessa PREM:EX
Subject: Copy of Bob's May Invoice, revised
Attachments: Executive Council - Invoice 70, May 2018 .docx

Hi Vanessa,

Saija asked that I speak with Bob regarding a revised invoice for May. The invoice number had been used previously and the hours he billed were not adding up. Bob has sent a new revised invoice which is attached. New approvals are not necessary as a higher amount had previously been approved.

I'll scan this into the Finance file along with the other charges for previous flights, so the file is complete.

Saija has asked that we change the form we use for Bob's flight to the Travel Authorisation form as the Coding Sheet is used for payment normally and we are actually paying for Bob's flight out of the expenses with his contract. She's asked that I share our excel form that I am tracking his Fees and Expenses on with her so that she can quarterly have the travel deducted from Expenses. Is this ok?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 15, 2018 1:49 PM
To: Aaron, Sage PREM:EX
Subject: RE: May 4/5th Travel claim

Thanks Sage. I've added the lunch and re-sent the form to you for approval. Can you please send to Vanessa?

Thanks,

Elizabeth

From: Aaron, Sage PREM:EX
Sent: Friday, June 15, 2018 12:20 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Re: May 4/5th Travel claim

Yes, please include lunch on the 5th. Thanks!

Sage
778-678-0832
Sent from my mobile device

On Jun 14, 2018, at 5:17 PM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi Sage,
>
> For May 4th I have Dinner and Incidentials and for May 5th I have Breakfast, Lunch and Incidentals? I'm not sure about the lunch on the 5th. Can you please confirm?
>
> Thanks,



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Parkinson, Elizabeth PREM:EX

Subject: Canceled: AIR CANADA: Vancouver to Victoria (11:30 PM)
Location: Flight AC #8083

Start: Sat 2018-06-16 11:30 PM
End: Sat 2018-06-16 11:59 PM
Show Time As: Free

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: s.17
Required Attendees: Brown, Evan PREM:EX

Importance: High

Saturday, June 16, 2018

AIR CANADA Flight # 8083

Depart Vancouver Airport at 11:30 PM
Arrive Victoria Airport at 11:59 PM

CONFIRMATIONs: Premier & Evan s.22
s.15; s.22

Booked with Miriam at Flight Centre, Tel # 250-360-2058

Elizabeth-01-06-18

Parkinson, Elizabeth PREM:EX

Subject:	Canceled: TRAVEL to Vancouver Airport
Start:	Sat 2018-06-16 9:30 PM
End:	Sat 2018-06-16 10:30 PM
Show Time As:	Free
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	PREM CAL PREM:EX
Required Attendees:	Brown, Evan PREM:EX
Importance:	High

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 15, 2018 3:06 PM
To: Poldrugovac, Saija FIN:EX
Subject: Bob Dewar Coding Sheet May Revised
Attachments: Scan_20180615.pdf

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Friday, June 15, 2018 2:57 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 15, 2018 3:07 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Sage Aaron, Travel Voucher # E128955
Attachments: Scan_20180615.pdf

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Friday, June 15, 2018 2:59 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 15, 2018 3:09 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Travel Voucher: Geoff Meggs # E128950
Attachments: Scan_20180615.pdf

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Friday, June 15, 2018 3:01 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 15, 2018 3:10 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Travel Voucher: Geoff Meggs, # E128947
Attachments: Scan_20180615.pdf

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Friday, June 15, 2018 3:02 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 15, 2018 3:25 PM
To: 'Tamra Bartilucci'
Subject: RE: Please Cancel flights: June 16

Thanks Tamra. Have a great weekend!

From: Tamra Bartilucci [mailto:tamra.bartilucci@flightcentre.ca]
Sent: Friday, June 15, 2018 2:57 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Please Cancel flights: June 16

Hi Elizabeth
The flights have been cancelled and the credits recorded

Please let me know if you have any questions or need anything further .
Tamra

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Friday, June 15, 2018 2:13 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Please Cancel flights: June 16

Hi Tamra,

Can you please cancel the flights below?

Thanks,

Saturday, June 16, 2018

AIR CANADA Flight # 8083

Depart Vancouver Airport at 11:30 PM
Arrive Victoria Airport at 11:59 PM

CONFIRMATIONs: Premier & Evan s.22
s.15; s.22

Booked with Miriam.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 18, 2018 10:39 AM
To: Poldrugovac, Saija FIN:EX
Subject: RE: Direct Bill Airfare
Attachments: Bob Dewar consulting 2018.xlsx

Hi Saija,

This is the excel spreadsheet I've been using to track Bob Dewar's expenses and fees.

Thanks,

Elizabeth

From: Poldrugovac, Saija FIN:EX
Sent: Friday, June 15, 2018 9:49 AM
To: Parkinson, Elizabeth PREM:EX
Subject: FW: Direct Bill Airfare

Hi Elizabeth,
Here is the report I sent to them to get his airfare taken off of the contract maximum. If you want to send me a spreadsheet with the amounts, I can run the report to confirm it is correct.
~S

From: Poldrugovac, Saija FIN:EX
Sent: Wednesday, March 28, 2018 3:36 PM
To: CFFSHELP, FIN FIN:EX
Cc: Cavanagh, Judy PREM:EX
Subject: Direct Bill Airfare

Hi Jaea,
Can you please reduce the below Premier's Office Contract **Expense (6102)** Line amount.

Contract # C18PREM1514
Amount $2531.50

This is for Airfare that was direct billed and paid via the Premier's Office PCard. I've attached a report with the highlighted amounts.

Thanks!
~Saija

Saija Poldrugovac
Executive Financial Clerk, Ministers' Office Support Services
Corporate Financial and Facilities Services Branch
Ministry of Finance
Phone: (778) 678-3496 **Fax:** (250) 356-7326

E-mail: Saija.Poldrugovac@gov.bc.ca
Website: http://gww.fin.gov.bc.ca/
Serving all Ministers' Offices and the Office of the Premier

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 18, 2018 10:32 AM
To: Brown, Evan PREM:EX
Subject: Reimbursement Claim
Attachments: Scan_20180618.pdf

Hi Evan,

I hope your weather is as nice as ours! Are you able to sign and return to me and I will get the claim in asap? Take a photo of it signed.

Thanks,

Elizabeth

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Monday, June 18, 2018 10:26 AM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

Subject:	Canceled: OVERNIGHT: s.15	Vancouver
Location:	s.15	
Start:	Wed 2018-06-20 12:00 AM	
End:	Thu 2018-06-21 12:00 AM	
Show Time As:	Free	
Recurrence:	(none)	
Meeting Status:	Not yet responded	
Organizer:	PREM CAL PREM:EX	
Required Attendees:	Brown, Evan PREM:EX	
Importance:	High	

Wednesday, June 20, 2018

OVERNIGHT: s.15

CONFIRMATIONs: Premier s.22
Evan

King bed, s.15 $279 plus taxes per night.

Elizabeth-22-05-18

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 18, 2018 11:20 AM
To: Poldrugovac, Saija FIN:EX
Subject: RE: Direct Bill Airfare

Great Saija. Vanessa says s.22 can come off her next Travel Voucher and I sent Danny the email as he does her travel. We're going to chat today and I'm sure that will come up.

From: Poldrugovac, Saija FIN:EX
Sent: Monday, June 18, 2018 10:56 AM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Direct Bill Airfare

Thanks! We will have to wait until the May and June pcard is entered as it won't show up on my reports yet… Have you had a chance to discuss repayment for s.22 with Vanessa?

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 18, 2018 10:39 AM
To: Poldrugovac, Saija FIN:EX
Subject: RE: Direct Bill Airfare

Hi Saija,

This is the excel spreadsheet I've been using to track Bob Dewar's expenses and fees.

Thanks,

Elizabeth

From: Poldrugovac, Saija FIN:EX
Sent: Friday, June 15, 2018 9:49 AM
To: Parkinson, Elizabeth PREM:EX
Subject: FW: Direct Bill Airfare

Hi Elizabeth,
Here is the report I sent to them to get his airfare taken off of the contract maximum. If you want to send me a spreadsheet with the amounts, I can run the report to confirm it is correct.
~S

From: Poldrugovac, Saija FIN:EX
Sent: Wednesday, March 28, 2018 3:36 PM
To: CFFSHELP, FIN FIN:EX
Cc: Cavanagh, Judy PREM:EX
Subject: Direct Bill Airfare

Hi Jaea,
Can you please reduce the below Premier's Office Contract **Expense (6102)** Line amount.

Contract # C18PREM1514

Amount $2531.50

This is for Airfare that was direct billed and paid via the Premier's Office PCard. I've attached a report with the highlighted amounts.

Thanks!
~Saija

Saija Poldrugovac
Executive Financial Clerk, Ministers' Office Support Services
Corporate Financial and Facilities Services Branch
Ministry of Finance
Phone: (778) 678-3496 **Fax:** (250) 356-7326
E-mail: Saija.Poldrugovac@gov.bc.ca
Website: http://gww.fin.gov.bc.ca/
Serving all Ministers' Offices and the Office of the Premier

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 18, 2018 11:21 AM
To: Geary, Vanessa PREM:EX
Subject: RE: Coding Sheet for Bob Dewar, Ottawa travel

s.22

Elizabeth

From: Geary, Vanessa PREM:EX
Sent: Monday, June 18, 2018 11:15 AM
To: Parkinson, Elizabeth PREM:EX
Subject: Re: Coding Sheet for Bob Dewar, Ottawa travel

s.22 will have to follow up on this tomorrow.s.22 Thx V

Sent from my iPhone

On Jun 15, 2018, at 3:04 PM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

From:s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Friday, June 15, 2018 2:56 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

<Scan_20180615.pdf>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 18, 2018 11:21 AM
To: 'Tamra Bartilucci'
Subject: RE: Cancel flight return only

Thank you!

From: Tamra Bartilucci [mailto:tamra.bartilucci@flightcentre.ca]
Sent: Monday, June 18, 2018 11:17 AM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Cancel flight return only

Hi Elizabeth
I have cancelled s.15; s.22 flight for Jun 20.

Please let me know if you have any questions or need anything further .
Tamra

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Monday, June 18, 2018 10:03 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Cancel flight return only

Hi Tamra,

Can we please cancel s.15; s.22 return flight only from Prince George on June 20th ? He is travelling somewhere else so won't need that flight.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 18, 2018 11:24 AM
To: Poldrugovac, Saija FIN:EX
Subject: RE: Direct Bill Airfare

s.22 tomorrow I should have more information.

From: Poldrugovac, Saija FIN:EX
Sent: Monday, June 18, 2018 10:56 AM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Direct Bill Airfare

Thanks! We will have to wait until the May and June pcard is entered as it won't show up on my reports yet… Have you had a chance to discuss repayment s.22 with Vanessa?

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 18, 2018 10:39 AM
To: Poldrugovac, Saija FIN:EX
Subject: RE: Direct Bill Airfare

Hi Saija,

This is the excel spreadsheet I've been using to track Bob Dewar's expenses and fees.

Thanks,

Elizabeth

From: Poldrugovac, Saija FIN:EX
Sent: Friday, June 15, 2018 9:49 AM
To: Parkinson, Elizabeth PREM:EX
Subject: FW: Direct Bill Airfare

Hi Elizabeth,
Here is the report I sent to them to get his airfare taken off of the contract maximum. If you want to send me a spreadsheet with the amounts, I can run the report to confirm it is correct.
~S

From: Poldrugovac, Saija FIN:EX
Sent: Wednesday, March 28, 2018 3:36 PM
To: CFFSHELP, FIN FIN:EX
Cc: Cavanagh, Judy PREM:EX
Subject: Direct Bill Airfare

Hi Jaea,
Can you please reduce the below Premier's Office Contract **Expense (6102)** Line amount.

Contract # C18PREM1514
Amount $2531.50

This is for Airfare that was direct billed and paid via the Premier's Office PCard. I've attached a report with the highlighted amounts.

Thanks!
~Saija

Saija Poldrugovac
Executive Financial Clerk, Ministers' Office Support Services
Corporate Financial and Facilities Services Branch
Ministry of Finance
Phone: (778) 678-3496 **Fax:** (250) 356-7326
E-mail: Saija.Poldrugovac@gov.bc.ca
Website: http://gww.fin.gov.bc.ca/
Serving all Ministers' Offices and the Office of the Premier

Parkinson, Elizabeth PREM:EX

Subject: AIR CANADA: Prince George to Vancouver (5:45 PM)
Location: AC Flight # 8212

Start: Wed 2018-06-20 5:45 PM
End: Wed 2018-06-20 7:01 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: s.17
Required Attendees: Brown, Evan PREM:EX; Bain, Don PREM:EX

Wednesday, June 20, 2018

AIR CANADA Flight # 8212

Depart Prince George Airport at 5:45 PM
Arrive Vancouver Airport (Main Terminal) at 7:01 pm

CONFIRMATIONs: Premier & Evans.22
Don Bain

Booked with Tamra at Flight Centre, tel # 250-360-2058

Elizabeth-28-05-18

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 18, 2018 11:33 AM
To: 'Tamra Bartilucci'
Subject: RE: Geoff Meggs flight change, June 24

Thanks Tamra. Yes, please change.

Elizabeth

From: Tamra Bartilucci [mailto:tamra.bartilucci@flightcentre.ca]
Sent: Monday, June 18, 2018 11:30 AM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Geoff Meggs flight change, June 24

Hi Elizabeth
The cost is $125 to change Geoff's flights to the following

AC8195V 24JUN S Kamloops to Vancouver 250P 346P
AC8073V 24JUN S Vancouver to Victoria 455P 526P

Please let me know if you would like to go ahead with the booking .

Tamra

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Monday, June 18, 2018 11:24 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Geoff Meggs flight change, June 24

Hi Tamra,

Could we please change Geoff's return flight from Kamloops to Victoria to leave Kamloops on the 2:50pm flight- connecting on the 5:00pm Van/ Vic?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 18, 2018 11:49 AM
To: Wade, Debbie PREM:EX
Subject: FW: Updated eticket; Geoffrey Meggs / Victoria to Kamloops / Jun 21-24
Attachments: Travel Reservation June 21 for GEOFFREY MEGGS.pdf

---

From: Tamra Bartilucci [mailto:tamra.bartilucci@flightcentre.ca]
Sent: Monday, June 18, 2018 11:47 AM
To: Parkinson, Elizabeth PREM:EX
Subject: Updated eticket; Geoffrey Meggs / Victoria to Kamloops / Jun 21-24

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Flight Centre Business Travel [mailto:confirmation@tripcase.com]
Sent: Monday, June 18, 2018 11:40 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Travel Reservation June 21 for GEOFFREY MEGGS

Flight Centre Business Travel
250-360-2058

Itinerary

Add to Calendar

Itinerary

Priority Notes from your Travel Arranger
THANK YOU FOR BOOKING WITH FLIGHT CENTRE BUSINESS TRAVEL
YOUR TRAVEL MANAGER IS TAMRA BARTILUCCI
FOR EMERGENCY 24 HOUR ASSISTANCE PLEASE CALL 1-250-415-2330

Trip to:	KAMLOOPS BC, CANADA	Reservation code:	s.22
Passenger(s):	MEGGS/GEOFFREY	Airline Reservation Code:	

AIR CANADA AC Flight Number **8076** **Thursday, 21 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED

Departure: YYJ VICTORIA BC, CANADA
6:00PM

Arrival: YVR VANCOUVER BC, CANADA
6:28PM
Main Terminal

Please verify flight times prior to departure

Class: Economy Duration: 0hour(s) and 28minute(s)
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP Distance (in Miles): 40

Geoffrey Meggs
Seat(s): Check-In Required

AIR CANADA AC Flight Number **8196** **Thursday, 21 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED

Departure: YVR VANCOUVER BC, CANADA
7:00PM
Main Terminal

Arrival: YKA KAMLOOPS BC, CANADA
7:55PM

Please verify flight times prior to departure

Class: Economy Duration: 0hour(s) and 55minute(s)
Aircraft: DEHAVILLAND DASH 8 TURBOPROP Distance (in Miles): 161

Geoffrey Meggs
Seat(s): Check-In Required

AIR CANADA AC Flight Number **8195** **Sunday, 24 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation# s.22

Departure: YKA KAMLOOPS BC, CANADA
2:50PM

Arrival: YVR VANCOUVER BC, CANADA

Main Terminal

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8 TURBOPROP
Duration: 0hour(s) and 56minute(s)
Distance (in Miles): 161

Geoffrey Meggs
Seat(s): Check-In Required

AIR CANADA AC Flight Number **8073** **Sunday, 24 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation#s.22

Departure: YVR VANCOUVER BC, CANADA
4:55PM
Main Terminal

Arrival: YYJ VICTORIA BC, CANADA
5:26PM

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP
Duration: 0hour(s) and 31minute(s)
Distance (in Miles): 40

Geoffrey Meggs
Seat(s): Check-In Required

If you no longer wish to receive these emails please contact: confirmation@tripcase.com.

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 18, 2018 12:14 PM
To: 'Tamra Bartilucci'
Subject: RE: flights for the Premier and Evan, June 20

Thanks for checking Tamra. We have to fly them back home so please book.

Elizabeth

From: Tamra Bartilucci [mailto:tamra.bartilucci@flightcentre.ca]
Sent: Monday, June 18, 2018 12:03 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: flights for the Premier and Evan, June 20

Hi Elizabeth,
Whether I change the flights to add on the Victoria leg or book a separate flight from Vancouver to Victoria return the cost is still $715 per person. Unfortunately the flights coming back to Victoria on Jun 20 are extremely expensive as they are very limited. Please let me know if you wish to proceed

Tamra

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Monday, June 18, 2018 11:35 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: RE: flights for the Premier and Evan, June 20

Yes, that was my next email ☺. Something that connects to the 7:00 pm flight please.

From: Tamra Bartilucci [mailto:tamra.bartilucci@flightcentre.ca]
Sent: Monday, June 18, 2018 11:34 AM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: flights for the Premier and Evan, June 20

Hi Elizabeth,

Will you also need to add a connecting flight from Victoria to Vancouver on Jun 2i as well?

Thanks

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Monday, June 18, 2018 11:28 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: flights for the Premier and Evan, June 20

Hi Tamra,

Can we please add a connecting flight home for the Premier and Evan on June 20th from Vancouver to Victoria? They will not be staying in Vancouver overnight anymore.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 18, 2018 1:15 PM
To: Richards, Erin PREM:EX
Subject: RE: Sage's Travel Expenses - 06/15/2018 - 06/17/2018

The meals and taxes are deducted and then they claim the per diem for it.

From: Richards, Erin PREM:EX
Sent: Monday, June 18, 2018 12:59 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Sage's Travel Expenses - 06/15/2018 - 06/17/2018

Just saw your note.s.22
s.22 And is the meal charge and taxes not deducted because of the per diem? Thank you for your patience with me!

Erin Richards
250-896-6322

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 18, 2018 12:24 PM
To: Richards, Erin PREM:EX
Subject: RE: Sage's Travel Expenses - 06/15/2018 - 06/17/2018

Thanks Erin!

From: Richards, Erin PREM:EX
Sent: Monday, June 18, 2018 12:23 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Sage's Travel Expenses - 06/15/2018 - 06/17/2018

Yep! I'll bring them up in a few mins.

Erin Richards
250-896-6322

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 18, 2018 12:21 PM
To: Richards, Erin PREM:EX
Subject: RE: Sage's Travel Expenses - 06/15/2018 - 06/17/2018

Hi Erin,

Can I have the original receipts?

From: Richards, Erin PREM:EX
Sent: Monday, June 18, 2018 12:18 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Sage's Travel Expenses - 06/15/2018 - 06/17/2018

Thanks for your help with this, Elizabeth. Please see the attached Travel Claim Form and receipts. Let me know if you need anything else.

Thanks!

Erin Richards, Communications Assistant
Office of the Premier | Government of BC
501 Belleville St, Victoria, BC V8V 2L8 | 250-896-6322

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 18, 2018 1:28 PM
To: s.15; s.22
Cc:
Subject: FW: Eticket : John Horgan and Evan Brown / Prince George - Victoria - Kamloops / Vancouver / Jun 20-24
Attachments: Travel Reservation June 20 for JOHN HORGAN.pdf

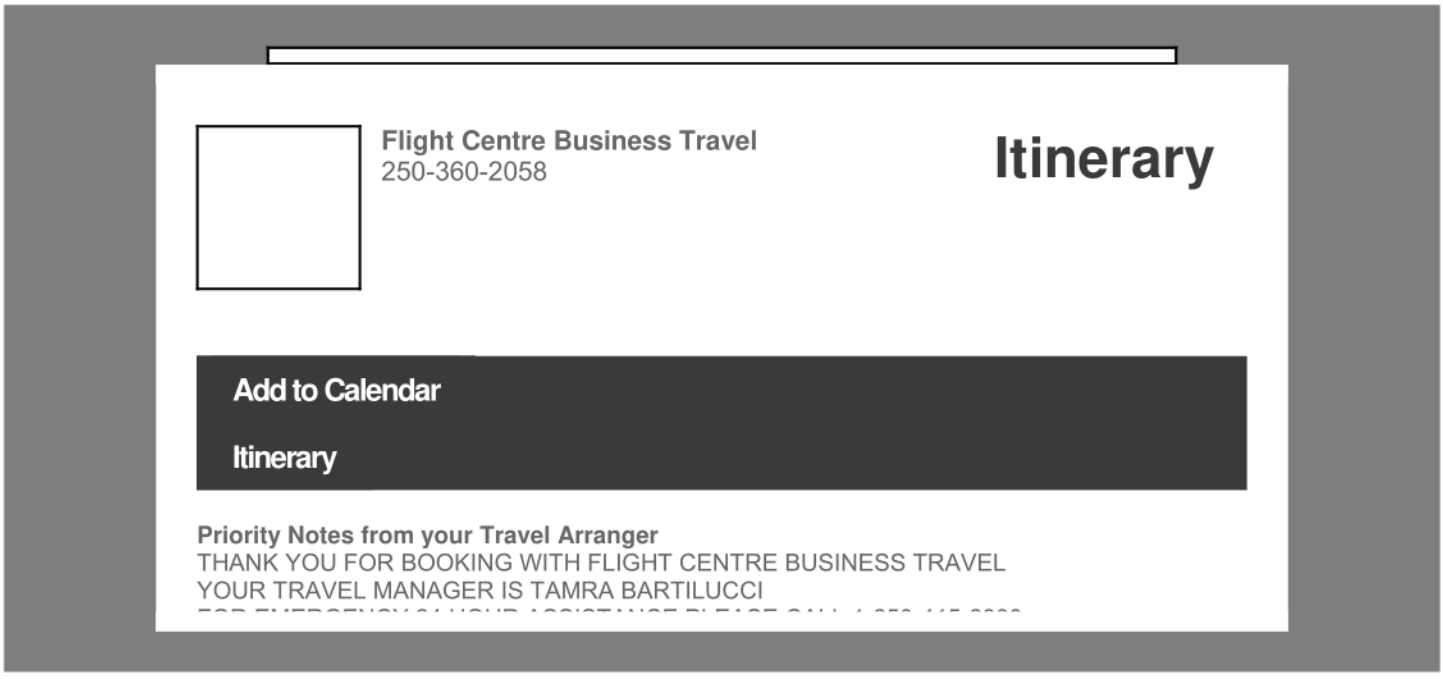
FYI-

From: Tamra Bartilucci [mailto:tamra.bartilucci@flightcentre.ca]
Sent: Monday, June 18, 2018 12:46 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Eticket : John Horgan and Evan Brown / Prince George - Victoria - Kamloops / Vancouver / Jun 20-24

Please let me know if you have any questions or need anything further .

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Flight Centre Business Travel [mailto:confirmation@tripcase.com]
Sent: Monday, June 18, 2018 12:38 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Travel Reservation June 20 for JOHN HORGAN



Trip to: VANCOUVER BC, CANADA Reservation code: s.22
Passenger(s): HORGAN/JOHN Airline Reservation Code:
BROWN/EVAN

AIR CANADA AC Flight Number **8212** **Wednesday, 20 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation#s.22

Departure: YXS PRINCE GEORGE BC, CANADA
5:45PM

Arrival: YVR VANCOUVER BC, CANADA
7:01PM
Main Terminal

Please verify flight times prior to departure

Class: Economy Duration: 1hour(s) and 16minute(s)
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP Distance (in Miles): 325

John Horgan
Seat(s): Check-In Required

Evan Brown
Seat(s): Check-In Required

AIR CANADA AC Flight Number **8081** **Wednesday, 20 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation#s.22

Departure: YVR VANCOUVER BC, CANADA
8:40PM
Main Terminal

Arrival: YYJ VICTORIA BC, CANADA
9:11PM

Please verify flight times prior to departure

Class: Economy Duration: 0hour(s) and 31minute(s)
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP Distance (in Miles): 40

John Horgan
Seat(s): Check-In Required

Evan Brown
Seat(s): Check-In Required

AIR CANADA AC Flight Number **8076** **Thursday, 21 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation#s.22

Departure: YYJ VICTORIA BC, CANADA
6:00PM

Arrival: YVR VANCOUVER BC, CANADA
6:28PM
Main Terminal

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP
Duration: 0hour(s) and 28minute(s)
Distance (in Miles): 40

John Horgan
Seat(s): Check-In Required

Evan Brown
Seat(s): Check-In Required

AIR CANADA AC Flight Number **8196** **Thursday, 21 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation#s.22

Departure: YVR VANCOUVER BC, CANADA
7:00PM
Main Terminal

Arrival: YKA KAMLOOPS BC, CANADA
7:55PM

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8 TURBOPROP
Duration: 0hour(s) and 55minute(s)
Distance (in Miles): 161

John Horgan
Seat(s): Check-In Required

Evan Brown
Seat(s): Check-In Required

AIR CANADA AC Flight Number **8191** **Sunday, 24 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation#s.22

Departure: YKA KAMLOOPS BC, CANADA
9:35AM

Arrival: YVR VANCOUVER BC, CANADA
10:30AM
Main Terminal

Please verify flight times prior to departure

Aircraft:DEHAVILLAND DASH 8 TURBOPROP

Distance (in Miles): 161

John Horgan
Seat(s): Check-In Required

Evan Brown
Seat(s): Check-In Required

If you no longer wish to receive these emails please contact: confirmation@tripcase.com.

Parkinson, Elizabeth PREM:EX

Subject: AIR CANADA: Vancouver to Victoria (8:40 PM)
Location: AC FLight # 8081

Start: Wed 2018-06-20 8:40 PM
End: Wed 2018-06-20 9:11 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees: Brown, Evan PREM:EX

Wednesday, June 20, 2018

AIR CANADA Flight # AC 8081

Depart Vancouver Airport (Main Terminal) at 8:40 PM
Arrive Victoria Airport at 9:11 PM

CONFIRMATIONs: Premier and Evan s.22

Booked with Tamra at Flight Centre, Tel #250-360-2058

Elizabeth-18-06-18

Parkinson, Elizabeth PREM:EX

Subject:	AIR CANADA: Victoria to Vancouver (6:00 PM)
Location:	AC Flight # 8076
Start:	Thu 2018-06-21 6:00 PM
End:	Thu 2018-06-21 6:28 PM
Show Time As:	Tentative
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	PREM CAL PREM:EX
Required Attendees:	Brown, Evan PREM:EX

Thursday, June 21, 2018

Depart Victoria Airport at 6:00 PM
Arrive Vancouver Airport (Main Terminal) at 6:28 PM

CONFIRMATIONs: Premier and Evan s.22

Booked with Tamra at Flight Centre, Tel # 250-360-2058

Elizabeth-18-06-18

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 18, 2018 2:07 PM
To: Richards, Erin PREM:EX
Subject: RE: Connecting Victoria flight?

Thanks Erin.

From: Richards, Erin PREM:EX
Sent: Monday, June 18, 2018 2:06 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Connecting Victoria flight?

Sage has a connecting flight booked already.

Thanks,

Erin Richards
250-896-6322

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 18, 2018 2:04 PM
To: Richards, Erin PREM:EX
Subject: FW: Connecting Victoria flight?

Hi Erin,

Can you please check with Sage?

Thanks,

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 18, 2018 2:01 PM
To: Van Meer-Mass, Kate PREM:EX; Aaron, Sage PREM:EX; Wade, Debbie PREM:EX
Subject: Connecting Victoria flight?

Hi Kate and Sage and Debbie?

Can you please confirm if you need a connecting flight to Vancouver June 21st?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 18, 2018 2:13 PM
To: Brown, Evan PREM:EX
Subject: Travel approval outstanding

Hi Evan,

I have one of your claims still sitting for approval. Can you please check # E128835 and forward to Vanessa?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 18, 2018 2:26 PM
To: Wade, Debbie PREM:EX
Subject: RE: Geoff's travel

Thank you!

From: Wade, Debbie PREM:EX
Sent: Monday, June 18, 2018 2:25 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Geoff's travel

These have now been approved by Geoff

thx

Debbie Wade
Executive Coordinator to the Chief of Staff
Office of the Premier
250-356-2785

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 18, 2018 2:14 PM
To: Wade, Debbie PREM:EX
Subject: RE: Geoff's travel

Thanks Debbie.

From: Wade, Debbie PREM:EX
Sent: Monday, June 18, 2018 2:12 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Geoff's travel

Absolutely! I'll go into his eforms now.

Thanks!

Debbie Wade
Executive Coordinator to the Chief of Staff
Office of the Premier
250-356-2785

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 18, 2018 2:12 PM
To: Wade, Debbie PREM:EX
Subject: Geoff's travel

Hi Debbie,

Geoff has 2 claims still waiting for him to approve. Can you please put through as soon as possible?

TV # E128950 and E128947.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 18, 2018 2:55 PM
To: Richards, Erin PREM:EX
Subject: RE: Sage's Travel Expenses - 06/15/2018 - 06/17/2018

No, it's all claimed. I've just changed it on my end. ☺

From: Richards, Erin PREM:EX
Sent: Monday, June 18, 2018 2:54 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Sage's Travel Expenses - 06/15/2018 - 06/17/2018

Okay, is there anything else I need to do to claim those maximum amounts for her?

Erin Richards
250-896-6322

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 18, 2018 2:24 PM
To: Richards, Erin PREM:EX
Subject: RE: Sage's Travel Expenses - 06/15/2018 - 06/17/2018

Hi Erin,

I have Sage able to claim $72 for the Ferries, $57.50 for the car and her fare of $17.20, total, minus the fuel rebate.

From: Richards, Erin PREM:EX
Sent: Monday, June 18, 2018 12:59 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Sage's Travel Expenses - 06/15/2018 - 06/17/2018

Just saw your note. s.22
s.22 And is the meal charge and taxes not deducted because of the per diem? Thank you for your patience with me!

Erin Richards
250-896-6322

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 18, 2018 12:24 PM
To: Richards, Erin PREM:EX
Subject: RE: Sage's Travel Expenses - 06/15/2018 - 06/17/2018

Thanks Erin!

From: Richards, Erin PREM:EX
Sent: Monday, June 18, 2018 12:23 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Sage's Travel Expenses - 06/15/2018 - 06/17/2018

Yep! I'll bring them up in a few mins.

Erin Richards
250-896-6322

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 18, 2018 12:21 PM
To: Richards, Erin PREM:EX
Subject: RE: Sage's Travel Expenses - 06/15/2018 - 06/17/2018

Hi Erin,

Can I have the original receipts?

From: Richards, Erin PREM:EX
Sent: Monday, June 18, 2018 12:18 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Sage's Travel Expenses - 06/15/2018 - 06/17/2018

Thanks for your help with this, Elizabeth. Please see the attached Travel Claim Form and receipts. Let me know if you need anything else.

Thanks!

Erin Richards, Communications Assistant
Office of the Premier | Government of BC
501 Belleville St, Victoria, BC V8V 2L8 | 250-896-6322

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 18, 2018 3:03 PM
To: Richards, Erin PREM:EX
Subject: RE: Travel claim waiting for her approval

Thanks Erin. And she should also have the new one in her email E128962.

From: Richards, Erin PREM:EX
Sent: Monday, June 18, 2018 3:01 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Travel claim waiting for her approval

Will do!

Erin Richards
250-896-6322

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 18, 2018 2:15 PM
To: Richards, Erin PREM:EX
Subject: Travel claim waiting for her approval

Hi Erin,

Could you please remind Sage that her claim #E128955 is waiting for her to approve and forward to Vanessa?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

Subject:	AIR CANADA: Victoria to Vancouver (6:00 PM)
Location:	AC Flight # 8076
Start:	Thu 2018-06-21 6:00 PM
End:	Thu 2018-06-21 6:28 PM
Show Time As:	Tentative
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	PREM CAL PREM:EX
Required Attendees:	Brown, Evan PREM:EX; Van Meer-Mass, Kate PREM:EX

Thursday, June 21, 2018

Depart Victoria Airport at 6:00 PM
Arrive Vancouver Airport (Main Terminal) at 6:28 PM

CONFIRMATIONs: Premier and Evan s.22
Kate

Booked with Tamra at Flight Centre, Tel # 250-360-2058

Elizabeth-18-06-18

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 18, 2018 4:15 PM
To: Richards, Erin PREM:EX
Subject: RE: Sage's June 28th Travel

OK. Thanks!

From: Richards, Erin PREM:EX
Sent: Monday, June 18, 2018 3:50 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Sage's June 28th Travel

Never mind! I've got it figured out.

Erin Richards
250-896-6322

From: Richards, Erin PREM:EX
Sent: Monday, June 18, 2018 3:19 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Sage's June 28th Travel

Hi Elizabeth,

I noticed that Sage has a return flight booked in the calendar for June 28th and an overnight booked on June 27th, but I don't see a departing flight before those dates. Also, I believe she has to be in Vancouver on Friday the 29th for the Directors Meeting. Was that flight booked before the other meetings were confirmed?

Thanks,

Erin Richards, Communications Assistant
Office of the Premier | Government of BC
501 Belleville St, Victoria, BC V8V 2L8 | 250-896-6322

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 18, 2018 4:20 PM
To: 'Tamra Bartilucci'
Subject: RE: Connecting flights, Vic-Van, June 21

Sorry Tamra! I have it!

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 18, 2018 4:17 PM
To: 'Tamra Bartilucci'
Subject: RE: Connecting flights, Vic-Van, June 21

Would you mind sending me the details for Geoff? We only have the Van portion for some reason.

From: Tamra Bartilucci [mailto:tamra.bartilucci@flightcentre.ca]
Sent: Monday, June 18, 2018 2:39 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Connecting flights, Vic-Van, June 21

Hi Elizabeth
I just sent you the revis3ed ticket for Kate. Geoff was already booked out of Victoria so he is all set

Tamra

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Monday, June 18, 2018 2:09 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Connecting flights, Vic-Van, June 21

Hi Tamra,

Geoff Meggs and Kate Van Meer-Mass need connecting flights for the 21st from Victoria to Vancouver which I don't think I've booked yet. Can we please reserve?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

Subject:	AIR CANADA: Victoria to Vancouver (6:00 PM)
Location:	AC Flight # 8076
Start:	Thu 2018-06-21 6:00 PM
End:	Thu 2018-06-21 6:28 PM
Show Time As:	Tentative
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	PREM CAL PREM:EX
Required Attendees:	Brown, Evan PREM:EX; Van Meer-Mass, Kate PREM:EX; Wade, Debbie PREM:EX

Thursday, June 21, 2018

Depart Victoria Airport at 6:00 PM
Arrive Vancouver Airport (Main Terminal) at 6:28 PM

CONFIRMATIONs: Premier and Evan s.22
Kate
Geoff

Booked with Tamra at Flight Centre, Tel # 250-360-2058

Elizabeth-18-06-18

Parkinson, Elizabeth PREM:EX

Subject:	Canceled: HELIJET: Vancouver to Victoria (5:45 PM)
Location:	FRlight # 729
Start:	Thu 2018-06-28 5:45 PM
End:	Thu 2018-06-28 6:20 PM
Show Time As:	Free
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	s.17
Required Attendees:	Wade, Debbie PREM:EX
Importance:	High

Thursday, June 28, 2018

Helijet flight # 729

Depart Vancouver Harbour at 5:45 PM
Arrive Victoria Harbour at 6:20 PM

CONFIRMATIONs Premier, Geoff s.15; s.22

Helijet Tel # 1-800-665-4354

Elizabeth -28-05-18

Parkinson, Elizabeth PREM:EX

Subject:	HELIJET: Vancouver to Victoria (5:45 PM)
Location:	FRlight # 729
Start:	Thu 2018-06-28 5:45 PM
End:	Thu 2018-06-28 6:20 PM
Show Time As:	Tentative
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	s.17
Required Attendees:	Wade, Debbie PREM:EX

Thursday, June 28, 2018

Helijet flight # 729

Depart Vancouver Harbour at 5:45 PM
Arrive Victoria Harbour at 6:20 PM

CONFIRMATIONs Premier, Geoff s.15; s.22

Helijet Tel # 1-800-665-4354

Elizabeth -28-05-18

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 18, 2018 4:49 PM
To: Richards, Erin PREM:EX
Subject: RE: Thank you for choosing to take off with Helijet!

Thanks Erin.

From: Richards, Erin PREM:EX
Sent: Monday, June 18, 2018 4:20 PM
To: Parkinson, Elizabeth PREM:EX
Cc: Aaron, Sage PREM:EX
Subject: FW: Thank you for choosing to take off with Helijet!

Just an FYI. I took Sage off the return flight so she could travel back on Friday after the Director's Meeting. She's taking Harbour Air back.

Erin Richards
250-896-6322

From: passengerservices@helijet.com [mailto:passengerservices@helijet.com]
Sent: Monday, June 18, 2018 4:07 PM
To: Richards, Erin PREM:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.17
Name	Premier John Horgan
Company	Premier Of British Columbia

Booking s.22

Wednesday, June 27, 2018

704
07:50 Victoria Harbour
08:25 Vancouver Harbour

35 minutes

Confirmed

4 Passengers - Off-Peak
s.15; s.22

- **Jeff Meggs, Male**
- **Premier John Horgan, Male**
- **Sage Aaron, Female**

Add to Calendar

Invoice #294044	
FARE-YWH-Full_Summer - 2018	$876.20
+ GST	$43.80
Billing	$876.20
Taxes	$43.80
Grand Total	**$920.00**

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure
will also result in the cancellation of any onward and/or return reservations
(additional cancellation fees may apply)

Booking #301073

Thursday, June 28, 2018

729
17:45 Vancouver Harbour
18:20 Victoria Harbour

35 minutes

Confirmed

3 Passengers - Off-Peak
s.15; s.22

- **Jeff Meggs, Male**
- **Premier John Horgan, Male**

Add to Calendar

Invoice #294047	
FARE-YWH-Full_Summer - 2018	$657.15
+ GST	$32.85
Billing	$657.15
Taxes	$32.85
Grand Total	**$690.00**

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to

departure
will also result in the cancellation of any onward and/or return reservations
(additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)
Vancouver International Airport: 5911 Airport Road South, Richmond BC
Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:
Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:
Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.
Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.
Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Changes/Cancellations & No Show Penalty:
Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.
After 5pm all next-day travel is non-refundable and only changeable for same-day travel; fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or cancellation fee will apply.

Failure to check in 20 minutes prior to departure will also result in any onward and/or return reservations being cancelled with any additional applicable cancellation fees applied.

Baggage Allowance:
Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total.
Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed.
Please visit http://www.catsa-acsta.gc.ca/ for information on how to "Pack Smart" and avoid delays

Baggage Liability:
The liability for the loss of and/or the damage to any personal property, including baggage or goods is limited to an amount equal to the value of such baggage or goods, which shall not exceed $250.00 (CAD) per passenger, unless greater value declared.

Transportation upon arrival:
Helijet is pleased to offer courtesy shuttle van drop off service within the downtown core in Victoria, Vancouver Harbour, and Nanaimo, ask the driver for drop off locations. Taxis & rental cars may also be available, please ask an agent.

Accessibility:
To ensure your travel is possible, passengers with limited mobility and/or special needs must advise Helijet Reservations at 1.800.665.4354

Pets on Helijet:
If you have a Special Assistance Animal please advise Helijet Reservations. Other small pets and animals are not accepted for carriage, please visit our website for restrictions.

Weather Conditions:.
If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact passengers as early as possible via phone numbers and/or email addresses provided.

Reservations:
Reservations are required for all flights and may be booked online at www.helijet.com or by calling 1.800.665.4354 (within North America).

Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Parkinson, Elizabeth PREM:EX

Subject:	HELIJET: Vancouver to Victoria (5:45 PM)
Location:	Flight # 729
Start:	Thu 2018-06-28 5:45 PM
End:	Thu 2018-06-28 6:20 PM
Show Time As:	Tentative
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	s.17
Required Attendees:	Wade, Debbie PREM:EX

Thursday, June 28, 2018

Helijet flight # 729

Depart Vancouver Harbour at 5:45 PM
Arrive Victoria Harbour at 6:20 PM

CONFIRMATIONs Premier, Geoff s.15; s.22

Helijet Tel # 1-800-665-4354

Elizabeth -28-05-18

Page 147 of 208 to/à Page 148 of 208

Withheld pursuant to/removed as

s.15 ; s.22

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 19, 2018 12:28 PM
To: Poldrugovac, Saija FIN:EX
Subject: Bob Dewar, Ottawa Expenses

Hi Saija,

Just checking when this was paid as Bob is asking.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 19, 2018 12:34 PM
To: Parte, Maura PSA:EX
Subject: RE: Reminder - Records Management Refresher Wednesday

Hi Maura,

I was signed up for the session last week but s.22 I missed it. I didn't keep the calendar invite as I'd already accepted. Could you please re-send it to me?

Thanks,

Elizabeth

From: Parte, Maura PSA:EX
Sent: Tuesday, June 19, 2018 12:20 PM
To: LP Ministerial Assistants; LP Executive Assistants; LP PO Executive Office
Subject: Reminder - Records Management Refresher Wednesday

Thank you to all staff who were able to participate in the refresher course on records management last Wednesday.

Another session is offered tomorrow at 10AM in Room 223 for those of you who were unable to attend last week.

Please respond to the calendar invite to confirm your attendance.

Also note there is a session on Thursday at 2PM for all administrative staff (Room 223).

Maura Parte
BC Public Service Agency
250-213-6377

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 19, 2018 12:37 PM
To: Parte, Maura PSA:EX
Subject: Accepted: RECORDS MANAGEMENT SESSION - MO and PO Administrative Staff

Page 152 of 208 to/à Page 157 of 208

Withheld pursuant to/removed as

s.15 ; s.22

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 19, 2018 2:40 PM
To: Geary, Vanessa PREM:EX
Subject: FW: Coding Sheet for Bob Dewar, Ottawa travel
Attachments: Scan_20180615.pdf

Hi Vanessa,

You have already authorized this payment to Bob for his Ottawa expenses, and signed his expense sheet but Saija wants a Coding sheet signed. Can you please sign and return the attached?

Thanks,

Elizabeth

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 15, 2018 3:05 PM
To: Geary, Vanessa PREM:EX
Subject: Coding Sheet for Bob Dewar, Ottawa travel

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Friday, June 15, 2018 2:56 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 19, 2018 2:52 PM
To: Geary, Vanessa PREM:EX
Subject: FW: Eticket : Robert Dewar / Vancouver to Kamloops / Jun 21-24
Attachments: Travel Reservation June 21 for ROBERT DEWAR.pdf; Dewar Invoice - 21 Jun - $604.28.pdf

Hi Vanessa,

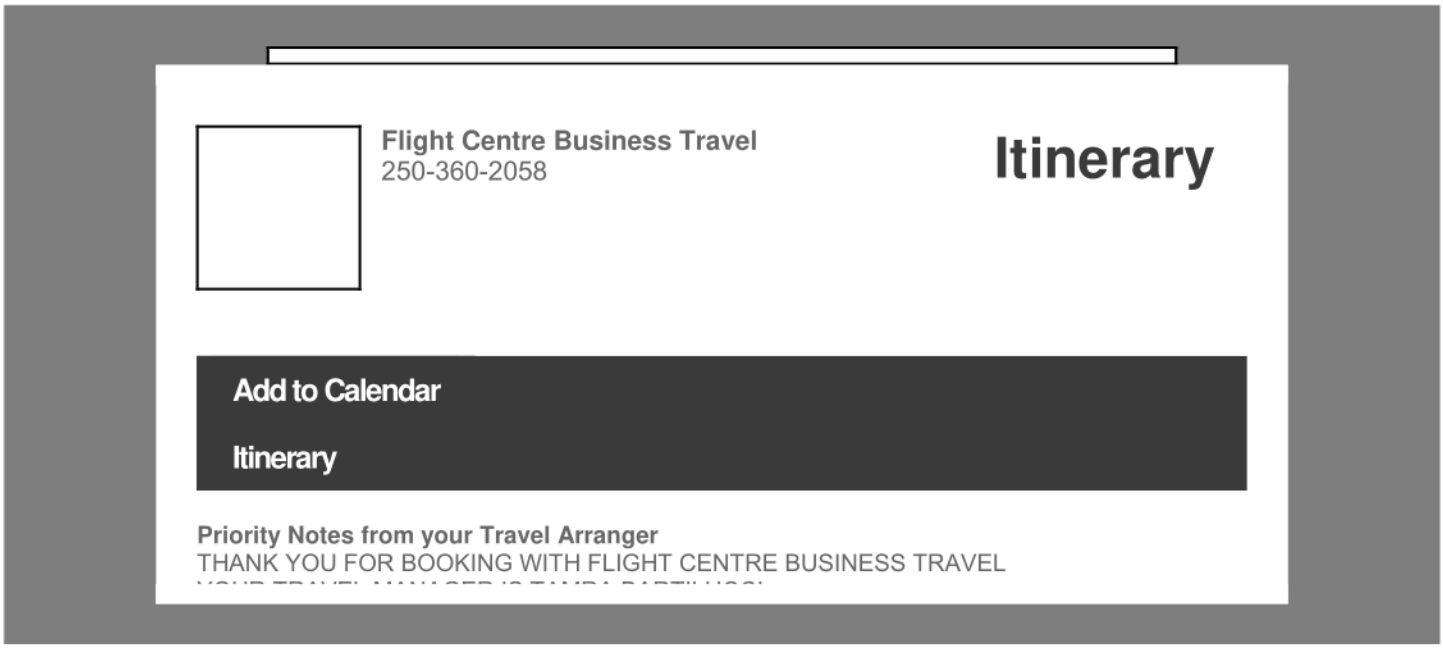
Bob's flight cost attached.

Elizabeth

From: Tamra Bartilucci [mailto:tamra.bartilucci@flightcentre.ca]
Sent: Monday, June 11, 2018 11:57 AM
To: Parkinson, Elizabeth PREM:EX
Subject: Eticket : Robert Dewar / Vancouver to Kamloops / Jun 21-24

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Flight Centre Business Travel [mailto:confirmation@tripcase.com]
Sent: Monday, June 11, 2018 11:57 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Travel Reservation June 21 for ROBERT DEWAR



FOR EMERGENCY 24 HOUR ASSISTANCE PLEASE CALL 1-250-415-2330

Trip to: KAMLOOPS BC, CANADA Reservation code: s.22
Passenger(s): DEWAR/ROBERT Airline Reservation Code:

AIR CANADA AC Flight Number **8060** **Thursday, 21 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation#s.22

Departure: YYJ VICTORIA BC, CANADA
9:15AM

Arrival: YVR VANCOUVER BC, CANADA
9:43AM
Main Terminal

Please verify flight times prior to departure

Class: Economy Duration: 0hour(s) and 28minute(s)
Aircraft:DEHAVILLAND DASH 8-400 Distance (in Miles): 40
TURBOPROP

Robert Dewar
Seat(s): Check-In Required

AIR CANADA AC Flight Number **8192** **Thursday, 21 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation#s.22

Departure: YVR VANCOUVER BC, CANADA
11:25AM
Main Terminal

Arrival: YKA KAMLOOPS BC, CANADA
12:20PM

Please verify flight times prior to departure

Class: Economy Duration: 0hour(s) and 55minute(s)
Aircraft:DEHAVILLAND DASH 8 Distance (in Miles): 161
TURBOPROP

Robert Dewar
Seat(s): Check-In Required

AIR CANADA AC Flight Number **8193** **Sunday, 24 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation#s.22

Departure: YKA KAMLOOPS BC, CANADA
12:45PM

Arrival: YVR VANCOUVER BC, CANADA
1:41PM
Main Terminal

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8 TURBOPROP
Duration: 0hour(s) and 56minute(s)
Distance (in Miles): 161

Robert Dewar
Seat(s): Check-In Required

AIR CANADA AC Flight Number **8071** **Sunday, 24 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation# s.22

Departure: YVR VANCOUVER BC, CANADA
3:40PM
Main Terminal

Arrival: YYJ VICTORIA BC, CANADA
4:11PM

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP
Duration: 0hour(s) and 31minute(s)
Distance (in Miles): 40

Robert Dewar
Seat(s): Check-In Required

If you no longer wish to receive these emails please contact: confirmation@tripcase.com.

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 19, 2018 4:04 PM
To: Farmer, Susan PREM:EX
Subject: FW: Thank you for choosing to take off with Helijet!

From: passengerservices@helijet.com [mailto:passengerservices@helijet.com]
Sent: Tuesday, June 19, 2018 3:59 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Thank you for choosing to take off with Helijet!

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.17
Name	Susan Farmer
Company	B.C. Govt - Leg Assistant

Booking s.22

Thursday, June 21, 2018

704
07:50 Victoria Harbour
08:25 Vancouver Harbour

35 minutes

Wait List w/Auto Clear -DUPE

Invoice #300271	
FARE-YWH-Full_Summer - 2018	$219.05
+ GST	$10.95

Billing	$219.05
Taxes	$10.95
Grand Total	**$230.00**

Fully Changeable / Refundable up to 5pm the day prior to

1 Passengers - Off-Peak

- **Susan Farmer, Male**

Add to Calendar

departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure
will also result in the cancellation of any onward and/or return reservations
(additional cancellation fees may apply)

Booking s.22

Thursday, June 21, 2018

708
08:40 Victoria Harbour
09:15 Vancouver Harbour

35 minutes

Confirmed

Invoice #300267	
FARE-YWH-Full_Summer - 2018	$219.05
+ GST	$10.95

Billing	$219.05
Taxes	$10.95
Grand Total	**$230.00**

Fully Changeable / Refundable up to 5pm the day prior to departure.

1 Passengers - Off-Peak

- **Susan Farmer, Male**

Add to Calendar

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure
will also result in the cancellation of any onward and/or return reservations
(additional cancellation fees may apply)

Booking s.22

Thursday, June 21, 2018

Invoice #300269	
FARE-YWH-Full_Summer - 2018	$219.05

725
16:40 Vancouver Harbour
17:15 Victoria Harbour

35 minutes

Wait List w/Auto Clear -DUPE

1 Passengers - Off-Peak
- **Susan Farmer, Male**

Add to Calendar

+ GST	$10.95
Billing	$219.05
Taxes	$10.95
Grand Total	**$230.00**

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure
will also result in the cancellation of any onward and/or return reservations
(additional cancellation fees may apply)

Booking s.22

Thursday, June 21, 2018

729
17:45 Vancouver Harbour
18:20 Victoria Harbour

35 minutes

Wait List w/Auto Clear -DUPE

1 Passengers - Off-Peak
- **Susan Farmer, Male**

Add to Calendar

Invoice #300270	
FARE-YWH-Full_Summer - 2018	$219.05
+ GST	$10.95
Billing	$219.05
Taxes	$10.95
Grand Total	**$230.00**

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure
will also result in the cancellation of any onward and/or return reservations
(additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)
Vancouver International Airport: 5911 Airport Road South, Richmond BC
Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:
Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:
Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.
Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.
Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Changes/Cancellations & No Show Penalty:
Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.
After 5pm all next-day travel is non-refundable and only changeable for same-day travel; fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or cancellation fee will apply. Failure to check in 20 minutes prior to departure will also result in any onward and/or return reservations being cancelled with any additional applicable cancellation fees applied.

Baggage Allowance:
Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total. Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed. Please visit http://www.catsa-acsta.gc.ca/ for information on how to "Pack Smart" and avoid delays

Baggage Liability:
The liability for the loss of and/or the damage to any personal property, including baggage or goods is limited to an amount equal to the value of such baggage or goods, which shall not exceed $250.00 (CAD) per passenger, unless greater value declared.

Transportation upon arrival:
Helijet is pleased to offer courtesy shuttle van drop off service within the downtown core in Victoria, Vancouver Harbour, and Nanaimo, ask the driver for drop off locations. Taxis & rental cars may also be available, please ask an agent.

Accessibility:
To ensure your travel is possible, passengers with limited mobility and/or special needs must advise Helijet Reservations at 1.800.665.4354

Pets on Helijet:
If you have a Special Assistance Animal please advise Helijet Reservations. Other small pets and animals are not accepted for carriage, please visit our website for restrictions.

Weather Conditions:.
If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact passengers as early as possible via phone numbers and/or email addresses provided.

Reservations:
Reservations are required for all flights and may be booked online at www.helijet.com or by calling 1.800.665.4354 (within North America).

Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 19, 2018 4:23 PM
To: Farmer, Susan PREM:EX
Subject: FW: Harbour Air Flight Itinerary. Thanks for booking!

Hi Susan,

Here are your flights. Note they are on our turbobucks account so no tickets needed. Just walk right in.

From: Harbour Air, Whistler Air & Saltspring Air [mailto:reservation@harbourair.com]
Sent: Tuesday, June 19, 2018 4:22 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!

Check Flight Status | Manage Flight | Deals & Specials | High Flyer Rewards | My Account

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about Select Seating at check in - only $10.00!

Harbour Air Team

Customer Information

Account

HAS #	s.17
Name	Susan Farmer

Booking s.22

Wednesday, June 27, 2018

Flight #204/Twin Otter
08:00 Victoria Harbour /

Invoice s.17	
Air Transportation Charges	
Sked 200/300 : (St) GO Flex	$186.64

Map ☐
08:35 Vancouver Harbour /
Map ☐

35 minutes

KK- Confirmed

1 Passenger(s) - GoFlex
- Susan Farmer, Female

Add to Calendar

Taxes, Fees and Charges	
All Skeds - Baggage : Checked Baggage Fee	$0.00
Sked 200 : Carbon Offset	$0.65
Sked 200 : VHFC Terminal Fee	$9.86
+ Goods and Services Tax	$9.85

Billing	$197.15
Taxes	$9.85
Grand Total	**$207.00**

Turbobucks	$197.15

Date / Time	June 19, 2018 @ 4:12:37 PM
Summary	s.17
Service	Turbobucks
Ticket	s.17

GoFlex Fare Conditions:
Refundable up to 15 minutes prior to Departure
Changeable up to 15 minutes prior to Departure (subject to difference in fare value)
Select Seating $10 (space permitting)
50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:
All routes (except routes listed below)
25 lbs. Guaranteed
25 lbs. (space available)
$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay
35 lbs. Guaranteed
15 lbs. (space available)
$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo
50 lbs. Guaranteed
$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:
100% cancellation fee if cancelled within 24hrs of departur e

Booking s.22

Wednesday, June 27, 2018

Flight #223/Twin Otter
17:00 Vancouver Harbour / Map ☐
17:30 Victoria Harbour / Map ☐

30 minutes

KK- Confirmed

1 Passenger(s) - GoFlex
- **Susan Farmer, Female**

Add to Calendar

Invoice s.17	
Air Transportation Charges	
Sked 200/300 : (St) GO Flex	$186.64
Taxes, Fees and Charges	
All Skeds - Baggage : Checked Baggage Fee	$0.00
Sked 200 : Carbon Offset	$0.65
Sked 200 : VHFC Terminal Fee	$9.86
+ Goods and Services Tax	$9.85

Billing	$197.15
Taxes	$9.85
Grand Total	**$207.00**

Turbobucks	$197.15

Date / Time	June 19, 2018 @ 4:12:37 PM
Summary	s.17
Service	Turbobucks
Ticket	s.17

GoFlex Fare Conditions:
Refundable up to 15 minutes prior to Departure
Changeable up to 15 minutes prior to Departure (subject to difference in fare value)
Select Seating $10 (space permitting)
50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:
All routes (except routes listed below)
25 lbs. Guaranteed
25 lbs. (space available)
$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay
35 lbs. Guaranteed
15 lbs. (space available)
$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo
50 lbs. Guaranteed

$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:
100% cancellation fee if cancelled within 24hrs of departur e

Booking Information

Domestic Flights

- **Check-in time is 25 minutes prior to departure.** Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- **Please be prepared to show government Issued photo identification.** It's required for all passengers 18 years and older.
- Our records indicate that the passenger(s) reserved on the flight(s) is/are **not an Unaccompanied Minor (11 and under).**
- **Luggage restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.**
- **The maximum weight per single piece of luggage is 50 pounds.**
- **Wait-listed flights and tours** are considered confirmed when the passenger receives the call; voicemails do not guarantee confirmation. Please contact our reservations department at 1-800-665-0212 at your earliest convenience if you receive a wait-list voicemail.
- **Cancellations:**
- Please note that flights may experience delays or cancellations due to inclement weather.
- Scheduled flight group bookings of 4 or more: any cancellations made within 24 hours of departure are subject to a 50% cancellation fee. (For passengers booked on GoGOLD, Flex & Lite/ GoFAST fares are non-refundable)
- Scenic and packaged tours: any cancellations made within 24 hours of departure are subject to a 100% cancellation fee.
- Flights departing from or terminating in Maple Bay will stop and/or transfer at Ganges, Salt Spring Island.
- **Aircraft type** specified at time of booking may be subject to change due to operational requirements and is subject to availability.
- **Complimentary shuttle service** (drop-off only) is available at our downtown Vancouver, South Vancouver (YVR), Victoria and Whistler locations.

International Flights

- **Check in time is 45 minutes prior to flight time.** Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 45 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- **Passport book required for all passengers including infants** *Nexus, Enhanced Drivers Licenses and passport cards are not accepted at this border crossing.
- **Cancellations:**
- Please note that flights may experience delays or cancellations due to inclement weather.
- Cancellations less than 24 hours result in a full forfeiture of the fare

- Cancellations more that 24 hours prior to departure will remain as a flight credit for use within 18 months of the first cancellation date.
- **Luggage restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.**
- **Complimentary shuttle service** (drop-off only) is available at our downtown Vancouver, South Vancouver (YVR), Victoria and Whistler locations.
- Harbour Air Terminal Services is an authorized booking agent for Kenmore Air Harbor, Inc operated flights. This means when Kenmore Air Harbor, Inc. operates the flight, the Customer's contract for air transportation services is between the Customer and Kenmore Air Harbor, Inc.. Kenmore Air Harbor, Inc. is the Operator and Supplier of the relevant air transportation services.
- For an itemized receipt of all taxes and fees, the Customer should contact the Operating Carrier, Kenmore Air Harbor, Inc. at 1-866-435-9524.

Thank you for choosing Harbour Air Seaplanes!

Reservations Toll Free: 1-800-665-0212 www.harbourair.com

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 19, 2018 4:41 PM
To: Nash, Amber PREM:EX
Subject: RE: Flights to New Brunswick

I'm not sure they can get the other flights before they close at 5:00 .[s.22] I'm just waiting on the Vic-Fredericton flights and then I'll have the trip to NB portion for you.

From: Nash, Amber PREM:EX
Sent: Tuesday, June 19, 2018 4:34 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Flights to New Brunswick

s.22

Can you send me flights from St. John to Charlottetown?

Also need flights for the following too (All in one email preferred)

Charlottetown to Whitehorse – July 23rd
Halifax to Whitehorse – July 23rd

Thanks!

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 19, 2018 4:24 PM
To: Nash, Amber PREM:EX
Subject: RE: Flights to New Brunswick

s.22

From: Nash, Amber PREM:EX
Sent: Tuesday, June 19, 2018 4:07 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Flights to New Brunswick
Importance: High

Hi Elizabeth,

Can you please fill in the blanks for me- I need it all in one email with all the options:

Premier's Flights:
July 17th – Victoria to Moncton, New Brunswick

Sheena's Flights:
Overnight in Vancouver July 16th at [s.15]
She will fly with the Premier on which ever he chooses (starting from Vancouver).

Geoff's Flights – please check with Debbie to see if you need to book anything.

s.22

I'll need this back to day –[s.22]

we need to book as soon as possible.

A

Page 174 of 208

Withheld pursuant to/removed as

s.22

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 19, 2018 4:45 PM
To: 'Sarah Dohan'
Subject: AVailability:

Hi Sarah,

Are you able to send me the availability for the below flights also?

Two flights from St. John to Charlottetown July 23

Two flights from Charlottetown to Whitehorse – July 23rd
Two flights from Halifax to Whitehorse – July 23rd

Thanks,

Elizabeth

From: Sarah Dohan [mailto:sarah.dohan@flightcentre.ca]
Sent: Tuesday, June 19, 2018 3:13 PM
To: Parkinson, Elizabeth PREM:EX
Subject: : Change -Sage Aaron - Kamloops to Victoria - 24Jun8

Hello Elizabeth,

Erin has reached out to me regarding making an alteration to Sage's return flights on the 24th of June. I have listed the new flights below as well as the cost of the change.

Please respond to this email and I will process the change on my end. Please note I do have a meeting from 2:00pm-2:45pm

Thank you and please let me know if you have any questions.

Kamloops- Victoria 24June18
Air Canada-$123.08-Air Canada penalty to change plus difference in fares and taxes
24 June Depart: Kamloops 12:45pm//Arrive: Vancouver 1:41pm
Depart: Vancouver 3:40pm//Arrive: Victoria 4:11pm

Sarah Dohan
Travel Manager
Flight Centre Business Travel Victoria
Office: +1 250 360 2058 | Toll Free: +1 866 420 4410

615 Broughton Street
Victoria BC V8W 1C8
Canada

After Hours Emergency Assist: +1 844 873 5491

Years in the industry: **5**
Countries visited: **12**
Favourite Destination: **Kenya**
Next trip: **Ontario**

I'm only a call or email away!

CPBC #42324 | TICO #4671384 | OPC #702971

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 19, 2018 4:57 PM
To: Nash, Amber PREM:EX
Subject: RE: Flights to New Brunswick, Premier s.22

Hi Amber,

Below is the availability for flights to New Brunswick as requested.

For the Premier: July 17th

Jul 17 Victoria to Moncton-

Option 1: Westjet - $495
WS 798L 17JUL Victoria to Toronto 645A 212P
WS3436L 17JUL Toronto to Moncton 315P 638P

Option 2: Air Canada - $435
AC1684A 17JUL Victoria to Montreal 1050A 628P
AC8906A 17JUL YULYQM*SS1 925P 1156P

Option 3: Air Canada $427
AC8050Q 17JUL Victoria to Vancouver 525A 553A
AC 102Q 17JUL Vancouver to Toronto 700A 230P
AC8940Q 17JUL Toronto to Moncton 440P 800P

Option 4: - Air Canada - $435
AC8050W 19JUL Victoria to Vancouver 1 525A 553A
AC 312W 19JUL Vancouver to Montreal 730A 315P
AC8902W 19JUL Montreal to Moncton 420P 651P

NOTE: Sheena could only connect with the last two options above out of Vancouver.

s.22

From: Nash, Amber PREM:EX
Sent: Tuesday, June 19, 2018 4:07 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Flights to New Brunswick
Importance: High

Hi Elizabeth,

Can you please fill in the blanks for me- I need it all in one email with all the options:

Premier's Flights:
July 17th – Victoria to Moncton, New Brunswick

Sheena's Flights:

Overnight in Vancouver July 16th at s.15
She will fly with the Premier on which ever he chooses (starting from Vancouver).

Geoff's Flights – please check with Debbie to see if you need to book anything.

s.22

I'll need this back to day – s.22 we need to book as soon as possible.

A

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 19, 2018 4:58 PM
To: 'Sarah Dohan'
Subject: RE: Bob Dewar flights from Vic-Winnipeg, June 26

Yes, please Sarah.

From: Sarah Dohan [mailto:sarah.dohan@flightcentre.ca]
Sent: Tuesday, June 19, 2018 4:55 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Bob Dewar flights from Vic-Winnipeg, June 26

Hi Elizabeth,

Is this a one way as well?

Sarah Dohan
Travel Manager
Flight Centre Business Travel Victoria

Office: +1 250 360 2058 | Toll Free: +1 866 420 4410

615 Broughton Street
Victoria BC V8W 1C8
Canada

After Hours Emergency Assist: +1 844 873 5491

Years in the industry: **5**
Countries visited: **12**
Favourite Destination: **Kenya**
Next trip: **Ontario**

I'm only a call or email away!

CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, June 19, 2018 4:54 PM
To: Sarah Dohan <sarah.dohan@flightcentre.ca>
Subject: Bob Dewar flights from Vic-Winnipeg, June 26

Hi Sarah,

Can I also book Bob Dewar on a trip to Winnipeg from Victoria on June 26th. I believe there is a 9:05 AM from Vancouver connection he likes.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 19, 2018 5:22 PM
To: 'jeff cleveland'
Subject: RE: Ticket

Thank you Jeff. I will send payment through right away.

Elizabeth

From: jeff cleveland [mailto:interiorheli@gmail.com]
Sent: Tuesday, June 19, 2018 5:17 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Ticket

Hi Elizabeth,

Flight Ticket for June 18
Invoice will come in a separate email. Thank you for the business.

Thank You
Jeff Cleveland, CP
Interior Helicopters Ltd
604-240-1053

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 19, 2018 5:23 PM
To: Nash, Amber PREM:EX
Subject: RE: Flights to New Brunswick

Hi Amber,

s.22 I haven`t been able to get a response to these questions tonight. I should have them first thing in the morning.

Elizabeth

From: Nash, Amber PREM:EX
Sent: Tuesday, June 19, 2018 4:34 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Flights to New Brunswick

s.22

Can you send me flights from St. John to Charlottetown?

Also need flights for the following too (All in one email preferred)

Charlottetown to Whitehorse – July 23rd
Halifax to Whitehorse – July 23rd

Thanks!

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 19, 2018 4:24 PM
To: Nash, Amber PREM:EX
Subject: RE: Flights to New Brunswick

s.22

From: Nash, Amber PREM:EX
Sent: Tuesday, June 19, 2018 4:07 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Flights to New Brunswick
Importance: High

Hi Elizabeth,

Can you please fill in the blanks for me- I need it all in one email with all the options:

Premier's Flights:
July 17th – Victoria to Moncton, New Brunswick

Sheena's Flights:

Overnight in Vancouver July 16th at s.15
She will fly with the Premier on which ever he chooses (starting from Vancouver).

Geoff's Flights – please check with Debbie to see if you need to book anything.

s.22

I'll need this back to day – s.22 we need to book as soon as possible.

A

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 20, 2018 8:54 AM
To: Nash, Amber PREM:EX
Subject: Return from NB, July 23 options

Saint John NB – Charlottetown 23July18
1. Air Canada $284 per person
Depart: Saint John 3:50pm//Arrive: Halifax 4:32pm
Depart: Halifax 7:00pm//Charlottetown 7:38pm

2. Air Canada $596 per person
Depart: Saint John 3:50pm//Arrive: Halifax 4:32pm
Depart: Halifax 5:00pm//Arrive: Charlottetown 5:38pm

3. Air Canada $511 per person
Depart: Saint John 8:55am//Arrive: Halifax 9:37pm
Depart: Halifax 12:25pm//Arrive: Charlottetown 1:03pm

Charlottetown-Whitehorse 23July18

1. Air Canada $859 per person
Depart: Charlottetown 12:00pm//Arrive: Toronto 1:18pm
Depart: Toronto 2:30pm//Arrive: Vancouver 4:30pm
Depart: Vancouver 5:560pm//Arrive: Whitehorse 8;08pm

2. Air Canada $855 per person
Depart: Charlottetown 6:30am//Arrive: Montreal 7:10am
Depart: Montreal 8:45am//Arrive: Vancouver 11:15am
Depart: Vancouver 2:45pm//Arrive: Whitehorse 5:03pm

3. Air Canada $855 per person
Depart: Charlottetown 5:50am//Arrive: Toronto 7:08am
Depart: Toronto 11:00am//Arrive: Vancouver 1:00pm
Depart: Vancouver 2:45pm//Arrive: Whitehorse 5:03pm

Halifax – Whitehorse 23July18
1. WestJet $1442.84 per person
Depart: Halifax 3:00pm//Arrive: Calgary 5:28pm
Depart: Calgary 9:45pm//Arrive: Whitehorse 11:26pm

2. Air Canada $720 per person
Depart: Halifax 12:10pm//Arrive: Toronto 1:29pm
Depart: Toronto 2:30pm//Arrive: Vancouver 4:30pm
Depart: Vancouver 5:50pm//Arrive: Whitehorse 8:08pm

3. Air Canada $874 per person
Depart: Halifax 8:10am//Arrive: Toronto 9:29am

Depart: Toronto 11:00am//Arrive: Vancouver 1:00pm
Depart: Vancouver 2:45pm//Arrive: Whitehorse 5:03pm

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 20, 2018 9:46 AM
To: 'Jeff Cleveland'
Subject: RE: Invoice 859 from Interior Helicopters Ltd.

Will do.

Elizabeth

-----Original Message-----
From: Jeff Cleveland [mailto:interiorheli@gmail.com]
Sent: Wednesday, June 20, 2018 9:32 AM
To: Parkinson, Elizabeth PREM:EX
Subject: Re: Invoice 859 from Interior Helicopters Ltd.

From the invoice please

Thanks
Jeff Cleveland, CP
Interior Heli
604-240-1053

> On Jun 20, 2018, at 9:12 AM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:
>
> Thank you Jeff. I will put this in for payment today. Can you confirm which mailing address I should use? Your Flight Ticket and Invoice have different addresses.
>
> Thanks,
>
> Elizabeth
>
> -----Original Message-----
> From: Jeff Cleveland [mailto:outlook_061569D61DDA0C6B@outlook.com] On Behalf Of Jeff Cleveland
> Sent: Tuesday, June 19, 2018 5:51 PM
> To: Parkinson, Elizabeth PREM:EX; b_rogers@ihltd.ca
> Subject: Invoice 859 from Interior Helicopters Ltd.
>
> If you are unable to view the attached invoice, please contact us immediately.

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 20, 2018 9:55 AM
To: Poldrugovac, Saija FIN:EX
Subject: Bob Dewar, Coding Sheet
Attachments: Scan_20180620.pdf

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, June 20, 2018 9:49 AM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 20, 2018 9:57 AM
To: Geary, Vanessa PREM:EX
Subject: Interior Helicopter Invoice
Attachments: Scan_20180620.pdf

Hi Vanessa,

Can you please sign and return the attached Coding Sheet for Finance?

Thanks,

Elizabeth

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, June 20, 2018 9:51 AM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 20, 2018 11:42 AM
To: Poldrugovac, Saija FIN:EX
Subject: Travel tracking question

Hi Saija,

When I asked about tracking travel last month, is this the layout you use? It's in excel.

Thanks,

Name	Branch	Date of Travel	Days Traveled	Places Travelled	Airfare	Personal Vehicle Use	Other Transportation Costs	Meals	Lodging Costs	Misc	Total
Vanessa Geary	Operations and Strategic Initiatives	15-Mar	2	Victoria	$414.00		$16.10	$66.50	$123.02		$619.62
											$0.00
											$0.00
											$0.00
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$0.00

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

Subject:	Canceled: AIR CANADA: Vancouver to Victoria (8:40 PM)
Location:	AC FLight # 8081
Start:	Wed 2018-06-20 8:40 PM
End:	Wed 2018-06-20 9:11 PM
Show Time As:	Free
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	PREM CAL PREM:EX
Required Attendees:	Brown, Evan PREM:EX
Importance:	High

Wednesday, June 20, 2018

AIR CANADA Flight # AC 8081

Depart Vancouver Airport (Main Terminal) at 8:40 PM
Arrive Victoria Airport at 9:11 PM

CONFIRMATIONs: Premier and Evan s.22

Booked with Tamra at Flight Centre, Tel #250-360-2058

Elizabeth-18-06-18

Parkinson, Elizabeth PREM:EX

Subject: Canceled: AIR CANADA: Prince George to Vancouver (5:45 PM)
Location: AC Flight # 8212

Start: Wed 2018-06-20 5:45 PM
End: Wed 2018-06-20 7:01 PM
Show Time As: Free

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: s.17
Required Attendees: Brown, Evan PREM:EX; Bain, Don PREM:EX

Importance: High

Wednesday, June 20, 2018

AIR CANADA Flight # 8212

Depart Prince George Airport at 5:45 PM
Arrive Vancouver Airport (Main Terminal) at 7:01 pm

CONFIRMATIONs: Don Bain s.22

Booked with Tamra at Flight Centre, tel # 250-360-2058

Elizabeth-28-05-18

Parkinson, Elizabeth PREM:EX

Subject:	PACIFIC COASTAL: Prince George to Victoria (5:50 PM)
Location:	Flight 8P #1418
Start:	Wed 2018-06-20 5:50 PM
End:	Wed 2018-06-20 7:30 PM
Show Time As:	Tentative
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	PREM CAL PREM:EX
Required Attendees:	Brown, Evan PREM:EX

Wednesday, June 20, 2018

PACIFIC COASTAL Flight # 1418

Depart Prince George Airport at 5:50 PM
Arrive Victoria Airport at 7:30 PM

CONFIRMATIONs: Premier & Evan s.22

Booked with Tamra at Flight Centre, Tel # 250-360-2058

Elizabeth -20-16-18

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 20, 2018 11:56 AM
To: Loubert, Danny PREM:EX
Subject: RE: Don Bains travel today to Vancouver

Thanks Danny!

From: Loubert, Danny PREM:EX
Sent: Wednesday, June 20, 2018 11:48 AM
To: Parkinson, Elizabeth PREM:EX
Cc: Bain, Don PREM:EX
Subject: RE: Don Bains travel today to Vancouver

Thanks Elizabeth,

Ill Add the details directly to Don's calendar

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1677 | **E:** Danny.Loubert@gov.bc.ca

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 20, 2018 11:46 AM
To: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Cc: Bain, Don PREM:EX <Don.Bain@gov.bc.ca>
Subject: Don Bains travel today to Vancouver

Hi Danny,

The Premier is catching an earlier flight today so I will be deleting the travel from his calendar. Can you please make sure the details below are put into Don's calendar as he is still on the flight?

Thanks,

EP

Wednesday, June 20, 2018

AIR CANADA Flight # 8212

Depart Prince George Airport at 5:45 PM
Arrive Vancouver Airport (Main Terminal) at 7:01 pm

CONFIRMATIONs: **Don Bain** s.22

Booked with Tamra at Flight Centre, tel # 250-360-2058

Elizabeth-28-05-18

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 20, 2018 12:08 PM
To: Poldrugovac, Saija FIN:EX
Subject: FW: Bob Dewar GSA MOD 2 - fully executed FW: Amedment signed by Bob Dewar today
Attachments: Dewar, Robert[s.22] dba Bob Dewar Consultants GSA MOD 2 April 13 2018 - March 31 2019 fully executed.pdf

---

From: Banister, Lori FIN:EX
Sent: Tuesday, May 15, 2018 2:48 PM
To: Parkinson, Elizabeth PREM:EX
Cc: Geary, Vanessa PREM:EX
Subject: Bob Dewar GSA MOD 2 - fully executed FW: Amedment signed by Bob Dewar today

Here it is, full scan of Bob Dewar's 'MOD 2' fully executed.

No financial implications with this MOD, so no need for a new CHECKLIST.

Lori

Lori Banister
Procurement Specialist, CFFS
B.C. Ministry of Finance
778 698 3049
Lori.Banister@gov.bc.ca

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, May 15, 2018 2:29 PM
To: Banister, Lori FIN:EX
Subject: RE: Amedment signed by Bob Dewar today

Hi Lori,

I just spoke with Bob and he confirmed that the date should be April 13th.

Elizabeth

From: Banister, Lori FIN:EX
Sent: Tuesday, May 15, 2018 2:27 PM
To: Parkinson, Elizabeth PREM:EX
Subject: FW: Amedment signed by Bob Dewar today

Hi, perhaps better that I date his sig as the 13th of April, 2018 as that is the date Judy Cavanagh signed? L

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, May 15, 2018 2:23 PM
To: Banister, Lori FIN:EX
Subject: RE: Amedment signed by Bob Dewar today

Thank you Lori. Please go ahead. Bob is here in the office today.

Elizabeth

From: Banister, Lori FIN:EX
Sent: Tuesday, May 15, 2018 2:22 PM
To: Parkinson, Elizabeth PREM:EX
Cc: Geary, Vanessa PREM:EX
Subject: RE: Amedment signed by Bob Dewar today

Great, I was just about to bug him again. His sig is not dated – **would you mind if I emailed him just to ask if I should date it as today**? (We really shouldn't do so without asking him).

Once I've entered the date, I'll scan the pages he's returned with the rest of the contract pages and will return it to you.

Lori

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, May 15, 2018 2:18 PM
To: Banister, Lori FIN:EX
Cc: Geary, Vanessa PREM:EX
Subject: Amedment signed by Bob Dewar today

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, May 15, 2018 2:04 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 20, 2018 12:09 PM
To: Poldrugovac, Saija FIN:EX
Subject: FW: Robert Dewar Consulting - Modification #2

From: Banister, Lori FIN:EX
Sent: Monday, April 16, 2018 12:26 PM
To: Cavanagh, Judy PREM:EX
Cc: Geary, Vanessa PREM:EX; Parkinson, Elizabeth PREM:EX
Subject: RE: Robert Dewar Consulting - Modification #2

Thanks Judy, look good. I'll send it to Bob for signature, with a cc to you, Vanessa and Elizabeth.

Best, Lori

Lori Banister
Procurement Specialist, CFFS
B.C. Ministry of Finance
778 698 3049
Lori.Banister@gov.bc.ca

From: Cavanagh, Judy PREM:EX
Sent: Friday, April 13, 2018 2:51 PM
To: Banister, Lori FIN:EX
Cc: Geary, Vanessa PREM:EX; Parkinson, Elizabeth PREM:EX
Subject: Robert Dewar Consulting - Modification #2

Hello Lori,

Attached is a signed by me, scanned copy of Modification #2 for the Dewar contract.

The purpose of the modification is to enable Bob Dewar to provide services out-of-province and out-of-country if requested to do so by the Premier. The modification addresses language and does not affect the overall value of the contract.

If these changes meet with your approval, please send the modification to Mr. Dewar for his approval and signature. (I am out of the office until April 17th). If you need further changes or clarifications please call me on my cell at s.22
s.22

Changes to Modification Agreement #1:

Background:

B. – renewal of first contract
C. – notice of additional changes

1. Replaces former 2.3.2 to

a. Add reference to travelling with the Premier, air travel will be at the same level or in the same class as the Premier
b. iii – Premier can request contractor to travel outside of BC or Canada

(Enables province paying for airfare and related expenses)

2. Services – Contractor can provide services in BC or elsewhere as required by the Premier (enables billing for services)

3. (a) ii – between Wpg and Victoria, when travelling with Premier contractor can bill travel expenses at same rate as Premier

(b) ii – all other travel more than 32km from Wpg or Victoria, when travelling with the Premier – same accommodation, expenses as Premier

Thanks Lori,

Judy

Judy Cavanagh | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1600 | **E:** judy.cavanagh@gov.bc.ca

From: s.15 [mailto:Judy.Cavanagh@gov.bc.ca]
Sent: Friday, April 13, 2018 2:14 PM
To: Cavanagh, Judy PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 20, 2018 12:25 PM
To: Geary, Vanessa PREM:EX
Subject: RE: Hotel and Flight cancellations?

☺

From: Geary, Vanessa PREM:EX
Sent: Wednesday, June 20, 2018 12:24 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Re: Hotel and Flight cancellations?

Thanks - I am getting closer to resolution ...

Sent from my iPhone

On Jun 20, 2018, at 12:18 PM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi Vanessa,
>
> Just reminding you that the s.15 rooms would have to be cancelled before 3:00 pm for there to be no charge and the flights can go into a credit.
>
> Thanks,



Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 20, 2018 12:35 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Coding Sheet for Interior Helicopter
Attachments: Scan_20180620.pdf

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, June 20, 2018 12:29 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 20, 2018 12:45 PM
To: Geary, Vanessa PREM:EX
Subject: RE: Dewar contract costs

Yes, there is the contract total at the top right and the running total is at the bottom of each section. I have differentiated between flights and trips Bob takes with the Premier even though it is an expensesalso, just so we have a flight total at a glance. So the 'expenses' and 'flights' tabs would need to be added together for an expense total.

From: Geary, Vanessa PREM:EX
Sent: Wednesday, June 20, 2018 12:42 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Re: Dewar contract costs

Thanks - are totals included?

Sent from my iPhone

On Jun 20, 2018, at 12:36 PM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi Vanessa. It's all in the J drive under Finance, Bob Dewar Consulting 2018. I update it with each new charge so it's always current and available to you.
>
> Elizabeth
>
> ---
>
> **From:** Geary, Vanessa PREM:EX
> **Sent:** Wednesday, June 20, 2018 12:30 PM
> **To:** Parkinson, Elizabeth PREM:EX
> **Subject:** Dewar contract costs
>
> Elizabeth – would you please so a summary of where we are at with Dewar's contract costs for this fiscal. Thanks Vanessa
>
> **Vanessa Geary** | Executive Director, Operations and Strategic Initiatives
> Vancouver Cabinet Office | Office of the Premier
> **P:** 604-775-1662| M: 604-619-0513
> **E:** vanessa.geary@gov.bc.ca

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 20, 2018 1:00 PM
To: 'Tamra Bartilucci'
Subject: RE: Dewar | Victoria - Winnipeg | 26Jun18

Thanks Tamra. Can we please book?

Elizabeth

From: Tamra Bartilucci [mailto:tamra.bartilucci@flightcentre.ca]
Sent: Wednesday, June 20, 2018 12:59 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Dewar | Victoria - Winnipeg | 26Jun18

Hi Elizabeth
Glad to hear that Sarah was helpful ☺

Yes that flight is available

$625
AC8056U 26JUN T Victoria to Vancouver 720A 748A
AC 290U 26JUN T Vancouver to Winnipeg 920A 158P

Tamra

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, June 20, 2018 12:47 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: FW: Dewar | Victoria - Winnipeg | 26Jun18

Hi Tamra,

Sarah helped me with these flights below yesterday (she was super helpful!), but Bob wanted the flight that leaves Vancouver at 9:05 am with the connection from Victoria. Is that available?

Thanks,

Elizabeth

From: Sarah Dohan [mailto:sarah.dohan@flightcentre.ca]
Sent: Tuesday, June 19, 2018 5:04 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Dewar | Victoria - Winnipeg | 26Jun18

Hi Elizabeth,

I had a look and have the options below. Let me know which option works best for you.

Thanks Elizabeth.

Victoria – Winnipeg 26June18
1. WestJet $413
Depart: Victoria 9:10am//Arrive: Vancouver 9:39am
Depart: Vancouver 12:35pm//Arrive: Winnipeg 5:17pm

2. WestJet $369
Depart: Victoria 8:20am//Arrive: Calgary 10:41am
Depart: Calgary 12:05pm//Arrive: Winnipeg 1:00pm

3. Air Canada $442
Depart: Victoria 12:15pm//Arrive: Vancouver 12:43pm
Depart: Vancouver 1:25pm//Arrive: Winnipeg 6:03pm

Sarah Dohan
Travel Manager
Flight Centre Business Travel Victoria

Office: +1 250 360 2058 | Toll Free: +1 866 420 4410
615 Broughton Street
Victoria BC V8W 1C8
Canada
After Hours Emergency Assist: +1 844 873 5491

Years in the industry: **5**
Countries visited: **12**
Favourite Destination: **Kenya**
Next trip: **Ontario**

I'm only a call or email away!

CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, June 19, 2018 4:54 PM
To: Sarah Dohan <sarah.dohan@flightcentre.ca>
Subject: Bob Dewar flights from Vic-Winnipeg, June 26

Hi Sarah,

Can I also book Bob Dewar on a trip to Winnipeg from Victoria on June 26th. I believe there is a 9:05 AM from Vancouver connection he likes.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 20, 2018 4:31 PM
To: Privett, Don PREM:EX
Subject: RE: Privacy screen

We can order one for Erin.

From: Privett, Don PREM:EX
Sent: Wednesday, June 20, 2018 4:21 PM
To: Parkinson, Elizabeth PREM:EX
Subject: FW: Privacy screen

Elizabeth,
Erin is asking about privacy screens; we don't have any extras, but I've asked Danny.
What think?
Don

From: Richards, Erin PREM:EX
Sent: 20 June 2018 15:58
To: Privett, Don PREM:EX
Subject: RE: Mouse pad

I'm also wondering if I should have privacy screens for my monitors, since they face the window. Do we have any of those lying around?

Erin Richards
250-896-6322

From: Richards, Erin PREM:EX
Sent: Wednesday, June 20, 2018 11:08 AM
To: Privett, Don PREM:EX
Subject: Mouse pad

Hi Don,

Could you add a mouse pad (with arm rest) to your next Staples order? No rush ☺

Thanks!

Erin Richards, Communications Assistant
Office of the Premier | Government of BC
501 Belleville St, Victoria, BC V8V 2L8 | 250-896-6322

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 20, 2018 4:53 PM
To: Geary, Vanessa PREM:EX
Subject: RE: travel summaries

Sorry for the delay Vanessa. I was talking to Saija and she said she has the totals with any possible changes, but that doesn't help you if it's still not approved in the system.

I have all the forms for May and will enter them into a sheet like Danny's for you and get it to you in the am. I'm working on it now. ☺

Elizabeth

From: Geary, Vanessa PREM:EX
Sent: Wednesday, June 20, 2018 10:09 AM
To: Loubert, Danny PREM:EX; Parkinson, Elizabeth PREM:EX
Subject: travel summaries

Hi – just wondering where you are at with the summary of PO travel to the end of May. Thanks V

Vanessa Geary | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1662| M: 604-619-0513
E: vanessa.geary@gov.bc.ca

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 21, 2018 9:06 AM
To: Poldrugovac, Saija FIN:EX
Subject: RE: caucus meeting - staffing

Hi Saija,

There is going to be an announcement in Kamloops now. Will this now all come from the PO budget?

Elizabeth

From: Poldrugovac, Saija FIN:EX
Sent: Thursday, June 21, 2018 8:28 AM
To: Geary, Vanessa PREM:EX; Parkinson, Elizabeth PREM:EX
Cc: Reine, Kathryn I LASS:EX
Subject: RE: caucus meeting - staffing

Hi Everyone,

Cindy and I just chatted about this. I will be processing this pcard in the next day or two and once this is done, I will invoice Kathryn Reine at the Legislative Assembly to collect the airfare back.

Just to confirm that I will also be invoicing for PJH's flight?
~S

From: Geary, Vanessa PREM:EX
Sent: Wednesday, June 20, 2018 4:35 PM
To: Parkinson, Elizabeth PREM:EX; Poldrugovac, Saija FIN:EX
Subject: FW: caucus meeting - staffing

Hi – please note below. Saija, please let us know the logistics of how to do this once you have spoken to Cindy.
Thx Vanessa

From: Geary, Vanessa PREM:EX
Sent: Wednesday, June 20, 2018 4:33 PM
To: Moran, Roseanne LASS:EX
Subject: caucus meeting - staffing

HI – this is to confirm that Bob Dewar and Layne Clark will be attending the Caucus meeting in Kamloops on June 22, 2018 on Caucus business and so their travel and accommodation will be reimbursed by Caucus.
Thank you
Vanessa

Vanessa Geary | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1662| M: 604-619-0513
E: vanessa.geary@gov.bc.ca

Parkinson, Elizabeth PREM:EX

Subject:	AIR CANADA: Victoria to Vancouver (6:00 PM)
Location:	AC Flight # 8076
Start:	Thu 2018-06-21 6:00 PM
End:	Thu 2018-06-21 6:28 PM
Show Time As:	Tentative
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	PREM CAL PREM:EX
Required Attendees:	Brown, Evan PREM:EX; Van Meer-Mass, Kate PREM:EX; Wade, Debbie PREM:EX; Dewar, Bob PREM:EX

Thursday, June 21, 2018

Depart Victoria Airport at 6:00 PM
Arrive Vancouver Airport (Main Terminal) at 6:28 PM

CONFIRMATIONs: Premier and Evan s.22
Kate
Geoff
Bob

Booked with Tamra at Flight Centre, Tel # 250-360-2058

Elizabeth-18-06-18

Parkinson, Elizabeth PREM:EX

Subject: AIR CANADA: Vancouver to Kamloops (7:00 PM)
Location: AC Flight # AC 8196

Start: Thu 2018-06-21 7:00 PM
End: Thu 2018-06-21 7:55 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: s.17
Required Attendees: Brown, Evan PREM:EX; Van Meer-Mass, Kate PREM:EX; Meggs, Geoff PREM:EX; Dewar, Bob PREM:EX

Thursday, June 21, 2018

AIR CANADA Flight # AC 8196

Depart Vancouver Airport (Main Terminal) at 7:00 PM
Arrive Kamloops Airport at 7:55 PM

CONFIRMATIONs s.22
Premier, Evan
Kate
Geoff
Layne
Sage
Bob

Booked with Tamra at Flight Centre, Tel # 250-360-2058

Elizabeth-28-05-18

Parkinson, Elizabeth PREM:EX

Subject:	Canceled: AIR CANADA: Victoria to Vancouver (6:00 PM)
Location:	Flight # AC 8076
Start:	Thu 2018-06-21 6:00 PM
End:	Thu 2018-06-21 6:28 PM
Show Time As:	Free
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	Parkinson, Elizabeth PREM:EX
Required Attendees:	Clark, Layne PREM:EX
Importance:	High

Thursday, June 21, 2018

AIR CANADA Flight # AC 8076

Depart Victoria Airport at 6:00 PM
Arrive Vancouver Airport (Main Terminal) at 6:28 PM

CONFIRMATION s.22

Booked with Tamra at Flight Centre, tel # 250-360-2058

Elizabeth-29-05-18

Parkinson, Elizabeth PREM:EX

Subject:	Canceled: AIR CANADA: Vancouver to Kamloops (7:00 PM)
Location:	Flight # AC 8196
Start:	Thu 2018-06-21 7:00 PM
End:	Thu 2018-06-21 7:55 PM
Show Time As:	Free
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	Parkinson, Elizabeth PREM:EX
Required Attendees:	Clark, Layne PREM:EX
Importance:	High

Thursday, June 21, 2018

AIR CANADA Flight # AC 8196

Depart Vancouver Airport (Main Terminal) at 7:00 PM
Arrive Kamloops Airport at 7:55 PM

CONFIRMATION s.22

Booked with Tamra at Flight Centre, Tel # 250-360-2058

Elizabeth-29-05-18

Parkinson, Elizabeth PREM:EX

Subject:	Canceled: AIR CANADA: Kamloops to Vancouver (2:50 PM)
Location:	Flight # AC 8195
Start:	Sun 2018-06-24 2:50 PM
End:	Sun 2018-06-24 3:46 PM
Show Time As:	Free
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	Parkinson, Elizabeth PREM:EX
Required Attendees:	Clark, Layne PREM:EX
Importance:	High

Sunday, June 24, 2018

AIR CANADA Flight # 8195

Depart Kamloops Airport at 2:50 PM
Arrive Vancouver Airport (Main Terminal) at 3:46 PM

CONFIRMATION # s.22

Booked with Tamra at Flight Centre, Tel # 250-360-2058

Elizabeth-29-05-18

Parkinson, Elizabeth PREM:EX

Subject:	Canceled: AIR CANADA: Vancouver to Victoria (4:55 PM)
Location:	Flight # AC 8073
Start:	Sun 2018-06-24 4:55 PM
End:	Sun 2018-06-24 5:26 PM
Show Time As:	Free
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	Parkinson, Elizabeth PREM:EX
Required Attendees:	Clark, Layne PREM:EX
Importance:	High

Sunday, June 24, 2018

AIR CANADA Flight # AC 8073

Depart Vancouver Airport (Main Terminal) at 4:55 PM
Arrive Victoria Airport at 5:26 PM

CONFIRMATION s.22

Booked with Tamra at Flight Centre, Tel # 250-360-2058

Elizabeth-29-05-18

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 21, 2018 9:36 AM
To: Poldrugovac, Saija FIN:EX
Subject: FW: caucus meeting - staffing

Hi Saija,

Layne Clark has decided to drive to Kamloops now, so her flights will go into a credit with Flight Centre. Vanessa is aware of this.

Thanks,

Elizabeth

From: Poldrugovac, Saija FIN:EX
Sent: Thursday, June 21, 2018 8:28 AM
To: Geary, Vanessa PREM:EX; Parkinson, Elizabeth PREM:EX
Cc: Reine, Kathryn I LASS:EX
Subject: RE: caucus meeting - staffing

Hi Everyone,

Cindy and I just chatted about this. I will be processing this pcard in the next day or two and once this is done, I will invoice Kathryn Reine at the Legislative Assembly to collect the airfare back.

Just to confirm that I will also be invoicing for PJH's flight?
~S

From: Geary, Vanessa PREM:EX
Sent: Wednesday, June 20, 2018 4:35 PM
To: Parkinson, Elizabeth PREM:EX; Poldrugovac, Saija FIN:EX
Subject: FW: caucus meeting - staffing

Hi – please note below. Saija, please let us know the logistics of how to do this once you have spoken to Cindy.
Thx Vanessa

From: Geary, Vanessa PREM:EX
Sent: Wednesday, June 20, 2018 4:33 PM
To: Moran, Roseanne LASS:EX
Subject: caucus meeting - staffing

HI – this is to confirm that Bob Dewar and Layne Clark will be attending the Caucus meeting in Kamloops on June 22, 2018 on Caucus business and so their travel and accommodation will be reimbursed by Caucus.
Thank you
Vanessa

Vanessa Geary | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1662| M: 604-619-0513

E: vanessa.geary@gov.bc.ca

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 21, 2018 9:39 AM
To: 'Tamra Bartilucci'
Subject: RE: Change of flights

That's perfect! s.22
Thanks Tamra!

-----Original Message-----
From: Tamra Bartilucci [mailto:tamra.bartilucci@flightcentre.ca]
Sent: Thursday, June 21, 2018 9:37 AM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Change of flights

Hi,
Yes I did a name change on Layne's flight as they 6Pm was sold out tonight so I changed her whole ticket to Bob

Tamra

Tamra Bartilucci
Team Leader | Flight Centre Flight Centre Business Travel
Office: +1 250 360 2058
CPBC #42324 | TICO #4671384 | OPC #702971 -----Original Message-----
From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, June 21, 2018 9:30 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: FW: Change of flights

Hi Tamra,

Just checking that Layne's return flights are also cancelled.

Thanks,

Elizabeth

-----Original Message-----
From: Nash, Amber PREM:EX
Sent: Wednesday, June 20, 2018 8:02 PM
To: tamra.bartilucci@flightcentre.ca
Cc: Parkinson, Elizabeth PREM:EX
Subject: Change of flights

Hi Tamra,

Are you able to do the following for me:

Cancel Layne Clark's travel tomorrow (she is going to drive)
Change Bob Dewars flight to the evening one to Kamloops.

Please let me know.
Thanks!!

Amber

Parkinson, Elizabeth PREM:EX

Subject:	AIR CANADA: Victoria to Vancouver (6:00 PM)
Location:	AC Flight # 8076
Start:	Thu 2018-06-21 6:00 PM
End:	Thu 2018-06-21 6:28 PM
Show Time As:	Tentative
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	PREM CAL PREM:EX
Required Attendees:	Brown, Evan PREM:EX; Van Meer-Mass, Kate PREM:EX; Wade, Debbie PREM:EX; Dewar, Bob PREM:EX

Thursday, June 21, 2018

Depart Victoria Airport at 6:00 PM
Arrive Vancouver Airport (Main Terminal) at 6:28 PM

CONFIRMATIONs: Premier and Evan s.22
Kate
Geoff
Bob

Booked with Tamra at Flight Centre, Tel # 250-360-2058

Elizabeth-18-06-18

Parkinson, Elizabeth PREM:EX

Subject: AIR CANADA: Vancouver to Kamloops (7:00 PM)
Location: AC Flight # AC 8196

Start: Thu 2018-06-21 7:00 PM
End: Thu 2018-06-21 7:55 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: s.17
Required Attendees: Brown, Evan PREM:EX; Van Meer-Mass, Kate PREM:EX; Meggs, Geoff PREM:EX; Dewar, Bob PREM:EX

Thursday, June 21, 2018

AIR CANADA Flight # AC 8196

Depart Vancouver Airport (Main Terminal) at 7:00 PM
Arrive Kamloops Airport at 7:55 PM

CONFIRMATIONs Premier, Evan s.22
Kate
Geoff
Sage
Bob

Booked with Tamra at Flight Centre, Tel # 250-360-2058

Elizabeth-28-05-18

Parkinson, Elizabeth PREM:EX

Subject:	AIR CANADA: Vancouver to Kamloops (7:00 PM)
Location:	AC Flight # AC 8196
Start:	Thu 2018-06-21 7:00 PM
End:	Thu 2018-06-21 7:55 PM
Show Time As:	Tentative
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	s.17
Required Attendees:	Brown, Evan PREM:EX; Van Meer-Mass, Kate PREM:EX; Meggs, Geoff PREM:EX; Dewar, Bob PREM:EX

Thursday, June 21, 2018

AIR CANADA Flight # AC 8196

Depart Vancouver Airport (Main Terminal) at 7:00 PM
Arrive Kamloops Airport at 7:55 PM

CONFIRMATIONs Premier, Evan s.22
Kate
Geoff
Bob

Booked with Tamra at Flight Centre, Tel # 250-360-2058

Elizabeth-28-05-18

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 21, 2018 10:10 AM
To: Richards, Erin PREM:EX
Subject: RE: Changes to travel for Sage

Thanks Erin.

From: Richards, Erin PREM:EX
Sent: Thursday, June 21, 2018 10:06 AM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Changes to travel for Sage

Okay, will do!

Erin Richards
250-896-6322

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 21, 2018 10:01 AM
To: Richards, Erin PREM:EX
Subject: RE: Changes to travel for Sage

Thanks. And when booking with flight centre please ask for Tamra Bartillucci or Miriam Cloutier as they are the people we use and are most familiar with our office and requirements.

From: Richards, Erin PREM:EX
Sent: Thursday, June 21, 2018 9:49 AM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Changes to travel for Sage

Yes, will do. Did I send you the itinerary and costs for her travel next week? I might have forgotten – will send now.

Erin Richards
250-896-6322

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 21, 2018 9:48 AM
To: Richards, Erin PREM:EX
Subject: RE: Changes to travel for Sage

Done Erin. Can you make sure I'm cc'ed with all the costs and itinerary changes also?

Thanks,

Elizabeth

From: Richards, Erin PREM:EX
Sent: Thursday, June 21, 2018 9:44 AM

To: Parkinson, Elizabeth PREM:EX
Subject: RE: Changes to travel for Sage

Thanks, Elizabeth. Can you send approval back to Sarah Dohan at Flight Centre and cc me?

Erin Richards
250-896-6322

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 20, 2018 4:29 PM
To: Richards, Erin PREM:EX
Subject: RE: Changes to travel for Sage

Hi Erin,

Go ahead and make the changes to Sage's travel. It's confirmed she will be travelling.

Thanks,

Elizabeth

From: Richards, Erin PREM:EX
Sent: Tuesday, June 19, 2018 3:43 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Changes to travel for Sage

Just saw the email from Sarah at Flight Centre. I will hold ☺

Erin Richards
250-896-6322

From: Richards, Erin PREM:EX
Sent: Tuesday, June 19, 2018 3:22 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Changes to travel for Sage

Hi Elizabeth,

Are you referring to Sage's travel from Kamloops this week or to/from Vancouver next week?

Thanks,

Erin Richards
250-896-6322

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 19, 2018 3:21 PM
To: Richards, Erin PREM:EX
Subject: Changes to travel for Sage

Hi Erin,

Can I ask you to hold off on the changes right now as Vanessa may be changing the staff who are travelling in the next day?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 21, 2018 10:43 AM
To: Geary, Vanessa PREM:EX
Subject: RE: Airpods for Premier's phone

Thank you Vanessa.

From: Geary, Vanessa PREM:EX
Sent: Thursday, June 21, 2018 10:41 AM
To: Parkinson, Elizabeth PREM:EX
Subject: Re: Airpods for Premier's phone

Approved thanks

Sent from my iPhone

On Jun 21, 2018, at 10:30 AM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Roughly $200
>
> ---
>
> **From:** Geary, Vanessa PREM:EX
> **Sent:** Thursday, June 21, 2018 10:30 AM
> **To:** Parkinson, Elizabeth PREM:EX
> **Subject:** Re: Airpods for Premier's phone
>
> How much?
>
> Sent from my iPhone
>
> On Jun 21, 2018, at 10:24 AM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:
>
> > Hi Vanessa,
> >
> > Can I order some wireless Airpods for the Premier?
> >
> > https://www.theverge.com/2018/3/19/17138258/apple-airpods-audiophile-review-wireless-headphones



Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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please notify the sender immediately and delete this message and any attachments from your system. Thank you.

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 21, 2018 10:43 AM
To: Privett, Don PREM:EX
Subject: AirPods for the Premier

Hi Don,

Can you please order a set of these for the Premier?

https://www.theverge.com/2018/3/19/17138258/apple-airpods-audiophile-review-wireless-headphones

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 21, 2018 10:46 AM
To: 'Sarah Dohan'
Subject: RE: Changes for Sage Aaron flight

Thanks so much Sarah!

From: Sarah Dohan [mailto:sarah.dohan@flightcentre.ca]
Sent: Thursday, June 21, 2018 10:45 AM
To: Parkinson, Elizabeth PREM:EX
Cc: Richards, Erin PREM:EX
Subject: RE: Changes for Sage Aaron flight

Hi Elizabeth,

Please find Sage's revised itinerary attached to this email. I have changed her return flight to a later time as per the emails with Erin.

I will send the invoice shortly.

Have a wonderful day Elizabeth.

Sarah Dohan
Travel Manager
Flight Centre Business Travel Victoria

Office: +1 250 360 2058 | **Toll Free: +1 866 420 4410**

615 Broughton Street
Victoria BC V8W 1C8
Canada

After Hours Emergency Assist: +1 844 873 5491

Years in the industry: **5**
Countries visited: **12**
Favourite Destination: **Kenya**
Next trip: **Ontario**

I'm only a call or email away!

CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, June 21, 2018 10:01 AM
To: Sarah Dohan <sarah.dohan@flightcentre.ca>
Subject: RE: Changes for Sage Aaron flight

Thanks Sarah!

From: Sarah Dohan [mailto:sarah.dohan@flightcentre.ca]
Sent: Thursday, June 21, 2018 10:01 AM

To: Parkinson, Elizabeth PREM:EX
Subject: RE: Changes for Sage Aaron flight

Good morning Elizabeth,

I am completing the change now. I will send over the revised documents shortly.

Thanks and please let me know if you have any questions.

Sarah Dohan
Travel Manager
Flight Centre Business Travel Victoria

Office: +1 250 360 2058 | Toll Free: +1 866 420 4410

615 Broughton Street
Victoria BC V8W 1C8
Canada

After Hours Emergency Assist: +1 844 873 5491

Years in the industry: **5**
Countries visited: **12**
Favourite Destination: **Kenya**
Next trip: **Ontario**

I'm only a call or email away!

CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, June 21, 2018 9:47 AM
To: Sarah Dohan <sarah.dohan@flightcentre.ca>
Cc: Richards, Erin PREM:EX <Erin.Richards@gov.bc.ca>
Subject: Changes for Sage Aaron flight

Hi Sarah,

Please go ahead and make the changes to Sage's flights as per Erin's request. The travel is going ahead.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 21, 2018 10:47 AM
To: Tsang, Robin FIN:EX
Subject: RE: Install Monitor for Elizabeth

Thanks Robin.

From: Tsang, Robin FIN:EX
Sent: Thursday, June 21, 2018 10:46 AM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Install Monitor for Elizabeth

Hi Elizabeth:

I will be there around 11:15 AM.

Thanks,
Robin

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 21, 2018 10:25 AM
To: Tsang, Robin FIN:EX <Robin.Tsang@gov.bc.ca>
Subject: RE: Install Monitor for Elizabeth

After 11:00 or this afternoon Robin?

From: Tsang, Robin FIN:EX
Sent: Thursday, June 21, 2018 10:19 AM
To: Privett, Don PREM:EX; Parkinson, Elizabeth PREM:EX
Subject: RE: Install Monitor for Elizabeth

I can switch it Don.

When is a good time for you Elizabeth?

Thanks,
Robin

From: Privett, Don PREM:EX
Sent: Thursday, June 21, 2018 9:57 AM
To: Tsang, Robin FIN:EX <Robin.Tsang@gov.bc.ca>
Subject: Install Monitor for Elizabeth

Hi Robin,
Cleaning the back room I came across a new wide-screen monitor (surplus from the VCO); Elizabeth would like to have it in place of her square monitor; could you arrange for someone to hook it up, or should I call the Service desk, 7-7000?
Thx,
Don

DON PRIVETT | Administrative Assistant | Premier's Office, Executive Branch
Phone: 250.387.1715 / 250.387.1716 | don.privett@gov.bc.ca
West Annex, Room 156 | Parliament Buildings, Victoria, BC V8W 9E1



Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 21, 2018 11:47 AM
To: OOP FOI PREM:EX
Subject: RE: Call for Records OOP-2018-84242 Records Due June 28, 2018
Attachments: NR

Hi Alison,

Roseanne was cc'ed in these emails to all staff in that time period.

Elizabeth

From: OOP FOI PREM:EX
Sent: Thursday, June 21, 2018 10:56 AM
To: LP Premiers Vancouver Office; LP PO Executive Office
Subject: Call for Records OOP-2018-84242 Records Due June 28, 2018

Hello,

Please see the below request and please let me know by June 28th whether or not you have any records:

Canvassed: All Exec staff, all Vancouver staff

All emails between the Premier's Office and Roseanne.Moran@leg.bc.ca

*(Date Range for Record Search: From **10/01/2017 To 11/30/2017**) Date Format is MM/DD/YYYY*

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 21, 2018 12:39 PM
To: Van Meer-Mass, Kate PREM:EX
Subject: RE: James Bay Room June 29th

Thanks Kate. Do you know what the rental fee will be and I'll do up a BEA for Vanessa?

Thanks,

Elizabeth

From: Van Meer-Mass, Kate PREM:EX
Sent: Thursday, June 21, 2018 12:03 PM
To: Geary, Vanessa PREM:EX
Cc: Parkinson, Elizabeth PREM:EX
Subject: FW: James Bay Room June 29th

FYI

From: Bonnie Weyerman [mailto:events@parksidevictoria.com]
Sent: Thursday, June 21, 2018 12:02 PM
To: Van Meer-Mass, Kate PREM:EX
Subject: RE: James Bay Room June 29th

Hi Kate

Many thanks for sending this over. We look forward to welcoming you to the property on the 29th. The counter signed contract is attached here for your records.

For the set up, it will be no problem to have the chairs and tables as indicated below. The artwork does stay on the walls, however.

Please feel free to reach out if there is anything you require for this meeting or if there is anything else I can do to assist you.

Kind regards,

Bonnie Weyerman / Conference Services Manager
events@parksidevictoria.com

The Parkside Hotel & Spa
250-940-1200 / 1-855-616-3557
810 Humboldt Street, Victoria, BC
www.ParksideVictoria.com

From: Van Meer-Mass, Kate PREM:EX [mailto:Kate.VanMeer-Mass@gov.bc.ca]
Sent: Wednesday, June 20, 2018 3:44 PM
To: Bonnie Weyerman
Cc: Geary, Vanessa PREM:EX
Subject: RE: James Bay Room June 29th

Hi Bonnie,

Attached is the signed agreement. Below is what we received from our facilitator in regards to the set up of the room.

Kate

I'd suggest a circle of chairs (somewhat "Open U" so a flipchart can be at one end), with 3 tables along each wall that we can move around if need be in case people need to write on a flat surface; we will need one large long wall for posting the calendar. Can you ask if we can take the pictures down if need be just for the day?

From: Bonnie Weyerman [mailto:events@parksidevictoria.com]
Sent: Wednesday, June 20, 2018 12:38 PM
To: Van Meer-Mass, Kate PREM:EX
Subject: RE: James Bay Room June 29th

Hi Kate

Kindly find attached the event contract and credit card authorization form for this booking. Once you have had a chance to review and sign, you can return these forms so I am able to confirm the booking for you.

Please feel free to let me know if you have any questions.

Cheers,

Bonnie Weyerman / Conference Services Manager
events@parksidevictoria.com

The Parkside Hotel & Spa
250-940-1200 / 1-855-616-3557
810 Humboldt Street, Victoria, BC
www.ParksideVictoria.com

From: Van Meer-Mass, Kate PREM:EX [mailto:Kate.VanMeer-Mass@gov.bc.ca]
Sent: Wednesday, June 20, 2018 10:19 AM
To: Bonnie Weyerman
Subject: RE: James Bay Room June 29th

Hi Bonnie,

The name if the booking is Planning Session. The branch is Premier's Office although I would like to not have that posted in the public foyer if possible. We will have 15 people attending. My contact information is the above email and 250-360-7322. We would like round tables and I will confirm the exact lay out of these tables later today. We will not need catering nor AV but water service would be helpful.

Kate

From: Bonnie Weyerman [mailto:events@parksidevictoria.com]
Sent: Wednesday, June 20, 2018 10:16 AM
To: Van Meer-Mass, Kate PREM:EX
Subject: RE: James Bay Room June 29th

Good morning Kate

Thank you for being in touch. I do need to gather some specifics before I am able create the booking and send along a contract. If you could let me know:

- The name of the booking/event
- Which branch/ministry this will be under
- The number of guests
- Your contact information
- Preferred room set up (ie: round tables, u-shape, etc)
- If you will be needing catering or AV

Once I have these details I can book you in and send an event contract with a credit card authorization form in order to confirm the booking.

Thank you!

Cheers,

Bonnie Weyerman / Conference Services Manager
events@parksidevictoria.com

The Parkside Hotel & Spa
250-940-1200 / 1-855-616-3557
810 Humboldt Street, Victoria, BC
www.ParksideVictoria.com

From: Van Meer-Mass, Kate PREM:EX [mailto:Kate.VanMeer-Mass@gov.bc.ca]
Sent: Wednesday, June 20, 2018 9:56 AM
To: Bonnie Weyerman
Subject: James Bay Room June 29th

Morning,

We spoke yesterday about renting the James Bay Room for June 29th from 9-5pm. We would like to proceed the rental. Can you send any forms we will need to complete?

Kate

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 21, 2018 2:13 PM
To: Poldrugovac, Saija FIN:EX
Subject: RE: Contact for Interior Helicopters

It was to transport the Premier for meetings and a tour of the Village.

From: Poldrugovac, Saija FIN:EX
Sent: Thursday, June 21, 2018 1:19 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Contact for Interior Helicopters

Was it for a transport trip or just to look from the air? That will determine how it's coded.

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 21, 2018 9:01 AM
To: Poldrugovac, Saija FIN:EX
Subject: RE: Contact for Interior Helicopters

Yes, a helicopter trip to Takla from Fort St. James return.

From: Poldrugovac, Saija FIN:EX
Sent: Thursday, June 21, 2018 8:30 AM
To: Roberts, Connie A IRR:EX; Parkinson, Elizabeth PREM:EX
Subject: RE: Contact for Interior Helicopters

Hi!

Was this an aerial flight?
~S

From: Roberts, Connie A IRR:EX
Sent: Wednesday, June 20, 2018 1:35 PM
To: Poldrugovac, Saija FIN:EX
Subject: FW: Contact for Interior Helicopters

Hi Saija,

Further to our telephone conversation, please see the attached!

Thanks,
Connie Roberts
Administrative Coordinator to the
Honourable Scott Fraser
Minister of Indigenous Relations and Reconciliation
Room #323, Parliament Buildings
Victoria, BC
Phone: 250-387-0680

From: Bowles, Cynthia IRR:EX
Sent: Wednesday, June 20, 2018 12:09 PM
To: Roberts, Connie A IRR:EX
Cc: Demelo, Paula IRR:EX
Subject: FW: Contact for Interior Helicopters

Hi Connie & Paula

Not sure who to send this too for payment as per the email string below.

Cindy Bowles
A/Administrative Coordinator
Deputy Ministers Office
Ministry of Indigenous Relations & Reconciliation
Phone: Cell: 250 208 4293
Email: cynthia.bowles@gov.bc.ca
Knowledge and Hard Work will get you close! But Attitude will get you there!

From: Scadding, Tanya CSNR:EX
Sent: Thursday, June 14, 2018 12:29 PM
To: Bowles, Cynthia IRR:EX
Cc: French, Shawna IRR:EX
Subject: RE: Contact for Interior Helicopters

It is being billed to the DMO and when you receive the invoice we will send to the person that pays the MO invoices. The contact email can be yourself. The job name can be something along the lines of Helicopter Rental Takla June 18

From: Bowles, Cynthia IRR:EX
Sent: Thursday, June 14, 2018 12:08 PM
To: Scadding, Tanya CSNR:EX
Subject: RE: Contact for Interior Helicopters

They said I would need billing address – contact email and name and a job or PO #

Cindy Bowles
A/Administrative Coordinator
Deputy Ministers Office
Ministry of Indigenous Relations & Reconciliation
Phone: Cell: 250 208 4293
Email: cynthia.bowles@gov.bc.ca
Knowledge and Hard Work will get you close! But Attitude will get you there!

From: Scadding, Tanya CSNR:EX
Sent: Thursday, June 14, 2018 12:08 PM
To: Bowles, Cynthia IRR:EX
Subject: RE: Contact for Interior Helicopters

They would just invoice us. You will need to call them to find out the particulars of what they need.

From: Bowles, Cynthia IRR:EX
Sent: Thursday, June 14, 2018 12:07 PM

To: Scadding, Tanya CSNR:EX
Subject: FW: Contact for Interior Helicopters

How do I obtain a PO number or Job number for this?

Cindy Bowles
A/Administrative Coordinator
Deputy Ministers Office
Ministry of Indigenous Relations & Reconciliation
Phone: Cell: 250 208 4293
Email: cynthia.bowles@gov.bc.ca
Knowledge and Hard Work will get you close! But Attitude will get you there!

From: French, Shawna IRR:EX
Sent: Thursday, June 14, 2018 11:16 AM
To: Bowles, Cynthia IRR:EX
Subject: Fwd: Contact for Interior Helicopters

Can you please take care of this asap?

Sent from my Samsung Galaxy smartphone.

-------- Original message --------
From: "Scadding, Tanya CSNR:EX" <Tanya.Scadding@gov.bc.ca>
Date: 2018-06-14 11:14 AM (GMT-08:00)
To: "French, Shawna IRR:EX" <Shawna.French@gov.bc.ca>
Subject: RE: Contact for Interior Helicopters

No, I do not see any issues.

From: French, Shawna IRR:EX
Sent: Thursday, June 14, 2018 11:14 AM
To: Scadding, Tanya CSNR:EX
Subject: Fwd: Contact for Interior Helicopters

Any issues with this? Can I get Cindy to do it and we can code to mo?

Sent from my Samsung Galaxy smartphone.

-------- Original message --------
From: "Parkinson, Elizabeth PREM:EX" <Elizabeth.Parkinson@gov.bc.ca>
Date: 2018-06-14 10:58 AM (GMT-08:00)
To: "Nash, Amber PREM:EX" <Amber.Nash@gov.bc.ca>, "French, Shawna IRR:EX" <Shawna.French@gov.bc.ca>, "Sam, Anne-Marie IRR:EX" <AnneMarie.Sam@gov.bc.ca>
Subject: RE: Contact for Interior Helicopters

Hi Amber,

No, we will be paying for the larger helicopter and MIRR will need to contact Jeff Cleveland to arrange a purchase order and pay for the smaller helicopter.

Elizabeth

From: Nash, Amber PREM:EX
Sent: Thursday, June 14, 2018 10:57 AM
To: French, Shawna IRR:EX; Sam, Anne-Marie IRR:EX
Cc: Parkinson, Elizabeth PREM:EX
Subject: RE: Contact for Interior Helicopters

Not sure – Elizabeth can you please confirm?

A

From: French, Shawna IRR:EX
Sent: Thursday, June 14, 2018 10:39 AM
To: Nash, Amber PREM:EX; Sam, Anne-Marie IRR:EX
Subject: RE: Contact for Interior Helicopters

Thanks! Will you guys be processing payment and JV'ing us?

Shawna French
Director, Executive Operations
Deputy Ministers Office
Ministry of Indigenous Relations & Reconciliation
****
5th Floor - 2957 Jutland
Victoria BC
Phone: 778 974-2096
Cell: 250-213-7671
mailto: Shawna.French@gov.bc.ca

From: Nash, Amber PREM:EX
Sent: Thursday, June 14, 2018 10:31 AM
To: Sam, Anne-Marie IRR:EX
Cc: French, Shawna IRR:EX
Subject: FW: Contact for Interior Helicopters

Contact for interior helicopters.

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 13, 2018 5:11 PM
To: Nash, Amber PREM:EX
Subject: Contact for Interior Helicopters

Hi Amber,

Here's the contact information for Anne Marie Sam at Interior Helicopters. He will want a PO from her.

Jeff Cleveland, CP
Interior Helicopters Ltd

604-240-1053

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 21, 2018 2:15 PM
To: Van Meer-Mass, Kate PREM:EX
Subject: RE: James Bay Room June 29th

Thanks Kate!

From: Van Meer-Mass, Kate PREM:EX
Sent: Thursday, June 21, 2018 12:03 PM
To: Geary, Vanessa PREM:EX
Cc: Parkinson, Elizabeth PREM:EX
Subject: FW: James Bay Room June 29th

FYI

From: Bonnie Weyerman [mailto:events@parksidevictoria.com]
Sent: Thursday, June 21, 2018 12:02 PM
To: Van Meer-Mass, Kate PREM:EX
Subject: RE: James Bay Room June 29th

Hi Kate

Many thanks for sending this over. We look forward to welcoming you to the property on the 29th. The counter signed contract is attached here for your records.

For the set up, it will be no problem to have the chairs and tables as indicated below. The artwork does stay on the walls, however.

Please feel free to reach out if there is anything you require for this meeting or if there is anything else I can do to assist you.

Kind regards,

Bonnie Weyerman / Conference Services Manager
events@parksidevictoria.com

The Parkside Hotel & Spa
250-940-1200 / 1-855-616-3557
810 Humboldt Street, Victoria, BC
www.ParksideVictoria.com

From: Van Meer-Mass, Kate PREM:EX [mailto:Kate.VanMeer-Mass@gov.bc.ca]
Sent: Wednesday, June 20, 2018 3:44 PM
To: Bonnie Weyerman
Cc: Geary, Vanessa PREM:EX
Subject: RE: James Bay Room June 29th

Hi Bonnie,

Attached is the signed agreement. Below is what we received from our facilitator in regards to the set up of the room.

Kate

I'd suggest a circle of chairs (somewhat "Open U" so a flipchart can be at one end), with 3 tables along each wall that we can move around if need be in case people need to write on a flat surface; we will need one large long wall for posting the calendar. Can you ask if we can take the pictures down if need be just for the day?

From: Bonnie Weyerman [mailto:events@parksidevictoria.com]
Sent: Wednesday, June 20, 2018 12:38 PM
To: Van Meer-Mass, Kate PREM:EX
Subject: RE: James Bay Room June 29th

Hi Kate

Kindly find attached the event contract and credit card authorization form for this booking. Once you have had a chance to review and sign, you can return these forms so I am able to confirm the booking for you.

Please feel free to let me know if you have any questions.

Cheers,

Bonnie Weyerman / Conference Services Manager
events@parksidevictoria.com

The Parkside Hotel & Spa
250-940-1200 / 1-855-616-3557
810 Humboldt Street, Victoria, BC
www.ParksideVictoria.com

From: Van Meer-Mass, Kate PREM:EX [mailto:Kate.VanMeer-Mass@gov.bc.ca]
Sent: Wednesday, June 20, 2018 10:19 AM
To: Bonnie Weyerman
Subject: RE: James Bay Room June 29th

Hi Bonnie,

The name if the booking is Planning Session. The branch is Premier's Office although I would like to not have that posted in the public foyer if possible. We will have 15 people attending. My contact information is the above email and 250-360-7322. We would like round tables and I will confirm the exact lay out of these tables later today. We will not need catering nor AV but water service would be helpful.

Kate

From: Bonnie Weyerman [mailto:events@parksidevictoria.com]
Sent: Wednesday, June 20, 2018 10:16 AM
To: Van Meer-Mass, Kate PREM:EX
Subject: RE: James Bay Room June 29th

Good morning Kate

Thank you for being in touch. I do need to gather some specifics before I am able create the booking and send along a contract. If you could let me know:

- The name of the booking/event

- Which branch/ministry this will be under
- The number of guests
- Your contact information
- Preferred room set up (ie: round tables, u-shape, etc)
- If you will be needing catering or AV

Once I have these details I can book you in and send an event contract with a credit card authorization form in order to confirm the booking.

Thank you!

Cheers,

Bonnie Weyerman / Conference Services Manager
events@parksidevictoria.com

The Parkside Hotel & Spa
250-940-1200 / 1-855-616-3557
810 Humboldt Street, Victoria, BC
www.ParksideVictoria.com

From: Van Meer-Mass, Kate PREM:EX [mailto:Kate.VanMeer-Mass@gov.bc.ca]
Sent: Wednesday, June 20, 2018 9:56 AM
To: Bonnie Weyerman
Subject: James Bay Room June 29th

Morning,

We spoke yesterday about renting the James Bay Room for June 29th from 9-5pm. We would like to proceed the rental. Can you send any forms we will need to complete?

Kate

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 21, 2018 2:51 PM
To: Frederiksen, Hans LASS:EX
Subject: RE: Congradulatory 90th birthday greeting certificate - s.22 s.22 - c/o MLA Eric Foster, 3209 31st Ave., Vernon BC V1T 2H2

I'll see what we can do Hans. ☺

From: Frederiksen, Hans [mailto:Hans.Frederiksen@leg.bc.ca]
Sent: Thursday, June 21, 2018 2:44 PM
To: Parkinson, Elizabeth PREM:EX
Subject: FW: Congradulatory 90th birthday greeting certificate - s.22 - c/o MLA Eric Foster, 3209 31st Ave., Vernon BC V1T 2H2
Importance: Low

fyi

Hans Frederiksen | Constituency Assistant to John Horgan, MLA, Langford-Juan de Fuca
#122 - 2806 Jacklin Road Victoria BC V9B 5A4 | P: 250-391-2801 | F: 250-391-2804
E: hans.frederiksen@leg.bc.ca
Office Hours: Monday to Friday, 10 am to 4 pm

From: Horgan.MLA, John
Sent: Thursday, June 21, 2018 2:14 PM
To: Horgan.MLA, John <John.Horgan.MLA@leg.bc.ca>; Frederiksen, Hans <Hans.Frederiksen@leg.bc.ca>
Subject: Congradulatory 90th birthday greeting certificate - s.22 - c/o MLA Eric Foster, 3209 31st Ave., Vernon BC V1T 2H2

FYI……/mms

From: Horgan.MLA, John
Sent: Thursday, June 21, 2018 1:58 PM
To: OfficeofthePremier, Office PREM:EX <Premier@gov.bc.ca>
Subject: Congradulatory 90th birthday greeting certificate - s.22 - c/o MLA Eric Foster, 3209 31st Ave., Vernon BC V1T 2H2

Hi Jake, is your office able to provide a 90th birthday greeting certificate for s.22 Thanks, Moe

---

From: Button, Judy
Sent: Thursday, June 21, 2018 12:06 PM
To: Horgan.MLA, John <John.Horgan.MLA@leg.bc.ca>
Subject: Congradulatory 90th birthday greeting certificate - s.22 - c/o MLA Eric Foster, 3209 31st Ave., Vernon BC V1T 2H2

Good day:

I had left a voice message earlier today and thought perhaps I could email you details for the above captioned certificate in celebration of s.22 90th Birthday. Unfortunately, short notice, Protocol unsure if able to get messages out in time.
MLA Eric Foster requested I contact yourselves direct and request certificate expedited to MLA Office In Vernon from the Premier of British Columbia for presentation to constituent. Many thanks for your kind considerations.

Regards,
Judy Button

Ms. Judy Button
Constituency Assistant
Eric Foster
BC Liberal Official Opposition Whip
MLA Vernon Monashee

3209 31st Avenue
Vernon, BC, V1T 2H2

Tel: (250) 503-3600
Fax: (250) 503-3603

Please consider the environment before printing this e-mail

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 21, 2018 3:09 PM
To: Geary, Vanessa PREM:EX
Subject: May Travel for PO Victoria
Attachments: Monthly Travel expenses PO Victoria.xlsx

Hi Vanessa,

Attached is a copy of the May travel. I've also put it on the 'J' Drive and will update each month.



Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 21, 2018 4:24 PM
To: Farmer, Susan PREM:EX
Subject: FW: Congradulatory 90th birthday greeting certificate - s.22 s.22 · c/o MLA Eric Foster, 3209 31st Ave., Vernon BC V1T 2H2
Attachments: RicohScan

Importance: Low

From: Frederiksen, Hans [mailto:Hans.Frederiksen@leg.bc.ca]
Sent: Thursday, June 21, 2018 2:44 PM
To: Parkinson, Elizabeth PREM:EX
Subject: FW: Congradulatory 90th birthday greeting certificate - s.22 - c/o MLA Eric Foster, 3209 31st Ave., Vernon BC V1T 2H2
Importance: Low

fyi

Hans Frederiksen | Constituency Assistant to John Horgan, MLA, Langford-Juan de Fuca
#122 - 2806 Jacklin Road Victoria BC V9B 5A4 | P: 250-391-2801 | F: 250-391-2804
E: hans.frederiksen@leg.bc.ca
Office Hours: Monday to Friday, 10 am to 4 pm

From: Horgan.MLA, John
Sent: Thursday, June 21, 2018 2:14 PM
To: Horgan.MLA, John <John.Horgan.MLA@leg.bc.ca>; Frederiksen, Hans <Hans.Frederiksen@leg.bc.ca>
Subject: Congradulatory 90th birthday greeting certificate - s.22 - c/o MLA Eric Foster, 3209 31st Ave., Vernon BC V1T 2H2

FYI…….../mms

From: Horgan.MLA, John
Sent: Thursday, June 21, 2018 1:58 PM
To: OfficeofthePremier, Office PREM:EX <Premier@gov.bc.ca>
Subject: Congradulatory 90th birthday greeting certificate - s.22 - c/o MLA Eric Foster, 3209 31st Ave., Vernon BC V1T 2H2

Hi Jake, is your office able to provide a 90th birthday greeting certificate for s.22 Thanks, Moe

---

From: Button, Judy
Sent: Thursday, June 21, 2018 12:06 PM
To: Horgan.MLA, John <John.Horgan.MLA@leg.bc.ca>
Subject: Congradulatory 90th birthday greeting certificate - s.22 - c/o MLA Eric Foster, 3209 31st Ave., Vernon BC V1T 2H2

Good day:

I had left a voice message earlier today and thought perhaps I could email you details for the above captioned certificate in celebration of s.22 90th Birthday. Unfortunately, short notice, Protocol unsure if able to get messages out in time.
MLA Eric Foster requested I contact yourselves direct and request certificate expedited to MLA Office In Vernon from the Premier of British Columbia for presentation to constituent. Many thanks for your kind considerations.

Regards,
Judy Button

BRITISH COLUMBIA

Ms. Judy Button
Constituency Assistant
Eric Foster
BC Liberal Official Opposition Whip
MLA Vernon Monashee

3209 31st Avenue
Vernon, BC, V1T 2H2

Tel: (250) 503-3600
Fax: (250) 503-3603

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 21, 2018 4:43 PM
To: Frederiksen, Hans LASS:EX
Subject: RE: Congradulatory 90th birthday greeting certificate - s.22 s.22 - c/o MLA Eric Foster, 3209 31st Ave., Vernon BC V1T 2H2

Hi Hans,

Susan says she will take care of this tomorrow.

EP

From: Frederiksen, Hans [mailto:Hans.Frederiksen@leg.bc.ca]
Sent: Thursday, June 21, 2018 2:44 PM
To: Parkinson, Elizabeth PREM:EX
Subject: FW: Congradulatory 90th birthday greeting certificate - s.22 - c/o MLA Eric Foster, 3209 31st Ave., Vernon BC V1T 2H2
Importance: Low

fyi

Hans Frederiksen | Constituency Assistant to John Horgan, MLA, Langford-Juan de Fuca
#122 - 2806 Jacklin Road Victoria BC V9B 5A4 | P: 250-391-2801 | F: 250-391-2804
E: hans.frederiksen@leg.bc.ca
Office Hours: Monday to Friday, 10 am to 4 pm

From: Horgan.MLA, John
Sent: Thursday, June 21, 2018 2:14 PM
To: Horgan.MLA, John <John.Horgan.MLA@leg.bc.ca>; Frederiksen, Hans <Hans.Frederiksen@leg.bc.ca>
Subject: Congradulatory 90th birthday greeting certificate - s.22 - c/o MLA Eric Foster, 3209 31st Ave., Vernon BC V1T 2H2

FYI……/mms

From: Horgan.MLA, John
Sent: Thursday, June 21, 2018 1:58 PM
To: OfficeofthePremier, Office PREM:EX <Premier@gov.bc.ca>
Subject: Congradulatory 90th birthday greeting certificate - s.22 - c/o MLA Eric Foster, 3209 31st Ave., Vernon BC V1T 2H2

Hi Jake, is your office able to provide a 90th birthday greeting certificate for s.22 Thanks, Moe

---

From: Button, Judy
Sent: Thursday, June 21, 2018 12:06 PM
To: Horgan.MLA, John <John.Horgan.MLA@leg.bc.ca>
Subject: Congradulatory 90th birthday greeting certificate - s.22 - c/o MLA Eric Foster, 3209 31st Ave., Vernon BC V1T 2H2

Good day:

I had left a voice message earlier today and thought perhaps I could email you details for the above captioned certificate in celebration of s.22 90th Birthday. Unfortunately, short notice, Protocol unsure if able to get messages out in time.
MLA Eric Foster requested I contact yourselves direct and request certificate expedited to MLA Office In Vernon from the Premier of British Columbia for presentation to constituent. Many thanks for your kind considerations.

Regards,
Judy Button

BRITISH COLUMBIA

Ms. Judy Button
Constituency Assistant
Eric Foster
BC Liberal Official Opposition Whip
MLA Vernon Monashee

3209 31st Avenue
Vernon, BC, V1T 2H2

Tel: (250) 503-3600
Fax: (250) 503-3603

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 21, 2018 5:03 PM
To: Van Meer-Mass, Kate PREM:EX
Subject: The Vault
Attachments: Vault.docx

Hi Kate,

The first page is things I think we could use or find a home for and the second page is things I think should probably be recycled, shredded or garbaged. Let me know if there's anything you'd like more information about. The supplies that we use I could ask Don to bring up now if that's alright?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 22, 2018 10:45 AM
To: 'Tamra Bartilucci'
Subject: RE: Direct flight?

Can we add a connecting flight from Vancouver to Victoria? There's a flight for Kate in my calendar. Same as the Premier…

From: Tamra Bartilucci [mailto:tamra.bartilucci@flightcentre.ca]
Sent: Friday, June 22, 2018 10:42 AM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Direct flight?

Ho Elizabeth

There is no direct flight from Kamloops to Victoria on Jun 24 . Currently you only have the Premier and Evan book back to Vancouver as well

Tamra

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Friday, June 22, 2018 10:38 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Direct flight?

Hi Tamra,

Is there any way we could bring the Premier, Evan and Kate back from Kamloops on a direct flight on June 24th?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 22, 2018 11:13 AM
To: Nash, Amber PREM:EX
Subject: Sharing invitation: Parkinson, Elizabeth PREM:EX - Vacation calendar - Victoria

Microsoft Exchange Calendar:

Parkinson, Elizabeth PREM:EX - Vacation calendar - Victoria
Parkinson, Elizabeth PREM:EX (Elizabeth.Parkinson@gov.bc.ca) has invited you to view his or her "Vacation calendar - Victoria" calendar.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 22, 2018 11:16 AM
To: Geary, Vanessa PREM:EX
Subject: FW: Contact for Interior Helicopters
Attachments: Invoice 1031 from Interior Helicopters Ltd.; Re: Smaller Helicopter for Ministry of Indigenous Relations - June 18, 2018

Hi Vanessa,

Saija has asked me to do the financial side of these 2 helicopter rentals since the Minister and staff didn't stay on seoarate helicopters as planned. She will JV the costs to MIRR, so it will all balance in the end. I'll send you the Coding Sheet this morning.

Thanks,

Elizabeth

From: Poldrugovac, Saija FIN:EX
Sent: Thursday, June 21, 2018 2:37 PM
To: Parkinson, Elizabeth PREM:EX
Cc: Geary, Vanessa PREM:EX
Subject: FW: Contact for Interior Helicopters

Hi Elizabeth,
As discussed on the phone, can you please send the two documents to me for payment. The invoice coding sheet will need to be attached. Once this is paid, I will journal voucher the cost that are not PO budget back to the appropriate areas. It aid in this, can you please provide a full list of both flights passengers (name and what office they are from). Thanks so much!
~Saija

From: Roberts, Connie A IRR:EX
Sent: Wednesday, June 20, 2018 1:35 PM
To: Poldrugovac, Saija FIN:EX
Subject: FW: Contact for Interior Helicopters

Hi Saija,

Further to our telephone conversation, please see the attached!

Thanks,
Connie Roberts
Administrative Coordinator to the
Honourable Scott Fraser
Minister of Indigenous Relations and Reconciliation
Room #323, Parliament Buildings
Victoria, BC
Phone: 250-387-0680

From: Bowles, Cynthia IRR:EX
Sent: Wednesday, June 20, 2018 12:09 PM

To: Roberts, Connie A IRR:EX
Cc: Demelo, Paula IRR:EX
Subject: FW: Contact for Interior Helicopters

Hi Connie & Paula

Not sure who to send this too for payment as per the email string below.

Cindy Bowles
A/Administrative Coordinator
Deputy Ministers Office
Ministry of Indigenous Relations & Reconciliation
Phone: Cell: 250 208 4293
Email: cynthia.bowles@gov.bc.ca
Knowledge and Hard Work will get you close! But Attitude will get you there!

From: Scadding, Tanya CSNR:EX
Sent: Thursday, June 14, 2018 12:29 PM
To: Bowles, Cynthia IRR:EX
Cc: French, Shawna IRR:EX
Subject: RE: Contact for Interior Helicopters

It is being billed to the DMO and when you receive the invoice we will send to the person that pays the MO invoices. The contact email can be yourself. The job name can be something along the lines of Helicopter Rental Takla June 18

From: Bowles, Cynthia IRR:EX
Sent: Thursday, June 14, 2018 12:08 PM
To: Scadding, Tanya CSNR:EX
Subject: RE: Contact for Interior Helicopters

They said I would need billing address – contact email and name and a job or PO #

Cindy Bowles
A/Administrative Coordinator
Deputy Ministers Office
Ministry of Indigenous Relations & Reconciliation
Phone: Cell: 250 208 4293
Email: cynthia.bowles@gov.bc.ca
Knowledge and Hard Work will get you close! But Attitude will get you there!

From: Scadding, Tanya CSNR:EX
Sent: Thursday, June 14, 2018 12:08 PM
To: Bowles, Cynthia IRR:EX
Subject: RE: Contact for Interior Helicopters

They would just invoice us. You will need to call them to find out the particulars of what they need.

From: Bowles, Cynthia IRR:EX
Sent: Thursday, June 14, 2018 12:07 PM
To: Scadding, Tanya CSNR:EX
Subject: FW: Contact for Interior Helicopters

How do I obtain a PO number or Job number for this?

Cindy Bowles
A/Administrative Coordinator
Deputy Ministers Office
Ministry of Indigenous Relations & Reconciliation
Phone: Cell: 250 208 4293
Email: cynthia.bowles@gov.bc.ca
Knowledge and Hard Work will get you close! But Attitude will get you there!

From: French, Shawna IRR:EX
Sent: Thursday, June 14, 2018 11:16 AM
To: Bowles, Cynthia IRR:EX
Subject: Fwd: Contact for Interior Helicopters

Can you please take care of this asap?

Sent from my Samsung Galaxy smartphone.

-------- Original message --------
From: "Scadding, Tanya CSNR:EX" <Tanya.Scadding@gov.bc.ca>
Date: 2018-06-14 11:14 AM (GMT-08:00)
To: "French, Shawna IRR:EX" <Shawna.French@gov.bc.ca>
Subject: RE: Contact for Interior Helicopters

No, I do not see any issues.

From: French, Shawna IRR:EX
Sent: Thursday, June 14, 2018 11:14 AM
To: Scadding, Tanya CSNR:EX
Subject: Fwd: Contact for Interior Helicopters

Any issues with this? Can I get Cindy to do it and we can code to mo?

Sent from my Samsung Galaxy smartphone.

-------- Original message --------
From: "Parkinson, Elizabeth PREM:EX" <Elizabeth.Parkinson@gov.bc.ca>
Date: 2018-06-14 10:58 AM (GMT-08:00)
To: "Nash, Amber PREM:EX" <Amber.Nash@gov.bc.ca>, "French, Shawna IRR:EX" <Shawna.French@gov.bc.ca>, "Sam, Anne-Marie IRR:EX" <AnneMarie.Sam@gov.bc.ca>
Subject: RE: Contact for Interior Helicopters

Hi Amber,

No, we will be paying for the larger helicopter and MIRR will need to contact Jeff Cleveland to arrange a purchase order and pay for the smaller helicopter.

Elizabeth

From: Nash, Amber PREM:EX
Sent: Thursday, June 14, 2018 10:57 AM
To: French, Shawna IRR:EX; Sam, Anne-Marie IRR:EX
Cc: Parkinson, Elizabeth PREM:EX
Subject: RE: Contact for Interior Helicopters

Not sure – Elizabeth can you please confirm?

A

From: French, Shawna IRR:EX
Sent: Thursday, June 14, 2018 10:39 AM
To: Nash, Amber PREM:EX; Sam, Anne-Marie IRR:EX
Subject: RE: Contact for Interior Helicopters

Thanks! Will you guys be processing payment and JV'ing us?

Shawna French
Director, Executive Operations
Deputy Ministers Office
Ministry of Indigenous Relations & Reconciliation
****
5th Floor - 2957 Jutland
Victoria BC
Phone: 778 974-2096
Cell: 250-213-7671
mailto: Shawna.French@gov.bc.ca

From: Nash, Amber PREM:EX
Sent: Thursday, June 14, 2018 10:31 AM
To: Sam, Anne-Marie IRR:EX
Cc: French, Shawna IRR:EX
Subject: FW: Contact for Interior Helicopters

Contact for interior helicopters.

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 13, 2018 5:11 PM
To: Nash, Amber PREM:EX
Subject: Contact for Interior Helicopters

Hi Amber,

Here's the contact information for Anne Marie Sam at Interior Helicopters. He will want a PO from her.

Jeff Cleveland, CP
Interior Helicopters Ltd
604-240-1053

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 22, 2018 11:26 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Travel Voucher: Sage Aaron, #E128962
Attachments: Scan_20180622.pdf

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Friday, June 22, 2018 11:24 AM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Page 053 of 195

Withheld pursuant to/removed as

s.15 ; s.22

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 22, 2018 12:17 PM
To: Geary, Vanessa PREM:EX
Subject: RE: May Travel for PO Victoria

OK ☺. I can tackle that on Monday if that's ok?

From: Geary, Vanessa PREM:EX
Sent: Friday, June 22, 2018 12:16 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Re: May Travel for PO Victoria

Aha - just to clarify, when I asked for "to the end of May", I meant for the fiscal so April/May - should have been more clear!
We will need to track for the fiscal

Sent from my iPhone

On Jun 22, 2018, at 11:52 AM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Sorry Vanessa. You only asked for May. I can go back through the files next week and put together April or ask Saija for her spreadsheet for April?
>
> ---
>
> **From:** Geary, Vanessa PREM:EX
> **Sent:** Friday, June 22, 2018 11:39 AM
> **To:** Parkinson, Elizabeth PREM:EX
> **Subject:** RE: May Travel for PO Victoria
>
> Sorry, I am losing the plot on all the financial stuff. You sent me May but do I have April? Thank you
>
> ---
>
> **From:** Parkinson, Elizabeth PREM:EX
> **Sent:** Thursday, June 21, 2018 3:09 PM
> **To:** Geary, Vanessa PREM:EX
> **Subject:** May Travel for PO Victoria
>
> Hi Vanessa,
>
> Attached is a copy of the May travel. I've also put it on the 'J' Drive and will update each month.

<image001.png>

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

Subject:	Canceled: SHEENA: HELIJET: Victoria to Vancouver (9:00 AM)
Location:	Flight # 782
Start:	Sun 2018-06-24 9:00 AM
End:	Sun 2018-06-24 9:35 AM
Show Time As:	Free
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	Parkinson, Elizabeth PREM:EX
Required Attendees:	McConnell, Sheena PREM:EX
Importance:	High

Sunday, June 24, 2018

HELIJET Flight # 782

Depart Victoria Harbour at 9:00 AM
Arrive Vancouver Harbour at 9:35 AM

CONFIRMATION #s.22

Helijet Tel # 1-800-665-4354

Elizabeth-28-05-18

Parkinson, Elizabeth PREM:EX

Subject: Canceled: HARBOUR AIR: Vancouver - Victoria (1:30 PM)
Location: Flight # 2150

Start: Sun 2018-06-24 1:30 PM
End: Sun 2018-06-24 2:05 PM
Show Time As: Free

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: s.17
Required Attendees: Brown, Evan PREM:EX; McConnell, Sheena PREM:EX

Importance: High

Sunday, June 24, 2018

Depart Vancouver Harbour at 1:30 pm
Arrive Victoria Harbour at 2:05 pm

CONFIRMATIONs Premier, s.22
Evan Brown s.15
Sheena

Harbour Air Tel # 1-800-665-0212

Chris June 13
Email sent to Elizabeth June 13

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 22, 2018 1:21 PM
To: 'Tamra Bartilucci'
Subject: RE: Eticket : John Horgan and Evan Brown / Kamloops to Victoria / Jun 24

Thanks Tamra!

From: Tamra Bartilucci [mailto:tamra.bartilucci@flightcentre.ca]
Sent: Friday, June 22, 2018 1:12 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Eticket : John Horgan and Evan Brown / Kamloops to Victoria / Jun 24

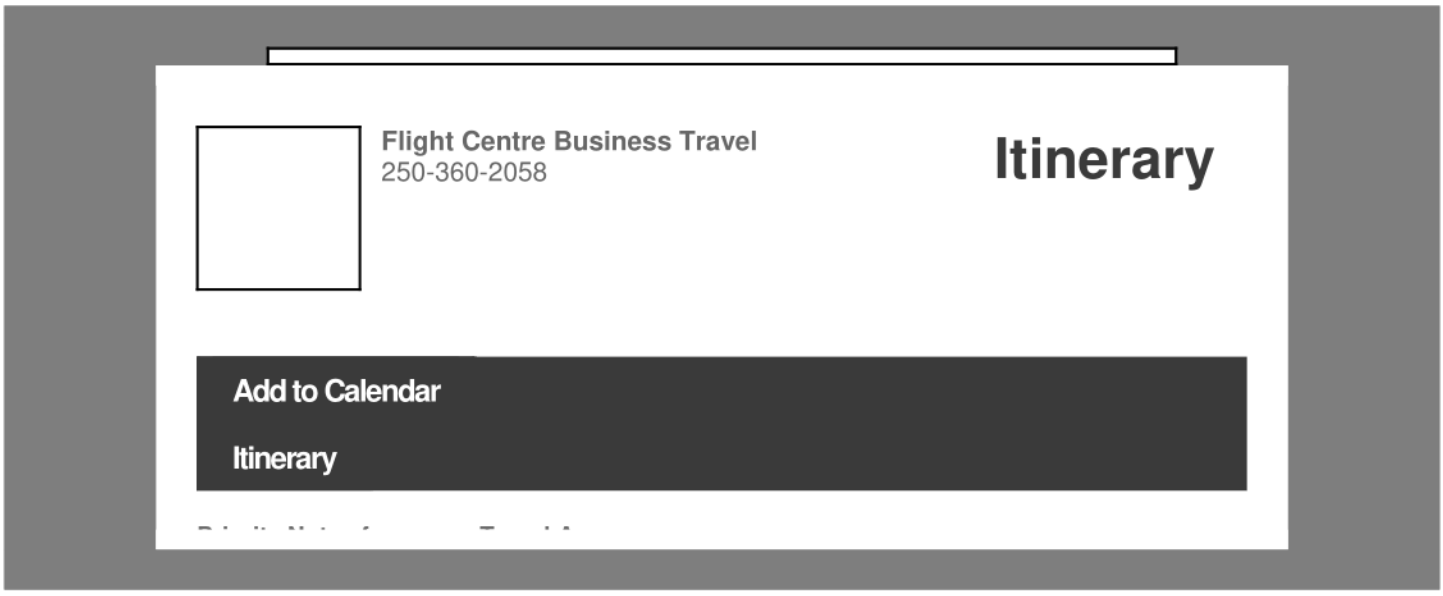
Hi Elizabeth

Just a reminder the Vancouver to Victoria is booked as a separate ticket so it will require 2 separate check -ins. Also if they are travelling with checked bags by chance they will have to ask the agent in Kamloops to check there bag right through to Victoria as they will not see the separate ticket, if they don't the bag will be in Vancouver

Please let me know if you have any questions or need anything further .

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Flight Centre Business Travel [mailto:confirmation@tripcase.com]
Sent: Friday, June 22, 2018 1:10 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Travel Reservation June 21 for JOHN HORGAN



THANK YOU FOR BOOKING WITH FLIGHT CENTRE BUSINESS TRAVEL
YOUR TRAVEL MANAGER IS TAMRA BARTILUCCI
FOR EMERGENCY 24 HOUR ASSISTANCE PLEASE CALL 1-250-415-2330

Trip to: KAMLOOPS BC, CANADA Reservation code: s.22
Passenger(s): HORGAN/JOHN Airline Reservation Code:
BROWN/EVAN

AIR CANADA AC Flight Number **8076** **Thursday, 21 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation#s.22

Departure: YYJ VICTORIA BC, CANADA
6:00PM

Arrival: YVR VANCOUVER BC, CANADA
6:28PM
Main Terminal

Please verify flight times prior to departure

Class: Economy Duration: 0hour(s) and 28minute(s)
Aircraft:DEHAVILLAND DASH 8-400 Distance (in Miles): 40
TURBOPROP

John Horgan **Evan Brown**
Seat(s): Check-In Required Seat(s): Check-In Required

AIR CANADA AC Flight Number **8196** **Thursday, 21 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation#s.22

Departure: YVR VANCOUVER BC, CANADA
7:00PM
Main Terminal

Arrival: YKA KAMLOOPS BC, CANADA
7:55PM

Please verify flight times prior to departure

Class: Economy Duration: 0hour(s) and 55minute(s)
Aircraft:DEHAVILLAND DASH 8 Distance (in Miles): 161
TURBOPROP

John Horgan **Evan Brown**
Seat(s): Check-In Required Seat(s): Check-In Required

AIR CANADA AC Flight Number **8191** **Sunday, 24 June**

CONFIRMED, Confirmation#s.22

Departure: YKA KAMLOOPS BC, CANADA
9:35AM

Arrival: YVR VANCOUVER BC, CANADA
10:30AM
Main Terminal

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8 TURBOPROP
Duration: 0hour(s) and 55minute(s)
Distance (in Miles): 161

John Horgan
Seat(s): Check-In Required

Evan Brown
Seat(s): Check-In Required

AIR CANADA AC Flight Number **8063** **Sunday, 24 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation#s.22

Departure: YVR VANCOUVER BC, CANADA
11:15AM
Main Terminal

Arrival: YYJ VICTORIA BC, CANADA
11:45AM

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP
Duration: 0hour(s) and 30minute(s)
Distance (in Miles): 40

John Horgan
Seat(s): Check-In Required

Evan Brown
Seat(s): Check-In Required

If you no longer wish to receive these emails please contact: confirmation@tripcase.com.

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 22, 2018 1:23 PM
To: s.15; s.22
Subject: FW: Eticket : John Horgan and Evan Brown / Kamloops to Victoria / Jun 24
Attachments: Travel Reservation June 21 for JOHN HORGAN.pdf

From: Tamra Bartilucci [mailto:tamra.bartilucci@flightcentre.ca]
Sent: Friday, June 22, 2018 1:12 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Eticket : John Horgan and Evan Brown / Kamloops to Victoria / Jun 24

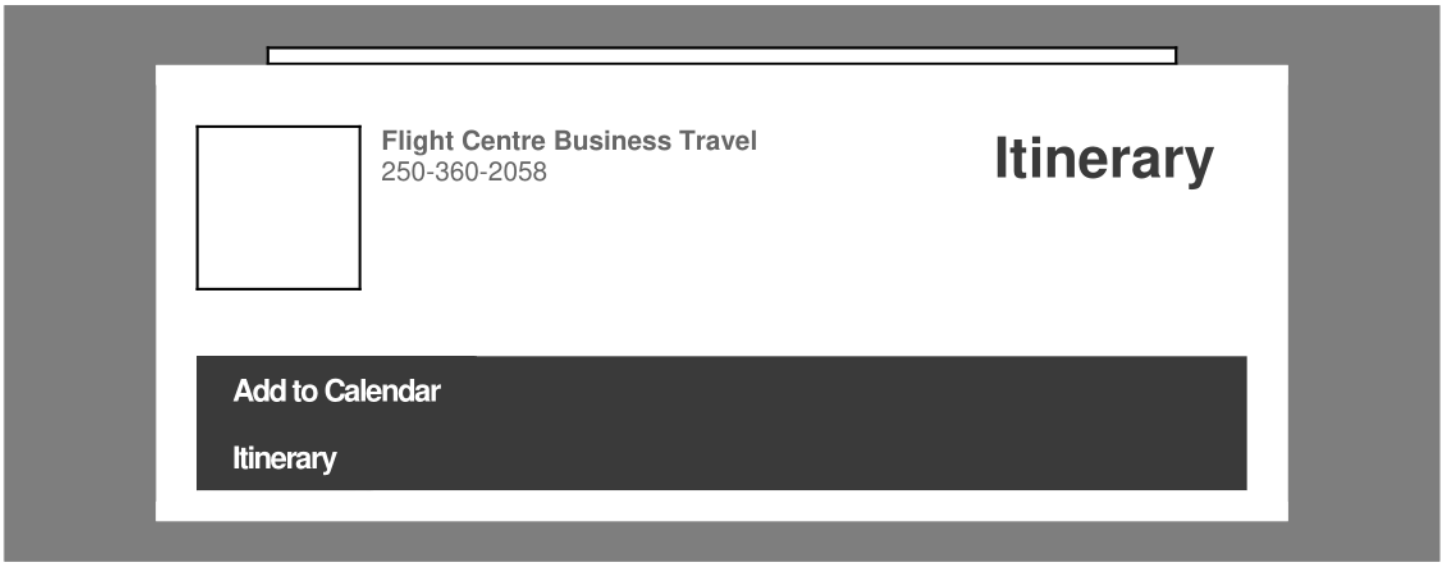
Hi Elizabeth

Just a reminder the Vancouver to Victoria is booked as a separate ticket so it will require 2 separate check -ins. Also if they are travelling with checked bags by chance they will have to ask the agent in Kamloops to check there bag right through to Victoria as they will not see the separate ticket, if they don't the bag will be in Vancouver

Please let me know if you have any questions or need anything further .

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Flight Centre Business Travel [mailto:confirmation@tripcase.com]
Sent: Friday, June 22, 2018 1:10 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Travel Reservation June 21 for JOHN HORGAN



Priority Notes from your Travel Arranger
THANK YOU FOR BOOKING WITH FLIGHT CENTRE BUSINESS TRAVEL
YOUR TRAVEL MANAGER IS TAMRA BARTILUCCI
FOR EMERGENCY 24 HOUR ASSISTANCE PLEASE CALL 1-250-415-2330

Trip to: KAMLOOPS BC, CANADA Reservation code: s.22
Passenger(s): HORGAN/JOHN Airline Reservation Code:
BROWN/EVAN

AIR CANADA AC Flight Number **8076** **Thursday, 21 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation# s.22

Departure: YYJ VICTORIA BC, CANADA
6:00PM

Arrival: YVR VANCOUVER BC, CANADA
6:28PM
Main Terminal

Please verify flight times prior to departure

Class: Economy Duration: 0hour(s) and 28minute(s)
Aircraft:DEHAVILLAND DASH 8-400 TURBOPROP Distance (in Miles): 40

John Horgan **Evan Brown**
Seat(s): Check-In Required Seat(s): Check-In Required

AIR CANADA AC Flight Number **8196** **Thursday, 21 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation# s.22

Departure: YVR VANCOUVER BC, CANADA
7:00PM
Main Terminal

Arrival: YKA KAMLOOPS BC, CANADA
7:55PM

Please verify flight times prior to departure

Class: Economy Duration: 0hour(s) and 55minute(s)
Aircraft:DEHAVILLAND DASH 8 TURBOPROP Distance (in Miles): 161

John Horgan **Evan Brown**
Seat(s): Check-In Required Seat(s): Check-In Required

AIR CANADA AC Flight Number **8191** **Sunday, 24 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation# s.22

Departure: YKA KAMLOOPS BC, CANADA
9:35AM

Arrival: YVR VANCOUVER BC, CANADA
10:30AM
Main Terminal

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8 TURBOPROP
Duration: 0hour(s) and 55minute(s)
Distance (in Miles): 161

John Horgan
Seat(s): Check-In Required

Evan Brown
Seat(s): Check-In Required

AIR CANADA AC Flight Number **8063** **Sunday, 24 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation# s.22

Departure: YVR VANCOUVER BC, CANADA
11:15AM
Main Terminal

Arrival: YYJ VICTORIA BC, CANADA
11:45AM

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP
Duration: 0hour(s) and 30minute(s)
Distance (in Miles): 40

John Horgan
Seat(s): Check-In Required

Evan Brown
Seat(s): Check-In Required

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 22, 2018 1:24 PM
To: Brown, Evan PREM:EX
Subject: FW: Eticket : John Horgan and Evan Brown / Kamloops to Victoria / Jun 24
Attachments: Travel Reservation June 21 for JOHN HORGAN.pdf

Hi Evan,

I'm putting the flights into your calendars, but I wanted you to see the comment from Tamra.

Elizabeth

From: Tamra Bartilucci [mailto:tamra.bartilucci@flightcentre.ca]
Sent: Friday, June 22, 2018 1:12 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Eticket : John Horgan and Evan Brown / Kamloops to Victoria / Jun 24

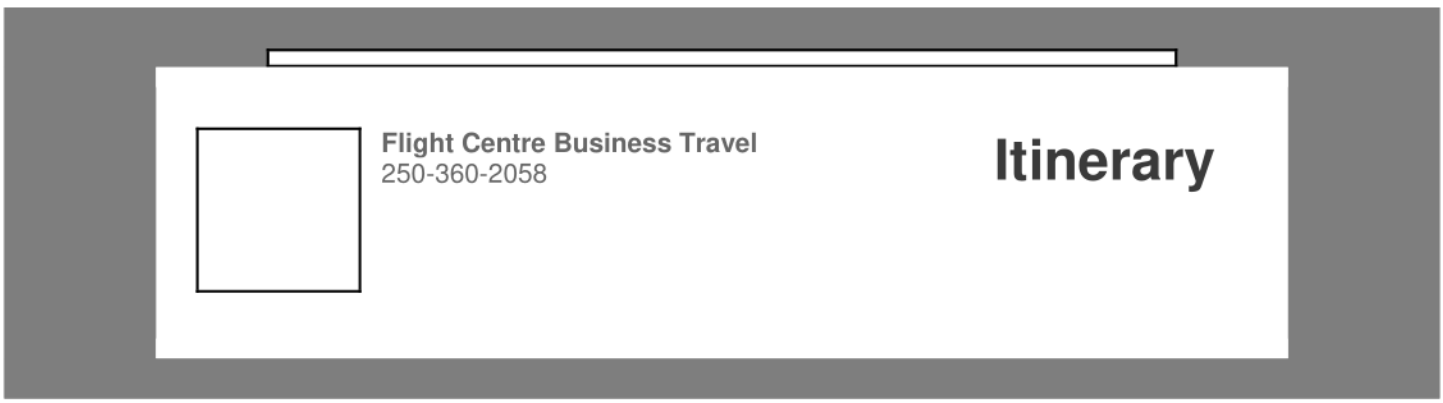
Hi Elizabeth

Just a reminder the Vancouver to Victoria is booked as a separate ticket so it will require 2 separate check -ins. Also if they are travelling with checked bags by chance they will have to ask the agent in Kamloops to check there bag right through to Victoria as they will not see the separate ticket, if they don't the bag will be in Vancouver

Please let me know if you have any questions or need anything further .

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
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From: Flight Centre Business Travel [mailto:confirmation@tripcase.com]
Sent: Friday, June 22, 2018 1:10 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Travel Reservation June 21 for JOHN HORGAN



Add to Calendar

Itinerary

Priority Notes from your Travel Arranger
THANK YOU FOR BOOKING WITH FLIGHT CENTRE BUSINESS TRAVEL
YOUR TRAVEL MANAGER IS TAMRA BARTILUCCI
FOR EMERGENCY 24 HOUR ASSISTANCE PLEASE CALL 1-250-415-2330

Trip to: KAMLOOPS BC, CANADA
Passenger(s): HORGAN/JOHN
BROWN/EVAN
Reservation code: s.22
Airline Reservation Code:

AIR CANADA AC Flight Number **8076** **Thursday, 21 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation# s.22

Departure: YYJ VICTORIA BC, CANADA
6:00PM

Arrival: YVR VANCOUVER BC, CANADA
6:28PM
Main Terminal

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP
Duration: 0hour(s) and 28minute(s)
Distance (in Miles): 40

John Horgan
Seat(s): Check-In Required

Evan Brown
Seat(s): Check-In Required

AIR CANADA AC Flight Number **8196** **Thursday, 21 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation# s.22

Departure: YVR VANCOUVER BC, CANADA
7:00PM
Main Terminal

Arrival: YKA KAMLOOPS BC, CANADA
7:55PM

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8 TURBOPROP
Duration: 0hour(s) and 55minute(s)
Distance (in Miles): 161

John Horgan
Seat(s): Check-In Required

Evan Brown
Seat(s): Check-In Required

AIR CANADA AC Flight Number **8191** **Sunday, 24 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation#s.22

Departure: YKA KAMLOOPS BC, CANADA
9:35AM

Arrival: YVR VANCOUVER BC, CANADA
10:30AM
Main Terminal

Please verify flight times prior to departure

Class: Economy
Aircraft:DEHAVILLAND DASH 8
TURBOPROP

Duration: 0hour(s) and 55minute(s)
Distance (in Miles): 161

John Horgan
Seat(s): Check-In Required

Evan Brown
Seat(s): Check-In Required

AIR CANADA AC Flight Number **8063** **Sunday, 24 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation#s.22

Departure: YVR VANCOUVER BC, CANADA
11:15AM
Main Terminal

Arrival: YYJ VICTORIA BC, CANADA
11:45AM

Please verify flight times prior to departure

Class: Economy
Aircraft:DEHAVILLAND DASH 8-400
TURBOPROP

Duration: 0hour(s) and 30minute(s)
Distance (in Miles): 40

John Horgan
Seat(s): Check-In Required

Evan Brown
Seat(s): Check-In Required

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Parkinson, Elizabeth PREM:EX

Subject: AIR CANADA: Vancouver to Victoria (11:15 AM)
Location: Flight # AC 8063

Start: Sun 2018-06-24 11:15 AM
End: Sun 2018-06-24 11:45 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees: Brown, Evan PREM:EX

Sunday, June 24, 2018

AIR CANADA Flight # 8063

Depart Vancouver Airport (Main terminal) at 11:15 AM
Arrive Victoria Airport at 11:45 AM

CONFIRMATIONs: Premier & Evan s.22

Booked with Tamra at Flight Centre, tel # 250-360-2058

Elizabeth-22-06-18

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 22, 2018 1:38 PM
To: Van Meer-Mass, Kate PREM:EX
Subject: RE: Flights on Sunday

Check in for both flights in Kamloops and just make sure they check your bags right through ☺

From: Van Meer-Mass, Kate PREM:EX
Sent: Friday, June 22, 2018 1:38 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Re: Flights on Sunday

Okay. Sorry for being dim but when we get to the airport in Kamloops can we check in for both flights or when we land do we have to leave the terminal and check in all over again?

Sent from my iPhone

On Jun 22, 2018, at 1:29 PM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Yep. From Tamra.
>
> Hi Elizabeth
>
> Just a reminder the Vancouver to Victoria is booked as a separate ticket so it will require 2 separate check -ins. Also if they are travelling with checked bags by chance they will have to ask the agent in Kamloops to check there bag right through to Victoria as they will not see the separate ticket, if they don't the bag will be in Vancouver

---

From: Van Meer-Mass, Kate PREM:EX
Sent: Friday, June 22, 2018 1:29 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Re: Flights on Sunday

Okay! Check in twice?

Sent from my iPhone

On Jun 22, 2018, at 1:25 PM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi Kate,
>
> Tamra says to tell them when you check in that you have another flight. She says you will have to do 2 check-ins.
>
> Elizabeth

From: Van Meer-Mass, Kate PREM:EX
Sent: Friday, June 22, 2018 1:22 PM
To: Parkinson, Elizabeth PREM:EX
Cc: Nash, Amber PREM:EX
Subject: Re: Flights on Sunday

Hmmmm. This may be a problem for me cause I have to check my bag

Sent from my iPhone

On Jun 22, 2018, at 12:57 PM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi Evan,
>
> I'm booking you and the Premier on the AC flight at 11:15 am that Kate is on. Because it is such a tight connection our travel agent has reminded me to remind you not to check any baggage.
>
> Thanks,



Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, June 22, 2018 2:35 PM
To: Brown, Evan PREM:EX
Subject: FW: Important Change to your Fairmont President's Club Membership

Hi Evan,

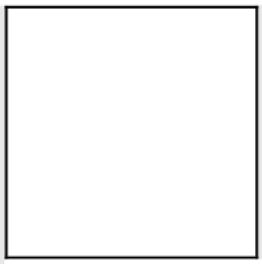
This email came for you. Can you let me or John know if this affects him negatively? I'm not sure what changes to make.

Thanks,

Elizabeth

From: Fairmont [mailto:newsletter@frhimailcommunications.com]
Sent: Friday, June 22, 2018 1:35 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Important Change to your Fairmont President's Club Membership

Important Change to your Fairmont President's Club Membership **Sign in** | **View online**



Dear Evan Brown,

We wish to inform you that effective 2 July 2018, Fairmont President's Club will be integrated with the award-winning loyalty program, Le Club AccorHotels. As you may know, Fairmont Hotels & Resorts was acquired by AccorHotels in 2016, a global travel and lifestyle group based in Paris, France.

As a result of this change, your membership in Fairmont President's Club will be replaced with a membership in Le Club AccorHotels on 2 July 2018.
Please note the following:

- As of 2 July 2018, your membership to the Le Club AccorHotels loyalty program will be governed by the terms and conditions of the program available here. If you benefit from your program after this date, this will indicate your agreement with these terms and conditions. You are of course free to decline to take advantage of the benefits of

Le Club AccorHotels by informing us here. You would then lose the benefits that you could have acquired as part of Fairmont President's Club.*

• To enable us to continue to best respond to your needs, to measure your satisfaction, to improve our customer knowledge and to personalize our offers and the commercial communications that we may send you and, if relevant, to manage your membership of the Le Club AccorHotels program, the personal information that you have provided as part of your relationship with Fairmont and Fairmont President's Club will be transmitted to the entities of the AccorHotels group. Of course, you are free to decline transmission of this information by informing us here. Objecting to this transmission will automatically result in you being unable to benefit from the changeover to the Le Club AccorHotels program.*

Your Fairmont President's Club profile indicates you have declined the option to receive marketing information from Fairmont Hotels & Resorts and/or Fairmont President's Club. Le Club AccorHotels will continue to respect your privacy and communication preferences.

For more information, you may wish to visit the Fairmont President's Club Members' Integration Website.

Thank you for your loyalty. We look forward to welcoming you at Fairmont again very soon.

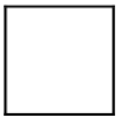


Sharon Cohen
Vice President
Fairmont Brand



Isabelle Birem
Senior Vice President, Loyalty
AccorHotels

Terms and Conditions
Privacy Policy



Unsubscribe

AccorHotels
155 Wellington Street West, Suite 3300,
Toronto, Ontario, Canada M5V 0C3
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*For guests with stays booked at any Fairmont, Raffles, Swissôtel or other AccorHotels property over the integration period (30 June – 2 July 2018) it is imperative that you do not choose to delete your personal data until your stay is complete or your reservation information may be erased in the process.

You may request a deletion of your data following your stay. Reservations booked post 2 July 2018 will not be affected.

If you accept the transmission of your data, it will be processed by the company Accor SA (82 Rue Henri Farman, 92130 Issy-les-Moulineaux, France) to manage your reservations and stays and, on the basis of our legitimate interest, to get to know you better in order to personalize our offers and communications, improve the services provided and the customer experience and to send you information about the products and services of the AccorHotels group. Data is intended to be used by Accor SA, by the entities and hotels of the AccorHotels group and by Accor SA service providers. In particular, data relating to your stays, your preferences, your satisfaction and, if applicable, your loyalty program is shared between the hotels of the AccorHotels group in order to improve the quality of service and your experience in each of the establishments of the group. You may at any time object to your data being shared between the hotels by writing to data.privacy@accor.com.
Your data may be transferred outside the European Union when this is necessary to make your reservation or implement measures prior to the latter or when appropriate and suitable safeguards have been established of which you may request a copy. You have the right to request access to your data, to correct it, to erase it or to ensure its portability, to object to its processing or to request that this be limited, as well as the right to give instructions for the processing of your data after your death by writing to the following address: data.privacy@accor.com. You can also contact AccorHotels' Data Protection Officer by writing to accorhotels.dpo@accor.com or lodge a complaint with a supervisory authority. For more information about the processing of your personal data, please view our personal data protection charter.

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 25, 2018 10:04 AM
To: Geary, Vanessa PREM:EX
Subject: Interior Helicopter Coding Sheet
Attachments: Scan_20180625.pdf

Hi Vanessa,

Attached is the Coding Sheet for the second helicopter. Saija will JV the costs of the various people to their Ministry and the same with the previous Coding sheet for the larger helicopter.

Thanks,

Elizabeth

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Monday, June 25, 2018 9:51 AM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 25, 2018 10:06 AM
To: Poldrugovac, Saija FIN:EX
Subject: Coding Sheet, Interior Helicopter
Attachments: Scan_20180625.pdf

Hi Saija,

Sending you the Ministry information for the passengers.

Elizabeth

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Monday, June 25, 2018 9:51 AM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 25, 2018 10:07 AM
To: Geary, Vanessa PREM:EX
Subject: BEA for Takla gifts (frames)
Attachments: Scan_20180625.pdf

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Monday, June 25, 2018 9:52 AM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 25, 2018 10:08 AM
To: Geary, Vanessa PREM:EX
Subject: BEA for PLanning Session, June 29
Attachments: Scan_20180625.pdf

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Monday, June 25, 2018 9:53 AM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 25, 2018 10:09 AM
To: Geary, Vanessa PREM:EX
Subject: Accepted: Catch up

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 25, 2018 10:51 AM
To: Holmwood, Jen PREM:EX
Subject: RE: May 4 th trip to Van

Thanks Jen. Would the ferry be on your Visa or MC?

From: Holmwood, Jen PREM:EX
Sent: Monday, June 25, 2018 10:47 AM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: May 4 th trip to Van

Hi Elizabeth. I stayed with family, and then got a ride back with friends. I should have a passenger ferry ticket, but can't find it anywhere.

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 14, 2018 4:41 PM
To: Holmwood, Jen PREM:EX
Subject: May 4 th trip to Van

Hi Jen,

I have 2 claims from you, but one of them seems to be only partial. May 4th I have you flying to Vancouver via Harbour Air, but no flight back or accommodation. Do you have those details?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 25, 2018 11:20 AM
To: Geary, Vanessa PREM:EX
Subject: RE: BEA for helicopter

Thanks Vanessa. With the breakdown of staff Saija will be charging back to each Ministry the cost of each person. I can ask her to send me the breakdown once she's done the totals.

From: Geary, Vanessa PREM:EX
Sent: Monday, June 25, 2018 11:14 AM
To: Parkinson, Elizabeth PREM:EX
Subject: BEA for helicopter

Attached is the BEA for the second helicopter to Takla Landing. To confirm, the Premier's Office is being charged for one of the helicopters, and the Ministry for the second.
Thanks Vanessa

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 25, 2018 1:39 PM
To: Poldrugovac, Saija FIN:EX
Subject: FW: Blanket BEA for PO
Attachments: Scan_20180207.pdf

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, February 7, 2018 10:49 AM
To: Poldrugovac, Saija FIN:EX
Subject: Blanket BEA for PO

Elizabeth Parkinson
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 25, 2018 1:41 PM
To: Poldrugovac, Saija FIN:EX
Subject: RE: FY19 BEA

Just forwarded ☺

From: Poldrugovac, Saija FIN:EX
Sent: Monday, June 25, 2018 1:25 PM
To: Parkinson, Elizabeth PREM:EX
Subject: FY19 BEA

I can't find it anywhere….Can you resend the email you send at the start of April?

Saija Poldrugovac
Executive Financial Clerk, Ministers' Office Support Services
Corporate Financial and Facilities Services Branch
Ministry of Finance
Phone: (778) 678-3496 **Fax:** (250) 356-7326
E-mail: Saija.Poldrugovac@gov.bc.ca
Website: http://gww.fin.gov.bc.ca/
Serving all Ministers' Offices and the Office of the Premier

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 25, 2018 1:54 PM
To: Poldrugovac, Saija FIN:EX
Subject: Blanket 2018/2019 Refreshments
Attachments: BEA, 2018 Refreshments.pdf

Hi Saija,

Here it is finally. It wasn't coming up in my search for some reason.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 25, 2018 1:56 PM
To: Poldrugovac, Saija FIN:EX
Subject: RE: Blanket 2018/2019 Refreshments

I'm not sure. But I remember you remarking that I sent it to you the next day after year end. Very odd!

From: Poldrugovac, Saija FIN:EX
Sent: Monday, June 25, 2018 1:55 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Blanket 2018/2019 Refreshments

Awesome!
I wonder if it didn't ever get sent cuz It didn't show up for me too… Oh well! Got it now!
Thanks!

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 25, 2018 1:54 PM
To: Poldrugovac, Saija FIN:EX
Subject: Blanket 2018/2019 Refreshments

Hi Saija,

Here it is finally. It wasn't coming up in my search for some reason.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 25, 2018 3:14 PM
To: Poldrugovac, Saija FIN:EX
Subject: Interior Helicopter
Attachments: Scan_20180625.pdf

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Monday, June 25, 2018 3:10 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 25, 2018 3:15 PM
To: Poldrugovac, Saija FIN:EX
Subject: BEA, Takla Gifts
Attachments: Scan_20180625.pdf

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Monday, June 25, 2018 3:11 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 25, 2018 3:21 PM
To: Poldrugovac, Saija FIN:EX
Subject: FW: Parkside Planning meeting BEA
Attachments: Scan_20180625.pdf

Sorry, I mislabelled it.

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 25, 2018 3:17 PM
To: Poldrugovac, Saija FIN:EX
Subject: Interior Helicopter Coding Sheet

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Monday, June 25, 2018 3:12 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Page 088 of 195 to/à Page 090 of 195

Withheld pursuant to/removed as

s.22

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, June 25, 2018 4:35 PM
To: 'Sarah Dohan'
Subject: RE: Flight options July 17 & 20

Thanks Sarah!

From: Sarah Dohan [mailto:sarah.dohan@flightcentre.ca]
Sent: Monday, June 25, 2018 4:34 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Flight options July 17 & 20

Hi Elizabeth,

I will take a look and send those through.

Talk soon.

Sarah Dohan
Travel Manager
Flight Centre Business Travel Victoria

Office: +1 250 360 2058 | Toll Free: +1 866 420 4410

615 Broughton Street
Victoria BC V8W 1C8
Canada

After Hours Emergency Assist: +1 844 873 5491

Years in the industry: **5**
Countries visited: **12**
Favourite Destination: **Kenya**
Next trip: **Ontario**

I'm only a call or email away!

CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Monday, June 25, 2018 4:25 PM
To: Sarah Dohan <sarah.dohan@flightcentre.ca>
Subject: RE: Flight options July 17 & 20

Thanks for this Sarah. Can I bother you for a couple more options?

July 18 Victoria to Fredrickton
Victoria to Saint John

July 17 Victoria to Toronto (morning flights)

July 18 Toronto to Fredrickton – Arriving before 3:30 pm

Toronto to Saint John " "

July 25 St. John to Victoria
Fredrickton to Victoria
Moncton to Victoria
Charlottetown to Victoria

Thanks,

Elizabeth

From: Sarah Dohan [mailto:sarah.dohan@flightcentre.ca]
Sent: Monday, June 25, 2018 3:22 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Flight options July 17 & 20

Hi Elizabeth,

Please find the flight options below. I am able to have them meet in Toronto and continue on together.

For the return flights Fredericton is the only airport with a departure after 4pm that will have The Premier and Sheena back in the same evening. I have listed the options below.

Thanks and please let me know if you have any questions.

Victoria - Moncton 17July18 – Flights for the Premier
1. WestJet $478.20
Depart: Victoria 6:45am//Arrive: Toronto 2:12pm
Depart: Toronto 3:15pm//Arrive: Moncton 6:38pm

Vancouver – Moncton 17July18 – Flights for Sheena
1. WestJet $451.95
Depart: Vancouver 6:00am//Arrive: Toronto 1:30pm
Depart: Toronto 3:15pm//Arrive: Moncton 6:38pm

Saint John – Victoria 20July18
1. Air Canada $492 per person
Depart: Saint John 4:10pm//Arrive: Montreal 4:50pm
Depart: Montreal 6:35pm//Arrive: Vancouver 8:45pm
Depart: Vancouver 11:30pm//Arrive: Victoria 11:59pm

2. Air Canada//Air Canada Rouge $730 per person
Depart: Saint John 4:10pm//Arrive: Montreal 4:50pm
Depart: Montreal 6:00pm//Arrive: Toronto 7:19pm
Depart: Toronto 8:40pm//Arrive: Victoria 10:47pm

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Countries visited: **12**
Favourite Destination: **Kenya**
Next trip: **Ontario**

I'm only a call or email away!

CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Monday, June 25, 2018 2:58 PM
To: Sarah Dohan <sarah.dohan@flightcentre.ca>
Subject: RE: Flight options July 17 & 20

Thanks Sarah. I think we have the Premier's flights to Moncton (the ones I sent to you) chosen, but we just need to know we can get Sheena on a flight that connects in Toronto so she's travelling the rest of the way with the Premier. Coming back Sheena would come back to Victoria.

From: Sarah Dohan [mailto:sarah.dohan@flightcentre.ca]
Sent: Monday, June 25, 2018 2:48 PM
To: Parkinson, Elizabeth PREM:EX
Cc: Tamra Bartilucci
Subject: RE: Flight options July 17 & 20

Hi Elizabeth,

I am more than happy to take a look into this. Just wanting to clarify I am looking at flights from Vancouver to Moncton via Toronto for Sheena and Victoria to Moncton via Toronto for the Premier correct?

Will Sheena be returning to Vancouver?

Thanks Elizabeth.

Sarah Dohan
Travel Manager
Flight Centre Business Travel Victoria

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☐ **After Hours Emergency Assist: +1 844 873 5491**

Next trip: **Ontario**

☐ **I'm only a call or email away!**

CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Monday, June 25, 2018 2:43 PM
To: Sarah Dohan <sarah.dohan@flightcentre.ca>
Subject: Flight options July 17 & 20

Hi Sarah,

I'm wondering at some options to Moncton from Vancouver July 17th . We're looking at flight WS 798 and WS 3436 Vic-Toronto and Toronto to Moncton. We're trying to fly Sheena from Vancouver in time to join the Premier in Toronto for the second flight to Moncton. Can you send me the options?

Returning we're wondering about Saint John to Victoria on July 20 after 4:00 pm or from Fredrickton or Charlottetown.

Thanks,

Elizabeth Parkinson
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Office of the Premier
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Office: 250-387-1715
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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 26, 2018 9:14 AM
To: 'Sarah Dohan'
Subject: RE: Flight options July 17 & 20

Thanks Sarah!

From: Sarah Dohan [mailto:sarah.dohan@flightcentre.ca]
Sent: Monday, June 25, 2018 6:00 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Flight options July 17 & 20

Hi Elizabeth,

Please find the options listed below. There are some Air Canada Rouge options mixed in. WestJet does not include the seat selection.

Apologies about the delay! As you know pricing is subject to change. Please let me know if you have any questions or want to tweak things a bit.

Victoria – Fredericton July 18
1. Air Canada $401 per person
Depart: Victoria 12:05pm//Arrive: Toronto 7:34pm
Depart: Toronto 9:15pm//Arrive: Fredericton 12:21am <--19July18

2. Air Canada $413 per person
Depart: Victoria 7:20am//Arrive: Vancouver 7:48am
Depart: Vancouver 9:20am//Arrive: Ottawa 4:52pm
Depart: Ottawa 7:15pm//Arrive: Fredericton 10:02pm

3. Air Canada $561 per person
Depart: Victoria 9:15am//Arrive: Vancouver 9:43am
Depart: Vancouver 11:30am//Arrive: Montreal 7:13pm
Depart: Montreal 8:55pm//Arrive: Fredericton 11:05pm

Victoria – Saint John July 18
1. Air Canada $401 per person
Depart: Victoria 12:05pm//Arrive: Toronto 7:34pm
Depart: Toronto 10:40pm//Arrive: Saint John 1:53am

2. Air Canada $561 per person
Depart: Victoria 9:15am//Arrive: Vancouver 9:43am
Depart: Vancouver 11:30am//Arrive: Montreal 7:13pm
Depart: Montreal 9:10pm//Arrive: Saint John 11:27pm

3. Air Canada $439 per person
Depart: Victoria 5:25am//Arrive: Vancouver 5:53am
Depart: Vancouver 7:00am//Arrive: Toronto 2:30pm

Depart: Toronto 4:55pm//Arrive: Saint John 8:08pm

Victoria – Toronto July 17
1. WestJet $276 per person
Depart: Victoria 6:45am//Arrive: Toronto 2:12pm

2. Air Canada $297 per person
Depart: Victoria 5:25am//Arrive: Vancouver 5:53am
Depart: Victoria 7:00am//Arrive: Toronto 2:30pm

3. Air Canada $665 per person
Depart: Victoria 7:20am//Arrive: Vancouver 7:48am
Depart: Vancouver 9:00am//Arrive: Toronto 4:20pm

Toronto – Fredericton July 18
1. Air Canada $180 per person
Depart: Toronto 8:20 //Arrive: Fredericton 11:25am

2. Air Canada $180 per person
Depart: Toronto 10:40am//Arrive: Fredericton 1:45pm

3. WestJet $190 per person
Depart: Toronto 8:50am//Arrive: Fredericton 11:58pm

Toronto – Saint John July 18
1. Air Canada $187 per person
Depart: Toronto 8:30am//Arrive: Saint John 11:43am

2. Air Canada $187 per person
Depart: Victoria 10:25am//Arrive: Saint John 1:38pm

Saint John – Victoria July 25
1.Air Canada $526 per person
Depart: Saint John 2:10pm//Arrive: Toronto 3:40pm
Depart: Toronto 8:40pm//Arrive: Victoria 10:47pm

2. Air Canada $450 per person
Depart: Saint John 5:15am//Arrive: Toronto 6:45am
Depart: Toronto 8:50am//Arrive: Victoria 10:57pm

3. Air Canada $459 per person
Depart: Saint John 11:05am/Arrive: Montreal 11:21am
Depart: Montreal 1:25pm//Arrive: Vancouver 3:55pm
Depart: Vancouver 4:55pm//Arrive: Victoria 5:26pm

Fredericton – Victoria July 25
1. Air Canada $444 per person
Depart: Fredericton 5 :25am//Arrive: Toronto 6:47am
Depart: Toronto 8:50am//Arrive: Victoria 10:57am

2. WestJet $518 per person
Depart: Fredericton 12:30pm//Arrive: Toronto 1:53pm

Depart: Toronto 5:59pm//Arrive: Victoria 8:09pm

3. Air Canada $458 per person
Depart: Fredericton 11:10am//Arrive: Montreal 11:50am
Depart: Montreal 1:25pm//Arrive: Vancouver 3:55pm
Depart: Vancouver 4:55pm//Arrive: Victoria 5:26pm

Moncton – Victoria July 25
1. Air Canada $450 per person
Depart: Moncton 5:10am//Arrive: Toronto 6:50am
Depart: Toronto 8:50am//Arrive: Victoria 10:57am

2. Air Canada $450 per person
Depart: Moncton 3:50pm//Arrive: Toronto 5:30pm
Depart: Toronto 8:40pm//Arrive: Victoria 10:47pm

3. WestJet $440 per person
Depart: Moncton 12:32pm//Arrive: Toronto 2:19pm
Depart: Toronto 5:59pm//Arrive: Victoria 8:09pm

Charlottetown – Victoria July 25
1. Air Canada $444 per person
Depart: Charlottetown 5:50am//Arrive: Toronto 7:08am
Depart: Toronto 8:50am//Arrive: Victoria 10:57am

2. WestJet $424 per person
Depart: Charlottetown 6:30am//Arrive: Toronto 7:52am
Depart: Toronto 9:00am//Arrive: Vancouver 11:05am
Depart: Vancouver 2:30pm//Arrive: Victoria 3:04pm

3. Air Canada $714 per person
Depart: Charlottetown 12:00pm//Arrive: Toronto 1:18pm
Depart: Toronto 3:20pm//Arrive: Vancouver 5:20pm
Depart: Vancouver 6:06pm//Arrive: Victoria 6;36pm

Sarah Dohan
Travel Manager
Flight Centre Business Travel Victoria

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From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Monday, June 25, 2018 4:25 PM
To: Sarah Dohan <sarah.dohan@flightcentre.ca>
Subject: RE: Flight options July 17 & 20

Thanks for this Sarah. Can I bother you for a couple more options?

July 18 Victoria to Fredrickton
Victoria to Saint John

July 17 Victoria to Toronto (morning flights)

July 18 Toronto to Fredrickton – Arriving before 3:30 pm
Toronto to Saint John " "

July 25 St. John to Victoria
Fredrickton to Victoria
Moncton to Victoria
Charlottetown to Victoria

Thanks,

Elizabeth

From: Sarah Dohan [mailto:sarah.dohan@flightcentre.ca]
Sent: Monday, June 25, 2018 3:22 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Flight options July 17 & 20

Hi Elizabeth,

Please find the flight options below. I am able to have them meet in Toronto and continue on together.

For the return flights Fredericton is the only airport with a departure after 4pm that will have The Premier and Sheena back in the same evening. I have listed the options below.

Thanks and please let me know if you have any questions.

Victoria - Moncton 17July18 – Flights for the Premier
1. WestJet $478.20
Depart: Victoria 6:45am//Arrive: Toronto 2:12pm
Depart: Toronto 3:15pm//Arrive: Moncton 6:38pm

Vancouver – Moncton 17July18 – Flights for Sheena
1. WestJet $451.95
Depart: Vancouver 6:00am//Arrive: Toronto 1:30pm

Depart: Toronto 3:15pm//Arrive: Moncton 6:38pm

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1. Air Canada $492 per person
Depart: Saint John 4:10pm//Arrive: Montreal 4:50pm
Depart: Montreal 6:35pm//Arrive: Vancouver 8:45pm
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CPBC #42324 | TICO #4671384 | OPC #702971

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To: Sarah Dohan <sarah.dohan@flightcentre.ca>
Subject: RE: Flight options July 17 & 20

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From: Sarah Dohan [mailto:sarah.dohan@flightcentre.ca]
Sent: Monday, June 25, 2018 2:48 PM
To: Parkinson, Elizabeth PREM:EX
Cc: Tamra Bartilucci
Subject: RE: Flight options July 17 & 20

Hi Elizabeth,

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Will Sheena be returning to Vancouver?

Thanks Elizabeth.

Sarah Dohan
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CPBC #42324 | TICO #4671384 | OPC #702971

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Sent: Monday, June 25, 2018 2:43 PM
To: Sarah Dohan <sarah.dohan@flightcentre.ca>
Subject: Flight options July 17 & 20

Hi Sarah,

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Returning we're wondering about Saint John to Victoria on July 20 after 4:00 pm or from Fredrickton or Charlottetown.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 26, 2018 9:17 AM
To: Nash, Amber PREM:EX
Subject: Flight options July 17, 18, 20 & 25

Hi Amber,

Here are the options for the end of July flights.

Victoria - Moncton 17July18 – Flights for the Premier
1. WestJet $478.20
Depart: Victoria 6:45am//Arrive: Toronto 2:12pm
Depart: Toronto 3:15pm//Arrive: Moncton 6:38pm

Vancouver – Moncton 17July18 – Flights for Sheena
1. WestJet $451.95
Depart: Vancouver 6:00am//Arrive: Toronto 1:30pm
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Victoria – Fredericton July 18
1. Air Canada $401 per person
Depart: Victoria 12:05pm//Arrive: Toronto 7:34pm
Depart: Toronto 9:15pm//Arrive: Fredericton 12:21am <--19July18

2. Air Canada $413 per person
Depart: Victoria 7:20am//Arrive: Vancouver 7:48am
Depart: Vancouver 9:20am//Arrive: Ottawa 4:52pm
Depart: Ottawa 7:15pm//Arrive: Fredericton 10:02pm

3. Air Canada $561 per person
Depart: Victoria 9:15am//Arrive: Vancouver 9:43am
Depart: Vancouver 11:30am//Arrive: Montreal 7:13pm
Depart: Montreal 8:55pm//Arrive: Fredericton 11:05pm

Victoria – Saint John July 18
1. Air Canada $401 per person
Depart: Victoria 12:05pm//Arrive: Toronto 7:34pm
Depart: Toronto 10:40pm//Arrive: Saint John 1:53am

2. Air Canada $561 per person
Depart: Victoria 9:15am//Arrive: Vancouver 9:43am
Depart: Vancouver 11:30am//Arrive: Montreal 7:13pm
Depart: Montreal 9:10pm//Arrive: Saint John 11:27pm

3. Air Canada $439 per person
Depart: Victoria 5:25am//Arrive: Vancouver 5:53am

Depart: Vancouver 7:00am//Arrive: Toronto 2:30pm
Depart: Toronto 4:55pm//Arrive: Saint John 8:08pm

Victoria – Toronto July 17
1. WestJet $276 per person
Depart: Victoria 6:45am//Arrive: Toronto 2:12pm

2. Air Canada $297 per person
Depart: Victoria 5:25am//Arrive: Vancouver 5:53am
Depart: Victoria 7:00am//Arrive: Toronto 2:30pm

3. Air Canada $665 per person
Depart: Victoria 7:20am//Arrive: Vancouver 7:48am
Depart: Vancouver 9:00am//Arrive: Toronto 4:20pm

Toronto – Fredericton July 18
1. Air Canada $180 per person
Depart: Toronto 8:20 //Arrive: Fredericton 11:25am

2. Air Canada $180 per person
Depart: Toronto 10:40am//Arrive: Fredericton 1:45pm

3. WestJet $190 per person
Depart: Toronto 8:50am//Arrive: Fredericton 11:58pm

Toronto – Saint John July 18
1. Air Canada $187 per person
Depart: Toronto 8:30am//Arrive: Saint John 11:43am

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Depart: Vancouver 11:30pm//Arrive: Victoria 11:59pm

2. Air Canada//Air Canada Rouge $730 per person
Depart: Saint John 4:10pm//Arrive: Montreal 4:50pm
Depart: Montreal 6:00pm//Arrive: Toronto 7:19pm
Depart: Toronto 8:40pm//Arrive: Victoria 10:47pm

Saint John – Victoria July 25
1.Air Canada $526 per person
Depart: Saint John 2:10pm//Arrive: Toronto 3:40pm
Depart: Toronto 8:40pm//Arrive: Victoria 10:47pm

2. Air Canada $450 per person
Depart: Saint John 5:15am//Arrive: Toronto 6:45am
Depart: Toronto 8:50am//Arrive: Victoria 10:57pm

3. Air Canada $459 per person
Depart: Saint John 11:05am/Arrive: Montreal 11:21am
Depart: Montreal 1:25pm//Arrive: Vancouver 3:55pm
Depart: Vancouver 4:55pm//Arrive: Victoria 5:26pm

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1. Air Canada $444 per person
Depart: Fredericton 5 **:**25am//Arrive: Toronto 6:47am
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2. WestJet $518 per person
Depart: Fredericton 12:30pm//Arrive: Toronto 1:53pm
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Depart: Charlottetown 6:30am//Arrive: Toronto 7:52am
Depart: Toronto 9:00am//Arrive: Vancouver 11:05am
Depart: Vancouver 2:30pm//Arrive: Victoria 3:04pm

3. Air Canada $714 per person
Depart: Charlottetown 12:00pm//Arrive: Toronto 1:18pm
Depart: Toronto 3:20pm//Arrive: Vancouver 5:20pm
Depart: Vancouver 6:06pm//Arrive: Victoria 6;36pm

Elizabeth Parkinson
Finance and Administration Officer
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Direct: 250-387-1805
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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 26, 2018 9:56 AM
To: 'Sarah Dohan'
Subject: RE: Invoice for Bob Dewar flight

Thank you Sarah!

From: Sarah Dohan [mailto:sarah.dohan@flightcentre.ca]
Sent: Tuesday, June 26, 2018 9:47 AM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Invoice for Bob Dewar flight

Good morning Elizabeth,

Invoice is attached.

Thanks!

Sarah Dohan
Travel Manager
Flight Centre Business Travel Victoria

Office: +1 250 360 2058 | Toll Free: +1 866 420 4410

615 Broughton Street
Victoria BC V8W 1C8
Canada

After Hours Emergency Assist: +1 844 873 5491

Years in the industry: **5**
Countries visited: **12**
Favourite Destination: **Kenya**
Next trip: **Ontario**

I'm only a call or email away!

CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, June 26, 2018 9:46 AM
To: Sarah Dohan <sarah.dohan@flightcentre.ca>
Subject: Invoice for Bob Dewar flight

Hi Sarah,

Are you able to send me the invoice for Bob's June 26 flights to Winnipeg?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 26, 2018 9:57 AM
To: Geary, Vanessa PREM:EX
Subject: RE: caucus meeting - staffing

Hi Vanessa,

The flights and accommodation have been sent to Roseanne.

Thanks,

Elizabeth

From: Geary, Vanessa PREM:EX
Sent: Tuesday, June 26, 2018 8:36 AM
To: Parkinson, Elizabeth PREM:EX
Subject: FW: caucus meeting - staffing

Just to confirm, the only person who travelled for caucus business was Bob Dewar. Please forward his flight invoice to Roseanne. Thanks Vanessa

---

From: Reine, Kathryn [mailto:Kathryn.Reine@leg.bc.ca]
Sent: Thursday, June 21, 2018 8:49 AM
To: Poldrugovac, Saija FIN:EX; Geary, Vanessa PREM:EX; Parkinson, Elizabeth PREM:EX
Subject: RE: caucus meeting - staffing

The caucus invoice should go to the caucus first for coding and signatures.
k

Kathryn Reine
Legislative Assembly Financial Services
614 Government Street
Victoria, B.C. V8V 1X4
phone 250-356-7515 fax 250-356-7517

From: Poldrugovac, Saija FIN:EX [mailto:Saija.Poldrugovac@gov.bc.ca]
Sent: Thursday, June 21, 2018 8:28 AM
To: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>; Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Reine, Kathryn <Kathryn.Reine@leg.bc.ca>
Subject: RE: caucus meeting - staffing

Hi Everyone,

Cindy and I just chatted about this. I will be processing this pcard in the next day or two and once this is done, I will invoice Kathryn Reine at the Legislative Assembly to collect the airfare back.

Just to confirm that I will also be invoicing for PJH's flight?
~S

From: Geary, Vanessa PREM:EX
Sent: Wednesday, June 20, 2018 4:35 PM
To: Parkinson, Elizabeth PREM:EX; Poldrugovac, Saija FIN:EX
Subject: FW: caucus meeting - staffing

Hi – please note below. Saija, please let us know the logistics of how to do this once you have spoken to Cindy.
Thx Vanessa

From: Geary, Vanessa PREM:EX
Sent: Wednesday, June 20, 2018 4:33 PM
To: Moran, Roseanne LASS:EX
Subject: caucus meeting - staffing

HI – this is to confirm that Bob Dewar and Layne Clark will be attending the Caucus meeting in Kamloops on June 22, 2018 on Caucus business and so their travel and accommodation will be reimbursed by Caucus.
Thank you
Vanessa

Vanessa Geary | Executive Director, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-775-1662| M: 604-619-0513
E: vanessa.geary@gov.bc.ca

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 26, 2018 10:22 AM
To: Poldrugovac, Saija FIN:EX
Subject: RE: s.15 Guest Account Inquiry TV # E128486

☺

From: Poldrugovac, Saija FIN:EX
Sent: Tuesday, June 26, 2018 10:22 AM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: s.15 Guest Account Inquiry TV # E128486

Perfect timing! I'm working on his package right now!

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 26, 2018 10:16 AM
To: Poldrugovac, Saija FIN:EX
Subject: FW: s.15 Guest Account Inquiry TV # E128486

Sorry for the delay Saija.

From: s.15
Sent: Tuesday, June 26, 2018 10:14 AM
To: Parkinson, Elizabeth PREM:EX
Subject: s.15 Guest Account Inquiry

John Horgan	Page # 1
Legaslative Buildings	Res. # s.22
Victoria	Checked in Mon Mar 26/18 - 12:06pm
Bc	Checked out Tue Mar 27/18 - 8:59am
V8V 1X4	Nights 1
	Room Rate 125.00
	Room 304

Date	Description	Reference	Charges	Credits
Mar26	Provincial Government British		125.00	
Mar26	Municipal and Regional Distric		2.50	
Mar26	Goods & Services Tax		6.25	
Mar26	Hotel Room Provincial Sales Ta		10.00	
Mar27	Visa - Thank you auth #012861	**********s.17		143.75
			----------	----------
	Total Outstanding	0.00	143.75	143.75

Thank you for staying with us

s.15

Charge Summary:

Visa - Thank you	-143.75
Goods & Services Tax	6.25
Municipal and Regional Di	2.50
Room Charges - Government	125.00
Hotel Room Provincial Sal	10.00

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 26, 2018 10:43 AM
To: 'Sarah Dohan'
Subject: FW: Brown and Horgan Invoice - $715.05
Attachments: Brown Invoice - YYJ- $715.05.pdf; Horgan Invoice -20 Jun- $715.05.pdf

Hi Sarah,

Attached is part of the cost of the Premier's recent trip with his assistant Evan Brown. Are you able to send me the cost of the return flight on the 24th from Kamloops? I don't seem to have it.

Thanks,

Elizabeth

From: Tamra Bartilucci [mailto:tamra.bartilucci@flightcentre.ca]
Sent: Monday, June 18, 2018 12:46 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Brown and Horgan Invoice - $715.05

TAMRA BARTILUCCI
Team Leader
Flight Centre Flight Centre Business Travel

Office: +1 250 360 2058 | Toll Free: +1 866 420 4410

615 Broughton St
Victoria BC V8W 1C8
Canada

After Hours Emergency Assist: +1 844 873 5491

Years in the industry: **11**
Countries visited: **30**
Favourite Destination: **Italy**
Next trip: **Lake Louise**

I'm only a call or email away!

CPBC #42324 | TICO #4671384 | OPC #702971

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 26, 2018 11:47 AM
To: 'Sarah Dohan'
Subject: RE: Brown and Horgan Invoice - $715.05

Hi Sarah. Thanks for this but I think there's a portion of the trip from Kamloops to Vancouver missing?

From: Sarah Dohan [mailto:sarah.dohan@flightcentre.ca]
Sent: Tuesday, June 26, 2018 11:26 AM
To: Parkinson, Elizabeth PREM:EX
Cc: Tamra Bartilucci
Subject: RE: Brown and Horgan Invoice - $715.05

Hi Elizabeth,

I have attached the original invoice from May 25 for that booking as well as the invoice for the Vancouver to Victoria extension that was added on June 22.

Thanks and let us know if you have any questions.

Sarah Dohan
Travel Manager
Flight Centre Business Travel Victoria

Office: +1 250 360 2058 | Toll Free: +1 866 420 4410

615 Broughton Street
Victoria BC V8W 1C8
Canada

After Hours Emergency Assist: +1 844 873 5491

Years in the industry: **5**
Countries visited: **12**
Favourite Destination: **Kenya**
Next trip: **Ontario**

I'm only a call or email away!

CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, June 26, 2018 10:43 AM
To: Sarah Dohan <sarah.dohan@flightcentre.ca>
Subject: FW: Brown and Horgan Invoice - $715.05

Hi Sarah,

Attached is part of the cost of the Premier's recent trip with his assistant Evan Brown. Are you able to send me the cost of the return flight on the 24th from Kamloops? I don't seem to have it.

Thanks,

Elizabeth

From: Tamra Bartilucci [mailto:tamra.bartilucci@flightcentre.ca]
Sent: Monday, June 18, 2018 12:46 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Brown and Horgan Invoice - $715.05

TAMRA BARTILUCCI
Team Leader
Flight Centre Flight Centre Business Travel

Office: +1 250 360 2058 | Toll Free: +1 866 420 4410

615 Broughton St
Victoria BC V8W 1C8
Canada

After Hours Emergency Assist: +1 844 873 5491

Years in the industry: **11**
Countries visited: **30**
Favourite Destination: **Italy**
Next trip: **Lake Louise**

I'm only a call or email away!

CPBC #42324 | TICO #4671384 | OPC #702971

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 26, 2018 1:11 PM
To: Poldrugovac, Saija FIN:EX
Subject: RE: Monthly travel spreadsheet

Thanks Saija!

From: Poldrugovac, Saija FIN:EX
Sent: Tuesday, June 26, 2018 12:37 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Monthly travel spreadsheet

Let's discuss s.22 to figure out what is best for her.

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 21, 2018 9:38 AM
To: Poldrugovac, Saija FIN:EX
Subject: Monthly travel spreadsheet

Hi Saija,

I was speaking with Vanessa and mentioned that you ae able to run travel spreadsheets monthly and she would very much like one going forward if possible.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 26, 2018 1:29 PM
To: Wade, Debbie PREM:EX
Subject: RE: Harbour Air Invoice for Layne - June 27th -

Thanks Debbie!

From: Wade, Debbie PREM:EX
Sent: Tuesday, June 26, 2018 1:19 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Harbour Air Invoice for Layne - June 27th -

Hi Elizabeth;

Please find attached the invoice from Harbour Air.

Thanks!

Debbie Wade
Executive Coordinator to the Chief of Staff
Office of the Premier
250-356-2785

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 26, 2018 2:24 PM
To: Poldrugovac, Saija FIN:EX
Subject: RE: Breakdown of helicopter costs

Thank you Saija

From: Poldrugovac, Saija FIN:EX
Sent: Tuesday, June 26, 2018 2:19 PM
To: Parkinson, Elizabeth PREM:EX; Geary, Vanessa PREM:EX
Subject: RE: Breakdown of helicopter costs

Hi Elizabeth and Vanessa,

Here is a summary of the two Helicopter invoices and where they are being coded to.

Invoice# 859 (Paid June 25)
Horgan, Bain $1541.60 (Coded to 004.36A10.36200.5712.36MTSAC)
Fraser, Teegee $1541.60 (To be journal vouchered to MIRR)
s.15 $1541.60 (To be Journal vouchered to PSSG with quarterly reconciliation)

Invoice #1031(Being paid today)
Hargreaves (GCPE) $714.40 (To be Journal Vouchered back to GCPE)
Brown $714.40 (Coded to 004.36A10.36200.5712.36MTSAC)
Booth $714.40 (To be journal vouchered to MIRR)
s.15 $714.40 (To be Journal vouchered to PSSG with quarterly reconciliation)

To sum it up, the only 3 passengers that will stay in your budget are PJH, Bain and Brown. Everyone else will be JV'ed out in July.

Let me know if you have any questions.
~S

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 26, 2018 9:59 AM
To: Poldrugovac, Saija FIN:EX
Subject: Breakdown of helicopter costs

Hi Saija,

Vanessa is hoping you can send her a breakdown of the costs by Ministry for the helicopter rentals.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 26, 2018 3:36 PM
To: Banister, Lori FIN:EX
Subject: RE: Group IV travel rates?

Will do Lori.

From: Banister, Lori FIN:EX
Sent: Tuesday, June 26, 2018 3:30 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Group IV travel rates?

Ok, thanks. Please share the 'exception approval' with me when you see it – I'll tuck it in my file as well. Lori

---

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 26, 2018 3:29 PM
To: Banister, Lori FIN:EX
Subject: RE: Group IV travel rates?

Hi Lori,

Saija advised that until Don Wright signs the exception we should pay at the group 2 rate. We're happy to do this and just reimburse him once it's all approved.

From: Banister, Lori FIN:EX
Sent: Tuesday, June 26, 2018 2:43 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Group IV travel rates?

Hi, we've provided for Group IV rate in his contract and should be able to reimburse him at the Group IV rate (signed contract attached). I've emailed Saija and can email Vanessa as well if it will help.

Lori

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 26, 2018 2:40 PM
To: Banister, Lori FIN:EX
Subject: RE: Group IV travel rates?

No, as there is some question around the rate being changed we would like to pay him at a group 2 rate for now and then once it's signed off on by Don Wright we will reimburse him the difference. We don't want to delay the payment.

From: Banister, Lori FIN:EX
Sent: Tuesday, June 26, 2018 2:38 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Group IV travel rates?

Ok, I think you mean Group IV rate, don't you?

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 26, 2018 2:37 PM
To: Banister, Lori FIN:EX
Subject: RE: Group IV travel rates?

Hi Lori,

Can you speak with Saija? Vanessa has just called her to approve Bob at a group 2 rate for now so that it goes through.

From: Banister, Lori FIN:EX
Sent: Tuesday, June 26, 2018 2:15 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Group IV travel rates?

Great. Now, an AP-related detail – is there some sort of 'exception approval' which Don Wright would sign off on when a contractor is allowed reimbursement at a rate higher than the usual Group II rate? We've provided Bob Dewar with Group IV rates under his new MOD 2 and I would think AP should be able to make payment based on the signed contract, but they seem to think there would be some additional (earlier?) approval to increase the rate.

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 26, 2018 2:12 PM
To: Banister, Lori FIN:EX
Subject: RE: Group IV travel rates?

Hi Lori,

Yes, the Premier is a Group 4 rate.

From: Banister, Lori FIN:EX
Sent: Tuesday, June 26, 2018 2:02 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Group IV travel rates?

Hi Elizabeth, I'm helping AP with payment to Bob Dewar on his latest invoice under MOD 2, which revised his travel expenses. Do you know if the Premier's travel expenses are at the same rate as GROUP IV rates? Or, who else might know?

Lori

Lori Banister
Procurement Specialist, CFFS
778 698 3049
Lori.Banister@gov.bc.ca

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 26, 2018 3:43 PM
To: Poldrugovac, Saija FIN:EX
Subject: Bob's travel to Kamloops

Hi Saija,

What do you need for the flights Bob took to Kamloops as they were paid on our Purchasing card? Caucus is paying for his accommodation and would have reimbursed him for his flights.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 26, 2018 3:45 PM
To: Poldrugovac, Saija FIN:EX
Subject: Travel Authorization for Sheena # E128851
Attachments: Scan_20180626.pdf

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, June 26, 2018 3:31 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 26, 2018 3:50 PM
To: Poldrugovac, Saija FIN:EX
Subject: Bob's travel to Kamloops documents
Attachments: Scan_20180626.pdf

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, June 26, 2018 3:49 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 26, 2018 3:52 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Premier John Horgan: TV # E 128946
Attachments: Scan_20180626.pdf

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, June 26, 2018 3:32 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 26, 2018 3:54 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Premier John Horgan: TV #E128946
Attachments: Scan_20180626.pdf

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, June 26, 2018 3:37 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 26, 2018 3:59 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Evan Brown: Reimbursement claim
Attachments: Scan_20180626.pdf

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, June 26, 2018 3:38 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 26, 2018 4:02 PM
To: Clark, Layne PREM:EX
Subject: Accepted: OOP Staff Meeting

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 26, 2018 4:13 PM
To: s.15; s.22
Subject: RE: Are you flying helijet tomorrow still?

So I will switch the name. s.15; s.22

Elizabeth

From: s.15; s.22
Sent: Tuesday, June 26, 2018 4:06 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Re: Are you flying helijet tomorrow still?

Hi Elizabeth. Yes I will be

>>> "Parkinson, Elizabeth PREM:EX" <Elizabeth.Parkinson@gov.bc.ca> 26/06/2018 7:04:54 PM >>>
Hi s.15; s.22

Just checking who is flying tomorrow?

Elizabeth

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 26, 2018 3:32 PM
To: s.15; s.22
Subject: Are you flying helijet tomorrow still?

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

Subject: HELIJET: Victoria to Vancouver (7:50 AM)
Location: Flight #704

Start: Wed 2018-06-27 7:50 AM
End: Wed 2018-06-27 8:25 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: s.17
Required Attendees: Aaron, Sage PREM:EX; Wade, Debbie PREM:EX

Wednesday, June 27, 2018

HELIJET Flight # 704

Depart Victoria Harbour at 7:50 AM
Arrive Vancouver Harbour at 8:25 AM

CONFIRMATIONs s.22 Premier, Sage, Geoff s.15; s.22

Helijet Tel # 1-800-665-4354

Elizabeth-28-05-18

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 27, 2018 9:09 AM
To: s.15; s.22
Subject: RE: Are you flying helijet tomorrow still?

Hi s.15; s.22

You're confirmed on the return flight.

Elizabeth

From: s.15; s.22
Sent: Wednesday, June 27, 2018 8:20 AM
To: Parkinson, Elizabeth PREM:EX
Subject: Re: Are you flying helijet tomorrow still?

s.15; s.22

>>> "Parkinson, Elizabeth PREM:EX" <Elizabeth.Parkinson@gov.bc.ca> 2018/06/26 3:32 PM >>>

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 27, 2018 9:16 AM
To: Brown, Evan PREM:EX
Subject: RE: Your travel

Working on it now. :-)

From: Brown, Evan PREM:EX
Sent: Wednesday, June 27, 2018 9:15 AM
To: Parkinson, Elizabeth PREM:EX
Subject: Re: Your travel

Thank you!

Evan Brown, Executive Assistant to the Premier
Office of the Premier | Government of BC |
501 Belleville St, Victoria BC, V8V 2L8 | 778.387.1715

On Jun 27, 2018, at 9:14 AM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi Evan,
>
> I'll get your travel done today so you can approve and forward to Vanessa.



Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Page 131 of 195 to/à Page 133 of 195

Withheld pursuant to/removed as

s.22

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, June 27, 2018 5:10 PM
To: 'Tamra Bartilucci'
Subject: RE: Sept. 10 to Whistler from Victoria

Thanks Tamra.

From: Tamra Bartilucci [mailto:tamra.bartilucci@flightcentre.ca]
Sent: Wednesday, June 27, 2018 1:49 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Sept. 10 to Whistler from Victoria

Hi Elizabeth

Harbour Air is the only one that does seasonal flights to Whistler . It departs from Green lake

Please let me know if you have any questions or need anything further .

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, June 27, 2018 1:41 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Sept. 10 to Whistler from Victoria

Hi Tamra,

Can you please let me know if there is a PC flight to Whistler from Victoria on Sept. 10th?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 28, 2018 8:58 AM
To: Nash, Amber PREM:EX
Subject: FW: Premier travel

From: McKinstry, Cindy D FIN:EX
Sent: Thursday, June 28, 2018 8:50 AM
To: Parkinson, Elizabeth PREM:EX
Cc: Poldrugovac, Saija FIN:EX
Subject: RE: Premier travel

Hi Elizabeth,

In the past ,we have had accompanying persons travel paid for as ministerial travel. The events are usually where the spouse is requested to attend. The travel is processed against the Premier for public accounts reporting. In some cases (if there is a perception of conflict) we ask for an approval from the Conflict of Interest Commissioner. Note: all the travel will be proactively released with the Premier's package on the Open Information website.

Thanks,
Cindy

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 26, 2018 4:50 PM
To: McKinstry, Cindy D FIN:EX
Cc: Poldrugovac, Saija FIN:EX
Subject: Premier travel

Hi Cindy and Saija,

The Premier is attending COF (Council of the Federation) in New Brunswick in July. s.22
s.22
s.22 Just letting you know this is the plan and checking in advance this is all ok.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

CONFIDENTIALITY NOTICE: The above message contains confidential information intended for a specified individual and purpose. The information is private and protected by law. Any copying or disclosure of this transmission by anyone other than the intended recipient is prohibited. If you are not the intended recipient, please notify the sender immediately and delete this message and any attachments from your system. Thank you.

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 28, 2018 9:01 AM
To: s.15
Subject: RE: s.15 Reservation

Good morning s.15 Thank you for your email with the room confirmations. s.15
s.15

Best regards,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

CONFIDENTIALITY NOTICE: The above message contains confidential information intended for a specified individual and purpose. The information is private and protected by law. Any copying or disclosure of this transmission by anyone other than the intended recipient is prohibited. If you are not the intended recipient, please notify the sender immediately and delete this message and any attachments from your system. Thank you.

From: s.15
Sent: Wednesday, June 27, 2018 5:16 PM
To: Parkinson, Elizabeth PREM:EX
Subject: s.15 Reservation

Hello Elizabeth Parkinson,

I just want to confirm the 5 rooms reserved for the night of July 9th for the Premier. The confirmation numbers for the 5 rooms reserved are:

s.22

The rate on the rooms is $274.99 plus tax. They are guaranteed for late arrival with the provided credit card. The rooms would need to be cancelled by 4PM July 8th or one night plus tax would be billed to the credit card provided as guarantee.

s.15

If there's anything else please feel free to contact me directly.

Thank you,

s.15

Parkinson, Elizabeth PREM:EX

Subject: OVERNIGHT:s.15
Location: s.15

Start: Mon 2018-07-09 12:00 AM
End: Tue 2018-07-10 12:00 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees: Brown, Evan PREM:EX; McConnell, Sheena PREM:EX

Monday, July 9, 2018

OVERNIGHT: s.15

CONTACT:

King Comfort Rooms, with balcony $274 per night plus taxes

CONFIRMATIONs: Premier, Evan, Sheena s.15; s.22

Cancellation: 24 hours prior to arrival

Elizabeth-27-06-18

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 28, 2018 9:46 AM
To: s.15; s.22
Cc:
Subject: FW: Best Western Norghtate Reservation, July 9

From: s.15
Sent: Wednesday, June 27, 2018 5:16 PM
To: Parkinson, Elizabeth PREM:EX
Subject: s.15 Reservation

Hello Elizabeth Parkinson,

I just want to confirm the 5 rooms reserved for the night of July 9th for the Premier. The confirmation numbers for the 5 rooms reserved are:

s.22

The rate on the rooms is $274.99 plus tax. They are guaranteed for late arrival with the provided credit card. The rooms would need to be cancelled by 4PM July 8th or one night plus tax would be billed to the credit card provided as guarantee.

s.15

If there's anything else please feel free to contact me directly.

Thank you,

s.15

Parkinson, Elizabeth PREM:EX

Subject: OVERNIGHT: s.15
Location: s.15

Start: Thu 2018-07-26 12:00 AM
End: Fri 2018-07-27 12:00 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees: Brown, Evan PREM:EX; McConnell, Sheena PREM:EX

Thursday, July 9, 2018

OVERNIGHT: s.15

CONFIRMATIONs: Premier s.22
Evan
Sheena

Premium HarbourView one King room with balcony, $279 per night plus taxes.

Check-in: 3:00 pm
Check-out: 12:00 pm
Cancellation: 4:00 pm day of arrival

Elizabeth-27-06-18

Parkinson, Elizabeth PREM:EX

Subject:	OVERNIGHT:s.15
Location:	s.15
Start:	Sat 2018-07-28 12:00 AM
End:	Mon 2018-07-30 12:00 AM
Show Time As:	Tentative
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	PREM CAL PREM:EX
Required Attendees:	Brown, Evan PREM:EX; McConnell, Sheena PREM:EX

Saturday, July 28th and Sunday, July 29th, 2018

OVERNIGHT: s.15

CONFIRMATIONs: Premier s.22
Evan
Sheena

Premium Harbourview one KING ROOMS WITH BALCONY, $399 PER NIGHT

ELIZABETH-28-06-18

Parkinson, Elizabeth PREM:EX

Subject: OVERNIGHT: s.15
Location: s.15

Start: Thu 2018-07-26 12:00 AM
End: Fri 2018-07-27 12:00 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees: Brown, Evan PREM:EX; McConnell, Sheena PREM:EX

Thursday, July 26, 2018

OVERNIGHT: s.15

CONFIRMATIONs: Premier s.22
Evan
Sheena

Premium HarbourView one King room with balcony, $279 per night plus taxes.

Check-in: 3:00 pm
Check-out: 12:00 pm
Cancellation: 4:00 pm day of arrival

Elizabeth-27-06-18

Parkinson, Elizabeth PREM:EX

Subject: OVERNIGHT: s.15
Location: s.15

Start: Sat 2018-07-28 12:00 AM
End: Mon 2018-07-30 12:00 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees: Brown, Evan PREM:EX; McConnell, Sheena PREM:EX

Saturday, July 28th and Sunday, July 29th, 2018

OVERNIGHT: s.15

CONFIRMATIONs: Premier s.22
Evan
Sheena

Premium Harbourview one KING ROOMS WITH BALCONY, $399 PER NIGHT

CHECK-IN: 3:00 PM
CHECK-OUT: 12:00 PM
CANCELLATION: 4:00 PM DAY OF ARRIVAL

ELIZABETH-28-06-18

Parkinson, Elizabeth PREM:EX

Subject:	HARBOUR AIR: Victoria to Vancouver (8:30 AM)
Location:	Flight # 2040
Start:	Thu 2018-07-05 8:30 AM
End:	Thu 2018-07-05 9:05 AM
Show Time As:	Tentative
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	s.17
Required Attendees:	Brown, Evan PREM:EX

Thursday, July 5, 2018

HARBOUR AIR Flight # 2040

Depart Victoria Harbour at 8:30 AM
Arrive Vancouver Harbour at 9:05 AM

CONFIRMATION: Premier s.22
Evan, Jen s.15; s.22

HARBOUR Air Tel # 1-800-665-0212

Elizabeth-28-06-18

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 28, 2018 10:14 AM
To: s.15; s.22
Subject: RE: s.15 Reservation, July 9

Hi s.15; s.22

This is for the Premier when travelling to Nanaimo, July 9th. s.15

Elizabeth

From: s.15; s.22
Sent: Thursday, June 28, 2018 10:09 AM
To: Parkinson, Elizabeth PREM:EX
Subject: Re: s.15 Reservation, July 9

Elizabeth,

Clarify what this is for?

s.15; s.22

>>> "Parkinson, Elizabeth PREM:EX" <Elizabeth.Parkinson@gov.bc.ca> 28/06/2018 12:46:23 PM >>>

From: s.15
Sent: Wednesday, June 27, 2018 5:16 PM
To: Parkinson, Elizabeth PREM:EX
Subject: s.15 Reservation

Hello Elizabeth Parkinson,

I just want to confirm the 5 rooms reserved for the night of July 9th for the Premier. The confirmation numbers for the 5 rooms reserved are:

s.22

The rate on the rooms is $274.99 plus tax. They are guaranteed for late arrival with the provided credit card. The rooms would need to be cancelled by 4PM July 8th or one night plus tax would be billed to the credit card provided as guarantee.

s.15

If there's anything else please feel free to contact me directly.

Thank you,

s.15

Parkinson, Elizabeth PREM:EX

Subject:	HARBOUR AIR: Vancouver to Victoria (4:30 PM)
Location:	Flight # 2210
Start:	Thu 2018-07-05 4:30 PM
End:	Thu 2018-07-05 5:05 PM
Show Time As:	Tentative
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	s.17
Required Attendees:	Brown, Evan PREM:EX

Thursday, July 5, 2018

HARBOUR AIR Flight # 2210

Depart Vancouver Harbour at 4:30 PM
Arrive Victoria Harbour at 5:05 PM

CONFIRMATIONs: Premier s.22
Evan, Jen s.15; s.22

HARBOUR AIR Tel # 1-800-665-0212

Elizabeth-28-06-18

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 28, 2018 10:21 AM
To: s.15; s.22
Subject: RE: Best Western Norghtate Reservation, July 9

It's ok. Amber is planning to call you. I'm booking travel now as far as Sept. 10 for UBCM so you'll see more come through.

Elizabeth

-----Original Message-----
From: s.15; s.22
Sent: Thursday, June 28, 2018 10:16 AM
To: Parkinson, Elizabeth PREM:EX
Subject: Re: s.15 Reservation, July 9

Thanks I was not aware of the travel.

s.15; s.22

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 28, 2018 10:22 AM
To: s.15; s.22
Subject: July 5 travel to Vancouver return

From: Harbour Air, Whistler Air & Saltspring Air [mailto:reservation@harbourair.com]
Sent: Wednesday, June 27, 2018 1:35 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!

Check Flight Status | Manage Flight | Deals & Specials | High Flyer Rewards | My Account

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about Select Seating at check in - only $10.00!

Harbour Air Team

Customer Information

Account

HAS #	s.17
Name	Evan Brown
Company	Office Of The Premier

Booking s.22

Thursday, July 5, 2018

Flight #2040
08:30 Victoria Harbour /
Map

Invoice s.17	
Air Transportation Charges	
Sked 200/300 : (St) GO Flex	$559.92
Taxes, Fees and Charges	

09:05 Vancouver Harbour / Map! ☐

35 minutes

KK- Confirmed

3 Passenger(s) - GoFlex

- **Evan Brown, Male**
- **Jennifer Holmwood, Female**

s.15

Add to Calendar

All Skeds - Baggage : Checked Baggage Fee	$0.00
Sked 200 : Carbon Offset	$1.95
Sked 200 : VHFC Terminal Fee	$29.58

Billing	$591.45
Taxes	$0.00
Grand Total	**$591.45**

Turbobucks	$591.45

Date / Time	June 27, 2018 @ 1:33:53 PM
Summary	s.17
Service	Turbobucks
Ticket	s.17

GoFlex Fare Conditions:
Refundable up to 15 minutes prior to Departure
Changeable up to 15 minutes prior to Departure (subject to difference in fare value)
Select Seating $10 (space permitting)
50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:
All routes (except routes listed below)
25 lbs. Guaranteed
25 lbs. (space available)
$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay
35 lbs. Guaranteed
15 lbs. (space available)
$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo
50 lbs. Guaranteed
$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:
100% cancellation fee if cancelled within 24hrs of departur e

Booking s.22

Thursday, July 5, 2018

Flight #2210
16:30 Vancouver Harbour / Map ☐
17:05 Victoria Harbour / Map ☐

35 minutes

KK- Confirmed

3 Passenger(s) - GoFlex

- **Evan Brown, Male**
- **Jennifer Holmwood, Female**

s.15

Add to Calendar

Invoice s.17	
Air Transportation Charges	
Sked 200/300 : (St) GO Flex	$559.92
Taxes, Fees and Charges	
All Skeds - Baggage : Checked Baggage Fee	$0.00
Sked 200 : Carbon Offset	$1.95
Sked 200 : VHFC Terminal Fee	$29.58

Billing	$591.45
Taxes	$0.00
Grand Total	**$591.45**

Turbobucks	$591.45

Date / Time	June 27, 2018 @ 1:33:53 PM
Summary	s.17
Service	Turbobucks
Ticket	s.17

GoFlex Fare Conditions:
Refundable up to 15 minutes prior to Departure
Changeable up to 15 minutes prior to Departure (subject to difference in fare value)
Select Seating $10 (space permitting)
50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:
All routes (except routes listed below)
25 lbs. Guaranteed
25 lbs. (space available)
$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay
35 lbs. Guaranteed
15 lbs. (space available)
$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo
50 lbs. Guaranteed
$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:
100% cancellation fee if cancelled within 24hrs

of departur e

Booking Information

Domestic Flights

- **Check-in time is 25 minutes prior to departure.** Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- **Please be prepared to show government Issued photo identification.** It's required for all passengers 18 years and older.
- Our records indicate that the passenger(s) reserved on the flight(s) is/are **not an Unaccompanied Minor (11 and under).**
- **Luggage restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.**
- **The maximum weight per single piece of luggage is 50 pounds.**
- **Wait-listed flights and tours** are considered confirmed when the passenger receives the call; voicemails do not guarantee confirmation. Please contact our reservations department at 1-800-665-0212 at your earliest convenience if you receive a wait-list voicemail.
- **Cancellations:**
- Please note that flights may experience delays or cancellations due to inclement weather.
- Scheduled flight group bookings of 4 or more: any cancellations made within 24 hours of departure are subject to a 50% cancellation fee. (For passengers booked on GoGOLD, Flex & Lite/ GoFAST fares are non-refundable)
- Scenic and packaged tours: any cancellations made within 24 hours of departure are subject to a 100% cancellation fee.
- Flights departing from or terminating in Maple Bay will stop and/or transfer at Ganges, Salt Spring Island.
- **Aircraft type** specified at time of booking may be subject to change due to operational requirements and is subject to availability.
- **Complimentary shuttle service** (drop-off only) is available at our downtown Vancouver, South Vancouver (YVR), Victoria and Whistler locations.

International Flights

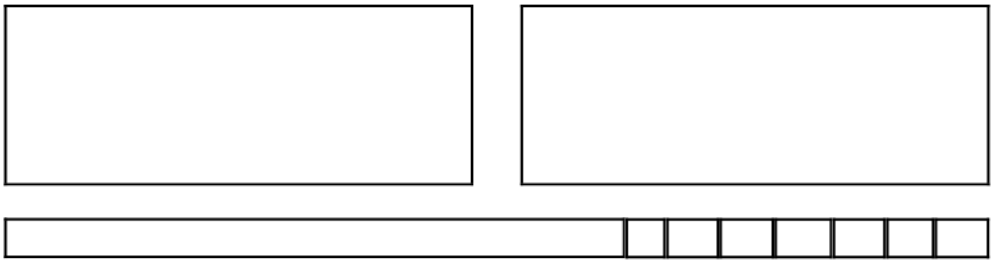
- **Check in time is 45 minutes prior to flight time.** Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 45 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- **Passport book required for all passengers including infants** *Nexus, Enhanced Drivers Licenses and passport cards are not accepted at this border crossing.
- **Cancellations:**
- Please note that flights may experience delays or cancellations due to inclement weather.
- Cancellations less than 24 hours result in a full forfeiture of the fare
- Cancellations more that 24 hours prior to departure will remain as a flight credit for use within 18 months of the first cancellation date.
- **Luggage restrictions based on fare booked. Please see Luggage for complete details. All**

luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.

- **Complimentary shuttle service** (drop-off only) is available at our downtown Vancouver, South Vancouver (YVR), Victoria and Whistler locations.
- Harbour Air Terminal Services is an authorized booking agent for Kenmore Air Harbor, Inc operated flights. This means when Kenmore Air Harbor, Inc. operates the flight, the Customer's contract for air transportation services is between the Customer and Kenmore Air Harbor, Inc.. Kenmore Air Harbor, Inc. is the Operator and Supplier of the relevant air transportation services.
- For an itemized receipt of all taxes and fees, the Customer should contact the Operating Carrier, Kenmore Air Harbor, Inc. at 1-866-435-9524.

Thank you for choosing Harbour Air Seaplanes!

Reservations Toll Free: 1-800-665-0212 www.harbourair.com



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Parkinson, Elizabeth PREM:EX

Subject: HELIJET: Victoria to Vancouver (8:40 AM)
Location: Flight # 708

Start: Mon 2018-07-16 8:40 AM
End: Mon 2018-07-16 9:15 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees: Brown, Evan PREM:EX; Holmwood, Jen PREM:EX

Monday, July 16, 2018

HELIJET Flight # 708

Depart Victoria Harbour at 8:40 AM
Arrive Vancouver Harbour at 9:15 AM

CONFIRMATIONs: Premier s.15; s.22
Evan & Jennifer s.22

Helijet tel # 1-800-665-4354

Elizabeth-27-06-18

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 28, 2018 10:46 AM
To: s.15; s.22
Subject: July 16: Helijet -Victoria to Vancouver

From: passengerservices@helijet.com [mailto:passengerservices@helijet.com]
Sent: Wednesday, June 27, 2018 1:43 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Thank you for choosing to take off with Helijet!

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.17
Name	Premier John Horgan
Company	Premier Of British Columbia

Booking s.22

Monday, July 16, 2018

708
08:40 Victoria Harbour
09:15 Vancouver Harbour

35 minutes

Confirmed

Invoice #302390	
FARE-YWH-Full_Summer - 2018	$438.10
+ GST	$21.90
Billing	$438.10
Taxes	$21.90
Grand Total	**$460.00**

Fully Changeable / Refundable up to 5pm the day prior to

2 Passengers - Off-Peak s.15 . **Premier John Horgan, Male** **Add to Calendar**	departure. After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel. Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)
Vancouver International Airport: 5911 Airport Road South, Richmond BC
Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:
Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:
Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.
Children and Youth travelling unaccompanied must present Government issued ID; birth certificate,

passport, driver's license or provincial ID card.
Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Changes/Cancellations & No Show Penalty:
Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.
After 5pm all next-day travel is non-refundable and only changeable for same-day travel; fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or cancellation fee will apply. Failure to check in 20 minutes prior to departure will also result in any onward and/or return reservations being cancelled with any additional applicable cancellation fees applied.

Baggage Allowance:
Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total. Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed. Please visit http://www.catsa-acsta.gc.ca/ for information on how to "Pack Smart" and avoid delays

Baggage Liability:
The liability for the loss of and/or the damage to any personal property, including baggage or goods is limited to an amount equal to the value of such baggage or goods, which shall not exceed $250.00 (CAD) per passenger, unless greater value declared.

Transportation upon arrival:
Helijet is pleased to offer courtesy shuttle van drop off service within the downtown core in Victoria, Vancouver Harbour, and Nanaimo, ask the driver for drop off locations. Taxis & rental cars may also be available, please ask an agent.

Accessibility:
To ensure your travel is possible, passengers with limited mobility and/or special needs must advise Helijet Reservations at 1.800.665.4354

Pets on Helijet:
If you have a Special Assistance Animal please advise Helijet Reservations. Other small pets and animals are not accepted for carriage, please visit our website for restrictions.

Weather Conditions:.
If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact passengers as early as possible via phone numbers and/or email addresses provided.

Reservations:
Reservations are required for all flights and may be booked online at www.helijet.com or by calling 1.800.665.4354 (within North America).

Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Parkinson, Elizabeth PREM:EX

Subject: HELIJET: Victoria to Vancouver (8:40 AM)
Location: Flight # 708

Start: Thu 2018-07-26 8:40 AM
End: Thu 2018-07-26 9:15 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees: Brown, Evan PREM:EX; McConnell, Sheena PREM:EX

Thursday, July 26, 2018

HELIJET Flight # 708

Depart Victoria Harbour at 8:40 AM
Arrive Vancouver Harbour at 9:15 AM

CONFIRMATIONs: Premier s.15; s.22
Evan & Sheena s.22

Helijet Tel # 1-800-665-4354

Elizabeth-28-06-18

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 28, 2018 10:52 AM
To: s.15; s.22
Subject: HELIJET: Victoria to Vancouver, July 26

From: passengerservices@helijet.com [mailto:passengerservices@helijet.com]
Sent: Wednesday, June 27, 2018 1:45 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Thank you for choosing to take off with Helijet!

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.17
Name	Premier John Horgan
Company	Premier Of British Columbia

Booking s.22

Thursday, July 26, 2018

708
08:40 Victoria Harbour
09:15 Vancouver Harbour

35 minutes

Confirmed

Invoice #302393	
FARE-YWH-Full_Summer - 2018	$438.10
+ GST	$21.90

Billing	$438.10
Taxes	$21.90
Grand Total	**$460.00**

Fully Changeable / Refundable up to 5pm the day prior to

2 Passengers - Off-Peak . **Premier John Horgan, Male** s.15 **Add to Calendar**	departure. After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel. Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)
Vancouver International Airport: 5911 Airport Road South, Richmond BC
Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:
Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:
Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.
Children and Youth travelling unaccompanied must present Government issued ID; birth certificate,

passport, driver's license or provincial ID card.
Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Changes/Cancellations & No Show Penalty:
Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.
After 5pm all next-day travel is non-refundable and only changeable for same-day travel; fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or cancellation fee will apply. Failure to check in 20 minutes prior to departure will also result in any onward and/or return reservations being cancelled with any additional applicable cancellation fees applied.

Baggage Allowance:
Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total. Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed. Please visit http://www.catsa-acsta.gc.ca/ for information on how to "Pack Smart" and avoid delays

Baggage Liability:
The liability for the loss of and/or the damage to any personal property, including baggage or goods is limited to an amount equal to the value of such baggage or goods, which shall not exceed $250.00 (CAD) per passenger, unless greater value declared.

Transportation upon arrival:
Helijet is pleased to offer courtesy shuttle van drop off service within the downtown core in Victoria, Vancouver Harbour, and Nanaimo, ask the driver for drop off locations. Taxis & rental cars may also be available, please ask an agent.

Accessibility:
To ensure your travel is possible, passengers with limited mobility and/or special needs must advise Helijet Reservations at 1.800.665.4354

Pets on Helijet:
If you have a Special Assistance Animal please advise Helijet Reservations. Other small pets and animals are not accepted for carriage, please visit our website for restrictions.

Weather Conditions:.
If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact passengers as early as possible via phone numbers and/or email addresses provided.

Reservations:
Reservations are required for all flights and may be booked online at www.helijet.com or by calling 1.800.665.4354 (within North America).

Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 28, 2018 10:53 AM
To: s.15; s.22
Subject: HELIJET: Sept. 14- Vancouver to Victoria

Hi s.15; s.22

Will you need 2 seats back to Victoria after UBCM?

Thanks,

EP

From: passengerservices@helijet.com [mailto:passengerservices@helijet.com]
Sent: Wednesday, June 27, 2018 1:46 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Thank you for choosing to take off with Helijet!

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.17
Name	Premier John Horgan
Company	Premier Of British Columbia

Booking s.22

Friday, September 14, 2018

723
16:00 Vancouver Harbour
16:35 Victoria Harbour

Invoice #302395	
FARE-YWH-Full_Summer - 2018	$438.10
+ GST	$21.90

35 minutes

Confirmed

2 Passengers - Off-Peak

- **Premier John Horgan, Male**

s.15

Add to Calendar

Billing	$438.10
Taxes	$21.90
Grand Total	**$460.00**

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure
will also result in the cancellation of any onward and/or return reservations
(additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)
Vancouver International Airport: 5911 Airport Road South, Richmond BC
Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:
Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:
Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.
Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.
Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Changes/Cancellations & No Show Penalty:
Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.
After 5pm all next-day travel is non-refundable and only changeable for same-day travel; fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or cancellation fee will apply. Failure to check in 20 minutes prior to departure will also result in any onward and/or return reservations being cancelled with any additional applicable cancellation fees applied.

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Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total. Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed. Please visit http://www.catsa-acsta.gc.ca/ for information on how to "Pack Smart" and avoid delays

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Transportation upon arrival:
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Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 28, 2018 11:00 AM
To: McKinstry, Cindy D FIN:EX
Subject: RE: Premier travel to COF conference

Thanks Cindy. s.22
s.22 Thanks again

Elizabeth

From: McKinstry, Cindy D FIN:EX
Sent: Thursday, June 28, 2018 10:40 AM
To: Parkinson, Elizabeth PREM:EX
Cc: Poldrugovac, Saija FIN:EX
Subject: RE: Premier travel to COF conference

Hi Elizabeth,

That is fine…note the Premier will have to make the claim s.22 For the flights you can put them on a BMO Purchase Card or BTA. The accommodation and meals at Group 1 rates would apply s.22 If a higher meal allowance is to be claimed it would require a Deputy Minister or higher to approve. Group 1 rates are available at the following link:
http://gww.fin.gov.bc.ca/gws/camss/FSA/Branch/Forms/039_Appendix_2_-_Group_1_Rates_-_Travel_Expenses_for_Non-BC_Government_Employees.pdf

Let me know if you have any further questions.
Thanks,
Cindy

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 28, 2018 9:38 AM
To: McKinstry, Cindy D FIN:EX
Subject: RE: Premier travel to COF conference

Hi Cindy,

s.22

Thanks,

Elizabeth

From: McKinstry, Cindy D FIN:EX
Sent: Thursday, June 28, 2018 8:50 AM

To: Parkinson, Elizabeth PREM:EX
Cc: Poldrugovac, Saija FIN:EX
Subject: RE: Premier travel

Hi Elizabeth,

In the past ,we have had accompanying persons travel paid for as ministerial travel. The events are usually where the spouse is requested to attend. The travel is processed against the Premier for public accounts reporting. In some cases (if there is a perception of conflict) we ask for an approval from the Conflict of Interest Commissioner. Note: all the travel will be proactively released with the Premier's package on the Open Information website.

Thanks,
Cindy

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, June 26, 2018 4:50 PM
To: McKinstry, Cindy D FIN:EX
Cc: Poldrugovac, Saija FIN:EX
Subject: Premier travel

Hi Cindy and Saija,

The Premier is attending COF (Council of the Federation) in New Brunswick in July. s.22
s.22
s.22 Just letting you know this is the plan and checking in advance this is all ok.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 28, 2018 11:00 AM
To: Nash, Amber PREM:EX
Subject: FW: Premier travel to COF conference

From: McKinstry, Cindy D FIN:EX
Sent: Thursday, June 28, 2018 10:40 AM
To: Parkinson, Elizabeth PREM:EX
Cc: Poldrugovac, Saija FIN:EX
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http://gww.fin.gov.bc.ca/gws/camss/FSA/Branch/Forms/039_Appendix_2_-_Group_1_Rates_-_Travel_Expenses_for_Non-BC_Government_Employees.pdf

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Cc: Poldrugovac, Saija FIN:EX
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s.22
s.22 Just letting you know this is the plan and checking in advance this is all ok.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 28, 2018 11:04 AM
To: s.15; s.22
Subject: HARBOUR Air Victoria to Whistler for UBCM, Sept. 10

From: Harbour Air, Whistler Air & Saltspring Air [mailto:reservation@harbourair.com]
Sent: Thursday, June 28, 2018 9:22 AM
To: Parkinson, Elizabeth PREM:EX
Subject: Harbour Air Flight Itinerary. Thanks for booking!

Check Flight Status | Manage Flight | Deals & Specials | High Flyer Rewards | My Account

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat? Ask one of our customer service agents about Select Seating at check in - only $10.00!

Harbour Air Team

Customer Information

Account

HAS #	s.17
Name	John Horgan
Company	Premier/Bc Government/Mla Ndp Acct#s.17 Only

Booking s.22

Monday, September 10, 2018

Flight #1000/Twin Otter
09:40 Victoria Harbour /

Invoice s.17	
Air Transportation Charges	
Sked 1000 : (St) GO Flex	$790.38

Map ☐
10:40 Whistler / Map ☐

1 hour(s)

KK- Confirmed

3 Passenger(s) - GoFlex
- John Horgan, Male

s.15

Add to Calendar

Taxes, Fees and Charges	
All Skeds - Baggage : Checked Baggage Fee	$0.00
Sked 1000 : Carbon Offset	$3.90
+ Goods and Services Tax	$39.72

Billing	$794.28
Taxes	$39.72
Grand Total	**$834.00**

GoFlex Fare Conditions:
Refundable up to 15 minutes prior to Departure
Changeable up to 15 minutes prior to Departure (subject to difference in fare value)
Select Seating $10 (space permitting)
50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:
All routes (except routes listed below)
25 lbs. Guaranteed
25 lbs. (space available)
$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay
35 lbs. Guaranteed
15 lbs. (space available)
$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo
50 lbs. Guaranteed
$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:
100% cancellation fee if cancelled within 24hrs of departur e

Booking Information

Domestic Flights

- **Check-in time is 25 minutes prior to departure.** Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- **Please be prepared to show government Issued photo identification.** It's required for all passengers 18 years and older.

- Our records indicate that the passenger(s) reserved on the flight(s) is/are **not an Unaccompanied Minor (11 and under).**
- **Luggage restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.**
- **The maximum weight per single piece of luggage is 50 pounds.**
- **Wait-listed flights and tours** are considered confirmed when the passenger receives the call; voicemails do not guarantee confirmation. Please contact our reservations department at 1-800-665-0212 at your earliest convenience if you receive a wait-list voicemail.
- **Cancellations:**
- Please note that flights may experience delays or cancellations due to inclement weather.
- Scheduled flight group bookings of 4 or more: any cancellations made within 24 hours of departure are subject to a 50% cancellation fee. (For passengers booked on GoGOLD, Flex & Lite/ GoFAST fares are non-refundable)
- Scenic and packaged tours: any cancellations made within 24 hours of departure are subject to a 100% cancellation fee.
- Flights departing from or terminating in Maple Bay will stop and/or transfer at Ganges, Salt Spring Island.
- **Aircraft type** specified at time of booking may be subject to change due to operational requirements and is subject to availability.
- **Complimentary shuttle service** (drop-off only) is available at our downtown Vancouver, South Vancouver (YVR), Victoria and Whistler locations.

International Flights

- **Check in time is 45 minutes prior to flight time.** Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 45 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- **Passport book required for all passengers including infants** *Nexus, Enhanced Drivers Licenses and passport cards are not accepted at this border crossing.
- **Cancellations:**
- Please note that flights may experience delays or cancellations due to inclement weather.
- Cancellations less than 24 hours result in a full forfeiture of the fare
- Cancellations more that 24 hours prior to departure will remain as a flight credit for use within 18 months of the first cancellation date.
- **Luggage restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.**
- **Complimentary shuttle service** (drop-off only) is available at our downtown Vancouver, South Vancouver (YVR), Victoria and Whistler locations.
- Harbour Air Terminal Services is an authorized booking agent for Kenmore Air Harbor, Inc operated flights. This means when Kenmore Air Harbor, Inc. operates the flight, the Customer's contract for air transportation services is between the Customer and Kenmore Air Harbor, Inc.. Kenmore Air Harbor, Inc. is the Operator and Supplier of the relevant air transportation services.
- For an itemized receipt of all taxes and fees, the Customer should contact the Operating Carrier, Kenmore Air Harbor, Inc. at 1-866-435-9524.

Thank you for choosing Harbour Air Seaplanes!

Reservations Toll Free: 1-800-665-0212 www.harbourair.com

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Parkinson, Elizabeth PREM:EX

Subject: HARBOUR AIR: Victoria to Whistler (9:40 AM)
Location: HARBOUR AIR Flight # 1000

Start: Mon 2018-09-10 9:40 AM
End: Mon 2018-09-10 10:40 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees: Van Meer-Mass, Kate PREM:EX; Wade, Debbie PREM:EX; Aaron, Sage PREM:EX; Brown, Evan PREM:EX; McConnell, Sheena PREM:EX; Holmwood, Jen PREM:EX

Monday, September 10, 2018

HARBOUR AIR Flight # 1000

Depart Victoria Harbour at 9:40 AM
Arrive Whistler at 10:40 AM

CONFIRMATIONs: Premier s.15 s.22
Kate
Geoff
Sage
Jen
Evan
Sheena

Harbour Air Tel # 1-800-665-0212

Elizabeth-28-06-18

Parkinson, Elizabeth PREM:EX

Subject: OVERNIGHT: s.15
Location: s.15

Start: Tue 2018-09-25 12:00 AM
End: Wed 2018-09-26 12:00 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees: Brown, Evan PREM:EX; McConnell, Sheena PREM:EX

Tuesday, September 25, 2018

OVERNIGHT: s.15

CONFIRMATIONs: Premier s.22
Evan
Sheena

Harbour View King rooms, $274 per night plus taxes

Cancellation: 4:00 pm day of arrival
Check-out before 12:00 pm
Check-in after 3:00 pm

Elizabeth-28-06-18

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 28, 2018 11:30 AM
To: s.15; s.22
Subject: FW: s.15 Reservation Confirmation s.22 Sept. 25
Attachments: s.15

-----Original Message-----
From: s.15
Sent: Thursday, June 28, 2018 11:25 AM
To: Parkinson, Elizabeth PREM:EX
Subject: s.15 Reservation Confirmation s.22

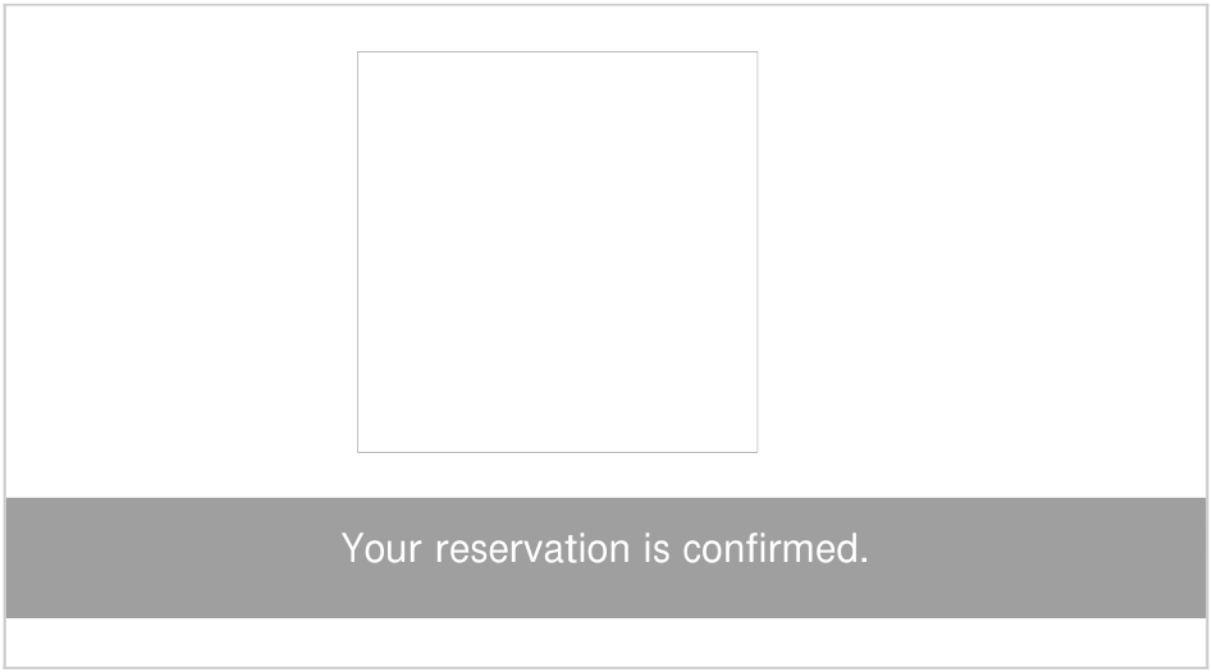
We're looking forward to your stay s.15 Please find your confirmation letter attached, and if we can be of any assistance prior to your arrival please contact us s.15

s.15

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 28, 2018 11:31 AM
To: s.15; s.22
Subject: FW: Reservation Confirmation | July 26, 2018,s.15

From: s.15
Sent: Wednesday, June 27, 2018 2:09 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Reservation Confirmation | July 26, 2018



We'll See You Soon

John, your stay[s.15] is confirmed.

RESERVATION DETAILS

Name on Reservation | John Horgan

Confirmation Number [s.22]

Check-In Date | July 26, 2018
Hotel Check-In Time | 3:00PM

Check-Out Date | July 27, 2018
Length of Stay | 1 Night(s)
Hotel Check-Out Time | 12:00PM

Accommodation | Premium Harbourview One King
Number of Guests | Adults 1, Children 0
Average Nightly Rate | $279.00 CAD (plus 17.5% taxes and fees)
Rate Description | Provincial Government Rate

Cancellation Notice | Reservations cancelled after 4PM on the day of arrival are subject to a penalty of 1 night's room rate and taxes.

Modify Reservation

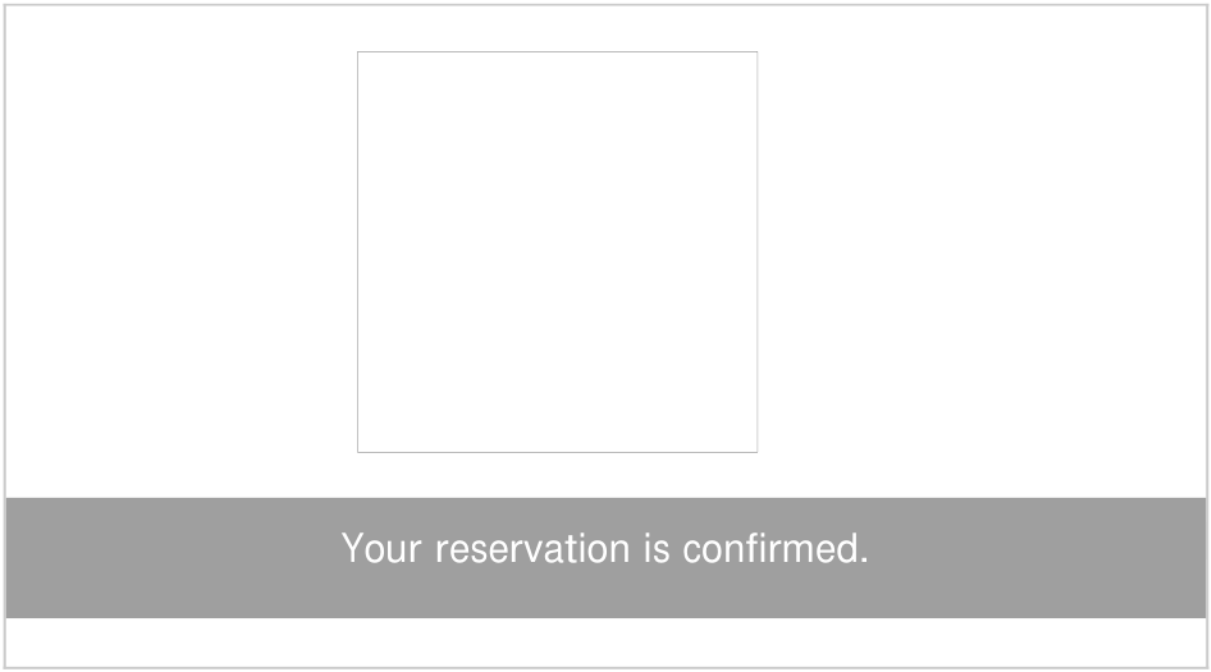
s.15

s.15

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 28, 2018 11:31 AM
To: s.15; s.22
Subject: FW: Reservation Confirmation | July 28, 2018- July 29, s.15

From: s.15
Sent: Wednesday, June 27, 2018 2:09 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Reservation Confirmation | July 28, 2018



We'll See You Soon

John, your stay s.15 is confirmed.

RESERVATION DETAILS

Name on Reservation | John Horgan

Confirmation Number | s.22

Check-In Date | July 28, 2018
Hotel Check-In Time | 3:00PM

Check-Out Date | July 30, 2018
Length of Stay | 2 Night(s)
Hotel Check-Out Time | 12:00PM

Accommodation | Premium Harbourview One King
Number of Guests | Adults 1, Children 0
Average Nightly Rate | $399.00 CAD (plus 17.5% taxes and fees)
Rate Description | Provincial Government Rate

Cancellation Notice | Reservations cancelled after 4PM on the day of arrival are subject to a penalty of 1 night's room rate and taxes.

Modify Reservation

s.15

s.15

Parkinson, Elizabeth PREM:EX

Subject:	Canceled: HELIJET: Vancouver to Victoria (5:45 PM)
Location:	Flight # 729
Start:	Thu 2018-06-28 5:45 PM
End:	Thu 2018-06-28 6:20 PM
Show Time As:	Free
Recurrence:	(none)
Meeting Status:	Not yet responded
Organizer:	s.17
Required Attendees:	Wade, Debbie PREM:EX
Importance:	High

Thursday, June 28, 2018

Helijet flight # 729

Depart Vancouver Harbour at 5:45 PM
Arrive Victoria Harbour at 6:20 PM

CONFIRMATIONs Premier, Geoff s.15; s.22

Helijet Tel # 1-800-665-4354

Elizabeth -28-05-18

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 28, 2018 3:20 PM
To: Geary, Vanessa PREM:EX
Subject: Travel Authorization for Bob Dewars flight
Attachments: Scan_20180628.pdf

Hi Vanessa,

Saija asked me to use the Travel Authorization form rather than Coding sheets (as that's for payment) for signing off on Bob's flights. This is his return home flight June 26th.

Thanks,

Elizabeth

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, June 28, 2018 3:08 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 28, 2018 3:33 PM
To: s.22
Subject: Raise a Reader, July 3

Hi s.22

We're once again doing the Raise A Reader event with the Premier and the Minister of Education, Rob Fleming. Unfortunately we can't really use the same kids. I'm wondering if you might have any other children you know of who would be interested in coming here and participating? We need about 2 or 3 more kids.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 250-387-1805
Office: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 28, 2018 3:59 PM
To: Maartman, William EDUC:EX
Subject: RE: Request for Assistance

Thanks Will. s.22 I'll let you know if I hear anything in response.

Thanks,

Elizabeth

From: Maartman, William EDUC:EX
Sent: Thursday, June 28, 2018 3:36 PM
To: LP Ministerial Assistants
Cc: Nash, Amber PREM:EX; Manton, Kim FIN:EX; Fogg, Bruce PREM:EX; Parkinson, Elizabeth PREM:EX; Tounsi, Marielle GCPE:EX
Subject: Request for Assistance
Importance: High

Hello friends,

Next Tuesday the Premier and Minister Fleming will be at the James Bay Library to do promotion for the Summer Reading Club and the Raise a Reader program.

We need a HUGE favour – does anyone have the time to bring down their kids to do a bit of reading with the Premier and Minister while having their picture taken? The photo will appear on the front page of the provincial newspapers during the Raise a Reader campaign in September as well as used in some tweets about the Summer Book Club.

As well, can you share this with your AA, ACs or anyone else you think might be able to help! Please get back to me if you are able - I will need to confirm numbers.

We need 6-12 kids between the ages of 4-12ish.

Event Details:
Tuesday, July 3
1230-130
James Bay Library (right behind the legislature)

*consent form will need to be signed to participate.

Thanks everyone!

--
Will Maartman
Ministerial Assistant | Ministry of Education
778-679-4952

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 28, 2018 4:08 PM
To: Geary, Vanessa PREM:EX
Subject: RE: Travel Authorization for Bob Dewars flight

Maybe just choose a spot to initial? It's just for our records as Saija doesn't need it.

From: Geary, Vanessa PREM:EX
Sent: Thursday, June 28, 2018 4:07 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Travel Authorization for Bob Dewars flight

Where do I sign?

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 28, 2018 3:20 PM
To: Geary, Vanessa PREM:EX
Subject: Travel Authorization for Bob Dewars flight

Hi Vanessa,

Saija asked me to use the Travel Authorization form rather than Coding sheets (as that's for payment) for signing off on Bob's flights. This is his return home flight June 26th.

Thanks,

Elizabeth

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, June 28, 2018 3:08 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 28, 2018 4:25 PM
To: Maartman, William EDUC:EX
Subject: RE: Request for Assistance

Hi Will,

Confirmed for s.22 Working on a couple more.

From: Maartman, William EDUC:EX
Sent: Thursday, June 28, 2018 3:36 PM
To: LP Ministerial Assistants
Cc: Nash, Amber PREM:EX; Manton, Kim FIN:EX; Fogg, Bruce PREM:EX; Parkinson, Elizabeth PREM:EX; Tounsi, Marielle GCPE:EX
Subject: Request for Assistance
Importance: High

Hello friends,

Next Tuesday the Premier and Minister Fleming will be at the James Bay Library to do promotion for the Summer Reading Club and the Raise a Reader program.

We need a HUGE favour – does anyone have the time to bring down their kids to do a bit of reading with the Premier and Minister while having their picture taken? The photo will appear on the front page of the provincial newspapers during the Raise a Reader campaign in September as well as used in some tweets about the Summer Book Club.

As well, can you share this with your AA, ACs or anyone else you think might be able to help! Please get back to me if you are able - I will need to confirm numbers.

We need 6-12 kids between the ages of 4-12ish.

Event Details:
Tuesday, July 3
1230-130
James Bay Library (right behind the legislature)

*consent form will need to be signed to participate.

Thanks everyone!

--
Will Maartman
Ministerial Assistant | Ministry of Education
778-679-4952

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 28, 2018 5:15 PM
To: Maartman, William EDUC:EX
Subject: RE: Request for Assistance

s.22

From: Maartman, William EDUC:EX
Sent: Thursday, June 28, 2018 3:36 PM
To: LP Ministerial Assistants
Cc: Nash, Amber PREM:EX; Manton, Kim FIN:EX; Fogg, Bruce PREM:EX; Parkinson, Elizabeth PREM:EX; Tounsi, Marielle GCPE:EX
Subject: Request for Assistance
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Will Maartman
Ministerial Assistant | Ministry of Education
778-679-4952

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 28, 2018 5:16 PM
To: 'Bob Dewar'
Subject: Travel claim for Kamloops accommodation
Attachments: Scan_20180628.pdf

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, June 28, 2018 5:05 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 28, 2018 5:17 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: E#129033, TV for Evan Brown
Attachments: Scan_20180628.pdf

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, June 28, 2018 5:06 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 28, 2018 5:18 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: TV # E129024, Evan Brown
Attachments: Scan_20180628.pdf

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, June 28, 2018 5:08 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 28, 2018 5:19 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: TV E129026, Evan Brown
Attachments: Scan_20180628.pdf

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, June 28, 2018 5:10 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, June 28, 2018 5:20 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: TV E129027, Evan Brown
Attachments: Scan_20180628.pdf

From: s.15 [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, June 28, 2018 5:12 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Scan From <Device Name>