From: Farmer, Susan PREM:EX

Sent: September 25, 2018 1:48 PM

To: Seiferling, Eric CITZ:EX

Cc: Edgington, John CITZ:EX; Carvalho, Dave CITZ:EX; Zeran, Brad IBMC:EX

Subject: RE: 421 Menzies- VICBL0-00C-PREM - UC Deployment Plan

Hi – no badges are required – if Dave comes to the door at 421 Menzies, he can press the white doorbell & he'll be let in.

From: Seiferling, Eric CITZ:EX

Sent: Tuesday, September 25, 2018 1:47 PM

To: Farmer, Susan PREM:EX

Cc: Edgington, John CITZ:EX; Carvalho, Dave CITZ:EX; Zeran, Brad IBMC:EX

Subject: 421 Menzies- VICBL0-00C-PREM - UC Deployment Plan

Good afternoon Susan,

Your UC device refresh event is on schedule for Monday, Oct 1, alongside the WTRP refresh event.

Our tech, Dave Carvalho, will aim to arrive at 421 Menzies at 8:30 AM.

Note: If a badge is required, please arrange it for Dave.

Dave will interface with the workstation refresh team to follow the schedule you have provided, as well as share staging space with them. Once complete, he will collect and return the old devices for recycling.

Thank you very much for your help and support through this update!

Eric Seiferling

UC Consultant

Network Communications and Collaboration Services OCIO Enterprise Services, Office of the Government Chief Information Officer

PO Box 9412, Stn Prov Gov, Victoria BC V8W 9V1

Phone: 778-698-2667 Eric.seiferling@gov.bc.ca





From: Farmer, Susan PREM:EX

Sent: September 25, 2018 10:10 AM

To: FIN FSA MIN OFF FIN:EX

Subject: FW: BMO Reconciliation - September

Attachments: 2018-09 BMO Susan Farmer - Receipts.pdf; 2018-09 BMO Susan Farmer s.17 xlsx; 2018-2019 BEA

Signed Approval.pdf

From: Geary, Vanessa PREM:EX

Sent: Tuesday, September 25, 2018 10:08 AM

To: Farmer, Susan PREM:EX

Subject: Re: BMO Reconciliation - September

Approved thanks.

Sent from my iPhone

On Sep 21, 2018, at 3:51 PM, Farmer, Susan PREM:EX < Susan.Farmer@gov.bc.ca > wrote:

Hi Vanessa – pls find the reconciliation statement & receipts attached for review.

Thanks,

Susan Farmer

Managing Director | Correspondence Branch | Office of the Premier P: 250-387-3570 E: susan.farmer@gov.bc.ca

From: Farmer, Susan PREM:EX
Sent: September 24, 2018 4:26 PM

To: Smith, Jason FIN:EX
Cc: Rochon, Jake PREM:EX

Subject: Re: PREM Workstation Refresh: Communications Package and Suggested Timelines

Hi Jason - staff were informed of things at our staff mtg last week.

Deployment order can be as follows:

- admin folks (Shandi, Titas, Gary)
- the writers (Allegra, Jake, Kayla, Ashley)
- me
- mail room

Fyi - someone else contacted me about the timing for mine - I said 11:00 for mine.

----- Original message -----

From: "Smith, Jason FIN:EX" < Jason. Smith@gov.bc.ca>

Date: 2018-09-24 4:19 PM (GMT-08:00)

To: "Farmer, Susan PREM:EX" <Susan.Farmer@gov.bc.ca> Cc: "Rochon, Jake PREM:EX" <Jake.Rochon@gov.bc.ca>

Subject: FW: PREM Workstation Refresh: Communications Package and Suggested Timelines

Hi Susan,

Just checking to see if you were able to make use out of the communications package items? Also, is there a specific schedule of who will be upgraded at what time during your deployment day? This deployment plan would be a helpful guide for the Refresh Tech so they know who to upgrade, and when.

Thanks, Jason

From: Smith, Jason FIN:EX Sent: August 30, 2018 3:01 PM

To: Farmer, Susan PREM:EX <Susan.Farmer@gov.bc.ca> **Cc:** Rochon, Jake PREM:EX <Jake.Rochon@gov.bc.ca>

Subject: PREM Workstation Refresh: Communications Package and Suggested Timelines

Hi Susan

As discussed, please find the email templates for your UC and Workstation Refresh Communication Package attached.

The following communications are included:

- "Did You Know?" Communication
- Windows 10 / Outlook 2016 Training Session Depending on if you decide to skip the onsite training, you may
 want to send out the online drop in session training information instead (located in the "Deployment Day

Communication) instead of mentioning on site training. This email also mentions UC training because most other areas are newly migrating to Unified Communications, the training may benefit your users if they aren't familiar with all the features that UC encompasses.

- Pre-Deployment Communication Template
- Deployment Day Communication Template
- Refresh Close Down (Thank you) Communication

We recommend the following schedule for sending out the attached communications:

"Did You Know?" Communication	4 weeks before deployment day
Windows 10 / Outlook 2016 Training Session	1 week – 3 days before the Training Session
Pre-Deployment Communication	3 weeks before deployment day
Deployment Day Communication	1 week before deployment day
Refresh Close Down (Thank You) Communication	3 days after cutover

If you have any questions about this material please feel free to contact me

Thank you,

Jason

Jason A. Smith – Intermediate Technology Analyst Operational Support Services

Ministry of Finance, Information Management Branch Serving the Ministries of Finance, the Office of the Premier and various other entities

PH: (250) 812-4714

Email: Jason.Smith@gov.bc.ca

PREM Workstation Refresh Team PREM.Refresh@gov.bc.ca

The information transmitted herein is intended only for the named recipient(s) above, and may contain information that is privileged, confidential, or exempt from disclosure under applicable law. If you have received this message in error, or are not the named recipient(s), please immediately notify the sender by replying to this email and delete this message from all computers. Thank you.

From: Farmer, Susan PREM:EX

Sent: September 21, 2018 3:51 PM

To: Geary, Vanessa PREM:EX

Subject: BMO Reconciliation - September

Attachments: 2018-09 BMO Susan Farmer s.17 xlsx; 2018-09 BMO Susan Farmer - Receipts.pdf

Hi Vanessa – pls find the reconciliation statement & receipts attached for review.

Thanks,

Susan Farmer

Managing Director | Correspondence Branch | Office of the Premier P: 250-387-3570 E: susan.farmer@gov.bc.ca

From: Farmer, Susan PREM:EX

Sent: September 20, 2018 3:21 PM

To: LP PO Correspondence Branch

Subject: sending as OOP

This appears to be fixed – at least it works for both Jake & me...

You will need to restart your workstations for the change to take effect.

Then, you will need to open up an email & go to the OPTIONS tab.

- You should see a SHOW FIELDS section & then you can click on FROM (I also always have the BCC option showing, but that's up to you).
- If you have a signature set up as an automatic inclusion when you open a new email, you'll still want to delete that. But, that's an option you can change if you want.

Susan Farmer

Managing Director | Correspondence Branch | Office of the Premier P: 250-387-3570 E: susan.farmer@gov.bc.ca

From: Farmer, Susan PREM:EX

Sent: September 20, 2018 3:19 PM

To: Wansbrough, Joe FIN:EX

Subject: RE: iStore #898649 - 62047 - Office of the Premier - Unhide/Modify Mailbox

Since the restart, it's working for him, so I'm sure it'll be fine for everyone else.

Thanks!

From: Wansbrough, Joe FIN:EX

Sent: Thursday, September 20, 2018 2:53 PM

To: Farmer, Susan PREM:EX

Subject: RE: iStore #898649 - 62047 - Office of the Premier - Unhide/Modify Mailbox

All members will need to restart their workstations in order for the changes to take effect. If it still does not work after restarting, please let me know.

Joe Wansbrough

Senior Service Desk Analyst, FIN IMB Service Desk Information Management Branch Supporting the Ministry of Finance,

Office of the Premier and various other Agencies, Boards & Commissions

Telephone: 250-387-8912

E-mail: FIN IMB Service Desk (78912) FIN:EX

Web Site http://gww.fin.gov.bc.ca/

From: Farmer, Susan PREM:EX Sent: September 20, 2018 2:51 PM

To: Wansbrough, Joe FIN:EX < Joe. Wansbrough@gov.bc.ca>

Subject: RE: iStore #898649 - 62047 - Office of the Premier - Unhide/Modify Mailbox

Hi Joe – there still seems to be a bit of an issue.

It worked fine for me, but then I had one of the staff do a test & he got the "you don't have permission" message. Is there something else we need to do for the rest of the office to be able to switch the "From" option?

From: Wansbrough, Joe FIN:EX

Sent: Thursday, September 20, 2018 2:45 PM

To: Farmer, Susan PREM:EX

Subject: RE: iStore #898649 - 62047 - Office of the Premier - Unhide/Modify Mailbox

Good Afternoon Susan,

Your request has been resolved.

The mailbox: OfficeofthePremier, Office PREM:EX is now visible in the GAL. As requested, access to the generic mailbox OfficeofthePremier, Office PREM:EX has been removed for the users specified.

All members can Send As the Mailbox(OfficeofthePremier, Office PREM:EX).

Thanks,

Joe Wansbrough

Senior Service Desk Analyst, FIN IMB Service Desk

Information Management Branch
Supporting the Ministry of Finance,

Office of the Premier and various other Agencies, Boards & Commissions

Telephone: 250-387-8912

E-mail: FIN IMB Service Desk (78912) FIN:EX

Web Site http://gww.fin.gov.bc.ca/

From: Farmer, Susan PREM:EX
Sent: September 19, 2018 2:54 PM

To: Wansbrough, Joe FIN:EX < Joe. Wansbrough@gov.bc.ca>

Subject: RE: iStore #898649 - 62047 - Office of the Premier - Unhide/Modify Mailbox

Great - thank you!

From: Wansbrough, Joe FIN:EX

Sent: Wednesday, September 19, 2018 2:51 PM

To: Farmer, Susan PREM:EX

Subject: iStore #898649 - 62047 - Office of the Premier - Unhide/Modify Mailbox

Hi Susan,

iStore #898649 - 62047 - Office of the Premier - Unhide/Modify Mailbox – has been submitted.

I will provide an update once the request has been resolved.

Have a good afternoon,

Joe Wansbrough

Senior Service Desk Analyst, FIN IMB Service Desk

Information Management Branch Supporting the Ministry of Finance,

Office of the Premier and various other Agencies, Boards & Commissions

Telephone: 250-387-8912

E-mail: FIN IMB Service Desk (78912) FIN:EX

Web Site http://gww.fin.gov.bc.ca/

From: Bonnie.Lee@gov.bc.ca
Sent: September 19, 2018 1:27 PM

To: FIN IMB Service Desk (78912) FIN:EX; Lee, Bonnie FIN:EX

Subject: Service Request Form

Checkout Information

On-Site Contact Name: Susan Farmer
On-Site Contact Phone: (250)387-3570
Account: PREM-CORRESPONDENCE BRANCH

Ministry Number: 004

Responsibility Centre: 36A20

Service Code: 36200

Project Number: 3600000

Expense Authority: Jacqueline Hendry

Service Requests

Account - Other IDIR Related Requests

First Name: Office

Last Name: OfficeofthePremier **IDIR:** OFFICEOFTHEPREMIER

Description: Please unhide this email address from the GAL, and make sure all users have the ability to send as and not

on behalf of. Please also remove RYTSANG and SAHLERS from this mailbox

Requestor: Lee, Bonnie FIN:EX Email: Bonnie.Lee@gov.bc.ca
Time: 2018-09-19 13:26:34

From: Farmer, Susan PREM:EX

Sent: September 20, 2018 2:51 PM

To: Wansbrough, Joe FIN:EX

Subject: RE: iStore #898649 - 62047 - Office of the Premier - Unhide/Modify Mailbox

Hi Joe – there still seems to be a bit of an issue.

It worked fine for me, but then I had one of the staff do a test & he got the "you don't have permission" message. Is there something else we need to do for the rest of the office to be able to switch the "From" option?

From: Wansbrough, Joe FIN:EX

Sent: Thursday, September 20, 2018 2:45 PM

To: Farmer, Susan PREM:EX

Subject: RE: iStore #898649 - 62047 - Office of the Premier - Unhide/Modify Mailbox

Good Afternoon Susan,

Your request has been resolved.

The mailbox: OfficeofthePremier, Office PREM:EX is now visible in the GAL. As requested, access to the generic mailbox OfficeofthePremier, Office PREM:EX has been removed for the users specified.

All members can Send As the Mailbox(OfficeofthePremier, Office PREM:EX).

Thanks,

Joe Wansbrough

Senior Service Desk Analyst, FIN IMB Service Desk Information Management Branch Supporting the Ministry of Finance,

supporting the Ministry of Finance,

Office of the Premier and various other Agencies, Boards & Commissions

Telephone: 250-387-8912

E-mail: FIN IMB Service Desk (78912) FIN:EX

Web Site http://gww.fin.gov.bc.ca/

From: Farmer, Susan PREM:EX Sent: September 19, 2018 2:54 PM

To: Wansbrough, Joe FIN:EX < Joe. Wansbrough@gov.bc.ca>

Subject: RE: iStore #898649 - 62047 - Office of the Premier - Unhide/Modify Mailbox

Great - thank you!

From: Wansbrough, Joe FIN:EX

Sent: Wednesday, September 19, 2018 2:51 PM

To: Farmer, Susan PREM:EX

Subject: iStore #898649 - 62047 - Office of the Premier - Unhide/Modify Mailbox

Hi Susan,

iStore #898649 - 62047 - Office of the Premier - Unhide/Modify Mailbox - has been submitted.

I will provide an update once the request has been resolved.

Have a good afternoon,

Joe Wansbrough

Senior Service Desk Analyst, FIN IMB Service Desk

Information Management Branch Supporting the Ministry of Finance,

Office of the Premier and various other Agencies, Boards & Commissions

Telephone: 250-387-8912

E-mail: FIN IMB Service Desk (78912) FIN:EX

Web Site http://gww.fin.gov.bc.ca/

From: Bonnie.Lee@gov.bc.ca
Sent: September 19, 2018 1:27 PM

To: FIN IMB Service Desk (78912) FIN:EX; Lee, Bonnie FIN:EX

Subject: Service Request Form

Checkout Information

On-Site Contact Name: Susan Farmer
On-Site Contact Phone: (250)387-3570
Account: PREM-CORRESPONDENCE BRANCH

Ministry Number: 004

Responsibility Centre: 36A20

Service Code: 36200 Project Number: 3600000

Expense Authority: Jacqueline Hendry

Service Requests

Account - Other IDIR Related Requests

First Name: Office

Last Name: OfficeofthePremier IDIR: OFFICEOFTHEPREMIER

Description: Please unhide this email address from the GAL, and make sure all users have the ability to send as and not

on behalf of. Please also remove RYTSANG and SAHLERS from this mailbox

Requestor: Lee, Bonnie FIN:EX Email: Bonnie.Lee@gov.bc.ca Time: 2018-09-19 13:26:34

From: Farmer, Susan PREM:EX

Sent: September 20, 2018 2:20 PM

To: Jenkins, Donovan FIN:EX

Cc: Smith, Jason FIN:EX; Gustafson, Charlynne FIN:EX

Subject: RE: Refresh plans for Correspondence Branch

Okay – sounds good – thanks!

From: Jenkins, Donovan FIN:EX

Sent: Thursday, September 20, 2018 2:19 PM

To: Farmer, Susan PREM:EX

Cc: Smith, Jason FIN:EX; Gustafson, Charlynne FIN:EX **Subject:** RE: Refresh plans for Correspondence Branch

The tech on Wed won't need any supervision other than to be let into the area. However, I'll let David Henry know that s.22 and ask him or his team to drop in that morning to make sure all is well.

As for the end of day Sept 28th, do not do anything different or special from your normal routine. The new workstations will be deployed to staff in 1's and 2's so most people will need their current workstation to be up and running for the first part of the morning.

Donovan

From: Farmer, Susan PREM:EX
Sent: September 20, 2018 2:14 PM

To: Jenkins, Donovan FIN:EX < Donovan. Jenkins@gov.bc.ca>

Cc: Smith, Jason FIN:EX <Jason.Smith@gov.bc.ca>; Gustafson, Charlynne FIN:EX <Charlynne.Gustafson@gov.bc.ca>

Subject: RE: Refresh plans for Correspondence Branch

Hi Donovan – I think we're all good here. FYI – \$.22

who's been my back-up dealing with this. I thought everything was happening on the 24th (Mon), so I'll be sure other staff here are aware that there will be a tech arriving at 8:30 on Wed.

I'm assuming that we should endeavour to have all of our machines shut down as of the end of the day on Sept 28 – is this correct?

From: Jenkins, Donovan FIN:EX

Sent: Thursday, September 20, 2018 2:09 PM

To: Farmer, Susan PREM:EX

Cc: Smith, Jason FIN:EX; Gustafson, Charlynne FIN:EX **Subject:** Refresh plans for Correspondence Branch

Hello Susan,

I'm the Lead for the Refresh project for FIN/PREM. \$.22 is away until Monday so I am email you with recently confirmed information about delivery and deployments.

- Mon Sep 24th boxes should be delivered this day or in the morning of the following day. If you do not have the boxes by Tuesday afternoon please get in touch with Jason and myself.
- Wed Sep 24th one tech will come onsite for 8:30am to unpack, connect, and check out the workstations. The
 machines will be left on to download and apply any updates for the rest of the week.
- Mon Oct 1st the deployment team will be onsite at 8:30am to begin the deployment process.

Additionally, David Henry or someone from his team will come over before Wednesday morning to drop off cables and equipment the tech will need on Wed Sep 24th.

Robin Tsang tells me that you will be using the mail room to store the boxes and that is where the machines will be setup by the tech on Wed. Please have a table or work surface in the mail room for the tech to use.

Do you have any questions about this or any other part of the process?

Donovan Jenkins Refresh Lead Ministry of Finance

From: Farmer, Susan PREM:EX

Sent: September 20, 2018 11:49 AM

To: Scott, Cristina AGRI:EX
Cc: Donison, Sonia FLNR:EX
Subject: RE: Information request

Hi Cristina – I've been advised that Allison Witter in the Secretariat has already responded. FYI - the Premier's Office received an identical email (just addressed to him, with no cc's), and perhaps other offices did, as well, as they clearly sent a separate email with identical wording to ENV & FLRNO.

From: Scott, Cristina AGRI:EX

Sent: Tuesday, September 18, 2018 10:55 AM

To: Farmer, Susan PREM:EX **Subject:** FW: Information request

Good morning Susan,

Susan Shust recommended I ask for your direction relating to the below request. Initially it had been assigned to AGRI staff to respond, but they have advised that this should go direct to the Wild Salmon Secretariat for response.

Would you be able to tell me who this should go to so it can be actioned appropriately?

Thank you so much for your time, Cristina

From: Minister, FLNR FLNR:EX Sent: Friday, July 27, 2018 1:23 PM

To: Minister, AGRI AGRI:EX **Cc:** Minister, ENV ENV:EX

Subject: FW: Information request

Hi! appears this falls within your ministry?

Thank you—Di Bohja!

Sonia Donison Manager Correspondence Services 250 356-9638

From: s.22

Sent: Friday, July 27, 2018 9:53 AM

To: Minister, ENV ENV:EX
Cc: Minister, FLNR FLNR:EX
Subject: Information request

Hello,

Would you please be able to provide or direct me to information concerning the membership of the Wild
Salmon Secretariat, Terms of Reference for the Wild Salmon Secretariat and Wild Salmon Advisory
Committee, or other information concerning the Committee or Secretariat's purpose, powers, or membership
that isn't already available in the June 15, 2018 press release.

Thank you, s.22

This email is privileged and confidential and any use of it by an unintended recipient is prohibited. If you received this email in error, please email it back to me and delete it immediately from your system. Thank you.

From: Farmer, Susan PREM:EX
Sent: September 19, 2018 1:05 PM

To: Smith, Jason FIN:EX

Subject: FW: Inventory Confirmation and Hardware/software selection

Hi Jason – I just left you a rather rambling message, but we've gotten approval to proceed with 2 licenses for InDesign (one for me & one for Shandi Shiach).

I know this can't happen until after we have our new equipment, but I'm not sure if we have to do anything other than just telling you that we want this added for both positions.

From: Holmwood, Jen PREM:EX

Sent: Wednesday, September 19, 2018 12:56 PM

To: Farmer, Susan PREM:EX

Subject: FW: Inventory Confirmation and Hardware/software selection

From: Geary, Vanessa PREM:EX

Sent: Wednesday, September 19, 2018 12:34 PM

To: Holmwood, Jen PREM:EX

Subject: RE: Inventory Confirmation and Hardware/software selection

Approved, thanks

From: Holmwood, Jen PREM:EX

Sent: Wednesday, September 19, 2018 11:26 AM

To: Geary, Vanessa PREM:EX < Vanessa. Geary@gov.bc.ca>

Subject: Re: Inventory Confirmation and Hardware/software selection

I believe it's just for one license. However, I'd like to request two at this point: one for Susan and one for Shandi.

Jen Holmwood
Deputy Communications Director
Office of the Premier | Government of BC
250-818-4881

On Sep 6, 2018, at 11:33 AM, Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca> wrote:

Hi – sorry, I am not clear about what is being asked – is it just one InDesign subscription for s.17 month? If so, that is approved. If not, please clarify. Thanks Vanessa

From: Holmwood, Jen PREM:EX

Sent: Thursday, September 6, 2018 9:59 AM

To: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>

Subject: FW: Inventory Confirmation and Hardware/software selection

From: Farmer, Susan PREM:EX

Sent: Wednesday, September 5, 2018 2:47 PM

To: Holmwood, Jen PREM:EX

Subject: FW: Inventory Confirmation and Hardware/software selection

s.17 Hi – looking at the attached spreadsheet, the cost per license for InDesign is

FYI – we sent off our Refresh order without it, so we can't add it until after we get the equipment at the start of October. So, there's not an immediate rush on this.

'month.

From: Smith, Jason FIN:EX

Sent: Thursday, August 16, 2018 11:07 AM

To: Farmer, Susan PREM:EX

Subject: RE: Inventory Confirmation and Hardware/software selection

Hi Susan,

As requested here is an itemised listing and cost of the Adobe products.

Feel free to contact me if you have any questions.

Thanks, Jason

From: Smith, Jason FIN:EX

Sent: August 16, 2018 10:07 AM

To: Farmer, Susan PREM:EX < Susan.Farmer@gov.bc.ca>

Cc: PREM Refresh PREM:EX <PREM.Refresh@gov.bc.ca>; PREM Tech <PREM.Tech@gov.bc.ca>

Subject: Inventory Confirmation and Hardware/software selection

Good Morning Susan,

In order to proceed with your Oct 1 workstation refresh deployment date, I need to get some information from you as soon as possible so I can prepare your order.

I recently received the inventory that was conducted at your location in early August and have added the provided information to the attached inventory and new hardware selection spreadsheet.

Please review the attached inventory and new hardware selection spreadsheet for correctness, and add your new workstation hardware and software selection, and return to me as soon as possible. Once I receive your feedback I will enter this information into the new planning tool so your event order can be submitted for your Oct 1 deployment.

This document has three tabs including:

- The "inventory" tab or your review and selection of hardware and any additional software.
- The "workstation types" tab outlining the new hardware available for selection. Please note some higher end selections will result in costs to the Ministry (this information is also detailed in this tab).

• The "Software" tab highlights some information about what software comes with your new workstation.

If you have any questions please feel free to contact me.

Thanks,

Jason

Jason A. Smith – Intermediate Technology Analyst Operational Support Services

Ministry of Finance, Information Management Branch
Serving the Ministries of Finance, the Office of the Premier and various other entities

PH: (250) 812-4714

Email: Jason.Smith@gov.bc.ca

From: Farmer, Susan PREM:EX

Sent: September 17, 2018 2:38 PM

To: French, Shawna IRR:EX

Subject: RE: Question

We've got nothing showing in Cliff, but I've asked the folks in scheduling to check their records – just in case they wound up getting an invitation through a more circuitous route. When I was chatting w/them, they said it didn't sound familiar, but they're checking.

From: French, Shawna IRR:EX

Sent: Monday, September 17, 2018 2:19 PM

To: Farmer, Susan PREM:EX

Subject: Question

Hi Susan,

Can you please do a scan in cliff and tell me if PJH has been invited to Canada's federal joint leaders gathering. Happening this year in January, but also for last January as well.

Thanks!

Shawna French

Director, Executive Operations Deputy Ministers Office Ministry of Indigenous Relations & Reconciliation

5th Floor - 2957 Jutland Victoria BC

Phone: 778 974-2096 Cell: 250-213-7671

mailto: Shawna.French@gov.bc.ca

From: Farmer, Susan PREM:EX

Sent: September 10, 2018 1:06 PM

Nash, Amber PREM:EX

Subject: RE: Mayor Robertson Chinese Name Stamp

I can confirm that we do not have the Premier's name as a stamp in any language.

From: Nash, Amber PREM:EX

Sent: Monday, September 10, 2018 12:59 PM

To: Farmer, Susan PREM:EX

Subject: FW: Mayor Robertson Chinese Name Stamp

Can you tell me if the Premier has a Chinese name stamp over in Correspondence?

From: Kingston, Charlotte PREM:EX

Sent: Wednesday, September 5, 2018 1:04 PM

To: Nash, Amber PREM:EX

Subject: FW: Mayor Robertson Chinese Name Stamp

Hi Amber,

Welcome back! Do you know if PJH has a Chinese Name Seal? We'd like to use it for the MOU signing.

From: Naveen Girn [mailto s.22

Sent: Wednesday, September 5, 2018 10:25 AM

To: Kingston, Charlotte PREM:EX < Charlotte. Kingston@gov.bc.ca>

Subject: Mayor Robertson Chinese Name Stamp

Hi Charlotte,

This is an example of the Chinese Name Seal I mentioned on the call yesterday.

I believe George Chow helped produce it from Chinatown. Does the Premier have something similar? I think it can be produced quite quickly. Let me know if you want me to look into it.

Thanks, Naveen

From: Farmer, Susan PREM:EX
Sent: September 6, 2018 12:07 PM

To: Smith, Jason FIN:EX
Cc: Rochon, Jake PREM:EX

Subject: RE: Workstation Refresh - hardware delivery

Hi Jason - that should be fine - thanks!

From: Smith, Jason FIN:EX

Sent: Thursday, September 6, 2018 12:06 PM

To: Farmer, Susan PREM:EX **Cc:** Rochon, Jake PREM:EX

Subject: Workstation Refresh - hardware delivery

Good Afternoon Susan,

I just wanted to confirm that you would be okay to receive delivery of your new workstations on September 24th in anticipation of staging them for your deployment date of Oct 1 2018. Staging will comprise of plugging in workstations to the network to ensure they receive the appropriate patches etc., as well as to add the software BTOE (Better Together Over the Ethernet) required for the one person in your area receiving the new vvx handset.

Thanks,

Jason

Jason A. Smith - Intermediate Technology Analyst

Operational Support Services

Ministry of Finance, Information Management Branch

Serving the Ministries of Finance, the Office of the Premier and various other entities

PH: (250) 812-4714

Email: Jason.Smith@gov.bc.ca

Farmer, Susan PREM:EX From: September 4, 2018 3:11 PM Sent:

To: 'Shandi Shiach'

Subject: FW: iStore Order ID # 894329 UC INSTALL

From: Cobby, Michelle CITZ:EX

Sent: Tuesday, September 4, 2018 2:27 PM

To: Piotrowicz, Eddie P FIN:EX Cc: Farmer, Susan PREM:EX

Subject: iStore Order ID # 894329 UC INSTALL

Good afternoon Eddie:

Istore Order ID # 894329 requesting UC enablement for the following user is completed:

Shandi.Shiach@gov.bc.ca s.17

Please feel free to contact me if you have any questions regarding this order.

Kind regards,

Michelle Cobby

Voice Service Analyst Network Communications & Collaboration Services OCIO Enterprise Services, Office of the Government Chief Information Officer PO Box 9412, Stn Prov Gov, Victoria BC V8W 9V1 michelle.cobby@gov.bc.ca 778-698-3344





