

Wensink, Alison PREM:EX

From: Wensink, Alison PREM:EX
Sent: November 1, 2018 10:55 AM
To: CFFSHELP, FIN FIN:EX
Subject: Legislative Dining Room - October 31, 2018
Attachments: Legislative Dining Room - Invoice October 31, 2018.pdf

Hello,

Please pay the attached invoice.

Thank you,

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Wensink, Alison PREM:EX
Sent: November 1, 2018 1:04 PM
To: 'Feldinger, Mark'
Subject: RE: [External] RE: FINAL2 Curtailment News Release (Nov 1).pdf

Hi Mark,

Sure that works great. I'll send a calendar invite.

Thank you!

Alison

From: Feldinger, Mark [mailto:Mark.Feldinger@canfor.com]
Sent: Thursday, November 1, 2018 12:59 PM
To: Wensink, Alison PREM:EX
Subject: RE: [External] RE: FINAL2 Curtailment News Release (Nov 1).pdf

Hi Alison. 10:15 tomorrow will be fine. If he is free slightly earlier maybe he can call me, as I am free prior and have a 10:30 appointment. Should only need 15 minutes.

Does that work? I plan on being in my office so either number below will be fine.

Best regards, Mark

MARK FELDINGER, RPF
Senior Vice President – Global Supply Chain
CANFOR CORPORATION

T 604-661-5228 C 604-842-4991
mark.feldinger@canfor.com www.canfor.com
100-1700 West 75th Ave, Vancouver, BC, V6P 6G2

From: Wensink, Alison PREM:EX [mailto:Alison.Wensink@gov.bc.ca]
Sent: November-01-18 12:23 PM
To: Feldinger, Mark <Mark.Feldinger@canfor.com>
Subject: [External] RE: FINAL2 Curtailment News Release (Nov 1).pdf

Hi Mark,

Unfortunately Don is completely booked today. He is able to fit in a phone call from 10:15-10:45am tomorrow morning. Would that time work for you?

Thanks so much for letting me know!

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

From: Feldinger, Mark [<mailto:Mark.Feldinger@canfor.com>]
Sent: Thursday, November 1, 2018 11:50 AM
To: Wensink, Alison PREM:EX
Subject: FW: FINAL2 Curtailment News Release (Nov 1).pdf

Hi Alison. Background for my earlier call into Don Wright.

Best regards, Mark

MARK FELDINGER, RPF
Senior Vice President – Global Supply Chain
CANFOR CORPORATION

T 604-661-5228 **C** 604-842-4991
mark.feldinger@canfor.com www.canfor.com
100-1700 West 75th Ave, Vancouver, BC, V6P 6G2

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Wensink, Alison PREM:EX

From: Wensink, Alison PREM:EX
Sent: November 5, 2018 9:17 AM
To: BCPSA Agency DMC Admin & Operational Support
Cc: Nash, Amber PREM:EX; Kennedy, Christine PREM:EX; McConnell, Sheena PREM:EX; Van Meer-Mass, Kate PREM:EX; Aaron, Sage PREM:EX; Wade, Debbie PREM:EX; Geary, Vanessa PREM:EX; Miller, Amy PREM:EX; Witter, Allison PREM:EX; Shortt, Amanda PREM:EX; Mulloy, Eleanor PREM:EX; Brubacher, Kelly IGRS:EX
Subject: Deputy Minister Contact list - Confidential and Public Lists
Attachments: 5 November 2018 - DM Confidential and Public Lists.xlsx

Hi everyone,

Please see the updated DM confidential and public contact lists. Please welcome Victoria Smith to Grant Main's office.

Please advise if there are any further corrections to your area.

Thanks,

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Wensink, Alison PREM:EX
Sent: November 5, 2018 10:19 AM
To: Boutin, Dominique LASS:EX
Subject: Request for mixed sandwiches and cookies - Nov 8th

Hi Dom,

Can I please order mixed sandwiches and cookies for 5 people for 12:20pm on Thursday, November 8th? We also have one person who is vegan, would it be possible to have one serving of sandwiches be vegan?

We will charge the order to our account ^{s.17} and I will come pick it up.

Thank you so much!

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Wensink, Alison PREM:EX
Sent: November 6, 2018 9:49 AM
To: 'Elizabeth Cull'
Subject: RE: Meeting with Robert Dennis

Hello Elizabeth,

Apologies for the delay in getting back to you. Unfortunately the dates you mentioned don't work for Don's calendar, however I'd be happy to schedule this for early December. Please find Don's availability below:

Monday December 3rd – between 1 and 2:30pm
Wednesday December 5th – between 1 and 4pm
Friday December 7th – between 1 and 2pm

If none of these dates/times work I can look at the following week.

Thank you so much,

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

From: Elizabeth Cull [mailto:Elizabeth.Cull@hkstrategies.ca]
Sent: Tuesday, October 30, 2018 10:28 AM
To: Wensink, Alison PREM:EX
Subject: Meeting with Robert Dennis

Hello, Alison. I'm contacting you on behalf of Chief Robert Dennis of the Huu-ay-aht First Nations.

Robert met with Don in July, along with Chief Forester, Shannon Janzen of Western Forest Products to discuss their ideas for forestry revitalization in the Alberni Valley. Since then, they've met with MFLNR Deputy John Allan and are now in a position to share the confidential details of the business deal have been working on.

Can you assist in arranging a meeting later this month? Robert is able to come to Victoria on November 15 or 26, but if those dates don't work for Don, we'll make whatever day he is available work.

Thanks for you help with this.

Elizabeth Cull

Senior Associate

[Elizabeth.Cull@hkstrategies.ca]Elizabeth.Cull@hkstrategies.ca

D: +1 250 888 2179

**Hill+Knowlton Strategies**

737 Yates Street, Suite 310

Victoria, BC

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Wensink, Alison PREM:EX

From: Wensink, Alison PREM:EX
Sent: November 6, 2018 10:08 AM
To: 'Nadine Jarry'
Subject: RE: Meeting Request from the Office of Rick Hansen

Hi Nadine,

s.22 we are looking at December for scheduling this meeting. However at the moment, Don does not have any Vancouver travel planned for December. I will keep this meeting request on file, and either Keira Higgins or myself will be in touch as soon as we have a date that he will be in Vancouver.

Kind regards,

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

From: Nadine Jarry [mailto:njarry@rickhansen.com]
Sent: Tuesday, October 30, 2018 12:57 PM
To: Wensink, Alison PREM:EX
Subject: Meeting Request from the Office of Rick Hansen

Hi Alison,

Thank you very much for taking the time to speak with me.

I am writing on behalf of Rick Hansen, Founder & CEO of the Rick Hansen Foundation, to enquire as to Don Wright's availability for a meeting over the next couple of months, with the preference for the location to be in the Lower Mainland as feasible.

Please do let us know at your earliest convenience if Mr. Wright has some availability in his schedule for this meeting.

Kind regards,
Nadine

Nadine Jarry, PMP
Senior Executive Coordinator
Office of Rick Hansen
D. 778-296-1502 | E. njarry@rickhansen.com



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Wensink, Alison PREM:EX

From: Wensink, Alison PREM:EX
Sent: November 6, 2018 11:23 AM
To: 'Peter Marisette'
Cc: Nick Hann; Lewthwaite, Jennifer TRAN:EX; O'Connor, Lara FIN:EX; Smith, Victoria TRAN:EX
Subject: RE: Meeting request: Nick Hann, Head of Investments at Canada Infrastructure Bank

Hello Peter,

Thank you for your email. I will need to review this request with the Deputy Minister and the other offices, but we will get back to you as soon as possible. Although at this time I can confirm that the week of November 12th will unfortunately not work, as s.22

Kind regards,

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

From: Peter Marisette [mailto:pmarisette@canadainfrastructurebank.ca]
Sent: Tuesday, November 6, 2018 10:34 AM
To: Wensink, Alison PREM:EX; Lewthwaite, Jennifer TRAN:EX; O'Connor, Lara FIN:EX
Cc: Nick Hann
Subject: Meeting request: Nick Hann, Head of Investments at Canada Infrastructure Bank

Good morning,

Nick Hann, Head of Investments at Canada Infrastructure Bank, would like to meet with Deputy Ministers Don Wright, Lori Wanamaker and Grant Main in order to discuss how Canada Infrastructure Bank can help fund improvements in British Columbia.

Nick is happy to come to Vancouver to meet at any time that works well for the Deputy Ministers, and currently has a trip planned to Vancouver for the week of Monday, November 12th.

I look forward to hearing from you.

Warm regards,
Peter

Peter Marisette
Executive Assistant | Adjoint de direction

T: 416-847-7703
E: pmarisette@canadainfrastructurebank.ca | pmarisette@banqueinfrastructurecanada.ca

CANADA INFRASTRUCTURE BANK | BANQUE DE L'INFRASTRUCTURE DU CANADA

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Wensink, Alison PREM:EX

From: Wensink, Alison PREM:EX
Sent: November 6, 2018 1:50 PM
To: CFFSHELP, FIN FIN:EX
Subject: Howard Carter Lease - Nov 1, 2018
Attachments: Howard Carter Lease - Nov 1.pdf

Hello,

Please pay the attached invoice.

Thank you so much!

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Wensink, Alison PREM:EX
Sent: November 6, 2018 3:31 PM
To: Detlefsen, Kirsten PSA:EX
Subject: RE: DMC Succession Meeting (23 November) Dietary Restrictions

Hi Kirsten,

s.22

Thanks so much!

Alison

From: Detlefsen, Kirsten PSA:EX
Sent: Monday, November 5, 2018 3:38 PM
To: Baker, Jelene ENV:EX; Bridges, Kelsey PSEC:EX; Faust, Marnie L GCPE:EX; Fraser, Agnes EMBC:EX; Genzale, Morgan MAH:EX; Gooderham, Coleen E ENV:EX; Hansen, Erin AGRI:EX; Higgins, Keira PREM:EX; Kwan, Shirley JTT:EX; Larkin, Brenda FLNR:EX; McCann, Meghan EMPR:EX; Molyneux, Jennifer CITZ:EX; O'Connor, Lara FIN:EX; Quigley, Shanna SDPR:EX; Richter, Connie AG:EX; Ringma, Shalegh FIN:EX; Samath, Mayura LBR:EX; Sampson, Laura EDUC:EX; Shang, Cindy TAC:EX; Smith, Victoria TRAN:EX; Bates, Nancy MMHA:EX; Tupper, Linsey PSSG:EX; Walker, Leah MCF:EX; Walsh, Sara M HLTH:EX; Wensink, Alison PREM:EX; Whitford, Kelly M AEST:EX; Youell, Brandie IRR:EX
Subject: DMC Succession Meeting (23 November) Dietary Restrictions

Hello all,

For those whose DM is attending this event, please inform me of any dietary allergies or restrictions no later than end of day Friday, 9 November.

Many thanks,

Kirsten Detlefsen, Senior Executive Assistant
Office of the Deputy Minister | BC Public Service Agency
4th Floor - 810 Blanshard Street | Victoria, BC | V8W 2H2 | 778.974.4041
www.gov.bc.ca/myhr/contact | 250.952.6000 | Toll Free 1.877.277.0772



Where ideas work

Wensink, Alison PREM:EX

From: Wensink, Alison PREM:EX
Sent: November 7, 2018 3:58 PM
To: Wright, Don J. PREM:EX
Subject: FW: For Approval: 2018-0157 DBN re conclusion of investigation
Attachments: 2018-0157 DBN re conclusion of investigation.docx; Letter to MLA de Jong from Don Wright.docx

Importance: High

Hi Don,

Forwarding the attached DN and letter for your review. Please let me know once these are okay to format and print for your signature.

Thank you,

Alison

From: Cook, Jeannette CITZ:EX
Sent: Wednesday, November 7, 2018 3:40 PM
To: Wensink, Alison PREM:EX
Cc: Caiger, Caroline A CITZ:EX
Subject: For Approval: 2018-0157 DBN re conclusion of investigation
Importance: High

Hi Alison,

Please see attached Decision Note for Don's review and signature. Would appreciate if you could return a copy of the signed version for our files.

Also is attached a letter for MLA de Jong. I understand that Don wanted to send this out this week on a certain day. You may check in with him about that timing.

Thank you. If there are any questions, let me know.
JC

Jeannette Cook | Director, Executive Operations
Deputy Minister's Office | Ministry of Citizens' Services
Ph: 250 387-8817 | **e:** jeannette.cook@gov.bc.ca

Page 15 to/à Page 16

Withheld pursuant to/removed as

s.14

Wensink, Alison PREM:EX

From: Wensink, Alison PREM:EX
Sent: November 8, 2018 4:29 PM
To: Cook, Jeannette CITZ:EX
Cc: Caiger, Caroline A CITZ:EX; Higgins, Keira PREM:EX
Subject: RE: For Approval: 2018-0157 DBN re conclusion of investigation
Attachments: 2018-0157 DBN - signed.pdf

Hi Jeannette,

Here is a copy of the signed DN.

Thank you,

Alison

From: Cook, Jeannette CITZ:EX
Sent: Wednesday, November 7, 2018 3:40 PM
To: Wensink, Alison PREM:EX
Cc: Caiger, Caroline A CITZ:EX
Subject: For Approval: 2018-0157 DBN re conclusion of investigation
Importance: High

Hi Alison,

Please see attached Decision Note for Don's review and signature. Would appreciate if you could return a copy of the signed version for our files.

Also is attached a letter for MLA de Jong. I understand that Don wanted to send this out this week on a certain day. You may check in with him about that timing.

Thank you. If there are any questions, let me know.
JC

Jeannette Cook | Director, Executive Operations
Deputy Minister's Office | Ministry of Citizens' Services
Ph: 250 387-8817 | **e:** jeannette.cook@gov.bc.ca

Wensink, Alison PREM:EX

From: Wensink, Alison PREM:EX
Sent: November 8, 2018 5:02 PM
To: 'dorothy.wallace@dfo-mpo.gc.ca'
Subject: FW: Follow-up on further DFO-BC salmon collaboration
Attachments: BC-DFONovember_1DayMtg_InitialDraftAGENDA.docx

Hello Dorothy,

Further to the below email, I have been asked to set up a 30 minute conference call next week between Deputy Ministers Catherine Blewett, Don Wright and Wes Shoemaker. I'm wondering if Catherine is available between 8:30 and 9:30am PT on any of the following days: Tuesday November 13th, Wednesday November 14th, Thursday November 15th or Friday November 16th.

Thank you so much for letting me know and thank you for your help!

*Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987*

From: Murdoch, Sarah <Sarah.Murdoch@dfo-mpo.gc.ca>
Sent: November 5, 2018 10:05 AM
To: Kristianson, Eric PREM:EX <Eric.Kristianson@gov.bc.ca>
Cc: Reid, Rebecca <Rebecca.Reid@dfo-mpo.gc.ca>; Witter, Allison PREM:EX <Allison.Witter@gov.bc.ca>; Fogliato, Cara <Cara.Fogliato@dfo-mpo.gc.ca>; Lawrie, Kirsten <Kirsten.Lawrie@dfo-mpo.gc.ca>
Subject: Follow-up on further DFO-BC salmon collaboration

Good morning Eric,

I am following up on behalf of Rebecca, on the idea we discussed briefly on our last call about a face-to-face meeting sometime this month to walk through some of the key DFO and BC wild salmon/aquaculture initiatives, some of which are quite time sensitive, as well as public/FN/stakeholder engagement plans and possible collaborative way forward approach.

If that's something still of shared interest, we were thinking we could have DM-level call to confirm agenda and then have meeting led at ADM-RDG level with participation from a few key directors, as needed. Is that aligned with what would work for BC?

In terms of dates/location, we'd like to suggest November 13, 16, or 19 as possible dates, and would be happy to host in Vancouver or travel over to Victoria.

I've also attached a possible start of a draft agenda for consideration. Looking forward to hearing from you.

Regards
Sarah

Sarah Murdoch

Regional Director/ Directrice regionale

Policy & Economic Analysis/Politique et analyse économique

Fisheries and Oceans Canada, Pacific Region / Pêches et Océans Canada, Région du Pacifique

tel. 604-666-7963

Sarah.Murdoch@pac.dfo-mpo.gc.ca

Wensink, Alison PREM:EX

From: Wensink, Alison PREM:EX
Sent: November 9, 2018 12:16 PM
To: Olsen, Melody CITZ:EX
Cc: Caiger, Caroline A CITZ:EX; Cook, Jeannette CITZ:EX
Subject: RE: For Approval: 2018-0157 DBN re conclusion of investigation
Attachments: Letter to Mr. de Jong - November 8, 2018.pdf

Hi Melody,

Here is a copy of the letter to Mr. de Jong that was sent out yesterday.

Thank you,

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

From: Cook, Jeannette CITZ:EX
Sent: Wednesday, November 7, 2018 3:40 PM
To: Wensink, Alison PREM:EX
Cc: Caiger, Caroline A CITZ:EX
Subject: For Approval: 2018-0157 DBN re conclusion of investigation
Importance: High

Hi Alison,

Please see attached Decision Note for Don's review and signature. Would appreciate if you could return a copy of the signed version for our files.

Also is attached a letter for MLA de Jong. I understand that Don wanted to send this out this week on a certain day. You may check in with him about that timing.

Thank you. If there are any questions, let me know.
JC

Jeannette Cook | Director, Executive Operations
Deputy Minister's Office | Ministry of Citizens' Services
Ph: 250 387-8817 | **e:** jeannette.cook@gov.bc.ca

Wensink, Alison PREM:EX

From: Wensink, Alison PREM:EX
Sent: November 9, 2018 12:50 PM
To: Banister, Lori FIN:EX
Subject: RE: Private & Confidential - Harris & Company Outstanding Account s.17
Attachments: October 2017 Account.pdf; 1 month extension - Eric Harris RE: new invoice and extension for Eric Harris? FW: October Invoice s.17 ; new invoice and extension for Eric Harris? FW: October Invoice s.17

Hi Lori,

I believe you received a copy of it last November (see attached email). This would have required another extension, and in the email Jackie says Don had approved the extension but I'm not sure if the MOD #2 was ever created as I can't find it in our files. Do you have it?

s.22 Happy to discuss further then.

Thanks so much!

Alison

From: Banister, Lori FIN:EX
Sent: Wednesday, November 7, 2018 1:52 PM
To: Wensink, Alison PREM:EX
Subject: FW: Private & Confidential - Harris & Company Outstanding Account s.17

Hi Alison, just received the note below from Eric Harris (Harris & Co.), one of our 2017 Transition Team contractors. Tamika sends the attached invoice Oct 30 2017 and notes it hasn't been paid. I didn't receive copy of it – did you? And are you able to confirm its payment status and let me know please?

Thanks! Lori

Lori Banister | Procurement Specialist | Corporate Services Division | Ministry of Finance
Ph: 778-698-3049 | e: Lori.Banister@gov.bc.ca | m: 3rd Floor – 617 Government St., Victoria BC V8W 9V1

From: Banister, Lori FIN:EX
Sent: November 7, 2018 1:41 PM
To: 'TDixon@harrisco.com' <TDixon@harrisco.com>
Subject: FW: Private & Confidential - Harris & Company Outstanding Account |s.17

Hello Tamika,

I will confirm with our Accounting Dept. and let you know of the status of your invoice attached, dated Oct 30 2017.

Kind regards, Lori

Lori Banister | Procurement Specialist | Corporate Services Division | Ministry of Finance
Ph: 778-698-3049 | e: Lori.Banister@gov.bc.ca | m: 3rd Floor – 617 Government St., Victoria BC V8W 9V1

From: Tamika Dixon <TDixon@harrisco.com>
Sent: November 7, 2018 12:34 PM
To: Banister, Lori FIN:EX <Lori.Banister@gov.bc.ca>
Subject: Private & Confidential - Harris & Company Outstanding Account s.17

Good morning,

Our accounting department has informed me that our account for file no. s.17 (\$117.60) from October, 2017 has not yet been paid. In the event that the account has not been received, we are attaching a copy for you. We would be grateful if you would make arrangements for payment as soon as possible.

If you have any questions regarding the account, please don't hesitate to contact our office.

Best Regards,

Tamika Dixon
Legal Assistant to Eric J. Harris, Q.C., Sari A. Wiens and Paul Fairweather
D/ 604 684 6633 x2251
TDixon@harrisco.com



Harris & Company LLP
14th Floor, 550 Burrard St.
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Workplace Law & Advocacy



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Wensink, Alison PREM:EX

From: Wensink, Alison PREM:EX
Sent: November 9, 2018 2:52 PM
To: LP PO Deputy Minister; LP Administrative Coordinators; LP Support Staff; LP Ministerial Assistants; LP Senior Ministerial Assistants; LP Executive Assistants
Cc: PREM Tech; Smith, Jason FIN:EX; Gustafson, Charlynn FIN:EX; Hendry, Jackie PREM:EX
Subject: UC and Workstations

Hello,

Between **December 5 – 14** changes are coming to each of you. Not everyone will be impacted by each change. A daily schedule is being worked out so that you will know what day to expect the following changes to take place. We'll keep you posted as details are firmed up.

Project team members, Jason Smith and/or Charlynn Gustafson, and one or more members of the PREM Tech team will be on site each day to help facilitate the OCIO teams responsible for the following activities.

New Workstations

Some of you will be receiving new workstations. A team from OCIO will be onsite to bring your new computer to your desk and to work with you to ensure that it is working correctly. This may take around 30-40 minutes. They will remove your current computer only when your new computer is successfully deployed.

Upgrading Current Workstations

Some staff with newer computers will be receiving WIN10/Office 2016 upgrades and any software required for your UC device to work correctly. You will be kept posted as to when this will take place.

Transition to Unified Communications

During this same time frame, you will also receive your new Unified Communications device and your new UC number will be activated. Everyone is receiving a new UC number. A team from OCIO specializing in UC will follow the workstation team to set up your UC device and give you a brief tutorial of about 15 - 20 minutes.

You will have access to both your new UC phone number and your old TELUS number for about a week before the TELUS line is deactivated. This allows time for you to become accustomed to answering calls using the UC desk set or headset. Your old TELUS phone will be removed when the TELUS line is deactivated, about a week after your UC number is activated.

Once your UC number is activated, it is recommended that you change your voice mail on your TELUS line letting your contacts know that the TELUS number will no longer be available as of (date to be confirmed) and to call your new UC number. At the same time, you can set up your voice mail for your UC number. You will also want to update your signature block.

What do you Need to Do on "Deployment Day"?

It is important that you be at your desk on deployment day (date to be confirmed) so that the two OCIO teams can complete the set ups, which requires that you log-on to the new computer. If you cannot be there, let your AC know so that arrangements can be made to receive and activate your workstation and UC device at an alternate time. Someone from the project team will be contacting your office to schedule your deployment day and time.

What About the Main Office Number

The main office number will remain the same. It will be transitioned to Unified Communications technology approximately one week after your office receives your new computers and UC devices. A team from OCIO will be onsite to ensure the transition from TELUS to UC takes place as planned. A member of the FIN IMB Service Desk will assist with setting up call routing procedures from the main line to ensure there are no missed calls and they will assist onsite as required.

How do You Learn More?

There will be an opportunity for someone from your office to participate in “Train the Trainer” sessions on WIN10/Office 2016 changes; and, on using unified communications. They will be available for you to ask questions. They can also request assistance from the FIN IMB Service Desk.

In the meantime, if you would like to learn more, please take advantage of the weekly online seminars. You do not have to pre-register. To join go to [Learning About WIN10/Office 2016 and UC](#). To prepare for your new computers and UC, take the SKYPE / Office 2016 sessions.

If you have any further questions please contact PREM Tech, cc’ed here.

Thank you,

Alison Wensink, Executive Administrative Coordinator

Deputy Minister's Office | Office of the Premier

Room 272 - West Annex, Parliament Buildings

Victoria BC V8W 9E1

Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Wensink, Alison PREM:EX
Sent: November 9, 2018 4:35 PM
To: Higgins, Keira PREM:EX
Subject: Updates for next week

Hi Keira, s.22 Here is an update on a few things for Don. Sorry it's a lot, I'm sure you don't need all this info but just thought I'd give it all to you just in case!

For all of these meetings, I have put all the emails into folders on the LAN here: J:\ADMINISTRATION - 100-499\102 Admin, Staff Meetings\102-01 General\Don Wright Meetings

Meetings that have been set up:

- Nov 15th 8:30-9:00am conference call – Eric will moderate, and Christine/Eric will be providing materials to send to Don ahead of time
- Dec 7th 1-2pm meeting with Chief Robert Dennis – follow up from meeting in July, not sure if any other gov staff need to attend this one as well?
- Nov 21st 3:30-4:15pm - meeting with Cory Heavener

Meeting requests that have not been scheduled yet:

- Rick Hansen Foundation – Don has approved this to be scheduled sometime in December. They had originally asked for a meeting in Vancouver, I let them know we would keep their request on file and follow up with them once we have Vancouver travel planned for Don. They have now come back asking if there are dates they could come to Victoria, but I haven't gotten a chance to set that up yet. (in read/review folder on your desk)
- Nick Hann, Head of Investments at Canada Infrastructure Bank – They originally asked to meet Nov 12th, Don has said to send regrets as s.22 I didn't get a chance to ask him if he wants it to be scheduled later once s.22 or if he wants either of the other two DMs to take the meeting while s.22 (in read/review folder on your desk)
- Rio Tinto stakeholder survey – Don has said OK to take part, I haven't had a chance to go back to them and set up a time (in read/review folder on your desk)

New meeting requests that have come in: (I have given all of these to Don, but none of them came back to me in the Read/Review folder so I think he's still holding on to them)

- Phone call with Dave Earle
- BCBC Luncheon
- ConocoPhillips Canada
- SNC-Lavalin

Other:

- David Stevenson from the Moose hide campaign called a few times following up on the email he sent you about coming to DMC again. I thought I remembered seeing an email you left for Don in one of the read/review folders but it didn't come back to me so not sure if he still has it. David can be reached at s.22
- Amber/Elizabeth had asked for a cabinet retreat to happen January 21st-22nd. I let them know that s.22 s.22, and have asked if there's a possibility for later dates but haven't heard back. Don is aware and his preference is to be in attendance but understands they need to coordinate with multiple calendars.
- Don is now going to Vancouver a day earlier on Nov 27th, I have forwarded you the updated hotel confirmation. He therefore will not be able to attend Cabinet on the 28th, I have not let anyone know about this yet.

- In the second read/review folder on your desk are all the correspondence that Don has reviewed. Sorry I hadn't gotten a chance to scan/file these on the LAN (not sure if that's even the process)
- I've booked a couple meetings with Christine and Angela for FOI next week. These can be re-arranged if Christine needs, and Angela might come to you to book another if needed
- There has been a bunch of confusion about Select Express, and it turns out we have been using the Exec account as it never got separated into two accounts after the transition. If anyone asks about this just let them know I will sort it out when I get back.

Thanks so much!

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Wensink, Alison PREM:EX
Sent: November 9, 2018 4:36 PM
To: Higgins, Keira PREM:EX
Subject: Another thing for when you're back
Attachments: s.14

One last thing – I received the attached two emails. I forwarded them over to Don, but not sure if you do anything else with them.

Thanks!

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Wensink, Alison PREM:EX
Sent: November 19, 2018 11:09 AM
To: Wright, Don J. PREM:EX
Subject: FW: Don Wright - CIFAR Dinner

Hi Don, forwarding this over to you FYI.

Thanks,

Alison

From: s.22
Sent: Tuesday, November 6, 2018 4:20 PM
To: Wensink, Alison PREM:EX
Subject: Don Wright - CIFAR Dinner

Dear Don,

It was lovely to meet you last week at the CIFAR dinner honouring s.22 Peter, as he steps down from the board. It meant a lot s.22, that you were present representing our Provincial Government.

s.22 Vancouver Art Gallery, and we are on the cusp of major transformation. I want to thank you and the Premier for your keen interest and engagement with the project.

As you may know, the Government has encouraged our fund raising efforts to reach \$70 million in private capital. We hope to reach that goal very soon and look forward to working closely with the Provincial Government to realize their support which will allow us to secure our support from the Federal Government. The entire team of the gallery, including our 38,000 members, the arts community of the city and Province, our school program partners and so many others will be profoundly benefit by a new LEED building, securing Vancouver as a cultural destination and resource for the citizens of BC as well as our visitors from around the world.

I look forward to keeping you abreast of our developments and would be delighted to welcome you to the Gallery to share our presentation and our exciting progress.

Once again, lovely to meet you,

All the best

s.22

Wensink, Alison PREM:EX

From: Wensink, Alison PREM:EX
Sent: November 19, 2018 11:16 AM
To: Banister, Lori FIN:EX
Subject: FW: Context Research Contract

Hi Lori,

I was just wanting to follow up on Jackie's below email as s.22

Thanks so much!

Alison

From: Hendry, Jackie PREM:EX
Sent: Tuesday, October 30, 2018 9:09 AM
To: Banister, Lori FIN:EX
Subject: Context Research Contract

Hi Lori –

I'm just following up on this contract and outstanding invoices.

I believe we had an original end date of October 31, 2018. I have an email from Christine Kennedy requesting the contract go until the end of December. I do see on the check list and DA form that we have an end date to March 2019. Can you confirm in your records please?

Also, we haven't received an invoice from them for this year as yet (from our records). Christine said that she believes an invoice was paid up to May, and she hasn't used them since. She also stated that any further balance would not be used for this year.

Any clarification on your end would be greatly appreciated. Once done, I'll connect with the contractor to see if there are any outstanding invoices.

Thanks so much, Lori.

Jackie

Wensink, Alison PREM:EX

From: Wensink, Alison PREM:EX
Sent: November 20, 2018 12:16 PM
To: Canitz, Shelley L PREM:EX
Subject: Nov 3 PCard Reconciliation
Attachments: Nov 3 P Card Receipts.pdf; WENSINKA s.17 03NOV18.xlsx

Hi Shelley,

Attached is my PCard Reconciliation and receipts for your approval while . s.22 .

Thank you,

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Wensink, Alison PREM:EX

From: Wensink, Alison PREM:EX
Sent: November 20, 2018 4:04 PM
To: 'Royal Thai Consulate-General, Vancouver'
Subject: RE: Invitation for Mr. Okenge Yuma Moris to Thai National Day

Hello Sandy,

On behalf of Deputy Minister Okenge Yuma Morisho, I would like to thank you for your invitation to the Thai National Day reception on December 3rd. Unfortunately Okenge's schedule does not allow him to attend. He would like to pass on his sincere regrets and best wishes for a successful event.

Kind regards,

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

From: Royal Thai Consulate-General, Vancouver [mailto:info@thaiconsulatevancouver.ca]
Sent: Friday, November 16, 2018 11:44 AM
To: Wensink, Alison PREM:EX
Subject: Invitation for Mr. Okenge Yuma Moris to Thai National Day

Dear Mr. Okenge Yuma Moris,

Please find attached an invitation from Consul General Nontawat Chandrti, inviting you to a reception on occasion of the National Day of the Kingdom of Thailand, the Birthday Anniversary of His Majesty the late King Bhumibol Adulyadej, and Thailand's Father's Day, on Monday, December 3rd, 2018 at Fairmont Waterfront Hotel - Waterfront Ballroom, 900 Canada Place Way, Vancouver.

Event program:

6.00 pm - Registration
6.15 pm - Arrival of Guest of Honour
6.30 pm - Officially Beginning of the Event
6.50 pm - Speech by Consul General of Thailand
7.00 pm - Speech by Guest of Honour & Dignitaries
7.15 pm - Group Photo
7.30 pm - Performances
8.00 pm - Conclusion of the Event

Kindly RSVP to rsvp@thaiconsulatevancouver.ca or reply to this email. Please bring this invitation with you to the event.

Sincerely,
Sandy Lai

Royal Thai Consulate-General,
1040 Burrard Street
Vancouver, BC V6Z 2R9
Tel: 604-687-1143
Fax: 604-687-4434
Email: info@thaiconsulatevancouver.ca
www.thaiconsulatevancouver.ca

Wensink, Alison PREM:EX

From: Wensink, Alison PREM:EX
Sent: November 21, 2018 9:36 AM
To: Bridges, Kelsey PSEC:EX
Subject: RE: Question: Events DM's are Invited to

Hi Kelsey,

Apologies for the delay in getting back to you on this. I've just heard back from Protocol and here is their response:

We do try to track Ministers/MLAs who are attending National Day events so we can coordinate appropriate BC Government representation. Not so much for DMs. The challenge has always been that usually we are not made aware by the Consulates who they have sent invites out to and the invitees aren't aware of keeping us in the loop.

So we do appreciate Kelsey forwarding this information to Protocol@gov.bc.ca with a cc to Manjit.Khaira@gov.bc.ca

Thanks,

Alison

From: Higgins, Keira PREM:EX
Sent: Monday, November 19, 2018 2:13 PM
To: Bridges, Kelsey PSEC:EX; Wensink, Alison PREM:EX
Subject: RE: Question: Events DM's are Invited to

Hi Alison,

Over to you and Okenge for advice.

Thanks,

Keira Higgins, Executive Administrative Coordinator
Office of the Premier, Deputy Minister
272 West Annex, Parliament Buildings | Victoria, BC | V8V 1X4
Ph: (250) 356-2206

From: Bridges, Kelsey PSEC:EX
Sent: Monday, November 19, 2018 2:12 PM
To: Higgins, Keira PREM:EX
Subject: Question: Events DM's are Invited to

Good afternoon Keira,

I am looking to confirm if events that DM's are invited to and who attends are being tracked? Is something that DM Yuma Morisho looks into?

Christina has received an invite from the Consulate General of Japan to attend the 85th birthday of his majesty the Emperor Consul General of Japan Takashi Hatori and we are curious if these types of invites/events are being tracked. Is there government policy about attendance that should be followed?

Thank you!

Kelsey Bridges

Senior Executive Assistant

Public Sector Employers' Council Secretariat

Province of BC

Tel: 778 698-8541 | Cell: s.22

gov.bc.ca/PSEC



Wensink, Alison PREM:EX

From: Wensink, Alison PREM:EX
Sent: November 22, 2018 1:26 PM
To: 'Rey, Rachelle (CA - British Columbia)'
Subject: RE: Scheduling quick call with DM Yuma Morisho

Hi Rachelle,

Apologies for the delay in getting back to you. Okenge has a lot on the go at the moment, and unfortunately a meeting or phone call with Jamie will not be possible this year. If you would like to follow up in the new year, we can revisit this request then.

Kind regards,

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

From: Rey, Rachelle (CA - British Columbia) [mailto:racrey@deloitte.ca]
Sent: Wednesday, November 21, 2018 12:48 PM
To: Wensink, Alison PREM:EX
Subject: RE:Scheduling quick call with DM Yuma Morisho

Hello again Alison,

Thank you for offering to see if the DM to see if he has time to connect up with Jamie. As discussed this morning, Jamie would appreciate the opportunity to have lunch with the DM sometime before or after the holidays . We understand the DM is unavailable for a call the next two weeks.

I appreciate your efforts facilitating this meeting request and hope to hear from you soon.

Warm regards,

R

Rachelle Rey
Paraprofessional
Deloitte
Tel/Direct 250-978-4462 | Fax 778-374-0497
racrey@deloitte.ca | www.deloitte.ca

From: Wensink, Alison PREM:EX <Alison.Wensink@gov.bc.ca>
Sent: Wednesday, November 21, 2018 9:44 AM
To: Rey, Rachelle (CA - British Columbia) <racrey@deloitte.ca>
Subject: [EXT] RE: Scheduling quick call with DM Yuma Morisho

Hello Rachelle,

Thank you for your email. Unfortunately DM Okenge Yuma Morisho is not available for a phone call with Jamie Sawchuk at this time.

Kind regards,

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

From: Rey, Rachele (CA - British Columbia) [<mailto:racrey@deloitte.ca>]
Sent: Tuesday, November 20, 2018 1:45 PM
To: Higgins, Keira PREM:EX
Subject: Scheduling quick call with DM Yuma Morisho

Good afternoon Keira,

Jamie was hoping to connect up with the DM for a quick call this week on a time sensitive matter. Perhaps the DM has a couple of minutes as follows:

- Wed 21st – anytime between 2:30 and 3:30
- Thurs Nov 22 –
 - just before lunch (or between noon and 12:30)
 - between 4:30 and 5:00
- Friday Nov 23rd – any-time after 1:00

Please let me know and thank you.

Rachele Rey
Paraprofessional
Deloitte
Tel/Direct 250-978-4462 | Fax 778-374-0497
racrey@deloitte.ca | www.deloitte.ca

From: Sawchuk, Jamie (CA - British Columbia)
Sent: Tuesday, November 20, 2018 11:15 AM
To: Okenge Yuma Morisho (okenge.yumamorisho@gov.bc.ca) <okenge.yumamorisho@gov.bc.ca>
Subject: RE: Follow-up

Okenge,
I know you are incredibly busy, but I am wondering if you have 5 minutes for a quick call this week. I would appreciate your insight on a matter.
Best regards,
Jamie

--
Jamie Sawchuk
Partner
D: +1 (250) 978 4448 | M: +1 (250) 727 1412
jsawchuk@deloitte.ca | deloitte.ca
www.deloittedigital.ca
--

From: Sawchuk, Jamie (CA - British Columbia)
Sent: Sunday, November 18, 2018 10:04 PM
To: Okenge Yuma Morisho (okenge.yumamorisho@gov.bc.ca) <okenge.yumamorisho@gov.bc.ca>
Subject: Follow-up

Okenge,
It was great to meet you at the BCBC Canada 360 Summit on Friday. I am wondering if you might have some time to meet and follow-up in Victoria (I also live and work in Victoria).
Let me know if there is a time that works for you.
Best regards,
Jamie

--
Jamie Sawchuk
Partner
Deloitte Inc.
300 – 737 Yates Street, Victoria BC, V8W 1L6
D: +1 (250) 978 4448 | M: +1 (250) 727 1412
jsawchuk@deloitte.ca | deloitte.ca
www.deloittedigital.ca

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Wensink, Alison PREM:EX

From: Wensink, Alison PREM:EX
Sent: November 27, 2018 4:05 PM
To: Henry, David A FIN:EX
Subject: FW: Accounts for archive
Attachments: SPapik Calendar Error.JPG

Hi David,

I've attached a screenshot of the error I'm getting when I try to open Stephanie's calendar. Her outlook was actually archived over to the main archive folder and I copied it over onto mine.

Thanks so much for your help!

Alison

From: Lee, Penny FIN:EX
Sent: Tuesday, October 23, 2018 3:06 PM
To: Wensink, Alison PREM:EX; Henry, David A FIN:EX
Cc: Tsang, Robin FIN:EX; Trimble, Brett FIN:EX; Lee, Bonnie FIN:EX
Subject: RE: Accounts for archive

Hi David, Alison is correct as both service request forms were submitted before your email came out. Did you want me to move Leila Farmer and Suzanne Christensen's mailbox .pst files from Alison and Jackie's H drive to the PREM\Staff_archive? I double checked Stephanie Papik's and her transfer out was completed on Oct. 17th (istore 904881) and mailbox .pst file was copied to \\sfp.idir.bc.gov\S168\S68057\PREM\Staff_Archive . Please advise. Thank you.

Penny Lee
Telephone Coordinator
Ministry of Finance, Corporate Services, Information Management Branch
Supporting Finance, Office of the Premier and various other agencies
9-250-387-8912

From: Wensink, Alison PREM:EX
Sent: October 23, 2018 2:47 PM
To: Henry, David A FIN:EX <David.Henry@gov.bc.ca>; FIN IMB Service Desk (78912) FIN:EX <78912@gov.bc.ca>
Cc: Tsang, Robin FIN:EX <Robin.Tsang@gov.bc.ca>; Trimble, Brett FIN:EX <Brett.Trimble@gov.bc.ca>; Lee, Bonnie FIN:EX <Bonnie.Lee@gov.bc.ca>
Subject: RE: Accounts for archive

Hi David,

So sorry I think I made this confusing as I had requested on the Transfer Out service request form for their outlook/H Drive folders to be given to Jackie and myself directly, before you sent the below email. But yes, we have all 3 outlooks set up now.

So sorry for the confusion and thank you all so much!

Alison

From: Henry, David A FIN:EX
Sent: Tuesday, October 23, 2018 2:35 PM
To: FIN IMB Service Desk (78912) FIN:EX
Cc: Tsang, Robin FIN:EX; Wensink, Alison PREM:EX; Trimble, Brett FIN:EX; Lee, Bonnie FIN:EX
Subject: !!: Accounts for archive
Importance: High

Good afternoon Servicedesk,
Did the transfer our requests get done for the 3 clients below? Did the archives get done? We cannot see any archives for them under:

\\sfp.idir.bcgov\S168\S68057\PREM\Staff_Archive

Thanks!
David

From: Henry, David A FIN:EX
Sent: October 15, 2018 10:18 AM
To: FIN IMB Service Desk (78912) FIN:EX <78912@gov.bc.ca>; Lee, Bonnie FIN:EX <Bonnie.Lee@gov.bc.ca>
Cc: Tsang, Robin FIN:EX <Robin.Tsang@gov.bc.ca>; Wensink, Alison PREM:EX <Alison.Wensink@gov.bc.ca>; Trimble, Brett FIN:EX <Brett.Trimble@gov.bc.ca>
Subject: OOP: Accounts for archive

Good morning ServiceDesk,
There will be some transfer outs for OOP – West Annex:

- Leila Farmer
- Stephanie Papik
- Suzanne Christensen

Alison Wensink will be submitting the requests. When these are submitted, please ensure to have these client mailboxes archived to:

\\sfp.idir.bcgov\S168\S68057\PREM\Staff_Archive

Thanks very much,
David

From: Hendry, Jackie PREM:EX
Sent: October 15, 2018 9:44 AM
To: Henry, David A FIN:EX <David.Hendry@gov.bc.ca>
Subject: RE: Accounts for archive

Hi David –

We're delaying Suzanne Christensen until this Friday as she has a project that she needs to complete. Once done, the access will be to me.

Leila Farmer effective today with Alison to have access. Stephanie Papik, I'm quite certain will also be today, we're just waiting on final confirmation. Alison to have access to her as well.

Thank you,
Jackie

From: Henry, David A FIN:EX
Sent: Monday, October 15, 2018 8:02 AM
To: Hendry, Jackie PREM:EX <Jackie.Hendry@gov.bc.ca>
Subject: Accounts for archive

Good morning Jackie,
Did you have confirmation on OOP clients you wanted archived?
Let me know when you want it done - so they can remove personal etc if needed beforehand.

Thanks,
David

Wensink, Alison PREM:EX

From: Wensink, Alison PREM:EX
Sent: November 30, 2018 9:33 AM
To: Higgins, Keira PREM:EX
Subject: FW: Invoice for Mr Don Wright
Attachments: s.15

s.15

Sent: Friday, November 30, 2018 9:33 AM
To: Wensink, Alison PREM:EX
Subject: Invoice for Mr Don Wright

s.15