Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 1, 2019 8:57 AM
To: Tsang, Robin FIN:EX
Subject: RE: Help

Thanks Robin. David came and it's fixed. 😊

From: Tsang, Robin FIN:EX
Sent: February 1, 2019 8:47 AM
To: PREM Tech <PREM.Tech@gov.bc.ca>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Help
Importance: High

Hi Team:

Elizabeth has trouble logging on and locked out. Please assist her.

Thanks,
Robin

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 1, 2019 9:00 AM
To: s.15; s.22
Subject: FW: Eticket : Horgan, McConnell and Brown / Terrace to Victoria / Feb 16
Attachments: Travel Reservation February 16 for JOHN HORGAN.pdf

Sorry, computer issues. This is the return trip portion. Still waiting on the details from Amber and Kate on the trip up.

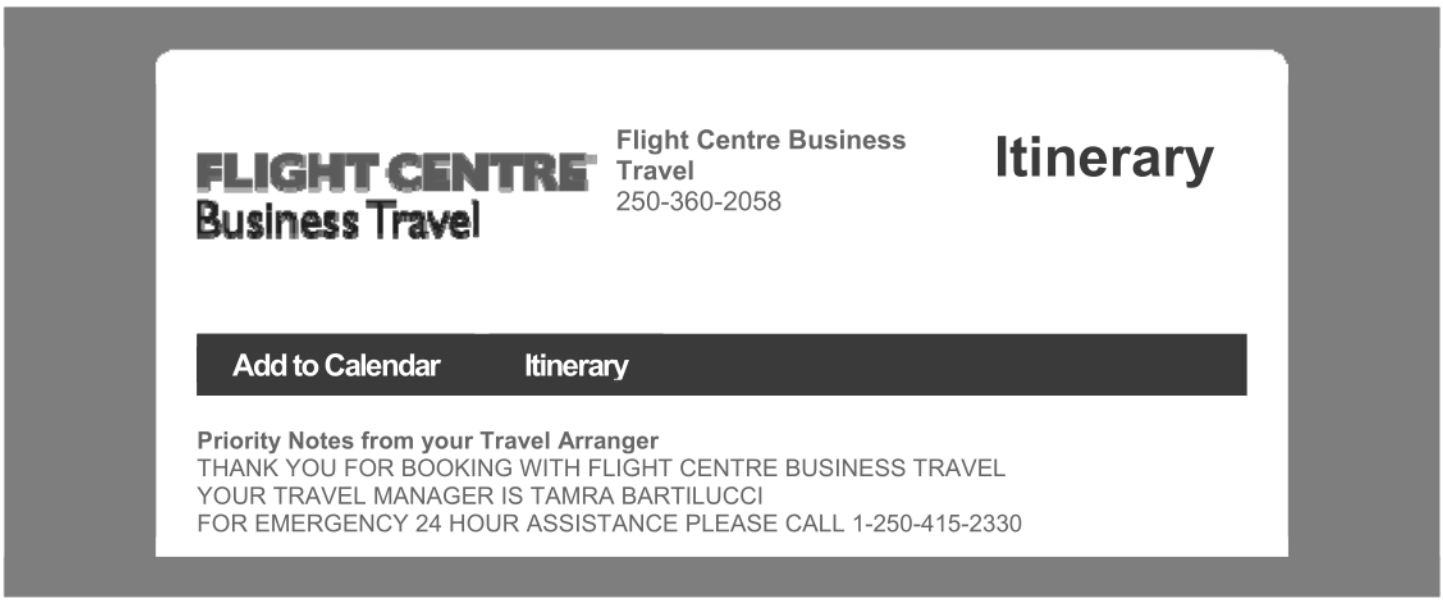
Elizabeth

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: January 31, 2019 4:32 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Eticket : Horgan, McConnell and Brown / Terrace to Victoria / Feb 16

Please let me know if you have any questions or need anything further .
Tamra

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Flight Centre Business Travel [mailto:confirmation@tripcase.com]
Sent: Thursday, January 31, 2019 4:29 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Travel Reservation February 16 for JOHN HORGAN



Trip to: VICTORIA BC, CANADA
Passenger(s): HORGAN/JOHN
MCCONNELL/SHEENA
BROWN/EVAN

Reservation code: s.22
Airline Reservation Code:

AIR CANADA AC Flight Number **8245** **Saturday, 16 February**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation# s.22

Departure: YXT TERRACE BC, CANADA
8:20PM

Arrival: YVR VANCOUVER BC, CANADA
9:53PM
Main Terminal

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP

Duration: 1hour(s) and 33minute(s)
Distance (in Miles): 431

John Horgan
Seat(s): Check-In Required

Sheena Mcconnell
Seat(s): Check-In Required

Evan Brown
Seat(s): Check-In Required

AIR CANADA AC Flight Number **8087** **Saturday, 16 February**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation# s.22

Departure: YVR VANCOUVER BC, CANADA
11:00PM
Main Terminal

Arrival: YYJ VICTORIA BC, CANADA
11:30PM

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP

Duration: 0hour(s) and 30minute(s)
Distance (in Miles): 40

John Horgan
Seat(s): Check-In Required

Sheena Mcconnell
Seat(s): Check-In Required

Evan Brown
Seat(s): Check-In Required

If you no longer wish to receive these emails please contact: confirmation@tripcase.com.

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 1, 2019 11:28 AM
To: s.15; s.22
Subject: RE: Helijet Flight - Cancel

Will do s.15; s.22 I'll send you the cancellation.

Elizabeth

s.15; s.22
From:
Sent: February 1, 2019 11:27 AM
To: Parkinson. Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: s.15; s.22 s.15; s.22
Subject: Helijet Flight - Cancel

Good morning Elizabeth. Can you please cancel the following Helijet seat?

Sunday February 10

9:00am - Please cancel the s.15 seat on this flight. s.15

We still need the seat on the return flight s.15 s.15; s.22

Thanks Elizabeth,

s.15;
s.22

Shortt, Amanda PREM:EX

Subject: HELIJET: Vancouver to Victoria (5:45 PM)
Location: Flight # 729

Start: Fri 2019-02-01 5:45 PM
End: Fri 2019-02-01 6:20 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: s.17
Required Attendees Brown, Evan PREM:EX; McConnell, Sheena PREM:EX

Friday, February 1, 2018

HELIJET Flight # 729

Depart Vancouver Harbour at 5:45 PM
Arrive Victoria Harbour at 6:20 PM

CONFIRMATIONs s.15; s.22 Premier, Evan, s.15

Helijet Tel # 1-800-665-4354

Elizabeth-07-12

Shortt, Amanda PREM:EX

Subject: HELIJET: Victoria to Vancouver (9:00 AM)
Location: Flight #782

Start: Sun 2019-02-10 9:00 AM
End: Sun 2019-02-10 9:35 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: s.17
Required Attendees Brown, Evan PREM:EX; McConnell, Sheena PREM:EX

Sunday, February 10, 2019

HELIJET Flight # 782

Depart Victoria Harbour at 9:00 AM
Arrive Vancouver Harbour at 9:35 AM

CONFIRMATIONs: Premier s.22
Evan
Sheena

*Note: s.15 s.15 seat cancelled per s.15 in Vancouver.

Helijet tel # 1-800-665-4354

Elizabeth-18-01-19

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 1, 2019 11:52 AM
To: s.15; s.22
Subject: FW: Thank you for choosing to take off with Helijet!

Cancellation per your request s.15; s.22

Elizabeth

From: passengerservices@helijet.com <passengerservices@helijet.com>
Sent: February 1, 2019 11:49 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.22
Name	s.15
Company	Office Of The Premier

Booking s.22

Sunday, February 10, 2019

Invoice s.22

782
09:00 Victoria Harbour (Downtown)
09:35 Vancouver Harbour (Downtown)

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in

35 minutes	a non-refundable cancellation fee equal to the value of the one-way travel.
Cancelled	Failure to change 1 hour prior or check-in 20 minutes prior to departure
1 Passengers - Off-Peak s.15 **Male**	will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)
Add to Calendar	

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time. When flight boarding commences, seats will be forfeited & any onward/return flights may be cancelled.

Changes/Cancellations & No Show Penalty:
Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.
After 5pm, all next-day travel is non-refundable and only changeable for same-day travel; a fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or the cancellation fee, equal to the value of the one-way travel, will apply. Failure to check in prior to departure will also result in any onward and/or return reservations being cancelled, with any applicable cancellation fees applied.

Terminals:
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)
Vancouver International Airport: 5911 Airport Road South, Richmond BC
Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:
Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:
Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.
Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.
Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Baggage Allowance:
Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total. Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed. Please visit http://www.catsa-acsta.gc.ca/ for information on how to "Pack Smart" and avoid delays

Baggage Liability:
The liability for the loss of and/or the damage to any personal property, including baggage or goods is limited to an amount equal to the value of such baggage or goods, which shall not exceed $250.00 (CAD) per passenger, unless greater value declared.

Transportation upon arrival:
Helijet is pleased to offer courtesy shuttle van drop off service within the downtown core in Victoria, Vancouver Harbour, and Nanaimo, ask the driver for drop off locations. Taxis & rental cars may also be available, please ask an agent.

Accessibility:
To ensure your travel is possible, passengers with limited mobility and/or special needs must advise Helijet Reservations at 1.800.665.4354

Pets on Helijet:
If you have a Special Assistance Animal please advise Helijet Reservations. Other small pets and animals are not accepted for carriage, please visit our website for restrictions.

Weather Conditions:.
If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact passengers as early as possible via phone numbers and/or email addresses provided.

Reservations:
Reservations are required for all flights and may be booked online at www.helijet.com or by calling 1.800.665.4354 (within North America).

Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Shortt, Amanda PREM:EX

Subject: AIR CANADA: Terrace to Vancouver (8:20 PM
Location: Flight # AC 8245

Start: Sat 2019-02-16 8:20 PM
End: Sat 2019-02-16 9:53 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: s.17
Required Attendees Brown, Evan PREM:EX; McConnell, Sheena PREM:EX

Saturday, February 16, 2019

AIR CANADA Flight # AC 8245

Depart Terrace Airport at 8:20 PM
Arrive Vancouver Airport (Main terminal) at 9:53 PM

CONFIRMATIONs: Premier s.22 Seat s.15
Sheena s.22 Seat s.15
Evan Seat

Booked with Tamra at Flight Centre, tel # 250-360-2058

Elizabeth-01-02-19

Shortt, Amanda PREM:EX

Subject: AIR CANADA: Vancouver to Victoria (11:00 PM)
Location: Flight # AC8087

Start: Sat 2019-02-16 11:00 PM
End: Sat 2019-02-16 11:30 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees McConnell, Sheena PREM:EX; Brown, Evan PREM:EX

Saturday, February 16, 2019

AIR CANADA Flight # AC 8087

Depart Vancouver Int'l (Main Terminal) at 11:00 PM
Arrive Victoria Airport at 11:30 PM

CONFIRMATIONs: Premier s.22 Seat s.15
Sheena s.22 Seat s.15
Evan Seat

Booked with Tamra at Flight Centre, Tel # 250-360-2058

Elizabeth-01-02-19

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 1, 2019 12:59 PM
To: McConnell, Sheena PREM:EX; Nash, Amber PREM:EX
Subject: CALLER: Courtenay, Washington State Legislature

Hi Sheena,

Pleas re-direct if this should go elsewhere. Courtenay called asking for a quick quote for a news release. Her Tel # 360-786-7762.

Thanks,

Elizabeth

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

CONFIDENTIALITY NOTICE: The above message contains confidential information intended for a specified individual and purpose. The information is private and protected by law. Any copying or disclosure of this transmission by anyone other than the intended recipient is prohibited. If you are not the intended recipient, please notify the sender immediately and delete this message and any attachments from your system. Thank you.

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 1, 2019 1:35 PM
To: Dewar, Bob PREM:EX
Subject: Envelope

Hi Bob,

I have the envelope for you to take to VCO with you. Are you here?

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 1, 2019 1:42 PM
To: Geary, Vanessa PREM:EX
Subject: RE: clarifying incidentals in expenses

Thanks Vanessa.

Elizabeth

From: Geary, Vanessa PREM:EX
Sent: February 1, 2019 1:09 PM
To: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>; Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Van Meer-Mass, Kate PREM:EX <Kate.VanMeer-Mass@gov.bc.ca>
Subject: clarifying incidentals in expenses

Hi – I have been able to clarify how incidentals are calculated and determined that the process we have been following is ok.

Incidentals (at $14/day) are included in the per diem rates when a full day, breakfast, lunch or dinner etc are claimed. This is why they are automatically included when the travel voucher is completed.

The only time someone might actually claim incidentals is when all meals are covered but, for example, a tip was provided at the hotel or the cab etc (as per the guidelines).

Therefore, when staff are indicating on our form what expenses they have incurred, incidentals do not need to specified unless no meals are being claimed.

It is entirely appropriate for staff to claim per diems as per the guidelines as has been practice.

So, moving forward, please do not subtract incidentals when meals are claimed as it alters the per diem rate on the travel voucher.

Please let me know if you have any questions.

Thanks Vanessa

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 1, 2019 1:42 PM
To: Geary, Vanessa PREM:EX
Subject: Your envelope is here. :-)

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

Subject: Canceled: HELIJET: Vancouver to Victoria (5:45 PM)
Location: Flight # 729

Start: Fri 2019-02-01 5:45 PM
End: Fri 2019-02-01 6:20 PM
Show Time As: Free

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: s.17
Required Attendees Brown, Evan PREM:EX; McConnell, Sheena PREM:EX

Importance: High

Friday, February 1, 2018

HELIJET Flight # 729

Depart Vancouver Harbour at 5:45 PM
Arrive Victoria Harbour at 6:20 PM

CONFIRMATIONs s.15; s.22 Premier, Evan, s.15

Helijet Tel # 1-800-665-4354

Elizabeth-07-12

Shortt, Amanda PREM:EX

Subject: EVAN: Helijet: Vancouver to Victoria (5:45 PM)
Location: Flight # 729

Start: Fri 2019-02-01 5:45 PM
End: Fri 2019-02-01 6:20 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Parkinson, Elizabeth PREM:EX
Required Attendees Brown, Evan PREM:EX

Friday, February 1, 2019

HELIJET Flight # 729

Deapart Vancouver Harbour at 5:45 PM
Arrive Victoria Harbour at 6:20 PM

CONFIRMATION # s.22

Helijet Tel # 1-800-665-4354

Elizabeth-01-02-19

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 1, 2019 3:28 PM
To: Brown, Evan PREM:EX
Subject: CALLER: s.22

Hi Evan,

s.22

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 2, 2019 1:59 PM
To: Poldrugovac, Saija FIN:EX
Subject: Re: EPARKINSON BMO Jan 3, 2019, s.22

Anytime my friend!

Sent from my iPhone

> On Feb 2, 2019, at 12:49 PM, Poldrugovac, Saija FIN:EX <Saija.Poldrugovac@gov.bc.ca> wrote:
>
> You just made my day!!!
>
> I'm working today to get all the pcards done s.22 and I just opened yours thinking it would be around 50. I've never been so excited to see 12 lines!
> ~S
>
> -----Original Message-----
> From: Parkinson, Elizabeth PREM:EX
> Sent: January 24, 2019 2:27 PM
> To: Poldrugovac, Saija FIN:EX
> Subject: FW: EPARKINSON BMO Jan 3, 2019,s.22
>
>
>
> -----Original Message-----
> From: Geary, Vanessa PREM:EX
> Sent: January 24, 2019 2:03 PM
> To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
> Subject: Re: EPARKINSON BMO Jan 3, 2019, s.22
>
> Yes - thanks
>
> Sent from my iPhone
>
>> On Jan 24, 2019, at 1:44 PM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:
>>
>> Hi Vanessa,
>>
>> I'll update it and re-send to you completed. It was a small keychain he gave to a child at a Housing opening.
>>
>> Thanks
>>
>> Elizabeth
>>
>> From: Geary, Vanessa PREM:EX
>> Sent: January 24, 2019 1:39 PM
>> To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>

s.22
>> Subject: RE: EPARKINSON BMO Jan 3, 2019,
>>
>> Approved - note that on register, the $519 keychain says "gift from PJH to ..." in explanation - does the "to" need to be indicated? Thanks Vanessa
>>
>> From: Parkinson, Elizabeth PREM:EX
>> Sent: Tuesday, January 22, 2019 9:08 AM
>> To: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca<mailto:Vanessa.Geary@gov.bc.ca>>; Van Meer-Mass, Kate PREM:EX <Kate.VanMeer-Mass@gov.bc.ca<mailto:Kate.VanMeer-Mass@gov.bc.ca>>
s.22
>> Subject: EPARKINSON BMO Jan 3, 2019,
>>
>>
>> Hi Vanessa and Kate,
>>
>> Please find attached the BMO reconciliation for January 2019 EPARKINSON and the corresponding receipts.
>>
>> Thanks,
>>
>> Elizabeth
>>
>> *Please note my new telephone number below.
>>
>>
>> [cid:image003.png@01D30B76.0B043D30]
>>
>> Elizabeth Parkinson
>> Finance and Administration Officer
>> Office of the Premier
>> *Direct: 778-974-6082
>> Reception: 250-387-1715
>> E-mail: elizabeth.parkinson@gov.bc.ca<mailto:elizabeth.parkinson@gov.bc.ca>
>>
>> CONFIDENTIALITY NOTICE: The above message contains confidential information intended for a specified individual and purpose. The information is private and protected by law. Any copying or disclosure of this transmission by anyone other than the intended recipient is prohibited. If you are not the intended recipient, please notify the sender immediately and delete this message and any attachments from your system. Thank you.
>>
>>
>> <image001.png>
s.22
>> <PARKINSONE 03JAN19.xlsx>
>

Shortt, Amanda PREM:EX

Subject: Canceled: HELIJET: Victoria to Vancouver:(7:50 AM)
Location: Flight # 704

Start: Mon 2019-02-04 7:50 AM
End: Mon 2019-02-04 8:25 AM
Show Time As: Free

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees McConnell, Sheena PREM:EX; Brown, Evan PREM:EX
Optional Attendees s.17

Importance: High

Monday, February 4, 2019

HELIJET Flight # 704

Depart Victoria Harbour at 7:50 AM
Arrive Vancouver Harbour at 8:25 AM

CONFIRMATIONs Premier s.22
Sheena s.22
Evan

- NOTE: s.15 s.15

Helijet Tel # 1-800-665-4354

Elizabeth-16-01-19

Shortt, Amanda PREM:EX

Subject: TRAVEL to Airport

Start: Mon 2019-02-04 5:45 AM
End: Mon 2019-02-04 6:45 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees: Brown, Evan PREM:EX; McConnell, Sheena PREM:EX
Optional Attendees: s.17

Shortt, Amanda PREM:EX

Subject: PACIFIC COASTAL: Victoria to Vancouver (7:45 AM)
Location: Flight #8P 0102 **Note: SOUTH Terminal**

Start: Mon 2019-02-04 7:45 AM
End: Mon 2019-02-04 8:10 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Brown, Evan PREM:EX; McConnell, Sheena PREM:EX

Monday, February 4, 2019

PACIFIC COASTAL Flight # 8P 0102 **NOTE: SOUTH Terminal**

Depart Victoria Airport at 7:45 AM
Arrive Vancouver South terminal at 8:10 AM

CONFIRMATIONs: Premier , Evan and Sheena s.22

Check-in required for seating

Booked with Sarah at Flight Centre, Tel # 250-360-2058

Elizabeth-03-02-19

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 3, 2019 6:54 PM
To: s.15; s.22
Subject: FW: UPDATED TRAVEL: Feb. 4: Travel Reservation February 04 for JOHN HORGAN
Attachments: Travel Reservation February 04 for JOHN HORGAN.pdf

---

From: Parkinson, Elizabeth PREM:EX
Sent: Sunday, February 3, 2019 6:54 PM
To: s.15; s.22
Subject: UPDATED TRAVEL: Feb. 4: Travel Reservation February 04 for JOHN HORGAN

Hi s.15; s.22

The updated travel

Elizabeth

From: Sarah Dohan [mailto:sarah.dohan@flightcentre.ca]
Sent: Sunday, February 3, 2019 6:33 PM
To: Parkinson, Elizabeth PREM:EX
Cc: Tamra Bartilucci
Subject: FW: Travel Reservation February 04 for JOHN HORGAN

Hello Elizabeth,

The reservation is attached for the flights tomorrow.

Thank you and have a wonderful night.

SARAH DOHAN
Travel Manager
Flight Centre Business Travel Victoria

Office: +1 250 360 2058 | Toll Free: +1 866 420 4410

615 Broughton St
Victoria BC V8W 1C8

After Hours Emergency Assist: +1 250 415 2330

FLIGHT CENTRE
Business Travel

Years in the industry: **5**
Countries visited: **12**
Favourite Destination: **Kenya**
Next trip: **TBA**

I'm only a call, text or email away!

CPBC #42324 | TICO #4671384 | OPC #702971

From: Flight Centre Business Travel [mailto:confirmation@tripcase.com]
Sent: Sunday, February 03, 2019 6:28 PM

To: Sarah Dohan <sarah.dohan@flightcentre.ca>
Subject: Travel Reservation February 04 for JOHN HORGAN

FLIGHT CENTRE Business Travel

Flight Centre Business Travel
250-360-2058

Itinerary

Add to Calendar **Itinerary**

Trip to: VANCOUVER BC, CANADA
Passenger(s): HORGAN/JOHN
BROWN/EVAN
MCCONNELL/SHEENA

Reservation code: s.22
Airline Reservation Code:

PACIFIC COASTAL 8P Flight Number **102** **Monday, 04 February**
CONFIRMED, Confirmation#s.22

Departure: YYJ VICTORIA BC, CANADA
7:45AM

Arrival: YVR VANCOUVER BC, CANADA
8:10AM
South Terminal

Please verify flight times prior to departure

Class: Economy
Aircraft: BEECHCRAFT 1900 1900C 1900D SERIES TURBOPROP

Duration: 0hour(s) and 25minute(s)
Distance (in Miles): 40

John Horgan
Seat(s): Check-In Required

Evan Brown
Seat(s): Check-In Required

Sheena Mcconnell
Seat(s): Check-In Required

If you no longer wish to receive these emails please contact: confirmation@tripcase.com.

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 4, 2019 9:04 AM
To: 'MIKE HARCOURT'
Subject: RE: Updates and Draft Agreement Attached

Thanks Mike. I will ensure PJH receives your email.

Elizabeth

From: MIKE HARCOURT s.22
Sent: February 2, 2019 8:35 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Fwd: Updates and Draft Agreement Attached

Elizabeth, John asked for this information on the Broadway Transit proposals.

Could you see that he gets it.

Thank you.

Mike H

Sent from my iPad

Begin forwarded message:

> **From:** s.22
> **Date:** February 1, 2019 at 7:38:36 PM PST
> **To:** s.22
> **Subject: Updates and Draft Agreement Attached**
>
> Mike, it appears that France refuses to pay Bombardier for trains, as past trains are not running well. This is getting repetitive.
>
> I also heard today that Vancouver is contemplating a tax on transit-oriented housing. This explains their avoidance of the more expensive option we had laid out. They want the cash grab, and would like the Province and Ottawa to pick up $4bn tab.
>
> Attached is my draft contract that you had asked for. I will be sending the Coquitlam stuff out tomorrow. Any word from Jonathan?
> M

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 4, 2019 9:04 AM
To: Nash, Amber PREM:EX
Subject: FW: Updates and Draft Agreement Attached
Attachments: Agreement for Advisory Services Draft one.docx; ATT00001.htm

Hi Amber,

An email from Mike Harcourt for PJH.

Elizabeth

From: MIKE HARCOURT s.22
Sent: February 2, 2019 8:35 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Fwd: Updates and Draft Agreement Attached

Elizabeth, John asked for this information on the Broadway Transit proposals.

Could you see that he gets it.

Thank you.

Mike H

Sent from my iPad

Begin forwarded message:

> **From:** s.22
> **Date:** February 1, 2019 at 7:38:36 PM PST
> **To:** s.22
> **Subject: Updates and Draft Agreement Attached**
>
> Mike, it appears that France refuses to pay Bombardier for trains, as past trains are not running well. This is getting repetitive.
>
> I also heard today that Vancouver is contemplating a tax on transit-oriented housing. This explains their avoidance of the more expensive option we had laid out. They want the cash grab, and would like the Province and Ottawa to pick up $4bn tab.
>
> Attached is my draft contract that you had asked for. I will be sending the Coquitlam stuff out tomorrow. Any word from Jonathan?
> M

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 4, 2019 9:06 AM
To: Devereux, Rick GCPE:EX
Subject: RE: Caucus key?

Thanks Rick.

From: Devereux, Rick GCPE:EX
Sent: February 1, 2019 5:49 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Caucus key?

I put it back on your desk.

On Feb 1, 2019, at 4:33 PM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi Rick,
>
> Are you going to be bringing this back today?
>
> *Please note my new telephone number below.
>
> <image001.png>
> *Elizabeth Parkinson*
> Finance and Administration Officer
> Office of the Premier
> *Direct: 778-974-6082
> Reception: 250-387-1715
> E-mail: elizabeth.parkinson@gov.bc.ca
>
> *CONFIDENTIALITY NOTICE: The above message contains confidential information intended for a specified individual and purpose. The information is private and protected by law. Any copying or disclosure of this transmission by anyone other than the intended recipient is prohibited. If you are not the intended recipient, please notify the sender immediately and delete this message and any attachments from your system. Thank you.*

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 4, 2019 9:23 AM
To: Poldrugovac, Saija FIN:EX
Subject: FW: TV Geoff Meggs # 130438
Attachments: Scan_20190128.pdf

From: Parkinson, Elizabeth PREM:EX
Sent: January 28, 2019 3:37 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX <FINFSAMINOFF@gov.bc.ca>
Subject: TV Geoff Meggs # 130438

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: January 28, 2019 3:29 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 4, 2019 9:24 AM
To: 'Sarah Dohan'
Subject: RE: Travel Reservation February 04 for JOHN HORGAN

Thank you Sarah!

-----Original Message-----
From: Sarah Dohan <sarah.dohan@flightcentre.ca>
Sent: February 4, 2019 9:22 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Travel Reservation February 04 for JOHN HORGAN

Oh not a worry at all!

s.22

I will get you those invoices shortly.

Sarah Dohan
Flight Centre
615 Broughton St, Victoria, BC V8W 1C8
Office: +1 250 360 2058
Toll Free: +1 866 420 4410
After Hours Emergency Assist: +1 250 415 2330 sarah.dohan@flightcentre.ca http://flightcentre.ca

CPBC #42324 | TICO #4671384 | OPC #702971 -----Original Message-----
From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Sunday, February 03, 2019 6:35 PM
To: Sarah Dohan <sarah.dohan@flightcentre.ca>
Subject: Re: Travel Reservation February 04 for JOHN HORGAN

Thank you Sarah! Sorry to bother you on the weekend.

Elizabeth

Sent from my iPhone

On Feb 3, 2019, at 6:32 PM, Sarah Dohan <sarah.dohan@flightcentre.ca<mailto:sarah.dohan@flightcentre.ca>> wrote:

Hello Elizabeth,

The reservation is attached for the flights tomorrow.

Thank you and have a wonderful night.

SARAH DOHAN

Travel Manager

Flight Centre Business Travel Victoria

[phone]

Office: +1 250 360 2058|Toll Free: +1 866 420 4410

[https://www.stationerycentral.com/SignatureImages12/fc-ca-loc-21x21.png]

615 Broughton St
Victoria BC V8W 1C8

[emergency contact]

After Hours Emergency Assist: +1 250 415 2330

[Flight Centre]<http://flightcentre.ca/>

Years in the industry: 5

Countries visited: 12

Favourite Destination: Kenya

Next trip: TBA

[vCard]<http://dynasend.com/signatures/vcard/sarah.dohan-at-flightcentre.ca.vcf>

I'm only a call, text or email away!

[Facebook]<http://facebook.com/flightcentreCA/>[Twitter]<https://twitter.com/flightcentreca>[YouTube]<http://youtube.com/flightcentreca>[Instagram]<http://instagram.com/flightcentreca>

CPBC #42324 | TICO #4671384 | OPC #702971

From: Flight Centre Business Travel [mailto:confirmation@tripcase.com]
Sent: Sunday, February 03, 2019 6:28 PM
To: Sarah Dohan <sarah.dohan@flightcentre.ca<mailto:sarah.dohan@flightcentre.ca>>
Subject: Travel Reservation February 04 for JOHN HORGAN

[https://www.virtuallythere.com/static/images/tc/mail/bg-top.jpg]

[https://services.tripcase.com/branders-binaries/ROOT/1W/SC_CR5C/H88G/01491a3fcccb77ba2b08c8faf4b47b28cbb37771.png]

Flight Centre Business Travel
250-360-2058

Itinerary

Add to Calendar
<https://services.tripcase.com/new/clickRedirect.html?epk=725b4aacf879682a76327836e72be5b732574a436f6b1a37518df5b3600596b07186c5a48c82cf7f9b2bf0dc69737b8617bf4888c2e4e9037cb87a0aee563aa5437b52be9a28fc101c81f5ff7557bdebc9f1406c1c536d3526f06b341aeacd652c7ea77c2674b22a9691715dbd9b1c506de6f4c9308056e0da9ce4e3dc831755bc495fa82694374a721f6d56f1d6b817e95a15167aacebe8d9468c98f8281291b4053d409b30f625868e9286d578defe0dabe6dbd80ced24e1953e9c3974f2b36cd54285bcee816648e997bb6a679374108b5145c3744c321c38c1f3b9ba38f149477ea851437965a36570c7d77bae266c0a65db6e2a982419b28b1d0763208590994c2cf8014681ddcc2638ffec0e2ded0e897277056dd9bddf7dd018a21483c1beb5a2cfcfc1f0613885582604455 2516c89ec9c54103f8999677f6f52ef65>

Itinerary
<https://services.tripcase.com/new/clickRedirect.html?epk=725b4aacf879682a76327836e72be5b732574a436f6b1a37518df5b3600596b07186c5a48c82cf7f9b2bf0dc69737b86a0c41f1ba3e175973553dde57b2bd283348c5690fed4b93f22361b90df099056444f6da5d2392130dc6379c73a32898097e77a2e9658e7cf6a10572eb4638ad9d212fa0713c9d838c32bdf1f8688989b7f34d7225bc69a88d5846b19348722a19f6e987207c6a278d2d036bd217b0c9853907dce18de9b28c8135333303f4c3b92c0bdefab1d92289894d808200308de1441e3ecd59447df499510ad6b0fe1467c49a26e42e56c0cd26f877183d0f847e738bcb07475a11244bbd76187d620105ab183d9b622296743521108cbabf265bc63b63ddfa3b802d99b5110d70dd7bab8c0e1889b49efff34007ab685109d050e50bf39df7007c829e8c3b9bad570b615275c493ab9475ac11e4de5cc73dcf8f2e546bca9506e5ea42594b8e6d0c7f8b9e54ef7a0acc33ad44350e175dbcaec>

Trip to:

VANCOUVER BC, CANADA

Passenger(s):

HORGAN/JOHN
BROWN/EVAN
MCCONNELL/SHEENA

Reservation code:

s.22

Airline Reservation Code:

s.22

_____

[https://www.virtuallythere.com/static/images/tc/mail/icon-air.png]

PACIFIC COASTAL 8P Flight Number 102
Confirmed, Confirmations.22

Monday, 04 February

Departure:

YYJ VICTORIA BC, CANADA
7:45AM

Arrival:

YVR VANCOUVER BC, CANADA
8:10AM
South Terminal

Please verify flight times prior to departure

Class:

Economy

Aircraft:

BEECHCRAFT 1900 1900C 1900D SERIES TURBOPROP

Duration:

0hour(s) and 25minute(s)

Distance (in Miles):

40

John Horgan
Seat(s): Check-In Required

Evan Brown
Seat(s): Check-In Required

Sheena Mcconnell
Seat(s): Check-In Required

_____

[https://www.virtuallythere.com/static/images/tc/mail/bg-bottom.jpg]

If you no longer wish to receive these emails please contact:
confirmation@tripcase.com<mailto:confirmation@tripcase.com>.
[http://www.google-analytics.com/collect?v=1&tid=UA-9927374-23&t=event&ec=open&ea=view&cs=notifications&cm=email&cid=effffffff-bffd-4fff-ffff-ffffb8f63bba&cd=effffffff-bffd-4fff-ffff-ffffb8f63bba&ul=en&cd2=en&dt=CG_TRIPCASE_V2&cd4=CG_TRIPCASE_V2&cd5=email&cd6=1S&cn=&cd3=&cd7=&cd1=]

<Travel Reservation February 04 for JOHN HORGAN.pdf>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 4, 2019 9:48 AM
To: Reid, Heidi FIN:EX
Subject: RE: Budget ticket

Yes, it's care of his assistant, Moneca.

s.22

Elizabeth

From: Reid, Heidi FIN:EX
Sent: February 4, 2019 9:47 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Budget ticket

Can you get me an email addy so we can send an invite and instruction out to him…

From: Parkinson, Elizabeth PREM:EX
Sent: February 4, 2019 9:40 AM
To: Reid, Heidi FIN:EX <Heidi.Reid@gov.bc.ca>
Subject: Budget ticket
Importance: High

Hi Heidi,

Can you please arrange a Budget ticket for Mike Harcourt?

Thanks,

Elizabeth

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

CONFIDENTIALITY NOTICE: The above message contains confidential information intended for a specified individual and purpose. The information is private and protected by law. Any copying or disclosure of this transmission by anyone other than the intended recipient is prohibited. If you are not the intended recipient, please notify the sender immediately and delete this message and any attachments from your system. Thank you.

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 4, 2019 9:59 AM
To: Wade, Debbie PREM:EX
Subject: Finance waiting on approvals

Hi Debbie,

Can you please have Geoff approve the 3 Travel Vouchers in his mail as Finance are waiting on him?

Thanks,

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

CONFIDENTIALITY NOTICE: The above message contains confidential information intended for a specified individual and purpose. The information is private and protected by law. Any copying or disclosure of this transmission by anyone other than the intended recipient is prohibited. If you are not the intended recipient, please notify the sender immediately and delete this message and any attachments from your system. Thank you.

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 4, 2019 10:00 AM
To: Poldrugovac, Saija FIN:EX
Subject: RE: Geoff Meggs TV #E130490

Thanks Saija. I have Evan's here on my desk. Just going to put through some for the Premier too.

From: Poldrugovac, Saija FIN:EX
Sent: February 4, 2019 9:55 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Geoff Meggs TV #E130490

I have Geoff's receipts already. I'm needing the approvals. ;)

From: Parkinson, Elizabeth PREM:EX
Sent: February 4, 2019 9:20 AM
To: Poldrugovac, Saija FIN:EX
Subject: FW: Geoff Meggs TV #E130490

From: Parkinson, Elizabeth PREM:EX
Sent: January 30, 2019 5:01 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX <FINFSAMINOFF@gov.bc.ca>
Subject: Geoff Meggs TV #E130490

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: January 30, 2019 4:55 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 4, 2019 10:08 AM
To: Poldrugovac, Saija FIN:EX
Subject: Evan's claims

Hi Saija,

Are you able to confirm if Evan has any TV's going through the system that are about to be paid other than the 2 on my desk?

Thanks,

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

CONFIDENTIALITY NOTICE: The above message contains confidential information intended for a specified individual and purpose. The information is private and protected by law. Any copying or disclosure of this transmission by anyone other than the intended recipient is prohibited. If you are not the intended recipient, please notify the sender immediately and delete this message and any attachments from your system. Thank you.

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 4, 2019 10:46 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Geoff Meggs, TV # E130505
Attachments: Scan_20190204.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 4, 2019 10:36 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 4, 2019 10:47 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: BEA: Breakfast meeting
Attachments: Scan_20190204.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 4, 2019 10:37 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 4, 2019 10:50 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Sheena McConnell, TV # E130503
Attachments: Scan_20190204.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 4, 2019 10:38 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 4, 2019 10:51 AM
To: Poldrugovac, Saija FIN:EX
Subject: Evan Brown, TV # E130500
Attachments: Scan_20190204.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 4, 2019 10:38 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 4, 2019 10:53 AM
To: Poldrugovac, Saija FIN:EX
Subject: Evan Brown, TV#E130500
Attachments: Scan_20190204.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 4, 2019 10:39 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 4, 2019 1:22 PM
To: 'Moneca Gabriel'
Subject: RE: Budget- Feb. 19

☺ Anytime Moneca.

-----Original Message-----
From: Moneca Gabriel s.22
Sent: February 4, 2019 1:11 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Budget- Feb. 19

Appreciated.

Moneca

On 2019-02-04 1:07 p.m., Parkinson, Elizabeth PREM:EX wrote:
> Hi Moneca,
>
> Bob's email is bob.dewar@gov.bc.ca
>
> Thanks,
>
> Elizabeth
>
> -----Original Message-----
> From: Moneca Gabriel s.22
> Sent: February 4, 2019 12:17 PM
> To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
> Subject: Re: Budget- Feb. 19
>
> Hi Elizabeth,
>
> Would you be able to provide the contact for Bob Dewar?
>
s.22
>
>
> Thank you.
>
> Moneca
>
> On 2019-02-04 9:39 a.m., Parkinson, Elizabeth PREM:EX wrote:
>> Thanks Moneca.
>>
>> -----Original Message-----
>> From: Moneca Gabriel s.22
>> Sent: February 4, 2019 9:39 AM

>> To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
>> Subject: Re: Budget- Feb. 19
>>
>> Just Mike.
>> Thanks.
>> Moneca
>>
>> Sent from my iPhone
>>
>>> On Feb 4, 2019, at 9:36 AM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:
>>>
>>> Hi Moneca,
>>>
>>> Will you be attending with Mike?
>>>
>>> Elizabeth
>>>
>>> -----Original Message-----
>>> From: Moneca Gabriel s.22
>>> Sent: February 4, 2019 9:23 AM
>>> To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
>>> Cc: mharcourt@shaw.ca
>>> Subject: Budget- Feb. 19
>>>
>>> Good morning Elizabeth,
>>> Mike is delighted to be able to attend.
>>> Best,
>>> Moneca
>>>
>>> Sent from my iPhone

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 4, 2019 2:03 PM
To: Dewar, Bob PREM:EX
Subject: RE: Meeting request Feb. 18

Mike is coming for Budget the next day, s.22
s.22

-----Original Message-----
From: Dewar, Bob PREM:EX
Sent: February 4, 2019 2:01 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: Meeting request Feb. 18

Can you set this up. The 18th won't work I am hoping to return that day. Thanks

-----Original Message-----
From: Moneca Gabriel s.22
Sent: February 4, 2019 1:15 PM
To: Dewar, Bob PREM:EX <Bob.Dewar@gov.bc.ca>
Cc: MIKE HARCOURT s.22
Subject: Meeting request Feb. 18
s.22

Thank you.

Moneca Gabriel Executive Assistant to Mike Harcourt

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 4, 2019 4:42 PM
To: 'Sarah Dohan'
Subject: RE: Travel Reservation February 04 for JOHN HORGAN

Thank you Sarah. No apology needed.

Elizabeth

-----Original Message-----
From: Sarah Dohan <sarah.dohan@flightcentre.ca>
Sent: February 4, 2019 4:37 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Travel Reservation February 04 for JOHN HORGAN

Hello Elizabeth,

Invoices are attached. Appreciate your patience with these today and apologies again on the wait.

Sarah Dohan
Flight Centre
615 Broughton St, Victoria, BC V8W 1C8
Office: +1 250 360 2058
Toll Free: +1 866 420 4410
After Hours Emergency Assist: +1 250 415 2330 sarah.dohan@flightcentre.ca http://flightcentre.ca

CPBC #42324 | TICO #4671384 | OPC #702971 -----Original Message-----
From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Sunday, February 03, 2019 6:35 PM
To: Sarah Dohan <sarah.dohan@flightcentre.ca>
Subject: Re: Travel Reservation February 04 for JOHN HORGAN

Thank you Sarah! Sorry to bother you on the weekend.

Elizabeth

Sent from my iPhone

On Feb 3, 2019, at 6:32 PM, Sarah Dohan <sarah.dohan@flightcentre.ca<mailto:sarah.dohan@flightcentre.ca>> wrote:

Hello Elizabeth,

The reservation is attached for the flights tomorrow.

Thank you and have a wonderful night.

SARAH DOHAN

Travel Manager

Flight Centre Business Travel Victoria

[phone]

Office: +1 250 360 2058|Toll Free: +1 866 420 4410

[https://www.stationerycentral.com/SignatureImages12/fc-ca-loc-21x21.png]

615 Broughton St
Victoria BC V8W 1C8

[emergency contact]

After Hours Emergency Assist: +1 250 415 2330

[Flight Centre]<http://flightcentre.ca/>

Years in the industry: 5

Countries visited: 12

Favourite Destination: Kenya

Next trip: TBA

[vCard]<http://dynasend.com/signatures/vcard/sarah.dohan-at-flightcentre.ca.vcf>

I'm only a call, text or email away!

[Facebook]<http://facebook.com/flightcentreCA/>[Twitter]<https://twitter.com/flightcentreca>[YouTube]<http://youtube.com/flightcentreca>[Instagram]<http://instagram.com/flightcentreca>

CPBC #42324 | TICO #4671384 | OPC #702971

From: Flight Centre Business Travel [mailto:confirmation@tripcase.com]
Sent: Sunday, February 03, 2019 6:28 PM
To: Sarah Dohan <sarah.dohan@flightcentre.ca<mailto:sarah.dohan@flightcentre.ca>>
Subject: Travel Reservation February 04 for JOHN HORGAN

[https://www.virtuallythere.com/static/images/tc/mail/bg-top.jpg]

[https://services.tripcase.com/branders-binaries/ROOT/1W/SC_CR5C/H88G/01491a3fcccb77ba2b08c8faf4b47b28cbb37771.png]

Flight Centre Business Travel
250-360-2058

Itinerary

Add to Calendar
<https://services.tripcase.com/new/clickRedirect.html?epk=725b4aacf879682a76327836e72be5b732574a436f6b1a37518df5b3600596b07186c5a48c82cf7f9b2bf0dc69737b8617bf4888c2e4e9037cb87a0aee563aa5437b52be9a28fc101c81f5ff7557bdebc9f1406c1c536d3526f06b341aeacd652c7ea77c2674b22a9691715dbd9b1c506de6f4c9308056e0da9ce4e3dc831755bc495fa82694374a721f6d56f1d6b817e95a15167aacebe8d9468c98f8281291b4053d409b30f625868e9286d578defe0dabe6dbd80ced24e1953e9c3974f2b36cd54285bcee816648e997bb6a679374108b5145c3744c321c38c1f3b9ba38f149477ea851437965a36570c7d77bae266c0a65db6e2a982419b28b1d0763208590994c2cf8014681ddcc2638ffec0e2ded0e897277056dd9bddf7dd018a21483c1beb5a2cfcfc1f0613885582604455 2516c89ec9c54103f8999677f6f52ef65>

Itinerary
<https://services.tripcase.com/new/clickRedirect.html?epk=725b4aacf879682a76327836e72be5b732574a436f6b1a37518df5b3600596b07186c5a48c82cf7f9b2bf0dc69737b86a0c41f1ba3e175973553dde57b2bd283348c5690fed4b93f22361b90df099056444f6da5d2392130dc6379c73a32898097e77a2e9658e7cf6a10572eb4638ad9d212fa0713c9d838c32bdf1f8688989b7f34d7225bc69a88d5846b19348722a19f6e987207c6a278d2d036bd217b0c9853907dce18de9b28c8135333303f4c3b92c0bdefab1d92289894d808200308de1441e3ecd59447df499510ad6b0fe1467c49a26e42e56c0cd26f877183d0f847e738bcb07475a11244bbd76187d620105ab183d9b622296743521108cbabf265bc63b63ddfa3b802d99b5110d70dd7bab8c0e1889b49efff34007ab685109d050e50bf39df7007c829e8c3b9bad570b615275c493ab9475ac11e4de5cc73dcf8f2e546bca9506e5ea42594b8e6d0c7f8b9e54ef7a0acc33ad44350e175dbcaec>

Trip to:

VANCOUVER BC, CANADA

Passenger(s):

HORGAN/JOHN
BROWN/EVAN
MCCONNELL/SHEENA

Reservation code:

s.22

Airline Reservation Code:

s.22

_____

[https://www.virtuallythere.com/static/images/tc/mail/icon-air.png]

PACIFIC COASTAL 8P Flight Number 102
Confirmed, Confirmation#s.22

Monday, 04 February

Departure:

YYJ VICTORIA BC, CANADA
7:45AM

Arrival:

YVR VANCOUVER BC, CANADA
8:10AM
South Terminal

Please verify flight times prior to departure

Class:

Economy

Aircraft:

BEECHCRAFT 1900 1900C 1900D SERIES TURBOPROP

Duration:

0hour(s) and 25minute(s)

Distance (in Miles):

40

John Horgan
Seat(s): Check-In Required

Evan Brown
Seat(s): Check-In Required

Sheena Mcconnell
Seat(s): Check-In Required

_____

[https://www.virtuallythere.com/static/images/tc/mail/bg-bottom.jpg]

If you no longer wish to receive these emails please contact:
confirmation@tripcase.com<mailto:confirmation@tripcase.com>.
[http://www.google-analytics.com/collect?v=1&tid=UA-9927374-23&t=event&ec=open&ea=view&cs=notifications&cm=email&cid=effffffff-bffd-4fff-ffff-ffffb8f63bba&cd=effffffff-bffd-4fff-ffff-ffffb8f63bba&ul=en&cd2=en&dt=CG_TRIPCASE_V2&cd4=CG_TRIPCASE_V2&cd5=email&cd6=1S&cn=&cd3=&cd7=&cd1=]

<Travel Reservation February 04 for JOHN HORGAN.pdf>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 4, 2019 4:45 PM
To: Geary, Vanessa PREM:EX
Subject: RE: Expense approvals

Thanks Vanessa. See you tomorrow!

-----Original Message-----
From: Geary, Vanessa PREM:EX
Sent: February 4, 2019 4:45 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Expense approvals

Good to know - I will try approve in morning

Sent from my iPhone

> On Feb 4, 2019, at 4:36 PM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:
>
> Hi Vanessa,
>
> I believe Saija is heres.22
>
> -----Original Message-----
> From: Geary, Vanessa PREM:EX
> Sent: February 4, 2019 4:26 PM
> To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
> Cc: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
> Subject: Expense approvals
>
> Hi - my outlook was down most of the day so I wasn't able to approve a bunch of expense claims and I understand s.22 We can talk tomorrow but I may need to send folks a note explaining there may be a delay in reimbursements...
>
> Sent from my iPhone

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 4, 2019 10:04 PM
To: s.22
Subject: Re: Throne Speech Tickets

Hi s.22

I put the request in for your tickets. Has no one contacted you with details? If not , I will look into it tomorrow.

Elizabeth

Sent from my iPhone

On Feb 4, 2019, at 9:56 PM, s.22 wrote:

> Hi Elizabeth,
>
> Were you able to reserve the three tickets for me for the throne speech? Would I be able to order one more?
>
> Thanks for all you do for us.
>
> s.22

Virus-free. www.avg.com

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 5, 2019 8:51 AM
To: Graham2, Dorothy LASS:EX
Subject: RE: Oak Room tomorrow

Thanks Dorothy!

From: Graham2, Dorothy <Dorothy.Graham2@leg.bc.ca>
Sent: February 5, 2019 7:52 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Oak Room tomorrow

You have it, s.22 Angela is doing most of the room booking for this session.

Thanks
Dorothy

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Monday, February 4, 2019 3:27 PM
To: Graham2, Dorothy <Dorothy.Graham2@leg.bc.ca>
Subject: Oak Room tomorrow

Hi Dorothy,

Are you able to confirm if the oak room is available tomorrow between 9:30 – 11:00 am?

Thanks,

Elizabeth

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 5, 2019 9:03 AM
To: s.22
Subject: RE: Extra ticket

Hi Sharon,

You didn't mention the name of a fourth person. I have these names below.

s.22

Elizabeth

-----Original Message-----
From: s.22 s.22
Sent: February 5, 2019 8:42 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Extra ticket

Hi Elizabeth,
I will not need the 4th ticket I asked you about last night. I just heard they cannot go. Apologies for your trouble.
Thanks Elizabeth.
s.22

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 5, 2019 9:30 AM
To: Kingston, Charlotte PREM:EX
Subject: RE: Guests for Throne

Thank you Charlotte!

From: Kingston, Charlotte PREM:EX
Sent: February 5, 2019 9:29 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Viaud, Chantille PREM:EX <Chantille.Viaud@gov.bc.ca>; Oreck, Mira PREM:EX <Mira.Oreck@gov.bc.ca>
Subject: Re: Guests for Throne

Hi Elizabeth,

I am not, but looping in my colleagues Chantille and Mira who are.

Sent from my Samsung Galaxy smartphone.

-------- Original message --------
From: "Parkinson, Elizabeth PREM:EX" <Elizabeth.Parkinson@gov.bc.ca>
Date: 2019-02-05 9:25 AM (GMT-08:00)
To: "Kingston, Charlotte PREM:EX" <Charlotte.Kingston@gov.bc.ca>
Subject: Guests for Throne

Hi Charlotte,

Three people from the Premier's constituency Executive would like to attend the Throne Speech on February 12th. Are you in charge of the guest list?

s.22

Thanks,

Elizabeth

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 5, 2019 10:00 AM
To: 'Serge Corbeil'
Subject: Air Canada Altitude

Hi Serge,

I received an email for the Premier with an offer to join the Maple Leaf Lounge at 35% off. We would like to use these facilities, but the Premier would have to access the lounge with at least s.15 and 2 staff. How would we go about getting prices and arranging this?

Thanks,

Elizabeth

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 5, 2019 10:02 AM
To: 'QP Support'
Subject: RE: Order 891604 - QP Business Cards

Thank you Anita.

From: QP Support <qpsupport@hemlock.com>
Sent: February 5, 2019 8:45 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Order 891604 - QP Business Cards

Good morning Elizabeth,

For the time being, we have refunded your order since it looks like it may be a while until it can proceed. You should receive and email transaction receipt shortly.

Please feel free to place the order again when you are ready. If you have any questions, please let me know.

Thank you,

Anita Wong
Online Services Representative

Hemlock Printers Ltd | www.hemlock.com
7050 Buller Ave, Burnaby BC V5J 4S4

From: QP Support <qpsupport@hemlock.com>
Date: Monday, January 28, 2019 at 10:51 AM
To: "Parkinson, Elizabeth PREM:EX" <Elizabeth.Parkinson@gov.bc.ca>, QP Support <qpsupport@hemlock.com>
Subject: RE: Order 891604 - QP Business Cards

Hi Elizabeth,

I hope you had a good weekend.

I just wanted to follow up on this order. Did you receive the message sent below?

Please let me know if you have any questions.

Thank you,

Anita Wong
Online Services Representative

Hemlock Printers Ltd | www.hemlock.com
7050 Buller Ave, Burnaby BC V5J 4S4

Anita Wong posted 1/16/19, 4:08 PM

Hi Elizabeth,

Yes, could you kindly send us the union bug artwork? I looked through your order history and did not find a union bug, so perhaps I am missing something.

Your cards looks correct, just the Translated cards need to be submitted as so. They are a different product on the online store as they have to undergo language services and revisions. I have attached a screenshot indicating.

Mario Rainaldi is the Queen's Printer administrator. We have to check with him for any uncommon requests that do not fit the templates on the ordering site. If the union bug is actually something we have been approved to print before, we do not need to get approval.

I hope this helps to clarify. To proceed, we will need:

1. Union bug artwork
2. Cancel and re-input your order with correct Translated card products.

Please let me know if it is okay to cancel and I can help you with the process.

Thank you,
Anita

Translated Cards.png325.7 kb

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: January-15-19 4:39 PM
To: QP Support <qpsupport@hemlock.com>
Subject: RE: Order 891604 - QP Business Cards

Thanks for your email Anita. Did I use the wrong order form online? I can send you the union bug, but I do believe that it has been on our recent cards also. Sorry, but I'm not aware of who Mario is and why you would need his approval?

Thanks,

Elizabeth

From: QP Support <qpsupport@hemlock.com>
Sent: January 15, 2019 4:36 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Order 891604 - QP Business Cards

Hi Elizabeth,

We received your order with special instructions for translations and adding a union bug to some cards.

Regarding the translations, we would need to have those cards submitted as a Translated card and not just Double-sided ones. I can help you cancel this existing order and replace the order with the proper cards. Please let me know if you would like that.

For the union bug, can you kindly send us the artwork file? We will need to have Mario's approval before we can put this through.

573544	106159	Queen's Printer	Ministry Cards	Salman Azam	Nicki Blakesley	As specially approved by Caroline McAndrews, please type on the left hand side of the card: Ministry of Attorney General Ministry of Public Safety & Solicitor General
891604	105979	Queen's Printer	Double Sided Ministry Cards	Evan Brown	Elizabeth Parkinson	Note: Union bug required on bottom right of card. Japanese translation on back of this card.
891604	105986	Queen's Printer	Double Sided Ministry Cards	Evan Brown	Elizabeth Parkinson	Korean Translation on back of cards. Union bug on bottom right of cards.
891604	105993	Queen's Printer	Double Sided Ministry Cards	Evan Brown	Elizabeth Parkinson	Union bug on bottom right of cards. Chinese translation on back of card.
891604	105175	Queen's Printer	Ministry Cards	Debbie Wade	Elizabeth Parkinson	Please use the full title in Title 1: System would not take more than 34 characters Executive Coordinator to the Chief of Staff Please add a union bug to the bottom right of the card. Thanks!
891604	105183	Queen's Printer	Ministry Cards	Amber Hockin	Elizabeth Parkinson	Please add a union bug on the bottom right of the card.
891604	105769	Queen's Printer	Ministry Cards	Jen Holmwood	Elizabeth Parkinson	
891604	105938	Queen's Printer	Ministry Cards	Sage Aaron	Elizabeth Parkinson	Please add a union bug to the bottom right of the card.

Thank you,

Anita Wong
Online Services Representative

Hemlock Printers Ltd | www.hemlock.com
7050 Buller Ave, Burnaby BC V5J 4S4

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 5, 2019 10:23 AM
To: 'Miriam Cloutier'
Subject: RE: Flights to Terrace

Thanks Miriam!

From: Miriam Cloutier <miriam.cloutier@flightcentre.ca>
Sent: February 5, 2019 10:22 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Flights to Terrace

Hi Elizabeth,

Tamra is here and will get this quoted up for you.

Hope you are well ☺

Miriam Cloutier | Travel Manager
Flight Centre Business Travel Victoria
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, February 05, 2019 10:18 AM
To: Miriam Cloutier <miriam.cloutier@flightcentre.ca>
Subject: FW: Flights to Terrace

Hi Miriam,

I got an out of office for Tamra. Are you able to help?

Thanks,

Elizabeth

From: Parkinson, Elizabeth PREM:EX
Sent: February 5, 2019 10:17 AM
To: 'Tamra Bartilucci' <tamra.bartilucci@flightcentre.ca>
Subject: Flights to Terrace

Hi Tamra,

Are you able to confirm the number of seats available on Feb. 15, Vancouver to Terrace at 6:10 PM, Flight # AC 8242?

Thanks,

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 5, 2019 10:25 AM
To: 'Tamra Bartilucci'
Subject: Flight for Bob Dewar

Hi Tamra,

Can I please book the Air Canada flight at 8:20 am from Victoria connecting to the AC at 10:00 in Vancouver to Winnipeg on Saturday, February 9th?

Thanks,

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 5, 2019 10:47 AM
To: s.15; s.22
Subject: FW: Flights to Terrace

FYI-

From: Parkinson, Elizabeth PREM:EX
Sent: February 5, 2019 10:32 AM
To: s.15; s.22
Cc: s.15; s.22
Subject: FW: Flights to Terrace

Booking this flight to Terrace.

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: February 5, 2019 10:25 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Flights to Terrace

Hi Elizabeth

There are still about 18 seats on that flight

Please let me know if you have any questions or need anything further .
Tamra

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, February 05, 2019 10:17 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Flights to Terrace

Hi Tamra,

Are you able to confirm the number of seats available on Feb. 15, Vancouver to Terrace at 6:10 PM, Flight # AC 8242?

Thanks,

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 5, 2019 10:52 AM
To: 'Tamra Bartilucci'
Subject: RE: Flights to Terrace

Thank you Tamra!

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: February 5, 2019 10:46 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Flights to Terrace

Hi Elizabeth
I am going to use some credits for these, Air Canada has a long hold time right now so I will send them asap

Tamra

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, February 05, 2019 10:31 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: RE: Flights to Terrace

Hi Tamra,

Can you please book the Premier, Evan and Sheena?

Thanks,

Elizabeth

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: February 5, 2019 10:25 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Flights to Terrace

Hi Elizabeth

There are still about 18 seats on that flight

Please let me know if you have any questions or need anything further .

Tamra

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, February 05, 2019 10:17 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Flights to Terrace

Hi Tamra,

Are you able to confirm the number of seats available on Feb. 15, Vancouver to Terrace at 6:10 PM, Flight # AC 8242?

Thanks,

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 5, 2019 10:56 AM
To: Oreck, Mira PREM:EX
Subject: RE: Guests for Throne

Thank you Mira.

From: Oreck, Mira PREM:EX
Sent: February 5, 2019 10:51 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Viaud, Chantille PREM:EX <Chantille.Viaud@gov.bc.ca>
Subject: Re: Guests for Throne

The invites haven't gone out yet. Chantille can confirm with you when they will and if these people are on the list.

Thank you.

Mira Oreck
604 839 1967

On Feb 5, 2019, at 9:56 AM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Thank you Mira. Will they receive an email confirmation with details on attendance?
>
> ---
>
> **From:** Oreck, Mira PREM:EX
> **Sent:** February 5, 2019 9:50 AM
> **To:** Kingston, Charlotte PREM:EX <Charlotte.Kingston@gov.bc.ca>
> **Cc:** Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Viaud, Chantille PREM:EX <Chantille.Viaud@gov.bc.ca>
> **Subject:** Re: Guests for Throne
>
> Thank you. We'll cross check the lists - they may already be there.
>
> Mira Oreck
> 604 839 1967
>
> On Feb 5, 2019, at 9:29 AM, Kingston, Charlotte PREM:EX <Charlotte.Kingston@gov.bc.ca> wrote:
>
> > Hi Elizabeth,
> >
> > I am not, but looping in my colleagues Chantille and Mira who are.
> >
> > Sent from my Samsung Galaxy smartphone.
> >
> > -------- Original message --------

From: "Parkinson, Elizabeth PREM:EX" <Elizabeth.Parkinson@gov.bc.ca>
Date: 2019-02-05 9:25 AM (GMT-08:00)
To: "Kingston, Charlotte PREM:EX" <Charlotte.Kingston@gov.bc.ca>
Subject: Guests for Throne

Hi Charlotte,

Three people from the Premier's constituency Executive would like to attend the Throne Speech on February 12th. Are you in charge of the guest list?

s.15

Thanks,

Elizabeth

*Please note my new telephone number below.

<image001.png>

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

Subject: AIR CANADA: Victoria to Vancouver (8:20 AM)
Location: Flight # AC 8056

Start: Sat 2019-02-09 8:20 AM
End: Sat 2019-02-09 8:50 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Parkinson, Elizabeth PREM:EX
Required Attendees Dewar, Bob PREM:EX

Saturday, February 9, 2019

Air Canada Flight # AC 8056

Depart Victoria Airport at 8:20 AM
Arrive in Vancouver (Main Terminal) at 8:50 AM

CONFIRMATION # s.22 Seat s.15

Booked by Tamra at Flight Centre Tel # 250-360-2058

Elizabeth-05-02-19

Shortt, Amanda PREM:EX

Subject: AIR CANADA: Vancouver to Winnipeg (9:50 AM)
Location: Flight # AC 0290

Start: Sat 2019-02-09 9:50 AM
End: Sat 2019-02-09 12:26 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Parkinson, Elizabeth PREM:EX
Required Attendees Dewar, Bob PREM:EX

Saturday, February 9, 2019

AIR CANADA Flight # AC 0290

Depart Vancouver Airport (Main Terminal) at 9:50 AM
Arrive Winnipeg Airport at 2:26 PM

CONFIRMATION # s.22 Seat #s.15

Booked by Tamra at Flight Centre, tel # 250-360-2058

Elizabeth-05-02-19

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 5, 2019 11:34 AM
To: s.15; s.22
Subject: RE: Terrace: Confirmation #s.22 at s.15

Will do Lorin.

From: s.15; s.22
Sent: February 5, 2019 11:28 AM
To: Parkinson, Elizabeth PREM:EX
Subject: Re: Terrace: Confirmation #s.22 at s.15

Good morning Elizabeth. Can you cancel one of the rooms in Terrace for s.15 s.15 s.22

I have taken care of my room.

Thanks,

s.15; s.22

>>> On 2019/01/21 at 10:13 AM, in message <95a3ffdde28c4a1bb04aa35ec7c3c95b@E3PMBX19.idir.BCGOV>, "Parkinson, Elizabeth PREM:EX" <Elizabeth.Parkinson@gov.bc.ca> wrote:

From: s.15
Sent: January 21, 2019 10:06 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Your Reservation Confirmation #s.22 at s.15

s.15

Guest Name: Elizabeth Parkinson

Check In:	Check Out:	Rooms:	Adults:
02/15/19	**– 02/16/19**	**1**	s.22
03:00 PM	11:00 AM		

GROUND TRANSPORTATION

CANCEL RESERVATION

Your confirmation number is: s.22 Select your preferences before your stay.

s.15; s.22

s.22

Rate Type: GOVERNMENT BRITISH C
Number of Rooms: 1

Room Rate Per Night:

Fri 15 Feb 2019 - Sat 16 Feb 2019	$129.00 (CAD)
Total Taxes:	$16.77 (CAD)
Estimated Total Price:	$145.77 (CAD)*

VIEW MORE RESERVATION DETAILS

Cancellation Policy: Canceling your reservation before 6:00 PM (local hotel time) on Thursday, 14 February, 2019 will result in no charge. Canceling your reservation after 6:00 PM (local hotel time) on 14 February, 2019, or failing to show, will result in a charge of 1 night per room to your credit card. Taxes may apply. Failing to call or show before check-out time after the first night of a reservation will result in cancellation of the remainder of your reservation.

Hotel Information:

Pet Policy: Maximum 2 pets per rooom

Payment Card Authorization Form: If this room is booked on behalf of another person, please follow these instructions to authorize payment.

* Additional taxes and charges may apply. Other hotel-specific service charges may also apply.

Rate your Service

Thank you for calling our Reservations department. Please provide feedback for your phone representative.

Give Your Feedback

Things to do

Make the most of your stay, check out local information and nearby attractions.

See What's Local

Places to Dine

Explore Terrace dining and restaurants in the nearby area.

See What's on the menu

Thank you for booking with s.15 We look forward to your stay.







Save with Hertz

Up to 35% off base rates and 1,500+ points when you rent with Hertz. Terms apply.

LEARN MORE

Enjoy Rewards!

Gifts, travel, charity… The choice is yours when it comes to using your points.

LEARN MORE

Introducing Your Rate

Our best rate is waiting for you. Members save more when booking with us.

LEARN MORE

s.15

This email was sent to elizabeth.parkinson@gov.bc.ca

You have received this email as a result of your recent transaction s.15

This email is for posting only. Please do not reply.

Only the reservation as entered into and confirmed by our system will be honored. Any written or printed confirmation that has been altered may be rejected by the hotel.

As exchange rates may fluctuate from the time a reservation is made until the time of arrival, the confirmed rate is guaranteed in the hotel's base currency. Your privacy is extremely important to us. Read our Privacy Statement.

s.15

All rights reserved. Most hotels are independently owned and/or operated.

Shortt, Amanda PREM:EX

Subject: OVERNIGHT: s.15
Location: s.15

Start: Fri 2019-02-15 12:00 AM
End: Sat 2019-02-16 12:00 AM
Show Time As: Free

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Brown, Evan PREM:EX; McConnell, Sheena PREM:EX
Optional Attendees s.17

Friday, February 15, 2019

OVERIGHT: s.15

CONFIRMATIONs: Premier s.22
s.15 s.15; s.22 s.15 _s.15; s.22
Sheena s.22
Evan -

Standard King room, $129 gov't rate plus taxes

Elizabeth-21-01-19

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 5, 2019 11:52 AM
To: s.15; s.22
Cc: s.15; s.22 Brown, Evan PREM:EX
Subject: RE: Terrace: Confirmation #s.22 at s.15

s.15; s.22 They seem to have kept my name on all the reservations with your names for some reason. Just in case you get there and have a panic attack she assured me all rooms are in both names of person staying and mine. 😊

Elizabeth

From: s.15; s.22
Sent: February 5, 2019 11:38 AM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Terrace: Confirmation #s.22 at s.15

Thank you. Can you please forward whichever confirmation is left to s.15; s.22 for his records?
Thanks,

s.15;
s.22

>>> On 2019/02/05 at 11:34 AM, in message , "Parkinson, Elizabeth PREM:EX" wrote:

Will do s.15; s.22

From: s.15; s.22
Sent: February 5, 2019 11:28 AM
To: Parkinson, Elizabeth PREM:EX
Subject: Re: Terrace: Confirmation #s.22 at s.15

Good morning Elizabeth s.15
s.15 s.22
I have taken care of my room.

Thanks,

s.15;
s.22

>>> On 2019/01/21 at 10:13 AM, in message <95a3ffdde28c4a1bb04aa35ec7c3c95b@E3PMBX19.idir.BCGOV>, "Parkinson, Elizabeth PREM:EX" <Elizabeth.Parkinson@gov.bc.ca> wrote:

From: s.15 Reservations s.15
Sent: January 21, 2019 10:06 AM

To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Your Reservation Confirmation s.15

Thank you for booking with s.15 View with Images

s.15

Reservation Confirmed.

Reservations | Locations | Customer Care | s.15 Rewards Club



s.15

s.15

Guest Name: Elizabeth Parkinson

Check In:	Check Out:	Rooms:	Adults:
02/15/19	**– 02/16/19**	**1**	**2**
03:00 PM	11:00 AM		

MODIFY RESERVATION

CUSTOMER CARE

DOWNLOAD THE s.15 APP

GROUND TRANSPORTATION

CANCEL RESERVATION

Your confirmation number is: s.22 Select your preferences before your stay.

s.22

Rate Type: GOVERNMENT BRITISH C
Number of Rooms: 1

Room Rate Per Night:

Fri 15 Feb 2019 - Sat 16 Feb 2019	$129.00 (CAD)
Total Taxes:	$16.77 (CAD)
Estimated Total Price:	$145.77 (CAD)*

VIEW MORE RESERVATION DETAILS

Cancellation Policy: Canceling your reservation before 6:00 PM (local hotel time) on Thursday, 14 February, 2019 will result in no charge. Canceling your reservation after 6:00 PM (local hotel time) on 14 February, 2019, or failing to show, will result in a

s.15

Name: Elizabeth Parkinson
Member s.15



Discover your new benefits

Estimated Earnings:

s.15 REWARDS CLUB POINTS

Rate your Service

charge of 1 night per room to your credit card. Taxes may apply. Failing to call or show before check-out time after the first night of a reservation will result in cancellation of the remainder of your reservation.

Hotel Information:

Pet Policy: Maximum 2 pets per rooom

Payment Card Authorization Form: If this room is booked on behalf of another person, please follow these instructions to authorize payment.

* Additional taxes and charges may apply. Other hotel-specific service charges may also apply.

Thank you for calling our Reservations department. Please provide feedback for your phone representative.

Give Your Feedback

Things to do

Make the most of your stay, check out local information and nearby attractions.

See What's Local

Places to Dine

Explore Terrace dining and restaurants in the nearby area.

See What's on the menu

Thank you for booking with s.15 We look forward to your stay.

Hertz



Save with Hertz

Up to 35% off base rates and 1,500+ points when you rent with Hertz. Terms apply.

LEARN MORE

Enjoy Rewards!

Gifts, travel, charity… The choice is yours when it comes to using your points.

LEARN MORE



Introducing Your Rate

Our best rate is waiting for you. Members save more when booking with us.

LEARN MORE

s.15

Reservations | s.15 | Explore Hotels | Manage Your Stay | Meetings | Customer Care

Download the s.15 **App today:** 

This email was sent to elizabeth.parkinson@gov.bc.ca

You have received this email as a result of your recent transaction with s.15 Terrace.

This email is for posting only. Please do not reply.

Only the reservation as entered into and confirmed by our system will be honored. Any written or printed confirmation that has been altered may be rejected by the hotel.

As exchange rates may fluctuate from the time a reservation is made until the time of arrival, the confirmed rate is guaranteed in the hotel's base currency. Your privacy is extremely important to us. Read our Privacy Statement.

© 2019 s.15

All rights reserved. Most hotels are independently owned and/or operated.

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 5, 2019 1:13 PM
To: Poldrugovac, Saija FIN:EX
Subject: RE: Evan Brown, TV # E130502

I made a follow-up note that should have been on the TV (during all the computer troubles). The cab is Sheena's and is on her TV.

From: Poldrugovac, Saija FIN:EX
Sent: February 5, 2019 12:18 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Evan Brown, TV # E130502

Hey,
You mention a cab on your notes but there is no receipt and it's not included in the total. Can you please let me know if you need me to add it.
~S

From: Parkinson, Elizabeth PREM:EX
Sent: February 4, 2019 10:52 AM
To: Poldrugovac, Saija FIN:EX
Subject: FW: Evan Brown, TV # E130502

From: Parkinson, Elizabeth PREM:EX
Sent: February 4, 2019 10:51 AM
To: Poldrugovac, Saija FIN:EX
Subject: Evan Brown, TV # E130500

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 4, 2019 10:38 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From

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Withheld pursuant to/removed as

s.22

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 5, 2019 1:34 PM
To: Dewar, Bob PREM:EX
Subject: RE: AIR CANADA: Vancouver to Winnipeg (9:50 AM)

Outlook is the problem Bob. Microsoft are involved in trying to fix the issue. It's affecting people all over the province.

-----Original Message-----
From: Dewar, Bob PREM:EX
Sent: February 5, 2019 1:33 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: AIR CANADA: Vancouver to Winnipeg (9:50 AM)

Hey Elizabeth,

Computer is working but I cannot get into Outlook can you get him to come back. He still has my password.

Thanks,
Bob

Sent from my iPhone

> On Feb 5, 2019, at 11:06 AM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:
>
> Saturday, February 9, 2019
>
> AIR CANADA Flight # AC 0290
>
> Depart Vancouver Airport (Main Terminal) at 9:50 AM Arrive Winnipeg
> Airport at 2:26 PM
>
> CONFIRMATION # s.22 Seat # s.15
>
> Booked by Tamra at Flight Centre, tel # 250-360-2058
>
> Elizabeth-05-02-19
> <meeting.ics>

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Withheld pursuant to/removed as

s.22

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 5, 2019 2:54 PM
To: 'CustomerService@globeandmail.com'
Subject: Copy of receipt

Good afternoon,

I would like a copy of the invoice for the charge of $47.25 placed on my credit card ending in s.22 onJan. 19th. What is the new contact number? I called the 1-800-387-5400 number and received a message saying it was not eligible from this location.

Thanks,

Elizabeth

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 5, 2019 2:56 PM
To: Privett, Don PREM:EX
Subject: Receipt

Hi Don,

I'm missing one receipt. Staples for $145.81 on January 24th. Can you please track down for me?

Thanks,

Elizabeth

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 5, 2019 3:19 PM
To: 'Cheryl Massey'
Subject: FW: Receipt for correct acct

Hi Cheryl,

Are you able to send me a corrected receipt for this charge?

Thanks,

Elizabeth

-----Original Message-----
From: Cheryl Massey <cMassey@helijet.com>
Sent: January 9, 2019 11:07 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Receipt for correct acct

Thank you

Cheryl Massey
Assistant to the C.F.O

Helijet International Inc and Pacific Heliport Services
5911 Airport Road South
Richmond BC V7B 1B5

604-231-3520 direct
604-273-4688 main

-----Original Message-----
From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: January-09-19 11:05 AM
To: Cheryl Massey <cMassey@helijet.com>
Subject: RE: Receipt for correct acct

Hi Cheryl,

Can I ask you to please correct the account for billing for Invoice s.22 which is currently on account # s.22 ? It should be billed to our account # s.22 and is for a flight taken by Kate Van Meer-Mass.

Thanks Cheryl!

Elizabeth

-----Original Message-----
From: Cheryl Massey <cMassey@helijet.com>
Sent: January 9, 2019 10:59 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Receipt for correct acct

Before I fix the account charge can I get you to email saying to make the change.

Getting things in writing is better, so no mix-ups.

The changes will be sent to you after our billing day of Jan 15 which the proper credit note and invoice will be showing.

Thank you

Cheryl Massey
Assistant to the C.F.O

Helijet International Inc and Pacific Heliport Services
5911 Airport Road South
Richmond BC V7B 1B5

604-231-3520 direct
604-273-4688 main

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 5, 2019 4:07 PM
To: Geary, Vanessa PREM:EX
Subject: RE: Quick Tix

Evan just gave me the empty booklet. We're all out.

-----Original Message-----
From: Geary, Vanessa PREM:EX
Sent: February 5, 2019 3:59 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Quick Tix

Hi - i thought there was one more book of Quick Tic left? If so, can Mira get a ticket please? Thx V

Sent from my iPhone

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 5, 2019 4:20 PM
To: Poldrugovac, Saija FIN:EX
Cc: Geary, Vanessa PREM:EX
Subject: RE: FOR REVIEW: January Monthly Proactive Release of Premier's Travel Receipts

Hi Saija,

This all looks fine for release to me.

Thanks,

Elizabeth

From: Poldrugovac, Saija FIN:EX
Sent: February 5, 2019 2:24 PM
To: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FOR REVIEW: January Monthly Proactive Release of Premier's Travel Receipts

To: Vanessa Geary

Enclosed please find the Minister's monthly transactions that have been redacted to remove items that require severing. If you hover over text that shows redaction with a red box around it, you will see why that information is being redacted. Please review the file for accuracy**. If there is an item that you feel should be redacted please contact me via email by the 22nd day of the month for resolution/correction**. If there are no edits to be made, we do not require a response at this time.

Please share this package with your GCPE contact within 1 business day.

This email is a preliminary copy and approval will be required for the Quarterly release which will include this month and the other months in the quarter.

Thank you and please give me a call if you have any questions.

Thanks,
Saija

Saija Poldrugovac
Executive Financial Clerk, Ministers' Office Support Services
Corporate Financial and Facilities Services Branch
Ministry of Finance
Phone: (778) 678-3496 **Fax:** (250) 356-7326
E-mail: Saija.Poldrugovac@gov.bc.ca
Website: http://gww.fin.gov.bc.ca/

Serving all Ministers' Offices and the Office of the Premier

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Withheld pursuant to/removed as

s.22

s.22

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 5, 2019 5:00 PM
To: Dawes, Sandra IGRS:EX
Subject: RE: Confirmation

You're awesome! I figured you would but had to check.

Elizabeth

From: Dawes, Sandra IGRS:EX
Sent: February 5, 2019 4:59 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; 'Bryce.Campbell@international.gc.ca' <Bryce.Campbell@international.gc.ca>
Subject: Re: Confirmation

Hi Elizabeth - I sent Bryce Bobbi's passport info last week.
Thanks,
Sandra

Sent from my BlackBerry 10 smartphone on the Rogers network.

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, February 5, 2019 4:53 PM
To: 'Bryce.Campbell@international.gc.ca'
Cc: Dawes, Sandra IGRS:EX
Subject: Confirmation

Hi Bryce,

I'd just like to once again confirm the travellers attending the Washington trip with the Premier tomorrow. Have you been notified that Okenge Yuma Morisho is being replaced with Bobbi Plecas?

Premier John Horgan
s.15; s.22 travelling ahead
Rick Devereux, travelling ahead
Geoff Meggs
Sheena McConnell
Bobbi Plecas
Evan Brown
Jeremy Hewitt
Stephen Hargreaves

Much thanks for your assistance.

Elizabeth

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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s.22

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 6, 2019 8:52 AM
To: Dewar, Bob PREM:EX
Subject: RE: AIR CANADA: Victoria to Vancouver (8:20 AM)

Yes.

-----Original Message-----
From: Dewar, Bob PREM:EX
Sent: February 6, 2019 8:51 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: AIR CANADA: Victoria to Vancouver (8:20 AM)

Hey Elizabeth,

Can you change my flight from Saturday to Friday. I need to go back a day earlier. I would like the same times as the Saturday flight.

Thanks,
Bob

Sent from my iPhone

> On Feb 5, 2019, at 11:01 AM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:
>
> Saturday, February 9, 2019
>
> Air Canada Flight # AC 8056
>
> Depart Victoria Airport at 8:20 AM
> Arrive in Vancouver (Main Terminal) at 8:50 AM
>
> CONFIRMATION # s.22 Seat s.15
>
> Booked by Tamra at Flight Centre Tel # 250-360-2058
>
> Elizabeth-05-02-19
> <meeting.ics>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 6, 2019 8:53 AM
To: 'Tamra Bartilucci'
Subject: Bob's flight Feb. 9

Hi Tamra,

Can we please change Bob's Saturday, Feb. 9th flight to Friday, Feb. 8th? Exact same flight, just a day earlier.

Thanks,

Elizabeth

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 6, 2019 8:55 AM
To: Viaud, Chantille PREM:EX
Subject: Email addresses

Hi Chantille,

The email address are below for the Throne seat requestors.

Here are the email addresses for the tickets.

s.22

Elizabeth

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 6, 2019 8:56 AM
To: s.22
Subject: RE: Extra ticket

Thank you s.22 I've passed them on. You should all receive an email confirmation with details.

Elizabeth

-----Original Message-----
From: s.22
Sent: February 5, 2019 6:16 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Extra ticket

Hi Elizabeth,

Here are the email addresses for the tickets.

s.22

-----Original Message-----
From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: Tuesday, February 5, 2019 2:25 PM
To: s.22
Subject: RE: Extra ticket

Hi s.22

Can you please provide the emails for the other invitees? The Speaker's office will be sending out an email to all the attendees with confirmation and instructions for access, picking up tickets etc.

Thanks,

Elizabeth

-----Original Message-----
From: s.22
Sent: February 5, 2019 8:42 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Extra ticket

Hi Elizabeth,

I will not need the 4th ticket I asked you about last night. I just heard they cannot go. Apologies for your trouble.
Thanks Elizabeth.
s.22

This email has been checked for viruses by AVG.
https://www.avg.com

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 6, 2019 8:57 AM
To: 'Cheryl Massey'
Subject: RE: Corrected invoice and credit memo

Thank you Cheryl 😊

-----Original Message-----
From: Cheryl Massey <cMassey@helijet.com>
Sent: February 6, 2019 6:58 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Corrected invoice and credit memo

Here you go

This was mailed, I think.

Cheryl Massey
Assistant to the C.F.O

Helijet International Inc and Pacific Heliport Services
5911 Airport Road South
Richmond BC V7B 1B5

604-231-3520 direct
604-273-4688 main

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 6, 2019 9:34 AM
To: Poldrugovac, Saija FIN:EX
Subject: Evan's AC Credit
Attachments: Scan_20190206.pdf

From: Nash, Amber PREM:EX
Sent: February 6, 2019 9:28 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: Scan_20190206.pdf

Saija wanted a copy of this for the records.

From: Brown, Evan PREM:EX
Sent: February 6, 2019 8:46 AM
To: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>
Cc: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
Subject: Scan_20190206.pdf

Haven't deposited this yet but will do so while premier is in cabinet, then write a cheque.

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 6, 2019 9:48 AM
To: Wade, Debbie PREM:EX
Subject: Geoff's travel

Hi Debbie,

I missed the Incidentals off Geoff's claims. I've added then back. Can you please forward them again?

Thanks,

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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s.22

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 6, 2019 9:50 AM
To: 'Bryce.Campbell@international.gc.ca'
Subject: RE: Confirmation

Thank you both!

-----Original Message-----
From: Bryce.Campbell@international.gc.ca <Bryce.Campbell@international.gc.ca>
Sent: February 5, 2019 7:19 PM
To: Dawes, Sandra IGRS:EX <Sandra.Dawes@gov.bc.ca>; Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Confirmation

Yes, not to worry. We got Bobbi's passport.

-----Original Message-----
From: Dawes, Sandra IGRS:EX <Sandra.Dawes@gov.bc.ca>
Sent: February-05-19 4:59 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Campbell, Bryce -SEATL -GR <Bryce.Campbell@international.gc.ca>
Subject: Re: Confirmation

Hi Elizabeth - I sent Bryce Bobbi's passport info last week.
Thanks,
Sandra

Sent from my BlackBerry 10 smartphone on the Rogers network.
From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, February 5, 2019 4:53 PM
To: 'Bryce.Campbell@international.gc.ca'
Cc: Dawes, Sandra IGRS:EX
Subject: Confirmation

Hi Bryce,

I'd just like to once again confirm the travellers attending the Washington trip with the Premier tomorrow. Have you been notified that Okenge Yuma Morisho is being replaced with Bobbi Plecas?

Premier John Horgan
s.15; s.22 travelling ahead
Rick Devereux, travelling ahead
Geoff Meggs
Sheena McConnell
Bobbi Plecas
Evan Brown
Jeremy Hewitt

Stephen Hargreaves

Much thanks for your assistance.

Elizabeth

[cid:image003.png@01D30B76.0B043D30]

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca<mailto:elizabeth.parkinson@gov.bc.ca>

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 6, 2019 9:58 AM
To: 'Tamra Bartilucci'
Subject: RE: Invoice for Dewar

Thanks very much Tamra!

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: February 6, 2019 9:29 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Invoice for Dewar

HJ Elizabeth

I was able to do a 24 hour refund on Bob's ticket that we booked for Feb 9 so I have refunded the charge from yesterday and recharged you the new amount as per the attached invoice

Please let me know if you have any questions or need anything further .
Tamra

TAMRA BARTILUCCI
Team Leader
Flight Centre Flight Centre Business Travel

Office: +1 250 360 2058 | Toll Free: +1 866 420 4410

615 Broughton St
Victoria BC V8W 1C8
Canada

After Hours Emergency Assist: +1 844 873 5491

I'm only a call or email away!

FLIGHT CENTRE
Business Travel

Years in the industry: **11**
Countries visited: **30**
Favourite Destination: **Italy**
Next trip: **Shelter Island**

CPBC #42324 | TICO #4671384 | OPC #702971

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 6, 2019 10:03 AM
To: Nash, Amber PREM:EX
Subject: Mike

Hi Amber,

Mike Harcourt is asking about attending the caucus meeting on Feb. 19h when he is here for Budget. Who would I check with?

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

Subject: AIR CANADA: Victoria to Vancouver (8:20 AM)
Location: Flight # AC 8056

Start: Fri 2019-02-08 8:20 AM
End: Fri 2019-02-08 8:50 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Parkinson, Elizabeth PREM:EX
Required Attendees Dewar, Bob PREM:EX

Saturday, February 8, 2019

Air Canada Flight # AC 8056

Depart Victoria Airport at 8:20 AM
Arrive in Vancouver (Main Terminal) at 8:50 AM

CONFIRMATION s.22 Seat s.15

Booked by Tamra at Flight Centre Tel # 250-360-2058

Elizabeth-05-02-19

Shortt, Amanda PREM:EX

Subject: AIR CANADA: Vancouver to Winnipeg (9:50 AM)
Location: Flight # AC 0290

Start: Fri 2019-02-08 9:50 AM
End: Fri 2019-02-08 12:26 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Parkinson, Elizabeth PREM:EX
Required Attendees Dewar, Bob PREM:EX

Friday, February 8, 2019

AIR CANADA Flight # AC 0290

Depart Vancouver Airport (Main Terminal) at 9:50 AM
Arrive Winnipeg Airport at 2:26 PM

CONFIRMATION # s.22 Seat # s.15

Booked by Tamra at Flight Centre, tel # 250-360-2058

Elizabeth-05-02-19

Shortt, Amanda PREM:EX

Subject: AIR CANADA: Victoria to Vancouver (8:20 AM)
Location: Flight # AC 8056

Start: Fri 2019-02-08 8:20 AM
End: Fri 2019-02-08 8:50 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Parkinson, Elizabeth PREM:EX
Required Attendees Dewar, Bob PREM:EX

Friday, February 8, 2019

Air Canada Flight # AC 8056

Depart Victoria Airport at 8:20 AM
Arrive in Vancouver (Main Terminal) at 8:50 AM

CONFIRMATION # s.22 Seat s.15

Booked by Tamra at Flight Centre Tel # 250-360-2058

Elizabeth-05-02-19

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 6, 2019 10:29 AM
To: s.15; s.22
Subject: Feb. 15/16 cancelled

Hi Lorin,

Just checking that you have been told this trip is cancelled?

Elizabeth

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 6, 2019 10:39 AM
To: Poldrugovac, Saija FIN:EX
Subject: Question

Hi Saija,

Debbie travelled to Vancouver for a meeting last weekend. She is not set-up in my profiles. Do you have her supplier number employee number and would she be a 2?

Thanks,

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 6, 2019 10:41 AM
To: Poldrugovac, Saija FIN:EX
Subject: Travel for Amber

Hi Saija,

I also need the same information for Amber Nash who also travelled.

Thanks,

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

Subject: Canceled: HELIJET: Nanaimo to Vancouver (9:00 AM)
Location: 11 Bastion Street, Nanaimo

Start: Thu 2019-01-31 9:00 AM
End: Thu 2019-01-31 9:20 AM
Show Time As: Free

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees: Brown, Evan PREM:EX
Optional Attendees: s.17

Importance: High

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 6, 2019 11:33 AM
To: 'Greer, Paul (Times-Colonist)'
Subject: RE: Times Colonist Receipt

Thank you!

Elizabeth

-----Original Message-----
From: Greer, Paul (Times-Colonist) <PGreer@timescolonist.com>
Sent: February 6, 2019 11:22 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Times Colonist Receipt

Please see the attached PDF File.

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 6, 2019 11:35 AM
To: Moran, Roseanne LASS:EX
Subject: RE: Mike Harcourt

Thanks Roseanne. Sorry to bother you. Amber thought it went through you.

Elizabeth

From: Moran, Roseanne <Roseanne.Moran@leg.bc.ca>
Sent: February 6, 2019 11:34 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Mike Harcourt

HI. Please talk to the Finance office – Heidi Reid is coordinating. Thx.

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, February 6, 2019 11:19 AM
To: Moran, Roseanne <Roseanne.Moran@leg.bc.ca>
Subject: Mike Harcourt

Hi Roseanne,

Mike Harcourt would like to attend the Budget Speech February 19th. Are you able to arrange a ticket for him?

Thanks,

Elizabeth

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 6, 2019 1:06 PM
To: Geary, Vanessa PREM:EX; Poldrugovac, Saija FIN:EX
Subject: RE: Missing Info

I asked Debbie to ensure they went through quickly.

From: Geary, Vanessa PREM:EX
Sent: February 6, 2019 1:05 PM
To: Poldrugovac, Saija FIN:EX <Saija.Poldrugovac@gov.bc.ca>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Missing Info

Got it!

From: Poldrugovac, Saija FIN:EX
Sent: Wednesday, February 6, 2019 1:05 PM
To: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Missing Info

Once the Claims for Geoff (E130490, E130482, E130505) come through…. A quick approval turnaround. ☺

From: Geary, Vanessa PREM:EX
Sent: February 6, 2019 1:03 PM
To: Poldrugovac, Saija FIN:EX
Cc: Parkinson, Elizabeth PREM:EX
Subject: Re: Missing Info

Oops - my bad, sorry and thanks!

What is needed from my end?

Sent from my iPhone

On Feb 6, 2019, at 12:17 PM, Poldrugovac, Saija FIN:EX <Saija.Poldrugovac@gov.bc.ca> wrote:

> Here is where I'm at.
>
> <image001.png>
>
> s.22 so will need the receipts an approvals pretty quick. Also the approvals are coming to my profile and should be directed to FSA MIN OFF, FIN as next to act. If they go to me and I'm gone, no one else can access them.
>
> s.22
> ~S

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 6, 2019 1:40 PM
To: Devereux, Rick GCPE:EX
Subject: s.15

Hi Rick,

I've arranged for you to be able to pick up the key cards for all of our group. The hotel says they would like to have people bring their credit cards down. Perhaps Evan can do that? They will text you when the rooms are ready.

Elizabeth

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 6, 2019 1:45 PM
To: Poldrugovac, Saija FIN:EX
Subject: RE: Geoff Meggs TV # E130482

He left from Vancouver s.22

From: Poldrugovac, Saija FIN:EX
Sent: February 6, 2019 1:44 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Geoff Meggs TV # E130482

How did Geoff get home on the 5th?

From: Parkinson, Elizabeth PREM:EX
Sent: January 30, 2019 5:00 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Geoff Meggs TV # E130482

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: January 30, 2019 4:54 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 6, 2019 1:46 PM
To: Poldrugovac, Saija FIN:EX
Subject: Travel Voucher: Sheena McConnell, TV #130549
Attachments: Scan_20190206.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 6, 2019 1:43 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 6, 2019 1:50 PM
To: Poldrugovac, Saija FIN:EX
Subject: Sheena McConnell Travel Voucher # TV130550
Attachments: Scan_20190206.pdf

From: s.17 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 6, 2019 1:44 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 6, 2019 1:51 PM
To: Poldrugovac, Saija FIN:EX
Subject: Travel Voucher Evan Brown, TV#130551
Attachments: Scan_20190206.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 6, 2019 1:44 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 6, 2019 1:56 PM
To: 'charters@pacificcoastal.com'
Subject: Quote: March 3 to Smithers

Hi! Are you able to forward a quote for a charter for 8 people travelling Victoria to Smithers return on March 3rd? They would fly out at 8 am and return at 5:00 pm.

Thanks,

Elizabeth

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 6, 2019 1:58 PM
To: 'Jon Beliveau'
Subject: Quote: March 3 to Smithers

Hello Jon,

Are you able to forward a quote for a charter for 8 people from Victoria to Smithers return on March 3rd? They would want to fly out at about 8:00 am and return at 5:00 pm.

Thanks,

Elizabeth

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 6, 2019 2:02 PM
To: 'Richard Taylor'
Subject: Quote: March 3 to Smithers

Good afternoon Richard,

Are you able to forward a quote for a charter for 8 people on March 3rd to Smithers from Victoria return? They would want to fly out at 8:00 am and return at 5:00 pm.

Thanks,

Elizabeth

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 6, 2019 2:05 PM
To: Wade, Debbie PREM:EX
Subject: RE: Missing Info

Thanks!

From: Wade, Debbie PREM:EX
Sent: February 6, 2019 2:00 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Missing Info

Hi Elizabeth;

I have initiated them all on Geoff's behalf.

Thanks!

Debbie Wade
Executive Coordinator to Geoff Meggs - Chief of Staff
and Amber Hockin - Deputy Chief of Staff
Office of the Premier
250-356-2785

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, February 6, 2019 1:07 PM
To: Wade, Debbie PREM:EX <Debbie.Wade@gov.bc.ca>
Subject: FW: Missing Info

Hi Debbie,

Can you please make sure these Travel claims go through pronto as Saija is leaving?

Thanks,

Elizabeth

From: Geary, Vanessa PREM:EX
Sent: February 6, 2019 1:05 PM
To: Poldrugovac, Saija FIN:EX <Saija.Poldrugovac@gov.bc.ca>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Missing Info

Got it!

From: Poldrugovac, Saija FIN:EX
Sent: Wednesday, February 6, 2019 1:05 PM

To: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Missing Info

Once the Claims for Geoff (E130490, E130482, E130505) come through…. A quick approval turnaround. ☺

From: Geary, Vanessa PREM:EX
Sent: February 6, 2019 1:03 PM
To: Poldrugovac, Saija FIN:EX
Cc: Parkinson, Elizabeth PREM:EX
Subject: Re: Missing Info

Oops - my bad, sorry and thanks!

What is needed from my end?

Sent from my iPhone

On Feb 6, 2019, at 12:17 PM, Poldrugovac, Saija FIN:EX <Saija.Poldrugovac@gov.bc.ca> wrote:

> Here is where I'm at.
>
> <image001.png>
>
> I have to s.22 today so will need the receipts an approvals pretty quick. Also the approvals are coming to my profile and should be directed to FSA MIN OFF, FIN as next to act. If they go to me and I'm gone, no one else can access them.
>
> s.22
>
> ~S

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 6, 2019 2:07 PM
To: Moran, Roseanne LASS:EX
Subject: Caucus meeting

Hi Roseanne,

Mike Harcourt would like to attend the caucus meeting Feb. 19th before Budget. Are you the person to approve this?

Thanks,

Elizabeth

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 6, 2019 2:10 PM
To: 'Island Express Air'
Subject: Quote: March 3 Smithers

Good afternoon!

Are you able to forward a quotation for a charter March 3rd Victoria to Smithers return for 8 people? They would fly out at 8:00 am and return at 5:00 pm.

Thanks,

Elizabeth

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 6, 2019 2:24 PM
To: Poldrugovac, Saija FIN:EX
Subject: RE: Missing Info

Thank you Saija. s.22

From: Poldrugovac, Saija FIN:EX
Sent: February 6, 2019 2:24 PM
To: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Missing Info

Thanks everyone! I've paid up to that. Cindy McKinstry will keep an eye on your stuff and process what she can.
~S

From: Geary, Vanessa PREM:EX
Sent: February 6, 2019 2:10 PM
To: Poldrugovac, Saija FIN:EX
Cc: Parkinson, Elizabeth PREM:EX
Subject: RE: Missing Info

130482 and 130490 done …

From: Poldrugovac, Saija FIN:EX
Sent: Wednesday, February 6, 2019 1:05 PM
To: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Missing Info

Once the Claims for Geoff (E130490, E130482, E130505) come through…. A quick approval turnaround. ☺

From: Geary, Vanessa PREM:EX
Sent: February 6, 2019 1:03 PM
To: Poldrugovac, Saija FIN:EX
Cc: Parkinson, Elizabeth PREM:EX
Subject: Re: Missing Info

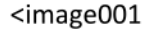
Oops - my bad, sorry and thanks!

What is needed from my end?

Sent from my iPhone

On Feb 6, 2019, at 12:17 PM, Poldrugovac, Saija FIN:EX <Saija.Poldrugovac@gov.bc.ca> wrote:

> Here is where I'm at.



I have to[s.22] so will need the receipts an approvals pretty quick. Also the approvals are coming to my profile and should be directed to FSA MIN OFF, FIN as next to act. If they go to me and I'm gone, no one else can access them.

s.22

~S

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 6, 2019 3:19 PM
To: Geary, Vanessa PREM:EX
Subject: Invoice

Hi Vanessa,

I still haven't received an invoice for Natasha Heughan Tony. Is that ok?

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 6, 2019 4:04 PM
To: Frederiksen, Hans LASS:EX
Subject: RE: DFO fisheries announcement

Thanks Hans.

Elizabeth

From: Frederiksen, Hans <Hans.Frederiksen@leg.bc.ca>
Sent: February 6, 2019 3:57 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: DFO fisheries announcement

Hi please print out document for PJH .Cheers .Hans

Hans Frederiksen|Constituency Assistant to John Horgan, MLA, Langford-Juan de Fuca
#122 - 2806 Jacklin Road Victoria BC V9B 5A4 |P: 250-391-2801 | F: 250-391-2804
E: hans.frederiksen@leg.bc.ca
Office Hours: Monday to Friday, 10 am to 4 pm

From: directorjdf [mailto:directorjdf@crd.bc.ca]
Sent: Wednesday, February 6, 2019 3:52 PM
To: Frederiksen, Hans <Hans.Frederiksen@leg.bc.ca>
Subject: Fw: DFO fisheries announcement

From: directorjdf
Sent: Wednesday, February 6, 2019 10:37 AM
To: Horgan, John
Cc: Erick Kristiansen
Subject: DFO fisheries announcement

Premier,

DFO sent out an announcement yesterday and are floating 2 options for commercial, recreational and First Nations fishery. In a nutshell they are saying the Fraser River Chinook stocks are in big trouble and they will adopt one of the 2 options outlined.

I am attaching the announcement and also a Coles Notes for commercial troll and recreational fisheries.

Thought you should be updated in case you were not aware for the storm that is coming.

Take Care

Mike

This message is intended only for the use of the individual or entity named above, and may contain information that is privileged, confidential or exempt from disclosure under applicable law. If you are not the intended recipient or their employee or agent responsible for receiving the message on their behalf your receipt of this message is in error and not meant to waive privilege in this message. Please notify us immediately, and delete the message and any attachments without reading the attachments. Any dissemination, distribution or copying of this communication by anyone other than the intended recipient is strictly prohibited. Thank you. Please consider the environment before printing this email.

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 6, 2019 4:11 PM
To: Nash, Amber PREM:EX
Subject: FW: DFO fisheries announcement
Attachments: 2019 Chinook Management Approach Letter - February 5 2019 - final (2).pdf; potential fishing plan 2019.docx

FYI- Mike wants to ensure the Premier is aware of these possibilities.

From: Frederiksen, Hans <Hans.Frederiksen@leg.bc.ca>
Sent: February 6, 2019 3:57 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: DFO fisheries announcement

Hi please print out document for PJH .Cheers .Hans

Hans Frederiksen|Constituency Assistant to John Horgan, MLA, Langford-Juan de Fuca
#122 - 2806 Jacklin Road Victoria BC V9B 5A4 |P: 250-391-2801 | F: 250-391-2804
E: hans.frederiksen@leg.bc.ca
Office Hours: Monday to Friday, 10 am to 4 pm

From: directorjdf [mailto:directorjdf@crd.bc.ca]
Sent: Wednesday, February 6, 2019 3:52 PM
To: Frederiksen, Hans <Hans.Frederiksen@leg.bc.ca>
Subject: Fw: DFO fisheries announcement

From: directorjdf
Sent: Wednesday, February 6, 2019 10:37 AM
To: Horgan, John
Cc: Erick Kristiansen
Subject: DFO fisheries announcement

Premier,

DFO sent out an announcement yesterday and are floating 2 options for commercial, recreational and First Nations fishery. In a nutshell they are saying the Fraser River Chinook stocks are in big trouble and they will adopt one of the 2 options outlined.

I am attaching the announcement and also a Coles Notes for commercial troll and recreational fisheries.

Thought you should be updated in case you were not aware for the storm that is coming.

Take Care

Mike

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 6, 2019 4:28 PM
To: 'Arlena Hell'
Subject: RE: March 29 Ottawa

Thank you Arlena!

From: Arlena Hell <arlena.hell@flightcentre.ca>
Sent: February 6, 2019 4:26 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Cc: Miriam Cloutier <miriam.cloutier@flightcentre.ca>
Subject: RE: March 29 Ottawa

Hello Elizabeth,

s.22 I am going to have Miriam assist you with this. She is just finishing up another file.



Arlena Hell | Assistant Manager
Flight Centre Business Travel Victoria
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, February 06, 2019 4:17 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: March 29 Ottawa

Hi Tamra,

Can you please send me the flight options for getting the Premier into Ottawa on March 29th, arriving by 9:00 am and maybe some options for flying later in the day (if available) on the 28th?

Thanks,

Elizabeth

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 6, 2019 4:35 PM
To: Nash, Amber PREM:EX
Subject: FW: March 29 Ottawa

FYI-

From: Miriam Cloutier <miriam.cloutier@flightcentre.ca>
Sent: February 6, 2019 4:30 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: RE: March 29 Ottawa

Hi Elizabeth,

There are not any flights available that will get the Premier into Ottawa by 9:00am on March 29. I have options for March 28 for you to review.

Victoria to Ottawa March 28
Option 1 Air Canada $487
28Mar Victoria to Vancouver 7:00am 7:30am
28Mar Vancouver to Ottawa 8:55am 4:32pm

Option 2 Air Canada $376
28Mar Victoria to Vancouver 3:10pm 3:40pm
28Mar Vancouver to Ottawa 5:15pm 00:52am

Miriam Cloutier | Travel Manager
Flight Centre Business Travel Victoria
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, February 06, 2019 4:17 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: March 29 Ottawa

Hi Tamra,

Can you please send me the flight options for getting the Premier into Ottawa on March 29th, arriving by 9:00 am and maybe some options for flying later in the day (if available) on the 28th?

Thanks,

Elizabeth

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 6, 2019 4:36 PM
To: 'Miriam Cloutier'
Subject: RE: March 29 Ottawa

Thanks Miriam!

From: Miriam Cloutier <miriam.cloutier@flightcentre.ca>
Sent: February 6, 2019 4:30 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: RE: March 29 Ottawa

Hi Elizabeth,

There are not any flights available that will get the Premier into Ottawa by 9:00am on March 29. I have options for March 28 for you to review.

Victoria to Ottawa March 28
Option 1 Air Canada $487
28Mar Victoria to Vancouver 7:00am 7:30am
28Mar Vancouver to Ottawa 8:55am 4:32pm

Option 2 Air Canada $376
28Mar Victoria to Vancouver 3:10pm 3:40pm
28Mar Vancouver to Ottawa 5:15pm 00:52am

Miriam Cloutier | Travel Manager
Flight Centre Business Travel Victoria
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, February 06, 2019 4:17 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: March 29 Ottawa

Hi Tamra,

Can you please send me the flight options for getting the Premier into Ottawa on March 29th, arriving by 9:00 am and maybe some options for flying later in the day (if available) on the 28th?

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Elizabeth

*Please note my new telephone number below.

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 6, 2019 5:01 PM
To: 'Miriam Cloutier'
Subject: RE: March 29 Ottawa

Thanks Miriam. We'll have to figure something out time wise.

From: Miriam Cloutier <miriam.cloutier@flightcentre.ca>
Sent: February 6, 2019 4:45 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: March 29 Ottawa

I just had a look at WestJet and this is their latest option

WestJet $369.73
28Mar Victoria to Calgary 1:05pm 3:26pm
28Mar Calgary to Ottawa 6:20pm 00:09am

Miriam Cloutier | Travel Manager
Flight Centre Business Travel Victoria
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, February 06, 2019 4:42 PM
To: Miriam Cloutier <miriam.cloutier@flightcentre.ca>
Subject: RE: March 29 Ottawa

Hi Miriam,

Are there no other airlines flying the evening of the 28th?

From: Miriam Cloutier <miriam.cloutier@flightcentre.ca>
Sent: February 6, 2019 4:30 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: RE: March 29 Ottawa

Hi Elizabeth,

There are not any flights available that will get the Premier into Ottawa by 9:00am on March 29. I have options for March 28 for you to review.

Victoria to Ottawa March 28
Option 1 Air Canada $487
28Mar Victoria to Vancouver 7:00am 7:30am
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Option 2 Air Canada $376
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28Mar Vancouver to Ottawa 5:15pm 00:52am

Miriam Cloutier | Travel Manager
Flight Centre Business Travel Victoria
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, February 06, 2019 4:17 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: March 29 Ottawa

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Can you please send me the flight options for getting the Premier into Ottawa on March 29th, arriving by 9:00 am and maybe some options for flying later in the day (if available) on the 28th?

Thanks,

Elizabeth

*Please note my new telephone number below.

Elizabeth Parkinson
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*Direct: 778-974-6082
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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 7, 2019 9:07 AM
To: McConnell, Sheena PREM:EX
Subject: RE: Telus notifications

Lol, no problem Sheena! We have virtually unlimited data.

From: McConnell, Sheena PREM:EX
Sent: February 7, 2019 9:06 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Brown, Evan PREM:EX <Evan.Brown@gov.bc.ca>; Wade, Debbie PREM:EX <Debbie.Wade@gov.bc.ca>
Subject: Re: Telus notifications

Thanks Elizabeth! I blame all my time on twitter

On Feb 7, 2019, at 8:58 AM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi Sheena,
>
> I spoke with Telus this morning and they confirmed that you all have the automatic Roam Ready package. The notifications you are receiving are just telling you that you have left one tier and entered another. Each tier is $15 and as this is all business related will just be added to our monthly charges on the account.
>
> Thanks,
>
> Elizabeth



Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 7, 2019 9:54 AM
To: Geary, Vanessa PREM:EX
Subject: FW: Document Security Question

Hi Vanessa,

I asked Saija about rules covering taking work home and she sent me the information below. I do have an encrypted laptop and a private locked, work space.

Elizabeth

From: Poldrugovac, Saija FIN:EX
Sent: February 2, 2019 1:34 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: Document Security Question

My apologies, I thought I already forwarded this to you.
~S

From: Attwood, Rayna C FIN:EX
Sent: January 29, 2019 4:41 PM
To: Poldrugovac, Saija FIN:EX
Subject: RE: Document Security Question

Hi Saija,

Here's some information from the "Working Outside the Workplace" document found here:
https://www2.gov.bc.ca/assets/gov/british-columbians-our-governments/services-policies-for-government/working-outside-workplace/working_outside_the_workplace_policy.pdf

Best Practice: Using a Government Laptop/Tablet
The safest and easiest way to work outside of the workplace is to use a government issued computer (laptop or tablet) and save information to your encrypted desktop. The following outlines the steps recommended for working outside the workplace including the use of electronic and paper based confidential and/or personal information and a government computer.

Step 1: Confirm with your supervisor that you can work with confidential and/or personal information and take it outside the workplace.

Step 2: Save the confidential and/or personal information you are taking outside the workplace to the desktop of the government computer you will be using. If you need additional materials (such as paper based confidential and/or personal information) that you did not save to your laptop, record its removal from the workplace as required. Only take the minimal amount of information necessary to complete work outside of the workplace.

Step 3: When travelling, safeguard the confidential and/or personal information by ensuring you keep control of the government computer and any other work materials (e.g., paper based information) or if you must leave them unattended, ensure they are appropriately safeguarded (e.g., locked in the trunk of a car).

Step 4: Undertake your work at the alternative worksite. Be careful that you are the only one who views the confidential and/or personal information and who works on the government computer. Do not share your government user ID and passwords. When your work is complete, ensure the computer and other work materials are appropriately safeguarded (e.g., secured to a safe place).
Return the government computer and any work materials, safeguarding them while travelling, to the workplace. Upload the new or revised information to the network as appropriate.

Step 5: If an information incident occurs, including a privacy breach, notify your supervisor, your Ministry Chief Information Officer and report it to the Government Chief Information Officer by calling Shared Services BC at 250-387-7000 (or toll-free at 1-866-660-0811) and selecting Option 3.

I'd also be more then happy to give the employee a call to answer any questions so feel free to pass along my contact information.

Thanks!

Rayna Attwood
Information Security and Privacy Analyst
Ministry of Finance, Corporate Services, Information Management Branch
Supporting Finance, Office of the Premier and various agencies, boards and commissions
Phone: 778 698-3793 / Cell: 250 217-3143

From: Poldrugovac, Saija FIN:EX
Sent: January 29, 2019 3:28 PM
To: Attwood, Rayna C FIN:EX <Rayna.Attwood@gov.bc.ca>
Subject: Document Security Question

Hi Rayna,
I have a client who is wondering about policy in regards to working from home. She works in a busy office and is wondering what the policy is to take work home to catch up. It would be travel and purchase documents.
Can you advise where I would find this?
Thanks!
~S

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 7, 2019 11:08 AM
To: McLaren, Chris PREM:EX
Subject: RE: Registration Confirmation to #BCTECHSummit: The Reality Revolution

Thanks Chris.

From: McLaren, Chris PREM:EX
Sent: February 7, 2019 10:25 AM
To: Parkinson, Elizabeth PREM:EX
Subject: FW: Registration Confirmation to #BCTECHSummit: The Reality Revolution

Elizabeth,
Is this something you require?
Chris

From: Rochon, Jake PREM:EX
Sent: February 7, 2019 9:53 AM
To: McLaren, Chris PREM:EX <Chris.McLaren@gov.bc.ca>
Subject: FW: Registration Confirmation to #BCTECHSummit: The Reality Revolution

Hi Chris!

This is just a confirmation for the BC Tech Summit. I'll throw in the further to if you need it. Cheers!

From: The #BCTechSummit Team <summit@bctechsummit.ca>
Sent: February 6, 2019 10:57 AM
To: OfficeofthePremier, Office PREM:EX <Premier@gov.bc.ca>
Subject: Registration Confirmation to #BCTECHSummit: The Reality Revolution



#BCTECHSummit: The Reality Revolution

Hi Honourable John,

Congratulations! Your registration to #BCTECHSummit 2019 was completed successfully.

We're looking forward to sharing conference news with you, including speaker announcements, networking opportunities, and special event details, as they become available.

Seeking **hotel accommodations** while attending the Summit? We've secured preferred rates with The Fairmont Waterfront and The Marriott Vancouver Pinnacle Hotel. Book **here** for the best rates available.

You can always find the most reliable and up-to-date information at bctechsummit.ca.

Make sure you save this email for future reference.

- The #BCTECHSummit Team

The #BCTECHSummit is delivered by the Government of British Columbia and Innovate BC, a Crown Agency.

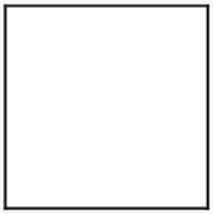
Add to calendar
Google / iCal / Outlook / Yahoo

Your Registration Details

ORDER # s.22

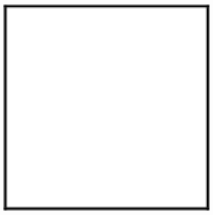
Speaker / Honourable John Horgan	s.22	**Free**

Manage Registration Details /Request a Refund /Contact the Organizer

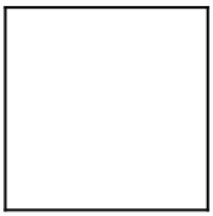


Please don't share this email as it contains your private link to edit your registration details.

About The Event



March 11, 2019 8:00AM - March 13, 2019 11:00PM



Vancouver Convention Centre West
View on google maps

For any inquiry, please contact the organizer.
Unsubscribe in order to stop receiving emails from this organizer.

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 7, 2019 11:29 AM
To: 'Alyssa Brownsmith'
Subject: RE: Premier John Horgan's registration

Thank you Alyssa.

From: Alyssa Brownsmith <abrownsmith@innovatebc.ca>
Sent: February 7, 2019 11:26 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; 'summit@bctechsummit.ca' <summit@bctechsummit.ca>
Subject: Re: Premier John Horgan's registration

Hello Elizabeth,

We have made the note in his registration file. Thank you for the update.
Best,
Alyssa

Alyssa Brownsmith
Event Director, #BCTECH Summit

Innovate BC
Office: 604 602 5212 | Cell: 604 729 7626
Suite 900, 1188 West Georgia St.
Vancouver, BC
Say hello to the new **Innovate BC**



From: "Parkinson, Elizabeth PREM:EX" <Elizabeth.Parkinson@gov.bc.ca>
Date: Thursday, February 7, 2019 at 11:16 AM
To: "'summit@bctechsummit.ca'" <summit@bctechsummit.ca>
Subject: Premier John Horgan's registration

Good morning,

I tried to update the registration for the Premier,[s.22] Can you please ensure this detail is on his registration?

Much thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 7, 2019 11:33 AM
To: 'singlecopy PNG'
Subject: RE: s.22 - January 2019 Pacific Newspaper Group Invoice

Hi John,

I don't require a balance due receipt, only a copy of the actual charges once paid.

Thanks,

Elizabeth

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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From: singlecopy PNG <singlecopy@postmedia.com>
Sent: February 7, 2019 11:26 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: s.22 - January 2019 Pacific Newspaper Group Invoice
Importance: High

Good morning,

Please find the January 2019 invoice attached.

Note: there will be no publications (Vancouver Sun, The Province, or National Post) on Monday, February 18 in observance of Family Day.

Thank you,

John DeAngeli
Single Copy
Vancouver Sun | The Province

T: 604.605.2149 EXT #2
400 – 2985 Virtual Way
Vancouver, BC V5M 4X

singlecopy@sunprovince.com







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From: ITS410@postmedia.com [mailto:ITS410@postmedia.com]
Sent: Tuesday, February 05, 2019 12:11 PM
To: singlecopy PNG
Subject: s.22

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 7, 2019 11:38 AM
To: Wade, Debbie PREM:EX
Subject: MC receipt for skytrain

Hi Debbie,

Do you have a copy of the MC the skytrain was billed to? Otherwise Amber will have to fill in a lost receipt claim.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 7, 2019 1:38 PM
To: 'Miriam Cloutier'
Subject: RE: Flights to Ottawa, March 28

Thanks Miriam!

From: Miriam Cloutier <miriam.cloutier@flightcentre.ca>
Sent: February 7, 2019 1:21 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: RE: Flights to Ottawa, March 28

Hi Elizabeth,

Tamra is back in and I just sent this over to her for you.

Hope you are having a great day

Miriam Cloutier | Travel Manager
Flight Centre Business Travel Victoria
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, February 07, 2019 1:20 PM
To: Miriam Cloutier <miriam.cloutier@flightcentre.ca>
Subject: Flights to Ottawa, March 28

Hi Miriam,

Can you please send me the best options for the March 28th flights to Ottawa?

Thanks,

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 7, 2019 1:53 PM
To: Nash, Amber PREM:EX
Subject: March 28 options

Hi Amber,

Victoria to Ottawa flight options:

The WestJet options are quite similar to Air Canada's :

WS 538X 28MAR Q Victoria to Calgary 600A 825A
WS 610X 28MAR Q Calgary to Ottawa 920A 309P

WS 196X 28MAR Q Victoria to Calgary 105P 326P
WS 612X 28MAR Q Calgary to Ottawa 620P 1209A

Victoria to Ottawa March 28
Option 1 Air Canada $487
28Mar Victoria to Vancouver 7:00am 7:30am
28Mar Vancouver to Ottawa 8:55am 4:32pm

Option 2 Air Canada $376
28Mar Victoria to Vancouver 3:10pm 3:40pm
28Mar Vancouver to Ottawa 5:15pm 00:52am

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 7, 2019 1:53 PM
To: 'Tamra Bartilucci'
Subject: RE: March 28 Ottawa

Thanks Tamra.

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: February 7, 2019 1:46 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: March 28 Ottawa

Hi Elizabeth

The WestJet options are quite similar to Air Canada's :

WS 538X 28MAR Q Victoria to Calgary 600A 825A
WS 610X 28MAR Q Calgary to Ottawa 920A 309P

WS 196X 28MAR Q Victoria to Calgary 105P 326P
WS 612X 28MAR Q Calgary to Ottawa 620P 1209A

Please let me know if you have any questions or need anything further .

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, February 07, 2019 1:43 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: RE: March 28 Ottawa

Thanks Tamra. Yes, can you please send me all the options?

Elizabeth

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: February 7, 2019 1:41 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: March 28 Ottawa

Hi Elizabeth

Pacific Coastal does not fly there . WestJet does but they all transfer in Calgary . Is that an option ? I know you normally avoid Calgary at all costs .

Tamra

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, February 07, 2019 1:39 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: RE: March 28 Ottawa

Thanks Tamra. There's no Pacific Coastal or WestJet daytime flights?

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: February 7, 2019 1:26 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: March 28 Ottawa

Hi Elizabeth

Miriam sent the options for Mar 28 yesterday as you have to travel on Mar 28 to be there for Mar 29 morning . There are just tie 2 direct flights from Vancouver to Ottawa and they operate at the same time everyday

Please let me know if you have any questions or need anything further .

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Miriam Cloutier
Sent: Wednesday, February 06, 2019 4:30 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: RE: March 29 Ottawa

Hi Elizabeth,

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Option 1 Air Canada $487
28Mar Victoria to Vancouver 7:00am 7:30am
28Mar Vancouver to Ottawa 8:55am 4:32pm

Option 2 Air Canada $376
28Mar Victoria to Vancouver 3:10pm 3:40pm
28Mar Vancouver to Ottawa 5:15pm 00:52am

Miriam Cloutier | Travel Manager
Flight Centre Business Travel Victoria
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, February 06, 2019 4:17 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: March 29 Ottawa

Hi Tamra,

Can you please send me the flight options for getting the Premier into Ottawa on March 29th, arriving by 9:00 am and maybe some options for flying later in the day (if available) on the 28th?

Thanks,

Elizabeth

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 7, 2019 2:24 PM
To: Privett, Don PREM:EX
Subject: Missing receipt

Hi Don,

Have you been able to get a copy of the missing receipt?

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 7, 2019 3:20 PM
To: Nash, Amber PREM:EX
Subject: FW: Options

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: February 7, 2019 3:16 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Options

Hi Elizabeth

You can add a flight from Montreal to Ottawa if you wanted but you would be better to go with option 1 as it will have a shorter travel time

AC8056T 28MAR Victoria to Vancouver 820A 850A
AC 302Q 28MAR Vancouver to Montreal 1130A 710P
AC8989Q 28MAR Montreal to Ottawa 915P 1002P

Tamra

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, February 07, 2019 3:11 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: RE: Options

Hi Tamra,

For option 3 is there a Mtl-Ottawa connection?

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: February 7, 2019 2:34 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Options

Thanks Elizabeth

These are the latest possible departures that arrive before or around 10pm

AC8062L 28MAR Q Victoria to Vancouver 1105A 1135A
AC 114L 28MAR Q Vancouver to Toronto 1230P 757P
AC 466L 28MAR Q Toronto to Ottawa 910P 1011P

AC8056Y 28MAR Q Victoria to Vancouver 820A 850A
AC 110Y 28MAR Q Vancouver to Toronto 1030A 557P
AC 464M 28MAR Q Toronto to Ottawa 710P 814P

AC8056T 28MAR Q Victoria to Vancouver 820A 850A
AC 302Q 28MAR Q Vancouver to Montreal 1130A 710P

AC1680Q 28MAR Q Victoria to Toronto 615A 136P
AC 458Q 28MAR Q Toronto to Ottawa 410P 514P

WS 416X 28MAR Q Victoria to Edmonton 935A 1206P
WS 438X 28MAR Q Edmonton to Toronto 115P 655P
WS3478X 28MAR Q Toronto to Ottawa 900P 1011P

Tamra

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, February 07, 2019 2:17 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: RE: Options

Thanks Tamra. We'd like them to arrive before 10:00 pm, but leave here as late as possible.

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: February 7, 2019 2:16 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Options

Hi Elizabeth

Is there a time of day that you are trying to depart at or arrive at ? If I manually build every single connection that exists it will take a few hours so if you can narrow down a bit what you are hoping for it would be helpful. These are going to mostly have 3 connections as well .

Thanks Tamra

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, February 07, 2019 2:08 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Options

Hi Tamra,

Are you able to look at Victoria to Toronto and Toronto to Ottawa, or Montreal?

Thanks,

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

CONFIDENTIALITY NOTICE: The above message contains confidential information intended for a specified individual and purpose. The information is private and protected by law. Any copying or disclosure of this transmission by anyone other than the intended recipient is prohibited. If you are not the intended recipient, please notify the sender immediately and delete this message and any attachments from your system. Thank you.

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 7, 2019 5:37 PM
To: Brown, Evan PREM:EX
Subject: FW: February 8 - Seattle to Victoria

Flight numbers for now.

From: Rebecca Thompson <rebecca.thompson@flightcentre.ca>
Sent: February 7, 2019 5:33 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Sarah Dohan <sarah.dohan@flightcentre.ca>
Subject: February 8 - Seattle to Victoria

Air Canada - $529 per person
AC8094 08FEB Seattle to Vancouver 310P 408P
AC8075 08FEB Vancouver to Victoria 530P 600P

REBECCA THOMPSON
Travel Manager
Flight Centre Business Travel Victoria

Office: +1 250 360 2058 | **Toll Free: +1 866 420 4410**

615 Broughton Street
Victoria BC V8W 1C8
Canada

After Hours Emergency Assist: +1 844 873 5491

I'm only a call or email away!

FLIGHT CENTRE
Business Travel

Years in the industry: **6**
Countries visited: **30**
Favourite Destination: **Australia**
Next trip: **Ontario**

CPBC #42324 | TICO #4671384 | OPC #702971

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 7, 2019 6:35 PM
To: Nash, Amber PREM:EX
Subject: FW: Travel Reservation February 08 for JOHN HORGAN
Attachments: Travel Reservation February 08 for JOHN HORGAN.pdf

Here they are Amber. I'm putting into the calendar now.

Elizabeth

From: Sarah Dohan [mailto:sarah.dohan@flightcentre.ca]
Sent: Thursday, February 7, 2019 6:02 PM
To: Parkinson, Elizabeth PREM:EX
Cc: Rebecca Thompson; Tamra Bartilucci
Subject: FW: Travel Reservation February 08 for JOHN HORGAN

Hi Elizabeth,

Please find the new documents attached.

Thanks again and have a good night ☺

SARAH DOHAN
Travel Manager
Flight Centre Business Travel Victoria

Office: +1 250 360 2058 | Toll Free: +1 866 420 4410

615 Broughton St
Victoria BC V8W 1C8

After Hours Emergency Assist: +1 250 415 2330

FLIGHT CENTRE
Business Travel

Years in the industry: **5**
Countries visited: **12**
Favourite Destination: **Kenya**
Next trip: **TBA**

I'm only a call, text or email away!

CPBC #42324 | TICO #4671384 | OPC #702971

From: Flight Centre Business Travel [mailto:confirmation@tripcase.com]
Sent: Thursday, February 07, 2019 6:00 PM
To: Sarah Dohan <sarah.dohan@flightcentre.ca>
Subject: Travel Reservation February 08 for JOHN HORGAN



FLIGHT CENTRE Business Travel

Flight Centre Business Travel
250-360-2058

Itinerary

Add to Calendar **Itinerary**

Trip to: VICTORIA BC, CANADA
Passenger(s): HORGAN/JOHN
BROWN/EVAN
MCCONNELL/SHEENA
MEGGS/GEOFFREY

Reservation code: s.22

AIR CANADA AC Flight Number **8094** — **Friday, 08 February**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED

Departure: SEA SEATTLE TACOMA, WA
3:10PM

Arrival: YVR VANCOUVER BC, CANADA
4:08PM
Main Terminal

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP

Duration: 0hour(s) and 58minute(s)
Distance (in Miles): 128

John Horgan
Seat(s): Check-In Required

Evan Brown
Seat(s): Check-In Required

Sheena Mcconnell
Seat(s): Check-In Required

Geoffrey Meggs
Seat(s): Check-In Required

AIR CANADA AC Flight Number **8075** — **Friday, 08 February**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED

Departure: YVR VANCOUVER BC, CANADA
5:30PM
Main Terminal

Arrival: YYJ VICTORIA BC, CANADA
6:00PM

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP

Duration: 0hour(s) and 30minute(s)
Distance (in Miles): 40

John Horgan
Seat(s): Check-In Required

Evan Brown
Seat(s): Check-In Required

Sheena Mcconnell
Seat(s): Check-In Required

Geoffrey Meggs
Seat(s): Check-In Required

If you no longer wish to receive these emails please contact: confirmation@tripcase.com.

Shortt, Amanda PREM:EX

Subject: Canceled: ALASKA AIR: Seattle to Victoria (3:30 PM)
Location: Flight AS 2386

Start: Fri 2019-02-08 3:30 PM
End: Fri 2019-02-08 4:20 PM
Show Time As: Free

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: s.17
Required Attendees Brown, Evan PREM:EX; McConnell, Sheena PREM:EX; Meggs, Geoff PREM:EX

Importance: High

Friday, February 8, 2019

ALASKA AIR Flight # AS 2386

Depart Seattle Tacoma Airport at 3:30 PM
Arrive Victoria Airport at 4:20 PM

CONFIRMATIONs: Premier, Evan, Sheena & Geoff s.22 Seat #s: s.15

Booked with Miriam at Flight Centre, Tel # 250-360-2058

Elizabeth-10-01-19

Shortt, Amanda PREM:EX

Subject: AIR CANADA: Seattle to Vancouver (3:10 PM)
Location: Flight AC#8094

Start: Fri 2019-02-08 3:10 PM
End: Fri 2019-02-08 4:08 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Brown, Evan PREM:EX; McConnell, Sheena PREM:EX; Meggs, Geoff PREM:EX

Friday, February 8, 2019

AIR CANADA Flight # AC 8094

Departing Seattle SEATAC airport at 3:10 PM
Arriving Vancouver (Main Terminal) at 4:08 PM

CONFIRMATIONs: Premier s.22 ,s.15
Evan s.22 ,s.15
Sheena
Geoff

Booked with Sarah at Flight Centre, tel #250-360-2058

Elizabeth-07-02-19

Shortt, Amanda PREM:EX

Subject: AIR CANADA: Seattle to Vancouver (3:10 PM)
Location: Flight AC#8094

Start: Fri 2019-02-08 3:10 PM
End: Fri 2019-02-08 4:08 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Brown, Evan PREM:EX; McConnell, Sheena PREM:EX; Meggs, Geoff PREM:EX

Friday, February 8, 2019

AIR CANADA Flight # AC 8094

Departing Seattle SEATAC airport at 3:10 PM
Arriving Vancouver (Main Terminal) at 4:08 PM

CONFIRMATIONs: Premier s.22 s.15
Evan ;
Sheena#
Geoff ;

Booked with Sarah at Flight Centre, tel #250-360-2058

Elizabeth-07-02-19

Shortt, Amanda PREM:EX

Subject: AIR CANADA: Vancouver to Victoria (5:30 PM)
Location: Flight # AC 8075

Start: Fri 2019-02-08 5:30 PM
End: Fri 2019-02-08 6:00 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Brown, Evan PREM:EX; McConnell, Sheena PREM:EX; Meggs, Geoff PREM:EX

Friday, February 8, 2019

AIR CANADA Flight # AC 8075

Depart Vancouver Airport (Main terminal) at 5:30 PM
Arrive Victoria Airport at 6:00 PM

CONFIRMATIONs: Premier s.22 ,s.15
Evan s.22 s.15
Sheena
Geoff

Booked with Sarah at Flight Centre, tel # 250-360-2058

Elizabeth-07-02-19

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 8:41 AM
To: Brown, Evan PREM:EX
Subject: Passports
Attachments: Evan Brown Nexus card.pdf; Geoff Meggs Passport.pdf; JJ Passport 001.jpg; PJH Passport.pdf; sheena passport20170721.pdf; Evan Brown passport.pdf

Hi Evan,

As requested. 😊

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 8:41 AM
To: Dawes, Sandra IGRS:EX
Subject: RE: We hope you enjoyed your stay at the s.15 - come again soon!

Thank you Sandra.

-----Original Message-----
From: Dawes, Sandra IGRS:EX
Sent: February 8, 2019 8:40 AM
To: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>; Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: We hope you enjoyed your stay at the s.15 - come again soon!

This one is for s.15; s.22
Thanks,
Sandra

-----Original Message-----
From: receipt@s.15
Sent: February 8, 2019 7:10 AM
To: Dawes, Sandra IGRS:EX <Sandra.Dawes@gov.bc.ca>
Subject: We hope you enjoyed your stay at the s.15 come again soon!

Thank you for choosing to stay with us here at the s.15 We hope you enjoyed your visit!

For your convenience, we've enclosed a copy of your final receipt. If you have any questions regarding your receipt, rather than replying to this email, we'd love to speak with you directly. Give us a call any time at s.15 . All other questions can be directed to our Customer Care Line at s.15
For guests outside of U.S., dial s.15

It was a pleasure having you and we look forward to seeing you again soon!

Happy travels,
s.15

Are you a s.15 member? Did you know that you can easily view and download your receipt within 3 days in the s.15 app? Get the s.15 app today.

Not a s.15 member? Join at s.15 and get instant benefits on your next stay - it's fast, easy & free to sign up.

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 8:41 AM
To: s.15; s.22
Subject: FW: We hope you enjoyed your stay at the s.15 - come again soon!
Attachments: s.22

-----Original Message-----
From: Dawes, Sandra IGRS:EX
Sent: February 8, 2019 8:40 AM
To: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>; Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: We hope you enjoyed your stay at the s.15 · come again soon!

This one is for s.15; s.22
Thanks,
Sandra

-----Original Message-----
From: receipt@s.15
Sent: February 8, 2019 7:10 AM
To: Dawes, Sandra IGRS:EX <Sandra.Dawes@gov.bc.ca>
Subject: We hope you enjoyed your stay at the s.15 · come again soon!

Thank you for choosing to stay with us here at the s.15 We hope you enjoyed your visit!

For your convenience, we've enclosed a copy of your final receipt. If you have any questions regarding your receipt, rather than replying to this email, we'd love to speak with you directly. Give us a call any time at s.15 . All other questions can be directed to our Customer Care Line at s.15
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Happy travels,
s.15

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Not a s.15 member? Join at s.15 and get instant benefits on your next stay - it's fast, easy & free to sign up.

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 8:53 AM
To: OOP FOI PREM:EX
Subject: RE: Call for Records OOP-2019-90685 Records Due February 20, 2019

No records.

Elizabeth

From: OOP FOI PREM:EX
Sent: February 7, 2019 5:06 PM
To: LP PO Executive Office <LPPOEO@Victoria1.gov.bc.ca>; LP Premiers Vancouver Office <LPPVO@Victoria1.gov.bc.ca>
Subject: Call for Records OOP-2019-90685 Records Due February 20, 2019

Hello,

Please see the below request and please let me know by February 20th whether or not you have any records:

Canvassed: All Executive Staff

Any and all documents from the Premier's office related to the suspension of the clerk and sergeant-at-arms.

*(Date Range for Record Search: From **11/01/2018 To 02/01/2019**) Date Format is MM/DD/YYYY*

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 8:55 AM
To: s.15; s.22
Cc: s.15; s.22
Subject: Helijet: Feb. 15 Vic-Van

From: passengerservices@helijet.com <passengerservices@helijet.com>
Sent: February 7, 2019 5:00 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Thank you for choosing to take off with Helijet!

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.15
Name	s.15
Company	Office Of The Premier

Booking s.22

Friday, February 15, 2019

706
08:20 Victoria Harbour (Downtown)
08:55 Vancouver Harbour (Downtown)

35 minutes

Invoice s.22	
FARE-YWH-FULL_Winter2019	$333.33
+ GST	$16.67
Billing	$333.33
Taxes	$16.67

Grand Total	**$350.00**

Confirmed

1 Passengers - Full-Fare
s.15

Add to Calendar

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure
will also result in the cancellation of any onward and/or return reservations
(additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time. When flight boarding commences, seats will be forfeited & any onward/return flights may be cancelled.

Changes/Cancellations & No Show Penalty:
Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.
After 5pm, all next-day travel is non-refundable and only changeable for same-day travel; a fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or the cancellation fee, equal to the value of the one-way travel, will apply. Failure to check in prior to departure will also result in any onward and/or return reservations being cancelled, with any applicable cancellation fees applied.

Terminals:
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)
Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:
Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:
Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.
Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.
Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Baggage Allowance:
Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total. Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed. Please visit http://www.catsa-acsta.gc.ca/ for information on how to "Pack Smart" and avoid delays

Baggage Liability:
The liability for the loss of and/or the damage to any personal property, including baggage or goods is limited to an amount equal to the value of such baggage or goods, which shall not exceed $250.00 (CAD) per passenger, unless greater value declared.

Transportation upon arrival:
Helijet is pleased to offer courtesy shuttle van drop off service within the downtown core in Victoria, Vancouver Harbour, and Nanaimo, ask the driver for drop off locations. Taxis & rental cars may also be available, please ask an agent.

Accessibility:
To ensure your travel is possible, passengers with limited mobility and/or special needs must advise Helijet Reservations at 1.800.665.4354

Pets on Helijet:
If you have a Special Assistance Animal please advise Helijet Reservations. Other small pets and animals are not accepted for carriage, please visit our website for restrictions.

Weather Conditions:.
If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact passengers as early as possible via phone numbers and/or email addresses provided.

Reservations:
Reservations are required for all flights and may be booked online at www.helijet.com or by calling 1.800.665.4354 (within North America).

Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 9:25 AM
To: Nash, Amber PREM:EX
Subject: RE: We hope you enjoyed your stay at the s.15 - come again soon!

Yes, Thanks Amber.

-----Original Message-----
From: Nash, Amber PREM:EX
Sent: February 8, 2019 9:23 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: We hope you enjoyed your stay at the s.15 - come again soon!

Sandra is great.

-----Original Message-----
From: Dawes, Sandra IGRS:EX
Sent: February 8, 2019 8:38 AM
To: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>; Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: We hope you enjoyed your stay at the s.15 - come again soon!

Hi - I'm forwarding this just in case you didn't receive it.
Thanks,
Sandra

-----Original Message-----
From: receipt@s.15
Sent: February 8, 2019 7:53 AM
To: Dawes, Sandra IGRS:EX <Sandra.Dawes@gov.bc.ca>
Subject: We hope you enjoyed your stay at the s.15 - come again soon!

Thank you for choosing to stay with us here at the s.15 We hope you enjoyed your visit!

For your convenience, we've enclosed a copy of your final receipt. If you have any questions regarding your receipt, rather than replying to this email, we'd love to speak with you directly. Give us a call any time at s.15 . All other questions can be directed to our Customer Care Line at s.15
For guests outside of U.S., dial s.15

It was a pleasure having you and we look forward to seeing you again soon!

Happy travels,
s.15

Are you a s.15 member? Did you know that you can easily view and download your receipt within 3 days in the s.15 app? Get the s.15 app today.

Not a s.15 member? Join at s.15 and get instant benefits on your next stay - it's fast, easy & free to sign up.

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 9:26 AM
To: Dawes, Sandra IGRS:EX
Subject: RE: We hope you enjoyed your stay at the[s.15] - come again soon!

Thanks Sandra.

-----Original Message-----
From: Dawes, Sandra IGRS:EX
Sent: February 8, 2019 8:47 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: We hope you enjoyed your stay at the[s.15] - come again soon!

I sent Evan and Sheena theirs directly and Geoff to you and Debbie. PJH to you and Amber along with[s.15; s.22]
I didn't receive any from the[s.15] - they may have copies themselves.
Thanks,
Sandra

-----Original Message-----
From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 8:43 AM
To: Dawes, Sandra IGRS:EX <Sandra.Dawes@gov.bc.ca>
Subject: RE: We hope you enjoyed your stay at the[s.15] - come again soon!

Hi Sandra,

I haven't received any receipts. If you get anymore please forward.

Thanks,

Elizabeth

-----Original Message-----
From: Dawes, Sandra IGRS:EX
Sent: February 8, 2019 8:38 AM
To: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>; Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: We hope you enjoyed your stay at the[s.15] - come again soon!

Hi - I'm forwarding this just in case you didn't receive it.
Thanks,
Sandra

-----Original Message-----
From: receipt@[s.15]
Sent: February 8, 2019 7:53 AM
To: Dawes, Sandra IGRS:EX <Sandra.Dawes@gov.bc.ca>
Subject: We hope you enjoyed your stay at the[s.15] come again soon!

Thank you for choosing to stay with us here at the s.15 We hope you enjoyed your visit!

For your convenience, we've enclosed a copy of your final receipt. If you have any questions regarding your receipt, rather than replying to this email, we'd love to speak with you directly. Give us a call any time at s.15 . All other questions can be directed to our Customer Care Line at s.15
For guests outside of U.S., dial s.15

It was a pleasure having you and we look forward to seeing you again soon!

Happy travels,
s.15

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Not a s.15 member? Join at s.15 and get instant benefits on your next stay - it's fast, easy & free to sign up.

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 9:31 AM
To: Nash, Amber PREM:EX
Subject: RE: Evan asked for earlier flights

Yes, talking to Miriram. 1:16 with Delta direct to Victoria?

From: Nash, Amber PREM:EX
Sent: February 8, 2019 9:30 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Evan asked for earlier flights

Yeah. Please provide options ASAP.

From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 9:30 AM
To: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
Subject: Evan asked for earlier flights

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 9:34 AM
To: Nash, Amber PREM:EX
Subject: RE: Evan asked for earlier flights

All confirmed on Delta.
Will put the details in the calendar as soon as I get it.

From: Nash, Amber PREM:EX
Sent: February 8, 2019 9:30 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Evan asked for earlier flights

Yeah. Please provide options ASAP.

From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 9:30 AM
To: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
Subject: Evan asked for earlier flights

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

CONFIDENTIALITY NOTICE: The above message contains confidential information intended for a specified individual and purpose. The information is private and protected by law. Any copying or disclosure of this transmission by anyone other than the intended recipient is prohibited. If you are not the intended recipient, please notify the sender immediately and delete this message and any attachments from your system. Thank you.

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 9:41 AM
To: Dawes, Sandra IGRS:EX
Subject: RE: Flight change AGAIN

No, we have the flight confirmed already.

From: Dawes, Sandra IGRS:EX
Sent: February 8, 2019 9:40 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Flight change AGAIN

Thanks – I will book those as well – are u keeping A/C flights until they get checked in to Delta?

From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 9:36 AM
To: Dawes, Sandra IGRS:EX <Sandra.Dawes@gov.bc.ca>
Subject: Flight change AGAIN

Hi Sandra,

We have changed the flights again as the address has been cancelled due to weather conditions. Delta Flight # 5702 at 1:16 arriving into Victoria at 2:16.

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

CONFIDENTIALITY NOTICE: The above message contains confidential information intended for a specified individual and purpose. The information is private and protected by law. Any copying or disclosure of this transmission by anyone other than the intended recipient is prohibited. If you are not the intended recipient, please notify the sender immediately and delete this message and any attachments from your system. Thank you.

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 9:53 AM
To: s.15; s.22
Subject: FW: Travel Reservation February 08 for JOHN HORGAN
Attachments: Travel Reservation February 08 for JOHN HORGAN.pdf

The Air Canada flights just in case. Still waiting on the Delta details.

From: Sarah Dohan <sarah.dohan@flightcentre.ca>
Sent: February 7, 2019 6:02 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Rebecca Thompson <rebecca.thompson@flightcentre.ca>; Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: FW: Travel Reservation February 08 for JOHN HORGAN

Hi Elizabeth,

Please find the new documents attached.

Thanks again and have a good night ☺

SARAH DOHAN
Travel Manager
Flight Centre Business Travel Victoria

Office: +1 250 360 2058 | Toll Free: +1 866 420 4410
615 Broughton St
Victoria BC V8W 1C8
After Hours Emergency Assist: +1 250 415 2330

Years in the industry: **5**
Countries visited: **12**
Favourite Destination: **Kenya**
Next trip: **TBA**

I'm only a call, text or email away!

CPBC #42324 | TICO #4671384 | OPC #702971

From: Flight Centre Business Travel [mailto:confirmation@tripcase.com]
Sent: Thursday, February 07, 2019 6:00 PM
To: Sarah Dohan <sarah.dohan@flightcentre.ca>
Subject: Travel Reservation February 08 for JOHN HORGAN

Flight Centre Business Travel
250-360-2058

Itinerary

Add to Calendar **Itinerary**

Trip to: VICTORIA BC, CANADA
Passenger(s): HORGAN/JOHN
BROWN/EVAN
MCCONNELL/SHEENA
MEGGS/GEOFFREY

Reservation code: s.22

AIR CANADA AC Flight Number **8094** — **Friday, 08 February**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED

Departure: SEA SEATTLE TACOMA, WA
3:10PM

Arrival: YVR VANCOUVER BC, CANADA
4:08PM
Main Terminal

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP

Duration: 0hour(s) and 58minute(s)
Distance (in Miles): 128

John Horgan
Seat(s): Check-In Required

Evan Brown
Seat(s): Check-In Required

Sheena Mcconnell
Seat(s): Check-In Required

Geoffrey Meggs
Seat(s): Check-In Required

AIR CANADA AC Flight Number **8075** — **Friday, 08 February**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED

Departure: YVR VANCOUVER BC, CANADA
5:30PM
Main Terminal

Arrival: YYJ VICTORIA BC, CANADA
6:00PM

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP

Duration: 0hour(s) and 30minute(s)
Distance (in Miles): 40

John Horgan
Seat(s): Check-In Required

Evan Brown
Seat(s): Check-In Required

Sheena Mcconnell
Seat(s): Check-In Required

Geoffrey Meggs
Seat(s): Check-In Required

If you no longer wish to receive these emails please contact: confirmation@tripcase.com.

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 9:54 AM
To: 'Miriam Cloutier'
Subject: FW: Passports
Attachments: Evan Brown Nexus card.pdf; Geoff Meggs Passport.pdf; JJ Passport 001.jpg; PJH Passport.pdf; sheena passport20170721.pdf; Evan Brown passport.pdf

Hi Miriam,

The passports for check-in.

THANK YOU!

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 9:56 AM
To: Brown, Evan PREM:EX
Subject: FW: E-Tickets for The Premier, Evan, Shenna and Geoff Seattle to Victoria
Attachments: Travel Reservation February 08 for JOHN JOSEPH HORGAN.pdf

---

From: Miriam Cloutier <miriam.cloutier@flightcentre.ca>
Sent: February 8, 2019 9:53 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: E-Tickets for The Premier, Evan, Shenna and Geoff Seattle to Victoria

Hi Elizabeth,

Here is the E-ticket for The Premier, Evan, Sheena and Geoff.

I will check them in once I have the passport info for them. Do you know if they have any checked baggage?

Also I have checked the flights and so far it is running on time.

MIRIAM CLOUTIER
Travel Manager
Flight Centre Business Travel Victoria

Office: +1 250 360 2058

615 Broughton St
Victoria BC V8W 1C8

After Hours Emergency Assist: +1 844 873 5491

FLIGHT CENTRE
Business Travel

Years in the industry: **11**
Countries visited: **12**
Favourite Destination: **Rome**
Next trip: **Disneyland**

I'm only a call or email away!

CPBC #42324 | TICO #4671384 | OPC #702971

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 9:59 AM
To: 'Miriam Cloutier'
Subject: RE: E-Tickets for The Premier, Evan, Shenna and Geoff Seattle to Victoria

Is it possible to get printable boarding passes ?

From: Miriam Cloutier <miriam.cloutier@flightcentre.ca>
Sent: February 8, 2019 9:53 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: E-Tickets for The Premier, Evan, Shenna and Geoff Seattle to Victoria

Hi Elizabeth,

Here is the E-ticket for The Premier, Evan, Sheena and Geoff.

I will check them in once I have the passport info for them. Do you know if they have any checked baggage?

Also I have checked the flights and so far it is running on time.

MIRIAM CLOUTIER
Travel Manager
Flight Centre Business Travel Victoria

Office: +1 250 360 2058

615 Broughton St
Victoria BC V8W 1C8

After Hours Emergency Assist: +1 844 873 5491

Years in the industry: **11**
Countries visited: **12**
Favourite Destination: **Rome**
Next trip: **Disneyland**

I'm only a call or email away!

CPBC #42324 | TICO #4671384 | OPC #702971

Shortt, Amanda PREM:EX

Subject: DELTA Airlines: Seattle to Victoria (1:16 PM)
Location: Flight # 5702

Start: Fri 2019-02-08 1:16 PM
End: Fri 2019-02-08 2:16 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees McConnell, Sheena PREM:EX; Meggs, Geoff PREM:EX; Brown, Evan PREM:EX

Friday, February 8, 2019

DELTA AIRLINES Flight # 5702

Departing Seattle at 1:16 PM
Arriving Victoria at 2:16 PM

CONFIRMATIONS: Premier s.22 s.15
Evan s.22 s.15
Sheena s.22 s.15
Geoff s.22 s.15

Booked with Miriam at Flight Centre, tel # 250-360-2058

Elizabeth-08-02-19

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 10:10 AM
To: s.15; s.22
Subject: FW: E-Tickets for The Premier, Evan, Shenna and Geoff Seattle to Victoria
Attachments: Travel Reservation February 08 for JOHN JOSEPH HORGAN.pdf

---

From: Miriam Cloutier <miriam.cloutier@flightcentre.ca>
Sent: February 8, 2019 9:53 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: E-Tickets for The Premier, Evan, Shenna and Geoff Seattle to Victoria

Hi Elizabeth,

Here is the E-ticket for The Premier, Evan, Sheena and Geoff.

I will check them in once I have the passport info for them. Do you know if they have any checked baggage?

Also I have checked the flights and so far it is running on time.

MIRIAM CLOUTIER
Travel Manager
Flight Centre Business Travel Victoria

Office: +1 250 360 2058

615 Broughton St
Victoria BC V8W 1C8

After Hours Emergency Assist: +1 844 873 5491

FLIGHT CENTRE
Business Travel

Years in the industry: **11**
Countries visited: **12**
Favourite Destination: **Rome**
Next trip: **Disneyland**

I'm only a call or email away!

CPBC #42324 | TICO #4671384 | OPC #702971

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 10:13 AM
To: Nash, Amber PREM:EX
Subject: RE: Evan asked for earlier flights

Hi Amber,

The Delta is booked. We're keeping the AC until they are confirmed actually on board as they are concerned that Delta won't fly. They have been checked in also.

From: Nash, Amber PREM:EX
Sent: February 8, 2019 9:30 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Evan asked for earlier flights

Yeah. Please provide options ASAP.

From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 9:30 AM
To: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
Subject: Evan asked for earlier flights

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 10:26 AM
To: Nash, Amber PREM:EX
Subject: RE: Schedule changes to today

We're also watching the departing flights out of SeaTac. So far there have been a couple cancellations. The Storm warning in Washington is from noon today until 4:00 pm Saturday.

From: Nash, Amber PREM:EX
Sent: February 8, 2019 10:25 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Schedule changes to today

Great

From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 10:25 AM
To: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
Subject: RE: Schedule changes to today

I sent the details of both flights to s.15; s.22 just in case.

From: Nash, Amber PREM:EX
Sent: February 8, 2019 10:23 AM
To: s.15; s.22
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Brown, Evan PREM:EX <Evan.Brown@gov.bc.ca>
Subject: RE: Schedule changes to today

Keeping the Air Canada Flight at 3:10pm – in case the Delta flight is canclled.

From: Nash, Amber PREM:EX
Sent: February 8, 2019 10:21 AM
To: s.15; s.22
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Brown, Evan PREM:EX <Evan.Brown@gov.bc.ca>
Subject: Schedule changes to today

HI Both,

Due to weather conditions the events of the day are changing significantly – new schedule below (Evan please advise if anything here looks incorrect):

HAPPENING NOW	**Premier and Governor visit Ultra High Ground Transportation Advisory Committee Meeting** in Governor's Residence ballroom *Agenda and participants available in the Scenario Note*

10:30 – 11:00 AM	**Premier & Governor informal meeting with House and Senate Leadership**
11:00 AM	**meeting ends; room is prepped for signing and media availability/signing of climate agreement**
11:00 – 11:25 AM	**Media availability and signing of Stepping Up on Climate Declaration** *Governor and Premier will sit at the head of the table in the Governor's Boardroom with the State Seal as the backdrop. Each will provide brief opening remarks, then the Premier will sign the document and they will then take questions.*

Travel to SEATAC Airport for Delta flight

DELTA Airlines: Seattle to Victoria (1:16 PM) Flight #5702
Land Victoria – 2:16pm – travel home

A

Amber Nash, Executive Coordinator
Office of the Premier
Mobile: 778-584-3330

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 10:38 AM
To: OOP FOI PREM:EX
Subject: RE: Call for Records OOP-2019-90804 Records Due February 22, 2019

No records.

Elizabeth

From: OOP FOI PREM:EX
Sent: February 8, 2019 10:37 AM
To: LP PO Executive Office <LPPOEO@Victoria1.gov.bc.ca>; LP Premiers Vancouver Office <LPPVO@Victoria1.gov.bc.ca>
Subject: Call for Records OOP-2019-90804 Records Due February 22, 2019

Hello,

Please see the below request and please let me know by February 22nd whether or not you have any records:

Canvassed: All Executive Staff

Provide copies of all communication between Andrew Weaver and the Premier or their staff

Please note this would include communication between Office of the Premier and Andrew Weaver's staff

*(Date Range for Record Search: From **12/01/2018 To 01/31/2019**) Date Format is MM/DD/YYYY*

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 10:40 AM
To: 'Miriam Cloutier'
Subject: RE: Boarding Passes for all except Sheena

Thanks Miriam. Yes, it's snowing like crazy here. s.22
s.22 s.17

From: Miriam Cloutier <miriam.cloutier@flightcentre.ca>
Sent: February 8, 2019 10:38 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Boarding Passes for all except Sheena

Hi Elizabeth,

We can do that for sure.

I just opened the door to the front office so I can see the snow and keep an eye out.

Miriam Cloutier | Travel Manager
Flight Centre Business Travel Victoria
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Friday, February 08, 2019 10:35 AM
To: Miriam Cloutier <miriam.cloutier@flightcentre.ca>
Subject: RE: Boarding Passes for all except Sheena

Thank you once again Miriam. Sheena has been advised. Can we cancel the Air Canada flights once they have boarded the Delta?

From: Miriam Cloutier <miriam.cloutier@flightcentre.ca>
Sent: February 8, 2019 10:33 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Boarding Passes for all except Sheena

You are welcome, Keep me posted on the Air Canada flights. Those have NOT been cancelled yet.

Miriam Cloutier | Travel Manager
Flight Centre Business Travel Victoria
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Friday, February 08, 2019 10:18 AM
To: Miriam Cloutier <miriam.cloutier@flightcentre.ca>
Subject: RE: Boarding Passes for all except Sheena

Thank you so much Miriam!

From: Miriam Cloutier <miriam.cloutier@flightcentre.ca>
Sent: February 8, 2019 10:17 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Boarding Passes for all except Sheena

Hi Elizabeth,

Sheena will have to check in at the airport.

I have the boarding passes for The Premier, Evan and Geoff in the attached files for them.

MIRIAM CLOUTIER
Travel Manager
Flight Centre Business Travel Victoria

Office: +1 250 360 2058

615 Broughton St
Victoria BC V8W 1C8

After Hours Emergency Assist: +1 844 873 5491

Years in the industry: **11**
Countries visited: **12**
Favourite Destination: **Rome**
Next trip: **Disneyland**

I'm only a call or email away!

CPBC #42324 | TICO #4671384 | OPC #702971

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 10:41 AM
To: Brown, Evan PREM:EX
Subject: RE: Boarding Passes for all except Sheena

Miriam says maybe she has a name like someone else on a list.

From: Brown, Evan PREM:EX
Sent: February 8, 2019 10:39 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Boarding Passes for all except Sheena

How come Sheena needs to check in at the airport?

Evan Brown, Executive Assistant to the Premier
Office of the Premier | Government of BC |
501 Belleville St, Victoria BC, V8V 2L8 | 250.387.1715

On Feb 8, 2019, at 10:18 AM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Here you go!
>
> ---
>
> **From:** Miriam Cloutier <miriam.cloutier@flightcentre.ca>
> **Sent:** February 8, 2019 10:17 AM
> **To:** Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
> **Cc:** Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
> **Subject:** Boarding Passes for all except Sheena
>
> Hi Elizabeth,
>
> Sheena will have to check in at the airport.
>
> I have the boarding passes for The Premier, Evan and Geoff in the attached files for them.

MIRIAM CLOUTIER
Travel Manager
Flight Centre Business Travel Victoria

Office: +1 250 360 2058
615 Broughton St
Victoria BC V8W 1C8
After Hours Emergency Assist: +1 844 873 5491

FLIGHT CENTRE
Business Travel

Years in the industry: **11**
Countries visited: **12**
Favourite Destination: **Rome**
Next trip: **Disneyland**

I'm only a call or email away!

CPBC #42324 | TICO #4671384 | OPC #702971

<Geoff Meggs Boarding pass.pdf>

<Evan Boarding Pass.pdf>

<Mr Horgan Boarding Pass.pdf>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 10:56 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Amber Hockin, TV#E130556
Attachments: Scan_20190208.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 8, 2019 9:10 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 10:59 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Invoice Coding Sheet, January 2019 fees - Bob Dewar
Attachments: Scan_20190208.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 8, 2019 9:11 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 11:00 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Premier Horgan, TV#E130523
Attachments: Scan_20190208.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 8, 2019 9:12 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 11:03 AM
To: 'Miriam Cloutier'
Subject: RE: Boarding Passes for all except Sheena

Miriam,

s.22

From: Miriam Cloutier <miriam.cloutier@flightcentre.ca>
Sent: February 8, 2019 10:33 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Boarding Passes for all except Sheena

You are welcome, Keep me posted on the Air Canada flights. Those have NOT been cancelled yet.

Miriam Cloutier | Travel Manager
Flight Centre Business Travel Victoria
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Friday, February 08, 2019 10:18 AM
To: Miriam Cloutier <miriam.cloutier@flightcentre.ca>
Subject: RE: Boarding Passes for all except Sheena

Thank you so much Miriam!

From: Miriam Cloutier <miriam.cloutier@flightcentre.ca>
Sent: February 8, 2019 10:17 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Boarding Passes for all except Sheena

Hi Elizabeth,

Sheena will have to check in at the airport.

I have the boarding passes for The Premier, Evan and Geoff in the attached files for them.

MIRIAM CLOUTIER
Travel Manager
Flight Centre Business Travel Victoria

Office: +1 250 360 2058

615 Broughton St
Victoria BC V8W 1C8

After Hours Emergency Assist: +1 844 873 5491

Years in the industry: **11**
Countries visited: **12**
Favourite Destination: **Rome**
Next trip: **Disneyland**

I'm only a call or email away!

CPBC #42324 | TICO #4671384 | OPC #702971

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 11:04 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Premier Horgan, TV#E520
Attachments: Scan_20190208.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 8, 2019 9:12 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 11:14 AM
To: 'Miriam Cloutier'
Subject: RE: Invoices for The Premier, Evan, Sheena and Geoff

Thanks Miriam.

From: Miriam Cloutier <miriam.cloutier@flightcentre.ca>
Sent: February 8, 2019 11:10 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Invoices for The Premier, Evan, Sheena and Geoff

Hi Elizabeth,

Here are the invoices for the Delta Airlines flights.

I am hoping to get the Air Canada flights refunded, fingers crossed worse case they will get placed into a credit.

MIRIAM CLOUTIER
Travel Manager
Flight Centre Business Travel Victoria

Office: +1 250 360 2058

615 Broughton St
Victoria BC V8W 1C8

After Hours Emergency Assist: +1 844 873 5491

FLIGHT CENTRE
Business Travel

Years in the industry: **11**
Countries visited: **12**
Favourite Destination: **Rome**
Next trip: **Disneyland**

I'm only a call or email away!

CPBC #42324 | TICO #4671384 | OPC #702971

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 11:18 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Premier Horgan, TV#E130518
Attachments: Scan_20190208.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 8, 2019 9:13 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 11:21 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Premier Horgan, TV#E130519
Attachments: Scan_20190208.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 8, 2019 9:13 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 11:44 AM
To: 'Sarah Dohan'
Subject: RE: Flight Notification Confirmation. 11:25 AM PST

s.22

s.22 Please tell her to text me when she's coming toward the Premier's office and she can come in and have a tour.

-----Original Message-----
From: Sarah Dohan <sarah.dohan@flightcentre.ca>
Sent: February 8, 2019 11:42 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Miriam Cloutier <miriam.cloutier@flightcentre.ca>
Subject: RE: Flight Notification Confirmation. 11:25 AM PST

Not a worry!

s.22

I can text her if you want. Just let me know.

Sarah Dohan
Flight Centre
615 Broughton St, Victoria, BC V8W 1C8
Office: +1 250 360 2058
Toll Free: +1 866 420 4410
After Hours Emergency Assist: +1 250 415 2330 sarah.dohan@flightcentre.ca http://flightcentre.ca

CPBC #42324 | TICO #4671384 | OPC #702971 -----Original Message-----
From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Friday, February 08, 2019 11:40 AM
To: Sarah Dohan <sarah.dohan@flightcentre.ca>
Subject: RE: Flight Notification Confirmation. 11:25 AM PST

Thanks Sarah! She's coming all the way down here?

-----Original Message-----
From: Sarah Dohan <sarah.dohan@flightcentre.ca>
Sent: February 8, 2019 11:39 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Miriam Cloutier <miriam.cloutier@flightcentre.ca>
Subject: RE: Flight Notification Confirmation. 11:25 AM PST

Hi Elizabeth,

s.22 We are located on Broughton s.22 I can text her!

I am also keeping an eye on the flights while she is gone.

Sarah Dohan
Flight Centre
615 Broughton St, Victoria, BC V8W 1C8
Office: +1 250 360 2058
Toll Free: +1 866 420 4410
After Hours Emergency Assist: +1 250 415 2330 sarah.dohan@flightcentre.ca http://flightcentre.ca

CPBC #42324 | TICO #4671384 | OPC #702971 -----Original Message-----
From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Friday, February 08, 2019 11:37 AM
To: Miriam Cloutier <miriam.cloutier@flightcentre.ca>
Subject: RE: Flight Notification Confirmation. 11:25 AM PST

Where are you? I thought your office is up town?

-----Original Message-----
From: Miriam Cloutier <miriam.cloutier@flightcentre.ca>
Sent: February 8, 2019 11:28 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: Flight Notification Confirmation. 11:25 AM PST

I think they are just going to get home. I have signed up for alerts for there flights.

s.22

s.22

I will have my emails sent to Sarah and she will be keeping an eye on the flights.

Miriam Cloutier
Travel Manager | Flight Centre Business Travel Victoria
Office: +1 250 360 2058
CPBC #42324 | TICO #4671384 | OPC #702971 -----Original Message-----
From: donotreply@flights.sea.aero [mailto:donotreply@flights.sea.aero]
Sent: Friday, February 08, 2019 11:25 AM
To: Miriam Cloutier <miriam.cloutier@flightcentre.ca>
Subject: Flight Notification Confirmation. 11:25 AM PST

Thank you for submitting your request for Flight Notification of Delta Flight#5702 Departing To: Victoria on 2/8/2019 1:16:00 PM.

You will receive
an alert if your flight arrival or departure time has changed, and if there is a change in assigned gate or baggage claim.

Please do not reply to this e-mail. If you have further questions regarding this flight you may contact the airline directly. Phone numbers for all airlines that operate out of Seattle-Tacoma International Airport can be found at: http://www.portseattle.org/sea-tac/airlines-destinations

Seattle-Tacoma
International Airport

Main Terminal Building
17801 International Blvd. (Pacific Highway S.) Seattle, WA 98158

If you prefer not to receive future flight notification e-mails for this flight, please highlight the following link and paste it in your browser: http://www.portseattle.org/sea-tac/flight-notify?FNC=miriam.cloutier%40flightcentre.ca
Note: If you have requested flight notification for more than one flight, this will cancel all flight notification e-mails.

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 11:45 AM
To: 'Sarah Dohan'
Subject: RE: Flight Notification Confirmation. 11:25 AM PST

My cell is s.17

-----Original Message-----
From: Sarah Dohan <sarah.dohan@flightcentre.ca>
Sent: February 8, 2019 11:42 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Miriam Cloutier <miriam.cloutier@flightcentre.ca>
Subject: RE: Flight Notification Confirmation. 11:25 AM PST

Not a worry!

s.22

I can text her if you want. Just let me know.

Sarah Dohan
Flight Centre
615 Broughton St, Victoria, BC V8W 1C8
Office: +1 250 360 2058
Toll Free: +1 866 420 4410
After Hours Emergency Assist: +1 250 415 2330 sarah.dohan@flightcentre.ca http://flightcentre.ca

CPBC #42324 | TICO #4671384 | OPC #702971 -----Original Message-----
From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Friday, February 08, 2019 11:40 AM
To: Sarah Dohan <sarah.dohan@flightcentre.ca>
Subject: RE: Flight Notification Confirmation. 11:25 AM PST

Thanks Sarah! She's coming all the way down here?

-----Original Message-----
From: Sarah Dohan <sarah.dohan@flightcentre.ca>
Sent: February 8, 2019 11:39 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Miriam Cloutier <miriam.cloutier@flightcentre.ca>
Subject: RE: Flight Notification Confirmation. 11:25 AM PST

Hi Elizabeth,

s.22 s.22
We are located on Broughton. I can text her!

I am also keeping an eye on the flights while she is gone.

Sarah Dohan
Flight Centre
615 Broughton St, Victoria, BC V8W 1C8
Office: +1 250 360 2058
Toll Free: +1 866 420 4410
After Hours Emergency Assist: +1 250 415 2330 sarah.dohan@flightcentre.ca http://flightcentre.ca

CPBC #42324 | TICO #4671384 | OPC #702971 -----Original Message-----
From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Friday, February 08, 2019 11:37 AM
To: Miriam Cloutier <miriam.cloutier@flightcentre.ca>
Subject: RE: Flight Notification Confirmation. 11:25 AM PST

Where are you? I thought your office is up town?

-----Original Message-----
From: Miriam Cloutier <miriam.cloutier@flightcentre.ca>
Sent: February 8, 2019 11:28 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: Flight Notification Confirmation. 11:25 AM PST

I think they are just going to get home. I have signed up for alerts for there flights.

s.22 s.22

s.22

I will have my emails sent to Sarah and she will be keeping an eye on the flights.

Miriam Cloutier
Travel Manager | Flight Centre Business Travel Victoria
Office: +1 250 360 2058
CPBC #42324 | TICO #4671384 | OPC #702971 -----Original Message-----
From: donotreply@flights.sea.aero [mailto:donotreply@flights.sea.aero]
Sent: Friday, February 08, 2019 11:25 AM
To: Miriam Cloutier <miriam.cloutier@flightcentre.ca>
Subject: Flight Notification Confirmation. 11:25 AM PST

Thank you for submitting your request for Flight Notification of Delta Flight#5702 Departing To: Victoria on 2/8/2019 1:16:00 PM.

You will receive
an alert if your flight arrival or departure time has changed, and if there is a change in assigned gate or baggage claim.

Please do not reply to this e-mail. If you have further questions regarding this flight you may contact the airline directly. Phone numbers for all airlines that operate out of Seattle-Tacoma International Airport can be found at: http://www.portseattle.org/sea-tac/airlines-destinations

Seattle-Tacoma
International Airport
Main Terminal Building
17801 International Blvd. (Pacific Highway S.) Seattle, WA 98158

If you prefer not to receive future flight notification e-mails for this flight, please highlight the following link and paste it in your browser: http://www.portseattle.org/sea-tac/flight-notify?FNC=miriam.cloutier%40flightcentre.ca

Note: If you have requested flight notification for more than one flight, this will cancel all flight notification e-mails.

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 12:02 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Evan Brown, TV #E130553
Attachments: Scan_20190208.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 8, 2019 9:15 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 12:02 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Evan Brown, TV#E130552
Attachments: Scan_20190208.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 8, 2019 9:16 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 12:05 PM
To: s.22
Subject: RE: Tickets - s.22

Thanks for letting me know s.22 I'll check.

From: s.22
Sent: February 8, 2019 9:31 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Tickets s.22

Hi Elizabeth,

I got my tickets for the throne speech a couple of days ago, but s.22 do not have theirs yet.

s.22 s.22
s.22

Thanks for your help Elizabeth.

s.22

Virus-free. www.avg.com

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 12:28 PM
To: Fogg, Bruce PREM:EX
Subject: RE: gifts

Thanks Bruce! s.22 ☹. I'll drop the options by on my way or Hans and I can connect.

Elizabeth

From: Fogg, Bruce PREM:EX
Sent: February 8, 2019 12:26 PM
To: Privett, Don PREM:EX <Don.Privett@gov.bc.ca>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Frederiksen, Hans LASS:EX <Hans.Frederiksen@leg.bc.ca>; Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
Subject: RE: gifts

Great thanks Don and Elizabeth.
Still snowing in Langford…perhaps an inch on the ground. Road still seem wet and bare, No idea what the highway looks like.
s.22 if you are able to get here before then? Or ……not sure…..I can get Hans to pick it up from you over the weekend and leave it in the office?
Thanks…..if we don't survive snowmaggeden….love to all ☺

Bruce Fogg
Executive Assistant (Constituency)
Premier John Horgan, MLA
Langford-Juan de Fuca
c) 250-208-2179

From: Privett, Don PREM:EX
Sent: Friday, February 8, 2019 12:14 PM
To: Fogg, Bruce PREM:EX <Bruce.Fogg@gov.bc.ca>
Subject: RE: gifts

Bruce, I'll go down now and bring up what looks good.
I'll speak to Elizabeth about the delivery; she's here now but may leave early.
Are you out in Langford? Road conditions?
Don

From: Fogg, Bruce PREM:EX
Sent: February 8, 2019 11:32 AM
To: Privett, Don PREM:EX <Don.Privett@gov.bc.ca>
Cc: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
Subject: RE: gifts

Small, relatively inexpensive, preferably without First Nation content but perhaps with Provincial emblem? Or jade sounds good.
If you find anything is anyone heading out this way early this afternoon (Elizabeth?)….or I might be able to pick up at end of day..(doubtful)

Bruce Fogg
Executive Assistant (Constituency)
Premier John Horgan, MLA
Langford-Juan de Fuca
c) 250-208-2179

From: Privett, Don PREM:EX
Sent: Friday, February 8, 2019 11:10 AM
To: Fogg, Bruce PREM:EX <Bruce.Fogg@gov.bc.ca>
Subject: RE: gifts

Hi Bruce,
All the "gifts" (left over from the previous occupants) in the cupboard upstairs bear First Nations symbols—ties, scarves, coasters, brooches.
Downstairs in the vault there are Cross pen sets (maybe with a crest), jade brooches, maybe more, we'd have to look.
What size/value of a gift are you looking for?
Don

From: Fogg, Bruce PREM:EX
Sent: February 8, 2019 10:37 AM
To: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
Cc: Privett, Don PREM:EX <Don.Privett@gov.bc.ca>
Subject: RE: printing pictures

None of these will work. Do we know what other gift is acceptable? Something with a provincial crest?
Don do you have anything around there that might work for a protocol gift to First Nation rep? If so could you have it couriered out here today or before noon Monday?

Bruce Fogg
Executive Assistant (Constituency)
Premier John Horgan, MLA
Langford-Juan de Fuca
c) 250-208-2179

From: Nash, Amber PREM:EX
Sent: Friday, February 8, 2019 10:11 AM
To: Fogg, Bruce PREM:EX <Bruce.Fogg@gov.bc.ca>
Subject: FW: printing pictures

From: Nash, Amber PREM:EX
Sent: February 6, 2019 10:10 AM
To: Privett, Don PREM:EX <Don.Privett@gov.bc.ca>
Subject: printing pictures

https://drive.google.com/drive/folders/1NwXlIwY5a81HExAj5TnsDwPRWO8gmfZx

Amber Nash, Executive Coordinator
Office of the Premier
Direct: 250-356-0210
Mobile: 778-584-3330

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 12:47 PM
To: Fogg, Bruce PREM:EX
Subject: RE: gifts

Hi Bruce,

I'm leaving in 10 minutes. I'll be by asap.

From: Fogg, Bruce PREM:EX
Sent: February 8, 2019 12:26 PM
To: Privett, Don PREM:EX <Don.Privett@gov.bc.ca>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Frederiksen, Hans LASS:EX <Hans.Frederiksen@leg.bc.ca>; Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
Subject: RE: gifts

Great thanks Don and Elizabeth.
Still snowing in Langford…perhaps an inch on the ground. Road still seem wet and bare, No idea what the highway looks like.
s.22 if you are able to get here before then? Or ……not sure…..I can get Hans to pick it up from you over the weekend and leave it in the office?
Thanks…..if we don't survive snowmaggeden….love to all 😊

Bruce Fogg
Executive Assistant (Constituency)
Premier John Horgan, MLA
Langford-Juan de Fuca
c) 250-208-2179

From: Privett, Don PREM:EX
Sent: Friday, February 8, 2019 12:14 PM
To: Fogg, Bruce PREM:EX <Bruce.Fogg@gov.bc.ca>
Subject: RE: gifts

Bruce, I'll go down now and bring up what looks good.
I'll speak to Elizabeth about the delivery; she's here now but may leave early.
Are you out in Langford? Road conditions?
Don

From: Fogg, Bruce PREM:EX
Sent: February 8, 2019 11:32 AM
To: Privett, Don PREM:EX <Don.Privett@gov.bc.ca>
Cc: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
Subject: RE: gifts

Small, relatively inexpensive, preferably without First Nation content but perhaps with Provincial emblem? Or jade sounds good.

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Bruce Fogg
Executive Assistant (Constituency)
Premier John Horgan, MLA
Langford-Juan de Fuca
c) 250-208-2179

From: Privett, Don PREM:EX
Sent: Friday, February 8, 2019 11:10 AM
To: Fogg, Bruce PREM:EX <Bruce.Fogg@gov.bc.ca>
Subject: RE: gifts

Hi Bruce,
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Sent: February 8, 2019 10:37 AM
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Bruce Fogg
Executive Assistant (Constituency)
Premier John Horgan, MLA
Langford-Juan de Fuca
c) 250-208-2179

From: Nash, Amber PREM:EX
Sent: Friday, February 8, 2019 10:11 AM
To: Fogg, Bruce PREM:EX <Bruce.Fogg@gov.bc.ca>
Subject: FW: printing pictures

From: Nash, Amber PREM:EX
Sent: February 6, 2019 10:10 AM
To: Privett, Don PREM:EX <Don.Privett@gov.bc.ca>
Subject: printing pictures

https://drive.google.com/drive/folders/1NwXlIwY5a81HExAj5TnsDwPRWO8gmfZx

Amber Nash, Executive Coordinator
Office of the Premier
Direct: 250-356-0210
Mobile: 778-584-3330

Shortt, Amanda PREM:EX

Subject: HELIJET: Victoria to Vancouver (8:40 AM)
Location: Flight # 708

Start: Fri 2019-02-15 8:40 AM
End: Fri 2019-02-15 9:15 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: s.17
Required Attendees Brown, Evan PREM:EX; Holmwood, Jen PREM:EX

Friday, February 15, 2019

HELIJET Flight # 708

Depart Victoria Harbour at 8:40 AM
Arrive Vancouver Harbour at 9:15 AM

CONFIRMATIONs: Premier s.22
s.15
Jen
Evan

Helijet Tel # 1-800-665-4354

Elizabeth-08-02-19

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 12:52 PM
To: s.15; s.22
Subject: Helijet Feb 15 Vic-Van

Hi s.15; s.22

Just checking that I sent this to you..
From: passengerservices@helijet.com <passengerservices@helijet.com>
Sent: February 7, 2019 5:00 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Thank you for choosing to take off with Helijet!

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.22
Name	Tba s.15
Company	Office Of The Premier

Booking s.22

Friday, February 15, 2019

706
08:20 Victoria Harbour (Downtown)
08:55 Vancouver Harbour (Downtown)

Invoice s.22	
FARE-YWH-FULL_Winter2019	$333.33
+ GST	$16.67
Billing	$333.33

35 minutes

Confirmed

1 Passengers - Full-Fare
s.15

Add to Calendar

Taxes	$16.67
Grand Total	**$350.00**

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure
will also result in the cancellation of any onward and/or return reservations
(additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time. When flight boarding commences, seats will be forfeited & any onward/return flights may be cancelled.

Changes/Cancellations & No Show Penalty:
Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.
After 5pm, all next-day travel is non-refundable and only changeable for same-day travel; a fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or the cancellation fee, equal to the value of the one-way travel, will apply. Failure to check in prior to departure will also result in any onward and/or return reservations being cancelled, with any applicable cancellation fees applied.

Terminals:
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)
Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:
Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:
Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.
Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.
Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Baggage Allowance:
Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total. Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed. Please visit http://www.catsa-acsta.gc.ca/ for information on how to "Pack Smart" and avoid delays

Baggage Liability:
The liability for the loss of and/or the damage to any personal property, including baggage or goods is limited to an amount equal to the value of such baggage or goods, which shall not exceed $250.00 (CAD) per passenger, unless greater value declared.

Transportation upon arrival:
Helijet is pleased to offer courtesy shuttle van drop off service within the downtown core in Victoria, Vancouver Harbour, and Nanaimo, ask the driver for drop off locations. Taxis & rental cars may also be available, please ask an agent.

Accessibility:
To ensure your travel is possible, passengers with limited mobility and/or special needs must advise Helijet Reservations at 1.800.665.4354

Pets on Helijet:
If you have a Special Assistance Animal please advise Helijet Reservations. Other small pets and animals are not accepted for carriage, please visit our website for restrictions.

Weather Conditions:.
If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact passengers as early as possible via phone numbers and/or email addresses provided.

Reservations:
Reservations are required for all flights and may be booked online at www.helijet.com or by calling 1.800.665.4354 (within North America).

Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Shortt, Amanda PREM:EX

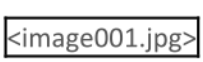
From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 4:35 PM
To: Viaud, Chantille PREM:EX
Subject: Re: Tickets - s.22

Thanks Chantille!

Sent from my iPhone

On Feb 8, 2019, at 2:18 PM, Viaud, Chantille PREM:EX <Chantille.Viaud@gov.bc.ca> wrote:

> Speaker's Office should be re-sending this afternoon! ☺ I'll make sure they're on the list regardless and will follow up with them this weekend if I don't see they've RSVPed to the Speaker's office.
>
> Thanks Elizabeth!
>
> ---
>
> **From:** Parkinson, Elizabeth PREM:EX
> **Sent:** Friday, February 8, 2019 12:06 PM
> **To:** Viaud, Chantille PREM:EX <Chantille.Viaud@gov.bc.ca>
> **Subject:** FW: Tickets - s.22
>
> Hi Chantille,
>
> Are you able to help Sharon?
>
> Elizabeth
>
> ---
>
> **From:** s.22
> **Sent:** February 8, 2019 9:31 AM
> **To:** Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
> **Subject:** Tickets - s.22
>
> Hi Elizabeth,
>
> I got my tickets for the throne speech a couple of days ago, but s.22 do not have theirs yet.
>
> s.22 _ s.22
> s
>
> Thanks for your help Elizabeth.
> s.22



Virus-free. www.avg.com

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 4:36 PM
To: Dawes, Sandra IGRS:EX
Subject: Re: Flight change AGAIN

😊 all's well that ends well!

Sent from my iPhone

On Feb 8, 2019, at 2:11 PM, Dawes, Sandra IGRS:EX <Sandra.Dawes@gov.bc.ca> wrote:

> I've gotten a refund for the A/C flights – last I heard they were on the runway de-icing.
>
> ---
>
> **From:** Parkinson, Elizabeth PREM:EX
> **Sent:** February 8, 2019 10:10 AM
> **To:** Dawes, Sandra IGRS:EX <Sandra.Dawes@gov.bc.ca>
> **Subject:** RE: Flight change AGAIN
>
> Will do & agreed! Once they're on that flight…
>
> ---
>
> **From:** Dawes, Sandra IGRS:EX
> **Sent:** February 8, 2019 10:02 AM
> **To:** Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
> **Subject:** RE: Flight change AGAIN
>
> Thanks, Elizabeth – please keep me updated like you're doing 😊
> Can't wait for the weekend!!!
>
> ---
>
> **From:** Parkinson, Elizabeth PREM:EX
> **Sent:** February 8, 2019 10:00 AM
> **To:** Dawes, Sandra IGRS:EX <Sandra.Dawes@gov.bc.ca>
> **Subject:** RE: Flight change AGAIN
> **Importance:** High
>
> Hi Sandra,
>
> We are keeping the AC flights until everyone is on the Delta flights. The update on the weather says it is bad and they are concerned that Delta won't fly.
>
> ---
>
> **From:** Dawes, Sandra IGRS:EX
> **Sent:** February 8, 2019 9:40 AM
> **To:** Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
> **Subject:** RE: Flight change AGAIN
>
> Thanks – I will book those as well – are u keeping A/C flights until they get checked in to Delta?

From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 9:36 AM
To: Dawes, Sandra IGRS:EX <Sandra.Dawes@gov.bc.ca>
Subject: Flight change AGAIN

Hi Sandra,

We have changed the flights again as the address has been cancelled due to weather conditions. Delta Flight # 5702 at 1:16 arriving into Victoria at 2:16.

*Please note my new telephone number below.

<image001.png>

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

CONFIDENTIALITY NOTICE: The above message contains confidential information intended for a specified individual and purpose. The information is private and protected by law. Any copying or disclosure of this transmission by anyone other than the intended recipient is prohibited. If you are not the intended recipient, please notify the sender immediately and delete this message and any attachments from your system. Thank you.

Shortt, Amanda PREM:EX

Subject: Canceled: HELIJET: Vancouver to Victoria (12:00 PM)
Location: Flight # 785

Start: Sun 2019-02-10 12:00 PM
End: Sun 2019-02-10 12:35 PM
Show Time As: Free

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: s.17
Required Attendees Brown, Evan PREM:EX; McConnell, Sheena PREM:EX

Importance: High

Sunday, February 10, 2019

HELIJET Flight # 785

Depart Vancouver Harbour at 12:00 PM
Arrive Victoria Harbour at 12:35 PM

CONFIRMATIONS: Premier s.22
s.15 s.15; s.22
Evan s.22
Sheena

Helijet tel # 1-800-665-4354

Elizabeth-18-01-19

Shortt, Amanda PREM:EX

Subject: Canceled: HELIJET: Victoria to Vancouver (9:00 AM)
Location: Flight #782

Start: Sun 2019-02-10 9:00 AM
End: Sun 2019-02-10 9:35 AM
Show Time As: Free

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: s.17
Required Attendees Brown, Evan PREM:EX; McConnell, Sheena PREM:EX

Importance: High

Sunday, February 10, 2019

HELIJET Flight # 782

Depart Victoria Harbour at 9:00 AM
Arrive Vancouver Harbour at 9:35 AM

CONFIRMATIONs: Premier s.22
Evan
Sheena

s.15; s.22

Helijet tel # 1-800-665-4354

Elizabeth-18-01-19

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 9, 2019 11:03 AM
To: s.15; s.22
Cc:
Subject: FW: Thank you for choosing to take off with Helijet!

Importance: High

Cancelled s.15; s.22 s.15 seat at noon to Victoria cancelled. Is that ok?

From: passengerservices@helijet.com [mailto:passengerservices@helijet.com]
Sent: Saturday, February 9, 2019 11:00 AM
To: Parkinson, Elizabeth PREM:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.22
Name	Premier John Horgan
Company	Premier Of British Columbia

Booking s.22

Sunday, February 10, 2019

Invoice s.22

785
12:00 Vancouver Harbour (Downtown)
12:35 Victoria Harbour (Downtown)

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only

35 minutes **Cancelled** **1 Passengers - Off-Peak** . **Premier John Horgan, Male** **Add to Calendar**	changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel. Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time. When flight boarding commences, seats will be forfeited & any onward/return flights may be cancelled.

Changes/Cancellations & No Show Penalty:
Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.
After 5pm, all next-day travel is non-refundable and only changeable for same-day travel; a fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or the cancellation fee, equal to the value of the one-way travel, will apply. Failure to check in prior to departure will also result in any onward and/or return reservations being cancelled, with any applicable cancellation fees applied.

Terminals:
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)
Vancouver International Airport: 5911 Airport Road South, Richmond BC
Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:
Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:
Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.
Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.
Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Baggage Allowance:
Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total. Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed. Please visit http://www.catsa-acsta.gc.ca/ for information on how to "Pack Smart" and avoid delays

Baggage Liability:
The liability for the loss of and/or the damage to any personal property, including baggage or goods is limited to an amount equal to the value of such baggage or goods, which shall not exceed $250.00 (CAD) per passenger, unless greater value declared.

Transportation upon arrival:
Helijet is pleased to offer courtesy shuttle van drop off service within the downtown core in Victoria, Vancouver Harbour, and Nanaimo, ask the driver for drop off locations. Taxis & rental cars may also be available, please ask an agent.

Accessibility:
To ensure your travel is possible, passengers with limited mobility and/or special needs must advise Helijet Reservations at 1.800.665.4354

Pets on Helijet:
If you have a Special Assistance Animal please advise Helijet Reservations. Other small pets and animals are not accepted for carriage, please visit our website for restrictions.

Weather Conditions:.
If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact passengers as early as possible via phone numbers and/or email addresses provided.

Reservations:
Reservations are required for all flights and may be booked online at www.helijet.com or by calling 1.800.665.4354 (within North America).

Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 9, 2019 11:04 AM
To: s.15; s.22
Cc:
Subject: FW: Thank you for choosing to take off with Helijet!

Importance: High

Flight cancelled.

From: passengerservices@helijet.com [mailto:passengerservices@helijet.com]
Sent: Saturday, February 9, 2019 11:01 AM
To: Parkinson, Elizabeth PREM:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.22
Name	Tba s.15
Company	Office Of The Premier

Booking s.22

Sunday, February 10, 2019

Invoice s.22

785
12:00 Vancouver Harbour (Downtown)
12:35 Victoria Harbour (Downtown)

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only

35 minutes **Cancelled** **1 Passengers - Off-Peak** s.15 **Add to Calendar**	changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel. Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

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GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time. When flight boarding commences, seats will be forfeited & any onward/return flights may be cancelled.

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Vancouver International Airport: 5911 Airport Road South, Richmond BC
Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:
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Aircraft Type:
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:
Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.
Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.
Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

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Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total. Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed. Please visit http://www.catsa-acsta.gc.ca/ for information on how to "Pack Smart" and avoid delays

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The liability for the loss of and/or the damage to any personal property, including baggage or goods is limited to an amount equal to the value of such baggage or goods, which shall not exceed $250.00 (CAD) per passenger, unless greater value declared.

Transportation upon arrival:
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If you have a Special Assistance Animal please advise Helijet Reservations. Other small pets and animals are not accepted for carriage, please visit our website for restrictions.

Weather Conditions:.
If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact passengers as early as possible via phone numbers and/or email addresses provided.

Reservations:
Reservations are required for all flights and may be booked online at www.helijet.com or by calling 1.800.665.4354 (within North America).

Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 11, 2019 9:17 AM
To: Privett, Don PREM:EX
Subject: RE: Budget Travel

Thanks Don.

From: Privett, Don PREM:EX
Sent: Monday, February 11, 2019 9:15 AM
To: Parkinson, Elizabeth PREM:EX; McLaren, Chris PREM:EX
Subject: FW: Budget Travel

FYI, if you didn't get it…

From: Loubert, Danny PREM:EX
Sent: February 8, 2019 3:16 PM
To: Oreck, Mira PREM:EX <Mira.Oreck@gov.bc.ca>; Kingston, Charlotte PREM:EX <Charlotte.Kingston@gov.bc.ca>; Privett, Don PREM:EX <Don.Privett@gov.bc.ca>; Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>
Subject: Budget Travel

Hi Everyone,

Travel on Budget Day will be very busy and start to book up. Here are the current options.

Feb 19th:

Air Canada Flight AC8055
YVR (0720) – YYJ (07:50)

Helijet (0930) – 10:15

Harbour Air (weather could affect and cause a cancelation)
0730 - 0805
0800 – 0835

Feb 18th

Helijet is sold out for the afternoon (only 3 flights due to holiday)

Harbour Air 4:30 PM.

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-398-5780 | **E:** Danny.Loubert@gov.bc.ca

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 11, 2019 5:11 PM
To: Ennis, Randall LASS:EX
Cc: Security, Legislative E LASS:EX; Lutyk, Michael LASS:EX; Rennie, Robert J LASS:EX; Huck, Ron LASS:EX; Privett, Don PREM:EX
Subject: Re: Parking s.22

Thank you all!

Elizabeth

Sent from my iPhone

> On Feb 11, 2019, at 5:05 PM, Ennis, Randall <Randall.Ennis@leg.bc.ca> wrote:
>
> Hi Elizabeth,
>
> If a spot is available, no issues. If needed we can have s.22 in a pinch.
>
> Hi Bob/Mike,
>
> FYI - please note, s.22 will initially try to park as note, if required please have her park along the Library s.22 - thanks!
>
> RE
>
>
> -----Original Message-----
> From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
> Sent: February-11-19 4:59 PM
> To: Security, Inquiries & Requests <Security@leg.bc.ca>
> Cc: Privett, Don PREM:EX <Don.Privett@gov.bc.ca>
> Subject: Parking s.22
>
> Hello! I'd like to arrange a parking spot s.22 tomorrow. Is it ok for her to park next to the Premier's office?
>
> Thanks,
>
> Elizabeth
>
> Sent from my iPhone

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 12, 2019 9:54 AM
To: Privett, Don PREM:EX
Subject: Would you mind getting s.22 ticket?

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 12, 2019 9:55 AM
To: Ennis, Randall LASS:EX
Subject: RE: Parkings.22

Hi Randy,

There is no spot available so I will ask s.22

Thanks again,

Elizabeth

-----Original Message-----
From: Ennis, Randall <Randall.Ennis@leg.bc.ca>
Sent: February 11, 2019 5:05 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Security, Legislative E LASS:EX <Security@leg.bc.ca>; Lutyk, Michael LASS:EX <Michael.Lutyk@leg.bc.ca>; Rennie, Robert J LASS:EX <Robert.Rennie@leg.bc.ca>; Huck, Ron LASS:EX <Ron.Huck@leg.bc.ca>
Cc: Privett, Don PREM:EX <Don.Privett@gov.bc.ca>
Subject: RE: Parkings.22

Hi Elizabeth,

If a spot is available, no issues. If needed we can have s.22

Hi Bob/Mike,

FYI - please note, s.22 will initially try to park as note, if required please have her park along the Library steps - thanks!

RE

-----Original Message-----
From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: February-11-19 4:59 PM
To: Security, Inquiries & Requests <Security@leg.bc.ca>
Cc: Privett, Don PREM:EX <Don.Privett@gov.bc.ca>
Subject: Parking s.22

Hello! I'd like to arrange s.22 tomorrow. Is it ok for her to park next to the Premier's office?

Thanks,

Elizabeth

Sent from my iPhone

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 12, 2019 9:57 AM
To: s.22
Subject: Parking

Hi s.22

There are no parking spaces along the Premier's office. They will make a space for you along the steps by the library. If you go to the side gate they'll direct you.

Elizabeth

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 12, 2019 10:20 AM
To: Nash, Amber PREM:EX
Subject: RE: Throne speech parking

Yes. I will call if I don't hear from her shortly.

-----Original Message-----
From: Nash, Amber PREM:EX
Sent: February 12, 2019 10:16 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Privett, Don PREM:EX <Don.Privett@gov.bc.ca>
Subject: RE: Throne speech parking

Thanks both. You may want to call in case she doesn't see the email beforehand. Do you have her number?

-----Original Message-----
From: Parkinson, Elizabeth PREM:EX
Sent: February 12, 2019 10:09 AM
To: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>; Privett, Don PREM:EX <Don.Privett@gov.bc.ca>
Subject: RE: Throne speech parking

Hi Amber,

There is no parking on the side of the building but they will find a spot for s.22 near the library. I've sent s.22 an email. Don is going to pick up her ticket.

Thanks,

Elizabeth

-----Original Message-----
From: Nash, Amber PREM:EX
Sent: February 12, 2019 9:48 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Privett, Don PREM:EX <Don.Privett@gov.bc.ca>
Subject: RE: Throne speech parking

Can you please check that s.22 is still good to park in the side drive? Also can you or Don P get her ticket for her for throne so she doesn't have to go to the rattenbury room?

-----Original Message-----
From: Parkinson, Elizabeth PREM:EX
Sent: February 11, 2019 5:15 PM
To: s.22
Cc: Privett, Don PREM:EX <Don.Privett@gov.bc.ca>; Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
Subject: Re: Throne speech parking

Hi s.22

Security have been advised you will park next to the office. If there is no parking there they will find you a spot along the library steps.

Elizabeth
Sent from my iPhone

> On Feb 11, 2019, at 4:42 PM, Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca> wrote:
>
> You bet! Park in the driveway beside the Premier's office. We will notify security.
>
> -----Original Message-----
> From s.22
> Sent: February 11, 2019 4:05 PM
> To: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
> Subject: Throne speech
>
> Could you possibly secure me a parking spot for tomorrow? Just thought of it now, sorry
>
> Sent from my iPad

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 12, 2019 10:36 AM
To: Geary, Vanessa PREM:EX; Van Meer-Mass, Kate PREM:EX
Cc: Nash, Amber PREM:EX
Subject: 5 Quotes for Victoria to Smithers trip, March 3
Attachments: Scan_20190212.pdf

Hi Vanessa and Kate,

Attached are 5 quotes for the March 3rd possible travel to Smithers. The best price is with Alkan Air out of Nanaimo at $9,877.88. Please let me know if you would like me to reserve the aircraft.

Thanks,

Elizabeth

From: s.17 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 12, 2019 10:29 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 12, 2019 10:41 AM
To: Andruz, Dean FIN:EX
Subject: Question

Hi Dean,

Can you please tell me how I would turn the brightness up on my monitor if it's already at 100% on the monitor itself?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 12, 2019 10:51 AM
To: 'Tamra Bartilucci'
Subject: RE: Flight options Friday, February 15

No worries Tamra! I can imagine it seems like a nightmare. Thank you for being so quick for us. ☺

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: February 12, 2019 10:44 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Flight options Friday, February 15

Hi Elizabeth
Apologies on the delay, we are in a little nightmare of cancelled flights here ☺

AC8079Q 15FEB F Vancouver to Victoria 655P 725P

4N 575Q 15FEB F Vancouver to Victoria 730P 800P

WS3189Q 15FEB F Vancouver to Victoria 815P 852P

AC8081G 15FEB F Vancouver to Victoria 955P 1025P

AC8087Y 15FEB F Vancouver to Victoria 1100P 1130P

Please let me know if you have any questions or need anything further .
‘

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, February 12, 2019 10:23 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Flight options Friday, February 15

Hi Tamra,

Can you please send me the options back to Victoria from Vancouver after 6:00 pm on Friday?

Thanks,

Elizabeth

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

Subject: Canceled: AIR CANADA: Terrace to Vancouver (8:20 PM
Location: Flight # AC 8245

Start: Sat 2019-02-16 8:20 PM
End: Sat 2019-02-16 9:53 PM
Show Time As: Free

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: s.17
Required Attendees Brown, Evan PREM:EX; McConnell, Sheena PREM:EX

Importance: High

Saturday, February 16, 2019

AIR CANADA Flight # AC 8245

Depart Terrace Airport at 8:20 PM
Arrive Vancouver Airport (Main terminal) at 9:53 PM

CONFIRMATIONs: Premier s.22 s.15
Sheena s.22 s.15
Evan s.22 s.15

Booked with Tamra at Flight Centre, tel # 250-360-2058

Elizabeth-01-02-19

Shortt, Amanda PREM:EX

Subject: Canceled: AIR CANADA: Vancouver to Victoria (11:00 PM)
Location: Flight # AC8087

Start: Sat 2019-02-16 11:00 PM
End: Sat 2019-02-16 11:30 PM
Show Time As: Free

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees McConnell, Sheena PREM:EX; Brown, Evan PREM:EX
Optional Attendees s.17

Importance: High

Saturday, February 16, 2019

AIR CANADA Flight # AC 8087

Depart Vancouver Int'l (Main Terminal) at 11:00 PM
Arrive Victoria Airport at 11:30 PM

CONFIRMATIONs: Premier s.22 s.15
Sheena s.22 s.15
Evan

Booked with Tamra at Flight Centre, Tel # 250-360-2058

Elizabeth-01-02-19

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 12, 2019 11:18 AM
To: 'Tamra Bartilucci'
Subject: RE: Terrace Invoices

Thanks Tamra. I think it was while you were away. Glad I checked.

Elizabeth

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: February 12, 2019 11:16 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Terrace Invoices

Hi Elizabeth

I did not . I will cancel them all now

Tamra

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, February 12, 2019 11:15 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: FW: Terrace Invoices

Hi Tamra,

Just checking you received this email?

Thanks,

Elizabeth

From: Parkinson, Elizabeth PREM:EX
Sent: February 6, 2019 10:26 AM

To: 'Tamra Bartilucci' <tamra.bartilucci@flightcentre.ca>
Subject: RE: Terrace Invoices

Hi Tamra,

Can you please cancel the flights to and from Terrace Feb 15th and 16th? Sorry!

Elizabeth

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: February 5, 2019 12:15 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Terrace Invoices

TAMRA BARTILUCCI
Team Leader
Flight Centre Flight Centre Business Travel

Office: +1 250 360 2058 | Toll Free: +1 866 420 4410

615 Broughton St
Victoria BC V8W 1C8
Canada

After Hours Emergency Assist: +1 844 873 5491

I'm only a call or email away!

FLIGHT CENTRE
Business Travel

Years in the industry: **11**
Countries visited: **30**
Favourite Destination: **Italy**
Next trip: **Shelter Island**

CPBC #42324 | TICO #4671384 | OPC #702971

Shortt, Amanda PREM:EX

Subject: HELIJET: Victoria to Vancouver (8:40 AM)
Location: Flight # 708

Start: Fri 2019-02-15 8:40 AM
End: Fri 2019-02-15 9:15 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: s.17
Required Attendees Brown, Evan PREM:EX; Holmwood, Jen PREM:EX

Friday, February 15, 2019

HELIJET Flight # 708

Depart Victoria Harbour at 8:40 AM
Arrive Vancouver Harbour at 9:15 AM

CONFIRMATIONs: Premier s.22
s.15; s.22
Jen s.22
Evan s.22

Helijet Tel # 1-800-665-4354

Elizabeth-08-02-19

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 12, 2019 12:05 PM
To: Danyluk, Claudia LASS:EX
Subject: RE: Premier's phone

Sorry Claudia. We missed that. It was used for business.

Elizabeth

From: Danyluk, Claudia <Claudia.Danyluk@leg.bc.ca>
Sent: February 12, 2019 12:04 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Premier's phone

Hi Elizabeth,

I am assuming the answer is no, but can you confirm which box I should check with regards to the personal use?

Claudia Danyluk
Accounts Administrator – Payables and Allowances
Financial Services | Legislative Assembly of B.C. | 614 Government St | Victoria, BC V8V 1X4
Email: Claudia.Danyluk@leg.bc.ca |Tel: 250.952.0657 | Fax: 250.356.7517

CO Portal: https://go.leg.bc.ca/cop/pages/home.aspx

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Friday, February 8, 2019 11:22 AM
To: Danyluk, Claudia <Claudia.Danyluk@leg.bc.ca>
Subject: Premier's phone

Hi Claudia,

I'm also sending the documents via our courier.

Elizabeth

From: s.17 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 8, 2019 9:15 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 12, 2019 12:23 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Flights for Bob Dewar, Special Advisor
Attachments: Scan_20190212.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 12, 2019 12:17 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 12, 2019 12:37 PM
To: Dixon, Olivia PREM:EX
Subject: RE: BEA for staff meeting, Jan. 11

Thank you Olivia! 😊

From: Dixon, Olivia PREM:EX
Sent: February 12, 2019 12:33 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: BEA for staff meeting, Jan. 11

Hi Elizabeth!

Attached is the signed copy of the BEA!

Warmest regards, 😉

Olivia Dixon | Administrative Assistant
Vancouver Cabinet Office | Office of the Premier
O: 604-398-5779 | **B:** 604-775-1600 | **E:** Olivia.Dixon@gov.bc.ca
This message and its contents are confidential. If you received this message in error, do not distribute, use, or rely upon it. Instead, please inform the sender and then delete it. Thank you.

From: Parkinson, Elizabeth PREM:EX
Sent: February 12, 2019 12:20 PM
To: Dixon, Olivia PREM:EX <Olivia.Dixon@gov.bc.ca>
Subject: BEA for staff meeting, Jan. 11

From: s.17 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 12, 2019 12:15 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

Subject: HELIJET: Victoria to Vancouver (8:40 AM)
Location: Flight # 708

Start: Fri 2019-02-15 8:40 AM
End: Fri 2019-02-15 9:15 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: s.17
Required Attendees Brown, Evan PREM:EX; Holmwood, Jen PREM:EX

Friday, February 15, 2019

HELIJET Flight # 708

Depart Victoria Harbour at 8:40 AM
Arrive Vancouver Harbour at 9:15 AM

CONFIRMATIONs: Premier s.22
s.15 s.15; s.22
Jen s.22
Evan

Helijet Tel # 1-800-665-4354

Elizabeth-08-02-19

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 12, 2019 12:51 PM
To: s.15; s.22
Cc:
Subject: CHANGE: Helijet: Vic-Van, Feb. 15

From: passengerservices@helijet.com <passengerservices@helijet.com>
Sent: February 12, 2019 12:45 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.22
Name	Premier John Horgan
Company	Premier Of British Columbia

Booking s.22

Friday, February 15, 2019

708
08:40 Victoria Harbour (Downtown)
09:15 Vancouver Harbour (Downtown)

35 minutes

Invoice s.22	
FARE-YWH-FULL_Winter2019	$333.33
+ GST	$16.67
Billing	$333.33
Taxes	$16.67

Grand Total	**$350.00**

Confirmed

1 Passengers - Full-Fare

- **Premier John Horgan, Male**

Add to Calendar

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure
will also result in the cancellation of any onward and/or return reservations
(additional cancellation fees may apply)

Booking s.22

Friday, February 15, 2019

731
18:45 Vancouver Harbour (Downtown)
19:20 Victoria Harbour (Downtown)

35 minutes

Confirmed

Invoice s.22	
FARE-YWH-FULL_Winter2019	$999.99
+ GST	$50.01
Billing	$999.99
Taxes	$50.01
Grand Total	**$1,050.00**

3 Passengers - Full-Fare

- **Jennifer Holmwood, Female**
- **Premier John Horgan, Male**
- s.15

Add to Calendar

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(additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time. When flight boarding commences, seats will be forfeited & any onward/return flights may be cancelled.

Changes/Cancellations & No Show Penalty:
Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.
After 5pm, all next-day travel is non-refundable and only changeable for same-day travel; a fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or the cancellation fee, equal to the value of the one-way travel, will apply. Failure to check in prior to departure will also result in any onward and/or return reservations being cancelled, with any applicable cancellation fees applied.

Terminals:
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)
Vancouver International Airport: 5911 Airport Road South, Richmond BC
Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:
Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:
Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.
Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.
Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Baggage Allowance:
Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total. Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed. Please visit http://www.catsa-acsta.gc.ca/ for information on how to "Pack Smart" and avoid delays

Baggage Liability:
The liability for the loss of and/or the damage to any personal property, including baggage or goods is

limited to an amount equal to the value of such baggage or goods, which shall not exceed $250.00 (CAD) per passenger, unless greater value declared.

Transportation upon arrival:
Helijet is pleased to offer courtesy shuttle van drop off service within the downtown core in Victoria, Vancouver Harbour, and Nanaimo, ask the driver for drop off locations. Taxis & rental cars may also be available, please ask an agent.

Accessibility:
To ensure your travel is possible, passengers with limited mobility and/or special needs must advise Helijet Reservations at 1.800.665.4354

Pets on Helijet:
If you have a Special Assistance Animal please advise Helijet Reservations. Other small pets and animals are not accepted for carriage, please visit our website for restrictions.

Weather Conditions:.
If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact passengers as early as possible via phone numbers and/or email addresses provided.

Reservations:
Reservations are required for all flights and may be booked online at www.helijet.com or by calling 1.800.665.4354 (within North America).

Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 12, 2019 1:51 PM
To: Van Meer-Mass, Kate PREM:EX
Subject: RE: Feb . 3 BMO EPARKINSON Reconciliation

Thanks Kate!

From: Van Meer-Mass, Kate PREM:EX
Sent: February 12, 2019 1:36 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>
Subject: RE: Feb . 3 BMO EPARKINSON Reconciliation

Looks good to me!

From: Parkinson, Elizabeth PREM:EX
Sent: February 12, 2019 1:23 PM
To: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>; Van Meer-Mass, Kate PREM:EX <Kate.VanMeer-Mass@gov.bc.ca>
Subject: Feb . 3 BMO EPARKINSON Reconciliation

Hi Vanessa and Kate,

Attached is the Feb. 3 BMO reconciliation for EPARKINSON. Please let me know if you have any questions or I can forward to FIN with your approvals.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 12, 2019 2:00 PM
To: s.15; s.22
Cc:
Subject: March 1, Helijet: Nanaimo to Vancouver

From: passengerservices@helijet.com <passengerservices@helijet.com>
Sent: February 12, 2019 1:58 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Thank you for choosing to take off with Helijet!

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.22
Name	s.15
Company	Office Of The Premier

Booking s.22

Friday, March 1, 2019

906
11:30 Nanaimo Harbour (Downtown)
11:50 Vancouver Harbour (Downtown)

20 minutes

Invoice s.22	
FARE-ZNA-Full_Winter2019	$151.43
+ GST	$7.57
Billing	$151.43
Taxes	$7.57

Grand Total	**$159.00**

Confirmed

1 Passengers - Full-Fare

- **Tba** s.15 **Male**

Add to Calendar

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

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GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
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Parking:
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Aircraft Type:
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:
Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.
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Transportation upon arrival:
Helijet is pleased to offer courtesy shuttle van drop off service within the downtown core in Victoria, Vancouver Harbour, and Nanaimo, ask the driver for drop off locations. Taxis & rental cars may also be available, please ask an agent.

Accessibility:
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Reservations:
Reservations are required for all flights and may be booked online at www.helijet.com or by calling 1.800.665.4354 (within North America).

Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Shortt, Amanda PREM:EX

Subject: HELIJET: Vancouver to Nanaimo (1:30 PM)
Location: Flight # 907

Start: Fri 2019-03-01 1:30 PM
End: Fri 2019-03-01 1:50 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: s.17
Required Attendees Brown, Evan PREM:EX

Friday, March 1, 2019

HELIJET Flight #907

Depart Vancouver Harbour at 11:30 AM
Arrive Nanaimo Harbour at 11:50 AM

CONFIRMATIONs: Premier s.22
s.15 s.15; s.22
Evan s.22

Helijet tel # 1-800-664-4354

Elizabeth-12-02-19

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 12, 2019 3:09 PM
To: Geary, Vanessa PREM:EX
Subject: RE: Feb . 3 BMO EPARKINSON Reconciliation

Thanks Vanessa.

From: Geary, Vanessa PREM:EX
Sent: February 12, 2019 2:59 PM
To: Van Meer-Mass, Kate PREM:EX <Kate.VanMeer-Mass@gov.bc.ca>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Feb . 3 BMO EPARKINSON Reconciliation

My outlook isn't working but will look at when it comes back - thanks

Sent from my iPhone

On Feb 12, 2019, at 1:35 PM, Van Meer-Mass, Kate PREM:EX <Kate.VanMeer-Mass@gov.bc.ca> wrote:

> Looks good to me!
>
> ---
>
> **From:** Parkinson, Elizabeth PREM:EX
> **Sent:** February 12, 2019 1:23 PM
> **To:** Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>; Van Meer-Mass, Kate PREM:EX <Kate.VanMeer-Mass@gov.bc.ca>
> **Subject:** Feb . 3 BMO EPARKINSON Reconciliation
>
> Hi Vanessa and Kate,
>
> Attached is the Feb. 3 BMO reconciliation for EPARKINSON. Please let me know if you have any questions or I can forward to FIN with your approvals.
>
> Thanks,



Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 12, 2019 3:28 PM
To: Wade, Debbie PREM:EX
Subject: Travel claim

Hi Debbie,

I need to be set up on your computer to do your travel. I have your supplier # but not your employee # if that helps.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 12, 2019 3:57 PM
To: Wade, Debbie PREM:EX
Subject: FW: Groups for travel

From: Parkinson, Elizabeth PREM:EX
Sent: February 6, 2019 11:28 AM
To: Phillips, Dawn-Lynn PSA:EX <Dawn-Lynn.Phillips@gov.bc.ca>
Subject: Groups for travel

Hi Dawn-Lynn,

Are you able to confirm the travel groups for Amber Nash, Supplier #s.22 and Debbie Wade, Supplier #s.22

Thanks,

Elizabeth

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 12, 2019 4:08 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: TV#E130591 Sheena McConnell
Attachments: Scan_20190212.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 12, 2019 4:05 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 12, 2019 4:09 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Travel Voucher: E130590, Sheena McConnell
Attachments: Scan_20190212.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 12, 2019 4:05 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 12, 2019 4:29 PM
To: Dixon, Olivia PREM:EX
Subject: RE: Premier business meeting, Jan. 28

Thank you Olivia!

From: Dixon, Olivia PREM:EX
Sent: February 12, 2019 4:25 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Premier business meeting, Jan. 28

Hi again!

Attached is the signed copy of this BEA. 😊

Warmest regards,

Olivia Dixon | Administrative Assistant
Vancouver Cabinet Office | Office of the Premier
O: 604-398-5779 | **B:** 604-775-1600 | **E:** Olivia.Dixon@gov.bc.ca
This message and its contents are confidential. If you received this message in error, do not distribute, use, or rely upon it. Instead, please inform the sender and then delete it. Thank you.

From: Parkinson, Elizabeth PREM:EX
Sent: February 12, 2019 4:07 PM
To: Dixon, Olivia PREM:EX <Olivia.Dixon@gov.bc.ca>
Subject: BEA: Premier business meeting, Jan. 28

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 12, 2019 4:04 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 12, 2019 5:23 PM
To: s.15; s.22
Cc: s.15; s.22
Subject: HELIJET: Van-Vic, Feb. 15

From: passengerservices@helijet.com <passengerservices@helijet.com>
Sent: February 12, 2019 10:19 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Thank you for choosing to take off with Helijet!

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.22
Name	Premier John Horgan
Company	Premier Of British Columbia

Booking s.22

Friday, February 15, 2019

731
18:45 Vancouver Harbour (Downtown)
19:20 Victoria Harbour (Downtown)

35 minutes

Invoice s.22	
FARE-YWH-FULL_Winter2019	$999.99
+ GST	$50.01
Billing	$999.99
Taxes	$50.01

Grand Total	**$1,050.00**

Confirmed

3 Passengers - Full-Fare

- **Premier John Horgan, Male**
- **s.15 , Male**
- **Sheena Mcconnell, Female**

Add to Calendar

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

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(additional cancellation fees may apply)

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GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time. When flight boarding commences, seats will be forfeited & any onward/return flights may be cancelled.

Changes/Cancellations & No Show Penalty:
Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.
After 5pm, all next-day travel is non-refundable and only changeable for same-day travel; a fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or the cancellation fee, equal to the value of the one-way travel, will apply. Failure to check in prior to departure will also result in any onward and/or return reservations being cancelled, with any applicable cancellation fees applied.

Terminals:
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)
Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:
Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:
Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.
Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.
Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Baggage Allowance:
Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total. Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed. Please visit http://www.catsa-acsta.gc.ca/ for information on how to "Pack Smart" and avoid delays

Baggage Liability:
The liability for the loss of and/or the damage to any personal property, including baggage or goods is limited to an amount equal to the value of such baggage or goods, which shall not exceed $250.00 (CAD) per passenger, unless greater value declared.

Transportation upon arrival:
Helijet is pleased to offer courtesy shuttle van drop off service within the downtown core in Victoria, Vancouver Harbour, and Nanaimo, ask the driver for drop off locations. Taxis & rental cars may also be available, please ask an agent.

Accessibility:
To ensure your travel is possible, passengers with limited mobility and/or special needs must advise Helijet Reservations at 1.800.665.4354

Pets on Helijet:
If you have a Special Assistance Animal please advise Helijet Reservations. Other small pets and animals are not accepted for carriage, please visit our website for restrictions.

Weather Conditions:.
If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact passengers as early as possible via phone numbers and/or email addresses provided.

Reservations:
Reservations are required for all flights and may be booked online at www.helijet.com or by calling 1.800.665.4354 (within North America).

Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Shortt, Amanda PREM:EX

Subject: HELIJET: Victoria to Vancouver (8:40 AM)
Location: Flight # 708

Start: Fri 2019-02-15 8:40 AM
End: Fri 2019-02-15 9:15 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: s.17
Required Attendees Brown, Evan PREM:EX; Holmwood, Jen PREM:EX

Friday, February 15, 2019

HELIJET Flight # 708

Depart Victoria Harbour at 8:40 AM
Arrive Vancouver Harbour at 9:15 AM

CONFIRMATIONs: Premier s.22
s.15
Jen
Evan

Helijet Tel # 1-800-665-4354

Elizabeth-08-02-19

Shortt, Amanda PREM:EX

Subject: Canceled: HELIJET: Vancouver to Victoria (6:45 PM)
Location: Flight # 731

Start: Fri 2019-02-15 6:45 PM
End: Fri 2019-02-15 7:20 PM
Show Time As: Free

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Holmwood, Jen PREM:EX; Brown, Evan PREM:EX
Optional Attendees: s.17

Importance: High

Friday, February 15, 2019

HELIJET Flight # 731

Depart Vancouver Harbour at 6:45 PM
Arrive Victoria Harbour at 7:20 PM

CONFIRMATIONs: Premier , s.15 Jen s.15; s.22
Evan s.22

Helijet Tel # 1-800-665-4354

Elizabeth-12-02-19

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 13, 2019 9:23 AM
To: Geary, Vanessa PREM:EX
Subject: RE: Helijet tix

Hi Vanessa,

Each time the Premier travels he uses 6 tickets when you include staff. Right now we have travel Feb. 15 and March 1st booked, but it's highly likely we will there will be more planned for weekends and in the house breaks.

Elizbabeth

From: Geary, Vanessa PREM:EX
Sent: February 13, 2019 8:48 AM
To: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>; Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Helijet tix

Are we expecting more than 11 trips over the next 6 weeks? I expect to be going over 3-4 times before end of March. Mira and Charlotte will probably be going over1 or 2 times each. Elizabeth, what is your estimate on that end? Maybe we should just buy one book for now and then, if we need, another one at beginning of March?

From: Loubert, Danny PREM:EX
Sent: Tuesday, February 12, 2019 6:12 PM
To: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>; Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Helijet tix

Hi Vanessa,

We have 12 tickets total.

Sent from my Samsung Galaxy smartphone.

-------- Original message --------
From: "Geary, Vanessa PREM:EX" <Vanessa.Geary@gov.bc.ca>
Date: 2019-02-12 6:11 PM (GMT-08:00)
To: "Parkinson, Elizabeth PREM:EX" <Elizabeth.Parkinson@gov.bc.ca>
Cc: "Loubert, Danny PREM:EX" <Danny.Loubert@gov.bc.ca>
Subject: Re: Helijet tix

Danny, how many tickets do you have left (including two that are at helijet and two that are in my wallet)?

Sent from my iPhone

> On Feb 12, 2019, at 4:25 PM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:
>
> Hi Vanessa,
>
> Helijet prepaid quick tickets are $243.00 + GST which is off of the full price peak winter fare of $325.00 each . In just one book we've saved more than $800 on fares for travel we are constantly taking.
>
> Thanks,
>
> Elizabeth
>
> -----Original Message-----
> From: Geary, Vanessa PREM:EX
> Sent: February 12, 2019 4:10 PM
> To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
> Subject: Re: Helijet tix
>
> Can you please send cost per book. Thx
>
> Sent from my iPhone
>
>> On Feb 12, 2019, at 3:54 PM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:
>>
>> Hi Vanessa,
>>
>> Am I able to order more? One book is 10 tickets which is only 1.5 trips.
>>
>> Thanks,
>>
>> Elizabeth
>>
>> -----Original Message-----
>> From: Geary, Vanessa PREM:EX
>> Sent: February 12, 2019 3:47 PM
>> To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
>> Subject: Helijet tix
>>
>> Please go ahead and order a book of Quick Tix from Helijet.
>> Thanks Vanessa
>>
>> Sent from my iPhone

Shortt, Amanda PREM:EX

Subject: Canceled: HELIJET: Vancouver to Victoria (6:45 PM)
Location: Flight # 731

Start: Fri 2019-02-15 6:45 PM
End: Fri 2019-02-15 7:20 PM
Show Time As: Free

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Holmwood, Jen PREM:EX; Brown, Evan PREM:EX
Optional Attendees: s.17

Importance: High

Friday, February 15, 2019

HELIJET Flight # 731

Depart Vancouver Harbour at 6:45 PM
Arrive Victoria Harbour at 7:20 PM

CONFIRMATIONs: Premier , s.15 Jen s.15; s.22
Evans.22

Helijet Tel # 1-800-665-4354

Elizabeth-12-02-19

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 13, 2019 10:14 AM
To: Brown, Evan PREM:EX
Subject: RE: PD

Gracias Senor!

From: Brown, Evan PREM:EX
Sent: February 13, 2019 10:12 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: PD

29th – BI
31st – BDI
1st – BI
2nd – I
4th BI
6th – DI - $USD
7th – DI - $USD
8th – LI -$USD
10th – I

Evan Brown, Executive Assistant to the Premier
Office of the Premier | Government of BC
501 Belleville St, Victoria BC, V8V 2L8 | 778.974.6081

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 13, 2019 10:14 AM
To: Nash, Amber PREM:EX
Subject: RE: Feb. 15 options

Great! Everyone is confirmed.

From: Nash, Amber PREM:EX
Sent: February 13, 2019 10:09 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Feb. 15 options

Keeping the helijet. Thanks Elizabeth.

From: Parkinson, Elizabeth PREM:EX
Sent: February 12, 2019 10:53 AM
To: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
Subject: Feb. 15 options

Hi Amber,

There are 3 seats on the Helijet at 6:45 (I have them booked for now and Evan waitlisted) and the flight options below from the airport.

AC8079Q 15FEB F Vancouver to Victoria 655P 725P

4N 575Q 15FEB F Vancouver to Victoria 730P 800P

WS3189Q 15FEB F Vancouver to Victoria 815P 852P

AC8081G 15FEB F Vancouver to Victoria 955P 1025P

AC8087Y 15FEB F Vancouver to Victoria 1100P 1130P

Thanks,

Elizabeth

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 13, 2019 10:51 AM
To: Geary, Vanessa PREM:EX
Subject: Harbour Air Travel

Hi Vanessa,

Harbour Air has one receipt for travel I have paid today for $108 and one invoice for $159 which they will bill to us March 1st. The Helijet accounting person is not answering her phone so I have left a message. Will let you know as soon as I speak with her what the totals are.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 13, 2019 10:52 AM
To: 'Cheryl Massey'
Subject: Our account

Hi Cheryl,

I'd like to pay off some invoices when you have a moment.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 13, 2019 10:59 AM
To: Geary, Vanessa PREM:EX
Subject: RE: J Drive Travel

Ok. I've also asked Flight Centre for a credit balance for staff.

From: Geary, Vanessa PREM:EX
Sent: February 13, 2019 10:58 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: J Drive Travel

Ok – taking that out, the PCard that I just approved has about $20K worth of travel on it. Once you have had a chance to update to the spreadsheet, let's take a look at where we are at. Thanks

---

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, February 13, 2019 10:57 AM
To: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>
Subject: RE: J Drive Travel

The Terrace trip was cancelled. The travel is in a credit with Flight Centre.

From: Geary, Vanessa PREM:EX
Sent: February 13, 2019 10:55 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: J Drive Travel

Oh sorry – just closed it – there are 3 tickets for PJH, SO, EB to Terrace on Sat – has that trip been postponed?

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, February 13, 2019 10:48 AM
To: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>
Subject: J Drive Travel

Hi Vanessa,

Are you still working in the Travel file? It won't allow me to open it while you have it open.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 13, 2019 11:00 AM
To: 'Troy MacDonald'
Subject: RE: Prepaid quick tickets

Hi Troy. Would you mind holding off temporarily?

From: Troy MacDonald <tmacdonald@helijet.com>
Sent: February 13, 2019 10:56 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Prepaid quick tickets

Hello Elizabeth,

We are getting the tickets ordered for you.

Thank you!

Troy MacDonald, Director of Sales

Helijet International

Cell: 250-889-6851

tmacdonald@helijet.com

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 13, 2019 9:33:07 AM
To: Troy MacDonald
Subject: Prepaid quick tickets

Good morning Troy,

Can I please order 2 more books of 10 of the prepaid Quick Tickets? Do you need my Purchasing card information again?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 13, 2019 11:09 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Cc: Poldrugovac, Saija FIN:EX
Subject: FW: Feb . 3 BMO EPARKINSON Reconciliation
Attachments: Receipts, Feb. 3 BMO EPARKINSON.pdf; PARKINSONE[s.22] 03FEB19.xlsx

Hi! Attached is the approved Feb. 3 BMO reconciliation for EPARKINSON.

Thanks,

Elizabeth

From: Geary, Vanessa PREM:EX
Sent: February 13, 2019 10:56 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Van Meer-Mass, Kate PREM:EX <Kate.VanMeer-Mass@gov.bc.ca>
Subject: RE: Feb . 3 BMO EPARKINSON Reconciliation

Approved, thanks

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, February 12, 2019 1:23 PM
To: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>; Van Meer-Mass, Kate PREM:EX <Kate.VanMeer-Mass@gov.bc.ca>
Subject: Feb . 3 BMO EPARKINSON Reconciliation

Hi Vanessa and Kate,

Attached is the Feb. 3 BMO reconciliation for EPARKINSON. Please let me know if you have any questions or I can forward to FIN with your approvals.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 13, 2019 11:09 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Cc: Poldrugovac, Saija FIN:EX
Subject: FW: Feb . 3 BMO EPARKINSON Reconciliation

And Kate's approval.

Elizabeth

From: Van Meer-Mass, Kate PREM:EX
Sent: February 12, 2019 1:36 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>
Subject: RE: Feb . 3 BMO EPARKINSON Reconciliation

Looks good to me!

From: Parkinson, Elizabeth PREM:EX
Sent: February 12, 2019 1:23 PM
To: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>; Van Meer-Mass, Kate PREM:EX <Kate.VanMeer-Mass@gov.bc.ca>
Subject: Feb . 3 BMO EPARKINSON Reconciliation

Hi Vanessa and Kate,

Attached is the Feb. 3 BMO reconciliation for EPARKINSON. Please let me know if you have any questions or I can forward to FIN with your approvals.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 13, 2019 11:14 AM
To: Geary, Vanessa PREM:EX
Subject: Helijet

Hi vanessa,

I just paid the 4 Helijet invoices we were speaking about this morning. The total came to $4,094.00. They won't have an accurate balance for us for the Feb 1-15th travel until the middle of next week.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 13, 2019 11:38 AM
To: Geary, Vanessa PREM:EX
Subject: RE: credits

It's best if the same person uses it as the airlines charge $125 to do a name change. I've asked Tamra to make sure they get used up as soon as possible and with the best value to us.

From: Geary, Vanessa PREM:EX
Sent: February 13, 2019 11:36 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: credits

There is almost $9k here – great to use this fiscal if possible, but good to know can be accrued. Do they have to be used by person who received credit or can we pool?

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, February 13, 2019 11:33 AM
To: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>
Subject: FW: credits

Hi Vanessa,

Attached is a copy of the credits currently with Flight Centre. Tamra looks at the airline and decides how best to use them as they are good for a year.

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: February 13, 2019 11:22 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: credits

Hi Elizabeth
Attached is your current list of credits .

Please let me know if you have any questions or need anything further .
Tamra

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, February 13, 2019 10:58 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: credits

Hi Tamra,

Are you able to tell me how much our staff and the Premier have in credits? It's getting close to our fiscal year end and we're keeping an eye on travel.

Thanks,

Elizabeth

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 13, 2019 11:42 AM
To: 'Tamra Bartilucci'
Subject: RE: credits

Thank you Tamra.

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: February 13, 2019 11:41 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: credits

Hi,
You are only able to apply one credit per flight . I always use the credits when possible as well .

Tamra

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, February 13, 2019 11:39 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: RE: credits

Thanks Tamra,

Can you please ensure the credits are used up for any upcoming travel? Are there rules about using more than one credit at a time?

Thanks,

Elizabeth

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: February 13, 2019 11:22 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: credits

Hi Elizabeth
Attached is your current list of credits .

Please let me know if you have any questions or need anything further .

Tamra

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, February 13, 2019 10:58 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: credits

Hi Tamra,

Are you able to tell me how much our staff and the Premier have in credits? It's getting close to our fiscal year end and we're keeping an eye on travel.

Thanks,

Elizabeth

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 14, 2019 9:18 AM
To: Wade, Debbie PREM:EX
Subject: FW: Important update from Helijet!

Did Geoff want this Debbie?
From: passengerservices@helijet.com <passengerservices@helijet.com>
Sent: February 14, 2019 9:02 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Important update from Helijet!



This is an important update from Helijet.

****PLEASE CALL 800.665.4354 TO CONFIRM YOUR WAITLISTED FLIGHT****

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

Customer Information

Account

Customer #	s.22
Name	Geoffrey Meggs

Advisory

PLEASE CALL 800.665.4354 TO CONFIRM YOUR WAITLISTED FLIGHT

Booking s.22

Tuesday, February 19, 2019

726
16:55 Victoria Harbour (Downtown)
17:30 Vancouver Harbour (Downtown)

Invoice s.22	
FARE-YWH-SENIOR_Winter	$204.76
+ GST	$10.24
Billing	$204.76

35 minutes

Confirmed WL Cleared

1 Passengers - Full-Fare

- **Geoffrey Meggs, Male**

Add to Calendar

Taxes	$10.24
Grand Total	**$215.00**

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure
will also result in the cancellation of any onward and/or return reservations
(additional cancellation fees may apply)

Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 14, 2019 10:42 AM
To: Geary, Vanessa PREM:EX
Subject: Travel: Victoria PO

Hi Vanessa,

The Travel reports are now current to yesterday.

Thanks,

Elizabeth

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 14, 2019 11:22 AM
To: Nash, Amber PREM:EX
Subject: RE: Options to Terrace

Sure Amber.

From: Nash, Amber PREM:EX
Sent: February 14, 2019 11:20 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Options to Terrace

Elizabeth, going forward can you put this info into an easy to read format for me?

Something like what I did with this while we were chatting earlier would be helpful.

From: Parkinson, Elizabeth PREM:EX
Sent: February 14, 2019 10:29 AM
To: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
Subject: FW: Options to Terrace

Hi Amber,

Two sets of email options below.

Elizabeth

From: Sarah Dohan <sarah.dohan@flightcentre.ca>
Sent: February 14, 2019 10:09 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Options to Terrace

Hi Elizabeth,

There are other flights but the availability doesn't allow for 4 people unfortunately. I do have another WestJet flight below as well as some flights out on the 16Feb19.

Would these work?

Just let me know. If you have any questions.

Vancouver – Terrace 15Feb19
WestJet $482 per person
Depart: Vancouver 5:05pm//Arrive: Terrace 6:55pm

Vancouver – Terrace 16Feb19
Air Canada $482

Depart: Vancouver 8:10am//Arrive: Terrace 9:49am

WestJet $436
Depart: Vancouver 8:25am//Arrive: Terrace 10:10am

SARAH DOHAN
Travel Manager
Flight Centre Business Travel Victoria

Office: +1 250 360 2058 | Toll Free: +1 866 420 4410

615 Broughton St
Victoria BC V8W 1C8

After Hours Emergency Assist: +1 250 415 2330

FLIGHT CENTRE
Business Travel

Years in the industry: **5**
Countries visited: **12**
Favourite Destination: **Kenya**
Next trip: **TBA**

I'm only a call, text or email away!

CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, February 14, 2019 9:52 AM
To: Sarah Dohan <sarah.dohan@flightcentre.ca>
Subject: RE: Options to Terrace

Thanks for your email Sarah. There is only one flight Vancouver to Terrace tomorrow evening? Are there any options to Terrace from Vancouver Saturday morning?

Elizabeth

From: Sarah Dohan <sarah.dohan@flightcentre.ca>
Sent: February 14, 2019 9:45 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: RE: Options to Terrace

Good morning Elizabeth,

Tamra is in a meeting this morning and I am monitoring her emails. Apologies on the delay as we are still dealing with all this weather.

Vancouver – Terrace 15Feb19
WestJet $422
Depart: Vancouver 8:25am//Arrive: Terrace 10:10am

Central Mountain Air $426
Depart: Vancouver 10:05am//Arrive: Prince George 11:30am
Depart: Prince George 12:35pm//Arrive: Terrace 2:40pm

Air Canada $787
Depart: Vancouver 9:40pm//Arrive: Terrace 11:19pm

Terrace – Victoria 16Feb19
Air Canada $769
Depart: Terrace 8:20pm//Arrive: Vancouver 9:53pm
Depart: Vancouver 11:00pm//Arrive: Victoria 11:30pm

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Countries visited: **12**
Favourite Destination: **Kenya**
Next trip: **TBA**

I'm only a call, text or email away!

CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, February 14, 2019 9:22 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Options to Terrace

Hi Tamra,

Are you able to let me know what flights are available tomorrow, Feb. 15th from Vancouver to Terrace for 4 people? Or Saturday, Feb. 16th am to Terrace from Vancouver? The returning flight would be from Terrace in the evening of Saturday, Feb. 16th to Victoria.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 14, 2019 11:24 AM
To: Nash, Amber PREM:EX
Subject: Terrace

Hi Amber,

Should I cancel the Helijet return tomorrow and look at accommodation availability in Terrace and Vancouver airport?

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 14, 2019 11:52 AM
To: Sather, Kelly FIN:EX
Subject: RE: Budget ticket request

Thanks again Kelly!

From: Sather, Kelly FIN:EX
Sent: February 14, 2019 11:52 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Budget ticket request

Hi Elizabeth:

The legislature will be closed to the public on the 19th, so please bring ID to pick up your ticket. You can access the building from the main doors, and tickets can be picked up in the first floor Rattenbury Room (#139) starting at 11:00 AM. We ask that guests pick up their tickets no later than 1:00 PM and find their seats in time for the proceedings to being promptly at 1:30 PM. We hope you will join us for a light reception following the speech.

Thank you!

From: Parkinson, Elizabeth PREM:EX
Sent: February 14, 2019 11:51 AM
To: Sather, Kelly FIN:EX <Kelly.Sather@gov.bc.ca>
Subject: RE: Budget ticket request

Thank you Kelly. Are there instructions for her?

Elizabeth

From: Sather, Kelly FIN:EX
Sent: February 14, 2019 11:50 AM
To: Reid, Heidi FIN:EX <Heidi.Reid@gov.bc.ca>; Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Budget ticket request

Hi Elizabeth,

Thank you, I can confirm that I have added s.22 name to the guest list. We look forward to seeing her on the 19th.

Thank you,
Kelly

Kelly Sather
Executive Assistant
Office of the Minister of Finance and Deputy Premier
250-888-5930

From: Reid, Heidi FIN:EX
Sent: February 14, 2019 11:22 AM
To: Sather, Kelly FIN:EX <Kelly.Sather@gov.bc.ca>
Subject: FW: Budget ticket request
Importance: High

From: Parkinson, Elizabeth PREM:EX
Sent: February 14, 2019 11:21 AM
To: Reid, Heidi FIN:EX <Heidi.Reid@gov.bc.ca>
Subject: Budget ticket request
Importance: High

Hi Heidi,

Is it still possible to put in a budget ticket request? A constituent of the Premier's who works for Citizen's Services would like one ticket if possible. Her name is s.22

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 14, 2019 12:07 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Cc: Poldrugovac, Saija FIN:EX
Subject: February 3 EPARKINSON statement
Attachments: Scan_20190214.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 14, 2019 12:00 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 14, 2019 12:46 PM
To: Nash, Amber PREM:EX
Subject: RE: Options to Terrace

Is it Jennifer travelling?

From: Nash, Amber PREM:EX
Sent: February 14, 2019 12:37 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: s.15 s.15; ss.15
Subject: RE: Options to Terrace
Importance: High

Please book the following:

s.15

Vancouver – Terrace 16Feb19
Air Canada $482
Depart: Vancouver 8:10am//Arrive: Terrace 9:49am

Flight back:
Terrace – Victoria 16Feb19
Air Canada $769
Depart: Terrace 8:20pm//Arrive: Vancouver 9:53pm
Depart: Vancouver 11:00pm//Arrive: Victoria 11:30pm

Please cancel the helijet on Friday night.

From: Parkinson, Elizabeth PREM:EX
Sent: February 14, 2019 10:29 AM
To: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
Subject: FW: Options to Terrace

Hi Amber,

Two sets of email options below.

Elizabeth

From: Sarah Dohan <sarah.dohan@flightcentre.ca>
Sent: February 14, 2019 10:09 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Options to Terrace

Hi Elizabeth,

There are other flights but the availability doesn't allow for 4 people unfortunately. I do have another WestJet flight below as well as some flights out on the 16Feb19.

Would these work?

Just let me know. If you have any questions.

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WestJet $482 per person
Depart: Vancouver 5:05pm//Arrive: Terrace 6:55pm

Vancouver – Terrace 16Feb19
Air Canada $482
Depart: Vancouver 8:10am//Arrive: Terrace 9:49am

WestJet $436
Depart: Vancouver 8:25am//Arrive: Terrace 10:10am

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FLIGHT CENTRE
Business Travel

Years in the industry: **5**
Countries visited: **12**
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Next trip: **TBA**

I'm only a call, text or email away!

CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, February 14, 2019 9:52 AM
To: Sarah Dohan <sarah.dohan@flightcentre.ca>
Subject: RE: Options to Terrace

Thanks for your email Sarah. There is only one flight Vancouver to Terrace tomorrow evening? Are there any options to Terrace from Vancouver Saturday morning?

Elizabeth

From: Sarah Dohan <sarah.dohan@flightcentre.ca>
Sent: February 14, 2019 9:45 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: RE: Options to Terrace

Good morning Elizabeth,

Tamra is in a meeting this morning and I am monitoring her emails. Apologies on the delay as we are still dealing with all this weather.

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Depart: Vancouver 8:25am//Arrive: Terrace 10:10am

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Depart: Vancouver 10:05am//Arrive: Prince George 11:30am
Depart: Prince George 12:35pm//Arrive: Terrace 2:40pm

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Air Canada $769
Depart: Terrace 8:20pm//Arrive: Vancouver 9:53pm
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From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, February 14, 2019 9:22 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Options to Terrace

Hi Tamra,

Are you able to let me know what flights are available tomorrow, Feb. 15th from Vancouver to Terrace for 4 people? Or Saturday, Feb. 16th am to Terrace from Vancouver? The returning flight would be from Terrace in the evening of Saturday, Feb. 16th to Victoria.

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 14, 2019 12:49 PM
To: s.15; s.22
Cc: s.15; s.22
Subject: FW: Options to Terrace

Importance: High

Hi s.15; s.22

Can I book a flight for s.15; s.22 return?

Thanks,

Elizabeth

From: Nash, Amber PREM:EX
Sent: February 14, 2019 12:37 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: s.15; s.22
Subject: RE: Options to Terrace
Importance: High

Please book the following:

s.15

Vancouver – Terrace 16Feb19
Air Canada $482
Depart: Vancouver 8:10am//Arrive: Terrace 9:49am

Flight back:
Terrace – Victoria 16Feb19
Air Canada $769
Depart: Terrace 8:20pm//Arrive: Vancouver 9:53pm
Depart: Vancouver 11:00pm//Arrive: Victoria 11:30pm

Please cancel the helijet on Friday night.

From: Parkinson, Elizabeth PREM:EX
Sent: February 14, 2019 10:29 AM
To: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
Subject: FW: Options to Terrace

Hi Amber,

Two sets of email options below.

Elizabeth

From: Sarah Dohan <sarah.dohan@flightcentre.ca>
Sent: February 14, 2019 10:09 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Options to Terrace

Hi Elizabeth,

There are other flights but the availability doesn't allow for 4 people unfortunately. I do have another WestJet flight below as well as some flights out on the 16Feb19.

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Just let me know. If you have any questions.

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WestJet $482 per person
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Air Canada $482
Depart: Vancouver 8:10am//Arrive: Terrace 9:49am

WestJet $436
Depart: Vancouver 8:25am//Arrive: Terrace 10:10am

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Travel Manager
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Next trip: **TBA**

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CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, February 14, 2019 9:52 AM
To: Sarah Dohan <sarah.dohan@flightcentre.ca>
Subject: RE: Options to Terrace

Thanks for your email Sarah. There is only one flight Vancouver to Terrace tomorrow evening? Are there any options to Terrace from Vancouver Saturday morning?

Elizabeth

From: Sarah Dohan <sarah.dohan@flightcentre.ca>
Sent: February 14, 2019 9:45 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: RE: Options to Terrace

Good morning Elizabeth,

Tamra is in a meeting this morning and I am monitoring her emails. Apologies on the delay as we are still dealing with all this weather.

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WestJet $422
Depart: Vancouver 8:25am//Arrive: Terrace 10:10am

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Depart: Vancouver 10:05am//Arrive: Prince George 11:30am
Depart: Prince George 12:35pm//Arrive: Terrace 2:40pm

Air Canada $787
Depart: Vancouver 9:40pm//Arrive: Terrace 11:19pm

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CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, February 14, 2019 9:22 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Options to Terrace

Hi Tamra,

Are you able to let me know what flights are available tomorrow, Feb. 15th from Vancouver to Terrace for 4 people? Or Saturday, Feb. 16th am to Terrace from Vancouver? The returning flight would be from Terrace in the evening of Saturday, Feb. 16th to Victoria.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

Subject: Canceled: HELIJET: Vancouver to Victoria (6:45 PM)
Location: Flight # 731

Start: Fri 2019-02-15 6:45 PM
End: Fri 2019-02-15 7:20 PM
Show Time As: Free

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Holmwood, Jen PREM:EX; Brown, Evan PREM:EX
Optional Attendees s.17

Importance: High

Friday, February 15, 2019

HELIJET Flight # 731

Depart Vancouver Harbour at 6:45 PM
Arrive Victoria Harbour at 7:20 PM

CONFIRMATIONs: Premier , s.15 Jen s.22
Evans.22

Helijet Tel # 1-800-665-4354

Elizabeth-12-02-19

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 14, 2019 1:06 PM
To: Wade, Debbie PREM:EX
Subject: FW: Thank you for choosing to take off with Helijet!

Hi Debbie,

We just cancelled the Premier off this flight and Geoff's seat became available.

Elizabeth
From: passengerservices@helijet.com <passengerservices@helijet.com>
Sent: February 14, 2019 12:56 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Thank you for choosing to take off with Helijet!

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	s.22
	Name	Geoffrey Meggs

Booking s.22

Friday, February 15, 2019

731
18:45 Vancouver Harbour (Downtown)
19:20 Victoria Harbour (Downtown)

Invoice s.22	
FARE-YWH-SENIOR_Winter	$204.76
+ GST	$10.24
Billing	$204.76

35 minutes

Confirmed

1 Passengers - Full-Fare

- **Geoffrey Meggs, Male**

Add to Calendar

Taxes	$10.24
Grand Total	**$215.00**

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure
will also result in the cancellation of any onward and/or return reservations
(additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time. When flight boarding commences, seats will be forfeited & any onward/return flights may be cancelled.

Changes/Cancellations & No Show Penalty:
Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.
After 5pm, all next-day travel is non-refundable and only changeable for same-day travel; a fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or the cancellation fee, equal to the value of the one-way travel, will apply. Failure to check in prior to departure will also result in any onward and/or return reservations being cancelled, with any applicable cancellation fees applied.

Terminals:
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)
Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:
Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:
Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.
Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.
Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Baggage Allowance:
Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total. Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed. Please visit http://www.catsa-acsta.gc.ca/ for information on how to "Pack Smart" and avoid delays

Baggage Liability:
The liability for the loss of and/or the damage to any personal property, including baggage or goods is limited to an amount equal to the value of such baggage or goods, which shall not exceed $250.00 (CAD) per passenger, unless greater value declared.

Transportation upon arrival:
Helijet is pleased to offer courtesy shuttle van drop off service within the downtown core in Victoria, Vancouver Harbour, and Nanaimo, ask the driver for drop off locations. Taxis & rental cars may also be available, please ask an agent.

Accessibility:
To ensure your travel is possible, passengers with limited mobility and/or special needs must advise Helijet Reservations at 1.800.665.4354

Pets on Helijet:
If you have a Special Assistance Animal please advise Helijet Reservations. Other small pets and animals are not accepted for carriage, please visit our website for restrictions.

Weather Conditions:.
If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact passengers as early as possible via phone numbers and/or email addresses provided.

Reservations:
Reservations are required for all flights and may be booked online at www.helijet.com or by calling 1.800.665.4354 (within North America).

Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 14, 2019 1:08 PM
To: s.15; s.22
Subject: s.15 accommodation?

Also,

Does s.15; s.22 need a hotel at the airport?

Thanks,



Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 14, 2019 1:16 PM
To: Wade, Debbie PREM:EX
Subject: FW: Thank you for choosing to take off with Helijet!

Here you go Debbie.

From: passengerservices@helijet.com <passengerservices@helijet.com>
Sent: February 14, 2019 1:15 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.22
Name	Geoffrey Meggs

Booking s.22

Friday, February 15, 2019

727
17:10 Vancouver Harbour (Downtown)
17:45 Victoria Harbour (Downtown)

35 minutes

Confirmed

Invoice s.22	
FARE-YWH-SENIOR_Winter	$204.76
+ GST	$10.24
Billing	$204.76
Taxes	$10.24
Grand Total	**$215.00**

1 Passengers - Full-Fare

- **Geoffrey Meggs, Male**

Add to Calendar

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure
will also result in the cancellation of any onward and/or return reservations
(additional cancellation fees may apply)

Booking s.22

Friday, February 15, 2019

Invoice s.22

731
18:45 Vancouver Harbour (Downtown)
19:20 Victoria Harbour (Downtown)

35 minutes

Cancelled

1 Passengers - Full-Fare

- **Geoffrey Meggs, Male**

Add to Calendar

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure
will also result in the cancellation of any onward and/or return reservations
(additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time. When flight boarding commences, seats will be forfeited & any onward/return flights may be cancelled.

Changes/Cancellations & No Show Penalty:
Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.
After 5pm, all next-day travel is non-refundable and only changeable for same-day travel; a fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or the cancellation fee, equal to the value of the one-way travel, will apply. Failure to check in prior to departure will also result in any onward and/or return reservations being cancelled, with any applicable cancellation fees applied.

Terminals:
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)
Vancouver International Airport: 5911 Airport Road South, Richmond BC
Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:
Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:
Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.
Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.
Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Baggage Allowance:
Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total. Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed. Please visit http://www.catsa-acsta.gc.ca/ for information on how to "Pack Smart" and avoid delays

Baggage Liability:
The liability for the loss of and/or the damage to any personal property, including baggage or goods is limited to an amount equal to the value of such baggage or goods, which shall not exceed $250.00 (CAD) per passenger, unless greater value declared.

Transportation upon arrival:
Helijet is pleased to offer courtesy shuttle van drop off service within the downtown core in Victoria, Vancouver Harbour, and Nanaimo, ask the driver for drop off locations. Taxis & rental cars may also be available, please ask an agent.

Accessibility:
To ensure your travel is possible, passengers with limited mobility and/or special needs must advise Helijet Reservations at 1.800.665.4354

Pets on Helijet:
If you have a Special Assistance Animal please advise Helijet Reservations. Other small pets and animals are not accepted for carriage, please visit our website for restrictions.

Weather Conditions:.
If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact passengers as early as possible via phone numbers and/or email addresses provided.

Reservations:
Reservations are required for all flights and may be booked online at www.helijet.com or by calling 1.800.665.4354 (within North America).

Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 14, 2019 1:23 PM
To: 'Sarah Dohan'
Subject: Terrace travel

Hi Sarah,

Can I please book the following flights for travel Saturday? It's for the Premier, Evan and Jennifer Holmwood.

Vancouver – Terrace 16Feb19
Air Canada $482
Depart: Vancouver 8:10am//Arrive: Terrace 9:49am

Flight back:
Terrace – Victoria 16Feb19
Air Canada $769
Depart: Terrace 8:20pm//Arrive: Vancouver 9:53pm
Depart: Vancouver 11:00pm//Arrive: Victoria 11:30pm

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 14, 2019 1:42 PM
To: s.15; s.22
Subject: FW: Terrace travel flight #s

Hi Sarah,

Can I please book the following flights for travel Saturday? It's for the Premier, Evan and Jennifer Holmwood.

Vancouver – Terrace 16Feb19 Flight # 8236
Air Canada $482
Depart: Vancouver 8:10am//Arrive: Terrace 9:49am

Flight back:
Terrace – Victoria 16Feb19
Air Canada $769
Depart: Terrace 8:20pm//Arrive: Vancouver 9:53pm **Flight # 8245**
Depart: Vancouver 11:00pm//Arrive: Victoria 11:30pm **Flight #8087lor**

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 14, 2019 2:19 PM
To: 'Sarah Dohan'
Subject: RE: Travel Reservation February 16 for JOHN HORGAN and JENNIFER HOLMWOOD

Hi Sarah,

Can I add Don Bain to the trip? He would fly out of Vancouver and then return to Vancouver (not Victoria).

Thanks,

Elizabeth

From: Sarah Dohan <sarah.dohan@flightcentre.ca>
Sent: February 14, 2019 2:11 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Travel Reservation February 16 for JOHN HORGAN and JENNIFER HOLMWOOD

Oh I am so sorry! I see that now and many apologies that I missed it. I will get him booked as well and sent over ASAP.

Thanks Elizabeth and sorry about that.

SARAH DOHAN
Travel Manager
Flight Centre Business Travel Victoria

Office: +1 250 360 2058 | Toll Free: +1 866 420 4410

615 Broughton St
Victoria BC V8W 1C8

After Hours Emergency Assist: +1 250 415 2330

FLIGHT CENTRE
Business Travel

Years in the industry: **5**
Countries visited: **12**
Favourite Destination: **Kenya**
Next trip: **TBA**

I'm only a call, text or email away!

CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, February 14, 2019 2:08 PM
To: Sarah Dohan <sarah.dohan@flightcentre.ca>
Subject: RE: Travel Reservation February 16 for JOHN HORGAN and JENNIFER HOLMWOOD

Hi Sarah,

It would also be for Evan Brown.

Elizabeth

From: Sarah Dohan <sarah.dohan@flightcentre.ca>
Sent: February 14, 2019 1:57 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: Travel Reservation February 16 for JOHN HORGAN and JENNIFER HOLMWOOD

Hi Elizabeth,

I have the confirmed reservation attached for The Premier and Jennifer.

I will get those invoices over to you as soon as possible. Thanks Elizabeth!

SARAH DOHAN
Travel Manager
Flight Centre Business Travel Victoria

Office: +1 250 360 2058 | Toll Free: +1 866 420 4410

615 Broughton St
Victoria BC V8W 1C8

After Hours Emergency Assist: +1 250 415 2330

FLIGHT CENTRE Business Travel

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Countries visited: **12**
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Next trip: **TBA**

I'm only a call, text or email away!

CPBC #42324 | TICO #4671384 | OPC #702971

From: Flight Centre Business Travel [mailto:confirmation@tripcase.com]
Sent: Thursday, February 14, 2019 1:53 PM
To: Sarah Dohan <sarah.dohan@flightcentre.ca>
Subject: Travel Reservation February 16 for JOHN HORGAN

FLIGHT CENTRE Business Travel

Flight Centre Business Travel
250-360-2058

Itinerary

Add to Calendar **Itinerary**

Trip to:	VICTORIA BC, CANADA	Reservation code:	s.22
Passenger(s):	HORGAN/JOHN HOLMWOOD/JENNIFER		

AIR CANADA AC Flight Number **8236** **Saturday, 16 February**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED

Departure: YVR VANCOUVER BC, CANADA
8:10AM
Main Terminal

Arrival: YXT TERRACE BC, CANADA
9:49AM

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP
Duration: 1hour(s) and 39minute(s)
Distance (in Miles): 431

John Horgan
Seat(s): Check-In Required

Jennifer Holmwood
Seat(s): Check-In Required

AIR CANADA AC Flight Number **8245** **Saturday, 16 February**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED

Departure: YXT TERRACE BC, CANADA
8:20PM

Arrival: YVR VANCOUVER BC, CANADA
9:53PM
Main Terminal

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP
Duration: 1hour(s) and 33minute(s)
Distance (in Miles): 431

John Horgan
Seat(s): Check-In Required

Jennifer Holmwood
Seat(s): Check-In Required

AIR CANADA AC Flight Number **8087** **Saturday, 16 February**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED

Departure: YVR VANCOUVER BC, CANADA
11:00PM
Main Terminal

Arrival: YYJ VICTORIA BC, CANADA
11:30PM

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP

Duration: 0hour(s) and 30minute(s)
Distance (in Miles): 40

John Horgan
Seat(s): Check-In Required

Jennifer Holmwood
Seat(s): Check-In Required

If you no longer wish to receive these emails please contact: confirmation@tripcase.com.

Shortt, Amanda PREM:EX

Subject: AIR CANADA: Vancouver to Terrace (8:10 AM)
Location: AC Flight # AC 8236

Start: Sat 2019-02-16 8:10 AM
End: Sat 2019-02-16 9:49 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Brown, Evan PREM:EX; Holmwood, Jen PREM:EX; Bain, Don PREM:EX
Optional Attendees s.17

Saturday, February 16, 2019

AIR CANADA Flight # AC 8236

Depart Vancouver Airport (Main Terminal) at 8:10 AM
Arrive Terrace Airport at 9:49 AM

CONFIRMATIONS: Premier s.22 s.15
Jen s.22 s.15
Evan
Don s.22 s.15

Booked with Sarah at Flight Centre, Tel # 250-360-2058

Elizabeth-14-02-19

Shortt, Amanda PREM:EX

Subject: AIR CANADA: Terrace to Vancouver (8:20 PM)
Location: AC Flight # AC 8245

Start: Sat 2019-02-16 8:20 PM
End: Sat 2019-02-16 9:53 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: s.17
Required Attendees Brown, Evan PREM:EX; Holmwood, Jen PREM:EX; Bain, Don PREM:EX

Saturday, February 16, 2019

Air Canada Flight AC 8245

Depart Terrace Airport at 8:20 PM
Arrive Vancouver Airport (Main Terminal) at 9:53 PM

CONFIRMATIONs: Premier s.22 s.15
Jen s.22 s.15
Evan ,
Don s.22 s.15

Booked with Sarah at Flight Centre, tel # 250-360-2058

Elizabeth-14-02-19

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 14, 2019 2:34 PM
To: s.15
Subject: RE: Reservation for tomorrow

Thanks so much Angela. I expect them to arrive between 7:30 and 8:00 pm.

Elizabeth

From: s.15
Sent: February 14, 2019 2:27 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Reservation for tomorrow

Yes, I will book these right away and send you the confirmations. Do you know their estimated time of arrival? Are they each looking after their own charges? s.15

Yes, that is awesome hearing stories about people stepping up to help others. s.22
s.22

I'll get the confirmations to you shortly. Thanks Elizabeth!
Angela

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, February 14, 2019 2:08 PM
To: s.15
Subject: RE: Reservation for tomorrow

Hi Angela,

Yes, can you please book these 3 rooms? They will be for the Premier, Evan Brown and Jennifer Holmwood. s.22
s.22

Elizabeth

From: s.15
Sent: February 14, 2019 1:50 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Reservation for tomorrow

Hi Elizabeth,

Nice to hear from you. I love the snow and it is very pretty to look at however the snow causes lots of people too many challenges so I'm hoping for spring weather as soon as possible!

So whenever there is snow the hotel is full. For tomorrow I unfortunately only have a handful of rooms left and so the government rate is not available. The best rate I am seeing is $449 in a s.22 Please let me know at your earliest convenience if you would like me to book this and I will send you a confirmation number right away.

Thanks so much Elizabeth!
Angela

s.15

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, February 14, 2019 1:25 PM
To: s.15
Subject: Reservation for tomorrow

Hi Angela,

I hope the weather is treating you alright. Can I please book the Premier, Evan Brown and Jennifer Holmwood into the hotel tomorrow night?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

Subject: AIR CANADA: Vancouver to Victoria (11:00 PM)
Location: Flight # AC 8087

Start: Sat 2019-02-16 11:00 PM
End: Sat 2019-02-16 11:30 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Brown, Evan PREM:EX; Holmwood, Jen PREM:EX
Optional Attendees s.17

Saturday, February 16, 2019

AIR CANADA Flight # AC 8087

Depart Vancouver Airport (Main Terminal) at 11:00 PM
Arrive Victoria Airport at 11:30 PM

CONFIRMATIONs: Premier s.22 s.15
Jen s.22 s.15
Evan

Booked with Sarah at Flight Centre, tel # 250-360-2058

Elizabeth-14-02-19

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 14, 2019 2:41 PM
To: 'Sarah Dohan'
Subject: RE: Travel Reservation February 16 for EVAN BROWN

Not to worry Sarah. Thanks,

Elizabeth

From: Sarah Dohan <sarah.dohan@flightcentre.ca>
Sent: February 14, 2019 2:38 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: Travel Reservation February 16 for EVAN BROWN

Hello Elizabeth,

I am so sorry about missing Evan on that email once again. I have had to make a separate reservation and I did sit him as close to The Premier and Jennifer as possible.

I did just receive your email about Donald Bain and am getting hat booked now.

Thank you and please let me know if you have any questions.

SARAH DOHAN
Travel Manager
Flight Centre Business Travel Victoria

Office: +1 250 360 2058 | Toll Free: +1 866 420 4410

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Victoria BC V8W 1C8

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FLIGHT CENTRE
Business Travel

Years in the industry: **5**
Countries visited: **12**
Favourite Destination: **Kenya**
Next trip: **TBA**

I'm only a call, text or email away!

CPBC #42324 | TICO #4671384 | OPC #702971

From: Flight Centre Business Travel [mailto:confirmation@tripcase.com]
Sent: Thursday, February 14, 2019 2:34 PM
To: Sarah Dohan <sarah.dohan@flightcentre.ca>
Subject: Travel Reservation February 16 for EVAN BROWN



FLIGHT CENTRE Business Travel

Flight Centre Business Travel
250-360-2058

Itinerary

Add to Calendar **Itinerary**

Trip to: VICTORIA BC, CANADA
Passenger(s): BROWN/EVAN
Reservation code: s.22

AIR CANADA AC Flight Number **8236** — **Saturday, 16 February**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED

Departure: YVR VANCOUVER BC, CANADA
8:10AM
Main Terminal

Arrival: YXT TERRACE BC, CANADA
9:49AM

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP
Duration: 1hour(s) and 39minute(s)
Distance (in Miles): 431

Evan Brown
Seat(s): Check-In Required

AIR CANADA AC Flight Number **8245** — **Saturday, 16 February**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED

Departure: YXT TERRACE BC, CANADA
8:20PM

Arrival: YVR VANCOUVER BC, CANADA
9:53PM
Main Terminal

Please verify flight times prior to departure

Class: Economy
Duration: 1hour(s) and 33minute(s)

Aircraft:DEHAVILLAND DASH 8-400 TURBOPROP
Distance (in Miles): 431

Evan Brown
Seat(s): Check-In Required

AIR CANADA AC Flight Number **8087** **Saturday, 16 February**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED

Departure: YVR VANCOUVER BC, CANADA
11:00PM
Main Terminal

Arrival: YYJ VICTORIA BC, CANADA
11:30PM

Please verify flight times prior to departure

Class: Economy
Duration: 0hour(s) and 30minute(s)
Aircraft:DEHAVILLAND DASH 8-400 TURBOPROP
Distance (in Miles): 40

Evan Brown
Seat(s): Check-In Required

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 14, 2019 2:47 PM
To: Geary, Vanessa PREM:EX
Subject: Accepted: Team meeting

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 14, 2019 2:48 PM
To: Dixon, Olivia PREM:EX
Subject: RE: Team meeting today is cancelled to be rescheduled

Thanks Olivia.

From: Dixon, Olivia PREM:EX
Sent: February 14, 2019 2:48 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Team meeting today is cancelled to be rescheduled

Olivia Dixon | Administrative Assistant
Vancouver Cabinet Office | Office of the Premier
O: 604-398-5779 | **B:** 604-775-1600 | **E:** Olivia.Dixon@gov.bc.ca
This message and its contents are confidential. If you received this message in error, do not distribute, use, or rely upon it. Instead, please inform the sender and then delete it. Thank you.

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 14, 2019 2:49 PM
To: s.15; s.22
Subject: RE: s.15

s.15; s.22
Thanks

From: s.15; s.22
Sent: February 14, 2019 2:47 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: s.15

No we will not.

s.15; s.22

>>> On 2019/02/14 at 2:46 PM, in message <dedeb68a92c7410fafdaed0ce560915c@E3PMBX19.idir.BCGOV>, "Parkinson, Elizabeth PREM:EX" <Elizabeth.Parkinson@gov.bc.ca> wrote:

Hi s.15; s.22

s.15

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 14, 2019 3:02 PM
To: 'Sarah Dohan'
Subject: RE: Travel Reservation February 16 for EVAN BROWN

Hi Sarah,

Would you mind sending me the attachment with the flight details as this one doesn't have the seat numbers?

Thanks,

Elizabeth

From: Sarah Dohan <sarah.dohan@flightcentre.ca>
Sent: February 14, 2019 2:38 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: Travel Reservation February 16 for EVAN BROWN

Hello Elizabeth,

I am so sorry about missing Evan on that email once again. I have had to make a separate reservation and I did sit him as close to The Premier and Jennifer as possible.

I did just receive your email about Donald Bain and am getting hat booked now.

Thank you and please let me know if you have any questions.

SARAH DOHAN
Travel Manager
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FLIGHT CENTRE
Business Travel

Years in the industry: **5**
Countries visited: **12**
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Next trip: **TBA**

I'm only a call, text or email away!

CPBC #42324 | TICO #4671384 | OPC #702971

From: Flight Centre Business Travel [mailto:confirmation@tripcase.com]
Sent: Thursday, February 14, 2019 2:34 PM
To: Sarah Dohan <sarah.dohan@flightcentre.ca>
Subject: Travel Reservation February 16 for EVAN BROWN

FLIGHT CENTRE Business Travel

Flight Centre Business Travel
250-360-2058

Itinerary

Add to Calendar | Itinerary

Trip to: VICTORIA BC, CANADA
Passenger(s): BROWN/EVAN
Reservation code: s.22

AIR CANADA AC Flight Number **8236** — **Saturday, 16 February**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED

Departure: YVR VANCOUVER BC, CANADA
8:10AM
Main Terminal

Arrival: YXT TERRACE BC, CANADA
9:49AM

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP
Duration: 1hour(s) and 39minute(s)
Distance (in Miles): 431

Evan Brown
Seat(s): Check-In Required

AIR CANADA AC Flight Number **8245** — **Saturday, 16 February**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED

Departure: YXT TERRACE BC, CANADA
8:20PM

Arrival: YVR VANCOUVER BC, CANADA
9:53PM
Main Terminal

Please verify flight times prior to departure

Class: Economy
Duration: 1hour(s) and 33minute(s)

Aircraft:DEHAVILLAND DASH 8-400 TURBOPROP
Distance (in Miles): 431

Evan Brown
Seat(s): Check-In Required

AIR CANADA AC Flight Number **8087** **Saturday, 16 February**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED

Departure: YVR VANCOUVER BC, CANADA
11:00PM
Main Terminal

Arrival: YYJ VICTORIA BC, CANADA
11:30PM

Please verify flight times prior to departure

Class: Economy
Duration: 0hour(s) and 30minute(s)
Aircraft:DEHAVILLAND DASH 8-400 TURBOPROP
Distance (in Miles): 40

Evan Brown
Seat(s): Check-In Required

If you no longer wish to receive these emails please contact: confirmation@tripcase.com.

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 14, 2019 3:10 PM
To: s.15
Subject: RE: Reservation for tomorrow

Thanks for taking such good care of us Angela. Evan lives on s.22 here in Victoria, but there should be a s.15 number associated with him. His s.15 number was s.22 and he has stayed with you previously when travelling with the Premier.

Thanks,

Elizabeth

From: s.15
Sent: February 14, 2019 2:59 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Reservation for tomorrow

Ok thank you for letting me know. I have just sent you the confirmations. I will send you another email momentarily with a cc to our Front Office Leaders so you have their contact information should anything at all change to plans as I am leaving the hotel shortly for the long weekend.

One other question I had for you is that we have a s.15 profile for an Evan Brown in Victora and I wanted to ensure it is the correct person. This profile does not have a govt email address on it but this profile has booked under a govt rate in the past so I wanted to check if it is the same guest. The address on it is s.22 Do you know if your Evan Brown lives or lived on this road? If so I will attach more information to that profile and attach that profile to this booking.

Thanks again Elizabeth.
Angela

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, February 14, 2019 2:50 PM
To: s.15
Subject: FW: Reservation for tomorrow

Hi Angela,

s.15 They should arrive just before 8:00 pm.

Elizabeth

From: Parkinson, Elizabeth PREM:EX
Sent: February 14, 2019 2:44 PM
To: s.15
Subject: RE: Reservation for tomorrow

Hi Angela,

s.15

s.15 I'll give them a call and see if they can confirm one way or the other.

Thanks for all your help Angela!

Elizabeth

From: s.15
Sent: February 14, 2019 2:27 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Reservation for tomorrow

Yes, I will book these right away and send you the confirmations. Do you know their estimated time of arrival? Are they each looking after their own charges? s.15

Yes, that is awesome hearing stories about people stepping up to help others. s.22
s.22

I'll get the confirmations to you shortly. Thanks Elizabeth!
Angela

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, February 14, 2019 2:08 PM
To: s.15
Subject: RE: Reservation for tomorrow

Hi Angela,

Yes, can you please book these 3 rooms? They will be for the Premier, Evan Brown and Jennifer Holmwood. s.22
s.22

Elizabeth

From: s.15
Sent: February 14, 2019 1:50 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Reservation for tomorrow

Hi Elizabeth,

Nice to hear from you. I love the snow and it is very pretty to look at however the snow causes lots of people too many challenges so I'm hoping for spring weather as soon as possible!

So whenever there is snow the hotel is full. For tomorrow I unfortunately only have a handful of rooms left and so the government rate is not available. The best rate I am seeing is $449 in a[s.22] Please let me know at your earliest convenience if you would like me to book this and I will send you a confirmation number right away.

Thanks so much Elizabeth!
Angela

s.15

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, February 14, 2019 1:25 PM
To: s.15
Subject: Reservation for tomorrow

Hi Angela,

I hope the weather is treating you alright. Can I please book the Premier, Evan Brown and Jennifer Holmwood into the hotel tomorrow night?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

CONFIDENTIALITY NOTICE: The above message contains confidential information intended for a specified individual and purpose. The information is private and protected by law. Any copying or disclosure of this transmission by anyone other than the intended recipient is prohibited. If you are not the intended recipient, please notify the sender immediately and delete this message and any attachments from your system. Thank you.

This communication is the property of s.15 and contains confidential information intended only for the persons to whom it is addressed. If you have received this message in error, please immediately notify us by return e-mail and destroy the original message and all copies.

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 14, 2019 3:11 PM
To: s.15
Subject: RE: Reservation for tomorrow

Thanks you Angela. They will be leaving the hotel about 7:00 am.

From s.15
Sent: February 14, 2019 3:01 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Reservation for tomorrow

Sorry to hear that there was confusion during their past stay. We have 24 hour room service so they can either call in their order or hang their "door knob menu" outside their guestroom door at night. What is their estimated departure time?

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, February 14, 2019 2:57 PM
To: s.15
Subject: RE: Reservation for tomorrow

Hi Angela,

Are you able to confirm when they would be able to order breakfast to their rooms? Evan mentioned that the last time there was a bit of confusion. They will be travelling early, so I wanted to make sure this went smoothly.

Thanks,

Elizabeth

Fro s.15
Sent: February 14, 2019 2:27 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Reservation for tomorrow

Yes, I will book these right away and send you the confirmations. Do you know their estimated time of arrival? Are they each looking after their own charges? s.15

Yes, that is awesome hearing stories about people stepping up to help others. s.22
s.22

I'll get the confirmations to you shortly. Thanks Elizabeth!
Angela

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, February 14, 2019 2:08 PM
To: s.15
Subject: RE: Reservation for tomorrow

Hi Angela,

Yes, can you please book these 3 rooms? They will be for the Premier, Evan Brown and Jennifer Holmwood. s.22
s.22

Elizabeth

Froms.15
Sent: February 14, 2019 1:50 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Reservation for tomorrow

Hi Elizabeth,

Nice to hear from you. I love the snow and it is very pretty to look at however the snow causes lots of people too many challenges so I'm hoping for spring weather as soon as possible!

So whenever there is snow the hotel is full. For tomorrow I unfortunately only have a handful of rooms left and so the government rate is not available. The best rate I am seeing is $449 in as.22 Please let me know at your earliest convenience if you would like me to book this and I will send you a confirmation number right away.

Thanks so much Elizabeth!
Angela

s.15

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, February 14, 2019 1:25 PM
To:s.15
Subject: Reservation for tomorrow

Hi Angela,

I hope the weather is treating you alright. Can I please book the Premier, Evan Brown and Jennifer Holmwood into the hotel tomorrow night?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 14, 2019 3:14 PM
To: Brown, Evan PREM:EX
Subject: FW: Premier Horgan arrival Feb 15

In case you need it.

s.15
Fror
Sent: February 14, 2019 3:11 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: s.15
Subject: Premier Horgan arrival Feb 15

Hello Elizabeth,

Please find cc'd on this email our Front Office leaders email address.

Front Office leaders, please let me re-introduce you to Elizabeth Parkinson who is from the Premier's office. Please note that Premier Horgan, Mr. Evan Brown & Ms. Jennifer Holmwood will be checking in with us tomorrow evening between 7:30pm and 8pm. As I will be out of the hotel I wanted to ensure Elizabeth and Premier Horgan have your contact information should they require anything at all.s.15

s.15 our guests will be arriving to check-in themselves. Please have their keys ready for pick up. These guests will be responsible for their own charges. Please note that they will have an early departure of 7am so will most likely be ordering breakfast through In Room Dining.

Elizabeth, please do not hesitate to reach out to our leaders if you have any questions or changes at all. On behalf of all of us here ats.15 we look forward to welcoming the Premier and Mr. Brown and Ms. Holmwood back to our hotel.

Warm regards,
Angela

s.15

Think before you print. Help us reduce our environmental impact.

s.15

This communication is the property of s.15 and contains confidential information intended only for the persons to whom it is addressed. If you have received this message in error, please immediately notify us by return e-mail and destroy the original message and all copies.

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 14, 2019 3:19 PM
To: s.15; s.22
Subject: FW: Travel Reservation February 16 for JOHN HORGAN and JENNIFER HOLMWOOD
Attachments: Travel Reservation February 16 for JOHN HORGAN.pdf

The Premier's flight details,

Elizabeth

From: Sarah Dohan <sarah.dohan@flightcentre.ca>
Sent: February 14, 2019 1:57 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: Travel Reservation February 16 for JOHN HORGAN and JENNIFER HOLMWOOD

Hi Elizabeth,

I have the confirmed reservation attached for The Premier and Jennifer.

I will get those invoices over to you as soon as possible. Thanks Elizabeth!

SARAH DOHAN
Travel Manager
Flight Centre Business Travel Victoria

Office: +1 250 360 2058 | Toll Free: +1 866 420 4410

615 Broughton St
Victoria BC V8W 1C8

After Hours Emergency Assist: +1 250 415 2330

FLIGHT CENTRE
Business Travel

Years in the industry: **5**
Countries visited: **12**
Favourite Destination: **Kenya**
Next trip: **TBA**

I'm only a call, text or email away!

CPBC #42324 | TICO #4671384 | OPC #702971

From: Flight Centre Business Travel [mailto:confirmation@tripcase.com]
Sent: Thursday, February 14, 2019 1:53 PM
To: Sarah Dohan <sarah.dohan@flightcentre.ca>
Subject: Travel Reservation February 16 for JOHN HORGAN



FLIGHT CENTRE Business Travel

Flight Centre Business Travel
250-360-2058

Itinerary

Add to Calendar **Itinerary**

Trip to: VICTORIA BC, CANADA
Passenger(s): HORGAN/JOHN
HOLMWOOD/JENNIFER

Reservation code: s.22

AIR CANADA AC Flight Number **8236** — **Saturday, 16 February**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED

Departure: YVR VANCOUVER BC, CANADA
8:10AM
Main Terminal

Arrival: YXT TERRACE BC, CANADA
9:49AM

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP
Duration: 1hour(s) and 39minute(s)
Distance (in Miles): 431

John Horgan
Seat(s): Check-In Required

Jennifer Holmwood
Seat(s): Check-In Required

AIR CANADA AC Flight Number **8245** — **Saturday, 16 February**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED

Departure: YXT TERRACE BC, CANADA
8:20PM

Arrival: YVR VANCOUVER BC, CANADA
9:53PM
Main Terminal

Please verify flight times prior to departure

Class: Economy
Duration: 1hour(s) and 33minute(s)

Aircraft:DEHAVILLAND DASH 8-400 TURBOPROP
Distance (in Miles): 431

John Horgan
Seat(s): Check-In Required

Jennifer Holmwood
Seat(s): Check-In Required

AIR CANADA AC Flight Number **8087** **Saturday, 16 February**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED

Departure: YVR VANCOUVER BC, CANADA
11:00PM
Main Terminal

Arrival: YYJ VICTORIA BC, CANADA
11:30PM

Please verify flight times prior to departure

Class: Economy
Duration: 0hour(s) and 30minute(s)
Aircraft:DEHAVILLAND DASH 8-400 TURBOPROP
Distance (in Miles): 40

John Horgan
Seat(s): Check-In Required

Jennifer Holmwood
Seat(s): Check-In Required

If you no longer wish to receive these emails please contact: confirmation@tripcase.com.

Shortt, Amanda PREM:EX

Subject: s.15
Location:

Start: Fri 2019-02-15 12:00 AM
End: Sat 2019-02-16 12:00 AM
Show Time As: Free

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Brown, Evan PREM:EX; Holmwood, Jen PREM:EX

Friday, February 15, 2019

OVERNIGHT: s.15

CONFIRMATIONs: Premier s.22
Evan
Jen

King room, $449 per night plus taxes.

Elizabeth-14-02-19

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 14, 2019 3:33 PM
To: s.15
Subject: RE: Premier Horgan arrival Feb 15

You too Angela!

From: s.15 >
Sent: February 14, 2019 3:29 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Premier Horgan arrival Feb 15

Thanks again. Enjoy your weekend!

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, February 14, 2019 3:23 PM
To: s.15
Subject: RE: Premier Horgan arrival Feb 15

Please feel free to share Angela. I'm available should there be any concerns or questions. It's always a treat to work with you Angela. ☺

Elizabeth

From: s.15
Sent: February 14, 2019 3:19 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Premier Horgan arrival Feb 15

Thanks so much Elizabeth. It is always a pleasure to work with you. Do you mind if I share this number with our leaders (not that I want them to call you on your weekend!!!!).

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, February 14, 2019 3:17 PM
To: s.15
Cc: s.15 - Front Office Leaders
Subject: RE: Premier Horgan arrival Feb 15

Thank you all once again Angela! If you have any questions please don't hesitate to contact me at s.17

Have a lovely weekend!

Elizabeth

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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From: s.15
Sent: February 14, 2019 3:11 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: s.15
Subject: Premier Horgan arrival Feb 15

Hello Elizabeth,

Please find cc'd on this email our Front Office leaders email address.

Front Office leaders, please let me re-introduce you to Elizabeth Parkinson who is from the Premier's office. Please note that Premier Horgan, Mr. Evan Brown & Ms. Jennifer Holmwood will be checking in with us tomorrow evening between 7:30pm and 8pm. As I will be out of the hotel I wanted to ensure Elizabeth and Premier Horgan have your contact information should they require anything at all. s.15
s.15 our guests will be arriving to check-in themselves. Please have their keys ready for pick up. These guests will be responsible for their own charges. Please note that they will have an early departure of 7am so will most likely be ordering breakfast through In Room Dining.

Elizabeth, please do not hesitate to reach out to our leaders if you have any questions or changes at all. On behalf of all of us here at s.15 we look forward to welcoming the Premier and Mr. Brown and Ms. Holmwood back to our hotel.

Warm regards,
Angela

s.15

s.15



Think before you print. Help us reduce our environmental impact.

s.15

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 14, 2019 3:34 PM
To: 'Sarah Dohan'
Subject: RE: Travel Reservation February 16 for EVAN BROWN

Thanks Sarah.

From: Sarah Dohan <sarah.dohan@flightcentre.ca>
Sent: February 14, 2019 3:31 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: Travel Reservation February 16 for EVAN BROWN

Hi Elizabeth,

The seats are listed on the attachment under the notes on the righthand side. Our system doesn't compute them properly on the Itinerary below unfortunately.

Thanks again!

SARAH DOHAN
Travel Manager
Flight Centre Business Travel Victoria

Office: +1 250 360 2058 | Toll Free: +1 866 420 4410

615 Broughton St
Victoria BC V8W 1C8

After Hours Emergency Assist: +1 250 415 2330

FLIGHT CENTRE
Business Travel

Years in the industry: **5**
Countries visited: **12**
Favourite Destination: **Kenya**
Next trip: **TBA**

I'm only a call, text or email away!

CPBC #42324 | TICO #4671384 | OPC #702971

From: Flight Centre Business Travel [mailto:confirmation@tripcase.com]
Sent: Thursday, February 14, 2019 3:28 PM
To: Sarah Dohan <sarah.dohan@flightcentre.ca>
Subject: Travel Reservation February 16 for EVAN BROWN



FLIGHT CENTRE Business Travel

Flight Centre Business Travel
250-360-2058

Itinerary

Add to Calendar **Itinerary**

Trip to: VICTORIA BC, CANADA
Passenger(s): BROWN/EVAN
Reservation code: s.22

AIR CANADA AC Flight Number **8236** — **Saturday, 16 February**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED

Departure: YVR VANCOUVER BC, CANADA
8:10AM
Main Terminal

Arrival: YXT TERRACE BC, CANADA
9:49AM

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP
Duration: 1hour(s) and 39minute(s)
Distance (in Miles): 431

Evan Brown
Seat(s): Check-In Required

AIR CANADA AC Flight Number **8245** — **Saturday, 16 February**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED

Departure: YXT TERRACE BC, CANADA
8:20PM

Arrival: YVR VANCOUVER BC, CANADA
9:53PM
Main Terminal

Please verify flight times prior to departure

Class: Economy
Duration: 1hour(s) and 33minute(s)

Aircraft:DEHAVILLAND DASH 8-400 TURBOPROP
Distance (in Miles): 431

Evan Brown
Seat(s): Check-In Required

AIR CANADA AC Flight Number **8087** **Saturday, 16 February**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED

Departure: YVR VANCOUVER BC, CANADA
11:00PM
Main Terminal

Arrival: YYJ VICTORIA BC, CANADA
11:30PM

Please verify flight times prior to departure

Class: Economy
Duration: 0hour(s) and 30minute(s)
Aircraft:DEHAVILLAND DASH 8-400 TURBOPROP
Distance (in Miles): 40

Evan Brown
Seat(s): Check-In Required

If you no longer wish to receive these emails please contact: confirmation@tripcase.com.

Shortt, Amanda PREM:EX

Subject: AIR CANADA: Vancouver to Terrace (8:10 AM)
Location: AC Flight # AC 8236

Start: Sat 2019-02-16 8:10 AM
End: Sat 2019-02-16 9:49 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees: Brown, Evan PREM:EX; Holmwood, Jen PREM:EX; Bain, Don PREM:EX
Optional Attendees: s.17

Saturday, February 16, 2019

AIR CANADA Flight # AC 8236

Depart Vancouver Airport (Main Terminal) at 8:10 AM
Arrive Terrace Airport at 9:49 AM

CONFIRMATIONS: Premier s.22 , s.15
Jen s.22 s.15
Evan
Don ,s.15

Booked with Sarah at Flight Centre, Tel # 250-360-2058

Elizabeth-14-02-19

Shortt, Amanda PREM:EX

Subject: AIR CANADA: Terrace to Vancouver (8:20 PM)
Location: AC Flight # AC 8245

Start: Sat 2019-02-16 8:20 PM
End: Sat 2019-02-16 9:53 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: s.17
Required Attendees Brown, Evan PREM:EX; Holmwood, Jen PREM:EX; Bain, Don PREM:EX

Saturday, February 16, 2019

Air Canada Flight AC 8245

Depart Terrace Airport at 8:20 PM
Arrive Vancouver Airport (Main Terminal) at 9:53 PM

CONFIRMATIONs: Premier s.22 , s.15
Jen s.22 s.15
Evan
Don

Booked with Sarah at Flight Centre, tel # 250-360-2058

Elizabeth-14-02-19

Shortt, Amanda PREM:EX

Subject: AIR CANADA: Vancouver to Victoria (11:00 PM)
Location: Flight # AC 8087

Start: Sat 2019-02-16 11:00 PM
End: Sat 2019-02-16 11:30 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Brown, Evan PREM:EX; Holmwood, Jen PREM:EX
Optional Attendees s.17

Saturday, February 16, 2019

AIR CANADA Flight # AC 8087

Depart Vancouver Airport (Main Terminal) at 11:00 PM
Arrive Victoria Airport at 11:30 PM

CONFIRMATIONs: Premier s.22 ,s.15
Jen s.22 s.15
Evan

Booked with Sarah at Flight Centre, tel # 250-360-2058

Elizabeth-14-02-19

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 14, 2019 5:03 PM
To: s.22
Subject: RE: March 16

Sorry, I can't answer that. Everyone is waiting on Kate and the higher powers.

From: s.22
Sent: February 14, 2019 4:59 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: March 16

When can they confirm it so we can get on with advertising?

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: Thursday, February 14, 2019 5:01 PM
To: s.22
Subject: RE: March 16

Hi s.22

Amber just went into a meeting but says that date is not yet confirmed.

Elizabeth

From: s.22
Sent: February 14, 2019 4:49 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: March 16

Hi Elizabeth,

Just wonder if you would check with Amber about our March 16 date with John. When I was in John's office last week for a meeting, she was not she we did have it.

Thanks.

s.22

Virus-free. www.avg.com

Page 381 of 487

Withheld pursuant to/removed as

s.22

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 18, 2019 5:30 PM
To: Wade, Debbie PREM:EX
Subject: Fwd: Important update from Helijet!

Hi Debbie,
A waitlisted flight for Geoff has cleared. Does he want it?

Thanks,

Elizabeth

Sent from my iPhone

Begin forwarded message:

From: <passengerservices@helijet.com>
Date: February 18, 2019 at 5:11:57 PM PST
To: <elizabeth.parkinson@gov.bc.ca>
Subject: Important update from Helijet!
Reply-To: <passengerservices@helijet.com>



This is an important update from Helijet.

****PLEASE CALL 800.665.4354 TO CONFIRM YOUR WAITLISTED FLIGHT****

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

Customer Information

Account

Customer #	s.22
Name	Geoffrey Meggs

Advisory

PLEASE CALL 800.665.4354 TO CONFIRM YOUR WAITLISTED FLIGHT

Booking s.22

Tuesday, February 19, 2019

724
16:20 Victoria Harbour (Downtown)
16:55 Vancouver Harbour (Downtown)

35 minutes

Confirmed WL Cleared

1 Passengers - Full-Fare

- **Geoffrey Meggs, Male**

Add to Calendar

Invoice s.22	
FARE-YWH-SENIOR_Winter	$204.76
+ GST	$10.24
Billing	$204.76
Taxes	$10.24
Grand Total	**$215.00**

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure
will also result in the cancellation of any onward and/or return reservations
(additional cancellation fees may apply)

Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Page 384 of 487

Withheld pursuant to/removed as

s.22

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 18, 2019 8:34 PM
To: MIKE HARCOURT
Subject: Re: Throne Speech Invitation

Thanks very much Mike!

Elizabeth

Sent from my iPhone

> On Feb 18, 2019, at 8:28 PM, MIKE HARCOURT s.22 wrote:
>
> Thanks Elizabeth. Totally understand.
>
> Mike H
>
> Sent from my iPhone
>
>> On Feb 18, 2019, at 5:28 PM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:
>>
>> Hi Mike,
>>
>> s.22
ap
>> Sorry for any inconvenience Mike.
>>
>> Elizabeth
>>
>> Sent from my iPhone
>>
>> On Feb 6, 2019, at 2:40 PM, MIKE HARCOURT s.22 wrote:
>>
>> Thanks Elizabeth.
>>
>> s.22 plus Carol's Budget Speech.
>>
>> Much appreciate your help.
>>
>> Mike H
>>
>> Sent from my iPhone
>>
>> On Feb 6, 2019, at 11:17 AM, Parkinson, Elizabeth PREM:EX
<Elizabeth.Parkinson@gov.bc.ca<mailto:Elizabeth.Parkinson@gov.bc.ca>> wrote:
>>

>> Thanks Mike. You are confirmed as attending the Budget which is arranged through the Ministry of Finance. You should receive an email confirmation along with instructions on where to pick up, etc.s.22
s.22

>>
>> Elizabeth
>>
>> From: MIKE HARCOURT s.22
>> Sent: February 6, 2019 11:15 AM
>> To: Office of the Speaker <OfficeoftheSpeaker@leg.bc.ca<mailto:OfficeoftheSpeaker@leg.bc.ca>>; Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca<mailto:Elizabeth.Parkinson@gov.bc.ca>>; Moneca Gabriel
s.22
>> Subject: Re: Throne Speech Invitation
>>
>> Regrets for Throne Speech, BUT would like to attend the Budget Speech on February 19.
>>
>> Mike Harcourt
>> Sent from my iPhone
>>
>> On Feb 4, 2019, at 4:20 PM, Office of the Speaker <OfficeoftheSpeaker@leg.bc.ca<mailto:OfficeoftheSpeaker@leg.bc.ca>> wrote:
>>
>> Please see the attached. RSVP's are needed by February 6th, 2019.
>>
>>
>> <Harcourt.jpg>
>> <Guest Directions 4-41st.docx>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 19, 2019 7:18 AM
To: Bob Dewar
Subject: Re: Flight back

Will do Bob.

Elizabeth

Sent from my iPhone

> On Feb 19, 2019, at 5:02 AM, Bob Dewar s.22 wrote:
>
> Hi Elizabeth,
>
> Can you book my flight back to Victoria. I want to leave Monday February 25th from Ottawa. I would like the AC 7:00 am flight. Could you also book s.22 on the same flight and have them charge that flight to my credit card.
>
> Thanks,
> Bob
>
> Sent from my iPad

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 19, 2019 8:55 AM
To: Moran, Roseanne LASS:EX
Cc: Ivens, Leslie LASS:EX
Subject: Caucus attendance: Mike Harcourt

Hi Leslie and Roseanne,

Mike is here for Budget Day and would like to attend caucus. Can you please advise if this is possible?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 19, 2019 9:11 AM
To: Nash, Amber PREM:EX
Subject: Invitation to Budget briefing with the Premier and the Minister of Finance

Good afternoon,

You are invited to participate in a conference call with the Premier of British Columbia and the Minister of Finance on Wednesday, February 21st at 4:30 pm.

The purpose of this call is to provide you with a briefing on British Columbia's Budget 2018 with the Premier and the Minister of Finance.

Please advise if you are able to participate in this conference call. Dial-in details will be provided to all confirmed participants.

Best regards,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 19, 2019 9:27 AM
To: Ivens, Leslie LASS:EX
Subject: RE: Mike Harcourt

Thanks Leslie!

From: Ivens, Leslie <Leslie.Ivens@leg.bc.ca>
Sent: February 19, 2019 9:24 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Mike Harcourt

Yes, most definitely.

L

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, February 19, 2019 9:23 AM
To: Ivens, Leslie <Leslie.Ivens@leg.bc.ca>
Subject: Mike Harcourt

Hi Leslie,

Mike says he will be at the East Annex at 9:35. Can you meet him at the door?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 19, 2019 9:49 AM
To: Nash, Amber PREM:EX
Cc: Drew, Ashley ENV:EX
Subject: RE: Question

Bob will be returning February 25th and should be in the office the next day.

Elizabeth

From: Nash, Amber PREM:EX
Sent: February 19, 2019 9:47 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: Question

From: Drew, Ashley ENV:EX
Sent: February 19, 2019 9:45 AM
To: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
Subject: Question

Hi Amber,

I was wondering if Bob Dewar will be coming to Victoria this week, as Minister Heyman has a card for him and is unsure if he should send it or wait until he sees him next.

Thank you!

Ashley Drew
Administrative Assistant to the Honourable George Heyman
Minister of Environment and Climate Change Strategy
Office: 250-387-1187

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 19, 2019 10:13 AM
To: 'Cheryl Massey'
Cc: Bowen, Bev LASS:EX
Subject: Incorrect account billed

Hi Cheryl,

Invoice s.22 for Kate Van Meer-Mass was billed incorrectly to the Government Caucus, account s.22 I contacted the reservations line and believe I have fixed the error as there were numerous accounts in Kate's name. Can we please have the charge of $350.00 billed to our staff accounts.22 ? Thanks for your help Cheryl.

Elizabeth

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 19, 2019 10:19 AM
To: 'Rebecca Thompson'
Subject: RE: Flight for Bob Dewars.22

Thanks Rebecca!

From: Rebecca Thompson <rebecca.thompson@flightcentre.ca>
Sent: February 19, 2019 10:09 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Flight for Bob Dewars.22

Hi Elizabeth,

s.22 I would be happy to assist in the meantime. I will take a look and will be in touch soon!

Cheers,

Rebecca Thompson | Travel Manager
Flight Centre Business Travel Victoria
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, February 19, 2019 10:02 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Flight for Bob Dewars.22

Hi Tamra,

Can I please book Bob Dewar on the February 25th Air Canada 7:00 am flight from Ottawa to Van, Victoria along with s.22 flight will be billed to Bob's credit card. Please let me know if you don't have it already.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 19, 2019 10:45 AM
To: Loubert, Danny PREM:EX
Subject: RE: Don Bain Invoice and reservation

Harbour Air are not selling Turbobucks currently and I believe Vanessa wants to hold off on any big purchases until year end. I can let you know when I get an email from them if you'd like?

From: Loubert, Danny PREM:EX
Sent: February 19, 2019 10:39 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Don Bain Invoice and reservation

Thanks Elizabeth!

I hope you had a pleasant weekend,

I got a note from Charlotte (I had booked her on the Harbour air Yesterday) that our Turbo Bucks are out. Are we planning on getting more or should I book any future trips on my Pcard?

Warmest Regards,

Danny Loubert | Administrative Coordinator, Operations and Strategic Initiatives
Vancouver Cabinet Office | Office of the Premier
P: 604-398-5780 | **E:** Danny.Loubert@gov.bc.ca

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, February 19, 2019 10:35 AM
To: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Subject: Don Bain Invoice and reservation

Hi Danny,

I hope you're well. Attached is the invoice and travel reservation details for Don's travel.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 19, 2019 10:46 AM
To: 'Alkan YCD'
Subject: RE: QUOTE: March 3

Thank you for your email Daniel. I'll get the quote to you shortly.

Elizabeth

From: Alkan YCD <ycd@alkanair.com>
Sent: February 19, 2019 10:44 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: QUOTE: March 3

Hello Elizabeth,
We can take up to 9 passengers or 6 in executive with more comfortable seating. We're assuming there will be no luggage. If you could send us a signed quote that would be greatly appreciated

Warmest Regards,
Ben

YCD Operations
Tel: 250-924-2107
Fax:250-924-2106
alkanair.com

ALKAN AIR
LEADING TOGETHER

On Tue, 19 Feb 2019 at 10:24, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Good morning Daniel,
>
> I'd like to confirm the charter for March 3rd. The timing may change slightly (less time is my expectation). Are you able to confirm the number of passengers we can take on the flight?
>
> Thanks,

Elizabeth

From: Alkan YCD <ycd@alkanair.com>
Sent: February 6, 2019 12:39 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Alkan Nanaimo <ycd@alkanair.com>
Subject: Re: QUOTE: March 3

Good Afternoon Elizabeth,

Please see the attached quote.

If you have any questions please let me know.

Daniel

YCD Operations

Tel: 250-924-2107

Fax:250-924-2106

alkanair.com



On Wed, 6 Feb 2019 at 12:04, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi Allison,

Are you able to provide a quote for a charter for 8 people travelling from Victoria to Smithers return on March 3rd? They would fly out about 8:00 am and return at 5:00 pm.

Thanks,

Elizabeth

*Please note my new telephone number below.

Elizabeth Parkinson

Finance and Administration Officer

Office of the Premier
*Direct: 778-974-6082

Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 19, 2019 10:48 AM
To: 'Sarah Dohan'
Subject: RE: Flight for Bob Dewars.22

Calling you now Sarah.

From: Sarah Dohan <sarah.dohan@flightcentre.ca>
Sent: February 19, 2019 10:38 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Flight for Bob Dewars.22

Good morning Elizabeth,

s.22 and I am just assisting. It doesn't appear that we have that card on file. Did you want to give me a call when you have a chance? I will get this booked now.

Thanks!

SARAH DOHAN
Travel Manager
Flight Centre Business Travel Victoria

Office: +1 250 360 2058 | Toll Free: +1 866 420 4410
615 Broughton St
Victoria BC V8W 1C8
After Hours Emergency Assist: +1 250 415 2330

Years in the industry: **5**
Countries visited: **12**
Favourite Destination: **Kenya**
Next trip: **TBA**

I'm only a call, text or email away!

CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, February 19, 2019 10:02 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Flight for Bob Dewars.22

Hi Tamra,

Can I please book Bob Dewar on the February 25th Air Canada 7:00 am flight from Ottawa to Van, Victoria along with s.22 flight will be billed to Bob's credit card. Please let me know if you don't have it already.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 19, 2019 11:07 AM
To: 'Sarah Dohan'
Subject: RE: Travel Reservation February 25 for ROBERT DEWAR

Thank you Sarah!

From: Sarah Dohan <sarah.dohan@flightcentre.ca>
Sent: February 19, 2019 11:03 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: Travel Reservation February 25 for ROBERT DEWAR

Hi Elizabeth,

I have the flights attached for Bob and s.22

Seat information is listed under the notes on the e ticket.

Thanks again and I will get you those invoices shortly 😊

SARAH DOHAN
Travel Manager
Flight Centre Business Travel Victoria

Office: +1 250 360 2058 | Toll Free: +1 866 420 4410

615 Broughton St
Victoria BC V8W 1C8

After Hours Emergency Assist: +1 250 415 2330

FLIGHT CENTRE Business Travel

Years in the industry: **5**
Countries visited: **12**
Favourite Destination: **Kenya**
Next trip: **TBA**

I'm only a call, text or email away!

CPBC #42324 | TICO #4671384 | OPC #702971

From: Flight Centre Business Travel [mailto:confirmation@tripcase.com]
Sent: Tuesday, February 19, 2019 10:58 AM
To: Sarah Dohan <sarah.dohan@flightcentre.ca>
Subject: Travel Reservation February 25 for ROBERT DEWAR



FLIGHT CENTRE Business Travel

Flight Centre Business Travel
250-360-2058

Itinerary

Add to Calendar **Itinerary**

Trip to: VICTORIA BC, CANADA
Passenger(s): DEWAR/ROBERT
DEWAR/ELIZABETH

Reservation code: s.22

AIR CANADA AC Flight Number **341** — **Monday, 25 February**
CONFIRMED

Departure: YOW OTTAWA ON, CANADA
7:00AM

Arrival: YVR VANCOUVER BC, CANADA
9:33AM
Main Terminal

Please verify flight times prior to departure

Class: Economy
Meal: Food for Purchase
Aircraft: AIRBUS INDUSTRIE A321 JET

Duration: 5hour(s) and 33minute(s)
Distance (in Miles): 2214

Robert Dewar
Seat(s): Check-In Required

s.22
Seat(s): Check-In Required

AIR CANADA AC Flight Number **8063** — **Monday, 25 February**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED

Departure: YVR VANCOUVER BC, CANADA
11:05AM
Main Terminal

Arrival: YYJ VICTORIA BC, CANADA
11:35AM

Please verify flight times prior to departure

Class: Economy

Duration: 0hour(s) and 30minute(s)

Aircraft:DEHAVILLAND DASH 8-400 TURBOPROP	Distance (in Miles): 40	
Robert Dewar	s.22	
Seat(s): Check-In Required	Seat(s): Check-In Required	

If you no longer wish to receive these emails please contact: confirmation@tripcase.com.

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 19, 2019 11:22 AM
To: 'Bob Dewar'
Subject: RE: Flight back

Hi Bob,

The flights are booked and in your calendar. I'll send you the copy of the receipt for s.22 flight once I receive it.

Elizabeth

-----Original Message-----
From: Bob Dewar s.22
Sent: February 19, 2019 5:02 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Flight back

Hi Elizabeth,

Can you book my flight back to Victoria. I want to leave Monday February 25th from Ottawa. I would like the AC 7:00 am flight. Could you also book s.22 on the same flight and have them charge that flight to my credit card.

Thanks,
Bob

Sent from my iPad

Page 405 of 487

Withheld pursuant to/removed as

s.22

From: Ivens, Leslie <Leslie.Ivens@leg.bc.ca>
Sent: February 19, 2019 10:29 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Mike Harcourt

Not a problem at all, it was great to see him. s.22

L

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, February 19, 2019 10:17 AM
To: Ivens, Leslie <Leslie.Ivens@leg.bc.ca>
Subject: RE: Mike Harcourt

Thank you Leslie.

From: Ivens, Leslie <Leslie.Ivens@leg.bc.ca>
Sent: February 19, 2019 10:04 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Mike Harcourt

Hi Elizabeth ~

Evan brought him over here, and I took him up to caucus, all is good and he made it to Caucus just in time ☺

L

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, February 19, 2019 9:41 AM
To: Ivens, Leslie <Leslie.Ivens@leg.bc.ca>
Subject: RE: Mike Harcourt

Hi Leslie,

Mike came here by mistake so Evan is taking him up to caucus. Thanks anyway!

Elizabeth

From: Ivens, Leslie <Leslie.Ivens@leg.bc.ca>
Sent: February 19, 2019 9:24 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Mike Harcourt

Yes, most definitely.

L

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, February 19, 2019 9:23 AM
To: Ivens, Leslie <Leslie.Ivens@leg.bc.ca>
Subject: Mike Harcourt

Hi Leslie,

Mike says he will be at the East Annex at 9:35. Can you meet him at the door?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 19, 2019 1:14 PM
To: Poldrugovac, Saija FIN:EX
Subject: RE: Travel Expense forms - Out of country

Ok, let me try and if I get stuck I'll email you. Thanks Saija!

From: Poldrugovac, Saija FIN:EX
Sent: February 19, 2019 1:12 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Travel Expense forms - Out of country

Is this for the US travel? If so, you can put it on the regular travel claim form and we can put the exchange in Misc. Let me know if you want help with that.
~S

From: Parkinson, Elizabeth PREM:EX
Sent: February 19, 2019 1:02 PM
To: Poldrugovac, Saija FIN:EX
Subject: Travel Expense forms - Out of country

Hi Saija,

I can't seem to find the forms to do up the Premier's out of country travel. Can you please send me the link?

Thanks you!!

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 19, 2019 1:45 PM
To: s.15; s.22
Subject: RE: Flights - March 1

Your response didn't come through s.15;

-----Original Message-----
From: s.15; s.22 s.15
Sent: February 19, 2019 1:43 PM
To: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>; Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Flights - March 1

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maWNlIiB4bWxuczp3PSJ1cm46c2NoZW1hcy1taWNyb3NvZnQtY29tOm9mZmljZTp3b3JkIiB4bWxucztPSJodHRwOi8vc2
NoZW1hcy5taWNyb3NvZnQuY29tL29mZmljZS8yMDA0LzEyL29tbWwiIHhtbG5zPSJodHRwOi8vd3d3LnczLm9yZy9UUi9SR
UMtaHRtbDQwIj4NCjxoZWFkPg0KPG1ldGEgaHR0cC1lcXVpdj0iQ29udGVudC1UeXBlIiBjb250ZW50PSJ0ZXh0L2h0bWw7IG
NoYXJzZXQ9dXMtYXNjaWkiPg0KPG1ldGEgbmFtZT0iR2VuZXJhdG9yIiBjb250ZW50PSJNaWNyb3NvZnQgV29yZCAxNSAoZ
mlsdGVyZWQgbWVkaXVtKSI+DQo8c3R5bGU+PCEtLQ0KLyogRm9udCBEZWZpbml0aW9ucyAqLw0KQGZvbnQtZmFjZQ0K
CXtmb250LWZhbWlseToiQ2FtYnJpYSBNYXRoIjsNCglwYW5vc2UtMToyIDQgNSAzIDUgNCA2IDMgMiA0O30NCkBmb250L
WZhY2UNCgl7Zm9udC1mYW1pbHk6Q2FsaWJyaTsNCglwYW5vc2UtMToyIDE1IDUgMiAyIDIgNCAzIDIgNDt9DQovKiBTdHl
sZSBEZWZpbml0aW9ucyAqLw0KcC5Nc29Ob3JtYWwsIGxpLk1zb05vcm1hbCwgZGl2Lk1zb05vcm1hbA0KCXttYXJnaW46M
GNtOw0KCW1hcmdpbi1ib3R0b206LjAwMDFwdDsNCglmb250LXNpemU6MTEuMHB0Ow0KCWZvbnQtZmFtaWx5OiJDY
WxpYnJpIixzYW5zLXNlcmlmOw0KCW1zby1mYXJlYXN0LWxhbmd1YWdlOkVOLVVTO30NCmE6bGluaywgc3Bhbi5Nc29leX
BlcmxpbmsNCgl7bXNvLXN0eWxlLXByaW9yaXR5Ojk5Ow0KCWNvbG9yOmJsdWU7DQoJdGV4dC1kZWNvcmF0aW9uOnV
uZGVybGluZTt9DQphOnZpc2l0ZWQsIHNwYW4uTXNvSHlwZXJsaW5rRm9sbG93ZWQNCgl7bXNvLXN0eWxlLXByaWxpdHk
5Ojk5Ow0KCWNvbG9yOnB1cnBsZTsNCgl0ZXh0LWRlY29yYXRpb246dW5kZXJsaW5lO30NCnNwYW4uRW1haWxTdHlsZTE
3DQoJe21zby1zdHlsZS10eXBlOnBlcnNvbmFsLWNvbXBvc2U7DQoJZm9udC1mYW1pbHk6IkNhbGlicmkiLHNhbnMtc2Vya
WY7DQoJY29sb3I6d2luZG93dGV4dDt9DQouTXNvQ2hwRGVmYXVsdA0KCXttc28tc3R5bGUtdHlwZTpleHBvcnQtb25seTsN
Cglmb250LWZhbWlseToiQ2FsaWJyaSIsc2Fucy1zZXJpZjsNCgltc28tZmFyZWFzdC1sYW5ndWFnZTpFTi1VUzt9DQpAcGFnZS
BXb3JkU2VjdGlvbjENCgl7c2l6ZTo2MTIuMHB0IDc5Mi4wcHQ7DQoJbWFyZ2luOjcyLjBwdCA3Mi4wcHQgNzIuMHB0IDcyLjB
wdDt9DQpkaXYuV29yZFNlY3Rpb24xDQoJe3BhZ2U6V29yZFNlY3Rpb24xO30NCi0tPjwvc3R5bGU+PCEtLVtpZiBndGUgbXN
vIDldPjx4bWw+DQo8bzpzaGFwZWRlZmF1bHRzIHY6ZXh0PSJlZGl0iBzcGlkbWF4PSIxMDI2IiAvPg0KPC94bWw+PCFbZW5k
aWZdLS0+PCEtLVtpZiBndGUgbXNvIDldPjx4bWw+DQo8bzpzaGFwZWxheW91dCB2OmV4dD0iZWRpdCI+DQo8bzppZG1hc
CB2OmV4dD0iZWRpdCIgZGF0YT0iMSIgLz4NCjwvbzpzaGFwZWxheW91dD48L3htbD48IVtlbmRpZl0tLT4NCjwvaGVhZD4N
Cjxib2R5IGxhbmc9IkVOLUNBIiBsaW5rPSJibHVlIiB2bGluaz0icHVycGxlIj4NCjxkaXYgY2xhc3M9IkxhbGlicmkiLHNhbnMtc2Vya
XgY2xhc3M9IkxhbGlicmkiLHNhbnMtc2Vya
CB2OmV4dD0iZWRpdCIgZGF0YT0iMSIgLz4NCjwvbzpzaGFwZWxheW91dD48L3htbD48IVtlbmRpZl0tLT4NCjwvaGVhZD4N
Cjxib2R5IGxhbmc9IkVOLUNBIiBsaW5rPSJibHVlIiB2bGluaz0icHVycGxlIj4NCjxkaXYgY2xhc3M9IlldvcmRTZWN0aW9uMSI+D
Qo8cCBjbGFzcz0iTXNvTm9ybWFsIj5IaSBFPG86cD48L286cD48L3A+DQo8cCBjbGFzcz0iTXNvTm9ybWFsIj48bzpwPiZuYnN
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PSJNc29Ob3JtYWwiPk1hcmNoIDEgKHRoaXMgaXMgYSBjaGFuZ2UgZnJvbSB3aGF0IHdlIGN1cnJlbnRseSBoYXZlKSA8bzpwP
g0KPC9vOnA+PC9wPg0KPHAgY2xhc3M9Ik1zb05vcm1hbCI+UEpIPG86cD48L286cD48L3A+DQo8cCBjbGFzcz0iTXNvTm9ybWFsIj5FdmFuPG86cD
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E5hbmFpbW8gc28gd2lsbCBuZWVkIGEgc2VwYXJhdGUgZmxpZ2h0IGhvbWUuIERlYmJpZSB0byBhZHZpc2UuDQo8bzpwPjwv
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8L286cD48L3A+DQo8cCBjbGFzcz0iTXNvTm9ybWFsIj48bzpwPiZuYnNwOzwvbzpwPjwvcD4NCjxwIGNsYXNzPSJNc29Ob3Jt
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Vhc3QtbGFuZ3VhZ2U6RU4tQ0EiPkFtYmVyIE5hc2g8L3NwYW4+PC9pPjxzcGFuIHN0eWxlPSJtc28tZmFyZWFzdC1sYW5ndW
FnZTpFTi1DQSI+LCBFeGVjdXRpdmUgQ29vcmRpbmF0b3ImbmJzcDsNCjxvOnA+PC9vOnA+PC9zcGFuPjwvaTwvYj48L3A+DQo8
XNzPSJNc29Ob3JtYWwiPk9mZmljZSBvZiB0aGUgUHJlbWllciA8bzpwPjwvbzpwPjwvcD4NCjxwIGNsYXNzPSJNc29Ob3JtYW
wiPk1vYmlsZTogNzc4LTU4NC0zMzMwPG86cD48L286cD48L3A+DQo8cCBjbGFzcz0iTXNvTm9ybWFsIj48bzpwPiZuYnNwO
zwvbzpwPjwvcD4NCjxwIGNsYXNzPSJNc29Ob3JtYWwiPjxvOnA+PC9vOnA+PC9wPg0KPC9kaXY+PC9ib2R5Pg0KPC9odG1sPg0K
Qo8L2h0bWw+DQo=
----_com.samsung.android.email_1596002776060110--

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 19, 2019 1:49 PM
To: Nash, Amber PREM:EX
Subject: RE: Business Leader's List

Great. I'll get it out asap.

From: Nash, Amber PREM:EX
Sent: February 19, 2019 1:48 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; McLaren, Chris PREM:EX <Chris.McLaren@gov.bc.ca>
Cc: Van Meer-Mass, Kate PREM:EX <Kate.VanMeer-Mass@gov.bc.ca>
Subject: RE: Business Leader's List

Thanks Elizabeth,
Would like you/Chris to send out invites this afternoon. Chris please confirm we have Minister James on Thursday at 4pm for this call before proceeding.

Email below:

Good afternoon,

You are invited to participate in a conference call with the Premier of British Columbia and the Minister of Finance on Thursday, February 21st at 4:00 pm.

The purpose of this call is to provide you with a briefing on British Columbia's Budget 2019.

Please advise if you are able to participate in this conference call. Dial-in details will be provided to all confirmed participants.

Best regards,

From: Parkinson, Elizabeth PREM:EX
Sent: February 19, 2019 12:13 PM
To: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
Subject: Business Leader's List

Hi Amber,

A copy of the list for your records.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 19, 2019 2:07 PM
To: s.15; s.22
Cc:
Subject: HELIJET: Van-Nanaimo, March 1

From: passengerservices@helijet.com <passengerservices@helijet.com>
Sent: February 19, 2019 2:04 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Thank you for choosing to take off with Helijet!

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.22
Name	s.15
Company	Office Of The Premier

Booking s.22

Friday, March 1, 2019

907
13:30 Vancouver Harbour (Downtown)
13:50 Nanaimo Harbour (Downtown)

20 minutes

Invoice s.22	
FARE-ZNA-Full_Winter2019	$151.43
+ GST	$7.57
Billing	$151.43
Taxes	$7.57

Grand Total	**$159.00**

Confirmed

1 Passengers - Full-Fare

s.15

Add to Calendar

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure
will also result in the cancellation of any onward and/or return reservations
(additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time. When flight boarding commences, seats will be forfeited & any onward/return flights may be cancelled.

Changes/Cancellations & No Show Penalty:
Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.
After 5pm, all next-day travel is non-refundable and only changeable for same-day travel; a fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or the cancellation fee, equal to the value of the one-way travel, will apply. Failure to check in prior to departure will also result in any onward and/or return reservations being cancelled, with any applicable cancellation fees applied.

Terminals:
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)
Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:
Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:
Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.
Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.
Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Baggage Allowance:
Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total. Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed. Please visit http://www.catsa-acsta.gc.ca/ for information on how to "Pack Smart" and avoid delays

Baggage Liability:
The liability for the loss of and/or the damage to any personal property, including baggage or goods is limited to an amount equal to the value of such baggage or goods, which shall not exceed $250.00 (CAD) per passenger, unless greater value declared.

Transportation upon arrival:
Helijet is pleased to offer courtesy shuttle van drop off service within the downtown core in Victoria, Vancouver Harbour, and Nanaimo, ask the driver for drop off locations. Taxis & rental cars may also be available, please ask an agent.

Accessibility:
To ensure your travel is possible, passengers with limited mobility and/or special needs must advise Helijet Reservations at 1.800.665.4354

Pets on Helijet:
If you have a Special Assistance Animal please advise Helijet Reservations. Other small pets and animals are not accepted for carriage, please visit our website for restrictions.

Weather Conditions:.
If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact passengers as early as possible via phone numbers and/or email addresses provided.

Reservations:
Reservations are required for all flights and may be booked online at www.helijet.com or by calling 1.800.665.4354 (within North America).

Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 19, 2019 2:11 PM
To: s.15; s.22
Cc:
Subject: HELIJET: March 1, Vic-Van

From: passengerservices@helijet.com <passengerservices@helijet.com>
Sent: February 19, 2019 2:01 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Thank you for choosing to take off with Helijet!

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.22
Name	s.15
Company	Office Of The Premier

Booking s.22

Friday, March 1, 2019

708
08:40 Victoria Harbour (Downtown)
09:15 Vancouver Harbour (Downtown)

35 minutes

Invoice s.22	
FARE-YWH-FULL_Winter2019	$333.33
+ GST	$16.67
Billing	$333.33
Taxes	$16.67

Grand Total	**$350.00**

Confirmed

1 Passengers - Full-Fare

s.15

Add to Calendar

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Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Shortt, Amanda PREM:EX

Subject: HELIJET: Victoria to Vancouver (8:40 AM)
Location: Flight # 708

Start: Fri 2019-03-01 8:40 AM
End: Fri 2019-03-01 9:15 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Brown, Evan PREM:EX; Meggs, Geoff PREM:EX

Friday, March 1, 2019

HELIJET Flight # 708

Depart Victoria Harbour at 8:40 AM
Arrive Vancouver Harbour at 9:15 AM

CONFIRMATIONs: Premier s.22
s.15
Evan
Geoff

Helijet Tel # 1-800-665-4354

Elizabeth-19-02-19

Shortt, Amanda PREM:EX

Subject: HELIJET: Vancouver to Nanaimo (1:30 PM)
Location: Flight # 907

Start: Fri 2019-03-01 1:30 PM
End: Fri 2019-03-01 1:50 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: s.17
Required Attendees Brown, Evan PREM:EX

Friday, March 1, 2019

HELIJET Flight #907

Depart Vancouver Harbour at 11:30 AM
Arrive Nanaimo Harbour at 11:50 AM

CONFIRMATIONs: Premier s.22
s.15
Evan

Helijet tel # 1-800-664-4354

Elizabeth-12-02-19

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 19, 2019 3:26 PM
To: s.22
Subject: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James

Good afternoon,

You are invited to participate in a conference call with the Premier of British Columbia and the Minister of Finance on Thursday, February 21st at 3:45 pm.

The purpose of this call is to provide you with a briefing on British Columbia's Budget 2019.

Please advise if you are able to participate in this conference call. Dial-in details will be provided to all confirmed participants.

Best regards,

Elizabeth

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 19, 2019 3:30 PM
To: 'mbuntain@londondrugs.com'
Subject: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance , Carole James

Importance: High

Good afternoon,

You are invited to participate in a conference call with the Premier of British Columbia and the Minister of Finance on Thursday, February 21st at 3:45 pm.

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Please advise if you are able to participate in this conference call. Dial-in details will be provided to all confirmed participants.

Best regards,

Elizabeth

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 19, 2019 3:44 PM
To: 'maudain@polyhomes.com'
Subject: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James

Importance: High

Good afternoon,

You are invited to participate in a conference call with the Premier of British Columbia and the Minister of Finance on Thursday, February 21st at 3:45 pm.

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Please advise if you are able to participate in this conference call. Dial-in details will be provided to all confirmed participants.

Best regards,

Elizabeth

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 19, 2019 3:46 PM
To: 'Lehn, Philip'
Subject: RE: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James

Thank you for your response Mr. Lehn. Please let me know if there is someone you would like to attend in your stead.

Elizabeth

From: Lehn, Philip s.22
Sent: February 19, 2019 3:38 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James

Thank-you for the invitation. Unfortunately, I will be travelling and unable to call.

Cheers!

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, February 19, 2019 3:11 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James
Importance: High

Good afternoon,

You are invited to participate in a conference call with the Premier of British Columbia and the Minister of Finance on Thursday, February 21st at 3:45 pm.

The purpose of this call is to provide you with a briefing on British Columbia's Budget 2019.

Please advise if you are able to participate in this conference call. Dial-in details will be provided to all confirmed participants.

Best regards,

Elizabeth

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 19, 2019 3:50 PM
To: Dewar, Bob PREM:EX
Subject: s.22 flight invoice
Attachments: Invoice - 25Feb19 - s.22 - YYJ - s.22 pdf

Hi Bob,

Attached is the flight for s.22 which was paid on your Amex.

Elizabeth

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 19, 2019 3:54 PM
To: Wade, Debbie PREM:EX
Subject: FW: Thank you for choosing to take off with Helijet!

FYI-

From: passengerservices@helijet.com <passengerservices@helijet.com>
Sent: February 19, 2019 3:53 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Thank you for choosing to take off with Helijet!

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.22
Name	Geoffrey Meggs

Booking s.22

Friday, March 1, 2019

708
08:40 Victoria Harbour (Downtown)
09:15 Vancouver Harbour (Downtown)

35 minutes

Confirmed

Invoice s.22	
FARE-YWH-SENIOR_Winter	$204.76
+ GST	$10.24
Billing	$204.76
Taxes	$10.24
Grand Total	**$215.00**

1 Passengers - Full-Fare

- **Geoffrey Meggs, Male**

Add to Calendar

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure
will also result in the cancellation of any onward and/or return reservations
(additional cancellation fees may apply)

Booking s.22

Friday, March 1, 2019

731
18:45 Vancouver Harbour (Downtown)
19:20 Victoria Harbour (Downtown)

35 minutes

Confirmed

Invoice s.22	
FARE-YWH-SENIOR_Winter	$204.76
+ GST	$10.24
Billing	$204.76
Taxes	$10.24
Grand Total	**$215.00**

1 Passengers - Full-Fare

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Add to Calendar

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(additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time. When flight boarding commences, seats will be forfeited & any onward/return flights may be cancelled.

Changes/Cancellations & No Show Penalty:
Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.
After 5pm, all next-day travel is non-refundable and only changeable for same-day travel; a fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or the cancellation fee, equal to the value of the one-way travel, will apply. Failure to check in prior to departure will also result in any onward and/or return reservations being cancelled, with any applicable cancellation fees applied.

Terminals:
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)
Vancouver International Airport: 5911 Airport Road South, Richmond BC
Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:
Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:
Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.
Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.
Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Baggage Allowance:
Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total. Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed. Please visit http://www.catsa-acsta.gc.ca/ for information on how to "Pack Smart" and avoid delays

Baggage Liability:
The liability for the loss of and/or the damage to any personal property, including baggage or goods is

limited to an amount equal to the value of such baggage or goods, which shall not exceed $250.00 (CAD) per passenger, unless greater value declared.

Transportation upon arrival:
Helijet is pleased to offer courtesy shuttle van drop off service within the downtown core in Victoria, Vancouver Harbour, and Nanaimo, ask the driver for drop off locations. Taxis & rental cars may also be available, please ask an agent.

Accessibility:
To ensure your travel is possible, passengers with limited mobility and/or special needs must advise Helijet Reservations at 1.800.665.4354

Pets on Helijet:
If you have a Special Assistance Animal please advise Helijet Reservations. Other small pets and animals are not accepted for carriage, please visit our website for restrictions.

Weather Conditions:.
If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact passengers as early as possible via phone numbers and/or email addresses provided.

Reservations:
Reservations are required for all flights and may be booked online at www.helijet.com or by calling 1.800.665.4354 (within North America).

Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 19, 2019 4:09 PM
To: s.22
Subject: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James

Importance: High

Good afternoon,

You are invited to participate in a conference call with the Premier of British Columbia and the Minister of Finance on Thursday, February 21st at 3:45 pm.

The purpose of this call is to provide you with a briefing on British Columbia's Budget 2019.

Please advise if you are able to participate in this conference call. Dial-in details will be provided to all confirmed participants.

Best regards,

Elizabeth

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 19, 2019 4:13 PM
To: s.22
Subject: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James

Importance: High

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 19, 2019 4:17 PM
To: 'Jays, Michelle'
Subject: RE: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James

Thank you for your email response Michelle.

Elizabeth

From: Jays, Michelle s.22
Sent: February 19, 2019 4:11 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James

Good Afternoon,

Unfortunately, Martin is not able to attend.

Thank you kindly for thinking of him!

Warmest Regards,
Michelle

Michelle Jays | Executive Assistant to Martin Thibodeau, Regional President, **RBC Royal Bank** | 36th Floor, 1055 West Georgia St. Vancouver, BC V6E 3S5 **|** T: 604-665-4003 | M: 778-389-8571

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: 2019, February, 19 3:11 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James
Importance: High

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 19, 2019 4:20 PM
To: 'Lisa Hooper'
Subject: RE: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James

Thank you for your email response Lisa.

Elizabeth

From: Lisa Hooper <s.22
Sent: February 19, 2019 3:58 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James

Hi Elizabeth,

Thank you for the invitation to Glen Clark on this briefing, however he will not be available to participate.

Regards,

Lisa Hooper
Executive Assistant to
Glen Clark, President & COO

THE JIM PATTISON GROUP
1800-1067 West Cordova St.
Vancouver, B.C. Canada V6C 1C7
D: 604.488.5258 I F: 604.694.6928 I Email s.22

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 19, 2019 3:11 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James
Importance: High

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 19, 2019 4:25 PM
To: 'Jays, Michelle'
Subject: RE: Question

Thank you for letting me know Michelle. Congrats on your position.

Elizabeth

From: Jays, Michelle <s.22
Sent: February 19, 2019 4:21 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Question

Hi Elizabath,

s.22

Martin took over for Graham, and I took over for Diana thereafter.

Hope that helps!
Michelle

Michelle Jays | Executive Assistant to Martin Thibodeau, Regional President, **RBC Royal Bank** | 36th Floor, 1055 West Georgia St. Vancouver, BC V6E 3S5 **|** T: 604-665-4003 | M: 778-389-8571

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: 2019, February, 19 4:19 PM
To: Jays, Michelle <s.22
Subject: Question

Hi Michelle,

Are you able to confirm if Graham McLachlan is still with your company? The email I sent to him was returned.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 19, 2019 4:33 PM
To: 'rahim.kabani@tdsecurities.com'
Subject: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James

Good afternoon,

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Elizabeth

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 19, 2019 4:38 PM
To: Wade, Debbie PREM:EX; Renneberg, Tim FLNR:EX; McLaren, Kenn FLNR:EX
Subject: FW: 21st Century Forest Plan & Program for B.C.
Attachments: British Columbia solutions.docx; Attached Message Part

Importance: High

Please find attached an email from Mike Harcourt.

Elizabeth

From: Moneca Gabriel s.22
Sent: February 19, 2019 1:58 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Minister, FLNR FLNR:EX <FLNR.Minister@gov.bc.ca>
Cc: Dewar, Bob PREM:EX <Bob.Dewar@gov.bc.ca>; MIKE HARCOURT s.22
Subject: Fwd: 21st Century Forest Plan & Program for B.C.
Importance: High

Hi Elizabeth,

Please find attached a copy of 21st Century Forest Plans and Program for B.C.

To: Premier Horgan, Min. Donaldson,

Emails are not available for copies to be sent to: Geoff Meggs, John Allen, Tim Renneberg, Kenn McLaren.

I would appreciate if they could be forwarded.

Thank you for your assistance.

Best,

Moneca
Gabriel

Executive Assistant to

Mike Harcourt

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 19, 2019 4:39 PM
To: 'Moneca Gabriel'
Subject: RE: 21st Century Forest Plan & Program for B.C.

Hi Moneca,

I've forwarded the emails as requested with the exception of John Allen as I can't find him in our system. Can you please confirm where he's located?

Thanks,

Elizabeth

From: Moneca Gabriel s.22
Sent: February 19, 2019 1:58 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Minister, FLNR FLNR:EX <FLNR.Minister@gov.bc.ca>
Cc: Dewar, Bob PREM:EX <Bob.Dewar@gov.bc.ca>; MIKE HARCOURT s.22
Subject: Fwd: 21st Century Forest Plan & Program for B.C.
Importance: High

Hi Elizabeth,

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To: Premier Horgan, Min. Donaldson,

Emails are not available for copies to be sent to: Geoff Meggs, John Allen, Tim Renneberg, Kenn McLaren.

I would appreciate if they could be forwarded.

Thank you for your assistance.

Best,

Moneca
Gabriel

Executive Assistant to

Mike Harcourt

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 19, 2019 4:40 PM
To: Nash, Amber PREM:EX
Subject: FW: 21st Century Forest Plan & Program for B.C.
Attachments: British Columbia solutions.docx; Attached Message Part

Importance: High

Hi Amber,

An email from Mike Harcourt for the Premier. I've forwarded the copies as requested.

Thanks,

Elizabeth

From: Moneca Gabriel s.22
Sent: February 19, 2019 1:58 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Minister, FLNR FLNR:EX <FLNR.Minister@gov.bc.ca>
Cc: Dewar, Bob PREM:EX <Bob.Dewar@gov.bc.ca>; MIKE HARCOURT s.22
Subject: Fwd: 21st Century Forest Plan & Program for B.C.
Importance: High

Hi Elizabeth,

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To: Premier Horgan, Min. Donaldson,

Emails are not available for copies to be sent to: Geoff Meggs, John Allen, Tim Renneberg, Kenn McLaren.

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Thank you for your assistance.

Best,

Moneca
Gabriel

Executive Assistant to

Mike Harcourt

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 19, 2019 5:09 PM
To: 'tamara_vrooman@vancity.com'
Subject: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James

Importance: High

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 20, 2019 8:45 AM
To: 'schow@lawsonlundell.com'
Subject: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James

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Best regards,

Elizabeth

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Office of the Premier
*Direct: 778-974-6082
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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 20, 2019 8:55 AM
To: Nash, Amber PREM:EX
Subject: FW: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James

Importance: High

From: Parkinson, Elizabeth PREM:EX
Sent: February 19, 2019 3:11 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James
Importance: High

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 20, 2019 9:26 AM
To: Trimble, Brett FIN:EX
Subject: RE: Phone issue

Thank you Brett!!

From: Trimble, Brett FIN:EX
Sent: February 20, 2019 9:25 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; PREM Tech <PREM.Tech@gov.bc.ca>
Subject: RE: Phone issue

Hi Elizabeth,
I'll be right over.
Regards, Brett

Brett Trimble
Systems Analyst
Ministry of Finance | Offices of the Premier
Tel: **778-698-3782**
Cel: **250-634-4966**

From: Parkinson, Elizabeth PREM:EX
Sent: February 20, 2019 9:22 AM
To: PREM Tech <PREM.Tech@gov.bc.ca>
Subject: Phone issue

Hi all,

My phone won't unlock. I've re-started twice and shut down completely once. Any suggestions?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 20, 2019 10:36 AM
To: 'Zori Zapryanova'
Subject: RE: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James

Thanks Zori. I'll be sending out the details either this afternoon or tomorrow morning.

Elizabeth

From: Zori Zapryanova s.22
Sent: February 20, 2019 9:58 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Jonathan Fowlie <Jonathan_Fowlie@vancity.com>
Subject: RE: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James

Hi Elizabeth,

We have confirmed with Tamara and she would like to have Jonathan Fowlie, VP of Communications and Government Relations attend this call on her behalf.

You can send him the conference call details at Jonathan_Fowlie@vancity.com .

Thanks!

Zori Zapryanova
Executive Coordinator
Office of the CEO
T: 604.708.7872

183 Terminal Ave Vancouver BC V6A 4G2
www.vancity.com

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, February 20, 2019 8:47 AM
To: Zori Zapryanova s.22
Subject: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James

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Good afternoon,

You are invited to participate in a conference call with the Premier of British Columbia and the Minister of Finance on Thursday, February 21st at 3:45 pm.

The purpose of this call is to provide you with a briefing on British Columbia's Budget 2019.

Please advise if you are able to participate in this conference call. Dial-in details will be provided to all confirmed participants.

Best regards,

Elizabeth

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 20, 2019 10:45 AM
To: Poldrugovac, Saija FIN:EX
Subject: RE: BEA - Premier Horgan business meeting

Sure Saija. I'm just waiting to get the travel claims back from Amber. I'll send it shortly.

Elizabeth

From: Poldrugovac, Saija FIN:EX
Sent: February 20, 2019 7:43 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: BEA - Premier Horgan business meeting

Hi Elizabeth,
Can you please provide the hotel folio associated with this charge that will show the balance has been paid.
Thanks!
Saija

From: Parkinson, Elizabeth PREM:EX
Sent: February 12, 2019 4:51 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: BEA - Premier Horgan business meeting

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 12, 2019 4:49 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 20, 2019 10:50 AM
To: XT:Peacock, Ken FIN:IN
Subject: RE: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James

Thank you for your email confirmation Ken. I will send out the details for the concall tomorrow morning.

Elizabeth

From: Ken Peacock <ken.peacock@bcbc.com>
Sent: February 20, 2019 10:46 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James

Good morning Elizabeth,

Thank you for the invitation. I will join the conference call with the Premier.

Regards,

Ken Peacock

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 20, 2019 9:51 AM
To: Ken Peacock <ken.peacock@bcbc.com>
Subject: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James

Good morning Mr. Peacock,

You are invited to participate in a conference call with the Premier of British Columbia and the Minister of Finance on Thursday, February 21st at 3:45 pm.

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Best regards,

Elizabeth

Elizabeth Parkinson
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Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 20, 2019 10:53 AM
To: 'MIKE HARCOURT'
Subject: RE: Invitation to Caucus

Thanks Mike. Bob will be flying back on February 25th so I will check with him and Vanessa at that time for dates and timing and get back to you with some suggestions.

Elizabeth

From: MIKE HARCOURT s.22
Sent: February 20, 2019 10:49 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Moneca Gabriel s.22
Subject: Re: Invitation to Caucus

Thanks Elizabeth.

Made it back to Vancouver this morning.

s.22

Sure let's arrange for Bob and I, and probably Vanessa Geary ,to meet in Vancouver at the Waterfront Cabinet office's. s.22

Mike H

Sent from my iPhone

On Feb 20, 2019, at 10:40 AM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi Mike,
>
> s.22
>
> s.22 Bob would still like to meet up with you but perhaps I can arrange that for the next time he's in Vancouver?
>
> Sorry I missed you too!
>
> Elizabeth
>
> ---
>
> **From:** MIKE HARCOURT s.22
> **Sent:** February 19, 2019 4:55 PM

To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Invitation to Caucus

Elizabeth, thanks for arranging a terrific day.

Congrats to John and Carol in a triumphant budget , for our values and priorities.

I told Carol that the only negative was that in the 1990's we budgeted $12 billion for infrastructure- new schools($3 billion), health and secondary education facilities($2 billion), transportation(Vancouver Island Highway,Millenium Line, West Coast X).

She and John " trumped" us with $ 20 billion in infrastructure.

Good going- let John know I'm impressed.

s.22

Talk soon.

Mike H

Sent from my iPhone

On Feb 19, 2019, at 9:22 AM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Perfect! Thanks Mike. Leslie will meet you at the door.
>
> ---
>
> **From:** MIKE HARCOURT s.22
> **Sent:** February 19, 2019 9:22 AM
> **To:** Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
> **Subject:** Re: Invitation to Caucus
>
> Thanks Elizabeth. Will be at the East Annex at 9:35 am. Just walk over from the s.15
> s.15
>
> Mike H
>
> Sent from my iPhone
>
> On Feb 19, 2019, at 9:15 AM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:
>
> Hi Mike,

Sorry for the delay in getting back to you with the response regarding attending caucus. Roseanne Moran says they would love to have you attend at 9:45 if you're able. It's in room 223. If you come to the East Annex Leslie Ivens says she will escort you up.

Elizabeth



Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 20, 2019 12:05 PM
To: 'Binns, Barbara'
Subject: RE: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James

Thank you for confirming Mr. Chrystal's attendance on the call Barbara. I will be sending out the details tomorrow and will include him.

Elizabeth

From: Binns, Barbara <bbinns@polyhomes.com>
Sent: February 20, 2019 11:59 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Yu, Megan s.22
Subject: RE: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James

Elizabeth – Mr. Audain would like to thank you for the invitation, but he is travelling at that time and we would not be able to coordinate a phone connection.

However, Neil Chrystal, President and CEO of Polygon Homes Ltd. would appreciate the opportunity to be included. Would you please advise him of the conference call details.

s.22

I am copying Mr. Chrystal's Executive Assistant Megan Yu.

Best regards,

Barbara

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, February 20, 2019 11:26 AM
To: Binns, Barbara
Subject: RE: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James

Thank you Barbara.

Elizabeth

From: Binns, Barbara <bbinns@polyhomes.com>
Sent: February 20, 2019 11:23 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James

Thank you Elizabeth. I will let you know if Michael or someone else can participate, asap.

Regards,

Barbara Binns
Executive Assistant, Polygon Homes Ltd.

email: bbinns@polyhomes.com
tel: 604.871.4207 fax: 604.871.4280
polyhomes.com
900 - 1333 West Broadway,
Vancouver, BC V6H 4C2
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From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, February 20, 2019 11:20 AM
To: Binns, Barbara
Subject: FW: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James
Importance: High

HI! A copy of the invitation that has been sent out is below. Please let me know if it will be possible for Mr. Audain to attend the concall or if he would like to have someone attend in his stead.

Thanks,

Elizabeth

From: Parkinson, Elizabeth PREM:EX
Sent: February 19, 2019 3:44 PM
To: 'maudain@polyhomes.com' <maudain@polyhomes.com>
Subject: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James
Importance: High

Good afternoon,

You are invited to participate in a conference call with the Premier of British Columbia and the Minister of Finance on Thursday, February 21st at 3:45 pm.

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Please advise if you are able to participate in this conference call. Dial-in details will be provided to all confirmed participants.

Best regards,

Elizabeth

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 20, 2019 12:14 PM
To: Privett, Don PREM:EX
Subject: FW: US Travel Feb 6 - 8

Hi Don,

Are you able to print the entirety of this email? For some reason it cuts off for me.

Thanks,

Elizabeth

From: Poldrugovac, Saija FIN:EX
Sent: February 19, 2019 9:34 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: US Travel Feb 6 - 8

Here you go!
~S

Canadian dollar → US dollar

Exchange rate summary	
Low	
Average	2019-02-06 —
High	

Results

Date	Value of 1.00 CAD in US
2019-02-06	0.76 US
2019-02-07	0.75 US
2019-02-08	0.75 US

US dollar → Canadian dollar

Exchange rate summary	
Low	2
Average	2019-02-06 — 2
High	2

Results

Date	Value of 1.00 USD in CAD
2019-02-06	1.32 CAD
2019-02-07	1.33 CAD
2019-02-08	1.33 CAD

From: Parkinson, Elizabeth PREM:EX
Sent: February 12, 2019 2:48 PM
To: Poldrugovac, Saija FIN:EX
Subject: US Travel Feb 6 - 8

Hi Saija,

Are you able to send me the exchange rate for US Travel Feb. 6 – 8th? The Premier, Sheena, Geoff and Evan traveled to Seattle to meet with the Washington State Governor.

Thanks,

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 20, 2019 12:21 PM
To: 'Crivici, Lisa'
Subject: RE: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James

Thank you Lisa. s.22

From: Crivici, Lisa <lisa.crivici@scotiabank.com>
Sent: February 20, 2019 12:11 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James

Wonderful, thanks so much Elizabeth, sincerely appreciate it.

Have a terrific rest of the day!

Warm Regards,

Lisa

Lisa Crivici | Executive Assistant to Lesly Tayles, SVP
BC & Yukon Region

Scotiabank | Canadian Branch Banking
Suite 3400, 650 West Georgia Street
Vancouver, BC V6B 4N7

lisa.crivici@scotiabank.com
PH: 604.668.2002

Scotiabank is the business name used by The Bank of Nova Scotia

---

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: February-20-19 11:22 AM
To: Crivici, Lisa
Subject: RE: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James

Thank you for your email Lisa. I will be sending out the details for the call tomorrow morning. I've noted Lesly's email and will send it to her direct. Thank you once again.

Elizabeth

From: Crivici, Lisa <lisa.crivici@scotiabank.com>
Sent: February 20, 2019 11:07 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James

Hi Elizabeth,

s.22 I'd like to ensure Lesly has the details of the subject call; are you able to provide today? If not, could I trouble you to please ensure Lesly is emailed directly with the details at Lesly.tayles@scotiabank.com

Many thanks and wishing you a wonderful day.

Warm Regards,

Lisa

Lisa Crivici | Executive Assistant to Lesly Tayles, SVP
BC & Yukon Region

Scotiabank | Canadian Branch Banking
Suite 3400, 650 West Georgia Street
Vancouver, BC V6B 4N7

lisa.crivici@scotiabank.com
PH: 604.668.2002

Scotiabank is the business name used by The Bank of Nova Scotia

---

From: Crivici, Lisa
Sent: February-19-19 4:51 PM
To: 'Parkinson, Elizabeth PREM:EX'
Subject: RE: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James

Hi Elizabeth –
On behalf of Lesly Tayles, she would like to attend the call – thank you.

Warm Regards,

Lisa

Lisa Crivici | Executive Assistant to Lesly Tayles, SVP
BC & Yukon Region

Scotiabank | Canadian Branch Banking
Suite 3400, 650 West Georgia Street
Vancouver, BC V6B 4N7

lisa.crivici@scotiabank.com
PH: 604.668.2002

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---

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: February-19-19 3:11 PM
To: Parkinson, Elizabeth PREM:EX
Subject: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James
Importance: High

Good afternoon,

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Best regards,

Elizabeth

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 20, 2019 2:41 PM
To: 'Sarah Dohan'
Subject: RE: Winnipeg - Victoria 25Feb19

Thanks Sarah!

From: Sarah Dohan <sarah.dohan@flightcentre.ca>
Sent: February 20, 2019 2:40 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Winnipeg - Victoria 25Feb19

Hello Elizabeth,

Please find the flights that we had spoken about from Winnipeg to Victoria.

Winnipeg – Victoria 25Feb19
Air Canada $942 one seat Latitude Left
Depart: Winnipeg 6:55am//Arrive: Vancouver 8:13am
Depart: Vancouver 9:25am//Arrive: Victoria 9:55am

SARAH DOHAN
Travel Manager
Flight Centre Business Travel Victoria

Office: +1 250 360 2058 | Toll Free: +1 866 420 4410
615 Broughton St
Victoria BC V8W 1C8
After Hours Emergency Assist: +1 250 415 2330

Years in the industry: **5**
Countries visited: **12**
Favourite Destination: **Kenya**
Next trip: **TBA**

I'm only a call, text or email away!

CPBC #42324 | TICO #4671384 | OPC #702971

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 20, 2019 3:43 PM
To: 'James Gorman'
Subject: RE: [External] Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James

Thank you for your email Mr. Gorman.

Elizabeth

From: James Gorman <James.Gorman@westfraser.com>
Sent: February 20, 2019 3:02 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: [External] Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James

Regrettably, Elizabeth, I am unable to participate.

Sincerely,

James Gorman
Vice-President, Corporate and Government Relations
West Fraser
Office: 604 895-2718 Mobile: 778 677-6002

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: Tuesday, February 19, 2019 3:11 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: [External] Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James
Importance: High

Good afternoon,

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Best regards,

Elizabeth

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Thank you

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 20, 2019 3:44 PM
To: 'Elsie Friend'
Subject: RE: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James

Thank you for your email confirmation Elsie. I will send out the concall details tomorrow morning.

Elizabeth

From: Elsie Friend s.22
Sent: February 20, 2019 2:22 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James

Hi Elizabeth,

Scott Thomson, President and CEO, Finning International Inc., would like to attend the Budget 2019 briefing scheduled for tomorrow, February 21 at 3:45 p.m. I will await the dial in details.

Best regards,
Elsie Friend
Executive Assistant
Finning International Inc.
Ph. 604-331-4904

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: Tuesday, February 19, 2019 3:11 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: [EXTERNAL] Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James
Importance: High

Good afternoon,

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Best regards,

Elizabeth

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 20, 2019 3:51 PM
To: Geary, Vanessa PREM:EX
Subject: Mike Harcourt meeting request

Hi Vanessa,

Mike has asked if you can attend a meeting with him and Bob Dewar, when Bob is next in Vancouver. There's currently no date set, but I said I would let you know of his request.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 20, 2019 3:52 PM
To: Wensink, Alison PREM:EX
Subject: RE: Transfer Out for Chantille Viaud

Ok, thanks Alison.

From: Wensink, Alison PREM:EX
Sent: February 20, 2019 3:50 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Transfer Out for Chantille Viaud

I don't actually recall where she mentioned she was going, but I think Debbie is aware of the transfer details.

From: Parkinson, Elizabeth PREM:EX
Sent: February 20, 2019 3:49 PM
To: Wensink, Alison PREM:EX <Alison.Wensink@gov.bc.ca>
Subject: RE: Transfer Out for Chantille Viaud

Will do Alison. I wasn't aware that she was leaving OOP. Where is she going?

From: Wensink, Alison PREM:EX
Sent: February 20, 2019 3:15 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Transfer Out for Chantille Viaud

Hi Elizabeth,

Chantille let me know that she will be transferring out of Office of the Premier on the 24th of February (transferring into the new ministry on the 25th). When you put in the service request for her transfer out, could you mark that, No she will not transfer her email and H drive contents, and please put myself down as the person to review them.

Please let me know if you have any questions with this!

Thank you so much!

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (778) 974-5757

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 20, 2019 4:01 PM
To: 'Duff, Sue'
Subject: RE: Invitation to Budget 2019 briefing with Premier Horgan & Minister of Finance, Carole James

It will be an email with the details so I will send it to you.

Thanks,

Elizabeth

From: Duff, Sue <Sue.Duff@mdacorporation.com>
Sent: February 20, 2019 3:58 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Invitation to Budget 2019 briefing with Premier Horgan & Minister of Finance, Carole James

If is a Calendar entry you can send it directly to Cindy at s.22 if not you can just email me and I'll add it to her Calendar.

Thanks for your speedy reply.

Sue Duff
604-231-2338

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, February 20, 2019 3:56 PM
To: Duff, Sue <Sue.Duff@mdacorporation.com>
Subject: RE: Invitation to Budget 2019 briefing with Premier Horgan & Minister of Finance, Carole James

Thank you for your confirmation email Sue. I will be sending out the concall details tomorrow morning.

Best regards,

Elizabeth

From: Duff, Sue <Sue.Duff@mdacorporation.com>
Sent: February 20, 2019 3:44 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: Invitation to Budget 2019 briefing with Premier Horgan & Minister of Finance, Carole James

Hi Elizabeth,

Cindy Muller, Senior Director of Operations at MDA would like to dial in to this conference call.

Please send me that details so that I can add them to her Calendar.

Thanks in advance.

Sue Duff
Executive Assistant | Surveillance and Intelligence
+1.604.231.2338 office
sue.duff@mdacorporation.com

From: Booth, Jennifer
Sent: Tuesday, February 19, 2019 4:55 PM
To: Duff, Sue <Sue.Duff@mdacorporation.com>
Subject: FW: Invitation to Budget 2019 briefing with Premier Horgan & Minister of Finance, Carole James

From: Keyzer, Wendy <wendy.keyzer@mdacorporation.com>
Sent: February 19, 2019 4:40 PM
To: Muller, Cindy <Cindy.Muller@mdacorporation.com>; Pogue, Chris <Chris.Pogue@mdacorporation.com>
Cc: Falcade, Shaughna <shaughna.falcade@mdacorporation.com>; Booth, Jennifer <Jennifer.Booth@mdacorporation.com>; Keyzer, Wendy <wendy.keyzer@mdacorporation.com>
Subject: FW: Invitation to Budget 2019 briefing with Premier Horgan & Minister of Finance, Carole James

Fyi.

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, February 19, 2019 3:38 PM
To: Info at MDA <info@mdacorporation.com>
Subject: Invitation to Budget 2019 briefing with Premier Horgan & Minister of Finance, Carole James

Good afternoon,

You are invited to participate in a conference call with the Premier of British Columbia and the Minister of Finance on Thursday, February 21st at 3:45 pm.

The purpose of this call is to provide you with a briefing on British Columbia's Budget 2019.

Please advise if you are able to participate in this conference call. Dial-in details will be provided to all confirmed participants.

Best regards,

Elizabeth

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 20, 2019 4:08 PM
To: 'Alkan YCD'
Subject: Confirmation: March 3 flight
Attachments: Scan_20190220.pdf

Hi Ben,

Please find attached the signed confirmation for the trip to Smithers March 3rd.

Thanks,

Elizabeth

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 20, 2019 4:06 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 20, 2019 4:22 PM
To: Loewen, Michelle LASS:EX
Subject: Card covers

Hi Michelle,

Is it possible to get a few of the clear card covers for a few of the staff here? Many of them are falling apart. Also, my card locked me out s.22 just now. Are you able to check it for me?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 20, 2019 4:28 PM
To: 'Maggie Campbell'
Subject: RE: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James

Thank you for your email confirmation Maggie. I will be sending out the concall details tomorrow morning.

Best regards,

Elizabeth

From: Maggie Campbell <mcampbell@markanthony.com>
Sent: February 20, 2019 4:23 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James

Dear Elizabeth,

Anthony von Mandl will participate in the call tomorrow afternoon.

My best,

Maggie

Maggie Campbell | Executive Assistant to the Founder, Chairman and CEO
Mark Anthony Group Inc. **|** 500 - 887 Great Northern Way **|** Vancouver, BC, Canada V5T 4T5
direct: 604-264-4003 **|** mobile: 604-240-8010 **|** mcampbell@markanthony.com

Please consider the environment before printing this email

From: Parkinson, Elizabeth PREM:EX < >
Sent: Tuesday, February 19, 2019 3:11 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James
Importance: High

PLEASE BE CAUTIOUS
This email was sent from outside of the company

Good afternoon,

You are invited to participate in a conference call with the Premier of British Columbia and the Minister of Finance on Thursday, February 21st at 3:45 pm.

The purpose of this call is to provide you with a briefing on British Columbia's Budget 2019.

Please advise if you are able to participate in this conference call. Dial-in details will be provided to all confirmed participants.

Best regards,

Elizabeth



Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 20, 2019 4:45 PM
To: Poldrugovac, Saija FIN:EX
Subject: TV # E130596, Hotel charge at zero
Attachments: Scan_20190220.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 20, 2019 4:42 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 20, 2019 5:03 PM
To: Dewar, Bob PREM:EX
Subject: Meeting with Mike Harcourt

Hi Bob,

Mike has asked for a meeting when you are next in Vancouver and has asked if Vanessa Geary can also attend. I also mentioned it to Vanessa today as she was here for the day.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 20, 2019 5:37 PM
To: Nash, Amber PREM:EX
Subject: BC Business Leaders list
Attachments: BC Business Leaders list.docx

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 21, 2019 9:17 AM
To: 'Rebecca Thompson'
Subject: RE: Invoices- Partial Refund from 08Feb19

That's wonderful Rebecca! Thank you for taking such good care of us.

Elizabeth

From: Rebecca Thompson <rebecca.thompson@flightcentre.ca>
Sent: February 21, 2019 9:16 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Sarah Dohan <sarah.dohan@flightcentre.ca>
Subject: RE: Invoices- Partial Refund from 08Feb19

Hi Elizabeth,

Given that we had booked the Air Canada flights the evening prior, we were actually able to get a waiver for these flights and received a full refund. You haven't been billed for these flights. 😊

Rebecca Thompson | Travel Manager
Flight Centre Business Travel Victoria
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, February 21, 2019 9:06 AM
To: Sarah Dohan <sarah.dohan@flightcentre.ca>
Subject: RE: Invoices- Partial Refund from 08Feb19

Thank you Sarah. Much appreciated! The Air Canada flights became a credit correct?

From: Sarah Dohan <sarah.dohan@flightcentre.ca>
Sent: February 20, 2019 6:11 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Invoices- Partial Refund from 08Feb19

Hello Elizabeth!

Remember when we had that horrible weather and the Premiers flights were cancelled from Seattle to Victoria? Well We received the refund and I processed it for everyone.

Invoices are attached. Thanks!

SARAH DOHAN

Travel Manager

Flight Centre Business Travel Victoria

Office: +1 250 360 2058 | Toll Free: +1 866 420 4410

615 Broughton St
Victoria BC V8W 1C8

After Hours Emergency Assist: +1 250 415 2330

Years in the industry: **5**
Countries visited: **12**
Favourite Destination: **Kenya**
Next trip: **TBA**

I'm only a call, text or email away!

CPBC #42324 | TICO #4671384 | OPC #702971

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 21, 2019 9:32 AM
To: 'charters'
Subject: RE: Charter Quotation - Office of the Premier - March 3

Good morning,

I'm wondering if you have availability March 2nd for the same flight details? Would the price stay the same?

Thanks,

Elizabeth

From: charters <charters@pacificcoastal.com>
Sent: February 11, 2019 12:56 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Heather Wilson <Heather.Wilson@pacificcoastal.com>; James Ling <James.Ling@pacificcoastal.com>; Jodie Sanheim <Jodie.Sanheim@pacificcoastal.com>; Josh MacDonald <Josh.MacDonald@pacificcoastal.com>; Kevin Boothroyd <Kevin.Boothroyd@pacificcoastal.com>; Matthew Wate <Matthew.Wate@pacificcoastal.com>; Miriam Lenting <Miriam.Lenting@pacificcoastal.com>; Rob Kidner <Rob.Kidner@pacificcoastal.com>; Rob Sales <sales@pacificcoastal.com>; Shawn Warneboldt <Shawn.Warneboldt@pacificcoastal.com>; Tomoko Harada <Tomoko.Harada@pacificcoastal.com>; Trina Moldenhauer <Trina.Moldenhauer@pacificcoastal.com>
Subject: Charter Quotation - Office of the Premier - March 3

Hi Elizabeth,

Here is the quotation you requested. If you are interested in proceeding, the next step would be to look into crew/aircraft availability.

Kind regards,

Heather

Charters

Pacific Coastal AIRLINES

Phone: 604-279-0966
Toll Free: 1-800-663-2872 ext 2627
Email: Charters@pacificcoastal.com
South Terminal
204-4440 Cowley Crescent
Richmond, BC, V7B 1B8

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Please consider the environment before printing this e-mail.

>>> "Parkinson, Elizabeth PREM:EX" <Elizabeth.Parkinson@gov.bc.ca> 2/6/2019 1:55 PM >>>

Hi! Are you able to forward a quote for a charter for 8 people travelling Victoria to Smithers return on March 3rd? They would fly out at 8 am and return at 5:00 pm.

Thanks,

Elizabeth

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 21, 2019 9:34 AM
To: 'Anderson Air Dispatch'
Subject: RE: Quote: Victoria to Smithers

Good morning Talia,

If we were to change the date of the charter to March 2nd, would you have availability and would your price stay the same?

Thanks,

Elizabeth

From: Anderson Air Dispatch <dispatch@andersonair.ca>
Sent: February 6, 2019 4:52 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Anderson Air Dispatch <dispatch@andersonair.ca>
Subject: RE: Quote: Victoria to Smithers

Good afternoon Elizabeth,

Thank you for your inquiry. Please find attached a quote as requested for a trip from Victoria to Smithers on March 03. Please note that in order to stay without our pilots legal duty day hours, we would have to return from Smithers at 3:55 pm. There would also be an option to split their duty day, which requires uninterrupted rest while on the ground in Smithers, which could potentially extend the day; please let us know if you would be interested in this option, and we can look into this further for you.

Please be aware that this time of the year there may be deicing and hangar fees incurred, which will be invoiced out at cost after the trip is completed.

Please let me know if you have any questions at all, or if you would like to book this trip.

Thank you,

Talia Smith
Flight Coordinator

Anderson Air Ltd
4360 Agar Drive
Richmond, BC Canada V7B 1A3
T (604) 270-1588 *F* (604) 270-1511
www.andersonair.ca

ANDERSON AIR
FLIGHT AT ITS FINEST
Executive Charters & Aircraft Management Services

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: Wednesday, February 6, 2019 2:18 PM
To: Anderson Air Dispatch <dispatch@andersonair.ca>
Subject: Quote: Victoria to Smithers

Good afternoon,

Are you able to forward a quotation for a charter March 3rd for 8 people from Victoria to Smithers return? They would want to fly out at 8:00 am and return at 5:00 pm.

Thanks,

Elizabeth

*Please note my new telephone number below.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 21, 2019 10:17 AM
To: Nash, Amber PREM:EX
Subject: Budget briefing

Hi Amber,

Do you want me to add a line to the conference call details about the call being locked after a certain amount of time?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 21, 2019 10:20 AM
To: 'Phillips, Beverley'
Subject: RE: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James

Hi Beverley,

I will be sending out the details shortly.

Best,

Elizabeth

From: Phillips, Beverley <bevphillips@deloitte.ca>
Sent: February 21, 2019 10:12 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James

Hi Elizabeth – can you please provide the dial in details so Etienne can join this call.

Much appreciated.
Bev

Beverley Phillips
Executive Assistant to Etienne Bruson, Managing Partner BC
Deloitte
Direct: 604 640 3265
Main: 604 669 4466
2800 – 1055 Dunsmuir Street Vancouver BC V7X 1P4 Canada
bevphillips@deloitte.ca | deloitte.ca

From: Bruson, Etienne
Sent: Tuesday, February 19, 2019 6:36 PM
To: 'Parkinson, Elizabeth PREM:EX' <Elizabeth.Parkinson@gov.bc.ca>
Cc: Phillips, Beverley <bevphillips@deloitte.ca>
Subject: RE: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James

Hi Elizabeth,

I will participate.

Thank you.

Etienne

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: Tuesday, February 19, 2019 3:11 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>

Subject: [EXT] Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James
Importance: High

Good afternoon,

You are invited to participate in a conference call with the Premier of British Columbia and the Minister of Finance on Thursday, February 21st at 3:45 pm.

The purpose of this call is to provide you with a briefing on British Columbia's Budget 2019.

Please advise if you are able to participate in this conference call. Dial-in details will be provided to all confirmed participants.

Best regards,

Elizabeth

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 21, 2019 10:44 AM
To: McLaren, Chris PREM:EX

Con Call Details:
Tel: s.15; s.17
Participant code: s.15; s.17

PO will moderate
Moderator code: s.15; s.17

Press *0 in call for help. Press *6 to mute.

Only codes in BOLD are available to participant, all codes available to moderator	
*0	***Request Operator Assistance***
*2	***Initiate a sub-conference***
*4	Lock Conference
*5	Unlock Conference
*6	***Mute/un-mute own line***
*9	Mute/un-mute all participants (lecture mode)
#2	Record custom welcome message
#7	Hangs up the entire call, including the moderator
#8	Hangs up all participants when last moderator disconnects
*#2	Participant count/roll call
*#6	Start conference recording
*#7	Enter project code/billing code reference

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 21, 2019 10:53 AM
To: 'Roberta Wiley'
Subject: RE: Budget briefing with Premier and Finance Minister today

You're very welcome Roberta.

Elizabeth

From: Roberta Wiley <Roberta.Wiley@finning.com>
Sent: February 21, 2019 10:48 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Budget briefing with Premier and Finance Minister today

Good morning and thank you for providing the details.

Kind regards,
Roberta

Roberta Wiley
Executive Assistant | Finning International Inc.
D: 604.331.4958 | M: 778.835.6655

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: Thursday, February 21, 2019 10:39 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: [EXTERNAL] Budget briefing with Premier and Finance Minister today
Importance: High

Good morning,

Please find below the dial-in details for the conference call at 3:45 pm today with Premier John Horgan and Finance Minister Carole James. Please note that the call will be locked once the briefing begins.

Tel: s.15; s.17
Participant code: s.15; s.17

Best regards,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 21, 2019 11:06 AM
To: Derricourt, Amber COI:EX
Subject: RE: Ministry contacts

Thanks Amber!

From: Derricourt, Amber <Amber.Derricourt@coibc.ca>
Sent: February 21, 2019 10:54 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Ministry contacts

Hi Elizabeth,

This is brilliant – thanks very much!

Enjoy the sunshine!

Amber

Amber Derricourt
Executive Administrative Assistant
Office of the Conflict of Interest Commissioner
First Floor - 421 Menzies Street
Victoria BC V8V 1X4
☎ 250 952-0699 250 356-6580

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: February-21-19 10:52 AM
To: Derricourt, Amber <Amber.Derricourt@coibc.ca>
Subject: Ministry contacts

Hi Amber,

This is the most recent list I have. I hope it helps.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 21, 2019 11:59 AM
To: Nash, Amber PREM:EX
Subject: RE: March 2 charter date change

Thanks Amber. That's a relief. I'll let Alkan Air know we're still confirmed.

Elizabeth

From: Nash, Amber PREM:EX
Sent: February 21, 2019 11:58 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: March 2 charter date change

Thanks. Looks like the date of March 3rd is correct. And this won't be an issue. Appreciate you following up to ensure we have a plan in case it changes.

From: Parkinson, Elizabeth PREM:EX
Sent: February 21, 2019 11:56 AM
To: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
Cc: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>
Subject: March 2 charter date change

Hi Amber,

Alkan Air have not yet been able to confirm if they can find us a plane on March 2nd as they did have all their flights busy. Their quote was $9,877.88. Anderson Air are able to charter us but the cost is $14,413.16. Pacific Coastal may be able to charter us at a rate of $12,802.46 but they would need to put out a call for a crew before they can confirm. This would take a few days.

The other charters are all over $16,000. I know Vanessa wanted to know if the charter was going to be over $10,000.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

Subject: Conference Call: BC Business Leaders
Location: PO

Start: Thu 2019-02-21 3:45 PM
End: Thu 2019-02-21 4:30 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Meggs, Geoff PREM:EX; Hockin, Amber PREM:EX; Geary, Vanessa PREM:EX

Attendees list attached

With:
Minister James
Geoff / Amber
Vanessa

Con Call Details:

Tel: s.15; s.17
Participant code: s.15; s.17

Moderator code: s.15; s.17 (PO will moderate)

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 21, 2019 2:34 PM
To: 'Sarah Hayes'
Subject: RE: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James

Thank you for your email response Sarah.

Elizabeth

From: Sarah Hayes <Sarah.Hayes@tolko.com>
Sent: February 21, 2019 1:53 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James

Hello Elizabeth, my apologies for not responding sooner. Our leadership team is in all day meetings today and unable to attend.

Sarah

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: Tuesday, February 19, 2019 3:11 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James
Importance: High

Good afternoon,

You are invited to participate in a conference call with the Premier of British Columbia and the Minister of Finance on Thursday, February 21st at 3:45 pm.

The purpose of this call is to provide you with a briefing on British Columbia's Budget 2019.

Please advise if you are able to participate in this conference call. Dial-in details will be provided to all confirmed participants.

Best regards,

Elizabeth

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 21, 2019 3:10 PM
To: 'Colleen Omstead'
Subject: RE: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James

Perfect! Thank you for letting me know.

Elizabeth

From: Colleen Omstead <comstead@anthemproperties.com>
Sent: February 21, 2019 3:08 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James

No apologies necessary, I do not have access to his emails so I'm sure you sent it to him. He is in our Sacramento office today so I just wanted to add the number to his calendar so he didn't have to scroll through numerous unread emails 😊

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: Thursday, February 21, 2019 3:05 PM
To: Colleen Omstead <comstead@AnthemProperties.com>
Subject: RE: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James

My apologies Colleen I was sure Mr. Carlson was on the email list this morning. The details are below.

Please find below the dial-in details for the conference call at 3:45 pm today with Premier John Horgan and Finance Minister Carole James. Please note that the call will be locked once the briefing begins.

Tel: s.15; s.17
Participant code: s.15; s.17

Best regards,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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From: Colleen Omstead <comstead@anthemproperties.com>
Sent: February 21, 2019 3:00 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James
Importance: High

Hello Elizabeth:

Are you going to send out the dial in details for the upcoming call in 45 minutes?

Best,

Colleen

From: Eric H. Carlson
Sent: Tuesday, February 19, 2019 7:48 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James

Hi Elizabeth,

I confirm that I would like to participate in the call.

Thanks for your help,

Eric

Eric Carlson
Core-founder and CEO
ecarlson@anthemproperties.com

Anthem

Vancouver
1100 Bentall IV - 1055 Dunsmuir St
Vancouver, BC V7X 1K8

Phone 604 689 3040
anthemproperties.com

Calgary
200, 4820 Richard Road SW
Calgary, AB T3E 6L1

Phone 403 265 6180
anthemunited.com

Edmonton
412, 10339 – 124 Street
Edmonton, AB T5N 3W1

Phone 780 421 7272
anthemunited.com

Sacramento
200, 3001 Douglas Boulevard
Roseville, CA USA 95661

Phone 916 960 0240
anthemunited.com

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: Tuesday, February 19, 2019 3:11 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Invitation to Budget 2019 briefing with Premier Horgan and Minister of Finance, Carole James
Importance: High

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Best regards,

Elizabeth

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 21, 2019 3:13 PM
To: Nash, Amber PREM:EX
Subject: RE: Budget 2019 briefing

No one has specifically requested yet. Last year I believe it was after the briefing that a few people came to us and asked, saying they were away. I will let you know if anyone requests that this year.

Elizabeth

From: Nash, Amber PREM:EX
Sent: February 21, 2019 2:57 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Budget 2019 briefing

No. Neither of these occurred. Please forward me the requests and I'll discuss

Amber

On Feb 21, 2019, at 2:43 PM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi Amber,
>
> Did we offer a mini briefing with the Minister for a few companies last year, or copies of questions and responses? There are a few people who are travelling or in all day meetings who may be interested, if this would be possible.
>
> Thanks,



Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 22, 2019 8:54 AM
To: Holmwood, Jen PREM:EX
Subject: FW: Your stay at the s.15

Hi Jen,

In case you want to do the survey..

Elizabeth

From: s.15
Sent: February 21, 2019 5:23 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Your stay at the s.15

s.15

Dear Jennifer Holmwood,

Thank you for staying at s.15 recently and we hope that you have enjoyed your stay.

In order to improve our services and to ensure that we meet your expectations, we would be grateful if you could fill in our guest satisfaction survey online by clicking the link below:

Guest Satisfaction Survey

If you could not use this link, please paste the following address in your web browser:

s.15

Again, we appreciate that you have chosen s.15 and we look forward to welcoming you again.

Sincerely,

Mr s.15
General Manager

Cher(e) Jennifer Holmwood,

Nous vous remercions d'avoir choisi récemment s.15

Parce que votre satisfaction est notre priorité vos appréciations et commentaires nous seraient extrêmement précieux afin d'améliorer sans cesse nos prestations. Nous vous invitons à remplir la brève enquête de satisfaction sur notre site Internet en cliquant sur le lien ci-dessous.

Accès à l'enquête

Si jamais vous ne pouviez pas utiliser ce lien, copiez l'adresse suivante dans votre navigateur Internet :

s.15

De nouveau, nous vous remercions d'avoir choisi s.15 et nous espérons avoir le plaisir de vous accueillir prochainement.

Très cordialement,

Mr s.15
General Manager

At the end of this internal survey you can share your review on TripAdvisor



This message is sent to you by TrustYou GmbH, to which s.15 has entrusted the management of client satisfaction surveys following a stay or other experience in a hotel belonging to the s.15 . This is an automatic message, please do not reply.

Technical assistance: if you meet any difficulties with access or answering the survey, please send an email to: s.15

As per French law of 6th January 1978 called "Law on Data processing and Freedom", you are entitled to access and amend personal data which concerns you through email at: s.15

If you do not wish to receive any more invitations to answer to, click on
s.15

A la fin de ce questionnaire interne vous pourrez partager un avis sur TripAdvisor



Ce message vous est adressé par la société TrustYou GmbH à laquelle la société s.15 a confié la gestion des enquêtes de satisfactions clients suite à votre séjour ou votre expérience dans un hôtel du groupe s.15 . Il s'agit d'un message automatique, merci de ne pas y répondre.

Assistance technique : si vous rencontrez des problèmes pour consulter ou répondre à cette enquête, envoyez un email à : s.15

Conformément à la loi du 6 janvier 1978 dite loi Informatique et Libertés, vous disposez d'un droit d'accès et de rectification des informations personnelles vous concernant par e-mail à : s.15

Si vous souhaitez ne plus recevoir d'invitations à répondre à une enquête de la part d s.15 cliquez sur le lien suivant :

s.15

For any other demand, please consult our website : http:/ s.15

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 22, 2019 9:50 AM
To: Tsang, Robin FIN:EX
Subject: RE: Head phones?

Thanks Robin

From: Tsang, Robin FIN:EX
Sent: February 22, 2019 9:50 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Head phones?

Sure Elizabeth. Should be there within 15 mins.

Thanks,
Robin

-------- Original message --------
From: "Parkinson, Elizabeth PREM:EX" <Elizabeth.Parkinson@gov.bc.ca>
Date: 2019-02-22 9:43 AM (GMT-08:00)
To: "Tsang, Robin FIN:EX" <Robin.Tsang@gov.bc.ca>
Subject: Head phones?

Hi Robin,

Don is away and Chris and I and Evan are delegates on the main line. Normally I can listen to the messages on a set of head phones, but for some reason this is not working. Are you able to help?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 22, 2019 12:03 PM
To: 'charters@pacificcoastal.com'
Subject: March 16" Victoria to Smithers, Smithers-Van, Van-Vic

Good morning,

I'm hoping you can send me a quote for a trip March 16th for 9 people leaving Victoria at 7:30 am for Smithers. They would depart Smithers at 4:00-4:30 pm for Vancouver and leave Vancouver at about 9:30 pm for Victoria. Can you please let me know your availability and price?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 22, 2019 1:43 PM
To: 'QP Support'
Subject: RE: Union bug on business cards

Premier John Horgan. You don't have a copy of his cards?

From: QP Support <qpsupport@hemlock.com>
Sent: February 22, 2019 12:47 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Union bug on business cards

Hi Elizabeth,

Could you kindly let me know which name is the Premier, or if you have a photo of the card you can show us?

We need some more information to look through our records. I appreciate your help on this.

Thank you,
Anita

From: "Parkinson, Elizabeth PREM:EX" <Elizabeth.Parkinson@gov.bc.ca>
Date: Friday, February 22, 2019 at 12:36 PM
To: QP Support <qpsupport@hemlock.com>
Subject: RE: Union bug on business cards

Hi Anita,

The union bug has been printed on the Premier's cards in the past. Can you take it from that?

From: QP Support <qpsupport@hemlock.com>
Sent: February 22, 2019 12:36 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Rainaldi, Mario CITZ:EX <Mario.Rainaldi@gov.bc.ca>
Subject: Re: Union bug on business cards

Good afternoon Elizabeth,

I looked through our order history and your previous order was cancelled as we received no update for the union bug artwork. Email attached.

Could you please send us the union bug artwork? We will need to confirm if it is approved to be added to the cards.

Thank you,

Anita Wong
Online Services Representative

Hemlock Printers Ltd | www.hemlock.com
7050 Buller Ave, Burnaby BC V5J 4S4

From: "Parkinson, Elizabeth PREM:EX" <Elizabeth.Parkinson@gov.bc.ca>
Date: Friday, February 22, 2019 at 12:27 PM
To: QP Support <qpsupport@hemlock.com>
Subject: Union bug on business cards

Good afternoon Anita,

I have just put an order for 4 business cards through, order #790884. I have requested the union for each of the orders. The artwork can be found on the Premier's last order for business cards. Please let me know if you have any questions.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 22, 2019 2:22 PM
To: Wade, Debbie PREM:EX
Subject: Your people are in the inner waiting room

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 22, 2019 3:20 PM
To: Mitchell, Noah LASS:EX
Cc: Wade, Debbie PREM:EX; Privett, Don PREM:EX
Subject: RE: CALLER: s.22 Nanaimo

Thanks Noah. I will share your email with Debbie and Don for their information.

Elizabeth

From: Mitchell, Noah <Noah.Mitchell@leg.bc.ca>
Sent: February 22, 2019 3:16 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: CALLER:s.22 Nanaimo

Hi Elizabeth – I will get in touch with him, thank you!

And for future callers please send them my way. Sheila does not yet have a CA or CO, so I have been taking messages and monitoring her public email until things are in place ☺

Best,

Noah Mitchell| Legislative Assistant | New Democrat BC Government Caucus
T: 250-387-0334| noah.mitchell@leg.bc.ca | www.bcndpcaucus.ca

---

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Friday, February 22, 2019 3:12 PM
To: Mitchell, Noah <Noah.Mitchell@leg.bc.ca>
Subject: CALLER:s.22 Nanaimo

Hi Noah,

A man named s.22 called looking for Sheila's office contact information. I understand you're her LA? Are you able to help? His tel # s.22

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 22, 2019 3:34 PM
To: Badger, Joleen GCPE:EX
Subject: RE: CALLER: Shelley Barrett, BCPFA

No problem. You too Joleen!

From: Badger, Joleen GCPE:EX
Sent: February 22, 2019 3:33 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: CALLER: Shelley Barrett, BCPFA

That's funny since I emailed her with my number this morning! Haha thanks Elizabeth!

Happy Friday ☺

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, February 22, 2019 3:02 PM
To: Badger, Joleen GCPE:EX
Subject: CALLER: Shelley Barrett, BCPFA

Hi Joleen,

Shelley called here for you. Her Tel # 604-436-2053 or Cell # s.22

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 22, 2019 3:42 PM
To: Nash, Amber PREM:EX
Subject: RE: UBCM Accommodations

We're already booked ☺

From: Nash, Amber PREM:EX
Sent: February 22, 2019 3:41 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Fwd: UBCM Accommodations

Pretty sure you are already all over this yes?

Amber

Begin forwarded message:

> **From:** "White, Christine MAH:EX" <Christine.White@gov.bc.ca>
> **Date:** February 22, 2019 at 3:25:18 PM PST
> **To:** LP Administrative Coordinators <LPACS@Victoria1.gov.bc.ca>, LP Support Staff <LPSUPORT@Victoria1.gov.bc.ca>
> **Subject: UBCM Accommodations**
>
> Hello again all!
>
> The Ministry of Municipal Affairs and Housing has successfully negotiated two hotel room blocks for Ministers and Minister's Office and provincial staff supporting provincial participation at the 2019 UBCM Convention.
>
> Thank you for previously submitting your room number estimates, it was extremely helpful for the hotel room negotiations. There will be space within the accommodation blocks for all the estimated hotel rooms, with capacity for a limited number of additional requests.
>
> Booking instructions and information are currently being finalized.
>
> **Further communication regarding booking hotel accommodations will be coming early March.**
>
> Thank you,
>
> **Christine White**
> Administrative Coordinator to the
> Honourable Selina Robinson
> Minister of Municipal Affairs and Housing
> Room 310, Parliament Buildings
> Cell: 250.812.8894 | **Office: 778.974.6045 ***Please note new office phone number**



From: White, Christine MAH:EX
Sent: Wednesday, January 9, 2019 10:54 AM
To: LP Administrative Coordinators <LPACS@Victoria1.gov.bc.ca>; LP Support Staff <LPSUPORT@Victoria1.gov.bc.ca>
Subject: CANVASSING ONLY - UBCM Accommodations
Importance: High

Hello all,

Please let me know by Friday, January 11th 2019 if you have NOT secured a room for your Minister and or Ministerial staff and would like to be involved in the estimate stage of the MAH room block. At this time this is not a guarantee we are able to provide rooms, but we are going to canvass this and see what rates we can get. Please respond to me with the number of rooms you would like IF we are able to secure a large enough block – thank you!

The 2019 UBCM Convention will be held in Vancouver BC, Monday, September 23 to Friday, September 27, 2019.

The Ministry of Municipal Affairs and Housing (MAH) is in the process of negotiating hotel room blocks for Ministers and Minister's Office staff supporting provincial participation.

At this time, we would like to obtain an **estimate** of the number of Ministers and staff that may wish to book within a block. Providing an estimate of staff attendance will allow us to negotiate a better deal and it will provide more accurate budgeting once a block has been secured. **A formal list of Ministers and staff attending Convention is not required at this time.**

- If Ministers and Minister's Office staff are interested in securing rooms within a MAH block, please send your estimates for the number of staff who will require a hotel room to Nicole Gibbings by email at: Nicole.Gibbings@gov.bc.ca.

Further information regarding hotel accommodations will be forthcoming once a hotel block has been secured.

If you have any questions, please contact:

Nicole Gibbings
Project Administrator | Operations and Client Relations |Local Government Division
Ministry of Municipal Affairs and Housing
778-698-3203 or Nicole.Gibbings@gov.bc.ca

Thanks,

Christine White
Administrative Coordinator to the
Honourable Selina Robinson
Minister of Municipal Affairs and Housing
Room 310, Parliament Buildings
Cell: 250.812.8894 | **Office: 778.974.6045 ***Please note new office phone number**



Please consider the environment before printing this email.

Page 031 of 219 to/à Page 033 of 219

Withheld pursuant to/removed as

s.22

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 22, 2019 4:53 PM
To: 'Anderson Air Dispatch'
Subject: RE: March 16: Victoria to Smithers, Smithers to Vancouver, Victoria

I believe we will have 9 people travelling. Thank you anyway.

Elizabeth

From: Anderson Air Dispatch <dispatch@andersonair.ca>
Sent: February 22, 2019 12:19 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Anderson Air Dispatch <dispatch@andersonair.ca>
Subject: RE: March 16: Victoria to Smithers, Smithers to Vancouver, Victoria

Good Afternoon,

Unfortunately our 9-seater and 10-seater aircraft are already booked for this date. If your passenger numbers are flexible we do have an 8 seater aircraft available for this trip. Please let me know if you have any questions and if there's anything else we can do.

Thank you,

Nicole Charlesworth
Manager of Flight Coordination

Anderson Air Ltd
4360 Agar Drive
Richmond, BC Canada V7B 1A3
T (604) 270-1588 *F* (604) 270-1511
www.andersonair.ca

ANDERSON AIR
FLIGHT AT ITS FINEST
Executive Charters & Aircraft Management Services

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: Friday, February 22, 2019 11:52 AM
To: Anderson Air Dispatch <dispatch@andersonair.ca>
Subject: March 16: Victoria to Smithers, Smithers to Vancouver, Victoria

Good morning,

I'm hoping you can give me a quote for March 16th departing Victoria to Smithers about 7:30 am for 9 people. Departing Smithers about 4:00 -4:30 pm for Vancouver and then departing Vancouver for Victoria at about 9:30 pm. Thanks,

Elizabeth

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 25, 2019 9:01 AM
To: McLaren, Chris PREM:EX
Subject: RE: UBCM Accommodations

Thanks Chris. I booked us last year after UBCM 2018.

From: McLaren, Chris PREM:EX
Sent: February 25, 2019 9:00 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: UBCM Accommodations

Elizabeth,
Not sure if you need this or not…perhaps you already have accommodations booked for UBCM.
Cheers,
Chris

From: White, Christine MAH:EX
Sent: February 22, 2019 3:25 PM
To: LP Administrative Coordinators <LPACS@Victoria1.gov.bc.ca>; LP Support Staff <LPSUPORT@Victoria1.gov.bc.ca>
Subject: UBCM Accommodations

Hello again all!

The Ministry of Municipal Affairs and Housing has successfully negotiated two hotel room blocks for Ministers and Minister's Office and provincial staff supporting provincial participation at the 2019 UBCM Convention.

Thank you for previously submitting your room number estimates, it was extremely helpful for the hotel room negotiations. There will be space within the accommodation blocks for all the estimated hotel rooms, with capacity for a limited number of additional requests.

Booking instructions and information are currently being finalized.

Further communication regarding booking hotel accommodations will be coming early March.

Thank you,

Christine White
Administrative Coordinator to the
Honourable Selina Robinson
Minister of Municipal Affairs and Housing
Room 310, Parliament Buildings
Cell: 250.812.8894 | **Office: 778.974.6045 ***Please note new office phone number**



From: White, Christine MAH:EX
Sent: Wednesday, January 9, 2019 10:54 AM
To: LP Administrative Coordinators <LPACS@Victoria1.gov.bc.ca>; LP Support Staff <LPSUPORT@Victoria1.gov.bc.ca>
Subject: CANVASSING ONLY - UBCM Accommodations
Importance: High

Hello all,

Please let me know by Friday, January 11th 2019 if you have NOT secured a room for your Minister and or Ministerial staff and would like to be involved in the estimate stage of the MAH room block. At this time this is not a guarantee we are able to provide rooms, but we are going to canvass this and see what rates we can get. Please respond to me with the number of rooms you would like IF we are able to secure a large enough block – thank you!

The 2019 UBCM Convention will be held in Vancouver BC, Monday, September 23 to Friday, September 27, 2019.

The Ministry of Municipal Affairs and Housing (MAH) is in the process of negotiating hotel room blocks for Ministers and Minister's Office staff supporting provincial participation.

At this time, we would like to obtain an **estimate** of the number of Ministers and staff that may wish to book within a block. Providing an estimate of staff attendance will allow us to negotiate a better deal and it will provide more accurate budgeting once a block has been secured. **A formal list of Ministers and staff attending Convention is not required at this time.**

- If Ministers and Minister's Office staff are interested in securing rooms within a MAH block, please send your estimates for the number of staff who will require a hotel room to Nicole Gibbings by email at: Nicole.Gibbings@gov.bc.ca.

Further information regarding hotel accommodations will be forthcoming once a hotel block has been secured.

If you have any questions, please contact:

Nicole Gibbings
Project Administrator | Operations and Client Relations |Local Government Division
Ministry of Municipal Affairs and Housing
778-698-3203 or Nicole.Gibbings@gov.bc.ca

Thanks,

Christine White
Administrative Coordinator to the
Honourable Selina Robinson
Minister of Municipal Affairs and Housing
Room 310, Parliament Buildings
Cell: 250.812.8894 | **Office: 778.974.6045 ***Please note new office phone number**



Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 25, 2019 9:25 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Premier Horgan: TV # 130596
Attachments: Scan_20190225.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 25, 2019 9:07 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 25, 2019 9:27 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Premier Horgan: TV#130597
Attachments: Scan_20190225.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 25, 2019 9:07 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 25, 2019 9:31 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Premier Horgan: TV # 130599
Attachments: Scan_20190225.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 25, 2019 9:08 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 25, 2019 9:34 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Premier Horgan: E130598
Attachments: Scan_20190225.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 25, 2019 9:09 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 25, 2019 9:35 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Premier Horgan: TV # 130640
Attachments: Scan_20190225.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 25, 2019 9:10 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 25, 2019 9:42 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Premier Horgan, TV#130644
Attachments: Scan_20190225.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 25, 2019 9:11 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 25, 2019 9:43 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Premier Horgan, TV#E130642
Attachments: Scan_20190225.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 25, 2019 9:11 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 25, 2019 9:44 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Evan Brown: TV#E130639
Attachments: Scan_20190225.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 25, 2019 9:12 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 25, 2019 9:47 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Bob Dewar Flight
Attachments: Scan_20190225.pdf

Hi Saija,

Please see the attached note from Flight Centre showing the cost of the flight from Winnipeg to Vic as higher.

Thanks,

Elizabeth

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 25, 2019 9:13 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 25, 2019 9:49 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Debbie Wade: TV#E130601
Attachments: Scan_20190225.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 25, 2019 9:14 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 25, 2019 9:50 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Evan Brown: MTV#E130602
Attachments: Scan_20190225.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 25, 2019 9:14 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 25, 2019 9:53 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Evan Brown: # E130630
Attachments: Scan_20190225.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 25, 2019 9:17 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 25, 2019 9:54 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Sheena McConnell: TV#E130633
Attachments: Scan_20190225.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 25, 2019 9:18 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 25, 2019 9:55 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Geoff Meggs TV#E130632
Attachments: Scan_20190225.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 25, 2019 9:18 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Page 052 of 219

Withheld pursuant to/removed as

s.22

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 25, 2019 10:42 AM
To: Privett, Don PREM:EX
Subject: RE: Chantille Viaud - Transfer Out

Perfect. I couldn't remember which.

From: Privett, Don PREM:EX
Sent: February 25, 2019 10:41 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Chantille Viaud - Transfer Out

From Amber H's note:
"Starting today, Chantille Viaud will join Minister of State Chen's Office as Senior MA"

From: Parkinson, Elizabeth PREM:EX
Sent: February 25, 2019 10:38 AM
To: Privett, Don PREM:EX <Don.Privett@gov.bc.ca>
Subject: RE: Chantille Viaud - Transfer Out

Thanks Don. Is she moving to MCFD or Minister of State for Childcare?

From: Privett, Don PREM:EX
Sent: February 25, 2019 10:36 AM
To: Wensink, Alison PREM:EX <Alison.Wensink@gov.bc.ca>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Chantille Viaud - Transfer Out

Could you pls have a quick look at the service request fields data below to see if I have it correct before I submit the request; the IDIR and UC number are confirmed.
Thx,
Don

Service Requests

Account - Transfer Out
First Name: Chantille
Last Name: Viaud
IDIR: s.15
UCNumber: 778-974-6086
Cut Off Date: 24, FEB, 2019
Transfer To Ministry: Minister of State for Child Care
H Drive Transferred: NO
Email Contents Transferred: NO
Data Reviewed Prior Deletion: Yes
Comments: Alison Wensink to review H Drive/Email contents

DON PRIVETT | Administrative Assistant | Office of the Premier
PO Main Line: **250-387-1715** | Personal UC: 778-974-6080
don.privett@gov.bc.ca | West Annex, Room 156
Parliament Buildings, Victoria, BC V8W 9E1

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 25, 2019 10:46 AM
To: Poldrugovac, Saija FIN:EX
Subject: Bob Dewar flight totals

Hi Saija,

Attached below is my excel sheet with Bob's flights this year. Are you able to confirm it is correct? In Oracle the balance is $19,539.79.

Thanks,

Elizabeth

							Opening balance:
	Date	**Oracle Receipt**	**Inv #**	**Amount**	**GST**	**Total**	**$30,000**
EXPENSES		**FIN to enter**				$0.00	
Flight	03-Apr-18	**in Oracle**	543	$1,118.25	$55.91	$1,174.16	$28,881.75
Flight	13-Apr-18	**FIN to enter**	115	$493.00	$19.65	$512.65	$28,388.75
Flight	14-Apr-18	FIN to enter	180	$1,496.48	$32.56	$1,529.04	$26,892.27
Flight	23-Apr-18	FIN to enter	241	$523.12	$26.16	$549.28	$26,369.15
Flight	29-Apr-18	FIN to enter	420	$802.12	$40.11	$842.23	$25,567.03
Flight	06-May-18	FIN to enter	508	$679.12	$33.96	$713.08	$24,887.91
Flight	11-May-18	FIN to enter	242	$527.12	$26.36	$553.48	$24,360.79
Flight	25-May-18	FIN to enter	446	$606.25	$30.31	$636.56	$23,754.54
Flight	04-Jun-18	FIN to enter	732	$1,334.25	$66.71	$1,400.96	$22,420.29
Flight	26-Jun-18	FIN to enter	1062	$631.12	$29.81	$660.93	$21,789.17
Flight	01-Sep-18	FIN to enter	1098	$823.12	$41.16	$864.28	$20,966.05
Flight	05-Oct-18	FIN to enter	1763	$617.12	$30.86	$647.98	$20,348.93

Flight	14-Oct-18	FIN to enter	C2318	$744.12	$34.71	$778.83	$19,604.81	
Flight	Nov. 10-18	FIN to enter	C2811	$123.18	$2.50	$125.68	$19,481.63	
Flight	Nov. 18-18	FIN to enter	C2810	$563.98	$1.75	$565.73	$18,917.65	
Flight	Dec. 5-18	FIN to enter	C0329	$313.12	$15.66	$328.78	$18,604.53	
Flight	Dec.8-18	FIN to enter	C0231	$504.12	$25.21	$529.33	$18,100.41	
Flight	Dec.6-18	FIN to enter	C0330	$166.47	$1.25	$167.72	$17,933.94	
Flight	Jan. 8-19	FIN to enter	C0622	$118.00	$2.50	$120.50	$17,815.94	
Flight	Feb. 8-19	FIN to enter	C0365	$612.28	$29.16	$641.44	$17,203.66	
Flight	Feb. 25-19	FIN to enter	CO612	$1,062.75	$30.12	$1,092.87	**$16,140.91**	**Remaining balance**
Total:				**$13,859.09**	$576.42	$14,435.51	**$13,859.09**	**Paid out balance**

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 25, 2019 10:55 AM
To: 'QP Support'
Subject: Union bug for business cards
Attachments: Scan_20190225.pdf

Hi Anita,

Attached is a copy of the Premier's union bug.

Elizabeth

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 25, 2019 10:52 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 25, 2019 10:55 AM
To: Rogers, Maureen LASS:EX
Subject: RE: CALLER: s.22

Thank you Maureen!

From: Rogers, Maureen <Maureen.Rogers@leg.bc.ca>
Sent: February 25, 2019 10:53 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: CALLER: s.22

We have made contact with her.

Thanks for letting us know. She left us a message on Friday (our office was closed), but I have contacted her this morning.

Maureen Rogers
Constituent Assistant to
Hon. Lana Popham
250 479 4154

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Friday, February 22, 2019 3:29 PM
To: Rogers, Maureen <Maureen.Rogers@leg.bc.ca>
Subject: CALLER: s.22

Hi Maureen,

One of Lana's constituents called the Premier's office today, s.22 says she has left 2 messages with your office in the past week and hasn't been called back. Are you able to give her a call back at s.22
s.22

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 25, 2019 12:33 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: UPDATED: Geoff Meggs: TV E130632
Attachments: Scan_20190225.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 25, 2019 12:06 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 25, 2019 1:43 PM
To: Dawes, Sandra IGRS:EX
Subject: RE: Travel claims for Seattle

We claim incidentals when travelling as it covers tips and gratuities, items they may need to purchase, Kleenex, etc when travelling and dry cleaning costs.

From: Dawes, Sandra IGRS:EX
Sent: February 25, 2019 12:52 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Travel claims for Seattle

Hi Elizabeth –
Yes that's what I have minus the incidentals. I thought if you claimed meals, you don't get incidentals – only claim them if there are no meals. I looked in the core policy manual but it's clear as mud! I will ask Genevieve Elliott when she's back.

Thanks,
Sandra

From: Parkinson, Elizabeth PREM:EX
Sent: February 25, 2019 12:31 PM
To: Dawes, Sandra IGRS:EX <Sandra.Dawes@gov.bc.ca>
Subject: Travel claims for Seattle

Hi Sandra,

I just wanted to let you know what I have claimed for travel expenses for the group that travelled to Seattle and Olympia.

Flights return (on my Pcard), accommodations x 2, and per diems.
Per diems were: Feb. 6 dinner and incidentals
Feb. 7 Breakfast, dinner and incidentals
Feb. 8 lunch and incidentals (staff also claimed a breakfast)

Please let me know if you have different.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 25, 2019 1:51 PM
To: Privett, Don PREM:EX
Subject: RE: 936419-66017-Chantille Viaud-Transfer Out

Thanks Don!

From: Privett, Don PREM:EX
Sent: February 25, 2019 12:43 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Viaud, Chantille PREM:EX <Chantille.Viaud@gov.bc.ca>; Wensink, Alison PREM:EX <Alison.Wensink@gov.bc.ca>
Subject: FW: 936419-66017-Chantille Viaud-Transfer Out

FYI, from Penny

From: Lee, Penny FIN:EX
Sent: February 25, 2019 12:34 PM
To: Privett, Don PREM:EX <Don.Privett@gov.bc.ca>
Subject: 936419-66017-Chantille Viaud-Transfer Out

Hi Don, I have submitted I-store 936419 to transfer Chantille out this afternoon. I will call this in as an emergency once the istore has been expensed approved by Vanessa Geary. Please let me know if you have any questions. Thank you.

Penny Lee
Telephone Coordinator
Ministry of Finance, Corporate Services, Information Management Branch
Supporting Finance, Office of the Premier and various other agencies
9-250-387-8912

From: Don.Privett@gov.bc.ca <Don.Privett@gov.bc.ca>
Sent: February 25, 2019 10:46 AM
To: FIN IMB Service Desk (78912) FIN:EX <78912@gov.bc.ca>; Privett, Don PREM:EX <Don.Privett@gov.bc.ca>
Subject: PREM: Transfer Out Feb 24th EMERGENCY

Checkout Information

On-Site Contact Name: Don Privett
On-Site Contact Phone: (250)387-1715
Account: PREM-EXECUTIVE BRANCH
Ministry Number: 004
Responsibility Centre: 36A10
Service Code: 36200
Project Number: 3600000
Expense Authority: Vanessa Geary

Service Requests

Account - Transfer Out
First Name: Chantille
Last Name: Viaud
IDIR: s.15
UCNumber: 7789746086
Cut Off Date: 24, FEB, 2019
Transfer To Ministry: Ministry of State for Children
H Drive Transferred: No
Email Contents Transferred: No
Data Reviewed Prior Deletion: Yes
Comments: 1. Alison Wensink to review H Drive/Email contents 2. Emergency request from the Office of the Premier

Requestor: Privett, Don PREM:EX
Email: Don.Privett@gov.bc.ca
Time: 2019-02-25 10:46:27

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 25, 2019 2:01 PM
To: Wade, Debbie PREM:EX
Subject: RE: Thank you!

You're very welcome Debbie. ☺

From: Wade, Debbie PREM:EX
Sent: February 25, 2019 1:54 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Thank you!

Thanks so much for getting me a new plastic case! So much appreciated. Now I will not lose my card! ☺

Debbie Wade
Executive Coordinator to Geoff Meggs - Chief of Staff
and Amber Hockin - Deputy Chief of Staff
Office of the Premier
778-974-6075

Page 065 of 219

Withheld pursuant to/removed as

s.22

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 25, 2019 4:24 PM
To: 'Moneca Gabriel'
Subject: RE: 21st Century Forest Plan & Program for B.C.

Thanks Moneca. It came through as 2 but the second we couldn't open. Thanks for confirming.

Elizabeth

From: Moneca Gabriel <s.22
Sent: February 25, 2019 4:18 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: 21st Century Forest Plan & Program for B.C.

Hi Elizabeth,

I just sent the 1 attachment for forest renewal.

Thanks.

Moneca

On 2019-02-25 3:36 p.m., Parkinson, Elizabeth PREM:EX wrote:

> Hi Moneca,
>
> Did you send 2 separate messages? I can only open one attachment.
>
> Elizabeth
>
> ---
>
> **From:** Moneca Gabriel s.22
> **Sent:** February 19, 2019 1:58 PM
> **To:** Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Minister, FLNR FLNR:EX <FLNR.Minister@gov.bc.ca>
> **Cc:** Dewar, Bob PREM:EX <Bob.Dewar@gov.bc.ca>; MIKE HARCOURT s.22
> **Subject:** Fwd: 21st Century Forest Plan & Program for B.C.
> **Importance:** High
>
> Hi Elizabeth,
>
> Please find attached a copy of 21st Century Forest Plans and Program for B.C.
>
> To: Premier Horgan, Min. Donaldson,

Emails are not available for copies to be sent to: Geoff Meggs, John Allen, Tim Renneberg, Kenn McLaren.

I would appreciate if they could be forwarded.

Thank you for your assistance.

Best,

Moneca
Gabriel

Executive Assistant to Mike Harcourt

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 25, 2019 4:31 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Geoff Meggs: E130675
Attachments: Scan_20190225.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 25, 2019 4:18 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 25, 2019 4:32 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Jen Holmwood: E130674
Attachments: Scan_20190225.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 25, 2019 4:19 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 25, 2019 4:33 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Amber Hockin: E130670
Attachments: Scan_20190225.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 25, 2019 4:20 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 25, 2019 4:40 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Evan Brown: E130668
Attachments: Scan_20190225.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 25, 2019 4:21 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 25, 2019 4:41 PM
To: 'Moneca Gabriel'
Subject: RE: RE: the proposal

Thanks again Moneca.

From: Moneca Gabriel <s.22
Sent: February 25, 2019 4:32 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Fwd: RE: the proposal

Here is the copy from Dr. Innes , Professor and Dean Faculty of Forestry.

Best,

Moneca

-------- Forwarded Message --------
Subject:RE: the proposal
Date: Mon, 18 Feb 2019 19:55:14 +0000
From: Innes, John <john.innes@ubc.ca>
To: Moneca Gabriel s.22

Hi Moneca

As requested by Mike

Best wishes

John

Dr. John Innes
Professor and Dean,
Faculty of Forestry
University of British Columbia

Forest Sciences Centre
2004 - 2424 Main Mall
Vancouver, BC V6T 1Z4
Canada

Phone: (+1) 604 822 3542
Fax: (+1) 604 822 8157
www.forestry.ubc.ca
twitter: @forestrydean



THE UNIVERSITY
OF BRITISH COLUMBIA

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 26, 2019 9:02 AM
To: 'Alkan YCD'
Subject: RE: Change of date: Trip to Smithers

Thanks very much for this Daniel.

Elizabeth

From: Alkan YCD <ycd@alkanair.com>
Sent: February 25, 2019 5:10 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Change of date: Trip to Smithers

Hi Elizabeth,

I have attached a quote to represent this request.

If you have any questions please let me know.
Daniel

YCD Operations
Tel: 250-924-2107
Fax:250-924-2106
alkanair.com



On Mon, 25 Feb 2019 at 16:52, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi Daniel,
>
> We're just trying to finalize the Premier's travel on the 16th and I wanted to check if there would be a change in cost if your crew were to drop the group in Vancouver and leave them there?
>
> Thanks,

Elizabeth

From: Alkan YCD <ycd@alkanair.com>
Sent: February 22, 2019 11:02 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Alkan Nanaimo <ycd@alkanair.com>
Subject: Re: Change of date: Trip to Smithers

Good Morning Elizabeth,

Please see the attached quote.

I Have arranged the quote for a 0730 departure time form Victoria. If we use this time the crew will require a 7 hour rest period in Smithers for their split duty day. day.

Please let me know if you have any questions,

Daniel

YCD Operations

Tel: 250-924-2107

Fax:250-924-2106

alkanair.com



On Thu, 21 Feb 2019 at 16:42, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

Thank you very much Daniel. I appreciate this very much.

Elizabeth

From: Alkan YCD <ycd@alkanair.com>
Sent: February 21, 2019 4:35 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Alkan Nanaimo <ycd@alkanair.com>
Subject: Re: Change of date: Trip to Smithers

Hi Elizabeth,

Thank you for sending this updated information through. I can send you a new quote for this trip tomorrow morning, for the new date of March 16. Please keep me posted for any additional changes.

Thank you,

Daniel

YCD Operations

Tel: 250-924-2107

Fax:250-924-2106

alkanair.com



On Thu, 21 Feb 2019 at 16:09, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

Hi Ben and Daniel,

The March 3rd date has changed again. I'm so sorry for all the changes. I'm hoping you are available March 16th. Our travel plans are still a bit vague.

We would want to have the 9 people picked up here in Victoria and taken up to Smithers. The timing of the departure would be between 7:30 and 9:00 am (I hope to have that confirmed shortly). The Premier and staff would stay in Smithers for an event until about 4:00 pm. We would then like to have them flown to Vancouver for another event and they would want to leave Vancouver for Victoria at 9:30 pm.

I realise this is likely to be a fuller day for your pilots and wanted to check on their allowed flying time, etc. Are you able to requote me based on this information?

Thanks very much,

Elizabeth Parkinson

Finance and Administration Officer

Office of the Premier
*Direct: 778-974-6082

Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Page 078 of 219 to/à Page 079 of 219

Withheld pursuant to/removed as

s.22

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 26, 2019 10:07 AM
To: Geary, Vanessa PREM:EX
Subject: Accepted: Elizabeth and Vanessa

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 26, 2019 10:09 AM
To: Wade, Debbie PREM:EX
Subject: RE: Template

Thank you Debbie.

From: Wade, Debbie PREM:EX
Sent: February 26, 2019 10:07 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Template

I had one and they are delicious! Thank you!! I will check to see if I have the letterhead template

Debbie Wade
Executive Coordinator to Geoff Meggs - Chief of Staff
and Amber Hockin - Deputy Chief of Staff
Office of the Premier
778-974-6075

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, February 26, 2019 9:50 AM
To: Wade, Debbie PREM:EX <Debbie.Wade@gov.bc.ca>
Subject: Template

Hi Debbie,

Do you have a template for our letterhead? Could you send it to me if you do? And there are banana muffins in the kitchen.. ☺

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 26, 2019 10:17 AM
To: Wade, Debbie PREM:EX
Subject: RE: Template

Thanks Debbie!

From: Wade, Debbie PREM:EX
Sent: February 26, 2019 10:10 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Template

Here you go ☺

Debbie Wade
Executive Coordinator to Geoff Meggs - Chief of Staff
and Amber Hockin - Deputy Chief of Staff
Office of the Premier
778-974-6075

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, February 26, 2019 9:50 AM
To: Wade, Debbie PREM:EX <Debbie.Wade@gov.bc.ca>
Subject: Template

Hi Debbie,

Do you have a template for our letterhead? Could you send it to me if you do? And there are banana muffins in the kitchen.. ☺

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 26, 2019 10:17 AM
To: Wade, Debbie PREM:EX
Subject: RE: Request to change flight for Geoff

Will do.

From: Wade, Debbie PREM:EX
Sent: February 26, 2019 10:15 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Request to change flight for Geoff

Hi Elizabeth;

Can you please change Geoffs return flight on Friday Van/ Vic – to Sunday mid day – van/ Vic.

Thanks so much!

Debbie Wade
Executive Coordinator to Geoff Meggs - Chief of Staff
and Amber Hockin - Deputy Chief of Staff
Office of the Premier
778-974-6075

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 26, 2019 10:30 AM
To: 'charters'
Subject: RE: March 16: Quote for Premier

Thank you for this information Heather. I will keep this in mind for future charters.

Elizabeth

From: charters <charters@pacificcoastal.com>
Sent: February 26, 2019 10:28 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: March 16: Quote for Premier

Hi Elizabeth,

Unfortunately, March 16 won't work for us due to aircraft/crew availability.

Additionally, please note that we no longer operate a 9-seat Kingair (our smallest aircraft is a 19-seat Beechcraft 1900).

Regards,

Heather

Charters

Pacific Coastal AIRLINES

Phone: 604-279-0966
Toll Free: 1-800-663-2872 ext 2627
Email: Charters@pacificcoastal.com
South Terminal
204-4440 Cowley Crescent
Richmond, BC, V7B 1B8

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Please consider the environment before printing this e-mail.

>>> "Parkinson, Elizabeth PREM:EX" <Elizabeth.Parkinson@gov.bc.ca> 2/25/2019 5:03 PM >>>

Good afternoon,

We have changed the date of the Premier's travel to Smithers (previously quoted for March 3). We are hoping you can quote on a 9 seater aircraft from Victoria to Smithers departing about 7:30 am. Departing Smithers to Vancouver at about 4:00 pm. Finally, departing Vancouver to Victoria about 9:30 pm. Can you also quote on the cost if the group were dropped in Vancouver at 5:30 pm?

Thanks very much!

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 26, 2019 11:01 AM
To: 'QP Support'
Subject: RE: Union bug on business cards [#902558]

Hi Anita,

Are the business cards being processed?

Thanks,

Elizabeth

From: QP Support <qpsupport@hemlock.com>
Sent: February 25, 2019 10:50 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Union bug on business cards [#902558]

-- reply above this line --

Dear Elizabeth PREM:EX Parkinson,

Good morning Elizabeth,

I looked through our records and we do not have John Horgan's card on file. Queen's Printer recently switched to our online ordering system in 2017, so if a new order had not been placed we may not have it in our records.

Please send us a photo of the union bug and we will be able to look into this for you.

Thank you,
Anita

Your QP Order Desk Support Team,
Support Department

We hope this response has sufficiently answered your questions. If not, please do not send another email. Instead, reply to this email or login to your account for a complete archive of all your support requests and responses.

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 26, 2019 11:03 AM
To: Nash, Amber PREM:EX
Subject: March 16 charter

Hi Amber,

Pacific Coastal just got back to me saying they do not have a plane available March 16th. So the only charter available would be Alkan Air. Should I confirm with them or hold off until a closer date?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 26, 2019 11:10 AM
To: Banister, Lori FIN:EX
Subject: RE: Question: Bob Dewar

Thank you Lori. 😊

From: Banister, Lori FIN:EX
Sent: February 26, 2019 11:10 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Question: Bob Dewar

Ok, I'll most likely have phone calls this afternoon but will watch for her note. Lori

---

From: Parkinson, Elizabeth PREM:EX
Sent: February 26, 2019 11:05 AM
To: Banister, Lori FIN:EX <Lori.Banister@gov.bc.ca>
Subject: RE: Question: Bob Dewar

Thank you Lori. I will chat with Vanessa this afternoon and likely she will contact you with the amount.

Elizabeth

From: Banister, Lori FIN:EX
Sent: February 26, 2019 11:03 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Question: Bob Dewar

Hi Elizabeth, we can amend his contract to reallocate some of the funds from Expenses to Fees. Lori

Lori Banister I Procurement Specialist I Corporate Services Division I Ministry of Finance
Ph: 778-698-3049 I *e:* Lori.Banister@gov.bc.ca I *m:* 3rd Floor – 617 Government St., Victoria BC V8W 9V1

From: Parkinson, Elizabeth PREM:EX
Sent: February 26, 2019 10:59 AM
To: Banister, Lori FIN:EX <Lori.Banister@gov.bc.ca>
Subject: Question: Bob Dewar

Hi Lori,

Vanessa and I have been looking at the balances of Bob Dewar's contract and we think he may require more than is currently in the Fees STOB, but that he won't need the total that is currently in the Expenses STOB. Is it possible to move some of the funds from Expenses to Fees? Or is there another alternative?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

Subject: GEOFF: HELIJET: Vancouver to Victoria (12:00 PM)
Location: Flight # 785

Start: Sun 2019-03-03 12:00 PM
End: Sun 2019-03-03 12:35 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Parkinson, Elizabeth PREM:EX
Required Attendees Meggs, Geoff PREM:EX

Sunday, March 3, 2019

HELIJET Flight # 785

Depart Vancouver Harbour at 12:00 PM
Arrive Victoria Harbour at 12:35 PM

CONFIRMATION #s.22

Helijet Tel # 1-800-665-4354

Elizabeth-26-02-19

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 26, 2019 11:35 AM
To: Geary, Vanessa PREM:EX
Subject: RE: Letter required

Thanks Vanessa. I'll print it.

From: Geary, Vanessa PREM:EX
Sent: February 26, 2019 11:35 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Letter required

Oh that kind of letter! This is great, thanks. I will be up shortly to sign.

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, February 26, 2019 10:54 AM
To: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>
Subject: RE: Letter required

Hi Vanessa,

Saija says the honorarium should be on an Invoice Coding sheet, which is what I did last time for the Lion Dance. I have that printed for you to sign on my desk. Saija has asked for a brief explanation letter to Shirley that will be attached to the Coding Sheet and kept as a reference to explain the honorarium. I have a draft attached for you.

Thanks,
Elizabeth

From: Geary, Vanessa PREM:EX
Sent: February 26, 2019 10:01 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Letter required

Right _ I knew there was something! Here is the "letter" I sent for LNY – please update as needed. Is there a BEA for the Territorial Greeting? The stuff about Association info will not be needed as it is an individual in this case.

As we discussed yesterday, please issue a payment in the amount of $500.00 to the Shao Lin Hung Gar Lion Dance Team. This payment is for a lion dance performance at a Lunar New Year event that the Premier is hosting on February 4, 2019. Please find the Association's information below.

The amount was included in a BEA I approved for the Premier's LNY activities. Please code this cost to STOB 5122 in the Premier's Office budget.
If you have any questions or need any other information, please let me know. Also, please let me know when the cheque will be ready.

Thanks Vanessa

Shao Lin Hung Gar Lion Dance Team
6382 Argyle Street, Vancouver BC
V5P 3K3
Business (GST) number: # S-0051838

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, February 26, 2019 9:49 AM
To: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>
Subject: Letter required

Hi Vanessa,

Finance requires a letter be sent to Shirley along with the Honorarium explaining what it is for. Would you like me to draft it?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 26, 2019 11:51 AM
To: Wade, Debbie PREM:EX
Subject: RE: Assured Loading card

Thanks Debbie. It's the first year I've used Assured Loading so I didn't track her trips.

From: Wade, Debbie PREM:EX
Sent: February 26, 2019 11:49 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Assured Loading card

Ok, she's very organized with that kind of thing, so I will check with her 😊

Debbie Wade
Executive Coordinator to Geoff Meggs - Chief of Staff
and Amber Hockin - Deputy Chief of Staff
Office of the Premier
778-974-6075

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, February 26, 2019 11:43 AM
To: Wade, Debbie PREM:EX <Debbie.Wade@gov.bc.ca>
Subject: RE: Assured Loading card

No, she hasn't mentioned it. But I need to have an accounting for the 10 trips on the card for year end. If she knows it, would be great, but I may have to grab the Travel Claims she used them on anyway.

From: Wade, Debbie PREM:EX
Sent: February 26, 2019 11:41 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Assured Loading card

I will check for you. Is she asking for more?

Debbie Wade
Executive Coordinator to Geoff Meggs - Chief of Staff
and Amber Hockin - Deputy Chief of Staff
Office of the Premier
778-974-6075

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, February 26, 2019 11:35 AM
To: Wade, Debbie PREM:EX <Debbie.Wade@gov.bc.ca>
Subject: Assured Loading card

Hi Debbie,

Do you happen to know if Amber has some trips left on her card? It doesn't seem like she's used 10.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 26, 2019 1:18 PM
To: Rainaldi, Mario CITZ:EX
Subject: RE: QP Union Bug Logo

Thank you very much Mario.

Elizabeth

From: Rainaldi, Mario CITZ:EX
Sent: February 26, 2019 1:17 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; 'Anita Wong' <awong@hemlock.com>
Subject: RE: QP Union Bug Logo

Hi Anita,

Thank you for looking into this.

Going forward, if there are any requests to have a union bug on a business card please have them contact me directly at Mario.Rainalid@gov.bc.ca, or email our general inbox QPPrintServices@gov.bc.ca

Thanks,
Mario Rainaldi
Print Agent **| Print Brokerage | Queen's Printer**
Ph: **250 356-8674 |** ***e:*** **Mario.Rainaldi@gov.bc.ca** ***M:*** **PO Box 9452, Stn Prov Govt, Victoria BC V8W 9V7**
www.gov.bc.ca/printingandsignage

From: Parkinson, Elizabeth PREM:EX
Sent: February 26, 2019 11:22 AM
To: 'Anita Wong' <awong@hemlock.com>; Rainaldi, Mario CITZ:EX <Mario.Rainaldi@gov.bc.ca>
Subject: RE: QP Union Bug Logo

Thank you for following up Anita. Please let me know if there is a problem and I will have the Deputy Chief of Staff contact Queen's Printer. All business cards for our office will have this union bug going forward, not just the Premier's business cards which I attached previously.

Thanks,

Elizabeth

From: Anita Wong <awong@hemlock.com>
Sent: February 26, 2019 11:08 AM
To: Rainaldi, Mario CITZ:EX <Mario.Rainaldi@gov.bc.ca>

Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: QP Union Bug Logo

Hi Mario,

I just wanted to follow up on this request as well. Please let us know if the union bug logo is approved.

And if it should be a one-time adjustment for $12 per card (there are 4 names in this order), or if we should add this to the template as an option?

We also do not have artwork for this – could you kindly send it to us if you have a copy?

Thank you,

Anita Wong
Online Services Representative

Hemlock Printers Ltd | www.hemlock.com
7050 Buller Ave, Burnaby BC V5J 4S4

From: Anita Wong <awong@hemlock.com>
Date: Monday, February 25, 2019 at 11:00 AM
To: "Rainaldi, Mario CITZ:EX" <Mario.Rainaldi@gov.bc.ca>
Subject: QP Union Bug Logo

Good morning Mario,

I have a request from Elizabeth Parkinson to add a union bug logo on the bottom right of some business cards. Attached is scanned sample from Elizabeth.

Could you kindly advise if we can do this?
If yes, could you please send us the artwork file as she does not have it.

Thank you for your help!

Anita Wong
Online Services Representative

Hemlock Printers Ltd | www.hemlock.com
7050 Buller Ave, Burnaby BC V5J 4S4

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 26, 2019 1:58 PM
To: Rainaldi, Mario CITZ:EX
Subject: RE: QP Union Bug Logo

Thank you Mario. I'll make sure the form is filled in and will send over samples if I have them.

Elizabeth

From: Rainaldi, Mario CITZ:EX
Sent: February 26, 2019 1:41 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: QP Union Bug Logo

No Problem 😊

What I'll get you to do is fill out the requisition form attached and we'll use your account coding instead. Don't worry about the technical info, just names on cards and amounts.

Thanks,
Mario Rainaldi
Print Agent **| Print Brokerage | Queen's Printer**
Ph: **250 356-8674 | *e:*** **Mario.Rainaldi@gov.bc.ca** ***M:*** **PO Box 9452, Stn Prov Govt, Victoria BC V8W 9V7**
www.gov.bc.ca/printingandsignage

From: Parkinson, Elizabeth PREM:EX
Sent: February 26, 2019 1:38 PM
To: Rainaldi, Mario CITZ:EX <Mario.Rainaldi@gov.bc.ca>
Subject: RE: QP Union Bug Logo

Thanks for all this Mario. Do you need my purchasing card information for the orders?

Elizabeth

From: Rainaldi, Mario CITZ:EX
Sent: February 26, 2019 1:24 PM
To: Anita Wong <awong@hemlock.com>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: QP Union Bug Logo

Hi again,

We would like to have this order cancelled and Elizabeth reimbursed as we will now send it to one of our union suppliers.

Thanks again for your help,

Mario Rainaldi
Print Agent **| Print Brokerage | Queen's Printer**
Ph: **250 356-8674 | *e:* Mario.Rainaldi@gov.bc.ca *M:* PO Box 9452, Stn Prov Govt, Victoria BC V8W 9V7**
www.gov.bc.ca/printingandsignage

From: Anita Wong <awong@hemlock.com>
Sent: February 26, 2019 1:20 PM
To: Rainaldi, Mario CITZ:EX <Mario.Rainaldi@gov.bc.ca>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: QP Union Bug Logo

Hi Mario,

Thank you very much for letting me know. I will be sure to send them your way as requested moving forward.

Please let me know how to proceed with this order when it is ready.

Thank you,

Anita Wong
Online Services Representative

Hemlock Printers Ltd | www.hemlock.com
7050 Buller Ave, Burnaby BC V5J 4S4

From: "Rainaldi, Mario CITZ:EX" <Mario.Rainaldi@gov.bc.ca>
Date: Tuesday, February 26, 2019 at 1:17 PM
To: "Parkinson, Elizabeth PREM:EX" <Elizabeth.Parkinson@gov.bc.ca>, Anita Wong <awong@hemlock.com>
Subject: RE: QP Union Bug Logo

Hi Anita,

Thank you for looking into this.

Going forward, if there are any requests to have a union bug on a business card please have them contact me directly at Mario.Rainalid@gov.bc.ca, or email our general inbox QPPrintServices@gov.bc.ca

Thanks,
Mario Rainaldi
Print Agent **| Print Brokerage | Queen's Printer**
Ph: **250 356-8674 | *e:* Mario.Rainaldi@gov.bc.ca *M:* PO Box 9452, Stn Prov Govt, Victoria BC V8W 9V7**
www.gov.bc.ca/printingandsignage

From: Parkinson, Elizabeth PREM:EX
Sent: February 26, 2019 11:22 AM

To: 'Anita Wong' <awong@hemlock.com>; Rainaldi, Mario CITZ:EX <Mario.Rainaldi@gov.bc.ca>
Subject: RE: QP Union Bug Logo

Thank you for following up Anita. Please let me know if there is a problem and I will have the Deputy Chief of Staff contact Queen's Printer. All business cards for our office will have this union bug going forward, not just the Premier's business cards which I attached previously.

Thanks,

Elizabeth

From: Anita Wong <awong@hemlock.com>
Sent: February 26, 2019 11:08 AM
To: Rainaldi, Mario CITZ:EX <Mario.Rainaldi@gov.bc.ca>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: QP Union Bug Logo

Hi Mario,

I just wanted to follow up on this request as well. Please let us know if the union bug logo is approved.

And if it should be a one-time adjustment for $12 per card (there are 4 names in this order), or if we should add this to the template as an option?

We also do not have artwork for this – could you kindly send it to us if you have a copy?

Thank you,

Anita Wong
Online Services Representative

Hemlock Printers Ltd | www.hemlock.com
7050 Buller Ave, Burnaby BC V5J 4S4

From: Anita Wong <awong@hemlock.com>
Date: Monday, February 25, 2019 at 11:00 AM
To: "Rainaldi, Mario CITZ:EX" <Mario.Rainaldi@gov.bc.ca>
Subject: QP Union Bug Logo

Good morning Mario,

I have a request from Elizabeth Parkinson to add a union bug logo on the bottom right of some business cards. Attached is scanned sample from Elizabeth.

Could you kindly advise if we can do this?
If yes, could you please send us the artwork file as she does not have it.

Thank you for your help!

Anita Wong
Online Services Representative

Hemlock Printers Ltd | www.hemlock.com

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 26, 2019 2:20 PM
To: Geary, Vanessa PREM:EX
Subject: RE: meeting

Sure. Be right down.

From: Geary, Vanessa PREM:EX
Sent: February 26, 2019 2:17 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: meeting

Sorry, I got chatting to Chris. Why don't you come down to the basement and we can look at stuff on the table …

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 26, 2019 3:04 PM
To: Wade, Debbie PREM:EX
Subject: RE: BC Ferries ALT card

Thanks Debbie.

From: Wade, Debbie PREM:EX
Sent: February 26, 2019 2:19 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: BC Ferries ALT card

Oh great thanks! She had left her card at home, so couldn't check until tomorrow. But I'll let her know you looked into it.

Thanks!

Debbie Wade
Executive Coordinator to Geoff Meggs - Chief of Staff
and Amber Hockin - Deputy Chief of Staff
Office of the Premier
778-974-6075

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, February 26, 2019 2:18 PM
To: Wade, Debbie PREM:EX <Debbie.Wade@gov.bc.ca>
Subject: BC Ferries ALT card

Hi Debbie,

It looks like Amber has 4 trips left on her Assured Loading card. I show her using it last in December.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 26, 2019 3:05 PM
To: Geary, Vanessa PREM:EX
Subject: RE: helijet tickets

Thanks Vanessa. I ordered them.

Elizabeth

From: Geary, Vanessa PREM:EX
Sent: February 26, 2019 2:56 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: helijet tickets

Hi – as per our conversation, please go ahead and order 2 booklets of quick tickets. Thanks Vanessa

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 26, 2019 3:31 PM
To: 'Troy MacDonald'
Subject: RE: Prepaid quick tickets

Thank you Troy.

From: Troy MacDonald <tmacdonald@helijet.com>
Sent: February 26, 2019 3:30 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Prepaid quick tickets

Thank you Elizabeth,

Will get the order in this afternoon.

Best,

Troy

Troy MacDonald, Director of Sales

Helijet International

Cell: 250-889-6851

tmacdonald@helijet.com

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 26, 2019 3:04:47 PM

To: Troy MacDonald
Subject: RE: Prepaid quick tickets

Hi Troy,
Sorry for the delay. Can we go ahead and order the 2 books of 10 prepaid quick tickets?

Thanks,

Elizabeth

From: Troy MacDonald <tmacdonald@helijet.com>
Sent: February 13, 2019 10:56 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Prepaid quick tickets

Hello Elizabeth,

We are getting the tickets ordered for you.

Thank you!

Troy MacDonald, Director of Sales

Helijet International

Cell: 250-889-6851

tmacdonald@helijet.com

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 13, 2019 9:33:07 AM
To: Troy MacDonald
Subject: Prepaid quick tickets

Good morning Troy,

Can I please order 2 more books of 10 of the prepaid Quick Tickets? Do you need my Purchasing card information again?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 26, 2019 3:34 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Premier Horgan TV#E130634
Attachments: Scan_20190226.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 26, 2019 3:19 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 26, 2019 3:38 PM
To: Dhanota, Surjit LASS:EX
Subject: Noisy heater

Hi Surjit,

Are you able to send someone to look at a very noisy wall heater in the open area in the basement offices here at the Premier's office? We have staff moving into this area soon and the rattling is very distracting.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 26, 2019 3:42 PM
To: Nash, Amber PREM:EX
Subject: RE: Pink Shirt Day Community Scan

Done Amber :-)

From: Nash, Amber PREM:EX
Sent: February 26, 2019 3:39 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: Pink Shirt Day Community Scan

HI E

Can you replace the community scan in the calendar item for tomorrow's pink shirt day with this one?

A

From: Richards, Erin GCPE:EX
Sent: February 26, 2019 2:11 PM
To: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
Subject: RE: Pink Shirt Day Community Scan

Sorry about that! Attached.

Erin Richards
250-361-6901

From: Nash, Amber PREM:EX
Sent: February 26, 2019 2:09 PM
To: Richards, Erin GCPE:EX <Erin.Richards@gov.bc.ca>
Subject: RE: Pink Shirt Day Community Scan

Can you change heading on this one? Still says Chamber.

From: Richards, Erin GCPE:EX
Sent: February 26, 2019 11:22 AM
To: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
Cc: Dalzell, Danielle GCPE:EX <Danielle.Dalzell@gov.bc.ca>; Cox, Michael GCPE:EX <Michael.Cox@gov.bc.ca>; Copeland, Kimberly GCPE:EX <Kimberly.Copeland@gov.bc.ca>
Subject: Pink Shirt Day Community Scan
Importance: High

Attached.

Erin Richards

Manager of Writing and Content Strategy | Strategic Communications| Government Communications and Public Engagement
Erin.Richards@gov.bc.ca | 250-361-6901

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 26, 2019 4:08 PM
To: Farmer, Susan PREM:EX
Subject: RE: Thursday - QP

I'll ask Evan if he can catch the Premier with it.

From: Farmer, Susan PREM:EX
Sent: February 26, 2019 4:03 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Thursday - QP

Hi Elizabeth – apparently, the only seats left for tomorrow's QP weren't great, so Thursday is when they're going.

Attending that day will be:

- Allegra Wolansky – one of the fabulous writers in his Correspondence Branch.
- Susan Blair – visiting from Grand Forks, & Allegra's soon-to-be mother-in-law who first witnessed Question Period back in Dave Barrett's era, but hasn't seen it in person in years.

Should the Premier want to introduce them, I know it'd make Susan super stoked.

Susan Farmer
Managing Director | Correspondence Branch | Office of the Premier
P: 250-387-3570 E: susan.farmer@gov.bc.ca

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 26, 2019 4:42 PM
To: Nash, Amber PREM:EX
Subject: OPTIONS: Flights to Penticton/Kelowna

Hi Amber,

Attached below are the options for Penticton and Kelowna trips March 13th.

Elizabeth

Kelowna options:

Victoria to Kelowna – March 13

Pacific coastal
H13271T 13MAR W Victoria to Kelowna 850A 955A

Air Canada
AC8050Y 13MAR W Victoria to Vancouver 530A 600A
2 AC8410Y 13MAR W Vancouver to Kelowna 700A 756A

Vancouver to Kelowna - March 13

Air Canada

AC8410Y 13MAR W Vancouver to Kelowna 700A 756A

AC8398Y 13MAR W Vancouver to Kelowna 800A 856A

March 13- Kelowna to Victoria

Westjet
WS3261Y 13MAR W Kelowna to Victoria 605P 710P

Air Canada
AC8423W 13MAR W Kelowna to Vancouver 905P 1004P
AC8087W 13MAR W Vancouver to Victoria 1100P 1130P

Mar 13- Kelowna to Vancouver

Air Canada

AC8423W 13MAR W Kelowna to Vancouver 905P 1004P

Mar 14- Kelowna to Victoria

Pacific Coastal
8P1522Y 14MAR Q Kelowna to Victoria 720A 825A

Westjet
WS3119Y 14MAR Q Kelowna to Victoria 830A 935A

PENTICTON options:

Mar 13- Victoria to Penticton

Air Canada
AC8054Y 13MAR W Victoria to Vancouver 700A 730A
AC8350Y 13MAR Vancouver to Penticton 850A 945A

Mar 13- Vancouver to Penticton

Air Canada
AC8350Y 13MAR Vancouver to Penticton 850A 945A

Mar 13- Penticton to Victoria

AC8357V 13MAR W Penticton to Vancouver 710P 811P
AC8081Y 13MAR W Vancouver to Victoria 955P 1025P

Mar 13- Penticton to Vancouver

AC8357V 13MAR W Penticton to Vancouver 710P 811P

Mar 14- Penticton to Victoria

AC8351Y 14MAR Q Penticton to Vancouver 600A 701A
AC8059Y 14MAR Q Vancouver to Victoria 925A 955A

AC8353Y 14MAR Q Penticton to Vancouver 1005A 1106A
4 AC8067Y 14MAR Q Vancouver to Victoria 110P 140P

Mar 14- Penticton to Vancouver

AC8351Y 14MAR Q Penticton to Vancouver 600A 701A

AC8353Y 14MAR Q Penticton to Vancouver 1005A 1106A

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 26, 2019 4:47 PM
To: 'Tamra Bartilucci'
Subject: RE: Flights to Penticton/Kelowna

Thanks Tamra!

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: February 26, 2019 3:57 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Flights to Penticton/Kelowna

Hi Elizabeth
Here are the requested flight options.

Please let me know if you have any questions or need anything further .
Tamra

Victoria to Kelowna – March 13

Pacific coastal
H13271T 13MAR W Victoria to Kelowna 850A 955A

Air Canada
AC8050Y 13MAR W Victoria to Vancouver 530A 600A
2 AC8410Y 13MAR W Vancouver to Kelowna 700A 756A

Vancouver to Kelowna - March 13

Air Canada

AC8410Y 13MAR W Vancouver to Kelowna 700A 756A

AC8398Y 13MAR W Vancouver to Kelowna 800A 856A

March 13- Kelowna to Victoria

Westjet
WS3261Y 13MAR W Kelowna to Victoria 605P 710P

Air Canada

AC8423W 13MAR W Kelowna to Vancouver 905P 1004P
AC8087W 13MAR W Vancouver to Victoria 1100P 1130P

Mar 13- Kelowna to Vancouver

Air Canada
AC8423W 13MAR W Kelowna to Vancouver 905P 1004P

Mar 14- Kelowna to Victoria

Pacific Coastal
8P1522Y 14MAR Q Kelowna to Victoria 720A 825A

Westjet
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Mar 14- Penticton to Vancouver

AC8351Y 14MAR Q Penticton to Vancouver 600A 701A

AC8353Y 14MAR Q Penticton to Vancouver 1005A 1106A

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, February 26, 2019 3:12 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Flights to Penticton/Kelowna

Hi Tamra,

Are you able to look into flights for 5 people to Penticton/Kelowna on March 13th? The first flight out of Victoria/Vancouver and the last flight return or an overnight and returning on the 14th?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 26, 2019 4:48 PM
To: Banister, Lori FIN:EX
Subject: RE: Question: Bob Dewar

Thank you Lori.

Elizabeth

From: Banister, Lori FIN:EX
Sent: February 26, 2019 4:33 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>
Subject: RE: Question: Bob Dewar

Thanks, Elizabeth. I'll get started on it tomorrow for you. Lori

---

From: Parkinson, Elizabeth PREM:EX
Sent: February 26, 2019 4:13 PM
To: Banister, Lori FIN:EX <Lori.Banister@gov.bc.ca>
Cc: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>
Subject: RE: Question: Bob Dewar

Hi Lori,

Vanessa and I met this afternoon and decided that moving $5,000 to the Fees STOB (6101) from the Expenses STOB (6102) for Bob should be sufficient. Are you able to arrange this amendment?

Thanks,

Elizabeth

From: Banister, Lori FIN:EX
Sent: February 26, 2019 11:10 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Question: Bob Dewar

Ok, I'll most likely have phone calls this afternoon but will watch for her note. Lori

---

From: Parkinson, Elizabeth PREM:EX
Sent: February 26, 2019 11:05 AM
To: Banister, Lori FIN:EX <Lori.Banister@gov.bc.ca>
Subject: RE: Question: Bob Dewar

Thank you Lori. I will chat with Vanessa this afternoon and likely she will contact you with the amount.

Elizabeth

From: Banister, Lori FIN:EX
Sent: February 26, 2019 11:03 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Question: Bob Dewar

Hi Elizabeth, we can amend his contract to reallocate some of the funds from Expenses to Fees. Lori

Lori Banister I Procurement Specialist I Corporate Services Division I Ministry of Finance
Ph: 778-698-3049 I *e:* Lori.Banister@gov.bc.ca I *m:* 3rd Floor – 617 Government St., Victoria BC V8W 9V1

From: Parkinson, Elizabeth PREM:EX
Sent: February 26, 2019 10:59 AM
To: Banister, Lori FIN:EX <Lori.Banister@gov.bc.ca>
Subject: Question: Bob Dewar

Hi Lori,

Vanessa and I have been looking at the balances of Bob Dewar's contract and we think he may require more than is currently in the Fees STOB, but that he won't need the total that is currently in the Expenses STOB. Is it possible to move some of the funds from Expenses to Fees? Or is there another alternative?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

Subject: Announcement: Pink Shirt Day/Proclamation & Expanded Erase Strategy
Location: Front steps, Parliament Buildings

Start: Wed 2019-02-27 12:15 PM
End: Wed 2019-02-27 12:55 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: s.17
Required Attendees McConnell, Sheena PREM:EX

Location: Front Steps, Legislature
Time: 12:15 PM

1. Great news - we have the number of students confirmed for Pink Shirt Day now. **79 kids in total**
2. 30 kids from Central Middle School
3. 3 kids from Reynolds Secondary School
4. 46 kids from Northridge Elementary School

Kerri Ralph
Public Affairs Officer
Ministry of Education – Government Communications and Public Engagement
778-698-8939 (Office)
250-880-1112 (Mobile)

WHO TO CONTACT
Ministry Comms: **Erin McPhee**
Public Affairs Officer
B.C. Ministry of Education Communications
Office: 250 356-5288
Cell: 778 584-4722
Venue Contact:
AV Lead:
Media Relations:
Photographer/Videographer:

LOGISTICS
On-Site Coordinator, if different:
AV Company:
Media Conference Line: y/n/listen only
Podium Sign:
Waivers Needed: y/n

s.22

Materials:
SN and Background attached
Event plan, draft NR and QA attached

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 26, 2019 5:02 PM
To: 'Tamra Bartilucci'
Subject: RE: Flights to Penticton/Kelowna

Hi Tamra,

Is it possible to fly directly into Penticton?

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: February 26, 2019 3:57 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Flights to Penticton/Kelowna

Hi Elizabeth
Here are the requested flight options.

Please let me know if you have any questions or need anything further .
Tamra

Victoria to Kelowna – March 13

Pacific coastal
H13271T 13MAR W Victoria to Kelowna 850A 955A

Air Canada
AC8050Y 13MAR W Victoria to Vancouver 530A 600A
2 AC8410Y 13MAR W Vancouver to Kelowna 700A 756A

Vancouver to Kelowna - March 13

Air Canada

AC8410Y 13MAR W Vancouver to Kelowna 700A 756A

AC8398Y 13MAR W Vancouver to Kelowna 800A 856A

March 13- Kelowna to Victoria

Westjet
WS3261Y 13MAR W Kelowna to Victoria 605P 710P

Air Canada
AC8423W 13MAR W Kelowna to Vancouver 905P 1004P
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Mar 13- Kelowna to Vancouver

Air Canada
AC8423W 13MAR W Kelowna to Vancouver 905P 1004P

Mar 14- Kelowna to Victoria

Pacific Coastal
8P1522Y 14MAR Q Kelowna to Victoria 720A 825A

Westjet
WS3119Y 14MAR Q Kelowna to Victoria 830A 935A

Mar 13- Victoria to Penticton

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Mar 13- Vancouver to Penticton

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4 AC8067Y 14MAR Q Vancouver to Victoria 110P 140P

Mar 14- Penticton to Vancouver

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AC8353Y 14MAR Q Penticton to Vancouver 1005A 1106A

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, February 26, 2019 3:12 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Flights to Penticton/Kelowna

Hi Tamra,

Are you able to look into flights for 5 people to Penticton/Kelowna on March 13th? The first flight out of Victoria/Vancouver and the last flight return or an overnight and returning on the 14th?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 27, 2019 8:56 AM
To: 'Tamra Bartilucci'
Subject: RE: Flights to Penticton/Kelowna

Thank you Tamra.

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: February 27, 2019 8:31 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Flights to Penticton/Kelowna

Hi Elizabeth

The flights have been okay this week and I suspect in march they should be fine

Tamra

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, February 26, 2019 5:04 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: RE: Flights to Penticton/Kelowna

Don't worry about my previous email Tamra. Amber didn't scroll down my email. Are there still issues flying into and out of Penticton?

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: February 26, 2019 5:02 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Automatic reply: Flights to Penticton/Kelowna

** AUTOMATIC REPLY - you will only receive this message once **

Thank you for your email. Our office is currently closed for the evening.

Our regular office hours are M-F, 9-5. I apologize for the inconvenience and will respond to all messages upon my return.

Regards , Tamra

Tamra Bartilucci | Manager
Flight Centre Business Travel Tuscany Village

615 Broughton | Victoria B.C. | V8W1C8
Phone: 250.360.2058 | Toll Free: 1.866.420.4410

Fax : 250.360.0268

Email: tamra.bartilucci@flightcentre.ca

_____

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 27, 2019 9:11 AM
To: Geary, Vanessa PREM:EX
Subject: RE: Honorarium approval

Are you able to approve it in CAS? She said she'll have it in the system in the next hour.

From: Geary, Vanessa PREM:EX
Sent: February 27, 2019 9:09 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Honorarium approval

I approve this thanks.

Sent from my iPhone

On Feb 27, 2019, at 8:50 AM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi Vanessa,
>
> Saija says she can rush the honorarium for Shirley Alphonse so long as you can approve it today.
>
> Thanks,



Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 27, 2019 9:11 AM
To: 'Tamra Bartilucci'
Subject: RE: Flights to Penticton/Kelowna

Thanks Tamra!

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: February 27, 2019 9:11 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Flights to Penticton/Kelowna

Hi,
Yes there are at least 5 seats on all legs

Tamra

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, February 27, 2019 9:04 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: RE: Flights to Penticton/Kelowna

Hi Tamra,

We're most interested in the flights I've highlighted below. I won't be able to confirm them til later are you able to confirm there are at least 5 seats?

Thanks,

Elizabeth

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: February 26, 2019 3:57 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Flights to Penticton/Kelowna

Hi Elizabeth
Here are the requested flight options.

Please let me know if you have any questions or need anything further .

Tamra

Victoria to Kelowna – March 13

Pacific coastal
H13271T 13MAR W Victoria to Kelowna 850A 955A

Air Canada
AC8050Y 13MAR W Victoria to Vancouver 530A 600A
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AC8423W 13MAR W Kelowna to Vancouver 905P 1004P
AC8087W 13MAR W Vancouver to Victoria 1100P 1130P

Mar 13- Kelowna to Vancouver

Air Canada
AC8423W 13MAR W Kelowna to Vancouver 905P 1004P

Mar 14- Kelowna to Victoria

Pacific Coastal
8P1522Y 14MAR Q Kelowna to Victoria 720A 825A

Westjet
WS3119Y 14MAR Q Kelowna to Victoria 830A 935A

Mar 13- Victoria to Penticton

Air Canada
AC8054Y 13MAR W Victoria to Vancouver 700A 730A
AC8350Y 13MAR Vancouver to Penticton 850A 945A

Mar 13- Vancouver to Penticton

Air Canada
AC8350Y 13MAR Vancouver to Penticton 850A 945A

Mar 13- Penticton to Victoria

AC8357V 13MAR W Penticton to Vancouver 710P 811P
AC8081Y 13MAR W Vancouver to Victoria 955P 1025P

Mar 13- Penticton to Vancouver

AC8357V 13MAR W Penticton to Vancouver 710P 811P

Mar 14- Penticton to Victoria

AC8351Y 14MAR Q Penticton to Vancouver 600A 701A
AC8059Y 14MAR Q Vancouver to Victoria 925A 955A

AC8353Y 14MAR Q Penticton to Vancouver 1005A 1106A
4 AC8067Y 14MAR Q Vancouver to Victoria 110P 140P

Mar 14- Penticton to Vancouver

AC8351Y 14MAR Q Penticton to Vancouver 600A 701A

AC8353Y 14MAR Q Penticton to Vancouver 1005A 1106A

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, February 26, 2019 3:12 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Flights to Penticton/Kelowna

Hi Tamra,

Are you able to look into flights for 5 people to Penticton/Kelowna on March 13th? The first flight out of Victoria/Vancouver and the last flight return or an overnight and returning on the 14th?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

CONFIDENTIALITY NOTICE: The above message contains confidential information intended for a specified individual and purpose. The information is private and protected by law. Any copying or disclosure of this transmission by anyone other than the intended recipient is prohibited. If you are not the intended recipient, please notify the sender immediately and delete this message and any attachments from your system. Thank you.

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 27, 2019 9:35 AM
To: Poldrugovac, Saija FIN:EX
Subject: RE: Honorarium

Thanks once again Saija!

From: Poldrugovac, Saija FIN:EX
Sent: February 27, 2019 9:31 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>
Subject: RE: Honorarium
Importance: High

This has been entered into CAS and sent to Vanessa for approval. As long as this is approved by early afternoon, It will be printed for pickup tomorrow.

Elizabeth, I'll email you and Dana separate regarding a plan for you guys to reconnect again to do the hand-off.

~S

From: Parkinson, Elizabeth PREM:EX
Sent: February 27, 2019 8:46 AM
To: Poldrugovac, Saija FIN:EX
Subject: RE: Honorarium

In her system?

From: Poldrugovac, Saija FIN:EX
Sent: February 27, 2019 8:45 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Honorarium

As long as Vanessa is able to approve it today that shouldn't be a problem.

From: Parkinson, Elizabeth PREM:EX
Sent: February 27, 2019 8:45 AM
To: Poldrugovac, Saija FIN:EX
Subject: RE: Honorarium

Afternoon, maybe 3:00?

From: Poldrugovac, Saija FIN:EX
Sent: February 27, 2019 7:06 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Honorarium

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 27, 2019 9:36 AM
To: Holmwood, Jen PREM:EX
Subject: RE: s.15 stay

Thanks! I'll pass that on.

From: Holmwood, Jen PREM:EX
Sent: February 27, 2019 9:35 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: s.15 stay

Yes, it was very nice! Comfortable and with friendly front desk staff.

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, February 27, 2019 8:49 AM
To: Holmwood, Jen PREM:EX <Jen.Holmwood@gov.bc.ca>
Subject: Fairmont stay

Hi Jen,

Was your stay at s.15 on the 15th ok? They are asking for some comments, and they treat us very well, so I was hoping you might comment.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 27, 2019 9:36 AM
To: Aaron, Sage PREM:EX
Subject: RE: Travel claims

Thanks Sage.

From: Aaron, Sage PREM:EX
Sent: February 27, 2019 9:36 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Travel claims

Thanks, Elizabeth. Will drop stuff off.

Sage
778-678-0832
Sent from my mobile device

On Feb 27, 2019, at 9:34 AM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi Sage,
>
> With fiscal year end coming up I wanted to remind you that you have some travel that hasn't been claimed since Erin left. I can help as I know you won't have your assistant starting in time to get this done. Do you have receipts? Your last claim was for November 2nd and 3rd.
>
> Thanks,



Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 27, 2019 10:07 AM
To: 'customerservice@bcferries.com'
Subject: Statement

Good morning,

I purchased 2 ALT cards with 10 trips each, for staff usage last July. With our fiscal year end approaching I wanted to know how I can get a statement for both cards online preferably.

The cards are [s.17] and [s.17] I believe one card has not yet been used and the other has 4 trips left, but I will need a statement. Are you able to help?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 27, 2019 11:17 AM
To: s.15; s.22
Cc:
Subject: March 7: Vic-Van

From: passengerservices@helijet.com <passengerservices@helijet.com>
Sent: February 27, 2019 10:55 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Thank you for choosing to take off with Helijet!

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.22
Name	Tba s.15
Company	Office Of The Premier

Booking # s.22

Thursday, March 7, 2019

728
17:30 Victoria Harbour (Downtown)
18:05 Vancouver Harbour (Downtown)

35 minutes

Invoice s.22	
FARE-YWH-FULL_Winter2019	$333.33
+ GST	$16.67
Billing	$333.33
Taxes	$16.67

Grand Total	**$350.00**

Confirmed

1 Passengers - Full-Fare

- **Tba** s.15 **Male**

Add to Calendar

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure
will also result in the cancellation of any onward and/or return reservations
(additional cancellation fees may apply)

Booking s.22

Thursday, March 7, 2019

858
18:40 Victoria Harbour (Downtown)
19:15 Vancouver Harbour (Downtown)

35 minutes

Wait List w/Auto Clear -DUPE

1 Passengers - Full-Fare

- **Tba** s.15 **Male**

Add to Calendar

Invoice s.22	
FARE-YWH-FULL_Winter2019	$333.33
+ GST	$16.67
Billing	$333.33
Taxes	$16.67
Grand Total	**$350.00**

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will also result in the cancellation of any onward and/or return reservations
(additional cancellation fees may apply)

Booking s.22

Thursday, March 7, 2019

730
19:00 Victoria Harbour (Downtown)
19:35 Vancouver Harbour (Downtown)

35 minutes

Wait List w/Auto Clear -DUPE

1 Passengers - Full-Fare

- **Tba** s.15 **Male**

Add to Calendar

Invoice s.22	
FARE-YWH-FULL_Winter2019	$333.33
+ GST	$16.67
Billing	$333.33
Taxes	$16.67
Grand Total	**$350.00**

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THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time. When flight boarding commences, seats will be forfeited & any onward/return flights may be cancelled.

Changes/Cancellations & No Show Penalty:
Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.
After 5pm, all next-day travel is non-refundable and only changeable for same-day travel; a fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or the cancellation fee, equal to the value of the one-way travel, will apply. Failure to check in prior to departure

will also result in any onward and/or return reservations being cancelled, with any applicable cancellation fees applied.

Terminals:
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)
Vancouver International Airport: 5911 Airport Road South, Richmond BC
Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:
Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:
Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.
Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.
Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Baggage Allowance:
Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total. Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed. Please visit http://www.catsa-acsta.gc.ca/ for information on how to "Pack Smart" and avoid delays

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Transportation upon arrival:
Helijet is pleased to offer courtesy shuttle van drop off service within the downtown core in Victoria, Vancouver Harbour, and Nanaimo, ask the driver for drop off locations. Taxis & rental cars may also be available, please ask an agent.

Accessibility:
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Pets on Helijet:
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Weather Conditions:.
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Reservations:
Reservations are required for all flights and may be booked online at www.helijet.com or by calling 1.800.665.4354 (within North America).

Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 27, 2019 11:29 AM
To: s.15; s.22
Subject: FW: Thank you for choosing to take off with Helijet!

From: passengerservices@helijet.com <passengerservices@helijet.com>
Sent: February 12, 2019 1:58 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Thank you for choosing to take off with Helijet!

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.22
Name	Tba s.15
Company	Office Of The Premier

Booking s.22

Friday, March 1, 2019

906
11:30 Nanaimo Harbour (Downtown)
11:50 Vancouver Harbour (Downtown)

20 minutes

Invoice s.22	
FARE-ZNA-Full_Winter2019	$151.43
+ GST	$7.57
Billing	$151.43
Taxes	$7.57
Grand Total	**$159.00**

Confirmed

1 Passengers - Full-Fare

- **Tba** s.15 **Male**

Add to Calendar

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After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

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GST#:
R102320165

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Payment:
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Passenger Check-in:
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Parking:
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Aircraft Type:
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:
Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.
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Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 27, 2019 11:30 AM
To: s.15; s.22
Subject: FW: Thank you for choosing to take off with Helijet!

Here you go. Sent you both flights s.15; s.22

From: passengerservices@helijet.com <passengerservices@helijet.com>
Sent: February 19, 2019 2:04 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.22
Name	Tba s.15
Company	Office Of The Premier

Booking # s.22

Friday, March 1, 2019

907
13:30 Vancouver Harbour (Downtown)
13:50 Nanaimo Harbour (Downtown)

20 minutes

Invoice s.22	
FARE-ZNA-Full_Winter2019	$151.43
+ GST	$7.57
Billing	$151.43
Taxes	$7.57
Grand Total	**$159.00**

Confirmed

1 Passengers - Full-Fare

- **Tba** s.15 **Male**

Add to Calendar

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GST#:
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Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 27, 2019 11:54 AM
To: Nash, Amber PREM:EX
Subject: RE: March 7th Helijet

There is nothing else currently. Airport would be the next option. Harbour Air don't fly that late.

From: Nash, Amber PREM:EX
Sent: February 27, 2019 11:33 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: March 7th Helijet

We can't take the 5:30pm because of session.

From: Parkinson, Elizabeth PREM:EX
Sent: February 27, 2019 11:20 AM
To: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
Subject: March 7th Helijet

Hi Amber,

Everyone is confirmed on the 5:30 and waitlisted on both the later flights. The hotel is also booked but they are checking with a Manager and will get right back to me. I'll check other hotels for availability.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 27, 2019 11:56 AM
To: s.15; s.22
Subject: RE: FW: Thank you for choosing to take off with Helijet!

Sorry s.15; I sent you the old booking. Sending you the change right away.

From: s.15; s.22
Sent: February 27, 2019 11:39 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: FW: Thank you for choosing to take off with Helijet!

Hi Elizabeth. My schedule shows that on this day (March 1) he is flying from Victoria to Vancouver on the 0840. I see here that you have him on a Nanaimo to Vancouver Flight at 11:30. Has something changed?

s.15; s.22

This transmission may contain confidential or privileged communication. Unauthorized copying or distribution of any information herein is strictly prohibited and may constitute a criminal offence, a breach of Provincial or Federal privacy laws, or might otherwise result in legal sanctions. If you are not the intended recipient and have received this in error, you must immediately destroy it. Please notify by replying to the sender.
>>> "Parkinson, Elizabeth PREM:EX" <Elizabeth.Parkinson@gov.bc.ca> 2019/02/27 11:28 AM >>>

From: passengerservices@helijet.com <passengerservices@helijet.com>
Sent: February 12, 2019 1:58 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.22
Name	Tba s.15
Company	Office Of The Premier

Booking s.22

Friday, March 1, 2019

906
11:30 Nanaimo Harbour (Downtown)
11:50 Vancouver Harbour (Downtown)

20 minutes

Confirmed

1 Passengers - Full-Fare

- **Tba** s.15 **Male**

Add to Calendar

Invoice s.22	
FARE-ZNA-Full_Winter2019	$151.43
+ GST	$7.57
Billing	$151.43
Taxes	$7.57
Grand Total	**$159.00**

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

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(additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time. When flight boarding commences, seats will be forfeited & any onward/return flights may be cancelled.

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Terminals:
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Vancouver International Airport: 5911 Airport Road South, Richmond BC
Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:
Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:
Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.
Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.
Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Baggage Allowance:
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Baggage Liability:
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Transportation upon arrival:
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Accessibility:
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Pets on Helijet:
If you have a Special Assistance Animal please advise Helijet Reservations. Other small pets and animals are not accepted for carriage, please visit our website for restrictions.

Weather Conditions:.
If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact passengers as early as possible via phone numbers and/or email addresses provided.

Reservations:
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Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 27, 2019 11:58 AM
To: s.15; s.22
Subject: FW: Thank you for choosing to take off with Helijet!

From: passengerservices@helijet.com <passengerservices@helijet.com>
Sent: February 19, 2019 2:01 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.22
Name	Tba s.15
Company	Office Of The Premier

Booking s.22

Friday, March 1, 2019

708
08:40 Victoria Harbour (Downtown)
09:15 Vancouver Harbour (Downtown)

35 minutes

Invoice s.22	
FARE-YWH-FULL_Winter2019	$333.33
+ GST	$16.67
Billing	$333.33
Taxes	$16.67
Grand Total	**$350.00**

Confirmed

1 Passengers - Full-Fare

- **Tba** s.15 **Male**

Add to Calendar

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GST#:
R102320165

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Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:
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Aircraft Type:
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:
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Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 27, 2019 12:16 PM
To: Nash, Amber PREM:EX
Subject: FW: flight options March 7

This flight would be an option Amber and I can try the s.15 for accommodations since the s.15 is full.

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: February 27, 2019 12:13 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: flight options March 7

Hi Elizabeth

There is just one flight around 8:00, there are several seats available at this point

AC8080Y 07MAR Q Victoria to Vancouver 820P 850P

Tamra

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, February 27, 2019 12:06 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: flight options March 7

Hi Tamra,

Can you please let me know what flights are available March 7 from Vic-Van around 8:00 pm? It would be for 3or 4 seats.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 27, 2019 12:44 PM
To: s.15; s.22
Subject: RE: March 7: Vic-Van

Hi s.15; s.22

Just flagging for you that though I have this booked we need the later flights or to fly from the airport. So this will likely change.

From: s.15; s.22
Sent: February 27, 2019 12:37 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: March 7: Vic-Van

Thanks Elizabeth.

Lorin

>>> On 2019/02/27 at 11:16 AM, in message <b1cb6aff2d5b43728d1dd30f6c37364a@E3PMBX19.idir.BCGOV>, "Parkinson, Elizabeth PREM:EX" <Elizabeth.Parkinson@gov.bc.ca> wrote:

From: passengerservices@helijet.com <passengerservices@helijet.com>
Sent: February 27, 2019 10:55 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Thank you for choosing to take off with Helijet!

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account		
	Customer #	s.22
	Name	Tba s.15

Company	Office Of The Premier

Booking s.22

Thursday, March 7, 2019

728
17:30 Victoria Harbour (Downtown)
18:05 Vancouver Harbour (Downtown)

35 minutes

Confirmed

1 Passengers - Full-Fare
- **Tba** s.15 **Male**

Add to Calendar

Invoice s.22	
FARE-YWH-FULL_Winter2019	$333.33
+ GST	$16.67
Billing	$333.33
Taxes	$16.67
Grand Total	**$350.00**

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

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will also result in the cancellation of any onward and/or return reservations
(additional cancellation fees may apply)

Booking s.22

Thursday, March 7, 2019

858
18:40 Victoria Harbour (Downtown)
19:15 Vancouver Harbour (Downtown)

35 minutes

Wait List w/Auto Clear -DUPE

Invoice s.22	
FARE-YWH-FULL_Winter2019	$333.33
+ GST	$16.67
Billing	$333.33
Taxes	$16.67
Grand Total	**$350.00**

1 Passengers - Full-Fare

- Tba s.15 Male

Add to Calendar

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Booking s.22

Thursday, March 7, 2019

730
19:00 Victoria Harbour (Downtown)
19:35 Vancouver Harbour (Downtown)

35 minutes

Wait List w/Auto Clear -DUPE

1 Passengers - Full-Fare

- Tba s.15 Male

Add to Calendar

Invoice s.22	
FARE-YWH-FULL_Winter2019	$333.33
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Billing	$333.33
Taxes	$16.67
Grand Total	**$350.00**

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GST#:
R102320165

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Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Shortt, Amanda PREM:EX

Subject: OVERNIGHT: s.15
Location: s.15

Start: Thu 2019-03-07 12:00 AM
End: Fri 2019-03-08 12:00 AM
Show Time As: Free

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Brown, Evan PREM:EX

Thursday, March 7, 2019

OVERNIGHT: s.15

CONFIRMATIONs: Premier # s.22
Evan s.22

s.22 $499 per night plus taxes
Cancellation: 3 pm March 6th

Elizabeth-27-02-19

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 27, 2019 1:38 PM
To: 'Viaud, Chantille PREM:EX'
Subject: Your move

Hi Chantille,

Who would I talk to about moving your phone to the Ministry bill?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 27, 2019 2:20 PM
To: Aaron, Sage PREM:EX
Cc: Nash, Amber PREM:EX
Subject: Cell phone for Jennifer

Hi Sage,

Should Jennifer have a cell phone?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 27, 2019 3:28 PM
To: s.15; s.22
Subject: FW: Important update from Helijet!

Hi s.15; s.22

I've had this waitlist clear for the Premier on March 7th. s.15 s.15
s.15

Thanks,

Elizabeth

From: passengerservices@helijet.com <passengerservices@helijet.com>
Sent: February 27, 2019 3:24 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Important update from Helijet!



This is an important update from Helijet.

Good Afternoon Elizabeth,

A waitlist has cleared for Premier Horgan on March 7th at 1900. To accept or decline this flight please call 1-800-665-4354.

Thank you,
Stacey
Passenger Services

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

Customer Information

Account	Customer #	s.22
	Name	Premier John Horgan
	Company	Premier Of British Columbia

Advisory

Good Afternoon Elizabeth,

A waitlist has cleared for Premier Horgan on March 7th at 1900. To accept or decline this flight please call 1-800-665-4354.

Thank you,
Stacey
Passenger Services

Booking # s.22

Thursday, March 7, 2019

730
19:00 Victoria Harbour (Downtown)
19:35 Vancouver Harbour (Downtown)

35 minutes

Confirmed WL Cleared

1 Passengers - Full-Fare

- **Premier John Horgan, Male**

Add to Calendar

Invoice s.22	
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+ GST	$16.67
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passengerservices@helijet.com

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 27, 2019 4:09 PM
To: s.15
Subject: Folio for Sage Aaron

Good afternoon,

Can I please request a copy of the folio for Sage Aaron for her stay November 14th, 2018? Her room was billed to MC ending in s.22

Thanks very much,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Page 168 of 219

Withheld pursuant to/removed as

s.22

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 28, 2019 9:28 AM
To: Bain, Don PREM:EX
Subject: RE: Assured Loading card

Very Nice!

From: Bain, Don PREM:EX
Sent: February 27, 2019 5:53 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Assured Loading card



Sent from my iPhone

On Feb 26, 2019, at 12:28 PM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Thanks Don! Don't forget to use them : -)
>
> ---
>
> **From:** Bain, Don PREM:EX
> **Sent:** February 26, 2019 12:27 PM
> **To:** Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
> **Cc:** Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
> **Subject:** Re: Assured Loading card
>
> None. Still in my office drawer.
>
> Sent from my iPhone
>
> On Feb 26, 2019, at 11:32 AM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:
>
> > Hi Don,
> >
> > Do you happen to know how many trips you have used on your card?
> >
> > Thanks,
>
> <image001.png>
>
> *Elizabeth Parkinson*
> Finance and Administration Officer
> Office of the Premier
> *Direct: 778-974-6082
> Reception: 250-387-1715
> E-mail: elizabeth.parkinson@gov.bc.ca
>
> *CONFIDENTIALITY NOTICE: The above message contains confidential information intended for a specified individual and purpose. The information is private and protected by law. Any copying or disclosure of this transmission by anyone other than the intended recipient is prohibited. If you are not the intended recipient, please notify the sender immediately and delete this message and any attachments from your system. Thank you.*

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 28, 2019 9:38 AM
To: Nash, Amber PREM:EX
Subject: FW: Request

FYI- I see them regularly on Varage. Can I show you?

From: Dhanota, Surjit <Surjit.Dhanota@leg.bc.ca>
Sent: February 28, 2019 9:36 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Request

Sorry Elizabeth

Nothing is stock at this moment.

Regards
Surjit S Dhanota
Facility Manager
250-952-8137

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: Thursday, February 28, 2019 9:11 AM
To: Dhanota, Surjit <Surjit.Dhanota@leg.bc.ca>
Subject: Request

Hi Surjit,

Do you happen to have a mini fridge? We're thinking about a small fridge or small cooler for some of the Premier's things.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

CONFIDENTIALITY NOTICE: The above message contains confidential information intended for a specified individual and purpose. The information is private and protected by law. Any copying or disclosure of this transmission by anyone other than the intended recipient is prohibited. If you are not the intended recipient, please notify the sender immediately and delete this message and any attachments from your system. Thank you.

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 28, 2019 9:38 AM
To: Nash, Amber PREM:EX
Subject: RE: Travel

Will do.

From: Nash, Amber PREM:EX
Sent: February 28, 2019 9:37 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Travel

Yes please. And if you can look through the calendar today and spot any other dates we need and start booking it I'd appreciate it too.

From: Parkinson, Elizabeth PREM:EX
Sent: February 28, 2019 9:35 AM
To: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
Subject: Travel

Hi Amber,

Do I need to book travel for Sunday, March 10th? It looks like coming home via the airport?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 28, 2019 9:42 AM
To: Poldrugovac, Saija FIN:EX
Subject: RE: Groups for travel

Thanks Saija. Debbie set herself up so I'll let her know.

From: Poldrugovac, Saija FIN:EX
Sent: February 28, 2019 9:41 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Groups for travel

Thanks! Looks like her profile was set up as group 3. I'll make the edits to the claim and email you back. She will want to create a new Group 2 profile.
~S

From: Parkinson, Elizabeth PREM:EX
Sent: February 28, 2019 9:27 AM
To: Poldrugovac, Saija FIN:EX
Subject: FW: Groups for travel

Hi Saija,

This is the email I had from Dawn-Lynn Phillips saying she and Amber were Group 2

From: Phillips, Dawn-Lynn PSA:EX
Sent: February 6, 2019 12:12 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Parte, Maura PSA:EX <Maura.Parte@gov.bc.ca>
Subject: RE: Groups for travel

Hi Elizabeth – I have copied in Maura in case she has further information for you. According to the 'Group Information' in the Core Policy & Procedure Manual, they would both be Group II as they fall within Band 1 to 6.

Here is the link - https://www2.gov.bc.ca/gov/content/governments/policies-for-government/core-policy/policies/travel?keyword=group#1041

10.4.1 Group Information

Employee Group definitions for travel entitlements pursuant to Treasury Board Order #88, as amended, and the *Official Duties Expense Regulation* (BC Reg. 226/2001 as amended) are as follows:

Group I

- employees who are members of the British Columbia Government Employees' Union (BCGEU), the Professional Employees Association (PEA), British Columbia Nurses Union (BCNU), Union of Registered

Psychiatric Nurses of British Columbia (URPNBC), and Excluded Administrative Support Staff as specified on Schedule A of the Personnel Management Policies and Procedures manual, chapter 4.5;
- persons outside the government service such as employees appointed to boards, commissions and agencies in bargaining unit classifications, or persons performing equivalent administrative or technical support functions, plus persons on miscellaneous payroll;
- order in council appointees not specifically included in Groups II or III; and
- other employees or persons not specifically included in Groups II or III.

Group II

- persons whose positions are classified under the: Management Classification & Compensation Framework Bands 1 – 6; Legal Officer Classification Plan; Legal Counsel Classification Series; or Salaried Physician Classification Plan; and
- persons appointed to part or full-time positions as members or managerial employees on boards, commissions or agencies.

Group III

- persons with the status of deputy minister or assistant deputy minister or equivalent status; and
- a person appointed to the position of chief provincial court judge, associate chief judge or as part or full-time provincial court judges.

Group IV

- officials as defined by the *Official Duties Expense Regulation* (BC Reg. 226/2001 as amended); and
- a personal attendant where a physically disabled official requires an personal attendant in order for the official to travel to discharge official duties. The application of Group IV rates to a personal attendant is limited to transportation, meals, accommodation and out of pocket expenses necessarily incurred for the purpose of this travel. A personal attendant can be a spouse.

Please let me know if you have further questions. Thank you……..dl

Dawn-Lynn Phillips, HR Executive Support Services Advisor
Executive Talent Management
Talent Management Division | BC Public Service Agency
Suite 500, 1011 – 4th Avenue | Prince George BC | V2L 3H9 | Phone: 250.888.4570

From: Parkinson, Elizabeth PREM:EX
Sent: February 6, 2019 11:28 AM
To: Phillips, Dawn-Lynn PSA:EX <Dawn-Lynn.Phillips@gov.bc.ca>
Subject: Groups for travel

Hi Dawn-Lynn,

Are you able to confirm the travel groups for Amber Nash, Supplier[s.22] and Debbie Wade, Supplier[s.22]

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 28, 2019 9:43 AM
To: Wade, Debbie PREM:EX
Subject: Profile in eforms

Hi Debbie,

Can you change your Group in the eforms site to Group 2, 002. It's group 3 right now and should be a 2.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 28, 2019 9:47 AM
To: Wade, Debbie PREM:EX
Subject: Business envelopes

Hi Debbie,

Do you have a stash of buff envelopes? I'm coming back ☺

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 28, 2019 11:06 AM
To: Viaud, Chantille MCF:EX
Subject: RE: billing

Thanks Chantille. I know Cheri. I'll call her.

Elizabeth

From: Viaud, Chantille MCF:EX
Sent: February 28, 2019 10:51 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Wilson, Cherie MCF:EX <Cherie.Wilson@gov.bc.ca>
Subject: RE: billing

HI Elizabeth,
You can talk to Cherie- copied above.

Thanks!
C.

From: Parkinson, Elizabeth PREM:EX
Sent: February 27, 2019 1:39 PM
To: Viaud, Chantille PREM:EX <Chantille.Viaud@gov.bc.ca>
Subject: billing

Hi Chantille,

Who would I talk to about moving the billing for your phone?

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 28, 2019 11:13 AM
To: Poldrugovac, Saija FIN:EX
Subject: RE: Amber Hockin, TV #E130564

Amber lost the receipt and is going to get the credit card statement. I've asked for it and will send it over.

From: Poldrugovac, Saija FIN:EX
Sent: February 28, 2019 11:11 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Amber Hockin, TV #E130564

Can you send me the sky train receipt?

From: Parkinson, Elizabeth PREM:EX
Sent: February 8, 2019 10:53 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Amber Hockin, TV #E130564

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 8, 2019 9:09 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 28, 2019 11:14 AM
To: Wade, Debbie PREM:EX
Subject: RE: Profile in Eforms

I'll come back.

From: Wade, Debbie PREM:EX
Sent: February 28, 2019 11:14 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Profile in Eforms

It shows as Client org. -BCGOV – Branch- Premiers office. Not sure if it should be under something else?

Debbie Wade
Executive Coordinator to Geoff Meggs - Chief of Staff
and Amber Hockin - Deputy Chief of Staff
Office of the Premier
778-974-6075

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, February 28, 2019 11:05 AM
To: Wade, Debbie PREM:EX <Debbie.Wade@gov.bc.ca>
Subject: Profile in Eforms

Hi Debbie,

Did you put yourself in the Office of the Premier when you updated? Finance says the first profile doesn't identify you as OOP staff.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 28, 2019 11:23 AM
To: Wade, Debbie PREM:EX
Subject: Skytrain receipt

Hi Debbie,

The missing receipt is for $6.70 on Feb. 2nd.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 28, 2019 11:25 AM
To: Brown, Evan PREM:EX; s.15; s.22
Subject: FW: Important update from Helijet!

Hi all,

Some information on the route into Helijet tomorrow.

Elizabeth

From: passengerservices@helijet.com <passengerservices@helijet.com>
Sent: February 28, 2019 11:22 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Important update from Helijet!



This is an important update from Helijet.

Hello,
The normal entrance to Helijet from Dallas Road is blocked due to construction. Access to our Terminal is possible from the South entrance, where the Breakwater Cafe is located. Once into the Ogden Point parking lot, you may follow the road to our Terminal and park normally. We suggest taking Douglas to Dallas, and then turning right onto Dallas, and follow it u! ntil you meet the flag person at the South entrance, who will then direct you into the Ogden Point parking lot. Please allow for extra time, as Dallas Road is down to one lane only. For more information, please contact Helijet at 1-800-665-4354.
Sincerely,
Helijet Passenger Services

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

Customer Information

Account

Customer #	s.22
Name	Evan Brown
Company	Office Of The Premier

Advisory

Hello,
The normal entrance to Helijet from Dallas Road is blocked due to construction. Access to our Terminal is possible from the South entrance, where the Breakwater Cafe is located. Once into the Ogden Point parking lot, you may follow the road to our Terminal and park normally. We suggest taking Douglas to Dallas, and then turning right onto Dallas, and follow it until you meet the flag person at the South entrance, who will then direct you into the Ogden Point parking lot. Please allow for extra time, as Dallas Road is down to one lane only. For more information, please contact Helijet at 1-800-665-4354.
Sincerely,
Helijet Passenger Services

Booking # s.22

Friday, March 1, 2019

708
08:40 Victoria Harbour (Downtown)
09:15 Vancouver Harbour (Downtown)

35 minutes

Confirmed

1 Passengers - Full-Fare
- **Evan Brown, Male**

Add to Calendar

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure
will also result in the cancellation of any onward and/or return reservations
(additional cancellation fees may apply)

Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Page 184 of 219 to/à Page 185 of 219

Withheld pursuant to/removed as

s.22

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 28, 2019 11:49 AM
To: Rochon, Jake PREM:EX
Subject: RE: Thank you

Thanks Jake! Isn't that nice? Did you by chance share with the Premier? They're his constituents though I didn't know it at the time.

From: Rochon, Jake PREM:EX
Sent: February 28, 2019 11:45 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: Thank you

Hi Elizabeth!

Sorry about the late share on this one. Looks like you made a great impression on these folks! I just sent them a nice acknowledgement and said I would share.

From s.22 s.22
Sent: February 1, 2019 5:30 PM
To: OfficeofthePremier, Office PREM:EX <Premier@gov.bc.ca>
Subject: Thank you

Premier John Horgan

We would like for you to pass on our gratitude to Elizabeth (your financial officer), and the security and first aid staff at the Parliament buildings. Our friend, s.22 fell and hit her chin on the stairs which cut it open and was bleeding. Elizabeth took us inside so she could be attended to by first aid. After being attended to and were leaving, being told we needed a reservation for the dining room, which we did not have, a security guard approached us, telling us Elizabeth wanted to know how s.22 was doing and invited us to your office. We were given the grand tour, but were disappointed we didn't get to meet you. Really enjoyed the tour and finding out more about you. As well as the beautiful art and memorabilia, we especially enjoyed the Kinder Surprise caricature lol. On a lighter note I asked the security guard where I might view the log splitter, to which she replied that it wasn't viewable inside, but it might be on the grounds somewhere. Once again a sincere thank you to all who helped us. For my wife and I ,we would like to say thank you to you and your team. Keep up the great work and helping British Columbia's.
Sincerely,
s.22 s.22 (ps being s.22 will give you a pass on attending Reynolds)

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 28, 2019 11:54 AM
To: Security, Legislative E LASS:EX
Subject: FW: Thank you

Hi Kelly and Michelle,

Would you be so kind as to forward this email thank you to Ruth and Shane who took such good care of this group of friends?

Thanks,

Elizabeth

From: Rochon, Jake PREM:EX
Sent: February 28, 2019 11:45 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: Thank you

Hi Elizabeth!

Sorry about the late share on this one. Looks like you made a great impression on these folks! I just sent them a nice acknowledgement and said I would share.

From: s.22 .22
Sent: February 1, 2019 5:30 PM
To: OfficeofthePremier, Office PREM:EX <Premier@gov.bc.ca>
Subject: Thank you

Premier John Horgan

We would like for you to pass on our gratitude to Elizabeth (your financial officer), and the security and first aid staff at the Parliament buildings. Our friend, s.22 fell and hit her chin on the stairs which cut it open and was bleeding. Elizabeth took us inside so she could be attended to by first aid. After being attended to and were leaving, being told we needed a reservation for the dining room, which we did not have, a security guard approached us, telling us Elizabeth wanted to know how s.22 was doing and invited us to your office. We were given the grand tour, but were disappointed we didn't get to meet you. Really enjoyed the tour and finding out more about you. As well as the beautiful art and memorabilia, we especially enjoyed the Kinder Surprise caricature lol. On a lighter note I asked the security guard where I might view the log splitter, to which she replied that it wasn't viewable inside, but it might be on the grounds somewhere. Once again a sincere thank you to all who helped us. For my wife and I ,we would like to say thank you to you and your team. Keep up the great work and helping British Columbia's.
Sincerely,
s.22 s.22 (ps being a s.22 will give you a pass on attending Reynolds)

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 28, 2019 12:07 PM
To: s.15; s.22
Cc:
Subject: CHANGE: MArch 7 flight Vic-Van

From: passengerservices@helijet.com <passengerservices@helijet.com>
Sent: February 28, 2019 12:06 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.22
Name	Tba s.15
Company	Office Of The Premier

Booking s.22

Thursday, March 7, 2019

730
19:00 Victoria Harbour (Downtown)
19:35 Vancouver Harbour (Downtown)

35 minutes

Invoice # s.22	
FARE-YWH-FULL_Winter2019	$333.33
+ GST	$16.67
Billing	$333.33
Taxes	$16.67

Grand Total	**$350.00**

Confirmed

1 Passengers - Full-Fare

- **Tba** s.15 **Male**

Add to Calendar

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure
will also result in the cancellation of any onward and/or return reservations
(additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time. When flight boarding commences, seats will be forfeited & any onward/return flights may be cancelled.

Changes/Cancellations & No Show Penalty:
Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.
After 5pm, all next-day travel is non-refundable and only changeable for same-day travel; a fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or the cancellation fee, equal to the value of the one-way travel, will apply. Failure to check in prior to departure will also result in any onward and/or return reservations being cancelled, with any applicable cancellation fees applied.

Terminals:
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)
Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:
Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:
Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.
Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.
Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Baggage Allowance:
Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total. Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed. Please visit http://www.catsa-acsta.gc.ca/ for information on how to "Pack Smart" and avoid delays

Baggage Liability:
The liability for the loss of and/or the damage to any personal property, including baggage or goods is limited to an amount equal to the value of such baggage or goods, which shall not exceed $250.00 (CAD) per passenger, unless greater value declared.

Transportation upon arrival:
Helijet is pleased to offer courtesy shuttle van drop off service within the downtown core in Victoria, Vancouver Harbour, and Nanaimo, ask the driver for drop off locations. Taxis & rental cars may also be available, please ask an agent.

Accessibility:
To ensure your travel is possible, passengers with limited mobility and/or special needs must advise Helijet Reservations at 1.800.665.4354

Pets on Helijet:
If you have a Special Assistance Animal please advise Helijet Reservations. Other small pets and animals are not accepted for carriage, please visit our website for restrictions.

Weather Conditions:.
If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact passengers as early as possible via phone numbers and/or email addresses provided.

Reservations:
Reservations are required for all flights and may be booked online at www.helijet.com or by calling 1.800.665.4354 (within North America).

Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Shortt, Amanda PREM:EX

Subject: HELIJET: Victoria to Vancouver (7:00 PM)
Location: Flight # 730

Start: Thu 2019-03-07 7:00 PM
End: Thu 2019-03-07 7:35 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Brown, Evan PREM:EX

Thursday, March 7, 2019

HELIJET Flight # 730

Depart Victoria Harbour at 7:00 PM
Arrive Vancouver Harbour at 7:35 PM

CONFIRMATION #s Premier s.22
s.15 s.15; s.22

*Evan to fly at 5:30 PM

Helijet Tel # 1-800-665-4354

Elizabeth-28-02-19

Shortt, Amanda PREM:EX

Subject: EVAN: HELIJET: Victoria to Vancouver (5:30 PM)
Location: Flight # 728

Start: Thu 2019-03-07 5:30 PM
End: Thu 2019-03-07 6:05 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Brown, Evan PREM:EX

Thursday, March 7, 2019

HELIJET Flight # 728

Depart Victoria Harbour at 5:30 PM
Arrive Vancouver Harbour at 6:05 PM

CONFIRMATION # s.22

Helijet Tel # 1-800-665-4354

Elizabeth-28-02-19

Page 193 of 219 to/à Page 194 of 219

Withheld pursuant to/removed as

s.22

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 28, 2019 12:27 PM
To: Wilson, Cherie MCF:EX
Subject: RE: Chantille Viaud phone

Thanks Cherie. Our account[s.22]

Thanks,

Elizabeth

From: Wilson, Cherie MCF:EX
Sent: February 28, 2019 12:26 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Viaud, Chantille MCF:EX <Chantille.Viaud@gov.bc.ca>
Subject: Re: Chantille Viaud phone

Hi Elisabeth,

Telus may ask for the acct number her phone is currently sitting on to add to our Telus acct.

Is it possible to get that acct number to reference by?

Sincerely,

Cherie Wilson
Administrative Assistant to
The Hon. Katrina Chen
Minister of State for Child Care

In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at: https://www.lobbyistsregistrar.bc.ca/.

Room 027 | Parliament Buildings | Victoria
|British Columbia | V8W 9E2
Phone: 250-356-5781| Fax: 250-356-0201| Email:Cherie.Wilson@gov.bc.ca

On Feb 28, 2019, at 11:30 AM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi Cherie,
>
> Can you please add Chatille's phone to your bill today? Her # 604-838-3025.
>
> Thanks,



Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 28, 2019 12:31 PM
To: OOP FOI PREM:EX
Subject: RE: Call for Records OOP-2019-90978 Records Due March 6 2019

No records.

Elizabeth

From: OOP FOI PREM:EX
Sent: February 28, 2019 12:07 PM
To: LP PO Executive Office <LPPOEO@Victoria1.gov.bc.ca>; LP PO Deputy Minister <LPPODM@Victoria1.gov.bc.ca>; LP Premiers Vancouver Office <LPPVO@Victoria1.gov.bc.ca>
Subject: Call for Records OOP-2019-90978 Records Due March 6 2019

Hello,

Please see the below request and please let me know by March 6th whether or not you have any records:

Canvassed: All Staff

Relating to the Lobbyist Registry showing lobbying of the Office of the Premier, and Ministries of Labour, Energy and Petroleum, Jobs and Transportation, on behalf of SNC-Lavalin: Any documents relating to this lobbying by consultant lobbyist Richard Prokopanko and Sam Boutziouvis of SNC-Lavalin, including but not limited to correspondence, material presented to or arising from meetings, including but not limited to minutes, emails, or information/briefing/decision notes.

(Date Range for Record Search: From 11/01/2018 To 12/31/2018) Date Format is MM/DD/YYYY

UPDATE: It is no longer necessary to send records as a PDF. Please send records in whatever way is most convenient.

If you think that the search for records will take you over 1 hour and/or the total volume of records will exceed 100 pages, please let me know as soon as possible.

Thank you all for your assistance with this request! If you have any questions please don't hesitate to contact me.

Alison Wensink, Executive Administrative Coordinator
Deputy Minister's Office | Office of the Premier
Room 272 - West Annex, Parliament Buildings
Victoria BC V8W 9E1
Phone: (250) 387-2987

Page 198 of 219 to/à Page 199 of 219

Withheld pursuant to/removed as

s.22

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 28, 2019 2:26 PM
To: 'Simons, Nicholas'
Subject: RE: The Premier

Wow! What amazing kids! Thanks Nic, I will pass this on.

From: Simons, Nicholas <s.17
Sent: February 28, 2019 2:19 PM
To: Elizabeth Parkinson <elizabeth.parkinson@leg.bc.ca>; Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: The Premier

Hi EP! The Premier might want to make a comment to congratulate these kids. I just saw it.
N

https://globalnews.ca/news/5009795/grouse-mountain-chairlift-rescue-video/amp/?__twitter_impression=true

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 28, 2019 2:29 PM
To: Aaron, Sage PREM:EX
Subject: FW: The Premier

Hi Sage,

Nic Simons sent me the attached video. He thinks the Premier should comment.

Elizabeth

From: Simons, Nicholas s.22
Sent: February 28, 2019 2:19 PM
To: Elizabeth Parkinson <elizabeth.parkinson@leg.bc.ca>; Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: The Premier

Hi EP! The Premier might want to make a comment to congratulate these kids. I just saw it.
N

https://globalnews.ca/news/5009795/grouse-mountain-chairlift-rescue-video/amp/?__twitter_impression=true

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 28, 2019 3:16 PM
To: Bain, Don PREM:EX; Nash, Amber PREM:EX
Subject: Assured Loading card statement

Hi Don and Amber,

For fiscal year end I need a statement showing how many trips remain on each of your ALT cards. Can I ask you to sign into the card (details are on the back of it) and send me the statement of trips? Unfortunately BC Ferries are not able to provide this to me.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 28, 2019 3:40 PM
To: s.15; s.22
Cc:
Subject: Helijet: March 8 -Van-Vic

From: passengerservices@helijet.com <passengerservices@helijet.com>
Sent: February 28, 2019 3:31 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.17
Name	Tba s.15
Company	Office Of The Premier

Booking s.22

Friday, March 8, 2019

709
09:30 Vancouver Harbour (Downtown)
10:05 Victoria Harbour (Downtown)

35 minutes

Invoice s.22	
FARE-YWH-FULL_Winter2019	$333.33
+ GST	$16.67
Billing	$333.33
Taxes	$16.67

Grand Total	**$350.00**

Confirmed

1 Passengers - Full-Fare

- **Tba** s.15 **Male**

Add to Calendar

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure
will also result in the cancellation of any onward and/or return reservations
(additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time. When flight boarding commences, seats will be forfeited & any onward/return flights may be cancelled.

Changes/Cancellations & No Show Penalty:
Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.
After 5pm, all next-day travel is non-refundable and only changeable for same-day travel; a fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or the cancellation fee, equal to the value of the one-way travel, will apply. Failure to check in prior to departure will also result in any onward and/or return reservations being cancelled, with any applicable cancellation fees applied.

Terminals:
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)
Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:
Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:
Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.
Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.
Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Baggage Allowance:
Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total. Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed. Please visit http://www.catsa-acsta.gc.ca/ for information on how to "Pack Smart" and avoid delays

Baggage Liability:
The liability for the loss of and/or the damage to any personal property, including baggage or goods is limited to an amount equal to the value of such baggage or goods, which shall not exceed $250.00 (CAD) per passenger, unless greater value declared.

Transportation upon arrival:
Helijet is pleased to offer courtesy shuttle van drop off service within the downtown core in Victoria, Vancouver Harbour, and Nanaimo, ask the driver for drop off locations. Taxis & rental cars may also be available, please ask an agent.

Accessibility:
To ensure your travel is possible, passengers with limited mobility and/or special needs must advise Helijet Reservations at 1.800.665.4354

Pets on Helijet:
If you have a Special Assistance Animal please advise Helijet Reservations. Other small pets and animals are not accepted for carriage, please visit our website for restrictions.

Weather Conditions:.
If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact passengers as early as possible via phone numbers and/or email addresses provided.

Reservations:
Reservations are required for all flights and may be booked online at www.helijet.com or by calling 1.800.665.4354 (within North America).

Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 28, 2019 3:49 PM
To: Tsang, Robin FIN:EX
Subject: RE: Sage-issue

Thanks Robin.

From: Tsang, Robin FIN:EX
Sent: February 28, 2019 3:42 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Sage-issue

Hi Elizabeth:

I am asking the team to come to take a look. I am not in the Office.

Thanks,
Robin

-------- Original message --------
From: "Parkinson, Elizabeth PREM:EX" <Elizabeth.Parkinson@gov.bc.ca>
Date: 2019-02-28 3:38 PM (GMT-08:00)
To: "Tsang, Robin FIN:EX" <Robin.Tsang@gov.bc.ca>
Subject: Sage-issue

Hi Robin,

Sage needs to get into the eforms site and for some reason despite being in internet explorer it won't open. Are you able to help?

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 28, 2019 3:50 PM
To: Dewar, Bob PREM:EX
Subject: Modification of contract

Hi Bob,

Are you able to sign the modification to your contract that we spoke about? It's on my desk.

Thanks,

Elizabeth

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 28, 2019 4:08 PM
To: Geary, Vanessa PREM:EX
Subject: GSA Bob Dewar, Mod 4
Attachments: Scan_20190228.pdf

Hi Vanessa,

Can you please sign and return to me and I will forward to Lori and file in the S drive?

Thanks,
Elizabeth
From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: February 28, 2019 4:04 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 28, 2019 4:15 PM
To: 'Tamra Bartilucci'
Subject: RE: Van-Vic, March 10

Sorry Tamra! Yes, evening.

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: February 28, 2019 4:14 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Van-Vic, March 10

Hi Elizabeth

Is this pm?

Thanks !

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, February 28, 2019 4:13 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Van-Vic, March 10

Hi Tamra,

Can you please let me know the flights available from Vancouver to Victoria on March 10th after 9:30 ish?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

Subject: Helijet: Vancouver to Victoria (9:30 AM)
Location: Flight # 709

Start: Fri 2019-03-08 9:30 AM
End: Fri 2019-03-08 10:05 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: s.17
Required Attendees Brown, Evan PREM:EX

Friday, March 8, 2018

HELIJET Flight #709

Depart Vancouver Harbour at 9:30 AM
Arrive Victoria Harbour at 10:05 AM

CONFIRMATIONs: Premier s.22
s.15
Evan

Helijet Tel # 1-800-665-4354

Elizabeth-28-02-19

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 28, 2019 4:34 PM
To: Nash, Amber PREM:EX
Subject: FW: Van-Vic, March 10

Hi Amber,

These are the 3 last flights of the day. All have good availability as of now

WS3185Y 10MAR S Vancouver to Victoria 900P 935P

AC8081Y 10MAR S Vancouver to Victoria 955P 1025P

AC8087Y 10MAR S Vancouver to Victoria 1100P 1130P

Elizabeth

Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 28, 2019 4:39 PM
To: Hansard Services 1 LASS:EX
Subject: RE: Web clip

Thanks for your understanding Rob. Do you have a lot of Minister's Offices that put in requests like I did with an email to you?

From: Hansard Services <HansardServices@leg.bc.ca>
Sent: February 28, 2019 4:37 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Web clip

Yes, the link lives on the Leg intranet page, which I don't think you can access now that you are on the BC government network. However, feel free to share the link with staff in other Ministers' offices.

Rob

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: February 28, 2019 4:33 PM
To: Hansard Services <HansardServices@leg.bc.ca>
Subject: RE: Web clip

Thank you Rob. I looked online and couldn't find the request form.

Elizabeth

From: Hansard Services <HansardServices@leg.bc.ca>
Sent: February 28, 2019 4:31 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: HansardTV LASS:EX <HansardTV@leg.bc.ca>
Subject: RE: Web clip

Hi Elizabeth,

I've copied Broadcasting staff, and they will be happy to send you a web clip.

We also have a request form for web clips, video files and presentation copies that you can use. It has the advantage of sending the email directly to the staff who prepare the files. Here's the link: https://www2.leg.bc.ca/hansard/media-request.htm.

Rob Sutherland
Director of Hansard Services
Legislative Assembly of B.C.

phone: 250-387-0944
e-mail: robert.sutherland@leg.bc.ca

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: February 28, 2019 4:22 PM
To: Hansard Services <HansardServices@leg.bc.ca>
Subject: Web clip

Good afternoon,

Allegra Wolansky and her mother Susan Blair attended Question Period today and were introduced by the Premier. Would it be possible to get a web clip of the Introduction?

Much thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 28, 2019 4:44 PM
To: HansardTV LASS:EX
Subject: RE: Web clip

Thanks very much!

Elizabeth

From: HansardTV <HansardTV@leg.bc.ca>
Sent: February 28, 2019 4:41 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Web clip

Hello,

Your request for a WebClip is now complete. Here is the hyperlink:

http://bit.ly/2TfvGVZ

Ian

Hansard Broadcasting Services,
Rm. 170, Parliament Buildings,
Victoria, BC V8V 1X4
(250) 952-7940

To view BC Legislative Live Webcasts with Chrome, Firefox, Edge and Safari browsers, and Apple iOS and Android, no Flash add-on is required. For Internet Explorer you must have Adobe Flash add-on installed and enabled.

Flash add-on can be found here:

https://get.adobe.com/flashplayer

TERMS AND CONDITIONS: The Speaker of the Legislature of British Columbia grants permission to record the televised proceedings of the Legislature for use in schools and for other purposes such as private study, research, criticism, review or newspaper summary. Television and radio broadcasters may make use of recorded excerpts of the televised proceedings in their news or public affairs programs for the purpose of fair and accurate reports of proceedings. Program material may not be purposefully distorted or used for political party advertising, election campaigns or any other politically partisan activity. Any other commercial use or rebroadcast of these televised proceedings requires the express written approval of the Speaker.

From: Hansard Services
Sent: Thursday, February 28, 2019 4:31 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: HansardTV <HansardTV@leg.bc.ca>
Subject: RE: Web clip

Hi Elizabeth,

I've copied Broadcasting staff, and they will be happy to send you a web clip.

We also have a request form for web clips, video files and presentation copies that you can use. It has the advantage of sending the email directly to the staff who prepare the files. Here's the link: https://www2.leg.bc.ca/hansard/media-request.htm.

Rob Sutherland
Director of Hansard Services
Legislative Assembly of B.C.

phone: 250-387-0944
e-mail: robert.sutherland@leg.bc.ca

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: February 28, 2019 4:22 PM
To: Hansard Services <HansardServices@leg.bc.ca>
Subject: Web clip

Good afternoon,

Allegra Wolansky and her mother Susan Blair attended Question Period today and were introduced by the Premier. Would it be possible to get a web clip of the Introduction?

Much thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 28, 2019 4:46 PM
To: Farmer, Susan PREM:EX
Cc: Wolansky, Allegra PREM:EX
Subject: FW: Web clip

Here you go Susan and Allegra!

Elizabeth

From: HansardTV <HansardTV@leg.bc.ca>
Sent: February 28, 2019 4:41 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Web clip

Hello,

Your request for a WebClip is now complete. Here is the hyperlink:

http://bit.ly/2TfvGVZ

Ian

Hansard Broadcasting Services,
Rm. 170, Parliament Buildings,
Victoria, BC V8V 1X4
(250) 952-7940

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Shortt, Amanda PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: February 28, 2019 5:03 PM
To: Banister, Lori FIN:EX
Subject: RE: revised CHECKLIST FW: Bob Dewar - MOD 4 attached

Thank you Lori!

From: Banister, Lori FIN:EX
Sent: February 28, 2019 4:52 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: revised CHECKLIST FW: Bob Dewar - MOD 4 attached

Hi,

I would think we need a **slightly revised CHECKLIST** to reflect the reallocation of funds (from expenses (6102) to fees (6101)) under MOD 4, so have done up the attached.

Lori

From: Parkinson, Elizabeth PREM:EX
Sent: February 28, 2019 3:47 PM
To: Banister, Lori FIN:EX <Lori.Banister@gov.bc.ca>
Subject: RE: Bob Dewar - MOD 4 attached

Thank you for this Lori. I will it signed tomorrow and sent back to you.

Elizabeth

From: Banister, Lori FIN:EX
Sent: February 28, 2019 3:36 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>
Subject: Bob Dewar - MOD 4 attached

Hi Elizabeth,

Attached is **MOD 4 to Bob Dewar's contract**, in which we're increase fees by $5,000, and decreasing expenses by $5,000:

- clean copy for signature, and
- redlined copy with quick comment in the margin.

For reference, I've also attached:

- PDF of all the **exhibits** to this MOD 4 (the initial agreement, MOD 1, MOD 2, MOD 3, and MOD 4).

You can return the signed MOD 4 to me or scan it together with the Exhibits, if you like.

Just let me know of any changes… I'm out of the office tomorrow, but right back on Monday, March 4/19.

Best, Lori

Lori Banister I Procurement Specialist I Corporate Services Division I Ministry of Finance
Ph: 778-698-3049 I *e:* Lori.Banister@gov.bc.ca I *m:* 3rd Floor – 617 Government St., Victoria BC V8W 9V1

From: Parkinson, Elizabeth PREM:EX
Sent: February 26, 2019 4:48 PM
To: Banister, Lori FIN:EX <Lori.Banister@gov.bc.ca>
Subject: RE: Question: Bob Dewar

Thank you Lori.

Elizabeth

From: Banister, Lori FIN:EX
Sent: February 26, 2019 4:33 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>
Subject: RE: Question: Bob Dewar

Thanks, Elizabeth. I'll get started on it tomorrow for you. Lori

---

From: Parkinson, Elizabeth PREM:EX
Sent: February 26, 2019 4:13 PM
To: Banister, Lori FIN:EX <Lori.Banister@gov.bc.ca>
Cc: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>
Subject: RE: Question: Bob Dewar

Hi Lori,

Vanessa and I met this afternoon and decided that moving $5,000 to the Fees STOB (6101) from the Expenses STOB (6102) for Bob should be sufficient. Are you able to arrange this amendment?

Thanks,

Elizabeth

From: Banister, Lori FIN:EX
Sent: February 26, 2019 11:10 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Question: Bob Dewar

Ok, I'll most likely have phone calls this afternoon but will watch for her note. Lori

---

From: Parkinson, Elizabeth PREM:EX
Sent: February 26, 2019 11:05 AM

To: Banister, Lori FIN:EX <Lori.Banister@gov.bc.ca>
Subject: RE: Question: Bob Dewar

Thank you Lori. I will chat with Vanessa this afternoon and likely she will contact you with the amount.

Elizabeth

From: Banister, Lori FIN:EX
Sent: February 26, 2019 11:03 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Question: Bob Dewar

Hi Elizabeth, we can amend his contract to reallocate some of the funds from Expenses to Fees. Lori

Lori Banister I Procurement Specialist I Corporate Services Division I Ministry of Finance
Ph: 778-698-3049 I *e:* Lori.Banister@gov.bc.ca I *m:* 3rd Floor – 617 Government St., Victoria BC V8W 9V1

From: Parkinson, Elizabeth PREM:EX
Sent: February 26, 2019 10:59 AM
To: Banister, Lori FIN:EX <Lori.Banister@gov.bc.ca>
Subject: Question: Bob Dewar

Hi Lori,

Vanessa and I have been looking at the balances of Bob Dewar's contract and we think he may require more than is currently in the Fees STOB, but that he won't need the total that is currently in the Expenses STOB. Is it possible to move some of the funds from Expenses to Fees? Or is there another alternative?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
*Direct: 778-974-6082
Reception: 250-387-1715
E-mail: elizabeth.parkinson@gov.bc.ca

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