Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 1, 2019 9:00 AM
To: Security, Legislative E LASS:EX
Subject: New ID for Naveen

Hi Kelly and Michelle,

Can I bring Naveen Girn over for a new photo ID now?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 1, 2019 9:43 AM
To: Andruz, Dean FIN:EX
Subject: Naveen Girn request

Hi Dean,

Are you able to help Naveen set up his desk ergonomically correct? We may have someone come in but I know you have that skillset. ☺

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 1, 2019 9:56 AM
To: Girn, Naveen PREM:EX
Subject: RE: Hello

Great! That will make things easier.

-----Original Message-----
From: Girn, Naveen PREM:EX
Sent: May 1, 2019 9:53 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Hello

Hi Elizabeth,

Thank you. No, just my cell phone is fine.

Best wishes,
Naveen

-----Original Message-----
From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, May 1, 2019 9:51 AM
To: Girn, Naveen PREM:EX <Naveen.Girn@gov.bc.ca>
Subject: RE: Hello

Thanks Naveen. Yes, I will be ordering several people new business cards in the next few days. Do you want both your desk phone and cell on it? If so, we will need to wait a few days until we have your new desktop phone (UC) device number.

Thanks,

Elizabeth

-----Original Message-----
From: Girn, Naveen PREM:EX
Sent: May 1, 2019 9:46 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Hello

Hi Elizabeth,

Yes, my phone number is 250-812-5295.

Also, may I order some business cards as well?

Thanks,
Naveen

-----Original Message-----
From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, May 1, 2019 9:39 AM
To: Girn, Naveen PREM:EX <Naveen.Girn@gov.bc.ca>
Subject: RE: Hello

Hi Naveen,

Can you please send me your telephone number so we can add it to our staff contacts?

Thanks,

Elizabeth

-----Original Message-----
From: Girn, Naveen PREM:EX
Sent: May 1, 2019 9:26 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Hello

Sent from my iPhone

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 1, 2019 9:57 AM
To: Girn, Naveen PREM:EX
Subject: RE: Org Chart?

Hi Naveen,

There is not, however, our staff list has everyone's titles.

Elizabeth

From: Girn, Naveen PREM:EX
Sent: May 1, 2019 9:54 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Org Chart?

Hi Elizabeth,

One more question. Is there an org chart for the office?

Thanks,
naveen

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 1, 2019 10:21 AM
To: Hockin, Amber PREM:EX; Aaron, Sage PREM:EX; Dewar, Bob PREM:EX
Subject: Flights to caucus return June 24-26

Hi all,

I will be booking flights for caucus today. Can you please confirm the times below will work for your schedules so I can confirm your seats? I am hoping you are able to travel together so I can book you a car rental to drive to Osoyoos.

June 24th – Victoria to Penticton:

Air Canada AC 8056
Victoria – Vancouver
Dep: 10:05 AM, Arr: 10:35 AM

Air Canada AC 8352
Vancouver- Penticton
Dep: 11:15 AM, Arr:12:12 PM

June 26th – Penticton to Victoria:

Air Canada AC 8353
Penticton to Vancouver
Dep: 9:40 AM, Arr: 10:30 AM

AC 8063
Dep:11:05 AM, Arr: 11:35 AM

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 1, 2019 10:21 AM
To: 'Lana Garraway'
Subject: RE: Is there such a thing?

Thanks for letting me know Lana.

From: Lana Garraway <lana@ralphs.ca>
Sent: May 1, 2019 10:09 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Is there such a thing?

Hi Elizabeth, there are some but unfortunately our distributors don't carry them.

Amazon sells them, though!

Lana Garraway
Victoria Store Manager
Ralph's Radio Ltd.
815 View St, Victoria BC V8W 1K1
Cellular: (250)896-4866
Office: 778-404-7232
www.ralphs.ca

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- **Special Phone Pricing**

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From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 1, 2019 9:56 AM
To: Lana Garraway <lana@ralphs.ca>
Subject: Is there such a thing?

Hi Lana,

Is there such a thing as a screen protector for phones that doesn't allow other people to read the print when you have your phone out? I've seen them for monitors but never on phones.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 1, 2019 10:22 AM
To: Girn, Naveen PREM:EX
Subject: FW: Is there such a thing?

Hi Naveen,

If you would like to order a screen protector and case, I can reimburse you.

Thanks,

Elizabeth

From: Lana Garraway <lana@ralphs.ca>
Sent: May 1, 2019 10:09 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Is there such a thing?

Hi Elizabeth, there are some but unfortunately our distributors don't carry them.

Amazon sells them, though!

Lana Garraway
Victoria Store Manager
Ralph's Radio Ltd.
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- **Special Phone Pricing**

TELUS | authorized dealer

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 1, 2019 9:56 AM

To: Lana Garraway <lana@ralphs.ca>
Subject: Is there such a thing?

Hi Lana,

Is there such a thing as a screen protector for phones that doesn't allow other people to read the print when you have your phone out? I've seen them for monitors but never on phones.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 1, 2019 10:29 AM
To: Hagglund, Jarrett GCPE:EX
Subject: Flight question

Hi Jarrett,

I think the Premier and staff need a Vic-Van morning flight leaving from the airport connecting to the Vancouver to Penticton flights, correct?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Withheld pursuant to/removed as

s.22

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 1, 2019 10:51 AM
To: Andruz, Dean FIN:EX
Subject: RE: Naveen Girn request

Thank you Dean!

From: Andruz, Dean FIN:EX
Sent: May 1, 2019 10:51 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Girn, Naveen PREM:EX <Naveen.Girn@gov.bc.ca>
Cc: PREM Tech <PREM.Tech@gov.bc.ca>
Subject: RE: Naveen Girn request

Hi Elizabeth,
I met with Naveen for a brief ergo check and would like to request a monitor riser, as below (or something similar)…one should do it…if you need any assistance feel free to contact me directly…thank you.

https://www.staples.ca/en/3M-Up-To-21-in-CRT-Adjustable-Monitor-Stand-Black-Silver-MS80B/product_460057_1-CA_1_20001

Regards,

Dean Andruz
@: Prem.tech@gov.bc.ca
@: FIN.tech@gov.bc.ca
Tel: 250-893-5915

From: Parkinson, Elizabeth PREM:EX
Sent: May 1, 2019 9:43 AM
To: Andruz, Dean FIN:EX <Dean.Andruz@gov.bc.ca>
Subject: Naveen Girn request

Hi Dean,

Are you able to help Naveen set up his desk ergonomically correct? We may have someone come in but I know you have that skillset. ☺

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 1, 2019 10:52 AM
To: Privett, Don PREM:EX
Subject: FW: Naveen Girn request

Hi Don,

Can you please order a monitor riser as per below for Naveen?

Thanks,

Elizabeth

From: Andruz, Dean FIN:EX
Sent: May 1, 2019 10:51 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Girn, Naveen PREM:EX <Naveen.Girn@gov.bc.ca>
Cc: PREM Tech <PREM.Tech@gov.bc.ca>
Subject: RE: Naveen Girn request

Hi Elizabeth,
I met with Naveen for a brief ergo check and would like to request a monitor riser, as below (or something similar)…one should do it…if you need any assistance feel free to contact me directly…thank you.

https://www.staples.ca/en/3M-Up-To-21-in-CRT-Adjustable-Monitor-Stand-Black-Silver-MS80B/product_460057_1-CA_1_20001

Regards,

Dean Andruz
@: Prem.tech@gov.bc.ca
@: FIN.tech@gov.bc.ca
Tel: 250-893-5915

From: Parkinson, Elizabeth PREM:EX
Sent: May 1, 2019 9:43 AM
To: Andruz, Dean FIN:EX <Dean.Andruz@gov.bc.ca>
Subject: Naveen Girn request

Hi Dean,

Are you able to help Naveen set up his desk ergonomically correct? We may have someone come in but I know you have that skillset. ☺

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 1, 2019 10:59 AM
To: Hockin, Amber PREM:EX
Subject: RE: Flights to caucus return June 24-26

Thanks Amber.

From: Hockin, Amber PREM:EX
Sent: May 1, 2019 10:57 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Aaron, Sage PREM:EX <Sage.Aaron@gov.bc.ca>; Dewar, Bob PREM:EX <Bob.Dewar@gov.bc.ca>
Subject: Re: Flights to caucus return June 24-26

Thanks Elizabeth. Flights are fine for me but from vancouver and back only please. I won't need the Victoria portions. Thanks

Amber Hockin
Deputy Chief of Staff
7785840867
Amber.hockin@gov.bc.ca
Sent from my iPhone

On May 1, 2019, at 10:20 AM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi all,
>
> I will be booking flights for caucus today. Can you please confirm the times below will work for your schedules so I can confirm your seats? I am hoping you are able to travel together so I can book you a car rental to drive to Osoyoos.
>
> June 24th – Victoria to Penticton:
>
> Air Canada AC 8056
> Victoria – Vancouver
> Dep: 10:05 AM, Arr: 10:35 AM
>
> Air Canada AC 8352
> Vancouver- Penticton
> Dep: 11:15 AM, Arr:12:12 PM
>
> June 26th – Penticton to Victoria:
>
> Air Canada AC 8353
> Penticton to Vancouver
> Dep: 9:40 AM, Arr: 10:30 AM
>
> AC 8063

Dep:11:05 AM, Arr: 11:35 AM

Thanks,



Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Page 019 of 919

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s.22

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 1, 2019 11:17 AM
To: Hockin, Amber PREM:EX
Subject: RE: Travel

Thanks for confirming that Amber.

-----Original Message-----
From: Hockin, Amber PREM:EX
Sent: May 1, 2019 11:05 AM
To: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>; Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Wade, Debbie PREM:EX <Debbie.Wade@gov.bc.ca>
Subject: Travel

Just a quick rundown on some travel and who is staffing PJH:

Geoff will staff the Premier for the Western Premiers conference June 26-27 I will staff the premier for COFI - First Ministers meeting in July as Geoff is on vacation.

And of course Evan Brown and Jen Holmwood as well.

Thanks, Amber H

Sent from my iPad

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 1, 2019 11:25 AM
To: s.15; s.22
Subject: RE: flights to caucus

Great!

The flights I am booking are below.

AC8056S 24JUN M Victoria to Vancouver 1005A 1035A
AC8352S 24JUN M Vancouver to Penticton 1115A 1212P

They will be flying to Edmonton on the 26th, but I don't yet have the flights.

Thanks,

Elizabeth

From: s.15; s.22
Sent: May 1, 2019 11:21 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: flights to caucus

s.15

s.15; s.22

-------- Original message --------
From: "Parkinson, Elizabeth PREM:EX" <Elizabeth.Parkinson@gov.bc.ca>
Date: 2019-05-01 10:36 (GMT-08:00)
To: s.15; s.22
Subject: flights to caucus

>>> "Parkinson, Elizabeth PREM:EX" 05/01/2019 13:36 >>>
Hi s.15;

I'm just starting to book the flights for caucus. s.15
s.15 I'll send you the flights once confirmed, hopefully this morning.

Thanks,

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 1, 2019 11:46 AM
To: 'Tamra Bartilucci'
Subject: RE: Flight Vic-Van, June 24

Yes, it will be until the am of June 26th. Amber will be flying from Vancouver (not Victoria and returning to Vancouver.)

Thanks,

Elizabeth

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: May 1, 2019 11:43 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Flight Vic-Van, June 24

Hi Elizabeth
Thanks . Do you know how many days you need the car for?

Thanks

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, May 01, 2019 11:20 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: RE: Flight Vic-Van, June 24

Thanks Tamra. Can we make Amber the main driver?

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: May 1, 2019 11:13 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Flight Vic-Van, June 24

Hi Elizabeth

That is no problem. I will get them confirmed now and then just call me with the credit card you want to use for the Amber, Bob and Sage . In regards to the Rental car , who will be the principal driver and how long would you like it reserved for ?

Tamra

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, May 01, 2019 10:46 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: RE: Flight Vic-Van, June 24

Thanks Tamra. Can I book the Premier, Evan Brown, Geoff Meggs and Jennifer Holmwood on these 2 flights and bill to my Pcard?

Then I'd like to book Amber Hockin, Sage Aaron and Bob Dewar on the same flights, with a rental car to share , but pay on a different card.

Can we book?

Thanks,

Elizabeth

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: May 1, 2019 10:12 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Flight Vic-Van, June 24

Hi Elizabeth,

There is a 10:05 flight that will connect to flight 8056

AC8056S 24JUN M Victoria to Vancouver 1005A 1035A
AC8352S 24JUN M Vancouver to Penticton 1115A 1212P

Please let me know if you have any questions or need anything further .
Tamra

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, May 01, 2019 8:54 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Flight Vic-Van, June 24

Hi Tamra,

Can you please confirm availability for an AC connecting flight Vic-Van June 24th for AC 8352 out of Vancouver to Penticton?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 1, 2019 11:50 AM
To: Henry, David A FIN:EX
Subject: RE: Naveen Girn set-up

Ok, thanks David.

From: Henry, David A FIN:EX
Sent: May 1, 2019 11:49 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Naveen Girn set-up

We had some 19" (old square) ones when people upgraded and got new, but they are all gone now… ☹

From: Parkinson, Elizabeth PREM:EX
Sent: May 1, 2019 11:39 AM
To: Henry, David A FIN:EX <David.Henry@gov.bc.ca>
Subject: RE: Naveen Girn set-up

Thanks David. When we did the Refresh did we have any extra monitors?

From: Henry, David A FIN:EX
Sent: May 1, 2019 11:38 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Naveen Girn set-up

Hi Elizabeth,
I understand Don is working with Service Desk on the UC piece. For the monitor, that would be a service request as well. DCV for the docking station (https://dcv.gov.bc.ca/Product/Details/7045041058_S). Once the gear is in, by I/team can definitely help out!

David

From: Parkinson, Elizabeth PREM:EX
Sent: May 1, 2019 9:48 AM
To: Henry, David A FIN:EX <David.Henry@gov.bc.ca>
Subject: Naveen Girn set-up

Hi David,

Naveen would like the desktop UC device. Should Don order through the service desk? He also wants a second monitor and a docking station for the Surface. Is this something you can set-up?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 1, 2019 11:50 AM
To: Privett, Don PREM:EX
Subject: FW: Naveen Girn set-up

Hi Don,

Can you look at prices?

From: Henry, David A FIN:EX
Sent: May 1, 2019 11:49 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Naveen Girn set-up

We had some 19" (old square) ones when people upgraded and got new, but they are all gone now… ☹

From: Parkinson, Elizabeth PREM:EX
Sent: May 1, 2019 11:39 AM
To: Henry, David A FIN:EX <David.Henry@gov.bc.ca>
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From: Henry, David A FIN:EX
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Sent: May 1, 2019 9:48 AM
To: Henry, David A FIN:EX <David.Henry@gov.bc.ca>
Subject: Naveen Girn set-up

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Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 1, 2019 11:57 AM
To: 'Tamra Bartilucci'
Subject: RE: Eticket : Horgan, Brown, Meggs, Holmwood, Dewar, Hockin and Aaron / Victoria to Penticton / Jun 24

Thanks Amber,

For Sage and Bob it will be to Victoria and for Amber just to Vancouver.

June 26th – Penticton to Victoria:

Air Canada AC 8353
Penticton to Vancouver
Dep: 9:40 AM, Arr: 10:30 AM

AC 8063
Dep:11:05 AM, Arr: 11:35 AM

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: May 1, 2019 11:55 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Eticket : Horgan, Brown, Meggs, Holmwood, Dewar, Hockin and Aaron / Victoria to Penticton / Jun 24

Hi Elizabeth
Yes, Can you let me know the return date and I will send you some options

Thanks

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, May 01, 2019 11:54 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: RE: Eticket : Horgan, Brown, Meggs, Holmwood, Dewar, Hockin and Aaron / Victoria to Penticton / Jun 24

Hi Tamra,

So sorry, but can we change Amber's flight to departing from Vancouver and returning to Vancouver?

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: May 1, 2019 11:43 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Eticket : Horgan, Brown, Meggs, Holmwood, Dewar, Hockin and Aaron / Victoria to Penticton / Jun 24

Please let me know if you have any questions or need anything further .

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Flight Centre Business Travel [mailto:confirmation@tripcase.com]
Sent: Wednesday, May 01, 2019 11:41 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Travel Reservation to PENTICTON BC, CANADA on June 24 for JOHN HORGAN

FLIGHT CENTRE Business Travel

Flight Centre Business Travel
250-360-2058

Itinerary

Add to Calendar Itinerary

Priority Notes from your Travel Arranger
THANK YOU FOR BOOKING WITH FLIGHT CENTRE BUSINESS TRAVEL
YOUR TRAVEL MANAGER IS TAMRA BARTILUCCI
FOR EMERGENCY 24 HOUR ASSISTANCE PLEASE CALL 1-250-415-2330

Trip to: PENTICTON BC, CANADA
Passenger(s): HORGAN/JOHN
BROWN/EVAN
MEGGS/GEOFFREY
HOLMWOOD/JENNIFER
DEWAR/ROBERT
HOCKIN/AMBER
AARON/SAGE

Reservation code: s.22
Airline Reservation Code:

AIR CANADA AC Flight Number **8056** — **Monday, 24 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation# s.22

Departure: YYJ VICTORIA BC, CANADA
10:05AM

Arrival: YVR VANCOUVER BC, CANADA
10:35AM
Main Terminal

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP

Duration: 0hour(s) and 30minute(s)
Distance (in Miles): 40

John Horgan
Seat(s): Check-In Required

Evan Brown
Seat(s): Check-In Required

Geoffrey Meggs
Seat(s): Check-In Required

Jennifer Holmwood
Seat(s): Check-In Required

Robert Dewar
Seat(s): Check-In Required

Amber Hockin
Seat(s): Check-In Required

Sage Aaron
Seat(s): Check-In Required

AIR CANADA AC Flight Number **8352** **Monday, 24 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation# s.22

Departure: YVR VANCOUVER BC, CANADA
11:15AM
Main Terminal

Arrival: YYF PENTICTON BC, CANADA
12:12PM

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP

Duration: 0hour(s) and 57minute(s)
Distance (in Miles): 164

John Horgan
Seat(s): Check-In Required

Evan Brown
Seat(s): Check-In Required

Geoffrey Meggs
Seat(s): Check-In Required

Jennifer Holmwood
Seat(s): Check-In Required

Robert Dewar
Seat(s): Check-In Required

Amber Hockin
Seat(s): Check-In Required

Sage Aaron
Seat(s): Check-In Required

If you no longer wish to receive these emails please contact: confirmation@tripcase.com.

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 1, 2019 12:00 PM
To: Privett, Don PREM:EX
Subject: RE: DCV docking station link

Thanks Don. Yes, this looks fine.

From: Privett, Don PREM:EX
Sent: May 1, 2019 11:55 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: DCV docking station link

https://dcv.gov.bc.ca/product/Details/7045041058_S

Link to the docking station…was it you that did the order last time and paid with a credit card?

D.

DON PRIVETT | Administrative Assistant | Office of the Premier
PO Main Line: **250-387-1715** | Personal UC: 778-974-6080
don.privett@gov.bc.ca | West Annex, Room 156
Parliament Buildings, Victoria, BC V8W 9E1

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 1, 2019 12:11 PM
To: Trimble, Brett FIN:EX
Subject: RE: Setting up the Premier's new phone

Now seems to be good or during QP 1:30-2:30 Do you need just the new phone?

From: Trimble, Brett FIN:EX
Sent: May 1, 2019 12:09 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Setting up the Premier's new phone

Hi Elizabeth,
For sure , when are you thinking?

Regards, Brett

Brett Trimble
Systems Analyst
Ministry of Finance | Offices of the Premier
Tel: (778)698-3782
Cel: (250)634-4966

-------- Original message --------
From: "Parkinson, Elizabeth PREM:EX" <Elizabeth.Parkinson@gov.bc.ca>
Date: 2019-05-01 11:58 a.m. (GMT-08:00)
To: "Trimble, Brett FIN:EX" <Brett.Trimble@gov.bc.ca>
Subject: Setting up the Premier's new phone

Hi Brett,

Are you available to come and finish setting up the Premier's phone? Amber just set-up the Itunes account.



Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 1, 2019 12:25 PM
To: Wade, Debbie PREM:EX
Subject: Helijet for Amber, May 21

From: Passenger Services <PassengerServices@helijet.com>
Sent: May 1, 2019 12:21 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Thank you for choosing to take off with Helijet!

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.22
Name	Amber Hockin

Booking s.22

Tuesday, May 21, 2019

723
16:00 Vancouver Harbour (Downtown)
16:35 Victoria Harbour (Downtown)

35 minutes

Confirmed

Invoice s.22	
FARE-YWH-OffPeak_Winter2019	$238.09
+ GST	$11.90
Billing	$238.09
Taxes	$11.90
Grand Total	**$249.99**

1 Passengers - Off-Peak . **Amber Hockin, Female** **Add to Calendar**	Fully Changeable / Refundable up to 5pm the day prior to departure. After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel. Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time. When flight boarding commences, seats will be forfeited & any onward/return flights may be cancelled.

Changes/Cancellations & No Show Penalty:
Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.
After 5pm, all next-day travel is non-refundable and only changeable for same-day travel; a fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or the cancellation fee, equal to the value of the one-way travel, will apply. Failure to check in prior to departure will also result in any onward and/or return reservations being cancelled, with any applicable cancellation fees applied.

Terminals:
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)
Vancouver International Airport: 5911 Airport Road South, Richmond BC
Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:
Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:
Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.
Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.
Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Baggage Allowance:
Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total. Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed. Please visit http://www.catsa-acsta.gc.ca/ for information on how to "Pack Smart" and avoid delays

Baggage Liability:
The liability for the loss of and/or the damage to any personal property, including baggage or goods is limited to an amount equal to the value of such baggage or goods, which shall not exceed $250.00 (CAD) per passenger, unless greater value declared.

Transportation upon arrival:
Helijet is pleased to offer courtesy shuttle van drop off service within the downtown core in Victoria, Vancouver Harbour, and Nanaimo, ask the driver for drop off locations. Taxis & rental cars may also be available, please ask an agent.

Accessibility:
To ensure your travel is possible, passengers with limited mobility and/or special needs must advise Helijet Reservations at 1.800.665.4354

Pets on Helijet:
If you have a Special Assistance Animal please advise Helijet Reservations. Other small pets and animals are not accepted for carriage, please visit our website for restrictions.

Weather Conditions:.
If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact passengers as early as possible via phone numbers and/or email addresses provided.

Reservations:
Reservations are required for all flights and may be booked online at www.helijet.com or by calling 1.800.665.4354 (within North America).

Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Page 039 of 919 to/à Page 040 of 919

Withheld pursuant to/removed as

s.22

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 1, 2019 2:25 PM
To: Meggs, Geoff PREM:EX
Subject: Craig Keating and Raj Sihota are in reception for you.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

CONFIDENTIALITY NOTICE: The above message contains confidential information intended for a specified individual and purpose. The information is private and protected by law. Any copying or disclosure of this transmission by anyone other than the intended recipient is prohibited. If you are not the intended recipient, please notify the sender immediately and delete this message and any attachments from your system. Thank you.

Parkinson, Elizabeth PREM:EX

Subject: AIR CANADA: Vancouver to Penticton (11:15 AM)
Location: Flight # 8352

Start: Mon 2019-06-24 11:15 AM
End: Mon 2019-06-24 12:12 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Parkinson, Elizabeth PREM:EX
Required Attendees Hockin, Amber PREM:EX

Monday, June 24, 2019

AIR CANADA Flight # 8352

Depart Vancouver at 11:15 AM
Arrive Penticton at 12:12 PM

CONFIRMATION # s.22 Seat # s.15

Booked with Tamra at Flight Centre, tel # 250-360-2058

Elizabeth-01-05-19

Parkinson, Elizabeth PREM:EX

Subject: NATIONAL CAR RENTAL:
Location: Penticton Airport CONF#s.22 COUNT

Start: Mon 2019-06-24 12:00 AM
End: Tue 2019-06-25 12:00 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Parkinson, Elizabeth PREM:EX
Required Attendees Dewar, Bob PREM:EX; Aaron, Sage PREM:EX; Hockin, Amber PREM:EX

Monday, June 24, 2019

NATIONAL CAR Rental ***Travelling with Bob Dewar and Sage Aaron**
Penticton Airport

CONFIRMATION # s.22 Count

Booked with Tamra at Flight Centre, tel # 250-360-2058

Elizabeth-01-05-19

Parkinson, Elizabeth PREM:EX

Subject: AIR CANADA: Penticton to Vancouver (9:35 AM)
Location: AC Flight # 8353

Start: Wed 2019-06-26 9:35 AM
End: Wed 2019-06-26 10:35 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Parkinson, Elizabeth PREM:EX
Required Attendees Hockin, Amber PREM:EX

Wednesday, June 26, 2019

AIR CANADA Flight #AC 8353

Depart Penticton airport at 9:35 AM
Arrive Vancouver Airport (Main Terminal) at 10:25 am

CONFIRMATION # s.22 Seat # s.1

Booked with Tamra at Fight Centre, Tel # 250-360-2058

Elizabeth-01-05-19

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 1, 2019 3:07 PM
To: 'Tamra Bartilucci'
Subject: RE: Eticket : Horgan, Brown, Meggs, Holmwood, Dewar, Hockin and Aaron / Victoria to Penticton / Jun 24

Hi Tamra,

Yes, Bob and Sage want to be on the same flights, but coming from and going to Victoria. Calling you.

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: May 1, 2019 3:06 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Eticket : Horgan, Brown, Meggs, Holmwood, Dewar, Hockin and Aaron / Victoria to Penticton / Jun 24

Hi Elizabeth

Do Bob and Sage want to be on the same flight as Amber from Penticton ?

AC8353T 26JUN W Penticton to Vancouver 935A 1025A
AC8063T 26JUN W Vancouver to Victoria 1100A 1130A

Thanks

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, May 01, 2019 2:59 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: RE: Eticket : Horgan, Brown, Meggs, Holmwood, Dewar, Hockin and Aaron / Victoria to Penticton / Jun 24

Hi Tamra,

I can confirm the flights for Sage and Bob from Victoria to Penticton return. Please go ahead and book. I will call you shortly with the credit card to be billed.

Thanks,

Elizabeth

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: May 1, 2019 11:55 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Eticket : Horgan, Brown, Meggs, Holmwood, Dewar, Hockin and Aaron / Victoria to Penticton / Jun 24

Hi Elizabeth
Yes, Can you let me know the return date and I will send you some options

Thanks

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, May 01, 2019 11:54 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: RE: Eticket : Horgan, Brown, Meggs, Holmwood, Dewar, Hockin and Aaron / Victoria to Penticton / Jun 24

Hi Tamra,

So sorry, but can we change Amber's flight to departing from Vancouver and returning to Vancouver?

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: May 1, 2019 11:43 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Eticket : Horgan, Brown, Meggs, Holmwood, Dewar, Hockin and Aaron / Victoria to Penticton / Jun 24

Please let me know if you have any questions or need anything further .

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Flight Centre Business Travel [mailto:confirmation@tripcase.com]
Sent: Wednesday, May 01, 2019 11:41 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Travel Reservation to PENTICTON BC, CANADA on June 24 for JOHN HORGAN



Add to Calendar **Itinerary**

Priority Notes from your Travel Arranger
THANK YOU FOR BOOKING WITH FLIGHT CENTRE BUSINESS TRAVEL
YOUR TRAVEL MANAGER IS TAMRA BARTILUCCI
FOR EMERGENCY 24 HOUR ASSISTANCE PLEASE CALL 1-250-415-2330

Trip to: PENTICTON BC, CANADA
Passenger(s): HORGAN/JOHN
BROWN/EVAN
MEGGS/GEOFFREY
HOLMWOOD/JENNIFER
DEWAR/ROBERT
HOCKIN/AMBER
AARON/SAGE

Reservation code: s.22
Airline Reservation Code:

AIR CANADA AC Flight Number **8056** **Monday, 24 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation# s.22

Departure: YYJ VICTORIA BC, CANADA
10:05AM

Arrival: YVR VANCOUVER BC, CANADA
10:35AM
Main Terminal

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP

Duration: 0hour(s) and 30minute(s)
Distance (in Miles): 40

John Horgan
Seat(s): Check-In Required

Evan Brown
Seat(s): Check-In Required

Geoffrey Meggs
Seat(s): Check-In Required

Jennifer Holmwood
Seat(s): Check-In Required

Robert Dewar
Seat(s): Check-In Required

Amber Hockin
Seat(s): Check-In Required

Sage Aaron
Seat(s): Check-In Required

AIR CANADA AC Flight Number **8352** **Monday, 24 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation# s.22

Departure: YVR VANCOUVER BC, CANADA
11:15AM
Main Terminal

Arrival: YYF PENTICTON BC, CANADA
12:12PM

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP

Duration: 0hour(s) and 57minute(s)
Distance (in Miles): 164

John Horgan
Seat(s): Check-In Required

Evan Brown
Seat(s): Check-In Required

Geoffrey Meggs
Seat(s): Check-In Required

Jennifer Holmwood
Seat(s): Check-In Required

Robert Dewar
Seat(s): Check-In Required

Amber Hockin
Seat(s): Check-In Required

Sage Aaron
Seat(s): Check-In Required

If you no longer wish to receive these emails please contact: confirmation@tripcase.com.

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 1, 2019 3:23 PM
To: Girn, Naveen PREM:EX
Subject: RE: Logo of the office

Hi Naveen,

If you go to Google and the BC Legislature site and click on images it should come up

---

From: Girn, Naveen PREM:EX
Sent: May 1, 2019 3:09 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Logo of the office

Hi,

Thank you. Actually not how to insert the picture, but where to find the image? I find it's really unique.

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, May 1, 2019 3:00 PM
To: Girn, Naveen PREM:EX <Naveen.Girn@gov.bc.ca>
Subject: RE: Logo of the office

Thanks Naveen. Do you mean how do you set it up in emails?

From: Girn, Naveen PREM:EX
Sent: May 1, 2019 2:58 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Logo of the office

Hi Elizabeth,

Pardon this minor request, but I really like your email signature. Where can I find the logo you use for the Premier's Office?

Thanks,
Naveen

Naveen Girn
Director of Stakeholder Relations and Strategic Outreach
250.812.5296 | Naveen.Girn@gov.bc.ca

Parkinson, Elizabeth PREM:EX

Subject: AIR CANADA: Victoria to Vancouver (10:05 AM)
Location: Flight # AC 8056

Start: Mon 2019-06-24 10:05 AM
End: Mon 2019-06-24 10:35 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Parkinson, Elizabeth PREM:EX
Required Attendees Dewar, Bob PREM:EX; Aaron, Sage PREM:EX

Monday, June 24, 2019

AIR CANADA Flight # AC 8056

Depart Victoria Airport at 10:05 AM
Arrive Vancouver Airport (Main Terminal) at 10:35 AM

CONFIRMATIONs: Sage s.22 Seat #
Bob s.22 Seat # s.15

Booked with Tamra at Flight Centre, Tel # 250-360-2058

Elizabeth -01-05-19

Parkinson, Elizabeth PREM:EX

Subject: AIR CANADA: Vancouver to Penticton (11:15 AM)
Location: Flight # 8352

Start: Mon 2019-06-24 11:15 AM
End: Mon 2019-06-24 12:12 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Parkinson, Elizabeth PREM:EX
Required Attendees Hockin, Amber PREM:EX; Aaron, Sage PREM:EX; Dewar, Bob PREM:EX

Monday, June 24, 2019

AIR CANADA Flight # 8352

Depart Vancouver at 11:15 AM
Arrive Penticton at 12:12 PM

CONFIRMATIONs: Amber # s.22 Seat # s.
Sage s.22 Seat # s.15
Bob s.22 Seat #

Booked with Tamra at Flight Centre, tel # 250-360-2058

Elizabeth-01-05-19

Parkinson, Elizabeth PREM:EX

Subject: AIR CANADA: Victoria to Vancouver (10:05 AM)
Location: Flight # AC 8056

Start: Mon 2019-06-24 10:05 AM
End: Mon 2019-06-24 10:35 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Parkinson, Elizabeth PREM:EX
Required Attendees Dewar, Bob PREM:EX; Aaron, Sage PREM:EX

Monday, June 24, 2019

AIR CANADA Flight # AC 8056

Depart Victoria Airport at 10:05 AM
Arrive Vancouver Airport (Main Terminal) at 10:35 AM

CONFIRMATIONs: Sage s.22 Seat s.15
Bob s.22 Seat # s.

Booked with Tamra at Flight Centre, Tel # 250-360-2058

Elizabeth -01-05-19

Parkinson, Elizabeth PREM:EX

Subject: AIR CANADA: Victoria to Vancouver (10:05 AM)
Location: Flight # AC 8056

Start: Mon 2019-06-24 10:05 AM
End: Mon 2019-06-24 10:35 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Parkinson, Elizabeth PREM:EX
Required Attendees Dewar, Bob PREM:EX; Aaron, Sage PREM:EX

Monday, June 24, 2019

AIR CANADA Flight # AC 8056

Depart Victoria Airport at 10:05 AM
Arrive Vancouver Airport (Main Terminal) at 10:35 AM

CONFIRMATIONs: Sage s.22 Seat s.15
Bob s.22 Seat # s

Booked with Tamra at Flight Centre, Tel # 250-360-2058

Elizabeth -01-05-19

Parkinson, Elizabeth PREM:EX

Subject: AIR CANADA: Victoria to Vancouver (10:05 AM)
Location: Flight # AC 8056

Start: Mon 2019-06-24 10:05 AM
End: Mon 2019-06-24 10:35 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Evan Brown; Holmwood, Jen PREM:EX; Meggs, Geoff PREM:EX; Dewar, Bob PREM:EX; Aaron, Sage PREM:EX

Monday, June 24, 2019

AIR CANADA Flight # 8056

Depart Victoria Airport at 10:05 AM
Arrive Vancouver Airport at 10:35 AM

CONFIRMATIONS:

Premier	s.22	Seat # s.1
Evan	s.22	Seat s.15
Jen		Seat
Geoff		Seat
Bob		Seat
Sage		Seat

Booked with Tamra at Flight Centre, tel # 250-360-2058

Elizabeth-01-05-19

Parkinson, Elizabeth PREM:EX

Subject: Canceled: AIR CANADA: Victoria to Vancouver (10:05 AM)
Location: Flight # AC 8056

Start: Mon 2019-06-24 10:05 AM
End: Mon 2019-06-24 10:35 AM
Show Time As: Free

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Parkinson, Elizabeth PREM:EX
Required Attendees Dewar, Bob PREM:EX; Aaron, Sage PREM:EX

Importance: High

Monday, June 24, 2019

AIR CANADA Flight # AC 8056

Depart Victoria Airport at 10:05 AM
Arrive Vancouver Airport (Main Terminal) at 10:35 AM

CONFIRMATIONs: Sage s.22 Seat s.15
Bob s.22 Seat # s.

Booked with Tamra at Flight Centre, Tel # 250-360-2058

Elizabeth -01-05-19

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 1, 2019 4:31 PM
To: 'Sarah Dohan'
Subject: RE: Flight for Amber Hockin, May 25

Thank you Sarah. 😊

From: Sarah Dohan <sarah.dohan@flightcentre.ca>
Sent: May 1, 2019 4:30 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: RE: Flight for Amber Hockin, May 25

Hi Elizabeth,

Tamra is got for the night but, I will get this booked and sent over.

Thanks!

SARAH DOHAN
Travel Manager
Flight Centre Business Travel Victoria

Office: +1 250 360 2058 | Toll Free: +1 866 420 4410

615 Broughton St
Victoria BC V8W 1C8

After Hours Emergency Assist: +1 250 415 2330

FLIGHT CENTRE
Business Travel

Years in the industry: **5**
Countries visited: **12**
Favourite Destination: **Kenya**
Next trip: **TBA**

I'm only a call, text or email away!

CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, May 01, 2019 4:28 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Flight for Amber Hockin, May 25

Hi Tamra,

Can I please book the 6:00 pm Toronto to Vancouver flight on May 25th for Amber Hockin? This will be billed on my Pcard.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

CONFIDENTIALITY NOTICE: The above message contains confidential information intended for a specified individual and purpose. The information is private and protected by law. Any copying or disclosure of this transmission by anyone other than the intended recipient is prohibited. If you are not the intended recipient, please notify the sender immediately and delete this message and any attachments from your system. Thank you.

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 1, 2019 4:32 PM
To: Cleaver, Sheila C FIN:EX
Subject: Pcard for Evan Brown
Attachments: Scan_20190501.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 1, 2019 4:29 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 1, 2019 4:34 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: BEA: Evan Brown
Attachments: Scan_20190501.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 1, 2019 4:30 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 1, 2019 4:45 PM
To: 'Sarah Dohan'
Subject: RE: Travel Reservation to VANCOUVER BC, CANADA on May 25 for AMBER HOCKIN

Thank you Sarah. Yes, please bill to my card ending s.22

Elizabeth

From: Sarah Dohan <sarah.dohan@flightcentre.ca>
Sent: May 1, 2019 4:43 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: FW: Travel Reservation to VANCOUVER BC, CANADA on May 25 for AMBER HOCKIN

Hi Elizabeth,

Document is attached. Just to confirm bill to your card correct? Thanks!

SARAH DOHAN
Travel Manager
Flight Centre Business Travel Victoria

Office: +1 250 360 2058 | Toll Free: +1 866 420 4410

615 Broughton St
Victoria BC V8W 1C8

After Hours Emergency Assist: +1 250 415 2330

FLIGHT CENTRE
Business Travel

Years in the industry: **5**
Countries visited: **12**
Favourite Destination: **Kenya**
Next trip: **TBA**

I'm only a call, text or email away!

CPBC #42324 | TICO #4671384 | OPC #702971

From: Flight Centre Business Travel [mailto:confirmation@tripcase.com]
Sent: Wednesday, May 01, 2019 4:42 PM
To: Sarah Dohan <sarah.dohan@flightcentre.ca>
Subject: Travel Reservation to VANCOUVER BC, CANADA on May 25 for AMBER HOCKIN



FLIGHT CENTRE Business Travel

Flight Centre Business Travel
250-360-2058

Itinerary

Add to Calendar **Itinerary**

Trip to: VANCOUVER BC, CANADA
Passenger(s): HOCKIN/AMBER
Reservation code: s.22

AIR CANADA AC Flight Number **123**
CONFIRMED

Saturday, 25 May

Departure: YYZ TORONTO ON, CANADA
6:00PM
Terminal 1

Arrival: YVR VANCOUVER BC, CANADA
7:49PM
Main Terminal

Please verify flight times prior to departure

Class: Economy
Meal: Food for Purchase
Aircraft: BOEING 777-300ER JET

Duration: 4hour(s) and 49minute(s)
Distance (in Miles): 2085

Amber Hockin
Seat(s): Check-In Required

If you no longer wish to receive these emails please contact: confirmation@tripcase.com.

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 1, 2019 5:10 PM
To: s.15; s.22
Subject: Helijet: May 10, Vic-Van

From: Passenger Services <PassengerServices@helijet.com>
Sent: May 1, 2019 5:00 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Thank you for choosing to take off with Helijet!

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.15
Name	s.15
Company	Office Of The Premier

Booking s.15; s.22

Friday, May 10, 2019

706
08:20 Victoria Harbour (Downtown)
08:55 Vancouver Harbour (Downtown)

35 minutes

Invoice s.15;	
FARE-YWH-OffPeak_Winter2019	$238.09
+ GST	$11.90
Billing	$238.09
Taxes	$11.90

Confirmed	**Grand Total** **$249.99**
1 Passengers - Off-Peak s.15	Fully Changeable / Refundable up to 5pm the day prior to departure.
Add to Calendar	After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.
	Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time. When flight boarding commences, seats will be forfeited & any onward/return flights may be cancelled.

Changes/Cancellations & No Show Penalty:
Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.
After 5pm, all next-day travel is non-refundable and only changeable for same-day travel; a fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or the cancellation fee, equal to the value of the one-way travel, will apply. Failure to check in prior to departure will also result in any onward and/or return reservations being cancelled, with any applicable cancellation fees applied.

Terminals:
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)
Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:
Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:
Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.
Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.
Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Baggage Allowance:
Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total. Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed. Please visit http://www.catsa-acsta.gc.ca/ for information on how to "Pack Smart" and avoid delays

Baggage Liability:
The liability for the loss of and/or the damage to any personal property, including baggage or goods is limited to an amount equal to the value of such baggage or goods, which shall not exceed $250.00 (CAD) per passenger, unless greater value declared.

Transportation upon arrival:
Helijet is pleased to offer courtesy shuttle van drop off service within the downtown core in Victoria, Vancouver Harbour, and Nanaimo, ask the driver for drop off locations. Taxis & rental cars may also be available, please ask an agent.

Accessibility:
To ensure your travel is possible, passengers with limited mobility and/or special needs must advise Helijet Reservations at 1.800.665.4354

Pets on Helijet:
If you have a Special Assistance Animal please advise Helijet Reservations. Other small pets and animals are not accepted for carriage, please visit our website for restrictions.

Weather Conditions:.
If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact passengers as early as possible via phone numbers and/or email addresses provided.

Reservations:
Reservations are required for all flights and may be booked online at www.helijet.com or by calling 1.800.665.4354 (within North America).

Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Parkinson, Elizabeth PREM:EX

Subject: HELIJET: Victoria to Vancouver (8:20 AM)
Location: Flight # 706

Start: Fri 2019-05-10 8:20 AM
End: Fri 2019-05-10 8:55 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: s.17
Required Attendees Evan Brown; Holmwood, Jen PREM:EX; Hockin, Amber PREM:EX

Friday, May 10, 2019

HELIJET Flight # 706

Depart Victoria Harbour at 8:20 AM
Arrive Vancouver Harbour at 8:55 AM

CONFIRMATIONS: Premier s.22
Evan s.22
Jen
s.15 s.15; s.22
Amber s.22

Helijet tel # 1-800-665-4354

Elizabeth-01-05-19

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 8:58 AM
To: Dewar, Bob PREM:EX
Subject: RE: Operations committee.pptx

We don't have any memory sticks Bob. Do you have one?

From: Dewar, Bob PREM:EX
Sent: May 2, 2019 8:10 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Operations committee.pptx

Disregard the last email. Can you put this one on a stick.

Thanks,
Bob

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 9:21 AM
To: Privett, Don PREM:EX
Subject: RE: TV for George Smith

Thanks Don. Can you ask Surjit what might be available?

From: Privett, Don PREM:EX
Sent: May 2, 2019 8:31 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: TV for George Smith

This request arrived…

From: Dunnett, Jennifer PREM:EX
Sent: May 1, 2019 4:57 PM
To: Privett, Don PREM:EX <Don.Privett@gov.bc.ca>
Subject: TV for George Smith

Hi Don,

Is it possible to acquire a tv for in George's office?

Thank you!

Jenn

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 9:24 AM
To: Farmer, Susan PREM:EX
Subject: FW: DCV Account Options

Hi Susan,

Are you able to provide our number so I can set-up a DCV account?

Thanks,

Elizabeth

From: Poldrugovac, Saija FIN:EX
Sent: May 2, 2019 9:22 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: DCV Account Options

Ok!

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 9:22 AM
To: Poldrugovac, Saija FIN:EX
Subject: RE: DCV Account Options

We don't have tags here as Correspondence takes care of that. I'll get it for you.

From: Poldrugovac, Saija FIN:EX
Sent: May 2, 2019 9:21 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: DCV Account Options

It's on the mail tag that BC Mail picks up. Should say client number I believe…

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 9:20 AM
To: Poldrugovac, Saija FIN:EX
Subject: RE: DCV Account Options

It would be our BC Mail number? 'd have to check with Correspondence, as I don't have any numbers for them.

From: Poldrugovac, Saija FIN:EX
Sent: May 2, 2019 9:17 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: DCV Account Options

Can you send me your client numbers so I can follow up with them to see if your office is setup?

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 9:03 AM
To: Poldrugovac, Saija FIN:EX
Subject: RE: DCV Account Options

Thanks Saija!

From: Poldrugovac, Saija FIN:EX
Sent: May 2, 2019 8:03 AM
To: Henry, David A FIN:EX <David.Henry@gov.bc.ca>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: DCV Account Options

Thanks David!

Elizabeth, I'll work with you to ensure your DCV is setup.
~S

From: Henry, David A FIN:EX
Sent: May 2, 2019 7:58 AM
To: Poldrugovac, Saija FIN:EX; PREM Tech
Cc: Parkinson, Elizabeth PREM:EX
Subject: RE: DCV Account Options

Hi Saja, definitely.

Monitors are Standard Service request.
Should request: PI-STANDARD-MONITOR
Link to hardware:
https://sdu.gov.bc.ca/WS/Shared%20Documents/Service%20Information/WorkstationAdditionalHardware.xlsx
Line 57 is monitor. $221.49
Main site: https://sdu.gov.bc.ca/WS/SitePages/Home.aspx
Bottom left. Lots of good info on this page.

DCV for the docking station (https://dcv.gov.bc.ca/Product/Details/7045041058_S).

Cheers,
David

From: Poldrugovac, Saija FIN:EX
Sent: May 2, 2019 7:48 AM
To: PREM Tech <PREM.Tech@gov.bc.ca>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: DCV Account Options

Trying this again!

From: Poldrugovac, Saija FIN:EX
Sent: May 2, 2019 7:46 AM
To: Parkinson, Elizabeth PREM:EX; PREM Technology Support
Subject: RE: DCV Account Options

Hi PREM Tech,

Does the Premier's Office purchase monitor and docking station through DCV or via a iStore request?

Thanks!
~Saija

Elizabeth,
When ordering through DCV you will need to set up your account with a client number. I can help you with that. You should be able find your client number on the BC Mail ticket.
~S

From: Parkinson, Elizabeth PREM:EX
Sent: May 1, 2019 3:32 PM
To: Poldrugovac, Saija FIN:EX
Subject: FW: DCV Account Options

Hi Saija,
Question for you: We've been told by IT to purchase a monitor and docking station for a new staff member. When Don went to look at the items on the DCV site there is a big warning about using my purchasing card. It's attached below. Can you please look at it and advise? I don't want to do anything incorrectly.

Thanks,

Elizabeth

From: Privett, Don PREM:EX
Sent: May 1, 2019 3:28 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: DCV Account Options

https://dcv.gov.bc.ca/Order/AccountOptions

DON PRIVETT | Administrative Assistant | Office of the Premier
PO Main Line: **250-387-1715** | Personal UC: 778-974-6080
don.privett@gov.bc.ca | West Annex, Room 156
Parliament Buildings, Victoria, BC V8W 9E1

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 9:35 AM
To: Dewar, Bob PREM:EX
Subject: RE: Operations committee.pptx

Hi Bob,

It's here ready for you.

Elizabeth

From: Dewar, Bob PREM:EX
Sent: May 2, 2019 8:10 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Operations committee.pptx

Disregard the last email. Can you put this one on a stick.

Thanks,
Bob

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 9:36 AM
To: Geary, Vanessa PREM:EX
Subject: RE: Save up to 25% on Harbour Air, Saltspring Air and Whistler Air

Thank you!

From: Geary, Vanessa PREM:EX
Sent: May 2, 2019 9:25 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Subject: RE: Save up to 25% on Harbour Air, Saltspring Air and Whistler Air

Yes, please – approved!

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, May 2, 2019 9:12 AM
To: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>
Cc: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Subject: FW: Save up to 25% on Harbour Air, Saltspring Air and Whistler Air

Hi Vanessa,

The Turbobucks offer is available again with Harbour Air with the 25% off flights. As it's coming into the summer season can I order $5,000.00 worth of tickets?

Thanks,

Elizabeth

From: Johns, Bryn CITZ:EX
Sent: May 2, 2019 8:31 AM
To: Airfare, Discount Program CITZ:EX <AirFare.Discount.Program@gov.bc.ca>
Subject: Save up to 25% on Harbour Air, Saltspring Air and Whistler Air

Hello Past and Future Turbobucks Purchasers,

In addition to the Province's existing discount arrangements with Pacific Coastal Airlines, WestJet and Air Canada, Procurement Services is arranging a **time-limited offer** to receive deep discounts of as much as **22 to 25%** with Harbour Air via their "Turbobucks" program. Turbobucks never expire and can be used to purchase airfare online, in person or over the phone on **any route with Harbour Air, Saltspring Air and Whistler Air** *.

Procurement Services will collect all of the enrolment forms received throughout government and submit them to Harbour Air as a "group purchase" in order to receive the largest discount possible for all.

Rest assured though, while the amount of Turbobucks purchased through this offer will be tallied as a group, each participating office will be issued its own unique Turbobucks account that it can securely access and monitor individually**.** Each office will also be individually invoiced by Harbour Air.

The **deadline** to participate in this round of Turbobucks purchases is **May 23rd**. NO LATE SUBMISSIONS WILL BE ACCEPTED.

For all the details on the Turbobucks program and how to participate, **click here**. If you are already familiar with this program, please fill out and send in the attached enrolment form by **May 23rd**, ensuring that you remit payment to Harbour Air by the payment deadline noted at the bottom of the enrolment form.

Please pass this on to anyone who regularly books travel in your organization. If you require more information on this offer, please see the intranet page or contact me directly.

** Tickets for flights that are offering a seat sale fare (goLITE and goFAST fare classes) are not able to be purchased using a Turbobucks account due to the fact that a discount of up to 25% was already received upfront at the time of purchase of a Turbobucks account. To obtain a ticket at either of the above seat sale fare classes, offices may purchase the ticket separately using either a Corporate Purchasing Card or BTA as the method of payment instead.*

<< File: Turbobucks enrolment form - BC GOVT.doc >>

Thank you,

Bryn Johns | Procurement Specialist **|** Procurement Services **|** Procurement and Supply Division
Ph: 250 387-7317 **|** ***e:*** **Bryn.Johns@gov.bc.ca |** ***m:*** PO Box 9476, Stn Prov Gov, Victoria BC V8W 9W6

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 9:38 AM
To: Poldrugovac, Saija FIN:EX
Subject: RE: DCV Account Options

Hi Saija,

On the mail ticket under customer number it 's s.17

Elizabeth

From: Poldrugovac, Saija FIN:EX
Sent: May 2, 2019 9:22 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: DCV Account Options

Ok!

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 9:22 AM
To: Poldrugovac, Saija FIN:EX
Subject: RE: DCV Account Options

We don't have tags here as Correspondence takes care of that. I'll get it for you.

From: Poldrugovac, Saija FIN:EX
Sent: May 2, 2019 9:21 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: DCV Account Options

It's on the mail tag that BC Mail picks up. Should say client number I believe…

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 9:20 AM
To: Poldrugovac, Saija FIN:EX
Subject: RE: DCV Account Options

It would be our BC Mail number? 'd have to check with Correspondence, as I don't have any numbers for them.

From: Poldrugovac, Saija FIN:EX
Sent: May 2, 2019 9:17 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: DCV Account Options

Can you send me your client numbers so I can follow up with them to see if your office is setup?

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 9:03 AM
To: Poldrugovac, Saija FIN:EX
Subject: RE: DCV Account Options

Thanks Saija!

From: Poldrugovac, Saija FIN:EX
Sent: May 2, 2019 8:03 AM
To: Henry, David A FIN:EX <David.Henry@gov.bc.ca>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: DCV Account Options

Thanks David!

Elizabeth, I'll work with you to ensure your DCV is setup.
~S

From: Henry, David A FIN:EX
Sent: May 2, 2019 7:58 AM
To: Poldrugovac, Saija FIN:EX; PREM Tech
Cc: Parkinson, Elizabeth PREM:EX
Subject: RE: DCV Account Options

Hi Saja, definitely.

Monitors are Standard Service request.
Should request: PI-STANDARD-MONITOR
Link to hardware:
https://sdu.gov.bc.ca/WS/Shared%20Documents/Service%20Information/WorkstationAdditionalHardware.xlsx
Line 57 is monitor. $221.49
Main site: https://sdu.gov.bc.ca/WS/SitePages/Home.aspx
Bottom left. Lots of good info on this page.

DCV for the docking station (https://dcv.gov.bc.ca/Product/Details/7045041058_S).

Cheers,
David

From: Poldrugovac, Saija FIN:EX
Sent: May 2, 2019 7:48 AM
To: PREM Tech <PREM.Tech@gov.bc.ca>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: DCV Account Options

Trying this again!

From: Poldrugovac, Saija FIN:EX
Sent: May 2, 2019 7:46 AM

To: Parkinson, Elizabeth PREM:EX; PREM Technology Support
Subject: RE: DCV Account Options

Hi PREM Tech,

Does the Premier's Office purchase monitor and docking station through DCV or via a iStore request?

Thanks!
~Saija

Elizabeth,
When ordering through DCV you will need to set up your account with a client number. I can help you with that. You should be able find your client number on the BC Mail ticket.
~S

From: Parkinson, Elizabeth PREM:EX
Sent: May 1, 2019 3:32 PM
To: Poldrugovac, Saija FIN:EX
Subject: FW: DCV Account Options

Hi Saija,
Question for you: We've been told by IT to purchase a monitor and docking station for a new staff member. When Don went to look at the items on the DCV site there is a big warning about using my purchasing card. It's attached below. Can you please look at it and advise? I don't want to do anything incorrectly.

Thanks,

Elizabeth

From: Privett, Don PREM:EX
Sent: May 1, 2019 3:28 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: DCV Account Options

https://dcv.gov.bc.ca/Order/AccountOptions

DON PRIVETT | Administrative Assistant | Office of the Premier
PO Main Line: **250-387-1715** | Personal UC: 778-974-6080
don.privett@gov.bc.ca | West Annex, Room 156
Parliament Buildings, Victoria, BC V8W 9E1

Parkinson, Elizabeth PREM:EX

Subject: OVERNIGHT: s.15
Location: s.15

Start: Mon 2019-06-24 12:00 AM
End: Wed 2019-06-26 12:00 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Aaron, Sage PREM:EX; Brown, Evan PREM:EX; Dewar, Bob PREM:EX; Hockin, Amber PREM:EX; Holmwood, Jen PREM:EX; Meggs, Geoff PREM:EX

Monday, June 24-26, 2019 – 2 nights

OVERNIGHT: s.15

CONFIRMATIONS: Premier # s.22 s.22 $309.35/night
Evan # s.22 , $249.55/night
Geoff # s.22
Jen H #

s.15; s.22

s.15;

Amber H# s.22 s.22 (Caucus acct.)
Sage # (Caucus acct.)
Bob # (Caucus acct.)

Check-in: 4: 00 pm
Check-out: 11:00 am
Cancellation: 7 days prior to check-in

Elizabeth-26-04-19

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 9:49 AM
To: s.15; s.22
Subject: RE: FW: Reservation confirmation - Start planning your stay

s.15 s.15;

From: s.15; s.22
Sent: May 2, 2019 9:21 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: FW: Reservation confirmation - Start planning your stay

Good morning Elizabeth. s.15
s.15

Thanks,

s.15;

>>> On 2019/04/29 at 4:16 PM, in message <2b04fcde5e5642c1ba0d78ba3e1f29ab@E3PMBX19.idir.BCGOV>, "Parkinson, Elizabeth PREM:EX" <Elizabeth.Parkinson@gov.bc.ca> wrote:

Hi s.15;

Attached is the Caucus meeting accommodation for 2 nights.

Elizabeth

From: s.15
Sent: April 29, 2019 4:12 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Reservation confirmation - Start planning your stay

s.15

Page 079 of 919

Withheld pursuant to/removed as

s.15

START PLANNING YOUR STAY

These are the details of your reservation:

Confirmation Number:	s.15; s.22
Guest Name:	s.15
Arrival Date:	Monday, Jun 24 2019
Departure Date:	Wednesday, Jun 26 2019
Accommodation:	s.22
Number of Guests:	1 adult
Room Total:	$CDN358.00
Check In Time:	04:00 PM
Check Out Time:	11:00 AM
Cancellation Notice:	Deposit Policy: A deposit of the value of the first nights room + taxes is due at the time of booking. Cancellation Policy: May 1st to September 30th. The deposit is non-refundable if the reservation is cancelled within 7 days of your arrival. The remaining balance is due upon departure. October 1st to April 30th.The deposit is non-refundable if the reservation is cancelled within 48 hours of your arrival. The remaining balance is due upon departure.

s.15

s.15

s.15



Parkinson, Elizabeth PREM:EX

Subject: HELIJET: Vancouver to Victoria (4:40 PM
Location: Flight # 725

Start: Fri 2019-05-10 4:40 PM
End: Fri 2019-05-10 5:15 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Hockin, Amber PREM:EX; Evan Brown; Holmwood, Jen PREM:EX

Friday, May 10, 2019

HELIJET Flight # 725

Depart Vancouver harbour at 4:40 PM
Arrive Victoria Harbour at 5:15 PM

CONFIRMATIONs:

Premier	s.22
Evan	
s.15	s.15; s.22
Jen	s.22
Amber	

Helijet tel# 1-800-665-4354

Elizabeth-02-05-19

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 9:58 AM
To: s.15; s.22
Subject: Helijet: May 10 Vic-Van-Vic

From: Passenger Services <PassengerServices@helijet.com>
Sent: May 2, 2019 9:18 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.15
Name	s.15
Company	Office Of The Premier

Booking s.15; s.22

Friday, May 10, 2019

706
08:20 Victoria Harbour (Downtown)
08:55 Vancouver Harbour (Downtown)

35 minutes

Invoice s.15	
FARE-YWH-OffPeak_Winter2019	$238.09
+ GST	$11.90
Billing	$238.09
Taxes	$11.90

Confirmed	**Grand Total** **$249.99**
1 Passengers - Off-Peak s.15	Fully Changeable / Refundable up to 5pm the day prior to departure.
Add to Calendar	After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.
	Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

Booking s.15; s.22

Friday, May 10, 2019	Invoice s.15;
	FARE-YWH-OffPeak_Winter2019 $238.09
725	+ GST $11.90
16:40 Vancouver Harbour (Downtown)	
17:15 Victoria Harbour (Downtown)	Billing $238.09
	Taxes $11.90
35 minutes	**Grand Total** **$249.99**
Confirmed	
1 Passengers - Off-Peak s.15	Fully Changeable / Refundable up to 5pm the day prior to departure.
Add to Calendar	After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.
	Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time. When flight boarding commences, seats will be forfeited & any onward/return flights may be cancelled.

Changes/Cancellations & No Show Penalty:
Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.
After 5pm, all next-day travel is non-refundable and only changeable for same-day travel; a fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or the cancellation fee, equal to the value of the one-way travel, will apply. Failure to check in prior to departure will also result in any onward and/or return reservations being cancelled, with any applicable cancellation fees applied.

Terminals:
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)
Vancouver International Airport: 5911 Airport Road South, Richmond BC
Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:
Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:
Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.
Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.
Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Baggage Allowance:
Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total. Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed. Please visit http://www.catsa-acsta.gc.ca/ for information on how to "Pack Smart" and avoid delays

Baggage Liability:
The liability for the loss of and/or the damage to any personal property, including baggage or goods is

limited to an amount equal to the value of such baggage or goods, which shall not exceed $250.00 (CAD) per passenger, unless greater value declared.

Transportation upon arrival:
Helijet is pleased to offer courtesy shuttle van drop off service within the downtown core in Victoria, Vancouver Harbour, and Nanaimo, ask the driver for drop off locations. Taxis & rental cars may also be available, please ask an agent.

Accessibility:
To ensure your travel is possible, passengers with limited mobility and/or special needs must advise Helijet Reservations at 1.800.665.4354

Pets on Helijet:
If you have a Special Assistance Animal please advise Helijet Reservations. Other small pets and animals are not accepted for carriage, please visit our website for restrictions.

Weather Conditions:.
If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact passengers as early as possible via phone numbers and/or email addresses provided.

Reservations:
Reservations are required for all flights and may be booked online at www.helijet.com or by calling 1.800.665.4354 (within North America).

Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 10:01 AM
To: Bowen, Bev LASS:EX
Subject: Just so you know

Hi Bev,

s.15 s.22 I have spoken with Raj and confirmed the cancellation.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 10:30 AM
To: s.15; s.22
Subject: May 10 cancellation

From: Passenger Services <PassengerServices@helijet.com>
Sent: May 2, 2019 10:18 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Thank you for choosing to take off with Helijet!

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.15
Name	s.15
Company	Office Of The Premier

Booking s.15; s.22

Friday, May 10, 2019

Invoice s.15

706
08:20 Victoria Harbour (Downtown)
08:55 Vancouver Harbour (Downtown)

35 minutes

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Cancelled **1 Passengers - Off-Peak** s.15 **Add to Calendar**	Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

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GST#:
R102320165

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Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

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Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total. Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed. Please visit http://www.catsa-acsta.gc.ca/ for information on how to "Pack Smart" and avoid delays

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Reservations are required for all flights and may be booked online at www.helijet.com or by calling 1.800.665.4354 (within North America).

Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 10:38 AM
To: Geary, Vanessa PREM:EX
Subject: FW: Active shooter training

Hi Vanessa,

Attached below is a breakdown of the Active Shooter session. s.22
s.22

Thanks,

Elizabeth

From: Hamilton, Michael <Michael.Hamilton@leg.bc.ca>
Sent: April 30, 2019 11:51 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Active shooter training

100% ..

s.15

My number 1 goal in this is for you to feel safe at work and know what to do if there's an emergency .

Hope this helps

Michael

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: Tuesday, April 30, 2019 11:32 AM
To: Hamilton, Michael
Subject: RE: Active shooter training

Hi Michael,

Are you able to breakdown the course slightly for us so we can see what's involved?

Thanks,

Elizabeth

From: Hamilton, Michael <Michael.Hamilton@leg.bc.ca>
Sent: April 30, 2019 10:24 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Active shooter training

Hi Elizabeth ,

I'm looking at some time in the week commencing July 15th ..

I can deliver it any day so if you have a date that works let me know and we'll set things in motion

Thanks

Michael

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: Tuesday, April 30, 2019 9:39 AM

To: Hamilton, Michael
Subject: RE: Active shooter training

Thank you for this email invitation Michael. I would like to attend but can't today as we're short-staffed. Can you suggest some possible dates after session when we could get a group of staff from the PO and DMO to attend? As we're often here in the summer and Friday's as a skeleton crew I personally would really appreciate some training on what best to do in a scenario like this.

Thanks again for thinking of us.

Elizabeth

From: Hamilton, Michael <Michael.Hamilton@leg.bc.ca>
Sent: April 30, 2019 9:11 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Active shooter training

Morning Elizabeth ,

sorry for the late email but just adding on to our conversation yesterday .

I will be delivering a 90 minute practical session on active shooter survival today for the new tour guides .

You are very welcome if you'd like to attend .

I plan to meet at 1.30 in the Yoga room and then head off upstairs to the skills rea for the practical portion .

Michael

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 10:38 AM
To: Johns, Bryn CITZ:EX
Subject: RE: Save up to 25% on Harbour Air, Saltspring Air and Whistler Air

Thanks Bryn!

From: Johns, Bryn CITZ:EX
Sent: May 2, 2019 10:38 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Save up to 25% on Harbour Air, Saltspring Air and Whistler Air

Hi Elizabeth,

Thanks for participating in the program again. Harbour Air will be in touch with your invoice soon, and can set you up once payment has been received.

Bryn

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 10:12 AM
To: Johns, Bryn CITZ:EX <Bryn.Johns@gov.bc.ca>
Subject: RE: Save up to 25% on Harbour Air, Saltspring Air and Whistler Air

<< File: Turbobucks enrolment form - BC GOVT.doc >>

Hi Bryn,

Can I please order $5,000 for our Victoria office? The form is attached.

Thanks,

Elizabeth

From: Johns, Bryn CITZ:EX
Sent: May 2, 2019 8:31 AM
To: Airfare, Discount Program CITZ:EX <AirFare.Discount.Program@gov.bc.ca>
Subject: Save up to 25% on Harbour Air, Saltspring Air and Whistler Air

Hello Past and Future Turbobucks Purchasers,

In addition to the Province's existing discount arrangements with Pacific Coastal Airlines, WestJet and Air Canada, Procurement Services is arranging a **time-limited offer** to receive deep discounts of as much as **22 to 25%** with Harbour Air via their "Turbobucks" program. Turbobucks never expire and can be used to purchase airfare online, in person or over the phone on **any route with Harbour Air, Saltspring Air and Whistler Air** *.

Procurement Services will collect all of the enrolment forms received throughout government and submit them to Harbour Air as a "group purchase" in order to receive the largest discount possible for all.

Rest assured though, while the amount of Turbobucks purchased through this offer will be tallied as a group, each participating office will be issued its own unique Turbobucks account that it can securely access and monitor individually**.** Each office will also be individually invoiced by Harbour Air.

The **deadline** to participate in this round of Turbobucks purchases is **May 23rd**. NO LATE SUBMISSIONS WILL BE ACCEPTED.

For all the details on the Turbobucks program and how to participate, **click here**. If you are already familiar with this program, please fill out and send in the attached enrolment form by **May 23rd**, ensuring that you remit payment to Harbour Air by the payment deadline noted at the bottom of the enrolment form.

Please pass this on to anyone who regularly books travel in your organization. If you require more information on this offer, please see the intranet page or contact me directly.

* *Tickets for flights that are offering a seat sale fare (goLITE and goFAST fare classes) are not able to be purchased using a Turbobucks account due to the fact that a discount of up to 25% was already received upfront at the time of purchase of a Turbobucks account. To obtain a ticket at either of the above seat sale fare classes, offices may purchase the ticket separately using either a Corporate Purchasing Card or BTA as the method of payment instead.*

<< File: Turbobucks enrolment form - BC GOVT.doc >>

Thank you,

Bryn Johns | Procurement Specialist | Procurement Services | Procurement and Supply Division
Ph: 250 387-7317 **|** ***e:*** **Bryn.Johns@gov.bc.ca** **|** ***m:*** PO Box 9476, Stn Prov Gov, Victoria BC V8W 9W6

Parkinson, Elizabeth PREM:EX

Subject: AIR CANADA: Toronto to Vancouver (6:00 PM
Location: Flight # AC 0123

Start: Sat 2019-05-25 4:00 PM
End: Sat 2019-05-25 7:49 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Parkinson, Elizabeth PREM:EX
Required Attendees Hockin, Amber PREM:EX

Saturday, May 25, 2019

AIR CANADA Flight # AC 0123

Depart Toronto Airport (Terminal 1) at 6:00 PM
Arrive Vancouver Airport (Main terminal) at 7:49 PM

CONFIRMATION # s.22 Seat # s.15

Booked with Sarah at Flight Centre, Tel# 250-360-2058

Elizabeth

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 10:56 AM
To: Cleaver, Sheila C FIN:EX
Subject: RE: Pcard- Terms of use sheet

Thank you Sheila!

From: Cleaver, Sheila C FIN:EX
Sent: May 2, 2019 10:55 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Pcard- Terms of use sheet

Thank You, will get processed today.

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 10:28 AM
To: Cleaver, Sheila C FIN:EX
Subject: Pcard- Terms of use sheet

Sorry for missing that Sheila. The signed Terms od Use sheet is attached.

Thanks,

Elizabeth

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 2, 2019 10:20 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 11:13 AM
To: Nash, Amber PREM:EX
Subject: Title for Jarrett

Hi Amber,

I'm ordering new business cards. Can you please confirm your new title is Director of Executive Operations and Scheduling and Jarrett's is Executive Coordinator to the Premier?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 12:06 PM
To: Girn, Naveen PREM:EX
Subject: RE: Requests

Hi Naveen,

The order should be in early next week.

Elizabeth

From: Girn, Naveen PREM:EX
Sent: May 2, 2019 11:27 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Requests

Hello Elizabeth,

May I request:

1) A new keyboard. The current one has letters that are worn away
2) A cork board

Naveen Girn
Director of Strategic Outreach & Stakeholder Relations
Office of the Premier | Government of British Columbia
501 Belleville St, Victoria, BC V8V 2L8 | 250.812.5296
E-mail: naveen.girn@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 12:06 PM
To: Girn, Naveen PREM:EX
Subject: RE: Business cards

Thanks for confirming Naveen.

From: Girn, Naveen PREM:EX
Sent: May 2, 2019 11:22 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Business cards

Hi Elizabeth,

Thank you for your email. My title is: Director of Strategic Outreach & Stakeholder Relations

Naveen Girn
Director of Strategic Outreach & Stakeholder Relations
Office of the Premier | Government of British Columbia
501 Belleville St, Victoria, BC V8V 2L8 | 250.812.5296
E-mail: naveen.girn@gov.bc.ca

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From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, May 2, 2019 11:09 AM
To: Girn, Naveen PREM:EX <Naveen.Girn@gov.bc.ca>
Subject: Business cards

HI Naveen,

Can you please confirm your title is Director of Strategic Outreach and Stakeholders, Office of the Premier?

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 12:44 PM
To: 'Tamra Bartilucci'
Subject: Receipts

Hi Tamra,

Are you able to send me the invoices for the flights booked yesterday?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 2:02 PM
To: Privett, Don PREM:EX
Subject: RE: Requests

Wonderful! Thank you Don!

From: Privett, Don PREM:EX
Sent: May 2, 2019 1:09 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Requests

Mark has a corkboard and Robin is looking for a keyboard.

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 11:36 AM
To: Privett, Don PREM:EX <Don.Privett@gov.bc.ca>
Subject: FW: Requests

Hi Don,

Can you please add this to our next order? And see if Surjit has a small corkboard and pins?

Thanks,

Elizabeth

From: Girn, Naveen PREM:EX
Sent: May 2, 2019 11:27 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Requests

Hello Elizabeth,

May I request:

1) A new keyboard. The current one has letters that are worn away
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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 2:03 PM
To: Hockin, Amber PREM:EX
Subject: RE: Save up to 25% on Harbour Air, Saltspring Air and Whistler Air

Yes, I just purchased $5,000 of tickets.

From: Hockin, Amber PREM:EX
Sent: May 2, 2019 1:00 PM
To: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>; Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: Save up to 25% on Harbour Air, Saltspring Air and Whistler Air

Making sure you have this. Thanks, Amber

From: Cleaver, Sheila C FIN:EX
Sent: May 2, 2019 12:28 PM
To: FIN FSA Purchasing Card Cardholder; FIN FSA BTA Contacts
Cc: Holman, Melissa FIN:EX; McKinstry, Cindy D FIN:EX
Subject: FW: Save up to 25% on Harbour Air, Saltspring Air and Whistler Air

To: BMO purchase cardholders and BMO BTAHolders

Please see Email below from Procurement Svs regarding "Turbobucks".

If you have any questions about the Turbobucks program, please contact Bryn Johns or see their intranet page

Thank You.

Sheila Cleaver
Corporate CardCoordinator-Purchase Card/Travel Card/BTA
Min of Finance, Minister's Offices and the Office of the Premier
3rd Fl. 617 Government St. Victoria, BC V8W 9V1
Phone# (778) 698-8586

From: Johns, Bryn CITZ:EX
Sent: May 2, 2019 8:31 AM
To: claudia.danyluck@leg.bc.ca; Lloyd, Ada CITZ:EX; Kripp, Adam LDB:EX; Colwell, Anne RCY:EX; Darling, Ashley EBC:EX; Friss, Benita N MAH:EX; MCF BMO Card Program MCF:EX; Blakeman, Candie OMBD:EX; Specht, Cheryl EDUC:EX; Dalman, Cheyanne TRAN:EX; AEST Corporate Finance Help Desk AEST:EX; Long, Darlene CSNR:EX; Turnbull, Elaine M PSA:EX; Strom, Janet AG:EX; Eves, Jodi OAG:EX; Ralph, Laura HLTH:EX; Harvey, Mary P SDPR:EX; Abraham, Mihret VSA:EX; shannon.podgorenko@bcfpb.ca; Cleaver, Sheila C FIN:EX
Subject: Save up to 25% on Harbour Air, Saltspring Air and Whistler Air

Hello Ministry Card Co-ordinators,

In addition to the Province's existing discount arrangements with Pacific Coastal Airlines, WestJet and Air Canada, Procurement Services is arranging a **time-limited offer** to receive deep discounts of as much as **22 to 25%** with Harbour Air via their "Turbobucks" program. Turbobucks never expire and can be used to purchase airfare online, in person or over the phone on **any route with Harbour Air, Saltspring Air and Whistler Air** *.

Procurement Services will collect all of the enrolment forms received throughout government and submit them to Harbour Air as a "group purchase" in order to receive the largest discount possible for all.

Rest assured though, while the amount of Turbobucks purchased through this offer will be tallied as a group, each participating office will be issued its own unique Turbobucks account that it can securely access and monitor individually**.** Each office will also be individually invoiced by Harbour Air.

The **deadline** to participate in this round of Turbobucks purchases is **May 23rd**. NO LATE SUBMISSIONS WILL BE ACCEPTED.

For all the details on the Turbobucks program and how to participate, **click here**. If you are already familiar with this program, please fill out and send in the attached enrolment form by **May 23rd**, ensuring that you remit payment to Harbour Air by the payment deadline noted at the bottom of the enrolment form.

Please pass this on to anyone who regularly books travel in your organization. If you require more information on this offer, please see the intranet page or contact me directly.

* *Tickets for flights that are offering a seat sale fare (goLITE and goFAST fare classes) are not able to be purchased using a Turbobucks account due to the fact that a discount of up to 25% was already received upfront at the time of purchase of a Turbobucks account. To obtain a ticket at either of the above seat sale fare classes, offices may purchase the ticket separately using either a Corporate Purchasing Card or BTA as the method of payment instead.*

<< File: Turbobucks enrolment form - BC GOVT.doc >>

Thank you,

Bryn Johns | Procurement Specialist | Procurement Services | Procurement and Supply Division
Ph: 250 387-7317 **|** ***e:*** **Bryn.Johns@gov.bc.ca** **|** ***m:*** PO Box 9476, Stn Prov Gov, Victoria BC V8W 9W6

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 2:04 PM
To: Poldrugovac, Saija FIN:EX
Subject: RE: s.17

No problem Saija. Does there need to be an explanation with the cheque?

From: Poldrugovac, Saija FIN:EX
Sent: May 2, 2019 12:49 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: s.17

Unfortunately it is policy that all account balances from the previous government were to be reimbursed to government. I thought all of these had already been paid back. I guess this one was missed. Can you contact Harbour Air and request that they pay out the account with a cheque to Minister of Finance?

Thanks for letting me know about this!
~Saija

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 12:01 PM
To: Poldrugovac, Saija FIN:EX
Subject: FW: s.17

Hello Saija,

Can you please look at the email below and advise if we can use this without creating too much confusion? It's a credit from the former administration on file with HA.

Thanks,

Elizabeth

From: Donna Disini <ddisini@harbourair.com>
Sent: May 2, 2019 11:59 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: s.17

Hi Elizabeth,

I'm sorry for the confusion.

There's a remaining/unused balance of $193.66.

Please feel free to contact me if you have questions or require any assistance.

Thank you.

Kind regards,

Donna Disini
Account Coordinator
HARBOUR AIR SEAPLANES | WHISTLER AIR | SALTSPRING AIR

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: Thursday, May 02, 2019 11:57 AM
To: Donna Disini <ddisini@harbourair.com>
Subject: RE: s 17

Hi Donna,

This is well before my time here in the PO. If you would like to send an invoice with an explanation I can forward it to Finance and ask them to contact you.

Thanks,

Elizabeth

From: Donna Disini <ddisini@harbourair.com>
Sent: May 2, 2019 11:52 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: s 17

Hi Elizabeth,

Good morning!

Please be advised that there is another Turbobucks account s.17 under the Office of the Premier – Executive Branch with an outstanding balance of $193.66. The account was set-up in June 2014. The administrator on record is Linda Carey.

I have communicated with Linda and she advised me that she is no longer with this office and that she should be removed from the account.

Please let us know how you wish us to proceed with the account.

Thank you.

Kind regards,

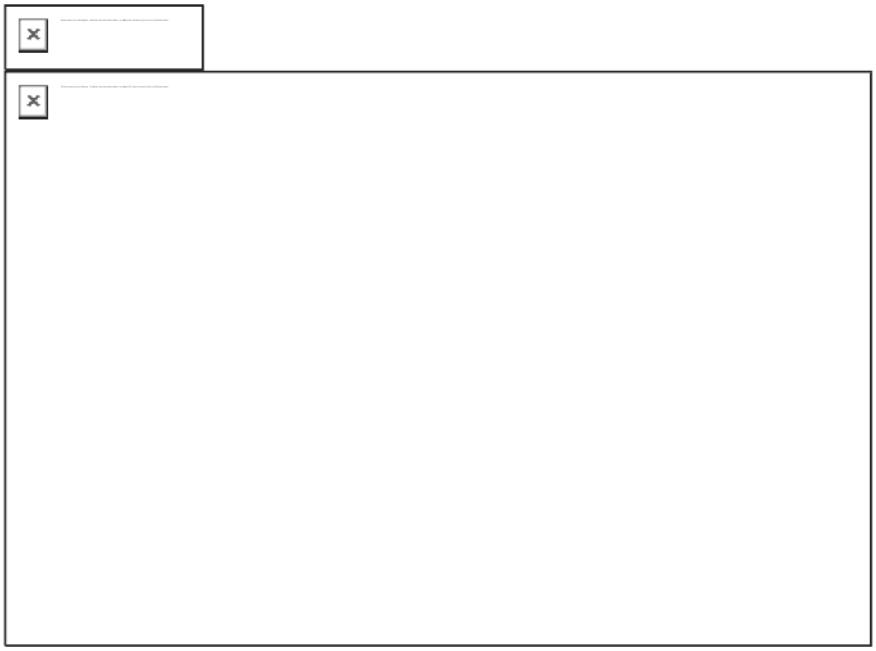
Donna Disini
Account Coordinator
HARBOUR AIR SEAPLANES | WHISTLER AIR | SALTSPRING AIR

From: Donna Disini <ddisini@harbourair.com>
Sent: Thursday, May 02, 2019 11:40 AM
To: Elizabeth.parkinson@gov.bc.ca
Cc: Donna Disini <ddisini@harbourair.com>
Subject: TU Bulk-Buy Receipt

Dear Elizabeth,

Thank you for your Turbobucks purchase under the Government Bulk-Buy Program.

Please find below the details of the receipt in the amount of $5,250 including GST. A credit of $5,000 has been deposited into the Turbobucks account. The bonus will be deposited after the 13th of June, once the total Provincial Bulk-Buy amount and corresponding Bonus Credit Percentage Rate have been determined.



Please note that the use of Turbobucks is restricted to goFlex, goGold and goInternational fares only on domestic and international (Harbour Air operated) scheduled service flights. Flights paid for with Turbobucks are not eligible to earn High Flyer Rewards points.

Turbobucks are non-refundable once purchased. The designated account owner/administrator shall assume full responsibility for the use of the Turbobucks account. Harbour Air Group shall not be responsible for monitoring the use of the account and shall not be held responsible for any unauthorized use.

Please feel free to contact me if you have questions or require any assistance.

Thank you.

Kind regards,

Donna Disini
Account Coordinator
HARBOUR AIR SEAPLANES | WHISTLER AIR | SALTSPRING AIR

From: Donna Disini <ddisini@harbourair.com>
Sent: Thursday, May 02, 2019 10:48 AM
To: Elizabeth.parkinson@gov.bc.ca
Cc: Donna Disini <ddisini@harbourair.com>
Subject: TU Bulk-Buy Invoice

Dear Elizabeth,

Thank you for your Turbobucks order under the Government Bulk-Buy Purchase.

This invoice is in the amount of $5,250 including GST. The credit and the bonus dollars will be deposited after the 13th of June, once the total Provincial Bulk-Buy amount with the corresponding Bonus Credit Percentage Rate has been determined and payment for this invoice has been received.

Please note that the use of Turbobucks is restricted to **goFlex, goGold and goInternational fares** only on domestic and international (Harbour Air operated) scheduled service flights. Flights paid for with Turbobucks are not eligible to earn High Flyer Rewards points.

Turbobucks are non-refundable once purchased. The designated account owner/administrator shall assume full responsibility for the use of the Turbobucks account. Harbour Air Group shall not be responsible for monitoring the use of the account and shall not be held responsible for any unauthorized use.

Please feel free to contact me if you have questions or require any assistance.

Thank you.

Kind regards,

Donna Disini
Account Coordinator
HARBOUR AIR SEAPLANES | WHISTLER AIR | SALTSPRING AIR

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 10:12 AM
To: Johns, Bryn CITZ:EX <Bryn.Johns@gov.bc.ca>
Subject: RE: Save up to 25% on Harbour Air, Saltspring Air and Whistler Air

Hi Bryn,

Can I please order $5,000 for our Victoria office? The form is attached.

Thanks,

Elizabeth

From: Johns, Bryn CITZ:EX
Sent: May 2, 2019 8:31 AM
To: Airfare, Discount Program CITZ:EX <AirFare.Discount.Program@gov.bc.ca>
Subject: Save up to 25% on Harbour Air, Saltspring Air and Whistler Air

Hello Past and Future Turbobucks Purchasers,

In addition to the Province's existing discount arrangements with Pacific Coastal Airlines, WestJet and Air Canada, Procurement Services is arranging a **time-limited offer** to receive deep discounts of as much as **22 to 25%** with Harbour

Air via their "Turbobucks" program. Turbobucks never expire and can be used to purchase airfare online, in person or over the phone on **any route with Harbour Air, Saltspring Air and Whistler Air** *.

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Please pass this on to anyone who regularly books travel in your organization. If you require more information on this offer, please see the intranet page or contact me directly.

* *Tickets for flights that are offering a seat sale fare (goLITE and goFAST fare classes) are not able to be purchased using a Turbobucks account due to the fact that a discount of up to 25% was already received upfront at the time of purchase of a Turbobucks account. To obtain a ticket at either of the above seat sale fare classes, offices may purchase the ticket separately using either a Corporate Purchasing Card or BTA as the method of payment instead.*

<< File: Turbobucks enrolment form - BC GOVT.doc >>

Thank you,

Bryn Johns | Procurement Specialist | Procurement Services | Procurement and Supply Division
Ph: 250 387-7317 **|** ***e:*** **Bryn.Johns@gov.bc.ca** **|** ***m:*** PO Box 9476, Stn Prov Gov, Victoria BC V8W 9W6

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 2:06 PM
To: Privett, Don PREM:EX
Subject: RE: Naveen's new Surface has arrived

Thanks Don. I would imagine they are required for set-up. Would you mind asking David and cc'ing Naveen so he knows too? They can connect.

Elizabeth

From: Privett, Don PREM:EX
Sent: May 2, 2019 1:56 PM
To: PREM Tech <PREM.Tech@gov.bc.ca>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Naveen's new Surface has arrived

FYI
It's on my desk, if PremTech is needed to assist in the setup. Let me know.
Thx,
Don

DON PRIVETT | Administrative Assistant | Office of the Premier
PO Main Line: **250-387-1715** | Personal UC: 778-974-6080
don.privett@gov.bc.ca | West Annex, Room 156
Parliament Buildings, Victoria, BC V8W 9E1

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 2:06 PM
To: Trimble, Brett FIN:EX
Subject: RE: Naveen's new Surface has arrived

Wonderful Brett! Thankyou.

From: Trimble, Brett FIN:EX
Sent: May 2, 2019 2:01 PM
To: Privett, Don PREM:EX <Don.Privett@gov.bc.ca>; PREM Tech <PREM.Tech@gov.bc.ca>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Naveen's new Surface has arrived

Hi Don,
I'll come by and check it out, before giving it to him to make sure everything is configured correctly.

Regards, Brett

Brett Trimble
Systems Analyst
Ministry of Finance | Offices of the Premier
Tel: (778)698-3782
Cel: (250)634-4966
-------- Original message --------
From: "Privett, Don PREM:EX" <Don.Privett@gov.bc.ca>
Date: 2019-05-02 1:56 p.m. (GMT-08:00)
To: PREM Tech <PREM.Tech@gov.bc.ca>
Cc: "Parkinson, Elizabeth PREM:EX" <Elizabeth.Parkinson@gov.bc.ca>
Subject: Naveen's new Surface has arrived

FYI
It's on my desk, if PremTech is needed to assist in the setup. Let me know.
Thx,
Don

DON PRIVETT | Administrative Assistant | Office of the Premier
PO Main Line: **250-387-1715** | Personal UC: 778-974-6080
don.privett@gov.bc.ca | West Annex, Room 156
Parliament Buildings, Victoria, BC V8W 9E1

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 2:08 PM
To: Girn, Naveen PREM:EX
Subject: FW: Naveen's new Surface has arrived

FYI-

From: Privett, Don PREM:EX
Sent: May 2, 2019 2:07 PM
To: Trimble, Brett FIN:EX <Brett.Trimble@gov.bc.ca>; PREM Tech <PREM.Tech@gov.bc.ca>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Naveen's new Surface has arrived

Device and accessories on my desk.

Naveen, you'll be notified when it's ready.

Don

From: Trimble, Brett FIN:EX
Sent: May 2, 2019 2:01 PM
To: Privett, Don PREM:EX <Don.Privett@gov.bc.ca>; PREM Tech <PREM.Tech@gov.bc.ca>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Naveen's new Surface has arrived

Hi Don,
I'll come by and check it out, before giving it to him to make sure everything is configured correctly.

Regards, Brett

Brett Trimble
Systems Analyst
Ministry of Finance | Offices of the Premier
Tel: (778)698-3782
Cel: (250)634-4966
-------- Original message --------
From: "Privett, Don PREM:EX" <Don.Privett@gov.bc.ca>
Date: 2019-05-02 1:56 p.m. (GMT-08:00)
To: PREM Tech <PREM.Tech@gov.bc.ca>
Cc: "Parkinson, Elizabeth PREM:EX" <Elizabeth.Parkinson@gov.bc.ca>
Subject: Naveen's new Surface has arrived

FYI
It's on my desk, if PremTech is needed to assist in the setup. Let me know.
Thx,
Don

DON PRIVETT | Administrative Assistant | Office of the Premier
PO Main Line: **250-387-1715** | Personal UC: 778-974-6080
don.privett@gov.bc.ca | West Annex, Room 156
Parliament Buildings, Victoria, BC V8W 9E1

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 2:17 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: RE: Jon Robinson Travel Voucher# E131058

Sorry Saija. I always forget that piece. Will get it to you asap.

From: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Sent: May 2, 2019 2:14 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Jon Robinson Travel Voucher# E131058

Hey!
Can you please send me Jon's out of Province Travel Auth for this trip? It just needs Geoff's signature.
Thanks!
~Saija

From: Parkinson, Elizabeth PREM:EX
Sent: April 25, 2019 5:05 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Jon Robinson Travel Voucher# E131058

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: April 25, 2019 4:42 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 3:28 PM
To: Poldrugovac, Saija FIN:EX
Subject: RE: Jon Robinson Travel Voucher# E131058

Hi Saija,

I messed up those taxis. It should be 53.00 + 34.49 = 87.49, and the last receipt is for March 30th for $33.05. This is all without the tips. My apologies!

From: Poldrugovac, Saija FIN:EX
Sent: May 2, 2019 3:18 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Jon Robinson Travel Voucher# E131058

Yes. That's the one.
~S

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 3:10 PM
To: Poldrugovac, Saija FIN:EX
Subject: RE: Jon Robinson Travel Voucher# E131058

Is it the one for Capital Taxi?

From: Poldrugovac, Saija FIN:EX
Sent: May 2, 2019 2:28 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Jon Robinson Travel Voucher# E131058

There is also a taxi receipt on page 8 that is really hard to read… Can you let me know the date and amount?
Thanks!
~S

From: Parkinson, Elizabeth PREM:EX
Sent: April 25, 2019 5:05 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Jon Robinson Travel Voucher# E131058

From: s.17 <Elizabeth.Parkinson@gov.bc.ca>
Sent: April 25, 2019 4:42 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 3:44 PM
To: Privett, Don PREM:EX
Subject: RE: TV for George Smith

Thanks Don!

From: Privett, Don PREM:EX
Sent: May 2, 2019 3:42 PM
To: Smith, Paul LASS:EX <Paul.Smith@leg.bc.ca>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: TV for George Smith

Hi Paul,
George in 095 is asking for a TV; his needs are minimal, we were wondering if you had anything in surplus you could loan us for George TV-wise; something like you loaned Sheena would do the job.
Regarding Sheena, I'm going to move her suspected broken TV to a new location and try it on another cable hookup to see how it performs, let you know how it goes.
Thx,
Don

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 9:21 AM
To: Privett, Don PREM:EX <Don.Privett@gov.bc.ca>
Subject: RE: TV for George Smith

Thanks Don. Can you ask Surjit what might be available?

From: Privett, Don PREM:EX
Sent: May 2, 2019 8:31 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: TV for George Smith

This request arrived…

From: Dunnett, Jennifer PREM:EX
Sent: May 1, 2019 4:57 PM
To: Privett, Don PREM:EX <Don.Privett@gov.bc.ca>
Subject: TV for George Smith

Hi Don,

Is it possible to acquire a tv for in George's office?

Thank you!

Jenn

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 3:53 PM
To: Robinson, Jon PREM:EX
Subject: Sign an Authorization form?

Hi Jon,

Are you able to pop up here to sign an Authorization form?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

CONFIDENTIALITY NOTICE: The above message contains confidential information intended for a specified individual and purpose. The information is private and protected by law. Any copying or disclosure of this transmission by anyone other than the intended recipient is prohibited. If you are not the intended recipient, please notify the sender immediately and delete this message and any attachments from your system. Thank you.

Parkinson, Elizabeth PREM:EX

Subject: AIR CANADA: Vancouver to Penticton (11:15 AM)
Location: Flight # 8352

Start: Mon 2019-06-24 11:15 AM
End: Mon 2019-06-24 12:12 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Evan Brown; Dewar, Bob PREM:EX; Aaron, Sage PREM:EX; Holmwood, Jen PREM:EX; Meggs, Geoff PREM:EX; Hockin, Amber PREM:EX

Monday, June 24, 2019

AIR CANADA Flight # 8352

Depart Vancouver at 11:15 AM
Arrive Penticton at 12:12 PM

CONFIRMATIONs: Premier s.22 Seat # s.1
Evan s.22 Seat # s.1
Jennifer Seat # s
Geoff Seat $s.1

Amber s.22 Seat # s
Sage s.22 Seat # s.1
Bob Seat # s

Booked with Tamra at Flight Centre, tel # 250-360-2058

Elizabeth-01-05-19

Parkinson, Elizabeth PREM:EX

Subject: Canceled: AIR CANADA: Vancouver to Penticton (11:15 AM)
Location: Flight # 8352

Start: Mon 2019-06-24 11:15 AM
End: Mon 2019-06-24 12:12 PM
Show Time As: Free

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Parkinson, Elizabeth PREM:EX
Required Attendees Hockin, Amber PREM:EX; Aaron, Sage PREM:EX; Dewar, Bob PREM:EX

Importance: High

Monday, June 24, 2019

AIR CANADA Flight # 8352

Depart Vancouver at 11:15 AM
Arrive Penticton at 12:12 PM

CONFIRMATIONs: Amber s.22 Seat # s
Sage s.22 Seat # s.1
Bob , Seat # s.

Booked with Tamra at Flight Centre, tel # 250-360-2058

Elizabeth-01-05-19

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 4:11 PM
To: Bowen, Bev LASS:EX
Subject: FW: Emailing: PO STAFF LIST - 2019 [Updated 1-May-2019]
Attachments: PO STAFF LIST - 2019 [Updated 1-May-2019].docx

FYI-

-----Original Message-----
From: Privett, Don PREM:EX
Sent: May 2, 2019 4:03 PM
To: LP PO Executive Office <LPPOEO@Victoria1.gov.bc.ca>; LP PO Deputy Minister <LPPODM@Victoria1.gov.bc.ca>; LP Administrative Coordinators <LPACS@Victoria1.gov.bc.ca>; LP Ministerial Assistants <LPMAs@Victoria1.gov.bc.ca>; XT:LP Legislative Assistants LASS:IN <liberal.la@leg.bc.ca>; LP Support Staff <LPSUPORT@Victoria1.gov.bc.ca>; LP Premiers Vancouver Office <LPPVO@Victoria1.gov.bc.ca>; LP PO Correspondence Branch <LPPOCB@Victoria1.gov.bc.ca>
Cc: Mitchell-Starkey, Maureen LASS:EX <Maureen.Mitchell-Starkey@leg.bc.ca>; Parte, Maura PSA:EX <Maura.Parte@gov.bc.ca>; Moran, Roseanne LASS:EX <Roseanne.Moran@leg.bc.ca>; Hannah, Matt LASS:EX <Matt.Hannah@leg.bc.ca>; Sanford, Donna L GCPE:EX <Donna.Sanford@gov.bc.ca>; Kinnear, Lindsay FIN:EX <Lindsay.Kinnear@gov.bc.ca>; Massy, Michelle E PREM:EX <Michelle.Massy@gov.bc.ca>; Bond, Allison MCF:EX <Allison.Bond@gov.bc.ca>; Frederiksen, Hans LASS:EX <Hans.Frederiksen@leg.bc.ca>
Subject: Emailing: PO STAFF LIST - 2019 [Updated 1-May-2019]

Your message is ready to be sent with the following file or link attachments:

PO STAFF LIST - 2019 [Updated 1-May-2019]

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 4:43 PM
To: Privett, Don PREM:EX
Subject: RE: STATIONERY ORDER GOING IN...

Hi Don,

Can you please order a box each of these pens below?

Pilot G2 Gel Ink Fine Point Blue # PILBLG2BE & Black # PILBLG2BK

Thanks,

Elizabeth

From: Privett, Don PREM:EX
Sent: May 2, 2019 4:22 PM
To: Aaron, Sage PREM:EX <Sage.Aaron@gov.bc.ca>; Brown, Evan PREM:EX <Evan.Brown@gov.bc.ca>; Dewar, Bob PREM:EX <Bob.Dewar@gov.bc.ca>; Dunnett, Jennifer PREM:EX <Jennifer.Dunnett@gov.bc.ca>; Farmer, Susan PREM:EX <Susan.Farmer@gov.bc.ca>; Fogg, Bruce PREM:EX <Bruce.Fogg@gov.bc.ca>; Hockin, Amber PREM:EX <Amber.Hockin@gov.bc.ca>; Holmwood, Jen PREM:EX <Jen.Holmwood@gov.bc.ca>; McConnell, Sheena PREM:EX <Sheena.McConnell@gov.bc.ca>; McLaren, Chris PREM:EX <Chris.McLaren@gov.bc.ca>; Meggs, Geoff PREM:EX <Geoff.Meggs@gov.bc.ca>; Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>; Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Privett, Don PREM:EX <Don.Privett@gov.bc.ca>; Robinson, Jon PREM:EX <Jon.Robinson@gov.bc.ca>; Smith, George PREM:EX <George.Smith@gov.bc.ca>
Subject: STATIONERY ORDER GOING IN...

STATIONERY ORDER

We are placing a Staples Business Advantage/Eway order this week. Let me know if you need anything.
Don

https://www.eway.ca/en
You won't be able to see prices, but all product information is available.
If you search and find something you want, just send me the "Item" number.

Thx,
Don

STAPLES
Business Advantage

DON PRIVETT | Administrative Assistant | Office of the Premier
PO Main Line: **250-387-1715** | Personal UC: 778-974-6080
don.privett@gov.bc.ca | West Annex, Room 156
Parliament Buildings, Victoria, BC V8W 9E1

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 3, 2019 8:39 AM
To: Poldrugovac, Saija FIN:EX
Subject: RE: Evan Brown

Of course, you're right. Too many people around yesterday. I'll switch it over.

From: Poldrugovac, Saija FIN:EX
Sent: May 3, 2019 8:28 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Evan Brown

Is this for a purchase to be reimbursed? If so, I'll need a reimbursement form not BEA.
~S

From: Parkinson, Elizabeth PREM:EX
Sent: May 1, 2019 4:34 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: BEA: Evan Brown

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 1, 2019 4:30 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 3, 2019 8:40 AM
To: 'Mustajab Khan'
Subject: RE: Account questions

Thank you Mustajab. Can you please confirm once done?

Thanks,

Elizabeth

From: Mustajab Khan <Mustajab.Khan@telus.com>
Sent: May 3, 2019 8:39 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Account questions

Good Morning Elizabeth,

Happy Friday!!

Sorry about the delay in getting back to you. Let me investigate these and get these fixed for you.

With best regards
Mustajab Khan
Senior Mobility Specialist – Shared Services BC – TELUS Business Solutions West, British Columbia

TELUS Business
6-510 West Georgia Street
Vancouver, British Columbia
V6B 0M3
Mobile 604.837.2214

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the future is friendly®

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Thank you.

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: April 23, 2019 11:01 AM
To: Mustajab Khan <Mustajab.Khan@telus.com>
Subject: Account questions

Hi Mustajab,

We have 2 phones s.15; s.17
s.15; s.17 I believe I set them up at a cost of $30 each as they are strictly for that purpose. I see on my last bill additional charges. Apparently someone changed the phone in February? Can you please change it back and credit us the difference?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 3, 2019 9:10 AM
To: Privett, Don PREM:EX
Subject: RE: BC Electoral District Maps

Thanks Don. Please order. I can pay with my purchasing card or she can send us an invoice and I will pay.

Thanks,

Elizabeth

From: Privett, Don PREM:EX
Sent: May 2, 2019 2:12 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: BC Electoral District Maps

Got this back from a friendly staffer at ElectionsBC
She didn't mention payment options. Invoice us?
I'll call or email her back…order it?
D.

From: Sullivan, Christina D EBC:EX
Sent: May 2, 2019 1:39 PM
To: Privett, Don PREM:EX <Don.Privett@gov.bc.ca>
Subject: RE: BC Electoral District Maps

Hi Don,

Thank you for your email. **I would be happy to mail you a provincial wall map. The cost is $30.00, please confirm you would like me to mail it to the address below.**

There will be no electoral district boundary changes for the 2021 general election. The electoral district boundaries are reviewed after every second general election by an independent boundary commission.

Sincerely,

Christina Sullivan
Voter Services Officer
Elections BC
Phone: 778-974-3290
Toll-free: 1-800-661-8683 / TTY 1-888-456-5448
Fax: 250-387-3578
Location: Suite 100-1112 Fort Street, Victoria
Email: Christina.Sullivan@elections.bc.ca
Web Site: www.elections.bc.ca

From: Elections BC, Generalmail EBC:EX <ElectionsBC@elections.bc.ca>
Sent: Wednesday, May 1, 2019 3:56 PM

To: Sullivan, Christina D EBC:EX <Christina.Sullivan@elections.bc.ca>
Subject: FW: BC Electoral District Maps

From: Privett, Don PREM:EX <Don.Privett@gov.bc.ca>
Sent: Wednesday, May 1, 2019 3:54 PM
To: Elections BC, Generalmail EBC:EX <ElectionsBC@elections.bc.ca>
Subject: BC Electoral District Maps

Hello,

1. Is it possible to order a printed wall map of the BC Electoral Districts?
2. Will there be any boundary changes anticipated for the 2021 election?

Thanks,
Don

DON PRIVETT | Administrative Assistant | Office of the Premier
PO Main Line: **250-387-1715** | Personal UC: 778-974-6080
don.privett@gov.bc.ca | West Annex, Room 156
Parliament Buildings, Victoria, BC V8W 9E1

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 3, 2019 9:19 AM
To: Poldrugovac, Saija FIN:EX
Subject: RE: Evan Brown

No problem. I've just sent it to her.

From: Poldrugovac, Saija FIN:EX
Sent: May 3, 2019 9:18 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Evan Brown

Yes… Currently, the approval is for 6531 and should be 6508.
~S

From: Parkinson, Elizabeth PREM:EX
Sent: May 3, 2019 9:08 AM
To: Poldrugovac, Saija FIN:EX
Subject: RE: Evan Brown

Do you need another signature from Vanessa, Saija?

From: Poldrugovac, Saija FIN:EX
Sent: May 3, 2019 8:28 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Evan Brown

Is this for a purchase to be reimbursed? If so, I'll need a reimbursement form not BEA.
~S

From: Parkinson, Elizabeth PREM:EX
Sent: May 1, 2019 4:34 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: BEA: Evan Brown

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 1, 2019 4:30 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 3, 2019 9:43 AM
To: Dixon, Olivia PREM:EX
Subject: Reimbursement claim
Attachments: Scan_20190503.pdf

Hi Olivia,

Could you please ask Vanessa to sign and return?

Thanks,

Elizabeth

From: s 15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 3, 2019 9:20 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 3, 2019 9:45 AM
To: Poldrugovac, Saija FIN:EX; Geary, Vanessa PREM:EX
Subject: RE: FOR REVIEW: April Monthly Proactive Release of Premier's Travel Receipts

Morning Saija,

This looks good to me.

Thanks,

Elizabeth

From: Poldrugovac, Saija FIN:EX
Sent: May 3, 2019 7:41 AM
To: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FOR REVIEW: April Monthly Proactive Release of Premier's Travel Receipts
Importance: High

To: Vanessa Geary

Enclosed please find the Premier's monthly transactions that have been redacted to remove items that require severing. If you hover over text that shows redaction with a red box around it, you will see why that information is being redacted. Please review the file for accuracy**. If there is an item that you feel should be redacted please contact me via email by the 22nd day of the month for resolution/correction**. If there are no edits to be made, we do not require a response at this time.

Please share this package with your GCPE contact within 1 business day.

This email is a preliminary copy and approval will be required for the Quarterly release which will include this month and the other months in the quarter.

Thank you and please give me a call if you have any questions.

Thanks,
Saija

Saija Poldrugovac
Executive Financial Clerk, Ministers' Office Support Services
Corporate Financial and Facilities Services Branch
Ministry of Finance
Phone: (778) 678-3496 **Fax:** (250) 356-7326
E-mail: Saija.Poldrugovac@gov.bc.ca
Website: http://gww.fin.gov.bc.ca/

Serving all Ministers' Offices and the Office of the Premier

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 3, 2019 10:51 AM
To: Hagglund, Jarrett PREM:EX
Subject: RE: Speakers Office Contacts

The Speaker's Office it would be Karen Armstrong and if she can't help you then try Dorothy Graham at the Sergeant-At-Arms office.

From: Hagglund, Jarrett PREM:EX
Sent: May 3, 2019 10:47 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Speakers Office Contacts

Hey Elizabeth,

Are you able to remind me again of the two speakers office contacts you told me about to discuss pins?

Thanks so much!

Jarrett

Jarrett Hagglund | Executive Coordinator
Office of the Premier
604-817-1458 | Jarrett.Hagglund@gov.bc.ca

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 3, 2019 11:48 AM
To: Dixon, Olivia PREM:EX
Subject: RE: Reimbursement claim

This one has a signature! 😊

From: Dixon, Olivia PREM:EX
Sent: May 3, 2019 11:43 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Reimbursement claim

Hi Elizabeth,

Try this one, if you still don't see a signature I will re-scan.

Olivia Dixon | Administrative Assistant
Vancouver Cabinet Office | Office of the Premier
O: 604-398-5779 | **B:** 604-775-1600 | **E:** Olivia.Dixon@gov.bc.ca
This message and its contents are confidential. If you received this message in error, do not distribute, use, or rely upon it. Instead, please inform the sender and then delete it. Thank you.

From: Parkinson, Elizabeth PREM:EX
Sent: May 3, 2019 11:35 AM
To: Dixon, Olivia PREM:EX <Olivia.Dixon@gov.bc.ca>
Subject: RE: Reimbursement claim

Hi Olivia,

It's not signed…

From: Dixon, Olivia PREM:EX
Sent: May 3, 2019 11:34 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Reimbursement claim

Hi Elizabeth!

Attached is the signed copy. 😊

Warmest regards and happy Friday!

Olivia Dixon | Administrative Assistant
Vancouver Cabinet Office | Office of the Premier
O: 604-398-5779 | **B:** 604-775-1600 | **E:** Olivia.Dixon@gov.bc.ca
This message and its contents are confidential. If you received this message in error, do not distribute, use, or rely upon it. Instead, please inform the sender and then delete it. Thank you.

From: Parkinson, Elizabeth PREM:EX
Sent: May 3, 2019 9:43 AM
To: Dixon, Olivia PREM:EX <Olivia.Dixon@gov.bc.ca>
Subject: Reimbursement claim

Hi Olivia,

Could you please ask Vanessa to sign and return?

Thanks,

Elizabeth

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 3, 2019 9:20 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 3, 2019 12:03 PM
To: Poldrugovac, Saija FIN:EX
Subject: Evan Brown Reimbursement Claim
Attachments: Scan_20190503.pdf

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 3, 2019 12:14 PM
To: s.15
Subject: RE: Complimentary Breakfast Promotion - May Dates!

Thank you s.15 It would the Premier, Jennifer Holmwood and Evan Brown.

From: s.15
Sent: May 3, 2019 12:13 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Complimentary Breakfast Promotion - May Dates!

Hi Elizabeth,

Thanks for your email!

Our Government rates are open at $279 for May 15th.

I can book him in for you and add the complimentary breakfast if you would like.

Thanks!
s.15

s.15

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: May-03-19 12:11 PM
To: s.15
Subject: RE: Complimentary Breakfast Promotion - May Dates!

Thank you for your email s.15 We are in session until the end of May, so not too much travel right now. I haven't yet booked but the Premier will be staying overnight May 15th for one night.

Thanks again!

Elizabeth

From: s.15
Sent: May 3, 2019 11:53 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Complimentary Breakfast Promotion - May Dates!

Hi Elizabeth,

Hope you are doing well.

I wanted to let you know, our complimentary daily breakfast promotion is back!

We are including complimentary daily breakfast for any NEW Individual Travel reservations booked from May 1st onward, arriving between the dates of May 1st – May 31st 2019.

Please send me your dates as they must come through me to qualify ☺

As always, if you need anything, I am here to assist!

Thanks so much!

Warm regards,
s.15

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 3, 2019 12:16 PM
To: s.15
Subject: RE: Complimentary Breakfast Promotion - May Dates!

Hi s.15

Actually they're attending a breakfast event. So they can't take advantage of the breakfast deal this stay. ☹ Thanks anyway!

Elizabeth

From: s.15
Sent: May 3, 2019 12:13 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Complimentary Breakfast Promotion - May Dates!

Hi Elizabeth,

Thanks for your email!

Our Government rates are open at $279 for May 15th.

I can book him in for you and add the complimentary breakfast if you would like.

Thanks!
s.15

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: May-03-19 12:11 PM
To: s.15
Subject: RE: Complimentary Breakfast Promotion - May Dates!

Thank you for your email s.15 We are in session until the end of May, so not too much travel right now. I haven't yet booked but the Premier will be staying overnight May 15th for one night.

Thanks again!

Elizabeth

From: s.15
Sent: May 3, 2019 11:53 AM

To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Complimentary Breakfast Promotion - May Dates!

Hi Elizabeth,

Hope you are doing well.

I wanted to let you know, our complimentary daily breakfast promotion is back!

We are including complimentary daily breakfast for any NEW Individual Travel reservations booked from May 1st onward, arriving between the dates of May 1st – May 31st 2019.

Please send me your dates as they must come through me to qualify ☺

As always, if you need anything, I am here to assist!

Thanks so much!

Warm regards,
s.15

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 3, 2019 1:50 PM
To: Privett, Don PREM:EX
Subject: RE: BC Electoral District Maps

Thank you Don.

From: Privett, Don PREM:EX
Sent: May 3, 2019 12:35 PM
To: Sullivan, Christina D EBC:EX <Christina.Sullivan@elections.bc.ca>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: BC Electoral District Maps

Wonderful. Thanks again.
Don

From: Sullivan, Christina D EBC:EX
Sent: May 3, 2019 12:33 PM
To: Privett, Don PREM:EX <Don.Privett@gov.bc.ca>
Subject: RE: BC Electoral District Maps

Hi Don,

The map is in the mail and I have included an invoice with it.

Have a great weekend!

Christina

From: Privett, Don PREM:EX <Don.Privett@gov.bc.ca>
Sent: Friday, May 3, 2019 9:43 AM
To: Sullivan, Christina D EBC:EX <Christina.Sullivan@elections.bc.ca>
Subject: RE: BC Electoral District Maps

Hi Christina,

Thanks for the prompt reply.
Yes we'd like to order the map as described.

Mailing address is

Attn. Don Privett
Office of the Premier
PO Box 9041 STN PROV GOVT
West Annex, Room 156
Parliament Buildings, Victoria, BC V8W 9E1

Regarding payment, we can pay with a purchase/credit care or you can invoice us, let me know what you prefer.

Thanks for doing this,

Don

From: Sullivan, Christina D EBC:EX
Sent: May 2, 2019 1:39 PM
To: Privett, Don PREM:EX <Don.Privett@gov.bc.ca>
Subject: RE: BC Electoral District Maps

Hi Don,

Thank you for your email. I would be happy to mail you a provincial wall map. The cost is $30.00, please confirm you would like me to mail it to the address below.

There will be no electoral district boundary changes for the 2021 general election. The electoral district boundaries are reviewed after every second general election by an independent boundary commission.

Sincerely,

Christina Sullivan
Voter Services Officer
Elections BC
Phone: 778-974-3290
Toll-free: 1-800-661-8683 / TTY 1-888-456-5448
Fax: 250-387-3578
Location: Suite 100-1112 Fort Street, Victoria
Email: Christina.Sullivan@elections.bc.ca
Web Site: www.elections.bc.ca

From: Elections BC, Generalmail EBC:EX <ElectionsBC@elections.bc.ca>
Sent: Wednesday, May 1, 2019 3:56 PM
To: Sullivan, Christina D EBC:EX <Christina.Sullivan@elections.bc.ca>
Subject: FW: BC Electoral District Maps

From: Privett, Don PREM:EX <Don.Privett@gov.bc.ca>
Sent: Wednesday, May 1, 2019 3:54 PM
To: Elections BC, Generalmail EBC:EX <ElectionsBC@elections.bc.ca>
Subject: BC Electoral District Maps

Hello,

1. Is it possible to order a printed wall map of the BC Electoral Districts?
2. Will there be any boundary changes anticipated for the 2021 election?

Thanks,
Don

DON PRIVETT | Administrative Assistant | Office of the Premier
PO Main Line: **250-387-1715** | Personal UC: 778-974-6080
don.privett@gov.bc.ca | West Annex, Room 156
Parliament Buildings, Victoria, BC V8W 9E1

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 3, 2019 2:20 PM
To: Hagglund, Jarrett PREM:EX
Subject: RE: URGENT Europe Mission- Flights

Hi Jarrett,

In the past I have spoken to the Travel Agency direct to book. Can we do that again? We will be paying for Geoff, the Premier and Evan? Do they explain why they don't have refundable flights for all flights?

Thanks,

Elizabeth

From: Hagglund, Jarrett PREM:EX
Sent: May 3, 2019 2:05 PM
To: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>; Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: URGENT Europe Mission- Flights
Importance: High

Hey There,

Here is flight information for the Europe Mission. We need to confirm and once we do, Elizabeth you will need to send Crdit Card info to Pamela Thindwa with JTT.

Two thing to note: Exit row not available, PJH booked in Economy Comfort Class which has more legroom then economy.
These flights have them going back to London in the afternoon with a Netherlands program that morning. Change fee attached if Invictus games event goes forward.

Let me know if you have any questions but they are looking for confirmation and credit card info today.

Thanks!

Jarrett

From: Acquarone, Francis JTT:EX
Sent: May 3, 2019 1:59 PM
To: Hagglund, Jarrett PREM:EX <Jarrett.Hagglund@gov.bc.ca>; Vinette, Nicole IGRS:EX <Nicole.Vinette@gov.bc.ca>; s.15 s.15; s.22 ; Badger, Joleen GCPE:EX <Joleen.Badger@gov.bc.ca>; Lesiuk, Tim JTT:EX <Tim.Lesiuk@gov.bc.ca>
Cc: Thindwa, Pamela JTT:EX <Pamela.Thindwa@gov.bc.ca>; Lesiuk, Tim JTT:EX <Tim.Lesiuk@gov.bc.ca>; Irwin, Paul JTT:EX <Paul.Irwin@gov.bc.ca>; Sawchuk, Richard JTT:EX <Richard.Sawchuk@gov.bc.ca>; s.15; s.22 s.15; s.22
Subject: URGENT Europe Mission- Flights
Importance: High

Dear Jarrett, Nicole, s.15; Joleen and Tim

Thank you for your patience. We finally have confirmed mission flights and quotes (the wait was beneficial, we have secured lower fares than original estimate). Pls review attached and below. If there are no issues, we would like to proceed with purchasing the tickets.

Considerations:

- Exit row seats are not available on the transatlantic KLM or Air Canada return flights (already reserved a long time ago) .
- We have booked - based on availability - Comfort Seats for Premier s.22 (extra leg room, s.15 s.15 See seat map: Boeing 777-200

https://www.klm.com/travel/ca_en/prepare_for_travel/on_board/our_aircraft/index.htm

Next Steps:

- Please note fares are not guaranteed until ticketed.
- Purchasing tickets
    - Premier/s.22 /Geoff/Evan – *Jarrett or Elizabeth/PO to provide credit card details (pls provide information directly to Pam Thindwa to ensure confidentiality*). Note we have Joleen's credit card info already.
    - DM Bobbie Plecas – Nicole, same as above, *Pls send credit details to Pam.*
    - Tim Lesiuk – *Pls send credit details to Pam.*
    - s.15; s.22 – as per my conversation with s.15; we can book your June 7th flight. *Pls provide credit card information directly to Pam Thindwa to ensure confidentiality.*

Regards,

Francis Acquarone
Director
Marketing, Missions & Events
Ministry of Jobs, Trade and Technology
730-999 Canada Place, Vancouver, British Columbia Canada V6C 3E1
T: 604 398 3493
M: 604 562 9132

www.britishcolumbia.ca | @BCTradeInvest |LinkedIn | YouTube

<image001.jpg>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 3, 2019 2:52 PM
To: Geary, Vanessa PREM:EX
Subject: Request

Hi Vanessa,

Chris has requested a third monitor. Are you ok if I purchase one for her, they are roughly $300.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 3, 2019 4:13 PM
To: Nash, Amber PREM:EX
Subject: RE: PO staff to Osoyoos caucus

Sure.

From: Nash, Amber PREM:EX
Sent: May 3, 2019 4:07 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: PO staff to Osoyoos caucus

Hi Elizabeth,

I'd like to discuss travel plans with you for Caucus Retreat in June.

A

From: Hockin, Amber PREM:EX
Sent: April 25, 2019 3:14 PM
To: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
Subject: Fwd: PO staff to Osoyoos caucus

Amber Hockin
Deputy Chief of Staff
7785840867
Amber.hockin@gov.bc.ca
Sent from my iPhone

Begin forwarded message:

> **From:** "Geary, Vanessa PREM:EX" <Vanessa.Geary@gov.bc.ca>
> **Date:** April 25, 2019 at 2:58:20 PM PDT
> **To:** "Bowen, Bev LASS:EX" <Bev.Bowen@leg.bc.ca>
> **Cc:** "Hockin, Amber PREM:EX" <Amber.Hockin@gov.bc.ca>, "Parkinson, Elizabeth PREM:EX" <Elizabeth.Parkinson@gov.bc.ca>, "Moran, Roseanne LASS:EX" <Roseanne.Moran@leg.bc.ca>
> **Subject: PO staff to Osoyoos caucus**
>
> Hi – here are the PO staff who will attending Caucus:
>
> Geoff (PO to cover cost)
> Jen (PO to cover cost)
> Evan (PO to cover cost)
> s.15
>
> Caucus to cover:

Amber H
Sage
Vanessa (sharing room with RM)
Bob

From: Geary, Vanessa PREM:EX
Sent: Tuesday, April 16, 2019 3:55 PM
To: McLaren, Chris PREM:EX <Chris.McLaren@gov.bc.ca>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Vanessa to clarify Rooms - Whipped Caucus Meeting/Retreat - June 24 to 25 - Osoyoos

I will not be able to confirm this until next week. I will let RM know. Thanks VG

From: McLaren, Chris PREM:EX
Sent: Tuesday, April 16, 2019 3:53 PM
To: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: Vanessa to clarify Rooms - Whipped Caucus Meeting/Retreat - June 24 to 25 - Osoyoos
Importance: High

Hello Vanessa,
Can you please advise us on the below information.
Thanks tons!
Chris

Christine McLaren, Scheduling Officer
Office of the Premier
778-974-6083

From: Scambler, Teresa <Teresa.Scambler@leg.bc.ca>
Sent: Tuesday, April 16, 2019 3:50 PM
To: McLaren, Chris PREM:EX <Chris.McLaren@gov.bc.ca>
Cc: Wade, Debbie PREM:EX <Debbie.Wade@gov.bc.ca>; Giuliano, Angela LASS:EX <Angela.Giuliano@leg.bc.ca>
Subject: Vanessa to clarify Rooms - Whipped Caucus Meeting/Retreat - June 24 to 25 - Osoyoos
Importance: High

Hi,
Roseanne has asked that you talk with Vanessa about the rooms, as it was not clear exactly who was going to go to Osoyoos.
Dewar, Hockin, Meggs, Horgan are s.22
s.22
Thanks
T

From: Scambler, Teresa
Sent: Tuesday, April 16, 2019 2:21 PM
To: McLaren, Chris PREM:EX <Chris.McLaren@gov.bc.ca>
Cc: Wade, Debbie PREM:EX <Debbie.Wade@gov.bc.ca>
Subject: FW: Whipped Caucus Meeting/Retreat - June 24 to 25 - Osoyoos

Good Afternoon,

A Whipped Caucus meeting/retreat is confirmed for the following dates:

Mon/June 24
Noon to 5pm

Tue/June 25
9:00 am to 5:00 pm

A block of rooms has been confirmed at the following s.15
s.15

Guest: Aaron, Sage
Confirmation: s.22

Guest: Bain, Don
Confirmation: s.22

Guest: Brown, Evan
Confirmation: s.22

Guest: Dewar Bob
Confirmation: s.22

Guest: Hockin, Amber
Confirmation: s.22

Guest: Holmwood, Jen
Confirmation: s.22

Guest: Horgan, John
Confirmation: s.22

Guest: Meggs, Geoff
Confirmation: s.22

All of these reservations are from June 23rd to June 26th (MLAs are from June 24th to June 26) please confirm with each person

Check in: June 24 (can check in at 4pm)
Check out: June 26 (must check out by 11am)
Cancellation policy: must be full 7 days prior to arrival date

Please contact Raj at the s.15
Ph: s.15
Reference - Booking ID is s.22 and confirmation number, plus guest name

Please provide Raj:

- Check in and out dates
- Member's credit card – as one room night will be charged as a deposit for the room

Also attached is information regarding travel options i.e. flights, car rental, driving distance.

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 3, 2019 4:22 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Premier Horgan: TV# E131044
Attachments: Scan_20190503.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 3, 2019 4:09 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 3, 2019 4:23 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Premier Horgan: TV #E131043
Attachments: Scan_20190503.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 3, 2019 4:08 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 3, 2019 4:24 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Premier Horgan: TV#E131042
Attachments: Scan_20190503.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 3, 2019 4:08 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 3, 2019 4:24 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: BEA: Geoff Meggs
Attachments: Scan_20190503.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 3, 2019 4:07 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 3, 2019 4:25 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Jen Holmwood: TV#E131119
Attachments: Scan_20190503.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 3, 2019 4:06 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 3, 2019 4:32 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Jen Holmwood, TV#E131120
Attachments: Scan_20190503.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 3, 2019 4:05 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 3, 2019 4:33 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Evan Brown: TV#E131122
Attachments: Scan_20190503.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 3, 2019 4:04 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 3, 2019 4:35 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Amber Hockin:TV#E131125
Attachments: Scan_20190503.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 3, 2019 4:03 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 3, 2019 4:43 PM
To: Privett, Don PREM:EX
Subject: order for Naveen

Hi Don,

Can you order some multi-coloured push pins for Naveen's cork board please?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 6, 2019 8:49 AM
To: Nash, Amber PREM:EX
Subject: FW: s.22

Hi Amber,

Saija sent me this email this morning in response to my call with her.

Elizabeth

From: Poldrugovac, Saija FIN:EX
Sent: May 6, 2019 7:49 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: s.22

Hi Elizabeth,

As per our discussion yesterday about Juno Beach. Prior to booking any flights s.22 This is what needs to be done….

s.22

Thanks!
~Saija

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 6, 2019 8:51 AM
To: Poldrugovac, Saija FIN:EX
Subject: RE: s.17

Thanks Saija. I will let Donna know to add it to our account. Elizabeth

---

From: Poldrugovac, Saija FIN:EX
Sent: May 6, 2019 7:36 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: s.17

Hi Elizabeth,
I spoke to Cindy this morning and she has advised that you guys use the credit. If Harbour Air won't refund the money, it's better to use it then loose it!
~S

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 3:54 PM
To: Poldrugovac, Saija FIN:EX
Subject: FW: s.17

Hi Saija,

Please see the email from HA below.

Elizabeth

From: Donna Disini <ddisini@harbourair.com>
Sent: May 2, 2019 3:53 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: s.17

Hi Elizabeth,

Turbobucks are non-refundable once purchased. We cannot process a refund for this.

Please feel free to contact me if you have questions or require any assistance.

Thank you.

Kind regards,

Donna Disini
Account Coordinator
HARBOUR AIR SEAPLANES | WHISTLER AIR | SALTSPRING AIR

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: Thursday, May 02, 2019 3:08 PM
To: Donna Disini <ddisini@harbourair.com>
Subject: RE: s.17

Hi Donna,

Thank you for letting me know about this. Unfortunately, I'm not able to use this. Can you please send a cheque for that amount to the Ministry of Finance with a note saying it's to close account s.17

Thanks,

Elizabeth

From: Donna Disini <ddisini@harbourair.com>
Sent: May 2, 2019 11:59 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: s.17

Hi Elizabeth,

I'm sorry for the confusion.

There's a remaining/unused balance of $193.66.

Please feel free to contact me if you have questions or require any assistance.

Thank you.

Kind regards,

Donna Disini
Account Coordinator
HARBOUR AIR SEAPLANES | WHISTLER AIR | SALTSPRING AIR

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: Thursday, May 02, 2019 11:57 AM
To: Donna Disini <ddisini@harbourair.com>
Subject: RE: s.17

Hi Donna,

This is well before my time here in the PO. If you would like to send an invoice with an explanation I can forward it to Finance and ask them to contact you.

Thanks,

Elizabeth

From: Donna Disini <ddisini@harbourair.com>
Sent: May 2, 2019 11:52 AM

To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: s.17

Hi Elizabeth,

Good morning!

Please be advised that there is another Turbobucks account s.17 under the Office of the Premier – Executive Branch with an outstanding balance of $193.66. The account was set-up in June 2014. The administrator on record is Linda Carey.

I have communicated with Linda and she advised me that she is no longer with this office and that she should be removed from the account.

Please let us know how you wish us to proceed with the account.

Thank you.

Kind regards,

Donna Disini
Account Coordinator
HARBOUR AIR SEAPLANES | WHISTLER AIR | SALTSPRING AIR

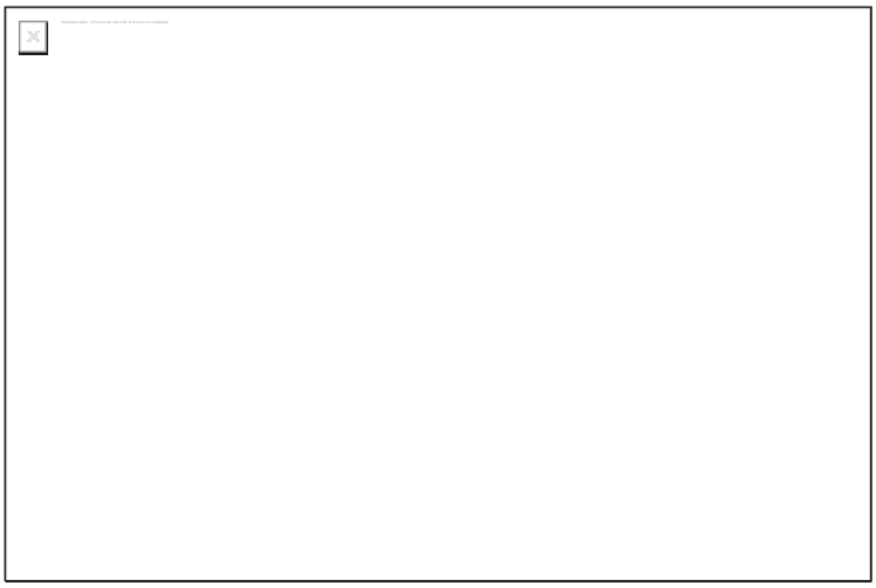
From: Donna Disini <ddisini@harbourair.com>
Sent: Thursday, May 02, 2019 11:40 AM
To: Elizabeth.parkinson@gov.bc.ca
Cc: Donna Disini <ddisini@harbourair.com>
Subject: TU Bulk-Buy Receipt

Dear Elizabeth,

Thank you for your Turbobucks purchase under the Government Bulk-Buy Program.

Please find below the details of the receipt in the amount of $5,250 including GST. A credit of $5,000 has been deposited into the Turbobucks account. The bonus will be deposited after the 13th of June, once the total Provincial Bulk-Buy amount and corresponding Bonus Credit Percentage Rate have been determined.





Please note that the use of Turbobucks is restricted to goFlex, goGold and goInternational fares only on domestic and international (Harbour Air operated) scheduled service flights. Flights paid for with Turbobucks are not eligible to earn High Flyer Rewards points.

Turbobucks are non-refundable once purchased. The designated account owner/administrator shall assume full responsibility for the use of the Turbobucks account. Harbour Air Group shall not be responsible for monitoring the use of the account and shall not be held responsible for any unauthorized use.

Please feel free to contact me if you have questions or require any assistance.

Thank you.

Kind regards,

Donna Disini
Account Coordinator
HARBOUR AIR SEAPLANES | WHISTLER AIR | SALTSPRING AIR

From: Donna Disini <ddisini@harbourair.com>
Sent: Thursday, May 02, 2019 10:48 AM
To: Elizabeth.parkinson@gov.bc.ca
Cc: Donna Disini <ddisini@harbourair.com>
Subject: TU Bulk-Buy Invoice

Dear Elizabeth,

Thank you for your Turbobucks order under the Government Bulk-Buy Purchase.

This invoice is in the amount of $5,250 including GST. The credit and the bonus dollars will be deposited after the 13th of June, once the total Provincial Bulk-Buy amount with the corresponding Bonus Credit Percentage Rate has been determined and payment for this invoice has been received.

Please note that the use of Turbobucks is restricted to **goFlex, goGold and goInternational fares** only on domestic and international (Harbour Air operated) scheduled service flights. Flights paid for with Turbobucks are not eligible to earn High Flyer Rewards points.

Turbobucks are non-refundable once purchased. The designated account owner/administrator shall assume full responsibility for the use of the Turbobucks account. Harbour Air Group shall not be responsible for monitoring the use of the account and shall not be held responsible for any unauthorized use.

Please feel free to contact me if you have questions or require any assistance.

Thank you.

Kind regards,

Donna Disini
Account Coordinator
HARBOUR AIR SEAPLANES | WHISTLER AIR | SALTSPRING AIR

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 10:12 AM
To: Johns, Bryn CITZ:EX <Bryn.Johns@gov.bc.ca>
Subject: RE: Save up to 25% on Harbour Air, Saltspring Air and Whistler Air

Hi Bryn,

Can I please order $5,000 for our Victoria office? The form is attached.

Thanks,

Elizabeth

From: Johns, Bryn CITZ:EX
Sent: May 2, 2019 8:31 AM
To: Airfare, Discount Program CITZ:EX <AirFare.Discount.Program@gov.bc.ca>
Subject: Save up to 25% on Harbour Air, Saltspring Air and Whistler Air

Hello Past and Future Turbobucks Purchasers,

In addition to the Province's existing discount arrangements with Pacific Coastal Airlines, WestJet and Air Canada, Procurement Services is arranging a **time-limited offer** to receive deep discounts of as much as **22 to 25%** with Harbour Air via their "Turbobucks" program. Turbobucks never expire and can be used to purchase airfare online, in person or over the phone on **any route with Harbour Air, Saltspring Air and Whistler Air** *.

Procurement Services will collect all of the enrolment forms received throughout government and submit them to Harbour Air as a "group purchase" in order to receive the largest discount possible for all.

Rest assured though, while the amount of Turbobucks purchased through this offer will be tallied as a group, each participating office will be issued its own unique Turbobucks account that it can securely access and monitor individually. Each office will also be individually invoiced by Harbour Air.

The **deadline** to participate in this round of Turbobucks purchases is **May 23rd**. NO LATE SUBMISSIONS WILL BE ACCEPTED.

For all the details on the Turbobucks program and how to participate, **click here**. If you are already familiar with this program, please fill out and send in the attached enrolment form by **May 23rd**, ensuring that you remit payment to Harbour Air by the payment deadline noted at the bottom of the enrolment form.

Please pass this on to anyone who regularly books travel in your organization. If you require more information on this offer, please see the intranet page or contact me directly.

** Tickets for flights that are offering a seat sale fare (goLITE and goFAST fare classes) are not able to be purchased using a Turbobucks account due to the fact that a discount of up to 25% was already received upfront at the time of purchase of a Turbobucks account. To obtain a ticket at either of the above seat sale fare classes, offices may purchase the ticket separately using either a Corporate Purchasing Card or BTA as the method of payment instead.*

<< File: Turbobucks enrolment form - BC GOVT.doc >>

Thank you,

Bryn Johns | Procurement Specialist | Procurement Services | Procurement and Supply Division
Ph: 250 387-7317 **|** ***e:*** **Bryn.Johns@gov.bc.ca** **|** ***m:*** PO Box 9476, Stn Prov Gov, Victoria BC V8W 9W6

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 6, 2019 8:53 AM
To: Phillips, Dawn-Lynn PSA:EX
Subject: RE: s.22

Thanks Dawn-Lynn. Our IT department say they cannot use it unless s.22 sends us the passwords for the phone and his itunes account so both can be removed. They called it a paperweight. ☹

From: Phillips, Dawn-Lynn PSA:EX
Sent: May 6, 2019 8:47 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: s.22

Morning Elizabeth – I have not heard back from s.22 yet. I did find out that you can do a factory reset on the phone, which should clear the password. I will let you know when/if I hear from s.22 Thank you……dl

---

From: Phillips, Dawn-Lynn PSA:EX
Sent: May 3, 2019 3:52 PM
To: Phillips, Dawn-Lynn PSA:EX <Dawn-Lynn.Phillips@gov.bc.ca>
Subject: s.22

[2019-05-03 3:15 PM] Parkinson, Elizabeth PREM:EX:
Hi Dawn-Lynn, One of our staff who left, s.22 left behind his gov't iPhone but not the password to unlock it. Do you happen to have a contact number for him? Thanks! Elizabeth

[2019-05-03 3:21 PM]
I will have to ask him if I can give you his number.

[2019-05-03 3:24 PM] Parkinson, Elizabeth PREM:EX:
Thank you Dawn-Lynn! s.22
s.22

[2019-05-03 3:24 PM]
not to worry, I am sure it will be ok

[2019-05-03 3:27 PM] Parkinson, Elizabeth PREM:EX:
Thanks again!

[2019-05-03 3:27 PM]
I left a vmm for him, so will have to see if he responds.

Dawn-Lynn Phillips, HR Executive Support Services Advisor
Executive Talent Management
Deputy Minister's Office | BC Public Service Agency
Suite 500, 1011 – 4th Avenue | Prince George BC | V2L 3H9 | Phone: 250.888.4570

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 6, 2019 9:14 AM
To: Privett, Don PREM:EX
Subject: Elections map

Hi Don,

Is there any of our offices that could copy the other side and make a copy for Geoff?

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 6, 2019 9:16 AM
To: s.15
Subject: RE: Complimentary Breakfast Promotion - May Dates!

Hi s.15 Did you confirm these reservations? If so can you please email them to me?

Elizabeth

From: s.15
Sent: May 3, 2019 12:13 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Complimentary Breakfast Promotion - May Dates!

Hi Elizabeth,

Thanks for your email!

Our Government rates are open at $279 for May 15th.

I can book him in for you and add the complimentary breakfast if you would like.

Thanks!
s.15

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: May-03-19 12:11 PM
To: s.15
Subject: RE: Complimentary Breakfast Promotion - May Dates!

Thank you for your email s.15 We are in session until the end of May, so not too much travel right now. I haven't yet booked but the Premier will be staying overnight May 15th for one night.

Thanks again!

Elizabeth

From: s.15
Sent: May 3, 2019 11:53 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Complimentary Breakfast Promotion - May Dates!

Hi Elizabeth,

Hope you are doing well.

I wanted to let you know, our complimentary daily breakfast promotion is back!

We are including complimentary daily breakfast for any NEW Individual Travel reservations booked from May 1st onward, arriving between the dates of May 1st – May 31st 2019.

Please send me your dates as they must come through me to qualify ☺

As always, if you need anything, I am here to assist!

Thanks so much!

Warm regards,
s.15

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 6, 2019 9:40 AM
To: Loubert, Danny PREM:EX
Subject: FW: Eticket : Horgan, Brown , Geary and Holmwood / Vancouver to Prince George / April 17
Attachments: Travel Reservation April 17 for JOHN HORGAN.pdf

Hi Danny,

Not sure if I sent this to you previously.

Elizabeth

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: April 9, 2019 1:53 PM
To: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>; Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Hagglund, Jarrett GCPE:EX <Jarrett.Hagglund@gov.bc.ca>
Subject: Eticket : Horgan, Brown , Geary and Holmwood / Vancouver to Prince George / April 17

Hello,

Please see attached the eticket for Prince George.

Please let me know if you have any questions or need anything further .
Tamra

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Flight Centre Business Travel [mailto:confirmation@tripcase.com]
Sent: Tuesday, April 09, 2019 1:51 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Travel Reservation to PRINCE GEORGE BC, CANADA on April 17 for JOHN HORGAN



FLIGHT CENTRE Business Travel

Flight Centre Business Travel
250-360-2058

Itinerary

Add to Calendar **Itinerary**

Priority Notes from your Travel Arranger
THANK YOU FOR BOOKING WITH FLIGHT CENTRE BUSINESS TRAVEL
YOUR TRAVEL MANAGER IS TAMRA BARTILUCCI
FOR EMERGENCY 24 HOUR ASSISTANCE PLEASE CALL 1-250-415-2330

Trip to:	PRINCE GEORGE BC, CANADA	Reservation code:	s.22
Passenger(s):	HORGAN/JOHN BROWN/EVAN GEARY/VANESSA HOLMWOOD/JENNIFER	Airline Reservation Code:	(AC)

AIR CANADA AC Flight Number **8201** — **Wednesday, 17 April**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation# s.22

Departure: YVR VANCOUVER BC, CANADA
7:25AM
Main Terminal

Arrival: YXS PRINCE GEORGE BC, CANADA
8:38AM

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP
Duration: 1hour(s) and 13minute(s)
Distance (in Miles): 325

John Horgan
Seat(s): Check-In Required

Evan Brown
Seat(s): Check-In Required

Vanessa Geary
Seat(s): Check-In Required

Jennifer Holmwood
Seat(s): Check-In Required

AIR CANADA AC Flight Number **8212** — **Wednesday, 17 April**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation# s.22

Departure: YXS PRINCE GEORGE BC, CANADA
4:20PM

Arrival: YVR VANCOUVER BC, CANADA
5:37PM
Main Terminal

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP

Duration: 1hour(s) and 17minute(s)
Distance (in Miles): 325

John Horgan
Seat(s): Check-In Required

Evan Brown
Seat(s): Check-In Required

Vanessa Geary
Seat(s): Check-In Required

Jennifer Holmwood
Seat(s): Check-In Required

If you no longer wish to receive these emails please contact: confirmation@tripcase.com.

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 6, 2019 10:28 AM
To: 'Donna Disini'
Subject: RE: Transfer from s.17 to s.17

Thank you Donna.

From: Donna Disini <ddisini@harbourair.com>
Sent: May 6, 2019 10:17 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Transfer from s.17 to s.17

Hi Elizabeth,

Good morning!

The balance of $193.66 has been transferred to s.17 Please find below the details of the receipt:

Invoice #6539425

Sales

1 x	Turbobucks Program	$193.66	CDN
	>> Turbobucks: s.17	$193.66	

Payments

	Turbobucks >> s.17	$193.66	CDN
	Canadian Dollars	$0.00	CDN

Please feel free to contact me if you have questions or require any assistance.

Thank you.

Kind regards,

Donna Disini
Account Coordinator
HARBOUR AIR SEAPLANES | WHISTLER AIR | SALTSPRING AIR

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: Monday, May 06, 2019 9:13 AM
To: Donna Disini <ddisini@harbourair.com>
Subject: RE: s.17

HI Donna,

In light of the fact that Turbobucks are not refundable, Finance has agreed I can use the credit . Are you able to add it to my account?

Thanks,

Elizabeth

From: Donna Disini <ddisini@harbourair.com>
Sent: May 2, 2019 3:53 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: s 17

Hi Elizabeth,

Turbobucks are non-refundable once purchased. We cannot process a refund for this.

Please feel free to contact me if you have questions or require any assistance.

Thank you.

Kind regards,

Donna Disini
Account Coordinator
HARBOUR AIR SEAPLANES | WHISTLER AIR | SALTSPRING AIR

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: Thursday, May 02, 2019 3:08 PM
To: Donna Disini <ddisini@harbourair.com>
Subject: RE: s 17

Hi Donna,

Thank you for letting me know about this. Unfortunately, I'm not able to use this. Can you please send a cheque for that amount to the Ministry of Finance with a note saying it's to close account s 17

Thanks,

Elizabeth

From: Donna Disini <ddisini@harbourair.com>
Sent: May 2, 2019 11:59 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: s 17

Hi Elizabeth,

I'm sorry for the confusion.

There's a remaining/unused balance of $193.66.

Please feel free to contact me if you have questions or require any assistance.

Thank you.

Kind regards,

Donna Disini
Account Coordinator
HARBOUR AIR SEAPLANES | WHISTLER AIR | SALTSPRING AIR

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: Thursday, May 02, 2019 11:57 AM
To: Donna Disini <ddisini@harbourair.com>
Subject: RE: s.17

Hi Donna,

This is well before my time here in the PO. If you would like to send an invoice with an explanation I can forward it to Finance and ask them to contact you.

Thanks,

Elizabeth

From: Donna Disini <ddisini@harbourair.com>
Sent: May 2, 2019 11:52 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: s.17

Hi Elizabeth,

Good morning!

Please be advised that there is another Turbobucks account s.17 under the Office of the Premier – Executive Branch with an outstanding balance of $193.66. The account was set-up in June 2014. The administrator on record is Linda Carey.

I have communicated with Linda and she advised me that she is no longer with this office and that she should be removed from the account.

Please let us know how you wish us to proceed with the account.

Thank you.

Kind regards,

Donna Disini
Account Coordinator
HARBOUR AIR SEAPLANES | WHISTLER AIR | SALTSPRING AIR

From: Donna Disini <ddisini@harbourair.com>
Sent: Thursday, May 02, 2019 11:40 AM
To: Elizabeth.parkinson@gov.bc.ca
Cc: Donna Disini <ddisini@harbourair.com>
Subject: TU Bulk-Buy Receipt

Dear Elizabeth,

Thank you for your Turbobucks purchase under the Government Bulk-Buy Program.

Please find below the details of the receipt in the amount of $5,250 including GST. A credit of $5,000 has been deposited into the Turbobucks account. The bonus will be deposited after the 13th of June, once the total Provincial Bulk-Buy amount and corresponding Bonus Credit Percentage Rate have been determined.

Invoice s.22

Sales			
1 x	Turbobucks Program	$5,000.00	CDN
	>> Turbobucks: s.17	$5,000.00	
1 x	Turbobucks Program Discount	$0.00	CDN
Taxes			
	Goods and Services Tax	$250.00	GST
Payments			
	Master Card	$5,000.00	CDN
	>> #**** **** **** s.22		
	Master Card	$250.00	CDN
	>> #**** **** **** s.22		
	Canadian Dollars	$0.00	CDN

Please note that the use of Turbobucks is restricted to goFlex, goGold and goInternational fares only on domestic and international (Harbour Air operated) scheduled service flights. Flights paid for with Turbobucks are not eligible to earn High Flyer Rewards points.

Turbobucks are non-refundable once purchased. The designated account owner/administrator shall assume full responsibility for the use of the Turbobucks account. Harbour Air Group shall not be responsible for monitoring the use of the account and shall not be held responsible for any unauthorized use.

Please feel free to contact me if you have questions or require any assistance.

Thank you.

Kind regards,

Donna Disini
Account Coordinator
HARBOUR AIR SEAPLANES | WHISTLER AIR | SALTSPRING AIR

From: Donna Disini <ddisini@harbourair.com>
Sent: Thursday, May 02, 2019 10:48 AM

To: Elizabeth.parkinson@gov.bc.ca
Cc: Donna Disini <ddisini@harbourair.com>
Subject: TU Bulk-Buy Invoice

Dear Elizabeth,

Thank you for your Turbobucks order under the Government Bulk-Buy Purchase.

This invoice is in the amount of $5,250 including GST. The credit and the bonus dollars will be deposited after the 13th of June, once the total Provincial Bulk-Buy amount with the corresponding Bonus Credit Percentage Rate has been determined and payment for this invoice has been received.

Please note that the use of Turbobucks is restricted to **goFlex, goGold and goInternational fares** only on domestic and international (Harbour Air operated) scheduled service flights. Flights paid for with Turbobucks are not eligible to earn High Flyer Rewards points.

Turbobucks are non-refundable once purchased. The designated account owner/administrator shall assume full responsibility for the use of the Turbobucks account. Harbour Air Group shall not be responsible for monitoring the use of the account and shall not be held responsible for any unauthorized use.

Please feel free to contact me if you have questions or require any assistance.

Thank you.

Kind regards,

Donna Disini
Account Coordinator
HARBOUR AIR SEAPLANES | WHISTLER AIR | SALTSPRING AIR

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 10:12 AM
To: Johns, Bryn CITZ:EX <Bryn.Johns@gov.bc.ca>
Subject: RE: Save up to 25% on Harbour Air, Saltspring Air and Whistler Air

Hi Bryn,

Can I please order $5,000 for our Victoria office? The form is attached.

Thanks,

Elizabeth

From: Johns, Bryn CITZ:EX
Sent: May 2, 2019 8:31 AM
To: Airfare, Discount Program CITZ:EX <AirFare.Discount.Program@gov.bc.ca>
Subject: Save up to 25% on Harbour Air, Saltspring Air and Whistler Air

Hello Past and Future Turbobucks Purchasers,

In addition to the Province's existing discount arrangements with Pacific Coastal Airlines, WestJet and Air Canada, Procurement Services is arranging a **time-limited offer** to receive deep discounts of as much as **22 to 25%** with Harbour Air via their "Turbobucks" program. Turbobucks never expire and can be used to purchase airfare online, in person or over the phone on **any route with Harbour Air, Saltspring Air and Whistler Air** *.

Procurement Services will collect all of the enrolment forms received throughout government and submit them to Harbour Air as a "group purchase" in order to receive the largest discount possible for all.

Rest assured though, while the amount of Turbobucks purchased through this offer will be tallied as a group, each participating office will be issued its own unique Turbobucks account that it can securely access and monitor individually**.** Each office will also be individually invoiced by Harbour Air.

The **deadline** to participate in this round of Turbobucks purchases is **May 23rd**. NO LATE SUBMISSIONS WILL BE ACCEPTED.

For all the details on the Turbobucks program and how to participate, **click here**. If you are already familiar with this program, please fill out and send in the attached enrolment form by **May 23rd**, ensuring that you remit payment to Harbour Air by the payment deadline noted at the bottom of the enrolment form.

Please pass this on to anyone who regularly books travel in your organization. If you require more information on this offer, please see the intranet page or contact me directly.

* *Tickets for flights that are offering a seat sale fare (goLITE and goFAST fare classes) are not able to be purchased using a Turbobucks account due to the fact that a discount of up to 25% was already received upfront at the time of purchase of a Turbobucks account. To obtain a ticket at either of the above seat sale fare classes, offices may purchase the ticket separately using either a Corporate Purchasing Card or BTA as the method of payment instead.*

<< File: Turbobucks enrolment form - BC GOVT.doc >>

Thank you,

Bryn Johns | Procurement Specialist | Procurement Services | Procurement and Supply Division
Ph: 250 387-7317 | ***e:*** **Bryn.Johns@gov.bc.ca** | ***m:*** PO Box 9476, Stn Prov Gov, Victoria BC V8W 9W6

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 6, 2019 10:28 AM
To: Poldrugovac, Saija FIN:EX
Subject: FW: Transfer from s.17 to s.17

HI Saija,

For when we do the reconciliation of my Turbobucks account. 😊

Elizabeth

From: Donna Disini <ddisini@harbourair.com>
Sent: May 6, 2019 10:17 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Transfer from s.17 to s.17

Hi Elizabeth,

Good morning!

The balance of $193.66 has been transferred to s.17 Please find below the details of the receipt:

Invoice s.22

Sales			
1 x	Turbobucks Program	$193.66	CDN
	>> Turbobucks: s.17	$193.66	
Payments			
	Turbobucks	$193.66	CDN
	>> s.17		
	Canadian Dollars	$0.00	CDN

Please feel free to contact me if you have questions or require any assistance.

Thank you.

Kind regards,

Donna Disini
Account Coordinator
HARBOUR AIR SEAPLANES | WHISTLER AIR | SALTSPRING AIR

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: Monday, May 06, 2019 9:13 AM

To: Donna Disini <ddisini@harbourair.com>
Subject: RE: s 17

HI Donna,

In light of the fact that Turbobucks are not refundable, Finance has agreed I can use the credit . Are you able to add it to my account?

Thanks,

Elizabeth

From: Donna Disini <ddisini@harbourair.com>
Sent: May 2, 2019 3:53 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: s 17

Hi Elizabeth,

Turbobucks are non-refundable once purchased. We cannot process a refund for this.

Please feel free to contact me if you have questions or require any assistance.

Thank you.

Kind regards,

Donna Disini
Account Coordinator
HARBOUR AIR SEAPLANES | WHISTLER AIR | SALTSPRING AIR

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: Thursday, May 02, 2019 3:08 PM
To: Donna Disini <ddisini@harbourair.com>
Subject: RE: s 17

Hi Donna,

Thank you for letting me know about this. Unfortunately, I'm not able to use this. Can you please send a cheque for that amount to the Ministry of Finance with a note saying it's to close account s 17

Thanks,

Elizabeth

From: Donna Disini <ddisini@harbourair.com>
Sent: May 2, 2019 11:59 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: s 17

Hi Elizabeth,

I'm sorry for the confusion.

There's a remaining/unused balance of $193.66.

Please feel free to contact me if you have questions or require any assistance.

Thank you.

Kind regards,

Donna Disini
Account Coordinator
HARBOUR AIR SEAPLANES | WHISTLER AIR | SALTSPRING AIR

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: Thursday, May 02, 2019 11:57 AM
To: Donna Disini <ddisini@harbourair.com>
Subject: RE: s.17

Hi Donna,

This is well before my time here in the PO. If you would like to send an invoice with an explanation I can forward it to Finance and ask them to contact you.

Thanks,

Elizabeth

From: Donna Disini <ddisini@harbourair.com>
Sent: May 2, 2019 11:52 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: s.17

Hi Elizabeth,

Good morning!

Please be advised that there is another Turbobucks account s.17 under the Office of the Premier – Executive Branch with an outstanding balance of $193.66. The account was set-up in June 2014. The administrator on record is Linda Carey.

I have communicated with Linda and she advised me that she is no longer with this office and that she should be removed from the account.

Please let us know how you wish us to proceed with the account.

Thank you.

Kind regards,

Donna Disini
Account Coordinator
HARBOUR AIR SEAPLANES | WHISTLER AIR | SALTSPRING AIR

From: Donna Disini <ddisini@harbourair.com>
Sent: Thursday, May 02, 2019 11:40 AM
To: Elizabeth.parkinson@gov.bc.ca
Cc: Donna Disini <ddisini@harbourair.com>
Subject: TU Bulk-Buy Receipt

Dear Elizabeth,

Thank you for your Turbobucks purchase under the Government Bulk-Buy Program.

Please find below the details of the receipt in the amount of $5,250 including GST. A credit of $5,000 has been deposited into the Turbobucks account. The bonus will be deposited after the 13th of June, once the total Provincial Bulk-Buy amount and corresponding Bonus Credit Percentage Rate have been determined.

Invoice s.22

Sales			
1 x	Turbobucks Program	$5,000.00	CDN
	>> Turbobucks: s.17	$5,000.00	
1 x	Turbobucks Program Discount	$0.00	CDN
Taxes			
	Goods and Services Tax	$250.00	GST
Payments			
	Master Card	$5,000.00	CDN
	>> #**** **** **** s.22		
	Master Card	$250.00	CDN
	>> #**** **** **** s.22		
	Canadian Dollars	$0.00	CDN

Please note that the use of Turbobucks is restricted to goFlex, goGold and goInternational fares only on domestic and international (Harbour Air operated) scheduled service flights. Flights paid for with Turbobucks are not eligible to earn High Flyer Rewards points.

Turbobucks are non-refundable once purchased. The designated account owner/administrator shall assume full responsibility for the use of the Turbobucks account. Harbour Air Group shall not be responsible for monitoring the use of the account and shall not be held responsible for any unauthorized use.

Please feel free to contact me if you have questions or require any assistance.

Thank you.

Kind regards,

Donna Disini
Account Coordinator
HARBOUR AIR SEAPLANES | WHISTLER AIR | SALTSPRING AIR

From: Donna Disini <ddisini@harbourair.com>
Sent: Thursday, May 02, 2019 10:48 AM
To: Elizabeth.parkinson@gov.bc.ca
Cc: Donna Disini <ddisini@harbourair.com>
Subject: TU Bulk-Buy Invoice

Dear Elizabeth,

Thank you for your Turbobucks order under the Government Bulk-Buy Purchase.

This invoice is in the amount of $5,250 including GST. The credit and the bonus dollars will be deposited after the 13th of June, once the total Provincial Bulk-Buy amount with the corresponding Bonus Credit Percentage Rate has been determined and payment for this invoice has been received.

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Please feel free to contact me if you have questions or require any assistance.

Thank you.

Kind regards,

Donna Disini
Account Coordinator
HARBOUR AIR SEAPLANES | WHISTLER AIR | SALTSPRING AIR

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 10:12 AM
To: Johns, Bryn CITZ:EX <Bryn.Johns@gov.bc.ca>
Subject: RE: Save up to 25% on Harbour Air, Saltspring Air and Whistler Air

Hi Bryn,

Can I please order $5,000 for our Victoria office? The form is attached.

Thanks,

Elizabeth

From: Johns, Bryn CITZ:EX
Sent: May 2, 2019 8:31 AM

To: Airfare, Discount Program CITZ:EX <AirFare.Discount.Program@gov.bc.ca>
Subject: Save up to 25% on Harbour Air, Saltspring Air and Whistler Air

Hello Past and Future Turbobucks Purchasers,

In addition to the Province's existing discount arrangements with Pacific Coastal Airlines, WestJet and Air Canada, Procurement Services is arranging a **time-limited offer** to receive deep discounts of as much as **22 to 25%** with Harbour Air via their "Turbobucks" program. Turbobucks never expire and can be used to purchase airfare online, in person or over the phone on **any route with Harbour Air, Saltspring Air and Whistler Air** *.

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For all the details on the Turbobucks program and how to participate, **click here**. If you are already familiar with this program, please fill out and send in the attached enrolment form by **May 23rd**, ensuring that you remit payment to Harbour Air by the payment deadline noted at the bottom of the enrolment form.

Please pass this on to anyone who regularly books travel in your organization. If you require more information on this offer, please see the intranet page or contact me directly.

* *Tickets for flights that are offering a seat sale fare (goLITE and goFAST fare classes) are not able to be purchased using a Turbobucks account due to the fact that a discount of up to 25% was already received upfront at the time of purchase of a Turbobucks account. To obtain a ticket at either of the above seat sale fare classes, offices may purchase the ticket separately using either a Corporate Purchasing Card or BTA as the method of payment instead.*

<< File: Turbobucks enrolment form - BC GOVT.doc >>

Thank you,

Bryn Johns | Procurement Specialist | Procurement Services | Procurement and Supply Division
Ph: 250 387-7317 **|** ***e:*** **Bryn.Johns@gov.bc.ca** **|** ***m:*** PO Box 9476, Stn Prov Gov, Victoria BC V8W 9W6

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 6, 2019 10:41 AM
To: Poldrugovac, Saija FIN:EX
Subject: RE: Evan Brown: TV#E131122

Sorry about that Saija. I'll do a second check from now on.

Elizabeth

From: Poldrugovac, Saija FIN:EX
Sent: May 6, 2019 10:31 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Evan Brown: TV#E131122

Just a heads up….The taxi wasn't added to the claim but was included in the notes and receipts.
I've added it below

Travel Voucher (Restricted Use)

Freedom of Information and Protection of Privacy: The personal information you are providir expense administration and under the authority of the Financial Administration Act. The collectio information is in accordance with the Freedom of Information and Protection of Privacy Act. If yo collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name	Employee ID	Ph
Brown, Evan	s.22	(7
Client Organization	**Job Title**	**Tra**
Office of the Premier	Executive Assistant	3

5. Date Completed	6. Fiscal Year	7. Special Cheque Issue	8.
2019/05/03	2020		
Type of Travel	**14. Reason for Travel**		**H**
In Province	Official Busines		V

12. Mailing Address for Cheque

,

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	
*PCard								
2019	Destination	Start	End	Km	Cost		Claim	Cost
04/24	* Vic - Castle-Van (AC)	0520	2359		0.00		F-L	41.0
04/25	* Van-Vic (IE)	0000	1815		0.00	31.50	F-LD	22.7
TOTALS OF COLUMNS					36. $ 0.00	37. 31.50 $ ~~0.00~~		38. $ 63.7

48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45.
004	36A10	36200	5701	3600000	
004	36A10	36200	5702	3600000	
004					
004					
Less Travel Advance					
004					

AMOUNT DUE TO

45. Employee Signature (See Audit Trail) **Print Name**

From: Parkinson, Elizabeth PREM:EX
Sent: May 3, 2019 4:33 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Evan Brown: TV#E131122

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 3, 2019 4:04 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 6, 2019 10:58 AM
To: Poldrugovac, Saija FIN:EX
Subject: RE: STOB QUESTION

Thanks Saija!

From: Poldrugovac, Saija FIN:EX
Sent: May 6, 2019 10:58 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: STOB QUESTION

6502 Office Services

From: Parkinson, Elizabeth PREM:EX
Sent: May 6, 2019 10:57 AM
To: Poldrugovac, Saija FIN:EX
Subject: STOB QUESTION

Hi Saija,

What STOB would I use for a repair? We had to call in an appliance repair company to fix the dishwasher.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

CONFIDENTIALITY NOTICE: The above message contains confidential information intended for a specified individual and purpose. The information is private and protected by law. Any copying or disclosure of this transmission by anyone other than the intended recipient is prohibited. If you are not the intended recipient, please notify the sender immediately and delete this message and any attachments from your system. Thank you.

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 6, 2019 11:41 AM
To: 'CustomerService@globeandmail.com'
Subject: Copy of receipt

Good morning,

Can I please request an email copy of my receipt from April 13th in the amount of $47.25 that was billed to my credit card ending in s.22 ? Our account is s.17

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 6, 2019 12:25 PM
To: Geary, Vanessa PREM:EX; Kingston, Charlotte PREM:EX
Subject: FW: Reimbursement cheque

Hi Vanessa,

Please see Saija's reply below.

Elizabeth

From: Poldrugovac, Saija FIN:EX
Sent: May 6, 2019 12:22 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>
Subject: RE: Reimbursement cheque

These cheques were sent to Olivia and Danny early last week. There was a delay getting the cheques out as a few of the recipients needed supplier numbers and Danny had a few challenges s.22 Olivia did confirm that she received the cheques on Thursday and I believe she mailed them with the letters that day.

Mariam Hazhir's address on the letter was s.22

Hope this helps!
~Saija

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 6, 2019 12:31 PM
To: Poldrugovac, Saija FIN:EX
Subject: RE: Reimbursement cheque

Oops! I sent him copies of the two I paid.

From: Poldrugovac, Saija FIN:EX
Sent: May 6, 2019 12:30 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Reimbursement cheque

Ya except he tried to repay one of yours as well. I caught it luckily!

From: Parkinson, Elizabeth PREM:EX
Sent: May 6, 2019 12:29 PM
To: Poldrugovac, Saija FIN:EX
Subject: RE: Reimbursement cheque

I remember that one. I did the first two letters and payment, and then he finished the list. I got the better deal as my information was there.

From: Poldrugovac, Saija FIN:EX
Sent: May 6, 2019 12:26 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Reimbursement cheque

Unfortunately, there was quite a bit of waiting for answers to questions. Danny had a hard time finding them as s.22 and he didn't have contact info for the recipients.

From: Parkinson, Elizabeth PREM:EX
Sent: May 6, 2019 12:23 PM
To: Poldrugovac, Saija FIN:EX
Subject: RE: Reimbursement cheque

Thanks Saija. Very helpful. 😊

From: Poldrugovac, Saija FIN:EX
Sent: May 6, 2019 12:22 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>
Subject: RE: Reimbursement cheque

These cheques were sent to Olivia and Danny early last week. There was a delay getting the cheques out as a few of the recipients needed supplier numbers and Danny had a few challenges s.22 Olivia did confirm that she received the cheques on Thursday and I believe she mailed them with the letters that day.

Mariam Hazhir's address on the letter was s.22

Hope this helps!
~Saija

From: Parkinson, Elizabeth PREM:EX
Sent: May 6, 2019 12:07 PM
To: Poldrugovac, Saija FIN:EX
Subject: FW: Reimbursement cheque

Hi Saija,

Are you able to tell me where this payment is in the system?

Thanks,

Elizabeth

From: Geary, Vanessa PREM:EX
Sent: May 6, 2019 12:05 PM
To: Kingston, Charlotte PREM:EX <Charlotte.Kingston@gov.bc.ca>; Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Reimbursement cheque

Hi Elizabeth – I believe this reimbursement was for Norwuz.- would you please follow up to see where payment is at. Thanks VG

From: Kingston, Charlotte PREM:EX
Sent: Monday, May 6, 2019 11:28 AM
To: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>
Subject: RE: Reimbursement cheque

Hey Vanessa,

s.22 who should I check with about the status of the reimbursement cheques?

From: Mariam Hazhir <hazhir_m@surreyschools.ca>
Sent: Saturday, May 4, 2019 8:30 AM
To: Kingston, Charlotte PREM:EX <Charlotte.Kingston@gov.bc.ca>
Subject: Re: Reimbursement cheque

Hello Charlotte,

Hope you are doing well!

Just following up because I have not received anything in the mail?

Thank you

Mariam Hazhir
Math/Science & Career Life Education
Tamanawis Secondary School
604-597-5234
hazhir_m@surreyschools.ca

From: Kingston, Charlotte PREM:EX <Charlotte.Kingston@gov.bc.ca>
Sent: April 12, 2019 3:20:16 PM
To: Mariam Hazhir
Subject: Re: Reimbursement cheque

s.22 Don't worry about it, I came up with a solution :)

Sent from my Samsung Galaxy smartphone.

-------- Original message --------
From: Mariam Hazhir <hazhir_m@surreyschools.ca>
Date: 2019-04-12 12:53 PM (GMT-08:00)
To: "Kingston, Charlotte PREM:EX" <Charlotte.Kingston@gov.bc.ca>
Subject: Re: Reimbursement cheque

Sounds good.

Sorry I've been so late with this. s.22

I will get that to you by this weekend.

Mariam

Mariam Hazhir
Math/Science & Career Life Education
Tamanawis Secondary School
604-597-5234
hazhir_m@surreyschools.ca

From: Kingston, Charlotte PREM:EX <Charlotte.Kingston@gov.bc.ca>
Sent: April 1, 2019 5:19:14 PM
To: Mariam Hazhir
Subject: RE: Reimbursement cheque

Yes, we were planning to also cover Daniyal (basically up to $315 total for the two of you to cover ferry cost and a small honoraria).

A screen shot of the bank would be helpful, or if you happened to make a reservation online they should have sent you a confirmation email. Any documentation like that would be helpful.

s.22 I promise to explore all the options around reimbursement!

From: Mariam Hazhir <hazhir_m@surreyschools.ca>
Sent: Friday, March 29, 2019 11:28 AM
To: Kingston, Charlotte PREM:EX <Charlotte.Kingston@gov.bc.ca>
Subject: Re: Reimbursement cheque

I can try to see if I have my bank statement because I think the receipts were thrown away 😣

Also, I'm wondering if Daniyal is also covered?

I can try to get a screenshot of bank -s.22

Mariam

Mariam Hazhir

Math/Science & Career Life Education

Tamanawis Secondary School

604-597-5234

hazhir_m@surreyschools.ca<mailto:hazhir_m@surreyschools.ca>

_____

From: Kingston, Charlotte PREM:EX <Charlotte.Kingston@gov.bc.ca<mailto:Charlotte.Kingston@gov.bc.ca>>
Sent: March 28, 2019 2:49:26 PM
To: Mariam Hazhir
Subject: Re: Reimbursement cheque

Hey Mariam,

Sorry to bother you but I've just been informed that finance needs receipts for ferry travel. Do you happen to have any proof of payment? Ticket or receipt will work, or I can see if a bank statement will suffice.

Sorry about that!

Sent from my Samsung Galaxy smartphone.

-------- Original message --------
From: Mariam Hazhir <hazhir_m@surreyschools.ca<mailto:hazhir_m@surreyschools.ca>>
Date: 2019-03-27 8:44 AM (GMT-08:00)
To: "Kingston, Charlotte PREM:EX" <Charlotte.Kingston@gov.bc.ca<mailto:Charlotte.Kingston@gov.bc.ca>>
Subject: Re: Reimbursement cheque

Dear Charlotte,

Thank you so much. We had an incredible time!!

My mailing address is

s.22

Kindly,

Mariam

Mariam Hazhir
Math/Science & Career Life Education
Tamanawis Secondary School
604-597-5234
hazhir_m@surreyschools.ca<mailto:hazhir_m@surreyschools.ca>

_____
From: Kingston, Charlotte PREM:EX <Charlotte.Kingston@gov.bc.ca<mailto:Charlotte.Kingston@gov.bc.ca>>
Sent: March 26, 2019 2:51:51 PM
To: Mariam Hazhir
Subject: Reimbursement cheque

Hi Mariam!

Thanks again to you and Danielle for your awesome performance yesterday. s.22
s.22 Please pass along our sincere thanks to Danielle as well who played for such a long time and brought such a great atmosphere to the eating and mingling time.

I just need a mailing address and your full name to send your reimbursement cheque for your ferry travel.

Send that my way and I will get your cheque sent over ASAP.

Thanks again. If there is ever anything I can help with, feel free to reach out.

Warmly,

Charlotte

From: Kingston, Charlotte PREM:EX
Sent: Thursday, March 21, 2019 10:51 AM
To: 'hazhir_m@surreyschools.ca' <hazhir_m@surreyschools.ca<mailto:hazhir_m@surreyschools.ca>>

Subject: FW: Performers and food provider info: Nowruz Celebration at the BC Legislature on March 25, 2019

Good morning Mariam,

Thank you again for your willingness to participate in Monday's Nowruz celebration at the Legislature.

As I understand that you will be travelling from the Lower Mainland to Victoria, I am happy to be able to cover your ferry travel and offer a small honoraria of $100 to say thank you.

To prepare the travel reimbursement and honoraria cheques, I will need the name and address of the person or organization the cheque should be made out to. Please send me this info when you have a moment.

Government turn around time is approximately two weeks, so please give me the address you'd like the cheque mailed to.

Thanks,

Charlotte

From: Kingston, Charlotte PREM:EX
Sent: Thursday, March 21, 2019 10:04 AM
To: 'taranazemi@hotmail.com'
<taranazemi@hotmail.com<mailto:taranazemi@hotmail.com<mailto:taranazemi@hotmail.com%3cmailto:taranazemi@hotmail.com>>>; s.22
s.22
s.22 >>>; 'hazhir_m@surreyschools.ca'
<hazhir_m@surreyschools.ca<mailto:hazhir_m@surreyschools.ca<mailto:hazhir_m@surreyschools.ca%3cmailto:hazhir_m@surreyschools.ca>>>; 'nazpari@gmail.com'
<nazpari@gmail.com<mailto:nazpari@gmail.com<mailto:nazpari@gmail.com%3cmailto:nazpari@gmail.com>>>;
'info@vicipcs.ca' <info@vicipcs.ca<mailto:info@vicipcs.ca<mailto:info@vicipcs.ca%3cmailto:info@vicipcs.ca>>>;
'beeskneesnanaimo@gmail.com'
<beeskneesnanaimo@gmail.com<mailto:beeskneesnanaimo@gmail.com<mailto:beeskneesnanaimo@gmail.com%3cmailto:beeskneesnanaimo@gmail.com>>>; 'Taufiq.Ahmadi@iicanada.net'
<Taufiq.Ahmadi@iicanada.net<mailto:Taufiq.Ahmadi@iicanada.net<mailto:Taufiq.Ahmadi@iicanada.net%3cmailto:Taufiq.Ahmadi@iicanada.net>>>; 'anarfoodvictoria@gmail.com'
<anarfoodvictoria@gmail.com<mailto:anarfoodvictoria@gmail.com<mailto:anarfoodvictoria@gmail.com%3cmailto:anarfoodvictoria@gmail.com>>>
Cc: Devereux, Rick GCPE:EX

<Rick.Devereux@gov.bc.ca<mailto:Rick.Devereux@gov.bc.ca<mailto:Rick.Devereux@gov.bc.ca%3cmailto:Rick.Devereux@gov.bc.ca>>>; 'Amir Bajehkian'

s.22

Subject: Performers and food provider info: Nowruz Celebration at the BC Legislature on March 25, 2019

Good morning everyone,

The whole of the BC Legislature is looking forward to celebrating Nowruz with each of you on Monday! First, on behalf of Premier John Horgan, let me thank you all so much for offering to take part in this special Nowruz event. The Premier had a great time jumping over the fire on Tuesday night, and the sunshine really makes it feel like spring is here-- so let's celebrate! (Here's Premier Horgan jumping the fire!
https://www.facebook.com/johnhorganbc/videos/865371647147337/)



John Horgan - Happy Nowruz | Facebook

www.facebook.com

In British Columbia and around the world, Nowruz marks the beginning of a new year and the coming of spring. To everyone celebrating Nowruz here or elsewhere in the world, have a joyous spring and a healthy and happy new year.

Below is some information you will find useful for participating in next week's event.

I believe you have each had a chance to speak with Rick about your individual needs. If any of the below details contradict your individual plans for set up or sound check that you have worked out with Rick, go with the plan you set with Rick.

Event itinerary:

10:00-11:00 am

Arrive at the legislature.

We are anticipating a VERY full house, so please arrive early. If you would like to do a sound check, please let us know and we will schedule times between 10:00-11:00 am. If you are not able to arrive this early just let us know.

Enter through the front doors in the centre of the legislature (doors on either side of the big wrought iron gates) and pass through security. Here is some info about Legislative security process: https://www.leg.bc.ca/content-peo/Pages/Security-Screening.aspx

Call Charlotte at 604-816-7207 if you have any difficulties.

11:30 am

Guests begin to arrive

11:45 am

Event briefing

Led by Rick Devereau, Director of Event Services, in Rattenbury Room

* Emcees: Ravi Kahlon, Parliamentary Secretary for Sport and Multiculturalism and Bowinn Ma, Parliamentary Secretary for TransLink
* All performers and speakers
* Charlotte Kingston, Premier's Office Manager of Stakeholder Relations

12:00

Performance by Darya Persian Music Ensemble kicks off the event as guests take their seats (1-2 songs)

12:05

MCs welcome guests and introduce Darya Persian Music Ensemble for one more song

12:07

Darya Persian Music Ensemble plays an additional song

12:10

MCs thank Darya Music Ensemble and provide brief remarks, introducing the Haft-Seen table and welcomes poetry recitation

12:15

Pari Azarm Motamedi reads poem

12:20

MCs thank Pari and welcome the Vancouver Pars National Ballet

12:21

Vancouver Pars National Ballet performance

12:28

MCs thank dancers and welcome PJH

12:30

Premier John Horgan (PJH) delivers remarks and gives a copy of the proclamation to Taaj Daliran of the Victoria Iranian Persian Cultural Society

12:35

Taaj Daliran accepts the proclamation and offers a short thank you

12:36

MCs invite Amir Bajehkian to give PJH cartography gift

12:37

Amir explains the gift and offers to PJH to accept on behalf of the Legislative Library

12:39

PJH accepts the gift

12:40

MC welcome Taufiq Ahmadi to offer remarks on Nowruz in Afghanistan

12:45

MCs thank Taufiq and invite up Mariam Hazhir and Majid Qiyam to offer Afghani music performance (one song)

12:50

MCs thank musicians and conclude program, inviting everyone to get food and mingle, and inviting Marian and Majid to play another song or two while guests move out of Hall of Honour

12:50-1:15

Guests enjoy food from Anar Foods and Bee's Knees Cafe

1:15pm

Event concludes

Logistics:

As you can see, there is an events briefing with our events team just before the start of the actual event. There will be a secure change room available where you can leave your items during the event.

Please let Rick or I know if you have any other questions.

Invitation to join us for question period- as our honoured guests for this celebration, we would be pleased to welcome you into the House for question period following the event. Question period starts at approximately 1:30pm and runs for 30 minutes. There is some wiggle room on the end time as question period officially starts after MLAs offer their statements. If you are interested in viewing Question Period following the Nowruz event, please let me know and I will secure tickets for you.

Thank you again, and looking forward to having you there!

-Charlotte

Charlotte Kingston,

Manager of Stakeholder Relations

Office of the Premier

Mobile: 604-816-7207

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 6, 2019 1:40 PM
To: Robinson, Jon PREM:EX
Subject: RE: check in

The system says it's been processed so you should receive notification shortly.

From: Robinson, Jon PREM:EX
Sent: May 6, 2019 12:58 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: check in

I see the one below is schedule for deposit tomorrow. But I've seen nothing from the larger Ottawa one.

I'll keep you posted if I don't hear in the next couple days.

Jon

The Government of BC will make the following payment to you via Electronic Funds Transfer on the deposit date below.

Deposit Date: May 07, 2019
Deposit Amount: $152.80
Supplier Name: ROBINSON, JONATHAN PHILLIP CHARLES
Supplier Number: s.22
Supplier Location: HOME
Issuing Ministry: FS

Payment Number: 00009803169

****

Invoice Number: s.22
Invoice Date: Apr 23 2019
Invoice Amount: 152.80

Description: Travel Expense Reimbursement
TRAVEL: APR 5-7, 2019

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, May 6, 2019 12:11 PM
To: Robinson, Jon PREM:EX <Jon.Robinson@gov.bc.ca>
Subject: RE: check in

Hi Jon,

It looks like one was processed on April 25 and should have been paid already and the other has a processed last date of May 2, so you should see that payment shortly. Do you have direct deposit? Could they have already deposited?

Elizabeth

From: Robinson, Jon PREM:EX
Sent: May 6, 2019 11:04 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: check in

Hi Elizabeth,

Did my expenses go through? I haven't received any yet.

Thanks,

Jon Robinson, Director of Policy
Office of the Premier | Government of BC
501 Belleville St, Victoria, BC V8V 2L8 | 250-893-4538

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 6, 2019 1:43 PM
To: Geary, Vanessa PREM:EX
Subject: RE: BEA: Anar Foods

Thanks Vanessa. I've finished my Pcard for May and will send over shortly. Is Amber the second approval now Kate is gone?

Elizabeth

From: Geary, Vanessa PREM:EX
Sent: May 6, 2019 12:51 PM
To: Kingston, Charlotte PREM:EX <Charlotte.Kingston@gov.bc.ca>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: BEA: Anar Foods

Hi – here is the BEA for Norwuz generally – it covers catering. Thanks

---

From: Kingston, Charlotte PREM:EX
Sent: Monday, May 6, 2019 12:05 PM
To: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: BEA: Anar Foods

Hi Elizabeth,

The Anar Foods payment is covered by the Nowruz BEA that Danny completed. Vanessa, do you have access to that
s.22

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, May 6, 2019 11:35 AM
To: Kingston, Charlotte PREM:EX <Charlotte.Kingston@gov.bc.ca>
Subject: BEA: Anar Foods

Hi Charlotte,

Do you already have a BEA to cover this payment to Anar Foods? I need a copy of it to go with the payment I put on my purchasing card.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 6, 2019 1:44 PM
To: Dixon, Olivia PREM:EX
Subject: RE: BEA: Anar Foods

Thanks Olivia. Vanessa sent it over. ☺

From: Dixon, Olivia PREM:EX
Sent: May 6, 2019 12:35 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: BEA: Anar Foods

Hi Elizabeth,

I don't have a BEA for Anar Foods unless it was put under a different name (an individual rather than the company).

Olivia Dixon | Administrative Assistant
Vancouver Cabinet Office | Office of the Premier
O: 604-398-5779 | **B:** 604-775-1600 | **E:** Olivia.Dixon@gov.bc.ca
This message and its contents are confidential. If you received this message in error, do not distribute, use, or rely upon it. Instead, please inform the sender and then delete it. Thank you.

From: Parkinson, Elizabeth PREM:EX
Sent: May 6, 2019 12:31 PM
To: Dixon, Olivia PREM:EX <Olivia.Dixon@gov.bc.ca>
Subject: FW: BEA: Anar Foods

Hi Olivia,
Any chance you have a copy of the BEA?

Thanks,

Elizabeth

From: Kingston, Charlotte PREM:EX
Sent: May 6, 2019 12:05 PM
To: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: BEA: Anar Foods

Hi Elizabeth,

The Anar Foods payment is covered by the Nowruz BEA that Danny completed. Vanessa, do you have access to that
s.22

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, May 6, 2019 11:35 AM

To: Kingston, Charlotte PREM:EX <Charlotte.Kingston@gov.bc.ca>
Subject: BEA: Anar Foods

Hi Charlotte,

Do you already have a BEA to cover this payment to Anar Foods? I need a copy of it to go with the payment I put on my purchasing card.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

Subject: Canceled: HELIJET: Victoria to Vancouver (8:20 AM)
Location: Flight # 706

Start: Fri 2019-05-10 8:20 AM
End: Fri 2019-05-10 8:55 AM
Show Time As: Free

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: s.17
Required Attendees Brown, Evan PREM:EX; Holmwood, Jen PREM:EX

Importance: High

Friday, May 10, 2019

HELIJET Flight # 706

Depart Victoria Harbour at 8:20 AM
Arrive Vancouver Harbour at 8:55 AM

CONFIRMATIONS: Premier s.22
Evan
Jen
s.15 s.15; s.22

Helijet tel # 1-800-665-4354

Elizabeth-01-05-19

Parkinson, Elizabeth PREM:EX

Subject: HELIJET: Victoria to Vancouver (8:20 AM)
Location: Flight # 706

Start: Fri 2019-05-10 8:20 AM
End: Fri 2019-05-10 8:55 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: s.17
Required Attendees Brown, Evan PREM:EX; Holmwood, Jen PREM:EX

Friday, May 10, 2019

HELIJET Flight # 706

Depart Victoria Harbour at 8:20 AM
Arrive Vancouver Harbour at 8:55 AM

CONFIRMATIONS: Premier s.22
Evan
Jen
s.15 s.15; s.22

Helijet tel # 1-800-665-4354

Elizabeth-01-05-19

Parkinson, Elizabeth PREM:EX

Subject: Canceled: HELIJET: Vancouver to Victoria (4:40 PM
Location: Flight # 725

Start: Fri 2019-05-10 4:40 PM
End: Fri 2019-05-10 5:15 PM
Show Time As: Free

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Brown, Evan PREM:EX; Holmwood, Jen PREM:EX
Optional Attendees: s.17

Importance: High

Friday, May 10, 2019

HELIJET Flight # 725

Depart Vancouver harbour at 4:40 PM
Arrive Victoria Harbour at 5:15 PM

CONFIRMATIONs: Premier s.22
Evan
s.15 s.15; s.22
Jen s.22

Helijet tel# 1-800-665-4354

Elizabeth-02-05-19

Parkinson, Elizabeth PREM:EX

Subject: HELIJET: Vancouver to Victoria (4:40 PM
Location: Flight # 725

Start: Fri 2019-05-10 4:40 PM
End: Fri 2019-05-10 5:15 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Brown, Evan PREM:EX; Holmwood, Jen PREM:EX
Optional Attendees: s.17

Friday, May 10, 2019

HELIJET Flight # 725

Depart Vancouver harbour at 4:40 PM
Arrive Victoria Harbour at 5:15 PM

CONFIRMATIONs: Premier s.22
Evan
s.15 s.15; s.22
Jen s.22

Helijet tel# 1-800-665-4354

Elizabeth-02-05-19

Parkinson, Elizabeth PREM:EX

Subject: AIR CANADA: Toronto to Vancouver (6:00 PM
Location: Flight # AC 0123

Start: Sat 2019-05-25 4:00 PM
End: Sat 2019-05-25 7:49 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Parkinson, Elizabeth PREM:EX
Required Attendees Hockin, Amber PREM:EX

Saturday, May 25, 2019

AIR CANADA Flight # AC 0123

Depart Toronto Airport (Terminal 1) at 6:00 PM
Arrive Vancouver Airport (Main terminal) at 7:49 PM

CONFIRMATION # s.22 . Seat # s.15

Booked with Sarah at Flight Centre, Tel# 250-360-2058

Elizabeth

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 6, 2019 2:17 PM
To: Boutin, Dominique LASS:EX
Subject: RE: Lunch on Friday in Caucus room

Yes please Dominique, to the gov't caucus room. I'll call Amanda after the lunch rush. ☺ Thanks again!

Elizabeth

From: Boutin, Dominique <Dominique.Boutin@leg.bc.ca>
Sent: May 6, 2019 2:16 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Lunch on Friday in Caucus room

Is this going to room 223? You can phone Amanda at the front desk with your cc number at your convenience ☺
Cheers,
Dom

Dominique

D. Boutin
Manager, Parliamentary Dining Room
Rm 032
Parliament Buildings
Victoria, BC
V8V 1X4
p: 250-952-0816
f: 250-952-0897
dominique.boutin@leg.bc.ca



From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Monday, May 6, 2019 1:54 PM
To: Boutin, Dominique <Dominique.Boutin@leg.bc.ca>
Subject: Lunch on Friday in Caucus room

Hi Dominique,

I hope you're well. Can I please order lunch for 13 from the dining room to be in the Caucus Room at 1130am on Friday? An assortment of sandwiches (veggie and vegan in addition to meat) cut in half, plus some fruit would be great. I can put it on my card whenever works for you. s.22

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 6, 2019 3:08 PM
To: Robertson, Glenda J IGRS:EX
Subject: RE: PO Estimates note - PJH visit to Washington State Feb 7-8

OK, so you don't actually need a copy of the documents. I'll send over the breakdown shortly.

Elizabeth

From: Robertson, Glenda J IGRS:EX
Sent: May 6, 2019 3:07 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: PO Estimates note - PJH visit to Washington State Feb 7-8

Hi Elizabeth

For each person we need airfare costs separately and then the rest of the costs so two figures for each person are all we need.

Thanks!

Sent from my BlackBerry — the most secure mobile device — via the Rogers Network

---

From: Elizabeth.Parkinson@gov.bc.ca
Sent: May 6, 2019 3:00 PM
To: Glenda.Robertson@gov.bc.ca
Subject: RE: PO Estimates note - PJH visit to Washington State Feb 7-8

Hi Glenda,

Do you need to a copy of the whole travel claim or will the Travel authorization with the totals be enough?

From: Robertson, Glenda J IGRS:EX
Sent: May 6, 2019 10:39 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: PO Estimates note - PJH visit to Washington State Feb 7-8

Thanks very much, Elizabeth!

From: Parkinson, Elizabeth PREM:EX
Sent: May 6, 2019 10:39 AM
To: Robertson, Glenda J IGRS:EX <Glenda.Robertson@gov.bc.ca>
Subject: RE: PO Estimates note - PJH visit to Washington State Feb 7-8

Hi Glenda,

I am here. I will send over copies of the travel authorizations for the Premier, Geoff, Evan and Sheena. The other peoples expenses are not paid out of the this office.

Elizabeth

From: Robertson, Glenda J IGRS:EX
Sent: May 6, 2019 10:34 AM
To: McLaren, Chris PREM:EX <Chris.McLaren@gov.bc.ca>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: PO Estimates note - PJH visit to Washington State Feb 7-8

Thanks very much.

From: McLaren, Chris PREM:EX
Sent: May 6, 2019 10:34 AM
To: Robertson, Glenda J IGRS:EX <Glenda.Robertson@gov.bc.ca>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: PO Estimates note - PJH visit to Washington State Feb 7-8

I am copying Elizabeth on your query.
Thanks,
Chris

From: Robertson, Glenda J IGRS:EX
Sent: May 3, 2019 11:31 AM
To: McLaren, Chris PREM:EX <Chris.McLaren@gov.bc.ca>
Subject: PO Estimates note - PJH visit to Washington State Feb 7-8

Hi

I am working on the IGRS Estimates note for PJH's visit to Washington State in February.

I have the costs which were paid by IGRS for our staff. I gather Elizabeth is away. In her absence, would you be kind enough to provide costs for PHJ and the other attendees? I have the following listed:

Geoff Meggs, Chief of Staff
Sheena McConnell, Premier's Press Secretary
Evan Brown, Executive Assistant to the Premier
Rick Devereux, Executive Director, Events and Corporate Planning
s.15; s.22
Stephen Hargreaves, Videographer/Photographer

Thanks very much

Glenda Robertson
Research and Information Management Analyst
Intergovernmental Relations Secretariat
Tel: (250) 356-9418
Note: 10 digit dialing in effect for all BC gov internal calls to IGRS

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 6, 2019 4:12 PM
To: Robertson, Glenda J IGRS:EX
Subject: RE: PO Estimates note - PJH visit to Washington State Feb 7-8

You're very welcome.

Elizabeth

From: Robertson, Glenda J IGRS:EX
Sent: May 6, 2019 4:08 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: PO Estimates note - PJH visit to Washington State Feb 7-8

Perfect – thanks so much, Elizabeth.

best,
Glenda

From: Parkinson, Elizabeth PREM:EX
Sent: May 6, 2019 3:50 PM
To: Robertson, Glenda J IGRS:EX <Glenda.Robertson@gov.bc.ca>
Subject: RE: PO Estimates note - PJH visit to Washington State Feb 7-8

Hi Glenda,

Here are the totals you were looking for below.

Premier Horgan Flights: 679.62
Other costs: 521.41 + exchange =169.35 = 690.76 Total trip costs: $1,370.38

Geoff Meggs Flights: 679.62
Other costs: 504.16 + exchange = 163.75 = 667.91 + Cab $70 =737.91 Total trip costs: $1,417.53

Sheena McConnell Flights: 679.62
Other costs: 514.66 + exchange =167.16 = 681.82 Total trip costs: $1,361.44

Evan Brown Flights: 679.62
Other costs: 522.41 + exchange =169.68 + Cab $69.70 = 761.79 Total trip costs: $1,441.41

Best,

Elizabeth

From: Robertson, Glenda J IGRS:EX
Sent: May 6, 2019 10:39 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: PO Estimates note - PJH visit to Washington State Feb 7-8

Thanks very much, Elizabeth!

From: Parkinson, Elizabeth PREM:EX
Sent: May 6, 2019 10:39 AM
To: Robertson, Glenda J IGRS:EX <Glenda.Robertson@gov.bc.ca>
Subject: RE: PO Estimates note - PJH visit to Washington State Feb 7-8

Hi Glenda,
I am here. I will send over copies of the travel authorizations for the Premier, Geoff, Evan and Sheena. The other peoples expenses are not paid out of the this office.

Elizabeth

From: Robertson, Glenda J IGRS:EX
Sent: May 6, 2019 10:34 AM
To: McLaren, Chris PREM:EX <Chris.McLaren@gov.bc.ca>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: PO Estimates note - PJH visit to Washington State Feb 7-8

Thanks very much.

From: McLaren, Chris PREM:EX
Sent: May 6, 2019 10:34 AM
To: Robertson, Glenda J IGRS:EX <Glenda.Robertson@gov.bc.ca>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: PO Estimates note - PJH visit to Washington State Feb 7-8

I am copying Elizabeth on your query.
Thanks,
Chris

From: Robertson, Glenda J IGRS:EX
Sent: May 3, 2019 11:31 AM
To: McLaren, Chris PREM:EX <Chris.McLaren@gov.bc.ca>
Subject: PO Estimates note - PJH visit to Washington State Feb 7-8

Hi

I am working on the IGRS Estimates note for PJH's visit to Washington State in February.

I have the costs which were paid by IGRS for our staff. I gather Elizabeth is away. In her absence, would you be kind enough to provide costs for PHJ and the other attendees? I have the following listed:

Geoff Meggs, Chief of Staff
Sheena McConnell, Premier's Press Secretary
Evan Brown, Executive Assistant to the Premier
Rick Devereux, Executive Director, Events and Corporate Planning
s.15; s.22
Stephen Hargreaves, Videographer/Photographer

Thanks very much

Glenda Robertson
Research and Information Management Analyst
Intergovernmental Relations Secretariat
Tel: (250) 356-9418
Note: 10 digit dialing in effect for all BC gov internal calls to IGRS

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 6, 2019 4:26 PM
To: Geary, Vanessa PREM:EX
Subject: RE: Caucus Meeting September 23

September 23rd. Raj just sent it out.

Here's the confirmed venue information for the September 23rd Caucus meeting:

Coast Coal Harbour Hotel
Meeting Room: Coal Harbour A
1180 Hastings St, West
Vancouver, BC V6E 4R5

Phone: 604.697.0202

Please continue to block 8:30 am to 5:00 pm – time will be firmed up closer to meeting date.

From: Geary, Vanessa PREM:EX
Sent: May 6, 2019 4:25 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Caucus Meeting September 23

Do you mean June?

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, May 6, 2019 4:17 PM
To: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>
Subject: Caucus Meeting September 23

Hi Vanessa,

Are you able to confirm the people I should book on the Helijet for the Sept. 23rd meeting?

Premier
Evan,
Jen
s.15
Geoff
Amber

Thanks,

Elizabeth

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 7, 2019 8:50 AM
To: 'george@viea.ca'
Subject: RE: Premier @ Economic Summit

Hi George,

Thanks for your email. I see you have cc'ed Chris McLaren, so I will leave it with her to respond.

Thanks,

Elizabeth

From: george@viea.ca <george@viea.ca>
Sent: May 6, 2019 4:47 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>; McLaren, Chris PREM:EX <Chris.McLaren@gov.bc.ca>
Cc: 'Malcolmson, Sheila' <s.17 >
Subject: Premier @ Economic Summit

Hi Elizabeth, Amber, Chris and Sheila,

This is to check in regarding our invitation for the Premier to speak at the Summit October 23 or 24.

Since sending the invitation, we have confirmed the other three speakers for our four plenary sessions. They have agreed, for the time being, to remain flexible regarding the sessions at which they will present. This is so that we can be sure to give the Premier the choice of when he will speak. As you can appreciate, we can only ask for this flexibility for a limited time as people's calendars tend to fill…

Thus, I'm wondering if you are able to confirm the Premier's presentation and indicate which of the four sessions he will choose?

Thank you for your assistance.

VANCOUVER ISLAND ECONOMIC ALLIANCE

George Hanson | President
george@viea.ca

Vancouver Island Economic Alliance
P.O. Box 76, Station 'A', Nanaimo, BC, V9R 5K4
T 250-667-5225 | **www.viea.ca**

Building Alliances for Economic Vitality & Sustainability

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 7, 2019 10:37 AM
To: Nash, Amber PREM:EX
Subject: Copy of s.22 passport

Hi Amber,

Can you please send me the copy of s.22 passport?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 7, 2019 10:44 AM
To: Parkinson, Elizabeth PREM:EX
Subject: IMG_0825.JPG
Attachments: IMG_0825.JPG; ATT00001.txt

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 7, 2019 1:15 PM
To: Geary, Vanessa PREM:EX
Subject: RE: friday planning session

Will do Vanessa.

From: Geary, Vanessa PREM:EX
Sent: May 7, 2019 1:15 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: friday planning session

Would you please up order to 15 – Geoff has joined and I want one spare 😊 – thanks

---

From: Geary, Vanessa PREM:EX
Sent: Monday, May 6, 2019 2:43 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: friday planning session

thanks

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, May 6, 2019 2:33 PM
To: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>
Subject: RE: friday planning session

Hi Vanessa,

This is confirmed for delivery to you Friday.

Elizabeth

From: Geary, Vanessa PREM:EX
Sent: May 6, 2019 1:26 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: friday planning session

Hi Elizabeth – would you please order lunch for 13 from the dining room to be in the Caucus Room at 1130am on Friday. An assortment of sandwiches (veggie and vegan in addition to meat) cut in half plus some fruit would be great. Thanks

Those attending meeting are:

- Geary, Vanessa
- Girn, Naveen
- May, Ed
- Hagglund, Jarrett
- Manton, Kim
- Hockin, Amber

- Dewar, Bob
- Aaron, Sage
- Moran, Roseanne
- Nash, Amber

Kingston, Charlotte

Matt Hannah
Jen Holmwood

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 7, 2019 1:25 PM
To: Geary, Vanessa PREM:EX
Subject: FW: are you in? invoice totals - 2 contracts - Treasury Board Staff
Attachments: Copy of Copy of Stob 60 61 Pro Services - PREM FY 2018-19 (003) LB May 7 2019.xlsx

Importance: High

Hi Vanessa,

Lori Banister sent me the email below which I assume is for the Premier's estimates? I have confirmed the amounts for Suzanne and Natasha are correct on the spread sheet. Lori seems to want you to look at the descriptions. Shall I confirm with Lori?

Also, IGRS emailed yesterday enquiring for the trip costs to Seattle for our staff for Premier's estimates.

Thanks,

Elizabeth

From: Banister, Lori FIN:EX
Sent: May 7, 2019 11:14 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: are you in? invoice totals - 2 contracts - Treasury Board Staff

Hi! I've attached a brief spreadsheet. Vanessa's contracts are:

- C19PREM1518 (Suzanne Hawkes)
- C19PREM1521 (Natasha Heughan Tony)

Can you confirm the March 31 2019 invoice totals, please?

I would like to have Vanessa's eye on the Subject and Service fields as well…. Is she available?

Big thanks! Lori

From: Parkinson, Elizabeth PREM:EX
Sent: May 7, 2019 10:58 AM
To: Banister, Lori FIN:EX <Lori.Banister@gov.bc.ca>
Subject: RE: are you in? invoice totals - 2 contracts - Treasury Board Staff

Hi Lori,

Yes, I'm here. What are the questions?

Elizabeth

From: Banister, Lori FIN:EX
Sent: May 7, 2019 10:57 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: are you in? invoice totals - 2 contracts - Treasury Board Staff

Hi Elizabeth, are you in the office…. We need to respond to Treasury Board Staff by 4pm today on invoice totals for a couple of contracts done at Vanessa Geary's request: Suzanne Hawkes and Natasha Heughan Tony. If you could let me know, please. L

Lori Banister I Procurement Specialist I Corporate Services Division I Ministry of Finance
Ph: 778-698-3049 I *e:* Lori.Banister@gov.bc.ca I *m:* 3rd Floor – 617 Government St., Victoria BC V8W 9V1

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 7, 2019 1:33 PM
To: Geary, Vanessa PREM:EX
Subject: RE: 953479 - 67833 - Amber Hockin - 9 Mailbox Restore

Hi Vanessa,

I haven't seen or heard anything about Amber Hocking having any issues with her mailbox. And we're being charged for repair?

Elizabeth

From: Geary, Vanessa PREM:EX
Sent: May 7, 2019 12:09 PM
To: Henry, David A FIN:EX <David.Henry@gov.bc.ca>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: 953479 - 67833 - Amber Hockin - 9 Mailbox Restore

HI again – I just went into to approve and saw that this is a costly process. I don't have any background on what this is and why it is needed. If you do, please let me know, so I understand what I am approving. Thanks Vanessa

---

From: Chiuten, Jerome FIN:EX
Sent: Tuesday, May 7, 2019 9:11 AM
To: Henry, David A FIN:EX <David.Henry@gov.bc.ca>
Cc: Tsang, Robin FIN:EX <Robin.Tsang@gov.bc.ca>; Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>
Subject: 953479 - 67833 - Amber Hockin - 9 Mailbox Restore

Hi David,

I have cancelled iStore 953479 that was submitted as a project and resubmitted 9 mailbox restores under iStore 953479 as per Chris's instructions in the email below.

Cheers,

Jerome Chiuten
Senior Service Desk Analyst

FIN IMB Service Desk
Information Management Branch
Supporting the Ministry of Finance, Office of the Premier
and various other Agencies, Boards & Commissions
☏: 250-387-8912
✉: FIN IMB Service Desk (78912) FIN:EX
🖱: http://gww.fin.gov.bc.ca/

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From: Henry, David A FIN:EX
Sent: May 6, 2019 5:00 PM
To: FIN IMB Service Desk (78912) FIN:EX <78912@gov.bc.ca>; Chiuten, Jerome FIN:EX <Jerome.Chiuten@gov.bc.ca>
Cc: Tsang, Robin FIN:EX <Robin.Tsang@gov.bc.ca>
Subject: RE: PSP190091 - iStore 953479 - FIN - 9 x Mail Box restore

Hi Jerome and ServiceDesk, looks like we cannot use a project for the 9x mailbox restore. ☹

Please see below for the item used in iStore from Chris:
PI-FILE-RESTORE-(MESSAGING)
Same coding, Vanessa is the EA.

Much Appreciated!
David

From: Blackhall, Chris CITZ:EX
Sent: May 6, 2019 4:57 PM
To: Tse, David ISMC:EX ; Henry, David A FIN:EX
Cc: Wood, Jean ISMC:EX ; Achtzner, Shannon CITZ:EX
Subject: RE: PSP190091 - iStore 953479 - FIN - 9 x Mail Box restore

It is

PI-FILE-RESTORE-(MESSAGING)

Chris

From: Tse, David ISMC:EX
Sent: May 6, 2019 4:18 PM
To: Henry, David A FIN:EX <David.Henry@gov.bc.ca>
Cc: Wood, Jean ISMC:EX <Jean.Wood@gov.bc.ca>; Blackhall, Chris CITZ:EX <Chris.Blackhall@gov.bc.ca>; Achtzner, Shannon CITZ:EX <Shannon.Achtzner@gov.bc.ca>
Subject: RE: PSP190091 - iStore 953479 - FIN - 9 x Mail Box restore

Hi David,

Thanks for the clarification. I think the iStore order was submitted to Workstation Services by mistake as there is no work for ISM. The request will need to re-submitted to the correct Service Delivery team as iStore order cannot be redirected another service delivery.

Hi Chris and Shannon,

Could you please advise the Service in iStore for recovering emails (i.e. maybe Network, Communications and Collaboration Services)?

Thank you.

David Tse
ISM Canada providing services to:
OCIO Enterprise Services

Project Coordinator
Service Desk Email: 77000@gov.bc.ca
Service Desk Tel: (250) 387-7000
Direct Tel: (778) 327-7123

From: Henry, David A FIN:EX
Sent: Monday, May 6, 2019 3:54 PM
To: Tse, David ISMC:EX
Cc: Wood, Jean ISMC:EX; Blackhall, Chris CITZ:EX
Subject: RE: PSP190091 - iStore 953479 - FIN - 9 x Mail Box restore

Hi David,
These are not deleted accounts. This is to recover emails that were deleted from one account. As noted, Chris is already doing the restores. I think what we need from you is the cost of all the work. No other/extra work for ISM etc.

Thanks,
David

From: Tse, David ISMC:EX
Sent: May 6, 2019 3:45 PM
To: Henry, David A FIN:EX <David.Henry@gov.bc.ca>
Cc: Wood, Jean ISMC:EX <Jean.Wood@gov.bc.ca>
Subject: RE: PSP190091 - iStore 953479 - FIN - 9 x Mail Box restore

Hi David,

We are wondering how did they get deleted? via iStore or dormant account process ?

If you have the istore numbers that will help.

We may have to recreate & apply access groups.

Thank you.

David Tse
ISM Canada providing services to:
OCIO Enterprise Services
Project Coordinator
Service Desk Email: 77000@gov.bc.ca
Service Desk Tel: (250) 387-7000
Direct Tel: (778) 327-7123

From: Tse, David ISMC:EX
Sent: Monday, May 6, 2019 3:30 PM
To: Henry, David A FIN:EX
Subject: PSP190091 - iStore 953479 - FIN - 9 x Mail Box restore

Good Afternoon David,

Could you please advise what kind of mailboxes are required to be restored ? Users, generic, Resource?

Looks like the request is for Chris Blackhall of Network, Communications and Collaboration Services but submitted to Workstation Services.

The request is for 9 mailbox restores for Amber Hockin IDIR: s.15 Email: Amber.Hockin@gov.bc.ca
Please assign to Chris Blackhall of Network, Communications and Collaboration Services. He is already aware and working on this request.
The contact is David Henry
Email: David.Henry@gov.bc.ca
Tel: 250-888-8803

Thank you.

David Tse
ISM Canada providing services to:
OCIO Enterprise Services
Project Coordinator
Service Desk Email: 77000@gov.bc.ca
Service Desk Tel: (250) 387-7000
Direct Tel: (778) 327-7123

-----Original Message-----
From: WSS.ProjectAdmin@gov.bc.ca [mailto:WSS.ProjectAdmin@gov.bc.ca]
Sent: Monday, May 6, 2019 2:58 PM
To: Henry, David A FIN:EX
Cc: tse@ca.ibm.com; Tse, David ISMC:EX
Subject: PSP190091 - Project request is in progress

Thank you for your project request. Your Project Manager will contact you within the next business day.

Please reference PSP190091 on all communications.

Project Description: Scope: PSP190091 - iStore 953479 - FIN - 9 x Mail Box restore

IBM Project Manager
Name: David Tse
Phone: 778 327-7123
Email: David.Tse@gov.bc.ca

Province Project Coordinator
Name: David Henry
Phone: 250 888-8803
Email: David.Henry@gov.bc.ca

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 7, 2019 1:41 PM
To: Geary, Vanessa PREM:EX
Subject: FW: PO Estimates note - PJH visit to Washington State Feb 7-8

FYI

From: Parkinson, Elizabeth PREM:EX
Sent: May 6, 2019 3:50 PM
To: Robertson, Glenda J IGRS:EX <Glenda.Robertson@gov.bc.ca>
Subject: RE: PO Estimates note - PJH visit to Washington State Feb 7-8

Hi Glenda,

Here are the totals you were looking for below.

Premier Horgan Flights: 679.62
Other costs: 521.41 + exchange =169.35 = 690.76 Total trip costs: $1,370.38

Geoff Meggs Flights: 679.62
Other costs: 504.16 + exchange = 163.75 = 667.91 + Cab $70 =737.91 Total trip costs: $1,417.53

Sheena McConnell Flights: 679.62
Other costs: 514.66 + exchange =167.16 = 681.82 Total trip costs: $1,361.44

Evan Brown Flights: 679.62
Other costs: 522.41 + exchange =169.68 + Cab $69.70 = 761.79 Total trip costs: $1,441.41

Best,

Elizabeth

From: Robertson, Glenda J IGRS:EX
Sent: May 6, 2019 10:39 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: PO Estimates note - PJH visit to Washington State Feb 7-8

Thanks very much, Elizabeth!

From: Parkinson, Elizabeth PREM:EX
Sent: May 6, 2019 10:39 AM
To: Robertson, Glenda J IGRS:EX <Glenda.Robertson@gov.bc.ca>
Subject: RE: PO Estimates note - PJH visit to Washington State Feb 7-8

Hi Glenda,
I am here. I will send over copies of the travel authorizations for the Premier, Geoff, Evan and Sheena. The other peoples expenses are not paid out of the this office.

Elizabeth

From: Robertson, Glenda J IGRS:EX
Sent: May 6, 2019 10:34 AM
To: McLaren, Chris PREM:EX <Chris.McLaren@gov.bc.ca>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: PO Estimates note - PJH visit to Washington State Feb 7-8

Thanks very much.

From: McLaren, Chris PREM:EX
Sent: May 6, 2019 10:34 AM
To: Robertson, Glenda J IGRS:EX <Glenda.Robertson@gov.bc.ca>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: PO Estimates note - PJH visit to Washington State Feb 7-8

I am copying Elizabeth on your query.
Thanks,
Chris

From: Robertson, Glenda J IGRS:EX
Sent: May 3, 2019 11:31 AM
To: McLaren, Chris PREM:EX <Chris.McLaren@gov.bc.ca>
Subject: PO Estimates note - PJH visit to Washington State Feb 7-8

Hi

I am working on the IGRS Estimates note for PJH's visit to Washington State in February.

I have the costs which were paid by IGRS for our staff. I gather Elizabeth is away. In her absence, would you be kind enough to provide costs for PHJ and the other attendees? I have the following listed:

Geoff Meggs, Chief of Staff
Sheena McConnell, Premier's Press Secretary
Evan Brown, Executive Assistant to the Premier
Rick Devereux, Executive Director, Events and Corporate Planning
s.15; s.22
Stephen Hargreaves, Videographer/Photographer

Thanks very much

Glenda Robertson
Research and Information Management Analyst
Intergovernmental Relations Secretariat
Tel: (250) 356-9418
Note: 10 digit dialing in effect for all BC gov internal calls to IGRS

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 7, 2019 1:49 PM
To: Hagglund, Jarrett PREM:EX
Subject: Passports
Attachments: s.22 PJH Passport.pdf; JJ Passport 001.jpg

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 7, 2019 2:04 PM
To: Nash, Amber PREM:EX
Subject: RE: May 3 s.15 Reconciliation

I'm ready if you are Amber 😊

From: Nash, Amber PREM:EX
Sent: May 7, 2019 1:56 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: May 3 s.15 Reconciliation

Let's discuss whenever you are ready. s.22

From: Parkinson, Elizabeth PREM:EX
Sent: May 7, 2019 8:49 AM
To: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
Subject: RE: May 3 s.15 Reconciliation

Sure, whenever works for you Amber.

From: Nash, Amber PREM:EX
Sent: May 6, 2019 6:31 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: May 3 s.15 Reconciliation

OK – let's review tomorrow so I know what is needed from me.

From: Parkinson, Elizabeth PREM:EX
Sent: May 6, 2019 3:55 PM
To: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
Subject: RE: May 3 s.15 Reconciliation

Yes! Vanessa says you are the new approver.

From: Nash, Amber PREM:EX
Sent: May 6, 2019 3:22 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: May 3 s.15 Reconciliation

Was this meant for me?

From: Parkinson, Elizabeth PREM:EX
Sent: May 6, 2019 2:56 PM
To: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>; Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>
Subject: May 3 s.15 Reconciliation

Hi Amber and Vanessa,

Attached is the May 3 s.15 Reconciliation along with the receipts. Please send your approval back to me and I will forward to Finance.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 7, 2019 2:08 PM
To: Hagglund, Jarrett PREM:EX
Subject: RE: Flights for May 16th Prayer Breakfast

As he's downtown there is a Heli or HA at 9:30 am.

From: Hagglund, Jarrett PREM:EX
Sent: May 7, 2019 9:46 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Flights for May 16th Prayer Breakfast

Hey Elizabeth,

Yup Confirmed. Can you please let me know what the departure options for coming back to Victoria are?

Thanks!

Jarrett

From: Parkinson, Elizabeth PREM:EX
Sent: May 7, 2019 8:59 AM
To: Hagglund, Jarrett PREM:EX <Jarrett.Hagglund@gov.bc.ca>
Subject: RE: Flights for May 16th Prayer Breakfast

Hi Jarrett,

Are you able to confirm these flights and accommodation?

From: Hagglund, Jarrett PREM:EX
Sent: May 3, 2019 10:03 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Flights for May 16th Prayer Breakfast

Thanks for this. Let me check into come things and ill get back to you.

Cheers,

Jarrett

From: Parkinson, Elizabeth PREM:EX
Sent: May 3, 2019 9:59 AM
To: Hagglund, Jarrett PREM:EX <Jarrett.Hagglund@gov.bc.ca>
Subject: RE: Flights for May 16th Prayer Breakfast

Hi Jarrett,,

As Wednesday is late session night PJH would have to have leave to make the last Helijet at 6:40pm There is an Air Canada at 8:05 PM from the airport and then a Helijet the next morning at 9:30 am. Is this for the usual crew of PJH, Evan, Jen s.15 ?

From: Hagglund, Jarrett PREM:EX
Sent: May 3, 2019 9:23 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Hockin, Amber PREM:EX <Amber.Hockin@gov.bc.ca>
Subject: Flights for May 16th Prayer Breakfast

Hey Elizabeth.

Are you able to look into flights some time today for the Prayer Breakfast on the 16th. I'm assuming with the early start time we should send him the night before. And then get him back right after as it's a session day.

Let me know if that's possible.

Thank you!

Jarrett Hagglund | Executive Coordinator
Office of the Premier
604-817-1458 | Jarrett.Hagglund@gov.bc.ca

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 7, 2019 2:33 PM
To: Lozano, Rebeca FIN:EX
Subject: RE: Question

Thank you Rebeca. Lori Banister corrected it for Vanessa. So it's all good. Thanks again!

From: Lozano, Rebeca FIN:EX
Sent: May 7, 2019 2:08 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Question

Hello Elizabeth,

What are those spelling errors. Please let me know so I can see if I can correct them on my side.

Rebeca

From: Parkinson, Elizabeth PREM:EX
Sent: May 7, 2019 2:03 PM
To: Lozano, Rebeca FIN:EX
Subject: Question

Hi Rebeca,

Are you aware of how I can fix 2 spelling errors in the description for Natasha Heughan Tony?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 7, 2019 2:46 PM
To: s.15; s.22
Subject: RE: Kitimat et al May 25 and 26th

Hi s.15;

Amber can't confirm anything at this time as she'd not sure that it's going to happen. I'll let you know as soon as I can confirm any travel.

Elizabeth

From: s.15; s.22
Sent: May 7, 2019 10:18 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Kitimat et al May 25 and 26th

Roger that

s.15;

>>> "Parkinson, Elizabeth PREM:EX" <Elizabeth.Parkinson@gov.bc.ca> 2019/05/07 9:52 AM >>>
Hi s.15;

I don't have any details of the trip yet. I'll ask Amber this morning.

Elizabeth

From: s.15; s.22
Sent: May 7, 2019 9:50 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Kitimat et al May 25 and 26th

Hi Elizabeth,

Just confirming to see if you have hotels booked for the a/m trip?

s.15;

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 7, 2019 2:33 PM
To: Poldrugovac, Saija FIN:EX
Subject: RE: Registered Mail

Will do Saija.

From: Poldrugovac, Saija FIN:EX
Sent: May 7, 2019 2:09 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Registered Mail

IF she changes her mind, let me know.
~S

From: Parkinson, Elizabeth PREM:EX
Sent: May 7, 2019 2:05 PM
To: Poldrugovac, Saija FIN:EX
Subject: RE: Registered Mail

Natasha said to let it go.

From: Poldrugovac, Saija FIN:EX
Sent: May 7, 2019 1:25 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Registered Mail

So, I just confirmed that this amount hasn't been received against the contract yet.

Will she be invoicing again? If so, she could add it to the next invoice.
If not, we will need her to submit an invoice for this one so I can pay it. I can't pay it without it being invoiced as we already entered the other receipts into the system under the other invoice amount.

~S

From: Parkinson, Elizabeth PREM:EX
Sent: May 7, 2019 9:02 AM
To: Poldrugovac, Saija FIN:EX
Subject: RE: Registered Mail

HI Saija,

How did you want to follow-up with this?

Thanks,

Elizabeth

From: Poldrugovac, Saija FIN:EX
Sent: April 1, 2019 3:23 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: Registered Mail

Don't touch your receipt for this yet. Let's talk s.22
~S

From: Geary, Vanessa PREM:EX
Sent: March 28, 2019 4:41 PM
To: Poldrugovac, Saija FIN:EX
Cc: Parkinson, Elizabeth PREM:EX
Subject: FW: Registered Mail

Here is a scanned copy of Natasha's receipts. Originals are in house mail.

From: Dixon, Olivia PREM:EX
Sent: Thursday, March 28, 2019 1:51 PM
To: Geary, Vanessa PREM:EX
Cc: Parkinson, Elizabeth PREM:EX
Subject: RE: Registered Mail

Hi Vanessa,

The receipts are ready for pick-up by BC Mail for tomorrow morning and attached is the scanned PDF. 😊

Warmest regards,

Olivia Dixon | Administrative Assistant
Vancouver Cabinet Office | Office of the Premier
O: 604-398-5779 | **B:** 604-775-1600 | **E:** Olivia.Dixon@gov.bc.ca
This message and its contents are confidential. If you received this message in error, do not distribute, use, or rely upon it. Instead, please inform the sender and then delete it. Thank you.

From: Geary, Vanessa PREM:EX
Sent: March 28, 2019 1:34 PM
To: Dixon, Olivia PREM:EX <Olivia.Dixon@gov.bc.ca>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Registered Mail

s.22 please put in house mail but scan and email to both of us first. Thanks

Sent from my iPhone

On Mar 28, 2019, at 12:19 PM, Dixon, Olivia PREM:EX <Olivia.Dixon@gov.bc.ca> wrote:

> Hi Elizabeth!
>
> Natasha's receipts have indeed arrived! Can I send them over through house mail tomorrow morning or do you need them couriered to you today?
>
> Warmest regards,

Olivia Dixon | Administrative Assistant
Vancouver Cabinet Office | Office of the Premier
O: 604-398-5779 | **B:** 604-775-1600 | **E:** Olivia.Dixon@gov.bc.ca
This message and its contents are confidential. If you received this message in error, do not distribute, use, or rely upon it. Instead, please inform the sender and then delete it. Thank you.

From: Geary, Vanessa PREM:EX
Sent: March 28, 2019 12:01 PM
To: Dixon, Olivia PREM:EX <Olivia.Dixon@gov.bc.ca>; Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Fwd: Registered Mail

I think this is Natasha's receipts - Olivia, please send to Elizabeth ASAP - thx!

Sent from my iPhone

Begin forwarded message:

> **From:** "Reception, International Trade JTT:EX" <Reception.InternationalTrade@gov.bc.ca>
> **Date:** March 28, 2019 at 11:07:39 AM PDT
> **To:** "Geary, Vanessa PREM:EX" <Vanessa.Geary@gov.bc.ca>
> **Subject: Registered Mail**
>
> Hello,
>
> You received registered mail. You can pick up anytime.
>
> Thank you,
>
> Gina August
> Receptionist

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 7, 2019 2:58 PM
To: s.15; s.22
Subject: HELIJET: May 16: Van-Vic

From: Passenger Services <PassengerServices@helijet.com>
Sent: May 7, 2019 2:53 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Thank you for choosing to take off with Helijet!

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.15
Name	s.15
Company	Office Of The Premier

Booking s.15; s.22

Thursday, May 16, 2019

709
09:30 Vancouver Harbour (Downtown)
10:05 Victoria Harbour (Downtown)

35 minutes

Invoice s.15	
FARE-YWH-OffPeak_Winter2019	$238.09
+ GST	$11.90
Billing	$238.09
Taxes	$11.90

Confirmed	**Grand Total** **$249.99**
1 Passengers - Off-Peak s.15	Fully Changeable / Refundable up to 5pm the day prior to departure.
Add to Calendar	After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.
	Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time. When flight boarding commences, seats will be forfeited & any onward/return flights may be cancelled.

Changes/Cancellations & No Show Penalty:
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After 5pm, all next-day travel is non-refundable and only changeable for same-day travel; a fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or the cancellation fee, equal to the value of the one-way travel, will apply. Failure to check in prior to departure will also result in any onward and/or return reservations being cancelled, with any applicable cancellation fees applied.

Terminals:
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)
Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:
Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:
Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.
Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.
Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Baggage Allowance:
Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total. Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed. Please visit http://www.catsa-acsta.gc.ca/ for information on how to "Pack Smart" and avoid delays

Baggage Liability:
The liability for the loss of and/or the damage to any personal property, including baggage or goods is limited to an amount equal to the value of such baggage or goods, which shall not exceed $250.00 (CAD) per passenger, unless greater value declared.

Transportation upon arrival:
Helijet is pleased to offer courtesy shuttle van drop off service within the downtown core in Victoria, Vancouver Harbour, and Nanaimo, ask the driver for drop off locations. Taxis & rental cars may also be available, please ask an agent.

Accessibility:
To ensure your travel is possible, passengers with limited mobility and/or special needs must advise Helijet Reservations at 1.800.665.4354

Pets on Helijet:
If you have a Special Assistance Animal please advise Helijet Reservations. Other small pets and animals are not accepted for carriage, please visit our website for restrictions.

Weather Conditions:.
If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact passengers as early as possible via phone numbers and/or email addresses provided.

Reservations:
Reservations are required for all flights and may be booked online at www.helijet.com or by calling 1.800.665.4354 (within North America).

Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 7, 2019 3:03 PM
To: 'Tamra Bartilucci'
Subject: RE: May 15, AC flight

Thanks Tamra,

Can I please book the Premier, Evan and Jen Holmwood?

Thanks,

Elizabeth

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: May 7, 2019 3:01 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: May 15, AC flight

Hi Elizabeth

That flight is wide open at this point

Please let me know if you have any questions or need anything further .

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, May 07, 2019 2:57 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: May 15, AC flight

Hi Tamra,

Can you please confirm availability for the 8:05 PM flight Victoria to Vancouver on May 15th?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

CONFIDENTIALITY NOTICE: The above message contains confidential information intended for a specified individual and purpose. The information is private and protected by law. Any copying or disclosure of this transmission by anyone other than the intended recipient is prohibited. If you are not the intended recipient, please notify the sender immediately and delete this message and any attachments from your system. Thank you.

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 7, 2019 3:05 PM
To: s.15; s.22
Subject: FW: May 15, AC flight

Hi s.15;

I have just booked the Premier on this flight.

Elizabeth

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: May 7, 2019 3:01 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: May 15, AC flight

Hi Elizabeth

That flight is wide open at this point

Please let me know if you have any questions or need anything further .

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, May 07, 2019 2:57 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: May 15, AC flight

Hi Tamra,

Can you please confirm availability for the 8:05 PM flight Victoria to Vancouver on May 15th?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

Subject: OVERNIGHT: s.15
Location: s.15

Start: Wed 2019-05-15 12:00 AM
End: Thu 2019-05-16 12:00 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Evan Brown; Holmwood, Jen PREM:EX

Wednesday, May 15, 2019 – one night

OVERIGHT: s.15

CONFIRMATIONs: Premier s.22
Evan
Jen

s.22 $279 per night plus taxes.

Booked with Theresa Lilly – Elizabeth-07-05-19

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 7, 2019 3:32 PM
To: Poldrugovac, Saija FIN:EX
Subject: Travel Authorization Jon Robinson
Attachments: Scan_20190507.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 7, 2019 3:27 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 7, 2019 3:46 PM
To: Hagglund, Jarrett PREM:EX; Thindwa, Pamela JTT:EX; Acquarone, Francis JTT:EX
Subject: RE: RSVP Confirmations

Yes, booked with Tom Starchek this am.

Elizabeth

From: Hagglund, Jarrett PREM:EX
Sent: May 7, 2019 3:43 PM
To: Thindwa, Pamela JTT:EX <Pamela.Thindwa@gov.bc.ca>; Acquarone, Francis JTT:EX <Francis.Acquarone@gov.bc.ca>; Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: RSVP Confirmations

My understanding is yes. But I have included Elizabeth who booked them to give 100% confirmation.

From: Thindwa, Pamela JTT:EX
Sent: May 7, 2019 3:42 PM
To: Acquarone, Francis JTT:EX <Francis.Acquarone@gov.bc.ca>; Hagglund, Jarrett PREM:EX <Jarrett.Hagglund@gov.bc.ca>
Subject: RE: RSVP Confirmations

Hi Jarrett,

Please confirm that the following individuals have their flight tickets:

- Premier John Horgan
- s.22
- Evan Brown
- Geoff Meggs

Best,

Pam

From: Acquarone, Francis JTT:EX
Sent: Tuesday, May 7, 2019 3:34 PM
To: Hagglund, Jarrett PREM:EX
Cc: Thindwa, Pamela JTT:EX
Subject: RE: RSVP Confirmations

Perfect! Thanks Jarrett

From: Hagglund, Jarrett PREM:EX
Sent: Tuesday, May 7, 2019 3:32 PM
To: Acquarone, Francis JTT:EX
Cc: Thindwa, Pamela JTT:EX
Subject: RE: RSVP Confirmations

Just chatted with her. And yes she has!

Jarrett

From: Acquarone, Francis JTT:EX
Sent: May 7, 2019 3:20 PM
To: Hagglund, Jarrett PREM:EX <Jarrett.Hagglund@gov.bc.ca>
Cc: Thindwa, Pamela JTT:EX <Pamela.Thindwa@gov.bc.ca>
Subject: RE: RSVP Confirmations

Hi Jarrett,

A quick "check-in" to see if Elizabeth has purchased the tickets? Note: our travel agent told us some tickets have already gone up by a few dollars.

From: Hagglund, Jarrett PREM:EX
Sent: Tuesday, May 7, 2019 3:07 PM
To: Acquarone, Francis JTT:EX; Cameron, Tara D IGRS:EX
Cc: Lesiuk, Tim JTT:EX
Subject: RE: RSVP Confirmations

Sorry about that. See attached, I will get Geoff Meggs, but I know he received one of these too.

From: Acquarone, Francis JTT:EX
Sent: May 7, 2019 3:04 PM
To: Hagglund, Jarrett PREM:EX <Jarrett.Hagglund@gov.bc.ca>; Cameron, Tara D IGRS:EX <Tara.Cameron@gov.bc.ca>
Cc: Lesiuk, Tim JTT:EX <Tim.Lesiuk@gov.bc.ca>
Subject: FW: RSVP Confirmations

Thanks Jarrett,

All attachments mention the June 5th event. Have they also received a separate email for June 6th?

Tim, did you receive two separate emails when you registered?

Francis

From: Hagglund, Jarrett PREM:EX
Sent: Tuesday, May 7, 2019 3:00 PM
To: Acquarone, Francis JTT:EX; Cameron, Tara D IGRS:EX
Subject: RSVP Confirmations

Attached are our folks Confirmations.

Let me know if you need anything else!

Jarrett

Jarrett Hagglund | Executive Coordinator

Office of the Premier
604-817-1458 | Jarrett.Hagglund@gov.bc.ca

Parkinson, Elizabeth PREM:EX

Subject: AIR CANADA: Victoria to Vancouver (8:05 PM)
Location: AC Flight # 8078

Start: Wed 2019-05-15 8:05 PM
End: Wed 2019-05-15 8:34 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Evan Brown; Holmwood, Jen PREM:EX

Wednesday, May 15, 2019

AIR CANADA Flight # AC 8078

Depart Victoria Airport at 8:05 PM
Arrive Vancouver Airport at 8:34 PM

CONFIRMATIONs: Premier, Jen, Evan s.22 , Seats # s.15

Booked with Tamra at Flight Centre, Tel # 250-360-2058

Elizabeth-07-05-19

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 7, 2019 4:53 PM
To: s.15; s.22
Subject: HELIJET: MAy 17: Vic-Van-Vic

From: Passenger Services <PassengerServices@helijet.com>
Sent: May 7, 2019 4:46 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Thank you for choosing to take off with Helijet!

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.15
Name	s.15
Company	Office Of The Premier

Booking s.15; s.22

Friday, May 17, 2019

706
08:20 Victoria Harbour (Downtown)
08:55 Vancouver Harbour (Downtown)

35 minutes

Invoice s.15	
FARE-YWH-OffPeak_Winter2019	$238.09
+ GST	$11.90
Billing	$238.09
Taxes	$11.90

Confirmed	**Grand Total** **$249.99**
1 Passengers - Off-Peak s.15	Fully Changeable / Refundable up to 5pm the day prior to departure.
Add to Calendar	After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.
	Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

Booking s.15; s.22

Friday, May 17, 2019	Invoice s.15
	FARE-YWH-OffPeak_Winter2019 $238.09
723	+ GST $11.90
16:00 Vancouver Harbour (Downtown)	
16:35 Victoria Harbour (Downtown)	Billing $238.09
	Taxes $11.90
35 minutes	**Grand Total** **$249.99**
Confirmed	
1 Passengers - Off-Peak s.15	Fully Changeable / Refundable up to 5pm the day prior to departure.
Add to Calendar	After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.
	Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

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GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time. When flight boarding commences, seats will be forfeited & any onward/return flights may be cancelled.

Changes/Cancellations & No Show Penalty:
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Vancouver International Airport: 5911 Airport Road South, Richmond BC
Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:
Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:
Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.
Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.
Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Baggage Allowance:
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Transportation upon arrival:
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Reservations:
Reservations are required for all flights and may be booked online at www.helijet.com or by calling 1.800.665.4354 (within North America).

Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Parkinson, Elizabeth PREM:EX

Subject: TRAVEL to Airport

Start: Wed 2019-05-15 6:00 PM
End: Wed 2019-05-15 7:00 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Holmwood, Jen PREM:EX; Evan Brown

Parkinson, Elizabeth PREM:EX

Subject: HELIJET: Vancouver to Victoria (9:30 AM)
Location: Flight # 709

Start: Thu 2019-05-16 9:30 AM
End: Thu 2019-05-16 10:05 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Evan Brown; Holmwood, Jen PREM:EX

Thursday, May 16, 2019

HELIJET Flight # 709

Depart Vancouver Harbour at 9:30 AM
Arrive Victoria Harbour at 10:05 AM

CONFIRMATIONs: Premier s.22
s.15 s.15; s.22
Evan s.22
Jen

Helijet tel # 1-800-665-4354

Elizabeth-07-05-19

Parkinson, Elizabeth PREM:EX

Subject: TRAVEL to HELIJET

Start: Thu 2019-05-16 9:00 AM
End: Thu 2019-05-16 9:15 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Evan Brown; Holmwood, Jen PREM:EX

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 8, 2019 8:50 AM
To: Geary, Vanessa PREM:EX
Subject: RE: REVISED May 3rd PCard and BTA statements

Ok. s.22

From: Geary, Vanessa PREM:EX
Sent: May 8, 2019 8:50 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
Subject: Re: REVISED May 3rd PCard and BTA statements

Sounds good thanks - s.22

Sent from my iPhone

On May 8, 2019, at 8:43 AM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi Amber and Vanessa,
>
> It seems we were one of the lucky ones that had our dates cut-off. I'll re-do the reconciliation with the additional dates and re-send to you both for approval.
>
> Elizabeth
>
> ---
>
> **From:** Cleaver, Sheila C FIN:EX
> **Sent:** May 7, 2019 3:08 PM
> **To:** FIN FSA Purchasing Card Cardholder <FSAPURCH@Victoria1.gov.bc.ca>; FIN FSA BTA Contacts <FSABTAC@Victoria1.gov.bc.ca>
> **Cc:** Holman, Melissa FIN:EX <Melissa.Holman@gov.bc.ca>
> **Subject:** REVISED May 3rd PCard and BTA statements
> **Importance:** High
>
> TO: BMO purchase cardholders and BMO BTAHolders
>
> BMO was having some technical errors so the May 3rd statement I Emailed you yesterday might be incorrect. **Please hold off on sending in your reconciliation**.
>
> Looks like any transactions that were posted early May might not appear on the register I sent out.
>
> I am going to Download everyone's statements again and will Email out a REVISED statement to you if you were affected. (This will not affect everyone)
>
> - If you receive a REVISED copy from me, please use this one and delete the one I Emailed you yesterday
> - If you DO NOT receive a REVISED copy from me, please use the one I Emailed you yesterday
>
> I will send out another Email tomorrow once I have completed sending out all of the REVISED Emails.

Thank You.

Sheila Cleaver
Corporate CardCoordinator-Purchase Card/Travel Card/BTA
Min of Finance, Minister's Offices and the Office of the Premier
3rd Fl. 617 Government St. Victoria, BC V8W 9V1
Phone# (778) 698-8586

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 8, 2019 9:03 AM
To: Cleaver, Sheila C FIN:EX
Subject: RE: REVISED May 3rd PCard and BTA statements

Thanks Sheila.

From: Cleaver, Sheila C FIN:EX
Sent: May 8, 2019 9:02 AM
To: FIN FSA Purchasing Card Cardholder <FSAPURCH@Victoria1.gov.bc.ca>; FIN FSA BTA Contacts <FSABTAC@Victoria1.gov.bc.ca>
Cc: Holman, Melissa FIN:EX <Melissa.Holman@gov.bc.ca>; McKinstry, Cindy D FIN:EX <Cindy.McKinstry@gov.bc.ca>
Subject: RE: REVISED May 3rd PCard and BTA statements
Importance: High

Hi everyone,

I have now completed Emailing all of the corrected PCard/BTA May 3, 2019 statements to cardholders' who were affected. The Subject line will say REVISED.

- If you receive a REVISED copy from me today, please use this one for your reconciliation and delete the one I Emailed you on Monday, May 6th
- If you DID NOT receive a REVISED copy from me this morning, please use the one I Emailed you on Monday, May 6th (that copy is correct)

Thank You.

Sheila Cleaver
Corporate CardCoordinator-Purchase Card/Travel Card/BTA
Min of Finance, Minister's Offices and the Office of the Premier
3rd Fl. 617 Government St. Victoria, BC V8W 9V1
Phone# (778) 698-8586

From: Cleaver, Sheila C FIN:EX
Sent: May 7, 2019 3:08 PM
To: FIN FSA Purchasing Card Cardholder; FIN FSA BTA Contacts
Cc: Holman, Melissa FIN:EX
Subject: REVISED May 3rd PCard and BTA statements
Importance: High

TO: BMO purchase cardholders and BMO BTAHolders

BMO was having some technical errors so the May 3rd statement I Emailed you yesterday might be incorrect. **Please hold off on sending in your reconciliation**.

Looks like any transactions that were posted early May might not appear on the register I sent out.

I am going to Download everyone's statements again and will Email out a REVISED statement to you if you were affected. (This will not affect everyone)

- If you receive a REVISED copy from me, please use this one and delete the one I Emailed you yesterday
- If you DO NOT receive a REVISED copy from me, please use the one I Emailed you yesterday

I will send out another Email tomorrow once I have completed sending out all of the REVISED Emails.

Thank You.

Sheila Cleaver
Corporate CardCoordinator-Purchase Card/Travel Card/BTA
Min of Finance, Minister's Offices and the Office of the Premier
3rd Fl. 617 Government St. Victoria, BC V8W 9V1
Phone# (778) 698-8586

Parkinson, Elizabeth PREM:EX

Subject: HELIJET: Victoria to Vancouver (8:20 AM)
Location: Flight # 706

Start: Fri 2019-05-17 8:20 AM
End: Fri 2019-05-17 8:55 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Evan Brown; Holmwood, Jen PREM:EX

Friday, May 17, 2019

HELIJET Flight # 706

Depart Victoria Harbour at 8:20 AM
Arrive Vancouver Harbour at 8:55 Am

CONFIRMATIONS: Premier s.22
Evan
Jen
s.15 s.15; s.22

Helijet tel # 1-800-665-4354

Elizabeth -07-05-19

Parkinson, Elizabeth PREM:EX

Subject: HELIJET: Vancouver to Victoria (4:00 PM)
Location: Flight # 723

Start: Fri 2019-05-17 4:00 PM
End: Fri 2019-05-17 4:35 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Evan Brown; Holmwood, Jen PREM:EX

Friday, May 17, 2019

HELIJET Flight # 723

Depart Vancouver Harbour at 4:00 PM
Arrive Victoria Harbour at 4:35 PM

CONFIRMATIONs: Premier s.22
Evan
Jen
s.15 s.15; s.22

Helijet Tel # 1-800-665-4354

Elizabeth-07-05-19

Parkinson, Elizabeth PREM:EX

Subject: TRAVEL to Helijet

Start: Fri 2019-05-17 7:20 AM
End: Fri 2019-05-17 8:00 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Evan Brown; Holmwood, Jen PREM:EX

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 8, 2019 9:30 AM
To: 'Liz Cookson'
Subject: RE: Dropping off thank you card for the Premier

Anytime Liz. ☺

From: Liz Cookson <lcookson@ubcm.ca>
Sent: May 8, 2019 9:28 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Dropping off thank you card for the Premier

Hi, I am just heading over now, does that still work for you?

From: Elizabeth Parkinson <Elizabeth.Parkinson@gov.bc.ca>
Date: Tuesday, May 7, 2019 at 3:25 PM
To: Liz Cookson <lcookson@ubcm.ca>
Subject: RE: Dropping off thank you card for the Premier

You too Liz. I'll see you soon.

Elizabeth

From: Liz Cookson <lcookson@ubcm.ca>
Sent: May 7, 2019 3:22 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Dropping off thank you card for the Premier

Thank you Elizabeth, I'll drop by tomorrow morning. Looking forward to seeing you.

Liz

From: Elizabeth Parkinson <Elizabeth.Parkinson@gov.bc.ca>
Date: Tuesday, May 7, 2019 at 3:17 PM
To: Liz Cookson <lcookson@ubcm.ca>
Subject: RE: Dropping off thank you card for the Premier

Hi Liz,

Thank you for the lovely email. Yes, please come over anytime. I'm here until 5:00 tonight and back tomorrow morning at 8:30 am.

Elizabeth

From: Liz Cookson <lcookson@ubcm.ca>
Sent: May 7, 2019 3:15 PM

To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Dropping off thank you card for the Premier

Hello Elizabeth,

I hope you are well and enjoying the spring/summer weather out there.

Premier Horgan spoke at our AVICC Convention on April 12th, and I have a hand-written thank you card from the AVICC President that I would like to drop off for him. I could put it in the mail but as we're right across the street I thought I'd check and see if I could bring it over to hand to you.

Let me know if that's not convenient and I will drop it in the mail.

Kind regards,

Liz Cookson
Secretary-Treasurer, AVICC
Union of BC Municipalities
525 Government Street
Victoria, BC, V8V 0A8
(250) 356-5122

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 8, 2019 9:38 AM
To: Robinson, Jon PREM:EX
Subject: FW: couple of things

Hi Jon,

Please see the email from Mike Harcourt's assistant Moneca. Can you please contact her regarding a call?

Thanks,

Elizabeth

From: Moneca Gabriel <s.22
Sent: May 8, 2019 9:37 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: couple of things

Good morning Elizabeth,

Hope all is well at your busy hub.

Do you have email for Jon Robinson or if not available would you please forward request for a telephone call with Mike:

Topic: put together draft Jobs & sustainability plan for the Premier to look at

Also, should I still be holding May 27, 28 for s.22 for the Premier and Mike?

Thanks,

Moneca

On 2019-04-30 5:09 p.m., Parkinson, Elizabeth PREM:EX wrote:

> Thanks for your understanding Moneca. Please let Mike know we haven't forgotten either of you. 😊
>
> **From:** Moneca Gabriel <s.22 >
> **Sent:** April 30, 2019 5:00 PM
> **To:** Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
> **Subject:** Re: s.22
>
> You do have a pretty good sized workload in that hectic office. I can't imagine all the scheduling and what it takes.
>
> Moneca

On 2019-04-30 4:55 p.m., Parkinson, Elizabeth PREM:EX wrote:

> You're very welcome Moneca. s.22
> s.22 So, we'll try to get this arranged asap.
>
> Elizabeth
>
> ---
>
> **From:** Moneca Gabriel <s.22 >
> **Sent:** April 30, 2019 4:52 PM
> **To:** Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
> **Subject:** Re: s.22
>
> Thanks for letting me know.
>
> Moneca
>
> On 2019-04-30 4:50 p.m., Parkinson, Elizabeth PREM:EX wrote:
>
> > Hi Moneca,
> >
> > We won't be able to s.22 in the next couple weeks but will be in touch shortly.
> >
> > Thanks,
> >
> > Elizabeth
> >
> > ---
> >
> > **From:** Moneca Gabriel <s.22 >
> > **Sent:** April 16, 2019 9:41 AM
> > **To:** Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
> > **Subject:** Re: s.22
> >
> > Good morning Elizabeth,
> >
> > s.22
> >
> > Best,
> >
> > Moneca
> >
> > On 2019-04-16 9:32 a.m., Parkinson, Elizabeth PREM:EX wrote:
> >
> > > Thanks Moneca. Unfortunately, it looks like this will have to wait s.22 Do you have some May dates he would be available and we can look at the Premier's calendar as it gets closer?
> > >
> > > Thanks,
> > >
> > > Elizabeth

From: Moneca Gabriel <s.22 >
Sent: April 15, 2019 4:47 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: s.22

s.22

Best

Moneca

On 2019-04-15 4:33 p.m., Parkinson, Elizabeth PREM:EX wrote:

> Hi Moneca,
>
> s.22
>
> Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 8, 2019 9:40 AM
To: Nash, Amber PREM:EX
Subject: FW: couple of things

Hi Amber,

Moneca is wondering about May 27 or 28 for a s.22 I see the Premier has estimates that week. Would the following week be possible?

Thanks,

Elizabeth

From: Moneca Gabriel <s.22 >
Sent: May 8, 2019 9:37 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: couple of things

Good morning Elizabeth,

Hope all is well at your busy hub.

Do you have email for Jon Robinson or if not available would you please forward request for a telephone call with Mike:

Topic: put together draft Jobs & sustainability plan for the Premier to look at

Also, should I still be holding May 27, 28 for s.22 for the Premier and Mike?

Thanks,

Moneca

On 2019-04-30 5:09 p.m., Parkinson, Elizabeth PREM:EX wrote:

> Thanks for your understanding Moneca. Please let Mike know we haven't forgotten either of you. 😊
>
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>
> **From:** Moneca Gabriel s.22
> **Sent:** April 30, 2019 5:00 PM
> **To:** Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
> **Subject:** Re: s.22
>
> You do have a pretty good sized workload in that hectic office. I can't imagine all the scheduling and what it takes.
>
> Moneca

On 2019-04-30 4:55 p.m., Parkinson, Elizabeth PREM:EX wrote:

> You're very welcome Moneca. s.22
> s.22 So, we'll try to get this arranged asap.
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> **From:** Moneca Gabriel <s.22
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> > ---
> >
> > **From:** Moneca Gabriel <s.22
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> > **To:** Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
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> >
> > Good morning Elizabeth,
> >
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> >
> > Best,
> >
> > Moneca
> >
> > On 2019-04-16 9:32 a.m., Parkinson, Elizabeth PREM:EX wrote:
> >
> > > Thanks Moneca. Unfortunately, it looks like this will have to wait s.22 Do you have some May dates he would be available and we can look at the Premier's calendar as it gets closer?
> > >
> > > Thanks,
> > >
> > > Elizabeth

From: Moneca Gabriel s.22
Sent: April 15, 2019 4:47 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: s.22

s.22

Best

Moneca

On 2019-04-15 4:33 p.m., Parkinson, Elizabeth PREM:EX wrote:

> Hi Moneca,
>
> s.22
>
> Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 8, 2019 9:59 AM
To: s.15; s.22
Subject: Question for you

Hi s.15;

Can you help me with a timing question? Normal people have to check in an hour in advance of flights. How long before a flight can the Premier board? For example I have booked an 8:05 pm departure but he can't leave the house til 7:00 pm on a Wednesday. Is that enough time? What time will Air Canada let you board til?

Thanks!

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 8, 2019 10:00 AM
To: 'Moneca Gabriel'
Subject: RE: couple of things

Thanks Moneca. We will look at June dates shortly.

Elizabeth

From: Moneca Gabriel <s.22 >
Sent: May 8, 2019 9:49 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: couple of things

Thank you. I will release the 2 end of May.

Best,

Moneca

On 2019-05-08 9:43 a.m., Parkinson, Elizabeth PREM:EX wrote:

> Hi Moneca,
>
> I have forwarded Jon your email so you should be hearing directly from him regarding the call with Mike. The Premier has his estimates the last week of May as that is the last week of session. We're just looking at the first week of June, but will get back to you as soon as is possible with some options for when he will be in Vancouver.
>
> Thanks for your patience Moneca.
>
> Elizabeth
>
> ---
>
> **From:** Moneca Gabriel <s.22 >
> **Sent:** May 8, 2019 9:37 AM
> **To:** Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
> **Subject:** Re: couple of things
>
> Good morning Elizabeth,
>
> Hope all is well at your busy hub.
>
> Do you have email for Jon Robinson or if not available would you please forward request for a telephone call with Mike:
>
> Topic: put together draft Jobs & sustainability plan for the Premier to look at

Also, should I still be holding May 27, 28 for s.22 for the Premier and Mike?

Thanks,

Moneca

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> **Subject:** Re: s.22
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> You do have a pretty good sized workload in that hectic office. I can't imagine all the scheduling and what it takes.
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> > >
> > > Elizabeth
> > >
> > > ---
> > >
> > > **From:** Moneca Gabriel s.22
> > > **Sent:** April 16, 2019 9:41 AM

To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: s.22

Good morning Elizabeth,

s.22

Best,

Moneca

On 2019-04-16 9:32 a.m., Parkinson, Elizabeth PREM:EX wrote:

> Thanks Moneca. Unfortunately, it looks like this will have to wait s.22 s.22 Do you have some May dates he would be available and we can look at the Premier's calendar as it gets closer?
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> >
> > Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 8, 2019 10:19 AM
To: Hagglund, Jarrett PREM:EX
Subject: RE: Europe flight info

I left a message for the agent when I arrived at work. No answer yet. I'll try again. s.22
s.22

From: Hagglund, Jarrett PREM:EX
Sent: May 8, 2019 10:17 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Europe flight info

Hi Elizabeth,

Have you been able to confirmation for the flights? Amber is looking for cost info and the prices for economy, economy comfort, and Business Class.

Is this possible?

Thanks!

Jarrett Hagglund | Executive Coordinator
Office of the Premier
604-817-1458 | Jarrett.Hagglund@gov.bc.ca

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 8, 2019 10:24 AM
To: Hagglund, Jarrett PREM:EX
Subject: RE: Europe flight info

Hi Jarrett,

I just called Tom again and this time he answered. He confirmed they will be sending the tickets and information today before the end of the day. I will email him your questions about the costs but I believe it is on the copies sent to us by JTT, $189 per ticket additional and Business class would be a huge increase, not even worth looking at.

From: Hagglund, Jarrett PREM:EX
Sent: May 8, 2019 10:17 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Europe flight info

Hi Elizabeth,

Have you been able to confirmation for the flights? Amber is looking for cost info and the prices for economy, economy comfort, and Business Class.

Is this possible?

Thanks!

Jarrett Hagglund | Executive Coordinator
Office of the Premier
604-817-1458 | Jarrett.Hagglund@gov.bc.ca

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 8, 2019 10:26 AM
To: Hagglund, Jarrett PREM:EX
Subject: RE: Jen Holmwood Travel cancelation

Thanks Jarrett. I'll remove Jen's reservations. I'm just checking with s.15 about timing as the Premier is usually waved through the airport.

From: Hagglund, Jarrett PREM:EX
Sent: May 8, 2019 9:45 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Jen Holmwood Travel cancelation

Hey Elizabeth,

Jen isn't going to go to the prayer breakfast so you can cancel that.

Also, its Wednesday night that he will be traveling. He wont be able to leave until 7pm, do you think they can still make that flight?

Thank you!

Jarrett Hagglund | Executive Coordinator
Office of the Premier
604-817-1458 | Jarrett.Hagglund@gov.bc.ca

Page 292 of 919 to/à Page 294 of 919

Withheld pursuant to/removed as

s.22

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 8, 2019 12:18 PM
To: Hagglund, Jarrett PREM:EX; Nash, Amber PREM:EX
Subject: FW: COSTS: questions on flights

FYI-

From: Tom Starchuk <tom.starchuk@ctmstravel.com>
Sent: May 8, 2019 12:16 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: COSTS: questions on flights

Hi Elizabeth,

The Economy Comfort seating was $188.45 per seat per flight for the Vancouver-Amsterdam-Vancouver KLM flights. So $376.90 return.

Business class tickets would have been approx.. $8341

Thanks...Tom

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: May-08-19 10:29 AM
To: Tom Starchuk <tom.starchuk@ctmstravel.com>
Subject: COSTS: questions on flights

Hi Tom,

Are you able to confirm the additional cost for comfort seating is $189 per ticket over the base rate? And the cost of business class tickets?

Thanks,

Elizabeth

From: Parkinson, Elizabeth PREM:EX
Sent: May 7, 2019 10:51 AM
To: 'tom.starchuk@ctmstravel.com' <tom.starchuk@ctmstravel.com>
Subject: Passports

Hi Tom,

Please find attached copies of the passports for the 4 travellers. The Premier has a Special passport and his personal passport. Please send me copies of all the receipts once billed.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 8, 2019 12:24 PM
To: Poldrugovac, Saija FIN:EX
Subject: MOSS troubles?

Hi Saija,
For some reason I'm getting an error notice when I try to open BEAs on Moss. The Reimbursement claim works. Is there something going on with the system?

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Page 298 of 919

Withheld pursuant to/removed as

s.22

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 8, 2019 2:07 PM
To: Nash, Amber PREM:EX
Cc: McLaren, Chris PREM:EX
Subject: FW: Meeting Request with Premier Horgan - Mayor Formosa - City of Powell River

FYI- Following up

From: Elaine Bidiuk <ebidiuk@powellriver.ca>
Sent: May 8, 2019 1:40 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Meeting Request with Premier Horgan - Mayor Formosa - City of Powell River

Good Afternoon,
I am following up as per my email meeting request included here. Our office has not heard from the scheduling department. Mayor Formosa continues with his request for a meeting to include Premier Horgan to discuss a possible Capital Expansion Project with Paper Excellence CEO Brian Barta. Thank you in advance for your attention to this matter.

Elaine Bidiuk
Legislative Assistant
City of Powell River
ebidiuk@powellriver.ca
604 485-8670

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: April-24-19 10:23 AM
To: Elaine Bidiuk <ebidiuk@powellriver.ca>
Subject: RE: Meeting Request with Premier Horgan - Mayor Formosa - City of Powell River

Good morning Elaine,

Thank you for your email. I will forward your meeting request to the scheduling department.

Best regards,

Elizabeth

From: Elaine Bidiuk <ebidiuk@powellriver.ca>
Sent: April 24, 2019 10:10 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Meeting Request with Premier Horgan - Mayor Formosa - City of Powell River

Good Morning,

City of Powell River Mayor David Formosa requests a meeting with Premier Horgan.

Premier Horgan and Mayor Formosa had some communication on April 9th, but due to their conflicting schedules were unable to meet.

The meeting is to discuss a possible Capital Expansion Project with Paper Excellence CEO Brian Barta.

Mayor Formosa indicated that both he and Mr. Barta would be available the week of May 20th -24th and onwards.

Please contact me directly at your earliest convenience.
Thank-you.

Elaine Bidiuk
Legislative Assistant
City of Powell River
ebidiuk@powellriver.ca
604 485-8670

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 8, 2019 2:26 PM
To: Geary, Vanessa PREM:EX
Subject: RE: support for Naveen

That's totally fine Vanessa.

Elizabeth

From: Geary, Vanessa PREM:EX
Sent: May 8, 2019 1:43 PM
To: Dunnett, Jennifer PREM:EX <Jennifer.Dunnett@gov.bc.ca>; Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: support for Naveen

Hi – after checking in with Sage, Amber and Amber, I asking that Jenn provide Naveen with general admin support (scheduling etc) and Elizabeth provide travel support for Naveen. Does this work for both of you?
Thanks VG

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 8, 2019 2:30 PM
To: Trimble, Brett FIN:EX
Subject: RE: Jarrett's iPhone

Thanks for trying Brett. I'll try one more time with HR and if they haven't had a response I'll order a new phone.

From: Trimble, Brett FIN:EX
Sent: May 8, 2019 1:40 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: PREM Tech <PREM.Tech@gov.bc.ca>
Subject: Jarrett's iPhone

Hi Elizabeth,
I managed to factory reset the phone, but sadly it's locked down to s.22 Gov iTunes account so it's essentially useless unless he provides the iTunes password. If you not able to get a hold of him then I would suggest that you order a new phone from Ralph's Radio.
Regards, Brett

Brett Trimble
Systems Analyst
Ministry of Finance | Offices of the Premier
Tel: 778-698-3782
Cel: 250-634-4966

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 8, 2019 2:33 PM
To: Dunnett, Jennifer PREM:EX
Subject: RE: PO MAY 16 INDIAN (PAKISTANI) LUNCH: IMPORANT UPDATE

Hi Jennifer,

I think Don meant through Gary ☺. It's not sue until Monday. No rush.

From: Dunnett, Jennifer PREM:EX
Sent: May 8, 2019 1:23 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: PO MAY 16 INDIAN (PAKISTANI) LUNCH: IMPORANT UPDATE

Hi Elizabeth,

By inter-mail does that mean I can E-transfer you the money? If so should I send it to just your work email?

Thank you!

Jenn

From: Privett, Don PREM:EX
Sent: May 8, 2019 1:20 PM
To: Aaron, Sage PREM:EX <Sage.Aaron@gov.bc.ca>; Brown, Evan PREM:EX <Evan.Brown@gov.bc.ca>; Dewar, Bob PREM:EX <Bob.Dewar@gov.bc.ca>; Dunnett, Jennifer PREM:EX <Jennifer.Dunnett@gov.bc.ca>; Farmer, Susan PREM:EX <Susan.Farmer@gov.bc.ca>; Fogg, Bruce PREM:EX <Bruce.Fogg@gov.bc.ca>; Girn, Naveen PREM:EX <Naveen.Girn@gov.bc.ca>; Hockin, Amber PREM:EX <Amber.Hockin@gov.bc.ca>; Holmwood, Jen PREM:EX <Jen.Holmwood@gov.bc.ca>; McConnell, Sheena PREM:EX <Sheena.McConnell@gov.bc.ca>; McLaren, Chris PREM:EX <Chris.McLaren@gov.bc.ca>; Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>; Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Privett, Don PREM:EX <Don.Privett@gov.bc.ca>; Robinson, Jon PREM:EX <Jon.Robinson@gov.bc.ca>; Smith, George PREM:EX <George.Smith@gov.bc.ca>; Wade, Debbie PREM:EX <Debbie.Wade@gov.bc.ca>; LP PO Deputy Minister <LPPODM@Victoria1.gov.bc.ca>; LP PO Correspondence Branch <LPPOCB@Victoria1.gov.bc.ca>
Subject: PO MAY 16 INDIAN (PAKISTANI) LUNCH: IMPORANT UPDATE

Further to our two emails yesterday regarding the lunches, please note the following, and pardon the confusion:

1. Cuisine is identified as Pakistani, not Indian (consisting of meals, samosas and kebabs)
2. The **May 23 lunch date is cancelled**, we will have one lunch/delivery on May 16 only.
3. The **May 16 luncheon will be as advertised** (a paid choice of 2 meals plus free samosas) **PLUS** the ability to order more samosas or kebabs for take away. IF YOU'VE ALREDY SUBMITTED YOUR MEAL REQUEST, YOU DON'T NEED TO RESUBMIT, UNLESS YOU WANT TO ORDER SOME SAMOSAS, ETC.

4. Discard the email from yesterday (with the order form) for the May 23 event, and use the form below.
5. Please respond with payment by end of day Monday, May 13.

PART A: MAY 16 MEALS

NOTE: IF YOU'VE ALREADY SUBMITTED YOUR MEAL REQUEST, YOU DON'T NEED TO RESEND

Option 1

Butter Chicken Meal with Rice and Riata - **$8.50 per person**

100% halal boneless chicken breast marinated in butter chicken spices and cooked in butter, cream, milk and tomato paste. Served with rice

Option 2

Curried lentils Meal with Rice and Riata - **$7.50 per person**

Sautéed in garlic, onions and ginger. with tomatoes served on a bed of rice

Riata - made with plain yogurt, onions, tomatoes, cilantro and spices very delicious. Very Mild

PART B: MAY 16 TAKE AWAY SAMOSAS OR KEBABS

Here is the caterer's website/menu:

Order extra samosas or kebabs for take away, home or office.

Please fill out the following and bring or send with your cash payment:

NAME: _____; OFFICE _____

Samosas (Six varieties - Spinach or Veggie $2 each; Chicken or Beef $2.50 each; Butter Chicken or Fish (Basa) $3 each:

Packaged for take away # _____, type of Samosas_____ $_____ total

Packaged for take away # _____, type of Samosas_____ $_____ total

Packaged for take away # _____, type of Samosas_____ $_____ total

Packaged for take away # _____, type of Samosas_____ $_____ total

KEBABS (Chicken and Beef $30 per dozen)

Packaged for take away # _____, type of Kebabs_____ $_____ total

Packaged for take away # _____, type of Kebabs_____ $_____ total

Include some $ to cover a tip, if you care to---tax is included with the prices.

Tip (by donation) $ _____

Total submitted, TAX INCLUDED WITH THE PRICES: $ _____

Bring the order and cash in person or via inter-mail to Elizabeth no later the end of day Monday, May 13. Help out by getting your order/$ in early.

Thank you, apologies for the confusion and bon appetite!

Don and Elizabeth

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 8, 2019 2:37 PM
To: Phillips, Dawn-Lynn PSA:EX
Subject: RE: s.22

Thank you Dawn-Lynn.

Elizabeth

From: Phillips, Dawn-Lynn PSA:EX
Sent: May 8, 2019 2:36 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: s.22

Not yet. Sorry.....dl

Sent from my iPhone

On May 8, 2019, at 14:28, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi Dawn-Lynn,
>
> Have you had any response from s.22 regarding the password for his phone?
>
> Thanks,



Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

Subject: Canceled: HELIJET: Vancouver to Victoria (9:30 AM)
Location: Flight # 709

Start: Thu 2019-05-16 9:30 AM
End: Thu 2019-05-16 10:05 AM
Show Time As: Free

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Brown, Evan PREM:EX

Importance: High

Thursday, May 16, 2019

HELIJET Flight # 709

Depart Vancouver Harbour at 9:30 AM
Arrive Victoria Harbour at 10:05 AM

CONFIRMATIONs: Premier s.22
Evan

Helijet tel # 1-800-665-4354

Elizabeth-07-05-19

Parkinson, Elizabeth PREM:EX

Subject: HELIJET: Vancouver to Victoria (9:30 AM)
Location: Flight # 709

Start: Thu 2019-05-16 9:30 AM
End: Thu 2019-05-16 10:05 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Brown, Evan PREM:EX

Thursday, May 16, 2019

HELIJET Flight # 709

Depart Vancouver Harbour at 9:30 AM
Arrive Victoria Harbour at 10:05 AM

CONFIRMATIONs: Premier s.22
Evan

Helijet tel # 1-800-665-4354

Elizabeth-07-05-19

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 8, 2019 2:57 PM
To: s.15; s.22
Subject: CANCELLATION: May 16

From: Passenger Services <PassengerServices@helijet.com>
Sent: May 8, 2019 2:57 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Thank you for choosing to take off with Helijet!

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.15;
Name	s.15
Company	Office Of The Premier

Booking s.15; s.22

Thursday, May 16, 2019

Invoice s.15;

709
09:30 Vancouver Harbour (Downtown)
10:05 Victoria Harbour (Downtown)

35 minutes

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Cancelled **1 Passengers - Off-Peak** . s.15 **Add to Calendar**	Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time. When flight boarding commences, seats will be forfeited & any onward/return flights may be cancelled.

Changes/Cancellations & No Show Penalty:
Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.
After 5pm, all next-day travel is non-refundable and only changeable for same-day travel; a fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or the cancellation fee, equal to the value of the one-way travel, will apply. Failure to check in prior to departure will also result in any onward and/or return reservations being cancelled, with any applicable cancellation fees applied.

Terminals:
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)
Vancouver International Airport: 5911 Airport Road South, Richmond BC
Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:
Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:
Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.
Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.
Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Baggage Allowance:
Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total. Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed. Please visit http://www.catsa-acsta.gc.ca/ for information on how to "Pack Smart" and avoid delays

Baggage Liability:
The liability for the loss of and/or the damage to any personal property, including baggage or goods is limited to an amount equal to the value of such baggage or goods, which shall not exceed $250.00 (CAD) per passenger, unless greater value declared.

Transportation upon arrival:
Helijet is pleased to offer courtesy shuttle van drop off service within the downtown core in Victoria, Vancouver Harbour, and Nanaimo, ask the driver for drop off locations. Taxis & rental cars may also be available, please ask an agent.

Accessibility:
To ensure your travel is possible, passengers with limited mobility and/or special needs must advise Helijet Reservations at 1.800.665.4354

Pets on Helijet:
If you have a Special Assistance Animal please advise Helijet Reservations. Other small pets and animals are not accepted for carriage, please visit our website for restrictions.

Weather Conditions:.
If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact passengers as early as possible via phone numbers and/or email addresses provided.

Reservations:
Reservations are required for all flights and may be booked online at www.helijet.com or by calling 1.800.665.4354 (within North America).

Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 8, 2019 3:08 PM
To: Hagglund, Jarrett PREM:EX
Subject: FW: May 15 flight

Hi Jarrett,

Please see this email from the travel agency. There are no later flights out of Victoria.

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: May 8, 2019 1:20 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: May 15 flight

Hi Elizabeth

There is no later flight available on May 15, the 8:05 pm is the last flight to Vancouver

Do you want me to cancel all 3 or Jennifer for now ?

Thanks

TAMRA BARTILUCCI
Team Leader
Flight Centre Flight Centre Business Travel

Office: +1 250 360 2058 | Toll Free: +1 866 420 4410

615 Broughton St
Victoria BC V8W 1C8
Canada

After Hours Emergency Assist: +1 250-415-2330

I'm only a call or email away!

FLIGHT CENTRE
Business Travel

Years in the industry: **11**
Countries visited: **30**
Favourite Destination: **Italy**
Next trip: **Shelter Island**

CPBC #42324 | TICO #4671384 | OPC #702971

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 8, 2019 3:16 PM
To: 'Lana Garraway'
Subject: RE: iphone for Jarrett Hagglund.

Victoria please Lana. 😊

From: Lana Garraway <lana@ralphs.ca>
Sent: May 8, 2019 3:09 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: iphone for Jarrett Hagglund.

Hi Elizabeth, works for me! Do you want this delivered to the Victoria location or Vancouver?

Lana Garraway
Victoria Store Manager
Ralph's Radio Ltd.
815 View St, Victoria BC V8W 1K1
Cellular: (250)896-4866
Office: 778-404-7232
www.ralphs.ca

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From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 8, 2019 3:00 PM
To: Lana Garraway <lana@ralphs.ca>
Subject: iphone for Jarrett Hagglund.

Hi Lana,

Can I please order an iPhone 7 32 GB for Jarrett Hagglund? The number will be 604817-1458. He has a phone from GCPE, but will be returning it so we will keep the SIM. Does that work?

Thanks,

Elizabeth

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 8, 2019 3:17 PM
To: Janke, Debra FIN:EX
Subject: RE: THANK YOU!

You're very welcome Debra.

From: Janke, Debra FIN:EX
Sent: May 8, 2019 3:16 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: THANK YOU!

Yes, thank you Elizabeth.

Have a lovely night.

Debra

From: Poldrugovac, Saija FIN:EX
Sent: May 8, 2019 3:13 PM
To: Parkinson, Elizabeth PREM:EX
Cc: McKinstry, Cindy D FIN:EX; Laird, Patricia FIN:EX; Janke, Debra FIN:EX
Subject: THANK YOU!

Hi Elizabeth,

Thanks again for arranging Question Period tickets for us. Not only did you get us tickets but GREAT seats too! We all thoroughly enjoyed ourselves.

Thanks again!
~Saija

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 8, 2019 3:24 PM
To: Hagglund, Jarrett PREM:EX
Subject: RE: Osoyoos Flights

Hi Jarrett,

The earlier flight is leaving Vancouver at 8:10, so earlier still if he's departing Victoria. The return flight I was told would be going directly to Edmonton and you were going to let me know the timing.

From: Hagglund, Jarrett PREM:EX
Sent: May 8, 2019 1:39 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Osoyoos Flights

Hey Elizabeth,

What was the earlier flight to Osoyoos we are looking to switch him to that one.

Can you let me know options for the flight home, doesn't look like we have that in there yet.

Thanks!

Jarrett

Jarrett Hagglund | Executive Coordinator
Office of the Premier
604-817-1458 | Jarrett.Hagglund@gov.bc.ca

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 8, 2019 3:27 PM
To: Poldrugovac, Saija FIN:EX
Subject: RE: THANK YOU!

☺ I'm sure! s.22

From: Poldrugovac, Saija FIN:EX
Sent: May 8, 2019 3:23 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: THANK YOU!

That was very entertaining seeing the faces not on camera.

From: Parkinson, Elizabeth PREM:EX
Sent: May 8, 2019 3:21 PM
To: Poldrugovac, Saija FIN:EX
Subject: RE: THANK YOU!

Yes, I watched in the office. Looks like that's still ongoing. It's always entertaining.

From: Poldrugovac, Saija FIN:EX
Sent: May 8, 2019 3:18 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: THANK YOU!

She did! It was a good one to watch. The Liberals had their response to the Attorney General's statement last week.

From: Parkinson, Elizabeth PREM:EX
Sent: May 8, 2019 3:15 PM
To: Poldrugovac, Saija FIN:EX
Subject: RE: THANK YOU!

That's awesome Saija! So glad to hear that. And did Minister James introduce you all?

From: Poldrugovac, Saija FIN:EX
Sent: May 8, 2019 3:13 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: McKinstry, Cindy D FIN:EX <Cindy.McKinstry@gov.bc.ca>; Laird, Patricia FIN:EX <Patricia.Laird@gov.bc.ca>; Janke, Debra FIN:EX <Debra.Janke@gov.bc.ca>
Subject: THANK YOU!

Hi Elizabeth,

Thanks again for arranging Question Period tickets for us. Not only did you get us tickets but GREAT seats too! We all thoroughly enjoyed ourselves.

Thanks again!
~Saija

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 8, 2019 3:31 PM
To: Hagglund, Jarrett PREM:EX
Subject: RE: May 15 flight

OK. I'll tell s. 15 to have the car running 😊

From: Hagglund, Jarrett PREM:EX
Sent: May 8, 2019 3:31 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: May 15 flight

Amber thinks we can make the 8:1-pm flight work. Seems like our only option.

Thanks!

Jarrett

From: Parkinson, Elizabeth PREM:EX
Sent: May 8, 2019 3:28 PM
To: Hagglund, Jarrett PREM:EX <Jarrett.Hagglund@gov.bc.ca>
Subject: FW: May 15 flight

FYI-

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: May 8, 2019 3:27 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: May 15 flight

Hi Elizabeth
Unfortunately the first flight out is at 07:00 and does not land until 7:30

Tamra

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, May 08, 2019 3:12 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: RE: May 15 flight

Hi Tamra,

What time do you have flights in the am on the 16th? We need the Premier downtown at 7:00 am…

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: May 8, 2019 3:04 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: May 15 flight

Hi Elizabeth
I have cancelled on Jennifer .

And Unfortunately the 8:05 flight is the latest flight with any carrier

Tamra

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, May 08, 2019 3:02 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: RE: May 15 flight

Hi Tamra,

Would you mind cancelling Jen and I will get back to you on the others? No one else flies later from Victoria?

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: May 8, 2019 1:20 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: May 15 flight

Hi Elizabeth

There is no later flight available on May 15, the 8:05 pm is the last flight to Vancouver

Do you want me to cancel all 3 or Jennifer for now ?

Thanks

TAMRA BARTILUCCI
Team Leader
Flight Centre Flight Centre Business Travel
Office: +1 250 360 2058 | Toll Free: +1 866 420 4410

FLIGHT CENTRE
Business Travel

615 Broughton St
Victoria BC V8W 1C8
Canada

After Hours Emergency Assist: +1 250-415-2330

Years in the industry: **11**
Countries visited: **30**
Favourite Destination: **Italy**
Next trip: **Shelter Island**

I'm only a call or email away!

CPBC #42324 | TICO #4671384 | OPC #702971

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 8, 2019 3:40 PM
To: 'Tamra Bartilucci'
Subject: RE: May 15 flight

Thanks Tamra. We're going to try and make that flight!

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: May 8, 2019 3:04 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: May 15 flight

Hi Elizabeth
I have cancelled on Jennifer .

And Unfortunately the 8:05 flight is the latest flight with any carrier

Tamra

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, May 08, 2019 3:02 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: RE: May 15 flight

Hi Tamra,

Would you mind cancelling Jen and I will get back to you on the others? No one else flies later from Victoria?

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: May 8, 2019 1:20 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: May 15 flight

Hi Elizabeth

There is no later flight available on May 15, the 8:05 pm is the last flight to Vancouver

Do you want me to cancel all 3 or Jennifer for now ?

Thanks

TAMRA BARTILUCCI

Team Leader

Flight Centre Flight Centre Business Travel

Office: +1 250 360 2058 | Toll Free: +1 866 420 4410

615 Broughton St
Victoria BC V8W 1C8
Canada

After Hours Emergency Assist: +1 250-415-2330

FLIGHT CENTRE
Business Travel

Years in the industry: **11**
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Next trip: **Shelter Island**

I'm only a call or email away!

CPBC #42324 | TICO #4671384 | OPC #702971

Page 324 of 919

Withheld pursuant to/removed as

s.22

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 8, 2019 4:12 PM
To: s.15; s.22
Cc: Brown, Evan PREM:EX
Subject: RE: May 15

Thanks s.15; I've cc'ed Evan too.

From: s.15; s.22
Sent: May 8, 2019 4:06 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: s.15; s.22
s.15; s.22
Subject: Re: May 15

Ok. Thanks Elizabeth. Its going to be tight if he has to stay at the Leg till 7.
I have CC'd s.15; s.22 for their info.

s.15; s.22

-------- Original message --------
From: "Parkinson, Elizabeth PREM:EX" <Elizabeth.Parkinson@gov.bc.ca>
Date: 2019-05-08 15:34 (GMT-08:00)
To: s.15; s.22
Subject: May 15

>>> "Parkinson, Elizabeth PREM:EX" 05/08/2019 18:34 >>>
Hi s.15;

They want to try for the 8:05 Pm flight as it's the only option to get the Premier to Vancouver . There are no later flights at all and no morning flights that will work for the timing.

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 8, 2019 4:59 PM
To: Hockin, Amber PREM:EX
Subject: Charley is here for you

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 9, 2019 8:51 AM
To: 'Lana Garraway'
Subject: RE: iphone for Jarrett Hagglund.

Thanks Lana for dropping the phone. ☺

From: Lana Garraway <lana@ralphs.ca>
Sent: May 8, 2019 3:09 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: iphone for Jarrett Hagglund.

Hi Elizabeth, works for me! Do you want this delivered to the Victoria location or Vancouver?

Lana Garraway
Victoria Store Manager
Ralph's Radio Ltd.
815 View St, Victoria BC V8W 1K1
Cellular: (250)896-4866
Office: 778-404-7232
www.ralphs.ca



From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 8, 2019 3:00 PM
To: Lana Garraway <lana@ralphs.ca>
Subject: iphone for Jarrett Hagglund.

Hi Lana,

Can I please order an iPhone 7 32 GB for Jarrett Hagglund? The number will be 604817-1458. He has a phone from GCPE, but will be returning it so we will keep the SIM. Does that work?

Thanks,

Elizabeth

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 9, 2019 9:04 AM
To: Trimble, Brett FIN:EX
Subject: RE: Jarrett's new phone is here...

I think the phone is here with Jarrett until 4:00. So anytime until then should be ok.

From: Trimble, Brett FIN:EX
Sent: May 9, 2019 8:59 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Jarrett's new phone is here...

Good Morning Elizabeth,
I've got a lot booked this AM but will ask one of the other fellows to come by. Do you want to schedule a time?
Regards, Brett

Brett Trimble
Systems Analyst
Ministry of Finance | Offices of the Premier
Tel: 778-698-3782
Cel: 250-634-4966

From: Parkinson, Elizabeth PREM:EX
Sent: May 9, 2019 8:52 AM
To: Trimble, Brett FIN:EX <Brett.Trimble@gov.bc.ca>
Subject: Jarrett's new phone is here...

Morning Brett,

Are you able to set-up Jarrett's new phone?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 9, 2019 9:05 AM
To: Thindwa, Pamela JTT:EX
Subject: RE: Eurostar Tickets_London to Amsterdam_June 11, 2019 (07:16 AM)

Thanks Pam.

From: Thindwa, Pamela JTT:EX
Sent: May 9, 2019 9:03 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Hagglund, Jarrett PREM:EX <Jarrett.Hagglund@gov.bc.ca>
Subject: RE: Eurostar Tickets_London to Amsterdam_June 11, 2019 (07:16 AM)

Good Morning Elizabeth,

I just got off the phone with Eurostar and they confidently assured me that it will not be a problem as s.22 is commonly used as a shortened form for s.22

Best,

Pam

From: Thindwa, Pamela JTT:EX
Sent: Wednesday, May 8, 2019 12:20 PM
To: Parkinson, Elizabeth PREM:EX; Hagglund, Jarrett PREM:EX
Subject: RE: Eurostar Tickets_London to Amsterdam_June 11, 2019 (07:16 AM)

Thanks for flagging Elizabeth - let me try to change it or get an okay from Eurostar. I will advise as soon as I know.

Best,

Pam

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, May 8, 2019 12:08 PM
To: Thindwa, Pamela JTT:EX; Hagglund, Jarrett PREM:EX
Subject: RE: Eurostar Tickets_London to Amsterdam_June 11, 2019 (07:16 AM)

Hi Pamela,

Is the train ticket supposed to match the passports, like air travel? s.22
s.22

Elizabeth

From: Thindwa, Pamela JTT:EX
Sent: May 8, 2019 11:30 AM
To: Hagglund, Jarrett PREM:EX <Jarrett.Hagglund@gov.bc.ca>

Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Acquarone, Francis JTT:EX <Francis.Acquarone@gov.bc.ca>
Subject: FW: Eurostar Tickets_London to Amsterdam_June 11, 2019 (07:16 AM)

Good Morning Jarrett (cc Elizabeth),

Please see attached confirmed train tickets for **Tuesday, June 11, 2019 – London to Amsterdam *07:16 AM departure**.

Best,

Pam

From: Thindwa, Pamela JTT:EX
Sent: Wednesday, May 8, 2019 11:12 AM
To: Acquarone, Francis JTT:EX
Cc: Lesiuk, Tim JTT:EX
Subject: Eurostar Tickets_London to Amsterdam_June 11, 2019 (07:16 AM)

Hi Francis,

Attached please see confirmed tickets (**London – Amsterdam, Tuesday, June 11, 2019 *07:16 AM**) for the following :

Honourable John Horgan	Premier of British Columbia
s.22	
Bobbi Plecas	Deputy Minister, Intergovernmental Relations
Geoff Meggs	Chief of Staff, Office of the Premier
Evan Brown	Executive Assistant, Office of the Premier
Joleen Badger	Manager, Event Services, GCPE
Tim Lesiuk	Executive Director, International Engagement, Ministry of Jobs, Trade and Technology

Best,

Pam Thindwa
Business Programs Officer
Marketing, Missions & Events
Ministry of Jobs, Trade and Technology

Parkinson, Elizabeth PREM:EX

Subject: KLM Royal Dutch Airlines (5:45 PM)
Location: Flight # KL 0682

Start: Tue 2019-06-04 5:45 PM
End: Wed 2019-06-05 3:05 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Evan Brown; Meggs, Geoff PREM:EX

Tuesday, June 4, 2019

FLIGHT: KLM Royal Dutch Airlines # KL 0682

Depart Vancouver Airport (Main terminal) at 5:45 PM June 4th
Arrive Amsterdam Airport at 12:05 PM June 5th

CONFIRMATIONs: Premier s.22 s.15
Evan s.22 Seat # s.15
Geoff Seat #

Booked with Tom Starchuk at CTMS Travel # 1-866-359-2867

Elizabeth-09-05-19

Page 333 of 919

Withheld pursuant to/removed as

s.22

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 9, 2019 10:07 AM
To: 'Tom Starchuk'
Subject: RE: COSTS: questions on flights

Hi Tom,

On the second KLM and BA flight there are no seats listed. Can you please advise? Also, just confirming the reservation code for the trip for the s.22

Thanks,

Elizabeth

From: Tom Starchuk <tom.starchuk@ctmstravel.com>
Sent: May 8, 2019 6:16 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: COSTS: questions on flights

Hi Elizabeth,

You should have the confirmations/etickets now.
Invoices to follow.

Thanks...Tom

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: May-08-19 12:17 PM
To: Tom Starchuk <tom.starchuk@ctmstravel.com>
Subject: RE: COSTS: questions on flights

Thanks very much Tom.

Elizabeth

From: Tom Starchuk <tom.starchuk@ctmstravel.com>
Sent: May 8, 2019 12:16 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: COSTS: questions on flights

Hi Elizabeth,

The Economy Comfort seating was $188.45 per seat per flight for the Vancouver-Amsterdam-Vancouver KLM flights.
So $376.90 return.

Business class tickets would have been approx.. $8341

Thanks...Tom

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: May-08-19 10:29 AM
To: Tom Starchuk <tom.starchuk@ctmstravel.com>
Subject: COSTS: questions on flights

Hi Tom,

Are you able to confirm the additional cost for comfort seating is $189 per ticket over the base rate? And the cost of business class tickets?

Thanks,

Elizabeth

From: Parkinson, Elizabeth PREM:EX
Sent: May 7, 2019 10:51 AM
To: 'tom.starchuk@ctmstravel.com' <tom.starchuk@ctmstravel.com>
Subject: Passports

Hi Tom,

Please find attached copies of the passports for the 4 travellers. The Premier has a Special passport and his personal passport. Please send me copies of all the receipts once billed.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

Subject: KLM Royal Dutch Airlines:(1:55 PM)
Location: Flight # KL 2009

Start: Wed 2019-06-05 4:55 AM
End: Wed 2019-06-05 6:15 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Evan Brown; Meggs, Geoff PREM:EX

Wednesday, June 5, 2019

FLIGHT: KLM Royal Dutch Airlines Flight # KL 2009

Depart Amsterdam Airport at 1:55 PM
Arrive Paris De Gaulle Aerogare 2, Terminal F at 3:15 PM

CONFIRMATIONs: Premier s.22 Seat #
Evan s.22 Seat #
Geoff s.22 Seat #

Booked with Tom Starchuk at CTMS Travel, tel # 1-866-359-2867

Elizabeth-09-05-19

Parkinson, Elizabeth PREM:EX

Subject: BRITISH AIRWAYS: Paris De Gaulle to Heathrow (12:05 PM)
Location: Flight # BA 0309

Start: Fri 2019-06-07 3:05 AM
End: Fri 2019-06-07 4:25 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Evan Brown; Meggs, Geoff PREM:EX

Friday, June 7, 2019

FLIGHT: BRITISH AIRWAYS Flight BA 0309

Depart Paris De Gaulle Airport, Aerogare 2, Terminal A, at 12:05 PM
Arrive London Heathrow Airport, Terminal 5 at 12:25 PM

CONFIRMATIONs:	Premier s.22		Seat #s
	Evan	s.22	Seat #
	Geoff	s.22	Seat #

Booked with Tom Starchuk at CTMS Travel, tel # 1-866-359-2867

Elizabeth-09-05-19

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 9, 2019 10:30 AM
To: Nash, Amber PREM:EX
Subject: RE: Flight information - needed asap.

Sorry Amber, but Jarrett asked me to ask the agent only yesterday for this information. I sent him the costs as it was sent to me by the agent. This agency is out East and they are not immediately responsive to emails or calls like Flight Centre are to us. I will try calling him again.

From: Nash, Amber PREM:EX
Sent: May 9, 2019 10:24 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Hagglund, Jarrett PREM:EX <Jarrett.Hagglund@gov.bc.ca>
Subject: RE: Flight information - needed asap.

I just need the price points. Premier asked for this a few days ago.

From: Parkinson, Elizabeth PREM:EX
Sent: May 9, 2019 9:13 AM
To: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
Subject: RE: Flight information - needed asap.

The agent hasn't sent the invoices yet. I'll prompt him and ask for the other information.

From: Nash, Amber PREM:EX
Sent: May 9, 2019 9:10 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Flight information - needed asap.

I just need the info I asked for below. So the prices that were booked and then what it would cost for the others….

From: Parkinson, Elizabeth PREM:EX
Sent: May 9, 2019 9:03 AM
To: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
Subject: RE: Flight information - needed asap.

Hi Amber,

I can ask Tom at CTMS Travel for this. I am still waiting on the invoices. I just received the travel details this morning. They have been very slow to get it booked. Are you looking for the price today or the price when it was booked? They will likely be different.

Elizabeth

From: Nash, Amber PREM:EX
Sent: May 8, 2019 6:48 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Hagglund, Jarrett PREM:EX <Jarrett.Hagglund@gov.bc.ca>

Subject: Flight information - needed asap.
Importance: High

What I need:

Flight Cost information:

KLM Royal Dutch Air – Vancouver – Amsterdam – Paris:

The Current economy fare is: ……. (each)

Economy Comfort fare is: ……..(each)

Business Class fare is: ……(each)

Please provide to me by 10am tomorrow morning.

A

Parkinson, Elizabeth PREM:EX

Subject: KLM Royal Dutch Airlines:(1:55 PM)
Location: Flight # KL 2009

Start: Wed 2019-06-05 4:55 AM
End: Wed 2019-06-05 6:15 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Brown, Evan PREM:EX; Meggs, Geoff PREM:EX

Wednesday, June 5, 2019 ****NOTE: No advance seating, must be checked in 24 hours prior****

FLIGHT: KLM Royal Dutch Airlines Flight # KL 2009

Depart Amsterdam Airport at 1:55 PM
Arrive Paris De Gaulle Aerogare 2, Terminal F at 3:15 PM

CONFIRMATIONs: Premier s.22 s.22
Evan
Geoff

Booked with Tom Starchuk at CTMS Travel, tel # 1-866-359-2867

Elizabeth-09-05-19

Parkinson, Elizabeth PREM:EX

Subject: BRITISH AIRWAYS: Paris De Gaulle to Heathrow (12:05 PM)
Location: Flight # BA 0309

Start: Fri 2019-06-07 3:05 AM
End: Fri 2019-06-07 4:25 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Brown, Evan PREM:EX; Meggs, Geoff PREM:EX

Friday, June 7, 2019 **<u>** NOTE: No advance seating, must be checked in 24 hours prior **</u>**

FLIGHT: BRITISH AIRWAYS Flight BA 0309

Depart Paris De Gaulle Airport, Aerogare 2, Terminal A, at 12:05 PM
Arrive London Heathrow Airport, Terminal 5 at 12:25 PM

CONFIRMATIONs: Premier s.22 s.22
Evan
Geoff

Booked with Tom Starchuk at CTMS Travel, tel # 1-866-359-2867

Elizabeth-09-05-19

Parkinson, Elizabeth PREM:EX

Subject: KLM Royal Dutch Airlines: Amsterdam to Vancouver (3:25 PM)
Location: Flight # KL 0681

Start: Thu 2019-06-13 6:25 AM
End: Thu 2019-06-13 3:50 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Evan Brown; Meggs, Geoff PREM:EX

Thursday, June 13, 2019

FLIGHT: KLM Royal Dutch Airlines Flight # KL 0681

Depart Amsterdam Airport at 3:25 PM
Arrive Vancouver Airport (Main terminal) at 3:50 PM

CONFIRMATIONs: Premier s.22 s.15
Evan s.22 Seat # s.15
Geoff s.22 Seat # s.15

Booked with Tom Starchuk at CTMS Travel, tel # 1-866-359-2867

Elizabeth-09-05-19

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 9, 2019 10:53 AM
To: 'Tom Starchuk'
Subject: RE: COSTS: questions on flights

Thank you Tom. Much appreciated.

Elizabeth

From: Tom Starchuk <tom.starchuk@ctmstravel.com>
Sent: May 9, 2019 10:52 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: COSTS: questions on flights

Hi Elizabeth,

The KLM fares are below.

Thanks...Tom

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: May-09-19 9:15 AM
To: Tom Starchuk <tom.starchuk@ctmstravel.com>
Subject: RE: COSTS: questions on flights

Hi Tom,

Can you please also send me the cost information for the flights as below as well as the current invoices?

Flight Cost information:

KLM Royal Dutch Air – Vancouver – Amsterdam – Paris and Amsterdam - Vancouver

The Current economy fare is: $1563.86……. (each)

Economy Comfort fare is: $376.90……..(each) this is seating purchase in addition to the fare

Business Class fare is: $8175.92……(each)

Thanks,

Elizabeth

From: Tom Starchuk <tom.starchuk@ctmstravel.com>
Sent: May 8, 2019 6:16 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: COSTS: questions on flights

Hi Elizabeth,

You should have the confirmations/etickets now.
Invoices to follow.

Thanks...Tom

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: May-08-19 12:17 PM
To: Tom Starchuk <tom.starchuk@ctmstravel.com>
Subject: RE: COSTS: questions on flights

Thanks very much Tom.

Elizabeth

From: Tom Starchuk <tom.starchuk@ctmstravel.com>
Sent: May 8, 2019 12:16 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: COSTS: questions on flights

Hi Elizabeth,

The Economy Comfort seating was $188.45 per seat per flight for the Vancouver-Amsterdam-Vancouver KLM flights.
So $376.90 return.

Business class tickets would have been approx.. $8341

Thanks...Tom

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: May-08-19 10:29 AM
To: Tom Starchuk <tom.starchuk@ctmstravel.com>
Subject: COSTS: questions on flights

Hi Tom,

Are you able to confirm the additional cost for comfort seating is $189 per ticket over the base rate? And the cost of business class tickets?

Thanks,

Elizabeth

From: Parkinson, Elizabeth PREM:EX
Sent: May 7, 2019 10:51 AM
To: 'tom.starchuk@ctmstravel.com' <tom.starchuk@ctmstravel.com>
Subject: Passports

Hi Tom,

Please find attached copies of the passports for the 4 travellers. The Premier has a Special passport and his personal passport. Please send me copies of all the receipts once billed.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
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Parkinson, Elizabeth PREM:EX

Subject: EUROSTAR: London (St. Pancras) to Amsterdam (7:16 AM)
Location: Train # 9112

Start: Mon 2019-06-10 11:16 PM
End: Tue 2019-06-11 3:11 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Evan Brown; Meggs, Geoff PREM:EX

Tuesday, June 11, 2019

EUROSTAR Train # 9112

Departing London (St. Pancras) at 7:16 AM
Arriving Amsterdam at 12:11 PM

CONFIRMATIONs:	Premier s.22	Ticket # s.22	Booking Ref # s.22	Coach 002, Seat # s
		Ticket # s.22	Booking Ref # s.22	Coach 002, Seat # s
	Evan	Ticket # s.22	Booking Ref # s.22	Coach 002, Seat # s.1
	Geoff	Ticket # s.22	Booking Ref # s.22	Coach 002, Seat # s

Booked by Pam Thindwa (JTT)

Elizabeth-09-05-19

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 9, 2019 11:03 AM
To: Hagglund, Jarrett PREM:EX
Subject: FW: Eurostar Tickets_London to Amsterdam_June 11, 2019 (07:16 AM)

Hi Jarrett,

I wanted you to be aware of this name issue below. Pam spoke with Eurostar who assured her it should not be an issue.

Elizabeth

From: Thindwa, Pamela JTT:EX
Sent: May 9, 2019 9:03 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Hagglund, Jarrett PREM:EX <Jarrett.Hagglund@gov.bc.ca>
Subject: RE: Eurostar Tickets_London to Amsterdam_June 11, 2019 (07:16 AM)

Good Morning Elizabeth,

I just got off the phone with Eurostar and they confidently assured me that it will not be a problem as s.22 is commonly used as a shortened form for s.22

Best,

Pam

From: Thindwa, Pamela JTT:EX
Sent: Wednesday, May 8, 2019 12:20 PM
To: Parkinson, Elizabeth PREM:EX; Hagglund, Jarrett PREM:EX
Subject: RE: Eurostar Tickets_London to Amsterdam_June 11, 2019 (07:16 AM)

Thanks for flagging Elizabeth - let me try to change it or get an okay from Eurostar. I will advise as soon as I know.

Best,

Pam

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, May 8, 2019 12:08 PM
To: Thindwa, Pamela JTT:EX; Hagglund, Jarrett PREM:EX
Subject: RE: Eurostar Tickets_London to Amsterdam_June 11, 2019 (07:16 AM)

Hi Pamela,

Is the train ticket supposed to match the passports, like air travel? s.22
s.22

Elizabeth

From: Thindwa, Pamela JTT:EX
Sent: May 8, 2019 11:30 AM
To: Hagglund, Jarrett PREM:EX <Jarrett.Hagglund@gov.bc.ca>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Acquarone, Francis JTT:EX <Francis.Acquarone@gov.bc.ca>
Subject: FW: Eurostar Tickets_London to Amsterdam_June 11, 2019 (07:16 AM)

Good Morning Jarrett (cc Elizabeth),

Please see attached confirmed train tickets for **Tuesday, June 11, 2019 – London to Amsterdam *07:16 AM departure**.

Best,

Pam

From: Thindwa, Pamela JTT:EX
Sent: Wednesday, May 8, 2019 11:12 AM
To: Acquarone, Francis JTT:EX
Cc: Lesiuk, Tim JTT:EX
Subject: Eurostar Tickets_London to Amsterdam_June 11, 2019 (07:16 AM)

Hi Francis,

Attached please see confirmed tickets (**London – Amsterdam, Tuesday, June 11, 2019 *07:16 AM**) for the following :

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s.22	
Bobbi Plecas	Deputy Minister, Intergovernmental Relations
Geoff Meggs	Chief of Staff, Office of the Premier
Evan Brown	Executive Assistant, Office of the Premier
Joleen Badger	Manager, Event Services, GCPE
Tim Lesiuk	Executive Director, International Engagement, Ministry of Jobs, Trade and Technology

Best,

Pam Thindwa
Business Programs Officer
Marketing, Missions & Events
Ministry of Jobs, Trade and Technology

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 9, 2019 11:05 AM
To: Nash, Amber PREM:EX
Subject: RE: COSTS: questions on flights

Yes, he put in the return price.

From: Nash, Amber PREM:EX
Sent: May 9, 2019 11:04 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: COSTS: questions on flights

So these are return prices? Not one way?

From: Parkinson, Elizabeth PREM:EX
Sent: May 9, 2019 10:53 AM
To: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
Subject: FW: COSTS: questions on flights

Hi Amber,

The prices you requested.

Elizabeth

From: Tom Starchuk <tom.starchuk@ctmstravel.com>
Sent: May 9, 2019 10:52 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: COSTS: questions on flights

Hi Elizabeth,

The KLM fares are below.

Thanks...Tom

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: May-09-19 9:15 AM
To: Tom Starchuk <tom.starchuk@ctmstravel.com>
Subject: RE: COSTS: questions on flights

Hi Tom,

Can you please also send me the cost information for the flights as below as well as the current invoices?

Flight Cost information:

KLM Royal Dutch Air – Vancouver – Amsterdam – Paris and Amsterdam - Vancouver

The Current economy fare is: $1563.86……. (each)

Economy Comfort fare is: $376.90…….(each) this is seating purchase in addition to the fare

Business Class fare is: $8175.92……(each)

Thanks,

Elizabeth

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Thanks very much Tom.

Elizabeth

From: Tom Starchuk <tom.starchuk@ctmstravel.com>
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To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
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Business class tickets would have been approx.. $8341

Thanks...Tom

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Subject: COSTS: questions on flights

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Thanks,

Elizabeth

From: Parkinson, Elizabeth PREM:EX
Sent: May 7, 2019 10:51 AM
To: 'tom.starchuk@ctmstravel.com' <tom.starchuk@ctmstravel.com>
Subject: Passports

Hi Tom,

Please find attached copies of the passports for the 4 travellers. The Premier has a Special passport and his personal passport. Please send me copies of all the receipts once billed.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

Subject: KLM Royal Dutch Airlines:Amsterdam to Paris (1:55 PM)
Location: Flight # KL 2009

Start: Wed 2019-06-05 4:55 AM
End: Wed 2019-06-05 6:15 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Brown, Evan PREM:EX; Meggs, Geoff PREM:EX

Wednesday, June 5, 2019 ****NOTE: No advance seating, must be checked in 24 hours prior****

FLIGHT: KLM Royal Dutch Airlines Flight # KL 2009

Depart Amsterdam Airport at 1:55 PM
Arrive Paris De Gaulle Aerogare 2, Terminal F at 3:15 PM

CONFIRMATIONs: Premier s.22 s.22
Evan
Geoff ;

Booked with Tom Starchuk at CTMS Travel, tel # 1-866-359-2867

Elizabeth-09-05-19

Parkinson, Elizabeth PREM:EX

Subject: REMINDER: Check in all for flight - Amsterdam to Paris

Start: Tue 2019-06-04 4:00 PM
End: Tue 2019-06-04 5:00 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Parkinson, Elizabeth PREM:EX
Required Attendees Evan Brown

Parkinson, Elizabeth PREM:EX

Subject: REMINDER: Check in all for BA flight, Paris to Heathrow London

Start: Thu 2019-06-06 3:00 AM
End: Thu 2019-06-06 4:00 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Parkinson, Elizabeth PREM:EX
Required Attendees Evan Brown

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 9, 2019 11:29 AM
To: Phillips, Dawn-Lynn PSA:EX
Subject: RE: s.22

Thank you Dawn-Lynn!

From: Phillips, Dawn-Lynn PSA:EX
Sent: May 9, 2019 11:29 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: s.22

Hi Elizabeth – I spoke to s.22 I asked if I could give his number to you and he said 'yes'. It is s.22 Thank you…….dl

---

From: Parkinson, Elizabeth PREM:EX
Sent: May 9, 2019 11:13 AM
To: Phillips, Dawn-Lynn PSA:EX <Dawn-Lynn.Phillips@gov.bc.ca>
Subject: RE: s.22

Thank you Dawn-Lynn. Much appreciated!

From: Phillips, Dawn-Lynn PSA:EX
Sent: May 9, 2019 11:07 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: s.22

Hi Elizabeth – I have also tried to email s.22 Will let you know when he responds. Thank you…….dl

---

From: Parkinson, Elizabeth PREM:EX
Sent: May 8, 2019 2:37 PM
To: Phillips, Dawn-Lynn PSA:EX <Dawn-Lynn.Phillips@gov.bc.ca>
Subject: RE: s.22

Thank you Dawn-Lynn.

Elizabeth

From: Phillips, Dawn-Lynn PSA:EX
Sent: May 8, 2019 2:36 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: s.22

Not yet. Sorry.....dl

Sent from my iPhone

On May 8, 2019, at 14:28, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

Hi Dawn-Lynn,

Have you had any response from s.22 regarding the password for his phone?

Thanks,



Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 9, 2019 11:53 AM
To: 'Tamra Bartilucci'
Subject: Flight options June 25

Hi Tamra,

We're looking at some possible changes for the Penticton trip. Can you please send me the options to Vancouver from Penticton later in the afternoon of June 25th? Ten a flight to Edmonton June 26 with flight options after 3:00 pm and flight options back after 4:00 pm to Victoria.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 9, 2019 1:07 PM
To: 'Tamra Bartilucci'
Subject: RE: Flight options June 25

Sorry Tamra. My note below should have said at the end June 27th. 😊

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: May 9, 2019 12:16 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Flight options June 25

Hi Elizabeth

Are you looking for options returning from Edmonton On Jun 27?

Thanks

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, May 09, 2019 11:53 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Flight options June 25

Hi Tamra,

We're looking at some possible changes for the Penticton trip. Can you please send me the options to Vancouver from Penticton later in the afternoon of June 25th? Ten a flight to Edmonton June 26 with flight options after 3:00 pm and flight options back after 4:00 pm to Victoria on June 27

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 9, 2019 1:25 PM
To: Poldrugovac, Saija FIN:EX
Subject: RE: BEA? Any luck?

Thanks Saija!

From: Poldrugovac, Saija FIN:EX
Sent: May 9, 2019 1:14 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: BEA? Any luck?

Argh….They haven't fixed it yet!

I did find the new link though….
http://gww.fin.gov.bc.ca/gws/ocg/forms/files/FIN_215.pdf

This will work until they fix it.
~S

From: Parkinson, Elizabeth PREM:EX
Sent: May 9, 2019 1:13 PM
To: Poldrugovac, Saija FIN:EX
Subject: BEA? Any luck?

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 9, 2019 1:44 PM
To: Boutin, Dominique LASS:EX
Cc: Nash, Amber PREM:EX
Subject: 15 sandwiches for Caucus room Friday

Hi Dominique,

In the event of any questions regarding the sandwich and fruit order for tomorrow in the caucus room at 11:30, can you please contact Amber Nash?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 9, 2019 2:20 PM
To: Hagglund, Jarrett PREM:EX
Subject: FW: Flight options June 25

Hi Jarrett,

Here are all the options below for June 25-27th. It looks to me that these 3 flights would work best. Let me know if I can book and change the accommodations.

June 25- Flight #8357 at 20:05, Penticton to Vancouver

June 26 – Flight # 242 at 14:10 , Vancouver to Edmonton

June 27 – Flight #173 at 18:00, Edmonton to Victoria

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: May 9, 2019 1:58 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Flight options June 25

Hi Elizabeth

Sorry I clear read that backwards !

Penticton to Vancouver

FLIGHT SCHEDULES FOR 25 JUN - YYF-YVR							
Airline	Flight	From	To	Depart	Arrive	+/- Days	Stops
Air Canada Operated By /Air Canada Express - Jazz	8353	Penticton Regional, Penticton	Vancouver	08:15	09:05		0
Air Canada Operated By /Air Canada Express - Jazz	8355	Penticton Regional, Penticton	Vancouver	12:45	13:35		0
Air Canada Operated By /Air Canada Express - Jazz	8357	Penticton Regional, Penticton	Vancouver	20:05	20:55		0

Vancouver to Edmonton

FLIGHT SCHEDULES FOR 26 JUN - YVR-YEG							
Airline	Flight	From	To	Depart	Arrive	+/- Days	Stops
Air Canada	232	Vancouver	Edmonton	07:00	09:31		0
Westjet	160	Vancouver	Edmonton	08:00	10:29		0
Air Canada	234	Vancouver	Edmonton	09:00	11:31		0
Westjet	320	Vancouver	Edmonton	10:00	12:29		0
Hahn Air Systems Operated By Flair Airlines	3853	Vancouver	Edmonton	10:15	12:45		0
Air Canada	236	Vancouver	Edmonton	11:00	13:31		0
Westjet	162	Vancouver	Edmonton	12:00	14:29		0
Air Canada	240	Vancouver	Edmonton	12:05	14:36		0
Westjet	180	Vancouver	Edmonton	14:00	16:29		0
Air Canada	242	Vancouver	Edmonton	14:10	16:41		0
Westjet	164	Vancouver	Edmonton	15:00	17:29		0
Air Canada	244	Vancouver	Edmonton	15:40	18:11		0
Westjet	166	Vancouver	Edmonton	17:00	19:29		0
Air Canada	246	Vancouver	Edmonton	18:10	20:41		0
Air Canada	248	Vancouver	Edmonton	19:10	21:41		0
Air Canada	250	Vancouver	Edmonton	20:45	23:16		0

Westjet	186	Vancouver	Edmonton	21:15	23:44		0
Air Canada	252	Vancouver	Edmonton	21:45	00:16	+1	0

Edmonton to Victoria - If you would like to see connecting flights please let me know

FLIGHT SCHEDULES FOR 27 JUN - YEG-YYJ							
Airline	**Flight**	**From**	**To**	**Depart**	**Arrive**	**+/- Days**	**Stops**
Westjet	413	Edmonton	Victoria	08:45	09:21		0
Westjet	335	Edmonton	Victoria	14:00	14:36		0
Westjet	173	Edmonton	Victoria	18:00	18:36		0

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, May 09, 2019 1:54 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: RE: Flight options June 25

Hi Tamra,

On June 25th – Flights to Vancouver, from Penticton
On June 26th – Flights to Edmonton , from Vancouver
On June 27th – Flights to Victoria, from Edmonton

Sorry, I think I confused you in my last email.

Elizabeth

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: May 9, 2019 1:09 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Flight options June 25

Hi Elizabeth
Please see below the flight options :

Penticton to Vancouver

FLIGHT SCHEDULES FOR 25 JUN - YYF-YVR							
Airline	Flight	From	To	Depart	Arrive	+/- Days	Stops
Air Canada Operated By /Air Canada Express - Jazz	8353	Penticton Regional, Penticton	Vancouver	08:15	09:05		0
Air Canada Operated By /Air Canada Express - Jazz	8355	Penticton Regional, Penticton	Vancouver	12:45	13:35		0
Air Canada Operated By /Air Canada Express - Jazz	8357	Penticton Regional, Penticton	Vancouver	20:05	20:55		0

Vancouver to Edmonton

FLIGHT SCHEDULES FOR 26 JUN - YVR-YEG							
Airline	Flight	From	To	Depart	Arrive	+/- Days	Stops
Air Canada	232	Vancouver	Edmonton	07:00	09:31		0
Westjet	160	Vancouver	Edmonton	08:00	10:29		0
Air Canada	234	Vancouver	Edmonton	09:00	11:31		0
Westjet	320	Vancouver	Edmonton	10:00	12:29		0
Hahn Air Systems Operated By Flair Airlines	3853	Vancouver	Edmonton	10:15	12:45		0
Air Canada	236	Vancouver	Edmonton	11:00	13:31		0
Westjet	162	Vancouver	Edmonton	12:00	14:29		0
Air Canada	240	Vancouver	Edmonton	12:05	14:36		0

Westjet	180	Vancouver	Edmonton	14:00	16:29		0
Air Canada	242	Vancouver	Edmonton	14:10	16:41		0
Westjet	164	Vancouver	Edmonton	15:00	17:29		0
Air Canada	244	Vancouver	Edmonton	15:40	18:11		0
Westjet	166	Vancouver	Edmonton	17:00	19:29		0
Air Canada	246	Vancouver	Edmonton	18:10	20:41		0
Air Canada	248	Vancouver	Edmonton	19:10	21:41		0
Air Canada	250	Vancouver	Edmonton	20:45	23:16		0
Westjet	186	Vancouver	Edmonton	21:15	23:44		0
Air Canada	252	Vancouver	Edmonton	21:45	00:16	+1	0

Edmonton to Victoria - If you would like to see connecting flights please let me know

FLIGHT SCHEDULES FOR 27 JUN - YEG-YYJ							
Airline	**Flight**	**From**	**To**	**Depart**	**Arrive**	**+/- Days**	**Stops**
Westjet	413	Edmonton	Victoria	08:45	09:21		0
Westjet	335	Edmonton	Victoria	14:00	14:36		0
Westjet	173	Edmonton	Victoria	18:00	18:36		0

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, May 09, 2019 11:53 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Flight options June 25

Hi Tamra,

We're looking at some possible changes for the Penticton trip. Can you please send me the options to Vancouver from Penticton later in the afternoon of June 25th? Ten a flight to Edmonton June 26 with flight options after 3:00 pm and flight options back after 4:00 pm to Victoria.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 9, 2019 2:22 PM
To: Privett, Don PREM:EX
Subject: FW: Art Bank

FYI-

From: Smith, George PREM:EX
Sent: May 9, 2019 2:21 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Girn, Naveen PREM:EX <Naveen.Girn@gov.bc.ca>
Subject: Re: Art Bank

Thanks. Will do!

On May 9, 2019, at 2:11 PM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Of course! This should make it easier to find time with just Naveen to schedule. Let Don know and we can ask Mark to come and hang them for you.
>
> Elizabeth
>
> ---
>
> **From:** Smith, George PREM:EX
> **Sent:** May 9, 2019 2:09 PM
> **To:** Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
> **Cc:** Girn, Naveen PREM:EX <Naveen.Girn@gov.bc.ca>
> **Subject:** Re: Art Bank
>
> I'd like to put my own frames on the walls if that's ok.
>
> On May 9, 2019, at 2:05 PM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:
>
> > Hi George and Naveen,
> >
> > As the Art Bank is not staffed regularly I will have to set an appointment time for someone to meet you there to look and choose art for your offices. Can you please advise when would be a good time of day for you both, probably after session or in the gap week, week of May 20th?
> >
> > Thanks,



Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 9, 2019 2:30 PM
To: Trimble, Brett FIN:EX
Cc: Privett, Don PREM:EX
Subject: RE: Passwords to try

Sure Brett. s.22 but have left the phone with Don.

EP

From: Trimble, Brett FIN:EX
Sent: May 9, 2019 2:29 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Passwords to try

Hi Elizabeth,
For sure, can it wait until tomorrow, I'm still up at Gov house?

Regards, Brett

Brett Trimble
Systems Analyst
Ministry of Finance | Offices of the Premier
Tel: (778)698-3782
Cel: (250)634-4966

-------- Original message --------
From: "Parkinson, Elizabeth PREM:EX" <Elizabeth.Parkinson@gov.bc.ca>
Date: 2019-05-09 11:46 a.m. (GMT-08:00)
To: "Trimble, Brett FIN:EX" <Brett.Trimble@gov.bc.ca>
Subject: Passwords to try

Hi Brett,

s.22 got in touch and has sent me some passwords. Can you try them?

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 9, 2019 2:32 PM
To: 'Donna Disini'
Subject: RE: TU Bulk-Buy Receipt / Bonus Credit

Thank you Donna! Much appreciated.

Elizabeth

From: Donna Disini <ddisini@harbourair.com>
Sent: May 9, 2019 2:31 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Donna Disini <ddisini@harbourair.com>
Subject: FW: TU Bulk-Buy Receipt / Bonus Credit

Dear Elizabeth,

Good afternoon!

We have credited your Turbobucks account the additional amount of $1,250 based on a 25% bonus rate as per the agreement under the BC Government bulk-buy program. Please find below the details of the receipt:

Invoice #s.22

Sales			
1 x	Turbobucks Program	$5,000.00	CDN
	>> Turbobucks: s.17	$5,000.00	
1 x	Turbobucks Program Discount	$0.00	CDN
1 x	Turbobucks Program	$1,250.00	CDN
	>> Turbobucks: s.17	$1,250.00	
1 x	Turbobucks Program Discount	($1,250.00)	CDN
Taxes			
	Goods and Services Tax	$250.00	GST
Payments			
	Master Card	$5,000.00	CDN
	>> #**** **** **** s.22		
	Master Card	$250.00	CDN
	>> #**** **** ****		
	Canadian Dollars	$0.00	CDN

Please feel free to contact me if you have questions or require any assistance.

Thank you.

Kind regards,

Donna Disini
Account Coordinator
HARBOUR AIR SEAPLANES | WHISTLER AIR | SALTSPRING AIR

From: Donna Disini <ddisini@harbourair.com>
Sent: Thursday, May 02, 2019 11:40 AM
To: Elizabeth.parkinson@gov.bc.ca
Cc: Donna Disini <ddisini@harbourair.com>
Subject: TU Bulk-Buy Receipt

Dear Elizabeth,

Thank you for your Turbobucks purchase under the Government Bulk-Buy Program.

Please find below the details of the receipt in the amount of $5,250 including GST. A credit of $5,000 has been deposited into the Turbobucks account. The bonus will be deposited after the 13th of June, once the total Provincial Bulk-Buy amount and corresponding Bonus Credit Percentage Rate have been determined.

Invoice #s.22

Sales			
1 x	Turbobucks Program	$5,000.00	CDN
	>> Turbobucks: s.17	$5,000.00	
1 x	Turbobucks Program Discount	$0.00	CDN
Taxes			
	Goods and Services Tax	$250.00	GST
Payments			
	Master Card	$5,000.00	CDN
	>> #**** **** ****s.22		
	Master Card	$250.00	CDN
	>> #**** **** ****		
	Canadian Dollars	$0.00	CDN

Please note that the use of Turbobucks is restricted to goFlex, goGold and goInternational fares only on domestic and international (Harbour Air operated) scheduled service flights. Flights paid for with Turbobucks are not eligible to earn High Flyer Rewards points.

Turbobucks are non-refundable once purchased. The designated account owner/administrator shall assume full responsibility for the use of the Turbobucks account. Harbour Air Group shall not be responsible for monitoring the use of the account and shall not be held responsible for any unauthorized use.

Please feel free to contact me if you have questions or require any assistance.

Thank you.

Kind regards,

Donna Disini
Account Coordinator

From: Donna Disini <ddisini@harbourair.com>
Sent: Thursday, May 02, 2019 10:48 AM
To: Elizabeth.parkinson@gov.bc.ca
Cc: Donna Disini <ddisini@harbourair.com>
Subject: TU Bulk-Buy Invoice

Dear Elizabeth,

Thank you for your Turbobucks order under the Government Bulk-Buy Purchase.

This invoice is in the amount of $5,250 including GST. The credit and the bonus dollars will be deposited after the 13th of June, once the total Provincial Bulk-Buy amount with the corresponding Bonus Credit Percentage Rate has been determined and payment for this invoice has been received.

Please note that the use of Turbobucks is restricted to **goFlex, goGold and goInternational fares** only on domestic and international (Harbour Air operated) scheduled service flights. Flights paid for with Turbobucks are not eligible to earn High Flyer Rewards points.

Turbobucks are non-refundable once purchased. The designated account owner/administrator shall assume full responsibility for the use of the Turbobucks account. Harbour Air Group shall not be responsible for monitoring the use of the account and shall not be held responsible for any unauthorized use.

Please feel free to contact me if you have questions or require any assistance.

Thank you.

Kind regards,

Donna Disini
Account Coordinator
HARBOUR AIR SEAPLANES | WHISTLER AIR | SALTSPRING AIR

From: Parkinson, Elizabeth PREM:EX
Sent: May 2, 2019 10:12 AM
To: Johns, Bryn CITZ:EX <Bryn.Johns@gov.bc.ca>
Subject: RE: Save up to 25% on Harbour Air, Saltspring Air and Whistler Air

Hi Bryn,

Can I please order $5,000 for our Victoria office? The form is attached.

Thanks,

Elizabeth

From: Johns, Bryn CITZ:EX

Sent: May 2, 2019 8:31 AM
To: Airfare, Discount Program CITZ:EX <AirFare.Discount.Program@gov.bc.ca>
Subject: Save up to 25% on Harbour Air, Saltspring Air and Whistler Air

Hello Past and Future Turbobucks Purchasers,

In addition to the Province's existing discount arrangements with Pacific Coastal Airlines, WestJet and Air Canada, Procurement Services is arranging a **time-limited offer** to receive deep discounts of as much as **22 to 25%** with Harbour Air via their "Turbobucks" program. Turbobucks never expire and can be used to purchase airfare online, in person or over the phone on **any route with Harbour Air, Saltspring Air and Whistler Air** *.

Procurement Services will collect all of the enrolment forms received throughout government and submit them to Harbour Air as a "group purchase" in order to receive the largest discount possible for all.

Rest assured though, while the amount of Turbobucks purchased through this offer will be tallied as a group, each participating office will be issued its own unique Turbobucks account that it can securely access and monitor individually**.** Each office will also be individually invoiced by Harbour Air.

The **deadline** to participate in this round of Turbobucks purchases is **May 23rd**. NO LATE SUBMISSIONS WILL BE ACCEPTED.

For all the details on the Turbobucks program and how to participate, **click here**. If you are already familiar with this program, please fill out and send in the attached enrolment form by **May 23rd**, ensuring that you remit payment to Harbour Air by the payment deadline noted at the bottom of the enrolment form.

Please pass this on to anyone who regularly books travel in your organization. If you require more information on this offer, please see the intranet page or contact me directly.

* *Tickets for flights that are offering a seat sale fare (goLITE and goFAST fare classes) are not able to be purchased using a Turbobucks account due to the fact that a discount of up to 25% was already received upfront at the time of purchase of a Turbobucks account. To obtain a ticket at either of the above seat sale fare classes, offices may purchase the ticket separately using either a Corporate Purchasing Card or BTA as the method of payment instead.*

<< File: Turbobucks enrolment form - BC GOVT.doc >>

Thank you,

Bryn Johns | Procurement Specialist | Procurement Services | Procurement and Supply Division
Ph: 250 387-7317 | ***e:*** **Bryn.Johns@gov.bc.ca** | ***m:*** PO Box 9476, Stn Prov Gov, Victoria BC V8W 9W6

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 9, 2019 4:04 PM
To: Privett, Don PREM:EX
Subject: FW: UC telephone number?

FYI-

From: Girn, Naveen PREM:EX
Sent: May 9, 2019 3:35 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Privett, Don PREM:EX <Don.Privett@gov.bc.ca>
Subject: RE: UC telephone number?

Hi Elizabeth,

Sure. Its 236-478-1505

Thank you,
Naveen

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, May 9, 2019 3:33 PM
To: Girn, Naveen PREM:EX <Naveen.Girn@gov.bc.ca>
Subject: UC telephone number?

Hi Naveen,

Can you please share your new UC number and Don will add it to your contact numbers on our staff list?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 9, 2019 4:20 PM
To: Holmwood, Jen PREM:EX; Brown, Evan PREM:EX; s.15; s.22
Subject: HELIJET Travel update

From: Passenger Services <PassengerServices@helijet.com>
Sent: May 9, 2019 3:11 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Important update from Helijet!



This is an important update from Helijet.

Hello,
Due to the road construction on Dallas Road, please allow for extra time to get to our terminal in Victoria.
For more information, please call 1 800 665 4354.
Thank You,
Helijet Passenger Services

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

Customer Information

Account

Customer #	s.22
Name	Jennifer Holmwood
Company	Bc Government

Advisory

Hello,
Due to the road construction on Dallas Road, please allow for extra time to get to our terminal in Victoria.
For more information, please call 1 800 665 4354.
Thank You,
Helijet Passenger Services

Booking s.22

Friday, May 10, 2019

706
08:20 Victoria Harbour (Downtown)
08:55 Vancouver Harbour (Downtown)

35 minutes

Confirmed

1 Passengers - Off-Peak
- **Jennifer Holmwood, Female**

Add to Calendar

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure
will also result in the cancellation of any onward and/or return reservations
(additional cancellation fees may apply)

Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 9, 2019 4:21 PM
To: Meggs, Geoff PREM:EX; Wade, Debbie PREM:EX
Subject: Helijet: Travel advisory for tomorrow

From: Passenger Services <PassengerServices@helijet.com>
Sent: May 9, 2019 3:15 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Important update from Helijet!

This is an important update from Helijet.

Hello,
Due to the road construction on Dallas Road, please allow for extra time to get to our terminal in Victoria.
For more information, please call 1 800 665 4354.
Thank You,
Helijet Passenger Services

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

Customer Information

Account

Customer #	s.22
Name	Geoffrey Meggs

Advisory

Hello,
Due to the road construction on Dallas Road, please allow for extra time to get to our terminal in Victoria.
For more information, please call 1 800 665 4354.
Thank You,
Helijet Passenger Services

Booking s.22

Friday, May 10, 2019

718
13:45 Victoria Harbour (Downtown)
14:20 Vancouver Harbour (Downtown)

35 minutes

Confirmed

1 Passengers - Off-Peak
- **Geoffrey Meggs, Male**

Add to Calendar

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure
will also result in the cancellation of any onward and/or return reservations
(additional cancellation fees may apply)

Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 9, 2019 4:37 PM
To: 'Reservations'
Cc: Farmer, Susan PREM:EX
Subject: QP Tix

Hi Dorothy and Angela,

Can I please reserve 2 QP tickets for Gary Hostad and Amanda Watson either Monday, May 13 or Wednesday, May 15th? Can you please advise Susan which day has the best seats and availability as I will be away tomorrow? They can pick up the tickets at the Golden Gates.

Thanks very much!

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 9, 2019 5:04 PM
To: Lee, Penny FIN:EX
Subject: RE: Question from Vanessa Geary

Hi Penny,

Jarrett says he can survive until next week as he has a cell phone. So I'll leave it with Vanessa s.22

Elizabeth

From: Lee, Penny FIN:EX
Sent: May 9, 2019 4:27 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Question from Vanessa Geary

Hi Elizabeth, the approval for the istore order can only come through CAS. We are at the end of the week tomorrow and I think it can wait until next Monday s.22 What do you think? Thank you.

Penny

From: Parkinson, Elizabeth PREM:EX
Sent: May 9, 2019 4:08 PM
To: Lee, Penny FIN:EX <Penny.Lee@gov.bc.ca>
Subject: RE: Question from Vanessa Geary

Thank you for letting me know Penny.s.22 If she were able to send you an email saying approved, would that allow this to continue until she can approve in CAS next week?

Elizabeth

From: Lee, Penny FIN:EX
Sent: May 9, 2019 4:06 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Question from Vanessa Geary

Hi Elizabeth, s.22 The istore that is awaiting Vanessa's expense approval is for Jarrett Hagglund's new UC# and desk set. I think Jarrett has a cellphone to use and maybe this order can wait s.22 Or is there another person who can expense approve it and I can re-submit the order and send it to their attention for approval. Thank you.

Penny Lee
Telephone Coordinator
Ministry of Finance, Corporate Services, Information Management Branch

Supporting Finance, Office of the Premier and various other agencies
9-250-387-8912

From: Parkinson, Elizabeth PREM:EX
Sent: May 9, 2019 1:46 PM
To: Lee, Penny FIN:EX <Penny.Lee@gov.bc.ca>
Subject: Question from Vanessa Geary

Hi Penny,

s.22 She asked me to check with you regarding what the item is that you sent to her in CAS? If it is something that you need approval for urgently she can do it by email.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 10, 2019 10:34 AM
To: Nash, Amber PREM:EX
Subject: FW: INVOICES
Attachments: BROWN-04JUN19-INVOICE-.pdf; MEGGS-04JUN19-INVOICE.pdf; HORGAN-J-04JUN19-INVOICE.pdf; s.22

FYI

From: Tom Starchuk [mailto:tom.starchuk@ctmstravel.com]
Sent: Thursday, May 9, 2019 5:09 PM
To: Parkinson, Elizabeth PREM:EX
Subject: INVOICES

Hi Elizabeth,

Please find the four invoices attached.

Thanks...Tom

Thank you,
ctms travel team

Phone: 1866.359.2867
Fax: 905.738.0867
24 Hour Emergency: 1.877.604.8420



CLICK HERE TO WATCH OUR CORPORATE VIDEO

Parkinson, Elizabeth PREM:EX

Subject: Evan: HARBOUR AIR: Vancouver to Victoria (5:00 PM)
Location: Flight#223

Start: Fri 2019-05-10 5:00 PM
End: Fri 2019-05-10 5:30 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Evan Brown

Friday, May 10, 2019

HARBOUR AIR FLIGHT # 223

Depart Vancouver Harbour at 5:00 PM
Arrive Victoria at 5:30 PM

CONFIRMATION # s.22

Harbour Air Tel #1-800-665-0212

Elizabeth-10-05-19

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 10, 2019 11:56 AM
To: Boutin, Dominique LASS:EX
Subject: Re: Receipts

Thanks Dominique! Happy weekend!

Sent from my iPhone

On May 10, 2019, at 11:42 AM, Boutin, Dominique <Dominique.Boutin@leg.bc.ca> wrote:

> For your files ☺
>
> *Dominique*
>
> D. Boutin
> Manager, Parliamentary Dining Room
> Rm 032
> Parliament Buildings
> Victoria, BC
> V8V 1X4
> p: 250-952-0816
> f: 250-952-0897
> dominique.boutin@leg.bc.ca
> <image001.png>
>
> <Scan0070.pdf>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 13, 2019 8:44 AM
To: Nash, Amber PREM:EX
Cc: Hagglund, Jarrett PREM:EX; Brown, Evan PREM:EX
Subject: RE: May 15

Hi Amber,

Jarrett and I spoke with s.15; and Evan and gave them a heads up that this would have to be a very quick exit. There were no other options to getting the Premier to Vancouver the breakfast in the am.

Elizabeth

From: Nash, Amber PREM:EX
Sent: May 12, 2019 3:46 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Hagglund, Jarrett PREM:EX <Jarrett.Hagglund@gov.bc.ca>
Subject: May 15

Hi Both,

Premier can't leave the house at 6pm to travel to the airport. Wednesdays Session goes to 7pm and that is the earliest he can leave. I'd suggest connecting s.15 to confirm if he can make it for an 8pm flight by leaving at 7pm.

A

Amber Nash, Executive Coordinator
Office of the Premier
Mobile: 778-584-3330

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 13, 2019 8:54 AM
To: Graham2, Dorothy LASS:EX
Cc: Farmer, Susan PREM:EX
Subject: QP Tickets

Hi Dorothy,

Are you able to fit these Correspondence staff in for QP last week of session?

Jake Rochon
Kayla Huycke
Allegra Wolansky
Ashley Hampson
Shandi Shiach

Preference is for Mon-Wed availability .

Thanks,

Elizabeth

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 13, 2019 8:56 AM
To: Geary, Vanessa PREM:EX
Subject: FW: Question from Vanessa Geary

Hi Vanessa,

This was Penny's response on Thursday. Jarrett said he was fine to wait until this week as he has a cell phone.

Elizabeth

From: Lee, Penny FIN:EX
Sent: May 9, 2019 4:06 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Question from Vanessa Geary

Hi Elizabeth, s.22 The istore that is awaiting Vanessa's expense approval is for Jarrett Hagglund's new UC# and desk set. I think Jarrett has a cellphone to use and maybe this order can wait s.22 Or is there another person who can expense approve it and I can re-submit the order and send it to their attention for approval. Thank you.

Penny Lee
Telephone Coordinator
Ministry of Finance, Corporate Services, Information Management Branch
Supporting Finance, Office of the Premier and various other agencies
9-250-387-8912

From: Parkinson, Elizabeth PREM:EX
Sent: May 9, 2019 1:46 PM
To: Lee, Penny FIN:EX <Penny.Lee@gov.bc.ca>
Subject: Question from Vanessa Geary

Hi Penny,

s.22 She asked me to check with you regarding what the item is that you sent to her in CAS? If it is something that you need approval for urgently she can do it by email.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 13, 2019 9:07 AM
To: Nash, Amber PREM:EX
Subject: Accepted: PO Staff Check in

Parkinson, Elizabeth PREM:EX

Subject: Canceled: HELIJET: Victoria to Vancouver (8:20 AM)
Location: Flight # 706

Start: Fri 2019-05-17 8:20 AM
End: Fri 2019-05-17 8:55 AM
Show Time As: Free

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Brown, Evan PREM:EX; Holmwood, Jen PREM:EX
Optional Attendees: s.17

Importance: High

Friday, May 17, 2019

HELIJET Flight # 706

Depart Victoria Harbour at 8:20 AM
Arrive Vancouver Harbour at 8:55 Am

CONFIRMATIONS: Premier s.15; s.22
Evan
Jen
s.15

Helijet tel # 1-800-665-4354

Elizabeth -07-05-19

Parkinson, Elizabeth PREM:EX

Subject: Canceled: TRAVEL to Helijet

Start: Fri 2019-05-17 7:20 AM
End: Fri 2019-05-17 8:00 AM
Show Time As: Free

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Brown, Evan PREM:EX; Holmwood, Jen PREM:EX
Optional Attendees: s.17

Importance: High

Parkinson, Elizabeth PREM:EX

Subject: Canceled: HELIJET: Vancouver to Victoria (4:00 PM)
Location: Flight # 723

Start: Fri 2019-05-17 4:00 PM
End: Fri 2019-05-17 4:35 PM
Show Time As: Free

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees: Brown, Evan PREM:EX; Holmwood, Jen PREM:EX
Optional Attendees: s.17

Importance: High

Friday, May 17, 2019

HELIJET Flight # 723

Depart Vancouver Harbour at 4:00 PM
Arrive Victoria Harbour at 4:35 PM

CONFIRMATIONs: Premier s.22
Evan
Jen
s.15 s.15; s.22

Helijet Tel # 1-800-665-4354

Elizabeth-07-05-19

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 13, 2019 9:19 AM
To: Hagglund, Jarrett PREM:EX
Subject: RE: May 17th

All cancelled.

From: Hagglund, Jarrett PREM:EX
Sent: May 13, 2019 9:01 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: May 17th

Hey Elizabeth,

The day is now going to be in Victoria. Can you cancel all the travel for that day.

Thank you!

Jarrett

Jarrett Hagglund | Executive Coordinator
Office of the Premier
604-817-1458 | Jarrett.Hagglund@gov.bc.ca

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 13, 2019 9:27 AM
To: Dixon, Olivia PREM:EX
Subject: RE: Consul General

Thanks Olivia.

From: Dixon, Olivia PREM:EX
Sent: May 13, 2019 9:22 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Consul General

Good morning Elizabeth!

Attached is the signed document. ☺

Warmest regards,

Olivia Dixon | Administrative Assistant
Vancouver Cabinet Office | Office of the Premier
O: 604-398-5779 | **B:** 604-775-1600 | **E:** Olivia.Dixon@gov.bc.ca
This message and its contents are confidential. If you received this message in error, do not distribute, use, or rely upon it. Instead, please inform the sender and then delete it. Thank you.

From: Parkinson, Elizabeth PREM:EX
Sent: May 9, 2019 1:41 PM
To: Dixon, Olivia PREM:EX <Olivia.Dixon@gov.bc.ca>
Subject: BEA: Consul General

Hi Olivia,

Would you mind passing this on to Vanessa to sign when she returns?

Thanks,

Elizabeth

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 9, 2019 1:38 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 13, 2019 9:38 AM
To: s.22
Subject: RE: s.22 ticket receipts

Sorry for the delay s.22 I must have missed the reminder. I'll send it s.22 with him today.

From: s.22
Sent: May 13, 2019 9:25 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: s.22 ticket receipts

Woo hoo! Getting excited! Is it possible the invoice for John's BMO May expenses has arrived yet?

From: "Elizabeth PREM Parkinson" <Elizabeth.Parkinson@gov.bc.ca>
To: s.22
Sent: Monday, May 13, 2019 9:01:45 AM
Subject: s.22 ticket receipts

Hi s.22

Attached is the receipt from the travel agent for your trip.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 13, 2019 9:42 AM
To: s.15; s.22
Subject: CANCELLATION: May 17

FYI-

From: Passenger Services <PassengerServices@helijet.com>
Sent: May 13, 2019 9:41 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.15;
Name	s.15
Company	Office Of The Premier

Booking s.15; s.22

Friday, May 17, 2019

Invoice s.15;

706
08:20 Victoria Harbour (Downtown)
08:55 Vancouver Harbour (Downtown)

35 minutes

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Cancelled

1 Passengers - Off-Peak
s.15

Add to Calendar

Failure to change 1 hour prior or check-in 20 minutes prior to departure
will also result in the cancellation of any onward and/or return reservations
(additional cancellation fees may apply)

Booking s.15; s.22

Friday, May 17, 2019

Invoice s.15;

723
16:00 Vancouver Harbour (Downtown)
16:35 Victoria Harbour (Downtown)

35 minutes

Cancelled

1 Passengers - Off-Peak
s.15

Add to Calendar

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure
will also result in the cancellation of any onward and/or return reservations
(additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time. When flight boarding commences, seats will be forfeited & any onward/return flights may be cancelled.

Changes/Cancellations & No Show Penalty:
Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to

departure. All same-day bookings are non-refundable.
After 5pm, all next-day travel is non-refundable and only changeable for same-day travel; a fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or the cancellation fee, equal to the value of the one-way travel, will apply. Failure to check in prior to departure will also result in any onward and/or return reservations being cancelled, with any applicable cancellation fees applied.

Terminals:
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)
Vancouver International Airport: 5911 Airport Road South, Richmond BC
Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:
Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:
Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.
Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.
Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Baggage Allowance:
Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total. Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed. Please visit http://www.catsa-acsta.gc.ca/ for information on how to "Pack Smart" and avoid delays

Baggage Liability:
The liability for the loss of and/or the damage to any personal property, including baggage or goods is limited to an amount equal to the value of such baggage or goods, which shall not exceed $250.00 (CAD) per passenger, unless greater value declared.

Transportation upon arrival:
Helijet is pleased to offer courtesy shuttle van drop off service within the downtown core in Victoria, Vancouver Harbour, and Nanaimo, ask the driver for drop off locations. Taxis & rental cars may also be available, please ask an agent.

Accessibility:
To ensure your travel is possible, passengers with limited mobility and/or special needs must advise Helijet Reservations at 1.800.665.4354

Pets on Helijet:
If you have a Special Assistance Animal please advise Helijet Reservations. Other small pets and animals are not accepted for carriage, please visit our website for restrictions.

Weather Conditions:.
If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact passengers as early as possible via phone numbers and/or email addresses provided.

Reservations:
Reservations are required for all flights and may be booked online at www.helijet.com or by calling 1.800.665.4354 (within North America).

Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 13, 2019 9:45 AM
To: Geary, Vanessa PREM:EX
Subject: RE: Order # 955510

That's not one of our staff. That's odd.

From: Geary, Vanessa PREM:EX
Sent: May 13, 2019 9:29 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Order # 955510

See details below:

From **CHIUTEN, JEROME**
To **GEARY, VANESSA**
Sent **13-May-2019 08:33:59**
Due **18-May-2019 08:33:59**
ID **105068010**

Order (Order Type: CAS Add Order, Sales Order 955510) for CAD 210.00 requires your approval.

Order Number: 955510
PO#/Ministry Ref#: 68026
Order Amount: CAD 210.00
Order Status: ENTERED

Customer: FINANCE, CITZ, OFFICE OF THE PREMIER
Reporting TCA: VANCOUVER CABINET OFFICE
Date Ordered: 10-MAY-2019 15:33:05
Preparer: CHIUTEN, JEROME

Instructions 1: SSL Certificate Renewal
Instructions 2:

Order Lines

Line	Order Item	Service Delivery Unit	Charge Account	UOM	Quar
1	PI-RENEWAL-SSL-CERTIFICATE-WINDOWS	Identity Management Solutions	004.36346.34410.6301.3600000.	$$	210

Order Information

Line	Recipient	Contact Address (optional)	Ship to Contact	Request Date
1	Shi Jun Liu	3rd Floor - 617 Government Street, Victoria, BC, V8W 9V1, CA	Liu, Shi Jun	10-MAY-2019

Approver Action/History

	Who	Action	Date	
1	WTSFR, IDENTITY MANAGEMENT	TR - Accepted	13-MAY-2019 08:33:59	
0	CHIUTEN, JEROME	Submitted	10-MAY-2019 15:33:06	

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, May 13, 2019 9:29 AM
To: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>
Subject: RE: Order # 955510

What's the name Vanessa?

From: Geary, Vanessa PREM:EX
Sent: May 13, 2019 9:26 AM
To: Chiuten, Jerome FIN:EX <Jerome.Chiuten@gov.bc.ca>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Order # 955510

Hi – can you please provide background for order #955510. I am not familiar with the name of the recipient shown. Thanks Vanessa

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 13, 2019 9:46 AM
To: Hagglund, Jarrett PREM:EX
Subject: RE: Whipped Caucus Meeting/Retreat - June 24 to 25 - Osoyoos

Caucus doesn't start until 1:00 pm. Does he need to take the earlier flight?

From: Hagglund, Jarrett PREM:EX
Sent: May 13, 2019 9:30 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Whipped Caucus Meeting/Retreat - June 24 to 25 - Osoyoos

Is it still possible for him to go from Victoria with that timing? Or would he have to go over Sunday nigh?

Jarrett

From: Parkinson, Elizabeth PREM:EX
Sent: May 13, 2019 9:08 AM
To: Hagglund, Jarrett PREM:EX <Jarrett.Hagglund@gov.bc.ca>
Subject: FW: Whipped Caucus Meeting/Retreat - June 24 to 25 - Osoyoos

Do you still want this flight Jarrett?

From: Scambler, Teresa <Teresa.Scambler@leg.bc.ca>
Sent: May 10, 2019 12:10 PM
To: LP Support Staff <LPSUPORT@Victoria1.gov.bc.ca>; LP Administrative Coordinators <LPACS@Victoria1.gov.bc.ca>; NDP Legislative Assistants <NDPLegislativeAssistants@leg.bc.ca>
Subject: FW: Whipped Caucus Meeting/Retreat - June 24 to 25 - Osoyoos

FYI
If you haven't already booked your members flights for the Caucus Meeting in Osoyoos, there is a time change.

AC flight from YVR to Penticton has changed it's time from 8:10 am to 6:45am.

Thanks Ashely for the information!

T

From: Scambler, Teresa <Teresa.Scambler@leg.bc.ca>
Sent: April 16, 2019 2:13 PM
To: Fleurant, Kathleen CITZ:EX <Kathleen.Fleurant@gov.bc.ca>
Subject: Whipped Caucus Meeting/Retreat - June 24 to 25 - Osoyoos

Good Afternoon,

A Whipped Caucus meeting/retreat is confirmed for the following dates:

Mon/June 24
Noon to 5pm

Tue/June 25
9:00 am to 5:00 pm

A block of rooms has been confirmed at the following s.15
s.15

Guest: Sims, Jinny
Confirmation: s.22
Check in: June 24 (can check in at 4pm)
Check out: June 26 (must check out by 11am)
Cancellation policy: must be full 7 days prior to arrival date

Please contact Raj at the s.15
Ph: s.15
Reference - Booking ID is s.22 and confirmation number, plus guest name

Please provide Raj:

- Check in and out dates
- Member's credit card – as one room night will be charged as a deposit for the room

Also attached is information regarding travel options i.e. flights, car rental, driving distance.

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 13, 2019 9:49 AM
To: Dewar, Bob PREM:EX
Subject: FW: Bob Dewar flight May 17

Hi Bob,

This is the flight you want correct?

Elizabeth

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: May 13, 2019 9:47 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Bob Dewar flight May 17

Hi Elizabeth

There is one flight available at $612 and then it jumps to $735

AC8556W 17MAY F Victoria to Calgary 410P 643P
AC8340W 17MAY F Calgary to Winnipeg 720P 1012P

Please let me know if you want it confirmed

Tamra

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Monday, May 13, 2019 9:40 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Bob Dewar flight May 17

Hi Tamra,

Can you please check availability for a 4:10 pm flight from Victoria to Calgary, Calgary to Winnipeg this Friday for Bob Dewar?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 13, 2019 9:53 AM
To: 'Tamra Bartilucci'
Subject: Options Victoria to Penticton, June 23

Hi Tamra,

Would you mind sending the options to Penticton from Victoria in the afternoon/evening June 23rd?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 13, 2019 10:02 AM
To: Phillips, Dawn-Lynn PSA:EX
Subject: Employee number for Jarrett Hagglund

Hi Dawn-Lynn,

Are you able to confirm the employee number for Jarrett?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 13, 2019 10:04 AM
To: Hagglund, Jarrett PREM:EX
Subject: FW: Options Victoria to Penticton, June 23

These are the flight options June 23rd.

Elizabeth

FLIGHT SCHEDULES FOR 23 JUN - YYJ-YYF							
Airline	Flight	From	To	Depart	Arrive	+/- Days	Stops
Westjet	220	Victoria	Calgary	08:20	10:41		0
Westjet Operated By Westjet Encore	3281	Calgary	Penticton Regional, Penticton	14:25	14:39		0
Air Canada Operated By /Air Canada Express - Jazz	8074	Victoria	Vancouver	16:05	16:35		0
Air Canada Operated By /Air Canada Express - Jazz	8354	Vancouver	Penticton Regional, Penticton	18:35	19:32		0
Hahn Air Systems Operated By Pacific Coastal Airlines	3171	Victoria	Vancouver	17:00	17:25		0
Air Canada Operated By /Air Canada Express - Jazz	8354	Vancouver	Penticton Regional, Penticton	18:35	19:32		0
Air Canada Operated By /Air Canada Express - Jazz	8070	Victoria	Vancouver	15:05	15:35		0
Air Canada Operated By /Air Canada Express - Jazz	8354	Vancouver	Penticton Regional, Penticton	18:35	19:32		0

Westjet	524	Victoria	Calgary	17:45	20:06		0
Westjet Operated By Westjet Encore	3267	Calgary	Penticton Regional, Penticton	21:00	21:14		0
Air Canada Operated By /Air Canada Express - Jazz	8068	Victoria	Vancouver	13:55	14:25		0
Air Canada Operated By /Air Canada Express - Jazz	8354	Vancouver	Penticton Regional, Penticton	18:35	19:32		0

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 13, 2019 10:21 AM
To: 'Tamra Bartilucci'
Subject: RE: Bob Dewar flight May 17

Thank you Tamra. Can we please book this flight for Bob?

Thanks again!

Elizabeth

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: May 13, 2019 9:47 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Bob Dewar flight May 17

Hi Elizabeth

There is one flight available at $612 and then it jumps to $735

AC8556W 17MAY F Victoria to Calgary 410P 643P
AC8340W 17MAY F Calgary to Winnipeg 720P 1012P

Please let me know if you want it confirmed

Tamra

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Monday, May 13, 2019 9:40 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Bob Dewar flight May 17

Hi Tamra,

Can you please check availability for a 4:10 pm flight from Victoria to Calgary, Calgary to Winnipeg this Friday for Bob Dewar?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

Subject: AIR CANADA: Penticton to Vancouver (8:15 AM)
Location: AC Flight # 8353

Start: Wed 2019-06-26 8:15 AM
End: Wed 2019-06-26 9:05 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Parkinson, Elizabeth PREM:EX
Required Attendees Hockin, Amber PREM:EX; Wade, Debbie PREM:EX

Wednesday, June 26, 2019

AIR CANADA Flight #AC 8353

Depart Penticton airport at 8:15 AM
Arrive Vancouver Airport (Main Terminal) at 9:05 am

CONFIRMATION # s.22 Seat #s.1

Booked with Tamra at Fight Centre, Tel # 250-360-2058

Elizabeth-01-05-19

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 13, 2019 10:33 AM
To: Wade, Debbie PREM:EX
Subject: FW: Eticket : Amber Hockin / Vancouver to Penticton / Jun 24-26 ++ Updated - schedule change
Attachments: Travel Reservation June 24 for AMBER HOCKIN.pdf

Hi Debbie,

This email of a flight time change just came in from Flight Centre. I've changed the times for Amber's flights.

Elizabeth

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: May 13, 2019 10:15 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Eticket : Amber Hockin / Vancouver to Penticton / Jun 24-26 ++ Updated - schedule change

Hi Elizabeth

There has been a schedule change on the inbound flight so Amber's flight now departs Penticton 45 minutes earlier . The updated eticket is attached

Please let me know if you have any questions or need anything further .

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Flight Centre Business Travel [mailto:confirmation@tripcase.com]
Sent: Monday, May 13, 2019 10:11 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Travel Reservation to PENTICTON BC, CANADA on June 24 for AMBER HOCKIN



Add to Calendar **Itinerary**

Priority Notes from your Travel Arranger
THANK YOU FOR BOOKING WITH FLIGHT CENTRE BUSINESS TRAVEL
YOUR TRAVEL MANAGER IS TAMRA BARTILUCCI
FOR EMERGENCY 24 HOUR ASSISTANCE PLEASE CALL 1-250-415-2330
THANK YOU FOR BOOKING WITH FLIGHT CENTRE BUSINESS TRAVEL
YOUR TRAVEL MANAGER IS TAMRA BARTILUCCI
FOR EMERGENCY 24 HOUR ASSISTANCE PLEASE CALL 1-250-415-2330

Trip to: PENTICTON BC, CANADA
Passenger(s): HOCKIN/AMBER
Reservation code: s.22
Airline Reservation Code:

AIR CANADA AC Flight Number **8352** **Monday, 24 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation# s.22

Departure: YVR VANCOUVER BC, CANADA
11:15AM
Main Terminal

Arrival: YYF PENTICTON BC, CANADA
12:12PM

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP
Duration: 0hour(s) and 57minute(s)
Distance (in Miles): 164

Amber Hockin
Seat(s): Check-In Required

CAR: NATIONAL CAR RENTAL **Monday, 24 June**
CONFIRMED, Confirmation# s.22

Pick-up at: **PENTICTON BC, CANADA (YYF) at** 12:12PM

Drop-off at: **PENTICTON BC, CANADA (YYF) Wednesday, 26 June at** 9:35AM

Car Type: Intermediate Car Automatic Air
Car(s): 1
Rate Info: Guaranteed
Rate Code: TM01

Corporate
Discount #: SMART

Rate Plan:

2 Days , 0 Hours	CAD	MI/KM	MI/KM
Daily	51.00	UNL	0.00
Extra Hour	25.50	UNL	0.00
Extra Day	51.00	UNL	0.00
Mandatory Charges	38.98	-	-
Approx Total Price	**140.98**	UNL	0.00

AIR CANADA AC Flight Number **8353** **Wednesday, 26 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation#s.22

Departure: YYF PENTICTON BC, CANADA
8:15AM

Arrival: YVR VANCOUVER BC, CANADA
9:05AM
Main Terminal

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP
Duration: 0hour(s) and 50minute(s)
Distance (in Miles): 164

Amber Hockin
Seat(s): Check-In Required

If you no longer wish to receive these emails please contact: confirmation@tripcase.com.

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 13, 2019 10:34 AM
To: Hagglund, Jarrett PREM:EX
Subject: RE: Wednesday May 15th, 2019

s.15 said he would have the car ready to go. This was the only option to get him to Vancouver.

From: Hagglund, Jarrett PREM:EX
Sent: May 13, 2019 10:30 AM
To: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>; Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: Wednesday May 15th, 2019

FYI

From: Virk, Rajmeet <Rajmeet.Virk@leg.bc.ca>
Sent: May 13, 2019 10:23 AM
To: Hagglund, Jarrett PREM:EX <Jarrett.Hagglund@gov.bc.ca>
Subject: FW: Wednesday May 15th, 2019

Hi Jarrett,

Please see the Whip's note below. Unfortunately the Premier will not be able to leave until the House rises on Wednesday.

Best,
Raj

Rajmeet Virk | Government Whip & Deputy Whip's Assistant | New Democrat BC Government Caucus
T: 250-953-4741 | **F:** 250-387-4680
rajmeet.virk@leg.bc.ca | www.bcndpcaucus.ca

From: Begg, Garry
Sent: Monday, May 13, 2019 10:19 AM
To: Virk, Rajmeet <Rajmeet.Virk@leg.bc.ca>
Subject: RE: Wednesday May 15th, 2019

Hey Raj – As the House sits until 7 on the 15th, the Premier will not be able to leave until after the House rises for the day, thanks..
Garry

From: Virk, Rajmeet
Sent: Monday, May 13, 2019 10:08 AM
To: Begg, Garry <G.Begg@leg.bc.ca>
Subject: FW: Wednesday May 15th, 2019

Hi Garry,

Please see below for a leave request from the Premier's office.

Raj

Rajmeet Virk | Government Whip & Deputy Whip's Assistant | New Democrat BC Government Caucus
T: 250-953-4741 | **F:** 250-387-4680
rajmeet.virk@leg.bc.ca | www.bcndpcaucus.ca

From: Hagglund, Jarrett PREM:EX <Jarrett.Hagglund@gov.bc.ca>
Sent: Monday, May 13, 2019 9:37 AM
To: Virk, Rajmeet <Rajmeet.Virk@leg.bc.ca>
Subject: Wednesday May 15th, 2019

Hi There,

We are wondering if we are able to get leave for the premier at the end of the day on May 15th. We would like the Premier to be able to Leve the Precinct by 6:45pm, 6:30pm if possible. Please advise.

Thank you so much!

Jarrett

Jarrett Hagglund | Executive Coordinator
Office of the Premier
604-817-1458 | Jarrett.Hagglund@gov.bc.ca

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 13, 2019 10:39 AM
To: Wade, Debbie PREM:EX
Subject: RE: Geoff's trip to Ottawa

No. It's the same flight.

From: Wade, Debbie PREM:EX
Sent: May 13, 2019 10:38 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Geoff's trip to Ottawa

Was there supposed to be an attachment?

Debb

Debbie Wade
Executive Coordinator to Geoff Meggs - Chief of Staff
and Amber Hockin - Deputy Chief of Staff
Office of the Premier
778-974-6075

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, May 13, 2019 10:36 AM
To: Wade, Debbie PREM:EX <Debbie.Wade@gov.bc.ca>
Subject: RE: Geoff's trip to Ottawa

Sure Debbie. This is the original booking. He's flying with Amber.

From: Wade, Debbie PREM:EX
Sent: May 10, 2019 3:36 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Geoff's trip to Ottawa

Hi Elizabeth;

Geoff was wanting to check on the details of his flight. Do you mind discussing with him on Monday? He thinks it must have been changed from original booking but just wants to double check details.

Thanks so much, and have a great weekend.!

Debbie Wade
Executive Coordinator to Geoff Meggs - Chief of Staff
and Amber Hockin - Deputy Chief of Staff
Office of the Premier
778-974-6075

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 13, 2019 10:56 AM
To: Wade, Debbie PREM:EX
Subject: Flight from Toronto

Hi Debbie,

Does Geoff have a flight from Toronto? I don't see one booked.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 13, 2019 11:07 AM
To: 'Tamra Bartilucci'
Subject: Flights for the Premier, June 25-27

Hi Tamra,

Can we please book the Premier, Geoff, Evan and Jen on the following flights from Penticton?

June 25, Flight #8357 at 20:05, Penticton to Vancouver
June 26, Flight #164 at 15:00, Vancouver to Edmonton
June 27, Flight #173 at 18:00, Edmonton to Victoria

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 13, 2019 11:23 AM
To: 'Tamra Bartilucci'
Subject: RE: Flighjt for Geoff, Toronto to Victoria

Thanks Tamra. Debbie and I both forgot… I'll let you know what he decides on.

Elizabeth

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: May 13, 2019 11:22 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Flighjt for Geoff, Toronto to Victoria

HI Elizabeth

We do not have anything booked for Geoff ion the return . The schedule is below . If you do want to see pricing for a specific flights please let me know
Tamra

CONNECTING FLIGHT SCHEDULES FOR 26 MAY - YYZ-YYJ							
Airline	Flight	From	To	Depart	Arrive	+/- Days	Stops
Air Canada Operated By /Air Canada Rouge	1681	Lester B. Pearson Intl, Toronto	Victoria	09:45	11:50		0
Air Canada	103	Lester B. Pearson Intl, Toronto	Vancouver	08:00	09:49		0
Air Canada Operated By /Air Canada Express - Jazz	8063	Vancouver	Victoria	11:05	11:34		0
Air Canada	105	Lester B. Pearson Intl, Toronto	Vancouver	09:00	10:49		0
Air Canada Operated By /Air Canada Express - Jazz	8085	Vancouver	Victoria	12:55	13:24		0
Air Canada	109	Lester B. Pearson Intl, Toronto	Vancouver	10:30	12:28		0
Air Canada Operated By /Air Canada	8069	Vancouver	Victoria	14:05	14:34		0

Express - Jazz							
Air Canada	111	Lester B. Pearson Intl, Toronto	Vancouver	12:30	14:14		0
Air Canada Operated By /Air Canada Express - Jazz	8071	Vancouver	Victoria	15:05	15:34		0
Air Canada	103	Lester B. Pearson Intl, Toronto	Vancouver	08:00	09:49		0
Air Canada Operated By /Air Canada Express - Jazz	8085	Vancouver	Victoria	12:55	13:24		0
Air Canada	191	Lester B. Pearson Intl, Toronto	Calgary	12:00	14:08		0
Air Canada Operated By /Air Canada Express - Jazz	8555	Calgary	Victoria	14:50	15:36		0
Air Canada	105	Lester B. Pearson Intl, Toronto	Vancouver	09:00	10:49		0
Air Canada Operated By /Air Canada Express - Jazz	8069	Vancouver	Victoria	14:05	14:34		0
Air Canada	109	Lester B. Pearson Intl, Toronto	Vancouver	10:30	12:28		0
Air Canada Operated By /Air Canada Express - Jazz	8071	Vancouver	Victoria	15:05	15:34		0
Air Canada	103	Lester B. Pearson Intl, Toronto	Vancouver	08:00	09:49		0
Air Canada Operated By /Air Canada Express - Jazz	8069	Vancouver	Victoria	14:05	14:34		0
Air Canada	139	Lester B. Pearson Intl, Toronto	Calgary	10:00	12:08		0
Air Canada Operated By /Air Canada Express - Jazz	8555	Calgary	Victoria	14:50	15:36		0

Air Canada	9	Lester B. Pearson Intl, Toronto	Calgary	09:05	11:13		0
Air Canada Operated By /Air Canada Express - Jazz	8555	Calgary	Victoria	14:50	15:36		0
Air Canada	105	Lester B. Pearson Intl, Toronto	Vancouver	09:00	10:49		0
Air Canada Operated By /Air Canada Express - Jazz	8071	Vancouver	Victoria	15:05	15:34		0
Air Canada	111	Lester B. Pearson Intl, Toronto	Vancouver	12:30	14:14		0
Air Canada Operated By /Air Canada Express - Jazz	8073	Vancouver	Victoria	17:00	17:29		0
Air Canada	119	Lester B. Pearson Intl, Toronto	Vancouver	16:00	17:44		0
Air Canada Operated By /Air Canada Express - Jazz	8077	Vancouver	Victoria	19:05	19:34		0
Air Canada	137	Lester B. Pearson Intl, Toronto	Calgary	08:00	10:08		0
Air Canada Operated By /Air Canada Express - Jazz	8555	Calgary	Victoria	14:50	15:36		0
Air Canada	109	Lester B. Pearson Intl, Toronto	Vancouver	10:30	12:28		0
Air Canada Operated By /Air Canada Express - Jazz	8073	Vancouver	Victoria	17:00	17:29		0
Air Canada	115	Lester B. Pearson Intl, Toronto	Vancouver	14:25	16:23		0
Air Canada Operated By /Air Canada Express - Jazz	8077	Vancouver	Victoria	19:05	19:34		0
Air Canada	147	Lester B. Pearson Intl, Toronto	Calgary	15:35	17:43		0

Air Canada Operated By /Air Canada Express - Jazz	8557	Calgary	Victoria	19:55	20:41		0
Air Canada	111	Lester B. Pearson Intl, Toronto	Vancouver	12:30	14:14		0
Air Canada Operated By /Air Canada Express - Jazz	8077	Vancouver	Victoria	19:05	19:34		0
Air Canada	145	Lester B. Pearson Intl, Toronto	Calgary	13:35	15:43		0
Air Canada Operated By /Air Canada Express - Jazz	8557	Calgary	Victoria	19:55	20:41		0
Air Canada	123	Lester B. Pearson Intl, Toronto	Vancouver	18:00	19:49		0
Air Canada Operated By /Air Canada Express - Jazz	8081	Vancouver	Victoria	22:30	22:59		0
Air Canada	121	Lester B. Pearson Intl, Toronto	Vancouver	17:00	18:44		0
Air Canada Operated By /Air Canada Express - Jazz	8081	Vancouver	Victoria	22:30	22:59		0
Air Canada	119	Lester B. Pearson Intl, Toronto	Vancouver	16:00	17:44		0
Air Canada Operated By /Air Canada Express - Jazz	8081	Vancouver	Victoria	22:30	22:59		0

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Monday, May 13, 2019 11:00 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Flighjt for Geoff, Toronto to Victoria

Hi Tamra,

I can't remember if I asked you for flights from Toronto to Victoria for Geoff or not. I think Debbie and I forgot the flight home, oops. Can you send me available flights for the 26th please?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 13, 2019 11:24 AM
To: Wade, Debbie PREM:EX
Subject: FW: Flighjt for Geoff, Toronto to Victoria

Hi Debbie,

Here are the options for Geoff's return.

Elizabeth

CONNECTING FLIGHT SCHEDULES FOR 26 MAY - YYZ-YYJ							
Airline	Flight	From	To	Depart	Arrive	+/- Days	Stops
Air Canada Operated By /Air Canada Rouge	1681	Lester B. Pearson Intl, Toronto	Victoria	09:45	11:50		0
Air Canada	103	Lester B. Pearson Intl, Toronto	Vancouver	08:00	09:49		0
Air Canada Operated By /Air Canada Express - Jazz	8063	Vancouver	Victoria	11:05	11:34		0
Air Canada	105	Lester B. Pearson Intl, Toronto	Vancouver	09:00	10:49		0
Air Canada Operated By /Air Canada Express - Jazz	8085	Vancouver	Victoria	12:55	13:24		0
Air Canada	109	Lester B. Pearson Intl, Toronto	Vancouver	10:30	12:28		0
Air Canada Operated By /Air Canada Express - Jazz	8069	Vancouver	Victoria	14:05	14:34		0
Air Canada	111	Lester B. Pearson Intl, Toronto	Vancouver	12:30	14:14		0
Air Canada Operated By /Air Canada Express - Jazz	8071	Vancouver	Victoria	15:05	15:34		0

Air Canada	103	Lester B. Pearson Intl, Toronto	Vancouver	08:00	09:49		0
Air Canada Operated By /Air Canada Express - Jazz	8085	Vancouver	Victoria	12:55	13:24		0
Air Canada	191	Lester B. Pearson Intl, Toronto	Calgary	12:00	14:08		0
Air Canada Operated By /Air Canada Express - Jazz	8555	Calgary	Victoria	14:50	15:36		0
Air Canada	105	Lester B. Pearson Intl, Toronto	Vancouver	09:00	10:49		0
Air Canada Operated By /Air Canada Express - Jazz	8069	Vancouver	Victoria	14:05	14:34		0
Air Canada	109	Lester B. Pearson Intl, Toronto	Vancouver	10:30	12:28		0
Air Canada Operated By /Air Canada Express - Jazz	8071	Vancouver	Victoria	15:05	15:34		0
Air Canada	103	Lester B. Pearson Intl, Toronto	Vancouver	08:00	09:49		0
Air Canada Operated By /Air Canada Express - Jazz	8069	Vancouver	Victoria	14:05	14:34		0
Air Canada	139	Lester B. Pearson Intl, Toronto	Calgary	10:00	12:08		0
Air Canada Operated By /Air Canada Express - Jazz	8555	Calgary	Victoria	14:50	15:36		0
Air Canada	9	Lester B. Pearson Intl, Toronto	Calgary	09:05	11:13		0
Air Canada Operated By /Air Canada Express - Jazz	8555	Calgary	Victoria	14:50	15:36		0
Air Canada	105	Lester B. Pearson Intl, Toronto	Vancouver	09:00	10:49		0

Air Canada Operated By /Air Canada Express - Jazz	8071	Vancouver	Victoria	15:05	15:34		0
Air Canada	111	Lester B. Pearson Intl, Toronto	Vancouver	12:30	14:14		0
Air Canada Operated By /Air Canada Express - Jazz	8073	Vancouver	Victoria	17:00	17:29		0
Air Canada	119	Lester B. Pearson Intl, Toronto	Vancouver	16:00	17:44		0
Air Canada Operated By /Air Canada Express - Jazz	8077	Vancouver	Victoria	19:05	19:34		0
Air Canada	137	Lester B. Pearson Intl, Toronto	Calgary	08:00	10:08		0
Air Canada Operated By /Air Canada Express - Jazz	8555	Calgary	Victoria	14:50	15:36		0
Air Canada	109	Lester B. Pearson Intl, Toronto	Vancouver	10:30	12:28		0
Air Canada Operated By /Air Canada Express - Jazz	8073	Vancouver	Victoria	17:00	17:29		0
Air Canada	115	Lester B. Pearson Intl, Toronto	Vancouver	14:25	16:23		0
Air Canada Operated By /Air Canada Express - Jazz	8077	Vancouver	Victoria	19:05	19:34		0
Air Canada	147	Lester B. Pearson Intl, Toronto	Calgary	15:35	17:43		0
Air Canada Operated By /Air Canada Express - Jazz	8557	Calgary	Victoria	19:55	20:41		0
Air Canada	111	Lester B. Pearson Intl, Toronto	Vancouver	12:30	14:14		0
Air Canada Operated By	8077	Vancouver	Victoria	19:05	19:34		0

/Air Canada Express - Jazz							
Air Canada	145	Lester B. Pearson Intl, Toronto	Calgary	13:35	15:43		0
Air Canada Operated By /Air Canada Express - Jazz	8557	Calgary	Victoria	19:55	20:41		0
Air Canada	123	Lester B. Pearson Intl, Toronto	Vancouver	18:00	19:49		0
Air Canada Operated By /Air Canada Express - Jazz	8081	Vancouver	Victoria	22:30	22:59		0
Air Canada	121	Lester B. Pearson Intl, Toronto	Vancouver	17:00	18:44		0
Air Canada Operated By /Air Canada Express - Jazz	8081	Vancouver	Victoria	22:30	22:59		0
Air Canada	119	Lester B. Pearson Intl, Toronto	Vancouver	16:00	17:44		0
Air Canada Operated By /Air Canada Express - Jazz	8081	Vancouver	Victoria	22:30	22:59		0

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 13, 2019 11:27 AM
To: Poldrugovac, Saija FIN:EX
Subject: RE: Supplier number for Jarrett Hagglund

Thanks Saija!

From: Poldrugovac, Saija FIN:EX
Sent: May 13, 2019 11:11 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Supplier number for Jarrett Hagglund

His Supplier number is s.22
~S

From: Parkinson, Elizabeth PREM:EX
Sent: May 13, 2019 10:25 AM
To: Poldrugovac, Saija FIN:EX
Subject: Supplier number for Jarrett Hagglund

Hi Saija,

Jarrett Hagglund is putting in for moving assistance. His employee number is s.22 Can you please confirm his supplier number so I can pay him through eforms?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

CONFIDENTIALITY NOTICE: The above message contains confidential information intended for a specified individual and purpose. The information is private and protected by law. Any copying or disclosure of this transmission by anyone other than the intended recipient is prohibited. If you are not the intended recipient, please notify the sender immediately and delete this message and any attachments from your system. Thank you.

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 13, 2019 11:48 AM
To: Nash, Amber PREM:EX
Subject: RE: May Revised BMO Reconciliation

It's the last $10,000 of charges. BMO cut them off for some reason.

From: Nash, Amber PREM:EX
Sent: May 13, 2019 11:31 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: May Revised BMO Reconciliation

Can you tell me if the additional charges are at the top of the pdf or bottom ?

From: Parkinson, Elizabeth PREM:EX
Sent: May 13, 2019 10:19 AM
To: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>; Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
Subject: May Revised BMO Reconciliation

Hi Vanessa and Amber,

Attached is the revised reconciliation with the additional charges missed in the first mailout by BMO. Please confirm your approval by return email and I will forward to Finance.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 13, 2019 11:58 AM
To: Geary, Vanessa PREM:EX
Subject: s.15 reservations

Hi Vanessa,

I just wanted to give you a heads up that costs at hotels are beginning to creep up for summer rates. I've booked the Premier and 3 staff into s.15 for June 25th at $359 a night which is government rate at that time.

Thanks,

Elizabeth

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

CONFIDENTIALITY NOTICE: The above message contains confidential information intended for a specified individual and purpose. The information is private and protected by law. Any copying or disclosure of this transmission by anyone other than the intended recipient is prohibited. If you are not the intended recipient, please notify the sender immediately and delete this message and any attachments from your system. Thank you.

Parkinson, Elizabeth PREM:EX

Subject: OVERNIGHT: s.15
Location: s.15

Start: Mon 2019-06-24 12:00 AM
End: Wed 2019-06-26 12:00 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Aaron, Sage PREM:EX; Brown, Evan PREM:EX; Dewar, Bob PREM:EX; Hockin, Amber PREM:EX; Holmwood, Jen PREM:EX; Meggs, Geoff PREM:EX
Optional Attendees: s.17

Monday, June 22-25, 2019 – 2 nights

OVERNIGHT: s.15

CONFIRMATIONS: Premier # s.22 s.22 $309.35/night, June 23-24 only
Evan # - s.22 , $249.55/night, June 23-24 only
Geoff # - s.22 June 23-24 only
Jen H # - s.22 June 23-24 only

s.15 2 rooms: s.15; s.22 (3 nights), s.15; s.22 (2 nights) - s.22 s.22 (s.15; to change night)

Amber H# s.22 s.22 (Caucus acct.) – 2 nights, 24, 25
Sage # (Caucus acct.)- 2 nights, 24-,25
Bob # (Caucus acct.)- 2 nights, 24-25

Check-in: 4: 00 pm
Check-out: 11:00 am
Cancellation: 7 days prior to check-in

Elizabeth-26-04-19

Parkinson, Elizabeth PREM:EX

Subject: OVERNIGHT: s.15
Location: s.15

Start: Mon 2019-06-24 12:00 AM
End: Wed 2019-06-26 12:00 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Aaron, Sage PREM:EX; Brown, Evan PREM:EX; Dewar, Bob PREM:EX; Hockin, Amber PREM:EX; Holmwood, Jen PREM:EX; Meggs, Geoff PREM:EX
Optional Attendees: s.17

Monday, June 22-25, 2019 – 2 nights

OVERNIGHT: s.15

CONFIRMATIONS: Premier # s.22 s.22 $309.35/night, June 23-24 only
Evan # - s.22 , $249.55/night, June 23-24 only
Geoff # - s.22 June 23-24 only
Jen H # - June 23-24 only

s.15 2 rooms: s.15; s.22 (3 nights), s.15; s.22 (2 nights) s.22 s.22 (s.15 to change night)

Amber H# s.22 - s.22 (Caucus acct.) – 2 nights, 24, 25
Sage # - (Caucus acct.)- 2 nights, 24-,25
Bob # - (Caucus acct.)- 2 nights, 24-25

Check-in: 4: 00 pm
Check-out: 11:00 am
Cancellation: 7 days prior to check-in

Elizabeth-26-04-19

Parkinson, Elizabeth PREM:EX

Subject: OVERNIGHT: s.15
Location: s.15

Start: Sun 2019-06-23 12:00 AM
End: Wed 2019-06-26 12:00 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Aaron, Sage PREM:EX; Brown, Evan PREM:EX; Dewar, Bob PREM:EX; Hockin, Amber PREM:EX; Holmwood, Jen PREM:EX; Meggs, Geoff PREM:EX
Optional Attendees: s.17

Monday, June 22-25, 2019 – 2 nights

OVERNIGHT: s.15

CONFIRMATIONS: Premier # s.22 s.22 $309.35/night, June 23-24 only
Evan # - s.22 , $249.55/night, June 23-24 only
Geoff # - s.22 June 23-24 only
Jen H # - June 23-24 only

s.15 2 rooms: s.15; s.22 (3 nights), s.15; s.22 (2 nights) - s.22 s.22 s.15 to change night)

Amber H# s.22 s.22 (Caucus acct.) – 2 nights, 24, 25
Sage # (Caucus acct.)- 2 nights, 24-,25
Bob # (Caucus acct.)- 2 nights, 24-25

Check-in: 4: 00 pm
Check-out: 11:00 am
Cancellation: 7 days prior to check-in

Elizabeth-26-04-19

Parkinson, Elizabeth PREM:EX

Subject: OVERNIGHT:s.15
Location: s.15

Start: Tue 2019-06-25 12:00 AM
End: Wed 2019-06-26 12:00 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Meggs, Geoff PREM:EX; Holmwood, Jen PREM:EX; Evan Brown

Tuesday, June 25, 2019

OVERNIGHT: s.15

CONFIRMATIONs: Premier s.22
Geoff
Evan
Jen

s.22 room $359 per night gov't rate plus taxes

Elizabeth-13-06-19

Parkinson, Elizabeth PREM:EX

Subject: AIR CANADA: Penticton to Vancouver (8:15 AM)
Location: AC Flight # 8353

Start: Wed 2019-06-26 8:15 AM
End: Wed 2019-06-26 9:05 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Parkinson, Elizabeth PREM:EX
Required Attendees Hockin, Amber PREM:EX; Wade, Debbie PREM:EX; Dewar, Bob PREM:EX

Wednesday, June 26, 2019

AIR CANADA Flight #AC 8353

Depart Penticton airport at 8:15 AM
Arrive Vancouver Airport (Main Terminal) at 9:05 am

CONFIRMATION Amber# s.22 Seat # s
Bob s.22 Seat is 15

Booked with Tamra at Fight Centre, Tel # 250-360-2058

Elizabeth-01-05-19

Parkinson, Elizabeth PREM:EX

Subject: AIR CANADA: Penticton to Vancouver (8:15 AM)
Location: AC Flight # 8353

Start: Wed 2019-06-26 8:15 AM
End: Wed 2019-06-26 9:05 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Parkinson, Elizabeth PREM:EX
Required Attendees Hockin, Amber PREM:EX; Wade, Debbie PREM:EX; Dewar, Bob PREM:EX; Aaron, Sage PREM:EX

Wednesday, June 26, 2019

AIR CANADA Flight #AC 8353

Depart Penticton airport at 8:15 AM
Arrive Vancouver Airport (Main Terminal) at 9:05 am

CONFIRMATION Amber# s.22 Seat # s
Bob s.22 Seat s.15
Sage s.22 Seat s.15

Booked with Tamra at Fight Centre, Tel # 250-360-2058

Elizabeth-01-05-19

Parkinson, Elizabeth PREM:EX

Subject: AIR CANADA: Vancouver to Victoria (10:15 AM)
Location: Flight # AC 8061

Start: Wed 2019-06-26 10:15 AM
End: Wed 2019-06-26 10:45 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Dewar, Bob PREM:EX
Required Attendees Aaron, Sage PREM:EX

Wednesday, June 26, 2019

AIR CANADA Flight # AC 8061

Depart Vancouver Airport at 10:15 am
Arrive Victoria Airport at 10:45 AM

CONFIRMATION Bob # s.22 Seat # s
Sage s.22 Seat s.1

Booked with Tamra at Flight Centre, Tel # 250-360-2058

Elizabeth-13-05-19

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 13, 2019 2:05 PM
To: 'Tamra Bartilucci'
Subject: FW: Penticton Flights

Hi Tamra,

Can I please change the June 24th flights that we booked for the Premier, Evan, Geoff and Jen to the flight below on the 23rd?

Thanks,

Elizabeth

Air Canada Operated By /Air Canada Express - Jazz	8070	Victoria	Vancouver	15:05	15:35		0
Air Canada Operated By /Air Canada Express - Jazz	8354	Vancouver	Penticton Regional, Penticton	18:35	19:32		0

Parkinson, Elizabeth PREM:EX

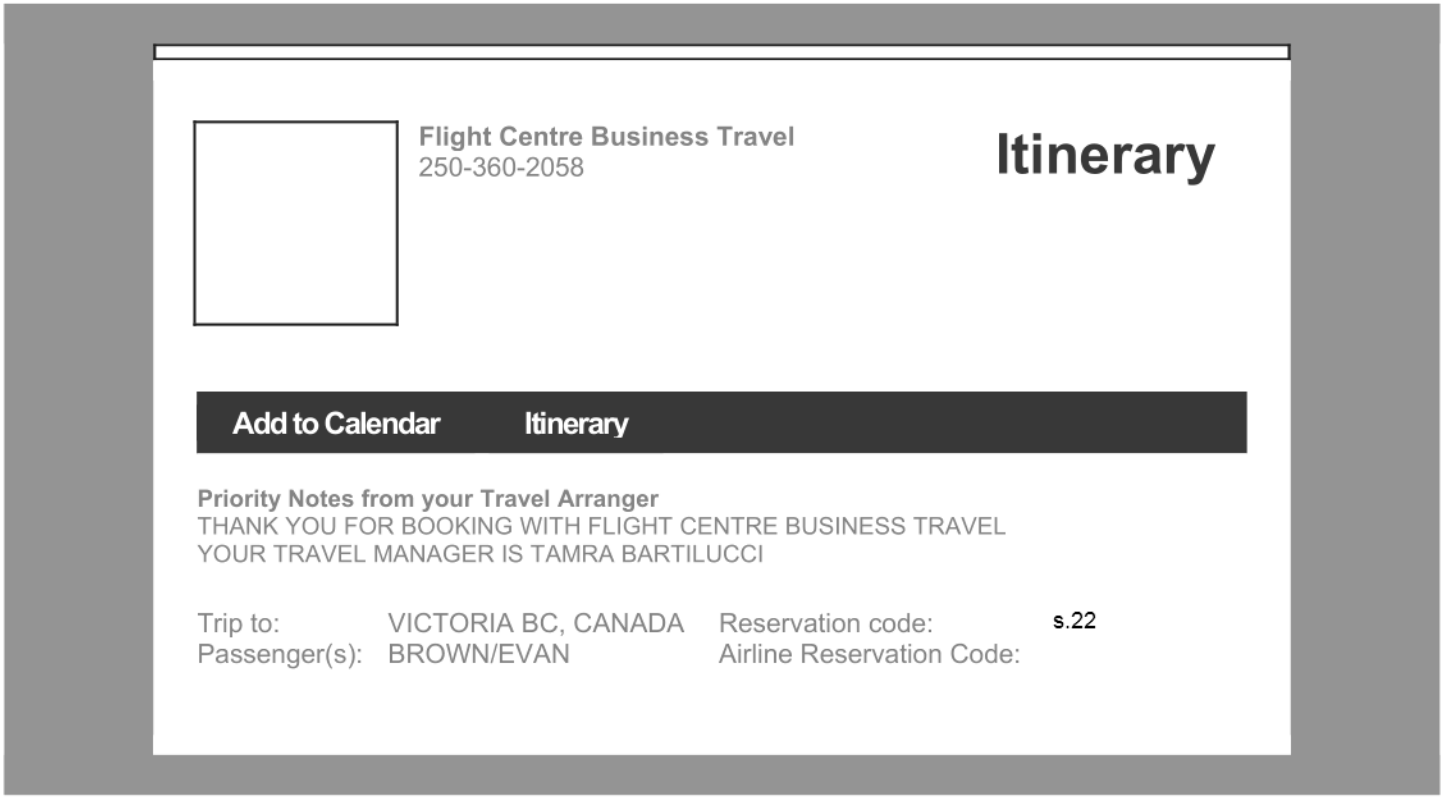
From: Parkinson, Elizabeth PREM:EX
Sent: May 13, 2019 2:14 PM
To: 'Tamra Bartilucci'
Subject: RE: Eticket : Evan Brown / Penticton - Vancouver - Edmonton - Victoria / Jun 25-27

Thanks Tamra. Sorry for the back and forth changes.

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: May 13, 2019 12:57 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Eticket : Evan Brown / Penticton - Vancouver - Edmonton - Victoria / Jun 25-27

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Flight Centre Business Travel [mailto:confirmation@tripcase.com]
Sent: Monday, May 13, 2019 12:51 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Travel Reservation to VICTORIA BC, CANADA on June 25 for EVAN BROWN



AIR CANADA AC Flight Number **8357** **Tuesday, 25 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation# s.22

Departure: YYF PENTICTON BC, CANADA
8:05PM

Arrival: YVR VANCOUVER BC, CANADA
8:55PM
Main Terminal

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP
Duration: 0hour(s) and 50minute(s)
Distance (in Miles): 164

Evan Brown
Seat(s): Check-In Required

WESTJET WS Flight Number **164** **Wednesday, 26 June**
CONFIRMED, Confirmation# s.22

Departure: YVR VANCOUVER BC, CANADA
3:00PM
Main Terminal

Arrival: YEG EDMONTON INTL AB, CANADA
5:29PM

Please verify flight times prior to departure

Class: Economy
Meal: Food for Purchase
Aircraft: BOEING 737-600 JET
Duration: 1hour(s) and 29minute(s)
Distance (in Miles): 504

Evan Brown
Seat(s): s.15 / Confirmed

WESTJET WS Flight Number **173** **Thursday, 27 June**
CONFIRMED, Confirmation# s.22

Departure: YEG EDMONTON INTL AB, CANADA
6:00PM

Arrival: YYJ VICTORIA BC, CANADA
6:36PM

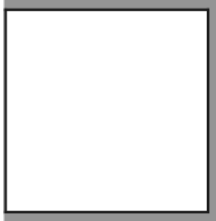
Please verify flight times prior to departure

Class:	Economy	Duration:	1hour(s) and 36minute(s)
Meal:	Food for Purchase	Distance (in Miles):	537
Aircraft:	BOEING 737-600 JET		

Evan Brown

Seat(s): s.1 / Confirmed

If you no longer wish to receive these emails please contact: confirmation@tripcase.com.



Parkinson, Elizabeth PREM:EX

Subject: AIR CANADA: Penticton to Vancouver (8:05 PM)
Location: Flight # AC 8357

Start: Tue 2019-06-25 8:05 PM
End: Tue 2019-06-25 8:55 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Evan Brown; Meggs, Geoff PREM:EX; Holmwood, Jen PREM:EX

Tuesday, June 25, 2019

AIR CANADA Flight # 8357

Depart Penticton Airport at 8:05 PM
Arrive Vancouver Airport at 8:55 PM

CONFIRMATIONs: Premier, Geoff & Jen # s.22 Seats s.15
Evan s.22 Seat # s.1

Booked with Tamra at Flight Centre Tel # 250-360-2058

Elizabeth-13-05-19

Parkinson, Elizabeth PREM:EX

Subject: WESTJET : Vancouver to Edmonton (3:00 PM)
Location: Westjet Flight # WS 0164

Start: Wed 2019-06-26 3:00 PM
End: Wed 2019-06-26 4:29 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: s.17
Required Attendees Evan Brown; Meggs, Geoff PREM:EX; Holmwood, Jen PREM:EX

Wednesday, June 26, 2019 **NOTE: One hour time difference**

WESTJET Flight # 0164

Depart Vancouver Airport at 3:00 PM
Arrive Edmonton Airport at 5:29 PM

CONFIRMATIONs: Premier, Geoff, Jen s.22 Seats s.15
Evan s.22 Seat # s.

Booked with Tamra at Flight Centre, tel # 250-360-2058

Elizabeth-13-05-19

Parkinson, Elizabeth PREM:EX

Subject: WESTJET: Edmonton to Victoria (6:00 PM)
Location: Flight # WS 0173

Start: Thu 2019-06-27 5:00 PM
End: Thu 2019-06-27 6:36 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Evan Brown; Holmwood, Jen PREM:EX; Meggs, Geoff PREM:EX

Thursday, June 27, 2019

WESTJET Flight # WS 0173

Depart Edmonton Airport at 6:00 PM
Arrive Victoria Airport at 6:36 PM

CONFIRMATIONs Premier, Geoff, Jen s.22 Seats#

Booked with Tamra at Flight Centre, tel # 250-360-2058

Elizabeth-13-05-19

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 13, 2019 2:50 PM
To: 'Tamra Bartilucci'
Subject: RE: Eticket : John Horgan, Geoffrey Meggs and jennifer Holmwood / Penticton - Vancouver - Edmonton - Victoria / Jun 25-27

Hi Tamra,

Do you have the seat numbers for the Edmonton to Victoria portion?

Thanks,

Elizabeth

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: May 13, 2019 12:59 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Eticket : John Horgan, Geoffrey Meggs and jennifer Holmwood / Penticton - Vancouver - Edmonton - Victoria / Jun 25-27

Hi Elizabeth
I used a WestJet credit for everyone and Evan's was booked in a different system so had to be separate but he is seated with everyone

Please let me know if you have any questions or need anything further .

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Flight Centre Business Travel [mailto:confirmation@tripcase.com]
Sent: Monday, May 13, 2019 12:58 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Travel Reservation to VICTORIA BC, CANADA on June 25 for JOHN HORGAN



Add to Calendar **Itinerary**

Priority Notes from your Travel Arranger
THANK YOU FOR BOOKING WITH FLIGHT CENTRE BUSINESS TRAVEL
YOUR TRAVEL MANAGER IS TAMRA BARTILUCCI
FOR EMERGENCY 24 HOUR ASSISTANCE PLEASE CALL 1-250-415-2330

Trip to: VICTORIA BC, CANADA
Passenger(s): HORGAN/JOHN
MEGGS/GEOFFREY
HOLMWOOD/JENNIFER

Reservation code: s.22
Airline Reservation Code:

AIR CANADA AC Flight Number **8357** **Tuesday, 25 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation# s.22

Departure: YYF PENTICTON BC, CANADA
8:05PM

Arrival: YVR VANCOUVER BC, CANADA
8:55PM
Main Terminal

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP

Duration: 0hour(s) and 50minute(s)
Distance (in Miles): 164

John Horgan
Seat(s): Check-In Required

Geoffrey Meggs
Seat(s): Check-In Required

Jennifer Holmwood
Seat(s): Check-In Required

WESTJET WS Flight Number **164** **Wednesday, 26 June**
CONFIRMED, Confirmation# s.22

Departure: YVR VANCOUVER BC, CANADA
3:00PM
Main Terminal

Arrival: YEG EDMONTON INTL AB, CANADA
5:29PM

Please verify flight times prior to departure

Class:	Economy	Duration:	1hour(s) and 29minute(s)
Meal:	Food for Purchase	Distance (in Miles):	504
Aircraft:	BOEING 737-600 JET		

John Horgan
Seat(s): Check-In Required

Geoffrey Meggs
Seat(s): Check-In Required

Jennifer Holmwood
Seat(s): Check-In Required

WESTJET WS Flight Number **173** **Thursday, 27 June**
CONFIRMED, Confirmation# s.22

Departure: YEG EDMONTON INTL AB, CANADA
6:00PM

Arrival: YYJ VICTORIA BC, CANADA
6:36PM

Please verify flight times prior to departure

Class:	Economy	Duration:	1hour(s) and 36minute(s)
Meal:	Food for Purchase	Distance (in Miles):	537
Aircraft:	BOEING 737-600 JET		

John Horgan
Seat(s): Check-In Required

Geoffrey Meggs
Seat(s): Check-In Required

Jennifer Holmwood
Seat(s): Check-In Required

If you no longer wish to receive these emails please contact: confirmation@tripcase.com.

Parkinson, Elizabeth PREM:EX

Subject: WESTJET: Edmonton to Victoria (6:00 PM)
Location: Flight # WS 0173

Start: Thu 2019-06-27 5:00 PM
End: Thu 2019-06-27 6:36 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Brown, Evan PREM:EX; Holmwood, Jen PREM:EX; Meggs, Geoff PREM:EX

Thursday, June 27, 2019

WESTJET Flight # WS 0173

Depart Edmonton Airport at 6:00 PM
Arrive Victoria Airport at 6:36 PM

CONFIRMATIONs Premier, Geoff, Jen s.22 Seats#
Evan # s.22 Seat # s.1
Booked with Tamra at Flight Centre, tel # 250-360-2058

Elizabeth-13-05-19

Parkinson, Elizabeth PREM:EX

Subject: WESTJET: Edmonton to Victoria (6:00 PM)
Location: Flight # WS 0173

Start: Thu 2019-06-27 5:00 PM
End: Thu 2019-06-27 6:36 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Brown, Evan PREM:EX; Holmwood, Jen PREM:EX; Meggs, Geoff PREM:EX

Thursday, June 27, 2019

WESTJET Flight # WS 0173

Depart Edmonton Airport at 6:00 PM
Arrive Victoria Airport at 6:36 PM

CONFIRMATIONs Premier, Geoff, Jen s.22 Seats# s.15
Evan # s.22 Seat # s.

Booked with Tamra at Flight Centre, tel # 250-360-2058

Elizabeth-13-05-19

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 13, 2019 3:15 PM
To: 'Tamra Bartilucci'
Subject: RE: Eticket : John Horgan, Geoffrey Meggs and jennifer Holmwood / Penticton - Vancouver - Edmonton - Victoria / Jun 25-27

Thanks!

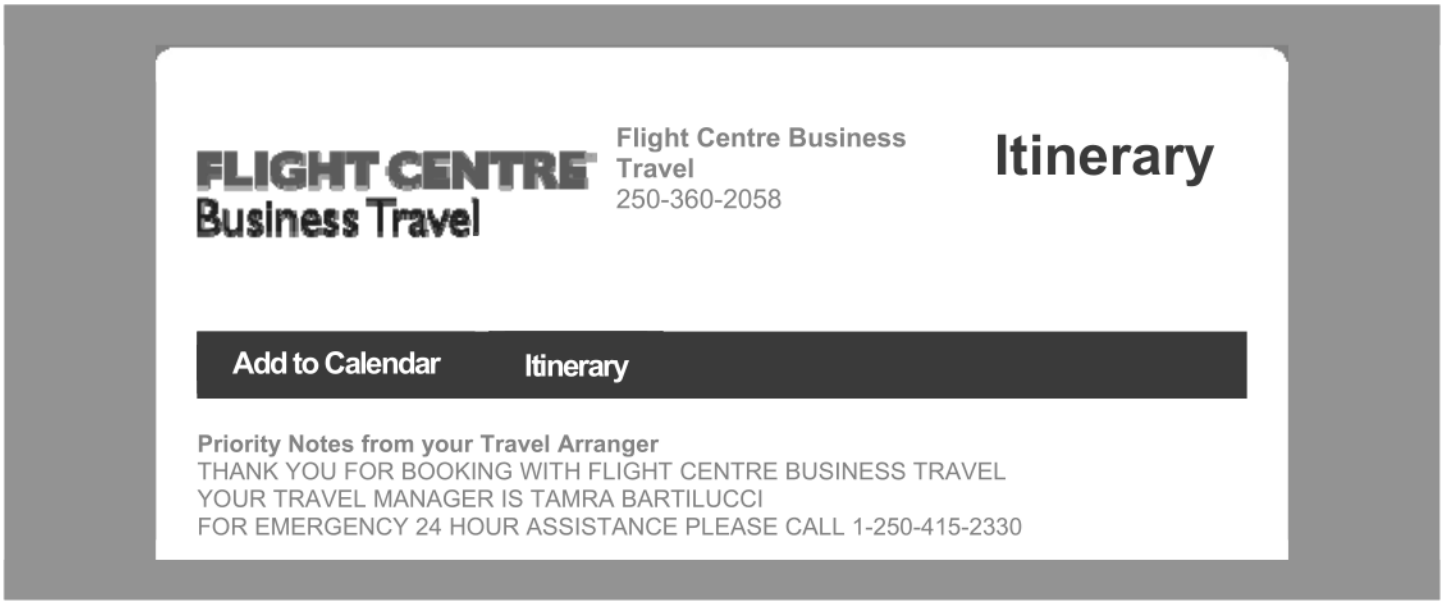
From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: May 13, 2019 2:58 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Eticket : John Horgan, Geoffrey Meggs and jennifer Holmwood / Penticton - Vancouver - Edmonton - Victoria / Jun 25-27

Hi Elizabeth
The seats have been updated.

Please let me know if you have any questions or need anything further .

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Flight Centre Business Travel [mailto:confirmation@tripcase.com]
Sent: Monday, May 13, 2019 2:57 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Travel Reservation to VICTORIA BC, CANADA on June 25 for JOHN HORGAN



Trip to: VICTORIA BC, CANADA
Passenger(s): HORGAN/JOHN
MEGGS/GEOFFREY
HOLMWOOD/JENNIFER

Reservation code: s.22
Airline Reservation Code:

AIR CANADA AC Flight Number **8357** **Tuesday, 25 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation# s.22

Departure: YYF PENTICTON BC, CANADA
8:05PM

Arrival: YVR VANCOUVER BC, CANADA
8:55PM
Main Terminal

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP
Duration: 0hour(s) and 50minute(s)
Distance (in Miles): 164

John Horgan
Seat(s): Check-In Required

Geoffrey Meggs
Seat(s): Check-In Required

Jennifer Holmwood
Seat(s): Check-In Required

WESTJET WS Flight Number **164** **Wednesday, 26 June**
CONFIRMED, Confirmation# s.22

Departure: YVR VANCOUVER BC, CANADA
3:00PM
Main Terminal

Arrival: YEG EDMONTON INTL AB, CANADA
5:29PM

Please verify flight times prior to departure

Class: Economy
Meal: Food for Purchase
Aircraft: BOEING 737-600 JET
Duration: 1hour(s) and 29minute(s)
Distance (in Miles): 504

John Horgan
Seat(s): Check-In Required

Geoffrey Meggs
Seat(s): Check-In Required

Jennifer Holmwood
Seat(s): Check-In Required

WESTJET WS Flight Number **173** **Thursday, 27 June**
CONFIRMED, Confirmation# s.22

Departure: YEG EDMONTON INTL AB, CANADA
6:00PM

Arrival: YYJ VICTORIA BC, CANADA
6:36PM

Please verify flight times prior to departure

Class:	Economy	Duration:	1hour(s) and 36minute(s)
Meal:	Food for Purchase	Distance (in Miles):	537
Aircraft:	BOEING 737-600 JET		

John Horgan
Seat(s): Check-In Required

Geoffrey Meggs
Seat(s): Check-In Required

Jennifer Holmwood
Seat(s): Check-In Required

If you no longer wish to receive these emails please contact: confirmation@tripcase.com.

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 13, 2019 3:20 PM
To: Nash, Amber PREM:EX
Subject: FW: Missing Info

Hi Amber,

These are the 3 Travel claims that the Premier approved last week. Can you please approve in the system?

Thanks,

Elizabeth

From: Poldrugovac, Saija FIN:EX
Sent: May 13, 2019 3:18 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Subject: Missing Info

Hi Guys,
I know you are aware of what is missing below. Just sending everyone a quick reminder so nothing gets missed.
~S

Ministry	Document #	Employee	Date Completed Package Received
Premier's Office	E131057	Bain, Don	
Premier's Office	E131044	Horgan, John	
Premier's Office	E131043	Horgan, John	
Premier's Office	E131042	Horgan, John	

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 13, 2019 3:41 PM
To: Banister, Lori FIN:EX
Subject: New contract for Bob Dewar

Hi Lori,

Can you please advise the new contract number for Bob Dewar?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

CONFIDENTIALITY NOTICE: The above message contains confidential information intended for a specified individual and purpose. The information is private and protected by law. Any copying or disclosure of this transmission by anyone other than the intended recipient is prohibited. If you are not the intended recipient, please notify the sender immediately and delete this message and any attachments from your system. Thank you.

Parkinson, Elizabeth PREM:EX

Subject: AIR CANADA: Victoria to Vancouver (4:05 PM)
Location: Flight # AC 8074

Start: Sun 2019-06-23 4:05 PM
End: Sun 2019-06-23 4:35 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Evan Brown; Meggs, Geoff PREM:EX; Holmwood, Jen PREM:EX

Sunday, June 23, 2019

AIR CANADA Flight # AC 8074

Depart Victoria Airport at 4:05 PM
Arrive Vancouver Airport at 4:35 PM

CONFIRMATIONs: Premier, Evan, Geoff and Jen # s.22 Seats # s.15

Booked with Tamra at Flight Centre, Tel # 250-360-2058

Elizabeth-13-05-19

Page 461 of 919 to/à Page 463 of 919

Withheld pursuant to/removed as

s.22

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 13, 2019 4:42 PM
To: s.15; s.22
Subject: RE: Eticket : John Horgan, Geoffrey Meggs and jennifer Holmwood / Penticton - Vancouver - Edmonton - Victoria / Jun 25-27

Thanks s.15; There are so many flights that have been changed or added I think we need to go through them on the phone to make sure you have a copy of all.

From: s.15; s.22
Sent: May 13, 2019 3:55 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; s.15; s.22
Subject: Re: Eticket : John Horgan, Geoffrey Meggs and jennifer Holmwood / Penticton - Vancouver - Edmonton - Victoria / Jun 25-27

Thanks Elizabeth. I'll touch base with you tomorrow.

s.15; s.22

-------- Original message --------
From: "Parkinson, Elizabeth PREM:EX" <Elizabeth.Parkinson@gov.bc.ca>
Date: 2019-05-13 13:32 (GMT-08:00)
To: s.15; s.22
Subject: FW: Eticket : John Horgan, Geoffrey Meggs and jennifer Holmwood / Penticton - Vancouver - Edmonton - Victoria / Jun 25-27

>>> "Parkinson, Elizabeth PREM:EX" 05/13/2019 16:32 >>>
Hi s.15;

Travel plan changes. Flights are attached. I'm changing our reservation at s.15 to June 23, 24th. Will you change yours?

Thanks,

Elizabeth

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: May 13, 2019 12:59 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Eticket : John Horgan, Geoffrey Meggs and jennifer Holmwood / Penticton - Vancouver - Edmonton - Victoria / Jun 25-27

Hi Elizabeth

I used a WestJet credit for everyone and Evan's was booked in a different system so had to be separate but he is seated with everyone

Please let me know if you have any questions or need anything further .

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Flight Centre Business Travel [mailto:confirmation@tripcase.com]
Sent: Monday, May 13, 2019 12:58 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Travel Reservation to VICTORIA BC, CANADA on June 25 for JOHN HORGAN

FLIGHT CENTRE Business Travel

Flight Centre Business Travel
250-360-2058

Itinerary

Add to Calendar Itinerary

Priority Notes from your Travel Arranger
THANK YOU FOR BOOKING WITH FLIGHT CENTRE BUSINESS TRAVEL
YOUR TRAVEL MANAGER IS TAMRA BARTILUCCI
FOR EMERGENCY 24 HOUR ASSISTANCE PLEASE CALL 1-250-415-2330

Trip to:	VICTORIA BC, CANADA	Reservation code:	s.22
Passenger(s):	HORGAN/JOHN MEGGS/GEOFFREY HOLMWOOD/JENNIFER	Airline Reservation Code:	

AIR CANADA AC Flight Number **8357** — **Tuesday, 25 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation# s.22

Departure: YYF PENTICTON BC, CANADA
8:05PM

Arrival: YVR VANCOUVER BC, CANADA
8:55PM
Main Terminal

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP

Duration: 0hour(s) and 50minute(s)
Distance (in Miles): 164

John Horgan
Seat(s): Check-In Required

Geoffrey Meggs
Seat(s): Check-In Required

Jennifer Holmwood
Seat(s): Check-In Required

WESTJET WS Flight Number **164** — **Wednesday, 26 June**
CONFIRMED, Confirmation# s.22

Departure: YVR VANCOUVER BC, CANADA
3:00PM
Main Terminal

Arrival: YEG EDMONTON INTL AB, CANADA
5:29PM

Please verify flight times prior to departure

Class: Economy
Meal: Food for Purchase
Aircraft: BOEING 737-600 JET

Duration: 1hour(s) and 29minute(s)
Distance (in Miles): 504

John Horgan
Seat(s): Check-In Required

Geoffrey Meggs
Seat(s): Check-In Required

Jennifer Holmwood
Seat(s): Check-In Required

WESTJET WS Flight Number **173** — **Thursday, 27 June**
CONFIRMED, Confirmation# s.22

Departure: YEG EDMONTON INTL AB, CANADA
6:00PM

Arrival: YYJ VICTORIA BC, CANADA
6:36PM

Please verify flight times prior to departure

Class: Economy
Meal: Food for Purchase
Aircraft: BOEING 737-600 JET

Duration: 1hour(s) and 36minute(s)
Distance (in Miles): 537

John Horgan
Seat(s): Check-In Required

Geoffrey Meggs
Seat(s): Check-In Required

Jennifer Holmwood
Seat(s): Check-In Required

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Parkinson, Elizabeth PREM:EX

Subject: AIR CANADA: Vancouver to Penticton (6:35 PM)
Location: Flighjt # AC 8354

Start: Sun 2019-06-23 6:35 PM
End: Sun 2019-06-23 7:32 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Evan Brown; Meggs, Geoff PREM:EX; Holmwood, Jen PREM:EX

Sunday, June 23, 2019

AIR CANADA Flight # AC 8354

Depart Vancouver Airport at 6:35 Pm
Arrive Penticton Airport at 7:32 PM

CONFIRMATIONs: s.22 Seat #s.15

Booked with Tamra at Flight Centre, Tel # 250-360-2058

Elizabeth-13-05-19

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 14, 2019 9:20 AM
To: s.15; s.22
Subject: FW: Eticket : John Horgan, Evan Brown., Geoff Meggs and Jennifer Holmwood / Victoria to Penticton / Jun 23
Attachments: Travel Reservation June 23 for JOHN HORGAN.pdf

June 23rd flights now to Penticton. Want to call me to go through it by phone? I' want to make sure you have everything with all the changes.

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: May 13, 2019 2:59 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Eticket : John Horgan, Evan Brown., Geoff Meggs and Jennifer Holmwood / Victoria to Penticton / Jun 23

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Flight Centre Business Travel [mailto:confirmation@tripcase.com]
Sent: Monday, May 13, 2019 2:37 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Travel Reservation to PENTICTON BC, CANADA on June 23 for JOHN HORGAN

FLIGHT CENTRE Business Travel

Flight Centre Business Travel
250-360-2058

Itinerary

Add to Calendar Itinerary

Priority Notes from your Travel Arranger
THANK YOU FOR BOOKING WITH FLIGHT CENTRE BUSINESS TRAVEL
YOUR TRAVEL MANAGER IS TAMRA BARTILUCCI
FOR EMERGENCY 24 HOUR ASSISTANCE PLEASE CALL 1-250-415-2330

Trip to:	PENTICTON BC, CANADA	Reservation code:	s.22
Passenger(s):	HORGAN/JOHN BROWN/EVAN	Airline Reservation Code:	

MEGGS/GEOFFREY
HOLMWOOD/JENNIFER

AIR CANADA AC Flight Number **8074** **Sunday, 23 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation# s.22

Departure: YYJ VICTORIA BC, CANADA
4:05PM

Arrival: YVR VANCOUVER BC, CANADA
4:35PM
Main Terminal

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP

Duration: 0hour(s) and 30minute(s)
Distance (in Miles): 40

John Horgan
Seat(s): Check-In Required

Evan Brown
Seat(s): Check-In Required

Geoffrey Meggs
Seat(s): Check-In Required

Jennifer Holmwood
Seat(s): Check-In Required

AIR CANADA AC Flight Number **8354** **Sunday, 23 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation# s.22

Departure: YVR VANCOUVER BC, CANADA
6:35PM
Main Terminal

Arrival: YYF PENTICTON BC, CANADA
7:32PM

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP

Duration: 0hour(s) and 57minute(s)
Distance (in Miles): 164

John Horgan
Seat(s): Check-In Required

Evan Brown
Seat(s): Check-In Required

Geoffrey Meggs	**Jennifer Holmwood**
Seat(s): Check-In Required	Seat(s): Check-In Required

If you no longer wish to receive these emails please contact: confirmation@tripcase.com.

Parkinson, Elizabeth PREM:EX

Subject: Canceled: AIR CANADA: Victoria to Vancouver (10:05 AM)
Location: Flight # AC 8056

Start: Mon 2019-06-24 10:05 AM
End: Mon 2019-06-24 10:35 AM
Show Time As: Free

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees: Brown, Evan PREM:EX; Holmwood, Jen PREM:EX; Meggs, Geoff PREM:EX; Dewar, Bob PREM:EX; Aaron, Sage PREM:EX
Optional Attendees: s.17

Importance: High

Monday, June 24, 2019

AIR CANADA Flight # 8056

Depart Victoria Airport at 10:05 AM
Arrive Vancouver Airport at 10:35 AM

CONFIRMATIONS: Premier s.22 Seat # s.1
Evan s.22 Seat #s.1
Jen Seat #5
Geoff Seat #
Bob Seat #
Sage Seat #

Booked with Tamra at Flight Centre, tel # 250-360-2058

Elizabeth-01-05-19

Parkinson, Elizabeth PREM:EX

Subject: Canceled: AIR CANADA: Vancouver to Penticton (11:15 AM)
Location: Flight # 8352

Start: Mon 2019-06-24 11:15 AM
End: Mon 2019-06-24 12:12 PM
Show Time As: Free

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees: Brown, Evan PREM:EX; Dewar, Bob PREM:EX; Aaron, Sage PREM:EX; Holmwood, Jen PREM:EX; Meggs, Geoff PREM:EX; Hockin, Amber PREM:EX
Optional Attendees: s.17

Importance: High

Monday, June 24, 2019

AIR CANADA Flight # 8352

Depart Vancouver at 11:15 AM
Arrive Penticton at 12:12 PM

CONFIRMATIONs: Premier s.22 Seat s.15
Evan s.22 Seat s.15
Jennifer Seat
Geoff Seat

Amber s.22 Seat s.15
Sage Seat s.15
Bob , Seat

Booked with Tamra at Flight Centre, tel # 250-360-2058

Elizabeth-01-05-19

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 14, 2019 9:42 AM
To: s.15; s.22
Subject: FW: INVOICES
Attachments: BROWN-04JUN19-INVOICE-.pdf; MEGGS-04JUN19-INVOICE.pdf; HORGAN-J-04JUN19-INVOICE.pdf; s.22

From: Tom Starchuk <tom.starchuk@ctmstravel.com>
Sent: May 9, 2019 5:09 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: INVOICES

Hi Elizabeth,

Please find the four invoices attached.

Thanks...Tom

Thank you,
ctms travel team

Phone: 1866.359.2867
Fax: 905.738.0867
24 Hour Emergency: 1.877.604.8420



CLICK HERE TO WATCH OUR CORPORATE VIDEO

Parkinson, Elizabeth PREM:EX

Subject: AIR CANADA: Toronto - Victoria (9:45 AM)
Location: Flight # AC 1681

Start: Sun 2019-05-26 6:45 AM
End: Sun 2019-05-26 11:54 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Parkinson, Elizabeth PREM:EX
Required Attendees Meggs, Geoff PREM:EX

Sunday, May 26, 2019

AIR CANADA Flight # AC 1681

Depart Toronto Airport (Terminal 1) at 9:45 AM
Arrive Victoria Airport at 11:54 AM

CONFIRMATION # s.22 Seat # s.15

Booked personally by Geoff

Elizabeth-14-05-19

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 14, 2019 9:49 AM
To: Dhanota, Surjit LASS:EX
Subject: RE: Finance space?

Sure Surjit. In the hallway?

From: Dhanota, Surjit <Surjit.Dhanota@leg.bc.ca>
Sent: May 14, 2019 9:46 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Finance space?

Sure, you wana meet in 153?

Regards
Surjit S Dhanota
Facility Manager
250-952-8137

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: Tuesday, May 14, 2019 9:44 AM
To: Dhanota, Surjit <Surjit.Dhanota@leg.bc.ca>
Subject: RE: Finance space?

Do you mind meeting with me first Surjit? She has asked me to look into it and let her know.

From: Dhanota, Surjit <Surjit.Dhanota@leg.bc.ca>
Sent: May 14, 2019 9:42 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Finance space?

I can meet Amber any time.
I am free rt now if Amber have time.

Regards
Surjit S Dhanota
Facility Manager
250-952-8137

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: Tuesday, May 14, 2019 9:25 AM
To: Dhanota, Surjit <Surjit.Dhanota@leg.bc.ca>
Subject: Finance space?

Hi Surjit,

I spoke with Amber Hockin and she would like us to look at the current space with you and see what can be done (possibly smaller furniture?) and if that 's not able to resolve the space issue she is hoping you can find a space. With one more staff member they need to have another desk at minimum. Is there a time that you would be available to meet?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 14, 2019 10:28 AM
To: Hockin, Amber PREM:EX
Subject: 2 Minutes?

Hi Amber,

I met with Surjit and went through a mini tour with him and he has a few suggestions. Do you have a couple minutes and I can confirm what I think would be best?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

Subject: AIR CANADA: Victoria to Vancouver (10:05 AM)
Location: Flight # AC 8056

Start: Mon 2019-06-24 10:05 AM
End: Mon 2019-06-24 10:35 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Parkinson, Elizabeth PREM:EX
Required Attendees Dewar, Bob PREM:EX; Aaron, Sage PREM:EX

Monday, June 24, 2019

AIR CANADA Flight # 8056

Depart Victoria Airport at 10:05 AM
Arrive Vancouver Airport at 10:35 AM

CONFIRMATIONS: Bob # s.22 Seat # s.
Sage # s.22 Seat # s.

Booked with Tamra at Flight Centre, tel # 250-360-2058

Elizabeth-14-05-19

Parkinson, Elizabeth PREM:EX

Subject: AIR CANADA: Vancouver to Penticton (11:15 AM)
Location: Flight # 8352

Start: Mon 2019-06-24 11:15 AM
End: Mon 2019-06-24 12:12 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Parkinson, Elizabeth PREM:EX
Required Attendees Hockin, Amber PREM:EX; Aaron, Sage PREM:EX; Dewar, Bob PREM:EX

Monday, June 24, 2019

AIR CANADA Flight # 8352

Depart Vancouver Airport at 11:15 AM
Arrive Penticton Airport at 12:12 PM

CONFIRMATIONs: Amber s.22 , Seat # s
Sage s.22 Seat s.15
Bob s.22 Seat s

Booked with Tamra at Flight Centre, tel # 250-360-2058

Elizabeth-14-05-19

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 14, 2019 11:10 AM
To: Mercado, Maria JTT:EX
Cc: Hagglund, Jarrett PREM:EX
Subject: Mission Itineraries
Attachments: BROWN-04JUN19-INVOICE-.pdf; MEGGS-04JUN19-INVOICE.pdf; HORGAN-J-04JUN19-INVOICE.pdf; s.22

Hi Maria,

Please find attached the itineraries.

Elizabeth

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 14, 2019 11:26 AM
To: Dunnett, Jennifer PREM:EX; Wade, Debbie PREM:EX
Subject: FW: Thank you for choosing to take off with Helijet!

From: Passenger Services <PassengerServices@helijet.com>
Sent: May 14, 2019 11:24 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Thank you for choosing to take off with Helijet!

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.22
Name	Amber Hockin

Booking s.22

Tuesday, May 21, 2019

729
17:45 Vancouver Harbour (Downtown)
18:20 Victoria Harbour (Downtown)

35 minutes

Confirmed

Invoice s.22	
FARE-YWH-OffPeak_Winter2019	$238.09
+ GST	$11.90
Billing	$238.09
Taxes	$11.90
Grand Total	**$249.99**

1 Passengers - Off-Peak . **Amber Hockin, Female** **Add to Calendar**	Fully Changeable / Refundable up to 5pm the day prior to departure. After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel. Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time. When flight boarding commences, seats will be forfeited & any onward/return flights may be cancelled.

Changes/Cancellations & No Show Penalty:
Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.
After 5pm, all next-day travel is non-refundable and only changeable for same-day travel; a fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or the cancellation fee, equal to the value of the one-way travel, will apply. Failure to check in prior to departure will also result in any onward and/or return reservations being cancelled, with any applicable cancellation fees applied.

Terminals:
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)
Vancouver International Airport: 5911 Airport Road South, Richmond BC
Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:
Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:
Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.
Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.
Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Baggage Allowance:
Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total. Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed. Please visit http://www.catsa-acsta.gc.ca/ for information on how to "Pack Smart" and avoid delays

Baggage Liability:
The liability for the loss of and/or the damage to any personal property, including baggage or goods is limited to an amount equal to the value of such baggage or goods, which shall not exceed $250.00 (CAD) per passenger, unless greater value declared.

Transportation upon arrival:
Helijet is pleased to offer courtesy shuttle van drop off service within the downtown core in Victoria, Vancouver Harbour, and Nanaimo, ask the driver for drop off locations. Taxis & rental cars may also be available, please ask an agent.

Accessibility:
To ensure your travel is possible, passengers with limited mobility and/or special needs must advise Helijet Reservations at 1.800.665.4354

Pets on Helijet:
If you have a Special Assistance Animal please advise Helijet Reservations. Other small pets and animals are not accepted for carriage, please visit our website for restrictions.

Weather Conditions:.
If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact passengers as early as possible via phone numbers and/or email addresses provided.

Reservations:
Reservations are required for all flights and may be booked online at www.helijet.com or by calling 1.800.665.4354 (within North America).

Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Parkinson, Elizabeth PREM:EX

Subject: OVERNIGHT: s.15
Location: s.15

Start: Tue 2019-05-21 12:00 AM
End: Fri 2019-05-24 12:00 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Evan Brown; Holmwood, Jen PREM:EX

Tuesday, May 21, 2019 – 3 nights

OVERNIGHT: s.15

CONFIRMATIONs: Premier s.22
Evan s.22
Jen

$279 per night gov't rate s.22

Elizabeth-14-05-19

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 14, 2019 12:06 PM
To: Hagglund, Jarrett PREM:EX
Subject: RE: Travel for break week

Hi Jarrett,

I have some information when you're ready.

ep

From: Hagglund, Jarrett PREM:EX
Sent: May 13, 2019 4:52 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Travel for break week

Hi There,

We need to book s.15 for the Premier, Evan, and Jen from may 21st , leaving morning of the 24th. I am waiting to see if senior staff from here are traveling.

Also if we could get flight options for in and out of Kamloops on the 23rd that would be much appreciated.

Thank you!

Jarrett

Jarrett Hagglund | Executive Coordinator
Office of the Premier
604-817-1458 | Jarrett.Hagglund@gov.bc.ca

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 14, 2019 12:18 PM
To: 'Tamra Bartilucci'
Subject: RE: Kamloops options

Hi Tamra,

Can I please book the Premier, Evan, and Jen on the 7:20 am flight and then returning on the 5:35 pm flight?

Thanks,

Elizabeth

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: May 14, 2019 12:02 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Kamloops options

Hi Elizabeth
Here are the flights to and from Kamloops

Vancouver to Kamloops

FLIGHT SCHEDULES FOR 23 MAY - YVR-YKA							
Airline	Flight	From	To	Depart	Arrive	+/- Days	Stops
Air Canada Operated By /Air Canada Express - Jazz	8190	Vancouver	Kamloops	07:20	08:08		0
Air Canada Operated By /Air Canada Express - Jazz	8194	Vancouver	Kamloops	12:20	13:08		0
Air Canada Operated By /Air Canada Express - Jazz	8198	Vancouver	Kamloops	16:10	16:58		0
Air Canada Operated By /Air Canada Express - Jazz	8196	Vancouver	Kamloops	21:00	21:48		0

Kamloops to Vancouver

FLIGHT SCHEDULES FOR 23 MAY - YKA-YVR							
Airline	Flight	From	To	Depart	Arrive	+/- Days	Stops
Air Canada Operated By /Air Canada Express - Jazz	8189	Kamloops	Vancouver	07:15	08:06		0
Air Canada Operated By /Air Canada Express - Jazz	8191	Kamloops	Vancouver	08:40	09:31		0
Air Canada Operated By /Air Canada Express - Jazz	8193	Kamloops	Vancouver	13:40	14:30		0
Air Canada Operated By /Air Canada Express - Jazz	8195	Kamloops	Vancouver	17:35	18:26		0

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, May 14, 2019 11:58 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Kamloops options

Hi Tamra,

Can you please send me flight options in and out of Kamloops May 23rd from Vancouver please?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 14, 2019 12:25 PM
To: Dunnett, Jennifer PREM:EX
Subject: Art Bank

Hi Jennifer,

Do you remember the name of the person replacing Kris Andersen at the Art bank?

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 14, 2019 12:39 PM
To: 'Tamra Bartilucci'
Subject: RE: June 13, Van-Vic

s.22 Can I get this to you tomorrow am?

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: May 14, 2019 12:35 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: June 13, Van-Vic

Hi Elizabeth

I do need s.22 credit card number please . I would not keep a personal card on file

Thanks

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, May 14, 2019 12:29 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: RE: June 13, Van-Vic

Thanks Tamra. Can we please book? Do you need s.22 credit card?

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: May 14, 2019 12:25 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: June 13, Van-Vic

Hi Elizabeth

There is a flight at 5:30 with Air Canada :

$256 pp
AC8073W 13JUN Q Vancouver to Victoria 530P 559P

Please let me know if you have any questions or need anything further .

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, May 14, 2019 12:21 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: June 13, Van-Vic

Hi Tamra,

Can I please book a flight back to Victoria June 13th from the airport around 5:00 pm? I need to bring the Premier, s.22 s.22 Evan and Geoff Meggs back . s.22 They will be flying in from Amsterdam at 3:50 pm.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Withheld pursuant to/removed as

s.22

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 8:43 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: FW: May Revised BMO Reconciliation

From: Nash, Amber PREM:EX
Sent: May 14, 2019 1:48 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: May Revised BMO Reconciliation

Thanks Elizabeth. Approved on my end.

From: Parkinson, Elizabeth PREM:EX
Sent: May 13, 2019 10:19 AM
To: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>; Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
Subject: May Revised BMO Reconciliation

Hi Vanessa and Amber,

Attached is the revised reconciliation with the additional charges missed in the first mailout by BMO. Please confirm your approval by return email and I will forward to Finance.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 8:44 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: FW: May Revised BMO Reconciliation

From: Geary, Vanessa PREM:EX
Sent: May 14, 2019 12:20 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
Subject: RE: May Revised BMO Reconciliation

Approved with thanks

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, May 13, 2019 10:19 AM
To: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>; Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
Subject: May Revised BMO Reconciliation

Hi Vanessa and Amber,

Attached is the revised reconciliation with the additional charges missed in the first mailout by BMO. Please confirm your approval by return email and I will forward to Finance.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 8:48 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: May 3 BMO Reconciliation
Attachments: Scan_20190515.pdf; Revised- May 2019 receipts s.15 pdf; PARKINSONE s.22 03MAY19 REVISED.xlsx

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 15, 2019 8:46 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

Subject: Canceled: OVERNIGHT: s.15
Location: s.15

Start: Wed 2019-05-15 12:00 AM
End: Thu 2019-05-16 12:00 AM
Show Time As: Free

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Brown, Evan PREM:EX
Optional Attendees: s.17

Importance: High

Wednesday, May 15, 2019 – one night

OVERIGHT: s.15

CONFIRMATIONs: Premier s.22
Evan

s.22 rooms, $279 per night plus taxes.

Booked with s.15 – Elizabeth-07-05-19

Parkinson, Elizabeth PREM:EX

Subject: OVERNIGHT: s.15
Location: s.15

Start: Wed 2019-05-15 12:00 AM
End: Thu 2019-05-16 12:00 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Brown, Evan PREM:EX
Optional Attendees: s.17

Wednesday, May 15, 2019 – one night

OVERIGHT: s.15

CONFIRMATIONs: Premier s.22
Evan

s.22 rooms, $279 per night plus taxes.

Booked with s.15 – Elizabeth-07-05-19

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 9:00 AM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Quotes for charter flight May 23rd

See you answered that. Is it from Victoria and returning to Victoria?

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 8:57 AM
To: Hagglund, Jarrett PREM:EX <Jarrett.Hagglund@gov.bc.ca>
Subject: RE: Quotes for charter flight May 23rd

Can you confirm the timing and the number of people on the flight Jarrett?

From: Hagglund, Jarrett PREM:EX
Sent: May 15, 2019 8:44 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Quotes for charter flight May 23rd

Yes, we found out Minister Robinson was in Kamloops and wand wanted to change timing. So thought charter option may be a better route.

Thank you!

Jarrett

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 8:43 AM
To: Hagglund, Jarrett PREM:EX <Jarrett.Hagglund@gov.bc.ca>
Subject: RE: Quotes for charter flight May 23rd

I just booked that with Flight Centre yesterday. Have things changed?

From: Hagglund, Jarrett PREM:EX
Sent: May 15, 2019 8:31 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Quotes for charter flight May 23rd

Hi Elizabeth,

Amber has asked us to look into a charter flight for May 23rd.

We would want to arrive in Kamloops at 8:30am and depart at 3:30. Can you please get 3 quotes and confirm this would be economical compared to booking flights for everyone?

Thanks so much!

Here is the list of people flying

To Kamloops
Premier
Jen Holmwood
Evan Brown
s.15
Videographer
Don Bain
Minister Robinson
Minsiter Robinson Staff

Return to Vancouver
Premier
Jen Holmwood
Evan Brown
s.15
Videographer
Don Bain
Rick Devereux

Jarrett Hagglund | Executive Coordinator
Office of the Premier
604-817-1458 | Jarrett.Hagglund@gov.bc.ca

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 9:01 AM
To: Hagglund, Jarrett PREM:EX
Subject: FW: Quotes for charter flight May 23rd

See you answered that. Is it from Victoria and returning to Victoria?

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 8:57 AM
To: Hagglund, Jarrett PREM:EX <Jarrett.Hagglund@gov.bc.ca>
Subject: RE: Quotes for charter flight May 23rd

Can you confirm the timing and the number of people on the flight Jarrett?

From: Hagglund, Jarrett PREM:EX
Sent: May 15, 2019 8:44 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Quotes for charter flight May 23rd

Yes, we found out Minister Robinson was in Kamloops and wand wanted to change timing. So thought charter option may be a better route.

Thank you!

Jarrett

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 8:43 AM
To: Hagglund, Jarrett PREM:EX <Jarrett.Hagglund@gov.bc.ca>
Subject: RE: Quotes for charter flight May 23rd

I just booked that with Flight Centre yesterday. Have things changed?

From: Hagglund, Jarrett PREM:EX
Sent: May 15, 2019 8:31 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Quotes for charter flight May 23rd

Hi Elizabeth,

Amber has asked us to look into a charter flight for May 23rd.

We would want to arrive in Kamloops at 8:30am and depart at 3:30. Can you please get 3 quotes and confirm this would be economical compared to booking flights for everyone?

Thanks so much!

Here is the list of people flying

To Kamloops
Premier
Jen Holmwood
Evan Brown
s.15
Videographer
Don Bain
Minister Robinson
Minsiter Robinson Staff

Return to Vancouver
Premier
Jen Holmwood
Evan Brown
s.15
Videographer
Don Bain
Rick Devereux

Jarrett Hagglund | Executive Coordinator
Office of the Premier
604-817-1458 | Jarrett.Hagglund@gov.bc.ca

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 9:04 AM
To: 'Mustajab Khan'
Subject: RE: Account questions

Thank you for your response Mustajab. Happy to see it's been resolved and credited.

Elizabeth

From: Mustajab Khan <Mustajab.Khan@telus.com>
Sent: May 15, 2019 6:42 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Account questions

Hi Elizabeth,

My apologizes for the miscommunication on this action. I thought that I had provided you with an update.

Yes the following actions were performed on May 3, 2019

s.15; s.17 was correctly provisioned with the new 5GB data plan as of 10/10/2018. I went back 4 months on your bill and didn't see any additional charges.

s.15; s.17 was incorrectly provisioned with the new voice plan and the new data add on of 5 GB rate plan as of 02/22/2019. My customer care team has completed the following steps on it.

(1) Backdated removal of the 5GB data add-on to 02/22/2019 – thus auto-credit
(2) Backdated removal of the Gov't recovery fee to 02/22/2019 – thus auto credit
(3) Changed rate plan from the voice rate plan to the new 5 GB data rate plan effective 02/22/2019 – thus auto credit

Total credit is $-51.63 + $-6.21 taxes = $-57.84 credit. I confirm that these credits appeared on the May invoice.

Please confirm that this issue has been resolved to your satisfaction.

Thank you very much.

With best regards
Mustajab Khan
Senior Mobility Specialist – Shared Services BC – TELUS Business Solutions West, British Columbia

TELUS Business
6-510 West Georgia Street
Vancouver, British Columbia
V6B 0M3
Mobile 604.837.2214

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Thank you.

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: May 13, 2019 02:55 PM
To: Mustajab Khan <Mustajab.Khan@telus.com>
Subject: RE: Account questions

Hi Mustajab,

Were these charges credited to our account?

Thanks,

Elizabeth

From: Mustajab Khan <Mustajab.Khan@telus.com>
Sent: May 3, 2019 8:39 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Account questions

Good Morning Elizabeth,

Happy Friday!!

Sorry about the delay in getting back to you. Let me investigate these and get these fixed for you.

With best regards
Mustajab Khan
Senior Mobility Specialist – Shared Services BC – TELUS Business Solutions West, British Columbia

TELUS Business
6-510 West Georgia Street
Vancouver, British Columbia
V6B 0M3
Mobile 604.837.2214

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Thank you.

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: April 23, 2019 11:01 AM
To: Mustajab Khan <Mustajab.Khan@telus.com>
Subject: Account questions

Hi Mustajab,

We have 2 phones s.15; s.17
s.15; s.17 I believe I set them up at a cost of $30 each as they are strictly for that purpose. I see on my last bill additional charges. Apparently someone changed the phone in February? Can you please change it back and credit us the difference?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

Subject: Canceled: AIR CANADA: Victoria to Vancouver (8:05 PM)
Location: AC Flight # 8078

Start: Wed 2019-05-15 8:05 PM
End: Wed 2019-05-15 8:34 PM
Show Time As: Free

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Brown, Evan PREM:EX
Optional Attendees: s.17

Importance: High

Wednesday, May 15, 2019

AIR CANADA Flight # AC 8078

Depart Victoria Airport at 8:05 PM
Arrive Vancouver Airport at 8:34 PM

CONFIRMATIONs: Premier, Evan s.22 Seats # s.15

Booked with Tamra at Flight Centre, Tel # 250-360-2058

Elizabeth-07-05-19

Parkinson, Elizabeth PREM:EX

Subject: AIR CANADA: Victoria to Vancouver (8:05 PM)
Location: AC Flight # 8078

Start: Wed 2019-05-15 8:05 PM
End: Wed 2019-05-15 8:34 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Brown, Evan PREM:EX
Optional Attendees: s.17

Wednesday, May 15, 2019

AIR CANADA Flight # AC 8078

Depart Victoria Airport at 8:05 PM
Arrive Vancouver Airport at 8:34 PM

CONFIRMATIONs: Premier, Evan s.22 Seats # s.15

Booked with Tamra at Flight Centre, Tel # 250-360-2058

Elizabeth-07-05-19

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 9:15 AM
To: Privett, Don PREM:EX
Subject: FW: Art Bank

Hi Don,

Can you please check with Jennifer as to who she was in contact with and set up a meeting for Naveen?

From: Girn, Naveen PREM:EX
Sent: May 10, 2019 3:49 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Art Bank

Hi Elizabeth,

Thank you for setting this up. Perhaps May 20th near the end of the day can be an option?

Best wishes,
Naveen

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, May 9, 2019 2:05 PM
To: Smith, George PREM:EX <George.Smith@gov.bc.ca>; Girn, Naveen PREM:EX <Naveen.Girn@gov.bc.ca>
Subject: Art Bank

Hi George and Naveen,

As the Art Bank is not staffed regularly I will have to set an appointment time for someone to meet you there to look and choose art for your offices. Can you please advise when would be a good time of day for you both, probably after session or in the gap week, week of May 20th?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Page 509 of 919 to/à Page 510 of 919

Withheld pursuant to/removed as

s.22

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 9:31 AM
To: 'Tamra Bartilucci'
Subject: RE: Air Canada flight for Jen Holmwood today

Thank you Tamra. I forgot to take her out of the calendar..

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: May 15, 2019 9:30 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Air Canada flight for Jen Holmwood today

Hi Elizabeth

You already cancelled Jenn last week 😊

Tamra

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, May 15, 2019 9:09 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Air Canada flight for Jen Holmwood today

Hi Tamra,

Can we please cancel Jen off the Air Canada flight tonight to Vancouver? AC 8078, s.22

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 9:32 AM
To: Geary, Vanessa PREM:EX
Subject: RE: Coming to Victoria

Yes, that would be fine.

From: Geary, Vanessa PREM:EX
Sent: May 15, 2019 9:21 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Coming to Victoria

I am here in the basement!
Yes, I would like to review travel and budget. Is tomorrow ok?

Sent from my iPhone

On May 15, 2019, at 9:05 AM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi Vanessa,
>
> Will you be coming to Victoria this week? Can I request a meeting?
>
> Thanks,



Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Page 513 of 919

Withheld pursuant to/removed as

s.22

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 9:45 AM
To: Privett, Don PREM:EX
Subject: FW: Parking

From: Huck, Ron <Ron.Huck@leg.bc.ca>
Sent: May 14, 2019 1:02 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Parking

Hi Elizabeth.

I am writing to you instead of calling s.22

The cut to the chase answer is: no. There are no additional spots.
You are correct, the Premier has one spot -s.15
s.15 All other accessible spots are assigned to MLA's. Of course many of these are used by MA's or other staff, but we have now way of determining which. There is no way to add any spaces at this time, and I don't know if it will even be possible to find more for additional MLAs after the next election. I spoke with Surjit and as I suspected, the four spots near the East annex are all designated for disabled use. At present, they are assigned to s.22
s.22 There are also two spots near the East ramp designated for disable use by visitors.

Ron

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, May 14, 2019 10:34 AM
To: Huck, Ron <Ron.Huck@leg.bc.ca>
Subject: RE: Parking

Thank you Ron.

From: Huck, Ron <Ron.Huck@leg.bc.ca>
Sent: May 14, 2019 10:33 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Parking

Hi Elizabeth.

I am not aware of 4 new spots by the East Annex. I will first connect with Surjit and then get in touch with you.

Ron

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, May 14, 2019 10:31 AM

To: Huck, Ron <Ron.Huck@leg.bc.ca>
Subject: Parking

I Ron,

The Premier's office has only one parking spot, which the Premier parks in. I was speaking with Surjit who thought that we should have availability for staff to park in the 4 spots down the side of the West Annex. I was told that 4 spots were recently found for the staff at the East Annex. Are you able to look at this with me?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 10:04 AM
To: 'Alkan YCD'
Subject: RE: FW: Quote, May 23, Kamloops

Thanks Daniel. That would be great!

From: Alkan YCD <ycd@alkanair.com>
Sent: May 15, 2019 9:51 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: FW: Quote, May 23, Kamloops

Good Morning Elizabeth,

As for May 23 we can not commit to a flight as we are not sure if we will have crew available. I can send you a quote and keep you updated if anything were to change?

Thank you,
Daniel

YCD Operations
Tel: 250-924-2107
Fax:250-924-2106
alkanair.com

ALKAN AIR
LEADING TOGETHER

On Wed, 15 May 2019 at 09:02, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi Daniel,
>
> This is from Vancouver and returning to Vancouver.
>
> **From:** Parkinson, Elizabeth PREM:EX
> **Sent:** May 15, 2019 9:00 AM
> **To:** 'Alkan YCD' <ycd@alkanair.com>
> **Subject:** Quote, May 23, Kamloops

Hi Daniel,

Are you able to get me a quote for a return trip to Kamloops-Victoria May 23 for 8 people? Arrival in Kamloops would be 8:30 am and departing Kamloops at 3:30 pm.

Thanks,

Elizabeth Parkinson

Finance and Administration Officer

Office of the Premier
Direct: 778-974-6082

E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 10:09 AM
To: 'Anderson Air Dispatch'
Subject: RE: Quote: May 23, Van-Kamloops return

Thank you Hayley.

From: Anderson Air Dispatch <dispatch@andersonair.ca>
Sent: May 15, 2019 10:02 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Quote: May 23, Van-Kamloops return

Good Morning Elizabeth,

Unfortunately we do not have availability on May 23rd. Please let us know if you have other dates in mind and I will be happy to provide you with a quote.

Thank you,

Hayley Thomas
Flight Coordinator

Anderson Air Ltd
4360 Agar Drive
Richmond, BC Canada V7B 1A3
T (604) 270-1588 *F* (604) 270-1511
www.andersonair.ca

ANDERSON AIR
FLIGHT AT ITS FINEST
Executive Charters & Aircraft Management Services

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: Wednesday, May 15, 2019 9:54 AM
To: Anderson Air Dispatch <dispatch@andersonair.ca>
Subject: Quote: May 23, Van-Kamloops return

Good morning!

Are you able to provide a quote for a flight for 8 people travelling from Vancouver to Kamloops return on May 23 rd? They would want to arrive in Kamloops at 8:30 am and depart for Vancouver at 3:30 pm.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 10:14 AM
To: Privett, Don PREM:EX
Subject: RE: BC Art Collection Loan Agreement for DMO

Great. Can you check with Avalon?

From: Privett, Don PREM:EX
Sent: May 15, 2019 10:00 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: BC Art Collection Loan Agreement for DMO

Dug out this email from Debbie, do you recognize any names associated with the Art Bank that would be a contact?

From: Wade, Debbie PREM:EX
Sent: October 23, 2018 4:21 PM
To: Mulloy, Eleanor PREM:EX <Eleanor.Mulloy@gov.bc.ca>
Cc: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>; Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Privett, Don PREM:EX <Don.Privett@gov.bc.ca>
Subject: RE: BC Art Collection Loan Agreement for DMO

Thank you Eleanor;

I believe that either Don or Elizabeth hold the files with our loan agreements, so I am cc'ing them on this email.

Thank you.

Debbie Wade
Executive Coordinator to Geoff Meggs - Chief of Staff
and Amber Hockin - Deputy Chief of Staff
Office of the Premier
250-356-2785

From: Mulloy, Eleanor PREM:EX
Sent: Tuesday, October 23, 2018 4:08 PM
To: Nash, Amber PREM:EX
Cc: Wade, Debbie PREM:EX
Subject: FW: BC Art Collection Loan Agreement for DMO

Amber, was asked to send this loan agreement along to you! These are art bank pieces that are currently residing down in Room 095. Debbie, Jon has one that is hanging right behind him.

Eleanor

From: Friesen, Avalon TAC:EX
Sent: Tuesday, October 23, 2018 2:02 PM
To: Mulloy, Eleanor PREM:EX

Cc: Canitz, Shelley L PREM:EX
Subject: RE: BC Art Collection Loan Agreement for DMO

Hi Eleanor,

Here is the second loan agreement as we discussed.

Thank you,
Avalon

From: Friesen, Avalon TAC:EX
Sent: October 23, 2018 1:45 PM
To: Canitz, Shelley L PREM:EX <Shelley.Canitz@gov.bc.ca>
Cc: Mulloy, Eleanor PREM:EX <Eleanor.Mulloy@gov.bc.ca>
Subject: RE: BC Art Collection Loan Agreement for DMO

Hi Shelley,

Please see the attached loan agreement for your office. It shows 272B having 3 pieces of art, I am guessing that these would be the two individuals and the set.

Please let me know if you have any further questions.

Thank you,

Avalon Friesen
Branch Coordinator
Corporate Initiatives and Strategic Priorities
Ministry of Tourism, Arts & Culture
778 974-4703

From: Reid, Kimberley TAC:EX
Sent: October 19, 2018 3:06 PM
To: Canitz, Shelley L PREM:EX <Shelley.Canitz@gov.bc.ca>
Cc: Friesen, Avalon TAC:EX <Avalon.Friesen@gov.bc.ca>; Mulloy, Eleanor PREM:EX <Eleanor.Mulloy@gov.bc.ca>
Subject: RE: BC Art Collection Loan Agreement for DMO

Yes, that shouldn't be a problem.

Avalon will be in next week to provide that for you.

Have a great weekend,
Kim

From: Canitz, Shelley L PREM:EX
Sent: Friday, October 19, 2018 10:25 AM
To: Reid, Kimberley TAC:EX
Cc: Friesen, Avalon TAC:EX; Mulloy, Eleanor PREM:EX
Subject: RE: BC Art Collection Loan Agreement for DMO

Kim – would you be able to send a new update to Eleanor for all of 272 Deputy Minister to the Premier?

Thanks
Shelley

From: Reid, Kimberley TAC:EX
Sent: Thursday, October 18, 2018 3:59 PM
To: Canitz, Shelley L PREM:EX
Cc: Friesen, Avalon TAC:EX
Subject: RE: BC Art Collection Loan Agreement for DMO

Hi Shelley,

We will do some checking and get back to you.

Thanks,
Kim

From: Canitz, Shelley L PREM:EX
Sent: Thursday, October 18, 2018 3:55 PM
To: Reid, Kimberley TAC:EX
Subject: FW: BC Art Collection Loan Agreement for DMO

Kim – in looking at this document, I note that my office (272B) is listed as having one piece of art. Is that an older list? I now have 2 individual pictures and one set of 7 – I want to make sure that we have the up to date paperwork.

Thanks
Shelley

From: Mulloy, Eleanor PREM:EX
Sent: Thursday, October 18, 2018 3:25 PM
To: Hendry, Jackie PREM:EX; Canitz, Shelley L PREM:EX
Subject: FW: BC Art Collection Loan Agreement for DMO

FYI

From: Andersen, Kris CSCD:EX
Sent: Tuesday, September 19, 2017 4:26 PM
To: Mulloy, Eleanor FIN:EX
Subject: BC Art Collection Loan Agreement for DMO

Hello Eleanor,

Please find attached the current loan agreement for the Office of the Deputy Minister to the Premier. As I mentioned, the art on loan is listed by room number. As occasionally things slip off listings, I can also check to see if art in the room you mentioned (GCPE related) is in fact from the collection if it is not on the attached list.

See you Monday.

Sincerely,

Kris Andersen

(Ms.) Kris Andersen, MMSt.
Senior Policy Analyst, Arts & Cultural Development Branch

Ministry of Tourism, Arts and Culture
778.698.3520 2nd Floor 800 Johnson Street, PO Box 9819 Stn Prov Govt, Victoria BC V8W 9W3

Reach us toll-free through Enquiry BC: 1-800-663-7867

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 10:19 AM
To: s.22
Subject: FW: Etikcet and Invoice- s.22 / Vancouver to Victoria / Jun 13
Attachments: Travel Reservation June 13 for s.22 Invoice - 13 Jun -.pdf

Hi s.22

For your records…

Elizabeth

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: May 15, 2019 10:04 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Etikcet and Invoice- s.22 / Vancouver to Victoria / Jun 13

Hi Elizabeth
There was one seat at a lower fare available so I did book s.22
s.22 , please let me know if you have any questions or need anything further .

Tamra

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Flight Centre Business Travel [mailto:confirmation@tripcase.com]
Sent: Wednesday, May 15, 2019 9:53 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Travel Reservation to VICTORIA BC, CANADA on June 13 for s.22



Add to Calendar **Itinerary**

Priority Notes from your Travel Arranger
THANK YOU FOR BOOKING WITH FLIGHT CENTRE BUSINESS TRAVEL
YOUR TRAVEL MANAGER IS TAMRA BARTILUCCI
FOR EMERGENCY 24 HOUR ASSISTANCE PLEASE CALL 1-250-415-2330

Trip to: VICTORIA BC, CANADA
Passenger(s): s.22
Reservation code: s.22
Airline Reservation Code:

AIR CANADA AC Flight Number **8073** **Thursday, 13 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation# s.22

Departure: YVR VANCOUVER BC, CANADA
5:30PM
Main Terminal

Arrival: YYJ VICTORIA BC, CANADA
5:59PM

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP
Duration: 0hour(s) and 29minute(s)
Distance (in Miles): 40

s.22
Seat(s): Check-In Required

If you no longer wish to receive these emails please contact: confirmation@tripcase.com.

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 10:28 AM
To: s.15; s.22
Subject: FW: Eticket : John Horgan, Evan Brown and Geoffrey Meggs / Vancouver to Victoria / Jun 13
Attachments: Travel Reservation June 13 for JOHN HORGAN.pdf

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: May 15, 2019 10:06 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Eticket : John Horgan, Evan Brown and Geoffrey Meggs / Vancouver to Victoria / Jun 13

Please let me know if you have any questions or need anything further .

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Flight Centre Business Travel [mailto:confirmation@tripcase.com]
Sent: Wednesday, May 15, 2019 10:01 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Travel Reservation to VICTORIA BC, CANADA on June 13 for JOHN HORGAN

FLIGHT CENTRE Business Travel

Flight Centre Business Travel
250-360-2058

Itinerary

Add to Calendar | Itinerary

Trip to:	VICTORIA BC, CANADA	Reservation code:	s.22
Passenger(s):	HORGAN/JOHN BROWN/EVAN MEGGS/GEOFFREY	Airline Reservation Code:	

AIR CANADA AC Flight Number **8073** **Thursday, 13 June**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation# s.22

Departure: YVR VANCOUVER BC, CANADA
5:30PM
Main Terminal

Arrival: YYJ VICTORIA BC, CANADA
5:59PM

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP

Duration: 0hour(s) and 29minute(s)
Distance (in Miles): 40

John Horgan
Seat(s): Check-In Required

Evan Brown
Seat(s): Check-In Required

Geoffrey Meggs
Seat(s): Check-In Required

If you no longer wish to receive these emails please contact: confirmation@tripcase.com.

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 10:30 AM
To: Girn, Naveen PREM:EX
Subject: RE: Flight/Helijet to Vancouver

Hi Naveen,

They have 4:30 or 6:00 Which would you prefer?

From: Girn, Naveen PREM:EX
Sent: May 15, 2019 10:19 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Flight/Helijet to Vancouver

Hi Elizabeth.

Thank you. Preferably around 5pm. I'll drive back so I won't need a return.

Thank you!

Sent from my IPhone

Naveen Girn
Director of Strategic Outreach & Stakeholder Relations
Office of the Premier |Government of British Columbia
501 Belleville St, Victoria, BC V8V 2L8 | 250.812.5295
E-mail: naveen.girn@gov.bc.ca

On May 15, 2019, at 10:17 AM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Sure Naveen. Did you have a preference on timing and do you need a return?
>
> ---
>
> **From:** Girn, Naveen PREM:EX
> **Sent:** May 15, 2019 10:11 AM
> **To:** Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
> **Subject:** Flight/Helijet to Vancouver
>
> Hi Elizabeth,
>
> Can you book a trip back to Vancouver for me for end of day today?
>
> Thanks,
> Naveen
>
> Sent from my IPhone

Naveen Girn
Director of Strategic Outreach & Stakeholder Relations
Office of the Premier |Government of British Columbia
501 Belleville St, Victoria, BC V8V 2L8 | 250.812.5295
E-mail: naveen.girn@gov.bc.ca

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 10:34 AM
To: Girn, Naveen PREM:EX
Subject: FW: Flight Itinerary. Thanks for choosing Harbour Air!

Hi Naveen,

Here is the boking for the Harbour Air flight. It's been paid on our Turbobucks account, so you should not be asked for any money.

Elizabeth

From: reservation@harbourair.com <reservation@harbourair.com>
Sent: May 15, 2019 10:33 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Flight Itinerary. Thanks for choosing Harbour Air!

HARBOUR AIR SEAPLANES

Check Flight Status | Manage Flight | Deals & Specials | High Flyer Rewards | My Account

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat or a double seat together? Ask one of our customer service agents about Select Seating at check in. Starting at only $10.00 per seat.

Harbour Air Team

Customer Information

Account		
	HAS #	s.17
	Name	Naveen Girn

Booking s.22

Wednesday, May 15, 2019

Flight #2200
16:30 Victoria Harbour / Map
17:05 Vancouver Harbour / Map

35 minutes

KK- Confirmed

1 Passenger(s) - GoFlex
- **Naveen Girn, Male**

Add to Calendar

Invoice s. 22	
Air Transportation Charges	
Sked 200/300 : (Pk) GO Flex	$198.07
Taxes, Fees and Charges	
All Skeds - Baggage : Checked Baggage Fee	$0.00
Sked 200 : Carbon Offset	$0.65
Sked 200 : VHFC Terminal Fee	$9.86

Billing	$208.58
Taxes	$0.00
Grand Total	**$208.58**

Turbobucks	$208.58

Date / Time	May 15, 2019 @ 10:32:03 AM
Summary	s. 22
Service	Turbobucks
Ticket	s. 22

GoFlex Fare Conditions:
Check in 25 minutes prior to departure time
Refundable up to 15 minutes prior to Departure
Changeable up to 15 minutes prior to Departure (subject to difference in fare value)
Select Seating $10 (space permitting)
50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:
All routes (except routes listed below)
25 lbs. Guaranteed
25 lbs. (space available)
$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay
35 lbs. Guaranteed
15 lbs. (space available)
$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo
50 lbs. Guaranteed
$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cance llation fee if cancelled within 24hrs of departure

Booking Information

Domestic Flights

- **Check-in time is 25 minutes prior to departure.** Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- **Please be prepared to show government Issued photo identification.** It's required for all passengers 18 years and older.
- Our records indicate that the passenger(s) reserved on the flight(s) is/are **not an Unaccompanied Minor (11 and under).**
- Luggage **restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.**
- **The maximum weight per single piece of luggage is 50 pounds.**
- **Wait-listed flights and tours** are considered confirmed when the passenger receives the call; voicemails do not guarantee confirmation. Please contact our reservations department at 1-800-665-0212 at your earliest convenience if you receive a wait-list voicemail.
- **Cancellations:**
- Please note that flights may experience delays or cancellations due to inclement weather.
- Change your mind? No problem! Harbour Air is happy to offer a 2 hour cancellation grace period on most domestic bookings. Please call our Reservations Centre at 1.800.665.0212 should you need to cancel your flight. Please note that this grace period cannot be extended to International flights or bookings made within 24 hours of flight departure time.
- Scheduled flight group bookings of 4 or more: any cancellations made within 24 hours of departure are subject to a 50% cancellation fee. (For passengers booked on GoGOLD, Flex & Lite/ GoFAST fares are non-refundable)
- Scenic and packaged tours: any cancellations made within 24 hours of departure are subject to a 100% cancellation fee.
- Flights departing from or terminating in Maple Bay will stop and/or transfer at Ganges, Salt Spring Island.
- **Aircraft type** specified at time of booking may be subject to change due to operational requirements and is subject to availability.
- **Complimentary shuttle service** (drop-off only) is available at our downtown Vancouver, South Vancouver (YVR), Victoria and Whistler locations.

International Flights

- **Check in time is 60 minutes prior to flight time.** Unclaimed seats may be sold 60 minutes prior to departure. Passengers not checked-in 60 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.
- **Passport book required for all passengers including infants** *Nexus, Enhanced Drivers Licenses and passport cards are not accepted at this border crossing.
- **Cancellations:**
- Please note that flights may experience delays or cancellations due to inclement weather.

- Cancellations less than 24 hours result in a full forfeiture of the fare
- Cancellations more that 24 hours prior to departure will remain as a flight credit for use within 18 months of the first cancellation date.
- **Luggage restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.**
- **Complimentary shuttle service** (drop-off only) is available at our downtown Vancouver, South Vancouver (YVR), Victoria and Whistler locations.
- Harbour Air Terminal Services is an authorized booking agent for Kenmore Air Harbor, Inc operated flights. This means when Kenmore Air Harbor, Inc. operates the flight, the Customer's contract for air transportation services is between the Customer and Kenmore Air Harbor, Inc.. Kenmore Air Harbor, Inc. is the Operator and Supplier of the relevant air transportation services.
- For an itemized receipt of all taxes and fees, the Customer should contact the Operating Carrier, Kenmore Air Harbor, Inc. at 1-866-435-9524.

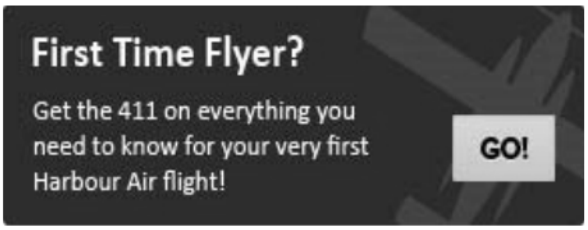
Advice to International Passengers on Limitations of Liability

Passengers embarking upon a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that the provisions of an international treaty (the Warsaw Convention, the 1999 Montreal Convention, or other treaty), as well as a carrier's own contract of carriage or tariff provisions, may be applicable to their entire journey, including any portion entirely within the countries of departure and destination. The applicable treaty governs and may limit the liability of carriers to passengers for death or personal injury, destruction or loss of, or damage to, baggage, and for delay of passengers and baggage.

Additional protection can usually be obtained by purchasing insurance from a private company. Such insurance is not affected by any limitation of the carrier's liability under an international treaty. For further information please consult your airline or insurance company representative.

Thank you for choosing Harbour Air Seaplanes!

Reservations Toll Free: 1-800-665-0212 www.harbourair.com





YOUR TRAVEL EXPERIENCE. ELEVATED.

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 10:35 AM
To: Girn, Naveen PREM:EX
Subject: FW: Welcome to Harbour Air's Online Booking System!

From: reservation@harbourair.com <reservation@harbourair.com>
Sent: May 15, 2019 10:33 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Welcome to Harbour Air's Online Booking System!

HARBOUR AIR SEAPLANES

Book a Flight | Manage Flights | The Experience | Charters | Parcels | Deals & Specials

Welcome to your Harbour Air Seaplanes
ONLINE BOOKING ACCOUNT

Hi Naveen Girn,

Thank you for creating a Harbour Air account. We're excited to welcome you aboard soon. Please note that your new account number (HAS#) is valid for any Harbour Air Seaplanes, Whistler Air and Saltspring Air booking that you make.

Have questions or need assistance? Please call one of our friendly Reservations Agents at 604.274.1277 or toll-free 1.800.665.0212.

Again, thank you for choosing Harbour Air Seaplanes and we look forward to seeing you soon!

The Harbour Air Team

WELCOME ABOARD

s.17

HAS #

s.17

PASSWORD

Check your points balance by logging in at Harbourair.com

YOUR TRAVEL EXPERIENCE. ELEVATED.

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 10:36 AM
To: 'Ray Rothlisberger'
Subject: RE: Aircraft Quote for May 23 Van-Kamloops return

Hi Ray,

It would be for 8 passengers.

Elizabeth

From: Ray Rothlisberger <rrothlisberger@carsonair.com>
Sent: May 15, 2019 10:32 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Aircraft Quote for May 23 Van-Kamloops return

Hi Elizabeth
How many passengers would it be for? We could possibly provide a smaller aircraft other than the 1900.

Ray

Sent from my iPhone

On May 15, 2019, at 10:08, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Thank you Ray.
>
> ---
>
> **From:** Ray Rothlisberger <rrothlisberger@carsonair.com>
> **Sent:** May 15, 2019 10:04 AM
> **To:** Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
> **Subject:** Re: Aircraft Quote for May 23 Van-Kamloops return
>
> Hi Elizabeth
>
> Unfortunately we are not available as we are doing a charter for the BC Legislative that week.
>
> Hopefully next time.
>
> Ray
>
> Sent from my iPhone
>
> On May 15, 2019, at 09:52, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:
>
> > Good morning Ray,

Are you able to quote for a flight for 8 people travelling to Kamloops from Vancouver return on May 23rd? They would want to be in Kamloops by 8:30 and depart at 3:30 pm for Vancouver. Can you please advise your availability?

Thanks,



Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 10:44 AM
To: 'charters@helijet.com'
Subject: Charter: Van-Kamloops return, May 23

Hello!

I'm wondering if you are able to charter out helicopters to fly to Kamloops? We're looking for a charter May 23rd from Vancouver to Kamloops return for 8 people. Can you please advise if possible?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 10:54 AM
To: 'info@londonair.com'
Subject: Charter: May 23, Van-Kamloops return

Good morning,

I'm wondering if you have an aircraft available May 23rd, to travel to Kamloops from Vancouver return. This would be for 8 passengers and the timing would be arriving in Kamloops at 8:30 am , departing Kamloops for Vancouver at 3:30 pm. This could be a plane or a helicopter.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 11:00 AM
To: 'charters'
Subject: Charter: May 23, Vancouver to Kamloops return

Good morning,

I'm looking for a charter May 23, from Vancouver to Kamloops return for 8 people. They would want to arrive in Kamloops by 8:30 am and depart Kamloops at 3:30 pm. Can you please advise if that might be possible?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 11:13 AM
To: Poldrugovac, Saija FIN:EX
Subject: Ararmark
Attachments: Scan_20190515.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 15, 2019 11:09 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

Subject: AIR CANADA: Vancouver to Victoria (5:30 PM)
Location: Flight # AC 8073

Start: Thu 2019-06-13 5:30 PM
End: Thu 2019-06-13 5:59 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Evan Brown; Meggs, Geoff PREM:EX

Thursday, June 13, 2019

AIR CANADA Flight # AC 8073

Depart Vancouver Airport at 5:30 PM
Arrive Victoria Airport at 5:59 PM

CONFIRMATIONs: Premier, Evan & Geoff s.22 Seat # s.15
s.22 s.22 Seat # s.

Booked with Tamra at Flight Centre, Tel # 250-360-2058

Elizabeth-15-05-19

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 11:56 AM
To: Geary, Vanessa PREM:EX
Subject: Accepted: EP and VG

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 12:03 PM
To: Manak, Nicky FIN:EX
Subject: RE: STOB breakdowns

Thank you for this spread sheet Nicky. Are you able to gather another spread sheet with totals for the last fiscal, 2018/19 for all staff in the Premier's office travel? Going forward would you mind sending me a spread sheet like this monthly once the month is finished?

Thanks,

Elizabeth

From: Manak, Nicky FIN:EX
Sent: May 8, 2019 8:04 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: STOB breakdowns

Here is the same report, I just sorted by period and hid the other months

---

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, 7 May 2019 2:51 PM
To: Manak, Nicky FIN:EX <Nicky.Manak@gov.bc.ca>
Subject: RE: STOB breakdowns

Hi Nicky,

Are you able to send me this report broken down by charge for the month of March only?

Thanks,

Elizabeh

From: Manak, Nicky FIN:EX
Sent: May 7, 2019 10:36 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: STOB breakdowns

Hi,
Here is the report I gave to Vanessa last week. I think the second tab has what you are looking for

---

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, 7 May 2019 9:28 AM
To: Manak, Nicky FIN:EX <Nicky.Manak@gov.bc.ca>
Subject: RE: STOB breakdowns

Are you able to run the reports for each branch? That would be really helpful.

From: Manak, Nicky FIN:EX
Sent: May 7, 2019 9:27 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: STOB breakdowns

I meant for which branch in the Premier's Office

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, 7 May 2019 9:25 AM
To: Manak, Nicky FIN:EX <Nicky.Manak@gov.bc.ca>
Subject: RE: STOB breakdowns

Thanks Nicky,

I'm looking for all the travel STOBs starting in 57 for the month of March and the adjustments totalling $8822.27.

5701
5711
5702
5712
5750
5751
5705
5713
5706
5714
5750

Thanks,

Elizabeth

From: Manak, Nicky FIN:EX
Sent: May 7, 2019 9:15 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: STOB breakdowns

Which coding/area are you looking for?

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, 3 May 2019 4:54 PM
To: Manak, Nicky FIN:EX <Nicky.Manak@gov.bc.ca>
Subject: STOB breakdowns

Hi Nicky,

Would you be able to send me the travel and airfare STOB's by line item for the month of March when you return? This is for the $81,390.71 and for the adjustments totalling $8,822.27.

Thanks very much!

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 12:17 PM
To: Trimble, Brett FIN:EX; Dewar, Bob PREM:EX
Subject: RE: Bob's phone

I think it might be fixed. Just checking with Bob…

From: Trimble, Brett FIN:EX
Sent: May 15, 2019 12:15 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Bob's phone

Hi Elizabeth,
For sure, would 1:30'ish work?

Regards, Brett

Brett Trimble
Systems Analyst
Ministry of Finance | Offices of the Premier
Tel: (778)698-3782
Cel: (250)634-4966

-------- Original message --------
From: "Parkinson, Elizabeth PREM:EX" <Elizabeth.Parkinson@gov.bc.ca>
Date: 2019-05-15 11:59 a.m. (GMT-08:00)
To: "Trimble, Brett FIN:EX" <Brett.Trimble@gov.bc.ca>
Subject: Bob's phone

Hi Brett,

Bob's phone isn't sync'ing with his calendar. He's also getting new event notices in his calendar, but not entered by him or sent by anyone. Are you able to look at it?

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 12:20 PM
To: Poldrugovac, Saija FIN:EX
Subject: Naveen Girn Supplier Number

Hi Saija,

Are you able to tell me the Supplier number for Naveen Girn? His employee # s.22

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 1:06 PM
To: Nash, Amber PREM:EX
Subject: FW: Eticket : John Horgan, Jennifer Holmwood and Evan Brown / Vancouver to Kamloops / May 23
Attachments: Travel Reservation May 23 for JOHN HORGAN.pdf

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: May 14, 2019 12:49 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Eticket : John Horgan, Jennifer Holmwood and Evan Brown / Vancouver to Kamloops / May 23

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Flight Centre Business Travel [mailto:confirmation@tripcase.com]
Sent: Tuesday, May 14, 2019 12:38 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Travel Reservation to KAMLOOPS BC, CANADA on May 23 for JOHN HORGAN

FLIGHT CENTRE Business Travel

Flight Centre Business Travel
250-360-2058

Itinerary

Add to Calendar | Itinerary

Priority Notes from your Travel Arranger
THANK YOU FOR BOOKING WITH FLIGHT CENTRE BUSINESS TRAVEL
YOUR TRAVEL MANAGER IS TAMRA BARTILUCCI
FOR EMERGENCY 24 HOUR ASSISTANCE PLEASE CALL 1-250-415-2330

Trip to:	KAMLOOPS BC, CANADA	Reservation code:	s.22
Passenger(s):	HORGAN/JOHN HOLMWOOD/JENNIFER BROWN/EVAN	Airline Reservation Code:	

AIR CANADA AC Flight Number **8190** **Thursday, 23 May**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation# s.22

Departure: YVR VANCOUVER BC, CANADA
7:20AM
Main Terminal

Arrival: YKA KAMLOOPS BC, CANADA
8:08AM

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP
Duration: 0hour(s) and 48minute(s)
Distance (in Miles): 161

John Horgan
Seat(s): Check-In Required

Jennifer Holmwood
Seat(s): Check-In Required

Evan Brown
Seat(s): Check-In Required

AIR CANADA AC Flight Number **8195** **Thursday, 23 May**
Operated by: /AIR CANADA EXPRESS - JAZZ
CONFIRMED, Confirmation# s.22

Departure: YKA KAMLOOPS BC, CANADA
5:35PM

Arrival: YVR VANCOUVER BC, CANADA
6:26PM
Main Terminal

Please verify flight times prior to departure

Class: Economy
Aircraft: DEHAVILLAND DASH 8-400 TURBOPROP
Duration: 0hour(s) and 51minute(s)
Distance (in Miles): 161

John Horgan
Seat(s): Check-In Required

Jennifer Holmwood
Seat(s): Check-In Required

Evan Brown
Seat(s): Check-In Required

If you no longer wish to receive these emails please contact: confirmation@tripcase.com.

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 2:52 PM
To: Nash, Amber PREM:EX
Subject: FW: FW: Quote, May 23, Kamloops
Attachments: Quote #16643 Vancouver, BC to Kamloops, BC.pdf

No crew as of right now. He will let me know. The best price again.

Elizabeth

From: Alkan YCD <ycd@alkanair.com>
Sent: May 15, 2019 10:26 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: FW: Quote, May 23, Kamloops

Please see the attached quote.

If you have any questions please let me know.
Daniel

YCD Operations
Tel: 250-924-2107
Fax:250-924-2106
alkanair.com

ALKAN AIR
LEADING TOGETHER

On Wed, 15 May 2019 at 10:04, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Thanks Daniel. That would be great!
>
> **From:** Alkan YCD <ycd@alkanair.com>
> **Sent:** May 15, 2019 9:51 AM
> **To:** Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
> **Subject:** Re: FW: Quote, May 23, Kamloops
>
> Good Morning Elizabeth,

As for May 23 we can not commit to a flight as we are not sure if we will have crew available. I can send you a quote and keep you updated if anything were to change?

Thank you,

Daniel

YCD Operations

Tel: 250-924-2107

Fax:250-924-2106

alkanair.com



On Wed, 15 May 2019 at 09:02, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

Hi Daniel,

This is from Vancouver and returning to Vancouver.

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 9:00 AM
To: 'Alkan YCD' <ycd@alkanair.com>
Subject: Quote, May 23, Kamloops

Hi Daniel,

Are you able to get me a quote for a return trip to Kamloops-Victoria May 23 for 8 people? Arrival in Kamloops would be 8:30 am and departing Kamloops at 3:30 pm.

Thanks,

Elizabeth Parkinson

Finance and Administration Officer

Office of the Premier
Direct: 778-974-6082

E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 3:01 PM
To: Nash, Amber PREM:EX
Subject: RE: Kamloops Charter

I'm waiting for a quote from Pac. Coastal and Central Mountain Air. Do you want me to cancel the Air Canada flighs?

From: Nash, Amber PREM:EX
Sent: May 15, 2019 3:00 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Kamloops Charter

Great. Hold it please.

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 2:54 PM
To: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
Subject: FW: Kamloops Charter

Hi Amber,

5796 + 960 = 6756 plus taxes. From Richmond. So far the only one available.

From: Flights <flights@seairseaplanes.com>
Sent: May 15, 2019 2:48 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Kamloops Charter

Hello Elizabeth,

Cost to depart from Richmond (Seair Seaplanes Base – 4640 Inglis Drive, Richmond BC) to Kamloops is CAD$ 5796.00 + 5 % GSt + Holding charge of CAD$ 160.00 per hour. The Cessna Caravan can take maximum of 9 passengers and it is available for 6:30 AM departure.

Please let me know if you want to proceed.

Thank you,

Evelyn

Richmond Base - Head Office
Seair Seaplanes Ltd.
4640 Inglis Drive,

Richmond, BC, V7B 1W4
www.seairseaplanes.com
flights@seairseaplanes.com | toll free 1.800.447.3247 |
local 604-273-8900| fax 604-273-7351



From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: Wednesday, May 15, 2019 2:39 PM
To: Flights <flights@seairseaplanes.com>
Subject: Attn: Evelyn

Hi Evelyn,

I just spoke with you regarding a charter May 23rd to Kamloops from Vancouver return. The flight would need to land in Kamloops by 8:30 am and depart Kamloops at 3:30 pm. Can you please send me the costs and confirm availability?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 3:03 PM
To: Nash, Amber PREM:EX
Subject: FW: Kamloops invoice - $743.66 x 3
Attachments: Brown Invoice - 23 May - YKA- $743.66.pdf; Horgan Invoice - 23 May- YKA- $743.66.pdf; Holmwood Invoice - 23 May - $743.66.pdf

Sorry, $743.66 per person return

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: May 14, 2019 2:11 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Kamloops invoice - $743.66 x 3

TAMRA BARTILUCCI
Team Leader
Flight Centre Flight Centre Business Travel

Office: +1 250 360 2058 | Toll Free: +1 866 420 4410

615 Broughton St
Victoria BC V8W 1C8
Canada

After Hours Emergency Assist: +1 250-415-2330

I'm only a call or email away!

FLIGHT CENTRE
Business Travel

Years in the industry: **11**
Countries visited: **30**
Favourite Destination: **Italy**
Next trip: **Shelter Island**

CPBC #42324 | TICO #4671384 | OPC #702971

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 3:07 PM
To: 'Flights'
Subject: RE: Kamloops Charter

Hi Evelyn,

Can you please confirm the flight times?

Thanks,

Elizabeth

From: Flights <flights@seairseaplanes.com>
Sent: May 15, 2019 2:48 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Kamloops Charter

Hello Elizabeth,

Cost to depart from Richmond (Seair Seaplanes Base – 4640 Inglis Drive, Richmond BC) to Kamloops is CAD$ 5796.00 + 5 % GSt + Holding charge of CAD$ 160.00 per hour. The Cessna Caravan can take maximum of 9 passengers and it is available for 6:30 AM departure.

Please let me know if you want to proceed.

Thank you,

Evelyn

Richmond Base - Head Office
Seair Seaplanes Ltd.
4640 Inglis Drive,
Richmond, BC, V7B 1W4
www.seairseaplanes.com
flights@seairseaplanes.com | toll free 1.800.447.3247 |
local 604-273-8900| fax 604-273-7351

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: Wednesday, May 15, 2019 2:39 PM
To: Flights <flights@seairseaplanes.com>
Subject: Attn: Evelyn

Hi Evelyn,

I just spoke with you regarding a charter May 23rd to Kamloops from Vancouver return. The flight would need to land in Kamloops by 8:30 am and depart Kamloops at 3:30 pm. Can you please send me the costs and confirm availability?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 3:19 PM
To: 'Taylor Tales'
Subject: RE: Quote Request May 23rd

Thank you for this quote Taylor. Can you please confirm the flight times to and from Kamloops?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca
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-----Original Message-----
From: Taylor Tales <dispatch@ntair.ca>
Sent: May 15, 2019 3:15 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: dispatch@ntair.ca
Subject: Quote Request May 23rd

Good Afternoon Elizabeth,

As per our conversation I have attached a quote for our Beechcraft 1900 aircraft for your review. The attached quote is for May 23rd from Vancouver to Kamloops and returning to Vancouver.

Please note that this quote is subject to aircraft and crew availability at the time of booking.

If you have any further questions or concerns please feel free to contact our office.

Sincerely,
Taylor Tales
Northern Thunderbird Air
Toll Free 800-963-9611
Phone 250-963-9611

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 3:20 PM
To: Nash, Amber PREM:EX
Subject: Central Mountain Air: Quote Request May 23rd
Attachments: YVR-19-0167.pdf

Hi Amber,

This quote is even better. Still waiting on Pac. Coastal...

-----Original Message-----
From: Taylor Tales <dispatch@ntair.ca>
Sent: May 15, 2019 3:15 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: dispatch@ntair.ca
Subject: Quote Request May 23rd

Good Afternoon Elizabeth,

As per our conversation I have attached a quote for our Beechcraft 1900 aircraft for your review. The attached quote is for May 23rd from Vancouver to Kamloops and returning to Vancouver.

Please note that this quote is subject to aircraft and crew availability at the time of booking.

If you have any further questions or concerns please feel free to contact our office.

Sincerely,
Taylor Tales
Northern Thunderbird Air
Toll Free 800-963-9611
Phone 250-963-9611

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 3:58 PM
To: 'Alkan YCD'
Subject: RE: FW: Quote, May 23, Kamloops

Thank you Daniel. I'm just waiting on confirmation from a Minister travelling with the Premier.

From: Alkan YCD <ycd@alkanair.com>
Sent: May 15, 2019 3:49 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: FW: Quote, May 23, Kamloops

Hi Elizabeth,

I have a confirmed crew for May 23. Please let me know if you would like to go ahead with this flight.

Thank you,
Daniel

YCD Operations
Tel: 250-924-2107
Fax:250-924-2106
alkanair.com

ALKAN AIR
LEADING TOGETHER

On Wed, 15 May 2019 at 14:51, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Thank you for this quote Daniel. If you have a crew become available please do let me know.
>
> Elizabeth
>
> **From:** Alkan YCD <ycd@alkanair.com>
> **Sent:** May 15, 2019 10:26 AM
> **To:** Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
> **Subject:** Re: FW: Quote, May 23, Kamloops

Please see the attached quote.

If you have any questions please let me know.

Daniel

YCD Operations

Tel: 250-924-2107

Fax:250-924-2106

alkanair.com

ALKAN AIR
LEADING TOGETHER

On Wed, 15 May 2019 at 10:04, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

Thanks Daniel. That would be great!

From: Alkan YCD <ycd@alkanair.com>
Sent: May 15, 2019 9:51 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: FW: Quote, May 23, Kamloops

Good Morning Elizabeth,

As for May 23 we can not commit to a flight as we are not sure if we will have crew available. I can send you a quote and keep you updated if anything were to change?

Thank you,

Daniel

YCD Operations

Tel: 250-924-2107

Fax:250-924-2106

alkanair.com

On Wed, 15 May 2019 at 09:02, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

Hi Daniel,

This is from Vancouver and returning to Vancouver.

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 9:00 AM
To: 'Alkan YCD' <ycd@alkanair.com>
Subject: Quote, May 23, Kamloops

Hi Daniel,

Are you able to get me a quote for a return trip to Kamloops-Victoria May 23 for 8 people? Arrival in Kamloops would be 8:30 am and departing Kamloops at 3:30 pm.

Thanks,

Elizabeth Parkinson

Finance and Administration Officer

Office of the Premier
Direct: 778-974-6082

E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 4:06 PM
To: Nash, Amber PREM:EX
Subject: RE: Premier's Motus receipt

Hi Amber,
Kathryn isn't in the office today. Can you please get me the numbers?

Thanks,

Elizabeth

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 3:59 PM
To: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
Subject: Premier's Motus receipt

For your records.

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 15, 2019 3:45 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 4:11 PM
To: Nash, Amber PREM:EX
Subject: RE: Has helijet been booked for Monday?

Hi Amber,

For this Monday? There's nothing in the calendar at all.

From: Nash, Amber PREM:EX
Sent: May 15, 2019 4:08 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Has helijet been booked for Monday?

Hold times in Cal for reference.

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 4:15 PM
To: 'Alkan YCD'
Subject: RE: FW: Quote, May 23, Kamloops

We're not sure Daniel which location it will be. It's still up in the air.

From: Alkan YCD <ycd@alkanair.com>
Sent: May 15, 2019 4:12 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: FW: Quote, May 23, Kamloops

So instead of Kamloops it will now be Kelowna? That will not be a problem at all. I will re-quote for Kelowna.

Thank you,
Daniel

YCD Operations
Tel: 250-924-2107
Fax:250-924-2106
alkanair.com

ALKAN AIR
LEADING TOGETHER

On Wed, 15 May 2019 at 16:07, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi Daniel,
>
> If we were to change the destination to Kelowna, would this still be doable?
>
> **From:** Alkan YCD <ycd@alkanair.com>
> **Sent:** May 15, 2019 3:49 PM
> **To:** Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
> **Subject:** Re: FW: Quote, May 23, Kamloops
>
> Hi Elizabeth,

I have a confirmed crew for May 23. Please let me know if you would like to go ahead with this flight.

Thank you,

Daniel

YCD Operations

Tel: 250-924-2107

Fax:250-924-2106

alkanair.com



On Wed, 15 May 2019 at 14:51, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Thank you for this quote Daniel. If you have a crew become available please do let me know.
>
> Elizabeth
>
> **From:** Alkan YCD <ycd@alkanair.com>
> **Sent:** May 15, 2019 10:26 AM
> **To:** Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
> **Subject:** Re: FW: Quote, May 23, Kamloops
>
> Please see the attached quote.

If you have any questions please let me know.

Daniel

YCD Operations

Tel: 250-924-2107

Fax:250-924-2106

alkanair.com



On Wed, 15 May 2019 at 10:04, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Thanks Daniel. That would be great!
>
> **From:** Alkan YCD <ycd@alkanair.com>
> **Sent:** May 15, 2019 9:51 AM
> **To:** Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
> **Subject:** Re: FW: Quote, May 23, Kamloops
>
> Good Morning Elizabeth,
>
> As for May 23 we can not commit to a flight as we are not sure if we will have crew available. I can send you a quote and keep you updated if anything were to change?
>
> Thank you,
>
> Daniel

YCD Operations

Tel: 250-924-2107

Fax:250-924-2106

alkanair.com



On Wed, 15 May 2019 at 09:02, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

Hi Daniel,

This is from Vancouver and returning to Vancouver.

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 9:00 AM
To: 'Alkan YCD' <ycd@alkanair.com>
Subject: Quote, May 23, Kamloops

Hi Daniel,

Are you able to get me a quote for a return trip to Kamloops-Victoria May 23 for 8 people? Arrival in Kamloops would be 8:30 am and departing Kamloops at 3:30 pm.

Thanks,

Elizabeth Parkinson

Finance and Administration Officer

Office of the Premier
Direct: 778-974-6082

E-mail: elizabeth.parkinson@gov.bc.ca

CONFIDENTIALITY NOTICE: The above message contains confidential information intended for a specified individual and purpose. The information is private and protected by law. Any copying or disclosure of this transmission by anyone other than the intended recipient is prohibited. If you are not the intended recipient, please notify the sender immediately and delete this message and any attachments from your system. Thank you.

Parkinson, Elizabeth PREM:EX

Subject: HELIJET: Vancouver to Victoria (10:00 AM)
Location: Flight # 711

Start: Thu 2019-05-16 10:00 AM
End: Thu 2019-05-16 10:35 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Brown, Evan PREM:EX
Optional Attendees s.17

Thursday, May 16, 2019

HELIJET Flight # 711

Depart Vancouver Harbour at 10:00 AM
Arrive Victoria Harbour at 10:35 AM

CONFIRMATIONs: Premier s.22
Evan s.22

Helijet tel # 1-800-665-4354

Elizabeth-07-05-19

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 4:23 PM
To: Hagglund, Jarrett PREM:EX
Subject: Moving expense

Hi Jarrett,

We need to enter you into E-forms. We need to do it on your computer. When will you have about 5 minutes?

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

Subject: Canceled: TRAVEL to HELIJET

Start: Thu 2019-05-16 9:30 AM
End: Thu 2019-05-16 9:45 AM
Show Time As: Free

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Brown, Evan PREM:EX
Optional Attendees: s.17

Importance: High

Parkinson, Elizabeth PREM:EX

Subject: TRAVEL to HELIJET

Start: Thu 2019-05-16 9:30 AM
End: Thu 2019-05-16 9:45 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Brown, Evan PREM:EX
Optional Attendees: s.17

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 4:27 PM
To: 'Taylor Tales'
Subject: RE: Quote Request May 23rd

Thank you Taylor. I'm waiting on some information from a Minister. Once I have that I will get back to you.

Elizabeth

-----Original Message-----
From: Taylor Tales <ttales@ntair.ca>
Sent: May 15, 2019 4:22 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: 'NTA Dispatch' <dispatch@ntair.ca>
Subject: RE: Quote Request May 23rd

Hi Elizabeth,

Unfortunately the rates would change slightly due to a further distance and the airport fees being different.

I have attached a revised quote for you to review going Vancouver to Kelowna and return.

Please note that this quote its subject to aircraft and crew availability at the time of booking. Would you like me to look into our availability for this date for you?

Sincerely,
Taylor Tales

-----Original Message-----
From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, May 15, 2019 4:12 PM
To: 'Taylor Tales'
Subject: RE: Quote Request May 23rd

Hi Taylor,

Would your availability be the same, rates too, if we changed this to Kelowna as the destination?

Thanks,

Elizabeth

-----Original Message-----
From: Taylor Tales <dispatch@ntair.ca>
Sent: May 15, 2019 3:15 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>

Cc: dispatch@ntair.ca
Subject: Quote Request May 23rd

Good Afternoon Elizabeth,

As per our conversation I have attached a quote for our Beechcraft 1900 aircraft for your review. The attached quote is for May 23rd from Vancouver to Kamloops and returning to Vancouver.

Please note that this quote is subject to aircraft and crew availability at the time of booking.

If you have any further questions or concerns please feel free to contact our office.

Sincerely,
Taylor Tales
Northern Thunderbird Air
Toll Free 800-963-9611
Phone 250-963-9611

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 4:33 PM
To: Hagglund, Jarrett PREM:EX
Subject: FW: Has helijet been booked for Monday?

Hi Jarrett,

Amber says I should check with you as I don't see anything in the calendar?

Elizabeth

From: Nash, Amber PREM:EX
Sent: May 15, 2019 4:08 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Has helijet been booked for Monday?

Hold times in Cal for reference.

Page 580 of 919

Withheld pursuant to/removed as

s.22

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 4:56 PM
To: s.15; s.22
Subject: Helijet: May 21: Vic-Van

From: Passenger Services <PassengerServices@helijet.com>
Sent: May 15, 2019 4:48 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Thank you for choosing to take off with Helijet!

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.15:
Name	s.15
Company	Office Of The Premier

Booking s.15; s.22

Tuesday, May 21, 2019

716
12:25 Victoria Harbour (Downtown)
13:00 Vancouver Harbour (Downtown)

35 minutes

Invoice #s.15:	
SALE - Seat Sale $209	$199.05
+ GST	$9.95
Billing	$199.05
Taxes	$9.95

Confirmed	**Grand Total** **$209.00**
1 Passengers - Sale s.15	Fully Changeable / Refundable up to 5pm the day prior to departure. Does not qualify for combination with Kids Fly Free promotions.
Add to Calendar	After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.
	Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time. When flight boarding commences, seats will be forfeited & any onward/return flights may be cancelled.

Changes/Cancellations & No Show Penalty:
Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.
After 5pm, all next-day travel is non-refundable and only changeable for same-day travel; a fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or the cancellation fee, equal to the value of the one-way travel, will apply. Failure to check in prior to departure will also result in any onward and/or return reservations being cancelled, with any applicable cancellation fees applied.

Terminals:
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)
Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:
Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:
Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.
Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.
Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Baggage Allowance:
Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total. Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed. Please visit http://www.catsa-acsta.gc.ca/ for information on how to "Pack Smart" and avoid delays

Baggage Liability:
The liability for the loss of and/or the damage to any personal property, including baggage or goods is limited to an amount equal to the value of such baggage or goods, which shall not exceed $250.00 (CAD) per passenger, unless greater value declared.

Transportation upon arrival:
Helijet is pleased to offer courtesy shuttle van drop off service within the downtown core in Victoria, Vancouver Harbour, and Nanaimo, ask the driver for drop off locations. Taxis & rental cars may also be available, please ask an agent.

Accessibility:
To ensure your travel is possible, passengers with limited mobility and/or special needs must advise Helijet Reservations at 1.800.665.4354

Pets on Helijet:
If you have a Special Assistance Animal please advise Helijet Reservations. Other small pets and animals are not accepted for carriage, please visit our website for restrictions.

Weather Conditions:.
If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact passengers as early as possible via phone numbers and/or email addresses provided.

Reservations:
Reservations are required for all flights and may be booked online at www.helijet.com or by calling 1.800.665.4354 (within North America).

Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Parkinson, Elizabeth PREM:EX

Subject: HELIJET: Victoria to Vancouver (12:25 PM)
Location: Flight # 716

Start: Tue 2019-05-21 12:25 PM
End: Tue 2019-05-21 1:00 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Evan Brown; Holmwood, Jen PREM:EX

Tuesday, May 21, 2019

HELIJET Flight # 716

Depart Victoria Harbour at 12:25 PM
Arrive Vancouver Harbour at 1:00 PM

CONFIRMATIONs# Premier s.22
Evan
s.15 s.15; s.22
Jen s.22

Helijet tel # 1-800-665-4354

Elizabeth-15-05-19

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 5:02 PM
To: 'Alkan YCD'
Subject: RE: FW: Quote, May 23, Kamloops

Hi Daniel,

Can you please add in a stop in Vancouver on the way back to Victoria?

Thanks,

Elizabeth

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 4:52 PM
To: 'Alkan YCD' <ycd@alkanair.com>
Subject: RE: FW: Quote, May 23, Kamloops

Hi Daniel,

So, a slight change. Would we be able to do a Vancouver to Kelowna Friday May 24th , returning to Victoria? If possible, can you send me the cost?

Thanks,

Elizabeth

From: Alkan YCD <ycd@alkanair.com>
Sent: May 15, 2019 4:12 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: FW: Quote, May 23, Kamloops

So instead of Kamloops it will now be Kelowna? That will not be a problem at all. I will re-quote for Kelowna.

Thank you,
Daniel

YCD Operations
Tel: 250-924-2107
Fax:250-924-2106
alkanair.com

On Wed, 15 May 2019 at 16:07, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

Hi Daniel,

If we were to change the destination to Kelowna, would this still be doable?

From: Alkan YCD <ycd@alkanair.com>
Sent: May 15, 2019 3:49 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: FW: Quote, May 23, Kamloops

Hi Elizabeth,

I have a confirmed crew for May 23. Please let me know if you would like to go ahead with this flight.

Thank you,

Daniel

YCD Operations

Tel: 250-924-2107

Fax:250-924-2106

alkanair.com



On Wed, 15 May 2019 at 14:51, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

Thank you for this quote Daniel. If you have a crew become available please do let me know.

Elizabeth

From: Alkan YCD <ycd@alkanair.com>
Sent: May 15, 2019 10:26 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: FW: Quote, May 23, Kamloops

Please see the attached quote.

If you have any questions please let me know.

Daniel

YCD Operations

Tel: 250-924-2107

Fax:250-924-2106

alkanair.com



On Wed, 15 May 2019 at 10:04, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

Thanks Daniel. That would be great!

From: Alkan YCD <ycd@alkanair.com>
Sent: May 15, 2019 9:51 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: FW: Quote, May 23, Kamloops

Good Morning Elizabeth,

As for May 23 we can not commit to a flight as we are not sure if we will have crew available. I can send you a quote and keep you updated if anything were to change?

Thank you,

Daniel

YCD Operations

Tel: 250-924-2107

Fax:250-924-2106

alkanair.com



On Wed, 15 May 2019 at 09:02, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi Daniel,
>
> This is from Vancouver and returning to Vancouver.

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 9:00 AM
To: 'Alkan YCD' <ycd@alkanair.com>
Subject: Quote, May 23, Kamloops

Hi Daniel,

Are you able to get me a quote for a return trip to Kamloops-Victoria May 23 for 8 people? Arrival in Kamloops would be 8:30 am and departing Kamloops at 3:30 pm.

Thanks,

Elizabeth Parkinson

Finance and Administration Officer

Office of the Premier
Direct: 778-974-6082

E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 5:03 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Quote Request May 23rd

Hi Taylor,

Can you please add in a stop in Vancouver on the way to Victoria?

Thanks,

Elizabeth

-----Original Message-----
From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 4:53 PM
To: 'Taylor Tales' <ttales@ntair.ca>
Subject: RE: Quote Request May 23rd

Hi Taylor,

Can you please revise the quote slightly? Travel Friday, May 24th from Vancouver to Kelowna and then Kelowna to Victoria?

Thanks! Sorry for all the changes.

Elizabeth

-----Original Message-----
From: Taylor Tales <ttales@ntair.ca>
Sent: May 15, 2019 4:22 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: 'NTA Dispatch' <dispatch@ntair.ca>
Subject: RE: Quote Request May 23rd

Hi Elizabeth,

Unfortunately the rates would change slightly due to a further distance and the airport fees being different.

I have attached a revised quote for you to review going Vancouver to Kelowna and return.

Please note that this quote its subject to aircraft and crew availability at the time of booking. Would you like me to look into our availability for this date for you?

Sincerely,
Taylor Tales

-----Original Message-----
From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, May 15, 2019 4:12 PM
To: 'Taylor Tales'
Subject: RE: Quote Request May 23rd

Hi Taylor,

Would your availability be the same, rates too, if we changed this to Kelowna as the destination?

Thanks,

Elizabeth

-----Original Message-----
From: Taylor Tales <dispatch@ntair.ca>
Sent: May 15, 2019 3:15 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: dispatch@ntair.ca
Subject: Quote Request May 23rd

Good Afternoon Elizabeth,

As per our conversation I have attached a quote for our Beechcraft 1900 aircraft for your review. The attached quote is for May 23rd from Vancouver to Kamloops and returning to Vancouver.

Please note that this quote is subject to aircraft and crew availability at the time of booking.

If you have any further questions or concerns please feel free to contact our office.

Sincerely,
Taylor Tales
Northern Thunderbird Air
Toll Free 800-963-9611
Phone 250-963-9611

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 5:05 PM
To: 'Alkan YCD'
Subject: RE: FW: Quote, May 23, Kamloops

Thank you. So sorry for all the changes.

From: Alkan YCD <ycd@alkanair.com>
Sent: May 15, 2019 5:04 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: FW: Quote, May 23, Kamloops

Hi Elizabeth,

I will check and confirm with you tomorrow.

Thank you,
Daniel

YCD Operations
Tel: 250-924-2107
Fax:250-924-2106
alkanair.com

ALKAN AIR
LEADING TOGETHER

On Wed, 15 May 2019 at 16:51, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi Daniel,
>
> So, a slight change. Would we be able to do a Vancouver to Kelowna Friday May 24th , returning to Victoria? If possible, can you send me the cost?
>
> Thanks,
>
> Elizabeth

From: Alkan YCD <ycd@alkanair.com>
Sent: May 15, 2019 4:12 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: FW: Quote, May 23, Kamloops

So instead of Kamloops it will now be Kelowna? That will not be a problem at all. I will re-quote for Kelowna.

Thank you,

Daniel

YCD Operations

Tel: 250-924-2107

Fax:250-924-2106

alkanair.com



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>
> If we were to change the destination to Kelowna, would this still be doable?
>
> **From:** Alkan YCD <ycd@alkanair.com>
> **Sent:** May 15, 2019 3:49 PM

To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: FW: Quote, May 23, Kamloops

Hi Elizabeth,

I have a confirmed crew for May 23. Please let me know if you would like to go ahead with this flight.

Thank you,

Daniel

YCD Operations

Tel: 250-924-2107

Fax:250-924-2106

alkanair.com



On Wed, 15 May 2019 at 14:51, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Thank you for this quote Daniel. If you have a crew become available please do let me know.
>
> Elizabeth
>
> **From:** Alkan YCD <ycd@alkanair.com>
> **Sent:** May 15, 2019 10:26 AM

To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: FW: Quote, May 23, Kamloops

Please see the attached quote.

If you have any questions please let me know.

Daniel

YCD Operations

Tel: 250-924-2107

Fax:250-924-2106

alkanair.com



On Wed, 15 May 2019 at 10:04, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Thanks Daniel. That would be great!
>
> **From:** Alkan YCD <ycd@alkanair.com>
> **Sent:** May 15, 2019 9:51 AM
> **To:** Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
> **Subject:** Re: FW: Quote, May 23, Kamloops
>
> Good Morning Elizabeth,

As for May 23 we can not commit to a flight as we are not sure if we will have crew available. I can send you a quote and keep you updated if anything were to change?

Thank you,

Daniel

YCD Operations

Tel: 250-924-2107

Fax:250-924-2106

alkanair.com



On Wed, 15 May 2019 at 09:02, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi Daniel,
>
> This is from Vancouver and returning to Vancouver.
>
> ---
>
> **From:** Parkinson, Elizabeth PREM:EX
> **Sent:** May 15, 2019 9:00 AM
> **To:** 'Alkan YCD' <ycd@alkanair.com>
> **Subject:** Quote, May 23, Kamloops
>
> Hi Daniel,

Are you able to get me a quote for a return trip to Kamloops-Victoria May 23 for 8 people? Arrival in Kamloops would be 8:30 am and departing Kamloops at 3:30 pm.

Thanks,

Elizabeth Parkinson

Finance and Administration Officer

Office of the Premier
Direct: 778-974-6082

E-mail: elizabeth.parkinson@gov.bc.ca

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Page 598 of 919

Withheld pursuant to/removed as

s.22

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 16, 2019 8:59 AM
To: Hagglund, Jarrett PREM:EX
Subject: RE: Friday May 24th Kelowna Flights

Ok, so I will cancel the Air Canada May 23rd flights we currently have and re-issue with WestJet.

From: Hagglund, Jarrett PREM:EX
Sent: May 16, 2019 8:58 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Friday May 24th Kelowna Flights

Hi Elizabeth,

Yes that is correct on both fronts.

Jarrett

From: Parkinson, Elizabeth PREM:EX
Sent: May 16, 2019 8:57 AM
To: Hagglund, Jarrett PREM:EX <Jarrett.Hagglund@gov.bc.ca>
Subject: RE: Friday May 24th Kelowna Flights

HI Jarrett,

Is this instead of the charter and does this cancel the May 23rd flights?

From: Hagglund, Jarrett PREM:EX
Sent: May 16, 2019 8:11 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
Subject: Friday May 24th Kelowna Flights

Good Morning,

We need flights booked for Friday May 24. Want to book ASAP to ensure space.

Amber took a look at there should be west jet flights that leave YVR at 7:30am and then one that leaves Kelowna to YVR at 3:30pm. We would then need a flight from YVR To Victoria for everyone but Don Bain.
Below is our group who needs tickets. Once booked can you let me know and confirm the flight numbers are correct so I can give that to some other folks who need to book flights.

Let us know if those options are correct.

Thanks!

Traveling

Premier
Jen Holmwood
Evan Brown
Don Bain
s.15

Jarrett Hagglund | Executive Coordinator
Office of the Premier
604-817-1458 | Jarrett.Hagglund@gov.bc.ca

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 16, 2019 9:16 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: BEA: May 10 meeting lunch
Attachments: Scan_20190516.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 16, 2019 9:12 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 16, 2019 9:17 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Amber Hockin TV# E 131174
Attachments: Scan_20190516.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 16, 2019 9:13 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 16, 2019 9:44 AM
To: 'Tamra Bartilucci'
Subject: Cancelling Air Canada May 23

Importance: High

Hi Tamra,

Can we throw the Air Canada flights we just booked for May 23 into a credit and instead book the West Jet flights the following day, May 24th ? Flights are from Vancouver to Kelowna at 7:30 am and then Kelowna to Vancouver at 3:30 pm. They would then need a connecting flight to Victoria with the exception of Don Bain who will be staying in Vancouver.

Flights needed for Premier, Evan Brown, Jen Holmwood, Don Bain.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 16, 2019 9:44 AM
To: Holman, Melissa FIN:EX
Subject: RE: Travel card for Naveen Girn

Thanks Melissa.

From: Holman, Melissa FIN:EX
Sent: May 16, 2019 9:40 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Travel card for Naveen Girn

No, the form I sent you is the one we use.

-Melissa

From: Parkinson, Elizabeth PREM:EX
Sent: May 16, 2019 9:32 AM
To: Holman, Melissa FIN:EX
Subject: RE: Travel card for Naveen Girn

Thanks Melissa. I was thinking of an agreement to repay of something like that?

From: Holman, Melissa FIN:EX
Sent: May 16, 2019 9:21 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Travel card for Naveen Girn

Hi Elizabeth,

Full email below ☺

Please find attached the Form required to apply for a Bank Of Montreal (BMO) Travel Card. Please have the cardholder complete, have their Expense Authority (EA) sign and scan the form back to me. Cards take about 7-10 business days to arrive.
FIN643 - BMO Travel card application form

Cardholder to read Appendix 1 and 2 which will print with this form.

Please Complete the following sections:

- **Date of Request**
- **Type of Request**
- **Ministry Name**
- **Employee Information**
- **Statement Mailing Address**
- **Employee Account Authorization Controls -** There are 3 Limits on the Travel Cards, the standard Limits are as follows. These are just standard limits and should be adjusted accordingly to what the cardholder will require.
  Maximum Single Transaction Limit - $2,000.00

Monthly Transaction Limit - $10,000.00
Daily Cash Advance Limit - $200.00

- **Declaration –** To be signed by cardholder AND Expense Authority
- **Additional Account Set-Up Information** - I will complete this section

Thank you,

Melissa Holman
Financial Services Representative

Corporate Financial and Facilities Services Branch **|** Ministry of Finance
(778) 698-1969 **|** **Melissa.Holman@gov.bc.ca** **|** *Website:* **http://gww.fin.gov.bc.ca/**



Please consider the environment before printing this email

From: Parkinson, Elizabeth PREM:EX
Sent: May 16, 2019 8:55 AM
To: Holman, Melissa FIN:EX
Subject: RE: Travel card for Naveen Girn

Hi Melissa,

Is there a second form usually sent out with this?

Thanks,

Elizabeth

From: Holman, Melissa FIN:EX
Sent: May 16, 2019 7:20 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Travel card for Naveen Girn

Attached.

-Melissa

From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 12:49 PM
To: Holman, Melissa FIN:EX
Subject: Travel card for Naveen Girn

Hi Melissa,

Can I please get an application for a travel card for Naveen Girn?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 16, 2019 9:45 AM
To: Girn, Naveen PREM:EX
Subject: Travel card application
Attachments: FIN 643 - Travel Card Application.pdf

Hi Naveen,

Can you please fill-in the attached form and return originals to me?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 16, 2019 9:49 AM
To: Dunnett, Jennifer PREM:EX
Subject: RE: Amber Hockin's May 3rd BMO Statement

Thanks Jennifer.

From: Dunnett, Jennifer PREM:EX
Sent: May 16, 2019 9:40 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Amber Hockin's May 3rd BMO Statement

Hi Elizabeth,

Amber asked me to send you a copy of this. Her BMO Corp Card Statement.

Jennifer Dunnett | Communications Assistant
Office of the Premier | Government of BC
West Annex, Parliament Buildings
Phone: 250.704.3034

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 16, 2019 9:58 AM
To: Khan, Perveen FIN:EX
Subject: RE: 3CMB OCG Compliance Review - Inv 0080 - Dewar, Robert Contact number C18PREM1514

Hi Perveen,

I've never seen a request like this before. You would need copies of the requested materials and then the form signed by Vanessa?

Elizabeth

From: Khan, Perveen FIN:EX
Sent: May 14, 2019 12:51 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: 3CMB OCG Compliance Review - Inv 0080 - Dewar, Robert Contact number C18PREM1514
Importance: High

Hello,

OCG is requesting documentation for compliance review with Core Policy, Treasury Board Directives and legislation. To comply with this request, please submit all applicable documentation to support the above listed item. Please reference the table below for documents you may provide in support of the compliance review.

Please return this no later than **May 24th, 2019,** Please email **Perveen.Khan@gov.bc.ca** with:

- scanned copy(s) of your supporting Documents
- this form with declaration signed

Perveen Khan
Corporate Financial & Facilities Services
Corporate Services Division
Ministry of Finance
2016 10 Best Places to Work
3rd Floor – 617 Government Street
Phone: 250.208.0540

mailto:Perveen.Khan@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 16, 2019 11:50 AM
To: Hagglund, Jarrett PREM:EX
Subject: Flight options May 24

Hi Jarrett,

We could fly the Premier direct with Pac. Coastal and he would arrive about the same time as the WestJet, just after 6:00. Harbour Air are full. s.1 says they could get him to the Shamrocks in 25 minutes, so he could be there about 6:40-6:45 pm.

Vancouver to Kelowna
WS3316T 24MAY F Vancouver to Kelowna 750A 847A

WS3327W 24MAY F Kelowna to Vancouver 325P 425P
WS3183W 24MAY F Vancouver to Victoria 530P 604P ++ one seat

Alternatively Pacific coastal does have a direct back to Victoria :
H13273B 24MAY F Kelowna to Victoria 505P 610P

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 16, 2019 12:18 PM
To: 'Taylor Tales'
Subject: RE: Quote Request May 23rd

Hi Taylor. Sorry for all the back and forth. We're looking at one more option.

A flight from Kelowna to Vancouver and then to Victoria. Departing Kelowna at 3:30 pm. Would you be able to advise arrival times in Van and Vic and number of passengers we could transport?

Thanks,

Elizabeth

-----Original Message-----
From: Taylor Tales <ttales@ntair.ca>
Sent: May 15, 2019 5:11 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: 'NTA Dispatch' <dispatch@ntair.ca>
Subject: RE: Quote Request May 23rd

Hi Elizabeth,

I have attached an updated quote for you to review.

Please note that this quote is subject to aircraft and crew availability at the time of booking.

Thank you,

Taylor Tales

-----Original Message-----
From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, May 15, 2019 5:05 PM
To: 'Taylor Tales'
Subject: FW: Quote Request May 23rd

Hi Taylor,

Can you please add in a stop in Vancouver on the way to Victoria?

Thanks,

Elizabeth

-----Original Message-----
From: Parkinson, Elizabeth PREM:EX
Sent: May 15, 2019 4:53 PM
To: 'Taylor Tales' <ttales@ntair.ca>
Subject: RE: Quote Request May 23rd

Hi Taylor,

Can you please revise the quote slightly? Travel Friday, May 24th from Vancouver to Kelowna and then Kelowna to Victoria?

Thanks! Sorry for all the changes.

Elizabeth

-----Original Message-----
From: Taylor Tales <ttales@ntair.ca>
Sent: May 15, 2019 4:22 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: 'NTA Dispatch' <dispatch@ntair.ca>
Subject: RE: Quote Request May 23rd

Hi Elizabeth,

Unfortunately the rates would change slightly due to a further distance and the airport fees being different.

I have attached a revised quote for you to review going Vancouver to Kelowna and return.

Please note that this quote its subject to aircraft and crew availability at the time of booking. Would you like me to look into our availability for this date for you?

Sincerely,
Taylor Tales

-----Original Message-----
From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, May 15, 2019 4:12 PM
To: 'Taylor Tales'
Subject: RE: Quote Request May 23rd

Hi Taylor,

Would your availability be the same, rates too, if we changed this to Kelowna as the destination?

Thanks,

Elizabeth

-----Original Message-----
From: Taylor Tales <dispatch@ntair.ca>

Sent: May 15, 2019 3:15 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: dispatch@ntair.ca
Subject: Quote Request May 23rd

Good Afternoon Elizabeth,

As per our conversation I have attached a quote for our Beechcraft 1900 aircraft for your review. The attached quote is for May 23rd from Vancouver to Kamloops and returning to Vancouver.

Please note that this quote is subject to aircraft and crew availability at the time of booking.

If you have any further questions or concerns please feel free to contact our office.

Sincerely,
Taylor Tales
Northern Thunderbird Air
Toll Free 800-963-9611
Phone 250-963-9611

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 16, 2019 2:25 PM
To: Poldrugovac, Saija FIN:EX
Subject: RE: Supplier Request - APPROVED s.22

Thanks Saija! s.22

From: Poldrugovac, Saija FIN:EX
Sent: May 16, 2019 1:17 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: Supplier Request - APPROVED s.22

Here you go!
~S

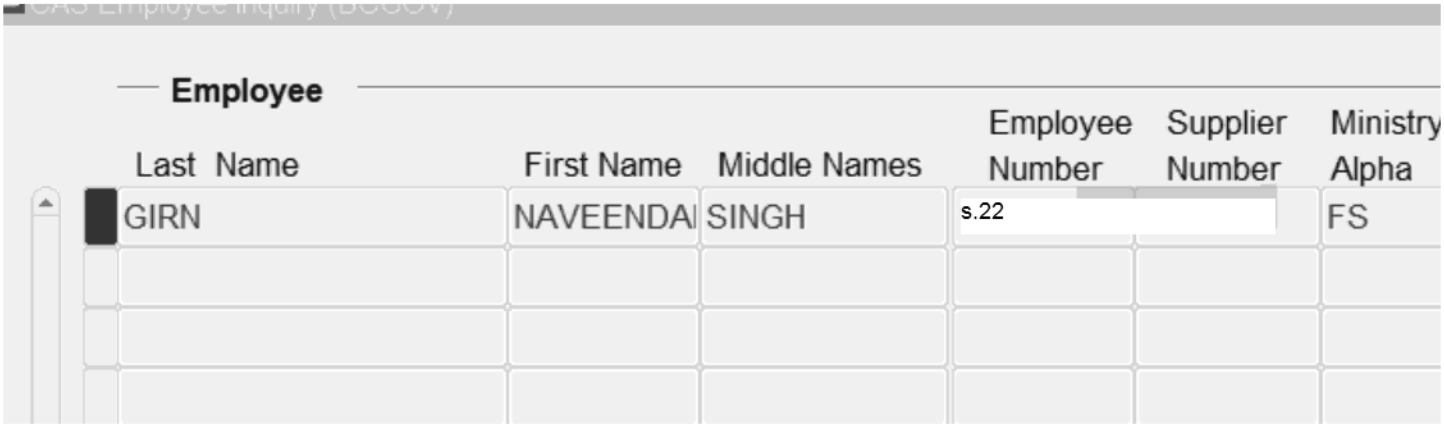
s.22

From: Littler, Dana FIN:EX
Sent: May 16, 2019 1:08 PM
To: Poldrugovac, Saija FIN:EX
Subject: RE: Supplier Request - APPROVED s.22

Dear Mrs. Poldrugovac,

It gives me great pleasure to inform you that the task of creating an Employee Supplier Number has now been completed.

I hope that is satisfactory to you.



-----Original Message-----
From: Saija.Poldrugovac@gov.bc.ca [mailto:Saija.Poldrugovac@gov.bc.ca]
Sent: May 16, 2019 7:23 AM
To: CFFSHELP, FIN FIN:EX
Subject: Supplier Request - NEW

Form Type : New
First Name : Saija
Initial :
Last Name : Poldrugovac
Ministry : Ministry of Finance
Supplier Name : Naveendar (Singh) Girn
Employee No. : s.22
Full Address : PO Box 9041 Stn Prov Govt, Victoria BC V8W 9E1
SIN :
Business No. :
Supplier No. :
EFT Supplier? : No
Email Address : saija.poldrugovac@gov.bc.ca
Comments : Supplier number for an employee with the Premier's Office.

Naveen.Girn@gov.bc.ca

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 16, 2019 2:40 PM
To: 'Tamra Bartilucci'
Subject: RE: May 24 Kelowna-Van

Thanks Tamra!

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: May 16, 2019 2:26 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: May 24 Kelowna-Van

Hi Elizabeth

The flight into Vancouver in a standard fare in a $274

WS3327L 24MAY F Kelowna to Vancouver 325P 425P

Tamra

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, May 16, 2019 2:08 PM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: May 24 Kelowna-Van

Hi Tamra,

Are yu able to tell me the cost of a flight coming back from Kelowna to Vancouver on May 24th mid at 3:30 pm? It would just be the one way.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 16, 2019 2:52 PM
To: Dixon, Olivia PREM:EX
Subject: RE: Phones tomorrow

Thanks so much Olivia! ☺

From: Dixon, Olivia PREM:EX
Sent: May 16, 2019 2:50 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Cc: Privett, Don PREM:EX <Don.Privett@gov.bc.ca>
Subject: RE: Phones tomorrow

Hi Elizabeth!

No worries, Danny and I would be more than happy to cover the phones for the day. ☺

Warmest regard,

Olivia Dixon | Administrative Assistant
Vancouver Cabinet Office | Office of the Premier
O: 604-398-5779 | **B:** 604-775-1600 | **E:** Olivia.Dixon@gov.bc.ca
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From: Parkinson, Elizabeth PREM:EX
Sent: May 16, 2019 2:37 PM
To: Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>; Dixon, Olivia PREM:EX <Olivia.Dixon@gov.bc.ca>
Cc: Privett, Don PREM:EX <Don.Privett@gov.bc.ca>
Subject: Phones tomorrow

Hi Danny and Olivia,

Can I put in a special request for you to assist by taking the reception phones tomorrow s.22 ? I have a tonne of work to catch up on as this week has been frantic. Can you please let me know if this would be possible?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 16, 2019 2:57 PM
To: Privett, Don PREM:EX
Subject: RE: BC Art Collection Contact

Wow! They really are short-staffed. Would you mind forwarding to Naveen and then setting up a date for Naveen whenever is earliest?

Thanks,

Elizabeth

From: Privett, Don PREM:EX
Sent: May 16, 2019 2:34 PM
To: Bradford, Melanie TAC:EX <Melanie.Bradford@gov.bc.ca>
Cc: Steinmetz, Susanne K TAC:EX <Susanne.Steinmetz@gov.bc.ca>; Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: BC Art Collection Contact

Hi Melanie, thanks for your reply and the offer to assist.
I'm cc'ing Elizabeth on this and we will be in touch with suggestions on how to proceed.
Cheers, Don

From: Bradford, Melanie TAC:EX
Sent: May 16, 2019 1:31 PM
To: Privett, Don PREM:EX <Don.Privett@gov.bc.ca>
Cc: Steinmetz, Susanne K TAC:EX <Susanne.Steinmetz@gov.bc.ca>
Subject: RE: BC Art Collection Contact

Hi Don,

I'm happy to assist with this request. Can we set up a time for my colleague and I to view possible locations for the art? Afterwards, we can provide you with some options of artwork that we have available for loan, and proceed with a quote for installation and transportation costs. We're currently short-staffed so I'm booking requests for site visits and installation into June/July. Please let me know if that works for you.

Thanks,
Melanie

Melanie Bradford
Senior Policy Analyst
Corporate Initiatives and Strategic Priorities
Ministry of Tourism, Arts and Culture
Desk: 778-974-5126

From: Privett, Don PREM:EX
Sent: Wednesday, May 15, 2019 3:30 PM
To: Reid, Kimberley TAC:EX
Cc: Bradford, Melanie TAC:EX
Subject: RE: BC Art Collection Contact

Thanks, Kim.
Melanie, can you email me regarding this request, if you can assist. You can see from the thread below who we've dealt with in the past and for what purpose.
We have a new staff member who wants to initiate the process of procuring some items for his office.
Not urgent, at your convenience.
Thx,
Don

From: Reid, Kimberley TAC:EX
Sent: May 15, 2019 3:10 PM
To: Privett, Don PREM:EX <Don.Privett@gov.bc.ca>
Cc: Bradford, Melanie TAC:EX <Melanie.Bradford@gov.bc.ca>
Subject: Re: BC Art Collection Contact

Hi Don,

Melanie, cc'd, is temporarily taking care of the collection. She is in a better position to respond than I am.

Thanks,
Kim

Sent from my iPhone

On May 15, 2019, at 3:23 PM, Privett, Don PREM:EX <Don.Privett@gov.bc.ca> wrote:

> Hi Kim,
> We in the PO are looking to connect with the Art Collection liaison, one of our staff members is enquiring about some items for his office.
> Could you advise us who would be the current contact for this purpose; we understand there have been some staff changes since we previously made contact last fall.
> Thank you,
> Don
>
> ---
> DON PRIVETT | Administrative Assistant | Office of the Premier
> PO Main Line: **250-387-1715** | Personal UC: 778-974-6080
> don.privett@gov.bc.ca | West Annex, Room 156
> Parliament Buildings, Victoria, BC V8W 9E1
>
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>
> ---
>
> **From:** Wade, Debbie PREM:EX
> **Sent:** October 23, 2018 4:21 PM

To: Mulloy, Eleanor PREM:EX <Eleanor.Mulloy@gov.bc.ca>
Cc: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>; Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Privett, Don PREM:EX <Don.Privett@gov.bc.ca>
Subject: RE: BC Art Collection Loan Agreement for DMO

Thank you Eleanor;

I believe that either Don or Elizabeth hold the files with our loan agreements, so I am cc'ing them on this email.

Thank you.

Debbie Wade
Executive Coordinator to Geoff Meggs - Chief of Staff
and Amber Hockin - Deputy Chief of Staff
Office of the Premier
250-356-2785

From: Mulloy, Eleanor PREM:EX
Sent: Tuesday, October 23, 2018 4:08 PM
To: Nash, Amber PREM:EX
Cc: Wade, Debbie PREM:EX
Subject: FW: BC Art Collection Loan Agreement for DMO

Amber, was asked to send this loan agreement along to you! These are art bank pieces that are currently residing down in Room 095. Debbie, Jon has one that is hanging right behind him.

Eleanor

From: Friesen, Avalon TAC:EX
Sent: Tuesday, October 23, 2018 2:02 PM
To: Mulloy, Eleanor PREM:EX
Cc: Canitz, Shelley L PREM:EX
Subject: RE: BC Art Collection Loan Agreement for DMO

Hi Eleanor,

Here is the second loan agreement as we discussed.

Thank you,
Avalon

From: Friesen, Avalon TAC:EX
Sent: October 23, 2018 1:45 PM
To: Canitz, Shelley L PREM:EX <Shelley.Canitz@gov.bc.ca>
Cc: Mulloy, Eleanor PREM:EX <Eleanor.Mulloy@gov.bc.ca>
Subject: RE: BC Art Collection Loan Agreement for DMO

Hi Shelley,

Please see the attached loan agreement for your office. It shows 272B having 3 pieces of art, I am guessing that these would be the two individuals and the set.

Please let me know if you have any further questions.

Thank you,

Avalon Friesen
Branch Coordinator
Corporate Initiatives and Strategic Priorities
Ministry of Tourism, Arts & Culture
778 974-4703

From: Reid, Kimberley TAC:EX
Sent: October 19, 2018 3:06 PM
To: Canitz, Shelley L PREM:EX <Shelley.Canitz@gov.bc.ca>
Cc: Friesen, Avalon TAC:EX <Avalon.Friesen@gov.bc.ca>; Mulloy, Eleanor PREM:EX <Eleanor.Mulloy@gov.bc.ca>
Subject: RE: BC Art Collection Loan Agreement for DMO

Yes, that shouldn't be a problem.

Avalon will be in next week to provide that for you.

Have a great weekend,
Kim

From: Canitz, Shelley L PREM:EX
Sent: Friday, October 19, 2018 10:25 AM
To: Reid, Kimberley TAC:EX
Cc: Friesen, Avalon TAC:EX; Mulloy, Eleanor PREM:EX
Subject: RE: BC Art Collection Loan Agreement for DMO

Kim – would you be able to send a new update to Eleanor for all of 272 Deputy Minister to the Premier?

Thanks
Shelley

From: Reid, Kimberley TAC:EX
Sent: Thursday, October 18, 2018 3:59 PM
To: Canitz, Shelley L PREM:EX
Cc: Friesen, Avalon TAC:EX
Subject: RE: BC Art Collection Loan Agreement for DMO

Hi Shelley,

We will do some checking and get back to you.

Thanks,
Kim

From: Canitz, Shelley L PREM:EX
Sent: Thursday, October 18, 2018 3:55 PM
To: Reid, Kimberley TAC:EX
Subject: FW: BC Art Collection Loan Agreement for DMO

Kim – in looking at this document, I note that my office (272B) is listed as having one piece of art. Is that an older list? I now have 2 individual pictures and one set of 7 – I want to make sure that we have the up to date paperwork.

Thanks
Shelley

From: Mulloy, Eleanor PREM:EX
Sent: Thursday, October 18, 2018 3:25 PM
To: Hendry, Jackie PREM:EX; Canitz, Shelley L PREM:EX
Subject: FW: BC Art Collection Loan Agreement for DMO

FYI

From: Andersen, Kris CSCD:EX
Sent: Tuesday, September 19, 2017 4:26 PM
To: Mulloy, Eleanor FIN:EX
Subject: BC Art Collection Loan Agreement for DMO

Hello Eleanor,

Please find attached the current loan agreement for the Office of the Deputy Minister to the Premier. As I mentioned, the art on loan is listed by room number. As occasionally things slip off listings, I can also check to see if art in the room you mentioned (GCPE related) is in fact from the collection if it is not on the attached list.

See you Monday.

Sincerely,

Kris Andersen

(Ms.) Kris Andersen, MMSt.
Senior Policy Analyst, Arts & Cultural Development Branch
Ministry of Tourism, Arts and Culture
778.698.3520 2nd Floor 800 Johnson Street, PO Box 9819 Stn Prov Govt, Victoria BC V8W 9W3

Reach us toll-free through Enquiry BC: 1-800-663-7867

Page 626 of 919

Withheld pursuant to/removed as

s.22

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 17, 2019 11:15 AM
To: Khan, Perveen FIN:EX
Cc: Geary, Vanessa PREM:EX
Subject: Office of the Comptroller General Document Request
Attachments: document request form20190517.pdf; BOB DEWAR- Invoice Coding Sheet, Invoice, Detailed work, approval.pdf; BOB DEWAR - Original GSA, Direct award justification, service contract checklist, Dec. 5, 2017.pdf; BOB DEWAR - Mod. #1, service contract checklist, GSA - March 29, 2018.pdf; BOB DEWAR - Mod #2, GSA - April 13, 2018.pdf; BOB DEWAR - Mod #3, GSA - October 18, 2018.pdf; BOB DEWAR - Mod #4, GSA - March 2, 2019.pdf

Good morning Perveen,

Attached are the forms you requested regarding Invoice #80 and the contract for Bob Dewar. Please let me know if you need anything else.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 17, 2019 11:51 AM
To: Parte, Maura PSA:EX
Subject: Accepted: Information Management Training - IM117

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 17, 2019 4:23 PM
To: Holmwood, Jen PREM:EX
Subject: RE: Travel Tuesday

Thanks Jen. Helijet is cancelled.

ep

-----Original Message-----
From: Holmwood, Jen PREM:EX
Sent: May 17, 2019 3:51 PM
To: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>; Hagglund, Jarrett PREM:EX <Jarrett.Hagglund@gov.bc.ca>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Travel Tuesday

Just a reminder that I will not be staffing or travelling with PJH Tuesday morning. I will meet him at Helijet in Vancouver. Sheena has agreed to staff the Reynolds event.

Elizabeth, can you cancel my flight over? Thanks!

Jen Holmwood
Deputy Communications Director
Office of the Premier | Government of BC
250-818-4881

Parkinson, Elizabeth PREM:EX

Subject: Canceled: HELIJET: Victoria to Vancouver (12:25 PM)
Location: Flight # 716

Start: Tue 2019-05-21 12:25 PM
End: Tue 2019-05-21 1:00 PM
Show Time As: Free

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Brown, Evan PREM:EX
Optional Attendees: s.17

Importance: High

Tuesday, May 21, 2019

HELIJET Flight # 716

Depart Victoria Harbour at 12:25 PM
Arrive Vancouver Harbour at 1:00 PM

CONFIRMATIONs# Premier s.22
Evan
s.15 s.15; s.22

Helijet tel # 1-800-665-4354

Elizabeth-15-05-19

Parkinson, Elizabeth PREM:EX

Subject: HELIJET: Victoria to Vancouver (12:25 PM)
Location: Flight # 716

Start: Tue 2019-05-21 12:25 PM
End: Tue 2019-05-21 1:00 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Brown, Evan PREM:EX
Optional Attendees: s.17

Tuesday, May 21, 2019

HELIJET Flight # 716

Depart Victoria Harbour at 12:25 PM
Arrive Vancouver Harbour at 1:00 PM

CONFIRMATIONs# Premier s.22
Evan
s.15 s.15; s.22

Helijet tel # 1-800-665-4354

Elizabeth-15-05-19

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 17, 2019 4:28 PM
To: s.15
Subject: RE: Premier Horgan Folio

Thank you s.15 s.22

Elizabeth

From: s.15
Sent: May 17, 2019 3:59 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Premier Horgan Folio

Hi Elizabeth,

As requested, attached is a copy of Premier Horgan's folio from his stay this week.

Enjoy your weekend!

Warm Regards,
s.15

s.15

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 17, 2019 4:29 PM
To: PREM Vancouver Cabinet Office PREM:EX
Subject: RE: VM - Regarding Briefing Materials and Summary for PJH - Dave Newsom

Thanks Olivia. He just wanted an email address to forward the papers. All good!

From: PREM Vancouver Cabinet Office PREM:EX
Sent: May 17, 2019 2:14 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: VM - Regarding Briefing Materials and Summary for PJH - Dave Newsom
Importance: High

Hi Elizabeth!

Attached is a voicemail from a Dave Newsom. He would like to know how the Premier would like the Briefing Materials and summary sent to him.

Warmest regards,

Olivia Dixon | Administrative Assistant
Vancouver Cabinet Office | Office of the Premier
O: 604-398-5779 | **B:** 604-775-1600 | **E:** Olivia.Dixon@gov.bc.ca
CONFIDENTIALITY NOTICE: The above message contains confidential information intended for a specified individual and purpose. The information is private and protected by law. Any copying or disclosure of this transmission by anyone other than the intended recipient is prohibited. If you are not the intended recipient, please notify the sender immediately and delete this message and any attachments from your system. Thank you.

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 21, 2019 8:39 AM
To: Poldrugovac, Saija FIN:EX
Subject: RE: Missing Info

Thanks Saija. I've sent it to Amber already, but will send again.

From: Poldrugovac, Saija FIN:EX
Sent: May 21, 2019 8:20 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Missing Info

Good Morning!

I'm sure you are already aware of these but I had some time so reminding everyone of items I'm missing.

Thanks!
~Saija

Ministry	Document #	Employee
Premier's Office	E131044	Horgan, Johr
Premier's Office	E131043	Horgan, Johr
Premier's Office	E131042	Horgan, Johr
Premier's Office	E131174	Hockin, Amb

Page 635 of 919

Withheld pursuant to/removed as

s.22

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 21, 2019 9:20 AM
To: Geary, Vanessa PREM:EX
Subject: FW: BOB Dewar service contract
Attachments: bob dewar servuce contract20190521.pdf

Hi Vanessa,

Lori sent me copies of Bob's new service contract checklist. It needs to be signed by you and Geoff. Can you please sign and return to me for Geoff's signature and I will file and forward to finance?

Thanks,

Elizabeth

From: s 15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 21, 2019 9:13 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: service contract

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 21, 2019 9:25 AM
To: Henry, David A FIN:EX
Subject: Broken glass on phone

Hi David,

George Smith just brought me his cell phone with a broken screen. We have the loaner here, so I'm hoping that we can switch the phones? It's here on my desk with the password.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 21, 2019 9:29 AM
To: Geary, Vanessa PREM:EX
Subject: Bob Dewar: Invoice Coding sheet
Attachments: Scan_20190521.pdf

Hi Vanessa,

Attached is the Invoice Coding sheet for Bob Dewar billing for April 2019. Can you please sign and return?

Thanks,

Elizabeth

From: s. 15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 21, 2019 9:15 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 21, 2019 9:32 AM
To: Smith, George PREM:EX
Subject: Phone

Hi George Robin will be coming to switch out your phone. I think he will need your apple itunes account information as well.

Elizabeth

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 21, 2019 9:44 AM
To: Hockin, Amber PREM:EX
Subject: RE: Hotel booking for Ottawa

Hi Amber,

You seem to need 2 nights accommodation, Wed, May 22 and Thursday, May 23rd. Is that correct?

Elizabeth

-----Original Message-----
From: Hockin, Amber PREM:EX
Sent: May 21, 2019 7:40 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Dunnett, Jennifer PREM:EX <Jennifer.Dunnett@gov.bc.ca>
Subject: Hotel booking for Ottawa

Hi Elizabeth: could you please book me a hotel room for the Ottawa portion of the trip this week? s.22 s.22 however I will. They are staying at the s.15 if that is possible to book for me as well.
Thanks! Amber

Sent from my iPad

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 21, 2019 9:47 AM
To: Nash, Amber PREM:EX
Subject: RE: Missing Info



From: Nash, Amber PREM:EX
Sent: May 21, 2019 9:46 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: Missing Info

Ooops – sent this to myself!

From: Nash, Amber PREM:EX
Sent: May 21, 2019 9:25 AM
To: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
Subject: RE: Missing Info

This is done.

From: Nash, Amber PREM:EX
Sent: May 21, 2019 9:02 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Missing Info

Yes I know

Amber

On May 21, 2019, at 9:01 AM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> These are the ones you reviewed a few weeks ago.
>
> ---
>
> **From:** Nash, Amber PREM:EX
> **Sent:** May 21, 2019 9:01 AM
> **To:** Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
> **Subject:** Re: Missing Info
>
> They sure are. Haven't reviewed yet
>
> Amber
>
> On May 21, 2019, at 8:40 AM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:
>
> > Hi Amber,

Saija says these Travel vouchers for the premier are still sitting in his system unapproved.

Elizabeth

From: Poldrugovac, Saija FIN:EX
Sent: May 21, 2019 8:20 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Missing Info

Good Morning!

I'm sure you are already aware of these but I had some time so reminding everyone of items I'm missing.

Thanks!
~Saija

<image001.png>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 21, 2019 9:47 AM
To: Poldrugovac, Saija FIN:EX
Subject: FW: Missing Info

From: Nash, Amber PREM:EX
Sent: May 21, 2019 9:46 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: Missing Info

Ooops – sent this to myself!

From: Nash, Amber PREM:EX
Sent: May 21, 2019 9:25 AM
To: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
Subject: RE: Missing Info

This is done.

From: Nash, Amber PREM:EX
Sent: May 21, 2019 9:02 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Missing Info

Yes I know

Amber

On May 21, 2019, at 9:01 AM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> These are the ones you reviewed a few weeks ago.
>
> ---
>
> **From:** Nash, Amber PREM:EX
> **Sent:** May 21, 2019 9:01 AM
> **To:** Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
> **Subject:** Re: Missing Info
>
> They sure are. Haven't reviewed yet
>
> Amber
>
> On May 21, 2019, at 8:40 AM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:
>
> > Hi Amber,

Saija says these Travel vouchers for the premier are still sitting in his system unapproved.

Elizabeth

From: Poldrugovac, Saija FIN:EX
Sent: May 21, 2019 8:20 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Missing Info

Good Morning!

I'm sure you are already aware of these but I had some time so reminding everyone of items I'm missing.

Thanks!
~Saija

<image001.png>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 21, 2019 10:02 AM
To: Smith, George PREM:EX
Subject: Are you downstairs?

Robin needs your information.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 21, 2019 10:28 AM
To: Hagglund, Jarrett PREM:EX
Subject: RE: Alkan flight May 24

Ok, and then the departure from Kelowna? What time do you want to arrive in Vancouver and Victoria?

From: Hagglund, Jarrett PREM:EX
Sent: May 21, 2019 10:25 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Alkan flight May 24

I want us to arrive around 8. So we could move departure to 7:30am.

Sent from my iPhone

On May 21, 2019, at 10:22 AM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi Jarrett,
>
> Flight times are approx.. 30 minutes. What times do you want to arrive?
>
> ---
>
> **From:** Hagglund, Jarrett PREM:EX
> **Sent:** May 21, 2019 10:01 AM
> **To:** Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
> **Cc:** Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
> **Subject:** RE: Alkan flight May 24
>
> Hi Elizabeth,
>
> Yes we are confirmed to move ahead with this. Please find revised time below and manifest as it stand for now. There may be addition and I need to clarify what s.15 will be flying. If my flight times are off please let me know.
>
> Thank you!!
>
> Vancouver – Kelowna
> Depart 7:ooam – Arrive 8:00am
>
> Kelowna to Vancouver
> Depart 2:45pm – Arrive 3:45pm
>
> Vancouver to Victoria
> Depart 4:00pm – Arrive 4:30pm

Passengers

Premier John Horgan
Don Bain
Jen Holmwood
Evan Brown
s.15
Lori Hall
Ministry Staff TBC

Elena Banfield (Kelowna to Vancouver only)

From: Parkinson, Elizabeth PREM:EX
Sent: May 21, 2019 9:35 AM
To: Hagglund, Jarrett PREM:EX <Jarrett.Hagglund@gov.bc.ca>
Subject: Alkan flight May 24

Hi Jarrett,

I wanted to check this was still going ahead as planned with the details the same for May 24th? Alkan has asked for us to reserve now. Are you also able to confirm the passengers for the manifest?

Thanks,



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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 21, 2019 10:32 AM
To: 'Tamra Bartilucci'
Subject: RE: credits

Thanks Tamra,

Jarrett will be the person calling to book. I just wanted to make sure I still receive all the itin's and invoices. 😊 And I will miss chatting with you all, but I'm sure I will still have some contact. s.22
s.22

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: May 21, 2019 10:09 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: credits

Hi Elizabeth,

I am sad to hear that you wont be out contact person any longer but I'm sure Jarrett will be great as well .

That will not be a problem to have all the invoices and itineraries sent to you . In regards to keeping track of flights booked on credits we do not have a way to keep track of that so I would have think about how that will work . When we do use a credit the first line of invoice will always say : Flight Credit applied " but I will have to think of something after the fact for you .

Please let us know who your replacement is when you know and I will update all the files on our side so the new person has access to everything .

Tamra

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Tuesday, May 21, 2019 9:01 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: RE: credits

Hi Tamra,

I am so busy with finance for the office that I've asked to have someone else take over the booking of flights. I do still need to have the itineraries and invoices for all staff travelling and when a flight is cancelled. I believe that Jarrett will be booking going forward. Can you please put a note on each of our staff files that I must get a copy of the travel and the bills? Also, can you still send me a copy of the total credits at the end of the first week of each month, and send me copies for the travel booked using credits, so that I can keep a note of the actual cost of that trip?

Thanks,

Elizabeth

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: May 16, 2019 12:05 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: credits

Hi Elizabeth
The credit list is attached, only the credits in white are active

Please let me know if you have any questions or need anything further .

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, May 16, 2019 11:54 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: credits

Hi Tamra,

Are you able to send me a copy of our credits on file?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 21, 2019 10:35 AM
To: 'Tamra Bartilucci'
Subject: RE: Refund for Holmwood

Thank you Tamra!

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: May 21, 2019 10:25 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Refund for Holmwood

Hi Elizabeth
We received a refund today for a flight t for Jennifer that we got a refund on so I proceeded the refund you r card today

Please let me know if you have any questions or need anything further .

TAMRA BARTILUCCI
Team Leader
Flight Centre Flight Centre Business Travel

Office: +1 250 360 2058 | Toll Free: +1 866 420 4410

615 Broughton St
Victoria BC V8W 1C8
Canada

After Hours Emergency Assist: +1 250-415-2330

I'm only a call or email away!

FLIGHT CENTRE
Business Travel

Years in the industry: **11**
Countries visited: **30**
Favourite Destination: **Italy**
Next trip: **Shelter Island**

CPBC #42324 | TICO #4671384 | OPC #702971

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 21, 2019 10:36 AM
To: Tsang, Robin FIN:EX
Subject: I have the passwords :-)

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

Subject: OVERNIGHT:s.15
Location: s.15

Start: Wed 2019-05-22 12:00 AM
End: Fri 2019-05-24 12:00 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Parkinson, Elizabeth PREM:EX
Required Attendees Hockin, Amber PREM:EX

Wednesday, May 22 and Thursday, May 23, 2019 – 2 nights

OVERNIGHT: s.15

CONFIRMATION # s.22

s.22 Gov't rate $ 239.00 per night plus taxes

Cancellation: 48 hours prior to check-in

Elizabeth-21-05-19

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 21, 2019 11:01 AM
To: Hockin, Amber PREM:EX
Subject: RE: Office space for FIN

Hi Amber,

When I went through the FIN and TAC offices with Surjit last week we came up with a couple of options. The MAs office in FIN could have the desks moved to better utilize the space, so a larger meeting table could be put into the office and a small desk could be put into the office where the EA currently sits alone, with both desks being put facing opposite walls (and the exit door being locked.) Surjit will ensure another exit for safety.

The second option would be to move the MA in TAC (Ramesh?) into the space where TAC's copier area is now and make it usable and nice, and then allow the new MA to have that office that is currently blocked off. The MAs office would ideally still be looked at for space-saving options so they can have meetings in that office. This would mean moving the desks slightly so they are against the walls (or possibly getting smaller ones), removing a few pieces of furniture and putting some shelving up on the walls to replace it. One of the comments from both the EA and MAs was that the light from the windows is too bright, so Surjit said he can get them the same mesh blinds that we have here in the PO to cut down on that light.

Thanks,

Elizabeth

-----Original Message-----
From: Hockin, Amber PREM:EX
Sent: May 21, 2019 10:32 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Office space for FIN

Hi Elizabeth. Sorry we missed each other last week. Could you email any suggestions you have for FIN? .We have a new MA starting in there next week and they don't have space. Thanks. Amber

Amber Hockin
Deputy Chief of Staff
7785840867
Amber.hockin@gov.bc.ca
Sent from my iPhone

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 21, 2019 11:26 AM
To: Smith, George PREM:EX
Subject: Your phone is ready

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 21, 2019 11:48 AM
To: 'Alkan YCD'
Subject: May 24 charter contract
Attachments: Scan_20190521.pdf

Thank you Daniel.

Elizabeth

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 21, 2019 11:42 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 21, 2019 11:52 AM
To: 'Alkan YCD'
Subject: RE: FW: May 24

Hi Daniel,

I just sent you the signed contract. Can you please send me the addresses for where the plane will be landing and taking off from and also the names and contact numbers for the pilots?

Thanks,

Elizabeth

From: Alkan YCD <ycd@alkanair.com>
Sent: May 21, 2019 11:35 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: FW: May 24

Hi Elizabeth,

Please see the updated quote with the new times.

Thank you,
Daniel

YCD Operations
Tel: 250-924-2107
Fax:250-924-2106
alkanair.com

ALKAN AIR
LEADING TOGETHER

On Tue, 21 May 2019 at 11:11, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi Daniel,
>
> Scheduling would like to revise the flight times slightly. Please let me know if this creates any problems. Times should flow from the 2:45 PM departure from Kelowna I'm just estimating below.

Depart Vancouver for Kelowna at 7:30 am, arriving in Kelowna at 8:00 am

Depart Kelowna at 2:45 pm, arriving in Vancouver at 3:15 pm

Depart Vancouver at 4:00, arriving in Victoria at 4:30 pm

Are you able to revise the quote and I will sign and return?

Passenger manifest:

Premier Horgan

Evan Brown

s.15

Jennifer Holmwood

Lori Hall

Ministry staff

Riel McGuire, videographer

Return from Kelowna to Vancouver – Elena Banfield

Thanks,

Elizabeth

From: Alkan YCD <ycd@alkanair.com>
Sent: May 17, 2019 5:25 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: FW: May 24

Hi Elizabeth,

No problem at all. My mistake on the quote. Please see the the attached updated quote, with updated times for an arrival in Kelowna at 0830 and I have also amended the crew expense to 250 x 2 for the hold.

Thank you,

Daniel

YCD Operations

Tel: 250-924-2107

Fax:250-924-2106

alkanair.com



On Fri, 17 May 2019 at 17:06, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

Hi Daniel,

Sorry for the late email on a long weekend. I wanted to confirm that we will be going ahead with the charter May 24th. Your quote looks good, but I wanted to check the timing for the initial trip to Kelowna with you as we need to arrive in Kelowna by 8:30 am and I think the quote says 9:00 am. Can you please confirm this is possible and then I will forward the confirmation letter?

Thanks,

Elizabeth

From: Alkan YCD <ycd@alkanair.com>
Sent: May 16, 2019 1:47 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Hagglund, Jarrett PREM:EX <Jarrett.Hagglund@gov.bc.ca>
Subject: Re: May 24

Please see the updated quote, with a early morning departure from Vancouver.

Thank you,

Daniel

YCD Operations

Tel: 250-924-2107

Fax:250-924-2106

alkanair.com



On Thu, 16 May 2019 at 13:07, Alkan YCD <ycd@alkanair.com> wrote:

Hi Elizabeth,

I have attached two quotes. One for the King Air 300 which seats up tp 9 passengers and also a quote for the Be1900 which can seat up to 17 passengers.

Quote #16668 Be 1900 Kelowna-Vancouver-Victoria

Quote #16669 Ka300 Kelowna-Vancouver-Victoria

All the arrival times are in the quote, this was assuming no holds and just drop off in each location.

Thank you,

Daniel

YCD Operations

Tel: 250-924-2107

Fax:250-924-2106

alkanair.com



On Thu, 16 May 2019 at 12:30, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Yes, I believe so.
>
> **From:** Alkan YCD <ycd@alkanair.com>
> **Sent:** May 16, 2019 12:29 PM
> **To:** Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
> **Subject:** Re: May 24

Good Afternoon,

Would the total routing be Kelowna-Vancouver-Victoria?

Daniel

YCD Operations

Tel: 250-924-2107

Fax:250-924-2106

alkanair.com



On Thu, 16 May 2019 at 12:19, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi Daniel,
>
> Sorry for all the back and forth. We're looking at one more option.
>
> A flight from Kelowna to Vancouver and then to Victoria. Departing Kelowna at 3:30 pm. Would you be able to advise arrival times in Van and Vic and number of passengers we could transport?
>
> Thanks,

Elizabeth

Elizabeth Parkinson

Finance and Administration Officer

Office of the Premier
Direct: 778-974-6082

E-mail: elizabeth.parkinson@gov.bc.ca

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Page 663 of 919 to/à Page 664 of 919

Withheld pursuant to/removed as

s.22

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 21, 2019 1:49 PM
To: Hagglund, Jarrett PREM:EX
Subject: FW: FW: May 24
Attachments: Quote #16669 Kelowna-Vancouver-Victoria Ka300.pdf

Hi Jarrett,

Attached is the confirmation for the charter with times, etc. Also below are the locations for landings and departures and cell contacts for the pilots.

Thank you for sending through the signed quote. Please see the following,
*Note the First Officer may change, I will update you if it does.

PIC: Josh O'Dell (# 604-315-5712)
FO: Brady Tucker (# 250-216-0889)

Vancouver FBO-Signature Flight Support
5360 Airport Road South
Richmond, BC V7B 1B4

Kelowna FBO-Shell Aerocentre
Unit 104-6197 Airport Way
V1V 2S2

Victoria FBO-Shell Aerocentre
1962 Canso Road
North Saanich, BC
V8L 5V5

Please let me know if you need anything else,
Daniel

YCD Operations

Tel: 250-924-2107
Fax:250-924-2106
alkanair.com

From: Alkan YCD <ycd@alkanair.com>
Sent: May 21, 2019 11:35 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: FW: May 24

Hi Elizabeth,

Please see the updated quote with the new times.

Thank you,
Daniel

YCD Operations
Tel: 250-924-2107
Fax:250-924-2106
alkanair.com



Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 21, 2019 2:00 PM
To: s.15; s.22
Subject: Credit note with Flight Centre

Hi s.15;

s.15; s.22 has a credit with Flight Centre from last year that needs to be used up before May 24th. Tamra Bartillucci at Flight Centre, tel 250-360-2058 says this date can be extended by 3 months and of course a name change will likely have to be done on the ticket. Call me if you have any questions.

s.15; s.22	AC	s.15;	AC s.15; s.22	24-May-19

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 21, 2019 2:53 PM
To: Geary, Vanessa PREM:EX
Subject: RE: FOR SIG: Bob Dewar - contract and Undertaking of Confidentiality

Everything is signed except the Direct award I have here.

From: Geary, Vanessa PREM:EX
Sent: May 21, 2019 2:51 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: FOR SIG: Bob Dewar - contract and Undertaking of Confidentiality

Actually, I am not sure we did, did we?

From: Geary, Vanessa PREM:EX
Sent: Tuesday, May 21, 2019 9:44 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: FOR SIG: Bob Dewar - contract and Undertaking of Confidentiality

---

From: Geary, Vanessa PREM:EX
Sent: Monday, April 1, 2019 3:50 PM
To: Wade, Debbie PREM:EX <Debbie.Wade@gov.bc.ca>
Subject: RE: FOR SIG: Bob Dewar - contract and Undertaking of Confidentiality

☺

From: Wade, Debbie PREM:EX
Sent: Monday, April 1, 2019 3:45 PM
To: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>
Subject: RE: FOR SIG: Bob Dewar - contract and Undertaking of Confidentiality

Absolutely!

Debbie Wade
Executive Coordinator to Geoff Meggs - Chief of Staff
and Amber Hockin - Deputy Chief of Staff
Office of the Premier
778-974-6075

From: Geary, Vanessa PREM:EX
Sent: Monday, April 1, 2019 3:36 PM
To: Wade, Debbie PREM:EX <Debbie.Wade@gov.bc.ca>
Subject: FW: FOR SIG: Bob Dewar - contract and Undertaking of Confidentiality

I spoke to Bob – would you please print both of these off and leave on his desk for signature (could you please put a sticky where he has to sign). He will make sure he connects with Geoff to get signed.
Geoff also has to sign 2 other documents which I will get to you asap
Thanks!!!

From: Banister, Lori FIN:EX
Sent: Monday, April 1, 2019 3:13 PM
To: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>
Subject: FOR SIG: Bob Dewar - contract and Undertaking of Confidentiality

Hi Vanessa, attached for sig are Bob Dewar's 2019 GSA and 2019 Undertaking of Confidentiality. I don't believe I have the new DA and Checklist – will start on them if you haven't. L

Lori Banister I Procurement Specialist I Corporate Services Division I Ministry of Finance
Ph: 778-698-3049 I *e:* Lori.Banister@gov.bc.ca I *m:* 3rd Floor – 617 Government St., Victoria BC V8W 9V1

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 21, 2019 4:29 PM
To: Meggs, Geoff PREM:EX
Subject: RE: Telus long distance charge: Your cell phone

Thank you Geoff. I'll call them for a credit.

From: Meggs, Geoff PREM:EX
Sent: May 21, 2019 4:28 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Telus long distance charge: Your cell phone

Elizabeth, I was s.22

Geoff

GEOFF MEGGS
Chief of Staff, Premier's Office
West Annex, Parliament Buildings
Victoria, BC, V8V 1K7
250 387-1715

From: Parkinson, Elizabeth PREM:EX
Sent: May 21, 2019 3:22 PM
To: Meggs, Geoff PREM:EX <Geoff.Meggs@gov.bc.ca>
Subject: Telus long distance charge: Your cell phone

Hi Geoff,

Are you able to confirm if you travelled to the US on April 7th? Telus has added a roaming charge, but I see no travel in your calendar.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 21, 2019 4:37 PM
To: Dixon, Olivia PREM:EX
Subject: BEA: Evan Brown, May 7
Attachments: Scan_20190521.pdf

Hi Olivia,

Would you mind asking Vanessa to sign and return please?

Thanks! Hope you had a great weekend?

Elizabeth

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 21, 2019 4:36 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 22, 2019 9:10 AM
To: Tours LASS:EX
Subject: RE: REMINDER: MLA Meeting Request From Parliamentary Tour Office

The Premier is travelling today and will not be available unfortunately. Please pass on his regrets.

Thanks,

Elizabeth

From: Tours@leg.bc.ca <Tours@leg.bc.ca>
Sent: May 22, 2019 7:00 AM
To: Horgan.MLA, John LASS:EX <John.Horgan.MLA@leg.bc.ca>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: REMINDER: MLA Meeting Request From Parliamentary Tour Office

A school group from the riding of John Horgan will visit the Parliament Buildings today at 1:30 pm. We will contact your office this morning to determine if John Horgan or anyone from your office will be available to greet the students.

The Parliamentary Education Office offers to take photographs of visiting schools groups with their MLAs. Should the teacher provide our office with signed written photo consent, we will provide a copy to your office.

Group Information:

Group Name: Belmont Secondary
Contact Name: Mrs. Cathy Davis
Contact Phone: 250 478 5501
Contact Email: cdavis@sd62.bc.ca
Number of visitors: 40 (38 Grade 11 students and 2 adults)

Sincerely,

Parliamentary Tour Office
Front desk: (250) 387-6668
Tour Coordinator: (250) 387-3010

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 22, 2019 10:47 AM
To: Hagglund, Jarrett PREM:EX
Subject: RE: PLane Numbers

No problem. 😊

From: Hagglund, Jarrett PREM:EX
Sent: May 22, 2019 10:36 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: PLane Numbers

I was 99% sure that's what you said but had a quick panic hah thank you!

From: Parkinson, Elizabeth PREM:EX
Sent: May 22, 2019 10:35 AM
To: Hagglund, Jarrett PREM:EX <Jarrett.Hagglund@gov.bc.ca>
Subject: RE: PLane Numbers

Yes, seats 9

From: Hagglund, Jarrett PREM:EX
Sent: May 22, 2019 10:35 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: PLane Numbers

The plane fits 9 right?

Premier jen and evan will have carry on luggage
Jarrett Hagglund
Executive Coordinator
Office of the Premier
604-817-1458

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 22, 2019 11:15 AM
To: Hagglund, Jarrett PREM:EX
Subject: RE: Charter luggage

Are they all just travelling with small bags? And will we stay at 7/8 passengers? I will check with the charter.

From: Hagglund, Jarrett PREM:EX
Sent: May 22, 2019 11:11 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Charter luggage

Hi Elizabeth,

So it looks like Jen Evan and premier will have there carry on luggage, Also two other traveller's have requested the same. Can we confirm that that is ok. I should know final manifest or passengers today.

Thank you!

Jarrett

Jarrett Hagglund
Executive Coordinator
Office of the Premier
604-817-1458

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 22, 2019 11:56 AM
To: Hagglund, Jarrett PREM:EX
Subject: FW: Passports
Attachments: s.22 PJH Passport.pdf; JJ Passport 001.jpg

From: Parkinson, Elizabeth PREM:EX
Sent: May 7, 2019 1:49 PM
To: Hagglund, Jarrett PREM:EX <Jarrett.Hagglund@gov.bc.ca>
Subject: Passports

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 22, 2019 11:57 AM
To: 'Tamra Bartilucci'
Subject: RE: Bob Dewar, May 25th

Thank you Tamra!! ☺

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: May 22, 2019 10:34 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Bob Dewar, May 25th

Hi Elizabeth

I am booking this right now for you . The flight is at 10:50 and I will send the eticket in just a few minutes

Tamra

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Wednesday, May 22, 2019 10:26 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Bob Dewar, May 25th

Hi Tamra,

Can you please book Bob Dewar a flight back to Victoria from Winnipeg on Air Canada on the 10:15 AM flight May 25th?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 22, 2019 1:06 PM
To: 'Alkan YCD'
Subject: RE: Passenger manifest

Thanks Daniel. One change. s.15; s.22

Elizabeth

From: Alkan YCD <ycd@alkanair.com>
Sent: May 22, 2019 12:15 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Passenger manifest

Hi Elizabeth,

Thank you for the manifest, yes the small carry on luggage should be fine.

Thank you,
Daniel

YCD Operations
Tel: 250-924-2107
Fax:250-924-2106
alkanair.com

ALKAN AIR
LEADING TOGETHER

On Wed, 22 May 2019 at 11:38, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi Daniel,
>
> Listed below are the confirmed passengers for May 24th. Are we ok to have a few people with small carry-on luggage?
>
> Premier Horgan

Don Bain

Jen Holmwood

Evan Brown

Lori Hall, DM EMBC

Kathryn Forge, A/ Executive Director EMBC

Riel McGuire, videographer

s.15; s.22

Elena Banfield (Return Only – Kelowna to Vancouver)

Don Bain, Riel, and Elena are getting off in Vancouver upon return.

Thanks,

Elizabeth

Elizabeth Parkinson

Finance and Administration Officer

Office of the Premier
Direct: 778-974-6082

E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 22, 2019 1:07 PM
To: Hagglund, Jarrett PREM:EX
Subject: RE: Confirmed Passengers

Great. And Alkan confirm small luggage is ok.

From: Hagglund, Jarrett PREM:EX
Sent: May 22, 2019 12:30 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Confirmed Passengers

Update. s.15; s.22

From: Hagglund, Jarrett PREM:EX
Sent: May 22, 2019 11:29 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Confirmed Passengers

Plane
Premier Horgan
Don Bain
Jen Holmwood
Evan Brown
Lori Hall, DM EMBC
Kathryn Forge, A/ Executive Director EMBC
Riel McGuire
s.15; s.22

Elena Banfield (Return Only)

Don Bain, Riel, and Elena are getting off in Vancouver upon return.

Jarrett Hagglund
Executive Coordinator
Office of the Premier
604-817-1458

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 22, 2019 1:20 PM
To: Dixon, Olivia PREM:EX
Subject: Jarrett Hagglund relocation letter
Attachments: Scan_20190522.pdf

Hi Olivia,

Can you please ask Vanessa to sign and return?

Thanks,

Elizabeth

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 22, 2019 1:17 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

Subject: ALKAN AIR Charter flight: Vancouver - Kelowna (7:30 AM)
Location: VANCOUVER FBO - Signature Flight Support, 5360 Airport Rd South

Start: Fri 2019-05-24 7:30 AM
End: Fri 2019-05-24 8:03 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: s.17
Required Attendees Bain, Don PREM:EX; Holmwood, Jen PREM:EX; Evan Brown; Banfield, Elena GCPE:EX

Friday, May 24, 2019

ALKAN Air Charter – Departing: Vancouver FBO @ 7:30 AM
Signature Flight Support
5360 Airport Rd South
Richmond

Arriving: Kelowna FBO @8:03 AM
Shell Aerocentre
Unit 104 – 6197 Airport Way
Kelowna

Pilots: Pilot in Charge: Josh O'Dell Tel# 604-315-5712
First Officer: Brady Tucker Tel:#250-216-0889

Passenger manifest:

Premier Horgan
Evan Brown
Jen Holmwood
s.15; s.22
Lori Hall, DM, EMBC
Kathryn Forge, A/ED, EMBC
Riel McGuire, Videographer

Elizabeth-22-05-19

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 22, 2019 3:13 PM
To: Dixon, Olivia PREM:EX
Subject: RE: Bob Dewar, May 25 th travel

Just an initial on the cost from Vanessa please. 😊

From: Dixon, Olivia PREM:EX
Sent: May 22, 2019 1:42 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Bob Dewar, May 25 th travel

Will do 😊

You don't need any of Bob's hard copies back, correct?

Olivia Dixon | Administrative Assistant
Vancouver Cabinet Office | Office of the Premier
O: 604-398-5779 | **B:** 604-775-1600 | **E:** Olivia.Dixon@gov.bc.ca
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From: Parkinson, Elizabeth PREM:EX
Sent: May 22, 2019 1:20 PM
To: Dixon, Olivia PREM:EX <Olivia.Dixon@gov.bc.ca>
Subject: Bob Dewar, May 25 th travel

Hi Olivia,

Would you please ask Vanessa to initial and return?

Thanks,

Elizabeth

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 22, 2019 1:17 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 22, 2019 3:21 PM
To: Rogers, Jenna CITZ:EX
Subject: RE: RUSH: Business card order for Premier

Not a problem Jenna. It's all taken care of.

From: Rogers, Jenna CITZ:EX
Sent: May 22, 2019 3:21 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Daniels, Debbie CITZ:EX <Debbie.Daniels@gov.bc.ca>; Rainaldi, Mario CITZ:EX <Mario.Rainaldi@gov.bc.ca>
Subject: FW: RUSH: Business card order for Premier

Hi Elizabeth.

Sorry for mix up. Debbie Daniels will be processing your order (I believe she just emailed you regarding translation requirements).

Queen's Printer | Supply Services | Ministry of Citizens' Services
Ph: 250 893.7583 | e: jenna.rogers@gov.bc.ca | m: PO Box 9452, Stn Prov Govt, Victoria BC V8W 9V7
Location/Courier: 2nd Floor, 563 Superior Street, Victoria BC V8V 0C5



http://brokerage.qp.gov.bc.ca/submit-print/print-form.aspx

Please note: New telephone system will no longer accept 5-digit dialing. Please dial all 10 digits.

From: Parkinson, Elizabeth PREM:EX
Sent: May 22, 2019 3:10 PM
To: Rogers, Jenna CITZ:EX <Jenna.Rogers@gov.bc.ca>
Subject: RE: RUSH: Business card order for Premier

Thank you very much Jenna! Much appreciated.

Elizabeth

From: Rogers, Jenna CITZ:EX
Sent: May 22, 2019 2:04 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>

Cc: Rainaldi, Mario CITZ:EX <Mario.Rainaldi@gov.bc.ca>; Macadam, Bill CITZ:EX <Bill.Macadam@gov.bc.ca>
Subject: RE: RUSH: Business card order for Premier

Hi Elizabeth.

We received your requisition forms and samples and are rushing your order. Mario is back in the office tomorrow and will contact you regarding any specifics.

Thank you.

Jenna Rogers

Queen's Printer | Supply Services | Ministry of Citizens' Services
Ph: 250 893.7583 | e: jenna.rogers@gov.bc.ca | m: PO Box 9452, Stn Prov Govt, Victoria BC V8W 9V7
Location/Courier: 2nd Floor, 563 Superior Street, Victoria BC V8V 0C5

BRITISH COLUMBIA | QUEEN'S PRINTER
A BRANCH of SHARED SERVICES BC

http://brokerage.qp.gov.bc.ca/submit-print/print-form.aspx

Please note: New telephone system will no longer accept 5-digit dialing. Please dial all 10 digits.

From: Parkinson, Elizabeth PREM:EX
Sent: May 22, 2019 10:07 AM
To: Rainaldi, Mario CITZ:EX <Mario.Rainaldi@gov.bc.ca>
Cc: QP Print Services CITZ:EX <QPPrintServices@gov.bc.ca>
Subject: RUSH: Business card order for Premier

Hi Mario,

Attached are 3 requests for business cards for the Premier, Evan Brown and Geoff Meggs. They are travelling to France for D-Day. They will be departing Victoria on June 3rd. Are you able to rush these 3 orders and put a French version on the back of the card? I am sending you the samples with our mail courier Gary today and will ask them to deliver to your desk. I am also cc'ing the QP Print services email you mention in your auto response.

Thanks,

Elizabeth

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 22, 2019 9:58 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Page 687 of 919

Withheld pursuant to/removed as

s.22

Parkinson, Elizabeth PREM:EX

Subject: ALKAN AIR Charter: Kelowna to Vancouver (2:45 PM)
Location: Kelowna FBO, Shell Aerocentre, Unit 104 - 6197 Airport Way

Start: Fri 2019-05-24 2:45 PM
End: Fri 2019-05-24 3:18 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: s.17
Required Attendees Bain, Don PREM:EX; Holmwood, Jen PREM:EX; Evan Brown; Banfield, Elena GCPE:EX

Friday, May 22, 2019

ALKAN AIR Charter	Departing	Kelowna FBO Shell Aerocentre Unit 104-6197 Airport Way Kelowna	@2:45 pm
	Arriving	Vancouver FBO Signature Flight Support 5360 Airport Road South Vancouver	@3:18 pm

Pilots: Pilot in Charge: Josh O'Dell, Tel# 604-315-5712
First Officer: Brady Tucker, tel # 250-216-0889

Passenger manifest:
Premier John Horgan
Evan Brown
Jen Holmwood
s.15; s.22
Don Bain
Lori Hall, DM, EMBC
Kathryn Forge, A/ED, EMBC
Riel McGuire, Videographer
Elena Banfield

Elizabeth-22-05-19

Parkinson, Elizabeth PREM:EX

Subject: ALKAN AIR Charter: Vancouver to Victoria (4:00 PM)
Location: Vancouver FBO, Signature Flight Support, 5360 Airport Road South, Richmond

Start: Fri 2019-05-24 4:00 PM
End: Fri 2019-05-24 4:07 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Evan Brown; Holmwood, Jen PREM:EX

Friday, May 25, 2019

ALKAN AIR Charter Depart: Vancouver FBO @4:00 pm
Signature Flight Support
5360 Airport Road South
Richmond

Arriving: Victoria FBO @4:07 pm
Shell Aerocentre
1962 Canso Road
North Saanich

Pilots: Pilot in Charge: Josh O'Dell, Tel # 604-315-5712
First Officer: Brady Tucker, Tel# 250-216-0889

Passenger manifest:

Premier John Horgan
Evan Brown
Jen Holmwood
Lori Hall, DM, EMBC
Kathryn Forge, A/ED, EMBC

Elizabeth-22-05-19

Parkinson, Elizabeth PREM:EX

Subject: ALKAN AIR Charter: Kelowna to Vancouver (2:45 PM)
Location: Kelowna FBO, Shell Aerocentre, Unit 104 - 6197 Airport Way

Start: Fri 2019-05-24 2:45 PM
End: Fri 2019-05-24 3:18 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: s.17
Required Attendees Bain, Don PREM:EX; Holmwood, Jen PREM:EX; Brown, Evan PREM:EX; Banfield, Elena GCPE:EX

Friday, May 22, 2019

ALKAN AIR Charter	Departing	Kelowna FBO Shell Aerocentre Unit 104-6197 Airport Way Kelowna	@2:45 pm
	Arriving	Vancouver FBO Signature Flight Support 5360 Airport Road South Vancouver	@3:18 pm

Pilots: Pilot in Charge: Josh O'Dell, Tel# 604-315-5712
First Officer: Brady Tucker, tel # 250-216-0889

Passenger manifest:

Premier John Horgan
Evan Brown
Jen Holmwood
s.15; s.22
Don Bain
Lori Hall, DM, EMBC
Kathryn Forge, A/ED, EMBC
Riel McGuire, Videographer
Elena Banfield

Elizabeth-22-05-19

Parkinson, Elizabeth PREM:EX

Subject: ALKAN AIR Charter flight: Vancouver - Kelowna (7:30 AM)
Location: VANCOUVER FBO - Signature Flight Support, 5360 Airport Rd South

Start: Fri 2019-05-24 7:30 AM
End: Fri 2019-05-24 8:03 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: s.17
Required Attendees Bain, Don PREM:EX; Holmwood, Jen PREM:EX; Brown, Evan PREM:EX; Banfield, Elena GCPE:EX

Friday, May 24, 2019

ALKAN Air Charter – Departing: Vancouver FBO @ 7:30 AM
Signature Flight Support
5360 Airport Rd South
Richmond

Arriving: Kelowna FBO @8:03 AM
Shell Aerocentre
Unit 104 – 6197 Airport Way
Kelowna

Pilots: Pilot in Charge: Josh O'Dell Tel# 604-315-5712
First Officer: Brady Tucker Tel:#250-216-0889

Passenger manifest:

Premier Horgan
Evan Brown
Jen Holmwood
s.15; s.22
Lori Hall, DM, EMBC
Kathryn Forge, A/ED, EMBC
Riel McGuire, Videographer

Elizabeth-22-05-19

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 22, 2019 4:04 PM
To: Dewar, Bob PREM:EX
Subject: RE: Travel

Well thank you! 😊

-----Original Message-----
From: Dewar, Bob PREM:EX
Sent: May 22, 2019 4:04 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Travel

s.22 Thx, Bob

Sent from my iPhone

> On May 22, 2019, at 3:21 PM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:
>
> HI Bob,
>
> It's booked and in your calendar.
>
> Elizabeth
>
> -----Original Message-----
> From: Dewar, Bob PREM:EX
> Sent: May 21, 2019 7:50 PM
> To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
> Subject: Travel
>
> Hi Elizabeth,
>
> Time to return. Can you book me for Saturday May 25th on the AC flight out of Winnipeg at 1015 am (I might be off on the time).
> Thanks,
> Bob
>
> Sent from my iPhone

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 22, 2019 4:27 PM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: BEA: Evan Brown, May 7
Attachments: Scan_20190522.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 22, 2019 4:22 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 22, 2019 4:30 PM
To: 'Lana Garraway'
Subject: RE: Replacement phone

Thank you Lana, that would be great. George's cell number is 250-208-6794.

Elizabeth

From: Lana Garraway <lana@ralphs.ca>
Sent: May 22, 2019 9:26 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Replacement phone

Hi Elizabeth, what is Georges number?

Unfortunately, the warranty does not cover any drops or user damage. If he is on a $0 iPhone 7 32GB device, we can replace it with a new one ☺

Lana Garraway
Victoria Store Manager
Ralph's Radio Ltd.
815 View St, Victoria BC V8W 1K1
Cellular: (250)896-4866
Office: 778-404-7232
www.ralphs.ca



From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 21, 2019 5:02 PM
To: Lana Garraway <lana@ralphs.ca>
Subject: Replacement phone

Hi Lana,

George Smith has dropped his nearly new phone. I have him the spare we had that belonged to Erin Richards last year. Do we have a replacement warranty for things like this?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 22, 2019 4:58 PM
To: s.15; s.22
Subject: RE: Flight Itinerary for May 24

Great!

From: s.15; s.22
Sent: May 22, 2019 4:57 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Flight Itinerary for May 24

I did thank you.

s.15; s.22

-------- Original message --------
From: "Parkinson, Elizabeth PREM:EX" <Elizabeth.Parkinson@gov.bc.ca>
Date: 2019-05-22 16:15 (GMT-08:00)
To: s.15; s.22
Subject: Flight Itinerary for May 24

>>> "Parkinson, Elizabeth PREM:EX" 05/22/2019 19:15 >>>
Hi s.15;

Just checking that you received a copy of the flight itin from Jarrett yesterday?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 22, 2019 10:18 PM
To: Girn, Naveen PREM:EX
Subject: Re: Parking at the leg

Hi Naveen,
The parking lot on the other side of Menzies St. Is good for parking but expensive. If you travel about 2 blocks down Kingston st. There is another parking lot which is $4.50 for the day.

Elizabeth

Sent from my iPhone

On May 22, 2019, at 9:00 PM, Girn, Naveen PREM:EX <Naveen.Girn@gov.bc.ca> wrote:

> Hi Elizabeth,
>
> I was hoping to park my car at the leg on Friday. May i use the parking lot near the West Annex?
>
> Best wishes,
> Naveen
>
> Sent from my IPhone

Naveen Girn
Director of Strategic Outreach & Stakeholder Relations
Office of the Premier |Government of British Columbia
501 Belleville St, Victoria, BC V8V 2L8 | 250.812.5295
E-mail: naveen.girn@gov.bc.ca

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 23, 2019 8:59 AM
To: Daniels, Debbie CITZ:EX
Subject: RE: RUSH: Business card order for Premier

Hi Debbie,

Yes, please put the logos on all cards.

Elizabeth

From: Daniels, Debbie CITZ:EX
Sent: May 23, 2019 8:13 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: RUSH: Business card order for Premier

Good morning Elizabeth,

I'm now noticing the two cards for (Evan Brown & Geoff Meggs) don't have union logos on them? Do they need to have the logo put on?

Thank you,

Debbie Daniels | *Print Purchasing Administration* | ***Queen's Printer***
Ministry of Citizens' Services
2nd Floor, 563 Superior Street, Victoria BC V8V 1T7
Phone 250.356-6960 | Fax 250.356.7380

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From: Parkinson, Elizabeth PREM:EX
Sent: May 22, 2019 3:16 PM
To: Daniels, Debbie CITZ:EX <Debbie.Daniels@gov.bc.ca>
Subject: RE: RUSH: Business card order for Premier

European French please.

From: Daniels, Debbie CITZ:EX
Sent: May 22, 2019 3:16 PM

To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: RUSH: Business card order for Premier

So European French or French Canadian?

Thank you,

Debbie Daniels | *Print Purchasing Administration* | ***Queen's Printer***
Ministry of Citizens' Services
2nd Floor, 563 Superior Street, Victoria BC V8V 1T7
Phone 250.356-6960 | Fax 250.356.7380

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Visit us online at: www.gov.bc.ca/SupplySolutions

From: Parkinson, Elizabeth PREM:EX
Sent: May 22, 2019 3:12 PM
To: Daniels, Debbie CITZ:EX <Debbie.Daniels@gov.bc.ca>
Subject: RE: RUSH: Business card order for Premier

Thank you for asking Debbie. The Premier and staff are travelling to France.

Elizabeth

From: Daniels, Debbie CITZ:EX
Sent: May 22, 2019 3:11 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: RUSH: Business card order for Premier

Hi Elizabeth,

I'm being asked by the translator if these are being translated to French Canadian?

Thank you,

Debbie Daniels | *Print Purchasing Administration* | ***Queen's Printer***
Ministry of Citizens' Services
2nd Floor, 563 Superior Street, Victoria BC V8V 1T7
Phone 250.356-6960 | Fax 250.356.7380

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From: Rogers, Jenna CITZ:EX
Sent: May 22, 2019 2:53 PM
To: Daniels, Debbie CITZ:EX <Debbie.Daniels@gov.bc.ca>
Subject: FW: RUSH: Business card order for Premier

From: QP Print Services CITZ:EX
Sent: May 22, 2019 10:39 AM
To: Rogers, Jenna CITZ:EX <Jenna.Rogers@gov.bc.ca>
Cc: Rainaldi, Mario CITZ:EX <Mario.Rainaldi@gov.bc.ca>
Subject: FW: RUSH: Business card order for Premier

Hi Jenna,
Please let Elizabeth know you will get this moving today & hand off to Mario to follow up thereafter.
thanks,
Bill

From: Parkinson, Elizabeth PREM:EX
Sent: May 22, 2019 10:07 AM
To: Rainaldi, Mario CITZ:EX <Mario.Rainaldi@gov.bc.ca>
Cc: QP Print Services CITZ:EX <QPPrintServices@gov.bc.ca>
Subject: RUSH: Business card order for Premier

Hi Mario,

Attached are 3 requests for business cards for the Premier, Evan Brown and Geoff Meggs. They are travelling to France for D-Day. They will be departing Victoria on June 3rd. Are you able to rush these 3 orders and put a French version on the back of the card? I am sending you the samples with our mail courier Gary today and will ask them to deliver to your desk. I am also cc'ing the QP Print services email you mention in your auto response.

Thanks,

Elizabeth

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 22, 2019 9:58 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 23, 2019 9:43 AM
To: Dixon, Olivia PREM:EX
Subject: RE: Jarrett Hagglund relocation letter

No, Jarrett doesn't sign that. I have the form here for him to sign.

From: Dixon, Olivia PREM:EX
Sent: May 23, 2019 9:41 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Jarrett Hagglund relocation letter

Hi again!

For this one do you want Jarrett to sign it as well since he is currently in the office?

Warmest regards,

Olivia Dixon | Administrative Assistant
Vancouver Cabinet Office | Office of the Premier
O: 604-398-5779 | **B:** 604-775-1600 | **E:** Olivia.Dixon@gov.bc.ca
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From: Parkinson, Elizabeth PREM:EX
Sent: May 22, 2019 1:20 PM
To: Dixon, Olivia PREM:EX <Olivia.Dixon@gov.bc.ca>
Subject: Jarrett Hagglund relocation letter

Hi Olivia,

Can you please ask Vanessa to sign and return?

Thanks,

Elizabeth

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 22, 2019 1:17 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 23, 2019 10:16 AM
To: Brown, Evan PREM:EX
Subject: May 10 travel?

Hi Evan,

I don't seem to have travel for May 10th, but it looks like you were in Van and should have claimed Lunch? Seem right?

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 23, 2019 11:17 AM
To: Hagglund, Jarrett PREM:EX
Subject: RE: Final Flight Cost Europe
Attachments: BROWN-04JUN19-INVOICE-.pdf

Here you go. There is also the Eurostar cost. Plus there is the cost of the flight from Victoria to Van at the beginning of the trip and then the cost of the flight from Vancouver to Victoria at the end of the trip. Do you want those invoices or totals also?

From: Hagglund, Jarrett PREM:EX
Sent: May 23, 2019 11:10 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Badger, Joleen GCPE:EX <Joleen.Badger@gov.bc.ca>
Subject: RE: Final Flight Cost Europe

That is Correct. If you could provide Evan's as an example that would be great.

Thank you,

Jarrett

From: Parkinson, Elizabeth PREM:EX
Sent: May 23, 2019 11:10 AM
To: Hagglund, Jarrett PREM:EX <Jarrett.Hagglund@gov.bc.ca>
Subject: RE: Final Flight Cost Europe

Hi Jarrett,

You're looking for the final flight costs for one person?

Elizabeth

From: Hagglund, Jarrett PREM:EX
Sent: May 23, 2019 11:06 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Badger, Joleen GCPE:EX <Joleen.Badger@gov.bc.ca>
Subject: Final Flight Cost Europe

Hi Elizabeth,

Are you able to provide Joleen and I one of the final flight confirmations and cost?

Let me know if there are any issues.

Thanks!

Jarrett Hagglund
Executive Coordinator
Office of the Premier
604-817-1458

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 23, 2019 11:38 AM
To: Nash, Amber PREM:EX
Subject: Proof: Business cards
Attachments: Amber Nash.pdf

Hi Amber,

Attached is the proof for your new business cards. Can you please email me confirmation all the information is correct? Note a union bug and recycling logo will be added.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 23, 2019 11:45 AM
To: Rainaldi, Mario CITZ:EX
Subject: FW: Proof business cards-Naveen Girn

Naveen Girn approval below ☺

From: Girn, Naveen PREM:EX
Sent: May 23, 2019 11:43 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Proof business cards

Hi Elizabeth,

Thank you for your email. This looks great to me.

Best wishes,
Naveen

From: Parkinson, Elizabeth PREM:EX
Sent: May 23, 2019 11:36 AM
To: Girn, Naveen PREM:EX <Naveen.Girn@gov.bc.ca>
Subject: Proof business cards

HI Naveen,

Attached is the proof for your business cards. Can you please confirm it is correct or send me any corrections? Note a union bug and recycling logo will be added.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 23, 2019 12:03 PM
To: Rainaldi, Mario CITZ:EX
Subject: RE: Amber Nash Proof

Wonderful!

From: Rainaldi, Mario CITZ:EX
Sent: May 23, 2019 12:02 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Amber Nash Proof

Lets try this again

From: Parkinson, Elizabeth PREM:EX
Sent: May 23, 2019 11:54 AM
To: Rainaldi, Mario CITZ:EX <Mario.Rainaldi@gov.bc.ca>
Subject: Amber Nash Proof

Hi Mario,

There is a mistake in the email for Amber. They have missed the 'c' in b'c'.ca.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 23, 2019 1:20 PM
To: Hagglund, Jarrett PREM:EX
Subject: RE: Geoff Passport
Attachments: Geoff Meggs Passport.pdf

Here you go

From: Hagglund, Jarrett PREM:EX
Sent: May 23, 2019 12:58 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Dunnett, Jennifer PREM:EX <Jennifer.Dunnett@gov.bc.ca>
Subject: Geoff Passport

You don't happen to have a copy of Geoff's passport do you?

Jarrett Hagglund
Executive Coordinator
Office of the Premier
604-817-1458

Parkinson, Elizabeth PREM:EX

Subject: ALKAN AIR Charter flight: Vancouver - Kelowna (7:30 AM)
Location: VANCOUVER FBO - Signature Flight Support, 5360 Airport Rd South

Start: Fri 2019-05-24 7:30 AM
End: Fri 2019-05-24 8:03 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: s.17
Required Attendees Bain, Don PREM:EX; Holmwood, Jen PREM:EX; Brown, Evan PREM:EX; Banfield, Elena GCPE:EX

Friday, May 24, 2019

ALKAN Air Charter – Departing: Vancouver FBO @ 7:30 AM
Signature Flight Support
5360 Airport Rd South
Richmond

Arriving: Kelowna FBO @8:03 AM
Shell Aerocentre
Unit 104 – 6197 Airport Way
Kelowna

Pilots: Pilot in Charge: Josh O'Dell Tel# 604-315-5712
First Officer: Brady Tucker Tel:#250-216-0889

Passenger manifest:

Premier Horgan
Evan Brown
Jen Holmwood
s.15; s.22
Lori Hall, DM, EMBC
Kathryn Forge, A/ED, EMBC
Riel McGuire, Videographer
Don Bain

Elizabeth-22-05-19

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 23, 2019 1:36 PM
To: 'Alkan YCD'
Subject: s.22

Hi Daniel,

s.22

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 23, 2019 1:47 PM
To: 'Tom Starchuk'
Subject: RE: Email addition

Thanks for your email Tom. That's totally fine. I just wanted to check it wasn't something or someone else.

Elizabeth

From: Tom Starchuk <tom.starchuk@ctmstravel.com>
Sent: May 23, 2019 1:26 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Email addition

Hi Elizabeth,

Yes I went on to look for seats and they asked for an email update so I did add your contact info.
I trust that is ok?

Thanks...Tom

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: May-23-19 1:24 PM
To: Tom Starchuk <tom.starchuk@ctmstravel.com>
Subject: Email addition

Hi Tom,

I just received an email from British Airways regarding s.22 I'm assuming it's just because you updated the notification email to add my email?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 23, 2019 1:47 PM
To: s.22
Subject: RE: Confirmation of changes to Booking Reference: s.22

It was the travel agent. All good s.22 Sorry to bother you.

From: s.22
Sent: May 23, 2019 12:49 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Confirmation of changes to Booking Reference: s.22

No, I made no changes. British Airways? I'm confused

From: "Elizabeth PREM Parkinson" <Elizabeth.Parkinson@gov.bc.ca>
To: s.22
Sent: Thursday, May 23, 2019 12:01:33 PM
Subject: FW: Confirmation of changes to Booking Reference: s.22

Hi s.22

Just checking that you requested this change?

Elizabeth

From: British Airways Customer Services <BA.CustSvcs@email.ba.com>
Sent: May 23, 2019 11:58 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Confirmation of changes to Booking Reference: s.22

BRITISH AIRWAYS

Dear s.22 **Booking reference:** s.22

Contact email address: ELIZABETH.PARKINSON@GOV.BC.CA

This is confirmation of changes made to your British Airways booking.

Summary of changes

s.22 **updated the contact email address for this booking.**

EmailUpdate
The changes were requested by passengers.22

Manage my booking

To review your booking, please click on the link below:

Manage Your Booking

We look forward to welcoming you on board
British Airways Customer Services



While we endeavour to offer you as full a service as possible, we are unable to respond to individual replies to this email.

However if you do have a particular query about British Airways, you can ask your question online. Click on the link below to go to 'Your Questions'.

http://ba.com/yourquestions

For details on how to contact British Airways in your country, please click on the link below.

http://ba.com/travel/ctclist

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 23, 2019 1:50 PM
To: Rainaldi, Mario CITZ:EX
Subject: RE: Business card order

Thank you Mario.

From: Rainaldi, Mario CITZ:EX
Sent: May 23, 2019 12:05 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Daniels, Debbie CITZ:EX <Debbie.Daniels@gov.bc.ca>
Subject: RE: Business card order

Thanks Elizabeth,

Yes, the French Translated cards are currently being worked on by my colleague Debbie. A proof should be coming your way in a couple of days.

Thanks,
Mario Rainaldi
Print Agent **| Print Brokerage | Queen's Printer**
Ph: **250 356-8674 | *e:* Mario.Rainaldi@gov.bc.ca *M:* PO Box 9452, Stn Prov Govt, Victoria BC V8W 9V7**
www.gov.bc.ca/printingandsignage

From: Parkinson, Elizabeth PREM:EX
Sent: May 23, 2019 11:44 AM
To: Rainaldi, Mario CITZ:EX <Mario.Rainaldi@gov.bc.ca>
Subject: RE: Business card order

Thanks Mario. I will keep these for future reference. I have sent them to each individual for confirmation and will send you an email once approved. Are you able to confirm the French -English business cards are being processed as RUSH?

Thanks,

Elizabeth

From: Rainaldi, Mario CITZ:EX
Sent: May 23, 2019 11:25 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Business card order

Hi Elizbeth,

I have created some proofs for these business cards (attached). There are no union bugs and recycling logos on it yet as that will be done by the authorized printer. Take a look at the content and get back to me with any changes or the go-ahead.

Please keep the files and send them to us for when they are to be reordered the next time as it will streamline the process☺

Talk to you soon,

Mario Rainaldi
Print Agent | **Print Brokerage | Queen's Printer**
Ph: **250 356-8674 | *e:* Mario.Rainaldi@gov.bc.ca *M:* PO Box 9452, Stn Prov Govt, Victoria BC V8W 9V7**
www.gov.bc.ca/printingandsignage

From: Parkinson, Elizabeth PREM:EX
Sent: May 22, 2019 10:21 AM
To: Rainaldi, Mario CITZ:EX <Mario.Rainaldi@gov.bc.ca>
Subject: Business card order

Hi Mario,

Attached are 3 orders for business cards for staff here at the PO. I'm sending the copies over to you with Gary our courier today. Please note we do want all the cards to have the recycling logo and the Unifor logo like the Premier's.

Thanks,

Elizabeth

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 22, 2019 9:58 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 23, 2019 2:01 PM
To: Thindwa, Pamela JTT:EX
Subject: RE: Cost of Eurostar

That sounds great Pam. Thanks for investigating more.

From: Thindwa, Pamela JTT:EX
Sent: May 23, 2019 1:54 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Cost of Eurostar

Hi Elizabeth,

Also I remembered I have printable tickets! Attaching.

I asked about the meals at our meeting this morning and apparently it is a very light meal s.22 . The hotel in London will be providing breakfast boxes for them to carry on the train – we are still discussing the contents but it will look something like this:

- Mix pastries, yoghurt, granola bar, slice of apple cake, fruit salad, orange juice, water (TBC – might be lighter).

Best,

Pam

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, May 23, 2019 1:49 PM
To: Thindwa, Pamela JTT:EX
Subject: RE: Cost of Eurostar

Thanks Pam. Did you notice they get a 3 course meal on the trip and can choose the type of meal? I'm going to check what our 4 staff would like and update.

Elizabeth

From: Thindwa, Pamela JTT:EX
Sent: May 23, 2019 1:47 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Cost of Eurostar

Hi Elizabeth,

Please see attached – they came to my email ☺

Best,

Pam

From: Thindwa, Pamela JTT:EX
Sent: Thursday, May 23, 2019 12:16 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE: Cost of Eurostar

Hi Elizabeth,

Absolutely. Seeing it was a group purchase, I only have one invoice for all 7 passengers. The total came up to 735 USD and I paid with my corporate BMO card. My transaction shows that they charged 1015.94 CAD which is line with what I got from the Bank of Canada currency exchange on the date of purchase (May 8, 2019).

I am attaching the invoice from Eurostar (the total is all the way at the bottom of the page). Please let me know if it will suffice.

Best,

Pam

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, May 23, 2019 11:13 AM
To: Thindwa, Pamela JTT:EX
Subject: Cost of Eurostar

Hi Pamela,

Are you able to provide the costs of the Eurostar and copies of the invoices?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 23, 2019 2:03 PM
To: Hagglund, Jarrett PREM:EX
Subject: Hotels booked?

Hi Jarrett,

I haven't seen any information for the hotels while in Europe. Do you have that information?

Also, the hotel in Edmonton June 26th?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 23, 2019 2:10 PM
To: Brown, Evan PREM:EX
Subject: Eurostar tickets
Attachments: Evan Brown_June 11, 2019_London to Amsterdam.pdf; Geoff Meggs_June 11, 2019_London to Amsterdam.pdf; Honourable John Horgan_June 11, 2019_London to Amsterdam.pdf; s.22
s.22

Hi Evan,

Attached are the tickets needed to board the Eurostar June 11 in London. I put a printed copy on your desk.

Thanks,

Elizabeth

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 23, 2019 2:13 PM
To: Hagglund, Jarrett PREM:EX; Brown, Evan PREM:EX; Holmwood, Jen PREM:EX; Bain, Don PREM:EX; Banfield, Elena GCPE:EX
Subject: Alkan Air charter

Hi all,

Alkan Air are changing the plane you will be flying on tomorrow to the B1900. This is a 17 seater with more room and it will be at the same charge.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 23, 2019 2:25 PM
To: Meggs, Geoff PREM:EX
Cc: Dunnett, Jennifer PREM:EX
Subject: Documents from s.22
Attachments: 20190523114812.pdf

Hi Geoff,

These papers were received by registered mail at the Constituency office today for the Premier. Hans was concerned that you see them as he believes that you were dealing with this. Please let me know if you would like me to forward to someone else.

Thanks,

Elizabeth

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 23, 2019 3:56 PM
To: Darling, Ashley EBC:EX
Subject: RE: map payment - JV

Hi Ashley. I will be forwarding to Saija Poldrugovac in Finance to JV.

Elizabeth

From: Darling, Ashley EBC:EX
Sent: May 23, 2019 3:50 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Sullivan, Christina D EBC:EX <Christina.Sullivan@elections.bc.ca>
Subject: FW: map payment - JV

Good afternoon Elizabeth,

Christina Sullivan mentioned that you would be doing a JV to reimburse us the costs for maps that we printed for you.

She also mentioned that you already had our coding for this, can you confirm that you are going to use 015.04380.72000.6508.0409150 for the coding. Also, are you going to process and post the JV? If so can you please provide us with a copy of the JV once it has been posted via email to financeandadmin@elections.bc.ca.

Thanks Elizabeth, I look forward to hearing from you.

Ashley Darling
Financial Analyst
Elections BC
Phone: 778-698-9159
Fax: 250-387-3578
Location: Suite 100 – 1112 Fort St, Victoria
Email: ashley.darling@elections.bc.ca
Website: www.elections.bc.ca

From: Sullivan, Christina D EBC:EX <Christina.Sullivan@elections.bc.ca>
Sent: Thursday, May 23, 2019 9:24 AM
To: Darling, Ashley EBC:EX <Ashley.Darling@elections.bc.ca>
Subject: map payment - JV

Hi Ashely,

This is the person at the Premiers office that will be JVing payment for the map.

Microsoft Outlook on behalf of
Parkinson, Elizabeth PREM:EX

Voice Mail (19 seconds)

To Sullivan, Christina D EBC:EX



You received a voice mail from Parkinson, Elizabeth PREM:EX (Work) at 7789746082.

Caller-Id:	7789746082
Job Title:	Financial Officer
Company:	Office of the Premier
Work:	778 974-6082
Email:	Elizabeth.Parkinson@gov.bc.ca

Christina Sullivan
Voter Services Officer
Elections BC
Phone: 778-974-3290
Toll-free: 1-800-661-8683 / TTY 1-888-456-5448
Fax: 250-387-3578
Location: Suite 100-1112 Fort Street, Victoria
Email: Christina.Sullivan@elections.bc.ca
Web Site: www.elections.bc.ca

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 23, 2019 3:57 PM
To: Dunnett, Jennifer PREM:EX
Subject: Sharing invitation: Parkinson, Elizabeth PREM:EX - Premier's office concall line

Microsoft Exchange Calendar:

Parkinson, Elizabeth PREM:EX - Premier's office concall line
Parkinson, Elizabeth PREM:EX (Elizabeth.Parkinson@gov.bc.ca) has invited you to view his or her "Premier's office concall line" calendar.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 23, 2019 3:20 PM
To: s.15; s.22
Subject: s.15

Hi s.15;

The second room hasn't been secured with credit card. Are you able to do that soon?

s.15

s.15; s.22

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 23, 2019 4:41 PM
To: 'fezziwigsbakerycafe@gmail.com'
Subject: Order for the Premier May 24

Importance: High

Hello! I'm hoping you can help us out with a bakery catering order for 25 people for 8:30 am tomorrow. The Premier will be at the Kelowna Fire Hall #1 and they would like catering for the attendees. Are you able to help us out? My cell # s.22 after business hours.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 23, 2019 5:45 PM
To: Geary, Vanessa PREM:EX
Subject: Re: Refreshments for 8:30 Kelowna Roundtable

All arranged Vanessa 😊

Sent from my iPhone

On May 23, 2019, at 5:05 PM, Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca> wrote:

> Sorry for the delay, I am approving the cost. Was Elizabeth able to assist with coordination? Cheers VG
>
> ---
>
> **From:** Hagglund, Jarrett PREM:EX
> **Sent:** Thursday, May 23, 2019 2:47 PM
> **To:** Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>; Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Devereux, Rick GCPE:EX <Rick.Devereux@gov.bc.ca>; Banfield, Elena GCPE:EX <Elena.Banfield@gov.bc.ca>; Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
> **Subject:** Refreshments for 8:30 Kelowna Roundtable
> **Importance:** High
>
> Hey Vanessa and Elizabeth,
>
> As part of the invitation to the Premier's Roundtable tomorrow it was included that refreshments would be served.
>
> Rick and Elena have a contact for a caterer. We were wondering if you are able to approve this and help coordinate payment.
>
> I think we are looking at Coffee and some pastries for 20-25 people. Elena and Rick can confirm.
>
> Thank you,
>
> Jarrett Hagglund
> Executive Coordinator
> Office of the Premier
> 604-817-1458

Page 731 of 919

Withheld pursuant to/removed as

s.22

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 23, 2019 5:49 PM
To: Banfield, Elena GCPE:EX
Subject: Re: Caterer

☺. s.22

Sent from my iPhone

On May 23, 2019, at 5:40 PM, Banfield, Elena GCPE:EX <Elena.Banfield@gov.bc.ca> wrote:

s.22 Thank you so much!

Elena Banfield | Event Coordinator
Government Communications and Public Engagement
604-842-0984 | elena.banfield@gov.bc.ca
Sent from my iPhone

On May 23, 2019, at 4:48 PM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

Hi Elena,

Fezziwigs Bakery and Café will deliver 25 pastries fresh from the over tomorrow morning at 8:30 am to the Fire Hall. ☺

Elizabeth

From: Banfield, Elena GCPE:EX
Sent: May 23, 2019 4:18 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Caterer

I'm sure it's great. I'm not able to look into it at the moment as I'm on an advance. Thank you for your help!

Elena Banfield | Event Coordinator
Government Communications and Public Engagement
604-842-0984 | elena.banfield@gov.bc.ca
Sent from my iPhone

On May 23, 2019, at 4:16 PM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

https://www.fezziwigs.ca/catering/
Can I set this one up? They seem to deliver also

From: Banfield, Elena GCPE:EX
Sent: May 23, 2019 4:11 PM

To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Caterer

Yes we'll need to look elsewhere then. Or figure out some alternative plan to get refreshments myself I guess.

Elena Banfield | Event Coordinator
Government Communications and Public Engagement
604-842-0984 | elena.banfield@gov.bc.ca
Sent from my iPhone

On May 23, 2019, at 4:10 PM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> I'm asking because when I called and left a message the message said they operate until 2:30 pm. Do we need to try somewhere else?
>
> ---
>
> **From:** Banfield, Elena GCPE:EX
> **Sent:** May 23, 2019 4:09 PM
> **To:** Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
> **Subject:** Re: Caterer
>
> No, I was told you and Jarrett could assist with that. Do I need to do that?
>
> **Elena Banfield** | Event Coordinator
> Government Communications and Public Engagement
> 604-842-0984 | elena.banfield@gov.bc.ca
> Sent from my iPhone
>
> On May 23, 2019, at 4:08 PM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:
>
> > Hey Elena,
> >
> > Have you already ordered?
> >
> > ---
> >
> > **From:** Banfield, Elena GCPE:EX
> > **Sent:** May 23, 2019 3:04 PM
> > **To:** Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
> > **Subject:** Re: Caterer
> >
> > Their number is:
> >
> > (250) 860-7272
> >
> > **Elena Banfield** | Event Coordinator
> > Government Communications and Public Engagement

604-842-0984 | elena.banfield@gov.bc.ca
Sent from my iPhone

On May 23, 2019, at 2:53 PM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> I think that should be totally fine. Vanessa usually approves such costs. Do you have their contact information?
>
> Elizabeth
>
> ---
>
> **From:** Banfield, Elena GCPE:EX
> **Sent:** May 23, 2019 2:52 PM
> **To:** Hagglund, Jarrett PREM:EX <Jarrett.Hagglund@gov.bc.ca>; Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
> **Subject:** Caterer
>
> Hi!
>
> Crazy Apples catering was recommended by the fire hall. The Fire Hall is happy to provide coffee.
>
> Thanks!
> Elena
>
> **Elena Banfield** | Event Coordinator

Government
Communications and
Public Engagement
604-842-
0984 | elena.banfield@
gov.bc.ca
Sent from my iPhone

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 23, 2019 11:29 PM
To: Geary, Vanessa PREM:EX
Subject: Re: Request by the const office

s.22

Sent from my iPhone

> On May 23, 2019, at 9:47 PM, Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca> wrote:
>
> Not sure - s.22 Cheers V
>
> Sent from my iPhone
>
>> On May 23, 2019, at 8:17 PM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:
>>
>> Ok thanks Vanessa. I'm not sure why Hans and Maureen asked me to pick up then. Odd.
>>
>> Sent from my iPhone
>>
>>> On May 23, 2019, at 7:37 PM, Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca> wrote:
>>>
>>> EP, sounds like trip to CO not needed
>>>
>>> Sent from my iPhone
>>>
>>>> On May 23, 2019, at 7:33 PM, Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca> wrote:
>>>>
>>>> I had already confirmed that Bruce would bring these with him on Monday as he is meeting with Premier..
>>>>
>>>> Amber
>>>>
>>>>> On May 23, 2019, at 6:37 PM, Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca> wrote:
>>>>>
>>>>> Sounds good thx
>>>>>
>>>>> Sent from my iPhone
>>>>>
>>>>>> On May 23, 2019, at 5:51 PM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:
>>>>>>
>>>>>> Hi Vanessa,
>>>>>>
>>>>>> Hans from the constit office has asked me to go there in the morning and pick up some papers for the Premier to sign. If this is ok I will be into the office a little later in the morning.
>>>>>>
>>>>>> Elizabeth

>>>>>>
>>>>>> Sent from my iPhone

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 24, 2019 8:56 AM
To: Hagglund, Jarrett PREM:EX
Subject: RE: Chart flight time.

Oh no. I don't know how that happened. Ok, so then do they need to leave Kelowna earlier? Or is departing at 2:45 still ok?

-----Original Message-----
From: Hagglund, Jarrett PREM:EX
Sent: May 24, 2019 8:31 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Chart flight time.

Hey Elizabeth.

Nothing much we can do now but wanted to flag that the flight time they gave us was way off.

Flight was closer to an hour. They left early and still arrived more then 15 mins late.

Jarrett
Sent from my iPhone

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 24, 2019 9:12 AM
To: 'Brubacher, Kelly IGRS:EX'
Subject: Check a translation?

Hi Kelly,

Are you able to have a translation to European French checked asap for business cards for the Premier?

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 24, 2019 9:14 AM
To: Dawes, Sandra IGRS:EX
Subject: FW: Check a translation?

Hi Sandra,

Are you able to have a translation to European French checked asap for business cards for the Premier? In the past Kelly would arrange this.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 24, 2019 9:15 AM
To: Nash, Amber PREM:EX
Subject: Accepted: PO Staff Check in

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 24, 2019 9:18 AM
To: Thindwa, Pamela JTT:EX
Subject: RE: s.15 London

Thanks for keeping me in the loop Pam. I'll wait to hear from you.

Elizabeth

From: Thindwa, Pamela JTT:EX
Sent: May 24, 2019 9:14 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: s.15 London

Good Morning Elizabeth,

A change that happened overnight in the UK: Melissa in our TIR office in London was able to negotiate putting down one credit card to hold the rooms and then each guest will need to provide their card details at a later time the day of check-in. I am requesting approval to use my corporate card to hold the rooms for now ☺

As for the Hague, we are working around a solution – will advise once I know how we will proceed.

Best,

Pam

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, May 23, 2019 4:02 PM
To: Thindwa, Pamela JTT:EX
Subject: s.15 London

Hi Pam,

I just spoke with Tara Cameron who forwarded the London hotel information. I'm wondering why they are asking for third party billing information as each traveller will be billing their rooms to their own cards? If you don't mind forwarding the hotels for each of the locations I will contact them and provide the credit card information for each of our travellers. I will need the hotel information for their calendars also.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 24, 2019 9:35 AM
To: Hagglund, Jarrett PREM:EX
Subject: RE: Edmonton Flights

Hi Jarrett,

The flights Vic-Van have not yet been booked as the Premier is in Vancouver from June 3. But Helijet flights could be booked at 11:00 am. s.22 The return flight is Air Canada # 8073 departing Vancouver at 5:30 pm on June 13th.

From: Hagglund, Jarrett PREM:EX
Sent: May 23, 2019 3:29 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Cameron, Tara D IGRS:EX <Tara.Cameron@gov.bc.ca>
Subject: Edmonton Flights

Hi Elizabeth,

Tara is looking for our Edmonton flight Itineraries for the Western Premiers Conference. Can you please share with her?

Thank you!

Also if you could please send to me the Victoria Vancouver and Vancouver Victoria portions of the Europe flights as I need to send them to JTT.

Thank again!

Jarrett

Jarrett Hagglund
Executive Coordinator
Office of the Premier
604-817-1458

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 24, 2019 9:37 AM
To: Hagglund, Jarrett PREM:EX
Subject: June 13 booked flights
Attachments: Travel Reservation June 13 for JOHN HORGAN.pdf

Hi Jarrett,

s.22

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 24, 2019 9:40 AM
To: Smith, George PREM:EX
Subject: FW: Business card approval
Attachments: George Smith.pdf

Importance: High

Hi George,

Can you please approve so the printer can go ahead?

Thanks,

Elizabeth

From: Parkinson, Elizabeth PREM:EX
Sent: May 23, 2019 11:34 AM
To: Smith, George PREM:EX <George.Smith@gov.bc.ca>
Subject: Business card approval

Hi George,

Attached is the proof for your business cards. Can you please send back to me with any errors or approval? Note a union bug and recycling log will be added.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 24, 2019 9:42 AM
To: Hagglund, Jarrett PREM:EX
Subject: FW: Flight time to Kelowna

FYI-

From: Alkan YCD <ycd@alkanair.com>
Sent: May 24, 2019 9:26 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Alkan Nanaimo <ycd@alkanair.com>
Subject: Re: Flight time to Kelowna

Good Morning Elizabeth,

By the look of the flight path, it seems as though Vancouver Radio may have vectored them in an inconvenient way adding time to the trip. I will confirm with the pilots as to what the case was.

My apologies for the delay,
Daniel

YCD Operations
Tel: 250-924-2107
Fax:250-924-2106
alkanair.com



On Fri, 24 May 2019 at 09:01, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi Daniel,
>
> The charter left Vancouver on time this morning but it seems the flight time was closer to an hour. What happened? The Premier was late for his first event. Can you please look into this for me?
>
> Thanks,

Elizabeth Parkinson

Finance and Administration Officer

Office of the Premier
Direct: 778-974-6082

E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 24, 2019 10:01 AM
To: Rainaldi, Mario CITZ:EX
Subject: RE: Consignee copy PO 4500350852 Business cards with Union/Recycling logo

Thank you Mario! Happy Friday to you too. All cards have been approved.

Elizabeth

From: Rainaldi, Mario CITZ:EX
Sent: May 24, 2019 9:30 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Consignee copy PO 4500350852 Business cards with Union/Recycling logo

Hi Elizabeth,

Happy Friday!

Attached is the consignee copy for the 3 sets of cards (Amber/George/Naveen)
Once you have received the order in full, please send this back to the fax or email located in the top right.

Final proof with logos to come shortly.

Talk to you soon,

Mario Rainaldi
Print Agent | **Print Brokerage | Queen's Printer**
Ph: **250 356-8674 | *e:* Mario.Rainaldi@gov.bc.ca *M:* PO Box 9452, Stn Prov Govt, Victoria BC V8W 9V7**
www.gov.bc.ca/printingandsignage

From: s. 15 <Mario.Rainaldi@gov.bc.ca>
Sent: May 24, 2019 9:25 AM
To: Rainaldi, Mario CITZ:EX <Mario.Rainaldi@gov.bc.ca>
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 24, 2019 11:11 AM
To: Hagglund, Jarrett PREM:EX
Subject: RE: Business Cards

The cards have been ordered with English on one side and European French on the other side.

From: Hagglund, Jarrett PREM:EX
Sent: May 24, 2019 10:29 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Business Cards

Wanted to check in on the Business card order for the Mission. Do you have a status update.

We talked about ordering 200 hundred in both English and French.

Thanks!

Jarrett Hagglund
Executive Coordinator
Office of the Premier
604-817-1458

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 24, 2019 11:15 AM
To: Maranda, Pierrette IGRS:EX
Subject: RE: Translation Delivery – Project LSQ19-02121

Thank you Pierrette. This is for European French.

From: Maranda, Pierrette IGRS:EX
Sent: May 24, 2019 11:15 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Translation Delivery – Project LSQ19-02121

No - quite a few changes, really.

I will send you the edits shortly

Sent from my BlackBerry 10 smartphone on the Rogers network.

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, May 24, 2019 11:13 AM
To: Maranda, Pierrette IGRS:EX
Subject: RE: Translation Delivery – Project LSQ19-02121

Are they good to order?

From: Maranda, Pierrette IGRS:EX
Sent: May 24, 2019 11:11 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Translation Delivery – Project LSQ19-02121

Thanks!

Pierrette

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, May 24, 2019 11:09 AM
To: Maranda, Pierrette IGRS:EX
Subject: RE: Translation Delivery – Project LSQ19-02121

Hi Pierrette,

Yes, this is how we set up all our business cards.

From: Maranda, Pierrette IGRS:EX
Sent: May 24, 2019 10:29 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: Translation Delivery – Project LSQ19-02121

Elizabeth:

I am looking at the French translation, however, I need a clarification:

are you sure that Geoff and Evan's address should be 501 Belleville Street, Victoria, BC, V8V 1X4

I had not seen this before. What I have seen is only: Parliament Buildings, Victoria, BC, V8V 1X4

Thanks

Pierrette

From: Parkinson, Elizabeth PREM:EX
Sent: May 24, 2019 9:25 AM
To: Dawes, Sandra IGRS:EX <Sandra.Dawes@gov.bc.ca>
Subject: FW: Translation Delivery – Project LSQ19-02121

Thanks Sandra!

From: Daniels, Debbie CITZ:EX
Sent: May 23, 2019 4:05 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: Translation Delivery – Project LSQ19-02121

Good afternoon Elizabeth,

See msg below

PDF Proof -
Please read all copy carefully. Check for spacing, punctuation and correctness of spelling. Also be sure that all art & graphics etc. are correct. Your return approval will signify you are taking full responsibility for copy as it appears in this PDF File.

pick one of these proofing options:
OK TO PRINT
OK TO PRINT WITH CHANGES
REVISE AND PROVIDE ANOTHER PROOF

Debbie Daniels
Queen's Printer
Procurement and Supply Services
Phone: (250) 356-6960; Fax: (250) 356-7380
E-mail: debbie.daniels@gov.bc.ca
Visit us online at: www.pss.gov.bc.ca/qp

From: LingoStar Team <team@lingo-star.com>
Sent: May 23, 2019 4:01 PM
To: Daniels, Debbie CITZ:EX <Debbie.Daniels@gov.bc.ca>
Subject: Translation Delivery – Project LSQ19-02121

Hi Debbie,

Thank you for your patience.

We are pleased to deliver your completed project attached to this email. Kindly find an MS Word bilingual translation file where the actual translation is displayed and a PDF file where the business cards are displayed.
Please note that the Logo of BC is not displayed on the PDF as you usually print it on your end.

Kindly note that the first round of changes is free of charge, any additional changes that amend the scope of the project will be charged at $40 per request.

Please, also find attached our invoice for this project.

Kindly confirm receipt and advise if you have any questions.

Thank you for choosing LingoStar!

Kind regards,
Anna Tridente
Project Manager
LingoStar Language Services Inc.
Vancouver, BC, Canada
Office +1-604-629-8420
Fax +1-866-714-3189
team@lingo-star.com
www.lingo-star.com
www.translationservicestoronto.ca

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 24, 2019 11:16 AM
To: Hagglund, Jarrett PREM:EX
Subject: RE: s.15 June 3rd

s.22

From: Hagglund, Jarrett PREM:EX
Sent: May 24, 2019 11:15 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: s.15 June 3rd

Hi Elizabeth,

Are you able to book s.15 for June 3rd for Evan Jen and Premier.

Geoff will be traveling as well. Do we book his rooms usually?

Thanks,

Jarrett

Jarrett Hagglund
Executive Coordinator
Office of the Premier
604-817-1458

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 24, 2019 12:08 PM
To: Daniels, Debbie CITZ:EX
Subject: FW: Translation Delivery – Project LSQ19-02121
Attachments: Scan_20190522_-_Bilingual_Table edits clean version.docx; Scan_20190522_-_Bilingual_Table edits track mode.docx

Hi Debbie,

Pierrette Maranda corrected and attached the word version in track mode, and the clean version of the text that should be on the business cards.

Please note that the logo (if there is any text with it, (e.g. British Columbia, Canada) should also be translated.

Bobbi Plecas and Pierrette had theirs translated into European French by Queen's Printer months/years ago. You can refer to her card or Bobbi's as a model for the logo, if it is the same that the PO is using.

Thanks,

Elizabeth

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 24, 2019 2:07 PM
To: Cameron, Tara D IGRS:EX
Subject: RE: Edmonton Flights

The Premier will already be in Vancouver the 26th.

From: Cameron, Tara D IGRS:EX
Sent: May 24, 2019 2:06 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Edmonton Flights

Thank you. Will the Premier already be in Vancouver on the 26th? Or does he have a Vic-Van flt that day too.

From: Parkinson, Elizabeth PREM:EX
Sent: May 24, 2019 2:04 PM
To: Cameron, Tara D IGRS:EX
Subject: RE: Edmonton Flights

Hi Tara,

They are all booked on the WestJet to and from Edmonton.

WS 0164 @3:00 pm , arr. 5:29 pm , Vancouver to Edmonton Jn 26
WS 0173 @6:00 pm, arr. 6:36 pm, Edmonton to Victoria Jn 27

Elizabeth

From: Cameron, Tara D IGRS:EX
Sent: May 24, 2019 12:33 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Edmonton Flights

Hi Elizabeth, can you please send me the Edmonton flt information when you have a moment? I need to book our staff on the same flights.

Thank you, Tara

Tara Cameron
Manager, Executive Operations
Deputy Minister's Office
Intergovernmental Relations Secretariat
778-698-4842 (office)
250-507-0124 (cell)

From: Hagglund, Jarrett PREM:EX
Sent: May 23, 2019 3:29 PM
To: Parkinson, Elizabeth PREM:EX; Cameron, Tara D IGRS:EX
Subject: Edmonton Flights

Hi Elizabeth,

Tara is looking for our Edmonton flight Itineraries for the Western Premiers Conference. Can you please share with her?

Thank you!

Also if you could please send to me the Victoria Vancouver and Vancouver Victoria portions of the Europe flights as I need to send them to JTT.

Thank again!

Jarrett

Jarrett Hagglund
Executive Coordinator
Office of the Premier
604-817-1458

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 24, 2019 2:16 PM
To: Hagglund, Jarrett PREM:EX
Subject: RE: s.15 June 3rd

I've tried all the hotels we've stayed at in the past. All are full or $1200 a night. Do you have any suggestions I can try?

From: Hagglund, Jarrett PREM:EX
Sent: May 24, 2019 11:39 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: s.15 June 3rd

He has a reception that night until at least 8:30pm. So not ideal. Hmmm. Have you looked at any hotels just outside of downtown?

Thanks,

Jarrett

From: Parkinson, Elizabeth PREM:EX
Sent: May 24, 2019 11:36 AM
To: Hagglund, Jarrett PREM:EX <Jarrett.Hagglund@gov.bc.ca>
Subject: RE: s.15 June 3rd

There is a huge convention going on in Vancouver that week, every hotel I've called is sold out. They are waitlisted with s.15 currently. Is there any chance we could fly them home and back in the am?

From: Hagglund, Jarrett PREM:EX
Sent: May 24, 2019 11:15 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: s.15 June 3rd

Hi Elizabeth,

Are you able to book s.15 for June 3rd for Evan Jen and Premier.

Geoff will be traveling as well. Do we book his rooms usually?

Thanks,

Jarrett

Jarrett Hagglund
Executive Coordinator
Office of the Premier
604-817-1458

Parkinson, Elizabeth PREM:EX

Subject: OVERNIGHT: s.15
Location: s.15 London

Start: Fri 2019-06-07 12:00 AM
End: Tue 2019-06-11 12:00 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Evan Brown; Meggs, Geoff PREM:EX

Friday, June 7, 2018 – Tuesday, June 11, 2019 – 4 nights

OVERNIGHT: s.15

CONFIRMATIONS: Premier s.22
Evan Brown
Geoff Meggs

s.22 268 + VAT per night

Elizabeth-24-05-19

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 24, 2019 2:39 PM
To: s.15; s.22
Subject: Hotel sugestion

Hi s.15;

Our usual hotel isn't available June 3 and all the others are all fully booked or $12000 per night. We've found rooms at s.15 in Richmond at a reasonable rate. Doe you have any better suggestios?

Thanks,

Elizabeth

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 24, 2019 2:59 PM
To: Thindwa, Pamela JTT:EX
Subject: Hotels for the trip

Hi Pam,

Can you please send me the confirmations for the hotels on the trip and include the information for the s.15
s.15

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 24, 2019 3:00 PM
To: Geary, Vanessa PREM:EX
Subject: RE: BOB Dewar, direct award justification

Thanks Vanessa. You too!

From: Geary, Vanessa PREM:EX
Sent: May 24, 2019 2:56 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: BOB Dewar, direct award justification

Yes, I will be over on Monday, so lets just redo the whole thing then. Thanks and happy weekend!

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, May 24, 2019 2:48 PM
To: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>
Subject: RE: BOB Dewar, direct award justification

Yes, unfortunately I checked her files and it wasn't in there. It's not in her email and Geoff doesn't appear to have a copy. Bob is back tomorrow so we can re-do?

From: Geary, Vanessa PREM:EX
Sent: May 24, 2019 2:46 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: BOB Dewar, direct award justification

Did you hear from Debbie on this?

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, May 21, 2019 1:52 PM
To: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>
Subject: RE: BOB Dewar, direct award justification

Hi Vanessa,

Are you back in the office? Debbie didn't leave the copies for me. Lori Bannsent me these documents. It's only the Direct Award I need a copy of the signed copy of now. I have a couple of other questions too if you're available. 😊

Elizabeth

From: Geary, Vanessa PREM:EX
Sent: May 21, 2019 9:56 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: BOB Dewar, direct award justification

All of this has been done – I am trying to find copies but only have checklist which I sent to you. Debbie got them signed and was to leave on your desk on April 1st. I think this may have fallen through the cracks s.22

s.22

s.22 will call you a bit later. VG

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, May 21, 2019 9:22 AM
To: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>
Subject: FW: BOB Dewar, direct award justification

Hi Vanessa,

Can you please sign the attached Direct Award Justification and then I will get Geoff to sign as well?

Thanks,

Elizabeth

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 21, 2019 9:14 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: direct award justification

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 24, 2019 3:16 PM
To: Geary, Vanessa PREM:EX
Subject: RE: End of session party/farewell

Does $300 sound ok?

Cheeses, meats, buns, crackers, fruit tray, cake, veggies and dip, drinks?

From: Geary, Vanessa PREM:EX
Sent: May 24, 2019 3:10 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
Subject: RE: End of session party/farewell

There is no budget per se for this type of thing but it is a good idea. How much do you think we need?
s.22

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, May 24, 2019 3:06 PM
To: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>
Subject: End of session party/farewell

Hi Vanessa,

Amber asked me to check-in with you regarding us hosting an end of session party s.22 on Thursday. Are you ok with this and do you have a budget for us?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 24, 2019 3:22 PM
To: Geary, Vanessa PREM:EX
Subject: RE: End of session party/farewell

The best deal would be a Costco cake, which I can pre-order this weekend if you'd like. A vanilla cake? What would you like the cake to say? s.22

From: Geary, Vanessa PREM:EX
Sent: May 24, 2019 3:17 PM
To: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>; Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: End of session party/farewell

Ok sounds good – EP, if you would cost a cake on Monday and then we can estimate cost.

s.22

I will help next week and thanks!

From: Nash, Amber PREM:EX
Sent: Friday, May 24, 2019 3:14 PM
To: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>; Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: End of session party/farewell

Doesn't need to be big – a cake, some refreshments. I plan on inviting staff across the buildings (MOs, East Annex …) We'd like to get a card going around for sigs and put in for a gift certificate.

s.22

From: Geary, Vanessa PREM:EX
Sent: May 24, 2019 3:10 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
Subject: RE: End of session party/farewell

There is no budget per se for this type of thing but it is a good idea. How much do you think we need?

s.22

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, May 24, 2019 3:06 PM
To: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>
Subject: End of session party/farewell

Hi Vanessa,

Amber asked me to check-in with you regarding us hosting an end of session party s.22 on Thursday. Are you ok with this and do you have a budget for us?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

Subject: OVERNIGHT: s.15
Location: s.15

Start: Mon 2019-06-03 12:00 AM
End: Tue 2019-06-04 12:00 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Evan Brown; Holmwood, Jen PREM:EX

Monday, June 3, 2019 – One night

OVERNIGHT: s.15

Contact:

CONFIRMATIONs: Premier s.22
Evan
Jen

s.22 $332 plus taxes per night

Elizabeth -24-05-19

Parkinson, Elizabeth PREM:EX

Subject: OVERNIGHT: s.15
Location: s.15

Start: Mon 2019-06-03 12:00 AM
End: Tue 2019-06-04 12:00 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Brown, Evan PREM:EX; Holmwood, Jen PREM:EX

Monday, June 3, 2019 – One night

OVERNIGHT: s.15

Contact:

CONFIRMATIONs: Premier s.22
Evan
Jen

s.22 $370 plus taxes per night

Elizabeth -24-05-19

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 24, 2019 5:03 PM
To: s.15
Subject: RE: s.15

Hi s.15

Thank you for following up and sending the confirmation emails. Are you able to put Evan and Jennifer's rooms on either side of the Premier?

Thanks very much. Have a lovely weekend.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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From: s.15
Sent: May 24, 2019 4:55 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: s.15

Good afternoon - have a great weekend and if you need any special requirements for the rooms please let me know.

Have a great weekend.

s.15

s.15

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 24, 2019 6:37 PM
To: Hagglund, Jarrett PREM:EX
Subject: Re: Accommodation on June 3rd

Hi Amber,

There is no room at s.15 We are on a waitlist. There is nothing available downtown for less than 1200 a night. Everything is booked. s.15 says s.15 is good and close to them, so he thought it worked.

Elizabeth

Sent from my iPhone

On May 24, 2019, at 6:14 PM, Hagglund, Jarrett PREM:EX <Jarrett.Hagglund@gov.bc.ca> wrote:

> We have tried. Are on wait list at s.15
>
> Sent from my iPhone
>
> On May 24, 2019, at 5:39 PM, Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca> wrote:
>
> > Hey both,
> >
> > Noticed the Premier is in at s.15 Can this please be changed to s.15 He will also need a late check out (2pm on June 4th)
> >
> > A

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 25, 2019 2:33 PM
To: Hagglund, Jarrett PREM:EX
Subject: Re: Accommodation on June 3rd

Anything over $350 will need to be approved by Vanessa.

Elizabeth

Sent from my iPhone

On May 25, 2019, at 10:02 AM, Hagglund, Jarrett PREM:EX <Jarrett.Hagglund@gov.bc.ca> wrote:

> I have booked two hotels with three rooms each. We can chat Monday to see which one we want to cancel. Confirmed there will be no charges if we cancel more then 48 hours before.
>
> 3 rooms s.15
> 903$ per room.
>
> 3 rooms s.15
> 470$ per room.
>
> Happy Saturday!
>
> Jarrett
>
> Sent from my iPhone
>
> On May 24, 2019, at 7:16 PM, Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca> wrote:
>
> > Ok. Let's get in waitlisted at s.15 too. Don't want to be s.15
> >
> > Amber
> >
> > On May 24, 2019, at 6:14 PM, Hagglund, Jarrett PREM:EX <Jarrett.Hagglund@gov.bc.ca> wrote:
> >
> > > We have tried. Are on wait list at s.15
> > >
> > > Sent from my iPhone
> > >
> > > On May 24, 2019, at 5:39 PM, Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca> wrote:
> > >
> > > > Hey both,

Noticed the Premier is in at s.15
s.15 Can this please be changed to s.15
He will also need a late check out (2pm on June 4th)

A

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 27, 2019 8:57 AM
To: 'Fezziwig's Bakery Cafe'
Subject: RE: May 24th catering

Thank you Ann for helping us out at such short notice and with such delicious treats.

Elizabeth

From: Fezziwig's Bakery Cafe <fezziwigsbakerycafe@gmail.com>
Sent: May 27, 2019 2:36 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: May 24th catering

Hi Elizabeth, thank you for the opportunity to provide the catering for the morning event Friday. I am attaching a copy of the scanned cc receipt for your records.

Many thanks, Ann

Ann Broomfield
Executive Director
Fezziwig's Bakery-Cafe®
www.fezziwigs.ca for our full menu

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 27, 2019 9:04 AM
To: Graham2, Dorothy LASS:EX
Subject: RE: QP seats

Thanks Dorothy!

From: Graham2, Dorothy <Dorothy.Graham2@leg.bc.ca>
Sent: May 27, 2019 7:45 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: QP seats

Good morning Elizabeth,

The seats are booked, it is over flowing now but I will try to get good seats.

Thanks
Dorothy

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Friday, May 24, 2019 3:38 PM
To: Graham2, Dorothy <Dorothy.Graham2@leg.bc.ca>
Subject: QP seats

Hi Dorothy,

Can I book 2 QP tickets for Wednesday, May 29th? They will be picked up at the Golden gates. It's for s.22
s.22 ☺

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

Subject: OVERNIGHT: s.15
Location: s.15

Start: Tue 2019-06-25 12:00 AM
End: Wed 2019-06-26 12:00 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Meggs, Geoff PREM:EX; Holmwood, Jen PREM:EX; Brown, Evan PREM:EX

Tuesday, June 25, 2019

OVERNIGHT: s.15

CONFIRMATIONs: Premier s.22
Geoff
Evan
Jen

s.22 $335 per night gov't rate plus taxes

Elizabeth-13-06-19

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 27, 2019 9:45 AM
To: Daniels, Debbie CITZ:EX
Subject: RE: Revised PDF proof LSQ19-02121

Hi Debbie,

The translation I sent back to you is approved. We do need the cards rushed and delivered by Friday.

From: Daniels, Debbie CITZ:EX
Sent: May 27, 2019 9:29 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Revised PDF proof LSQ19-02121

Hi Elizabeth,

I'll ask around, if you could get the approval for the translation part of it done asap so we can get these done for you this week please. I'll see what I can find & let you know

Thank you,

Debbie Daniels | *Print Purchasing Administration* | ***Queen's Printer***
Ministry of Citizens' Services
2nd Floor, 563 Superior Street, Victoria BC V8V 1T7
Phone 250.356-6960 | Fax 250.356.7380

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From: Parkinson, Elizabeth PREM:EX
Sent: May 27, 2019 9:28 AM
To: Daniels, Debbie CITZ:EX <Debbie.Daniels@gov.bc.ca>
Subject: RE: Revised PDF proof LSQ19-02121

Hi Debbie,

I don't have a copy of the Premier's electronic logo. QP did the last few previous orders. Do you have a copy?

Elizabeth

From: Daniels, Debbie CITZ:EX
Sent: May 27, 2019 7:47 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: Revised PDF proof LSQ19-02121

See comment below, do you have the Premier's Logo that you could send over electronically please?

PDF Proof -
Please read all copy carefully. Check for spacing, punctuation and correctness of spelling. Also be sure that all art & graphics etc. are correct. Your return approval will signify you are taking full responsibility for copy as it appears in this PDF File.

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E-mail: debbie.daniels@gov.bc.ca
Visit us online at: www.pss.gov.bc.ca/qp

From: LingoStar Team <team@lingo-star.com>
Sent: May 25, 2019 10:49 AM
To: Daniels, Debbie CITZ:EX <Debbie.Daniels@gov.bc.ca>
Subject: Revised PDF proof LSQ19-02121

Hi Debbie,

Please see attached the revised PDF proof.
The graphics you provided did not include the Premier's logo. If you want to add it to the proof, please provide it.

Best regards,

Lenka de Graafova
Managing Director

lingo☆star
Language Services

Vancouver BC, Canada
Office: +1-604-629-8420
lenka@lingo-star.com
www.lingo-star.com
Facebook | Twitter | LinkedIn


Virus-free. www.avast.com

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 27, 2019 9:46 AM
To: Daniels, Debbie CITZ:EX
Subject: RE: Revised PDF proof LSQ19-02121

Thank you for confirming Debbie.

From: Daniels, Debbie CITZ:EX
Sent: May 27, 2019 9:33 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Revised PDF proof LSQ19-02121

Elizabeth,

I think they are confusing the rising sun logo with the gold coat of arms logo, there shouldn't be anything needed for the Premier's logo/cards needed. I'm just confirming with them now

Thank you,

Debbie Daniels | *Print Purchasing Administration* | ***Queen's Printer***
Ministry of Citizens' Services
2nd Floor, 563 Superior Street, Victoria BC V8V 1T7
Phone 250.356-6960 | Fax 250.356.7380

Please note: New telephone system will no longer accept 5-digit dialing... Please dial all 10 digits. Thx!

New! Easier online ordering with our **redesigned order form** →

Visit us online at: www.gov.bc.ca/SupplySolutions

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Visit us online at: www.pss.gov.bc.ca/qp

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Lenka de Graafova
Managing Director

lingo star
Language Services

Vancouver BC, Canada
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lenka@lingo-star.com
www.lingo-star.com
Facebook | Twitter | LinkedIn

Virus-free. www.avast.com

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 27, 2019 9:48 AM
To: Daniels, Debbie CITZ:EX
Subject: RE: Revised PDF proof LSQ19-02121

These translations are approved Debbie. Just the Premier's logo required and the union bug and recycling logo on each of the cards.

Elizabeth

From: Daniels, Debbie CITZ:EX
Sent: May 27, 2019 7:47 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: Revised PDF proof LSQ19-02121

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Managing Director

lingo star
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lenka@lingo-star.com
www.lingo-star.com
Facebook | Twitter | LinkedIn

Virus-free. www.avast.com

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 27, 2019 10:20 AM
To: Dewar, Bob PREM:EX
Subject: FW: Bob Dewar, June 1

Hi Bob,

s.22

From: Rebecca Thompson <rebecca.thompson@flightcentre.ca>
Sent: May 27, 2019 10:19 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Bob Dewar, June 1

Hi Elizabeth,

Having a look at the flights to Winnipeg, there is a 1:50pm flight, will this be OK?

Air Canada - $514 (flex)
AC8064 01JUN Victoria to Vancouver 1200N 1229P
AC 292 01JUN Vancouver to Winnipeg 150P 630P

Rebecca Thompson | Travel Manager
Flight Centre Business Travel Victoria
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Monday, May 27, 2019 10:12 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Bob Dewar, June 1

Hi Tamra,

Can I please book Bob Dewar on the Saturday, June 1st, Air Canada 12:00 flight to Vancouver connecting to the 2:30 pm flight to Winnipeg.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

Subject: OVERNIGHT: s.15
Location: s.15

Start: Mon 2019-07-22 12:00 AM
End: Thu 2019-07-25 12:00 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Evan Brown; Holmwood, Jen PREM:EX

Monday, July 22, 2019 – 2 nights

OVERNIGHT: s.15

CONFIRMATIONS: Premier s.22
Evan
Jen

s.22 $335.00 per night plus taxes

Elizabeth-27-05-19

Parkinson, Elizabeth PREM:EX

Subject: OVERNIGHT: s.15
Location: s.15

Start: Mon 2019-06-17 12:00 AM
End: Tue 2019-06-18 12:00 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Evan Brown; Holmwood, Jen PREM:EX

Monday, June 17, 2019 – 1 night

OVERNIGHT: s.15

CONFIRMATIONS: Premier s.22
Evan
Jen

s.22 $335 per night plus taxes

Elizabeth-27-05-19

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 27, 2019 10:48 AM
To: 'Rebecca Thompson'
Subject: RE: Bob Dewar, June 1

Thanks Rebecca. Please book. 😊

From: Rebecca Thompson <rebecca.thompson@flightcentre.ca>
Sent: May 27, 2019 10:19 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Bob Dewar, June 1

Hi Elizabeth,

Having a look at the flights to Winnipeg, there is a 1:50pm flight, will this be OK?

Air Canada - $514 (flex)
AC8064 01JUN Victoria to Vancouver 1200N 1229P
AC 292 01JUN Vancouver to Winnipeg 150P 630P

Rebecca Thompson | Travel Manager
Flight Centre Business Travel Victoria
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Monday, May 27, 2019 10:12 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Bob Dewar, June 1

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Finance and Administration Officer
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Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

Subject: OVERNIGHT: s.15
Location: s.15

Start: Mon 2019-06-17 12:00 AM
End: Thu 2019-06-20 12:00 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Brown, Evan PREM:EX; Holmwood, Jen PREM:EX

Monday, June 17, 2019 – 3 nights

OVERNIGHT: s.15

CONFIRMATIONS: Premier s.22
Evan
Jen

s.22 $335 per night plus taxes

Elizabeth-27-05-19

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 27, 2019 11:05 AM
To: Hagglund, Jarrett PREM:EX
Subject: RE: Summer Hotels

Sorry Jarrett. The reservation is for 3 nights. I forgot to extend it on the calendar.

From: Hagglund, Jarrett PREM:EX
Sent: May 27, 2019 11:02 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Summer Hotels

Hey Elizabeth,

I see the June 17th is only for one night. We are going to need that through to the 20th.

Thanks so much,

Jarrett

From: Hagglund, Jarrett PREM:EX
Sent: May 27, 2019 9:52 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Summer Hotels

I did yes. Thank you. I am going to send today to Vanessa and copy you.

Thank you for this!

From: Parkinson, Elizabeth PREM:EX
Sent: May 27, 2019 9:50 AM
To: Hagglund, Jarrett PREM:EX <Jarrett.Hagglund@gov.bc.ca>
Subject: RE: Summer Hotels

Hi Jarret,

These are all booked. The June 25th date I had booked about 2 weeks ago. She confirmed they are expecting some availability June 3rd once it gets closer. Just confirming you saw my text about the costs of the rooms having to be approved by Vanessa if over $350 per night?

Thanks,

Elizabeth

From: Hagglund, Jarrett PREM:EX
Sent: May 27, 2019 8:56 AM

To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Summer Hotels

Hi Elisabeth,

Here are some confirmed summer dated that we know the Premier will be in Vancouver. Are you able to book s.1 s.15 for these dates for Premier, Jen and Evan.

Let me know if there are any issues.

Thank you!

Jarrett

June 17th – 20th

June 25th

July 22-24th

Jarrett Hagglund | Executive Coordinator
Office of the Premier
604-817-1458 | Jarrett.Hagglund@gov.bc.ca

Page 793 of 919

Withheld pursuant to/removed as

s.17 ; s.22

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 27, 2019 12:13 PM
To: 'Rebecca Thompson'
Subject: RE: Itinerary and Invoice - 01Jun19 - Dewar - Winnipeg

Thanks Rebecca.

From: Rebecca Thompson <rebecca.thompson@flightcentre.ca>
Sent: May 27, 2019 11:17 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: Itinerary and Invoice - 01Jun19 - Dewar - Winnipeg

Hi Elizabeth,

I have attached a copy of Bob's itinerary and invoice for you for June 1st.

Cheers,

REBECCA THOMPSON
Travel Manager
Flight Centre Business Travel Victoria

Office: +1 250 360 2058 | Toll Free: +1 866 420 4410

615 Broughton Street
Victoria BC V8W 1C8
Canada

After Hours Emergency Assist: +1 250 415 2330

Years in the industry: **7**
Countries visited: **30**
Favourite Destination: **Australia**
Next trip: **Ontario**

I'm only a call or email away!

CPBC #42324 | TICO #4671384 | OPC #702971

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 27, 2019 12:16 PM
To: Brown, Evan PREM:EX
Subject: Per Diems for the Premier

Hey Evan,

Can you send me the per diems for PJH from April 16 to May 24th?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 27, 2019 1:48 PM
To: Hagglund, Jarrett PREM:EX; Brown, Evan PREM:EX
Subject: RE: Thank you for choosing to take off with Helijet!

Yes. But for the next flights, all the travellers need to be on separate confirmation numbers. Also, is there not s.15 s.15 flying? And Chris is adding to the calendar?

Elizabeth

From: Hagglund, Jarrett PREM:EX
Sent: May 27, 2019 1:11 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: Thank you for choosing to take off with Helijet!

Did Evan send this to you as well?

Jarrett

From: Brown, Evan PREM:EX
Sent: May 27, 2019 12:58 PM
To: Hagglund, Jarrett PREM:EX <Jarrett.Hagglund@gov.bc.ca>
Subject: FW: Thank you for choosing to take off with Helijet!

Luggage won't be an issue, it's 50 pounds per person. Which is quite a lot,
That's the average weight of a male Australian Shepherd.
Most people travel with much less, if we are over weight then those pounds can be made up on people with under 50 pounds.

Evan Brown, Executive Assistant to the Premier
Office of the Premier | Government of BC
501 Belleville St, Victoria BC, V8V 2L8 | 778.974.6081

From: Passenger Services <PassengerServices@helijet.com>
Sent: Monday, May 27, 2019 12:54 PM
To: Brown, Evan PREM:EX <Evan.Brown@gov.bc.ca>
Subject: Thank you for choosing to take off with Helijet!

Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #	s.22
Name	Premier John Horgan
Company	Premier Of British Columbia

Booking s.22

Monday, June 3, 2019

714
11:00 Victoria Harbour (Downtown)
11:35 Vancouver Harbour (Downtown)

35 minutes

Confirmed

3 Passengers - Off-Peak

- **Evan Brown, Male**
- **Jennifer Holmwood, Female**
- **Premier John Horgan, Male**

Add to Calendar

Invoice s.22	
FARE-YWH-FULL_Summer2019	$685.71
+ GST	$34.29
Billing	$685.71
Taxes	$34.29
Grand Total	**$720.00**

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure
will also result in the cancellation of any onward and/or return reservations
(additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time. When flight boarding commences, seats will be forfeited & any onward/return flights may be cancelled.

Changes/Cancellations & No Show Penalty:
Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.
After 5pm, all next-day travel is non-refundable and only changeable for same-day travel; a fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or the cancellation fee, equal to the value of the one-way travel, will apply. Failure to check in prior to departure will also result in any onward and/or return reservations being cancelled, with any applicable cancellation fees applied.

Terminals:
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)
Vancouver International Airport: 5911 Airport Road South, Richmond BC
Victoria Harbour Heliport: 79 Dallas Road, Victoria BC
Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:
Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:
Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:
Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.
Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.
Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Baggage Allowance:
Baggage is limited to 2 pieces per person (including hand baggage) weighing no more than 50lbs total. Excess baggage will be accepted on a space available basis. No carry-on cabin baggage is allowed. Please visit http://www.catsa-acsta.gc.ca/ for information on how to "Pack Smart" and avoid delays

Baggage Liability:
The liability for the loss of and/or the damage to any personal property, including baggage or goods is limited to an amount equal to the value of such baggage or goods, which shall not exceed $250.00 (CAD) per passenger, unless greater value declared.

Transportation upon arrival:
Helijet is pleased to offer courtesy shuttle van drop off service within the downtown core in Victoria, Vancouver Harbour, and Nanaimo, ask the driver for drop off locations. Taxis & rental cars may also be available, please ask an agent.

Accessibility:
To ensure your travel is possible, passengers with limited mobility and/or special needs must advise Helijet Reservations at 1.800.665.4354

Pets on Helijet:
If you have a Special Assistance Animal please advise Helijet Reservations. Other small pets and animals are not accepted for carriage, please visit our website for restrictions.

Weather Conditions:.
If due to weather conditions the flight is unable to operate Helijet will make every attempt to contact passengers as early as possible via phone numbers and/or email addresses provided.

Reservations:
Reservations are required for all flights and may be booked online at www.helijet.com or by calling 1.800.665.4354 (within North America).

Login to your account at helijet.com

Thank you again for choosing to fly with Helijet.

passengerservices@helijet.com

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 27, 2019 2:19 PM
To: Maranda, Pierrette IGRS:EX
Subject: RE: 71879 Ministry of Labour business cards pdfs

Thank you Pierrette.

From: Maranda, Pierrette IGRS:EX
Sent: May 27, 2019 2:07 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Dawes, Sandra IGRS:EX <Sandra.Dawes@gov.bc.ca>
Subject: RE: 71879 Ministry of Labour business cards pdfs
Importance: High

Thanks

2 points:

- Suggestion only: the English version of the business cards for the 3 of them. I would add "Canada" after the postal code in the address.

- I think the pdf copy of Geoff's French business card was truncated (right margin) – as the very last word should end with an "s"-- " parlementaires" - like it is on PJH's and Evan's card.

Pierrette

From: Parkinson, Elizabeth PREM:EX
Sent: Monday, May 27, 2019 1:43 PM
To: Maranda, Pierrette IGRS:EX
Cc: Dawes, Sandra IGRS:EX
Subject: FW: 71879 Ministry of Labour business cards pdfs
Importance: High

Hi Pierrette,

Would you mind giving the cards for Europe a second proof before I send them in for printing asap?

Thanks,

Elizabeth

From: Daniels, Debbie CITZ:EX
Sent: May 27, 2019 1:24 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: 71879 Ministry of Labour business cards pdfs

Hi Elizabeth,

See comment below from supplier re: logo & check out the proofs for your approval asap please (sorry because it's a rush I keep saying asap)

PDF Proof -
Please read all copy carefully. Check for spacing, punctuation and correctness of spelling. Also be sure that all art & graphics etc. are correct. Your return approval will signify you are taking full responsibility for copy as it appears in this PDF File.

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Phone: (250) 356-6960; Fax: (250) 356-7380
E-mail: debbie.daniels@gov.bc.ca
Visit us online at: www.pss.gov.bc.ca/qp

From: Matt McKenzie <matt@marineprinters.com>
Sent: May 27, 2019 1:23 PM
To: Daniels, Debbie CITZ:EX <Debbie.Daniels@gov.bc.ca>
Subject: 71879 Ministry of Labour business cards pdfs

Hi Debbie,
Here's a proof of the 3 business cards.
Qty: 200 each.

**For Premier Horgan's card since he will be in France I set it up with the French side to have the gold embossed logo. The English side will be on the backside with a black logo. If you prefer the opposite please let me know. Or we could make some up with the gold on the English side (French side black), and some with gold on the French side (English side black).

Please check the English side carefully. I noticed that 'Canada' is not on any of the English side versions – ok?

Regards

Matt

Matt McKenzie | Marine Printers Inc.
1252 East Hastings Street | Vancouver | BC | V6A 1S6
T: 604.681.1301 | F: 604.681.0562
www.marineprinters.com

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 27, 2019 2:23 PM
To: Daniels, Debbie CITZ:EX
Subject: RE: 71879 Ministry of Labour business cards pdfs

Importance: High

Thanks for rushing these Debbie.

On the English version of the business cards for the 3 of them. I would like to add "Canada" after the postal code in the address. Thank you.

I think the pdf copy of Geoff's French business card was truncated (right margin) – as the very last word should end with an "s"-- " parlementaires" - like it is on PJH's and Evan's card. Can you make sure this is corrected?

Thanks,

Elizabeth

From: Daniels, Debbie CITZ:EX
Sent: May 27, 2019 1:24 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: 71879 Ministry of Labour business cards pdfs

Hi Elizabeth,

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Phone: (250) 356-6960; Fax: (250) 356-7380
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Visit us online at: www.pss.gov.bc.ca/qp

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Sent: May 27, 2019 1:23 PM
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Please check the English side carefully. I noticed that 'Canada' is not on any of the English side versions – ok?

Regards

Matt

marine printers inc.
Matt McKenzie | Marine Printers Inc.
1252 East Hastings Street | Vancouver | BC | V6A 1S6
T: 604.681.1301 | F: 604.681.0562
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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 27, 2019 2:28 PM
To: Henry, David A FIN:EX
Subject: RE: Travel Loaner Device (s) Order for June 3, Office of the Premier

Thanks David. I put down both IPADs and Surfaces' on the form as I didn't have time to check with each of them as to which they would prefer to take with them. I believe it will be IPADs for Geoff and the Premier and the Surface for Evan, but I will check now.

From: Henry, David A FIN:EX
Sent: May 27, 2019 2:25 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: PREM Tech <PREM.Tech@gov.bc.ca>
Subject: Re: Travel Loaner Device (s) Order for June 3, Office of the Premier

Thanks for submitting this Elizabeth!
I spoke to Theresa (OCIO loaner team), and 3 iPhones should be couriered to your office asap. If any other devices are needed, premtech will provide.

Thanks,
David

-------- Original message --------
From: "Parkinson, Elizabeth PREM:EX" <Elizabeth.Parkinson@gov.bc.ca>
Date: 2019-05-27 2:18 p.m. (GMT-08:00)
To: "OCIO Travel Loaner Devices CITZ:EX" <OCIO.TravelLoanerDevices@gov.bc.ca>
Cc: PREM Tech <PREM.Tech@gov.bc.ca>
Subject: Travel Loaner Device (s) Order for June 3, Office of the Premier

Travel Loaner Device (s) Order

The attached file is the filled-out form. Please open it to review the data.

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 27, 2019 3:43 PM
To: OCIO Travel Loaner Devices CITZ:EX
Subject: RE: Travel Loaner Device (s) Order for June 3, Office of the Premier

Thank you Theresa.

-----Original Message-----
From: OCIO Travel Loaner Devices CITZ:EX
Sent: May 27, 2019 3:41 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Travel Loaner Device (s) Order for June 3, Office of the Premier

Hello Elizabeth,

Thank you very much for the prompt reply. I will courier three iPhone 8 and two iPads out to you tomorrow morning as it is too late to have them courier today. I will do it first thing tomorrow morning. You should receive them by Thursday May 30th if not sooner.

Regards,

Theresa Mac
Business Analyst
OCIO Enterprise Services
Ministry of Citizens' Services
Device Services | Technology Solutions | OCIO
E248 – 4000 Seymour Place |PO Box 9412 | STN PROV GOV | Victoria BC | V8W 9V1

-----Original Message-----
From: Parkinson, Elizabeth PREM:EX
Sent: Monday, May 27, 2019 3:25 PM
To: OCIO Travel Loaner Devices CITZ:EX <OCIO.TravelLoanerDevices@gov.bc.ca>
Subject: RE: Travel Loaner Device (s) Order for June 3, Office of the Premier

Thank you for your email Theresa. Yes, we would like 2 IPads please. We are in room 156 of the West Annex here in the parliament buildings.

Thanks,

Elizabeth

-----Original Message-----
From: OCIO Travel Loaner Devices CITZ:EX
Sent: May 27, 2019 3:12 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Travel Loaner Device (s) Order for June 3, Office of the Premier

Hello Elizabeth,

Could you provide me with the exact mailing address of where the iPhones need to be sent to? I know the mailroom people will ask me for the exact address. I also mentioned to David that I could only provide the three iPhones for sure. I have two iPads but not 3. Do you still want two iPads?

In future please provide me with two weeks of processing time as there is a limited amount of devices in this loaner pool and I need to get them back from other clients in order to send them out to new loaner.

Regards,

Theresa Mac
Business Analyst
Device Services | Technology Solutions | OCIO

-----Original Message-----
From: Parkinson, Elizabeth PREM:EX
Sent: Monday, May 27, 2019 2:18 PM
To: OCIO Travel Loaner Devices CITZ:EX <OCIO.TravelLoanerDevices@gov.bc.ca>
Cc: PREM Tech <PREM.Tech@gov.bc.ca>
Subject: Travel Loaner Device (s) Order for June 3, Office of the Premier

Travel Loaner Device (s) Order

The attached file is the filled-out form. Please open it to review the data.

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 28, 2019 8:52 AM
To: Daniels, Debbie CITZ:EX
Subject: RE: 71879 Ministry of Labour updated business cards pdfs

Thanks Debbie. They're perfect. Ready to print.

Elizabeth

From: Daniels, Debbie CITZ:EX
Sent: May 28, 2019 8:51 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: 71879 Ministry of Labour updated business cards pdfs

Hi Elizabeth,

Ok, will do! Please let me know when they are ok to print so we can get them to you for the end of this week

Thank you,

Debbie Daniels | *Print Purchasing Administration* | ***Queen's Printer***
Ministry of Citizens' Services
2nd Floor, 563 Superior Street, Victoria BC V8V 1T7
Phone 250.356-6960 | Fax 250.356.7380

Please note: New telephone system will no longer accept 5-digit dialing... Please dial all 10 digits. Thx!

New! Easier online ordering with our **redesigned order form** →

Visit us online at: www.gov.bc.ca/SupplySolutions

From: Parkinson, Elizabeth PREM:EX
Sent: May 28, 2019 8:47 AM
To: Daniels, Debbie CITZ:EX <Debbie.Daniels@gov.bc.ca>
Subject: RE: 71879 Ministry of Labour updated business cards pdfs

Thank you Debbie. Thank the printer. The gold should be on the French side and the bold of his title in French looks good. Thanks you!

Elizabeth

From: Daniels, Debbie CITZ:EX
Sent: May 28, 2019 8:43 AM

To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: 71879 Ministry of Labour updated business cards pdfs

Good morning Elizabeth,

See comments below, please advise

PDF Proof -
Please read all copy carefully. Check for spacing, punctuation and correctness of spelling. Also be sure that all art & graphics etc. are correct. Your return approval will signify you are taking full responsibility for copy as it appears in this PDF File.

pick one of these proofing options:

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OK TO PRINT WITH CHANGES
REVISE AND PROVIDE ANOTHER PROOF

Debbie Daniels
Queen's Printer
Procurement and Supply Services
Phone: (250) 356-6960; Fax: (250) 356-7380
E-mail: debbie.daniels@gov.bc.ca
Visit us online at: www.pss.gov.bc.ca/qp

From: Matt McKenzie <matt@marineprinters.com>
Sent: May 28, 2019 8:42 AM
To: Daniels, Debbie CITZ:EX <Debbie.Daniels@gov.bc.ca>
Subject: 71879 Ministry of Labour updated business cards pdfs

Hi Debbie,
Here's a new proof of the 3 rush business cards (PO# 4500350912).
Couple things:
- We bolded Premier Horgan's title on the English side to match the French side – ok?
- Can you confirm if the Premier Horgan's card is to have the gold embossed logo on the French side or English side.

Thanks

Matt

Matt McKenzie | Marine Printers Inc.
1252 East Hastings Street | Vancouver | BC | V6A 1S6
T: 604.681.1301 | F: 604.681.0562
www.marineprinters.com

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 28, 2019 9:25 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: BEA: Snacks for Premier's event, kelowna
Attachments: Scan_20190528.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 28, 2019 8:56 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 28, 2019 9:26 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Elections BC Coding sheet
Attachments: Scan_20190528.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 28, 2019 8:57 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 28, 2019 9:27 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Evan Brown TV: # E131259
Attachments: Scan_20190528.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 28, 2019 8:57 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 28, 2019 9:29 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Evan Brown: TV #E131258
Attachments: Scan_20190528.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 28, 2019 8:58 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 28, 2019 9:30 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Evan Brown: TV#E131257
Attachments: Scan_20190528.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 28, 2019 8:59 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 28, 2019 10:12 AM
To: Cleaver, Sheila C FIN:EX
Subject: RE: BMO Application for Naveen Girn

Thanks for your email Sheila. Yes, I was thinking of the Pcard limits. Please go ahead as normal.

Elizabeth

From: Cleaver, Sheila C FIN:EX
Sent: May 28, 2019 9:46 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: BMO Application for Naveen Girn

Hi Elizabeth,

Noticed the "Single Transaction Limit" says $5,000 on this application, were you thinking of PCard limits?

These are the standard limits for a BMO Travel card:

Maximum Single Transaction Limit - $2,000.00
Monthly Transaction Limit - $10,000.00
Daily Cash Advance Limit - $200.00

Please provide an explanation if the Travel card applicant requires this amount as I will have to get extra approvals for this on my end.

Thank You.
Sheila Cleaver
Corporate CardCoordinator-Purchase Card/Travel Card/BTA
Min of Finance, Minister's Offices and the Office of the Premier
3rd Fl. 617 Government St. Victoria, BC V8W 9V1
Phone# (250) 208-8490

From: Parkinson, Elizabeth PREM:EX
Sent: May 28, 2019 9:24 AM
To: Cleaver, Sheila C FIN:EX
Subject: BMO Application for Naveen Girn

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 28, 2019 8:56 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 28, 2019 10:33 AM
To: s.15; s.22
Cc:
Subject: Copy of reservation-s.15
Attachments: s.15; s.22

For your records.

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

Subject: OVERNIGHT: s.15
Location: s.15

Start: Wed 2019-06-05 12:00 AM
End: Fri 2019-06-07 12:00 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Evan Brown; Meggs, Geoff PREM:EX

Wednesday, June 5 & Thursday, June 6, 2019 – 2 nights ***Includes breakfast***

OVERNIGHT: s.15

CONFIRMATIONs: Premier s.22 s.22
Geoff Meggs
Evan Brown

s.15; s.22 s.15; s.22

First night rate 161 Euros, second night 229 Euros.

Booked by Pam Thindwa, JTT – Elizabeth -28-05-19

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 28, 2019 11:00 AM
To: Brown, Evan PREM:EX
Subject: RE: Evan Brown May 21 to 24

We just did this yesterday…

From: Brown, Evan PREM:EX
Sent: May 28, 2019 10:53 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Evan Brown May 21 to 24

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 28, 2019 11:03 AM
To: Rainaldi, Mario CITZ:EX
Subject: RE: Premier Office Business Card Proofs

Hi Mario,

Are we able to use the Unifor bug like on the business cards for the Premier?

From: Rainaldi, Mario CITZ:EX
Sent: May 28, 2019 11:01 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: Premier Office Business Card Proofs

Hi Elizabeth,

Please take a look at the final proofs and get back to me with any changes or the ok to print.

PDF Proof -
Check for spelling, punctuation and spacing. Also be sure that all art & graphics etc. are correct.

Your return approval will signify you are taking full responsibility for this copy as it appears in this PDF File and not the sample that you provided as many changes may occur along the way.

pick one of these proofing options:

OK TO PRINT
OK TO PRINT WITH CHANGES
REVISE AND PROVIDE ANOTHER PROOF

Please keep a copy of the final proof for future printing as we no longer store files.

Thanks

Mario Rainaldi
Queen's Printer
Print Brokerage
Phone: (250) 356-8674; Fax: (250) 356-7380
E-mail: Mario.Rainaldi@gov.bc.ca
Visit us online at: www.pss.gov.bc.ca/qp

From: Prepress <prepress@uvic.ca>
Sent: May 28, 2019 10:38 AM

To: Rainaldi, Mario CITZ:EX <Mario.Rainaldi@gov.bc.ca>
Subject: Premier Office Business Card Proofs

Good morning Mario,
Attached are the digital proofs for the Premier office business cards. If all looks good, we can get started on them right away.
Thank you and have a great day!

Mike Hincks
Digital Prepress Technician | Printing Services
Division of Student Affairs | University of Victoria
PO Box 1700 STN CSC | Victoria BC V8W 2Y2
T: 250-721-8301 | E: prepress@uvic.ca | W: www.uvic.ca/print

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 28, 2019 11:19 AM
To: Nash, Amber PREM:EX; Girn, Naveen PREM:EX; Smith, George PREM:EX
Subject: Final approval: Business cards
Attachments: 98797 QP Bus Cards Proof.pdf

Hi all,
The printer has sent me the final proof. Can you please send me a quick note with approval?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 28, 2019 11:30 AM
To: Tsang, Robin FIN:EX
Subject: RE: Mobile Loaner Devices

Thanks Robin. Will do.

-----Original Message-----
From: Tsang, Robin FIN:EX
Sent: May 28, 2019 11:30 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: PREM Tech <PREM.Tech@gov.bc.ca>; Brown, Evan PREM:EX <Evan.Brown@gov.bc.ca>
Subject: RE: Mobile Loaner Devices

Hi Elizabeth:

Once you have received the loaners and scheduled a time, please let our team know. We will be there to assist with the setup.

Thanks,
Robin

-----Original Message-----
From: Parkinson, Elizabeth PREM:EX
Sent: May 28, 2019 10:10 AM
To: Mac, Theresa CITZ:EX <Theresa.Mac@gov.bc.ca>
Cc: PREM Tech <PREM.Tech@gov.bc.ca>
Subject: RE: Mobile Loaner Devices

Thank you Theresa. Much appreciated.

Elizabeth

-----Original Message-----
From: Mac, Theresa CITZ:EX
Sent: May 28, 2019 10:09 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Mobile Loaner Devices

Hello Elizabeth,

I have dropped off the box with the following:
3 iPhone 8
2 iPads
5 USB Lightening cables
5 adapters
5 international adapters

5 pin to open the Sim Card slots
3 iPhone 8 cases
2 iPad cases

These devices and accompanying accessories are all in the box that is being couriered to you today. The person at the mailroom advised me that it should get there by tomorrow the latest. It is an overnight delivery.

Please let me know when you received this package.

Regards,

Theresa MAC
Business Analyst
Device Services | Citizens' Service | OCIO

Sent from my iPhone

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 28, 2019 11:33 AM
To: Hockin, Amber PREM:EX
Subject: Travel Voucher

Hi Amber,

I think you may have a travel voucher sitting in your emails that needs to be approved. It's number E131174.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 28, 2019 11:58 AM
To: Thindwa, Pamela JTT:EX
Subject: RE: Hotels for the trip

It's the s.15 correct?

From: Thindwa, Pamela JTT:EX
Sent: May 28, 2019 11:48 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Hotels for the trip

Hi Elizabeth,

The departure scenario from the hotel on the 13th?

Best,

Pam

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, May 28, 2019 11:00 AM
To: Thindwa, Pamela JTT:EX
Subject: RE: Hotels for the trip

Hi Pam,

Do you have the Amsterdam hotel details when they are returning?

Thanks,

Elizabeth

From: Thindwa, Pamela JTT:EX
Sent: May 28, 2019 10:35 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Hotels for the trip

You are most welcome ☺

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, May 28, 2019 10:34 AM
To: Thindwa, Pamela JTT:EX
Subject: RE: Hotels for the trip

Thank you Pam!!

From: Thindwa, Pamela JTT:EX
Sent: May 28, 2019 9:45 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Hotels for the trip

Good Morning Elizabeth,

As promised – please see below s.15 Confirmations. Will advise on s.15

Best,

Pam

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, May 24, 2019 3:45 PM
To: Thindwa, Pamela JTT:EX
Subject: RE: Hotels for the trip

That would be great! Thanks Pam.

From: Thindwa, Pamela JTT:EX
Sent: May 24, 2019 3:42 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Hotels for the trip

Hi Elizabeth,

I understand – we had to make the reservations under two people at the start when we did not have a finalized delegation list as time was running out. I will ask the hotel to send separate confirmations according to the rooming list provided in the email.

Best,

Pam

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, May 24, 2019 3:40 PM
To: Thindwa, Pamela JTT:EX
Subject: RE: Hotels for the trip

Hi Pam,

I'm confused by the rooms having the same reservation numbers and all being under Geoff Meggs. Can you please identify which room is for who?

From: Thindwa, Pamela JTT:EX
Sent: May 24, 2019 3:16 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Hotels for the trip

Hi Elizabeth:

1. Paris, France
    - Please note both s.15; s.22 s.15
    - Tim and Joleen will also arrive early (June 3, 2019)
2. Rouen, France s.15
    - Please note both s.15; s.22 s.15
3. London, UK s.15 – **Rooms secured but waiting to finalize contract.**
    - Please note s.1 s.15
    - We are also revising s.15: check-in date
    - I will send confirmations once finalized
4. The Hague, the Netherlands
    - Please note s.15; s.15
    - Also I need to revise s.15; s.15
      s.15

Please do not hesitate to let me know if you need more information ☺

Best,

Pam

From: Parkinson, Elizabeth PREM:EX
Sent: Friday, May 24, 2019 2:59 PM
To: Thindwa, Pamela JTT:EX
Subject: Hotels for the trip

Hi Pam,

Can you please send me the confirmations for the hotels on the trip and include the information for the s.15
s.15

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

Subject: OVERNIGHT: s.15
Location: s.15

Start: Tue 2019-06-11 12:00 AM
End: Thu 2019-06-13 12:00 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Evan Brown; Meggs, Geoff PREM:EX

Tuesday, June 11 and Wednesday, June 12, 2019 – 2 nights *__Breakfast included__*

OVERNIGHT: s.15

CONFIRMATIONs: Premier s.22 s.15; s.22
Evan Brown
Geoff Meggs

s.15; s.22 s.15; s.22

Classic Room, $197 Euros per night plus taxes

Booked by Pam Thindwa, JTT – Elizabeth-28-05-19

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 28, 2019 2:07 PM
To: Rainaldi, Mario CITZ:EX
Subject: RE: Premier Office Business Card Proofs

Thank you Mario. These are approved.

Elizabeth

From: Rainaldi, Mario CITZ:EX
Sent: May 28, 2019 11:01 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: FW: Premier Office Business Card Proofs

Hi Elizabeth,

Please take a look at the final proofs and get back to me with any changes or the ok to print.

PDF Proof -
Check for spelling, punctuation and spacing. Also be sure that all art & graphics etc. are correct.

Your return approval will signify you are taking full responsibility for this copy as it appears in this PDF File and not the sample that you provided as many changes may occur along the way.

pick one of these proofing options:

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OK TO PRINT WITH CHANGES
REVISE AND PROVIDE ANOTHER PROOF

Please keep a copy of the final proof for future printing as we no longer store files.

Thanks

Mario Rainaldi
Queen's Printer
Print Brokerage
Phone: (250) 356-8674; Fax: (250) 356-7380
E-mail: Mario.Rainaldi@gov.bc.ca
Visit us online at: www.pss.gov.bc.ca/qp

From: Prepress <prepress@uvic.ca>
Sent: May 28, 2019 10:38 AM

To: Rainaldi, Mario CITZ:EX <Mario.Rainaldi@gov.bc.ca>
Subject: Premier Office Business Card Proofs

Good morning Mario,
Attached are the digital proofs for the Premier office business cards. If all looks good, we can get started on them right away.
Thank you and have a great day!

Mike Hincks
Digital Prepress Technician | Printing Services
Division of Student Affairs | University of Victoria
PO Box 1700 STN CSC | Victoria BC V8W 2Y2
T: 250-721-8301 | E: prepress@uvic.ca | W: www.uvic.ca/print

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Parkinson, Elizabeth PREM:EX

Subject: OVERNIGHT: s.15
Location: s.15

Start: Fri 2019-06-07 12:00 AM
End: Tue 2019-06-11 12:00 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Brown, Evan PREM:EX; Meggs, Geoff PREM:EX

Friday, June 7, 2018 – Tuesday, June 11, 2019 – 4 nights *** Includes breakfast***

OVERNIGHT: s.15

CONFIRMATIONS: Premier s.22
Evan Brown
Geoff Meggs

s.22 rooms, 268 + VAT per night

Elizabeth-24-05-19

Parkinson, Elizabeth PREM:EX

Subject: HARBOUR AIR: Vancouver to Victoria ((2:30 PM)
Location: Flight # 2170

Start: Tue 2019-06-04 2:30 PM
End: Tue 2019-06-04 3:05 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Parkinson, Elizabeth PREM:EX
Required Attendees Holmwood, Jen PREM:EX

Tuesday, June 4, 2019

HARBOUR AIR Flight # 2170

Depart Vancouver Harbour at 2:30 PM
Arrive Victoria Harbour at 3:05 PM

CONFIRMATION # s.22

Harbour Air Tel # 1-800-665-0212

Elizabeth-28-05-19

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 28, 2019 3:25 PM
To: 'Tamra Bartilucci'
Subject: RE: Invoices for Saskatoon

Thanks Tamra.

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: May 28, 2019 3:21 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Invoices for Saskatoon

Hi Elizabeth

I used credits and did a name change on one of Sheens credits . I also attached the original invoices for these ones and was able to find them

Please let me know if you have any questions or need anything further .

TAMRA BARTILUCCI
Team Leader
Flight Centre Flight Centre Business Travel

Office: +1 250 360 2058 | Toll Free: +1 866 420 4410

615 Broughton St
Victoria BC V8W 1C8
Canada

After Hours Emergency Assist: +1 250-415-2330

I'm only a call or email away!

FLIGHT CENTRE
Business Travel

Years in the industry: **11**
Countries visited: **30**
Favourite Destination: **Italy**
Next trip: **Shelter Island**

CPBC #42324 | TICO #4671384 | OPC #702971

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 28, 2019 3:55 PM
To: PREM Tech
Subject: Hot desk for 095

Hi David,

Amber and Vanessa would like to have the spare desk in 095 set-up as a 'hot desk' for visiting staff to use. Can a desk top be set-up at the spare desk next to Jennifer?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 28, 2019 4:00 PM
To: 'Tom Starchuk'
Subject: RE: possible changes

Thank you Tom. I'll let you know if they decide on any of these changes.

Elizabeth

From: Tom Starchuk <tom.starchuk@ctmstravel.com>
Sent: May 28, 2019 3:51 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: possible changes

Hi Elizabeth,

It was nice speaking with you this afternoon.

To change flights to June 16 and use the existing tickets we need to use the same airline – KLM.

Out of Amsterdam currently an additional $810
Out of London an additional $1094
Please note fares are not guaranteed until ticketed.

AIR				
KLM **Flight Number** KL0681	**From:** Schiphol, Amsterdam, Netherlands	**Leaving:** **Sun 16 Jun** 15:25	**Flying Time:**	9h25m
Class: K-Economy	**Destination:** Vancouver , BC - Main Terminal	**Arriving:** Sun 16 Jun 15:50	**Stops:**	0

Or

AIR				
KLM **Flight Number** KL1010	**From:** Heathrow, London, United Kingdom - Terminal 4	**Leaving:** **Sun 16 Jun** 11:45	**Flying Time:**	1h20m
Class: K-Economy	**Destination:** Schiphol, Amsterdam, Netherlands	**Arriving:** Sun 16 Jun 14:05	**Stops:**	0
AIR				
KLM **Flight Number** KL0681	**From:** Schiphol, Amsterdam, Netherlands	**Leaving:** Sun 16 Jun 15:25	**Flying Time:**	9h25m
			Stops:	0

Class:	Destination:	Arriving:	
K-Economy	Vancouver , BC - Main Terminal	Sun 16 Jun 15:50	

Thanks...Tom

Thank you,
ctms travel team

Phone: 1866.359.2867
Fax: 905.738.0867
24 Hour Emergency: 1.877.604.8420

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 28, 2019 4:03 PM
To: Dhanota, Surjit LASS:EX
Subject: RE: chair for spare desk in 095

Thanks Surjit!

From: Dhanota, Surjit <Surjit.Dhanota@leg.bc.ca>
Sent: May 28, 2019 4:01 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Williams, Mark LASS:EX <Mark.Williams@leg.bc.ca>
Subject: RE: chair for spare desk in 095

Hi Elizbeth

I will request Mark to have a look our storage and see if we can help.
Regards
Surjit S Dhanota
Facility Manager
250-952-8137

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: Tuesday, May 28, 2019 3:52 PM
To: Dhanota, Surjit <Surjit.Dhanota@leg.bc.ca>
Subject: chair for spare desk in 095

Hi Surjit,

Are you able to provide a spare desk chair for our spare desk in 095 where Chris used to sit? Visiting staff will be using the desk.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 28, 2019 4:22 PM
To: CFFSHELP, FIN FIN:EX
Subject: RE: New contract for Bob Dewar

Thank you very much Rebeca!!

From: CFFSHELP, FIN FIN:EX
Sent: May 28, 2019 4:21 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: New contract for Bob Dewar

Hello Elizabeth!

It was just sent for approval to Geary, Vanessa

The number will be C19PREM1514A

Rebeca

From: Parkinson, Elizabeth PREM:EX
Sent: May 28, 2019 10:02 AM
To: Lozano, Rebeca FIN:EX
Cc: Poldrugovac, Saija FIN:EX
Subject: New contract for Bob Dewar

Hi Rebeca,

Attached are the papers for the new contract. Sorry for the delay, but I discovered one was not signed.

Thanks,

Elizabeth

From: Parkinson, Elizabeth PREM:EX
Sent: May 16, 2019 5:03 PM
To: Lozano, Rebeca FIN:EX <Rebeca.Lozano@gov.bc.ca>
Subject: New contract for Bob Dewar

Hi Rebeca,

Can you please set-up a new contract for Robert Cecile Dewar dba Bob Dewar Consulting? It would be contract # C19PREM1514. This is a sole source Direct Award. I have attached the Service Contract Checklist, the Direct Award Justification and the Service Agreement along with the Undertaking of Confidentiality.

Fees	$120,000	STOB	6101
Expenses	$ 30,000	STOB	6102

Total: $150,000

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

Subject: OVERNIGHT: s.15
Location: s.15

Start: Mon 2019-06-03 12:00 AM
End: Tue 2019-06-04 12:00 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Evan Brown; Holmwood, Jen PREM:EX

Monday, June 3, 2019

OVERNIGHT: s.15

CONFIRMATIONs: Premier s.22 Late checkout requested
Evan
Jen

s.22 rooms, $406 per night plus taxes

48 hours cancellation notice

Elizabeth-28-05-19

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 28, 2019 4:49 PM
To: Geary, Vanessa PREM:EX
Subject: RE: Bob Dewar April payment

Hi Vanessa,
Finance just sent the contract to you for approval. They say it should take 3 days if Bob is direct deposit.

Elizabeth

From: Geary, Vanessa PREM:EX
Sent: May 28, 2019 11:55 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Bob Dewar April payment

Hi – Bob has not yet received payment for April – can you please follow up on why and when he will be paid. Thanks VG

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 28, 2019 4:53 PM
To: Nash, Amber PREM:EX
Subject: Travel insurance?

Hi Amber,

Should I be getting travel insurance for PJH, Geoff and Evan for the trip?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Page 843 of 919

Withheld pursuant to/removed as

s.22

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 29, 2019 9:04 AM
To: Geary, Vanessa PREM:EX
Subject: RE: P Cards and Travel Cards

Pcards: Elizabeth & Evan

Travel cards: Premier has an MLA card, Geoff, Amber H, Evan, Sage, Jen H, Sheena, Naveen.

Elizabeth

From: Geary, Vanessa PREM:EX
Sent: May 28, 2019 8:34 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Loubert, Danny PREM:EX <Danny.Loubert@gov.bc.ca>
Cc: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
Subject: P Cards and Travel Cards

Hi – would you please send us a list of who has P Cards and who has Travel Cards in the PO. thanks! VG

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 29, 2019 9:40 AM
To: Geary, Vanessa PREM:EX
Subject: RE: Active shooter training

I can arrange that. Is there a time you would like to chat with him or I can send you his email if you prefer?

From: Geary, Vanessa PREM:EX
Sent: May 29, 2019 9:38 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Active shooter training

Let's talk. I would like to be in contact with Michael directly

Sent from my iPhone

On May 29, 2019, at 9:33 AM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi Vanessa,
>
> Michael asked about this course and was very responsive to putting on safety courses for PO staff and MO staff mid July. He clarified that the training rounds shooting is done in a room in the mail building behind us with paint balls. It's just to give people a sense of the sounds.
>
> Elizabeth
>
> ---
>
> **From:** Hamilton, Michael <Michael.Hamilton@leg.bc.ca>
> **Sent:** April 30, 2019 11:51 AM
> **To:** Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
> **Subject:** Re: Active shooter training
>
> 100% ..
>
> s.15

My number 1 goal in this is for you to feel safe at work and know what to do if there's an emergency .

Hope this helps

Michael

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: Tuesday, April 30, 2019 11:32 AM
To: Hamilton, Michael
Subject: RE: Active shooter training

Hi Michael,

Are you able to breakdown the course slightly for us so we can see what's involved?

Thanks,

Elizabeth

From: Hamilton, Michael <Michael.Hamilton@leg.bc.ca>
Sent: April 30, 2019 10:24 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Active shooter training

Hi Elizabeth ,

I'm looking at some time in the week commencing July 15th ..

I can deliver it any day so if you have a date that works let me know and we'll set things in motion

Thanks

Michael

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: Tuesday, April 30, 2019 9:39 AM
To: Hamilton, Michael
Subject: RE: Active shooter training

Thank you for this email invitation Michael. I would like to attend but can't today as we're short-staffed. Can you suggest some possible dates after session when we could get a group of staff from the PO and DMO to attend? As we're often here in the summer and Friday's as a skeleton crew I personally would really appreciate some training on what best to do in a scenario like this.

Thanks again for thinking of us.

Elizabeth

From: Hamilton, Michael <Michael.Hamilton@leg.bc.ca>
Sent: April 30, 2019 9:11 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Active shooter training

Morning Elizabeth ,

sorry for the late email but just adding on to our conversation yesterday .

I will be delivering a 90 minute practical session on active shooter survival today for the new tour guides .

You are very welcome if you'd like to attend .

I plan to meet at 1.30 in the Yoga room and then head off upstairs to the skills rea for the practical portion .

Michael

Page 849 of 919 to/à Page 850 of 919

Withheld pursuant to/removed as

s.22

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 29, 2019 9:45 AM
To: Hagglund, Jarrett PREM:EX
Subject: RE: June 3rd Hotel

I checked again yesterday. Nothing yet, but she does expect there to be openings. The hotel said they will collect their cards on check-in.

From: Hagglund, Jarrett PREM:EX
Sent: May 29, 2019 9:42 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: June 3rd Hotel

Hey Elizabeth,

Wanted to see if anything has opened up at s.15

Also, did we switch the credit card for the s.15 back up hotel?

Let me know, thanks!

Jarrett

Jarrett Hagglund | Executive Coordinator
Office of the Premier
604-817-1458 | Jarrett.Hagglund@gov.bc.ca

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 29, 2019 9:53 AM
To: Poldrugovac, Saija FIN:EX
Subject: Bob Dewar April fees
Attachments: Scan_20190529.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 29, 2019 9:52 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 29, 2019 9:58 AM
To: Hagglund, Jarrett PREM:EX
Subject: RE: possible changes

If you have a moment I have questions for sure.

From: Hagglund, Jarrett PREM:EX
Sent: May 29, 2019 9:26 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: possible changes

Hey Elizabeth Amber has asked me to take this on and clarify some things.

Are you able to follow up this morning with Tom about Ambers questions below. Let me know if you want to chat and clarify what were looking for or anything.

In addition does the 810$ extra to extend the stay include the fee? We really need a break down from tom of all costs for the below scenarios and the breakdown of costs for the current flights.

Cancelling flight and just booking return the same day as before

Cancelling flight and booking return extending to the 16th.

Just extending to June 16th and flying KLM both ways.

Thanks so much!

Jarrett

From: Nash, Amber PREM:EX
Sent: May 28, 2019 5:28 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: possible changes

Thanks Elizabeth.

Can you fill in the blanks below:

Cost to cancel flights altogether:
Cost from Amsterdam to Victoria (one way):
Cost from London to Victoria (one way):

Total cost for each ticket currently booked:

A

From: Parkinson, Elizabeth PREM:EX
Sent: May 28, 2019 3:57 PM
To: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
Subject: FW: possible changes

Here you go Amber.

Elizabeth

From: Tom Starchuk <tom.starchuk@ctmstravel.com>
Sent: May 28, 2019 3:51 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: possible changes

Hi Elizabeth,

It was nice speaking with you this afternoon.

To change flights to June 16 and use the existing tickets we need to use the same airline – KLM.

Out of Amsterdam currently an additional $810
Out of London an additional $1094
Please note fares are not guaranteed until ticketed.

AIR				
KLM **Flight Number** KL0681	**From:** Schiphol, Amsterdam, Netherlands	**Leaving:** **Sun 16 Jun** 15:25	**Flying Time:**	9h25m
Class: K-Economy	**Destination:** Vancouver , BC - Main Terminal	**Arriving:** Sun 16 Jun 15:50	**Stops:**	0

Or

AIR				
KLM **Flight Number** KL1010	**From:** Heathrow, London, United Kingdom - Terminal 4	**Leaving:** **Sun 16 Jun** 11:45	**Flying Time:**	1h20m
Class: K-Economy	**Destination:** Schiphol, Amsterdam, Netherlands	**Arriving:** Sun 16 Jun 14:05	**Stops:**	0
AIR				
KLM **Flight Number** KL0681	**From:** Schiphol, Amsterdam, Netherlands	**Leaving:** Sun 16 Jun 15:25	**Flying Time:**	9h25m
Class: K-Economy	**Destination:** Vancouver , BC - Main Terminal	**Arriving:** Sun 16 Jun 15:50	**Stops:**	0

Thanks...Tom

Thank you,
ctms travel team

Phone: 1866.359.2867
Fax: 905.738.0867
24 Hour Emergency: 1.877.604.8420



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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 29, 2019 10:10 AM
To: 'Tom Starchuk'
Subject: RE: Are you in the office Tom?

Wonderful! I'm calling now with questions. ☺

From: Tom Starchuk <tom.starchuk@ctmstravel.com>
Sent: May 29, 2019 10:05 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Are you in the office Tom?

Hi Elizabeth,

Yes I am.

Tom

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: May-29-19 10:00 AM
To: Tom Starchuk <tom.starchuk@ctmstravel.com>
Subject: Are you in the office Tom?

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 29, 2019 10:26 AM
To: Hagglund, Jarrett PREM:EX
Subject: RE: possible changes

Hey Jarret,

The $399 was the British Airways portion of the trip. Tom is just checking some more details and will get back to me shortly.

Elizabeth

From: Hagglund, Jarrett PREM:EX
Sent: May 29, 2019 9:26 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: possible changes

Hey Elizabeth Amber has asked me to take this on and clarify some things.

Are you able to follow up this morning with Tom about Ambers questions below. Let me know if you want to chat and clarify what were looking for or anything.

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Jarrett

From: Nash, Amber PREM:EX
Sent: May 28, 2019 5:28 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
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Cost from Amsterdam to Victoria (one way):
Cost from London to Victoria (one way):

Total cost for each ticket currently booked:

A

From: Parkinson, Elizabeth PREM:EX
Sent: May 28, 2019 3:57 PM
To: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
Subject: FW: possible changes

Here you go Amber.

Elizabeth

From: Tom Starchuk <tom.starchuk@ctmstravel.com>
Sent: May 28, 2019 3:51 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: possible changes

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Out of London an additional $1094
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Class: K-Economy	**Destination:** Vancouver , BC - Main Terminal	**Arriving:** Sun 16 Jun 15:50	**Stops:**	0

Or

AIR				
KLM **Flight Number** KL1010	**From:** Heathrow, London, United Kingdom - Terminal 4	**Leaving:** **Sun 16 Jun** 11:45	**Flying Time:**	1h20m
Class: K-Economy	**Destination:** Schiphol, Amsterdam, Netherlands	**Arriving:** Sun 16 Jun 14:05	**Stops:**	0
AIR				

KLM **Flight Number** KL0681	**From:** Schiphol, Amsterdam, Netherlands	**Leaving:** Sun 16 Jun 15:25	**Flying Time:**	9h25m
Class: K-Economy	**Destination:** Vancouver , BC - Main Terminal	**Arriving:** Sun 16 Jun 15:50	**Stops:**	0

Thanks...Tom

Thank you,
ctms travel team

Phone: 1866.359.2867
Fax: 905.738.0867
24 Hour Emergency: 1.877.604.8420

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Parkinson, Elizabeth PREM:EX

Subject: HELIJET: Victoria to Vancouver (11:00)
Location: Flight # 714

Start: Mon 2019-06-03 11:00 AM
End: Mon 2019-06-03 11:35 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: s.17
Required Attendees Brown, Evan PREM:EX; Holmwood, Jen PREM:EX

Monday, June 3

HELIJET Flight # 714

Departing Victoria Harbour at 11:00 AM
Arrive Vancouver Harbour at 11:35 AM

CONFIRMATIONS# Premier s.22
Evan s.22
Jen Holmwood s.22

Helijet tel # 1-800-665-4354

Evan booked May 21 / cm entered

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 29, 2019 10:58 AM
To: Geary, Vanessa PREM:EX
Subject: RE: desk chair

Will do.

From: Geary, Vanessa PREM:EX
Sent: May 29, 2019 10:56 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: desk chair

Mark (?) just brought me one that is great as an extra but probably still need more ergonomic one too. Please see what Jon R says. Thanks!

From: Parkinson, Elizabeth PREM:EX
Sent: Wednesday, May 29, 2019 10:55 AM
To: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>
Subject: RE: desk chair

Thanks Vanessa. I've asked Surjit if he has a spare and he said he'll check and get back to me.

From: Geary, Vanessa PREM:EX
Sent: May 29, 2019 10:50 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
Subject: desk chair

We need a chair for the extra desk in the basement – I have a memory of Jon R requesting a new desk chair, would you please check with him and if he needs, order him one and we will use his existing chair at the extra desk. If he doesn't, would you please order a new chair for the extra desk. Thanks VG

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 29, 2019 11:01 AM
To: Wynans, Tim ISMC:EX
Subject: RE: Setting up Geoff Meggs

Thank you Tim!

From: Wynans, Tim ISMC:EX
Sent: May 29, 2019 10:59 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Setting up Geoff Meggs

Hi Elizabeth,

Sure thing.

-Tim

From: Parkinson, Elizabeth PREM:EX
Sent: May 29, 2019 10:58 AM
To: Wynans, Tim ISMC:EX <Tim.Wynans@gov.bc.ca>
Subject: Setting up Geoff Meggs

Hi Tim,

Can you please connect with Debbie Wade regarding the transfer over of Geoff's iphone and Ipad for the trip to Europe?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

Subject: BREAKFAST Boxes to be provided by s.15 - June 11
Location: FOR Eurostar

Start: Tue 2019-06-11 12:00 AM
End: Wed 2019-06-12 12:00 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Evan Brown; Meggs, Geoff PREM:EX

** NOTE: s.15 will provide breakfast boxes for Eurostar travel.

Mix pastries, granola bar, cheeses (cheddar, parmesan, goat cheese) with Jacob's biscuit and honey, orange juice.

Parkinson, Elizabeth PREM:EX

Subject: OVERNIGHT: s.15
Location: s.15

Start: Fri 2019-06-07 12:00 AM
End: Tue 2019-06-11 12:00 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees Brown, Evan PREM:EX; Meggs, Geoff PREM:EX

Friday, June 7, 2018 – Tuesday, June 11, 2019 – 4 nights *** Includes breakfast***

OVERNIGHT: s.15

CONFIRMATIONS: Premier s.22 s.22
Evan Brown
Geoff Meggs
s.15; s.22 s.15; s.22

s.22 rooms, 268 + VAT per night

Elizabeth-24-05-19

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 29, 2019 11:18 AM
To: Trimble, Brett FIN:EX
Subject: RE: The devices have landed!

Thanks Brett. Evan will need a Surface to take along as well.

From: Trimble, Brett FIN:EX
Sent: May 29, 2019 11:10 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Brown, Evan PREM:EX <Evan.Brown@gov.bc.ca>
Subject: Re: The devices have landed!

Thanks Elizabeth,
That sounds perfect, today is looking a bit full anyway. I'll connect up with Jarrett and arrange a time.

Regards, Brett

Brett Trimble
Systems Analyst
Ministry of Finance | Offices of the Premier
Tel: (778)698-3782
Cel: (250)634-4966

-------- Original message --------
From: "Parkinson, Elizabeth PREM:EX" <Elizabeth.Parkinson@gov.bc.ca>
Date: 2019-05-29 10:49 a.m. (GMT-08:00)
To: "Trimble, Brett FIN:EX" <Brett.Trimble@gov.bc.ca>
Cc: "Brown, Evan PREM:EX" <Evan.Brown@gov.bc.ca>
Subject: The devices have landed!

Hi Brett,

Jarrett is saying he thinks tomorrow would work for the Premier. Can you please connect with him? Evan can you please connect with Brett to have your devices set-up for travel?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 29, 2019 11:25 AM
To: Thindwa, Pamela JTT:EX
Subject: RE: s.15

Thank you very much for following up with this Pam!

Elizabeth

From: Thindwa, Pamela JTT:EX
Sent: May 29, 2019 9:16 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: s.15

Dear Elizabeth ☺

Please see attached confirmations for London s.15

Also the final menu for breakfast boxes (£10 per person) on June 11th 2019:

Mix pastries, granola bar, cheeses (cheddar, parmesan and goat cheese) with Jakob's biscuit and honey, orange juice.

Best,

Pam

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, May 28, 2019 12:36 PM
To: Thindwa, Pamela JTT:EX
Subject: RE: s.15

Thank you Pam!

From: Thindwa, Pamela JTT:EX
Sent: May 28, 2019 12:34 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: s.15

Hi Elizabeth,

We needed a modification to the contract which I will send back asap. After which, I will ask for confirmation numbers.

Best,

Pam

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, May 28, 2019 12:16 PM

To: Thindwa, Pamela JTT:EX
Subject: s.15

Hi pam,

Does s.15 not provide confirmation numbers? I don't see them on the reservations.

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 29, 2019 11:44 AM
To: Hagglund, Jarrett PREM:EX
Cc: Nash, Amber PREM:EX
Subject: Travel changes

Hi Jarrett and Amber,

In Vancouver the Plaza Lounge is available for $42 US per person for 2 hours or $53 US per person for 3 hours. Tom is checking on Amsterdam options on the return.

Cancelling and re-booking. Todays flights are $1900 per person = $378 for the comfort seating, $2278 per person
Cancellation fee would be $600 per person plus the $378 for the comfort seating

which if cancelled is lost.

Re-booking fee and flying from Amsterdam is $810 per person
Re-booking fee and flying from London is $1,094 per person

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 29, 2019 1:59 PM
To: Poldrugovac, Saija FIN:EX
Subject: RE: New contract for Bob Dewar

Hi Saija,

The $45,000 is money leftover from the first contract for Bob. Vanessa does not want to use these funds. Yes, the funds $10,500 should be for this fiscal year.

Thanks,

Elizabeth

From: Poldrugovac, Saija FIN:EX
Sent: May 29, 2019 1:10 PM
To: CFFSHELP, FIN FIN:EX <CFFSHELP@gov.bc.ca>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Wensink, Alison PREM:EX <Alison.Wensink@gov.bc.ca>
Subject: FW: New contract for Bob Dewar
Importance: High

HI Ladies,

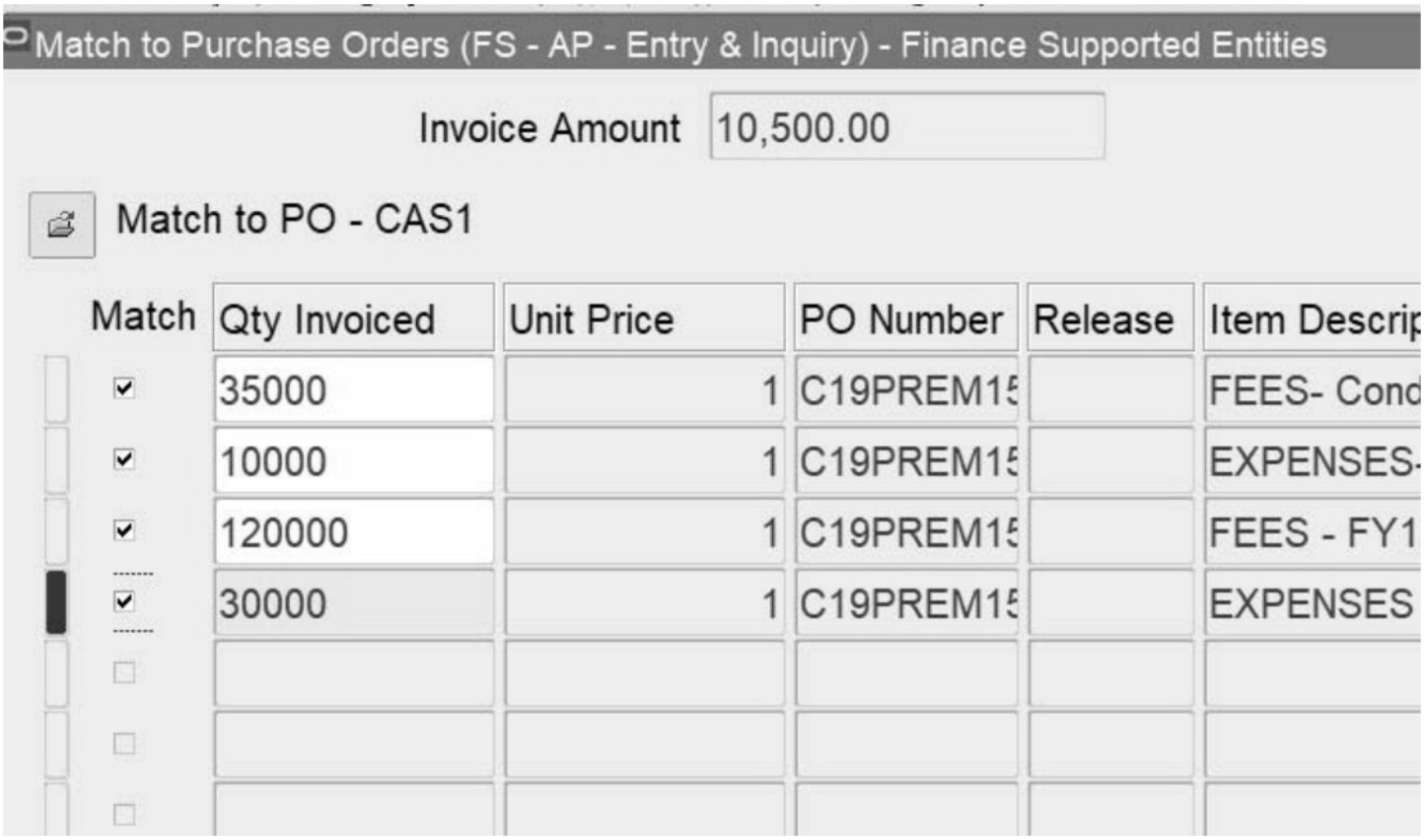
While I was processing the invoice I noticed a few things in CAS during matching.

There are 4 lines attached to this PO number which is totalling $195,000. The contract screen print below is for $150,000. Should the top 2 lines totalling $45,000 have been attached to this contract?

Also the Item Description for lines 3& 4 indicate FY18-19. Shouldn't this ben FY20?

I've held off completing the invoice payment until I hear back about these items.

Thanks in advance!
~Saija



From: CFFSHELP, FIN FIN:EX
Sent: May 28, 2019 1:02 PM
To: Parkinson, Elizabeth PREM:EX
Cc: Poldrugovac, Saija FIN:EX; Wensink, Alison PREM:EX
Subject: RE: New contract for Bob Dewar

Hello Elizabeth!

Please let me know what is the right REQ number as the one provided 1514 does not bring up the correct contract.

Also, there are some numbers missing:

DESCRIPTION OF CONTRACT - Complete Part 1 for all contr

Legal Contractor Name: Robert Cecile Dewar DBA Bob Dewar

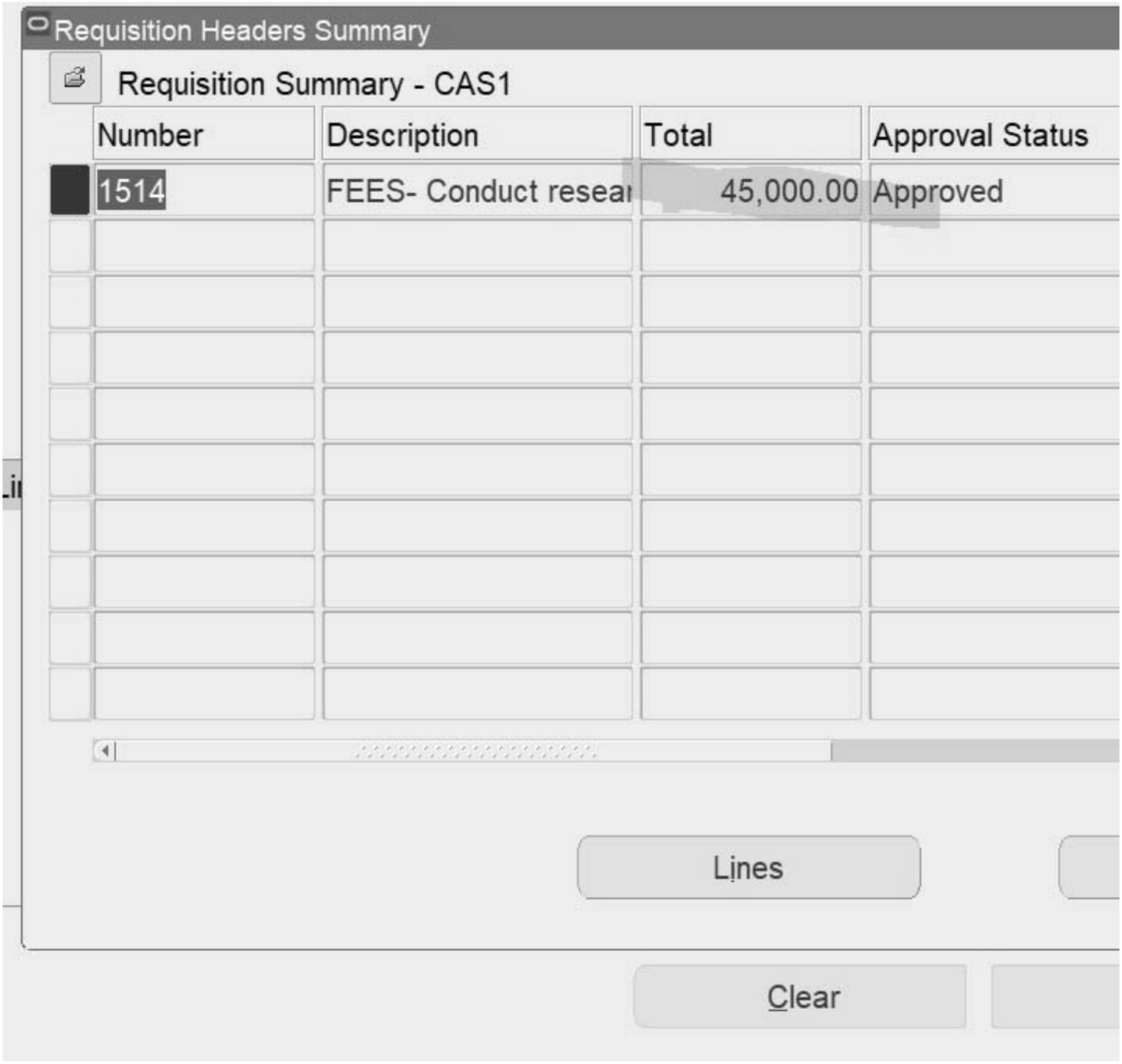
Contract Type: ☒ New ☐ Multi-year ☐ Renewal ☐ A

Term: April 1 2019 - March 31 20120 | Rate (per hour or day): $15(

CONTRACT CODING: (if more lines needed attach separate sheet)

Amount	Cl.	Resp:	Service Line	STOB	Proje
120,000.00	004	36A10	36200	6101	3600(
30,000.00			36200	6102	
150,000.00	CONTRACT TOTAL				

Commonly Used Contract STOBs:



From: Parkinson, Elizabeth PREM:EX
Sent: May 28, 2019 10:02 AM
To: Lozano, Rebeca FIN:EX
Cc: Poldrugovac, Saija FIN:EX
Subject: New contract for Bob Dewar

Hi Rebeca,

Attached are the papers for the new contract. Sorry for the delay, but I discovered one was not signed.

Thanks,

Elizabeth

From: Parkinson, Elizabeth PREM:EX
Sent: May 16, 2019 5:03 PM
To: Lozano, Rebeca FIN:EX <Rebeca.Lozano@gov.bc.ca>
Subject: New contract for Bob Dewar

Hi Rebeca,

Can you please set-up a new contract for Robert Cecile Dewar dba Bob Dewar Consulting? It would be contract # C19PREM1514. This is a sole source Direct Award. I have attached the Service Contract Checklist, the Direct Award Justification and the Service Agreement along with the Undertaking of Confidentiality.

Fees	$120,000	STOB	6101
Expenses	$ 30,000	STOB	6102
Total:	$150,000		

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 29, 2019 2:10 PM
To: Geary, Vanessa PREM:EX
Subject: RE: Costco

Will do.

From: Geary, Vanessa PREM:EX
Sent: May 29, 2019 2:10 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Costco

Yes but please check in with Amber N

Sent from my iPhone

On May 29, 2019, at 2:08 PM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi Vanessa,
>
> Are you ok with me leaving early, say 4:15, to do the Costco shopping for tomorrow?
>
> Thanks,



Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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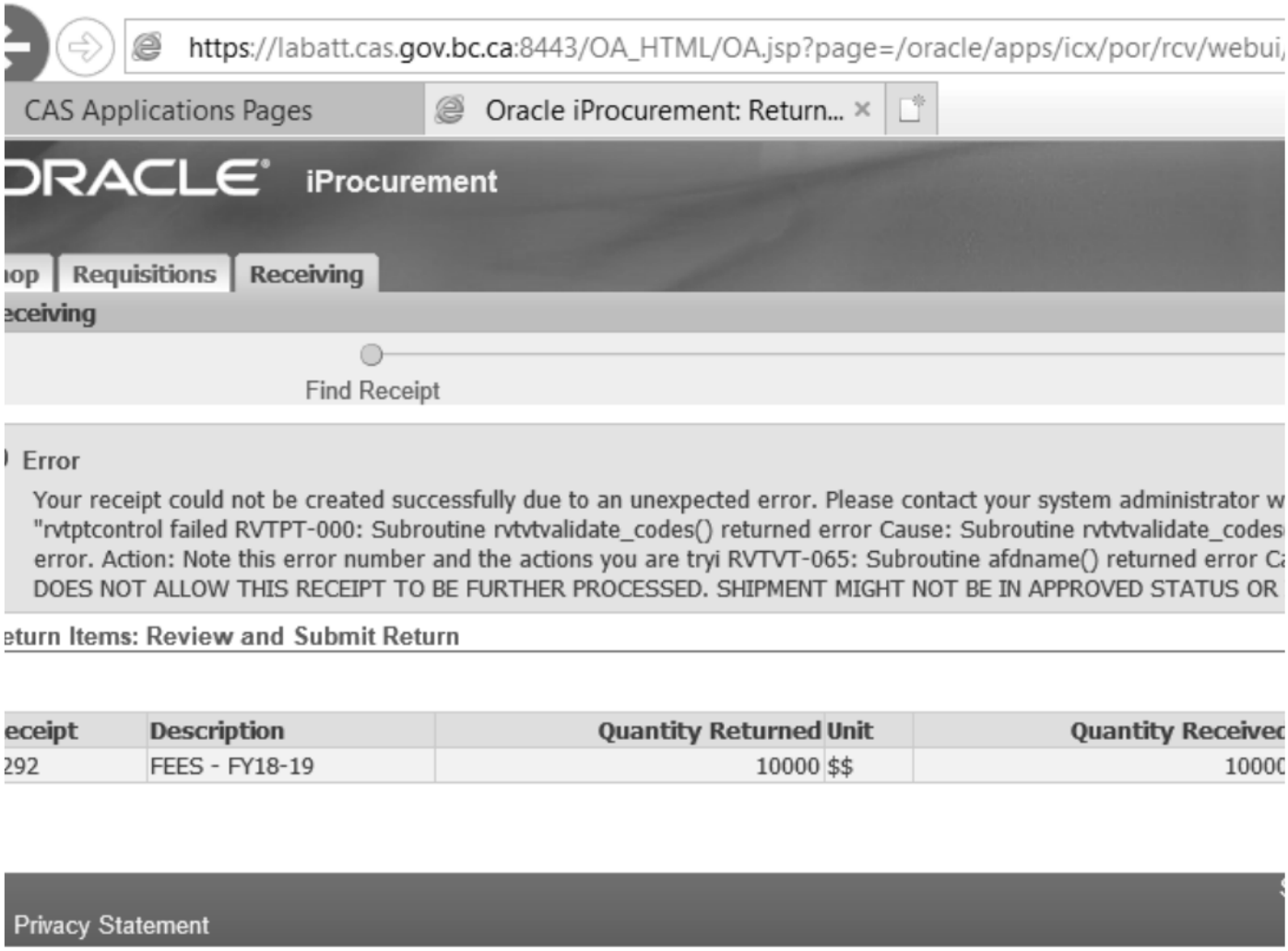
Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 29, 2019 2:58 PM
To: Parkinson, Elizabeth PREM:EX
Subject: RE:

Hi Saija,

Can you please call me when you get back? Oracle will not open up the older contract.

From: Parkinson, Elizabeth PREM:EX
Sent: May 29, 2019 2:42 PM
To: Poldrugovac, Saija FIN:EX <Saija.Poldrugovac@gov.bc.ca>
Subject:


https://labatt.cas.gov.bc.ca:8443/OA_HTML/OA.jsp?page=/oracle/apps/icx/por/rcv/webui/
CAS Applications Pages
Oracle iProcurement: Return...
ORACLE iProcurement
hop
Requisitions
Receiving
eceiving
Find Receipt
Error
Your receipt could not be created successfully due to an unexpected error. Please contact your system administrator w
"rvtptcontrol failed RVTPT-000: Subroutine rvtvtvalidate_codes() returned error Cause: Subroutine rvtvtvalidate_codes
error. Action: Note this error number and the actions you are tryi RVTVT-065: Subroutine afdname() returned error Ca
DOES NOT ALLOW THIS RECEIPT TO BE FURTHER PROCESSED. SHIPMENT MIGHT NOT BE IN APPROVED STATUS OR
eturn Items: Review and Submit Return
eceipt
Description
Quantity Returned
Unit
Quantity Received
292
FEES - FY18-19
10000
$$
10000
Privacy Statement

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 29, 2019 3:02 PM
To: Girn, Naveen PREM:EX
Subject: Declined: Elizabeth <-> Naveen

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 29, 2019 3:07 PM
To: Girn, Naveen PREM:EX
Subject: RE: When you return

Sure. 😊

From: Girn, Naveen PREM:EX
Sent: May 29, 2019 3:07 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: When you return

Sure. 915?

Sent from my IPhone

> **Naveen Girn**
> Director of Strategic Outreach & Stakeholder Relations
> Office of the Premier |Government of British Columbia
> 501 Belleville St, Victoria, BC V8V 2L8 | 250.812.5295
> E-mail: naveen.girn@gov.bc.ca

On May 29, 2019, at 3:01 PM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi Naveen,
>
> Can we do this tomorrow instead?
>
> ---
>
> **From:** Girn, Naveen PREM:EX
> **Sent:** May 29, 2019 11:52 AM
> **To:** Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
> **Subject:** RE: When you return
>
> Hi Elizabeth,
>
> My apologies but can we do 2:30 instead?
>
> Thanks,
> Naveen
>
> ---
>
> **From:** Girn, Naveen PREM:EX
> **Sent:** Tuesday, May 28, 2019 4:03 PM
> **To:** Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
> **Subject:** RE: When you return
>
> Hi Elizabeth,

Thank you,
Naveen

From: Parkinson, Elizabeth PREM:EX
Sent: Tuesday, May 28, 2019 4:02 PM
To: Girn, Naveen PREM:EX <Naveen.Girn@gov.bc.ca>
Subject: RE: When you return

Hi Naveen. That should be fine. I'll come down at 2:00.

From: Girn, Naveen PREM:EX
Sent: May 28, 2019 3:59 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: When you return

Hi Elizabeth.

Do you have some tomorrow to do this? Perhaps 2pm?

Thank you,
Naveen

From: Parkinson, Elizabeth PREM:EX
Sent: Thursday, May 16, 2019 3:51 PM
To: Girn, Naveen PREM:EX <Naveen.Girn@gov.bc.ca>
Subject: When you return

Hi Naveen,

When you return to Victoria can we take a few minutes to enter your information into my system for travel? I'll need about 10 minutes with your computer to set you up.

Thanks,

<image001.png>

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 29, 2019 3:18 PM
To: Girn, Naveen PREM:EX
Subject: Accepted: Elizabeth <-> Naveen

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 29, 2019 3:54 PM
To: Geary, Vanessa PREM:EX
Subject: RE: Bob Dewar's contract

It's ok they will process.

From: Geary, Vanessa PREM:EX
Sent: May 29, 2019 3:52 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: Bob Dewar's contract

Omg - I am in House til 7

Sent from my iPhone

On May 29, 2019, at 3:17 PM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi Vanessa,
>
> Not to panic. The new contract for Bob needs to be corrected with Bob's name and contract number, so Finance are going to work on that now. In the meantime, Saija is going to pay the invoice, but the approval will have to come to you again. Can you please approve as soon as you can and Saija will send it right out?
>
> Thanks,



Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 30, 2019 9:59 AM
To: Poldrugovac, Saija FIN:EX
Subject: RE: Jarrett Hagglund Relocation TV131228 and letters

s.22

From: Poldrugovac, Saija FIN:EX
Sent: May 30, 2019 9:57 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Jarrett Hagglund Relocation TV131228 and letters

s.22

From: Parkinson, Elizabeth PREM:EX
Sent: May 30, 2019 9:51 AM
To: Poldrugovac, Saija FIN:EX
Subject: RE: Jarrett Hagglund Relocation TV131228 and letters

Thanks Saija! s.22

From: Poldrugovac, Saija FIN:EX
Sent: May 30, 2019 9:50 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Jarrett Hagglund Relocation TV131228 and letters

Just put his position title

From: Parkinson, Elizabeth PREM:EX
Sent: May 30, 2019 9:49 AM
To: Poldrugovac, Saija FIN:EX
Subject: RE: Jarrett Hagglund Relocation TV131228 and letters

What would the classification be Saija?

From: Poldrugovac, Saija FIN:EX
Sent: May 30, 2019 9:35 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Jarrett Hagglund Relocation TV131228 and letters

Hey!
s.22

Can you please have Jarrett fill out this form for the Lump Sum portion of his claim?
http://gww.fin.gov.bc.ca/gws/camss/MOSS/files/Forms/Application%20For%20Incidental%20Moving%20Expenses%20On%20Relocation%20and%20Moving%20Household%20Effects.pdf

Thanks!
~Saija

From: Parkinson, Elizabeth PREM:EX
Sent: May 28, 2019 10:26 AM
To: FIN FSA MIN OFF, FIN FSA MIN OFF FIN:EX
Subject: Jarrett Hagglund Relocation TV131228 and letters

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 28, 2019 10:23 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 30, 2019 10:05 AM
To: Graham2, Dorothy LASS:EX
Subject: RE: The premier will be speaking about Ron and Randy at 10:00

In case you wanted to see it.

From: Graham2, Dorothy <Dorothy.Graham2@leg.bc.ca>
Sent: May 30, 2019 10:03 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: The premier will be speaking about Ron and Randy at 10:00

Thanks Elizabeth.

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, May 30, 2019 9:55 AM
To: Graham2, Dorothy <Dorothy.Graham2@leg.bc.ca>
Subject: The premier will be speaking about Ron and Randy at 10:00

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 30, 2019 10:11 AM
To: Geary, Vanessa PREM:EX; Poldrugovac, Saija FIN:EX
Subject: RE: Dewar

s.22

From: Geary, Vanessa PREM:EX
Sent: May 30, 2019 10:10 AM
To: Poldrugovac, Saija FIN:EX <Saija.Poldrugovac@gov.bc.ca>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Dewar

Thanks you, Cindy and Rebeca …s.22

From: Poldrugovac, Saija FIN:EX
Sent: Thursday, May 30, 2019 9:46 AM
To: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>
Cc: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: Dewar

Thanks for letting me know! I will work with Cindy and Rebeca to ensure the two incorrect ones are deleted. Once Elizabeth has received his invoice to the new contract number, I'll match the invoice to it. I just really wanted to get his invoice entered yesterday.

s.22

From: Geary, Vanessa PREM:EX
Sent: May 30, 2019 9:41 AM
To: Poldrugovac, Saija FIN:EX
Cc: Parkinson, Elizabeth PREM:EX
Subject: Dewar

I just approved Dewar's contract and invoice on CAS. Thanks for all your work on this. Vanessa

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 30, 2019 11:17 AM
To: 'Tamra Bartilucci'
Subject: RE: cancellation fee+

Thanks Tamra.

From: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Sent: May 30, 2019 11:08 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: cancellation fee+

Hi Elizabeth

There is no cancellation fee but when you go to use that credit you will pay a $50 change fee per person plus any difference in fare

Tamra

Tamra Bartilucci | Team Leader
Flight Centre Flight Centre Business Travel
(250) 360-2058
CPBC #42324 | TICO #4671384 | OPC #702971

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, May 30, 2019 10:57 AM
To: Tamra Bartilucci <tamra.bartilucci@flightcentre.ca>
Subject: cancellation fee+

Hi Tamra,

Can you please confirm the cancellation fee if we were to cancel the AC flights from Van-Vic June 13th for the Premier and travellers?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 30, 2019 11:31 AM
To: Geary, Vanessa PREM:EX
Cc: Hagglund, Jarrett PREM:EX
Subject: FW: Reservation - June 3

Hi Vanessa,

Attached is the reservation confirmation for the Premier June 3. The charge is $426 per night. s.15 will call me direct if they have any openings.

Elizabeth

From: s.15
Sent: May 28, 2019 4:36 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Reservation Modification

Dear John Horgan,

Your reservation at s.15 having confirmation number s.22 has been modified. Please print this page as a record of this change.

---

1) Guest information

Name:	John Horgan
Address:	.
	. BC . Canada
Telephone:	6048171458
Email:	elizabeth.parkinson@gov.bc.ca

---

2) Room information

Confirmation #:	s.22
Room type:	s.22
Rate:	Best Available Rate
Check-in:	04:00 PM Monday June 3, 2019
Check-out:	11:00 AM Tuesday June 4, 2019
Rooms:	1
Nights:	1
Adults:	2
Cancellation policy:	s.15

s.15

Parking policy:

Guest agreement: The guest has agreed to the cancellation policy

3) Rate information (CAD)

Room cost:	406.00 Jun 3, 2019
Charge #1:	20.00 UPGRADE CHARGE
Sub-total	426.00
GST	21.30
Room Tax	46.86
Total cost	494.16
Balance due	494.16

4) Property information

Name: s.15
Address:
Tel:
Email:

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 30, 2019 11:46 AM
To: Hagglund, Jarrett PREM:EX
Subject: RE: s.15

It would be cancellable with the room up to 48 hours in advance. You want me to add it?

From: Hagglund, Jarrett PREM:EX
Sent: May 30, 2019 11:42 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: s.15

Is it cancellable? Let me know, but we need to add it.

Thank you,

Jarrett

From: Parkinson, Elizabeth PREM:EX
Sent: May 30, 2019 11:25 AM
To: Hagglund, Jarrett PREM:EX <Jarrett.Hagglund@gov.bc.ca>
Subject: RE: s.15

It would be $160

From: Hagglund, Jarrett PREM:EX
Sent: May 30, 2019 11:19 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: s.15

What's the charge? we need to keep the room until hopefully 3pm.

Are you able to send the Premiers room quote and the others to Vanessa and I for approval?

Thank you,

Jarrett

From: Parkinson, Elizabeth PREM:EX
Sent: May 30, 2019 11:17 AM
To: Hagglund, Jarrett PREM:EX <Jarrett.Hagglund@gov.bc.ca>
Subject: RE: s.15

Hi Jarrett,

s.15 s.22 Late checkout is 11:30 am. There is a charge for anything later. s.15 will contact us if they have any openings.

Elizabeth

From: Hagglund, Jarrett PREM:EX
Sent: May 30, 2019 11:14 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: s.15

Hey Elizabeth,

Wanted to check on this and see s.22 what time the late check out was?

We will need to confirm s.15 by end of day tomorrow as we need to cancel this hotel by 3pm Saturday for no charges.

Jarrett

From: Hagglund, Jarrett PREM:EX
Sent: May 28, 2019 10:49 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: s.15

Hi Elizabeth,

Are you able to call this hotel and get the reservations put into the proper names.

We will also need late checkout for PJH. s.22
s.22

Thank you!

Jarrett

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 30, 2019 11:59 AM
To: Poldrugovac, Saija FIN:EX
Subject: Invoice Coding Sheet Dewar: April 1-30
Attachments: Scan_20190530.pdf

Hi Saija,

The new receipt number. Thank you for all your behind the scene work! 😊

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 30, 2019 11:55 AM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Page 895 of 919

Withheld pursuant to/removed as

s.22

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 30, 2019 12:14 PM
To: Poldrugovac, Saija FIN:EX
Subject: Jarret's Application for relocation allowance form
Attachments: Scan_20190530.pdf

From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 30, 2019 12:13 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 30, 2019 12:25 PM
To: Horgan.MLA, John LASS:EX
Subject: RE: PJH business cards



From: Horgan.MLA, John <John.Horgan.MLA@leg.bc.ca>
Sent: May 30, 2019 12:23 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: PJH business cards

Lovely, thank you Elizabeth!! Moe

From: Parkinson, Elizabeth PREM:EX [mailto:Elizabeth.Parkinson@gov.bc.ca]
Sent: Thursday, May 30, 2019 10:09 AM
To: Horgan.MLA, John <John.Horgan.MLA@leg.bc.ca>
Subject: RE: PJH business cards

Hi Moe,

Debbie Daniels at the Queen's Printer should be able to help you. Her Tel # 250-356-6960.

EP

From: Horgan.MLA, John <John.Horgan.MLA@leg.bc.ca>
Sent: May 29, 2019 4:56 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Re: PJH business cards

Hi ELIZABETH

s.22

If you have the contact info. I will order them. 👍👍

Thanks
Moe

H s.22
C

Sent from my iPhone

On May 29, 2019, at 4:25 PM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

Hi Sheldon,

It was nice to see you too! Lynn ordered the cards last time. They aren't ordered through us as the Constituency pays the cost for printing I believe. Do you have the contact for Queen's Printer?

Elizabeth

n.MLA, John <John.Horgan.MLA@leg.bc.ca>
Sent: May 29, 2019 4:01 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: PJH business cards

Hi Elizabeth

Sorry I didn't get a chance to say Hi the other night!!!

Not sure that you are the one to request this of – apparently the cards came from that office last time. We are almost out of MLA cards. Would you order more for us, or direct me in the right direction?

Thanks
Sheldon

Sheldon D Kitzul |Constituency Assistant to Honourable John Horgan, MLA, Langford-Juan de Fuca
#122 - 2806 Jacklin Road Victoria BC V9B 5A4 |P: 250-391-2801 | F: 250-391-2804
Office Hours: Monday – Friday, 10 am to 4 pm

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Parkinson, Elizabeth PREM:EX

Subject: OVERNIGHT: s.15
Location: s.15

Start: Mon 2019-06-03 12:00 AM
End: Tue 2019-06-04 12:00 AM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: PREM CAL PREM:EX
Required Attendees: Brown, Evan PREM:EX; Holmwood, Jen PREM:EX
Optional Attendees: s.17

Monday, June 3, 2019

OVERNIGHT: s.15

CONFIRMATIONs: Premier s.22 Late checkout requested ($160.00), 3:00 pm
Evan
Jen

s.22 rooms, $406 per night plus taxes

48 hours cancellation notice

Elizabeth-28-05-19

Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 30, 2019 12:35 PM
To: Khan, Perveen FIN:EX
Subject: RE: New contract for Bob Dewar

Thank you very much for fixing this Perveen!!

From: Khan, Perveen FIN:EX
Sent: May 29, 2019 4:29 PM
To: Lozano, Rebeca FIN:EX <Rebeca.Lozano@gov.bc.ca>; Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Cc: Poldrugovac, Saija FIN:EX <Saija.Poldrugovac@gov.bc.ca>
Subject: RE: New contract for Bob Dewar

Hi,

Please auto create the attached document. It has not been approved yet.
Please confirm with Elizabeth if she wants to documents uploaded to CAS

Req number – 1529
EA: Vanessa Geary

I have corrected the checklist with the correct name and have checked off the Purchase Subject to TLIMA under part 3.

Thank you

From: Lozano, Rebeca FIN:EX
Sent: May 29, 2019 3:27 PM
To: Khan, Perveen FIN:EX <Perveen.Khan@gov.bc.ca>
Subject: FW: New contract for Bob Dewar
Importance: High

This are the docs with the REQ from last year.

Rebeca

From: CFFSHELP, FIN FIN:EX
Sent: May 29, 2019 3:05 PM
To: Khan, Perveen FIN:EX
Subject: FW: New contract for Bob Dewar

From: Parkinson, Elizabeth PREM:EX
Sent: May 28, 2019 10:02 AM
To: Lozano, Rebeca FIN:EX
Cc: Poldrugovac, Saija FIN:EX
Subject: New contract for Bob Dewar

Hi Rebeca,

Attached are the papers for the new contract. Sorry for the delay, but I discovered one was not signed.

Thanks,

Elizabeth

From: Parkinson, Elizabeth PREM:EX
Sent: May 16, 2019 5:03 PM
To: Lozano, Rebeca FIN:EX <Rebeca.Lozano@gov.bc.ca>
Subject: New contract for Bob Dewar

Hi Rebeca,

Can you please set-up a new contract for Robert Cecile Dewar dba Bob Dewar Consulting? It would be contract # C19PREM1514. This is a sole source Direct Award. I have attached the Service Contract Checklist, the Direct Award Justification and the Service Agreement along with the Undertaking of Confidentiality.

Fees	$120,000	STOB	6101
Expenses	$ 30,000	STOB	6102
Total:	$150,000		

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 30, 2019 2:29 PM
To: 'Legislative Assembly Help Desk'
Subject: RE: (Incident ID# P46-64476) $150 Europe Roaming Pass for MLA Horgan, s.17 effective June 4th. [178013]

Thank you Graham.

Elizabeth

From: Legislative Assembly Help Desk <telhelp@leg.bc.ca>
Sent: May 30, 2019 2:28 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: (Incident ID# P46-64476) $150 Europe Roaming Pass for MLA Horgan, s.17 effective June 4th. [178013]

HI Elizabeth,
Europe Essentials 150 is now in place, effective June 4th for s.17
Pass is $150 and includes the max (but still minimal) 800MB data, 300 voice minutes and unlimited texting.
Regards,
Graham Caverhill
Information Technology Branch
Legislative Assembly of BC
helpdesk@leg.bc.ca
(778)401-6323

Hi Graham,

The Premier is travelling to England, France and the Netherlands June 4- 16th. Can you please put a plan in place on his MLA phone? Probably the biggest one as he will be gone 2 weeks.

Thanks,



Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 30, 2019 2:53 PM
To: Daniels, Debbie CITZ:EX
Subject: FW: Business cards for Premier, Evan & Geoff

Hi Debbie,

The business cards have arrived. Thank you very much! They look great.

Elizabeth

From: Parkinson, Elizabeth PREM:EX
Sent: May 30, 2019 2:28 PM
To: Daniels, Debbie CITZ:EX <Debbie.Daniels@gov.bc.ca>
Subject: Business cards for Premier, Evan & Geoff

Hi Debbie,

Are you able to confirm if the business cards have been shipped?

Thanks,

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 30, 2019 3:30 PM
To: Loubert, Danny PREM:EX
Subject: Vanessa's travel
Attachments: Geary Invoice - 17 Apr - YXS - $993.56.pdf; Travel Reservation April 17 for JOHN HORGAN.pdf

Here you go Danny. Sorry for forgetting to send to you.

Ep

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 30, 2019 3:39 PM
To: Hagglund, Jarrett PREM:EX; Nash, Amber PREM:EX
Subject: FW: A few more questions..

And we lose $50 per ticket on the Vancouver to Victoria portion of that trip.

From: Parkinson, Elizabeth PREM:EX
Sent: May 30, 2019 3:38 PM
To: Hagglund, Jarrett PREM:EX <Jarrett.Hagglund@gov.bc.ca>; Nash, Amber PREM:EX <Amber.Nash@gov.bc.ca>
Subject: FW: A few more questions..

Hi Jarrett,

Tom's response.

From: Tom Starchuk <tom.starchuk@ctmstravel.com>
Sent: May 30, 2019 3:35 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: A few more questions..

Hi Elizabeth,

So we turn the return fare into a one way fare which is more expensive.

Details below.

Thanks...Tom

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: May-30-19 10:55 AM
To: Tom Starchuk <tom.starchuk@ctmstravel.com>
Subject: A few more questions..
Importance: High

Hi Tom,

Would you mind answering these scenarios for me?

Thanks,

Elizabeth

Scenario #1: We cancel flight to Paris and rebook return from Amsterdam on June 13th

Cancellation Cost:

New flight cost: $4421

Remaining KLM Credit (if applicable):

Extra cost (If applicable): $3459

Scenario #2: Cancel flight to Paris, rebook flight from Amsterdam for June 16th

Cancellation Cost:

New flight cost: $4421

Remaining KLM Credit (if applicable):

Extra cost (If applicable): $3459

Scenario # 3: Just rebook return flight from Amsterdam to June 16th

KLM Change Fee: $350

Extra Cost: $786 Total

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 30, 2019 3:48 PM
To: 'Tom Starchuk'
Subject: RE: A few more questions..

Thank you Tom!

From: Tom Starchuk <tom.starchuk@ctmstravel.com>
Sent: May 30, 2019 3:47 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: A few more questions..

Hi,

There is a lounge called Aspire Lounge No. 26
It is 3 hours for US$31
They offer beverages but not food service.

Thanks...Tom

From: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Sent: May-30-19 3:41 PM
To: Tom Starchuk <tom.starchuk@ctmstravel.com>
Subject: RE: A few more questions..

Thanks for your email Tom. Were you able to find out if KLM has a lounge the passengers can access in Amsterdam, and the cost?

Thanks,

Elizabeth

From: Tom Starchuk <tom.starchuk@ctmstravel.com>
Sent: May 30, 2019 3:35 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
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Details below.

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 30, 2019 3:49 PM
To: Hagglund, Jarrett PREM:EX; Nash, Amber PREM:EX
Subject: FW: A few more questions..

FYI-

From: Tom Starchuk <tom.starchuk@ctmstravel.com>
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To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
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Extra Cost: **$786 Total**

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 30, 2019 4:54 PM
To: Parte, Maura PSA:EX; Geary, Vanessa PREM:EX
Subject: RE: s.22

I just spoke with s.22 and she is planning to leave behind her devices tomorrow. She will be giving out her personal number so the Premier and staff can reach her.

Thanks,

Elizabeth

From: Parte, Maura PSA:EX
Sent: May 30, 2019 4:31 PM
To: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>; Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: s.22

Hi there. s.22
s.22
You could request she return her devices s.22
I don't know if arrangements have been made for her to be available during the next while.
s.22

Maura

From: Geary, Vanessa PREM:EX
Sent: May 30, 2019 4:26 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Parte, Maura PSA:EX <Maura.Parte@gov.bc.ca>
Subject: Re: s.22

Good question. I think her last day is tomorrow. Maura, advice?

Sent from my iPad

On May 30, 2019, at 3:32 PM, Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca> wrote:

> Hi Vanessa,
>
> Should I be asking s.22 for her computer/laptop, cell phone and BMO card s.22
> s.22
>
> Thanks,



Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 30, 2019 4:54 PM
To: Loubert, Danny PREM:EX
Subject: FW: s.22

FYI-

From: Parte, Maura PSA:EX
Sent: May 30, 2019 4:31 PM
To: Geary, Vanessa PREM:EX <Vanessa.Geary@gov.bc.ca>; Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: RE: s.22

Hi there. s.22
s.22
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Maura

From: Geary, Vanessa PREM:EX
Sent: May 30, 2019 4:26 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>; Parte, Maura PSA:EX <Maura.Parte@gov.bc.ca>
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Good question. I think her last day is tomorrow. Maura, advice?

Sent from my iPad

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>
> Should I be asking s.22 for her computer/laptop, cell phone and BMO card s.22
> s.22
>
> Thanks,

<image001.png>

Elizabeth Parkinson
Finance and Administration Officer
Office of the Premier
Direct: 778-974-6082
E-mail: elizabeth.parkinson@gov.bc.ca

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Parkinson, Elizabeth PREM:EX

From: Parkinson, Elizabeth PREM:EX
Sent: May 31, 2019 11:30 AM
To: Rainaldi, Mario CITZ:EX
Subject: Re: Business cards for Jarrett Hagglund

Thanks Mario! Happy Friday!

Sent from my iPhone

On May 31, 2019, at 11:23 AM, Rainaldi, Mario CITZ:EX <Mario.Rainaldi@gov.bc.ca> wrote:

> Hi Elizabeth,
>
> Sorry, force of habit 😊
>
> Talk to you soon,
> **Mario Rainaldi**
> Print Agent **| Print Brokerage | Queen's Printer**
> ***Ph:*** **250 356-8674 |** ***e:*** **Mario.Rainaldi@gov.bc.ca** ***M:*** **PO Box 9452, Stn Prov Govt, Victoria BC V8W 9V7**
> www.gov.bc.ca/printingandsignage

> **From:** Parkinson, Elizabeth PREM:EX
> **Sent:** May 31, 2019 11:12 AM
> **To:** Rainaldi, Mario CITZ:EX <Mario.Rainaldi@gov.bc.ca>
> **Subject:** Re: Business cards for Jarrett Hagglund
>
> Thanks Mario. Is there something wrong with the requisition I sent with the sample?
>
> Elizabeth
>
> Sent from my iPhone
>
> On May 31, 2019, at 10:02 AM, Rainaldi, Mario CITZ:EX <Mario.Rainaldi@gov.bc.ca> wrote:
>
> > Hi Elizabeth,
> >
> > Happy Friday!
> > Please fill the requisition form attached.
> > I will have a proof for you shortly.
> >
> > Thanks,
> > **Mario Rainaldi**
> > Print Agent **| Print Brokerage | Queen's Printer**
> > ***Ph:*** **250 356-8674 |** ***e:*** **Mario.Rainaldi@gov.bc.ca** ***M:*** **PO Box 9452, Stn Prov Govt, Victoria BC V8W 9V7**
> > www.gov.bc.ca/printingandsignage

From: Parkinson, Elizabeth PREM:EX
Sent: May 30, 2019 3:21 PM
To: Rainaldi, Mario CITZ:EX <Mario.Rainaldi@gov.bc.ca>
Subject: Business cards for Jarrett Hagglund

Hi Mario,

Can I please order 250 business cards for Jarrett with the union logo and recycling logos on the bottom? The sample is attached.

Thanks,

Elizabeth
From: s.15 <Elizabeth.Parkinson@gov.bc.ca>
Sent: May 30, 2019 3:17 PM
To: Parkinson, Elizabeth PREM:EX <Elizabeth.Parkinson@gov.bc.ca>
Subject: Scan From <Device Name>

<QP Print Req_AC_FINAL.PDF>