

From: [Richards, Michael](#)
To: [Loretta O'Connor](#)
Cc: [Brownsey, Silas IGRS:EX](#)
Subject: RE: Silas' signature required -- URGENT for Monday October 3
Date: October 3, 2022 11:51:27 AM

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Thanks L – fine with this.

From: Loretta O'Connor <loretta@canadaspremiers.ca>
Sent: October 3, 2022 11:42 AM
To: Richards, Michael <Michael.Richards@leg.gov.mb.ca>
Cc: Silas Brownsey (silas.brownsey@gov.bc.ca) <silas.brownsey@gov.bc.ca>
Subject: FW: Silas' signature required -- URGENT for Monday October 3
Importance: High

Hi Michael.

I haven't got you set up at the bank^{s.16; s.17} to sign cheques yet, but I will start that process this week.

In the meantime, I've asked Silas to co-sign the attached bank wire transfer. This will put COF funds into the bank account of the media buying agency, and they will start the process of booking space/air time in newspapers/radio stations/etc. across the country.

Just wanted you to be aware and be comfortable with this step, which is a significant one.

Loretta

Loretta O'Connor, MBA
Executive Director / directrice générale
Council of the Federation Secretariat / Secrétariat du Conseil de la fédération
[630 – 360 rue Albert Street, Ottawa, ON K1R 7X7](#)
[613.863.8448](tel:613.863.8448) (cell)
Loretta@canadaspremiers.ca / Loretta@pmprovincesterritoires.ca

From: Loretta O'Connor
Sent: October 3, 2022 9:57 AM
To: Karen Milne (karen.milne@gov.bc.ca) <karen.milne@gov.bc.ca>
Cc: Jelene Baker - Government of British Columbia (jelene.baker@gov.bc.ca) <jelene.baker@gov.bc.ca>; 'Sandra Dawes (Sandra.Dawes@gov.bc.ca)' <Sandra.Dawes@gov.bc.ca>

Subject: Silas' signature required -- URGENT for Monday October 3

Importance: High

Hi Karen,

Could you please ask Silas to sign the attached bank wire transfer. It is needed to pay COF's ad agency for the next round of advertising (see cost details below in a table).

He needs to sign to the right of his name, just under my signature.

This amount is above my signing limit. **This is needed as soon as possible today.**

Please email back to me once signed. Silas is aware this paperwork is coming to him.

MANY THANKS!

Loretta

	Media Buy
Radio	\$684,500
Print	\$281,849
OOH	\$163,000
Digital	\$412,620
Fees	\$63,830
TOTAL	\$1,605,799
Tax	13%
Tax	\$208,754
Total + Tax	\$1,814,553

Loretta O'Connor, MBA

Executive Director / directrice générale

Council of the Federation Secretariat / Secrétariat du Conseil de la fédération

630 – 360 rue Albert Street, Ottawa, ON K1R 7X7

613.863.8448 (cell)

Loretta@canadaspremiers.ca / Loretta@pmprovincesterritoires.ca