


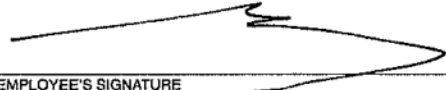
## TRAVEL AUTHORIZATION

This form must be used for all out-of-province travel requests.  
It may, at the discretion of ministries, be used for in-province travel requests.

☐ Out-of-Province ☒ Out-of-Canada ☐ In-Province

MINISTRY / ENTITY / CORPORATE NAME (IF CONTRACTOR)		VOTE	
Intergovernmental Relations Secretariat (IGRS)			
EMPLOYEE NAME		EMPLOYEE ID.	
Silas Brownsey			
POSITION		BARGAINING UNIT / GROUP NO.	
Deputy Minister, Intergovernmental Relations Secretariat		Group 3	
BRANCH / LOCATION / REGION			
IGRS / Victoria			
DATE DEPARTING YYYY / MM / DD	DATE RETURNING YYYY / MM / DD	NO. OF WORKDAYS AWAY	ESTIMATED OVERTIME CLAIM HOURS
2023/05/26	2023/06/07	13	
IDENTITY OF ORGANIZATION (OTHER THAN PROV. OF B.C.) PAYING ANY OF THE COSTS			
<input type="checkbox"/> N / A, OR:			
DESTINATIONS			
Japan, South Korea, Singapore			

ESTIMATED COSTS (IN CAN. \$)	
Transportation	7,495
Meals	2,575
Lodging	4,757
Overtime	
Fees	
Other	350
10% Cont.	1,517.7
SUB TOTAL	16,694.7
Less Costs paid by others	
TOTAL COSTS	16,694.7

METHOD OF TRAVEL	<b>SIGNATURES</b> Refer to CPPM 10.3.4 Policy 1 and 10.4.4 for approval authorities. PLEASE SIGN ONE BOX ONLY		
Air  PURPOSE OF TRAVEL Give details of event to be attended, project name / number, program involved, benefits to Ministry, etc. Premier's mission to Asia. Project # 5143074. See attached program and rationale.	DIRECTOR		
	APPROVED	NOT APPROVED	DATE SIGNED YYYY / MM / DD
	ASSISTANT DEPUTY MINISTER		
	APPROVED	NOT APPROVED	DATE SIGNED YYYY / MM / DD
	DEPUTY MINISTER		
	APPROVED	NOT APPROVED	DATE SIGNED YYYY / MM / DD
			2023/04/11
	MINISTER		
EMPLOYEE'S SIGNATURE	APPROVED	NOT APPROVED	DATE SIGNED YYYY / MM / DD
			

Reset Form

## TRAVEL AUTHORIZATION

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☐ Out-of-Province ☒ Out-of-Canada ☐ In-Province

MINISTRY / ENTITY / CORPORATE NAME (IF CONTRACTOR)

Office of the Premier - DMO

EMPLOYEE NAME

Shannon Salter

POSITION

Deputy Minister

BRANCH / LOCATION / REGION

Victoria

DATE DEPARTING

YYYY / MM / DD

2023/05/27

DATE RETURNING

YYYY / MM / DD

2023/06/03

NO. OF WORKDAYS AWAY

7

ESTIMATED OVERTIME CLAIM

HOURS

IDENTITY OF ORGANIZATION (OTHER THAN PROV. OF B.C.) PAYING ANY OF THE COSTS

☐ N / A, OR:

DESTINATIONS

Japan and South Korea

METHOD OF TRAVEL

Air

PURPOSE OF TRAVEL

Give details of event to be attended, project name / number, program involved, benefits to Ministry, etc.

Premier's mission to Asia. Project #5143074

### ESTIMATED COSTS (IN CAN. \$)

Transportation 5158

Meals 1900

Lodging 3500

Overtime

Fees

Other 200

SUB TOTAL 107580

Less Costs paid by others

TOTAL COSTS 10758

### SIGNATURES

Refer to CPPM 10.3.4 Policy 1 and 10.4.4 for approval authorities.

PLEASE SIGN ONE BOX ONLY

DIRECTOR

APPROVED

NOT APPROVED

DATE SIGNED  
YYYY / MM / DD

ASSISTANT DEPUTY MINISTER

APPROVED

NOT APPROVED

DATE SIGNED  
YYYY / MM / DD

DEPUTY MINISTER

APPROVED

NOT APPROVED

DATE SIGNED  
YYYY / MM / DD

MINISTER

APPROVED

NOT APPROVED

DATE SIGNED  
YYYY / MM / DD

EMPLOYEE'S SIGNATURE

DATE SIGNED  
YYYY / MM / DD

2023/04/26

*[Signature]*

2023/04/29

Reset Form

## TRAVEL AUTHORIZATION

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☐ Out-of-Province ☒ Out-of-Canada ☐ In-Province

MINISTRY / ENTITY / CORPORATE NAME (IF CONTRACTOR)

Intergovernmental Relations Secretariat (IGRS)

EMPLOYEE NAME

Leslie Teramoto

POSITION

Assistant Deputy Minister, Intergovernmental Relations Secretariat

BARGAINING UNIT / GROUP NO.

Group 3

BRANCH / LOCATION / REGION

IGRS / Vancouver

DATE DEPARTING

YYYY / MM / DD  
2023/05/26

DATE RETURNING

YYYY / MM / DD  
2023/06/07

NO. OF WORKDAYS AWAY

13

ESTIMATED OVERTIME CLAIM

HOURS

IDENTITY OF ORGANIZATION (OTHER THAN PROV. OF B.C.) PAYING ANY OF THE COSTS

☐ N / A, OR:

DESTINATIONS

Japan, South Korea, Singapore

METHOD OF TRAVEL

Air

PURPOSE OF TRAVEL

Give details of event to be attended, project name / number, program involved, benefits to Ministry, etc.

Premier's mission to Asia. Project # 5143074. See attached program and rationale.

EMPLOYEE'S SIGNATURE

DATE SIGNED  
YYYY / MM / DD

2023.04.06

### SIGNATURES

Refer to CPPM 10.3.4 Policy 1 and 10.4.4 for approval authorities.  
PLEASE SIGN ONE BOX ONLY

DIRECTOR

APPROVED

NOT APPROVED

DATE SIGNED  
YYYY / MM / DD

ASSISTANT DEPUTY MINISTER

APPROVED

NOT APPROVED

DATE SIGNED  
YYYY / MM / DD

DEPUTY MINISTER

APPROVED

NOT APPROVED

DATE SIGNED  
YYYY / MM / DD

MINISTER

APPROVED

NOT APPROVED

DATE SIGNED  
YYYY / MM / DD

ESTIMATED COSTS (IN CAN. \$)	
Transportation	7,495
Meals	2,575
Lodging	4,757
Overtime	
Fees	
Other	350
10% Cont.	1,517.7
SUB TOTAL	16,694.7
Less Costs paid by others	
TOTAL COSTS	16,694.7

Reset Form



## TRAVEL AUTHORIZATION

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☐ Out-of-Province ☒ Out-of-Canada ☐ In-Province

MINISTRY / ENTITY / CORPORATE NAME (IF CONTRACTOR)

Office of the Premier

VOTE

EMPLOYEE NAME

Premier David Eby

EMPLOYEE ID.

POSITION

Premier of British Columbia

BARGAINING UNIT / GROUP NO.

BRANCH / LOCATION / REGION

Executive Branch

DATE DEPARTING

YYYY / MM / DD  
2023/05/27

DATE RETURNING

YYYY / MM / DD  
2023/06/07

NO. OF WORKDAYS AWAY

12

ESTIMATED OVERTIME CLAIM

0 HOURS

IDENTITY OF ORGANIZATION (OTHER THAN PROV. OF B.C.) PAYING ANY OF THE COSTS

☒ N/A, OR:

DESTINATIONS

Japan, South Korea, Singapore and the USA

METHOD OF TRAVEL

Air

PURPOSE OF TRAVEL

Give details of event to be attended, project name / number, program involved, benefits to Ministry, etc.

Trade Mission

### SIGNATURES

Refer to CPPM 10.3.4 Policy 1 and 10.4.4 for approval authorities.  
PLEASE SIGN ONE BOX ONLY

DIRECTOR

APPROVED

NOT APPROVED

DATE SIGNED  
YYYY / MM / DD

ASSISTANT DEPUTY MINISTER

APPROVED

NOT APPROVED

DATE SIGNED  
YYYY / MM / DD

DEPUTY MINISTER

APPROVED

NOT APPROVED

DATE SIGNED  
YYYY / MM / DD

MINISTER

☒ APPROVED

NOT APPROVED

DATE SIGNED  
YYYY / MM / DD

EMPLOYEE'S SIGNATURE

DATE SIGNED  
YYYY / MM / DD

FIN 99/WEB Rev. 2008/10/08

Originator completes and forwards a copy to immediate supervisor for approval(s). If travel is approved, the supervisor retains a copy and returns the original to the originator. The originator attaches the original and a copy to their travel voucher.

Reset Form

### ESTIMATED COSTS (IN CAN. \$)

Transportation 8,628.72

Meals 1,200

Lodging 4,500

Overtime 0

Fees 0

Other

s.22 448

Travel Ins. 58

SUB TOTAL 14,834.72

Less Costs  
paid by others

TOTAL COSTS 14,834.72



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☐ Out-of-Province ☒ Out-of-Canada ☐ In-Province

MINISTRY / ENTITY / CORPORATE NAME (IF CONTRACTOR)			VOTE
Office of the Premier			
EMPLOYEE NAME		EMPLOYEE ID.	
Matt Smith			
POSITION		BARGAINING UNIT / GROUP NO.	
Chief of Staff			
BRANCH / LOCATION / REGION			
Executive Branch			
DATE DEPARTING YYYY / MM / DD	DATE RETURNING YYYY / MM / DD	NO. OF WORKDAYS AWAY	ESTIMATED OVERTIME CLAIM HOURS
2023/05/27	2023/06/07	12	0

IDENTITY OF ORGANIZATION (OTHER THAN PROV. OF B.C.) PAYING ANY OF THE COSTS

☒ N/A, OR:

DESTINATIONS

Japan, South Korea, Singapore and the USA

METHOD OF TRAVEL

Air

PURPOSE OF TRAVEL

Give details of event to be attended, project name / number, program involved, benefits to Ministry, etc.

Trade Mission

### SIGNATURES

Refer to CPPM 10.3.4 Policy 1 and 10.4.4 for approval authorities.

PLEASE SIGN ONE BOX ONLY

DIRECTOR

APPROVED

NOT APPROVED

DATE SIGNED  
YYYY / MM / DD

ASSISTANT DEPUTY MINISTER

APPROVED

NOT APPROVED

DATE SIGNED  
YYYY / MM / DD

DEPUTY MINISTER

APPROVED

NOT APPROVED

DATE SIGNED  
YYYY / MM / DD

MINISTER

APPROVED

NOT APPROVED

DATE SIGNED  
YYYY / MM / DD

EMPLOYEE'S SIGNATURE

DATE SIGNED  
YYYY / MM / DD

X

FIN 99/WEB Rev. 2008/10/08

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Reset Form

ESTIMATED COSTS (IN CAN. \$)	
Transportation	8,615.04
Meals	1,200
Lodging	4,500
Overtime	0
Fees	0
Other	
's.22	325
Travel Ins.	58
SUB TOTAL	14,698.04
Less Costs paid by others	
TOTAL COSTS	14,698.04



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☐ Out-of-Province ☒ Out-of-Canada ☐ In-Province

MINISTRY / ENTITY / CORPORATE NAME (IF CONTRACTOR)

Office of the Premier

EMPLOYEE NAME

Jessica Smith

POSITION

Director

BRANCH / LOCATION / REGION

Executive Branch

DATE DEPARTING

YYYY / MM / DD

2023/05/26

DATE RETURNING

YYYY / MM / DD

2023/06/07

NO. OF WORKDAYS AWAY

13

ESTIMATED OVERTIME CLAIM

0

HOURS

IDENTITY OF ORGANIZATION (OTHER THAN PROV. OF B.C.) PAYING ANY OF THE COSTS

☒ N/A, OR:

DESTINATIONS

Japan, South Korea, Singapore and the USA

METHOD OF TRAVEL

Air

PURPOSE OF TRAVEL

Give details of event to be attended, project name / number, program involved, benefits to Ministry, etc.

Trade Mission

EMPLOYEE'S SIGNATURE

DATE SIGNED  
YYYY / MM / DD

### SIGNATURES

Refer to CPPM 10.3.4 Policy 1 and 10.4.4 for approval authorities.

PLEASE SIGN ONE BOX ONLY

DIRECTOR

APPROVED

NOT APPROVED

DATE SIGNED  
YYYY / MM / DD

ASSISTANT DEPUTY MINISTER

APPROVED

NOT APPROVED

DATE SIGNED  
YYYY / MM / DD

DEPUTY MINISTER

APPROVED

NOT APPROVED

DATE SIGNED  
YYYY / MM / DD

MINISTER

APPROVED

NOT APPROVED

DATE SIGNED  
YYYY / MM / DD

ESTIMATED COSTS (IN CAN. \$)	
Transportation	5,156.13
Meals	1,300
Lodging	4,500
Overtime	0
Fees	0
Other	
s.22	268
Travel ins.	60
SUB TOTAL	11,284.13
Less Costs paid by others	
TOTAL COSTS	11,284.13

FIN 99/WEB Rev. 2009/10/09

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Reset Form