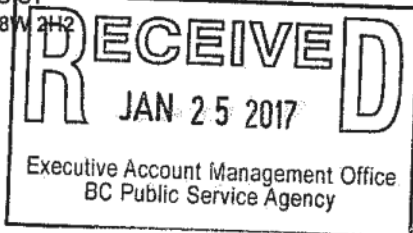


INVOICE

PAGE 1 of 4



BC PUBLIC SERVICE AGENCY
BUSINESS PERFORMANCE
810 BLANSHARD ST
VICTORIA BC V8W 2H2



Billing Date	07.01.2017
Invoice Number	8100077423
Customer Number	s.17
Site & Purchase Order Info on Reverse Page	



For billing, scheduling or customer service
1-800-69-SHRED
Hours: (Mon - Fri) 9:00 AM - 5:00 PM



JAN 19 2017

ACCOUNT SUMMARY - SHREDDING SERVICE

Disability Benefits Administration
BC Public Service Agency

DESCRIPTION	AMOUNT	TOTAL
PREVIOUS BALANCE		\$1,311.99
CURRENT ADJUSTMENTS		\$53.03

Thank You-Payment (\$728.24)

CURRENT INVOICE CHARGES

TOTAL ACCOUNT BALANCE DUE BY

DATE GOODS/SERVICES RECEIVED by BC Public Service Agency:	DD-MMM-YEAR 7-Jan-17	AMOUNT 1232.98
QUALIFIED RECEIVER NAME:	Donna Lounsbury	
QUALIFIED RECEIVER SIGNATURE:	<i>Donna Lounsbury</i>	
CONTRACT NUMBER:	CITPSA010	
RECEIPT #	34417	
TYPE OF GOODS OR SERVICE PROVIDED:	CONTRACT FEES/EXPENSES	
Additional Info:		
Shredding		

\$596.20

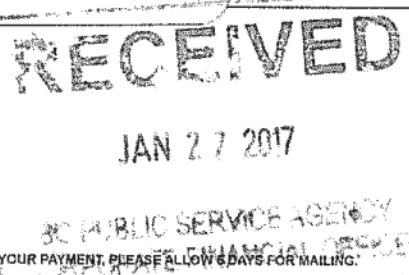
\$1,232.98

Billing Currency: CAD

GST/HST #: 86625 9062

CERTIFICATE OF DESTRUCTION: Shred-it certifies pursuant to section 33 of the Financial Administration Act that the amount to be paid is correct, work has been performed, the goods supplied, the services rendered & for the conditions met. I also confirm & certify that a thorough investigation has been carried out to ensure no previous payment has been made and this invoice has not been previously passed for payment.

Shred-it will affirm that Shred-it



Account History Please disregard if payment has been sent.					
Current	1-30 days Past Due	31-60 days Past Due	61-90 days Past Due	90+ days Past Due	Total Account Balance
\$596.20	\$615.53	\$0.00	\$21.25	\$0.00	\$1,232.98

SC010917040013_ZLCA_01.xml-19295-000000472

PLEASE DETACH AND RETURN BOTTOM PORTION WITH YOUR PAYMENT IN THE ENCLOSED ENVELOPE. TO ENSURE TIMELY POSTING OF YOUR PAYMENT, PLEASE ALLOW 6 DAYS FOR MAILING.



Shred-it INTERNATIONAL ULC
1383 North Service Road, East
Oakville, ON L6H 1A7

INVOICE NUMBER 8100077423	INVOICE DATE 07.01.2017	CUSTOMER NUMBER s.17
TOTAL ACCOUNT BALANCE DUE BY 06.02.2017		\$1,232.98
TOTAL AMOUNT ENCLOSED		\$
<input type="checkbox"/> If account or contact information has changed please check box and fill out back portion of coupon		

009648 000000472

s.17

BC PUBLIC SERVICE AGENCY
BUSINESS PERFORMANCE
810 BLANSHARD ST
VICTORIA BC V8W 2H2

===== REMIT TO: =====
SHRED-IT INTERNATIONAL ULC
P.O. BOX 15781, STATION A
TORONTO, ONTARIO
M5W 1C1

015781 s.17 0000008100077423 0000123298 2

BC Public Service Agency

CUSTOMER#: S.17

INVOICE#: 8100077423

INVOICE DATE: 07.01.2017

SERVICE DATE	SERVICE RECORD	P.O.#	SERVICE TYPE	QTY	UNIT OF MEASURE	TOTAL
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Site: BC01 Service Location: BC Public Service Agency, 810 Blanshard St, Victoria, BC, V8W 2H2, CA - S.17

16.12.2016	8028108117	C17PSA010	SHRED - ON-SITE AUTOMATIC	11 @ 4.85	Container - Std	\$53.35 ✓
					GST 5.00 %	\$2.67
					SUB TOTAL	\$56.02
03.01.2017	8028110440	C17PSA010	SHRED - ON-SITE AUTOMATIC	11 @ 4.85	Container - Std	\$53.35 ✓
					GST 5.00 %	\$2.67
					SUB TOTAL	\$56.02
					TOTAL	\$112.04

Site: BC01 Service Location: BC Public Service Agency, Floor 2nd, 6475 Metral Dr, Nanaimo, BC, V9T 2L9, CA - S.17

20.12.2016	8028104607	C17PSA010	SHRED - ON-SITE AUTOMATIC		Minimum Order Value	\$50.50 ✓
					GST 5.00 %	\$2.53
					SUB TOTAL	\$53.03
					TOTAL	\$53.03

Site: BC03 Service Location: BC Public Service Agency, 167 Lorne St, Kamloops, BC, V2C 1V9, CA - S.17

08.12.2016	8028266457	C17PSA010	SHRED - ON-SITE AUTOMATIC		Minimum Order Value	\$50.50 ✓
					GST 5.00 %	\$2.53
					SUB TOTAL	\$53.03
05.01.2017	8028451076	C17PSA010	SHRED - ON-SITE AUTOMATIC		Minimum Order Value	\$50.50 ✓
					GST 5.00 %	\$2.53
					SUB TOTAL	\$53.03
					TOTAL	\$106.06

Site: BC01 Service Location: BC Public Service Agency, 716 Courtney St., 1st Floor, Victoria, BC, V8W 1C2, CA - S.17

16.12.2016	8028108762	C17PSA010	SHRED - ON-SITE AUTOMATIC			
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SC010917040013_ZLCA_01.xml-19296-000000472

BC Public Service Agency

CUSTOMER#: s.17

INVOICE#: 8100077423

INVOICE DATE: 07.01.2017

SERVICE DATE	SERVICE RECORD	P.O.#	SERVICE TYPE	QTY	UNIT OF MEASURE	TOTAL
-----------------	-------------------	-------	-----------------	-----	--------------------	-------

Minimum Order Value \$50.50 ✓
 GST 5.00 % \$2.53
SUB TOTAL \$53.03

03.01.2017 8028109902 C17PSA010 SHRED - ON-SITE AUTOMATIC

Minimum Order Value \$50.50 ✓
 GST 5.00 % \$2.53
SUB TOTAL \$53.03

TOTAL \$106.06

Site: BC01 Service Location: BC Public Service Agency, 940 Blanshard St, Suite 100, Victoria, BC, V8W 2H3, CA - 11639584

09.12.2016 8028101616 C17PSA010 SHRED - ON-SITE AUTOMATIC

Minimum Order Value \$50.50 ✓
 GST 5.00 % \$2.53
SUB TOTAL \$53.03

23.12.2016 8028108669 C17PSA010 SHRED - ON-SITE AUTOMATIC

Minimum Order Value \$50.50 ✓
 GST 5.00 % \$2.53
SUB TOTAL \$53.03

06.01.2017 8028109598 C17PSA010 SHRED - ON-SITE AUTOMATIC

Minimum Order Value \$50.50 ✓
 GST 5.00 % \$2.53
SUB TOTAL \$53.03

TOTAL \$159.09

Site: BC01 Service Location: BC PSA, 976 Meares St, Victoria, BC, V8V 3J4, CA - 13901029

09.12.2016 8028102168 ON-SITE REGULAR SERVICE

Minimum Order Value \$50.50 ✓
 Fuel/Env. Surcharge \$6.57
 GST 5.00 % \$2.85
SUB TOTAL \$59.92

TOTAL \$59.92

TOTAL CURRENT INVOICE CHARGES \$596.20

\$89.31

s.17

BC Public Service Agency

CUSTOMER#: S.17

INVOICE#: 8100077423

INVOICE DATE: 07.01.2017

TAX SUMMARY

British Columbia

GST 5.00 %

\$28.43

Total Tax

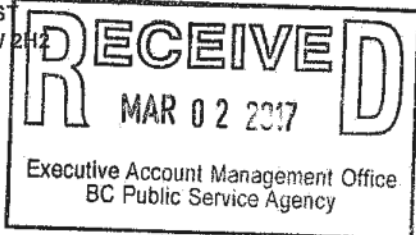
\$28.43

INVOICE

PAGE 1 of 4

Shred-it

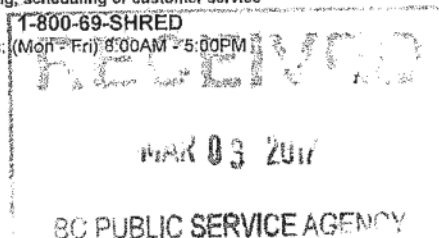
BC PUBLIC SERVICE AGENCY
BUSINESS PERFORMANCE
810 BLANSHARD ST
VICTORIA BC V8W 2H2



Billing Date 07.02.2017
Invoice Number 8100097993
Customer Number s.17
Site & Purchase Order Info on Reverse Page

For billing, scheduling or customer service

Hours: 1-800-69-SHRED (Mon-Fri) 8:00AM - 5:00PM



ACCOUNT SUMMARY - SHREDDING SERVICE

PREVIOUS BALANCE

DESCRIPTION

AMOUNT

Thank You-Payment

(\$1,178.62)

DATE GOODS/SERVICES RECEIVED by BC Public Service Agency:	DD-MMM-YEAR 7-MAR-17	AMOUNT \$873.03
QUALIFIED RECEIVER NAME:	Donna Launay	
QUALIFIED RECEIVER SIGNATURE:		
CONTRACT NUMBER: CITPSA010	RECEIPT # 3468	
TYPE OF GOODS OR SERVICE PROVIDED:	CONTRACT FEES/EXPENSES	
Additional Info: Shredding		

(See Reverse Page For Details)

\$873.03

\$927.39

Billing Currency: CAD

GST/HST #: 86625 9062

Certified pursuant to section 33 of the Financial Administration Act that the amount to be paid is correct, work has been performed, the goods supplied, the services rendered &/or the conditions met. I also confirm & certify that a thorough investigation has been carried out to ensure no previous payment has been made and this invoice has not been previously passed for payment.

customers' confidential information. This certification will affirm that Shred-it

destroys the customers' confidential material, pursuant to our customers' request and instructions.

Account History Please disregard if payment has been sent.

Current	1-30 days Past Due	31-60 days Past Due	61-90 days Past Due	90+ days Past Due	Total Account Balance
\$873.03	\$20.13	\$12.98	\$0.00	\$21.25	\$927.39

SC020917030015_ZLCA_01.xml-22291-000000544

PLEASE DETACH AND RETURN BOTTOM PORTION WITH YOUR PAYMENT IN THE ENCLOSED ENVELOPE. TO ENSURE TIMELY POSTING OF YOUR PAYMENT, PLEASE ALLOW 5 DAYS FOR MAILING.

Shred-it

Shred-it INTERNATIONAL ULC
1383 North Service Road, East
Oakville, ON L6H 1A7

INVOICE NUMBER 8100097993	INVOICE DATE 07.02.2017	CUSTOMER NUMBER s.17
TOTAL ACCOUNT BALANCE DUE BY 09.03.2017		\$927.39
TOTAL AMOUNT ENCLOSED		\$
<input type="checkbox"/> If account or contact information has changed please check box and fill out back portion of coupon		

s.17

011146 000000544

s.17

BC PUBLIC SERVICE AGENCY
BUSINESS PERFORMANCE
810 BLANSHARD ST
VICTORIA BC V8W 2H2

REMIT TO:
SHRED-IT INTERNATIONAL ULC
P.O. BOX 15781, STATION A
TORONTO, ONTARIO
M5W 1C1

015781 s.17

0000008100097993 0000092739 4

BC Public Service Agency

CUSTOMER#: s.17

INVOICE#: 8100097993

INVOICE DATE: 07.02.2017

SERVICE DATE	SERVICE RECORD	P.O.#	SERVICE TYPE	QTY	UNIT OF MEASURE	TOTAL
<i>Site: BC01 Service Location: BC Public Service Agency, 810 Blanshard St, Victoria, BC, V8W 2H2, CA - s.17</i>						
13.01.2017	8029115600	C17PSA010	SHRED - ON-SITE AUTOMATIC	11	Container - Std	\$53.35
13.01.2017	8029115600	C17PSA010	ON-SITE REGULAR SERVICE -EXTRA MATERIAL	8	Bankers/Archive Box	\$24.00
					GST 5.00 %	\$3.87
					SUB TOTAL	\$81.22
20.01.2017	8029428592		ON-SITE PURGE	58	Bankers/Archive Box	\$174.00
					GST 5.00 %	\$8.70
					SUB TOTAL	\$182.70
31.01.2017	8029408971	C17PSA010	SHRED - ON-SITE AUTOMATIC	11	Container - Std	\$53.35
					GST 5.00 %	\$2.67
					SUB TOTAL	\$56.02
					TOTAL	\$319.94

Site: BC01 Service Location: BC Public Service Agency, Floor 2nd, 6475 Metral Dr, Nanaimo, BC, V9T 2L9, CA - s.17

19.01.2017	8029091009	C17PSA010	SHRED - ON-SITE AUTOMATIC		Minimum Order Value	\$50.50
					GST 5.00 %	\$2.53
					SUB TOTAL	\$53.03
					TOTAL	\$53.03

Site: BC03 Service Location: BC Public Service Agency, 167 Lorne St, Kamloops, BC, V2C 1V9, CA - s.17

02.02.2017	8029505521	C17PSA010	SHRED - ON-SITE AUTOMATIC		Minimum Order Value	\$50.50
					GST 5.00 %	\$2.53
					SUB TOTAL	\$53.03
					TOTAL	\$53.03

Site: BC01 Service Location: BC Public Service Agency, 716 Courtney St, 1st Floor, Victoria, BC, V8W 1C2, CA - s.17

SC020917030015_ZLCA_01.xml-22292-000000544

BC Public Service Agency

CUSTOMER#: s.17

INVOICE#: 8100097993

INVOICE DATE: 07.02.2017

SERVICE DATE	SERVICE RECORD	P.O.#	SERVICE TYPE	QTY	UNIT OF MEASURE	TOTAL
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13.01.2017	8029115715	C17PSA010	SHRED - ON-SITE AUTOMATIC		Minimum Order Value	\$50.50
					GST 5.00 %	\$2.53
					SUB TOTAL	\$53.03
31.01.2017	8029409014	C17PSA010	SHRED - ON-SITE AUTOMATIC		Minimum Order Value	\$50.50
					GST 5.00 %	\$2.53
					SUB TOTAL	\$53.03
					TOTAL	\$106.06

Site: BC01 Service Location: BC Public Service Agency, 940 Blanshard St, Suite 100, Victoria, BC, V8W 2H3, CA - s.17

23.01.2017	8029246845	C17PSA010	SHRED - ON-SITE AUTOMATIC		Minimum Order Value	\$50.50
					GST 5.00 %	\$2.53
					SUB TOTAL	\$53.03
06.02.2017	8029580228	C17PSA010	SHRED - ON-SITE AUTOMATIC		Minimum Order Value	\$50.50
					GST 5.00 %	\$2.53
					SUB TOTAL	\$53.03
					TOTAL	\$106.06

Site: BC03 Service Location: BC Public Service Agency, Floor 3rd, 333 Victoria St, Nelson, BC, V1L 4K3, CA - s.17

01.02.2017	8029500497	C17PSA010	SHRED - ON-SITE AUTOMATIC		Minimum Order Value	\$50.50
					GST 5.00 %	\$2.53
					SUB TOTAL	\$53.03
					TOTAL	\$53.03

Site: BC01 Service Location: BC PSA, 976 Meares St, Victoria, BC, V8V 3J4, CA s.17

09.01.2017	8028995912		ON-SITE REGULAR SERVICE		Minimum Order Value	\$50.50
					Fuel/Env. Surcharge	\$7.07
					GST 5.00 %	\$2.88
					SUB TOTAL	\$60.45
24.01.2017	8029285193		ON-SITE REGULAR SERVICE		Minimum Order Value	\$50.50
					Fuel/Env. Surcharge	\$7.07
					GST 5.00 %	\$2.88
					SUB TOTAL	\$60.45
06.02.2017	8029613255		ON-SITE REGULAR SERVICE		Minimum Order Value	\$50.50
					Fuel/Env. Surcharge	\$7.58
					GST 5.00 %	\$2.90
					SUB TOTAL	\$60.98
					TOTAL	\$181.88

TOTAL CURRENT INVOICE CHARGES \$873.03

s.17

BC Public Service Agency

CUSTOMER# S.17

INVOICE#: 8100097993

INVOICE DATE: 07.02.2017

TAX SUMMARY

British Columbia

GST 5.00 %

\$41.61

Total Tax

\$41.61

ACCRUAL

INVOICE

PAGE 1 of 4

Shred-it

BC PUBLIC SERVICE AGENCY
BUSINESS PERFORMANCE
810 BLANSHARD ST
VICTORIA BC V8W 2H2

Receipt #
3545

Billing Date 07.03.2017
Invoice Number 8100120206
Customer Number s.17
Site & Purchase Order Info on Reverse Page

?

For billing, scheduling or customer service
1-800-69-SHRED
Hours: (Mon - Fri) 8:00AM - 5:00PM

ACCOUNT SUMMARY - SHREDDING SERVICE

PREVIOUS BALANCE

DESCRIPTION

AMOUNT

TOTAL

CURRENT INVOICE CHARGES

(See Reverse Page For Details)

\$551.91

\$1,479.30

Billing Currency: CAD

GST/HST #: 86625 9062

customers' confidential information. This certification will affirm that Shred-it

Shredding

Certified pursuant to section 33 of the Financial Administration Act that the amount to be paid is correct, work has been performed, the goods supplied, the services rendered &/or the conditions met. I also confirm & certify that a thorough investigation has been carried out to ensure no previous payment has been made and this invoice has not been previously passed for payment.

RECEIVED

APR 11 2017

BC PUBLIC SERVICE AGENCY
CORPORATE FINANCIAL OFFICE

Account History Please disregard if payment has been sent.

Current	1-30 days Past Due	31-60 days Past Due	61-90 days Past Due	90+ days Past Due	Total Account Balance
\$1,424.94	\$0.00	\$20.13	\$12.98	\$21.25	\$1,479.30

SC030917030021_ZLCA_01.xml-19781-000000495

PLEASE DETACH AND RETURN BOTTOM PORTION WITH YOUR PAYMENT IN THE ENCLOSED ENVELOPE. TO ENSURE TIMELY POSTING OF YOUR PAYMENT, PLEASE ALLOW 5 DAYS FOR MAILING.

Shred-it

Shred-it INTERNATIONAL ULC
1383 North Service Road, East
Oakville, ON L6H 1A7

INVOICE NUMBER 8100120206	INVOICE DATE 07.03.2017	CUSTOMER NUMBER s.17
TOTAL ACCOUNT BALANCE DUE BY 06.04.2017		\$1,479.30
TOTAL AMOUNT ENCLOSED		\$
<input type="checkbox"/> If account or contact information has changed please check box and fill out back portion of coupon		

009891 000000495

s.17

BC PUBLIC SERVICE AGENCY
BUSINESS PERFORMANCE
810 BLANSHARD ST
VICTORIA BC V8W 2H2

===== REMIT TO: =====
SHRED-IT INTERNATIONAL ULC
P.O. BOX 15781, STATION A
TORONTO, ONTARIO
M5W 1C1

015781 s.17

0000008100120206 0000147930 5

BC Public Service Agency

CUSTOMER#: s.17

INVOICE#: 8100120206

INVOICE DATE: 07.03.2017

SERVICE DATE	SERVICE RECORD	P.O.#	SERVICE TYPE	QTY	UNIT OF MEASURE	TOTAL
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Site: BC01 Service Location: BC Public Service Agency, 810 Blanshard St, Victoria, BC, V8W 2H2, CA s.17

10.02.2017	8029761742	C17PSA010	SHRED - ON-SITE AUTOMATIC	11	Container - Std	\$53.35
					GST 5.00 %	\$2.67
					SUB TOTAL	\$56.02
24.02.2017	8030087959	C17PSA010	SHRED - ON-SITE AUTOMATIC	11	Container - Std	\$53.35
					GST 5.00 %	\$2.67
					SUB TOTAL	\$56.02
					TOTAL	\$112.04

Site: BC01 Service Location: BC Public Service Agency, Floor 2nd, 6475 Metral Dr, Nanaimo, BC, V9T 2L9, CA s.17

16.02.2017	8029705722	C17PSA010	SHRED - ON-SITE AUTOMATIC		Minimum Order Value	\$50.50
					GST 5.00 %	\$2.53
					SUB TOTAL	\$53.03
					TOTAL	\$53.03

Site: BC03 Service Location: BC Public Service Agency, 167 Lorne St, Kamloops, BC, V2C 1V9, CA s.17

02.03.2017	8030162911	C17PSA010	SHRED - ON-SITE AUTOMATIC		Minimum Order Value	\$50.50
					GST 5.00 %	\$2.53
					SUB TOTAL	\$53.03
					TOTAL	\$53.03

Site: BC01 Service Location: BC Public Service Agency, 716 Courtney St., 1st Floor, Victoria, BC, V8W 1C2, CA - s.17

10.02.2017	8029761804	C17PSA010	SHRED - ON-SITE AUTOMATIC		Minimum Order Value	\$50.50
					GST 5.00 %	\$2.53
					SUB TOTAL	\$53.03
24.02.2017	8030088005	C17PSA010	SHRED - ON-SITE AUTOMATIC			

SC030917030021_ZLCA_01.xml-19782-000000495

IF CURRENT INFORMATION HAS CHANGED, PLEASE CONTACT THE ISSUING AGENCY FOR A CORRECTED INVOICE.

ACCOUNT NAME: BC PUBLIC SERVICE AGENCY

ADDRESS: 810 BLANSARD ST, VICTORIA, BC, V8W 2H2

PHONE: (250) 363-1111

FAX: (250) 363-1111

EMAIL: info@bcpsa.ca

INVOICE NUMBER: 8100120206

DATE: 07.03.2017

BC Public Service Agency

CUSTOMER#: s.17

INVOICE#: 8100120206

INVOICE DATE: 07.03.2017

SERVICE DATE	SERVICE RECORD	P.O.#	SERVICE TYPE	QTY	UNIT OF MEASURE	TOTAL
-----------------	-------------------	-------	-----------------	-----	--------------------	-------

Minimum Order Value	\$50.50
GST 5.00 %	\$2.53
SUB TOTAL	\$53.03
TOTAL	\$106.06

Site: BC01 Service Location: BC Public Service Agency, 940 Blanshard St, Suite 100, Victoria, BC, V8W 2H3, CA - s.17

17.02.2017	8029931002	C17PSA010	SHRED - ON-SITE AUTOMATIC	Minimum Order Value	\$50.50
				GST 5.00 %	\$2.53
				SUB TOTAL	\$53.03
03.03.2017	8030232131	C17PSA010	SHRED - ON-SITE AUTOMATIC	Minimum Order Value	\$50.50
				GST 5.00 %	\$2.53
				SUB TOTAL	\$53.03
				TOTAL	\$106.06

Site: BC01 Service Location: BC PSA, 976 Meares St, Victoria, BC, V8V 3J4, CA s.17

20.02.2017	8029969613	ON-SITE REGULAR SERVICE	Minimum Order Value	\$50.50
			Fuel/Env. Surcharge	\$7.88
			GST 5.00 %	\$2.90 - 0.37
			SUB TOTAL	\$60.98
03.03.2017	8030295349	ON-SITE REGULAR SERVICE	Minimum Order Value	\$50.50
			Fuel/Env. Surcharge	\$7.88
			GST 5.00 %	\$2.89 - 0.36
			SUB TOTAL	\$60.71
			TOTAL	\$121.69

TOTAL CURRENT INVOICE CHARGES	\$551.91
--------------------------------------	-----------------

Total \$536.28

pretax: \$510.70

GST: 25.28

BC Public Service Agency

CUSTOMER# S.17

INVOICE#: 8100120206

INVOICE DATE: 07.03.2017

TAX SUMMARY

British Columbia

GST 5.00 %

\$26.31

Total Tax

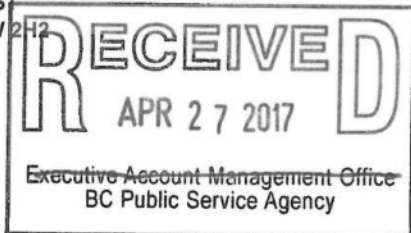
\$26.31

INVOICE

PAGE 1 of 4



BC PUBLIC SERVICE AGENCY
BUSINESS PERFORMANCE
810 BLANSHARD ST
VICTORIA BC V8W 2H2



Billing Date 07.04.2017
Invoice Number 8100141897
Customer Number s.17
Site & Purchase Order Info on Reverse Page



For billing, scheduling or customer service
1-800-69-SHRED
Hours: (Mon - Fri) 8:00AM - 5:00PM

ACCOUNT SUMMARY - SHREDDING SERVICE

DESCRIPTION	AMOUNT	TOTAL
PREVIOUS BALANCE		\$1,479.30
Thank You-Payment	(\$850.24)	

CURRENT INVOICE CHARGES

DATE GOODS/SERVICES RECEIVED by BC Public Service Agency:	DD-MMM-YEAR	AMOUNT
21-Apr-17	1395.81	
QUALIFIED RECEIVER NAME:	Donna Lounay	
QUALIFIED RECEIVER SIGNATURE:	<i>[Signature]</i>	
CONTRACT NUMBER:	RECEIPT # 2682	
TYPE OF GOODS OR SERVICE PROVIDED:	CONTRACT FEES/EXPENSES	
Additional Info: C18PSA003		

(See Reverse Page For Details) **\$766.75**
\$1,395.81

Billing Currency: CAD

GST/HST #: 86625 9062

Certified pursuant to section 33 of the Financial Administration Act that the amount to be paid is correct, work has been performed, the goods supplied, the services rendered &/or the conditions met. I also confirm & certify that a thorough investigation has been carried out to ensure no previous payment has been made and this invoice has not been previously passed for payment.

Customers' confidential information. This certification will affirm that Shred-it
ions.

Account History Please disregard if payment has been sent.

Current	1-30 days Past Due	31-60 days Past Due	61-90 days Past Due	90+ days Past Due	Total Account Balance
\$766.75	\$574.70	\$0.00	\$20.13	\$34.23	\$1,395.81

SC040917030025_ZLCA_01.xml-21021-000000512

PLEASE DETACH AND RETURN BOTTOM PORTION WITH YOUR PAYMENT IN THE ENCLOSED ENVELOPE. TO ENSURE TIMELY POSTING OF YOUR PAYMENT, PLEASE ALLOW 5 DAYS FOR MAILING.



Shred-it INTERNATIONAL ULC
1383 North Service Road, East
Oakville, ON L6H 1A7

INVOICE NUMBER	INVOICE DATE	CUSTOMER NUMBER
8100141897	07.04.2017	s.17
TOTAL ACCOUNT BALANCE DUE BY 07.05.2017		\$1,395.81
TOTAL AMOUNT ENCLOSED		\$
<input type="checkbox"/> If account or contact information has changed please check box and fill out back portion of coupon		

s.17

010511 000000512

s.17

BC PUBLIC SERVICE AGENCY
BUSINESS PERFORMANCE
810 BLANSHARD ST
VICTORIA BC V8W 2H2

===== REMIT TO: =====
SHRED-IT INTERNATIONAL ULC
P.O. BOX 15781, STATION A
TORONTO, ONTARIO
M5W 1C1

015781 s.17

0000008100141897 0000139581 6

BC Public Service Agency

CUSTOMER#: S.17

INVOICE#: 8100141897

INVOICE DATE: 07.04.2017

SERVICE DATE	SERVICE RECORD	P.O.#	SERVICE TYPE	QTY	UNIT OF MEASURE	TOTAL
Site: BC01 Service Location: BC Public Service Agency, 810 Blanshard St, Victoria, BC, V8W 2H2, CA - S.17						
13.03.2017	8030418448	C17PSA010	SHRED - ON-SITE AUTOMATIC	11	Container - Std	\$53.35
					GST 5.00 %	\$2.67
					SUB TOTAL	\$56.02
24.03.2017	8030729009	C17PSA010	SHRED - ON-SITE AUTOMATIC	11	Container - Std	\$53.35
					GST 5.00 %	\$2.67
					SUB TOTAL	\$56.02
07.04.2017	8031090527	C17PSA010	SHRED - ON-SITE AUTOMATIC	11	Container - Std	\$53.35
					GST 5.00 %	\$2.67
					SUB TOTAL	\$56.02
					TOTAL	\$168.06

Site: BC01 Service Location: BC Public Service Agency, Floor 2nd, 6475 Metral Dr, Nanaimo, BC, V9T 2L9, CA - S.17

16.03.2017	8030726506	C17PSA010	ON-SITE REGULAR SERVICE		Minimum Order Value	\$50.50
					GST 5.00 %	\$2.53
					SUB TOTAL	\$53.03
06.04.2017	8031088322	C17PSA010	SHRED - ON-SITE AUTOMATIC		Minimum Order Value	\$50.50
					GST 5.00 %	\$2.53
					SUB TOTAL	\$53.03
					TOTAL	\$106.06

Site: BC03 Service Location: BC Public Service Agency, 167 Lorne St, Kamloops, BC, V2C 1V9, CA - S.17

30.03.2017	8030856582	C17PSA010	SHRED - ON-SITE AUTOMATIC		Minimum Order Value	\$50.50
					GST 5.00 %	\$2.53
					SUB TOTAL	\$53.03
					TOTAL	\$53.03

Site: BC01 Service Location: BC Public Service Agency, 716 Courtney St., 1st Floor, Victoria, BC, V8W 1C2, CA -

SC040917030025_ZLCA_01.xml-21022-000000512

IF CURRENT ACCOUNT INFORMATION HAS CHANGED, PLEASE ENTER THE CORRECT INFORMATION BELOW

Billing Information Change		Service Information Change	
ACCOUNT NAME			
CONTACT			
EMAIL			
ADDRESS			
CITY			
PROVINCE/POSTAL CODE			
PHONE NUMBER			
FAX NUMBER			

BC Public Service Agency

CUSTOMER#: s.17

INVOICE#: 8100141897

INVOICE DATE: 07.04.2017

SERVICE DATE	SERVICE RECORD	P.O.#	SERVICE TYPE	QTY	UNIT OF MEASURE	TOTAL
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s.17

13.03.2017	8030418485	C17PSA010	SHRED - ON-SITE AUTOMATIC		Minimum Order Value	\$50.50
					GST 5.00 %	\$2.53
					SUB TOTAL	\$53.03
24.03.2017	8030729124	C17PSA010	SHRED - ON-SITE AUTOMATIC		Minimum Order Value	\$50.50
					GST 5.00 %	\$2.53
					SUB TOTAL	\$53.03
07.04.2017	8031090639	C18PSA003	SHRED - ON-SITE AUTOMATIC		Minimum Order Value	\$50.50
					GST 5.00 %	\$2.53
					SUB TOTAL	\$53.03
					TOTAL	\$159.09

Site: BC01 Service Location: BC Public Service Agency, 940 Blanshard St, Suite 100, Victoria, BC, V8W 2H3, CA -

s.17

20.03.2017	8030564855	C17PSA010	SHRED - ON-SITE AUTOMATIC		Minimum Order Value	\$50.50
					GST 5.00 %	\$2.53
					SUB TOTAL	\$53.03
31.03.2017	8030907782	C17PSA010	SHRED - ON-SITE AUTOMATIC		Minimum Order Value	\$50.50
					GST 5.00 %	\$2.53
					SUB TOTAL	\$53.03
					TOTAL	\$106.06

Site: BC03 Service Location: BC Public Service Agency, Floor 3rd, 333 Victoria St, Nelson, BC, V1L 4K3, CA - s.17

29.03.2017	8030860131	C17PSA010	SHRED - ON-SITE AUTOMATIC		Minimum Order Value	\$50.50
					GST 5.00 %	\$2.53
					SUB TOTAL	\$53.03
					TOTAL	\$53.03

Site: BC01 Service Location: BC PSA, 976 Meares St, Victoria, BC, V8V 3J4, CA - s.17

20.03.2017	8030632050		ON-SITE REGULAR SERVICE		Minimum Order Value	\$50.50
					Fuel/Env. Surcharge	\$7.92
					GST 5.00 %	\$2.69 2.53
					SUB TOTAL	\$60.71 53.03
03.04.2017	8031010860		ON-SITE REGULAR SERVICE		Minimum Order Value	\$50.50
					Fuel/Env. Surcharge	\$7.92
					GST 5.00 %	\$2.69 2.53
					SUB TOTAL	\$60.71 53.03
					TOTAL	\$121.42 106.06

TOTAL CURRENT INVOICE CHARGES

~~\$766.75~~

Pre-tax: 715.55
 GST: 35.84
 Total: 751.39

BC Public Service Agency

CUSTOMER# s.17

INVOICE#: 8100141897

INVOICE DATE: 07.04.2017

TAX SUMMARY

British Columbia
GST 5.00 %

\$36.56

Total Tax

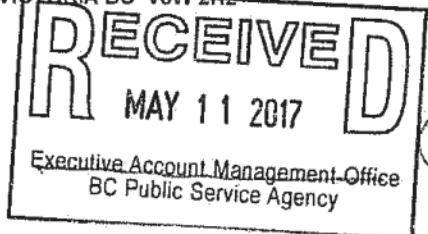
\$36.56

INVOICE

PAGE 1 of 3

Shred-it

BC PUBLIC SERVICE AGENCY
FL 1
810 BLANSHARD ST
VICTORIA BC V8W 2H2



[Signature]

Billing Date 30.04.2017
Invoice Number 8100160558
Customer Number s.17
Site & Purchase Order Info on Reverse Page



For billing, scheduling or customer service
1-800-69-SHRED
Hours: (Mon - Fri) 8:00AM - 5:00PM

ACCOUNT SUMMARY - SHREDDING SERVICE

CURRENT INVOICE CHARGES

DESCRIPTION

AMOUNT

TOTAL

(See Reverse Page For Details)

53.55

~~\$61.32~~

TOTAL ACCOUNT BALANCE DUE BY 30.05.2017

\$61.32

DATE GOODS/SERVICES RECEIVED	DD-MMM-YEAR	AMOUNT
by BC Public Service Agency:	30 Apr 17	\$1.00
QUALIFIED RECEIVER NAME:	Donna Layman	
QUALIFIED RECEIVER SIGNATURE:	<i>[Signature]</i>	
CONTRACT NUMBER:	C18PS4003	RECEIPT # 3603
TYPE OF GOODS OR SERVICE PROVIDED:	CONTRACT FEES/EXPENSES	
Additional Info:		
Shredding		

Certified pursuant to section 33 of the Financial Administration Act that the amount to be paid is correct, work has been performed, the goods supplied, the services rendered &/or the conditions met. I also confirm & certify that a thorough investigation has been carried out to ensure no previous payment has been made and this invoice has not been previously passed for payment.



Billing Currency: CAD

GST/HST #: 86625 9062

its customers' confidential information. This certification will affirm that Shred-it instructions.

Account History Please disregard if payment has been sent.

Current	1-30 days Past Due	31-60 days Past Due	61-90 days Past Due	90+ days Past Due	Total Account Balance
\$61.32	\$0.00	\$0.00	\$0.00	\$0.00	\$61.32

SC050217030020_ZLCA_01.xml-13289-000000329

PLEASE DETACH AND RETURN BOTTOM PORTION WITH YOUR PAYMENT IN THE ENCLOSED ENVELOPE. TO ENSURE TIMELY POSTING OF YOUR PAYMENT, PLEASE ALLOW 6 DAYS FOR MAILING.

Shred-it

Shred-it INTERNATIONAL ULC
1383 North Service Road, East
Oakville, ON L6H 1A7

INVOICE NUMBER 8100160558	INVOICE DATE 30.04.2017	CUSTOMER NUMBER s.17
TOTAL ACCOUNT BALANCE DUE BY 30.05.2017		\$61.32
TOTAL AMOUNT ENCLOSED		\$
<input type="checkbox"/> If account or contact information has changed please check box and fill out back portion of coupon		

s.17 006645 000000329 s.17

BC PUBLIC SERVICE AGENCY
1ST FL
810 BLANSHARD ST
VICTORIA BC V8W 2H2

===== REMIT TO: =====
SHRED-IT INTERNATIONAL ULC
P.O. BOX 15781, STATION A
TORONTO, ONTARIO
M5W 1C1

015781 s.17 0000008100160558 0000006132 1

BC Public Service Agency

CUSTOMER# s.17

INVOICE#: 8100160558

INVOICE DATE: 30.04.2017

SERVICE DATE	SERVICE RECORD	P.O.#	SERVICE TYPE	QTY	UNIT OF MEASURE	TOTAL
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Site: BC01 Service Location: BC Public Service Agency, 810 Blanshard St, Victoria, BC, V8W 2H2, CA - s.17

24.04.2017	8031607667		ON-SITE PURGE	17	Bankers/Archive Box	\$51.00
					Fuel/Env. Surcharge	\$7.40
					GST 5.00 %	\$2.92 2.55
					SUB TOTAL	\$61.32
					TOTAL	\$61.32
					TOTAL CURRENT INVOICE CHARGES	\$61.32

53.55

1
2.92
7.40

10.32

61.32
~~10.32~~

51.00

SC050217030020_ZLCA_01.xml-13290-000000329

1. CURRENT INVOICE TOTAL: \$53.55 (including GST) - This amount is payable to the company within 30 days of the invoice date. If payment is not received within this period, interest will be charged at the rate of 1% per month on the outstanding balance.

2. PAYMENT METHOD: Please refer to the back of this invoice for details on how to make payments.

3. CONTACT: For any queries or to arrange a visit, please contact our sales team at 1-800-69-SHRED.

4. TERMS: Payment is due on receipt of invoice unless otherwise agreed in writing.

5. CANCELLATION: A cancellation fee of \$100 applies if the service is cancelled within 14 days of the scheduled date.

6. WARRANTY: All work is guaranteed for 12 months against defects in materials and workmanship.

7. TAXES: The company is registered for GST. The GST number is 123456789.

8. COMPANY: SHRED-IT, A STERICYCLE COMPANY. 1-800-69-SHRED. www.shred-it.ca

BC Public Service Agency

CUSTOMER#:s.17

INVOICE#: 8100160558

INVOICE DATE: 30.04.2017

TAX SUMMARY

British Columbia
GST 5.00 %

Total Tax

~~\$2.92~~

~~\$2.92~~

2.55

s.17

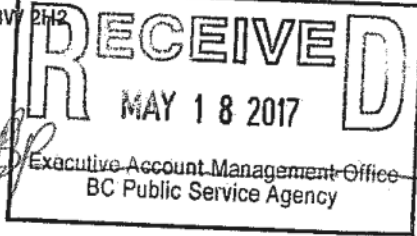
INVOICE

PAGE 1 of 4

Shred-it

BC PUBLIC SERVICE AGENCY
BUSINESS PERFORMANCE
810 BLANSHARD ST
VICTORIA BC V8W 2H2

Billing Date 07.05.2017
Invoice Number 8100164398
Customer Number s.17
Site & Purchase Order Info on Reverse Page



?

For billing, scheduling or customer service
1-800-69-SHRED
Hours: (Mon - Fri) 8:00AM - 5:00PM

ACCOUNT SUMMARY - SHREDDING SERVICE

DESCRIPTION	AMOUNT	TOTAL
PREVIOUS BALANCE		\$1,286.76
CURRENT ADJUSTMENTS		\$16.21
Thank You-Payment	(\$536.28)	
CURRENT INVOICE CHARGES	(See Reverse Page For Details)	
TOTAL ACCOUNT BALANCE DUE BY 06.06.2017		\$1,318.33

pre-tax: \$11.42 GST: 25.58 \$537.00
\$551.64 \$537.00

Billing Currency: CAD

1277.39 Less GST & Fuel charges

GST/HST #: 86625 9062

CERTIFICATE OF DESTRUCTION: Shred-it is committed to the secure destruction of its customers' confidential information. This certification will affirm that Shred-it destroys the customers' confidential material, pursuant to our customers' request and instructions.

Account History Please disregard if payment has been sent.					
Current	1-30 days Past Due	31-60 days Past Due	61-90 days Past Due	90+ days Past Due	Total Account Balance
\$1,225.55	\$15.63	\$22.79	\$0.00	\$54.36	\$1,318.33

SC050917030019_ZLCA_01.xml-18759-000000458

PLEASE DETACH AND RETURN BOTTOM PORTION WITH YOUR PAYMENT IN THE ENCLOSED ENVELOPE. TO ENSURE TIMELY POSTING OF YOUR PAYMENT, PLEASE ALLOW 5 DAYS FOR MAILING.

RECEIVED

751.39 2017-05-17
536.28 2017-04-20
MAY 24 2017

BC PUBLIC SERVICE AGENCY
CORPORATE FINANCIAL OFFICE

DATE GOODS/SERVICES RECEIVED by BC Public Service Agency:	DD-MMM-YEAR 7 May 17	AMOUNT 1277.39
QUALIFIED RECEIVER NAME:	Donna Lauray	
QUALIFIED RECEIVER SIGNATURE:	<i>Donna Lauray</i>	
CONTRACT NUMBER: <i>CLPSA003</i>	RECEIPT # <i>3604</i>	
TYPE OF GOODS OR SERVICE PROVIDED:	CONTRACT FEES/EXPENSES	
Additional Info:		
Shredding		

Certified pursuant to section 33 of the Financial Administration Act that the amount to be paid is correct, work has been performed, the goods supplied, the services rendered &/or the conditions met. I also confirm & certify that a thorough investigation has been carried out to ensure no previous payment has been made and this invoice has not been previously passed for payment.

s.17

BC PUBLIC SERVICE AGENCY
BUSINESS PERFORMANCE
810 BLANSHARD ST
VICTORIA BC V8W 2H2

INVOICE NUMBER 8100164398	INVOICE DATE 07.05.2017	CUSTOMER NUMBER s.17
TOTAL ACCOUNT BALANCE DUE BY 06.06.2017		\$1,318.33
TOTAL AMOUNT ENCLOSED		\$
<input type="checkbox"/> If account or contact information has changed please check box and fill out back portion of coupon		

REMIT TO:
SHRED-IT INTERNATIONAL ULC
P.O. BOX 15781, STATION A
TORONTO, ONTARIO
M5W 1C1

015781 s.17

0000008100164398 0000131833 3

BC Public Service Agency

CUSTOMER#: s.17

INVOICE#: 8100164398

INVOICE DATE: 07.05.2017

SERVICE DATE	SERVICE RECORD	P.O.#	SERVICE TYPE	QTY	UNIT OF MEASURE	TOTAL
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Site: BC01 Service Location: BC Public Service Agency, 810 Blanshard St, Victoria, BC, V8W 2H2, CA s.17

24.04.2017	8031439755	C17PSA010	SHRED - ON-SITE AUTOMATIC	11	Container - Std	\$53.35 ✓
					GST 5.00 %	\$2.67
					SUB TOTAL	\$56.02
05.05.2017	8031733262	C17PSA010	SHRED - ON-SITE AUTOMATIC	11	Container - Std	\$53.35
					GST 5.00 %	\$2.67
					SUB TOTAL	\$56.02
					TOTAL	\$112.04

Site: BC01 Service Location: BC Public Service Agency, Floor 2nd, 6475 Metral Dr, Nanaimo, BC, V9T 2L9, CA -s.17

04.05.2017	8031705036	C17PSA010	SHRED - ON-SITE AUTOMATIC		Minimum Order Value	\$50.50 ✓
					GST 5.00 %	\$2.53
					SUB TOTAL	\$53.03
					TOTAL	\$53.03

Site: BC03 Service Location: BC Public Service Agency, 167 Lorne St, Kamloops, BC, V2C 1V9, CA s.17

27.04.2017	8031513753	C17PSA010	SHRED - ON-SITE AUTOMATIC		Minimum Order Value	\$50.50 ✓
					GST 5.00 %	\$2.53
					SUB TOTAL	\$53.03
					TOTAL	\$53.03

Site: BC01 Service Location: BC Public Service Agency, 716 Courtney St., 1st Floor, Victoria, BC, V8W 1C2, CA -s.17

24.04.2017	8031439813	C18PSA003	SHRED - ON-SITE AUTOMATIC		Minimum Order Value	\$50.50 ✓
					GST 5.00 %	\$2.53
					SUB TOTAL	\$53.03
05.05.2017	8031733344	C18PSA003	SHRED - ON-SITE AUTOMATIC			

SC050917030019_ZLCA_01.xml-18760-000000458

BC Public Service Agency

CUSTOMER# s.17

INVOICE#: 8100164398

INVOICE DATE: 07.05.2017

SERVICE DATE	SERVICE RECORD	P.O.#	SERVICE TYPE	QTY.	UNIT OF MEASURE	TOTAL
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Minimum Order Value	\$50.50
GST 5.00 %	\$2.53
SUB TOTAL	\$53.03
TOTAL	\$106.06

Site: BC01 Service Location: BC Public Service Agency, 940 Blanshard St, Suite 100, Victoria, BC, V8W 2H3, CA - s.17

10.04.2017	8031249066	C17PSA010	SHRED - ON-SITE AUTOMATIC	Minimum Order Value	\$50.50
				GST 5.00 %	\$2.53
				SUB TOTAL	\$53.03
28.04.2017	8031574877	C17PSA010	SHRED - ON-SITE AUTOMATIC	Minimum Order Value	\$50.50
				GST 5.00 %	\$2.53
				SUB TOTAL	\$53.03
				TOTAL	\$106.06

Site: BC01 Service Location: BC PSA, 976 Meares St, Victoria, BC, V8V 3J4, CA s.17

18.04.2017	8031300587		ON-SITE REGULAR SERVICE	Minimum Order Value	\$50.50
				Fuel/Env. Surcharge	\$7.32 2.53
				GST 5.00 %	\$2.89 2.53
				SUB TOTAL	\$60.71 53.03
01.05.2017	8031637379		ON-SITE REGULAR SERVICE	Minimum Order Value	\$50.50
				Fuel/Env. Surcharge	\$7.32 2.53
				GST 5.00 %	\$2.89 2.53
				SUB TOTAL	\$60.71 53.03
				TOTAL	\$121.42 106.06
TOTAL CURRENT INVOICE CHARGES					\$551.64 537.00

s.17

BC Public Service Agency

CUSTOMER#: S.17

INVOICE#: 8100164398

INVOICE DATE: 07.05.2017

TAX SUMMARY

British Columbia
GST 5.00 %

Total Tax

~~\$26.30~~~~\$26.30~~

25.58

Cost - ~~26.30~~
Fuel Charge - ~~14.64~~

40.94

1318.33
40.94

1277.39



195 Summerlea Road
Brampton, Ontario L6T 4P6

Direct Questions To: Customer Care - 1-800-327-8345 or
askcustomerservice@ironmountain.com

E0070X I0292 D2186385679 S2 P3900871 0001:0005

s.17

BC PUBLIC SERVICE AGENCY (PROV GOV)
ACCOUNTS PAYABLE
810 BLANSHARD ST
VICTORIA, BC V8W 2H2
CANADA

Invoice

Page 1 of 2

Account Overview

Invoice Number: NKP0268
Invoice Date: 01/31/2017
Storage Period:
Service Period: 12/28/2016 - 01/24/2017
Customer ID/Name: s.17 /BC PUBLIC SERVICE AGENCY (PROV GOV)

Due By: 03/02/2017

New Charges

Storage	0.00
Service	47.32
Supplies	0.00
Other Charges	0.00
Tax	2.36

INVOICE AMOUNT DUE \$49.68

EFFECTIVE IMMEDIATELY

IMPORTANT UPDATE

The postal code has changed for customers remitting payments via mail.
Please update your records to reflect the new Postal Code:
PO Box 3527, Station A
Toronto, Ontario

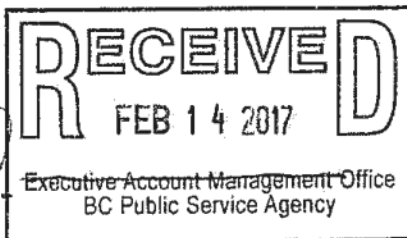
M5W 3G4

DATE GOODS/SERVICES RECEIVED		DD-MMM-YY		SUPPLIER #	
by BC Public Service Agency:		31-JAN-17		152055	
EXPENSE AUTHORITY NAME:		Derek Cockburn			
QUALIFIED RECEIVER NAME:		QUALIFIED RECEIVER SIGNATURE:			
Donna Launay					
RESPONSIBILITY CTR.	SERVICE LINE	STOB	PROJECT	AMOUNT	
70835	34632	6502	7000000	59.68	
TYPE OF GOODS OR SERVICE PROVIDED:					
Shredding of Off-Site Records					
<small>*certified pursuant to section 33 of the Financial Administration Act that the amount to be paid is correct, work has been performed, the goods supplied, the services rendered &/or the conditions met. I also confirm & certify that a thorough investigation has been carried out to ensure no previous payment has been made and this invoice has not been previously passed for payment.</small>					
SPECIAL NOTE:					

LEGEND:

- When paying by check please include applicable customer ID(s), invoice number(s) and invoice amount(s)
- Balance Activity does not reflect any payment received that has not or could not be applied to open invoices.
- Storage is billed in advance and may include prorated storage charges for the current period*
- Services are billed in arrears*
- Adjustment amount includes credits, debits and other adjustments made by the specified date
- Payment is due per contract Net terms from the invoice date

*Unless otherwise expressly agreed upon in writing



TO VIEW AND PAY ONLINE GO TO:

<http://ca.invoices.ironmountain.com>

USE THIS ENROLLMENT CODE TO CREATE YOUR ORGANIZATION'S ADMINISTRATION ACCOUNT:

s.17

SUBMIT PAYMENTS TO: Iron Mountain Canada Operations ULC
d/b/a Iron Mountain Canada
P.O. BOX 3527 STATION A
TORONTO, ON M5W 3G4

Certain services may be billed by Iron Mountain Canada Operations ULC d/b/a Iron Mountain Canada acting as agent on behalf of Iron Mountain Information Management Services Canada, Inc. and/or Iron Mountain Secure Shredding Canada, Inc.



Customer ID/Name: s.17 /BC PUBLIC SERVICE
AGENCY (PROV GOV)

Invoice Number: NKP0268
Invoice Date: 01/31/2017

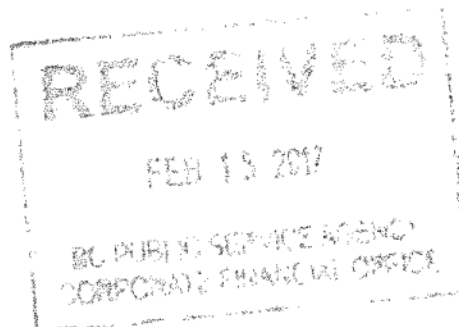
Description	Qty	Rate	Amount
OFFSITE SHRED, SEC 65 GAL	5.00	8.240	41.20
OFFSITE SHRED, SEC CONSOLE	1.00	6.120	6.12
OFFSITE SHRED, TRIP SCHEDULED	4.00	0.000	0.00
STANDARD SHRED LOCK	2.00	0.000	0.00
TOTAL SERVICE			47.32
Sub Total			47.32
BRITISH COLUMBIA GST/HST			2.36
INVOICE AMOUNT DUE			49.68

Balance Activity Summary as of 01/24/2017

Previous Balance	147.33
Adjustments	
Payments applied by 01/24/2017	(49.68)
Adjustments as of 01/24/2017	0.00
** Balance as of 01/24/2017	\$97.65
Current Invoice Amount	49.68
Total Balance	\$147.33

** If the balance as of 01/24/2017 has already been paid, thank you for your payment

Canadian Tax ID Numbers For Reference Only	
GST/HST/TPS	885517334RT0001
BRITISH COLUMBIA	PST# 1014-7765
MANITOBA	PST# 885517334MT0001
QUEBEC	TVQ# 1019185164
SASKATCHEWAN	PST# 5600135



CERTIFICATE OF DESTRUCTION:

IRON MOUNTAIN CERTIFIES THAT THE MATERIALS RELATED TO SHREDDING SERVICES ON THIS INVOICE HAVE ENTERED THE DESTRUCTION PROCESS IN ACCORDANCE WITH OUR SECURE SHREDDING WORKFLOW SO THAT THE INFORMATION CANNOT BE RECONSTRUCTED.



195 Summerlea Road
Brampton, Ontario L6T 4P6

Detail Billing Transaction Report

Customer ID/Name: s.17 3C PUBLIC SERVICE AGENCY (PROV GOV)
Division ID/Name: 929626506/3200 SHELBOURNE ST STE 201
Department ID/Name: OHP/OHP

Storage Period:	
Service Period:	12/28/2016 - 01/24/2017

Order Number	Order Date	Bill Code	Description	Storage Date	Qty	UOM	MOS	Rate	Amount
211770163	12/29/2016	2042	OFFSITE SHRED, SEC 65 GAL		1.00	EA	1	8.240	8.24
211770163	12/29/2016	2411	OFFSITE SHRED, TRIP SCHEDULED		1.00	EA	1	0.000	0.00

SERINA CALLAHAN IS THE CONTACT FOR ORDER #211770163

Sub Total	8.24
BRITISH COLUMBIA GST/HST	0.41
TOTAL	8.65

THIS IS NOT AN INVOICE

s.17



195 Summerlea Road
Brampton, Ontario L6T 4P6

Detail Billing Transaction Report

Customer ID/Name: s.17 'BC PUBLIC SERVICE AGENCY (PROV GOV)
Division ID/Name: 2125677724/808 NELSON ST
Department ID/Name: OHP/OHP

Storage Period:	
Service Period:	12/28/2016 - 01/24/2017

Order Number	Order Date	Bill Code	Description	Storage Date	Qty	UOM	MOS	Rate	Amount
211703353	12/28/2016	2042	OFFSITE SHRED, SEC 65 GAL		1.00	EA	1	8.240	8.24
211703353	12/28/2016	2041	OFFSITE SHRED, SEC CONSOLE		1.00	EA	1	6.120	6.12
211703353	12/28/2016	2411	OFFSITE SHRED, TRIP SCHEDULED		1.00	EA	1	0.000	0.00
SHANA IS THE CONTACT FOR ORDER #211703353									
211860887	01/03/2017	2503	STANDARD SHRED LOCK		1.00	EA	1	0.000	0.00
MELISSA IS THE CONTACT FOR ORDER #211860887									
212178705	01/10/2017	2503	STANDARD SHRED LOCK		1.00	EA	1	0.000	0.00
MELISSA.ZACHARIAS IS THE CONTACT FOR ORDER #212178705									
Sub Total									14.36
BRITISH COLUMBIA GST/HST									0.72
TOTAL									15.08

THIS IS NOT AN INVOICE

s.17



195 Summerlea Road
Brampton, Ontario L6T 4P6

Detail Billing Transaction Report

Customer ID/Name: s.17 BC PUBLIC SERVICE AGENCY (PROV GOV)
Division ID/Name: 2393823094/235 FIRST AVE
Department ID/Name: OHP/OHP

Storage Period:	
Service Period:	12/28/2016 - 01/24/2017

Order Number	Order Date	Bill Code	Description	Storage Date	Qty	UOM	MOS	Rate	Amount
211600406	12/22/2016	2042	OFFSITE SHRED, SEC 65 GAL		1.00	EA	1	8.240	8.24
211600406	12/22/2016	2411	OFFSITE SHRED, TRIP SCHEDULED		1.00	EA	1	0.000	0.00
SHANA IS THE CONTACT FOR ORDER #211600406									
Sub Total									8.24
BRITISH COLUMBIA GST/HST									0.41
TOTAL									8.65

THIS IS NOT AN INVOICE

s.17



195 Summerlea Road
Brampton, Ontario L6T 4P6

Detail Billing Transaction Report

Customer ID/Name: s.17 /BC PUBLIC SERVICE AGENCY (PROV GOV)
Division ID/Name: BC PSA/BUSINESS PERFORMANCE
Department ID/Name: 8500000000/865 HORNBY ST

Storage Period:	
Service Period:	12/28/2016 - 01/24/2017

Order Number	Order Date	Bill Code	Description	Storage Date	Qty	UOM	MOS	Rate	Amount
212067060	01/05/2017	2042	OFFSITE SHRED, SEC 65 GAL		2.00	EA	1	8.240	16.48
212067060	01/05/2017	2411	OFFSITE SHRED, TRIP SCHEDULED		1.00	EA	1	0.000	0.00
MELANIE CHRISTIN IS THE CONTACT FOR ORDER #212067060									

Sub Total	16.48
BRITISH COLUMBIA GST/HST	0.82
TOTAL	17.30

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Invoice

Page 1 of 2

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195 Summerlea Road
Brampton, Ontario L6T 4P6

Direct Questions To: Customer Care - 1-800-327-8345 or
askcustomerservice@ironmountain.com

E0080X I0323 D2257231395 S2 P3999935 0001:0005

s.17

BC PUBLIC SERVICE AGENCY (PROV GOV)
ACCOUNTS PAYABLE
810 BLANSHARD ST
VICTORIA, BC V8W 2H2
CANADA

Account Overview

Invoice Number: NMU8396
Invoice Date: 02/28/2017
Storage Period:
Service Period: 01/25/2017 - 02/21/2017
Customer ID/Name: s.17 BC PUBLIC SERVICE
AGENCY (PROV GOV)

Due By: 03/30/2017

New Charges

Storage	0.00
Service	47.32
Supplies	0.00
Other Charges	0.00
Tax	2.36

RECEIVED

MAR 14 2017

BC PUBLIC SERVICE AGENCY
CORPORATE FINANCIAL OFFICE

INVOICE AMOUNT DUE \$49.68

Go Green!
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Customer Care team at (800) 327-8345

Canadian Tax ID Numbers for Reference Only

GST/HST/TPS	885517334-RT0001
BRITISH COLUMBIA	PST# 1014-7765
MANITOBA	PST# 885517334MT0001
QUEBEC	TVQ# 1019185164
SASKATCHEWAN	PST# 5600135

LEGEND:

- When paying by check please include applicable customer ID(s), invoice number(s) and invoice amount(s)
- Balance Activity does not reflect any payment received that has not or could not be applied to open invoices.
- Storage is billed in advance and may include prorated storage charges for the current period*
- Services are billed in arrears*
- Adjustment amount includes credits, debits and other adjustments made by the specified date
- Payment is due per contract Net terms from the invoice date

*Unless otherwise expressly agreed upon in writing

RECEIVED
MAR 10 2017

Executive Account Management Office
BC Public Service Agency

DATE GOODS/SERVICES RECEIVED by BC Public Service Agency:		DD-MM-YY 25 JAN 17		SUPPLIER # 152055
EXPENSE AUTHORITY NAME:		Derek Cockburn		
QUALIFIED RECEIVER NAME: Donna Launay		QUALIFIED RECEIVER SIGNATURE: <i>Donna Launay</i>		
RESPONSIBILITY CTR. 70835	SERVICE LINE 34632	STOB 6502	PROJECT 7000000	AMOUNT \$49.68

TYPE OF GOODS OR SERVICE PROVIDED:

Shredding of Off-Site Records

Certified pursuant to section 33 of the Financial Administration Act that the amount to be paid is correct, work has been performed, the goods supplied, the services rendered &/or the conditions met. I also confirm & certify that a thorough investigation has been carried out to ensure no previous payment has been made and this invoice has not been previously passed for payment.

SPECIAL NOTE:

TO VIEW AND PAY ONLINE GO TO:

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USE THIS ENROLLMENT CODE TO CREATE YOUR ORGANIZATION'S
ADMINISTRATION ACCOUNT:

s.17

BMIT
YMENTS TO:

Iron Mountain Canada Operations ULC
d/b/a Iron Mountain Canada
P.O. BOX 3527 STATION A
TORONTO, ON M5W 3G4

d/b/a Iron Mountain Canada acting as agent on behalf of Iron Mountain
/or Iron Mountain Secure Shredding Canada, Inc.



Customer ID/Name: s.17 /BC PUBLIC SERVICE
AGENCY (PROV GOV)

Invoice Number: NMU8396
Invoice Date: 02/28/2017

Description	Qty	Rate	Amount
OFFSITE SHRED, SEC 65 GAL	5.00	8.240	41.20
OFFSITE SHRED, SEC CONSOLE	1.00	6.120	6.12
OFFSITE SHRED, TRIP SCHEDULED	4.00	0.000	0.00
TOTAL SERVICE			47.32
Sub Total			47.32
BRITISH COLUMBIA GST/HST			2.36
INVOICE AMOUNT DUE			49.68

Balance Activity Summary as of 02/21/2017

Previous Balance	147.33
Adjustments	
Payments applied by 02/21/2017	(49.68)
Adjustments as of 02/21/2017	0.00
** Balance as of 02/21/2017	\$97.65
Current Invoice Amount	49.68
Total Balance	\$147.33

**** If the balance as of 02/21/2017 has already been paid, thank you for your payment**

Canadian Tax ID Numbers For Reference Only	
GST/HST/TPS	885517334RT0001
BRITISH COLUMBIA	PST# 1014-7765
MANITOBA	PST# 885517334MT0001
QUEBEC	TVQ# 1019185164
SASKATCHEWAN	PST# 5600135

CERTIFICATE OF DESTRUCTION:

IRON MOUNTAIN CERTIFIES THAT THE MATERIALS RELATED TO SHREDDING SERVICES ON THIS INVOICE HAVE ENTERED THE DESTRUCTION PROCESS IN ACCORDANCE WITH OUR SECURE SHREDDING WORKFLOW SO THAT THE INFORMATION CANNOT BE RECONSTRUCTED.



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195 Summerlea Road
Brampton, Ontario L6T 4P6

Detail Billing Transaction Report

Page 1 of 1

Customer ID/Name: ^{s.1} BC PUBLIC SERVICE AGENCY (PROV GOV)
Division ID/Name: 929626506/3200 SHELBOURNE ST STE 201
Department ID/Name: OHP/OHP

Storage Period: 01/25/2017 - 02/21/2017
Service Period:

Order Number	Order Date	Bill Code	Description	Storage Date	Qty	UOM	MOS	Rate	Amount
212667267	01/27/2017	2042	OFFSITE SHRED, SEC 65 GAL		1.00	EA	1	8.240	8.24
212667267	01/27/2017	2411	OFFSITE SHRED, TRIP SCHEDULED		1.00	EA	1	0.000	0.00
SERINA CALLAHAN IS THE CONTACT FOR ORDER #212667267									

Sub Total 8.24
BRITISH COLUMBIA GST/HST 0.41
TOTAL 8.65

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195 Summerlea Road
Brampton, Ontario L6T 4P6

Detail Billing Transaction Report

Customer ID/Name: s.17 /BC PUBLIC SERVICE AGENCY (PROV GOV)
Division ID/Name: 2125677724/808 NELSON ST
Department ID/Name: OHP/OHP

Storage Period:	
Service Period:	01/25/2017 - 02/21/2017

Order Number	Order Date	Bill Code	Description	Storage Date	Qty	UOM	MOS	Rate	Amount
212531343	01/25/2017	2042	OFFSITE SHRED, SEC 65 GAL		1.00	EA	1	8.240	8.24
212531343	01/25/2017	2041	OFFSITE SHRED, SEC CONSOLE		1.00	EA	1	6.120	6.12
212531343	01/25/2017	2411	OFFSITE SHRED, TRIP SCHEDULED		1.00	EA	1	0.000	0.00

SHANA IS THE CONTACT FOR ORDER #212531343

Sub Total	14.36
BRITISH COLUMBIA GST/HST	0.72
TOTAL	15.08

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195 Summerlea Road
Brampton, Ontario L6T 4P6

Detail Billing Transaction Report

Customer ID/Name: s.17 /BC PUBLIC SERVICE AGENCY (PROV GOV)
Division ID/Name: 2393823094/235 FIRST AVE
Department ID/Name: OHP/OHP

Storage Period:	
Service Period:	01/25/2017 - 02/21/2017

Order Number	Order Date	Bill Code	Description	Storage Date	Qty	UOM	MOS	Rate	Amount
212694140	01/30/2017	2042	OFFSITE SHRED, SEC 65 GAL		1.00	EA	1	8.240	8.24
212694140	01/30/2017	2411	OFFSITE SHRED, TRIP SCHEDULED		1.00	EA	1	0.000	0.00

SHANA IS THE CONTACT FOR ORDER #212694140

Sub Total	8.24
BRITISH COLUMBIA GST/HST	0.41
TOTAL	8.65

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Please direct any questions about this report to: Customer Care - 1-800-327-8345 or askcustomerservice@ironmountain.com



195 Summerlea Road
Brampton, Ontario L6T 4P6

Detail Billing Transaction Report

Customer ID/Name: s.17 BC PUBLIC SERVICE AGENCY (PROV GOV)
Division ID/Name: BC PSA/BUSINESS PERFORMANCE
Department ID/Name: 8500000000/865 HORNBY ST

Storage Period:	
Service Period:	01/25/2017 - 02/21/2017

Order Number	Order Date	Bill Code	Description	Storage Date	Qty	UOM	MOS	Rate	Amount
213090478	02/10/2017	2042	OFFSITE SHRED, SEC 65 GAL		2.00	EA	1	8.240	16.48
213090478	02/10/2017	2411	OFFSITE SHRED, TRIP SCHEDULED		1.00	EA	1	0.000	0.00

MELANIE CHRISTIN IS THE CONTACT FOR ORDER #213090478

Sub Total	16.48
BRITISH COLUMBIA GST/HST	0.82
TOTAL	17.30

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s.17

From: askcustomerservice@ironmountain.com
To: Briggs, Cydnie D PSA:EX
Subject: Your Request has been Received. Request ID : 602098042
Date: Tuesday, September 20, 2016 7:16:19 PM



THIS IS AN AUTO GENERATED EMAIL

Dear Valued Customer,

Thank you for contacting Iron Mountain's Customer Care Team. Your Request ID is **602098042**.

Your Inquiry is important and we look forward to servicing your request.

A Customer Care Associate will be in contact with you shortly.

Thank you for choosing Iron Mountain.

Sincerely,
Iron Mountain Customer Care

Should you have any questions please contact Iron Mountain Customer Care at askcustomerservice@ironmountain.com or 800-934-3453

Please visit us at www.ironmountain.com    

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Customer ID's **S.17** asking for Billing consolidation

We are looking to see if you can do a billing consolidation for the following Customer ID's into one bill on a monthly basis.

S.17

S.17 BCPublic Service Agency

Cyd Briggs

Facilities Services Advisor

Facilities Management Unit | Business Performance Division | BC Public Service Agency


810 Blanshard Street | Victoria, BC | V8W 2H2 | 778.698.2721 | Mobile 250.213.3746

www.gov.bc.ca/myhr/contact | 250.952.6000 | Toll Free 1.877.277.0772



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From: IronMountainCustomerCare@ironmountain.com
To: [Briggs, Cyndie D PSA:EX](#)
Subject: Your Recent Iron Mountain Order # - 209788343
Date: Tuesday, October 25, 2016 6:04:36 PM



Customer ID: s.17 **Customer Name:** BC PUBLIC SERVICE AGENCY (PROV GOV) **Contact:** MELANIE CHRISTIN





Division: BC PSA, BUSINESS PERFORMANCE **Department:** 8500000000, 865 HORNBY ST

Address: 865 HORNBY ST
STE 800
VANCOUVER, British Columbia V6Z 2G3 Canada

Thank you for choosing Iron Mountain. We want to inform you that we attempted to service your Off-Site Shredding order 209788343 on 10/25/2016; however we were unable to complete your service request. We will reschedule your service and will contact you with your new service date.

Our Customer Care team is available 24/7 at (800) 934-3453 (FILE) for assistance. Thank you for being an Iron Mountain customer.

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Client	Responsibility	Service Line	STOB	Period Name	Description	Creation Date
100	70835	34632	6502	16-May	APR 1/15 ACCT ^{s.17}	2015-05-13
100	70835	34632	6502	16-May	APR 10/15 ACC	2015-05-13
100	70835	34632	6502	16-May	APR 10/15 ACC	2015-05-13
100	70835	34632	6502	16-May	APR 17/15 ACC	2015-05-13
100	70835	34632	6502	16-May	APR 2/15 ACCT	2015-05-13
100	70835	34632	6502	16-May	APR 27/15 ACC	2015-05-13
100	70835	34632	6502	16-May	APR 27/15 ACC	2015-05-13
100	70835	34632	6502	16-May	APR 29/15 ACC	2015-05-13
100	70835	34632	6502	16-May	APR 30/15 ACC	2015-05-13
100	70835	34632	6502	16-May	APR 7/15 ACCT	2015-05-13
100	70835	34632	6502	16-May	MAR 13/15 ACC	2015-05-13
100	70835	34632	6502	16-May	MAR 20/15 ACC	2015-05-13
100	70835	34632	6502	16-May	MAR 27/15 ACC	2015-05-13
100	70835	34632	6502	16-May	MAR 27/15 ACC	2015-05-13
100	70835	34632	6502	16-May	MAY 1/15 ACCT	2015-05-13
100	70835	34632	6502	16-May	APR 10/15 ACC	2015-05-21
100	70835	34632	6502	16-May	APR 13/15 ACC	2015-05-21
100	70835	34632	6502	16-May	MAR 13/15 ACC	2015-05-21
100	70835	34632	6502	16-Jul	JUN 1/15 ACCT	2015-07-20
100	70835	34632	6502	16-Jul	JUN 12/15 ACC	2015-07-20
100	70835	34632	6502	16-Jul	JUN 15/15 ACC	2015-07-20
100	70835	34632	6502	16-Jul	JUN 8/15 ACCT	2015-07-20
100	70835	34632	6502	16-Jul	JUN 9/15 ACCT	2015-07-20
100	70835	34632	6502	16-Jul	MAY 12/15 ACC	2015-07-20
100	70835	34632	6502	16-Jul	MAY 15/15 ACC	2015-07-20
100	70835	34632	6502	16-Jul	MAY 22/15 ACC	2015-07-20
100	70835	34632	6502	16-Jul	MAY 22/15 ACC	2015-07-20
100	70835	34632	6502	16-Jul	MAY 27/15 ACC	2015-07-20
100	70835	34632	6502	16-Jul	MAY 28/15 ACC	2015-07-20
100	70835	34632	6502	16-Jul	MAY 29/15 ACC	2015-07-20
100	70835	34632	6502	16-Jul	MAY 8/15 ACCT	2015-07-20
100	70835	34632	6502	16-Jul	MAY 8/15 ACCT	2015-07-20
100	70835	34632	6502	16-Jul	JUL 10/15 ACCT	2015-07-21
100	70835	34632	6502	16-Jul	JUL 10/15 ACCT	2015-07-21
100	70835	34632	6502	16-Jul	JUL 3/15 ACCT	2015-07-21
100	70835	34632	6502	16-Jul	JUL 3/15 ACCT	2015-07-21
100	70835	34632	6502	16-Jul	JUN 18/15 ACC	2015-07-22
100	70835	34632	6502	16-Jul	JUN 18/15 ACC	2015-07-22
100	70835	34632	6502	16-Jul	JUN 19/15 ACC	2015-07-22
100	70835	34632	6502	16-Jul	JUN 19/15 ACC	2015-07-22
100	70835	34632	6502	16-Jul	JUN 24/15 ACC	2015-07-22
100	70835	34632	6502	16-Jul	JUN 25/15 ACC	2015-07-22
100	70835	34632	6502	16-Jul	JUN 26/15 ACC	2015-07-22
100	70835	34632	6502	16-Jul	JUN 29/15 ACC	2015-07-22
100	70835	34632	6502	16-Jul	JUL 13/15 ACCT	2015-07-27
100	70835	34632	6502	16-Aug	JUL 27/15 ACCT	2015-08-06

Client	Responsibility	Service Line	STOB	Period Name	Description	Creation Date
100	70835	34632	6502	16-Aug	JUL 17/15 ACCT ^{s.17}	2015-08-10
100	70835	34632	6502	16-Aug	JUL 17/15 ACCT	2015-08-10
100	70835	34632	6502	16-Aug	JUL 23/15 ACCT	2015-08-10
100	70835	34632	6502	16-Aug	JUL 24/15 ACCT	2015-08-10
100	70835	34632	6502	16-Aug	JUL 24/15 ACCT	2015-08-10
100	70835	34632	6502	16-Aug	AUG 7/15 ACCT	2015-08-24
100	70835	34632	6502	16-Aug	AUG 7/15 ACCT	2015-08-24
100	70835	34632	6502	16-Aug	JUL 31/15 ACCT	2015-08-24
100	70835	34632	6502	16-Aug	JUL 31/15 ACCT	2015-08-24
100	70835	34632	6502	16-Aug	JUL/15 ACCT ^{s.1} ₇	2015-08-24
100	70835	34632	6502	16-Aug	AUG 10/15 ACC	2015-08-28
100	70835	34632	6502	16-Aug	AUG 14/15 ACC	2015-08-28
100	70835	34632	6502	16-Aug	AUG 14/15 ACC	2015-08-28
100	70835	34632	6502	16-Aug	AUG 19/15 ACC	2015-08-28
100	70835	34632	6502	16-Aug	AUG 20/15 ACC	2015-08-28
100	70835	34632	6502	16-Sep	AUG 14/15 ACC	2015-09-04
100	70835	34632	6502	16-Sep	AUG 21/15 ACC	2015-09-04
100	70835	34632	6502	16-Sep	AUG 24/15 ACC	2015-09-04
100	70835	34632	6502	16-Sep	AUG 21/15 ACC	2015-09-11
100	70835	34632	6502	16-Sep	AUG 28/15 ACC	2015-09-23
100	70835	34632	6502	16-Sep	AUG 28/15 ACC	2015-09-23
100	70835	34632	6502	16-Sep	AUG 28/15 ACC	2015-09-23
100	70835	34632	6502	16-Sep	SEP 4/15 ACCT ;	2015-09-23
100	70835	34632	6502	16-Sep	SEP 4/15 ACCT ;	2015-09-23
100	70835	34632	6502	16-Sep	SEP 8/15 ACCT ;	2015-09-23
100	70835	34632	6502	16-Oct	SEP/15 ACC ^{s.17}	2015-10-01
100	70835	34632	6502	16-Oct	SEP/15 ACC	2015-10-01
100	70835	34632	6502	16-Oct	SEP/15 ACC	2015-10-01
100	70835	34632	6502	16-Oct	SEP 18/15 ACCT	2015-10-06
100	70835	34632	6502	16-Oct	SEP 18/15 ACCT	2015-10-06
100	70835	34632	6502	16-Oct	SEP 18/15 ACCT	2015-10-06
100	70835	34632	6502	16-Oct	SEP 21/15 ACCT	2015-10-06
100	70835	34632	6502	16-Oct	SEP 25/15 ACCT	2015-10-13
100	70835	34632	6502	16-Oct	SEP 25/15 ACCT	2015-10-13
100	70835	34632	6502	16-Oct	SEP 29/15 ACCT	2015-10-13
100	70835	34632	6502	16-Oct	SEP 28/15 ACCT	2015-10-14
100	70835	34632	6502	16-Oct	SEP 29/15 ACCT	2015-10-14
100	70835	34632	6502	16-Oct	OCT 2/15 ACCT	2015-10-19
100	70835	34632	6502	16-Oct	OCT 2/15 ACCT	2015-10-19
100	70835	34632	6502	16-Oct	OCT 2/15 ACCT	2015-10-19
100	70835	34632	6502	16-Oct	OCT 5/15 ACCT	2015-10-19
100	70835	34632	6502	16-Nov	OCT 15/15 ACC	2015-11-03
100	70835	34632	6502	16-Nov	OCT 15/15 ACC	2015-11-03
100	70835	34632	6502	16-Nov	OCT 16/15 ACC	2015-11-03
100	70835	34632	6502	16-Nov	OCT 16/15 ACC	2015-11-03
100	70835	34632	6502	16-Nov	OCT 19/15 ACC	2015-11-03

Client	Responsibility	Service Line	STOB	Period Name	Description	Creation Date
100	70835	34632	6502	16-Nov	OCT 19/15 ACCT s.17	2015-11-03
100	70835	34632	6502	16-Nov	OCT 23/15 ACCT	2015-11-05
100	70835	34632	6502	16-Nov	OCT 23/15 ACCT	2015-11-05
100	70835	34632	6502	16-Nov	NOV 2/15 ACCT	2015-11-18
100	70835	34632	6502	16-Nov	OCT 30/15 ACCT	2015-11-18
100	70835	34632	6502	16-Nov	OCT 30/15 ACCT	2015-11-18
100	70835	34632	6502	16-Nov	NOV 06/15 ACC	2015-11-30
100	70835	34632	6502	16-Nov	NOV 13/15 ACC	2015-11-30
100	70835	34632	6502	16-Dec	NOV 16/15 ACC	2015-12-11
100	70835	34632	6502	16-Dec	NOV 16/15 ACC	2015-12-11
100	70835	34632	6502	16-Dec	NOV 16/15 ACC	2015-12-11
100	70835	34632	6502	16-Dec	NOV 20/15 ACC	2015-12-11
100	70835	34632	6502	16-Dec	NOV 23/15 ACC	2015-12-11
100	70835	34632	6502	16-Dec	NOV 27/15 ACC	2015-12-11
100	70835	34632	6502	16-Dec	NOV 27/15 ACC	2015-12-11
100	70835	34632	6502	16-Dec	DEC 7/15 ACCT	2015-12-29
100	70835	34632	6502	16-Dec	DEC 7/15 ACCT	2015-12-29
100	70835	34632	6502	16-Dec	NOV 30/15 ACC	2015-12-29
100	70835	34632	6502	16-Jan	DEC 10/15 ACCT	2016-01-12
100	70835	34632	6502	16-Jan	DEC 11/15 ACCT	2016-01-12
100	70835	34632	6502	16-Jan	DEC 11/15 ACCT	2016-01-12
100	70835	34632	6502	16-Jan	DEC 15/15 ACCT	2016-01-12
100	70835	34632	6502	16-Jan	DEC 17/15 ACCT	2016-01-12
100	70835	34632	6502	16-Jan	DEC 18/15 ACCT	2016-01-12
100	70835	34632	6502	16-Feb	DEC 29/15 ACCT	2016-02-05
100	70835	34632	6502	16-Feb	DEC 29/15 ACCT	2016-02-05
100	70835	34632	6502	16-Feb	DEC 30/15 ACCT	2016-02-05
100	70835	34632	6502	16-Feb	JAN 06/16 ACCT	2016-02-05
100	70835	34632	6502	16-Feb	JAN 07/16 ACCT	2016-02-05
100	70835	34632	6502	16-Feb	JAN 07/16 ACCT	2016-02-05
100	70835	34632	6502	16-Feb	JAN 07/16 ACCT	2016-02-05
100	70835	34632	6502	16-Feb	JAN 11/16 ACCT	2016-02-05
100	70835	34632	6502	16-Feb	JAN 4/16 ACCT #	2016-02-05
100	70835	34632	6502	16-Feb	JAN 25/16 ACCT	2016-02-24
100	70835	34632	6502	16-Feb	JAN 25/16 ACCT	2016-02-24
100	70835	34632	6502	16-Feb	JAN 25/16 ACCT	2016-02-24
100	70835	34632	6502	16-Mar	FEB 04/16 ACCT	2016-03-02
100	70835	34632	6502	16-Mar	FEB 05/16 ACCT	2016-03-02
100	70835	34632	6502	16-Mar	FEB 05/16 ACCT	2016-03-02
100	70835	34632	6502	16-Mar	FEB 10/16 ACCT	2016-03-02
100	70835	34632	6502	16-Mar	FEB 15/16 ACCT	2016-03-02
100	70835	34632	6502	16-Mar	JAN 18/16 ACCT	2016-03-02
100	70835	34632	6502	16-Mar	JAN 19/16 ACCT	2016-03-02
100	70835	34632	6502	16-Mar	JAN 29/16 ACCT	2016-03-02

[illegible]

Effective Date	PO Number	Project	Responsibility	Service Line	STOB
2015-11-30		7000000	70835	34632	6502
2015-11-30		7000000	70835	34632	6502
2015-11-30		7000000	70835	34632	6502
2015-11-30		7000000	70835	34632	6502
2015-11-30		7000000	70835	34632	6502
2015-11-30		7000000	70835	34632	6502
2015-11-30		7000000	70835	34632	6502
2015-11-30		7000000	70835	34632	6502
2015-12-31		7000000	70835	34632	6502
2015-12-31		7000000	70835	34632	6502
2015-12-31		7000000	70835	34632	6502
2015-12-31		7000000	70835	34632	6502
2015-12-31		7000000	70835	34632	6502
2015-12-31		7000000	70835	34632	6502
2015-12-31		7000000	70835	34632	6502
2015-12-31		7000000	70835	34632	6502
2015-12-31		7000000	70835	34632	6502
2015-12-31		7000000	70835	34632	6502
2016-01-31		7000000	70835	34632	6502
2016-01-31		7000000	70835	34632	6502
2016-01-31		7000000	70835	34632	6502
2016-01-31		7000000	70835	34632	6502
2016-01-31		7000000	70835	34632	6502
2016-01-31		7000000	70835	34632	6502
2016-02-29		7000000	70835	34632	6502
2016-02-29		7000000	70835	34632	6502
2016-02-29		7000000	70835	34632	6502
2016-02-29		7000000	70835	34632	6502
2016-02-29		7000000	70835	34632	6502
2016-02-29		7000000	70835	34632	6502
2016-02-29		7000000	70835	34632	6502
2016-02-29		7000000	70835	34632	6502
2016-02-29		7000000	70835	34632	6502
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2016-02-29		7000000	70835	34632	6502
2016-02-29		7000000	70835	34632	6502
2016-02-29		7000000	70835	34632	6502
2016-02-29		7000000	70835	34632	6502
2016-03-31		7000000	70835	34632	6502
2016-03-31		7000000	70835	34632	6502
2016-03-31		7000000	70835	34632	6502
2016-03-31		7000000	70835	34632	6502
2016-03-31		7000000	70835	34632	6502
2016-03-31		7000000	70835	34632	6502
2016-03-31		7000000	70835	34632	6502

Supplier Name	Actual Amount	Document Number	Batch Name
SHRED-IT INTERNATIONAL ULC	\$ 65.50	9001312847	PS16DPSAKRB012
SHRED-IT INTERNATIONAL ULC	\$ 48.50	9001325609	PS16DPSAKRB026
SHRED-IT INTERNATIONAL ULC	\$ 53.35	9001326665	PS16DPSAKRB026
SHRED-IT INTERNATIONAL ULC	\$ 48.50	9001333602	PS16DPSAKRB045
SHRED-IT INTERNATIONAL ULC	\$ 52.50	9001315366	PS16DPSAKRB012
SHRED-IT INTERNATIONAL ULC	\$ 51.90	9001345012	PS16DPSAKRB045
SHRED-IT INTERNATIONAL ULC	\$ 53.35	9001345070	PS16DPSAKRB045
SHRED-IT INTERNATIONAL ULC	\$ 65.50	9001348367	PS16DPSAKRB045
SHRED-IT INTERNATIONAL ULC	\$ 52.50	9001350878	PS16DPSAKRB045
SHRED-IT INTERNATIONAL ULC	\$ 48.50	9001318829	PS16DPSAKRB026
SHRED-IT INTERNATIONAL ULC	\$ 53.35	9001291116	PS16DPSAKRB012
SHRED-IT INTERNATIONAL ULC	\$ 48.50	9001297921	PS16DPSAKRB012
SHRED-IT INTERNATIONAL ULC	\$ 48.50	9001307793	PS16DPSAKRB012
SHRED-IT INTERNATIONAL ULC	\$ 53.35	9001307890	PS16DPSAKRB012
SHRED-IT INTERNATIONAL ULC	\$ 48.50	9001352327	PS16DPSAKRB045
SHRED-IT INTERNATIONAL ULC	\$ 51.90	9001326295	PS16DPSAKRB026
SHRED-IT INTERNATIONAL ULC	\$ 48.50	9001326530	PS16DPSAKRB026
SHRED-IT INTERNATIONAL ULC	\$ 48.50	9001290916	PS16DPSAKRB012
SHRED-IT INTERNATIONAL ULC	\$ 53.59	9001389907	PS16DPSAKRB071
SHRED-IT INTERNATIONAL ULC	\$ 48.50	9001406564	PS16DPSAKRB075
SHRED-IT INTERNATIONAL ULC	\$ 53.59	9001407874	PS16DPSAKRB076
SHRED-IT INTERNATIONAL ULC	\$ 51.90	9001399684	PS16DPSAKRB075
SHRED-IT INTERNATIONAL ULC	\$ 53.35	9001401407	PS16DPSAKRB075
SHRED-IT INTERNATIONAL ULC	\$ 48.50	9001365385	PS16DPSAKRB061
SHRED-IT INTERNATIONAL ULC	\$ 48.50	9001370270	PS16DPSAKRB061
SHRED-IT INTERNATIONAL ULC	\$ 51.90	9001379179	PS16DPSAKRB061
SHRED-IT INTERNATIONAL ULC	\$ 53.35	9001379267	PS16DPSAKRB061
SHRED-IT INTERNATIONAL ULC	\$ 65.50	9001384596	PS16DPSAKRB075
SHRED-IT INTERNATIONAL ULC	\$ 52.50	9001386924	PS16DPSAKRB075
SHRED-IT INTERNATIONAL ULC	\$ 48.50	9001388419	PS16DPSAKRB075
SHRED-IT INTERNATIONAL ULC	\$ 51.90	9001363061	PS16DPSAKRB061
SHRED-IT INTERNATIONAL ULC	\$ 53.35	9001363251	PS16DPSAKRB061
SHRED-IT INTERNATIONAL ULC	\$ 48.50	9001441162	PS16DPSAKRB093
SHRED-IT INTERNATIONAL ULC	\$ 48.50	9001441698	PS16DPSAKRB093
SHRED-IT INTERNATIONAL ULC	\$ 51.90	9001432855	PS16DPSAKRB093
SHRED-IT INTERNATIONAL ULC	\$ 53.35	9001432934	PS16DPSAKRB093
SHRED-IT INTERNATIONAL ULC	\$ 48.50	9001415760	PS16DPSAKRB085
SHRED-IT INTERNATIONAL ULC	\$ 186.00	9001415269	PS16DPSAKRB085
SHRED-IT INTERNATIONAL ULC	\$ 51.90	9001415636	PS16DPSAKRB085
SHRED-IT INTERNATIONAL ULC	\$ 53.35	9001415270	PS16DPSAKRB085
SHRED-IT INTERNATIONAL ULC	\$ 65.50	9001420192	PS16DPSAKRB085
SHRED-IT INTERNATIONAL ULC	\$ 52.50	9001423079	PS16DPSAKRB085
SHRED-IT INTERNATIONAL ULC	\$ 48.50	9001424648	PS16DPSAHCK037
SHRED-IT INTERNATIONAL ULC	\$ 53.59	900142635	PS16DPSAKRB091
SHRED-IT INTERNATIONAL ULC	\$ 53.59	9001442625	PS16DPSAKRB096
SHRED-IT INTERNATIONAL ULC	\$ 53.59	9001460604	PS16DPSAKRB103

Supplier Name	Actual Amount	Document Number	Batch Name
SHRED-IT INTERNATIONAL ULC	\$ 51.90	9001450252	PS16DPSAKRB105
SHRED-IT INTERNATIONAL ULC	\$ 53.35	9001450368	PS16DPSAKRB105
SHRED-IT INTERNATIONAL ULC	\$ 52.50	9001458193	PS16DPSAKRB105
SHRED-IT INTERNATIONAL ULC	\$ 48.50	9001459006	PS16DPSAKRB105
SHRED-IT INTERNATIONAL ULC	\$ 53.35	9001459551	PS16DPSAKRB105
SHRED-IT INTERNATIONAL ULC	\$ 48.50	9001476265	PS16DPSAKRB116
SHRED-IT INTERNATIONAL ULC	\$ 53.35	9001476905	PS16DPSAKRB116
SHRED-IT INTERNATIONAL ULC	\$ 51.90	9001468364	PS16DPSAKRB116
SHRED-IT INTERNATIONAL ULC	\$ 53.35	9001468636	PS16DPSAKRB116
SHRED-IT INTERNATIONAL ULC	\$ 48.50	9001468471	PS16DPSAKRB116
SHRED-IT INTERNATIONAL ULC	\$ 53.35	9001477970	PS16DPSAKRB123
SHRED-IT INTERNATIONAL ULC	\$ 51.90	9001487850	PS16DPSAKRB123
SHRED-IT INTERNATIONAL ULC	\$ 53.35	9001486833	PS16DPSAKRB123
SHRED-IT INTERNATIONAL ULC	\$ 65.50	9001489970	PS16DPSAKRB123
SHRED-IT INTERNATIONAL ULC	\$ 52.50	9001491893	PS16DPSAKRB123
SHRED-IT INTERNATIONAL ULC	\$ 219.00	9001486832	PS16DPSAHCK071
SHRED-IT INTERNATIONAL ULC	\$ 53.35	9001494091	PS16DPSAHCK071
SHRED-IT INTERNATIONAL ULC	\$ 53.35	9001495042	PS16DPSAHCK071
SHRED-IT INTERNATIONAL ULC	\$ 48.50	9001494017	PS16DPSAKRB127
SHRED-IT INTERNATIONAL ULC	\$ 51.90	9001503394	PS16DPSAKRB131
SHRED-IT INTERNATIONAL ULC	\$ 48.50	9001503501	PS16DPSAKRB131
SHRED-IT INTERNATIONAL ULC	\$ 53.35	9001503667	PS16DPSAKRB131
SHRED-IT INTERNATIONAL ULC	\$ 48.50	9001512102	PS16DPSAKRB131
SHRED-IT INTERNATIONAL ULC	\$ 53.35	9001512689	PS16DPSAKRB131
SHRED-IT INTERNATIONAL ULC	\$ 52.87	9001513823	PS16DPSAKRB131
SHRED-IT INTERNATIONAL ULC	\$ 51.90	9001521125	PS16DPSACGS011
SHRED-IT INTERNATIONAL ULC	\$ 53.35	9001519647	PS16DPSACGS011
SHRED-IT INTERNATIONAL ULC	\$ 213.00	9001519646	PS16DPSACGS011
SHRED-IT INTERNATIONAL ULC	\$ 48.50	9001529523	PS16DPSACGS013
SHRED-IT INTERNATIONAL ULC	\$ 52.50	9001529912	PS16DPSACGS013
SHRED-IT INTERNATIONAL ULC	\$ 53.35	9001530006	PS16DPSACGS013
SHRED-IT INTERNATIONAL ULC	\$ 52.87	9001531445	PS16DPSACGS013
SHRED-IT INTERNATIONAL ULC	\$ 51.90	9001539451	PS16DPSACGS017
SHRED-IT INTERNATIONAL ULC	\$ 53.35	9001539491	PS16DPSACGS017
SHRED-IT INTERNATIONAL ULC	\$ 48.50	9001543269	PS16DPSACGS017
SHRED-IT INTERNATIONAL ULC	\$ 48.50	9001543269-A	PS16DPSACGS017
SHRED-IT INTERNATIONAL ULC	-\$ 48.50	9001543269	PS16DPSACGS017
SHRED-IT INTERNATIONAL ULC	\$ 48.50	9001548534	PS16DPSACGS022
SHRED-IT INTERNATIONAL ULC	\$ 53.35	9001547918	PS16DPSACGS022
SHRED-IT INTERNATIONAL ULC	\$ 219.00	9001547919	PS16DPSACGS022
SHRED-IT INTERNATIONAL ULC	\$ 52.87	9001550016	PS16DPSACGS022
SHRED-IT INTERNATIONAL ULC	\$ 52.50	9001564047	PS16DPSACGS030
SHRED-IT INTERNATIONAL ULC	\$ 65.50	9001563523	PS16DPSACGS030
SHRED-IT INTERNATIONAL ULC	\$ 48.50	9001565324	PS16DPSACGS030
SHRED-IT INTERNATIONAL ULC	\$ 53.35	9001565984	PS16DPSACGS030
SHRED-IT INTERNATIONAL ULC	\$ 51.90	9001558019	PS16DPSACGS030

Supplier Name	Actual Amount	Document Number	Batch Name
SHRED-IT INTERNATIONAL ULC	\$ 52.87	9001567207	PS16DPSACGS030
SHRED-IT INTERNATIONAL ULC	\$ 51.90	9001575123	PS16DPSACGS031
SHRED-IT INTERNATIONAL ULC	\$ 48.50	9001575273	PS16DPSACGS031
SHRED-IT INTERNATIONAL ULC	\$ 53.11	9001586093	PS16DPSAKRB149
SHRED-IT INTERNATIONAL ULC	\$ 48.50	9001584252	PS16DPSAKRB149
SHRED-IT INTERNATIONAL ULC	\$ 53.35	9001584810	PS16DPSAKRB149
SHRED-IT INTERNATIONAL ULC	\$ 51.90	9001594390	PS16DPSACGS037
SHRED-IT INTERNATIONAL ULC	\$ 52.50	9001602814	PS16DPSACGS037
SHRED-IT INTERNATIONAL ULC	\$ 48.50	9001604377	PS16DPSACGS045
SHRED-IT INTERNATIONAL ULC	\$ 53.11	9001604162	PS16DPSACGS045
SHRED-IT INTERNATIONAL ULC	\$ 53.35	9001604400	PS16DPSACGS045
SHRED-IT INTERNATIONAL ULC	\$ 51.90	9001611589	PS16DPSACGS045
SHRED-IT INTERNATIONAL ULC	\$ 48.50	9001613480	PS16DPSACGS045
SHRED-IT INTERNATIONAL ULC	\$ 48.50	9001621317	PS16DPSACGS045
SHRED-IT INTERNATIONAL ULC	\$ 53.35	9001621669	PS16DPSACGS045
SHRED-IT INTERNATIONAL ULC	\$ 51.90	9001633190	PS16DPSAKRB169
SHRED-IT INTERNATIONAL ULC	\$ 219.00	9001633267	PS16DPSAKRB169
SHRED-IT INTERNATIONAL ULC	\$ 53.11	9001623033	PS16DPSAKRB169
SHRED-IT INTERNATIONAL ULC	\$ 52.50	9001645696	PS16DPSACGS053
SHRED-IT INTERNATIONAL ULC	\$ 48.50	9001643006	PS16DPSACGS053
SHRED-IT INTERNATIONAL ULC	\$ 53.35	9001646468	PS16DPSACGS053
SHRED-IT INTERNATIONAL ULC	\$ 55.05	9001639984	PS16DPSACGS053
SHRED-IT INTERNATIONAL ULC	\$ 48.50	9001649104	PS16DPSACGS053
SHRED-IT INTERNATIONAL ULC	\$ 51.90	9001651094	PS16DPSACGS053
SHRED-IT INTERNATIONAL ULC	\$ 48.50	9001659913	PS16DPSACGS065
SHRED-IT INTERNATIONAL ULC	\$ 53.35	9001660344	PS16DPSACGS065
SHRED-IT INTERNATIONAL ULC	\$ 55.05	9001661531	PS16DPSACGS065
SHRED-IT INTERNATIONAL ULC	\$ 65.50	9001668249	PS16DPSACGS065
SHRED-IT INTERNATIONAL ULC	\$ 48.50	9001671174	PS16DPSACGS065
SHRED-IT INTERNATIONAL ULC	\$ 52.50	9001675692	PS16DPSACGS065
SHRED-IT INTERNATIONAL ULC	\$ 53.35	9001671717	PS16DPSACGS065
SHRED-IT INTERNATIONAL ULC	\$ 54.56	9001674825	PS16DPSACGS065
SHRED-IT INTERNATIONAL ULC	\$ 51.90	9001669394	PS16DPSACGS065
SHRED-IT INTERNATIONAL ULC	\$ 48.50	9001696252	PS16DPSAKRB194
SHRED-IT INTERNATIONAL ULC	\$ 54.56	9001695888	PS16DPSAKRB194
SHRED-IT INTERNATIONAL ULC	\$ 53.35	9001696774	PS16DPSAKRB194
SHRED-IT INTERNATIONAL ULC	\$ 52.50	9001712015	PS16DPSACGS075
SHRED-IT INTERNATIONAL ULC	\$ 48.50	9001713477	PS16DPSACGS075
SHRED-IT INTERNATIONAL ULC	\$ 53.35	9001714012	PS16DPSACGS075
SHRED-IT INTERNATIONAL ULC	\$ 53.84	9001718404	PS16DPSACGS075
SHRED-IT INTERNATIONAL ULC	\$ 51.90	9001723983	PS16DPSACGS075
SHRED-IT INTERNATIONAL ULC	\$ 51.90	9001686838	PS16DPSACGS075
SHRED-IT INTERNATIONAL ULC	\$ 48.50	9001688662	PS16DPSACGS075
SHRED-IT INTERNATIONAL ULC	\$ 51.90	9001704644	PS16DPSACGS075

Distribution Supplier Name

Distribution Supplier Name

Distribution Supplier Name

From: [Abram, Courtney](#)
To: [Briggs, Cydnie D PSA:EX](#)
Cc: [Major, Kassandra](#)
Subject: RE: SHRED IT accounts
Date: Thursday, September 15, 2016 2:41:12 PM
Attachments: [image002.png](#)

Hi Cyndie,

We send out invoices after each service to the location stated on the account that the bills are to go to. The only thing that we could do is have a bill-to location set up with all the service locations attached to it and that way all the bills will go to one location.

Thank you,

Courtney Abram | Office Coordinator

Stericycle, Inc. | Vancouver, BC

O: 604-444-4044 ext: 70731 | F: 604-444-4074 | Courtney.Abram@STERICYCLE.com

www.Stericycle.com | www.Shredit.com



***Shred-it is a proud member of the Stericycle suite of business services.
We protect what matters.***

From: Major, Kassandra
Sent: September-15-16 10:17 AM
To: Abram, Courtney
Subject: Fwd: SHRED IT accounts
Hey could you help her please :)

Sent from my iPhone

Begin forwarded message:

From: "Briggs, Cydnie D PSA:EX" <Cydnie.Briggs@gov.bc.ca>
Date: September 15, 2016 at 9:23:59 AM PDT
To: "'Major, Kassandra'" <Kassandra.Major@STERICYCLE.com>
Subject: SHRED IT accounts

Kassandra,
Question about the BC Public Service Agency Accounts.
s.17

I'm not sure if we have more accounts?
What I would like to see is one invoice with all of our accounts, once a month is possible.
Is this possible?
Thank you
Cyd Briggs
Facilities Services Advisor

Facilities Management Unit | Business Performance Division | BC Public Service Agency
810 Blanshard Street | Victoria, BC | V8W 2H2 | 778.698.2721 | Mobile 250.213.3746
www.gov.bc.ca/myhr/contact | 250.952.6000 | Toll Free 1.877.277.0772



Where ideas work

From: [Abram, Courtney](#)
To: [Briggs, Cyndie D PSA:EX](#)
Subject: RE: SHRED IT accounts
Date: Wednesday, September 21, 2016 11:28:33 AM
Attachments: [image001.png](#)

Hi Cyndie,

Currently we have a billing address of s.17 – 810 Blanshard street that is receiving the invoices for the following accounts:

- s.17 – 6475 Metral Drive, Nanaimo
- 3rd floor, 810 Blanshard Street, Victoria
- 333 Victoria Street, Nelson.

The following accounts have the bills going to – s.17 – 3rd floor, 810 Blanshard street:
s.17 167 Lorne Street , Kamloops
· 940 Blanshard street, Victoria
· 716 Courtney Street, Victoria
· 976 Meares Street, Victoria

It is possible to have all the invoices consolidated to go to one billing account to be billed monthly. I will need you to confirm that these are the location you would like to have consolidated and if there are any that I am missing as well as what account/address you would like to have as the billing address.

Thank you,

Courtney Abram | Office Coordinator

Stericycle, Inc. | Vancouver, BC

O: 604-444-4044 ext: 70731 | F: 604-444-4074 | Courtney.Abram@STERICYCLE.com

www.Stericycle.com | www.Shredit.com



***Shred-it is a proud member of the Stericycle suite of business services.
We protect what matters.***

From: Briggs, Cyndie D PSA:EX [<mailto:Cyndie.Briggs@gov.bc.ca>]

Sent: September-20-16 3:16 PM

To: Abram, Courtney

Cc: Major, Kassandra

Subject: RE: SHRED IT accounts

Courtney and Kassandra,

I'm trying to consolidate billing, the Agency has 12 buildings around the province.

Some are with Iron Mountain and with Shred IT/Stericycle.

Is it possible to have one account instead of these two s.17
month?

Also only one bill a

Please get back to me as soon as possible.

Thank you.

Cyd

Cyd Briggs

Facilities Services Advisor

Facilities Management Unit | Business Performance Division | BC Public Service Agency



Where ideas work

From: Abram, Courtney [<mailto:Courtney.Abram@STERICYCLE.com>]

Sent: Thursday, September 15, 2016 2:41 PM

To: Briggs, Cyndie D PSA:EX

Cc: Major, Kassandra

Subject: RE: SHRED IT accounts

Hi Cyndie,

We send out invoices after each service to the location stated on the account that the bills are to go to. The only thing that we could do is have a bill-to location set up with all the service locations attached to it and that way all the bills will go to one location.

Thank you,

Courtney Abram | Office Coordinator

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O: 604-444-4044 ext: 70731 | F: 604-444-4074 | Courtney.Abram@STERICYCLE.com

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Sent: September-15-16 10:17 AM

To: Abram, Courtney

Subject: Fwd: SHRED IT accounts

Hey could you help her please :)

Sent from my iPhone

Begin forwarded message:

From: "Briggs, Cyndie D PSA:EX" <Cyndie.Briggs@gov.bc.ca>

Date: September 15, 2016 at 9:23:59 AM PDT

To: "Major, Kassandra" <Kassandra.Major@STERICYCLE.com>

Subject: SHRED IT accounts

Kassandra,

Question about the BC Public Service Agency Accounts.

s.17

I'm not sure if we have more accounts?

What I would like to see is one invoice with all of our accounts, once a month is

possible.

Is this possible?

Thank you

Cyd Briggs

Facilities Services Advisor

Facilities Management Unit | Business Performance Division | BC Public Service Agency

810 Blanshard Street | Victoria, BC | V8W 2H2 | 778.698.2721 | Mobile 250.213.3746

www.gov.bc.ca/myhr/contact | 250.952.6000 | Toll Free 1.877.277.0772



Where ideas work

From: AskCustomerService@ironmountain.com
To: [Briggs, Cydnie D PSA:EX](#)
Subject: Request Id:"602083018-01" CustId:RS23H CustName:BC PUBLIC SERVICE AGENCY (PROV GOV)
Date: Thursday, September 15, 2016 12:32:54 PM



Request 602083018-01

Hi Cydnie,

Good day!

Regarding your request for billing consolidation kindly provide the list of all customer ID for us to process your request.

Also, kindly include the written request for us to have customer IDs to be on one invoice.

Thank you for doing business with Iron Mountain.

Have a nice day!

Regards,

Aileen Cate Mangaoang | Customer Care Associate

IRON MOUNTAIN

Records Management

Should you have any questions please contact Iron Mountain Customer Care at AskCustomerService@ironmountain.com or (800) 934-3453 .

Please visit us at www.ironmountain.com



Did you know for faster service you can access your account through [Iron Mountain Connect™](#)?

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From: AskCustomerService@ironmountain.com
To: [Briggs, Cydnie D PSA:EX](#)
Subject: RE: Request Id:"602083018-01" CustId s.17 CustName:BC PUBLIC SERVICE AGENCY (PROV GOV)
Date: Friday, September 16, 2016 10:48:31 AM



Request 602083018-01

Hi Cydnie,
Good day!
This is a follow up regarding your request, kindly provide all customer ID and the written approval to have list all customer id in one invoice.
I appreciate your immediate response.
Thank you for doing business with Iron Mountain.
Have a nice day!
Regards,
Aileen Cate Mangaoang | Customer Care Associate
IRON MOUNTAIN
Records Management

Should you have any questions please contact Iron Mountain Customer Care at AskCustomerService@ironmountain.com or (800) 934-3453 .

Please visit us at www.ironmountain.com



Did you know for faster service you can access your account through [Iron Mountain Connect™](#)?

From:AskCustomerService@ironmountain.com
Sent:Thu Sep 15 19:32:38 GMT 2016
To:cydnie.briggs@gov.bc.ca;
Cc:
Subject:Request Id:'602083018-01' CustId s.17 CustName:BC PUBLIC SERVICE AGENCY (PROV GOV)



Request 602083018-01

Hi Cydnie,
Good day!

Regarding your request for billing consolidation kindly provide the list of all customer ID for us to process your request.

Also, kindly include the written request for us to have customer IDs to be on one invoice.

Thank you for doing business with Iron Mountain.

Have a nice day!

Regards,

Aileen Cate Mangaoang | Customer Care Associate

IRON MOUNTAIN

Records Management

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Please visit us at www.ironmountain.com



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From: AskCustomerService@ironmountain.com
To: [Briggs, Cydnie D PSA:EX](#)
Subject: RE: Request Id:"602083018-01" CustId s.17 CustName:BC PUBLIC SERVICE AGENCY (PROV GOV)
Date: Monday, September 19, 2016 9:27:44 AM



Request 602083018-01

Hi Cydnie,
Good day!
I just wanted to follow up on my email.
For us to process your request, kindly provide the customer IDs and the written request for billing consolidation.
I appreciate your immediate response.
Thank you for doing business with Iron Mountain.
Have a nice day!
Regards,
Aileen Cate Mangaoang | Customer Care Associate
IRON MOUNTAIN
Records Management

Should you have any questions please contact Iron Mountain Customer Care at AskCustomerService@ironmountain.com or (800) 934-3453 .

Please visit us at www.ironmountain.com



Did you know for faster service you can access your account through [Iron Mountain Connect™](#)?

From:AskCustomerService@ironmountain.com
Sent:Fri Sep 16 17:48:07 GMT 2016
To:cydnie.briggs@gov.bc.ca;
Cc:null
Subject:RE: Request Id:'602083018-01' CustId s.17 CustName:BC PUBLIC SERVICE AGENCY (PROV GOV)



Request 602083018-01

Hi Cydnie,
Good day!
This is a follow up regarding your request, kindly provide all customer ID and the written approval to have list all customer id in one invoice.
I appreciate your immediate response.

Thank you for doing business with Iron Mountain.
Have a nice day!
Regards,
Aileen Cate Mangaoang | Customer Care Associate
IRON MOUNTAIN
Records Management

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From: AskCustomerService@ironmountain.com
Sent: Thu Sep 15 19:32:38 GMT 2016
To: cydnie.briggs@gov.bc.ca;
Cc:
Subject: Request Id: '602083018-01' CustId^{s.17} CustName: BC PUBLIC SERVICE
AGENCY (PROV GOV)



Request 602083018-01

Hi Cydnie,

Good day!

Regarding your request for billing consolidation kindly provide the list of all customer ID for us to process your request.

Also, kindly include the written request for us to have customer IDs to be on one invoice.

Thank you for doing business with Iron Mountain.

Have a nice day!

Regards,

Aileen Cate Mangaoang | Customer Care Associate
IRON MOUNTAIN
Records Management

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From: AskCustomerService@ironmountain.com
To: [Briggs, Cydnie D PSA:EX](#)
Subject: RE: Request Id:"602083018-01" CustId s.17 CustName:BC PUBLIC SERVICE AGENCY (PROV GOV)
Date: Tuesday, September 20, 2016 2:22:54 PM



Request 602083018-01

Dear Cydnie Briggs,

Your request for Remit Level Change is resolved.

- Customer ID: s.17 BC PUBLIC SERVICE AGENCY (PROV GOV)
- Division ID: MASTER DIVISION
- Department ID: MASTER DEPARTMENT

As per our conversation you mentioned that you do not have the information yet to proceed with billing consolidation I will temporarily close this request. Once you have all the information just simply respond to this email and once I have your respond I will be working on your request.

Thank you for being an Iron Mountain customer.

Please do not remove or adjust the subject line of this email for proper workflow management purposes

Sincerely,

Aileen Cate Mangaoang

Customer Care Associate

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From: AskCustomerService@ironmountain.com

Sent: Mon Sep 19 16:26:46 GMT 2016

To: cydnie.briggs@gov.bc.ca;

Cc: null

Subject: RE: Request Id:'602083018-01' CustId s.17
AGENCY (PROV GOV)

CustName: BC PUBLIC SERVICE



Request 602083018-01

Hi Cydnie,
Good day!
I just wanted to follow up on my email.
For us to process your request, kindly provide the customer IDs and the written request for billing consolidation.
I appreciate your immediate response.
Thank you for doing business with Iron Mountain.
Have a nice day!
Regards,
Aileen Cate Mangaoang | Customer Care Associate
IRON MOUNTAIN
Records Management

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From: [Morrison, Tamera PSA:EX](#)
To: [Briggs, Cydnie D PSA:EX](#)
Subject: FW: Conversion of shred service "Iron Mountain Connect"
Date: Tuesday, September 20, 2016 1:42:46 PM

From: Johns, Bryn MTIC:EX
Sent: Tuesday, September 6, 2016 11:11 AM
To: 'Parm.Randhawa@ironmountain.com'
Cc: Sutton, Dean FIN:EX; Morrison, Tamera PSA:EX
Subject: RE: Conversion of shred service "Iron Mountain Connect"

Hi Parm,

Can you please assist Tamera with confirming if PSA is possibly being double-billed for their shredding services previously supplied by Recall at, it sounds like, three locations (Tamera can provide further details) and for which the Recall invoice went to a different office within PSA (possibly a main office paying for numerous locations and branches, whereas now Tamera's group is being invoiced directly and separately).

Thanks Parm,

Bryn

Bryn Johns | Procurement Specialist | Procurement Services | Shared Services BC
Ph: 250 387-7317 | **e:** Bryn.Johns@gov.bc.ca | **m:** PO Box 9412, Stn Prov Gov, Victoria BC V8W 9W6

From: Sutton, Dean FIN:EX
Sent: Tuesday, September 6, 2016 11:01 AM
To: Morrison, Tamera PSA:EX
Cc: Johns, Bryn MTIC:EX
Subject: RE: Conversion of shred service "Iron Mountain Connect"

Tamera,

This is interesting. The invoice relates to 'on site' shred bins – the secure bins at your location that Recall (now Iron Mountain) would come, collect and shred.

The interesting part is the previous invoice most likely went to a corporate account for the PSA; the question is to whom receive this invoice in the past?

I have included Bryn Johns (procurement specialist for this CSA) hoping to shed some light or cross reference understanding on whom received the invoice before and whom should be receiving it now.

Thanks!

Dean Sutton |



Please consider the environment before printing this e-mail. Thank you. 

From: Morrison, Tamera PSA:EX
Sent: Tuesday, September 6, 2016 10:44 AM
To: Sutton, Dean FIN:EX; RCSHELP FIN:EX
Subject: RE: Conversion of shred service "Iron Mountain Connect"

Dean ... further to our earlier discussion noted below, our three offices are now receiving invoices (sample attached). We have never been invoiced directly for these services (not sure if the bigger contract was managed at a higher level).

Please advise if we should be now receiving these and subsequently, processing for payment?

Thank you again for your guidance.

Tamera Morrison, **Practice Lead, Operations and Administration**

Workplace Health & Safety | BC Public Service Agency

#700 - 235 First Avenue | Kamloops, BC | V2C 3J4 | 250-371-3874

Fax to email: 1-877-340-3726

AskMyHR: www.gov.bc.ca/myhr/contact

Phone: 250.952.6000 | Toll Free 1.877.277.0772

From: Sutton, Dean FIN:EX
Sent: Tuesday, July 12, 2016 9:07 AM
To: Morrison, Tamera PSA:EX; RCSHELP MTIC:EX
Subject: Re: Conversion of shred service "Iron Mountain Connect"

Tamera,

Iron Mountain has purchased Recall, as such they are changing invoicing to a new Iron Mountain account. The service/pricing will all be the same you will just see a new account code. There should be a transition period to assist as things change.

On the package you received there should be a new account number. The rest about access authorization, record storage you can ignore. I spoke to Iron Mountain about this mass

propaganda mail out; it created confusion not clarity. The only change you need to be aware of is the new account number provided for your on site shredding.

Hopefully this all makes sense, if not let me know.

Thanks,

Dean Sutton

From: Morrison, Tamera PSA:EX
Sent: July-12-16 8:50 AM
To: RCSHELP MTIC:EX
Cc: Sutton, Dean FIN:EX
Subject: RE: Conversion of shred service "Iron Mountain Connect"

Thank you for the clarification. We actually do use Recall for our shredding bins ... so are you saying that we should be just making note of our customer ID number that this information has provided? The shredding contract was not arranged by our specific department but I believe, by the BC Public Service Agency on our behalf.

Your further guidance is appreciated. Thank you,

Tamera

From: RCSHELP MTIC:EX
Sent: Tuesday, July 12, 2016 8:36 AM
To: Morrison, Tamera PSA:EX
Cc: Sutton, Dean FIN:EX
Subject: RE: Conversion of shred service "Iron Mountain Connect"

Hi Tamera

Please disregard the notification from Iron Mountain. See below.

Last Friday we received word from some clients that they received in the mail (not email) the attached notification from Iron Mountain.

The purpose behind this notification and the audience that was targeted relates to Iron Mountain's purchase of Recall (Shredding) and the integration of that change. The notice should have only been sent to clients who currently use Recall for on-site (shred bins) shredding. Essentially, Iron Mountain is switching client accounts from Recall to Iron Mountain. The documentation that was sent provides each targeted client with a new account number to use moving forward. Unfortunately, the documentation also discusses using a variety of tools through Iron Mountain, including IM Connect and specified access authorization protocol; which is not a contracted service.

I have asked Iron Mountain to provide a list of whom they mailed this out to so we can follow up and pro-actively address any concerns. In the meantime, if there is any questions related to this document please express to the client the above.

Iron Mountain has apologized for this and admitted that it should not have been sent out in the first place; unfortunately, what has been done is done and we will need to mitigate any issues that arise.

Thanks,

RCS HELP | Record Centre Services

Government Records Service | Ministry of Finance

PO Box 9569 Stn Prov Gov't, Victoria, BC V8W 9K1

Fax: 250-387-4122 | Mailto: RCSHELP@gov.bc.ca | Branch Web Site:
http://www.gov.bc.ca/citz/iao/records_mgmt/rcs/

Please consider the environment before printing this e-mail. Thank you.

See the new GRS Information Management community site for all of government!

From: Morrison, Tamera PSA:EX
Sent: July-11-16 4:40 PM
To: RCSHELP MTIC:EX
Subject: Conversion of shred service "Iron Mountain Connect"

We have received a brochure/notice from Iron Mountain advising we are being converted to Iron Mountain's proprietary inventory management system, SafeKeeperPLUS on June 13th, 2016.

We are being asked to provide contact information and complete an access authorization form.

We have not received any internal direction in this regard ... could you please advise if this is an initiative coordinated from the Records Team? I have called and understand this is an optional service ... just wondering if you were aware of this canvassing at your end?

Your assistance and guidance is appreciated.

Thank you,

Tamera Morrison, **Practice Lead, Operations and Administration**

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