

**From:** [Zacharuk, Christina PREM:EX](#)  
**To:** [Wright, Don J. PREM:EX](#)  
**Cc:** [Yuma Morisho, Okenge PSA:EX](#); [Hughes, Trevor LBR:EX](#)  
**Subject:** Re: Discussion this morning  
**Date:** September 4, 2020 6:30:42 PM

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Hi Don - just confirming I can work with Okenge on the accommodation piece; we are pulling in Chris from PSEC who will have the broader public sector lens. Likely we will need to have a clear process for ministries/DMs including the options if an employee refuses to come to work. Thanks, CZ

Sent from my iPhone

On Sep 4, 2020, at 5:48 PM, Wright, Don J. PREM:EX wrote:

Hi All,

Thanks for your participation in the discussion this morning about bringing our numbers up to the safe operating capacity. Just to summarize the homework assignments:

1. All DMS should review the safe operating plans you prepared back in June. Given the experience and the additional knowledge since then, do they need to be tweaked? When you have done this, please confirm with me that you stand behind your plan and are ready to start the persuasion to get up to the safe operating limits;
2. I didn't mention this in the meeting, but Okenge, could I ask that you have your people review the guideline document from June to see whether any tweaks are needed to that? I presume they are having an ongoing dialogue with BCCDC folks. To be clear, I am not looking for a major revision – just whether evolving best practices indicate the need for some modifications. If the June guidelines are still ok, that is just fine. If, however, there are some suggested tweaks, the sooner you are able to communicate that to your colleagues the better.
3. Jill will send to everybody an “Enhanced Cleaning for DuMmies” so that we all know what is and isn't expected from janitorial, as well as what the adequate provision of handwipes and hand cleansers would be.
4. Trevor circulated material from WorkSafe to give some guidance as to what the expectations on this are. Jill, Okenge and Trevor, please determine whether we are meeting the mark in this regard? I am not comfortable with the notion that perhaps there are inadequate supplies for budgetary reasons. Scott had also volunteered that Education has developed some insight into possibilities for more effective and/or less expensive cleaning technologies that he will share with you.
5. Okenge, you said that there were availability concerns arising not from budgetary considerations, but from constrained supply chains. If others are finding this an issue, we should ask Lori H's supply chain people to take a quick look at this and let

me know whether there is a need for stepping up efforts to secure adequate supplies.

6. Okenge and Trevor, please ensure that we have appropriate accommodation policies for determining when employees have legitimate health reasons for continuing to work from home. I presume BCCDC is available to advise us as required.
7. Okenge will consult with PHO to ensure that we have the appropriate protocols in place for dealing with potential exposure in the workplace because an employee or somebody an employee has been in contact with has tested positive.
8. Stephen will talk to Dr. Henry to see how much BCCDC will be comfortable with us talking about the actual data as to whether there have been any transmissions that can be traced back to a Public Service workplace, or more generally in office-like settings more generally.
9. Stephen will connect Christine, Scott and Jill with the appropriate person(s) in Health to explore what we know about mitigating the potential for aerosol spread, and then match that up with what we know about our buildings and whether there are sensible mitigation measures we could apply in buildings we think might be higher risk.

I think that covers everything we agreed to, plus an add-on or two. If I have missed anything, please let me know.

Thanks everybody.

Have a great weekend (but remember – not TOO great! )

Don