

Briefing Note

BC Public Service Agency

December 14, 2022

CLIFF #7185

PREPARED FOR **Shannon Salter, Deputy Minister to the Premier,
Cabinet Secretary and Head of the Public Service**
For Decision

ISSUE

Recommendation for the appointment by Order in Council (OIC) of Kelly Durand to the position of Assistant Deputy Minister, Service Delivery with the Ministry of Children and Family Development, effective December 16, 2022.

BACKGROUND

The position of Assistant Deputy Minister, Service Delivery, Ministry of Children and Family Development, was previously held by Teresa Dobmeier who took on a new role as Associate Deputy Minister, Ministry of Health on July 6, 2022. Since July 2022, Kelly Durand has been acting in this role.

The recruitment of the ADM, Service Delivery position was an internal/external competition that was posted on the BC government job posting website and the executive opportunities website from November 8, 2022, to November 29, 2022. The posting garnered interest from 45 individuals of diverse backgrounds, of whom 4 were internal and 41 were external. Three candidates were shortlisted and invited to participate in a written assignment on December 2, 2022. From the assessment of the written assignment and the experience of the 3 candidates, it was determined that Kelly Durand was the most qualified candidate.

Kelly joined the BC Public Service in 1999 as a Social Worker with the Ministry of Children and Family Development (MCFD). Over the past 23 years she has held more progressively senior roles, all within MCFD. In 2004, Kelly became a Team Leader and in 2010 she assumed the role of Director of Operations. In 2019, Kelly became the Executive Director of Service for the Thompson Cariboo Shuswap Service Delivery Area and was responsible for leading and delivering strategic and operational excellence for children, youth and families across the ministry's six service lines as set out by the Ministry Service Plan, Strategic Plan and Divisional Plan. In July 2022, Kelly became the Acting Assistant Deputy Minister, Service Delivery Division, where she provides leadership to 3000+ staff and is responsible

for the operational delivery of a full range of regional and centrally based services and support programs.



Kelly holds a Master of Social Work from the University of Northern British Columbia and a Bachelor of Arts, Psychology from the University of Victoria.

Kelly's resume is attached, and a criminal record check has been completed.

RECOMMENDATION:

Approve the appointment by Order in Council of Kelly Durand to the position of Assistant Deputy Minister, Service Delivery, Ministry of Children and Family Development, effective December 16, 2022. Upon appointment Kelly's salary will be \$178,600 per annum, consistent with the salary range for an Assistant Deputy Minister 2.

APPROVED or NOT APPROVED:

Shannon Salter, Deputy Minister to the Premier, Cabinet Secretary and Head of the Public Service	SIGNATURE HERE 	December 15, 2022
Recommended By: Deb Godfrey Deputy Minister BC Public Service Agency		December 14, 2022