

## **Wulff, Zane PSSG:EX**

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**From:** Skinner, Shera PSSG:EX  
**Sent:** Wednesday, April 4, 2018 12:05 PM  
**To:** Wulff, Zane PSSG:EX  
**Subject:** FW: Fingerprinting for Record Checks

My last update on mandatory fingerprinting

**Shera Skinner**  
A/Executive Director  
Security Programs Division  
Ministry of Public Safety and Solicitor General  
(250) 356-1504

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**From:** Lenz, Allison PSSG:EX  
**Sent:** Wednesday, November 16, 2016 2:44 PM  
**To:** Sajko, Sandra PSSG:EX; Skinner, Shera PSSG:EX  
**Subject:** FW: Fingerprinting for Record Checks

Good afternoon, Sandra and Shera.

Please find below a response from Megan. There is no timeline for further roll out of the new fingerprinting requirements at this time. Currently they are just continuing to expand the changes to all federal government employees.

Take care,  
Allison

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**From:** Megan Snider [<mailto:Megan.Snider@rcmp-qrc.gc.ca>]  
**Sent:** Wednesday, November 16, 2016 2:42 PM  
**To:** Lenz, Allison PSSG:EX  
**Subject:** Re: Fingerprinting for Record Checks

Hi Allison,

s.16

Enjoy the rest of your day!

Megan

**Megan Snider**  
Manager, Policy Centre and Accreditation Program

Gestionnaire, Centre des politiques et programme d'accréditation  
Canadian Criminal Real Time Identification Services  
Services canadiens d'identification criminelle en temps réel  
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>>> "Lenz, Allison PSSG:EX" <[Allison.Lenz@gov.bc.ca](mailto:Allison.Lenz@gov.bc.ca)> 2016/11/16 1:28 PM >>>

Good morning, Megan.

Someone in my office brought this article to my attention and asked me if this is the next step on a phased roll out process which would eventually require fingerprints for all criminal record checks (instead of just for VS hits as we do now). Apparently, before my time, our office was notified that eventually this change would take place and include us. My executive director has asked me to ask if there is any timeline on when we might expect to have all applicants undergo fingerprinting for our checks.

<http://dailycommercialnews.com/Government/News/2016/11/Fingerprints-required-on-some-federal-projects-1019863W/>

Thanks for your help! Have a great day ☺

Take care,

Allison

*Allison Lenz*


*Sr. Program and Policy Analyst*

*Policing and Security Branch*

*Ministry of Public Safety and Solicitor General*

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 Please consider the environment before printing

**MINISTRY OF PUBLIC SAFETY AND SOLICITOR GENERAL  
POLICING AND SECURITY BRANCH  
SECURITY PROGRAMS DIVISION  
BRIEFING NOTE**

**PURPOSE:** For INFORMATION for Clayton Pecknold, Assistant Deputy Minister  
and Director of Police Services

**ISSUE:** Overview of Vulnerable Sector Checks

**SUMMARY:**

- The Criminal Records Review Program (CRRP) screens employees in publicly funded or regulated organizations to protect children and vulnerable adults from the possibility of physical, sexual or financial abuse. As of November 30, 2013, the CRRP also screens the volunteers of organizations that have opted in to the service.

- s.12,s.16

- On November 30, 2013, the VS checks were reinstated as a mandatory component of the CRRP.

**BACKGROUND:**

- The query parameters for determining who should undergo a VS check is based upon the federal RCMP's Canadian Criminal Real Time Identification Services (CCRTIS) policy. As CCRTIS is responsible for the maintenance and storage of all criminal records in Canada, access to their database is dependent on following their policy.

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- Fees for fingerprints are set by the local municipality and the CCRTIS; with the exception of the federal \$25 fingerprint fee, all costs associated with fingerprints are the responsibility of the applicant. Many police agencies have significantly reduced the costs associated with fingerprinting for volunteers. Additionally, the federal RCMP does not charge their \$25 fingerprint analysis fee for volunteers.
- The actual fingerprints are not forwarded to the CRRP, only the determination whether the individual is listed in the VS database. Fingerprints are not kept on file and must be destroyed by the police detachment or RCMP within 90 days.
- If an employee or volunteer is fingerprinted by the CRRP, they should not require new fingerprints as long as they continue to receive criminal record checks through the program at least every 5 years. If they do not remain active through the program, they will be required to do the fingerprints after 10 years. These requirements are subject to change.
- While the majority of individuals flagged for fingerprinting comply, there have been a number of concerns raised regarding perceived unfairness, cost, inconvenience, and whether the fingerprints are being kept on file unnecessarily. The CRRP has responded to the individual concerns and has worked with the client organizations to ensure compliance.
- The federal RCMP has indicated their intent to fingerprint all individuals requiring a criminal record check, every time; however a timeline has not been disclosed. This would have a considerable financial and administrative impact on the program and its clients.

**Prepared by:**

Mark McInnes  
A/Sr. Policy Analyst  
Security Programs Division  
250 387-4640

**Approved by:**

Meghan Oberg

**Approved by:**

Clayton Pecknold  
Assistant Deputy Minister  
and Director of Police Services  
Policing and Security Branch  
250 387-1100

A/Director of Screening  
Security Programs Division  
Policing and Security Branch  
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**Approved by:**

Shera Skinner  
A/Executive Director  
Security Programs Division  
Policing and Security Branch  
250 356-1504



February 8<sup>th</sup>, 2017 \*\*\*Should say 2018

**STRICTLY CONFIDENTIAL**

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Dear s.22

Thank you for your follow-up letter regarding fingerprinting for Vulnerable Sector (VS) checks. My apologies as a typographical error in the previous letter stated that the VS check was implemented into the Criminal Records Review Program's (CRRP) criminal record check screenings on November 30<sup>th</sup>, 2017. The correct date it was implemented was November 30<sup>th</sup>, 2013.

In your recent letter you discuss that registrants of the College of Physicians and Surgeons of British Columbia (the College) may be unaware of the frequency at which criminal record checks are conducted. The *Criminal Records Review Act* mandates the College of Physicians and Surgeons of British Columbia (the College) to submit criminal record checks for its registrants every 5 years. To provide effective governance, as well as comply with the 5 year screening requirement, the College requests ongoing consent from its registrants. s.22  
s.22, I suggest contacting the College for additional information about this process.

Additionally, s.22  
s.22

s.22 VS checks are conducted specific to the position that an individual is in. Thus, an individual may be required to complete subsequent VS checks for various positions. Further, record suspensions (pardons) for sexual offences are consistently entered into the VS database. It is possible that since s.22  
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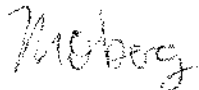
Your letter examines the Dissemination of Criminal Record Information policy (the Policy). As mentioned in the Policy, ID verification by way of fingerprinting for all criminal record checks, not only VS checks, may be implemented by the RCMP. However, the CRRP is unaware of when a new RCMP policy may be implemented. It is expected that with any significant fingerprinting policy changes, the RCMP will provide a prompt and detailed guide to all agencies that perform VS checks. This would include outreach to local police detachments, RCMP detachments, the CRRP, and any other agencies in Canada that are authorized to conduct VS checks. Until the policy is updated, the CRRP will continue to provide name-based VS

checks and certified VS checks to ensure a consistent approach for VS screenings across the country.

Please note s.22

s.22

Thank you for writing.



Meghan Oberg  
Deputy Registrar  
Security Programs Division  
Ministry of Public Safety & Solicitor General

**MINISTRY OF PUBLIC SAFETY AND SOLICITOR GENERAL  
SECURITY PROGRAMS DIVISION  
BRIEFING NOTE**

**PURPOSE:** For INFORMATION for Mark Sieben, Deputy Solicitor General, Ministry of Public Safety and Solicitor General

**ISSUE:** Security Programs Division Review

**SUMMARY:**

- Security Programs Division (SPD) is responsible for a number of program areas related to public safety in BC, including the Criminal Records Review Program (CRRP), the Personnel Security Screening Office (PSSO), the regulation of the private security industry, the Protection Order Registry and the Guide Dog and Service Dog Program.

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**BACKGROUND:**

- SPD is a high volume, operational division, with multiple program areas that support public safety in British Columbia. s.13

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- The *Criminal Records Review Act* (CRRRA), implemented in 1995, ensures that people who work with or may potentially have unsupervised access to children or vulnerable adults undergo a criminal record check by the CRRP. The CRRRA check is mandatory for individuals working for publicly funded organizations, registrants of professional bodies, university or college students doing practicums, and employees of unregistered childcare providers. For ease, all mandatory categories will be referred to as “employers” in this note and appendices.
- The CRRRA was amended in 2013 to allow organizations to “opt in” to the CRRRA and have free checks done for their volunteers working with children and vulnerable adults. In order to register, an organization must fall within the definition of “specified organization” in the CRRRA which includes non-profits, government, municipalities and school boards, among others. s.13



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“relevant” or “specified” offences outlined in the CRRA. If a “hit” is found on one of these offences, a risk assessment occurs and the Deputy Registrar determines whether the person poses a risk of physical or sexual abuse to children, or physical, sexual or financial abuse to vulnerable adults. No details of the record are shared with the organization, only a “risk” or “no risk” result. If there is no ‘hit’ found on these offences, the file is automatically cleared.

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**DISCUSSION:**

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**NEXT STEPS:**

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**OTHER MINISTRIES CONSULTED:**

**Ministry of Attorney General**

- Legal Services Branch
- Information Services Branch

**Prepared by:**

Meghan Oberg  
A/Director  
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**Ministry of Citizen Services**

- BC Registry Services

**Approved by:**

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**Approved by:**

Clayton Pecknold  
Assistant Deputy Minister and Director of  
Police Services, Policing and Security Branch  
250 387-1100

**Attachment:**

Appendix A – CRRP Review

Page 4

Withheld pursuant to/removed as

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- Require all applicants for criminal record checks to provide fingerprints to the CRRP. Note: CCRTIS (Canadian Criminal Real Time Identification Services) is currently considering a mandatory fingerprinting model for all civil criminal record checks (i.e. eliminating the name-based check), which would include the CRRP. This is being monitored by SPD management as mandatory fingerprinting would have significant impacts on the program.

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