

Ministry of Public Safety and Solicitor General
BC Coroners Service Statistics Estimates Report*

Year	2011	2012	2013	2014	2015	2016	2017
Total deaths reported¹	7,945	8,067	8,222	8,273	8,506	9,833	11,016
• Non-reportable ² (Section 15)	3,780	3,975	4,232	4,334	4,370	4,885	5,289
• Coroners' investigations (Section 16)	4,165	4,092	3,990	3,939	4,136	4,948	5,727
Total deaths by type³							
• Suicides ⁴	526	512	525	639	615	598	566
<i>Suicide rate per 100,000 population</i>	11.7	11.3	11.4	13.8	13.1	12.6	11.8
• Homicides	93	78	86	106	121	110	125
• Child deaths	294	307	290	312	281	294	292
• Illicit drug overdose deaths	294	269	333	369	518	996	1427
• Accidental traffic-related motor vehicle deaths	311	292	288	306	305	317	300
<i>% of deaths with alcohol or alcohol & drugs involved</i>	21%	21%	23%	23%	24%	Note 5	Note 5
<i>% of deaths with drugs only involved</i>	5%	6%	9%	5%	7%	Note 5	Note 5
Section 16 cases with post-mortem examinations¹							
• Autopsies ⁷	1,985	1,588	1,482	1,172	1,124	1,232	1,247
<i>Autopsies as % of Section 16 cases</i>	48%	39%	37%	30%	27%	25%	22%
• Toxicology	1,733	1,595	1,678	1,564	1,626	2,241	2,553
<i>Toxicology as % of Section 16 cases</i>	42%	39%	42%	40%	39%	45%	45%
• Total cases with post-mortem examinations	2,232	1,948	1,970	1,802	1,872	2,421	2,832
<i>Total examinations as % of Section 16 cases</i>	53%	47%	49%	46%	45%	49%	49%
Inquests							
• Police-related	12	13	11	7	4	5	
• Deaths in correctional facilities	0	1	2	7	3	1	
• Other	3	6	1	3	3	1	
Total number of staff⁸							
					123	135	150

NOTES:

* The BCCS works in a real-time database. As such, data is subject to change.

1. Case counts in this section are based on Coroner Notification Year.

2. Includes deaths certified by a physician and non-human remains.

3. Case counts in this section are based on year of death.

4. BCCS suicide policy changed September 2014 to remove the Beckon Test and apply the balance of probabilities to the standard of proof.

5. Alcohol/drug contribution to motor vehicle related deaths is not available until investigations are concluded.

6. Alcohol involved includes alcohol or alcohol and drugs.

7. Includes external, simple and complex autopsy examinations.

8. Includes full-time coroners, part-time coroners and other staff. The 2017 total is the staff count as of Feb. 2018.

Revised: Feb. 6, 2018

2018 ESTIMATES NOTE**Delays in Coroners
Investigations****Suggested Response:**

- Every sudden and unexpected death is a tragedy for the people concerned; family and friends and the entire community of the deceased person.
- While I am unable to comment on specific cases due to personal privacy and investigative integrity, it is entirely understandable that the family want answers as quickly as possible in such cases.
- The timeliness of an investigation is impacted by many things, including the complexity of the circumstances, the post mortem analyses required, concurrent investigations by other agencies (ie WorkSafeBC, Independent Investigations Office, law enforcement) and the challenges of competing investigations.
- The Chief Coroner and her staff understand the need for information in a timely manner and are working hard to continue to improve investigative timelines.

If asked about delays caused by pressures of opioid crisis:

- Numerous branches of government have been impacted by the additional resources being taken by efforts to reduce the unacceptably high toll of deaths from illicit drug overdoses.
- The Coroners Service is certainly among those branches, and because of that, in the budget update of September, they have been given a budget increase to help them cope with those pressures.

Background:

- This Estimates Note is written in the event that the Minister receives questions which relate to a specific case in which family members have raised complaints about delays in obtaining information or a final Report from the Coroners Service.

Contact: Lisa Lapointe, Chief Coroner	Phone: ^{s.17}	Mobile: ^{s.17}
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Justice & Public Safety Sector - Hiring Approvals Request Form

Process to seek approval:

All branches are to coordinate their hiring requests centrally submitting one request to Corporate Management Services Branch (ODT) (attn: AGPSSGHiringMCCF@gov.bc.ca) by the first Thursday of each month. ODT will submit all requests to the relevant hiring authority.

Information is to be compiled using this spreadsheet.

If you have any questions about this process, please contact Lorna.McNally@gov.bc.ca.

Branch (Please select your branch from the drop down menu)	Division (Please enter your division name/work unit)	Hiring Manager (The name of the manager who can be contacted if there are any additional questions)	Number of people you seek to hire	Position Title of the role you seek to fill	Classification (Please enter the classification of the position you seek to hire)	Location (Please enter the city where the position is located)	Type of Hire (Perm/TA/TA Extension/Aux/ Aux Extension/ Classification/ Other)	Internal (to government) or External (to government)	Position Number (Please enter, if known)	Is this a new or existing position? For existing positions, explain why it is or will be vacant.
BC Coroners	Interior Regional Coroners Office	Aaron Burns	1	Office Assistant	OA 7	Kelowna	Permanent		83807	Existing. Incumbent was successful on competition internal to gov't.

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BCCS Hiring Form - relevant record
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requests to the Deputy Solicitor General and the Deputy Attorney General by the second Thursday of each month.

For internal use only						
Can this hire be covered from within your branch's 2017/2018 working budget? If no, please detail mitigation strategy.	What is the nature of the role? Outline the responsibilities and function of the position. Provide specific details: 200-300 words.	What is the impact to the branch if the position is not filled at this time? Provide specific details: 200-300 words.	Additional Notes (Please add any relevant additional notes. Also, indicate if a position has been given verbal DM approval prior to formal request being made.)	ADM Approval	Deputy Minister Approval Received? (for DMO use only)	Comments (for DMO use only)
Yes	Front line service delivery to the public (responding to telephone and in-person queries) for a high volume coroners office. May assist with the opening/maintenance/closing of operational files to facilitate case throughput and responsiveness to families.	Leaving the position vacant creates cascading effects on the regional office whereby the office manager would need to have reception phones directed to voicemail or answering service for periods of the business day, and/or risk delays in payments to suppliers, coroner payroll may be delayed, coroner case completion may be delayed unnecessarily, and other adverse effects. Where the office manager was absent due to vacation/illness, it would become necessary to have a coroner substitute in this role at a much higher cost.	Position is 0.8FTE part-time. A valid eligibility list exists from 10 months ago when this position was last posted.	Yes		

Justice Public Safety Sector

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BC Coroners	Investigations	Aaron Burns	1-4	Coroner	Band 3	Victoria, Burnaby, Kelowna	Permanent	External			Coroners are medico-legal death investigators that are empowered to exercise any or all of the powers authorized by law when a reportable death is received to determine and produce a report describing who the deceased was, and how, when, where, and by what means the deceased died. Upon review of the facts, the Coroner has the discretion to make recommendations to a person or entity to enhance public safety or make a recommendation to the Chief Coroner that a public inquest be held for a reason set out in the Act.
BC Coroners	Island Regional Coroners Office	Aaron Burns	1	Regional Coroner	Band 4	Victoria	TA	Internal	11523		The Regional Coroner is a medico-legal death investigator responsible for the overall management of the operations for the region that can expect to receive between 1800 and 2,300 new reports of death per year. The RC will be accountable for the overall quality of coroners' investigations within the region as well as the coroner reports produced, and for the planning and efficient utilization of resources (both human and financial) required to deliver services. Responsibilities are wide-ranging; from involvement in the selection & training of new coroners, ensuring consistent, lawful and culturally appropriate investigations, managing the financial resources of the region through to timely/quality case completion. The RC is charged with direct supervision of all [or nearly all] regional staff (20-35 persons) and resolve issues that surface at the regional office or those escalated from coroners within the region.

Justice Public Safety Sector
Hiring Approvals Request Form

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Longer time to case completion and the ancilliary issues that result from this (complaints from families, delays in being able to provide statistical reports, workload, etc).	Budget was recently been increased, in part to provide additional capacity to investigate a higher volume of cases (illicit overdose and other cases). Branch will undertake a review during the month of March to identify regions where need is greatest and what the budget funding will allow for.This may result in between 1-4 new FT coroner positions. STOB 50 targets have yet to be set for 17/18.	Yes		
Potential for: <ul style="list-style-type: none">• Additional unnecessary contracted post mortem testing or body transport costs: if experienced risk tolerant managers are unavailable to give timely direction to coroners• Complaints or media criticism: if emergent issues are not adequately addressed in a timely way• Additional unnecessary community coroner overtime if oversight for scheduling is deficient• Delays in case completion times	TA is slated to end March 31. This request is to extend the TA to April 15 to provide for coverage while the ongoing competition identifies a sucessful candidate.	Yes		

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BC Coroners	Metro Vancouver Regional Coroners Office	Aaron Burns	1	Coroner	Band 3	Burnaby	TA		71865	Existing. Planned parental leave beginning around November.

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nth. ODT will submit all requests to the Deputy Solicitor General and the Deputy Attorney General by the second Thursday of each month.

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Yes	Coroners are medico-legal death investigators that are empowered to exercise any or all of the powers authorized by law when a reportable death is received to determine and produce a report describing who the deceased was, and how, when, where, and by what means the deceased died. Upon review of the facts, the Coroner has the discretion to make recommendations to a person or entity to enhance public safety or make a recommendation to the Chief Coroner that a public inquest be held for a reason set out in the Act.	Metro Vancouver is among the busiest of the 5 coroner regions within the province. While this vacancy can be covered by part-time community coroners, the cost savings would be negligible and doing so could create operational challenges as it relates to on-call coverage and slowing case completion times.	Likely 12, but potentially up to 18 months duration. As a rule, coroner positions are posted externally; but we may elect to go internal in this instance given the possibility of an Auxiliary turning regular. There is sufficient talent within the community coroner ranks in the lower mainland that an internal posting is likely to yield a successful candidate.	Yes		

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BC Coroners	Metro Vancouver Regional Coroners Office	Aaron Burns	1	Coroner	Band 3	Burnaby	TA	Internal	71865	Existing position. Parental leave.
BC Coroners	Fraser Regional Coroners Office	Aaron Burns	1	Coroner	Band 3	Burnaby	Auxiliary	External	96191	Existing position. Vacant because successful candidate for this position is to take a lateral transfer into position # 71865 and then go on a parental leave.
BC Coroners	Interior Regional Coroners Office	Aaron Burns	0	Office Assistant	OA 7	Kelowna	Other	Internal	83807	Existing

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Yes	Coroners are medico-legal death investigators that are empowered to exercise any or all of the powers authorized by law when a reportable death is received to determine and produce a report describing who the deceased was, and how, when, where, and by what means the deceased died. Upon review of the facts, the Coroner has the discretion to make recommendations to a person or entity to enhance public safety or make a recommendation to the Chief Coroner that a public inquest be held for a reason set out in the Act.	It would result in unacceptable delays in completing coroners investigations, resulting in complaints from the public from families, insurance companies and other stakeholders.	Individual envisaged for the estimated 12-month auxiliary appointment is to be selected from an eligibility list established during the competition for position#0096191 (coroner).	Yes		
Yes	Front line service delivery (responding to telephone and in-person queries) for a high volume coroners office. May assist with the opening/maintenance/closing of operational files to facilitate case throughput and responsiveness to families.	The region be challenged to deliver responsive service to the public. It may adversely impact timeliness of case file closure.	Position is currently part time 0.8 FTE. The office has seen a considerable increase in coroners case volumes. As a result, there is a need for additional front line service capacity to respond to queries from families, funeral homes, and the other administrative work that goes in-hand with the higher volume of cases. This request is to increase to full-time hours (from 56 up to 70 hours biweekly).	Yes		

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BC Coroners	May affect up to 5 positions	Jess Gunnarson	0	Office Manager	Clerk Stenographer 11	Victoria, Burnaby x 2 , Kelowna, Prince George	Classification Review		15756 (as an example)	Existing
BC Coroners	Island Regional Coroners Office	Aaron Burns	1	Office Manager	Clerk Stenographer 11	Victoria	TA	Internal	15756	Existing. Base incumbent has retired.
BC Coroners	Island Regional Coroners Office	Aaron Burns	1	Office Assistant	OA 7	Victoria	Auxiliary	External	86637	Existing. It is intended/expected that the base incumbent will take a TA into pos#15756 until such time as a competition identifies a permanent candidate.

Can this hire be covered from within your branch's 2017/2018 working budget?	What is the nature of the role? Outline the responsibilities and function of the position. Provide specific details: 200-300 words.	What is the impact if the position is not filled at this time? Provide specific details: 200-300 words.	Additional Notes	ADM Approval	Deputy Minister Approval Received?	Comments
Yes	Front line service delivery (responding to telephone and in-person queries) for a high volume coroners office. The office manager opens/maintains/closes operational files to facilitate case throughput and responsiveness to families. Responsible for supervision of 1 office assistant Responsible for Qualified Receiver function and coding of office invoices & processing pay/timesheets and expenses for coroners. Responsible for scheduling coroner on-call coverage.	If current classification is below what it should be, there may be challenges with recruitment and additional unnecessary staff turnover.	To ensure that classification fairly reflects duties.	Yes		
Yes	Front line service delivery (responding to telephone and in-person queries) for a high volume coroners office. The office manager opens/maintains/closes operational files to facilitate case throughput and responsiveness to families. Responsible for supervision of 1 office assistant Responsible for Qualified Receiver function and coding of office invoices & processing pay/timesheets and expenses for coroners. Responsible for scheduling coroner on-call coverage.	The region be challenged to deliver responsive service to the public. It may adversely impact timeliness of case file closure.	To have the Office Assistant backfill the Office Manager role until such time as the competitive process [underway] identifies a permanent successful candidate.	Yes		
Yes	Front line service delivery (responding to telephone and in-person queries) for a high volume coroners office. May assist with the opening/maintenance/closing of operational files to facilitate case throughput and responsiveness to families.	The region be challenged to deliver responsive service to the public. It may adversely impact timeliness of case file closure.	Estimated 2 days / week, for 3 months duration.	Yes		

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Feb-18	BC Coroners	Metro Vancouver regional office	Aaron Burns	1	Coroner	Band 3	Burnaby	Permanent	External		New
Feb-18	BC Coroners	Metro Vancouver regional office	Aaron Burns	1	Regional Director (Regional Coroner)	Band 4	Burnaby	Permanent	External	15752	Existing. Incumbent has accepted another position in gov't.

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BCCS Feb hiring requests - relevant record
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Deputy Solicitor General and the Deputy Attorney General by the second Thursday of each month.

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Can this hire be covered from within your branch's 2017/2018 working budget? If no, please detail mitigation strategy.	What is the nature of the role? Outline the responsibilities and function of the position. Provide specific details: 200-300 words.	What is the impact to the branch if the position is not filled at this time? Provide specific details: 200-300 words.	Additional Notes (Please add any relevant additional notes. Also, indicate if a position has been given verbal DM approval prior to formal request being made.)	ADM Approval	Deputy Minister Approval Received? (for DMO use only)	Comments (for DMO use only)
Yes	Coroners are medico-legal death investigators that are empowered to exercise any or all of the powers authorized by law when a reportable death is received to determine and produce a report describing who the deceased was, and how, when, where, and by what means the deceased died. Upon review of the facts, the Coroner has the discretion to make recommendations to a person or entity to enhance public safety or make a recommendation to the Chief Coroner that a public inquest be held for a reason set out in the Act.	It would result in unacceptable delays in completing coroners investigations, resulting in complaints from the public from families, insurance companies and other stakeholders.	Analysis of volumes of cases shows an imbalance (deficiency) of 1 coroner in this region. An eligibility list from a recent competition is available for use to fill this vacancy.	Yes		
Yes	The Regional Coroner is a medico-legal death investigator responsible for the overall management of the operations for the region that can expect to receive between 800 and 2,300 new reports of death per year. The RC will be accountable for the overall quality and quantity of coroner reports produced, and for the planning and efficient utilization of resources (both human and financial) required to deliver services. Responsibilities are wide ranging; from involvement in the selection & training of new coroners, ensuring adequate coroner coverage/scheduling through to timely/quality case completion. The RC is charged with direct supervision of all [or nearly all] regional staff (20-35 persons) and resolve issues that surface at the regional office or those escalated from coroners within the region.	If not filled, the region will be challenged to recruit coroners to replace regular turnover. Conflicts with on-call scheduling of existing staff may result. Managment of timely case completion may not occur, resulting in complaints from the public. Situations requiring immediate attention may not be resolved in real-time, resulting in frustrated stakeholders. Quality of product (service) may result if signoff of completed coroners cases is rushed or skipped. The Deputy Chief Coroner (to whom this position reports to) is already filling in for another unit manager absent on medical leave and does not have the capaicty to adequately fill both roles in addition to regular duties.	Verbal DM approval was obtained.	Yes		

Date (Month/Year)	Branch (Please select your branch from the drop down menu)	Division (Please enter your division name/work unit)	Hiring Manager (The name of the manager who can be contacted if there are any additional questions)	Number of people you seek to hire	Position Title of the role you seek to fill	Classification (Please enter the classification of the position you seek to hire)	Location (Please enter the city where the position is located)	Type of Hire (Perm/TA/TA Extension/Aux/ Aux Extension/ Classification/ Other)	Internal (to government) or External (to government)	Position Number (Please enter, if known)	Is this a new or existing position? For existing positions, explain why it is or will be vacant.
Feb-18	BC Coroners	Special Investigations Unit	Aaron Burns	1	Identification Analyst	Resource Officer 21	Burnaby	TA	Internal	90057	Existing. Had been vacant for the last few years as a cost saving initiative.

Can this hire be covered from within your branch's 2017/2018 working budget? If no, please detail mitigation strategy.	What is the nature of the role? Outline the responsibilities and function of the position. Provide specific details: 200-300 words.	What is the impact to the branch if the position is not filled at this time? Provide specific details: 200-300 words.	Additional Notes (Please add any relevant additional notes. Also, indicate if a position has been given verbal DM approval prior to formal request being made.)	ADM Approval	Deputy Minister Approval Received? (for DMO use only)	Comments (for DMO use only)
Yes	<p>The Identification Analyst performs research and gathers information surrounding deaths to assist the Coroner, Identifications with death investigations.</p> <p>The purpose of this Temporary Assignment is to provide a resource in order to work through a backlog of approximately 200 presumed deaths that have accumulated over the past few years. These are cases where there is a strong likelihood that a sudden death has occurred in the province, but the body is not present for various reasons. This backlog has left families to resort to using the court system to resolve property, insurance, inheritance issues. Section 10 of the Coroners Act allows the coroner to investigate these deaths. Of the ~200, approx. 12 are recent, where families of the deceased would greatly benefit from having the death officially recognized by way of a coroners investigation in order to avoid the the administrative burden, time and cost of going through the court system. The Identification Specialist would collect police occurrence reports, work with police to obtain records relating to banking, customs/border crossings, contact families of the deceased, etc. and write a compilation of findings for use by the Coroner, Identification.</p>	The Coroner MAY investigate when a death is likely to have occurred, but where the body is not present (missing, destroyed, unrecoverable, etc). Due to lack of capacity/resources in the unit, the Coroner has declined to investigate these types of deaths in the recent past. If the position is not filled, the backlog will continue to grow.	Negligible salary implications as clerical role would become vacant for duration of the TA.	Yes		

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Mar-18	BC Coroners	Fraser Regional Coroners Office	Aaron Burns	1	Coroner	Band 3	Burnaby	Permanent		71867	Existing. Pending retirement.
Mar-18	BC Coroners	Fraser Regional Coroners Office	Aaron Burns	1	Office Assistant	OA7	Burnaby			11502	Existing. Long term medical leave.

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Deputy Solicitor General and the Deputy Attorney General by the second Thursday of each month.

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Yes	Front line service delivery (responding to telephone and in-person queries) for a high volume coroners office. May assist with the opening/maintenance/closing of operational files to facilitate case throughput and responsiveness to families.	The region be challenged to deliver responsive service to the public. It may adversely impact timeliness of case file closure.	Requesting approval to fill the position either permanently or temporarily as facts and circumstances dictate over the coming weeks. DM Approval to temporarily fill the position with an Auxilliary hire was granted in October 2017--term is slated to end June 1st.	Yes		

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Date (Month/Year)	Branch (Please select your branch from the drop down menu)	Division (Please enter your division name/work unit)	Hiring Manager (The name of the manager who can be contacted if there are any additional questions)	Number of people you seek to hire	Position Title of the role you seek to fill	Classification (Please enter the classification of the position you seek to hire)	Location (Please enter the city where the position is located)	Type of Hire (Perm/TA/TA Extension/Aux/ Aux Extension/ Classification/ Other)	Internal (to government) or External (to government)	Position Number (Please enter, if known)	Is this a new or existing position? For existing positions, explain why it is or will be vacant.
Apr-18	BC Coroners	Island Regional Coroners Office	Aaron Burns	1	Office Assistant	OA 7	Victoria	Auxiliary Extension	External	86637	Existing, Office Assistant had been backfilling vacant Office Manager position (recently filled)
Apr-18	BC Coroners	Island Regional Coroners Office	Aaron Burns	1	Regional Director	Band 4	Victoria	Permanent	External	11523	Existing. Incumbent has accepted another position in gov't.

Deputy Solicitor General and the Deputy Attorney General by the second Thursday of each month.

For internal use only						
Can this hire be covered from within your branch's 2018/2019 working budget? If no, please detail mitigation strategy.	What is the nature of the role? Outline the responsibilities and function of the position. Provide specific details: 200-300 words.	What is the impact to the branch if the position is not filled at this time? Provide specific details: 200-300 words.	Additional Notes (Please add any relevant additional notes. Also, indicate if a position has been given verbal DM approval prior to formal request being made.)	ADM Approval	Deputy Minister Approval Received? (for DMO use only)	Comments (for DMO use only)
No	There is a considerable backlog of coroner case files in the island region that are substantially complete but require clerical support in order to properly close out the files in the system. The office manager position was filled April 3, 2018 by an external candidate and so is unable to contribute with this task until she has been properly trained.	Delays with case closures and resulting potential for complaints by the public.	part-time 2 days/week. Extend TA by 3 months (To June 29). This extension not budgeted. Branch is likely to modestly exceed working budget. No mitigation strategy in place as yet.	Yes		
Yes	The Regional Coroner is a medico-legal death investigator responsible for the overall management of the operations for the region that can expect to receive between 800 and 2,300 new reports of death per year. The RC will be accountable for the overall quality and quantity of coroner reports produced, and for the planning and efficient utilization of resources (both human and financial) required to deliver services. Responsibilities are wide ranging; from involvement in the selection & training of new coroners, ensuring adequate coroner coverage/scheduling through to timely/quality case completion. The RC is charged with direct supervision of all [or nearly all] regional staff (20-35 persons) and resolve issues that surface at the regional office or those escalated from coroners within the region.	If not filled, the region will be challenged to recruit coroners to replace regular turnover. Conflicts with on-call scheduling of existing staff may result. Managment of timely case completion may not occur, resulting in complaints from the public. Situations requiring immediate attention may not be resolved in real-time, resulting in frustrated stakeholders. Quality of product (service) may result if signoff of completed coroners cases is rushed or skipped.	This position is budgeted. Branch is likely to modestly exceed working budget. No mitigation strategy in place as yet.	Yes		

Justice & Public Safety Sector - Hiring Approvals Request Form

Process to seek approval:

• All branches are to coordinate their hiring requests centrally submitting one request to Corporate Management Services Branch (ODT) (attn: **AGPSSGHiringMCCF@gov.bc.ca**) by the first Thursday of each month. ODT will submit all requests to the

• Information is to be compiled using this spreadsheet.

• If you have any questions about this process, please contact **Lorna.McNally@gov.bc.ca**.

Date (Month/Year)	Branch (Please select your branch from the drop down menu)	Division (Please enter your division name/work unit)	Hiring Manager (The name of the manager who can be contacted if there are any additional questions)	Number of people you seek to hire	Position Title of the role you seek to fill	Classification (Please enter the classification of the position you seek to hire)	Location (Please enter the city where the position is located)	Type of Hire (Perm/TA/TA Extension/Aux/ Aux Extension/ Classification/ Other)	Internal (to government) or External (to government)	Position Number (Please enter, if known)	Is this a new or existing position? For existing positions, explain why it is or will be vacant.
18-May	BC Coroners	Metro Vancouver Regional Coroners Office	Aaron Burns	1	Coroner	Band 3	Burnaby	Permanent	External	117933	Existing (resignation)
18-May	BC Coroners	Metro Vancouver Regional Coroners Office	Aaron Burns	1	Coroner	Band 3	Burnaby	Auxiliary	Internal	117933	Existing (top ranked candidate on eligibility list on parental leave until September 2018)

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Deputy Solicitor General and the Deputy Attorney General by the second Thursday of each month.

					For internal use only	
Can this hire be covered from within your branch's 2018/2019 working budget? If no, please detail mitigation strategy.	What is the nature of the role? Outline the responsibilities and function of the position. Provide specific details: 200-300 words.	What is the impact to the branch if the position is not filled at this time? Provide specific details: 200-300 words.	Additional Notes (Please add any relevant additional notes. Also, indicate if a position has been given verbal DM approval prior to formal request being made.)	ADM Approval	Deputy Minister Approval Received? (for DMO use only)	Comments (for DMO use only)
Yes	Coroners are medico-legal death investigators that are empowered to exercise any or all of the powers authorized by law when a reportable death is received to determine and produce a report describing who the deceased was, and how, when, where, and by what means the deceased died. Upon review of the facts, the Coroner has the discretion to make recommendations to a person or entity to enhance public safety or make a recommendation to the Chief Coroner that a public inquest be held for a reason set out in the Act.	It would result in unacceptable delays in completing coroners investigations, resulting in complaints from the public from families, insurance companies and other stakeholders.	A valid eligibility list from a recent coroner competition is available to fill this vacancy. However, the top ranked candidate on the eligibility list is on parental leave until September 2018.	Yes		
Yes	Coroners are medico-legal death investigators that are empowered to exercise any or all of the powers authorized by law when a reportable death is received to determine and produce a report describing who the deceased was, and how, when, where, and by what means the deceased died. Upon review of the facts, the Coroner has the discretion to make recommendations to a person or entity to enhance public safety or make a recommendation to the Chief Coroner that a public inquest be held for a reason set out in the Act.	It would result in unacceptable delays in completing coroners investigations, resulting in complaints from the public from families, insurance companies and other stakeholders.	An expression of interest, internal to the coroners service and open to Community Coroners is envisioned to fill the vacancy from now until September 4th, when the top-ranked candidate from an eligibility list returns from parental leave.	Yes		

Date (Month/Year)	Branch (Please select your branch from the drop down menu)	Division (Please enter your division name/work unit)	Hiring Manager (The name of the manager who can be contacted if there are any additional questions)	Number of people you seek to hire	Position Title of the role you seek to fill	Classification (Please enter the classification of the position you seek to hire)	Location (Please enter the city where the position is located)	Type of Hire (Perm/TA/TA Extension/Aux/ Aux Extension/ Classification/ Other)	Internal (to government) or External (to government)	Position Number (Please enter, if known)	Is this a new or existing position? For existing positions, explain why it is or will be vacant.
18-May	BC Coroners	Special Investigations Unit or Medical Advisor Unit	Aaron Burns	1	Coroner, Special Investigations	Band 3	Victoria	Permanent	External	113529	Existing (but temporary)
18-May	BC Coroners	Fraser Regional Coroners Office	Aaron Burns	1	Office Assistant	Clerk 07	Burnaby	Auxiliary Extension		11502	Existing, incumbent on LTD and not expected to return.

Can this hire be covered from within your branch's 2018/2019 working budget? If no, please detail mitigation strategy.	What is the nature of the role? Outline the responsibilities and function of the position. Provide specific details: 200-300 words.	What is the impact to the branch if the position is not filled at this time? Provide specific details: 200-300 words.	Additional Notes (Please add any relevant additional notes. Also, indicate if a position has been given verbal DM approval prior to formal request being made.)	ADM Approval	Deputy Minister Approval Received? (for DMO use only)	Comments (for DMO use only)
Yes	<p>The BC government has passed a regulation which requires that all deaths that are the result of Medical Assistance in Dying (MAiD) be reported to the BC Coroners Service. In May 2016, parliament changed federal legislation to permit medical assistance in dying in specific circumstances. The federal government has indicated it will work with the provinces and territories to develop regulations ensuring the consistent reporting of MAiD deaths across the country. At the present time, as an interim measure, all such deaths in BC are reported to the Coroners Service. The role of the Coroners Service is to ensure compliance with the federal and provincial laws and regulations, and also to gather information about MAiD deaths in BC for aggregate reporting purposes (death review panel and public reports). This position assumes responsibility for reviewing all MAiD death reports, seeking additional information as required, investigating any concerns identified, facilitating data analysis and organizing a multidisciplinary review panel [since completed].</p> <p>The Coroners Service is awaiting direction from Cabinet s.12</p> <p>s.12 The temporary position has been extended once, and the expiration of the term is approaching in early August. In addition to MAiD deaths, the coroner in this position will be tasked with other specialized and/or high-profile investigations, in particular, Intimate Partner (domestic violence) homicides.</p>	<p>The Coroners Service is mandated to investigate medically assisted deaths at the present time. For budgeting purposes, the position is budgeted for the full year 2018/19.</p> <p>If not approved, a new request to extend the TA will be made next month for a duration of ~12 months (a merit-based competitive process was undertaken to select the person currently in the role).</p>	s.13	Yes		
Yes	Front line service delivery (responding to telephone and in-person queries) for a high volume coroners office. May assist with the opening/maintenance/closing of operational files to facilitate case throughput and responsiveness to families.	Office manager may be obliged to cover for both positions, limiting ability to respond to queries from families and slowing the closure of coroner cases.	Aux appointment expires June 1st. A merit-based competition is underway and is likely to be concluded by the end of June.	Yes		