

## Cobham, Jennifer CITZ:EX

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**From:** Bard, Jenni JAG:EX  
**Sent:** October 10, 2014 12:14 PM  
**To:** 'Ab Humayun'; XT:AG Monds, Cheryl AG:IN  
**Subject:** RE: draft missing person investigation standards

Thanks Ab

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**From:** Ab Humayun [mailto:Ab.Humayun@PrimeBC.ca]  
**Sent:** Wednesday, October 8, 2014 10:49 AM  
**To:** Bard, Jenni JAG:EX; XT:AG Monds, Cheryl AG:IN  
**Subject:** RE: draft missing person investigation standards

Hi Jenni

The distinction is not between youth or adult. The distinction is between a “regular” missing person or a “high risk” missing person.

Ab

### Ab Humayun

*Manager: Policy, Review & Compliance*  
**Office:** 604-215-4708 | **Cell:** 604-345-7859



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**From:** Bard, Jenni JAG:EX [mailto:Jenni.Bard@gov.bc.ca]  
**Sent:** Wednesday, October 08, 2014 9:05 AM  
**To:** Ab Humayun; Cheryl Monds  
**Subject:** RE: draft missing person investigation standards

Thanks Ab, this is helpful. One clarification – would the retention schedules be the same for youth who go missing as well?  
Jenni

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**From:** Ab Humayun [mailto:Ab.Humayun@PrimeBC.ca]  
**Sent:** Wednesday, October 8, 2014 7:24 AM  
**To:** Bard, Jenni JAG:EX; XT:AG Monds, Cheryl AG:IN  
**Subject:** RE: draft missing person investigation standards

Hi Jenni:

Cheryl is probably the most appropriate person to answer this but I know she is tied up with some training being delivered, so I will take a stab at it and Cheryl can add to it when she is able.

1. There is no “policy” on how long records are kept in PRIME. One of the main reasons is the differences in federal vs. provincial legislation. The RCMP has always told us that the federal legislation (Archives and Libraries Act) requires them to purge records. The independents do not have any legislation that requires this of them.
2. We do have a Retention Schedule that all agencies agreed to which specifies the **minimum amount of time** records must be retained, once the file has been concluded.
3. For Missing Persons, that time is 24 months.
4. For High Risk Missing persons, that time period is 96 months.

Currently, no records are being purged or have been purged, although Cheryl’s team is working on testing the Purge Facility, before it can be rolled out to agencies that wish to utilize it.

I hope that answers your question. Please feel free to ask for any clarifications.

Cheryl, anything to add?

Thank you.

Ab

**Ab Humayun**

*Manager: Policy, Review & Compliance*

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**From:** Bard, Jenni JAG:EX [<mailto:Jenni.Bard@gov.bc.ca>]

**Sent:** Tuesday, October 07, 2014 2:01 PM

**To:** Cheryl Monds

**Cc:** Ab Humayun

**Subject:** draft missing person investigation standards

Hi Cheryl and Ab – just a quick update and (hopefully quick?) question re. PRIME policies on this subject. After canvassing police stakeholders for feedback on the draft standards throughout the summer, we met with representatives of community groups in the downtown eastside last month re. the draft. This meeting was very helpful and informative for us and we will be having a similar meeting with groups in the north, probably in early November. We don’t have a new version of the draft yet but it is in progress, and will hopefully be presented to the Advisory Committee on Provincial Policing Standards in December, for their feedback. Timelines beyond that will depend on the feedback we receive. Hopefully we are getting close though!

A question for you – do you have any policies or rules re. how long concluded missing person reports stay in PRIME?  
Apologies if you have already provided this information – I had a quick look through my files but couldn't see anything like this.

Thanks,  
Jenni

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