

June 25

From: Fillion, s.15 PSSG:EX s.15 Fillion@gov.bc.ca>
To: PSSG ACCW Managers s.17
Sent: June 25, 2021 8:32:09 PM PDT
Attachments: June 25.docx

DATE: 2021.06.25 NR

NR

ADW Operational Issues

NR

Inmate^{s.22} Cleaned the entire bottom tier of Charlie in case the medium inmates move to secure to sleep due to the heat.

Cedar has been given 2 fans to use in the common area. The skylights will be opened tonight and closed in the morning. The inmates have been informed to stay hydrated, use sunscreen and don't go in the sun too long. Staff have been asked to keep an extra eye on the inmates.

NR

Alouette Correctional Centre for Women

ADW Regulations Shift Summary

DATE: 2021.06.25 NR

NR

ADW Operational Issues

NR

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Cedar has been given 2 fans to use in the common area. The skylights will be opened tonight and closed in the morning. The inmates have been informed to stay hydrated, use sunscreen and don't go in the sun too long. Staff have been asked to keep an extra eye on the inmates.

NR

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Withheld pursuant to/removed as

NR

Tips to stay safe during the heat wave

From: Johnston, Eileen PSSG:EX <Eileen.Johnston@gov.bc.ca>
To: PSSG ACCW All Staff s.17 XT:PHSA ACCW
Healthcare SG:IN s.17 PSSG ACCW Contractors
s.17
Sent: June 26, 2021 12:20:19 PM PDT
Attachments: image002.png, image001.emz, image003.png

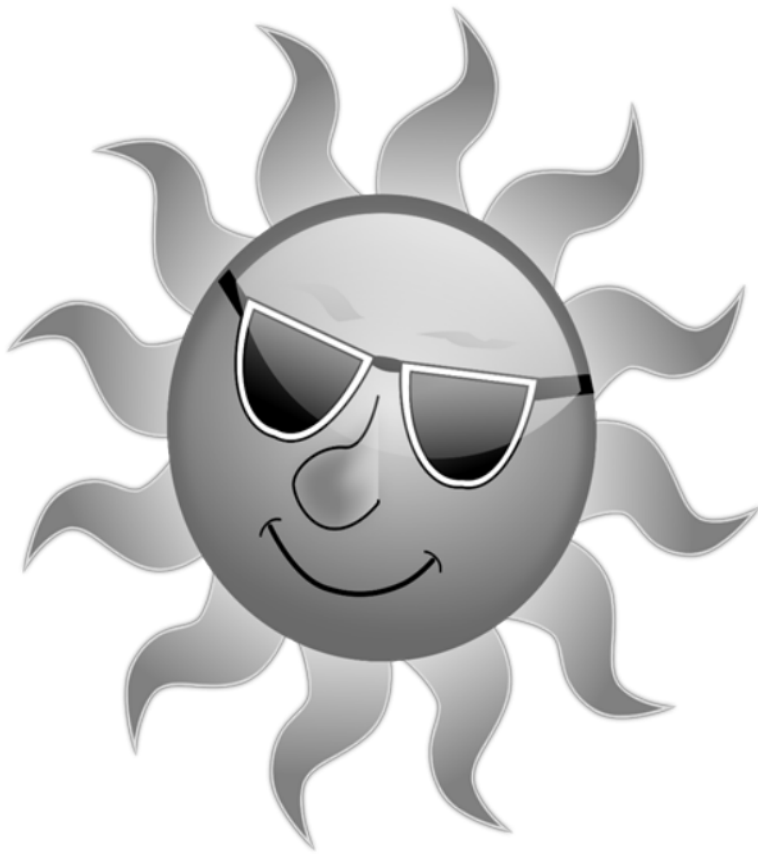
Hello everyone,

As our hot temperature begins I want to send a reminder to ensure we are all taking good care of ourselves and our individuals in custody during this heatwave.

“Check in on each other to ensure everyone has lots of water available” 😊

Also, our medium site individuals in custody have been given fans for the unit, extra water containers, and have been advised to keep the skylights open at night to cool the unit off. They are also supported by the messaging to stay out of the sun, keep cool and hydrated, and use sunscreen, etc.





Thanks everyone and if you have any concerns please bring those forward to your immediate supervisor.

Eileen Johnston

Deputy Warden of Programs

Alouette Correctional Centre for Women

604-476-2983

June 26 shift summary

From: Buciurca, s.15 PSSG:EX <s.15 Buciurca@gov.bc.ca>
To: PSSG ACCW Managers s.17
Sent: June 26, 2021 6:45:30 PM PDT
Attachments: image001.emz, image002.png

DATE: 2021.06.26 NR

NR

ADW Operational Issues

NR

1030 – Medium rounds completed. All curtains closed on both sides of Cedar, inmates have access to plenty of water and sunscreen.

NR

1615 – CO Payette s.1 called from the hospital to ask permission to escort IM s.22 in an enclosed patio for fresh air. Request denied – heat wave can negatively impact anyone's health.

NR

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Withheld pursuant to/removed as

NR

27 muster

From: Rutley, s.15 PSSG:EX s.15 .Rutley@gov.bc.ca>
To: PSSG ACCW All Staff s.17
Sent: June 27, 2021 6:36:44 AM PDT
Attachments: 27.docx

Muster Report**Date: Sunday, June 27, 2021**

NR

Critical Relevant Information from previous shift:

NR

Cedar A: PATTENDEN / PILLING - Unit advised to wear lots of sunscreen, try to stay cool, drink lots of water and to spend limited time in the sun due to the severe heat wave over the weekend. I/M's were spoken to about whether they are finding the temp. on the unit barable . the unit talked it over and they will stay on Cedar at this point. The unit skylights were opened when it cooled a bit and the staff are keeping the office door open with the air-conditioning on and a fan blowing cool air onto the unit .

NR

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Withheld pursuant to/removed as

NR

FW: Situational Awareness: Province-wide Heat Wave

From: Herasemluk, Jason PSSG:EX <Jason.Herasemluk@gov.bc.ca>
To: Singleton, Richard D PSSG:EX <Richard.Singleton@gov.bc.ca>, Lacroix, Richard (Rick) PSSG:EX <Richard.Lacroix@gov.bc.ca>, Stavrou, Dennis PSSG:EX <Dennis.Stavrou@gov.bc.ca>, Peel, Ryan PSSG:EX <Ryan.Peel@gov.bc.ca>, Kea, Jacqueline PSSG:EX <Jacqueline.Kea@gov.bc.ca>, Kaban, Darcy PSSG:EX <Darcy.Kaban@gov.bc.ca>, Rempel, Debby PSSG:EX <Debby.Rempel@gov.bc.ca>, DuTemple, Teri PSSG:EX <Teri.DuTemple@gov.bc.ca>, Cheema, Harbippan PSSG:EX <Harbippan.Cheema@gov.bc.ca>, Boswell, Lyall PSSG:EX <Lyall.Boswell@gov.bc.ca>, Huang, Jince PSSG:EX <Jince.Huang@gov.bc.ca>
Cc: Macpherson, Stephanie PSSG:EX <Stephanie.Macpherson@gov.bc.ca>, Smith, Elliott PSSG:EX <Elliott.Smith@gov.bc.ca>, Anderson, Lisa R PSSG:EX <Lisa.R.Anderson@gov.bc.ca>, Lang, Matt PSSG:EX <Matt.Lang@gov.bc.ca>
Sent: June 30, 2021 8:53:55 AM PDT
Attachments: image003.png, image001.png, image007.png, image002.png, image005.png
CBRE update

From: Province of BC Facility Services Info <pobcinfo@cbre.com>

Sent: Tuesday, June 29, 2021 5:56 PM

To: Province of BC Facility Services Info <pobcinfo@cbre.com>

Cc: Facilities Management Services CPO Mailbox CITZ:EX <FMS.CPOMail@gov.bc.ca>; CITZ RPD OC Operations 01

CITZ:EX <CITZ.RPD.OC.Operations.01@gov.bc.ca>; Hoffman, Jennifer B CITZ:EX <Jennifer.Hoffman@gov.bc.ca>;

Seeger, Matthew M CITZ:EX <Matthew.Seeger@gov.bc.ca>; Hammond, John G CITZ:EX

<John.Hammond@gov.bc.ca>; Gorman, Kelley CITZ:EX <Kelley.Gorman@gov.bc.ca>; Szczepanowski, Jesse CITZ:EX

<Jesse.Szczepanowski@gov.bc.ca>; Carrelli, John I CITZ:EX <John.Carrelli@gov.bc.ca>; Otway, Sandra L CITZ:EX

<Sandra.Otway@gov.bc.ca>; XT:Ober, Lauren CITZ:IN <Lauren.Ober@cbre.com>; XT:Snauwaert, Andrew CITZ:IN

<Andrew.Snauwaert@cbre.com>; XT:Jennings, Peter CITZ:IN <Peter.Jennings2@cbre.com>; Lidstone, Todd @

Victoria <Todd.Lidstone@cbre.com>; XT:Govic, Kris CITZ:IN <Kris.Govic@cbre.com>; White, Tara @ Victoria

<Tara.White@cbre.com>; Finch, Brenda CITZ:IN <Brenda.Finch@cbre.com>; XT:Guha, Atanu CITZ:IN

<Atanu.Guha@cbre.com>; Admin @ Province of BC Facility Services <pobcadmin@cbre.com>; pobcplannerscheduler

<pobcplannerscheduler@cbre.com>; !Canada GWS-PoBC FM Group <pobcfmg@cbre.com>

Subject: Situational Awareness: Province-wide Heat Wave

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

SITUATIONAL AWARENESS

CBRE

To: All Facilities Management Unit Leads and Broader Public Sector Clients

Tuesday, June 29, 2021

PROVINCE-WIDE HEAT WAVE

What is happening?

Unprecedented record-breaking temperatures are continuing to extend throughout the province, causing building temperature related issues.

With daytime temperatures in the +40C range and nighttime temperatures still in the high 20C, there are many instances where building HVAC equipment cannot keep up with the demand and does not have time to recover in the evening.

We have received numerous calls for HVAC system failure, however many of the calls that CBRE and our vendors are attending to find that the HVAC equipment is running at maximum capacity, but not able to meet the demand due to the extreme temperatures.

Who is involved?

CBRE is dealing with the increased call volume by adding additional call centre operators and thanks you in advance for only placing Emergency and Urgent calls through the Operations Centre. Please direct building occupants/staff to use the SIRequest web portal or mobile application for all routine work order requests.

How are we resolving the situation?

All service requests are being actioned as quickly as possible by our CBRE technicians and vendor community. The extreme temperatures have all CBRE team members and vendors working to meet the demand of calls throughout the portfolio. Demand is extremely high for these technicians and the associated parts required to make repairs.

Temperatures on rooftops, where much of the equipment is located, have been reaching temperatures closer to ~50C. As you may be aware from the heat advisory warnings, these temperatures limit the time technicians can be exposed to these conditions. Safety is a top priority for CBRE, and we will continue to respond to services requests as quickly as possible while ensuring the safety of our staff and vendors.

As temperatures begin to return to regular seasonal conditions, the HVAC systems will be able to adequately cool the facilities.

What can you do to help?

Ensure staff are discussing any issues and not entering multiple workorders to prevent duplicate requests for the same items.

Remind staff that extreme outdoor temperatures may cause spaces to be warmer than what they would be under regular seasonal conditions. These are some key things that can help allow HVAC systems to operate:

- Eliminate any extra heat loads in the building space – turn off lights and unused equipment.
- Adjust window blinds and curtains to keep out the heat.
- Make sure windows and doors are closed if your building uses air conditioning to prevent unconditioned air entering into the space.

If you have any questions or concerns, please contact the Facility Manager for the specific location or raise a work order to address the situation.

We thank you for your patience and understanding during this record-breaking event.

Andrew Snauwaert
Director Operations, CBRE
Province of BC Facilities Services

Download the SIRequest mobile app. Available on iOS and Android devices.
Learn more at gov.bc.ca/facilityservicesbc

Tips to stay safe during the heat wave

From: Johnston, Eileen PSSG:EX <Eileen.Johnston@gov.bc.ca>
To: PSSG ACCW All Staff s.17 XT:PHSA ACCW
Healthcare SG:IN s.17 PSSG ACCW Contractors
s.17
Sent: July 29, 2021 4:10:00 PM PDT
Attachments: image005.png, image006.png, image004.emz

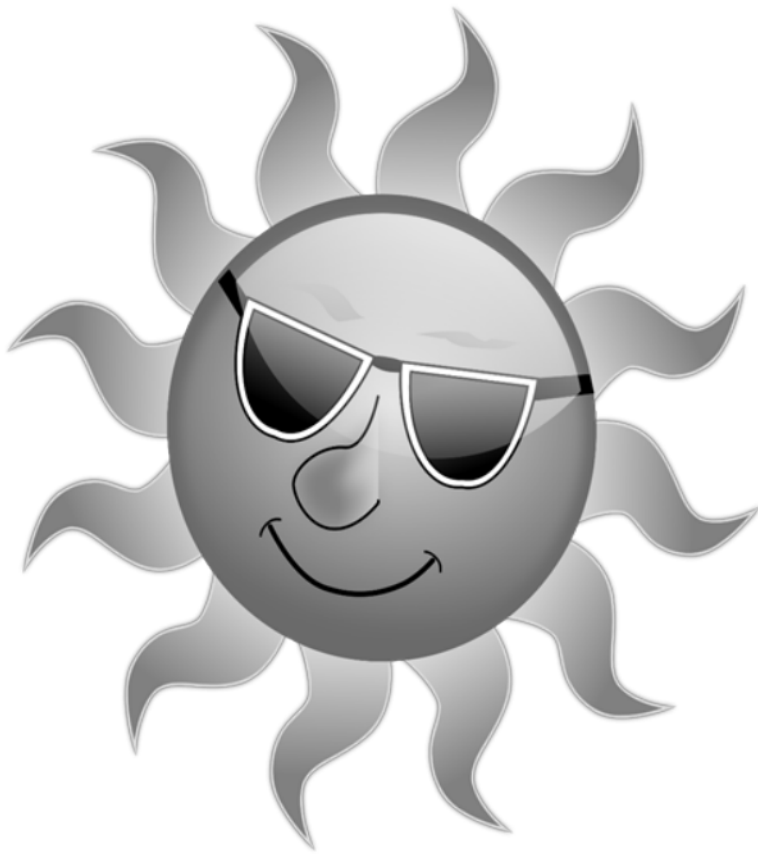
Hello everyone, Again we are expecting a weather alert of very hot weather.

As our temperature begins to climb I want to send a reminder to ensure we are all taking good care of ourselves and our individuals in custody during this upcoming hot weather.

“Check in on each other to ensure everyone has lots of water available” 😊

Also, previously our medium site individuals in custody have been given fans for the unit, extra water containers, and have been advised to keep the skylights open at night to cool the unit off. They are also supported by the messaging to stay out of the sun, keep cool and hydrated, and use sunscreen, etc.





Thanks everyone and if you have any concerns please bring those forward to your immediate supervisor.

Eileen Johnston

Deputy Warden of Programs

Alouette Correctional Centre for Women

604-476-2983

Heat Wave this weekend

From: Fillion, s.15 PSSG:EX <s.15 Fillion@gov.bc.ca>
To: PSSG ACCW Acting Correctional Supervisor
s.17 PSSG ACCW
Correctional Supervisors
s.17
Cc: PSSG ACCW Managers s.17
Sent: July 29, 2021 4:57:59 PM PDT

Hi Everyone

Over the weekend can you please ensure that Cedar staff are keeping a close watch on the inmates out there with the hot temperatures.

Should the heat become too much on cedar inmates can move into secure to Delta upper tier. If one inmate is moved in they all have to move as group.

Make sure the staff are opening the vents in the roof at night and closing them in the morning.

There were large fans used on the unit during the last heat wave. Please ensure they are accessible for the unit.

Please ensure that the inmates are not working in the sun and they have plenty of sun screen and water.

Any questions call me.

s.15

From: Bozanic, s.15 PSSG:EX <s.15 Bozanic@gov.bc.ca>
To: PSSG ACCW All Staff s.17
Sent: July 30, 2021 6:38:38 AM PDT
Attachments: 30.pdf

NR

Critical Relevant Information from previous shift:

NR

Programs: FLORIS: extra gym fan brought to Cedar A for the time being.

NR

Relevant Information/Ongoing monitoring:

NR

- Monitor Cedar I/Ms during the upcoming heat wave; if it becomes unbearable, they can be housed on LUD upper tier; if one goes, all go. There are 3 fans on the unit, open the skylights after dark and close in the AM, no inmates should be working in the sun; all should be using sunscreen outside and there should be coolers on the unit for extra water.



Alouette Correctional Center For Women

Muster Report

Date: Friday, July 30, 2021

NR

NR

Programs: FLORIS: extra gym fan brought to Cedar A for the time being.

NR

Relevant Information/Ongoing monitoring:

NR

- Monitor Cedar I/Ms during the upcoming heat wave; if it becomes unbearable, they can be housed on LUD upper tier; if one goes, all go. There are 3 fans on the unit, open the skylights after dark and close in the AM, no inmates should be working in the sun; all should be using sunscreen outside and there should be coolers on the unit for extra water.

NR

No work over long weekend

From: Martins, s.15 PSSG:EX -s.15 .Martins@gov.bc.ca>
To: PSSG ACCW All Staff s.17
Sent: July 30, 2021 9:45:49 AM PDT

Hello,

Due to the heat wave we are to be experiencing over the long weekend there will be no work in medium for horticulture.

Kitchen workers will still attend their work placements and those on the unit will all take part in ensuring that their unit/rooms are kept clean.

Laundry will still need to attend if a staff is available to access medium laundry only to ensure that they aren't backed up on Tuesday. Laundry workers are only to put laundry into the washing machine and transfer over to the dryers.

Thank you,

s.1 *Martins*

Programs Supervisor

ACCW

s.17

From: Edgar, s.15 [mailto:PSSG:EX <s.15.Edgar@gov.bc.ca>]
To: PSSG ACCW All Staff s.17
Sent: July 31, 2021 6:31:36 AM PDT
Attachments: 31.docx



Alouette Correctional Center For Women

Muster Report

Date: Saturday, July 31, 2021

NR

Critical Relevant Information from previous shift:

NR

Cedar D: LABRIE - Warm day, everyone appeared to be managing fine with the fans that were provided. Some cold-water bottles were distributed, and everyone seemed appreciative.

Cedar A: MEDLEY -NR

cool enough and ladies appear to be doing well. No concerns.

The unit has remained

NR

NR

Relevant Information/Ongoing monitoring:

NR

- Monitor Cedar I/Ms during the upcoming heat wave; if it becomes unbearable, they can be housed on LUD upper tier; if one goes, all go. There are 3 fans on the unit, open the skylights after dark and close in the AM, no inmates should be working in the sun; all should be using sunscreen outside and there should be coolers on the unit for extra water.

NR

From: Edgar, s.15 [mailto:PSSG:EX <s.15 Edgar@gov.bc.ca>]
To: PSSG ACCW All Staff s.17
Sent: August 1, 2021 6:28:27 AM PDT
Attachments: 01.docx

Muster Report**Date: Sunday, August 1, 2021**

NR

Relevant Information/Ongoing monitoring:

NR

NR

- Monitor Cedar I/Ms during the upcoming heat wave; if it becomes unbearable, they can be housed on LUD upper tier; if one goes, all go. There are 3 fans on the unit, open the skylights after dark and close in the AM, no inmates should be working in the sun; all should be using sunscreen outside and there should be coolers on the unit for extra water.

NR

From: Seehra, s.15 PSSG:EX s.15 .Seehra@gov.bc.ca>
To: PSSG ACCW All Staff s.17
Sent: August 2, 2021 6:31:33 AM PDT
Attachments: image001.gif, 02.docx

Hello,

Please see attached Muster for August 2nd, 2021.

Have a safe shift, ☺

s.15 **SEEHRA**

Acting Supervisor

Alouette Correctional Centre for Women





Alouette Correctional Center For Women

Muster Report

Date: Monday, August 2, 2021

NR



NR

Relevant Information/Ongoing monitoring:

NR

- Monitor Cedar I/Ms during the upcoming heat wave; if it becomes unbearable, they can be housed on LUD upper tier; if one goes, all go. There are 3 fans on the unit, open the skylights after dark and close in the AM, no inmates should be working in the sun; all should be using sunscreen outside and there should be coolers on the unit for extra water.

NR

Muster 2021.08.03

From: Ramsay, s.15 PSSG:EX s.15 Ramsay@gov.bc.ca>
To: PSSG ACCW All Staff s.17
Sent: August 3, 2021 7:34:20 AM PDT
Attachments: 03.docx

s.15 **Ramsay**

Correctional Supervisor of Operations

Alouette Correctional Centre for Women
Box 1000 - 24800 Alouette Road
Maple Ridge BC V2X 7G4

s.15 Ramsay@gov.bc.ca

Phone:s.17



BRITISH
COLUMBIA

Alouette Correctional Center For Women

Muster Report

Date: Tuesday, August 3, 2021

NR

NR

Relevant Information/Ongoing monitoring:

NR

- Monitor Cedar I/Ms during the upcoming heat wave; if it becomes unbearable, they can be housed on LUD upper tier; if one goes, all go. There are 3 fans on the unit, open the skylights after dark and close in the AM, no inmates should be working in the sun; all should be using sunscreen outside and there should be coolers on the unit for extra water.

NR

Muster Report Aug 04, 2021

From: Holland, s.15 PSSG:EX <s.15.Holland@gov.bc.ca>
To: PSSG ACCW All Staff s.17
Sent: August 4, 2021 6:34:54 AM PDT
Attachments: 04.docx
Have a good shift



Alouette Correctional Center For Women

Muster Report

Date: Wednesday, August 4, 2021

NR

NR

Relevant Information/Ongoing monitoring:

- Monitor Cedar I/Ms during the upcoming heat wave; if it becomes unbearable, they can be housed on LUD upper tier; if one goes, all go. There are 3 fans on the unit, open the skylights after dark and close in the AM, no inmates should be working in the sun; all should be using sunscreen outside and there should be coolers on the unit for extra water.

NR

Muster Report Aug 05, 2021

From: Holland, s.15 PSSG:EX <s.15 Holland@gov.bc.ca>
To: PSSG ACCW All Staff s.17
Sent: August 5, 2021 6:34:18 AM PDT
Attachments: 05.docx
Have a good shift



BRITISH
COLUMBIA

Alouette Correctional Center For Women

Muster Report

Date: Thursday, August 5, 2021

NR

NR

Relevant Information/Ongoing monitoring:

- Monitor Cedar I/Ms during the upcoming heat wave; if it becomes unbearable, they can be housed on LUD upper tier; if one goes, all go. There are 3 fans on the unit, open the skylights after dark and close in the AM, no inmates should be working in the sun; all should be using sunscreen outside and there should be coolers on the unit for extra water.

NR

10 - Muster Report

From: Alexander, s.15 PSSG:EX <Alexander.s.15@gov.bc.ca>
To: PSSG ACCW All Staff s.17
Sent: August 10, 2021 6:30:03 AM PDT
Attachments: image001.gif, 10.docx

Good Morning

Please see attached Muster Report for Tuesday, August 10th.2021

Thank you

s.15

s.1 **Alexander**

Correctional Supervisor

Alouette Correctional Centre for Women



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Alouette Correctional Center For Women

Muster Report

Date: Tuesday, August 10, 2021

NR



NR

Relevant Information/Ongoing monitoring:

NR

- Monitor Cedar I/M's during the upcoming heat wave this week (August 10 to 14th); if it becomes unbearable, they can be housed on LUD upper tier; if one goes, all go. There are 3 fans on the unit, open the skylights after dark and close in the AM, no inmates should be working in the sun; all should be using sunscreen outside and there should be coolers on the unit for extra water.

NR

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NR

11 - Muster Report

From: Alexander,s.15 PSSG:EX <Alexander.s.15 @gov.bc.ca>
To: PSSG ACCW All Staff s.17
Sent: August 11, 2021 6:30:03 AM PDT
Attachments: image001.gif, 11.docx

Good Morning

Please see attached Muster Report for Wednesday, August 11th.2021

Thank you

s.15

s.1 **Alexander**

Correctional Supervisor

Alouette Correctional Centre for Women



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This transmission may contain confidential or privileged communications, and the sender does not waive any related rights and obligations. If you are not the intended recipient and have received this in error, you must immediately destroy it. Unauthorized copying or distribution of any information herein is strictly prohibited and may constitute a criminal offence, a breach of Provincial or Federal privacy laws, or may otherwise result in legal sanctions



BRITISH
COLUMBIA

Alouette Correctional Center For Women

Muster Report

Date: Wednesday, August 11, 2021

NR

NR

Relevant Information/Ongoing monitoring:

NR

- Monitor Cedar I/M's during the upcoming heat wave this week (August 10 to 14th); if it becomes unbearable, they can be housed on LUD upper tier; if one goes, all go. There are 3 fans on the unit, open the skylights after dark and close in the AM, no inmates should be working in the sun; all should be using sunscreen outside and there should be coolers on the unit for extra water.

NR

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Withheld pursuant to/removed as

NR

From: Seehra, s.15 PSSG:EX <s.15 Seehra@gov.bc.ca>
To: PSSG ACCW All Staff s.17
Sent: August 12, 2021 6:30:53 AM PDT
Attachments: image001.gif, 12.docx

Hello,

Please see attached Muster for Thursday August 12th, 2021.

Have a safe shift, ☺

s. SEEHRA

Acting Supervisor

Alouette Correctional Centre for Women





Alouette Correctional Center For Women

Muster Report

Date: Thursday, August 12, 2021

NR

NR

Delta A – SPRINGER: IM s.22
clog. CS advised, monitor.

crying in the evening stating I'm too hot and asked to be left alone. See

NR

Relevant Information/Ongoing monitoring:

NR

- Monitor Cedar I/M's during the upcoming heat wave this week (August 10 to 14th); if it becomes unbearable, they can be housed on LUD upper tier; if one goes, all go. There are 3 fans on the unit, open the skylights after dark and close in the AM, no inmates should be working in the sun; all should be using sunscreen outside and there should be coolers on the unit for extra water.

NR

From: Ghuman, s.15 PSSG:EX <s.15 Ghuman@gov.bc.ca>
To: PSSG ACCW All Staff s.17
Sent: August 13, 2021 6:37:54 AM PDT
Attachments: image001.gif, 13.docx

Hello,

Please see attached Muster for Thursday August 13th, 2021.

Have a safe shift, ☺

s.1 **Ghuman**

Acting Supervisor

Alouette Correctional Centre for Women



Muster Report**Date: Wednesday, January 13, 2021**

NR

Relevant Information/Ongoing monitoring:

NR

- Monitor Cedar I/M's during the upcoming heat wave this week (August 10 to 14th); if it becomes unbearable, they can be housed on LUD upper tier; if one goes, all go. There are 3 fans on the unit, open the skylights after dark and close in the AM, no inmates should be working in the sun; all should be using sunscreen outside and there should be coolers on the unit for extra water.

NR

Page 052 of 182

Withheld pursuant to/removed as

NR

From: Ghuman, s.15 PSSG:EX s.15 Ghuman@gov.bc.ca>
To: PSSG ACCW All Staff s.17
Sent: August 14, 2021 6:41:20 AM PDT
Attachments: image001.gif, 14.docx

Hello,

Please see attached Muster for Thursday August 14th, 2021.

Have a safe shift, ☺

s.15 **Ghuman**

Acting Supervisor

Alouette Correctional Centre for Women





Alouette Correctional Center For Women

Muster Report

Date: Saturday, August 14, 2021

NR

NR

Relevant Information/Ongoing monitoring:

NR

- Monitor Cedar I/M's during the upcoming heat wave this week (August 10 to 14th); if it becomes unbearable, they can be housed on LUD upper tier; if one goes, all go. There are 3 fans on the unit, open the skylights after dark and close in the AM, no inmates should be working in the sun; all should be using sunscreen outside and there should be coolers on the unit for extra water.

NR

Aug 15 Muster

From: Shaley, s.15 PSSG:EX <s.15 Shaley@gov.bc.ca>
To: PSSG ACCW All Staff s.17
Sent: August 15, 2021 6:36:04 AM PDT
Attachments: 15.docx

Please see the attached unit muster sheet for August 15,2021.
Have a great day!



Alouette Correctional Center For Women

Muster Report

Date: Sunday, August 15, 2021

s.15

NR

Relevant Information/Ongoing monitoring:

NR

- Monitor Cedar I/M's during the upcoming heat wave this week (August 10 to 14th); if it becomes unbearable, they can be housed on LUD upper tier; if one goes, all go. There are 3 fans on the unit, open the skylights after dark and close in the AM, no inmates should be working in the sun; all should be using sunscreen outside and there should be coolers on the unit for extra water.

NR

From: Edgar, s.15 [mailto:PSSG:EX <s.15.Edgar@gov.bc.ca>]
To: PSSG ACCW All Staff s.17
Sent: August 16, 2021 6:29:50 AM PDT
Attachments: 16.docx



BRITISH
COLUMBIA

Alouette Correctional Center For Women

Muster Report

Date: Monday, August 16, 2021

NR

Relevant Information/Ongoing monitoring:

NR

- Monitor Cedar I/M's during the upcoming heat wave this week (August 10 to 14th); if it becomes unbearable, they can be housed on LUD upper tier; if one goes, all go. There are 3 fans on the unit, open the skylights after dark and close in the AM, no inmates should be working in the sun; all should be using sunscreen outside and there should be coolers on the unit for extra water.

NR

From: Edgar, s.15 [mailto:PSSG:EX <s.15 Edgar@gov.bc.ca>]
To: PSSG ACCW All Staff s.17
Sent: August 17, 2021 6:34:49 AM PDT
Attachments: 17.docx



BRITISH
COLUMBIA

Alouette Correctional Center For Women

Muster Report

Date: Tuesday, August 17, 2021

NR

Relevant Information/Ongoing monitoring:

NR

- Monitor Cedar I/M's during the upcoming heat wave this week (August 10 to 14th); if it becomes unbearable, they can be housed on LUD upper tier; if one goes, all go. There are 3 fans on the unit, open the skylights after dark and close in the AM, no inmates should be working in the sun; all should be using sunscreen outside and there should be coolers on the unit for extra water.

NR

FW: Desk Fans

From: MacKenzie, s.15 PSSG:EX <s.15 MacKenzie@gov.bc.ca>
To: Bordeleau, Arlene PSSG:EX <Arlene.Bordeleau@gov.bc.ca>
Sent: September 1, 2021 8:15:36 AM PDT

For Thursdays management meeting.

Regards,

s.15 *MacK*

From: Snider, s.15 PSSG:EX <s.15 Snider@gov.bc.ca>
Sent: Tuesday, August 31, 2021 10:54 PM
To: MacKenzie, s.15 PSSG:EX <s.15 MacKenzie@gov.bc.ca>
Cc: Hendry, s.15 PSSG:EX <s.15 Hendry@gov.bc.ca>; Johnston, Eileen PSSG:EX <Eileen.Johnston@gov.bc.ca>
Subject: Re: Desk Fans
We could discuss this at the managers meeting on Thursday.

Sent from my iPhone

On Aug 31, 2021, at 12:46 PM, MacKenzie, s.15 PSSG:EX <s.15 MacKenzie@gov.bc.ca> wrote:

Hey guys,

Our Medium clients have asked for small desk fans to be sold on hobbies; for when it gets hot in their cells (no AC, heatwave, etc.).

Does anyone have any objections or concerns with selling small desk fans on hobbies to Medium clients only?

Eg. <https://www.canadiantire.ca/en/pdp/for-living-desk-fan-with-clip-black-6-in-0435498p.html#srp>

Let me know.

Regards,

s.15 *MacK*

s.15 MacKenzie

ADW Programs

Alouette Correctional Centre for Women

24800 Alouette Road Maple Ridge V4R 1R8

Ph.s.17

Fax 604-476-2956

Managers' Meeting Minutes from Sept 2nd

From: Altenried, Lesli PSSG:EX <Lesli.Altenried@gov.bc.ca>
To: Kea, Jacqueline PSSG:EX <Jacqueline.Kea@gov.bc.ca>
Cc: Bordeleau, Arlene PSSG:EX <Arlene.Bordeleau@gov.bc.ca>, Snider, s.15
R PSSG:EX s.15 .Snider@gov.bc.ca>, Altenried, Lesli PSSG:EX
<Lesli.Altenried@gov.bc.ca>
Sent: September 14, 2021 4:28:49 PM PDT
Attachments: image001.png, Sep 2, 2021 Decision Action Items MM.xlsx
Hi Jackie:
NR

Many thanks,
Lesli
Lesli Altenried
Assistant to the Warden
Alouette Correctional Centre for Women
Ph: (604) 476-2955 Fax: (604) 476-2981
Email: lesli.altenried@gov.bc.ca



Ministry of Public Safety and Solicitor General
Corrections Branch - Adult Custody

ACCW - MANAGERS MEETING
September 2, 2021 - 1200 hours
Decision/Action Items

Attendees: Snider, E. Johnston, L. Salchert, Hendry, I. Bucurca, Fleming, DiCastrì
Regrets: J. Kea, Fillion, Draaisma, D. Romm, P. Hill
Minutes: A. Bordeleau

Agenda	Decision / Action	Responsibility
--------	-------------------	----------------

NR

Desk Fans	Medium clients have asked for small desk fans to be sold on Hobbies as it is hot in cells (no AC during heatwave, etc.) ADW MacKenzie sent document for managers to review.	MacKenzie
-----------	--	-----------

NR

FW: Tips to stay safe during the heat wave

From: Altenried, Lesli PSSG:EX <Lesli.Altenried@gov.bc.ca>
To: Altenried, Lesli PSSG:EX <Lesli.Altenried@gov.bc.ca>
Sent: December 16, 2021 2:11:15 PM PST
Attachments: image004.emz, image001.png, image002.png

From: Johnston, Eileen PSSG:EX <Eileen.Johnston@gov.bc.ca>

Sent: Thursday, August 12, 2021 10:31 AM

To: PSSG ACCW All Staff s.17

PSSG ACCW Contractors

s.17

XT:PHSA ACCW Healthcare SG:IN s.17

Subject: Tips to stay safe during the heat wave

Hello everyone,

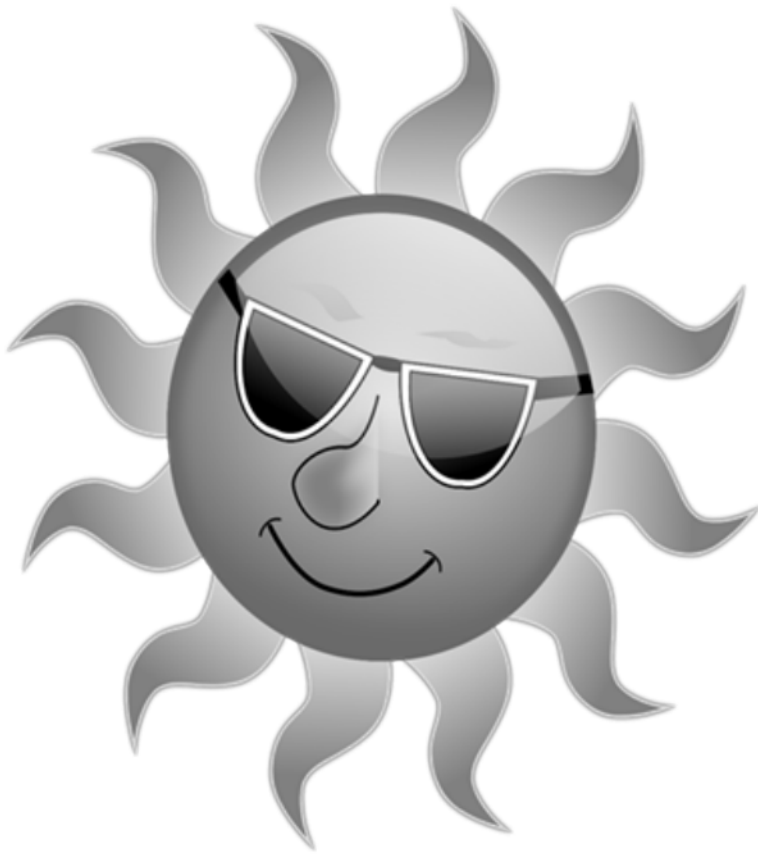
Again we are experiencing very hot weather. ICECREAM treats are available in the freezers in the SECURE muster room and staff lunch room. Enjoy!

As our temperature begins to climb again I want to send a reminder to ensure we are all taking good care of ourselves and our individuals in custody during this hot weather.

“Check in on each other to ensure everyone has lots of water available” 😊

Also, previously our medium site individuals in custody have been given fans for the unit, extra water containers, and have been advised to keep the skylights open at night to cool the unit off. They are also supported by the messaging to stay out of the sun, keep cool and hydrated, and use sunscreen, etc.





Thanks everyone and if you have any concerns please bring those forward to your immediate supervisor.

Eileen Johnston

Deputy Warden of Programs

Alouette Correctional Centre for Women

604-476-2983

FW: Heat Wave this weekend

From: Altenried, Lesli PSSG:EX <Lesli.Altenried@gov.bc.ca>
To: Altenried, Lesli PSSG:EX <Lesli.Altenried@gov.bc.ca>
Sent: December 16, 2021 2:11:32 PM PST

From: Fillion, s.15 PSSG:EX <s.15 Fillion@gov.bc.ca>

Sent: Thursday, July 29, 2021 4:58 PM

To: PSSG ACCW Acting Correctional Supervisor s.17

PSSG ACCW Correctional Supervisors s.17

Cc: PSSG ACCW Managers s.17

Subject: Heat Wave this weekend

Hi Everyone

Over the weekend can you please ensure that Cedar staff are keeping a close watch on the inmates out there with the hot temperatures.

Should the heat become too much on cedar inmates can move into secure to Delta upper tier. If one inmate is moved in they all have to move as group.

Make sure the staff are opening the vents in the roof at night and closing them in the morning.

There were large fans used on the unit during the last heat wave. Please ensure they are accessible for the unit.

Please ensure that the inmates are not working in the sun and they have plenty of sun screen and water.

Any questions call me.

s.15

From: Altenried, Lesli PSSG:EX <Lesli.Altенried@gov.bc.ca>
To: Altenried, Lesli PSSG:EX <Lesli.Altенried@gov.bc.ca>
Sent: December 16, 2021 2:12:05 PM PST
Attachments: Heat Info Sheet July 2021.pdf, NR
image002.png

From: Snider, s.15 PSSG:EX <s.15 Snider@gov.bc.ca>
Sent: Wednesday, July 28, 2021 2:30 PM
To: PSSG ACCW Managers s.17
Subject: FW: PSA NR and Heat info sheets (July 27, 2021)
Importance: High
FYI

From: Martin, Montana PSSG:EX <Montana.Martin@gov.bc.ca>
Sent: Wednesday, July 28, 2021 12:16 PM
To: Cheema, Harbippan PSSG:EX <Harbippan.Cheema@gov.bc.ca>; Rempel, Debby PSSG:EX <Debby.Rempel@gov.bc.ca>; DiCatri, Steve PSSG:EX <Steve.DiCatri@gov.bc.ca>; DuTemple, Teri PSSG:EX <Teri.DuTemple@gov.bc.ca>; Pastorek, John PSSG:EX <John.Pastorek@gov.bc.ca>; Kaban, Darcy PSSG:EX <Darcy.Kaban@gov.bc.ca>; Kea, Jacqueline PSSG:EX <Jacqueline.Kea@gov.bc.ca>; Martin, Lisa C PSSG:EX <Lisa.C.Martin@gov.bc.ca>; Boswell, Lyall PSSG:EX <Lyall.Boswell@gov.bc.ca>; Martin, Montana PSSG:EX <Montana.Martin@gov.bc.ca>; Lacroix, Richard (Rick) PSSG:EX <Richard.Lacroix@gov.bc.ca>; Singleton, Richard D PSSG:EX <Richard.Singleton@gov.bc.ca>; Stavrou, Dennis PSSG:EX <Dennis.Stavrou@gov.bc.ca>; Uppal, Kaher PSSG:EX <Kaher.Uppal@gov.bc.ca>; Snider, s.15 PSSG:EX <s.15 Snider@gov.bc.ca>
Cc: Macpherson, Stephanie PSSG:EX <Stephanie.Macpherson@gov.bc.ca>; Smith, Elliott PSSG:EX <Elliott.Smith@gov.bc.ca>; Lang, Matt PSSG:EX <Matt.Lang@gov.bc.ca>; Herasemluk, Jason PSSG:EX <Jason.Herasemluk@gov.bc.ca>
Subject: FW: PSA^{NR} and Heat info sheets (July 27, 2021)
Importance: High
Good afternoon,
For your information!
Thank you,
Montana

From: Dibden, Angela D AG:EX <Angela.Dibden@gov.bc.ca>
Sent: Tuesday, July 27, 2021 1:43 PM
To: Kutzner, Irene PSSG:EX <Irene.Kutzner@gov.bc.ca>; McGuire, Miles WJ PSSG:EX <Miles.McGuire@gov.bc.ca>; Gill, Rick PSSG:EX <Rick.Gill@gov.bc.ca>; Sinclair, Kelly PSSG:EX <Kelly.Sinclair@gov.bc.ca>; Vallance, David E PSSG:EX <David.Vallance@gov.bc.ca>; Dean, D'Arcy PSSG:EX <D'Arcy.Dean@gov.bc.ca>
Cc: Small, Bill R PSSG:EX <Bill.Small@gov.bc.ca>; Glen, Simon T PSSG:EX <Simon.Glen@gov.bc.ca>; Huang, Jince PSSG:EX <Jince.Huang@gov.bc.ca>
Subject: PSA^{NR} and Heat info sheets (July 27, 2021)
Importance: High

Hi All,
Attached is a copy of the latest PSA^{NR} and Heat info sheets. Please share the attached info sheets with your local sites as you see necessary. The info sheets will be posted on MYHR later this evening.
Please let me know if you have any questions.

Thank you,

Angela Dibden

Senior Facilities Program Manager

Facilities Services Division | Corporate Management Services Branch

Ministries of Attorney General and Public Safety and Solicitor General

5th fl 910 Government Street | Victoria, BC | office 778.974.2906 | cell 250.507.3540

HEAT INFORMATION

Health Concerns



BC is experiencing an increase in average summer temperatures and extremely hot days, sometimes putting your health at risk.

Extreme heat events involve high temperatures and sometimes high humidity. Although the level of temperature extremes may vary between regions, unusually high heat can have negative impacts on your health.

This information sheet is primarily for people working in an office environment. People regularly working outside should already have Heat Stress Programs in place, as per [WorkSafeBC Regulation](#). If you have questions or need assistance with indoor or outdoor heat stress programs, contact an Occupational Safety Specialist by submitting a service request via [AskMyHR](#).

What is Heat Stress?

Heat stress occurs when a person is exposed to conditions that result in a core body temperature exceeding 38°C or 100°F. Depending on the work environment, the body adapts and maintains its temperature to function optimally. A body adapts to hot temperatures by sweating and increasing skin blood flow to prevent body temperature from rising.

Several components are assessed when determining heat safety for workers: temperature, humidity, level of physical exertion, duration of effort and adaptation in a hot environment.

Most staff working in an office environment will have a low level of exertion and work an 7-8 hour day with appropriate breaks.

Steps to take to Ensure a Heat-Safe Workplace

1. Ensure HVAC is on and functioning appropriately
2. Minimize loss of cooling/heat gain into the building:
 - Do not prop open external doors that allow hot air to enter and cool air to escape
 - Turn off and do not use any unnecessary or heat generating equipment
 - Leave internal office doors open, when possible, to allow for better air distribution
 - Block sunlight by closing blinds and window coverings

3. Small individual fans may be used to increase personal comfort in smaller office/meeting spaces. Be aware of your workplace Communicable Disease Prevention Plan – consider fan placement that prevents droplet spread. For example, don't place fans that will direct droplets downwind to others. It is best to set up devices so air flow moves downward from the ceiling
4. Portable air conditioners may be necessary in buildings with inadequate cooling systems. They may be used in buildings with otherwise adequate HVAC.
 - Direct the airflow away from people
 - Do not allow seating to be arranged in front of air conditioning units
5. If your space does not have mechanical ventilation or air conditioning, it may be effectively cooled with natural ventilation and fans (see note above about fan use)
6. Drink lots of water (without added salt) throughout your day when in a hot environment – before, during and after your workday
7. Loose and lightweight clothing may help to keep you more comfortable
8. For safety reasons, it is best not to work alone when in a hot environment
9. As per WorkSafeBC and ASHRAE Standard 55-2017, *Thermal Environmental Conditions for Human Occupancy*, the acceptable indoor temperature range for summer is generally 23-27°C

When Workplace Temperature Exceeds Acceptable Range

If your workplace exceeds the acceptable temperature range after all the preventive actions have been taken, other options may exist, including working from another office or working from home (if sufficiently cool).

Contact an Occupational Safety Specialist via [AskMyHR](#) for further support on approaches and options to address heat in your workplace.

References/Resources

WorkSafe BC

<https://www.worksafebc.com/en/health-safety/hazards-exposures/heat-stress>

HealthLink BC

<https://www.healthlinkbc.ca/health-feature/beat-the-heat>

Canadian Centre for Occupational Health and Safety

https://www.ccohs.ca/oshanswers/phys_agents/heat_health.html

Health Canada

<https://www.canada.ca/en/health-canada/services/sun-safety/extreme-heat-heat-waves.html>

National Collaborating Centre for Environmental Health

<https://nccceh.ca/environmental-health-in-canada/health-agency-projects/extreme-heat>

Page 074 of 182 to/à Page 075 of 182

Withheld pursuant to/removed as

NR

FW: Situational Awareness: Province-wide Heat Wave

From: Herasemluk, Jason PSSG:EX <Jason.Herasemluk@gov.bc.ca>
To: Singleton, Richard D PSSG:EX <Richard.Singleton@gov.bc.ca>, Lacroix, Richard (Rick) PSSG:EX <Richard.Lacroix@gov.bc.ca>, Stavrou, Dennis PSSG:EX <Dennis.Stavrou@gov.bc.ca>, Peel, Ryan PSSG:EX <Ryan.Peel@gov.bc.ca>, Kea, Jacqueline PSSG:EX <Jacqueline.Kea@gov.bc.ca>, Kaban, Darcy PSSG:EX <Darcy.Kaban@gov.bc.ca>, Rempel, Debby PSSG:EX <Debby.Rempel@gov.bc.ca>, DuTemple, Teri PSSG:EX <Teri.DuTemple@gov.bc.ca>, Cheema, Harbippan PSSG:EX <Harbippan.Cheema@gov.bc.ca>, Boswell, Lyall PSSG:EX <Lyall.Boswell@gov.bc.ca>, Huang, Jince PSSG:EX <Jince.Huang@gov.bc.ca>
Cc: Macpherson, Stephanie PSSG:EX <Stephanie.Macpherson@gov.bc.ca>, Smith, Elliott PSSG:EX <Elliott.Smith@gov.bc.ca>, Anderson, Lisa R PSSG:EX <Lisa.R.Anderson@gov.bc.ca>, Lang, Matt PSSG:EX <Matt.Lang@gov.bc.ca>
Sent: June 30, 2021 8:53:55 AM PDT
Attachments: image003.png, image001.png, image007.png, image002.png, image005.png

CBRE update

From: Province of BC Facility Services Info <pobcinfo@cbre.com>
Sent: Tuesday, June 29, 2021 5:56 PM
To: Province of BC Facility Services Info <pobcinfo@cbre.com>
Cc: Facilities Management Services CPO Mailbox CITZ:EX <FMS.CPOMail@gov.bc.ca>; CITZ RPD OC Operations 01 CITZ:EX <CITZ.RPD.OC.Operations.01@gov.bc.ca>; Hoffman, Jennifer B CITZ:EX <Jennifer.Hoffman@gov.bc.ca>; Seeger, Matthew M CITZ:EX <Matthew.Seeger@gov.bc.ca>; Hammond, John G CITZ:EX <John.Hammond@gov.bc.ca>; Gorman, Kelley CITZ:EX <Kelley.Gorman@gov.bc.ca>; Szczepanowski, Jesse CITZ:EX <Jesse.Szczepanowski@gov.bc.ca>; Carrelli, John I CITZ:EX <John.Carrelli@gov.bc.ca>; Otway, Sandra L CITZ:EX <Sandra.Otway@gov.bc.ca>; XT:Ober, Lauren CITZ:IN <Lauren.Ober@cbre.com>; XT:Snauwaert, Andrew CITZ:IN <Andrew.Snauwaert@cbre.com>; XT:Jennings, Peter CITZ:IN <Peter.Jennings2@cbre.com>; Lidstone, Todd @ Victoria <Todd.Lidstone@cbre.com>; XT:Govic, Kris CITZ:IN <Kris.Govic@cbre.com>; White, Tara @ Victoria <Tara.White@cbre.com>; Finch, Brenda CITZ:IN <Brenda.Finch@cbre.com>; XT:Guha, Atanu CITZ:IN <Atanu.Guha@cbre.com>; Admin @ Province of BC Facility Services <pobcadmin@cbre.com>; pobcplannerscheduler <pobcplannerscheduler@cbre.com>; !Canada GWS-PoBC FM Group <pobcfmg@cbre.com>
Subject: Situational Awareness: Province-wide Heat Wave

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

SITUATIONAL AWARENESS

CBRE

To: All Facilities Management Unit Leads and Broader Public Sector Clients

Tuesday, June 29, 2021

PROVINCE-WIDE HEAT WAVE

What is happening?

Unprecedented record-breaking temperatures are continuing to extend throughout the province, causing building temperature related issues.

With daytime temperatures in the +40C range and nighttime temperatures still in the high 20C, there are many instances where building HVAC equipment cannot keep up with the demand and does not have time to recover in the evening.

We have received numerous calls for HVAC system failure, however many of the calls that CBRE and our vendors are attending to find that the HVAC equipment is running at maximum capacity, but not able to meet the demand due to the extreme temperatures.

Who is involved?

CBRE is dealing with the increased call volume by adding additional call centre operators and thanks you in advance for only placing Emergency and Urgent calls through the Operations Centre. Please direct building occupants/staff to use the SIRequest web portal or mobile application for all routine work order requests.

How are we resolving the situation?

All service requests are being actioned as quickly as possible by our CBRE technicians and vendor community. The extreme temperatures have all CBRE team members and vendors working to meet the demand of calls throughout the portfolio. Demand is extremely high for these technicians and the associated parts required to make repairs.

Temperatures on rooftops, where much of the equipment is located, have been reaching temperatures closer to ~50C. As you may be aware from the heat advisory warnings, these temperatures limit the time technicians can be exposed to these conditions. Safety is a top priority for CBRE, and we will continue to respond to services requests as quickly as possible while ensuring the safety of our staff and vendors.

As temperatures begin to return to regular seasonal conditions, the HVAC systems will be able to adequately cool the facilities.

What can you do to help?

Ensure staff are discussing any issues and not entering multiple workorders to prevent duplicate requests for the same items.

Remind staff that extreme outdoor temperatures may cause spaces to be warmer than what they would be under regular seasonal conditions. These are some key things that can help allow HVAC systems to operate:

- Eliminate any extra heat loads in the building space – turn off lights and unused equipment.
- Adjust window blinds and curtains to keep out the heat.
- Make sure windows and doors are closed if your building uses air conditioning to prevent unconditioned air entering into the space.

If you have any questions or concerns, please contact the Facility Manager for the specific location or raise a work order to address the situation.

We thank you for your patience and understanding during this record-breaking event.

Andrew Snauwaert
Director Operations, CBRE
Province of BC Facilities Services

Download the SIRequest mobile app. Available on iOS and Android devices.
Learn more at gov.bc.ca/facilityservicesbc

Re: VIRCC - Unsettled

From: Macpherson, Stephanie PSSG:EX <Stephanie.Macpherson@gov.bc.ca>
To: Anderson, Lisa R PSSG:EX <Lisa.R.Anderson@gov.bc.ca>
Cc: Lapsley, Amy PSSG:EX <Amy.Lapsley@gov.bc.ca>
Sent: June 27, 2021 11:18:15 PM PDT

All units have now locked up. Hydro continue to work on the issue. Will update you in the morning (and hopefully not sooner).

Stephanie Macpherson

Provincial Director

Ministry of Public Safety & Solicitor General | BC Corrections | Adult Custody Division

Office 778•974•3013 | Cell 250•580•2794

It's all about the people!

I acknowledge my place of work is within the ancestral, traditional and unceded territory of the Coast Salish nations.

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On Jun 27, 2021, at 10:31 PM, Macpherson, Stephanie PSSG:EX <Stephanie.Macpherson@gov.bc.ca> wrote:

Weird. It actually didn't even ring and went straight to VM.
Hydro is on site now and CBRE are looking at other options for providing power for the fans. I haven't had the update from Richard to see how lock up went but when I last spoke with him staff were doing a slurpie run for everyone (inmates). Looking at moving some to the gym if they are suitable with extra supervision.

s.13

s.13 We're challenged with double bunking, particularly in the induction units.
The centre doesn't have air conditioning, even when the power is working...
I'll update you once I hear from Richard/Sunny.

Stephanie Macpherson

Provincial Director

Ministry of Public Safety & Solicitor General | BC Corrections | Adult Custody Division

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sender. If you received this e-mail message in error, please delete the e-mail and any attachments.

On Jun 27, 2021, at 10:15 PM, Anderson, Lisa R PSSG:EX
<Lisa.R.Anderson@gov.bc.ca> wrote:

Hi. Thanks for the information. Not sure why my phone would have gone to VM. It doesn't show any missed calls. Hopefully things settle down and/or a fix to the situation happens.

On Jun 27, 2021, at 9:41 PM, Macpherson, Stephanie PSSG:EX
<Stephanie.Macpherson@gov.bc.ca> wrote:

Hi. Tried calling you but went to VM.
Vircc has been running on generator power due to the heat. The transmitter at the centre has now blown and needs replacing so the fans can no longer operate until this is fixed or we get another source of power. I have spoken with Sunny and he's moving things up the chain on CBREs side as we cannot wait for the transmitter to be replaced at some other time. bC Hydro are assembling their crews now.
We have about 70 inmates (3 units) currently refusing to lock up. We're calling in extra staff, providing beverages and basically anything we need to do to keep things calm.
I'll keep you posted and call if you need.

Stephanie Macpherson
Provincial Director
Ministry of Public Safety & Solicitor General | BC Corrections | Adult
Custody Division

Office 778•974•3013 | Cell 250•580•2794

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Re: VIRCC - Unsettled

From: Macpherson, Stephanie PSSG:EX <Stephanie.Macpherson@gov.bc.ca>
To: Anderson, Lisa R PSSG:EX <Lisa.R.Anderson@gov.bc.ca>
Cc: Lapsley, Amy PSSG:EX <Amy.Lapsley@gov.bc.ca>
Sent: June 28, 2021 9:05:17 AM PDT

Good morning. Power was restored about 1:30 last night. A few fans not running but the technicians are checking multiple areas to see if we need to reset the overloads on the motors. The low voltage that we had because of the faulty transformer could have caused these problems. CBRE and Hydro are continuing to work this out. We are also working with CBRE to locate additional fans to borrow/purchase.

I suspect things will be challenging today just because of the heat. A lot more UOF incidents over the weekend through the province generally and suspect it's because of the heat.

No other issues identified from the other parts of the province (yet).

I also wanted to say the Sunny has been excellent and without his immediate assistance in getting the response team to the centre as quickly as he did things could have turned out very different last night. NR

NR

I'll continue to monitor and update as necessary.

Stephanie Macpherson

Provincial Director

Ministry of Public Safety & Solicitor General | BC Corrections | Adult Custody Division

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On Jun 28, 2021, at 7:42 AM, Anderson, Lisa R PSSG:EX <Lisa.R.Anderson@gov.bc.ca> wrote:

Thanks for the update. I'll be interested to hear that Hydro has resolved this before the heat of today.

From: Macpherson, Stephanie PSSG:EX <Stephanie.Macpherson@gov.bc.ca>
Sent: Sunday, June 27, 2021 11:18 PM
To: Anderson, Lisa R PSSG:EX <Lisa.R.Anderson@gov.bc.ca>

Cc: Lapsley, Amy PSSG:EX <Amy.Lapsley@gov.bc.ca>

Subject: Re: VIRCC - Unsettled

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Stephanie Macpherson
Provincial Director
Ministry of Public Safety & Solicitor General | BC Corrections |
Adult Custody Division

Office 778•974•3013 | Cell 250•580•2794

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VIRCC - return air motors down

From: Chen-Mack, Betty AG:EX <Betty.ChenMack@gov.bc.ca>
To: Hoadley, David AG:EX <David.Hoadley@gov.bc.ca>, Anderson, Lisa R PSSG:EX <Lisa.R.Anderson@gov.bc.ca>
Cc: Campbell, Tracy AG:EX <Tracy.Campbell@gov.bc.ca>
Sent: June 28, 2021 12:52:47 PM PDT
Attachments: image001.png

David: Head's up. FSD is working with CBRE to resolve a critical issue at VIRCC related to the heat wave. Updates will be provide as received.

Lisa: FYI (though you probably already have this latest update).

From: Nesdoly, Darcy AG:EX <Darcy.Nesdoly@gov.bc.ca>
Sent: Monday, June 28, 2021 12:48 PM
To: Chen-Mack, Betty AG:EX <Betty.ChenMack@gov.bc.ca>; Herasemluk, Jason PSSG:EX <Jason.Herasemluk@gov.bc.ca>; Friesen, David C PSSG:EX <David.Friesen@gov.bc.ca>; D'Argis, Aaron F PSSG:EX <Aaron.DArgis@gov.bc.ca>
Cc: Kostov, Krassimir AG:EX <Krassimir.Kostov@gov.bc.ca>; Huang, Jince PSSG:EX <Jince.Huang@gov.bc.ca>
Subject: VIRCC - return air motors down

Hi everyone;

It appears due to the heat, the transformer at VIRCC blew last night and BC Hydro have been on site and have restored the transformer. When the transformer blew it also affected the motors of the return air intake fans in the Main building and the living units. CBRE and Houle Electric have been on site since 5 a.m. this morning, restoring each of the living units on a one by one basis. As of a few minutes ago, here is an update provided by CBRE on site;

Update from CBRE (Mike Hyde -Maintenance Team Lead at VIRCC):

- **Living Units -LA, LB, LC, LD, LE, LF, LK, LL** are 100% up and running, which means that both fans are working, air intake in and air outtake out. It should be noted the LE and LF are temporary fixes that WILL hold but will require future work down the road;
- **LG, LH, LI, LJ** and the **MAIN BUILDING** (including seg and healthcare) only 1 of the 2 fans are working, i.e. the intake is working but the outtake isn't, no ETA at this point for when the other fans will be up and running sometime today;
- The site is off of generator power now, however, the site has weeks worth of fuel if needed; and
- CBRE is unaware of any portable AC units that could be used.

The Sr. Facilities Manager at CBRE has reached out to their suppliers and to date they have been told that there are no fans or cooling units available, anywhere. They will keep us informed if they do come across a vendor that has a cooling device that may help us out. They are not holding out much hope at acquiring any further units.

Krassimir and I are keeping in close touch with CBRE, VIRCC and ACD, as the day unfolds. CBRE has made some good progress to this point and we will continue to provide you updates as we receive them.

If you have any questions or concerns, please give either Krassimir or myself a call.

Thank you,
Darcy

Darcy Nesdoly, Director

Facilities Service Division | Corporate Management Services Branch
Ministries of Attorney General and Public Safety and Solicitor General
5th Flr 910 Government Street | Victoria, BC | C: 236- 638-1604

Portable AC Units

From : Huang, Jince PSSG:EX <Jince.Huang@gov.bc.ca>

To: Kea, Jacqueline PSSG:EX <Jacqueline.Kea@gov.bc.ca>, Uppal, Kaher PSSG:EX <Kaher.Uppal@gov.bc.ca>, Gemmill, Sandra PSSG:EX <Sandra.Gemmill@gov.bc.ca>, Kaban, Darcy PSSG:EX <Darcy.Kaban@gov.bc.ca>, Carnovale, Dan PSSG:EX <Dan.Carnovale@gov.bc.ca>, Bishop, Kevin PSSG:EX <Kevin.Bishop@gov.bc.ca>, Myers, Coy R PSSG:EX <Coy.Myers@gov.bc.ca>, Steele, Karyne PSSG:EX <Karyne.Steele@gov.bc.ca>, Reeves, Richard J PSSG:EX <Richard.Reeves@gov.bc.ca>, Strout, Jason PSSG:EX <Jason.Strout@gov.bc.ca>, Rempel, Debby PSSG:EX <Debby.Rempel@gov.bc.ca>, Natt, Jasbir PSSG:EX <Jasbir.Natt@gov.bc.ca>, Saini, Sukhdeep PSSG:EX <Sukhdeep.Saini@gov.bc.ca>, Snider, s.15 PSSG:EX s.15 Snider@gov.bc.ca>, Lacroix, Richard (Rick) PSSG:EX <Richard.Lacroix@gov.bc.ca>, Webster, Elaine PSSG:EX <Elaine.Webster@gov.bc.ca>, DuTemple, Teri PSSG:EX <Teri.DuTemple@gov.bc.ca>, Cheema, Harbippan PSSG:EX <Harbippan.Cheema@gov.bc.ca>, Dunbar, Montee PSSG:EX <Montee.Dunbar@gov.bc.ca>, Stavrou, Dennis PSSG:EX <Dennis.Stavrou@gov.bc.ca>, Pesic, Dejan PSSG:EX <Dejan.Pesic@gov.bc.ca>, Boswell, Lyall PSSG:EX <Lyall.Boswell@gov.bc.ca>, Singleton, Richard D PSSG:EX <Richard.Singleton@gov.bc.ca>, Atkinson, Ben PSSG:EX <Ben.Atkinson@gov.bc.ca>

Cc: Herasemluk, Jason PSSG:EX <Jason.Herasemluk@gov.bc.ca>, Nesdoly, Darcy AG:EX <Darcy.Nesdoly@gov.bc.ca>, Kostov, Krassimir AG:EX <Krassimir.Kostov@gov.bc.ca>

Sent: July 13, 2021 11:28:35 AM PDT

Good morning Wardens and Deputy Wardens,

Given the recent extreme temperatures, facilities will be purchasing some portable AC units (only 25 available now) to support with additional cooling at your centre.

We may need keep most the amount for VIRCC and NCC as they don't have central cooling system so you are not expecting too many at this time. Please let me know if your centre may need some units from the urgency perspective.

Thank you,
Jince

FW: Fans

From: Tiessen, Bradley PSSG:EX <Bradley.Tiessen@gov.bc.ca>
To: Hopaluk-Paul, Jacqueline PSSG:EX <Jacqueline.HopalukPaul@gov.bc.ca>
Sent: December 15, 2021 2:20:23 PM PST

From: Tiessen, Bradley PSSG:EX
Sent: Wednesday, June 23, 2021 10:34 AM
To: Tinebra, Vince PSSG:EX <Vince.Tinebra@gov.bc.ca>
Cc: PSSG KRCC Stores SG:EX <KRCC.Stores@gov.bc.ca>
Subject: RE: Fans

Stores,

Please provide Vince the fans needed as discussed thanks.

Tiessen.

From: Tinebra, Vince PSSG:EX <Vince.Tinebra@gov.bc.ca>
Sent: Wednesday, June 23, 2021 9:45 AM
To: Tiessen, Bradley PSSG:EX <Bradley.Tiessen@gov.bc.ca>
Subject: Fans

Good morning Brad,

I've been speaking with other centres to find out what they do to cool the Kitchen, and the conclusion I came to is that the swamp cooler I have is not big enough for the size of the Kitchen. This has been proven in the past since even with the cooler, the temperatures here are still hot, just now with extra humidity. I'm not going to be asking for a newer, larger swamp cooler this season (though that will be a project for another time), but instead I'd like your approval for a few box fans that I can place, away from food production areas, to help circulate the cooler air from the swamp cooler.

Thank you.

Vince Tinebra
Food Services Manager,
KRCC Kitchen
vince.tinebra@gov.bc.ca
12505712281

FW: PSA ^{NR}

and Heat info sheets (July 27, 2021)

From: Shepherd,s.15 PSSG:EX <s.15.Shepherd@gov.bc.ca>
To: Hopaluk-Paul, Jacqueline PSSG:EX <Jacqueline.HopalukPaul@gov.bc.ca>
Sent: December 20, 2021 8:21:23 PM PST
Attachments: image002.png, Heat Info Sheet July 2021.pdf, ^{NR}
NR

From: Kaban, Darcy PSSG:EX <Darcy.Kaban@gov.bc.ca>
Sent: Wednesday, July 28, 2021 4:38 PM
To: PSSG KRCC CMT <SGKRCCMT@Victoria1.gov.bc.ca>
Subject: FW: PSA ^{NR} and Heat info sheets (July 27, 2021)
Importance: High

FYI

Darcy

Good afternoon,

For your information!

Thank you,
Montana

Hi All,

Attached is a copy of the latest PSA ^{NR} and Heat info sheets. Please share the attached info sheets with your local sites as you see necessary. The info sheets will be posted on MYHR later this evening.

Please let me know if you have any questions.

Thank you,

Angela Dibden

Senior Facilities Program Manager

Facilities Services Division | Corporate Management Services Branch

Ministries of Attorney General and Public Safety and Solicitor General

5th fl 910 Government Street | Victoria, BC | office 778.974.2906 | cell 250.507.3540



CMSB

Empowered Partners and Leaders
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{please be green with this email content}

HEAT INFORMATION

Health Concerns



BC is experiencing an increase in average summer temperatures and extremely hot days, sometimes putting your health at risk.

Extreme heat events involve high temperatures and sometimes high humidity. Although the level of temperature extremes may vary between regions, unusually high heat can have negative impacts on your health.

This information sheet is primarily for people working in an office environment. People regularly working outside should already have Heat Stress Programs in place, as per [WorkSafeBC Regulation](#). If you have questions or need assistance with indoor or outdoor heat stress programs, contact an Occupational Safety Specialist by submitting a service request via [AskMyHR](#).

What is Heat Stress?

Heat stress occurs when a person is exposed to conditions that result in a core body temperature exceeding 38°C or 100°F. Depending on the work environment, the body adapts and maintains its temperature to function optimally. A body adapts to hot temperatures by sweating and increasing skin blood flow to prevent body temperature from rising.

Several components are assessed when determining heat safety for workers: temperature, humidity, level of physical exertion, duration of effort and adaptation in a hot environment.

Most staff working in an office environment will have a low level of exertion and work an 7-8 hour day with appropriate breaks.

Steps to take to Ensure a Heat-Safe Workplace

1. Ensure HVAC is on and functioning appropriately
2. Minimize loss of cooling/heat gain into the building:
 - Do not prop open external doors that allow hot air to enter and cool air to escape
 - Turn off and do not use any unnecessary or heat generating equipment
 - Leave internal office doors open, when possible, to allow for better air distribution
 - Block sunlight by closing blinds and window coverings

3. Small individual fans may be used to increase personal comfort in smaller office/meeting spaces. Be aware of your workplace Communicable Disease Prevention Plan – consider fan placement that prevents droplet spread. For example, don't place fans that will direct droplets downwind to others. It is best to set up devices so air flow moves downward from the ceiling
4. Portable air conditioners may be necessary in buildings with inadequate cooling systems. They may be used in buildings with otherwise adequate HVAC.
 - Direct the airflow away from people
 - Do not allow seating to be arranged in front of air conditioning units
5. If your space does not have mechanical ventilation or air conditioning, it may be effectively cooled with natural ventilation and fans (see note above about fan use)
6. Drink lots of water (without added salt) throughout your day when in a hot environment – before, during and after your workday
7. Loose and lightweight clothing may help to keep you more comfortable
8. For safety reasons, it is best not to work alone when in a hot environment
9. As per WorkSafeBC and ASHRAE Standard 55-2017, *Thermal Environmental Conditions for Human Occupancy*, the acceptable indoor temperature range for summer is generally 23-27°C

When Workplace Temperature Exceeds Acceptable Range

If your workplace exceeds the acceptable temperature range after all the preventive actions have been taken, other options may exist, including working from another office or working from home (if sufficiently cool).

Contact an Occupational Safety Specialist via [AskMyHR](#) for further support on approaches and options to address heat in your workplace.

References/Resources

WorkSafe BC

<https://www.worksafebc.com/en/health-safety/hazards-exposures/heat-stress>

HealthLink BC

<https://www.healthlinkbc.ca/health-feature/beat-the-heat>

Canadian Centre for Occupational Health and Safety

https://www.ccohs.ca/oshanswers/phys_agents/heat_health.html

Health Canada

<https://www.canada.ca/en/health-canada/services/sun-safety/extreme-heat-heat-waves.html>

National Collaborating Centre for Environmental Health

<https://nccch.ca/environmental-health-in-canada/health-agency-projects/extreme-heat>

Page 091 of 182 to/à Page 092 of 182

Withheld pursuant to/removed as

NR

RE: Fans

From: DuTemple, Teri PSSG:EX <Teri.DuTemple@gov.bc.ca>
To: Davidson, s.15 PSSG:EX <s.15 .Davidson@gov.bc.ca>, Guerrier, Shawn A PSSG:EX <Shawn.Guerrier@gov.bc.ca>
Cc: Bootsma, s.15 PSSG:EX <s.15 .Bootsma@gov.bc.ca>, PSSG NCC Mgmt s.17 s.17 Tolton, s.15 PSSG:EX <s.15 .Tolton@gov.bc.ca>
Sent: June 23, 2021 12:12:32 PM PDT

Thank you.

-----Original Message-----

From: Guerrier, Shawn A PSSG:EX <Shawn.Guerrier@gov.bc.ca>
Sent: Wednesday, June 23, 2021 12:11 PM
To: Davidson, s.15 PSSG:EX <s.15 Davidson@gov.bc.ca>
Cc: DuTemple, Teri PSSG:EX <Teri.DuTemple@gov.bc.ca>; Tolton, s.15 PSSG:EX <s.15 Tolton@gov.bc.ca>; Bootsma, s.15 PSSG:EX <s.15 Bootsma@gov.bc.ca>; PSSG NCC Mgmt s.17 s.17
Subject: Re: Fans

Hi Teri

It was the enhanced risk assessment that Teresa helped coordinate before she left.

The expectation for gyms, as per the RA is for fans to be removed to reduce potential for COVID-19 contamination by Droplets.

Sent from my iPhone

On Jun 23, 2021, at 11:08 AM, Davidson, s.15 PSSG:EX <s.15 .Davidson@gov.bc.ca> wrote:

I believe there is A/C in Bensonview, because we talked about an A/C unit and were told it was in there. I will check with aaron. The curtains are still necessary tho.

-----Original Message-----

From: DuTemple, Teri PSSG:EX <Teri.DuTemple@gov.bc.ca>
Sent: Wednesday, June 23, 2021 10:51 AM
To: Tolton, s.15 PSSG:EX <s.15 Tolton@gov.bc.ca>; Bootsma, s.15 PSSG:EX <s.15 .Bootsma@gov.bc.ca>
Cc: PSSG NCC Mgmt s.17
Subject: RE: Fans

OK thank you, I thought Lindsay had mentioned that they were removed form Benson View as well.

I am concerned about the heat in Benson View as it has very poor air circulation. Lindsay has been asking about window coverings, and I think we should also look at a swamp cooler (or two) for the space if necessary. Can I ask that you or Jason connect with Lindsay to identify what is needed.

-----Original Message-----

From: Tolton, s.15 PSSG:EX <s.15 Tolton@gov.bc.ca>
Sent: Wednesday, June 23, 2021 9:53 AM

To: DuTemple, Teri PSSG:EX <Teri.DuTemple@gov.bc.ca>; Bootsma, s.15 PSSG:EX
s.15 Bootsma@gov.bc.ca>
Cc: PSSG NCC Mgmt s.17
Subject: RE: Fans

Hey Teri

So it sounds like the fans Lindsay is referring to are the ones in the staff gym. They were apparently removed due to a ECP related to staff gyms. According to Ms. Zimmerman it was s.15 and s.15 who removed them and it was about three weeks ago.

I have never seen this ECP so I can't really speak to it any more then this. Kelli said it had to do with recirculating air in the space ? s.15 is away now for about 3 weeks to my understanding but Cory should be in on the weekend and Kevin might know something about it when he gets back next week.

-----Original Message-----

From: DuTemple, Teri PSSG:EX <Teri.DuTemple@gov.bc.ca>
Sent: Tuesday, June 22, 2021 10:45 PM
To: Bootsma, s.15 PSSG:EX <s.15 Bootsma@gov.bc.ca>
Cc: PSSG NCC Mgmt s.17 Tolton, s.15 PSSG:EX <s.15 Tolton@gov.bc.ca>
Subject: Re: Fans

Thanks everyone, s.15 can I ask you to follow up with Lindsay for more info.

Teri DuTemple

On Jun 22, 2021, at 8:38 PM, Bootsma, s.15 PSSG:EX <s.15 Bootsma@gov.bc.ca> wrote:

I have not heard anything about this.

s.15

s.15 Bootsma
Assistant Deputy Warden
Nanaimo Correctional Centre

Sent from my iPhone

On Jun 22, 2021, at 5:06 PM, DuTemple, Teri PSSG:EX <Teri.DuTemple@gov.bc.ca> wrote:

I heard today that fans were removed from a number of areas last week. Does anyone know about this?

Teri DuTemple

RE: Fans

From: Bootsma, s.15 PSSG:EX <s.15 .Bootsma@gov.bc.ca>
To: Bishop, Kevin PSSG:EX <Kevin.Bishop@gov.bc.ca>, Davidson, s.15 PSSG:EX s.15 Davidson@gov.bc.ca>, DuTemple, Teri PSSG:EX <Teri.DuTemple@gov.bc.ca>, Tolton, s.15 PSSG:EX <s.15 .Tolton@gov.bc.ca>
Cc: PSSG NCC Mgmt s.17
Sent: June 27, 2021 7:21:42 PM PDT

The A/C has been turned on for both Benson view and GTC. The A/C did go out today due to extreme heat; however, when CBRE came to fix the freezer I had him fix the A/C unit.

s.15

-----Original Message-----

From: Bishop, Kevin PSSG:EX <Kevin.Bishop@gov.bc.ca>
Sent: Sunday, June 27, 2021 7:19 PM
To: Davidson, s.15 PSSG:EX <s.15 .Davidson@gov.bc.ca>; DuTemple, Teri PSSG:EX <Teri.DuTemple@gov.bc.ca>; Tolton, s.15 PSSG:EX <s.15 Tolton@gov.bc.ca>; Bootsma, s.15 PSSG:EX <s.15 .Bootsma@gov.bc.ca>
Cc: PSSG NCC Mgmt s.17
Subject: RE: Fans

Yes there is AC in the Benson View building. I will connect with Aaron regarding blinds

-----Original Message-----

From: Davidson, s.15 PSSG:EX <s.15 Davidson@gov.bc.ca>
Sent: Wednesday, June 23, 2021 11:08 AM
To: DuTemple, Teri PSSG:EX <Teri.DuTemple@gov.bc.ca>; Tolton, s.15 PSSG:EX <s.15 Tolton@gov.bc.ca>; Bootsma, s.15 PSSG:EX <s.15 .Bootsma@gov.bc.ca>
Cc: PSSG NCC Mgmt s.17
Subject: RE: Fans

I believe there is A/C in Bensonview, because we talked about an A/C unit and were told it was in there. I will check with aaron. The curtains are still necessary tho.

-----Original Message-----

From: DuTemple, Teri PSSG:EX <Teri.DuTemple@gov.bc.ca>
Sent: Wednesday, June 23, 2021 10:51 AM
To: Tolton, s.15 PSSG:EX <s.15 .Tolton@gov.bc.ca>; Bootsma, s.15 PSSG:EX <s.15 .Bootsma@gov.bc.ca>
Cc: PSSG NCC Mgmt s.17
Subject: RE: Fans

OK thank you, I thought Lindsay had mentioned that they were removed form Benson View as well.

I am concerned about the heat in Benson View as it has very poor air circulation. Lindsay has been asking about window coverings, and I think we should also look at a swamp cooler (or two) for the space if necessary. Can I ask that you or Jason connect with Lindsay to identify what is needed.

-----Original Message-----

From: Tolton, s.15 PSSG:EX <s.15 Tolton@gov.bc.ca>
Sent: Wednesday, June 23, 2021 9:53 AM
To: DuTemple, Teri PSSG:EX <Teri.DuTemple@gov.bc.ca>; Bootsma, s.15 PSSG:EX
<s.15 Bootsma@gov.bc.ca>
Cc: PSSG NCC Mgmt s.17
Subject: RE: Fans

Hey Teri

So it sounds like the fans Lindsay is referring to are the ones in the staff gym. They were apparently removed due to a ECP related to staff gyms. According to Ms. Zimmerman it was s.15 and s.15 who removed them and it was about three weeks ago.

I have never seen this ECP so I can't really speak to it any more then this. Kelli said it had to do with recirculating air in the space ? s.15 is away now for about 3 weeks to my understanding but Cory should be in on the weekend and Kevin might know something about it when he gets back next week.

-----Original Message-----

From: DuTemple, Teri PSSG:EX <Teri.DuTemple@gov.bc.ca>
Sent: Tuesday, June 22, 2021 10:45 PM
To: Bootsma, s.15 PSSG:EX <s.15 Bootsma@gov.bc.ca>
Cc: PSSG NCC Mgmt s.17 Tolton, s.15 PSSG:EX <s.15 Tolton@gov.bc.ca>
Subject: Re: Fans

Thanks everyone, s.15 can I ask you to follow up with Lindsay for more info.

Teri DuTemple

On Jun 22, 2021, at 8:38 PM, Bootsma, s.15 PSSG:EX <s.15 Bootsma@gov.bc.ca> wrote:

I have not heard anything about this.

s.15

s.15 Bootsma
Assistant Deputy Warden
Nanaimo Correctional Centre

Sent from my iPhone

On Jun 22, 2021, at 5:06 PM, DuTemple, Teri PSSG:EX <Teri.DuTemple@gov.bc.ca> wrote:

I heard today that fans were removed from a number of areas last week. Does anyone know about this?

Teri DuTemple

RE: Fans

From: Bishop, Kevin PSSG:EX <Kevin.Bishop@gov.bc.ca>
To: Schnablegger, Diane PSSG:EX <Diane.Schnablegger@gov.bc.ca>, DuTemple, Teri PSSG:EX <Teri.DuTemple@gov.bc.ca>
Cc: Kass, Daniel PSSG:EX <Daniel.Kass@gov.bc.ca>
Sent: June 28, 2021 8:35:15 AM PDT

Thanks Diane

-----Original Message-----

From: Schnablegger, Diane PSSG:EX <Diane.Schnablegger@gov.bc.ca>
Sent: Monday, June 28, 2021 8:22 AM
To: DuTemple, Teri PSSG:EX <Teri.DuTemple@gov.bc.ca>
Cc: Kass, Daniel PSSG:EX <Daniel.Kass@gov.bc.ca>; Bishop, Kevin PSSG:EX <Kevin.Bishop@gov.bc.ca>
Subject: RE: Fans

There are 2 flats of Bubbly in Stores from a previous haul, I can move those up to the fridge today. I also have some freezies in Stores that I will put in the freezer.

Diane Schnablegger
Purchasing Officer
Nanaimo Correctional Centre
BC Corrections - Adult Custody Division Ministry of Public Safety and Solicitor General
250-756-3305

-----Original Message-----

From: DuTemple, Teri PSSG:EX <Teri.DuTemple@gov.bc.ca>
Sent: Monday, June 28, 2021 8:20 AM
To: Schnablegger, Diane PSSG:EX <Diane.Schnablegger@gov.bc.ca>
Cc: Kass, Daniel PSSG:EX <Daniel.Kass@gov.bc.ca>; Bishop, Kevin PSSG:EX <Kevin.Bishop@gov.bc.ca>
Subject: Re: Fans

Awesome! And can I ask you to go to Costco and get a bunch of ice cream treats, sodas (Bubbly) and water and keep the muster room fridge stocked this week.

Teri DuTemple

On Jun 28, 2021, at 7:40 AM, Schnablegger, Diane PSSG:EX <Diane.Schnablegger@gov.bc.ca> wrote:

Yes, we have fans in Stores we can provide

Diane Schnablegger
Purchasing Officer
Nanaimo Correctional Centre
BC Corrections - Adult Custody Division Ministry of Public Safety and Solicitor General
250-756-3305

-----Original Message-----

From: DuTemple, Teri PSSG:EX <Teri.DuTemple@gov.bc.ca>
Sent: Sunday, June 27, 2021 4:41 PM

To: Schnablegger, Diane PSSG:EX <Diane.Schnablegger@gov.bc.ca>; Kass, Daniel PSSG:EX
<Daniel.Kass@gov.bc.ca>
Cc: Bishop, Kevin PSSG:EX <Kevin.Bishop@gov.bc.ca>
Subject: Fans

Any fans left in stores we can use in Parkhouse this week?

Teri DuTemple

FW: Situational Awareness: Province-wide Heat Wave

From: Herasemluk, Jason PSSG:EX <Jason.Herasemluk@gov.bc.ca>
To: Singleton, Richard D PSSG:EX <Richard.Singleton@gov.bc.ca>, Lacroix, Richard (Rick) PSSG:EX <Richard.Lacroix@gov.bc.ca>, Stavrou, Dennis PSSG:EX <Dennis.Stavrou@gov.bc.ca>, Peel, Ryan PSSG:EX <Ryan.Peel@gov.bc.ca>, Kea, Jacqueline PSSG:EX <Jacqueline.Kea@gov.bc.ca>, Kaban, Darcy PSSG:EX <Darcy.Kaban@gov.bc.ca>, Rempel, Debby PSSG:EX <Debby.Rempel@gov.bc.ca>, DuTemple, Teri PSSG:EX <Teri.DuTemple@gov.bc.ca>, Cheema, Harbippan PSSG:EX <Harbippan.Cheema@gov.bc.ca>, Boswell, Lyall PSSG:EX <Lyall.Boswell@gov.bc.ca>, Huang, Jince PSSG:EX <Jince.Huang@gov.bc.ca>
Cc: Macpherson, Stephanie PSSG:EX <Stephanie.Macpherson@gov.bc.ca>, Smith, Elliott PSSG:EX <Elliott.Smith@gov.bc.ca>, Anderson, Lisa R PSSG:EX <Lisa.R.Anderson@gov.bc.ca>, Lang, Matt PSSG:EX <Matt.Lang@gov.bc.ca>
Sent: June 30, 2021 8:53:55 AM PDT
Attachments: image005.png, image001.png, image002.png, image007.png, image003.png

CBRE update

From: Province of BC Facility Services Info <pobcinfo@cbre.com>

Sent: Tuesday, June 29, 2021 5:56 PM

To: Province of BC Facility Services Info <pobcinfo@cbre.com>

Cc: Facilities Management Services CPO Mailbox CITZ:EX <FMS.CPOMail@gov.bc.ca>; CITZ RPD OC Operations 01 CITZ:EX <CITZ.RPD.OC.Operations.01@gov.bc.ca>; Hoffman, Jennifer B CITZ:EX <Jennifer.Hoffman@gov.bc.ca>; Seeger, Matthew M CITZ:EX <Matthew.Seeger@gov.bc.ca>; Hammond, John G CITZ:EX <John.Hammond@gov.bc.ca>; Gorman, Kelley CITZ:EX <Kelley.Gorman@gov.bc.ca>; Szczepanowski, Jesse CITZ:EX <Jesse.Szczepanowski@gov.bc.ca>; Carrelli, John I CITZ:EX <John.Carrelli@gov.bc.ca>; Otway, Sandra L CITZ:EX <Sandra.Otway@gov.bc.ca>; XT:Ober, Lauren CITZ:IN <Lauren.Ober@cbre.com>; XT:Snauwaert, Andrew CITZ:IN <Andrew.Snauwaert@cbre.com>; XT:Jennings, Peter CITZ:IN <Peter.Jennings2@cbre.com>; Lidstone, Todd @ Victoria <Todd.Lidstone@cbre.com>; XT:Govic, Kris CITZ:IN <Kris.Govic@cbre.com>; White, Tara @ Victoria <Tara.White@cbre.com>; Finch, Brenda CITZ:IN <Brenda.Finch@cbre.com>; XT:Guha, Atanu CITZ:IN <Atanu.Guha@cbre.com>; Admin @ Province of BC Facility Services <pobcadmin@cbre.com>; pobcplannerscheduler <pobcplannerscheduler@cbre.com>; !Canada GWS-PoBC FM Group <pobcfmg@cbre.com>
Subject: Situational Awareness: Province-wide Heat Wave

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

SITUATIONAL AWARENESS

CBRE

To: All Facilities Management Unit Leads and Broader Public Sector Clients

Tuesday, June 29, 2021

PROVINCE-WIDE HEAT WAVE

What is happening?

Unprecedented record-breaking temperatures are continuing to extend throughout the province, causing building temperature related issues.

With daytime temperatures in the +40C range and nighttime temperatures still in the high 20C, there are many instances where building HVAC equipment cannot keep up with the demand and does not have time to recover in the evening.

We have received numerous calls for HVAC system failure, however many of the calls that CBRE and our vendors are attending to find that the HVAC equipment is running at maximum capacity, but not able to meet the demand due to the extreme temperatures.

Who is involved?

CBRE is dealing with the increased call volume by adding additional call centre operators and thanks you in advance for only placing Emergency and Urgent calls through the Operations Centre. Please direct building occupants/staff to use the SIRequest web portal or mobile application for all routine work order requests.

How are we resolving the situation?

All service requests are being actioned as quickly as possible by our CBRE technicians and vendor community. The extreme temperatures have all CBRE team members and vendors working to meet the demand of calls throughout the portfolio. Demand is extremely high for these technicians and the associated parts required to make repairs.

Temperatures on rooftops, where much of the equipment is located, have been reaching temperatures closer to ~50C. As you may be aware from the heat advisory warnings, these temperatures limit the time technicians can be exposed to these conditions. Safety is a top priority for CBRE, and we will continue to respond to services requests as quickly as possible while ensuring the safety of our staff and vendors.

As temperatures begin to return to regular seasonal conditions, the HVAC systems will be able to adequately cool the facilities.

What can you do to help?

Ensure staff are discussing any issues and not entering multiple workorders to prevent duplicate requests for the same items.

Remind staff that extreme outdoor temperatures may cause spaces to be warmer than what they would be under regular seasonal conditions. These are some key things that can help allow HVAC systems to operate:

- Eliminate any extra heat loads in the building space – turn off lights and unused equipment.
- Adjust window blinds and curtains to keep out the heat.
- Make sure windows and doors are closed if your building uses air conditioning to prevent unconditioned air entering into the space.

If you have any questions or concerns, please contact the Facility Manager for the specific location or raise a work order to address the situation.

We thank you for your patience and understanding during this record-breaking event.

Andrew Snauwaert
Director Operations, CBRE
Province of BC Facilities Services

Download the SIRequest mobile app. Available on iOS and Android devices.
Learn more at gov.bc.ca/facilityservicesbc

RE: Misting Kit

From: Bishop, Kevin PSSG:EX <Kevin.Bishop@gov.bc.ca>
To: Schnablegger, Diane PSSG:EX <Diane.Schnablegger@gov.bc.ca>
Sent: July 2, 2021 3:59:11 PM PDT
Attachments: image001.gif

Thanks

From: Schnablegger, Diane PSSG:EX <Diane.Schnablegger@gov.bc.ca>
Sent: Wednesday, June 30, 2021 12:02 PM
To: Tuck, s.15 PSSG:EX <s.15 Tuck@gov.bc.ca>; Bishop, Kevin PSSG:EX <Kevin.Bishop@gov.bc.ca>
Subject: RE: Misting Kit

Done. Arriving July 12.

Diane Schnablegger

Purchasing Officer
Nanaimo Correctional Centre
BC Corrections - Adult Custody Division
Ministry of Public Safety and Solicitor General
250-756-3305



From: Tuck, s.15 PSSG:EX <s.15 Tuck@gov.bc.ca>
Sent: Wednesday, June 30, 2021 12:00 PM
To: Schnablegger, Diane PSSG:EX <Diane.Schnablegger@gov.bc.ca>; Bishop, Kevin PSSG:EX <Kevin.Bishop@gov.bc.ca>
Subject: RE: Misting Kit

I talked w/ Kevin. He's good with this.
Can you please order 2 of the 20 mtr misters. If they don't work out we can always return them

s.15

From: Schnablegger, Diane PSSG:EX <Diane.Schnablegger@gov.bc.ca>
Sent: Wednesday, June 30, 2021 11:56 AM
To: Bishop, Kevin PSSG:EX <Kevin.Bishop@gov.bc.ca>
Cc: Tuck, s.15 PSSG:EX <s.15 Tuck@gov.bc.ca>
Subject: Misting Kit

So far I have checked:

Amazon – In stock, delivery by July 12
https://www.amazon.ca/Deyard-Connector-Trampoline-Automatic-Distribution/dp/B07SBZ8Y8R/ref=sr_1_16?dchild=1&keywords=water+mister&qid=1625079306&sr=8-16
Home Depot – out of stock
Canadian Tire – out of stock
Home Hardware – out of stock
Lowe's – don't carry item
Rona – only carry a mist stand

Coast Distributors – do not carry item
Grainger Canada – do not carry
Uline – do not carry item
Andrew Sheret – do not carry item
Greggs Distributors – do not carry

My long shot attempts:

Slegg Lumber - do not carry item
Planet Clean –no surprise...do not carry
Windsor Plywood – do not carry
Industrial Plastic and Paints – marine catalogue – do not carry

Diane Schnablegger

Purchasing Officer
Nanaimo Correctional Centre
BC Corrections - Adult Custody Division
Ministry of Public Safety and Solicitor General
250-756-3305



From: Martin, Montana PSSG:EX <Montana.Martin@gov.bc.ca>
To: Cheema, Harbippan PSSG:EX <Harbippan.Cheema@gov.bc.ca>, Rempel, Debby PSSG:EX <Debby.Rempel@gov.bc.ca>, DiCatri, Steve PSSG:EX <Steve.DiCatri@gov.bc.ca>, DuTemple, Teri PSSG:EX <Teri.DuTemple@gov.bc.ca>, Pastorek, John PSSG:EX <John.Pastorek@gov.bc.ca>, Kaban, Darcy PSSG:EX <Darcy.Kaban@gov.bc.ca>, Kea, Jacqueline PSSG:EX <Jacqueline.Kea@gov.bc.ca>, Martin, Lisa C PSSG:EX <Lisa.C.Martin@gov.bc.ca>, Boswell, Lyall PSSG:EX <Lyall.Boswell@gov.bc.ca>, Martin, Montana PSSG:EX <Montana.Martin@gov.bc.ca>, Lacroix, Richard (Rick) PSSG:EX <Richard.Lacroix@gov.bc.ca>, Singleton, Richard D PSSG:EX <Richard.Singleton@gov.bc.ca>, Stavrou, Dennis PSSG:EX <Dennis.Stavrou@gov.bc.ca>, Uppal, Kaher PSSG:EX <Kaher.Uppal@gov.bc.ca>, Snider, s.15 PSSG:EX <s.15.Snider@gov.bc.ca>
Cc: Macpherson, Stephanie PSSG:EX <Stephanie.Macpherson@gov.bc.ca>, Smith, Elliott PSSG:EX <Elliott.Smith@gov.bc.ca>, Lang, Matt PSSG:EX <Matt.Lang@gov.bc.ca>, Herasemluk, Jason PSSG:EX <Jason.Herasemluk@gov.bc.ca>
Sent: July 28, 2021 12:16:01 PM PDT
Attachments: NR, Heat Info Sheet July 2021.pdf, image002.png

Good afternoon,

For your information!

Thank you,
Montana

From: Dibden, Angela D AG:EX <Angela.Dibden@gov.bc.ca>

Sent: Tuesday, July 27, 2021 1:43 PM

To: Kutzner, Irene PSSG:EX <Irene.Kutzner@gov.bc.ca>; McGuire, Miles WJ PSSG:EX <Miles.McGuire@gov.bc.ca>; Gill, Rick PSSG:EX <Rick.Gill@gov.bc.ca>; Sinclair, Kelly PSSG:EX <Kelly.Sinclair@gov.bc.ca>; Vallance, David E PSSG:EX <David.Vallance@gov.bc.ca>; Dean, D'Arcy PSSG:EX <DArcy.Dean@gov.bc.ca>

Cc: Small, Bill R PSSG:EX <Bill.Small@gov.bc.ca>; Glen, Simon T PSSG:EX <Simon.Glen@gov.bc.ca>; Huang, Jince PSSG:EX <Jince.Huang@gov.bc.ca>

Subject: PSANR and Heat info sheets (July 27, 2021)

Importance: High

Hi All,

Attached is a copy of the latest PSA Wildfire Smoke and Heat info sheets. Please share the attached info sheets with your local sites as you see necessary. The info sheets will be posted on MYHR later this evening.

Please let me know if you have any questions.

Thank you,

Angela Dibden

Senior Facilities Program Manager

Facilities Services Division | Corporate Management Services Branch

Ministries of Attorney General and Public Safety and Solicitor General

5th fl 910 Government Street | Victoria, BC | office 778.974.2906 | cell 250.507.3540

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{please be green with this email content}

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Withheld pursuant to/removed as

NR

HEAT INFORMATION

Health Concerns



BC is experiencing an increase in average summer temperatures and extremely hot days, sometimes putting your health at risk.

Extreme heat events involve high temperatures and sometimes high humidity. Although the level of temperature extremes may vary between regions, unusually high heat can have negative impacts on your health.

This information sheet is primarily for people working in an office environment. People regularly working outside should already have Heat Stress Programs in place, as per [WorkSafeBC Regulation](#). If you have questions or need assistance with indoor or outdoor heat stress programs, contact an Occupational Safety Specialist by submitting a service request via [AskMyHR](#).

What is Heat Stress?

Heat stress occurs when a person is exposed to conditions that result in a core body temperature exceeding 38°C or 100°F. Depending on the work environment, the body adapts and maintains its temperature to function optimally. A body adapts to hot temperatures by sweating and increasing skin blood flow to prevent body temperature from rising.

Several components are assessed when determining heat safety for workers: temperature, humidity, level of physical exertion, duration of effort and adaptation in a hot environment.

Most staff working in an office environment will have a low level of exertion and work an 7-8 hour day with appropriate breaks.

Steps to take to Ensure a Heat-Safe Workplace

1. Ensure HVAC is on and functioning appropriately
2. Minimize loss of cooling/heat gain into the building:
 - Do not prop open external doors that allow hot air to enter and cool air to escape
 - Turn off and do not use any unnecessary or heat generating equipment
 - Leave internal office doors open, when possible, to allow for better air distribution
 - Block sunlight by closing blinds and window coverings

3. Small individual fans may be used to increase personal comfort in smaller office/meeting spaces. Be aware of your workplace Communicable Disease Prevention Plan – consider fan placement that prevents droplet spread. For example, don't place fans that will direct droplets downwind to others. It is best to set up devices so air flow moves downward from the ceiling
4. Portable air conditioners may be necessary in buildings with inadequate cooling systems. They may be used in buildings with otherwise adequate HVAC.
 - Direct the airflow away from people
 - Do not allow seating to be arranged in front of air conditioning units
5. If your space does not have mechanical ventilation or air conditioning, it may be effectively cooled with natural ventilation and fans (see note above about fan use)
6. Drink lots of water (without added salt) throughout your day when in a hot environment – before, during and after your workday
7. Loose and lightweight clothing may help to keep you more comfortable
8. For safety reasons, it is best not to work alone when in a hot environment
9. As per WorkSafeBC and ASHRAE Standard 55-2017, *Thermal Environmental Conditions for Human Occupancy*, the acceptable indoor temperature range for summer is generally 23-27°C

When Workplace Temperature Exceeds Acceptable Range

If your workplace exceeds the acceptable temperature range after all the preventive actions have been taken, other options may exist, including working from another office or working from home (if sufficiently cool).

Contact an Occupational Safety Specialist via [AskMyHR](#) for further support on approaches and options to address heat in your workplace.

References/Resources

WorkSafe BC

<https://www.worksafebc.com/en/health-safety/hazards-exposures/heat-stress>

HealthLink BC

<https://www.healthlinkbc.ca/health-feature/beat-the-heat>

Canadian Centre for Occupational Health and Safety

https://www.ccohs.ca/oshanswers/phys_agents/heat_health.html

Health Canada

<https://www.canada.ca/en/health-canada/services/sun-safety/extreme-heat-heat-waves.html>

National Collaborating Centre for Environmental Health

<https://nccch.ca/environmental-health-in-canada/health-agency-projects/extreme-heat>

Heat Stress Assessment and ECP

From: DuTemple, Teri PSSG:EX <Teri.DuTemple@gov.bc.ca>
To: Smith, Elliott PSSG:EX <Elliott.Smith@gov.bc.ca>
Cc: Bahia, Rajan PSSG:EX <Rajan.Bahia@gov.bc.ca>
Sent: July 28, 2021 1:38:33 PM PDT

Hi Elliott, in reviewing the "Heat Health" info sheet circulated by Montana, I think there is some work here that should be addressed the by the Employers Safety Committee. Specifically, the requirmeent for a "Heat Stress Assessment" and a "Heat Stress Exposure Control Plan" as per WSBC regs (see below). I have copied the pertinent sections below and highlight key wording.

If you are OK, I would like to ask Raj to take on the coordiantion of Centre level RA's (and reviewing with Brad B's shop) as it realtes to heat stress and exposure control plans. While I do feel these assessments and plans should be locally completed they should have a Provincial lens to coordiante and ensure best practices.

Happy to arrange a call for the three of us to discuss if you like.

From the Info sheet circulated by Montana and now posted on MYHR

Teri DuTemple
Warden
Nanaimo Correctional Centre
250-729-7705 (office)

s.17

FW: ACunits

From: Bishop, Kevin PSSG:EX <Kevin.Bishop@gov.bc.ca>
To: Creighton, Aaron @ NANAIMO <Aaron.Creighton@cbre.com>
Sent: August 9, 2021 12:31:43 PM PDT
Attachments: 223B328BF72347A59408DABCF4ACB7A8.jpg,
12B197CC06DD4D66A804E8A52BF918E5.jpg

Thanks Aaron

From: DuTemple, Teri PSSG:EX <Teri.DuTemple@gov.bc.ca>
Sent: Friday, July 30, 2021 2:26 PM
To: Creighton, Aaron @ NANAIMO <Aaron.Creighton@cbre.com>
Cc: White, Tara @ Victoria <Tara.White@cbre.com>; Bishop, Kevin PSSG:EX <Kevin.Bishop@gov.bc.ca>; XT:Hyde, Mike SG:IN <Mike.Hyde@cbre.com>; XT:Doehring, Dean SG:IN <Dean.Doehring@cbre.com>; PSSG NCC Supervisors s.17
Subject: Re: ACunits

Thank you Aaron!

Teri DuTemple

On Jul 30, 2021, at 1:48 PM, Creighton, Aaron @ NANAIMO <Aaron.Creighton@cbre.com> wrote:

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

Hi All: I just want to confirm that six portable Air Conditioners have been successfully installed into Dorms 1, 2 and 3. We have had to replace some old breakers, and some time share is being planned for use of Microwave and Kettles, but otherwise things are looking good.

At the time of installation, the average dorm temperature was about 77F. With the AC running it seems to be successfully settled down to about 70 or 71F. All in all this to me is a successful installation. Yeah Team!!

Photos show typical installation.

Aaron W Creighton

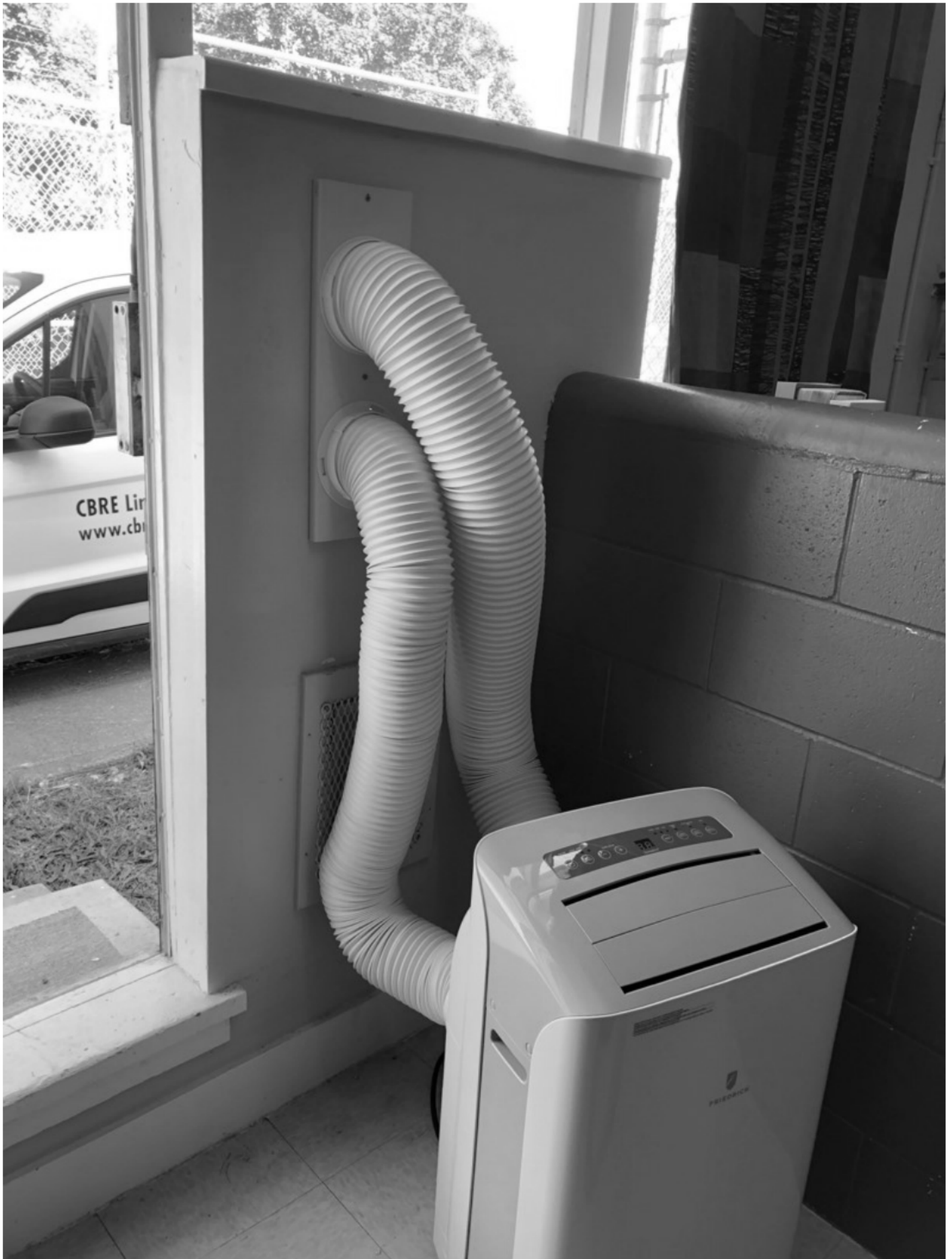
Building Mechanical Maintenance Person
Province of BC, Real Property Division Account
CBRE | Alliance Facility Solutions
C 778 674 5016
Aaron.Creighton@cbre.com | www.cbre.com

From: Creighton, Aaron @ NANAIMO
Sent: July 30, 2021 1:40 PM
To: Creighton, Aaron @ NANAIMO
Subject:

<223B328BF72347A59408DABCF4ACB7A8.jpg>
<12B197CC06DD4D66A804E8A52BF918E5.jpg>

Aaron W Creighton
Building Mechanical Maintenance Person

Province of BC, Real Property Division Account
CBRE | Alliance Facilities Solutions Inc.
C 1 778 674 5016
Aaron.Creighton@cbre.com | www.cbre.com





Summit Mechanical Systems Ltd

accounts@summitvictoria.ca

1916 Berger Rd

Shawnigan Lake, British Columbia V0R 2W1

Tel: (250) 466-4615

INVOICE

Invoice No.: 5332

Date: 07/22/2021

Page: 1

WO/PO#:

Sold to:

RPD (Province of BC) c/o CBRE Limited - GenMaint/Plm

CBRE General Maint/PlmSMS31920

PO Box 304 135 West Bever Creek

CBRE RPD-FM Bill to ID 229

Richmond Hill, ON L4B 4R5

Canada

Ship to:

RPD (Province of BC) c/o CBRE Limited - GenMaint/Plm

WO# C632079

Location: 3945 Biggs Rd

Requestor: Tara White

Onsite Contact:

Business No.: 810900555RT0001

Quantity	Item	Description	Tax	Unit Price	Amount
		Description of work: Supply and install 6 Friedrich ZoneAire 11,000 BTU dual hose portable air conditioners to Nanaimo Correctional Centre.	G		
		Date on site: 2021 07 22			
1	008	As per quote	G	6,707.00	6,707.00
		Subtotal:			6,707.00
		G - GST 5%			
		GST			335.35
Thank you for relying on Summit Mechanical Systems. We appreciate your patronage.				Total Amount	7,042.35
Terms: Due upon receipt. A service charge of 2%/mth (24%/annum) is applicable on accounts 30 days overdue.					

425186

INMATE COMPLAINT FORM
MINISTRY OF PUBLIC SAFETY & SOLICITOR GENERAL - CORRECTIONS BRANCH
CORRECTION ACT REGULATION
SECTION 37

INMATE NAME ^{s.22} CORRECTIONAL CENTRE: <u>V.I.K.C.C.</u> ADDRESSED TO: <u>ADW / Warden</u>	CS # ^{s.22} LIVING UNIT: <u>India</u>
COMPLAINT: <u>I feel that the Heat is really warm this summer, and being locked up in cells most of the day is too much for us as it gets very humid in the cells and this week it's in the High 20's and Thursday is going to be 30° I feel we should be given fans for our cells as someone could get heat stroke, we have very little circulation and this could cause a law suit</u>	
INMATE SIGNATURE ^{s.22}	DATE: <u>Aug 10</u> REC'D BY <u>SO KALA</u> UNIT OFFICER
LIVING UNIT RESOLUTION: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> <u>Fans are provided via special canteen for a charge of \$37.50, Wilkinson Road jail has also listened to inmates on this concern and have installed Air conditioning on the unit to cool the unit as a whole. IM ^{s.22} does not have enough funds in his Account.</u>	
UNIT OFFICER SIGNATURE <u>SO KALA</u> DATE: <u>August 10</u>	
SUPERVISOR'S RESOLUTION: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> <u>FANS AND AIR CONDITIONERS ARE INSTALLED ON UNIT. AS ABOUT YOU CAN PURCHASE A FAN FOR YOUR CELL</u>	
NAME: <u>ACS SPENDEN</u> SIGNATURE: <u>[Signature]</u>	POSITION: <u>Spender</u> DATE: <u>Aug 11/21</u>
DEPUTY WARDEN OR WARDEN: <u>RICHARD SINGLETON</u> ^{s.22} RESPONSE: <u>BRINGING FORWARD YOUR CONCERN. WE RECOGNIZE IT IS GETTING HOTTER AND HAVE SOURCED, PURCHASED, AND INSTALLED A/C UNITS ON EVERY LIVING UNIT. YOU ARE WELCOME TO PURCHASE A FAN FROM CANTEEN.</u> SIGNATURE: <u>[Signature]</u> DATE: <u>2021-08-11</u>	

425024

INMATE COMPLAINT FORM
MINISTRY OF PUBLIC SAFETY & SOLICITOR GENERAL - CORRECTIONS BRANCH
CORRECTION ACT REGULATION
SECTION 37

INMATE NAME: _____ ^{s.22} CS # _____ ^{s.22}	
CORRECTIONAL CENTRE: <u>U.I.R.C.C.</u> LIVING UNIT: <u>Mike</u>	
ADDRESSED TO <u>Warden</u>	
COMPLAINT: <u>The co working today morning shift has kept my cell door locked. Its over 40c in my cell and offered him to go in my cell to check but refused to do so. I asked to talk to a cs about this issue but either the cs refused to come up to unit or co refused to call. I was told by APW my door could be left openned</u>	
INMATE SIGNATURE: _____ ^{s.22}	DATE: <u>21/06/30</u> REC'D BY: <u>[Signature]</u> UNIT OFFICER
<u>do to heat. Whats going on here?</u>	
LIVING UNIT RESOLUTION: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
<u>CO said heat wave is now over. It just said heat wave is over! Its said 27° feels like 33° outside. Staff are being totally unreasonable!</u>	
<u>Living unit Resolution Yes _____ No _____</u>	
<u>I phoned the cs to resolve the issue</u>	
UNIT OFFICER SIGNATURE _____ <u>[Signature]</u>	DATE: <u>2021-06-30</u>
SUPERVISOR'S RESOLUTION: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
<u>Your door will be allowed to remain open as long as you maintain the conditions told to you (no visitors, only leaving for water / bathroom breaks).</u>	
NAME: <u>A/CS Olson</u> POSITION: <u>Acting supervisor</u>	
SIGNATURE: _____ <u>[Signature]</u> DATE: <u>June 30 / 2021</u>	
DEPUTY WARDEN OR WARDEN: <u>R. WARD SIMONSON - HI</u> ^{s.22} <u>I</u>	
RESPONSE: <u>BECAUSE YOU ARE ON LEVEL 2 SIP. AS ABOVE, YOU CAN KEEP YOUR DOOR OPEN AS LONG AS YOU ABIDE BY THE RULE AND EXPECTATIONS OF SAME. THANK YOU</u>	
SIGNATURE _____ <u>[Signature]</u>	DATE: <u>2021-07-06</u>

425060

INMATE COMPLAINT FORM
MINISTRY OF PUBLIC SAFETY & SOLICITOR GENERAL - CORRECTIONS BRANCH
CORRECTION ACT REGULATION
SECTION 37

INMATE NAME: ^{s.22} _____ CS # ^{s.22} _____	
CORRECTIONAL CENTRE: <u>V.I.R.C.C</u> LIVING UNIT: <u>Echo</u>	
ADDRESSED TO <u>Warden</u>	
COMPLAINT: <u>There is hot air blowing through the vents is there anyway to get this turned off? Maybe blow cold air through the vents instead. Perhaps AC is a choice?</u>	
INMATE SIGNATURE: _____ ^{s.22} DATE: <u>June 24/21</u> REC'D BY <u>[Signature]</u> ^{s.1} <u>Joy</u> UNIT OFFICER	
LIVING UNIT RESOLUTION: YES _____ NO <input checked="" type="checkbox"/> <u>Can not be resolved in the unit.</u> <u>CS Buesetou spoke to a couple of residents in the unit about the same when he was doing his rounds. A log entry has been made about the same.</u>	
UNIT OFFICER SIGNATURE <u>[Signature]</u> DATE: <u>2021.06.26</u>	
SUPERVISOR'S RESOLUTION: YES <input checked="" type="checkbox"/> NO _____ <u>We are currently reviewing the heat situation and are investigating options for mitigation. We appreciate your patience during this heat wave</u>	
NAME: <u>Sonderman</u> POSITION: <u>Programs CS</u> SIGNATURE: <u>[Signature]</u> DATE: <u>2021 Jun. 28</u>	
DEPUTY WARDEN OR WARDEN: ^{s.22} _____ RESPONSE: <u>UNFORTUNATELY THIS IS AN OLDER CENTRE WITHOUT AIR CONDITIONING. WE ARE LOOKING AT TURNING OFF THE HVAC SYSTEM INTAKE FAN WHICH SHOULD STOP THE HOT AIR INTAKE AND BLOWING.</u>	
SIGNATURE: <u>[Signature]</u> DATE: <u>2021-06-28</u>	

INMATE COMPLAINT FORM

454622

MINISTRY OF PUBLIC SAFETY & SOLICITOR GENERAL - CORRECTIONS BRANCH
CORRECTION ACT REGULATION
SECTION 37

<p>INMATE NAME: ^{s.22} _____</p> <p>CORRECTIONAL CENTRE: <u>VIKCC</u></p> <p>ADDRESSED TO <u>Warden / anybody</u></p>	<p>CS # ^{s.22} _____</p> <p>LIVING UNIT: <u>Echo</u></p>
<p>COMPLAINT: <u>Heat has been pumping in cells day and night. It is a heat wave (plus 10°C). power out all day with no cooler. The water heat in the shower needs to be turned down. It is way to hot in range to the point it is give heat stroke,</u></p>	
<p>INMATE SIGNATURE _____</p>	<p>DATE: <u>Jun 27-28</u> REC'D BY <u>SO MCKibben</u> UNIT OFFICER</p>
<p>LIVING UNIT RESOLUTION: YES _____ NO <u>X</u></p> <p><u>CS Mead + Zzaw attended unit and informed of update on transformer outage and possible timeline of repairs. Issue not resolved on Unit or CS level.</u></p>	
<p>UNIT OFFICER SIGNATURE <u>[Signature]</u></p>	<p>DATE: <u>27 June 2021</u></p>
<p>SUPERVISOR'S RESOLUTION: YES <u>✓</u> NO _____</p> <p><u>We are currently reviewing the heat situation and are investigating options for mitigation</u></p> <p><u>We appreciate your patience during this heat wave</u></p>	
<p>NAME: <u>Sonderman</u></p> <p>SIGNATURE: <u>[Signature]</u></p>	<p>POSITION: <u>Program CS</u></p> <p>DATE: <u>2021 Jun 28</u></p>
<p>DEPUTY WARDEN OR WARDEN: ^{s.22} _____</p> <p>RESPONSE: <u>A TRANSFORMER OWNED BY BC HYDRO MALFUNCTIONED CAUSING A LOSS OF POWER TO THE CENTRE. THIS IS BEYOND BC CORRECTIONS CONTROL. WE HAVE A BACK-UP GENERATOR FOR EMERGENCY. POWER WENT OUT AT 5:15 AM AND WAS BACK ON AT 12:56 AM.</u></p>	
<p>SIGNATURE: <u>[Signature]</u></p>	<p>DATE: <u>2021-06-27</u></p>

424853

INMATE COMPLAINT FORM
MINISTRY OF PUBLIC SAFETY & SOLICITOR GENERAL - CORRECTIONS BRANCH
CORRECTION ACT REGULATION
SECTION 37

s.22

INMATE NAME: _____

CS # _____ s.22

CORRECTIONAL CENTRE: UIRCC

LIVING UNIT: C

ADDRESSED TO ADW. Regs

COMPLAINT: We want the fans you can put
water in. We are in a heat wave pandemic

s.22

INMATE SIGNATURE _____

DATE: June 25 REC'D BY SO DESROSIERS
UNIT OFFICER

LIVING UNIT RESOLUTION: _____

YES _____ NO ☒

Inmate ^{s.22} is complaining about
the lack of a "swamp cooler" on Charlie
unit. CS DAWSON was contacted and stated
she was looking into it. ^{s.22} still
was adamant about putting forward a
complaint.

UNIT OFFICER SIGNATURE [Signature]

DATE: June 25, 2021

SUPERVISOR'S RESOLUTION: _____

YES ☒ NO _____

We are currently reviewing the heat situation
and are investigating options for mitigation.
We appreciate your patience during this
heat wave.

NAME: Sondermon

POSITION: Programs CS

SIGNATURE: [Signature]

DATE: 2021 Jun 28

DEPUTY WARDEN OR WARDEN:

RESPONSE: UIRCC is currently trying to source these types of
fans. All other fans were damaged/destroyed or
neglected therefore there currently isn't any on site.

SIGNATURE: _____

DATE: _____

In the meantime we are working on strategies to lower the
blistering temperature. Once those fans come in all units
will be cooled down.

425051

INMATE COMPLAINT FORM
MINISTRY OF PUBLIC SAFETY & SOLICITOR GENERAL - CORRECTIONS BRANCH
CORRECTION ACT REGULATION
SECTION 37

INMATE NAME: ^{s.22} _____	CS # ^{s.22} _____
CORRECTIONAL CENTRE: <u>VIRCC</u>	LIVING UNIT: <u>E</u>
ADDRESSED TO <u>Warden</u>	
COMPLAINT: <u>June 27 No power unit is over heating no Air flow hottest day record Breaking heat waves our cells are twice as Hot its in Humane to lock an animal in a vehicle same size as ours cell cant Breath our unit is to Hot</u>	
INMATE SIGNATURE: ^{s.22} _____	DATE: <u>June 27</u> REC'D BY <u>McLellan</u> UNIT OFFICER
LIVING UNIT RESOLUTION: YES _____ NO <input checked="" type="checkbox"/> <u>As I was not on the unit I am referencing another entry - Re CS Mead & Taw entered unit & informed of update on transformer outage and possible timeline of repair. Issue not resolved on unit or CS level.</u>	
UNIT OFFICER SIGNATURE <u>Peetera</u>	DATE: <u>JUNE 28, 2021</u>
SUPERVISOR'S RESOLUTION: YES <input checked="" type="checkbox"/> NO _____ <u>We are currently reviewing the heat situation and are investigating options for mitigation</u> <u>We appreciate your patience during this heat wave</u>	
NAME: <u>Zendermon</u>	POSITION: <u>Program C8</u>
SIGNATURE: <u>[Signature]</u>	DATE: <u>2021 Jun 28</u>
DEPUTY WARDEN OR WARDEN: ^{s.22} _____ RESPONSE: <u>A TRANSFORMER OWNED BY BC HYDRO MALFUNCTIONED CAUSING A LOSS OF POWER TO THE CENTRE. THIS WAS BEYOND BC CORRECTIONS CONTROL. IT WENT DOWN AT 5:15 PM AND WAS RESTORED AT 12:56 AM.</u>	
SIGNATURE: <u>[Signature]</u>	DATE: <u>2021-06-27</u>

425083

INMATE COMPLAINT FORM
MINISTRY OF PUBLIC SAFETY & SOLICITOR GENERAL - CORRECTIONS BRANCH
CORRECTION ACT REGULATION
SECTION 37

INMATE NAME: ^{s.22} _____		CS # ^{s.22} _____	
CORRECTIONAL CENTRE: <u>Wilkinson Rd Inst</u>		LIVING UNIT: <u>A/B</u>	
ADDRESSED TO <u>Stores CS, Provincial Director, Investigations + Standards</u>			
COMPLAINT: <u>We are experiencing record breaking temperatures and the windows are sealed shut on A and B units. Corrections should be required to bring provide us with portable fans free of charge</u>			
INMATE SIGNATURE: ^{s.22} _____		DATE: <u>June 25</u> REC'D BY <u>CO FRANK</u> UNIT OFFICER	
LIVING UNIT RESOLUTION: YES _____ NO <u>X</u> <u>Upset about heat on unit, believes everyone should receive personal fans for cell, attempted to tell ^{s.22} to speak to CS but decided to call supervisor rude names and I'd not want to wait. ^{s.22} informed he can buy fan off special canteen. He does hold a job on the unit.</u>			
UNIT OFFICER SIGNATURE <u>S. Frank</u>		DATE: <u>June 25/2021</u>	
SUPERVISOR'S RESOLUTION: YES <u>✓</u> NO _____ <u>We are currently reviewing the heat situation and are investigating options for mitigation. We appreciate your patience during this heat wave.</u>			
NAME: <u>Senderman</u>		POSITION: <u>Programs CS.</u>	
SIGNATURE: <u>[Signature]</u>		DATE: <u>2021 Jun 28</u>	
DEPUTY WARDEN OR WARDEN: RESPONSE: <u>Finch Honeywell personal fans can be purchased on the special canteen for \$37.50. You also hold employment as a day room cleaner & have access to funds</u> SIGNATURE: <u>[Signature]</u> DATE: <u>2021.06.28</u> <u>We are working on strategies to lower the building temperature.</u>			

INMATE COMPLAINT FORM

424889

MINISTRY OF PUBLIC SAFETY & SOLICITOR GENERAL - CORRECTIONS BRANCH
CORRECTION ACT REGULATION
SECTION 37INMATE NAME: ^{s.22}CS # ^{s.22}

CORRECTIONAL CENTRE: VILIKIC

LIVING UNIT: Delta

ADDRESSED TO Whom ever it may concern.

COMPLAINT: ~~the~~ 50 ~~fucking~~ Degrees for ~~fuck~~ SAKES!!
 Bring Back The ice cream sandwiches and
 freezers. My Father called here and offered to
 buy freezers to every inmates, why did you
 Guy's Refused the offer. We DON'T EVEN
 HAVE AC
~~Fucking~~ DO SOMETHING!!

INMATE SIGNATURE: ^{s.22}

DATE: June 27 2021

REC'D BY Co Dempsey
UNIT OFFICERLIVING UNIT RESOLUTION: ☒ YES ☒ NO

Due to the extreme heat and power outage, today
 I/M ^{s.22} has proposed the idea of handing out freezers
 and/or ice cream sandwiches. This although not as important as
 getting the power back on, is not a feasible idea. No resolution
 can be provided on the unit.

UNIT OFFICER SIGNATURE

Co Dempsey

DATE: June 27 2021

SUPERVISOR'S RESOLUTION: ☒ YES ☐ NO

Vice recognizes these temperatures are uncomfortable
 and are working on options to mitigate the issue.
 Vice did provide all clients with a frozen treat
 on Monday Jun 28, 2021.
 Vice does try to offer these treats throughout the
 summer as we know it hot here.

NAME: Soderman

POSITION: Program CS

SIGNATURE: 

DATE: 2021 Jun 30

DEPUTY WARDEN OR WARDEN:

RESPONSE: Due to the power outage, the centre became hotter than
 usual. BC Correction staff provided each inmate with either
 a cookie or ice cream sandwich. We do not accept any food
 items from outside sources due to quality control.

SIGNATURE: A I Du down show

DATE: 2021-07-02

425024

INMATE COMPLAINT FORM
MINISTRY OF PUBLIC SAFETY & SOLICITOR GENERAL - CORRECTIONS BRANCH
CORRECTION ACT REGULATION
SECTION 37

INMATE NAME: ^{s.22} _____		CS # ^{s.22} _____	
CORRECTIONAL CENTRE: <u>V.I.R.C.C.</u>		LIVING UNIT: <u>Mike</u>	
ADDRESSED TO <u>Warden</u>			
COMPLAINT: <u>The CO working today morning shift has kept my cell door locked. It's over 40° in my cell and offered him to go in my cell to check but refused to do so. I asked to talk to a PS about this issue but either the CS refused to come up to unit or CO refused to call. I was told by ADW my door could be left openned</u>			
INMATE SIGNATURE: ^{s.22} _____		DATE: <u>21/06/30</u> REC'D BY <u>[Signature]</u>	
do to heat. What's going on here?		UNIT OFFICER	
LIVING UNIT RESOLUTION: YES <u>NO</u>			
<u>CO said heat wave is now over. It just said heat wave is over! It's said 27° feels like 33° outside. Staff are being totally unreason-able!</u>			
Living unit Resolution Yes <u>NO</u>			
<u>I phoned the CS to resolve the issue</u>			
UNIT OFFICER SIGNATURE <u>[Signature]</u>		DATE: <u>2021-06-30</u>	
SUPERVISOR'S RESOLUTION: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>			
<u>Your door will be allowed to remain open as long as you maintain the conditions told to you (no visitors, only leaving for water/bathroom breaks).</u>			
NAME: <u>A/CS Olson</u>		POSITION: <u>Acting supervisor</u>	
SIGNATURE: <u>[Signature]</u>		DATE: <u>June 30/2021</u>	
DEPUTY WARDEN OR WARDEN: <u>Richard Simbrow - HI</u> ^{s.22} <u>I</u>			
RESPONSE: <u>Because you are on level 2 SIP. As above, you can keep your door open as long as you abide by the rules and expectations of same. Thank you</u>			
SIGNATURE: <u>[Signature]</u>		DATE: <u>2021-07-06</u>	

INMATE COMPLAINT FORM

425060

MINISTRY OF PUBLIC SAFETY & SOLICITOR GENERAL - CORRECTIONS BRANCH
CORRECTION ACT REGULATION
SECTION 37

INMATE NAME: ^{s.22} _____ CS # ^{s.22} _____
CORRECTIONAL CENTRE: V.I.R.C.C LIVING UNIT: Echo
ADDRESSED TO Warden

COMPLAINT: There is hot air blowing through the vents is there
anyway to get this turned off? Maybe blow cold air
through the vents instead. Perhaps AC is a choice?

INMATE SIGNATURE: ^{s.22} _____ DATE: June 24/21 REC'D BY [Signature] ^{s.1} Joy
UNIT OFFICER

LIVING UNIT RESOLUTION: YES _____ NO ☒

Can not be resolved in the unit.
CS Bueretou spoke to a couple of residents in the unit
about the same when he was doing his rounds. A log
entry has been made about the same.

UNIT OFFICER SIGNATURE [Signature] DATE: 2021.06.26

SUPERVISOR'S RESOLUTION: YES ☒ NO _____

We are currently reviewing the heat situation
and are investigating options for mitigation.
We appreciate your patience during this
heat wave

NAME: Sinderman POSITION: Programs CS.
SIGNATURE: BA DATE: 2021 Jun. 28

DEPUTY WARDEN OR WARDEN ^{s.22} _____ UNFORTUNATELY THIS IS AN OLDER CENTRE
RESPONSE: WITHOUT AIR CONDITIONING. WE ARE LOOKING AT TURNING
OFF THE HVAC SYSTEM EXAKE FAN WHICH SHUTS OFF THE
HOT AIR INTAKE AND SHUTS.

SIGNATURE: [Signature] DATE: 2021-06-28

INMATE COMPLAINT FORM

454622

MINISTRY OF PUBLIC SAFETY & SOLICITOR GENERAL - CORRECTIONS BRANCH
CORRECTION ACT REGULATION
SECTION 37

INMATE NAME: _____ s.22		CS # _____ s.22	
CORRECTIONAL CENTRE: <u>WIRCC</u>		LIVING UNIT: <u>Echo</u>	
ADDRESSED TO <u>Warden / anybody</u>			
COMPLAINT: <u>Heat has been pumping in cells day and night. It is a heat wave (plumbing) power out all day with no water. The water heat in the shower needs to be turned down. It is way to hot in range to the point it is give heart stroke,</u>			
INMATE SIGNATURE _____ s.22		DATE: <u>Jun 27</u> REC'D BY <u>SO MCKibben</u> UNIT OFFICER	
LIVING UNIT RESOLUTION: YES <u>NO</u> <u>X</u> <u>CS Mead + Zeeuw attended unit and informed of update on transformer outage and possible timeline of repairs. Issue not resolved on Unit or CS level.</u>			
UNIT OFFICER SIGNATURE _____		DATE: <u>27-June 2021</u>	
SUPERVISOR'S RESOLUTION: YES <u>✓</u> NO _____			
<u>We are currently reviewing the heat situation and are investigating options for mitigation</u>			
<u>We appreciate your patience during this heat wave.</u>			
NAME: <u>Sonderman</u>		POSITION: <u>Program CS</u>	
SIGNATURE: <u>[Signature]</u>		DATE: <u>2021 Jun 28</u>	
DEPUTY WARDEN OR WARDEN: <u>Mr. s.22</u>		<u>A TRANSFORMER OUTAGE TO ECHO</u>	
RESPONSE: <u>MALFUNCTIONED CAUSING A LOSS OF POWER TO THE CENTRE. THIS IS BEYOND BC CORRECTIONS' CONTROL. WE HAVE A BACK-UP GENERATOR FOR EMERGENCY. POWER WENT OUT AT 5:15 AM AND WAS BACK ON AT 12:56 AM.</u>			
SIGNATURE: <u>[Signature]</u>		DATE: <u>2021-06-27</u>	

INMATE COMPLAINT FORM

424853

MINISTRY OF PUBLIC SAFETY & SOLICITOR GENERAL - CORRECTIONS BRANCH
CORRECTION ACT REGULATION
SECTION 37

s.22

INMATE NAME: _____

CS # _____

s.22

CORRECTIONAL CENTRE: UIRCCLIVING UNIT: CADDRESSED TO ADW RegsCOMPLAINT: We want the fans you can put
water in. We are in a heat wave pandemic

s.22

INMATE SIGNATURE: _____

DATE: June 25 REC'D BY SO DESROSIERS
UNIT OFFICER

LIVING UNIT RESOLUTION: _____

YES _____

NO ✓

s.22

Inmate is complaining about
the lack of a 'swamp cooler' on Charlie
unit. CS DAWSON was contacted and stated
she was looking into it. still
was adamant about putting forward a
complaint.

UNIT OFFICER SIGNATURE [Signature]DATE: June 25, 2021

SUPERVISOR'S RESOLUTION: _____

YES ✓

NO _____

We are currently reviewing the heat situation
and are investigating options for mitigation.
We appreciate your patience during this
heat wave.

NAME: SondermanPOSITION: Programs CSSIGNATURE: [Signature]DATE: 2021 Jun 28

DEPUTY WARDEN OR WARDEN:

RESPONSE: UIRCC is currently trying to source these types of
fans. All other fans were damaged/destroyed or
neglected therefore there currently isn't any on site

SIGNATURE: _____

DATE: _____

In the meantime we are working on strategies to lower the
switching temperature. Once those fans come in all units
will receive them.

ADW COLLISNAW

INMATE COMPLAINT FORM

425051

MINISTRY OF PUBLIC SAFETY & SOLICITOR GENERAL - CORRECTIONS BRANCH
CORRECTION ACT REGULATION
SECTION 37

INMATE NAME: s.22

CS # s.22

CORRECTIONAL CENTRE: VTRCC

LIVING UNIT: E

ADDRESSED TO: Warden

COMPLAINT: June 27 No power unit is over heating no
Air flow hottest day record Breaking heat waves
our cells are twice as hot as in Humane to
lock an animal in a vehicle same size as
ours cell can't breathe our unit is too
hot

INMATE SIGNATURE: s.22

DATE: June 27

REC'D BY: H. Clavin

UNIT OFFICER

LIVING UNIT RESOLUTION:

YES

NO ☒

As I was not on the unit I am referencing
another entry - Re CS Meed & Tru entered unit &
informed of update on transformer outage and possible
timeline of repair. Issue not resolved on unit or CS level

UNIT OFFICER SIGNATURE: T. Pereira

DATE:

JUNE 28, 2021

SUPERVISOR'S RESOLUTION:

YES ☒

NO

We are currently reviewing the heat situation
and are investigating options for mitigation

We appreciate your patience during this heat
wave

NAME:

J. Anderson

POSITION:

Program CS

SIGNATURE:

[Signature]

DATE:

2021 Jun 28

DEPUTY WARDEN OR WARDEN: s.22

A TRANSFORMER OWNED BY BC HYDRO

RESPONSE: MALFUNCTIONED CAUSING A LOSS OF POWER TO THE CENTRE.

THIS WAS BEYOND BC CORRECTIONS CONTROL. IT WENT DOWN AT
5:15 PM AND WAS RESTORED AT 12:56 AM.

SIGNATURE:

[Signature] RICHARD S. [Signature]

DATE:

2021-06-27

INMATE COMPLAINT FORM

425083

MINISTRY OF PUBLIC SAFETY & SOLICITOR GENERAL - CORRECTIONS BRANCH
CORRECTION ACT REGULATION
SECTION 37

INMATE NAME: ^{s.22} _____ CS # ^{s.22} _____
CORRECTIONAL CENTRE: Wilkinson Rd Jail LIVING UNIT: A/B
ADDRESSED TO Stores CS, Provincial Director, Investigations + Standards

COMPLAINT: We are experiencing record breaking temperatures and the windows are sealed shut on A and B units. Corrections should be required to ~~bring~~ provide us with portable fans free of charge

INMATE SIGNATURE: ^{s.22} _____ DATE: June 25 REC'D BY CO FRANK
UNIT OFFICER

LIVING UNIT RESOLUTION: YES _____ NO X
Upset about heat on unit, believes everyone should receive personal fans for cell, attempted to tell ^{s.22} to speak to CS but decided to call supervisor rude names and didn't want to wait. ^{s.22} informed he can buy fan off special canteen. He does hold a job on the unit.

UNIT OFFICER SIGNATURE J. Frank DATE: June 25/2021

SUPERVISOR'S RESOLUTION: YES ✓ NO _____

We are currently reviewing the heat situation and are investigating options for mitigation. We appreciate your patience during this heat wave.

NAME: Senderman POSITION: Programs CS
SIGNATURE: [Signature] DATE: 2021 Jun 28

DEPUTY WARDEN OR WARDEN:

RESPONSE: Finch Housewell personal fans can be purchased on the special canteen for \$37.50. You also hold employment as a day room cleaner & have access to funds

SIGNATURE: We are working on strategies to lower the building temperature. DATE: _____

INMATE COMPLAINT FORM

425186

MINISTRY OF PUBLIC SAFETY & SOLICITOR GENERAL - CORRECTIONS BRANCH
CORRECTION ACT REGULATION
SECTION 37

INMATE NAME ^{s.22}		CS # ^{s.22}	
CORRECTIONAL CENTRE: <u>V.I.K.C.C.</u>		LIVING UNIT: <u>India</u>	
ADDRESSED TO <u>ADW / Warden</u>			
COMPLAINT: <u>I feel that the Heat is really warm this summer and being locked up in cells most of the day is to much for us as it gets very humid in the cells and this week it's in the High 20's and thursday is going to be 30° I feel we should be given fans for our cells as someone could get heat stroke. we have very little circulation and this could cause a law suit</u>			
INMATE SIGNATURE ^{s.22}		DATE: <u>Aug, 10</u> REC'D BY <u>SC KALA</u> UNIT OFFICER	
LIVING UNIT RESOLUTION: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>			
<u>Fans are provided via special canteen for a charge of \$37.50, Wilkinson Road jail has also listened to inmates on this concern and have installed Air conditioning on the unit to cool the unit as a whole. IM s.22 does not have enough funds in his Account.</u>			
UNIT OFFICER SIGNATURE <u>SC KALA</u>		DATE: <u>August 10</u>	
SUPERVISOR'S RESOLUTION: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>			
<u>FANS AND AIR CONDITIONERS ARE INSTALLED ON UNIT. AS ABOVE YOU CAN PURCHASE A FAN FOR YOUR CELL</u>			
NAME: <u>ACS Sprenger</u>		POSITION: <u>Sprenger</u>	
SIGNATURE: <u>[Signature]</u>		DATE: <u>Aug 11/21</u>	
DEPUTY WARDEN OR WARDEN: <u>RICHARD SINGLETON</u>		^{s.22} <u>THANK YOU FOR</u>	
RESPONSE: <u>BRINGING FORWARD YOUR CONCERN. WE RECOGNIZE IT IS GETTING HOTTER AND HAVE SOURCED, PURCHASED, AND INSTALLED A/C UNITS ON EVERY LIVING UNIT. YOU ARE WELCOME TO PURCHASE A FAN FROM CANTEEN.</u>			
SIGNATURE: <u>[Signature]</u>		DATE: <u>2021-08-11</u>	

INMATE COMPLAINT FORM

459456

MINISTRY OF PUBLIC SAFETY & SOLICITOR GENERAL - CORRECTIONS BRANCH
CORRECTION ACT REGULATION
SECTION 37

INMATE NAME: ^{s.22} _____		CS # ^{s.22} _____	
CORRECTIONAL CENTRE: <u>WILKINSON Correctional</u>		LIVING UNIT: <u>M</u>	
ADDRESSED TO <u>Management</u>			
COMPLAINT: <u>I've been in my unit for over a week now</u> <u>and still have no</u> ^{NR} <u>OR FAN because the</u> <u>previous tenant felt the need to smash them both</u> <u>in the only person on my unit without these things which</u> <u>I find to be unfair and not right especially the</u> <u>fact with the network & location of my unit. Multiple</u> <u>statements and complaints have been made with zero resolution</u> <u>taken whatsoever. Please I would appreciate something done.</u>			
INMATE SIGNATURE: ^{s.22} _____		DATE: <u>Aug 17/2021</u> REC'D BY <u>COOK</u> UNIT OFFICER	
LIVING UNIT RESOLUTION:		YES _____ NO <input checked="" type="checkbox"/>	
NR _____			
UNIT OFFICER SIGNATURE <u>[Signature]</u> DATE: <u>08.17.21</u>			
SUPERVISOR'S RESOLUTION: YES <input checked="" type="checkbox"/> NO _____			
^{s.22} <u>1/M -</u> <u>NR1 Began Given A</u> <u>"L O BAKER" who from PROGRAMS IT MA!</u> <u>TO SONY in CELL 104.</u> <u>SERIAL # 085712</u>			
NAME: <u>ACS Sirkic</u>		POSITION: <u>Supervisor</u>	
SIGNATURE: <u>[Signature]</u>		DATE: <u>18 AUG 21</u>	
DEPUTY WARDEN OR WARDEN:			
RESPONSE: <u>See inmate complaint form 459407. You have</u> <u>been provided a fan.</u> ^{NR}			
SIGNATURE: <u>NDA Grbanan</u> <u>[Signature]</u>		DATE: <u>Aug 18/2021</u>	

459401

INMATE COMPLAINT FORM
MINISTRY OF PUBLIC SAFETY & SOLICITOR GENERAL - CORRECTIONS BRANCH
CORRECTION ACT REGULATION
SECTION 37

INMATE NAME: ^{s.22} _____ CS # ^{s.22} _____
CORRECTIONAL CENTRE: Willowton LIVING UNIT: LM104
ADDRESSED TO: Management

COMPLAINT: My cellmate and I do not have a fan
or a fan NR Because the previous inmate destroyed
them both. But with the heat wave going on
it's bad and dangerous without a fan NR
NR

INMATE SIGNATURE: _____ ^{s.22} DATE: Aug 13/2021 REC'D BY: SINGH
UNIT OFFICER

LIVING UNIT RESOLUTION: YES _____ NO ✓ NR
1/M cell doesn't contain a fan

UNIT OFFICER SIGNATURE: [Signature] DATE: 18th Aug.

SUPERVISOR'S RESOLUTION: YES ✓ NO _____ NR
Fans can be bought on special canteen
NR

NAME: A/CS BANCAH POSITION: A/CS shops.
SIGNATURE: [Signature] DATE: 2021-08-17.

DEPUTY WARDEN OR WARDEN:
RESPONSE: A fan will be provided by the programs department
(on loan). NR

SIGNATURE: A/CS BANCAH DATE: Aug 18/2021

INMATE COMPLAINT FORM

459408

MINISTRY OF PUBLIC SAFETY & SOLICITOR GENERAL - CORRECTIONS BRANCH
CORRECTION ACT REGULATION
SECTION 37

s.22		s.22	
INMATE NAME:		CS #	
CORRECTIONAL CENTRE: <u>VIACC</u>		LIVING UNIT: <u>LM104</u>	
ADDRESSED TO			
COMPLAINT: <u>We have no ^{NR} or fan in our cell and it's been extremely hot in here. The last inmate smoked and damaged nearly everything in our cell.</u>			
s.22		s.22	
INMATE SIGNATURE		DATE: <u>Aug 13/2021</u>	REC'D BY: <u>Cebula</u> UNIT OFFICER
LIVING UNIT RESOLUTION:		YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
NR			
UNIT OFFICER SIGNATURE <u>[Signature]</u>		DATE: <u>18 Aug</u>	
SUPERVISOR'S RESOLUTION:		YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
NR		NR	
NAME: <u>A/CS BAUGARU</u>		POSITION: <u>A/CS SUPER</u>	
SIGNATURE: <u>[Signature]</u>		DATE: <u>2021-08-17</u>	
DEPUTY WARDEN OR WARDEN:			
RESPONSE: <u>A fan will be provided by the programs department (on loan)</u> NR			
NR			
SIGNATURE: <u>A/WD Gibawa</u> <u>[Signature]</u>		DATE: <u>Aug 18/2021</u>	



PURCHASING CARD / BTA TRANSACTION REGISTER V21.02.21

STANDARD REGISTER

reconciled by:

ADI NOV - 8 2021

Date:

CARDHOLDER NAME:	COOPER, DALE	STATEMENT DATE (DD-MMM-YYYY):	03-Sep-21	V21.02.21	CLIENT	RESP	SERVICE LINE	STOB	PROJ	TOTAL STATEMENT AMOUNT
CARDHOLDER EMAIL:	Dale.Cooper@gov.bc.ca	LAST FOUR DIGITS OF CARD #:	s.17	CLEARING ACCOUNT:	010	15021	10160	8530	1500000	NR
BRANCH/REPORTING UNIT:	52002 VANCOUVER ISLAND RE-1069	SUPPLIER # (BMO)	s.22	GENERAL CODING:	010	15BBD	11320	6938	1500000	TO REDUCE REPETITIVE ENTRY, ENTER GENERAL CODING HERE.
INVOICE NUMBER:	s.17	MINISTRY:	ATTORNEY GENERAL AND PUBLIC SAFETY AND SOLICITOR GENERAL				THE ACCOUNT CODING FIELDS BELOW WILL THEN AUTO-POPULATE. MANUALLY EDIT CODING FIELDS BELOW AS NEEDED.			

CARDHOLDER (QUALIFIED RECEIVER) EMAIL CERTIFICATION:

I certify the goods provided or services delivered have been inspected or reviewed; and the goods or services were properly received and documentation to support the account has been verified (i.e. goods: as ordered, correct quantity and suitable quality; services: as contracted, appropriate deliverables and/or performance criteria met; or other conditions, if any, have been met).

EXPENSE AUTHORITY EMAIL CERTIFICATION: (POLICY SUPPORTS ELECTRONIC CERTIFICATION)

Certified that the amount to be paid is correct, is a proper charge against an appropriation which I have been delegated authority, is in accordance with appropriate statute or other authority for payment and/or contract, the payment complies with all relevant statutes, regulations, Treasury Board directives, other executive orders and central agency and ministry policy, there are sufficient funds in the budget, and where applicable, that the work has been performed, goods supplied, the service rendered and/or conditions met.

WMB ONLY - CREW MEMBER NAMES (enter here):

TRANS #	DATE	PURCHASED FROM (Supplier Name)	DESCRIPTION OF SERVICE/GOODS PURCHASED	CLIENT	RESP CENTRE	SERVICE LINE	STOB	PROJECT #	PRE TAX AMOUNT	7% PST AMOUNT	5% GST AMOUNT	RECEIPT TOTAL	SPECIAL INSTRUCTIONS - LIMITED USE TRAVELLING EMPLOYEE FULL NAME (FOR ALL STOB 57XX, except 5715) AND PROGRAM INFO CODES ONLY
NR									\$3,812.89	\$182.21	\$153.15	\$4,148.25	

PST % GST %

7	19-Aug-21	WWW COSTCO CA	General Materials / Portable AC units / DC22-131	010	15BBD	11320	6938	1500000	2,447.45	171.32	122.37	2,741.14	
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7.00 5.00



Return to Cart

Customer Service

7

Checkout

① Shipping Address

Change

Ship to Multiple Addresses

Dale Cooper
VIRCC
4216 Wilkinson Rd
Victoria, BC V8Z 5B2
Dale.Cooper@gov.bc.ca
(250)-953-4475

☐ Save as default shipping address

Order Contact Information

778-678-6602

By entering a phone number, you give Costco consent to text and/or call for purposes regarding this order only. ⓘ

② Payment Method

Change



Mastercard ending in S.17
Expires S.17

Shop Card

+ Apply Shop Card

Check Balance

Billing Address

Change

Dale Cooper
VIRCC
PO BOX 9224 STN PROV GOVT
VICTORIA, BC V8W 9J1
Dale.Cooper@gov.bc.ca
(250)-953-4475

☐ Save as Default Billing Address

What is a pre-authorization charge for an order?



The Capital One® Mastercard® – exclusively for Costco members

Earn 3% cash back on restaurant purchases, 2% on gas purchases and up to 1% on all other purchases.

Apply Today

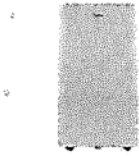
③ Shipping Options

		Membership Number	S.22
Subtotal			\$2,447.45
Shipping & Handling			\$0.00
GST			\$122.37
HST			\$0.00
PST			\$171.32
QST			\$0.00
<input type="text" value="Promo Code"/> <input type="text" value="Apply Code"/>			
Learn More			
Total			\$2,741.14
You have earned approximately \$48.00 towards your Executive Member 2% Reward on this purchase.			
<input type="button" value="Place Order"/>			

Feedback

8/17/2021

Checkout | Costco



Danby 12,000 BTU 3-in-1 Portable Air Conditioner with Wireless Control and Silencer Technology

Item 1589814

\$479.99



Total

\$2,399.95

Remove

\$47.50

Eco Fee

Ground : Shipping & Handling Included

Estimated Delivery

Friday, August 27, 2021

Delivery Details

Feedback

[Shop](#)[English](#)[Français](#)[Warehouses](#)[My Account](#)[Cart](#)Delivery Postal Code: **V8Z 5B2** [Change](#)[Lists](#) | [Reorder](#)

Thank you for your order!

Order Number **s.22**

We sent you a confirmation email to

Dale.Cooper@gov.bc.ca[View or Change Order](#)[Continue Shopping](#)[Feedback](#)



Order Details

Order Number
s.22

Order Date
08/17/2021

Membership Number
s.22

Payment Method

Mastercard ending in
s.17
Expires s.17

Shipping Address

Dale Cooper
4216 Wilkinson Rd
Victoria, BC
V8Z 5B2
2509534475

Billing Address

Dale Cooper
PO BOX 9224 STN PROV GOVT
VICTORIA, BC
V8W 9J1

Feedback

Item	Quantity	Status	Total Price
Danby 12,000 BTU 3-in-1 Portable Air Conditioner with Wireless Control and Silencer Technology Item #1589814 \$479.99	5	Order Received	\$2,399.95
Eco Fee Item #824200000000 \$9.50	5	Order Received	\$47.50

8/17/2021

My Orders

Order Summary

Subtotal (10 Items)	\$2,447.45
Shipping	\$0.00
GST (G)	\$122.37
HST (H)	\$0.00
PST (P)	\$171.32
QST (Q)	\$0.00
Order Total	\$2,741.14

Feedback

<https://www.costco.ca/OrderDetailPrintView?orderId=s.22>

Cooper, Dale PSSG:EX

From: Carter, Emma PSSG:EX
Sent: Tuesday, August 17, 2021 1:43 PM
To: Cooper, Dale PSSG:EX
Subject: FW: Portable ACs available in Costco

Follow Up Flag: Follow up
Flag Status: Flagged

DC22-131

FYI

Go ahead and order them because they may go out of stock. We can always return them if CBRE says they won't work.
Emma

From: Saini, Sukhdeep PSSG:EX <Sukhdeep.Saini@gov.bc.ca>
Sent: Tuesday, August 17, 2021 1:41 PM
To: Carter, Emma PSSG:EX <Emma.Carter@gov.bc.ca>
Cc: Singleton, Richard D PSSG:EX <Richard.Singleton@gov.bc.ca>
Subject: RE: Portable ACs available in Costco

Awesome. Thank you Emma. I will follow up with CBRE on power & installation questions.

From: Carter, Emma PSSG:EX <Emma.Carter@gov.bc.ca>
Sent: Tuesday, August 17, 2021 10:45 AM
To: Saini, Sukhdeep PSSG:EX <Sukhdeep.Saini@gov.bc.ca>
Cc: Singleton, Richard D PSSG:EX <Richard.Singleton@gov.bc.ca>
Subject: RE: Portable ACs available in Costco

Hi Sukh,
Dale has confirmed this is the best value of unit for price and availability.
Have we cleared these with BCRC re: power issues?

Emma

From: Saini, Sukhdeep PSSG:EX <Sukhdeep.Saini@gov.bc.ca>
Sent: Monday, August 16, 2021 10:55 AM
To: Carter, Emma PSSG:EX <Emma.Carter@gov.bc.ca>
Cc: Singleton, Richard D PSSG:EX <Richard.Singleton@gov.bc.ca>
Subject: Portable ACs available in Costco

Hi Emma,
As discussed, Costco now have portable Air conditioners available for purchase. We would need 5, if possible.
Thank you,
Sukh


<https://www.costco.ca/danby-12%2c000-btu-3-in-1-portable-air-conditioner-with-wireless-control-and-silencer-technology.product.100796153.html>

Copyright

Sukhdeep S. SAINI
Deputy Warden - Operations
Vancouver Island Regional Correctional Centre (VIRCC)
Phone: (236) 478-1033
Fax: (250) 953-4464

Delivery Postal Code: **V8N** [Change](#)
[Lists](#) | [Reorder](#)

Copyright


 Estimated delivery date if ordered now : **Thursday, August 26**
Delivery Postal Code: **V8N**
[Change](#)

—

5

+

Add to Cart

 Add to List

☐ Compare Product

[Share](#) [Print](#)

[Reviews](#)

[Feedback](#)

Page 143 of 182

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Copyright

CARDHOLDER NAME:	COOPER, DALE	STATEMENT DATE (DD-MMM-YYYY):	03-Aug-21	V21.02.21	CLIENT	RESP	SERVICE LINE	STOB	PROJ	
CARDHOLDER EMAIL:	Dale.Cooper@gov.bc.ca	LAST FOUR DIGITS OF CARD #:	s.17	CLEARING ACCOUNT:	010	15021	10160	8530	1500000	
BRANCH/REPORTING UNIT:	52002 VANCOUVER ISLAND RE-1069	SUPPLIER # (BMO)	s.22	GENERAL CODING:						TO RI ENTE
INVOICE NUMBER:	s.17	MINISTRY:	ATTORNEY GENERAL AND PUBLIC SAFETY AND SOLICITOR GENERAL				THE ACCOUNT CODING FIELDS BELOW WILL MANUALLY EDIT CODING FIELDS BI			

CARDHOLDER (QUALIFIED RECEIVER) EMAIL CERTIFICATION:

I certify the goods provided or services delivered have been inspected or reviewed; and the goods or services were properly received and documentation to support the account has been verified (i.e. goods: as ordered, correct quantity and suitable quality; services: as contracted, appropriate deliverables and/or performance criteria met; or other conditions, if any, have been met).

EXPENSE AUTHORITY EMAIL CERTIFICATION: (POLICY SUPPORTS ELECTRONIC CERTIFICATION)

Certified that the amount to be paid is correct, is a proper charge against an appropriation which I have been delegated authority, is in accordance with other authority for payment and/or contract, the payment complies with all relevant statutes, regulations, Treasury Board directives, other e and ministry policy, there are sufficient funds in the budget, and where applicable, that the work has been performed, goods supplied, the met.

WMB ONLY - CREW MEMBER NAMES (enter here):

TRANS #	DATE	PURCHASED FROM (Supplier Name)	DESCRIPTION OF SERVICE/GOODS PURCHASED	CLIENT	RESP CENTRE	SERVICE LINE	STOB	PROJECT #	PRE TAX AMOUNT \$1,402.81	7% PST AMOUNT \$98.20	5% GST AMOUNT \$69.85	RECEIPT TOTAL \$1,570.86	SPECIAL TRAVEL (FOR P AND P
NR													
2	06-Jul-21	CDN TIRE STORE #00932	IBF Purchase / 20Desk Fans / DC22-092	010	15BBC	11310	8597	1575511	418.80	29.32	20.94	469.06	
3	06-Jul-21	WWW.CANADIAN TIRE.CA	IBF Purchase / 30Desk Fans / DC22-092	010	15BBC	11310	8597	1575511	628.20	43.97	31.41	703.58	

NR

CORPORATE CARD

Account Number XXXX XXXX XXXX s.17
Account Name DALE COOPER

Statement Date Aug. 3, 2021

NR

CONTACT

General Inquiries
Lost/Stolen Cards

TOLL FREE CALLS
CANADA & US

1-855-825-9232
1-844-316-3760

OUTSIDE CANADA &
US (CALL COLLECT)

514-881-3808
514-881-3808

PERIOD COVERED BY THIS STATEMENT

Jul. 4, 2021 - Aug. 3, 2021


TRANS DATE	POSTING DATE	DESCRIPTION	AMOUNT (\$)
Jul. 6	Jul. 8	CDN TIRE STORE #00932 NORTH SAANICHBC	469.06
Jul. 6	Jul. 8	WWW.CANADIANTIRE.CA 8667467287 ON	703.58

NR

Report any items which do not agree with your records within 30 days of the statement date.

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Page 1 of 2

BMO  Financial Group



P.O. BOX/CP 5000
STN/SUCCURSALE F
TORONTO ON M4Y 2T1

Account Number
Closing Balance

XXXX XXXX XXXX s.17
NR

DALE COOPER
DALE COOPER
PO BOX 9224 STN PROV GOVT
VICTORIA BC V8W 9J1

**F0001155

**For your records only.
No payment required.**

Account Number XXXX XXXX XXXXs.17
Account Name DALE COOPER

Statement Date: Aug. 3, 2021



64752150-001159-0001-0001-

2

Canadian Tire

Vancouver Island Regional Correctional Centre:

PO Box 9224 Stn. Prov. Gov. (4216 Wilkinson Rd.) Victoria BC V8W 9J1

Purchaser: **Dale Cooper**, PH: 250-953-4475 FAX: 250-953-4464

Charge to Purchaser's MasterCard:

RESP: 15BBC ACCT: 11330 STOB: 8597 Project: 1575511

IBF Purchase

Order Date: **July 06, 2021**

*Order Number: **DC22-092**

Quantity	Package Description	Canadian Tire Number	Product Number	Brand	Item	Description	\$ Each	Total
20	Each	43-5622-8	HT900C/ HT-809	Honeywell	Fan	7 or 8 Inch Power Air Circulator	\$19.99	399.80
20	Each				Enviromental Fee		\$0.95	19.00
								0.00
								0.00
							Subtotal	418.80
							PST	29.32
							GST	20.94
							Total	469.06

Canadian Tire #932
10300 McDonald Park Drive
North Saanich, BC V8L 5X7
GST# 751269085RT0001
Tel: (778) 746-4120 Fax: (778) 746-4121
REG #: 41 07/06/2021 09:46:38 TRANS #: 3
OPERATOR #: 98 Float: 001

20X043-5622-8 e \$ 19.990 ea.
HW DESK FAN \$ 399.80
(SAVED \$ 100.00 @ 5.00 ea.)
20X298-5928-6 e \$ 0.950 ea.
RECYCLING FEE \$ 19.00
SUBTOTAL \$ 418.80
GST 5% \$ 20.94
PST 7% \$ 29.32
TOTAL \$ 469.06
H/C TEND \$ 469.06

MASTERCARD PURCHASE
MASTERCARD #: *****S.17
2021/07/06 12:48:06
REFERENCE: 66026430 0010010011 M
AUTHORIZATION: 076586

01 APPROVED - THANK YOU 027

IMPORTANT

Retain this copy for your records

You could have collected \$16.75 in
CT Money with a Triangle Mastercard.
Cardmembers get 4% in CT Money at
Canadian Tire and 5 cents back per litre
in CT Money on regular gas at
participating Gas+ locations.
*Calculated pre-tax. Terms & Conditions
apply. Visit Triangle.com for details.

TODAY YOU SAVED
\$ 100.00
AT CANADIAN TIRE

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Visit canadiantire.ca or download the
Canadian Tire Mobile App today!

Tell us how we did for a chance to Win a
monthly prize of a \$1000 Canadian Tire
Gift Card! No purchase necessary.
Must be 18+. Conditions apply.
Survey & full Contest Rules at
telldntire.com

9703-2090-03600-184



For full refund, receipt, CT money and
packaging in original condition must
be presented within 90 days of purchase
unless stated differently in warranty.

Cooper, Dale PSSG:EX

From: Grbavac, s.15 | PSSG:EX
Sent: Monday, July 5, 2021 5:41 PM
To: Cooper, Dale PSSG:EX
Cc: Cameron, Gordon PSSG:EX; Collishaw, Tami PSSG:EX; Carter, Emma PSSG:EX
Subject: Re: Desk Fans IBF Purchase PO# DC22-092

Awesome! Let's see if we can get an additional 20 as we will be going through them quickly this summer.

Regards.

☺

s.15 **Grbavac**

Assistant Deputy Warden - Programs
Vancouver Island Regional Correctional Centre
Ministry of Public Safety & Solicitor General

On Jul 5, 2021, at 4:48 PM, Cooper, Dale PSSG:EX <Dale.Cooper@gov.bc.ca> wrote:

I just noticed that the North Saanich Canadian Tire store got some fans in and they are on sale for \$19.99 so I have placed the order for 30 Fans

Dale Cooper
Purchasing
Ministry of Public Safety and Solicitor General
Vancouver Island Regional Correctional Centre
Phone: 250-953-4475

From: Grbavac, s.15 | PSSG:EX <s.15.Grbavac@gov.bc.ca>
Sent: Tuesday, June 29, 2021 8:47 AM
To: Cameron, Gordon PSSG:EX <Gordon.Cameron@gov.bc.ca>
Cc: Cooper, Dale PSSG:EX <Dale.Cooper@gov.bc.ca>; Collishaw, Tami PSSG:EX <Tami.Collishaw@gov.bc.ca>; Carter, Emma PSSG:EX <Emma.Carter@gov.bc.ca>
Subject: RE: Desk Fans IBF Purchase

We will take the 8 fans that you have in store as they will go quickly during special canteen.

As for the below options, lets wait for our regular supply as we know the price and quality and are Ok with both.

Thank you.

☺

From: Cameron, Gordon PSSG:EX <Gordon.Cameron@gov.bc.ca>
Sent: Monday, June 28, 2021 4:38 PM

To: Grbavac, s.15 PSSG:EX <s.15 Grbavac@gov.bc.ca>
Cc: Cooper, Dale PSSG:EX <Dale.Cooper@gov.bc.ca>; Collishaw, Tami PSSG:EX <Tami.Collishaw@gov.bc.ca>; Carter, Emma PSSG:EX <Emma.Carter@gov.bc.ca>
Subject: Desk Fans IBF Purchase

Hi s.1

Victoria is currently sold out of Fans.

We do have 8 of the Honeywell 7" Desk Fans (HT-900C) in stock purchased last year from IBF. The current advertised price at Canadian Tire and Home Hardware for these are \$24.99. They currently have no stock. This is the one we normally purchase as we know it to be good.

- Amazon.ca has the same fan (Honeywell HT-900C) for \$42.59 Delivery time not stated ? Premium Price !
- Home Depot has a Hampton Bay 9" Fan for \$17.98 Delivery is estimated by July 5th. Don't know how good these are for this price ?
- Uline has a 5" fan for \$52.00 and a 7" for 66.00 Delivery normally in two days.

Prices do not include tax and Environmental fee.
Home Depot and Amazon include delivery. Uline does not.

Do you want me to wait for Canadian Tire or Home Hardware to get restocked or order from one of the other places noted ?

I recommend we wait.

Gordon R. Cameron
Purchasing Officer
Vancouver Island Regional Correctional Centre,
Phone: 250-953-4475
Fax: 250-953-4465
email: gordon.cameron@gov.bc.ca

This communication is confidential. It is intended only for the use of the person or persons to whom it is addressed. Any distribution, copying or other use by anyone else is strictly prohibited. If you have received this communication in error, please destroy the email message and any attachments immediately.

From: Grbavac, s.15 PSSG:EX s.15 Grbavac@gov.bc.ca>
Sent: Monday, June 28, 2021 1:48 PM
To: Cameron, Gordon PSSG:EX <Gordon.Cameron@gov.bc.ca>; Cooper, Dale PSSG:EX <Dale.Cooper@gov.bc.ca>
Cc: Brighton, s.15 PSSG:EX s.15 Brighton@gov.bc.ca>; Dillon, s.15 PSSG:EX s.15 Dillon@gov.bc.ca>; Zimmer, s.15 PSSG:EX s.15 Zimmer@gov.bc.ca>; Sanderman, s.15 PSSG:EX s.15 Sanderman@gov.bc.ca>
Subject: Desk Fans

Please order 30 more desk fans as our supply is almost exhausted.

Thank you.

s.15

Canadian Tire

Vancouver Island Regional Correctional Centre:

PO Box 9224 Stn. Prov. Gov. (4216 Wilkinson Rd.) Victoria BC V8W 9J1

Purchaser: Dale Cooper, PH: 250-953-4475 FAX: 250-953-4464

Charge to Purchaser's MasterCard:

RESP: 15BBC ACCT: 11330 STOB: 8597 Project: 1575511

IBF Purchase

Order Date: **July 05, 2021**

*Order Number: **DC22-092**

Quantity	Package Description	Canadian Tire Number	Product Number	Brand	Item	Description	\$ Each	Total
30	Each	43-5622-8	HT900C/ HT-809	Honeywell	Fan	7 or 8 Inch Power Air Circulator	\$19.99	599.70
30	Each				Enviromental Fee		\$0.95	28.50
								0.00
								0.00
							Subtotal	628.20
							PST	43.97
							GST	31.41
							Total	703.58

Cooper, Dale PSSG:EX

From: Grbavac, s.15 PSSG:EX
Sent: Monday, June 28, 2021 1:48 PM
To: Cameron, Gordon PSSG:EX; Cooper, Dale PSSG:EX
Cc: Brighton, s.15 PSSG:EX; Dillon, s.15 PSSG:EX; Zimmer, s.15 PSSG:EX; Sanderman, s.15 PSSG:EX
Subject: Desk Fans

Follow Up Flag: Follow up
Flag Status: Completed

Please order 30 more desk fans as our supply is almost exhausted.

Thank you.

s.

Checkout: Order Confirmation

Thank you for your purchase!

Order Number: S.22

Order Date: 2021-7-5 04:35PM (MST)

Items Ordered: 1

Store Pickup Location: North Saanich, BC

3

Join Triangle Rewards™

Don't miss the opportunity to collect and redeem Canadian Tire Money®!

REGISTER



Get 0.4% back at your favorite places,
earn at participating gas stations,
participate in Bonus Day events and
much more!

DC 22 - 092

YOUR ORDER

PICKING UP AT North Saanich, BC - 10300 McDonald Park Road

Honeywell Super Tech Force High Performance Fan, 7-in

Product #43-5622-8

Price: \$19.99

In-Store Pick Up - FREE

Ready for pick up by Wednesday, July 07 after 12:00pm

QTY: 30

TOTAL: \$628.20

Incl. \$28.50 Env. Fee

BILLING INFORMATION

Dale Cooper

PAYMENT INFORMATION



*****s.17

In-Store Pick Up Location

North Saanich, BC

10300 McDonald Park Road

North Saanich, BC V8L 5X7

778-746-4120

ORDER SUMMARY

Subtotal:	\$628.20
In-Store Pick Up:	FREE
GST:	\$31.41
PST:	\$43.97
TOTAL: *	\$703.58

Order Updates

-

If you would like to receive a Text when your order is Ready for Pickup, click here.

[TEXT ME WHEN READY](#)**Instructions for In-Store Pick Up Orders:**

+

Need help? Call 1-866-746-7287

** CT Money® can only be redeemed online for eligible merchandise (including applicable taxes) at participating Canadian Tire stores or at other locations designated by Canadian Tire.

Need Help? Contact Customer Service

customerservice@canadiantire.ca (mailto:customerservice@canadiantire.ca)

1-866-746-7287 (tel:18667467287)

Order #: s.22
Order Date: 2021/07/05

In-Store Pick Up Store Selected:
North Saanich, BC
10300 McDonald Park Road North
Saanich BC V8L 5X7

IN-STORE PICK UP



Please wait for **Ready for Pick Up** email before proceeding to the store.



**Honeywell Super Tech
Force High Performance
Fan, 7-in**
Product #43-5622-8

QTY 30

Unit Price	Total Price	Est. Pickup Date & Time*
\$19.99	\$628.20	Wednesday, July 7 12:00 PM
	Env.Fee \$28.50	

Total charges for these products:

Subtotal:	\$628.20
In Store Pick Up:	FREE
GST	\$31.41
PST	\$43.97
Purchase Total: **	\$703.58

METHOD(S) OF PAYMENT

MasterCard: XXXX-XXXX-XXXX-s.17

*Estimated times may be affected by Holiday Operating Hours. Please contact store for details.

**Taxes and fees are subject to change, which may result in a change in your total purchase price.

Cooper, Dale PSSG:EX

From: Canadian Tire <account@email.canadiantire.ca>
Sent: Monday, July 5, 2021 4:36 PM
To: Cooper, Dale PSSG:EX
Subject: Orders.22 Received

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

[View this email as a web page >](#)



**THANK YOU FOR SHOPPING
AT CANADIAN TIRE!**

YOUR ORDER IS BEING PROCESSED.

Please wait for 'Your Order Is Ready' email before coming to the store.

Hi Dale Cooper,

We have received your order and are preparing it at this time.

**PLEASE WAIT FOR 'YOUR ORDER IS READY' EMAIL BEFORE
PROCEEDING TO THE STORE**

To check the status of your order [click here.](#)

Sincerely,
Canadian Tire

ORDER DETAILS

Cooper, Dale PSSG:EX

From: Canadian Tire <account@email.canadiantire.ca>
Sent: Tuesday, July 6, 2021 8:15 AM
To: Cooper, Dale PSSG:EX
Subject: Order #s.22 is Ready for Pickup!

\$469.04

+ 20 more

EXTERNAL This email came from an external source. Only open attachments or links that you are expecting from a known sender.

[View this email as a web page >](#)



McKenzie

Susanne

YOUR ORDER IS READY!



Pickup Store
North Saanich, BC
Order #: s.22

s.22

Pickup Location: Auto Parts Counter
Pickup Code: 8189
Order to be Picked up by: Dale Cooper

Please bring this email for pickup or use your smartphone to display this email. You may be asked to provide photo ID.

Store scan to complete
Customer pickup code:
s.22

Hi Dale Cooper,

Thank you for shopping at [canadiantire.ca](https://www.canadiantire.ca)!

This email confirms that one or more items in your order are Ready for Pick Up.
Please refer to the Pickup Location above for your specific order pickup location.

Please pick up your order within 3 days of receiving this email. Orders that are not picked up within 3 days will be cancelled.

We have now processed the payment on your method(s) of payment for the item(s) below. If you're a Triangle Rewards™ member, any earned CT Money has now been added to your account! The more you shop, the more you earn!

To check order details, [click here](#).

ORDER DETAILS

Order #: ^{s.22}

Pickup Location: **North Saanich, BC**

10300 McDonald Park Road North Saanich BC V8L 5X7

Phone: (778)746-4120

Auto service: (778)746-4120

Store Hours:

For Store Hours details, [click here](#)

Pickup Area: Auto Parts Counter

READY FOR PICK UP

General Merchandise



**Honeywell Super Tech
Force High Performance
Fan, 7-in
Product #43-5622-8**

QTY	Unit Price	Total Price
30	\$19.99	\$628.20
	Env.Fee	\$28.50

Total charges for these products:

Subtotal:	\$628.20
In Store Pick Up:	FREE
GST	\$31.41
PST	\$43.97
Purchase Total: **	\$703.58

METHOD(S) OF PAYMENT

MasterCard: XXXX-XXXX-XXXX.s.17 **\$703.58** **Charged**

*Estimated times may be affected by Holiday Operating Hours. Please contact store for details.

**Taxes and fees are subject to change, which may result in a change in your total purchase price.

THIS IS NOT AN OFFICIAL RECEIPT.

Your official receipt will be provided to you when you receive your order. Please retain a copy of your official receipt for your records.

Copyright

Canadian Tire #932
10300 McDonald Park Drive
North Saanich, BC V8L 5X7
GST# 751269085RT0001
Tel: (778) 746-4120 Fax: (778) 746-4121
REG #: 200 07/06/2021 08:14:47 TRANS #: 2
OPERATOR #: 4164803000 Float: 001

=eCommerce Order # S.22

Visit canadiantire.ca or download the
Canadian Tire Mobile App today!

Tell us how we did for a chance to Win a
monthly prize of a \$1000 Canadian Tire
Gift Card! No purchase necessary.
Must be 18+. Conditions apply.
Survey & full Contest Rules at
telcdntire.com

4702-2090-03600-1164809

30X043-5622-8	@ \$	19.990 ea.
	HW DESK FAN	\$ 599.70
30X298-5928-6	@ \$	0.950 ea.
	RECYCLING FEE	\$ 28.50
	SUBTOTAL	\$ 628.20
	GST 5%	\$ 31.41
	PST 7%	\$ 43.97
	T O T A L	\$ 703.58
	M/C TEND	\$ 703.58

MASTERCARD PRE-AUTH ADVICE
MASTERCARD #: *****S.17
2021/07/06 08:14:48
REF #: 66242834 10010010 M
AUTHORIZATION #: 049656

APPROVED - THANK YOU
IMPORTANT

Retain this copy for your records

CUSTOMER COPY



0093221070604164803000010002

For full refund, receipt, CT money and
packaging in original condition must
be presented within 90 days of purchase
unless stated differently in warranty.

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BRITISH
COLUMBIA

PURCHASING CARD / BTA TRANSACTION REGISTER V21.02.21

STANDARD REGISTER

ADI

CARDHOLDER NAME:	CAMERON, GORDON®	STATEMENT DATE (DD-MMM-YYYY):	03-JUL-21	V21.02.21	CLIENT	RESP	SERVICE LINE	STOB	PROJ	TOTAL STATEMENT AMOUNT
CARDHOLDER EMAIL:	Gordon.Cameron@gov.bc.ca	LAST FOUR DIGITS OF CARD #:	s.17	CLEARING ACCOUNT:	010	15021	10160	8530	1500000	NR
BRANCH/REPORTING UNIT:	52002 VANCOUVER ISLAND RE-1069	SUPPLIER # (BMO)	s.22	GENERAL CODING:						TO REDUCE REPETITIVE ENTRY, ENTER GENERAL CODING HERE.
INVOICE NUMBER:	S.17	MINISTRY:	ATTORNEY GENERAL AND PUBLIC SAFETY AND SOLICITOR GENERAL				THE ACCOUNT CODING FIELDS BELOW WILL THEN AUTO-POPULATE. MANUALLY EDIT CODING FIELDS BELOW AS NEEDED.			

1BF
\$6525.81
Paid by Cheque
Date Sep 2, 2021

CARDHOLDER (QUALIFIED RECEIVER) EMAIL CERTIFICATION:	EXPENSE AUTHORITY EMAIL CERTIFICATION: (POLICY SUPPORTS ELECTRONIC CERTIFICATION)
I certify the goods provided or services delivered have been inspected or reviewed; and the goods or services were properly received and documentation to support the account has been verified (i.e. goods: as ordered, correct quantity and suitable quality; services: as contracted, appropriate deliverables and/or performance criteria met; or other conditions, if any, have been met).	Certified that the amount to be paid is correct, is a proper charge against an appropriation which I have been delegated authority, is in accordance with appropriate statute or other authority for payment and/or contract, the payment complies with all relevant statutes, regulations, Treasury Board directives, other executive orders and central agency and ministry policy, there are sufficient funds in the budget, and where applicable, that the work has been performed, goods supplied, the service rendered and/or conditions met.

WMB ONLY - CREW MEMBER NAMES (enter here):													
TRANS #	DATE	PURCHASED FROM (Supplier Name)	DESCRIPTION OF SERVICE/GOODS PURCHASED	CLIENT	RESP CENTRE	SERVICE LINE	STOB	PROJECT #	PRE TAX AMOUNT \$31,906.21	7% PST AMOUNT \$1716.98	5% GST AMOUNT \$1528.34	RECEIPT TOTAL \$35,151.53	SPECIAL INSTRUCTIONS - LIMITED USE TRAVELLING EMPLOYEE FULL NAME (FOR ALL STOB 57XX, except 5715) AND PROGRAM INFO CODES ONLY

PST % GST %

NR

NR

12	08-Jun-21	WWW.CANADIAN TIRE.CA	IBF (inmate Benefit Fund)/4805274173770/GC22-062(PO:504)	010	15BBC	11330	8597	1575511	418.80	29.32	20.94	469.06		7.00	5.00
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NR

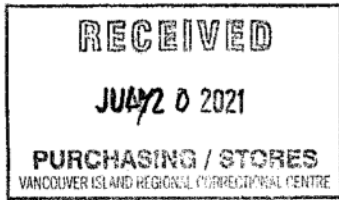
Page 164 of 182 to/à Page 165 of 182

Withheld pursuant to/removed as

NR

CORPORATE CARD

Account Number XXXX XXXX XXXX s.17
Account Name GORDON CAMERON



Statement Date Jul. 3, 2021

NR

CONTACT

General Inquiries
Lost/Stolen Cards

TOLL FREE CALLS CANADA & US	OUTSIDE CANADA & US (CALL COLLECT)
1-855-825-9232	514-881-3808
1-844-316-3760	514-881-3808

PERIOD COVERED BY THIS STATEMENT

Jun. 4, 2021 - Jul. 3, 2021


TRANS DATE	POSTING DATE	DESCRIPTION	AMOUNT (\$)
NR			

Jun. 8	Jun. 10	WWW.CANADIAN TIRE.CA	8667467287 ON	469.06
NR				

Continued on next page

Mastercard is a registered trademark, and the circles design is a trademark of Mastercard International Incorporated.

Page 1 of 2

BMO  Financial Group



P.O. BOX/CP 5000
STN/SUCCURSALE F
TORONTO ON M4Y 2T1

Account Number
Closing Balance

XXXX XXXX XXXX s.17
NR

GORDON CAMERON
ATTN GORDON CAMERON
PO BOX 9224 STN PROV GOVT
VICTORIA BC V8W 9J1

***F0003590

**For your records only.
No payment required.**

Page 167 of 182

Withheld pursuant to/removed as

NR

Bill

Vancouver Island Regional Correctional
Centre
P.O. Box 9224 Stn. Prov. Gov't
Victoria, B.C.
V8W 9J1

Date	Ref. No.
2021-06-09	504

Vendor
Canadian Tire Various Store Locations in Victoria

Bill Due	2021-06-09
Terms	15BBC
Memo	Order Number: S.22
IBF	

Items

Item	Description	Qty	U/M	Cost	Amount	Customer:Job	Class
8597 IBF Stocked	Fan, Honeywell 7 or 8	20	ea	19.99	427.79	VIRCC - IBF PURCHASE VIRCC - IBF PURCHASE	IBF Purchase
Item:Fan Desk	inch (43-5622-8)						
Environmental Fee	Environmental Fee	20	ea	0.95	20.33		IBF Purchase
GST (ITC)	GST on purchases (Input Tax Credit)			5.0%	20.94		
PST (BC) on purchases	PST (BC) on purchases			7.0%	0.00		

Item Total : 469.06

Bill Total : \$469.06

Checkout: Order Confirmation

Thank you for your purchase!

Order Number: S.22
 Order Date: 2021-6-8 01:10PM (MST)
 Items Ordered: 1
 Store Pickup Location: Victoria View Royal, BC

Canadian Tire #368
 1519 Admirals Rd.
 Victoria, BC V9A2P8
 381-3111
 GST# 878975622RT0001

YOUR ORDER

PICKING UP AT Victoria View Royal, BC - 1519 Admirals Road

REG #: 2021/06/08/2021 13:22:16 TRANS #: 9
 OPERATOR #: 4164803000 Float: 001

Honeywell Super Tech Force High Performance Fan, 7-in
 Product #43-5622-8
 Price: \$19.99

=eCommerce Order #S.22
 20X290-5920-6 @ \$ 0.950 ea.
 RECYCLING FEE \$ 19.00
 20X043-5622-8 @ \$ 19.990 ea.
 HW DESK FAN \$ 399.80
 SUBTOTAL \$ 418.80
 GST 5% \$ 20.94
 PST 7% \$ 29.32
 T O T A L \$ 469.06
 M/C TEND \$ 469.06

In-Store Pick Up - FREE
 Ready for pick up by Wednesday, June 09 after 12:00pm

QTY: 20
 TOTAL: \$418.80
 Incl. \$19.00 Env. Fee

BILLING INFORMATION

Gordon Cameron
 Box 9224 Stn Prov Govt
 PSSG/VIRCC
 Victoria, BC
 V8W 9J1, Canada

MASTERCARD PRE-AUTH ADVICE
 MASTERCARD #: *****S.17
 2021/06/08 13:22:16
 REF #: 66242834 10010010 M
 AUTHORIZATION #: 10010010
 APPROVED - THANK YOU
 IMPORTANT

PAYMENT INFORMATION



*****S.17

Exp.: S.17

Retain this copy for your records

CUSTOMER COPY

Visit canadiantire.ca or download the
 Canadian Tire Mobile App today!

Tell us how we did for a chance to Win a
 monthly prize of a \$1000 Canadian Tire
 Gift Card! No purchase necessary.
 Must be 18+. Conditions apply.
 Survey & full Contest Rules at
telldntire.com

In-Store Pick Up Location

Victoria View Royal, BC
 1519 Admirals Road
 Victoria, BC V9A 2P8
 250-381-3111

ORDER SUMMARY

Subtotal:
 In-Store Pick Up:
 GST:
 PST:
 TOTAL: *

4609-8030-06800-1164806



0036821060804164803000010009

\$418.80
 FREE
 \$20.94
 \$29.32
 \$469.06

Order Updates

If you would like to receive a Text when your order is Ready for

For a full refund, receipt, CT money and
 packaging in original condition must
 be pre-authorized at time of purchase
 unless

Instructions for In-Store Pick Up Orders:

Order #: s.22

Order Date: 2021/06/08

In-Store Pick Up Store Selected:

Victoria View Royal, BC

1519 Admirals Road Victoria BC V9A
2P8

IN-STORE PICK UP



Please wait for **Ready for Pick Up** email before proceeding to the store.



**Honeywell Super Tech
Force High Performance
Fan, 7-in**
Product #43-5622-8

QTY 20

Unit Price	Total Price	Est. Pickup Date & Time*
\$19.99	\$418.80	Wednesday, June 9 12:00 PM
	Env.Fee \$19.00	

Total charges for these products:

Subtotal:	\$418.80
In Store Pick Up:	FREE
GST	\$20.94
PST	\$29.32
Purchase Total: **	\$469.06

METHOD(S) OF PAYMENT

MasterCard: XXXX-XXXX-XXXX-S.17

*Estimated times may be affected by Holiday Operating Hours. Please contact store for details.

**Taxes and fees are subject to change, which may result in a change in your total purchase price.

Cameron, Gordon PSSG:EX

From: Canadian Tire <account@email.canadiantire.ca>
Sent: Tuesday, June 8, 2021 1:11 PM
To: Cameron, Gordon PSSG:EX
Subject: Order #S.22 Received

[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.

[View this email as a web page >](#)



**THANK YOU FOR SHOPPING
AT CANADIAN TIRE!**

YOUR ORDER IS BEING PROCESSED.

**Please wait for 'Your Order Is Ready' email before coming to the
store.**

Hi Gordon Cameron,

We have received your order and are preparing it at this time.

**PLEASE WAIT FOR 'YOUR ORDER IS READY' EMAIL BEFORE
PROCEEDING TO THE STORE**

To check the status of your order [click here](#).

Sincerely,
Canadian Tire

ORDER DETAILS



Vancouver Island Regional Correctional Centre

P.O. Box 9224 Stn. Prov. Gov't
Victoria, B.C.
V8W 9J1

Phone: 250-953-4475
FAX: 250-953-4465

Purchase Order

Date	P.O. No.
2021-06-08	504

Vendor
Canadian Tire Various Store Locations in Victoria

Ship To
VIRCC - IBF PURCHASE c/o Purchasing Dept. 4216 Wilkinson Road Victoria BC V8Z5B2

PROJECT #	1575511	RESP #	15BBC
-----------	---------	--------	-------

Purchaser: Gordon Cameron		Email: gordon.cameron@gov.bc.ca		VIRCC Reference No.		GC22-062
item	Supplier ...	Description	Qty	U/M	Rate	Amount
Fan Desk Environmenta...	43-5622-8	Fan, Honeywell 7 or 8 inch (43-5622-8)	20	ea	19.99	399.80
		Environmental Fee	20	ea	0.95	19.00
		GST on purchases (Input Tax Credit)			5.00%	20.94
		PST (BC) on purchases			7.00%	29.32

STOB #	8597
--------	------

Subtotal	\$418.80
Sales Tax	\$50.26
Total	\$469.06

Order Number: s.22

PURCHASES NOT TO EXCEED \$5,000.00

BRITISH
COLUMBIA

PURCHASING CARD / BTA TRANSACTION REGISTER V21.02.21

STANDARD REGISTER

ADI

CARDHOLDER NAME:	COOPER, DALE	STATEMENT DATE (DD-MMM-YYYY):	03-Jul-21	V21.02.21	CLIENT	RESP	SERVICE LINE	STOB	PROJ	TOTAL STATEMENT AMOUNT
CARDHOLDER EMAIL:	Dale.Cooper@gov.bc.ca	LAST FOUR DIGITS OF CARD #:	s.17	CLEARING ACCOUNT:	010	15021	10160	8530	1500000	NR
BRANCH/REPORTING UNIT:	52002 VANCOUVER ISLAND RE-1069	SUPPLIER # (BMO)	s.22	GENERAL CODING:	010	15BBC	11320	6938	1500000	TO REDUCE REPETITIVE ENTRY, ENTER GENERAL CODING HERE.
INVOICE NUMBER:	s.17	MINISTRY:	ATTORNEY GENERAL AND PUBLIC SAFETY AND SOLICITOR GENERAL			THE ACCOUNT CODING FIELDS BELOW WILL THEN AUTO-POPULATE. MANUALLY EDIT CODING FIELDS BELOW AS NEEDED.				

CARDHOLDER (QUALIFIED RECEIVER) EMAIL CERTIFICATION:

I certify the goods provided or services delivered have been inspected or reviewed, and the goods or services were properly received and documentation to support the account has been verified (i.e. goods: as ordered, correct quantity and suitable quality; services: as contracted, appropriate deliverables and/or performance criteria met; or other conditions, if any, have been met).

EXPENSE AUTHORITY EMAIL CERTIFICATION: (POLICY SUPPORTS ELECTRONIC CERTIFICATION)

Certified that the amount to be paid is correct, is a proper charge against an appropriation which I have been delegated authority, is in accordance with appropriate statute or other authority for payment and/or contract, the payment complies with all relevant statutes, regulations, Treasury Board directives, other executive orders and central agency and ministry policy, there are sufficient funds in the budget, and where applicable, that the work has been performed, goods supplied, the service rendered and/or conditions met.

WMB ONLY - CREW MEMBER NAMES (enter here):

TRANS #	DATE	PURCHASED FROM (Supplier Name)	DESCRIPTION OF SERVICE/GOODS PURCHASED	CLIENT	RESP CENTRE	SERVICE LINE	STOB	PROJECT #	PRE TAX AMOUNT \$591.22	7% PST AMOUNT \$39.84	5% GST AMOUNT \$28.46	RECEIPT TOTAL \$659.52	SPECIAL INSTRUCTIONS - LIMITED USE TRAVELLING EMPLOYEE FULL NAME (FOR ALL STOB 57XX, except 5715) AND PROGRAM INFO CODES ONLY	PST %	GST %
NR															
4	25-Jun-21	THE HOME DEPOT #7074	General Materials/Fan & mis SC22-085 (PO-510)	010	15BBD	11320	6938	1500000	98.20	6.88	4.92	110.00		7.01	5.01

NR

Reconciled by: *Gullaland*
Date: AUG 09 2021

Paid by Cheque
12140 Date 4 Aug 2021

Bill

Vancouver Island Regional Correctional
Centre
P.O. Box 9224 Stn. Prov. Gov't
Victoria, B.C.
V8W 9J1

Date	Ref. No.
2021-06-25	530

Vendor
Home Depot

Bill Due	2021-06-25
Terms	15BBD
Memo	Order Number:s.22

Items

Item	Description	Qty	U/M	Cost	Amount	Customer:Job	Class
NR							
6938-Gen Mat & Sup:Fan Floor	Fan 20" Box Floor (Lasko) Model: 3733C	2	ea	36.98	79.14		
adjustment	GST Adjustment	1		0.10	0.10		
adjustment	PST Adjustment	1		0.14	0.14		
Environmental Fee	Environmental Fee	2	ea	0.95	1.90		
GST (ITC)	GST on purchases (Input Tax Credit)			5.0%	4.82		
PST (BC) on purchases	PST (BC) on purchases			7.0%	0.00		

Item Total : 110.00

Bill Total : \$110.00

NOT VALID FOR MERCHANDISE CARRYOUT



Home Depot Canada Inc.
Store 7074 VICTORIA - 7074
2400 MILLSTREAM RD
VICTORIA, British Columbia
V9B 3R3
(250) 391 6000

To follow up on the status of this order
please send us an SMS at 84322
(standard rates may apply) or call us:
Appliances: 18007592054
Kitchens or Flooring projects:
18447705328 x2422

Page 1 of 3
Sales Person: DASAAS
25.06.2021 12:09:38

ORDER NO. s.22
Price Valid Thru : 01.07.2021

CUSTOMER	Company Name:		Contact Name:		Phone	
	WILKINSON ROAD FACILITY		GORDON CAMERON		(250) 953 4475	
	Address 4216 WILKINSON RD					City VICTORIA
	Province BC	Postal Code V8W 9J1			Job Desc. dc122	

MERCHANDISE AND SERVICE SUMMARY

DC22-084
P0:

HOME DEPOT DELIVERY							
MERCHANDISE TO BE DELIVERED:							
Ref#	Article	Description	Qty	UoM	Tax	Price Each	Extension
31	1000722044	BC CESA Air Treatment-Eco	2.00	EA	Y	\$0.95	\$1.90
DELIVERY SERVICE SUBTOTAL:							\$1.90
SHIP TO	VICTORIA - 7074					Phone (250) 953 4475	
	Address MILLSTREAM RD					City VICTORIA	
	Province BC					Postal Code V9B 3R3	
	SCHEDULED DELIVERY DATE: 25.06.2021					PST RATE: 7.00%	
MDSE & DELIVERY SUB-TOTALS:							\$1.90
END OF HOME DEPOT DELIVERY							

CARRY OUT							
Ref#	Article	Description	Qty	UoM	Tax	Price Each	Extension
NR							
30	1000682449	20" BOX FAN - MODEL 3733C	2.00	EA	Y	\$36.98	\$73.96
END OF CARRY OUT							

TOTAL CHARGES OF ALL MERCHANDISE & SERVICES		
PRE-DISCOUNT TOTAL		\$98.20
TOTAL DISCOUNT		\$0.00
PRE-TAX TOTAL		\$98.20
GST R135772911		\$4.92
QST 1021794119		N/A
PST		\$6.88
HST		N/A
TOTAL		\$110.00
END OF ORDER NO. s.22		

FOR MERCHANDISE PICK UP
PROCEED TO SERVICE DESK
AREA

ORDER NO. s.22



SCAN FOR SALE
98010160426231



How doers
get more done.

2400 MILLSTREAM RD. VICTORIA, B.C.
DEEPA AMIN MANAGER 250-391-6000

7074 00045 34533 25/06/21 09:10 AM
SALE CASHIER DOUGLAS

ORDER ID: 366042623
RECALL AMOUNT 98.20

SUBTOTAL 98.20
GST/HST 4.92
PST/QST 6.88
TOTAL \$110.00

XXXXXXXXXXXX\$17 MASTERCARD CAD\$ 110.00

AUTH CODE 009449/6451389 TA
Chip Read Verified By PIN
AID A0000000041010 Mastercard

P.O.#/JOB NAME: DC122



7074 45 34533 25/06/2021 8182

5% GST R135772911
7% BC PROV TAX

DID WE NAIL IT?

Take a short survey for a chance TO WIN
A \$3,000 HOME DEPOT GIFT CARD!
www.homedepot.com/survey

User ID: B09G 76429 69400
PASSWORD: 21325 69355

Entries must be completed within 14 days
of purchase. See complete rules on
website. No purchase necessary.
(Sondage...)



Vancouver Island Regional Correctional Centre

P.O. Box 9224 Stn. Prov. Gov't
Victoria, B.C.
V8W 9J1

Phone: 250-953-4475
FAX: 250-953-4465

Purchase Order

Date	P.O. No.
2021-06-25	530

Vendor
Home Depot

Ship To
VIRCC Attention: Purchasing Department 4216 Wilkinson Road Victoria BC V8Z 5B2

PROJECT #	1500000	RESP #	15BBD
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Purchaser: Gordon Cameron		Email: gordon.cameron@gov.bc.ca		VIRCC Reference No.		DC22-085	
item	Supplier ...	Description	Qty	U/M	Rate	Amount	

NR

Fan Floor	1000682449	Fan 20" Box Floor (Lasko) Model: 3733C	2	ea	36.98	73.96
adjustment		GST Adjustment			0.10	0.10
adjustment		PST Adjustment			0.14	0.14
Environmenta...		Environmental Fee	2	ea	0.95	1.90
		GST on purchases (Input Tax Credit)			5.00%	4.82
		PST (BC) on purchases			7.00%	6.74

STOB #	6938
--------	------

Subtotal	\$98.44
Sales Tax	\$11.56
Total	\$110.00

As per Gordon Cameron

PURCHASES NOT TO EXCEED \$5,000.00

From: [Saini, Sukhdeep PSSG:EX](#)
To: [White, Tara @ Victoria](#)
Cc: [PSSG VIRCC CBRE](#)
Subject: FW: Stand-Alone Portable AC Units
Date: Tuesday, July 27, 2021 3:46:01 PM

Hi Tera,

An employer employee risk assessment (RA) was completed this morning with regard to the portable air conditioners that are to be installed in the living units. Following plan was agreed upon by the participants. With the forecast of another heatwave by the coming weekend, I am requesting that this project is initiated asap. Please let me know the feasibility and anything that I can do at my end.

And, I would like to thank you from the bottom of my heart for your assistance in precuring these units on such short notice

Sukh

Sukhdeep S. SAINI
Deputy Warden - Operations
Vancouver Island Regional Correctional Centre (VIRCC)
Phone: (236) 478-1033
Fax: (250) 953-4464

From: Mah, s.15 PSSG:EX <s.15 Mah@gov.bc.ca>
Sent: Tuesday, July 27, 2021 3:25 PM
To: Saini, Sukhdeep PSSG:EX <Sukhdeep.Saini@gov.bc.ca>
Subject: Stand-Alone Portable AC Units

Hi Sukh,

I am pleased to advise you that between JOHS member, Mr. s.15 Santaga and myself along with Jesse from CBRE were able to attend units Mike and Papa to conduct a risk assessment on the stand-alone portable AC units. Collaboratively we were able to identify the following risks and mitigation strategies:

1. s.15

- 2.

- 3.

s.15
4.

5.

6.

I will have the formal risk assessment drawn up and signed by myself and Mr. Santaga once completed.

Thank you,

s.15 **Mah**

ADW - Classification & Case Management

Vancouver Island Regional Correctional Centre
4216 Wilkinson Road. Victoria, BC. V8Z 5B2

Phone: (236) 478-1036 | Fax: (250) 953-4417 | s.15 Mah@gov.bc.ca

-

MINISTRY OF PUBLIC SAFETY & SOLICITOR GENERAL | BC CORRECTIONS | ADULT CUSTODY DIVISION

I acknowledge my place of work is within the ancestral, traditional and unceded territory of the Coast Salish nations.

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From: [Cameron, Gordon PSSG:EX](#)
To: [Fraser, s.15 PSSG:EX](#)
Cc: [Carter, Emma PSSG:EX](#); [XT:Hyde, Mike SG:IN](#); [Saini, Sukhdeep PSSG:EX](#); [Cooper, Dale PSSG:EX](#)
Subject: Stores Portable Air Conditioning Set Up
Date: Tuesday, June 29, 2021 8:49:09 AM
Attachments: [image001.png](#)

Hi s.15

Sukh said that he prefers to have CBRE cut the plexi-glass or provide a new plexi-glass with the required hole cut.

I think a new plexi-glass would be best and then we could change it seasonally.

Note: s.15

Gordon R. Cameron
Purchasing Officer
Vancouver Island Regional Correctional Centre,
Phone: 250-953-4475
Fax: 250-953-4465
email: gordon.cameron@gov.bc.ca

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From: Fraser, s.15 PSSG:EX <s.15.Fraser@gov.bc.ca>
Sent: Tuesday, June 29, 2021 6:50 AM
To: Saini, Sukhdeep PSSG:EX <Sukhdeep.Saini@gov.bc.ca>; Cameron, Gordon PSSG:EX <Gordon.Cameron@gov.bc.ca>; Cooper, Dale PSSG:EX <Dale.Cooper@gov.bc.ca>
Cc: Carter, Emma PSSG:EX <Emma.Carter@gov.bc.ca>; XT:Hyde, Mike SG:IN <Mike.Hyde@cbre.com>
Subject: RE: Stores Portable Air Conditioning Set Up

Hi there,

Just seeking clarification. Are we wanting shops staff to create a plexi-glass cut out surround? Or am I to submit a work order to CBRE for Mike to take care of?

Thanks!

From: Saini, Sukhdeep PSSG:EX <Sukhdeep.Saini@gov.bc.ca>
Sent: Friday, June 25, 2021 4:28 PM
To: Cameron, Gordon PSSG:EX <Gordon.Cameron@gov.bc.ca>; Cooper, Dale PSSG:EX <Dale.Cooper@gov.bc.ca>
Cc: Fraser, s.15 PSSG:EX <s.15.Fraser@gov.bc.ca>; Carter, Emma PSSG:EX <Emma.Carter@gov.bc.ca>; XT:Hyde, Mike SG:IN <Mike.Hyde@cbre.com>
Subject: RE: Stores Portable Air Conditioning Set Up

Confirmed. Thank you all.

Sukhdeep S. SAINI

Deputy Warden - Operations

Vancouver Island Regional Correctional Centre (VIRCC)

Phone: (236) 478-1033

Fax: (250) 953-4464

From: Cameron, Gordon PSSG:EX <Gordon.Cameron@gov.bc.ca>

Sent: Friday, June 25, 2021 4:20 PM

To: Cooper, Dale PSSG:EX <Dale.Cooper@gov.bc.ca>

Cc: Fraser, s.15 | PSSG:EX <s.15.Fraser@gov.bc.ca>; Saini, Sukhdeep PSSG:EX <Sukhdeep.Saini@gov.bc.ca>; Carter, Emma PSSG:EX <Emma.Carter@gov.bc.ca>; XT:Hyde, Mike SG:IN <Mike.Hyde@cbre.com>

Subject: Stores Portable Air Conditioning Set Up

Hi Dale,

DW Sukh Saini has given his verbal approval today for us to get what is needed to exhaust the portable air conditioning unit we acquired last year from surplus inventory.

This includes cutting or replacing the plexiglass of the outside window.

Mike Hyde from CBRE had no issue with our request and talked with Sukh about it.

Gordon R. Cameron

Purchasing Officer

Vancouver Island Regional Correctional Centre,

PO Box 9224 Stn. Prov. Govt. Victoria BC Canada V8W 9J1

Location:

4216 Wilkinson Road Victoria BC Canada V8Z 5B2

Phone: 250-953-4475

Fax: 250-953-4465

email: gordon.cameron@gov.bc.ca



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Summit Mechanical Systems Ltd

accounts@summitvictoria.ca

1916 Berger Rd

Shawnigan Lake, British Columbia V0R 2W1

Tel: (250) 466-4615

INVOICE

Invoice No.: 5267

Date: 08/13/2021

Page: 1

WO/PO#:

Sold to:

RPD (Province of BC) c/o CBRE Limited HVAC B&B

CBREHVACSMS2920

Province of British Columbia ID 229

PO Box 304, 135 West Beaver Creek

Richmond Hill, ON L4B 4R5

Canada

Ship to:

RPD (Province of BC) c/o CBRE Limited HVAC B&B

WO#: C632080

Location: 4216 Wilkinson Rd

Requestor Contact: Tara White

Onsite Contact:

Business No.: 810900555RT0001

Quantity	Item	Description	Tax	Unit Price	Amount
		Description of work: Supply and install 17 Friedrich ZoneAire 11,000 BTU dual hose portable air conditioners to Victoria Regional Correctional Centre.	G		
		Date on site: 2021 07 30, 2021 08 13			
1	008	As per quote	G	22,735.00	22,735.00
		Subtotal:			22,735.00
		G - GST 5%			
		GST			1,136.75
Thank you for relying on Summit Mechanical Systems. We appreciate your patronage.					
Terms: Due upon receipt. A service charge of 2%/mth (24%/annum) is applicable on accounts 30 days overdue.					
Total Amount					23,871.75