



Remote Community
Inspection completed
2020-08-27

August 6th, 2020

Yakoun Inn
PO Box 227
Port Clements, BC V0T 1R0

RE: Liquor and Cannabis Regulation Branch (LCRB) - Mandatory Administrative Regulatory Requirements Inspection for the Yakoun Inn, Liquor Primary License # 033193

Good day

The above noted inspection is due for the **Yakoun Inn, Liquor Primary License # 033193**. Under normal circumstances I would be attending your establishment to conduct this inspection. However due to COVID-19 related travel restrictions to Haida Gwaii, I will be conducting the noted inspection remotely.

The purpose of this inspection is to focus on the following administrative regulatory requirements:

- **Page 11 of the Liquor Primary Terms and Conditions Handbook: Availability of Your Licence.** I will be reviewing and checking to ensure the licence is valid and the information on the licence is correct and the licence is posted properly.
- **Page 11 of the Liquor Primary Terms and Conditions Handbook: Availability of Your Red Line Floor Plans.** I will be reviewing and ensuring the red line "service area" floor plan is available for inspection and is correct.
- **Page 17 of the Liquor Primary Terms and Conditions Handbook: Liquor Register.** I will be checking to determine a Liquor Registry is kept.

A liquor register is a record of all your purchases (i.e. receipts and invoices) for your liquor inventory, including any liquor transfers. You must keep a liquor register and it must be available for inspection at all times. Liquor registers may be hardcopy or digital.

- A liquor inspector or police officer may look at your register and compare it to your stock to make sure you have purchased your liquor lawfully.

Ministry of Attorney General

Liquor and Cannabis Regulation
Branch

Mailing Address:
107-3220 Eby Street
Terrace, BC V8G 5K8
Phone: (250) 638-6544
Fax: (250) 615-9859

Location:
Service BC
107-3220 Eby Street
Terrace, BC V8G 5K8

The course packages, exams and certificate numbers can be found online at <https://www.responsible-service-bc.gov.bc.ca/>, or by phoning 1-888-461-9080.

- **Page 19 & 20 of the Liquor Primary Terms and Conditions Handbook: Price Lists, Drink size/Minimum Pricing Reviewed.** I will be checking and ensuring the price list, drink size and pricing is compliant.

You must have a price list available showing:

- The types of liquor you sell
- The size of each drink (in fluid ounces or millilitres)
- The price, specifying whether or not taxes are included and what the applicable taxes are, including any drink specials you are currently offering

You do not have to include a complete list of all available mixed drinks, as long as you clearly list the price and the amount of liquor (for example, "mixed drinks contain 1 Oz of liquor, and cost 'x' for bar brands and 'y' for premium").

You may post the price list or have a copy at all tables. At a minimum, it must be available on request.

Please refer to page 17 of the Liquor Primary Terms and Conditions Handbook for the minimum drink pricing table. I have attached a Liquor List / menu example as a reference.

- **MAP (Minors as Agents) Program Reviewed.** I will be discussing and ensure the licensee is aware of the MAP Program.
- **Page 5 of the Liquor Primary Terms and Conditions Handbook: Display of Social Responsibility Materials.** I will be checking to ensure at least one alcohol sense material is posted.

In addition to the above, you are required to have and maintain an *Incident Log*, Page 9 of the Liquor Primary, Terms & conditions Handbook refers;

Overservice and intoxicated patrons

It is your responsibility to make sure patrons do not become intoxicated while in your establishment or at an event site.

You must not let a person who appears to be intoxicated enter or remain in your service area. You must refuse the person service, have the person removed and ensure they depart safely.

5. Please also provide the current contact information (full name, telephone numbers and email address) for the Licensee Representative.

The due date for the above requests is **August 31st, 2020**.

Once I have received all the above requested records, and I have reviewed same I will contact you to set up and telephone interview.

If you have any questions or concerns regarding the inspection, please call or email.

Michael Lamarche
Liquor & Cannabis Inspector

Liquor & Cannabis Regulation Branch
Ministry of Attorney General
107-3220 Eby Street
Terrace, BC V8G 5K8

Ph: 778-702-0093

Cell # 1-250-615-9859

Email: Michael.Lamarche@gov.bc.ca

Website: <https://www2.gov.bc.ca/gov/content/employment-business/business/liquor-regulation-licensing>

Licensing Help Desk Phone: 1 866 -209 2111

Licensing Email: LCRBliquor@gov.bc.ca

Liquor and Cannabis Regulation Branch website: www.gov.bc.ca/liquorregulationandlicensing

SEP Help Desk Phone: 1 855 999 7656 - SEP site: www.specialevents.bcldb.com

Serving it Right and Special Event Server courses website: www.responsible-servicebc.gov.bc.ca



August 18th, 2018

Yakoun Inn
Box 227
Port Clements, BC
V0T 1R0
Attn: Ann Decock

COPY

*sent out via
mail 2018 8 23*

RE: Floor Plans for Yakoun Inn Liquor primary Licence # 033193

Please find enclosed a copy of the Liquor and Cannabis Regulation Branch approved floor plans for your establishment.

Please post alongside your Liquor Primary Licence. The floor plans and the licence must be together and the two form your licence to operate the liquor primary establishment.

Yours truly,

Michael Lamarche
Liquor Inspector
Special Provincial Constable

Liquor & Cannabis Regulation Branch
Ministry of Attorney General
107-3220 Eby Street
Terrace, BC V8G 5K8

Ph: 250-638-6544
Cell # 1-250-615-9859
Email: Michael.Lamarche@gov.bc.ca
Website: <https://www2.gov.bc.ca/gov/content/employment-business/business/liquor-regulation-licensing>

Establishment: AVOON INNLicence # 033193FP ☒ LP ☒ LRS ☒ MANU ☒

Address: _____

Postal Code _____

Date: 11 AugTime: IN 1730 OUT _____# Occupants 14Person in charge: M/F Name: MELISSA CAMPBELLPosition Title: SERVE

Confirmed Alcohol Sense Material?

Yes ☒No ☐N/A ☐

Discussed MAP Program/Sticker?

Yes ☒No ☐N/A ☐

Staff Training completed on Implementation of Policy

Yes ☐No ☐N/A ☐

Reviewed Drink Size/Min Pricing?

Yes ☒No ☒N/A ☐

Liquor Licence Reviewed?

Yes ☒No ☐N/A ☐

Liquor Register Reviewed?

Yes ☐No ☐N/A ☐

Reviewed Service Area Plan?

Yes ☒No ☐N/A ☐

Reviewed Serving It Right?

Yes ☒No ☐N/A ☐

Is there written training policy regarding;

1. checking of identification

Yes ☐No ☐N/A ☐

2. overcrowding

Yes ☐No ☐N/A ☐

3. Intoxicated persons?

Yes ☐No ☐N/A ☐

Is there an Incident Book?

Yes ☒No ☐N/A ☐

Is the Incident Book up to date?

Inspector handout provided

FP ☒LP ☒LRS ☒MANU ☒Yes ☒No ☐N/A ☐

Minimum Drink Price Table Product Category	Minimum Price per ounce (not including sales tax)	Price per drink: Examples of some common sizes (not including sales tax)
Draught cider/beer (if serving is less than 50 oz or 1.42 litres)	\$0.25 per oz (28.4 ml)	\$3 per 341 ml (12 oz) (sleeve) \$5 per 20 oz (pint)
Draught cider/beer (if serving size is 50 oz or 1.42 litres or greater)	\$0.20 per oz (28 ml)	\$12 per 60 oz (jug)
Packaged beer, cider and coolers	\$0.25 per oz (28 ml)	\$3 per 341 ml (12 oz) bottle or 355 ml can
Wine / Fortified wine (including sake)	\$0.60 per oz (28 ml)	\$3 per 5 oz glass (125 ml) \$3.60 per 6 oz glass (170 ml) \$5.40 per 9 oz glass (255 ml) \$15.85 per 750 ml bottle (26.4 oz)
Liqueurs / Spirits	\$3 per oz (28 ml)	\$3 per oz (28 ml)

Page 06 of 12

Withheld pursuant to/removed as

Copyright

Lamarche, Michael LCLB:EX

From: Lamarche, Michael LCLB:EX
Sent: Wednesday, February 7, 2018 9:20 AM
To: 'Marissa Jones'
Subject: RE: Yakoun River Inn - Drink Menu

Thank you, I'll get back to you and set up a phone interview. I have no voice right now due to a cold.

Michael Lamarche
Liquor Inspector
Special Provincial Constable

Liquor Control and Licensing Branch
Ministry of Attorney General
107-3220 Eby Street
Terrace, BC V8G 5K8

Ph: 250-638-6544
Cell # 1-250-615-9859
Email: Michael.Lamarche@gov.bc.ca
Website: <http://www.gov.bc.ca/liquorregulationandlicensing>

-----Original Message-----

From: Marissa Jones s.22
Sent: Tuesday, February 6, 2018 6:38 PM
To: Lamarche, Michael LCLB:EX
Subject: Yakoun River Inn - Drink Menu

Hi Michael,

Please see attached PDF (paper copy) of Yakoun River Inn's Drink Menu as requested, on behalf of Anne Decock.

Thank you in advance,
Marissa

Once I receive all the required documented information from you, I will contact you to set up a phone interview.

Please call or email me if you have questions or require further clarification, thank you.

Michael Lamarche

Liquor Inspector
Special Provincial Constable

Liquor Control and Licensing Branch
Ministry of Attorney General
107-3220 Eby Street
Terrace, BC V8G 5K8

Ph: 250-638-6544

Cell # 1-250-615-9859

Email: Michael.Lamarche@gov.bc.ca

Website: <http://www.gov.bc.ca/liquorregulationandlicensing>

Lamarche, Michael LCLB:EX

From: Marissa Jones s.22
Sent: Friday, January 26, 2018 4:48 PM
To: Lamarche, Michael LCLB:EX
Subject: Yakoun Inn Inspection Requirements - Food Primary #033193
Attachments: Anne Decock-Inspection Requirements.pdf; ATT00001.txt; IMG_4290.jpg; ATT00002.txt; IMG_4259.jpg; ATT00003.txt; IMG_4261.jpg; ATT00004.txt; IMG_4262.jpg; ATT00005.txt; IMG_4263.jpg; ATT00006.txt; IMG_4274.jpg; ATT00007.txt; IMG_4275.jpg; ATT00008.txt; IMG_4280.jpg; ATT00009.txt; IMG_4285.jpg; ATT00010.txt; IMG_4288.jpg; ATT00011.txt; IMG_4289.jpg; ATT00012.txt; IMG_4291.jpg; ATT00013.txt; IMG_4293.jpg; ATT00014.txt; IMG_4295.jpg; ATT00015.txt; IMG_4308.jpg; ATT00016.txt

Good Afternoon Michael,

Please see attached required information for Yakoun Inn's inspection requirements (Food Primary #033193), on behalf of Anne Decock. As per attached 15 photos and PDF file that is 81 pages.

Please reply to this email confirming you have received all information as stated above.

If any further information required please contact Anne Decock at 250-557-4440.

Thank you in advance,
Marissa Jones

(owner) 341 ml.

*carolina
HTRW 330 ml.*

*2018 01-31
2018 1600*

IPA -

*Spoke to Anne Decock - figure more to be ordered. to show
size of beer, cooler & sides.
Send to me by Wednesday Feb 7.*



2017-12-06

Yakoun Inn
PO Box 227
Port Clements, BC V0T 1R0
Attn: Ann Decock

Re: Remote Community Inspection Requirements - Food Primary # 033193

Pursuant to section 42 of the *Liquor Control and Licensing Act* (the Act), the Liquor Control and Licensing Branch conducts routine inspections of all licensed establishments in British Columbia. As your establishment is located in a remote area, the branch is not always able to conduct an on-site inspection. As such, this office will conduct this routine inspection by mail and phone. A subsequent on-site inspection may occur if required.

The Terms and Conditions that apply to your licence are located within the Terms and conditions Handbook for your licence type which may be accessed at

<https://www2.gov.bc.ca/gov/content/employment-business/business/liquor-regulation-licensing/publications-resources/terms-and-conditions-handbooks>

Please review the video (*Hint: Use Google Chrome to watch this Video*) intended to help licensees operate their establishments safely and according to the rules located at

<https://www2.gov.bc.ca/gov/content/employment-business/business/liquor-regulation-licensing/publications-resources/operating-your-establishment-helpful-videos-for-liquor-licensees>

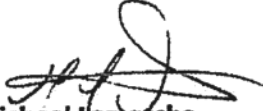
Pursuant to section 42 of the Act you are required to forward the following information to the Terrace branch by email or mail:

- 1) Pictures of the "Signage" and "Licensed Area" of your establishment.
- 2) Pictures of your liquor licence posted in a prominent place within the liquor service area of your establishment.
- 3) A Picture of your "Alcohol Sense Material" displayed in the service area of your establishment.
- 4) A scanned copy of each of the "Serving It Right Certificates" for all employees, staff and management who sell, serve or supervise the sale or service of liquor.
- 5) A statement from you the licensee that the floor plan enclosed with this letter is accurate and no structural changes have been made to your establishment that alters the floor plan.
- 6) A scanned copy of your liquor menu including the size and prices of drinks.
- 7) A scanned copy of your liquor purchase receipts for the period of time of June 1st to November 30th, 2017.

You are required to submit the above listed documents and information by email or mail not later than December 29th, 2017. *extension - Jan 29/18*

Once I receive all the required documented information from you, I will contact you to set up a phone interview.

Please call or email me if you have questions or require further clarification, thank you.



Michael Lamarche
Liquor Inspector
Special Provincial Constable

Liquor Control and Licensing Branch
Ministry of Attorney General
107-3220 Eby Street
Terrace, BC V8G 5K8

Ph: 250-638-6544

Cell # 1-250-615-9859

* Email: Michael.Lamarche@gov.bc.ca

Website: <http://www.gov.bc.ca/liquorregulationandlicensing>



727-12-22
Spoke to new area phone. OK
Revised to Jan 30, 2018.

2017-12-06

Yakoun Inn
PO Box 227
Port Clements, BC V0T 1R0
Attn: Ann Decock

Re: Remote Community Inspection Requirements - Food Primary # 033193

Pursuant to section 42 of the *Liquor Control and Licensing Act* (the Act), the Liquor Control and Licensing Branch conducts routine inspections of all licensed establishments in British Columbia. As your establishment is located in a remote area, the branch is not always able to conduct an on-site inspection. As such, this office will conduct this routine inspection by mail and phone. A subsequent on-site inspection may occur if required.

The Terms and Conditions that apply to your licence are located within the Terms and conditions Handbook for your licence type which may be accessed at

<https://www2.gov.bc.ca/gov/content/employment-business/business/liquor-regulation-licensing/publications-resources/terms-and-conditions-handbooks>

Please review the video (*Hint: Use Google Chrome to watch this Video*) intended to help licensees operate their establishments safely and according to the rules located at

<https://www2.gov.bc.ca/gov/content/employment-business/business/liquor-regulation-licensing/publications-resources/operating-your-establishment-helpful-videos-for-liquor-licensees>

Pursuant to section 42 of the Act you are required to forward the following information to the Terrace branch by email or mail:

- 1) Pictures of the "Signage" and "Licensed Area" of your establishment.
- 2) Pictures of your liquor licence posted in a prominent place within the liquor service area of your establishment.
- 3) A Picture of your "Alcohol Sense Material" displayed in the service area of your establishment.
- 4) A scanned copy of each of the "Serving It Right Certificates" for all employees, staff and management who sell, serve or supervise the sale or service of liquor.
- 5) A statement from you the licensee that the floor plan enclosed with this letter is accurate and no structural changes have been made to your establishment that alters the floor plan.
- 6) A scanned copy of your liquor menu including the size and prices of drinks.
- 7) A scanned copy of your liquor purchase receipts for the period of time of June 1st to November 30th, 2017.

You are required to submit the above listed documents and information by email or mail not later than December 29th, 2017.