

**From:** [Bhat, Asha JTST:EX](#)  
**To:** [Lamare, Karen JTST:EX](#)  
**Subject:** FW: Juno ticket clarification  
**Date:** Thursday, September 7, 2017 1:32:10 PM  
**Attachments:** [image004.png](#)  
[image005.png](#)  
[image006.png](#)

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FYI and file pls.

thnx,

a.

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**From:** Prem Gill [mailto:[pgill@creativebc.com](mailto:pgill@creativebc.com)]

**Sent:** Thursday, September 7, 2017 1:31 PM

**To:** Bhat, Asha JTST:EX

**Subject:** Juno ticket clarification

Hi Asha,

I have had a conversation with the Juno Host Committee and provide clarity on the ticket questions and contract.

The tickets are intended for the Host committee to determine where/how they are distributed and Creative BC will work them to ensure all needs are met. There will be a few tickets for Creative BC and government and we will likely take 2 tables at the Gala event.

Premier Horgan and Minister Beare will receive invites from CARAS and would not be part of the allotment.

I hope that helps in clarity.

Prem

**PREM GILL | CEO | MOBILE + 1 604 240 0490 | [CREATIVEBC.COM](http://CREATIVEBC.COM)**



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**From:** Brenda Grunau  
**To:** [Lamare, Karen TAC:EX](#)  
**Subject:** RE: JUNOs - tickets requirements for CrBC  
**Date:** Tuesday, January 9, 2018 10:48:49 AM

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Karen,

Here's our suggested breakdown for tickets:

**JUNO Broadcast Show – value \$190**

TOTAL: 25 tickets – 6 VIP and 19 Industry

- **Creative BC – 2 VIP, 8 industry**
- **Province – 4 VIP, 11 industry**

**JUNO Gala Dinner & Awards – value \$400**

TOTAL: 20 tickets (two 10 person tables)

- **Creative BC: 10 tickets (one table)**
- **Province: 10 tickets (one table)**

**JUNO Welcome Reception – value \$70**

2018 JUNO Awards Welcome Reception & Chairman's Reception

TOTAL: 25 tickets, includes 6 invitations to the Chairman's Reception

- **Creative BC – 12 tickets, 3 Chairman's**
- **Province: 13 tickets, 3 Chairman's**

Let us know if that works for you.

Brenda

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**From:** Lamare, Karen TAC:EX [<mailto:Karen.Lamare@gov.bc.ca>]  
**Sent:** Tuesday, January 09, 2018 9:45 AM  
**To:** Brenda Grunau  
**Subject:** JUNOs - tickets requirements for CrBC  
**Importance:** High

Hi Brenda,

I've been asked to confirm how many of the JUNO tickets have been committed (those that are for CrBC and Government not including tickets for the Host committee).

I think that based on our previous conversation, none of the tickets have been committed as CrBC is waiting for direction from the Ministry. However, could you please advise how many tickets at minimum that you need for each event? I need this information for a note for the Minister's office.

Thanks, K

**Karen Lamare**

Director, Creative Sector Policy  
Ministry of Tourism, Arts and Culture  
Mobile: 604 506-3520  
Email: [karen.lamare@gov.bc.ca](mailto:karen.lamare@gov.bc.ca)

**From:** [Bhat, Asha TAC:EX](#)  
**To:** [pgill@creativebc.com](mailto:pgill@creativebc.com)  
**Cc:** [Lamare, Karen TAC:EX](#); [Carroll, Lora TAC:EX](#); [Hill, Lara TAC:EX](#)  
**Subject:** TAC proposed JUNO ticket distribution  
**Date:** Monday, January 29, 2018 11:25:41 AM

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Hi Prem,

Please find below the requested ticket distribution for the JUNOs from our Minister's Office (MO).

Don't hesitate to ring with any Qs.

cheers!

a.

**Friday Night – Chairman's Reception**

6 tickets (4 MO and 2CrBC)

**Friday Night – Welcome Reception**

6 MO

2 (1 DM) and (1 Min. staff)

17 CrBC

**Saturday Night – JUNO Gala Dinner and Awards**

4 MO (3 Elected and 1 staff)

2 DMO

14 CrBC

**Sunday Night – JUNO Awards Broadcast**

2 VIP – MO

4 VIP – CrBC

8 MO – (7 Elected's and 1 staff)

2 DMO

8 CrBC

**From:** [Bhat, Asha TAC:EX](#)  
**To:** [Meadows, Jennifer L TAC:EX](#)  
**Cc:** [Wyllie, Sandra TAC:EX](#); [Hill, Lara TAC:EX](#); [Carroll, Lora TAC:EX](#)  
**Subject:** Request: JUNO VIP tickets - names?  
**Date:** Tuesday, February 6, 2018 11:01:17 AM  
**Importance:** High

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Hi Jennifer – FYI the request below. Are you able to advise?

a.

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**From:** Prem Gill [<mailto:pgill@creativebc.com>]  
**Sent:** Tuesday, February 6, 2018 10:21 AM  
**To:** Bhat, Asha TAC:EX  
**Cc:** Carroll, Lora TAC:EX; Hill, Lara TAC:EX  
**Subject:** VIP tickets - names? TAC proposed JUNO ticket distribution  
**Importance:** High

Asha –

Can you please advise on the names for the VIP tickets for the following? I forgot that we need to advise Caras:

**Friday Night – Chairman’s Reception**

4 MO

**Saturday Night – JUNO Gala Dinner and Awards**

4 MO (3 Elected and 1 staff) – specifically the elected attendees

2 DMO

**Sunday Night – JUNO Awards Broadcast**

2 VIP – MO

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**From:** Bhat, Asha TAC:EX [<mailto:Asha.Bhat@gov.bc.ca>]  
**Sent:** Monday, January 29, 2018 11:26 AM  
**To:** Prem Gill <[pgill@creativebc.com](mailto:pgill@creativebc.com)>  
**Cc:** Lamare, Karen TAC:EX <[Karen.Lamare@gov.bc.ca](mailto:Karen.Lamare@gov.bc.ca)>; Carroll, Lora TAC:EX <[Lora.Carroll@gov.bc.ca](mailto:Lora.Carroll@gov.bc.ca)>; Hill, Lara TAC:EX <[Lara.Hill@gov.bc.ca](mailto:Lara.Hill@gov.bc.ca)>  
**Subject:** TAC propsed JUNO ticket distribution

Hi Prem,

Please find below the requested ticket distribution for the JUNOs from our Minister’s Office (MO).

Don’t hesitate to ring with any Qs.

cheers!

a.

**Friday Night – Chairman’s Reception**

6 tickets (4 MO and 2CrBC)

**Friday Night – Welcome Reception**

6 MO

2 (1 DM) and (1 Min. staff)

17 CrBC

**Saturday Night – JUNO Gala Dinner and Awards**

4 MO (3 Elected and 1 staff)

2 DMO

14 CrBC

**Sunday Night – JUNO Awards Broadcast**

2 VIP – MO

4 VIP – CrBC

8 MO – (7 Elected's and 1 staff)

2 DMO

8 CrBC

**From:** Bhat, Asha TAC:EX  
**Sent:** Tuesday, March 13, 2018 1:35 PM  
**To:** Wyllie, Sandra TAC:EX  
**Cc:** Lamare, Karen TAC:EX; McKay, Lora TAC:EX  
**Subject:** MLA Bob D'Eith: JUNO tix

Hi Sands – I understand CrBC got a call from the Minister's office advising MLA Bob D'Eith would like to attend the Saturday Gala and Dinner.

As per below, we had double checked this one and were advised on March 6<sup>th</sup> that this ticket was not needed. Unfortunately CrBC has since allocated the extra ticket to another stakeholder. Prem is looking to see if they can find two seats at the table

s.22

Wanted to flag this for you in Jennifer's absence in case there has been a change in attendance on our side? (ie: you had mentioned the DM may need to revisit her attendance for certain portions of the JUNOs given another commitment?) Can you pls me know if we'll be using all our ministry tix as anticipated? If yes, then I'll advise CrBC to continue to work with CARAS to work this out.

cheers!  
a.

**From:** Bhat, Asha TAC:EX  
**Sent:** Tuesday, March 6, 2018 2:37 PM  
**To:** Prem Gill  
**Cc:** McKay, Lora TAC:EX; Brenda Grunau  
**Subject:** JUNO tix

Hi Prem - FYI below.  
a.

ASHA BHAT  
Executive Director, Creative Sectors  
250.213.7833  
[Asha.Bhat@gov.bc.ca](mailto:Asha.Bhat@gov.bc.ca)

Begin forwarded message:

**From:** "Meadows, Jennifer L TAC:EX" <[Jennifer.Meadows@gov.bc.ca](mailto:Jennifer.Meadows@gov.bc.ca)>  
**Date:** March 6, 2018 at 1:22:09 PM PST  
**To:** "Bhat, Asha TAC:EX" <[Asha.Bhat@gov.bc.ca](mailto:Asha.Bhat@gov.bc.ca)>  
**Cc:** "McKay, Lora TAC:EX" <[Lora.McKay@gov.bc.ca](mailto:Lora.McKay@gov.bc.ca)>, "Wyllie, Sandra TAC:EX" <[Sandra.Wyllie@gov.bc.ca](mailto:Sandra.Wyllie@gov.bc.ca)>, "Hill, Lara TAC:EX" <[Lara.Hill@gov.bc.ca](mailto:Lara.Hill@gov.bc.ca)>  
**Subject:** RE: Qs re JUNO tix

Hi Asha,

MLA Chandra Herbert will not be attending any of the Juno events.

MLA Bob D'Eith is not attending the Saturday evening Gala and Dinner. He will be attending the Friday receptions and Saturday broadcast only.

I am still waiting for confirmation from MO on who the two VIP broadcast tickets are for.

Thanks  
Jennifer

**From:** Prem Gill <[pgill@creativebc.com](mailto:pgill@creativebc.com)>

**Date:** March 6, 2018 at 11:12:18 AM PST

**To:** Brenda Grunau <[bgrunau@creativebc.com](mailto:bgrunau@creativebc.com)>, "Bhat, Asha TAC:EX" <[Asha.Bhat@gov.bc.ca](mailto:Asha.Bhat@gov.bc.ca)>

**Subject: RE: JUNO event details**

Asha –

Any confirmation on MLA Chandra Herbert's attendance?

What about MLA D'Eith for the gala?

Prem

**From:** Brenda Grunau  
**To:** [Lamare, Karen TAC:EX](#); [Prem Gill](#); [Bhat, Asha TAC:EX](#)  
**Cc:** [Hill, Lara TAC:EX](#)  
**Subject:** RE: MO decision: 4 Red Carpet passes for Juno Broadcast  
**Date:** Tuesday, March 20, 2018 10:24:11 AM

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Thanks.

Also, we've coordinated the delivery of tickets with Marina Holding, and they will be couriered this morning.

Brenda

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**From:** Lamare, Karen TAC:EX <Karen.Lamare@gov.bc.ca>  
**Sent:** Tuesday, March 20, 2018 10:22 AM  
**To:** Brenda Grunau <bgrunau@creativebc.com>; Prem Gill <pgill@creativebc.com>; Bhat, Asha TAC:EX <Asha.Bhat@gov.bc.ca>  
**Cc:** Hill, Lara TAC:EX <Lara.Hill@gov.bc.ca>  
**Subject:** RE: MO decision: 4 Red Carpet passes for Juno Broadcast

Hi Brenda,

We will follow up and get back to you shortly. K

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**From:** Brenda Grunau [<mailto:bgrunau@creativebc.com>]  
**Sent:** Tuesday, March 20, 2018 9:34 AM  
**To:** Prem Gill; Bhat, Asha TAC:EX  
**Cc:** Lamare, Karen TAC:EX; Hill, Lara TAC:EX  
**Subject:** RE: MO decision: 4 Red Carpet passes for Juno Broadcast

Asha,

Brayden from the JUNOs is coordinating red carpet passes and needs additional information. Is there someone in your office who can coordinate?

Here are the details:

- Will each of these people be arriving separately - or will they be arriving as one group? And will they be walking alone or do they have staff that will accompany them?
- The "Red Carpet Car Pass" is good for one vehicle or one group (if they are walking up). Brayden will be stationed at the Parq starting on Thursday to hand out Red Carpet Packages.
- Package Pickup Hours are: Thurs: 12p-6p | Fri: 9a-6p | Sat: 9a-5p, Parq Hotel - Burrard Room 4th Floor
- They can courier a package somewhere but not until Thursday
- Brayden Lowery: [brayden@planvproductions.com](mailto:brayden@planvproductions.com); phone: s.22

I can deliver the passes to Bob D'Eith and Minister Heyman at the Opening Reception if that's easiest, and courier the tickets for Minister Heyman and Minister Mark to their hotels/residences on



Friday, if someone will be there to accept the package.

Brenda

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**From:** Prem Gill

**Sent:** Friday, March 16, 2018 5:03 PM

**To:** Bhat, Asha TAC:EX <[Asha.Bhat@gov.bc.ca](mailto:Asha.Bhat@gov.bc.ca)>

**Cc:** Lamare, Karen TAC:EX <[Karen.Lamare@gov.bc.ca](mailto:Karen.Lamare@gov.bc.ca)>; Hill, Lara TAC:EX <[Lara.Hill@gov.bc.ca](mailto:Lara.Hill@gov.bc.ca)>;  
Brenda Grunau <[bgrunau@creativebc.com](mailto:bgrunau@creativebc.com)>

**Subject:** Re: MO decision: 4 Red Carpet passes for Juno Broadcast

Thanks Asha. We will pass that along.

On Mar 16, 2018, at 4:29 PM, Bhat, Asha TAC:EX <[Asha.Bhat@gov.bc.ca](mailto:Asha.Bhat@gov.bc.ca)> wrote:

Hi Prem – The Minister's office has advised their preferences for the red carpet passes as follows:

Minister Rob Fleming (VIP ticket)  
Minister Melanie Mark (VIP ticket)  
Minister George Heyman  
MLA Bob D'Eith

They also asked that while MLA D'Eith would get a red carpet pass, that every effort be made by CARAS <sup>s.22</sup> for the Broadcast.

Thnx for your help with this.

cheers,

a.

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**From:** Prem Gill [<mailto:pgill@creativebc.com>]

**Sent:** Friday, March 16, 2018 11:54 AM

**To:** Bhat, Asha TAC:EX

**Cc:** Brenda Grunau

**Subject:** 4 Red Carpet passes for Juno Broadcast

Hi Asha,

There are 4 red carpet passes for the Juno Broadcast. VIP tickets to not include "walking the carpet", the red carpet has a different entrance. Can you advise which government officials these tickets can be assigned to? Note that Minister Beare is taken care by CARAS for red carpet.

Reminder on BC government attendees for Broadcast on March 25:

Minister Rob Fleming (VIP ticket)

Minister Melanie Mark (VIP ticket)

Minister George Heyman  
MLA Bob D'Eith plus one  
MLA Sam Sullivan plus one  
Claire Avison  
Kelly Newhook.

Thannks!

**Prem Gill** CEO

DIRECT 1 604 730 2233 7 West 6th Ave  
MOBILE 1 604 240 0490 Vancouver BC V5Y1K2

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<image002.png><image003.png><image004.png>

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## **Information Note Advice to Minister**

**Date: January 10, 2018**

**Cliff #: 32132**

**Issue: JUNOs - Ticket Distribution Plan**

### **Background / Facts:**

- March 2017, the Province committed up to \$1.2 million to secure the 2018 JUNOs. These funds cover the cost of running the primary events associated with the JUNO awards, including the Chairman's Reception, the JUNO Awards Welcome Reception, the JUNO Gala Dinner and Awards, the JUNO Red Carpet and the JUNO Awards Broadcast.
- The 47<sup>th</sup> annual JUNO Awards and JUNO Week 2018 will be hosted in Vancouver from March 19<sup>th</sup> through to the JUNO Awards Broadcast on CBC on March 25, 2018.
- The Canadian Academy of Recording Arts and Sciences (CARAS) organizes all primary JUNO Awards events and is supported by a volunteer Host Committee, co-chaired by Catherine Runnals (President of Brand Live Management Group & Tourism Vancouver Board Member) and Nick Blasko (Amelia Artists/Rifflandia Festival). Additional members of the Host Committee include music industry leaders, tourism and corporate partners and local business executives.
- The Host Committee's role is to support the Host City aspect of the 2018 Juno Awards and to execute local initiatives that create excitement and engagement within the community.
- In addition to enhancing BC's thriving music scene, it is anticipated the JUNOS will create significant economic benefit to the hospitality and tourism industry.
- An opportunity is available for the Premier or Minister Beare to speak at the JUNO Gala Dinner & Awards on Saturday, March 24<sup>th</sup>.



**Ministry of  
Tourism, Arts and  
Culture**



s.13

**Attachment(s):**

s.13

**Contact:           Asha Bhat, Executive Director, Creative Sectors Branch (250 387-0132)**

Page 13 to/à Page 17

Withheld pursuant to/removed as

s.13

## **Thursday March 22, 2018: Detailed Itinerary**

**9:45 – 10:15 BC Music Fund *AMPLIFY BC* announcement (TBC)**

**Contact:** Carolyn Jack, GCPE Cell: (250) 893-4449

**Minister's role:** (TBC by GCPE)

- Media Release **AMPLIFY BC** at 9:45 a.m.
- Media ops 10:15 a.m – 12:00 p.m (TBC) – See GCPE AMPLIFY BC Q+As

**12:55 – 2:00 pm Music Cities Forum Luncheon – PARQ Vancouver**

- Prem Gill will meet Minister and introduce her to the organizers
- Contact: Prem's Cell: 604 240 0490

**2:00 – 3:00 pm Music Cities Round Table – See Music Cities Agenda Attached**

- ROUNDTABLE 1 - WE'RE NEW TO THIS! WHAT DO WE DO?
- A roundtable for new cities and towns to discuss what music cities means to them.

**5:30 p.m – 7:30 pm: Creative BC JUNOs Reception – Creative BC Offices**

- Short program starts at 6:15 p.m
- Address: 7 W 6<sup>th</sup> Ave, Vancouver 3<sup>rd</sup> floor – FOB needed for underground parking
- **Onsite contact:** Karin Watson, Creative BC (604.809.4882)
- Details: See Creative BC JUNO Reception Overview attachment

**Minister's role:** Speaking opportunity, 3-4 minutes – See Speaking Notes attached

### **Attachments:**

1. Creative BC JUNO Reception Overview
2. Speaking Notes – Creative BC JUNO reception
3. RSVP List of Attendees for CrBC reception
4. JUNO Nominees from B.C.
5. AMPLIFY BC News Release (Need Final from GCPE)
6. AMPLIFY BC Q+As (Need Final from GCPE)
7. Music Cities Forum Schedule



## **MUSIC CITIES FORUM**

Vancouver, Canada - Thursday 22 March 2018

A day of learning, best practice and examples of music's role on cities in Canada and beyond.

9:15 - 10:00am	<b>REGISTRATION AND COFFEE</b>
10:00 - 10:15am	<b>WELCOME AND OPENING</b>
10:15 - 11:00am	<b><u>PANEL 1: MUSIC CITIES POLICIES: NEW TRENDS &amp; IDEAS IN CANADA</u></b> <ul style="list-style-type: none"> <li>• Moderator - Lynn Ross, City of Vancouver</li> <li>• Panelist 1 - TBD</li> <li>• Panelist 2 - Carly Bradley, Folk on the Rocks, Yellowknife</li> <li>• Panelist 3 - Cllr Heather Deal, City of Vancouver</li> <li>• Panelist 4 - Sara Stasiuk, Exec Dir, The Forks, Winnipeg</li> </ul>
11:00 - 11:20am	<b><u>PRESENTATION 1 - PORTLAND, OREGON, LEARNING FROM OUR NEIGHBOURS</u></b> <ul style="list-style-type: none"> <li>• Presented by Meara McLaughlin, Exec Dir, Music Portland</li> </ul>
11:20 - 11:50am	<b><u>COFFEE AND NETWORKING</u></b>
11:50 - 12:35pm	<b><u>PANEL 2 - A DISCUSSION: SOLVING NOISE, ORDINANCE AND DENSITY IN MUSIC CITIES</u></b> <ul style="list-style-type: none"> <li>• Moderator - Tyson Mcshane, Senior Planner, City of Saskatoon</li> <li>• Panelist 1 - Michael Gordon, Independent Planner, Vancouver</li> <li>• Panelist 2 - Jocelyn Kane, Consultant &amp; Former Exec Dir of San Francisco Entertainment Commission</li> <li>• Panelist 3 - TBD</li> </ul>
12:35 - 12:55pm	<b><u>PRESENTATION 2 - CASE STUDY: THE ROLE OF FESTIVAL D'ETE ON QUEBEC CITY</u></b> <ul style="list-style-type: none"> <li>• Louis Bellavance, Director - Programming, Festival D'Ete, Quebec City</li> </ul>
12:55 - 2:00pm	<b>LUNCH</b>
2:00 - 3:00pm	<b><u>ROUNDTABLE 1 - WE'RE NEW TO THIS! WHAT DO WE DO?</u></b> <ul style="list-style-type: none"> <li>- A roundtable for new cities and towns to discuss what music cities means to them.</li> </ul>
3:00 - 3:20pm	<b><u>PRESENTATION 3: MUSIC AND SAFETY SUMMIT IN SEATTLE: A CASE STUDY</u></b> <ul style="list-style-type: none"> <li>• Presented by Kate Becker, Director - Office of Film + Music, City of Seattle</li> </ul>
3:20 - 3:50pm	<b><u>COFFEE BREAK AND NETWORKING</u></b>
3:50 - 4:50pm	<b><u>ROUNDTABLE #2 - MUSIC AND LOCAL PLANS - INFLUENCING THE LONG TERM</u></b>
4:50 - 5:10pm	<b>CLOSING REMARKS</b>

## **Friday March 23, 2018: Detailed Itinerary**

### **3:00 – 3:30 p.m: Meet and Greet with the Minister**

D6 Lounge, Parq Vancouver (6<sup>th</sup> floor at the lobby level of Douglas hotel)

Address: 39 Smithe St, Vancouver

#### **Minister's role:**

- Meeting with Allan Reid, president and CEO, Jackie Dean COO and Mark Cohon Chairman of CARAS and JUNO Awards

### **5:00 - 6:00 pm: Chairman's Reception**

Parq Vancouver, Fairview Ballroom & Terrace

Address: 39 Smithe St, Vancouver

**Onsite contact:** Allegra Swanson Cell

s.22

**Minister's role:** Guest and meet VIPs

#### **Details:**

- This VIP cocktail reception is an invitation-only gathering of key industry executives, members of the Government, JUNO Awards sponsors, and local Host Committee representatives who have contributed financially to make the JUNO Awards possible
- VIPs: Government, Artists, Corporate and Cultural leaders, CARAS Board, Event sponsors
- Attendees: 300

### **6:00 – 9pm Welcome Reception**

Parq Vancouver, Grand Ballroom, Fairview Ballroom and Fairview Terrace

**Minister's role:** Guest

#### **Details:**

- No program or speeches. VIPs, same as above
- Attendees: 1200

**Attachments:** N/A

1. CARAS Background and List of Board of Directors
2. Music Counts Letter (From Allan Reid)



## **Saturday March 24, 2018: Detailed Itinerary**

### **MORNING**

10:00 – 1:00 p.m: **Junior JUNOs @ the Celebration Site**  
**Van Art Gallery Plaza**

- **Minister's role:** Speaking opportunity (TBC by GCPE)

#### **Details:**

- The JUNO Awards and CBC Kids invite Vancouver families to put on their dancing shoes and join featured Children's Album of the Year JUNO Award nominees for a morning of movin' and groovin' in the heart of the city. Hosted by CBC Kids stars Tony and Gary the Unicorn, this free festival site will be brought to life with crafts, interactive activities, and the opportunity to meet favourite CBC Kids friends PJ Masks for hugs and photos.

**11:00a.m – 2:00 pm: FEARLESS: Inspiring Music Industry Women & Their Careers Panel**

**Location: Parc Vancouver, Grand Ballroom F, 39 Smithe Street, Vancouver**

**Minister's role:** Guest

#### **Schedule: (see attachment 1)**

11:00 am – Doors Open  
11:30 Women in Music Announcement  
12:00 Keynote Speaker: Denise Donlon  
12:15: Panel Discussion

- Jackie Dean, COO of CARAs will introduce and highlight the work Minister Beare is leading that builds on the #MeToo momentum. Followed by panel.

### **AFTERNOON**

**2:00 – 3:30 Preparation for JUNO Gala rehearsal (Hair followed by make-up)**

**See Appendix 2 for detailed Information**

Location: Vancouver Convention Centre—Meeting Room 4, level 2 (a map is included in Appendix 2)

**Onsite contact:** Meg Clenchy s.22

**3:40 – 4:00 p.m. JUNO Gala rehearsal**

Vancouver Convention Centre East (VCC)

Parking: VCC east

**Onsite contact:** Meg Clenchy s.22

**Alternate contact:** Niklass Dethmers, s.22

Kelly Newhook is attending with the Minister

**Itinerary:**

- Health & safety review, venue walks through including the green room, speaker stage, and walk through of the event.
- Practice run through of the speech on stage with the teleprompter.

**4:30 – 5:40 p.m Gala JUNOs Reception**

Location: VCC East

**Minister role:** Guest

**Attendees:** VIPs

**EVENING****6:10 – 9:15 p.m Gala Dinner & Awards**

**Minister's role:** Speaker

5:50 p.m. - Three course meal begins

6:10 p.m. - Program begins

6:35 p.m. - Minister Beare walks to the green room with her support team

6:55 p.m. - Minister Beare speaks (3 - 4 min)

**Attachments:**

1. Fearless Information sheet
2. JUNO Gala Dinner and Awards info package
3. Speaking Notes for Gala dinner (TBC by GCPE)
4. Table Seating Gala Dinner
5. Key VIPs
6. CARAS Backgrounder and Board of Directors

## 2018 JUNO GALA DINNER & AWARDS

March 24<sup>th</sup>, 2018

Vancouver Convention Centre East

### Information Pack

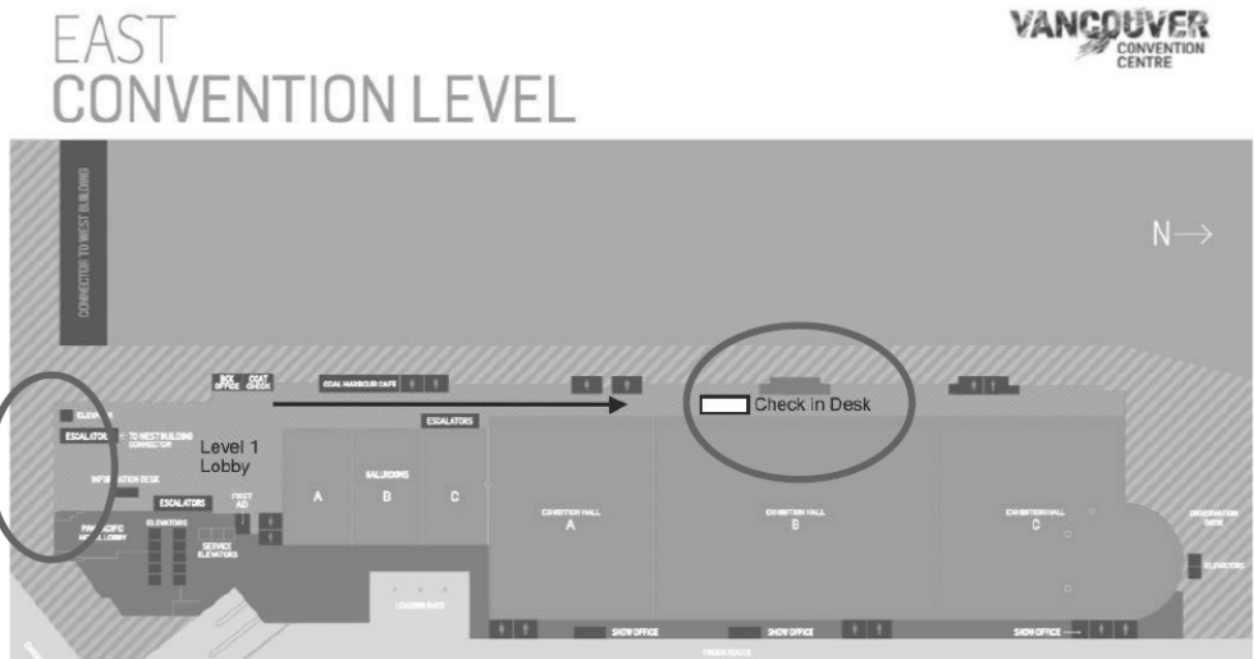
Please review the information below and let me know if you have any questions. Our objective is to address most details now to make the night of the event as smooth as possible and comfortable for the presenters.

- Parking/Arrival: Vancouver Convention Centre East
  - 999 Canada Pl, Vancouver, British Columbia
- Please find a map below



- More info available at
  - <https://www.vancouverconventioncentre.com/visiting/parking>

- Security
  - All presenters and special award winners (SAW) require credentials to access back of house (ex. green room and stage) for rehearsal AND show.
  - These credentials are **in addition to** the Gala ticket that grants access to front of house and a seat at a table.
  - Please send a list of all names (first and last) for anyone who must accompany the presenter/SAW for rehearsal (we ask for your assistance in minimizing the guests for rehearsal). **Please send all names to [niklaas@emc2events.com](mailto:niklaas@emc2events.com) as soon as possible.**
  - Please note, unless otherwise agreed to prior to event, non-gala ticket holders will not be granted access to venue during the gala due to security requirements.
  - Please contact Vanessa Arscott, ([vanessa@planvproductions.com](mailto:vanessa@planvproductions.com)) with cc to [meg@emc2events.com](mailto:meg@emc2events.com) if you have any specific security questions or concerns.
- Check in
  - IMPORTANT: All presenters and representatives must check in at the “Performer/Presenter Check-In” table in the **Level 1 concourse near the Hall CB Doors.**



- Level 1 concourse can be accessed via street level front doors. Upon entering the Convention Centre, please walk through the Level 1 Lobby and down the delcon to the check-in desk.

- Hospitality
  - Green Room
    - Presenters will share a single large green room backstage – we will show you where this is located during rehearsal.
    - We ask that all presenters arrive for show in show-ready attire. If that is not possible or convenient, please advise us so we can schedule private access to a shared dressing room.
    - Coat racks and mirrors will be available in the ready room.
  - Food and beverage:
    - Beverages will be available during rehearsal and light food and beverages will be available for show.
    - Presenters will have the opportunity to have a 3-course meal in the dining room during the event.
- Complimentary hair and make-up will be accessible to talent pre-presentation.
  - Please detail your particular needs and timing (if any) beforehand so we can ensure you'll have access in a timely manner
    - The hair and make-up room is located on the 2<sup>nd</sup> level, in Meeting Room 4
- Flow on site
  - Please ensure presenters are in the Green Room at least 20 minutes pre-presentation.
  - Presenters Reps will be shown Green Room access at the rehearsal by event runners
- Producer contact info
  - Meg Clenchy, Event Manager, [meg@emc2events.com](mailto:meg@emc2events.com), (c) s.22  
will be your primary contact moving forward for presenters and SAW. Should Meg not be available, please contact Niklaas Dethmers, Event Coordinator [niklaas@emc2events.com](mailto:niklaas@emc2events.com), (c) s.22
  - Niklaas Dethmers, Event Coordinator, [niklaas@emc2events.com](mailto:niklaas@emc2events.com), (c) s.22 is the primary contact for all performers
  - Christian Devillers, Event Associate Producer will also be available for urgent matters [Christian@emc2events.com](mailto:Christian@emc2events.com) (c) s.22
  - **On site contact will be Meg Clenchy,** s.22
- Walk up music
  - We invite you to provide a walk up bumper (audio file) if there is something specific you'd like played while the SAW takes the stage.



- On Stage Experience
  - Video cameras – 1-2 roving cameras near stage, Jib camera, 1 stationary at each end of the room, and IMAG
  - Still photographers – may be 2 roving near stage, others elsewhere in room
  - We will share a floor plan prior to the event do show room layout and stage sizes if required
  - There will be a podium on the stage
  - Teleprompters will be used, you can practice reading during rehearsal
- Tickets
  - Due to space limitations at the venue and budget considerations, there are no additional tickets available on a complimentary basis for the Saturday Gala Dinner & Awards. Should you require tickets, please contact Alexandra Golden [alexandra@junoawards.ca](mailto:alexandra@junoawards.ca) to enquire about availability
- Rehearsal
  - Please note your confirmed rehearsal times
  - Please arrive 15 minutes prior to rehearsal to check-in

**In summary, we kindly request you double check that the following has been provided:**

- **Names of all personnel that will attend rehearsal and/or show.**
  - Reminder - all attendees in the evening are presumed to either be presenting or have a Gala ticket for a seat at a table unless otherwise discussed
- **On-site Representative name and contact info**
- **Hair and make-up needs** – if particular / time consuming, please advise
- **Script (if applicable)**
  - We kindly request your script for teleprompter shared by March 21<sup>st</sup>
- **Preferred walk up music** – please share an MP3 file

We look forward to working with you to deliver a fantastic show!

Thank you,  
Meg

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Meg Clenchy  
Event Manager, e=mc² events

## Table Seating – JUNO Gala Dinner March 24<sup>th</sup> (as of March 15, 2018)

Ministers Beare and James (+ their guests) will be seated with the following people (+ guests) at their VIP/CARAS table:

- Mark Cohon - Chairman of Board, CARAS
- Amy Terrill - Music Canada
- Jennifer Dettman - CBC and a member CARAS Board
- Jagmeet Singh – NDP Leader

Between Creative BC and the BC government, there are 2 tables at the Juno Gala Dinner on March 24. One of these tables will be located in the VIP section of the event. Table guests as follows:

### VIP

1. Gordon Esau, CrBC Board
2. Rob Bromley, CrBC Board
3. Louise Clark, CrBC Board
4. Minister Rob Fleming\*
5. MLA Bob D'Eith
6. Wife of Bob D'Eith (ticket purchased by Bob D'Eith)
7. Sandra Carroll \*
8. Claire Avison
9. Kelly Newhook
10. Prem Gill

**\*Not attending.** MLA Simmons invited. MO will have the latest information on attendance.

### TABLE 2

1. Sarah Fenton, CrBC Board
2. Jessie Finkelstein, CrBC Board
3. Matt O'Grady, CrBC Board
4. Karin Watson, CrBC staff
5. Brenda Gruneau, CrBC staff
6. Gina Loes, CrBC Staff
7. Tracey, Herbert, First People's Council
8. Sarah Pocklington, First People's Council
9. Lola Whyte, First People's Council
10. Free Lee, local media, guest of CrBC

## **Sunday March 25, 2018: Detailed Itinerary**

### **AFTERNOON:**

#### **10:00 – 1:00 p.m: JUNO Songwriters' Circle**

The Orpheum Theatre | 601 Smithe St, Vancouver

**Minister's role:** Guest

#### **Details:**

- Hosted by Jann Arden. This event brings together Canadian songwriters to discuss how they created their music, lyrics. It is said to be the most memorable event of all Juno activities.

#### **2:30- 4:30 pm: JUNO Awards Red Carpet**

**Minister's role: Walk the red carpet.**

Minister Rob Fleming, Minister Melanie Mark, Minister George Heyman and MLA Bob D'Eith have also been invited to walk the red carpet. JUNOTV.CA will stream the Red Carpet live as Vancouver fans and national media welcome the arrivals prior to the live CBC Broadcast.

#### **Red Carpet Time: 3:00 pm**

All MLAs will arrive at PARQ by 2:30 for pick-up. MO still working on car details (TBC). Kelly will pick up Minister's Red carpet package. Inside the red carpet package will be a one page info sheet with driver's instructions, a Car Pass and Car Pick up tags.

#### **Details On the day:**

The most important thing to remember is that you must have your numbered CAR PASS and your 2018 JUNO AWARDS TICKETS with you to enter the secured Red Carpet Area. Even if you are arriving by foot to the Red Carpet, you must have the numbered CAR PASS with you to enter the Red Carpet Area. The 2018 JUNO AWARDS TICKETS will be scanned at the end of the Red Carpet for access to the Jackson Triggs Reception and the 2018 JUNO Awards Broadcast.

If you, or a member of your group, are driving your own vehicle, it will need to be parked BEFORE you arrive at the Red Carpet. There is paid parking available within a 5 min walk to the venue at Cambie St & W Georgia St. (EasyPark). There is no valet service at the top of the Red Carpet. At the conclusion of the broadcast event you will be able to pick up your car at the Jackson Triggs Red Carpet Lounge. If you have any questions or concerns regarding the Red Carpet please Contact: Brayden Lowery: brayden@planvproductions.com; phone: s.22

### **EVENING**

#### **5:00 - 7:00 p.m. JUNO Broadcast Show**

Rogers Arena



**Details:**

- Minister will be seated in Row 11, 118 in the artist and government area.
- Sitting with Minister James, NDP leader Jagmeet Singh and a few rows behind Barenaked Ladies

**POST JUNO CELEBRATION:**

After Parties on March 25 – best to reach out to Tania Heath if invites have not been received  
Tania Heath ([tania@junoawards.ca](mailto:tania@junoawards.ca))

- CBC Playlist Live party at D6 - Douglas Hotel, Parq Vancouver 8 - 11:00 pm
- Music BC - Guilt & Co. 9:00 - late (contact Music BC Direct for info:  
[lindsay@musicbc.org](mailto:lindsay@musicbc.org))
- Universal Music after party - Chambar 9:30 - late
- Warner Music after party - Imperial 10:00 – late

**Minister's role:** Guest

**Attachments:**

1. JUNO Nominees from BC
2. JUNOs Broadcast – Government attendees
3. JUNOs Broadcast List of performers

### **JUNO Broadcast, March 25th – Government Attendees (as of March 20)**

There are 4 red carpet passes for the Juno Broadcast. VIP tickets do not include “walking the carpet”, the red carpet has a different entrance. Note that Minister Beare is taken care of by CARAS for red carpet.

#### BC government attendees for JUNO Broadcast on March 25:

- Minister Rob Fleming (VIP ticket)
- Minister Melanie Mark (VIP ticket)
- Minister George Heyman
- MLA Bob D’Eith plus one
- MLA Sam Sullivan plus one
- Claire Avison
- Kelly Newhook.