

## Meadows, Jennifer L TAC:EX

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**From:** Meadows, Jennifer L TAC:EX  
**Sent:** Monday, October 23, 2017 5:08 PM  
**To:** Carreras, Korleen TAC:EX  
**Cc:** Newhook, Kelly TAC:EX  
**Subject:** RE: BC Arts Council  
**Attachments:** 31525-Info Note BCAC.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hi Korleen,

Attached is background information as requested.

Thanks  
Jennifer

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**From:** Carreras, Korleen TAC:EX  
**Sent:** Friday, October 20, 2017 9:13 AM  
**To:** Meadows, Jennifer L TAC:EX  
**Cc:** Newhook, Kelly TAC:EX  
**Subject:** BC Arts Council

Jennifer,

I'm wondering if you can give us some background information on the BC Arts Council. We are looking for the following:

1. BC Arts Council board members for the last 10 years;
2. Any terms of reference for this board in addition to the *Arts Council Act*;
3. Any background around the history of the artistic mediums represented on the board i.e. dance, music, theatre, literary, visual arts etc, and any other community groups represented; and
4. Any other policy background you may have on the BC Arts council applicable to the board composition.

Thank you.

Korleen



**Korleen Carreras, Executive Assistant**  
Minister's Office  
Ministry of Tourism, Arts & Culture, Responsible for  
Sport and Multiculturalism  
250-812-5204



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## Meadows, Jennifer L TAC:EX

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**From:** Meadows, Jennifer L TAC:EX  
**Sent:** Thursday, October 5, 2017 2:33 PM  
**To:** Carreras, Korleen TAC:EX  
**Subject:** RE: capital for kids information

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hi Korleen

- The Capital for Kids program was transferred to the former Ministry of Community, Sport and Cultural Development from the former Provincial Capital Commission in 2014.
- Following a program review recommendation, a decision was made to cease all activity in youth civic engagement starting in fiscal 2017/18, including Capital for Kids, grants to youth parliaments and Democracy in Action, a pilot youth conference held in 2014 and 2015.
- Applications for the last round of Capital for Kids funding for travel in 2016 were received between September and November 2015. Eighty-six approved applications were funded in April 2016 for a total investment of \$165,485. All travel was completed by December 2016.
- Ministry funding previously allocated to youth civic engagement programming will be refocused on initiatives to support British Columbia's arts and culture sector.

Thank you.  
Jennifer

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**From:** Carreras, Korleen TAC:EX  
**Sent:** Wednesday, October 4, 2017 2:53 PM  
**To:** Meadows, Jennifer L JTST:EX  
**Subject:** FW: capital for kids information

Jennifer,

Do you have any information on the Capital for Kids program that ran from 2011-2016?

Thank you.



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**Korleen Carreras**, Executive Assistant  
Minister's Office  
Ministry of Tourism, Arts & Culture, Responsible for  
Sport and Multiculturalism  
250-812-5204



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**From:** Pecora, Talea PSSG:EX  
**Sent:** Tuesday, October 3, 2017 2:59 PM  
**To:** Carreras, Korleen TAC:EX  
**Subject:** Fw: capital for kids information

Hi Korleen,

As per the link below, we've had a constituent question why this program is no longer available (it came to an end at the end of 2016) and because the previous ministry has been split out, thought this might be of interest for Minister Beare.

The teacher (and school) who brought it to our attention has many students who received provincial assistance and this would be an excellent program to assist them.

Let me know your thoughts,

Best regards,

Talea Pecora  
Executive Assistant to The Honourable Mike Farnworth  
Minister of Public Safety & Solicitor General  
604.927.2088

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**From:** Wickerson, Gordon <[Gordon.Wickerson@leg.bc.ca](mailto:Gordon.Wickerson@leg.bc.ca)>  
**Sent:** October-03-17 1:40 PM  
**To:** Pecora, Talea PSSG:EX  
**Subject:** FW: capital for kids information

This is what the program looked like.

GW

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**From:** Ayers, Adriana  
**Sent:** October 3, 2017 9:40 AM  
**To:** Wickerson, Gordon <[Gordon.Wickerson@leg.bc.ca](mailto:Gordon.Wickerson@leg.bc.ca)>  
**Subject:** capital for kids information

[http://www2.gov.bc.ca/assets/gov/education/kindergarten-to-grade-12/teach/pdfs/capitalforkids/capital\\_for\\_kids\\_guidelines\\_2016\\_v2015\\_10\\_20.pdf](http://www2.gov.bc.ca/assets/gov/education/kindergarten-to-grade-12/teach/pdfs/capitalforkids/capital_for_kids_guidelines_2016_v2015_10_20.pdf)

Adriana Ayers  
Parliamentary Education Officer

Parliamentary Education Office | [Legislative Assembly of British Columbia](#) | 250 386 1285  
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Where ideas work

## Meadows, Jennifer L TAC:EX

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**From:** Meadows, Jennifer L TAC:EX  
**Sent:** Thursday, October 19, 2017 8:45 AM  
**To:** Carreras, Korleen TAC:EX  
**Cc:** Newhook, Kelly TAC:EX; Infante, James TAC:EX; Holding, Marina LASS:EX; Clifford, Kate TAC:EX  
**Subject:** RE: Meeting with Minister Beare at The ACT on Oct. 21st at 7pm confirmed  
**Attachments:** 31455 Info Note - Ballet Kelowna.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hi Korleen,

As requested, attached is background information on Ballet Kelowna.

Thank you  
Jennifer

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**From:** Carreras, Korleen TAC:EX  
**Sent:** Monday, October 16, 2017 9:23 AM  
**To:** Newhook, Kelly TAC:EX; Infante, James TAC:EX; Holding, Marina LASS:EX; Meadows, Jennifer L TAC:EX  
**Subject:** FW: Meeting with Minister Beare at The ACT on Oct. 21st at 7pm confirmed

I have confirmed a time for the Minister to meet with the Artistic Director of Ballet Kelowna for this Saturday at 7pm while they are in Maple Ridge performing. There may also be an opportunity to have a quick chat with the dancers. I am trying to move the meeting a bit earlier in the day to accommodate the Minister.

Jennifer: Do you have any background on Ballet Kelowna? I do know that they receive funding from BC Arts council and the Province. Here is a link to the performance they are performing here in Maple Ridge:  
<https://www.theactmapleridge.org/act-presents/act-presents-series/ballet-kelowna/>

Korleen Carreras

Begin forwarded message:

**From:** Karen Pighin <[karenp@mract.org](mailto:karenp@mract.org)>  
**Date:** October 13, 2017 at 2:41:16 PM PDT  
**To:** Korleen Carreras <[s.22](mailto:s.22)>, Simone Orlando - CEO <[ad.ceo@balletkelowna.ca](mailto:ad.ceo@balletkelowna.ca)>  
**Subject:** Meeting with Minister Beare at The ACT on Oct. 21st at 7pm confirmed

Hello Korleen,

I have spoken to Simone and she would be available at 7 p.m. on Oct. 21<sup>st</sup> to meet with Minister Beare. The location will need to be determined. Lobby – back stage – whatever you prefer.

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If either party needs to change this arrangement, could I kindly ask that you email each other directly.  
Many thanks - Karen

**Karen Pighin**  
Communications and Development Manager



**The ACT Arts Centre**  
Maple Ridge Pitt Meadows Arts Council  
604-476-2781 | [karenp@mract.org](mailto:karenp@mract.org)

**[theactmapleridge.org](http://theactmapleridge.org)**  
[Facebook](#) | [Twitter](#) | [YouTube](#)

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## Meadows, Jennifer L TAC:EX

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**From:** Laird, Patricia FIN:EX  
**Sent:** Monday, October 2, 2017 3:27 PM  
**To:** Carreras, Korleen TAC:EX  
**Subject:** RE: Minister's travel  
**Attachments:** Minister Office Travel Instructions.pdf; ELECTRONIC TRAVEL VOUCHER PROJECT.DOCX; CFFS Quick Guide-Instructions for FIN122A and FIN122B Nov 30, 2016.pdf; FIN\_122AOverview.pdf; Corporate Card Register Lean Project.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hi Korleen,

Here is a few links to help. As well as instructions attached. This is just a quick e-mail to help you until our office sets-up a training session for everyone. I'm more than willing to come over in person and walk through things with you. If you are having trouble uploading PCARD information from your BMO statement you can contact Sheila Cleaver for assistance.

I know I sent some of you some of these instructions already. And some of you have been here before and probably already know all this stuff so just disregard the e-mail.

Here are some of the sites you can you to get information as well as instructions I use to fill out my travel.

1. Moss Site - [http://gww.fin.gov.bc.ca/gws/camss/moss/files/Coding/Coding\\_Quick\\_Ref.stm](http://gww.fin.gov.bc.ca/gws/camss/moss/files/Coding/Coding_Quick_Ref.stm)
2. This site gives you quick links to other sites. Will help you with i-expenses and travel and also all forms needed.
3. When booking hotels - <http://csa.pss.gov.bc.ca/businesstravel/>
4. Car rentals - <http://www2.gov.bc.ca/gov/content/governments/services-for-government/bc-bid-resources/goods-and-services-catalogue/daily-vehicle-rentals>
5. E-forms - click getting started first
6. I have attached some common travel stuff for you to use once set up.

Pat

Pat Laird  
Ministry of Finance  
Corporate Services Division  
Executive Financial Clerk  
Phone: 778 698-8590  
Serving the Ministries of Finance, the Office of the Premier, all Minister's Offices and various other entities

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**From:** Carreras, Korleen TAC:EX  
**Sent:** Monday, October 2, 2017 3:12 PM  
**To:** Laird, Patricia FIN:EX  
**Subject:** RE: Minister's travel

Thank you.,

Yes, please send travel instructions when you get a chance.

Korleen

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**From:** Laird, Patricia FIN:EX  
**Sent:** Monday, October 2, 2017 2:54 PM  
**To:** Carreras, Korleen TAC:EX  
**Subject:** Minister's travel  
**Importance:** High

|   |  |   |   |
|---|--|---|---|
| Tourism, Arts & Culture<br>PO Box 9082/Room 124<br>Ph: 356-8247/Fax: 2-7628 | <b>Lisa Beare</b><br>s.22<br>Hotel v Rec/Const: Maple Ridge-Pitt Meadows | Sen.MA-Stepan Vdovine s.22<br>MA-James Infante s.22<br>Sen.MA-Kelly Newhook s.22<br>EA-Korleen Carreras S.22<br>PS-Sport and Multiculturalism-Ravi Kahlon | AC-Marina Holding s.22<br>SS-Noreen Dunn s.22 |
|---|--|---|---|

Hi Korleen,

Above is the coding for your office highlighted in yellow. It goes 125 51384 54006 STOB Number then the Project number is last 5188888

Sorry I'm just in the middle of running reports and doing the redacting. Would you like me to send you travel instructions as well.

Pat

Pat Laird  
Ministry of Finance  
Corporate Services Division  
Executive Financial Clerk  
Phone: 778 698-8590  
Serving the Ministries of Finance, the Office of the Premier, all Minister's Offices and various other entities

## Meadows, Jennifer L TAC:EX

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**From:** Meadows, Jennifer L TAC:EX  
**Sent:** Wednesday, October 11, 2017 3:23 PM  
**To:** Carreras, Korleen TAC:EX  
**Subject:** RE: meeting with Minister Beare  
**Attachments:** City of Pitt Meadows meeting notes.docx

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hi Korleen,

Attached are my notes from the UBCM meeting.

Thanks

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**From:** Carreras, Korleen TAC:EX  
**Sent:** Wednesday, October 11, 2017 3:11 PM  
**To:** Meadows, Jennifer L TAC:EX  
**Subject:** Fwd: meeting with Minister Beare

Jennifer,

The Minister mentioned that you took notes during her meeting at UBCM with the Mayor and Council from the City of Pitt Meadows. I'm hoping you might have something in them regarding a meeting on arts and culture that also involved the City of Vancouver?

Thank you.

Korleen



**Korleen Carreras**, Executive Assistant  
Minister's Office  
Ministry of Tourism, Arts & Culture, Responsible for  
Sport and Multiculturalism  
250-812-5204



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Begin forwarded message:

**From:** "Makarow, Kate LASS:EX" <[Kate@leg.bc.ca](mailto:Kate@leg.bc.ca)>  
**Date:** October 11, 2017 at 11:18:07 AM PDT  
**To:** "Carreras, Korleen TAC:EX" <[Korleen.Carreras@gov.bc.ca](mailto:Korleen.Carreras@gov.bc.ca)>  
**Subject:** FW: meeting with Minister Beare

Hey,

Since Lisa met with these folks in a ministerial capacity at UBCM I think this falls more on the ministerial side. Can you coordinate?

Thanks,

**Kate Makarow** | Constituency Assistant | Lisa Beare, MLA Maple Ridge-Pitt Meadows  
P: 604-465-9299 | 104-20130 Lougheed Highway, Maple Ridge, BC V2X 2P7

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**From:** Kate Barchard <[kbarchard@pittmeadows.bc.ca](mailto:kbarchard@pittmeadows.bc.ca)>

**Date:** Tuesday, October 10, 2017 at 10:59 AM

**To:** "Makarow, Kate" <[Kate.Makarow@leg.bc.ca](mailto:Kate.Makarow@leg.bc.ca)>

**Subject:** meeting with Minister Beare

Hi Kate – further to conversations that Minister Beare had with our City Councillors at UBCM, I've been asked to help coordinate a meeting for the following individuals to discuss art initiatives in Pitt Meadows and Vancouver:

- Minister Lisa Beare
- Councillor Janis Elkerton, City of Pitt Meadows
- Councillor David Murray, City of Pitt Meadows
- Councillor Heather Deal, City of Vancouver
- Susann Sigmund, Senior Arts & Cultural Services Coordinator, City of Pitt Meadows

Please let me know what works best for you in coordinating calendars.

Sincerely,

**Kate Barchard**

Executive Assistant, Office of the Mayor and CAO

**City of Pitt Meadows**

12007 Harris Road

Pitt Meadows, BC V3Y 2B5

Phone: 604.465.2410

Email: [kbarchard@pittmeadows.bc.ca](mailto:kbarchard@pittmeadows.bc.ca)

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