

From: [Newhook, Kelly TAC:EX](#)
To: [Clark, Layne PREM:EX](#)
Subject: Accepted: Technical Briefing

From: [Newhook, Kelly TAC:EX](#)
To: [Beare, Lisa TAC:EX](#)
Subject: Correspondance - FYI
Date: December 22, 2017 10:59:00 AM
Attachments: 31983 Incoming - MP Murray Rankin.pdf
31983 Rankin Starter Draft.docx
image001.png

Please find attached a letter of support for the Art Gallery of Greater Victoria from Member of Parliament, Murray Rankin that I thought should be brought to your attention.

In my opinion the response is fine. I just wanted to be sure that you are at directly informed of any letters sent to you by other elected officials.

Kelly

Kelly Newhook, Senior Ministerial Assistant
Minister's Office
Ministry of Tourism, Arts & Culture, Responsible for Sport
and Multiculturalism

 250-953-0905



Please consider the environment before printing this email.

From: [Newhook, Kelly TAC:EX](#)
To: [Meadows, Jennifer L TAC:EX](#)
Cc: [Holding, Marina TAC:EX](#)
Subject: FOI - Family day
Date: December 20, 2017 12:24:00 PM
Attachments: [image001.png](#)
[Kelly - FOI Family Day.pdf](#)
[James - FOI Family Day.pdf](#)
[Korleen - FOI Family Day.pdf](#)
[Min. Beare - FOI Family Day.pdf](#)
[TAC - FOI Family Day.pdf](#)

Hi Jennifer,

Please find attached the 'possibly' responsive records from the FOI request re: Family Day.

I have sent them in different folders – each one for the different emails in our office.

s.13

Over to you!

Kelly

Kelly Newhook, Senior Ministerial Assistant
Minister's Office
Ministry of Tourism, Arts & Culture, Responsible for Sport
and Multiculturalism

 250-953-0905



Please consider the environment before printing this email.

From: [Newhook, Kelly TAC:EX](#)
To: [Meadows, Jennifer L TAC:EX](#)
Subject: FOI - TAC-2017-74393 (CASA)
Date: December 22, 2017 9:10:00 AM
Attachments: [Kelly Newhook - FOI - CASA.pdf](#)
[image001.png](#)
[James Infante - FOI - CASA.pdf](#)

Hi Jennifer,

Please find attached the responsive records to the FOI request referenced above:

s.13

Kelly

Kelly Newhook, Senior Ministerial Assistant
Minister's Office
Ministry of Tourism, Arts & Culture, Responsible for Sport
and Multiculturalism

 250-953-0905



Please consider the environment before printing this email.

From: [Newhook, Kelly TAC:EX](#)
To: [Beare, Lisa TAC:EX](#)
Subject: For your approval - BC Games - Proclamation
Date: December 22, 2017 11:03:00 AM
Attachments: 31992-DN-2018 Year of BC Games-DRAFT.docx
image001.png

For your review and approval

But - I can't see why we wouldn't do this.....

Kelly

Kelly Newhook, Senior Ministerial Assistant
Minister's Office
Ministry of Tourism, Arts & Culture, Responsible for Sport
and Multiculturalism

 250-953-0905



Please consider the environment before printing this email.

From: [Newhook, Kelly TAC:EX](#)
To: [Beare, Lisa TAC:EX](#)
Subject: For your review and approval
Date: December 20, 2017 11:34:00 AM
Attachments: [Minister Beare to VAG.docx](#)
[image001.png](#)

Here is a draft of the letter that is to go to the Vancouver Art Gallery re: their funding proposal.

Kelly

Kelly Newhook, Senior Ministerial Assistant
Minister's Office
Ministry of Tourism, Arts & Culture, Responsible for Sport
and Multiculturalism
 250-953-0905



Please consider the environment before printing this email.

From: [Newhook, Kelly TAC:EX](#)
To: [Beare, Lisa TAC:EX](#)
Subject: For your review and approval
Date: December 22, 2017 10:48:00 AM
Attachments: [image001.png](#)
s.12,s.13

I am going through a bunch of approvals, mostly for correspondence, so pretty straightforward.

The attached documents stood out though...

The pdf says that you already approved this TB submission, which, assuming that is correct the other two attachments are fine.

s.12,s.13

Feel free to reply via text.

Kelly

Kelly Newhook, Senior Ministerial Assistant
Minister's Office
Ministry of Tourism, Arts & Culture, Responsible for Sport
and Multiculturalism
 250-953-0905



Please consider the environment before printing this email.

From: [Newhook, Kelly TAC:EX](#)
To: [Infante, James TAC:EX](#); [Jack, Carolyn GCPE:EX](#)
Cc: [Holding, Marina TAC:EX](#)
Subject: FW: 31661 Incoming 2 FW: Invitation for Minister Beare to speak at IMPACT, Canada's national conference focused on innovation, sustainability and the legacy of the tourism industry
Date: December 20, 2017 3:07:00 PM
Attachments: [Letter to Minister Beare - Impact Sustainable Tourism.pdf](#)

Carolyn,

Can you see below – for a yes to send out comm's greetings...

Thanks!

Kelly

From: Holding, Marina TAC:EX
Sent: Tuesday, December 19, 2017 9:36 AM
To: Infante, James TAC:EX; Newhook, Kelly TAC:EX
Subject: FW: 31661 Incoming 2 FW: Invitation for Minister Beare to speak at IMPACT, Canada's national conference focused on innovation, sustainability and the legacy of the tourism industry

Hi Team,

Minister won't be able to attend this event, I'm passing to you to see if there was interest to passing to comms to offer greetings?

Marina

From: Beare.MLA, Lisa [<mailto:Lisa.Beare.MLA@leg.bc.ca>]
Sent: Thursday, November 2, 2017 11:27 AM
To: Minister, TAC TAC:EX
Subject: 31661 Incoming 2 FW: Invitation for Minister Beare to speak at IMPACT, Canada's national conference focused on innovation, sustainability and the legacy of the tourism industry

From: Jim Zeeben <Jim.Zeeben@tourismvictoria.com>
Date: Thursday, November 2, 2017 at 10:52 AM
To: "Beare.MLA, Lisa" <Lisa.Beare.MLA@leg.bc.ca>
Cc: "Horgan.MLA, John" <John.Horgan.MLA@leg.bc.ca>, "James.MLA, Carole" <Carole.James.MLA@leg.bc.ca>, "Fleming.MLA, Rob" <Rob.Fleming.MLA@leg.bc.ca>, "Popham.MLA, Lana" <Lana.Popham.MLA@leg.bc.ca>, "Weaver.MLA, Andrew" <Andrew.Weaver.MLA@leg.bc.ca>, "Dean.MLA, Mitzi" <Mitzi.Dean.MLA@leg.bc.ca>, "Olsen.MLA, Adam" <Adam.Olsen.MLA@leg.bc.ca>, "Kristofferson, Kristie L TAC:EX" <Kristie.Kristofferson@gov.bc.ca>, Alexandra Eady <alexandra.eady@tourismvictoria.com>, Executive Office <executive.office@tourismvictoria.com>
Subject: Invitation for Minister Beare to speak at IMPACT, Canada's national conference focused on innovation, sustainability and the legacy of the tourism industry

The Honourable Lisa Beare
Minister of Tourism, Arts and Culture
Parliament Buildings
Victoria, B.C. V8V 1X4

Regarding: Canada's national conference focused on innovation, sustainability and the legacy of the tourism industry

Dear Minister Beare:

We are writing to invite you to take a prominent speaking role at the IMPACT Sustainability, Travel & Tourism Conference taking place in Victoria on January 21-24, 2018.

The IMPACT: Sustainability, Travel & Tourism Conference has been under development for two years. The tourism industry has the opportunity to impact global change and lead the world in a new age of environmental and social responsibility. This conference is driven by a longstanding desire to position and align the disparate segments of the Canadian tourism industry (government, marketers, operators and academics) behind a plan to achieve economic and environmental sustainability.

We believe these efforts fit well with the work being done by your government to ensure sustainability is a priority consideration for all British Columbians.

Our aim is to focus on innovation and discuss what the legacy of a tourism and travel industry can be in a modern and progressive province and nation. The IMPACT conference will draw upon non-traditional groups to broaden the debate and inject new perspectives in charting a sustainable future for Canadian tourism.

We invite you to join us and connect with members of academia, policy makers, DMOs, industry experts, community planners, clean-tech proponents and others to make tourism part of Canada's solution for a sustainable tourism future. The mission is to drive, inspire and demonstrate innovation and collaborative sustainable solutions for positive tourism development.

The conference co-chairs are Dr. Rachel Dodd, Professor at Ryerson University and a 20-year specialist in the field of sustainable tourism, and Keith Henry, the highly respected CEO of the Aboriginal Tourism Association of Canada. As conference organizers, we have planned a platform that is inspirational and practical including three "Policy in Action Tours" that explore the challenges and solutions Victoria and British Columbia have experienced during our own transition to more sustainable practices.

As an organizing committee, we have been working with federal officials in the offices of Innovation, Science and Economic Development Canada. They have communicated that sustainable tourism is a priority for the Government of Canada. We believe this alignment of political will at all levels of government is the crux of an opportunity to create a practical vehicle that can lead to many well-intended initiatives actually being implemented. The IMPACT Conference is designed to do precisely this.

IMPACT is a conference for trailblazers. It is for innovators who work through headwinds and drive change. We know how important sustainability and technological innovation is to your government, to Premier Horgan and to yourself. This is the conference where tourism meets policy, and it all supports clean technology.

The conference was specifically scheduled to avoid conflicting with dates when the Provincial Legislature is sitting. We hope you and your office will give serious consideration to attending this important inaugural conference. We have enclosed a presentation on the conference and invite your staff to explore Tourismlegacy.ca. In this strong revenue cycle, we must all consider what legacy we want our tourism industry to leave. We hope to inspire and provide tools for innovation, sustainability and profitability.

Sincerely,

Paul Nursey,

President and CEO
Tourism Victoria

On behalf of IMPACT Sustainability Travel & Tourism 2018 partners:

Deidre Campbell,
Managing Director-Canada
Beattie Tartan

Starr McMichael,
President
Starrboard Enterprises

Kayli Anderson,
Managing Partner
Synergy Enterprises

From: [Newhook, Kelly TAC:EX](#)
To: [Carroll, Sandra TAC:EX](#)
Cc: [Meadows, Jennifer L TAC:EX](#); [Infante, James TAC:EX](#); [Carreras, Korleen TAC:EX](#)
Subject: FW: 31771-DN-Legacy Initiatives Advisory Council-DRAFT
Date: December 21, 2017 2:41:00 PM
Attachments: [31771-DN-Legacy Initiatives Advisory Council.pdf](#)
[image002.png](#)

Please find the Decision Note regarding LIAC attached. Approved for Option 2.

THANKS!

Kelly

From: Holding, Marina TAC:EX
Sent: Thursday, December 21, 2017 2:39 PM
To: Newhook, Kelly TAC:EX
Subject: RE: 31771-DN-Legacy Initiatives Advisory Council-DRAFT

e-sig applied

M

From: Newhook, Kelly TAC:EX
Sent: Thursday, December 21, 2017 2:27 PM
To: Holding, Marina TAC:EX
Subject: FW: 31771-DN-Legacy Initiatives Advisory Council-DRAFT

Over to you. She is approving Option 2

Kelly

From: Infante, James TAC:EX
Sent: Wednesday, December 20, 2017 9:10 AM
To: Newhook, Kelly TAC:EX; Beare, Lisa TAC:EX; Carreras, Korleen TAC:EX
Subject: 31771-DN-Legacy Initiatives Advisory Council-DRAFT

Hi Minister,

Find attached a Decision Note on LIAC.

Warm Regards,

James Infante, Ministerial Assistant
Hon. Minister Lisa Beare's Office
Ministry of Tourism, Arts & Culture, Responsible for Sport
and Multiculturalism

 250-953-0905



Please consider the environment before printing this email.

From: [Newhook, Kelly TAC:EX](#)
To: [Carroll, Sandra TAC:EX](#); [Meadows, Jennifer L TAC:EX](#)
Cc: [Infante, James TAC:EX](#)
Subject: FW: 31886 Incoming Meeting Request: Tourism Vancouver Island
Date: December 22, 2017 2:43:00 PM

I spoke with Geoff yesterday and have scheduled a meeting with the new CEO of Tourism Vancouver Island, Anthony Everett for January 10th, 2018 at 1:30pm.

The request was to meet with one of the Minister's MA's. I am happy to meet with him and help with the stakeholder relations piece. It would be great to have a Ministry staff present.

Thanks!

Kelly

From: Minister, TAC TAC:EX
Sent: Wednesday, December 20, 2017 2:18 PM
To: [Infante, James TAC:EX](#); [Newhook, Kelly TAC:EX](#)
Subject: FW: 31886 Incoming Meeting Request: Tourism Vancouver Island

Hi you two,

Geoff just called, and is following up on this request to meet with either or both of you. Please follow-up with him directly.

Thanks!

Marina

From: Geoff Ascent GR [<mailto:geoff@ascentgr.com>]
Sent: Wednesday, December 20, 2017 12:29 PM
To: Minister, TAC TAC:EX
Subject: Re: 31886 Incoming Meeting Request: Tourism Vancouver Island

Hi Marina,

I just wanted to follow up. Would we be able to find a time in the new year for Anthony to meet with the MAs?

Currently January 9th or 10th would work well in his calendar.

Geoff Ingram
250-920-5900

From: Geoff Ascent <Geoff@ascentgr.com>
Date: Tuesday, December 5, 2017 at 10:00 AM

To: "Minister, TAC TAC:EX" <TAC.Minister@gov.bc.ca>

Subject: Re: 31886 Incoming Meeting Request: Tourism Vancouver Island

Hi Marina,

Would Tuesday or Wednesday next week work?

Geoff

On Dec 5, 2017, at 9:31 AM, Minister, TAC TAC:EX <TAC.Minister@gov.bc.ca> wrote:

Hello Geoff,

Unfortunately, I've heard from both of our MAs, and neither will be available those dates due to a previous commitment in Vancouver. Please accept their apologies, they would be happy to try to find another time, perhaps in the new year.

Best wishes,

Marina

<image002.png>

Marina Holding

Administrative Coordinator

Hon. Minister Lisa Beare's Office

Ministry of Tourism, Arts & Culture

☎ P: 250-387-6808 | 📠 F: 250.387.4099

<image003.gif>

From: Geoffrey Ingram [<mailto:geoff@ascentgr.com>]

Sent: Wednesday, November 29, 2017 12:25 PM

To: Minister, TAC TAC:EX

Cc: Dunn, Noreen TAC:EX

Subject: 31886 Incoming Meeting Request: Tourism Vancouver Island

Good Afternoon,

As you may be aware, Tourism Vancouver Island is bringing on a new CEO, Anthony Everett, to start at the beginning of January. That being said, Anthony is eager to hit the ground running and will be visiting Victoria on December 14th and 15th. He would love an opportunity to meet with one of the MA's in your office to get to know each other.

Here is the link to the News Release about his appointment.

<http://www.tourismvi.ca/2017/10/tourism-vancouver-island-announces-new-leadership-appointment-anthony-everett-ceo/>

I will follow up by phone in the next day or so.

Geoff Ingram
250-920-5900

From: [Newhook, Kelly TAC:EX](#)
To: [Beare, Lisa TAC:EX](#); [Carroll, Sandra TAC:EX](#)
Cc: [Infante, James TAC:EX](#); [Meadows, Jennifer L TAC:EX](#); [Holding, Marina TAC:EX](#)
Subject: FW: s 13 s 21
Date: December 21, 2017 3:29:00 PM

s.13,s.21

Kelly

s.13,s.21

s.13,s.21

s.13,s.21

From: [Newhook, Kelly TAC:EX](#)
To: [Beare, Lisa TAC:EX](#)
Cc: [Infante, James TAC:EX](#); [Carreras, Korleen TAC:EX](#)
Subject: FW: approved - SN GOLDEN PANDA
Date: December 8, 2017 4:54:00 PM
Attachments: [SN_MLB_CreativeBC_GoldenPanda_CJ.docx](#)

Please find attached the speaking notes for the Golden Panda Industry forum. s.13

s.13

Again, James will have a hard copy for you.

Kelly

From: Jack, Carolyn GCPE:EX
Sent: Friday, December 8, 2017 4:32 PM
To: Newhook, Kelly TAC:EX; Infante, James TAC:EX
Subject: approved - SN GOLDEN PANDA

Here is the SN for GOLDEN PANDA.

Has been reviewed by program and ADM.

s.22

C

From: [Newhook, Kelly TAC:EX](#)
To: [Laird, Patricia FIN:EX](#)
Cc: [Holding, Marina TAC:EX](#)
Subject: FW: BANK OF MONTREAL (MASTERCARD) MHOLDING S. 03DEC17 \$1,097.90
Date: December 22, 2017 11:45:00 AM
Attachments: [MHOLDING e_03DEC17.xlsx](#)
[November 2017 receipts.pdf](#)
[image001.png](#)
[image004.png](#)
[image005.png](#)

Approved.

Kelly

Kelly Newhook, Senior Ministerial Assistant
Minister's Office
Ministry of Tourism, Arts & Culture, Responsible for Sport
and Multiculturalism
 250-953-0905



Please consider the environment before printing this email.

From: Holding, Marina TAC:EX
Sent: Thursday, December 21, 2017 3:45 PM
To: Newhook, Kelly TAC:EX
Subject: BANK OF MONTREAL (MASTERCARD) MHOLDING S.1 03DEC17 \$1,097.90

Hi Kelly,

This is November's p-card reconciliation.

The attached register package is complete, with register (all descriptions, account coding and taxes entered), receipts and forms attached.

Please forward your approval, along with the transaction package to accounts payable for Oracle entry.

Thanks!

Marina Holding
Administrative Coordinator
Hon. Minister Lisa Beare's Office
Ministry of Tourism, Arts & Culture
 P: 250-387-6808 |  F: 250.387.4099



Please consider the environment before printing this email.

From: [Newhook, Kelly TAC:EX](#)
To: [Holding, Marina TAC:EX](#); [Carreras, Korleen TAC:EX](#)
Cc: [Infante, James TAC:EX](#)
Subject: FW: BNs for PSK: Power to Be / Right to Play
Date: December 20, 2017 1:38:00 PM
Attachments: [31825-BN Power to Be.pdf](#)
[31826-BN Right to Play.pdf](#)

Sending these to both of you, just so you have them – depending on where the meetings are and who is around, I just wanted to be sure you have the backgrounders.

Kelly

From: Meadows, Jennifer L TAC:EX
Sent: Tuesday, December 19, 2017 2:52 PM
To: Infante, James TAC:EX
Cc: Newhook, Kelly TAC:EX
Subject: BNs for PSK: Power to Be / Right to Play

Hi James,

Attached are BNs for two potential meetings with PSK – Right to Play and Power to Be. These were suggested meetings that PSK was interested in having and last I heard they were going to be scheduled in January.

Thanks

JENNIFER MEADOWS
Director, Executive Operations
Deputy Minister's Office
Ministry of Tourism, Arts and Culture and
Ministry Responsible for Sport and Multiculturalism
8th Floor, 1810 Blanshard Street, Victoria BC V8W 9T2
p: 250-952-0104 | m: 250-507-0063

From: [Newhook, Kelly TAC:EX](#)
To: [Beare, Lisa TAC:EX](#)
Cc: [Carreras, Korleen TAC:EX](#); [Infante, James TAC:EX](#)
Subject: FW: Conflict of Interest Report - November 2017
Date: December 8, 2017 3:00:00 PM
Attachments: [COI Public Notice to Hon L Beare.pdf](#)

FYI. Not sure what/if anything happens with something like this. I think it's just a public notice/declaration.

Thoughts?

Kelly

From: McCartney, Angela PREM:EX
Sent: Friday, December 8, 2017 11:42 AM
To: Newhook, Kelly TAC:EX; Dunn, Noreen TAC:EX
Cc: Powell, Charlotte PREM:EX
Subject: Conflict of Interest Report - November 2017

Good morning,
Please find attached a memo for the Minister.

Thank-you,
Angela

Angela McCartney | Records Management Officer | Cabinet Operations
Ph: 250 356-0256 | *e:* Angela.McCartney@gov.bc.ca | *m:* 049 - 617 Government Street, Stn Prov Gov, Victoria BC V8W 9V1

From: [Newhook, Kelly TAC:EX](#)
To: [Holding, Marina TAC:EX](#)
Subject: FW: eApprovals Update
Date: December 8, 2017 2:10:00 PM
Attachments: [eApproval Processes.docx](#)
Importance: High

Noreen is going to this, but I think you should go as well. Hope that's ok.....

Kelly

From: Meadows, Jennifer L TAC:EX
Sent: Friday, December 8, 2017 9:03 AM
Subject: eApprovals Update
Importance: High

Good morning,

If you are as much of a fan of eApprovals as I am, I have some very exciting news!!

Effective Monday, December 11th TAC will be up and running with our own eApprovals platform.
<https://jtsteapprovals.gov.bc.ca/prod/SitePages/Home.aspx>

I believe most of you are familiar with eApprovals but if you are new to the system or would like a refresher we have booked 8036, 1810 Blanshard Street on Tuesday at 11:00 for a brief training session.

We have made efforts to try and streamline the briefing note and correspondence approval process to be easy and efficient for everyone. Attached for information is an outline of the processes for branch, DMO and correspondence unit generated document requests. It is important to note that when sending any eApprovals to the correspondence unit to select "TAC Correspondence Branch" and NOT "LBR Correspondence Branch".

If you have any questions, please do not hesitate to ask myself, your branch admin or the correspondence unit.

Thank you.

JENNIFER MEADOWS
Director, Executive Operations
Deputy Minister's Office
Ministry of Tourism, Arts and Culture and
Ministry Responsible for Sport and Multiculturalism
8th Floor, 1810 Blanshard Street, Victoria BC V8W 9T2
p: 250-952-0104 | m: 250-507-0063

From: [Newhook, Kelly TAC:EX](#)
To: [Holding, Marina TAC:EX](#)
Subject: FW: Forecast
Date: December 20, 2017 1:00:00 PM
Attachments: MO TAC - November updated by Shawna.xlsx

FYI.

Kelly

From: Meadows, Jennifer L TAC:EX
Sent: Wednesday, December 20, 2017 12:00 PM
To: Newhook, Kelly TAC:EX
Cc: Infante, James TAC:EX
Subject: Forecast

Hi Kelly,

Attached is the MO November budget forecast. I just wanted to flag for you the balance sitting in STOB 85 (these are purchase card transactions). I'm not sure who in your office has the purchase cards but if they have not submitted their PC reconciliations, I would encourage whomever does, to get their PC card reconciliations submitted to Finance for processing. It's not an issue but just helps with the forecasting as we then know which STOBs the charges are against.

Thanks

JENNIFER MEADOWS
Director, Executive Operations
Deputy Minister's Office
Ministry of Tourism, Arts and Culture and
Ministry Responsible for Sport and Multiculturalism
8th Floor, 1810 Blanshard Street, Victoria BC V8W 9T2
p: 250-952-0104 | m: 250-507-0063

From: [Newhook, Kelly TAC:EX](#)
To: [Beare, Lisa TAC:EX](#)
Cc: [Infante, James TAC:EX](#); [Carreras, Korleen TAC:EX](#)
Subject: FW: Hello! - note regarding HUMAN RIGHTS DAY SOCIAL MEDIA
Date: December 8, 2017 3:04:00 PM
Attachments: [5739_HumanRightsDay_SocialMedia_1200x627%5b1%5d.jpg](#)
[5739_HumanRightsDay_SocialMedia_2048x2048.jpg](#)

Please see below – which of course we will be happy to amplify.....James - Mr. Social Media.....over to you on that front!

Kelly

From: Jack, Carolyn GCPE:EX
Sent: Friday, December 8, 2017 3:03 PM
To: Newhook, Kelly TAC:EX; Infante, James TAC:EX
Subject: Hello! - note regarding HUMAN RIGHTS DAY SOCIAL MEDIA

=====NOTE for MLB and PSK=====

Hello Minister and Secretary Kahlon.

As mentioned in a ministerial briefing a couple of weeks ago, we are doing some social media activation around Human Rights Day via our crown agencies this Sunday, to draw attention to the many ways in which our constituent portfolios support diversity and human rights.

I'm pleased to tell you that BC Place will be lighting up the stadium in UN blue on that day, and has already tweeted about it:

<https://twitter.com/bcplace/status/939222128418631680>

I know our friends at BC Place would love it if you had the opportunity to retweet this.

Attached below you will find the hashtag information (#EmbraceDiversity), graphics elements, and some information about the participation of a number of agencies. The @BCGovNews account is tweeting on the day - as I understand will be a number of MLAs.

Here is a list of our Ministry partners who are amplifying messages with the theme #EmbraceDiversity for Human Rights Day.

- Destination BC @HelloBC
- BC Place @bcplace
- ViaSport @viaSportBC
- BC Games Society @BCGames1

Creative BC @creativebcs

Minister - if I might suggest that a nice tweet or Facebook post for you might be:
I'm proud to represent a ministry that does so much to bring people together & to foster greater understanding through tourism, arts, culture, and sport. British Columbians #EmbraceDiversity. #HumanRightsDay

I know that Parliamentary Secretary Kahlon has various events that he will be tweeting about.

Please don't hesitate to contact me if I may be of any assistance.

best regards
Carolyn Jack
Acting Dir. of Communications

HUMAN RIGHTS DAYS: SOCIAL MEDIA

Here is the outline of the Human Rights Day initiative:

DATE: Sunday, December 10

THEME: BC celebrates diversity and support for human rights on International Human Rights Day

CHANNELS: Social media, via various government accounts

SOCIAL MEDIA ELEMENTS:

1.) Hashtag
#EmbraceDiversity

2.) Graphics Sized for TWITTER and FB

We have developed two image graphics for your use: one formatted for Twitter and the other for Facebook.

Graphics are attached to this email.

MESSAGING

Sunday December 10th is International Human Rights Day - established by the United Nations to mark the anniversary of the Charter of Human Rights.

We are hoping you can post on your social media on Sunday.

If you plan to post on Friday or Saturday, please use the words "On Sunday" or "On Dec. 10th" in the text of your post to make the date clear for your followers. Our graphics note the day,

but not the date.

ie: On Sunday, BC Place is marking #HumanRightsDay by lighting the stadium in UN blue. Everyone should have the opportunity to reach their potential. #EmbraceDiversity

#EMBRACEDIVERSITY on GOVERNMENT & CROWN AGENCY SOCIAL MEDIA CHANNELS

The Government Twitter account @BCGovNews will be tweeting #EmbraceDiversity messaging on Sunday. Please do retweet their messages where it fits for you.

Colleagues managing the account have also been alerted to your participation, in order to facilitate retweeting of your messages on the GovBC account.

Other participants whose messages you may wish to RT include:

- Destination BC @HelloBC
- BC Place @bcplace
- ViaSport @viaSportBC
- BC Games Society @BCGames1
- Creative BC @creativebcs

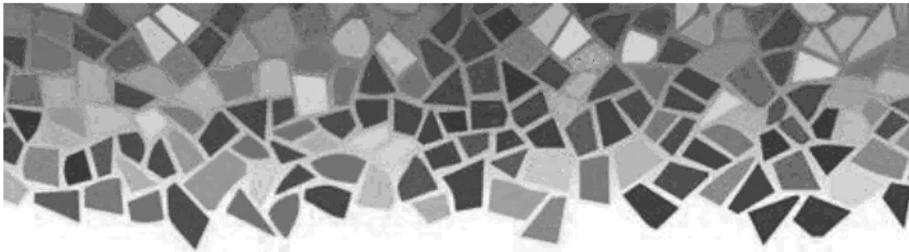
BC PLACE will also be lighting up the stadium in United Nations blue on Sunday to mark the occasion - so be sure to keep an eye out for that!

Minister Lisa Beare (@LisaBeare) and Parliamentary Secretary Ravi Kahlon (@KahlonRav) are both active on social media, and have also been alerted to your participation.

Please let us know if you have any questions, or if we may be of assistance.

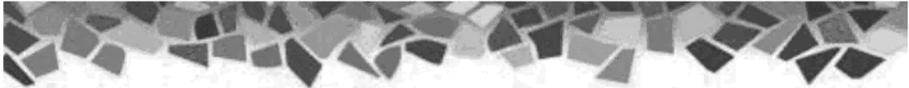
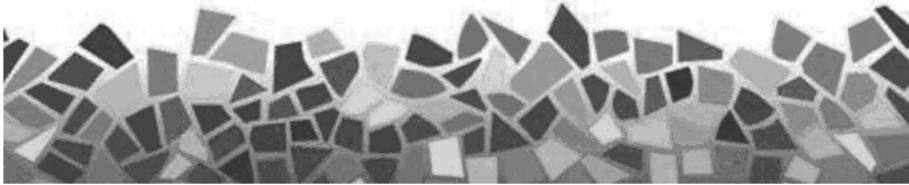
Again - thank you so much for your participation!

Carolyn Jack
Acting Director of Communications
cell: 250-893-4449



INTERNATIONAL HUMAN RIGHTS DAY

#EmbraceDiversity



INTERNATIONAL HUMAN RIGHTS DAY

#EmbraceDiversity



From: [Newhook, Kelly TAC:EX](#)
To: [Beare, Lisa TAC:EX](#)
Cc: [Infante, James TAC:EX](#)
Subject: FW: IN for the Symphony Orchestra
Date: December 8, 2017 1:51:00 PM
Attachments: [31971 BN Vancouver Symphony Orchestra.pdf](#)
[image001.png](#)

Please find attached a backgrounder for the Symphony visit tomorrow.
James will have a hard copy for you.

kelly

From: Meadows, Jennifer L TAC:EX
Sent: Friday, December 8, 2017 1:46 PM
To: Infante, James TAC:EX
Cc: Newhook, Kelly TAC:EX
Subject: RE: IN for the Symphony Orchestra

Hi James,

I was just getting ready to hit send on this. Attached is a briefing note providing some high level background information.

Thanks
Jennifer

From: Infante, James TAC:EX
Sent: Friday, December 8, 2017 1:36 PM
To: Meadows, Jennifer L TAC:EX
Cc: Newhook, Kelly TAC:EX
Subject: RE: IN for the Symphony Orchestra

Hi Jennifer,

Any points that could be provided on this?

I appreciate the tight turnaround, no need for a full IN. Please let me know if you would like to discuss further.

Warm Regards,
James

From: Infante, James TAC:EX
Sent: Thursday, December 7, 2017 9:12 AM
To: Meadows, Jennifer L TAC:EX
Cc: Newhook, Kelly TAC:EX
Subject: IN for the Symphony Orchestra

Hi Jennifer,

On Saturday Minister will be meeting with the President of the Vancouver Symphony Orchestra. We will take a tour of their school of music and the Orpheum Theatre, we will then be meeting with their President Kelly Tweeddale.

We understand this meeting to be a meet and greet and introductory, however, MO would like an info note on their President and interactions with VSO, any funding in the past and or interactions with staff.

Would we be able to have a note drafted for tomorrow end of day?

Thanks for you help!

James Infante, Ministerial Assistant
Hon. Minister Lisa Beare's Office
Ministry of Tourism, Arts & Culture, Responsible for Sport
and Multiculturalism
☎ 250-953-0905



From: [Newhook, Kelly TAC:EX](#)
To: [Meadows, Jennifer L TAC:EX](#)
Subject: FW: Knowledge Network Board
Date: December 11, 2017 11:52:00 AM
Attachments: image001.png

Hi Jennifer,

Korleen connected with both Stacey Shields and Gerry Martin and both are pleased to be re-appointed to the Knowledge Network for one more year. We are still going to work on the other appt's but, wanted to make sure this information was passed along, as I believe re-appt's may be easier to get through. (?)

Kelly

From: Carreras, Korleen TAC:EX
Sent: Monday, December 11, 2017 7:47 AM
To: Newhook, Kelly TAC:EX
Subject: RE: Knowledge Network Board

Kelly,

Both Stacey Shields and Gerry Martin would like to be re-appointed to the Knowledge Network for 1 year.

Korleen

From: Newhook, Kelly TAC:EX
Sent: Wednesday, December 6, 2017 2:02 PM
To: Carreras, Korleen TAC:EX
Subject: FW: Knowledge Network Board

More board work below. To even get these done by the dates required for the January 17th Cabinet meeting is tight. Do you think it's do-able for you?

Kelly

From: Meadows, Jennifer L TAC:EX
Sent: Wednesday, December 6, 2017 1:24 PM
To: Newhook, Kelly TAC:EX
Subject: RE: Knowledge Network Board

Hi Kelly,

Unfortunately, we will not be able to have the board appointments in place before December 31st. The agenda for next weeks' Cabinet meeting is full. We have confirmed there will be no issue with quorum.

The earliest Cabinet date we could get on the agenda would be January 17th. That is contingent on receiving the completed Candidate Profile Declarations by Friday, December 8th and Minister's sign-off on the OIC by Monday. Attached is the template CPD for sending to the proposed candidates.

In the meantime we can start working with Leg Counsel on the drafting instructions if you could provide us with the full legal names and their bios (for new appointees only).

Thank you.
Jennifer

From: Newhook, Kelly TAC:EX
Sent: Wednesday, December 6, 2017 9:47 AM
To: Meadows, Jennifer L TAC:EX
Subject: Knowledge Network Board

Jennifer,

We have made the following decisions regarding the board for the Knowledge Network.

We want to re-appoint Gerrold Martin (***) and Stacy Shields for one additional year (neither are at their maximum term limit). We want to appoint Raza Mirani, who is a teacher from Vancouver and Sarf Ahmed from Victoria. Sarf is the ADM for Citizen Services, s.22

We understand that one spot will remain vacant.

What are our next steps and can we make this happen before December 31, 2017?

THANKS!

Kelly

Kelly Newhook, Senior Ministerial Assistant
Minister's Office
Ministry of Tourism, Arts & Culture, Responsible for Sport
and Multiculturalism

 250-953-0905



Please consider the environment before printing this email.

From: [Newhook, Kelly TAC:EX](#)
To: [Beare, Lisa TAC:EX](#)
Subject: FW: Ming Pao - MLB CHINA TOUR
Date: December 11, 2017 10:37:00 AM

FYI.

Kelly

From: Jack, Carolyn GCPE:EX
Sent: Monday, December 11, 2017 9:14 AM
To: Newhook, Kelly TAC:EX; Infante, James TAC:EX
Subject: Ming Pao - MLB CHINA TOUR

This is Google's translation (which is rather brutal) - but gives you a flavour.
We'll get the GCPE translation tomorrow, I imagine.

https://translate.google.ca/translate?hl=en&sl=zh-TW&u=https://www.mingpaocanada.com/van/htm/News/20171210/VDindex_r.htm&prev=search

From: [Newhook, Kelly TAC:EX](#)
To: [Beare, Lisa TAC:EX](#)
Cc: [Carreras, Korleen TAC:EX](#)
Subject: FW: Note
Date: December 11, 2017 1:56:00 PM
Attachments: [IN BCH Maple Ridge Homelessness FNL.DOCX](#)

FYI.

Kelly

From: Machell, Aileen GCPE:EX
Sent: Monday, December 11, 2017 1:53 PM
To: Beare, Lisa TAC:EX; Newhook, Kelly TAC:EX
Subject: Note

Here's the latest note on this issue.

Aileen Machell
Issues Manager
778.584.0257

From: [Newhook, Kelly TAC:EX](#)
To: [Infante, James TAC:EX](#)
Subject: FW: OARH update
Date: December 20, 2017 1:15:00 PM

Have you passed this update along to PSRK? If you haven't, that's fine – I'd like to chat about it first. If you have, that's fine too.

Kelly

From: Meadows, Jennifer L TAC:EX
Sent: Tuesday, December 19, 2017 5:12 PM
To: Infante, James TAC:EX
Cc: Newhook, Kelly TAC:EX
Subject: OARH update

Hi James,

Staff have spent yesterday and today calling OARH (Anti-Racism) network contractors.

1 contractor (Kitimat) is still in negotiations because we are identifying a local organization to replace the current lead organization who is stepping down.

31 of the remaining contractors have been informed by email of the funding they will receive under contract, and of those

- Eight could not be contacted by phone in the last 36 hrs as they have not returned staffs call or are away in the new year. (Cowichan Valley/Duncan; Ft. St. James; Penticton; Powell River; Prince George; Revelstoke; Vanderhoof; Vernon)

Thank you
Jennifer

From: [Newhook, Kelly TAC:EX](#)
To: [Infante, James TAC:EX](#); [Beare, Lisa TAC:EX](#)
Cc: [Carreras, Korleen TAC:EX](#)
Subject: Fwd: Approval required: Grizzly Bear hunt ban IN w. Q&As
Date: December 14, 2017 10:01:11 PM
Attachments: [IN_GrizzlyBearHunt_November2017_DRAFT\(2\)\(3\)_tvedits2.docx](#)
[ATT00001.htm](#)

Sent from my iPhone

Begin forwarded message:

From: "Venn, Tania GCPE:EX" <Tania.Venn@gov.bc.ca>
Date: December 14, 2017 at 4:34:54 PM PST
To: "Newhook, Kelly TAC:EX" <Kelly.Newhook@gov.bc.ca>, "Infante, James TAC:EX" <James.Infante@gov.bc.ca>
Cc: "Jack, Carolyn GCPE:EX" <Carolyn.Jack@gov.bc.ca>
Subject: **Approval required: Grizzly Bear hunt ban IN w. Q&As**

Hi Kelly,

For approval: the IN with Q&A for the Grizzly Bear hunt ban.

Thanks,

Tania

Tania Venn

Communications Manager
Ministry of Tourism, Arts and Culture
Phone: 778-698-9499 (office) 250-208-6183 (cell)
Email: tania.venn@gov.bc.ca

From: [Newhook, Kelly TAC:EX](#)
To: [Carroll, Sandra TAC:EX](#)
Cc: [Meadows, Jennifer L TAC:EX](#); [Infante, James TAC:EX](#); [Carreras, Korleen TAC:EX](#)
Subject: Fwd: Backgrounders
Date: December 13, 2017 2:01:48 PM

Hi Jennifer,

As per our conversation just now....could we have some brief information notes prepared for the meetings mentioned below? There may not be much, but if there is anything we should know, it would be great. Especially the Labour Heritage/Pavco backgrounder.

Sent from my iPhone

Begin forwarded message:

From: Carreras, Korleen TAC:EX
Sent: Tuesday, December 12, 2017 3:43 PM
To: Newhook, Kelly TAC:EX; Infante, James TAC:EX
Subject: Backgrounders

Kelly and James,

Do you think we need backgrounders for the following upcoming meetings?

- <!--[if !supportLists]-->1. <!--[endif]-->Vancouver Cultural Services – Friday, December 15
- <!--[if !supportLists]-->2. <!--[endif]-->Aquilini Entertainmnet – Tuesday, December 19
- <!--[if !supportLists]-->3. <!--[endif]-->Vancouver Labour Heritage Centre – Tuesday, December 19

<p><!--[if !vml]--> <image003.png><!-- [endif]--></p>	<p>Korleen Carreras, Executive Assistant Minister's Office Ministry of Tourism, Arts & Culture, Responsible for Sport and Multiculturalism 250-812-5204 <image004.gif></p>
---	---

From: [Newhook, Kelly TAC:EX](#)
To: [Beare, Lisa TAC:EX](#)
Subject: Fwd: Briefing materials - December 14
Date: December 14, 2017 2:32:12 PM
Attachments: Minister Briefing Materials - December 14.pdf
ATT00001.htm

Sent from my iPhone

Begin forwarded message:

From: "Meadows, Jennifer L TAC:EX" <Jennifer.Meadows@gov.bc.ca>
Date: December 13, 2017 at 2:34:42 PM PST
To: "Newhook, Kelly TAC:EX" <Kelly.Newhook@gov.bc.ca>, "Infante, James TAC:EX" <James.Infante@gov.bc.ca>, "Carreras, Korleen TAC:EX" <Korleen.Carreras@gov.bc.ca>
Cc: "Clifford, Kate TAC:EX" <Kate.Clifford@gov.bc.ca>, "Poirier, Dorice TAC:EX" <Dorice.Poirier@gov.bc.ca>
Subject: Briefing materials - December 14

Hi all,

Attached are materials for tomorrow's Minister briefing.

Thank you.

JENNIFER MEADOWS
Director, Executive Operations
Deputy Minister's Office
Ministry of Tourism, Arts and Culture and
Ministry Responsible for Sport and Multiculturalism
8th Floor, 1810 Blanshard Street, Victoria BC V8W 9T2
p: 250-952-0104 | m: 250-507-0063

From: [Newhook, Kelly TAC:EX](#) on behalf of [Clark, Layne PREM:EX](#)
To: [Infante, James TAC:EX](#); [Beare, Lisa TAC:EX](#); [LP Ministerial Assistants](#); [LP Executive Assistants](#); [Meggs, Geoff PREM:EX](#); [Oreck, Mira PREM:EX](#); [Van Meer-Mass, Kate PREM:EX](#); [Aaron, Sage PREM:EX](#); [Holmwood, Jen PREM:EX](#); [McConnell, Sheena PREM:EX](#); [Hannah, Matt GCPE:EX](#); [Lloyd, Evan GCPE:EX](#); [Howlett, Tim GCPE:EX](#); [Moran, Roseanne LASS:EX](#); [Matthen, Sheila GCPE:EX](#); [MacDonald, Alex GCPE:EX](#); [Machell, Aileen GCPE:EX](#)
Subject: Fwd: Briefing
Start: December 11, 2017 9:00:00 AM
End: December 11, 2017 10:00:00 AM
Location: Government Caucus Room
Attachments: [mime-attachment.ics](#)
[ATT00001.htm](#)

Don't know if you aware there is a Breifing today. Call-in Information to follow.

Sent from my iPhone

Begin forwarded message:

From: "Clark, Layne PREM:EX" <Layne.Clark@gov.bc.ca <mailto:Layne.Clark@gov.bc.ca> >
Date: December 10, 2017 at 4:42:57 PM PST
To: LP Ministerial Assistants · 17 >>, LP Executive Assistants >>, "Meggs, Geoff PREM:EX" <Geoff.Meggs@gov.bc.ca <mailto:Geoff.Meggs@gov.bc.ca> >, "Oreck, Mira PREM:EX" <Mira.Oreck@gov.bc.ca <mailto:Mira.Oreck@gov.bc.ca> >, "Van Meer-Mass, Kate PREM:EX" <Kate.VanMeer-Mass@gov.bc.ca <mailto:Kate.VanMeer-Mass@gov.bc.ca> >, "Aaron, Sage PREM:EX" <Sage.Aaron@gov.bc.ca <mailto:Sage.Aaron@gov.bc.ca> >, "Holmwood, Jen PREM:EX" <Jen.Holmwood@gov.bc.ca <mailto:Jen.Holmwood@gov.bc.ca> >, "McConnell, Sheena PREM:EX" <Sheena.McConnell@gov.bc.ca <mailto:Sheena.McConnell@gov.bc.ca> >, "Hannah, Matt GCPE:EX" <Matt.Hannah@gov.bc.ca <mailto:Matt.Hannah@gov.bc.ca> >, "Lloyd, Evan GCPE:EX" <Evan.Lloyd@gov.bc.ca <mailto:Evan.Lloyd@gov.bc.ca> >, "Howlett, Tim GCPE:EX" <Tim.Howlett@gov.bc.ca <mailto:Tim.Howlett@gov.bc.ca> >, "Moran, Roseanne LASS:EX" <Roseanne.Moran@leg.bc.ca <mailto:Roseanne.Moran@leg.bc.ca> >, "Matthen, Sheila GCPE:EX" <Sheila.Matthen@gov.bc.ca <mailto:Sheila.Matthen@gov.bc.ca> >, "MacDonald, Alex GCPE:EX" <Alex.MacDonald@gov.bc.ca <mailto:Alex.MacDonald@gov.bc.ca> >, "Machell, Aileen GCPE:EX" <Aileen.Machell@gov.bc.ca <mailto:Aileen.Machell@gov.bc.ca> >
Subject: Briefing

From: [Newhook, Kelly TAC:EX](#)
To: [Beare, Lisa TAC:EX](#)
Cc: [Infante, James TAC:EX](#); [Carreras, Korleen TAC:EX](#)
Subject: Fwd: Important - media interest in Chilcotin Tourism story
Date: December 13, 2017 1:35:25 PM

Please see below re: possible international interest in the Chilcotin Tourism Operator story.

MLB- did you read the article about this in the TAC news roundup this morning?? If not, please have a look and know they are developing an issue note.

The other developing issue is the Grizzly Bear hunt. Lots to discuss...see you soon.

Kelly

Sent from my iPhone

Begin forwarded message:

From: "Jack, Carolyn GCPE:EX" <Carolyn.Jack@gov.bc.ca>
Date: December 13, 2017 at 12:42:14 PM PST
To: "Zaharia, Sarah GCPE:EX" <Sarah.Zaharia@gov.bc.ca>, "Avison, Claire TAC:EX" <Claire.Avison@gov.bc.ca>, "Carroll, Sandra TAC:EX" <Sandra.Carroll@gov.bc.ca>, "Newhook, Kelly TAC:EX" <Kelly.Newhook@gov.bc.ca>
Cc: "Venn, Tania GCPE:EX" <Tania.Venn@gov.bc.ca>, "Tomana, Sukhi GCPE:EX" <Sukhi.Tomana@gov.bc.ca>
Subject: Important - media interest in Chilcotin Tourism story

Hello.

Sukhi and I received the following information regarding international news interest in the Chilcotin Tour Issue this morning.

We have an IN on file on this issue.

I would expect that requests for comment from either the Minister or Premier will be forthcoming from these news outlets.

best regards

Carolyn

s.13

From: [Newhook, Kelly TAC:EX](#)
To: [Beare, Lisa TAC:EX](#); [Carreras, Korleen TAC:EX](#)
Cc: [Infante, James TAC:EX](#)
Subject: Fwd: Info: Creative City Strategy
Date: December 14, 2017 10:02:00 PM
Attachments: [cfc2-StaffPresentation.pdf](#)
[ATT00001.htm](#)

Sent from my iPhone

Begin forwarded message:

From: "Meadows, Jennifer L TAC:EX" <Jennifer.Meadows@gov.bc.ca>
Date: December 14, 2017 at 4:54:37 PM PST
To: "Newhook, Kelly TAC:EX" <Kelly.Newhook@gov.bc.ca>
Cc: "Infante, James TAC:EX" <James.Infante@gov.bc.ca>
Subject: Info: Creative City Strategy

Hi Kelly,

Attached and below is some high level background information on the City of Vancouver's Creative City Strategy.

On May 17, 2017, Vancouver City Council directed staff to develop a vision for culture and creativity in Vancouver which

- Addresses current and emerging challenges and opportunities;
- Reflects the culture and history of the city; and
- Interfaces with other city policies and strategies

City staff have been working with stakeholders, including the Arts and Culture Policy Council, to inform a new strategy which includes specific goals and targets with timelines and deliverables. PPT attached.

Thanks
Jennifer

From: [Newhook, Kelly TAC:EX](#)
To: [Beare, Lisa TAC:EX](#)
Subject: Fwd: Tentative AU Announcement
Date: December 16, 2017 4:25:24 AM

FYI

Sent from my iPhone

Begin forwarded message:

From: "Jack, Carolyn GCPE:EX" <Carolyn.Jack@gov.bc.ca>
Date: December 15, 2017 at 8:47:51 PM NST
To: "Meadows, Jennifer L TAC:EX" <Jennifer.Meadows@gov.bc.ca>
Cc: "Newhook, Kelly TAC:EX" <Kelly.Newhook@gov.bc.ca>, "Infante, James TAC:EX" <James.Infante@gov.bc.ca>, "Carreras, Korleen TAC:EX" <Korleen.Carreras@gov.bc.ca>, "Holding, Marina TAC:EX" <Marina.Holding@gov.bc.ca>, "Clifford, Kate TAC:EX" <Kate.Clifford@gov.bc.ca>
Subject: Re: Tentative AU Announcement

Thank you

C

Sent from my iPhone

On Dec 15, 2017, at 4:01 PM, Meadows, Jennifer L TAC:EX <Jennifer.Meadows@gov.bc.ca> wrote:

Hi all,

Claire had a meeting with Heritage Canada today. One of the items that came up was the Arts Umbrella announcement. Minister Joly is looking to make the announcement the week of February 19. We indicated Minister would only be available February 23. The date/time is not confirmed but just want to put on your radar.

Thanks

JENNIFER MEADOWS
Director, Executive Operations
Deputy Minister's Office
Ministry of Tourism, Arts and Culture and
Ministry Responsible for Sport and Multiculturalism
8th Floor, 1810 Blanshard Street, Victoria BC V8W 9T2

p: 250-952-0104 | m: 250-507-0063

From: [Newhook, Kelly TAC:EX](#)
To: [Infante, James TAC:EX](#); [Beare, Lisa TAC:EX](#)
Subject: Fwd: Urgent Information
Date: December 10, 2017 5:01:00 PM

Call-in Information... see below.

Sent from my iPhone

Begin forwarded message:

From: "Clark, Layne PREM:EX" <Layne.Clark@gov.bc.ca>
Date: December 10, 2017 at 4:51:38 PM PST
To: LP Ministerial Assistants <[s.17](#)>
Subject: Urgent Information

Hi Everyone,

Please ensure your Ministers know the teleconference line for the 5PM call.

Dial: [s.15](#),[s.17](#)

Code

Thank you,

Layne

Layne Clark

Director of Liaison and Coordination

Premier's Office

P: 250-356-0273 | C: 250-818-5583 | E: layne.clark@gov.bc.ca

From: [Newhook, Kelly TAC:EX](#)
To: [Carroll, Sandra TAC:EX](#)
Cc: [Meadows, Jennifer L TAC:EX](#); [Infante, James TAC:EX](#)
Subject: Grizzly Hunt
Date: December 13, 2017 10:10:13 AM

Can you get us a list of all Grizzly Hunt Tourism operators in B.C.?

Sent from my iPhone

From: [Newhook, Kelly TAC:EX](#)
To: [Beare, Lisa TAC:EX](#)
Cc: [Infante, James TAC:EX](#)
Subject: KMs for China mission
Date: December 16, 2017 4:39:35 AM
Attachments: [KM_TourismMarketing_China_SouthKorea_Japan_Dec2017_ci\(3\)_FINAL2.docx](#)
[ATT00001.htm](#)

Key Messages for China Mission.

Kelly

Sent from my iPhone

Begin forwarded message:

Tania Venn

Communications Manager

Ministry of Tourism, Arts and Culture

Phone: 778-698-9499 (office) 250-208-6183 (cell)

Email: tania.venn@gov.bc.ca

From: [Newhook, Kelly TAC:EX](#)
To: [Services, Correspondence TAC:EX](#); [Infante, James TAC:EX](#)
Cc: [Reddy, Arthi JTT:EX](#); [Holding, Marina TAC:EX](#)
Subject: RE: 31881 Incoming 2 Re: Canada-China Business Association request for congratulatory message for its 20th Anniversary Celebration (Honourable Lisa Beare)
Date: December 21, 2017 3:10:00 PM

If you please forward on to GCPE, that would be great.

Thanks so much!

Kelly

From: Services, Correspondence TAC:EX
Sent: Wednesday, December 20, 2017 3:13 PM
To: Infante, James TAC:EX; Services, Correspondence TAC:EX
Cc: Reddy, Arthi JTT:EX; Newhook, Kelly TAC:EX; Holding, Marina TAC:EX
Subject: RE: 31881 Incoming 2 Re: Canada-China Business Association request for congratulatory message for its 20th Anniversary Celebration (Honourable Lisa Beare)

Hi James,

This is a greetings request that should go to GCPE.

Would you like me to forward the request to GCPE on behalf of MO? Or will MO send to GCPE?

Charlene

From: Infante, James TAC:EX
Sent: Wednesday, December 20, 2017 3:09 PM
To: Services, Correspondence TAC:EX
Cc: Reddy, Arthi JTT:EX; Newhook, Kelly TAC:EX; Holding, Marina TAC:EX
Subject: FW: 31881 Incoming 2 Re: Canada-China Business Association request for congratulatory message for its 20th Anniversary Celebration (Honourable Lisa Beare)
Importance: High

Hi Correspondence team,

s.13

Thank you!

James

From: Minister, TAC TAC:EX
Sent: Wednesday, December 20, 2017 9:46 AM
To: Infante, James TAC:EX
Subject: FW: 31881 Incoming 2 Re: Canada-China Business Association request for congratulatory message for its 20th Anniversary Celebration (Honourable Lisa Beare)

Hi James. After mentioning this to Marina we thought that I should forward this item from the

Minister's email to you as you will note the Canada-China Business Association would like the message from the Ministers office by December 22, 2017.

From: Siu-wan Ng s.22
Sent: Tuesday, December 19, 2017 11:16 PM
To: Minister, TAC TAC:EX; Beare.MLA, Lisa LASS:EX
Cc: Siu-wan Ng
Subject: 31881 Incoming 2 Re: Canada-China Business Association request for congratulatory message for its 20th Anniversary Celebration (Honourable Lisa Beare)

Dear Minister Beare,

I would like to follow up with you regarding our request for your congratulatory message for CCBA's 20th anniversary. We appreciate your support and look forward to receiving it for the special anniversary issue. Thank you.

Regards,
Siu-wan

From: Siu-wan Ng <s.22
To: "TAC.Minister@gov.bc.ca" <TAC.Minister@gov.bc.ca>; "lisa.beare.MLA@leg.bc.ca" <lisa.beare.MLA@leg.bc.ca>
Cc: Siu-wan Ng -s.22
Sent: Wednesday, November 29, 2017 12:20 AM
Subject: Canada-China Business Association request for congratulatory message for its 20th Anniversary Celebration (Honourable Lisa Beare)

Dear Minister Beare,

On behalf George Lian, president of Canada-China Business Association (CCBA), I am forwarding his request for your congratulatory message for its 20th Anniversary Celebration in 2017. He said it would be his, the CCBA board and members' honour to receive your message for this auspicious occasion.

CCBA was formed by a number of business and community individuals (who were immigrants from China) as a non-profit and non-political organization based in Vancouver, with the mission of helping other immigrants start their business in Canada, become involved in Canadian business community, as well as strengthen business ties between Canada and China, thereby promoting business opportunities in both countries. Our members came from China, Hong Kong, Taiwan, Macau and other countries, who are successful entrepreneurs, well educated professionals and experts in their own fields.

Over the past 20 years, CCBA has been actively involved in organizing or hosting numerous activities in trade, technology and mining promotions, education and culture exchanges, government and trade delegations, investment agreements signing, as well as large scale local cultural shows, and community charity and wildfire fundraisers - a proud record of achievements and significant milestone for us.

As well, we had the honour to host or participate in welcome activities for a president, a premier, a minister of foreign affairs, and a number of other ministers and high-level leadership from China.

We would really appreciate it if you could email us your message by December 22, 2017. Please feel free to contact us if you need more information about CCBA.

On behalf of the CCBA board, I take this opportunity to wish you Happy Holidays and a Prosperous New Year in 2018!

Thank you!

Siu-wan Ng (Ms.)
Community Relations
s.22

From: [Newhook, Kelly TAC:EX](#)
To: [Services, Correspondence TAC:EX](#)
Cc: [Infante, James TAC:EX](#); [Holding, Marina TAC:EX](#)
Subject: RE: 31881 Incoming 2 Re: Canada-China Business Association request for congratulatory message for its 20th Anniversary Celebration (Honourable Lisa Beare)
Date: December 22, 2017 8:49:00 AM

Yes please file. Thanks!

Kelly

From: Services, Correspondence TAC:EX
Sent: Thursday, December 21, 2017 4:07 PM
To: Newhook, Kelly TAC:EX
Cc: Infante, James TAC:EX; Holding, Marina TAC:EX; Services, Correspondence TAC:EX
Subject: RE: 31881 Incoming 2 Re: Canada-China Business Association request for congratulatory message for its 20th Anniversary Celebration (Honourable Lisa Beare)

Hi Kelly,

It looks like this organization sent this request to most or all ministries.

s.13

Charlene

From: Newhook, Kelly TAC:EX
Sent: Thursday, December 21, 2017 3:10 PM
To: Services, Correspondence TAC:EX; Infante, James TAC:EX
Cc: Reddy, Arthi JTT:EX; Holding, Marina TAC:EX
Subject: RE: 31881 Incoming 2 Re: Canada-China Business Association request for congratulatory message for its 20th Anniversary Celebration (Honourable Lisa Beare)

If you please forward on to GCPE, that would be great.

Thanks so much!

Kelly

From: Services, Correspondence TAC:EX
Sent: Wednesday, December 20, 2017 3:13 PM
To: Infante, James TAC:EX; Services, Correspondence TAC:EX
Cc: Reddy, Arthi JTT:EX; Newhook, Kelly TAC:EX; Holding, Marina TAC:EX

Subject: RE: 31881 Incoming 2 Re: Canada-China Business Association request for congratulatory message for its 20th Anniversary Celebration (Honourable Lisa Beare)

Hi James,

This is a greetings request that should go to GCPE.

Would you like me to forward the request to GCPE on behalf of MO? Or will MO send to GCPE?

Charlene

From: Infante, James TAC:EX
Sent: Wednesday, December 20, 2017 3:09 PM
To: Services, Correspondence TAC:EX
Cc: Reddy, Arthi JTT:EX; Newhook, Kelly TAC:EX; Holding, Marina TAC:EX
Subject: FW: 31881 Incoming 2 Re: Canada-China Business Association request for congratulatory message for its 20th Anniversary Celebration (Honourable Lisa Beare)
Importance: High

Hi Correspondence team,

s.13

Thank you!

James

From: Minister, TAC TAC:EX
Sent: Wednesday, December 20, 2017 9:46 AM
To: Infante, James TAC:EX
Subject: FW: 31881 Incoming 2 Re: Canada-China Business Association request for congratulatory message for its 20th Anniversary Celebration (Honourable Lisa Beare)

Hi James. After mentioning this to Marina we thought that I should forward this item from the Minister's email to you as you will note the Canada-China Business Association would like the message from the Ministers office by December 22, 2017.

From: Siu-wan Ng s.22
Sent: Tuesday, December 19, 2017 11:16 PM
To: Minister, TAC TAC:EX; Beare.MLA, Lisa LASS:EX
Cc: Siu-wan Ng
Subject: 31881 Incoming 2 Re: Canada-China Business Association request for congratulatory message for its 20th Anniversary Celebration (Honourable Lisa Beare)

Dear Minister Beare,

I would like to follow up with you regarding our request for your congratulatory message for CCBA's 20th anniversary. We appreciate your support and look forward to receiving it for the special anniversary issue. Thank you.

Regards,

Siu-wan

From: Siu-wan Ng <s.22
To: "TAC.Minister@gov.bc.ca" <TAC.Minister@gov.bc.ca>; "lisa.beare.MLA@leg.bc.ca" <lisa.beare.MLA@leg.bc.ca>
Cc: Siu-wan Ng <s.22
Sent: Wednesday, November 29, 2017 12:20 AM
Subject: Canada-China Business Association request for congratulatory message for its 20th Anniversary Celebration (Honourable Lisa Beare)

Dear Minister Beare,

On behalf George Lian, president of Canada-China Business Association (CCBA), I am forwarding his request for your congratulatory message for its 20th Anniversary Celebration in 2017. He said it would be his, the CCBA board and members' honour to receive your message for this auspicious occasion.

CCBA was formed by a number of business and community individuals (who were immigrants from China) as a non-profit and non-political organization based in Vancouver, with the mission of helping other immigrants start their business in Canada, become involved in Canadian business community, as well as strengthen business ties between Canada and China, thereby promoting business opportunities in both countries. Our members came from China, Hong Kong, Taiwan, Macau and other countries, who are successful entrepreneurs, well educated professionals and experts in their own fields.

Over the past 20 years, CCBA has been actively involved in organizing or hosting numerous activities in trade, technology and mining promotions, education and culture exchanges, government and trade delegations, investment agreements signing, as well as large scale local cultural shows, and community charity and wildfire fundraisers - a proud record of achievements and significant milestone for us. As well, we had the honour to host or participate in welcome activities for a president, a premier, a minister of foreign affairs, and a number of other ministers and high-level leadership from China.

We would really appreciate it if you could email us your message by December 22, 2017. Please feel free to contact us if you need more information about CCBA.

On behalf of the CCBA board, I take this opportunity to wish you Happy Holidays and a Prosperous New Year in 2018!

Thank you!

Siu-wan Ng (Ms.)
Community Relations
s.22

From: [Newhook, Kelly TAC:EX](#)
To: [Minister, TAC TAC:EX](#); [Carreras, Korleen TAC:EX](#); [Gillese, Thyra LASS:EX](#); [Makarow, Kate LASS:EX](#)
Subject: RE: 32017 Incoming Your October 24, 2017 Letter Concerning Developing a Medical Imaging Clinic
Date: December 20, 2017 3:09:00 PM

Has this been passed on to MLB or Bob as an FYI??

Kelly

From: Minister, TAC TAC:EX
Sent: Monday, December 18, 2017 10:02 AM
To: Carreras, Korleen TAC:EX; Gillese, Thyra LASS:EX; Makarow, Kate LASS:EX
Cc: Newhook, Kelly TAC:EX
Subject: FW: 32017 Incoming Your October 24, 2017 Letter Concerning Developing a Medical Imaging Clinic

FYI reply from Ministry of Health.

From: Diagnostic Facilities Administration HLTH:EX
Sent: Thursday, December 14, 2017 12:13 PM
To: s.22
Cc: Minister, TAC TAC:EX; D'Eith, MLA, Bob LASS:EX
Subject: 32017 Incoming Your October 24, 2017 Letter Concerning Developing a Medical Imaging Clinic

1099099

Dr. Rajan Naidoo
s.22

Dear Dr. Naidoo:

Thank you for your letter dated October 24, 2017, addressed to the Honourable Lisa Beare, Minister of Tourism, Arts and Culture and to the Honourable Bob D'Eith, MLA, Maple Ridge-Mission, regarding the creation of a local medical imaging clinic. I have been asked to reply on their behalf.

You are correct that there is currently a moratorium on applications for new, expanded or relocated ultrasound Certificates of Approval. The Medical Services Commission (the Commission), which is the body responsible for approval of outpatient diagnostic facilities, has imposed this moratorium due to the serious shortage of sonographers in the province. The primary concern being that the opening of any net-new ultrasound facilities holds the potential for sonographer migration from existing hospitals, which may impact not only hospital-based outpatient service, but inpatient and emergency services as well.

As you noted, there is a process for considering exceptions to the moratorium, based on demonstrated urgent health or safety concerns. However, in May 2017 the Commission determined that it will only accept a moratorium request for exception from facilities holding a current ultrasound Certificate of Approval from the Commission, or the Advisory Committee on Diagnostic Facilities (see announcement attached).

In terms of diagnostic radiology, there is no moratorium in place for this service, and

applications can be made to the Advisory Committee on Diagnostic Facilities (the Committee). The primary assessment criteria are: is there a need for additional service volume in the area of the application; and, is there reasonable utilization of existing facilities (both public and privately owned) already approved to provide the service in the area?

You should be aware that any application made to the Committee from a privately-owned facility is subject to the Committee's *Use of Existing Facilities* Policy. This policy applies to situations where the Committee receives an application for a new privately-owned facility (or an existing privately-owned facility seeking to relocate or expand by adding one or more new MSP-billable services). If the Committee determines there is a need for additional service capacity in that geographic area, the Committee is obligated to approach existing hospitals to see if they are willing and able to meet the need for additional services before considering the application from the privately-owned facility.

Only if the hospital facility is unwilling or unable to absorb the applied-for capacity, or say they will but do not act on that commitment within 90 days, may the Committee consider the privately-owned facility's application.

For more information please see the Ministry of Health's Diagnostic Services website at www.gov.bc.ca/diagnosticfacilities. Here you will find information on:

- The Commission's moratorium on outpatient diagnostic ultrasound applications, as well as information on the exceptions process.
- The Committee's application assessment criteria, as well as the information required when making an application (as specified in the *Policies and Guidelines of the Medical Services Commission's Advisory Committee on Diagnostic Facilities*).
- Application forms for public and privately-owned facilities.
- The Committee's meeting schedule and application deadlines.

If you have further questions, please direct them to DFAdmin@gov.bc.ca, or feel free to contact me directly.

Sincerely,

Woodrow (Woody) Turnquist
Director, Diagnostic Services
Laboratory, Diagnostic and Bloods Services Branch
Ministry of Health
(250) 356 1778
woody.turnquist@gov.bc.ca

pc: Honourable Lisa Beare
Minister of Tourism, Arts and Culture

Honourable Bob D'Eith

MLA, Maple Ridge Mission

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From: [Newhook, Kelly TAC:EX](#)
To: [Infante, James TAC:EX](#)
Cc: [Dunn, Noreen TAC:EX](#); [Reddy, Arthi JTT:EX](#); [Services, Correspondence TAC:EX](#)
Subject: RE: Approval CLIFF ID 31885
Date: December 22, 2017 2:40:00 PM
Attachments: [image001.png](#)
[image002.png](#)

This response is approved.

Kelly

From: Infante, James TAC:EX
Sent: Tuesday, December 19, 2017 11:59 AM
To: Newhook, Kelly TAC:EX
Subject: FW: Approval CLIFF ID 31885

Hi Kelly,

For your approval, reply to the message attached, was an interview request from Theatre in the Raw.

From: Dunn, Noreen TAC:EX
Sent: Tuesday, December 19, 2017 11:25 AM
To: Infante, James TAC:EX
Subject: FW: Approval CLIFF ID 31885

James Here is another letter for Minister approval.

Thanks

Noreen Dunn

Administrative Assistant
Hon. Minister Lisa Beare's Office
Ministry of Tourism, Arts & Culture

 P: 250-953-0905 |  F: 250.387.4099



Please consider the environment before printing this email.

From: [Newhook, Kelly TAC:EX](#)
To: [Venn, Tania GCPE:EX](#); [Infante, James TAC:EX](#)
Subject: RE: Approval for quote
Date: December 11, 2017 12:43:00 PM

Approved.

Kelly

From: Venn, Tania GCPE:EX
Sent: Monday, December 11, 2017 12:42 PM
To: Newhook, Kelly TAC:EX; Infante, James TAC:EX
Subject: Approval for quote

Hi again,

This quote is now approved by the DM.

Please review/approve asap.

Thanks!

Tania

Tania Venn
Government Communications and Public Engagement
Ministry of Tourism, Arts and Culture
Province of British Columbia
Phone: 778-698-9499 (office) 250-208-6183 (cell)
Email: tania.venn@gov.bc.ca

From: [Newhook, Kelly TAC:EX](#)
To: [Venn, Tania GCPE:EX](#)
Subject: Re: Approval of MLB quote in Asia Trade Mission NR
Date: December 14, 2017 3:01:18 PM

It's good except, please say "more visitors from China" instead of Chinese visitors?

Kelly

Sent from my iPhone

On Dec 14, 2017, at 2:33 PM, Venn, Tania GCPE:EX <Tania.Venn@gov.bc.ca> wrote:

Hi Kelly and James,

For Approval: a quote in the NR announcing the Premier's Asia Trade Mission.

Note: in addition to the quote – highlighted in yellow – we added a couple of quick facts and an additional line in the release, also highlighted in yellow.

Thanks,

Tania

Tania Venn

Communications Manager

Ministry of Tourism, Arts and Culture

Phone: 778-698-9499 (office) 250-208-6183 (cell)

Email: tania.venn@gov.bc.ca

<NR - Departure_Dec15_V5_cjTVedits3.docx>

From: [Newhook, Kelly TAC:EX](#)
To: [Venn, Tania GCPE:EX](#); [Infante, James TAC:EX](#)
Cc: [Jack, Carolyn GCPE:EX](#); [Holding, Marina TAC:EX](#)
Subject: RE: Approval request: BC Winter Games
Date: December 20, 2017 3:04:00 PM

It looks good. I would like to see her get to something on there – on either the Saturday or the Sunday....but we can confirm the details of her and/or PSRK's attendance in January.

Kelly

From: Venn, Tania GCPE:EX
Sent: Tuesday, December 19, 2017 11:28 AM
To: Newhook, Kelly TAC:EX; Infante, James TAC:EX
Cc: Jack, Carolyn GCPE:EX
Subject: Approval request: BC Winter Games

Hi Kelly,

For your approval: a mini comms plan to leverage the opportunity to attend the BC Winter Games in Kamloops.

The Minister's been sent an invite, but we wanted to present the bigger opportunity.

Approval by end of day would be great as this planning will be on the agenda for our meeting with PSK tomorrow.

Thanks,

Tania

Tania Venn

Communications Manager
Ministry of Tourism, Arts and Culture
Phone: 778-698-9499 (office) 250-208-6183 (cell)
Email: tania.venn@gov.bc.ca

From: [Newhook, Kelly TAC:EX](#)
To: [Venn, Tania GCPE:EX](#); [Infante, James TAC:EX](#)
Cc: [Jack, Carolyn GCPE:EX](#)
Subject: RE: Approval request: IB - October Visitor Numbers
Date: December 21, 2017 9:36:00 AM

Looks good. Thanks.

Kelly

From: Venn, Tania GCPE:EX
Sent: Wednesday, December 20, 2017 11:51 PM
To: Newhook, Kelly TAC:EX; Infante, James TAC:EX
Cc: Jack, Carolyn GCPE:EX
Subject: Approval request: IB - October Visitor Numbers
Importance: High

Hi Kelly,

For your approval, here is our Information Bulletin sharing the October visitor numbers. This is scheduled to go out Thursday afternoon at 1pm, so I will need approval as soon as possible.

Thank-you,

Tania

Tania Venn

Communications Manager
Ministry of Tourism, Arts and Culture
Phone: 778-698-9499 (office) 250-208-6183 (cell)
Email: tania.venn@gov.bc.ca

From: [Newhook, Kelly TAC:EX](#)
To: [Venn, Tania GCPE:EX](#); [Infante, James TAC:EX](#)
Cc: [Jack, Carolyn GCPE:EX](#)
Subject: RE: Approval request: Quote in BC Games Society NR
Date: December 20, 2017 2:59:00 PM

Approved!

Kelly

From: Venn, Tania GCPE:EX
Sent: Tuesday, December 19, 2017 11:55 AM
To: Newhook, Kelly TAC:EX; Infante, James TAC:EX
Cc: Jack, Carolyn GCPE:EX
Subject: Approval request: Quote in BC Games Society NR

Hi Kelly,

For your approval: MLB quote in BC Games Society NR announcing Chef de Mission for Team BC.

Thanks,

Tania

Tania Venn

Communications Manager
Ministry of Tourism, Arts and Culture
Phone: 778-698-9499 (office) 250-208-6183 (cell)
Email: tania.venn@gov.bc.ca

From: [Newhook, Kelly TAC:EX](#)
To: [Venn, Tania GCPE:EX](#)
Cc: [Infante, James TAC:EX](#); [Jack, Carolyn GCPE:EX](#)
Subject: Re: Approval required - KMs China mission
Date: December 16, 2017 4:37:26 AM

Looks good. Thanks Tania.

Sent from my iPhone

On Dec 15, 2017, at 6:23 PM, Venn, Tania GCPE:EX <Tania.Venn@gov.bc.ca> wrote:

Hi Kelly,

For your approval: Tourism KMs JTT asked us to put together for the upcoming trade mission.

Thanks,

Tania

Tania Venn

Communications Manager

Ministry of Tourism, Arts and Culture

Phone: 778-698-9499 (office) 250-208-6183 (cell)

Email: tania.venn@gov.bc.ca

<KM_TourismMarketing_China_SouthKorea_Japan_Dec2017_cj
(3)_FINAL2.docx>

From: [Newhook, Kelly TAC:EX](#)
To: [Venn, Tania GCPE:EX](#)
Subject: Re: Approval required: Grizzly Bear hunt ban IN w. Q&As
Date: December 14, 2017 10:01:30 PM

This is great, thx!

Sent from my iPhone

On Dec 14, 2017, at 4:34 PM, Venn, Tania GCPE:EX <Tania.Venn@gov.bc.ca> wrote:

Hi Kelly,

For approval: the IN with Q&A for the Grizzly Bear hunt ban.

Thanks,

Tania

Tania Venn

Communications Manager

Ministry of Tourism, Arts and Culture

Phone: 778-698-9499 (office) 250-208-6183 (cell)

Email: tania.venn@gov.bc.ca

<IN_GrizzlyBearHunt_November2017_DRAFT (2) (3)_tvedits2.docx>

From: [Newhook, Kelly TAC:EX](#)
To: [Infante, James TAC:EX](#)
Cc: [Carreras, Korleen TAC:EX](#)
Subject: Re: Backgrounders
Date: December 13, 2017 1:38:53 PM
Attachments: [image003.png](#)

Let's ask for them anyways just to make sure we are in the know if DMO has any information we might need. I'll email Sandy/Jennifer and cc you both.

Kelly

Sent from my iPhone

On Dec 13, 2017, at 11:01 AM, Infante, James TAC:EX <James.Infante@gov.bc.ca> wrote:

Hi Korleen,

Do not believe we will need any backgrounders for 1 and 2. But perhaps one for the Vancouver Labour Heritage Centre may be necessary, let me know what you both think, we can have a BN drafted.

Warm Regards,
James

From: Carreras, Korleen TAC:EX
Sent: Tuesday, December 12, 2017 3:43 PM
To: Newhook, Kelly TAC:EX; Infante, James TAC:EX
Subject: Backgrounders

Kelly and James,

Do you think we need backgrounders for the following upcoming meetings?

- <!--[if !supportLists]-->1. <!--[endif]-->Vancouver Cultural Services – Friday, December 15
- <!--[if !supportLists]-->2. <!--[endif]-->Aquilini Entertainment – Tuesday, December 19
- <!--[if !supportLists]-->3. <!--[endif]-->Vancouver Labour Heritage Centre – Tuesday, December 19

<!--[if !vml]-->

<image003.png><!--
[endif]-->

Korleen Carreras, Executive Assistant
Minister's Office
Ministry of Tourism, Arts & Culture, Responsible for

Sport and Multiculturalism
250-812-5204
<image004.gif>

From: [Newhook, Kelly TAC:EX](#)
To: [Carreras, Korleen TAC:EX](#); [Holding, Marina TAC:EX](#); [Infante, James TAC:EX](#)
Subject: RE: Business Cards
Date: December 20, 2017 3:11:00 PM
Attachments: [image003.png](#)

Please send to Noreen.

Kelly

From: Carreras, Korleen TAC:EX
Sent: Monday, December 18, 2017 11:11 AM
To: Holding, Marina TAC:EX; Infante, James TAC:EX; Newhook, Kelly TAC:EX
Subject: Business Cards

I have some business cards from meetings with stakeholders the last couple of weeks. Would you like me to enter them into the contacts or send them to Noreen?

Korleen Carreras, Executive Assistant
Minister's Office
Ministry of Tourism, Arts & Culture, Responsible for
Sport and Multiculturalism
250-812-5204



Please consider the environment before printing this email.

From: [Newhook, Kelly TAC:EX](#)
To: [Meadows, Jennifer L TAC:EX](#)
Subject: RE: CALL FOR RECORDS - New FOI Request: TAC-2017-74486 (Andrew Weaver and Minister/Minister of State comms). Pls. respond by January 3
Date: December 22, 2017 10:09:00 AM

Perfect. Thanks!

Kelly

From: Meadows, Jennifer L TAC:EX
Sent: Friday, December 22, 2017 10:09 AM
To: Newhook, Kelly TAC:EX
Subject: RE: CALL FOR RECORDS - New FOI Request: TAC-2017-74486 (Andrew Weaver and Minister/Minister of State comms). Pls. respond by January 3

Thanks Kelly, s.13
s.13

From: Newhook, Kelly TAC:EX
Sent: Friday, December 22, 2017 8:41 AM
To: Meadows, Jennifer L TAC:EX
Subject: RE: CALL FOR RECORDS - New FOI Request: TAC-2017-74486 (Andrew Weaver and Minister/Minister of State comms). Pls. respond by January 3

Hi Jennifer,

The only communication we have between Minister and Andrew Weaver is an email you send to Min Beare on August 29th. s.13

s.13.... Do you have a copy of that email? If not, I can send it along.

Kelly

From: Meadows, Jennifer L TAC:EX
Sent: Friday, December 22, 2017 8:00 AM
To: Newhook, Kelly TAC:EX; Infante, James TAC:EX; Carreras, Korleen TAC:EX; Holding, Marina TAC:EX
Subject: CALL FOR RECORDS - New FOI Request: TAC-2017-74486 (Andrew Weaver and Minister/Minister of State comms). Pls. respond by January 3

Good morning

Please see the below call for records. Please let me know if you have any records responsive to this request.

Records due January 3

Thank you
Jennifer

Begin forwarded message:

From: "FOI Economy Sector MAH:EX" <FOI.Inbox@gov.bc.ca>
Date: December 21, 2017 at 10:54:50 AM PST
To: "Meadows, Jennifer L TAC:EX" <Jennifer.Meadows@gov.bc.ca>
Cc: "Clifford, Kate TAC:EX" <Kate.Clifford@gov.bc.ca>, "Wyllie, Sandra TAC:EX" <Sandra.Wyllie@gov.bc.ca>, "Campbell, Tracy MAH:EX" <Tracy.Campbell@gov.bc.ca>, "FOI Economy Sector MAH:EX" <FOI.Inbox@gov.bc.ca>
Subject: **CALL FOR RECORDS - New FOI Request: TAC-2017-74486 (Andrew Weaver and Minister/Minister of State comms). Pls. respond by January 3**

The Ministry of Tourism, Arts and Culture (TAC) has received the following new request (applicant type: Researcher):

All communication between Andrew Weaver and the Minister/Minister of State. (Date Range for Record Search: From 07/18/2017 To 07/31/2017)

Please note:

- This is a cross government request sent to all ministries.
- If you expect this search for records to take more than 3 hours, please do not proceed. Contact our office immediately.

Please forward the responsive records to our team FOI inbox at FOI.Inbox@gov.bc.ca

Response is requested by: **Wednesday, January 3, 2018** if possible.

Thank you,

Nicole Forward

Senior Analyst, FOIPPA | Information Management and Strategic Initiatives
Management Services Division
T: 778-698-7858 | **E:** Nicole.forward@gov.bc.ca

Providing services to:

The Ministry of Municipal Affairs and Housing;
The Ministry of Jobs, Trade and Technology;
The Ministry of Labour; and
The Ministry of Tourism, Arts and Culture.

From: [Newhook, Kelly TAC:EX](#)
To: [Gardea, Daniela MAH:EX](#); [Infante, James TAC:EX](#)
Subject: RE: CGG Capital Grants - potential events
Date: December 22, 2017 11:40:00 AM

Hey Daniela,

Thanks for the heads up on this!!!

s.13

Happy Holidays!

Kelly

From: Gardea, Daniela MAH:EX
Sent: Wednesday, December 20, 2017 2:32 PM
To: Newhook, Kelly TAC:EX; Infante, James TAC:EX
Subject: FW: CGG Capital Grants - potential events

Any thoughts on this? Happy to chat on the phone.

The Jan 19 event could be a great opportunity ^{s.13}

s.13

--

Daniela Gardea
Ministerial Assistant

Minister of Municipal Affairs and Housing and responsible for Translink
C: (778) 677-4304
E: daniela.gardea@gov.bc.ca

From: Gardea, Daniela MAH:EX
Sent: Friday, December 15, 2017 3:28 PM
To: Newhook, Kelly TAC:EX
Cc: Infante, James TAC:EX
Subject: FW: CGG Capital Grants - potential events

Hi Kelly and James!

I wanted to flag two Community Gaming Grants- Capital Grants (new funding stream for CGGs) that could provide opportunities for events in the new year. Both are sports grants. The organizations will

be notified on Dec. 20th and a province-wide release will be going out that day with a list of recipients, so events in the new year wouldn't be around announcing the funding but about celebrating an opening/celebration/something.

Also, MSR will be in Prince George in January and I heard that either the Ski Club or the City of PG has a pending application for a grant with TAC. Any chance we can get an answer on this and have a combined announcement on Jan 19th? I know it's a bit short notice but wanted to check.

Caledonia Nordic Ski Club	Prince George	MSR and/or PS for Sport	Jan 19	They are gearing up for the para-nordic world cup in 2019, and several ministries are supporting their efforts (including our ministry with this grant for the org s.13 s.13
Gymnastics BC	Vancouver	PS for Sport	TBD	Visuals could be great for this project w/gymnasts in trampolines. Easy to make work for PS as he's in Delta.

--

Daniela Gardea

Ministerial Assistant

Minister of Municipal Affairs and Housing and responsible for Translink

C: (778) 677-4304

E: daniela.gardea@gov.bc.ca

From: Gardea, Daniela MAH:EX
Sent: Friday, December 15, 2017 1:18 PM
To: Leslie, Lisa GCPE:EX
Cc: Ashbourne, Craig MAH:EX
Subject: CGG Capital Grants - potential events

Hi,

We are interested in having events or staying informed re: org's announcements (if planned) for the CGG Capital grants below. Hoping we can make at least 3 work for gov presence.

Wachiy Friendship Centre Society	Courtenay	MSR + MLA	TBD	Perhaps to mark the opening of the building (friendship centre) or the celebration of the acquisition
Caledonia Nordic Ski Club	Prince George	MSR and/or PS for Sport	Jan 19	They are gearing up for the para-nordic world cup in 2019, and

				several ministries are supporting these efforts (including our ministry with this grant for the org and facilitating additional land (?) in the resort area for the City).
Big Lake Community Association	Big Lake (Williams Lake)	MSR and/or PS for Emergency Preparedness	TBD	While it's still uncertain whether we'll be able to have gov presence, it would be good to be notified in advance of any events the organization is planning, i.e. unveiling of the new truck
Hallmark Society	Esquimalt (org HQ in Oak Bay)	MLA on behalf of MSR	TBD	The heritage building's exterior where the schoolhouse is located will be repainted and the roof will be replaced. Perhaps we could attend the celebration of the project's completion.
Gymnastics BC	Vancouver	PS for Sport	TBD	Visuals could be great for this project w/gymnasts in trampolines. Easy to make work for PS as he's in Delta.
Canadian Mental Health Association	Kelowna	MJD or PS for Sport/Youth	TBD	Would be good to be kept in the loop re: dates/announcements by organization.

I assume we'd have to reach out to these organizations soon after they receive their notification to flag gov's interest in announcements/events.

--

Daniela Gardea

Ministerial Assistant

Minister of Municipal Affairs and Housing and responsible for Translink

C: (778) 677-4304

E: daniela.gardea@gov.bc.ca

From: [Newhook, Kelly TAC:EX](#)
To: [Carroll, Sandra TAC:EX](#)
Subject: RE: Creative BC Chair - meeting with Minister Ralston
Date: December 8, 2017 2:19:00 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)

Have you found out anything more about this?

Kelly

From: Carroll, Sandra TAC:EX
Sent: Thursday, December 7, 2017 6:25 PM
To: Newhook, Kelly TAC:EX
Subject: Fwd: Creative BC Chair - meeting with Minister Ralston

Did you know about this?

Sent from my iPhone

Begin forwarded message:

From: Prem Gill <pgill@creativebc.com>
Date: December 7, 2017 at 3:08:55 PM PST
To: "Carroll, Sandra JTST:EX" <Sandra.Carroll@gov.bc.ca>
Subject: Creative BC Chair - meeting with Minister Ralston

Hi Sandy,

Minister Ralston's office reached out to Creative BC's Board Chair, Gordon Esau and have a requested a meeting to discuss Creative BC. A 30 minute meeting has been booked for December 15. Rob Bromley, Vice Chair of our Board will also join the meeting.

There was no specific asks, I think it is stakeholder outreach.

FYI!

Prem

Prem Gill CEO

DIRECT 1 604 730 2233 7 West 6th Ave
MOBILE 1 604 240 0490 Vancouver BC V5Y1K2

creativeBC



The information contained in this email is privileged and confidential information intended only for the use of the individual(s) named above. Any improper use of this email is strictly prohibited. If you received this email in error, please contact us and delete the email.

From: [Newhook, Kelly TAC:EX](#)
To: [Carroll, Sandra TAC:EX](#)
Cc: [Meadows, Jennifer L TAC:EX](#)
Subject: RE: Draft LIAC Appointment Letter_Dec21_2017.docx
Date: December 22, 2017 9:01:00 AM

Yes, please - that would be good.

Kelly

-----Original Message-----

From: Carroll, Sandra TAC:EX
Sent: Thursday, December 21, 2017 8:02 PM
To: Newhook, Kelly TAC:EX
Cc: Meadows, Jennifer L TAC:EX
Subject: Draft LIAC Appointment Letter_Dec21_2017.docx

For approval. We also suggest one of the staff members Philip phone the members to let the know the letter is coming.

From: [Newhook, Kelly TAC:EX](#)
To: [Carroll, Sandra TAC:EX](#)
Cc: [Meadows, Jennifer L TAC:EX](#)
Subject: RE: Draft LIAC Appointment Letter_Dec21_2017.docx
Date: December 22, 2017 9:07:00 AM

Also - the draft letter is approved.

Thanks.

Kelly

-----Original Message-----

From: Carroll, Sandra TAC:EX
Sent: Thursday, December 21, 2017 8:02 PM
To: Newhook, Kelly TAC:EX
Cc: Meadows, Jennifer L TAC:EX
Subject: Draft LIAC Appointment Letter_Dec21_2017.docx

For approval. We also suggest one of the staff members Philip phone the members to let the know the letter is coming.

From: [Newhook, Kelly TAC:EX](#)
To: [Jack, Carolyn GCPE:EX](#); [Carroll, Sandra TAC:EX](#); [Meadows, Jennifer L TAC:EX](#); [Infante, James TAC:EX](#)
Subject: RE: Feb 23rd - Fwd: Update - checking in re: Arts Umbrella event
Date: December 20, 2017 1:08:00 PM

Yes, it works, and is in her calendar.

Kelly

From: Jack, Carolyn GCPE:EX
Sent: Wednesday, December 20, 2017 10:00 AM
To: Carroll, Sandra TAC:EX; Meadows, Jennifer L TAC:EX; Newhook, Kelly TAC:EX; Infante, James TAC:EX
Subject: Feb 23rd - Fwd: Update - checking in re: Arts Umbrella event

Hello gang.

As you'll read below, the feds are proposing Feb 23rd for an Arts Umbrella event.

Could you pls reserve this in MLB's calendar?

Warm regards
Carolyn

Sent from my iPhone

Begin forwarded message:

From: "Gravelle, Anna (PCH)" <anna.gravelle@canada.ca>
Date: December 19, 2017 at 7:10:56 PM PST
To: "Jack, Carolyn GCPE:EX" <Carolyn.Jack@gov.bc.ca>
Subject: RE: Update - checking in re: Arts Umbrella event

Hi Carolyn,

We had our last ministerial calendar planning meeting of the year today and I was able to confirm that Minister Joly will not be coming to BC for the foreseeable next few months.

However, one of our Parliamentary Secretaries (his name is Arif Virani) may be in town during the February parliamentary break week (Feb 19-23). If an Arts Umbrella event goes ahead during that time, it will likely be him to make the announcement on behalf of the Minister.

My understanding from my regional director general, Erica Tao, is that Minister Beare is only available to come to the mainland on Feb 23. Would it be possible to ask her staff to protect this time in her calendar? I will work with our folks in Ottawa to try and align things for that date, if the Parl Sec's trip to Vancouver does indeed go ahead.

Best regards,

Anna Gravelle

Regional Communications Manager
Western Region
Department of Canadian Heritage, Government of Canada
351 Abbott Street, Suite 205, Vancouver, British Columbia, V6B 0G6
anna.gravelle@canada.ca | Tel.: 604-666-6504 | TTY: 1-888-997-3123 | Fax: 604-666-3508

Gestionnaire régionale en communications
Région de l'Ouest
Ministère du Patrimoine canadien, Gouvernement du Canada
351, rue Abbott, pièce 205, Vancouver (Colombie-Britannique), V6B 0G6
anna.gravelle@canada.ca | Tél. : 604-666-6504 | ATS : 1-888-997-3213 | Télécopieur : 604-666-3508

-----Original Message-----

From: Gravelle, Anna (PCH)
Sent: Monday, December 4, 2017 1:46 PM
To: Jack, Carolyn GCPE:EX <Carolyn.Jack@gov.bc.ca>
Subject: RE: Update - Re: Hello Anna - checking in re: Arts Umbrella event

Hi Carolyn,

Sorry to have not been able to respond sooner. ^{s.22} and not actively checking messages unless for urgencies.

With respect to Minister Joly's schedule, the House rises shortly until January 26 - however, we have been informed that her travel plans for the immediate new year will likely not see her coming out west. She will be in Switzerland at the World Economic Forum the week of January 22, but beyond this, it's my understand that the majority of her time will be spent in her riding. So it's looking like an Arts Umbrella announcement will need to stay TBC for the time being.

If this changes, and I hear anything differently between now and the holiday break, I'll be sure to let you know.

Cheers,
Anna

-----Original Message-----

From: Jack, Carolyn GCPE:EX [<mailto:Carolyn.Jack@gov.bc.ca>]
Sent: Friday, December 1, 2017 1:21 PM
To: Gravelle, Anna (PCH) <anna.gravelle@canada.ca>
Subject: Update - Re: Hello Anna - checking in re: Arts Umbrella event

Hi Anna

I've now been informed of holiday and travel plans for my Minister in January.

Could you please give me a call?

Carolyn

Sent from my iPhone

On Nov 30, 2017, at 10:33 AM, Jack, Carolyn GCPE:EX
<Carolyn.Jack@gov.bc.ca<<mailto:Carolyn.Jack@gov.bc.ca>>> wrote:

Hello Anna.

Just wanted to drop a line to check in re: plans for the Arts Umbrella announcement.

Do you have a prospective date?

My Minister is now booked to go on a China Trade Mission in late January.
I'm hoping we might be able to do an AU event in early Jan?

What are your thoughts?

Carolyn Jack, Acting Director of Communications
Ministry of Tourism, Arts & Culture, Responsible for Sport and Multiculturalism
* (250) 893-4449

From: [Newhook, Kelly TAC:EX](#)
To: [Meadows, Jennifer L TAC:EX](#)
Cc: [Holding, Marina TAC:EX](#)
Subject: RE: FOI - Family day
Date: December 21, 2017 10:23:00 AM
Attachments: [image001.png](#)

Sounds good to me. Thanks Jennifer.

Kelly

From: Meadows, Jennifer L TAC:EX
Sent: Thursday, December 21, 2017 9:53 AM
To: Newhook, Kelly TAC:EX
Cc: Holding, Marina TAC:EX
Subject: RE: FOI - Family day

Hi Kelly,

Looking at the records provided I do not think they are responsive as they are not related to the proposal to move family day.

s.13

Thank you
Jennifer

From: Newhook, Kelly TAC:EX
Sent: Wednesday, December 20, 2017 12:25 PM
To: Meadows, Jennifer L TAC:EX
Cc: Holding, Marina TAC:EX
Subject: FOI - Family day

Hi Jennifer,

Please find attached the 'possibly' responsive records from the FOI request re: Family Day.

I have sent them in different folders – each one for the different emails in our office.

s.13

s.13

Over to you!

Kelly

Kelly Newhook, Senior Ministerial Assistant
Minister's Office
Ministry of Tourism, Arts & Culture, Responsible for Sport
and Multiculturalism

 250-953-0905



Please consider the environment before printing this email.

From: [Newhook, Kelly TAC:EX](#)
To: [Infante, James TAC:EX](#)
Cc: [Dunn, Noreen TAC:EX](#)
Subject: RE: For MO Approval CLIFF ID 31817
Date: December 20, 2017 12:34:00 PM
Attachments: [draft response_31817 \(2\) MO edits.docx](#)
[image001.png](#)
[image002.png](#)

This is approved – with my edits.
Kelly

From: Infante, James TAC:EX
Sent: Tuesday, December 19, 2017 12:01 PM
To: Newhook, Kelly TAC:EX
Subject: FW: For MO Approval CLIFF ID 31817

Another stakeholder meeting requestion, Gillian would take this one, I think its good to approve let me know.

Warm Regards,
James

From: Dunn, Noreen TAC:EX
Sent: Tuesday, December 19, 2017 11:22 AM
To: Infante, James TAC:EX
Subject: FW: For MO Approval CLIFF ID 31817

James: Here is a letter for MO approval.

Thanks

Noreen Dunn

Administrative Assistant
Hon. Minister Lisa Beare's Office
Ministry of Tourism, Arts & Culture

 P: 250-953-0905 |  F: 250.387.4099



Please consider the environment before printing this email.

From: [Newhook, Kelly TAC:EX](#)
To: [Beare, Lisa TAC:EX](#)
Subject: RE: For your review and approval
Date: December 21, 2017 9:34:00 AM
Attachments: image003.png

Can I get this back ASAP?

THANKS!!!

Kelly

From: Newhook, Kelly TAC:EX
Sent: Wednesday, December 20, 2017 11:35 AM
To: Beare, Lisa TAC:EX
Subject: For your review and approval

Here is a draft of the letter that is to go to the Vancouver Art Gallery re: their funding proposal.

Kelly

Kelly Newhook, Senior Ministerial Assistant
Minister's Office
Ministry of Tourism, Arts & Culture, Responsible for Sport
and Multiculturalism

 250-953-0905



Please consider the environment before printing this email.

From: [Newhook, Kelly TAC:EX](#)
To: [Harder, Derrick TRAN:EX](#)
Subject: Re: FYI - Lions Gate Bridge Climb discussion
Date: December 16, 2017 4:28:22 AM

Yes, this is happening on Tuesday the 19th. MLB has the IN which she will go from... and wants to see what other projects they may have. They have been asking to meet with her for awhile so we thought this would be a good time to do it. Will let you know how it goes!
Kelly

Sent from my iPhone

On Dec 15, 2017, at 8:20 PM, Harder, Derrick TRAN:EX <Derrick.Harder@gov.bc.ca> wrote:

Hi – just curious about this mtg?

From: Bowness, Lianne GCPE:EX
Sent: Friday, December 15, 2017 3:50 PM
To: Harder, Derrick TRAN:EX; Perry, Alisma, TRAN:EX; Stone, Lynne TRAN:EX
Cc: Chambers, Craig GCPE:EX; Robb, Katie GCPE:EX; Flood, Leanne GCPE:EX
Subject: FYI - Lions Gate Bridge Climb discussion

Hi Derrick & Alisma –

Craig received a call today from Tourism Arts & Culture (TAC) communications, letting us know that the Lion Gate Bridge Climb business man has arranged a meeting with their Minister Lisa Beare on this subject. They wanted to loop us into this meeting, although they weren't sure exactly the date & time it is taking place.

Likely you can go through your channels – the TAC Min Office – for more information. Just wanted to pass along to be sure you were aware. Here is the IN again in case it is needed.

Thanks & have a great weekend!

Lianne Bowness | Communications Manager
Government Communications and Public Engagement
Ministry of Transportation and Infrastructure
Direct: 250-356-7707
Cell: 250-889-1336

<IN Lions Gate Tourism Opportunity.docx>

From: [Newhook, Kelly TAC:EX](#)
To: [Infante, James TAC:EX](#); [Carreras, Korleen TAC:EX](#)
Subject: RE: Ian Waddell Meeting Location
Date: December 8, 2017 4:56:00 PM
Attachments: [image003.png](#)
[image004.png](#)

You should def sit-in.

Kelly

From: Infante, James TAC:EX
Sent: Friday, December 8, 2017 4:20 PM
To: Carreras, Korleen TAC:EX; Newhook, Kelly TAC:EX
Subject: Ian Waddell Meeting Location

Hi Korleen,

Meeting is set for 11AM-12PM at the Trade Office beside Vancouver Cabinet Office.

999 Canada Place, 7th Floor, suite 730.

Ill be at VCO that morning, and will greet you to bring you to the meeting room. Will you like me to sit in?

Warm Regards,

James Infante, Ministerial Assistant
Hon. Minister Lisa Beare's Office
Ministry of Tourism, Arts & Culture, Responsible for Sport
and Multiculturalism
 250-953-0905

 Please consider the environment before printing this email.

From: [Newhook, Kelly TAC:EX](#)
To: [Machell, Aileen GCPE:EX](#)
Cc: [Holding, Marina TAC:EX](#); [Infante, James TAC:EX](#); [Carreras, Korleen TAC:EX](#)
Subject: RE: Meeting
Date: December 20, 2017 1:05:00 PM

Ok, let's do 3:15.....I just need to be done by 3:55, so that should work.

Kelly

From: Machell, Aileen GCPE:EX
Sent: Wednesday, December 20, 2017 1:05 PM
To: Newhook, Kelly TAC:EX
Cc: Holding, Marina TAC:EX; Infante, James TAC:EX; Carreras, Korleen TAC:EX
Subject: Re: Meeting

This will only take half hour. I might be able to make 3, but it will be pretty tight as s.22

Sent from my iPhone

On Dec 20, 2017, at 1:00 PM, Newhook, Kelly TAC:EX <Kelly.Newhook@gov.bc.ca> wrote:

Can we change the time of this meeting to go from 2:30 -3:30pm or from 3-4pm??

Kelly

From: Holding, Marina TAC:EX
Sent: Wednesday, December 20, 2017 12:22 PM
To: Machell, Aileen GCPE:EX; Newhook, Kelly TAC:EX; Infante, James TAC:EX; Carreras, Korleen TAC:EX
Subject: RE: Meeting

Call details for those of you calling in:

Access codes:

-  Moderator Conference ID **s.15,s.17**
-  Participant Conference ID

Dial-in Phone Numbers:

-  **s.15,s.17**
- 

-----Original Appointment-----

From: Infante, James TAC:EX **On Behalf Of** Machell, Aileen GCPE:EX
Sent: Wednesday, December 20, 2017 12:20 PM
To: Holding, Marina TAC:EX
Subject: FW: Meeting
When: Wednesday, December 20, 2017 3:30 PM-4:30 PM (UTC-08:00) Pacific Time (US & Canada).
Where: TAC office

-----Original Appointment-----

From: Machell, Aileen GCPE:EX

Sent: Tuesday, December 12, 2017 4:12 PM

To: Machell, Aileen GCPE:EX; Newhook, Kelly TAC:EX; Infante, James TAC:EX; Carreras, Korleen TAC:EX

Subject: Meeting

When: Wednesday, December 20, 2017 3:30 PM-4:30 PM (UTC-08:00) Pacific Time (US & Canada).

Where: TAC office

From: [Newhook, Kelly TAC:EX](#)
To: [Machell, Aileen GCPE:EX](#)
Subject: RE: Meeting
Date: December 12, 2017 4:11:00 PM

Sounds perf.

Kelly

-----Original Message-----

From: Machell, Aileen GCPE:EX
Sent: Tuesday, December 12, 2017 4:11 PM
To: Newhook, Kelly TAC:EX
Subject: RE: Meeting

How about 3:30pm?

Aileen Machell
Issues Manager
778.584.0257

-----Original Message-----

From: Newhook, Kelly TAC:EX
Sent: Tuesday, December 12, 2017 4:10 PM
To: Machell, Aileen GCPE:EX
Subject: RE: Meeting

Sure - we are having a MO staff retreat in MR on Thursday and then s.22
s.22

Are you around on Wed, Dec 20th in the afternoon?

Kelly

-----Original Message-----

From: Machell, Aileen GCPE:EX
Sent: Tuesday, December 12, 2017 2:56 PM
To: Newhook, Kelly TAC:EX; Infante, James TAC:EX
Subject: Meeting

Hey! Is there a time this week or next when we could get together for a half hour and discuss items coming up in your Ministry over the next few months?

Let me know,
Thanks!

Sent from my iPhone

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Withheld pursuant to/removed as

s.22

From: [Newhook, Kelly TAC:EX](#)
To: [Meadows, Jennifer L TAC:EX](#)
Cc: [Holding, Marina TAC:EX](#); [Infante, James TAC:EX](#)
Subject: RE: Next steps: CALL FOR RECORDS - New FOI Request: TAC-2017-73840 (MLA Ravi Kahlon) : Pls respond by November 23 - Call for Records
Date: December 12, 2017 4:12:00 PM

Marina will do this.

THANKS Marina!!

Kelly

From: Meadows, Jennifer L TAC:EX
Sent: Tuesday, December 12, 2017 3:54 PM
To: Newhook, Kelly TAC:EX
Cc: Holding, Marina TAC:EX; Infante, James TAC:EX
Subject: RE: Next steps: CALL FOR RECORDS - New FOI Request: TAC-2017-73840 (MLA Ravi Kahlon) : Pls respond by November 23 - Call for Records

Hi Kelly,

As per my voicemail message, I will have Stepan's account reactivated but would need someone in your office to go through his emails for any relevant records. Can you please confirm who I should identify as the person to do this.

Thx

From: Newhook, Kelly TAC:EX
Sent: Friday, December 8, 2017 11:59 AM
To: Holding, Marina TAC:EX; Meadows, Jennifer L TAC:EX
Subject: FW: Next steps: CALL FOR RECORDS - New FOI Request: TAC-2017-73840 (MLA Ravi Kahlon) : Pls respond by November 23 - Call for Records

This narrows things down considerably. It wouldn't include anyone currently working here besides MLB. On that note – Jennifer - I believe Stepan and Ashley's accounts are shut down.....how would we go about searching for and producing those records?

Marina – can you review MLB's account as it pertains to this request and let me know how long it would take to produce the results.

Jennifer – it seems to me they are asking for doc's etc produced from the Ministry for PSRK in August – what would be the timeframe for that?

THANKS!

Kelly.

From: Meadows, Jennifer L TAC:EX
Sent: Thursday, December 7, 2017 1:04 PM
To: Newhook, Kelly TAC:EX
Cc: Holding, Marina TAC:EX; Infante, James TAC:EX
Subject: RE: Next steps: CALL FOR RECORDS - New FOI Request: TAC-2017-73840 (MLA Ravi Kahlon) :
Pls respond by November 23 - Call for Records

Hi Kelly,

The applicant has advised they would like to narrow the date range down to 1 month (August 1-31). Can you please let me know the time needed to gather and produce records based on the revised date range.

Thanks
Jennifer

From: Newhook, Kelly TAC:EX
Sent: Monday, December 4, 2017 11:35 AM
To: Meadows, Jennifer L TAC:EX
Cc: Holding, Marina TAC:EX; Infante, James TAC:EX
Subject: RE: Next steps: CALL FOR RECORDS - New FOI Request: TAC-2017-73840 (MLA Ravi Kahlon) :
Pls respond by November 23 - Call for Records

Hi Jennifer,

In reviewing this, I can't see that these clarifications do anything to reduce the amount of time it would take to complete the FOI request.

Kelly

From: Meadows, Jennifer L TAC:EX
Sent: Friday, December 1, 2017 1:17 PM
To: Newhook, Kelly TAC:EX
Cc: Holding, Marina TAC:EX; Infante, James TAC:EX
Subject: Next steps: CALL FOR RECORDS - New FOI Request: TAC-2017-73840 (MLA Ravi Kahlon) : Pls
respond by November 23 - Call for Records

Hi Kelly,

The applicant wishes to clarify their request as follows:

1)All work produced by MLA Ravi Kahlon in his role as Parliamentary Secretary for Sport and Multiculturalism;

Limit this to only topics directly related to the Sport and Multicultural portfolio

2)All correspondence exchanged between the Minister or Minister's office and MLA Ravi Kahlon;

Limit the correspondence to only the Minister and their direct political staff, not the public service.

3)Any documents produced by the Ministry for MLA Ravi Kahlon's use.

Please advise if these clarifications would reduce the number of hours required.

Thanks

Jennifer

From: Newhook, Kelly TAC:EX
Sent: Wednesday, November 22, 2017 6:59 PM
To: Meadows, Jennifer L TAC:EX; Holding, Marina TAC:EX; Infante, James TAC:EX
Cc: Clifford, Kate TAC:EX
Subject: RE: Next steps: CALL FOR RECORDS - New FOI Request: TAC-2017-73840 (MLA Ravi Kahlon) : Pls respond by November 23 - Call for Records

Jennifer,

This request is definitely going to take more than three hours.

1 person x 1hour = 1 (.45 gathering/.15producing)
1 person x 2 hours = 2 (1.5 gathering/.5 producing)
3 people x 4 hours = 12 (3 gathering/1 producing)
Total of 15 hours.

Kelly

From: Meadows, Jennifer L TAC:EX
Sent: Thursday, November 16, 2017 1:42 PM
To: Holding, Marina TAC:EX; Infante, James TAC:EX
Cc: Newhook, Kelly TAC:EX; Clifford, Kate TAC:EX
Subject: RE: Next steps: CALL FOR RECORDS - New FOI Request: TAC-2017-73840 (MLA Ravi Kahlon) : Pls respond by November 23 - Call for Records

Hi Marina,

s.13

s.13

received some further clarification from the application as follows:

. We also

The applicant has **responded** to my clarification questions:

- A) "All work produced by....." *What is the applicant's definition of 'work' - are emails and letters included in this?*
- B) "All correspondence exchanged between the Minister or Minister's office and MLA....." - *Confirm this is only in their role as Parliamentary Secretary (not MLA related).*

C) "Any documents produced by the Ministry for MLA....."- *Confirm this is only in their role as Parliamentary Secretary and for the Ministry this request was directed to.*

"In answer to your question - yes to all 3. As for "work" - any documents produced as part of their roles as parliamentary secretary - so letters, e-mails, reports, or whatever."

From: Holding, Marina TAC:EX
Sent: Thursday, November 16, 2017 10:11 AM
To: Meadows, Jennifer L TAC:EX; Infante, James TAC:EX
Cc: Newhook, Kelly TAC:EX; Clifford, Kate TAC:EX
Subject: RE: Next steps: CALL FOR RECORDS - New FOI Request: TAC-2017-73840 (MLA Ravi Kahlon) : Pls respond by November 23 - Call for Records

Hi Jennifer,

s.13

Thank you,

Marina

From: Meadows, Jennifer L TAC:EX
Sent: Thursday, November 16, 2017 9:59 AM
To: Infante, James TAC:EX
Cc: Newhook, Kelly TAC:EX; Holding, Marina TAC:EX; Clifford, Kate TAC:EX
Subject: Next steps: CALL FOR RECORDS - New FOI Request: TAC-2017-73840 (MLA Ravi Kahlon) : Pls respond by November 23 - Call for Records

Hi James,

Please see information required for this FOI.

Thanks

Jennifer

From: FOI Economy Sector MAH:EX
Sent: Thursday, November 16, 2017 9:37 AM
To: Meadows, Jennifer L TAC:EX
Cc: FOI Economy Sector MAH:EX
Subject: RE: CALL FOR RECORDS - New FOI Request: TAC-2017-73840 (MLA Ravi Kahlon) : Pls respond by November 23 - Call for Records

Hi Jennifer,

Thanks for letting me know. Please advise the MO to hold off on gathering and producing records for this request.

If you could provide us with an estimate of time it would take to gather and produce records for this request (# of hours x # of people) by **Wednesday November 22**, we will prepare a fee estimate for the applicant to respond to. They will have 20 business days to respond to the fee estimate. If they do not respond, the file will be closed.

Here are some examples of gathering and producing records for reference:

Gathering:

- Searching for hard & electronic files
- Reviewing box content lists
- Retrieving records from off site
- Retrieving email records (Outlook)

Producing:

- Identifying relevant sources of data/information
- Manual time spent creating and producing records

Please separate the number of per person hours for 'Gathering' and the number of per person hours for 'Producing'.

Thanks very much.

John

John Flatman

Senior Analyst, FOIPPA

Information Management and Strategic Initiatives, Management Services Division

Ph: 778 698-3505 | e: John.Flatman@gov.bc.ca

Providing services to: The Ministry of Municipal Affairs and Housing, The Ministry of Jobs, Trade and Technology,

The Ministry of Labour, The Ministry of Tourism, Arts and Culture, The Auditor General for Local Government,

The Audit Council for the Auditor General for Local Government, & Destination B.C.

From: Meadows, Jennifer L TAC:EX

Sent: Thursday, November 16, 2017 9:21 AM

To: FOI Economy Sector MAH:EX

Subject: RE: CALL FOR RECORDS - New FOI Request: TAC-2017-73840 (MLA Ravi Kahlon) : Pls respond by November 23 - Call for Records

Hi John

Minister Office staff have advised the search for records will take longer than 3 hours.

Thanks
Jennifer

From: FOI Economy Sector MAH:EX
Sent: Thursday, November 16, 2017 8:50 AM
To: Meadows, Jennifer L TAC:EX
Cc: FOI Economy Sector MAH:EX; Clifford, Kate TAC:EX; Campbell, Tracy MAH:EX
Subject: CALL FOR RECORDS - New FOI Request: TAC-2017-73840 (MLA Ravi Kahlon) : Pls respond by November 23 - Call for Records

The Ministry of Tourism, Arts and Culture (TAC) has received the following new request (applicant type: Researcher):

- 1) All work produced by MLA Ravi Kahlon in his role as Parliamentary Secretary for Sport and Multiculturalism;**
- 2) All correspondence exchanged between the Minister or Minister's office and MLA Ravi Kahlon;**
- 3) Any documents produced by the Ministry for MLA Ravi Kahlon's use.**

(Date Range for Record Search: From 07/18/2017 To 11/13/2017).

Please note:

- If you believe this Call for Records should be directed to someone other than those it has been addressed, please advise.
- If you expect this search for records to take more than 3 hours, please do not proceed. Contact our office immediately.

Please forward the responsive records to our team FOI inbox at FOI.Inbox@gov.bc.ca

Response is requested by: **Thursday November 23, 2017**, if possible.

Thank you.

John Flatman

Senior Analyst, FOIPPA

Information Management and Strategic Initiatives, Management Services Division

Ph: 778 698-3505 | e: John.Flatman@gov.bc.ca

Providing services to: The Ministry of Municipal Affairs and Housing, The Ministry of Jobs, Trade and Technology,

The Ministry of Labour, The Ministry of Tourism, Arts and Culture, The Auditor General for Local Government,

The Audit Council for the Auditor General for Local Government, & Destination B.C.

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Withheld pursuant to/removed as

s.13

cheers
Carolyn

From: [Newhook, Kelly TAC:EX](#)
To: [Spilker, Robyn FIN:EX](#)
Subject: Re: Phone number
Date: December 14, 2017 12:43:19 PM

Hey Robin,

It's s.22

Kelly

Sent from my iPhone

On Dec 14, 2017, at 11:17 AM, Spilker, Robyn FIN:EX <Robyn.Spilker@gov.bc.ca> wrote:

Hi Kelly,

Can you send me your cell number? The PO list has your number as s.22 and
your office gave me s.22 . and they both seem to be wrong...

Robyn Spilker

Senior Ministerial Assistant
Minister of Finance and Deputy Premier
250-952-7627

From: [Newhook, Kelly TAC:EX](#)
To: [Jones, Shannon GCPE:EX](#); [Infante, James TAC:EX](#)
Subject: RE: PSK Meeting
Date: December 12, 2017 4:00:00 PM

Hi Shannon,

We are having a full MO staff retreat on Thursday and will bring this proposal forward as we discuss processes for the New Year. We will get back to you on this early next week.

Kelly

From: Jones, Shannon GCPE:EX
Sent: Tuesday, December 12, 2017 2:13 PM
To: Infante, James TAC:EX; Newhook, Kelly TAC:EX
Subject: PSK Meeting

Hi James & Kelly,

Jennifer and I discussed the potential of moving the meeting with PSK to bi-weekly? We are now fairly caught up on items and would like to get things in front of the minister before bringing forward to PSK. By moving to bi-weekly this will allow us a bit more time.

Let me know your thoughts?

Shannon Jones

Government Communications and Public Engagement
Ministry of Tourism, Arts and Culture
Province of British Columbia
Phone: 250 356-0979 (office) 250 886-2449 (cell)
Email: Shannon.Jones@gov.bc.ca

From: [Newhook, Kelly TAC:EX](#)
To: [Minister, TAC TAC:EX](#); [Infante, James TAC:EX](#)
Cc: [Holding, Marina TAC:EX](#); [Services, Correspondence TAC:EX](#)
Subject: RE: RUSH: e-sig approval LIAC reappointment letters
Date: December 22, 2017 2:33:00 PM

Approved.

Kelly

From: Minister, TAC TAC:EX
Sent: Friday, December 22, 2017 12:50 PM
To: Infante, James TAC:EX; Newhook, Kelly TAC:EX
Cc: Holding, Marina TAC:EX; Services, Correspondence TAC:EX
Subject: RUSH: e-sig approval LIAC reappointment letters
Importance: High

Hello,

Please find attached a template reappointment letter for LIAC, along with recipient list. After MO approves, CB will do the mail merge and apply Minister's e-sig.

Thanks,
Charlene

From: [Newhook, Kelly TAC:EX](#)
To: ["Spencer Chandra Herbert"](#)
Subject: RE: Skyhugger
Date: December 20, 2017 3:19:00 PM

s.22

Sorry -

she met with them at noon today.

You could give Korleen Carreras (whom I've cc'd on this email) a call to talk about how it went and to give any further insight, that could then be used in any follow-up.

Her number is: 1-250-812-5204

Kelly

-----Original Message-----

From: Spencer Chandra Herbert s.22
Sent: Monday, December 18, 2017 3:27 PM
To: Newhook, Kelly TAC:EX
Subject: Skyhugger

Hi Kelly,

Been trying to get a time to brief Lisa on a meeting he has with Skyhugger the group trying to get approval for the project ontop of Lions Gate bridge. Can we talk?

Spencer Chandra Herbert, MLA

From: [Newhook, Kelly TAC:EX](#)
To: [Carroll, Sandra TAC:EX](#)
Subject: RE: Super - Re: for Minister Beare - Fw: Interview request from GLOBE re: VAN ART GALLERY
Date: December 20, 2017 10:03:00 AM

Sandy, I see it came in yesterday.....I will get the letter back to you today.

Kelly

From: Jack, Carolyn GCPE:EX
Sent: Wednesday, December 20, 2017 9:53 AM
To: Carroll, Sandra TAC:EX
Cc: Newhook, Kelly TAC:EX; Venn, Tania GCPE:EX
Subject: Super - Re: for Minister Beare - Fw: Interview request from GLOBE re: VAN ART GALLERY

Thanks.
Agreed.

s.13

Pls do remember to let me know when that letter to VAG goes out, Sandy.

Cheers
Carolyn

Sent from my iPhone

On Dec 19, 2017, at 6:53 PM, Carroll, Sandra TAC:EX <Sandra.Carroll@gov.bc.ca> wrote:

s.13

From: Jack, Carolyn GCPE:EX
Sent: Tuesday, December 19, 2017 2:27 PM
To: Carroll, Sandra TAC:EX; Newhook, Kelly TAC:EX
Cc: Venn, Tania GCPE:EX
Subject: for Minister Beare - Fw: Interview request from GLOBE re: VAN ART GALLERY

Hello!

I was called this afternoon by Globe Arts reporter Marsha Lederman regarding an article she is preparing on the Vancouver Art Gallery's new building.

She is requesting an interview with the Minister, by phone.
Marsha has already conducted a long interview with Kathleen Bartels.
I don't know the content of that call.

If you wish to discuss this, please don't hesitate to let me know a time on Wednesday for a call.

best regards

Carolyn

cell: 250-893-4449

From: Lederman, Marsha <MLederman@globeandmail.com>

Sent: Tuesday, December 19, 2017 2:08 PM

To: Jack, Carolyn GCPE:EX

Subject: Interview request

Hi Carolyn,

I'm working on a story for early 2018 about the Vancouver Art Gallery's plans for a new building.

I am hoping to speak with Minister Lisa Beare for this story as we haven't heard from the NDP government yet about this project.

Does she have some time to speak by phone this week?

Thanks very much,

Marsha

<image001.jpg>

Marsha Lederman | Western Arts Correspondent

p: 604.631.6662 | c: 778.231.3297

e: mlederman@globeandmail.com

Twitter: @marshalederman

Please note our new mailing address:

350-969 Robson Street

Vancouver, BC

V6Z 2V7

From: [Newhook, Kelly TAC:EX](#)
To: [Holding, Marina TAC:EX](#); [Infante, James TAC:EX](#)
Subject: RE: Thank you Cards
Date: December 21, 2017 3:39:00 PM
Attachments: [image001.png](#)
[image003.png](#)

From: Holding, Marina TAC:EX
Sent: Friday, December 15, 2017 2:39 PM
To: Newhook, Kelly TAC:EX; Infante, James TAC:EX
Subject: FW: Thank you Cards

Hi you two,

Below are quotes for note cards for varying amounts and print quantities. The difference with embossed is that it is then a raised ink, as it is on her business cards. Please let me know which option is preferred.

Thanks,

Marina

Marina Holding
Administrative Coordinator
Hon. Minister Lisa Beare's Office
Ministry of Tourism, Arts & Culture
☎ P: 250-387-6808 | 📠 F: 250.387.4099
 Please consider the environment before printing this email.

s.22

Kelly

From: Andrews, Tara CITZ:EX
Sent: Friday, December 8, 2017 2:22 PM
To: Holding, Marina TAC:EX
Subject: RE: Thank you Cards

Hi Marina,

Here are the prices for the gold embossed versus gold ink:

Notecard & Envelopes - **GOLD & BLACK INK**

Notecards – (8 x 5.5)

Printed 1 side

Black & Gold Ink
Score & Fold to 4 x 5.5
80# Classic Crest Cover Natural White

Envelopes
A2 - 4.375 x 5.75
Printed 1 side black ink
Classic Crest Natural White

500 - \$834.26
1000 - \$1073.48

Notecard & Envelopes - GOLD EMBOSSED & BLACK INK

Notecards – (8 x 5.5)
Printed 1 side
Black Ink
Engrave with Burnish Gold Crest
Score & Fold to 4 x 5.5
80# Classic Crest Cover Natural White

Envelopes
A2 - 4.375 x 5.75
Printed 1 side black ink
Classic Crest Natural White

500 - \$720.75
1000 - \$1123.75

Thanks,
Tara

Tara Andrews | Print Agent | Queen's Printer | Shared Services BC
Ph: 250 356-8676 | *e:* Tara.Andrews@gov.bc.ca | *m:* PO Box 9452, Stn Prov Gov, Victoria BC V8W 9V7
Courier: Buzz 676 or 045 *Location:* 2nd Floor 563 Superior Street, Victoria BC V8V 1T7

From: Holding, Marina TAC:EX
Sent: Wednesday, December 6, 2017 12:45 PM
To: Andrews, Tara CITZ:EX
Subject: RE: Thank you Cards

Hi Tara,

Awesome, thank you. Would you be able to quote us the difference for the gold embossed versus the gold ink?

Thank you!

Marina

Marina Holding

Administrative Coordinator
Hon. Minister Lisa Beare's Office
Ministry of Tourism, Arts & Culture

 P: 250-387-6808 |  F: 250.387.4099



Please consider the environment before printing this email.

From: Andrews, Tara CITZ:EX
Sent: Wednesday, November 29, 2017 3:18 PM
To: Holding, Marina TAC:EX
Subject: RE: Thank you Cards

Hi Marina,

Thank you for the sample. It is very helpful.

We refer to this type of card as a Note Card. They are a finished size of 4 x 5.5 with matching A2 envelopes

With the note cards there are 2 options for the gold. They can be printed with gold ink or be gold embossed (the crest would be raised)

Which option are you looking for? I will have to revise the original quote that I supplied.

Thank you,
Tara

Tara Andrews | Print Agent | Queen's Printer | Shared Services BC
Ph: 250 356-8676 | **e:** Tara.Andrews@gov.bc.ca | **m:** PO Box 9452, Stn Prov Gov, Victoria BC V8W 9V7
Courier: Buzz 676 or 045 **Location:** 2nd Floor 563 Superior Street, Victoria BC V8V 1T7

From: Holding, Marina TAC:EX
Sent: Wednesday, November 29, 2017 2:38 PM
To: Andrews, Tara CITZ:EX
Subject: Thank you Cards

Hi Tara,

Please find attached scan of the card we received that Minister Beare would like to emulate. Again, she was hoping the crest could be in gold as it appears on her business cards. As well, since this is a Ministry expense, it would could have it read "Minister Lisa Beare; Ministry of Tourism Arts and Culture"

Thanks!

Marina

Marina Holding

Administrative Coordinator

Hon. Minister Lisa Beare's Office

Ministry of Tourism, Arts & Culture

 P: 250-387-6808 |  F: 250.387.4099



Please consider the environment before printing this email.

From: [Newhook, Kelly TAC:EX](#)
To: [Infante, James TAC:EX](#); [Holding, Marina TAC:EX](#); [Carreras, Korleen TAC:EX](#)
Subject: RE: Time and Pay Portal Time Off Approval
Date: December 8, 2017 2:04:00 PM
Attachments: [image003.png](#)

Paste this link into your browser. <https://www2.gov.bc.ca/gov/content/careers-myhr/about-the-bc-public-service/contact-the-bc-public-service-agency>

Then go to the appropriate link in the light green text box – depending on whether or not you are accessing this from work or home.

Go to Employee Self Service and click launch in a new window.

Go to Time/Leave Employee Work Centre

Go to leave request

Submit your details and you should be good to go!

Kelly

From: Infante, James TAC:EX
Sent: Friday, December 8, 2017 1:01 PM
To: Holding, Marina TAC:EX; Newhook, Kelly TAC:EX; Carreras, Korleen TAC:EX
Subject: Time and Pay Portal Time Off Approval

Hi Team,

Been made a aware that we all need to submit our days off through the BC time and pay portal, and it must be approved by Kelly. Do you know how or if this has been done?

Warm Regards,

James Infante, Ministerial Assistant
Hon. Minister Lisa Beare's Office
Ministry of Tourism, Arts & Culture, Responsible for Sport
and Multiculturalism
☎ 250-953-0905



From: [Newhook, Kelly TAC:EX](#)
To: [Infante, James TAC:EX](#)
Cc: [Holding, Marina TAC:EX](#); [Carreras, Korleen TAC:EX](#)
Subject: Re: Time and Pay Portal Time Off Approval
Date: December 8, 2017 1:07:16 PM
Attachments: [image001.png](#)

Yes... Marina did a test drive a few days ago. I'll let ya know how it goes for me.... did you get the link??

Sent from my iPhone

On Dec 8, 2017, at 1:00 PM, Infante, James TAC:EX <James.Infante@gov.bc.ca> wrote:

Hi Team,

Been made a aware that we all need to submit our days off through the BC time and pay portal, and it must be approved by Kelly. Do you know how or if this has been done?

Warm Regards,

<!--[if !vml]-->

<image001.png><!--
[endif]-->

James Infante, Ministerial Assistant
Hon. Minister Lisa Beare's Office
Ministry of Tourism, Arts & Culture, Responsible for Sport
and Multiculturalism
☎ 250-953-0905
<image002.jpg>

From: [Newhook, Kelly TAC:EX](#)
To: [Infante, James TAC:EX](#)
Subject: RE: Tomorrow's Workshop
Date: December 11, 2017 1:54:00 PM
Attachments: [image001.png](#)
[image003.png](#)

Yes – I replied a few weeks ago to say I am going to attend. I'll let you know how it goes....I think they are planning to do more so hopefully in January you can attend one at some point.

Kelly

From: Infante, James TAC:EX
Sent: Monday, December 11, 2017 1:52 PM
To: Newhook, Kelly TAC:EX
Subject: FW: Tomorrow's Workshop

Hey Kelly,

Were you planning on attending? I obviously won't be there but thought it would be a good workshop to attend, I might ask Maura if there are any happening next month as well.

Warm Regards,
James

From: Parte, Maura PSA:EX
Sent: Monday, December 11, 2017 1:26 PM
To: LP Senior Ministerial Assistants; LP Ministerial Assistants
Cc: Clark, Layne PREM:EX
Subject: Tomorrow's Workshop

Hi Everyone,

Attached is the agenda for tomorrow's workshop.
It starts at 9:25AM and will be held in the Legislative Chamber.

Please reply to the calendar invite so they have accurate numbers.

If there are others in your office who would like to attend please let me know as there will likely be space for them.

Maura

Maura Parte, Manager, Human Resources
Office of the Deputy Minister | BC Public Service Agency
810 Blanshard Street | Victoria, BC | V8W 9V1 | 250.213.6377
MyHR@gov.bc.ca | 250.952.6000 | Toll Free 1.877.277.0772

From: [Newhook, Kelly TAC:EX](#)
To: [Jack, Carolyn GCPE:EX](#)
Cc: [Venn, Tania GCPE:EX](#); [Infante, James TAC:EX](#); [Avison, Claire TAC:EX](#)
Subject: Re: update - Re: Hello Kelly - Grizzly Hunt Ban Announcement
Date: December 13, 2017 1:24:25 PM

I was informed a few hours ago. Thanks for the heads up.

Sent from my iPhone

On Dec 13, 2017, at 12:59 PM, Jack, Carolyn GCPE:EX <Carolyn.Jack@gov.bc.ca> wrote:

We now understand that a NR will go out Monday morning at 9h30.

An updated IN is in process.

C

From: Jack, Carolyn GCPE:EX
Sent: Wednesday, December 13, 2017 12:36 PM
To: Newhook, Kelly TAC:EX
Cc: Venn, Tania GCPE:EX; Infante, James TAC:EX; Avison, Claire TAC:EX
Subject: Hello Kelly - Grizzly Hunt Ban Announcement

Hello Kelly.

We have been advised to expect an announcement re: the Grizzly Hunt today or tomorrow.

Sukhi has connected with colleagues at FLNRO for updated information, and an updated ISSUES NOTE along with appropriate Q&A will be on its way to you shortly from Tania.

In the meantime, please find information below from FLNR:

FLNR is working on a more detailed contact list of hunt operators which they will share

with us on Monday.

s.13

From: [Newhook, Kelly TAC:EX](#)
To: [Harder, Derrick TRAN:EX](#)
Subject: s.13
Date: December 1, 2017 1:08:00 PM
Attachments: image001.png

Hey Derrick,

s.13

Thanks!
Kelly

Kelly Newhook, Senior Ministerial Assistant
Minister's Office
Ministry of Tourism, Arts & Culture, Responsible for Sport
and Multiculturalism
 250-953-0905



Please consider the environment before printing this email.

From: [Newhook, Kelly TAC:EX](#)
To: [Beare, Lisa TAC:EX](#)
Subject: FW: BN RBCM Board Chair meeting - Dec 6
Date: December 4, 2017 2:48:00 PM
Attachments: 31589-BN RBCM board chair meeting.pdf

RBCM briefing note for Wednesday, December 06th.

Kelly

From: Meadows, Jennifer L TAC:EX
Sent: Monday, December 4, 2017 10:42 AM
To: Newhook, Kelly TAC:EX
Cc: Holding, Marina TAC:EX; Carreras, Korleen TAC:EX; Infante, James TAC:EX; Clifford, Kate TAC:EX
Subject: BN RBCM Board Chair meeting - Dec 6

Hi Kelly,

Attached is a briefing note for Wednesday's meeting with Susan Knott, RBCM.

Thank you.

JENNIFER MEADOWS
Director, Executive Operations
Deputy Minister's Office
Ministry of Tourism, Arts and Culture and
Ministry Responsible for Sport and Multiculturalism
8th Floor, 1810 Blanshard Street, Victoria BC V8W 9T2
p: 250-952-0104 | m: 250-507-0063

From: [Newhook, Kelly TAC:EX](#)
To: [Beare, Lisa TAC:EX](#)
Cc: [Carreras, Korleen TAC:EX](#); [Infante, James TAC:EX](#)
Subject: FW: Boards
Date: December 4, 2017 4:19:00 PM
Attachments: [TAC Boards.docx](#)
[image001.png](#)

Korleen - this is great – thank you!

s.13

Best,
Kelly

From: Carreras, Korleen TAC:EX
Sent: Monday, December 4, 2017 3:41 PM
To: Newhook, Kelly TAC:EX
Cc: Infante, James TAC:EX
Subject: Boards

Kelly/James,

Here are my notes. Let me know if you have any questions.

Korleen Carreras, Executive Assistant
Minister's Office
Ministry of Tourism, Arts & Culture, Responsible for
Sport and Multiculturalism
250-812-5204



Please consider the environment before printing this email.

From: [Newhook, Kelly TAC:EX](#)
To: [Beare, Lisa TAC:EX](#)
Cc: [Carreras, Korleen TAC:EX](#)
Subject: FW: Dec 6 OIC SNs / QAs
Date: December 5, 2017 11:01:00 AM
Attachments: [Dec 6 OIC SNs QAs.pdf](#)

s.13

Korleen – can you have a look and provide any further insight?

Kelly

From: Meadows, Jennifer L TAC:EX
Sent: Tuesday, December 5, 2017 9:23 AM
To: Newhook, Kelly TAC:EX
Cc: Infante, James TAC:EX; Carreras, Korleen TAC:EX
Subject: Dec 6 OIC SNs / QAs

Hi Kelly,

Attached are speaking notes and QAs for the ^{s.13} OICs going forward to Cabinet tomorrow.

Thanks

JENNIFER MEADOWS
Director, Executive Operations
Deputy Minister's Office
Ministry of Tourism, Arts and Culture and
Ministry Responsible for Sport and Multiculturalism
8th Floor, 1810 Blanshard Street, Victoria BC V8W 9T2
p: 250-952-0104 | m: 250-507-0063

From: [Newhook, Kelly TAC:EX](#)
To: [Holding, Marina TAC:EX](#)
Subject: FW: Invitation to Meet with Sport Leaders
Date: December 5, 2017 2:34:00 PM
Attachments: [ATT00001.htm](#)
[image003.png](#)
[ATT00002.htm](#)
[image004.png](#)
[ATT00003.htm](#)
[image005.png](#)
[ATT00004.htm](#)
[image006.png](#)
[ATT00005.htm](#)
[MSO Meeting Invite - Minister Beare.pdf](#)
[ATT00006.htm](#)

Can you connect with Kate/Jennifer about making this happen? We should invite Ravi as well.

THANKS!

Kelly

From: Carroll, Sandra TAC:EX
Sent: Monday, December 4, 2017 8:08 PM
To: Newhook, Kelly TAC:EX
Cc: Meadows, Jennifer L TAC:EX
Subject: Fwd: Invitation to Meet with Sport Leaders

s.13

Sent from my iPhone

Begin forwarded message:

From: Sheila Bouman <sheilab@viasport.ca>
Date: December 4, 2017 at 6:14:47 PM PST
To: "'TAC.Minister@gov.bc.ca'" <TAC.Minister@gov.bc.ca>
Cc: "'sandra.carroll@gov.bc.ca'" <sandra.carroll@gov.bc.ca>
Subject: **Invitation to Meet with Sport Leaders**

Minister Beare,

Please find attached an invitation to join a standing meeting that I chair with leaders from across the sport sector. Our intention is to meet in Victoria in January. Our dates are very flexible and can be adjusted to accommodate your schedule. It would be wonderful to introduce you to some other leaders of multi-sport organization.

Warm regards,

Sheila Bouman
Chief Executive Officer
1351-409 Granville Street, Vancouver, B.C. V6C 1T2
Cel 604.880.3824 Office 778.655.1745 viaSport.ca

From: [Newhook, Kelly TAC:EX](#)
To: [Beare, Lisa TAC:EX](#)
Cc: [Infante, James TAC:EX](#)
Subject: FW: Q&A
Date: December 5, 2017 8:46:00 AM
Attachments: [2017.12.04 Q&A JobsTradeTech - Regional Distant Tax Credit - FINAL.docx](#)

Mostly FYI. Please review and let me know if you have any concerns.....seems pretty straightforward to me.....

Kelly

From: Machell, Aileen GCPE:EX
Sent: Monday, December 4, 2017 4:26 PM
To: Infante, James TAC:EX; Newhook, Kelly TAC:EX
Subject: FW: Q&A

Please see JTT's Q&A on the regional and distant film and television tax credit, attached.

Let me know if you have any concerns. Thanks.

Aileen Machell
Issues Manager
778.584.0257

From: Matthen, Sheila GCPE:EX
Sent: Monday, December 4, 2017 4:24 PM
To: Sali, Meghan JTT:EX; Gillezeau, Rob FIN:EX
Cc: Howlett, Tim GCPE:EX; Machell, Aileen GCPE:EX
Subject: Q&A

Good afternoon,

Please find attached a Q&A for MBR. Give me a call if there are any edits (Meghan has approved from her end).

Please feel free to share with your CDs as well.

Best,

Sheila Matthen
Issues Management | 250-893-5218

From: [Newhook, Kelly TAC:EX](#)
To: [Beare, Lisa TAC:EX](#)
Subject: FW: SNs Arts Consultation
Date: December 4, 2017 4:35:00 PM
Attachments: SN_Arts Consultation (Dec 7).pdf

Please find attached your speaking notes for the arts consultation meeting on Thursday.

Kelly

From: Meadows, Jennifer L TAC:EX
Sent: Monday, December 4, 2017 4:13 PM
To: Carreras, Korleen TAC:EX; Newhook, Kelly TAC:EX
Cc: Infante, James TAC:EX; Clifford, Kate TAC:EX
Subject: SNs Arts Consultation

Hello Korleen and Kelly,

Attached are SNs for Minister's welcoming remarks at the Arts Consultation on Dec 7.

Thank you.

JENNIFER MEADOWS
Director, Executive Operations
Deputy Minister's Office
Ministry of Tourism, Arts and Culture and
Ministry Responsible for Sport and Multiculturalism
8th Floor, 1810 Blanshard Street, Victoria BC V8W 9T2
p: 250-952-0104 | m: 250-507-0063

From: [Newhook, Kelly TAC:EX](#)
To: [Carroll, Sandra TAC:EX](#); [Meadows, Jennifer L TAC:EX](#); [Jack, Carolyn GCPE:EX](#)
Cc: [Infante, James TAC:EX](#); [Carreras, Korleen TAC:EX](#)
Subject: Meeting cancelled.
Date: December 3, 2017 4:55:52 PM

Hi all,

s.22 so we are cancelling the meeting that was scheduled for Monday afternoon.

Will work on rescheduling tomorrow morning.

Kelly

Sent from my iPhone

From: [Newhook, Kelly TAC:EX](#)
To: [Harder, Derrick TRAN:EX](#)
Subject: Minute
Date: December 4, 2017 3:27:00 PM
Attachments: [image001.png](#)

Are you in your office? I could walk that info up if you like.....

Kelly Newhook, Senior Ministerial Assistant
Minister's Office
Ministry of Tourism, Arts & Culture, Responsible for Sport
and Multiculturalism

 250-953-0905



Please consider the environment before printing this email.

From: [Newhook, Kelly TAC:EX](#)
To: [Carroll, Sandra TAC:EX](#); [Meadows, Jennifer L TAC:EX](#)
Cc: [Infante, James TAC:EX](#); [Carreras, Korleen TAC:EX](#); [Holding, Marina TAC:EX](#)
Subject: [s.13](#)
Date: December 3, 2017 5:05:33 PM

s.13

Kelly

Sent from my iPhone

From: [Newhook, Kelly TAC:EX](#)
To: [Infante, James TAC:EX](#); [Minister, TAC TAC:EX](#)
Subject: RE: 31886 Incoming Meeting Request: Tourism Vancouver Island
Date: December 1, 2017 1:09:00 PM

Has he called?

Kelly

From: Infante, James TAC:EX
Sent: Thursday, November 30, 2017 1:50 PM
To: Minister, TAC TAC:EX; Newhook, Kelly TAC:EX
Subject: RE: 31886 Incoming Meeting Request: Tourism Vancouver Island

Would be a good one for Kelly! 😊

From: Minister, TAC TAC:EX
Sent: Thursday, November 30, 2017 11:51 AM
To: Infante, James TAC:EX; Newhook, Kelly TAC:EX
Subject: FW: 31886 Incoming Meeting Request: Tourism Vancouver Island

Invitations for you!

Marina

From: Geoffrey Ingram [<mailto:geoff@ascentgr.com>]
Sent: Wednesday, November 29, 2017 12:25 PM
To: Minister, TAC TAC:EX
Cc: Dunn, Noreen TAC:EX
Subject: 31886 Incoming Meeting Request: Tourism Vancouver Island

Good Afternoon,

As you may be aware, Tourism Vancouver Island is bringing on a new CEO, Anthony Everett, to start at the beginning of January. That being said, Anthony is eager to hit the ground running and will be visiting Victoria on December 14th and 15th. He would love an opportunity to meet with one of the MA's in your office to get to know each other.

Here is the link to the News Release about his appointment.

<http://www.tourismvi.ca/2017/10/tourism-vancouver-island-announces-new-leadership-appointment-anthony-everett-ceo/>

I will follow up by phone in the next day or so.

Geoff Ingram
250-920-5900

From: [Newhook, Kelly TAC:EX](#)
To: [Nash, Amber PREM:EX](#)
Cc: [Holding, Marina TAC:EX](#)
Subject: RE: Brief meeting with Premier tomorrow
Date: December 4, 2017 9:57:00 AM

Confirmed.

Any idea on the topic of the meeting?

Kelly

From: Nash, Amber PREM:EX
Sent: Monday, December 4, 2017 9:55 AM
To: Newhook, Kelly TAC:EX
Subject: Brief meeting with Premier tomorrow

Hi Kelly,

Premier would like to meet with Minister Beare briefly tomorrow after Caucus meeting. Can you please confirm a 15 min meeting at 5:20pm – here in PO?

Amber

Amber Nash

Executive Coordinator | Office of the Premier | Tel: 250 – 356-0210 | Cell: 778-584-3330 | E: amber.nash@gov.bc.ca

From: [Newhook, Kelly TAC:EX](#)
To: [Nash, Amber PREM:EX](#)
Subject: RE: Brief meeting with Premier tomorrow
Date: December 4, 2017 3:27:00 PM

Hey Amber,

s.22

Can we get a heads up on a general topic?? You could also call me if that's easier –

Kelly

From: Nash, Amber PREM:EX
Sent: Monday, December 4, 2017 9:55 AM
To: Newhook, Kelly TAC:EX
Subject: Brief meeting with Premier tomorrow

Hi Kelly,

Premier would like to meet with Minister Beare briefly tomorrow after Caucus meeting. Can you please confirm a 15 min meeting at 5:20pm – here in PO?

Amber

Amber Nash

Executive Coordinator | Office of the Premier | Tel: 250 – 356-0210 | Cell: 778-584-3330 | E: amber.nash@gov.bc.ca

From: [Newhook, Kelly TAC:EX](#)
To: "[Poleshek, Jane](#)"
Subject: RE: Can you please send me everyone's contact information so i can add into our contacts? :)
Date: December 4, 2017 2:47:00 PM

Hi Jane,

Hope this email finds you well.

When you say 'everyone'who are you referring to?

Kelly

From: Poleshek, Jane [mailto:Jane.Poleshek@disney.com]
Sent: Monday, December 4, 2017 12:27 PM
To: Newhook, Kelly TAC:EX
Subject: Can you please send me everyone's contact information so i can add into our contacts? :)

Jane Poleshek

Manager, Production Incentives
Walt Disney Studios Motion Pictures
500 S. Buena Vista St. / TDB 4081 / Burbank, CA 91521
Office: 818.560.3629
Cell: 818-903-1173



From: [Newhook, Kelly TAC:EX](#)
To: [Jack, Carolyn GCPE:EX](#); [Infante, James TAC:EX](#)
Subject: RE: for approval this AM pls - MM Scotties & MM BC Winter Games
Date: December 1, 2017 10:43:00 AM

They are both approved. FYI. The Scotties one came as quite a marked up version. I read through it and can tell what you are going with, but would prefer the cleaner BC winter games copy.

THANKS!

Kelly

From: Jack, Carolyn GCPE:EX
Sent: Friday, December 1, 2017 8:45 AM
To: Newhook, Kelly TAC:EX; Infante, James TAC:EX
Subject: for approval this AM pls - MM Scotties & MM BC Winter Games

Approved by program and DM.

Could you pls shoot these back to me before noon?

C

From: [Newhook, Kelly TAC:EX](#)
To: [Jack, Carolyn GCPE:EX](#); [Carroll, Sandra TAC:EX](#)
Subject: RE: fyi - Arts Umbrella update
Date: December 4, 2017 2:24:00 PM
Attachments: image003.png

Ok – it’s not as urgent now as the building transfer has been announced and that was the big piece for us.

We will look forward to joining the Fed’s for this announcement when it happens.

Thanks for keeping us up to date on this.

Kelly

From: Jack, Carolyn GCPE:EX
Sent: Monday, December 4, 2017 1:59 PM
To: Newhook, Kelly TAC:EX; Carroll, Sandra TAC:EX
Subject: fyi - Arts Umbrella update

After many emails asking...
Got below today.
Very unfortunately – looks like it can’t happen in January.

C

=====EMAIL FROM HERITAGE

CANADA=====

Hi Carolyn,

Sorry to have not been able to respond sooner. ^{s.22} and not actively checking messages unless for urgencies.

With respect to Minister Joly's schedule, the House rises shortly until January 26 - however, we have been informed that her travel plans for the immediate new year will likely not see her coming out west. She will be in Switzerland at the World Economic Forum the week of January 22, but beyond this, it's my understand that the majority of her time will be spent in her riding. So it's looking like an Arts Umbrella announcement will need to stay TBC for the time being.

If this changes, and I hear anything differently between now and the holiday break, I'll be sure to let you know.

Cheers,
Anna

Carolyn Jack, Acting Director of Communications
Ministry of Tourism, Arts & Culture, Responsible for Sport
and Multiculturalism

 (250) 893-4449



Please consider the environment before printing this email.

From: [Newhook, Kelly TAC:EX](#)
To: [Jack, Carolyn GCPE:EX](#); [Infante, James TAC:EX](#)
Cc: [Jones, Shannon GCPE:EX](#)
Subject: RE: Hello all - heads up re: HUMAN RIGHTS DAY Dec. 10th
Date: December 1, 2017 12:35:00 PM
Attachments: [image003.png](#)

Can I get an update on this? I was told at a meeting this morning that a 'media avail' etc. with Ravi, may be happening on December 11th instead.....but maybe that's just specifically about the Human Right Commission report.....

Kelly

From: Jack, Carolyn GCPE:EX
Sent: Thursday, November 23, 2017 10:55 AM
To: Newhook, Kelly TAC:EX; Infante, James TAC:EX
Subject: Hello all - heads up re: HUMAN RIGHTS DAY Dec. 10th

Hello gang.

We are not now having a Min Briefing today...
But I want to be sure something is on your agenda.

As you likely know, Sunday Dec. 10th is HUMAN RIGHTS DAY.
This is an internationally recognized day, promoted by the United Nations.
<http://www.un.org/en/events/humanrightsday/>

At TAC Comms, I have asked Shannon Jones to develop a social media campaign to mark this day, and am developing a cross-departmental comms plan which I will be bringing forward shortly to support marking Human Rights Day.

This plan will include:

- Media outreach focussing on MAC members
- SM viz and messaging elements to be provided for use by: TAC departments, MAC members, and others
- Outreach to MAC members and selected agencies to support HR Day on SM on Dec. 10th
- Request to PavCo to light stadium with UN colour on Dec. 10th

I look forward to having the occasion to speak with you about this soon.

Cheers
Carolyn

Carolyn Jack, Acting Director of Communications
Ministry of Tourism, Arts & Culture, Responsible for Sport

and Multiculturalism

 (250) 893-4449



Please consider the environment before printing this email.

From: [Newhook, Kelly TAC:EX](#)
To: [Laird, Patricia FIN:EX](#)
Subject: RE: Meeting
Date: December 1, 2017 1:02:00 PM

Yes, please.

Kelly

From: Laird, Patricia FIN:EX
Sent: Friday, December 1, 2017 1:02 PM
To: Newhook, Kelly TAC:EX
Subject: Meeting

Hi Kelly,

Just confirming that we are still on today for the 1:30 meeting.

Pat

Pat Laird
Ministry of Finance
Corporate Services Division
Executive Financial Clerk
Phone: 778 698-8590
Serving the Ministries of Finance, the Office of the Premier, all Minister's Offices and various other entities

From: [Newhook, Kelly TAC:EX](#)
To: [Nash, Amber PREM:EX](#)
Subject: RE: Minister Beare
Date: December 5, 2017 12:08:00 PM

S.22 will be at caucus this afternoon. So can still meet with PJH at 5:20 at PO.....is that ok – does 5:20 still work??

Kelly

From: Nash, Amber PREM:EX
Sent: Tuesday, December 5, 2017 12:05 PM
To: Newhook, Kelly TAC:EX
Subject: Minister Beare

Hi Kelly,

s.22 – could we schedule the meeting at 5:30 as a phone call?

Amber

Amber Nash

Executive Coordinator | Office of the Premier | Tel: 250 – 356-0210 | Cell: 778-584-3330 | E: amber.nash@gov.bc.ca

From: [Newhook, Kelly TAC:EX](#)
To: [Machell, Aileen GCPE:EX](#); [Infante, James TAC:EX](#)
Subject: RE: Q&A
Date: December 5, 2017 8:44:00 AM

No concerns. We will make sure MLB sees it and will let you know if she has any further comment/concerns.

Kelly

From: Machell, Aileen GCPE:EX
Sent: Monday, December 4, 2017 4:26 PM
To: Infante, James TAC:EX; Newhook, Kelly TAC:EX
Subject: FW: Q&A

Please see JTT's Q&A on the regional and distant film and television tax credit, attached.

Let me know if you have any concerns. Thanks.

Aileen Machell
Issues Manager
778.584.0257

From: Matthen, Sheila GCPE:EX
Sent: Monday, December 4, 2017 4:24 PM
To: Sali, Meghan JTT:EX; Gillezeau, Rob FIN:EX
Cc: Howlett, Tim GCPE:EX; Machell, Aileen GCPE:EX
Subject: Q&A

Good afternoon,

Please find attached a Q&A for MBR. Give me a call if there are any edits (Meghan has approved from her end).

Please feel free to share with your CDs as well.

Best,

Sheila Matthen
Issues Management | 250-893-5218

From: [Newhook, Kelly TAC:EX](#)
To: [Jack, Carolyn GCPE:EX](#)
Cc: [Carroll, Sandra TAC:EX](#)
Subject: RE: request for quote approval - JUST FOR LAUGHS release
Date: December 4, 2017 12:20:00 PM
Attachments: [image003.png](#)

Approved.

Kelly

From: Jack, Carolyn GCPE:EX
Sent: Monday, December 4, 2017 12:10 PM
To: Newhook, Kelly TAC:EX
Cc: Carroll, Sandra TAC:EX
Subject: request for quote approval - JUST FOR LAUGHS release

Just for Laughs is preparing a release.
A draft is attached.

They have asked for a quote from the Minister.
If I could get this back today please.

Suggested:

Hon. Lisa Beare, Minister of Tourism, Arts and Culture- **NOT APPROVED**

s.13

Carolyn Jack, Acting Director of Communications
Ministry of Tourism, Arts & Culture, Responsible for Sport
and Multiculturalism

 (250) 893-4449



Please consider the environment before printing this email.

From: [Newhook, Kelly TAC:EX](#)
To: [Jack, Carolyn GCPE:EX](#)
Subject: Re: Sorry Kelly - clean copy
Date: December 1, 2017 11:59:38 AM

No problem. And approved, looks good.

Sent from my iPhone

On Dec 1, 2017, at 10:57 AM, Jack, Carolyn GCPE:EX <Carolyn.Jack@gov.bc.ca> wrote:

Sorry again, Kelly.em

s.22 - sent you CJ1 revisions version instead of CJ2.

Here it is clean, with doc attached.

C

Message from the Hon. Lisa Beare

Minister of Tourism, Arts and Culture

On Behalf of Premier John Horgan and the Government of British Columbia, it is my pleasure to welcome everyone to the 2018 Scotties Tournament of Hearts in Penticton.

I'm thrilled to see Canada's best women's curling teams come to the South Okanagan for this competition. I know this region will be an incredible host for curlers, families and fans.

This prestigious event welcomes teams from all over Canada, and will provide B.C.'s top female curlers the opportunity to compete against the best players in the country. I know this year's tournament will engage the nation and inspire the next generation of athletes.

Our government recognizes the role that sport plays in healthy, active lifestyles. Focus, strategy and discipline are some of the key skills that curling nurtures. These are the same skills that extend into all areas of life to build our communities, province and country.

Thank you to the City of Penticton and the South Okanagan region for welcoming participants, families and fans to the Scotties Tournament of Hearts.

Congratulations to everyone involved in organizing this tournament, and best of luck to the athletes competing this week!

Sincerely,

<MM_2018Scotties_30_Nov_2017_CJ2.docx>

From: [Newhook, Kelly TAC:EX](#)
To: [Newhook, Kelly TAC:EX](#)
Subject: Texts - Round two
Date: December 4, 2017 11:24:24 AM
Attachments: [IMG_0374.PNG](#)
[ATT00001.txt](#)
[IMG_0375.PNG](#)
[ATT00002.txt](#)
[IMG_0376.PNG](#)
[ATT00003.txt](#)
[IMG_0377.PNG](#)
[ATT00004.txt](#)
[IMG_0378.PNG](#)
[ATT00005.txt](#)

From: [Newhook, Kelly TAC:EX](#)
To: [Newhook, Kelly TAC:EX](#)
Subject: Texts- Round one
Date: December 4, 2017 11:23:29 AM
Attachments: [IMG_0369.PNG](#)
[ATT00001.txt](#)
[IMG_0371.PNG](#)
[ATT00002.txt](#)
[IMG_0372.PNG](#)
[ATT00003.txt](#)
[IMG_0373.PNG](#)
[ATT00004.txt](#)

From: [Newhook, Kelly TAC:EX](#)
To: [Beare, Lisa TAC:EX](#)
Cc: [Carreras, Korleen TAC:EX](#); [Infante, James TAC:EX](#)
Subject: Travel budget/staffing/retreat
Date: December 4, 2017 2:32:00 PM
Attachments: [image001.png](#)

s.13

Kelly

Kelly Newhook, Senior Ministerial Assistant
Minister's Office
Ministry of Tourism, Arts & Culture, Responsible for Sport
and Multiculturalism

 250-953-0905



Please consider the environment before printing this email.

From: [Newhook, Kelly TAC:EX](#)
To: [Meadows, Jennifer L TAC:EX](#)
Subject: 'e 12 e 13
Date: December 1, 2017 12:30:00 PM
Attachments: image001.png

Hi Jennifer,

s.12,s.13

Could you help me with that?

Thanks,
Kelly

Kelly Newhook, Senior Ministerial Assistant
Minister's Office
Ministry of Tourism, Arts & Culture, Responsible for Sport
and Multiculturalism
 250-953-0905



Please consider the environment before printing this email.

From: [Newhook, Kelly TAC:EX](#)
To: [Devereux, Rick GCPE:EX](#)
Cc: [Infante, James TAC:EX](#)
Subject: World Juniors - Victoria
Date: December 4, 2017 2:22:00 PM
Attachments: [image001.png](#)

Hey Rick,

Just double/triple checking in about whether or not the Premier is available to attend the World Juniors Hockey Tournament— one year out press conference in Victoria on Thursday at 1:30pm. If not, it's fine, just wanted to be sure.

Min. Beare is attending on the Vancouver side, but at this point we don't have anyone confirmed for the Victoria side. We've extended the invitation to Mitzi Dean and are just waiting to hear back.

Talk soon,
Kelly

Kelly Newhook, Senior Ministerial Assistant
Minister's Office
Ministry of Tourism, Arts & Culture, Responsible for Sport
and Multiculturalism

 250-953-0905



Please consider the environment before printing this email.