

**Re:** s.12

---

From: Avison, Claire TACS:EX <Claire.Avison@gov.bc.ca>  
To: Sawchuk, Bindi AEST:EX <Bindi.Sawchuk@gov.bc.ca>  
Cc: King, Indiana AEST:EX <Indiana.King@gov.bc.ca>, Shang, Cindy TACS:EX <Cindy.Shang@gov.bc.ca>  
Sent: November 26, 2021 8:14:11 AM PST

Excellent - thanks very much. Copying Cindy for ease of scheduling. As you know Minister Mark is very passionate on the subject of skills trainings.

s.12

Happy Friday!

Claire

Sent from my iPhone

On Nov 26, 2021, at 7:30 AM, Sawchuk, Bindi AEST:EX <Bindi.Sawchuk@gov.bc.ca> wrote:

Hi Claire – it's good to hear from you!

I'm happy to set up a meeting where we can talk more about the scope of the problem and approach moving ahead.

There is no silver bullet, but the context and work we are doing will help respond to questions.

Indiana King can help find a good time for us.

Best,  
Bindi

---

**From:** Avison, Claire TACS:EX <Claire.Avison@gov.bc.ca>

**Sent:** November 25, 2021 5:35 PM

**To:** Sawchuk, Bindi AEST:EX <Bindi.Sawchuk@gov.bc.ca>

**Subject:** s.12

Hi Bindi – hope you are good.

s.12

s.12

She asked that we reach out to you to get a better understanding of the plans for addressing shortages of skilled labour. Let me know if it makes sense to set up a meeting to discuss. Thanks

Best

Claire

Claire Avison (she/her) | Assistant Deputy Minister | Ministry of Tourism Arts Culture and Sport | Cell: 250-217-9059 | [claire.avison@gov.bc.ca](mailto:claire.avison@gov.bc.ca)

**From:** Goodman, Sara AG:EX <Sara.Goodman@gov.bc.ca>  
**To:** Avison, Claire TACS:EX <Claire.Avison@gov.bc.ca>, Jonker, Brian TACS:EX <Brian.Jonker@gov.bc.ca>, Warwick, Alexei TACS:EX <Alexei.Warwick@gov.bc.ca>  
**Cc:** Fowles, Jim AG:EX <Jim.Fowles@gov.bc.ca>  
**Sent:** November 26, 2021 8:26:03 AM PST  
**Attachments:** s.12; s.13; s.14; s.17

Thanks for your comments – I've attached a revised draft for your review. Please let me know if you would like any other changes.

Sara Goodman, Legal Counsel  
Central Services Group  
Legal Services Branch, Ministry of Attorney General  
Phone: (250) 387-3125 Cell: (250) 812-3471

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---

**From:** Avison, Claire TACS:EX <Claire.Avison@gov.bc.ca>  
**Sent:** Thursday, November 25, 2021 3:03 PM  
**To:** Jonker, Brian TACS:EX <Brian.Jonker@gov.bc.ca>; Goodman, Sara AG:EX <Sara.Goodman@gov.bc.ca>; Warwick, Alexei TACS:EX <Alexei.Warwick@gov.bc.ca>  
**Cc:** Fowles, Jim AG:EX <Jim.Fowles@gov.bc.ca>  
**Subject:** RE:s.12; s.13; s.14; s.17

Hi all – plse see proposed edits and questions for consideration. thx  
Claire Avison (she/her) | Assistant Deputy Minister | Ministry of Tourism Arts Culture and Sport | Cell: 250-217-9059 | [claire.avison@gov.bc.ca](mailto:claire.avison@gov.bc.ca)

---

**From:** Jonker, Brian TACS:EX <Brian.Jonker@gov.bc.ca>  
**Sent:** November 25, 2021 10:23 AM  
**To:** Goodman, Sara AG:EX <Sara.Goodman@gov.bc.ca>; Warwick, Alexei TACS:EX <Alexei.Warwick@gov.bc.ca>  
**Cc:** Avison, Claire TACS:EX <Claire.Avison@gov.bc.ca>; Fowles, Jim AG:EX <Jim.Fowles@gov.bc.ca>  
**Subject:** RE:s.12; s.13; s.14; s.17

My comments/edits attached. Happy to chat if needed.  
Brian Jonker

Executive Director  
Arts and Culture  
Ministry of Tourism, Arts, Culture and Sport  
250 217-3991

**COVID-19:** We are committed to supporting B.C.'s artists and cultural organizations through this difficult time. This includes updating our policies and programs as necessary to match the challenges the sector is now facing. The most up-to-date information will always be posted on our dedicated [COVID 19 FAQ page](#) and individual program pages. Updates will also be announced on our [Facebook](#), and [Twitter](#) accounts.

---

**From:** Goodman, Sara AG:EX <Sara.Goodman@gov.bc.ca>  
**Sent:** November 23, 2021 3:08 PM  
**To:** Jonker, Brian TACS:EX <Brian.Jonker@gov.bc.ca>; Warwick, Alexei TACS:EX <Alexei.Warwick@gov.bc.ca>  
**Cc:** Avison, Claire TACS:EX <Claire.Avison@gov.bc.ca>; Fowles, Jim AG:EX <Jim.Fowles@gov.bc.ca>  
**Subject:** s.12; s.13; s.14; s.17

s.12; s.13; s.14; s.17

Please review and let us know if you have any questions or if changes are needed. We have also included a few comments for your consideration.

Thanks,

Sara

Sara Goodman, Legal Counsel

Central Services Group

Legal Services Branch, Ministry of Attorney General

Phone: (250) 387-3125 Cell: (250) 812-3471

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Withheld pursuant to/removed as

s.12 ; s.13 ; s.14 ; s.17

**RE:** s.12; s.13; s.14; s.17

**options - for review when you are back**

---

From: Jonker, Brian TACS:EX <Brian.Jonker@gov.bc.ca>  
To: Cruz, Jon MUNI:EX <Jon.Cruz@gov.bc.ca>  
Cc: Avison, Claire TACS:EX <Claire.Avison@gov.bc.ca>, Warwick, Alexei TACS:EX <Alexei.Warwick@gov.bc.ca>  
Sent: November 26, 2021 11:36:18 AM PST  
Attachments: s.12; s.13; s.14; s.17

Hi Jon,  
s.12; s.13; s.14; s.17

Thanks in advance.....  
Brian Jonker

Executive Director  
Arts and Culture  
Ministry of Tourism, Arts, Culture and Sport  
250 217-3991

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---

**From:** Romanova, Tamara MUNI:EX <Tamara.Romanova@gov.bc.ca>  
**Sent:** October 28, 2021 2:48 PM  
**To:** Tan, Lijing JERI:EX <Lijing.Tan@gov.bc.ca>  
**Cc:** Jonker, Brian TACS:EX <Brian.Jonker@gov.bc.ca>  
**Subject:** RE:s.12; s.13; s.14; s.17 options - for review when you are back  
I see – thanks for clarifying!

---

**From:** Tan, Lijing JERI:EX <Lijing.Tan@gov.bc.ca>  
**Sent:** October 28, 2021 2:47 PM  
**To:** Romanova, Tamara MUNI:EX <Tamara.Romanova@gov.bc.ca>  
**Cc:** Jonker, Brian TACS:EX <Brian.Jonker@gov.bc.ca>  
**Subject:** RE:s.12; s.13; s.14; s.17 options - for review when you are back  
s.12; s.13; s.14; s.17

---

**From:** Romanova, Tamara MUNI:EX <Tamara.Romanova@gov.bc.ca>  
**Sent:** October 28, 2021 2:45 PM  
**To:** Tan, Lijing JERI:EX <Lijing.Tan@gov.bc.ca>  
**Cc:** Jonker, Brian TACS:EX <Brian.Jonker@gov.bc.ca>  
**Subject:** RE:s.12; s.13; s.14; s.17 options - for review when you are back  
Thanks Lijing, these are all good questions. So I guess either of the three options is viable from OCG's perspective?

---

**From:** Tan, Lijing JERI:EX <Lijing.Tan@gov.bc.ca>  
**Sent:** October 28, 2021 2:05 PM  
**To:** Romanova, Tamara MUNI:EX <Tamara.Romanova@gov.bc.ca>  
**Cc:** Jonker, Brian TACS:EX <Brian.Jonker@gov.bc.ca>  
**Subject:** RE:s.12; s.13; s.14; s.17 options - for review when you are back  
Hi Tamara,

Lijing

---

**From:** Romanova, Tamara MUNI:EX <[Tamara.Romanova@gov.bc.ca](mailto:Tamara.Romanova@gov.bc.ca)>  
**Sent:** October 26, 2021 3:37 PM  
**To:** Tan, Lijing JERI:EX <[Lijing.Tan@gov.bc.ca](mailto:Lijing.Tan@gov.bc.ca)>  
**Cc:** Jonker, Brian TACS:EX <[Brian.Jonker@gov.bc.ca](mailto:Brian.Jonker@gov.bc.ca)>  
**Subject:** RE:s.12; s.13; s.14; s.17 options - for review when you are back  
Hi Lijing,  
s.12; s.13; s.14; s.17

Thank you,  
Tamara

---

**From:** Jonker, Brian TACS:EX <[Brian.Jonker@gov.bc.ca](mailto:Brian.Jonker@gov.bc.ca)>  
**Sent:** October 25, 2021 9:38 AM  
**To:** Romanova, Tamara MUNI:EX <[Tamara.Romanova@gov.bc.ca](mailto:Tamara.Romanova@gov.bc.ca)>  
**Subject:** FW:s.12; s.13; s.14; s.17 options  
Brian Jonker

Executive Director  
Arts and Culture  
Ministry of Tourism, Arts, Culture and Sport  
250 217-3991

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---

**From:** Goodman, Sara AG:EX <[Sara.Goodman@gov.bc.ca](mailto:Sara.Goodman@gov.bc.ca)>  
**Sent:** October 20, 2021 9:51 AM  
**To:** Jonker, Brian TACS:EX <[Brian.Jonker@gov.bc.ca](mailto:Brian.Jonker@gov.bc.ca)>  
**Cc:** Warwick, Alexei TACS:EX <[Alexei.Warwick@gov.bc.ca](mailto:Alexei.Warwick@gov.bc.ca)>; Fowles, Jim AG:EX <[Jim.Fowles@gov.bc.ca](mailto:Jim.Fowles@gov.bc.ca)>  
**Subject:** s.12; s.13; s.14; s.17 options  
Brian,  
s.12; s.13; s.14; s.17

Please let us know if you have any questions.  
Sara Goodman, Legal Counsel  
Central Services Group  
Legal Services Branch, Ministry of Attorney General  
Phone: (250) 387-3125 Cell: (250) 812-3471

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Page 023 of 197 to/à Page 036 of 197

Withheld pursuant to/removed as

s.12 ; s.13 ; s.14 ; s.17

**Fw:** s.12; s.13; s.14; s.17

## **options - for review when you are back**

---

From: Cruz, Jon MUNI:EX <Jon.Cruz@gov.bc.ca>  
To: Jonker, Brian TACS:EX <Brian.Jonker@gov.bc.ca>  
Cc: Avison, Claire TACS:EX <Claire.Avison@gov.bc.ca>, Warwick, Alexei TACS:EX <Alexei.Warwick@gov.bc.ca>  
Sent: November 26, 2021 11:57:50 AM PST

Thanks Brian.

I have reached out to Diane at OCG and also Derek on our Procurement team and await their review.

I will review as well and get back to you as soon as possible.

Thanks,

Jon

**From:** Cruz, Jon MUNI:EX

**Sent:** November 26, 2021 11:55 AM

**To:** Lianga, Diane FIN:EX

**Subject:** Fw:s.12; s.13; s.14; s.17 options - for review when you are back

Hello Diane,

I hope this message finds you well. I am supporting the TACS ministry and was working with Tamara and Lijing who mentioned that you would a great resource.

Could I ask for your review of the s.12; s.13; s.14; s.17

s.12; s.13; s.14; s.17

I'm happy to set up a call to introduce myself and discuss the attached, at your convenience, of course.

Thanks,

Jon

**Jon Cruz, CPA, CGA**

Director, Financial Planning and Reporting

Supporting the Ministry of Tourism, Arts, Culture and Sport

Mobile: 604-218-6725

 Please consider the environment before printing this email.

**From:** Jonker, Brian TACS:EX

**Sent:** November 26, 2021 11:36 AM

**To:** Cruz, Jon MUNI:EX

**Cc:** Avison, Claire TACS:EX; Warwick, Alexei TACS:EX

**Subject:** RE: s.12; s.13; s.14 options - for review when you are back

Hi Jon,

s.12; s.13; s.14; s.17

Thanks in advance.....

Brian Jonker

Executive Director

Arts and Culture

Ministry of Tourism, Arts, Culture and Sport

250 217-3991

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**Subject:** RE: s.12; s.13; s.14; s.17 - for review when you are back  
I see – thanks for clarifying!

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**Sent:** October 28, 2021 2:47 PM  
**To:** Romanova, Tamara MUNI:EX <[Tamara.Romanova@gov.bc.ca](mailto:Tamara.Romanova@gov.bc.ca)>  
**Cc:** Jonker, Brian TACS:EX <[Brian.Jonker@gov.bc.ca](mailto:Brian.Jonker@gov.bc.ca)>  
**Subject:** RE: s.12; s.13; s.14; s.17 - for review when you are back  
s.12; s.13; s.14; s.17

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**Sent:** October 28, 2021 2:45 PM  
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**Cc:** Jonker, Brian TACS:EX <[Brian.Jonker@gov.bc.ca](mailto:Brian.Jonker@gov.bc.ca)>  
**Subject:** RE: s.12; s.13; s.14; s.17 - for review when you are back  
Thanks Lijing, these are all good questions. So I guess either of the three options is viable from OCG's perspective?

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**Sent:** October 28, 2021 2:05 PM  
**To:** Romanova, Tamara MUNI:EX <[Tamara.Romanova@gov.bc.ca](mailto:Tamara.Romanova@gov.bc.ca)>  
**Cc:** Jonker, Brian TACS:EX <[Brian.Jonker@gov.bc.ca](mailto:Brian.Jonker@gov.bc.ca)>  
**Subject:** RE: s.12; s.13; s.14; s.17 - for review when you are back  
Hi Tamara,  
s.12; s.13; s.14; s.17

---

Lijing

---

**From:** Romanova, Tamara MUNI:EX <[Tamara.Romanova@gov.bc.ca](mailto:Tamara.Romanova@gov.bc.ca)>  
**Sent:** October 26, 2021 3:37 PM  
**To:** Tan, Lijing JERI:EX <[Lijing.Tan@gov.bc.ca](mailto:Lijing.Tan@gov.bc.ca)>  
**Cc:** Jonker, Brian TACS:EX <[Brian.Jonker@gov.bc.ca](mailto:Brian.Jonker@gov.bc.ca)>  
**Subject:** RE: s.12; s.13; s.14; s.17 - for review when you are back  
Hi Lijing,  
s.12; s.13; s.14; s.17

Thank you,  
Tamara

---

**From:** Jonker, Brian TACS:EX <[Brian.Jonker@gov.bc.ca](mailto:Brian.Jonker@gov.bc.ca)>  
**Sent:** October 25, 2021 9:38 AM  
**To:** Romanova, Tamara MUNI:EX <[Tamara.Romanova@gov.bc.ca](mailto:Tamara.Romanova@gov.bc.ca)>  
**Subject:** FW:s.12; s.13; s.14; s.17 options  
Brian Jonker

Executive Director  
Arts and Culture  
Ministry of Tourism, Arts, Culture and Sport  
250 217-3991

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---

**From:** Goodman, Sara AG:EX <[Sara.Goodman@gov.bc.ca](mailto:Sara.Goodman@gov.bc.ca)>  
**Sent:** October 20, 2021 9:51 AM  
**To:** Jonker, Brian TACS:EX <[Brian.Jonker@gov.bc.ca](mailto:Brian.Jonker@gov.bc.ca)>  
**Cc:** Warwick, Alexei TACS:EX <[Alexei.Warwick@gov.bc.ca](mailto:Alexei.Warwick@gov.bc.ca)>; Fowles, Jim AG:EX <[Jim.Fowles@gov.bc.ca](mailto:Jim.Fowles@gov.bc.ca)>  
**Subject:**s.12; s.13; s.14; s.17 options  
Brian,  
s.12; s.13; s.14; s.17

Please let us know if you have any questions.  
Sara Goodman, Legal Counsel  
Central Services Group  
Legal Services Branch, Ministry of Attorney General  
Phone: (250) 387-3125 Cell: (250) 812-3471

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## Documents to share with Alana for your Monday meeting

---

From: Shang, Cindy TACS:EX <Cindy.Shang@gov.bc.ca>  
To: Avison, Claire TACS:EX <Claire.Avison@gov.bc.ca>  
Sent: November 26, 2021 1:37:22 PM PST  
Attachments: s.12; s.13; s.14; s.17

Hi Claire,

Attached are the items to share with Alana in advance of your meeting with her on Monday.

Included in here; s.12; s.13; s.14; s.17

s.12; s.13; s.14; s.17

Some items to discuss with her:

RBCM PEB Meeting

Funded FTE – RBCM

JCC

**Cindy Shang**

Manager, Divisional Operations

Office of the Assistant Deputy Minister

Ministry of Tourism, Arts, Culture and Sport

Phone: (778) 698-1668 Cell: (250) 883-8016

## DM Bilat Agenda

---

From: Shang, Cindy TACS:EX <Cindy.Shang@gov.bc.ca>  
To: Avison, Claire TACS:EX <Claire.Avison@gov.bc.ca>  
Sent: November 26, 2021 2:06:29 PM PST  
Attachments: 20211126 - DM ADM Bilateral.docx

**Cindy Shang**

Manager, Divisional Operations  
Office of the Assistant Deputy Minister  
Ministry of Tourism, Arts, Culture and Sport  
Phone: (778) 698-1668 Cell: (250) 883-8016

Arts and Culture – Arising Issues/Updates

1. People and Communities Sector Disaster Recovery – Working Group



PC Sector WG  
TOR\_202111103.docx

- The People and Communities Wildfire (and floods) Recovery Working Group meets for one hour every two weeks on Wednesday between 2 and 3. The now dated TOR is attached given that flood will likely be added. They have only had 3 meetings so far.
- TOR for the emergency recovery working group. It is being led by the Ministry of Health. It looks like this group is at the ED/Director level.
- Suggest that Darb continue as Ministry rep. – confirm with DM

2. CCM

- Governance
  - s.12; s.17

s.12; s.17

s.12; s.17

- Vancouver Chinatown UNESCO Application
  - Infographic will be available Monday
- Next CCM Briefing - suggest we have a general update briefing with the following topics:
  - s.12; s.17
  - Fundraising update
  - RBCM MOU update
  - UNESCO infographic

### **3. RBCM**

s.12; s.17

- Q-lot
  - As information, we have reviewed the program size in relations to Q-lot and note that it does fit.

### **4. MIIRR/ FPCC Update**

s.12; s.17

### **5. Repatriation**

s.12; s.17

### **6. Diane McKay starting on December 6**

s.12; s.17

- Week of December 6 - 50/50 between orgs
- Rest of December 25% to RBCM – with ability to provide further support should she have capacity

### **7. BCAC**

s.12

- Comms plan in development along with BN's on changes moving forward
- Recommend PS D'Eith meet with MLA Chnadra-Herbert to brief him in December given is strong connection to the sector.

## **8. JCC**

s.12; s.17

## **9. South Asian Museum**

- Debrief – Minister meeting with SASI on November 12
- MO to schedule meeting with SASI in January for an intimate presentation of the PowerPoint SASI produced outlining the context and history of South Asian people.
- Surrey Caucus meeting to follow.

## **10. DRIPA Working Group**

- Flagging that the team in A&C has concerns about the process by which the Ministry working group was established. The call for interest was an open call and there were no parameters provided on the size of the group.
- Late in the process we were then asked to have our interest reduced to 2-3 people per division.
- The team has now recognized that there the group identified is primarily excluded staff and are worried about the power dynamic.
- It may be worth a discussion at executive about expanding membership as we had a significant amount of interest in participation.

## **11. Art Collection**

- Following-up on tour and if you have an opportunity to bring forward with Lori.

## **12. Division Strategic Planning Session**

- Half day workshop on November 23 – staff came together to reflect on and provide input to the key elements of the division's Vision, Mission and Values.

## **13. Collection of Vaccine Status**

s.22

## **14. Vacation – attach A&C vacation calendar**

## RE: December Governance and Nominating Committee Meeting

---

From: Warwick, Alexei TACS:EX <Alexei.Warwick@gov.bc.ca>  
To: Sophie Yamauchi <sophie.yamauchi@chinesecanadianmuseum.ca>, Avison, Claire TACS:EX <Claire.Avison@gov.bc.ca>  
Cc: Poirier, Dorice TACS:EX <Dorice.Poirier@gov.bc.ca>  
Sent: November 26, 2021 2:14:11 PM PST  
Attachments: image001.jpg

Hi Sophie,

Claire says to go ahead and cancel. We'll keep working with Grace on items that need action before going to the committee.

**Alexei Warwick** (he/him/his)  
Manager, Divisional Operations  
Office of the Assistant Deputy Minister, Arts and Culture  
Ministry of Tourism, Arts, Culture and Sport  
778-698-4028

---

**From:** Sophie Yamauchi <sophie.yamauchi@chinesecanadianmuseum.ca>  
**Sent:** November 25, 2021 2:24 PM  
**To:** Avison, Claire TACS:EX <Claire.Avison@gov.bc.ca>  
**Cc:** Warwick, Alexei TACS:EX <Alexei.Warwick@gov.bc.ca>; Poirier, Dorice TACS:EX <Dorice.Poirier@gov.bc.ca>  
**Subject:** December Governance and Nominating Committee Meeting

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

Hi Claire,

I spoke with Alexei this morning and we would like to check whether you want to keep or cancel the December 3<sup>rd</sup> Governance and Nominating meeting, given the ongoing bylaw work.

Aside from the bylaws, there are no other immediate items for the committee.

Thank you in advance,

Sophie Yamauchi (She/Her)

Board Administrator | Chinese Canadian Museum



Tel: 604-802-3744

[www.chinesecanadianmuseum.ca](http://www.chinesecanadianmuseum.ca) | Vancouver, Canada

*Working from the traditional, ancestral, and unceded territories of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh (Squamish), and səlilwətaʔ (Tsleil- Waututh) Nations.*

**Book Your Visit!**

[A Seat at the Table Exhibition](#)

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## Updated: Draft Year in Review

From: Sophie Yamauchi <sophie.yamauchi@chinesecanadianmuseum.ca>  
To: gracewong.vancouver@outlook.com  
Cc: Sarah Ling <sarah.ling@chinesecanadianmuseum.ca>, Monica Cheng <monica.cheng@chinesecanadianmuseum.ca>, sonny <sonny@hamazakiwong.com>, Warwick, Alexei TAC:EX <alexei.warwick@gov.bc.ca>, Avison, Claire TAC:EX <claire.avison@gov.bc.ca>, Warwick, Alexei TACS:EX <Alexei.Warwick@gov.bc.ca>, Avison, Claire TACS:EX <Claire.Avison@gov.bc.ca>  
Sent: November 26, 2021 2:33:53 PM PST  
Attachments: image001.jpg, DRAFT - Year in Review 2020-2021 - 20211125.docx

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Hi Grace,

Attached is the latest draft of the Year in Review, including a first draft of the Chair's message. This version is much lighter, to give more space for photos and visuals.

For the financial section, Ted has recommended limiting the information in the report; 1 pie chart will show revenues vs expenses, and 2<sup>nd</sup> pie chart on the break-down of 3 specific categories of expenses. Data will be based on the audited March 2021 financial report. Our new accountant, Sam, is preparing the data for our graphic designer to visualize.

We would like to share the draft with the committees next week (Programs and MarCom). Please send your comments and edits along for incorporation when you get the chance.

Thank you,

**Sophie Yamauchi** (She/Her)

Board Administrator | Chinese Canadian Museum



Tel: 604-802-3744

[www.chinesecanadianmuseum.ca](http://www.chinesecanadianmuseum.ca) | Vancouver, Canada

*Working from the traditional, ancestral, and unceded territories of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh (Squamish), and səliłwətał (Tseil- Waututh) Nations.*

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[A Seat at the Table Exhibition](#)

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**From:** Grace Wong <[gracewong.vancouver@outlook.com](mailto:gracewong.vancouver@outlook.com)>

**Sent:** November 23, 2021 3:05 PM

**To:** Sophie Yamauchi <[sophie.yamauchi@chinesecanadianmuseum.ca](mailto:sophie.yamauchi@chinesecanadianmuseum.ca)>; Monica Cheng <[monica.cheng@chinesecanadianmuseum.ca](mailto:monica.cheng@chinesecanadianmuseum.ca)>; Avison, Claire TAC:EX <[claire.avison@gov.bc.ca](mailto:claire.avison@gov.bc.ca)>; sonny <[sonny@hamazakiwong.com](mailto:sonny@hamazakiwong.com)>; Sarah Ling <[sarah.ling@chinesecanadianmuseum.ca](mailto:sarah.ling@chinesecanadianmuseum.ca)>

**Subject:** FW: Year in Review

Dear all,

My general comments for the document especially if we want it to be available to public viewing:

- Much lighter text, and much more graphics and pictures
- More focus on results not activities, eg how many participants versus a list of programs we put on.

Suggest key focus on:

- Vision and Mission – can we add substance to what these words mean?
- Strategic goals and priorities, let's just use the top lines, not the sub-bullets and portray graphically

- If we are able to, do we have the positioning statement that Sonny was speaking about?
- Chronology, eg when we started, what was done when, - let's do a graphic, and not too many words
- Seat at the Table – what is its meaning?
  - It portrays a glimpse of what we are building for the full provincial hub museum
  - What is its meaning to the people who came and how many came – the testimonials etc.
  - The award from Canadian Historical Assn – it is a prize in public history; again its meaning connected to our goals. We want to share the history with the public in meaningful ways.
- Celebrating and understanding festivals – Lunar New Year, Dragon Boat Festival, Qingming, etc. – again why is this important or meaningful? Testimonials. Pictures.
- Collaborators, perhaps instead of a list, we embed them in the relevant pieces. Eg in SAT, we should acknowledge the work of MOV and UBC, etc.
- Looking forward –
  - s.12; s.21

Thanks very much for the writing so far. What I am suggesting above can still use much of the written, but it is about reshaping to make the report compelling visually and giving the reader the important highlights without having to read through a lot of text.

Anyway, my two cents....

Best,

Grace

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**From:** Sophie Yamauchi <[sophie.yamauchi@chinesecanadianmuseum.ca](mailto:sophie.yamauchi@chinesecanadianmuseum.ca)>

**Sent:** November 22, 2021 3:26 PM

**To:** [gracewong.vancouver@outlook.com](mailto:gracewong.vancouver@outlook.com); Avison, Claire TAC:EX <[claire.avison@gov.bc.ca](mailto:claire.avison@gov.bc.ca)>

**Cc:** Monica Cheng <[monica.cheng@chinesecanadianmuseum.ca](mailto:monica.cheng@chinesecanadianmuseum.ca)>; Warwick, Alexei TAC:EX <[alexei.warwick@gov.bc.ca](mailto:alexei.warwick@gov.bc.ca)>; Poirier, Dorice TAC:EX <[dorice.poirier@gov.bc.ca](mailto:dorice.poirier@gov.bc.ca)>

**Subject:** Year in Review

Hi Grace and Claire,

Attached is the draft year in review for your consideration (same version sent Friday). This draft is currently at 12 pages, and we are looking to keep or trim the length.

The Chair's Message will be written later, like an executive summary. With Sonny's recommendation to make this Year in Review available to public while waiting to craft the fundraising case for support, he suggests keeping:

- Section 6 – a simplified financial summary (mostly graphical) will be included
- Section 7 – the people: recommend including names of staff / volunteers (if this is available to public, to acknowledge their contributions)

Please pass along feedback once you have had time to review.

**Sophie Yamauchi** (She/Her)

*Board Administrator | Chinese Canadian Museum*



CHINESE  
CANADIAN  
MUSEUM  
華裔博物館

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*A Seat at the Table Exhibition*

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Withheld pursuant to/removed as

s.13 ; s.17

## background docs for Monday meeting

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From: Avison, Claire TACS:EX <Claire.Avison@gov.bc.ca>  
To: Best, Alana MUNI:EX <Alana.Best@gov.bc.ca>, Cruz, Jon MUNI:EX <Jon.Cruz@gov.bc.ca>  
Cc: Shang, Cindy TACS:EX <Cindy.Shang@gov.bc.ca>, Wood, Chelsea TACS:EX <Chelsea.Wood@gov.bc.ca>  
Sent: November 26, 2021 2:47:33 PM PST  
Attachments: s.12; s.13; s.17

Hi Alana & Jon – sending you a couple of documents for your radar in advance of our meeting on Monday Alana. s.12; s.12; s.13; s.17

s.12; s.13; s.17

– I’m assuming you will be joining the PEB

replacing David Curtis. I will ask Chelsea to send you the meeting materials when they go out next week.

s.12; s.13; s.17

s.12; s.13; s.17

In the past

Tamara managed these processes. I’m assuming you and your team will take it from here – let me know simpler for us to follow up given the tight timelines. Let me know your preference. s.12; s.13; s.14; s.17

s.12; s.13; s.14; s.17

Happy Friday!

Claire

Claire Avison (she/her) | Assistant Deputy Minister | Ministry of Tourism Arts Culture and Sport | Cell: 250-217-9059 | [claire.avison@gov.bc.ca](mailto:claire.avison@gov.bc.ca)

---

**From:** Shang, Cindy TACS:EX <Cindy.Shang@gov.bc.ca>

**Sent:** November 26, 2021 1:37 PM

**To:** Avison, Claire TACS:EX <Claire.Avison@gov.bc.ca>

**Subject:** Documents to share with Alana for your Monday meeting

Hi Claire,

Attached are the items to share with Alana in advance of your meeting with her on Monday.

Included in here: s.12; s.13; s.14; s.17

funding agreement.

Some items to discuss with her:

RBCM PEB Meeting

Funded FTE – RBCM

JCC

**Cindy Shang**

Manager, Divisional Operations

Office of the Assistant Deputy Minister

Ministry of Tourism, Arts, Culture and Sport

Phone: (778) 698-1668 Cell: (250) 883-8016

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s.12 ; s.13 ; s.17

## Re: background docs for Monday meeting

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From: Cruz, Jon MUNI:EX <Jon.Cruz@gov.bc.ca>  
To: Avison, Claire TACS:EX <Claire.Avison@gov.bc.ca>, Best, Alana MUNI:EX <Alana.Best@gov.bc.ca>  
Sent: November 26, 2021 4:09:34 PM PST

Thanks for sharing these documents Claire.  
s.12; s.13; s.17

Hoping to get that back to you (and Brian) by the end of next week, if not earlier.  
Have a great weekend,  
Jon

**From:** Avison, Claire TACS:EX  
**Sent:** November 26, 2021 2:47 PM  
**To:** Best, Alana MUNI:EX; Cruz, Jon MUNI:EX  
**Subject:** Shang, Cindy TACS:EX; Wood, Chelsea TACS:EX  
**Sj c@bt:** background docs for Monday meeting  
Hi Alana & Jon – sending you a couple of documents for your radar in advance of our meeting on Monday Alana. s.12; s.13; s.17

s.12; s.13; s.17

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s.12; s.13; s.14; s.17

Happy Friday!

Claire

Claire Avison (she/her) | Assistant Deputy Minister | Ministry of Tourism Arts Culture and Sport | Cell: 250-217-9059 | [claire.avison@gov.bc.ca](mailto:claire.avison@gov.bc.ca)

---

**From:** Shang, Cindy TACS:EX <Cindy.Shang@gov.bc.ca>  
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s.12; s.13; s.14; s.17

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RBCM PEB Meeting

Funded FTE – RBCM

JCC

**Wendy Shang**

Manager, Divisional Operations

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From: Anderson, Kim TIC:EX <Kim.Anderson@ticorp.ca>  
To: Avison, Claire TACS:EX <Claire.Avison@gov.bc.ca>, Jonker, Brian TACS:EX <Brian.Jonker@gov.bc.ca>  
Sent: November 26, 2021 4:28:04 PM PST  
Attachments: image001.jpg, s.12; s.17

s.12; s.17

**Kim Anderson**  
Executive Project Director  
Royal BC Museum Modernization Project



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investment  
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s.12 ; s.17