

From: [David Turenne](#)  
To: [D'Ann Owens](#)  
Cc: [Letkeman, Joanne](#) TRAN:EX; [Newall, Andrew R](#) TRAN:EX; [Spillett, Ryan](#) TRAN:EX; [Donna Eckert](#)  
Subject: Re: North Beach Rd work SSI  
Date: Wednesday, February 18, 2015 11:26:53 AM

---

I would prefer that communication train and the cost management.

Regards,  
David

Sent from my iPhone

On Feb 18, 2015, at 12:19 PM, D'Ann Owens <[dann@millennia-research.com](mailto:dann@millennia-research.com)> wrote:

Hi Joanne,

I am receiving reports from the field where we have small crew setting up to assist. At this point, I think we're all still trying to get a handle on the volume of cultural material to be addressed. I can confirm that there is s.16,s.18

s.16,s.18 and there is s.16,s.18 Once we learn more from the Arch Branch and about the approach in the field I should be able to put together a cost estimate.

In the meantime, I would like some further direction about my "chain of command" given s.16,s.18 Andy

and I have spoken, and David and I have spoken, and I understand that I am to report directly to David and he will keep Andy in the loop. I, of course, have responsibilities to your office for the contract, estimates, and the permit, and the responsibility of s.16 would (I think) rest with the Ministry. This said, I am

completely comfortable continuing to report to David, if all are in agreement.

Thanks,  
D'Ann

---

**From:** Letkeman, Joanne TRAN:EX [<mailto:Joanne.Letskeman@gov.bc.ca>]

**Sent:** February-17-15 9:35 AM

**To:** Newall, Andrew R TRAN:EX; D'Ann Owens

**Cc:** Spillett, Ryan TRAN:EX; David Turenne

**Subject:** RE: North Beach Rd work SSI

That sounds good, Andy.

D'Ann, would you mind sending me a quick proposal/cost estimate for the works? It doesn't have to be fancy; I know time is of the essence. An email would be fine.

Thanks,  
Joanne

**Joanne M Letkeman, BSc**

Environmental Coordinator, Ministry of Transportation and Infrastructure

Ph: 604 527-2298

---

**From:** Newall, Andrew R TRAN:EX

**Sent:** Monday, February 16, 2015 5:47 PM

**To:** Letkeman, Joanne TRAN:EX

**Cc:** Spillett, Ryan TRAN:EX; David Turenne; '[dann@millennia-research.com](mailto:dann@millennia-research.com)'

**Subject:** RE: North Beach Rd work SSI

Thanks Joanne, David has been in touch and I spoke with D'Ann about getting your approval. Ryan Spillett (my Ops manager) has a project number in place for District coding, so all of the pieces are coming together. By way of this note and content, we can let David and D'Ann get to work on ensuring procedures are followed and getting the road re-opened in a timely fashion.

Thanks to everyone for doing their piece! I will get the coding info and forward it to you.

Andy Newall

Area Manager, Roads

Ministry of Transportation and Infrastructure

Cowichan

250 715 6262

---

**From:** Letkeman, Joanne TRAN:EX

**Sent:** Monday, February 16, 2015 4:59 PM

**To:** Newall, Andrew R TRAN:EX

**Cc:** Spillett, Ryan TRAN:EX; Dave Truenne

**Subject:** RE: North Beach Rd work SSI

Hi Andy,

If your project is within a known arch site (there are quite a few along North Beach Road), you will probably need D'Ann to get a Site Alteration Permit to do works within the site. Since it is an emergency, she can talk to the Archaeology Branch about how to do the works in a timely manner without having to wait for the permit. It will likely involve monitoring of the works by an archaeologist. Millennia is on and "as and when" contract through my group, SCR Environment. We can use this contract as a means of hiring Millennia if it helps to expedite the process. We would just need to have the district provide coding to pay the invoices or work out another arrangement for the funding. I can help by coordinating with Millennia if you want.

Joanne

***Joanne M Letkeman, BSc***

Environmental Coordinator, Ministry of Transportation and Infrastructure

Ph: 604 527-2298

---

**From:** Newall, Andrew R TRAN:EX

**Sent:** Monday, February 16, 2015 4:40 PM

**To:** Letkeman, Joanne TRAN:EX

**Cc:** Spillett, Ryan TRAN:EX; Dave Truenne

**Subject:** Re: North Beach Rd work SSI

A portion of the roadway fell away on North Beach Road SSI last week. We will be excavating the site to rebuild with large rock and re-instate the road. We are looking to have guidance in assessing the site prior to heavy construction. Dave Turine is the project manager for Mainroad Contracting who is doing the work. I am the Area Manager for MOTI. Next steps?

Andy Newall

250 715 6262 cell.



Sent from my iPhone

On 2015-02-16, at 4:06 PM, "Letkeman, Joanne TRAN:EX"  
<[Joanne.Letskeman@gov.bc.ca](mailto:Joanne.Letskeman@gov.bc.ca)> wrote:

Hi Andy,  
I'm happy to help. Maybe you could send me a few details about your project; where exactly it is, what are the works, what kind of assessment is needed?

Thanks,  
Joanne

***Joanne M Letkeman, BSc***

Environmental Coordinator, Ministry of Transportation and  
Infrastructure  
Ph: 604 527-2298

---

**From:** Newall, Andrew R TRAN:EX  
**Sent:** Monday, February 16, 2015 1:13 PM  
**To:** Letkeman, Joanne TRAN:EX  
**Cc:** Spillett, Ryan TRAN:EX; 'David Turenne'  
**Subject:** North Beach Rd work SSI

Hello Joanne, just trying to co-ordinate some work we have going on North Beach Rd, Salt Spring Island. Deanne from Millennium has called but I have not connected with her as yet. I understand they are able to provide the services, is there anything else required to get underway with an assessment?

Andy Newall  
Area Manager, Roads  
Saanich  
250 952 4486

**From:** [Letkeman, Joanne](#) TRAN:EX  
**To:** ["D'Ann Owens"](#)  
**Subject:** FW: North Beach Rd work SSI  
**Date:** Wednesday, February 18, 2015 11:43:00 AM

---

One other thing occurred to me, D'Ann. Perhaps we could chat about the <sup>s.16</sup> aspect of the project? I'm not sure how much experience Andy and David have in this area. Would you mind giving me a call when you get a chance?

Thanks,  
Joanne

**Joanne M Letkeman, BSc**

Environmental Coordinator, Ministry of Transportation and Infrastructure  
Ph: 604 527-2298

---

**From:** Letkeman, Joanne TRAN:EX  
**Sent:** Wednesday, February 18, 2015 11:36 AM  
**To:** 'D'Ann Owens'  
**Cc:** Spillett, Ryan TRAN:EX; David Turenne; Donna Eckert; Newall, Andrew R TRAN:EX  
**Subject:** RE: North Beach Rd work SSI  
Hi D'Ann,

The communications and reporting structure that you have outlined works fine for me. My main purpose is to support the process with contract capacity and to answer any questions anyone may have. I am very interested in the outcomes and would appreciate being courtesy copied on your progress reports.

Are you dealing with Stephen Acheson at the Branch? He is our MOTI rep. I'm curious to see the advice the Branch provides in this type of emergency situation for future reference.

Joanne

**Joanne M Letkeman, BSc**

Environmental Coordinator, Ministry of Transportation and Infrastructure  
Ph: 604 527-2298

---

**From:** D'Ann Owens [<mailto:dann@millennia-research.com>]  
**Sent:** Wednesday, February 18, 2015 11:18 AM  
**To:** Letkeman, Joanne TRAN:EX; Newall, Andrew R TRAN:EX  
**Cc:** Spillett, Ryan TRAN:EX; David Turenne; Donna Eckert  
**Subject:** RE: North Beach Rd work SSI  
Hi Joanne,

I am receiving reports from the field where we have small crew setting up to assist. At this point, I think we're all still trying to get a handle on the volume of cultural material to be addressed. I can confirm that there is <sup>s.16,s.18</sup> and there is <sup>s.16,s.18</sup>

<sup>s.16,s.18</sup> Once we learn more from the Arch Branch and about the approach in the field I should be able to put together a cost estimate.

In the meantime, I would like some further direction about my "chain of command" given the <sup>s.16,s.18</sup> Andy and I have spoken, and

David and I have spoken, and I understand that I am to report directly to David and he will keep Andy in the loop. I, of course, have responsibilities to your office for the contract, estimates, and the permit, and the responsibility of <sup>s.16</sup> would (I think) rest with the Ministry.

This said, I am completely comfortable continuing to report to David, if all are in agreement.

Thanks,  
D'Ann

---

**From:** Letkeman, Joanne TRAN:EX [<mailto:Joanne.Letskeman@gov.bc.ca>]

**Sent:** February-17-15 9:35 AM

**To:** Newall, Andrew R TRAN:EX; D'Ann Owens

**Cc:** Spillett, Ryan TRAN:EX; David Turenne

**Subject:** RE: North Beach Rd work SSI

That sounds good, Andy.

D'Ann, would you mind sending me a quick proposal/cost estimate for the works? It doesn't have to be fancy; I know time is of the essence. An email would be fine.

Thanks,

Joanne

**Joanne M Letkeman, BSc**

Environmental Coordinator, Ministry of Transportation and Infrastructure

Ph: 604 527-2298

---

**From:** Newall, Andrew R TRAN:EX

**Sent:** Monday, February 16, 2015 5:47 PM

**To:** Letkeman, Joanne TRAN:EX

**Cc:** Spillett, Ryan TRAN:EX; David Turenne; 'dann@millennia-research.com'

**Subject:** RE: North Beach Rd work SSI

Thanks Joanne, David has been in touch and I spoke with D'Ann about getting your approval . Ryan Spillett (my Ops manager) has a project number in place for District coding, so all of the pieces are coming together. By way of this note and content, we can let David and D'Ann get to work on ensuring procedures are followed and getting the road re-opened in a timely fashion.

Thanks to everyone for doing their piece! I will get the coding info and forward it to you.

Andy Newall

Area Manager, Roads

Ministry of Transportation and Infrastructure

Cowichan

250 715 6262

---

**From:** Letkeman, Joanne TRAN:EX

**Sent:** Monday, February 16, 2015 4:59 PM

**To:** Newall, Andrew R TRAN:EX

**Cc:** Spillett, Ryan TRAN:EX; Dave Truenne

**Subject:** RE: North Beach Rd work SSI

Hi Andy,

If your project is within a known arch site (there are quite a few along North Beach Road), you will probably need D'Ann to get a Site Alteration Permit to do works within the site. Since it is an emergency, she can talk to the Archaeology Branch about how to do the works in a timely manner without having to wait for the permit. It will likely involve monitoring of the works by an archaeologist. Millennia is on and "as and when" contract through my group, SCR Environment. We can use this contract as a means of hiring Millennia if it helps to expedite the process. We would just need to have the district provide coding to pay the invoices or work out another arrangement for the funding. I can help by coordinating with Millennia if you want.

Joanne

**Joanne M Letkeman, BSc**

Environmental Coordinator, Ministry of Transportation and Infrastructure

Ph: 604 527-2298

---

**From:** Newall, Andrew R TRAN:EX

**Sent:** Monday, February 16, 2015 4:40 PM  
**To:** Letkeman, Joanne TRAN:EX  
**Cc:** Spillett, Ryan TRAN:EX; Dave Truenne  
**Subject:** Re: North Beach Rd work SSI

A portion of the roadway fell away on North Beach Road SSI last week. We will be excavating the site to rebuild with large rock and re- instate the road. We are looking to have guidance in assessing the site prior to heavy construction. Dave Turine is the project manager for Mainroad Contracting who is doing the work. I am the Area Manager for MOTI. Next steps?

Andy Newall  
250 715 6262 cell.



Sent from my iPhone

On 2015-02-16, at 4:06 PM, "Letkeman, Joanne TRAN:EX" <[Joanne.Letskeman@gov.bc.ca](mailto:Joanne.Letskeman@gov.bc.ca)> wrote:

Hi Andy,  
I'm happy to help. Maybe you could send me a few details about your project; where exactly it is, what are the works, what kind of assessment is needed?

Thanks,

Joanne

***Joanne M Letkeman, BSc***

Environmental Coordinator, Ministry of Transportation and Infrastructure

Ph: 604 527-2298

---

**From:** Newall, Andrew R TRAN:EX  
**Sent:** Monday, February 16, 2015 1:13 PM  
**To:** Letkeman, Joanne TRAN:EX  
**Cc:** Spillett, Ryan TRAN:EX; 'David Turenne'  
**Subject:** North Beach Rd work SSI

Hello Joanne, just trying to co-ordinate some work we have going on North Beach Rd, Salt Spring Island. Deanne from Millennium has called but I have not connected with her as yet. I understand they are able to provide the services, is there anything else required to get underway with an assessment?

Andy Newall  
Area Manager, Roads  
Saanich  
250 952 4486

Page 07

Withheld pursuant to/removed as

s.16;s.18;s.22

**From:** Newall, Andrew R TRAN:EX  
**To:** Letskeman, Joanne TRAN:EX  
**Subject:** FW: Media Request - Gulf Islands Driftwood -North Beach Road - Deadline  
**Date:** Thursday, February 19, 2015 3:29:16 PM

---

Hi Joanne, the local newspaper has a query, and mentions interview with Archeologist- can you advise normal response in these situations and look over the bullet response below. Need some help on bullet no 2, how we got here.....

Would the monitor usually speak to the media directly?

I spoke with the Maintenance Contractor and s.16,s.18 was found but it was not substantially conclusive. Christine working onsite going through materials. Nothing else of note to report.

Work is continuing at the site on North Beach Rd, SSI

As part of established protocols s.16 in the process when working in sensitive areas.

Archeologist monitor overseeing works at site.

s.16,s.18 but nothing of significant determination.

Thanks,

Andy.

250 715 6262.

---

**From:** Sent: Thursday, February 19, 2015 1:22 PM  
**To:** TRAN SCR CORR TRAN:EX  
**Cc:**  
**Subject:** Media Request - Gulf Islands Driftwood -North Beach Road - Deadline - Monday  
Please provide information and whether interview is appropriate. Thank you!  
**Minister Request Y/N:** No – archeologist – if not available – background only.  
**Topic:** North Beach Road, Salt Spring Island  
**Reporter/ Contact:** Elizabeth Nolan – 250-537-9933  
**Outlet:** Gulf Islands Driftwood

**Date/ Time received:** 1:00pm Thursday, Feb 19<sup>th</sup>

**Deadline:** Monday, 9:00am

**Reporter's Request:** A follow up on North Beach Rd on Salt Spring Island. Reporter claims the contractor working on the North Beach Rd site has found s.16,s.18 during remediation/ clean- up efforts and mentions that a s.16 were on site recently.

Reporter wishes to speak with archeologist.

Our response sent Feb 12th:

- The slope below the road will be armoured with rock rip-rap to protect it from further erosion, and to provide the structure necessary to rebuild the road at the top of the slope.
- Work will begin Monday and we expect the repairs to take approximately 2 weeks to complete.

Thanks,



**From:** [Newall, Andrew R TRAN:EX](#)  
**To:** [Letkeman, Joanne TRAN:EX](#)  
**Subject:** FW: SSI work pics  
**Date:** Monday, February 23, 2015 8:54:24 AM

---

For you. Andy

-----Original Message-----

**From:** Boyden, Brad TRAN:EX  
**Sent:** Friday, February 20, 2015 10:01 AM  
**To:** Spillett, Ryan TRAN:EX  
**Cc:** Newall, Andrew R TRAN:EX  
**Subject:** SSI work pics







**From:** [D'Ann Owens](#)  
**To:** [Spillett, Ryan TRAN:EX](#); [David Turenne](#)  
**Cc:** [Newall, Andrew R TRAN:EX](#); [Letskeman, Joanne TRAN:EX](#); [Boyden, Brad TRAN:EX](#); [Phoebe Ramsay](#)  
**Subject:** RE: Saltspring - Driftwood reporter on-site  
**Date:** Tuesday, February 24, 2015 12:52:46 PM

---

Thanks – I am forwarding this to Phoebe and will follow up with a phone call to her.

D'Ann

---

**From:** Spillett, Ryan TRAN:EX [<mailto:Ryan.Spillett@gov.bc.ca>]  
**Sent:** February-24-15 12:39 PM  
**To:** D'Ann Owens; David Turenne  
**Cc:** Newall, Andrew R TRAN:EX; Letskeman, Joanne TRAN:EX; Boyden, Brad TRAN:EX  
**Subject:** RE: Saltspring - Driftwood reporter on-site

Hi all

As discussed with some of you already, please stand down on any media interview requests. Our ministry response to the official request on Friday was that we were not making anyone available for an interview at this time, and I have not heard from or found anyone in our media group that can corroborate that we've made a complete reversal in that position since Friday.

If you are approached for interview the position should be along the lines that as far as you understand that is not your role onsite, and as you are working on behalf of the province it would be up to the ministry to inform you of any expectation with regards to the media, which you have not received at this time.

Thanks everyone. Feel free to give me a shout if you need to chat or clarify anything.

**Ryan Spillett**

Operations Manager  
Vancouver Island District - South Island  
Ministry of Transportation and Infrastructure  
Province of British Columbia  
tel: 250-952-5575  
cell: 250-882-3699

---

**From:** D'Ann Owens [<mailto:dann@millennia-research.com>]  
**Sent:** Tuesday, February 24, 2015 11:56 AM  
**To:** David Turenne  
**Cc:** Spillett, Ryan TRAN:EX; Newall, Andrew R TRAN:EX; Letskeman, Joanne TRAN:EX  
**Subject:** RE: Saltspring - Driftwood reporter on-site

Thanks – that's great. I will give her your #. 250-880-1981, right? Do you want to talk before I pass on the number? I am in the office if you do. 250-360-0919.

D

---

**From:** David Turenne [<mailto:dturenne@mainroad.ca>]  
**Sent:** February-24-15 11:56 AM  
**To:** D'Ann Owens  
**Cc:** Ryan Spillett BC Govt; Andrew Newall BC Govt; Letskeman, Joanne TRAN:EX  
**Subject:** Re: Saltspring - Driftwood reporter on-site

Thank you D'Ann,

I can be reached by my cell if she wants to discuss

Sent from my iPhone

On Feb 24, 2015, at 11:14 AM, D'Ann Owens <[dann@millennia-research.com](mailto:dann@millennia-research.com)> wrote:

Good morning all,

I am in the office but just received a phone call from Phoebe who is on site. All is going well but a reporter from the Driftwood just showed by and said Sonja Low from MOT gave the ok for us to talk with her. Phoebe called me and I asked Phoebe to relay that we needed to follow up with you. Would you please provide direction on this? I don't know who Sonja Low is.

Also, yesterday I spoke with an archaeologist I know who lives on <sup>s.22</sup>

<sup>s.22</sup> He had been by the site earlier and stopped by again while we were there. I have known <sup>s.22</sup> for a number of years. Told him we were on site, <sup>s.16,s.18</sup> etc. as per permit requirements. He probably knows more about the site than I do so gave him a quick once over of our work and findings – that is that we hadn't found anything of great significance. Essentially took the approach of giving him enough information to satisfy his curiosity as professional curtesy so he doesn't feel like he has to chase down the info through other sources. It was my intention to fill David in on this last night but got home late. I asked <sup>s.22</sup> to keep the information to himself and have no concern that he will go elsewhere with it.

Please let me know how to approach the reporter – she is apparently waiting on-site.... I would be happy to chat with anyone of you and provide information you can relay or I can speak with her directly if you wish.

Thanks,  
D'Ann

Refresh New Open Layout ▾

Select filters then click Refresh

Work #: 0 Task #: 0 Task status: ▾ End from: 05/01/2013 ▾

Job/Ph: / 0 Activity: Loc: H 0152 End to: 03/31/2015 ▾

Act Type: All ▾ Posted: ▾

Work# ▾	Job#	End Date	Activity	Lc Ty	Loc Code	Send Date	Post Date	Lmark	Start...	End Off...	Unit	Ext Amo...
s.17	0401BS	10/28/2014	350N	H	0152	11/12/2014	11/05/2014	54050	0.00	4.93	SQM	s.17
	0401BS	07/24/2014	350L	H	0152	08/11/2014	08/01/2014	54050	0.00	4.92	SQM	
	0401BS	02/14/2014	350P	H	0152	03/12/2014	03/10/2014	54090	0.42	0.43	EA	
	0401BS	01/02/2014	350M	H	0152	02/10/2014	01/22/2014	54050	0.00	4.93	SKM	
	0401BS	12/15/2013	150K	H	0152	01/14/2014	01/08/2014	54090	3.35	3.52	M3	
	0401BS	06/01/2013	350L	H	0152	07/10/2013	06/24/2013	54050	0.00	4.93	SQM	

Start R&amp;B Reports × Work Reported ×

Refresh New Open Layout ▾

Select filters then click Refresh

Work #: 0 Task #: 0 Task status: ▾ End from: 05/01/2013 ▾  
 Job/Ph: / 0 Activity: Loc: H 0142 End to: 03/31/2015 ▾  
 Act Type: All ▾ Posted: ▾

Work# ▾	Job#	End Date	Activity	Lc Ty	Loc Code	Send Date	Post Date	Lmark	Start...	End Off...	Unit	Ext Amount	
s.17	0401BS	09/04/2014	270M	H	0142	10/01/2014	09/17/2014	68610	1.05	1.08	M3	s.17	
	0401BS	06/15/2014	100J	H	0142	07/09/2014	07/03/2014	68610	1.95	2.11	SQM		
	0401BS	01/20/2014	270M	H	0142	03/12/2014	03/04/2014	68610	1.05	1.08	M3		



Request Number: SI-15-003Maintenance Service Area: SA1Maintenance Contractor: Mainroad South IslandEmergency Work ☒Additional Work ☐Location: (Include Highway or Road or Intersection) North Beach Road, Salt Spring IslandScope of Work: Slide repair

Work Description: (To be as detailed as possible)

repair/re-establish roadway that has given way to tidal erosion

re-establish rock armouring to protect from further erosion/slide

TOTAL ESTIMATED COST \$ 100,000Direct Cost Plus: ☐ Unit Price: ☒ Combination: ☐Date: 2015 / 02 / 15  
YYYY MM DDDate: 2015 / 02 / 15  
YYYY MM DD

DISTRICT TRANSPORTATION/OPERATIONS MANAGER

AUTHORIZED CONTRACTOR'S REPRESENTATIVE SIGNATURE

Brad Boyden250-952-4481David Turenne250-880-19814

AREA MANAGER CONTACT NAME

TELEPHONE

CONTRACTOR'S CONTACT NAME

TELEPHONE

RESP

5	5	1	3	2
---	---	---	---	---

S/L

6	2	1	8	1
---	---	---	---	---

STOB

--	--	--	--

PROJECT NO.

5	5	1	6	6	1	3
---	---	---	---	---	---	---

☐ Multi-line coding attached

CPS Coding:

Product/Info 1: 16613Work Activity/Info 2: MANAGE

Cost Type/Info 3: \_\_\_\_\_

PAYMENT DETAILS

Final Price: \$ \_\_\_\_\_ (Attach backup documentation)

Distribution: Original – District Copy – Contractor Copy – Region