

Tang, Michelle TRAN:EX

From: Mino, Lise <lise.mino@gov.bc.ca>
Sent: Wednesday, May 4, 2016 11:05 AM
To: MTI FOI REQUESTS TRAN:EX
Subject: Call for Records TRA-2016-61910 Due May 18, 2016
Attachments: TRA-2016-61910.pdf; Original Request.pdf

Categories: Michelle Actioning

Hello,

New FOI Request Received

Your Ministry has received a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). You'll note that the attached request has been redacted to remove information that would identify the applicant.

Legislated Due Date: June 14, 2016

What Do You Need to Do?

Please complete the attached Call for Records form.

- If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the **IAO Business Team Mailbox** by May 11, 2016. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.
- If no fees apply then proceed with the call for records process. If the request proceeds, please complete the attached Call for Records Form and return it to **the FOI Analyst assigned with a cc to the IAO Business Team Mailbox** by May 18, 2016.
- Send records via email in PDF format. If email is not possible, please send the records in electronic format (CD, memory stick) via house mail with a copy of this note.

Reminder

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Questions and Concerns

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or

- any other questions or concerns relating to this request.

Thank you for your assistance,

Lise Mino
Senior FOI Analyst
Business / Infrastructure Team
Information Access Operations

GENERAL REQUEST ☐
PERSONAL REQUEST ☐

Personal Request authorization received date: _____

APPLICANT TYPE	DATE RECEIVED	FOI ANALYST	FEE ESTIMATE DUE	RECORDS DUE
Media	May 2, 2016	Lise Mino	May 11, 2016	May 18, 2016

REQUEST DETAILS:

Minister Todd Stone's budget estimates briefing book chapters or volumes on B.C. Pavilion Corporation, Evergreen Line and Massey Tunnel Replacement. (Date Range for Record Search: From 04/25/2016 To 04/29/2016)

Section 1: Initial Records Assessment

Do you hold responsive records? If no, please provide an explanation that can be given to the applicant (if applicable): **YES** ☐ **NO** ☐

Are you aware of other records that may be responsive to this request within your Ministry? **YES** ☐ **NO** ☐

Are you aware of other records that may be responsive to this request held by another public body? **YES** ☐ **NO** ☐

If yes, specify:

NO RECORDS RESPONSE APPROVAL:

Please forward to Ministry FOI Contact (if applicable) for Delegated Head's final public body approval if no records have been located.

Final Public Body Approval (Full name, Title)	Signature:	Date:

Section 2: Fee Estimate — General Request only (if this is a Personal Request skip to Section 3)

Please ensure that all reasonable efforts are made to generate as accurate an estimate as possible

Search
Locating/Retrieving

Tasks may include:

- Searching for hard & electronic files
- Reviewing box content lists
- Retrieving records from off site
- Retrieving email records (Outlook)

Estimated Hours

Actual Hours
Producing records

Tasks may include:

- Identifying relevant sources of data/information
- Manual time spent creating and producing records

Estimated Hours

Actual Hours
Volume
Electronic files (in pages):

*Other refers to PDF, Word, Excel, photos and any other electronic file responsive to the request

Email without attachments:

Estimated Pages Actual Pages

Email with attachments:

Estimated Pages Actual Pages

*Other documents

Estimated Pages Actual Pages
Hardcopy files (in pages):

- Average file folder = 1" and holds approximately 200 pages (single sided)
- 1 Standard Records Centre Services Box:
 - If in legal sized folders - 1,800 pages
 - If in letter sized folders - 2,200 pages

Estimated Pages Actual Pages
Preparation

Tasks may include :

- Photocopying/scanning records into electronic format (PDF)
- Ensuring completeness of responsive records
- Copying other types of media; if so please specify:

Estimated Hours Actual Hours

Section 3: Search Summary and Program Area Recommendations

Please describe the search for records including what records were searched, (eg. files, email, databases, TRIM files, off site records, etc.), duration of search time, and who concluded the search for records.

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Could release of any/all of the responsive records potentially cause harm?

YES ☐

NO ☐

***Harm** – Disclosure of the records would significantly harm the ministry’s position, or a third party’s interests on a given topic. The harms assessment allows FOI staff to better understand the context of the records and make informed severing recommendations based on potential harms. (Issues associated with possible disclosure through the FOI process that are unrelated to the harms assessment should be communicated to your ministry executive and/or Government Communications and Public Engagement office.)

If yes which information, if released, may cause harm?

- Please reference the applicable records and information of concern, the harms, and associated page numbers below.
- If any of these records have been prepared for, or used to inform, a decision of Cabinet or any of its committees, section 12 (Cabinet confidences) may apply. Please identify the applicable records and advise: (1) what is the status of the issue? and (2) has the decision been made public or implemented?

--

(GENERAL REQUEST ONLY)-

Unless specific exemption criteria apply, records provided to the applicant in response to this request will be published on the Government’s Open Information Website. If you have any concerns about the publication of the responsive records please indicate here or discuss with your FOI Analyst.

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Section 4: Contact Information

Who completed this form? (Full Name, Title):

Phone Number:

Date:

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Harms assessment completed by (Full Name, Title)

Program Area:

--	--

Harms assessment approved by (Full Name, Title)

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Mino, Lise MTIC:EX

From: FOI Form Handler <Form.Handler.Application@gov.bc.ca>
Sent:
To: FOI Requests MTIC:EX
Subject: FOI Request - General Records

FOI Request Submitted

DESCRIPTION OF RECORDS REQUESTED			
Reference:			
Preferred Method:	Email		
Request: Minister Todd Stone's budget estimates briefing book chapters or volumes on B.C. Pavilion Corporation, Evergreen Line and Massey Tunnel Replacement.			
Date Range - From:	04/25/2016	To:	04/29/2016
PROCESSING ORG			

Transportation and Infrastructure

Tang, Michelle TRAN:EX

From: MTI FOI REQUESTS TRAN:EX
Sent: Thursday, June 9, 2016 1:49 PM
To: MTI FOI REQUESTS TRAN:EX
Subject: TRA-2016-61910: Requesting PB Extension

From: Kotchonoski, Darlene E FIN:EX
Sent: Thursday, June 9, 2016 9:20 AM
To: Nsabimana, John FIN:EX; Babecy, Elizabeth J FIN:EX; Mino, Lise FIN:EX
Cc: MTI FOI REQUESTS TRAN:EX
Subject: RE: Requesting Redlines - LDDs June 13 - 16 (next week)

Good morning John, Lise & Liz~

Per below, will you kindly seek an extension from the applicant or take a PB extension for volume and/or consult for each of your respective files for an appropriate amount of time. ~thanks, Darlene

From: Tang, Michelle TRAN:EX
Sent: Thursday, June 9, 2016 8:54 AM
To: Kotchonoski, Darlene E FIN:EX
Cc: MTI FOI REQUESTS TRAN:EX; Guenard, Gislene TRAN:EX
Subject: Requesting Redlines - LDDs June 13 - 16 (next week)

Good morning Darlene,

Please note we are currently waiting to receive redlines for the following files, which are due next week (June 13 – 17). Can you please provide us with an update?

13-Jun-16	TRA-2016-61883 Media	The following briefing notes as referenced by Cliff #: 252099; 253490; 253809; 253342; 253491; 253926; 253966; 253811. (Date Range for Record Search: From 02/01/2016 To 02/29/2016)	John Nsabimana	In Peer Review – 57 pages
14-Jun-16	TRA-2016-61906 Individual	Regarding File 2014-02749: All records from file including reports, letters, inter-agency communications, referrals, memos, emails, any discussion, drafts or wording of a "covenant" which is proposed as an encumbrance on Lot 2 of a four lot subdivision of Section 14, Texada Island, New Westminster Land District; Any communication with Vancouver Coastal Health, EHO/DWO Dan Glover; All communications with section 14 land owner or its agent. (Date Range for Record Search: From 12/01/2015 To 04/30/2016)	Lise Mino	Sent to MoTI June 3 – 24 pages

14-Jun-16	TRA-2016-61910 Media	Minister Todd Stone's budget estimates briefing book chapters or volumes on B.C. Pavilion Corporation, Evergreen Line and Massey Tunnel Replacement. (Date Range for Record Search: From 04/25/2016 To 04/29/2016)	Lise Mino	Reviewing – 222 pages
16-Jun-16	TRA-2016-61365 Media	Copies of all audit reports pertaining to commercial operators of perimeter seating vehicles. (Date Range for Record Search: From 05/01/2015 To 03/21/2016)	Liz Babecey	Reviewing – 33 pages

Thanks,

Michelle Tang | Information Management & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
3D 940 Blanshard Street
Victoria BC V8W 9T5
250-387-0145

Tang, Michelle TRAN:EX

From: Mino, Lise FIN:EX
Sent: Friday, June 10, 2016 2:46 PM
To: MTI FOI REQUESTS TRAN:EX
Subject: New LDD July 27: TRA-2016-61910

Categories: Summary spreadsheet updated

Public body extension taken volume/consultation

New LDD is July 27, 2016

L

From: MTI FOI REQUESTS TRAN:EX
Sent: Wednesday, June 8, 2016 9:40 AM
To: Mino, Lise FIN:EX
Cc: MTI FOI REQUESTS TRAN:EX
Subject: Status of Redline? TRA-2016-61910 - LDD June 14

Hi Lise,

Will we be receiving the redline soon?

The LDD is coming up next week and we will need time to process it on our end.

Michelle Tang | Information Management & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
3D 940 Blanshard Street
Victoria BC V8W 9T5
250-387-0145

From: MTI FOI REQUESTS TRAN:EX
Sent: Monday, May 30, 2016 12:58 PM
To: Mino, Lise FIN:EX
Cc: IAO Business Team FIN:EX; MTI FOI REQUESTS TRAN:EX
Subject: Records Package TRA-2016-61910

Hi Lise,

Attached is the completed CFR form along with 240 pages of responsive records.

You'll note on the CFR form we've identified some of the records will need to be formally consulted with PavCo for their harms.

In an effort to help with consulting with them, I've attached their records separately from the records package in this email.

Any questions, please feel free to contact.

All the best,

Marion Ashton | (250) 952-0629 | Senior FOIPP Analyst | Information Management Branch | Ministry of Transportation & Infrastructure |

From: Mino, Lise [<mailto:lise.mino@gov.bc.ca>]
Sent: Wednesday, May 4, 2016 11:05 AM
To: MTI FOI REQUESTS TRAN:EX
Subject: Call for Records TRA-2016-61910 Due May 18, 2016

Hello,

New FOI Request Received

Your Ministry has received a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). You'll note that the attached request has been redacted to remove information that would identify the applicant.

Legislated Due Date: June 14, 2016

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Reminder

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Questions and Concerns

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- whether the information is being prepared for public release or is already publicly available;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

Thank you for your assistance,

Lise Mino
Senior FOI Analyst
Business / Infrastructure Team
Information Access Operations

Tang, Michelle TRAN:EX

From: Nicholls, Elizabeth TRAN:EX
Sent: Thursday, June 16, 2016 11:54 AM
To: Lewthwaite, Jennifer TRAN:EX
Cc: MTI FOI REQUESTS TRAN:EX; Laforce, Christine TRAN:EX
Subject: PART Response: TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters

Categories: Michelle Actioning

Good morning:

Please see the attached explanation. The document mentioned, came to us already redacted.

Shane Simpson	PavCo	Whether the information about the review that was done by the ministry and by PavCo as to what was fair market value for the property could be made available? April 1, 2014, Afternoon, Committee A.	If the member would like a copy of the independent assessment that was done, that PavCo did, we would be more than happy to ensure that he's provided a copy of that document as soon as possible	Jacquie Dawes	<ul style="list-style-type: none">• PavC with requ be pr• This previ FOI• Reda as th comr infor
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Asses
Site10A L

Thanks,
Elizabeth

From: Lewthwaite, Jennifer TRAN:EX
Sent: Monday, June 13, 2016 3:39 PM
To: Nicholls, Elizabeth TRAN:EX
Cc: MTI FOI REQUESTS TRAN:EX; Lewthwaite, Jennifer TRAN:EX
Subject: FW: Clean Copy Request: TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters

Can you have a look at pages 195-200 and provide a clean copy?

I think maybe a highlighter was used?

Thanks.

Jen

From: MTI FOI REQUESTS TRAN:EX
Sent: Monday, June 13, 2016 3:29 PM
To: Lewthwaite, Jennifer TRAN:EX
Cc: MTI FOI REQUESTS TRAN:EX
Subject: Clean Copy Request: TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters

Hi Jen,

Please provide us with a clean copy of the responsive records. You'll note on the following pages 195 – 200, information within the records is covered.

Thanks,

Michelle Tang | Information Management & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
3D 940 Blanshard Street
Victoria BC V8W 9T5
250-387-0145

From: Lewthwaite, Jennifer TRAN:EX
Sent: Thursday, May 26, 2016 3:26 PM
To: MTI FOI REQUESTS TRAN:EX
Cc: Lewthwaite, Jennifer TRAN:EX
Subject: Recs: TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters

No harms on any of the notes – but the PavCo Estimates binder was provided to us by PavCo so they will need to be consulted.

Jen

From: MTI FOI REQUESTS TRAN:EX
Sent: Thursday, May 26, 2016 9:13 AM
To: Lewthwaite, Jennifer TRAN:EX
Cc: MTI FOI REQUESTS TRAN:EX
Subject: Update on Recs? TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters

This one too.

Michelle Tang | Information Management & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
3D 940 Blanshard Street
Victoria BC V8W 9T5
250-387-0145

From: MTI FOI REQUESTS TRAN:EX
Sent: Wednesday, May 18, 2016 3:00 PM
To: Lewthwaite, Jennifer TRAN:EX; Sawatsky, Kim TRAN:EX; Plamondon, Lea TRAN:EX
Cc: Hunt, Melanie TRAN:EX; MTI FOI REQUESTS TRAN:EX
Subject: Records Due Today: TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters

Good afternoon,

Please note the records are due today.

Thanks,

Michelle Tang | Information Management & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
3D 940 Blanshard Street
Victoria BC V8W 9T5
250-387-0145

From: MTI FOI REQUESTS TRAN:EX
Sent: Monday, May 16, 2016 9:17 AM
To: Lewthwaite, Jennifer TRAN:EX; Sawatsky, Kim TRAN:EX; Plamondon, Lea TRAN:EX
Cc: Hunt, Melanie TRAN:EX; MTI FOI REQUESTS TRAN:EX
Subject: Fee? TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters

Good morning,

If there is no fee, please note the records are due on Wednesday.

Is there a fee?

Thanks,

Michelle Tang | Information Management & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
3D 940 Blanshard Street
Victoria BC V8W 9T5
250-387-0145

From: MTI FOI REQUESTS TRAN:EX
Sent: Wednesday, May 11, 2016 8:40 AM
To: Lewthwaite, Jennifer TRAN:EX; Sawatsky, Kim TRAN:EX; Plamondon, Lea TRAN:EX
Cc: Hunt, Melanie TRAN:EX; MTI FOI REQUESTS TRAN:EX
Subject: Fee? TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters

Good morning,

Will there be a fee with this one? If so, the fee estimate is due today.

Thanks,

Michelle Tang | Information Management & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
3D 940 Blanshard Street
Victoria BC V8W 9T5

From: MTI FOI REQUESTS TRAN:EX
Sent: Wednesday, May 4, 2016 2:15 PM
To: Lewthwaite, Jennifer TRAN:EX; Sawatsky, Kim TRAN:EX; Plamondon, Lea TRAN:EX
Cc: MTI FOI REQUESTS TRAN:EX; Hunt, Melanie TRAN:EX
Subject: New FOI Request: Call for Records TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters

Hi All,

We've received a new request from Media as an applicant seeking the following records:

Minister Todd Stone's budget estimates briefing book chapters or volumes on B.C. Pavilion Corporation, Evergreen Line and Massey Tunnel Replacement. (Date Range for Record Search: From 04/25/2016 To 04/29/2016)

1. Will you have responsive records? Y/N _____
2. Enough for a fee (more than 3 hours to search)? If yes? How many hours _____
3. Approximate number of pages? (5, 50, 500) _____
4. Are you aware of any other program areas or other public bodies that should be advised of this FOI? If yes, please provide _____

The fee is due by **May 11th** If no fee, records are due by **May 18th**.

If you have any questions or concerns, please let me know if I can be of assistance. ☺

Thanks,

Michelle Tang | Information Management & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
3D 940 Blanshard Street
Victoria BC V8W 9T5
250-387-0145

From: Mino, Lise [<mailto:lise.mino@gov.bc.ca>]
Sent: Wednesday, May 4, 2016 11:05 AM
To: MTI FOI REQUESTS TRAN:EX
Subject: Call for Records TRA-2016-61910 Due May 18, 2016

Hello,

New FOI Request Received

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- whether the information is being prepared for public release or is already publicly available;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

Thank you for your assistance,

Lise Mino
Senior FOI Analyst
Business / Infrastructure Team
Information Access Operations

Tang, Michelle TRAN:EX

From: Mino, Lise FIN:EX
Sent: Wednesday, June 22, 2016 3:03 PM
To: MTI FOI REQUESTS TRAN:EX
Subject: Reassigned files - no longer Lise

Hello ☺

Please note the analyst change on the following files and forward any new communication to the appropriate assignee.

Thanks!

Dinara

- TRA-2016-61473
- TRA-2016-61853
- TRA-2016-61887
- TRA-2016-61891
- TRA-2016-62058
- TRA-2016-62059

Jessie

- TRA-2016-61910
- TRA-2016-62079
- TRA-2016-62080

Kelly

- TRA-2015-54251
- TRA-2016-62100

Warmly,

Lise Mino, CIAPP - C | Senior Freedom of Information and Privacy Analyst | Information Access Operations |

Ph: 250 356 0875 | **e:** Lise.Mino@gov.bc.ca

Tang, Michelle TRAN:EX

From: Shull, Jessie FIN:EX
Sent: Wednesday, September 14, 2016 10:01 AM
To: MTI FOI REQUESTS TRAN:EX
Subject: Update on Sign Off Package | TRA-2016-61910 | Overdue File

Categories: Summary spreadsheet updated

Waiting to hear back from PavCo on the rationale of some of their severing recommendations – I've been told they should have their response to us this week 😊

Jessie Shull

FOI Analyst – Business / Infrastructure Team

Information Access Operations | Ministry of Finance

PO Box 9569 STN Prov Govt | Victoria BC | V8W 9K1 | 778-698-2546

Jessie.Shull@gov.bc.ca



Please think about the environment before printing

From: MTI FOI REQUESTS TRAN:EX
Sent: Monday, September 12, 2016 8:47 AM
To: Shull, Jessie FIN:EX
Cc: MTI FOI REQUESTS TRAN:EX
Subject: Request Update on Sign Off Package | TRA-2016-61910 | Overdue File

Good morning Jessie,

Would you be able to provide us with another update on this file?

Thanks,

Michelle Tang | Information & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
3D 940 Blanshard Street Victoria BC V8W 9T5
250-387-0145

Visit our new website at [FOI TRANnet](#)

From: Shull, Jessie FIN:EX
Sent: Friday, August 26, 2016 9:00 AM
To: MTI FOI REQUESTS TRAN:EX
Subject: Still Waiting for Response from GCPE Consult: Request Update on Sign Off Package | TRA-2016-61910 | LDD Aug 4

I just talked to GCPE – its in the final stages and they said they will likely provide me a response by this afternoon 😊

Jessie Shull

FOI Analyst – Business / Infrastructure Team

Information Access Operations | Ministry of Finance



Please think about the environment before printing

From: MTI FOI REQUESTS TRAN:EX

Sent: Friday, August 26, 2016 8:33 AM

To: Shull, Jessie FIN:EX

Cc: MTI FOI REQUESTS TRAN:EX

Subject: Status: Waiting for Response from GCPE Consult: Request Update on Sign Off Package | TRA-2016-61910 | LDD Aug 4

Hi Jessie,

Just following up on your previous email, is this file now in peer review?

Thanks,

Michelle Tang | Information & Privacy Analyst

Information Management & Privacy

Information Management Branch

Ministry of Transportation & Infrastructure

3D 940 Blanshard Street Victoria BC V8W 9T5

250-387-0145

Visit our new website at [FOI TRANnet](#)

From: Shull, Jessie FIN:EX

Sent: Monday, August 22, 2016 9:17 AM

To: MTI FOI REQUESTS TRAN:EX

Subject: Waiting for Response from GCPE Consult: Request Update on Sign Off Package | TRA-2016-61910 | LDD Aug 4

I have sent a reminder email this morning to GCPE as I have not heard back from them regarding the consult. I will let you know as soon as I hear back. If I don't hear back by the end of the day I will follow up with Darlene and see if I can put the file in sign off.

Thanks!

Jessie Shull

FOI Analyst – Business / Infrastructure Team

Information Access Operations | Ministry of Finance

PO Box 9569 STN Prov Govt | Victoria BC | V8W 9K1 | 778-698-2546

Jessie.Shull@gov.bc.ca



Please think about the environment before printing

From: MTI FOI REQUESTS TRAN:EX

Sent: Friday, August 19, 2016 3:57 PM

To: Shull, Jessie FIN:EX

Cc: MTI FOI REQUESTS TRAN:EX

Subject: Request Update on Sign Off Package | TRA-2016-61910 | LDD Aug 4

Hi Jessie,

Can we please have an update on your progress with this file? We'd love to get it into sign off and out to the applicant.

Please contact us if we can be of assistance.

Thank-you,

Gislene Guenard CIAPP-P | A/Manager, Information Management & Privacy
Information Management Branch, Ministry of Transportation & Infrastructure
3D-940 Blanshard Street, Victoria BC V8W 3E6 250-356-0976

Visit our new [FOI TRANnet website](#)

From: Shull, Jessie FIN:EX
Sent: Monday, August 8, 2016 9:51 AM
To: MTI FOI REQUESTS TRAN:EX
Subject: No Extension - Consult w/ GCPE in progress Update on Sign Off Package | TRA-2016-61910 | LDD Aug 4

Unfortunately I was not ☹ It's still with GCPE for consult

Jessie Shull
FOI Analyst – Business / Infrastructure Team
Information Access Operations | Ministry of Finance
PO Box 9569 STN Prov Govt | Victoria BC | V8W 9K1 | 778-698-2546
Jessie.Shull@gov.bc.ca



Please think about the environment before printing

From: MTI FOI REQUESTS TRAN:EX
Sent: Monday, August 8, 2016 9:50 AM
To: Shull, Jessie FIN:EX
Cc: MTI FOI REQUESTS TRAN:EX
Subject: Extension? Update on Sign Off Package | TRA-2016-61910 | LDD Aug 4

Good morning Jessie,

Were you able to request an extension for this file?

Thanks,

Michelle Tang | Information Management & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
3D 940 Blanshard Street Victoria BC V8W 9T5
250-387-0145

Visit our new website at [FOI TRANnet](#)

From: Shull, Jessie FIN:EX
Sent: Wednesday, August 3, 2016 1:34 PM
To: MTI FOI REQUESTS TRAN:EX
Subject: RE: Ask applicant for more time? Update on Sign Off Package | TRA-2016-61910 | LDD Aug 4

I will try but they have already consented to a 5 day extension and I highly doubt they will consent to more time. I will let you know though.... This was a file that got transferred to myself so it's been a bit of a battle from the get go.

Jessie Shull

FOI Analyst – Business / Infrastructure Team

Information Access Operations | Ministry of Finance

PO Box 9569 STN Prov Govt | Victoria BC | V8W 9K1 | 778-698-2546

Jessie.Shull@gov.bc.ca



Please think about the environment before printing

From: MTI FOI REQUESTS TRAN:EX

Sent: Wednesday, August 3, 2016 1:32 PM

To: Shull, Jessie FIN:EX

Cc: MTI FOI REQUESTS TRAN:EX

Subject: Ask applicant for more time? Update on Sign Off Package | TRA-2016-61910 | LDD Aug 4

Hi Jessie,

Can you please ask the applicant for more time? We really don't want another file going overdue – anything you can do to help us out is appreciated.

Thank-you,

Gislene Guenard CIAPP-P | A/Manager, Information Management & Privacy

Information Management Branch, Ministry of Transportation & Infrastructure

3D-940 Blanshard Street, Victoria BC V8W 3E6 250-356-0976

Visit our new website at [FOI TRANnet](#)

From: Shull, Jessie FIN:EX

Sent: Wednesday, August 3, 2016 12:13 PM

To: MTI FOI REQUESTS TRAN:EX

Subject: Update on Sign Off Package | TRA-2016-61910 | LDD Aug 4

I have gone through the records and it's been through peer review and we need to consult with GCPE and we are waiting to hear back from PavCo regarding some of the s.21 - I will send as soon as I can – this file may go overdue because we just found out we need to consult with GCPE ☹

Jessie Shull

FOI Analyst – Business / Infrastructure Team

Information Access Operations | Ministry of Finance

PO Box 9569 STN Prov Govt | Victoria BC | V8W 9K1 | 778-698-2546

Jessie.Shull@gov.bc.ca



Please think about the environment before printing

From: MTI FOI REQUESTS TRAN:EX

Sent: Tuesday, August 2, 2016 11:50 AM

To: Shull, Jessie FIN:EX

Cc: MTI FOI REQUESTS TRAN:EX

Subject: Follow Up on Sign Off Package | TRA-2016-61910 | LDD Aug 4

Importance: High

Good morning Jessie,

Would you be able to provide us with the sign off package?

The LDD is this Thursday, Aug 4th.

Thanks,

Michelle Tang | Information Management & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
3D 940 Blanshard Street
Victoria BC V8W 9T5
250-387-0145

From: Shull, Jessie FIN:EX
Sent: Friday, July 29, 2016 9:57 AM
To: MTI FOI REQUESTS TRAN:EX
Subject: RE: Follow Up on Sign Off Package | TRA-2016-61910 | LDD Aug 4

I am currently working on it and hope to have it out to you today 😊

Jessie Shull
FOI Analyst – Business / Infrastructure Team
Information Access Operations | Ministry of Finance
PO Box 9569 STN Prov Govt | Victoria BC | V8W 9K1 | 778-698-2546
Jessie.Shull@gov.bc.ca



Please think about the environment before printing

From: MTI FOI REQUESTS TRAN:EX
Sent: Friday, July 29, 2016 9:56 AM
To: Shull, Jessie FIN:EX
Cc: MTI FOI REQUESTS TRAN:EX
Subject: Follow Up on Sign Off Package | TRA-2016-61910 | LDD Aug 4

Hi Jessie,

Sorry to bug but has there been any movement on the redline for this file?

As Monday is a holiday and the LDD is next Thursday, we will only have a few days to process the sign off.

Thanks,

Michelle Tang | Information Management & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
3D 940 Blanshard Street
Victoria BC V8W 9T5
250-387-0145

From: Shull, Jessie FIN:EX
Sent: Monday, July 25, 2016 12:12 PM
To: Mino, Lise FIN:EX; MTI FOI REQUESTS TRAN:EX
Subject: (Extension Granted, new LDD Aug 4) Follow Up on Sign Off Package | TRA-2016-61910 | LDD Aug 4

The Applicant has consented to an extension – new LDD is August 4, 2016. I just received the consult response from PavCo this morning. I will get the sign form and redline off to you as soon as I can.

Thanks!

Jessie Shull
FOI Analyst – Business / Infrastructure Team
Information Access Operations | Ministry of Finance
PO Box 9569 STN Prov Govt | Victoria BC | V8W 9K1 | 778-698-2546
Jessie.Shull@gov.bc.ca



Please think about the environment before printing

From: Mino, Lise FIN:EX
Sent: Monday, July 25, 2016 12:05 PM
To: MTI FOI REQUESTS TRAN:EX
Cc: Shull, Jessie FIN:EX
Subject: RE: Follow Up on Sign Off Package | TRA-2016-61910 | LDD July 27

Good morning Rachelle,

As per notification on June 22, this file was reassigned to Jessie.

Jessie: can you please provide the ministry with an update as to the status of this file?

Thanks!

Warmly,

Lise Mino, CIAPP - C | Senior Freedom of Information and Privacy Analyst | Information Access Operations |
Ph: 250 356 0875 | **e:** Lise.Mino@gov.bc.ca

From: MTI FOI REQUESTS TRAN:EX
Sent: Monday, July 25, 2016 12:00 PM
To: Mino, Lise FIN:EX
Cc: MTI FOI REQUESTS TRAN:EX
Subject: Follow Up on Sign Off Package | TRA-2016-61910 | LDD July 27

Hi Lise, the LDD on this request is July 27. When can we expect to receive the sign off package?

Thank you,

Rachelle Hartley | Information Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure

3D 940 Blanshard Street
Victoria BC V8W 9T5
(250) 356-9356

From: Mino, Lise FIN:EX
Sent: Thursday, 16 June 2016 3:03 PM
To: MTI FOI REQUESTS TRAN:EX
Subject: Confirmation re: Records Package TRA-2016-61910

Thanks for checking! That helps ☺

L

From: MTI FOI REQUESTS TRAN:EX
Sent: Thursday, June 16, 2016 1:49 PM
To: Mino, Lise FIN:EX
Cc: MTI FOI REQUESTS TRAN:EX
Subject: Reply: Records Package TRA-2016-61910

Hi Lise,

I can confirm the Ministry received the records as provided with the information hidden. These are the original state we received the records.

Hope this helps.

Thanks,

Michelle Tang | Information Management & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
3D 940 Blanshard Street
Victoria BC V8W 9T5
250-387-0145

From: Mino, Lise FIN:EX
Sent: Monday, June 13, 2016 11:11 AM
To: MTI FOI REQUESTS TRAN:EX
Subject: RE: Records Package TRA-2016-61910

Morning!

The following pages contain information that has been removed prior to the records being submitted to IAO.

- 200
- 201
- 202
- 203
- 204
- 205

When was this information hidden; is it the original condition of the records? If the ministry is in possession of the records where this information has not been removed then they are obliged to provide it with appropriate harms recommendations. Please have a quick review to ensure all relevant information has been provided – many thanks!

Warmly,

Lise Mino, CIAPP - C | Senior Freedom of Information and Privacy Analyst | Information Access Operations |
Ph: 250 356 0875 | **e:** Lise.Mino@gov.bc.ca

From: MTI FOI REQUESTS TRAN:EX
Sent: Monday, May 30, 2016 12:58 PM
To: Mino, Lise FIN:EX
Cc: IAO Business Team FIN:EX; MTI FOI REQUESTS TRAN:EX
Subject: Records Package TRA-2016-61910

Hi Lise,

Attached is the completed CFR form along with 240 pages of responsive records.

You'll note on the CFR form we've identified some of the records will need to be formally consulted with PavCo for their harms.

In an effort to help with consulting with them, I've attached their records separately from the records package in this email.

Any questions, please feel free to contact.

All the best,

Marion Ashton | (250) 952-0629 | Senior FOIPP Analyst | Information Management Branch | Ministry of Transportation & Infrastructure |

From: Mino, Lise [<mailto:lise.mino@gov.bc.ca>]
Sent: Wednesday, May 4, 2016 11:05 AM
To: MTI FOI REQUESTS TRAN:EX
Subject: Call for Records TRA-2016-61910 Due May 18, 2016

Hello,

New FOI Request Received

Your Ministry has received a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). You'll note that the attached request has been redacted to remove information that would identify the applicant.

Legislated Due Date: June 14, 2016

What Do You Need to Do?

Please complete the attached Call for Records form.

- If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the **IAO Business Team Mailbox** by May 11, 2016. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.
- If no fees apply then proceed with the call for records process. If the request proceeds, please complete the attached Call for Records Form and return it to **the FOI Analyst assigned with a cc to the IAO Business Team Mailbox** by May 18, 2016.
- Send records via email in PDF format. If email is not possible, please send the records in electronic format (CD, memory stick) via house mail with a copy of this note.

Reminder

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Questions and Concerns

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

Thank you for your assistance,

Lise Mino
Senior FOI Analyst
Business / Infrastructure Team
Information Access Operations

Tang, Michelle TRAN:EX

From: Shull, Jessie <Jessie.Shull@gov.bc.ca>
Sent: Monday, September 19, 2016 12:12 PM
To: MTI FOI REQUESTS TRAN:EX
Subject: Sign Off TRA-2016-61910 *Overdue File*
Attachments: Sign Off TRA-2016-61910 -Overdue File-.pdf; Redline.pdf

Categories: Summary spreadsheet updated, Michelle Actioning

Please see attached sign off package for public body approval.

Sign off due: As soon as possible

Legislated due date of file: August 4, 2016

Thank you,

Jessie Shull, FOI Analyst
Business / Infrastructure Team

IAO - Review of Harms and Response Recommendations

Request Received: May 2, 2016 **Due Date:** August 4, 2016 **Applicant type:** Media

Description: Minister Todd Stone's budget estimates briefing book chapters or volumes on B.C. Pavilion Corporation, Evergreen Line and Massey Tunnel Replacement. (Date Range for Record Search: From 04/25/2016 To 04/29/2016).

Comments/Background:

- IAO received responsive records from the Ministry on May 31, 2016. No harms were identified by the Ministry, but recommended that a consultation be conducted with PavCo.
- An extension for volume and to complete consultations was taken on June 10, 2016
- A further extension under section 10 of FOIPPA was consented to by the applicant on July 14, 2016

Consultations:

- IAO consulted with PavCo and IAO has recommended severing in accordance with the harms they identified.
 - s.13
- IAO also consulted with GCPE – severed records in accordance with the harms they identified.

Recommendations:

- Withhold portions of the records pursuant to sections 12 (Cabinet and local public body confidences), 13 (Policy advice or recommendations), 14 (Legal advice), 16 (Disclosure harmful to intergovernmental relations or negotiations), 17 (Disclosure harmful to the financial or economic interests of a public body), 21 (Disclosure harmful to business interests of a third party), and 22 (Disclosure harmful to personal privacy) of FOIPPA.
- Information considered to form the substance of Cabinet deliberations must be withheld pursuant to section 12 (Cabinet confidences) of FOIPPA.

Publication Recommendations:

- Note that all **general FOI request records** that are released to an applicant should be published on the Open Information website unless the exemption criteria apply. The exemption criteria can be found on page 11 of the Open Information and Open Data Policy.
 - IAO recommends: Publish.

FOI Analyst: Jessie Shull

Signature:



Date: September 15, 2016

Team Lead: Darlene Kotchonoski

Signature:



Date: September 19, 2016

Ministry - Agreement with Recommendations

Ministry Representative/Director:
Name:

Signature:

Date:

Ministry Executive:
Name:

Signature:

Date:

Approval Authority/Delegated Head:
Name:

Signature:

Date:

Exercise of Discretion:

The *Freedom of Information and Protection of Privacy Act* (FOIPPA) contains both mandatory and discretionary exceptions to disclosure. Sections 13 to 20 are the discretionary exceptions. Where Information Access Operations (IAO) has advised the head that a discretionary exception may apply, it is important that the head consider the possibility of releasing the information despite the fact that an exception may apply.

Factors relevant to the exercise of discretion include:

- the general purposes of the legislation: public bodies should make information available to the public; individuals should have access to personal information about themselves;
- the wording of the discretionary exception and the interests which the section attempts to balance;
- whether the individual's request could be satisfied by severing the record and by providing the applicant with as much information as is reasonably practicable;
- the historical practice of the public body with respect to the release of similar types of documents;
- the nature of the record and the extent to which the document is significant and/or sensitive to the public body;
- whether the disclosure of the information will increase public confidence in the operation of the public body;
- the age of the record;
- whether there is a sympathetic or compelling need to release materials;
- whether previous orders of the Commissioner have ruled that similar types of records or information should or should not be subject to disclosure; and
- when the policy advice exception is claimed, whether the decision to which the advice or recommendations relates has already been made.

Tang, Michelle TRAN:EX

From: MTI FOI REQUESTS TRAN:EX
Sent: Tuesday, September 20, 2016 9:12 AM
To: Shull, Jessie FIN:EX
Cc: MTI FOI REQUESTS TRAN:EX
Subject: RE: Revision to Redline: Sign Off TRA-2016-61910 *Overdue File*
Attachments: Redline.pdf

Categories: Summary spreadsheet updated

Sorry, Jessie.

I removed blank pages from the package. I've attached my copy for your reference.

Michelle Tang | Information & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
3D 940 Blanshard Street Victoria BC V8W 9T5
250-387-0145

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From: Shull, Jessie FIN:EX
Sent: Tuesday, September 20, 2016 9:09 AM
To: MTI FOI REQUESTS TRAN:EX
Subject: RE: Revision to Redline: Sign Off TRA-2016-61910 *Overdue File*

Hey Michelle

The below page numbers don't seem to match with the records I have.....

Jessie Shull
FOI Analyst – Business / Infrastructure Team
Information Access Operations | Ministry of Finance
PO Box 9569 STN Prov Govt | Victoria BC | V8W 9K1 | 778-698-2546
Jessie.Shull@gov.bc.ca



Please think about the environment before printing

From: MTI FOI REQUESTS TRAN:EX
Sent: Tuesday, September 20, 2016 8:57 AM
To: Shull, Jessie FIN:EX
Cc: MTI FOI REQUESTS TRAN:EX
Subject: Revision to Redline: Sign Off TRA-2016-61910 *Overdue File*

Hi Jessie,

We have a couple revisions to the redline. Please add s. 13 to accompany s.12 on the following pages 42 & 43, 179-184, 200-205.

I have a question in regards to an individual's occupation located on page 157, would this be severed as per the mosaic effect?

Thanks,

Michelle Tang | Information & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
3D 940 Blanshard Street Victoria BC V8W 9T5
250-387-0145

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From: Shull, Jessie [<mailto:Jessie.Shull@gov.bc.ca>]
Sent: Monday, September 19, 2016 12:12 PM
To: MTI FOI REQUESTS TRAN:EX
Subject: Sign Off TRA-2016-61910 *Overdue File*

Please see attached sign off package for public body approval.

Sign off due: As soon as possible

Legislated due date of file: August 4, 2016

Thank you,

Jessie Shull, FOI Analyst
Business / Infrastructure Team

Tang, Michelle TRAN:EX

From: Kotchonoski, Darlene E FIN:EX
Sent: Tuesday, September 20, 2016 1:26 PM
To: MTI FOI REQUESTS TRAN:EX
Cc: Hoskins, Chad FIN:EX; Fuller, Russ D FIN:EX
Subject: Status of overdue FOI files~

Categories: FYI

Hi Gislene,

Below is the current status of the overdue files for your ministry. If there's any discrepancies or questions, please let us know.

File:	Applicant Type:	Analyst:	Due Date:	Number of Pages:	Status:	Comments:
TRA-2015-51511	Law Firm	Dave	Jan 25, 2016	3,019	In sign-off	Sept 16: Revisions made to Phases 2 & 3 (final phase) and returned to the Ministry. Phase 1 released July 13.
TRA-2015-53954	Individual	John	April 20, 2016	1,566	Awaiting final fee balance pymt	Phases 1 & 2 approved Aug 31. Phase 3 (final phase) approved Sept 6. If pymt not received by Oct 5, the file will be closed as abandoned.
TRA-2016-60468	Political Party	John	April 21, 2016	194	Reviewing	Sept 19: Peer review complete – returned to analyst for further review.
TRA-2016-60699	Media	Dave	April 28, 2016	188	In sign-off	Sept 8: Approval sent to the Ministry.
TRA-2016-60716	Law Firm	Neil	April 1, 2016	797	In sign-off	Sept 9: Approval sent to the Ministry. Sept 20: Revision requested, revision made and returned the same day.
TRA-2016-60932	Law Firm	Neil	Aug 4, 2016	1,451	Consults	Reviewing - Awaiting responses to consults sent.
TRA-2016-61261	Law Firm	Lise	Aug 18, 2016	2,114	Reviewing	Reviewing records.
TRA-2016-61563	Media	Dave	July 7, 2016	67	Reviewing	Sept 20: Peer review complete – returned to analyst for further review.
TRA-2016-61910	Media	Jessie	Aug 4, 2016	240	In sign-off	Sept 19: Approval sent to the Ministry. Sept 20: Revision requested, revision made and returned the same day.
TRA-2016-62471	Media	Jessie	Sept 12, 2016	41	In sign-off	Sept 2: Approval sent to the Ministry. Revisions requested and revisions made and returned to the Ministry.

Tang, Michelle TRAN:EX

From: Transportation, Deputy Minister TRAN:EX
Sent: Wednesday, September 21, 2016 2:17 PM
To: MTI FOI REQUESTS TRAN:EX
Subject: RE: Carol Bishop to review FOI request TRA-2016-62673 and TRA-2016-61910

Categories: Summary spreadsheet updated

I've sent both to Carol for review.

Jen

From: MTI FOI REQUESTS TRAN:EX
Sent: Wednesday, September 21, 2016 11:34 AM
To: Lewthwaite, Jennifer TRAN:EX
Cc: MTI FOI REQUESTS TRAN:EX
Subject: Carol Bishop to review FOI request TRA-2016-62673 and TRA-2016-61910

Hi Jen, Nancy has requested that Carol Bishop review both of the above FOI requests prior to DM approval.

TRA-2016-62673 request details:

All documents including but not limited to reports, briefing notes, cost analysis, emails received from ICBC regarding the crown corporations' preliminary estimate that OIC 032-2016 - now rescinded - would cost ICBC customers \$250 million the first year and then at least 90 million annually. (Date Range for Record Search: From 02/15/2016 To 04/05/2016)
NOTE: this is a partial transfer from FIN to TRA (details in request)

TRA-2016-61910 request details:

Minister Todd Stone's budget estimates briefing book chapters or volumes on B.C. Pavilion Corporation, Evergreen Line and Massey Tunnel Replacement. (Date Range for Record Search: From 04/25/2016 To 04/29/2016)

Thanks,

Rachelle Hartley | Information Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
3D 940 Blanshard Street
Victoria BC V8W 9T5
(250) 356-9356

Visit our website at [FOI TRANnet](#)

Tang, Michelle TRAN:EX

From: Lewthwaite, Jennifer TRAN:EX
Sent: Tuesday, September 27, 2016 1:44 PM
To: MTI FOI REQUESTS TRAN:EX
Cc: Lewthwaite, Jennifer TRAN:EX
Subject: Revisions to Redline: For Review and Approval: TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters | Overdue File

Categories: Summary spreadsheet updated

We've had a few comments/questions from staff on this one after Andrea Mercer reviewed....can you let me know?

Page 29 – not sure why this is recommended for redaction, seems ok to me
Page 168 – not sure how Brian's name can be redacted as PavCo staff
Page 179 – why are we redacting this in its entirety and not just the previously redacted sections?
Page 201 – not sure why we are redacting entire pages and not just previous severing

From: Lewthwaite, Jennifer TRAN:EX
Sent: Tuesday, September 20, 2016 11:19 AM
To: Laforce, Christine TRAN:EX; Hunt, Melanie TRAN:EX
Cc: Lewthwaite, Jennifer TRAN:EX
Subject: FW: For Review and Approval: TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters | Overdue File

Can you please print and have your respective ADM's sign off before bringing to me for Grant's sign off? Please note that this file is overdue.

Thank you.

From: MTI FOI REQUESTS TRAN:EX
Sent: Tuesday, September 20, 2016 10:48 AM
To: Lewthwaite, Jennifer TRAN:EX
Cc: MTI FOI REQUESTS TRAN:EX
Subject: For Review and Approval: TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters | Overdue File

Hi Jen,

Please find attached the redline records and sign form for DM final approval.

This FOI request from a *Media* applicant was asking for:

Description: *Minister Todd Stone's budget estimates briefing book chapters or volumes on B.C. Pavilion Corporation, Evergreen Line and Massey Tunnel Replacement. (Date Range for Record Search: From 04/25/2016 To 04/29/2016).*

The FOI analyst has reviewed the records and recommends sections 12 (Cabinet and local public body confidences), 13 (Policy advice or recommendations), 14 (Legal advice), 16 (Disclosure harmful to intergovernmental relations or

negotiations), 17 (Disclosure harmful to the financial or economic interests of a public body), 21 (Disclosure harmful to business interests of a third party), and 22 (Disclosure harmful to personal privacy) of FOIPPA. Information considered to form the substance of Cabinet deliberations must be withheld pursuant to section 12 (Cabinet confidences) of FOIPPA.

PavCo and GCPE were consulted on this request and had their recommendations applied for severing.

Please provide the completed sign off form as soon as possible as this file is currently overdue.

Note this file will be posted on Open Information.

Please contact me if you have any questions or concerns.

Thanks,

Michelle Tang | Information & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
3D 940 Blanshard Street Victoria BC V8W 9T5
250-387-0145

Visit our new website at [FOI TRANnet](#)

From: Lewthwaite, Jennifer TRAN:EX
Sent: Thursday, May 26, 2016 3:26 PM
To: MTI FOI REQUESTS TRAN:EX
Cc: Lewthwaite, Jennifer TRAN:EX
Subject: Recs: TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters

No harms on any of the notes – but the PavCo Estimates binder was provided to us by PavCo so they will need to be consulted.

Jen

From: MTI FOI REQUESTS TRAN:EX
Sent: Thursday, May 26, 2016 9:13 AM
To: Lewthwaite, Jennifer TRAN:EX
Cc: MTI FOI REQUESTS TRAN:EX
Subject: Update on Recs? TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters

This one too.

Michelle Tang | Information Management & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
3D 940 Blanshard Street
Victoria BC V8W 9T5
250-387-0145

From: MTI FOI REQUESTS TRAN:EX
Sent: Wednesday, May 18, 2016 3:00 PM
To: Lewthwaite, Jennifer TRAN:EX; Sawatsky, Kim TRAN:EX; Plamondon, Lea TRAN:EX

Cc: Hunt, Melanie TRAN:EX; MTI FOI REQUESTS TRAN:EX

Subject: Records Due Today: TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters

Good afternoon,

Please note the records are due today.

Thanks,

Michelle Tang | Information Management & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
3D 940 Blanshard Street
Victoria BC V8W 9T5
250-387-0145

From: MTI FOI REQUESTS TRAN:EX

Sent: Monday, May 16, 2016 9:17 AM

To: Lewthwaite, Jennifer TRAN:EX; Sawatsky, Kim TRAN:EX; Plamondon, Lea TRAN:EX

Cc: Hunt, Melanie TRAN:EX; MTI FOI REQUESTS TRAN:EX

Subject: Fee? TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters

Good morning,

If there is no fee, please note the records are due on Wednesday.

Is there a fee?

Thanks,

Michelle Tang | Information Management & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
3D 940 Blanshard Street
Victoria BC V8W 9T5
250-387-0145

From: MTI FOI REQUESTS TRAN:EX

Sent: Wednesday, May 11, 2016 8:40 AM

To: Lewthwaite, Jennifer TRAN:EX; Sawatsky, Kim TRAN:EX; Plamondon, Lea TRAN:EX

Cc: Hunt, Melanie TRAN:EX; MTI FOI REQUESTS TRAN:EX

Subject: Fee? TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters

Good morning,

Will there be a fee with this one? If so, the fee estimate is due today.

Thanks,

Michelle Tang | Information Management & Privacy Analyst
Information Management & Privacy
Information Management Branch

Ministry of Transportation & Infrastructure
3D 940 Blanshard Street
Victoria BC V8W 9T5
250-387-0145

From: MTI FOI REQUESTS TRAN:EX

Sent: Wednesday, May 4, 2016 2:15 PM

To: Lewthwaite, Jennifer TRAN:EX; Sawatsky, Kim TRAN:EX; Plamondon, Lea TRAN:EX

Cc: MTI FOI REQUESTS TRAN:EX; Hunt, Melanie TRAN:EX

Subject: New FOI Request: Call for Records TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters

Hi All,

We've received a new request from Media as an applicant seeking the following records:

Minister Todd Stone's budget estimates briefing book chapters or volumes on B.C. Pavilion Corporation, Evergreen Line and Massey Tunnel Replacement. (Date Range for Record Search: From 04/25/2016 To 04/29/2016)

1. Will you have responsive records? Y/N _____
2. Enough for a fee (more than 3 hours to search)? If yes? How many hours _____
3. Approximate number of pages? (5, 50, 500) _____
4. Are you aware of any other program areas or other public bodies that should be advised of this FOI? If yes, please provide _____

The fee is due by **May 11th** If no fee, records are due by **May 18th**.

If you have any questions or concerns, please let me know if I can be of assistance. ☺

Thanks,

Michelle Tang | Information Management & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
3D 940 Blanshard Street
Victoria BC V8W 9T5
250-387-0145

From: Mino, Lise [<mailto:lise.mino@gov.bc.ca>]

Sent: Wednesday, May 4, 2016 11:05 AM

To: MTI FOI REQUESTS TRAN:EX

Subject: Call for Records TRA-2016-61910 Due May 18, 2016

Hello,

New FOI Request Received

Your Ministry has received a formal request made under the *Freedom of Information and Protection of Privacy*

Act (FOIPPA). You'll note that the attached request has been redacted to remove information that would identify the applicant.

Legislated Due Date: June 14, 2016

What Do You Need to Do?

Please complete the attached Call for Records form.

- If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the **IAO Business Team Mailbox** by May 11, 2016. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.
- If no fees apply then proceed with the call for records process. If the request proceeds, please complete the attached Call for Records Form and return it to **the FOI Analyst assigned with a cc to the IAO Business Team Mailbox** by May 18, 2016.
- Send records via email in PDF format. If email is not possible, please send the records in electronic format (CD, memory stick) via house mail with a copy of this note.

Reminder

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Questions and Concerns

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

Thank you for your assistance,

Lise Mino
Senior FOI Analyst
Business / Infrastructure Team
Information Access Operations

Tang, Michelle TRAN:EX

From: Guenard, Gislene TRAN:EX on behalf of MTI FOI REQUESTS TRAN:EX
Posted At: Wednesday, November 2, 2016 5:05 PM
Conversation: Jen's comments re PAVCO severing have been sent to IAO to be addressed - see MT email sent 3:33pm

Subject: Jen's comments re PAVCO severing have been sent to IAO to be addressed - see MT email sent 3:33pm

Tang, Michelle TRAN:EX

From: MTI FOI REQUESTS TRAN:EX
Sent: Monday, November 7, 2016 8:44 AM
To: Shull, Jessie FIN:EX
Cc: MTI FOI REQUESTS TRAN:EX
Subject: Reply: Further Revisions to Redline: TRA-2016-61910 *Overdue File*
Attachments: Revised Redline.pdf

Hi Jessie,

This redline should match up with the pages below. The records package that you have has blank pages in it. I removed the blank pages prior to sending it to the program area.

Would you be able to provide us with the revised redline today?

Thanks,

Michelle Tang | Information & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
5D 940 Blanshard Street Victoria BC V8W 9T5
250-387-0145

Visit our new website at [FOI TRANnet](#)

From: MTI FOI REQUESTS TRAN:EX
Sent: Wednesday, November 2, 2016 3:33 PM
To: Shull, Jessie FIN:EX
Cc: MTI FOI REQUESTS TRAN:EX
Subject: Further Revisions to Redline: TRA-2016-61910 *Overdue File*

Hi Jessie,

We have considered Pavco's harms noted on the pages below and have further revisions to the redline. Please see our apply revisions in green.

Page 29 – not sure why this is recommended for redaction, seems ok to me – PAVCO identified harm

Release entire page (factual information)

Page 179-184 – why are we redacting this in its entirety and not just the previously redacted sections? – Pavco Identified harm

Release all pages (already previously released)

Page 200-205 - not sure why we are redacting entire pages and not just previous severing – pavco identified harm (duplicate of 179-184) remove

Michelle Tang | Information & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
5D 940 Blanshard Street Victoria BC V8W 9T5

Visit our new website at [FOI TRANnet](#)

From: Shull, Jessie FIN:EX
Sent: Thursday, October 20, 2016 1:31 PM
To: MTI FOI REQUESTS TRAN:EX
Subject: Revised Redline: TRA-2016-61910 *Overdue File*

Please see the attached

Jessie Shull
FOI Analyst – Business / Infrastructure Team
Information Access Operations | Ministry of Finance
PO Box 9569 STN Prov Govt | Victoria BC | V8W 9K1 | 778-698-2546
Jessie.Shull@gov.bc.ca



Please think about the environment before printing

From: MTI FOI REQUESTS TRAN:EX
Sent: Wednesday, October 19, 2016 3:59 PM
To: Shull, Jessie FIN:EX
Cc: MTI FOI REQUESTS TRAN:EX
Subject: Reply: Revisions: TRA-2016-61910 *Overdue File*

Hi Jessie,

With your answers provided in the email below in **black**, we now understand your assessment of the records. Our only revision to the redline is to Page 168 – please remove s. 22 severing.

Additionally, on the sign off form we ask that this bullet is removed as it hasn't happened.

s.13

In regards to Pavco's recommendations/harms, it would help the reviewers if the pages they identified as harmful were noted in the sign off form or in the email.

Thanks,

Michelle Tang | Information & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
5D 940 Blanshard Street Victoria BC V8W 9T5
250-387-0145

Visit our new website at [FOI TRANnet](#)

From: Shull, Jessie FIN:EX
Sent: Wednesday, October 12, 2016 3:38 PM
To: MTI FOI REQUESTS TRAN:EX
Subject: Ques re: Harms: TRA-2016-61910 *Overdue File*

Page 29 – not sure why this is recommended for redaction, seems ok to me – PAVCO identified harm
Page 168 – not sure how Brian's name can be redacted as PavCo staff – I will remove s.22 severing
Page 179 – why are we redacting this in its entirety and not just the previously redacted sections? – Pavco Identified harm
Page 201 – not sure why we are redacting entire pages and not just previous severing – pavco identified harm
Can you please help us to understand your rationale for severing the above noted items?

Jessie Shull

FOI Analyst – Business / Infrastructure Team

Information Access Operations | Ministry of Finance

PO Box 9569 STN Prov Govt | Victoria BC | V8W 9K1 | 778-698-2546

Jessie.Shull@gov.bc.ca



Please think about the environment before printing

From: MTI FOI REQUESTS TRAN:EX

Sent: Monday, October 3, 2016 12:20 PM

To: Shull, Jessie FIN:EX

Cc: MTI FOI REQUESTS TRAN:EX

Subject: RE: Revised Redline: Sign Off TRA-2016-61910 *Overdue File*

Could that be because your copy is the 240 page version that includes the blank pages? Attached is the 222 page redline (which was sent for s/o) that shows the pages referenced below... Hope that helps. ☺

Marion Ashton | (250) 952-0629 | Senior FOIPP Analyst | Information Management Branch | Ministry of Transportation & Infrastructure |

From: Shull, Jessie FIN:EX

Sent: Monday, October 3, 2016 11:33 AM

To: MTI FOI REQUESTS TRAN:EX

Subject: RE: Revised Redline: Sign Off TRA-2016-61910 *Overdue File*

Hi Marion,

The page numbers below don't seem to match mine.....

Jessie Shull

FOI Analyst – Business / Infrastructure Team

Information Access Operations | Ministry of Finance

PO Box 9569 STN Prov Govt | Victoria BC | V8W 9K1 | 778-698-2546

Jessie.Shull@gov.bc.ca



Please think about the environment before printing

From: MTI FOI REQUESTS TRAN:EX

Sent: Monday, October 3, 2016 11:10 AM

To: Shull, Jessie FIN:EX

Cc: MTI FOI REQUESTS TRAN:EX

Subject: RE: Revised Redline: Sign Off TRA-2016-61910 *Overdue File*

Good morning Jessie,

While in sign off, we've had a few comments/questions from staff on the attached redline...

Page 29 – not sure why this is recommended for redaction, seems ok to me
Page 168 – not sure how Brian's name can be redacted as PavCo staff
Page 179 – why are we redacting this in its entirety and not just the previously redacted sections?
Page 201 – not sure why we are redacting entire pages and not just previous severing
Can you please help us to understand your rationale for severing the above noted items?

Talk to you soon,
Marion

Marion Ashton | (250) 952-0629 | Senior FOIPP Analyst | Information Management Branch | Ministry of Transportation & Infrastructure |

From: Shull, Jessie FIN:EX
Sent: Tuesday, September 20, 2016 9:29 AM
To: MTI FOI REQUESTS TRAN:EX
Subject: Revised Redline: Sign Off TRA-2016-61910 *Overdue File*

Please see the attached now including the edits listed below. Thanks! ☺

Jessie Shull
FOI Analyst – Business / Infrastructure Team
Information Access Operations | Ministry of Finance
PO Box 9569 STN Prov Govt | Victoria BC | V8W 9K1 | 778-698-2546
Jessie.Shull@gov.bc.ca



Please think about the environment before printing

From: MTI FOI REQUESTS TRAN:EX
Sent: Tuesday, September 20, 2016 9:12 AM
To: Shull, Jessie FIN:EX
Cc: MTI FOI REQUESTS TRAN:EX
Subject: RE: Revision to Redline: Sign Off TRA-2016-61910 *Overdue File*

Sorry, Jessie.

I removed blank pages from the package. I've attached my copy for your reference.

Michelle Tang | Information & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
3D 940 Blanshard Street Victoria BC V8W 9T5
250-387-0145

Visit our new website at [FOI TRANnet](#)

From: Shull, Jessie FIN:EX
Sent: Tuesday, September 20, 2016 9:09 AM
To: MTI FOI REQUESTS TRAN:EX
Subject: RE: Revision to Redline: Sign Off TRA-2016-61910 *Overdue File*

Hey Michelle

The below page numbers don't seem to match with the records I have.....

Jessie Shull

FOI Analyst – Business / Infrastructure Team

Information Access Operations | Ministry of Finance

PO Box 9569 STN Prov Govt | Victoria BC | V8W 9K1 | 778-698-2546

Jessie.Shull@gov.bc.ca



Please think about the environment before printing

From: MTI FOI REQUESTS TRAN:EX

Sent: Tuesday, September 20, 2016 8:57 AM

To: Shull, Jessie FIN:EX

Cc: MTI FOI REQUESTS TRAN:EX

Subject: Revision to Redline: Sign Off TRA-2016-61910 *Overdue File*

Hi Jessie,

We have a couple revisions to the redline. Please add s. 13 to accompany s.12 on the following pages 42 & 43, 179-184, 200-205.

I have a question in regards to an individual's occupation located on page 157, would this be severed as per the mosaic effect?

Thanks,

Michelle Tang | Information & Privacy Analyst

Information Management & Privacy

Information Management Branch

Ministry of Transportation & Infrastructure

3D 940 Blanshard Street Victoria BC V8W 9T5

250-387-0145

Visit our new website at [FOI TRANnet](#)

From: Shull, Jessie [<mailto:Jessie.Shull@gov.bc.ca>]

Sent: Monday, September 19, 2016 12:12 PM

To: MTI FOI REQUESTS TRAN:EX

Subject: Sign Off TRA-2016-61910 *Overdue File*

Please see attached sign off package for public body approval.

Sign off due: As soon as possible

Legislated due date of file: August 4, 2016

Thank you,

Jessie Shull, FOI Analyst

Business / Infrastructure Team

Tang, Michelle TRAN:EX

From: Shull, Jessie FIN:EX
Sent: Tuesday, November 8, 2016 10:56 AM
To: MTI FOI REQUESTS TRAN:EX
Subject: Revised Redline: TRA-2016-61910 *Overdue File*
Attachments: Revised redline.pdf

Categories: Michelle Actioning

Please see attached ☺

Jessie Shull
FOI Analyst – Business / Infrastructure Team
Information Access Operations | Ministry of Finance
PO Box 9569 STN Prov Govt | Victoria BC | V8W 9K1 | 778-698-2546
Jessie.Shull@gov.bc.ca



Please think about the environment before printing

From: MTI FOI REQUESTS TRAN:EX
Sent: Wednesday, November 2, 2016 3:33 PM
To: Shull, Jessie FIN:EX
Cc: MTI FOI REQUESTS TRAN:EX
Subject: Reply: Revised Redline: TRA-2016-61910 *Overdue File*

Hi Jessie,

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Page 200-205 - not sure why we are redacting entire pages and not just previous severing – pavco identified harm (duplicate of 179-184) remove

Michelle Tang | Information & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
5D 940 Blanshard Street Victoria BC V8W 9T5
250-387-0145

Visit our new website at [FOI TRANnet](#)

From: Shull, Jessie FIN:EX
Sent: Thursday, October 20, 2016 1:31 PM
To: MTI FOI REQUESTS TRAN:EX
Subject: Revised Redline: TRA-2016-61910 *Overdue File*

Please see the attached

Jessie Shull

FOI Analyst – Business / Infrastructure Team

Information Access Operations | Ministry of Finance

PO Box 9569 STN Prov Govt | Victoria BC | V8W 9K1 | 778-698-2546

Jessie.Shull@gov.bc.ca



Please think about the environment before printing

From: MTI FOI REQUESTS TRAN:EX

Sent: Wednesday, October 19, 2016 3:59 PM

To: Shull, Jessie FIN:EX

Cc: MTI FOI REQUESTS TRAN:EX

Subject: Reply: Revisions: TRA-2016-61910 *Overdue File*

Hi Jessie,

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Additionally, on the sign off form we ask that this bullet is removed as it hasn't happened.

s.13

In regards to Pavco's recommendations/harms, it would help the reviewers if the pages they identified as harmful were noted in the sign off form or in the email.

Thanks,

Michelle Tang | Information & Privacy Analyst

Information Management & Privacy

Information Management Branch

Ministry of Transportation & Infrastructure

5D 940 Blanshard Street Victoria BC V8W 9T5

250-387-0145

Visit our new website at [FOI TRANnet](#)

From: Shull, Jessie FIN:EX

Sent: Wednesday, October 12, 2016 3:38 PM

To: MTI FOI REQUESTS TRAN:EX

Subject: Ques re: Harms: TRA-2016-61910 *Overdue File*

Page 29 – not sure why this is recommended for redaction, seems ok to me – PAVCO identified harm

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Page 201 – not sure why we are redacting entire pages and not just previous severing – pavco identified harm

Can you please help us to understand your rationale for severing the above noted items?

Jessie Shull

FOI Analyst – Business / Infrastructure Team
Information Access Operations | Ministry of Finance
PO Box 9569 STN Prov Govt | Victoria BC | V8W 9K1 | 778-698-2546
Jessie.Shull@gov.bc.ca



Please think about the environment before printing

From: MTI FOI REQUESTS TRAN:EX
Sent: Monday, October 3, 2016 12:20 PM
To: Shull, Jessie FIN:EX
Cc: MTI FOI REQUESTS TRAN:EX
Subject: RE: Revised Redline: Sign Off TRA-2016-61910 *Overdue File*

Could that be because your copy is the 240 page version that includes the blank pages? Attached is the 222 page redline (which was sent for s/o) that shows the pages referenced below... Hope that helps. ☺

Marion Ashton | (250) 952-0629 | Senior FOIPP Analyst | Information Management Branch | Ministry of Transportation & Infrastructure |

From: Shull, Jessie FIN:EX
Sent: Monday, October 3, 2016 11:33 AM
To: MTI FOI REQUESTS TRAN:EX
Subject: RE: Revised Redline: Sign Off TRA-2016-61910 *Overdue File*

Hi Marion,

The page numbers below don't seem to match mine.....

Jessie Shull
FOI Analyst – Business / Infrastructure Team
Information Access Operations | Ministry of Finance
PO Box 9569 STN Prov Govt | Victoria BC | V8W 9K1 | 778-698-2546
Jessie.Shull@gov.bc.ca



Please think about the environment before printing

From: MTI FOI REQUESTS TRAN:EX
Sent: Monday, October 3, 2016 11:10 AM
To: Shull, Jessie FIN:EX
Cc: MTI FOI REQUESTS TRAN:EX
Subject: RE: Revised Redline: Sign Off TRA-2016-61910 *Overdue File*

Good morning Jessie,

While in sign off, we've had a few comments/questions from staff on the attached redline...

Page 29 – not sure why this is recommended for redaction, seems ok to me
Page 168 – not sure how Brian's name can be redacted as PavCo staff
Page 179 – why are we redacting this in its entirety and not just the previously redacted sections?
Page 201 – not sure why we are redacting entire pages and not just previous severing
Can you please help us to understand your rationale for severing the above noted items?

Talk to you soon,
Marion

Marion Ashton | (250) 952-0629 | Senior FOIPP Analyst | Information Management Branch | Ministry of Transportation & Infrastructure |

From: Shull, Jessie FIN:EX
Sent: Tuesday, September 20, 2016 9:29 AM
To: MTI FOI REQUESTS TRAN:EX
Subject: Revised Redline: Sign Off TRA-2016-61910 *Overdue File*

Please see the attached now including the edits listed below. Thanks! ☺

Jessie Shull
FOI Analyst – Business / Infrastructure Team
Information Access Operations | Ministry of Finance
PO Box 9569 STN Prov Govt | Victoria BC | V8W 9K1 | 778-698-2546
Jessie.Shull@gov.bc.ca



Please think about the environment before printing

From: MTI FOI REQUESTS TRAN:EX
Sent: Tuesday, September 20, 2016 9:12 AM
To: Shull, Jessie FIN:EX
Cc: MTI FOI REQUESTS TRAN:EX
Subject: RE: Revision to Redline: Sign Off TRA-2016-61910 *Overdue File*

Sorry, Jessie.

I removed blank pages from the package. I've attached my copy for your reference.

Michelle Tang | Information & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
3D 940 Blanshard Street Victoria BC V8W 9T5
250-387-0145

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From: Shull, Jessie FIN:EX
Sent: Tuesday, September 20, 2016 9:09 AM
To: MTI FOI REQUESTS TRAN:EX
Subject: RE: Revision to Redline: Sign Off TRA-2016-61910 *Overdue File*

Hey Michelle

The below page numbers don't seem to match with the records I have.....

Jessie Shull
FOI Analyst – Business / Infrastructure Team
Information Access Operations | Ministry of Finance
PO Box 9569 STN Prov Govt | Victoria BC | V8W 9K1 | 778-698-2546
Jessie.Shull@gov.bc.ca



Please think about the environment before printing

From: MTI FOI REQUESTS TRAN:EX
Sent: Tuesday, September 20, 2016 8:57 AM
To: Shull, Jessie FIN:EX
Cc: MTI FOI REQUESTS TRAN:EX
Subject: Revision to Redline: Sign Off TRA-2016-61910 *Overdue File*

Hi Jessie,

We have a couple revisions to the redline. Please add s. 13 to accompany s.12 on the following pages 42 & 43, 179-184, 200-205.

I have a question in regards to an individual's occupation located on page 157, would this be severed as per the mosaic effect?

Thanks,

Michelle Tang | Information & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
3D 940 Blanshard Street Victoria BC V8W 9T5
250-387-0145

Visit our new website at [FOI TRANnet](#)

From: Shull, Jessie [<mailto:Jessie.Shull@gov.bc.ca>]
Sent: Monday, September 19, 2016 12:12 PM
To: MTI FOI REQUESTS TRAN:EX
Subject: Sign Off TRA-2016-61910 *Overdue File*

Please see attached sign off package for public body approval.

Sign off due: As soon as possible

Legislated due date of file: August 4, 2016

Thank you,

Jessie Shull, FOI Analyst
Business / Infrastructure Team

Tang, Michelle TRAN:EX

From: Tang, Michelle TRAN:EX on behalf of MTI FOI REQUESTS TRAN:EX
Posted At: Thursday, December 8, 2016 11:41 AM
Conversation: PADM Approved - w/ DM for Final Review and Approval
Subject: PADM Approved - w/ DM for Final Review and Approval
Categories: Summary spreadsheet updated

Michelle Tang | Information & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
5D 940 Blanshard Street Victoria BC V8W 9T5
NEW 778-698-3083 (please dial all 10 digits)

Visit our new website at [FOI TRANnet](#)

Tang, Michelle TRAN:EX

From: Lewthwaite, Jennifer TRAN:EX
Sent: Thursday, December 15, 2016 10:58 AM
To: MTI FOI REQUESTS TRAN:EX
Subject: w/FADM (DM S/O) | Status | Revised Redline: For Review and Approval: TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters | Overdue File

He's signed off – pending Nancy's review. She has it.

Jen

From: MTI FOI REQUESTS TRAN:EX
Sent: Thursday, December 15, 2016 10:43 AM
To: Lewthwaite, Jennifer TRAN:EX
Cc: MTI FOI REQUESTS TRAN:EX
Subject: w/DM? Status | Revised Redline: For Review and Approval: TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters | Overdue File

Hi Jen,

Is this one with DM?

Thanks,

Michelle Tang | Information & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
5D 940 Blanshard Street Victoria BC V8W 9T5
NEW 778-698-3083 (please dial all 10 digits)

Visit our new website at [**FOI TRANnet**](#)

From: MTI FOI REQUESTS TRAN:EX
Sent: Friday, December 2, 2016 9:17 AM
To: Laforce, Christine TRAN:EX
Cc: MTI FOI REQUESTS TRAN:EX; Lewthwaite, Jennifer TRAN:EX
Subject: w/PADM: Status | Revised Redline: For Review and Approval: TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters | Overdue File

Hi Christine,

Would you also be able to provide us with an update on this one too?

Thanks,

Michelle Tang | Information & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure

Visit our new website at [FOI TRANnet](#)

From: Lewthwaite, Jennifer TRAN:EX
Sent: Wednesday, November 23, 2016 11:46 AM
To: MTI FOI REQUESTS TRAN:EX
Cc: Lewthwaite, Jennifer TRAN:EX; Laforce, Christine TRAN:EX
Subject: w/PADM: Status | Revised Redline: For Review and Approval: TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters | Overdue File

s.13 I have this one with PADMO still for their sign off. To note – the folks required to review the redline and would not have been able to look at it.

Jen

From: MTI FOI REQUESTS TRAN:EX
Sent: Wednesday, November 23, 2016 10:42 AM
To: Lewthwaite, Jennifer TRAN:EX
Cc: MTI FOI REQUESTS TRAN:EX
Subject: Status? Revised Redline: For Review and Approval: TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters | Overdue File

Hi Jen,

Any updates on this file? Is it with DM or with ADM's still?

Thank-you,

Gislene Guenard CIAPP-P | Manager, Information Management & Privacy
Information Management Branch, Ministry of Transportation & Infrastructure
5A-940 Blanshard Street, Victoria BC V8W 3E6 NEW* 778-698-3016 cell 250-896-3754

Visit our new [FOI TRANnet website](#)

From: MTI FOI REQUESTS TRAN:EX
Sent: Monday, November 14, 2016 2:48 PM
To: Lewthwaite, Jennifer TRAN:EX
Cc: MTI FOI REQUESTS TRAN:EX
Subject: Status? Revised Redline: For Review and Approval: TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters | Overdue File

Hi Jen,

Just a friendly reminder on the sign off for this overdue file.

Would you be able to provide us with an update on the status?

Thanks,

Michelle Tang | Information & Privacy Analyst
Information Management & Privacy
Information Management Branch

Ministry of Transportation & Infrastructure
5D 940 Blanshard Street Victoria BC V8W 9T5
250-387-0145

Visit our new website at [FOI TRANnet](#)

From: MTI FOI REQUESTS TRAN:EX
Sent: Tuesday, November 8, 2016 11:21 AM
To: Lewthwaite, Jennifer TRAN:EX
Cc: MTI FOI REQUESTS TRAN:EX
Subject: Revised Redline: For Review and Approval: TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters | Overdue File

Hi Jen,

Please find attached the revised redline with the following revisions:

Page 29 - Pavco identified harm, MOTI released entire page (factual information)
Page 179-184 - Pavco Identified harm, MOTI released all pages (already previously released)
Page 200-205 - Pavco identified harm, (duplicate of pages 179-184) removed as duplicates

Please let me know if you have any questions.

Thanks,

Michelle Tang | Information & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
5D 940 Blanshard Street Victoria BC V8W 9T5
250-387-0145

Visit our new website at [FOI TRANnet](#)

From: Lewthwaite, Jennifer TRAN:EX
Sent: Wednesday, November 2, 2016 12:47 PM
To: MTI FOI REQUESTS TRAN:EX
Subject: FW: Revised Redline: For Review and Approval: TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters | Overdue File

Can I pop down and see you on this one?

From: Lewthwaite, Jennifer TRAN:EX
Sent: Thursday, October 20, 2016 3:54 PM
To: Laforce, Christine TRAN:EX; Speed, Brittney TRAN:EX
Cc: Lewthwaite, Jennifer TRAN:EX
Subject: FW: Revised Redline: For Review and Approval: TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters | Overdue File

Revised redlines for your ADM's to sign off.

Jen

From: MTI FOI REQUESTS TRAN:EX
Sent: Thursday, October 20, 2016 3:30 PM
To: Lewthwaite, Jennifer TRAN:EX
Cc: MTI FOI REQUESTS TRAN:EX
Subject: Revised Redline: For Review and Approval: TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters | Overdue File

Hi Jen,

In regards to the questions below, pages 29, 179, 201 were noted for harms by PavCo. Page 168 – the severing was removed.

Please find attached the revised redline and sign off form for review and approval.

Thanks,

Michelle Tang | Information & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
5D 940 Blanshard Street Victoria BC V8W 9T5
250-387-0145

Visit our new website at [**FOI TRANnet**](#)

From: Lewthwaite, Jennifer TRAN:EX
Sent: Tuesday, September 27, 2016 1:44 PM
To: MTI FOI REQUESTS TRAN:EX
Cc: Lewthwaite, Jennifer TRAN:EX
Subject: Revisions to Redline: For Review and Approval: TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters | Overdue File

We've had a few comments/questions from staff on this one after Andrea Mercer reviewed....can you let me know?

Page 29 – not sure why this is recommended for redaction, seems ok to me

Page 168 – not sure how Brian's name can be redacted as PavCo staff

Page 179 – why are we redacting this in its entirety and not just the previously redacted sections?

Page 201 – not sure why we are redacting entire pages and not just previous severing

From: Lewthwaite, Jennifer TRAN:EX
Sent: Tuesday, September 20, 2016 11:19 AM
To: Laforce, Christine TRAN:EX; Hunt, Melanie TRAN:EX
Cc: Lewthwaite, Jennifer TRAN:EX
Subject: FW: For Review and Approval: TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters | Overdue File

Can you please print and have your respective ADM's sign off before bringing to me for Grant's sign off? Please note that this file is overdue.

Thank you.

From: MTI FOI REQUESTS TRAN:EX
Sent: Tuesday, September 20, 2016 10:48 AM
To: Lewthwaite, Jennifer TRAN:EX
Cc: MTI FOI REQUESTS TRAN:EX
Subject: For Review and Approval: TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters | Overdue File

Hi Jen,

Please find attached the redline records and sign form for DM final approval.

This FOI request from a *Media* applicant was asking for:

Description: *Minister Todd Stone's budget estimates briefing book chapters or volumes on B.C. Pavilion Corporation, Evergreen Line and Massey Tunnel Replacement. (Date Range for Record Search: From 04/25/2016 To 04/29/2016).*

The FOI analyst has reviewed the records and recommends sections 12 (Cabinet and local public body confidences), 13 (Policy advice or recommendations), 14 (Legal advice), 16 (Disclosure harmful to intergovernmental relations or negotiations), 17 (Disclosure harmful to the financial or economic interests of a public body), 21 (Disclosure harmful to business interests of a third party), and 22 (Disclosure harmful to personal privacy) of FOIPPA. Information considered to form the substance of Cabinet deliberations must be withheld pursuant to section 12 (Cabinet confidences) of FOIPPA.

PavCo and GCPE were consulted on this request and had their recommendations applied for severing.

Please provide the completed sign off form as soon as possible as this file is currently overdue.

Note this file will be posted on Open Information.

Please contact me if you have any questions or concerns.

Thanks,

Michelle Tang | Information & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
3D 940 Blanshard Street Victoria BC V8W 9T5
250-387-0145

Visit our new website at [FOI TRANnet](#)

From: Lewthwaite, Jennifer TRAN:EX
Sent: Thursday, May 26, 2016 3:26 PM
To: MTI FOI REQUESTS TRAN:EX
Cc: Lewthwaite, Jennifer TRAN:EX
Subject: Recs: TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters

No harms on any of the notes – but the PavCo Estimates binder was provided to us by PavCo so they will need to be consulted.

Jen

From: MTI FOI REQUESTS TRAN:EX
Sent: Thursday, May 26, 2016 9:13 AM
To: Lewthwaite, Jennifer TRAN:EX
Cc: MTI FOI REQUESTS TRAN:EX
Subject: Update on Recs? TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters

This one too.

Michelle Tang | Information Management & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
3D 940 Blanshard Street
Victoria BC V8W 9T5
250-387-0145

From: MTI FOI REQUESTS TRAN:EX
Sent: Wednesday, May 18, 2016 3:00 PM
To: Lewthwaite, Jennifer TRAN:EX; Sawatsky, Kim TRAN:EX; Plamondon, Lea TRAN:EX
Cc: Hunt, Melanie TRAN:EX; MTI FOI REQUESTS TRAN:EX
Subject: Records Due Today: TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters

Good afternoon,

Please note the records are due today.

Thanks,

Michelle Tang | Information Management & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
3D 940 Blanshard Street
Victoria BC V8W 9T5
250-387-0145

From: MTI FOI REQUESTS TRAN:EX
Sent: Monday, May 16, 2016 9:17 AM
To: Lewthwaite, Jennifer TRAN:EX; Sawatsky, Kim TRAN:EX; Plamondon, Lea TRAN:EX
Cc: Hunt, Melanie TRAN:EX; MTI FOI REQUESTS TRAN:EX
Subject: Fee? TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters

Good morning,

If there is no fee, please note the records are due on Wednesday.

Is there a fee?

Thanks,

Michelle Tang | Information Management & Privacy Analyst
Information Management & Privacy
Information Management Branch

Ministry of Transportation & Infrastructure
3D 940 Blanshard Street
Victoria BC V8W 9T5
250-387-0145

From: MTI FOI REQUESTS TRAN:EX
Sent: Wednesday, May 11, 2016 8:40 AM
To: Lewthwaite, Jennifer TRAN:EX; Sawatsky, Kim TRAN:EX; Plamondon, Lea TRAN:EX
Cc: Hunt, Melanie TRAN:EX; MTI FOI REQUESTS TRAN:EX
Subject: Fee? TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters

Good morning,

Will there be a fee with this one? If so, the fee estimate is due today.

Thanks,

Michelle Tang | Information Management & Privacy Analyst
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Information Management Branch
Ministry of Transportation & Infrastructure
3D 940 Blanshard Street
Victoria BC V8W 9T5
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From: MTI FOI REQUESTS TRAN:EX
Sent: Wednesday, May 4, 2016 2:15 PM
To: Lewthwaite, Jennifer TRAN:EX; Sawatsky, Kim TRAN:EX; Plamondon, Lea TRAN:EX
Cc: MTI FOI REQUESTS TRAN:EX; Hunt, Melanie TRAN:EX
Subject: New FOI Request: Call for Records TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters

Hi All,

We've received a new request from Media as an applicant seeking the following records:

Minister Todd Stone's budget estimates briefing book chapters or volumes on B.C. Pavilion Corporation, Evergreen Line and Massey Tunnel Replacement. (Date Range for Record Search: From 04/25/2016 To 04/29/2016)

1. Will you have responsive records? Y/N _____
2. Enough for a fee (more than 3 hours to search)? If yes? How many hours _____
3. Approximate number of pages? (5, 50, 500) _____
4. Are you aware of any other program areas or other public bodies that should be advised of this FOI? If yes, please provide _____

The fee is due by **May 11th** If no fee, records are due by **May 18th**.

If you have any questions or concerns, please let me know if I can be of assistance. ☺

Thanks,

Michelle Tang | Information Management & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
3D 940 Blanshard Street
Victoria BC V8W 9T5
250-387-0145

From: Mino, Lise [<mailto:lise.mino@gov.bc.ca>]
Sent: Wednesday, May 4, 2016 11:05 AM
To: MTI FOI REQUESTS TRAN:EX
Subject: Call for Records TRA-2016-61910 Due May 18, 2016

Hello,

New FOI Request Received

Your Ministry has received a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). You'll note that the attached request has been redacted to remove information that would identify the applicant.

Legislated Due Date: June 14, 2016

What Do You Need to Do?

Please complete the attached Call for Records form.

- If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the **IAO Business Team Mailbox** by May 11, 2016. Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.
- If no fees apply then proceed with the call for records process. If the request proceeds, please complete the attached Call for Records Form and return it to **the FOI Analyst assigned with a cc to the IAO Business Team Mailbox** by May 18, 2016.
- Send records via email in PDF format. If email is not possible, please send the records in electronic format (CD, memory stick) via house mail with a copy of this note.

Reminder

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Questions and Concerns

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

Thank you for your assistance,

Lise Mino
Senior FOI Analyst
Business / Infrastructure Team
Information Access Operations

Tang, Michelle TRAN:EX

From: Lewthwaite, Jennifer TRAN:EX
Sent: Monday, December 19, 2016 12:16 PM
To: MTI FOI REQUESTS TRAN:EX
Cc: Lewthwaite, Jennifer TRAN:EX
Subject: FADM revisions TRA-2016-61910

Categories: Marion Actioning

Patrick did not sign off as David Marr signed off on his behalf as acting ADM – which covers off the EGRT and GMTRP.

Regarding the PavCO – I know that Andrea and Silas both reviewed before Lindsay signed off and I believe that Carol also has reviewed although I did not send it to her directly. GCPE has also reviewed I believe.

From: MTI FOI REQUESTS TRAN:EX
Sent: Friday, December 16, 2016 6:27 PM
To: Lewthwaite, Jennifer TRAN:EX
Cc: MTI FOI REQUESTS TRAN:EX
Subject: FADM revisions TRA-2016-61910

Hi Jen,

Can we please discuss this file Monday? I have reviewed the changes Nancy recommended and put a few forward to IAO, but for her questions, I wanted to confirm with you as I see Carol Bishop reviewed (in September).

Also confirming that GCPE was consulted as was PavCo and any concerns from both were included in our severed package.

Also to discuss the GMT docs and if PL has reviewed?

Thank-you,

Gislene Guenard CIAPP-P | Manager, Information Management & Privacy
Information Management Branch, Ministry of Transportation & Infrastructure
5A-940 Blanshard Street, Victoria BC V8W 3E6 NEW* 778-698-3016 cell 250-896-3754

Visit our new [FOI TRANnet website](#)

From: MTI FOI REQUESTS TRAN:EX
Sent: Friday, December 16, 2016 9:36 AM
To: Bain, Nancy TRAN:EX
Cc: Plamondon, Lea TRAN:EX; Lewthwaite, Jennifer TRAN:EX; MTI FOI REQUESTS TRAN:EX
Subject: RE: Updated - Two of Five Overdues Signed!! - Weekly Executive FOI Summary December 12, 2016

Hi Nancy,

We can take care of the revisions for you. We can come by your office when you have a moment or if you prefer you can provide Lea with the revisions to give to us.

Thanks,

Michelle Tang | Information & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
5D 940 Blanshard Street Victoria BC V8W 9T5
NEW 778-698-3083 (please dial all 10 digits)

Visit our new website at [FOI TRANnet](#)

From: Bain, Nancy TRAN:EX
Sent: Thursday, December 15, 2016 9:52 PM
To: MTI FOI REQUESTS TRAN:EX
Cc: Plamondon, Lea TRAN:EX; Lewthwaite, Jennifer TRAN:EX; Fritz, Debbie TRAN:EX; Budakoglu, Caner TRAN:EX
Subject: Re: Updated - Two of Five Overdues Signed!! - Weekly Executive FOI Summary December 12, 2016

Hi, I just got through the materials Grant gave me yesterday. There is more that should be redacted. I will be out of the office with Becky tomorrow morning but should be in the office by noon.

Let me know who I need to connect with to go over the package.

Thanks, Nancy

On Dec 15, 2016, at 4:40 PM, MTI FOI REQUESTS TRAN:EX <mtifoirequests@gov.bc.ca> wrote:

Hi Nancy,

Just a quick update. Two of the five overdue files from Monday's report have now been signed off and we are hoping to have the last three completed shortly.

Please let my team or I know if there is anything we can do to assist to get these files out the door.

Thank-you,

Gislene Guenard CIAPP-P | Manager, Information Management & Privacy
Information Management Branch, Ministry of Transportation & Infrastructure
5A-940 Blanshard Street, Victoria BC V8W 3E6 NEW* 778-698-3016 cell 250-896-3754

Visit our new [FOI TRANnet website](#)

From: Guenard, Gislene TRAN:EX
Sent: Monday, December 12, 2016 2:29 PM
To: Bain, Nancy TRAN:EX; Plamondon, Lea TRAN:EX; Lewthwaite, Jennifer TRAN:EX
Cc: Fritz, Debbie TRAN:EX; Budakoglu, Caner TRAN:EX; Jabs, Ryan GCPE:EX
Subject: Weekly Executive FOI Summary December 12, 2016

Good afternoon Nancy,

Please find attached the updated Ministry Executive FOI Summary document. Any changes from the last report are noted in red. Also attached is the DMO summary document with the detailed status of open TRAN FOI files.

Our ministry is at **76% on-time** (provincial government overall is 78%).

- 53 requests in process this week
- 11 requests in final approval sign off
- 8 requests with program areas for gathering of records and harms review
- 5 requests with program areas for fee estimates
- 7 OVERDUE requests (5 of these are in final sign off with our ministry)

Thank-you,

Gislene Guenard CIAPP-P | Manager, Information Management & Privacy
Information Management Branch, Ministry of Transportation & Infrastructure
5A-940 Blanshard Street, Victoria BC V8W 3E6 NEW* 778-698-3016 cell 250-896-3754

Visit our new [FOI TRANnet website](#)

Tang, Michelle TRAN:EX

From: Lewthwaite, Jennifer TRAN:EX
Sent: Monday, December 19, 2016 3:09 PM
To: Livolsi, Patrick C TRAN:EX
Cc: Hunt, Melanie TRAN:EX; Speed, Brittney TRAN:EX; MTI FOI REQUESTS TRAN:EX
Subject: w/IADM: Revised Redline: For Review and Approval: TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters | Overdue File
Attachments: Revised redline.pdf; Sign Off TRA-2016-61910 -Overdue File-.pdf
Categories: Summary spreadsheet updated

This one has been going around for a bit – Nancy has reviewed and feels that you should as well. David did sign off on your behalf – but you should probably have a look at the Evergreen and Massey Tunnel pieces at the beginning of the package.

Thanks Patrick. Please let me know if you have further redaction requests.

From: MTI FOI REQUESTS TRAN:EX
Sent: Tuesday, September 20, 2016 10:48 AM
To: Lewthwaite, Jennifer TRAN:EX
Cc: MTI FOI REQUESTS TRAN:EX
Subject: For Review and Approval: TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters | Overdue File

Hi Jen,

Please find attached the redline records and sign form for DM final approval.

This FOI request from a *Media* applicant was asking for:

Description: *Minister Todd Stone's budget estimates briefing book chapters or volumes on B.C. Pavilion Corporation, Evergreen Line and Massey Tunnel Replacement. (Date Range for Record Search: From 04/25/2016 To 04/29/2016).*

The FOI analyst has reviewed the records and recommends sections 12 (Cabinet and local public body confidences), 13 (Policy advice or recommendations), 14 (Legal advice), 16 (Disclosure harmful to intergovernmental relations or negotiations), 17 (Disclosure harmful to the financial or economic interests of a public body), 21 (Disclosure harmful to business interests of a third party), and 22 (Disclosure harmful to personal privacy) of FOIPPA. Information considered to form the substance of Cabinet deliberations must be withheld pursuant to section 12 (Cabinet confidences) of FOIPPA.

PavCo and GCPE were consulted on this request and had their recommendations applied for severing.

Please provide the completed sign off form as soon as possible as this file is currently overdue.

Note this file will be posted on Open Information.

Please contact me if you have any questions or concerns.

Thanks,

Michelle Tang | Information & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
3D 940 Blanshard Street Victoria BC V8W 9T5
250-387-0145

Visit our new website at [FOI TRANnet](#)

From: Lewthwaite, Jennifer TRAN:EX
Sent: Thursday, May 26, 2016 3:26 PM
To: MTI FOI REQUESTS TRAN:EX
Cc: Lewthwaite, Jennifer TRAN:EX
Subject: Recs: TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters

No harms on any of the notes – but the PavCo Estimates binder was provided to us by PavCo so they will need to be consulted.

Jen

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Sent: Thursday, May 26, 2016 9:13 AM
To: Lewthwaite, Jennifer TRAN:EX
Cc: MTI FOI REQUESTS TRAN:EX
Subject: Update on Recs? TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters

This one too.

Michelle Tang | Information Management & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
3D 940 Blanshard Street
Victoria BC V8W 9T5
250-387-0145

From: MTI FOI REQUESTS TRAN:EX
Sent: Wednesday, May 18, 2016 3:00 PM
To: Lewthwaite, Jennifer TRAN:EX; Sawatsky, Kim TRAN:EX; Plamondon, Lea TRAN:EX
Cc: Hunt, Melanie TRAN:EX; MTI FOI REQUESTS TRAN:EX
Subject: Records Due Today: TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters

Good afternoon,

Please note the records are due today.

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Michelle Tang | Information Management & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure

3D 940 Blanshard Street
Victoria BC V8W 9T5
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Cc: Hunt, Melanie TRAN:EX; MTI FOI REQUESTS TRAN:EX
Subject: Fee? TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters

Good morning,

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Is there a fee?

Thanks,

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3D 940 Blanshard Street
Victoria BC V8W 9T5
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Cc: Hunt, Melanie TRAN:EX; MTI FOI REQUESTS TRAN:EX
Subject: Fee? TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters

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Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
3D 940 Blanshard Street
Victoria BC V8W 9T5
250-387-0145

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To: Lewthwaite, Jennifer TRAN:EX; Sawatsky, Kim TRAN:EX; Plamondon, Lea TRAN:EX
Cc: MTI FOI REQUESTS TRAN:EX; Hunt, Melanie TRAN:EX
Subject: New FOI Request: Call for Records TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters

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3. Approximate number of pages? (5, 50, 500) _____
4. Are you aware of any other program areas or other public bodies that should be advised of this FOI? If yes, please provide _____

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If you have any questions or concerns, please let me know if I can be of assistance. ☺

Thanks,

Michelle Tang | Information Management & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
3D 940 Blanshard Street
Victoria BC V8W 9T5
250-387-0145

From: Mino, Lise [<mailto:lise.mino@gov.bc.ca>]
Sent: Wednesday, May 4, 2016 11:05 AM
To: MTI FOI REQUESTS TRAN:EX
Subject: Call for Records TRA-2016-61910 Due May 18, 2016

Hello,

New FOI Request Received

Your Ministry has received a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). You'll note that the attached request has been redacted to remove information that would identify the applicant.

Legislated Due Date: June 14, 2016

What Do You Need to Do?

Please complete the attached Call for Records form.

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Thank you for your assistance,

Lise Mino
Senior FOI Analyst
Business / Infrastructure Team
Information Access Operations

Tang, Michelle TRAN:EX

From: MTI FOI REQUESTS TRAN:EX
Sent: Wednesday, December 21, 2016 1:55 PM
To: Plamondon, Lea TRAN:EX
Cc: MTI FOI REQUESTS TRAN:EX; Lewthwaite, Jennifer TRAN:EX
Subject: Revised Redline For Nancy Bain's Review and Approval: TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters | Overdue File
Attachments: Revised redline.pdf
Categories: Summary spreadsheet updated

Hi Lea,

Further to Nancy's previously identified concerns, attached is revised redline (which is the version Patrick reviewed and approved).

Please note each of the pages identified by post-it notes were addressed and confirmed by GCPE as "agreed". You'll note additional severing was added to page 18 and GCPE confirmed with PavCo that their information contained on that page is public. Severing on page 41 of the redline was removed as an issues note revealed that these numbers have already been released in a previous FOI request (PavCo). As requested by a post-it, additional severing was added to page 141.

Furthermore, I'll drop off at your desk the hard copy of the sign off sheet asap. ☺

All the best,

Marion Ashton | (250) 952-0629 | Senior FOIPP Analyst | Information Management Branch | Ministry of Transportation & Infrastructure |

From: Lewthwaite, Jennifer TRAN:EX
Sent: Tuesday, December 20, 2016 11:16 AM
To: Hunt, Melanie TRAN:EX
Cc: MTI FOI REQUESTS TRAN:EX
Subject: RE: Revised Redline: For Review and Approval: TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters | Overdue File

Thanks.

From: Hunt, Melanie TRAN:EX
Sent: Tuesday, December 20, 2016 11:13 AM
To: Lewthwaite, Jennifer TRAN:EX
Cc: MTI FOI REQUESTS TRAN:EX
Subject: RE: Revised Redline: For Review and Approval: TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters | Overdue File

Jen,

Patrick reviewed the IADM notes and has no concerns with the release of the records.

Thank you,

Melanie

From: Lewthwaite, Jennifer TRAN:EX
Sent: Monday, December 19, 2016 3:09 PM
To: Livolsi, Patrick C TRAN:EX
Cc: Hunt, Melanie TRAN:EX; Speed, Brittney TRAN:EX; MTI FOI REQUESTS TRAN:EX
Subject: FW: Revised Redline: For Review and Approval: TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters | Overdue File

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Thanks Patrick. Please let me know if you have further redaction requests.

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Please provide the completed sign off form as soon as possible as this file is currently overdue.

Note this file will be posted on Open Information.

Please contact me if you have any questions or concerns.

Thanks,

Michelle Tang | Information & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
3D 940 Blanshard Street Victoria BC V8W 9T5
250-387-0145

Visit our new website at [FOI TRANnet](#)

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Sent: Thursday, May 26, 2016 3:26 PM
To: MTI FOI REQUESTS TRAN:EX
Cc: Lewthwaite, Jennifer TRAN:EX
Subject: Recs: TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters

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Jen

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To: Lewthwaite, Jennifer TRAN:EX
Cc: MTI FOI REQUESTS TRAN:EX
Subject: Update on Recs? TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters

This one too.

Michelle Tang | Information Management & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
3D 940 Blanshard Street
Victoria BC V8W 9T5
250-387-0145

From: MTI FOI REQUESTS TRAN:EX
Sent: Wednesday, May 18, 2016 3:00 PM
To: Lewthwaite, Jennifer TRAN:EX; Sawatsky, Kim TRAN:EX; Plamondon, Lea TRAN:EX
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Subject: Records Due Today: TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters

Good afternoon,

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Michelle Tang | Information Management & Privacy Analyst
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Information Management Branch
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Cc: Hunt, Melanie TRAN:EX; MTI FOI REQUESTS TRAN:EX
Subject: Fee? TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters

Good morning,

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Is there a fee?

Thanks,

Michelle Tang | Information Management & Privacy Analyst
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250-387-0145

From: MTI FOI REQUESTS TRAN:EX
Sent: Wednesday, May 11, 2016 8:40 AM
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Cc: Hunt, Melanie TRAN:EX; MTI FOI REQUESTS TRAN:EX
Subject: Fee? TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters

Good morning,

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Thanks,

Michelle Tang | Information Management & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
3D 940 Blanshard Street
Victoria BC V8W 9T5
250-387-0145

From: MTI FOI REQUESTS TRAN:EX
Sent: Wednesday, May 4, 2016 2:15 PM
To: Lewthwaite, Jennifer TRAN:EX; Sawatsky, Kim TRAN:EX; Plamondon, Lea TRAN:EX
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Subject: New FOI Request: Call for Records TRA-2016-61910 - Minister Todd Stone's budget estimates briefing book chapters

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Michelle Tang | Information Management & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
3D 940 Blanshard Street
Victoria BC V8W 9T5
250-387-0145

From: Mino, Lise [<mailto:lise.mino@gov.bc.ca>]
Sent: Wednesday, May 4, 2016 11:05 AM
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Subject: Call for Records TRA-2016-61910 Due May 18, 2016

Hello,

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Your Ministry has received a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA). You'll note that the attached request has been redacted to remove information that would identify the applicant.

Legislated Due Date: June 14, 2016

What Do You Need to Do?

Please complete the attached Call for Records form.

- If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the **IAO Business Team Mailbox** by May 11, 2016. Please await further instruction from IAO as the records will not be required until the fee

estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.

- If no fees apply then proceed with the call for records process. If the request proceeds, please complete the attached Call for Records Form and return it to **the FOI Analyst assigned with a cc to the IAO Business Team Mailbox** by May 18, 2016.
- Send records via email in PDF format. If email is not possible, please send the records in electronic format (CD, memory stick) via house mail with a copy of this note.

Reminder

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Questions and Concerns

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

Thank you for your assistance,

Lise Mino
Senior FOI Analyst
Business / Infrastructure Team
Information Access Operations

Tang, Michelle TRAN:EX

From: Jabs, Ryan GCPE:EX
Sent: Tuesday, January 3, 2017 4:15 PM
To: Tang, Michelle TRAN:EX
Cc: Ashton, Marion TRAN:EX
Subject: RE: TRA-2016-61910

Hi Michelle,

It's all in this story... no severing needed:

<http://www.vancouversun.com/PavCo+pays+million+land+near+Place+claimed+Musqueam/11280181/story.html>

Ryan

From: Tang, Michelle TRAN:EX
Sent: Tuesday, January 3, 2017 4:02 PM
To: Jabs, Ryan GCPE:EX
Cc: Ashton, Marion TRAN:EX
Subject: TRA-2016-61910

Hi Ryan,

Further to your conversation with Marion this afternoon, please see attached. Is this information public?

Michelle Tang | Information & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
5D 940 Blanshard Street Victoria BC V8W 9T5
NEW 778-698-3083 (please dial all 10 digits)

Visit our new website at **FOI TRANnet**

Tang, Michelle TRAN:EX

From: Plamondon, Lea TRAN:EX
Sent: Wednesday, January 4, 2017 10:52 AM
To: MTI FOI REQUESTS TRAN:EX
Cc: Lewthwaite, Jennifer TRAN:EX
Subject: TRA-2016-61910 - Request for Consultation w/FIN

Categories: Marion Actioning

Good morning:

Our recommendation on this particular estimates note (Receivable from Tourism Vancouver VCC Contribution Estimates Note) is to consult Ministry of Finance as per Jennifer Snead's recommendation below.

Thank you.
Lea

From: Snead, Jennifer E TRAN:EX
Sent: Wednesday, January 4, 2017 10:34 AM
To: Plamondon, Lea TRAN:EX
Cc: Bain, Nancy TRAN:EX
Subject: foi vcc \$90m

Hi Lea:

When I search this phrase: "vancouver convention hotel tax" on the public gov bc site, I got this:

http://docs.openinfo.gov.bc.ca/d54225413a_response_package_fin-2013-00194.pdf

So the agreement itself is already public, and details:

- that the \$90 m contribution attributed to TV will be funded initially by the Province,
- the mechanism for the obligation to be repaid through retention of additional hotel tax collected for the City of Vancouver
- Tourism Vancouver was to be named an eligible entity as a valid recipient of Vancouver's hotel room tax

I checked BC Laws (also public):

The Hotel Tax Act and now the Provincial Sales Tax Act regulation does name Tourism Vancouver as an eligible recipient of the Vancouver hotel tax.

However, the MOTI Estimates note, and the summarized characterization of the agreement between MoF and TV, should likely be reviewed by the Ministry of Finance for harms assessment.

Hope this helps

Jenny

VANCOUVER CONVENTION AND EXHIBITION CENTRE AT CANADA PLACE

Tourism Industry Contribution Agreement

THIS Agreement made as of the 31st day of October, 2003.

BETWEEN:

**THE GREATER VANCOUVER CONVENTION AND
VISITORS BUREAU** a society incorporated under the laws of
British Columbia

(“Tourism Vancouver”)

AND:

**HER MAJESTY IN RIGHT OF THE PROVINCE OF
BRITISH COLUMBIA** represented by the Minister of Finance

(the “Province”)

.....

- F. The Tourism Vancouver Contribution to the Expansion Project is \$90 million and is to be contributed to the Expansion Project on the terms and conditions set out in this Agreement.

.....

3.0 TOURISM VANCOUVER CONTRIBUTION

- 3.1** Subject to satisfaction of the conditions precedent set out in section 6.1, Tourism Vancouver will make Contribution Payments in accordance with the terms of this Agreement until the Tourism Vancouver Contribution has been paid.
- 3.2** The Contribution Payments will vary over the term of this Agreement in accordance with the Contribution Payment Schedule attached as Schedule A.
- 3.3** The Parties acknowledge that Additional Tax revenue is currently collected by the Province on behalf of the City of Vancouver, who by agreement remit all of it to Tourism Vancouver. The Eligible Entity Regulation, if and when enacted, will provide for such amounts to be remitted directly by the Province to Tourism Vancouver. Subject to satisfaction of the conditions precedent set out in section 6.1, including the Eligible Entity Regulation being brought into force, the Parties agree that the Contribution Payments will be made by the Province withholding from each monthly remittance to Tourism Vancouver of the Tourism Vancouver Revenues the Contribution Payment according to the Contribution Payment Schedule attached as Schedule A.

Jennifer Snead, CPA, CMA

Manager, Crown Agencies

Ministry of Transportation and Infrastructure

250 387 3930

Mobile: 250 812 5863

Jennifer.snead@gov.bc.ca

Tang, Michelle TRAN:EX

From: Lewthwaite, Jennifer TRAN:EX
Sent: Thursday, January 5, 2017 4:00 PM
To: MTI FOI REQUESTS TRAN:EX
Cc: Lewthwaite, Jennifer TRAN:EX
Subject: S/O: Final Revised Redline: TRA-2016-61910 (Overdue File)
Attachments: Scan_MPS005520170105.pdf

Categories: Summary spreadsheet updated

And Grant.

Jen

From: Plamondon, Lea TRAN:EX
Sent: Thursday, January 5, 2017 3:57 PM
To: Lewthwaite, Jennifer TRAN:EX; MTI FOI REQUESTS TRAN:EX
Subject: FW: Final Revised Redline: TRA-2016-61910 (Overdue File)

Good afternoon

Please find attached the Approval Form signed by Nancy.

Lea

From: MTI FOI REQUESTS TRAN:EX
Sent: Thursday, January 5, 2017 1:55 PM
To: Plamondon, Lea TRAN:EX
Cc: Lewthwaite, Jennifer TRAN:EX; MTI FOI REQUESTS TRAN:EX
Subject: Final Revised Redline: TRA-2016-61910 (Overdue File)

Hi Lea,

Please find attached the final revised redline for FADM's review and approval.

The following revisions were completed:

2 pages were added to the Ministry's records package as they were missed. (records found in CSCD consult)

Pages 193-196 – were removed from the records package as they are not responsive to this request.

Page 4 – severing added below as s.17

PROGRAM CONTACT

Amanda Farrell, Executive Project Director, Evergreen Line Rapid Transit Project,
cell: s.17

Page 18 – severing added as s.16 & 17 to the highlighted area

2011 –
February
2011-June

MARR memo – Sept
2015

Thanks,

Michelle Tang | Information & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
5D 940 Blanshard Street Victoria BC V8W 9T5
NEW 778-698-3083 (please dial all 10 digits)

Visit our new website at **FOI TRANnet**

From: Plamondon, Lea TRAN:EX
Sent: Wednesday, January 4, 2017 10:52 AM
To: MTI FOI REQUESTS TRAN:EX
Cc: Lewthwaite, Jennifer TRAN:EX
Subject: TRA-2016-61910 - Request for Consultation w/FIN

Good morning:

Our recommendation on this particular estimates note (Receivable from Tourism Vancouver VCC Contribution Estimates Note) is to consult Ministry of Finance as per Jennifer Snead's recommendation below.

Thank you.
Lea

From: Snead, Jennifer E TRAN:EX
Sent: Wednesday, January 4, 2017 10:34 AM
To: Plamondon, Lea TRAN:EX
Cc: Bain, Nancy TRAN:EX
Subject: foi vcc \$90m

Hi Lea:

When I search this phrase: "vancouver convention hotel tax" on the public gov bc site, I got this:

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So the agreement itself is already public, and details:

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The Hotel Tax Act and now the Provincial Sales Tax Act regulation does name Tourism Vancouver as an eligible recipient of the Vancouver hotel tax.

However, the MOTI Estimates note, and the summarized characterization of the agreement between MoF and TV, should likely be reviewed by the Ministry of Finance for harms assessment.

Hope this helps

Jenny

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BETWEEN:

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(“Tourism Vancouver”)

AND:

HER MAJESTY IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA represented by the Minister of Finance

(the “Province”)

.....

- F. The Tourism Vancouver Contribution to the Expansion Project is \$90 million and is to be contributed to the Expansion Project on the terms and conditions set out in this Agreement.

.....

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Jennifer Snead, CPA, CMA

Manager, Crown Agencies

Ministry of Transportation and Infrastructure

250 387 3930

Mobile: 250 812 5863

Jennifer.snead@gov.bc.ca



IAO - Review of Harms and Response Recommendations

Request Received: May 2, 2016 **Due Date:** August 4, 2016 **Applicant type:** Media

Description: Minister Todd Stone's budget estimates briefing book chapters or volumes on B.C. Pavilion Corporation, Evergreen Line and Massey Tunnel Replacement. (Date Range for Record Search: From 04/25/2016 To 04/29/2016).

Comments/Background:

- IAO received responsive records from the Ministry on May 31, 2016. No harms were identified by the Ministry, but recommended that a consultation be conducted with PavCo.
- An extension for volume and to complete consultations was taken on June 10, 2016
- A further extension under section 10 of FOIPPA was consented to by the applicant on July 14, 2016

Consultations:



- IAO consulted with PavCo and IAO has recommended severing in accordance with the harms they identified.
- IAO also consulted with GCPE – severed records in accordance with the harms they identified.

Recommendations:


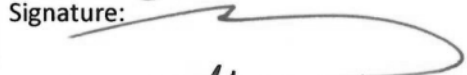

- Withhold portions of the records pursuant to sections 12 (Cabinet and local public body confidences), 13 (Policy advice or recommendations), 14 (Legal advice), 16 (Disclosure harmful to intergovernmental relations or negotiations), 17 (Disclosure harmful to the financial or economic interests of a public body), 21 (Disclosure harmful to business interests of a third party), and 22 (Disclosure harmful to personal privacy) of FOIPPA.
- Information considered to form the substance of Cabinet deliberations must be withheld pursuant to section 12 (Cabinet confidences) of FOIPPA.

Publication Recommendations:

- Note that all **general FOI request records** that are released to an applicant should be published on the Open Information website unless the exemption criteria apply. The exemption criteria can be found on page 11 of the Open Information and Open Data Policy.
 - IAO recommends: Publish.

FOI Analyst: Jessie Shull	Signature: 	Date: September 15, 2016
Team Lead: Darlene Kotchonoski	Signature: 	Date: September 19, 2016

Ministry - Agreement with Recommendations

Ministry Representative/Director: Name: <u>Lindsay Kislock</u>	Signature: 	Date: <u>December 6 / 16</u>
Ministry Executive: Name: <u>Silas Brownsey</u>	Signature: 	Date: <u>NOV 21 2016</u>
Approval Authority/Delegated Head: Name: <u>Grant Main</u>	Signature: 	Date: <u>Jan. 5, 2017</u>

Tang, Michelle TRAN:EX

From: MTI FOI REQUESTS TRAN:EX
Sent: Thursday, January 5, 2017 4:08 PM
To: IAO Business Team FIN:EX
Cc: MTI FOI REQUESTS TRAN:EX; Nsabimana, John FIN:EX
Subject: Attached Approval: TRA-2016-61910 (Overdue File)
Attachments: Scan_MPS005520170105.pdf

Importance: High

Categories: Summary spreadsheet updated

Good afternoon,

(John's File)

Please find attached the signed approval for TRA-2016-61910 an overdue file.

As this is an overdue file, please process as soon as possible.

Thanks,

Michelle Tang | Information & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
5D 940 Blanshard Street Victoria BC V8W 9T5
NEW 778-698-3083 (please dial all 10 digits)

Visit our new website at [FOI TRANnet](#)

From: Nsabimana, John FIN:EX
Sent: Thursday, January 5, 2017 12:52 PM
To: MTI FOI REQUESTS TRAN:EX
Subject: Revised Redline: TRA-2016-61910 *Overdue File*

Hi Michelle,

As directed by the Ministry, please find attached a copy of the revised redline. Page 2 has been severed for consistence with page 4 and page 220.

Thank you,

John Nsabimana, MPA

FOI Analyst | Information Access Operations | Ministry of Finance
Ph: 250 -953-3609 | e: John.Nsabimana@gov.bc.ca
m: PO Box 9569, STN PROV GOVT Victoria BC V8W 9K1



From: MTI FOI REQUESTS TRAN:EX
Sent: Thursday, January 5, 2017 9:56 AM
To: Nsabimana, John FIN:EX
Cc: MTI FOI REQUESTS TRAN:EX
Subject: Last Revisions & Notes for the Redline: TRA-2016-61910 *Overdue File*

Hi John,

Please add these attached 2 pages to the Ministry's records package as they were missed. No harms except for the phone number marked in a red box.

Pages 193-196 – we are added in error and should be removed from the records package as they are not responsive to this request.

We also have the last revisions to the this overdue file. Please see below. We also need

Page 4 – please add s.17 to the highlighted phone number

PROGRAM CONTACT

Amanda Farrell, Executive Project Director, Evergreen Line Rapid Transit Project,
cell: s.17

Page 18 – please add s.16 & 17 to the highlighted area

s.16,s.17	
2011 – February 2011-June	MARR memo – Sept 2015

Thanks,

Michelle Tang | Information & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
5D 940 Blanshard Street Victoria BC V8W 9T5
NEW 778-698-3083 (please dial all 10 digits)

Visit our new website at [FOI TRANnet](#)

From: Nsabimana, John FIN:EX
Sent: Monday, December 19, 2016 4:01 PM
To: MTI FOI REQUESTS TRAN:EX
Subject: Revised Redline: TRA-2016-61910 *Overdue File* -Jessie's file - can someone help?

Hi Marion,

As directed by you over the phone this afternoon, please find attached a copy of the revised redline. Please also note that pg. 30 has been revised by Darlene per below.

Thank you kindly,

John Nsabimana, MPA

FOI Analyst | Information Access Operations | Ministry of Finance

Ph: 250-953-3609 | e: John.Nsabimana@gov.bc.ca

m: PO Box 9569, STN PROV GOVT Victoria BC V8W 9K1



INFORMATION
ACCESS OPERATIONS

From: IAO Business Team FIN:EX

Sent: Monday, December 19, 2016 3:11 PM

To: Nsabimana, John FIN:EX

Cc: MTI FOI REQUESTS TRAN:EX

Subject: FW: Add'l change Revised Redline: TRA-2016-61910 *Overdue File* -Jessie's file - can someone help?

Hi John, as discussed, I understand that Marion contacted you and provided direction for changes on pages 18, 40, 41, and 141. Please also note per below that pg. 30 has been revised and page 141 will be consumed in the edits Marion has asked you to do today. ~thanks, Darlene

From: MTI FOI REQUESTS TRAN:EX

Sent: Friday, December 16, 2016 6:21 PM

To: IAO Business Team FIN:EX

Cc: MTI FOI REQUESTS TRAN:EX

Subject: Add'l change Revised Redline: TRA-2016-61910 *Overdue File* -Jessie's file - can someone help?

Hi Shari,

****Jessie's file – can you please help in her absence?****

Can you please take a look at **page 30**, I think it should have the severing removed – it doesn't make sense as 13/17 unless you see some reason it should stay on? (I think when we asked for severing removed from page 29, it should have come off of page 30 as well but was missed).

Page 141 – there is a statement mid page that says s.12,s.13,s.17
s.12,s.13,s.17

That advice is the remaining 4 paragraphs (to the bottom of the page). Question, shouldn't this be severed as advice? And/or as cabinet confidential as it is specific advice from TB to ministry?

Thank-you,

Gislene Guenard CIAPP-P | Manager, Information Management & Privacy

Information Management Branch, Ministry of Transportation & Infrastructure

5A-940 Blanshard Street, Victoria BC V8W 3E6 NEW* 778-698-3016 cell 250-896-3754

Visit our new [FOI TRANnet website](#)

From: Shull, Jessie FIN:EX

Sent: Tuesday, November 8, 2016 10:56 AM

To: MTI FOI REQUESTS TRAN:EX

Subject: Revised Redline: TRA-2016-61910 *Overdue File*

Please see attached ☺

Jessie Shull

FOI Analyst – Business / Infrastructure Team
Information Access Operations | Ministry of Finance
PO Box 9569 STN Prov Govt | Victoria BC | V8W 9K1 | 778-698-2546
Jessie.Shull@gov.bc.ca



Please think about the environment before printing

From: MTI FOI REQUESTS TRAN:EX
Sent: Wednesday, November 2, 2016 3:33 PM
To: Shull, Jessie FIN:EX
Cc: MTI FOI REQUESTS TRAN:EX
Subject: Reply: Revised Redline: TRA-2016-61910 *Overdue File*

Hi Jessie,

We have considered Pavco's harms noted on the pages below and have further revisions to the redline. Please see our apply revisions in green.

Page 29 – not sure why this is recommended for redaction, seems ok to me – PAVCO identified harm

Release entire page (factual information)

Page 179-184 – why are we redacting this in its entirety and not just the previously redacted sections? – Pavco Identified harm

Release all pages (already previously released)

Page 200-205 - not sure why we are redacting entire pages and not just previous severing – pavco identified harm (duplicate of 179-184) remove

Michelle Tang | Information & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
5D 940 Blanshard Street Victoria BC V8W 9T5
250-387-0145

Visit our new website at [FOI TRANnet](#)

From: Shull, Jessie FIN:EX
Sent: Thursday, October 20, 2016 1:31 PM
To: MTI FOI REQUESTS TRAN:EX
Subject: Revised Redline: TRA-2016-61910 *Overdue File*

Please see the attached

Jessie Shull
FOI Analyst – Business / Infrastructure Team
Information Access Operations | Ministry of Finance
PO Box 9569 STN Prov Govt | Victoria BC | V8W 9K1 | 778-698-2546
Jessie.Shull@gov.bc.ca



Please think about the environment before printing

From: MTI FOI REQUESTS TRAN:EX
Sent: Wednesday, October 19, 2016 3:59 PM
To: Shull, Jessie FIN:EX
Cc: MTI FOI REQUESTS TRAN:EX
Subject: Reply: Revisions: TRA-2016-61910 *Overdue File*

Hi Jessie,

With your answers provided in the email below in **black**, we now understand your assessment of the records. Our only revision to the redline is to Page 168 – please remove s. 22 severing.

Additionally, on the sign off form we ask that this bullet is removed as it hasn't happened.

s.13

In regards to Pavco's recommendations/harms, it would help the reviewers if the pages they identified as harmful were noted in the sign off form or in the email.

Thanks,

Michelle Tang | Information & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
5D 940 Blanshard Street Victoria BC V8W 9T5
250-387-0145

Visit our new website at [FOI TRANnet](#)

From: Shull, Jessie FIN:EX
Sent: Wednesday, October 12, 2016 3:38 PM
To: MTI FOI REQUESTS TRAN:EX
Subject: Ques re: Harms: TRA-2016-61910 *Overdue File*

Page 29 – not sure why this is recommended for redaction, seems ok to me – PAVCO identified harm
Page 168 – not sure how Brian's name can be redacted as PavCo staff – I will remove s.22 severing
Page 179 – why are we redacting this in its entirety and not just the previously redacted sections? – Pavco Identified harm
Page 201 – not sure why we are redacting entire pages and not just previous severing – pavco identified harm
Can you please help us to understand your rationale for severing the above noted items?

Jessie Shull
FOI Analyst – Business / Infrastructure Team
Information Access Operations | Ministry of Finance
PO Box 9569 STN Prov Govt | Victoria BC | V8W 9K1 | 778-698-2546
Jessie.Shull@gov.bc.ca



Please think about the environment before printing

From: MTI FOI REQUESTS TRAN:EX
Sent: Monday, October 3, 2016 12:20 PM
To: Shull, Jessie FIN:EX
Cc: MTI FOI REQUESTS TRAN:EX
Subject: RE: Revised Redline: Sign Off TRA-2016-61910 *Overdue File*

Could that be because your copy is the 240 page version that includes the blank pages? Attached is the 222 page redline (which was sent for s/o) that shows the pages referenced below... Hope that helps. ☺

From: Shull, Jessie FIN:EX
Sent: Monday, October 3, 2016 11:33 AM
To: MTI FOI REQUESTS TRAN:EX
Subject: RE: Revised Redline: Sign Off TRA-2016-61910 *Overdue File*

Hi Marion,

The page numbers below don't seem to match mine.....

Jessie Shull
FOI Analyst – Business / Infrastructure Team
Information Access Operations | Ministry of Finance
PO Box 9569 STN Prov Govt | Victoria BC | V8W 9K1 | 778-698-2546
Jessie.Shull@gov.bc.ca



Please think about the environment before printing

From: MTI FOI REQUESTS TRAN:EX
Sent: Monday, October 3, 2016 11:10 AM
To: Shull, Jessie FIN:EX
Cc: MTI FOI REQUESTS TRAN:EX
Subject: RE: Revised Redline: Sign Off TRA-2016-61910 *Overdue File*

Good morning Jessie,

While in sign off, we've had a few comments/questions from staff on the attached redline...

Page 29 – not sure why this is recommended for redaction, seems ok to me
Page 168 – not sure how Brian's name can be redacted as PavCo staff
Page 179 – why are we redacting this in its entirety and not just the previously redacted sections?
Page 201 – not sure why we are redacting entire pages and not just previous severing
Can you please help us to understand your rationale for severing the above noted items?

Talk to you soon,
Marion

Marion Ashton | (250) 952-0629 | Senior FOIPP Analyst | Information Management Branch | Ministry of Transportation & Infrastructure |

From: Shull, Jessie FIN:EX
Sent: Tuesday, September 20, 2016 9:29 AM
To: MTI FOI REQUESTS TRAN:EX
Subject: Revised Redline: Sign Off TRA-2016-61910 *Overdue File*

Please see the attached now including the edits listed below. Thanks! ☺

Jessie Shull
FOI Analyst – Business / Infrastructure Team
Information Access Operations | Ministry of Finance
PO Box 9569 STN Prov Govt | Victoria BC | V8W 9K1 | 778-698-2546
Jessie.Shull@gov.bc.ca



Please think about the environment before printing

From: MTI FOI REQUESTS TRAN:EX
Sent: Tuesday, September 20, 2016 9:12 AM
To: Shull, Jessie FIN:EX
Cc: MTI FOI REQUESTS TRAN:EX
Subject: RE: Revision to Redline: Sign Off TRA-2016-61910 *Overdue File*

Sorry, Jessie.

I removed blank pages from the package. I've attached my copy for your reference.

Michelle Tang | Information & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
3D 940 Blanshard Street Victoria BC V8W 9T5
250-387-0145

Visit our new website at [FOI TRANnet](#)

From: Shull, Jessie FIN:EX
Sent: Tuesday, September 20, 2016 9:09 AM
To: MTI FOI REQUESTS TRAN:EX
Subject: RE: Revision to Redline: Sign Off TRA-2016-61910 *Overdue File*

Hey Michelle

The below page numbers don't seem to match with the records I have.....

Jessie Shull
FOI Analyst – Business / Infrastructure Team
Information Access Operations | Ministry of Finance
PO Box 9569 STN Prov Govt | Victoria BC | V8W 9K1 | 778-698-2546
Jessie.Shull@gov.bc.ca



Please think about the environment before printing

From: MTI FOI REQUESTS TRAN:EX
Sent: Tuesday, September 20, 2016 8:57 AM
To: Shull, Jessie FIN:EX
Cc: MTI FOI REQUESTS TRAN:EX
Subject: Revision to Redline: Sign Off TRA-2016-61910 *Overdue File*

Hi Jessie,

We have a couple revisions to the redline. Please add s. 13 to accompany s.12 on the following pages 42 & 43, 179-184, 200-205.

I have a question in regards to an individual's occupation located on page 157, would this be severed as per the mosaic effect?

Thanks,

Michelle Tang | Information & Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
3D 940 Blanshard Street Victoria BC V8W 9T5
250-387-0145

Visit our new website at **FOI TRANnet**

From: Shull, Jessie [<mailto:Jessie.Shull@gov.bc.ca>]
Sent: Monday, September 19, 2016 12:12 PM
To: MTI FOI REQUESTS TRAN:EX
Subject: Sign Off TRA-2016-61910 *Overdue File*

Please see attached sign off package for public body approval.

Sign off due: As soon as possible

Legislated due date of file: August 4, 2016

Thank you,

Jessie Shull, FOI Analyst
Business / Infrastructure Team