

IAO - Review of Harms and Response Recommendations

Request Received: November 7, 2018 **Due Date:** December 20, 2018 **Applicant type:** Media

Description: A copy of the independent technical review of the George Massey Tunnel crossing, as well as all briefing notes and reports provided to the Minister on this review. (Date Range for Record Search: From 10/01/2017 To 11/06/2018).

Comments/Background:

- IAO received responsive records (344pgs) with specific Harms via Rachelle Hartley, Information Analyst on November 22, 2018. *IAO severed as recommended.
- IAO received additional records (48pgs) and request for revised sign off package (edits provided) on December 12, 2018. *IAO severed as recommended.
 - Redline is now 440 pgs.
- All severing is identified by red boxes on the enclosed records.
- By approving this release, you are confirming you have considered the factors relevant to the exercise of discretion (see page 2).

Consultations: N/A

Recommendations:

- s.13
-

Publication Recommendations:

- Note that all **general FOI request records** that are released to an applicant should be published on the Open Information website unless the exemption criteria apply. The exemption criteria can be found on page 3 of Ministerial Directive 06-2016 and on page 11 of the Open Information and Open Data Policy.
- **Effective October 1, 2016** records (or portions of records) unable to be published due to federal copyright legislation will be redacted prior to publication by the Open Information team.
 - IAO recommends: **Publish.**

FOI Analyst: Shari Colliness	Signature: <i>Shari Colliness</i>	Date: November 23, 2018
Team Lead: Neva Everitt	Signature: <i>Neva Everitt</i>	Date: November 26, 2018
Ministry - Agreement with Recommendations		
Ministry Representative/Director:	Signature:	Date:
Ministry Representative/Director: ADM Patrick Livolsi, OPROD	Signature: <i>Pat C. Livolsi</i>	Date: December 19, 2018
Approval Authority/Delegated Head:	Signature:	Date:
Comments:		

Exercise of Discretion:

The *Freedom of Information and Protection of Privacy Act* (FOIPPA) contains both mandatory and discretionary exceptions to disclosure. Sections 13 to 20 are the discretionary exceptions. Where Information Access Operations (IAO) has advised the head that a discretionary exception may apply, it is important that the head consider the possibility of releasing the information despite the fact that an exception may apply.

Factors relevant to the exercise of discretion include:

- the general purposes of the legislation: public bodies should make information available to the public; individuals should have access to personal information about themselves;
- the wording of the discretionary exception and the interests which the section attempts to balance;
- whether the individual's request could be satisfied by severing the record and by providing the applicant with as much information as is reasonably practicable;
- the historical practice of the public body with respect to the release of similar types of documents;
- the nature of the record and the extent to which the document is significant and/or sensitive to the public body;
- whether the disclosure of the information will increase public confidence in the operation of the public body;
- the age of the record;
- whether there is a sympathetic or compelling need to release materials;
- whether previous orders of the Commissioner have ruled that similar types of records or information should or should not be subject to disclosure; and
- when the policy advice exception is claimed, whether the decision to which the advice or recommendations relates has already been made.

Hartley, Rachelle TRAN:EX

From: MTI FOI REQUESTS TRAN:EX
Sent: December 19, 2018 11:45 AM
To: Colliness, Shari D CITZ:EX
Cc: MTI FOI REQUESTS TRAN:EX; IAO Business Team CITZ:EX
Subject: EDRMS CM: Final Approval | TRA-2018-87290 (GMT Report & BNs) 344pgs
Attachments: Final Approval TRA-2018-87290.pdf

Categories: Summary spreadsheet updated

Good afternoon Shari,

Please find attached the signed approval for file TRA-2018-87290. The ministry now considers this file complete.

The LDD is December 20.

Thank you,

Rachelle Hartley | Information Privacy Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
5B 940 Blanshard Street
Victoria BC V8W 9T5
(778) 698-3089 (*please dial all 10 digits*)

Visit our website at [FOI TRANnet](#)

From: Colliness, Shari D CITZ:EX
Sent: December 19, 2018 10:37 AM
To: MTI FOI REQUESTS TRAN:EX
Subject: Revised Redline: Revisions to Redline RE: LDD Dec 20 Sign Off - TRA-2018-87290 (GMT Report & BNs) 344pgs

Hi Rachelle,

I have removed the 300 pages from the redline and have attached this revised redline for final approval. Page count is now 140. This request is due tomorrow.

Thank you,

Shari Colliness, CIAPP-P

FOI Specialist | Business Team | Information Access Operations | Ministry of Citizens' Services
p: 250.387.6097 | e: shari.colliness@gov.bc.ca | m: PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

From: MTI FOI REQUESTS TRAN:EX
Sent: December 19, 2018 8:53 AM
To: Colliness, Shari D CITZ:EX <Shari.Colliness@gov.bc.ca>

Cc: MTI FOI REQUESTS TRAN:EX <mtifoirequests@gov.bc.ca>

Subject: Revisions to Redline RE: LDD Dec 20 Sign Off - TRA-2018-87290 (GMT Report & BNs) 344pgs

Good morning Shari,

The GMT Technical Report is now public and can be found [here](#). As a result, the program area has requested the report be removed from this records package (pages 1-300) and the applicant provided with the link to the final report online.

Thank you,

Rachelle Hartley | Information Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
5B 940 Blanshard Street
Victoria BC V8W 9T5
(778) 698-3089 (*please dial all 10 digits*)

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From: Colliness, Shari D CITZ:EX

Sent: December 12, 2018 3:24 PM

To: MTI FOI REQUESTS TRAN:EX <mtifoirequests@gov.bc.ca>

Subject: Revised Redline & Sign Form: Revised Severing & Additional Records RE: LDD Dec 20 Sign Off - TRA-2018-87290 (GMT Report & BNs) 344pgs

Hi Rachelle,

As requested, you can find the revised redline via Skype attachment and the revised sign form attached.

Thank you,

Shari Colliness, CIAPP-P

FOI Specialist | Business Team | Information Access Operations | Ministry of Citizens' Services
p: 250.387.6097 | e: shari.colliness@gov.bc.ca | m: PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

From: MTI FOI REQUESTS TRAN:EX

Sent: December 11, 2018 2:46 PM

To: Colliness, Shari D CITZ:EX <Shari.Colliness@gov.bc.ca>

Cc: MTI FOI REQUESTS TRAN:EX <mtifoirequests@gov.bc.ca>; IAO Business Team CITZ:EX
<IAOBusinessTeam@gov.bc.ca>

Subject: Revised Severing & Additional Records RE: LDD Dec 20 Sign Off - TRA-2018-87290 (GMT Report & BNs) 344pgs

Good afternoon Shari,

The program area is requesting revised severing on the redline as follows:

s.13

• s.13

In addition, the program area has found 48 pages of additional pages of records (attached) that need to be added to the redline. Ministry harms from program area:

s.13

Thank you,

Rachelle Hartley | Information Analyst
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Information Management Branch
Ministry of Transportation & Infrastructure
5B 940 Blanshard Street
Victoria BC V8W 9T5
(778) 698-3089 (*please dial all 10 digits*)

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From: Colliness, Shari D CITZ:EX
Sent: November 27, 2018 10:27 AM
To: MTI FOI REQUESTS TRAN:EX <mtifoirequests@gov.bc.ca>
Subject: LDD Dec 20 Sign Off - TRA-2018-87290 (GMT Report & BNs) 344pgs

Hi Rachelle,

Further to the redline being sent under separate cover, I have attached the Approval Form. If there are any issues with the redline please let me know and I will resend. Hopefully IAO will be able to rectify this issue soon. Sorry for any inconvenience.

Thank you,

Shari Colliness, CIAPP-P

FOI Specialist | Business Team | Information Access Operations | Ministry of Citizens' Services
p: 250.387.6097 | e: shari.colliness@gov.bc.ca | m: PO Box 9569, Stn Prov Gov, Victoria BC V8W 9K1

Hartley, Rachelle TRAN:EX

From: Lewthwaite, Jennifer TRAN:EX
Sent: December 19, 2018 11:39 AM
To: MTI FOI REQUESTS TRAN:EX; Transportation, ADM Infrastructure TRAN:EX
Subject: EDRMS CM: MADM final approval obo DM - LDD: Dec 20 | TRA-2018-87290 | GMT Independent Technical Review & related BN's & Reports to Minister

Categories: Summary spreadsheet updated

Yes – he is acting DM till Friday ☺

From: MTI FOI REQUESTS TRAN:EX
Sent: Wednesday, December 19, 2018 8:44 AM
To: Transportation, ADM Infrastructure TRAN:EX; Lewthwaite, Jennifer TRAN:EX
Cc: MTI FOI REQUESTS TRAN:EX
Subject: Final approver? RE: Revised Sign Off Package - LDD: Dec 20 | TRA-2018-87290 | GMT Independent Technical Review & related BN's & Reports to Minister

Thank you Dallas. Jen, will Patrick be the final approver on this request?

LDD: is tomorrow

Rachelle Hartley | Information Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
5B 940 Blanshard Street
Victoria BC V8W 9T5
(778) 698-3089 (*please dial all 10 digits*)

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From: Transportation, ADM Infrastructure TRAN:EX
Sent: December 19, 2018 7:55 AM
To: MTI FOI REQUESTS TRAN:EX ; Lewthwaite, Jennifer TRAN:EX
Cc: Transportation, ADM Infrastructure TRAN:EX
Subject: RE: Revised Sign Off Package - LDD: Dec 20 | TRA-2018-87290 | GMT Independent Technical Review & related BN's & Reports to Minister

Good morning,

Please see the attached sign off from Patrick. Please note that the report has now been publicly released and can be found via this link [here](#). Please let me know if you need anything else.

Thank you,
Dallas

Government confidentiality and privilege requirements apply to this message and any attachments. If you are not the intended recipient, you are hereby notified that any review, retransmission, conversion to hard copy, copying, circulation or other use is strictly prohibited. If you are not the intended recipient, please notify the sender immediately, and delete this message and any attachments from both your inbox and deleted items folder. Thank you.

From: MTI FOI REQUESTS TRAN:EX
Sent: Wednesday, December 12, 2018 4:07 PM
To: Lewthwaite, Jennifer TRAN:EX
Cc: MTI FOI REQUESTS TRAN:EX; Chislett, Dallas TRAN:EX
Subject: Revised Sign Off Package - LDD: Dec 20 | TRA-2018-87290 | GMT Independent Technical Review & related BN's & Reports to Minister

Good afternoon Jen,

Attached is an updated approval form for this FOI request from a Media applicant.
The revised redline can be found [here](#).

- Note: recommended harms on Cabinet documents are still applicable and severing has not been removed on those pages.

The LDD on this file is December 20.

Thank you,

Rachelle Hartley | Information Analyst
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From: Chislett, Dallas TRAN:EX
Sent: December 6, 2018 12:22 PM
To: MTI FOI REQUESTS TRAN:EX
Cc: Lewthwaite, Jennifer TRAN:EX
Subject: INFRA updated harms on original recs pkg | TRA-2018-87290 | GMT Independent Technical Review & related BN's & Reports to Minister

Good afternoon Rachelle,

As discussed please see an updated HARMS assessment for the original records package from Lisa Gow. Again if there are any questions please let me know.

s.13

Dallas

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From: MTI FOI REQUESTS TRAN:EX
Sent: Thursday, December 6, 2018 10:33 AM
To: Chislett, Dallas TRAN:EX
Cc: MTI FOI REQUESTS TRAN:EX; Lewthwaite, Jennifer TRAN:EX
Subject: INFRA Additional Records? RE: For Review & Approval - Due: Dec 6 | TRA-2018-87290 | GMT Independent Technical Review & related BN's & Reports to Minister

Hi Dallas, further to our discussion earlier this week, I understand you will be providing additional records. Is there an ETA on these records along with harms assessment?

Thank you,

Rachelle Hartley | Information Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
5B 940 Blanshard Street
Victoria BC V8W 9T5
(778) 698-3089 (*please dial all 10 digits*)

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From: Hartley, Rachelle TRAN:EX
Sent: November 29, 2018 3:32 PM
To: Lewthwaite, Jennifer TRAN:EX <Jennifer.Lewthwaite@gov.bc.ca>
Cc: MTI FOI REQUESTS TRAN:EX <mtifoirequests@gov.bc.ca>; Transportation, ADM Infrastructure TRAN:EX <ADMInfrastructureTransportation@gov.bc.ca>
Subject: For Review & Approval - Due: Dec 6 | TRA-2018-87290 | GMT Independent Technical Review & related BN's & Reports to Minister

Good afternoon Jen,

Please find attached the redline records (344 pages) and sign form for final approval. Ministry harms were identified within the records. The FOI analyst has reviewed the records and recommends releasing with minimal severing as per section 12 (Cabinet and local public body confidences) and section 13 (Policy advice or recommendations) under FOIPPA. See attached approval form for further information.

Request wording from Media applicant:

A copy of the independent technical review of the George Massey Tunnel crossing, as well as all briefing notes and reports provided to the Minister on this review. (Date Range for Record Search: From 10/01/2017 To 11/06/2018).

Please return the signed approval on or before **December 6**, so the IAO has time to complete the processing of the file.

FYI - this file will be posted on Open Information.

Please contact me if you have any questions or concerns.

Thank you,

Rachelle Hartley | Information Analyst
Information Management & Privacy
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Ministry of Transportation & Infrastructure
5B 940 Blanshard Street
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From: Transportation, ADM Infrastructure TRAN:EX
Sent: November 15, 2018 9:49 AM
To: MTI FOI REQUESTS TRAN:EX <mtifoirequests@gov.bc.ca>
Cc: Transportation, ADM Infrastructure TRAN:EX <ADMInfrastructureTransportation@gov.bc.ca>; Lewthwaite, Jennifer TRAN:EX <Jennifer.Lewthwaite@gov.bc.ca>
Subject: INFRA Recs (44pgs + 300pg report) | TRA-2018-87290 | GMT Independent Technical Review & related BN's & Reports to Minister

Good morning Rachelle,

Please see the attached records package for the above request and the HARMS summary. As we discussed I have not attached the report as you already have it. Please let me know if you have any questions.

Thanks,
Dallas

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From: MTI FOI REQUESTS TRAN:EX
Sent: Tuesday, November 13, 2018 10:06 AM
To: Gow, Lisa A TRAN:EX; Chislett, Dallas TRAN:EX
Cc: MTI FOI REQUESTS TRAN:EX; Transportation, ADM Infrastructure TRAN:EX
Subject: Fee Estimate Due: Nov 14 | TRA-2018-87290 | GMT Independent Technical Review & related BN's & Reports to Minister

Further to your email below, yes, I'd say that the presentation is responsive as it was used to 'report up' to the Minister.

Will it be more than 3 hours to search for these records (presentation/BNs, etc)? If yes, the fee estimate is due by tomorrow. If not, records along with harms assessment are due by November 20.

Let me know if you have any questions.

Thanks,

Rachelle Hartley | Information Analyst
Information Management & Privacy

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Ministry of Transportation & Infrastructure
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Victoria BC V8W 9T5
(778) 698-3089 (*please dial all 10 digits*)

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From: Gow, Lisa A TRAN:EX
Sent: November 9, 2018 3:35 PM
To: MTI FOI REQUESTS TRAN:EX
Cc: Transportation, ADM Infrastructure TRAN:EX ; Sawatsky, Kim TRAN:EX
Subject: RE: Question re: Records? | TRA-2018-87290 | GMT Independent Technical Review & related BN's & Reports to Minister

There were presentations to MCT – does that count? Also some BNs but would have to check the timing

From: MTI FOI REQUESTS TRAN:EX
Sent: Friday, November 9, 2018 9:17 AM
To: Gow, Lisa A TRAN:EX
Cc: MTI FOI REQUESTS TRAN:EX; Transportation, ADM Infrastructure TRAN:EX; Sawatsky, Kim TRAN:EX
Subject: Question re: Records? | TRA-2018-87290 | GMT Independent Technical Review & related BN's & Reports to Minister

Thanks Lisa, the only responsive records for TRA-2018-86945 was the report itself which was withheld as access denied. So, just to confirm regarding this new request, there are no *"briefing notes and reports provided to the Minister"* re: this review?

Rachelle Hartley | Information Analyst
Information Management & Privacy
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Ministry of Transportation & Infrastructure
5B 940 Blanshard Street
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(778) 698-3089 (*please dial all 10 digits*)

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From: Gow, Lisa A TRAN:EX
Sent: November 8, 2018 11:44 AM
To: MTI FOI REQUESTS TRAN:EX <mtifoirequests@gov.bc.ca>
Subject: Re: New FOI Request - Fee Estimate Due: Nov 14 | TRA-2018-87290 | GMT Independent Technical Review & related BN's & Reports to Minister

Recommend copies of all associated records under similar FOUbelow. iTR report will be released within 60 days

Sent from my iPhone

On Nov 8, 2018, at 10:36 AM, MTI FOI REQUESTS TRAN:EX <mtifoirequests@gov.bc.ca> wrote:

Good morning,

We've received a new FOI request from a *Media* as an applicant seeking the following records:

A copy of the independent technical review of the George Massey Tunnel crossing, as well as all briefing notes and reports provided to the Minister on this review. (Date Range for Record Search: From 10/01/2017 To 11/06/2018).

Note: similar to TRA-2018-86945 currently with DM for final approval.

Please complete the fee estimate below:

1. Will you have responsive records? Y/N _____
2. If yes? How much time in hours? (best guess**) _____
**** Note:** if more than 3 hours, please provide rationale below:
3. Approximate number of pages? (5, 50, 500) _____
4. Are you aware of any other program areas or other public bodies that should be advised of this FOI? If yes, please provide _____

The fee estimate is due by **November 14**. If advised 'no fee', records are due by **November 20**.

The LDD is December 20.

If you have any questions or concerns, please let me know if I can be of assistance.

Thank you,

Rachelle Hartley | Information Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
5B 940 Blanshard Street
Victoria BC V8W 9T5
(778) 698-3089 (*please dial all 10 digits*)

Visit our website at [FOI TRANnet](#)

Hartley, Rachelle TRAN:EX

From: MTI FOI REQUESTS TRAN:EX
Sent: December 19, 2018 10:42 AM
To: Transportation, ADM Infrastructure TRAN:EX; Lewthwaite, Jennifer TRAN:EX
Cc: MTI FOI REQUESTS TRAN:EX
Subject: RE: Final approver? RE: Revised Sign Off Package - LDD: Dec 20 | TRA-2018-87290 | GMT Independent Tech Review & related BN's & Rpts to Min
Attachments: Revised Redline TRA-2018-87290.pdf
Categories: REDLINE and/or APPROVAL FORM

Fyi, attached is the revised redline with the final report removed – the applicant will be sent the link to the final report online.

Thank you,

Rachelle Hartley | Information Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
5B 940 Blanshard Street
Victoria BC V8W 9T5
(778) 698-3089 (*please dial all 10 digits*)

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Cc: MTI FOI REQUESTS TRAN:EX
Subject: Final approver? RE: Revised Sign Off Package - LDD: Dec 20 | TRA-2018-87290 | GMT Independent Technical Review & related BN's & Reports to Minister

Thank you Dallas. Jen, will Patrick be the final approver on this request?

LDD: is tomorrow

Rachelle Hartley | Information Analyst
Information Management & Privacy
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Sent: December 19, 2018 7:55 AM

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Subject: RE: Revised Sign Off Package - LDD: Dec 20 | TRA-2018-87290 | GMT Independent Technical Review & related BN's & Reports to Minister

Good morning,

Please see the attached sign off from Patrick. Please note that the report has now been publicly released and can be found via this link [here](#). Please let me know if you need anything else.

Thank you,
Dallas

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Good afternoon Jen,

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The revised redline can be found [here](#).

- Note: recommended harms on Cabinet documents are still applicable and severing has not been removed on those pages.

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Sent: December 6, 2018 12:22 PM

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Cc: Lewthwaite, Jennifer TRAN:EX

Subject: INFRA updated harms on original recs pkg | TRA-2018-87290 | GMT Independent Technical Review & related BN's & Reports to Minister

Good afternoon Rachelle,

As discussed please see an updated HARMS assessment for the original records package from Lisa Gow. Again if there are any questions please let me know.

s.13

Dallas

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FYI - this file will be posted on Open Information.

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Thank you,

Rachelle Hartley | Information Analyst
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From: Transportation, ADM Infrastructure TRAN:EX

Sent: November 15, 2018 9:49 AM

To: MTI FOI REQUESTS TRAN:EX <mtifoirequests@gov.bc.ca>

Cc: Transportation, ADM Infrastructure TRAN:EX <ADMInfrastructureTransportation@gov.bc.ca>; Lewthwaite, Jennifer TRAN:EX <Jennifer.Lewthwaite@gov.bc.ca>

Subject: INFRA Recs (44pgs + 300pg report) | TRA-2018-87290 | GMT Independent Technical Review & related BN's & Reports to Minister

Good morning Rachelle,

Please see the attached records package for the above request and the HARMS summary. As we discussed I have not attached the report as you already have it. Please let me know if you have any questions.

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Dallas

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Sent: Tuesday, November 13, 2018 10:06 AM
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Subject: Fee Estimate Due: Nov 14 | TRA-2018-87290 | GMT Independent Technical Review & related BN's & Reports to Minister

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Will it be more than 3 hours to search for these records (presentation/BNs, etc)? If yes, the fee estimate is due by tomorrow. If not, records along with harms assessment are due by November 20.

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Ministry of Transportation & Infrastructure
5B 940 Blanshard Street
Victoria BC V8W 9T5
(778) 698-3089 (*please dial all 10 digits*)

From: Gow, Lisa A TRAN:EX

Sent: November 8, 2018 11:44 AM

To: MTI FOI REQUESTS TRAN:EX <mtifoirequests@gov.bc.ca>

Subject: Re: New FOI Request - Fee Estimate Due: Nov 14 | TRA-2018-87290 | GMT Independent Technical Review & related BN's & Reports to Minister

Recommend copies of all associated records under similar FOUbelow. iTR report will be released within 60 days

Sent from my iPhone

On Nov 8, 2018, at 10:36 AM, MTI FOI REQUESTS TRAN:EX <mtifoirequests@gov.bc.ca> wrote:

Good morning,

We've received a new FOI request from a *Media* as an applicant seeking the following records:

A copy of the independent technical review of the George Massey Tunnel crossing, as well as all briefing notes and reports provided to the Minister on this review. (Date Range for Record Search: From 10/01/2017 To 11/06/2018).

Note: similar to TRA-2018-86945 currently with DM for final approval.

Please complete the fee estimate below:

1. Will you have responsive records? Y/N _____
2. If yes? How much time in hours? (best guess**) _____
**** Note:** if more than 3 hours, please provide rationale below:
3. Approximate number of pages? (5, 50, 500) _____
4. Are you aware of any other program areas or other public bodies that should be advised of this FOI? If yes, please provide _____

The fee estimate is due by **November 14**. If advised 'no fee', records are due by **November 20**.

The LDD is December 20.

If you have any questions or concerns, please let me know if I can be of assistance.

Thank you,

Rachelle Hartley | Information Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
5B 940 Blanshard Street
Victoria BC V8W 9T5
(778) 698-3089 (*please dial all 10 digits*)

Visit our website at [FOI TRANnet](#)

Hartley, Rachelle TRAN:EX

From: Chislett, Dallas TRAN:EX
Sent: December 6, 2018 12:16 PM
To: MTI FOI REQUESTS TRAN:EX
Subject: INFRA Add'l recs (48pgs) RE: For Review & Approval - Due: Dec 6 | TRA-2018-87290 | GMT Independent Technical Review & related BN's & Rpts to Min
Attachments: TRA_2018_87290 Clean.pdf
Categories: Summary spreadsheet updated

Good afternoon,

Please see additional records package for this request that should be added to the original records. I have provided a HARMS summary below.

s.13

Please let me know if you have any questions.

Dallas

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From: MTI FOI REQUESTS TRAN:EX
Sent: Thursday, December 6, 2018 10:33 AM
To: Chislett, Dallas TRAN:EX
Cc: MTI FOI REQUESTS TRAN:EX; Lewthwaite, Jennifer TRAN:EX
Subject: INFRA Additional Records? RE: For Review & Approval - Due: Dec 6 | TRA-2018-87290 | GMT Independent Technical Review & related BN's & Reports to Minister

Hi Dallas, further to our discussion earlier this week, I understand you will be providing additional records. Is there an ETA on these records along with harms assessment?

Thank you,

Rachelle Hartley | Information Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
5B 940 Blanshard Street
Victoria BC V8W 9T5
(778) 698-3089 (*please dial all 10 digits*)

Visit our website at [FOI TRANnet](#)

From: Hartley, Rachelle TRAN:EX
Sent: November 29, 2018 3:32 PM
To: Lewthwaite, Jennifer TRAN:EX
Cc: MTI FOI REQUESTS TRAN:EX ; Transportation, ADM Infrastructure TRAN:EX
Subject: For Review & Approval - Due: Dec 6 | TRA-2018-87290 | GMT Independent Technical Review & related BN's & Reports to Minister

Good afternoon Jen,

Please find attached the redline records (344 pages) and sign form for final approval. Ministry harms were identified within the records. The FOI analyst has reviewed the records and recommends releasing with minimal severing as per section 12 (Cabinet and local public body confidences) and section 13 (Policy advice or recommendations) under FOIPPA. See attached approval form for further information.

Request wording from Media applicant:

A copy of the independent technical review of the George Massey Tunnel crossing, as well as all briefing notes and reports provided to the Minister on this review. (Date Range for Record Search: From 10/01/2017 To 11/06/2018).

Please return the signed approval on or before **December 6**, so the IAO has time to complete the processing of the file.

FYI - this file will be posted on Open Information.

Please contact me if you have any questions or concerns.

Thank you,

Rachelle Hartley | Information Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
5B 940 Blanshard Street
Victoria BC V8W 9T5
(778) 698-3089 (*please dial all 10 digits*)

Visit our website at [FOI TRANnet](#)

From: Transportation, ADM Infrastructure TRAN:EX
Sent: November 15, 2018 9:49 AM
To: MTI FOI REQUESTS TRAN:EX <mtifoirequests@gov.bc.ca>
Cc: Transportation, ADM Infrastructure TRAN:EX <ADMInfrastructureTransportation@gov.bc.ca>; Lewthwaite, Jennifer TRAN:EX <Jennifer.Lewthwaite@gov.bc.ca>
Subject: INFRA Recs (44pgs + 300pg report) | TRA-2018-87290 | GMT Independent Technical Review & related BN's & Reports to Minister

Good morning Rachelle,

Please see the attached records package for the above request and the HARMS summary. As we discussed I have not attached the report as you already have it. Please let me know if you have any questions.

Thanks,
Dallas

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Sent: Tuesday, November 13, 2018 10:06 AM
To: Gow, Lisa A TRAN:EX; Chislett, Dallas TRAN:EX
Cc: MTI FOI REQUESTS TRAN:EX; Transportation, ADM Infrastructure TRAN:EX
Subject: Fee Estimate Due: Nov 14 | TRA-2018-87290 | GMT Independent Technical Review & related BN's & Reports to Minister

Further to your email below, yes, I'd say that the presentation is responsive as it was used to 'report up' to the Minister.

Will it be more than 3 hours to search for these records (presentation/BNs, etc)? If yes, the fee estimate is due by tomorrow. If not, records along with harms assessment are due by November 20.

Let me know if you have any questions.

Thanks,

Rachelle Hartley | Information Analyst
Information Management & Privacy
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Sent: November 9, 2018 3:35 PM
To: MTI FOI REQUESTS TRAN:EX
Cc: Transportation, ADM Infrastructure TRAN:EX ; Sawatsky, Kim TRAN:EX
Subject: RE: Question re: Records? | TRA-2018-87290 | GMT Independent Technical Review & related BN's & Reports to Minister

There were presentations to MCT – does that count? Also some BNs but would have to check the timing

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Thanks Lisa, the only responsive records for TRA-2018-86945 was the report itself which was withheld as access denied. So, just to confirm regarding this new request, there are no "briefing notes and reports provided to the Minister" re: this review?

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To: MTI FOI REQUESTS TRAN:EX <mtifoirequests@gov.bc.ca>

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Hartley, Rachelle TRAN:EX

From: Colliness, Shari D CITZ:EX
Sent: November 27, 2018 10:22 AM
To: MTI FOI REQUESTS TRAN:EX
Subject: EDRMS CM: LDD Dec 20 Sign off: FOI request TRA-2018-87290
Attachments: Redline TRA-2018-87290.pdf

Categories: Summary spreadsheet updated

Please see attached approval slip and redline for executive review.

Thanks,

Shari Colliness, FOI Specialist
Team Name
Information Access Operations

Hartley, Rachelle TRAN:EX

From: Gow, Lisa A TRAN:EX
Sent: November 22, 2018 12:45 PM
To: MTI FOI REQUESTS TRAN:EX
Cc: Transportation, ADM Infrastructure TRAN:EX
Subject: (okay to release first 3 bullets pg 301) RE: Harms Question | TRA-2018-87290 | GMT Independent Technical Review & related BN's & Reports to Min

Categories: Summary spreadsheet updated

Yes, they can be released.

From: MTI FOI REQUESTS TRAN:EX
Sent: Thursday, November 22, 2018 10:10 AM
To: Gow, Lisa A TRAN:EX
Cc: MTI FOI REQUESTS TRAN:EX; Transportation, ADM Infrastructure TRAN:EX
Subject: Harms Question RE: INFRA Records | TRA-2018-87290 | GMT Independent Technical Review & related BN's & Reports to Minister

Good morning Lisa,

Regarding your harms ^{s.13}
s.13

Please advise.

Thank you,

Rachelle Hartley | Information Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
5B 940 Blanshard Street
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(778) 698-3089 (*please dial all 10 digits*)

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GENERAL REQUEST ☒

PERSONAL REQUEST ☐

Personal Request authorization received date: _____

APPLICANT TYPE	DATE RECEIVED	FOI ANALYST	FEE ESTIMATE DUE	RECORDS DUE
Media	November 7, 2018	Shari Colliness	November 17, 2018	November 22, 2018

REQUEST DETAILS:

A copy of the independent technical review of the George Massey Tunnel crossing, as well as all briefing notes and reports provided to the Minister on this review. (Date Range for Record Search: From 10/01/2017 To 11/06/2018).

Section 1: Initial Records Assessment

Do you hold responsive records? If no, please provide an explanation that can be given to the applicant (if applicable): **YES** ☒ **NO** ☐

Are you aware of other records that may be responsive to this request within your Ministry? **YES** ☐ **NO** ☒

Are you aware of other records that may be responsive to this request held by another public body? **YES** ☐ **NO** ☒

If yes, specify: _____

NO RECORDS RESPONSE APPROVAL:

Please forward to Ministry FOI Contact (if applicable) for Delegated Head's final public body approval if no records have been located.

Final Public Body Approval (Full name, Title)	Signature:	Date:

Section 2: Fee Estimate — General Request only (if this is a Personal Request skip to Section 3)

Please ensure that all reasonable efforts are made to generate as accurate an estimate as possible

Search

Locating/Retrieving

Tasks may include:

- Searching for hard & electronic files
- Reviewing box content lists
- Retrieving records from off site
- Retrieving email records (Outlook)

Estimated Hours

Actual Hours

Producing records

Tasks may include:

- Identifying relevant sources of data/information
- Manual time spent creating and producing records

Estimated Hours

Actual Hours

Volume

Electronic files (in pages):

*Other refers to PDF, Word, Excel, photos and any other electronic file responsive to the request

Email without attachments:

Estimated Pages Actual Pages

Email with attachments:

Estimated Pages Actual Pages

*Other documents

Estimated Pages Actual Pages

Hardcopy files (in pages):

- Average file folder = 1" and holds approximately 200 pages (single sided)
- 1 Standard Records Centre Services Box:
 - If in legal sized folders - 1,800 pages
 - If in letter sized folders - 2,200 pages

Estimated Pages Actual Pages

Preparation

Tasks may include :

- Photocopying/scanning records into electronic format (PDF)
- Ensuring completeness of responsive records
- Copying other types of media; if so please specify: _____

Estimated Hours Actual Hours

Section 3: Search Summary and Program Area Recommendations

Please describe the search for records including what records were searched, (eg. files, email, databases, TRIM files, off site records, etc.), duration of search time, and who concluded the search for records.

Could release of any/all of the responsive records potentially cause harm?

YES ☒

NO ☐

***Harm** – Disclosure of the records would significantly harm the ministry's position, or a third party's interests on a given topic. The harms assessment allows FOI staff to better understand the context of the records and make informed severing recommendations based on potential harms. (Issues associated with possible disclosure through the FOI process that are unrelated to the harms assessment should be communicated to your ministry executive and/or Government Communications and Public Engagement office.)

If yes which information, if released, may cause harm?

- Please reference the applicable records and information of concern, the harms, and associated page numbers below.
- If any of these records have been prepared for, or used to inform, a decision of Cabinet or any of its committees, section 12 (Cabinet confidences) may apply. Please identify the applicable records and advise: (1) what is the status of the issue? and (2) has the decision been made public or implemented?

Ministry harms from program area:

s.13

The IAO's recommendations regarding FOIPPA are appreciated.

(GENERAL REQUEST ONLY)-

Unless specific exemption criteria apply, records provided to the applicant in response to this request will be published on the Government's Open Information Website. If you have any concerns about the publication of the responsive records please indicate here or discuss with your FOI Analyst.

Section 4: Contact Information

Who completed this form? (Full Name, Title):

Phone Number:

Date:

Rachelle Hartley

778-698-3089

November 22, 2018

Harms assessment completed by (Full Name, Title)

Program Area:

Infrastructure

Harms assessment approved by (Full Name, Title)

Hartley, Rachelle TRAN:EX

From: MTI FOI REQUESTS TRAN:EX
Sent: November 22, 2018 12:33 PM
To: Colliness, Shari D CITZ:EX
Cc: MTI FOI REQUESTS TRAN:EX; IAO Business Team CITZ:EX
Subject: EDRMS CM: Records Package | TRA-2018-87290 (GMT Report & BNs) Due November 22, 2018
Attachments: Call for Records.pdf; TRA-2018-87290 Clean Combined.pdf; TRA-2018-87290 HARMS.pdf

Categories: Records/Harms to IAO, Summary spreadsheet updated

Good morning Shari,

Please find attached the responsive records (344 pages), the completed Call for Records form, and a HARMS document listing ministry "harms" concerns.

Note: As requested with similar requests TRA-86224 & TRA-86945, please include the following statement in the applicant's response letter:

s.13

The IAO's recommendations regarding FOIPPA are appreciated.

Thank you,

Rachelle Hartley | Information Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
5B 940 Blanshard Street
Victoria BC V8W 9T5
(778) 698-3089 (*please dial all 10 digits*)

Visit our website at [FOI TRANnet](#)

From: Colliness, Shari
Sent: November 7, 2018 3:45 PM
To: MTI FOI REQUESTS TRAN:EX
Subject: Call for Records TRA-2018-87290 (GMT Report & BNs) Due November 22, 2018

Hello,

New FOI Request Received

Your Ministry has received a formal request made under the *Freedom of Information and Protection of Privacy Act* (FOIPPA).

The wording of request is verbatim.

Legislated Due Date: December 20, 2018

What Do You Need to Do?

Please complete the attached Call for Records form.

- If search and retrieval time is anticipated to exceed 3 hours and/or the total volume of records exceeds 200 pages, complete **only** Sections 1 & 2 of the Call for Records Form as we may be in a position to issue a fee estimate. Then, return the form to the **IAO Business Team Mailbox** by November 17, 2018 . Please await further instruction from IAO as the records will not be required until the fee estimate process has been completed. Once fees have been paid or waived, IAO will contact you to continue the call for records process. IAO will advise you if the request is abandoned and closed.
- If no fees apply then proceed with the call for records process. If the request proceeds, please complete the attached Call for Records Form and return it to **the FOI Analyst assigned with a cc to the IAO Business Team Mailbox** by November 22, 2018.
- Send records via email in PDF format. If email is not possible, please send the records in electronic format (CD, memory stick) via house mail with a copy of this note.

Reminder

You should be aware that FOIPPA obligates us to assist the applicant and to respond without delay, openly, accurately, and completely. In the event that the ministry must defend the adequacy of its search to the Information and Privacy Commissioner at Inquiry, those involved in searching for records may be required to sign affidavits confirming they have conducted an adequate search for relevant records.

Questions and Concerns

Please do not hesitate to contact IAO to discuss:

- whether the records may be routinely releasable;
- whether the information is being prepared for public release or is already publicly available;
- ways in which an applicant may want to narrow/focus their request to reduce potential fees; and/or
- any other questions or concerns relating to this request.

Thank you for your assistance,

Shari Colliness, FOI Specialist
Business / Infrastructure Team
Information Access Operations

Hartley, Rachelle TRAN:EX

From: Chislett, Dallas TRAN:EX
Sent: November 13, 2018 10:30 AM
To: MTI FOI REQUESTS TRAN:EX; Gow, Lisa A TRAN:EX
Cc: Transportation, ADM Infrastructure TRAN:EX
Subject: EDRMS CM: INFRA no fee - gathering | TRA-2018-87290 | GMT Independent Technical Review & related BN's & Reports to Minister

Categories: Summary spreadsheet updated

Hi Rachelle,

I anticipate it should take about 3 hours so no fee.

Thanks,
Dallas

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Hartley, Rachelle TRAN:EX

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Sent: November 13, 2018 10:27 AM
To: Transportation, ADM Infrastructure TRAN:EX
Cc: MTI FOI REQUESTS TRAN:EX; Lewthwaite, Jennifer TRAN:EX
Subject: (spoke to Dallas, confirmed gathering) Records Due: Nov 20 | TRA-2018-87290 | GMT Independent Technical Review & related BN's & Reports to Min

Categories: Summary spreadsheet updated

Thanks Dallas, yes, I will recommend the same severing of the report as under TRA-2018-86945. I already have the report so no need to provide it again under this request.

Further to your email below, please confirm if Infra is gathering the additional records now? (i.e. a search time wasn't provided)

If you are gathering, records along with harms assessment by November 20.

Rachelle Hartley | Information Analyst
Information Management & Privacy
Information Management Branch
Ministry of Transportation & Infrastructure
5B 940 Blanshard Street
Victoria BC V8W 9T5
(778) 698-3089 (*please dial all 10 digits*)

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From: Transportation, ADM Infrastructure TRAN:EX
Sent: November 13, 2018 9:22 AM
To: MTI FOI REQUESTS TRAN:EX
Cc: Transportation, ADM Infrastructure TRAN:EX ; Lewthwaite, Jennifer TRAN:EX
Subject: RE: New FOI Request - Fee Estimate Due: Nov 14 | TRA-2018-87290 | GMT Independent Technical Review & related BN's & Reports to Minister

Good morning,

We will have records, approximately 350-400 pages. Please note that my understanding is that the report will still be fully redacted.

Dallas

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From: Sawatsky, Kim TRAN:EX
Sent: Tuesday, November 13, 2018 9:08 AM
To: Chislett, Dallas TRAN:EX

Subject: FW: New FOI Request - Fee Estimate Due: Nov 14 | TRA-2018-87290 | GMT Independent Technical Review & related BN's & Reports to Minister

From: MTI FOI REQUESTS TRAN:EX

Sent: Thursday, November 8, 2018 10:37 AM

To: Sawatsky, Kim TRAN:EX

Cc: MTI FOI REQUESTS TRAN:EX; Lewthwaite, Jennifer TRAN:EX; Gow, Lisa A TRAN:EX

Subject: New FOI Request - Fee Estimate Due: Nov 14 | TRA-2018-87290 | GMT Independent Technical Review & related BN's & Reports to Minister

Good morning,

We've received a new FOI request from a *Media* as an applicant seeking the following records:

A copy of the independent technical review of the George Massey Tunnel crossing, as well as all briefing notes and reports provided to the Minister on this review. (Date Range for Record Search: From 10/01/2017 To 11/06/2018).

Note: similar to TRA-2018-86945 currently with DM for final approval.

Please complete the fee estimate below:

1. Will you have responsive records? Y/N _____
2. If yes? How much time in hours? (best guess**) _____
**** Note:** if more than 3 hours, please provide rationale below:
3. Approximate number of pages? (5, 50, 500) _____
4. Are you aware of any other program areas or other public bodies that should be advised of this FOI? If yes, please provide _____

The fee estimate is due by **November 14**. If advised 'no fee', records are due by **November 20**.

The LDD is **December 20**.

If you have any questions or concerns, please let me know if I can be of assistance.

Thank you,

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Victoria BC V8W 9T5
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Hartley, Rachelle TRAN:EX

From: Transportation, ADM Infrastructure TRAN:EX
Sent: November 13, 2018 9:47 AM
To: Gow, Lisa A TRAN:EX; MTI FOI REQUESTS TRAN:EX
Cc: Transportation, ADM Infrastructure TRAN:EX; Sawatsky, Kim TRAN:EX; McManus, Andrea TRAN:EX
Subject: EDRMS CM: RE: Question re: Records? | TRA-2018-87290 | GMT Independent Technical Review & related BN's & Reports to Minister

Categories: Summary spreadsheet updated

Lisa,

I've sent the response in now, you can take this one off your radar as we hold all responsive records.

Thanks,
Dallas

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From: Gow, Lisa A TRAN:EX
Sent: Friday, November 9, 2018 3:35 PM
To: MTI FOI REQUESTS TRAN:EX
Cc: Transportation, ADM Infrastructure TRAN:EX; Sawatsky, Kim TRAN:EX
Subject: RE: Question re: Records? | TRA-2018-87290 | GMT Independent Technical Review & related BN's & Reports to Minister

There were presentations to MCT – does that count? Also some BNs but would have to check the timing

From: MTI FOI REQUESTS TRAN:EX
Sent: Friday, November 9, 2018 9:17 AM
To: Gow, Lisa A TRAN:EX
Cc: MTI FOI REQUESTS TRAN:EX; Transportation, ADM Infrastructure TRAN:EX; Sawatsky, Kim TRAN:EX
Subject: Question re: Records? | TRA-2018-87290 | GMT Independent Technical Review & related BN's & Reports to Minister

Thanks Lisa, the only responsive records for TRA-2018-86945 was the report itself which was withheld as access denied. So, just to confirm regarding this new request, there are no “briefing notes and reports provided to the Minister” re: this review?

Rachelle Hartley | Information Analyst
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From: Gow, Lisa A TRAN:EX

Sent: November 8, 2018 11:44 AM

To: MTI FOI REQUESTS TRAN:EX

Subject: Re: New FOI Request - Fee Estimate Due: Nov 14 | TRA-2018-87290 | GMT Independent Technical Review & related BN's & Reports to Minister

Recommend copies of all associated records under similar FOUbelow. iTR report will be released within 60 days

Sent from my iPhone

On Nov 8, 2018, at 10:36 AM, MTI FOI REQUESTS TRAN:EX <mtifoirequests@gov.bc.ca> wrote:

Good morning,

We've received a new FOI request from a *Media* as an applicant seeking the following records:

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The LDD is December 20.

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Thank you,

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Information Management Branch
Ministry of Transportation & Infrastructure
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Victoria BC V8W 9T5
(778) 698-3089 (*please dial all 10 digits*)

Hartley, Rachelle TRAN:EX

From: Sawatsky, Kim TRAN:EX
Sent: November 9, 2018 1:35 PM
To: MTI FOI REQUESTS TRAN:EX; Gow, Lisa A TRAN:EX
Cc: Transportation, ADM Infrastructure TRAN:EX; Chislett, Dallas TRAN:EX
Subject: EDRMS CM: RE: Question re: Records? | TRA-2018-87290 | GMT Independent Technical Review & related BN's & Reports to Minister

Categories: Summary spreadsheet updated

We are currently searching and will advise ASAP...

Kind regards,

Kim Sawatsky

Executive Administrative Assistant
Assistant Deputy Minister's Office – Infrastructure and Major Projects
Ministry of Transportation and Infrastructure
Telephone: 250-387-6742

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From: MTI FOI REQUESTS TRAN:EX
Sent: Friday, November 9, 2018 9:17 AM
To: Gow, Lisa A TRAN:EX
Cc: MTI FOI REQUESTS TRAN:EX; Transportation, ADM Infrastructure TRAN:EX; Sawatsky, Kim TRAN:EX
Subject: Question re: Records? | TRA-2018-87290 | GMT Independent Technical Review & related BN's & Reports to Minister

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From: Gow, Lisa A TRAN:EX
Sent: November 8, 2018 11:44 AM
To: MTI FOI REQUESTS TRAN:EX
Subject: Re: New FOI Request - Fee Estimate Due: Nov 14 | TRA-2018-87290 | GMT Independent Technical Review & related BN's & Reports to Minister

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Thank you,

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Ministry of Transportation & Infrastructure
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Victoria BC V8W 9T5
(778) 698-3089 (*please dial all 10 digits*)

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From: [MTI FOI REQUESTS TRAN:EX](#)
To: [Sawatsky, Kim TRAN:EX](#)
Cc: [MTI FOI REQUESTS TRAN:EX](#); [Lewthwaite, Jennifer TRAN:EX](#); [Gow, Lisa A TRAN:EX](#)
Subject: EDRMS CM: New FOI Request - Fee Estimate Due: Nov 14 | TRA-2018-87290 | GMT Independent Technical Review & related BN's & Reports to Minister
Date: November 8, 2018 10:36:48 AM

Good morning,

We've received a new FOI request from a *Media* as an applicant seeking the following records:
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Thank you,

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