Minister's Quarterly Travel Expense Summary

Quarter: 2018 January to March

Name: Honourable Melanie Mark

Portfolio: Education

Travel expense summary (amount paid this quarter):

In Province Flights: \$ 5,763.79

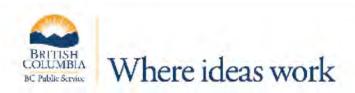
Other Travel in Province: \$ 1,441.72

Out of Country Travel:

Out of Province Travel:

Total travel expenses paid this quarter: \$ 7,205.51

Travel expenses fiscal year-to-date: \$20,781.92



Travel Voucher (Restricted Use)

Control No.

E127806

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

	lelanie rganization ed Education				Persona Jo	mployee ID I Information b Title Minister		(25	ne Number 0) 356-0179 rel Group C		
						7. Special Ch	Cheque Issue 8. Cheque Stub Information				
2017/12 Type of In Provi	Travel	fau Cha	Minist	ason for erial Busi					Headquar		
PO Box	9080 Stn Pro	ov Govt	Victoria	BC V8W	/ 9E2						
16. Travel Dates	17. PI	aces T	ravelled		18. P Ve	Personal hicle Use	19. Other Transport	and the second s	22. Lodgin		cellaneous
2017 12/11 12/12 12/13 12/15 12/18	Vancouver Vancouver Vancouver Van/PC/V/ Vancouver	AN	930 1000 0830 1100 1130	1230 1400 1200 1730 1430	150 36 30 58 20	19.08 15.90 30.74	Costs	27.00 27.00	Costs	7.50	Describe prking
12/20 12/21 12/21	Vancouver Van/NV/Va Vancouver	an	1000 0915 0700	1400 1330 0701	27 36			27.00		33.60	dry cleaning
TOTALS	OF COLUM	NS			-	36 . \$ 189.21	37. \$ 0.00	38 . \$81.0	39. 0 \$ 0.00	40. \$ 41.10	Claim Total \$ 311.31
				51. STOB 5702 5701	Proje 1100 11 MTV	ect 000	45. Supplier Code Government Financial Information		Amount \$ 277.71 \$ 33.60		
	avel Advance	•	1			Y 4		1			
	019		- 146				AM	OUNT DUE	TO EMPLO	YEE	54 . \$ 311.31
- Certific disburse a result for whice	loyee Signated this travelements made of travel on generated the large of travel on generated the large materials.	expense and/or jovernm	e claim is allowan ent busi	s a true st ces to whi ness as d	ich I am etailed	entitled as above and	Print Name			Date Signed	
- Certific	nding Author ed correct pur stration Act ar	rsuant to	o section	32 & 33	t Trail) of the F	inancial	Print Name	е		Date Signed	
- Requis	ment Authori sition for payr stration Act.					e Financial	Print Name	e		Date Signed	

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

> Audited 2018Jan04 SLP

Notes for Travel Voucher E127806 Melanie Mark

Dec 11, 2017 – drive to Squamish for event – drive home

Dec 12, 2017 – drive to DTVan for meetings – drive home

Dec 13, 2017 – drive to DTVan for meetings – drive home

Dec 15, 2017 – drive to Port Coquitlam for meetings – drive home

Dec 18, 2017 – drive to Vancouver for event (7.50 prking – pd by m/c) – drive home

Dec 20, 2017 – drive to Vancouver for meeting – drive home

Dec 21, 2017 – Drive to West Vancouver for tours – drive home

Dec 21, 2017 – Marv's One Hour Drycleaners (33.60 pd by visa)

JAN 000011

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Government Financial Information

Your Receipt, Thank You! www.advancedparking.co

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Contract the said

Francisco Vision

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The second secon

Purchase Date/Time: 09:53am Dec Total Due: \$7.50 Rate: 1 Total Paid: \$7.50 Payr Ticket #: 00002758 SN #: 520014501834 Setting: APS Lot 0036 Mach Name: Meter 1

 $\frac{1}{(1+\epsilon)^{2}}\frac{1}$

2:53 PM C 18, 2017 RECEIPT Advanced Parking Lot 0036

ASIN AND POS

AMOUNT	MARV'S ONE HOUR DRYCLEANERS 4786 Imperial Street Phone: (604) 433-6112										
ADDRESSPE PHONE	Sonal Information -	SLOT	2) 4Bell SAT								
HOUR	AM 8 9 10 17 12 PM 1	10121	4 5 6								
	TROUSERS	9131	4 3 6								
	SUITS 2 PC 3 PC		-								
	SHIRTS		_								
100	OVERCOATS RAINCOATS		-								
	SWEATERS										
	DRESSES 1 Pell Fich	13	00								
	BLOUSES	-	35								
1	SKIRTS		-								
	JACKETS COSTORIE	11	(1)								
	TIES (FICE K)	4									
	G.S.T.	52	10								
DATE											

Cox, Michael AEST:EX

From:

passengerservices@helijet.com

Sent:

Wednesday, December 13, 2017 10:29 AM

To:

Cox, Michael AEST:EX

Subject:

Thank you for choosing to take off with Helijet!



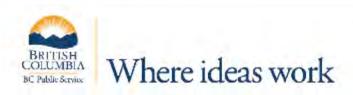
Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer #	Government Financial Information
	Name	Melanie Mark
	Company	Ministry Of Advanced Education, Skills & Training

Booking a sovernment Pinancial Information		
Friday, November 3, 2017	Invoice #218451	
	FARE-YWH-Full_Winter17-18	\$300.00
711 10:00 Vancouver Harbour	+ GST	\$15.00
10:35 Victoria Harbour		
	Billing	\$300.00
35 minutes	Taxes	\$15.00
Confirmed	Grand Total	\$315.00
1 Bassangara Full Fara	Mastercard	\$315.00
Passengers - Full-Fare Melanie Mark, Female	Date / Time November 3, 2017	@ 9:23:55 AM
	Summary Government Financial In	formation
Add to Calendar	Expiration	



Travel Voucher (Restricted Use)

Control No.

E127886

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	Melanie Organization ced Education			Pers	mployee II sonal Informa ob Title Minister) tion	Т	Phone (250) Fravel 4	356-			
5. Date Completed 6. Fiscal Year 7. Special Ch 2018/01/05 2018						Cheque Is:	sue	8	B. Ch	eque Stub	Informa	tion
Type of Travel 14. Reason for Travel In Province Ministerial Business									quarters ouver			
	ing Address for Check 9080 Stn Prov Govt		BC V8W	9F2								
16. Travel Dates	17. Places Tra		DC VOIV	18. P	ersonal	19. Other Transport	Other Meals		ging	20. & 21.	Miscella	neous
2018 01/03	Destination Richmond	Start 0730	End 1100	Km 51	Cost 27.03	Costs	Cost	Cos		Cost	Describe parking drycleaning	
01/09 01/10 01/11 01/12 01/16	* Van/Kamloops/Van(Vancouver Vancouver Richmond	0900 0930 1000	1830 1330 1430 1500	37 27 21 54	19.61 14.31 11.13 28.62	42.30	48.50			22.00 19.95		
01/17 01/17 01/18 01/19	*Surrey/Kamloops(AC Vancouver Vancouver Vancouver	0730 0815 1315 0845	1830 1000 1915 1345	30 30 27	0.00 15.90 15.90 14.31	42.30	48.50 27.00			Personal Info	rmation	
TOTALS	S OF COLUMNS				36 . \$ 146.81	37 . \$ 42.30	38. \$ 124.00	39 .	0.00	40 . 41 .95 \$ Person	С	Personal 355.06
				0	51. STOB 5702 5701		Project Supplier Code 1100000 Government Financial \$Pe			Amount \$ Person \$119.95		
	avel Advance 019	r			Ť	1		Ĭ			100	
					Į.		AMOUNT D	UE T	O EN	MPLOYEE		54. \$.Perso 7
- Certifi disburs a result	ployee Signature (See ied this travel expense sements made and/or a t of travel on governme ch I have not been and	claim is llowance nt busine	a true sta es to whice ess as de	ch I an etailed	n entitled as above and		ame			Date S	Signed	nal
56. Spe - Certifi	nding Authority Sign fied correct pursuant to stration Act and related	section 3	32 & 33 0		inancial	Print N	lame			Date s	Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.						Print N	lame			Date :	Signed	

Ministry Payment Authority ARCS 1050-06

Audited 2018Jan30 SLP

Notes for Travel Voucher (Restricted Use) E127886 for Mark, Melanie

1 note(s) returned.

Created On		Author	Note
2018/01/05 11:26:00	Flesh, Cindy (IDIR\CFLESH)	Cindy.Flesh@gov.bc.ca	see attached

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Notes for Travel Voucher E127806

Melanie Mark

Jan 3, 2018 - drive to Richmond for event - drive home

Jan 9, 2018 – drive to Vancouver airport (22.00 prking pd by m/c) Van/Kamloops (AC pd by purchasing card) – share ride to event – share ride to Kamloops airport – Kamloops/Van (AC pd by purchasing card) – drive home.

Jan 10, 2018 – drive to DTVan for meetings – drive home. Miscellaneous charge of 19.95 (Mav's One Hour Drycleaners)

Jan 11, 2018 - drive to DTVan for tours - drive home.

Jan 12, 2018 - drive to Richmond for event - drive home.

Jan 16, 2018 – share ride to Surrey for announcement – share ride to Vancouver airport Van/Kamloops (AC pd by purchasing card) – share ride to announcement – share ride to airport Kamloops/Van (AC pd by purchasing card) – BlackTop cab (42.30 pd by m/c) to home.

Jan 17, 2018 – Drive to DTVan for meetings – drive home Personal Information

Jan 18, 2018 - Drive to DTVan for meetings - drive home.

Jan 19, 2018 - Drive to DTVan for meeting - drive home.

Z 4 5 E	PREPAID ONE HO 478 Phon	MARV'S UR DRYCLEANERS 6 Imperial Street e: (604) 433-6112
ADDRESS PHONE	Personal Information	SLOT NO. / /
DAY	II WEN I WEN	- (/)
HOUR	AM 8 9 10 11 12 PM 1 TROUSERS SUITS 2 PC 3 PC SHIRTS OVERCOATS ARAINCOATS DRESSES BLOUSES SKIRTS JACKETS TIES	FRI SAT 2 3 4 5 6
DATE	G.S.T.	
	7/0, 2018 TOTAL -	19 0=

MARY'S ONE HOUR DRY CLEANIN 4786 IMPERIAL STREET BURNABY BC V6J 1C2

	37770052 0000302 1000302 emment Financial mation C 08: 44: 50
PURCI	IASE
TOTAL	\$ 19.95
AUTH# 052291 HTS#: TRANS	E: 0011 20180115084451 ACT10N PED 000
THAI	NK YOU Ins 00031010 EB5F80CB3D 0000
VER:	CTP_PAX_APP_104 MER COPY

Vancouver Airport Receipt No: 6896/0606/00606 01/09/18 GST R127267383

Pay parking ticket 22.00 \$ 01/09/18 08:17 - 01/10/18 08:17 Length Of Stay: 1 Days, 00:00 Epan:02995157015011098009298320?? Unit ID:109

Total Amount 22.00 \$ Net Amount: 17.31 \$ Parking Sales Tax 3.64 \$ GST+ 1.05 \$ Credit Mastercard 22.00 \$

YUR PARKING

TYPE: PURCHASE

ACCT: MASTERCARD

RD \$ 22.00 Government Financial

CARD NUMBER: DATE/TIME: REFERENCE #:

Information 09/01/2018 06:08:05 PM 662511600011721070 C

AUTH #:

210805

MasterCard A0000000041010 0000008000E800 VERIFIED BY PIN

01 APPROVED - THANK YOU 027 -- IMPORTANT --Retain this copy for your records CUSTOMER COPY

DUPLICATE

BLACKTOP & CHECKER
CABS#46
777 PACIFIC ST
VANCOUVER BC

DUPLICATE

CARD Government Financial Information

CARD TYPE MASTERCARD

DATE 20 18 / 0 1 / 16

TIME 3241 18:42:39

CLERK ID RECEIPT NUMBER

C85012222-001-568-004-0

PURCHASE

AMOUNT \$42.30
TIP Personal Information

TOTAL

MasterCard A0000000041010 E1970344529CF4BF 0000008000-E800 B22E29A3F8E6C241

APPROVED

AUTH# 214239 THANK YOU 01-027

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

DUPLICATE

Security Concern

Victoria, BC, Security Concern

Ms Melanie Mark

Personal Information

Room

: 0436

Arrival Date

: 12/05/17

Invoice No.

Personal Information

Folio No.

Conf. No.

: 5400465

Cashier No.

: 53

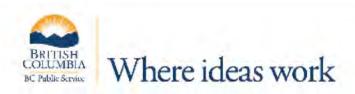
Billing Date

: 01/30/18

A/R Number

Min of Advanced Education

Date	Description		Debit	Credit
12/05/17	Room Charge		99.00	
12/05/17	Destination Market	ting Fee	0.99	
12/05/17	Provincial Room T	ax	11.00	
12/05/17	Room GST		5.00	
01/30/18	Mastercard	99.00 0.99 11.00 Government Financial Information Total 115.99	115.99	
0.02.2611.5.0.27	ST Total - 5.00	Total	115.99	115.99
H/GST # Bu	ST Total - 0.00 siness Information	Balance	0.00	



Travel Voucher (Restricted Use)

Control No.

E127952

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	lelanie rganization ed Education			Р	Employer Personal Information Job Title Minister	e ID mation		(250)	e Num) 356-0 el Grou	100		
	. Date Completed 6. Fiscal Year 7. Special C 2018/01/24 2018						Issue		8. Che	eque Stub In	forma	ation
Type of Travel 14. Reason for Travel In Province Ministerial Business								Heado vanco	quarters ouver			
	ng Address for C 9080 Stn Prov Go		oria BC \	/8W/ QE	2							
16. Travel Dates	17. *PCard Places To			18. Pe	ersonal	19. Other Transport	20. & 21. Meals	22.	lging	20. & 21. M	liscell	aneous
2018 01/23 01/24	Vancouver *Van/Vic/Van(HJ)	Start 0845 0645	End 1630 1815	Km 30 27	15.90 14.31	Costs 8.40	Cost 27.00 61.00		osts	Cost Describe		cribe
01/25 01/26 01/30 01/31 02/05 02/06	Vancouver Vancouver Vancouver * Van/Vic/Van _(HI) * Victoria (HJ) * Vancouver (HJ)	0745 1115 0730 0630 0650 0700	1000 1500 1000 1945 2359 1800	30 30 26 27 14	15.90 15.90 13.78 14.31 7.42 7.42	49.00	61.00 48.50 27.00	12	23.02			
02/07 02/08	*Van/Vic/Van(HJ) *Van/Kel/Van(AC	0700	1615 1815	27 36	14.31 19.08	9.00	39.50 27.00	39.		37.75 40.	prki	ng/dry cleaning Claim Total
	OF COLUMNS				\$ 138.33	\$ 66.40	\$ 291.00		23.02			\$ 656.50
8.			8000 8000	Line STOB 5702 5750 5701		52. Project 1100000 11MTCCA 11MTVNC 1MTVGGA111			Supplier Coo Government Financial Information	de	Amount \$ 454.58 \$ 237.00 \$ 141.90 \$ 123.02	
	avel Advance	T.			Ĭ.	1			1			
	019				- L		AMOUNT	DUE 1	TO EM	PLOYEE	Ţ	54 . \$ 656.50
- Certified disburse a result for which	loyee Signature (ed this travel exper ements made and/ of travel on govern th I have not been	nse clai or allow nment b	m is a tru vances to ousiness a	e stater which I as detai	am entitled led above a	as nd	Name			Date Sig	ned	
party. 56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Name Date Signed						
- Requis	ment Authority Signification for payment partition Act.						t Name		Ī	Date Sig	gned	

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

> Audited 2018Feb26 SLP

Notes for Travel Voucher (Restricted Use) E127952 for Mark, Melanie

1 note(s) returned.

Created On		Author	Note
2018/01/24 11:08:10	Flesh, Cindy (IDIR\CFLESH)	Cindy.Flesh@gov.bc.ca	see attached for notes

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Notes for Travel Voucher E127952

Melanie Mark

Jan 23, 2018 - Drive to DTVan for meetings - drive home

Jan 24, 2018 – CCA Victoria – drive to helijet Van/Vic – shuttle to buildings – meetings – Bluebird Taxi (8.40 pd by m/c) to helijet Vic/Van – drive home

Jan 25, 2018 – drive to DTVan for meetings – drive home (pd by purchasing card) Jan 25, 2018 – drive to DTVan for meetings – drive home

Jan 26, 2018 - drive to DTVan for meetings - drive home

Jan 30, 2018 - drive to DTVan for meetings - drive home

Jan 31, 2018 – CCA Victoria - drive to helijet Van/Vic (pd by purchasing card) – shuttle to buildings – meetings – share ride to airport Vic/Van (AC pd by purchasing card) – Richmond Taxi (49.00 pd by m/c) home

Feb 5, 2018 – CCA Victoria – drive to helijet Van/Vic (pd by purchasing card) – shuttle to buildings – meetings – o/n hotel (pd by m/c)

Feb 6, 2018 – CCA Victoria – walk to buildings for meetings – share ride to helijet Vic/Van (pd by purchasing card) – drive home.

Feb 7, 2018 - CCA Victoria – drive to helijet Van/Vic – shuttle to buildings – meetings – Bluebird Taxi (9.00 pd by m/c) to helijet Vic/Van – drive home

Feb 8, 2018 – drive to airport (prking 22.00 pd by m/c) Van/Kelowna (AC pd by purchasing card) share ride to events – share ride to back to airport Kel/Van (AC pd by purchasing card) – drive home. Marv's One Hour Drycleanders (15.75 pd by visa)

BLUEBIRD CABS #90 2612 QUADRA ST VICTORIA BC

Government Financial

CARD Information

CARD TYPE MASTERCARD

DATE 2018/01/24 TIME 5674 16:30:01

RECEIPT NUMBER

C85069018-001-077-005-0

PURCHASE

AMOUNT \$8.40

T I P Personal Information

TOTAL

MasterCard A00000000041010 BF8B5BBBFAB61BD8 0000008000-E800 59FF3888B2E7FE69

APPROVED

AUTH# 193001

01-027

THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

PHONE, 250, 382, 2222

Part my Control

RICHMOND TAXI #80 2440 SHELL RD V6X2P1 RICHMOND BC 20122234

1115

++++

01-31-2018 19:36:20 Acet # Government Financial
Exp Date "/" Card
Name: MELANIE Son MARK
AG000000041010 Na Card Type MC MasterCard

Trace # 450002 Operator 280 FB2012223401 Inv. # 280

Auth # 223620

RRN 001517002

Total

\$49.00

00) APPROVED-THANK YOU

Retain this copy for your records Customer copy

604-272-1111

Hope you have a nice ride Book online

WWW.Richmondtaxi.ca

Book your Taxi through Smart Phone/Iphone/Android Free App downloa available

PASION C

Security Concern

Victoria, BC, Security Concern

Ms Melanie Mark

Personal Information

Room

0428

Arrival Date

02/05/18

Invoice No.

Personal Information

Folio No.

Conf. No.

5635720

Cashier No.

53

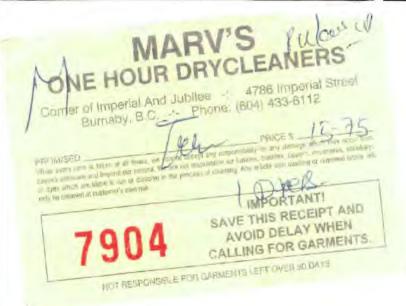
Billing Date

02/06/18

Min of Advanced Education

A/R Number

Date	Description		Debit	Credit
02/05/18	Room Charge		105.00	
02/05/18	Destination Marketing Fee		1.05	
02/05/18	Provincial Room Tax		11.67	
02/05/18	Room GST		5.30	
02/06/18	Mastercard	Government Financial Information	5.55	123.02
	ST Total - 5.30 ST Total - 0.00	Total	123.02	123.02
H/GST # Bu	siness Information	Balance	0.00	



Vancouver Airport Receipt No: 5873/0608/00608 02/08/18 GST R127267383

Pay parking ticket 22.00 \$ 02/08/18 09:37 - 02/09/18 09:37 Length Of Stay: 1 Days, 00:00 Epan:02995157015011088039346510?? Unit ID:108

Total Amount 22,00 \$
Net Amount: 17.31 \$
Parking Sales Tax 3.64 \$
GST+ 1.05 \$
Credit Mastercard 22,00 \$

YUR PARKING

TYPE: PURCHASE

ACCT: MASTERCARD \$ 22,00
CARD NUMBER: Government Financial
DATE/TINE: 08/02/2018 05:49:57 PM

REFERENCE 8: 562511890011718820 C AUTH N: 204957

MasterCerd A0000000041010 0000008000E800 VERIFIED BY PIN

> 01 APPROVED - THANK YOU 027 -- IMPORTANT --

Retain this copy for your records
CUSTOMER COPY

11000000 WK

BLUEBIRD CABS #75 2612 QUADRA ST VICTORIA BC

CARD Government Financial Information

CARD TYPE MASTERCARD
DATE 2018/02/07
TIME 7161 14:36:13

C85021072-001-083-002-0

RECEIPT NUMBER

PURCHASE

TOTAL

\$9.00

MasterCard A00000000041010 665BF51523B638B6 0000008000-E800 AC0766F7662643C7

APPROVED

AUTH# 173613 01-027 THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

1/20/2015 1/20/2015 MARV'S ONE HOUR DRY CLEANIN 4786 IMPERIAL STREET BURNABY BC V5J 1C2

TERM # 37770052
INVOICE # Personal
SEQUENCE # I floods 69
CARD Information

CARD Information CREDIT/ VISA C9: 05: 59

PURCHASE

TOTAL

\$ 15.75

AUTH#. 083561 B: 0025 HTS#: 20180208090601

> TRANSACTION APPROVED 000

> > THANK YOU

VISA Desiardins AID: A0000000031010 AROC: C15AD9A4E91A3748 TVR: 0000000000

VER: CTP PA

CTP_PAX_APP_104
CUSTOMER COPY

5701 5701 81 bys 015A



Travel Voucher (Restricted Use)

Control No.

E128097

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Advance	rganization ed Education	I & Fine	al Vaar	N	b Title linister	Chagua lagu	4	el Group Code		Han
5. Date Completed 6. Fiscal Year 7. Special 2018/02/14 2018						Cheque Issue 8. Cheque Stub Information				
Type of Travel 14. Reason for Travel Ministerial Business								Headquarters vancouver	5	
12. Mailir PO Box	ng Address for Ch 9080 Stn Prov Gov	eque Victoria	BC V8W	9F2						
16. Travel Dates 2018 02/12 02/13 02/14 02/15	17.	Start 1930 0700 0700 0700		18. Pe	rsonal icle Use Cost 0.00 0.00 0.00 0.00	Other Transport Costs 46.00	20. & 21. Meals Cost 14.50 61.00 61.00 al 61.00 ti	Lodging Costs 174.56 174.56	20. & 21. Misc	cellaneous Describe
TOTAL S	OF COLUMNS				36. \$ 0.00	37. 76.90 \$ Perso	38 . \$ 197.50	39 . \$ 523.68	40 . \$ 0.00	Claim Total \$Person_
8. Client 0 0	49. t Code Resp 019 110 019 110 019 110	01 01	Service L 1800 1800 1800	0 0	51. STOB 5701 5750 5751	52. nal Pro 11M 11M	Dject MTVNC MTCCA MTCCA	45. Supplier Government Fir Information	Code	al Amount \$Pers 0 \$ 199450 \$ 523.68
	vel Advance	Ė			Ĭ	1		1		
						-		⊥ TO EMPLOYE		54. \$Person_
- Certifie disburse a result for which	loyee Signature (Sed this travel expensements made and/or of travel on governre h I have not been a	e claim is allowand nent busi	s a true sta ces to whi ness as d	ch I am etailed a	entitled as above and		10	Dat	e Signed	
- Certifie	nding Authority Sig ed correct pursuant tration Act and relat	to section	32 & 33		nancial	Print Nar	me	Dat	te Signed	
	nent Authority Sign				Financial	Print Na	me	Dat	te Signed	

Ministry Payment Authority ARCS 1050-06

Audited 2018Feb26 SLP

Notes for Travel Voucher (Restricted Use) E128097 for Mark, Melanie

1 note(s) returned.

Created On		Author	Note
2018/02/15 16:58:40	Flesh, Cindy (IDIR\CFLESH)	Cindy.Flesh@gov.bc.ca	see attached for notes

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Notes for Travel Voucher E128097

Melanie Mark

Feb 12, 2018 – CCA Victoria – Bonny's Taxi (46.00 pd by m/c) to airport – Van/Vic (AC pd by purchasing card) – share ride to hotel – o/n

Feb 13, 2018 - CCA Victoria - walk to buildings for meetings - walk to hotel - o/n

Feb 14, 2018 - CCA Victoria - walk to buildings for meetings - walk to hotel - o/n

Feb 15, 2018 – CCA Victoria – walk to buildings for meetings – shuttle to helijet Vic/Van (pd by purchasing card) – Vancouver Taxi^{Personal}_{Information}od by m/c) to home.

Melanie Mark Parliament Buildings Victoria, BC V8V 1X4 Canada

Company Name: NDP Caucus

Group Name:

Room No. : 1501 Arrival : 02-12-18 Departure : 02-15-18

Folio No. Personal Information Conf. No. : 170893

AR No. Reference No.

Custom Ref.

Date	Description		Charges	Credits
02-12-18	Room Charge		140.00	
02-12-18	DMF 1%		149.00	
02-12-18	Hotel Room Tax 11%		1.49	
02-12-18	GST 5%		16.55	
02-13-18	Room Charge		7.52	
02-13-18	DMF 1%		149.00	
02-13-18	Hotel Room Tax 11%		1.49	
02-13-18	GST 5%		16.55	
02-14-18	Room Charge		7.52	
02-14-18	DMF 1%		149.00	
02-14-18	Hotel Room Tax 11%		1.49	
02-14-18	GST 5%		16.55	
02-15-18	Mastercard		7.52	
02-13-10	Government Financial Information			523.68
		Total Charges	523.68	
		Total Credits		523.68

Balance 0.00

Guest Signature:

Security Concern MASTERCARD
2018 / 02 / 15
5954 08:16:58 C82021369-001-068-390-0 PRE-AUTH COMPLETION RECEIPT NUMBER TOTAL CARD DATE

A0000000041010 MasterCard

AUTH# 015521 THANK YOU APPR0V

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS CARDHOLDER COPY

PA BY TOOR

Page No. 1 of 1

BONNY'S TAXI B 78 5759 SIDLEY STREET BURNABY BC

CARD Government Financial Information

CARD TYPE MASTERCARD
DATE 2018/02/12
TIME 5200 19:54:07
CLERK ID 02
RECEIPT NUMBER

C85025277-001-498-003-0

PURCHASE TOTAL

\$46.00

MasterCard A00000000041010 D3CF14FC19CCAAC0 0000008000-E800 06BEBAD7CBB77622

APPROVED

AUTH# 225407 THANK YOU

01-027

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

VANCOUVER TAX! 790 CLARK DR VANCOUVER

Government Financial

CARD Information

MASTERCARD CARD TYPE 2018/02/15

DATE 5074 19:52:03 TIME 4444

CLERK ID 48172 INVOICE #

RECEIPT NUMBER C85000913-001-527-005-0

PURCHASE

AMOUNT

\$30.90

TIP TOTAL Personal Information

MasterCard A0000000041010 CEADF28FED510C62 0000008000-E800 DAC609B473D357C4

APPROVED

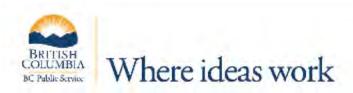
AUTH# 225203 THANK YOU

01-027

CARDHOLDER COPY

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PA RY MINC



Travel Voucher (Restricted Use)

Control No.

E128142

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Employee ID Mark, Melanie Personal Informatio Client Organization Job Title Advanced Education Minister					on	(25	one Numb 50) 356-01 vel Group	79	9			
	ompleted		cal Year		7. Special	Cheque Issue 8. Cheque Stub Information					n	
Type of In Provir	Travel	Minis	eason for terial Busin					Headqu Vancou		3		
PO Box 16.	9080 Stn Prov Gov 17.	t Victoria		18.	N. 1852 T	19.	20. & 21.	22.		20. & 2		82.5
Dates 2018	*PCard Destination	Travelle Start	End		ersonal hicle Use Cost	Other Transport Costs	Meals Cost	Lodg	sts	Cost	lisce	llaneous Describe
02/18 02/19 02/20 02/21 02/22	*Victoria (AC) Victoria Victoria Victoria *Vancouver (HJ)	1930 0700 0700 0700 0700	2359 2359 2359 2359 2359 1945		0.00 0.00 0.00 0.00 0.00	93.70	14.50 61.00 61.00 48.50 39.50	17 17	74.56 74.56 74.56 74.56			
TOTALS	OF COLUMNS				36. \$ 0.00	37. \$ 128.00	38. \$ 224.50	39. \$ 69	98.24	40 . \$ 0	.00	Claim Total \$ 1050.74
0	49. COde Resp 019 1100 019 1100	01 01	Service Li 18000 18000 18000	ne	51. STOB 5701 5750 5751	11M		45. Supr Governme Informatio				Amount \$ 128.00 \$ 224.50 \$ 698.24
Less Tra	vel Advance									-		
	019					AMO	OUNT DUE 1	L TO EMPLO	OYEE		54.	\$ 1050.74
- Certifie disburse a result	loyee Signature (Sed this travel expenements made and/of travel on governing I have not been a	se claim i or allowan ment bus	s a true sta ces to whi iness as de	ch I an etailed	n entitled as above and		ne		Dat	e Signed		
56. Spen	ding Authority Signal Correct pursuant tration Act and rela	to section	n 32 & 33 d	t Trail) of the F	inancial	Print Nar	me		Dat	te Signe	d	
- Requis	nent Authority Sig sition for payment p tration Act.				e Financial	Print Na	me		Dat	te Signe	d	

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audited 2018Feb26

Notes for Travel Voucher (Restricted Use) E128142 for Mark, Melanie

1 note(s) returned.

Created On		Author	Note
2018/02/19 13:36:06	Flesh, Cindy (IDIR\CFLESH)	Cindy.Flesh@gov.bc.ca	see attached for notes

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Notes for Travel Voucher E128142

Melanie Mark

Feb 18, 2018 – CCA Victoria – Bonny's Taxi (29.10 pd by m/c) to airport – Van/Vic (AC pd by purchasing card) – Yellow Cab (64.60 pd by m/c) to hotel – o/n

Feb 19, 2018 - CCA Victoria - walk to buildings for meetings - walk to hotel - o/n

Feb 20, 2018 - CCA Victoria - walk to buildings for meetings - walk to hotel - o/n

Feb 21, 2018 - CCA Victoria - walk to buildings for meetings - walk to hotel - o/n

Feb 22, 2018 – CCA Victoria – walk to buildings for meetings – shuttle to helijet Vic/Van (pd by purchasing card) – Vancouver Taxi (34.30 pd by m/c to home

BONNY'S TAXI B 58 5759 SIDLEY STREET BURNABY

Government Financial Information

CARD

CARD TYPE

MASTERCARD

DATE

2018/02/18

TIME

5271 18:17:00

CLERK ID

RECEIPT NUMBER

C85026979-001-868-003-0

PURCHASE

AMOUNT

\$29.10 Personal Information

TIP

TOTAL

MasterCard A0000000041010 BAC4E176DB43CD96 0000008000-E800 1B6B7CFD79FC0067

APPROVED

AUTH# 211700

01-027

THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

11mmTunce PA by m/c

YELLOW CAB 817 FISGARD STREET V8W1R9 VICTORIA 21852400 GH21852400A1

Acct # Government Financial C Exp Date **/** Card Type MC Name: MELANIE Son MARK

A0000000041010al

MasterCard

Operator: 100 Trace # 1973 Inv. # 436

Auth # 015521

RRN 001166005

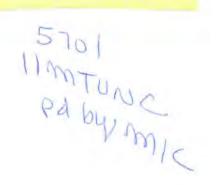
Total

\$64.60

(001) APPROVED-THANK YOU

Retain this copy for your records Customer copy

www.yellowcabvictoria.com 250-381-2222



 Melanie Mark
 Room No.
 : 1106

 Parliament Buildings
 Arrival
 : 02-18-18

 Victoria, BC V8V 1X4
 Departure
 : 02-22-18

 Canada
 Folio No.
 :

 Conf. No.
 : 170894

 Company Name: NDP Caucus
 AR No.
 :

Group Name: Reference No.

Custom Ref.

Date	Description	Charges	Credits
02-18-18	Room Charge	149.00	
02-18-18	DMF 1%	1.49	
02-18-18	Hotel Room Tax 11%	16.55	
02-18-18	GST 5%	7.52	
02-19-18	Room Charge	149.00	
02-19-18	DMF 1%	1.49	
02-19-18	Hotel Room Tax 11%	16.55	
02-19-18	GST 5%	7.52	
02-20-18	Room Charge	149.00	
02-20-18	DMF 1%	1.49	
02-20-18	Hotel Room Tax 11%	16.55	
02-20-18	GST 5%	7.52	
02-21-18	Room Charge	149.00	
02-21-18	DMF 1%	1.49	
02-21-18	Hotel Room Tax 11%	16,55	
2-21-18	GST 5%	7.52	
02-22-18	Mastercard Government Financial Information		698.24

	Balance		0.00
_	Total Credits		698.24
	Total Charges	698.24	

Guest Signature:

DATE CARD CARD AUTH# 020159 THANK YOU A0000000041010 MasterCard PRE-AUTH COMPLETION RECEIPT NUMBER IMPORTANT - RETAIN THIS C82021369-001-068-926-0 COPY FOR YOUR RECORDS Security Concern CARDHOLDER COPY Govern ment ment Financi 8997 07:12:40 al Informa Info MASTERCARD 2018/02/22 01-027

Page No. 1 of 1

DUPLICATE

VANCOUVER TAXI
790 CLARK DR
VANCOUVER BO

DUPLICATE

Government Financial

CARD Information

CARD TYPE

E

MASTERCARD 2018/02/22

DATE

0676 19:35:22

CLERK ID

2113

INVOICE #

2

RECEIPT NUMBER

C85054618-001-980-005-0

PURCHASE TOTAL

\$34.30

MasterCard A0000000041010 513764E9427FA32E 0000008000-E800 9250F7F3937221A3

APPROVED

AUTH# 223522 THANK YOU

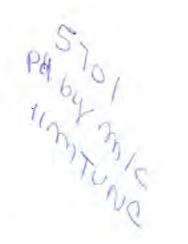
01-027

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

DUPLICATE

GST#105485080 604*871*1111 DOWNLOAD VAN TAXI AT APPLE STORE





Booking Confirmation

Government Financial

Booking Reference: Information

Date of issue: 04 Dec, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



Economy Tango

Wednesday 06 Dec, 2017

Victoria
Victoria Intl. (YYJ), BC



21:07

Vancouver

Vancouver Intl. (YVR), BC

Terminal M



Ohr27
Economy V
Operated by: Air Canada Express Jazz | Q400

Passengers

⁸ Melanie Mark

Seats AC8080 -

Ticket Number 0142186749083

Air Canada - Aeroplan Personal Information



Purchase summary

MasterCard
Government Financial
| prountpaid: 5201.73
Tax information
GST/HST no. 10009-2287 RT0001
\$9.61

	1 adult
Air Transportation Charges	
Base Fare	158.00
Surcharges	12.00
Taxes, tope and charges	
Goods and Services Tax - Canada no, 100092287 RT0001	9.61
Air Travellers Security Charge	7.12
Airport Improvement Fee - Canada	15.00
Total sirfare and taxes before options	\$20173
GRAND TOTAL (Canadian dollars)	\$201 ⁷³



Electronic Refund Receipt / Reçu de remboursement électronique

We are pleased to confirm a refund has been processed to your payment card.

Nous sommes heureux de confirmer qu'un remboursement a été porté à votre carte de paiement.

Please print this refund receipt for your reference. Veuillez imprimer ce reçu pour vos dossiers.

Refund Information / Détails du remboursement

Passenger Name:

Melanie Mark

Nom du passager:

0142186749083

Ticket(s) Refunded: Billet(s) remboursé(s):

Government Financial Information

Payment card refunded: Carte de paiement remboursée:

Date of refund: Date du remboursement: 05 December 2017 05 Décembre 2017 **Customer Care** Service au client

On the web/Site Web www.aircanada.com

Air Canada Reservations Réservations d'Air Canada 1 888 247-2262

Aeroplan Centre Centre Aéroplan 1 800 361-5373

Amount refunded / Montant du remboursement

Amount eligible for refund:
Montant à rembourser:

170.00

Taxes and Airport Fees eligible for refund: Taxes et frais aéroportuaires à rembourser:

Air Travellers Security Charge /

Droit pour la sécurité des passagers du transport aérien (CA)

7.12

Airport Improvement Fee - Canada /

Frais d'améliorations aéroportuaires - Canada (SQ)

15.00

Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) /

Taxe canadienne sur les produits et services (TPS/TVH no 10009-2287 RT0001) (XG)

9.61

Total Amount Refunded to your payment card in Canadian dollars: Montant total remboursé sur la carte de paiement en Dollars canadiens:

201.73

Cox, Michael AEST:EX

From:

passengerservices@helijet.com

Sent:

Thursday, December 7, 2017 10:55 AM

To:

Cox, Michael AEST:EX

Subject:

Government Minister's Helijet 07:50-08:25 Van Hrbr/ Vic Hrbr 05-Dec 2017ConfirmatiorFinancial





Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer #	Government Financial Information
	Name	Melanie Mark
	Company	Ministry Of Advanced Education, Skills & Training

Tuesday, December 5, 2017	Invoice #230156	
705	FARE-YWH-PEAK_Winter17-18	\$309.52
07:50 Vancouver Harbour	+ GST	\$15.48
08:25 Victoria Harbour		
	Billing	\$309.52
Dropoff:	Taxes	\$15.48
Shuttle Requested	Grand Total	\$325.00
35 minutes	Mastercard	\$325.00
Confirmed		2017 @ 7:33:20 AM
	Summary Government Finance Information	cial
1 Passengers - Peak	Expiration	



Booking Confirmation

Government Financial

Booking Reference: Information

Date of issue: 28 Dec, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



Economy Tango

Tuesday 09 Jan. 2018

09:25

Vancouver Vancouver Intl. (YVR), BC Terminal M

10:17 Kamloops (YKA), BC

AC8342

0hr52 Economy S Operated by: Air Canada Express -Jazz | Dash 8-300



Economy Tango

Tuesday 09 Jan, 2018

16:50

Kamloops (YKA), BC



17:49

Vancouver Vancouver Intl. (YVR), BC

0hr59 Economy W Operated by: Air Canada Express -Jazz | Dash 8-300

Passengers

[°] Melanie Mark

Seats

Ticket Number 0142187664374

AC8342 -AC8195 -

Air Canada - Aeroplan

Personal Information

Personal Christian Avendano

Seats

AC8342 -

Ticket Number 0142187664375

AC8195 -



Purchase summary

Government Financial		2 adults
"Ansontipala: \$827.92	Trategorithic Charges	
Tax information GST/HST no. 10009-2287 RT0001	Base Fare - Depart - Economy Tango	147.00
\$39.42	Base Fare - Return - Economy Tango	194.00
	Surcharges	24,00
	च्चा । । । । । । । । । । । । । । । । । । ।	
	Goods and Services Tax - Canada no. 100092287 RT0001	19.71
	All Travellers Security Charge	14.25
	Airport Improvement Fee - Canada	15.00
	Total airfare and taxes before options (per passenger)	\$413 ⁹⁶
	Number of passengers	X 2
	Total	\$82792
	GRAND TOTAL (Canadian dollars)	³ 827 ⁹²



Check-in and boarding gate deadlines

Within Canada	
90 minutes	Recommended check-in time You should check in no later than the times indicated at feff. This will ensure you have planty of time to check in, drop off your checked bags and pass through security.
45 minutes ¹	Check-in and baggage drop-off deadline You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.
15 minutes	Boarding gate deadline You must be present at the boarding gate before it closes,

^{1.} From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes,



Booking Confirmation

Government Financial Booking Reference Information

Date of issue: 02 Jan, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



Economy Tango

Monday 12 Feb, 2018 21:15

Vancouver

Vancouver Intl. (YVR), BC

Terminal M



21;45 Victoria Victoria Intl. (YYJ), BC



Ohr30 Economy K Operated by: Air Canada Express -Jazz | Q400

Passengers

⁸ Melanie Mark

Seats AC8083 -

Ticket Number 0142187873998

Air Canada - Aeroplan Personal Information



Purchase summary

Government Financial		1 adult
Amount haid: \$98.83	Air Transcoctation Anarge o	
GST/HST no. 10009-2287 RT0001 \$4.71	Base Fare	70.00
	Surcharges	12.00
	and charges	
	Goods and Services Tax - Canada no. 100092287 RT0001	4.71
	Air Travellers Security Charge	7.12
	Airport Improvement Fee - Canada	5,00
	Total airfare and taxes before options	\$9883
	GRAND TOTAL (Canadian dollars)	\$9883



Government Financial

Booking Reference: Informa ion

Date of issue: 02 Jan, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



Economy Tango

Sunday 18 Feb, 2018

Vancouver
Vancouver Intl. (YVR), BC



Victoria
Victoria Intl. (YYJ), BC



0hr30 Economy A Operated by: Air Canada Express -Jazz | Q400

Passengers

⁸ Melanie Mark

Seats AC8083 -

Ticket Number 0142187874826

Air Canada - Aeroplan Personal Information



Purchase summary

MasterCard Government Financial Information 1 adult Amount paid: \$107.23 Air Transportation Charge Tax information GST/HST no. 10009-2287 RT0001 \$5.11 Base Fare 78.00 Surcharges 12.00 Taxes, fees and charges Goods and Services Tax - Canada no. 100092287 RT0001 5.11 Air Travellers Security Charge 7.12 Airport Improvement Fee - Canada 5.00 Total airfare and taxes before options \$10723 GRAND TOTAL (Canadian dollars) \$10723



Government Booking Reference:Financial Information

Date of issue: 02 Jan, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



Economy Tango

Sunday 25 Feb, 2018

21:15

Vancouver
Vancouver Intl. (YVR), BC
Terminal M



21:45 Victoria Victoria Intl. (YYJ), BC



Ohr30 Economy S Operated by: Air Canada Express -Jazz | Q400

Passengers

⁸ Melanie Mark

Seats

Ticket Number 0142187875323

Air Canada - Aeroplan Personal Information AC8083 -



Purchase summary

MasterCard Government Financial 'Africum plans \$145.03 Tax information GST/HST no. 10009-2287 RT0001 \$6.91

	1 adult
Y on Transportation Changes	
Base Fare	114.00
Surcharges	12.00
Troves, fees and marges	
Goods and Services Tax - Canada no. 100092287 RT0001	6.91
Air Travellers Security Charge	7.12
Airport Improvement Fee - Canada	5,00
Total airfare and taxes before options	\$145 ⁰³
GRAND TOTAL (Canadian dollars)	\$14503



Government Financial

Booking Reference: Information

Date of issue: 02 Jan, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



Economy Tango

Sunday D4 Mar, 2018

21:15

Vancouver

Vancouver Intl. (YVR), BC

Terminal M



21:45 **Victoria** Victoria Intl. (YYJ), BC



0hr30 Economy K Operated by: Air Canada Express -Jazz | Q400

Passengers



Seats AC8083 -

Ticket Number 0142187875554

Air Canada - Aeroplan Personal Information



Purchase summary

MasterCard Government Financial Information Amount paid: \$98.83 Tax information GST/HST no. 10009-2287 RT0001 \$4.71

	1 adult
par au Testisum allien Change	
Base Fare	70.00
Surcharges	12.00
Taxes, fees and charges	
Goods and Services Tax - Canada no. 100092287 RT0001	4.71
Air Travellers Security Charge	7.12
Airport Improvement Fee - Canada	5.00
Total airfare and taxes before options	\$98 ⁸³
GRAND TOTAL (Canadian dollars)	\$9883



Government Financial

Booking Reference: Information

Date of issue: 02 Jan, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



Economy Tango

Sunday 11 Mar. 2018

21:15 Vancouver Vancouver Intl. (YVR), BC Terminal M



21:45 Victoria Victoria Intl. (YYJ), BC



Ohr30 Economy K Operated by: Air Canada Express -Jazz | Q400

Passengers



Ticket Number

Seats AC8083 -

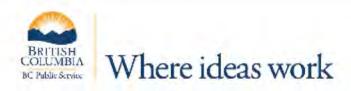
0142187876336

Air Canada - Aeroplan Personal Information



Purchase summary

MasterCard Government Financial 1 adult 'Afnount paid: \$98.83 Aur Transportation Charges Tax information GST/HST no. 10009-2287 RT0001 Base Fare 70.00 Surcharges 12.00 Taxes, fees much charges Goods and Services Tax - Canada no. 100092287 RT0001 4.71 Air Travellers Security Charge 7.12 Airport Improvement Fee - Canada 5.00 Total airfare and taxes before options \$9883 GRAND TOTAL (Canadian dollars) \$9883



Travel Voucher (Restricted Use)

Control No.

E128243

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Employee ID Mark, Melanie Personal Informat Client Organization Job Title Advanced Education Minister					ob Title	'n	(250	ne Number 0) 356-0179 rel Group Co	de	
	ompleted		cal Year	- 1	7. Special C	Cheque Issue 8. Cheque Stub Information				ation
2018/03/05 2018 Type of Travel 14. Reason for Travel Ministerial business 12. Mailing Address for Cheque								Headquarte Vancouver	ers	
16. Travel Dates	*PCard	Travelled	1	18. P Vel	ersonal hicle Use	19. Other Transport	20. & 21. Meals	22. Lodging		cellaneous
2018 03/02 03/04 03/05 03/06 03/07 03/08	Destination Vancouver *Victoria (AC) Victoria Victoria Victoria Victoria *Vancouver(HJ)	930 1930 0700 0700 0700 0700 0700	2359 2359 2359 2359 2359 2359 2000	23 18		7.00	14.50 39.50 36.00 61.00 61.00	174.5 174.5 174.5	6	Describe
TOTALS	OF COLUMNS				36. \$ 21.73	37 . \$ 7.00	38 . \$ 212.00	39 . \$ 698.2	40.	Claim Total \$ 938.97
0 0 0	019 110 019 110	50. sp. 001 001 001 001	Service 1800 1800 1800 1800	00 00 00	51. STOB 5701 5750 5702 5751	11M 11M 110	oject ITVNC ITCCA 00000 ITCCA	45.	er Code	Amount \$ 16.54 \$ 212.00 \$ 12.19 \$ 698.24
	19	1			1					54.
 Certified disbursed a result for which 	loyee Signature (ed this travel exper ements made and/ of travel on govern h I have not been a	nse claim i or allowan nment busi	s a true st ces to wh iness as d	ich I am letailed	entitled as above and	Print Nam	MOUNT DUE		YEE ate Signed	\$ 938.97
party. 56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					Print Nan	Print Name Date Signed				
- Requis	nent Authority Signification for payment payment payment payment payment page 1				e Financial	Print Nan	ne		ate Signed	

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

> Audited 2018Mar20 SLP

Notes for Travel Voucher (Restricted Use) E128243 for Mark, Melanie

1 note(s) returned.

Created On		Author	Note
2018/03/05 10:14:06	Flesh, Cindy (IDIR\CFLESH)	Cindy.Flesh@gov.bc.ca	see attached for notes

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Notes for Travel Voucher E128243 Melanie Mark

March 2, 2018 - drive to DTVan for tour - drive home

March 4, 2018 – CCA Victoria – personal ride to airport – Van/Vic (AC pd by purchasing card) – Yellow Cab (7.00 pd by m/c) to hotel – o/n

March 5, 2018 – CCA Victoria – walk to buildings for meetings – walk to hotel – o/n

March 6, 2018 - CCA Victoria - walk to buildings for meetings - walk to hotel - o/n

March 8, 2018 – CCA Victoria – walk to buildings for meetings – shuttle to helijet Vic/Van (pd by purchasing card) – person ride to home

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH218524000A

PURCHASE

03-04-2018 22:30:13
Acct # Government Financial C
Exp Date **/** Card Type MC
Name: MELANIIson MARK

A000000004101(al

MasterCard

Operator: 252 Trace # 2615 Inv. # 252

Auth # 013013

RRN 001184012

Total

\$7.00

(001) APPROVED-THANK YOU

Retain this copy for your records
Customer copy

Paley m/c

Melanie Mark Parliament Buildings Victoria, BC V8V 1X4 Canada

Company Name: NDP Caucus

Group Name:

Room No.

: 1109

Arrival

: 03-04-18

Departure

: 03-08-18

Folio No.

Personal Information

Conf. No.

:

Reference No. :

Custom Ref.

_								CIL	C P.
Date	Description					_		Charges	Credit
03-04-18	Room Charge							149.00	
03-04-18	DMF 1%							1.49	
03-04-18	Hotel Room Tax	11%						16.55	
03-04-18	GST 5%							7.52	
03-05-18	Room Charge							149.00	
03-05-18	DMF 1%							1.49	
03-05-18	Hotel Room Tax	11%						16.55	
03-05-18	GST 5%							7.52	
03-06-18	Room Charge							149.00	
03-06-18	DMF 1%							1.49	
03-06-18	Hotel Room Tax	11%						16.55	
03-06-18	GST 5%							7.52	
03-07-18	Room Charge							149.00	
03-07-18	DMF 1%							1.49	
03-07-18	Hotel Room Tax	11%						16.55	
03-07-18	GST 5%							7.52	698.24
03-08-18	Mastercard Government Financia	al Information							090.2
							Total Charges Total Credits	698.24	698.24
							Balance		0.00
VICTORIA AVE VICTORIA AVE unoullo unoullo them them them them them them them them	CARD TYPE MASTERCARD DATE 2018/03/08 TIME 8219 07:42:08 RECEIPT NUMBER C82021369-001-068-712-0	TOTAL COMPLETION C. G. O. O. J.	- !	MasterCard A0000000041010	APPROVED AUTH# 013339 01-027 THANK YOU	CARDHOLDER COPY	COPY FOR YOUR RECORDS	Pa Shirter	ge No. I of

Security Concern

Security Concern

Victoria, BC



Travel Voucher (Restricted Use)

Control No.

E128245

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	•					<u> </u>						
Name					Porc	mployee ID onal Informa) otion		ne Numbe			
Mark, Me						ob Title	ation (250) 356-0179 Travel Group Code					
	ganization d Education								ei Group	Code		
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Dates						icle Use	Transport		Lodgi	na		
2018	Destination	n l	Start	End	Km	Cost	Costs	Cost	Cost		st	Describe
02/25	Victoria		1930	2359		0.00	√ 111.00	14.50		1.56		
02/26	Victoria		0700	2359		0.00	√ 19.90	61.00		1.56		
02/27	Victoria		0700	2359		0.00		48.50		1.56		
02/28	Victoria		0700	2359		0.00		39.50		1.56		
03/01	Vancouver	-	0700	2000		0.00	√ 32.10	48.50	''			
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							AMO	DUNT DUE T	O EMPLO	YEE		\$ 1073.24
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	of travel on g											
for which	ı I have not b	een ar	id will not	be reimbu	ırsed b	y any other	•					
party.												
56. Spending Authority Signature (See Audit Trail)					Print Nar	ne		Date S	igned			
- Certified correct pursuant to section 32 & 33 of the Financial												
Administ	ration Act an	d relate	ed policie	S.								
57. Pavm	ent Authori	tv Siar	ature (S	ee Audit 1	rail)		Print Nar	ne		Date S	ianed	
- Requisi	ition for payn	nent nu	rsuant to	section 33	of the	E Financial				-410 0		
	ration Act.	.on pu		0000011 02	- 51 1.10	, i ilialiolai						
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FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Notes for Travel Voucher E128245

Melanie Mark

Feb 25, 2018 - CCA Victoria - Bonny's Taxi (46.10 pd by m/c) to airport - Van/Vic (AC pd by purchasing card) - Yellow Cab (64.90 pd by m/c) to hotel - o/n

Feb 26, 2018 - CCA Victoria – Bluebird Cab (19.90 pd by m/c) to event – share ride back to buildings for meetings – walk to hotel – o/n

Feb 27, 2018 – CCA Victoria – walk to buildings for meetings – walk to hotel – o/n

Feb 28, 2018 - CCA Victoria – walk to buildings for meetings – walk to hotel – o/n

March 1, 2018 – CCA Victoria – walk to buildings for meetings – shuttle to helijet Vic/Van (pd by purchasing card) – Vancouver Taxi (32.10 pd by m/c) to home

BONNY'S TAXI B 27 5525 IMPERIAL ST BURNABY

Government Financial Information CARD

CARD TYPE DATE

MASTERCARD

TIME

2018/02/25 5240 19:59:02

CLERK ID

02

RECEIPT NUMBER

C85024827-001-092-003-0

PURCHASE TOTAL

\$46.10

MasterCard A0000000041010 8E4D4E5BDE30688B 0000008000-E800 F60F509CD933C286

APPROVED

AUTH# 225902 THANK YOU

01-027

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IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS 89 pis wis

YELLOW CAB 817 FISGARD STREET V8W1R9 VICTORIA 21852400 GH2185240099

02-25-2018 23:03:22 Acct # Government Financial Information

Exp Date **/** Card Type MC

Name: MELANIE Per MARK

A00000000041010 al

MasterCard

Operator: 99 Trace # 2445 Inv. # 99

Auth # 020322

RRN 001011004

Total

\$64.90

(001) APPROVED-THANK YOU

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www.yellowcabvictoria.com 250-381-2222

5701 11mmTUNC by ph wic BLUEBIRD CABS #52 2612 QUADRA ST BC VICTORIA

Government Financial Information CARD

CARD TYPE

MASTERCARD

DATE

2018/02/26 0649 08:10:24

TIME RECEIPT NUMBER

C85068644-001-143-003-0

PURCHASE TOTAL

\$19.90

MasterCard A0000000041010 3A52D7CB749CDBAB 0000008000-E800 B4A0D9BDB9DD4FE3

APPROVED

AUTH# 111024 THANK YOU

01-027

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PHONE. 250.382.2222

Melanie Mark
Parliament Buildings
Victoria, BC V8V 1X4
Canada
Room No. : 1110
Arrival : 02-25-18
Departure : 03-01-18

Folio No. : Government Financial Information :

Company Name: NDP Caucus AR No. :
Group Name: Reference No. :

Custom Ref.

Date	Description		Charges	Credits
02-25-18	Room Charge		149.00	
02-25-18	DMF 1%		1.49	
02-25-18	Hotel Room Tax 11%		16.55	
02-25-18	GST 5%		7.52	
02-26-18	Room Charge		149.00	
02-26-18	DMF 1%		1.49	
02-26-18	Hotel Room Tax 11%		16.55	
02-26-18	GST 5%		7.52	
02-27-18	Room Charge		149.00	
02-27-18	DMF 1%		1.49	
02-27-18	Hotel Room Tax 11%		16.55	
02-27-18	GST 5%		7.52	
02-28-18	Room Charge		149.00	
02-28-18	DMF 1%		1.49	
02-28-18	Hotel Room Tax 11%		16.55	
02-28-18	GST 5%		7.52	
03-01-18	Mastercard Government Financial Information			698.24
		Total Charges	698.24	
		Total Credits		698.24
		Balance		0.00

Guest Signature:

Palon Mcca

Page No. 1 of 1

VANCOUVER TAXI
790 CLARK DR
VANCOUVER BC

CARD Government Financial Information

CARD TYPE MASTERCARD
DATE 2018/03/01
TIME 8578 19:41:09
CLERK ID 4444
INVOICE # 7660

NVOICE W

RECEIPT NUMBER C85055321-001-802-003-0

PURCHASE TOTAL

\$32.10

MasterCard A0000000041010 F03AF9D6EFB4F2B3 0000008000-E800 0F334E7FB7653F3E

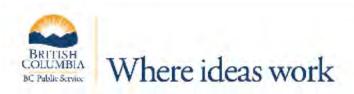
APPROVED

AUTH# 224109 01-027 THANK YOU

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604*871*1111 GST# 1054855080 VAN TAXI APP DOWNLOAD AT APPLE STORE Pd by OISA



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Control No.

E128297

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Name Employee II Mark, Melanie Personal Information Client Organization Job Title Advanced Education Minister						D	(2	one Number 50) 356-0179 avel Group 0			
	Completed		scal Year		7. Special	Cheque Issue 8. Cheque Stub Information					
2018/03/12 2018 Type of Travel 14. Reason for Travel Ministerial Business 12. Mailing Address for Cheque								Headqua Vancouv			
16. Travel Dates	9080 Stn Prov Govt Victoria, BC V8W 9E2 17.					19. Other Transport	and the second second	22.	10 00	liscellaneous	
2018 03/09 03/11 03/12 03/13 03/14 03/15	Destination Vancouver *Victoria (AC) Victoria Victoria Victoria *Vancouver (H)	Start 0900 1930 0700 0700 0700 0700	2359 2359 2359 2359 2359 2000	18 14	0.00 0.00 0.00	8.00 20.50	14.50 61.00 48.50 48.50 61.00	174.5 174.5 174.5 174.5	5	Describe drycleaning	
TOTALS	OF COLUMNS				36. \$ 16.96	37. \$ 28.50	38. \$ 233.50	39. \$ 698.2	40. 4 \$ 89.2	Claim Total \$ 1066.45	
18. Client ((((t Code Re 019 11 019 11 019 11	sp. 001 001 001	1800 1800 1800 1800	00 00 00		52. Pro 11N 11N 11N	Dject MTVNC MTCCA MTCCA 00000	45.	er Code	Amount \$ 123.71 \$ 233.50 \$ 698.24 \$ 11.00	
	ovel Advance 019	1						1			
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- Certifie disburse a result for which	loyee Signature ed this travel expe ements made and of travel on gover h I have not been	ense claim /or allowa nment bu	is a true s nces to w siness as	hich I au detailed	m entitled as d above and		me		Date Signe	d	
party. 56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Na	ame		Date Signed		
- Requis	ment Authority S sition for payment stration Act.					Print Na	ame		Date Signe	ed	

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audited 2018Mar20

Notes for Travel Voucher E128297

Melanie Mark

March 9, 2018 – pick up at Busy Bee and Marv's drycleaning (89.25 pd by visa)

March 11, 2018 - CCA Victoria – personal ride to airport – Van/Vic (AC pd by purchasing card) – Yellow Cab (8.00 pd by m/c) to hotel – o/n

March 12, 2018 - CCA Victoria - walk to buildings for meetings - walk to hotel - o/n

March 13, 2018 - CCA Victoria - walk to buildings for meetings - walk to hotel - o/n

March 13, 2018 - CCA Victoria - walk to buildings for meetings - walk to hotel - o/n

March 15, 2018 – CCA Victoria – walk to buildings for meetings – Yellow Cab (11.00 pd by m/c) to event – share ride back to buildings – Yellow Cab (9.50 pd by m/c) to helijet Vic/Van (pd by purchasing card) – personal ride to home



11 m TVNC Pd by UISA BUSY BEE CLEANERS 1519 COMMERCIAL DR VANCOUVER BC

Government Financial Information

CARD

CARD TYPE VISA

DATE

2018/03/09

TIME

4694 09:29:35

RECEIPT NUMBER

H84033562-001-144-003-0

PURCHASE TOTAL

\$34.65

VISA Desjardins A0000000031010 5A03172458F4B883 0000000000

APPROVED

AUTH# 094975

01-027

THANK YOU

NO SIGNATURE REQUIRED

CARDHOLDER COPY

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1 1	83 UNT PR	ONE HOUR	ARV'S DRYCL mperial St (604) 433-	EANERS reet
ADDRE		Personal Information	SLOT NO	
D	AY	MON TUE WED THU	FRI	SAT
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		SUITS 2 PC 3 PC		
		SHIRTS	11	00
-	1	OVERCOATS RAINCOATS	16	79
_		SWEATERS	10	/ /
-		DRESSES		
-		BLOUSES SKIRTS		-
-	1	JACKETS	0	99
-	-	TIES	1	11
Dis.	-	G.S.T.		
DATE	M	auch 9/18 TOTAL -	28	35

AMOUNT PR	MARV'S ONE HOUR DRYCLEANERS 4786 Imperial Street Phone: (604) 433-6112
ADDRESS/ PHONE	Personal Information SLOT NO.
DAY	MON TUE WED THU FRI SAT
HOUR	AM 8 9 10 11 12 PM 1 2 3 4 5 6
	TROUSERS
	SUITS 2 PC 3 PC
	SHIRTS
	OVERCOATS ANICOATS
	SWEATERS
	DRESSES
-	BLOUSES JOM RIO 5
-	SKIRTS
5 -	JACKETS S Chur 19 98
-	TIES // / O
DATE M	auh 2/18 TOTAL - 26 25

MARV'S ONE HOUR DRY CLEANIN 4786 IMPERIAL STREET BURNABY BC V5J 1C2

TERM # INVOICE # SEQUENCE # 37770052 0000861 1000890

CARD Government Financial CREDIT/ VISA 2018/03/09

08: 59: 33

PURCHASE

TOTAL

\$ 54.60

AUTH#: 093174 B: 0045 HTS#: 20180309085933

TRANSACTION APPROVED 000

THANK YOU

11))

VISA Desjardins AID A0000000031010 AROC. 40FC775ED4D5E142 TVR: 0000000000

CTP_PAX_APP_104
CUSTOMER COPY

11 mTUNC Pd by UISA

YELLOW CAB 817 FISGARD STREET V8W1R9 VICTORIA BC 21852400 GH2185240042

PURCHASE

03-11-2018 Government Financial 22:18:01 Acct # Information Exp Date **/** Card Type MC Name: MELANIIonal MARK A0000000004101(Infor

Operator: 142 Trace # 12648 Inv. # 903

Auth # 011801

RRN 001098003

MasterCard

Total

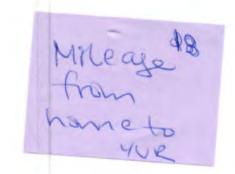
\$8.00

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11mTune Pd by mic



YELLOW CAB 817 FISGARD STREET V8W1R9 VICTORIA 21852400 GH2185240045

03-15-2018 12:09:11
Acct # Government Financial C
Exp Date **/** Card Type MC
Name: MELANIE son MARK A0000000041010 al MasterCard

Operator: 45 Trace # 7220 Inv. # 45

Auth # 150911

RRN 001122014

Total

\$11.00

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5701 1100000 Pd by MIC

Melanie Mark **Parliament Buildings** Victoria, BC V8V 1X4 Canada

Company Name: NDP Caucus

Group Name:

: 0901 Room No. Arrival

: 03-11-18 : 03-15-18

Departure Folio No.

Personal Information

Conf. No.

AR No. Reference No. :

Custom Ref.

Date	Description				-		Charges	Credit
								Credi
03-11-18	Room Charge						149.00	
03-11-18	DMF 1%						1.49	
03-11-18	Hotel Room Tax 11%						16.55	
03-11-18	GST 5%						7.52	
03-12-18	Room Charge						149.00	
03-12-18	DMF 1%						1.49	
03-12-18	Hotel Room Tax 11%						16.55	
03-12-18	GST 5%						7.52	
03-13-18	Room Charge						149.00	
03-13-18	DMF 1%						1.49	
03-13-18	Hotel Room Tax 11%						16.55	
03-13-18	GST 5%						7.52	
03-14-18	Room Charge						149.00	
03-14-18	DMF 1%						1.49	
03-14-18	Hotel Room Tax 11%						16.55	
03-14-18	GST 5%						7.52	
03-15-18	Mastercard						7.65.5	698.2
	Government Financial Informa	ation						070.2
				-	Total Balan	Credits		698.24 0.0
CHATEAU VICTORIA 740 BURDETT AVE	8 8 E	PRE-AUTH COMPLETION TOTAL \$698.24	MasterCard A000000041010	APPROVED AUTH# 011940 01-027	CARDHOLDER COPY	IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS	Pay M	ge No. 1 of

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Security Concern

Victoria, BC

BLUEBIRD CABS #1 2612 QUADRA ST VICTORIA BC

Personal Information

CARD

CARD TYPE

MASTERCARD

DATE

2018/03/15 8339 17:35:54

TIME 833: RECEIPT NUMBER

C85068643-001-109-001-0

PURCHASE TOTAL

\$9.50

MasterCard A0000000041010 9A6F959BB9D83819 0000008000-E800 5A334D8CF9D097C0

APPROVED

AUTH# 203554

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PHONE. 250. 382. 2222

01-027



Government Financial Information

Booking Reference:

Date of issue: 04 Jan, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip,



Economy Tango

Tuesday 16 Jan. 2018 12:15

Vancouver Intl. (YVR), BC Terminal M

2

13:07 Kamloops (YKA), BC AC8194

Ohr52 Economy V Operated by: Air Canada Express -Jazz | Dash 8-300



Economy Tango

Tuesday 16 Jan, 2018 16.50 Kamloops (YKA), BC



17:49 Vancouver Vancouver Intl. (YVR), BC



Ohr59 Economy H Operated by: Air Canada Express -Jazz | Dash 8-300

Passengers

n Melanie Mark

Ticket Number 0142188025335

Air Canada - Aeroplan Personal Information Seats

AC8194 -

AC8195 -



Purchase summary

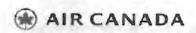
MasterCard Government Financial Information		1 adult
Amount paid: \$609.26	Dyra William of Salanda	
Tax information		South
GST/HST no. 10009-2287 RT0001 \$29.01	Base Fare - Depart - Economy Tango	228.00
Amora	Base Fare - Return - Economy Tango	304,00
	Surcnarges	24.00
	Fig. 1 Courses and 20 Strong	
	Goods and Services Tax - Canada no. 10000.247 RT0001	29,01
	Air Travellars Security Charge	14.25
	Airport Improvement Fee - Canada	15.00
	Total airiare and taxes believe options	\$609 ²⁶
	GRAND TOTAL (Canadian dollars)	\$60926



Check-in and boarding gate deadlines

Within Canada	
90 minutes	Recommended check-in time You should check in no later than the times indicated at left. This will ensure you have plenty of time to sheek in, drop off your checked bags and pass through security.
45 mir steri	Check-in and baggage drop-off deadline You must have checked in, obtained your boarding pass and deposted all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.
15	Boarding gate deadline You must be present at the branding gate before it places.

^{1.} From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline. 20 minutes.



Government Financial Information Booking Reference:

Date of issue: 11 Jan. 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



Economy Tango

Wednesday 31 Jan. 2018 20:40 Victoria Victoria Intl. (YYJ), BC



21:07

Vancouver

Vancouver Intl. (YVR), BC
Turninal M



Ohr27 Economy K Operated by: Air Canada Express -Jazz | Q400

Passengers

Nelanie Mark

Seats AC8080 -

Ticket Number 0142188471782

Air Canada - Aeroplan

Personal Information



Purchase summary

MasterCard Government Financial Information Amount paid: \$86.23

Tax Information GST/HST no. 10009-2287 RT0001 \$4,11

	1 adult
prince Hallin (V) P.M.Ch.	
Base Fare	48.00
Surcharges	12,00
The tree of the same	
Goods and Services Tax - Canada no. 100092287 RT0001	4.11
Air Travellers Security Charge	7,12
Airport Improvement Fee - Canada	15.00
Total arrane and taxes before options	\$8623
GRAND TOTAL (Canadian dollars)	38g23

Cox, Michael AEST:EX

From: Air Canada < confirmation@aircanada.ca> Sent: Tuesday, January 30, 2018 3:58 PM

To: Cox, Michael AEST:EX

Air Canada - 31 Jan: Victoria - Vancouver (Booking Reference: Governme Your booking Subject:

has been cancelled

Your booking has been cancelled

Government Financial Information Booking Reference:

Date of issue: 11 Jan, 2018



MELANIE MARK

Ticket Number 0142188471782

- An email confirming the cancellation of your booking has been sent to michael.cox@gov.bc.ca
- NO REFUND IS ISSUED beyond 24 hours of purchase.
- For future reference, please print a copy of your cancellation confirmation and make a note of your booking reference. You'll need to contact us to use an outstanding travel credit toward the purchase of a new ticket. (Note that fares available online are not necessarily available through our call centre.)
- The value of one unused ticket can be applied to the value of one new ticket provided outbound travel commences within one year of original ticket issuance.
- Non-transferable: the passenger(s) on the original booking must use their respective amount(s).
- Any amount remaining unused after booking a new flight is forfeited.
- Non-refundable travel options such as assigned seat selection, Maple Leaf Lounge access, and Air Canada Bistro snack or meal vouchers may be used on future flights, subject to availability.
- Any eUpgrade Credits used to upgrade the cancelled flight will be returned to your account,
- Your reservation will be subject to the change fees applicable to the ticket submitted as a credit. Please refer to your Itinerary/Receipt for the rules that apply to your ticket.

	CANADA, U.S.:	1 (888) 247-2262
--	---------------	------------------





Electronic Refund Receipt / Reçu de remboursement électronique

We are pleased to confirm a refund has been processed to your payment card.

Nous sommes heureux de confirmer qu'un remboursement a été porté à votre carte de paiement.

Please print this refund receipt for your reference.

Veuillez imprimer ce reçu pour vos dossiers.

Refund Information / Détails du remboursement

Passenger Name: Nom du passager: Melanie Mark

Ticket(s) Refunded:

0142188889033

Billet(s) remboursé(s):

Springer personal

Payment card refunded: Carte de paiement remboursée:

Government Financial

Information

Date of refund: Date du remboursement: 18 January 2018 18 Janvier 2018 Customer Care Service au client

On the web/Site Web www.aircanada.com

Air Canada Reservations Réservations d'Air Canada 1 888 247-2262

Aeroplan Centre Centre Aéroplan 1 800 361-5373

Amount refunded / Montant du remboursement

Amount eligible for refund: Montant à rembourser:	365.00
Taxes and Airport Fees eligible for refund: Taxes et frais aéroportuaires à rembourser:	
Air Travellers Security Charge / Droit pour la sécurité des passagers du transport aérien (CA)	14.25
Airport Improvement Fee - Canada / Frais d'améliorations aéroportuaires - Canada (SQ)	20.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) / Taxe canadienne sur les produits et services (TPS/TVH no 10009-2287 RT0001) (XG)	19.96

Total Amount Refunded to your payment card in Canadian dollars: Montant total remboursé sur la carte de paiement en Dollars canadiens:

419.21



Government Financial Information

Booking Reference:

Date of issue: 18 Jan, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



Economy Tango

Thursday 08 Feb. 2018 11:00

Vancouver Vancouver Intl. (YVR), BC Terminal M



11:55 Kelowna (YLW), BC



Ohr55 Economy S Operated by: Air Canada Express -Jazz | Q400



Economy Tango

Thursday 08 Feb. 2018

16:20 Kelowna (YLW), BC



17:27

Vancouver

Vancouver Intl. (YVR), BC
Terminal M



1hr07 Economy Q Operated by: Air Canada Express -Jazz | Dash 8-300

Passengers

A Melanie Mark

Seats AC8412 -AC8419 -

Ticket Number 0142188889033

Air Canada - Aeroplan Personal Information



Purchase summary

Government Financial Information		1 adult
Amount paid: \$419.21 Tax information	3/	
GST/HST no. 10009-2287 RT0001	Base Fare - Depart - Economy Tango	131,00
\$19.96	Base Fare - Rolum - Economy Tango	210.00
	Surcharges	24,00
	E. with the second	
	Goods and Services Tax - Canada no, 100092287 RT0001	19.96
	Air Travellers Security Charge	14.25
	Airport Improvement Fee - Canada	20,00
	Total arriare and taxes before options	\$419 ²¹
	GRAND TOTAL (Canadian dollars)	\$41921



Check-in and boarding gate deadlines

Within Ganada	
90 minutes	Recommended check-in time You should check in no later than the times inducated at left. This will ensure you have plenty of time to check in, drop off your checked bugs and pass through security.
45 minutes	Check-in and baggage drop-off deadline You must have checked in, obtained your boarding pass and deposited all checked Bags at the baggage drop-off counter before the end of the chock-in period for your flight.
15 minutes	Boarding gate deadline You must be present at the boarding gate before it doors.

^{1.} From Toronto City Airport (YTZ) - Check-in and baggage drop-off desdline: 20 minutes.



Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada. Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference: Government Financial Information

Name:

Ms Melanie Mark

E-mail:

MICHAEL.COX@GOV.8C.CA

Payment:

Government Financial Information

Customer Care Air Canada Reservations 1-888-247-2262

Air Canada Flight Information

1-888-422-7533

International Reservations

Alert me of flight changes Flight notification

Flight Itinerary

Flight	From	То	Aircraft	Cabin (Booking class)	Status
AC8412	Vancouver (YVR)	Kelowna (YLW)	DH4	Economy Tango (S)	Confirmed
Operated by:	Thu 08-Feb 2018	Thu 08-Feb 2018			
Air Canada Express- Jazz	11:00 - TERMINAL M -MAIN	11:55			
AC8419	Kelowna (YLW)	Vancouver (YVR)	DH3	Economy Tango (T)	Confirmed
Operated by:	Thu 08-Feb 2018	Thu 08-Feb 2018			
Air Canada Express- Jazz	16:20	17:27 - TERMINAL M -MAIN			

Passenger Information

Passenger: 1

Ms Melanie Mark

Ticket number:

014 2188 891358

Frequent Flyer Pgm:

Air Canada Aeroplan

Program number:

Personal Information



Purchase Summary

Passenger: 1 Ticket number 014 2188 891358

Date of issue	18-Jan 2018
Fare Amount in Canadian dollars:	258.00
(including <u>navigational & other charges</u>)	24452
Taxes, Fees & Charges	
Air Travellers Security Charge (CA)	14.25
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)	14.61
Airport Improvement Fee - Canada (SQ)	20.00
Total Fare in Canadian dollars:	306.86

Ticket particularities:
AC ONLYT/NONREF/CHGFEE -BG:AC
*Fare calculation:
08FEB18YVR AC YLW Q12.00R131.00AC YVR Q12.00R103.00CAD258.00
END ROE1.00

Canadian tax registration numbers:

XG Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)

RC Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)

XQ Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)

Fare Rules Summary

Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.

If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip
cancellation or medical emergency. We recommend the purchase of travel insurance.

Tickets are non transferable.

Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments
are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.

Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional terms and conditions related to seat selection

Please read important information and notices regarding Air Canada's general conditions of carriage.

Baggage Information

Please see below for details on the bags you plan on checking at the baggage counter.

Cox, Michael AEST:EX

From:

passengerservices@helijet.com

Sent:

Wednesday, January 24, 2018 7:11 AM

To:

Cox, Michael AEST:EX

Subject:

Mark, Melanie = Van Hrbr/ Vic Hrbr, 24-Jan 2018 07:30-08:05 HeliJet 703 Financial

Government Financial Informa ion



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer #	Government Financial Informa
	Name	Melanie Mark
	Company	Ministry Of Advanced Education, Skills & Training

Wednesday, January 24, 2018	Invoice #245550		
703	FARE-YWH-PEA	K_Winter17-18	\$309.52
07:30 Vancouver Harbour	+ GST		\$15.48
08:05 Victoria Harbour			
	Billing		\$309.52
35 minutes	Taxes		\$15.48
Confirmed	Grand Total		\$325.00
commined			
1 Passengers - Peak	Mastercard		\$325.00
. Melanie Mark, Female	Date / Time	January 24, 2018 @ 7:10:56 AM	
	Summary	Government Financial	
Add to Calendar	Expiration	Information	

Cox, Michael AEST:EX

From: passengerservices@helijet.com

Sent: Wednesday, January 24, 2018 4:32 PM

To: Cox, Michael AEST:EX

Subject: Government

Mark, Melanie = Vic Hrbr/ Van Hrbr, 24-Jan 2018 16:55-17:30 HeliJet 726 Financial
Information



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information	- 10°	
Account	Customer #	Government Financial Informa
	Name	Melanie Mark
	Company	Ministry Of Advanced Education, Skills & Training

Booking Government Financial			
Wednesday, January 24, 2018	Invoice #254933		
726	FARE-YWH-PEAK	_Winter17-18	\$309.52
16:55 Victoria Harbour	+ GST		\$15.48
17:30 Vancouver Harbour			
	Billing		\$309.52
35 minutes	Taxes		\$15.48
Confirmed	Grand Total		\$325.00
1 Passengers - Peak	Mastercard		\$325.00
Melanie Mark, Female	Date / Time	January 24, 2018 @ 4:31:37 PM	
	Summary	Government Financial Information	
Add to Calendar	Expiration		

Security Concern

Victoria, BC, Canada Security Concern Security Concern

Ms Melanie Mark Personal Information

Room

0436

Arrival Date

: 12/05/17

Invoice No.

Government Financial Information

Folio No. Conf. No.

Cashier No.

: 53

Billing Date

01/30/18

Min of Advanced Education

A/R Number

Date	Description		Debit	Credit
12/06/17 01/30/18	Mastercard Mastercard	Government Financial Information		115.99 -115.99
Room H/GST Total - 0.00 Other H/GST Total - 0.00		Total	0.00	0.00
Business In	formation	Balance	0.00	

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

Security Concern

Victoria, BC, Canada Security Concern Security Concern Security Concern

Ms Melanie Mark Personal Information

Room

: 0436

Arrival Date

12/05/17

Invoice No.

Government

Financial Information

Folio No.

Conf. No.

: 53

Cashier No.

Billing Date

01/30/18

Min of Advanced Education

A/R Number

Date	Description		Debit	Credit
12/05/17	Room Charge		99.00	
12/05/17	Destination Marketing Fee		0.99	
12/05/17	Provincial Room Tax		11.00	
12/05/17	Room GST		5.00	
01/30/18	Mastercard	Government Financial Information		115.99
	ST Total - 5.00	Total	115.99	115.99
Business In	ST Total - 0.00 Iformation	Balance	0.00	

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

Security Concern

Cox, Michael AEST:EX

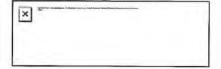
From: passengerservices@helijet.com

Sent: Wednesday, January 31, 2018 7:18 AM

To: Cox, Michael AEST:EX

Subject: Mark, Melanie (additional receipt) = Van Hrbr/ Vic Hrbr 31-Jan 2018 07:30-08:05 HeliJet

703 Government Financial



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer #	Government Financial
	Name	Melanie Mark
	Company	Ministry Of Advanced Education, Skills & Training

Booking Government Financial Information		
Wednesday, January 31, 2018	Invoice #247043	
703	FARE-YWH-PEAK_Winter17-18	\$309.52
07:30 Vancouver Harbour	+ GST	\$15.48
08:05 Victoria Harbour	N/II	467.0 2 6.00
Extended to	Billing	\$309.52
35 minutes	Taxes	\$15.48
Confirmed	Grand Total	\$325.00
1 Passengers - Peak	Mastercard	\$325.00
. Melanie Mark, Female	Date / Time January 31, 2018	8 @ 7:18:00 AM
	Summary Government Fina	ancial Information
Add to Calendar		



Booking Reference: Government Financial Information

Date of issue: 31 Jan, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



Economy Tango

Wednesday 31 Jan. 2018 18:30 Victoria Victoria Intl. (YYJ), BC



18:57

Vancouver
Vancouver Intl. (YVR), BC



Ohr27
Economy V
Operated by: Air Canada Express Jazz | Q400

Passengers

[°] Melanie Mark

Ticket Number 0142189570297

Air Canada - Aeroplan

Personal Information

Seats

AC8076 Security Concern



Purchase summary

MasterCard
Government Financial
Amount paid: \$206.98

Tax Information GST/HST no. 10009-2287 PT0001 \$9.86 S.A. Transcont englishmen

Base Fare Surcharges

Goods and Services Tax - Canada no. 100092287 RT0001 Air Travellers Security Charge Airport Improvement Fee - Canada

Total arriare and taxes before options

GRAND TOTAL (Canadian dollars)

163.D0 12.00

9.86

1 adult

7.12 15.00

520698

\$20698

passengerservices@helijet.com From:

Cox Michael AEST:EX

Mark - 05-Feb 2018 17:30-08:05 Van Hrbr/ Vic Hrbr HeliJet 703 Conf: 254333, return 06-Feb 2018 15:50-16:25 Vic Hrbr/ Van Hrbr HeliJet 722 Conf: Government
Friday, January 5, 2018 3:55:19 PM Subject:

Date:



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!



Monday, February 5, 2018	Invoice #247052	
703	FARE-YWH-PEAK_Winter17-18	\$309.52
07:30 Vancouver Harbour	+ GST	\$15,48
08:05 Victoria Harbour		
	Billing	\$309.52
35 minutes	Taxes	\$15.48
Confirmed	Grand Total	\$325.00
1 Passengers - Peak		
Melanie Mark, Female		

Tuesday, February 6, 2018	Invoice #247053	
722	FARE-YWH-Full_Winter17-18	\$300,00
15:50 Victoria Harbour	+ GST	\$15.00

35 minutes	Billing	\$300.00
35 minutes	Taxes	\$15.00
Confirmed	Grand Total	\$315.00
1 Passengers - Full-Fare . Melanie Mark, Female Add to Calendar		

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:

R102320165

Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)

Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:

Free Parking is available for passengers on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured afterhours, ask at check-in for information.

Aircraft Type:

Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:

Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.

Children and Youth travelling unaccompanied must present Government issued ID; birth

From: passengerservices@helijet.com

To: Cox Michael AEST:EX Government
Subject: Updated: Mark, Melanie - 06-Feb 2018 Vic Hrbr/ Van Hrbr 16:55-17:30 HeliJet 726 Conf Financial
Date: Wednesday, January 10, 2018 1:37:51 PM



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!





THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

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GST#:

R102320165

From: passengerservices@helijet.com

To: Cox Michael AEST:ED

Subject: Mark, Melanie - 07-Feb 2018 07:50-08:25 Van Hrbr/ Vic Hrbr HJ705, return 08-Feb 15:00-15:35 HJ720

Date: Friday, January 12, 2018 10:51:24 AM

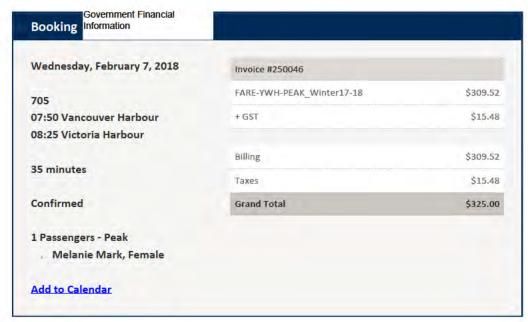


Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!





Government Financial Booking Information		
Wednesday, February 7, 2018	Invoice #250047	
720	FARE-YWH-Full_Winter17-18	\$300,00
15:00 Victoria Harbour	+ GST	\$15.00
15:35 Vancouver Harbour		
	Billing	\$300.00

35 minutes	Taxes	\$15.00
Confirmed	Grand Total	\$315.00
1 Passengers - Full-Fare . Melanie Mark, Female		
Add to Calendar		

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:

R102320165

Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:

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Terminals:

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Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:

Free Parking is available for passengers on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured afterhours, ask at check-in for information.

Aircraft Type:

Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:

Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.

Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.

From: passengerservices@helijet.com

To: Cox Michael AEST:EX Government
Subject: 15-Feb 2018 - HeliJet 18:40 Vic/ Van Financial
Date: Monday, December 4, 2017 11:55:55IAM ti

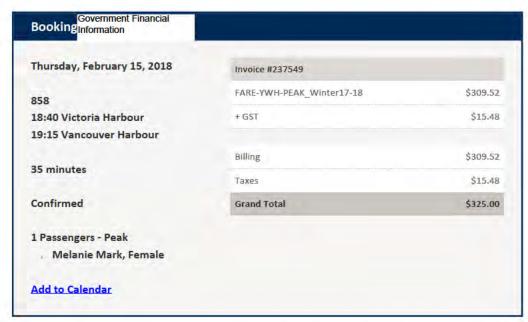


Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!





THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:

R102320165

From: passengerservices@helijet.com Cox Michael AEST:EX

Subject:

Mark, Melanie - HeliJet Vic/ Van 22-Feb 2018 Date: Thursday, February 22, 2018 5:05:51 PM



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!



Thursday, February 22, 2018	Invoice #237552	
858	FARE-YWH-PEAK_Winter17-18	\$309.52
18:40 Victoria Harbour	+ GST	\$15.48
19:15 Vancouver Harbour		
35 minutes	Billing	\$309.52
35 minutes	Taxes	\$15.48
Confirmed	Grand Total	\$325.00
1 Passengers - Peak	Mastercard	\$325.00
. Melanie Mark, Female	Date / Time February 22, 2	2018 @ 5:05:19 PM
Add to Calendar	Summary Government Fin	nancial Information
	Expiration	
	Authorization 200520	
	Fully Changeable / Refundable	up to 5pm the day prior
	to departure.	
	After 5pm all next-day travel is	s non-refundable and only
	changeable for same-day trave	el. Any cancellations will

From: Subject: Date:

passengerservices@helijet.com

Cox Michael GCPE:EX

Government

Mark 01-Mar 2018 HeliJet 858 Vic/ Van Financial

Thursday, March 15, 2018 1:57:57 PM



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Account	Customer #	Government Financial Information
	Name	Melanie Mark
	Company Ministry Of	Advanced Education, Skills & Training

Thursday March 1 2019		
Thursday, March 1, 2018	Invoice #237560	
858	FARE-YWH-PEAK_Winter17-18	\$309.52
18:40 Victoria Harbour	+ GST	\$15.48
19:15 Vancouver Harbour		
22	Billing	\$309.52
35 minutes	Taxes	\$15.48
Confirmed	Grand Total	\$325.00
1 Passengers - Peak	Mastercard	\$325.00
Melanie Mark, Female	Date / Time March 1, 2018 @ 5:51:5	2 PM
Add to Calendar	Summary Government Financial Infor	rmation
	Expiration	
	Authorization 205150	
	Fully Changeable / Refundable up to 5pn	n the day prior
	to departure.	
	After 5pm all next-day travel is non-refu	ndable and onl
	changeable for same-day travel. Any can	cellations will