

Minister's Quarterly Travel Expense Summary

Name: Honourable Selina Robinson

Quarter: 2018 January to March

Portfolio: Municipal Affairs & Housing

Travel expense summary (amount paid this quarter):

In Province Flights: \$ 5,246.15

Other Travel in Province: \$ 2,189.74

Out of Country Travel: \$ -

Out of Province Travel: \$ -

Total travel expenses paid this quarter: \$ 7,435.89

Travel expenses fiscal year-to-date: \$ 20,408.17

MA18EXEPAL108



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E127765

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Robinson, Selina				Employee ID Personal Information		Phone Number (250) 356-3057	
Client Organization Municipal Affairs and Housing				Job Title Minister		Travel Group Code 4	
5. Date Completed 2017/12/07		6. Fiscal Year 2018		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Meetings				Headquarters Coquitlam	
12. Mailing Address for Cheque PO Box 9056 Victoria, BC V8W 9E2							
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals
	Destination	Start	End	Km	Cost		Cost
2017							
11/30	Cab from HJ to Vic	0800	2000		0.00	✓ 68.00	
12/04	Van to vic (HJ)	0800	2359	31	16.43		21.50 CCA
12/05	Victoria	0800	2359		0.00		48.50 CCA
12/06	Vic to Van (Ferry)	0800	2100		0.00		61.00 CCA
*HJ PCARD							
TOTALS OF COLUMNS				36. \$ 16.43	37. \$ 68.00	38. \$ 131.00	39. \$ 0.00
							40. \$ 0.00
				Claim Total \$ 215.43			
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project		45. Supplier Code	
060	51057	54000	5701	Personal		Government Financial Services	
060	51057	54000	5750	51MTVNC			
060				51MTCCA			
060							
Less Travel Advance							
060							
				54. \$ 215.43			
				AMOUNT DUE TO EMPLOYEE			
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name		Date Signed	

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-0611/30 Supplemental to E127741
Supplemental to E127925 (Ferry)

Audited by PL Jan 17-18

Notes for Travel Voucher (Restricted Use) E127765 for Robinson, Selina

1 note(s) returned.

Created On	Author	Note
2017/12/07 14:05:09	White, Christine (IDIR\CHRWHITE) Christine.White@gov.bc.ca	11/30 Cab from HJ home 12/04 MSR travelled Van to Vic on HJ, paid for on AC PCARD Claiming Mileage and Dinner per diem 12/05 claimed B,D,I per diems 12/06 MSR travelled Vic to Van via BC Ferries, flights cancelled, claimed full day per diem

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VANCOUVER TAXI
790 CLARK DR
VANCOUVER BC

CARD
CARD TYPE
DATE
TIME
CLERK ID
INVOICE #
RECEIPT NUMBER
C85018882-001-352-003-0
PURCHASE
TOTAL

VISA
2017/11/30
1201 19:52:55
751
2

\$68.00 ✓

VISA CREDIT
A0000000031010
26C95C3117EEE09D
8080008000-6800
CABB5DC896BDDBAE
8080008000-7800

APPROVED

AUTH# 076261
THANK YOU

01-027

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604*871*1111
GST#1054855080
DOWNLOAD
VAN TAXI APP



Control No.

E127925

Name Robinson, Selina	Employee ID Personal Information	Phone Number (250) 356-3057
Client Organization Municipal Affairs and Housing	Job Title Minister	Travel Group Code 4

5. Date Completed 2018/01/16	6. Fiscal Year 2018	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Meetings		Headquarters Coquitlam

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	Destination Personal Information	Start	End	Km	Cost	Personal Information	Cost		Cost	Describe
2017 12/06	Vic to Van (Ferry) *Supplemental to E127765	0800	2000		0.00	16.70			48.00	Taxi

TOTALS OF COLUMNS				36. \$ 0.00	37. \$ 16.70 Personal	38. \$ 0.00	39. \$ 0.00	40. \$ 48.00 Personal	Claim Total \$ 64.70
48. Client Code 060 060 060 060	49. Resp. 51057	50. Service Line 54000	51. STOB 5701	52. Project Personal f t 51MTVNC		45. Supplier Code Government Financial Services		Amount \$ 64.70	
Less Travel Advance 060									
AMOUNT DUE TO EMPLOYEE								54. \$ 64.70	

45. Employee Signature (See Audit Trail)
 - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party

56. Spending Authority Signature (See Audit Trail)
- Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.

57. Payment Authority Signature (See Audit Trail)
- Requisition for payment pursuant to section 32 of the Financial Administration Act

Print Name

Date Signed

Print Name

Date Signed

Print Name

Date Signed

Swartz Bay
To
Tsawwassen
BC Ferries

Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

RECEIPT - PLEASE RETAIN

PURCHASE 2017/12/06

1 Adult	17.20
Fuel Rebate	0.50
Total	16.70

Government Financial Services

16.70 ✓

010015360 H

AUTH 031441 --

VISA CREDIT

A0000000031010 / 0000000000 /

NO SIGNATURE TRANSACTION

01 APPROVED - THANK YOU 027

CARDHOLDER COPY

SWB 06 Dec 2017 18:21:05

7005412 439649

SEE REVERSE SIDE OF TICKET

K105K00541

BLUEBIRD CABS #19
2612 QUADRA ST
VICTORIA BC

Government Financial Services
CARD
CARD TYPE VISA
DATE 2017/12/06
TIME 0592 17:40:28
RECEIPT NUMBER
H85068590-001-050-027-0

PURCHASE
TOTAL

\$8.00 ✓

VISA CREDIT
A0000000031010
7A91EB0EE2513D28
0000000000-

APPROVED

FF/DT 20
AUTH# 008311 01-027
THANK YOU

NO SIGNATURE REQUIRED

MERCHANT COPY

BLUEBIRD CABS #19
2612 QUADRA ST
VICTORIA BC

Government Financial Services
CARD
CARD TYPE VISA
DATE 2017/12/06
TIME 8823 18:18:16
RECEIPT NUMBER
H85068590-001-050-028-0

PURCHASE
TOTAL

\$40.00 ✓

VISA CREDIT
A0000000031010
6BE7AEA27D8E1285
0000000000-

APPROVED

FF/DT 20
AUTH# 044501 01-027
THANK YOU

NO SIGNATURE REQUIRED

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Where ideas work

Travel Voucher (Restricted Use)

Control No.

E127926

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Name Robinson, Selina				Employee ID Personal Information		Phone Number (250) 356-3057	
Client Organization Municipal Affairs and Housing				Job Title Minister		Travel Group Code 4	
5. Date Completed 2018/01/16		6. Fiscal Year 2018		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Meetings				Headquarters Coquitlam	
12. Mailing Address for Cheque PO Box 9056 Victoria, BC V8W 9E2							
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs Personal Information	20. & 21. Meals
	Destination	Start	End	Km	Cost		Lodging Costs
2018							
01/05	Van-Tofino (HJ)	0900	2359	165	87.45		36.00PD
01/07	Tofino	0900	2359		0.00		215.06
01/08	Tofino - Van	0900	1800	198	104.94	72.75	36.00PD
01/03	TransLink	0800	1000		0.00	60.00	61.00PD
01/10	Van-Vic (HJ)	0800	2359		0.00		48.50CCA
01/11	Vic-Van (HJ)	0800	1700		0.00		48.50CCA
*PCARD							
TOTALS OF COLUMNS				36. \$ 192.39	37. \$ 132.75 Personal Information	38. \$ 230.00	39. \$ 430.12
40. \$ 0.00	41. Claim Total Personal Information						
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project Personal Information	45. Supplier Code Government Financial Services		
060	51057	54000	5701				
060	51057	54000	5750	51MTCCA			
060	51057	54000	5702	5100000			
Less Travel Advance							
060							
				AMOUNT DUE TO EMPLOYEE			
				54. \$ 985.26 Government Financial Services			
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name		Date Signed	

Notes for Travel Voucher (Restricted Use) E127926 for Robinson, Selina

1 note(s) returned.

Created On	Author	Note
2018/01/16 13:29:12	White, Christine (IDIR\CHRWHITE) Christine.White@gov.bc.ca	01/05 - Flight to Nan/Pville for meetings then drove own car to Tofino, Hotel, D, I 01/06 - No claims as MSR chose to stay overnight in Tofino 01/07 - Hotel, D, I Stayed overnight for a morning meeting in Tofino 01/08 - Drove from Tofino to Nanaimo and took Ferry back home. 01/03 - Reloaded TransLink Pass 01/10 - Flight to Vic for meetings, L/D/I Flew back to Van 01/11 clamed B,L,I

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Ms Selina Robinson

CA

Room No. 304

Arrival 01/05/18

Departure 01/08/18

Page No. 1 of 2

Folio No. Personal Information

Conf. No.

Cashier No. 1009

A/R Number

Group Code

1801TOFINOCHAMBER

Company Name

Date	Text	Charges CAD	Credits CAD
01/05/18	Personal Information		
01/05/18			
01/05/18	Room Charge	209.40	✓
01/05/18	GST	10.47	
01/05/18	PST	16.75	
01/05/18	MRT	6.28	
01/06/18	Personal Information		
01/06/18			
01/06/18			
01/06/18			
01/06/18			
01/07/18			
01/07/18			
01/07/18			
01/08/18			

Government Financial Services

Signature:

Security Concern

Tofino, B.C. V Security Concern

Security Concern

Ms Selina Robinson

CA

Room No. : 304
Arrival : 01/05/18
Departure : 01/08/18
Page No. : 2 of 2
Folio No. : Personal Information
Conf. No. :
Cashier No. : 1009

A/R Number :
Group Code : 1801TOFINOCHAMBER
Company Name :

Date	Text	Charges CAD	Credits CAD
------	------	----------------	----------------

Total

Personal Information

Balance Due

0.00 CAD**Claiming \$215.06****Signature:**

Security Concern

Security Concern

Security Concern

Ms Selina Robinson

CA

Room No. : 304
 Arrival : 01/05/18
 Departure : 01/08/18
 Page No. : 1 of 1
 Folio No. : Personal Information
 Conf. No. :
 Cashier No. : 1009

A/R Number :
 Group Code : 1801TOFINOCHAMBER
 Company Name :

Date	Text	Charges CAD	Credits CAD
01/07/18	Room Charge	185.40	
01/07/18	GST	9.27	
01/07/18	PST	14.83	
01/07/18	MRT	5.56	
01/08/18	Visa Government Financial Services		215.06
Total		215.06	215.06 ✓
Balance Due		0.00 CAD	

Signature: _____

Security Concern

Tofino, B.C.

Security Concern

Security Concern

Tsawwassen
To
Nanaimo (Duke Pt)



LANE 30

RECEIPT - PLEASE RETAIN

PURCHASE 2018/01/05
RESERVATION-R1245
CONF: 1221660806
RES: 3

20'	Undersize Vehi	57.50
1	Adult	17.20
1	Reservation Pr	10.00
	Fuel Rebate	2.20
1	Port Fee Adul	0.25

Total	82.75
Prepayment	10.00
Visa	

Government Financial Services
72.75

APPROVED - THANK YOU 027
CHANGE DUE 0.00

CARDHOLDER COPY
TSA 05 Jan 2018 12:08:32



SEE REVERSE SIDE OF TICKET

* RECEIPT *
* NOT VALID FOR TRAVEL *

Translink
Waterfront 510
19801131
Wed 03 Jan 12 08:47AM

Payment Type: VISA

Purchase: \$50 Stored Value

Product Price: \$ 60.00 ✓

Compass Card #: Government Financial Services
**** *

Credit Card #:
**** *

Auth #: 096611
Ref #: T0046B2ABV32
Receipt #: 10132

Card Entry: Chip
AID: A00000000031010
CVR: 800000000000
E51: 2800

Retain for your records.
View Translink Policies
at www.translink.ca

Thank You!



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E127933

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Name Robinson, Selina				Employee ID Personal Information		Phone Number (250) 356-3057	
Client Organization Municipal Affairs and Housing				Job Title		Travel Group Code 4	
5. Date Completed 2018/01/19		6. Fiscal Year 2018		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel meetings				Headquarters Coquitlam	
12. Mailing Address for Cheque PO Box 9056 Victoria, BC V8W 9E2							
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals
2018	Destination	Start	End	Km	Cost	Costs	Cost
01/11	Van-Vic to Van (HJ)	0800	1700		0.00	✓ 19.00	
01/17	Van-Kmlps-Vic (AC)	0900	2359		0.00	✓ 65.00	48.00 PD/CCA
01/18	Vic to Van (HJ)	0800	2100		0.00		61.00 CCA
*PCARD							
TOTALS OF COLUMNS				36.	37.	38.	39.
				\$ 0.00	\$ 84.00	\$ 109.00	\$ 0.00
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project		45. Supplier Code	Amount
060	51057	54000	5701	51-PerMTVNC		Government Financial Services	\$ 84.00 Personal
060	51057	54000	5702	5100000			\$ 12.50 If t
060	51057	54000	5750	51MTCCA			\$ 96.50
Less Travel Advance							
060							
AMOUNT DUE TO EMPLOYEE						54.	✓ \$ 193.00
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name		Date Signed	

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

*01/11 Supplemental to E127926

*01/17 Meals arrived after 5:00 pm lunch PD, Dinner & Incidental CCA

Audited by PL Jan 22-17

Notes for Travel Voucher (Restricted Use) E127933 for Robinson, Selina

1 note(s) returned.

Created On	Author	Note
2018/01/19 16:08:45	White, Christine (IDIR\CHRWHITE) Christine.White@gov.bc.ca	01/11 Cab to Leg and to HJ, refer to TV E12926 01/17 AC flight to Kamloops paid for on AC PCARD/Return flight to Vic for meetings, L,D,I 01/18 Vic-Van, Flew HJ, Paid for on AC PCARD, Full Day Per Diem

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MTVNC
TRIP VAN TO VIC TO VAN
SUPPLEMENTAL TO E127926

BLUEBIRD CARD #000
2612 QUADRA ST
VICTORIA BC
Government Financial Services

CARD ***** VISA
CARD TYPE
DATE 2018/01/11
TIME 4634 08:20:01
RECEIPT NUMBER
C85069110-001-094-005-0

PURCHASE
TOTAL

\$10.00 ✓

VISA CREDIT
A0000000031010
8C7943D3286578D4
8080008000-6800
972F2DAC581DF39E
8080008000-7800

APPROVED

AUTH# 000221
THANK YOU

01-027

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PHONE.250.382.2222

YELLOW CAB
417 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH21852400M1

PURCHASE

01-01-2018
Acc # Government Financial Services 15:24:24
Exp Date RF
Name: Card Type VI
Auth#0000031010 VISA CREDIT

Operator: 208
Trace # 5768
Inv # 1267
Auth # 02703I RRN 001824012

Total

\$9.00 ✓

(001) APPROVED-THANK YOU

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www.yellowcabvictoria.com
250-381-2222

IN VICTORIA
MTVNC

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH218524000A

PURCHASE

01-17-2018

20:54:51

Acct # Government Financial
Services

✓ RF

Exp Date

pe VI

Name:

A0000000031010

VISA CREDIT

Operator: 352

Trace # 2067

Inv. # 352

Auth # 03493I

RRN 001097001

Total

\$65.00 ✓

(001) APPROVED-THANK YOU

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www.yellowcabvictoria.com
250-381-2222



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E127969

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Name Robinson, Selina		Employee ID Personal Information		Phone Number (250) 356-3057	
Client Organization Municipal Affairs and Housing		Job Title		Travel Group Code 4	
5. Date Completed 2018/01/25		6. Fiscal Year 2018		7. Special Cheque Issue	
8. Cheque Stub Information					
Type of Travel In Province		14. Reason for Travel Meetings/Announcements			Headquarters Coquitlam
12. Mailing Address for Cheque PO Box 9056 Victoria, BC V8W 9E2					
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use	19. Other Transport Costs
2018	Destination	Start	End	Km	Cost
01/18	Vic to Van (HJ)	0800	2100		0.00
01/19	Van-PG-Van (AC)	0600	2000	80	42.40
01/23	Van to Vic (HJ)	0700	2359		0.00
01/24	Victoria	0800	2359		0.00
01/25	Vic to Van (HJ)	0800	1700		0.00
20. & 21. Meals					
Cost					
39.50 PD					
61.00 CCA					
48.50 CCA					
39.50 CCA					
22. Lodging Costs					
20. & 21. Miscellaneous					
Cost					
Describe					
*PCARD					
TOTALS OF COLUMNS				36. \$ 42.40	37. \$ 75.00
				38. \$ 188.50	39. \$ 0.00
				40. \$ 0.00	Claim Total \$ 305.90
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code
060	51057	54000	5701	51.PermTVNC	Government Financial Services
060	51057	54000	5750	51MTCCA	
060	51057	54000	5702	5100000	
060					
Less Travel Advance					
060					
AMOUNT DUE TO EMPLOYEE					54. \$ 305.90
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name	Date Signed

Notes for Travel Voucher (Restricted Use) E127969 for Robinson, Selina

1 note(s) returned.

Created On	Author	Note
2018/01/25 15:13:56	White, Christine (IDIR\CHRWHITE) Christine.White@gov.bc.ca	01/18 Cabs to HJ and then Home - refer to TV # E127933 01/19 MSR took AC flight to PG for announcement and meetings, returned on AC same day, paid for on AC PCARD - B, L, I 01/23 Van to Vic for meetings, flew HJ - Paid for on AC PCARD, Full Day Per Diem 0/24 - Victoria - meetings, B, D, I 01/25 - Vic to Van, Flew HJ paid for on AC PCARD, B, L, I

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BLUEBIRD CABS #58
2612 QUADRA ST
VICTORIA BC

Government Financial Services

CARD
CARD TYPE VISA
DATE 2018/01/18
TIME 4064 18:05:03
RECEIPT NUMBER
H85002927-001-108-001-0

PURCHASE
TOTAL

\$9.00

VISA CREDIT
A0000000031010
8BCFCCB9E22EE470
0000000000-

APPROVED

AUTH# 050721 01-027
THANK YOU

NO SIGNATURE REQUIRED

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PHONE.250.382.2222

VANCOUVER TAXI
790 CLARK DR
VANCOUVER BC

Government Financial Services

CARD
CARD TYPE VISA
DATE 2018/01/18
TIME 1620 21:46:55
CLERK ID 333
RECEIPT NUMBER
C85029596-001-190-008-0

PURCHASE
TOTAL

\$66.00

VISA CREDIT
A0000000031010
2D52C13754DF02DE
8080008000-6800
86B418D17B914FD1
8080008000-7800

APPROVED

AUTH# 096141 01-027
THANK YOU

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*Supplemental to TV E127933

White, Christine MAH:EX

From: passengerservices@helijet.com
Sent: Monday, December 4, 2017 8:15 AM
To: White, Christine MAH:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information			
Account	Customer #	Government Financial Services	
	Name	Selina Robinson	
	Company	Municipal Affairs & Housing	

Booking		Government Financial Services	
Monday, December 4, 2017		Invoice #233209	
707		FARE-YWH-PEAK_Winter17-18	\$309.52
08:40 Vancouver Harbour ✓		+ GST	\$15.48
09:15 Victoria Harbour			
35 minutes		Billing	\$309.52
		Taxes	\$15.48
Confirmed		Grand Total	\$325.00
1 Passengers - Peak		Mastercard	✓ \$325.00
Selina Robinson, Female ✓		Date / Time	December 4, 2017 @ 8:14:35 AM
		Summary	Government Financial Services
Add to Calendar		Expiration	

long beach lodge
RESORT

Ms Selina Robinson ✓

CA

Room No. : 304
Arrival : 01/05/18
Departure : 01/08/18
Page No. : 1 of 2
Folio No. : Government Financial Services
Conf. No. :
Cashier No. : 1009

A/R Number :
Group Code : 1801TOFINOCHAMBER
Company Name :

Date	Text	Charges	Credits	
		CAD	CAD	
✓ 01/05/18 Personal Information	Advanced Deposit		✓ 242.90	Returned onto wrong card. LBL fixed this 01/29/18. Credit will reflect on my next statement. CW.
01/08/18	Visa Government Financial Services			

Signature: _____

Security Concern

Tofino, B.C.
Security Concern

Security Concern

Personal
Information

*PCARD 5702 MINISTER ROBINSON



Your reservation has been completed!

Thank you for reserving online with BC Ferries. A copy of this reservation has also been emailed to you.

Need Help? Call Customer Care at:
1-888-223-3779

RESERVATION	DEPARTS	TIME / DATE	ARRIVES
Personal Information	VANCOUVER Tsawwassen Terminal	12:45 PM Friday January 5	NANAIMO Duke Point Terminal
VEHICLE Standard vehicle under 7Ft (2.13m) high	FARE INFORMATION		
VESSEL Coastal Inspiration	20' Standard vehicle under 7Ft (2.13m) high		Personal Information
DEPART Tsawwassen 12:45 PM Fri Jan 5 2018	1 12 yrs+		Personal Information
ARRIVE Duke Point 2:45 PM Fri Jan 5 2018	1 Reservation Fee *		\$10.00
Total for this sailing			Personal Information
Due at terminal: \$72.75 vehicle & passenger fares			Paid: \$10.00 reservation fee

Vehicle and Passenger fares will be collected at the terminal

Still unsure who is travelling with you? You can still add and pay for passengers at the terminal.

Total Paid: \$10.00 ✓
reservation fee

We accept Visa, Mastercard and American Express. **Debit is not accepted at this time.**
Due to vessel substitutions vessel amenities cannot be guaranteed.

Arrive at the terminal 30-60 minutes before departure



Reservation Check-In Opens
Check-in opens 60 minutes prior to departure. Depending on schedules, you may not be able to check-in if you arrive more than 60 minutes early.

Reservation Check-In Closed
Reservation check-in must occur 30 minutes prior to scheduled departure. If not checked in by this time, the reservation will not be valid and you will travel standby (on next available sailing). Your reservation fee will not be refunded.

What you need to redeem your reservation
The ticket agent will ask for your reservation number or phone number used to make the booking.

Terms and Conditions

All reservations are booked for one vehicle and one driver.

Reservation fees and change fees are non-refundable.

Reservations will not be honoured and travel will revert to a first-come, first-served basis if you:

- arrive after the reservation check-in has closed, 30 minutes prior to the scheduled departure;
- arrive before the reservation check-in has opened, more than 60 minutes prior to the scheduled departure.

A reservation will only be honoured for the specific sailing you reserve and is valid only for the type and length of vehicle specified. If your reserved vehicle length differs by more than 5 feet (1.5 metres) at check-in, your reservation will not be honoured.

Vehicle length adjustments, sailing date and time changes can be made by accessing your account on line or by contacting our Customer Service Centre at 1-888-223-3779 in Canada and the USA, or 1-250-386-3431 outside Canada and the USA, on weekdays between 7:00 am and 8:00 pm and on weekends between 8:00 am and 6:00 pm Pacific Time.

Closed Vehicle Deck Access

In accordance with Transport Canada safety regulations, every passenger shall keep off a closed vehicle deck on a ferry that is underway. A 'closed vehicle deck' is a space that is enclosed at both ends with limited side openings.

Sailing Cancellations

If you check-in for your reservation and the sailing is cancelled, we will make every effort to load you on the next available sailing. Customers with a reservation on the next scheduled departure will be loaded in advance of customers from the cancelled sailing. If we are unable to load you on the next available sailing, travel will revert to a first-come, first-served basis. If you choose not to travel, your fares will be fully refunded.

If your sailing is cancelled before you check-in, your reservation will be cancelled, your reservation fee will be refunded, and travel will revert to a first-come, first-served basis.

*** Reservation and Change Fees**

- \$10.00 reservation fee is applied to bookings made 7 days or more in advance of travel
- \$17.00 reservation fee is applied to bookings made less than 7 days up to day before travel
- \$21.00 reservation fee is applied to bookings made for same day travel
- \$5.00 change fee is incurred each time you make a change to your reservation date, time or sailing

Smoke-Free Environment

To support the health and wellness of our customers and employees, BC Ferries vessels and terminal properties will be smoke and vape-free environments as of January 22, 2018.



Control No.

E128001

Name	Employee ID	Phone Number
Robinson, Selina	Personal Information	(250) 356-3057
Client Organization	Job Title	Travel Group Code
Municipal Affairs and Housing		4

5. Date Completed 2018/01/31		6. Fiscal Year 2018		7. Special Cheque Issue		8. Cheque Stub Information			
Type of Travel In Province		14. Reason for Travel Meetings				Headquarters Coquitlam			
12. Mailing Address for Cheque PO Box 9056 Victoria, BC V8W 9E2									
16. Travel Dates 2018 01/05	17. Places Travelled Destination Tofino			18. Personal Vehicle Use Km Cost 0.00	19. Other Transport Costs	20. & 21. Meals Cost	22. Lodging Costs 242.90	20. & 21. Miscellaneous Cost	Describe
TOTALS OF COLUMNS				36. \$ 0.00	37. \$ 0.00	38. \$ 0.00	39. \$ 242.90	40. \$ 0.00	Claim Total \$ 242.90
48. Client Code 060 060 060 060	49. Resp. 51057	50. Service Line 54000	51. STOB 5701 5702	52. Project 55MPVNC 5100000	45. Supplier Code Government Financial Services		Amount \$ 242.90		
Less Travel Advance 060									
				AMOUNT DUE TO EMPLOYEE				54. \$ 242.90	
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed			
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed			
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act				Print Name		Date Signed			

Audited by PL Feb 14-18

Notes for Travel Voucher (Restricted Use) E128001 for Robinson, Selina

1 note(s) returned.

Created On	Author	Note
2018/01/31 14:31:26	White, Christine (IDIR\CHRWHITE) Christine.White@gov.bc.ca	Supplemental to Travel Voucher E127926 - Applied Credit to MSR Credit Card when I processed expenses when it should have been credited to AC PCARD. This is amended, however, MSR has been charged now and this invoice reflects the proper amount

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Ms Selina Robinson

CA

Room No. : 304
Arrival : 01/05/18
Departure : 01/08/18
Page No. : 1 of 2
Folio No. : Personal Information
Conf. No. :
Cashier No. : 1003

A/R Number :
Group Code : 1801TOFINOCHAMBER
Company Name :

Date	Text	Charges CAD	Credits CAD
Personal Information			
01/05/18	Room Charge	209.40	
01/05/18	GST	10.47	
01/05/18	PST	16.75	
01/05/18	MRT	6.28	
Personal Information			

01/08/18 Visa
Government Financial Services

Personal Information

01/29/18 Visa
Government Financial Services

242.90

Signature: _____

Security Concern

Supplimental to
E127926

Ms Selina Robinson

CA

Room No. : 304
Arrival : 01/05/18
Departure : 01/08/18
Page No. : 2 of 2
Folio No. : Personal Information
Conf. No. :
Cashier No. : 1009

A/R Number :
Group Code : 1801TOFINOCHAMBER
Company Name :

Date	Text	Charges CAD	Credits CAD
Total		Personal Information	
Balance Due		0.00 CAD	

Signature: _____

Security Concern

Security Concern

Tofino, B.C.

Security Concern



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E128073

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Robinson, Selina				Employee ID Personal Information		Phone Number (250) 356-3057	
Client Organization Municipal Affairs and Housing				Job Title		Travel Group Code 4	
5. Date Completed 2018/02/08		6. Fiscal Year 2018		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Meetings				Headquarters Coquitlam	
12. Mailing Address for Cheque PO Box 9056 Victoria, BC V8W 9E2							
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals
	Destination	Start	End	Km	Cost		Cost
2018							
01/23	Taxi from HJ	0700	2359		0.00	✓ 9.00	
01/30	CompassCard	0800	2359		0.00	✓ 80.00	
02/01	Van-Kelowna (AC)	0800	2359		0.00	✓ 32.00	48.50
02/02	Kelowna-Van (AC)	0800	1800		0.00		39.50
02/04	Van-Vic (Ferry)	1200	2359	81	42.93	72.50 Personal Information	36.00
02/05	Victoria	0800	2359		0.00		61.00
02/06	Victoria	0800	2359		0.00		61.00
02/07	Vic-Van (HJ)	0800	1800		0.00		39.50
*PCARD							
TOTALS OF COLUMNS				36. \$ 42.93	37. \$ 193.50 Personal Information	38. \$ 285.50	39. \$ 150.48 Personal Information
40. \$ 150.48	41. \$ 150.48			Claim Total			
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project		45. Supplier Code	
060	51057	54000	5701	51MTVNC		Government Financial Services	
060	51057	54000	5750	51MTCCA		Amount	
060	51057	54000	5702	5100000		Personal Information	
060	51057	54000	5750	5100000		Amount	
							\$ 115.43
							\$ 197.50
							\$ 359.48
							\$ 150.48
Less Travel Advance							
060							
							54. \$ 822.89 Personal Information
AMOUNT DUE TO EMPLOYEE							
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name		Date Signed	

Notes for Travel Voucher (Restricted Use) E128073 for Robinson, Selina

1 note(s) returned.

Created On	Author	Note
2018/02/08 11:49:29	White, Christine (IDIR\CHRWHITE) Christine.White@gov.bc.ca	01/23 Cab from HJ to Leg 01/30 Compass Card Refill 02/01 Van-Kelowna for meetings, Flew AC paid for on AC PCARD, taxi to hotel, MSR paid for her Lodging and Daniela Gardea, MA Lodging costs - L, D, I 02/02 Kelowna to Van, Flew AC, paid for on AC PCARD B, L, I 02/04 Van-Vic, travelled BC Ferry, mileage to ferry to downtown, D, I 02/05 Victoria, F/D per diem, 02/06 Victoria, F/D per diem, 02/07 Vic-Van, Flew HJ, Paid for on AC PCARD B, L, I

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BLUEBIRD CABS #249
2612 QUADRA ST
VICTORIA BC

Government Financial Services

CARD

CARD TYPE

VISA

DATE

2018/01/23

TIME

5510 19:07:27

RECEIPT NUMBER

H85068521-001-070-003-0

PURCHASE

TOTAL

\$9.00

VISA CREDIT

A0000000031010

F452E6A1154F0FB9

0000000000-

APPROVED

FF/DT 20

AUTH# 017571

01-027

THANK YOU

NO SIGNATURE REQUIRED

MERCHANT COPY

* RECEIPT *
* NOT VALID FOR TRAVEL *

Translink
Capitol Hill Central Stn
TVH96114
Tue 30 Jan 18 09:03AM

Payment type: VISA
Purchase: \$80 Stored Value

Product Price: \$ 80.00

Compass Card #: Government Financial Services
**** *

Credit Card #: **** *
Auth #: 000371
Ref #: TV77722D7E6H
Receipt #: 50485

Card Entry: Chip
AID:A0000000031010
TVR:8080008000
IS1:7800

Retain for your records.
View Translink Policies
at www.translink.ca

Thank You!

Security Concern

Kelowna BC Canada
Security Concern

Selina Robinson
Canada

Folio No. : 249870
Room No. : 725
Conf. No. : Personal Information
Arrival : 02-01-18
Departure : 02-02-18
Cashier No. : 98
Page No. : 1 of 2

Company Name : Provincial Government

Date	Text	Charges	Credits
02-01-18	Room Charge	128.00	
	Gardea Daniela #724=>Robinson Selina #725		
02-01-18	Ecobase Fee	2.00	
	Gardea Daniela #724=>Robinson Selina #725		
02-01-18	PST	10.24	
	Gardea Daniela #724=>Robinson Selina #725		
02-01-18	Municipal Regional District Tax	3.84	
	Gardea Daniela #724=>Robinson Selina #725		
02-01-18	GST	6.40	
	Gardea Daniela #724=>Robinson Selina #725		
02-01-18	Room Charge	128.00	
02-01-18	Ecobase Fee	2.00	
02-01-18	PST	10.24	
02-01-18	Municipal Regional District Tax	3.84	
02-01-18	GST	6.40	
02-02-18	Manual Visa		300.96

Security Concern

Selina Robinson
Canada

Folio No. : 249870
Room No. : 725
Conf. No. : Personal Information
Arrival : 02-01-18
Departure : 02-02-18
Cashier No. : 98
Page No. : 2 of 2

Company Name : Provincial Government

Date	Text	Charges	Credits
Total		300.96	300.96
Balance		0.00	

Signature:_____

SURINDER TAXI COMPANY
1320 ALDER CT
KELOWNA, BC V1Y3P9
250-763-6886

SALE

MID: 5652728
TID: 500
Batch #: 503
02/01/18
APPR CODE: 050411
Government Financial Services

REF#: 00000004
16:15:00
Proximity

AMOUNT

\$32.00

APPROVED

VISA CREDIT
AID: A0000000031010
TVR: 00 00 00 00 00

I AGREE TO PAY ABOVE TOTAL AMOUNT
IN ACCORDANCE WITH CARD ISSUER'S
AGREEMENT
(MERCHANT AGREEMENT IF CREDIT VOUCHER)
RETAIN THIS COPY FOR STATEMENT
VERIFICATION

THANK YOU
PLEASE COME AGAIN

CUSTOMER COPY

Tsawwassen
To
Swartz Bay
BC Ferries

Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

LANE 35

RECEIPT - PLEASE RETAIN

PURCHASE 2018/02/04

20' Personal Information	Undersize Vehicle Adult 17.20 <i>each</i>	Personal Information
	Fuel Rebate	2.70-

Security Concern

Total

Government Financial Services

AUTH 164311 66277656 0019019978 S
01 APPROVED - THANK YOU 027

CHANGE DUE 0.00

57.50 + 17.20 2.20 = \$72.50

CARDHOLDER COPY

TSA 04 Feb 2018 13:43:11



10070025177324
102137

MA18EXEPAL134



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E128125

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Name Robinson, Selina				Employee ID Personal Information		Phone Number (250) 356-3057	
Client Organization Municipal Affairs and Housing				Job Title		Travel Group Code 4	
5. Date Completed 2018/02/16		6. Fiscal Year 2018		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Meetings				Headquarters Coquitlam	
12. Mailing Address for Cheque PO Box 9056 Victoria, BC V8W 9E2							
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals
	Destination	Start	End	Km	Cost		Cost
2018							
02/12	Van to Vic (HJ)	1200	2359	31	* 16.43		21.50
02/13	Victoria	0800	2359		0.00		61.00
02/14	Victoria	0800	2359		0.00		61.00
02/15	Vic to Van (HJ)	0800	2000	31	* 16.43		39.50
02/07	Vic to Van	0800	1800		0.00	* 8.50	
*PCARD							
TOTALS OF COLUMNS				36. \$ 32.86	37. \$ 8.50	38. \$ 183.00	39. \$ 0.00
				40. \$ 0.00	Claim Total \$ 224.36		
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project		45. Supplier Code	Amount
060	51057	54000	5701	51MTVNC		Government Financial Services	\$ 41.36 \$ 224.36
060	51057	54000	5750	51MTCCA			\$ 183.00
060							
060							
Less Travel Advance							
060							
AMOUNT DUE TO EMPLOYEE							54 ✓ \$ 224.36
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name		Date Signed	

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

*09/07 Supplemental to E128073

*Audited by PL Feb 19-18

Notes for Travel Voucher (Restricted Use) E128125 for Robinson, Selina

1 note(s) returned.

Created On	Author	Note
2018/02/16 15:32:36	White, Christine (IDIR\CHRWHITE) Christine.White@gov.bc.ca	02/12 Van-Vic flew HJ, Paid for on AC PCARD, mileage, D 02/13 Victoria F/D per diem 02/14 Victoria F/D per diem 02/15 Vic-Van flew HF, Paid for on AC PCARD, mileage, B, L, I 02/07 Cab to HJ, reference travel claim# E128073

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BLUEBIRD CABS #59
2612 QUADRA ST
VICTORIA BC

CARD CARD TYPE VISA
DATE 2018/02/07
TIME 13:41 15:20:53
RECEIPT NUMBER
H85068203-001-147-020-0
PURCHASE
TOTAL

\$8.50

VISA CREDIT
A0000000031010
621B19894F1260EA
0000000000-

APPROVED
AUTH# 015781
THANK YOU

01-027

NO SIGNATURE REQUIRED
CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS
PHONE. 250.382.2222



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E128175

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Name Robinson, Selina				Employee ID Personal Information		Phone Number (250) 356-3057	
Client Organization Municipal Affairs and Housing				Job Title		Travel Group Code 4	
5. Date Completed 2018/02/23		6. Fiscal Year 2018		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Session				Headquarters Coquitlam	
12. Mailing Address for Cheque PO Box 9056 Victoria, BC V8W 9E2							
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals
	Destination	Start	End	Km	Cost		Cost
2018							
02/18	Van to Vic (HJ)	1600	2359	31	16.43		21.50
02/19	Victoria	0800	2359		0.00		61.00
02/20	Victoria	0800	2359		0.00		61.00
02/21	Victoria	0800	2359		0.00		61.00
02/22	Vic to Van (HJ)	0800	2100	31	16.43		39.50
*PCARD							
TOTALS OF COLUMNS				36. \$ 32.86	37. \$ 0.00	38. \$ 244.00	39. \$ 0.00
				40. \$ 0.00	Claim Total \$ 276.86		
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code	Amount	
060	51057	54000	5701	55MTVNC	Government Financial Services	\$ 244.00	\$ 276.86
060	51057	54000	5701	51MTVNC		\$ 32.86	
060							
060							
Less Travel Advance 060							
AMOUNT DUE TO EMPLOYEE						54. \$ 276.86	
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name		Date Signed	

Notes for Travel Voucher (Restricted Use) E128175 for Robinson, Selina

1 note(s) returned.

Created On	Author	Note
2018/02/23 12:09:06	White, Christine (IDIR\CHRWHITE) Christine.White@gov.bc.ca	02/18 Van-Vic, Flew HJ, paid for on AC PCARD Dinner. 02/19 Vic, full day per diem 02/20 Vic, full day per diem 02/21 Vic, full day per diem 02/22 Vic to Van, Flew HJ paid for on AC PCARD, C, L, I

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Where ideas work

Travel Voucher (Restricted Use)

Control No.

E128241

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Name Robinson, Selina				Employee ID Personal Information		Phone Number (250) 356-3057	
Client Organization Municipal Affairs and Housing				Job Title		Travel Group Code 4	
5. Date Completed 2018/03/05		6. Fiscal Year 2018		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Session				Headquarters Coquitlam	
12. Mailing Address for Cheque PO Box 9056 Victoria, BC V8W 9E2							
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals
	Destination	Start	End	Km	Cost		Cost
2018							
02/25	Van to Vic (HJ)	1300	2359	31	16.43		36.00
02/26	Victoria	0800	2359		0.00		48.50
02/27	Victoria	0800	2359		0.00		48.50
02/28	Victoria	0800	2359		0.00		61.00
03/01	Vic to Van (HJ)	0800	2000	31	16.43		39.50
*PCARD							
TOTALS OF COLUMNS				36. \$ 32.86	37. \$ 0.00	38. \$ 233.50	39. \$ 0.00
				40. \$ 0.00	Claim Total \$ 266.36		
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project		45. Supplier Code	Amount
060	51057	54000	5701	51-MTVNC		Government Financial Services	\$ 32.86
060	51057	54000	5750	51-MTCCA			\$ 233.50
060							
060							
Less Travel Advance							
060							
AMOUNT DUE TO EMPLOYEE							54. \$ 266.36
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name		Date Signed	

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

Audited by PL Mar 05-18

Notes for Travel Voucher (Restricted Use) E128241 for Robinson, Selina

1 note(s) returned.

Created On	Author	Note
2018/03/05 09:49:28	White, Christine (IDIR\CHRWHITE) Christine.White@gov.bc.ca	02/25 Van to Vic flew HJ, paid for on AC PCARD claimed D,I 02/26 Victoria for session, claimed L,D,I 02/27 Victoria for session, claimed L,D,I 02/28 Victoria for session, claimed full per diem, 03/01 Vic to Van, flew HJ, paid for on AC PCARD, claimed B,L,

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Where ideas work

Travel Voucher (Restricted Use)

Control No.

E128302

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Name Robinson, Selina				Employee ID Personal Information		Phone Number (250) 356-3057	
Client Organization Municipal Affairs and Housing				Job Title		Travel Group Code 4	
5. Date Completed 2018/03/12		6. Fiscal Year 2018		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Session				Headquarters Coquitlam	
12. Mailing Address for Cheque PO Box 9056 Victoria, BC V8W 9E2							
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals
	Destination	Start	End	Km	Cost		Cost
2018							
03/04	Van to Vic (HJ)	1200	2359	31	16.43		36.00 CCA
03/05	Victoria	0800	2359		0.00		61.00 CCA
03/06	Victoria	0800	2359		0.00		48.50 CCA
03/07	Victoria	0800	2359		0.00		61.00 CCA
03/08	Vic to Van (HJ)	0800	2000	31	16.43		39.50 CCA
*PCARD							
TOTALS OF COLUMNS				36. \$ 32.86	37. \$ 0.00	38. \$ 246.00	39. \$ 0.00
							40. \$ 0.00
							Claim Total \$ 278.86 ✓
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project		45. Government Financial Services	
060	51057	54000	5701	51MTVNC		Amount	
060	51057	54000	5750	51MTCCA		\$ 32.86 \$ 278.86	
060						\$ 246.00	
060							
Less Travel Advance							
060							
				AMOUNT DUE TO EMPLOYEE		54. \$ 278.86	
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name		Date Signed	

Notes for Travel Voucher (Restricted Use) E128302 for Robinson, Selina

1 note(s) returned.

Created On	Author	Note
2018/03/12 16:51:42	White, Christine (IDIR\CHRWHITE) Christine.White@gov.bc.ca	03/04 Van to Vic Flew HJ, paid for on AC PCARD, D,I 03/05 Vic for session - full day per diem 03/06 Vic for session, L,D,I 03/07 Vic for session - full day per diem 03/08 Vic to Van, Flew HJ paid for on AC PCARD, B, L, I

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Where ideas work

Travel Voucher (Restricted Use)

Control No.

E128350

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Robinson, Selina				Employee ID Personal Information		Phone Number (250) 356-3057	
Client Organization Municipal Affairs and Housing				Job Title		Travel Group Code 4	
5. Date Completed 2018/03/16		6. Fiscal Year 2018		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Session				Headquarters Coquitlam	
12. Mailing Address for Cheque PO Box 9056 Victoria, BC V8W 9E2							
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals
	Destination	Start	End	Km	Cost		Cost
2018							
03/11	Van to Vic (HJ)	1500	2359	31	16.43		36.00
03/12	Victoria	0800	2359		0.00		61.00
03/13	Victoria	0800	2359		0.00		61.00
03/14	Victoria	0800	2359		0.00		61.00
03/15	Victoria	0800	2359		0.00		61.00
03/16	Vic to Van (HJ)	0800	1300	31	16.43		39.50
	*PCARD						
TOTALS OF COLUMNS				36. \$ 32.86	37. \$ 0.00	38. \$ 319.50	39. \$ 0.00
							40. \$ 0.00
							Claim Total \$ 352.36
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project		45. Supplier Code	
060	51057	54000	5701	51MTVNC		Government Financial	
060	51057	54000	5750	51MTCCA		Services	
060							
060							
Less Travel Advance							
060							
				AMOUNT DUE TO EMPLOYEE			
				54. \$ 352.36			
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name		Date Signed	

Notes for Travel Voucher (Restricted Use) E128350 for Robinson, Selina

1 note(s) returned.

Created On	Author	Note
2018/03/16 09:25:27	White, Christine (IDIR\CHRWHITE) Christine.White@gov.bc.ca	03/11 Flew HJ Van-Vic for session, paid for by AC PCARD D, I 03/12 Vic for session, full day per-diem 03/13 Vic for session, full day per-diem 03/14 Vic for session, full day per-diem 03/15 Vic for session, full day per-diem 03/16 Flew HJ Vic-Van paid for on AC PCARD B, L, I

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Where ideas work

Travel Voucher (Restricted Use)

Control No.

E128466

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Robinson, Selina				Employee ID Personal Information		Phone Number (250) 356-3057	
Client Organization Municipal Affairs and Housing				Job Title		Travel Group Code 4	
5. Date Completed 2018/03/23		6. Fiscal Year 2018		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Meetings				Headquarters Coquitlam	
12. Mailing Address for Cheque PO Box 9056 Victoria, BC V8W 9E2							
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals
	Destination	Start	End	Km	Cost		Cost
2018							
03/16	Vic to Van	0800	1300		0.00	19.00	
03/20	Van to Vic (HJ)	1000	2359	31	16.43	10.00	48.50
03/21	Victoria	0800	2359		0.00		61.00
03/22	Vic to Van (HJ)	0800	1800	31	16.43	7.50	39.50
*PCARD							
TOTALS OF COLUMNS				36. \$ 32.86	37. \$ 36.50	38. \$ 149.00	39. \$ 0.00
							40. \$ 0.00
							Claim Total \$ 218.36
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project		45. Supplier Code	
060	51057	54000	5701	51MTVNC		Government Financial Services	
060	51057	54000	5750	51MTCCA			
060							
060							
Less Travel Advance							
060							
AMOUNT DUE TO EMPLOYEE							54. \$ 218.36
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name		Date Signed	

Notes for Travel Voucher (Restricted Use) E128466 for Robinson, Selina

1 note(s) returned.

Created On	Author	Note
2018/03/23 11:31:31	White, Christine (IDIR\CHRWHITE) Christine.White@gov.bc.ca	03/16 Taxi Vouchers in Vic and to HJ, refer to E128350 03/20 Van-Vic MSR flew HJ, paid for on AC PCARD L,D,I 03/21 Victoria - full day per diem 03/22 Vic-Van MSR flew HJ, Paid for on AC PCARD, B,L,I

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YELLOW CAB #88
1441 CLARK DR
VANCOUVER BC

Government Financial Services

CARD
CARD TYPE VISA
DATE 2018/03/16
TIME 2887 09:35:11
CLERK ID 1
RECEIPT NUMBER
H85038528-001-002-865-0

PURCHASE
TOTAL

\$6.00

VISA CREDIT
A0000000031010
6C9CE6C7E0EAA482
0000000000-

APPROVED

FF/DT 20
AUTH# 053631 01-027
THANK YOU

NO SIGNATURE REQUIRED

MERCHANT COPY

BLUEBIRD CABS #54
2612 QUADRA ST
VICTORIA BC

Government Financial Services

CARD
CARD TYPE VISA
DATE 2018/03/16
TIME 4697 08:01:01
RECEIPT NUMBER
C85068184-001-206-004-0

PURCHASE
TOTAL

\$13.00

VISA CREDIT
A0000000031010
7025C94F01EBD3B3
8080008000-6800
B6EDFCC0E554E8AB
8080008000-7800

APPROVED

AUTH# 030401 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

PHONE.250.382.2222

*Supplemental to E128350

BLUEBIRD CABS #88
2612 QUADRA ST
VICTORIA BC

Government Financial Services ✓
CARD
CARD TYPE VISA
DATE 2018/03/22
TIME 1789 07:42:54
RECEIPT NUMBER
H85045877-001-211-004-0

PURCHASE
TOTAL

\$7.50 ✓

VISA CREDIT
A0000000031010
80AAA282F37FBB26
0000000000-

APPROVED

FF/DT 20
AUTH# 076331 01-027
THANK YOU

NO SIGNATURE REQUIRED

MERCHANT COPY

BLUEBIRD CABS #40
2612 QUADRA ST
VICTORIA BC

Government Financial Services ✓
CARD
CARD TYPE VISA
DATE 2018/03/20
TIME 5699 19:53:07
RECEIPT NUMBER
C85068860-001-223-005-0

PURCHASE
TOTAL

\$10.00 ✓

VISA CREDIT
A0000000031010
75BD64A606609435
8080008000-6800
25867D1903B1F4E4
8080008000-7800

APPROVED

AUTH# 091631 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

PHONE.250.382.2222



Your reservation has been completed!

Thank you for reserving online with BC Ferries. A copy of this reservation has also been emailed to you.

Need Help? Call Customer Care at:
1-888-223-3779

RESERVATION	DEPARTS	TIME / DATE	ARRIVES
Personal Information	NANAIMO Departure Bay Terminal	3:20 PM Monday January 8	VANCOUVER Horseshoe Bay Terminal
VEHICLE Standard vehicle under 7Ft (2.13m) high VESSEL Queen of Cowichan DEPART Departure Bay 3:20 PM Mon Jan 8 2018 ARRIVE Horseshoe Bay 5:00 PM Mon Jan 8 2018		FARE INFORMATION 20' Standard vehicle under 7Ft (2.13m) high \$55.80 Personal Information 1 Reservation Fee * \$17.00 ✓ Total for this sailing \$72.80 Due at terminal: \$89.70 vehicle & passenger fares Paid: \$17.00 reservation fee	

Vehicle and Passenger fares will be collected at the terminal

Still unsure who is travelling with you? You can still add and pay for passengers at the terminal.

Total Paid: **\$17.00**
reservation fee



We accept Visa, Mastercard and American Express. **Debit is not accepted at this time.**
Due to vessel substitutions vessel amenities cannot be guaranteed.

Arrive at the terminal 30-60 minutes before departure



Reservation Check-In Opens

Check-in opens 60 minutes prior to departure. Depending on schedules, you may not be able to check-in if you arrive more than 60 minutes early.

Reservation Check-In Closed

Reservation check-in must occur 30 minutes prior to scheduled departure. If not checked in by this time, the reservation will not be valid and you will travel standby (on next available sailing). Your reservation fee will not be refunded.

What you need to redeem your reservation

The ticket agent will ask for your reservation number or phonenumber used to make the booking.

Terms and Conditions

All reservations are booked for one vehicle and one driver.

Reservation fees and change fees are non-refundable.

Reservations will not be honoured and travel will revert to a first-come, first-served basis if you:

- arrive after the reservation check-in has closed, 30 minutes prior to the scheduled departure;
- arrive before the reservation check-in has opened, more than 60 minutes prior to the scheduled departure.

A reservation will only be honoured for the specific sailing you reserve and is valid only for the type and length of vehicle specified. If your reserved vehicle length differs by more than 5 feet (1.5 metres) at check-in, your reservation will not be honoured.

Vehicle length adjustments, sailing date and time changes can be made by accessing your account online or by contacting our Customer Service Centre at 1-888-223-3779 in Canada and the USA, or 1-250-386-3431 outside Canada and the USA, on weekdays between 7:00 am and 8:00 pm and on weekends between 8:00 am and 6:00 pm Pacific Time.

Closed Vehicle Deck Access

In accordance with Transport Canada safety regulations, every passenger shall keep off a closed vehicle deck on a ferry that is underway. A 'closed vehicle deck' is a space that is enclosed at both ends with limited side openings.

Sailing Cancellations

If you check-in for your reservation and the sailing is cancelled, we will make every effort to load you on the next available sailing. Customers with a reservation on the next scheduled departure will be loaded in advance of customers from the cancelled sailing. If we are unable to load you on the next available sailing, travel will revert to a first-come, first-served basis. If you choose not to travel, your fares will be fully refunded.

If your sailing is cancelled before you check-in, your reservation will be cancelled, your reservation fee will be refunded, and travel will revert to a first-come, first-served basis.

* Reservation and Change Fees

- \$10.00 reservation fee is applied to bookings made 7 days or more in advance of travel
- \$17.00 reservation fee is applied to bookings made less than 7 days up to day before travel
- \$21.00 reservation fee is applied to bookings made for same day travel
- \$5.00 change fee is incurred each time you make a change to your reservation date, time or sailing

Smoke-Free Environment

To support the health and wellness of our customers and employees, BC Ferries vessels and terminal properties will be smoke and vape-free environments as of January 22, 2018.

White, Christine MAH:EX

From: passengerservices@helijet.com
Sent: Monday, February 26, 2018 3:41 PM
To: White, Christine MAH:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Government Financial Services
Customer #
Name Selina Robinson
Company Municipal Affairs & Housing

Booking

Government Financial Services

Friday, January 5, 2018 ✓

905

10:30 Vancouver Harbour

10:50 Nanaimo Harbour

20 minutes

Confirmed

1 Passengers - Full-Fare

Selina Robinson, Female ✓

[Add to Calendar](#)

Invoice #244000

FARE-ZNA-Full_Winter17-18 \$132.38

+ GST \$6.62

Billing \$132.38

Taxes ✓ \$6.62

Grand Total \$139.00

Mastercard \$139.00

Date / Time January 5, 2018 @ 9:22:23 AM

Summary Government Financial Services

Expiration

White, Christine MAH:EX

From: Air Canada <confirmation@aircanada.ca>
Sent: Tuesday, January 9, 2018 3:02 PM
To: White, Christine MAH:EX
Subject: Air Canada - 19 Jan: Vancouver - Prince George (Booking Reference: Government Financial Services)
Attachments: Air_Canada_Booking_Confirmation_ Government Financial Services

Booking Confirmation



Government Financial Services
Booking Reference: Date of issue: 09 Jan, 2018

-  [Select Seats](#)
-  [Check in](#)
-  [Manage my booking](#)
-  [Sign up for flight notifications](#)

Thank you for choosing Air Canada. Below are your flight details and other useful information for your trip.

IMPORTANT: Your official Itinerary/Receipt is attached to this email. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Passengers

	Selina Robinson ✓	Seats AC8201 AC8212	Personal Information
	Ticket Number: 0142188338746		
	Daniela Gardea ✓	Seats AC8201 AC8212	Personal Information
	Ticket Number: 0142188338747		

Depart

Economy Tango

Friday
19 Jan, 2018

✓ 07:45

Vancouver

Vancouver Intl. (YVR),
Terminal M



09:00

Prince George

(YXS),
British Columbia



AC8201

1hr15

Economy S

Operated by: Air Canada Express - Jazz | Q400

Return

Economy Tango

Friday
19 Jan, 2018

17:30

Prince George

(YXS),
British Columbia



18:48

Vancouver

Vancouver Intl. (YVR),
Terminal M



AC8212

1hr18

Economy V

Operated by: Air Canada Express - Jazz | Q400

Purchase summary

MasterCard

Government Financial Services

Amount paid: \$1046.32

Full details can be found in
your attached Itinerary/Receipt

Tax information

GST/HST no. 10009-2287
RT0001 \$49.82



Air Transportation Charges

2 adults

868.00



Seat selection

40.00



Taxes, fees and charges

138.32

GRAND TOTAL (Canadian dollars)

\$1046³² ✓

Personal Information

Baggage allowance

Carry-on Baggage

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. See our complete carry-on baggage policy Opens in New Window.

White, Christine MAH:EX

From: Air Canada <confirmation@aircanada.ca>
Sent: Tuesday, January 9, 2018 4:17 PM
To: White, Christine MAH:EX
Subject: Air Canada - 17 Jan: Vancouver - Kamloops (Booking Reference
Attachments: Air_Canada_Booking_Confirmation

Government Financial Services

Booking Confirmation



Government Financial Services

Booking Reference:

Date of issue: 10 Jan, 2018



Select Seats



Check in



Manage my booking



Sign up for flight notifications

Thank you for choosing Air Canada. Below are your flight details and other useful information for your trip.

IMPORTANT: Your official Itinerary/Receipt is attached to this email. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Passengers



Selina Robinson ✓

Seats

Personal Information

AC8192

Ticket Number:

AC8195

0142188343421



Matt Djonlic ✓

Seats

Personal Information

AC8192

Ticket Number:

AC8195

0142188343422

Depart

Economy Tango

Wednesday
17 Jan, 2018

11:05

Vancouver

Vancouver Intl. (YVR),
Terminal M



11:54

Kamloops

(YKA),
British Columbia



AC8192

0hr49

Economy G

Operated by: Air Canada Express - Jazz | Q400

Return

Economy Tango

Wednesday
17 Jan, 2018

16:50

Kamloops

(YKA),
British Columbia



17:49

Vancouver

Vancouver Intl. (YVR),
Terminal M



AC8195

0hr59

Economy W

Operated by: Air Canada Express - Jazz | Dash 8-300

Purchase summary

MasterCard

Government Financial Services

2 adults

Amount paid: \$914.02

Full details can be found in
your attached Itinerary/Receipt

Tax information

GST/HST no. 10009-2287
RT0001 \$43.52



Air Transportation Charges

772.00



Seat selection

40.00



Taxes, fees and charges

102.02

GRAND TOTAL (Canadian dollars)

\$914⁰²



Personal Information

Baggage allowance

Carry-on Baggage

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. See our complete carry-on baggage policy [Opens in New Window](#).

White, Christine MAH:EX

From: passengerservices@helijet.com
Sent: Wednesday, January 10, 2018 8:22 AM
To: White, Christine MAH:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer # Government Financial Services
Name ✓ Selina Robinson
Company Municipal Affairs & Housing

Booking

Government Financial Services

Wednesday, January 10, 2018 ✓

707

08:40 Vancouver Harbour

09:15 Victoria Harbour

Dropoff:

Shuttle Requested

35 minutes

Confirmed

1 Passengers - Peak

Invoice #244662

FARE-YWH-PEAK_Winter17-18 \$309.52

+ GST ✓ \$15.48

Billing \$309.52

Taxes \$15.48

Grand Total \$325.00

Mastercard ✓ \$325.00

Date / Time January 10, 2018 @ 8:21:39 AM
Government Financial Services

Summary

Expiration

White, Christine MAH:EX

From: passengerservices@helijet.com
Sent: Thursday, January 11, 2018 3:26 PM
To: White, Christine MAH:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Government Financial Services

Name



Selina Robinson

Company

Municipal Affairs & Housing

Booking

Government Financial Services

Thursday, January 11, 2018 ✓

722

16:05 Victoria Harbour

16:40 Vancouver Harbour

35 minutes

Confirmed

1 Passengers - Full-Fare

Selina Robinson, Female

[Add to Calendar](#)

Invoice #244664

FARE-YWH-Full_Winter17-18

\$300.00

+ GST



\$15.00

Billing

\$300.00

Taxes

\$15.00

Grand Total

\$315.00

Mastercard

\$315.00

Date / Time

January 11, 2018 @ 3:25:43 PM
Government Financial Services

Summary

Expiration

Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.

Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference

Government Financial Services

Name: Mrs Selina Robinson ✓
E-mail: CHRISTINE.WHITE@GOV.BC.CA

Payment: Government Financial Services

Customer Care
Air Canada Reservations
 1-888-247-2262

Air Canada Flight Information
 1-888-422-7533
[International Reservations](#)

Alert me of flight changes
[Flight notification](#)

Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8192	✓ Vancouver (YVR)	Kamloops (YKA)	DH4	Economy Tango (G)	Confirmed
<i>Operated by:</i>	Wed 17-Jan 2018	Wed 17-Jan 2018			
<i>Air Canada Express-Jazz</i>	11:05 - TERMINAL M -MAIN	11:54			
Seat number(s) requested:	Personal Information				
AC8195	Kamloops (YKA)	Vancouver (YVR)	DH3	Economy Flex (U)	Confirmed
<i>Operated by:</i>	Wed 17-Jan 2018	Wed 17-Jan 2018			
<i>Air Canada Express-Jazz</i>	16:50	17:49 - TERMINAL M -MAIN			
AC8079	Vancouver (YVR)	Victoria (YYJ)	DH4	Economy Flex (U)	Confirmed
<i>Operated by:</i>	Wed 17-Jan 2018	Wed 17-Jan 2018			
<i>Air Canada Express-Jazz</i>	19:35 - TERMINAL M -MAIN	20:05			

Passenger Information

Passenger: 1 Mrs Selina Robinson

Ticket number: 014 2188 421781

Purchase Summary

Passenger: 1 Ticket number 014 2188 421781

Date of issue

10-Jan 2018

Fare Amount in Canadian dollars:

591.00

(including navigational & other charges)

Taxes, Fees & Charges

Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)

✓ 10.25

Total Fare in Canadian dollars:

✓

215.25A

Additional

Options

Seat Fee(s) in Canadian dollars

10.00

Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)

0.50

Seat Fee(s) in Canadian dollars

10.00

Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)

0.50

Ticket particulars:

CAD567.00 NONREF - AC

ONLYF/NONREF/CHGE FEE -BG:AC

***Fare calculation:**

17JAN18YVR AC YKA Q12.00R168.00AC X/YVR Q12.00AC YYJ

R399.00CAD591.00 END ROE1.00 PD14.25CA20.76XG15.00SQ

Canadian tax registration numbers:

XG Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)

RC Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)

XQ Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)

Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional [terms and conditions](#) related to seat selection

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

White, Christine MAH:EX

From: passengerservices@helijet.com
Sent: Thursday, January 18, 2018 7:58 PM
To: White, Christine MAH:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer # Government Financial Services
Name ✓ Selina Robinson
Company Municipal Affairs & Housing

Booking

Government Financial Services

Thursday, January 18, 2018

730

20:20 Victoria Harbour ✓

20:55 Vancouver Harbour

35 minutes

Confirmed

1 Passengers - Peak

Selina Robinson, Female

[Add to Calendar](#)

Invoice #249183

FARE-YWH-PEAK_Winter17-18 \$309.52

+ GST \$15.48

Billing \$309.52

Taxes \$15.48

Grand Total \$325.00

Mastercard ✓ \$325.00

Date / Time January 18, 2018 @ 6:08:09 PM
Government Financial Services

Summary

Expiration

Authorization	210810
Mastercard	✓ (\$50.00)
Date / Time	January 18, 2018 @ 7:56:46 PM ✓
Summary	Government Financial Services
Expiration	
Authorization	690742

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:

R102320165

Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)

Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:

Free Parking is available for passengers on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:

Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:

Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.

Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.

Proof of age must be presented for children who appear to be over 12 years of age and is recommended

White, Christine MAH:EX

From: Air Canada <confirmation@aircanada.ca>
Sent: Friday, January 19, 2018 1:14 PM
To: White, Christine MAH:EX Government Financial Services
Subject: Air Canada - 01 Feb: Vancouver - Kelowna (Booking Reference
Attachments: Air_Canada_Booking_Confirmation, Government Financial Services

Booking Confirmation



Government Financial Services
Booking Reference Date of issue: 19 Jan, 2018



Select Seats



Check in



Manage my booking



Sign up for flight notifications

Thank you for choosing Air Canada. Below are your flight details and other useful information for your trip.

IMPORTANT: Your official Itinerary/Receipt is attached to this email. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Passengers



Selina Robinson

Seats

Personal Information

AC8416

Ticket Number:

AC8419

0142188955838

Depart

Economy Tango

✓ Thursday
01 Feb, 2018

14:55

Vancouver

Vancouver Intl. (YVR),
Terminal M

15:55

Kelowna

(YLW),
British Columbia



AC8416

1hr00

Economy V

Operated by: Air Canada Express - Jazz | Dash 8-300

Return

Economy Tango

✓ Friday
02 Feb, 2018

16:20

Kelowna

(YLW),
British Columbia

17:27

Vancouver

Vancouver Intl. (YVR),
Terminal M



AC8419

1hr07

Economy G

Operated by: Air Canada Express - Jazz | Dash 8-300

Purchase summary

MasterCard
Government Financial Services

Amount paid: \$433.91

Full details can be found in
your attached Itinerary/Receipt

Tax information

GST/HST no. 10009-2287
RT0001 \$20.66



Air Transportation Charges



Seat selection



Taxes, fees and charges

1 adult

359.00

20.00

54.91

GRAND TOTAL (Canadian dollars)

\$433⁹¹

Baggage allowance

Personal Information

Carry-on Baggage

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. See our complete carry-on baggage policy [Opens in New Window](#).

Checked Baggage

White, Christine MAH:EX

From: passengerservices@helijet.com
Sent: Monday, February 26, 2018 3:41 PM
To: White, Christine MAH:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Government Financial Services

Customer #

Name

Selina Robinson

Company

Municipal Affairs & Housing

Booking

Government Financial Services

Tuesday, January 23, 2018 ✓

705

07:50 Vancouver Harbour ✓

08:25 Victoria Harbour

35 minutes

Confirmed

1 Passengers - Peak

Selina Robinson, Female

Add to Calendar

Invoice #252128

FARE-YWH-PEAK_Winter17-18 \$309.52

+ GST ✓ \$15.48

Billing \$309.52

Taxes \$15.48

Grand Total \$325.00

Mastercard ✓ \$325.00

Date / Time Government Financial Services

Summary

Expiration

White, Christine MAH:EX

From: passengerservices@helijet.com
Sent: Monday, February 26, 2018 3:56 PM
To: White, Christine MAH:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information			
Account	Government Financial Services		
	Customer #		
	Name	✓	Selina Robinson
	Company		Municipal Affairs & Housing

Booking		Government Financial Services	
Thursday, January 25, 2018 ✓		Invoice #252129	
720		FARE-YWH-Full_Winter17-18	\$300.00
14:45 Victoria Harbour ✓		+ GST	✓ \$15.00
15:20 Vancouver Harbour		Billing	\$300.00
35 minutes		Taxes	\$15.00
Confirmed		Grand Total	\$315.00
1 Passengers - Full-Fare		Mastercard	✓ \$315.00
Selina Robinson, Female		Date / Time	January 25, 2018 @ 2:29:24 PM
<u>Add to Calendar</u>		Summary	Government Financial Services
		Expiration	

White, Christine MAH:EX

From: passengerservices@helijet.com
Sent: Wednesday, February 7, 2018 3:26 PM
To: White, Christine MAH:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer #	Government Financial Services
	Name	✓ Selina Robinson
	Company	Municipal Affairs & Housing

Booking		Government Financial Services
Wednesday, February 7, 2018 ✓		Invoice #254807
722 15:50 Victoria Harbour 16:25 Vancouver Harbour	FARE-YWH-Full_Winter17-18	\$300.00
	+ GST	✓ \$15.00
	Billing	\$300.00
35 minutes	Taxes	\$15.00
Confirmed	Grand Total	\$315.00
1 Passengers - Full-Fare		Mastercard \$315.00
Selina Robinson, Female ✓		Date / Time February 7, 2018 @ 3:22:41 PM
Add to Calendar		Summary Government Financial Services
		Expiration

White, Christine MAH:EX

From: passengerservices@helijet.com
Sent: Monday, February 12, 2018 5:01 PM
To: White, Christine MAH:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Government Financial Services
Customer #
Name ✓ Selina Robinson
Company Municipal Affairs & Housing

Booking

Government Financial Services

Monday, February 12, 2018 ✓

789

17:30 Vancouver Harbour

18:05 Victoria Harbour

35 minutes

Confirmed

1 Passengers - Off-Peak

Selina Robinson, Female ✓

[Add to Calendar](#)

Invoice #238160

FARE-YWH-OffPeak_Winter17-18 \$180.00

+ GST ✓ \$9.00

Billing \$180.00

Taxes \$9.00

Grand Total \$189.00

Mastercard ✓ \$189.00

Date / Time February 12, 2018 @ 5:00:38 PM

Summary Government Financial Services

Expiration

White, Christine MAH:EX

From: passengerservices@helijet.com
Sent: Friday, March 16, 2018 2:38 PM
To: White, Christine MAH:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Government Financial Services

Name

✓ Selina Robinson

Company

Municipal Affairs & Housing

Booking

Government Financial Services

Thursday, February 15, 2018 ✓

730

18:45 Victoria Harbour

19:20 Vancouver Harbour

35 minutes

Confirmed

1 Passengers - Peak

• **Selina Robinson, Female** ✓

Add to Calendar

Invoice #238163

FARE-YWH-PEAK_Winter17-18 \$309.52

+ GST ✓ \$15.48

Billing \$309.52

Taxes \$15.48

Grand Total ✓ **\$325.00**

Mastercard \$325.00

Date / Time February 15, 2018 @ 6:16:42 PM
Government Financial Services

Summary

Expiration

White, Christine MAH:EX

From: passengerservices@helijet.com
Sent: Sunday, February 18, 2018 4:51 PM
To: White, Christine MAH:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	Government Financial Services
	Name	✓ Selina Robinson
	Company	Municipal Affairs & Housing

Booking

Government Financial Services

Sunday, February 18, 2018 ✓

789

17:30 Vancouver Harbour

18:05 Victoria Harbour

Dropoff:

EMPRESS

35 minutes

Confirmed

1 Passengers - Off-Peak

Invoice #238169

FARE-YWH-OffPeak_Winter17-18 \$180.00

+ GST \$9.00

Billing \$180.00

Taxes ✓ \$9.00

Grand Total \$189.00

Mastercard ✓ \$189.00

Date / Time February 18, 2018 @ 4:50:47 PM

Summary Government Financial Services

Expiration

White, Christine MAH:EX

From: passengerservices@helijet.com
Sent: Thursday, February 22, 2018 5:09 PM
To: White, Christine MAH:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer # Government Financial Services
Name ✓ Selina Robinson
Company Municipal Affairs & Housing

Booking

Government Financial Services

Thursday, February 22, 2018 ✓

730

18:45 Victoria Harbour ✓

19:20 Vancouver Harbour

35 minutes

Confirmed

1 Passengers - Peak

Selina Robinson, Female ✓

[Add to Calendar](#)

Invoice #238170

FARE-YWH-PEAK_Winter17-18 \$309.52

+ GST ✓ \$15.48

Billing \$309.52

Taxes \$15.48

Grand Total \$325.00

Mastercard ✓ \$325.00

Date / Time February 22, 2018 @ 5:09:11 PM
Government Financial Services

Summary

Expiration

White, Christine MAH:EX

From: passengerservices@helijet.com
Sent: Sunday, February 25, 2018 2:58 PM
To: White, Christine MAH:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	Government Financial Services
	Name	✓ Selina Robinson
	Company	Municipal Affairs & Housing

Booking

Government Financial Services

Sunday, February 25, 2018 ✓

787

15:30 Vancouver Harbour

16:05 Victoria Harbour

35 minutes

Confirmed

1 Passengers - Off-Peak

Selina Robinson, Female ✓

Add to Calendar

Invoice #238172

FARE-YWH-OffPeak_Winter17-18 \$180.00

+ GST ✓ \$9.00

Billing \$180.00

Taxes \$9.00

Grand Total \$189.00

Mastercard ✓ \$189.00

Date / Time February 25, 2018 @ 2:57:56 PM

Summary Government Financial Services

Expiration

White, Christine MAH:EX

From: passengerservices@helijet.com
Sent: Thursday, March 1, 2018 5:52 PM
To: White, Christine MAH:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer # Government Financial Services
Name ✓ Selina Robinson
Company Municipal Affairs & Housing

Booking

Government Financial Services

Thursday, March 1, 2018

730

18:45 Victoria Harbour ✓

19:20 Vancouver Harbour

35 minutes

Confirmed

1 Passengers - Peak

Selina Robinson, Female ✓

[Add to Calendar](#)

Invoice #238173

FARE-YWH-PEAK_Winter17-18 \$309.52

+ GST ✓ \$15.48

Billing \$309.52

Taxes \$15.48

Grand Total \$325.00

Mastercard ✓ \$325.00

Date / Time March 1, 2018 @ 5:51:59 PM

Summary Government Financial Services

Expiration