Minister's Quarterly Travel Expense Summary

Name: Honourable Claire Trevena

Quarter: 2018 January to March

Portfolio: Transportation & Infrastructure

Travel expense summary (amount paid this quarter):

In Province Flights: \$ 1,381.88

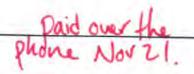
Other Travel in Province: \$ 3,048.86

Out of Country Travel: \$ -

Out of Province Travel: \$ 856.17

Total travel expenses paid this quarter: \$ 5,286.91

Travel expenses fiscal year-to-date: \$23,908.20





INVOICE

Charge To:

Min of Transportation and Infrastructure

Deputy Minister's Office PO Box 9055 Stn Prov Govt Victoria BC V8W 9EZ

Attention:

Jacqueline Chapotelle

Invoice No.

Invoice No.

Print Date
Account No.

15/10/2017

16/10/2017 Government Financial Services

Government Financial Services

GST Reg.

R102 3210165

For services provided from: 01/10/2017

To: 15/10/2017

Terms: Due and payable within 10 days of the invoice date.

A service charge of 2.00% per month will be charged on overdue accounts.

		Passenger Name	Fare	GST	Total
Document Description 4080961701 YWH/CXH Oct 11 20 4080961702 YWH/CXH Oct 11 20	117 FLT: 716 Government Financial Services		Fare \$300.00 \$300.00	\$15.00 \$15.00	**Total \$315.0 \$315.0
		Page Total	\$600.00	\$30.00	\$630.00

Chapotelle, Jacqueline TRAN:EX

From:

passengerservices@helijet.com

Sent: To: Tuesday, October 3, 2017 6:07 PM Chapotelle, Jacqueline TRAN:EX

Subject:

Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

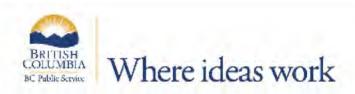
We look forward to welcoming you aboard your flight soon!

	WOOD, OLD STATE	
Account	Government Financial Services Customer #	
	Name	Claire Trevena

Wednesday, October 11, 2017	Invoice #213401	
	FARE-YWH-Full_Winter17-18	\$600.00
716 12:25 Victoria Harbour	+ GST	\$30.00
13:00 Vancouver Harbour	Billing	\$600.00
35 minutes	Taxes	\$30.00
Confirmed	Grand Total	\$630.00
2 Passengers - Full-Fare		
Alisma Perry, Female		
. Claire Trevena, Female		

Government Financial Services QUICK TICKET SUBJECT TO TERMS AND CONDITIONS ON REVERSE PASSENGER TO COMPLETE AREA WITHIN BORDER ONLY Government Financial CLASS FLIGHT NO. FROM ACCOUNT NO. TO RESERVATION REFERENCE NO. SIGNATURE AUTHORIZING CHA Helijet VALID FOR REGULAR ECONOMY FARES ONLY RESERVATIONS 1.800.665.4354 GST # R102320165 PLEASE CHECK-IN 20 MINUTES PRIOR TO DEPARTURE

QUICK TICKET SUBJECT TO TERMS AND CONDITIONS ON REVERSE PASSENGER TO COMPLETE AREA WITHIN BORDER ONLY laire Trevera Oct -17 Governmen FLIGHT NO. CLASS FROM Vic TO 1 ACCOUNT NO. Van RESERVATION REFERENCE NO. SIGNATURE AUTHORIZING CHARGES VALID FOR REGULAR ECONOMY FARES ONLY RESERVATIONS 1.800.665.4354 PLEASE CHECK-IN 20 MINUTES PRIOR TO DEPARTURE GST # R102320165



Travel Voucher (Restricted Use)

Control No.

E127843

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

	i, Claire rganization ortation and		ture				mplovee ID ersonal Information ob Title		Phone Numb (250) 387-19 Travel Group 4	78	
	Completed		6. Fiscal Y 2018	/ear	7. S	oecial Ch	eque Issue	8.	Cheque Stub	Informatio	n
Type of In Provi	Travel	s for Che	14. Reaso Ministeria		vel				eadquarters /ictoria		
PO Box 16. Travel Dates 2017 12/10 12/11	9055 Stn F 17. Destinati Victoria-Vancouv	Prov Govt Places 1 on Vancouv(F	Victoria, BO Fravelled Start erry)1500 0900	End 2000 2000	18. Pe Veh Km 116	ersonal nicle Use Cost 61.4	Costs	20. & 21. Meals Cost 36.00 PI 61.00 PI		20. & 21. Misco Cost Parking	ellaneous Describe
12/12 12/13 12/14	Vancouv Victoria Victoria-0	er-Victor (<u>r</u> Quadra	0800 0800 0800	1230 2000 2200	290	61.4 0.0 153.7	00	61.00 Cc		-133.12 Personal In	Personal Information
TOTALS	OF COLU	MNS				36 . \$ 276.	37. 66 \$ 0.00	38 . \$ 219.00	39. 0 \$ 427.14	40. \$-133.12 Personal	Claim Total Personal
Less Tra	t Code 034 034 034 034 034 avel Advan	49. Resp. 5500° 5500° 5500°		rvice Line 60410 60410 60410 60410	51.	570B 5701 5701 5750 5754 570	Project 55MTVN 55MTVN 55MTC0	¥€-5500102 NC		\$ 6 \$ 1 \$ 1	Amount Personal 47.10 Information 53.70 22.00 33.12
	034		0						_	5	4. \$ 789.68 Personal
- Certifie disburse a result for whice	ed this trave ements mad of travel or	el expense de and/or a n governme	e Audit Tra claim is a tallowances ent busines d will not be	true stater to which I s as detai	am enti led abov	e and	Print Name	INT DUE TO	DEMPLOYEE Date :	Signed	Information
	nding Auth	ority Sign	ature (See section 32	Audit Tr & 33 of th	ail) ne Finan	cial	Print Name		Date	Signed	
- Certifie	ed correct p stration Act							Print Name Date Signed			

Personal Information

Audited by PL Feb 05-18

Ministry Payment Authority ARCS 1050-06

Notes for Travel Voucher (Restricted Use) E127843 for Trevena, Claire

1 note(s) returned

Created On	Author	Note
2017/12/20 13:54:42	Jackson, Lindsey (IDIR\LINDJACK) Lindsey.B.Jackson@gov.bc.ca	2017-12-10: Victoria-Vancouver, personal vehicle 116km; hotel stay 1 of 2 nights; dinner 2017-12-11: Vancouver; hotel stay 2 of 2 nights; break, lunch dinner 2017-12-12: Vancouver-Victoria, personal vehicle 116km 2017-12-13: break, lunch dinner 2017-12-14: Victoria-Quadra; break, lunch dinner (Note; ferry will not be included in this travel voucher as per Minister Instruction)

Security Concern

Security Concern

Vancouver, $BC^{\underline{\bar{S}ecurity}\,Concern}$ Security Concern

Hon Claire Trevena

Personal Information

G.S.T. / H.S.T. Registratior Business Information

Room

0802 Personal Information

Folio#

Invoice #

Cashier#

4859

Page #

1 of 1

Arrival

12-10-17

Departure

12-12-17

:

Personal Information

Date	Description	Additional Information	Charges	Credits
12-10-17	Room Charge - Provin	icial Govt	√ 129.00	
12-10-17	Destination Marketing		1.67	
12-10-17	Hotel Room Tax		14. 14.3	7
12-10-17	Room GST		6.53	
12-10-17	Parking	Personal Information	√ 48.80	
12-10-17	Parking - Tax		10,25	
12-10-17	Parking - GST		2.95	
12-11-17	Room Charge - Provin	ncial Govt	✓ 129.00	
12-11-17	Destination Marketing		1.67	
12-11-17	Hotel Room Tax		14.37	
12-11-17	Room GST		6.53	
12-11-17	Parking	Personal Information	✓ 48.80	
12-11-17	Parking - Tax		10.25	
12-11-17	Parking - GST		2.95	
12-12-17	Visa	Government Financial Services		427.14
		Total	427.14	427.14
		Balance Due	✓ 0.00	SE 4 3

HST Summary GST Summary

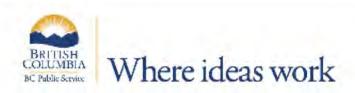
0.00 13.06 Room: Room: 0.00 0.00 F&B: F&B: 0.00 5.90 Other: Other: 0.00 Total: 18.96 Total:

Security Concern

Security Concern

Security Concern

Security Concern



Name

Travel Voucher (Restricted Use)

Control No.

E128087

Phone Number

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Employee ID

	rganization						Personal Information lob Title) 387-1 el Grou	978 p Code	
-	completed		ture 6. Fisca 2018	l Year	7.	Special Ch	neque Issue		8. Cheq	ue Stu	b Informa	tion
Type of In Provin	Travel			son for T	ravel				Headqu Victoria			
12. Maili	ng Addres 9055 Stn P	s for Che	victoria	BC V8W	9F2							
16. Travel Dates	17.	n. Him. Gr.	ravelled	50 7017	18. P	ersonal	19. Other Transport	20. & 2 Mea	ls	dging	20. & 21. Mis	cellaneous
2018 01/22 01/23 01/24 01/25	Destinati Quad-Vid Victoria Victoria Victoria-0	ctoria	Start 1600 0800 0800 0800	2100 1900 1900 1900 1800	Km 290	0.0	Costs	36.0 61.0 61.0 39.5	t C 0 0	costs	Cost	Describe
TOTALS	OF COLU	MNS				36 . \$ 307.4	37. 10 \$ 0.00	38 . \$ 19	7.50 39.	\$ 0.00	40. \$ 0.00	Claim Tota \$ 504.90
8. Client (49. Resp. 5500 5500 5500	1	60410 60410 60410	ne		52. Projec 55MTV 55MTV 55MTC	t NC NC	45.		Code ial Services	Amount Personal Information \$ 307.40 \$ 197.50
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- Certified disburse a result for which	loyee Sign ed this trave ements mad of travel on h I have no	el expense de and/or governm	e claim is allowance ent busine	a true sta es to whic ess as de	h I am e tailed ab	ntitled as ove and	Print Name			Date	Signed	
	nding Auth	ursuant to		32 & 33 o		ancial	Print Name			Date	Signed	
	u auon Act	Fayment Authority Signature (See Audit Trail) Requisition for payment pursuant to section 32 of the Financial Administration Act.					Print Name Date Signed					

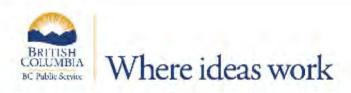
Audited by PL Feb 16-18

Ministry Payment Authority ARCS 1050-06

Notes for Travel Voucher (Restricted Use) E128087 for Trevena, Claire

1 note(s) returned.

Created On	Author	Note
2018/02/09 14:19:52	Jackson, Lindsey (IDIR\LINDJACK) Lindsey.B.Jackson@gov.bc.ca	01/22 - Travel Quad to Victoria 290km; dinner 01/23 - Victoria; breakfast, lunch, dinner 01/24 - Victoria; breakfast, lunch, dinner 01/25 - Travel from Victoria to Quad 290km breakfast, lunch



Name

Travel Voucher (Restricted Use)

Control No.

E128088

Phone Number

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Employee ID

	rganizatio	n I Infrastruct	ure				Personal Info		(250)	387-1978 Group Code	
_	Completed		6. Fisca 2018	l Year		7. Special	Cheque Iss	ue	8. Chequ	e Stub Inform	mation
Type of In Provir	Travel nce		ministe	son for Ti rial	ravel				Headqua Victoria	rters	
		os for Chec Prov Govt		BC V8W 9	9E2						
16. Travel Dates 2018 01/28 01/29	Destinati Victoria- Ottawa	Places Tr on Ottawa(AC	Start	End 2300 2100		ersonal nicle Use Cost 0.00 0.00	19. Other Transport Costs ✓ 35.00*	20. & 21. Meals Cost * 48.50 * 36.00	Lodging Costs * 222.11 * 222.11	20. & 21. Mis Cost	cellaneous Describe
01/30 01/31		/ictoria <mark>(AC</mark> Quadra		2000 1900		0.00 0.00		* 61.00 39.50 CCA		√112.86	Car rental+gas
- 1	*PCARD					36.	37.	38.	39.	40.	Claim Total
	OF COLU		Ina			\$ 0.00	\$ 35.00	\$ 185.00	\$ 444.22	\$ 112.86	\$ 777.08
(t Code 034 034 034 034	49. Resp. 55001 55001 55001 55001		60410 60410 60410 60410 60410		51. STOB 5705 5750 5702 5751	55 55 55	roject 500102 5MTCCA 5MTVNC 5MTCCA	45. Supp Government	olier Code Financial Service	Amount \$ *\$ 624.72 Personal \$ 39.50 Information \$ 112.86
	vel Advar	ice	-			ř.	1				
(034		140			I.		AMOUNT DUE	⊥ ETO EMPLO	OVEE	54 . \$ 777.08
- Certifie disburse a result for which	ed this trav ements ma of travel or	nature (See el expense de and/or a n governme ot been and	claim is allowance ent busin	a true stat es to which ess as det	h I am tailed	entitled as above and	Print Na		, o Lini L	Date Signed	
- Certifie	ed correct	nority Sign pursuant to and related	section :	32 & 33 of		inancial	Print Na	ame		Date Signed	
- Requis	nent Authorition for paterion Act	ority Signa ayment pur	ture (Se suant to s	e Audit T section 32	rail) of the	Financial	Print Na	ame		Date Signed	d)

Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audited by PL Feb 16-18

Notes for Travel Voucher (Restricted Use) E128088 for Trevena, Claire

1 note(s) returned.

Created On	Author	Note
2018/02/09 15:49:55	Jackson, Lindsey (IDIR\LINDJACK) Lindsey.B.Jackson@gov.bc.ca	01/28 Victoria to Ottawa; taxi airport to hotel 35.00; hotel 444.22; lunch, dinner 01/29 Ottawa; dinner 01/30 Ottawa to Victoria; car rental 77.65 and gas 35.21 (total 112.86); break, lunch, dinner 01/31 Victoria Quadra; breakfast, lunch

OTTAWA Security Concern

GUEST FOLIO

1031 ROOM NDBG TYPE 36	TREVNA/CLAIR NAME XXX 11111	√	189.00 RATE	DEPART 01/28/18 ARRIVE	13:22 TIME 22:41 TIME		Government Financial Services
ROOM	ADDRESS						RWD#:
DATE	REFE	RENCES		CHARGES	CRE	DITS	BALANCES DUE
01/28 01/28 01/28 01/28 01/28 01/29 01/29 01/29 01/29 01/30	ROOM ROOM HST MAT HST ROOM ROOM HST MAT HST CCARD-VS PAYMENT RECEIVED	1031, 1 1031, 1 1031, 1 1031, 1 1031, 1 1031, 1 1031, 1 1031, 1	Government Finance		4) L	444.22	.00
======	DESCRIPTION					TAXED	TAX
HST	(ALMNOP)				,	AMOUNT	51.10
	NET CHARGES 393.12			TAX 51.10		CREDITS 444.22	FOLIO .00

Security Concern

Security Concern



Want great rewards? Visit myHuskyRewards.ca

North Campbell River Mohawk\-bol 1838 Island Highway North Campbell River BC (778) 346-2484 GST# 818455693 Retailer ID 4963419 Retailer ID 4963419 Rct:74283 1818-3 Batch:3299-72

CAA - BC Government Financial Services

Congratulations! You are earning more CAA\$ as a subscriber

2018/01/31 18:57:57

Pump# 3

Regular \$35.21
26.692 L @ \$1.319/L

AMOUNT \$35.21

GST(Inc Pump) \$1.68

Pre Auth Completion UISA Government Financial Services

EXP: **/**

Date: 81/31/2018 Time: 18:57:57 AUTHCODE: 88814I 101863EC S67988188181818 88 888

Approved

Personal Information

PLEASE TELL US HOW WE DID? myHusky.ca/feedback

BLUELINE	Job#	FOR CAB FARE
Amount \$35	Date Date	61/28/18
From		
То		
Cab No.	Driver	
H.S.T. Included in mete	fare	VISA CONTRACTOR



GST Reg No 10068-5007-RT0001

www.budgetvictoria.com

A-01 YYJ Airport (Station Code: 4444)

132-1640 Electra Blvd

Victoria, British Columbia V8L 5V4

(250) 953-5300

Renter: TREVENA, CLAIRE FELICITY

Budget Rent A Car of Victoria Ltd.

BCD Number: A162000

Company: BC GOVERNMENT
Government Financial Services

Credit Card: VISA

Rental Rate Used: BCG AP 2016 - A Vehicle Class: Intermediate

Km Charge: 0.05 per Km Drop Charge: 28.00 Period From To Amount Km Cap Type Day End 30.95 200 Regular 1 Hour 25 End 15.50 0 Regular Week 1 End 184,15 1400 Regular

Daily Rate is based on a 24 hour day minimum day charge.

Rates do not include fuel or refueling charge plus surcharge and applicable taxes

(currently 2.990 per litre).

Location Fee: 13.64% subject to taxes

VLF/ERF: 1.99 (Per Day) subject to taxes and Location Fee

GST: 5% PST: 7% PVRT: 1.50 per Day

Vehicle Not allowed to Travel to Alaska, Mexico & Yukon Vehicle is allowed to travel within British Columbia and Washington. Travel to

Alberta, Oregon and California is subject to additional charges. Travel outside of the areas listed will result in a \$.50/KM charge for total KM's driven.

For Road Assistance, call 250-953-5300

Contract close subject to final audit.

Remarks:

/Estimated Charges: \$290.79

Vehicle Rented:

Owner: b/Devon Transport

Model: Impala

Time Out: 30 Jan 2018 22:53 Time In: 31 Jan 2018 18:00 Location In: Campbell River SRnew Unit #: 818862

Government Financial Services

Licence: ET843D Km Out: 14181

Km In: 14484 Km Driven: 303

Renter is fully responsible for vehicle until vehicle is checked in and inspected by

Charges: Total: 76.10 0.06 -0.011.50 Item Unit Qty Charge GST PST **PVRT Billed To** Drop Charge-Campbell Rive Flat 500.00 25.00 35.00 0.00 FORCED CHA Location Fee Flat 1 76.38 Incl. 0.00 FORCED CHA Incl. Location Recovery Fee 13.64 1 68.90 3.45 4.82 0.00 Day Vehicle Rental 2.17 30.95 1,62 1 1.50 Drop Charge Flat 28.00 1.40 1.96 1 0.00 Kilometer Charge Km 103 5.15 0.26 0.36 0.00 Location Fee 13.64 1 3.82 0.19 0.27 0.00 Location Fee 13.64 1 -68.20 -3.41 -4.77 0.00 FORCED CHA Location Fee Flat 1 -68.90 -3.45 -4.820.00 Drop Charge Flat 1 -500.00-25.00 -35.00 0.00 FORCED CHA

All the following Debit/Credit transactions are in Canadian Dollars (CAD\$) unless otherwise indicated.

Payments & Refunds

Total: 77.65

Type Date Amount Exchange Amount Location VISA 01 Feb 2018 10:20 119.18 A-07 YYJ Admin

01 Feb 2018 10:22 Government Financial Services

35.64 A-07 YYJ Admin

VISA 02 Feb 2018 09:09 Government Financial Services

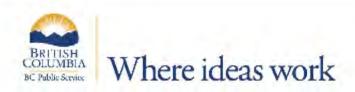
-77.17 A-07 YYJ Admin

Amount Owing

Net Charges & Taxes: Net Payment & Refunds:

77.65 77.65

Phone Number



Name

Travel Voucher (Restricted Use)

Control No.

E128124

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Employee ID

	, Claire rganization rtation and Infrasti	ructure				ob Title	n	(250) 387 Travel Gro			
	ompleted		cal Year		7. Special Cheque Issue 8. Che			8. Cheque S	eque Stub Information		
Type of T	Travel	14. Re Minis	eason for terial	Travel	Headquarters Victoria						
	ng Address for C 9055 Stn Prov Go		a. BC V8V	V 9E2							
16. Travel Dates	ravel Places Travelled ates		relled 18.		ersonal hicle Use	19. Other Transport	20. & 21. Meals		9.00	cellaneous	
2018 02/04 02/05 02/06 02/07 02/08	Destination Home - Vic Vic Vic Vic Vic - Home	Start 1600 0830 0830 0830 0830 0830	End 2000 1800 1800 1800 1800	Km 290	0.00 0.00 0.00	115.00 *Experience	Cost 36.00 61.00 61.00 61.00 39.50 Card	Costs	Cost	Describe	
TOTALS	OF COLUMNS				36. \$ 307.40	37. \$ 115.00	38 . \$ 258.	39. 50 \$ 0.00	40. \$ 0.00	Claim Total \$ 680.90	
8. Client ((((49. Code Res 334 55 334 55 334 55	50. sp. 001 001	Service 604 604 6041	10 10		2. Proje 55MT\ 55MT(550010	ct VNC CCA	45. Supplie Government Fina	Amount Personal Information \$ 258.50 \$ 57.50		
	vel Advance 034	Ď			ř i						
						AMO	UNT DUE	TO EMPLOYE	E	54. \$ 680.90	
- Certifie disburse a result	loyee Signature (ed this travel exper ements made and/ of travel on govern h I have not been	nse claim or allowan nment bus	is a true s nces to wh siness as c	ich I am letailed a	entitled as above and	Print Name		Dat	e Signed		
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Name Date S			te Signed		
Payment Authority Signature (See Audit Trail) Requisition for payment pursuant to section 32 of the Financi Administration Act.						Print Name Date Signed					

*02/08 Ferry Experience Card split between 5702 5500102 and 5702 MTVNC

Audited by PL Feb 19-18

Ministry Payment Authority ARCS 1050-06

Notes for Travel Voucher (Restricted Use) E128124 for Trevena, Claire

1 note(s) returned.

Created On	Author	Note
2018/02/16 15:23:37	Chapotelle, Jacqueline (IDIR\JCHAPOTE) Jacqueline.Chapotelle@gov.bc.ca	Feb 4/18 :(Full-BL) Drove 290km Home - Victoria. Feb 5/18 :(Full) Feb 6/18 :(Full) Feb 7/18 :(Full) Feb 8/18 :(Full-D) Drove 290km Vic - Home, with Ministry stops in Nanaimo, and Courtenay. \$115.00 BC Ferries Experience card top up.

Production *** Copyright © Government of British Columbia

Personal Information

Personal Information

Subject: BC Ferries Experience

Online Purchase Receipt

From:

mycard@bcferries.com (mycard@bcferries.com)

To:

Date:

Tuesday, February 13, 2018 7:30 PM

Personal Information

BRITISH COLUMBIA FERRY SERVICES

Customer Receip

This receipt confirms your purchase of products that have been added to your BC Ferries Experience Card. Thank you for your purchase.

Customer Name: Claire Trevena

Response Code: 01/027

Terminal ID: 66376373

Personal Information

Receipt Reference Number:

Purchase Date: 13 February, 2018 19:29 Pacific Time

Personal Information

Products added to BC Ferries Experience Card Number

Product

Total Value

Stored Value - Vehicle and/or Passenger Savings

\$115.00

GRAND TOTAL:

\$115.00

SPLIT between 5702 5500102 and 5702 55MTVNC

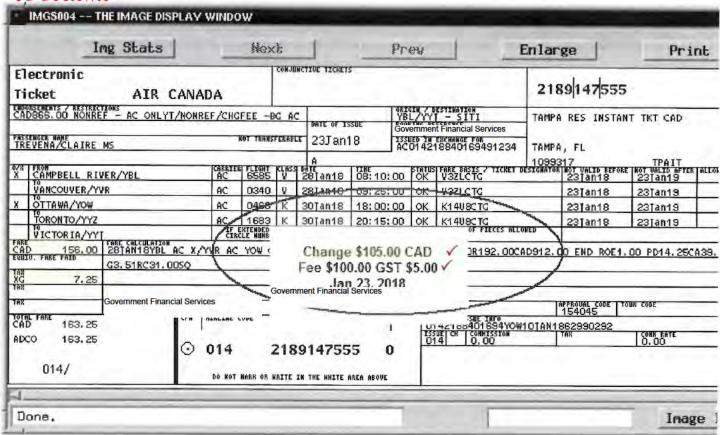
The grand total of \$115.00 was charged to:

Transaction Confirmation Number: 074871

This is a no reply email. To contact us, please call a BC Ferries customer service agent at 1-888-BCFERRY (1-888-223-3779) or write to us at:

British Columbia Ferry Services Inc., Customer Service Centre, Suite 500 - 1321 Blanshard Street, Victoria, BC, V8W 0B7

PCARD 5713 TRIP TO OTTAWA



firstName:Claire
lastName:Trevena

email:jacqueline.chapotelle@gov.bc.ca confirm_email:jacqueline.chapotelle@gov.bc.ca ticket:0142189147555

additionalInfo:I changed a flight for Claire, and on my credit card it says there is a \$105 fee, but I cannot find the charge anywhere. Could you please provide an bill stating the change fee?



Remainder of fligh was put on the Minister's own card will claim on E128407 for \$918.02

918.02					
Flight	From	То	Aircraft	Cabin (Booking class)	Status
AC463	Ottawa (YOW)	Toronto Pearson (YYZ)	E90	Economy Tango (K)	Confirmed
	Tue 30-Jan 2018	Tue 30-Jan 2018			
	18:00	19:06 - TERMINAL T1			
Seat number(s) req	Personal Information				
AC1683	Toronto Pearson (YYZ)	Victoria (YYJ)	319	Economy Tango (K)	Confirmed
Operated by:	Tue 30-Jan 2018	Tue 30-Jan 2018			
Air Canada rouge	20:15 - TERMINAL T1	22:28			

Passenger Information

Seat number(s) requested:

Passenger: 1

Ms Claire Trevena

Ticket number:

014 2189 149222-223

Purchase Summary

Passenger: 1 Ticket number 014 2189 149222-223

Date of issue 23-Jan 2018
Fare Amount in Canadian dollars: 1,069.00

(including <u>navigational & other charges</u>)

Taxes, Fees & Charges

Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)

Combined Taxes *see fare calculation below (XT)

Total Fare in Canadian dollars:

Options
Seat Fee(s) in Canadian dollars
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)
Seat Fee(s) in Canadian dollars
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)

Ticket particularities:
CAD1023.00 NONREF - AC
ONLYT/NONREF/CHGFEE -BG:AC
*Fare calculation:
28JAN18YBL AC X/YVR AC X/YTO Q23.00AC YOW R831.00AC X/YTO AC

7.85 4.52 169.37A

> 10.00 0.50 20.00 1.00



Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada, Please bring your itinerary-receipt to the airport.

Main Contact Information

Government Financial Services

Booking reference

Name:

Ms Claire Trevena ✓

E-mail:

JACQUELINE.CHAPOTELLE@GOV.BC.CA

Payment:

Government Financial Services

Customer Care Air Canada Reservations 1-888-247-2262

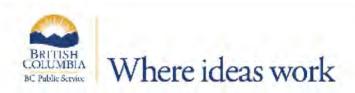
Air Canada Flight Information 1-888-422-7533 International Reservations

Alert me of flight changes Flight notification

Flight Itinerary

Flight	From	То	Aircraft	Cabin (Booking class)	Status
AC6597	Campbell River (YBL)	Vancouver (YVR)	BEH	Economy Tango (H)	Confirmed
Operated by:	Sun 28-Jan 2018	Sun 28-Jan 2018			
Central Mountain Air	11:05	11:50 - TERMINAL M -MAIN			
AC114	Vancouver (YVR)	Toronto Pearson (YYZ)	321	Economy Tango (H)	Confirmed
	Sun 28-Jan 2018	Sun 28-Jan 2018			
	12:30 - TERMINAL M -MAIN	19:54 - TERMINAL T1			
AC466	Toronto Pearson (YYZ)	Ottawa (YOW)	E90	Economy Tango (H)	Confirmed
	Sun 28-Jan 2018	Sun 28-Jan 2018			
	21:10 - TERMINAL T1	22:09			

Phone Number



Name

Travel Voucher (Restricted Use)

Control No.

E128152

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Employee ID

Heverla, Claire							Personal Information (250) 387-1978 Job Little Travel Group Code					
Transpo	rtation and I	nfrastr	_	aal Vass			4.1.14.1.1	- Le	4	10000	5m)	
2018/02	Completed		2018	scal Year		7. Special Cheque Issue 8. Cheq				ue Stub Information		
Type of In Provin	Travel		14. R	eason for	Travel			Headquarters Victoria				
12. Maili	ng Address		neque		W 050							
PO Box 16.	9055 Stn Pr	ov Gov	t Victor	a, BC V8	N 9E2		19.	20. & 21.	22.	20. & 21.		
Travel Dates	ravel Places Travelled		18. Personal Vehicle Use		sonal Other		Lodging	Miscellaneous				
2018 02/12 02/13 02/14	Destination Home - V Vic Vic		1700 0800 0800	2100 1930 2100	Km 290	153.70 0.00 0.00	Costs	36.00 C0 61.00 C0 61.00 C0	Costs	Cost	Describe	
02/15 02/16 02/18	Vic - Van Van Van - Vic		0800 0800 1530	2000 1100 1930	31	0.00	72.50 155.00	61.00 PD 27.00 PD				
TOTALS	OF COLUM	INS				36. \$ 186.56	37. \$ 227.50	38. \$ 246.00	39. \$ 222.07	40 . \$ 0.00	Claim Tota \$ 882.13	
(((t Code 034 034 034 034	9. Res 550 550 550	001 001	Service 604 604	10 10	51. STOB 5702 5750 5701		ect TVNC TCCA	5. Supplier Government Fina Services	ancial \$1	Amount 53.70 \$ 414.00 158.00 \$ 246.00 70.43 \$ 222.0	
	vel Advanc	е	10			T T		Ť				
	134											
	034						AM	DUNT DUE T	- O EMPLOYEI		54. \$ 882.13	
45. Empl - Certified disburse a result for which	loyee Signa ed this travel ements made of travel on	expene e and/o govern	se claim or allowa ment bu	is a true s nces to wh siness as	nich I am detailed	entitled as	AM/ Print Name					
45. Empl - Certified disburse a result for which party. 56. Spen - Certified	loyee Signa ed this travel ements made of travel on	expende and/ogovern been a prity Si	se claim or allowa ment but and will n gnature to section	is a true s nces to wh siness as not be reim (See Aud on 32 & 33	nich I am detailed bursed I lit Trail)	n entitled as above and by any other			Date	E		

Audited by PL Mar 06-18

Ministry Payment Authority ARCS 1050-06

Notes for Travel Voucher (Restricted Use) E128152 for Trevena, Claire

1 note(s) returned.

Created On	Author	Note
2018/02/21 09:36:01	Chapotelle, Jacqueline (IDIR\JCHAPOTE) Jacqueline.Chapotelle@gov.bc.ca	Feb 12: (Full-BL) 290KM Quadra Island -> Victoria. Feb 13: (Full) Feb 14: (Full) Feb 15: (Full) 31KM Legislature -> Ferry. \$72.50 Ferry. \$189.00+tax Security Concern Vancouver. Feb 16: (Full-LD) Personal Accommodation for the weekend. Feb 18: (No Meals) \$155.00 Ferry. 31KM Ferry -> Legislature.

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✓ 0.00

Room

0561

Folio#

Invoice #

Vancouver, BCSecurity Concern Security Concern

Ms Claire Trevena

Unknown

Cashier # 10021 Page # 1 of 1

G.S.T. / H.S.T. Registratior Business Information

Arrival

02-15-18

Departure

02-16-18

Security Concern

Date	Description	Additional Information	Charges	Credits
02-15-18	Room Charge - Provin	ncial Govt	189.00	
02-15-18	Destination Marketing	Fee	2.44	
02-15-18	Hotel Room Tax		21.06	
02-15-18	Room GST	Government Financial Services	9.57	
02-16-18	Visa	Overment Financial Services		222.07
		Total	✓ 222.07	222.07

Balance Due

GST Summary		HST Summary				
Room:	9.57	Room:	0.00			
F&B:	0.00	F&B:	0.00			
Other:	0.00	Other:	0.00			
Total:	9.57	Total :	0.00			

Security Concern

dinner breakfest Mileage Quadra-Vict n " Victoria hotel Varicame

> Swartz Bay To Tsawwassen

Victoria BC Canada VSH 887

06

RECEIPT - PLEASE RETAIN

PURCHASE 2018/02/15 ✓

Undersize Vehi Adult

57.50 17.20

Fuel Rebate

2.20-

Total **Government Financial Services** 72.50

RUTH 846631 66277637 8010016518 S 81 APPROVED - THANK YOU 827

CHANGE DUE

0.00

72.50 V

CARDHOLDER COPY SWB 15 Feb 2018 18:31:56



SEE REVERSE SIDE OF TICKET



Suite 508 - 1321 Blanshard Street Victoria BC Canada VEN DB7

RECEIPT - PLEASE RETAIN

PURCHASE 2018/02/18

Priority Loadi Undersize Vehi Adult 201

57.50

17.20

Fuel Rebate

2.20-

Total **Government Financial Services** 155.00

155.00

AUTH 848881 66277656 8818814838 S 81 APPROVED - THANK YOU 827

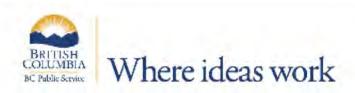
CHANGE DUE

0,00

CARDHOLDER COPY TSA 18 Feb 2018 15:51:39



Phone Number



Name

Travel Voucher (Restricted Use)

Control No.

E128254

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Employee ID

Trevena, Claire Client Organization Transportation and Infrastructure											0) 387-1978 rel Group Code		
	ompleted	masuu	-	al Year	7						ue Stub Information		
Type of T	ravel		_	ason for T	ravel	Headquarters Victoria							
12. Mailir	ng Address 9055 Stn Pr	for Che	eque Victoria	BC V8W	9F2								
16. Travel Dates	17.	3 10 00	ravelled	18.			19. Other Transport			20. & 21. Miscellaneous			
2018 02/19 02/20 02/21 02/22	Destination Victoria Vic Vic Vic Vic - Quan		Start 0800 0730 0830 0800	End 1700 1700 2200 2100	Km 290	0.00 0.00 0.00 0.00 153.70	Costs	Cost 61.00 61.00 61.00 61.00	C	osts	Cost	Describe	
TOTALS	OE COLUN	MNS				36 . \$ 153.7	37.	38. \$ 244	39.	0.00	40. \$ 0.00	Claim Tota \$ 397.70	
8. Client 0	Client Code 034 55001 60410 60410 034 55001 60410				Project Suptroperation 55MTVNC 55MTCCA Government					Amount \$ 153.70 \$ 244.00			
	vel Advanc	е	1			r a			1				
	154						AMO	UNT DUE	TO EMP	OYF		54 . \$ 397.70	
- Certifie disburse a result of for which	oyee Signa d this travel ments made of travel on a I have not	expens e and/or governm	e claim is allowand nent busi	s a true sta ces to which ness as de	ch I am etailed a	entitled as above and	Print Name			-	Signed	Ç	
 Certifie 	ding Authord correct putration Act a	irsuant t	o section	32 & 33 (nancial	Print Name			Date	e Signed		
Administration Act and related policies. 57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Finan						Financial	Print Name Date Signed						

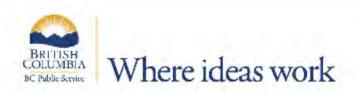
Audited by PL Mar 06-18

Ministry Payment Authority ARCS 1050-06

Notes for Travel Voucher (Restricted Use) E128254 for Trevena, Claire

1 note(s) returned.

Created On	Author	Note
2018/03/06 10:07:36	Chapotelle, Jacqueline	02/19: Full.
	(IDIR\JCHAPOTE)	02/20: Full.
	Jacqueline.Chapotelle@gov.bc.ca	02/21: Full.
		02/22: Full. 290KM to Quadra Island.



Travel Voucher (Restricted Use)

Control No.

E128259

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	n, Claire rganization ortation and Infrastru	cture			P	Employee ID ersonal Informatio Iob Title	n		Number 87-1978 Group Code	
_	Completed		al Year		7. Special Ch	neque Issue		8. Cheque	Stub Infor	mation
Type of In Provi	Travel nce	Minist	ason for terial	Travel				Headquar Victoria	ters	
	ng Address for Che 9055 Stn Prov Govt		BC V8W	V 9F2						
16. Travel Dates	6. 17. Travel Places Travelled		18. Personal Vehicle Use		19. Other Transport	20. & 21. Meals	22. Lodgi		21. Miscellaneous	
2018 02/25 02/26 02/27 02/28	Destination Quadra - Vic Vic Vic Vic	1500 0830 0830 0830	1900 1800 2100 2100	Km 29	0 Cost 0 153.70 0.00 0.00 0.00	8	36.00 (61.00 (61.00 (61.00 (Cost		Describe
03/01 03/02 03/03	Vic - Van (Ferry) Van - Vic Vic - Quadra (Fer	0830 0630	2100 1800 1200	10 29	8 25.44 8 57.24	72.50 93.50	61.00 P 36.00 P 12.50 C	D 111	.87	
TOTALS	*03/01Reservation	or ferry p	out on PCA	RD	36. \$ 390.08	37. \$ 166.00	38. \$ 328.5	39.	40. 87 \$ (Claim Tota 0.00 \$ 996.45
8.	49.	50.	See of			52.		45.		
(t Code Resp 034 5500 034 5500 034 5500 034 5500	01 01 01	6041 6041 6041	10 10 10	570B 5702 5750 5751 5701	Proje 55MT 55MT 55M₹	VNC CCA CCA	Supplier Code Government Financial Services Amount \$ 307.40 \$ 556.6 \$ 231.50 \$ 328.4 \$ 111.6		Amount \$ 307.40 \$ 556.08 \$ 231.50 \$ 328.50 \$ 111.87 \$ 457.55
Less Tra	avel Advance	1	0011		1 1	55001	n			4 137.53
	004					AMO	OUNT DUE	TO EMPLO	YEE	54 . \$ 996.45
 Certifie disburse a result 	loyee Signature (Seed this travel expensements made and/or of travel on government I have not been ar	e claim i allowan nent busi	s a true st ces to wh iness as d	ich I an letailed	n entitled as above and	Print Name			Date Signed	
56. Sper	nding Authority Sig ed correct pursuant t stration Act and relat	o section	1 32 & 33			Print Name			Date Signe	d
- Requis	ment Authority Sign sition for payment pu stration Act.				e Financial	Print Name			Date Signe	d

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06

Audited by PL Mar 06-18

Notes for Travel Voucher (Restricted Use) E128259 for Trevena, Claire

1 note(s) returned.

Created On	Author	Note
2018/03/06 11:01:12	Chapotelle, Jacqueline (IDIR\JCHAPOTE) Jacqueline.Chapotelle@gov.bc.ca	Feb 25: Dinner. 290km Quadra - Vic. Feb 26: Full Feb 27: Full Feb 28: Full Mar 01: Full. 48km Vic. Security \$72.50 Ferry (reservation naid on Jacqueline's CC) \$111.87 @ Mar 02: Dinner. 108km for meetings and Delta - Vic. \$93.50 Ferry. Mar 03: Breakfast. 290km Vic - Quadra.

Print Date Print Time Mar 06, 2018 2:27:32PM

Delta, BC, Canada Security Concern Security Concern

Personal Information

Reservation Vollan Folio Company PO #

Guest Names:

CLAIRE TREVENA

CLAIRE TREVENA MINISTRY OF TRANSPORTATION LEGISLATIVE BUILDING VICTORIA,BC CANADA V8V 1X4

From

3/1/2018

to

3/2/2018

Nights

- 1

Adults Desc

Children De 0

Agent:

Agent Reference:

Room	Trans Date	Document	Trans Ty	pe Description		Amount
224	3/1/2018	403264	Charge	Personal Information		99.00
224	3/2/2018	403290	Payment	Government Financial Services		-111.87
					Hotel Room Tax	7.92
					PST	0.00
					GST	4.95
					Liquor Tax	0.00
					GST - Food	0.00
					Total	0.00

Signature

Security Concern

Swartz Bay To Tsawwassen



LANE 01

RECEIPT - PLEASE RETAIN

PURCHASE 2018/03/01 RESERVATION-R1900 CONF: 1221783918 RES: 1

20'	Undersize Vehi Adult Reservation Pr	57.50 17.20 17.00
	Fuel Rebate	2.20-
	Total	89.50
Pre	payment	17.00
Governn	nent Financial Services	

AUTH 83972I 66277637 8818818388 S 81 APPROVED - THANK YOU 827 CHANGE DUE 0.00

72.50

CARDHOLDER COPY SWB 01 Mar 2018 18:31:33



Tsawwassen To Swartz Bay

Suite 588 - 1321 Blanshard Street Pictoria BC Canada VBN 687

LANE 45

RECEIPT - PLEASE RETAIN

PURCHASE 2018/03/02 RESERVATION-R1700 CONF: 261111895 RES: 1

1 20'	Reservation Pr Undersize Vehi Adult	21.00 57.50 17.20
	Fuel Rebate	2.20-

Total	93.50	
Prepayment	21.00	1
Government Financial Services		

72.50 #UIH BE37EI 66277656 8818814788 S 81 APPROVED - THANK YOU 827 CHANGE DUE 0.00

CARDHOLDER COPY
TSA 02 Mar 2018 15:57:47





INVOICE

Charge To:

Attention:

Min of Transportation and Infrastructure

Minister's Office

PO Box 9055 Stn Prov Govt Victoria BC V8W 9EZ

Victoria BC V8W 9EZ

Jacqueline Chapotelle

Invoice No.

Invoice Date Print Date

31/01/2018 31/01/2018

Account No.

overnment Financial Services

Government Financial Services

GST Reg.

R102 3210165

For services provided from: 16/01/2018

To: 31/01/2018

Terms: Due and payable within 10 days of the invoice date.

A service charge of 2.00% per month will be charged on overdue accounts.

Document	Description		Passenger Name		Fare	GST	Total
4080961708 Y 4080961709 C 4080961710 Y 4080961711 Y 4080961712 C	Description WH/CXH Jan 16 2018 FLT: 710 BS XH/YWH Jan 16 2018 FLT: 717 BS WH/CXH Jan 24 2018 FLT: 718 BS WH/CXH Jan 24 2018 FLT: 718 BS XH/YWH Jan 24 2018 FLT: 725 BS XH/YWH Jan 24 2018 FLT: 725 BS	SBINV: Services SBINV: SBINV:	DERRICK HARDER DERRICK HARDER CLAIRE TREVENA DERRICK HARDER DERRICK HARDER	MTVNC	\$300.00 \$300.00 \$300.00 \$300.00 \$309.52 \$309.52	\$15.00 \$15.00 \$15.00 \$15.00 \$15.48 \$15.48	Total \$315.0 \$315.0 \$315.0 \$325.0 \$325.0
			Page Tota		\$1,819.04	\$90.96	\$1,910.00



Itinerary/Receipt

Your booking is confirmed.
Thank you for choosing Central Mountain Air.
Please bring a copy of this document to the airport

CMA Reservations 1-888-865-8585 reservations@flycma.com www.flycma.com

Main Contact Information

Government Financial Service

Name:

CLAIRE TREVENA

- 1

Booking Reference:

Email: jacqueline.chapotelle@gov.bc.ca

Flight Itinerary

Flight

From

To

Aircraft

Status

9M598

18:45 - Vancouver 02 Mar 2018 19:25 - Campbell River 02 Mar 2018 Beech1900D

CONFIRMED

Name

TREVENA CLAIRE

*All charges and payments appear in: CAD

Purchase Summary

Passenger	Description		Amount	Tax 1	Tax 2	Total	_
TREVENA, CLAIRE	YVR - Vancouver AIF		\$5.00	0.2500	0.2500	\$5.25	
TREVENA, CLAIRE	U - ECON - U		\$128.00	6.4000	6.4000	\$134.40	
TREVENA, CLAIRE	ATSC		\$7.12	0.3600	0.3600	\$7.48	
TREVENA, CLAIRE	Surcharge		\$12.00	0,6000	0.6000	\$12.60	
		Total	\$152.12	\$7.61	\$0.00	\$159.73	1

Payment Information

Date Payer's Name

Payment Amount

Transaction Type

09 Feb 2018

Claire Trevena

\$159.73

MASTERCARD





Reservation Confirmation

Your reservation is now confirmed

Reservation Number:

*All charges and payments appear in: CAD

Passenger

Name	Total Charges	GST	Total Amount	Total Payments	Balance Due
TREVENA, CLAIRE	\$160.22	\$8.02	\$168.24	\$168.24	\$0.00

Flight Itinerary

Leg	Flight Number	Date	Departure	Arrival	Aircraft	Status
1	8P713	02 Mar 2018	16:00 - VANCOUVER - SOUTH	16:45 - CAMPBELL RIVER	SAAB 340A	CONFIRMED
	ght numbers operal oft type and schedu		pastal Airlines. Inge without notice.			

Purchase Summary

Leg	Passenger	Description		Amount	GST	Total
1	TREVENA, CLAIRE	AIF - YVR		\$5.00	\$0.25	\$5.25
1	TREVENA, CLAIRE	CLASSIC FARE		\$125.00	\$6.25	\$131.25
1	TREVENA, CLAIRE	Security Surcharge		\$7.12	\$0.36	\$7.48
1	TREVENA, CLAIRE	Fuel Surcharge		\$6.00	\$0.30	\$6.30
1	TREVENA, CLAIRE	Nav Canada Fee		\$13.00	\$0.65	\$13.65
1	TREVENA, CLAIRE	Carbon Surcharge		\$4.10	\$0.21	\$4.31
			Total	\$160.22	\$8.02	\$168.24

Payment Information

Date	Payer's Name	Amount	Transaction Type	PO Number	Receipt	Authorization
23 February 2018	jacqueline chapotelle	\$168.24	MASTERCARD		Government Finan	ncial Services

Tax Registration: 121386296 RT0001



















Fare Terms and Conditions

Classic Fare & QuikPass Classic

- 100% non-refundable.
- Cancellations:
 - Classic Fare: Subject to a cancellation fee of \$52.50, per direction, per passenger, with the remaining amount being held as a credit that may be used towards the purchase of any future travel. The credit will remain valid for one (1) year from the original date of purchase.

 QuikPass Classic: Subject to a cancellation fee of \$52.50, per direction, per passenger, with the
 - remaining amount returning to QuikPass account.

reservations.jsp



Your reservation has been completed!

Thank you for reserving online with BC Ferries. A copy of this reservation has also been emailed to you.

kined Heip? Call Customer Care at: 1-888-223-3779

RESERVATION Personal Information		DEPARTS		TIME / DATE			VANCOUVER Tsawwassen Terruinal	
			VICTORIA Swartz Bay Terminal		7:00 PM Thursday March 1			
VEHICLE VESSEL	Standard vehicle under 7Ft (2,13m Spirit of Vancouver Island		hìgh	FARE INFORMATION 20° Standard vehicle under 7Ft		(2.13m) high	\$55.80	
DEPART	Swartz Bay Tsawwassen	Swartz Bay 7:00 PM	Thu Mar 1 2018 Thu Mar 1 2018	Pers 1	conal Information Reservation Fee		\$17.00	
13131222	130111033211	0.35111	7110 VISC 1 2010	Tot	al for this sailing Person	nal Information		
				Du	e at terminal: Personal Info	rmation	Paid: \$17.00 reservation fee	

Vehicle and Passenger fares will be collected at the terminal

Still unsure who is travelling with you? You can still add and pay for passengers at the terminal.

Total Paid: \$17.00

VISA We accept Visa, Mastercard and American Express. **Debit is not accepted at this time.**Due to vessel substitutions vessel amenities cannot be guaranteed.

Arrive at the terminal 30-60 minutes before departure



Reservation Check-In Opens

Check-in opens commutes prior to departure. Depending on schedules, you may not be able to check-in if you arrive more than 60 minutes early.

Reservation check-in must occur gominutes prior to scheduled departure. If not checked in by this time, the and you will travel standby (on next available sailing). Your reservation fee will not be refunded.

What you need to redeem your reservation

The ticket agent will ask for your reservation number or phone number used to make the booking.

Terms and Conditions

All reservations are booked for one vehicle and one driver.

Reservation fees and change fees are non-refundable.

Reservations will not be honoured and travel will revert to a first come, first served basis if you:

- arrive after the reservation check-in has closed, 30 minutes prior to the scheduled departure;
- arrive before the reservation check-in has opened, more than
 60 minutes prior to the scheduled departure.

A reservation will only be honoured for the specific sailing you reserve and is valid only for the type and length of vehicle specified. If your reserved vehicle length differs by more than 5 feet (1.5 metres) at check-in, your reservation will not be honoured.

Vehicle length adjustments, sailing date and time changes can be made by accessing your account on line or by contacting our Customer Service Centre at 1-888-223-3779 in Canada and the USA, or 1-250-386-3431 outside Canada and the USA, on weekdays between 7:00 arm and 8:00 pm and on weekends between 8:00 arm and 6:00 pm Pacific Time.

Closed Vehicle Dedt Access

In accordance with Transport Canada safety regulations, every passenger shall keep off a closed vehicle deck on a ferry that is underway. A 'closed vehicle deck' is a space that is enclosed at both ends with limited side openings.

Sailing Cancellations

If you check-in for your reservation and the sailing is cancelled, we will make every effort to load you on the next available sailing. Customers with a reservation on the next scheduled departure will be loaded in advance of customers from the cancelled sailing. If we are unable to load you on the next available sailing, travel will revert to a first-come, first-served basis, if you choose not to travel, your fares will be fully refunded.

If your sailing is cancelled before you check-in, your reservation will be cancelled your reservation fee will be refunded, and travel will revert to a first-come, first-served basis.

* Reservation and Change Fees

- \$10.00 reservation fee is applied to bookings made 7 days or more in advance of travel
- \$17.00 reservation fee is applied to bookings made less than 7 days up to day before travel
- · \$21.00 reservation fee is applied to bookings made for same day travel
- \$5.00 change fee is incurred each time you make a change to your reservation date, time or sailing

Smoke-Free Environment

To support the health and wellness of our customers and employees, BC Ferries vessels and terminal properties will be smoke and vape-free environments as of January 22, 2018.