

## Minister's Quarterly Travel Expense Summary

**Name:** Honourable Melanie Mark

**Quarter:** 2018 April to June

**Portfolio:** Education

Travel expense summary (amount paid this quarter):

In Province Flights: \$ 5,800.85

Other Travel in Province: \$ 2,074.66

Out of Country Travel: \$ -

Out of Province Travel: \$ 374.77

Total travel expenses paid this quarter: \$ 8,250.28

Travel expenses fiscal year-to-date: \$ 8,250.28

AE19EXESLP01



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E128441

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Mark, Melanie		<b>Employee ID</b> Personal Information		<b>Phone Number</b> (250) 356-0179	
<b>Client Organization</b> Advanced Education		<b>Job Title</b> Minister		<b>Travel Group Code</b> 4	
<b>5. Date Completed</b> 2018/03/21		<b>6. Fiscal Year</b> 2018		<b>7. Special Cheque Issue</b>	
<b>8. Cheque Stub Information</b>		<b>12. Mailing Address for Cheque</b> PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2		<b>Headquarters</b> Vancouver	
<b>16. Travel Dates</b>		<b>17. Places Travelled</b>		<b>18. Personal Vehicle Use</b>	
<b>19. Other Transport Costs</b>		<b>20. &amp; 21. Meals</b>		<b>22. Lodging Costs</b>	
<b>20. &amp; 21. Miscellaneous</b>		<b>36. TOTALS OF COLUMNS</b>		<b>37. TOTALS OF COLUMNS</b>	
<b>38. TOTALS OF COLUMNS</b>		<b>39. TOTALS OF COLUMNS</b>		<b>40. TOTALS OF COLUMNS</b>	
<b>41. TOTALS OF COLUMNS</b>		<b>42. TOTALS OF COLUMNS</b>		<b>43. TOTALS OF COLUMNS</b>	
<b>44. TOTALS OF COLUMNS</b>		<b>45. TOTALS OF COLUMNS</b>		<b>46. TOTALS OF COLUMNS</b>	
<b>47. TOTALS OF COLUMNS</b>		<b>48. TOTALS OF COLUMNS</b>		<b>49. TOTALS OF COLUMNS</b>	
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<b>53. TOTALS OF COLUMNS</b>		<b>54. TOTALS OF COLUMNS</b>		<b>55. TOTALS OF COLUMNS</b>	
<b>56. TOTALS OF COLUMNS</b>		<b>57. TOTALS OF COLUMNS</b>		<b>58. TOTALS OF COLUMNS</b>	
<b>59. TOTALS OF COLUMNS</b>		<b>60. TOTALS OF COLUMNS</b>		<b>61. TOTALS OF COLUMNS</b>	
<b>62. TOTALS OF COLUMNS</b>		<b>63. TOTALS OF COLUMNS</b>		<b>64. TOTALS OF COLUMNS</b>	
<b>65. TOTALS OF COLUMNS</b>		<b>66. TOTALS OF COLUMNS</b>		<b>67. TOTALS OF COLUMNS</b>	
<b>68. TOTALS OF COLUMNS</b>		<b>69. TOTALS OF COLUMNS</b>		<b>70. TOTALS OF COLUMNS</b>	
<b>71. TOTALS OF COLUMNS</b>		<b>72. TOTALS OF COLUMNS</b>		<b>73. TOTALS OF COLUMNS</b>	
<b>74. TOTALS OF COLUMNS</b>		<b>75. TOTALS OF COLUMNS</b>		<b>76. TOTALS OF COLUMNS</b>	
<b>77. TOTALS OF COLUMNS</b>		<b>78. TOTALS OF COLUMNS</b>		<b>79. TOTALS OF COLUMNS</b>	
<b>80. TOTALS OF COLUMNS</b>		<b>81. TOTALS OF COLUMNS</b>		<b>82. TOTALS OF COLUMNS</b>	
<b>83. TOTALS OF COLUMNS</b>		<b>84. TOTALS OF COLUMNS</b>		<b>85. TOTALS OF COLUMNS</b>	
<b>86. TOTALS OF COLUMNS</b>		<b>87. TOTALS OF COLUMNS</b>		<b>88. TOTALS OF COLUMNS</b>	
<b>89. TOTALS OF COLUMNS</b>		<b>90. TOTALS OF COLUMNS</b>		<b>91. TOTALS OF COLUMNS</b>	
<b>92. TOTALS OF COLUMNS</b>		<b>93. TOTALS OF COLUMNS</b>		<b>94. TOTALS OF COLUMNS</b>	
<b>95. TOTALS OF COLUMNS</b>		<b>96. TOTALS OF COLUMNS</b>		<b>97. TOTALS OF COLUMNS</b>	
<b>98. TOTALS OF COLUMNS</b>		<b>99. TOTALS OF COLUMNS</b>		<b>100. TOTALS OF COLUMNS</b>	

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06Audited 2018Apr12  
SLP

**Notes for Travel Voucher (Restricted Use) E128441 for Mark, Melanie**

1 note(s) returned.

Created On	Author	Note
2018/04/04 14:37:16	Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca	see attached for notes

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## Notes for Travel Voucher E128441

Melanie Mark

March 20, 2018 – drive to meeting – drive home.

March 21, 2018 – drive to tours – drive home.

March 23, 2018 – drive to tours – drive home, Personal Information  
Personal Information

March 26, 2018 – drive to Vancouver airport (prking 30.00 pd by m/c) Van/Campbell River (Central Mountain Air pd by p/c) – personal ride to tours – personal ride to Campbell River airport (Central Mountain Air pd by p/c) – drive home.

March 27, 2018 – drive to Vancouver airport (prking 50.00 pd by m/c) Van/Terrace (AC pd by p/c) – p/u rental car drive to announcement – drive back to Terrace airport – drop off rental car (pd by m/c) Terrace/Van (AC pd by m/c) – drive home

March 28, 2018 – CCA Victoria – Bonny's Taxi (25.20 pd by m/c) to Helijet Van/Vic (pd by p/c) – Yellow Cab (27.90 pd by m/c) to event – Yellow Cab (21.10 pd by m/c) to buildings for meetings – Yellow Cab (9.80 pd by m/c) to Helijet Vic/Van (pd by m/c) – Vancouver Taxi (20.20 pd by m/c) to home.

March 29, 2018 – drive to Chilliwack for tour and event – drive home.





We are proud to feature a 100% smoke-free fleet!

RENTAL AGREEMENT NUMBER: **Government Financial Information**

RECEIPT

#### Your Information

Customer Name: MELANIE MARK  
Budget Customer Discount: BC PROVINCIAL GOVERNMENT  
Method of Payment: Government Financial Information

#### Your Vehicle Information

Vehicle Number: 33200182  
Vehicle Group Rented: Full-Size  
Vehicle Group Charged: Intermediate  
Vehicle Description: GRY DODGE JOURNEY FWD  
License Plate Number: BCDF856S  
Odometer Out: 33807  
Odometer In: 33845  
Total Driven: 38  
Fuel Gauge Reading: Full

#### Your Rental

Pickup Date/Time: MAR 27, 2018@10:56AM  
Pickup Location: 4912 HIGHWAY 16 WEST  
TERRACE AIRPORT  
TERRACE, BC, V8G 1L8, CA  
250-638-0288

Return Date/Time: MAR 27, 2018@2:24PM  
Return Location: 4912 HIGHWAY 16 WEST  
TERRACE AIRPORT  
TERRACE, BC, V8G 1L8, CA  
250-638-0288

Additional fees may apply  
if changes are made  
to your return date, time  
and/or location.

#### Your Vehicle Charges (MIN 1 DAY / MAX 6 DAY)

Rate Chart:	Free Kilometres:	Time and Kilometres:
Kilometres:	Hourly:	100 Your Discount:
Hourly:	32.26 Daily:	200 MIN 1DY/40C 38FM =
Daily:	43.00 Weekly:	1400
Ad'l day:	0.00	
Weekly:		Time and Kilometres:
Monthly:	.00	43.00

#### Your Optional Products/Services

Optional Services Total: 0.00

CSA Full Size Rate Charged

#### Your Taxable Fees

11.00% Concession Recovery Fee 5.17  
VEH LIC FEE 3.99

Sub-total-Charges: 52.16  
PST 7.000% 3.65

#### Your Non-Taxable Products/Services

GST TAX 5.00 % 2.61  
PASSENGER VEHICLE RENTAL TAX 1.58

5702  
1100000  
pd by mic

Your Total Charges paid: 60.00  
Prepayment 0.00

Net Charges: CAD 60.00  
Your Total Due: 0.00

Thank you for renting with Budget.  
For all other inquiries, please contact us at 1-800-352-7900, or [www.budget.com](http://www.budget.com).

Your vehicle was rented to you by 00319. Your vehicle was checked in by 00342.

# Vancouver Airport

Receipt No: 5441/0613/00613  
03/26/18  
GST R127267383

Pay parking ticket 30.00 \$  
03/26/18 10:34 - 03/27/18 10:34  
Length Of Stay: 1 Days, 00:00  
Epan:02995157015011058085380710??  
Unit ID:105

Total Amount 30.00 \$  
Net Amount: 23.61 \$  
Parking Sales Tax 4.96 \$  
GST+ 1.43 \$  
Credit Mastercard 30.00 \$

YVR PARKING

TYPE: PURCHASE

ACCT: MASTERCARD \$ 30.00  
CARD NUMBER: Government Financial  
DATE/TIME: 26/03/2018 07:23:30 PM  
REFERENCE #: 662511720012236320 C  
AUTH #: 222331

MasterCard  
A0000000041010  
0000000000E800  
VERIFIED BY PIN

01 APPROVED - THANK YOU 027  
-- IMPORTANT --  
Retain this copy for your records  
CUSTOMER COPY

# Vancouver Airport

Receipt No: 6472/0608/00608  
03/27/18  
GST R127267383

Pay parking ticket 50.00 \$  
03/27/18 07:52 - 03/28/18 07:52  
Length Of Stay: 1 Days, 00:00  
Epan:02995157015011038086283210??  
Unit ID:103

Total Amount 50.00 \$  
Net Amount: 39.36 \$  
Parking Sales Tax 8.26 \$  
GST+ 2.38 \$  
Credit Mastercard 50.00 \$

YVR PARKING

TYPE: PURCHASE

ACCT: MASTERCARD \$ 50.00  
CARD NUMBER: Government Financial  
DATE/TIME: 27/03/2018 05:19:14 PM  
REFERENCE #: 662511890011710170 C  
AUTH #: 201914

MasterCard  
A0000000041010  
0000000000E800  
VERIFIED BY PIN

01 APPROVED - THANK YOU 027  
-- IMPORTANT --  
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CUSTOMER COPY



Want great rewards? Visit myHuskyRewards.ca

Copperside Husky  
4640 Keith Avenue  
Terrace BC  
V8G 4K1  
(250) 635-9400  
GST#  
Retailer ID HK3172  
Act:25329 3172-6  
Batch:760-8

2018/03/27 14:12:08

Pump# 6  
Eth Regular \$5.86  
4.653 L @ \$1.259/L  
AMOUNT \$5.86  
GST(Inc Pump) \$0.28

Pre Auth Completion  
MasterCard  
AID: A0000000041010  
Government Financial  
Information C  
EXP: \*\*/\*\*  
Date: 03/27/2018  
Time: 14:12:08  
AUTHCODE:171059 317206EC  
S678001001006 00 000  
TUR: 0000000000 TS1: E800

Approved

Naturally it's Husky  
Register today at  
myHuskyRewards.ca

1100000  
5702  
PA by MIC

1100000  
5702  
PA by MIC

BONNY'S TAXI B 114  
5759 SIDLEY STREET  
BURNABY BC

Government Financial Information

CARD  
CARD TYPE MASTERCARD  
DATE 2018/03/28  
TIME 5324 08:20:46  
CLERK ID 01  
RECEIPT NUMBER  
C85015273-001-168-015-0

PURCHASE  
TOTAL

\$25.20

MasterCard  
A0000000041010  
1101BF37D3196CAF  
0000008000-E800  
FE56C26DBF64AF2F

APPROVED

AUTH# 112046 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

5701  
11mtunc  
Pd by m/c

5701  
11mtunc  
Pd by m/c

YELLOW CAB  
817 FISSGARD STREET V8W1R9  
VICTORIA BC  
21852400  
GH2185240058

\*\*\*\* PURCHASE \*\*\*\*  
03-28-2018 09:45:49  
Acct # Government Financial Information C  
Card Type MC  
Name: MELANIE <sup>Per</sup>son MARK  
A0000000041010al MasterCard

Operator: 065  
Trace # 661  
Inv. # 065  
Auth # 124549 RRN 001915007

Total \$27.90

(001) APPROVED-THANK YOU

Retain this copy for your  
records  
Customer copy

www.yellowcabvictoria.com  
250-381-2222

YELLOW CAB  
817 FISSGARD STREET V8W1R9  
VICTORIA BC  
21852400  
GH2185240058

\*\*\*\* PURCHASE \*\*\*\*  
03-28-2018 11:34:11  
Acct # Government Financial Information C  
Exp Date \*\*/\*\* Card Type MC  
Name: MELANIE <sup>Per</sup>son MARK  
A0000000041010 MasterCard

Operator: 58  
Trace # 10465  
Inv. # 58  
Auth # 143411 RRN 001222008

Total \$21.10

(001) APPROVED-THANK YOU

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records  
Customer copy

www.yellowcabvictoria.com  
250-381-2222

5701  
11mtunc  
Pd by m/c



YELLOW CAB  
817 FISGARD STREET V8W1R9  
VICTORIA BC  
21852400  
GH2185240025

\*\*\*\* PURCHASE \*\*\*\*  
03-28-2018 15:19:57  
Acct # \*\* Government Financial C  
Exp Date \*\*/\*\* Per Card Type MC  
Name: MELANIE son MARK MasterCard  
A00000000410101

Operator: 125  
Trace # 8649  
Inv. # 125  
Auth # 181957

RRN 001153005

Total \$9.80  
(001) APPROVED-THANK YOU

Retain this copy for your  
records  
Customer copy

www.yellowcabvictoria.com  
250-381-2222

1/mTunc  
5701  
pd by m/c



VANCOUVER TAXI  
790 CLARK DR  
VANCOUVER BC

Government Financial Information

CARD  
CARD TYPE      MASTERCARD  
DATE            2018/03/28  
TIME            0545 16:50:28  
CLERK ID            4857  
INVOICE #            1  
RECEIPT NUMBER  
C85021583-001-448-001-0

-----  
PURCHASE  
TOTAL

**\$20.20**  
-----

MasterCard  
A0000000041010  
F01BAE806FABCB6F  
0000008000-E800  
B1215C9C046B0C37

5701  
pd by mtunc mic

**APPROVED**

AUTH# 195028

01-027

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## Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E128520

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<b>Name</b> Mark, Melanie				<b>Employee ID</b> Personal Information				<b>Phone Number</b> (250) 356-0179			
<b>Client Organization</b> Advanced Education				<b>Job Title</b> Minister				<b>Travel Group Code</b> 4			
<b>5. Date Completed</b> 2018/04/05			<b>6. Fiscal Year</b> 2019		<b>7. Special Cheque Issue</b>			<b>8. Cheque Stub Information</b>			
<b>Type of Travel</b> In Province			<b>14. Reason for Travel</b> Ministerial Business					<b>Headquarters</b> Vancouver			
<b>12. Mailing Address for Cheque</b> PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2											
<b>16. Travel Dates</b> 2018	<b>17. Places Travelled</b>			<b>18. Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>	<b>22. Lodging Costs</b>	<b>20. &amp; 21. Miscellaneous</b>		
	<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>		<b>Cost</b>		<b>Cost</b>	<b>Cost</b>	<b>Describe</b>
	04/05 Van/Kamloops/Van	0500	1400		0.00		✓ 96.30	39.50		✓ 50.43	car rental/gas
	04/07 Victoria	1930	2359		0.00				✓ 11.55	drycleaning	
	04/08 Victoria	1930	2359		0.00	✓	14.50	193.31			
	04/09 Victoria	0700	2359		0.00		58.90	39.50	✓	193.31	
	04/10 Victoria	0700	2359		0.00			48.50		193.31	
	04/11 Victoria	0700	2359		0.00			61.00		193.31	
04/12 Vancouver	0700	1945	14	7.56			61.00				
<b>TOTALS OF COLUMNS</b>				<b>36.</b> \$ 7.56	<b>37.</b> \$ 155.20	<b>38.</b> \$ 264.00	<b>39.</b> \$ 773.24	<b>40.</b> \$ 61.98	<b>Claim Total</b> \$ 1261.98		
<b>48. Client Code</b>	<b>49. Resp.</b>	<b>50. Service Line</b>	<b>51. STOB</b>	<b>52. Project</b>	<b>45. Supplier Code</b>		<b>Amount</b>				
019	11001	18000	5701	11MTVNC	Personal		\$ 78.01				
019	11001	18000	5702	1100000	Information		\$ 186.23				
019	11001	18000	5750	11MTCCA			\$ 773.24				
019	11001	18000	5751	11MTCCA			\$ 224.50				
<b>Less Travel Advance</b> 019											
								<b>54.</b> \$ 1261.98			
<b>AMOUNT DUE TO EMPLOYEE</b>											
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.					<b>Print Name</b>			<b>Date Signed</b>			
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					<b>Print Name</b>			<b>Date Signed</b>			
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act					<b>Print Name</b>			<b>Date Signed</b>			

## Notes for Travel Voucher E128520

Melanie Mark

April 5, 2018 – Bonny's Taxi to Vancouver airport (45.10 pd by m/c) Van-Kamloops (AC pd by p/c) – p/u rental car – drive to event – drive to Kamloops airport – drop off rental car (50.43 rental/gas pd by m/c) – Maclure's Cab (48.50 pd by m/c) to home.

April 7, 2018 – Marv's One Hour Drycleaning (11.55 pd by m/c)

April 8, 2018 – CCA Victoria – Bonny's Taxi to airport (46.90 pd by m/c)– Van/Vic (AC pd by purchasing card) – Yellow Cab (12.00 pd by m/c) to hotel – o/n

April 9, 2018 – CCA Victoria – walk to buildings for meetings – walk to hotel – o/n

April 10, 2018 – CCA Victoria – walk to buildings for meetings – walk to hotel – o/n

April 11, 2018 – CCA Victoria – walk to buildings for meetings – walk to hotel – o/n

April 12, 2018 – CCA Victoria – walk to buildings for meetings – shuttle to Helijet Vic/Van (pd by purchasing card) – personal ride home.





3025 AIRPORT RD  
KAMLOOPS, BC V2B7W9  
Federal GST# :889365821

Rental Agreement #:  
Bill Ref #:  
Invoice Date:  
Account #:

Government Financial  
Information

05/04/2018

#### BILL TO

MELANIE MARK  
Personal Information

#### RENTAL INFORMATION

Date/Time Out  
04/05/2018 06:47

Date/Time In  
04/05/2018 12:14

Renter  
MARK, MELANIE

#### RENTAL VEHICLES

Color	License	Model	Unit	Miles/Kms Out	In
GRAY	E27792	MALIBU	7P0DBN	22,368	22,403

VIN:1G1ZD5ST4JF110038

#### CLAIM INFORMATION

Claim# / PO# / RO#	Insured
Date of Loss	Type of Loss
	Type of Vehicle
	Repair Shop

#### BILLING DETAIL

Description	Qty/Per	Rate	Amount
TIME & DISTANCE	1 DAY	38.00	38.00

Subtotal 38.00

PROV VEHICLE RENTAL TAX 1.50/DAY 1 DAY 1.50 1.50

PROVINCIAL SALES TAX PCT 7.00 2.66

GOODS AND SERVICES TAX PCT 5.00 1.98

Total Charges (CAD) 44.14

#### PAYMENTS

Payment Master Card -44.14

Total Payments (CAD) -44.14

Amount Due (CAD) 0.00

Individual line item charges such as rental rates for Time and Distance, percentage-based charges (e.g. sales taxes and fees or surcharges), and charges divided between multiple parties may be rounded up or down a whole cent to ensure that the charges equal the actual Total Amount Due and/or to avoid fractional cents.

Personal  
Information

#### For Billing Inquiries / Payment Terms :

Tel#:6045390866

C4AR@ehi.com

Payment Due within days of invoice date

Late payments are subject to a finance charge.

Thank You For Choosing Enterprise

#### Please Return This Portion With Remittance

Remit To :  
ENTERPRISE RENT-A-CAR  
13160 88 AVE  
SURREY, BC V3W3K3

Amount Due (CAD)

0

Paid By:  
MELANIE MARK  
Personal Information

Account #

Rental Agreement  
Government  
Financial

Amount  
0

GPBR  
Government  
Financial

5702  
P464 ml  
1100000

BONNY'S TAXI LTD B156  
5759 SIDLEY ST  
BURNABY BC

Government Financial  
CARD  
CARD TYPE MASTERCARD  
DATE 2018/04/05  
TIME 5427 05:00:45  
RECEIPT NUMBER  
C85019954-001-057-001-0

PURCHASE  
TOTAL

\$45.10

MasterCard  
A0000000041010  
FFBB0380158CAF38  
0000008000-E800  
5582E2B6AB134C7C

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AUTH# 080045 01-027  
THANK YOU

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pd by mic  
1100000  
5702

PETRO-CANADA  
1790 TRANQUILLE RD  
KAMLOOPS  
BC V2B 3L6  
(250) 376-5704

GST  
PST 1001060121  
PC0337225:3908601  
TERMINAL: 013908651  
PAYPOINT: 013908601

2018-04-05 11:32

PUMP 01  
REGULAR  
LITRES L 4.958  
PRICE/L \$ 1.269  
FUEL SALES \$ 6.29\*

TOTAL OWED \$ 6.29

TOTAL PAID  
CREDIT CARD \$ 6.29

\* GST INCL. \$ 0.30

MASTERCARD  
Government Financial  
Information  
AUTH 143225  
PURCHASE  
C 0010010010 00 027

MASTERCARD  
A0000000041010  
0000008000  
E800  
INVOICE 014438

5702  
1100000  
pd by mic

5702  
1100000  
pd by mic

MACLURE'S CAB 18  
1275 75TH AVE W  
VANCOUVER BC

Government Financial  
Information  
CARD  
CARD TYPE MASTERCARD  
DATE 2018/04/05  
TIME 5884 14:13:47  
CLERK ID 1  
RECEIPT NUMBER  
C85055388-001-018-003-0

PURCHASE  
TOTAL

\$48.50

MasterCard  
A0000000041010  
E8A8FAFBD10776B5  
0000008000-E800  
61DFA201098CFCD6

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AUTH# 171348 01-027  
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\*\*\*\*\*604\*831\*1111\*\*\*\*\*

BONNY'S TAXI B 120  
5759 SIDLEY STREET  
BURNABY BC

Government Financial Information

CARD  
CARD TYPE MASTERCARD  
DATE 2018/04/08  
TIME 5236 19:54:03  
CLERK ID 02  
RECEIPT NUMBER  
C85024974-001-256-002-0

PURCHASE  
TOTAL

**\$46.90**

MasterCard  
A0000000041010  
29E462234AFD7916  
0000008000-E800  
082FC5120DB3F2D5

**APPROVED**

AUTH# 225403 01-027  
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YELLOW CAB  
817 FISHER STREET V8W1R9  
VICTORIA BC  
21852400  
GH2185240066

\*\*\*\* PURCHASE \*\*\*\*

04-08-2018 22:22:48  
Acct # Government Financial  
Information  
Exp Date \*\*/\*\* Card Type MC  
Name: MELANIE J MARK  
A0000000041010 MasterCard

Operator: 166  
Trace # 1297  
Inv. # 166  
Auth # 012248 RRH 001239004

Total **\$12.00**

(001) APPROVED-THANK YOU

Retain this copy for your  
records  
Customer copy

www.yellowcabvictoria.com  
250-381-2222

5701  
pd by visa  
11MTUNE

MARV'S ONE HOUR DRY CLEANING  
4786 IMPERIAL STREET  
BURNABY BC V5J 1C2

TERM # 37770052  
INVOICE # 0001188  
SEQUENCE # 1001236

CARD Government Financial Information  
CREDIT/VISA C  
2018/04/07 15:00:52

PURCHASE

TOTAL \$ 11.55

AUTH# 074854 B: 0065  
HTS# 20180407150054

TRANSACTION  
APPROVED 000

THANK YOU

VISA Desjardins  
AID: A00000000031010  
AROC: B7359E100C0787C8  
TVR: 0000000000

VER: CTP\_PAX\_APP\_104  
CUSTOMER COPY

pd by m/c  
11MTUNE  
5701

pd by m/c  
5701  
11MTUNE

mark

*[Signature]*  
*[Signature]*

AFTER	M	Tu	W	Th	F	S
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INITIAL	PCS. <b>2</b>	TOTAL ▶ <b>11.55</b>
<b>7719</b>		PRESENT THIS RECEIPT WHEN CALLING FOR YOUR GARMENTS <b>Thank You</b>
NOT RESPONSIBLE FOR GARMENTS LEFT OVER 30 DAYS		



Melanie Mark  
Parliament Buildings  
Victoria, BC V8V 1X4  
Canada

Company Name: NDP Caucus

Group Name:

Room No. : 0903  
Arrival : 04-08-18  
Departure : 04-12-18  
Folio No. :  
Conf. No. : Government  
AR No. : Financial Information  
Reference No. :  
Custom Ref. :

Date	Description	Charges	Credits
04-08-18	Room Charge	165.00	
04-08-18	DMF 1%	1.65	
04-08-18	Hotel Room Tax 11%	18.33	
04-08-18	GST 5%	8.33	
04-09-18	Room Charge	165.00	
04-09-18	DMF 1%	1.65	
04-09-18	Hotel Room Tax 11%	18.33	
04-09-18	GST 5%	8.33	
04-10-18	Room Charge	165.00	
04-10-18	DMF 1%	1.65	
04-10-18	Hotel Room Tax 11%	18.33	
04-10-18	GST 5%	8.33	
04-11-18	Room Charge	165.00	
04-11-18	DMF 1%	1.65	
04-11-18	Hotel Room Tax 11%	18.33	
04-11-18	GST 5%	8.33	
04-12-18	Mastercard		773.24
	Government Financial Information		
		<b>Total Charges</b>	773.24
		<b>Total Credits</b>	773.24
		<b>Balance</b>	<b>0.00</b>

Security Concern

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CARD TYPE MASTERCARD

DATE 2018/04/12

TIME 0625 08:19:35

RECEIPT NUMBER

C82021369-001-068-099-0

PRE-AUTH COMPLETION

TOTAL

**\$773.24**

MasterCard  
A0000000041010

**APPROVED**

AUTH# 012543

01-027

THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

Page No. 1 of 1



## Control No.

E128576

<b>Name</b> Mark, Melanie	<b>Employee ID</b> Personal Information	<b>Phone Number</b> (250) 356-0179
<b>Client Organization</b> Advanced Education	<b>Job Title</b> Minister	<b>Travel Group Code</b> 4

<b>5. Date Completed</b> 2018/04/16	<b>6. Fiscal Year</b> 2019	<b>7. Special Cheque Issue</b>	<b>8. Cheque Stub Information</b>
<b>Type of Travel</b> In Province	<b>14. Reason for Travel</b> Ministerial business		<b>Headquarters</b> Vancouver

[illegible]

TOTALS OF COLUMNS	36. \$ 29.70	37. \$ 46.60	38. \$ 221.00	39. \$ 773.24	40. \$ 0.00	Claim Total \$ 1070.54
-------------------	-----------------	-----------------	------------------	------------------	----------------	---------------------------

48.	49.	50.	51.	52.	45.	
Client Code	Resp.	Service Line	STOB	Project	Supplier Code	Amount
019	11001	18000	5701	11MTVNC	Government Financial Services	\$ 54.16
019	11001	18000	5750	11MTCCA		\$ 221.00
019	11001	18000	5751	11MTCCA		\$ 773.24
019	11001	18000	5702	1100000		* \$ 22.14

Less Travel Advance	019
---------------------	-----

AMOUNT DUE TO EMPLOYEE

54.	\$ 1070 54
-----	------------

<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed

## Notes for Travel Voucher E128576

Melanie Mark

April 15, 2018 – CCA Victoria – Bonny's Taxi to airport (46.90 pd by m/c) – Van/Vic (AC pd by purchasing card) – share ride to hotel – o/n

April 16, 2018 – CCA Victoria – walk to buildings for meetings – walk to hotel – o/n

April 17, 2018 – CCA Victoria – walk to buildings for meetings – walk to hotel – o/n

April 18, 2018 – CCA Victoria – walk to buildings for meetings – walk to hotel – o/n

April 19, 2018 – CCA Victoria – walk to buildings for meetings – shuttle to Helijet Vic/Van (pd by purchasing card) – personal ride home.

April 20, 2018 – drive to event – drive home



BONNY'S TAXI B 112  
5759 SIDLEY STREET  
BURNABY BC

Government Financial Services

CARD  
CARD TYPE MASTERCARD  
DATE 2018/04/15 ✓  
TIME 0150 19:56:23  
CLERK ID 02  
RECEIPT NUMBER  
C85025101-001-067-002-0  
-----

PURCHASE  
TOTAL

\$46.60 ✓  
-----

MasterCard  
A0000000041010  
F14B0DADF2728D26  
0000008000-E800  
F45CE448D9BE05C9

APPROVED

AUTH# 225623 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

Company Name: NDP Caucus  
Group Name:

Room No. : 1009  
Arrival : 04-15-18 ✓  
Departure : 04-19-18  
Folio No. :  
Conf. No. : Personal Information  
AR No. :  
Reference No. :  
Custom Ref. :

Date	Description	Charges	Credits
04-15-18	Room Charge	✓ 165.00	
04-15-18	DMF 1%	1.65	
04-15-18	Hotel Room Tax 11%	18.33	
04-15-18	GST 5%	8.33	
04-16-18	Room Charge	✓ 165.00	
04-16-18	DMF 1%	1.65	
04-16-18	Hotel Room Tax 11%	18.33	
04-16-18	GST 5%	8.33	
04-17-18	Room Charge	✓ 165.00	
04-17-18	DMF 1%	1.65	
04-17-18	Hotel Room Tax 11%	18.33	
04-17-18	GST 5%	8.33	
04-18-18	Room Charge	✓ 165.00	
04-18-18	DMF 1%	1.65	
04-18-18	Hotel Room Tax 11%	18.33	
04-18-18	GST 5%	8.33	
04-19-18	Government Financial Services		773.24

Total Charges	773.24		
Total Credits		✓	773.24
Balance		✓	0.00

### Security Concern

TYPE Government  
Financial  
Services

MASTERCARD

2018/04/19

59 07:07:35

2

1-001-725-0

1  
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## SECTION

2

13.24

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01-027

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REMAIN THIS

## OUR RECORDS

Page No. 1 of 1

11/16/56  
5/5/51  
paddy m/c

## Flesh, Cindy AEST:EX

**From:** passengerservices@helijet.com  
**Sent:** Monday, December 4, 2017 12:00 PM  
**To:** Cox, Michael AEST:EX  
**Subject:** 08-Mar 2018 - HeliJet 18:40 Vic/ Var  
Government Financial Information



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at HeliJet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

### Customer Information

#### Account

Customer #

Government Financial Information

Name

Melanie Mark

Company

Ministry Of Advanced Education, Skills & Training

### Booking #

Government Financial Information

Thursday, March 8, 2018

Invoice #237566

858

FARE-YWH-PEAK\_Winter17-18

\$309.52

18:40 Victoria Harbour

+ GST

\$15.48

19:15 Vancouver Harbour

Billing

\$309.52

35 minutes

Taxes

\$15.48

Confirmed

**Grand Total**

**\$325.00**

1 Passengers - Peak

Melanie Mark, Female

[Add to Calendar](#)



## Flesh, Cindy AEST:EX

**From:** passengerservices@helijet.com  
**Sent:** Monday, December 4, 2017 12:01 PM  
**To:** Cox, Michael AEST:EX  
**Subject:** 15-Mar 2018 - Helijet 18:40 Vic/ Var Government Financial Information



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

### Customer Information

<b>Account</b>	<b>Customer #</b>	<b>Government Financial</b>
	<b>Name</b>	Melanie Mark
	<b>Company</b>	Ministry Of Advanced Education, Skills & Training

### Booking Government Financial Information

**Thursday, March 15, 2018**

**Invoice #237568**

**858**

**18:40 Victoria Harbour**

**19:15 Vancouver Harbour**

**35 minutes**

**Confirmed**

**1 Passengers - Full-Fare**

**Melanie Mark, Female**

FARE-YWH-Full\_Winter17-18 \$300.00

+ GST \$15.00

Billing \$300.00

Taxes \$15.00

**Grand Total \$315.00**

[Add to Calendar](#)

## Booking Confirmation

Booking Reference: **Government Financial Information**

Date of issue: 14 Mar, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the **general conditions of carriage and applicable tariffs** that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

### Depart

Economy Tango

Thursday  
05 Apr, 2018


06:00  
**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M



06:48  
**Kamloops**  
(YKA), BC

  
AC8190

**0hr48**  
Economy T  
Operated by: Air Canada Express -  
Jazz | **Q400**

 AC8190 This flight departs early in the morning.

### Return

Economy Tango

Thursday  
05 Apr, 2018

12:25  
**Kamloops**  
(YKA), BC



13:15  
**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M

  
AC8193

**0hr50**  
Economy V  
Operated by: Air Canada Express -  
Jazz | **Q400**


## Passengers

 **Melanie Mark**

Ticket Number  
0142191799114

Air Canada - Aeroplan  
Government Financial  
Information

Seats  
AC8190 Personal  
AC8193 Information

 **Christian Avendano**

Ticket Number  
0142191799115

Seats  
AC8190 Personal Information  
AC8193



## Purchase summary

MasterCard  
Government Financial

Amount paid: \$902.72

**Tax information**

GST/HST no. 10009-2287 RT0001  
\$38.22

2 adults

Base Fare - Depart - Economy Tango	109.00
Base Fare - Return - Economy Tango	200.00
Surcharges	24.00

Goods and Services Tax - Canada no. 100092287 RT0001	18.11
Air Travellers Security Charge	14.25
Airport Improvement Fee - Canada	15.00

Total airfare and taxes before options (per passenger) **\$380<sup>30</sup>**

Number of passengers **X 2**

Total **\$760<sup>72</sup>**

Melanie Mark

AC8190 **Personal Information** 10.00

AC8193 10.00

Christian Avendano

AC8190 **Personal Information** 10.00

AC8193 10.00

Goods and Services Tax - Canada no. 100092287 RT0001 2.00

Total with options and seat selection fee: **\$802<sup>72</sup>**

GRAND TOTAL (Canadian dollars) **\$802<sup>72</sup>**



## Check-in and boarding gate deadlines

Within Canada

**90**

minutes

**Recommended check-in time**

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

**45**

minutes<sup>1</sup>

**Check-in and baggage drop-off deadline**

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

**15**

minutes

**Boarding gate deadline**

You must be present at the boarding gate before it closes.

<sup>1</sup> From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



## Booking Confirmation

Booking Reference: **Government Financial Information**

Date of issue: 14 Mar, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the **general conditions of carriage and applicable tariffs** that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

### - Depart

Economy Tango

Thursday  
05 Apr. 2018

06:00

**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M



06:48

**Kamloops**  
(YKA), BC



0hr48

Economy T  
Operated by: Air Canada Express -  
Jazz | **Q400**

⚠ AC8190 This flight departs early in the morning.

### - Return

Economy Tango

Thursday  
05 Apr. 2018

12:25

**Kamloops**  
(YKA), BC



13:15

**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M



0hr50

Economy V  
Operated by: Air Canada Express -  
Jazz | **Q400**

## Passengers



**Melanie Mark**

Ticket Number  
0142191799114

Air Canada - Aeroplan  
Personal Information

Seats

AC8190 Personal  
AC8193 Information



**Christian Avendano**

Ticket Number  
0142191799115

Seats

AC8190 Personal  
AC8193 Information



## Purchase summary

<b>MasterCard</b> <b>Government</b> <b>Financial</b>	<b>2 adults</b>
Amount paid: \$802.72	
<b>Tax information</b> GST/HST no. 10009-2287 RT0001 \$38.22	
Base Fare - Depart - Economy Tango	109.00
Base Fare - Return - Economy Tango	200.00
Surcharges	24.00
Goods and Services Tax - Canada no. 100092287 RT0001	18.11
Air Travellers Security Charge	14.25
Airport Improvement Fee - Canada	15.00
Total airfare and taxes before options (per passenger)	\$380 <sup>36</sup>
Number of passengers	X 2
Total	\$760 <sup>72</sup>
Melanie Mark	
AC8190 <b>Personal Information</b>	10.00
AC8193	10.00
Christian Avendano	
AC8190 <b>Personal Information</b>	10.00
AC8193:	10.00
Goods and Services Tax - Canada no. 100092287 RT0001	2.00
Total with options and seat selection fee	\$802 <sup>72</sup>
GRAND TOTAL (Canadian dollars)	\$802 <sup>72</sup>



## Check-in and boarding gate deadlines

Within Canada

**90**

minutes

### Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

**45**

minutes<sup>1</sup>

### Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

**15**

minutes

### Boarding gate deadline

You must be present at the boarding gate before it closes.

<sup>1</sup> From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

## Booking Confirmation

Government Financial  
Booking Reference: Informa ion

Date of issue: 20 Mar, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the **general conditions of carriage and applicable tariffs** that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

### - Depart

Economy Tango

Tuesday  
27 Mar, 2018

08:50  
**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M



10:25  
**Terrace**  
(YXT), BC

  
AC8236

1hr35  
Economy V  
Operated by: Air Canada Express -  
Jazz | Q400

### - Return

Economy Tango

Tuesday  
27 Mar, 2018

15:20  
**Terrace**  
(YXT), BC



16:53  
**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M

  
AC8243

1hr33  
Economy V  
Operated by: Air Canada Express -  
Jazz | Q400

## Passengers

 **Melanie Mark**  
Ticket Number  
0142192082138  
Air Canada - Aeroplan  
Personal Information

Seats  
AC8236 Personal  
AC8243 Information

 **Christina Rzepa**  
Ticket Number  
0142192082139

Seats  
AC8236 Personal  
AC8243 Information





## Purchase summary

**MasterCard**  
**Government**

**Financial information**

Amount paid: \$1033.72

**Tax information**

GST/HST no. 10009-2287 RT0001

\$49.22

**2 adults**

Base Fare - Depart - Economy Tango	200.00
Base Fare - Return - Economy Tango	200.00
Surcharges	36.00

Goods and Services Tax - Canada no. 100092287 RT0001	23.11
Air Travellers Security Charge	14.25
Airport Improvement Fee - Canada	12.00

Total airfare and taxes before options (per passenger)	<b>\$485<sup>36</sup></b>
--	---------------------------

Number of passengers	<b>X 2</b>
----------------------	------------

Total	<b>\$970<sup>72</sup></b>
-------	---------------------------

Melanie Mark	
AC8236 <b>Personal Information</b>	15.00
AC8243	15.00

Christina Rzepa	
AC8236 <b>Personal Information</b>	15.00
AC8243	15.00

Goods and Services Tax - Canada no. 100092287 RT0001	3.00
--	------

Total with options and seat selection fee.	<b>\$1033<sup>72</sup></b>
--	----------------------------

GRAND TOTAL (Canadian dollars)	<b>\$1033<sup>72</sup></b>
--------------------------------	----------------------------



## Check-in and boarding gate deadlines

Within Canada

**90**

minutes

### Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

**45**

minutes<sup>1</sup>

### Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

**15**

minutes

### Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

## Booking Confirmation

Booking Reference: **Government**  
Financial Information

Date of issue: 20 Mar, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the **general conditions of carriage and applicable tariffs** that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

### - Depart

Economy Tango

Tuesday  
27 Mar, 2018

08:50  
**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M



10:25  
**Terrace**  
(YXT), BC

  
AC8236

1hr35  
Economy V  
Operated by: Air Canada Express -  
Jazz | **Q400**

### - Return

Economy Tango

Tuesday  
27 Mar, 2018

15:20  
**Terrace**  
(YXT), BC



16:53  
**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M


  
AC8243

1hr33  
Economy V  
Operated by: Air Canada Express -  
Jazz | **Q400**

## Passengers

 **Melanie Mark**  
Ticket Number  
0142192082138  
Air Canada - Aeroplan  
Personal  
Information

Seats  
AC8236 Personal  
AC8243 Information

 **Christina Rzepa**  
Ticket Number  
0142192082139

Seats  
AC8236 Personal  
AC8243 Information



## Purchase summary

MasterCard  
Government Financial

2 adults

Amount paid: \$1033.72

**Tax information**

GST/HST no. 10009-2287 RT0001  
\$49.22

Base Fare - Départ - Economy Tango	200.00
Base Fare - Return - Economy Tango	200.00
Surcharges	36.00

Goods and Services Tax - Canada no. 100092287 RT0001	23.11
Air Travellers Security Charge	14.25
Airport Improvement Fee - Canada	12.00

Total airfare and taxes before options (per passenger) **\$485<sup>36</sup>**

Number of passengers **X 2**

Total **\$970<sup>72</sup>**

Melanie Mark

AC8236 Government Financial 15.00  
AC8243 Information 15.00

Christina Rzepa

AC8236 Government Financial 15.00  
AC8243 Information 15.00

Goods and Services Tax - Canada no. 100092287 RT0001 3.00

Total with options and seat selection fee **\$1033<sup>72</sup>**

GRAND TOTAL (Canadian dollars) **\$1033<sup>72</sup>**



## Check-in and boarding gate deadlines

Within Canada

**90**

minutes

**Recommended check-in time**

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

**45**

minutes<sup>1</sup>

**Check-in and baggage drop-off deadline**

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

**15**

minutes

**Boarding gate deadline**

You must be present at the boarding gate before it closes.

<sup>1</sup> From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.





## Itinerary/Receipt

Your booking is confirmed.  
Thank you for choosing Central Mountain Air.  
Please bring a copy of this document to the airport

**CMA Reservations**  
**1-888-865-8585**  
[reservations@flycma.com](mailto:reservations@flycma.com)  
[www.flycma.com](http://www.flycma.com)

## Main Contact Information

Name: **MELANIE MARK**  
Email: [cindy.flesh@gov.bc.ca](mailto:cindy.flesh@gov.bc.ca)

Government Financial  
**Booking Reference:** Information  
Personal Information

## Flight Itinerary

Flight	From	To	Aircraft	Status
9M586	11:35 - Vancouver 26 Mar 2018	12:15 - Campbell River 26 Mar 2018	Beech1900D	CONFIRMED
9M595	16:10 - Campbell River 26 Mar 2018	16:50 - Vancouver 26 Mar 2018	Beech1900D	CONFIRMED

## Passenger Information

Name

MARK MELANIE

RZEPA CHRISTINA

\*All charges and payments appear in: CAD

## Purchase Summary

Passenger	Description	Amount	Tax 1	Tax 2	Total
MARK,MELANIE	YVR - Vancouver AIF	\$5.00	0.2500	0.2500	\$5.25
MARK,MELANIE	U - ECON - U	\$128.00	6.4000	6.4000	\$134.40
MARK,MELANIE	ATSC	\$7.12	0.3600	0.3600	\$7.48
MARK,MELANIE	Surcharge	\$12.00	0.6000	0.6000	\$12.60
RZEPA,CHRISTINA	YVR - Vancouver AIF	\$5.00	0.2500	0.2500	\$5.25
RZEPA,CHRISTINA	U - ECON - U	\$128.00	6.4000	6.4000	\$134.40
RZEPA,CHRISTINA	ATSC	\$7.12	0.3600	0.3600	\$7.48
RZEPA,CHRISTINA	Surcharge	\$12.00	0.6000	0.6000	\$12.60
MARK,MELANIE	U - ECON - U	\$128.00	6.4000	6.4000	\$134.40
MARK,MELANIE	ATSC	\$7.12	0.3600	0.3600	\$7.48
MARK,MELANIE	Surcharge	\$12.00	0.6000	0.6000	\$12.60
RZEPA,CHRISTINA	U - ECON - U	\$128.00	6.4000	6.4000	\$134.40
RZEPA,CHRISTINA	ATSC	\$7.12	0.3600	0.3600	\$7.48

RZEPA,CHRISTINA	Surcharge		\$12.00	0.6000	0.6000	\$12.60
<b>Total</b>			\$598.48	\$29.94	\$0.00	\$628.42

## Payment Information

Date	Payer's Name	Payment Amount	Transaction Type
22 Mar 2018	Cindy Flesh	\$628.42	MASTERCARD



## Itinerary/Receipt

Your booking is confirmed.  
Thank you for choosing Central Mountain Air.  
Please bring a copy of this document to the airport

**CMA Reservations**  
**1-888-865-8585**  
[reservations@flycma.com](mailto:reservations@flycma.com)  
[www.flycma.com](http://www.flycma.com)

## Main Contact Information

**Name:** MELANIE MARK  
**Email:** cindy.flesh@gov.bc.ca

**Booking Reference:** Government Financial  
Information  
Personal Information

## Flight Itinerary

Flight	From	To	Aircraft	Status
9M586	11:35 - Vancouver 26 Mar 2018	12:15 - Campbell River 26 Mar 2018	Beech1900D	CONFIRMED
9M595	16:10 - Campbell River 26 Mar 2018	16:50 - Vancouver 26 Mar 2018	Beech1900D	CONFIRMED

## Passenger Information

**Name**

MARK MELANIE

RZEPA CHRISTINA

\*All charges and payments appear in: CAD

## Purchase Summary

Passenger	Description	Amount	Tax 1	Tax 2	Total
MARK,MELANIE	YVR - Vancouver AIF	\$5.00	0.2500	0.2500	\$5.25
MARK,MELANIE	U - ECON - U	\$128.00	6.4000	6.4000	\$134.40
MARK,MELANIE	ATSC	\$7.12	0.3600	0.3600	\$7.48
MARK,MELANIE	Surcharge	\$12.00	0.6000	0.6000	\$12.60
RZEPA,CHRISTINA	YVR - Vancouver AIF	\$5.00	0.2500	0.2500	\$5.25
RZEPA,CHRISTINA	U - ECON - U	\$128.00	6.4000	6.4000	\$134.40
RZEPA,CHRISTINA	ATSC	\$7.12	0.3600	0.3600	\$7.48
RZEPA,CHRISTINA	Surcharge	\$12.00	0.6000	0.6000	\$12.60
MARK,MELANIE	U - ECON - U	\$128.00	6.4000	6.4000	\$134.40
MARK,MELANIE	ATSC	\$7.12	0.3600	0.3600	\$7.48
MARK,MELANIE	Surcharge	\$12.00	0.6000	0.6000	\$12.60
RZEPA,CHRISTINA	U - ECON - U	\$128.00	6.4000	6.4000	\$134.40
RZEPA,CHRISTINA	ATSC	\$7.12	0.3600	0.3600	\$7.48

RZEPA,CHRISTINA	Surcharge		\$12.00	0.6000	0.6000	\$12.60
Total			\$598.48	\$29.94	\$0.00	\$628.42

## Payment Information

Date	Payer's Name	Payment Amount	Transaction Type
22 Mar 2018	Cindy Flesh	\$628.42	MASTERCARD



## Flesh, Cindy AEST:EX

**From:** HeliJet <services@blueskybooking.net>  
**Sent:** Wednesday, March 28, 2018 8:45 AM  
**To:** Flesh, Cindy AEST:EX  
**Subject:** Thank you for choosing to take off with HeliJet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at HeliJet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

### Customer Information

<b>Account</b>	<b>Customer #</b>	<b>Government Financial Information</b>
	<b>Name</b>	Melanie Mark
	<b>Company</b>	Ministry Of Advanced Education, Skills & Training

### Booking

Government Financial Information

**Wednesday, March 28, 2018**

Invoice #276320

**707**

FARE-YWH-Full\_Winter17-18 \$300.00

**08:40 Vancouver Harbour**

FARE-YWH-Full\_Winter17-18 (\$300.00)

**09:15 Victoria Harbour**

FARE-YWH-Full\_Winter17-18 \$300.00

+ GST \$15.00

**Dropoff:**

**Taxi Requested**

Billing \$300.00

**35 minutes**

Taxes \$15.00

**Grand Total \$315.00**

**Confirmed**

Mastercard \$315.00

**1 Passengers - Full-Fare**

Date / Time March 28, 2018 @ 8:23:02 AM

**Melanie Mark, Female**

[Add to Calendar](#)

Summary

Government Financial  
Information

Expiration

Authorization

112300

**Mastercard**

(\$315.00)

Date / Time

March 28, 2018 @ 8:42:53 AM

Summary

Government Financial  
Information

Expiration

Authorization

685557

**Mastercard**

\$315.00

Date / Time

March 28, 2018 @ 8:44:25 AM

Summary

Government Financial  
Information

Expiration

Authorization

114331

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

**THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY**

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:

R102320165

Passenger Travel Information:

For detailed Travel Information visit [helijet.com](http://helijet.com) or call Helijet Reservations 1.800.665.4354

Payment:

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-

## Flesh, Cindy AEST:EX

**From:** HeliJet <services@blueskybooking.net>  
**Sent:** Wednesday, March 28, 2018 8:25 AM  
**To:** Flesh, Cindy AEST:EX  
**Subject:** Thank you for choosing to take off with HeliJet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at HeliJet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

### Customer Information

<b>Account</b>	Customer #	Government Financial Information
	Name	Melanie Mark
	Company	Ministry Of Advanced Education, Skills & Training

### Booking #

Government Financial Information

**Wednesday, March 28, 2018**

**722**

**15:50 Victoria Harbour**

**16:25 Vancouver Harbour**

**Dropoff:**

**Taxi Requested**

**35 minutes**

**Confirmed**

**1 Passengers - Sale**

Invoice #276322

SALE - Seat Sale \$189 \$180.00

+ GST \$9.00

Billing \$180.00

Taxes \$9.00

**Grand Total \$189.00**

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the

Melanie Mark, Female

one-way travel.

Add to Calendar

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

**THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY**

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:

R102320165

Passenger Travel Information:

For detailed Travel Information visit [helijet.com](http://helijet.com) or call Helijet Reservations 1.800.665.4354

Payment:

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (\*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)

Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:

Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

Aircraft Type:

Scheduled flights are operated by 12 passenger Sikorsky S-76 helicopters

Travel Documentation:

Government issued Photo ID must be presented at check-in of all flights for all passengers appearing 18 years or over.

Children and Youth travelling unaccompanied must present Government issued ID; birth certificate, passport, driver's license or provincial ID card.

Proof of age must be presented for children who appear to be over 12 years of age and is recommended for youth (13-17 years) travelling with an adult.

Changes/Cancellations & No Show Penalty:





## Where ideas work

### Travel Voucher (Restricted Use)

Control No.

**E128633**

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Mark, Melanie <b>Client Organization</b> Advanced Education				<b>Employee ID</b> Government Financial Information <b>Job Title</b> Minister				<b>Phone Number</b> (250) 356-0179 <b>Travel Group Code</b> 4																																																																																				
<b>5. Date Completed</b> 2018/04/23			<b>6. Fiscal Year</b> 2019		<b>7. Special Cheque Issue</b>			<b>8. Cheque Stub Information</b>																																																																																				
<b>Type of Travel</b> In Province			<b>14. Reason for Travel</b> Ministerial Business					<b>Headquarters</b> Vancouver																																																																																				
<b>12. Mailing Address for Cheque</b> PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2																																																																																												
<table border="1"> <tr> <th>16. Travel Dates</th> <th>17. <b>*PCard</b> Places Travelled</th> <th colspan="2">18. Personal Vehicle Use</th> <th>19. Other Transport Costs</th> <th>20. &amp; 21. Meals</th> <th>22. Lodging Costs</th> <th colspan="2">20. &amp; 21. Miscellaneous</th> </tr> <tr> <th>2018</th> <th>Destination</th> <th>Start</th> <th>End</th> <th>Km</th> <th>Cost</th> <th>Cost</th> <th>Cost</th> <th>Describe</th> </tr> <tr> <td>04/22</td> <td>* Victoria (AC)</td> <td>1945</td> <td>2359</td> <td></td> <td>0.00</td> <td>55.20</td> <td>14.50</td> <td></td> </tr> <tr> <td>04/23</td> <td>Victoria</td> <td>0700</td> <td>2359</td> <td></td> <td>0.00</td> <td></td> <td>48.50</td> <td></td> </tr> <tr> <td>04/24</td> <td>Victoria</td> <td>0700</td> <td>2359</td> <td></td> <td>0.00</td> <td></td> <td>193.31</td> <td></td> </tr> <tr> <td>04/25</td> <td>Victoria</td> <td>0700</td> <td>2359</td> <td></td> <td>0.00</td> <td></td> <td>193.31</td> <td></td> </tr> <tr> <td>04/26</td> <td>* Vancouver (HJ)</td> <td>0700</td> <td>2100</td> <td></td> <td>0.00</td> <td></td> <td>61.00</td> <td></td> </tr> <tr> <td>05/01</td> <td>* Van/PG/Van (WJ)</td> <td>0600</td> <td>1715</td> <td></td> <td>0.00</td> <td>107.70</td> <td>39.50</td> <td></td> </tr> <tr> <td colspan="4"><b>TOTALS OF COLUMNS</b></td> <td>36. \$ 0.00</td> <td>37. \$ 162.90</td> <td>38. \$ 260.50</td> <td>39. \$ 773.24</td> <td>40. \$ 0.00</td> <td>Claim Total \$ 1196.64</td> </tr> </table>											16. Travel Dates	17. <b>*PCard</b> Places Travelled	18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous		2018	Destination	Start	End	Km	Cost	Cost	Cost	Describe	04/22	* Victoria (AC)	1945	2359		0.00	55.20	14.50		04/23	Victoria	0700	2359		0.00		48.50		04/24	Victoria	0700	2359		0.00		193.31		04/25	Victoria	0700	2359		0.00		193.31		04/26	* Vancouver (HJ)	0700	2100		0.00		61.00		05/01	* Van/PG/Van (WJ)	0600	1715		0.00	107.70	39.50		<b>TOTALS OF COLUMNS</b>				36. \$ 0.00	37. \$ 162.90	38. \$ 260.50	39. \$ 773.24	40. \$ 0.00	Claim Total \$ 1196.64
16. Travel Dates	17. <b>*PCard</b> Places Travelled	18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous																																																																																					
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04/22	* Victoria (AC)	1945	2359		0.00	55.20	14.50																																																																																					
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04/24	Victoria	0700	2359		0.00		193.31																																																																																					
04/25	Victoria	0700	2359		0.00		193.31																																																																																					
04/26	* Vancouver (HJ)	0700	2100		0.00		61.00																																																																																					
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<b>48. Client Code</b> 019 019 019 019		<b>49. Resp.</b> 11001 11001 11001 11001	<b>50. Service Line</b> 18000 18000 18000 18000	<b>51. STOB</b> 5701 5750 5751 5702	<b>52. Project</b> 11MTVNC 11MTCCA 11MTCCA 1100000	<b>45. Supplier Code</b> Government Financial Information		<b>Amount</b> \$ 55.20 \$ 221.00 \$ 773.24 \$ 147.20																																																																																				
<b>Less Travel Advance</b> 019																																																																																												
						<b>AMOUNT DUE TO EMPLOYEE</b>		<b>54.</b> \$ 1196.64																																																																																				
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.					<b>Print Name</b>		<b>Date Signed</b>																																																																																					
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					<b>Print Name</b>		<b>Date Signed</b>																																																																																					
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act					<b>Print Name</b>		<b>Date Signed</b>																																																																																					

## Notes for Travel Voucher E128633

Melanie Mark

April 22, 2018 – CCA Victoria – Bonny's Taxi to airport (47.60 pd by m/c) – Van/Vic (AC pd by purchasing card) – Yellow Cab (7.60 pd by m/c) to hotel – o/n

April 23, 2018 – CCA Victoria – walk to buildings for meetings – walk to hotel – o/n

April 24, 2018 – CCA Victoria – walk to buildings for meetings – walk to hotel – o/n

April 25, 2018 – CCA Victoria – walk to buildings for meetings – walk to hotel – o/n

April 26, 2018 – CCA Victoria – walk to buildings for meetings – shuttle to Helijet Vic/Van (pd by purchasing card) – personal ride to event and then to home.

May 1, 2018 – Bonny's taxi (46.90 pd by m/c) to airport Van/Prince George (WJ pd by p/c) – share ride to events – share ride back to airport - PG/Van (WJ pd by p/c) – Richmond Taxi (60.80 pd by m/c) to home.

BONNY'S TAXI B 120  
5759 SIDLEY STREET  
BURNABY BC

CARD  
CARD TYPE MASTERCARD  
DATE 2018/04/22  
TIME 5418 19:55:59  
CLERK ID 02  
RECEIPT NUMBER  
C85024974-001-285-001-0

PURCHASE  
TOTAL

**\$47.60**

MasterCard  
A0000000041010  
35348FE7BF77FEEB  
0000008000-E800  
5530DFB27F78C86F

**APPROVED**

AUTH# 225559 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
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5701  
pd by m/c  
HMTUNE

YELLOW CAB  
817 FISGARD STREET V8W1R9  
VICTORIA BC  
21852400  
GH2185240003

\*\*\*\* PURCHASE \*\*\*\*

04-22-2018 22:23:19  
Acct # Government Financial C  
Exp Date \*\*/\*\* Card Type MC  
Name: MELANIE Per MARK  
A0000000041010al MasterCard

Operator: 103  
Trace # 5777  
Inv. # 103  
Auth # 012319 RRN 001094003

Total \$7.60

(001) APPROVED-THANK YOU

Retain this copy for your  
records  
Customer copy

www.yellowcabvictoria.com  
250-381-2222

5701  
pd by m/c  
HMTUNE



Melanie Mark  
Parliament Buildings  
Victoria, BC V8V 1X4  
Canada

Company Name: NDP Caucus

Group Name:

Room No. : 0609  
Arrival : 04-22-18  
Departure : 04-26-18  
Folio No. :  
Conf. No. : Personal Information  
AR No. :  
Reference No. :  
Custom Ref. :

Date	Description	Charges	Credits
04-22-18	Room Charge	165.00	
04-22-18	DMF 1%	1.65	
04-22-18	Hotel Room Tax 11%	18.33	
04-22-18	GST 5%	8.33	
04-23-18	Room Charge	165.00	
04-23-18	DMF 1%	1.65	
04-23-18	Hotel Room Tax 11%	18.33	
04-23-18	GST 5%	8.33	
04-24-18	Room Charge	165.00	
04-24-18	DMF 1%	1.65	
04-24-18	Hotel Room Tax 11%	18.33	
04-24-18	GST 5%	8.33	
04-25-18	Room Charge	165.00	
04-25-18	DMF 1%	1.65	
04-25-18	Hotel Room Tax 11%	18.33	
04-25-18	GST 5%	8.33	
04-26-18	Mastercard Government Financial Information		773.24
		<b>Total Charges</b>	773.24
		<b>Total Credits</b>	773.24
		<b>Balance</b>	<b>0.00</b>

Daily Room Rate \$193.31

Security  
Concern

VICTORIA BC  
Government  
Financial  
Information  
CARD TYPE MASTERCARD  
DATE 2018/04/26  
TIME 0400 08:11:18  
RECEIPT NUMBER  
C84044830-001-001-074-0  
PRE-AUTH COMPLETION  
TOTAL

\$773.24

MasterCard  
A0000000041010

APPROVED

AUTH# 012539 01-027  
THANK YOU

CARDHOLDER COPY

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COPY FOR YOUR RECORDS

MTURGA  
Pd by MIC  
5751

Page No. 1 of 1







## Government Financial Information

\$46.90

1/8000  
P4 6510231/5

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## Control No.

**E128728**

<b>Name</b>	<b>Employee ID</b>	<b>Phone Number</b>
Mark, Melanie	Personal Information	(250) 356-0179
<b>Client Organization</b>	<b>Job Title</b>	<b>Travel Group Code</b>
Advanced Education	Minister	4

5. Date Completed 2018/05/09	6. Fiscal Year 2019	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Ministerial staff		Headquarters Vancouver

**12. Mailing Address for Cheque**  
PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	*PCard Destination	Start	End	Km	Cost		Cost		Cost	Describe
2018									25.70	Drycleaning
05/05	Vancouver	1930	2359		0.00	<del>-114.50</del>				
05/06	*Victoria (AC)	0700	2359		0.00	114.50	14.50	228.47		
05/07	Victoria	0700	2359		0.00		61.00	228.47		
05/08	Victoria	0700	2359		0.00		48.50	228.47		
05/09	Victoria	0700	2359		0.00		48.50	228.47		
05/10	*Victoria (HJ)	0700	1945	14	7.56		61.00			
05/11	Vancouver	0815	1215	28	15.12					

TOTALS OF COLUMNS	36. \$ 22.68	37. \$ 114.50	38. \$ 233.50	39. \$ 913.88	40. \$ 25.70	Claim Total \$ 1310.26
-------------------	-----------------	------------------	------------------	------------------	-----------------	---------------------------

48.	Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code	Amount
	019	11001	18000	5701	11MTVNC	Government Financial	\$ 147.76
	019	11001	18000	5750	11MTCCA	Information	\$ 233.50
	019	11001	18000	5751	11MTCCA		\$ 913.88
	019	11001	18000	5702	1100000		\$ 15.12

[illegible]

	AMOUNT DUE TO EMPLOYEE	54.	\$ 1310.26
--	------------------------	-----	------------

<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party	<b>Print Name</b>	<b>Date Signed</b>
--	-------------------	--------------------

<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	<b>Print Name</b>	<b>Date Signed</b>
--	-------------------	--------------------

57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed
---	------------	-------------

## Notes for Travel Voucher E128728

Melanie Mark

May 5, 2018 – Marv's One Hour Drycleaners (25.70 pd by visa)

May 6, 2018 – CCA Victoria – Bonny's Taxi to airport (47.50 pd by m/c) – Van/Vic (AC pd by purchasing card) – Yellow Cab (67.00 pd by m/c) to hotel – o/n

May 7, 2018 – CCA Victoria – walk to buildings for meetings – walk to hotel – o/n

May 8, 2018 – CCA Victoria – walk to buildings for meetings – walk to hotel – o/n

May 9, 2018 – CCA Victoria – walk to buildings for meetings – walk to hotel – o/n

May 10, 2018 – CCA Victoria – walk to buildings for meetings – shuttle to Helijet Vic/Van (pd by purchasing card) – personal ride to home.

May 11, 2018 – drive to DTVan for meeting – drive home.



8980

**MARV'S**  
**ONE HOUR DRYCLEANERS**

 4786 Imperial Street  
 Phone: (604) 433-6112

AMOUNT PREPAID

NAME

ADDRESS  
PHONE

Personal Information

SLOT NO.

(2)

DAY	MON	TUE	WED	THU	FRI	SAT							
HOUR	AM	8	9	10	11	12	PM	1	2	3	4	5	6
	TROUSERS												
	SUITS 2 PC 3 PC												
	SHIRTS												
	OVERCOATS <input type="checkbox"/> RAINCOATS <input type="checkbox"/>												
	SWEATERS												
1	DRESSES 14.00												
	BLOUSES												
	SKIRTS												
1	JACKETS White Blazer 10.00												
	TIES (Stain) 24.00												
	G.S.T.												
DATE	28 April 2018 TOTAL → 25.70												

5701  
 limitune  
 pd by visa

 MARV'S ONE HOUR DRYCLEANERS  
 4786 IMPERIAL STREET  
 BURNABY BC V1C 1C2

 TERM # 770052  
 INVOICE # Personal  
 SEQUENCE # 001612

 CARD Government Financial  
 CREDIT/ VISA Information C  
 2018/ 05/ 05 1 16: 47

## PURCHASE

TOTAL \$ .70

 AUTH# 055009 088  
 HTS# 20180505 649

 TRANSACTION  
 APPROVED 000

THANK YOU

 VISA Desjardins  
 AID: A0000000031010  
 AROC: 4F8B03FB4B301BCL  
 TVR: 0000000000

 VER: CTP\_PAX\_APP\_104  
 CUSTOMER COPY

BONNY'S TAXI B 126  
5759 SIDLEY STREET  
BURNABY BC

Government Financial  
Information

CARD  
CARD TYPE MASTERCARD  
DATE 2018/05/06  
TIME 8272 19:54:08  
CLERK ID 02  
RECEIPT NUMBER  
C85026444-001-600-004-0

PURCHASE  
TOTAL

\$47.50

MasterCard  
A0000000041010  
271CF01BDEB4504E  
0000008000-E800  
4525BE938A1A8E25

APPROVED

AUTH# 225409  
THANK YOU

01-027

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

5701  
11 mtune  
pd by m/c

YELLOW CAB  
817 FISGARD STREET V8W1R9  
VICTORIA BC  
21852400  
GH2185240088

\*\*\*\* PURCHASE \*\*\*\*  
05-06-2018 22:17:36  
Acct # Government Financial C  
Exp Date \*\*/\*\* Card Type MC  
Name: MELANIE Per MARK  
A0000090041010al MasterCard

Operator: 188  
Trace # 14466  
Inv. # 188  
Auth # 011736 RRN 001260007

Total \$67.00

(001) APPROVED-THANK YOU

Retain this copy for your  
records  
Customer copy

www.yellowcabvictoria.com  
250-381-2222

5701  
11 mtune  
pd by m/c

Melanie Mark  
Parliament Buildings  
Victoria, BC V8V 1X4  
Canada

Company Name: NDP Caucus  
Group Name:

Room No. : 0609  
Arrival : 05-06-18  
Departure : 05-10-18  
Folio No. :  
Conf. No. : Personal Information  
AR No. :  
Reference No. :  
Custom Ref. :

Date	Description	Charges	Credits
05-06-18	Room Charge	195.00	
05-06-18	DMF 1%	1.95	
05-06-18	Hotel Room Tax 11%	21.67	
05-06-18	GST 5%	9.85	
05-07-18	Room Charge	195.00	
05-07-18	DMF 1%	1.95	
05-07-18	Hotel Room Tax 11%	21.67	
05-07-18	GST 5%	9.85	
05-08-18	Room Charge	195.00	
05-08-18	DMF 1%	1.95	
05-08-18	Hotel Room Tax 11%	21.67	
05-08-18	GST 5%	9.85	
05-09-18	Room Charge	195.00	
05-09-18	DMF 1%	1.95	
05-09-18	Hotel Room Tax 11%	21.67	
05-09-18	GST 5%	9.85	
05-10-18	Mastercard		913.88
	Government Financial Information		
		<b>Total Charges</b>	913.88
		<b>Total Credits</b>	913.88
		<b>Balance</b>	<b>0.00</b>

Daily Room Rate \$228.47

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

CARDHOLDER COPY

APPROVED  
AUTH# 011914 01-027  
THANK YOU

MasterCard  
A0000000041010

-----  
\$913.88  
-----

PRE-AUTH COMPLETION  
TOTAL

RECEIPT NUMBER  
C84044830-001-001-861-0

DATE 2018/05/10  
TIME 5:46:08:00:03

CARD TYPE Government Financial Information  
CARD TYPE MASTERCARD

Security Concern

Page No. 1 of 1



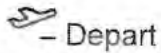


## Booking Confirmation

Booking Reference: Government Financial Information

Date of issue: 10 Apr, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



- Depart

Economy Standard

Tuesday  
15 May, 201821:45  
**Victoria**  
Victoria Intl. (YYJ), BC22:12  
**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M

AC8082

0hr27  
Economy A  
Operated by: Air Canada Express -  
Jazz | Q400

## Passengers

**Melanie Mark**Ticket Number  
0142193084362Air Canada - Aeronplan  
Personal InformationSeats  
AC8082 Personal  
Information



## Purchase summary

**MasterCard**  
**Government Financial**

Amount paid \$115.63

**Tax information**

GST/HST no. 100092287 RT0001  
\$5.51

1 adult

**On-Time Security Charge**

Base Fare 66.00

Surcharges 12.00

**On-Time Security Charge**

Goods and Services Tax - Canada no. 100092287 RT0001 5.01

Air Travellers Security Charge 7.12

Airport Improvement Fee - Canada 15.00

Total airfare and taxes before options **\$105.13**

**Seat Selection**

Melanie Mark

**Personal Information**  
AC6082

10.00

Goods and Services Tax - Canada no. 100092287 RT0001 0.50

Total with options and seat selection fee **\$115.63**

**GRAND TOTAL (Canadian dollars) \$115.63**



## Check-in and boarding gate deadlines

Within Canada

**90**

minutes

**Recommended check-in time**

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

**45**

minutes<sup>1</sup>

**Check-in and baggage drop-off deadline**

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

**15**

minutes

**Boarding gate deadline**

You must be present at the boarding gate before it closes.

<sup>1</sup> From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

## Flesh, Cindy AEST:EX

**From:** passengerservices@helijet.com  
**Sent:** Monday, December 4, 2017 12:01 PM  
**To:** Cox, Michael AEST:EX  
**Subject:** 12-Apr 2018 - HeliJet 18:40 Vic/ Var <sup>Government</sup>  
Financial  
I f t i



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at HeliJet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

### Customer Information

Account

Customer #

Government Financial  
Information

Name

Melanie Mark

Company

Ministry Of Advanced Education, Skills & Training

### Booking

Government Financial  
Information

Thursday, April 12, 2018

Invoice #237569

858

FARE-YWH-Full\_Winter17-18

\$300.00

18:40 Victoria Harbour

+ GST

\$15.00

19:15 Vancouver Harbour

Billing

\$300.00

35 minutes

Taxes

\$15.00

Confirmed

Grand Total

\$315.00

1 Passengers - Full-Fare

· Melanie Mark, Female

[Add to Calendar](#)





## eTicket Receipt

**Prepared For**  
**MARK/MELANIE MRS**

RESERVATION CODE

ISSUE DATE

TICKET NUMBER

ISSUING AIRLINE

ISSUING AGENT

Government Financial  
Information

13Apr18

8382135805521

WEST JET

WestJet/SDX

## Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
01May18	WESTJET WS 3283	VANCOUVER BC, CANADA	PRINCE GEORGE BC, CANADA	<div>Personal Information</div> Seat Number (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis IA18UG Not Valid Before 01MAY18 Not Valid After 01MAY18
	Operated by: WESTJET ENCORE	Time 8:15am Terminal MAIN TERMINAL	Time 9:30am	
01May18	WESTJET WS 3284	PRINCE GEORGE BC, CANADA	VANCOUVER BC, CANADA	<div>Personal Information</div> Seat Number (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis XA18UG Not Valid Before 01MAY18 Not Valid After 01MAY18
	Operated by: WESTJET ENCORE	Time 3:05pm	Time 4:22pm Terminal MAIN TERMINAL	

## Allowances

### Baggage Allowance

YVR to YXS - 0 Pieces WESTJET

Prices of additional baggage pieces:

1. 25.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
2. 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

YXS to YVR - 0 Pieces WESTJET

Prices of additional baggage pieces:

1. 25.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
2. 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS  
/E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER  
INTERNET,ETC

### Carry On Allowances

YVR to YXS , YXS to YVR - 1 Piece (WS - WESTJET)

### Carry On Charges

YVR to YXS , YXS to YVR - (WS - WESTJET) - Carry-on fees unknown - contact carrier

## Payment/Fare Details

Form of Payment	<b>CREDIT CARD - MASTERCARD : XXXXXXXXXXXXX</b> Government Financial Information
Fare Calculation Line	YVR WS YXS119.00WS YVR129.00CAD248.00END
Fare	<b>CAD 248.00</b>
Taxes/Fees/Carrier-Imposed Charges	<b>CAD 24.00 YQI (OTHER AIR TRANSPORTATION CHARGES)</b>
	<b>CAD 14.31 XG8 (XG8)</b>
	<b>CAD 14.25 CA4 (CA4)</b>
	<b>CAD 30.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))</b>
	<b>CAD 1.50 XG9 (XG9)</b>
Total Fare	<b>CAD 332.06</b>

## Other Charges

SEAT ASSIGNMENT # 8381500676682 (YVR-YXS / QTY 1, YXS-YVR / QTY 1)	<b>CAD 20.00</b>
Taxes	<b>CAD 1.00</b>
Form of Payment	<b>CREDIT CARD - MASTERCARD : XXXXXXXXXXXXX</b> Government Financial Information
Total	<b>CAD 21.00</b>
Total Fare and Other Charges	<b>CAD 353.06</b>

### Positive identification required for airport check in

#### Notice:

#### Travel info

**QST # 1202807956TQ0001 GST # 866112535**

For details about flying with Westjet, print [the Important flight information package](#) or browse our travel info:

- [Baggage fees](#) (\$25-\$118 per bag; additional \$75-\$88.50 per bag for overweight or oversize)
- [Baggage allowances](#) (Carry-on, checked, sporting goods, restricted items)
- [Children, infants and expectant mothers](#)
- [Fare options](#) (Econo, Flex, Plus, and Member Exclusive)
- [Guests with special needs](#)
- [ID requirements](#)
- [Inflight services](#) (Inflight entertainment and buy-on-board menu)

## Flesh, Cindy AEST:EX

**From:** passengerservices@helijet.com  
**Sent:** Monday, December 4, 2017 12:02 PM  
**To:** Cox, Michael AEST:EX  
**Subject:** 19-Apr 2018 - Helijet 18:40 Vic/ Van Government Financial Information



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

### Customer Information

#### Account

Customer #

Government Financial Information

Name

Melanie Mark

Company

Ministry Of Advanced Education, Skills & Training

### Booking

Government Financial Information

Thursday, April 19, 2018

Invoice #237570

858

FARE-YWH-Full\_Winter17-18

\$300.00

18:40 Victoria Harbour

+ GST

\$15.00

19:15 Vancouver Harbour

Billing

\$300.00

35 minutes

Taxes

\$15.00

Confirmed

**Grand Total**

**\$315.00**

1 Passengers - Full-Fare

• Melanie Mark, Female

[Add to Calendar](#)



## Flesh, Cindy AEST:EX

**From:** passengerservices@helijet.com  
**Sent:** Thursday, April 26, 2018 5:27 PM  
**To:** Flesh, Cindy AEST:EX  
**Subject:** Thank you for choosing to take off with Helijet!

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

### Customer Information

#### Account

Customer #

#### Government Financial Information

Name

Melanie Mark

Company

Ministry Of Advanced Education, Skills & Training

### Booking

Government Financial  
Information

Thursday, April 26, 2018

Invoice #237574

858

FARE-QT private fare-2017

\$230.00

18:40 Victoria Harbour

+ GST

\$11.50

19:15 Vancouver Harbour

Billing

\$230.00

35 minutes

Taxes

\$11.50

**Grand Total**

**\$241.50**

**Confirmed**

**1 Passengers - Full-Fare**

Mastercard

\$241.50

**Melanie Mark, Female**

Date / Time

April 26, 2018 @ 5:26:37 PM

[Add to Calendar](#)

Summary

Government Financial  
Information

Expiration

Authorization

152803

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

**THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY**

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

**GST#:**

R102320165

**Passenger Travel Information:**

For detailed Travel Information visit [helijet.com](http://helijet.com) or call Helijet Reservations 1.800.665.4354

**Payment:**

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

**Passenger Check-in:**

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

**Terminals:**

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (\*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)

Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

**Parking:**

Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.

[Link to Invoice Coding Sheet completion instructions.](#)

PAYEE NAME <u>BANK OF MONTREAL</u>					* SUPPLIER # <u>Government Financial Information</u>		* SITE <u>001</u>			
CONTRACT/PO # _____		INVOICE DATE <u>27-MAY-2018</u> <small>DD-MMM-YYYY</small>		INVOICE # <u>CLRPREPAID-MAY2018</u>						
DATE INVOICE RECEIVED <u>27-MAY-2018</u> <small>DD-MMM-YYYY</small>		DATE GOODS/ SERVICES REC'D _____ <small>DD-MMM-YYYY</small>		RECEIPT # _____						
NAME &/OR ADDRESS OVERRIDE:				DESCRIPTION FOR CHEQUE STUB:  AP ADJUSTMENT - CLEAR PREPAID						
DATE CHQ/EFT REQ'D (ONLY IF URGENT) _____ <small>DD-MMM-YYYY</small>		GL DATE (if applicable) _____ <small>DD-MMM-YYYY</small>		PAY ALONE? YES <input type="checkbox"/>						
OFA STOB & ASSET # (if applicable) : _____										
AMOUNT (INCLUDING TAX)	PRE-TAX AMOUNT (EXCLUDING TAX)	PST AMOUNT	GST AMOUNT	TAX CODE <small>PST &amp; GST, GST, PST, GST Travel, Other</small>	CL	RESP	SERVICE LINE	STOB	PROJECT	NAME & SUPPLIER # if STOB 57
-759.72	-759.72				019	11001	18000	1890	1100000	
759.72	759.72				019	11001	18000	5711	11MTVNC	MELANIE MARK Government Financial Information
0.00	<b>TOTAL</b>									
<b>* EXPENSE AUTHORITY (EA) INFORMATION:</b> * <u>SARENA TALBOT</u> EA PRINTED NAME * BRIEF PAYMENT DESCRIPTION FOR EA NOTIFICATION: Note: This is also the line description displayed on GL detail reports.					<b>* QUALIFIED RECEIVER (QR) CERTIFICATION:</b> * <u>SAIJA POLDRUGOVAC</u> QR PRINTED NAME The goods provided or services delivered have been inspected or reviewed; and the goods or services were properly received and documentation to support the account has been verified (i.e., goods: as ordered, correct quantity and suitable quality; services: as contracted, appropriate deliverables and/or performance criteria met; or other conditions, if any, have been met). * <u>SLP</u> QR SIGNATURE					
<b>ADDITIONAL INFORMATION OR INSTRUCTIONS:</b> _____										

\* Note: Fields with an asterisk do not need to be completed for iProcurement invoices.



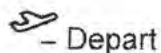


## Booking Confirmation

Booking Reference: Government Financial Information

Date of issue: 02 Jan, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



- Depart

Economy Tango

Sunday  
08 Apr, 201821:15  
**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M21:45  
**Victoria**  
Victoria Intl. (YYJ), BC

AC8083

0hr30  
Economy K  
Operated by: Air Canada Express -  
Jazz | Q400

## Passengers

**Melanie Mark**  
Ticket Number  
0142187876949  
Air Canada - Aeroplan  
Personal Information

Seats  
AC8083 -

## Purchase summary

MasterCard  
Government Financial  
Information

Amount paid: \$98.83

## Tax information

GST/HST no. 10009-2287 RT0001  
\$4.71

1 adult

## Air Transportation Charges

Base Fare	70.00
Surcharges	12.00

## Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001	4.71
Air Travellers Security Charge	7.12
Airport Improvement Fee - Canada	5.00

Total airfare and taxes before options	\$98.83
--	---------

GRAND TOTAL (Canadian dollars)	\$98.83
--------------------------------	---------

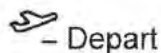


## Booking Confirmation

Personal Information  
Booking Reference:

Date of issue: 02 Jan, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



Economy Tango

Sunday  
15 Apr, 201821:15  
**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M21:45  
**Victoria**  
Victoria Intl. (YYJ), BC

AC8083

0hr30  
Economy K  
Operated by: Air Canada Express -  
Jazz | Q400

## Passengers

**Melanie Mark**      **Seats**  
Ticket Number      AC8083 -  
0142187877099  
Air Canada - Aeroplan  
Personal Information



## Purchase summary

MasterCard  
Government Financial Information

Amount paid: \$98.83

## Tax information

GST/HST no. 10009-2287 RT0001  
\$4.71

1 adult

## Air Transportation Charges

Base Fare	70.00
Surcharges	12.00

## Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001	4.71
Air Travellers Security Charge	7.12
Airport Improvement Fee - Canada	5.00

Total airfare and taxes before options	\$98.83
--	---------

GRAND TOTAL (Canadian dollars)	\$98.83
--------------------------------	---------

# Booking Confirmation

Booking Reference: **Government Financial Information**

Date of issue: 02 Jan, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

## - Depart

Economy Tango

Sunday  
22 Apr 2018

21:15  
**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M




21:45  
**Victoria**  
Victoria Intl. (YYJ), BC

 AC8083

0hr30  
Economy K  
Operated by: Air Canada Express -  
Jazz | Q400

## Passengers

 **Melanie Mark** **Seats**  
**Ticket Number** **AC8083 -**  
0142187877322  
Air Canada - Aeroplan  
Personal Information



## Purchase summary

MasterCard  
Government Financial

Amount paid: \$98.83

**Tax information**

GST/HST no. 10009-2287 RT0001  
\$4.71

1 adult

 Air Transportation Charges

Base Fare 70.00

Surcharges 12.00

 Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001 4.71

Air Travellers Security Charge 7.12

Airport Improvement Fee - Canada 5.00

Total airfare and taxes before options **\$98.83**

**GRAND TOTAL (Canadian dollars) \$98.83**




# Booking Confirmation

Government Financial  
Booking Reference: Information

Date of issue: 02 Jan, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

 - Depart

Economy Tango

Sunday  
06 May, 2018

20:35  
**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M



20:59  
**Victoria**  
Victoria Intl. (YYJ), BC

  
AC8081

0hr24  
Economy W  
Operated by: Air Canada Express -  
Jazz | Dash 8-300

## Passengers

 **Melanie Mark**  
Ticket Number  
0142187690764  
Air Canada - Aeroplan  
Personal Information

Seats  
AC8081 -



## Purchase summary

MasterCard  
Government Financial  
Information

Amount paid: \$179.68

Tax information

GST/HST no. 10009-2287 RT0001  
\$8.56

1 adult

 Air Transportation Charges

Base Fare

147.00

Surcharges

12.00

 Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001

8.56

Air Travellers Security Charge

7.12

Airport Improvement Fee - Canada

5.00

Total airfare and taxes before options

\$179.68

GRAND TOTAL (Canadian dollars)

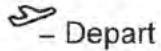
\$179.68

## Booking Confirmation

Government Financial  
Booking Reference: Information

Date of issue: 02 Jan, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



Economy Tango

Sunday  
13 May, 2018

20:35  
**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M



20:59  
**Victoria**  
Victoria Intl. (YYJ), BC

  
AC8081

**0hr24**  
Economy G  
Operated by: Air Canada Express -  
Jazz | Dash 8-300

## Passengers

 **Melanie Mark**  
Ticket Number  
0142187891277  
Air Canada - Aeroplan  
Personal Information

Seats  
AC8081 -



## Purchase summary

MasterCard  
Government Financial

\* Amount paid: \$160.78

### Tax information

GST/HST no. 10009-2287 RT0001  
\$7.65

1 adult

### Air Transportation Charges

Base Fare	129.00
Surcharges	12.00

### Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001	7.65
Air Travellers Security Charge	7.12
Airport Improvement Fee - Canada	5.00

Total airfare and taxes before options	<b>\$160.78</b>
--	-----------------

<b>GRAND TOTAL (Canadian dollars)</b>	<b>\$160.78</b>
---------------------------------------	-----------------

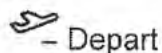


## Booking Confirmation

Government Financial  
Booking Reference: Information

Date of issue: 02 Jan, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



Economy Tango

Sunday  
27 May, 201820:35  
**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M20:59  
**Victoria**  
Victoria Intl. (YYJ), BC

AC8081

0hr24  
Economy G  
Operated by: Air Canada Express -  
Jazz | Dash 8-300

## Passengers

**Melanie Mark**      **Seats**  
Ticket Number      **AC8081 -**  
0142187891483  
Air Canada - Aeroplan  
Personal Information



## Purchase summary

MasterCard  
Government Financial

Amount paid: \$160.78

## Tax information

GST/HST no. 10009-2287 RT0001  
\$7.66

Air Transportation Charges

Base Fare 129.00

Surcharges 12.00

Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001 7.66

Air Travellers Security Charge 7.12

Airport Improvement Fee - Canada 5.00

Total airfare and taxes before options \$160.78

GRAND TOTAL (Canadian dollars) \$160.78



AE19EXESLP09



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E128750

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Mark, Melanie		<b>Employee ID</b> Personal Information		<b>Phone Number</b> (250) 356-0179	
<b>Client Organization</b> Advanced Education		<b>Job Title</b> Minister		<b>Travel Group Code</b> 4	
<b>5. Date Completed</b> 2018/05/14		<b>6. Fiscal Year</b> 2019		<b>7. Special Cheque Issue</b>	
				<b>8. Cheque Stub Information</b>	
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Ministerial Business		<b>Headquarters</b> Vancouver	
<b>12. Mailing Address for Cheque</b> PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2					
<b>16. Travel Dates</b>	<b>17. Places Travelled</b>		<b>18. Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>
	<b>*PCard</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>
2018	<b>Destination</b>				
05/13	*Victoria (AC)	1930	2359		0.00
05/14	Victoria	0700	2359		0.00
05/15	*Victoria/Van (AC)	0700	2300		0.00
05/16	*Victoria (HJ)	1115	2300		0.00
05/17	*Vancouver (HJ)	0700	1945	14	7.56
05/22	Vancouver	1330	1615	25	13.50
05/23	New Westminster	1100	1415	19	10.26
05/24	Vancouver	0900	1500	40	21.60
05/25	*Van/Cran/Van (AC)	0730	1830		0.00
					96.30
					48.50
					14.50
					228.47
					48.50
					228.47
					48.50
					48.50
					19.25
					54.40
					prking rental car and gas
<b>TOTALS OF COLUMNS</b>				<b>36.</b> \$ 52.92	<b>37.</b> \$ 306.60
				<b>38.</b> \$ 257.00	<b>39.</b> \$ 685.41
				<b>40.</b> \$ 73.65	<b>Claim Total</b> Personal Information
<b>48. Client Code</b>	<b>49. Resp.</b>	<b>50. Service Line</b>	<b>51. STOB</b>	<b>52. Project</b>	<b>45. Supplier Code</b>
019	11001	18000	5701	11MTVNC	Government Financial Information
019	11001	18000	5750	11MTCCA	
019	11001	18000	5751	11MTCCA	
019	11001	18000	5702	1100000	
<b>Less Travel Advance</b>					<b>54. Personal Information</b>
019					
<b>AMOUNT DUE TO EMPLOYEE</b>					
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.			<b>Print Name</b>		<b>Date Signed</b>
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.			<b>Print Name</b>		<b>Date Signed</b>
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.			<b>Print Name</b>		<b>Date Signed</b>

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06Audited 2018Jun06  
SLP

## Notes for Travel Voucher E128750

Melanie Mark

May 13, 2018 – CCA Victoria – Bonny's Taxi to airport (46.30 pd by m/c) – Van/Vic (AC pd by purchasing card) – Yellow Cab (59.30 pd by m/c) to hotel – o/n.

May 14, 2018 – CCA Victoria – walk to buildings for meetings – walk to hotel – o/n

May 15, 2018 – CCA Victoria – walk to buildings for meetings – Bluebird Cab (64.50 pd by m/c) to Vic airport Vic/Van (pd by p/c) – MacLure's Cab <sup>Personal</sup><sub>Information</sub> by m/c) to home.

May 16, 2018 – CCA Victoria – share ride to DTVan for event - share ride to Helijet (pd by p/c) Van/Vic – shuttle to buildings – walk to hotel – o/n.

May 17, 2018 – CCA Victoria – walk to buildings for meetings – shuttle to Helijet Vic/Van (pd by purchasing card) – personal ride to home.

May 22, 2018 – drive to DTVan for event – drive home.

May 23, 2018 – drive to New Westminster for events – drive home.

May 24, 2018 – drive to DTVan for meetings (prking 19.25 pd by m/c) – drive home.

May 25, 2018 – Bonny's Taxi to Van airport (48.50 pd by m/c) Van/Cranbrook (AC pd by p/c) – p/u Budget Rental car – drive to event – drive to Cranbrook airport – drop off rental car (49.05 pd by m/c – 5.35 gas pd by m/c) Cranbrook/Van (AC pd by m/c) – Bel Air Taxi (47.80 pd by m/c) to home.

BONNY'S TAXI B 123  
5759 SIDLEY STREET  
BURNABY BC

Government Financial Information

CARD

CARD TYPE MASTERCARD  
DATE 2018/05/13  
TIME 8217 19:42:52  
CLERK ID 02  
RECEIPT NUMBER  
C85026382-001-075-004-0

PURCHASE  
TOTAL

\$46.30

MasterCard  
A0000000041010  
BB2EFDC3DCEEF50  
0000008000-E800  
38027CB4E1CB8AFB

APPROVED

AUTH# 224252 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

11MTUNE  
5701  
pb by mic

YELLOW CAB  
817 FISCARD STREET V8W1R9  
VICTORIA BC  
21852400  
GH2185240010

\*\*\*\* PURCHASE \*\*\*\*

05-13-2018 21:47:14  
Acct # Government Financial Information C  
Exp Date \*\*/\*\* Card Type MC  
Name: MELANIE Per son MARK  
A0000000041010 al MasterCard

Operator: 010  
Trace # 8109  
Inv. # 10  
Auth # 004714 RRN 001144002

Total \$59.30

(001) APPROVED-THANK YOU

Retain this copy for your  
records  
Customer copy

www.yellowcabvictoria.com  
250-381-2222

11MTUNE  
5701  
pb by mic



BLUEBIRD CABS #32  
2612 QUADRA ST  
VICTORIA BC

Government Financial  
Information  
CARD  
CARD TYPE MASTERCARD  
DATE 2018/05/15  
TIME 8115 20:47:53  
RECEIPT NUMBER  
C85069031-001-123-002-0

PURCHASE  
TOTAL

\$64.50

MasterCard  
A0000000041010  
EE665BCCD0C56B9D  
0000008000-E800  
57585A6BF01C2101

APPROVED

AUTH# 234754 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

PHONE.250.382.2222

11MTUNE  
5701  
Pd by m/c

MACLURE'S CAB 66  
1275 75TH AVE W  
VANCOUVER BC

Government Financial  
Information  
CARD  
CARD TYPE MASTERCARD  
DATE 2018/05/15  
TIME 7285 22:47:12  
CLERK ID 2  
RECEIPT NUMBER  
C85042291-001-451-004-0

PURCHASE  
AMOUNT \$40.20  
TIP Personal Information  
TOTAL

MasterCard  
A0000000041010  
622E28F206E6FF0C  
0000008000-E800  
1FC7277668E9D927

APPROVED

AUTH# 014712 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

\*\*\*\*\*604\*831\*1111\*\*\*\*\*

11MTUNE  
5701  
Pd by m/c

Melanie Mark  
Parliament Buildings  
Victoria, BC V8V 1X4  
Canada

Company Name: NDP Caucus

Group Name:

Room No. : 0803  
Arrival : 05-13-18  
Departure : 05-15-18  
Folio No. :  
Conf. No. : Personal Information  
AR No. :  
Reference No. :  
Custom Ref. :

Date	Description	Charges	Credits
05-13-18	Room Charge	195.00	
05-13-18	DMF 1%	1.95	
05-13-18	Hotel Room Tax 11%	21.67	
05-13-18	GST 5%	9.85	
05-14-18	Room Charge	195.00	
05-14-18	DMF 1%	1.95	
05-14-18	Hotel Room Tax 11%	21.67	
05-14-18	GST 5%	9.85	
<b>Total Charges</b>		456.94	
<b>Total Credits</b>			0.00
<b>Balance</b>			<b>456.94</b>

Guest Signature: \_\_\_\_\_

Page No. 1 of 1

Security Concern

Government  
Financial  
Information

CARD TYPE MASTERCARD  
DATE 2018/05/15  
TIME 8055 07:56:52  
RECEIPT NUMBER  
C84044830-001-001-163-0  
PRE-AUTH COMPLETION  
TOTAL

**\$456.94**

MasterCard  
A0000000041010

**APPROVED**

AUTH# 004957  
THANK YOU

01-027

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

Melanie Mark  
Parliament Buildings  
Victoria, BC V8V 1X4  
Canada

Company Name: NDP Caucus

Group Name:

Room No. : 0610  
Arrival : 05-16-18  
Departure : 05-17-18  
Folio No. :  
Conf. No. : Personal Information  
AR No. :  
Reference No. :  
Custom Ref. :

Date	Description	Charges	Credits
05-16-18	Room Charge	195.00	
05-16-18	DMF 1%	1.95	
05-16-18	Hotel Room Tax 11%	21.67	
05-16-18	GST 5%	9.85	
05-17-18	Mastercard Government Financial Information		228.47

Total Charges	228.47	
Total Credits		228.47
Balance		0.00

Guest Signature: \_\_\_\_\_

Page No. 1 of 1

Security Concern

Government  
Financial  
Information

CARD TYPE MASTERCARD  
DATE 2018/05/17  
TIME 0814 07:26:22  
RECEIPT NUMBER  
C84044830-001-001-304-0

PRE-AUTH COMPLETION  
TOTAL

\$228.47

MasterCard  
A0000000041010

APPROVED

AUTH# 233231 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

11mtcca  
5751  
pd baw m/c



PLACE FACE UP ON DASH

IMPARK

Lot - 712

PARK ROYAL

www.impark.com

Expiration Date/Time

06:00 PM  
MAY 24, 2018

Purchase Date/Time: 09:31am May 24, 2018  
Total Due: \$19.25 Rate: \$19.25 - Until 6 PM  
Total Paid: \$19.25 Payment Type: Card  
Ticket #: 00027495  
S/N #: 500011520340  
Setting: 712  
Mach Name: Meter - 1

Government  
Financial  
Information

MasterCard

Auth #: 123205

Thank You!  
Have A Nice Day  
Please come again

RECEIPT

IMPARK

Lot - 712

Expiration Date/Time: 06:00pm May 24, 2018

Purchase Date/Time: 09:31am May 24, 2018

Total Due: \$19.25 Rate: \$19.25 - Until 6 PM  
Total Paid: \$19.25 Payment Type: Card  
Ticket #: 00027495  
Setting: 712  
Mach Name: Meter - 1

Government  
Financial  
Information

MasterCard

Auth #: 123205

PARKING RECEIPT

PARKING RECEIPT

PARKING RECEIPT

PARKING RECEIPT

PARKING RECEIPT

PARKING RECEIPT

PETRO-CANADA

404 CRANBROOK ST N

CRANBROOK

BC V1C 3R6

(250) 426-3414

GST 805506888  
PST 10128759 E E  
PC0756465:6998301  
TERMINAL: 016998355  
PAYPOINT: 016998301

2018-05-25 15:42

PUMP 05  
REGULAR  
LITRES L 3.666  
PRICE/L \$ 1.459  
FUEL SALES \$ 5.35\*

TOTAL OWED \$ 5.35

TOTAL PAID  
CREDIT CARD \$ 5.35

\* GST INCL. \$ 0.25

MASTERCARD

Government Financial  
Information

C

AUTH 174254  
PURCHASE  
C 0010010010 00 027

MASTERCARD

A0000000041010

0000000000

E800

INVOICE 166518

VERIFIED BY PIN

00 APPROVED  
THANK YOU 027

-- IMPORTANT --  
RETAIN THIS COPY  
FOR YOUR RECORDS  
- CUSTOMER'S COPY -

LEARN HOW TO  
SAVE 3 CENTS/L  
EVERYDAY AT  
PETRO-CANADA.CA/RBC

SURVEY! EARN POINTS  
& CHANCE TO WIN GAS  
PETRO-CANADA.CA/HERO

1100000  
5702  
PA by mic

1100000  
5702  
PA by mic

**Renter:** MARK, MELANIE Personal  
Information

BCD Number: A162000

**Company:** MINISTRY OF ADVANCED EDUCATION

Credit Card: Master Card Government Financial  
Information

**Rental Rate Used:** PRG-XC-16 - A

Vehicle Class: Intermediate

Km Charge: 0.10 per Km

Period	From	To	Amount	Km Cap	Type
Day	1	End	43.79	200	Regular
Week	1	End	260.55	1400	Regular
Hour	25	End	20.91	0	Regular

Daily Rate is based on a 24 hour day minimum day charge.

Rates do not include fuel or refueling charge plus surcharge and applicable taxes (currently \$1.51 per litre).

Must be Provincial Govt employee or authorized representative

Location Fee: 13.9% subject to taxes

VLF/ERF: 5.29 (Per Day) subject to taxes and Location Fee

Contract close subject to final vehicle inspection

Rented In Cranbrook

GST: 5% PST: 7% PVRT: 1.50 per Day

**Maximum 5000 kilometers per rental. Excess mileage will be charged.**

**Rates are applicable within BC**

**Customer is responsible to advise Budget of all toll crossings. All unreported crossings will be subject to an administration fee of \$25.00**

**Accidents must be reported to Budget within 24 hours.**

**Contract close subject to final audit.**

**Remarks:**

/Estimated Charges: \$49.05

RSOT \$15.00 FOR EVERY 50KMS DRIVEN

**Vehicle Rented:**

Owner: a/Devon Transport

Unit #: 817708

Class: Intermediate SUV

MVA #: SNOW

Time Out: 25 May 2018 11:34

**Charged Midsize  
Rate**

Licence: EP975V

Time In: 25 May 2018 16:26

Km Out: 37488

Location Out: Cranbrook Airport

Km In: 37519

Location In: CRAXC

Km Driven: 31

**Renter is fully responsible for vehicle until vehicle is checked in and inspected by Budget staff.**

**Charges:**

Item	Unit	Qty	Charge	GST	PST	PVRT	Billed To
Vehicle Rental	Day	1	43.79	2.19	3.07	0.00	

All the following Debit/Credit transactions are in Canadian Dollars (CAD\$) unless otherwise indicated.

**Payments & Refunds**

Total: 49.05

Type	Date	Amount	Exchange	Amount	Location
Master Card	25 May 2018 10:33			350.00	CRAXC
BD008S01	Government Financial Information		133351	Purchase	
BD008C01	APPROVED 00-001 M				
Master Card	25 May 2018 15:25			-300.95	CRAXC
BD008S02	Government Financial Information		16270R	M/C Return	
BD008C02	APPROVED 00-000 M				

**Amount Owning**

Net Charges & Taxes:

49.05

Net Payment & Refunds:

49.05

1100000  
5702  
Ad by MIC

BONNY'S TAXI #B165  
5759 SIDLEY ST  
BURNABY BC

CARD Government Financial  
Information  
CARD TYPE MASTERCARD  
DATE 2018/05/25  
TIME 7871 07:32:13  
CLERK ID 01  
RECEIPT NUMBER  
C85048523-001-001-100-0

PURCHASE  
TOTAL

**\$48.50**

MasterCard  
A0000000041010  
BB433070F49DBA5F  
0000008000-E800  
D6246585D2BC8426

**APPROVED**

AUTH# 103214 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

1100000  
5702  
pt by m/c

BEL AIR TAXI  
2121 HARTLEY AVENUE  
COQUITLAM BC V3K 6Z3  
6045241111

**SALE**

Server #: 008881  
REF#: 00000007  
Batch #: 333 SEQ: 333001001007  
05/25/18 18:45:52  
APPR CODE: 214552  
MASTERCARD  
Government Financial  
Information

**AMOUNT \$47.80**

00 - APPROVED - 001

MasterCard  
AID: A0000000041010  
TVR: 00 00 00 80 00  
TSI: E8 00

Thank You  
Please Come Again  
BEL AIR TAXI #003  
COQUITLAM BC

CUSTOMER COPY

1100000  
5702  
pt by m/c





## Control No.

E128841

<b>Name</b> Mark, Melanie	<b>Employee ID</b> Personal Information	<b>Phone Number</b> (250) 356-0179
<b>Client Organization</b> Advanced Education	<b>Job Title</b> Minister	<b>Travel Group Code</b> 4

**12. Mailing Address for Cheque**  
PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2

TOTALS OF COLUMNS	36. \$ 7 56	37. \$ 58 20	38. \$ 258 50	39. \$ 913 88	40. \$ 15 00	Claim Total \$ 1253 14
-------------------	----------------	-----------------	------------------	------------------	-----------------	---------------------------

[illegible]

<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party	<b>Print Name</b>	<b>Date Signed</b>
--	-------------------	--------------------

57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed
---	------------	-------------

## Notes for Travel Voucher E128841

Melanie Mark

May 15, 2018 – MARV's One Hour Dry Cleaning (15.00 pd by visa)

May 27, 2018 – CCA Victoria – Bonny's Taxi to airport (48.20 pd by m/c) – Van/Vic (AC pd by purchasing card) – share ride to hotel – o/n.

May 28, 2018 – CCA Victoria – walk to buildings for meetings – walk to hotel – o/n.

May 29, 2018 – CCA Victoria – walk to buildings for meetings – walk to hotel – o/n.

May 30 2018 – CCA Victoria – walk to buildings for meetings – walk to hotel – o/n.

May 31, 2018 – CCA Victoria – walk to buildings for meetings – Victoria Taxi (10.00pd by m/c) to Helijet Vic/Van (pd by purchasing card) – personal ride to home.

# 9103

## MARV'S ONE HOUR DRYCLEANERS

4786 Imperial Street  
Phone: (604) 433-6112

AMOUNT PREPAID

NAME

Personal Information

ADDRESS  
PHONE

SLOT NO. (1)

DAY	MON	TUE	WED	THU	FRI	SAT							
HOUR	AM	8	9	10	11	12	PM	1	2	3	4	5	6
TROUSERS													
SUITS 2 PC 3 PC													
SHIRTS													
OVERCOATS <input type="checkbox"/> RAINCOATS <input type="checkbox"/>													
SWEATERS													
1	DRESSES										14	00	
BLOUSES (Stann)													
SKIRTS													
JACKETS (on)													
TIES													
G.S.T.													
DATE	may 5 / 2018										TOTAL →	15	00

11mtune  
5701  
pd by VISA

MARV'S ONE HOUR DRY CLEANING  
4786 IMPERIAL STREET  
BURNABY BC V5J 1C2

TERM # 37770052  
INVOICE # 0001778  
SEQUENCE # 1001853

CARD Government Financial  
CREDIT/VI Information  
2018/05/24 16:26:50

PURCHASE

TOTAL \$ 15.00

AUTH#: 040012 B. 0099  
HTS# 20180524162652

TRANSACTION  
APPROVED 000

THANK YOU

VISA Desjardins  
AID: A0000000031010  
AROC: 91E8C3EED2977A08  
TVR: 0000000000

VER: CTP\_PAX\_APP\_104  
CUSTOMER COPY



BONNY'S TAXI B 58  
5759 SIDLEY STREET  
BURNABY BC

Government Financial  
Information  
CARD  
CARD TYPE MASTERCARD  
DATE 2018/05/27  
TIME 0934 19:34:21  
CLERK ID 01  
RECEIPT NUMBER  
C85026979-001-058-007-0

-----  
PURCHASE  
TOTAL

\$48.20  
-----

MasterCard  
A0000000041010  
3CD87D4A158FCEB5  
0000008000-E800  
5786269827E451FF

APPROVED

AUTH# 223421 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

Security Concern

Melanie Mark  
Parliament Buildings  
Victoria, BC V8V 1X4  
Canada

Room No. : 0609  
Arrival : 05-27-18  
Departure : 05-31-18  
Folio No. :  
Conf. No. : Personal Information  
AR No. :  
Reference No. :  
Custom Ref. :

Company Name: NDP Caucus

Group Name:

Date	Description	Charges	Credits
05-27-18	Room Charge	195.00	
05-27-18	DMF 1%	1.95	
05-27-18	Hotel Room Tax 11%	21.67	
05-27-18	GST 5%	9.85	
05-28-18	Room Charge	195.00	
05-28-18	DMF 1%	1.95	
05-28-18	Hotel Room Tax 11%	21.67	
05-28-18	GST 5%	9.85	
05-29-18	Room Charge	195.00	
05-29-18	DMF 1%	1.95	
05-29-18	Hotel Room Tax 11%	21.67	
05-29-18	GST 5%	9.85	
05-30-18	Room Charge	195.00	
05-30-18	DMF 1%	1.95	
05-30-18	Hotel Room Tax 11%	21.67	
05-30-18	GST 5%	9.85	
05-31-18	Mastercard Government Financial Information		913.88
		<b>Total Charges</b>	913.88
		<b>Total Credits</b>	913.88
		<b>Balance</b>	<b>0.00</b>

Guest Signature: \_\_\_\_\_

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

CARDHOLDER COPY

THANK YOU

AUTH# 004310

01-027

APPROVED

MasterCard  
A0000000041010

\$913.88

TOTAL

PRE-AUTH COMPLETION

082021369-001-068-333-0

RECEIPT NUMBER

TIME

0658 08:03:33

DATE

2018/05/31

CARD TYPE

MASTERCARD

CARD

Government  
Financial  
Information

Security Concern

Page No. 1 of 1

5751  
11mmTCCA  
Pd by mk

Security Concern

Security Concern

Victoria, BC

VICTORIA TAXI #20  
2925 DOUGLAS STREET  
VICTORIA BC V8T4M8  
2508571290

**SALE**

MID: 5652846 REF#: 00000014  
TID: 001  
Batch #: 240 18-10-19  
05/31/18  
APPR CODE: 21021  
MASTERCARD Chip  
Government  
Financial  
Information  
AMOUNT \$10.00

APPROVED

MasterCard  
AID: A0000000041010  
TVR: 00 00 00 80 00  
TSI: E8 00

BY ENTERING A VERIFIED PIN, CARDHOLDER AGREES  
TO PAY ISSUER SUCH TOTAL IN ACCORDANCE WITH  
ISSUER'S AGREEMENT WITH CARDHOLDER

THANK YOU  
PLEASE COME AGAIN

CUSTOMER COPY

5701  
11mTONEC  
Pd by MIC





## Control No.

E128886

<b>Name</b>	<b>Employee ID</b>	<b>Phone Number</b>
Mark, Melanie	Personal Information	(250) 356-0179
<b>Client Organization</b>	<b>Job Title</b>	<b>Travel Group Code</b>
Advanced Education	Minister	4

**12. Mailing Address for Cheque**  
PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2

TOTALS OF COLUMNS				36. \$ 92.34	37. \$ 132.70	38. 205.00 \$ 4 Perso nal	39. \$ 233.86	40. \$ 36.35	Claim Total \$ Person al	700.25
-------------------	--	--	--	-----------------	------------------	---------------------------------	------------------	-----------------	--------------------------------	--------

019	18887	18888	0193	188888	Information	08778
Less Travel Advance						
019						

45. Employee Signature (See Audit Trail)	Print Name	Date Signed	Information
--	------------	-------------	-------------

FIN 10 (EFI-F0012 v2.6.1)	Production *** Copyright © Government of British Columbia	Ministry Spending Authority ARCS 1240-20 Ministry Payment Authority ARCS 1050-06
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2018-06-19

## Notes for Travel Voucher E128886

Melanie Mark

June 4, 2018 – drive to event – drive home

June 6, 2018 – Bonny's Taxi (35.80 pd by m/c) to meeting – Vancouver Taxi (39.00 pd by m/c) to Vancouver airport Van/Ottawa (AC pd by p/c) – shuttle to hotel – o/n

June 7, 2018 – share ride to event – share ride to meeting – share ride to Ottawa airport Ottawa/Van (AC pd by p/c) – Vancouver Taxi (46.90 pd by m/c) to home

June 8, 2018 – drive to event – drive home

June 10, 2018 – drive to DTVan for meeting and event – drive home

June 11, 2018 – CCA Victoria - drive to Helijet Van/Vic (pd by p/c- share ride to events and back to building – Yellow Cab (11.00 pd by m/c) to Helijet Vic/Van (pd by p/c) to home

June 13, 2018 – drive to DTVAN for meetings – drive home

June 14, 2018 – drive to Richmond for event – drive to Van for event and meeting – drive home

May 24, 2018 – MARV's One Hour Drycleaners – ( 36.35pd by visa)

VANCOUVER TAXI  
790 CLARK DR  
VANCOUVER BC

Government Financial  
Information

CARD  
CARD TYPE MASTERCARD  
DATE 2018/06/07  
TIME 8794 21:17:42  
CLERK ID 7949  
INVOICE # 107949  
RECEIPT NUMBER  
C85030247-001-097-005-0

PURCHASE  
TOTAL

\$46.90

MasterCard  
A0000000041010  
5A2820F62F435966  
0000008000-E800  
9AD6C8F5024D9616

APPROVED

AUTH# 001742 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

BONNY'S TAXI B 08  
5525 IMPERIAL ST  
BURNABY BC

Government Financial  
Information

CARD  
CARD TYPE MASTERCARD  
DATE 2018/06/06  
TIME 0525 08:43:51  
RECEIPT NUMBER  
C85057005-001-326-001-0

PURCHASE  
TOTAL

\$35.80

MasterCard  
A0000000041010  
7A085FB067EA225E  
0000008000-E800  
27F30BDFCB077B07

APPROVED

AUTH# 114351 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

VANCOUVER TAXI  
790 CLARK DR  
VANCOUVER BC

Government Financial  
Information

CARD  
CARD TYPE MASTERCARD  
DATE 2018/06/06  
TIME 0902 16:05:34  
CLERK ID 2222  
INVOICE # 2100  
RECEIPT NUMBER  
C85051494-001-665-006-0

PURCHASE  
TOTAL

\$39.00

MasterCard  
A0000000041010  
3AD15D60400159CF  
0000008000-E800  
0E2C37552328CDD4

APPROVED

AUTH# 190534 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

604\*871\*1111  
GST# 1054855080  
DOWNLOAD  
VAN TAXI APP



Security Concern

Room/Chambre : 0406  
Folio # Personal Information  
Invoice # :  
Cashier/Cassier # : 95771  
Page # : 1 of 1

Ottawa, ON, Security Concern  
Security Concern

Reference No.

Minister Melanie Mark  
victoria  
Canada

Arrival/Arrivée : 06-06-18  
Departure/Départ : 06-07-18

Date	Description	Additional Information/Supplémentaire		Charges	Credits
06-06-18	Room Charge			199.00	
06-06-18	Municipal Accommodation Tax (			7.96	
06-06-18	Room HST (13%)			26.90	
06-07-18	MasterCard	Government Financial Information	XXXX		233.86
Total				233.86	233.86
Balance Due/Solde				0.00	

GST Summary / Sommaire

Room/Chambre 0.00  
F&B/Restauration 0.00  
Other/Autres 0.00  
Total 0.00

HST Summary / Sommaire

Room/Chambre 26.90  
F&B/Restauration 0.00  
Other/Autres 0.00  
Total 26.90

Security Concern

5705  
1100000  
Pd by mk

Security Concern

YELLOW CAB  
817 FISGARD STREET V8W1R9  
VICTORIA BC  
21852400  
GH2185240006

\*\*\*\*

PURCHASE

\*\*\*\*

06-11-2018

14:26:50

Acct #

Government Financial Information

Exp Date \*\*/\*\*

Card Type MC

Name: MELANIE MARK

Personal Information

A0000000041010

MasterCard

Operator: 006

Trace # 4471

Inv. # 314

Auth # 172650

RRN 001527005

Total

\$11.00

(001) APPROVED-THANK YOU

Retain this copy for your  
records  
Customer copy

www.yellowcabvictoria.com  
250-381-2222

5701  
LIMITING  
Pd by YMC



# 9354

## MARV'S ONE HOUR DRYCLEANERS

4786 Imperial Street  
Phone: (604) 433-6112

AMOUNT PREPAID	

NAME

Mark

Pick up

ADDR Personal Information  
PHON

SLOT NO.

DAY	MON		TUE		WED		THU		FRI		SAT		
HOUR	AM	8	9	10	11	12	PM	1	2	3	4	5	6
	TROUSERS												
	SUITS    2 PC    3 PC												
	SHIRTS												
	OVERCOATS <input type="checkbox"/> RAINCOATS <input type="checkbox"/>												
	SWEATERS												
1	DRESSES												
	BLOUSES												
	SKIRTS												
2	JACKETS Blazer												
	TIES												
	G.S.T.												

DATE 21 May 2018

TOTAL →

36:35

5701  
117 M TUNE  
PA by VISA



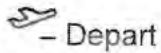


## Booking Confirmation

Government Financial  
Information  
Booking Reference

Date of issue: 10 Apr. 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



- Depart

Economy Standard

Tuesday  
15 May, 201821:45  
**Victoria**  
Victoria Intl. (YYJ), BC22:12  
**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M

AC8082

0hr27  
Economy A  
Operated by: Air Canada Express -  
Jazz | Q400

## Passengers

**Melanie Mark**Ticket Number  
0142193084362Air Canada - Aeroplan  
Personal InformationSeats  
AC8082 Personal Information



## Purchase summary

### MasterCard Government Financial Information

Amount paid: \$115.83

#### Tax information

GST/HST no. 10009-2287-RT0001

\$5.51

1 adult

### 1. Taxes and security charges

Base Fare 66.00

Surcharges 12.00

### 2. Goods and services charges

Goods and Services Tax - Canada no. 100092287-RT0001 5.01

Air Travellers Security Charge 7.12

Airport Improvement Fee - Canada 15.00

Total airfare and taxes before options **\$105<sup>13</sup>**

### 3. Agent charges

Melanie Mark

AC6082 **Personal Information** 10.00

Goods and Services Tax - Canada no. 100092287-RT0001 0.50

Total with options and seat selection fee **\$115<sup>63</sup>**

**GRAND TOTAL (Canadian dollars) \$115<sup>63</sup>**



## Check-in and boarding gate deadlines

Within Canada

**90**

minutes<sup>1</sup>

### Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

**45**

minutes<sup>1</sup>

### Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

**15**

minutes

### Boarding gate deadline

You must be present at the boarding gate before it closes.

<sup>1</sup> From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

## Flesh, Cindy AEST:EX

**From:** passengerservices@helijet.com  
**Sent:** Monday, December 4, 2017 12:01 PM  
**To:** Cox, Michael AEST:EX  
**Subject:** 12-Apr 2018 - HeliJet 18:40 Vic/ Van Government  
Financial  
I f    ti



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at HeliJet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

### Customer Information

Account

Customer #

Government Financial  
Information

Name

Melanie Mark

Company

Ministry Of Advanced Education, Skills & Training

### Booking

Government Financial Information

Thursday, April 12, 2018

Invoice #237569

858

FARE-YWH-Full\_Winter17-18

\$300.00

18:40 Victoria Harbour

+ GST

\$15.00

19:15 Vancouver Harbour

Billing

\$300.00

35 minutes

Taxes

\$15.00

Confirmed

Grand Total

\$315.00

1 Passengers - Full-Fare

· Melanie Mark, Female

[Add to Calendar](#)





## eTicket Receipt

**Prepared For**  
**MARK/MELANIE MRS**

RESERVATION CODE

ISSUE DATE

TICKET NUMBER

ISSUING AIRLINE

ISSUING AGENT

### Government Financial Information

13Apr18

8382135805521

WEST JET

WestJet/SDX

## Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
01May18	WESTJET WS 3283	VANCOUVER BC, CANADA	PRINCE GEORGE BC, CANADA	<div>Personal Information</div> <div>Seat Number (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis IA18UG Not Valid Before 01MAY18 Not Valid After 01MAY18</div>
	Operated by: WESTJET ENCORE	Time 8:15am Terminal MAIN TERMINAL	Time 9:30am	
01May18	WESTJET WS 3284	PRINCE GEORGE BC, CANADA	VANCOUVER BC, CANADA	<div>Personal Information</div> <div>Seat Number (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis XA18UG Not Valid Before 01MAY18 Not Valid After 01MAY18</div>
	Operated by: WESTJET ENCORE	Time 3:05pm	Time 4:22pm Terminal MAIN TERMINAL	

## Allowances

### Baggage Allowance

YVR to YXS - 0 Pieces WESTJET

Prices of additional baggage pieces:

1. 25.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
2. 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

YXS to YVR - 0 Pieces WESTJET

Prices of additional baggage pieces:

1. 25.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
2. 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS  
/E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER  
INTERNET,ETC

### Carry On Allowances

YVR to YXS , YXS to YVR - 1 Piece (WS - WESTJET)

### Carry On Charges

YVR to YXS , YXS to YVR - (WS - WESTJET) - Carry-on fees unknown - contact carrier

## Payment/Fare Details

Form of Payment	<b>CREDIT CARD - MASTERCARD : XXXXXXXXXXXXX</b> Government Financial Information
Fare Calculation Line	YVR WS YXS119.00WS YVR129.00CAD248.00END
Fare	<b>CAD 248.00</b>
Taxes/Fees/Carrier-Imposed Charges	<b>CAD 24.00 YQI (OTHER AIR TRANSPORTATION CHARGES)</b>
	<b>CAD 14.31 XG8 (XG8)</b>
	<b>CAD 14.25 CA4 (CA4)</b>
	<b>CAD 30.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))</b>
	<b>CAD 1.50 XG9 (XG9)</b>
Total Fare	<b>CAD 332.06</b>

## Other Charges

SEAT ASSIGNMENT # 8381500676682 (YVR-YXS / QTY 1, YXS-YVR / QTY 1)	<b>CAD 20.00</b>
Taxes	<b>CAD 1.00</b>
Form of Payment	<b>CREDIT CARD - MASTERCARD : XXXXXXXXXXXXX</b> Government Financial Information
Total	<b>CAD 21.00</b>
Total Fare and Other Charges	<b>CAD 353.06</b>

### Positive identification required for airport check in

#### Notice:

#### Travel info

**QST # 1202807956TQ0001 GST # 866112535**

For details about flying with Westjet, print [the Important flight information package](#) or browse our travel info:

- [Baggage fees](#) (\$25-\$118 per bag; additional \$75-\$88.50 per bag for overweight or oversize)
- [Baggage allowances](#) (Carry-on, checked, sporting goods, restricted items)
- [Children, infants and expectant mothers](#)
- [Fare options](#) (Econo, Flex, Plus, and Member Exclusive)
- [Guests with special needs](#)
- [ID requirements](#)
- [Inflight services](#) (Inflight entertainment and buy-on-board menu)

## Flesh, Cindy AEST:EX

**From:** passengerservices@helijet.com  
**Sent:** Monday, December 4, 2017 12:02 PM  
**To:** Cox, Michael AEST:EX  
**Subject:** 19-Apr 2018 - Helijet 18:40 Vic/ Van  
Government Financial Information



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

### Customer Information

#### Account

Customer #

Government Financial  
Information

Name

Melanie Mark

Company

Ministry Of Advanced Education, Skills & Training

### Booking

Government Financial Information

Thursday, April 19, 2018

Invoice #237570

858

FARE-YWH-Full\_Winter17-18

\$300.00

18:40 Victoria Harbour

+ GST

\$15.00

19:15 Vancouver Harbour

Billing

\$300.00

35 minutes

Taxes

\$15.00

Confirmed

Grand Total

\$315.00

1 Passengers - Full-Fare

• Melanie Mark, Female

[Add to Calendar](#)



## Flesh, Cindy AEST:EX

**From:** passengerservices@helijet.com  
**Sent:** Thursday, April 26, 2018 5:27 PM  
**To:** Flesh, Cindy AEST:EX  
**Subject:** Thank you for choosing to take off with Helijet!

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

### Customer Information

<b>Account</b>	Customer #	Government Financial Information
	Name	Melanie Mark
	Company	Ministry Of Advanced Education, Skills & Training

### Booking

Government Financial Information

**Thursday, April 26, 2018**

**858**

**18:40 Victoria Harbour**

**19:15 Vancouver Harbour**

**35 minutes**

**Confirmed**

**1 Passengers - Full-Fare**

**Melanie Mark, Female**

Invoice #237574

FARE-QT private fare-2017 \$230.00

+ GST \$11.50

Billing \$230.00

Taxes \$11.50

**Grand Total \$241.50**

Mastercard \$241.50

Date / Time April 26, 2018 @ 5:26:37 PM

[Add to Calendar](#)

Summary

Government Financial  
Information

Expiration

Authorization

152803

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

### **THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY**

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:

R102320165

Passenger Travel Information:

For detailed Travel Information visit [helijet.com](http://helijet.com) or call Helijet Reservations 1.800.665.4354

Payment:

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (\*note: pedestrian access via Waterfront Station requires Compass Card or Fare Payment)

Vancouver International Airport: 5911 Airport Road South, Richmond BC

Victoria Harbour Heliport: 79 Dallas Road, Victoria BC

Nanaimo Harbor Heliport at Nanaimo Cruise Ship Welcome Centre: 100 Port Drive, Nanaimo BC

Parking:

Free Parking (7 days maximum) is included with tickets purchased on Helijet Scheduled Flights. Space may be limited, please observe signage in designated parking areas. Note: some locations are secured after-hours, ask at check-in for information.