

## Minister's Quarterly Travel Expense Summary

**Name:** Honourable Michelle Mungall

**Quarter:** 2018 April to June

**Portfolio:** Energy, Mines Petroleum Res.

Travel expense summary (amount paid this quarter):

In Province Flights: \$ 4,363.92

Other Travel in Province: \$ 4,292.37

Out of Country Travel: \$ -

Out of Province Travel: \$ -

Total travel expenses paid this quarter: \$ 8,656.29

Travel expenses fiscal year-to-date: \$ 8,656.29

EM19EXEDIJ 3



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E128482

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Mungall, Michelle ✓				<b>Employee ID</b> Personal Information Job Title		<b>Phone Number</b> (250) 387-5896	
<b>Client Organization</b> Energy, Mines and Petroleum Resources						<b>Travel Group Code</b> 4	
<b>5. Date Completed</b> 2018/03/27		<b>6. Fiscal Year</b> 2018		<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>	
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Ministerial Meeting				<b>Headquarters</b> Nelson	
<b>12. Mailing Address for Cheque</b> Energy and Mines - Minister's Office PO Box 9060 Stn Prov Govt victoria, BC V8W 9E2							
<b>16. Travel Dates</b>	<b>17. Places Travelled</b>			<b>18. Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>
	<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>	<b>Cost</b>	<b>Lodging Costs</b>
2018							
03/11	Castlegar -Vic (AC)	1200	2359		0.00		48.50
03/12	Victoria	0730	2359		0.00		61.00
03/13	Victoria	0730	2359		0.00		61.00
03/14	Victoria	0730	2359		0.00		61.00
03/15	Vic-Van (HI)	0730	2359		0.00	318.75	269.07
03/16	Vancouver	0730	2359		0.00		269.07
03/17	Van- Castlegar (AC)	0730	1500		0.00	361.33	48.50
<b>TOTALS OF COLUMNS</b>				<b>36.</b>	<b>37.</b>	<b>38.</b>	<b>39.</b>
				\$ 0.00	\$ 680.08	\$ 402.00	\$ 538.14
							<b>40.</b>
							\$ 0.00
							<b>Claim Total</b>
							\$ 1620.22 ✓
<b>48. Client Code</b>	<b>49. Resp.</b>	<b>50. Service Line</b>	<b>51. STOB</b>	<b>52. Project</b>	<b>45. Supplier Code</b>	<b>Amount</b>	
057	27011	26700	5750	27MTCCA	Personal Information	292.50	\$ 408.75
057	27011	26700	5712	27MTCCA	MTVNC	676.33	\$ 357.58
057	27011	26700	5751	27MTCCA	00000	651.39	\$ 538.14
057	27011	26700	5712	27MTCCA			\$ 345.75
<b>Less Travel Advance</b>							
057							
<b>AMOUNT DUE TO EMPLOYEE</b>							<b>54.</b>
							\$ 1620.22 ✓
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				<b>Print Name</b>		<b>Date Signed</b>	
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				<b>Print Name</b>		<b>Date Signed</b>	
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.				<b>Print Name</b>		<b>Date Signed</b>	

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

D/J April 16/18

## Notes for Travel Voucher (Restricted Use) E128482 for Mungall, Michelle

2 note(s) returned.

Created On	Author	Note
2018/03/27 15:45:56	Hansen, Lucy (IDIR\LHANSEN) Lucy.Hansen@gov.bc.ca	March 11-AC Castlegar - Vic flight 8249/8071 - <del>BTA</del> P/Card March 12-14 all day per diem in Victoria March 15-Vic to Van AC flight 8080 ( BTA)- Overnight Hotel Van- 269.07 ( VSA) Compass travel -(3.75, missing receipt) March 16-Van - Hotel 269.07 ( VSA) <del>March-Compass pass 3.75-</del> Van-Castlegar AC- 361.33 ( VSA) Minister paid since <del>BTA</del> card is canceled P/Card
2018/03/29 15:52:39	Duncan, Kate (IDIR\KDUNCAN) Kate.Duncan@gov.bc.ca	03-15 flew HJ to Van and cancelled AC flight. Pd personal card

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**From:** passengerservices@helijet.com  
**To:** [Duncan, Kate EMPR:EX](#)  
**Subject:** Thank you for choosing to take off with HeliJet!  
**Date:** Wednesday, April 18, 2018 12:36:15 PM

HeliJet



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at HeliJet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

### Customer Information

#### Account

Customer #

Government  
Financial  
Information

Name

Michelle Mungall  
Personal Information

Company

### Booking # Government Financial Information

Thursday, March 15, 2018 ✓

730

18:45 Victoria Harbour

19:20 Vancouver Harbour

35 minutes

Confirmed

1 Passengers - Full-Fare

Michelle Mungall, Female ✓

[Add to Calendar](#)

Invoice #271755

FARE-YWH-Full\_Winter17-18

\$300.00

+ GST

\$15.00

Billing

\$300.00

Taxes

\$15.00

Grand Total

\$315.00

Visa

\$315.00

Date / Time

March 15, 2018 @ 5:30:17 PM

Government Financial Information

Summary

Expiration

Authorization

030501

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Room : 1247  
 Folio # : Government  
 Invoice # : Financial  
 Cashier # : Information  
 10019  
 Page # : 1 of 1

Vancouver, BC Security Concern  
 Security Concern

G.S.T. / H.S.T. Registration # Business Information

Ms Michelle Munnall ✓  
 Personal Information

Arrival : 03-15-18  
 Departure : 03-17-18  
 Security Concern

Canada

Date	Description	Additional Information	Charges	Credits
✓ 03-15-18	Room Charge - Provincial Govt		199.00	
03-15-18	Destination Marketing Fee		2.57	
03-15-18	Hotel Room Tax		22.17	
03-15-18	Room GST	Personal Information	10.08	
03-15-18	Room Upgrade		30.00	
03-15-18	Upgrade - DMF		0.39	
03-15-18	Upgrade - PST		3.34	
03-15-18	Upgrade - GST	Personal Information	1.52	
✓ 03-16-18	Room Charge - Provincial Govt		199.00	
03-16-18	Destination Marketing Fee		2.57	
03-16-18	Hotel Room Tax		22.17	
03-16-18	Room GST	Personal Information	10.08	
03-16-18	Room Upgrade		30.00	
03-16-18	Upgrade - DMF		0.39	
03-16-18	Upgrade - PST		3.34	
03-16-18	Upgrade - GST	Government Financial Information	1.52	
03-17-18	Visa	XXXXXX XX/XX		538.14
Total			538.14	538.14
Balance Due			0.00	

#### GST Summary

Room : 23.20  
 F&B : 0.00  
 Other : 0.00  
 Total : 23.20

#### HST Summary

Room : 0.00  
 F&B : 0.00  
 Other : 0.00  
 Total : 0.00

**Hansen, Lucy HLTH:EX**

**Subject:** AC from Vancouver to Castlegar  
**Location:** Government  
**Ref:** Financial  
**Start:** Sat 2018-03-17 11:45 AM  
**End:** Sat 2018-03-17 12:55 PM  
**Recurrence:** (none)  
**Organizer:** MINCAL, EMPR EMPR:EX  
**Categories:** Travel

**From:** "Air Canada" <confirmation@aircanada.ca>**Date:** March 14, 2018 at 3:40:13 AM PDT**To:** Personal Information**Subject:** Air Canada - MS MICHELLE MUNGALL - 17-Mar/YVR-YCG (booking refGovernment  
Financial  
Information**Itinerary-Receipt**

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*

**AIR CANADA** 

## Itinerary-Receipt

**Your booking is confirmed.** Please print/retain this page for your financial records (for taxation, expense claim or credit card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check-in kiosk.

Booking Date: **Mar 14, 2018** Passengers

**MS  
MICHELLE  
MUNGALL**



Purchase a travel option Relax in Air Canada's Maple Leaf lounges.

### Booking Information

Booking Reference	<small>Government Financial Information</small>	Customer Care
<b>Electronic Ticketing confirmed. This is your official itinerary/receipt.</b> <b>Main Contact</b> <b>MICHELLE MUNGALL</b> <small>Personal Information</small>		<b>Air Canada</b> 1-888-247-2262*  <b>Flight Arrivals and Departures</b> 1-888-422-7533
<b>Online Services</b> <b>Select Seats</b> get more seating options for my flight. <b>Manage My Booking</b> (change, cancel, upgrade). <b>Alert me</b> of flight status changes directly to my mobile phone or email. <b>Flight Arrivals &amp; Departures</b> check online if my flight is on time.		*For use from phones in Canada, the continental USA, Hawaii and Alaska.



**Check-in** online and print my boarding pass.


\* Can my booking be changed online?

## Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type
 AC8248	Vancouver Intl (YVR) Sat 17-Mar 2018 11:45 - 1	Castlegar (YCG) Sat 17-Mar 2018 12:55	0	1hr10	DH3	Flex H
 Flight AC8248 is operated by Air Canada Express - Jazz. Please check in directly at the Air Canada Express - Jazz counter. Certain smaller carriers conduct airport operations through the ticketing counters of larger airlines.						

Operated by <sup>1</sup> Air Canada Express - Jazz

## Passenger Information

1: MS MICHELLE MUNGALL : Adult (18+), Ticket Number: 0142191769208			
Frequent Flyer Pgm :	Personal Information	Meal Preference :	None
Payment Card :	XXXXXXXXXXXXX <sup>Government</sup> 	Special Needs :	None
Seat Selection :	AC 8248 (YVR-YCG) - <sup>Personal Information</sup>		

## Purchase Summary

### Fare Summary

Passenger Type	Adult
Departing Flight - Flex	320.00
Surcharges	12.00
<b>Sub Total</b>	<b>332.00</b>

### Taxes, Fees and Charges

Canada Airport Improvement Fee	5.00
Air Travellers Security Charge (ATSC)	7.12
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	17.21
Total airfare and taxes (per passenger)	361.33
Number Of Passengers	1
<b>Total</b>	<b>361.33</b>
<b>Grand Total - Canadian Dollar (CAD)</b>	<b>\$361.33</b>

## Payment Information

Visa Credit/Debit Card xxxx-xxxx-xxx <sup>Government</sup>  Financial Information Amount paid **\$361.33**  
 The following amount (tax inclusive) will appear on your credit card or debit card statement:

- Air Canada: \$361.33 (Air Transportation charges)

Ticket number 0142191769208

## Fare Rules

Departing Flight Vancouver (YVR) To Castlegar (YCG) - Flex

- Changes:**
  - Prior to day of departure - The **Change fee** per direction, per passenger, is **\$25 CAD** for changes made outside 60 days of departure and **\$50 CAD** for changes made within 60 days of departure, plus applicable taxes and any fare difference. Changes can be made up to 2 hours before departure.



## Control No.

E128506

<b>Name</b>	<b>Employee ID</b>	<b>Phone Number</b>
Mungall, Michelle ✓	Personal	(250) 387-5896
<b>Client Organization</b>	<b>Job Title</b>	<b>Travel Group Code</b>
Energy, Mines and Petroleum Resources		4

5. Date Completed 2018/03/29	6. Fiscal Year 2018	7. Special Cheque Issue EFT	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Ministerial Duties	Headquarters Nelson	

12. Mailing Address for Cheque

Energy and Mines - Minister's Office PO Box 9060 Stn Prov Govt victoria, BC V8W 9E2

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	Destination(AC)	Start	End	Km	Cost		Cost		Cost	Describe
2018										
03/17	Vancouver-Cas	0900	2330	42	22.26	P/Card	33.60	0 39.50 x Ref E128482		
03/21	Cas-Victoria (AC)	0900	2330	42	22.26	P/Card	48.50		37.36	Car Rental
03/22	Vic-Vancouver (HF)	0900	2320		0.00		323.50	61.00	233.82	
03/23	Van-Castlegar (AC)	0900	2330	42	22.26		36.20	48.50		

[illegible]

48.	Client Code	49.	Resp.	50.	Service Line	51.	STOB	52.	Project	45.	Supplier Code	Amount
	057		27011		26700		5750		27MTCCA		Personal Information	109.50 \$ 197.50
	057		27011		26700		5702		27MTCCA 00000			382.88 \$ 182.44
	057		27011		26700		5711 <sup>12</sup>		27MTCCA MTVNC			\$ 315.00
	057		27011		26700		5751 <sup>02</sup>		27MTCCA MTVNC			81.88 \$ 233.88

057	21511	20160	0707	2111000		01.00	\$ 200.00
Less Travel Advance							
057							

AMOUNT DUE TO EMPLOYEE

<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party	<b>Print Name</b>	<b>Date Signed</b>
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<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	<b>Print Name</b>	<b>Date Signed</b>
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57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed
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## Notes for Travel Voucher (Restricted Use) E128506 for Mungall, Michelle

1 note(s) returned.

Created On	Author	Note
2018/03/29 16:47:03	Duncan, Kate (IDIRKDUNCAN) Kate.Duncan@gov.bc.ca	03/17- AC Flight home to CG pd on pcard. Taxi taken to Airport, <del>BLI</del> X Ref E128482 for meal per diem 03/21- AC Flight to VIC pd on pcard. LDI, Car Rental pd pers card 03/22- Fly to Van on HJ pd personal card, taxi to hotel, accom pd pers cd, BLDI 03/23 AC Flight to CG pd on pcard. BLI, taxi to YVR pd pers card

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YELLOW CAB #116  
1441 CLARK DR  
VANCOUVER BC

CARD \*\*\*\*\*<sup>Government Financial</sup>  
CARD TYPE VISA  
DATE 2018/03/17 ✓  
TIME 0315 10:58:16  
CLERK ID 1  
RECEIPT NUMBER  
H85013410-001-001-591-0  
-----  
PURCHASE  
AMOUNT **\$33.60**  
TIP <sup>Personal Information</sup>  
TOTAL

Visa Credit  
A000000<sup>Personal Information</sup>  
C73F2B654DD0FC37  
0000000000-

**APPROVED**

AUTH# 044981 01-027  
THANK YOU

NO SIGNATURE REQUIRED

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

GST105762447RT0001

BEL AIR TAXI  
2121 HARTLEY AVENUE  
COQUITLAM BC V3K 6Z3  
6045241111

**SALE**

Server #: 006155 REF#: 00000005  
Batch #: 387 SEQ: 387001001005  
03/23/18 ✓ 13:02:37  
ATPR CODE: 071151  
VISA  
\*\*\*\*\*<sup>Government Financial</sup> \*\*/\*\*

AMOUNT  
TIP  
TOTAL **\$36.20**  
<sup>Personal Information</sup> ✓

00 - APPROVED - 001

Visa Credit  
AID: A000000<sup>Personal Information</sup>  
TVR: 00 00 00 00 00

Thank You  
Please Come Again  
BEL AIR TAXI #024  
COQUITLAM BC

CUSTOMER COPY

VANCOUVER TAXI  
790 CLARK DR  
VANCOUVER BC

CARD \*\*\*\*\*<sup>Government Financial</sup>  
CARD TYPE VISA  
DATE 2018/03/22 ✓  
TIME 4351 17:36:48  
CLERK ID 999  
INVOICE # 2  
RECEIPT NUMBER  
C85008413-001-255-002-0  
-----

PURCHASE  
AMOUNT **\$8.50**  
TIP <sup>Personal Information</sup>  
TOTAL

Visa Credit  
A000000<sup>Personal Information</sup>  
06C2BD4102E3772D  
0080008000-EB00  
72B97D7D51C7FBA3  
0080008000-F800

**APPROVED**

AUTH# 094531 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS





Government  
Rental Agreement # Financial  
Information  
Invoice # 15025563030

## Renter Information

### Renter Name

MICHELLE MUNGALL ✓

### Renter Address

Personal Information

CAN

### Contract

PROVINCIAL GOVERNMENT OF BC

### Rental Credits

Personal Information

## Vehicle Information

2017 HYUNDAI SONATA GLS (A6) 4DR

SE

License #: 969XHH

State/Province: BC

### Vehicle Class Driven

Standard SUV 4-Door/Automatic/Air

### Vehicle Class Charged

Compact 2 or 4-Door/Automatic/Air

### Odometer Mileage/Kilometers

Starting: 32,655 Ending: 32,716

Total: 61

## Trip Information

### Pickup

Wed, Mar 21 2018 10:45 A.M.

### Start Charges

Wed, Mar 21 2018 1:00 P.M.

VICTORIA ARPT (YYJ) ✈

1640 ELECTRA BLVD SUITE 134

VICTORIA, BC V8L5V4

CAN

### Return

Thu, Mar 22 2018 10:45 A.M.

VICTORIA DWTN DOUGLAS ST

767 DOUGLAS STREET

VICTORIA, BC V8W2B4

CAN

## Rental Charges

Rental Rate	Free Distance	Included
	Time & Distance 1 Day at 31.95 CAD / Day	31.95 CAD

Taxes and Fees		Included
	Concession Recoup Fee 13.44pct	Included
	Goods And Services Tax (5.00%)	1.67 CAD
	Veh Lic Fee Recovery 1.50/day	Included
	Prov Vehicle Rental Tax \$1.50/day (1.50 CAD / Day)	1.50 CAD
	Provincial Sales Tax (7.00%)	2.24 CAD

**Total** **37.36 CAD**

(Subject to audit)

Amount charged on Mar 23 2018 to VISA

Government  
Financial  
Information

(37.36 CAD) ✓

**Amount Due**

**0.00 CAD**

**Thank you for renting with  
National Car Rental**

**We appreciate your business!**

This email was automatically generated  
from an unattended mailbox, so please do  
not reply to this e-mail.

If you have any questions about your  
rental, please view our Frequently Asked  
Questions or send us a secured message  
by visiting our [Support Center](#)

## Duncan, Kate JTT:EX

Personal Information

**From:** Michelle Mungall  
**Sent:** Thursday, March 22, 2018 5:52 PM  
**To:** Duncan, Kate JTT:EX  
**Subject:** Fwd: Thank you for choosing to take off with Helijet!

For expenses

Personal Information

Begin forwarded message:

**From:** <passengerservices@helijet.com>  
**Date:** March 22, 2018 at 4:42:27 PM PDT  
**To:** Personal Information  
**Subject:** Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

### Customer Information

#### Account

Customer #

Government  
Financial  
Information

Name

Lucy Hansen

Company

Ministry Of Energy, Mines

### Booking #

Government  
Financial  
Information

Thursday, March 22, 2018 ✓

Invoice #271314

726

FARE-YWH-Full\_Winter17-18

\$300.00

16:55 Victoria Harbour

+ GST

\$15.00



<b>17:30 Vancouver Harbour</b>	Billing	\$300.00
<b>35 minutes</b>	Taxes	\$15.00
<b>Confirmed</b>	<b>Grand Total</b>	<b>\$315.00</b>
<b>1 Passengers - Full-Fare</b>	Visa	<b>\$315.00</b>
Michelle Mungall, Female ✓	Date / Time	March 22, 2018 @ 4:40:12 PM
<b>Add to Calendar</b>	Summary	Government Financial Information ✓
	Expiration	
	Authorization	00331I

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

**THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY**

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:  
R102320165

Passenger Travel Information:  
For detailed Travel Information visit [helijet.com](http://helijet.com) or call Helijet Reservations 1.800.665.4354

Payment:  
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:  
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time unless otherwise stated in fare rules.

Terminals:  
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;  
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (\*note: pedestrian access via

## Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.

**Please bring your itinerary-receipt to the airport.**

### Main Contact Information

### Booking reference

Government Financial  
Information

**Name:** Ms Michelle Mungall

**E-mail:** LUCY.HANSEN@GOV.BC.CA

**Payment:** CCVIXXXXXXX  
CC CAXXXXXX

Government Financial  
Information

**Customer Care**  
**Air Canada Reservations**  
1-888-247-2262

**Air Canada Flight Information**  
1-888-422-7533  
International Reservations

Alert me of flight changes  
Flight notification

### Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8249	CASTLEGAR (YCG)	Vancouver (YVR)	DH3	Economy Tango (T)	Confirmed
<i>Operated by:</i>	Sun 04-Mar 2018	Sun 04-Mar 2018			
<i>Air Canada Express- Jazz</i>	13:15	14:31 - TERMINAL M -MAIN			
Seat number(s) requested:	Personal Information				
AC8071	Vancouver (YVR)	Victoria (YYJ)	DH4	Economy Tango (T)	Confirmed
<i>Operated by:</i>	Sun 04-Mar 2018	Sun 04-Mar 2018			
<i>Air Canada Express- Jazz</i>	15:05 - TERMINAL M -MAIN	15:35			
Seat number(s) requested:	Personal Information				

### Passenger Information



**Passenger:** 1      Ms Michelle Mungall  
**Ticket number:**      014 2190 448716  
**Frequent Flyer Pgm:** Air Canada Aeroplan

Personal Information

Program number:

## Purchase Summary

**Passenger: 1 Ticket number 014 2190 448716**

**Date of issue**

16-Feb 2018

**Fare Amount in Canadian dollars:**

256.00

*(including navigational & other charges)*

**Taxes, Fees & Charges**

Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG) 2.35  
 Airport Improvement Fee - Canada (SQ) 2.00

2.35

2.00

**Total Fare in Canadian dollars:**

49.35A

**Options**

Change fee in Canadian dollars 75.00  
 Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG) 3.75  
 Seat Fee(s) in Canadian dollars 10.00  
 Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG) 0.50  
 Seat Fee(s) in Canadian dollars 10.00  
 Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG) 0.50

75.00

3.75

10.00

0.50

10.00

0.50

**Ticket particularities:**

CAD244.00 NONREF-BG:AC

**\*Fare calculation:**

04MAR18YCG AC X/YVR Q12.00AC YYJ R244.00CAD256.00 END ROE1.00  
 PD7.12CA11.16XG5.00SQ

**Canadian tax registration numbers:**

XG Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)  
 RC Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)  
 XQ Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)

## Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional terms and conditions related to seat selection.

Please read important information and notices regarding Air Canada's general conditions of carriage.

## Baggage Information

## Electronic Refund Receipt / Reçu de remboursement électronique

We are pleased to confirm a refund has been processed to your payment card.

Nous sommes heureux de confirmer qu'un remboursement a été porté à votre carte de paiement.

Please print this refund receipt for your reference.

Veuillez imprimer ce reçu pour vos dossiers.

### Refund Information / Détails du remboursement

**Passenger Name:** Michelle Mungall  
**Nom du passager:**  
**Ticket(s) Refunded:** 0142190448716  
**Billet(s) remboursé(s):**  
**Payment card refunded:** CC-CAXXXXXXX Government Financial Information  
**Carte de paiement remboursée:**  
**Date of refund:** 03 March 2018  
**Date du remboursement:** 03 Mars 2018

#### Customer Care Service au client

On the web/Site Web  
[www.aircanada.com](http://www.aircanada.com)

**Air Canada Reservations**  
**Réservations d'Air Canada**  
1 888 247-2262

**Aeroplan Centre**  
**Centre Aéroplan**  
1 800 361-5373

### Amount refunded / Montant du remboursement

**Amount eligible for refund:** 20.00  
**Montant à rembourser:**

**Taxes and Airport Fees eligible for refund:**  
**Taxes et frais aéroportuaires à rembourser:**

**Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) /**  
**Taxe canadienne sur les produits et services (TPS/TVH no 10009-2287 RT0001) (XG)** 1.00

**Total Amount Refunded to your payment card in Canadian dollars:**

**Montant total remboursé sur la carte de paiement en Dollars canadiens:**

**21.00**

If your refund is in respect of an **Aeroplan Flight Reward** booking and you have used Aeroplan miles to offset all or a portion of your taxes, fees and charges associated to such flight reward booking, the refund for such taxes, fees and charges shall be made to you in your original form of payment. Please refer to your Aeroplan email confirmation for refund details.

Si votre remboursement concerne une réservation effectuée avec des **primes-voyages Aéroplan** et que vous avez utilisé des miles Aéroplan pour acquitter une portion des taxes, des frais ou des suppléments associés à cette réservation, le remboursement pour ces taxes, frais ou suppléments vous sera versé selon le mode de paiement initial. Veuillez consulter votre courriel de confirmation Aéroplan pour le détail concernant le remboursement.



## Hansen, Lucy HLTH:EX

**From:** Michelle Mungall Personal Information  
**Sent:** Tuesday, March 6, 2018 9:29 PM  
**To:** Hansen, Lucy EMPR:EX  
**Subject:** Fwd: Air Canada - MS MICHELLE MUNGALL - 11-Mar/YCG-YYJ (booking ref  
Itinerary-Receipt Government Financial Information

**Follow Up Flag:** Flag for follow up  
**Flag Status:** Flagged

Please add to the calendar

Personal Information

Begin forwarded message:

**From:** Michelle Mungall Personal Information  
**Date:** March 2, 2018 at 3:57:40 PM PST  
**To:** "Hansen, Lucy Empr:Ex" <[Lucy.Hansen@gov.bc.ca](mailto:Lucy.Hansen@gov.bc.ca)>  
**Subject:** Fwd: Air Canada - MS MICHELLE MUNGALL - 11-Mar/YCG-YYJ (booking  
ref Government Financial Information Itinerary-Receipt

Personal Information

Begin forwarded message:

**From:** "Air Canada" <[confirmation@aircanada.ca](mailto:confirmation@aircanada.ca)>  
**Date:** March 2, 2018 at 3:37:19 PM PST  
**To:** Personal Information  
**Subject:** Air Canada - MS MICHELLE MUNGALL - 11-Mar/YCG-YYJ  
(booking ref Government Financial Information Itinerary-Receipt

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*



## Itinerary-Receipt

**Your booking is confirmed.** Please print/retain this page for your financial records (for taxation, expense claim or credit card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to  
check in at any Air  
Canada check in kiosk.



Booking Date: **Mar 02, 2018** Passengers **MS MICHELLE MUNGALL**

### Booking Information

Booking Reference

Government Financial Information

Customer Care



Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact  
MICHELLE MUNGALL  
Personal Information

Air Canada  
1-888-247-2262\*

Flight Arrivals and  
Departures  
1-888-422-7533

Online Services

Select Seats

Manage My Booking (change, cancel, upgrade).

Alert me of flight status changes directly to my mobile phone or email.




Flight Arrivals & Departures check online if my flight is on time.

Check-in online and print my boarding pass.

\*For use from phones in  
Canada, the continental USA,  
Hawaii and Alaska.

\* Can my booking be changed online?

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type
 AC8249	Castlegar (YCG) Sun 11-Mar 2018 13:15 - 1	Vancouver Intl (YVR) Sun 11-Mar 2018 14:31 - M	0	1hr16	DH3	Tango Q
	Flight AC8249 is operated by Air Canada Express - Jazz. Please check in directly at the Air Canada Express - Jazz counter. Certain smaller carriers conduct airport operations through the ticketing counters of larger airlines.					
 AC8071	Vancouver Intl (YVR) Sun 11-Mar 2018 15:05 - M	Victoria Intl (YYJ) Sun 11-Mar 2018 15:35	0	0hr30	DH4	Tango Q

Operated by <sup>1</sup> Air Canada Express - Jazz

Passenger Information

1: MS MICHELLE MUNGALL : Adult (18+), Ticket Number: 0142191174470			
Frequent Flyer Pgm :	Personal Information	Meal Preference :	None
Payment Card :	XXXXXXXXXXXX	Special Needs :	None
Seat Selection :	None		

Purchase Summary

Fare Summary		Adult
Passenger Type		
Departing Flight - Tango		301.00
Surcharges		12.00
Sub Total		313.00
Taxes, Fees and Charges		
Canada Airport Improvement Fee		7.00
Air Travellers Security Charge (ATSC)		7.12
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)		16.36
Total airfare and taxes (per passenger)		343.48
Number Of Passengers		1
Total		343.48
Grand Total - Canadian Dollar (CAD)		\$343.48

Payment Information



## Electronic Refund Receipt / Reçu de remboursement électronique

We are pleased to confirm a refund has been processed to your payment card.

Nous sommes heureux de confirmer qu'un remboursement a été porté à votre carte de paiement.

Please print this refund receipt for your reference.

Veuillez imprimer ce reçu pour vos dossiers.

### Refund Information / Détails du remboursement

**Passenger Name:** Michelle Mungall ✓  
**Nom du passager:**  
**Ticket(s) Refunded:** 0142491163643  
**Billet(s) remboursé(s):**  
  
**Payment card refunded:** CC-CAXXXXXXXX Government Financial Information  
**Carte de paiement remboursée:**  
**Date of refund:** 07 March 2018 ✓  
**Date du remboursement:** 07 Mars 2018

#### Customer Care Service au client

On the web/Site Web  
[www.aircanada.com](http://www.aircanada.com)

**Air Canada Reservations**  
**Réservations d'Air Canada**  
1 888 247-2262

**Aeroplan Centre**  
**Centre Aéroplan**  
1 800 361-5373

### Amount refunded / Montant du remboursement

**Amount eligible for refund:** ✓  
**Montant à rembourser:** 228.73

**Taxes and Airport Fees eligible for refund:**  
**Taxes et frais aéroportuaires à rembourser:**

**Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) /**  
**Taxe canadienne sur les produits et services (TPS/TVH no 10009-2287 RT0001) (XG)** 11.44

**Total Amount Refunded to your payment card in Canadian dollars:**

**Montant total remboursé sur la carte de paiement en Dollars canadiens:**

**240.17** ✓

If your refund is in respect of an **Aeroplan Flight Reward** booking and you have used Aeroplan miles to offset all or a portion of your taxes, fees and charges associated to such flight reward booking, the refund for such taxes, fees and charges shall be made to you in your original form of payment. Please refer to your Aeroplan email confirmation for refund details.

Si votre remboursement concerne une réservation effectuée avec des **primes-voyages Aéroplan** et que vous avez utilisé des miles Aéroplan pour acquitter une portion des taxes, des frais ou des suppléments associés à cette réservation, le remboursement pour ces taxes, frais ou suppléments vous sera versé selon le mode de paiement initial. Veuillez consulter votre courriel de confirmation Aéroplan pour le détail concernant le remboursement.

## Hansen, Lucy HLTH:EX

**From:** Michelle Mungall Personal Information  
**Sent:** Thursday, March 8, 2018 4:04 PM  
**To:** Hansen, Lucy EMPR:EX  
**Subject:** Fwd: Air Canada - MS MICHELLE MUNGALL - 21-Mar/YCG-YYJ (booking ref  
Itinerary-Receipt Government Financial Information

Personal Information

Begin forwarded message:

**From:** "Air Canada" <[confirmation@aircanada.ca](mailto:confirmation@aircanada.ca)>  
**Date:** March 8, 2018 at 3:54:19 PM PST  
**To:** Personal Information  
**Subject:** Air Canada - MS MICHELLE MUNGALL - 21-Mar/YCG-YYJ (booking ref  
Government Financial Information Itinerary-Receipt

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*



## Itinerary-Receipt

**Your booking is confirmed.** Please print/retain this page for your financial records (for taxation, expense claim or credit card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to  
check in at any Air  
Canada check in kiosk.



Booking Date: **Mar 08, 2018** Passengers: **MS MICHELLE MUNGALL**



**Purchase a travel option** Relax in Air Canada's Maple Leaf lounges.

### Booking Information

#### Booking Reference

**Electronic Ticketing confirmed. This is your official itinerary/receipt.**

#### Main Contact

MICHELLE MUNGALL Personal Information

#### Online Services

**Select Seats** get more seating options for my flight.

**Manage My Booking** (change, cancel, upgrade).

**Alert me** of flight status changes directly to my mobile phone or email.

**Flight Arrivals & Departures** check online if my flight is on time.

**Check-in** online and print my boarding pass.

\* Can my booking be changed online?

#### Customer Care

##### Air Canada

1-888-247-2262\*

##### Flight Arrivals and Departures


1-888-422-7533

\*For use from phones in Canada, the continental USA, Hawaii and Alaska.

## Flight Itinerary



Flight	From	To	Stops	Duration	Aircraft	Fare Type
 AC8247	<b>Castlegar (YCG)</b> Wed 21-Mar 2018 10:00 - 1	<b>Vancouver Intl (YVR)</b> Wed 21-Mar 2018 11:16 - M	0	1hr16	DH3	Flex W
 AC8065	<b>Vancouver Intl (YVR)</b> Wed 21-Mar 2018 12:10 - M	<b>Victoria Intl (YYJ)</b> Wed 21-Mar 2018 12:40	0	0hr30	DH4	Flex W

 Flight AC8247 is operated by Air Canada Express - Jazz. Please check in directly at the Air Canada Express - Jazz counter. Certain smaller carriers conduct airport operations through the ticketing counters of larger airlines.

Operated by <sup>1</sup> Air Canada Express - Jazz

### Passenger Information

1: **MS MICHELLE MUNGALL** - Adult (18+) Ticket Number: **0142191505474**

Frequent Flyer Pgm :	Personal Information	Meal Preference :	None
Payment Card :	XXXXXXXXXXXX Government Financial	Special Needs :	None
Seat Selection :	AC 8247 (YCG-YVR) Personal Information		
	AC 8065 (YVR-YYJ) on		

### Purchase Summary

#### Fare Summary

Passenger Type	Adult
Departing Flight - Flex	318.00
Surcharges	12.00
<b>Sub Total</b>	<b>330.00</b>

#### Taxes, Fees and Charges

Canada Airport Improvement Fee	7.00
Air Travellers Security Charge (ATSC)	7.12
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	17.21
<b>Total airfare and taxes (per passenger)</b>	<b>361.33</b>
Number Of Passengers	1
<b>Total</b>	<b>361.33</b>

**Grand Total - Canadian Dollar (CAD)**

**\$361.33**

#### Payment Information

MasterCard Credit/Debit Card xxxx-xxxx Amount paid: **\$361.33**  
The following amount (tax inclusive) will appear on your credit card or debit card statement:

- Air Canada: \$361.33 (Air Transportation charges)

Ticket number 0142191505474

#### Fare Rules

**Departing Flight** Castlegar (YCG) To Victoria (YYJ) - Flex

- **Changes:**
  - Prior to day of departure - The **Change fee** per direction, per passenger, is **\$25 CAD** for changes made outside 60 days of departure and **\$50 CAD** for changes made within 60 days of departure, plus applicable taxes and any fare difference. Changes can be made up to 2 hours before departure.
  - **Airport same-day changes** (subject to availability) are permitted at a flat fee of **\$75 CAD** per

Hansen, Lucy HLTH:EX

**From:** Michelle Mungall Personal Information  
**Sent:** Thursday, March 8, 2018 4:04 PM  
**To:** Hansen, Lucy EMPR:EX  
**Subject:** Fwd: Air Canada - MS MICHELLE MUNGALL - 23-Mar/YVR-YCG (booking ref  
Itinerary-Receipt Government Financial Information

Personal Information

Begin forwarded message:

**From:** "Air Canada" <[confirmation@aircanada.ca](mailto:confirmation@aircanada.ca)>  
**Date:** March 8, 2018 at 4:01:04 PM PST  
**To:** Personal Information  
**Subject:** Air Canada - MS MICHELLE MUNGALL - 23-Mar/YVR-YCG (booking ref  
Government Financial Information - Itinerary-Receipt

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*



## Itinerary-Receipt

**Your booking is confirmed.** Please print/retain this page for your financial records (for taxation, expense claim or credit card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to  
check in at any Air  
Canada check in kiosk.



Booking Date: **Mar 08, 2018** Passengers: **MS MICHELLE MUNGALL**



**Purchase a travel option** Relax in Air Canada's Maple Leaf lounges.

### Booking Information

#### Booking Reference

Government Financial Information

**Electronic Ticketing confirmed. This is your official itinerary/receipt.**

#### Main Contact

MICHELLE MUNGALL  
Personal Information

#### Online Services

**Select Seats** get more seating options for my flight.

**Manage My Booking** (change, cancel, upgrade).

**Alert me** of flight status changes directly to my mobile phone or email.

**Flight Arrivals & Departures** check online if my flight is on time.

**Check-in** online and print my boarding pass.

\* Can my booking be changed online?

### Customer Care

#### Air Canada



1-888-247-2262\*

#### Flight Arrivals and Departures

1-888-422-7533

\*For use from phones in Canada, the continental USA, Hawaii and Alaska.

### Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type
 AC8250	<b>Vancouver Intl (YVR)</b> Fri 23-Mar 2018 13:55 - 1	<b>Castlegar (YCG)</b> Fri 23-Mar 2018 15:05	0	1hr10	DH3	<u>Flex</u> G
 Flight AC8250 is operated by Air Canada Express - Jazz. Please check in directly at the Air Canada Express - Jazz counter. Certain smaller carriers conduct airport operations through the ticketing counters of larger airlines.						

Operated by <sup>1</sup> Air Canada Express - Jazz

## Passenger Information

1: **MS MICHELLE MUNGALL** : Adult (18+), Ticket Number: **0142191505830**

Frequent Flyer Pgm :	Government	Meal Preference :	<b>None</b>
Payment Card :	XXXXXXXXXXXX Financial	Special Needs :	<b>None</b>
Seat Selection :	AC 8250 (YVR-YCG) - al		

## Purchase Summary

### Fare Summary

Passenger Type	Adult
Departing Flight - <u>Flex</u>	<b>241.00</b>
<u>Surcharges</u>	<b>12.00</b>
<b>Sub Total</b>	<b>253.00</b>

### Taxes, Fees and Charges

Canada Airport Improvement Fee	<b>5.00</b>
Air Travellers Security Charge (ATSC)	<b>7.12</b>
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	<b>13.26</b>
<b>Total airfare and taxes (per passenger)</b>	<b>278.38</b>
Number Of Passengers	<b>1</b>
<b>Total</b>	<b>278.38</b>
<b>Grand Total - Canadian Dollar (CAD)</b>	<b>\$278.38</b>

## Payment Information

**MasterCard Credit/Debit Card xxxx-xxxx** - Amount paid: **\$278.38**  
 The following amount (tax inclusive) will appear on your credit card or debit card statement:

- Air Canada: \$278.38 (Air Transportation charges)

Ticket number 0142191505830

## Fare Rules

**Departing Flight** Vancouver (YVR) To Castlegar (YCG) - Flex

- **Changes:**
  - Prior to day of departure - The **Change fee** per direction, per passenger, is **\$25 CAD** for changes made outside 60 days of departure and **\$50 CAD** for changes made within 60 days of departure, plus applicable taxes and any fare difference. Changes can be made up to 2 hours before departure.
  - **Airport same-day changes** (subject to availability) are permitted at a flat fee of \$75 CAD per direction, per passenger. Same-day flights only.
  - **Same-day standby** is available on flights between Toronto and Montreal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
  - Flights can only be used in sequence from the place of departure specified on the itinerary.



Hansen, Lucy HLTH:EX

**From:** Michelle Mungall  
**Sent:** Saturday, March 10, 2018 9:34 AM  
**To:** Hansen, Lucy EMPR:EX  
**Subject:** Fwd: Air Canada - MS MICHELLE MUNGALL - 15-Mar/YYJ-YVR (booking ref  
Itinerary-Receipt

Personal Information

Government  
Financial  
Information

Personal Information

Begin forwarded message:

**From:** "Air Canada" <[confirmation@aircanada.ca](mailto:confirmation@aircanada.ca)>

**Date:** March 10, 2018 at 9:32:54 AM PST

**To:** Personal Information

**Subject:** Air Canada - MS MICHELLE MUNGALL - 15-Mar/YYJ-YVR (booking ref  
- Itinerary-Receipt

Government Financial  
Information

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*



## Itinerary-Receipt

**Your booking is confirmed.** Please print/retain this page for your financial records (for taxation, expense claim or credit card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to  
check in at any Air  
Canada check in kiosk.



Booking Date: **Mar 10, 2018** Passengers **MS MICHELLE MUNGALL**

### Booking Information

#### Booking Reference

Government Financial  
Information

**Electronic Ticketing confirmed. This is your official  
itinerary/receipt.**

#### Main Contact

MICHELLE MUNGALL

Personal Information

#### Online Services

**Select Seats** get more seating options for my flight.

**Manage My Booking** (change, cancel, upgrade).

**Alert me** of flight status changes directly to my mobile phone or email.

**Flight Arrivals & Departures** check online if my flight is on time.

**Check-in** online and print my boarding pass.

\* Can my booking be changed online?

#### Customer Care



**Air Canada**  
1-888-247-2262\*

**Flight Arrivals and  
Departures**  
1-888-422-7533

\*For use from phones in  
Canada, the continental USA,  
Hawaii and Alaska.

### Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare
--------	------	----	-------	----------	----------	------

						Type	
	<b>Victoria Intl (YYJ)</b>	<b>Vancouver Intl (YVR)</b>					<b>Latitude</b>
AC8080	Thu 15-Mar-2018 20:40 - 1	Thu 15-Mar-2018 21:07 - M	0	0hr27	DH4		Y
 Flight AC8080 is operated by Air Canada Express - Jazz. Please check in directly at the Air Canada Express - Jazz counter. Certain smaller carriers conduct airport operations through the ticketing counters of larger airlines.							

Operated by Air Canada Express - Jazz

### Passenger Information

<b>1: MS MICHELLE MUNGALL : Adult (18+), Ticket Number: 0142191588056</b>			
Frequent Flyer Pgm :	Personal Information	Meal Preference :	<b>None</b>
Payment Card :	XXXXXXXXXXXX Government Financial	Special Needs :	<b>None</b>
Seat Selection :	AC 8080 (YYJ-YVR) Personal Information		

### Purchase Summary

#### Fare Summary

Passenger Type	Adult
Departing Flight - Latitude	493.00
<u>Surcharges</u>	12.00
<b>Sub Total</b>	<b>505.00</b>

#### Taxes, Fees and Charges

Canada Airport Improvement Fee	15.00
Air Travellers Security Charge (ATSC)	7.12
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	26.36
<b>Total airfare and taxes (per passenger)</b>	<b>553.48</b>
Number Of Passengers	1
<b>Total</b>	<b>553.48</b>
<b>Grand Total - Canadian Dollar (CAD)</b>	<b>\$553.48</b>

### Payment Information

MasterCard Credit/Debit Card xxxx-xxxx-x  
 The following amount (tax inclusive) will appear on your credit card or debit card statement:

- Air Canada: \$553.48 (Air Transportation charges)

Ticket number 0142191588056

### Fare Rules

Departing Flight Victoria (YYJ) To Vancouver (YVR) - Latitude

- **Changes:**
  - Changes are permitted and a change fee does not apply.
  - Your total ticket price may increase if changes are made and the original fare you booked is no longer available, or if you call Air Canada Reservations, who may not have access to the original fare. Advance purchase may apply.
  - Lower Latitude fares may be available only at [aircanada.com](http://aircanada.com) for selected flights and dates. **Any changes not completed on aircanada.com may result in a higher Latitude fare than would otherwise be available.**
  - **Same-day standby** is permitted at no charge.
  - Flights can only be used in sequence from the place of departure specified on the itinerary.
- **Cancellations:**



EM19EXEDU5



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E128658

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Mungall, Michelle				<b>Employee ID</b> Personal Information		<b>Phone Number</b> (250) 387-5896	
<b>Client Organization</b> Energy, Mines and Petroleum Resources				<b>Job Title</b>		<b>Travel Group Code</b> 4	
<b>5. Date Completed</b> 2018/04/25		<b>6. Fiscal Year</b> 2018		<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>	
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Ministerial Duties				<b>Headquarters</b> Nelson	
<b>12. Mailing Address for Cheque</b> Energy and Mines - Minister's Office PO Box 9060 Stn Prov Govt victoria, BC V8W 9E2							
<b>16. Travel Dates</b> 2018 01/19	<b>17. Places Travelled</b>			<b>18. Personal Vehicle Use</b>	<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>	<b>22. Lodging Costs</b>
	<b>Destination</b> Castlegar	<b>Start</b> 0900	<b>End</b> 2330	<b>Km</b> 0.00		<b>Cost</b>	<b>Cost</b> 265.64
							<b>20. &amp; 21. Miscellaneous</b>
							<b>Cost</b> Describe
<b>TOTALS OF COLUMNS</b>				<b>36.</b> \$ 0.00	<b>37.</b> \$ 0.00	<b>38.</b> \$ 0.00	<b>39.</b> \$ 265.64
				<b>40.</b> \$ 0.00	<b>Claim Total</b> \$ 265.64		
<b>48. Client Code</b> 057 057 057 057	<b>49. Resp.</b> 27011	<b>50. Service Line</b> 26700	<b>51. STOB</b> 5754	<b>52. Project</b> 27MTCGA	<b>45. Supplier Code</b> Personal Information	<b>Amount</b> \$ 265.64	
<b>Less Travel Advance</b> 057							
				<b>AMOUNT DUE TO EMPLOYEE</b>			<b>54.</b> \$ 265.64
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				<b>Print Name</b>		<b>Date Signed</b>	
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				<b>Print Name</b>		<b>Date Signed</b>	
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.				<b>Print Name</b>		<b>Date Signed</b>	

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

D/J May 1/18



**Notes for Travel Voucher (Restricted Use) E128658 for Mungall, Michelle**

1 note(s) returned.

Created On	Author	Note
2018/04/25 12:11:53	Duncan, Kate (IDIR\KDUNCAN) Kate.Duncan@gov.bc.ca	01/19- Reservation was not cancelled. Minister was not in Van as thought. Hotel charged ministers pers Card for room she did not use

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Prepared for: MS MICHELLE MUNGALL

Personal Information

Account number

Personal Information

### Your new charges and credits (continued)

Trans date Post date Description  
Card number Government Financial Information

Personal Information

E128658

Spend Categories

Amount(\$)

Personal Information

Jan 19 Jan 22 FAIRMONT Security Concern OUTRICHMOND BC

Personal Information

Hotel, Personal Information

265.64

Personal Information

Personal Information

Personal Information

EM19EXEDJ15



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E128565

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Mungall, Michelle				<b>Employee ID</b> Personal Information		<b>Phone Number</b> (250) 387-5896	
<b>Client Organization</b> Energy, Mines and Petroleum Resources				<b>Job Title</b>		<b>Travel Group Code</b> 4	
<b>5. Date Completed</b> 2018/04/13		<b>6. Fiscal Year</b> 2018		<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>	
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Ministerial Duties				<b>Headquarters</b> Nelson	
<b>12. Mailing Address for Cheque</b> Energy and Mines - Minister's Office PO Box 9060 Stn Prov Govt victoria, BC V8W 9E2							
<b>16. Travel Dates</b> 2018 03/15	<b>17. Places Travelled</b>			<b>18. Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>
	<b>Destination</b> Victoria	<b>Start</b> 0730	<b>End</b> 2359	<b>Km</b>	<b>Cost</b> 0.00	6.30	<b>Cost</b> X Ref E128482, not prev. pd.
							<b>22. Lodging Costs</b>
							<b>Cost</b>
							<b>Describe</b>
<b>TOTALS OF COLUMNS</b>					<b>36.</b> \$ 0.00	<b>37.</b> \$ 6.30	<b>38.</b> \$ 0.00
					<b>39.</b> \$ 0.00	<b>40.</b> \$ 0.00	<b>Claim Total</b> \$ 6.30
<b>48. Client Code</b> 057 057 057 057	<b>49. Resp.</b> 27011	<b>50. Service Line</b> 26700		<b>51. STOB</b> 5702	<b>52. Project</b> 27MTCCA		<b>45. Supplier Code</b> Personal Information
					<b>MTVNC</b>		<b>Amount</b> \$ 6.30
<b>Less Travel Advance</b> 057							
					<b>AMOUNT DUE TO EMPLOYEE</b>		<b>54.</b> \$ 6.30
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.					<b>Print Name</b>		<b>Date Signed</b>
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					<b>Print Name</b>		<b>Date Signed</b>
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.					<b>Print Name</b>		<b>Date Signed</b>

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

D/J May 1/18



**Notes for Travel Voucher (Restricted Use) E128565 for Mungall, Michelle**

1 note(s) returned.

Created On	Author	Note
2018/04/13 14:37:45	Duncan, Kate (IDIR\KDUNCAN) Kate.Duncan@gov.bc.ca	03.15-xref E128482, minister pd for cab to event was not claimed on original submission

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BLUEBIRD CABS #80  
2612 QUADRA ST  
VICTORIA BC

Government Financial Information

CARD  
CARD TYPE VISA  
DATE 2018/03/15  
TIME 0847 09:06:10  
RECEIPT NUMBER  
H85068588-001-222-004-0

-----  
PURCHASE

AMOUNT \$6.30  
TIP  
TOTAL  
-----  
Personal Information

---  
Visa Credit

A00000 Personal Information

17A5B277C43A6C4B

0000000000-

APPROVED

AUTH# 083241 01-027

THANK YOU

NO SIGNATURE REQUIRED

MERCHANT COPY



## Control No.

E128564

<b>Name</b>	<b>Employee ID</b>	<b>Phone Number</b>
Mungall, Michelle	Personal	(250) 387-5896
<b>Client Organization</b>	Information	<b>Travel Group Code</b>
Energy, Mines and Petroleum Resources	<b>Job Title</b>	4

5. Date Completed 2018/04/13		6. Fiscal Year 2019		7. Special Cheque Issue			8. Cheque Stub Information																																																																																												
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## Notes for Travel Voucher (Restricted Use) E128564 for Mungall, Michelle

2 note(s) returned.

Created On	Author	Note
2018/04/13 14:14:50	Duncan, Kate (IDIRKDUNCAN) Kate.Duncan@gov.bc.ca	04.08-Fly AC to Victoria for house PD on personal Card. Drive from home to airport 42k. LDI 04.09-Rental car for trip from airport to DT Vic, gas to fill car pd person card. BLDI 04.10-BLDI 04.11- BLDI 04.12-BLDI Personal Information
2018/04/17 08:36:00	Duncan, Kate (IDIRKDUNCAN) Kate.Duncan@gov.bc.ca	

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Duncan, Kate EMPR:EX

E128564

**From:** Michelle Mungall  
**Sent:** Tuesday, March 27, 2018 4:06 PM  
**To:** Duncan, Kate EMPR:EX  
**Subject:** Fwd: Air Canada - MS MICHELLE MUNGALL - 08-Apr/YCG-YYJ (booking ref  
Itinerary-Receipt

Personal Information

Government  
Financial  
Information

Personal Information

Begin forwarded message:

**From:** "Air Canada" <[confirmation@aircanada.ca](mailto:confirmation@aircanada.ca)>

**Date:** March 27, 2018 at 4:03:28 PM PDT

**To:**

Personal Information

**Subject:** Air Canada - MS MICHELLE MUNGALL - 08-Apr/YCG-YYJ (booking ref

Government Financial  
Information

**Itinerary-Receipt**

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*

AIR CANADA 

## Itinerary-Receipt

**Your booking is confirmed.** Please print/retain this page for your financial records (for taxation, expense claim or credit card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to  
check in at any Air  
Canada check in  
kiosk.



Booking Date: **Mar 27, 2018** Passengers **MS MICHELLE MUNGALL**



**Purchase a travel option** Relax in Air Canada's Maple Leaf lounges.

### Booking Information

#### Booking Reference

Government Financial  
Information

**Electronic Ticketing confirmed. This is your official  
itinerary/receipt.**

**Main Contact**  
MICHELLE MUNGALL

Personal Information

#### Online Services

**Select Seats** get more seating options for my flight.

**Manage My Booking** (change, cancel, upgrade).

**Alert me** of flight status changes directly to my mobile phone or email.

**Flight Arrivals & Departures** check online if my flight is on time.

**Check-in** online and print my boarding pass.

### Customer Care




**Air Canada**  
1-888-247-2262\*

**Flight Arrivals and  
Departures**  
1-888-422-7533

\*For use from phones in  
Canada, the continental USA,  
Hawaii and Alaska.

\* [Can my booking be changed online?](#)

### Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type
 AC8249	<b>Castlegar (YCG)</b> Sun 08-Apr 2018 13:20 - 1	<b>Vancouver Intl (YVR)</b> Sun 08-Apr 2018 14:33 - M	0	1hr13	DH3	<u>Flex</u> W
 Flight AC8249 is operated by Air Canada Express - Jazz. Please check in directly at the Air Canada Express - Jazz counter. Certain smaller carriers conduct airport operations through the ticketing counters of larger airlines.						
 AC8071	<b>Vancouver Intl (YVR)</b> Sun 08-Apr 2018 15:05 - M	<b>Victoria Intl (YYJ)</b> Sun 08-Apr 2018 15:35	0	0hr30	DH4	<u>Flex</u> W

Operated by <sup>1</sup> Air Canada Express - Jazz

## Passenger Information

**1: MS MICHELLE MUNGALL : Adult (18+), Ticket Number: 0142192425560**

Frequent Flyer Pgm :	Personal Information	Meal Preference :	<b>None</b>
Payment Card :	XXXXXXXXXXXX	Special Needs :	<b>None</b>
Seat Selection :	AC 8249 (YCG-YVR)		
	AC 8071 (YVR-YYJ)		

## Purchase Summary

### Fare Summary

Passenger Type	<b>Adult</b>
Departing Flight - <u>Flex</u>	<b>333.00</b>
<u>Surcharges</u>	12.00
<b>Sub Total</b>	<b>345.00</b>

### Taxes, Fees and Charges

<u>Canada Airport Improvement Fee</u>	7.00
<u>Air Travellers Security Charge (ATSC)</u>	7.12
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	17.96
Total airfare and taxes (per passenger)	<b>377.08</b>
Number Of Passengers	1
<b>Total</b>	<b>377.08</b>

**Grand Total - Canadian Dollar (CAD) \$377.08**

## Payment Information

**Visa Credit/Debit Card xxxx-xxxx-xxx** <sup>Government Financial</sup> Amount paid **\$377.08**  
The following amount (tax inclusive) will appear on your credit card or debit card statement:

- Air Canada: \$377.08 (Air Transportation charges)

Ticket number 0142192425560

## Fare Rules

**Departing Flight** Castlegar (YCG) To Victoria (YYJ) - **Flex**

- **Changes:**
  - Prior to day of departure - The **Change fee** per direction, per passenger, is **\$25 CAD** for changes made outside 60 days of departure and **\$50 CAD** for changes made within 60 days of departure, plus applicable taxes and any fare difference. Changes can be made up to 2 hours before departure.
  - **Airport same-day changes** (subject to availability) are permitted at a flat fee of \$75 CAD per





Rental Agreement # Government  
Financial  
Information  
Invoice # 15025635224

## Renter Information

### Renter Name

MICHELLE MUNGALL

### Renter Address

Personal Information

CAN

### Contract

PROVINCIAL GOVERNMENT OF BC

### Rental Credits

Personal Information

## Vehicle Information

4DR SEDAN

License #: 463BWN

State/Province: BC

### Vehicle Class Driven

Compact 2 or 4-Door/Automatic/Air

### Vehicle Class Charged

Compact 2 or 4-Door/Automatic/Air

### Odometer Mileage/Kilometers

Starting: 24,054 Ending: 24,095

Total: 41

## Trip Information

### Pickup

☐ Sun, Apr 08 2018 ☒ 4:19 P.M.

VICTORIA ARPT (YYJ) ✈

1640 ELECTRA BLVD SUITE 134

VICTORIA, BC V8L5V4

CAN

### Return

☐ Mon, Apr 09 2018 ☒ 8:58 A.M.

VICTORIA DWTN DOUGLAS ST

767 DOUGLAS STREET

VICTORIA, BC V8W2B4

CAN

## Rental Charges

Rental Rate	Free Distance	Included
	Time & Distance 1 Day at 31.95 CAD / Day	31.95 CAD
Taxes and Fees	Concession Recoup Fee 13.44pct	Included
	Veh Lic Fee Recovery 1.50/day	Included
	Provincial Sales Tax (7.00%)	2.24 CAD
	Prov Vehicle Rental Tax \$1.50/day (1.50 CAD / Day)	1.50 CAD
	Goods And Services Tax (5.00%)	1.67 CAD

**Total** **37.36 CAD**

(Subject to audit)

Amount charged on Apr 09 2018 to VISA

Government  
Financial  
Information

**Amount Due**

**37.36 CAD**

**0.00 CAD**

Thank you for renting with  
National Car Rental

**We appreciate your business!**

This email was automatically generated  
from an unattended mailbox, so please do  
not reply to this e-mail.

If you have any questions about your  
rental, please view our Frequently Asked  
Questions or send us a secured message  
by visiting our [Support Center](#)

James Bay  
308 Menzies St.  
Victoria, BC  
CANADA

INVOICE: 9198758  
TYPE: PURCHASE  
ACCT: VISA      Governmen  
CARD NUMBER: \*\*\*\*\*t Financial  
DATE: 04/09/2018      Information  
TIME: 08:51:40  
REF #: 66264424 0014500030 C  
AUTH #: 044761  
Visa Credit  
AID: 800000      Personal  
008000000      Information  
F000  
VERIFIED BY PIN

01 APPROVED - THANK YOU 027  
IMPORTANT - RETAIN THIS COPY FOR YOUR  
RECORDS

Pump # : 2-REG  
Vol : 5.155L  
Price/L : \$1.459  
Total : \$7.52

Fuel Includes:  
GST(5.000%): \$0.36  
Tax Total: \$0.36  
HST # R103394206

Pump # : 2-REG  
Vol : 5.155L  
Price/L : ~~\$1.459~~  
Total : ~~\$7.52~~

Fuel Includes:  
GST(5.000%): \$0.36  
Tax Total: \$0.36  
HST # R103394206

EM19EXEDIJ 5



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E128625

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Mungall, Michelle				<b>Employee ID</b> Personal Information Job Title		<b>Phone Number</b> (250) 387-5896	
<b>Client Organization</b> Energy, Mines and Petroleum Resources						<b>Travel Group Code</b> 4	
<b>5. Date Completed</b> 2018/04/20		<b>6. Fiscal Year</b> 2019		<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>	
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Ministerial Duties				<b>Headquarters</b> Nelson	
<b>12. Mailing Address for Cheque</b> Energy and Mines - Minister's Office PO Box 9060 Stn Prov Govt victoria, BC V8W 9E2							
<b>16. Travel Dates</b>	<b>17. Places Travelled</b>			<b>18. 0.54 Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>
	<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>	<b>Costs</b>	<b>Cost</b>
2018							
04/13	Victoria	0900	2300		0.00	58.40	N/C
04/15	Victoria	1800	2300		0.00		N/C
04/16	Victoria	0900	2300		0.00		61.00
04/17	Victoria	0900	2300		0.00		61.00
04/18	Victoria	0900	2300		0.00		61.00
04/19	Victoria	0900	2300		0.00	449.58	61.00
04/20	Vic-Castlegar (AC)	0900	2300	42	22.68	400.80	34.00
04/23	Cast-Victoria (AC)	1200	1800	42	22.68	343.00	48.50
22						391.78 per AC invoice	27.00 confirmed, per notes
<b>TOTALS OF COLUMNS</b>				<b>36.</b>	<b>37.</b>	<b>38.</b>	<b>39.</b>
				84 kms	\$ 45.36	899.76 \$ 802.20	\$ 0.00
						319.50 \$ 326.50	40. \$ 81.95
							<b>Claim Total</b> \$ 1256.01
<b>48. Client Code</b>	<b>49. Resp.</b>	<b>50. Service Line</b>	<b>51. STOB</b>	<b>52. Project</b>	<b>45. Supplier Code</b>	<b>Amount</b>	
057	27011	26700	5750	27MTCCA	Personal Information	319.50	\$ 524.65
057	27011	26700	5712	27MTCCA	Personal Information	783.56	\$ 686.00
057	27011	26700	5702	27MTCCA	Personal Information	243.51	\$ 45.36
<b>Less Travel Advance</b>							
057							
<b>AMOUNT DUE TO EMPLOYEE</b>							<b>54.</b>
							1346.57 \$ 4256.01
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				<b>Print Name</b>		<b>Date Signed</b>	
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				<b>Print Name</b>		<b>Date Signed</b>	
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.				<b>Print Name</b>		<b>Date Signed</b>	

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

cont'd from E128564

D/J April 30/18



**Notes for Travel Voucher (Restricted Use) E128625 for Mungall, Michelle**

2 note(s) returned.

Created On	Author	Note
2018/04/23 16:07:43	Duncan, Kate (IDIR\KDUNCAN) Kate.Duncan@gov.bc.ca	04.13-in VIC paid for taxi with pers card 04.15 VIC- paid for car rental and fuel with personal card 04.16VIC BLDI 04.17 Vic BLDI 04.18 Vic BLDI 04.19 Vic BLDI 04.20 Castlegar, Flight pd by personal card, 42 km airport to home 04.23 Victoria flight pd by personal card LDI 04.20-pd for cab with personal card. BI
2018/04/23 16:14:06	Duncan, Kate (IDIR\KDUNCAN) Kate.Duncan@gov.bc.ca	

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**Rental Agreement #** Government  
Financial Information  
**Invoice #** 15025666128

## Renter Information

### Renter Name

MICHELLE MUNGALL

### Renter Address

Personal Information

CAN

### Contract

PROVINCIAL GOVERNMENT OF BC

### Rental Credits

Personal Information

## Vehicle Information

4DR SEDAN

License #: 630TTF

State/Province: BC

### Vehicle Class Driven

Compact 2 or 4-Door/Automatic/Air

### Vehicle Class Charged

Compact 2 or 4-Door/Automatic/Air

### Odometer Mileage/Kilometers

Starting: 21,953    Ending: 22,006

Total: 53

## Trip Information

### Pickup

☐ Fri, Apr 13 2018 ☒ 6:09 P.M.

### Start Charges

☐ Fri, Apr 13 2018 ☒ 6:21 P.M.

VICTORIA ARPT (YYJ)

1640 ELECTRA BLVD SUITE 134

VICTORIA, BC V8L5V4

CAN

### Return

☐ Sun, Apr 15 2018 ☒ 5:20 P.M.

VICTORIA DWTN DOUGLAS ST

767 DOUGLAS STREET

VICTORIA, BC V8W2B4

CAN

## Rental Charges

Rental Rate	Time & Distance 2 Day at 31.95 CAD / Day	63.90 CAD
	Free Distance	Included
Taxes and Fees	Prov Vehicle Rental Tax \$1.50/day (1.50 CAD / Day)	3.00 CAD
	Provincial Sales Tax (7.00%)	4.47 CAD
	Goods And Services Tax (5.00%)	3.35 CAD
	Veh Lic Fee Recovery 1.50/day	Included
	Concession Recoup Fee 13.44pct	Included

### Total

**74.72 CAD**

(Subject to audit)

Amount charged on Apr 15 2018 to VISA

Government  
Financial  
Information

### Amount Due

**0.00 CAD**

**Thank you for renting with  
National Car Rental**

**We appreciate your business!**

This email was automatically generated  
from an unattended mailbox, so please do  
not reply to this e-mail.

If you have any questions about your  
rental, please view our [Frequently Asked  
Questions](#) or send us a secured message  
by visiting our [Support Center](#)

BLUEBIRD CABS #9  
2612 QUADRA ST  
VICTORIA BC

CARD \*\*\*\*\*  
CARD TYPE VISA  
DATE 2018/04/13  
TIME 3296 09:13:27  
RECEIPT NUMBER  
C85069235-001-244-004-0

PURCHASE  
AMOUNT  
TIP  
TOTAL

Personal Information

\$58.40

Visa Credit  
A0000000  
5BBBCF4ADD4EB59F9  
0280008000-E800  
08D9CF7F3DFE3D45  
0280008000-F800

APPROVED

AUTH# 098361 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

PHONE 250.382.2222

James Bay  
388 Menzies St.  
Victoria, BC  
CANADA

INVOICE: 9199597  
TYPE: PURCHASE  
ACCT: VISA  
CARD NUMBER: \*\*\*\*\*  
DATE: 04/15/2018  
TIME: 17:07:39  
REF #: 66264425 0014570210 C  
AUTH #: 021411  
Visa Credit  
RID: A0000000  
0000000000  
F800  
VERIFIED BY PIN

BT APPROVED - THANK YOU 027  
IMPORTANT - RETAIN THIS COPY FOR YOUR  
RECORDS

Pump # : 3-REG  
Vol : 4.957L  
Price/L : \$1.459  
Total : \$7.22

Fuel Includes:  
GST(5.000%): \$0.34  
Tax Total: \$0.34  
HST # R103394206

Pump # : 3-REG  
Vol : 4.957L  
Price/L : \$1.459  
Total : \$7.23

Fuel Includes:  
GST(5.000%): \$0.34  
Tax Total: \$0.34  
HST # R103394206



## Duncan, Kate EMPR:EX

**From:** Michelle Mungall Personal Information  
**Sent:** Friday, April 13, 2018 5:38 PM  
**To:** Duncan, Kate EMPR:EX  
**Subject:** Fwd: Air Canada - MS MICHELLE MUNGALL - 20-Apr/YYJ-YCG (booking ref  
Itinerary-Receipt Government Financial Information

Personal Information

Begin forwarded message:

**From:** "Air Canada" <[confirmation@aircanada.ca](mailto:confirmation@aircanada.ca)>  
**Date:** April 13, 2018 at 5:36:50 PM PDT  
**To:** Personal Information  
**Subject:** Air Canada - MS MICHELLE MUNGALL - 20-Apr/YYJ-YCG (booking ref  
- Itinerary-Receipt Government Financial Information

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*



## Itinerary-Receipt

**Your booking is confirmed.** Please print/retain this page for your financial records (for taxation, expense claim or credit card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



Booking Date: **Apr 13, 2018** Passengers: **MS MICHELLE MUNGALL**



**Purchase a travel option** Relax in Air Canada's Maple Leaf lounges.

### Booking Information

#### Booking Reference

Government Financial Information

**Electronic Ticketing confirmed. This is your official itinerary/receipt.**

#### Main Contact

MICHELLE MUNGALL

Personal Information

#### Online Services

**Select Seats** get more seating options for my flight.

**Manage My Booking** (change, cancel, upgrade).

**Alert me** of flight status changes directly to my mobile phone or email.

**Flight Arrivals & Departures** check online if my flight is on time.

**Check-in** online and print my boarding pass.

#### Customer Care

##### Air Canada

1-888-247-2262\*







##### Flight Arrivals and Departures

1-888-422-7533

\*For use from phones in Canada, the continental USA, Hawaii and Alaska.

\* Can my booking be changed online?

### Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type
 AC8060	<b>Victoria</b> Victoria Intl. (YYJ), BC Fri 20-Apr 2018 10:00 - 1	<b>Vancouver</b> Vancouver Intl. (YVR), BC Fri 20-Apr 2018 10:27 - M	0	0hr27	DH4	<u>Flex</u> Q
	Flight AC8060 is operated by Air Canada Express - Jazz. Please check in directly at the Air Canada Express - Jazz counter. Certain smaller carriers conduct airport operations through the ticketing counters of larger airlines.					
 AC8248	<b>Vancouver</b> Vancouver Intl. (YVR), BC Fri 20-Apr 2018 11:45 - M	<b>Castlegar</b> Castlegar (YCG), BC Fri 20-Apr 2018 12:57	0	1hr12	DH3	<u>Flex</u> Q
 AC8249	<b>Castlegar</b> Castlegar (YCG), BC Sun 22-Apr 2018 13:20 - 1	<b>Vancouver</b> Vancouver Intl. (YVR), BC Sun 22-Apr 2018 14:33 - M	0	1hr13	DH3	<u>Flex</u> Q
	Flight AC8249 is operated by Air Canada Express - Jazz. Please check in directly at the Air Canada Express - Jazz counter. Certain smaller carriers conduct airport operations through the ticketing counters of larger airlines.					
 AC8071	<b>Vancouver</b> Vancouver Intl. (YVR), BC Sun 22-Apr 2018 15:05 - M	<b>Victoria</b> Victoria Intl. (YYJ), BC Sun 22-Apr 2018 15:35	0	0hr30	DH4	<u>Flex</u> Q

Operated by <sup>1</sup> Air Canada Express - Jazz**Passenger Information**

1: MS MICHELLE MUNGALL : Adult (18+), Ticket Number: 0142193270572

Frequent Flyer Pgm :	Personal Information	Meal Preference :	None
Payment Card :	XXXXXXXXXXXX	Special Needs :	None
Seat Selection :	AC 8060 (YYJ-YVR)		
	AC 8248 (YVR-YCG)		
	AC 8249 (YCG-YVR)		
	AC 8071 (YVR-YYJ)		

**Purchase Summary****Fare Summary**

Passenger Type	Adult
Departing Flight - <u>Flex</u>	343.00
Returning Flight - <u>Flex</u>	343.00
<u>Surcharges</u>	24.00
<b>Sub Total</b>	<b>710.00</b>

**Taxes, Fees and Charges**

<u>Canada Airport Improvement Fee</u>	22.00
<u>Air Travellers Security Charge (ATSC)</u>	14.25
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	37.31
Total airfare and taxes (per passenger)	<b>783.56</b>
Number Of Passengers	1
Total	<b>783.56</b>

**Grand Total - Canadian Dollar (CAD) \$783.56**



**Payment Information**

Government Financial Information  
**Visa Credit/Debit Card xxxx-xxxx-xx** Amount paid: **\$783.56**  
 The following amount (tax inclusive) will appear on your credit card or debit card statement:

- Air Canada: \$783.56 (Air Transportation charges)

Ticket number 0142193270572

**Fare Rules****Departing Flight** Victoria (YYJ) To Castlegar (YCG) - **Flex**

- **Changes:**
  - Prior to day of departure - The **Change fee** per direction, per passenger, is **\$25 CAD** for changes made outside 60 days of departure and **\$50 CAD** for changes made within 60 days of departure, plus applicable taxes and any fare difference. Changes can be made up to 2 hours before departure.
  - **Airport same-day changes** (subject to availability) are permitted at a flat fee of \$75 CAD per direction, per passenger. Same-day flights only.
  - **Same-day standby** is available on flights between Toronto and Montreal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
  - Flights can only be used in sequence from the place of departure specified on the itinerary.
- **Cancellations:**
  - Tickets are **non-refundable** and **non-transferable**.
  - **Cancellations** can be made up to 45 minutes prior to departure.
  - Provided the original booking is cancelled prior to the original flight departure, the value of unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to a change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
  - Customers who **no-show** their flight will forfeit the fare paid.
- **Complimentary advance standard seat selection** on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Earn 100% Air Canada Status Miles for Air Canada-operated flights.
- Read complete fare rules applicable to this fare.

**Returning Flight** Castlegar (YCG) To Victoria (YYJ) - **Flex**

- **Changes:**
  - Prior to day of departure - The **Change fee** per direction, per passenger, is **\$25 CAD** for changes made outside 60 days of departure and **\$50 CAD** for changes made within 60 days of departure, plus applicable taxes and any fare difference. Changes can be made up to 2 hours before departure.
  - **Airport same-day changes** (subject to availability) are permitted at a flat fee of \$75 CAD per direction, per passenger. Same-day flights only.
  - **Same-day standby** is available on flights between Toronto and Montreal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
  - Flights can only be used in sequence from the place of departure specified on the itinerary.
- **Cancellations:**
  - Tickets are **non-refundable** and **non-transferable**.
  - **Cancellations** can be made up to 45 minutes prior to departure.
  - Provided the original booking is cancelled prior to the original flight departure, the value of unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to a change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the



BLUEBIRD CABS #87  
2612 QUADRA ST  
VICTORIA BC

CARD \*\*\*\*\*  
CARD TYPE VISA  
DATE 2018/04/20  
TIME 3053 09:20:27  
RECEIPT NUMBER  
H85069000-001-253-002-0

Government  
Financial  
Information

PURCHASE  
AMOUNT  
TIP  
TOTAL

-----  
\$57.00

Personal Information

Visa Credit  
A000000000  
5873628093E1576E  
00000000000-

Personal  
Information

APPROVED

AUTH# 008321 01-027  
THANK YOU

NO SIGNATURE REQUIRED

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

PHONE.250.382.2222



## Control No.

E128684

<b>Name</b>	<b>Employee ID</b>	<b>Phone Number</b>
Mungall, Michelle	Personal	(250) 387-5896
<b>Client Organization</b>	<b>Information</b>	<b>Travel Group Code</b>
Energy, Mines and Petroleum Resources		4

**12. Mailing Address for Cheque**  
Energy and Mines - Minister's Office PO Box 9060 Stn Prov Govt victoria, BC V8W 9E2

|| x Ref E128625  
not prev pd

48.	49.	50.	51.	52.	45.	
Client Code	Resp.	Service Line	STOB	Project	Supplier Code	Amount
057	27011	26700	5750	27MTCCA		271.00 \$ 280.98
<del>057</del>	<del>27011</del>	<del>26700</del>	<del>6501</del>	<del>27MTCCA</del>	Personal Information	<del>\$ 6.20</del>
057	27011	26700	5702	27MTCCA		128.26 \$ 112.08
057				MTVNC		

AMOUNT DUE TO EMPLOYEE	\$ 399.26
------------------------	-----------

57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed
---	------------	-------------

## Notes for Travel Voucher (Restricted Use) E128684 for Mungall, Michelle

1 note(s) returned.

Created On	Author	Note
2018/05/01 15:18:03	Duncan, Kate (IDIRKDUNCAN) Kate.Duncan@gov.bc.ca	04.20-pd personal card for dry cleaning 04.23-Victoria BLDI 04.24-Victoria BLDI taxi 04.25-Victoria BLDI 04.26-Victoria BLDI 04.27-Victoria LI 04.29- return rental car pd on personal card

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ALDO'S CLEANERS/NELSON  
621 VERNON STREET  
NELSON, BC V1L 4E9

Merchant ID: 000000004481870  
Term ID: 07427821  
11425420015

## Purchase

Visa Credit

XXXXX Government  
Financial

AID: A00000000 Personal  
Information

Entry Method: Waved

Batch#: 000830

04/20/18

15:42:44

Ref#: 000050499427

Inv #: 004366 Appr Code: 075531

Total:

\$

Q Q R

Customer Copy

NAME	mungal	30196
ADDRESS/PHONE	Personal Information	RACK
TROUSERS		
SUITS 2pc 3pc		
SHIRTS		
OVERCOATS <input type="checkbox"/> RAINCOATS <input type="checkbox"/>		
SWEATERS		
DRESSES		
BLOUSES		
SKIRTS		
JACKETS		
DATE	PCS.	TOTAL
Apr 3-18	1	
AFTER	MON TUE WED THU (FRI) SAT	

BLUEBIRD CABS #102  
2612 QUADRA ST  
VICTORIA BC

CARD \*\*\*\*\* Government Financial  
Information  
CARD TYPE VISA  
DATE 2018/04/24  
TIME 3532 09:49:20  
RECEIPT NUMBER  
H85068558-001-042-025-0

PURCHASE  
AMOUNT  
TIP  
TOTAL

Personal Information

Visa Credit  
A00000000 Personal  
Information  
3E9667E86959DD86  
00000000000-

APPROVED

AUTH# 076181

01-027

THANK YOU

NO SIGNATURE REQUIRED

CARDHOLDER COPY



Government  
Rental Agreement # Financial Information  
Invoice # 15025738638

## Renter Information

### Renter Name

MICHELLE MUNGALL

### Renter Address

Personal Information

CAN

### Contract

PROVINCIAL GOVERNMENT OF BC

### Rental Credits

Personal Information

## Vehicle Information

### ACCENT

License #: 745RTT

State/Province: BC

### Vehicle Class Driven

Compact 2 or 4-Door/Automatic/Air

### Vehicle Class Charged

Compact 2 or 4-Door/Automatic/Air

### Odometer Mileage/Kilometers

Starting: 31,878 Ending: 31,950

Total: 72

## Trip Information

### Pickup

Thu, Apr 26 2018 6:24 P.M.

VICTORIA DWTN DOUGLAS ST

767 DOUGLAS STREET

VICTORIA, BC V8W2B4

CAN

### Return

Sun, Apr 29 2018 4:09 P.M.

VICTORIA DWTN DOUGLAS ST

767 DOUGLAS STREET

VICTORIA, BC V8W2B4

CAN

## Rental Charges

Rental Rate	Free Distance	Included
	Time & Distance 3 Day at 31.95 CAD / Day	95.85 CAD
Taxes and Fees	Goods And Services Tax (5.00%)	5.02 CAD
	Provincial Sales Tax (7.00%)	6.71 CAD
	Veh Lic Fee Recovery 1.50/day	Included
	Prov Vehicle Rental Tax \$1.50/day (1.50 CAD / Day)	4.50 CAD

**Total 112.08 CAD**

(Subject to audit)

Amount charged on Apr 30 2018 to VISA

**Amount Due**

Government  
Financial  
Information

112.08 CAD  
0.00 CAD

Thank you for renting with  
National Car Rental

We appreciate your business!

This email was automatically generated  
from an unattended mailbox, so please do  
not reply to this e-mail.

If you have any questions about your  
rental, please view our Frequently Asked  
Questions or send us a secured message  
by visiting our [Support Center](#)



EM19EXEDII9



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E128747

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Mungall, Michelle				<b>Employee ID</b> Personal Information Job Title		<b>Phone Number</b> (250) 387-5896	
<b>Client Organization</b> Energy, Mines and Petroleum Resources						<b>Travel Group Code</b> 4	
<b>5. Date Completed</b> 2018/05/11		<b>6. Fiscal Year</b> 2019		<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>	
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Ministerial Business				<b>Headquarters</b> Nelson	
<b>12. Mailing Address for Cheque</b> Energy and Mines - Minister's Office PO Box 9060 Stn Prov Govt victoria, BC V8W 9E2							
<b>16. Travel Dates</b>	<b>17. Places Travelled</b>			<b>18. 0.54 Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>
	<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>	<b>Cost</b>	<b>Lodging Costs</b>
2018							
04/29	Vancouver (HJ)	0900	2300		0.00	7.90	280.82
04/30	Vancouver	0900	2300		0.00		280.82
05/01	Vancouver	0900	2300		0.00	7.00	339.58
05/02	Vancouver	0900	2300		0.00		339.58
05/03	Vancouver	0900	2300		0.00		339.58
05/04	Van-Castlegar (AC)	0900	1700	42	*22.68	33.70	
<b>TOTALS OF COLUMNS</b>				<b>36. 42 kms</b>	<b>\$ 22.68</b>	<b>37. \$ 48.60</b>	<b>38. \$ 280.00</b>
							<b>39. \$ 1580.38</b>
							<b>40. \$ 124.15</b>
							<b>Claim Total \$ 2055.81</b>
<b>48. Client Code</b>	<b>49. Resp.</b>	<b>50. Service Line</b>	<b>51. STOB</b>	<b>52. Project</b>	<b>45. Supplier Code</b>	<b>Amount</b>	
057	27011	26700	5750	2700000	Personal Information	<del>36.00 \$ 280.00</del>	
057	27011	26700	5702	*2700000		<del>146.83 \$ 495.43</del>	
057	27011	26700	5751	2700000		<del>1872.98 \$ 1580.38</del>	
<b>Less Travel Advance</b>							
057							
<b>AMOUNT DUE TO EMPLOYEE</b>							<b>54. \$ 2055.81</b>
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				<b>Print Name</b>		<b>Date Signed</b>	
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				<b>Print Name</b>		<b>Date Signed</b>	
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.				<b>Print Name</b>		<b>Date Signed</b>	

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

D/J May 23/18



**Notes for Travel Voucher (Restricted Use) E128747 for Mungall, Michelle**

2 note(s) returned.

Created On	Author	Note
2018/05/11 15:27:02	Duncan, Kate (IDIR\KDUNCAN) Kate.Duncan@gov.bc.ca	Travel to Vancouver for meetings and tours 04.29-Fly HJ Vic to Van (on PCard) Accom \$280.82 pd on personal card DI 04.30-Van Accom \$280.82 on personal card, BLDI 05.01- Van Accom 339.58 on personal card, BLDI 05.02- Van accom 339.58, Drycleaning all on personal card, BLDI 05.03- Van Accom 339.58 on personal card, BLDI 05.04- fly to castlegar on AC( Pd on Pcard) 42km
2018/05/16 10:09:55	Duncan, Kate (IDIR\KDUNCAN) Kate.Duncan@gov.bc.ca	04.29 Fuel for car rental xref E128684 paid on personal card 05.01 Taxi to BC Hydro pd personal card 05.04 Taxi to airport pd personal card

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Room : 0604  
 Folio # : Government  
 Invoice # : Financial Information  
 Cashier # : 10019  
 Page # : 1 of 2

Vancouver, BC Security Concern  
 Security Concern

G.S.T. / H.S.T. Registration # Business Information

Ms Michelle Mungall  
 Personal Information

Arrival : 04-29-18  
 Departure : 05-04-18  
 Security Concern

Canada

Date	Description	Additional Information	Charges	Credits
04-29-18	Room Charge - Provincial Govt		239.00	
04-29-18	Destination Marketing Fee		3.09	
04-29-18	Hotel Room Tax		26.63	
04-29-18	Room GST		12.10	
				280.82
04-30-18	Room Charge - Provincial Govt		239.00	
04-30-18	Destination Marketing Fee		3.09	
04-30-18	Hotel Room Tax		26.63	
04-30-18	Room GST		12.10	
				280.82
05-01-18	Room Charge - Provincial Govt		289.00	
05-01-18	Destination Marketing Fee		3.74	
05-01-18	Hotel Room Tax		32.20	
05-01-18	Room GST		14.64	
				339.58
05-02-18	Room Charge - Provincial Govt		289.00	
05-02-18	Destination Marketing Fee		3.74	
05-02-18	Hotel Room Tax		32.20	
05-02-18	Room GST		14.64	
				339.58
05-03-18	Room Charge - Provincial Govt		289.00	
05-03-18	Destination Marketing Fee		3.74	
05-03-18	Hotel Room Tax		32.20	
05-03-18	Room GST		14.64	
				339.58
05-04-18	Visa	XXXXXX; Government Financial Information		
			XX/XX	Personal Information

Total

Personal Information

Balance Due

0.00

**GST Summary**

Room : 68.12  
 F&B :  
 Other :  
 Total :  
 Personal Information

**HST Summary**

Room : 0.00  
 F&B : 0.00  
 Other : 0.00  
 Total : 0.00

F  
v  
U

# JAMES QUALITY CLEANER

Unit# 6 & 9, 435 Simcoe st  
Victoria, B.C. V8V4T4

250-37514

MUNGALL, MICHELLE

Personal Information

DUE : Wed 5/2/2018 04:00 PM

Emp.: AA

Drop: 04/30 03:17 PM

Personal Information

D 197760

Garment	Pcs.	Total -
Blazer/Jacket( Bla off )	5	64.25
		0.00
Sleeveless Dress( red Bla blu )	4	66.00
		0.00

9 Pcs.

Total: \$130.25  
Less Coupon: \$26.05  
Env. Fee: \$0.25  
Tax: \$6.51

HANG/

Gr. Total: ~~\$110.96~~

LegDelivery



James Bay  
308 Menzies St.  
Victoria, BC  
CANADA

INVOICE: 9201354  
TYPE: PURCHASE  
ACCT: VISA  
CARD NUMBER: \*\*\*\*\*nt  
DATE: 04/29/2018  
TIME: 15:58:30  
REF #: 66264425 0014690110 C  
AUTH #: 049641  
Visa Credit  
AID: A0000000  
0000000000  
F900  
VERIFIED BY PIN

01 APPROVED - THANK YOU 027  
IMPORTANT - RETAIN THIS COPY FOR YOUR  
RECORDS

Pump # : 3-REG  
Vol : 8.626L  
Price/L : \$1.529  
Total : \$13.19

Fuel Includes:  
GST(5.000%): \$0.63  
Tax Total: \$0.63  
HST # R103394206

Pump # : 3-REG  
Vol : 8.626L  
Price/L : \$1.529  
Total : \$13.19

Fuel Includes:  
GST(5.000%): \$0.63  
Tax Total: \$0.63  
HST # R103394206

VANCOUVER TAXI  
790 CLARK DR  
VANCOUVER BC

CARD \*\*\*\*\*nt  
CARD TYPE VISA  
DATE 2018/04/29  
TIME 3437 17:14:24  
CLERK ID 4444  
INVOICE # 98270  
RECEIPT NUMBER  
H85024499-001-256-002-0

PURCHASE  
AMOUNT \$7.00  
TIP  
TOTAL

Visa Credit  
A0000000  
EFE0C748ACA1BE75  
0000000000-

APPROVED  
AUTH# 026811 01-027  
THANK YOU

NO SIGNATURE REQUIRED  
CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

YELLOW CAB #68  
1441 CLARK DR  
VANCOUVER BC

Government Financial Information  
CARD  
CARD TYPE VISA  
DATE 2018/05/04  
TIME 5129 14:32:31  
CLERK ID 1  
RECEIPT NUMBER  
H85004110-001-001-7110

PURCHASE  
TOTAL

\$33.70

Visa Credit  
A0000000  
8BCF9C71E9D68BA0  
0000000000-

APPROVED  
AUTH# 069311 01-027  
THANK YOU

NO SIGNATURE REQUIRED  
MERCHANT COPY



604 681-1111

RECEIVED FROM

DATE 21 May 18

Personal Information

FROM

TO

Personal Information

CAB NO. 008

DRIVER

AIRPORT SERVICE • 24 Hour Courier • Serving you since 1921  
AT A PAYPHONE? CALL: 1-800-898-TAXI(8294) NO COINS NEEDED

TTY LINE (hearing impaired) 604 258-4747

GST INCLUDED  
GST # R105762496

EM19EXEDIJ 10



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E128811

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Mungall, Michelle				<b>Employee ID</b> Personal Information Job Title		<b>Phone Number</b> (250) 387-5896	
<b>Client Organization</b> Energy, Mines and Petroleum Resources						<b>Travel Group Code</b> 4	
<b>5. Date Completed</b> 2018/05/23		<b>6. Fiscal Year</b> 2019		<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>	
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Ministerial Duties				<b>Headquarters</b> Nelson	
<b>12. Mailing Address for Cheque</b> Energy and Mines - Minister's Office PO Box 9060 Stn Prov Govt victoria, BC V8W 9E2							
<b>16. Travel Dates</b>	<b>17. Places Travelled</b>			<b>18. 0.54 Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>
	<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>		<b>Cost</b>
2018							
04/27	Victoria	0900	1500		0.00		<del>27.00</del>
05/06	Cast-Victoria (AC)	1400	1900	42	22.68	P/Card	36.00
05/07	Victoria	0900	2300		0.00		48.50
05/08	Victoria	0900	2300		0.00		48.50
05/09	Victoria	0900	2300		0.00		61.00
05/10	Victoria	0900	2300		0.00		61.00
05/11	Vic-Castlegar (AC)	1100	1800	42	22.68	P/Card	27.00
<b>TOTALS OF COLUMNS</b>				<b>36. 84 kms</b>	<b>\$ 45.36</b>	<b>37. \$ 59.20</b>	<b>38. 282.00 \$ 309.00</b>
							<b>39. \$ 0.00</b>
							<b>40. \$ 2.50</b>
							<b>Claim Total \$ 416.06</b>
<b>48. Client Code</b>	<b>49. Resp.</b>	<b>50. Service Line</b>	<b>51. STOB</b>	<b>52. Project</b>	<b>45. Supplier Code</b>	<b>Amount</b>	
057	27011	26700	5750	2700000MTCCA		282.00 \$ 379.70	
057	27011	26700	57042	2755MTVNC		107.06 \$ 45.36	
057							
057							
<b>Less Travel Advance</b>							
057							
<b>AMOUNT DUE TO EMPLOYEE</b>							<b>54. 389.06 \$ 446.06</b>
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				<b>Print Name</b>		<b>Date Signed</b>	
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				<b>Print Name</b>		<b>Date Signed</b>	
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.				<b>Print Name</b>		<b>Date Signed</b>	

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

\* \$27.00 Per Diem Pd: X Ref E128684

D/J May 25/18

## Notes for Travel Voucher (Restricted Use) E128811 for Mungall, Michelle

2 note(s) returned.

Created On	Author	Note
2018/05/23 15:55:25	Duncan, Kate (IDIRIKDUNCAN) Kate.Duncan@gov.bc.ca	04.27-pd for parking at lunch w/personal card 05.06-Fly AC castlegar to Vic pd on pcard, drive home to airport 42km DI 05.07-BDI 05.08-BDI 05.09-BLDI 05.10- BLDI 05.11-FLY AC Vic to Castlegar pd on pcard, drive home from airport 42km LI
2018/05/24 10:38:30	Duncan, Kate (IDIRIKDUNCAN) Kate.Duncan@gov.bc.ca	05.11-Taxi to airport, Personal Information pd by personal card

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3920

IS YOUR PARKING SPACE

800 Yates

▼ PARKING TIME EXPIRES AT ▼

27/04/

01:17pm



CITY OF  
VICTORIA

ENJOY DOWNTOWN

2018 Ticket 0148214  
AMOUNT CAD 042.50 CC  
GST Paid CAD 000.12  
27/04/2018 12:17pm

BLUEBIRD CABS #70

2612 QUADRA ST

VICTORIA BC

Government  
Financial  
Information

CARD \*\*\*\*\*  
CARD TYPE VISA  
DATE 2018/05/11  
TIME 0291 13:22:14  
RECEIPT NUMBER  
C85022234-001-245-008-0  
-----

PURCHASE

AMOUNT \$59.20

TIP Personal Information

TOTAL

Visa Credit

A00000000 Personal  
Information

90A9327D3481A63F

0080008000-E800

2D6FDADC852AFCE6

0080008000-F800

APPROVED

AUTH# 063931 01-027

THANK YOU

CARDHOLDER COPY

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PHONE.250.382.2222



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E128819

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<b>Name</b> Mungall, Michelle				<b>Employee ID</b> Personal Information Job Title		<b>Phone Number</b> (250) 387-5896	
<b>Client Organization</b> Energy, Mines and Petroleum Resources						<b>Travel Group Code</b> 4	
<b>5. Date Completed</b> 2018/05/24		<b>6. Fiscal Year</b> 2019		<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>	
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Ministerial Duties				<b>Headquarters</b> Nelson	
<b>12. Mailing Address for Cheque</b> Energy and Mines - Minister's Office PO Box 9060 Stn Prov Govt victoria, BC V8W 9E2							
<b>16. Travel Dates</b>	<b>17. Places Travelled</b>			<b>18. 0.54 Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>
	<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>	<b>Cost</b>	<b>Cost</b>
05/13	Cast - vancouver (AC)	1600	2300	42	22.68	PCard 35.00	36.00
05/14	Vanc - Victoria (HJ)	0800	2300		0.00	208.70	61.00
05/15	Victoria	0800	2300		0.00		61.00
05/16	Victoria	0800	2300		0.00		61.00
05/17	Victoria	0800	2300		0.00		61.00
05/18	Vict - Castlegar (AC)	1100	1800	42	22.68	PCard	48.50
							<b>22. Lodging Costs</b> Personal Information Pd by PCard
							<b>20. &amp; 21. Miscellaneous</b> Cost Describe
							127.78 Car Rental, 3 days
<b>TOTALS OF COLUMNS</b>				<b>36.</b> 84 km	<b>\$ 45.36</b>	<b>37.</b> \$ 243.70	<b>38.</b> \$ 328.50
						<b>40.</b> \$ 127.78	<b>Claim Total</b> \$ 745.34 Personal Information
<b>48. Client Code</b>	<b>49. Resp.</b>	<b>50. Service Line</b>	<b>51. STOB</b>	<b>52. Project</b>	<b>45. Supplier Code</b> Personal Information	<b>Amount</b> Personal Information	
057	27011	26700	5750	2700000		292.50 \$	
057	27011	26700	5702	27MTVNC		192.84	
057	27011	26700	5712	27MTVNC		189.00	
057	27011	26700	5702	2700000		71.00	
<b>Less Travel Advance</b>							
057							
				<b>AMOUNT DUE TO EMPLOYEE</b>		<b>54.</b> 745.34 Personal Information	
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				<b>Print Name</b>		<b>Date Signed</b>	
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				<b>Print Name</b>		<b>Date Signed</b>	
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.				<b>Print Name</b>		<b>Date Signed</b>	

## Notes for Travel Voucher (Restricted Use) E128819 for Mungall, Michelle

1 note(s) returned.

Created On	Author	Note
2018/05/24 14:24:06	Duncan, Kate (IDIRKDUNCAN) Kate.Duncan@gov.bc.ca	05.13- FLY AC Castlegar-Van for LNG Conference pd on pcard. Drive home to airport 42km. accommodation Personal Information Purchase personal card. Taxi from airport to Hotel pd person card. DI 05.14 Fly HJ Van-Vicpd on pers card,BLDI 05.15 BLDI 05.16- BLDI 05.17- BLDI 08.18- FLY AC Vic to Van, Van - Castlegar.pd on pcard. Drive airport to home 42km. Car rental while in Vic LDI

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SURDELL TAXI 064  
12975 34TH AVE V3M1B3  
SURREY BC  
20103937

|||| PURCHASE ||||  
05-13-2018 19:09 11  
Acct # .....  
Exp Date \*\*/\*\* Card Type VI  
Name: MICHELLE MUNGALL  
A0000000 Personal Visa Credit  
Information  
Trace # 790008 Operator 264  
FB2010393701  
Inv # 12376  
Auth # 072801 RRN 001375000  
Purchase  
Tip  
Total  
Personal Information  
\$15.00

(00) APPROVED-THANK YOU

Retain this copy for your  
records  
Customer copy

Tel# : 604-598-8888  
GST # 121838809TR001

YELLOW CAB  
817 FISGARD STREET V8W1R9  
VICTORIA BC  
21852400  
GH2185240094

\*\*\*\* PURCHASE \*\*\*\*  
05-14-2018 12:14:41  
Acct # \*\*\*\*\* Government RF  
Exp Date \*\*/\*\* Card Type VI  
Name: A0000000 Personal Visa Credit  
Information  
Operator: 094  
Trace # 12763  
Inv. # 094  
Auth # 03201I RRN 001296003

Purchase  
Tip  
Total  
Personal Information  
\$10.70

(001) APPROVED-THANK YOU

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records  
Customer copy

www.yellowcabvictoria.com  
250-381-2222

## HELIJET INTERNATIONAL

HELIJET  
(800) 665-4354  
GST: 803369719 RT0001

14/05/2018 10:46:08 AM  
Station: CXH02  
Agent #: Hannie S

MERCHANT COPY  
Booking #296427

Michelle Mungall  
Monday, May 14, 2018  
1 Passengers  
Personal Information

713  
Departs 11:20 AM @ Vancouver Harbour  
Arrives 11:55 AM @ Victoria Harbour

Invoice #: 289385

1x SALE - Seat Sale \$189 \$180.00 CAD

GST \$9.00 GST

Grand Total \$189.00 CAD

Payment Information:

Visa \$189.00 CAD

Date/Time 14/05/2018 10:45:56 AM  
Station JCXHC302  
Terminal ID W66248366  
Action Purchase  
Card Type VISA  
Card Number \*\*\*\* \*  
Amount \$189.00  
Authorization 000731  
Trace Number 0019990290  
Response 01-005/APPROVED 066731  
Chip Label Visa Credit  
Chip ID A0000000 Personal  
TVR/TSI 0080008000/F800  
Government Financial Information



Rental Agreement # <sup>Government</sup>  
Financial  
Invoice # 15025836962

## Renter Information

### Renter Name

MICHELLE MUNGALL

### Renter Address

Personal Information

CAN

### Contract

PROVINCIAL GOVERNMENT OF BC

### Rental Credits

Personal Information

## Vehicle Information

### SOUL

License #: 740GMS

State/Province: BC

### Vehicle Class Driven

Standard 4-door/Automatic/Air

### Vehicle Class Charged

Compact 2 or 4-Door/Automatic/Air

### Odometer Mileage/Kilometers

Starting: 35,313 Ending: 35,365

Total: 52

## Trip Information

### Pickup

☐ Tue, May 15 2018 ☐ 12:44 P.M.

VICTORIA DWTN DOUGLAS ST

767 DOUGLAS STREET

VICTORIA, BC V8W2B4

CAN

### Return

☐ Fri, May 18 2018 ☐ 1:22 P.M.

VICTORIA ARPT (YYJ) +

1640 ELECTRA BLVD SUITE 134

VICTORIA, BC V8L5V4

CAN

## Rental Charges

Rental Rate	Time & Distance 3 Day at 31.95 CAD / Day	95.85 CAD
	Free Distance	Included
Add-Ons	Refueling Charge (2.99 CAD / Liter)	14.95 CAD
Taxes and Fees	Prov Vehicle Rental Tax \$1.50/day (1.50 CAD / Day)	4.50 CAD
	Provincial Sales Tax (7.00%)	6.71 CAD
	Goods And Services Tax (5.00%)	5.77 CAD
	Veh Lic Fee Recovery 1.50/day	Included
Total		127.78 CAD

(Subject to audit)

Amount charged on May 19 2018 to VISA <sup>Government</sup>  
Financial  
Amount charged on May 19 2018 to VISA <sup>Financial</sup>  
Information

Amount Due

(112.08 CAD)

0.00 CAD

Thank you for renting with  
National Car Rental

We appreciate your business!

This email was automatically generated  
from an unattended mailbox, so please do  
not reply to this e-mail.

If you have any questions about your  
rental, please view our Frequently Asked  
Questions or send us a secured message  
by visiting our [Support Center](#)



EM19EXEDIJ 12



Where ideas work

# Travel Voucher (Restricted Use)

Control No.

E128903

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Mungall, Michelle				<b>Employee ID</b> Personal		<b>Phone Number</b> (250) 387-5896	
<b>Client Organization</b> Energy, Mines and Petroleum Resources				<b>Job Title</b>		<b>Travel Group Code</b> 4	
<b>5. Date Completed</b> 2018/06/07		<b>6. Fiscal Year</b> 2019		<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>	
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Ministerial Duties				<b>Headquarters</b> Nelson	
<b>12. Mailing Address for Cheque</b> Energy and Mines - Minister's Office PO Box 9060 Stn Prov Govt victoria, BC V8W 9E2							
<b>16. Travel Dates</b>	<b>17. Places Travelled</b>			<b>18. 0.54 Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals Cost</b>
2018	<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>	<b>Lodging Costs</b>	<b>20. &amp; 21. Miscellaneous Cost</b>
05/27	Cast-Victoria (AC)	1300	2300	42	22.68	P/Card	27.00 36.00 confirmed, per notes
05/28	Victoria	0800	2300		0.00		
05/29	Victoria	0800	2300		0.00		
05/30	Victoria	0800	2300		0.00		
05/31	Victoria	0800	2300		0.00		
06/01	Vic- Castlegar (AC)	0900	1900		0.00	26.25 36.48 P/Card	186.79 10.23
				<b>36. 42 kms \$ 22.68</b>		<b>37. 26.25 Personal Information</b>	<b>38. 319.50</b>
<b>TOTALS OF COLUMNS</b>						<b>39.</b>	<b>40. -127.98</b>
						<b>Claim Total 240.45</b>	
<b>48. Client Code</b>	<b>49. Resp.</b>	<b>50. Service Line</b>	<b>51. STOB</b>	<b>52. Project</b>		<b>Supplier Code</b>	<b>Amount</b>
057	27011	26700	5750	27MTCCA		2713182	Personal Information
057	27011	26700	5702	27MTCCA MTVNC		2713182	
<b>Less</b>						2713182	
						<b>54. 240.45 Personal Information</b>	
				<b>AMOUNT DUE TO EMPLOYEE</b>			
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				<b>Print Name</b>		<b>Date Signed</b>	
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				<b>Print Name</b>		<b>Date Signed</b>	
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.				<b>Print Name</b>		<b>Date Signed</b>	

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

D/J June 13/18



## Notes for Travel Voucher (Restricted Use) E128903 for Mungall, Michelle

2 note(s) returned.

Created On	Author	Note
2018/06/07 12:26:37	Duncan, Kate (IDIRKDUNCAN) Kate.Duncan@gov.bc.ca	05.27-FLY AC Castlegar to Vlc pd on pcard, drive home to airport 42km LI 05.28- BLDI 05.29- BLDI 05.30- BLDI 05.31- BLDI 06.01- Fly AC Vic to Castlegar pd on bcard. Taxi to airport, <small>Personal Information</small> airport to home 42km. Returned rental car for week, LDI
2018/06/13 11:02:51	Duncan, Kate (IDIRKDUNCAN) Kate.Duncan@gov.bc.ca	06.01-error, Minister did not drive home, took shuttle <small>Personal Information</small>

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James Bay  
308 Menzies St.  
Victoria, BC  
CANADA

INVOICE: 9205540

TYPE: PURCHASE

ACCT: VISA

CARD NUMBER: \*\*\*\*\*  
Government  
Financial  
Information

DATE: 06/01/2018

TIME: 12:42:44

REF #: 66264425 0015020150 C

AUTH #: 072741

Visa Credit

AID: A00000  
Personal  
Information

0000000000

F800

VERIFIED BY PIN

01 APPROVED - THANK YOU 027

IMPORTANT - RETAIN THIS COPY FOR YOUR  
RECORDS

Pump # : 3-MID

Vol : 6.153L

Price/L : \$1.662

Total : ~~\$10.23~~

Fuel Includes:

GST(5.000%): \$0.49

Tax Total: \$0.49

HST # R103394206

Pump # : 3-MID

Vol : 6.153L

Price/L : \$1.662

Total : \$10.23

Fuel Includes:

GST(5.000%): \$0.49

Tax Total: \$0.49

HST # R103394206



NELSON, BC V1L 6Z3

Merchant ID: 000000003587426  
Term ID: 07515541  
11403090012

## Purchase

Visa Credit

XXXXXXXXXX

Government Financial  
Information

AID: A00000000

Personal Information

Entry Method: Waved

Batch#: 000827

06/01/18

19:00:21

Ref#: 000053466864

Inv #: 000897 Appr Code: 07679I

Amount:

\$

26 25

Tip:

\$

Personal Information

Total:

\$

Customer Copy





Rental Agreement # Government  
Financial Information  
Invoice # 15025913877

## Renter Information

### Renter Name

MICHELLE MUNGALL

### Renter Address

NELSON, BC Personal  
Information  
CAN

### Contract

PROVINCIAL GOVERNMENT OF BC

### Rental Credits

Personal Information

## Vehicle Information

### 4DR SEDAN

License #: 542NGS

State/Province: BC

### Vehicle Class Driven

Compact 2 or 4-Door/Automatic/Air

### Vehicle Class Charged

Compact 2 or 4-Door/Automatic/Air

### Odometer Mileage/Kilometers

Starting: 23,047 Ending: 23,119

Total: 72

## Trip Information

### Pickup

Sun, May 27 2018 5:33 P.M.

### Start Charges

Sun, May 27 2018 6:33 P.M.

### VICTORIA ARPT (YYJ)

1640 ELECTRA BLVD SUITE 134

VICTORIA, BC V8L5V4

CAN

### Return

Fri, Jun 01 2018 1:31 P.M.

### VICTORIA ARPT (YYJ)

1640 ELECTRA BLVD SUITE 134

VICTORIA, BC V8L5V4

CAN

## Rental Charges

Rental Rate	Free Distance	Included
	Time & Distance 5 Day at 31.95 CAD / Day	159.75 CAD
Taxes and Fees	Goods And Services Tax (5.00%)	8.36 CAD
	Prov Vehicle Rental Tax \$1.50/day (1.50 CAD / Day)	7.50 CAD
	Concession Recoup Fee 13.44pct	Included
	Provincial Sales Tax (7.00%)	11.18 CAD
	Veh Lic Fee Recovery 1.50/day	Included
Total		186.79 CAD
(Subject to audit)		
Amount charged on Jun 01 2018 to VISA <small>Government Financial Information</small>		
Amount Due		0.00 CAD

Thank you for renting with  
National Car Rental

### We appreciate your business!

This email was automatically generated  
from an unattended mailbox, so please do  
not reply to this e-mail.

If you have any questions about your  
rental, please view our Frequently Asked  
Questions or send us a secured message  
by visiting our [Support Center](#)

**Duncan, Kate EMPR:EX**

Personal Information

**From:** Michelle Mungall  
**Sent:** April 19, 2018 8:46 AM  
**To:** Duncan, Kate EMPR:EX  
**Subject:** Fwd: Air Canada - MS MICHELLE MUNGALL - 06-May/YCG-YYJ (booking ref  
 Itinerary-Receipt

Government Financial  
Information

Personal Information

Begin forwarded message:

**From:** "Air Canada" <confirmation@aircanada.ca>**Date:** April 18, 2018 at 10:41:34 PM PDT**To:** Personal InformationGovernment  
Financial  
Information**Subject:** Air Canada - MS MICHELLE MUNGALL - 06-May/YCG-YYJ (booking ref  
Receipt **Itinerary-**

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*



## Itinerary-Receipt

**Your booking is confirmed.** Please print/retain this page for your financial records (for taxation, expense claim or credit card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to  
check in at any Air  
Canada check in kiosk.

**Booking Date:** Apr 19, 2018 **Passengers** MS MICHELLE MUNGALL**Purchase a travel option** Relax in Air Canada's Maple Leaf lounges.

### Booking Information

**Booking Reference**Government Financial  
Information**Electronic Ticketing confirmed. This is your official  
itinerary/receipt.****Main Contact**MICHELLE MUNGALL  
Personal Information**Online Services****Select Seats** get more seating options for my flight.**Manage My Booking** (change, cancel, upgrade).**Alert me** of flight status changes directly to my mobile phone or email.**Flight Arrivals & Departures** check online if my flight is on time.**Check-in** online and print my boarding pass.**Customer Care****Air Canada**

1-888-247-2262\*

**Flight Arrivals and  
Departures**

1-888-422-7533

\*For use from phones in  
Canada, the continental USA,  
Hawaii and Alaska.

\* Can my booking be changed online?

### Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type
 AC8249	<b>Castlegar</b> Castlegar (YCG), BC Sun 06-May 2018 15:05 - 1	✓ <b>Vancouver</b> Vancouver Intl. (YVR), BC Sun 06-May 2018 16:18 - M	0	1hr13	DH3	<u>Latitude</u> B
	Flight AC8249 is operated by Air Canada Express - Jazz. Please check in directly at the Air Canada Express - Jazz counter. Certain smaller carriers conduct airport operations through the ticketing counters of larger airlines.					
 AC8073	<b>Vancouver</b> Vancouver Intl. (YVR), BC Sun 06-May 2018 16:55 - M	✓ <b>Victoria</b> Victoria Intl. (YYJ), BC Sun 06-May 2018 17:25	0	0hr30	DH4	<u>Latitude</u> B

Operated by <sup>1</sup> Air Canada Express - Jazz

### Passenger Information

**1: MS MICHELLE MUNGALL** ✓ **Adult (18+)**, Ticket Number: **0142193545505**

Frequent Flyer Pgm :	Personal Information	Meal Preference :	None
Payment Card :	XXXXXX Government Financial Information	Special Needs :	None
Seat Selection :	AC 8249 (YCG-YVR) Personal Information AC 8073 (YVR-YYJ) -on		

### Purchase Summary

#### Fare Summary

Passenger Type	<b>Adult</b>
Departing Flight - <u>Latitude</u>	<b>476.00</b>
<u>Surcharges</u>	12.00
<b>Sub Total</b>	<b>488.00</b>

#### Taxes, Fees and Charges

<u>Canada Airport Improvement Fee</u>	7.00
<u>Air Travellers Security Charge (ATSC)</u>	7.12
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	25.11
Total airfare and taxes (per passenger)	<b>527.23</b>
Number Of Passengers	1 ✓
Total	<b>527.23</b>
<b>Grand Total - Canadian Dollar (CAD)</b>	<b>\$527.23</b> ✓

### Payment Information

**MasterCard Credit/Debit Card** xxxx-xxxx Government Financial Information - Amount paid: **\$527.23**  
The following amount (tax inclusive) will appear on your credit card or debit card statement:

- Air Canada: \$527.23 (Air Transportation charges)

Ticket number 0142193545505

### Fare Rules

**Departing Flight** Castlegar (YCG) To Victoria (YYJ) - **Latitude**

- **Changes:**
  - Changes are permitted and a change fee does not apply.



**Duncan, Kate EMPR:EX**

Personal Information

**From:** Michelle Mungall  
**Sent:** April 19, 2018 8:47 AM  
**To:** Duncan, Kate EMPR:EX  
**Subject:** Fwd: Air Canada - MS MICHELLE MUNGALL - 04-May/YVR-YCG (booking ref  
 Itinerary-Receipt

Personal Information

Personal Information

Begin forwarded message:

**From:** "Air Canada" <[confirmation@aircanada.ca](mailto:confirmation@aircanada.ca)>**Date:** April 18, 2018 at 10:44:22 PM PDT**To:** Personal Information

**Subject:** Air Canada - MS MICHELLE MUNGALL - 04-May/YVR-YCG (booking ref  
 Receipt

Personal  
Information

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*



## Itinerary-Receipt

**Your booking is confirmed.** Please print/retain this page for your financial records (for taxation, expense claim or credit card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to  
 check in at any Air  
 Canada check in kiosk.



Booking Date: **Apr 19, 2018** Passengers **MS MICHELLE MUNGALL**



**Purchase a travel option** Relax in Air Canada's Maple Leaf lounges.

### Booking Information

#### Booking Reference

Government Financial  
Information

**Electronic Ticketing confirmed. This is your official  
 itinerary/receipt.**

**Main Contact**

MICHELLE MUNGALL ✓  
 Personal Information

#### Online Services

**Select Seats** get more seating options for my flight.

**Manage My Booking** (change, cancel, upgrade).

**Alert me** of flight status changes directly to my mobile phone or email.

**Flight Arrivals & Departures** check online if my flight is on time.

**Check-in** online and print my boarding pass.

### Customer Care

**Air Canada**

1-888-247-2262\*

**Flight Arrivals and  
Departures**

1-888-422-7533

\*For use from phones in  
 Canada, the continental USA,  
 Hawaii and Alaska.

\* Can my booking be changed online?

### Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type
 AC8250	<b>Vancouver</b> Vancouver Intl. (YVR), BC Fri 04-May 2018 15:40 - 1	<b>Castlegar</b> Castlegar (YCG), BC Fri 04-May 2018 16:52	0	1hr12	DH3	<u>Flex</u> G
 Flight AC8250 is operated by Air Canada Express - Jazz. Please check in directly at the Air Canada Express - Jazz counter. Certain smaller carriers conduct airport operations through the ticketing counters of larger airlines.						

Operated by <sup>1</sup> Air Canada Express - Jazz

## Passenger Information

**1: MS MICHELLE MUNGALL : Adult (18+), Ticket Number: 0142193545540**

Frequent Flyer Pgm :	Personal Information	Meal Preference :	<b>None</b>
Payment Card :	XXXXXXXXXX Government Financial	Special Needs :	<b>None</b>
Seat Selection :	AC 8250 (YVR-YCG) Personal Information		

## Purchase Summary

### Fare Summary

Passenger Type	<b>Adult</b>
Departing Flight - <u>Flex</u>	<b>239.00</b>
<u>Surcharges</u>	12.00
<b>Sub Total</b>	<b>251.00</b>

### Taxes, Fees and Charges

<u>Canada Airport Improvement Fee</u>	5.00
<u>Air Travellers Security Charge (ATSC)</u>	7.12
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	13.16
Total airfare and taxes (per passenger)	<b>276.28</b>
Number Of Passengers	1 ✓
<b>Total</b>	<b>276.28</b>
<b>Grand Total - Canadian Dollar (CAD)</b>	<b>\$276.28 ✓</b>

### Payment Information

**MasterCard Credit/Debit Card xxxx-xxxx-** Government Financial Information **- Amount paid: \$276.28**

The following amount (tax inclusive) will appear on your credit card or debit card statement:

- Air Canada: \$276.28 (Air Transportation charges)

Ticket number 0142193545540

## Fare Rules

**Departing Flight** Vancouver (YVR) To Castlegar (YCG) - **Flex**

- **Changes:**
  - Prior to day of departure - The **Change fee** per direction, per passenger, is **\$25 CAD** for changes made outside 60 days of departure and **\$50 CAD** for changes made within 60 days of departure, plus applicable taxes and any fare difference. Changes can be made up to 2 hours before departure.
  - **Airport same-day changes** (subject to availability) are permitted at a flat fee of \$75 CAD per direction, per passenger. Same-day flights only.
  - **Same-day standby** is available on flights between Toronto and Montreal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).

## Duncan, Kate EMPR:EX

**From:** passengerservices@helijet.com  
**Sent:** May 11, 2018 3:05 PM  
**To:** Duncan, Kate EMPR:EX  
**Subject:** Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

### Customer Information

#### Account

Customer #

Government  
Financial  
Information

Name

Michelle Mungall

Company

Government Of British Columbia

### Booking

Government  
Financial  
Information

**Sunday, April 29, 2018**

**788**

**16:30 Victoria Harbour**

**17:05 Vancouver Harbour**

**35 minutes**

**Confirmed**

Pers  
onal  
Infor

**Passengers - Sale**

**MTVNC Michelle Mungall, Female** ✓  
Personal Information

**Add to Calendar**

Invoice #284659

SALE - Seat Sale \$189

**\$180.00**

Personal  
Information

+ GST

**9.00**

Billing

Taxes

**Grand Total**

Mastercard

Government Financial Information

Date / Time

Summary

Expiration