

## Minister's Quarterly Travel Expense Summary

**Name:** Honourable Lana Popham

**Quarter:** 2018 April to June

**Portfolio:** Agriculture

Travel expense summary (amount paid this quarter):

In Province Flights: \$ 3,760.38

Other Travel in Province: \$ 4,283.78

Out of Country Travel: \$ -

Out of Province Travel: \$ -

Total travel expenses paid this quarter: \$ 8,044.16

Travel expenses fiscal year-to-date: \$ 8,044.16

## Johnson, Lisa E AGRI:EX

**From:** HeliJet <services@blueskybooking.net>  
**Sent:** Wednesday, April 4, 2018 10:06 AM  
**To:** Johnson, Lisa E AGRI:EX  
**Subject:** Thank you for choosing to take off with HeliJet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at HeliJet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

### Customer Information

<b>Account</b>	<b>Customer #</b>	<b>Government Financial Information</b>
	<b>Name</b>	Lisa Johnson
	<b>Company</b>	Bc Provincial Government

### Booking Government Financial Information

**Friday, March 2, 2018**

**710**

**09:35 Victoria Harbour**

**10:10 Vancouver Harbour**

**35 minutes**

**Confirmed**

**1 Passengers - Full-Fare**

• Lana Popham, Female ✓

[Add to Calendar](#)

Invoice #266476

FARE-YWH-Full\_Winter17-18 \$300.00

+ GST \$15.00

Billing \$300.00

Taxes \$15.00

**Grand Total \$315.00**

Mastercard \$315.00 ✓

Date / Time March 2, 2018 @ 9:04:14 AM

Government Financial Information

Summary

Expiration

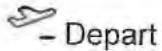


## Booking Confirmation

Booking Reference: **Government Financial Information**

Date of issue: 05 Mar, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



Economy Latitude

Wednesday  
14 Mar 2018

20:40

**Victoria**

Victoria Intl. (YYJ), BC



21:07

**Vancouver**

Vancouver Intl. (YVR), BC  
Terminal M



AC8080

0hr27

Economy B

Operated by: Air Canada Express -  
Jazz | Q400

## Passengers

**Lana Popham** ✓

Ticket Number  
0142191309749

Air Canada - Aeroplan  
Personal Information

Seats  
AC8080  
Personal Information



## Purchase summary

MasterCard  
\*\*\*\*\*G\*\*\*\*\*

Amount Paid: \$418.03

Tax information

GST/HST no. 100002267 RT0001  
\$19.91

1 adult

Ticket Transportation Charges

Base Fare

364.00

Surcharges

12.00

Taxes, Fees, and Surcharges

Goods and Services Tax - Canada no. 100002267 RT0001

19.91

Air Travellers Security Charge

7.12

Airport Improvement Fee - Canada

15.00

Total airfare and taxes before options

\$418.03

GRAND TOTAL (Canadian dollars)

\$418.03 ✓



FY19

## eTicket Receipt

Prepared For  
POPHAM/LANA MS

RESERVATION CODE

ISSUE DATE

TICKET NUMBER

ISSUING AIRLINE

ISSUING AGENT

FREQUENT FLYER NUMBER

Government Financial  
Information

08Mar18

8382134776971

WESTJET

WestJet/SDX

Personal Information

## Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
03Apr18	WESTJET WS 3260	VICTORIA BC, CANADA	KELOWNA BC, CANADA	Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status OK TO FLY Fare Basis DA14UJK Not Valid Before 03APR18 Not Valid After 03APR18
	Operated by: WESTJET ENCORE	Time 10:10am	Time 11:03am	
03Apr18	WESTJET WS 3261	KELOWNA BC, CANADA	VICTORIA BC, CANADA	Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status OK TO FLY Fare Basis LA03TH Not Valid Before 03APR18 Not Valid After 03APR18
	Operated by: WESTJET ENCORE	Time 6:00pm	Time 7:02pm	

## Allowances

### Baggage Allowance

YYJ to YLW - 0 Pieces WESTJET

Prices of additional baggage pieces:

- 25.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
- 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

YLW to YYJ - 0 Pieces WESTJET

Prices of additional baggage pieces:

- 25.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
- 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS  
/E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER  
INTERNET,ETC

### Carry On Allowances

YYJ to YLW , YLW to YYJ - 1 Piece (WS - WESTJET)

### Carry On Charges

YYJ to YLW , YLW to YYJ - (WS - WESTJET) - Carry-on fees unknown - contact carrier



## Payment/Fare Details

Form of Payment	CREDIT CARD - MASTERCARD : XXXXXXXXXXXXX Government Financial Information
Fare Calculation Line	YYJ WS YLW58.00WS YYJ183.00CAD241.00END
Fare	CAD 241.00
Taxes/Fees/Carrier-Imposed Charges	CAD 24.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
	CAD 13.96 XG8 (XG8)
	CAD 14.25 CA4 (CA4)
	CAD 30.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 1.50 XG9 (XG9)
Total Fare	CAD 324.71 ✓

### Positive identification required for airport check in

#### Notice:

#### Travel info

**QST # 1202807956TQ0001 GST # 866112535**

For details about flying with WestJet, print [the important flight information package](#) or browse our travel info:

- [Baggage fees](#) (\$25-\$118 per bag; additional \$75-\$88.50 per bag for overweight or oversize)
- [Baggage allowances](#) (Carry-on, checked, sporting goods, restricted items)
- [Children, infants and expectant mothers](#)
- [Fare options](#) (Econo, Flex, Plus, and Member Exclusive)
- [Guests with special needs](#)
- [ID requirements](#)
- [Inflight services](#) (Inflight entertainment and buy-on-board menu)
- [Seat selection](#) (Seat maps, seats in Plus)

At WestJet, getting you to your destination safely and on time are top priorities for us. To help ensure an on-time departure, we adhere to our [check-in and baggage cut-off times](#). Please make sure you're familiar with these rules, and give yourself enough time to get through security and arrive at your departure gate on time or we will deny boarding.

If you fail to show for the first flight segment of a round trip or multi-segment reservation, all remaining flights segments, including return flights, will automatically be cancelled and the total fare paid will be forfeited without compensation. To change or cancel your reservation, you can [manage your booking online](#) or call 1-888-937-8538 (1-888-WESTJET).

WestJet and the Canadian Transportation Agency want to make you aware of your rights as a traveller. Visit [Flight and service disruptions](#) for an in-depth explanation.

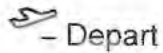


## Booking Confirmation

Government  
Booking Reference Financial Information

Date of issue: 08 Mar, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



Economy Flex

Friday  
16 Mar, 2018



17:30

**Vancouver**

Vancouver Intl. (YVR), BC  
Terminal M



18:00

**Victoria**

Victoria Intl. (YYJ), BC



AC8075

0hr30

Economy U

Operated by: Air Canada Express -  
Jazz | Q400

## Passengers



**Lana Popham**



Ticket Number

0142191483335

Air Canada - Aeroplan

Personal  
Information

Seats

AC8075

Pers

onal

Infor



## Purchase summary

MasterCard  
\*\*\*\*\*Goverme

Amount paid: \$276.28

Tax information

GST/HST no. 10009-2287 RT0001

\$13.16

1 adult



Base Fare

239.00

Surcharges

12.00



Goods and Services Tax - Canada no. 100092287 RT0001

13.16

Air Travellers Security Charge

7.12

Airport Improvement Fee - Canada

5.00

Total airfare and taxes before options

\$276.28

GRAND TOTAL (Canadian dollars)

\$276.28



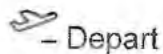
## Booking Confirmation

Government  
Financial  
Information

Booking Reference:

Date of issue: 08 Mar, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



Economy Latitude

Friday  
16 Mar, 2018



07:00

**Victoria**

Victoria Intl, (YYJ), BC



07:27

**Vancouver**Vancouver Intl, (YVR), BC  
Terminal M

AC8054

0hr27

Economy Y

Operated by: Air Canada Express -  
Jazz | Q400

## Passengers

**Lana Popham**



Ticket Number  
0142191498180

Air Canada - Aeroplan  
Personal Information

Seats Persona  
AC8054 Information



## Purchase summary

MasterCard  
Government  
Financial

Amount paid: \$553.48

Tax information

GST/HST no. 10009-2287 RT0001  
\$26.36

1 adult



Base Fare

493.00

Surcharges

12.00



Goods and Services Tax - Canada no. 100092287 RT0001

26.36

Air Travellers Security Charge

7.12

Airport Improvement Fee - Canada

15.00

Total airfare and taxes before options

\$553.48

GRAND TOTAL (Canadian dollars)

\$553.48

## Electronic Refund Receipt / Reçu de remboursement électronique

We are pleased to confirm a refund has been processed to your payment card.

Nous sommes heureux de confirmer qu'un remboursement a été porté à votre carte de paiement.

Please print this refund receipt for your reference.

Veuillez imprimer ce reçu pour vos dossiers.

### Refund Information / Détails du remboursement

**Passenger Name:** Lana Popham ✓  
**Nom du passager:**  
**Ticket(s) Refunded:** 0142191309749  
**Billet(s) remboursé(s):**

**Payment card refunded:** CC-CAXXXXXXX Government  
**Carte de paiement remboursée:** Financial Information

**Date of refund:** 14 March 2018 ✓  
**Date du remboursement:** 14 Mars 2018

#### Customer Care Service au client

On the web/Site Web  
[www.aircanada.com](http://www.aircanada.com)

**Air Canada Reservations**  
**Réservations d'Air Canada**  
 1 888 247-2262

**Aeroplan Centre**  
**Centre Aéroplan**  
 1 800 361-5373

### Amount refunded / Montant du remboursement

Amount eligible for refund: 376.00  
 Montant à rembourser:

Taxes and Airport Fees eligible for refund:  
 Taxes et frais aéroportuaires à rembourser:

Air Travellers Security Charge /  
 Droit pour la sécurité des passagers du transport aérien (CA) 7.12

Airport Improvement Fee - Canada /  
 Frais d'améliorations aéroportuaires - Canada (SQ) 15.00

Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) /  
 Taxe canadienne sur les produits et services (TPS/TVH no 10009-2287 RT0001) (XG) 19.91

**Total Amount Refunded to your payment card in Canadian dollars:**  
**Montant total remboursé sur la carte de paiement en Dollars canadiens:**

**418.03** ✓





## eTicket Receipt

Prepared For  
POPHAM/LANA MS ✓

### RESERVATION CODE

ISSUE DATE

TICKET NUMBER

ISSUING AIRLINE

ISSUING AGENT

FREQUENT FLYER NUMBER

### Government Financial Information

19Mar18

8382135073874

WEST JET

WestJet/SDX

### Personal Information

## Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
02Apr18 ✓	WESTJET WS 3118  Operated by: WESTJET ENCORE	VICTORIA BC, CANADA  Time 7:40pm	KELOWNA BC, CANADA  Time 8:33pm	Seat Number <sup>Personal Information</sup> (CONFIRMED) Baggage Allowance 2PC Booking Status OK TO FLY Fare Basis KAH Not Valid After 02APR19

## Allowances

### Baggage Allowance

YYJ to YLW - 2 Pieces WESTJET , each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

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### Carry On Allowances

YYJ to YLW - 1 Piece (WS - WESTJET)

### Carry On Charges

YYJ to YLW - (WS - WESTJET) - Carry-on fees unknown - contact carrier

## Payment/Fare Details

Form of Payment	CREDIT CARD - MASTERCARD : XXXXXXXXXXXXX <small>Government Financial Information</small>
Fare Calculation Line	YYJ WS YLW Q55.80 372.00CAD427.80END
Fare	CAD 427.80
Taxes/Fees/Carrier-Imposed Charges	CAD 12.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
	CAD 22.35 XG8 (XG8)

	CAD 7.12 CA4 (CA4)
	CAD 15.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 0.75 XG9 (XG9)
<b>Total Fare</b>	<b>CAD 485.02 ✓</b>

## Positive identification required for airport check in

### Notice:

### Travel info

**QST # 1202807956TQ0001 GST # 866112535**

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- [Baggage fees](#) (\$25-\$118 per bag; additional \$75-\$88.50 per bag for overweight or oversize)
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- [Children, infants and expectant mothers](#)
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- [Guests with special needs](#)
- [ID requirements](#)
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- [Seat selection](#) (Seat maps, seats in Plus)

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Travelling with one of our airline partners? Be sure to familiarize yourself with the fees for your journey by visiting our [airline partners](#) page. Fees are collected on a one-way basis by the airline operating the first flight for each direction of your journey.

If you have used WestJet dollars as a form of payment for this itinerary you can see the amount redeemed by signing into your [WestJet Rewards account](#).

Carbonzero and WestJet have teamed up to provide you the opportunity to help reduce the effects of climate change and mitigate the greenhouse gas emissions associated with air travel through the [purchase of carbon offsets](#).

[Important Legal Notices](#)

## Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.  
**Please bring your itinerary-receipt to the airport.**

### Main Contact Information

### Booking reference

Government Financial  
Information

**Name:** Ms Lana Popham ✓  
**E-mail:** LISA.JOHNSON@GOV.BC.CA  
**Payment:** CC CAXXXXXX Government Financial  
Information

**Customer Care**  
**Air Canada Reservations**  
 1-888-247-2262

**Air Canada Flight Information**  
 1-888-422-7533  
[International Reservations](#)

Alert me of flight changes  
[Flight notification](#)

### Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8421	Kelowna (YLW) ✓	Vancouver (YVR)	DH4	Economy Flex (V)	Confirmed
<i>Operated by:</i>	Tue 03-Apr 2018	Tue 03-Apr 2018 ✓			
<i>Air Canada Express-Jazz</i>	19:20	20:14 - TERMINAL M -MAIN			

### Passenger Information

**Passenger: 1** Ms Lana Popham  
**Ticket number:** 014 2192 410999  
**Frequent Flyer Pgm:** Air Canada Aeroplan

Personal Information  
**Program number:**

### Purchase Summary

**Passenger: 1 Ticket number 014 2192 410999**

**Date of issue**

27-Mar 2018



**Fare Amount in Canadian dollars:**

210.00

(including navigational & other charges)

**Taxes, Fees & Charges**

Air Travellers Security Charge (CA)

7.12

Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)

11.61

Airport Improvement Fee - Canada (SQ)

15.00

**Total Fare in Canadian dollars:**

243.73 ✓

Ticket particularities:

AC ONLYF/NONREF/CHGE FEE

-BG:AC

\*Fare calculation:

03APR18YLW AC YVR Q12.00R198.00CAD210.00 END ROE1.00

Canadian tax registration numbers:

XG Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)

RC Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)

XQ Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)

## Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional terms and conditions related to seat selection

Please read important information and notices regarding Air Canada's general conditions of carriage.

## Baggage Information

Please see below for details on the bags you plan on checking at the baggage counter.

Baggage Information for: <b>Lana Popham</b>	
Air Canada baggage rules apply. For flight(s): AC8421	1st bag: Complimentary 2nd bag: 35.00 CAD + taxes* per direction
Max. weight per bag: 23 KG (50 lb)	Max. linear dimensions: 158 CM (62 in)

\* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to bags fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of



## Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.  
**Please bring your itinerary-receipt to the airport.**

## Main Contact Information

## Booking reference:

Government Financial  
InformationName: **Ms Lana Popham** ✓

Personal Information

E-mail:

Payment: **CC CAXX** Government Financial Information

**Customer Care**  
**Air Canada Reservations**  
 1-888-247-2262

**Air Canada Flight Information**  
 1-888-422-7533  
[International Reservations](#)

Alert me of flight changes  
[Flight notification](#)

## Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8075	Vancouver (YVR)	Victoria (YYJ)	DH4	Economy Flex (M)	Confirmed
Operated by:	Wed 04-Apr 2018	Wed 04-Apr 2018	✓		
Air Canada Express- Jazz	17:30 - TERMINAL M -MAIN	18:00			
Seat number(s) requested:	Personal Information				

## Passenger Information

Passenger: 1 **Ms Lana Popham**Ticket number: **014 2192 474331**

Frequent Flyer Pgm: Air Canada Aeroplan

Program number:

Personal Information

## Purchase Summary

Passenger: 1 Ticket number 014 2192 474331

**Date of issue**

28-Mar 2018

**Fare Amount in Canadian dollars:**

292.00

(including navigational & other charges)

**Taxes, Fees & Charges**

Air Travellers Security Charge (CA)

7.12

Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)

15.21

Airport Improvement Fee - Canada (SQ)

5.00

**Total Fare in Canadian dollars:**

319.33 ✓

Ticket particularities:

AC ONLY/NONREF/CHGE FEE

-BG:AC

\*Fare calculation:

04APR18YVR AC YYJ Q12.00R280.00CAD292.00 END ROE1.00

Canadian tax registration numbers:

XG Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)

RC Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)

XQ Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)

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Please see below for details on the bags you plan on checking at the baggage counter.

Baggage Information for: <b>Lana Popham</b>	
Air Canada baggage rules apply. For flight(s): AC8075	1st bag: Complimentary 2nd bag: 35.00 CAD + taxes* per direction
Max. weight per bag: 23 KG (50 lb)	Max. linear dimensions: 158 CM (62 in)

\* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to bags fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of





## Control No.

E128517

<b>Name</b> Popham, Lana ✓	<b>Employee ID</b> Personal Information	<b>Phone Number</b> (250) 387-1023
<b>Client Organization</b> Agriculture	<b>Job Title</b> Minister Of Agriculture	<b>Travel Group Code</b> 4

5. Date Completed 2018/04/04		6. Fiscal Year 2018		7. Special Cheque Issue		8. Cheque Stub Information				
Type of Travel In Province		14. Reason for Travel Minister Meetings				Headquarters Saanich South				
12. Mailing Address for Cheque PO BOX 9043 Stn Prov Govt Victoria, BC V8W 9E2										
16. Travel Dates 2018	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Cost		Cost	Describe
03/21	Vic-Van-Vic (HJ)	0700	2000	31	16.43		61.00			
03/24	Vic-BICrk-Tofino	0900	2359	558	295.74		61.00	335.24		
03/25	Tofino	0700	2359	14	7.42		48.50	335.24		
03/26	Tof-Ucl-Tofino	0700	2359	70	37.10		61.00	335.24		
03/27	Tofino-Victoria	0700	1800	322	170.66		61.00			
03/29	Vic-Metch-Saan	1300	1900	64	33.92		36.00			
TOTALS OF COLUMNS					36. ✓ \$ 561.27	37. ✓ \$ 0.00	38. ✓ \$ 328.50	39. ✓ \$ 1005.72	40. ✓ \$ 0.00	Claim Total \$ 1895.49
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code Personal Information		Amount			
130	29001	30000	5702	2900000			\$ 1818.06			
130	29001	30000	5701	2900000			\$ 77.43			
130										
130										
Less Travel Advance										
130										
					AMOUNT DUE TO EMPLOYEE					
					54. \$ 1895.49					
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.					Print Name		Date Signed			
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					Print Name		Date Signed			
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act					Print Name		Date Signed			

Mar 21 drove pers vehicle Saanich-Vic, flew Helijet Vic-Van (Pcard) drove in rental car under Deputy Minister Wes Shoemaker name w/MA Jess Smith Flew Helijet Van-Vic (Pcard)

March 24 drove pers vehicle Saanich-Black Creek-Tofino, overnight in Tofino (Pers CC)

March 25 drove pers vehicle Tofino w/MA Jessica Smith , overnight in Tofino (Pers CC)

March 26 drove pers vehicle Tofino-Ucluelet -Tofino w/MA Jessica Smith, overnight in Tofino (Pers CC)

March 27 drove pers vehicle Tofino-Saanich

March 29 drove pers vehicle Vic-Methcosin-Saanich



## Invoice

Room 25  
 Invoice # 52160  
 Cashier btm  
 Page: 1 of 1  
 Printed: 4/04/18 13:38:31  
 Acct. Filter: All Other Charges  
 PO #  
 Arrival 3/24/2018  
 Departure 3/27/2018

Security Concern

Tofino

Security Concern

Security Concern

Tofino BC Canada  
 Security Concern

**Popham Lana**  
 Personal Information

Personal Information

Victoria BC CA  
 Personal Information

Guests in room: Popham Lana

Date	Transaction	Description	Subtotal	Tax/Fees	Total
3/12/18	American Express	Adv Dep # Personal Information	-335.24	0.00	-335.24
3/24/18	Transfer Credit	DEPO TO CORRECT PAYEE	-242.44	0.00	-242.44
3/24/18	Accommodations		289.00	46.24	335.24
3/25/18	Accommodations		289.00	46.24	335.24
3/26/18	Accommodations		289.00	46.24	335.24
3/27/18	American Express	Final Pay # Personal Information	-428.04	0.00	<del>\$1005.72</del> -428.04
<b>Total:</b>					<b>0.00</b>

Security Concern

## Taxes and Fees

G.S.T	43.35
MRDT	26.01
Room P.S.T.	69.36



## Control No.

E128540

<b>Name</b> Popham, Lana ✓	<b>Employee ID</b> Personal Information	<b>Phone Number</b> (250) 387-1023
<b>Client Organization</b> Agriculture	<b>Job Title</b> Minister Of Agriculture	<b>Travel Group Code</b> 4

5. Date Completed 2018/04/09		6. Fiscal Year 2019		7. Special Cheque Issue		8. Cheque Stub Information				
Type of Travel In Province		14. Reason for Travel Minister Travel		Headquarters Saenich South						
12. Mailing Address for Cheque PO BOX 9043 Stn Prov Govt Victoria, BC V8W 9E2										
16. Travel Dates 2018 04/02 04/03 04/04	17. Places Travelled  Destination      Start      End			18. <sup>0.54</sup> Personal Vehicle Use Km      Cost		19. Other Transport Costs	20. & 21. Meals  Cost	22.  Lodging Costs	20. & 21. Miscellaneous  Cost      Describe	
	Vic-Kel (WJ) 1800      2359			17      9.18			36.00	254.04		
	Kel-Van (AC) 0700      2359			0.00			48.50	268.29		
	Van-Abb-Van-Vic (AC) 0700      1900			17      9.18			48.50	0 268.29		
TOTALS OF COLUMNS				36. <sup>34 kms</sup> ✓ \$ 18.36		37. ✓ \$ 0.00	38. <sup>✓</sup> \$ 133.00	39. <sup>✓</sup> \$ 522.33	40. ✓ \$ 0.00	Claim Total \$ 673.69
48. Client Code 130 130 130 130	49. Resp. 29001	50. Service Line 30000	51. STOB 5702	52. Project 2900000	45. Supplier Code Personal Information		Amount \$ 673.69			
Less Travel Advance 130										
				AMOUNT DUE TO EMPLOYEE				54. \$ 673.69		
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed				
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed				
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act				Print Name		Date Signed				

Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

D/J May 4/18

April 2 dropped off in pers vehicle Saanich-YYJ, flew W/J Vic-Kel (Pcard), taxi to Hotel paid by MA Jessica Smith, overnight in Kel (Pers CC)

April 3 drove in rental under Deputy Minister Wes Shoemaker's name Kel-Oliver-Kel, flew A/C Kel-Van (Pcard), overnight in Van (Pers CC)

April 4 drove in rental under Deputy Minister Wes Shoemaker's name YVR-Abbotsford-YVR, flew A/C Van-Vic (Pcard) picked up in pers vehicle YYJ-Saanich

Security Concern

**Kelowna, British Columbia,**

Security Concern

Security Concern

Lana Popham ✓  
 XXXXXXXXXXXX  
 Victoria BC  
 Canada

Personal  
Information

Room: 0637  
 Folio: Government  
 Financial  
 Cashier: 40  
 Arrival: 04-02-18  
 Departure: 04-03-18  
 Reference:

Date	Description	Additional Information	Charges	Credits
✓ 04-02-18	Room Charge		219.00	
04-02-18	Rooms GST		10.95	
04-02-18	Rooms Hotel Room Tax		17.52	
04-02-18	Rooms Municipal Tax		6.57	
04-03-18	American Express	XXXXXXXX Government Financial Information	XX/XX	254.04

GST Summary	
Registration No:	Business Information
Room	10.95
F&B	0.00
Other	0.00
<b>Total</b>	<b>10.95</b>

PST Summary	
Room	0.00
F&B	0.00
Other	0.00
<b>Total</b>	<b>0.00</b>

Total	254.04	254.04
Balance Due	0.00 CDN	✓



Room : 0831  
 Folio # : Government  
 Invoice # : Financial  
 Cashier # : 276  
 Page # : 1 of 1

Security Concern  
 Security Concern

Richmond, BC Security  
 Concern

G.S.T. REGISTRATION # Business Information

Govt BC

Ms Lana Popham ✓  
 Personal Information

Arrival : 04-03-18  
 Departure : 04-04-18  
 Personal Information

Canada

Date	Description	Additional Information	Charges	Credits
04-03-18	Room Charge		229.00	
04-03-18	Destination Marketing Fee		2.29	
04-03-18	Municipal Room tax		6.94	
04-03-18	Provincial Room tax		18.50	
04-03-18	Room GST		11.56	
04-04-18	American Express	XXXXXXXXXX Government Financial Information XX/XX		268.29
<b>Total</b>			<b>268.29</b>	<b>268.29</b>
<b>Balance Due</b>			<b>0.00</b> ✓	

**GST Summary**

Room : 11.56  
 F&B : 0.00  
 Other : 0.00  
 Total : 11.56

Security Concern

EN19EXEDU10



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E128700

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Popham, Lana		<b>Employee ID</b> Personal Information		<b>Phone Number</b> (250) 387-1023	
<b>Client Organization</b> Agriculture		<b>Job Title</b> Minister Of Agriculture		<b>Travel Group Code</b> 4	
<b>5. Date Completed</b> 2018/05/07		<b>6. Fiscal Year</b> 2019		<b>7. Special Cheque Issue</b>	
<b>8. Cheque Stub Information</b>					
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Minister Meetings			<b>Headquarters</b> Saanich South
<b>12. Mailing Address for Cheque</b> PO BOX 9043 Stn Prov Govt Victoria, BC V8W 9E2					
<b>16. Travel Dates</b> 2018 04/20	<b>17. Places Travelled</b>		<b>18. Personal Vehicle Use</b>	<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>
	<b>Destination</b> Vic-Van-Vic (HJ)	<b>Start</b> 0700	<b>End</b> 2030	<b>Km</b> 30	<b>Cost</b> 16.20
				<b>Cost</b> P/Card x 2	<b>Cost</b> 48.50
					<b>22. Lodging Costs</b>
					<b>20. &amp; 21. Miscellaneous</b>
					<b>Cost</b>
					<b>Describe</b>
<b>TOTALS OF COLUMNS</b>			<b>36.</b> ✓ 30 kms \$ 16.20	<b>37.</b> ✓ \$ 0.00	<b>38.</b> ✓ \$ 48.50
			<b>39.</b> ✓ \$ 0.00	<b>40.</b> ✓ \$ 0.00	<b>Claim Total</b> \$ 64.70 ✓
<b>48. Client Code</b> 130 130 130 130	<b>49. Resp.</b> 29001	<b>50. Service Line</b> 30000	<b>51. STOB</b> 5701	<b>52. Project</b> 2900000	<b>45. Supplier Code</b> Personal Information
					<b>Amount</b> \$ 64.70
<b>Less Travel Advance</b> 130					
					<b>54.</b> \$ 64.70 ✓
<b>AMOUNT DUE TO EMPLOYEE</b>					
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.			<b>Print Name</b>		<b>Date Signed</b>
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.			<b>Print Name</b>		<b>Date Signed</b>
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.			<b>Print Name</b>		<b>Date Signed</b>

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

D/J May 14/18

2018-05-14

**Notes for Travel Voucher (Restricted Use) E128700 for Popham, Lana**

1 note(s) returned.

Created On	Author	Note
2018/05/07 09:41:23	Johnson, Lisa (IDIR\LEJOHN) Lisa.Johnson@gov.bc.ca	April 20 drove pers vehicle Saanich-Helijet, flew Helijet Vic-Van (Pcard) taxi paid for by MA Jessica Smith Van-Van, flew Helijet Van-Vic (Pcard) drove pers vehicle Heli-Saanich

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## Control No.

E128715

<b>Name</b> Popham, Lana	<b>Employee ID</b> Personal Information	<b>Phone Number</b> (250) 387-1023
<b>Client Organization</b> Agriculture	<b>Job Title</b> Minister Of Agriculture	<b>Travel Group Code</b> 4

5. Date Completed 2018/05/08	6. Fiscal Year 2019	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Minister Travel		Headquarters Saenich South

16. Travel Dates	17. Places Travelled			18. <sup>0.54</sup> Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Cost		Cost	Describe
2018										
05/04	Vic-Van (ferry)	1300	2359	59	31.86	155.00		386.58	50.00	Personal Hotel Parking, se
05/05	Van	0700	2359		0.00	19.70	61.00	386.58	50.00	Information Hotel Parking, se
05/06	Van-Vic (ferry)	0700	1900	59	31.86	160.70	61.00			

TOTALS OF COLUMNS			36. ✓ \$ 63.72	37. ✓ \$ 335.40	38. ✓ \$ 122.00	39. ✓ \$ 773.16	40. ✓ \$ 100.00 Personal Information	Claim Total Personal Information	1394.28
48. Client Code 130 130 130 130	49. Resp. 29001	50. Service Line 30000	51. STOB 5701	52. Project 2900000		45. Supplier Code Personal Information		Amount Personal Information	
Less Travel Advance 130									
								54. 1394.28 Personal	
AMOUNT DUE TO EMPLOYEE									

<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	<b>Print Name</b>	<b>Date Signed</b>
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	<b>Print Name</b>	<b>Date Signed</b>
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act	<b>Print Name</b>	<b>Date Signed</b>



May 4 drove pers vehicle Saanich- Swartz Bay, Ferry SB-Tsawwassen (MC), drove Tsawwassen-Van,  
overnight in Vancouver Personal Information Paid for by MLP Pers CC)

May 5 Taxi to event (Pers CC) overnight in Van (Pers CC)

May 6 seabus PVO-NorthVan –PVO, (Pers Debit), drove pers vehicle Van-Tsawwassen, ferry Tsw-SB  
(MC), drove Swartz Bay-Saanich

Swartz Bay  
To  
Tsawwassen



**LANE 02**

RECEIPT - PLEASE RETAIN

PURCHASE 2018/05/04 ✓

20' Undersize Vehi	57.50
1 ✓ Adult	17.20
1 Priority Loadi	82.50
Fuel Rebate	2.20-

Total 155.00

Master Card Government Financial  
\*\*\*\*\* 155.00

AUTH 163913 66277848 001001  
01 APPROVED - THANK YOU 027

CHANGE DUE 0.00

\*\*\*CARDHOLDER COPY\*\*\*  
SWB 04 May 2018 13:39:13



1005043 805154

SEE REVERSE SIDE OF TICKET

**\*DUPLICATE\***

BLACK TOP & CHECKER CABS

#348

777 PACIFIC ST  
VANCOUVER BC

**\*DUPLICATE\***

CARD \*\*\*\*\* Government Financial Information AMEX  
CARD TYPE  
DATE 2018/05/05 ✓  
TIME 7110 10:14:06  
CLERK ID 1  
RECEIPT NUMBER  
C85011093-001-670-006-0

PURCHASE

AMOUNT \$19.70

TIP Personal Information

TOTAL

AMERICAN EXPRESS

A000000025 Personal Information  
B36E3B6788533CF  
0000008000-E800  
F80F48AE220A1A65  
0000008000-F800

**APPROVED**

AUTH# 880932 00-025

THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

RECEIPT  
\* NOT VALID FOR TRAVEL \*

Translink  
Waterfront Stn  
1960115  
Sun 06 May 18 10:25AM  
06 May 18

Payment Type: DEBIT  
Purchases: 1 Zone Ticket  
Product Price: \$ 2.85  
(\$2.85)

Compass Ticket #: Government  
Financial Information  
Debit Card #: Information

Auth #: 122508  
Ref #: T96HU32NF37N  
Receipt #: 126805

Card Entry: Personal Information  
AID: A60000  
FMR: 8000000000  
E: 126805

Retain for your records.  
View Translink Policies  
at www.translink.ca

Thank You!

RECEIPT  
\* NOT VALID FOR TRAVEL \*

Translink  
Lonsdale Quay  
1960115  
Sun 06 May 18 01:20PM  
06 May 18

Payment Type: DEBIT  
Purchases: 1 Zone Ticket  
Product Price: \$ 2.85  
(\$2.85)

Compass Ticket #: Government  
Financial Information  
Debit Card #: Information

Auth #: 485284  
Ref #: T96HU32NF37N  
Receipt #: 126805

Card Entry: Personal Information  
AID: A60000  
FMR: 8000000000  
E: 126805

Retain for your records.  
View Translink Policies  
at www.translink.ca

Thank You!

Tsawwassen  
To  
Swartz Bay



Victoria BC Canada V8W 8B7

LANE 44

RECEIPT - PLEASE RETAIN

PURCHASE 2018/05/06

20'	Undersize Vehi	57.50
1	Adult	17.20
1	Priority Load	82.50
Fuel Rebate		2.20

Total	155.00
Master Card Government	155.00
*****nt	
AUTH 192834 66277657 001001	
01 APPROVED - THANK YOU 027	
CHANGE DUE	0.00

\*\*\*CARDHOLDER COPY\*\*\*  
TSA 06 May 2018 16:28:34



1007091 745536  
105730  
SEE REVERSE SIDE OF TICKET

VANCOUVER

Personal Information

Canada

## INVOICE

Room Number : 1915  
 Arrival Date : 04-MAY-2018  
 Departure Date : 06-MAY-2018

Page No. : 1 of 1  
 Folio No. Personal Information  
 Conf No.  
 Invoice No. :  
 Cashier No. : 168  
 Membership No. :

Personal Information

Company Name

Date	Description	Reference	Charges	Credits
✓ 05-04-18	Room Charge		329.00	
05-04-18	Room DMF Fee 1.3%		4.26	
05-04-18	Room PST Tax 8%		26.66	
05-04-18	Room MRDT Tax 3%		10.00	
05-04-18	Room GST Tax 5%		16.66	
✓ 05-05-18	Room Charge		329.00	
05-05-18	Room DMF Fee 1.3%		4.26	
05-05-18	Room PST Tax 8%		26.66	
05-05-18	Room MRDT Tax 3%		10.00	
05-05-18	Room GST Tax 5%		16.66	
05-06-18	American Express	XXXXXX	XX/XX	773.16

Government Financial  
Information

Total

773.16

773.16

## GST Tax Summary:

Business Information

Room GST: 33.32  
 F&B GST: 0.00  
 Other GST: 0.00  
 Total GST: 33.32

Balance Due

CAD \$

0.00 ✓

Security Concern



VANCOUVER

Personal Information

Canada

## INVOICE

Room Number : 1914  
 Arrival Date : 04-MAY-2018  
 Departure Date : 06-MAY-2018

Page No. : 1 of 1  
 Folio No. : Personal Information  
 Conf No. :  
 Invoice No. :  
 Cashier No. : 168  
 Membership No. :

Company Name

Personal Information

Date	Description	Reference	Charges	Credits
05-04-18	Personal Information Parking , self	May 14th MO confirmed rates with Hotel	50.00	Personal Information
05-05-18	Parking , self		50.00	
05-06-18	American Express	XXXXXXXXX Government Financial Information	XX/XX	
			<b>Total</b>	Personal Information

CAD \$

0.00

Balance Due

Security Concern

## GST Tax Summary:

Business  
Information

Room GST:	0.00
F&B GST:	0.00
Other GST:	5.24
Total GST:	5.24

**From:** [Johnson, Lisa E AGRI:EX](#)  
**To:** [Janke, Debra FIN:EX](#)  
**Subject:** FW: Thank you for choosing to take off with Helijet!  
**Date:** Friday, May 11, 2018 10:57:03 AM

---

**From:** Johnson, Lisa E AGRI:EX **On Behalf Of** MINCAL, AGRI AGRI:EX  
**Sent:** Friday, May 11, 2018 10:55 AM  
**To:** Janke, Debra FIN:EX  
**Subject:** FW: Thank you for choosing to take off with Helijet!

Hi Debra

As discussed

Thanks  
Lisa

**From:** [passengerservices@helijet.com](mailto:passengerservices@helijet.com) [mailto:[passengerservices@helijet.com](mailto:passengerservices@helijet.com)]  
**Sent:** Monday, April 16, 2018 10:57 AM  
**To:** Johnson, Lisa E AGRI:EX  
**Subject:** Thank you for choosing to take off with Helijet!

Helijet



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

#### Customer Information

<b>Account</b>	Customer #	Government Financial I f t
	Name	Lana Popham
	Company	Personal Information

#### Advisory

flight 729 currently waitlisted

#### Booking # Government Financial

Friday, April 20, 2018

708

08:40 Victoria Harbour

09:15 Vancouver Harbour

Invoice #281954

SALE - Seat Sale \$189 \$180.00

+ GST \$9.00

35 minutes

Confirmed

1 Passengers - Sale

Lana Popham, Female ✓

[Add to Calendar](#)

Billing \$180.00

Taxes \$9.00

Grand Total \$189.00 ✓

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

Government Financial Information



## Control No.

E128909

<b>Name</b> Popham, Lana ✓	<b>Employee ID</b> Personal Information	<b>Phone Number</b> (250) 387-1023
<b>Client Organization</b> Agriculture	<b>Job Title</b> Minister Of Agriculture	<b>Travel Group Code</b> 4

5. Date Completed 2018/06/08		6. Fiscal Year 2019		7. Special Cheque Issue			8. Cheque Stub Information			
Type of Travel In Province		14. Reason for Travel Minister Meetings					Headquarters Saanich South			
12. Mailing Address for Cheque PO BOX 9043 Stn Prov Govt Victoria, BC V8W 9E2										
16. Travel Dates 2018 06/01 06/02	17. Places Travelled  Destination Vic-Van-Smithers (AC) Smithers-Van-Vic (AC)			18. 0.54 Personal Vehicle Use Km 17 17	Cost 2359 2230 9.18 9.18	19. Other Transport Costs P/Card 30.00 P/Card	20. & 21. Meals Cost 27.00 61.00	22. Lodging Costs 141.52	20. & 21. Miscellaneous Cost 30.00 Describe airport parking	
TOTALS OF COLUMNS					36. 34 kms \$ 18.36	37. 0 \$ 30.00	38. \$ 88.00	39. \$ 141.52	40. 30.00 \$ 0.00	Claim Total \$ 277.88
48. Client Code 130 130 130 130	49. Resp. 29001	50. Service Line 30000	51. STOB 5702	52. Project 2900000	45. Su Personal Information		Amount \$ 277.88			
Less Travel Advance 130										
					AMOUNT DUE TO EMPLOYEE					
					54. \$ 277.88					
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.					Print Name		Date Signed			
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					Print Name		Date Signed			
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act					Print Name		Date Signed			



**Notes for Travel Voucher (Restricted Use) E128909 for Popham, Lana**

1 note(s) returned.

Created On	Author	Note
2018/06/13 10:57:25	Johnson, Lisa (IDIR\LEJOHN) Lisa.Johnson@gov.bc.ca	June 1 drove pers vehicle Saanich-YYJ, flew A/C Vic-Van-Smithers (Pcard), drove Airport to hotel in rental car under MA Jessica Smiths name, overnight in Smithers (Pers CC) June 2 drove in rental car w/Jessica Smithers-Airport, flew A/C Smithers-Van-Vic (Pcard) parking at YVR (Pers CC), drove pers vehicle YYJ-Saanich

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Security Concern

Security Concern

Security Concern

Smithers, BC V0J 2N0

GST# <sup>Business Information</sup>

C/O 06/02/2018 09:11 AM EdmonV

Registered To:  
Popham, Lana ✓  
Ministry of Agriculture

Room #

Personal  
Information

Conf #

Arrival

06/01/18

Departure

06/02/18

Room Type

Personal Information

Guests

1 / 0 ✓

Payment

Amex <sup>Government</sup>  
XXXX-X<sup>Financial</sup>  
I f t

Acct

(250) 387-6651

Posting Date	Oper	AcctCode	Description	From	Reference	Amount
✓ 06/01/18	Gary	RC	ROOM CHRG REVENUE			\$122.00
06/01/18	Gary	9	GST			\$6.10
06/01/18	Gary	91	PST			\$9.76
06/01/18	Gary	92	MRDT			\$3.66
06/02/18	EdmonV	AX	PAYMENT AMEX			<del>\$141.52</del>
Balance Due						\$0.00

Security Concern

<sup>Business Information</sup>  
GST#

Security Concern

R PARKING AIRPORT BOOTH  
1640 LEE HIGH BLVD  
DAILY PARKING LOT 1ST LOT ON LEFT  
SANDLOT BL VGL 504  
250324911

Merchant ID: 6000865  
Form ID: 001

Ref ID: 010

## Sale

Government  
Financial  
XXX Information

AMEX

Entry Method: Proximity

06/02/18 ✓

21:20:28

Inv #: 000018

Appr Code: 815636

Apprvd

Batch#: 153003

Total:

\$

30.00

Application Label: AMERICAN EXPRESS  
AID: A000000025010601  
PR: 00 00 00 00 00  
ISI: 18 00

Customer Type



## Control No.

E128927

<b>Name</b> Popham, Lana ✓	<b>Employee ID</b> Personal Information	<b>Phone Number</b> (250) 387-1023
<b>Client Organization</b> Agriculture	<b>Job Title</b> Minister Of Agriculture	<b>Travel Group Code</b> 4

5. Date Completed 2018/06/13		6. Fiscal Year 2019		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Minister Meetings				Headquarters Saanich South	
12. Mailing Address for Cheque PO BOX 9043 Stn Prov Govt Victoria, BC V8W 9E2							
16. Travel Dates 2018 06/04 06/08	17. Places Travelled  Destination      Start      End Vic-Van-Vic(AC) 0830      2359 Vic-Van-Vic(HA) 0700      1700			18. 0.54 Personal Vehicle Use Km      Cost 34      18.36 P/Card 26      14.04 P/Card		19. Other Transport Costs 77.20  39.50	20. & 21. Meals  Cost 39.50
				22. Lodging Costs	20. & 21. Miscellaneous  Cost      Describe 95.00      Les Dames Dinner		
TOTALS OF COLUMNS 60 kms				36. ✓ \$ 32.40	37. ✓ \$ 77.20	38. ✓ \$ 39.50	39. ✓ \$ 0.00
				40. ✓ \$ 95.00	Claim Total \$ 244.10		
48. Client Code 130 130 130 130	49. Resp. 29001  29001	50. Service Line 30000  30000	51. STOB 5701  6531	52. Project 2900000  2900000	45. Supplier Code Personal Information		Amount 149.10 \$ 244.10 95.00
Less Travel Advance 130							
				AMOUNT DUE TO EMPLOYEE			54. \$ 244.10
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act				Print Name		Date Signed	



**Notes for Travel Voucher (Restricted Use) E128927 for Popham, Lana**

2 note(s) returned.

Created On	Author		Note
2018/06/13 11:58:49	Johnson, Lisa (IDIR\LEJOHN)	Lisa.Johnson@gov.bc.ca	June 4 drove pers vehicle Saanich-YYJ, flew A/C Vic-Van (Pcard) drove in rental car under DM Wes Shoemakers name YVR-Van, taxi Van-Van (Pers CC) Dinner (Pers CC), Taxi Van -YVR (Pers CC), flew A/C Van-Vic (Pcard), parking at YYJ (Pers CC), drove pers vehicle YYJ-Saanich
2018/06/13 12:15:33	Johnson, Lisa (IDIR\LEJOHN)	Lisa.Johnson@gov.bc.ca	June 8 drove pers vehicle Saanich-Harbour Air, flew H/A Vic-YVR (Pcard), drove in rental car under MA Jessica Smith's name YVR-Delta-YVR, flew H/A YVR-Vic (Pcard), drove pers vehicle H/A-Saanich

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YELLOW CAB #159  
1441 CLARK DR  
VANCOUVER BC

CARD \*\*\*\*\* Government  
Financial Information  
CARD TYPE AMEX  
DATE 2018/06/04 ✓  
TIME 6080 22:03:39  
CLERK ID 5  
RECEIPT NUMBER  
C85050404-001-001-799-0

PURCHASE  
AMOUNT \$31.20  
TIP Personal Information  
TOTAL

AMERICAN EXPRESS  
A00000 Personal Information  
D193EC9365FDC60C  
Personal Information

D43101CF68B93DEA  
Personal Information

APPROVED

AUTH# 803720 00-025  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

GST105762447RT0001

SURREY METRO TAXI #5  
8299 129 ST  
SURREY BC

CARD \*\*\*\*\* Government  
Financial Information  
CARD TYPE AMEX  
DATE 2018/06/04 ✓  
TIME 5715 12:15:12  
CLERK ID 119  
RECEIPT NUMBER  
C85007672-001-001-427-0

PURCHASE  
AMOUNT \$31.00  
TIP Personal Information  
TOTAL

AMERICAN EXPRESS  
A000 Personal Information  
89365791FDF32738  
Personal Information

APPROVED

AUTH# 840823 00-025  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

GST 13509679RT0001

ROBBINS PARKING  
VICTORIA AIRPORT

Terminal#:1 Cashier#:30  
04/06/2018 09:57 ✓  
05/06/2018 00:26 - 14:30  
281776883 #138865  
Rate 3 : \$ 15.00  
SUBTOTAL : \$ 14.29  
GST : \$ 0.71  
TOTAL : \$ 15.00  
Payment : \$ 15.00

- PARKING RECEIPT -  
GST#104-567-276 R1001

## Johnson, Lisa E AGRI:EX

**From:** Personal Information  
**Sent:** May 18, 2018 9:34 AM  
**To:** Johnson, Lisa E AGRI:EX  
**Subject:** Fwd: Your payment to Les Dames d'Escoffier, BC Chapter

Personal Information

**From:** Personal Information  
**Date:** May 18, 2018 at 9:32:02 AM PDT  
**To:** Lana Popham  
**Subject:** Your payment to Les Dames d'Escoffier, BC Chapter

Personal Information

You sent a payment of \$95.00 CAD to Les Dames d'Escoffier, BC Chapter.

18-May-2018 12:31:51 GMT-04:00  
Receipt No. Personal Information

Hello Lana Popham,

This charge will appear on your credit card statement as payment to LESDAMESDES.

**Merchant information:**  
Les Dames d'Escoffier, BC Chapter  
[info@lesdames.ca](mailto:info@lesdames.ca)  
<http://www.lesdames.ca>

**Instructions to merchant:**  
None provided

**Shipping information:**

**Shipping method:**  
Not specified

Description	Unit price	Qty	Amount
Induction2018 Item #: 2018-induction	\$95.00 CAD	1	\$95.00 CAD

Discount: -\$0.00 CAD  
**Total:** \$95.00 CAD

**Receipt No:** 4968-1978-3407-0670

Please keep this receipt number for future reference. You'll need it if you contact customer service at Les Dames d'Escoffier, BC Chapter

Personal Information



BRITISH  
COLUMBIA

Ministry of  
Finance

## BUSINESS EXPENSE APPROVAL for Business Meetings/Protocol Events

BUSINESS EXPENSE APPROVAL NO.

**Attach original invoices/receipts that have been coded and approved by an expense authority. Please see page 2 for further instructions.**

### SECTION 1 – ORIGINATOR INFORMATION

NAME OF ORIGINATOR OF EXPENSE

Lana Popham ✓

TELEPHONE NO.

( 250 ) 387-6651

YYYY / MM / DD

DATE  
SUBMITTED

2018/06/13

MINISTRY/DIVISION/BRANCH

Agriculture

LOCATION (CITY) OF EVENT

Vancouver

START DATE  
OF EVENT

2018/04/04

END DATE  
OF EVENT

2018/04/04

### SECTION 2 – NAME / NATURE OF EVENT

In general terms, describe the event, the number of people attending and their affiliation. For example: Annual Regional Meeting – 20 government employees, 2 service contractors.

Les Dames d'Escoffier British Columbia Chapter Dinner- 28 women from across British Columbia and beyond, both at the beginning of their careers and at a turning point or development stage in a mature career, have been awarded Les Dames d'Escoffier scholarships to advance and enhance their careers in culinary, hospitality, business, wine and other arts of the table 28 award winners and over 200 guests

### SECTION 3 – INDIVIDUALS INCLUDED IN MEAL CLAIMS

Complete this section only if the Business Expense Approval includes a meal. Identify the individual's name and either the ministry or company they are affiliated with. Attach a separate list if necessary.

Lana Popham, Minister of Agriculture

### SECTION 4 – BUSINESS EXPENSE REQUESTED

CATEGORY	STOB	AMOUNT
1. Meeting Room Rental	6531	
2. Equipment/Furniture Rental	6531	
3. Photocopying, Faxing, Telephone, etc.	6531	
4. Food/Beverages for Meetings <input type="checkbox"/> BREAKFAST <input type="checkbox"/> LUNCH <input type="checkbox"/> DINNER <input type="checkbox"/> SNACKS <input type="checkbox"/> COFFEE/TEA/JUICE, ETC.	6531	
5. Business Meals in Restaurant <input type="checkbox"/> BREAKFAST <input type="checkbox"/> LUNCH <input type="checkbox"/> DINNER	6531	
6. Event Planners, Speakers, etc.		
7. Travel Costs for Non-BC Government Participants		
8. Other: <u>Les Dames</u> <u>dinner (section 2)</u>		\$95.00
<b>ESTIMATED TOTAL</b>		\$ \$95.00

### SECTION 5 – EXPENSE AUTHORITY PRE-APPROVAL

RESP. CENTRE	SERVICE LINE	PROJECT NO. (IF APPLICABLE) OR ADDITIONAL CODING
29001	30000	2900000

EXPENSE AUTHORITY SIGNATURE – Certified correct pursuant to sections 32 & 33 of the *Financial Administration Act* and related policies.

*[Signature]*

PRINT NAME OF EXPENSE AUTHORITY

Sam Godfrey

DATE SIGNED

YYYY / MM / DD

2018/06/13

### SECTION 6 – EMPLOYEE REIMBURSEMENT INFORMATION

Complete this section only if reimbursing an employee for expenses they have paid personally. Enter payee name, cheque mailing address, and reimbursement total.

Lana Popham  
direct deposit

QUALIFIED REI  
pursuant to CR

X

TRUE – Certified goods/services received

**REIMBURSEMENT TOTAL**

**\$ 95.00** ✓



## Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.  
Please bring your itinerary-receipt to the airport.

### Main Contact Information

### Booking reference:

Government Financial  
Information

**Name:** Ms Lana Popham ✓  
**E-mail:** LISA.JOHNSON@GOV.BC.CA  
**Payment:** CC CAXXX Government Financial  
Information

**Customer Care**  
**Air Canada Reservations**  
1-888-247-2262

**Air Canada Flight Information**  
1-888-422-7533  
[International Reservations](#)

Alert me of flight changes  
[Flight notification](#)

### Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8052	Victoria (YYJ) ✓	Vancouver (YVR)	DH4	Economy Flex (A)	Confirmed
<i>Operated by:</i>	Fri 01-Jun 2018	Fri 01-Jun 2018			
<i>Air Canada Express-Jazz</i>	13:05	13:32 - TERMINAL M -MAIN			
Seat number(s) requested:	<small>Personal Information</small>				
AC8562	Vancouver (YVR) ✓	Smithers (YYD)	DH3	Economy Flex (A)	Confirmed
<i>Operated by:</i>	Fri 01-Jun 2018	Fri 01-Jun 2018			
<i>Air Canada Express-Jazz</i>	14:45 - TERMINAL M -MAIN	16:30			
Seat number(s) requested:	<small>Person al Informa t</small>				

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8563	Smithers (YYD)	Vancouver (YVR)	DH3	Economy Flex (G)	Confirmed
<i>Operated by:</i>	Sat 02-Jun 2018	Sat 02-Jun 2018			
<i>Air Canada Express- Jazz</i>	16:55	18:40 - TERMINAL M -MAIN			
Seat number(s) requested:	Personal Informati on				
AC8081	Vancouver (YVR)	Victoria (YYJ)	DH4	Economy Flex (G)	Confirmed
<i>Operated by:</i>	Sat 02-Jun 2018	Sat 02-Jun 2018			
<i>Air Canada Express- Jazz</i>	20:40 - TERMINAL M -MAIN	21:10			
Seat number(s) requested:	Personal Informati on				

## Passenger Information

**Passenger:** 1 Ms Lana Popham  
**Ticket number:** 014 2194 557055  
**Frequent Flyer Pgm:** Air Canada Aeroplan **Program number:** Personal Information

## Purchase Summary

**Passenger: 1 Ticket number 014 2194 557055**

**Date of issue** 10-May 2018  
**Fare Amount in Canadian dollars:** 644.00  
*(including navigational & other charges)*  
**Taxes, Fees & Charges**  
 Air Travellers Security Charge (CA) 14.25  
 Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG) 34.91  
 Airport Improvement Fee - Canada (SQ) 40.00  
**Total Fare in Canadian dollars:** 733.16 ✓

**Ticket particulars:**  
 AC ONLY/NONREF/CHGE FEE  
 -BG:AC  
**\*Fare calculation:**  
 01JUN18YYJ AC X/YVR AC YYD Q18.00R235.00AC X/YVR Q18.00AC YYJ  
 R373.00CAD644.00 END ROE1.00  
**Canadian tax registration numbers:**

