

## Minister's Quarterly Travel Expense Summary

**Name:** Honourable Bruce Ralston

**Quarter:** 2018 July to September

**Portfolio:** Jobs, Trade & Technology

Travel expense summary (amount paid this quarter):

In Province Flights: \$ 3,413.38

Other Travel in Province: \$ 1,127.19

\$ -

Out of Country Travel: \$ 1,152.04

Out of Province Travel: \$ 617.25

Total travel expenses paid this quarter: \$ 6,309.86

Travel expenses fiscal year-to-date: \$ 14,851.08

MA19EXECDM1



Where ideas work

# Travel Voucher (Restricted Use)

Control No.

**E129013**

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Ralston, Bruce		<b>Employee ID</b> Personal Information		<b>Phone Number</b> (250) 387-9133	
<b>Client Organization</b> Jobs, Trade and Technology		<b>Job Title</b> Minister of Job, Trade & Technology		<b>Travel Group Code</b> 4	
<b>5. Date Completed</b> 2018/06/25		<b>6. Fiscal Year</b> 2019		<b>7. Special Cheque Issue</b>	
<b>8. Cheque Stub Information</b>		<b>14. Reason for Travel</b> Ministry Meetings		<b>Headquarters</b> Vancouver	
<b>12. Mailing Address for Cheque</b> Room 138 Parliament Buildings Victoria, BC V8V 1X4					
<b>16. Travel Dates</b>	<b>17. Places Travelled</b>			<b>18. Personal Vehicle Use</b>	<b>19. Other Transport Costs</b>
2018	<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>
05/15	Vic to Van (HJ)*	0700	2100		0.00
05/16	Van to Vic (HA)*	0700	1700		0.00
05/17	Vic to Van	0700	2100	55	29.70
05/22	home to YVR	0900	1800		0.00
05/24	Vancouver	1000	1800	23	12.42
05/25	Vancouver	0800	1700		0.00
05/27	Van to Vic	1700	2359	55	29.70
					72.50 Personal Information
					155.00
					36.00
					36.00
					36.00
					48.50
					48.50 PD
					48.50 PD
					36.00
					196.04
					3.00
					35.50
					3.00
					-7.00
					See E128761 tip recovery
<b>TOTALS OF COLUMNS</b>				<b>36.</b> \$ 71.82	<b>37.</b> 227.50 Personal Information
				<b>38.</b> \$ 289.50	<b>39.</b> \$ 196.04
				<b>40.</b> 34.50 \$ 41.50	<b>Claim Total</b> Personal Information
					819.36
<b>48. Client Code</b>	<b>49. Resp.</b>	<b>50. Service Line</b>	<b>51. STOB</b>	<b>52. Project</b>	<b>45. Supplier Code</b>
125	51000	08700	5701	51MTCCA	Personal Information
125	↓	↓	5701	51MTVNC	
125			5702	5111111	
125					
<b>Less Travel Advance</b>					
125					
<b>AMOUNT DUE TO EMPLOYEE</b>					<b>54.</b> 819.36 Personal Information
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				<b>Print Name</b>	<b>Date Signed</b>
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				<b>Print Name</b>	<b>Date Signed</b>
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.				<b>Print Name</b>	<b>Date Signed</b>

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

Audited CDM July 11/18

## Notes for Travel Voucher (Restricted Use) E129013 for Ralston, Bruce

1 note(s) returned.

Created On	Author	Note
2018/06/25 17:18:58	Hay, Lorna (IDIR\LHAY) Lorna.Hay@gov.bc.ca	05/15 - full day in Victoria. left on 6:40 helijet to Vancouver. attended evening event downtown. hotel <sup>Security Concern</sup> . dinner only 06/16 - meetings in Vancouver. 1230 HA to Victoria. meetings in Victoria through to evening. dinner only. 06/17 - meetings all day Victoria. dinner only. returned on 9pm ferry. claiming kms. 05/22 - meetings at YVR. claiming B & L. & Parking 05/24 - Meeting downtown. claiming KMs, parking and L&D 05/25 - UBC Day. <del>full day meals only</del> and parking. <b>B and D - Lunch deducted</b>

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Bruce Ralston  
Po Box 9071 Stn Prov Govt  
Parliament Building  
Victoria V8V 1X4

Room No. : 0502  
Arrival : 05-15-18  
Departure : 05-16-18  
Page No. : 1 of 1  
Folio No. :  
Invoice No. :  
Conf. No. : Government  
Financial Information  
Cashier No. :  
Tax ID : Business Information  
Ref # :

Copy of Invoice  
Membership No. :  
A/R Number :  
Group Code :  
Company Name :

05-16-18

Date	Description	Charges CAD	Credits CAD
05-15-18	Room Charge	169.00	
05-15-18	HRT- Hotel Room Tax	18.59	
05-15-18	Room GST	8.45	
05-16-18	Visa		196.04

Government Financial Information

XX/XX

<b>Total</b>	<b>196.04</b>	<b>196.04</b>
<b>Net Amount</b>	<b>169.00 CAD</b>	
<b>GST</b>	<b>8.45 CAD</b>	
<b>HRT - Hotel Room Tax</b>	<b>18.59 CAD</b>	
<b>Transit Levy - Parking</b>	<b>0.00 CAD</b>	
<b>Other Tax/Parking Tax</b>	<b>0.00 CAD</b>	
<b>Balance</b>	<b>0.00 CAD</b>	

Guest Signature

Security Concern

Security Concern

Security Concern

Vancouver, BC

Security  
Concern

Canada

Swartz Bay  
To  
Tsawwassen



**LANE 06**

RECEIPT - PLEASE RETAIN

**PURCHASE 2018/05/17**

20' Personal Information	Undersize Adult	Vehi Personal Information	57.50
	Fuel Rebate	Personal Information	

\$57.50  
\$17.20  
-2.20  
= \$72.50

**Total**

Visa  
Government Financial Information  
AUTH 097832 66277640 0010012420 S  
01 APPROVED - THANK YOU 027  
CHANGE DUE 0.00

\*\*\*CARDHOLDER COPY\*\*\*  
SWB 17 May 2018 20:03:27



**SEE REVERSE SIDE OF TICKET**

**RECEIPT  
IMPARK**

Lot - 1076  
Scott Road Station  
www.impark.com

License Plate Number  
Personal Information

Expiration Date/Time

**02:00 AM  
MAY 23, 2018**

Purchase Date/Time: 08:26am May 22, 2018

Total Due: \$3.00

Total Paid: \$3.00

Ticket #: 10225234

S/N #: 501013451405

Setting: K 76

Mach Name: Meter - 3

Rate: \$3.00 For 1 Day  
Payment Type: Card

Card # Government Visa  
Financial  
Information

Auth #: 087798

Thank You!  
Please come again

PARKING RECEIPT

PARKING RECEIPT

PARKING RECEIPT

PARKING RECEIPT

**RECEIPT**  
**C & W Hospital**  
Pay by Phone  
604-662-7275  
Location 9100

**Stall # 1633**

Expiration Date/Time

**11:33 AM**

**MAY 24, 2018**

**Add Time#:1913255**

Purchase Date/Time: 10:33am May 24, 2018  
Total Due: \$3.50      Rate: \$3.50 1 Hour  
Total Paid: \$3.50      Payment Type: Card  
Ticket #: 00196386  
S/N #: 500013311159  
Setting: APS Lot 9100 ExModem  
Mach Name: METER 7

Government Financial  
Information      Visa

Auth #: 022694

Your Receipt,  
Thank You!  
[www.advancedparking.com](http://www.advancedparking.com)

**Canada Place Parkade**  
999 Canada Place  
Vancouver BC, V6C 3C1

Pay Station Number: 1  
Entered: 05/24/2018 14:15  
Exited: 05/24/2018 20:17  
Ticket Number: 34003  
Transaction Number: 52740  
Rate: A  
Parking Fee: \$32.00

-----  
Total Fee: \$32.00  
Fee Paid: \$32.00

Visa  
Government Financial Information

Approval Number: 042457

Thank you for visiting  
Canada Place  
Above amount includes 5% GST  
GST# 120996095RT0005

**RECEIPT  
IMPARK**

Lot - 1076  
Scott Road Station  
www.impark.com

License Plate Number  
Personal Information

Expiration Date/Time

**02:00 AM  
MAY 26, 2018**

Purchase Date/Time: 07:52am May 25, 2018

Total Due: \$3.00

Total Paid: \$3.00

Ticket #: 10225856

S/N #: 501013451405

Setting: 1176

Mach Name: Meter - 3

Rate: \$3.00 For 1 Day  
Payment Type: Card

Government Financial  
Information

Visa

Auth #: 093775

Thank You!  
Please come again

IMPARK RECEIPT PARKING RECEIPT PARKING RECEIPT PARKING RECEIPT PARKING RECEIPT





Suite 500 - 1321 Blanshard Street  
Victoria BC Canada V8W 0B7

**LANE 43**

RECEIPT - PLEASE RETAIN

**PURCHASE 2018/05/27**

1	Priority Load	82.50
20'	Undersize Vehi	57.50
1	Adult	17.20
	Fuel Rebate	2.20-

Total	155.00
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Master Card  
Government Financial Information 155.00  
AUTH 003030 66277656 0010010070 S  
01 APPROVED - THANK YOU 027  
CHANGE DUE 0.00

\*\*\*CARDHOLDER COPY\*\*\*  
TSA 27 May 2018 17:38:38



1007083 007090  
106273

MA19EXECDM1



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E129020

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Ralston, Bruce		<b>Employee ID</b> Personal Information		<b>Phone Number</b> (250) 387-9133	
<b>Client Organization</b> Jobs, Trade and Technology		<b>Job Title</b> Minister of Job, Trade & Technology		<b>Travel Group Code</b> 4	
<b>5. Date Completed</b> 2018/06/26		<b>6. Fiscal Year</b> 2019		<b>7. Special Cheque Issue</b>	
<b>8. Cheque Stub Information</b>					
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Ministry Meetings			<b>Headquarters</b> Vancouver
<b>12. Mailing Address for Cheque</b> Room 138 Parliament Buildings Victoria, BC V8V 1X4					
<b>16. Travel Dates</b> 2018 05/31 06/01	<b>17. Places Travelled</b>			<b>18. Personal Vehicle Use</b>	<b>19. Other Transport Costs</b>
	<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>
	Vic to Van	0700	2000	55	29.70
	Vancouver	1300	1800		0.00
					✓ 72.50
					27.00
<b>TOTALS OF COLUMNS</b>				<b>36.</b> \$ 29.70	<b>37.</b> \$ 72.50
				<b>38.</b> \$ 27.00	<b>39.</b> \$ 0.00
				<b>40.</b> \$ 0.00	<b>Claim Total</b> \$ 129.20
<b>48. Client Code</b> 125 125 125 125	<b>49. Resp.</b> 51000 ↓	<b>50. Service Line</b> 08001 08700 ↓	<b>51. STOB</b> 5701 5702	<b>52. Project</b> 51MTCCA 5111111	<b>45. Supplier Code</b> Personal Information MTVNC
					<b>Amount</b> 102.20 \$ 129.20 27.00
<b>Less Travel Advance</b> 125					
					<b>54.</b> \$ 129.20
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.			<b>Print Name</b>		<b>Date Signed</b>
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.			<b>Print Name</b>		<b>Date Signed</b>
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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

Audited CDM July 11/18

**Notes for Travel Voucher (Restricted Use) E129020 for Ralston, Bruce**

1 note(s) returned.

Created On	Author	Note
2018/06/26 16:10:43	Hay, Lorna (IDIR\LHAY) Lorna.Hay@gov.bc.ca	05/31 - full day Victoria. Ferry to Vancouver. no meals claimed. kms claimed 06/01 - 1/2 day meetings in Vancouver. Claiming lunch only.

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E129020

Swartz Bay  
To  
Tsawwassen



**LANE 07**

RECEIPT - PLEASE RETAIN

**PURCHASE 2018/05/31**

20'	Undersize Vehi	57.50
1	Adult	17.20
	Fuel Rebate	2.20-

<b>Total</b>	<b>72.50</b>
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**Visa**  
Government Financial Information      **72.50**  
AUTH 033270 66277641 0010011910 S  
01 APPROVED - THANK YOU 027

<b>CHANGE DUE</b>	<b>0.00</b>
-------------------	-------------

Kms 55  
no meals

\*\*\*CARDHOLDER COPY\*\*\*  
SWB 31 May 2018 18:44:46



1005024 012250

SEE REVERSE SIDE OF TICKET



## Where ideas work

### Travel Voucher (Restricted Use)

Control No.

E128751

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Ralston, Bruce <b>Client Organization</b> Jobs, Trade and Technology				<b>Employee ID</b> Personal Information <b>Job Title</b> Minister of Job, Trade & Technology				<b>Phone Number</b> (250) 387-9133 <b>Travel Group Code</b> 4																																																																																																				
<b>5. Date Completed</b> 2018/05/14		<b>6. Fiscal Year</b> 2019		<b>7. Special Cheque Issue</b>			<b>8. Cheque Stub Information</b>																																																																																																					
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Meetings					<b>Headquarters</b> Vancouver																																																																																																					
<b>12. Mailing Address for Cheque</b> Room 138 Parliament Buildings Victoria, BC V8V 1X4																																																																																																												
<table border="1"> <tr> <th>16. Travel Dates</th> <th colspan="3">17. Places Travelled</th> <th colspan="2">18. Personal Vehicle Use</th> <th>19. Other Transport Costs</th> <th>20. &amp; 21. Meals</th> <th>22. Lodging Costs</th> <th colspan="2">20. &amp; 21. Miscellaneous</th> </tr> <tr> <th></th> <th>Destination</th> <th>Start</th> <th>End</th> <th>Km</th> <th>Cost</th> <th></th> <th>Cost</th> <th></th> <th>Cost</th> <th>Describe</th> </tr> <tr> <td>2018</td> <td>Victoria</td> <td>0700</td> <td>2359</td> <td></td> <td>0.00</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>05/07</td> <td>Victoria</td> <td>0700</td> <td>2359</td> <td></td> <td>0.00</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>05/08</td> <td>Victoria</td> <td>0700</td> <td>2359</td> <td></td> <td>0.00</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>05/09</td> <td>Victoria</td> <td>0700</td> <td>2359</td> <td></td> <td>0.00</td> <td></td> <td>48.50</td> <td></td> <td></td> <td></td> </tr> <tr> <td>05/10</td> <td>Vancouver</td> <td>0700</td> <td>2200</td> <td>55</td> <td>29.70</td> <td>155.00</td> <td>61.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>05/11</td> <td>Vancouver</td> <td>0700</td> <td>1200</td> <td>8</td> <td>4.32</td> <td></td> <td>39.50 PD</td> <td></td> <td>3.00</td> <td>parking</td> </tr> <tr> <td>05/13</td> <td>Victoria</td> <td>1600</td> <td>2359</td> <td>55</td> <td>29.70</td> <td>155.00</td> <td>36.00</td> <td></td> <td></td> <td></td> </tr> </table>										16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous			Destination	Start	End	Km	Cost		Cost		Cost	Describe	2018	Victoria	0700	2359		0.00						05/07	Victoria	0700	2359		0.00						05/08	Victoria	0700	2359		0.00						05/09	Victoria	0700	2359		0.00		48.50				05/10	Vancouver	0700	2200	55	29.70	155.00	61.00				05/11	Vancouver	0700	1200	8	4.32		39.50 PD		3.00	parking	05/13	Victoria	1600	2359	55	29.70	155.00	36.00			
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05/07	Victoria	0700	2359		0.00																																																																																																							
05/08	Victoria	0700	2359		0.00																																																																																																							
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05/10	Vancouver	0700	2200	55	29.70	155.00	61.00																																																																																																					
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05/13	Victoria	1600	2359	55	29.70	155.00	36.00																																																																																																					
<b>TOTALS OF COLUMNS</b>					<b>36.</b> \$ 63.72	<b>37.</b> \$ 310.00	<b>38.</b> \$ 307.00	<b>39.</b> \$ 0.00	<b>40.</b> \$ 3.00	<b>Claim Total</b> \$ 683.72																																																																																																		
<b>48. Client Code</b> 125 125 125 125		<b>49. Resp.</b> 51000 51000 51000		<b>50. Service Line</b> 08700 08001 08001 08001		<b>51. STOB</b> 5701 5750 5702		<b>52. Project</b> 51MTCCA MTVNC 51MTCCA 5111111		<b>45. Supplier Code</b> Government Financial Information <b>Amount</b> \$ 369.40 \$ 267.50 \$ 46.82																																																																																																		
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**Notes for Travel Voucher (Restricted Use) E128751 for Ralston, Bruce**

1 note(s) returned.

Created On	Author	Note
2018/05/14 10:42:36	Hay, Lorna (IDIR\LHAY) Lorna.Hay@gov.bc.ca	05/07 - Full day meals 05/08 - full day meals 05/09 - lunch & Dinner only 05/10 - ferry to Vancouver. claim KMS and full day meals 05/11 - meeting in Vancouver. parking and kms to park and ride 05/13 - ferry to Victoria. kms and dinner only

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Swartz Bay  
To  
Tsawwassen



**LANE 01**

RECEIPT - PLEASE RETAIN

PURCHASE 2018/05/10

20'	Undersize Vehi	57.50
1	Adult	17.20
1	Priority Loadi	82.50
Fuel Rebate		2.20

Total 155.00

Master Card  
Government Financial Information 155.00  
AUTH 213445 66277643 0010017030 S  
01 APPROVED - THANK YOU 027  
CHANGE DUE 0.00

\*\*\*CARDHOLDER COPY\*\*\*  
SWB 10 May 2018 18:34:45



1005015 079644  
102349  
SEE REVERSE SIDE OF TICKET

Tsawwassen  
To  
Swartz Bay



**LANE 44**

RECEIPT - PLEASE RETAIN

PURCHASE 2018/05/1

20'	Undersize Vehi	57.50
1	Adult	17.20
1	Priority Loadi	82.50
Fuel Rebate		2.20

Total 155.00

Master Card  
Government Financial 155.00  
AUTH 213445 66277657 0010015340 S  
01 APPROVED - THANK YOU 027  
CHANGE DUE 0.00

\*\*\*CARDHOLDER COPY\*\*\*  
TSA 13 May 2018 16:22:21



1007091 794688  
90440  
SEE REVERSE SIDE OF TICKET

**RECEIPT  
IMPARK**

Lot - 1076  
Scott Road Station  
www.impark.com

License Plate Number  
Personal Information

Expiration Date/Time

**02:00 AM  
MAY 12, 2018**

Purchase Date/Time: 06:29am May 11, 2018

Total Due: \$3.00      Rate: \$3.00 For 1 Day  
Total Paid: \$3.00      Payment Type: Card

Ticket #: 10223393

S/N #: 501 013451405

Setting: 1176

Mach Name: Meter - 3

Government Financial Information

Auth #: 009959

Thank You!  
Please come again

EIPT

PARKING RECEIPT

PARKING RECEIPT

PARKING RECEIPT

PARKING RECEIPT





## Control No.

E129249

<b>Name</b> Ralston, Bruce	<b>Employee ID</b> Personal Information	<b>Phone Number</b> (250) 387-9133
<b>Client Organization</b> Jobs, Trade and Technology	<b>Job Title</b> Minister of Job, Trade & Technology	<b>Travel Group Code</b> 4

5. Date Completed 2018/07/25	6. Fiscal Year 2019	7. Special Cheque Issue	8. Cheque Stub Information
---------------------------------	------------------------	-------------------------	----------------------------

2016/07/25	2015	
Type of Travel Out of Canada	14. Reason for Travel BIO Event - Boston	Headquarters Vancouver

**12. Mailing Address for Cheque**  
Room 138 Parliament Buildings Victoria, BC V8V 1X4

<b>Room</b>	<b>Tel.</b>	<b>Furniture</b>	<b>Bldg</b>	<b>Vicinity</b>	<b>Date</b>	<b>No.</b>	<b>Rate</b>	<b>Total</b>	<b>Description</b>	<b>Currency</b>	<b>Remarks</b>
16. <b>Travel Dates</b>	17. Places Travelled Destination      Start      End	18. Personal Vehicle Use Km                  Cost	19. Other Transport Costs	20. & 21. Meals Cost	22. Lodging Costs	20. & 21. Miscellaneous Cost                  Describe					
2018						Meal					
06/03 Van-Boston (AC)	0700    2359	0.00		USD 352.15	Personal Information	39.50	Personale	Meal			
06/04 Boston	0700    2359	0.00		USD 352.15	Information	27.00	Informati	Meal			
06/05 BCS-Vancouver (AC)	0700    2200	0.00				48.50	on	Meal			
*Flights on PCARD						USD					
						* 3.00</td <td>Parking</td> <td></td> <td></td> <td></td> <td></td>	Parking				
						CDN funds					
<b>TOTALS OF COLUMNS</b>		36. \$ 0.00	37. \$ 0.00	38. \$ 0.00	39.\$ 704.30 Personal Information	40. \$ 115.00	<b>Claim Total</b>	\$ 819.30 USD			

48.	49.	50.	51.	52.	45.	
Client Code	Resp.	Service Line	STOB	Project	Supplier Code	Amount
125	51000	08700	5701	51MTCCA	Government Financial Information	
125	51000	08001	5706	51111111		\$ 1059.04 CDN
125	51000	08001	5706	51111111		*\$ 3.00 CDN
125						
Less Travel Advance						
125						

AMOUNT DUE TO EMPLOYEE

<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	<b>Print Name</b>	<b>Date Signed</b>
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	<b>Print Name</b>	<b>Date Signed</b>
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act	<b>Print Name</b>	<b>Date Signed</b>

## Notes for Travel Voucher (Restricted Use) E129249 for Ralston, Bruce

1 note(s) returned.

Created On	Author	Note
2018/07/25 11:49:05	Hay, Lorna (IDIR\LHAY) Lorna.Hay@gov.bc.ca	<p>03/06 - left on 8:55am AC flight to Boston. overnight at <small>Security Concerns</small> Exchange rate Personal Information per night + taxes.</p> <p>03/06 - claiming Breakfast and lunch - \$51.07 <small>Personal Information</small></p> <p>04/06 - overnight at <small>Security Concern</small> converted to CDN at <small>Personal Information</small></p> <p>04/06 - Breakfast only - <small>Personal Information</small></p> <p>05/06 - Breakfast and Dinner <small>Personal Information</small></p> <p>05/06 - returned on 1800 AC flight to Vancouver arrive 2100</p>

Production \*\*\* Copyright © Government of British Columbia

## US dollar (USD)

Low [High]	2018-06-04	1 2928 CAD [0 7735 USD]
Average	2018-06-01 - 2018-06-05	1 2962 CAD [0 7715 USD]
High [Low]	2018-06-05	1 2993 CAD [0 7696 USD]



BRITISH  
COLUMBIA

The Best Place on Earth

## TRAVEL AUTHORIZATION

This form must be used for all out-of-province travel requests.  
~~It may, at the discretion of ministries, be used for in-province travel requests.~~

<input type="checkbox"/> Out-of-Province <input checked="" type="checkbox"/> Out-of-Canada <input type="checkbox"/> In-Province		<b>ESTIMATED COSTS (IN CAN. \$)</b> Transportation <u>1,120</u> Meals <u>366</u> Lodging <u>775</u> Overtime _____ Fees _____ Other <u>Taxi</u> <u>100</u> _____ _____ _____ _____ _____ _____ SUB TOTAL <u>2,361</u> Less Costs paid by others _____ <b>TOTAL COSTS <u>2,361</u></b>	
MINISTRY / ENTITY / CORPORATE NAME (IF CONTRACTOR) <b>Jobs, Trade and Technology</b>		VOTE _____	
EMPLOYEE NAME <b>Bruce Ralston</b>		EMPLOYEE ID. <b>M150020</b>	
POSITION <b>Minister</b>		BARGAINING UNIT / GROUP NO. <b>4</b>	
BRANCH / LOCATION / REGION <b>Minister's Office</b>			
DATE DEPARTING YYYY / MM / DD <b>2018/06/03</b>	DATE RETURNING YYYY / MM / DD <b>2018/06/05</b>	NO. OF WORKDAYS AWAY <b>2</b>	ESTIMATED OVERTIME CLAIM HOURS _____
IDENTITY OF ORGANIZATION (OTHER THAN PROV. OF B.C.) PAYING ANY OF THE COSTS <input type="checkbox"/> N/A, OR:			
DESTINATIONS <b>Boston, USA</b>			
METHOD OF TRAVEL <b>Air</b>			

PURPOSE OF TRAVEL  
 Give details of event to be attended, project name / number, program involved, benefits to Ministry, etc.  
**Meeting with stakeholders and participation in the BIO International Convention being held in Boston**  
**Attached: Preliminary agenda**

SIGNATURES		
Refer to CPPM 10.3.4 Policy 1 and 10.4.4 for approval authorities.		
PLEASE SIGN ONE BOX ONLY		
DIRECTOR		
APPROVED	NOT APPROVED	DATE SIGNED YYYY / MM / DD
ASSISTANT DEPUTY MINISTER		
APPROVED	NOT APPROVED	DATE SIGNED YYYY / MM / DD
DEPUTY MINISTER		
APPROVED	NOT APPROVED	DATE SIGNED YYYY / MM / DD
MINISTER		
APPROVED	NOT APPROVED	DATE SIGNED YYYY / MM / DD
<i>[Signature]</i>		<b>2018/05/10</b>

EMPLOYEE'S SIGNATURE  
*[Signature]*  
 DATE SIGNED  
 YYYY / MM / DD  
**2018/05/10**

FIN 99/WEB Rev. 2008/10/08

Originator completes and forwards a copy to immediate supervisor for approval(s). If travel is approved, the supervisor retains a copy and returns the original to the originator. The originator attaches the original and a copy to their travel voucher.

Reset Form

E129249

Security Concern

Security Concern

Boston, MA Security Concerns  
United States  
Security Concern

Security Concern

Bruce Ralston  
BE27AD - BIOTECHNOLOGY INDUSTRY ORG Att

Page Number : 1 Invoice Nbr : -1  
Guest Number : Personal Information  
Folio ID :  
Arrive Date : 03-JUN-18 18:10  
Depart Date : 05-JUN-18 07:16  
No. Of Guest : 1  
Room Number : 2867  
Club Account :

Copy Tax Invoice

Business Information

Tax ID :  
Security Concern

Date	Reference	Description	Charges (USD)	Credits (USD)
03-JUN-18	1528077909	Telephone And Internet	9.95	
03-JUN-18	RT2867	Room Chrg Grp Association	299.00	
03-JUN-18	RT2867	State Tax	17.04	
03-JUN-18	RT2867	Occupancy/Tourism Tax	8.22	
03-JUN-18	RT2867	City Tax	17.94	

Personal Information

04-JUN-18	1528165022	Telephone And Internet	9.95	
04-JUN-18	RT2867	Room Chrg Grp Association	299.00	
04-JUN-18	RT2867	State Tax	17.04	
04-JUN-18	RT2867	Occupancy/Tourism Tax	8.22	
04-JUN-18	RT2867	City Tax	17.94	
05-JUN-18	VI	Government Financial Information		Personal Information

\*\* Total

Personal Information

\*\*\* Balance

0.00

Continued on the next page

Personal Information

= 704.30

US dollar (USD)

Low [High]	2018-06-04	1.2928 CAD [0.7735 USD]
Average	2018-06-01 - 2018-06-05	1.2962 CAD [0.7715 USD]
High [Low]	2018-06-05	1.2993 CAD [0.7696 USD]



**RECEIPT  
IMPARK**

Lot - 1076  
Scott Road Station  
www.IMPark.com

License Plate Number  
Personal Information

Expiration Date/Time

**02:00 AM  
JUN 26, 2018**

Purchase Date/Time: 09:57am Jun 25, 2018

Total Due: \$3.00

Rate: \$3.00 For 1 Day

Total Paid: \$3.00

Payment Type: Card

Ticket #: 00108280

S/N #: 500013451404

Setting: 1076

Mach Name: Meter - 2

Government Financial Information

Auth #: 026633

Thank You!  
Please come again

RECEIPT

PARKING RECEIPT

PARKING RECEIPT

PARKING RECEIPT

PARKING R



## Control No.

E129377

<b>Name</b> Ralston, Bruce	<b>Employee ID</b> Personal Information	<b>Phone Number</b> (250) 387-9133
<b>Client Organization</b> Jobs, Trade and Technology	<b>Job Title</b> Minister of Job, Trade & Technology	<b>Travel Group Code</b> 4

<b>5. Date Completed</b> 2018/07/31		<b>6. Fiscal Year</b> 2019		<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>	
<b>Type of Travel</b> Out of Canada		<b>14. Reason for Travel</b> Receipt missed on E129249				<b>Headquarters</b> Vancouver	
<b>12. Mailing Address for Cheque</b> Room 138 Parliament Buildings Victoria, BC V8V 1X4							
<b>16. Travel Dates</b> 2018 06/03	<b>17. Places Travelled</b>			<b>18. Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>
	<b>Destination</b> Boston	<b>Start</b> 0700	<b>End</b> 2359	<b>Km</b>	<b>Cost</b> 0.00		<b>Cost</b>
							<b>22. Lodging Costs</b>
							<b>20. &amp; 21. Miscellaneous</b>
							<b>Cost</b> 90.00
							<b>Describe</b> Parking at YVR
<b>TOTALS OF COLUMNS</b>				<b>36.</b> \$ 0.00	<b>37.</b> \$ 0.00	<b>38.</b> \$ 0.00	<b>39.</b> \$ 0.00
							<b>40.</b> \$ 90.00
							<b>Claim Total</b> \$ 90.00
<b>48. Client Code</b>	<b>49. Resp.</b>	<b>50. Service Line</b>		<b>51. STOB</b>	<b>52. Project</b>		<b>45. Supplier Code</b>
125	<del>51000</del>	<del>08700</del>		<del>5701</del>	<del>51MTCCA</del>		Government Financial Information
125	51000	08001		5706	5111111		
125							
125							
<b>Less Travel Advance</b>							
125							
						<b>AMOUNT DUE TO EMPLOYEE</b>	
						<b>54.</b> \$ 90.00	
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						<b>Print Name</b>	
						<b>Date Signed</b>	
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						<b>Print Name</b>	
						<b>Date Signed</b>	
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act						<b>Print Name</b>	
						<b>Date Signed</b>	

Audited by PL Aug 13-18

E129377

XR 129249

06/05/18  
GST R127267383

Pay parking ticket 90.00 \$  
06/03/18 06:32 - 06/06/18 06:32  
Length Of Stay: 3 Days, 00:00  
Epan:02995157015011058154235760??  
Unit ID:105

Total Amount	90.00 \$
Net Amount:	70.83 \$
Parking Sales Tax	14.88 \$
GST+	4.29 \$
Credit Visa	90.00 \$

YUR PARKING

TYPE: PURCHASE  
ACCT: VISA \$ 90.00  
CARD NUMBER: Government Financial  
DATE/TIME: Information  
REFERENCE #: 06/06/2018 09:46:34 PM  
AUTH #: 662511570011545900 C  
089642

VISA CREDIT  
A0000000031010  
0080008000F800  
VERIFIED BY PIN

01 APPROVED - THANK YOU 027  
-- IMPORTANT --  
Retain this copy for your records



## eTicket Receipt

**Prepared For**  
**RALSTON/BRUCE MR**

RESERVATION CODE

ISSUE DATE

TICKET NUMBER

ISSUING AIRLINE

ISSUING AGENT

Personal Information

14 May 18

8382136680358

WESTJET

WestJet/SDX

## Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
28 May 18	WESTJET WS 3185	VANCOUVER BC, CANADA	VICTORIA BC, CANADA	Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status OK TO FLY Fare Basis IA14DJK Not Valid Before 28MAY18 Not Valid After 28MAY18
	Operated by: WESTJET ENCORE	Time 9:55pm Terminal MAIN TERMINAL	Time 10:26pm	

## Allowances

### Baggage Allowance

YVR to YYJ - 0 Pieces WESTJET

Prices of additional baggage pieces:

- 25.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
- 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS  
/E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER  
INTERNET, ETC

### Carry On Allowances

YVR to YYJ - 1 Piece (WS - WESTJET)

### Carry On Charges

YVR to YYJ - (WS - WESTJET) - Carry-on fees unknown - contact carrier

## Payment/Fare Details

Form of Payment	<b>CREDIT CARD - MASTERCARD : XXXXXXXXXXXXX</b> Government Financial Information
Fare Calculation Line	YVR WS YYJ 71.00 CAD 71.00 END
Fare	<b>CAD 71.00</b>
Taxes/Fees/Carrier-Imposed Charges	<b>CAD 12.00 YQI (OTHER AIR TRANSPORTATION</b>



	CHARGES)
	CAD 4.51 XG8 (XG8)
	CAD 7.12 CA4 (CA4)
	CAD 5.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 0.25 XG9 (XG9)
Total Fare	CAD 99.88

## Positive identification required for airport check in

### Notice:

### Travel info

**QST # 1202807956TQ0001 GST # 866112535**

For details about flying with Westjet, print [the important flight information package](#) or browse our travel info:

- [Baggage fees](#) (\$25-\$118 per bag; additional \$75-\$88.50 per bag for overweight or oversize)
- [Baggage allowances](#) (Carry-on, checked, sporting goods, restricted items)
- [Children, infants and expectant mothers](#)
- [Fare options](#) (Econo, Flex, Plus, and Member Exclusive)
- [Guests with special needs](#)
- [ID requirements](#)
- [Inflight services](#) (Inflight entertainment and buy-on-board menu)
- [Seat selection](#) (Seat maps, seats in Plus)

At Westjet, getting you to your destination safely and on time are top priorities for us. To help ensure an on-time departure, we adhere to our [check-in and baggage cut-off times](#). Please make sure you're familiar with these rules, and give yourself enough time to get through security and arrive at your departure gate on time or we will deny boarding.

If you fail to show for the first flight segment of a round trip or multi-segment reservation, all remaining flights segments, including return flights, will automatically be cancelled and the total fare paid will be forfeited without compensation. To change or cancel your reservation, you can [manage your booking online](#) or call 1-888-937-8538 (1-888-WESTJET).

Westjet and the Canadian Transportation Agency want to make you aware of your rights as a traveller. Visit [Flight and service disruptions](#) for an in-depth explanation.

Travelling with one of our airline partners? Be sure to familiarize yourself with the fees for your journey by visiting our [airline partners](#) page. Fees are collected on a one-way basis by the airline operating the first flight for each direction of your journey.

If you have used Westjet dollars as a form of payment for this itinerary you can see the amount redeemed by signing into your [Westjet Rewards account](#).

Carbonzero and Westjet have teamed up to provide you the opportunity to help reduce the effects of climate change and mitigate the greenhouse gas emissions associated with air travel through the [purchase of carbon offsets](#).

pcard.

5711 MTVNC

# HELIJET INTERNATIONAL

Helijet International Inc.

5911 Airport Rd S  
Vancouver International Airport  
BC V7B 1B5  
Toll Free (800)665 4354  
info@helijet.com  
www.helijet.com

14/05/2018 6:32:03 PM  
GST: R102320165

## CUSTOMER COPY

\*Cancellation Required 5pm Day Prior\*  
Check-in is 20 Minutes Prior to Departure  
50lb Baggage Allowance  
Full Rules available on Helijet.com

\*\*Carriage is subject to the applicable  
tariffs, conditions of carriage and  
related regulations available at Helijet  
We(the "carrier") hereby invite the  
public at any time to request a copy  
of our tariffs for the domestic service  
we provide\*\*

Government Financial Information  
Booking

Bruce Ralston (Minister Of Jobs, Trade...)  
Monday, May 14, 2018  
1 Passengers

858

Departs 18:40 PM @ Victoria Harbour  
Arrives 19:15 PM @ Vancouver Harbour

## Invoice #: 280188

1x FARE-YWH-SENIOR\_Winter \$204.76 CAD

GST \$10.24 GST

Grand Total \$215.00 CAD

### Payment Information:

Mastercard \$215.00 CAD

Date/Time	14/05/2018 6:25:01 PM
Station	JYWHCS05
Terminal ID	W66248403
Action	Purchase/Telephone
Card Type	M/C
Card Number	Government Financial Information
Amount	\$215.00
Authorization	212501
Trace Number	0019980480

Ref: 10150

01-005/APPROVED 212501

## Maloney, Katie JTT:EX

---

**From:** Robb, Amanda JTT:EX  
**Sent:** Wednesday, June 6, 2018 8:59 AM  
**To:** Maloney, Katie JTT:EX  
**Subject:** FW: Thank you for choosing to take off with Helijet!

Here you go...

**Amanda Robb**  
Administrative Coordinator to the Honourable Bruce Ralston  
Minister of Jobs, Trade and Technology

Administrative Coordinator to the Honourable George Chow  
Minister of State for Trade

Room 138 | Parliament Buildings | Victoria | British Columbia | V8W 9E2  
Phone: 250-387-9133 | Fax: 250-356-3000 | Email: [amanda.rob主@gov.bc.ca](mailto:amanda.rob主@gov.bc.ca)

*In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at: <https://www.lobbyistsregistrar.bc.ca/>.*

**From:** passengerservices@helijet.com [mailto:passengerservices@helijet.com]  
**Sent:** Tuesday, May 15, 2018 6:35 PM  
**To:** Robb, Amanda JTT:EX  
**Subject:** Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

### Customer Information

#### Account

Customer #

#### Government Financial Information

Name

Bruce Ralston

Company

Minister Of Jobs, Trade And Technology

**Booking**

Government Financial Information

**Tuesday, May 15, 2018****858****18:40 Victoria Harbour****19:15 Vancouver Harbour****35 minutes****Confirmed****1 Passengers - Full-Fare****Bruce Ralston, Male****[Add to Calendar](#)**

Invoice #280190

FARE-YWH-SENIOR\_Winter \$204.76

+ GST \$10.24

Billing \$204.76

Taxes \$10.24

**Grand Total \$215.00**

Mastercard \$215.00

Date / Time May 15, 2018 @ 6:34:38 PM

Summary Government Financial Information

Expiration

Authorization 213437

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

**THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY**

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:

R102320165

Passenger Travel Information:

For detailed Travel Information visit [helijet.com](http://helijet.com) or call Helijet Reservations 1.800.665.4354

Payment:





## Booking Confirmation

Government Financial Information

Booking Reference:

Date of issue: 17 May, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

**Data Protection Notice** Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ('GDS'), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.

## Flight 1

Economy - Flex

Tuesday  
12 Jun, 201808:50  
**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M09:45  
**Kelowna**  
(YLW), BC

AC8398

0hr55  
Economy K  
Operated by: Air Canada Express -  
Jazz | Q400

## Flight 2

Economy - Flex

Tuesday  
12 Jun, 201821:35  
**Kelowna**  
(YLW), BC22:29  
**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M

AC8423

0hr54  
Economy K  
Operated by: Air Canada Express -  
Jazz | Q400

Layover in Vancouver

1hr01

Tuesday  
12 Jun, 201823:30  
**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M23:59  
**Victoria**  
Victoria Intl. (YYJ), BC

AC8083

0hr29  
Economy K  
Operated by: Air Canada Express -  
Jazz | Q400

Total duration

2hr24

## Passengers

**Bruce Ralston**Ticket Number  
0142194891165Seats  
AC8398  
AC8423  
AC8083  
Personal Information



## Purchase summary

### Government Financial Information

Amount paid: \$260.66

#### Tax information

GST/HST no. 10009-2287 RT0001  
\$12.41

1 adult



Base Fare - Flight 1 - Economy - Flex	102.00
Base Fare - Flight 2 - Economy - Flex	88.00
Surcharges	24.00



Goods and Services Tax - Canada no. 100092287 RT0001	12.41
Air Travellers Security Charge	14.25
Airport Improvement Fee - Canada	20.00

Total airfare and taxes before options **\$260<sup>66</sup>**

**GRAND TOTAL (Canadian dollars) \$260<sup>66</sup>**



## Check-in and boarding gate deadlines

### Within Canada

**90**  
minutes

#### Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

**45**  
minutes<sup>1</sup>

#### Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

**15**  
minutes

#### Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



## Booking Confirmation

Government Financial Information

Booking Reference:

Date of issue: 24 May, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs. Opens in a new window that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

**Data Protection Notice:** Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website. Opens in a new window or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy. Opens in a new window directly.

## - Depart

Economy - Comfort

Wednesday  
11 Jul, 201819:55  
**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M00:36 +1 day  
**Winnipeg**  
(YWG), MB2hr41  
Economy L  
Operated by: Air Canada | A320-200 |  
Wi-Fi  
Air Canada Bistro

## - Return

Economy - Comfort

Friday  
13 Jul, 201818:55  
**Winnipeg**  
(YWG), MB19:55  
**Vancouver**  
Vancouver Intl. (YVR), BC  
Terminal M3hr00  
Economy S  
Operated by: Air Canada | A319-100 |  
Wi-Fi  
Air Canada Bistro

## Passengers

**Bruce Ralston**Ticket Number  
0142195188307Seats  
AC296 Personal Information  
AC299



## Purchase summary

### Government Financial Information

1 adult

Amount paid: \$648.11

#### Tax information

GST/HST no. 10009-2287 RT0001  
\$30.86



Base Fare - Depart - Economy - Comfort

318.00

Base Fare - Return - Economy - Comfort

294.00

Surcharges

46.00



Goods and Services Tax - Canada no. 100092287 RT0001

30.86

Air Travellers Security Charge

14.25

Airport Improvement Fee - Canada

45.00

Total airfare and taxes before options

**\$648<sup>11</sup>**

GRAND TOTAL (Canadian dollars)

**\$648<sup>11</sup>**



## Check-in and boarding gate deadlines

### Within Canada

**90**

minutes

#### Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

**45**

minutes<sup>1</sup>

#### Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

**15**

minutes

#### Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



## Walters, Hailey JTT:EX

**From:** Air Canada <confirmation@aircanada.ca>  
**Sent:** Tuesday, June 19, 2018 12:08 PM  
**To:** Robb, Amanda JTT:EX  
**Subject:** Air Canada - 17 Jul: Vancouver - Prince George  
**Attachments:** Air\_Canada\_Booking\_Confirmation

Government Financial Information  
Government Financial Information

## Booking Confirmation



Booking Reference:

Government Financial Information

Date of issue: 19 Jun, 2018



Select Seats



Check in



Manage my booking



Sign up for flight notifications

Thank you for choosing Air Canada. Below are your flight details and other useful information for your trip.

**IMPORTANT:** Your official Itinerary/Receipt is attached to this email. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

## Passengers



**Bruce Ralston**



**Seats**

**AC8205**

Personal Information

**Ticket Number:**

0142196419508

**AC8214**



**Depart**

**Economy - Comfort**

Tuesday  
17 Jul, 2018

12:30

### Vancouver

Vancouver Intl. (YVR),  
Terminal M

13:44



### Prince George

(YXS),  
British Columbia



AC8205

1hr14

Economy S

Operated by: Air Canada Express - Jazz | Q400



## Return

Economy - Comfort

Thursday  
19 Jul, 2018

21:35

### Prince George

(YXS),  
British Columbia

22:51



### Vancouver

Vancouver Intl. (YVR),  
Terminal M



AC8214

1hr16

Economy T

Operated by: Air Canada Express - Jazz | Q400

## Purchase summary

### Government Financial Information

Amount paid: \$508.46

Full details can be found in  
your attached Itinerary/Receipt

### Tax information

GST/HST no. 10009-2287  
RT0001 \$24.21



Air Transportation Charges

1 adult

440.00



Taxes, fees and charges

68.46

**GRAND TOTAL (Canadian dollars)**

**\$508<sup>46</sup>**

GST 22.50

## Baggage allowance

### Carry-on Baggage

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. See our complete carry-on baggage policy.

### Checked Baggage

## Walters, Hailey JTT:EX

**From:** Air Canada <confirmation@aircanada.ca>  
**Sent:** Wednesday, June 27, 2018 10:48 AM  
**To:** Robb, Amanda JTT:EX Government Financial Information  
**Subject:** Air Canada - 23 Jul: Vancouver - Castlegar Government Financial Information  
**Attachments:** Air\_Canada\_Booking\_Confirmation

## Booking Confirmation



Government Financial Information  
Booking Reference:

Date of issue: 27 Jun, 2018



Select Seats



Check in



Manage my booking



Sign up for flight notifications

Thank you for choosing Air Canada. Below are your flight details and other useful information for your trip.

**IMPORTANT:** Your official Itinerary/Receipt is attached to this email. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

## Passengers



**Bruce Ralston** ✓

**Seats**

AC8246

Personal Information

AC8251

**Ticket Number:**

0142196793199



**Depart**

Economy - Comfort

Monday  
23 Jul, 2018

07:10

**Vancouver**

Vancouver Intl. (YVR),  
Terminal M

08:23

**Castlegar**

(YCG),  
British Columbia



1hr13

Economy T

Operated by: Air Canada Express - Jazz | Dash 8-300

**Return**

Economy - Comfort

Wednesday  
25 Jul, 2018

17:15

**Castlegar**

(YCG),  
British Columbia

18:30

**Vancouver**

Vancouver Intl. (YVR),  
Terminal M



1hr15

Economy T

Operated by: Air Canada Express - Jazz | Dash 8-300

## Purchase summary

### Government Financial Information

Amount paid: \$454.91

Full details can be found in  
your attached Itinerary/Receipt

#### Tax information

GST/HST no. 10009-2287  
RT0001 \$21.66



Air Transportation Charges

1 adult

407.00



Taxes, fees and charges

47.91

**GRAND TOTAL (Canadian dollars)**

**\$454<sup>91</sup>**

GST \$20.85

## Baggage allowance

### Carry-on Baggage

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. See our complete carry-on baggage policy.

### Checked Baggage



## Walters, Hailey JTT:EX

**From:** Robb, Amanda JTT:EX  
**Sent:** Thursday, September 6, 2018 10:24 AM  
**To:** Walters, Hailey JTT:EX Government Financial Information  
**Subject:** FW: Air Canada - 17 Jul: Vancouver - Prince George  
Your booking has been modified Government Financial Information  
**Attachments:** Air\_Canada\_Booking\_Confirmation

### Amanda Robb

Administrative Coordinator to the Honourable Bruce Ralston  
Minister of Jobs, Trade and Technology

Administrative Coordinator to the Honourable George Chow  
Minister of State for Trade

Room 138 | Parliament Buildings | Victoria | British Columbia | V8W 9E2  
Phone: 250-387-9133 | Fax: 250-356-3000 | Email: [amanda.rob主@gov.bc.ca](mailto:amanda.rob主@gov.bc.ca)

*In British Columbia, the Office of the Registrar of Lobbyists is responsible for monitoring and enforcing compliance with the Lobbyists Registration Act. To ensure that you are in compliance with the registration requirements for lobbyists under the Act please contact the Office of the Registrar of Lobbyists at: <https://www.lobbyistsregistrar.bc.ca/>.*

**From:** Air Canada [<mailto:confirmation@aircanada.ca>]  
**Sent:** Tuesday, July 3, 2018 5:13 PM  
**To:** Robb, Amanda JTT:EX  
**Subject:** Air Canada - 17 Jul: Vancouver - Prince George (Booking Reference: PWTF2Z) - Your booking has been modified

Personal Information



## Booking Confirmation

Government Financial Information

Booking Reference


Date of issue: 19 Jun, 2018




Select Seats



Check in


 Manage my booking

 Sign up for flight notifications

Thank you for choosing Air Canada. Below are your flight details and other useful information for your trip.


**IMPORTANT:** Your official Itinerary/Receipt is attached to this email. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

## Passengers

 **Bruce Ralston**  **Seats** Personal Information  
**AC8205**  
**Ticket Number:** **AC8214**  
**0142197088736**

## Depart

Economy - Comfort

Tuesday  
17 Jul, 2018 

12:30

**Vancouver**

Vancouver Intl. (YVR),  
Terminal M

13:44



**Prince George**

(YXS),  
British Columbia



AC8205

1hr14

Economy S

Operated by: Air Canada Express - Jazz | Q400

## Return

Economy - Comfort

Tuesday  
17 Jul, 2018

21:35

**Prince George**

(YXS),  
British Columbia



22:51

**Vancouver**

Vancouver Intl. (YVR),  
Terminal M



AC8214

1hr16

Economy L

Operated by: Air Canada Express - Jazz | Q400

## Purchase summary

Full details can be found in  
your attached  
Itinerary/Receipt

### Tax information

GST/HST no. 10009-2287  
RT0001 \$1.25

### Additional Charges

adult



### Air Transportation Charges

Base Fare 0.00

Total Additional Fare - per passenger 0.00

Extras (Change Fee)

Change Fee 25.00

Goods and Services Tax - Canada no.  
100092287 RT0001 1.25 ✓

Total Extras (Change Fee) - per passenger 26.25

Total (per passenger) 26.25 ✓



### Seat selection

BRUCE Ralston

Personal Information

GRAND TOTAL(Canadian dollars)

0.00

\$26.25

## Baggage allowance

### Carry-on Baggage

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. See our complete carry-on baggage policy.

### Checked Baggage

Please see below for details on the bags you plan on checking at the baggage counter.



Vancouver (YVR) > Prince George (YXS)



1<sup>st</sup> bag

Complimentary



2<sup>nd</sup> bag

\$ 36.75 CAD

Including taxes

Max. weight per bag:  
23.0 kg (50.0 lb)

Max. dimensions per bag:  
158.0 cm (62.0 in)

## Walters, Hailey JTT:EX

**From:** Air Canada <confirmation@aircanada.ca>  
**Sent:** Thursday, August 16, 2018 10:24 AM  
**To:** Robb, Amanda JTT:EX  
**Subject:** Air Canada - 06 Sep: Fort St. John - Vancouver  
**Attachments:** Air\_Canada\_Booking\_Confirmation, Government Financial Information

Personal Information



## Booking Confirmation

Government Financial Information

Booking Reference:

Date of issue: 16 Aug, 2018



Select Seats



Check in



Manage my booking



Sign up for flight notifications

Thank you for choosing Air Canada. Below are your flight details and other useful information for your trip.

**IMPORTANT:** Your official Itinerary/Receipt is attached to this email. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

## Passengers



**Bruce Ralston**

Seats

AC8188

Personal Information

Ticket Number:

0142199165974



Depart

Economy - Flex



Thursday  
06 Sep. 2018

21:30

**Fort St. John**

(YXJ),  
British Columbia



23:16

**Vancouver**

Vancouver Int. (YVR),  
Terminal M



1hr46

Economy A

Operated by: Air Canada Express - Jazz | Q400

## Purchase summary

Government Financial Information

Amount paid: \$210.13

Full details can be found in  
your attached Itinerary/Receipt

### Tax information

GST/HST no. 10009-2287  
RT0001 \$10.01



Air Transportation Charges

1 adult

175.00



Taxes, fees and charges

35.13

**GRAND TOTAL (Canadian dollars)**

**\$210<sup>13</sup>**



GST \$9.36

## Baggage allowance

### Carry-on Baggage

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. See our complete carry-on baggage policy.

### Checked Baggage

Please see below for details on the bags you plan on checking at the baggage counter.



**Fort St. John (YXJ) > Vancouver (YVR)**



**1<sup>st</sup> bag**

Complimentary



**2<sup>nd</sup> bag**

\$ 36.75 CAD  
Including taxes

Max. weight per bag:  
23.0 kg (50.0 lb)

Max. dimensions per bag:  
158.0 cm (62.0 in)

\* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to baggage fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to baggage fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to baggage fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type.



## Booking Confirmation

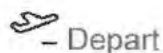
Government Financial Information

Booking Reference

Date of issue: 16 Aug, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

**Data Protection Notice:** Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used and disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.



Economy - Flex

Tuesday  
04 Sep, 2018

08:10  
**Vancouver**  
Vancouver Int. (YVR), BC  
Terminal M



09:53  
**Fort St. John**  
(YXJ), BC



1hr43  
Economy S  
Operated by: Air Canada Express -  
Jazz | Q400

## Passengers

**Bruce Ralston**

**Ticket Number**  
0142199165236

**Seats**  
AC8181 Personal Information



## Purchase summary

Government Financial Information

1 adult

Amount paid: \$239.53

**Tax information**

GST/HST no. 10009-2287 RT0001  
\$11.41



Base Fare

198.00

Surcharges

18.00



Goods and Services Tax - Canada no. 100092287 RT0001

11.41

Air Travellers Security Charge - Canada

7.12

Airport Improvement Fee - Canada

5.00

Total airfare and taxes before options

\$239<sup>53</sup>

GRAND TOTAL (Canadian dollars)

\$239<sup>53</sup>

**From:** reservation@harbourair.com  
**To:** [Walters, Hailey JTT:EX](#); [Robb, Amanda JTT:EX](#)  
**Subject:** Flight Itinerary. Thanks for choosing Harbour Air!  
**Date:** September 5, 2018 4:51:46 PM

[Harbour Air Seaplanes](#)



[Check Flight Status](#)

[Manage Flight](#)

[Deals & Specials](#)

[High Flyer Rewards](#)

[My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at [harbourair.com](#) or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat or a double seat together? Ask one of our customer service agents about [Select Seating](#) at check in. Starting at only \$10.00 per seat.

Harbour Air Team

## Customer Information

### Account

#### Government Financial Information

HAS #

Name

John Michael Mccoll

Company

Ministry Of Jobs, Trade & Technology

## Booking

Government Financial  
Information

**Wednesday, September 19, 2018**

**Flight #2250**

**18:30 Vancouver Harbour /** [Map](#) ☐

**19:05 Victoria Harbour /** [Map](#) ☐

**35 minutes**

**KK- Confirmed**

**1 Passenger(s) - GoFlex**

• **Bruce Ralston, Male**

Invoice #6241983

Air Transportation Charges

Sked 200/300 : (St) GO Flex

\$186.64

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee

\$0.00

Sked 200 : Carbon Offset

\$0.65

Sked 200 : VHFC Terminal Fee

\$9.86

+ Goods and Services Tax

\$9.85

[Add to Calendar](#)

Billing	\$197.15
Taxes	\$9.85
<b>Grand Total</b>	<b>\$207.00</b>

### GoFlex Fare Conditions:

Check in 25 minutes prior to departure time  
Refundable up to 15 minutes prior to Departure  
Changeable up to 15 minutes prior to Departure (subject to difference in fare value)  
Select Seating \$10 (space permitting)  
50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

### Baggage:

#### All routes (except routes listed below)

25 lbs. Guaranteed  
25 lbs. (space available)  
\$1/lb. over 50 lbs.(space available)

#### Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed  
15 lbs. (space available)  
\$1/lb. over 50 lbs.(space available)

#### Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed  
\$1/lb. over 50 lbs.

### Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of departure

**Booking** [Government Financial Information](#)

**Thursday, September 27, 2018**

**Flight #202/Twin Otter**

**07:00 Victoria Harbour / [Map](#)**

**07:30 Vancouver Harbour / [Map](#)**

**30 minutes**

Invoice #6241984	
Air Transportation Charges	
Sked 200/300 : (St) GO Flex	\$186.64
Taxes, Fees and Charges	
All Skeds - Baggage : Checked Baggage Fee	\$0.00
Sked 200 : Carbon Offset	\$0.65

**KK- Confirmed****1 Passenger(s) - GoFlex**

• **Bruce Ralston, Male**

[Add to Calendar](#)

Sked 200 : VHFC Terminal Fee	\$9.86
------------------------------	--------

+ Goods and Services Tax	\$9.85
--------------------------	--------

Billing	\$197.15
---------	----------

Taxes	\$9.85
-------	--------

<b>Grand Total</b>	<b>\$207.00</b>
--------------------	-----------------

**GoFlex Fare Conditions:**

Check in 25 minutes prior to departure time

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure (subject to difference in fare value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

**Baggage:****All routes (except routes listed below)**

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Ganges & Maple Bay**

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

**Between South Vancouver (YVR), Victoria & Nanaimo**

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

**Scenic & Packaged Tours Cancellation:**

100% cancellation fee if cancelled within 24hrs of departure

**Booking Information****Domestic Flights**

• **Check-in time is 25 minutes prior to departure.** Unclaimed seats may be sold 15 minutes prior to departure.

Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.