

Minister's Quarterly Travel Expense Summary

Name: Honourable Melanie Mark

Quarter: 2018 October to December

Portfolio: Education

Travel expense summary (amount paid this quarter):

In Province Flights: \$ 3,096.81

Other Travel in Province: \$ 2,793.85

Out of Country Travel: \$ -

Out of Province Travel: \$ -

Total travel expenses paid this quarter: \$ 5,890.66

Travel expenses fiscal year-to-date: \$ 22,190.65

AE19EXESLP26



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E129633

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Mark, Melanie		Employee ID Personal Information		Phone Number (250) 356-0179	
Client Organization Advanced Education		Job Title Minister		Travel Group Code 4	
5. Date Completed 2018/09/07		6. Fiscal Year 2019		7. Special Cheque Issue	
8. Cheque Stub Information					
Type of Travel In Province		14. Reason for Travel Ministerial Business			Headquarters Vancouver
12. Mailing Address for Cheque PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2					
16. Travel Dates	17. Places Travelled		18. Personal Vehicle Use		19. Other Transport Costs
	*PCard	Start	End	Km	Cost
2018	Destination				
09/05	*Van/Vic/Van (HJ)	0700	1615	37	19.98
09/07	*Van/Vic/Van (HJ)	0750	1445	27	14.58
09/12	Whistler	1000	2359	133	71.82
09/13	Whistler	0700	2359		0.00
09/14	Vancouver	0700	1500	133	71.82
08/17	Queen Charlotte	0700	1800		0.00
09/17	*Van/PG/Van (WJ)	0645	1700		0.00
09/18	Vancouver	1330	1630	30	16.20
09/20	*Van/Vic/Van (HJ)	0700	1815	46	24.84
09/21	Vancouver	0720	1300	30	16.20
					84.10 Perso
TOTALS OF COLUMNS				36. \$ 235.44	37. 209.90 \$ Person
				38. \$ 260.50	39. \$ 350.16
				40. \$ 168.18	Claim Total \$ Personal
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code Government Financial Information
019	11001	18000	5701	11MTVNC	Amount Personal Information \$ 93.50 \$ Personal Information
019	11001	18000	5750	11MTCCA	
019	11001	18000	5702	1100000	
019					
Less Travel Advance 019					
AMOUNT DUE TO EMPLOYEE					54 Personal Information
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name	Date Signed

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06Audited 2018Oct04
SLP

Notes for Travel Voucher E129460

Melanie Mark

Sept 5, 2018 – CCA Victoria – drive to Helijet Van/Vic (pd by p/c) - shuttle to buildings for meetings – share ride to Helijet Vic/Van (pd by p/c) drive home.

Sept 7, 2018 – CCA Victoria – drive to Helijet Van/Vic (pd by p/c) - shuttle to buildings for meetings – Yellow Cab (10.40 pd by m/c) to Helijet Vic/Van (pd by p/c) drive home.

Sept 12, 2018 – drive to Whistler – o/n

Sept 13, 2018 – share ride to meetings – share ride to hotel – o/n

Sept 14, 2018 – drive home from Whistler

Sept 17, 2018 – Bonny's Taxi (46.00 pd by m/c) to Vancouver airport Van/Prince George(WJ pd by m/c) – p/u Budget rental car – drive to event and meeting – drive back to PG airport – drop off rental car (50.52/5.39 pd by m/c) PG/Van (WJ pd by p/c) Delta Sunshine Taxi (60.40 pd by m/c) to home.

Aug 17, 2018 – TV129460 – missed receipt for gas for rental car (67.47 pd by m/c)

Sept 18th – drive to DTVan for meetings – drive home

Sept 20, 2018 – CCA - drive to Richmond for event - drive to Helijet Van/Vic (pd by p/c) – shuttle to buildings for meetings – cab (9.00 pd by m/c) to Harbour Air Vic/Van (pd by p/c) – drive home

Sept 21, 2018 – Bonny's Taxi (42.30 pd by m/c) to airport – Taxi home (41.80 pd by m/c) – drive to DTVan for event – drive home.

Personal Information

Personal Information

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240075

**** PURCHASE ****

09-07-2018 13:25:24
Acct # ^{Government Financial} Information ^C
Exp Date **/** Card Type MC
Name: MELANIE ^{Pers}onal MARK
A0000000041010 ^{infor} MasterCard

Operator: 075
Trace # 10085
Inv. # 958
Auth # 162524 RRN 001434005

Total \$10.40

(001) APPROVED-THANK YOU

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S7101
11mTunc
pd by Lmic

Whistler, British Columbia

Security Concern

Guest Folio

Melanie Mark

Arrival Date: 12 Sep 2018

Departure Date: 14 Sep 2018

Room Type: QLOFT_QN_MUR

, BC

Canada

Folio: Personal Information

Room: 365

CC Number: Government Financial Information

Date	Folio	Reference	Amount	Tax	Total
12 Sep 2018	1	Room Charge	\$149.00	\$26.08	\$175.08
12 Sep 2018	1	Parking Charge Personal Information	\$20.00	\$2.40	\$22.40
13 Sep 2018	1	Room Charge	\$149.00	\$26.08	\$175.08
13 Sep 2018	1	Parking Charge	\$20.00	\$2.40	\$22.40
14 Sep 2018	1	Payment; Mastercard	\$-394.96	\$0.00	\$-394.96
Room Charges			\$298.00	\$52.16	\$350.16
Other Charges			\$40.00	\$4.80	\$44.80
Credits			\$-394.96	\$0.00	\$-394.96
Balance					\$0.00
Room Tax	\$8.00	% \$298.00	\$23.84		
GST	\$5.00	% \$338.00	\$16.90	Reg # Business Information	
RMF	\$2.50	% \$298.00	\$7.46		
MRDT	\$2.00	% \$298.00	\$5.96		
PST	\$7.00	% \$40.00	\$2.80		

Signature

BONNY'S TAXI B140
5759 SIDLEY ST
BURNABY BC

Government Financial Information

CARD
CARD TYPE MASTERCARD
DATE 2018/09/17
TIME 0019 07:12:50
CLERK ID 01
RECEIPT NUMBER
C85004350-001-667-002-0

PURCHASE
TOTAL

\$46.00

MasterCard
A0000000041010
42679D97D5729A24
0000008000-E800
383FE26CD70A4F9B

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AUTH# 101250 01-027
THANK YOU

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DELTA SUNSHINE TAXI #
T41
13425 71A AVE
SURREY BC

Government Financial Information

CARD
CARD TYPE MASTERCARD
DATE 2018/09/17
TIME 0809 17:30:21
CLERK ID 1088
RECEIPT NUMBER
C85029840-001-485-002-0

PURCHASE
TOTAL

\$60.40

MasterCard
A0000000041010
D4BA13BBE47411D4
0000008000-E800
4EF642B47B21BF5E

APPROVED

AUTH# 203022 01-027
THANK YOU

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PETRO-CANADA
2945 HWY 16 E
PRINCE GEORGE
BC V2K 5C4

GST: Pending (250) 963-7621
PST: 10135508
2018-09-17 PC0842310:7782701 13:54
TERMINAL: 017782755 OPER: A
PAYPOINT: 017782701

FUEL (L) (\$/L) (\$)
Pump 5 4.247 1.269 5.39*
Regular

Total Owed 5.39

**TOTAL PAID
CREDIT CARD \$ 5.39**

*TAXES INCL. #TAXES EXCL.

GST TOTAL \$ 0.26

Government Financial
Information

MASTERCARD
INV. 652582 AUTH. 165450
Purchase
C 0010010010 00 027

MasterCard
AID: A0000000041010
0000008000
E800

VERIFIED BY PIN

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Devon Transport Ltd. (An Independent Budget System Sub Licensee)

Renter: MARK, MELANIE

BCN: TT079M

BCD Number: A162000

Company: MINISTRY OF ADVANCED EDUCATION

Credit Card: Master Card Government Financial Information

Rental Rate Used: PRG-XS-18 - A

Vehicle Class: Intermediate

Km Charge: 0.10 per Km

Period	From	To	Amount	Km Cap	Type
Day	1	End	45.10	200	Regular
Week	1	End	268.37	1400	Regular
Hour	25	End	22.55	0	Regular

Daily Rate is based on a 24 hour day minimum day charge.

Rates do not include fuel or refueling charge plus surcharge and applicable taxes (currently \$1.32 per litre).

Must be Provincial Govt employee or authorized representative

Location Fee: 14.9% subject to taxes

VLF/ERF: 3.79 (Per Day) subject to taxes and Location Fee

Contract close subject to final vehicle inspection

Rented In Prince George

GST: 5% PST: 7% PVRT: 1.50 per Day

Maximum 5000 kilometers per rental. Excess mileage will be charged.

Rates are applicable within BC

Customer is responsible to advise Budget of all toll crossings. All unreported crossings will be subject to an administration fee of \$25.00

Accidents must be reported to Budget within 24 hours.

Contract close subject to final audit.

Remarks:

/Estimated Charges: \$50.52

Vehicle Rented:

Owner: a/Devon Transport

Unit #: 816514

Class: Intermediate

Time Out: 17 Sep 2018 09:30

Licence: DX580N

Time In: 17 Sep 2018 14:10

Km Out: 43822

Location Out: Prince George Airport

Km In: 43857

Location In: PRGXS

Km Driven: 35

Renter is fully responsible for vehicle until vehicle is checked in and inspected by Budget staff.

Charges:

Item	Unit	Qty	Charge	GST	PST	PVRT	Billed To
Vehicle Rental	Day	1	45.10	2.26	3.16	0.00	

All the following Debit/Credit transactions are in Canadian Dollars (CAD\$) unless otherwise indicated.

Payments & Refunds

Total: 50.52

Type	Date	Amount	Exchange	Amount	Location
Master Card	17 Sep 2018 14:11			50.52	PRGXS
BD029S01 098001001017					
BD029C01 APPROVED 00-000 M					

Amount Owning

Net Charges & Taxes: 50.52

Net Payment & Refunds: 50.52

5702
1100000
pb by m/c

Taaw Naay Enterprises

GST# R132486366

Box 1430

250-559-4455

Skidegate, BC, Haida Gwaii, VOT 1S1

PRODUCT-----QTY--x--PRICE----AMOUNT

#1@1=.REGULAR GAS

39.229L x\$1.72/L \$67.47**

SUB-TOTAL => \$67.47

(GST INC. PUMP \$3.21)

(CarbonTax Gasoline \$3.06)

TOTAL => \$67.47

MASTER CARD \$67.47

#799252 R10502101 C00012018-08-17 12:25

THANK YOU
PLEASE COME AGAIN

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1100000
pt by mic

Taaw Naay Enterprises L
838 Hwy 16 (3 Ave & Hwy
16)
QUEEN CHARLOTTE, Columbi
a, VOT
2505594455

TERM # 78013348
RECORD # 030977
HOST INVOICE # 0030619
HOST SEQ # 1064912

CARD Government Financial
Information
CREDIT/MASTERCARD D
2018/08/17 12:26:05

PURCHASE
TOTAL \$67.47

AUTH#:152608 B:1526
HTS#: 20180817122608

TRANSACTION
APPROVED 000
THANK YOU

MasterCard
AID: A0000000041010
TC: AEF337AD40BA7814
TVR: 0000008000
TSI: E800

CUSTOMER COPY

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240088

**** PURCHASE ****

09-20-2018 16:32:54
Acct # Government Financial Information C
Exp Date **/** Card Type MC
Name: MELANIE Personal Infor MARK
A0000000041010 MasterCard

Operator: 88
Trace # 16206
Inv. # 4400
Auth # 193253 RRN 001509008

Total \$9.00

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BONNY'S TAXI B 39
5525 IMPERIAL ST
BURNABY BC

Government Financial Information

CARD
CARD TYPE VISA
DATE 2018/09/21
TIME 3761 09:07:45
CLERK ID 01
RECEIPT NUMBER
C85026897-001-431-004-0

PURCHASE
TOTAL

\$41.80

VISA Desjardins
A0000000031010
E41834C4AF65C02C
0280008000-E800
3408EC574EBE2E50
0280008000-F800

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AUTH# 013665 01-027
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BONNY'S TAXI B 130
5759 SIDLEY STREET
BURNABY BC

Government Financial Information

CARD
CARD TYPE VISA
DATE 2018/09/21
TIME 4137 07:53:34
CLERK ID 01
RECEIPT NUMBER
C85006617-001-234-003-0

PURCHASE
AMOUNT \$42.30
TIP Personal Information
TOTAL

VISA Desjardins
A0000000031010
9B5CE6DFAD3E1E03
0280008000-E800
CBAC5D54F6B09FD8
0280008000-F800

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AUTH# 019214 01-027
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Control No.

E129749

Name	Employee ID	Phone Number
Mark, Melanie	Personal Information	(250) 356-0179
Client Organization	Job Title	Travel Group Code
Advanced Education	Minister	4

12. Mailing Address for Cheque
PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2

1000	Value-added	1200	1100	0	100	36.	37.	38.	39.	40.	Claim Total
TOTALS OF COLUMNS						\$ 49.14	\$ 199.40	\$ 273.00	\$ 850.55	\$ 51.93	\$ 1424.02

210 29
246.00

AMOUNT DUE TO EMPLOYEE	\$ 1424.02
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2018-10-10

Notes for Travel Voucher E129749

Melanie Mark

Sept 25, 2018 – CCA Victoria – drive to Helijet Van/Vic (pd by p/c) - shuttle to buildings for meetings – Yellow Taxi (9.60 pd by m/c) to Helijet Vic/Van (pd by p/c) drive home.

Sept 26, 2018 – drive to DTVan for meetings

Sept 27, 2018 – Bonny's Taxi (46.70 pd by m/c) to Vancouver airport Van/Penticton (WJ pd by p/c) p/u rental car drive to event and meeting – drive back to Penticton airport – drop off rental car (40.13/11.80 pd by m/c) Penticton/Van (WJ pd by p/c) –Maclure's Cab (50.10 pd by m/c) home.

Sept 28, 2018 – Drive to DTVan for meeting – drive home

Sept 30, 2018 – CCA Victoria – Bonny's Taxi (48.10 pd by m/c) to airport Van/Vic (AC pd by p/c) – Yellow Cab (9.90 pd by m/c) to hotel – o/n

Oct 1, 2018 – CCA Victoria- walk to buildings – walk to hotel – o/n

Oct 2, 2018 – CCA Victoria – walk to buildings – walk hotel – o/n

Oct 3, 2018 – CCA Victoria – walk to buildings – walk hotel – o/n

Oct 4, 2018 – CCA Victoria – walk to buildings – shuttle to Helijet Vic/Vic (pd by p/c) – Vancouver Taxi (35.00 pd by m/c) to home.

Oct 5, 2018 – drive to DTVan for event – drive home.

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240040

**** PURCHASE ****

09-25-2018 16:27:13

Acct # Government Financial Information C

Card Type MC

Name: MELANIE Pers
onal MARK

A0000000041010 Infor MasterCard

Operator: 040

Trace # 124

Inv. # 140

Auth # 192713 RRN 001661006

Total \$9.60

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250-381-2222

11mtune
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BONNY'S TAXI LTD B164
5759 SIDLEY ST
BURNABY BC

Government Financial Information

CARD

CARD TYPE MASTERCARD

DATE 2018/09/27

TIME 8630 06:49:43

CLERK ID 01

RECEIPT NUMBER

C85016826-001-105-001-0

PURCHASE

TOTAL

\$46.70

MasterCard

A0000000041010

53C2F9F2C4604^51

0000008000-E800

9A3B0E5B56A3A03A

APPROVED

AUTH# 094944 01-027

THANK YOU

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5702
pd by m/c

TRANSACTION RECORD

KELOWNA AIRPORT ESSO

KELOWNA AIRPORT PLAZA
1-5508 AIRPORT WAY
KELOWNA, BC V1V 1S1

ESSO EXPRESS PAY

2018-09-27 14:40:01

TRANS #: 187345
STATION#: 00319031
GST #: R726044092

PUMP 5
EREG \$ 11.80
8.201L AT \$1.439/L

GST INCLUDED \$ 0.56
TOTAL : CAD\$ 11.80

TYPE: PURCHASE

MASTERCARD
C Government Financial Information

INVOICE NO: UUS83633
AUTH: 173919-F

MASTERCARD
A0000000041010
0000008000
E800

01 APPROVED - TH
ANK YOU 027

VERIFIED BY PIN

1100000
5702
pd by m/c

MACLURE'S CAB 175
1275 75TH AVE W
VANCOUVER BC

Government Financial Information

CARD
CARD TYPE MASTERCARD
DATE 2018/09/27
TIME 0129 17:26:18
CLERK ID 2
RECEIPT NUMBER
C85001018-001-599-016-0

PURCHASE
TOTAL

\$50.10

MasterCard
A0000000041010
6DCE39EF9B91EA05
0000008000-E800
58CB70B6AE5519D6

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AUTH# 202618 01-027
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*****604*831*1111*****

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Renter: MARK, MELANIE**BCN:** TT079M**Vehicle Rented:**

Owner: a/Devon Transport

Unit #: 821256

BCD Number: A162000

Company: MINISTRY OF ADVANCED EDUCATION**Credit Card:** Master Card Government Financial
Information

Class: Full Size

Time Out: 27 Sep 2018 08:30

Time In: 27 Sep 2018 14:48

Location Out: Kelowna Airport

Location In: KELLW

Licence: GG654F

Km Out: 11548

Km In: 11719

Km Driven: 171

Rental Rate Used: PRG-LW-18 - A

Vehicle Class: Intermediate

Km Charge: 0.10 per Km

Period	From	To	Amount	Km Cap	Type
Day	1	End	35.83	200	Regular
Week	1	End	213.21	1400	Regular
Hour	25	End	17.92	0	Regular

Daily Rate is based on a 24 hour day minimum day charge.

Rates do not include fuel or refueling charge plus surcharge and applicable taxes (currently \$1.51 per litre).

Must be Provincial Govt employee or authorized representative

Location Fee: 13.64% subject to taxes

VLF/ERF: 3.79 (Per Day) subject to taxes and Location Fee

Contract close subject to final vehicle inspection

Rented In Kelowna

GST: 5% PST: 7% PVRT: 1.50 per Day

Renter is fully responsible for vehicle until vehicle is checked in and inspected by Budget staff.**Charges:**

Item	Unit	Qty	Charge	GST	PST	PVRT	Billed To
Vehicle Rental	Day	1	35.83	1.79	2.51	0.00	

All the following Debit/Credit transactions are in Canadian Dollars (CAD\$) unless otherwise indicated.

Payments & Refunds

Total: 40.13

Type	Date	Amount	Exchange	Amount	Location
Master Card	27 Sep 2018 14:49			40.13	KELLW
BD014S03 22600100101					
BD014C03 APPROVED 00-000 M					

Amount Owing

Net Charges & Taxes:	40.13
Net Payment & Refunds:	40.13

Maximum 5000 kilometers per rental. Excess mileage will be charged.**Rates are applicable within BC****Customer is responsible to advise Budget of all toll crossings. All unreported crossings will be subject to an administration fee of \$25.00****Accidents must be reported to Budget within 24 hours.****Contract close subject to final audit.****Remarks:**

/Estimated Charges: \$40.13

5702
1100003
PA by m/c

BONNY'S TAXI B152
5759 SIDLEY ST
BURNABY BC

Government Financial Information

CARD
CARD TYPE MASTERCARD
DATE 2018/09/30
TIME 5414 19:32:05
CLERK ID 02
RECEIPT NUMBER
C85040127-001-422-001-0

PURCHASE
TOTAL

\$48.10

MasterCard
A0000000041010
55B2BC181111BD7B
0000008000-E800
1234C696BBD79BB8

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AUTH# 223205 01-027
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11/11/2018
5701
pd by mick

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240081

**** PURCHASE ****

09-30-2018 22:05:30
Acct # Government Financial Information C
Exp Date **/** Pers Card Type MC
Name: MELANIE onal MARK
A0000000041010 Infor MasterCard

Operator: 181
Trace # 2075
Inv. # 181
Auth # 010530 RRN 001261004

Total \$9.90

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11/11/2018
5701
PA by MIC

VANCOUVER TAXI
790 CLARK DR
VANCOUVER BC

Government Financial Information

CARD
CARD TYPE MASTERCARD
DATE 2018/10/04
TIME 7077 19:37:12
CLERK ID 1
RECEIPT NUMBER
C85000504-001-045-008-0

PURCHASE
TOTAL

\$35.00

MasterCard
A00000000041010
8F52980DC2B54819
0000008000-E800
91F0BB370B2519F4

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AUTH# 223712 01-027
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S701
11/27/2018
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Melanie Mark
Parliament Buildings
Victoria, BC V8V 1X4
Canada

Company Name: NDP Caucus

Group Name:

Room No. : 1410
Arrival : 09-30-18
Departure : 10-04-18
Folio No. :
Conf. No. : Personal Information
AR No. :
Reference No. :
Custom Ref. :

Date	Description	Charges	Credits
09-30-18	Room Charge	279.00	
09-30-18	DMF 1%	2.79	
09-30-18	Hotel Room Tax 11%	30.99	
09-30-18	GST 5%	14.09	
10-01-18	Room Charge	149.00	
10-01-18	DMF 1%	1.49	
10-01-18	Hotel Room Tax 11%	16.55	
10-01-18	GST 5%	7.52	
10-02-18	Room Charge	149.00	
10-02-18	DMF 1%	1.49	
10-02-18	Hotel Room Tax 11%	16.55	
10-02-18	GST 5%	7.52	
10-03-18	Room Charge	149.00	
10-03-18	DMF 1%	1.49	
10-03-18	Hotel Room Tax 11%	16.55	
10-03-18	GST 5%	7.52	
10-04-18	Mastercard Government Financial Information		850.55
Total Charges		850.55	
Total Credits			850.55
Balance			0.00

Guest Signature: _____

MasterCard
A0000000041010
APPROVED
AUTH# 010713 01-027
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PRE-AUTH COMPLETION
TOTAL
\$850.55
RECEIPT NUMBER
C82027874-001-001-421-0
DATE 2018/10/04
TIME 8272 07:52:09
CARD TYPE MASTERCARD
CARD TYPE Government
Financial Information

Security Concern

Page No. 1 of 1

5751
1/10/18
pd by m/c



Control No.

E129835

Name	Employee ID	Phone Number
Mark, Melanie	Personal Information	(250) 356-0179
Client Organization	Job Title	Travel Group Code
Advanced Education	Minister	4

5. Date Completed 2018/10/09		6. Fiscal Year 2019		7. Special Cheque Issue		8. Cheque Stub Information				
Type of Travel In Province		14. Reason for Travel Ministerial Business				Headquarters Vancouver				
12. Mailing Address for Cheque PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2										
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	*PCard Destination	Start	End	Km	Cost		Cost		Cost Describe	
2018	Van/MaplRig/Van	0900	1200	89	48.06					
10/09	Van/MaplRig/Van	0900	1200	89	48.06					
10/10	* Van/Nan/Van (HA)	0715	1545	30	16.20				18.00 parking	
10/11	Vancouver	0815	1145	17	9.18				10.00 prking	
10/12	* Van/DawCreek/Van(AC)	0630	1930	37	19.98		48.50		134.07 prking/gas	
TOTALS OF COLUMNS					36. \$ 93.42	37. \$ 0.00	38. \$ 48.50	39. \$ 0.00	40. \$ 162.07	Claim Total \$ 303.99
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code	Amount				
019	11001	18000	5702	1100000	Government Financial Information	\$ 303.99				
019										
019										
019										
Less Travel Advance										
019										
						54. \$ 303.99				
45. Employee Signature (See Audit Trail)						54.				
- Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						AMOUNT DUE TO EMPLOYEE				
56. Spending Authority Signature (See Audit Trail)						54.				
- Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						AMOUNT DUE TO EMPLOYEE				
57. Payment Authority Signature (See Audit Trail)						54.				
- Requisition for payment pursuant to section 32 of the Financial Administration Act						AMOUNT DUE TO EMPLOYEE				

Notes for Travel Voucher E129835

Melanie Mark

Oct 9, 2018 – drive to Maple Ridge for event – drive home.

Oct 10, 2018 – drive to Harbour Air (prking 18.00 pd by m/c) Van/Nan (pd by turbo bucks) – share ride to event – share ride back to Harbour Air Nan/Van (pd by turbo bucks) – drive home.

Oct 11, 2018 – drive to DTVan for event (prking 10.00 pd by m/c) – drive home.

Oct 12, 2018 - – Drive to Vancouver airport (prking 34.00 pd by m/c) Van/Fort St John (AC pd by p/c) – p/u Enterprise rental car and drive to Dawson Creek for event – drive back to Fort St John for event – drive to airport – drop off rental car - Fort St John/Van (AC pd by p/c) – drive home.

SHAW TOWER PARKADE
MANAGED BY
ADVANCED PARKING

Transaction-Id: 45312-12568
Ticket-Nr.: 10102376

In: 10/10/2018 07:38
Out: 10/10/2018 15:26
Lane 1
LOT#: 65
Duration: 07:48
ID: Cashier2
Vehicle LPN

Transient Parker \$ 24.00
\$
Balance Due: \$ 18.00
SEAPLANE -6.00000
Credit Card \$ 18.00
Change: \$ 0.00

Zeag Parking LTD.

Transaction Type: Clear
Date/Time: 10/10/2018 3:26 PM

Card Issuer: MASTERCARD
Government Financial Information
CreditCard:
Auth: 182701

Amount: \$18.00

Status: Payment was successful

Approved - Thank you!

THANK YOU FOR
PARKING WITH US
PLEASE COME AGAIN

RECEIPT
IMPARK

Lot - 123
500 W Cordova St.
www.inpark.com

Personal Information
Licence Plate

Expiration Date/Time

10:48 AM
OCT 11, 2018

Purchase Date/Time: 08:48am Oct 11, 2018
Total Due: \$10.00
Total Paid: \$10.00
Ticket #: 00006677
S/N #: 555511130103
Setting: 123
Mach Name: Meter - 1
Rate: \$10.00 - For 2 Hours
Pmt Type: CC (Swipe)

Government
Financial
Information

MasterCard

Auth #: 114649

Thank You!
Please come again

PARKING RECEIPT

REÇU DE STATIONNEMENT

PARKING RECEIPT

REÇU DE STATIONNEMENT

Vancouver Airport

Receipt No: 6646/0610/00610
10/12/18
GST R127267383

Pay parking ticket 34.00 \$
10/12/18 07:07 - 10/13/18 07:07
Length Of Stay: 1 Days, 00:00
Epan:02995157015011068285256590??
Unit ID:106

Total Amount 34.00 \$
Net Amount: 26.76 \$
Parking Sales Tax 5.62 \$
GST+ 1.62 \$
Credit Mastercard 34.00 \$

TYPE: PURCHASE
ACCT: MASTERCARD \$ 34.00
CARD NUMBER: Government Financial
DATE/TIME: Information
12/10/2018 07:47:57 PM
REFERENCE #: 662511790012266300 C
AUTH #: 224757

MasterCard
A0000000041010
0000000000E800
VERIFIED BY PIN

01 APPROVED - THANK YOU 027
-- IMPORTANT --

Retain this copy for your records
CUSTOMER COPY

TRANSACTION RECORD

REDWOOD ESSO

REDWOOD ESSO
9311-100 ST.
FORT ST. JOHN, BC V1J 4N4

ESSO EXPRESS PAY

2018-10-12 16:23:18

TRANS #: 134410
STATION#: 00303190
GST #: R844331918

PUMP 4
EREG \$ 30.00
20.562L AT \$1.459/L

GST INCLUDED \$ 1.43
TOTAL : CAD\$ 30.00

TYPE: PURCHASE
MASTERCARD
C Government Financial Information
INVOICE NO: VIC75641
AUTH: 192127-F

MASTERCARD
A0000000041010
0000000000
E800

01 APPROVED - TH
ANK YOU 027

VERIFIED BY PIN



KIOSK # 2 - 9919 TERMINAL ROAD
FORT ST. JOHN, BC V1J4H9
Federal GST# :889365821

Rental Agreement #:

Bill Ref #:

Invoice Date:

Account #:

Government Financial Information

16/10/2018

BILL TO

MELANIE MARK
Personal Information

RENTAL INFORMATION

Date/Time Out
10/12/2018 10:28

Date/Time In
10/12/2018 18:00

Renter
MARK, MELANIE

RENTAL VEHICLES

Color	License	Model	Unit	Miles/Kms Out	In
WHITE	GB729B	QASH	7QXR83	23,750	23,752

VIN:JN1BJ1CRXJW257271

GRAY	GH069C	MALI	7Q8S5J	11,080	11,180
------	--------	------	--------	--------	--------

VIN:1G1ZD5ST5JF234254

CLAIM INFORMATION

Claim# / PO# / RO# Insured

Date of Loss Type of Loss Type of Vehicle

Repair Shop

BILLING DETAIL

Description	Qty/Per	Rate	Amount
TIME & DISTANCE	1 DAY	61.23	61.23

Subtotal 61.23

PROVINCIAL VEHICLE RENTAL TAX 1 DAY 1.50 1.50

GOODS AND SERVICES TAX PCT 5.00 3.06

PROVINCIAL SALES TAX PCT 7.00 4.28

Total Charges (CAD) 70.07

PAYMENTS

Refunds Visa 9.91

Payment Visa -79.98

Total Payments (CAD) -70.07

Amount Due (CAD) 0.00

Individual line item charges such as rental rates for Time and Distance, percentage-based charges (e.g., sales taxes and fees or surcharges), and charges divided between multiple parties may be rounded up or down a whole cent to ensure that the charges equal the actual Total Amount Due and/or to avoid fractional cents.

For Billing Inquiries / Payment Terms :

Tel#:6045390866

C4AR@ehi.com

Payment Due within days of invoice date

Late payments are subject to a finance charge.

Thank You For Choosing Enterprise

Please Return This Portion With Remittance

Amount Due (CAD)

-0

Remit To :

ENTERPRISE RENT-A-CAR
13160 88 AVE
SURREY, BC V3W3K3

Paid By:

MELANIE MARK
Personal Information

Account #

Rental Agreement
Government Financial
Information

Amount
-0

GPBR
C455



Control No.

E129870

Name Mark, Melanie	Employee ID Personal Information	Phone Number (250) 356-0179
Client Organization Advanced Education	Job Title Minister	Travel Group Code 4

5. Date Completed 2018/10/15	6. Fiscal Year 2019	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Ministerial Business		Headquarters Vancouver

12. Mailing Address for Cheque
PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Cost		Cost	Describe
2018										
10/14	* Victoria (AC)	1900	2359		0.00	109.80	14.50	174.56		
10/15	Victoria	0700	2359		0.00		61.00	174.56		
10/16	Victoria	0700	2359		0.00		61.00	174.56		
10/17	Victoria	0700	2359		0.00		61.00	174.56		
10/18	* Vancouver (HJ)	0700	1945	14	7.56		48.50			
10/19	Vancouver	1100	1430	28	15.12					

	36.	37.	38.	39.	40.	Claim Total
TOTALS OF COLUMNS	\$ 22.68	\$ 109.80	\$ 246.00	\$ 698.24	\$ 0.00	\$ 1076.72

48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code	Amount
019	11001	18000	5701	11MTVNC	Government Financial	\$ 117.36
019	11001	18000	5750	11MTCCA	Information	\$ 246.00
019	11001	18000	5751	11MTCCA		\$ 698.24
019	11001	18000	5702	1100000		\$ 15.12

	019	7687	7688	7692	76933	\$ 18.12
Less Travel Advance	019					

	AMOUNT DUE TO EMPLOYEE	54.	\$ 1076.72
--	------------------------	-----	------------

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party	Print Name	Date Signed
--	-------------------	--------------------

56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
--	-------------------	--------------------

57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed
---	------------	-------------

Notes for Travel Voucher E129870

Melanie Mark

Oct 14, 2018 – CCA Victoria – Bonny's Taxi (47.30 pd by m/c) to Vancouver airport Van/Vic (AC pd by p/c) – Yellow Cab (62.50 pd by m/c) to hotel – o/n.

Oct 15, 2018 – CCA Victoria – walk to buildings – walk to hotel – o/n

Oct 16, 2018 – CCA Victoria – walk to buildings – walk to hotel – o/n

Oct 17, 2018 – CCA Victoria – walk to buildings – walk to hotel – o/n

Oct 18, 2018 – CCA Victoria – walk to buildings – shuttle to Helijet Vic/Van (pd by p/c) personal ride home.

Oct 19, 2018 – drive to DTVan for event – drive home.

BONNY'S TAXI B152
5759 SIDLEY ST
BURNABY BC

Government Financial Information

CARD

CARD TYPE MASTERCARD

DATE 2018/10/14

TIME 0798 19:36:50

CLERK ID 02

RECEIPT NUMBER

C85040127-001-454-001-0

PURCHASE

TOTAL

\$47.30

MasterCard

A0000000041010

891A7185AFE7C44D

000008000-E800

A3B1F9EF923E9B39

APPROVED

AUTH# 223650 01-027

THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

YELLOW CAB

817 FUSCAVE STREET VICTORIA

VICTORIA BC

21852400

GH2185240059

PURCHASE

10-14-2018

21:31:42

ACCT #

Government Financial Information

C

Card Type MC

Pers

Name: MELANIE

onal MARK

A0000000041010

Infor

mati

MasterCard

Operator: 159

Trace # 11825

Inv. # 159

Auth # 003141

Auth 00168007

Total

\$62.50

(001) APPROVED-THANK YOU

Retain this copy for your
records

Customer copy

www.yellowcabvictoria.com

250-381-2222

Melanie Mark
Parliament Buildings
Victoria, BC V8V 1X4
Canada

Company Name: NDP Caucus

Group Name:

Room No. : 1009
Arrival : 10-14-18
Departure : 10-18-18
Folio No. :
Conf. No. : Personal Information
AR No. :
Reference No. :
Custom Ref. :

Date	Description	Charges	Credits
10-14-18	Room Charge	149.00	
10-14-18	DMF 1%	1.49	
10-14-18	Hotel Room Tax 11%	16.55	
10-14-18	GST 5%	7.52	
10-15-18	Room Charge	149.00	
10-15-18	DMF 1%	1.49	
10-15-18	Hotel Room Tax 11%	16.55	
10-15-18	GST 5%	7.52	
10-16-18	Room Charge	149.00	
10-16-18	DMF 1%	1.49	
10-16-18	Hotel Room Tax 11%	16.55	
10-16-18	GST 5%	7.52	
10-17-18	Room Charge	149.00	
10-17-18	DMF 1%	1.49	
10-17-18	Hotel Room Tax 11%	16.55	
10-17-18	GST 5%	7.52	
10-18-18	Mastercard Government Financial Information		698.24
Total Charges		698.24	
Total Credits			698.24

Balance 0.00

Security Concern

Page No. 1 of 1

APPROVED
 AUTH# 003355 01-027
 THANK YOU
 CARDHOLDER COPY
 IMPORTANT - RETAIN THIS
 COPY FOR YOUR RECORDS
 PRE-AUTH COMPLETION
 TOTAL
\$698.24
 Mastercard
 A0000000041010
 CARD TYPE MASTERCARD
 DATE 2018/10/18
 TIME 5036 07:58:59
 RECEIPT NUMBER
 C84044830-001-001-559-0

5751
 11mteca
 pa by mlc

Booking Confirmation

Government Financial Information
Booking Reference:

Date of issue: 05 Sep, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the **general conditions of carriage and applicable tariffs** that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the [IATA Travel Centre website](#) or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view [Air Canada's Privacy Policy](#) directly.

 - Depart

Economy - Standard

Friday
12 Oct, 2018

08:10
Vancouver
Vancouver Int. (YVR), BC
Terminal M



09:51
Fort St. John
(YXJ), BC


AC8181

1hr41
Economy A
Operated by: Air Canada Express -
Jazz | **Q400**

Passengers

 **Melanie Mark**
Ticket Number
0142100070556
Air Canada - Aeroplan
Personal Information

Seats
AC8181

 **Sarena Talbot**
Ticket Number
0142100070557

Seats
AC8181



Purchase summary

MasterCard Government Financial Information

Amount paid: \$300.56

Tax information

GST/HST no. 10009-2287 RT0001
\$14.32

2 adults

Base Fare	95.00
Surcharges	18.00

Goods and Services Tax - Canada no. 100092287 RT0001	6.26
Air Travellers Security Charge - Canada	7.12
Airport Improvement Fee - Canada	5.00

Total airfare and taxes before options (per passenger) **\$134³⁸**

Number of passengers **X 2**

Total **\$262⁷⁶**

Melanie Mark
AC8181 **Personal Information** 18.00

Sarena Talbot
AC8181 **Personal Information** 18.00

Goods and Services Tax - Canada no. 100092287 RT0001 1.80

Total with options and seat selection fee: **\$300⁵⁶**

GRAND TOTAL (Canadian dollars) **\$300⁵⁶**



Check-in and boarding gate deadlines

Within Canada

90

minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45

minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15

minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

Hubley, Holly AEST:EX

From: passengerservices@helijet.com
Sent: Monday, August 27, 2018 11:22 AM
To: Hubley, Holly AEST:EX
Subject: Thank you for choosing to take off with Helijet!

Categories: Helijet



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	Government Financial Information
	Name	Melanie Mark
	Company	Ministry Of Advanced Education, Skills & Training

Booking

Government Financial Information

Wednesday, September 5, 2018

705

07:50 Vancouver Harbour

08:25 Victoria Harbour

35 minutes

Confirmed

1 Passengers - Sale

- Melanie Mark, Female

Invoice #318504

SALE - Seat Sale \$189 \$180.00

+ GST \$9.00

Billing \$180.00

Taxes \$9.00

Grand Total \$189.00

Fully Changeable / Refundable up to 5pm the day prior to departure.

Does not qualify for combination with Kids Fly Free promotions.

[Add to Calendar](#)

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations
(additional cancellation fees may apply)

Booking #

Government Financial Information

Wednesday, September 5, 2018

Invoice #318506

716

SALE - Seat Sale \$189 \$180.00

12:25 Victoria Harbour

+ GST \$9.00

13:00 Vancouver Harbour

Billing \$180.00

35 minutes

Taxes \$9.00

Grand Total \$189.00

Confirmed

1 Passengers - Sale

Melanie Mark, Female

Fully Changeable / Refundable up to 5pm the day prior to departure.

Does not qualify for combination with Kids Fly Free promotions.

[Add to Calendar](#)

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations
(additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

Hubley, Holly AEST:EX

From: passengerservices@helijet.com
Sent: Friday, August 24, 2018 10:35 AM
To: Hubley, Holly AEST:EX
Subject: Thank you for choosing to take off with Helijet!

Follow Up Flag: Follow up
Flag Status: Flagged

Categories: Helijet



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Government Financial Information

Name

Melanie Mark

Company

Ministry Of Advanced Education, Skills & Training

Booking

Government Financial
Information

Friday, September 7, 2018

Invoice #314300

707

SALE - Seat Sale \$189

\$180.00

08:40 Vancouver Harbour

+ GST

\$9.00

09:15 Victoria Harbour

Billing

\$180.00

35 minutes

Taxes

\$9.00

Confirmed

Grand Total

\$189.00

Fully Changeable / Refundable up to 5pm the day prior to

1 Passengers - Sale
Melanie Mark, Female

[Add to Calendar](#)

departure.
Does not qualify for combination with Kids Fly Free promotions.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations
(additional cancellation fees may apply)

Booking

Government Financial
Information

Friday, September 7, 2018

718

13:45 Victoria Harbour

14:20 Vancouver Harbour

35 minutes

Confirmed

1 Passengers - Sale
Melanie Mark, Female

[Add to Calendar](#)

Invoice #314301

SALE - Seat Sale \$189 \$180.00

+ GST \$9.00

Billing \$180.00

Taxes \$9.00

Grand Total \$189.00

Fully Changeable / Refundable up to 5pm the day prior to departure.
Does not qualify for combination with Kids Fly Free promotions.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations
(additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

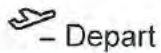
Booking Confirmation

Booking Reference: **Government Financial Information**

Date of issue: 10 Sep, 2018

This is your **Itinerary/Receipt**. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the **general conditions of carriage and applicable tariffs** that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the **IATA Travel Centre website** or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view **Air Canada's Privacy Policy** directly.



Economy - Basic

Friday
12 Oct. 2018

17:25
Fort St. John
(YXJ), BC



19:11
Vancouver
Vancouver Int. (YVR), BC
Terminal M

 AC8186

1hr48
Economy T
Operated by: Air Canada Express -
Jazz | Q400

! Economy Basic is a **restricted fare**

Passengers

 **Melanie Mark**
Ticket Number
0142100326193
Air Canada - Aeroplan
Personal Information

Seats Personal
AC8186 Information

 **Christina Rzepa**
Ticket Number
0142100326194

Seats
AC8186



Purchase summary

MasterCard Government Financial Information

Amount paid: \$430.76

Tax information

GST/HST no. 10009-2287 RT0001
\$20.52

2 adults

Base Fare	129.00
Surcharges	18.00

Goods and Services Tax - Canada no. 100092287 RT0001	8.61
Air Travellers Security Charge - Canada	7.12
Airport Improvement Fee - Canada	18.00

Total airfare and taxes before options (per passenger) **\$180.73**

Number of passengers **X 2**

Total **\$361.46**

Melanie Mark
ACB186 **Personal Information** 33.00

Christina Rzepa
ACB186 **Personal Information** 33.00

Goods and Services Tax - Canada no. 100092287 RT0001 3.30

Total with options and seat selection fees **\$430.76**

GRAND TOTAL (Canadian dollars) **\$430.76**



Check-in and boarding gate deadlines

Within Canada

90
minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45
minutes†

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15
minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

†. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

Hubley, Holly AEST:EX

From: passengerservices@helijet.com
Sent: Thursday, September 20, 2018 11:44 AM
To: Hubley, Holly AEST:EX
Subject: Thank you for choosing to take off with Helijet!

Categories: Helijet



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Government Financial Information

Name

Melanie Mark

Company

Ministry Of Advanced Education, Skills & Training

Booking

Government Financial
Information

Thursday, September 20, 2018

715

12:00 Vancouver Harbour (Downtown)

12:35 Victoria Harbour (Downtown)

35 minutes

Confirmed

1 Passengers - Sale

Melanie Mark, Female

Invoice #322668

SALE - Seat Sale \$189

\$180.00

+ GST

\$9.00

Billing

\$180.00

Taxes

\$9.00

Grand Total

\$189.00

Mastercard

\$189.00

Date / Time

September 20, 2018 @ 11:43:27 AM

[Add to Calendar](#)

Summary

Government Financial Information

Expiration

Authorization

144325

Fully Changeable / Refundable up to 5pm the day prior to departure.

Does not qualify for combination with Kids Fly Free promotions.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:

R102320165

Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time. When flight boarding commences, seats will be forfeited & any onward/return flights may be cancelled.

Changes/Cancellations & No Show Penalty:

Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.

After 5pm, all next-day travel is non-refundable and only changeable for same-day travel; a fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or the cancellation fee, equal to the value of the one-way travel, will apply. Failure to check in prior to departure will also result in any onward and/or return reservations being cancelled, with any applicable cancellation fees applied.

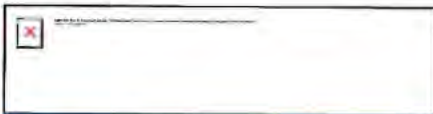
Terminals:

Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;

Hubley, Holly AEST:EX

From: reservation@harbourair.com
Sent: Monday, September 10, 2018 11:39 AM
To: Hubley, Holly AEST:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!

Categories: Harbour Air

[Check Flight Status](#)[Manage Flight](#)[Deals & Specials](#)[High Flyer Rewards](#)[My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat or a double seat together? Ask one of our customer service agents about [Select Seating](#) at check in. Starting at only \$10.00 per seat.

Harbour Air Team

Customer Information

Account

HAS #

Government Financial Information

Name

Sarena Talbot

Booking

Government Financial
Information

Thursday, September 20, 2018

Flight #222/Twin Otter

17:00 Victoria Harbour / [Map](#)

17:35 Vancouver Harbour / [Map](#)

35 minutes

KK- Confirmed

Invoice #6249047

Air Transportation Charges

Sked 200/300 : (Pk) GO Flex \$198.07

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

	+ Goods and Services Tax	\$10.42
1 Passenger(s) - GoFlex		
Melanie Mark, Female	Billing	\$208.58
Add to Calendar	Taxes	\$10.42
	Grand Total	\$219.00

GoFlex Fare Conditions:

Check in 25 minutes prior to departure time
 Refundable up to 15 minutes prior to Departure
 Changeable up to 15 minutes prior to Departure
 (subject to difference in fare value)
 Select Seating \$10 (space permitting)
 50% cancellation fee for groups of 4+ if cancelled within
 24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed
 25 lbs. (space available)
 \$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed
 15 lbs. (space available)
 \$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed
 \$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of
 departure

Booking Information

Domestic Flights

Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.

Please be prepared to show government issued photo identification. It's required for all passengers 18 years and older.

Our records indicate that the passenger(s) reserved on the flight(s) is/are **not an Unaccompanied Minor (11 and under)**.

[Luggage](#) restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.

Hubley, Holly AEST:EX

From: passengerservices@helijet.com
Sent: Monday, July 30, 2018 2:45 PM
To: Hubley, Holly AEST:EX
Subject: Thank you for choosing to take off with Helijet!

Categories: Helijet



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Government Financial
Information

Name

Melanie Mark

Company

Ministry Of Advanced Education, Skills & Training

Booking

Government Financial
Information

Tuesday, September 25, 2018

Invoice #310715

707

FARE-YWH-Full_Summer - 2018

\$219.05

08:40 Vancouver Harbour

+ GST

\$10.95

09:15 Victoria Harbour

Billing

\$219.05

35 minutes

Taxes

\$10.95

Confirmed

Grand Total

\$230.00

1 Passengers - Off-Peak

Fully Changeable / Refundable up to 5pm the day prior to departure.

Melanie Mark, Female

After 5pm all next-day travel is non-refundable and only

[Add to Calendar](#)

changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

Booking

Government Financial Information

Tuesday, September 25, 2018

726

16:55 Victoria Harbour

17:30 Vancouver Harbour

35 minutes

Confirmed

1 Passengers - Off-Peak

Melanie Mark, Female

[Add to Calendar](#)

Invoice #310716

FARE-YWH-Full_Summer - 2018 \$219.05

+ GST \$10.95

Billing \$219.05

Taxes \$10.95

Grand Total \$230.00

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention.

GST#:

R102320165

Passenger Travel Information:



Control No.

E129927

Name	Employee ID	Phone Number
Mark, Melanie	Personal Information	(250) 356-0179
Client Organization	Job Title	Travel Group Code
Advanced Education	Minister	4

5. Date Completed 2018/10/22	6. Fiscal Year 2019	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Ministerial Business		Headquarters Vancouver

12. Mailing Address for Cheque
PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Cost		Cost	Describe
2018										
10/21	* Victoria (AC)	1910	2359	19	10.26		14.50	174.56		
10/22	Victoria	0700	2359		0.00		61.00	174.56		
10/23	Victoria	0700	2359		0.00		61.00	174.56		
10/24	Victoria	0700	2359		0.00	Personal Information	61.00	174.56		
10/25	* Vancouver (HJ)	0700	1945		0.00	31.30	48.50			
10/26	Vancouver	1130	1330	19	10.26					
10/28	Vancouver	0915	1145	39	21.06					

TOTALS OF COLUMNS	36. \$ 41.58	37. <u>87.90</u> \$ Personal	38. \$ 246.00	39. \$ 698.24	40. \$ 0.00	Claim Total Personal Information
-------------------	-----------------	---------------------------------	------------------	------------------	----------------	--

48.	49.	50.	51.	52.	45.	Information
Client Code	Resp.	Service Line	STOB	Project	Supplier Code	Amount
019	11001	18000	5701	11MTVNC	Government Financial	Personal Information
019	11001	18000	5750	11MTCCA	Information	\$ 246.00
019	11001	18000	5751	11MTCCA		\$ 698.24
019	11001	18000	5702	1100000		\$ 31.32

019	11001	10000	3102	1100000		\$ 31.32
Less Travel Advance						

AMOUNT DUE TO EMPLOYEE

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed

Notes for Travel Voucher E129927

Melanie Mark

Oct 21, 2018 – CCA Victoria – personal ride to Vancouver airport Van/Vic (AC pd by p/c) – Yellow Cab (56.60 pd by m/c) to hotel – o/n.

Oct 22, 2018 – CCA Victoria – walk to buildings – walk to hotel – o/n

Oct 23, 2018 – CCA Victoria – walk to buildings – walk to hotel – o/n

Oct 24, 2018 – CCA Victoria – walk to buildings – walk to hotel – o/n

Oct 25, 2018 – CCA Victoria – walk to buildings – shuttle to Helijet Vic/Van (pd by p/c) Vancouver Taxi (31.30 pd by m/c) home.

Oct 26, 2018 – drive to DTVan for event – drive home.

Oct 28, 2018 – drive to Surrey for event – drive home.

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240041

**** PURCHASE ****

10-21-2018 21:30:45
Acct # Government Financial Information C
Exp Date **/** Pers Card Type MC
Name: MELANIE onal HARK
A0000000041010 Infor mati MasterCard

Operator: 141
Trace # 4206
Inv. # 141
Auth # 003045 RRN 001178004

Total \$56.60

(001) APPROVED-THANK YOU

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www.yellowcabvictoria.com
250-381-2222

5701
11mtune
PA by MIC

VANCOUVER TAXI
790 CLARK DR
VANCOUVER BC

Government Financial Information

CARD
CARD TYPE MASTERCARD
DATE 2018/10/25
TIME 8996 19:44:40
CLERK ID 1
INVOICE # 30245
RECEIPT NUMBER
C85038819-001-468-004-0

PURCHASE
TOTAL

\$31.30

MasterCard
A0000000041010
55F172089FC21C7B
0000008000-E800
8909D1E793A5E629

APPROVED

AUTH# 224440 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

11/11/2018
PAID BY MIC
5701

Melanie Mark
BC
Canada

Room No. : 1103
Arrival : 10-21-18
Departure : 10-25-18
Folio No. Personal Information
Conf. No.
AR No. :
Reference No. :
Custom Ref. :

Company Name: NDP Caucus

Group Name:

Date	Description	Charges	Credits
10-21-18	Room Charge	149.00	
10-21-18	DMF 1%	1.49	
10-21-18	Hotel Room Tax 11%	16.55	
10-21-18	GST 5%	7.52	
10-22-18	Room Charge	149.00	
10-22-18	DMF 1%	1.49	
10-22-18	Hotel Room Tax 11%	16.55	
10-22-18	GST 5%	7.52	
10-23-18	Room Charge	149.00	
10-23-18	DMF 1%	1.49	
10-23-18	Hotel Room Tax 11%	16.55	
10-23-18	GST 5%	7.52	
10-24-18	Room Charge	149.00	
10-24-18	DMF 1%	1.49	
10-24-18	Hotel Room Tax 11%	16.55	
10-24-18	GST 5%	7.52	
10-25-18	Mastercard		698.24
	Government Financial Information		
Total Charges		698.24	
Total Credits			698.24
Balance			0.00

Guest Signature:

MasterCard
A0000000041010
APPROVED
AUTH# 003339 01-027
THANK YOU
CARDHOLDER COPY
IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

Security Concern
CARD TYPE Government Financial Information MASTERCARD
DATE 2018/10/25
TIME 8:28 07:52:10
RECEIPT NUMBER
C84044830-001-001-934-0
PRE-AUTH COMPLETION
TOTAL
\$698.24

5751
pdy mkl
11mteca



Control No.

E129987

Name	Employee ID	Phone Number
Mark, Melanie	Personal Information	(250) 356-0179
Client Organization	Job Title	Travel Group Code
Advanced Education	Minister	4

5. Date Completed 2018/10/29	6. Fiscal Year 2019	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Ministerial Business		Headquarters Vancouver

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	*PCard Destination	Start	End	Km	Cost		Cost		Cost	Describe
2018										
10/28	*Victoria (AC)	2115	2359	19	10.26		45.70	14.50	174.56	
10/29	Victoria	0700	2359		0.00			61.00	174.56	
10/30	Victoria	0700	2359		0.00			48.50	174.56	
10/31	Victoria	0700	2359		0.00			36.00	174.56	
11/01	Vancouver Ferry	0700	1945		0.00	104.50	61.00			
11/02	Vancouver	1100	1415	36	19.44					

TOTALS OF COLUMNS	36. \$ 29.70	37. \$ 150.20	38. \$ 221.00	39. \$ 698.24	40. \$ 0.00	Claim Total \$ 1099.14
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48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code	Amount
019	11001	18000	5701	11MTVNC	Government Financial	\$ 160.46
019	11001	18000	5750	11MTCCA	Information	\$ 221.00
019	11001	18000	5751	11MTCCA		\$ 698.24
019	11001	18000	5702	1100000		\$ 19.44

Less Travel Advance	019
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AMOUNT DUE TO EMPLOYEE

54.	\$ 1099 14
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45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed

Notes for Travel Voucher E129987

Melanie Mark

Oct 28, 2018 – CCA Victoria – Bonny's Taxi (45.70 pd by m/c) to Vancouver airport Van/Vic (AC pd by p/c) – share ride to hotel – o/n.

Oct 29, 2018 – CCA Victoria – walk to buildings – walk to hotel – o/n

Oct 30, 2018 – CCA Victoria – walk to buildings – walk to hotel – o/n

Oct 31, 2018 – CCA Victoria – walk to buildings – walk to hotel – o/n

Nov 1, 2018 – CCA Victoria – walk to buildings – personal ride to BC Ferry (17.20 pd by m/c) – walk on (pd by m/c) Newton Whalley Taxi (87.30 pd by m/c) home.

Nov 2, 2018 – drive to DTVan for event – drive home.

Melanie Mark
BC
Canada

Company Name: NDP Caucus

Group Name:

Room No. : 1107
Arrival : 10-28-18
Departure : 11-01-18
Folio No. :
Conf. No. : Personal Information
AR No. :
Reference No. :
Custom Ref. :

Date	Description	Charges	Credits
10-28-18	Room Charge	149.00	
10-28-18	DMF 1%	1.49	
10-28-18	Hotel Room Tax 11%	16.55	
10-28-18	GST 5%	7.52	
10-29-18	Room Charge	149.00	
10-29-18	DMF 1%	1.49	
10-29-18	Hotel Room Tax 11%	16.55	
10-29-18	GST 5%	7.90	
Personal Information			
10-30-18	Room Charge	149.00	
10-30-18	DMF 1%	1.49	
10-30-18	Hotel Room Tax 11%	16.55	
10-30-18	GST 5%	7.52	
10-31-18	Room Charge	149.00	
10-31-18	DMF 1%	1.49	
10-31-18	Hotel Room Tax 11%	16.55	
10-31-18	GST 5%	7.52	
11-01-18	Mastercard		
Government Financial Information		Personal Information	

Total Charges

Total Credits

Balance

0.00

IMPORTANT - RETAIN THIS
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APPROVED
AUTH# 031343 01-027
THANK YOU

MasterCard
A0000000041010

Personal Information

PRE-AUTH COMPLETION
TOTAL

RECEIPT NUMBER
C82027874-001-001-672-0

CARD TYPE
DATE 2018/11/01
TIME 8214 07:59:08
MAGNETIC

Government Financial
Information

Government
Financial
Information

Page No. 1 of 1

11/01/2018
5751
pdx by m/c

BONNY'S TAXI B 73
5759 SIDLEY STREET
BURNABY BC

Government Financial Information

CARD

CARD TYPE MASTERCARD

DATE 2018/10/28

TIME 0285 21:54:24

CLERK ID 02

RECEIPT NUMBER

C85025214-001-525-003-0

PURCHASE

TOTAL

\$45.70

MasterCard

A0000000041010

5DA2C2791B37C79D

0000008000-E800

BECB58A633AE1BFE

APPROVED

AUTH# 005424 01-027

THANK YOU

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IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

11MTUNE
5761
PA by m/c

Swartz Bay
To
Tsawwassen



Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

RECEIPT - PLEASE RETAIN

PURCHASE 2018/11/01

1 Adult	17.20
Total	17.20

MasterCard
Government Financial
Information
AUTH 214033 66251533 0010013420 C
MasterCard
A0000000041010 / 0000000000 / E000

VERIFIED BY PIN

01 APPROVED - THANK YOU 027

CARDHOLDER COPY

SWB 01 Nov 2018 18:40:33



7005424 257729

SEE REVERSE SIDE FOR TICKET

5701
11MONTONE
pd by mic

NEWTON WHALLEY HI-WAY TAXI LTD

UNIT 107 13115 84 AVE
SURREY BC V3W 1B3
GST#R103387150SR70001
CAR #108
(604) 561-1111

TERM ID: 87533086
EMPLOYEE ID: 690

BATCH#: 017
SHIFT#: 003

Sale

INV#: 0000000002
CARD

Application Label: MasterCard
AID: A0000000041010
TVR: 00 00 00 00 00
TST: 68 00
Government Financial
Information

Total: CAD\$ 87.30

APPROVED 001857
001-00

01-Nov-18

21:18:58

CUSTOMER COPY
THANK YOU!

5701
11MONTONE
pd by mic



Control No.

E130026

Name	Employee ID	Phone Number
Mark, Melanie	Personal Information	(250) 356-0179
Client Organization	Job Title	Travel Group Code
Advanced Education	Minister	4

5. Date Completed 2018/11/05	6. Fiscal Year 2019	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Ministerial Business		Headquarters Vancouver

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport	20. & 21. Meals	22. Lodging	20. & 21. Miscellaneous	
	*PCard									
	Destination	Start	End	Km	Cost	Costs	Cost	Costs	Cost	Describe
2018										
11/04	*Victoria(AC)	2115	2359		0.00	110.00	14.50	174.56		
11/05	Victoria	0700	2359		0.00		39.50	174.56		
11/06	Victoria	0700	2359		0.00		48.50	174.56		
11/07	Victoria	0700	2359		0.00		61.00	174.56		
11/08	*Vancouver(HJ)	0700	1945		0.00	35.00	48.50			

[illegible]

48.	49.	50.	51.	52.	45.	
Client Code	Resp.	Service Line	STOB	Project	Government Financial Information	Amount
019	11001	18000	5701	11MTVNC		\$ 145.00
019	11001	18000	5750	11MTCCA		\$ 212.00
019	11001	18000	5751	11MTCCA		\$ 698.24

019	
Less Travel Advance	
019	

AMOUNT DUE TO EMPLOYEE

54.	\$ 1055 24
-----	------------

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed

Notes for Travel Voucher E130026

Melanie Mark

Nov 4, 2018 – CCA Victoria – Bonny's Taxi (47.20 pd by m/c) to Vancouver airport Van/Vic (AC pd by p/c)
– Yellow Cab (62.80 pd by m/c) to hotel – o/n.

Nov 5, 2018 – CCA Victoria – walk to buildings – walk to hotel – o/n

Nov 6, 2018 – CCA Victoria – walk to buildings – walk to hotel – o/n

Nov 7, 2018 – CCA Victoria – walk to buildings – walk to hotel – o/n

Nov 8, 2018 – CCA Victoria – walk to buildings – shuttle to Helijet Vic/Van (pd by p/c) Vancouver Taxi
(35.00 pd by m/c) to home.

BONNY'S TAXI LTD B157
5759 SIDLEY ST
BURNABY BC

CARD Government Financial Information
CARD TYPE MASTERCARD
DATE 2018/11/04
TIME 8768 22:00:52
CLERK ID 02
RECEIPT NUMBER
C85042757-001-508-006-0

PURCHASE
TOTAL

\$47.20

MasterCard
A0000000041010
D5364BBF54D70FFB
0000008000-E800
87D472EC31D19474

APPROVED

AUTH# 010052 01-027
THANK YOU

CARDHOLDER COPY

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5701
HMTONE
pd by mic

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH21852400S1

**** PURCHASE ****

11-05-2018 00:02:53
Acct # Government Financial Information C
Exp Date **/** Card Type MC
Name: MELANIE MARK
A0000000041010 MasterCard

Operator: 24
Trace # 6754
Inv. # 1021
Auth # 030253 RRN 001497004

Total \$62.80

(001) APPROVED-THANK YOU

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records
Customer copy

www.yellowcabvictoria.com
250-381-2222

5701
HMTONE
pd by mic

Melanie Mark
BC
Canada

Room No. : 1010
Arrival : 11-04-18
Departure : 11-08-18
Folio No. : Personal Information
Conf. No. :
AR No. :
Reference No. :
Custom Ref. :

Company Name: NDP Caucus
Group Name:

Date	Description	Charges	Credits
11-04-18	Room Charge	149.00	
11-04-18	DMF 1%	1.49	
11-04-18	Hotel Room Tax 11%	16.55	
11-04-18	GST 5%	7.52	
11-05-18	Room Charge	149.00	
11-05-18	DMF 1%	1.49	
11-05-18	Hotel Room Tax 11%	16.55	
11-05-18	GST 5%	7.52	
11-06-18	Room Charge	149.00	
11-06-18	DMF 1%	1.49	
11-06-18	Hotel Room Tax 11%	16.55	
11-06-18	GST 5%	7.52	
11-07-18	Room Charge	149.00	
11-07-18	DMF 1%	1.49	
11-07-18	Hotel Room Tax 11%	16.55	
11-07-18	GST 5%	7.52	
11-08-18	Mastercard Government Financial Information		698.24
Total Charges		698.24	
Total Credits			698.24
Balance			0.00

Guest Signature:

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

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APPROVED
AUTH# 030548 01-027
THANK YOU

MasterCard
A0000000041010

\$698.24

PRE-AUTH COMPLETION
TOTAL

RECEIPT NUMBER
C82027874-001-001-221-0

TIME 5490 U.T.:23:44

CARD T
DATE
TIME
Government
Financial
Information

Security Concern

5751
11/11/18
P2604 VISA

Page No. 1 of 1

VANCOUVER TAXI
790 CLARK DR
VANCOUVER BC
Government Financial Information

CARD
CARD TYPE MASTERCARD
DATE 2018/11/08
TIME 0851 19:39:41
CLERK ID 1
INVOICE # 7533
RECEIPT NUMBER
CB5009198-001-001-002-0

PURCHASE
TOTAL

\$35.00

MasterCard
A0000000041010
57C4CDC4FF2B358C
0000008000-E800
D987ADE13E4AF6F9

APPROVED

AUTH# 223941 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

5701
11mTVNC
Pd by m/c



Control No.

E130083

Name	Employee ID	Phone Number
Mark, Melanie	Personal Information	(250) 356-0179
Client Organization	Job Title	Travel Group Code
Advanced Education	Minister	4

5. Date Completed 2018/11/15	6. Fiscal Year 2019	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Ministerial Business		Headquarters Vancouver

12. Mailing Address for Cheque
PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	*PCard Destination	Start	End	Km	Cost		Cost		Cost	Describe
2018										
11/14	Vancouver	0845	1100	21	11.34					
11/15	Van/Vic/Van (HA)*KJ	0700	1545	30	16.20	207.00			21.00	prking
11/16	Vancouver	0815	1000	30	16.20					
11/18	*Victoria (AC)	2115	2359		0.00	41.40	14.50	174.56		
11/19	Victoria	0700	2359		0.00		61.00	174.56		
11/20	Victoria	0700	2359		0.00		61.00	174.56		
11/21	Victoria	0700	2359		0.00		61.00	174.56		
11/22	Victoria	0700	2015	39	21.06	17.20	61.00			

TOTALS OF COLUMNS	36. \$ 64.80	37. \$ 265.60	38. \$ 258.50	39. \$ 698.24	40. \$ 21.00	Claim Total \$ 1308.14
-------------------	-----------------	------------------	------------------	------------------	-----------------	---------------------------

48.	49.	50.	51.	52.	45.	
Client Code	Resp.	Service Line	STOB	Project	Supplier Code	Amount
019	11001	18000	5701	11MTVNC	Government Financial	\$ 384.86
019	11001	18000	5702	1100000	Information	\$ 27.54
019	11001	18000	5750	11MTCCA		\$ 197.50
019	11001	18000	5751	11MTCCA		\$ 698.24
Less Travel Advance	11001	18000	5711	11MTVNC		207.00
019						

116 86

258.50

10

AMOUNT DUE TO EMPLOYEE

54.	\$ 1308 14
-----	------------

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed

Notes for Travel Voucher E130026

Melanie Mark

Nov 14, 2018 – drive to event – drive home.

Nov 15, 2018 – CCA Victoria - drive to Harbour Air (prking 21.00 pd by m/c) Van/Vic (pd by m/c) – share ride to events – share ride to Helijet Vic/Van (pd by p/c) – drive home.

Nov 16, 2018 – drive to event – drive home.

Nov 18, 2018 – CCA Victoria – Bonny's Taxi (41.40 pd by m/c) to Vancouver airport Van/Vic (AC pd by p/c) – share ride to hotel – o/n.

Nov 19, 2018 – CCA Victoria – walk to buildings – walk to hotel – o/n

Nov 20, 2018 – CCA Victoria – walk to buildings – walk to hotel – o/n

Nov 21, 2018 – CCA Victoria – walk to buildings – walk to hotel – o/n

Nov 22, 2018 – CCA Victoria – walk to buildings – share ride to BC Ferry Vic/Van (17.20 pd by m/c) – personal ride home.

Harbour Air Seaplanes

Vancouver (604) 274-1277
Victoria (250) 384-2215
Nanaimo (250) 714-0004
Ganges 1-877-537-9880

Toll-free 1-800-665-0212
Website: www.harbourair.com
2018-11-15 7:48:17 AM
GST: 84295 5858 RT0001

C U S T O M E R C O P Y

Personal Information

Invoice #:

1x PARKING: VALET - 1 DAY (2 \$20.00 CDN)

Goods and Services Tax \$1.00 GST

Grand Total \$21.00 CDN

Payment Information:

Visa \$21.00 CDN

Date/Time	2018-11-15 7:48:14 AM
Station	HCXHCS08
Terminal ID	HCXHCC08
Action	Purchase
Card Type	VISA
Card Number	Government Financial Information 0
Amount	\$21.00
Authorization	058894
Trace Number	276001001017
Response	00-001/APPROVED 058894

CUSTOMER COPY

Free WIFI Password: haguest99

5701
11MTUNE
ed by m/c

BONNY'S TAXI B 11
5759 SIDLEY STREET
BURNABY BC

Government Financial Information

CARD
CARD TYPE MASTERCARD
DATE 2018/11/18
TIME 3230 21:54:38
CLERK ID 02
RECEIPT NUMBER
C85016525-001-901-006-0

PURCHASE
TOTAL

\$41.40

MasterCard
A0000000041010
6B37F30F4C59A4A7
0000008000-E800
6BF63DE970088A8C

APPROVED

AUTH# 005438 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

5701
11mtune
pd by mic

Swartz Bay
To
Tsawwassen



Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

RECEIPT - PLEASE RETAIN

PURCHASE 2018/11/22

1 Adult 17.20
Total 17.20

VISA
Government Financial Information 17.20

AUTH 027997 66251533 0010010420 H
VISA Desjardins
A3000000031010 / 0000000000 /

NO SIGNATURE TRANSACTION

01 APPROVED - THANK YOU 027

CARDHOLDER COPY

SWB 22 Nov 2018 18:39:57

7005424 295400

SEE REVERSE FOR TICKET

5701
11mtune
pd by mic

Melanie Mark
BC
Canada

Room No. : 0910
Arrival : 11-18-18
Departure : 11-22-18
Folio No. :
Conf. No. : Personal Information
AR No. :
Reference No. :
Custom Ref. :

Company Name: NDP Caucus

Group Name:

Date	Description	Charges	Credits
11-18-18	Room Charge	149.00	
11-18-18	DMF 1%	1.49	
11-18-18	Hotel Room Tax 11%	16.55	
11-18-18	GST 5%	7.52	
11-19-18	Room Charge	149.00	
11-19-18	DMF 1%	1.49	
11-19-18	Hotel Room Tax 11%	16.55	
11-19-18	GST 5%	7.52	
11-20-18	Room Charge	149.00	
11-20-18	DMF 1%	1.49	
11-20-18	Hotel Room Tax 11%	16.55	
11-20-18	GST 5%	7.52	
11-21-18	Room Charge	149.00	
11-21-18	DMF 1%	1.49	
11-21-18	Hotel Room Tax 11%	16.55	
11-21-18	GST 5%	7.52	
11-22-18	Mastercard		698.24
	Government Financial Information		
Total Charges		698.24	
Total Credits			698.24
Balance			0.00

Guest Signature:

MasterCard
A0000000041010
APPROVED
AUTH# 025517 01-027
THANK YOU
CARDHOLDER COPY
IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

PRE-AUTH COMPLETION
TOTAL
\$698.24
RECEIPT NUMBER
C82027874-001-001-215-0
DATE 2018/11/22
TIME 7710 07:49:15
CARD TYPE Government Financial Information

Security Concern

Page No. 1 of 1

11/22/18
paid by mkl
5751

Harbour Air Seaplanes

Vancouver (604) 274-1277
Victoria (250) 384-2215
Nanaimo (250) 714-0004
Ganges 1-877-537-9880

Toll-free 1-800-665-0212
Website: www.harbourair.com
2018-11-15 7:47:47 AM
GST: 84295 5858 RT0001

CUSTOMER COPY

Government Financial Information

Booking

Melanie Mark
Thursday, November 15, 2018
1 Passenger(s)

Flight #205
Departs 08:00 @ Vancouver Harbour
Arrives 08:35 @ Victoria Harbour

Invoice #: 6338411

1x All Skeds - Baggage : Chec \$0.00 CDN
1x Sked 200 : Carbon Offset \$0.65 CDN
1x Sked 200 : VHFC Terminal \$9.86 CDN
1x Sked 200/300 : (St) GO F \$186.64 CDN

11MTUNE
5711
paby mic

Goods and Services Tax \$9.85 GST

Grand Total \$207.00 CDN

Payment Information:

Master Card \$207.00 CDN

Date/Time	2018-11-15 7:47:29 AM
Station	HCXHCS08
Terminal ID	HCXHCC08
Action	Purchase
Card Type	M/C
Card Number	Government Financial Information
Amount	\$207.00
Authorization	104729
Trace Number	276001001016
Response	00-001/APPROVED 104729
Chip Application	MasterCard
Chip Label	MasterCard
Chip ID	A0000000041010
TVR/TSI	0000008000/6800

CUSTOMER COPY

Free WIFI Password: hague99

Flesh, Cindy AEST:EX

From: Hubley, Holly AEST:EX
Sent: November 15, 2018 10:48 AM
To: Flesh, Cindy AEST:EX
Subject: FW: Flight Itinerary. Thanks for choosing Harbour Air!

Holly Hubley

Administrative Assistant to the Honourable Melanie Mark
Minister of Advanced Education, Skills & Training
Telephone: 250- 356-0179

From: reservation@harbourair.com [mailto:reservation@harbourair.com]
Sent: Thursday, November 15, 2018 10:47 AM
To: Hubley, Holly AEST:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!



[Check Flight Status](#)

[Manage Flight](#)

[Deals & Specials](#)

[High Flyer Rewards](#)

[My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat or a double seat together? Ask one of our customer service agents about [Select Seating](#) at check in. Starting at only \$10.00 per seat.

Harbour Air Team

Customer Information

Account

HAS #

Government Financial Information

Name

Melanie Mark

Booking

Government Financial Information

Thursday, November 15, 2018

Flight #205

08:00 Vancouver Harbour / [Map](#) ☐

08:35 Victoria Harbour / [Map](#) ☐

35 minutes

KK- Confirmed

1 Passenger(s) - GoFlex

• Melanie Mark, Female

[Add to Calendar](#)

Invoice #6338411

Air Transportation Charges

Sked 200/300 : (St) GO Flex \$186.64

Taxes, Fees and Charges

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

All Skeds - Baggage : Checked Baggage Fee \$0.00

+ Goods and Services Tax \$9.85

Billing \$197.15

Taxes \$9.85

Grand Total \$207.00

Master Card \$207.00

Date / Time November 15, 2018 @ 7:47:33 AM

Government Financial Information

Summary

Name MARK/MELANIE Personal Information

Expiration Government Financial Information

Authorization 104729

GoFlex Fare Conditions:

Check in 25 minutes prior to departure time

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure (subject to difference in fare value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

Hubley, Holly AEST:EX

From: passengerservices@helijet.com
Sent: Tuesday, May 15, 2018 2:02 PM
To: Hubley, Holly AEST:EX
Subject: Thank you for choosing to take off with Helijet!

Categories: Helijet



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Government Financial Information

Name

Melanie Mark

Company

Ministry Of Advanced Education, Skills & Training

Booking

Government Financial Information

Thursday, October 4, 2018

Invoice #290910

858

FARE-YWH-Full_Winter17-18

\$300.00

18:40 Victoria Harbour

+ GST

\$15.00

19:15 Vancouver Harbour

Billing

\$300.00

35 minutes

Taxes

\$15.00

Confirmed

Grand Total

\$315.00

1 Passengers - Full-Fare

Fully Changeable / Refundable up to 5pm the day prior to departure.

Melanie Mark, Female

After 5pm all next-day travel is non-refundable and only

[Add to Calendar](#)

changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations
(additional cancellation fees may apply)

Booking #

Government Financial Information

Thursday, October 18, 2018

858

18:40 Victoria Harbour

19:15 Vancouver Harbour

35 minutes

Confirmed

1 Passengers - Full-Fare

• **Melanie Mark, Female**

[Add to Calendar](#)

Invoice #290911

FARE-YWH-Full_Winter17-18 \$300.00

+ GST \$15.00

Billing \$300.00

Taxes \$15.00

Grand Total \$315.00

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations
(additional cancellation fees may apply)

Booking #

Government Financial Information

Thursday, October 25, 2018

858

Invoice #290912

FARE-YWH-Full_Winter17-18 \$300.00

Hubley, Holly AEST:EX

From: reservation@harbourair.com
Sent: Thursday, October 4, 2018 9:51 AM
To: Hubley, Holly AEST:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!

[Check Flight Status](#)[Manage Flight](#)[Deals & Specials](#)[High Flyer Rewards](#)[My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat or a double seat together? Ask one of our customer service agents about [Select Seating](#) at check in. Starting at only \$10.00 per seat.

Harbour Air Team

Customer Information

Account

HAS #

Government Financial Information

Name

Melanie Mark

Booking

Government Financial Information

Wednesday, October 10, 2018

Flight #1136

14:45 Nanaimo Harbour / [Map](#)

15:05 Vancouver Harbour / [Map](#)

20 minutes

KK- Confirmed

Invoice #6289035

Air Transportation Charges

Sked 1100 : (St) GO Flex \$90.74

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 1100 : Carbon Offset \$0.50

Sked 1100 : Port Fee \$1.75

Sked 1100 : VHFC Terminal Fee \$9.86

1 Passenger(s) - GoFlex
Melanie Mark, Female

+ Goods and Services Tax \$5.15

[Add to Calendar](#)

Billing \$102.85

Taxes \$5.15

Grand Total \$108.00

GoFlex Fare Conditions:

Check in 25 minutes prior to departure time

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure
(subject to difference in fare value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within
24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of
departure

Booking Information

Domestic Flights

Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.

Please be prepared to show government issued photo identification. It's required for all passengers 18 years and older.

Our records indicate that the passenger(s) reserved on the flight(s) is/are **not an Unaccompanied Minor (11 and under).**

Luggage restrictions based on fare booked. Please see Luggage for complete details. All luggage exceeding allowance will be sent on a standby basis and may be subject to excess luggage fees.

Hubley, Holly AEST:EX

From: passengerservices@helijet.com
Sent: Thursday, October 18, 2018 5:22 PM
To: Hubley, Holly AEST:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Government Financial Information

Name

Melanie Mark

Company

Ministry Of Advanced Education, Skills & Training

Booking

Government Financial Information

Thursday, October 18, 2018

Invoice #290911

858

FARE-YWH-Full_Winter17-18

\$300.00

18:40 Victoria Harbour (Downtown)

+ GST

\$15.00

19:15 Vancouver Harbour (Downtown)

Billing

\$300.00

35 minutes

Taxes

\$15.00

Confirmed

Grand Total

\$315.00

1 Passengers - Standard-Fare

Mastercard

\$315.00

Melanie Mark, Female

Date / Time

October 18, 2018 @ 5:21:11 PM

Summary

Government Financial Information

[Add to Calendar](#)

Expiration



Control No.

E130166

Name	Employee ID	Phone Number
Mark, Melanie	Personal Information	(250) 356-0179
Client Organization	Job Title	Travel Group Code
Advanced Education	Minister	4

12. Mailing Address for Cheque
PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2

TOTALS OF COLUMNS	36.	37.	38.	39.	40.	Claim Total
	\$ 124.74	\$ 112.00	\$ 190.50	\$ 349.12	\$ 118.22 Personal Information	894.58

019	11001	10000	0102	1100000
Less Travel Advance				
019				

45. Employee Signature (See Audit Trail)		Print Name	Date Signed
--	--	------------	-------------

FIN 10 (EFI-F0012 v2.6.1) Production *** Copyright © Government of British Columbia Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

2018-12-17

Notes for Travel Voucher E130166

Melanie Mark

Nov 25, 2018 – CCA Victoria – Bonny's Taxi (40.60 pd by m/c) to Vancouver airport Van/Vic (AC pd by p/c) – share ride to hotel – o/n.

Nov 26, 2018 – CCA Victoria – walk to buildings – walk to hotel – o/n

Nov 27, 2018 – CCA Victoria – walk to buildings – shuttle to Helijet Vic/Van (pd by p/c) – Vancouver Taxi (29.50 pd by m/c) to home

Nov 28, 2018 – drive to DTVan for meetings – drive home

Nov 29, 2018 – drive to DTVan for meetings (32.00 prking pd by m/c)– drive home

Nov 30, 2018 – drive to DTVan for meeting – drive home

Dec 3, 2018 – CCA Victoria – drive to Helijet Van/Vic (pd by p/c) – shuttle to buildings – Yellow cab (7.40 pd by m/c) to Helijet Vic/Van (pd by p./c) – drive home - Vancouver taxi (34.50 pd by m/c) from helijet to home – couriered documents

Dec 4, 2018 – drive (10.50 prking pd by m/c) to Vancouver airport Van/Williams Lake (PC pd by p/c) – p/u rental car drive to meetings – drive back to Williams Lake airport – drop off rental car ^{Personal}pd by m/c) Williams Lake/Van (PC pd by p/c) – drive to home _{information}

Dec 5, 2018 – drive to DTVan for meetings – drive home

Dec 6,2018 – Drive to DTVan for meetings – drive home – drive to DTVan for event – drive home.

BONNY'S TAXI B 112
5759 SIDLEY STREET
BURNABY BC

Government Financial Information

CARD
CARD TYPE MASTERCARD
DATE 2018/11/25
TIME 0183 21:57:50
CLERK ID 02
RECEIPT NUMBER
C85025101-001-470-002-0

PURCHASE
TOTAL

\$40.60

MasterCard
A0000000041010
A66C2C879260B2AA
0000008000-E800
B1C0C7E8132B7314

APPROVED

AUTH# 347072 01-027
THANK YOU

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11MTVNC
5701
pk by mic

VANCOUVER TAXI
790 CLARK DR
VANCOUVER BC

Government Financial Information
CARD
CARD TYPE MASTERCARD
DATE 2018/11/27
TIME 0282 19:45:18
CLERK ID 1
INVOICE # 664017
RECEIPT NUMBER
C85012423-001-397-012-0

PURCHASE
TOTAL

\$29.50

MasterCard
A0000000041010
ECBDAF11364360B2
0000008000-E800
14C53B06933DEF8C

APPROVED

AUTH# 224518 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

RECEIPT
Impark Lot - 1940
Vancouver Convention
Centre West
www.impark.com

Stall # 262

Expiration Date/Time

08:11 AM
NOV 30, 2018

Purchase Date/Time: 08:12am Nov 29, 2018
Total Due: \$32.00 Rate: \$32.00 - For 1 Day
Total Paid: \$32.00 Payment Type: Card
Ticket #: 00035246
S/N #: 100009060114
Setting: 1940 Ethernet
Mach Name: Meter 6

Government Financial
Information

MasterCard

Auth #: 111240

PARKING RECEIPT REÇU DE STATIONNEMENT PARKING RECEIPT REÇU DE STATIONNEMENT

5702
1100000
pd by m/c

5701
11MTUNE
pd by m/c

Melanie Mark
BC
Canada

Room No. : 0703
Arrival : 11-25-18
Departure : 11-27-18
Folio No. :
Conf. No. : Personal Information
AR No. :
Reference No. :
Custom Ref. :

Company Name: NDP Caucus
Group Name:

Date	Description	Charges	Credits
11-25-18	Room Charge	149.00	
11-25-18	DMF 1%	1.49	
11-25-18	Hotel Room Tax 11%	16.55	
11-25-18	GST 5%	7.52	
11-26-18	Room Charge	149.00	
11-26-18	DMF 1%	1.49	
11-26-18	Hotel Room Tax 11%	16.55	
11-26-18	GST 5%	7.52	
11-27-18	Mastercard Government Financial Information		349.12
		Total Charges	349.12
		Total Credits	349.12

0.00

Security Concern

Page No. 1 of 1

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

CARDHOLDER COPY

THANK YOU
AUTH# 030957 01-027
APPROVED

MasterCard
A0000000041010

\$349.12

PRE-AUTH COMPLETION
TOTAL

RECEIPT NUMBER
C84044830-001-001-686-0
DATE 2018/11/27
TIME 8014 07:53:42
CARD TYPE MASTERCARD
CARD TYPE Government Financial Information

5751
11 MTTCCA
pt by m/c

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240066

**** PURCHASE ****

12-03-2018 13:16:48

Acct # Government Financial Information C

Card Type MC

Name: MELANIE MARK

A000000004101 MasterCard

Operator: 066

Trace # 1103

Inv. # 066

Auth # 161648 RRN 001670009

Total \$7.40

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

www.yellowcabvictoria.com
250-381-2222

11/11/2018
5701
Pd by MIC

VANCOUVER TAXI
790 CLARK DR
VANCOUVER BC

Government Financial Information

CARD

CARD TYPE MASTERCARD

DATE 2018/12/03

TIME 0332 18:55:27

CLERK ID 9

INVOICE # 223

RECEIPT NUMBER

C85003362-001-087-007-0

PURCHASE

TOTAL

\$34.50

MasterCard

A0000000041010

F2096F1C25ABAE8F

0000008000-E800

7780109674F8034C

APPROVED

AUTH# 215527 01-027

THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

11/11/2018
5701
Pd by MIC

CHEV. WILLIAMS LAKE
15 CARIBOU HWY NORTH
WILLIAMS LAKE, BC
V2G 4G4

2018-12-04 13:04:00

STORE #: 40080
TRANS #: 172758
GST #: R101745552

PUMP 2
REGULAR
3.647L AT \$1.289/L

ACCT:
MASTERCARD \$ 4.70

GST INCLUDED \$ 0.22

TOTAL \$ 4.70

TYPE: PURCHASE

MASTERCARD
Government Financial Information

REFERENCE #:
66279703 0013630070C
AUTH 160400

MASTERCARD
A0000000041010
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VERIFIED BY PIN

01/027 APPROVED
THANK YOU

-- IMPORTANT --
RETAIN THIS COPY
FOR YOUR RECORDS
- CUSTOMER'S COPY -

THANK YOU FOR
SHOPPING AT
CHEVRON

DASH FACE UP PLACE ON DASH FACE UP PLACE ON DASH FACE UP PLACE ON DASH FACE UP PLACE ON D

Vancouver International Airport
Aéroport International de Vancouver

Terminal: STM01 Plate / Plaque Personal Information

Valid through / Valide jusqu'à:

WEDNESDAY 05 DEC 18
7:22 AM

AMOUNT PAID / MONTANT PAYÉ: \$10.50
ENTRY TIME / HEURE D'ARRIVÉE: 12/4/2018 7:23 AM
RECEIPT NO / # REÇU: 9167 Government Financial
AUTH: 102307 IRN: F5027349899D318D

FOR ASSISTANCE, PLEASE CALL: (604) 276-7739

PLACER SUR LE TABLEAU DE BORD CE CÔTÉ VISIBLE 16209
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11000000
5702
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Government Financial
Information
RA

Government Financial Information

Bill Ref#

Renter Name MELANIE MARK

Personal Information

3ST/HST 104877618

Rental Location
WILLIAMS LAKE ARPT
AIRPORT ROAD
WILLIAMS LAKE

BC V2G1B9

04-DEC-2018 09:16 AM

Phone (250)9894261

PROVINCIAL GOVERNMENT OF BC
Contract ID

Return Location
WILLIAMS LAKE ARPT

04-DEC-2018 01:28 PM

Vehicle # YXTC8041
Model IMPREZA
Class Driven SXAR
Class Charge CCAR
License# FM536KSNO
State/Province BRITISH COLUMBIA
M/Kms Driven 41
M/Kms Out 22989
M/Kms In 23030

Charges

No	Unit	Price/Unit	Amount
1	Days	62.00	62.00 *
200	M/Kms		0.00 *
		56.11	0.00 *
1	Days	1.50	1.50 *
1	Days		0.00 *
		62.00	4.34
		63.50	3.18

TIME & DISTANCE
FREE MILES/PM - TIME & DISTANCE
CONCESSION RECOUP FEE 10.5 PCT
PROV VEHICLE RENTAL TAX \$1.50/DAY
VEHICLE LICENSE RECOUP 3.99/DAY
PROVINCIAL SALES TAX @7.000 %
GOODS AND SERVICES TAX @5.000 %

Rate Info

Messages

* Taxable Items
Subject to Audit

Total Charges

CAD 71.02

Payments
Master Card

Government Financial Information

AUTH: 121910 04-DEC-2018 371.02

Payment

-71.02

Customer Service Number 1-800-468-3334

Reverse Auth: 04-DEC-2018 -300.00

Amount Due

CAD 0.00

5702
1100000
pd by m/c

AE19EXESLP39



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E130246

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Mark, Melanie			Employee ID Personal Information			Phone Number (250) 356-0179			
Client Organization Advanced Education			Job Title Minister			Travel Group Code 4			
5. Date Completed 2018/12/11		6. Fiscal Year 2019		7. Special Cheque Issue		8. Cheque Stub Information			
Type of Travel In Province		14. Reason for Travel Ministerial Business				Headquarters Vancouver			
12. Mailing Address for Cheque PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2									
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous
	Destination	Start	End	Km	Cost		Cost		Cost
2018									
12/10	Vancouver	0915	1645	29	15.66				
12/11	*Victoria (HJ)	0700	2359	13	7.02		27.00	123.02	
12/12	*Vancouver (HJ)	0700	1615	14	7.56		39.50		
TOTALS OF COLUMNS					36. \$ 30.24	37. \$ 0.00	38. \$ 66.50	39. \$ 123.02	40. \$ 0.00
									Claim Total \$ 219.76
48. Client Code	49. Resp.	50. Service Line		51. STOB	52. Project	45. Supplier Code Government Financial Information		Amount	
019	11001	18000		5701	11MTVNC			\$ 14.58	
019	11001	18000		5702	1100000			\$ 15.66	
019	11001	18000		5750	11MTCCA			\$ 66.50	
019	11001	18000		5751	11MTCCA			\$ 123.02	
Less Travel Advance									
019									
					AMOUNT DUE TO EMPLOYEE				
					54. \$ 219.76				
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.					Print Name		Date Signed		
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					Print Name		Date Signed		
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.					Print Name		Date Signed		

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06Audited 2018Dec17
SLP

Notes for Travel Voucher E130246

Melanie Mark

Dec 10, 2018 – drive to DTVan for meeting – drive home.

Dec 11, 2018 – CCA Victoria – drive to helijet Van/Vic (pd by p/c) – shuttle to buildings – walk to hotel (pd by m/c) – o/n

Dec 12, 2018 – walk to buildings – share ride to meetings – share ride to helijet Vic/Van (pd by p/c) – drive home.

Security Concern

Victoria, BC, Security Concern

Ms Melanie Mark
Personal Information

Room : 0728
 Arrival Date : 12/11/18
 Invoice No. : Personal Information
 Folio No. :
 Conf. No. :
 Cashier No. : 11
 Billing Date : 12/13/18
 A/R Number

Min of Advanced Education, SI

Date	Description	Debit	Credit
12/11/18	Room Charge	105.00	
12/11/18	Destination Marketing Fee	1.05	
12/11/18	Provincial Room Tax	11.67	
12/11/18	Room GST	5.30	
12/12/18	Mastercard Government Financial Information XX/XX		123.02
Room H/GST Total - 5.30		Total	123.02
Other H/GST Total - 0.00			123.02
H/GST #Business Information		Balance	0.00

11/17/18
 Pd by MIC
 5751