

## Minister's Quarterly Travel Expense Summary

**Name:** Honourable Michelle Mungall

**Quarter:** 2018 Oct to Dec

**Portfolio:** Energy, Mines Petroleum Res.

Travel expense summary (amount paid this quarter):

In Province Flights: \$ 864.33

Other Travel in Province: \$ 3,289.52

Out of Country Travel: \$ -

Out of Province Travel: \$ -

Total travel expenses paid this quarter: \$ 4,153.85

Travel expenses fiscal year-to-date: \$ 15,409.28

EM19EXEDIJ 22



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E129515

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Mungall, Michelle				<b>Employee ID</b> Personal Information Job Title		<b>Phone Number</b> (250) 387-5896	
<b>Client Organization</b> Energy, Mines and Petroleum Resources						<b>Travel Group Code</b> 4	
<b>5. Date Completed</b> 2018/08/15		<b>6. Fiscal Year</b> 2018		<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>	
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Ministerial Meetings				<b>Headquarters</b> Nelson	
<b>12. Mailing Address for Cheque</b> Energy and Mines - Minister's Office PO Box 9060 Stn Prov Govt victoria, BC V8W 9E2							
<b>16. Travel Dates</b>	<b>17. Places Travelled</b>			<b>18. 0.53 Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals Cost</b>
2017	<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>		<b>22. Lodging Costs</b>
11/26	Castlegar-Vic	1200	2359	42	22.26		
12/01	Van-Castlegar	1030	1300	42	22.26		
							<b>20. &amp; 21. Miscellaneous</b>
							<b>Cost</b>
							<b>Describe</b>
							X Ref #127783
							X Ref #127783
							not prev pd
<b>TOTALS OF COLUMNS</b>				<b>36.</b>	<b>37.</b>	<b>38.</b>	<b>39.</b>
				84 kms \$ 44.52	\$ 0.00	\$ 0.00	\$ 0.00
				<b>40.</b>			<b>Claim Total</b>
				\$ 0.00			\$ 44.52
<b>48. Client Code</b>	<b>49. Resp.</b>	<b>50. Service Line</b>	<b>51. STOB</b>	<b>52. Project</b>	<b>45. Supplier Code</b>	<b>Amount</b>	
057	27011	26700	5702	MTVNC	Personal Information	\$ 44.52	
057				MTCCA			
057							
057							
<b>Less Travel Advance</b>							
057							
<b>AMOUNT DUE TO EMPLOYEE</b>							<b>54.</b>
							\$ 44.52
<b>45. Employee Signature (See Audit Trail)</b>				<b>Print Name</b>		<b>Date Signed</b>	
- Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.							
<b>56. Spending Authority Signature (See Audit Trail)</b>				<b>Print Name</b>		<b>Date Signed</b>	
- Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.							
<b>57. Payment Authority Signature (See Audit Trail)</b>				<b>Print Name</b>		<b>Date Signed</b>	
- Requisition for payment pursuant to section 32 of the Financial Administration Act.							

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

DJ Oct 30/18

**Notes for Travel Voucher (Restricted Use) E129515 for Mungall, Michelle**

2 note(s) returned.

Created On	Author	Note
2018/08/15 11:51:10	Duncan, Kate (IDIR\KDUNCAN) Kate.Duncan@gov.bc.ca	X-Ref E127783- Original ETV submitted without claiming mileage 11.26-42km from home to Castlegar airport 12.01-42km Castlegar airport to home.
Government Financial Information		

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## Travel Voucher (Restricted Use)

Control No.

E129520

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<b>Name</b> Mungall, Michelle				<b>Employee ID</b> Personal Information		<b>Phone Number</b> (250) 387-5896	
<b>Client Organization</b> Energy, Mines and Petroleum Resources				<b>Job Title</b>		<b>Travel Group Code</b> 4	
<b>5. Date Completed</b> 2018/08/15		<b>6. Fiscal Year</b> 2018		<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>	
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Ministerial Meetings				<b>Headquarters</b> Nelson	
<b>12. Mailing Address for Cheque</b> Energy and Mines - Minister's Office PO Box 9060 Stn Prov Govt victoria, BC V8W 9E2							
<b>16. Travel Dates</b> 2017 12/04	<b>17. Places Travelled</b>			<b>18. 0.53 Personal Vehicle Use</b>	<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals Cost</b>	<b>22. Lodging Costs</b>
	<b>Destination</b> Castel-Vic	<b>Start</b> 1400	<b>End</b> 2359	<b>Km</b> 42	<b>Cost</b> 22.26		
							<b>20. &amp; 21. Miscellaneous</b>
							<b>Cost</b>
							<b>Describe</b> X Ref E127785 not prev pd
<b>TOTALS OF COLUMNS</b>				<b>36.</b> 42 kms	<b>37.</b> \$ 22.26	<b>38.</b> \$ 0.00	<b>39.</b> \$ 0.00
				<b>40.</b> \$ 0.00	<b>41.</b> \$ 0.00	<b>42.</b> \$ 0.00	<b>Claim Total</b> \$ 22.26
<b>48. Client Code</b> 057 057 057 057	<b>49. Resp.</b> 27011	<b>50. Service Line</b> 26700	<b>51. STOB</b> 5702	<b>52. Project</b> 27MTVNC MTCCA	<b>45. Supplier Code</b> Personal Information	<b>Amount</b> \$ 22.26	
<b>Less Travel Advance</b> 057							
							<b>54.</b> \$ 22.26
<b>AMOUNT DUE TO EMPLOYEE</b>							
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				<b>Print Name</b>		<b>Date Signed</b>	
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				<b>Print Name</b>		<b>Date Signed</b>	
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.				<b>Print Name</b>		<b>Date Signed</b>	

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

DJ Oct 30/18

**Notes for Travel Voucher (Restricted Use) E129520 for Mungall, Michelle**

2 note(s) returned.

Created On	Author	Note
2018/08/15 14:07:45	Duncan, Kate (IDIRKDUNCAN) Kate.Duncan@gov.bc.ca	X-ref TV E127785- Mileage was not claimed 12.04.17 Ministers home to Castlegar Airport

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## Control No.

E129521

<b>Name</b>	<b>Employee ID</b>	<b>Phone Number</b>
Mungall, Michelle	Personal	(250) 387-5896
<b>Client Organization</b>	<b>Information</b>	<b>Travel Group Code</b>
Energy, Mines and Petroleum Resources	<b>Job Title</b>	4

5. Date Completed 2018/08/15		6. Fiscal Year 2018		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Ministerial Meetings				Headquarters Nelson	
12. Mailing Address for Cheque Energy and Mines - Minister's Office PO Box 9060 Stn Prov Govt victoria, BC V8W 9E2							
16. Travel Dates 2018 01/21 01/22	17. Places Travelled  Destination Castlegar - Van Van - Castlegar			18. 0.53 Personal Vehicle Use Km Cost 42 22.26 42 22.26		19. Other Transport Costs	20. & 21. Meals Cost
		Start 0800 0700	End 2359 1600				22. Lodging Costs
							20. & 21. Miscellaneous Cost
							Describe X Ref E128037 X Ref E128037 not prev pd
TOTALS OF COLUMNS				36. 84 kms	37. \$ 44.52	38. \$ 0.00	39. \$ 0.00
				40. \$ 0.00	41. \$ 0.00	42. \$ 0.00	Claim Total \$ 44.52
48. Client Code 057 057 057 057	49. Resp. 27011	50. Service Line 26700	51. STOB 5702	52. Project 27MFCGA	53. 00000	54. Supplier Code Personal Information	Amount \$ 44.52
Less Travel Advance 057							
							54. \$ 44.52
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.							Print Name Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.							Print Name Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act							Print Name Date Signed



**Notes for Travel Voucher (Restricted Use) E129521 for Mungall, Michelle**

2 note(s) returned.

Created On	Author	Note
2018/08/15 14:25:03	Duncan, Kate (IDIR\KDUNCAN) Kate.Duncan@gov.bc.ca	x ref E TV128037 mileage was not claimed 01.21 From home to Castlegar airport 42km 01.22 Castlegar airport to home 42km
Government Financial Information		

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## Travel Voucher (Restricted Use)

Control No.

E129526

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Mungall, Michelle				<b>Employee ID</b> Personal Information Job Title		<b>Phone Number</b> (250) 387-5896	
<b>Client Organization</b> Energy, Mines and Petroleum Resources						<b>Travel Group Code</b> 4	
<b>5. Date Completed</b> 2018/08/15		<b>6. Fiscal Year</b> 2018		<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>	
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Ministerial Meeting				<b>Headquarters</b> Nelson	
<b>12. Mailing Address for Cheque</b> Energy and Mines - Minister's Office PO Box 9060 Stn Prov Govt victoria, BC V8W 9E2							
<b>16. Travel Dates</b> 2018 03/11 03/17	<b>17. Places Travelled</b>			<b>18. 0.53 Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals Cost</b>
	<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>		
	Castlegar- Vic	1200	2359	42	22.26		
	Van- Castlegar	0730	1500	42	22.26		
							<b>22. Lodging Costs</b>
							<b>20. &amp; 21. Miscellaneous Cost</b>
							<b>Describe</b> X Ref E128482 X Ref E128482 not prev pd
<b>TOTALS OF COLUMNS</b>				<b>36.</b> 84 kms \$ 44.52	<b>37.</b> \$ 0.00	<b>38.</b> \$ 0.00	<b>39.</b> \$ 0.00
				<b>40.</b> \$ 0.00	<b>Claim Total</b> \$ 44.52		
<b>48. Client Code</b> 057 057 057 057	<b>49. Resp.</b> 27011	<b>50. Service Line</b> 26700	<b>51. STOB</b> 5702	<b>52. Project</b> MTVNC 27MTCCA		<b>45. Supplier Code</b> Personal Information	<b>Amount</b> \$ 44.52
<b>Less Travel Advance</b> 057							
							<b>54.</b> \$ 44.52
<b>AMOUNT DUE TO EMPLOYEE</b>							
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				<b>Print Name</b>		<b>Date Signed</b>	
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				<b>Print Name</b>		<b>Date Signed</b>	
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.				<b>Print Name</b>		<b>Date Signed</b>	

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

DJ Oct 30/18



## Notes for Travel Voucher (Restricted Use) E129526 for Mungall, Michelle

2 note(s) returned.

Created On	Author	Note
2018/08/15 15:58:24	Duncan, Kate (IDIR\KDUNCAN) Kate.Duncan@gov.bc.ca	X ref TV E128482 Minister did not claim mileage  03.11- home to Castlegar airport 03.17 Castlegar airport to home
Government Financial Information		

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## Control No.

E129232

<b>Name</b>	<b>Employee ID</b>	<b>Phone Number</b>
Mungall, Michelle	Personal	(250) 387-5896
<b>Client Organization</b>	Information	<b>Travel Group Code</b>
Energy, Mines and Petroleum Resources	<b>Job Title</b>	4

5. Date Completed 2018/07/24		6. Fiscal Year 2019		7. Special Cheque Issue			8. Cheque Stub Information		
Type of Travel In Province		14. Reason for Travel Ministerial Business					Headquarters Nelson		
12. Mailing Address for Cheque Energy and Mines - Minister's Office PO Box 9060 Stn Prov Govt victoria, BC V8W 9E2									
16. Travel Dates 2018 05/22	17. Places Travelled  Destination Nelson			18. Personal Vehicle Use Km Cost 0.00		19. Other Transport Costs 53.81	20. & 21. Meals Cost	22. Lodging Costs	20. & 21. Miscellaneous Cost Describe X Ref#E128903 not prev. pd.
TOTALS OF COLUMNS					36. \$ 0.00	37. \$ 53.81	38. \$ 0.00	39. \$ 0.00	40. \$ 0.00
48. Client Code 057 057 057 057		49. Resp. 27011	50. Service Line 26700	51. STOB 5712	52. Project 27MTVNC MTC CA		45. Supplier Code Personal Information		Amount \$ 53.81
Less Travel Advance 057									
								54. \$ 53.81	
					AMOUNT DUE TO EMPLOYEE				
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.					Print Name			Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					Print Name			Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act					Print Name			Date Signed	

## Notes for Travel Voucher (Restricted Use) E129232 for Mungall, Michelle

2 note(s) returned.

Created On	Author	Note
2018/07/24 11:47:39	Duncan, Kate (IDIRKDUNCAN) Kate.Duncan@gov.bc.ca	05.22 Charged for a flight change by AC. It was for an upcoming flight charged on expense report E128903
Government Financial Information		

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Prepared for: MS MICHELLE <sup>P</sup><sub>er</sub> MUNGALL May 8 to June 7, 2018 Account number:

Government Financial Information

## Your new charges and credits (continued)

Trans date	Post date	Description	Spend Categories	Amount(\$)
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Card number

Government Financial Information

Personal Information

May 22 May 24 AIR CAN\* 0142195106826AIRCANADA.COMMB

Transportation

53.81

Personal Information



## Control No.

E129897

<b>Name</b>	<b>Employee ID</b>	<b>Phone Number</b>
Mungall, Michelle	Personal	(250) 387-5896
<b>Client Organization</b>	<b>Information</b>	
Energy, Mines and Petroleum Resources	<b>Job Title</b>	<b>Travel Group Code</b>
		4

5. Date Completed 2018/10/17	6. Fiscal Year 2019	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Ministerial Duties		Headquarters Nelson

12. Mailing Address for Cheque	
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Energy and Mines - Minister's Office PO Box 9060 Stn Prov Govt victoria, BC V8W 9E2

16. Travel Dates	17. Places Travelled			18. <sup>0.54</sup> Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Cost		Cost	Describe
2018										
08/17	Castle Victoria (AC)	1200	1900	42	22.68	P/Car	36.00			
08/18	Victoria	0700	0730		0.00					
08/19	Victoria	0700	0730		0.00					
08/20	Victoria	1100	1600		0.00		27.00			
08/21	Vict-Nelson Castle- (AC)	1000	1700	42	22.68	P/Car	27.00		32.43	Car Rental

TOTALS OF COLUMNS	84 kms	36. \$ 45.36	37. \$ 20.00	38. \$ 90.00	39. \$ 0.00	40. \$ 32.43	Claim Total \$ 187.79
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[illegible][illegible]

		AMOUNT DUE TO EMPLOYEE	54.	\$ 187.79
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<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party	<b>Print Name</b>	<b>Date Signed</b>
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<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	<b>Print Name</b>	<b>Date Signed</b>
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57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed
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**Notes for Travel Voucher (Restricted Use) E129897 for Mungall, Michelle**

2 note(s) returned.

Created On	Author	Note
2018/10/17 16:23:42	Duncan, Kate (IDIR\KDUNCAN) Kate.Duncan@gov.bc.ca	08.17-Fly AC to Vic pd on Pcard. Drove from home to airport in Castlegar DI. Car rented for stay pd on personal card 08..20- LI 08.21- return of car to rental agency, fly to castlegar on AC pd on Pcard. Drive 42k to home. LI 08.21.18 took taxi
2018/10/25 16:25:42	Duncan, Kate (IDIR\KDUNCAN) Kate.Duncan@gov.bc.ca	

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## Renter Information

**Renter Name**

MICHELLE MUNGALL

**Renter Address**

NELSON, BC V1L 5H2  
CAN

**Renter Address**

NELSON, BC V1L 5H7  
CAN

**Contract**

PROVINCIAL GOVERNMENT OF BC

## Vehicle Information

**ELANTRA GL AT SEDAN**

License #: BH690F

State/Province: BC

**Vehicle Class Driven**

Intermediate 2 or 4-Door/Automatic/Air

**Vehicle Class Charged**

Compact 2 or 4-Door/Automatic/Air

**Odometer Mileage/Kilometers**

Starting: 21,503      Ending: 21,536

**Total:** 33

## Trip Information

**Pickup**

Sat, Aug 18 2018 10:40 A.M.

**VICTORIA ARPT (YYJ)**

1640 ELECTRA BLVD SUITE 134  
VICTORIA, BC V8L5V4  
CAN

**Return**

Tue, Aug 21 2018 11:15 A.M.

**VICTORIA ARPT (YYJ)**

1640 ELECTRA BLVD SUITE 134  
VICTORIA, BC V8L5V4  
CAN

## Rental Charges

<b>Rental Rate</b>	Time & Distance 3 Day at 31.95 CAD / Day	95.85 CAD
	Free Distance	Included
<b>Add-Ons</b>	Ce Reward (-79.99 CAD / Rental)	-79.99 CAD
	Refueling Charge (2.99 CAD / Liter)	20.93 CAD
<b>Taxes and Fees</b>	Veh Lic Fee Recovery 1.50/day	Included
	Concession Recoup Fee 13.44pct	Included
	Concession Recoup Fee 13.44pct (13.44%)	-10.75 CAD
	Prov Vehicle Rental Tax \$1.50/day (1.50 CAD / Day)	4.50 CAD
	Provincial Sales Tax (7.00%)	0.36 CAD
	Goods And Services Tax (5.00%)	1.53 CAD

**Total**

**32.43 CAD**

(Subject to audit)

Amount charged on Aug 21 2018 to VISA<sup>Government</sup><sub>ent</sub>

(32.43 CAD)

**Amount Due**

**0.00 CAD**

**Thank you for renting with  
National Car Rental**

**We appreciate your business!**

This email was automatically generated  
from an unattended mail box, so please do  
not reply to this e-mail.

If you have any questions about your  
rental, please view our Frequently Asked  
Questions or send us a secured message  
by visiting our [Support Center](#)

SURDELL TAXI 061  
12975 84 AVE UNIT V3/W1B3  
SURREY BC  
20103473  
QB2010347301

### SALE

06-21-2018 Government 14:10:42  
Acct # 0000000000 Financial RF  
Exp Date \*\*/\*\* Information  
Name: / Card Type VI  
A0000000 Personal  
Visa Credit Information

Trace # 540004 Operator 161  
Inv. # 855834  
Auth # 012481 RRN 001055004

Sale  
Tip  \$20.00  
Personal Information

### TOTAL

++++  
00 APPROVED-THANK YOU  
++++

Retain this copy for your  
records  
Customer copy



## Control No.

E129975

<b>Name</b>	<b>Employee ID</b>	<b>Phone Number</b>
Mungall, Michelle	Personal	(250) 387-5896
<b>Client Organization</b>	<b>Information</b>	<b>Travel Group Code</b>
Energy, Mines and Petroleum Resources	<b>Job Title</b>	4

5. Date Completed 2018/10/26	6. Fiscal Year 2019	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Returning To Lea for House		Headquarters Nelson

12. Mailing Address for Cheque	
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Energy and Mines - Minister's Office PO Box 9060 Stn Prov Govt victoria, BC V8W 9E2

16. Travel Dates	17. Places Travelled			18. <sup>0.54</sup> Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Cost		Cost	Describe
2018										
09/24	Nel-Harrison	0700	1800	548	295.92		61.00	276.14		
09/25	Har-Vancouver	0700	1800	131	70.74		61.00			
09/26	Van-Victoria (ferry)	0700	1800	68	36.72	84.70	61.00			incl's \$10.50 parking

					36.	37.	38.	39.	40.	Claim Total
TOTALS OF COLUMNS	747 kms	\$ 403.38	\$ 84.70	\$ 183.00	\$ 276.14	\$ 0.00	\$ 947.22			

48.	49.	50.	51.	52.	45.
Client Code	Resp.	Service Line	STOB	Project	Supplier Code
057	27011	26700	5702	27MTCCA	Personal Information
057	27011	26700	5702	27MTVNC	
057	27011	26700	5750	27MTCCA	
057	27011	26700	5750	27MTCCA	
					Amount
					804.30
					\$ 947.22
					121.42
					21.50

[illegible]

	AMOUNT DUE TO EMPLOYEE		54.		\$ 947.22
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<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party	<b>Print Name</b>	<b>Date Signed</b>
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<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	<b>Print Name</b>	<b>Date Signed</b>
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57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed
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**Notes for Travel Voucher (Restricted Use) E129975 for Mungall, Michelle**

2 note(s) returned.

Created On	Author	Note
2018/10/26 10:31:39	Duncan, Kate (IDIR\KDUNCAN) Kate.Duncan@gov.bc.ca	Travel from Nelson, BC to Victoria, BC 09.24- drive to Harrison, BC BLDI 09.25 drive to Vancouver, BC BLDI 09.26 drive to Victoria, BC BLDI BC Ferries to Victoria w/Reservation
2018/10/29 10:25:21	Duncan, Kate (IDIR\KDUNCAN) Kate.Duncan@gov.bc.ca	09.24-548km Nelson to Harrison 09.25 131km Harrison to Vancouver 09 26 68 km Van to Vic

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Security Concern

Security Concern

British Columbia Canada

Harrison Hot Springs  
Security Concern

Security Concern

GUEST
Mungall, Ms. Michelle 201-Parliament Bldgs Victoria, BC V8V 1X4 CA

FOLIO NO.	ROOM NO.	GUEST NO.
Personal Information	P0261	Personal Information

RATE / PKG.	NO. IN PARTY.	DEPOSIT REC'D
239.00	Personal Information	276.14

RATE / PACKAGE DESCRIPTION
Best Available Rate

ARRIVAL DATE	DEPARTURE DATE
09/24/18	09/25/18

ADDITIONAL INFORMATION
\$229 per nt

DATE	DESCRIPTION	CHARGES	PAYMENTS
09/24/18	PROOM 1 Best Available Rate	-- 229.00	
09/24/18	PXPST 1 PST - Provincial Tax	-- 18.32	
09/24/18	PXGST 1 GST - Federal Tax	-- 11.45	
09/24/18	PRKING 1 Parking	-- 10.00	
09/24/18	PXPSTR 1 Municipal & Hotel Rm Tax	-- 6.87	
09/24/18	PXGST 1 GST - Federal Tax	-- 0.50	
09/25/18	BCD 1 XXXt Financial Business Information	9T	276.14
	GST # :		
	G.S.T. Total :	11.95	
	Subtotals	\$ 276.14	276.14
	PAID IN FULL --- THANK YOU!		

Security Concern

To  
Swartz Bay  
**BC Ferries**  
Suite 300 - 1321 Blanshard Street  
Victoria BC Canada V8W 0B7

**LANE 42**

RECEIPT - PLEASE RETAIN

**PURCHASE 2018/09/26**

**RESERVATION** Personal Information

**CONF:**

**RES: 1**

1	Reservation Pr	10.00
20'	Undersize Vehi	57.50
Person	Personal Information	Personal Information
al	Adult	\$17.20
Inform		

<b>Total</b>	<b>\$84.70</b>	Personal Information
<b>Prepayment</b>		Personal Information
<b>Visa</b>		Government Financial
*****		
AUTH 002921 66277657 00100151:		
01 APPROVED - THANK YOU 027		
<b>CHANGE DUE</b>	<b>0.00</b>	

\*\*\*CARDHOLDER COPY\*\*\*

TSA 26 Sep 2018 16:53:42



1007092 826746  
SEE REVERSE SIDE OF TICKET



EM19EXEDIJ27



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E130025

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Mungall, Michelle				<b>Employee ID</b> Personal Information Job Title		<b>Phone Number</b> (250) 387-5896	
<b>Client Organization</b> Energy, Mines and Petroleum Resources						<b>Travel Group Code</b> 4	
<b>5. Date Completed</b> 2018/11/05		<b>6. Fiscal Year</b> 2019		<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>	
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Announcement in Vancouver				<b>Headquarters</b> Nelson	
<b>12. Mailing Address for Cheque</b> Energy and Mines - Minister's Office PO Box 9060 Stn Prov Govt victoria, BC V8W 9E2							
<b>16. Travel Dates</b>	<b>17. Places Travelled</b>			<b>18. Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>
2018	<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>	<b>Cost</b>	<b>Lodging Costs</b>
10/01	Vic- Vancouver (HJ)	0900	2300		0.00	P/Card 48.50	P/Card
10/02	Van- Victoria (HJ)	0700	2300		0.00	P/Card 27.00	
							<b>20. &amp; 21. Miscellaneous</b>
							<b>Cost</b>
							<b>Describe</b>
<b>TOTALS OF COLUMNS</b>				<b>36.</b> \$ 0.00	<b>37.</b> \$ 0.00	<b>38.</b> \$ 75.50	<b>39.</b> \$ 0.00
				<b>40.</b> \$ 0.00	<b>Claim Total</b> \$ 75.50		
<b>48. Client Code</b>	<b>49. Resp.</b>	<b>50. Service Line</b>	<b>51. STOB</b>	<b>52. Project</b>	<b>45. Supplier Code</b>		
057	27011	26700	5750 <sup>01</sup>	00000 27MFECA	Personal Information		
057					<b>Amount</b> \$ 75.50		
057							
<b>Less Travel Advance</b>							
057							
				<b>AMOUNT DUE TO EMPLOYEE</b>			
				<b>54.</b> \$ 75.50			
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				<b>Print Name</b>		<b>Date Signed</b>	
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				<b>Print Name</b>		<b>Date Signed</b>	
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.				<b>Print Name</b>		<b>Date Signed</b>	

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

cont'd from E129975

DJ-Nov-21/18

**Notes for Travel Voucher (Restricted Use) E130025 for Mungall, Michelle**

1 note(s) returned.

Created On	Author	Note
2018/11/05 10:03:20	Duncan, Kate (IDIR\KDUNCAN) Kate.Duncan@gov.bc.ca	10/01/18-HJ to Van paid on PCARD. Accom paid on Pcard. LDI 10/02/18-HJ to Vlc paid on PCard. BI

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## Travel Voucher (Restricted Use)

Control No.

E130044

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Mungall, Michelle				<b>Employee ID</b> Personal Information		<b>Phone Number</b> (250) 387-5896	
<b>Client Organization</b> Energy, Mines and Petroleum Resources				<b>Job Title</b>		<b>Travel Group Code</b> 4	
<b>5. Date Completed</b> 2018/11/08		<b>6. Fiscal Year</b> 2019		<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>	
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Return to Constituency				<b>Headquarters</b> Nelson	
<b>12. Mailing Address for Cheque</b> Energy and Mines - Minister's Office PO Box 9060 Stn Prov Govt victoria, BC V8W 9E2							
<b>16. Travel Dates</b> 2018 10/05	<b>17. Places Travelled</b>			<b>18. Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>
	<b>Destination</b> Nelson Vic-Castlegar (AC)	<b>Start</b> 0900	<b>End</b> 1700	<b>Km</b> 28	<b>Cost</b> 15.12	<b>Cost</b> 292.03	<b>Cost</b> 48.50
<b>TOTALS OF COLUMNS</b>				<b>36.</b> 28 kms \$ 15.12	<b>37.</b> \$ 292.03	<b>38.</b> \$ 48.50	<b>39.</b> \$ 0.00
							<b>40.</b> \$ 0.00
							<b>Claim Total</b> \$ 355.65
<b>48. Client Code</b>	<b>49. Resp.</b>	<b>50. Service Line</b>	<b>51. STOB</b>	<b>52. Project</b>	<b>45. Supplier Code</b>	<b>Amount</b>	
057	27011	26700	5702	27MTCCA	Personal Information	15.12	\$ 126.62
057	27011	26700	5712	27MTCCA	Personal Information	292.03	\$ 229.03
057	27011	26700	5750	27MTCCA	Personal Information	48.50	\$ 229.03
057							
<b>Less Travel Advance</b>							
057							
						<b>54.</b> \$ 355.65	
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						<b>Print Name</b>	
						<b>Date Signed</b>	
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						<b>Print Name</b>	
						<b>Date Signed</b>	
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.						<b>Print Name</b>	
						<b>Date Signed</b>	

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

cont'd from E130025



## Notes for Travel Voucher (Restricted Use) E130044 for Mungall, Michelle

2 note(s) returned.

Created On	Author	Note
2018/11/09 09:49:23	Duncan, Kate (IDIRKDUNCAN) Kate.Duncan@gov.bc.ca	10.05.18 AC Vic to Castlegar, drove to Nelson (42Km) LDI
2018/11/23 14:10:41	Duncan, Kate (IDIRKDUNCAN) Kate.Duncan@gov.bc.ca	10.05-did not drive from Castlegar to home. Drove from home in Vic to YYJ 28km

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## Duncan, Kate EMPR:EX

**From:** Ticket copy and usage <tusage@aircanada.ca>  
**Sent:** November 8, 2018 5:57 AM  
**To:** Duncan, Kate EMPR:EX  
**Subject:** ticket receipt

Thank you for taking the time to contact Air Canada.

Please find below the receipt (s) you requested.

Sincerely,



### Ticket Usage Department

355 Portage Avenue, Winnipeg, Manitoba R3B 2C3  
F 204 941-2803  
[tusage@aircanada.ca](mailto:tusage@aircanada.ca)



Ministers C/Card

<b>Electronic Ticket</b>		<b>AIR CANADA</b>		<b>CONJUNCTIVE TICKETS</b>		<b>2100021683</b>	
<b>ENDORSEMENTS / RESTRICTIONS</b> AC ONLY / NONREF / CHGE FEE -BG AC				<b>DATE OF ISSUE</b> 45Sep18		<b>ORIGIN / DESTINATION</b> YYT / YCG - SITI	
<b>PASSENGER NAME</b> MUNGALL/MICHELLE MS				<b>NOT TRANSFERABLE</b>		<b>BOOKING REFERENCE</b> Government	
						<b>ISSUED IN EXCHANGE FOR</b> 6999087	
<b>W/H</b>	<b>FROM</b>	<b>CARRIER</b>	<b>FLIGHT</b>	<b>CLASS</b>	<b>DATE</b>	<b>TIME</b>	<b>STATUS</b>
X	VICTORIA/YYT	AC	8064	L	50ct18	12:15:00	OK
	TO VANCOUVER/YVR	AC	8248	L	50ct18	13:30:00	OK
	TO CASTLEGAR/YCG						
	TO						
	TO						
				<b>IF EXTENDED PAYMENT DESIRED</b> CIRCLE NUMBER OF MONTHS 3 6 9 12		<b>NUMBER OF PIECES ALLOWED</b> 1PC	
<b>FARE</b> CAD 256.00		<b>FARE CALCULATION</b> 05OCT18YYT AC X/YVR AC YCG Q12.00R244.00CAD256.00 END ROE1.00					
<b>EQUIV. FARE PAID</b>							
<b>TAX</b> CA 7.12							
<b>TAX</b> SQ 15.00							
<b>TAX</b> XG 13.91							
<b>TOTAL FARE</b> CAD 292.03							
		<b>FORM OF DOCUMENT</b> Government Financial Information		<b>08/21 1PC1PC</b>		<b>APPROVAL CODE</b> 053081	
		<b>ISSUE</b> 014		<b>COMMISSION</b> 0.00		<b>YOUR CODE</b> 0.00	
		<b>014/</b>		<b>014 2100021683 4</b>			
<b>DO NOT MARK OR WRITE IN THE WHITE AREA ABOVE</b>							

EM19EXEDIJ27



Where ideas work

# Travel Voucher (Restricted Use)

Control No.

E130046

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Mungall, Michelle				<b>Employee ID</b> Personal Information		<b>Phone Number</b> (250) 387-5896	
<b>Client Organization</b> Energy, Mines and Petroleum Resources				<b>Job Title</b>		<b>Travel Group Code</b> 4	
<b>5. Date Completed</b> 2018/11/09		<b>6. Fiscal Year</b> 2019		<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>	
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Return to House				<b>Headquarters</b> Nelson	
<b>12. Mailing Address for Cheque</b> Energy and Mines - Minister's Office PO Box 9060 Stn Prov Govt victoria, BC V8W 9E2							
<b>16. Travel Dates</b> 2018 10/14	<b>17. Places Travelled</b>		<b>18. Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>	<b>22. Lodging Costs</b>
	<b>Destination</b> Victoria (AC) (Nelson to Castlegar-rental)	<b>Start</b> 1300 <b>End</b> 1800	<b>Km</b> 28	<b>Cost</b> 15.12	<b>P/Car</b>	<b>Cost</b> 36.00	<b>Cost</b> 904.65
							<b>Describe</b> Rental Car, gas \$837.65 & \$67.00 Castlegar to Nelson-rental X Ref E130044
<b>TOTALS OF COLUMNS</b>			<b>36.</b> 28 kms \$ 15.12	<b>37.</b> \$ 0.00	<b>38.</b> \$ 36.00	<b>39.</b> \$ 0.00	<b>40.</b> \$ 904.65
			<b>Claim Total</b> \$ 955.77				
<b>48. Client Code</b> 28 057 057 057 057	<b>49. Resp.</b> 27011 27011	<b>50. Service Line</b> 26700 26700	<b>51. STOB</b> 5702 5750	<b>52. Project</b> 27MTCCA 27MTCCA	<b>45. Supplier Code</b> Personal Information		<b>Amount</b> 919.77 \$ 955.77 36.00
<b>Less Travel Advance</b> 057							
							<b>54.</b> \$ 955.77
<b>AMOUNT DUE TO EMPLOYEE</b>							
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				<b>Print Name</b>		<b>Date Signed</b>	
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				<b>Print Name</b>		<b>Date Signed</b>	
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.				<b>Print Name</b>		<b>Date Signed</b>	

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06



**Notes for Travel Voucher (Restricted Use) E130046 for Mungall, Michelle**

2 note(s) returned.

Created On	Author	Note
2018/11/09 10:01:05	Duncan, Kate (IDIR\KDUNCAN) Kate.Duncan@gov.bc.ca	10.14.18- AC to Vic paid on Pcard, drove to Castlegar from Nelson (42Km) DI
2018/11/13 12:33:45	Duncan, Kate (IDIR\KDUNCAN) Kate.Duncan@gov.bc.ca	10.14.18- Fix had rental car did not drive 42km home to Castlegar, drove 28km YVR to home

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Devon Transport Ltd. (An Independent Budget System Sub Licensee)

Renter: MUNGALL, MICHELLE

BCD Number

Company: MINISTRY ENERGY AND MINES

Credit Card: VISA XXXXXXXX

Rental Rate Used: PRG-CG-18 - A

Km Charge: 0.10 per Km

Period	From	To	Amount	Km Cap	Type
Day	1	End	92.48	200	Regular
Week	1	End	550.28	1400	Regular
Hour	25	End	46.24	0	Regular

Daily Rate is based on a 24 hour day minimum day charge.  
Rates do not include fuel or refueling charge plus surcharge and applicable taxes  
(currently \$1.48 per litre).

Must be Provincial Govt employee or authorized representative

Location Fee: 13.9% subject to taxes

VLF/ERF: 5.29 (Per Day) subject to taxes and Location Fee

Contract close subject to final vehicle inspection

Rented In Castlegar

GST: 5% PST: 7% PVRT: 1.50 per Day

Maximum 5000 kilometers per rental. Excess mileage will be charged.

Rates are applicable within BC

Customer is responsible to advise Budget of all toll crossings. All unreported crossings will be subject to an administration fee of \$25.00

Accidents must be reported to Budget within 24 hours.

Contract close subject to final audit.

Remarks:

/Estimated Charges: \$837.65

Vehicle Rented:

Owner: a/Devon Transport

Unit #: 821874

Class: Intermediate SUV

Time Out: 05 Oct 2018 15:08

Licence: GK603J

Time In: 14 Oct 2018 15:08

Km Out: 9722

Location Out: Castlegar Airport

Km In: 10032

Location In: CASC

Km Driven: 310

Renter is fully responsible for vehicle until vehicle is checked in and inspected by Budget staff.

Charges:

Item	Unit	Qty	Charge	GST	PST	PVRT	Billed To
Vehicle Rental	Week	1	550.28	28.04	38.52	10.50	
Vehicle Rental	Day	2	184.96	9.40	12.95	3.00	

All the following Debit/Credit transactions are in Canadian Dollars (CAD\$) unless otherwise indicated.

Payments & Refunds

Total: 837.65

Type	Date	Amount	Exchange	Amount	Location
VISA	05 Oct 2018 15:10			1137.65	CASCG
BD004S02 122001001015 XXXXXXXXXX					
BD004C02 APPROVED 00-001 M					
VISA	15 Oct 2018 08:18			-300.00	CASCG
BD004S02 132001001002 XXXXXXXXXX					
BD004C02 APPROVED 00-000 M					

Amount Owing

Net Charges & Taxes:

837.65

Net Payment & Refunds:

837.65

GLADE GENERAL STORE LTD  
2347 HWY 3A CASTLEG  
AR, BC VIN 4P3

ESSO EXPRESS PAY

2018-10-14 13:26:24

TRANS #: 058512  
Station#: 00303184  
GST #: R102105194

PUMP 1  
REG \$ 67.00  
45.920L AT \$1.459/L

GST INCLUDED \$ 2.18  
TOTAL : CAD 69.18

Type: PURCHASE  
VISA Government  
C \*\*\*\*\*Financial  
INVOICE NO: VFP46848  
AUTH: 051741-F

Visa Credit  
A000000000 Personal  
088000800 Information  
F800

01 Approved Th  
ank You 027

VERIFIED BY PIN

Loyalty: NO

Don't miss out on  
great rewards! Earn  
Esso Extra or PC  
Optimum points on  
eligible fuel, car  
wash and convenience  
store purchases!  
Cards are free  
in-store!  
PC Financial points  
awarded within 72hrs  
and are not printed  
on receipt. -  
PC Optimum -  
Inquiries:  
1-866-727-5468  
Imperial Inquiries:  
1-800-567-3776

Reconciliation ID:  
VFP418101413243877

-- IMPORTANT --  
Retain This Copy  
For Your Records

- Customer's Copy -





## Control No.

E130054

<b>Name</b>	<b>Employee ID</b>	<b>Phone Number</b>
Mungall, Michelle	Personal	(250) 387-5896
<b>Client Organization</b>	<b>Job Title</b>	<b>Travel Group Code</b>
Energy, Mines and Petroleum Resources		4

5. Date Completed 2018/11/09		6. Fiscal Year 2019		7. Special Cheque Issue			8. Cheque Stub Information																																																																								
Type of Travel In Province		14. Reason for Travel Vancouver Day of Events					Headquarters Nelson																																																																								
12. Mailing Address for Cheque Energy and Mines - Minister's Office PO Box 9060 Stn Prov Govt victoria, BC V8W 9E2																																																																															
<table border="1"> <tr> <td>16. Travel Dates</td> <td colspan="3">17. Places Travelled</td> <td colspan="2">18. Personal Vehicle Use</td> <td>19. Other Transport Costs</td> <td>20. &amp; 21. Meals</td> <td>22. Lodging Costs</td> <td>20. &amp; 21. Miscellaneous</td> </tr> <tr> <td>2018</td> <td>Destination</td> <td>Start</td> <td>End</td> <td>Km</td> <td>Cost</td> <td></td> <td>Cost</td> <td></td> <td>Cost</td> </tr> <tr> <td>11/02</td> <td>Vic- Vancouver (HJ)</td> <td>1100</td> <td>2300</td> <td></td> <td>0.00</td> <td>325.00</td> <td>27.00</td> <td></td> <td>10.80</td> </tr> <tr> <td>11/03</td> <td>Van- Victoria (HJ)</td> <td>0700</td> <td>1900</td> <td></td> <td>0.00</td> <td></td> <td>27.00</td> <td></td> <td>10.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Describe</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Taxi</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Taxi</td> </tr> </table>										16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	2018	Destination	Start	End	Km	Cost		Cost		Cost	11/02	Vic- Vancouver (HJ)	1100	2300		0.00	325.00	27.00		10.80	11/03	Van- Victoria (HJ)	0700	1900		0.00		27.00		10.00										Describe										Taxi										Taxi
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous																																																																						
2018	Destination	Start	End	Km	Cost		Cost		Cost																																																																						
11/02	Vic- Vancouver (HJ)	1100	2300		0.00	325.00	27.00		10.80																																																																						
11/03	Van- Victoria (HJ)	0700	1900		0.00		27.00		10.00																																																																						
									Describe																																																																						
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TOTALS OF COLUMNS					36. \$ 0.00	37. \$ 325.00	38. \$ 54.00	39. \$ 0.00	40. \$ 20.80	Claim Total \$ 399.80																																																																					
48. Client Code		49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code		Amount																																																																							
057		27011	26700	5702	2700000	00000 MCCA		74.80 \$ 399.80																																																																							
057		27011	26700	5711	2700000	Personal Information		325.00																																																																							
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								54. \$ 399.80																																																																							
								AMOUNT DUE TO EMPLOYEE																																																																							
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.					Print Name			Date Signed																																																																							
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					Print Name			Date Signed																																																																							
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act					Print Name			Date Signed																																																																							

**Notes for Travel Voucher (Restricted Use) E130054 for Mungall, Michelle**

2 note(s) returned.

Created On	Author	Note
2018/11/09 11:31:05	Duncan, Kate (IDIR\KDUNCAN) Kate.Duncan@gov.bc.ca	11.02.18 HJ to Van pd personal card, taxi to HJ, LI 11.03.18 HJ to Vlc pd personal card, taxi to home 11.03-BI
2018/11/26 11:05:18	Duncan, Kate (IDIR\KDUNCAN) Kate.Duncan@gov.bc.ca	

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# HELIJET INTERNATIONAL

Helijet International Inc  
5911 Airport Rd S  
Vancouver International Airport  
BC V7B 1B5  
Toll Free (800)665 4354  
info@helijet.com  
www.helijet.com

02/11/2018 12:06:41 PM  
GST: R102320165

## CUSTOMER COPY

\*Cancellation Required 5pm Day Prior\*  
Check-in is 20 Minutes Prior to Departure  
50lb Baggage Allowance  
Full Rules available on Helijet.com

\*\*Carriage is subject to the applicable  
tariffs, conditions of carriage and  
related regulations available at Helijet  
We(the "carrier") hereby invite the  
public at any time to request a copy  
of our tariffs for the domestic service  
we provide\*\*

Booking Government  
Financial

Michelle Mungall Personal  
Information  
Friday, November 2, 2018  
1 Passengers

716  
Departs 12:25 @ Victoria Harbour (Downtown)  
Arrives 13:00 @ Vancouver Harbour (Downtown)

Group list:  
o Mungall, Michelle

## Invoice #: 342864

1x FARE-YWH-FULL\_Winter18-1 \$309.52 CAD

GST \$15.48 GST

Grand Total \$325.00 CAD

Payment Information:

Visa \$325.00 CAD

Date/Time	02/11/2018 12:06:33 PM
Station	JYWHCS05
Terminal ID	W66248403
Action	Purchase
Card Type	VISA
Card Number	**** * * * *
Amount	\$325.00
Authorization	090101
Trace Number	0011700240
Response	01-005/APPROVED 090101
Chip Label	Visa Credit
Chip ID	A0000000
TVR/TSI	0080008000/FB00

CUSTOMER COPY

Thank you for flying with Helijet!

BLUEBIRD CABS  
2612 QUADRA ST  
VICTORIA BC

CARD \*\*\*\*\*4987  
CARD TYPE VISA  
DATE 2018/11/02  
TIME 4255 12:03:51  
RECEIPT NUMBER  
H85054302-001-322-001-0

PURCHASE  
AMOUNT  
TIP  
TOTAL

\$10.00  
Personal  
Information

Personal Information

Visa Credit  
A0000000031010  
D0040AC2A9D1E85D  
0000000000-

## APPROVED

AUTH# 005451 01-027  
THANK YOU

NO SIGNATURE REQUIRED

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

## Cash Receipt

For prompt, safe and courteous service call...

## Black Top & Checker Cabs

604-681-3201 or 604-731-1111

777 Pacific Street  
Vancouver, BC V6Z 2R7  
www.btccab.ca

Date 3-11-2018

\$10 -

\$10.00

From

To

Driver Cab No. 17

Thank You  
GST/HST # 100436724



EM19EXEDUJ 27



Where ideas work

# Travel Voucher (Restricted Use)

Control No.

E130154

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Mungall, Michelle				<b>Employee ID</b> Personal Information		<b>Phone Number</b> (250) 387-5896	
<b>Client Organization</b> Energy, Mines and Petroleum Resources				<b>Job Title</b>		<b>Travel Group Code</b> 4	
<b>5. Date Completed</b> 2018/11/23		<b>6. Fiscal Year</b> 2019		<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>	
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Travel Home for Break Week				<b>Headquarters</b> Nelson	
<b>12. Mailing Address for Cheque</b> Energy and Mines - Minister's Office PO Box 9060 Stn Prov Govt victoria, BC V8W 9E2							
<b>16. Travel Dates</b>	<b>17. Places Travelled</b>			<b>18. Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>
2018	<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>	<b>Cost</b>	<b>Cost</b>
11/09	Vic-Vancouver (AC)	0900	2300	28	15.12	P/Card	48.50
11/10	Van-Trail * (PC)	0700	2300		0.00	225.91 Personal Information	61.00
11/18	Cast-Victoria (AC)	0700	2300	28	15.12		48.50
							<b>22. Lodging Costs</b>
							<b>Cost</b>
							132.50
							757.18
							*127.15
							<b>20. &amp; 21. Miscellaneous</b>
							<b>Describe</b>
							Parking, Cab \$112.50/\$20.00
							Cabs \$20.00/\$107.15*
							Car rental and fuel \$712.68/\$44.50
<b>TOTALS OF COLUMNS</b>				<b>36.</b>	<b>37.</b>	<b>38.</b>	<b>39.</b>
				56 kms	225.91 Personal Information	\$ 158.00	\$ 0.00
				\$ 30.24	\$	\$	\$
							<b>40. 1016.83</b>
							Personal Information
							<b>Claim Total</b>
							\$ 1430.98
<b>48. Client Code</b>	<b>49. Resp.</b>	<b>50. Service Line</b>	<b>51. STOB</b>	<b>52. Project</b>	<b>53. Supplier Code</b>	<b>54. Amount</b>	
057	27011	26700	5702	7MTCCA 00000	27MTVNC	256.65	\$ Personal Information
057	27011	26700	5712	7MTCCA MTVNC	27MTVNC	225.91	\$ Personal Information
057	27011	26700	5702	27MTVNC	27MTVNC	899.92	\$ Personal Information
057	27011	26700	5750	27MTCCA	27MTCCA	48.50	\$ Personal Information
<b>Less Travel Advance</b>							
057							
<b>AMOUNT DUE TO EMPLOYEE</b>							<b>54.</b>
							\$ 1430.98
<b>45. Employee Signature (See Audit Trail)</b>				<b>Print Name</b>		<b>Date Signed</b>	
- Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.							
<b>56. Spending Authority Signature (See Audit Trail)</b>				<b>Print Name</b>		<b>Date Signed</b>	
- Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.							
<b>57. Payment Authority Signature (See Audit Trail)</b>				<b>Print Name</b>		<b>Date Signed</b>	
- Requisition for payment pursuant to section 32 of the Financial Administration Act.							

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

\* cab from Trail to Castlegar

DJ Dec 12/18



**Notes for Travel Voucher (Restricted Use) E130154 for Mungall, Michelle**

1 note(s) returned.

Created On	Author	Note
2018/11/23 13:47:04	Duncan, Kate (IDIR\KDUNCAN) Kate.Duncan@gov.bc.ca	11.09- AC on pcard Vic to Van., 28km home to YYJ. Parked car at YYJ while away. Cab from airport to hotel. LDI 11.10 PC on personal card Van to Trail. Cab from Hotel to YVR. Cab from Trail to Castlegar. BLDI 11.18 AC on Pcard Castlegar to Vic. Return car rental and fill car with gas. 28km from YYJ to home LDI

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R PARKING - AIRPORT BOOTH  
1640 ELUCIRA BLVD  
DAILY PARKING LOT 1ST LOT ON LEFT  
SARNICH BC V8T 5V4  
2503824411

Merchant ID: 0000063  
Term ID: 001

Ref ID: 051

## Sale

Government  
Financial  
Information

VISA

Entry Method: Chip

11/09/18

10:16:23

Inv #: 000051

Appr Code: 094781

Apprvd

Batch#: 313001

Total:

\$ 112.50

By entering a verified PIN, cardholder  
agrees to pay issuer's total in  
accordance with issuer's agreement with  
cardholder (Merchant agreement if credit  
voucher).

Retain this copy for statement  
verification.

Application Label: Visa Credit  
AID: A0000000031010  
IVR: 00 00 00 00 00  
ISI: F8 00

Customer Copy

MACLURE'S CAB 12  
1275 75TH AVE W  
VANCOUVER BC

CARD \*\*\*\*\* Government Financial  
Information

CARD TYPE VISA

DATE 2018/11/09

TIME 3505 12:46:25

CLERK ID 1

RECEIPT NUMBER

H85004503-001-077-009-0

PURCHASE

AMOUNT \$20.00

TIP Personal Information

TOTAL

Visa Credit

A0000000 Personal  
Information

689D6A2EDBDBC9C1

0000000000-

## APPROVED

AUTH# 087551 01-027

THANK YOU

NO SIGNATURE REQUIRED

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

YELLOW CAB #243  
1441 CLARK DR  
VANCOUVER BC

CARD \*\*\*\*\* Personal Information  
CARD TYPE VISA  
DATE 2018/11/10  
TIME 5828 08:44:31  
CLERK ID 1  
RECEIPT NUMBER  
H85062987-001-010-720-0

PURCHASE  
AMOUNT **\$20.00**  
TIP Personal Information  
TOTAL

Visa Credit  
A00000000 Personal Information  
6B9ABE609F52F252  
0000000000-

**APPROVED**  
AUTH# 029431 01-027  
THANK YOU

NO SIGNATURE REQUIRED

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

GST105762447RT0001



## Reservation Confirmation

Your reservation is now confirmed

## Reservation Number:

Personal Information

\*All charges and payments appear in: CAD

### Passenger

Name	Total Charges	GST	Total Amount	Total Payments	Balance Due
Personal Information					

### Additional Passengers

MUNGALL, MICHELLE

### Infants

Name	Travelling With
Personal Information	MUNGALL, MICHELLE

### Flight Itinerary

Leg	Flight Number	Date	Departure	Arrival	Aircraft	Status
1	8P455	10 Nov 2018	09:30 - VANCOUVER - SOUTH	10:45 - TRAIL	BEECH 1900	CONFIRMED

8P flight numbers operated by Pacific Coastal Airlines.  
Aircraft type and schedule subject to change without notice.

### Purchase Summary

Leg	Passenger	Description	Amount	GST	Total
Personal Information					

1	MUNGALL, MICHELLE	AIF - YVR	\$5.00	\$0.25	\$5.25
1	MUNGALL, MICHELLE	BRAVO FARE	\$156.00	\$7.80	\$163.80
1	MUNGALL, MICHELLE	Fuel Surcharge	\$14.00	\$0.70	\$14.70
1	MUNGALL, MICHELLE	Nav Canada Fee	\$13.00	\$0.65	\$13.65
1	MUNGALL, MICHELLE	Shop (1) - 1st Checked Bag	\$20.00	\$1.00	\$21.00
1	MUNGALL, MICHELLE	Carbon Surcharge	\$7.15	\$0.36	\$7.51

**Total** \$ Personal Information

(225.91)

### Payment Information

Date	Payer's Name	Amount	Transaction Type	PO Number	Receipt	Authorization
09 November 2018	Michelle Mungall	Personal Information	VISA		2903082	02575I

Tax Registration: 121386296 RT0001





## Duncan, Kate EMPR:EX

---

**From:** Mungall, Michelle Personal Information  
**Sent:** November 10, 2018 4:20 PM  
**To:** Duncan, Kate EMPR:EX  
**Subject:** Fwd: Transaction Receipt - Do Not Reply

Personal Information

Begin forwarded message:

**From:** CEDAR TAXI LTD <[payd\\_receipt@moneris.com](mailto:payd_receipt@moneris.com)>  
**Date:** November 10, 2018 at 1:53:27 PM PST  
**To:** Personal Information  
**Subject:** Transaction Receipt - Do Not Reply

## CEDAR TAXI LTD

BC

---

TYPE	PURCHASE
------	----------

ORDER ID	<small>Personal Information</small>
CARD NUM	**** * <small>Government Financial Information</small>
ACCOUNT	VISA

DATE	Nov 10 2018 01:52PM
REF NUM	<small>Personal Information</small> C
AUTH CODE	06695I

SUBTOTAL	 \$107.15
TIP AMOUNT	<small>Personal Information</small>

AMOUNT (CAD)

APP LABEL	Visa Credit
EMV AID	A0000000 <small>Personal Information</small>
ARQC TVR	0080008000
ARQC	66B783CAFB417613

Devon Transport Ltd. (An Independent Budget System Sub Licensee)

HEAD OFFICE &amp; ADMINISTRATION

2501 Kenworth Road  
Nanaimo, BC V9T 3M4  
(250)729-2420 FAX (250)729-2410 EMAIL: custserv@bcbudget.comContract #: <sup>Government</sup>FinancialReservation #: <sup>Personal Information</sup>

Renter: MUNGALL, MICHELLE <sup>Personal</sup>Information  
 Company: MINISTRY ENERGY AND MINES  
 Credit Card: VISA XXXXXX <sup>Government</sup>Financial

Rental Rate Used: DBI

Km Charge: 0.00 per Km

Period	From	To	Amount	Km Cap	Type
Day	1	7	167.00	Unlimited	Regular
Day	8	End	83.32	Unlimited	Regular
Hour	25	End	55.12	Unlimited	Regular
Week	1	End	499.95	Unlimited	Regular

Daily Rate is based on a 24 hour day minimum day charge.

Rates do not include fuel or refueling charge plus surcharge and applicable taxes (currently \$1.41 per litre).

Location Fee: 13.9% subject to taxes

VLF/ERF: 5.29 (Per Day) subject to taxes and Location Fee

Contract close subject to final vehicle inspection

Rented In Castlegar

GST: 5% PST: 7% PVRT: 1.50 per Day

**Maximum 5000 kilometers per rental. Excess mileage will be charged.****Rates are applicable within BC****Customer is responsible to advise Budget of all toll crossings. All unreported crossings will be subject to an administration fee of \$25.00****Accidents must be reported to Budget within 24 hours.**

Contract close subject to final audit.

Remarks:

/Estimated Charges: \$712.68

Vehicle Class: Intermediate SUV

Vehicle Rented:

Owner: a/Devon Transport

Unit #: 819736

Class: Intermediate SUV

MVA #: 3323420-2

Time Out: 10 Nov 2018 13:23

Licence: FC379P

Time In: 18 Nov 2018 12:00

Km Out: 24735

Location Out: Castlegar Airport

Km In: 24900

Location In: CASC

Km Driven: 165

**Renter is fully responsible for vehicle until vehicle is checked in and inspected by Budget staff.****Charges:**

Item	Unit	Qty	Charge	GST	PST	PVRT	Billed To
Vehicle Rental	Week	1	499.95	25.52	35.00	10.50	
Location Fee	13.9	1	86.96	4.35	6.09	0.00	
Vehicle Rental	Day	1	83.32	4.24	5.83	1.50	
VLF/ERF	Day	8	42.32	2.12	2.96	0.00	
Contract Discount	15 %	1	-87.49	-4.37	-6.12	0.00	

All the following Debit/Credit transactions are in Canadian Dollars (CAD\$) unless otherwise indicated.

**Payments & Refunds**

Total: 712.68

Type	Date	Amount	Exchange	Amount	Location
VISA	10 Nov 2018 13:59	1110.66	<sup>Government</sup> Financial		CASCG
BD004S01 158001001015 XXXXXX			<sup>Information</sup>		
BD004C01 Visa Credit APPROVED				Purchase	
VISA	18 Nov 2018 17:12	30-001 C			
BD004S01 166001001020 XXXXXX				-397.98	CASCG
BD004C01 APPROVED 00-000 M				VISA Return	

**Amount Owning**

Net Charges &amp; Taxes:

712.68

Net Payment &amp; Refunds:

**712.68**

## TRANSACTION RECORD

GLADE GENERAL STORE LTD  
2347 HWY 3A CASTLEGAR, BC V1N 4P3

ESSO EXPRESS PAY

2018-11-18 12:41:16

TRANS #: 065134  
Station #: 00303184  
GST #: R102105194

PUMP 2  
EREG  
32.745L AT \$1.355/L

GST INCLUDED \$ 2.12  
TOTAL : CAD\$ 44.50

Type: PURCHASE  
VISA  
C \*\*\*\*\*: Government  
Financial  
INVOICE NO: VFP51218  
AUTH: 001941-F

Visa Credit  
A000000000 Personal  
088000800 Information  
F800

01 Approved - Th  
ank You 027

VERIFIED BY PIN

Loyalty: NO

Don't miss out on great rewards! Earn Esso Extra or PC Optimum points on eligible fuel, car wash and convenience store purchases! Cards are free in-store!

PC Financial points awarded within 72hrs and are not printed on receipt.

PC Optimum Inquiries:  
1-866-727-6468  
Imperial Inquiries:  
1-800-567-3776

Reconciliation ID: