

Minister's Quarterly Travel Expense Summary

Name: Honourable Doug Donaldson

Quarter: 2019 January to March

Portfolio: Forests, Lands, Nat Res Ops & Rural Dev

Travel expense summary (amount paid this quarter):

In Province Flights: \$ 11,743.67

Other Travel in Province: \$ 7,796.97

Out of Country Travel: \$ 3,705.63

Out of Province Travel: \$ -

Total travel expenses paid this quarter: \$ 23,246.27

Travel expenses fiscal year-to-date: \$ 70,463.27



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E130340

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Donaldson, Doug				Employee ID Personal Information		Phone Number (250) 387-6240	
Client Organization Forests, Lands, Natural Resource Operations and Rural Dev				Job Title Minister		Travel Group Code 4	
5. Date Completed 2018/12/27		6. Fiscal Year 2019		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Ministerial Business				Headquarters Hazelton	
12. Mailing Address for Cheque PO Box 9049 Stn Prov Govt Victoria, BC V8W 9E2							
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals
	Destination	Start	End	Km	Cost		Cost
2018							
11/04	* Hazelton to Vic (AC)	0800	2359	75	40.50	68.00	48.50
11/05	Victoria	0800	2359		0.00		61.00
11/06	Victoria	0800	2359		0.00		61.00
11/07	Victoria	0800	2359		0.00		61.00
11/08	Victoria	0800	2359		0.00		48.50
11/09	Victoria	0800	2359		0.00		
11/13	Victoria	0800	2359		0.00		
11/14	* Vic to Hazelton (AC)	0800	2100	75	40.50	72.00	
TOTALS OF COLUMNS				36. \$ 81.00	37. \$ 140.00	38. \$ 280.00	39. \$ 0.00
							40. \$ 0.00
						Claim Total \$ 501.00	
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code		Amount
128	71000	40001	5750	71MTCCA	Government Financial Information		\$ 280.00
128	71000	40001	5702	71MTVNC			\$ 221.00
128							
128							
Less Travel Advance							
128							
						54. AMOUNT DUE TO EMPLOYEE \$ 501.00	
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name		Date Signed	

Notes for Travel Voucher (Restricted Use) E130340 for Donaldson, Doug

3 note(s) returned.

Created On	Author		Note
2018/12/27 11:08:12	Silverio, Lisa M. (IDIR\LSILVERI)	Lisa.Silverio@gov.bc.ca	Nov 4- Hazelton to Vic. Personal vehicle hazelton to Smithers, 75km. AC#8561 Smithers to Van and #8069 Van to Vic purchased on AC PCard\$303.58. Claimed lunch & Din. Nov 5- Victoria for legislative session, Claimed full day. Nov 6- Victoria for legislative session, Claimed full day. Nov 7- Victoria for legislative session, Claimed full day. Nov 8- Victoria for legislative session, Claimed lunch, din.
2018/12/27 11:10:24	Silverio, Lisa M. (IDIR\LSILVERI)	Lisa.Silverio@gov.bc.ca	NOTE: Nov 4th- Yellow cab YYJ to downtown paid \$68 on AMEX
2018/12/27 11:12:55	Silverio, Lisa M. (IDIR\LSILVERI)	Lisa.Silverio@gov.bc.ca	Nov 9- Victoria, no claims. Nov 10- Victoria, no claims Nov 11- Victoria, no claims Nov 12-Victoria, no claims Nov 13- Victoria, no claims Nov 14-Vic to Hazelton. Yellow Cab dwntwn to YYJ paid \$72 on AMEX. Air Canada #8072 Vic to Van and #8564 Van to Smithers. Used flight credit and purchased on AC PCard \$ 32.05 addtl airfare and Change Fee \$105. Drove 75km in personal vehicle smithers to Hazelton.

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YELLOW CAB
317 FISGARD STREET V8W1R9
VICTORIA BC
932231789310
GH2185240091

**** PURCHASE ****

11-04-2018 15:42:46
Acct # Government Financial Information C
Exp Date **/** Card Type AM
Name: BOUS DONALDSON
A000000025010801
AMERICAN EXPRESS

Operator: 191
Trace # 8827
Inv. # 128
Auth # 882127 RRN 00147700

Total \$68.00

(000) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

www.yellowcabvictoria.com
250-381-2222

YELLOW CAB
617 FISCARD STREET V8W1R9
VICTORIA BC
932231789310
0K2185240076

PURCHASE

11-14-2018 15:14:40
Accl # Government Financial
Exp Date **/**/** (Card Type AM
Name: DOUG DONALDSON
A000000025010801
AMERICAN EXPRESS

Operator: 27
Trace # 7533
Inv. # 2993
Auth # 805118 RRN 001395006

Total \$72.00

{000} APPROVED-THANK YOU

RRN 001395006



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E130341

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Donaldson, Doug				Employee ID Personal Information		Phone Number (250) 387-6240	
Client Organization Forests, Lands, Natural Resource Operations and Rural Dev				Job Title Minister		Travel Group Code 4	
5. Date Completed 2018/12/27		6. Fiscal Year 2019		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Ministerial Business				Headquarters Hazelton	
12. Mailing Address for Cheque PO Box 9049 Stn Prov Govt Victoria, BC V8W 9E2							
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals
	*PCard	Start	End	Km	Cost		Lodging Costs
2018	Destination						
11/18	* Hazelton to Vic (AC)	1730	2359	75	40.50		
11/19	Victoria	0800	2359		0.00		
11/20	Victoria	0800	2359		0.00		
11/21	Victoria	0800	2359		0.00		
11/22	* Vic to Van (AC)	0800	2359		0.00	66.00	291.72
11/23	* Van to Hazelton (AC)	0700	1130	75	40.50		
				36.	37.	38.	39.
				\$ 81.00	\$ 66.00	\$ 249.50	\$ 291.72
				40.	Claim Total		
				\$ 0.00	\$ 688.22		
TOTALS OF COLUMNS							
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project		45. Supplier Code	
128	71000	40001	5750	71MTCCA		Government Financial Information	
128	71000	40001	5702	71MTVNC			
128							
128							
Less Travel Advance							
128							
AMOUNT DUE TO EMPLOYEE							54.
							\$ 688.22
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name		Date Signed	

Notes for Travel Voucher (Restricted Use) E130341 for Donaldson, Doug

2 note(s) returned.

Created On	Author	Note
2018/12/27 11:55:52	Silverio, Lisa M. (IDIR\LSILVERI) Lisa.Silverio@gov.bc.ca	Nov 18- Hazelton to Vic. Drove personal vehicle 75km Hazelton to Smithers. Air Canada # 8565 Smithers to Van and #8087Van to Vic purchased on AC Pcard \$ 303.58. Cab YYJ to Dwntrwn, lost receipt. Nov 19-Victoria for legislative Session, claimed full day. Nov 20-Victoria for legislative Session, claimed bkfst, lunch. Nov 21-Victoria for legislative Session, claimed full day.
2018/12/27 12:01:51	Silverio, Lisa M. (IDIR\LSILVERI) Lisa.Silverio@gov.bc.ca	Nov 22- Vic to Van (part of journey back to constit) Yellow cab dwntrwn to YYJ paid \$66 on AMEX. Air Can #8080 Vic to Van on AC Pcar \$130.33. Overnight in Hotel paid \$291.72 on AMEX. Claimed full day Nov 23-Van to Hazelton. Air Can # 8560 Van to Smithers purchased on AC Pcard \$251.08. Drove personal vehicle smithers to Hazelton 75km. Claimed Bkfst.

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Room : 0718
Folio # :
Invoice # :
Cashier # : 225666
Page # : 1 of 1

Personal Information

Security Concern
Security Concern

Richmond, BC,

Security Concern

Govt BC

Mr Doug Donaldson

Personal Information

Arrival : 11-22-18
Departure : 11-23-18

Date	Description	Additional Information	Charges	Credits
11-22-18	Room Charge		249.00	
11-22-18	Destination Marketing Fee		2.49	
11-22-18	Municipal Room tax		7.54	
11-22-18	Provincial Room tax		20.12	
11-22-18	Room GST		12.57	
11-23-18	American Express	Government Financial Information <X/XX		291.72
Total			291.72	291.72
Balance Due			0.00	

GST Summary

Room : 12.57
F&B : 0.00
Other : 0.00
Total : 12.57

Security Concern

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
932231789310
GH2185240037

|||| PURCHASE ||||

11-22-2016 19:28:55
Acct # Government Financial C
Exp Date Information Card Type AM
Name: DOUG DONALDSON
A000000025010801
AMERICAN EXPRESS

Operator: 137
Trace # 5808
Inv. # 137
Auth # 685697 RRN 001508003

Total \$66.00

(0001) AMERICAN EXPRESS



Control No.

E130342

Name	Employee ID	Phone Number
Donaldson, Doug	Personal Information	(250) 387-6240
Client Organization	Job Title	Travel Group Code
Forests, Lands, Natural Resource Operations and Rural Dev	Minister	4

5. Date Completed 2018/12/27	6. Fiscal Year 2019	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Ministerial Business		Headquarters Hazelton

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	*PCard			Km	Cost		Cost		Cost	Describe
2018	Destination	Start	End							
11/25	* Hazelton to Vic (AC)	1800	2359	75	40.50	67.00				
11/26	Victoria	0800	2359		0.00		61.00			
11/27	* Victoria to Van (AC)	0800	2359		0.00	64.00	61.00	257.32		
11/28	Vancouver	0800	2359		0.00		48.50	257.32		
11/29	Vancouver	0800	2359		0.00	20.00	48.50	257.32		
11/30	Vancouver	0800	2359		0.00		48.50	257.32		
12/01	Vancouver	0800	2359		0.00					
12/02	Van to Hazelton (AC)	0800	2100	75	40.50	477.00				

	36.	37.	38.	39.	40.	Claim Total
TOTALS OF COLUMNS	\$ 81.00	\$ 628.00	\$ 267.50	\$ 1029.28	\$ 0.00	\$ 2005.78

48.	Client Code	49.	Resp.	50.	Service Line	51.	STOB	52.	Project	45.	Supplier Code	Amount
	128		71000		40001		5750		71MTCCA		Government Financial	\$ 122.00
	128		71000		40001		5702		71MTVNC		Information	\$ 148.00
	128		71000		40001		5702 ⁰¹		7100000			\$ 1735.78
	128		71000		40001		5712		71MTVNC			477.00

128					
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54.	\$ 2005.78
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45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed

Notes for Travel Voucher (Restricted Use) E130342 for Donaldson, Doug

4 note(s) returned.

Created On	Author	Note
2018/12/28 09:57:09	Silverio, Lisa M. (IDIR\LSILVERI) Lisa.Silverio@gov.bc.ca	Nov 25- Drove in personal vehicle Hazelton to Smithers, 75km. Air Canada # 8565 Smithers to Van purchased on AC Pcard \$ 464.23. AC#8061 Van to Victoria purchased on AC Pcard \$222.73 (purchased AM flight instead of PM flight) Made arrangements at airport to get on evening flight over to Victoria. Yellow Cab YYJ to dwntwn paid \$67 on AMEX.
2018/12/28 09:57:19	Silverio, Lisa M. (IDIR\LSILVERI) Lisa.Silverio@gov.bc.ca	Nov 26 Victoria for legislative session, claimed full day. Nov 27 Victoria for legislative session. Vic to Van- Yellow cab dwntwn to YYJ paid \$64 on AMEX. Air Canada #8080 Vic to Van purchased on AC Pcard \$159.73. Overnight in hotel paid \$257.32 on AMEX. Claimed full day.
2018/12/28 10:51:11	Silverio, Lisa M. (IDIR\LSILVERI) Lisa.Silverio@gov.bc.ca	Nov 28- Vancouver for meetings, claimed Bkfst, Dinner. Overnight in Hotel #257.32 on AMEX Nov 29- Van for mtgs. Ground transportation in Van, Blacktop & Checkers2x \$10 on AMEX. Overnight in Hotel #257.32 on AMEX, Claimed Bkfst, Dinner.
2018/12/28 10:54:45	Silverio, Lisa M. (IDIR\LSILVERI) Lisa.Silverio@gov.bc.ca	Nov 30- Van for Mtgs. Overnight in Hotel #257.32 on AMEX. Claimed Bkfst, Dinner. Dec 1- Vancouver, no claims. Dec 2- Van to Smithers. Air Canada 8564 Van to Smithers purchased on AMEX \$477.00 and used flight Credit purchased on AC Pcard.

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YELLOW CAB
817 FISGARD STREET - WILKINS
VICTORIA BC
78218524003
6H2185240058

|||| PURCHASE |||||

11-25-2018 23:07:20
Acct # Government Financial C
Card Type AM
Name: DONG DONALDEON
A000000025016901
AMERICAN EXPRESS

Operator: 158
Trace # 992
Inv # 351
Auth # 604213 RPN 001671002

Total \$57.00

(000) APPROVED-THANK YOU

Date: 11-25-2018

YELLOW CAB
817 FISGARD STREET Victoria
VICTORIA BC
932231789310
CH2185240056

1111 PURCHASE 1111

11-27-2018 10:46:44
Acct # Government Financial
Exp Date 11/17 Information
Name: DOUG DONALDSON Card Type AM
A000000025010801
AMERICAN EXPRESS

Operator: 156
Trace #: 17271
Inv. #: 156
Auth #: 828934 RRN 00.592001

Total \$64.00
(000) APPROVED-THANK YOU

BLACKTOP AND CHECKERS

#383

777 PACIFIC ST
VANCOUVER BC

Government Financial
Information

CARD

CARD TYPE

AMEX

DATE

2018/11/29

TIME

6817 18:33:40

CLERK ID

2

RECEIPT NUMBER

C85061428-001-949-002-0

PURCHASE

TOTAL

\$10.00

AMERICAN EXPRESS

A000000025010801

46AEFA57B89CE67A

DUPLICATE

BLACKTOP & CHECKER
CAB5#110
177 PACIFIC ST
VANCOUVER BC

DUPLICATE

Government Financial
Information

CARD
CARD TYPE AMEX
DATE 2018-11-29
TIME 4:33 19:25:53
CLERK ID 2
RECEIPT NUMBER
C85061531-001-731-009-0

PURCHASE
TOTAL

\$10.00

AMERICAN EXPRESS

Room : 1607
 Folio # : Personal Information
 Invoice # :
 Cashier # :
 Page # : 1 of 2

Vancouver, BC, Security Concern
 Security Concern

*

Mr Doug Donaldson
 Personal Information

Arrival : 11-27-18
 Departure : 12-02-18

Date	Description	Additional Information	Charges	Credits
11-27-18	Room Charge		219.00	
11-27-18	Destination Marketing Fee		2.83	
11-27-18	Room PST		24.40	
11-27-18	Room GST		11.09	
11-28-18	Room Charge		219.00	
11-28-18	Destination Marketing Fee		2.83	
11-28-18	Room PST		24.40	
11-28-18	Room GST		11.09	
11-29-18	Room Charge		219.00	
11-29-18	Destination Marketing Fee		2.83	
11-29-18	Room PST		24.40	
11-29-18	Room GST		11.09	
11-30-18	Room Charge		219.00	
11-30-18	Destination Marketing Fee		2.83	
11-30-18	Room PST		24.40	
11-30-18	Room GST		11.09	
12-02-18	American Express	Government Financial Information XX/XX		1,029.28
Total			1,029.28	1,029.28

Balance Due 0.00

GST Summary

Room : 44.36
 F&B : 0.00
 Other : 0.00
Total : 44.36

HST Summary

Room : 0.00
 F&B : 0.00
 Other : 0.00
Total : 0.00

Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.

Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference:

Government Financial
Information

Name: Mr Douglas Donaldson

E-mail: Personal Information

Payment: Government Financial Information

Customer Care
Air Canada Reservations
1-888-247-2262

Air Canada Flight Information
1-888-422-7533
International Reservations

Alert me of flight changes
Flight notification

Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8564	Vancouver (YVR)	Smithers (YYD)	DH3	Economy Standard (M)	Confirmed
<i>Operated by:</i>	Sun 02-Dec 2018	Sun 02-Dec 2018			
<i>Air Canada Express-Jazz</i>	17:25 - TERMINAL M -MAIN	19:17			
Seat number(s) requested:	Personal Information				

Passenger Information

Passenger: 1 Mr Douglas Donaldson

Ticket number: 014 2104 323874

Frequent Flyer Pgm: Air Canada Aeroplan

Program number:

Personal Information

Purchase Summary

Passenger: 1 Ticket number 014 2104 323874

Date of issue

01-Dec 2018

Fare Amount in Canadian dollars:

477.00

(including navigational & other charges)

Taxes, Fees & Charges

Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)	3.10
---	------

Total Fare in Canadian dollars:

65.10A

Options

Change fee in Canadian dollars	100.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)	5.00
Change fee in Canadian dollars	100.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)	5.00
Change fee in Canadian dollars	100.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)	5.00

Ticket particularities:

CAD459.00 NONREF-BG:AC

***Fare calculation:**

02DEC18YVR AC YYD Q18.00R459.00CAD477.00 END ROE1.00 PD7.12CA
21.36XG5.00SQ

Canadian tax registration numbers:

XG Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)

RC Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)

XQ Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)

Fare Rules Summary

-
- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
 - If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
 - Tickets are non transferable.
 - Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
 - Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional [terms and conditions](#) related to seat selection

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

Baggage Information

Please see below for details on the bags you plan on checking at the baggage counter.

NR19EXESLP40



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E130384

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Renneberg, Tim				Employee ID Personal Information				Phone Number (250) 387-6240			
Client Organization Forests, Lands, Natural Resource Operations and Rural Dev				Job Title Ministerial Assistant				Travel Group Code 3			
5. Date Completed 2019/01/10			6. Fiscal Year 2019		7. Special Cheque Issue			8. Cheque Stub Information			
Type of Travel In Province			14. Reason for Travel Ministerial Business					Headquarters Minister's Office			
12. Mailing Address for Cheque Rm 248, Parliament Buildings PO Box 9049 Victoria, BC V8W 9E2											
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals		22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Claim	Cost		Cost	Describe
	2018										
	12/04	Vic to Vancouver	0900	2359		0.00		62.30		41.00	
	12/04	Vancouver	1230	2359		0.00		21.40		0.00	
	12/04	Vancouver	1638	2359		0.00		4.20		0.00	
	12/04	Vancouver	1640	2359		0.00		5.70		0.00	
12/04	Vic to Vancouver	0800	2359		0.00				0.00		
TOTALS OF COLUMNS					36.	37.		38.	39.	40.	Claim Total
					\$ 0.00	\$ 93.60		\$ 41.00	\$ 280.01	\$ 31.50	Personal Information
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code	Amount					
128	71000	40001	5701	7100000	Government Financial Information	\$ Person -					
128	71000	40001	5702	7100000		\$ 10.70					
128											
128											
Less Travel Advance											
128											
							AMOUNT DUE TO EMPLOYEE				
							54. Personal Information				
							446.11				
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.							Print Name		Date Signed		
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.							Print Name		Date Signed		
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.							Print Name		Date Signed		

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06Audited 2018Jan15
SLP

Notes for Travel Voucher (Restricted Use) E130384 for Renneberg, Tim

1 note(s) returned.

Created On	Author	Note
2019/01/10 14:37:34	Purdy, Sandra (IDIR\SAPURDY) Sandra.Purdy@gov.bc.ca	Dec. 4 - Vancouver for meetings. Taxi from Parliament bldg to YYJ, MA PCard, \$62.30. Baggage fee pd on MA PCard, \$30.00. Flight Vic to Van, AC 8062, pd on AA PCard \$129.15 and used flight credit from original booking \$122.98 on AA PCard. Ground transportation in Van on MA PCard for \$21.40 (Tim pd for MDD as well). Ground transportation in Van for \$4.20 and \$5.70 both on MA PCard. Overnight hotel in Van pd MA PCard, \$280.01. Travel continues as international travel on another claim

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* RECEIPT *
* NOT VALID FOR TRAVEL *

TransLink
980-CANADA LINE
VVR-Airport Stn
IVM73112
Tue 04 Dec 18 12:23PM

Payment type: DEBIT
Purchase: 3 Zone Ticket with VVR
2 Adult \$10.70
Quantity: 2
Total price: \$ 21.40

Compass Ticket #: *
Government Financial Information

Debit Card #: *
Government Financial Information

Auth #: 445806
Ref #: TVVD983G3FF7
Receipt #: 40063

Card Entry: Chip
AID:A00000002771010
TVR:8000008000
ISI:6800

Retain for your records.
View TransLink Policies
at www.translink.ca

Thank You!

* RECEIPT *
* NOT VALID FOR TRAVEL *

TransLink
999-EXPO SKYTRAIN
Burrard Stn
IVM02125
Tue 04 Dec 18 04:38PM

Payment type: VISA
Purchase: 2 Zone Ticket
Product Price: \$ 4.20

Compass Ticket #: *
Government Financial Information

Credit Card #: *
Government Financial Information

Auth #: 045107
Ref #: TUU3403G42FH
Receipt #: 92071

Card Entry: Chip
AID:A00000000031010
TVR:0080008000
ISI:F800

Retain for your records.
View TransLink Policies
at www.translink.ca

Thank You!

BRITISH
COLUMBIAMinistry of
Finance

TRAVEL VOUCHER

PAGE 1 OF 3

(Note: FIN 10 uses are restricted per CPPMC 1.6.)

INSTRUCTIONS: Employee please complete field 3 to Employee Signature line plus columns 48 - 54. Attach appropriate receipts in order of claim.

1. MINISTRY AND BATCH NO.

2. CONTROL NO.

W

TRA-DON20191211

3. CLIENT 4. MIN. AB-
BREV. 5. DATE COMPLETED
YYYY MM DD 6. FISCAL
YEAR 7. SPECIAL
CHEQUE ISSUE 8. CHEQUE STUB INFORMATION - MAXIMUM 10 SINGLE-SPACED LINES. 38 CHARACTERS PER
LINE. ATTACH EXTRA PAGES IF REQUIRED.

1.2.8 FLN2020 2.0.1.9.0.1.0.9 2.0.1.8 0.4

9. EMPLOYEE I.D. 10. EMPLOYEE SUPPLIER NO. 11. EMPLOYEE SURNAME INITIALS 12. EMPLOYEE GROUP NO.
(✓ one only)

Personal Information

Government Financial Information

DONALDSON, DOUG

1 2 3 4

13. MAILING ADDRESS FOR CHEQUE

14. POSTAL CODE

PO Box 9049 STN PROV GOVT VICTORIA BC

V8W 9E2

15. REASON FOR TRAVEL

16. EMPLOYEE OCCUPATION

MINISTERIAL BUSINESS

MINISTER

17. DATE OF TRAVEL 18. PLACES TRAVELLED
TO / FROM Depart
Arrive 19. PERSONAL
VEHICLE USE
DISTANCE X KM
RATE 20. BUS/TAXI/
AIR/FERRY/
COSTS 21. B/L/D
✓/✓/✓ 22. MEALS/
ALLOWANCE/
PER DIEM AS
APPLICABLE TO
GROUP NO. 23. ACCOMMODATION
COSTS
(TO POLICY LIMIT) 24. COST 25. MISCELLANEOUS
(CAR RENTAL, PHONE, ATM FEES, ETC.)
DESCRIPTION TOTAL
DAILY
COSTS26. BROUGHT FORWARD
FROM PREVIOUS PAGE → 27. \$ 28. \$ 29. \$ 30. \$ 31. \$ 32. \$ 33. \$ 34. \$ 35. \$ 36. \$ 37. \$M D Van to Seoul South Korea
12.05 AC 063 Dep @ 12:05pm
Arr @ 9:20pm Airfare - ECard 963 78 27 00

12.06 Seoul South Korea 383 81 383 81

12.07 Seoul South Korea 383 81 383 81

12.08 Tokyo, Japan 305 80 305 80

12.09 Tokyo, Japan 305 80 305 80

12.10 Tokyo Japan 305 80 305 80

12.11 Tokyo to Vancouver AC 4
Dep @ 7pm Arr @ 10:40AM Airfare - ECard 88 00 88 00

88 00 27 00 1685 02 1800 02

TOTALS OF COLUMNS

38. 39. 40. 41. 42. THIS TOTAL
MUST EQUAL
TOTAL IN BOX Y X CLAIM TOTALS
2763 8043. PORTAL
TO PORTAL
DISTANCE44. TOTAL
DISTANCE FROM
PREVIOUS
VOUCHER45. TOTAL
DISTANCE
TO DATE

46. EMPLOYEE SIGNATURE

CERTIFIED THIS TRAVEL EXPENSE CLAIM IS A TRUE
STATEMENT OF DISBURSEMENTS MADE AND/OR
ALLOWANCES TO WHICH I AM ENTITLED AS A RESULT
OF TRAVEL ON GOVERNMENT BUSINESS AS DETAILED
ABOVE AND FOR WHICH I HAVE NOT BEEN AND WILL
NOT BE REIMBURSED BY ANY OTHER PARTY.

HEADQUARTERS (CITY NAME)

Personal Information

MINISTER'S OFFICE VICTORIA BC

NOTES 47. SUPPLIER CODE 48. CLIENT 49. RESP. CENTRE 50. SERVICE LINE 51. STOB 52. PROJECT AMOUNT
Government Financial Information 1.2.8 71.0.0.0 4.00.0.1 5.7.0.6 71.0.0.0.0.0 2763 80THIS TOTAL MUST
EQUAL TOTAL IN BOX X Y TOTAL
2763 80LESS
TRAVEL
ADVANCE 53. LESS ADVANCE AMOUNT Z CRIF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z) AND REPAY THE BALANCE.
ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY.

AMOUNT DUE TO EMPLOYEE

54. 2763 80

55. EXPENSE AUTHORITY SIGNATURE -
CERTIFIED CORRECT PURSUANT TO
SECTION 32 & 33 OF THE FINANCIAL
ADMINISTRATION ACT AND RELATED POLICIES.

PRINT NAME

DATE SIGNED

Tim Renneberg

2.0.1.9.0.1.1.8

56. PROCESSING CLERK INITIAL
CERTIFIED EXTENSIONS AND ENTITLEMENTS CORRECTAudited 2019 Jan 29
SLP

TRAVEL VOUCHER

(Note: FIN 10 uses are restricted per CPPM C.1.6.)

KRW

PAGE 2 OF 3

INSTRUCTIONS: Employee please complete field 3 to Employee Signature line plus columns 48 – 54. Attach appropriate receipts in order of claim.

1. MINISTRY AND BATCH NO.

2. CONTROL NO

W TRA-DON20191211

3. CLIENT		4. MIN. AB-BREV.		5. DATE COMPLETED		6. FISCAL YEAR		7. SPECIAL CHEQUE ISSUE		8. CHEQUE STUB INFORMATION									
				YYYY MM DD						- MAXIMUM 10 SINGLE - SPACED LINES. 38 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED									
128 FURORD		20110109		20118				04											
9. EMPLOYEE I.D.		10. EMPLOYEE SUPPLIER NO.		11. EMPLOYEE SURNAME		INITIALS		12. EMPLOYEE GROUP NO.											
Personal Information		Government Financial Information		DONALDSON, DOUG				(✓ one only) 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/>											
13. MAILING ADDRESS FOR CHEQUE		14. POSTAL CODE																	
PO BOX 9049 STN PROV GOVT VICTORIA BC		V8W1G1E2																	
15. REASON FOR TRAVEL		16. EMPLOYEE OCCUPATION																	
MINISTERIAL BUSINESS		MINISTER																	
17. DATE OF TRAVEL		18. PLACES TRAVELLED		19. PERSONAL VEHICLE USE		20. BUS/TAXI/AIR/FERRY/COSTS		21. B/L/D		22. MEALS: ALLOWANCE/PER DIEM AS APPLICABLE TO GROUP NO.		23. ACCOMMODATION COSTS (TO POLICY LIMIT)		24. COST		25. MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.)		26. TOTAL DAILY COSTS	
27. \$		28. \$		29. \$		30. \$		31. \$		32. \$		33. \$		34. \$		35. \$		36. \$	
27. \$		28. \$		29. \$		30. \$		31. \$		32. \$		33. \$		34. \$		35. \$		36. \$	
27. \$		28. \$		29. \$		30. \$		31. \$		32. \$		33. \$		34. \$		35. \$		36. \$	
27. \$		28. \$		29. \$		30. \$		31. \$		32. \$		33. \$		34. \$		35. \$		36. \$	
27. \$		28. \$		29. \$		30. \$		31. \$		32. \$		33. \$		34. \$		35. \$		36. \$	
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27. \$		28. \$		29. \$		30. \$		31. \$		32. \$		33. \$		34. \$		35. \$		36. \$	
27. \$		28. \$		29. \$		30. \$		31. \$		32. \$		33. \$		34. \$		35. \$		36. \$	
27. \$		28. \$		29. \$		30. \$		31. \$		32. \$		33. \$		34. \$		35. \$		36. \$	
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27. \$		28. \$		29. \$		30. \$		31. \$		32. \$		33. \$		34. \$		35. \$		36. \$	
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27. \$		28. \$		29. \$		30. \$		31. \$		32. \$		33. \$		34. \$		35. \$		36. \$	
27. \$		28. \$		29. \$		30. \$		31. \$		32. \$		33. \$		34. \$		35. \$		36. \$	
27. \$		28. \$		29. \$		30. \$		31. \$		32. \$		33. \$		34. \$		35. \$		36. \$	
27. \$		28. \$		29. \$		30. \$		31. \$		32. \$									



BRITISH
COLUMBIA

Ministry of
Finance

TRAVEL VOUCHER

(Note: FIN 10 uses are restricted per CPPM.C.1.6.)

PAGE 3 OF 3

INSTRUCTIONS: Employee please complete field 3 to Employee Signature line plus columns 48 - 54. Attach appropriate receipts in order of claim.

1. MINISTRY AND BATCH NO.

2. CONTROL NO.

W TRA-DON20191211

3. CLIENT 128 FURROD	4. MIN. AB- BREV.	5. DATE COMPLETED YYYY MM DD 2019 01 09	6. FISCAL YEAR 2018	7. SPECIAL CHEQUE ISSUE 0, 4	8. CHEQUE STUB INFORMATION — MAXIMUM 10 SINGLE-SPACED LINES. 36 CHARACTERS PER LINE. ATTACH EXTRA PAGES IF REQUIRED
9. EMPLOYEE I.D. Personal Information			10. EMPLOYEE SUPPLIER NO. Government Financial Information		11. EMPLOYEE SURNAME DONALDSON, DOUG
13. MAILING ADDRESS FOR CHEQUE PO Box 9049 STN PROV GOVT VICTORIA BC					12. EMPLOYEE GROUP NO. (✓ one only) 1 2 3 4

14. POSTAL CODE V8W1E2	15. REASON FOR TRAVEL MINISTERIAL BUSINESS	16. EMPLOYEE OCCUPATION MINISTER
---------------------------	---	-------------------------------------

17. DATE OF TRAVEL	18. PLACES TRAVELLED TO / FROM	19. PERSONAL VEHICLE USE DISTANCE X KM RATE	20. BUS/TAXI/AIR/FERRY/COSTS	21. B L D ✓ ✓ ✓	22. MEALS: ALLOWANCE/PER DIEM AS APPLICABLE TO GROUP NO.	23. ACCOMMODATION COSTS (TO POLICY LIMIT)	24. COST	25. MISCELLANEOUS (CAR RENTAL, PHONE, ATM FEES, ETC.) DESCRIPTION	TOTAL DAILY COSTS
20. BROUGHT FORWARD FROM PREVIOUS PAGE →		KM \$	\$		\$	\$	\$		\$
12.08 Arr in Tokyo @ 6:35pm					318 73				318 73
12.08 Korean Air # 709					17410 00 see pg 1				7410 00
12.09 Tokyo JAPAN					11998 50 see pg 1				11998 50
12.10 To Kyo JAPAN					15188 50 see pg 1				15188 50
12.11 Tokyo JAPAN					19883 50 see pg 1				19883 50
12.11 Tokyo to Van on Ac # 4 Depe 7pm					Personal Information				Personal Information
Arr in Van @ 10:40 AM									
					54480 50			Total in JPY	54480 50
					645 05			Total in CAD exchange @ 0.01184	645 05
TOTALS OF COLUMNS		38.	39.	40.	41.	42.	THIS TOTAL MUST EQUAL TOTAL IN BOX Y		X CLAIM TOTALS
				963 78					963 78

43. PORTAL TO PORTAL DISTANCE	44. TOTAL DISTANCE FROM PREVIOUS VOUCHER	45. TOTAL DISTANCE TO DATE	46. EMPLOYEE SIGNATURE CERTIFIED THIS TRAVEL EXPENSE CLAIM IS A TRUE STATEMENT OF DISBURSEMENTS MADE AND/OR ALLOWANCES TO WHICH I AM ENTITLED AS A RESULT OF TRAVEL ON GOVERNMENT BUSINESS AS DETAILED ABOVE AND FOR WHICH I HAVE NOT BEEN AND WILL NOT BE REIMBURSED BY ANY OTHER PARTY.	HEADQUARTERS (CITY NAME) MINISTER'S OFFICE VICTORIA	Personal Information
-------------------------------	--	----------------------------	--	--	----------------------

47. SUPPLIER CODE Government Financial Information	48. CLIENT	49. RESP. CENTRE	50. SERVICE LINE	51. STOR	52. PROJECT	AMOUNT
128	71	000	4	0001	5,706	71,000,000
						963 78

THIS TOTAL MUST EQUAL TOTAL IN BOX X						Y TOTAL
LESS ADVANCE AMOUNT						Z OR

IF ADVANCE WAS GREATER THAN (Y) ENTER (Y) AMOUNT IN (Z) AND REPAY THE BALANCE. ATTACH RECEIPTS AND PREVIOUS PAGES OF THIS VOUCHER IF ANY.

55. EXPENSE AUTHORITY SIGNATURE - CERTIFIED CORRECT PURSUANT TO SECTION 32 & 33 OF THE FINANCIAL ADMINISTRATION ACT AND RELATED POLICIES.	56. PROCESSING CLERK INITIAL CERTIFIED EXTENSIONS AND ENTITLEMENTS CORRECT	PRINT NAME Tim Renneberg	DATE SIGNED YYYY MM DD 2019 10 11	54. CLAIM TOTALS Carried fwd to pg 1
--	---	-----------------------------	---	---



TRAVEL AUTHORIZATION

This form must be used for all out-of-province travel requests.
It may, at the discretion of ministries, be used for in-province travel requests.

☐ Out-of-Province ☒ Out-of-Canada ☐ In-Province

ESTIMATED COSTS (IN CAN. \$)

Transportation	6,215
Meals	671
Lodging	3,000
Overtime	
Fees	
Other	
SUB TOTAL	9,886
Less Costs paid by others	
TOTAL COSTS	9,886

MINISTRY / ENTITY / CORPORATE NAME (IF CONTRACTOR)

Ministry of Forests, Lands, Natural Resource Operations and Rural Development

VOTE

EMPLOYEE NAME

Doug Donaldson

EMPLOYEE ID
Personal Information

POSITION

Minister

BARGAINING UNIT / GROUP NO.

BRANCH / LOCATION / REGION

Minister's Office

DATE DEPARTING

YYYY / MM / DD

2018/12/05

DATE RETURNING

YYYY / MM / DD

2018/12/15

NO. OF WORKDAYS AWAY

8

ESTIMATED OVERTIME CLAIM

HOURS

IDENTITY OF ORGANIZATION (OTHER THAN PROV. OF B.C.) PAYING ANY OF THE COSTS

☐ N/A, OR:

DESTINATIONS

Korea, Japan, China

METHOD OF TRAVEL

Air

PURPOSE OF TRAVEL

Give details of event to be attended, project name / number, program involved, benefits to Ministry, etc.

Trade Mission Korea, Japan, China December 5-15 2018

SIGNATURES

Refer to CPPM 10.3.4 Policy 1 and 10.4.4 for approval authorities.

PLEASE SIGN ONE BOX ONLY

DIRECTOR

APPROVED

NOT APPROVED

DATE SIGNED
YYYY / MM / DD

ASSISTANT DEPUTY MINISTER

APPROVED

NOT APPROVED

DATE SIGNED
YYYY / MM / DD

DEPUTY MINISTER

APPROVED

NOT APPROVED

DATE SIGNED
YYYY / MM / DD

MINISTER

APPROVED

NOT APPROVED

DATE SIGNED
YYYY / MM / DD

EMPLOYEE'S SIGNATURE

DATE SIGNED
YYYY / MM / DD

2018/10/03

FIN 89/WEB Rev. 2008/10/06

Originator completes and forwards a copy to immediate supervisor for approval(s). If travel is approved, the supervisor retains a copy and returns the original to the originator. The originator attaches the original and a copy to their travel voucher.

Reset Form

Security Concern

Security Concern

Seoul, Korea

Security Concern

Security Concern

Name : Mr. Douglas Donaldson

Room Number 객실번호 : 0704
Persons 인원 수 : 1
Page No. 페이지 : 1 of 1
Arrival Date 도착일 : 12-06-18
Departure Date 출발일 : 12-08-18
Cashier 출납원 : FDLEEHJ
Room Rate 객실료 : 260,000
Security Concern

Personal Information

INVOICE

Date 일자	Descriptions 내용	Amount 금액	Credit 결제
12-06-18	Room Charge - Accommodation	260,000	
12-06-18	SVC Charge	26,000	
12-06-18	Room VAT	28,600	
Personal Information			
12-07-18	Room Charge - Accommodation	260,000	
12-07-18	SVC Charge	26,000	
12-07-18	Room VAT	28,600	
12-08-18	Samsung AMEX - Manual		Personal Information

INVOICE

Room Charged @0.00122 = 767.62 CAD

38381 CAD/NA

Approved by	Balance	0	KRW	TOTAL	0
	Canada Wood				
Company		Street			
		City		Postal Code	
I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.		Signature			

Prepared For
DOUG DONALDSON

Government Financial Information

Opening Date
Nov 21, 2018 - Dec 20, 2018

Closing Date

Your Transactions

Transaction Date	Posting Date	Details
---------------------	-----------------	---------

Personal Information

Personal Information

Dec 8

Dec 11

Security Concern

KOREAN (SOUTH) WOM

Personal
Information

0.00122

Personal Information

Personal Information

T O K Y O

S T A T E M E N T

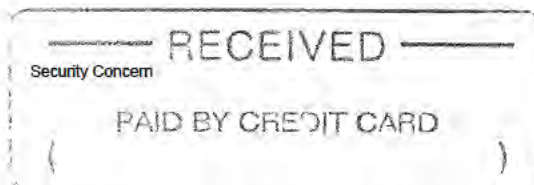
Name Personal Information Mr. Doug Donaldson

Room No S 956

Arrival 2018/12/08 Departure 2018/12/11

DATE	EXPLANATION	ROOM NO	CHARGE	CREDIT	REMARKS
12/08	ROOM CHARGE	S 956	25,148		
12/09	ROOM CHARGE		25,148		
12/10	ROOM CHARGE		25,148		

1



BALANCE DUE

75,444

Security Concern

(LOCAL TAX 600)

Security Concern

SIGNATURE

ISSUED NO. 121186271703 I 1 1 86 * ALAL *
18/12/11 08:59 14126

Statement of Account

Page 4 of 6

Prepared For
DOUG DONALDSON

Government Financial Information

Opening Date Closing Date
Nov 21, 2018 - Dec 20, 2018

Your Transactions

Transaction Date	Posting Date	Details
---------------------	-----------------	---------

Amount (USD)

Personal Information

Dec 11 Dec 12 Security Concern

JAPANESE YEN

Personal
Information

0.01216

Personal Information

Personal Information

Personal Information

er Account Transactions

Personal Information

of Other Account Transactions

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
78218524003
GH2185240042

**** PURCHASE ****

12-11-2018 13:33:14
Acct # Government Financial Information C

Card Type AM
Name: DOUG DONALDSON
A000000025010901
AMERICAN EXPRESS

Operator: 042
Trace # 1575
Inv. # 042
Auth # 824221 RRN 001576003

Total \$78.00

(000) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

www.yellowcabvictoria.com
250-381-2222

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
78218524003
GH2185240070

**** PURCHASE ****

12-11-2018 14:34:30
Acct # Government Financial Information C

Card Type AM
Name: DOUG DONALDSON
A000000025010801
AMERICAN EXPRESS

Operator: 070
Trace # 1312
Inv. # 070
Auth # 803323 RRN 001658007

Total \$10.00

(000) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

www.yellowcabvictoria.com
250-381-2222

PER DIEM RATES-JAPAN & CHINA DEC. 6-8, 2018

Minister Donaldson

	SEOUL South Korea	OTHER South Korea	TOKYO Japan	TOKYO Japan
CURRENCY	WON (KRW)	WON (KRW)	YEN (JPY)	YEN (JPY)
PER DIEM	167,400.00	133,920.00	15,295.00	12,236.00
INCIDENTALS	<u>50,220.00</u>	<u>40,176.00</u>	<u>4,588.50</u>	<u>3,670.80</u>
TOTAL	<u>217,620.00</u>	<u>174,096.00</u>	<u>19,883.50</u>	<u>15,906.80</u>

AMOUNTS TO BE DEDUCTED FROM ABOVE FOR MEALS NOT TAKEN OR MEALS PROVIDED AT PUBLIC EXPENSE: * = Reasonable and justifiable expenses. Receipts required

	SEOUL South Korea	OTHER South Korea	TOKYO Japan	OTHER Japan
BREAKFAST	41,7000	33,360	3,190.00	2,552.00
LUNCH	53,500	42,800	4,695.00	3,756.00
DINNER	72,200	57,760	7,410.00	5,928.00

Note: The maximum hotel rates that are listed (to be used as a guideline):

LOCATION	AMOUNT
TOKYO, JAPAN	\$266.00 USD
JAPAN, OTHER	\$147.00 USD
SEOUL, SOUTH KOREA	\$230.00 USD
SOUTH KOREA, OTHER	\$78.00 USD

OUT-OF-CANADA GUIDELINES

Travel Out-of-Canada

The Ministry of Finance pays all out-of-Canada travel expenses. Information regarding travel to various locations around the world (e.g., passport requirements, embassy listings, etc.) is available on the U.S. Government Foreign Affairs site ([Welcome to Travel.State.Gov](http://Welcome.to.Travel.State.Gov)). Out-of-Canada travel pre-approval is required by the Office of the Premier. Ministers' offices must contact MOSS, Ministry of Finance, to obtain the foreign per diem allowances for each country prior to the trip (see above for per diems). If private accommodation or personal vehicle use allowances will be claimed the rates must be requested prior to the trip.

Allowable Expenses

Minister's and ministers' staff travelling outside Canada can claim reimbursement for reasonable expenses incurred which relate directly to foreign travel as follows:

- Car rental insurance (e.g., personal accident insurance and collision damage waiver).
Note: CDW is automatically provided when an employee uses their American Express Corporate Travel Card to pay for the rental vehicle so the employee should decline the CDW offered by the rental company
- visa(s) and passport(s)
- inoculation(s)
- Traveller's cheques (attach proof of purchase and claim in the "Miscellaneous" column of the travel voucher). American Express Corporate Travel Card holders can obtain no-fee travellers cheques at any American Express office and various banking institutions
- bottled water
- preventative medication (e.g., malaria tablets)
- Premiums for additional medical insurance to provide coverage equivalent to that available under the B.C. Medical Plan in B.C. If you travel outside the province on business, it is recommended you purchase additional medical coverage, as the existing coverage through MSA will only cover the equivalent of the B.C. rates. For instance, the rate in B.C. for a hospital room is \$75.00 per day. Many countries (e.g., U.S.) charge much more than that. As well there is a lifetime maximum for the generic MSA coverage. It is recommended that you use Pacific Blue Cross, as they will waive the Third Party Liability, meaning they will not exhaust any existing plans before coverage is applied. Your lifetime maximum with MSA would not be used up if you had Pacific Blue Cross additional travel coverage. Information is available on the Internet at <http://www.pac.bluecross.ca>. Refer to the section on travel plans in the site index. Yearly rates are available for frequent travellers. The website allows you to plan and estimate what is best for you. Employees are to pay for this personally and submit the claim for reimbursement on their travel voucher
- additional dry cleaning/laundry costs which are incurred as a direct result of foreign conditions
- additional baggage insurance
- other directly related travel cost

Original receipts are required.

During the Trip

Ministers and ministers' staff are encouraged to maintain a daily log of expenses incurred for business purposes. The daily log will make the claim for reimbursement much easier to complete.
NOTE: Do not pay for travel expenses for other employees.

Completing the Travel

Once the trip is complete, the final step is for the traveller to claim for reimbursement of business related travel expenses. When the travel voucher is ready to be completed, please contact MOSS,

Ministry of Finance and if required, MOSS will meet with you and assist in completing the travel voucher.

To complete the travel voucher, the following items should be considered:

- Each page of the travel voucher should have only one country (one currency) listed; meals should be based on the per diem allowances that were provided by MOSS prior to the trip. Please contact MOSS to confirm the per diem allowances provided prior to the trip have not changed;
- conference registration for ministers and their staff should be claimed as indicated in the Minister's Offices Guidelines;
- actual transportation expenses (receipts required), business telephone calls, cables, telegrams, faxes, accommodation expenses, laundry/dry-cleaning costs which are incurred as a direct result of foreign conditions which may have been incurred may be claimed;
- In order to ensure timely reimbursement of expenses, documentation (flimsies, receipts, flight coupons/copy of air invoices) supporting the claim should be included where reasonably practical. A detailed description must be given of the nature and purpose of the expenditure; airfare should have been charged to your Business Travel Account (BTA);
- Accommodation may be direct billed by Ministers only, however, it is recommended that they avoid direct billings whenever possible because personal costs may need to be reimbursed and taxes split, etc. The traveller is responsible for verifying accuracy of hotel folios prior to check out. Ensure personal charges are not claimed on travel vouchers or are included in the direct billing from the hotel.
- Travel across the international dateline will make you lose a day upon departure and gain a day when returning (e.g., depart Canada November 1, arrive in Tokyo November 3). When claiming per diem allowances claim the day of return twice (e.g., leave Tokyo November 10, arrive in Canada November 10, therefore, per diems should be claimed twice for November 10).

Exchange Rates

There are several options available for determining the exchange rate utilized on the travel voucher. Please provide backup or indicate what method was used on the travel voucher.

- Call CIBC, main branch, at 1-800-465-2422 to obtain the selling rate for each foreign currency;
- Call the Bank of Canada at 1-800-303-1282 for historical exchange rates not available through CIBC;
- Historical currencies are available on the Internet at <http://www.oanda.com/converter/fxhistory> (this is the preferred option). The generally accepted exchange rate applied is the typical credit card rate, which is the Interbank Rate plus 2%;
- Actual exchange rates charged on supporting documentation (e.g., credit card statements, currency exchange slips) should be used, if available. Several rates in one currency should be averaged.

FOR FURTHER INFORMATION PLEASE CONTACT:

Minister's Office Support Services (MOSS)

MINISTRY OF FINANCE

PO BOX 9415 STN PROV GOVT

3RD FLOOR, 617 GOVERNMENT ST

VICTORIA, BC V8W 9V1

PHONE: CINDY 356-1781 DEBRA 387-8123 SAIJA 356-1732

n:\Financial Policy & Acct Ops\Accounts\Executive Travel\Out-of-Canada Information Completed: Dec 17, 2008

Canadian dollar → South Korean won

Exchange rate summary			
Low	2018-12-06		836.1204
Average	2018-12-06 — 2018-12-07		840.3575
High	2018-12-07		844.5946

Results

Date	Value of 1.00 CAD in KRW	CAD → KRW	KRW → CAD
2018-12-07	844.59 KRW	844.5946	0.001184
2018-12-06	836.12 KRW	836.1204	0.001196

South Korean won → Canadian dollar

Exchange rate summary			
Low	2018-12-07		0.001184
Average	2018-12-06 — 2018-12-07		0.001190
High	2018-12-06		0.001196

Results

Date	Value of 1.00 KRW in CAD	KRW → CAD	CAD → KRW
2018-12-07	0.00 CAD	0.001184	844.5946
2018-12-06	0.00 CAD	0.001196	836.1204

Japanese yen → Canadian dollar

Exchange rate summary			
Low		2018-12-11	0.01183
Average	2018-12-10 - 2018-12-11		0.01184
High		2018-12-10	0.01184

Results

Date	Value of 1.00 JPY in CAD	JPY → CAD	CAD → JPY
2018-12-11	0.01 CAD	0.01183	84.5309
2018-12-10	0.01 CAD	0.01184	84.4595

Canadian dollar → Japanese yen

Exchange rate summary			
Low		2018-12-10	84.4595
Average	2018-12-10 - 2018-12-11		84.4952
High		2018-12-11	84.5309

Results

Date	Value of 1.00 CAD in JPY	CAD → JPY	JPY → CAD
2018-12-11	84.53 JPY	84.5309	0.01183
2018-12-10	84.46 JPY	84.4595	0.01184



Booking Confirmation

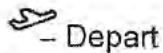
Government Financial Information

Booking Reference:

Date of issue: 08 Nov, 2018

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Depart

Economy - Standard

Sunday
18 Dec, 2018

08:05
Vancouver
Vancouver Int. (YVR), BC
Terminal M



09:57
Smithers
(YYD), BC



1hr52
Economy S
Operated by: Air Canada Express -
Jazz | Dash 8-300

Passengers

Douglas Donaldson

Ticket Number
0142103185709

Air Canada - Aeroplan
Personal Information

Seats
AC8560
Personal Information



Purchase summary

Government Financial Information

Amount paid: \$274.18

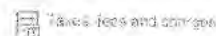
Tax information

GST/HST no. 10009-2287 RT0001
\$13.06



Base Fare - Economy - Standard

Surcharges



Goods and Services Tax - Canada no. 100092287 RT0001

Air Travellers Security Charge - Canada

Airport Improvement Fee - Canada

Total airfare and taxes before options

GRAND TOTAL (Canadian dollars)

1 adult

231.00

18.00

13.06

7.12

5.00

\$274.18

\$274.18



Booking Confirmation

Government Financial Information

Booking Reference:

Date of issue: 08 Nov, 2018

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Economy - Flex

Tuesday
04 Dec, 2018

10:20
Smithers
(YYD), BC



12:08
Vancouver
Vancouver Int. (YVR), BC
Terminal M

AC8561

1hr48
Economy A
Operated by: Air Canada Express -
Jazz | Dash 8-300

Passengers

Douglas Donaldson

Seats Personal Information
AC8561

Ticket Number
0142103191911

Air Canada - Aeroplan
Personal Information



Purchase summary

MasterCard
Government Financial Information

Amount paid: \$278.38

Tax information

GST/HST no. 10009-2287 RT0001
\$13.26

Air Transportation Charges

Base Fare - Economy - Flex

Surcharges

Base Fare and charges

Goods and Services Tax - Canada no. 100092287 RT0001

Air Travellers Security Charge - Canada

Airport Improvement Fee - Canada

Total airfare and taxes before options

GRAND TOTAL (Canadian dollars)

1 adult

215.00

18.00

13.26

7.12

25.00

\$278.38

\$278.38



Booking Confirmation

Government Financial Information

Booking Reference:

Date of issue: 09 Nov, 2018

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Economy - Standard

Tuesday
27 Nov, 2018

20:20
Victoria
Victoria Int. (YYJ), BC



20:50
Vancouver
Vancouver Int. (YVR), BC
Terminal M

AC8080

0hr30
Economy S
Operated by: Air Canada Express -
Jazz | Q400

Passengers

Douglas Donaldson

Seats
AC8080 Personal Information

Ticket Number
0142103244938

Air Canada - Aeroplan
Personal Information



Purchase summary

Government Financial Information

Amount paid: \$159.73

Tax information

GST/HST no. 10009-2287 RT0001
\$7.61

Air Transportation Charges

Base Fare - Economy - Standard 118.00

Surcharges 12.00

Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001 7.61

Air Travellers Security Charge - Canada 7.12

Airport Improvement Fee - Canada 15.00

Total airfare and taxes before options \$159.73

GRAND TOTAL (Canadian dollars) \$159.73



5

eTicket Receipt

Prepared For
DONALDSON/DOUGLAS MR

Government Financial Information

RESERVATION CODE	
ISSUE DATE	16Nov18
TICKET NUMBER	8382142906084
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SDX

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
21Jan19	WESTJET WS 3184	VICTORIA BC, CANADA	VANCOUVER BC, CANADA	<div>Personal Information</div> Seat Number (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis LAQD0ELM Not Valid Before 21JAN19 Not Valid After 21JAN19
	Operated by: WESTJET ENCORE	Time 18:40	Time 19:12 Terminal MAIN TERMINAL	
21Jan19	WESTJET WS 3287	VANCOUVER BC, CANADA	PRINCE GEORGE BC, CANADA	<div>Personal Information</div> Seat Number (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis LAQD0ELM Not Valid Before 21JAN19 Not Valid After 21JAN19
	Operated by: WESTJET ENCORE	Time 21:50 Terminal MAIN TERMINAL	Time 23:10	

Allowances

Baggage Allowance

YYJ to YXS - 0 Pieces WESTJET

Prices of additional baggage pieces:

- 30.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
- 50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS
/E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER
INTERNET,ETC

Carry On Allowances

YYJ to YVR , YVR to YXS - 1 Piece (WS - WESTJET)

Carry On Charges

YYJ to YVR , YVR to YXS - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

5

Form of Payment	CREDIT CARD - MASTERCARD : XXXXXXXXXXXXX Government Financial Information
Fare Calculation Line	YYJ WS X/YVR WS YXS128.00CAD128.00END
Fare	CAD 128.00
Taxes/Fees/Carrier-Imposed Charges	CAD 12.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
	CAD 7.36 XG8 (GOODS AND SERVICES TAX (GST))
	CAD 7.12 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 15.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 0.75 XG9 (GOODS AND SERVICES TAX (GST))
Total Fare	CAD 170.23

Other Charges

SEAT ASSIGNMENT # 8381502474946 (YYJ-YVR / QTY 1, YVR-YXS / QTY 1)	CAD 13.00
Taxes	CAD 0.65
Form of Payment	CREDIT CARD - MASTERCARD : XXXXXXXXXXXXX Government Financial Information
Total	CAD 13.65
Total Fare and Other Charges	CAD 183.88

Positive identification required for airport check in

Notice:

QST # 1202807956TQ0001 GST # 866112535

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at <http://www.iatatravelcenter.com/privacy> or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. (applicable for interline carriage)

[Important Legal Notices](#)



Government Financial Information

Reservation Confirmation

Your reservation is now confirmed

Reservation Number

*All charges and payments appear in: CAD

Passenger

Name	Total Charges	GST	Total Amount	Total Payments	Balance Due
DONALDSON, DOUGLAS	\$262.62	\$13.14	\$275.76	\$275.76	\$0.00

Flight Itinerary

Leg	Flight Number	Date	Departure	Arrival	Aircraft	Status
1	8P1416	25 Nov 2018	17:20 - PRINCE GEORGE	19:00 - VICTORIA INT ARPT	SAAB 340A	CONFIRMED

8P flight numbers operated by Pacific Coastal Airlines.
Aircraft type and schedule subject to change without notice.

Purchase Summary

Leg	Passenger	Description	Amount	GST	Total
1	DONALDSON, DOUGLAS	AIF - YXS	\$25.00	\$1.25	\$26.25
1	DONALDSON, DOUGLAS	CLASSIC FARE	\$190.00	\$9.50	\$199.50
1	DONALDSON, DOUGLAS	Security Surcharge	\$7.12	\$0.36	\$7.48
1	DONALDSON, DOUGLAS	Fuel Surcharge	\$15.00	\$0.75	\$15.75
1	DONALDSON, DOUGLAS	Nav Canada Fee	\$16.00	\$0.80	\$16.80
1	DONALDSON, DOUGLAS	Carbon Surcharge	\$9.50	\$0.48	\$9.98
Total			\$262.62	\$13.14	\$275.76

Payment Information

Date	Payer's Name	Amount	Transaction Type	PO Number	Receipt	Authorization
21 November 2018	Lisa Silverio	\$275.76	MASTERCARD		2910925	175944

Tax Registration: 121386296 RT0001



Booking.com

Fare Terms and Conditions

Classic Fare

- 100% non-refundable
- Checked Baggage Fees: 1st piece = Free, 2nd piece = \$26.25, 3rd or more/overweight/sized = \$78.75
- Changes: \$52.50 fee, per direction, per passenger, plus any applicable fare difference
- Cancellations: \$52.50 fee, per direction, per passenger (remaining balance held as a travel credit)
- Changes and/or cancellations must be made at least 2 hours prior to departure
- Same-Day Earlier Flight Change: \$26.25 per passenger, per direction (must be done at check-in counter)



Itinerary/Receipt

Your booking is confirmed.
Thank you for choosing Central Mountain Air.
Please bring a copy of this document to the airport

CMA Reservations
1-888-865-8585
reservations@flycma.com
www.flycma.com

Main Contact Information

Name: DOUGLAS DONALDSON
Email: lisa.silverio@gov.bc.ca

Booking Reference:
Personal Information

Government Financial Information

Flight Itinerary

Flight	From	To	Aircraft	Status
9M703	13:50 - Smithers 25 Nov 2018	14:20 - Terrace 25 Nov 2018	Beech1900D	CONFIRMED
9M703	14:45 - Terrace 25 Nov 2018	15:50 - Prince George 25 Nov 2018	Beech1900D	CONFIRMED

Name

DONALDSON DOUGLAS

*All charges and payments appear in: CAD

Purchase Summary

Passenger	Description	Amount	Tax 1	Tax 2	Total
DONALDSON,DOUGLAS	YYD - Smithers AIF	\$25.00	1.2500	1.2500	\$26.25
DONALDSON,DOUGLAS	D - FLEX - D	\$210.00	10.5000	10.5000	\$220.50
DONALDSON,DOUGLAS	ATSC	\$7.12	0.3600	0.3600	\$7.48
DONALDSON,DOUGLAS	Navigation Fee	\$12.00	0.6000	0.6000	\$12.60
DONALDSON,DOUGLAS	Airports Surcharge	\$17.00	0.8500	0.8500	\$17.85
DONALDSON,DOUGLAS	Fuel Surcharge	\$4.00	0.2000	0.2000	\$4.20
Total		\$275.12	\$13.76	\$0.00	\$288.88

Payment Information

Date	Payer's Name	Payment Amount	Transaction Type
21 Nov 2018	Lisa Silverio	\$288.88	MASTERCARD



Government Financial Information

Reservation Confirmation

Your reservation is now confirmed

Reservation Number:

*All charges and payments appear in: CAD

Passenger

Name	Total Charges	GST	Total Amount	Total Payments	Balance Due
DONALDSON, DOUGLAS				\$0.00	\$0.00

Flight Itinerary

Leg	Flight Number	Date	Departure	Arrival	Aircraft	Status
1	8P1416	25 Nov 2018	17:20 - PRINCE GEORGE	19:00 - VICTORIA INT ARPT	SAAB 340A	CANCELLED

8P flight numbers operated by Pacific Coastal Airlines.
Aircraft type and schedule subject to change without notice.

Purchase Summary

Leg	Passenger	Description	Amount	GST	Total
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Payment Information

Date	Payer's Name	Amount	Transaction Type	PO Number	Receipt	Authorization
21 November 2018	Lisa Silverio	\$275.76	MASTERCARD		2910925	175944
22 November 2018	Lisa Silverio	(\$275.76)	MASTERCARD		2910925	175944

Tax Registration: 121386296 RT0001



Fare Terms and Conditions

Checked Baggage Allowance

A checked bag is one (1) item, weighing up to a maximum of 50lbs (23kg) with maximum linear dimension of 62" (158 cm). Linear dimension is calculated by adding together the bags outside height, width and length. All wheels and handles should be included when measuring. Checked baggage fees may apply depending on the fare selecting at the time of booking.

We make every effort to ensure your luggage travels with you. However, there are times where we cannot accommodate all checked baggage due to payload restrictions. We trust our passengers will keep this in mind when packing, keeping important items with them in their carry-on (i.e medication, keys, etc.).

Pacific Coastal Airlines does not accept single checked bags exceeding 70lbs (except for large checked pets). An overweight item is a single piece of checked baggage between the weight of 51lbs and 70lbs. In addition, an oversized item will be any single piece exceeding 62" linear dimensions.



10

Itinerary/Receipt

Your booking is confirmed.
Thank you for choosing Central Mountain Air.
Please bring a copy of this document to the airport

CMA Reservations
1-888-865-8585
reservations@flycma.com
www.flycma.com

Main Contact Information

Name: DOUGLAS DONALDSON

Email: lisa.silverio@gov.bc.ca

Booking Reference:

Personal Information

Government Financial
Information

Flight Itinerary

Flight	From	To	Aircraft	Status
Name				

*All charges and payments appear in: CAD

Payment Information

Date	Payer's Name	Payment Amount	Transaction Type
21 Nov 2018	Lisa Silverio	\$288.88	MASTERCARD



Booking Confirmation

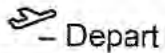
Government Financial Information

Booking Reference:

Date of issue: 21 Sep, 2018

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Economy - Standard

Saturday
01 Dec, 2018

08:05
Vancouver
Vancouver Int. (YVR), BC
Terminal M



09:57
Smithers
(YYD), BC

AC8560

1hr52
Economy Q
Operated by: Air Canada Express -
Jazz | Dash 8-300

Passengers

Douglas Donaldson

Ticket Number
0142103867040

Seats Personal Information
AC8560

Air Canada - Aeroplan
Personal Information

Purchase summary

Tax information
GST/HST no. 10009-2287 RT0001
\$11.00

Additional Charges
adult

Air Transportation Charges

Base Fare	120.00
Goods and Services Tax - Canada no. 100092287 RT0001	6.00
Total Additional Fare - per passenger	126.00
Extras (Change Fee)	
Change Fee	100.00
Goods and Services Tax - Canada no. 100092287 RT0001	5.00
Total Extras (Change Fee) - per passenger	105.00
Total (per passenger)	231.00

Personal Information

DOUGLAS Donaldson
AC8560

GRAND TOTAL (Canadian dollars)

0.00
\$231.00



13

Booking Confirmation

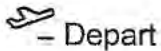
Government Financial Information

Booking Reference:

Date of issue: 22 Nov, 2018

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Economy - Standard

Wednesday
06 Feb, 2019

18:35
Victoria
Victoria Int. (YYJ), BC



19:05
Vancouver
Vancouver Int. (YVR), BC
Terminal M

AC8076

0hr30
Economy A
Operated by: Air Canada Express -
Jazz | Q400

Layover in Vancouver:

1hr10

Wednesday
06 Feb, 2019

20:15
Vancouver
Vancouver Int. (YVR), BC
Terminal M



21:04
Kamloops
(YKA), BC

AC8198

0hr49
Economy A
Operated by: Air Canada Express -
Jazz | Q400

Total duration

2hr29

Passengers

Douglas Donaldson

Ticket Number
0142103857713

Air Canada - Aeronautique
Personal Information

Seats
AC8076
AC8198
Personal Information

13



Purchase summary

MasterCard Government Financial Information

Amount paid: \$163.93

Tax information

GST/HST no. 10009-2287 RT0001

\$7.81

1 adult

Air Transportation Charges

Base Fare - Economy - Standard

122.00

Surcharges

12.00

Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001

7.81

Air Travellers Security Charge - Canada

7.12

Airport Improvement Fee - Canada

15.00

Total airfare and taxes before options

\$163.93

GRAND TOTAL (Canadian dollars)

\$163.93



Check-in and boarding gate deadlines

Within Canada

90

minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45

minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15

minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



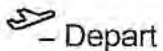
Booking Confirmation

Government Financial
Information
Booking Reference:

Date of issue: 22 Nov, 2018

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Economy - Standard

Sunday
25 Nov, 2018

10:05
Vancouver
Vancouver Int. (YVR), BC
Terminal M



10:35
Victoria
Victoria Int. (YYJ), BC

AC8061

0hr30
Economy Q
Operated by: Air Canada Express -
Jazz | Q400

Passengers

Douglas Donaldson

Ticket Number
0142103861040

Air Canada - Accidental
Personal Information

Seats Personal Information
AC8061



Purchase summary

Government Financial Information

Amount paid: \$222.73

Tax information

GST/HST no. 10009-2287 RT0001
\$10.61

1 adult

Air Transportation Charges

Base Fare - Economy - Standard

188.00

Surcharges

12.00

Government fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001

10.61

Air Travellers Security Charge - Canada

7.12

Airport Improvement Fee - Canada

5.00

Total airfare and taxes before options

\$222.73

GRAND TOTAL (Canadian dollars)

\$222.73



Booking Confirmation

Government Financial Information
Booking Reference:

Date of issue: 22 Nov, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.

Depart

Economy - Standard

Thursday
07 Feb, 2019

13:40
Kamloops
(YKA), BC



14:34
Vancouver
Vancouver Int. (YVR), BC
Terminal M


AC8193

0hr54
Economy Q
Operated by: Air Canada Express -
Jazz | Q400

Layover in Vancouver

2hr51

Thursday
07 Feb, 2019

17:25
Vancouver
Vancouver Int. (YVR), BC
Terminal M



19:17
Smithers
(YYD), BC



AC8564

1hr52
Economy Q
Operated by: Air Canada Express -
Jazz | Dash 8-300

Total duration

5hr37

Passengers

 **Douglas Donaldson**

Seats Personal Information

Ticket Number
0142103865644

AC8193
AC8564

Air Canada - Aeroplan
Personal Information

15



Purchase summary

MasterCard Government Financial Information

Amount paid: \$420.53

Tax information

GST/HST no. 10009-2287 RT0001
\$20.41

1 adult

Air Transportation Charges

Base Fare - Economy - Standard	379.00
Surcharges	12.00

Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001	20.41
Air Travellers Security Charge - Canada	7.12
Airport Improvement Fee - Canada	10.00

Total airfare and taxes before options **\$428⁵³**

GRAND TOTAL (Canadian dollars) \$428⁵³



Check-in and boarding gate deadlines

Within Canada

90
minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45
minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15
minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

16



Booking Confirmation

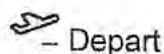
Government Financial Information

Booking Reference:

Date of issue: 22 Nov, 2018

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Economy - Standard

Sunday
25 Nov 2018

19:40
Smithers
(YYD), BC



21:28
Vancouver
Vancouver Int. (YVR), BC
Terminal M

AC8565

1hr48
Economy H
Operated by: Air Canada Express -
Jazz | Dash 8-300

Passengers

Douglas Donaldson

Seats **AC8565** Personal Information

Ticket Number
0142103860779

Air Canada - Aeroplan
Personal Information



Purchase summary

MasterCard
Government Financial Information

Amount paid: \$464.23

Tax information

GST/HST no. 10009-2287 RT0001
\$22.11

Air Transportation Charges

Base Fare - Economy - Standard

Surcharges

Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001

Air Travellers Security Charge - Canada

Airport Improvement Fee - Canada

Total airfare and taxes before options

GRAND TOTAL (Canadian dollars)

1 adult

392.00

18.00

22.11

7.12

25.00

\$464.23

\$464.23

19+ 20



Booking Confirmation

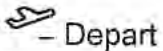
Government Financial Information

Booking Reference:

Date of issue: 08 Nov, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to this ticket, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

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Economy - Standard

Sunday
27 Jan, 2019

19:40
Smithers
(YYD), BC



21:28
Vancouver
Vancouver Int. (YVR), BC
Terminal M

AC8565

1hr48
Economy L
Operated by: Air Canada Express -
Jazz | Dash 8-300

Passengers

Douglas Donaldson

Seats Personal Information
AC8565

Ticket Number
0142104230753

Air Canada - Aeroplan
Personal Information

Purchase summary

Tax information
GST/HST no. 10009-2287 RT0001
\$5.15

Additional Charges
adult

Airfare

Base Fare	0.00
Goods and Services Tax - Canada no. 100092287 RT0001	0.15
Airport Improvement Fee - Canada	20.00
Total Additional Fare - per passenger	20.15
Extras (Change Fee)	
Change Fee	100.00
Goods and Services Tax - Canada no. 100092287 RT0001	5.00
Total Extras (Change Fee) - per passenger	105.00
Total (per passenger)	125.15

Seat

DOUGLAS Donaldson
AC8565 Personal Information

GRAND TOTAL(Canadian dollars)

0.00
\$125.15

NR19EXESLP48



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E130603

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Donaldson, Doug				Employee ID Personal Information		Phone Number (250) 387-6240	
Client Organization Forests, Lands, Natural Resource Operations and Rural Dev				Job Title Minister		Travel Group Code 4	
5. Date Completed 2019/02/15		6. Fiscal Year 2019		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Ministerial Business				Headquarters Hazelton	
12. Mailing Address for Cheque PO Box 9049 Stn Prov Govt Victoria, BC V8W 9E2							
16. Travel Dates 2018 12/04	17. Places Travelled *PCard Destination *Hazelton to Van(AC)			Start 0800	End 2359	18. Personal Vehicle Use Km 75	Cost 40.50
						19. Other Transport Costs	
						20. & 21. Meals Cost 48.50	
						22. Lodging Costs 291.72	
						20. & 21. Miscellaneous Cost	Describe
TOTALS OF COLUMNS				36. \$ 40.50	37. \$ 0.00	38. \$ 48.50	39. \$ 291.72
				40. \$ 0.00	Claim Total \$ 380.72		
48. Client Code 128 128 128 128	49. Resp. 71000 71000	50. Service Line 40001 40001	51. STOB 5702 5702	52. Project 7100000 71MTVNC	45. Supplier Code Government Financial Information		Amount \$ 340.22 \$ 40.50
Less Travel Advance 128							
							54. \$ 380.72
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.							Print Name
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.							Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.							Date Signed

380.72

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06Audited 2019Feb26
SLP

Notes for Travel Voucher (Restricted Use) E130603 for Donaldson, Doug

1 note(s) returned.

Created On	Author	Note
2019/02/15 10:10:01	Silverio, Lisa M. (IDIR\LSILVERI) Lisa.Silverio@gov.bc.ca	Dec 4- Drove personal vehicle Hazelton to Smithers 75km. AC# 8561 Smithers to Van purchased on AC Pcard \$ 278.38. Meetings in Vancouver. Overnight in Hotel paid \$291.72 on AMEX. Claimed Lunch & Dinner <i>continued onto international travel</i>

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Room : 1032
 Folio # :
 Invoice # :
 Cashier # : 225666
 Page # : 1 of 1

Security Concern
 Security Concern

Richmond BC Security Concern

Govt BC

Mr Doug Donaldson

Personal Information

Arrival : 12-04-18
 Departure : 12-05-18

Date	Description	Additional Information	Charges	Credits
Personal Information				
12-04-18	Room Charge		249.00	
12-04-18	Destination Marketing Fee		2.49	
12-04-18	Municipal Room tax		7.54	
12-04-18	Provincial Room tax		20.12	
12-04-18	Room GST		12.57	
12-05-18	American Express	Government Financial Information XX/XX	12.57	Personal Information
Total				
Balance Due			0.00	/

GST Summary

Room : 12.57
 F&B : 0.00
 Other : 0.00
 Total : 12.57

Security Concern

\$ 291.72

NR19EXESLP48



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E130604

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Name Donaldson, Doug				Employee ID Personal Information		Phone Number (250) 387-6240	
Client Organization Forests, Lands, Natural Resource Operations and Rural Dev				Job Title Minister		Travel Group Code 4	
5. Date Completed 2019/02/15		6. Fiscal Year 2019		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Ministerial Business				Headquarters Hazelton	
12. Mailing Address for Cheque PO Box 9049 Stn Prov Govt Victoria, BC V8W 9E2							
16. Travel Dates 2018 12/12		17. Places Travelled *PCard Destination * Victoria/Hazelton(AC)		18. Personal Vehicle Use Km 75 Cost 40.50		19. Other Transport Costs	
		Start 0800 End 2359				20. & 21. Meals Cost 61.00	
						22. Lodging Costs	
						20. & 21. Miscellaneous Cost Describe	
TOTALS OF COLUMNS				36. \$ 40.50		37. \$ 0.00	
				38. \$ 61.00		39. \$ 0.00	
						40. \$ 0.00	
						Claim Total \$ 101.50	
48. Client Code 128 128 128 128		49. Resp. 71000 71000		50. Service Line 40001 40001		51. STOB 570250 5702	
						52. Project 71MTCCA 71MTVNC	
						45. Supplier Code Government Financial Information	
						Amount \$ 61.00 \$ 40.50	
Less Travel Advance 128							
				AMOUNT DUE TO EMPLOYEE			
				54. \$ 101.50			
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name		Date Signed	

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06Audited 2019Feb26
SLP

Notes for Travel Voucher (Restricted Use) E130604 for Donaldson, Doug

1 note(s) returned.

Created On	Author	Note
2019/02/15 10:30:52	Silverio, Lisa M. (IDIR\LSILVERI) Lisa.Silverio@gov.bc.ca	Dec 12th- Victoria for Meetings. Travel AC# 8072 Vic to Van and AC# 8564 Van to Smithers purchased on AC Pcard \$ 628.03. Drove personal vehicle Smithers to Hazelton, claimed 75km. Claimed full day.

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Control No.

E130606

Name	Employee ID	Phone Number
Donaldson, Doug	Personal Information	(250) 387-6240
Client Organization	Job Title	Travel Group Code
Forests, Lands, Natural Resource Operations and Rural Dev	Minister	4

5. Date Completed 2019/02/15	6. Fiscal Year 2019	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Ministerial Business	Headquarters Hazelton	

16. Travel Dates	17. Places Travelled	18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	*PCard Destination	Start	End	Km	Cost	Cost	Cost	Describe
2019								
01/16	* Hazelton to Van (AC)	1730	2359	75	40.50	40.00	459.43	
01/17	Vancouver	0800	2359		0.00		339.58	
01/18	Vancouver	0800	2359		0.00		339.58	
01/19	Van to Victoria (HA)	0800	1530		0.00	188.99		
01/20	Victoria	0800	2359		0.00			
01/21	* Victoria to PG (WJ)	0800	2359		0.00	107.00	192.56	
01/22	Prince George	0800	2359		0.00		192.56	
01/23	* PG to Victoria (PC)	0800	2359		0.00	70.00		
01/24	* Vic/Nanaim/Hazel (AC)	0800	2100	75	40.50		61.00	

	36.	37.	38.	39.	40.	Claim Total
TOTALS OF COLUMNS	\$ 81.00	\$ 405.99	\$ 294.50	\$ 1523.71	\$ 0.00	\$ 2305.20

48.	Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code	Amount
	128	71000	40001	5750	71MTCCA	Government Financial	\$ 61.00
	128	71000	40001	5702	71MTVNC	Information	\$ 121.00
	128	71000	40001	5701	7100000		\$ 188.99
	128	71000	40001	5702	7100000		\$ 1934.20

[illegible]

AMOUNT DUE TO EMPLOYEE

54.	\$ 2305 20
-----	------------

- Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party

Date Signed _____

- Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.

Print Name

Date Signed

- Requisition for payment pursuant to section 32 of the Financial Administration Act

Print Name

Date Signed

Notes for Travel Voucher (Restricted Use) E130606 for Donaldson, Doug

3 note(s) returned.

Created On	Author		Note
2019/02/15 13:22:42	Silverio, Lisa M. (IDIR\LSILVERI)	Lisa.Silverio@gov.bc.ca	Jan 16- Drove personal vehicle 75km Hazelton to Smithers airport 75km. AC#8565 Smithers to Van purchased on AC Pcard - Used Flight credit and paid Change fee \$105.00 & addt's airfare \$1.05. Delta taxi YVR to hotel paid \$40 on AMEX. Overnight in hotel paid \$459.43 on AMEX. Jan 17-Mtgs in Van. Overnight in Hotel paid \$339.58 on AMEX. Claimed Bkfst, dinner. Jan 18- Mtgs in Van. Overnight in Hotel paid \$339.58 on AMEX. Claimed full day Jan 19- Van to Vic on Hbr Air# 2170 paid \$188.99 on AMEX. Jan 20-Victoria, no claims Jan 21- Mtgs in Victoria. Yellow Cab Legislature to YYJ paid \$69 on AMEX. WJ#3184 Vic to Van and WJ#3287 Van to PG purchased on AC Pcard \$183.88. PG Taxi airport to hotel paid \$38 on AMEX. Overnight in Hotel paid \$192.56 on AMEX, claimed full day. Jan 22- Meetings in PG. Overnight in hotel paid \$192.56 on AMEX. Claimed Bkfst. Jan 23- Mtgs in PG. Flew Pacific Coastal#1416 PG to Vic purchased on AC PCard \$135.82 + Flight Credit used. Yellow Cab YYJ to downtown paid \$70 on AMEX. Claimed dinner. Jan 24th- Vic to Nanaimo for mtg, trans provided by MA. AC#8266 Nanaimo to Van and AC#8564 Van to Smithers purchased on AC Pcard \$ 130.50 and Flight credit used.Drove 75km smithers to Hazelton in personal Vehicle. Claimed full day.
2019/02/15 13:26:26	Silverio, Lisa M. (IDIR\LSILVERI)	Lisa.Silverio@gov.bc.ca	
2019/02/15 13:31:34	Silverio, Lisa M. (IDIR\LSILVERI)	Lisa.Silverio@gov.bc.ca	

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DELTA SUNSHINE TAXI # 96
13425 71A AVE
SURREY BC

Government Financial Information

CARD
CARD TYPE AMEX
DATE 2019/01/16
TIME 5449 21:55:21
CLERK ID 442
RECEIPT NUMBER
C86030456-001-311-008-0

PURCHASE
TOTAL

\$40.00

AMERICAN EXPRESS
A0000000000010801
31CD77D67AB75731
0000008000-E900
044FE9DAA42FD0CB
0000000000-F800

APPROVED

AUTH# 861066 00-025
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

Vancouver, BC
Security Concern

Room : 2307
Folio # :
Invoice # :
Cashier # : 200
Page # : 1 of 1

Personal Information

Mr Doug Donaldson
Personal Information

Arrival : 01-16-19
Departure : 01-19-19

Date	Description	Additional Information	Charges	Credits
01-16-19	Deposit Transferred at C/I			459.43
01-16-19	Room Charge		391.00	
01-16-19	Destination Marketing Fee		5.06	
01-16-19	Room PST		43.57	
01-16-19	Room GST		19.80	
01-17-19	Room Charge		289.00	
01-17-19	Destination Marketing Fee		3.74	
01-17-19	Room PST		32.20	
01-17-19	Room GST		14.64	
01-18-19	Room Charge		289.00	
01-18-19	Destination Marketing Fee		3.74	
01-18-19	Room PST		32.20	
01-18-19	Room GST		14.64	
01-19-19	American Express	Government Financial Information XX/XX		679.16
Total			1,138.59	1,138.59
Balance Due			0.00	

GST Summary

Room : 49.08
F&B : 0.00
Other : 0.00
Total : 49.08

HST Summary

Room : 0.00
F&B : 0.00
Other : 0.00
Total : 0.00

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
932231789310
GH2185240061

**** PURCHASE ****

01-21-2019 18:06:25
Acct # Government Financial Information C
Exp Date **/** Card Type AM
Name: DOUG DONALDSON
A000000025010801
AMERICAN EXPRESS

Operator: 161
Trace # 4111
Inv. # 8054
Auth # 864000 RRN 001648002

Total \$69.00

(000) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

www.yellowcabvictoria.com
250-381-2222

PRINCE GEORGE TAXI #020
331 1ST AVE

PRINCE GEORGE, BC V2L 2Y1
TEL (250) 564-4444

TERM ID: 67797208

BATCH#: 278
SHIFT#: 000

Sale

INV#: 0000000007
AMEX

Chip

Application Label: AMERICAN EXPRESS
AID: A000000025010801
TVR: 00 00 00 00 00
TSI: FR 00
Government Financial
Information

Total: CAD\$ 38.00

APPROVED 806438
000/00

21-Jan -19

23:47:34

CUSTOMER COPY
THANK YOU!

Security Concern

Security Concern

Prince George, BC
Security Concern

Mr Doug Donaldson
Personal Information

Invoice

Invoice date 1/23/2019
Invoice number
Our reference
GST Number Business Information

Guest	Mr Doug Donaldson	Arrival	1/21/2019	Departure	1/23/2019	Room	402
Date	Description	Quantity	Unit Price	Total ()			
1/21/2019	Room Charge	1	166.00	166.00			
1/21/2019	GST Taxes	1	8.30	8.30			
1/21/2019	Hotel Room Tax 8%	1	13.28	13.28			
1/21/2019	Municipal Room Tax 3%	1	4.98	4.98			
1/22/2019	Room Charge	1	166.00	166.00			
1/22/2019	GST Taxes	1	8.30	8.30			
1/22/2019	Hotel Room Tax 8%	1	13.28	13.28			
1/22/2019	Municipal Room Tax 3%	1	4.98	4.98			

1/23/2019 Government Financial Information		Total invoice	385.12
		Total Paid	-385.12
		Total Due	0.00

Total GST 16.60

Security Concern

Signature X

Security Concern

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
932231789310
GH21852400Q1

**** PURCHASE ****

01-23-2019 19:19:43
Acct # Government Financial Information C
Exp Date --/ -- Card Type AM
Name: DOUG DONALDSON
A000000025010801
AMERICAN EXPRESS

Operator: 235
Trace # 13211
Inv. # 190
Auth # 868719 RRN 001774001

Total \$70.00
(000) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy


www.yellowcabvictoria.com
250-381-2222

Booking

Government Financial Information

Saturday, January 19, 2019

Flight #2170/Twin Otter

14:30 Vancouver Harbour / Map 

15:05 Victoria Harbour / Map

35 minutes

Invoice #6391411

Air Transportation Charges

Sked 200/300 : (Np) GO Gold \$169.49

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

KK- Confirmed**1 Passenger(s) - GoGold****. Doug Donaldson, Male****Add to Calendar**

Sked 200 : VHFC Terminal Fee	\$9.86
+ Goods and Services Tax	\$8.99

Billing	\$180.00
---------	----------

Taxes	\$8.99
-------	--------

Grand Total	\$188.99
--------------------	-----------------

American Express	\$188.99
------------------	----------

Date / Time	January 19, 2019 @ 1:41:22 PM
-------------	-------------------------------

Government Financial Information

Summary

Expiration

Authorization	162957
---------------	--------

High Flyer Rewards	\$16.95
--------------------	---------

Personal Information

Member

GoGold Fare Conditions:

Check in 25 minutes prior to departure time

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure
(subject to difference in fare value)

Complimentary Select Seating

50% cancel fee for groups of 4+ if cancelled within 24
hrs departure

Guaranteed Baggage:

50 lbs. All routes

Standby Baggage:

50 lbs. on all routes

\$1/lb. over 50 lbs.

Booking Information**Domestic Flights**

Check-in time is 25 minutes prior to departure. Unclaimed seats may be sold 15 minutes prior to departure. Passengers not checked-in 15 minutes prior to departure may be charged a no-show fee in the full amount of their flight and have return flights cancelled.

Please be prepared to show government issued photo identification. It's required for all passengers 18 years and older.

Our records indicate that the passenger(s) reserved on the flight(s) is/are not an Unaccompanied Minor (11 and under).

NR19EXESLP48



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E130615

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Donaldson, Doug				Employee ID Personal Information		Phone Number (250) 387-6240	
Client Organization Forests, Lands, Natural Resource Operations and Rural Dev				Minister		Travel Group Code 4	
5. Date Completed 2019/02/19		6. Fiscal Year 2019		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Ministerial Business				Headquarters Hazelton	
12. Mailing Address for Cheque PO Box 9049 Stn Prov Govt Victoria, BC V8W 9E2							
16. Travel Dates 2019 02/06 02/07		17. Places Travelled *PCard Destination Hazelton/Kamloops (CMA) Kamloops/Hazelton (AC)		18. Personal Vehicle Use Km 75 75 Cost 40.50 40.50		19. Other Transport Costs 39.00	
						20. & 21. Meals Cost 36.00 48.50	
						22. Lodging Costs 205.32	
						20. & 21. Miscellaneous Cost Describe	
TOTALS OF COLUMNS				36. \$ 81.00		37. \$ 39.00	
				38. \$ 84.50		39. \$ 205.32	
				40. \$ 0.00		Claim Total \$ 409.82	
48. Client Code 128 128 128 128		49. Resp. 71000 71000		50. Service Line 40001 40001		51. STOB 5702 5702	
						52. Project 7100000 71MTVNC	
						45. Supplier Code Government Financial Information	
						Amount \$ 328.82 \$ 81.00	
Less Travel Advance 128							
				AMOUNT DUE TO EMPLOYEE			
				54. \$ 409.82			
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name		Date Signed	

409.82

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06Audited 2019Feb26
SLP

Notes for Travel Voucher (Restricted Use) E130615 for Donaldson, Doug

1 note(s) returned.

Created On	Author	Note
2019/02/19 11:48:39	Silverio, Lisa M. (IDIR\LSILVERI) Lisa.Silverio@gov.bc.ca	Feb 6- Drove personal vehicle Hazelton to Smithers 75km. CMA# 703 Smithers to Kamloops purchased on AC Pcard 4 258.30 + Flight Credit used. Yellow Cab Kamloops airport to hotel paid \$39 on Visa. Overnight in Hotel paid \$205.32 on AMEX. Claimed Dinner. Feb 7-Mtgs in Kamloops. Trans to airport provided by MA. Air Can# 8193 Kamloops to Van, #8564 Van to Smithers purchased on AC PCard\$ 428.53. Drove personal vehicle Smithers to Hazelton 75km. Claimed Lunch/Dinner.

Production *** Copyright © Government of British Columbia

YeLLow-CAB#5

1100 ORD RD

KAMLOOPS BC

2503743333

SALE

TID: PS258692

REF#: 00000712

Batch #: 016

SEQ: 001016712

02/06/19

17:46:10

Invoice #: 696

APPR CODE: 042477

VISA

Government Financial Information

Chip

AMOUNT

\$39.00

APPROVED

VISA CREDIT

AID: A0000000031010

TVR: 00 80 00 80 00

TSI: F8 00

BY ENTERING A VERIFIED PIN
CARDHOLDER AGREES TO PAY ISSUER
SUCH TOTAL IN
ACCORDANCE WITH ISSUER'S
AGREEMENT
WITH CARDHOLDER

Thank You
05

CUSTOMER COPY

Security Concern

Personal Information

Kamloops, BC
Security Concern

Doug Donaldson
Personal Information

Receipt

Invoice date 2/7/2019
Our reference
GST Number

Personal Information

Guest **Doug Donaldson** Arrival 2/6/2019 Departure 2/7/2019 Room **234**

Date	Description	Ref.	Quantity	Unit Price	Total (CAD)
2/6/2019	Room Charge		1	177.00	177.00
2/6/2019	GST Taxes		1	8.85	8.85
2/6/2019	Municipal Room Tax		1	5.31	5.31
2/6/2019	PST Room tax		1	14.16	14.16

Total Invoice 205.32

2/7/2019 Government Financial Information

Total Paid -205.32

Total Paid -205.32

Total Due 0.00

Total GST 8.85
Total PST (Room)
Total PST (Other)

Security Concern



Control No.

E130616

Name	Employee ID	Phone Number
Donaldson, Doug	Personal Information	(250) 387-6240
Client Organization	Job Title	Travel Group Code
Forests, Lands, Natural Resource Operations and Rural Dev	Minister	4

5. Date Completed 2019/02/19		6. Fiscal Year 2019		7. Special Cheque Issue			8. Cheque Stub Information		
Type of Travel In Province		14. Reason for Travel Ministerial Business					Headquarters Hazelton		
12. Mailing Address for Cheque PO Box 9049 Stn Prov Govt Victoria, BC V8W 9E2									
16. Travel Dates 2019	17. Places Travelled *PCard Destination Start End			18. Personal Vehicle Use Km Cost		19. Other Transport Costs	20. & 21. Meals Cost	22. Lodging Costs	20. & 21. Miscellaneous Cost Describe
01/27	*Hazelton to Van(AC) 1800 2359			75 40.50		36.00		257.32	
01/28	Vancouver 0800 2359			0.00			48.50	280.82	
01/29	Vancouver 0800 2359			0.00			48.50	280.82	
01/30	Vancouver 0800 2359			0.00		20.00	39.50	280.82	
01/31	* Van to Hazelton(AC) 0800 2200			150 81.00			48.50		
TOTALS OF COLUMNS				36. \$ 121.50		37. \$ 56.00	38. \$ 185.00	39. \$ 1099.78	40. \$ 0.00 Claim Total \$ 1462.28
48. Client Code 128 128 128 128	49. Resp. 71000 71000	50. Service Line 40001 40001	51. STOB 5702 5702	52. Project 7100000 71MTVNC	45. Supplier Code Government Financial Information		Amount \$ 1340.78 \$ 121.50		
Less Travel Advance 128								54. \$ 1462.28	
				AMOUNT DUE TO EMPLOYEE				54. \$ 1462.28	
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.					Print Name		Date Signed		
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					Print Name		Date Signed		
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act					Print Name		Date Signed		

Notes for Travel Voucher (Restricted Use) E130616 for Donaldson, Doug

2 note(s) returned.

Created On	Author	Note
2019/02/19 12:21:07	Silverio, Lisa M. (IDIR\LSILVERI) Lisa.Silverio@gov.bc.ca	Jan 27- Drove personal vehicle Hazelton to Smithers claimed 75km. AC#8565 Purchased on AC Pcard\$125.15 + Flight Credit. Richmond Taxi YVR to Hotel paid \$36.00 on AMEX. Overnight in Hotel paid \$257.32 on AMEX. Jan 28-Mtgs in Van. Overnight in Hotel paid \$280.82 on AMEX. Claimed bkfst, Din Jan 29- Mtgs in Van. Overnight in Hotel paid \$280.82 on AMEX. Claimed lunch, Din Jan 30-Mtgs in Van, Paid \$20 on AMEX ground trans. Mtgs in Van. Overnight in Hote paid \$280.82 on AMEX. Claimed bkfst, lunch.
2019/02/19 12:22:28	Silverio, Lisa M. (IDIR\LSILVERI) Lisa.Silverio@gov.bc.ca	Jan 31- Mtgs in Van. AC# 8242 Van to Terrace purchased on AC PCard\$105.00 + used Flight Credit. Drove Terrace to hazelton,claimed 150km. Claimed Bkfst, Dinner.

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RICHMOND TAXI #52
2440 SHELL RD V6X2P1
RICHMOND BC
932310110610
QB2012396801

SALE

01-27-2019 21:57:32
Acct # Government Financial C
Exp Date **/** Card Type AM
Name: DONALDSON/DOUG
A000000025010801
AMERICAN EXPRESS

Trace # 780007 Operator 252
Inv # 252
Auth # 846237 RRN 001379007

Sale \$36.00
Tip Personal Information

TOTAL

+++++
00 APPROVED-THANK YOU
+++++

Retain this copy for your
records
Customer copy

Vancouver, BC, Security Concern
Security Concern

Room : 0322
Folio # :
Invoice # :
Cashier # : 604785
Page # : 1 of 2

*
Mr Doug Donaldson
Personal Information

Arrival : 01-27-19
Departure : 01-31-19

Date	Description	Additional Information	Charges	Credits
01-27-19	Room Charge		219.00	
01-27-19	Destination Marketing Fee		2.83	
01-27-19	Room PST		24.40	
01-27-19	Room GST		11.09	
01-28-19	Room Charge		239.00	
01-28-19	Destination Marketing Fee		3.09	
01-28-19	Room PST		26.63	
01-28-19	Room GST		12.10	
01-29-19	Room Charge		239.00	
01-29-19	Destination Marketing Fee		3.09	
01-29-19	Room PST		26.63	
01-29-19	Room GST		12.10	
01-30-19	Room Charge		239.00	
01-30-19	Destination Marketing Fee		3.09	
01-30-19	Room PST		26.63	
01-30-19	Room GST		12.10	
01-31-19	American Express	Government Financial Information XX/XX		1,099.78

Total	1,099.78	1,099.78
--------------	-----------------	-----------------

Balance Due	0.00
--------------------	-------------

GST Summary

Room : 47.39
F&B : 0.00
Other : 0.00
Total : 47.39

HST Summary

Room : 0.00
F&B : 0.00
Other : 0.00
Total : 0.00

DUPLICATE

BLACK TOP & CHECKER CABS
#350
777 PACIFIC ST
VANCOUVER BC

DUPLICATE

Government Financial Information

CARD
CARD TYPE AMEX
DATE 2019/01/30
TIME 4025 21:10:59
CLERK ID 2
RECEIPT NUMBER
C85071080-001-316-007-0

PURCHASE
TOTAL

\$20.00

AMERICAN EXPRESS
A00/0000025010801
06360A21F91077E1
0000008000-E800
AB2B5C47D81083A4
0000008000-F800

APPROVED

AUTH# 863341 00-025
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

DUPLICATE

4,6

AIR CANADA 

Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.

Please bring your itinerary-receipt to the airport.

Main Contact Information

Name: Mr Douglas Donaldson
E-mail: LISA.SILVERIO@GOV.BC.CA

Payment: Government Financial Information

Booking reference

Government Financial
Information

Customer Care
Air Canada Reservations
1-888-247-2262

Air Canada Flight Information
1-888-422-7533
International Reservations

Alert me of flight changes
Flight notification

Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC4	Tokyo Narita (NRT)	Vancouver (YVR)	789	Business (P)	Confirmed
	Tue 11-Dec 2018 19:00 - TERMINAL 1	Tue 11-Dec 2018 10:40 - TERMINAL M -MAIN			

Seat number(s) requested: Personal Information

Passenger Information

Passenger: 1 Mr Douglas Donaldson

Ticket number: 014 2104 593113

Frequent Flyer Pgm: Air Canada Aeroplan

Program number: Personal Information

Purchase Summary

Passenger: 1 Ticket number 014 2104 593113

Date of issue

08-Dec 2018

Fare Amount in Canadian dollars:

(including navigational & other charges)

4,385.00

Taxes, Fees & Charges

Combined Taxes *see fare calculation below (XT)

29.98

Total Fare in Canadian dollars:

1,115.98A

6

Options

Change fee in Canadian dollars

200.00

4

Ticket particularities:

CAD4385.00 NONREF -

REFUNDABLE -BG:AC

***Fare calculation:**

11DEC18YVR AC SEL R1409.28/-TYO AC YVR R1958.40NUC3367.68 END

ROE1.302083 XT24.01SW5.97OI PD25.91CA1.00XG20.00SQ380.00YQ

Canadian tax registration numbers:

XG Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)

RC Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)

XQ Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)

Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional terms and conditions related to seat selection

Please read important information and notices regarding Air Canada's general conditions of carriage.

Baggage Information

Please see below for details on the bags you plan on checking at the baggage counter.

Baggage Information for: Douglas Donaldson	
Air Canada baggage rules apply. For flight(s): AC4	1st bag: Complimentary 2nd bag: Complimentary
Max. weight per bag: 32 KG (70 lb)	Max. linear dimensions: 158 CM (62 in)



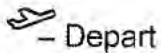
Booking Confirmation

Government Financial Information
Booking Reference:

Date of issue: 09 Dec, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.



Economy - Standard

Tuesday
11 Dec, 2018

13:10
Vancouver
Vancouver Int. (YVR), BC
Terminal M



13:40
Victoria
Victoria Int. (YYJ), BC

AC8067

0hr30
Economy H
Operated by: Air Canada Express -
Jazz | Q400

Passengers

Douglas Donaldson

Seats
AC8067 Personal Information

Ticket Number
0142104615817

Air Canada - Aeroplan
Personal Information



Purchase summary

MasterCard
Government Financial
Information

Amount paid: \$234.28

Tax information

GST/HST no. 10009-2287 RT0001
\$11.16

Air Transportation Charges

Base Fare - Economy - Standard	199.00
Surcharges	12.00

Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001	11.16
Air Travellers Security Charge - Canada	7.12
Airport Improvement Fee - Canada	5.00

Total airfare and taxes before options	\$234.28
--	----------

GRAND TOTAL (Canadian dollars)	\$234.28
--------------------------------	----------



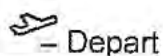
Booking Confirmation

Booking Reference: **Government Financial Information**

Date of issue: 09 Dec, 2018

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Economy - Standard

Wednesday
12 Dec, 2018

16:15
Victoria
Victoria Int. (YYJ), BC



16:45
Vancouver
Vancouver Int. (YVR), BC
Terminal M

AC8072

0hr30
Economy M
Operated by: Air Canada Express -
Jazz | Q400

Layover in Vancouver

0hr40

Wednesday
12 Dec, 2018

17:25
Vancouver
Vancouver Int. (YVR), BC
Terminal M



19:17
Smithers
(YYD), BC

AC8564

1hr52
Economy M
Operated by: Air Canada Express -
Jazz | Dash 8-300

Total duration

3hr02

Passengers

Douglas Donaldson

Ticket Number
0142104616278

Air Canada - Aeroplan
Personal Information

Seats
AC8072
AC8564
Personal Information



Purchase summary

9

MasterCard Government Financial Information

Amount paid: \$920.03

Tax information

GST/HST no. 10009-2287 RT0001
\$29.91

1 adult

Air Transportation Charges

Base Fare - Economy - Standard

\$58.00

Surcharges

15.00

Goods and Services Tax

Goods and Services Tax - Canada no. 100092287 RT0001

29.91

Air Travelers Security Charge - Canada

7.12

Airport Improvement Fee - Canada

15.00

Total airfare and taxes before options

\$628⁰³

GRAND TOTAL (Canadian dollars)

\$628⁰³



Check-in and boarding gate deadlines

Within Canada

90

minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45

minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15

minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

10711

AIR CANADA



Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.

Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference: Government Financial Information

Name: Douglas Donaldson
E-mail: LISA.SILVERIO@GOV.BC.CA
Payment: Government Financial Information

Customer Care
Air Canada Reservations
1-888-247-2262

Air Canada Flight Information
1-888-422-7533
[International Reservations](#)

Alert me of flight changes
[Flight notification](#)

Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8565	Smithers (YYD)	Vancouver (YVR)	DH3	Economy Standard (L)	Confirmed
<i>Operated by:</i>	Wed 16-Jan 2019	Wed 16-Jan 2019			
<i>Air Canada Express-Jazz</i>	19:40	21:28 - TERMINAL M -MAIN			
Seat number(s) requested:	<small>Personal Information</small>				

Passenger Information

Passenger: 1 Douglas Donaldson
Ticket number: 014 2104 689278
Frequent Flyer Pgm: Air Canada Aeroplan
Program number: Personal Information

Purchase Summary

10 + 11



Passenger: 1 Ticket number 014 2104 689278

Date of issue

11-Dec 2018

Fare Amount in Canadian dollars:

227.00

(including navigational & other charges)

Taxes, Fees & Charges

Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)

0.05

Total Fare in Canadian dollars:

1.05A

Options

Change fee in Canadian dollars

100.00

Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)

5.00

Ticket particularities:

CAD214.00 NONREF-BG:AC

**Fare calculation:*

16JAN19YYD AC YVR Q18.00R209.00CAD227.00 END ROE1.00 PD7.12CA
12.91XG25.00SQ

Canadian tax registration numbers:

XG Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)

RC Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)

XQ Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)

Fare Rules Summary

-
- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
 - If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
 - Tickets are non transferable.
 - Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
 - Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional [terms and conditions](#) related to seat selection

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

Baggage Information

Please see below for details on the bags you plan on checking at the baggage counter.

Silverio, Lisa FLNR:EX

From: Air China Ltd. <carfd.cn@airchina.com>
Sent: December 12, 2018 2:35 AM
To: Silverio, Lisa FLNR:EX
Subject: Air China Refund Form

Dear Customer,

Verification of your application for refund has been completed.

The amount, which has been calculated in accordance with Air China ticket provisions, will be refunded to the credit card originally used to purchase the flights.

Reminder: The refund will be returned to your account within 4 weeks of Air China confirming receipt of the ticket sales sum. This is due to the settlement period of the issuing bank and credit card organizations.

Refund Information

Passenger name	Ticket number	
<small>Personal Information</small> Douglas Donaldson	999-2422626736	
Currency	Refund handling fee	Amount of refund
CAD	59	CAD 374.15

Settlements Department
 Air China Limited

15



Booking Confirmation

Government Financial Information

Booking Reference

Date of issue: 17 Dec, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

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- Depart

Economy - Standard

Friday
22 Feb, 2019

17:25
Vancouver
Vancouver Int. (YVR), BC
Terminal M



19:17
Smithers
(YYD), BC

AC8564

1hr52
Economy S
Operated by: Air Canada Express -
Jazz | Dash 8-300

Passengers

Douglas Donaldson

Seats Personal Information
AC8564

Ticket Number
0142104914797

Air Canada - Aeroplan
Personal Information



Purchase summary

MasterCard
Government Financial Information
Amount paid: \$277.33
Tax information
GST/HST no. 10009-2287 RT0001
\$13.21

1 adult

Airfare

Base Fare - Economy - Standard

234.00

Surcharges

18.00

Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001

13.21

Air Travellers Security Charge - Canada

7.12

Airport Improvement Fee - Canada

5.00

Total airfare and taxes before options

\$277.33

GRAND TOTAL (Canadian dollars)

\$277.33



Booking Confirmation

Government Financial Information

Booking Reference:

Date of Issue: 17 Dec, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

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- Depart

Economy - Standard

Thursday
14 Feb, 2019

20:20
Victoria
Victoria Int. (YYJ), BC



20:50
Vancouver
Vancouver Int. (YVR), BC
Terminal M

AC8080

0hr30
Economy L
Operated by: Air Canada Express -
Jazz | Q400

Layover in Vancouver

11hr15

Friday
15 Feb, 2019

08:05
Vancouver
Vancouver Int. (YVR), BC
Terminal M



09:57
Smithers
(YYD), BC

AC8560

1hr52
Economy G
Operated by: Air Canada Express -
Jazz | Dash 8-300

Total duration

13hr37

Passengers

Douglas Donaldson

Ticket Number
0142104909271

Air Canada - Aeroplan
Personal Information

Seats
AC8080
AC8560
Personal Information



Purchase summary

MasterCard Government Financial Information

Amount paid: \$457.01

Tax information

GST/HST no. 10009-2287 RT0001
\$21.76

1 adult



Air Transportation Charges

Base Fare - Economy - Standard

371.00

Surcharges

30.00



Goods and Services Tax

Goods and Services Tax - Canada no. 100092287 RT0001

21.76

Air Travellers Security Charge - Canada

14.25

Airport Improvement Fee - Canada

20.00

Total airfare and taxes before options

\$457⁰¹

GRAND TOTAL (Canadian dollars)

\$457⁰¹



Check-in and boarding gate deadlines

Within Canada

90

minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45

minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15

minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



Itinerary/Receipt

Your booking is confirmed.
Thank you for choosing Central Mountain Air.
Please bring a copy of this document to the airport

CMA Reservations
1-888-865-8585
reservations@flycma.com
www.flycma.com

Main Contact Information

Name: DOUGLAS DONALDSON

Email: lisa.silverio@gov.bc.ca

Booking Reference:
Personal Information

Government Financial
Information

Flight Itinerary

Flight	From	To	Aircraft	Status
9M711	09:30 - Prince George 24 Jan 2019	10:40 - Terrace 24 Jan 2019	Beech1900D	CONFIRMED
9M711	10:55 - Terrace 24 Jan 2019	11:25 - Smithers 24 Jan 2019	Beech1900D	CONFIRMED

Name

DONALDSON DOUGLAS

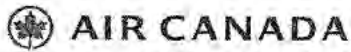
*All charges and payments appear in: CAD

Purchase Summary

Passenger	Description	Amount	Tax 1	Tax 2	Total
DONALDSON,DOUGLAS	YXS - Prince George AIF	\$25.00	1.2500	1.2500	\$26.25
DONALDSON,DOUGLAS	G - ECON - G	\$114.00	5.7000	5.7000	\$119.70
DONALDSON,DOUGLAS	ATSC	\$7.12	0.3600	0.3600	\$7.48
DONALDSON,DOUGLAS	Navigation Fee	\$12.00	0.6000	0.6000	\$12.60
DONALDSON,DOUGLAS	Airports Surcharge	\$17.00	0.8500	0.8500	\$17.85
DONALDSON,DOUGLAS	Fuel Surcharge	\$4.00	0.2000	0.2000	\$4.20
Total		\$179.12	\$8.96	\$0.00	\$188.08

Payment Information

Date	Payer's Name	Payment Amount	Transaction Type
19 Dec 2018	Lisa Silverio	\$188.08	MASTERCARD



18

Personal Information

Booking Confirmation

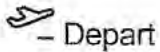
Government Financial Information

Booking Reference:

Date of issue: 19 Dec, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.



Economy - Standard

Friday
01 Feb, 201917:25
Vancouver
Vancouver Int. (YVR), BC
Terminal M19:17
Smithers
(YYD), BC

AC8564

1hr52
Economy W
Operated by: Air Canada Express -
Jazz | Dash 8-300

Passengers

Douglas DonaldsonSeats **AC8564** Personal InformationTicket Number
0142104986408Air Canada - Aeroplan
Personal Information

Purchase summary

Government Financial Information

Amount paid: \$335.08

Tax information

GST/HST no. 10009-2287 RT0001
\$15.98

Air Transportation Charges

Base Fare - Economy - Standard

Surcharges

Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001

Air Travellers Security Charge - Canada

Airport Improvement Fee - Canada

Total airfare and taxes before options

GRAND TOTAL (Canadian dollars)

1 adult

289.00

18.00

15.98

7.12

5.00

\$335.08

\$335.08

Roberts, Connie A IRR:EX

From: Silver King Accounts <accounts@silverkingheli.com>
Sent: Wednesday, October 17, 2018 3:12 PM
To: Roberts, Connie A IRR:EX
Subject: Personal Information
Attachments:

Good afternoon Connie,

I've processed the payment to the credit card and have emailed the receipt. Please see attached a copy of invoice number ^{Person}al and the corresponding flight report for the flight to Dease Lake and Telegraph Creek for your records.

We hope everyone enjoyed their flight, we look forward to working with you all again in the future.

Thanks so much,

~Lilly



Lillianne Rashid - General Accounts & Payroll
Silver King Helicopters Inc.

6343 Ventura Blvd., Smithers Airport
PO Box 4626, Smithers, BC, V0J 2N0

T 250 877-1080 F 250 237-0260

E accounts@silverkingheli.com W www.silverkingheli.com

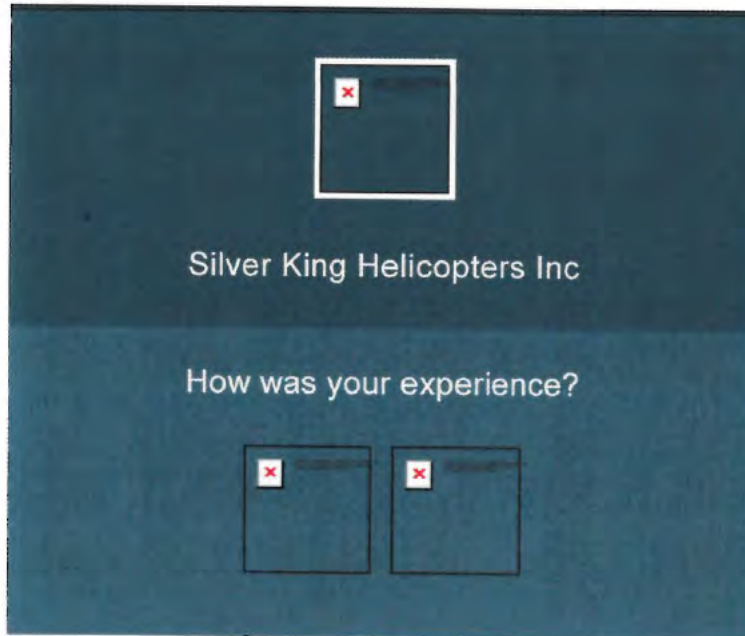
General Inquiries info@silverkingheli.com

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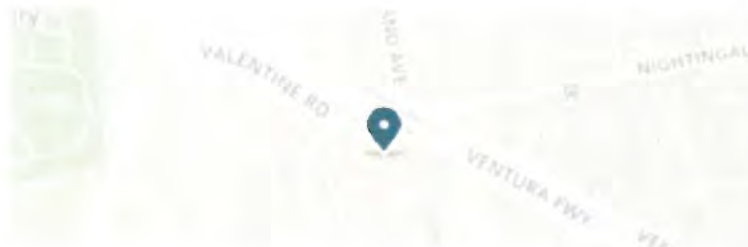
Roberts, Connie A IRR:EX

From: Silver King Helicopters Inc via Square <receipts@messaging.squareup.com>
Sent: Wednesday, October 17, 2018 3:04 PM
To: Roberts, Connie A IRR:EX
Subject: Receipt from Silver King Helicopters Inc



\$13,209.00

Custom Amount	\$13,209.00
Purchase Subtotal	\$13,209.00
GST - included, \$629.00	
Total	\$13,209.00



Silver King Helicopters Inc
6343 Ventura Boulevard



Silver King Helicopters Inc.

6343 Ventura Blvd.

PO Box 4626

Smithers, British Columbia V0J 2N0

Canada

Phone: 1-250-877-1989 Fax: 1-866-237-0280

Email: accounts@silverkingheli.com

INVOICE

Personal Information

Invoice No.:

Date: 17/10/2018

Page: 1

Business No.: 842998486RT0001

Customer Name:

Indigenous Relations & Reconciliation

323 - 501 Belleville Street

PO Box 9051 Stn Provincial Government

Victoria, BC V8W 9E2

Customer Billing Details:

Indigenous Relations & Reconciliation

323 - 501 Belleville Street

PO Box 9051 Stn Provincial Governme

Victoria, BC V8W 9E2

Description	Quantity	Unit Price	Tax	Amount
Flight Date: October 10, 2018				
Pilot: Pierre Bernier				
Aircraft: AS350 BA / C - GSKJ				
BA Quoted Wet Rate (fuel included): \$1,850/hr				
Re: Dease Lake - Telegraph Creek Post Wildfire Assessment				
SKFR No. 5851:				
YYD - Dease Lake	2.5	1,850.00	G	4,625.00
Dease Lake - Telegraph Creek (inclusive of aerial touring/viewing)	1.0	1,850.00	G	1,850.00
Telegraph Creek to Dease Lake	0.7	1,850.00	G	1,295.00
Dease Lake - YYD	2.6	1,850.00	G	4,810.00
Airport Landing Fees Waived				
Subtotal:				12,580.00
G - GST 5%				
GST				629.00
<input checked="" type="checkbox"/> Under Confidential Contract				
Terms: Net 15 days Outstanding invoices will be subject to an interest charge of 2% per month Please mail cheques to: Silver King Helicopters PO Box 4626 Smithers BC V0J 2N0		Total Amount CAD		13,209.00
		Amount Paid		0.00
		Amount Owning CAD		13,209.00

5

SCOTT FRASER	120	0794A	52000	5712	07MTSAC	TOTAL	GST	EMPLOYEE	IND
Government Financial Information						925	46.25		
						370	18.5		
						259	12.95		
						962	48.1		
				PRE TAX AMOUNT	TOTAL	2516	125.8	TOTAL WITH TAXES	2641.80
ANNE MARIE SAM	120	0794A	52000	5712	07MTSAC	925	46.25	EMPLOYEE	IND
Government Financial Information						962	48.1		
					TOTAL	1887	94.35	TOTAL WITH TAXES	1981.35
SUSAN KELLY	120	0796B	04600	5712	07MTSAC	925	46.25	EMPLOYEE	IND DM'S OFFICE
Government Financial Information						962	48.1		
					TOTAL	1887	94.35	TOTAL WITH TAXES	1981.35
DOUG DONALDSON	128	71000	46001	5712	Personal 71MTSAC	925	46.25	EMPLOYEE	Personal Information
Government Financial						370	18.5		
						259	12.95		
						962	48.1		
					TOTAL	2516	125.8	TOTAL WITH TAXES	2641.80
DAVID BORTH	128	71539	31218	5712	Personal 71MTSAC	925	46.25	EMPLOYEE	Personal Information
Government Financial Information						962	48.1		
					TOTAL	1887	94.35	TOTAL WITH TAXES	1981.35
CHIEF RICK MCLEAN	120	0794A	52000	6504	700000	370	18.5	NON-GOVERNMENT EMPLOYEE	
						259	12.95		
					TOTAL	629	31.45	TOTAL WITH TAXES	660.45
CHIEF MARIE QUOCK	120	0794A	52000	6504	700000	370	18.5	NON-GOVERNMENT EMPLOYEE	
						259	12.95		
					TOTAL	629	31.45	TOTAL WITH TAXES	660.45
FEDDIE LOUIE	120	0794A	52000	6504	700000	370	18.5	NON-GOVERNMENT EMPLOYEE	
						259	12.95		
					TOTAL	629	31.45	TOTAL WITH TAXES	660.45
					PRE TAX TOTAL	INVOICE TOTAL	12580.00	629.00	W TAXES 13209.00



Control No.

E130728

Name	Employee ID	Phone Number
Donaldson, Doug	Personal Information	(250) 387-6240
Client Organization	Job Title	Travel Group Code
Forests, Lands, Natural Resource Operations and Rural Dev	Minister	4

5. Date Completed 2019/03/05	6. Fiscal Year 2019	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Ministerial Travel	Headquarters Hazelton	

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	*PCard Destination	Start	End	Km	Cost		Cost		Cost	Describe
2019										
02/10	*Hazel/Vancouver (AC)	1300	2359	150	81.00		36.00	280.82		
02/11	*Van to Victoria (AC)	0800	2359		0.00	120.00	39.50			
02/12	Victoria	0800	2359		0.00		61.00			
02/13	Victoria	0800	2359		0.00		61.00			
02/14	Victoria	0800	2359		0.00		61.00			
02/15	Victoria	0800	2359		0.00					
02/16	Victoria	0800	2359		0.00					
02/17	Victoria	0800	2359		0.00					
02/18	Victoria	0800	2359		0.00					
02/19	Victoria	0800	2359		0.00		61.00			

36.	37.	38.	39.	40.	Claim Total
\$ 81.00	\$ 120.00	\$ 319.50	\$ 280.82	\$ 0.00	\$ 801.32
TOTALS OF COLUMNS					

48.	Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code	Amount
	128	71000	40001	5702	7100000	Government Financial Information	\$ 316.82
	128	71000	40001	5750	71MTCCA		\$ 283.50
	128	71000	40001	5702	71MTVNC		\$ 201.00
	128						

[illegible]

AMOUNT DUE TO EMPLOYEE

54.	\$ 801.32
-----	-----------

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed

Notes for Travel Voucher (Restricted Use) E130728 for Donaldson, Doug

2 note(s) returned.

Created On	Author	Note
2019/03/08 12:47:33	Silverio, Lisa M. (IDIR\LSILVERI) Lisa.Silverio@gov.bc.ca	Feb 10-Dove Hazelton to Terrace personal vehicle 150km. Air Canada # 8243 Terrace to Vancouver #8075 Van to Vic on AC pcard \$308.83. Flight Van to Vic cancelled due to weather. Overnight in Hotel paid \$280.82 on AMEX. Claimed dinner Feb 11-Vancouver taxi hotel to YVR paid \$40 on AMEX. AC#1999 Van to Vic purchased on AC Pcard \$292.03. Yellow cab airport to legislature paid \$80 on AMEX. Claimed Bkfst,lunch Feb 12- Victoria for legislative session. Claimed full day Feb 13- Victoria for legislative session. Claimed full day Feb 14-Victoria for legislative session. Claimed full day Feb 15-18 Victoria, no claims Feb 19- Victoria for legislative session. Claimed full day <i>Continued onto E130744</i>
2019/03/08 12:48:40	Silverio, Lisa M. (IDIR\LSILVERI) Lisa.Silverio@gov.bc.ca	

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Room : 1802
 Folio # : Personal Information
 Invoice # :
 Cashier # : 176
 Page # : 1 of 1

Vancouver, BC, Canada Security Concern
 Personal Information

Mr Doug Donaldson
 Personal Information

Arrival : 02-10-19
 Departure : 02-11-19

Date	Description	Additional Information	Charges	Credits
02-10-19	Room Charge		239.00	
02-10-19	Destination Marketing Fee		3.09	
02-10-19	Room PST		26.63	
02-10-19	Room GST		12.10	
02-11-19	American Express	Government Financial Information XX/XX		280.82
Total			280.82	280.82
Balance Due			0.00	

GST Summary

Room : 12.10
 F&B : 0.00
 Other : 0.00
 Total : 12.10

HST Summary

Room : 0.00
 F&B : 0.00
 Other : 0.00
 Total : 0.00

Security Concern

VANCOUVER TAXI
790 CLARK DR
VANCOUVER BC

Government Financial Information

CARD
CARD TYPE AMEX
DATE 2019/02/11
TIME 6526 09:39:25
CLERK ID 1
INVOICE # 8584
RECEIPT NUMBER
C85038515-001-763-004-0

PURCHASE
TOTAL

\$40.00

AMERICAN EXPRESS
A000000025010801
E16C63310DE8E40B
0000008000-E800
29B88372B795D801
0000008000-F800

APPROVED

AUTH# 860921 00-025
THANK YOU

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YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
78218524003
6H2185240054

**** PURCHASE ****

02-11-2019 11:49:32
Acct # Government Financial Information C
Exp Date **/** Card Type AM
Name: DOUG DONALDSON
A000000025010801
AMERICAN EXPRESS

Trace # 18398
Inv. # 8116
Auth # 808040 RRN 001807005

Total \$80.00
(000) APPROVED-THANK YOU

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NR19EXESLP51



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E130744

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Donaldson, Doug				Employee ID Personal Information		Phone Number (250) 387-6240	
Client Organization Forests, Lands, Natural Resource Operations and Rural Dev				Job Title Minister		Travel Group Code 4	
5. Date Completed 2019/03/08		6. Fiscal Year 2019		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Ministerial Business				Headquarters Hazelton	
12. Mailing Address for Cheque PO Box 9049 Stn Prov Govt Victoria, BC V8W 9E2							
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals
	Destination	Start	End	Km	Cost		Lodging Costs
2019	Victoria	0800	2359		0.00		
02/20	Victoria	0800	2359		0.00	70.00	61.00
02/21	*Victoria to Van(AC)	0800	2359		0.00		222.07
02/22	*Van to Victoria(HJ)	0800	2359		0.00		61.00
02/23	Victoria	0800	2359		0.00		
02/24	Victoria	0800	2359		0.00		61.00
02/25	Victoria	0800	2359		0.00		61.00
02/26	Victoria	0800	2359		0.00		61.00
02/27	Victoria	0800	2359		0.00		61.00
02/28	Victoria	0800	2359		0.00		61.00
03/01	*Vic to Hazelton(AC)	0800	1700	150	81.00	69.00	39.50
TOTALS OF COLUMNS				36. \$ 81.00	37. \$ 139.00	38. \$ 466.50	39. \$ 222.07
				40. \$ 0.00	41. Claim Total \$ 908.57		
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code Government Financial Information		Amount
128	71000	40001	5702	7100000			\$ 0.00
128	71000	40001	5750	71MTCCA			\$ 466.50
128	71000	40001	5702	71MTVNC			\$ 150.00
128	71000	40001	5701	71-700000			\$ 292.07
Less Travel Advance							
128							
AMOUNT DUE TO EMPLOYEE							54. \$ 908.57
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name		Date Signed	

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

Continuing from E130728

Audited 2019Mar13
SLP

Notes for Travel Voucher (Restricted Use) E130744 for Donaldson, Doug

3 note(s) returned.

Created On	Author	Note
2019/03/08 13:16:54	Silverio, Lisa M. (IDIR\LSILVERI) Lisa.Silverio@gov.bc.ca	Feb 20-Victoria for legislative session, claimed full day. Feb 21- Vic to Van for mtgs. Yellow cab to YYJ paid \$70 on AMEX. Air Canada # 8080 Vic to Van purchased on AC Pcard \$ 260.53. Overnight in Hotel paid \$222.07 on AMEX. Claimed full day. Feb 22-Mtgs in Van. Helijet # 723 Van to Vic Hbr purchased on AC PCard \$ 350.00. Claimed full day. Feb 23- Victoria, no claims. Feb 24- Victoria ,no claims
2019/03/08 13:23:24	Silverio, Lisa M. (IDIR\LSILVERI) Lisa.Silverio@gov.bc.ca	Feb 25- Victoria ,for legislative session, claimed full day Feb 26- Victoria ,for legislative session, claimed full day Feb 27-Victoria ,for legislative session, claimed full day Feb 28-Victoria ,for legislative session, claimed full day
2019/03/08 13:26:43	Silverio, Lisa M. (IDIR\LSILVERI) Lisa.Silverio@gov.bc.ca	March 1- Yellow Cab to YYJ paid \$69 on AMEX. Air Canda # 8064 Vic to Van #8240 Van to Terrace purchased on AC Pcard \$220.83. Drove personal vehicle Terrace to Hazelton claimed 150km. Claimed bkfst, lunch

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YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
78218524003
GH2185240032

**** PURCHASE ****

02-21-2019 19:19:00
Acct # Government Financial Information C
Exp Date **/** Card Type AM
Name: DOUG DONALDSON
A000000025010801
AMERICAN EXPRESS

Operator: 132
Trace # 18875
Inv. # 660
Auth # 863489 RRN 001487004

Total \$70.00

{000} APPROVED-THANK YOU

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250-381-2222

Security Concern

Room : 0323
Folio # :
Invoice # :
Cashier # : 604777
Page # : 1 of 1

Vancouver, BC, Canada
Security Concern

*

Mr Doug Donaldson
Personal Information

Arrival : 02-21-19
Departure : 02-22-19

Date	Description	Additional Information	Charges	Credits
02-21-19	Room Charge		189.00	
02-21-19	Destination Marketing Fee		2.44	
02-21-19	Room PST		21.06	
02-21-19	Room GST		9.57	
02-22-19	American Express	Government Financial Information XX/XX		222.07
Total			222.07	222.07
Balance Due			0.00	

GST Summary

Room : 9.57
F&B : 0.00
Other : 0.00
Total : 9.57

HST Summary

Room : 0.00
F&B : 0.00
Other : 0.00
Total : 0.00

Security Concern

Security Concern

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
78218524003
GH2185240070

**** PURCHASE ****

03-01-2019 17:21:05
Acct # Government Financial Information C
Card Type AM
Name: DOUG DONALDSON
A000000025010801
AMERICAN EXPRESS

Operator: 070
Trace # 2113
Inv. # 070
Auth # 825397 RRN 001791011

Total \$69.00

(000) APPROVED-THANK YOU

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NR19EXESLP51



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E130760

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Name Donaldson, Doug				Employee ID Personal Information		Phone Number (250) 387-6240	
Client Organization Forests, Lands, Natural Resource Operations and Rural Dev				Job Title Minister		Travel Group Code 4	
5. Date Completed 2019/03/11		6. Fiscal Year 2019		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Ministerial Business				Headquarters Hazelton	
12. Mailing Address for Cheque PO Box 9049 Stn Prov Govt Victoria, BC V8W 9E2							
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals
	*PCard	Start	End	Km	Cost		Lodging Costs
2019	Destination					Cost	Cost
03/03	*Hazelton to Vic(AC)	1730	2359	75	40.50	66.00	36.00
03/04	Victoria	0800	2359		0.00		61.00
03/05	Victoria	0800	2359		0.00		61.00
03/06	Victoria	0800	2359		0.00		61.00
03/07	*Vic to Van (HJ)	0800	2359		0.00	15.00	61.00
03/08	* Van to Hazelton (AC)	0700	1200	75	40.50		27.00
							303.45
TOTALS OF COLUMNS				36. \$ 81.00	37. \$ 81.00	38. \$ 307.00	39. \$ 303.45
							40. \$ 0.00
							Claim Total \$ 772.45
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project		45. Supplier Code	
128	71000	40001	5702	71MTVNC		Government Financial Information	
128	71000	40001	5750	71MTCCA			
128							
128							
Less Travel Advance							
128							
						54. \$ 772.45	
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name		Date Signed	

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06Audited 2019Mar13
SLP

Notes for Travel Voucher (Restricted Use) E130760 for Donaldson, Doug

2 note(s) returned.

Created On	Author	Note
2019/03/11 10:05:33	Silverio, Lisa M. (IDIR\LSILVERI) Lisa.Silverio@gov.bc.ca	March 3- Drove Hazelton to Smithers, claimed 75km. Air Canada #8565 Smithers to Van, #8087 Van to Vic purchased on AC \$131.25 + flight credit \$27733, Yellow cab YYJ to dwntwn paid \$66 on AMEX. Claimed dinner. March 4- Victoria for legislative session, claimed full day. March 5- Victoria for legislative session, claimed full day. March 6- Victoria for legislative session, claimed full day.
2019/03/11 10:09:21	Silverio, Lisa M. (IDIR\LSILVERI) Lisa.Silverio@gov.bc.ca	March 7- Helijet #730 Vic to Van as part of Journey home, purchased on AC PCard \$350. Richmond taxi YVR south to main terminal paid \$15 on AMEX. Overnight in Hotel paid \$303.45 in AMEX. Claimed full day. March 8- Air Canada #8560 Van to Smithers purchased on AC PCard \$132.25 and used flight credit of \$470.53. Drove personal vehicle smithers to hazelton 75km. Claimed bkfst.

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YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
78218524003
GH2185240040

PURCHASE

03-03-2019

23:11:57

Acct # Government Financial
Information

C

Card Type AM

Name: DOUG DONALDSON

A000000025010801

AMERICAN EXPRESS

Operator: 040

Trace # 1439

Inv. # 8106

Auth # 860191

RRN 001969003

Total

\$66.00

(000) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

www.yellowcabvictoria.com
250-381-2222

Room : 1132
Folio # : Personal Information
Invoice # :
Cashier # : 276
Page # : 1 of 1

Security Concern

Security Concern

Richmond, BC

Security Concern

Govt BC
Mr Doug Donaldson
Personal Information

Arrival : 03-07-19
Departure : 03-08-19

Date	Description	Additional Information	Charges	Credits
03-07-19	Room Charge		259.00	
03-07-19	Destination Marketing Fee		2.59	
03-07-19	Municipal Room tax		7.85	
03-07-19	Provincial Room tax		20.93	
03-07-19	Room GST		13.08	
03-08-19	Mastercard	Government Financial Information XX/XX		303.45
Total			303.45	303.45
Balance Due			0.00	

GST Summary
Room : 13.08
F&B : 0.00
Other : 0.00
Total : 13.08

Security Concern

RICHARD TALLER
3440 SHEL RD V51271
RICHMOND BC
0112040230
0000000001

SALE

03/07/2009 0:44:53
Acct #Government C
Exp Date 12/31/10 Card Type 501
Name DONALDSONDOUG
ADDRESS25001
AMERICAN EXPRESS

Trace # 30007 Operator 420
Inv # 420
Auth # 042771 PIN 00402007
Sub \$15.00

TOTAL \$15.00

DO APPROVED THANK YOU

Return this copy for your
records



Control No.

E130762

Name	Employee ID	Phone Number
Donaldson, Doug	Personal Information	(250) 387-6240
Client Organization	Job Title	Travel Group Code
Forests, Lands, Natural Resource Operations and Rural Dev	Minister	4

5. Date Completed 2019/03/11		6. Fiscal Year 2019		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Ministerial Business				Headquarters Hazelton	
12. Mailing Address for Cheque PO Box 9049 Stn Prov Govt Victoria, BC V8W 9E2							
16. Travel Dates 2019 01/15	17. Places Travelled			18. Personal Vehicle Use Km Cost 0.00		19. Other Transport Costs	20. & 21. Meals Cost
	Destination Hazelton/Smither	Start 0800	End 2359				22. Lodging Costs
							20. & 21. Miscellaneous Cost 815.00 Describe Parking
TOTALS OF COLUMNS					36. \$ 0.00	37. \$ 0.00	38. \$ 0.00
					39. \$ 0.00	40. \$ 815.00	Claim Total \$ 815.00
48. Client Code 128 128 128 128	49. Resp. 71000 71000	50. Service Line 40001 40001	51. STOB 5702 1890	52. Project 71MTVNC 7100000	45. Supplier Code Government Financial Information		Amount \$-815.00 611.24
Less Travel Advance 128							
							54. \$ 815.00
AMOUNT DUE TO EMPLOYEE							
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.					Print Name		Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					Print Name		Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act					Print Name		Date Signed

Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

2019-03-13

Notes for Travel Voucher (Restricted Use) E130762 for Donaldson, Doug

1 note(s) returned.

Created On	Author	Note
2019/03/11 10:58:56	Silverio, Lisa M. (IDIR\LSILVERI) Lisa.Silverio@gov.bc.ca	Jan 15- purchased annual parking pass for Smithers airport. Paid \$815.00 on Visa.

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INVOICE

Smithers Airport

P.O. BOX 879

SMITHERS BC V0J 2N0

Phone: (250) 847-3664

Fax: (250) 847-2605



Customer Number :
Invoice Number :
Invoice Date : 01-Jan-2019
Customer P.O. No. :
Due Date : 31-Jan-2019

Personal Information

DONALDSON, DOUG
Personal Information

Product	Description	Quantity	Unit Price	Amount
ZAIR30	ANNUAL CAR PARKING Annual Vehicle Parking Agreement	1.0000	776.1900	\$776.19

GST Registration Number : 108129818RT0001

Please make cheques payable to:
Town of Smithers

Total Gross	\$776.19
GST	\$38.81
Total Invoice	\$815.00

Please return this portion with your payment

Customer Number :
Customer Name : DONALDSON, DOUG
Personal Information

Personal Information

Invoice Number :
Invoice Date : 01-Jan-2019
Invoice Amount : \$815.00
Amount Paid :

Personal Information

Personal Information

Smithers Airport
P.O. BOX 879
SMITHERS BC V0J 2N0

* A R Z D O N O O 3 *

\$815.00 /12(Mths) = 67.92/MTH

Jan-Mar (67.92*3)=\$203.76 128.71000.40001.5702.7100000

Apr-Dec (67.92*9)=\$611.24 128.71000.40001.1890.7100000



Royal Bank

RBC® Visa® Platinum Avion®

Personal Information
DOUGLAS DONALDSON
Government Financial Information

STATEMENT FROM JAN 09 TO FEB 08, 2019

1 OF 2

Personal Information

Personal Information

DOUGLAS DONALDSON
Government Financial Information

TRANSACTION POSTING
DATE DATE
Personal Information

ACTIVITY DESCRIPTION

AMOUNT (\$)

TRANSACTION DATE	POSTING DATE	ACTIVITY DESCRIPTION	AMOUNT (\$)
JAN 14	JAN 15	TOWN OF SMITHERS SMITHERS BC	\$815.00

Personal Information

74872771001A1601A6020202

CONTACT US

Customer Service / Lost & Stolen	1-800-769-2512
Collect Outside North America	(416) 974-7780
RBC Rewards Travel Redemption	1-877-636-2870
Merchandise Redemption	1-800-769-2512
Web site	www.rbc Rewards.com

PAYMENTS & INTEREST RATES

Personal Information

CALCULATING YOUR BALANCE

Personal Information



RBC ROYAL BANK
CREDIT CARD PAYMENT CENTRE
P.O. BOX 4016, STATION "A"
TORONTO, ONTARIO M5W 2E5

Personal Information

PAYMENT DUE DATE
MAR 05, 2019

AMOUNT PAID
\$

RBC® Visa® Platinum Avion®
Government Financial Information

Personal Information

Personal Information
DOUGLAS DONALDSON
Personal Information

Quick, convenient and secure ways to pay your credit card bill:

- RBC Online Banking at www.rbcroyalbank.com/online
- RBC Mobile app - text "RBC" to 722722 to download

Other payment options include:

- RBC Royal Bank ATM
- Telephone Banking 1-800-769-2511
- Visit an RBC Royal Bank branch



Reservation Confirmation

Your reservation is now confirmed

Reservation Number:

*All charges and payments appear in: CAD

Passenger

Name	Total Charges	GST	Total Amount	Total Payments	Balance Due
DONALDSON, DOUGLAS	\$350.62	\$17.54	\$368.16	\$368.16	\$0.00

Flight Itinerary

Leg	Flight Number	Date	Departure	Arrival	Aircraft	Status
1	8P581	02 Nov 2018	07:52 - VANCOUVER - SOUTH	09:01 - WILLIAMS LAKE	BEECH 1900	CANCELLED
2	8P1416	23 Jan 2019	17:20 - PRINCE GEORGE	19:00 - VICTORIA INT ARPT	BEECH 1900	CONFIRMED

8P flight numbers operated by Pacific Coastal Airlines.

Aircraft type and schedule subject to change without notice.

Purchase Summary

Leg	Passenger	Description	Amount	GST	Total
1	DONALDSON, DOUGLAS	Leg Cancellation Charge	\$50.00	\$2.50	\$52.50
2	DONALDSON, DOUGLAS	AIF - YXS	\$25.00	\$1.25	\$26.25
2	DONALDSON, DOUGLAS	CLASSIC FARE	\$228.00	\$11.40	\$239.40
2	DONALDSON, DOUGLAS	Security Surcharge	\$7.12	\$0.36	\$7.48
2	DONALDSON, DOUGLAS	Fuel Surcharge	\$15.00	\$0.75	\$15.75
2	DONALDSON, DOUGLAS	Nav Canada Fee	\$16.00	\$0.80	\$16.80
2	DONALDSON, DOUGLAS	Carbon Surcharge	\$9.50	\$0.48	\$9.98
Total			\$350.62	\$17.54	\$368.16

Payment Information

Date	Payer's Name	Amount	Transaction Type	PO Number	Receipt	Authorization
23 October 2018	Lisa Silverio	\$232.34	MASTERCARD		2891009	172029
10 January 2019	LISA SILVERIO	\$135.82	MASTERCARD		2940250	153422

Tax Registration: 121386296 RT0001



Fare Terms and Conditions

Classic Fare

- 100% non-refundable
- Checked Baggage Fees: 1st piece = Free, 2nd piece = \$26.25, 3rd or more/overweight/sized = \$78.75

3+4



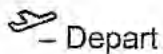
Booking Confirmation

Booking Reference: Government Financial Information

Date of issue: 09 Dec, 2018

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Depart

Economy - Standard

Wednesday
12 Dec, 2018

16:15
Victoria
Victoria Int. (YYJ), BC



16:45
Vancouver
Vancouver Int. (YVR), BC
Terminal M

AC8072

0hr30
Economy M
Operated by: Air Canada Express -
Jazz | Q400

Layover in Vancouver

0hr40

Wednesday
12 Dec, 2018

17:25
Vancouver
Vancouver Int. (YVR), BC
Terminal M



19:17
Smithers
(YYD), BC

AC8564

1hr52
Economy M
Operated by: Air Canada Express -
Jazz | Dash 8-300

Total duration

3hr02 *

Passengers

Douglas Donaldson

Seats

Ticket Number
0142104616278

AC8072 Personal Information
AC8564

Air Canada - Aeroplan
Personal Information

Purchase summary

3+4

Tax information
GST/HST no. 10009-2287 RT0001
\$5.50

Additional Charges
adult

Air Transportation Charges

Base Fare	25.00
Goods and Services Tax - Canada no. 100092287 RT0001	0.50
Total Additional Fare - per passenger	25.50
Extras (Change Fee)	
Change Fee	100.00
Goods and Services Tax - Canada no. 100092287 RT0001	5.00
Total Extras (Change Fee) - per passenger	105.00
Total (per passenger)	130.50

Seat selection

DOUGLAS Donaldson AC8266: Personal Information	0.00
AC8564:	0.00
GRAND TOTAL (Canadian dollars)	\$130 ⁵⁰



Check-in and boarding gate deadlines

Within Canada

90
minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45
minutes

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15
minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

6 + 8

Personal Information



Booking Confirmation

Government Financial Information

Booking Reference:

Date of issue: 17 Dec, 2018

This is your itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

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Depart

Economy - Standard

Sunday
03 Mar, 2019

19:40
Smithers
(YYD), BC



21:28
Vancouver
Vancouver Int. (YVR), BC
Terminal M

AC8565

1hr48
Economy L
Operated by: Air Canada Express -
Jazz | Dash 8-300

Layover in Vancouver

1hr32

Sunday
03 Mar, 2019

23:00
Vancouver
Vancouver Int. (YVR), BC
Terminal M



23:30
Victoria
Victoria Int. (YYJ), BC

AC8087

0hr30
Economy L
Operated by: Air Canada Express -
Jazz | Q400

Total duration

3hr50

Passengers

Douglas Donaldson

Ticket Number
0142106258278

Air Canada - Aeroplan
Personal Information

Seats
AC8565
AC8087

Personal Information

Purchase summary

6+8

Tax information
GST/HST no. 10009-2287 RT0001
\$6.25

Additional Charges
adult

Air Transportation Charges

Base Fare	5.00
Goods and Services Tax - Canada no. 100092287 RT0001	1.25
Airport Improvement Fee - Canada	20.00
Total Additional Fare - per passenger	26.25
Extras (Change Fee)	
Change Fee	100.00
Goods and Services Tax - Canada no. 100092287 RT0001	5.00
Total Extras (Change Fee) - per passenger	105.00
Total (per passenger)	131.25

Seat selection

DOUGLAS Donaldson	
AC8565 Personal Information	0.00
AC8087:	0.00
GRAND TOTAL (Canadian dollars)	\$131.25



Check-in and boarding gate deadlines

Within Canada

90
minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45
minutes¹

Check-in and baggage drop-off deadline

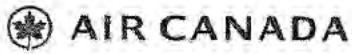
You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15
minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



Booking Confirmation

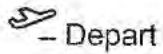
Government Financial Information

Booking Reference:

Date of issue: 14 Jan, 2019

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Economy - Standard					
Friday 01 Mar, 2019	12:05 Victoria Victoria Int. (YYJ), BC		12:35 Vancouver Vancouver Int. (YVR), BC Terminal M	 AC8064	0hr30 Economy S Operated by: Air Canada Express - Jazz Q400
			Layover in Vancouver		0hr40
Friday 01 Mar, 2019	13:15 Vancouver Vancouver Int. (YVR), BC Terminal M		14:54 Terrace (YXT), BC	 AC8240	1hr39 Economy S Operated by: Air Canada Express - Jazz Q400
			Total duration		2hr49

Passengers

Douglas Donaldson	Seats
Ticket Number	AC8064 Personal Information
0142106242924	AC8240
Air Canada - Aeroplan	
Personal Information	

9



Purchase summary

MasterCard Government Financial Information

Amount paid: \$220.63

Tax information

GST/HST no. 10009-2287 RT0001
\$10.51

1 adult



Air Transportation Charges

Base Fare - Economy - Standard

170.00

Surcharges

18.00



Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001

10.51

Air Travellers Security Charge - Canada

7.12

Airport Improvement Fee - Canada

15.00

Total airfare and taxes before options

\$220⁶³

GRAND TOTAL (Canadian dollars)

\$220⁶³



Check-in and boarding gate deadlines

Within Canada

90

minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45

minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15

minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ): Check-in and baggage drop-off deadline: 20 minutes



Booking Confirmation

Government Financial Information

Booking Reference:

Date of issue: 14 Jan, 2019

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- Depart

Economy - Standard

Sunday
10 Feb, 201915:25
Terrace
(YXT), BC16:58
Vancouver
Vancouver Int. (YVR), BC
Terminal M

AC8243

1hr33
Economy Q
Operated by: Air Canada Express -
Jazz | Q400

Layover in Vancouver

0hr32

Sunday
10 Feb, 201917:30
Vancouver
Vancouver Int. (YVR), BC
Terminal M18:00
Victoria
Victoria Int. (YYJ), BC

AC8075

0hr30
Economy Q
Operated by: Air Canada Express -
Jazz | Q400

Total duration

2hr35

Passengers

Douglas Donaldson
Ticket Number
0142106241918Air Canada - Aeroplan
Personal Information

Seats

AC8243 Personal Information
AC8075



Purchase summary

MasterCard
Government Financial Information
Amount paid: \$308.83
Tax information
GST/HST no. 10009-2287 RT0001
\$14.71

1 adult

Air Transportation Charges

Base Fare - Economy - Standard	262.00
Surcharges	18.00

Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001	14.71
Air Travellers Security Charge - Canada	7.12
Airport Improvement Fee - Canada	7.00

Total airfare and taxes before options	\$308 ⁸³
--	---------------------

GRAND TOTAL (Canadian dollars)	\$308 ⁸³
--------------------------------	---------------------



Check-in and boarding gate deadlines

Within Canada

90
minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45
minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15
minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

11 + 12



Booking Confirmation

Government Financial Information

Booking Reference:

Date of issue: 17 Dec, 2018

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- Depart

Economy - Standard					
Monday 04 Feb, 2019	19:40 Smithers (YYD), BC		21:28 Vancouver Vancouver Int. (YVR), BC Terminal M	 AC8565	1hr48 Economy G Operated by: Air Canada Express - Jazz Dash 8-300
		Layover in Vancouver		1hr32	
Monday 04 Feb, 2019	23:00 Vancouver Vancouver Int. (YVR), BC Terminal M		23:30 Victoria Victoria Int. (YYJ), BC	 AC8087	0hr30 Economy G Operated by: Air Canada Express - Jazz Q400
		Total duration		3hr50	

Passengers

Douglas Donaldson	Seats
Ticket Number	AC8565 <small>Personal Information</small>
0142106306286	AC8087
Air Canada - Aeroplan	
Personal Information	

11412

Purchase summary

Tax information
GST/HST no. 10009-2287 RT0001
\$5.00

Additional Charges
adult

Air Transportation Charges

Base Fare	0.00
Airport Improvement Fee - Canada	5.00
Total Additional Fare - per passenger	5.00
Extras (Change Fee)	
Change Fee	100.00
Goods and Services Tax - Canada no. 100092287 RT0001	5.00
Total Extras (Change Fee) - per passenger	105.00
Total (per passenger)	110.00

Seat selection

DOUGLAS denaldson	
AC8565 Personal Information	0.00
AC8087	0.00
GRAND TOTAL (Canadian dollars)	\$110.00



Check-in and boarding gate deadlines

Within Canada

90
minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45
minutes

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15
minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

14



Booking Confirmation

Government Financial Information

Booking Reference:

Date of issue: 19 Dec, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

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- Depart

Economy - Standard

Thursday
31 Jan, 2019

18:10
Vancouver
Vancouver Int. (YVR), BC
Terminal M



19:49
Terrace
(YXT), BC

AC8242

1hr39
Economy H
Operated by: Air Canada Express -
Jazz | Q400

Passengers

Douglas Donaldson

Seats
AC8242
Personal Information

Ticket Number
0142107158204

Air Canada - Aeroplan
Personal Information



Purchase summary

Tax information

GST no. 10009-2287 RT0001
\$5.00

Additional Charges

adult

Air Transportation Charges

Base Fare	0.00
Total Additional Fare - per passenger	0.00
Extras (Change Fee)	
Change Fee	100.00
Goods and Services Tax - Canada no. 100092287 RT0001	5.00
Total Extras (Change Fee) - per passenger	105.00
Total (per passenger)	105.00

Item selection

DOUGLAS Donaldson AC8242: Personal Information	0.00
GRAND TOTAL (Canadian dollars)	\$105⁰⁰



Itinerary/Receipt

Your booking is confirmed.
Thank you for choosing Central Mountain Air.
Please bring a copy of this document to the airport

CMA Reservations
1-888-865-8585
reservations@flycma.com
www.flycma.com

Main Contact Information

Name: DOUGLAS DONALDSON
Email: lisa.silverio@gov.bc.ca

Booking Reference:
Personal Information

Government Financial Information

Flight Itinerary

Flight	From	To	Aircraft	Status
9M703	13:35 - Smithers 28 Oct 2018	14:09 - Terrace 28 Oct 2018	Beech1900D	CANCELLED
9M703	14:40 - Terrace 28 Oct 2018	15:48 - Prince George 28 Oct 2018	Beech1900D	CANCELLED
9M719	13:55 - Smithers 06 Feb 2019	14:25 - Terrace 06 Feb 2019	Beech1900D	CONFIRMED
9M719	14:45 - Terrace 06 Feb 2019	15:50 - Prince George 06 Feb 2019	Beech1900D	CONFIRMED
9M722	16:35 - Prince George 06 Feb 2019	17:40 - Kamloops 06 Feb 2019	Beech1900D	CONFIRMED

Name

*All charges and payments appear in: CAD

Purchase Summary

Passenger	Description	Amount	Tax 1	Tax 2	Total
DONALDSON,DOUGLAS	Cancellation Charge	\$40.00	2.0000	2.0000	\$42.00
DONALDSON,DOUGLAS	YYD - Smithers AIF	\$25.00	1.2500	1.2500	\$26.25
DONALDSON,DOUGLAS	V - FLEX - V	\$366.00	18.3000	18.3000	\$384.30
DONALDSON,DOUGLAS	ATSC	\$7.12	0.3600	0.3600	\$7.48
DONALDSON,DOUGLAS	Navigation Fee	\$18.00	0.9000	0.9000	\$18.90
DONALDSON,DOUGLAS	Airports Surcharge	\$22.00	1.1000	1.1000	\$23.10
DONALDSON,DOUGLAS	Fuel Surcharge	\$6.00	0.3000	0.3000	\$6.30
Total		\$484.12	\$24.21	\$0.00	\$508.33

Payment Information

Date	Payer's Name	Payment Amount	Transaction Type
18 Oct 2018	Lisa Silverio	\$250.03	MASTERCARD
04 Feb 2019	Lisa Silverio	\$258.30	MASTERCARD

3+5

Personal Information

**AIR CANADA****Booking Confirmation**

Booking Reference:

Government Financial Information

Date of issue: 17 Dec. 2018

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- Depart

Economy - Standard

Thursday
28 Mar. 201920:20
Victoria
Victoria Int. (YYJ), BC20:50
Vancouver
Vancouver Int. (YVR), BC
Terminal M

AC8080

0hr30
Economy L
Operated by: Air Canada Express -
Jazz | Q400

Layover in Vancouver

11hr15

Friday
29 Mar. 201908:05
Vancouver
Vancouver Int. (YVR), BC
Terminal M09:57
Smithers
(YYD), BC

AC8560

1hr52
Economy S
Operated by: Air Canada Express -
Jazz | Dash 8-300

Total duration

13hr37

Passengers✎ **Douglas Donaldson**Ticket Number
0142107439442Air Canada - Aeroplan
Personal InformationSeats
AC8080
AC8560
Personal Information

315

Purchase summary

Tax information
GST no. 10009-2287 RT0001
\$5.00

Additional Charges
adult

Air Transportation Charges

Base Fare	0.00
Air Travellers Security Charge - Canada	7.13
Total Additional Fare - per passenger	7.13
Extras (Change Fee)	
Change Fee	100.00
Goods and Services Tax - Canada no. 100092287 RT0001	5.00
Total Extras (Change Fee) - per passenger	105.00
Total (per passenger)	112.13

Seat selection

DOUGLAS Donaldson	
AC8080: Personal Information	0.00
AC8560:	0.00
GRAND TOTAL (Canadian dollars)	\$112¹³



Check-in and boarding gate deadlines

Within Canada

90

minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45

minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15

minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



Booking Confirmation

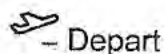
Government Financial Information

Booking Reference:

Date of issue: 04 Feb, 2019

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Depart

Economy - Standard

Thursday
21 Feb, 2019

20:20
Victoria
Victoria Int. (YYJ), BC



20:50
Vancouver
Vancouver Int. (YVR), BC
Terminal M

AC8080

0hr30
Economy G
Operated by: Air Canada Express -
Jazz | Q400

Passengers

Douglas Donaldson

Seats
AC8080 Personal Information

Ticket Number
0142107454008

Air Canada - Aeroplan
Personal Information



Purchase summary

Government Financial Information

Amount paid: \$173.38

Tax information

GST no. 10009-2287 RT0001
\$8.26

Air Transportation Charges

Base Fare - Economy - Standard

1 adult

131.00

Surcharges

12.00

Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001

8.26

Air Travellers Security Charge - Canada

7.12

Airport Improvement Fee - Canada

15.00

Total airfare and taxes before options

\$173.38

GRAND TOTAL (Canadian dollars)

\$173.38

477

Personal Information



Booking Confirmation

Government Financial Information

Booking Reference:

Date of issue: 22 Nov, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

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- Depart

Economy - Standard

Thursday
07 Mar, 2019

20:20
Victoria
Victoria Int. (YYJ), BC



20:50
Vancouver
Vancouver Int. (YVR), BC
Terminal M

AC8080

0hr30
Economy L
Operated by: Air Canada Express -
Jazz | Q400

Layover in Vancouver

11hr15

Friday
08 Mar, 2019

08:05
Vancouver
Vancouver Int. (YVR), BC
Terminal M



09:57
Smithers
(YYD), BC

AC8560

1hr52
Economy Q
Operated by: Air Canada Express -
Jazz | Dash 8-300

Total duration

13hr37

Passengers

Douglas Donaldson

Seats
AC8080
AC8560
Personal Information

Ticket Number
0142107438161

Air Canada - Aeroplan
Personal Information



Purchase summary

4+7

Tax information

GST no. 10009-2287 RT0001
\$22.40

Additional Charges

adult



Air Transportation Charges

Base Fare	336.00
Goods and Services Tax - Canada no. 100092287 RT0001	17.40
Air Travellers Security Charge - Canada	7.13
Airport Improvement Fee - Canada	5.00
Total Additional Fare - per passenger	365.53
Extras (Change Fee)	
Change Fee	100.00
Goods and Services Tax - Canada no. 100092287 RT0001	5.00
Total Extras (Change Fee) - per passenger	105.00
Total (per passenger)	470.53



Seat selection

DOUGLAS Donaldson	
AC8080 Personal Information	0.00
AC8560	0.00
GRAND TOTAL(Canadian dollars)	\$470 ⁵³



Check-in and boarding gate deadlines

Within Canada

90

minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45

minutes

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15

minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

8



Booking Confirmation

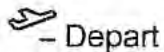
Government Financial Information

Booking Reference:

Date of issue: 11 Feb, 2019

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

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Economy - Standard

Monday
11 Feb, 2019

12:00

Vancouver

Vancouver Int. (YVR), BC



12:50

Victoria

Victoria Int. (YYJ), BC



AC1999

0hr50

Economy M

Operated by: Air Canada | A321-200 | Wi-Fi

ⓘ AC1999 This flight is operated by Air Canada Rouge. You'll want to learn more about Air Canada Rouge's in-flight services and amenities, as these differ from those of Air Canada.

Passengers

ⓘ **Douglas Donaldson**

Seats

AC1999 Personal Information

Ticket Number
0142107845133

Air Canada - Aeroplan
Personal Information



Purchase summary

MasterCard
Government Financial Information

Amount paid: \$292.03

Tax information

GST no. 10009-2287 RT0001
\$13.91

1 adult

✈️ Air Transportation Charges

Base Fare - Economy - Standard

254.00

Surcharges

12.00

🛂 Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001

13.91

Air Travellers Security Charge - Canada

7.12

Airport Improvement Fee - Canada

5.00

Total airfare and taxes before options

\$292.03

GRAND TOTAL (Canadian dollars)

\$292.03

9+10

Government Financial
Information

Booking Confirmation

Government Financial Information
Booking Reference:

Date of issue: 04 Feb, 2019

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Depart

Economy - Standard

Sunday
24 Mar, 2019

19:40
Smithers
(YYD), BC



21:28
Vancouver
Vancouver Int. (YVR), BC
Terminal M

AC8565

1hr48
Economy L
Operated by: Air Canada Express -
Jazz | Dash 8-300

Layover in Vancouver

1hr32

Sunday
24 Mar, 2019

23:00
Vancouver
Vancouver Int. (YVR), BC
Terminal M



23:30
Victoria
Victoria Int. (YYJ), BC

AC8087

0hr30
Economy L
Operated by: Air Canada Express -
Jazz | Q400

Total duration

3hr50

Passengers

Douglas Donaldson

Ticket Number
0142108318757

Air Canada - Aeroplan
Personal Information

Seats
AC8565 Personal Information
AC8087

9+10



Purchase summary

Tax information
GST no. 10009-2287 RT0001
\$12.30

Additional Charges
adult

Air Transportation Charges

Base Fare	136.00
Goods and Services Tax - Canada no. 100092287 RT0001	7.30
Airport Improvement Fee - Canada	10.00
Total Additional Fare - per passenger	153.30
Extras (Change Fee)	
Change Fee	100.00
Goods and Services Tax - Canada no. 100092287 RT0001	5.00
Total Extras (Change Fee) - per passenger	105.00
Total (per passenger)	258.30

Other selection

DOUGLAS Donaldson	
AC8565: Personal Information	0.00
AC8087:	0.00
GRAND TOTAL (Canadian dollars)	\$258³⁰



Check-in and boarding gate deadlines

Within Canada

90

minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45

minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15

minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

15



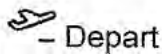
Booking Confirmation

Government Financial
Booking Reference: Information

Date of issue: 21 Feb, 2019

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Economy - Standard

Thursday
21 Feb, 2019

20:20
Victoria
Victoria Int. (YYJ), BC



20:50
Vancouver
Vancouver Int. (YVR), BC
Terminal M



0hr30
Economy H
Operated by: Air Canada Express -
Jazz | Q400

Passengers

Douglas Donaldson

Ticket Number
0142108460907

Seats Personal Information
AC8080



Purchase summary

Government Financial Information

Amount paid: \$260.53
Tax information
GST no. 10009-2287 RT0001
\$12.41

1 adult

Transportation Charges

Base Fare - Economy - Standard	214.00
Surcharges	12.00

Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001	12.41
Air Travellers Security Charge - Canada	7.12
Airport Improvement Fee - Canada	15.00
Total airfare and taxes before options	\$260.53
GRAND TOTAL (Canadian dollars)	\$260.53

Silverio, Lisa FLNR:EX

From: passengerservices@helijet.com
Sent: March 4, 2019 10:18 AM
To: Silverio, Lisa FLNR:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Name

Company

Government Financial Information

Kenn McLaren

Ministry Of Forests, Lands

Booking

Government Financial Information

Friday, February 22, 2019

721

15:00 Vancouver Harbour (Downtown)

15:35 Victoria Harbour (Downtown)

Dropoff:

Shuttle Requested

35 minutes

Confirmed

1 Passengers - Full-Fare

Invoice #392388

FARE-YWH-FULL_Winter2019

\$333.33

+ GST

\$16.67

Billing

\$333.33

Taxes

\$16.67

Grand Total

\$350.00

Mastercard

\$350.00

Date / Time

February 22, 2019 @ 2:01:55 PM

Summary

Government Financial Information

Expiration

17

Silverio, Lisa FLNR:EX

From: passengerservices@helijet.com
Sent: February 22, 2019 3:12 PM
To: Silverio, Lisa FLNR:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Government Financial Information

Name

Doug Donaldson

Booking

Government Financial Information

Friday, February 22, 2019

723

16:00 Vancouver Harbour (Downtown)

16:35 Victoria Harbour (Downtown)

35 minutes

Confirmed

1 Passengers - Full-Fare

Doug Donaldson, Male

[Add to Calendar](#)

Invoice #390492

FARE-YWH-FULL_Winter2019

\$333.33

+ GST

\$16.67

Billing

\$333.33

Taxes

\$16.67

Grand Total

\$350.00

Mastercard

\$350.00

Date / Time

February 22, 2019 @ 3:11:34 PM

Summary

Government Financial Information

Expiration

Authorization

181131



Government Financial
Information

Reservation Confirmation

Your reservation is now confirmed

Reservation Number:

*All charges and payments appear in: CAD

Passenger

Name	Total Charges	GST	Total Amount	Total Payments	Balance Due
DONALDSON, DOUGLAS	\$142.80	\$7.14	\$149.94	\$149.94	\$0.00

Flight Itinerary

Leg	Flight Number	Date	Departure	Arrival	Aircraft	Status
1	8P206	21 Mar 2019	15:00 - POWELL RIVER	15:35 - VANCOUVER - SOUTH	BEECH 1900	CONFIRMED

8P flight numbers operated by Pacific Coastal Airlines.

Aircraft type and schedule subject to change without notice.

Purchase Summary

Leg	Passenger	Description	Amount	GST	Total
1	DONALDSON, DOUGLAS	GOVERNMENT CLASSIC	\$115.00	\$5.75	\$120.75
1	DONALDSON, DOUGLAS	Fuel Surcharge	\$10.00	\$0.50	\$10.50
1	DONALDSON, DOUGLAS	Nav Canada Fee	\$13.00	\$0.65	\$13.65
1	DONALDSON, DOUGLAS	Carbon Surcharge	\$4.80	\$0.24	\$5.04
Total			\$142.80	\$7.14	\$149.94

Payment Information

Date	Payer's Name	Amount	Transaction Type	PO Number	Receipt	Authorization
27 February 2019	Lisa Silverio	\$149.94	MASTERCARD		2972311	131934

Tax Registration: 121386296 RT0001



Fare Terms and Conditions

Classic Fare

- 100% non-refundable
- Checked Baggage Fees:
 - For travel on or before April 28, 2019: 1st piece = Free, 2nd piece = \$26.25, 3rd or more/overweight/sized = \$78.75
 - For travel on or after April 29, 2019: 1st piece = Free, 2nd piece = \$42.00, 3rd or more/overweight/sized = \$94.50
- Changes: \$52.50 fee, per direction, per passenger, plus any applicable fare difference
- Cancellations: \$52.50 fee, per direction, per passenger (remaining balance held as a travel credit)



Government Financial Information

Reservation Confirmation

Your reservation is now confirmed

Reservation Number:

*All charges and payments appear in: CAD

Passenger

Name	Total Charges	GST	Total Amount	Total Payments	Balance Due
DONALDSON, DOUGLAS	\$179.15	\$8.96	\$188.11	\$188.11	\$0.00

Flight Itinerary

Leg	Flight Number	Date	Departure	Arrival	Aircraft	Status
1	8P841	19 Mar 2019	09:35 - VANCOUVER - SOUTH	10:40 - PORT HARDY	SAAB 340A	CONFIRMED

8P flight numbers operated by Pacific Coastal Airlines.
Aircraft type and schedule subject to change without notice.

Purchase Summary

Leg	Passenger	Description	Amount	GST	Total
1	DONALDSON, DOUGLAS	AIF - YVR	\$5.00	\$0.25	\$5.25
1	DONALDSON, DOUGLAS	GOVERNMENT BRAVO	\$140.00	\$7.00	\$147.00
1	DONALDSON, DOUGLAS	Fuel Surcharge	\$14.00	\$0.70	\$14.70
1	DONALDSON, DOUGLAS	Nav Canada Fee	\$13.00	\$0.65	\$13.65
1	DONALDSON, DOUGLAS	Carbon Surcharge	\$7.15	\$0.36	\$7.51
Total			\$179.15	\$8.96	\$188.11

Payment Information

Date	Payer's Name	Amount	Transaction Type	PO Number	Receipt	Authorization
27 February 2019	Lisa Silverio	\$188.11	MASTERCARD		2972306	131700

Tax Registration: 121386296 RT0001



Fare Terms and Conditions

Bravo Fare

- 100% non-refundable
- Checked Baggage Fees:
 - For travel on or before April 28, 2019: 1st piece = \$21.00, 2nd piece = \$26.25, 3rd or more/overweight/sized = \$78.75
 - For travel on or after April 29, 2019: 1st piece = \$31.50, 2nd piece = \$42.00, 3rd or more/overweight/sized = \$94.50
- Changes: \$78.75 fee, per direction, per passenger, plus any applicable fare difference



Personal Information

Booking Confirmation

Government Financial Information
Booking Reference:

Date of issue: 27 Feb, 2019

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- Depart

Economy - Standard

Monday
18 Mar, 201919:40
Smithers
(YYD), BC21:28
Vancouver
Vancouver Int. (YVR), BC
Terminal M

AC8565

1hr48
Economy S
Operated by: Air Canada Express -
Jazz | Dash 8-300

- Return

Economy - Standard

Thursday
21 Mar, 201917:25
Vancouver
Vancouver Int. (YVR), BC
Terminal M19:17
Smithers
(YYD), BC

AC8564

1hr52
Economy T
Operated by: Air Canada Express -
Jazz | Dash 8-300

Passengers

Douglas DonaldsonTicket Number
0142108771112Air Canada - Aeroplan
Personal InformationSeats
AC8565 Personal Information
AC8564

22



Purchase summary

Government Financial Information

Tax information
GST no. 10009-2287 RT0001
\$28.61

1 adult

Air Transportation Charges

Base Fare - Depart - Economy - Standard	492.00
Surcharges	36.00

Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001	28.61
Air Travellers Security Charge - Canada	14.25
Airport Improvement Fee - Canada	30.00

Total airfare and taxes before options	\$600 ⁸⁶
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GRAND TOTAL (Canadian dollars)	\$600 ⁸⁶
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Check-in and boarding gate deadlines

Within Canada

90

minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45

minutes

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags in the baggage drop-off counter before the end of the check-in period for your flight.

15

minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes