

## Minister's Quarterly Travel Expense Summary

**Name:** Honourable Katrina Chen

**Quarter:** 2019 April to June

**Portfolio:** Child Care

Travel expense summary (amount paid this quarter):

In Province Flights: \$ -

Other Travel in Province: \$ 2,545.10

Out of Country Travel: \$ -

Out of Province Travel: \$ -

Total travel expenses paid this quarter: \$ 2,545.10

Travel expenses fiscal year-to-date: \$ 2,545.10



## Control No.

**E131309**

<b>Name</b>	<b>Employee ID</b>	<b>Phone Number</b>
Chen, Katrina	Personal Information	(250) 387-2054
<b>Client Organization</b>	<b>Job Title</b>	<b>Travel Group Code</b>
Children and Family Development	Minister of State for Child Care	4

5. Date Completed 2019/06/03	6. Fiscal Year 2019	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Ministerial Travel		Headquarters Burnaby-Lougheed

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Cost		Cost	Describe
2019										
02/24	Victoria - Ferry	1600	2359	70	37.80		21.50			
02/25	Victoria - Ferry	0000	2359		0.00		61.00			
02/26	Victoria - Ferry	0000	2359		0.00		61.00			
02/27	Victoria - Ferry	0000	2359		0.00		39.50			
02/28	Victoria - Ferry	0000	2200	70	37.80	91.70	48.50			

TOTALS OF COLUMNS	36. \$ 75.60	37. \$ 183.40	38. \$ 231.50	39. \$ 0.00	40. \$ 0.00	Claim Total \$ 490.50
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48.	Client Code		49.	Resp.	18YAB	14001	50.	Service Line		51.	STOB	5750	52.	Project	1822MTCCA 18MTVNC	45.	Supplier Code	Government Financial Information	Amount	\$ 490.50 259.00
-----	-------------	--	-----	-------	-------	-------	-----	--------------	--	-----	------	------	-----	---------	----------------------	-----	---------------	----------------------------------	--------	---------------------

039	
Less Travel Advance	
039	

AMOUNT DUE TO EMPLOYEE

54.	\$ 490.50
-----	-----------

<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed

Feb 24 to March 2, 2019

Tsawwassen  
To  
Swartz Bay



Suite 500 - 1321 Blanshard Street  
Victoria BC Canada V8W 0B7

**LANE 45**

RECEIPT - PLEASE RETAIN

PURCHASE 2019/02/24  
RESERVATION-R1700  
CONF: B190362873  
RES: 1

1	Reservation Pr	17.00
20'	Undersize Vehi	57.50
1	Adult	17.20

Total	91.70
Prepayment	17.00
Master Card	
Government Financial Information	74.70
AUTH 031772 66277659 0010013110 S	
01 APPROVED - THANK YOU 027	
CHANGE DUE	0.00

\*\*\*CARDHOLDER COPY\*\*\*  
TSA 24 Feb 2019 16:11:05



1007110 233921  
SEE REVERSE SIDE OF TICKET

Swartz Bay  
To  
Tsawwassen



Suite 500 - 1321 Blanshard Street  
Victoria BC Canada V8W 0B7

**LANE 01**

RECEIPT - PLEASE RETAIN

PURCHASE 2019/02/28  
RESERVATION-R1900  
CONF: B190376385  
RES: 1

1	Reservation Pr	17.00
20'	Undersize Vehi	57.50
1	Adult	17.20

Total	91.70
Prepayment	17.00
Master Card	
Government Financial Information	74.70
AUTH 012012 66277659 0010014470 S	
01 APPROVED - THANK YOU 027	
CHANGE DUE	0.00

\*\*\*CARDHOLDER COPY\*\*\*  
SWB 28 Feb 2019 18:20:39



1005035 634052  
SEE REVERSE SIDE OF TICKET





## Where ideas work

### Travel Voucher (Restricted Use)

Control No.

**E131310**

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Chen, Katrina				<b>Employee ID</b> Personal Information				<b>Phone Number</b> (250) 387-2054			
<b>Client Organization</b> Children and Family Development				<b>Job Title</b> Minister of State for Child Care				<b>Travel Group Code</b> 4			
<b>5. Date Completed</b> 2019/06/03		<b>6. Fiscal Year</b> 2019		<b>7. Special Cheque Issue</b>			<b>8. Cheque Stub Information</b>				
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Ministerial Travel					<b>Headquarters</b> Burnaby-Lougheed				
<b>12. Mailing Address for Cheque</b> Rm 027-501 Belleville Street Victoria, BC V8V 1X4											
<b>16. Travel Dates</b>	<b>17. Places Travelled</b>			<b>18. Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>	<b>22. Lodging Costs</b>	<b>20. &amp; 21. Miscellaneous</b>		
	<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>		<b>Cost</b>		<b>Cost</b>	<b>Cost</b>	<b>Describe</b>
2019											
03/24	Victoria - Ferry	2000	2359	70	37.80		91.70		21.50		
03/25	Victoria - Ferry	0000	2359		0.00				61.00		
03/26	Victoria - Ferry	0000	2359		0.00				61.00		
03/27	Victoria - Ferry	0000	2359		0.00				48.50		
03/28	Victoria - Ferry	0000	2200	70	37.80		91.70		48.50		
<b>TOTALS OF COLUMNS</b>					<b>36.</b> \$ 75.60	<b>37.</b> \$ 183.40	<b>38.</b> \$ 240.50	<b>39.</b> \$ 0.00	<b>40.</b> \$ 0.00	<b>Claim Total</b> \$ 499.50	
<b>48. Client Code</b>	<b>49. Resp.</b>	<b>50. Service Line</b>	<b>51. STOB</b>	<b>52. Project</b>	<b>45. Supplier Code</b>			<b>Amount</b>			
039	18YAB	14001	5750	18 22MTCCA	Government Financial Information			\$ 499.50			
039	18YAB	14001	5701	18MTVNC				259.00			
039											
<b>Less Travel Advance</b>											
039											
					<b>AMOUNT DUE TO EMPLOYEE</b>					<b>54.</b> \$ 499.50	
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.					<b>Print Name</b>			<b>Date Signed</b>			
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					<b>Print Name</b>			<b>Date Signed</b>			
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act					<b>Print Name</b>			<b>Date Signed</b>			

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

Audited 2019 Jun 12  
SLP

March 24 to March 30, 2019

Tsawwassen  
To  
Swartz Bay



**LANE 44**

RECEIPT - PLEASE RETAIN

PURCHASE 2019/03/24  
RESERVATION-R2100  
CONF: B190529004  
RES: 1

1	Reservation Pr	17.00
20'	Undersize Vehi	57.50
1	Adult	17.20

Total	91.70
Prepayment	17.00
Master Card	
Government Financial Information	74.70
AUTH 014352 66277655 0010016448 S	
01 APPROVED - THANK YOU 027	
CHANGE DUE	0.00

\*\*\*CARDHOLDER COPY\*\*\*  
TSA 24 Mar 2019 20:20:47



1007075 469465  
107049  
SEE REVERSE SIDE OF TICKET

Swartz Bay  
To  
Tsawwassen



**LANE 02**

RECEIPT - PLEASE RETAIN

PURCHASE 2019/03/28  
RESERVATION-R1900  
CONF: B190529006  
RES: 1

1	Reservation Pr	17.00
20'	Undersize Vehi	57.50
1	Adult	17.20

Total	91.70
Prepayment	17.00
Master Card	
Government Financial	74.70
AUTH 014352 66277655 0010016448 S	
01 APPROVED - THANK YOU 027	
CHANGE DUE	0.00

\*\*\*CARDHOLDER COPY\*\*\*  
SWB 28 Mar 2019 18:29:30



1005046 105770  
89338  
SEE REVERSE SIDE OF TICKET



CF20EXESLP11



Where ideas work

# Travel Voucher (Restricted Use)

Control No.

E131312

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Chen, Katrina		<b>Employee ID</b> Personal Information		<b>Phone Number</b> (250) 387-2054	
<b>Client Organization</b> Children and Family Development		<b>Job Title</b> Minister of State for Child Care		<b>Travel Group Code</b> 4	
<b>5. Date Completed</b> 2019/06/03	<b>6. Fiscal Year</b> 2020	<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>	
<b>Type of Travel</b> In Province	<b>14. Reason for Travel</b> Ministerial Travel			<b>Headquarters</b> Burnaby-Lougheed	
<b>12. Mailing Address for Cheque</b> Rm 027-501 Belleville Street Victoria, BC V8V 1X4					
<b>16. Travel Dates</b>	<b>17. Places Travelled</b>			<b>18. Personal Vehicle Use</b>	<b>19. Other Transport Costs</b>
2019	<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>
04/07	Victoria - Ferry	1530	2359	70	38.50
04/08	Victoria - Ferry	0000	2359		0.00
04/09	Victoria - Ferry	0000	2359		0.00
04/10	Victoria - Ferry	0000	2359		0.00
04/11	Victoria - Ferry	0000	2200	70	38.50
					91.70
					21.50
					39.50
					39.50
					48.50
					61.00
<b>TOTALS OF COLUMNS</b>				<b>36.</b> \$ 77.00	<b>37.</b> \$ 187.40
				<b>38.</b> \$ 210.00	<b>39.</b> \$ 0.00
				<b>40.</b> \$ 0.00	<b>Claim Total</b> \$ 474.40
<b>48. Client Code</b>	<b>49. Resp.</b>	<b>50. Service Line</b>	<b>51. STOB</b>	<b>52. Project</b>	<b>45. Supplier Code</b>
039	18YAB	14001	5750	18-22MTCCA	Government Financial Information
039	18YAB	14001	5701	18MTVNC	
039					
039					
<b>Less Travel Advance</b>					
039					
<b>AMOUNT DUE TO EMPLOYEE</b>					<b>54.</b> \$ 474.40
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				<b>Print Name</b>	<b>Date Signed</b>
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				<b>Print Name</b>	<b>Date Signed</b>
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.				<b>Print Name</b>	<b>Date Signed</b>

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06Audited 2019Jun19  
SLP

April 7 to April 13, 2019

Tsawwassen  
To  
Swartz Bay



**LANE 44**

RECEIPT - PLEASE RETAIN

PURCHASE 2019/04/07  
RESERVATION-R1700  
CONF: B190652925  
RES: 1

1	Reservation Pr	21.00
20'	Undersize Vehi	57.50
Personal	Adult	Personal
Information	Personal Information	Information

Total	Personal Information
Prepayment	
Master Card	
*** Government Financial	
AUTH 035002 66277659 0010011280 \$	
01 APPROVED - THANK YOU 027	
CHANGE DUE	0.00

\*\*\*CARDHOLDER COPY\*\*\*  
TSA 07 Apr 2019 16:24:49



1007110 409562  
SEE REVERSE SIDE OF TICKET

Vehicle, Driver and  
Reservation \$95.70

Swartz Bay  
To  
Tsawwassen



**LANE 01**

RECEIPT - PLEASE RETAIN

PURCHASE 2019/04/11  
RESERVATION-R1900  
CONF: B190670492  
RES: 1

1	Reservation Pr	17.00
20'	Undersize Vehi	57.50
Personal	Adult	Personal
Information	Personal Information	Information

Total	Personal Information
Prepayment	
Master Card	
*** Government Financial	
Information	
AUTH 032002 66277643 0010010510 \$	
01 APPROVED - THANK YOU 027	
CHANGE DUE	0.00

\*\*\*CARDHOLDER COPY\*\*\*  
SWB 11 Apr 2019 18:21:06



1005018 152382  
97023  
SEE REVERSE SIDE OF TICKET

Vehicle, Driver and  
Reservation \$91.70





## Control No.

E131317

<b>Name</b>	<b>Employee ID</b>	<b>Phone Number</b>
Chen, Katrina	Personal Information	(250) 387-2054
<b>Client Organization</b>	<b>Job Title</b>	<b>Travel Group Code</b>
Children and Family Development	Minister of State for Child Care	4

5. Date Completed 2019/06/04	6. Fiscal Year 2020	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Ministerial Travel		Headquarters Burnaby-Lougheed

Rm 027-501 Belleville Street Victoria, BC V8V 1X4

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Cost		Cost	Describe
2019										
04/15	Victoria - Ferry	0730	2000	140	77.00		183.40		48.50	
04/28	Victoria - Ferry	1515	2359	70	38.50		91.70		21.50	
04/29	Victoria - Ferry	0000	2359		0.00				39.50	
04/30	Victoria - Ferry	0000	2359		0.00				27.00	
05/01	Victoria - Ferry	0000	2359		0.00				27.00	
05/02	Victoria - Ferry	0000	2200	70	38.50		91.70		61.00	

[illegible]

48.	49.	50.	51.	52.	45.	
Client Code	Resp.	Service Line	STOB	Project	Supplier Code	Amount
039	18YAB	14001	5750	22MTCCA	Government Financial	\$ 745.30
039	18YAB	14001	5701	18MTVNC	Information	520.80
039						
039						

224.50

[illegible]

AMOUNT DUE TO EMPLOYEE

<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed



April 15

To  
Swartz Bay



**LANE 45**

RECEIPT - PLEASE RETAIN

PURCHASE 2019/04/15  
RESERVATION-R0900  
CONF: B190670512  
RES: 1

1	Reservation Pr	17.00
20	Undersize Vehi	57.50
1	Adult	17.20

Total	91.70
Prepayment	17.00
Master Card	
Government Financial	74.70
AUTH 060152 66277656 0010015440 S	
01 APPROVED - THANK YOU 027	
CHANGE DUE	0.00

\*\*\*CARDHOLDER COPY\*\*\*  
TSA 15 Apr 2019 08:22:00



1007085 453447  
108676  
SEE REVERSE SIDE OF TICKET

Swartz Bay  
To  
Tsawwassen



**LANE 02**

RECEIPT - PLEASE RETAIN

PURCHASE 2019/04/15  
RESERVATION-R1700  
CONF: B190670514  
RES: 1

1	Reservation Pr	17.00
20	Undersize Vehi	57.50
1	Adult	17.20

Total	91.70
Prepayment	17.00
Master Card	
Government Financial Information	74.70
AUTH 060152 66277656 0010013070 S	
01 APPROVED - THANK YOU 027	
CHANGE DUE	0.00

\*\*\*CARDHOLDER COPY\*\*\*  
SWB 15 Apr 2019 16:21:16



1005026 932518  
108860  
SEE REVERSE SIDE OF TICKET

April 28 - May 4

Tsawwassen  
To  
Swartz Bay



Suite 500 - 1321 Blanshard Street  
Victoria BC Canada V8W 0B7

**LANE 44**

RECEIPT - PLEASE RETAIN

PURCHASE 2019/04/28  
RESERVATION-R1700  
CONF: B190811102  
RES: 1

1	Reservation Pr	17.00
20	Undersize Vehi	57.50
Personal	Adult	Personal
Information	Personal Information	Information

Total  
Prepayment  
Master Card  
Government Financial  
AUTH 061262 66277656 0010012370 S  
01 APPROVED - THANK YOU 027  
CHANGE DUE 0.00

\*\*\*CARDHOLDER COPY\*\*\*  
TSA 28 Apr 2019 16:15:55



Swartz Bay  
To  
Tsawwassen



Suite 500 - 1321 Blanshard Street  
Victoria BC Canada V8W 0B7

**LANE 04**

RECEIPT - PLEASE RETAIN

PURCHASE 2019/05/02  
RESERVATION-R1900  
CONF: B190844591  
RES: 1

1	Reservation Pr	17.00
20	Undersize Vehi	57.50
Personal	Adult	Personal
Information	Personal Information	Information

Total  
Prepayment  
Master Card  
Government Financial  
AUTH 061262 66277656 0010012720 S  
01 APPROVED - THANK YOU 027  
CHANGE DUE 0.00

\*\*\*CARDHOLDER COPY\*\*\*  
SWB 02 May 2019 18:32:04



Apr 28 & May 2 - Claiming Driver, Vehicle & Reservation Fee \$91.70 per way



CF20EXESLP10



Where ideas work

## Travel Voucher (Restricted Use)

Control No.

E131318

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<b>Name</b> Chen, Katrina		<b>Employee ID</b> Personal Information		<b>Phone Number</b> (250) 387-2054	
<b>Client Organization</b> Children and Family Development		<b>Job Title</b> Minister of State for Child Care		<b>Travel Group Code</b> 4	
<b>5. Date Completed</b> 2019/06/04	<b>6. Fiscal Year</b> 2020	<b>7. Special Cheque Issue</b>		<b>8. Cheque Stub Information</b>	
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Ministerial Travel		<b>Headquarters</b> Burnaby-Lougheed	
<b>12. Mailing Address for Cheque</b> Rm 027-501 Belleville Street Victoria, BC V8V 1X4					
<b>16. Travel Dates</b>	<b>17. Places Travelled</b>			<b>18. Personal Vehicle Use</b>	<b>19. Other Transport Costs</b>
2019	<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>
05/05	Victoria - Ferry	1400	2359	70	38.50
05/06	Victoria - Ferry	0000	2359		0.00
05/07	Victoria - Ferry	0000	2359		0.00
05/08	Victoria - Ferry	0000	2359		0.00
05/09	Victoria - Ferry	0000	2200	70	38.50
					155.00
					61.00
<b>TOTALS OF COLUMNS</b>				<b>36.</b> \$ 77.00	<b>37.</b> \$ 250.70
				<b>38.</b> \$ 219.00	<b>39.</b> \$ 0.00
				<b>40.</b> \$ 0.00	<b>Claim Total</b> \$ 546.70
<b>48. Client Code</b>	<b>49. Resp.</b>	<b>50. Service Line</b>	<b>51. STOB</b>	<b>52. Project</b>	<b>45. Supplier Code</b>
039	18YAB	14001	5750	18-22MTCCA	Government Financial Information
039	18YAB	14001	5701	18MTVNC	
039					
039					
<b>Less Travel Advance</b>					<b>54.</b> \$ 546.70
<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.					<b>Print Name</b>
					<b>Date Signed</b>
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					<b>Print Name</b>
					<b>Date Signed</b>
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act.					<b>Print Name</b>
					<b>Date Signed</b>

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Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06Audited 2019Jun12  
SLP

May 5 to May 11

Tsawwassen  
To  
Swartz Bay



**LANE 43**

RECEIPT - PLEASE RETAIN

PURCHASE 2019/05/05  
RESERVATION-R1600  
CONF: B190879778  
RES: 1

1	Reservation Pr	21.00
20'	Undersize Vehi	57.50
Personal Adult	Personal	
Information	Information	

Total

Prepayment

Master Card  
Government Financial  
AUTH 009292 66277655 00100116  
01 APPROVED - THANK YOU 027

CHANGE DUE 0.00

\*\*\*CARDHOLDER COPY\*\*\*  
TSA 05 May 2019 15:16:30



1007075 728227  
106880  
SEE REVERSE SIDE OF TICKET

Claiming Driver, Vehicle  
and reservation \$95.70

Personal Information

Swartz Bay  
To  
Tsawwassen



**LANE 02**

RECEIPT - PLEASE RETAIN

PURCHASE 2019/05/09

20'	Undersize Vehi	57.50
1	Adult	17.20
1	Priority Loadi	80.30

Total 155.00

Master Card  
Government Financial Information 155.00  
AUTH 013300 06277639 0010019700 S  
01 APPROVED - THANK YOU 027

CHANGE DUE 0.00

\*\*\*CARDHOLDER COPY\*\*\*  
SWB 09 May 2019 18:35:06



1005065 654952  
106428  
SEE REVERSE SIDE OF TICKET





## Control No.

E131327

<b>Name</b>	<b>Employee ID</b>	<b>Phone Number</b>
Chen, Katrina	Personal Information	(250) 387-2054
<b>Client Organization</b>	<b>Job Title</b>	<b>Travel Group Code</b>
Children and Family Development	Minister of State for Child Care	4

5. Date Completed 2019/06/05		6. Fiscal Year 2020		7. Special Cheque Issue			8. Cheque Stub Information		
Type of Travel In Province		14. Reason for Travel Ministerial Travel					Headquarters Burnaby-Lougheed		
12. Mailing Address for Cheque Rm 027-501 Belleville Street Victoria, BC V8V 1X4									
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous
2019	Destination	Start	End	Km	Cost		Cost		
05/12	Victoria - Ferry	1530	2359	70	38.50	100.70	21.50		
05/13	Victoria - Ferry	0000	2359		0.00		39.50		
05/14	Victoria - Ferry	0000	2359		0.00		39.50		
05/15	Victoria - Ferry	0000	2359		0.00		48.50		
05/16	Victoria - Ferry	0000	2200	70	38.50	91.70	61.00		
TOTALS OF COLUMNS					36. \$ 77.00	37. \$ 192.40	38. \$ 210.00	39. \$ 0.00	40. \$ 0.00
									Claim Total \$ 479.40
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code			Amount	
039	18YAB	14001	5750	1822MTCCA	Government Financial Information			\$ 479.40	
039	18YAB	14001	5701	18MTVNC				269.40	
039									
039									
Less Travel Advance									
039									
					AMOUNT DUE TO EMPLOYEE				54. \$ 479.40
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.					Print Name			Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					Print Name			Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act					Print Name			Date Signed	

2019-06-12

May 12 - May 18

Swartz Bay  
To  
Tsawwassen



**LANE 02**

RECEIPT - PLEASE RETAIN

PURCHASE 2019/05/16  
RESERVATION-R1900  
CONF: B190958854  
RES: 1

1	Reservation Pr	17.00
20	Undersize Vehi	57.50
	Adult	Personal
	Personal Information	Information

Total

Prepayment

Master Card  
Government Financial  
Information  
AUTH 045502 66277643 0010017100 S  
01 APPROVED - THANK YOU 027

CHANGE DUE 0.00

\*\*\*CARDHOLDER COPY\*\*\*

SWB 16 May 2019 18:21:51



1005018 473234

SEE REVERSE SIDE OF TICKET

Claiming Driver, Vehicle  
and Reservation \$91.70

Tsawwassen  
To  
Swartz Bay



Suite 500 - 1321 Blanshard Street  
Victoria BC Canada V8W 0B7

**LANE 44**

RECEIPT - PLEASE RETAIN

PURCHASE 2019/05/12  
RESERVATION-R1700  
CONF: B190882597  
RES: 1

1	Res Change Fee	5.00
1	Reservation Pr	21.00
20	Undersize Vehi	57.50
Personal	Adult	Personal
Information	Personal Information	Information

Total

Prepayment

Master Card  
Government Financial  
Information  
AUTH 037272 66277658 0010010700 S  
01 APPROVED - THANK YOU 027

CHANGE DUE 0.00

\*\*\*CARDHOLDER COPY\*\*\*

TSA 12 May 2019 16:21:24



1007103 735210

SEE REVERSE SIDE OF TICKET

Claiming Driver, Vehicle  
and Reservation fees \$100.70





## Control No.

E131328

<b>Name</b>	<b>Employee ID</b>	<b>Phone Number</b>
Chen, Katrina	Personal Information	(250) 387-2054
<b>Client Organization</b>	<b>Job Title</b>	<b>Travel Group Code</b>
Children and Family Development	Minister of State for Child Care	4

5. Date Completed 2019/06/05		6. Fiscal Year 2020		7. Special Cheque Issue			8. Cheque Stub Information		
Type of Travel In Province		14. Reason for Travel Ministerial Travel					Headquarters Burnaby-Lougheed		
12. Mailing Address for Cheque Rm 027-501 Belleville Street Victoria, BC V8V 1X4									
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous
2019	Destination	Start	End	Km	Cost		Cost		
04/25	Vancouver	0800	2000	94	51.70		0.00		
04/26	Vancouver	1130	1600	47	25.85	16.01	0.00		
05/04	Vancouver	0800	1600	107	58.85	4.00	0.00		
05/11	Vancouver	1510	1620	19	10.45		0.00		
05/21	Vancouver	0830	1830	79	43.45		48.50		
05/22	Vancouver	0930	1630	48	26.40		0.00		
TOTALS OF COLUMNS					36. \$ 216.70	37. \$ 20.01	38. \$ 48.50	39. \$ 0.00	40. \$ 20.00
									Claim Total \$ 305.21
48. Client Code	49. Resp.	50. Service Line		51. STOB	52. Project	45. Supplier Code Government Financial Information		Amount	
039	18YAB	14001		570402	1800000			\$ 285.21	
039	18YAB	14001		6531	1800000			\$ 20.00	
039									
039									
Less Travel Advance									
039									
					AMOUNT DUE TO EMPLOYEE				54. \$ 305.21
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.					Print Name			Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.					Print Name			Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act					Print Name			Date Signed	

**Notes for Travel Voucher (Restricted Use) E131328 for Chen, Katrina**

1 note(s) returned.

Created On	Author	Note
2019/06/05 12:37:56	Banh, Lindsay (IDIR\LBANH)    Lindsay.Banh@gov.bc.ca	<p>April 25 - Minister attend conference. Travel via vehicle.</p> <p>April 26 - Minister attend conference. Travel via vehicle.</p> <p>May 4 - Minister attend conference and event. Travel via vehicle.</p> <p>May 11 - Minister attend conference. Travel via vehicle.</p> <p>May 21 - Minister attend events and tour Maple Ridge and Mission. Travel via vehicle.</p> <p>May 22 - Minister attend events in North Vancouver. Travel via vehicle.</p>

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April 26, 2019  
6501

RECEIPT  
IMPARK  
Lot - 970  
www.impark.com

Stall # 120

Expiration Date/Time

06:00 PM

APR 26, 2019

Purchase Date/Time: 12:05pm Apr 26, 2019

Total Parking: \$12.60

Total TAX: \$3.41

Total Due: \$16.01 Rate: \$12.60 - Until 6 P

Total Paid: \$16.01 Pmt Type: CC (Swipe

Ticket #: 00002423

S/N #: 520118170769

Setting 970 - GSM INT

Mach Name: Meter - 4

Government Financial  
Information

MasterCard

Auth #: 06561

PARKING VALIDATED AT  
OUR RESTAURANTS  
SEE INDIVIDUAL HOTELS  
FOR DETAILS

RECEIPT

PARKING RECEIPT

RECU DE STATIONNEMENT

PARKING RECEIPT

RECU DE STATIONNEMENT

PA

May 4

6501

**RECEIPT  
IMPARK**

Lot - 1838  
Pacific Gateway Hotel  
www.impark.com

License Plate Number  
Personal Information

Expiration Date/Time

**02:57 PM  
MAY 04, 2019**

Purchase Date/Time: 01:57pm May 04, 2019

Total Due: \$4.00

Rate: \$4.00 For 1 Hour

Total Paid: \$4.00

Pmt Type CC (Swipe)

Ticket #: 00001975

S/N #: 500012120001

Setting: 1838

Mach Name: Meter - 1

Government  
Financial  
Information

MasterCard

Auth #: 02417Z

Thank You!  
Please come again

DE STATIONNEMENT  
PARKING RECEIPT  
RECU DE STATIONNEMENT  
PARKING RECEIPT  
RECU DE ST

MSKC May 22  
6531

save-on-foods #999  
Pemberton Plaza  
B.C. OWNED AND OPERATED  
Visit [www.saveonfoods.com](http://www.saveonfoods.com)  
G.S.T #R846980878

Bags	0.05 B
FreeYumm Cookie	24.95
5 @ 4.99	
Card \$3.99 Save	-5.00

Sub Total \$20.00

Card \$\$ pts 20

Tax-Code	Taxable-Value	Tax-Value
GST	0.05	0.00
PST	0.05	0.00

**BALANCE DUE \$20.00**

Credit \$20.00  
[ ] Government Financial Information

-----TRANSACTION RECORD-----

TYPE: Purchase

ACCT: MASTERCARD \$ 20.00

-----  
Government Financial Information

CARD NUMBER:

DATE/TIME: 05/22/2019 10:19:56

REFERENCE #: 0010012980 H

TERM: 66261104

AUTHOR.# : 08691Z

AID: A0000000041010

TVR: 0000008000

MASTERCARD

01 APPROVED - THANK YOU 027

NO SIGNATURE TRANSACTION

IMPORTANT:  
retain this copy for your records

CUSTOMER COPY

\*\*\*\*\*

Personal Information



**BUSINESS EXPENSE APPROVAL**  
**for Business Meetings/Protocol Events**

BUSINESS EXPENSE APPROVAL NO.

**Attach original invoices/receipts that have been coded and approved by an expense authority. Please see page 2 for further instructions.**

**SECTION 1 – ORIGINATOR INFORMATION**

NAME OF ORIGINATOR OF EXPENSE

TELEPHONE NO.

YYYY / MM / DD

Minister Katrina Chen

( 250 ) 356-5781

DATE  
SUBMITTED

2019/06/13

MINISTRY/DIVISION/BRANCH

LOCATION (CITY) OF EVENT

YYYY / MM / DD

Minister of Children and Family Development -  
Minister of State for Child Care

Vancouver

START DATE  
OF EVENT

2019/05/22

END DATE  
OF EVENT

2019/05/22

**SECTION 2 – NAME / NATURE OF EVENT**

In general terms, describe the event, the number of people attending and their affiliation. For example: Annual Regional Meeting – 20 government employees, 2 service contractors.

Cookies for children at event.

**SECTION 3 – INDIVIDUALS INCLUDED IN MEAL CLAIMS**

Complete this section only if the Business Expense Approval includes a meal. Identify the individual's name and either the ministry or company they are affiliated with. Attach a separate list if necessary.

**SECTION 4 – BUSINESS EXPENSE REQUESTED**

CATEGORY	STOB	AMOUNT
1. Meeting Room Rental	6531	
2. Equipment/Furniture Rental	6531	
3. Photocopying, Faxing, Telephone, etc.	6531	
4. Food/Beverages for Meetings <input type="checkbox"/> BREAKFAST <input type="checkbox"/> LUNCH <input type="checkbox"/> DINNER <input checked="" type="checkbox"/> SNACKS <input type="checkbox"/> COFFEE/TEA/JUICE, ETC.	6531	\$ 20.00
5. Business Meals in Restaurant <input type="checkbox"/> BREAKFAST <input type="checkbox"/> LUNCH <input type="checkbox"/> DINNER	6531	
6. Event Planners, Speakers, etc.		
7. Travel Costs for Non-BC Government Participants		
8. Other: _____		
<b>ESTIMATED TOTAL</b>		<b>\$ \$ 20.00</b>

**SECTION 5 – EXPENSE AUTHORITY PRE-APPROVAL**

RESP. CENTRE	SERVICE LINE	PROJECT NO. (IF APPLICABLE) OR ADDITIONAL CODING
18YAB	14001	1800000
EXPENSE AUTHORITY SIGNATURE – Certified correct pursuant to sections 32 & 33 of the <i>Financial Administration Act</i> and related policies.		
PRINT NAME OF EXPENSE AUTHORITY		DATE SIGNED YYYY / MM / DD
Chantille Viaud		2019/06/17
<b>SECTION 6 – EMPLOYEE REIMBURSEMENT INFORMATION</b>		
Complete this section only if reimbursing an employee for expenses they have paid personally. Enter payee name, cheque mailing address, and reimbursement total.		
QUALIFIED RECEIVER SIGNATURE – Certified goods/services received pursuant to CPPM 4.3.2.		
X		
<b>REIMBURSEMENT TOTAL</b>		



## Control No.

E131345

<b>Name</b>	<b>Employee ID</b>	<b>Phone Number</b>
Chen, Katrina	Personal Information	(250) 387-2054
<b>Client Organization</b>	<b>Job Title</b>	<b>Travel Group Code</b>
Children and Family Development	Minister of State for Child Care	4

5. Date Completed 2019/06/06	6. Fiscal Year 2020	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Ministerial Travel		Headquarters Burnaby-Lougheed

**12. Mailing Address for Cheque**  
Rm 027-501 Belleville Street, Victoria, BC V8V 1X4

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Cost		Cost	Describe
2019										
05/26	Victoria - Ferry	0930	2359	70	38.50		48.50			
05/27	Victoria - <del>Ferry</del>	0000	2359		0.00	91.70	61.00			
05/28	Victoria - <del>Ferry</del>	0000	2359		0.00		39.50			
05/29	Victoria - <del>Ferry</del>	0000	2359		0.00		48.50			
05/30	Victoria - <del>Ferry</del>	0000	2359		0.00		61.00			
05/31	Victoria - Ferry	0000	1500	35	19.25	91.70	39.50			

TOTALS OF COLUMNS	36. \$ 57.75	37. \$ 183.40	38. \$ 298.00	39. \$ 0.00	40. \$ 0.00	Claim Total \$ 539.15
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48.	Client Code	49.	Resp. 18YAB 039 039 039	50.	Service Line 14001 14001	51.	STOB 5750 5701	52.	Project 22MTCCA 18MTVNC	45.	Supplier Code Government Financial Information		Amount \$ 539.15 241.15
-----	-------------	-----	-------------------------------------	-----	--------------------------------	-----	----------------------	-----	-------------------------------	-----	--	--	-------------------------------

039	
Less Travel Advance	
039	

[illegible]

<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
<b>57. Payment Authority Signature (See Audit Trail)</b> - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed



May 26 to June 1

Tsawwassen  
To  
Swartz Bay

**BC Ferries**  
Suite 500 - 1321 Blanshard Street  
Victoria BC Canada V8W 0B7

**LANE 44**

RECEIPT - PLEASE RETAIN

PURCHASE 2019/05/26  
RESERVATION-R1100  
CONF: B191055751  
RES: 1

1	Reservation Pr	17.00
20'	Undersize Vehi	57.50
Personal	Adult	Personal
Information	Personal Information	Information

Total

Prepayment

Master Card  
Government Financial

Auth 065532 66277656 0010015690 S  
01 APPROVED - THANK YOU 027

CHANGE DUE 0.00

\*\*\*CARDHOLDER COPY\*\*\*

TSA 26 May 2019 10:32:18

1007085 722604  
89092

SEE REVERSE SIDE OF TICKET

To  
Tsawwassen

**BC Ferries**  
Suite 500 - 1321 Blanshard Street  
Victoria BC Canada V8W 0B7

**LANE 04**

RECEIPT - PLEASE RETAIN

PURCHASE 2019/05/31  
RESERVATION-R1200  
CONF: B191087409  
RES: 1

1	Reservation Pr	17.00
20'	Undersize Vehi	57.50
Personal	Adult	Personal
Information	Personal Information	Information

Total

Prepayment

Master Card  
Government Financial

Auth 068982 66277637 0010018890 S  
01 APPROVED - THANK YOU 027

CHANGE DUE 0.00

\*\*\*CARDHOLDER COPY\*\*\*

SWB 31 May 2019 11:22:29

1005036 351668  
96980

SEE REVERSE SIDE OF TICKET

May 26 & 31 - claiming driver, vehicle and reservation \$91.70 each way.





## Control No.

E131076

<b>Name</b>	<b>Employee ID</b>	<b>Phone Number</b>
Viaud, Chantille	Personal Information	(604) 775-1600
<b>Client Organization</b>	<b>Job Title</b>	<b>Travel Group Code</b>
Office of the Premier - Children & Family Dev.	Manager - Sr. Ministerial Assistant	23

5. Date Completed 2019/04/25		6. Fiscal Year 2019		7. Special Cheque Issue EFT		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Ministrial business				Headquarters Victoria	
12. Mailing Address for Cheque 027-501 Belleville Street Victoria, BC V8W 9E2							
16. Travel Dates 2019	17. Places Travelled *PCard Destination Start End			18. Personal Vehicle Use Km Cost		19. Other Transport Costs	20. & 21. Meals Claim Cost
03/28	*Vic>Van (HJ) 1730 2359			0.00			22. Lodging Costs Personal Information 207.64
03/29	Van>Harr Hot spr 0000 2359			133 71.82		DI 30.50 28.50	20. & 21. Miscellaneous Cost Describe
03/29	Harrison Hot sp 0000 2359			0.00		BI 22.75 22.00	199.11
03/31	Harrsion>Vic Ferry 0000 1443			143 77.22		BI 22.75 22.00	220.24
TOTALS OF COLUMNS				36. \$ 149.04	37. \$ 74.70	38. 76.00 \$ 72.50	39. 626.99 \$ Person
48. Claim Code 004 039 004 039 004 039 004	49. Resp. 18YAA 18YAB 18YAB	50. Service Line 14001 14001 14001	51. STOB 5702 5701 5702	52. Project 1800000 1800000 1800000	45. Supplier Code Government Financial Information	Amount \$ Personal Information 252.36 220.24	
Less Travel Advance 004				54. Personal Information			
				AMOUNT DUE TO EMPLOYEE			
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act				Print Name		Date Signed	

**Notes for Travel Voucher (Restricted Use) E131076 for Viaud, Chantille**

1 note(s) returned.

Created On	Author	Note
2019/04/25 16:20:40	Wilson, Cherie (IDIR\CHEWILSO) Cherie.Wilson@gov.bc.ca	march 28th travelled to Vancouver on helijet to stay over night in hotel for conference the next day March29 - travelled 133 km to Harrison Hot Springs for Conference and stayed over night March 29 - Check In and paid for Ministers Hotel at Harrison hot spring March21 - Travelled 143 from Harrison hot spring to Ferry terminal to go back to Victoria

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FOLIO NO.	ROOM NO.	GUEST NO.
Personal Information	P0561	Personal Information

RATE/PACKAGE	NO. IN PARTY	DEPOSIT REC'D.
204.00	Personal Information	233.89

RATE/PACKAGE DESCRIPTION
Columbia Institute -WT

ARRIVAL DATE	DEPARTURE DATE
03/29/19	03/30/19

ADDITIONAL INFORMATION
\$179/night, <small>Personal Information</small>

NAME AND ADDRESS
Chen, Ms. Katrina Unit 027 501 Belleville S Victoria, BC V8W 9E2 CA

DATE	DESCRIPTION	CHARGES	PAYMENTS
03/29/19	PROOM 1 Columbia Institute -WT	--	179.00
03/29/19	PROVP 1 <small>Personal Information</small> : Parking	--	<small>Personal Information</small> ) \$12.60 Self-Park rate
03/29/19	PXPST 1 PST - Provincial Tax	--	14.32
03/29/19	PXGST 1 GST - Federal Tax	--	8.95
03/29/19	PXPSTR 1 Municipal & Hotel Rm Tax	--	5.27
<small>Personal Information</small>			
03/30/19	BCD 1 Government Financial Information	P7	<small>Personal Information</small>
	<small>Business Information</small>		
	GST #		
	G.S.T. Total :	10.20	

Subtotals

= Personal Information -----

==

PAID IN FULL --- THANK YOU!