

Minister's Quarterly Travel Expense Summary

Name: Honourable Michelle Mungall

Quarter: 2019 April to June

Portfolio: Energy, Mines Petroleum Res.

Travel expense summary (amount paid this quarter):

In Province Flights: \$ -

Other Travel in Province: \$ 1,267.35

Out of Country Travel: \$ -

Out of Province Travel: \$ -

Total travel expenses paid this quarter: \$ 1,267.35

Travel expenses fiscal year-to-date: \$ 1,267.35

EM20EXEDIJ2



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E130947

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Mungall, Michelle				Employee ID Personal Information		Phone Number (250) 387-5896	
Client Organization Energy, Mines and Petroleum Resources				Job Title		Travel Group Code 4	
5. Date Completed 2019/03/29		6. Fiscal Year 2019		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Ministerial Duties				Headquarters Nelson	
12. Mailing Address for Cheque Energy and Mines - Minister's Office PO Box 9060 Stn Prov Govt victoria, BC V8W 9E2							
16. Travel Dates 2019	17. Places Travelled			18. Personal Vehicle Use	19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs
	Destination	Start	End	Km	Cost	Cost	Cost
03/24	Castle Victoria (AC)	0700	2300	70	37.80	P/Card 48.50	
03/25	Victoria	0700	2300		0.00	7.90	61.00
03/26	Vicotira	0700	2300		0.00		61.00
03/27	Victoria	0700	2300		0.00		61.00
03/28	Victoria	0700	2300		0.00		61.00
				36.	37.	38.	39.
TOTALS OF COLUMNS				70 kms \$ 37.80	\$ 7.90	\$ 292.50	\$ 0.00
				40.	20. & 21. Miscellaneous		Claim Total
					Cost 176.00 Describe Parking , airport (long term parking)		\$ 514.20
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code	Amount	
057	27011	26700	5702	27MTCCA	Personal Information	221.70 \$ 514.20	
057	27011	26700	5750	27MTCCA		292.50	
057							
057							
Less Travel Advance							
057							
						54.	
						\$ 514.20	
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name		Date Signed	

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

DJ May 6/19

Notes for Travel Voucher (Restricted Use) E130947 for Mungall, Michelle

1 note(s) returned.

Created On	Author	Note
2019/04/12 10:15:27	Duncan, Kate (IDIR\KDUNCAN) Kate.Duncan@gov.bc.ca	03.24- drove nelson to Castlegar Airport- 42km. Flew AC to Victoria. Pd PK for while in Nelson. Drove to Vic Home 28km. LDI 03.25- in Vic, cab to Leg. BLDI 03.26-In Vic, BLDI 03.27-In Vic, BLDI 03.28- In Vic, BLDI

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BLUEBIRD CABS #84
2612 QUADRA ST
VICTORIA BC

CARD *****
CARD TYPE VISA
DATE 2019/03/25
TIME 4265 09:14:48
RECEIPT NUMBER
H85054302-001-443-001-0

PURCHASE
AMOUNT \$7.90
TIP
TOTAL

Visa Credit
A0000000
41F0AC5D3894979D
0000000000-

APPROVED

AUTH# 034621 01-027
THANK YOU

NO SIGNATURE REQUIRED

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

VICTORIA
INTERNATIONAL AIRPORT
LANE:Long Term Exit 1-1B

Paid On:2019/03/24 14:16
Ticket#:27412102
Paid:\$ 176.00
GST:\$ 8.38

CC:VISA:4500-4987
THANK YOU
Transaction: Approved
GST#10456-727601001
***** Government Swiped
VISA Financial Information
Purchase 19/03/24 14:16:02
Seq# 000024 000
Auth# 080051
APPROVED



Control No.

E131138

Name	Employee ID	Phone Number
Mungall, Michelle	Personal Information	(250) 387-5896
Client Organization	Job Title	Travel Group Code
Energ. Mines and Petroleum Resources		4

5. Date Completed 2019/05/06		6. Fiscal Year 2019		7. Special Cheque Issue			8. Cheque Stub Information			
Type of Travel In Province		14. Reason for Travel Ministerial Duties					Headquarters Nelson			
12. Mailing Address for Cheque Energy and Mines - Minister's Office PO Box 9060 Stn Prov Govt victoria, BC V8W 9E2										
16. Travel Dates 2019 03/24	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals Cost	22. Lodging Costs	20. & 21. Miscellaneous	
	Destination Nelson	Start 0700	End 2300	Km	Cost 0.00				Cost 710.97	Describe Car Rental
TOTALS OF COLUMNS				36. \$ 0.00	37. \$ 0.00	38. \$ 0.00	39. \$ 0.00	40. \$ 710.97	Claim Total \$ 710.97	
48. Client Code 057 057 057 057		49. Resp. 27011	50. Service Line 26700		51. STOB 5702	52. Project 27MECA00000		45. Supplier Code Personal Information		Amount \$ 710.97
Less Travel Advance 057										
						AMOUNT DUE TO EMPLOYEE			54. \$ 710.97	
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						Print Name		Date Signed		
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Name		Date Signed		
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.						Print Name		Date Signed		

Notes for Travel Voucher (Restricted Use) E131138 for Mungall, Michelle

1 note(s) returned.

Created On	Author	Note
2019/05/06 12:27:01	Duncan, Kate (IDIR\KDUNCAN) Kate.Duncan@gov.bc.ca	xref-E130947 03.24.19-rented car while in Nelson (Main car in Victoria) 03.12-03.24.19. Was unaware when original expense was submitted

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Devon Transport Ltd. (An Independent Budget System Sub Licensee)

HEAD OFFICE & ADMINISTRATION

2501 Kenworth Road
Nanaimo, BC V9T 3M4

(250)729-2420 FAX (250)729-2410 EMAIL: custserv@bcbudget.com

Government
Contract # Financial
Information
Personal
Reservation # Information

Renter: MUNGALL, MICHELLE

BCD Number:

Company: MINISTRY OF ENERGY AND MINES

Credit Card: VISA XXXXXXXX

Rental Rate Used: PRG-LD-18 - A

Vehicle Class: Intermediate

Km Charge: 0.10 per Km

Period	From	To	Amount	Km Cap	Type
Day	1	End	56.43	200	Regular
Week	1	End	335.78	1400	Regular
Hour	25	End	28.22	0	Regular

Daily Rate is based on a 24 hour day minimum day charge.

Rates do not include fuel or refueling charge plus surcharge and applicable taxes (currently \$1.51 per litre).

Must be Provincial Govt employee or authorized representative

Location Fee: 13.9% subject to taxes

VLF/ERF: 3.79 (Per Day) subject to taxes and Location Fee

Contract close subject to final vehicle inspection

Rented In Nelson

GST: 5% PST: 7% PVRT: 1.50 per Day

Maximum 5000 kilometers per rental. Excess mileage will be charged.

Rates are applicable within BC

Customer is responsible to advise Budget of all toll crossings. All unreported crossings will be subject to an administration fee of \$25.00

Accidents must be reported to Budget within 24 hours.

Contract close subject to final audit.

Remarks:

/Estimated Charges: \$710.97

Vehicle Rented:

Owner: a/Devon Transport

Unit #: 822025

Class: Intermediate

Time Out: 12 Mar 2019 16:25

Licence: GG930C

Time In: 24 Mar 2019 10:09

Km Out: 13458

Location Out: Nelson

Km In: 13816

Location In: CASC

Km Driven: 358

Renter is fully responsible for vehicle until vehicle is checked in and inspected by Budget staff.

Charges:

Item	Unit	Qty	Charge	GST	PST	PVRT	Billed To
Vehicle Rental	Week	1	335.78	17.31	23.50	10.50	
Vehicle Rental	Day	5	282.15	14.48	19.75	7.50	

All the following Debit/Credit transactions are in Canadian Dollars (CAD\$) unless otherwise indicated.

Payments & Refunds

Total: 710.97

Type	Date	Amount	Exchange	Amount	Location
VISA	12 Mar 2019 16:29	1010.97			NELLD
BD005S01 022001001006 XXXXXX					
BD005C01 APPROVED 00-001 M					
VISA	24 Mar 2019 10:12	-300.00			CASC
BD004S01 034001001001 XXXXXX					
BD004C01 APPROVED 00-000 M					

Amount Owning

Net Charges & Taxes:

710.97

Net Payment & Refunds:

710.97

80% used for MLA business \$568.78 to be recovered from Minister Mungall
-reimbursed to Finance
X Ref T/V#E131437



Control No.

E131009

Name	Employee ID	Phone Number
Mungall, Michelle	Personal Information	(250) 387-5896
Client Organization	Job Title	Travel Group Code
Energy, Mines and Petroleum Resources		4

5. Date Completed 2019/04/12	6. Fiscal Year 2020	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Ministerial Duties	Headquarters Nelson	

Energy and Mines - Minister's Office PO Box 9060 Stn Prov Govt victoria, BC V8W 9E2

16.	17.			18.		19.	20. & 21.	22.	20. & 21.	
Travel Dates	Places Travelled			Personal Vehicle Use		Other Transport Costs	Meals	Lodging Costs	Miscellaneous	
2019	Destination	Start	End	Km	Cost		Cost		Cost	Describe
04/01	Victoria	0730	2330		0.00		61.00			
04/02	Victoria	0730	2330		0.00		61.00			
04/03	Victoria	0730	2330		0.00		61.00			
04/04	Victoria	0730	2330		0.00		61.00			

TOTALS OF COLUMNS	\$ 0.00	\$ 0.00	\$ 244.00	\$ 0.00	\$ 0.00	Claim Total \$ 244.00
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48.	Client Code 057 057 057 057	49.	Resp. 27011	50.	Service Line 26700	51.	STOB ⁵⁰ 5702	52.	Project 27MTCCA	45.	Supplier Code Personal Information	Amount \$ 244.00
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[illegible]

	AMOUNT DUE TO EMPLOYEE	54. \$ 244.00
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45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party	Print Name	Date Signed
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56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
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57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.	Print Name	Date Signed
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Notes for Travel Voucher (Restricted Use) E131009 for Mungall, Michelle

1 note(s) returned.

Created On	Author	Note
2019/04/12 11:04:16	Duncan, Kate (IDIR\KDUNCAN) Kate.Duncan@gov.bc.ca	04.01 Still in Victoria-BLDI 04.02-in Vic BLDI 04.03-In Vic BLDI 04.04-IN Vic BLDI House sitting: Minister in Victoria Working all week

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Control No.

E131010

Name	Employee ID	Phone Number
Mungall, Michelle	Personal	(250) 387-5896
Client Organization	Information	Travel Group Code
Energy, Mines and Petroleum Resources	Job Title	4

5. Date Completed 2019/04/12	6. Fiscal Year 2020	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Ministerial Duties	Headquarters Nelson	

Energy and Mines - Minister's Office PO Box 9060 Stn Prov Govt victoria. BC V8W 9E2

16.	17.	18.	19.	20. & 21.	22.	20. & 21.			
Travel Dates	Places Travelled			Personal Vehicle Use	Other Transport Costs	Meals	Lodging Costs	Miscellaneous	
2019	Destination	Start	End	Km	Cost	Cost		Cost	Describe
04/08	Victoria	0730	2330		0.00			78.07	Drycleaning
04/09	Victoria	0730	2330		0.00				
04/10	Victoria	0730	2330		0.00	8.30			
04/11	Victoria	0730	2230		0.00				
04/12	Vic-Nelson (AC)	0730	2330	27	14.85	P/Card			
04/13	Nelson	0730	1300		0.00			129.26	Car Rental

[illegible][illegible][illegible][illegible]

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party	Print Name	Date Signed
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<p>56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.</p>	<p>Print Name</p>	<p>Date Signed</p>
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57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed
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Notes for Travel Voucher (Restricted Use) E131010 for Mungall, Michelle

2 note(s) returned.

Created On	Author	Note
2019/05/06 13:35:39	Duncan, Kate (IDIR\KDUNCAN) Kate.Duncan@gov.bc.ca	MMM stayed in Victoria from 04.01-04.04 04.08- MMM still in Vic BLDI 04.09- BLDI 04.10- BLDI 04.11- BLDI 04.12- MMM return to Nelson. 27km Vic home to YYJ airport on AC. Pick up Rental car. BLDI 04.13 Return Rental car 04.08.19-Picked up Drycleaing 04.10.19- Took Cab to work
2019/05/06 14:16:06	Duncan, Kate (IDIR\KDUNCAN) Kate.Duncan@gov.bc.ca	

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BLUEBIRD CABS #53
2612 QUADRA ST
VICTORIA BC

CARD *****
CARD TYPE VISA
DATE 2019/04/10 2019/04/10
TIME 0892 19:05 18
RECEIPT NUMBER
H85068553-001-792-0000

PURCHASE
AMOUNT \$8.30
TIP
TOTAL

Visa Credit
A0000000
97FAF790C15C1DF2
00000000000-

APPROVED

AUTH# 055661 01-027
THANK YOU

NO SIGNATURE REQUIRED

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

PHONE.250.382.2222

VANCOUVER ISLAND LINEN
SUPPLY
1314 QUADRA ST
VICTORIA BC

CARD *****
CARD TYPE VISA
DATE 2019/04/08
TIME 541 11:55:19
RECEIPT NUMBER
M84075732-001-001-562-0

PURCHASE
TOTAL

\$78.07

APPROVED

AUTH# 055741 01-027
THANK YOU

CARDHOLDER WILL PAY
CARD ISSUER ABOVE AMOUNT
PURSUANT TO CARDHOLDER
AGREEMENT.

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Devon Transport Ltd. (An Independent Budget System Sub Licensee)

Renter: MUNGALL, MICHELLE

BCD Number Government
Financial

Company: MINISTRY OF ENERGY AND MINES

Credit Card: VISA XXXXXXXX Government
Financial
Information

Rental Rate Used: PRG-CG-18 - A

Vehicle Class: Intermediate SUV

Km Charge: 0.10 per Km

Period	From	To	Amount	Km Cap	Type
Day	1	End	92.48	200	Regular
Week	1	End	550.28	1400	Regular
Hour	25	End	46.24	0	Regular

Daily Rate is based on a 24 hour day minimum day charge.

Rates do not include fuel or refueling charge plus surcharge and applicable taxes (currently \$1.45 per litre).

Must be Provincial Govt employee or authorized representative

Location Fee: 13.9% subject to taxes

VLF/ERF: 5.29 (Per Day) subject to taxes and Location Fee

Contract close subject to final vehicle inspection

Rented In Castlegar

GST: 5% PST: 7% PVRT: 1.50 per Day

Maximum 5000 kilometers per rental. Excess mileage will be charged.

Rates are applicable within BC

Customer is responsible to advise Budget of all toll crossings. All unreported crossings will be subject to an administration fee of \$25.00

Accidents must be reported to Budget within 24 hours.

Contract close subject to final audit.

Remarks:

/Estimated Charges: \$105.15

Vehicle Rented:

Owner: a/Devon Transport

Unit #: 819745

Class: Mini-Vans

MVA #: SNOW

Time Out: 12 Apr 2019 15:32

Licence: FS525T

Time In: 13 Apr 2019 15:30

Km Out: 29080

Location Out: Castlegar Airport

Km In: 29131

Location In: NELLD

Km Driven: 51

Renter is fully responsible for vehicle until vehicle is checked in and inspected by Budget staff.

Charges:

Item	Unit	Qty	Charge	GST	PST	PVRT	Billed To
Vehicle Rental	Day	1	92.48	4.70	6.47	1.50	
RSOT	Flat	1	20.00	1.00	0.00	0.00	
Location Fee	13.9	1	2.78	0.14	0.19	0.00	

All the following Debit/Credit transactions are in Canadian Dollars (CAD\$) unless otherwise indicated.

Payments & Refunds

Total: 129.26

Type	Date	Amount	Exchange	Amount	Location
VISA	14 Apr 2019 14:20			129.26	NELLD
BD005S01 055001001001 XXX					
BD005C01 APPROVED 00-000 M					

Amount Owing

Net Charges & Taxes:

129.26

Net Payment & Refunds:

129.26

EM20EXEDJ7



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E131369

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Mungall, Michelle				Employee ID Personal Information Job Title		Phone Number (250) 387-5896	
Client Organization Energy, Mines and Petroleum Resources						Travel Group Code 4	
5. Date Completed 2019/06/11		6. Fiscal Year 2020		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Ministerial Duties				Headquarters Nelson	
12. Mailing Address for Cheque Energy and Mines - Minister's Office PO Box 9060 Stn Prov Govt victoria, BC V8W 9E2							
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals
	Destination	Start	End	Km	Cost		Lodging Costs
2019							
05/25	Cast-Victoria (AC/HJ)	0730	2330	42	23.10	P/Card 48.00	61.00
05/26	Victoria	1200	1500		0.00		N/C
05/27	Victoria	0730	2330		0.00		61.00
05/28	Victoria	0730	2330		0.00		61.00
05/29	Victoria	0730	2330		0.00		61.00
05/30	Victoria	0730	2330		0.00		61.00
05/31	Victoria	0730	2330		0.00		61.00
06/01	Vic-Nelson (AC)	0730	2330	42	23.10	P/Card 60.70	61.00
TOTALS OF COLUMNS				36. 84 kms	\$ 46.20	37. \$ 108.70	38. \$ 427.00
				39. \$ 0.00	40. \$ 0.00	Claim Total \$ 581.90	
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code		
057	27011	26700	5702	27MTCCA	Personal Information		
057	27011	26700	5702	27MTVNC			
057							
057							
Less Travel Advance							
057							
						54. \$ 581.90	
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						Print Name	
						Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Name	
						Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.						Print Name	
						Date Signed	

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

DJ June 14/19

Notes for Travel Voucher (Restricted Use) E131369 for Mungall, Michelle

1 note(s) returned.

Created On	Author	Note
2019/06/11 15:57:29	Duncan, Kate (IDIR\KDUNCAN) Kate.Duncan@gov.bc.ca	05.25-Drive 42k to airport. AC Castlegar to Van. Cab in Van. HJ to Vic. Cab home. BLDI 05.26- In Victoria 05.27- House in Session Victoria BLDI 05.28- House in Session Victoria BLDI 05.29- House in Session Victoria BLDI 05.30- House is Session Victoria BLDI 05.31- In Victoroa 06.01- Cab to airport. AC Vic to Van. AC Van to Castlegar. 42km drive home to Nelson BLDI

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SUNSHINE CABS
1465 RUPERT ST
NORTH VANCOUVBC

CARD *****
CARD TYPE VISA
DATE 2019/05/25
TIME 0193 15:40:43
CLERK ID 231
RECEIPT NUMBER
H85046181-001-137-019-0

PURCHASE
AMOUNT \$36.00
TIP
TOTAL

Visa Credit
A00000
D9DE9F93F6B5D1E4
00000000000-

APPROVED

FF/DT 20
AUTH# 013131 01-027
THANK YOU

NO SIGNATURE REQUIRED

MERCHANT COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

YELLOW CAB
617 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH21852400C7

**** PURCHASE ****

05-25-2019 18:26:27
Acct # *****
Card Type VI
Name:
A00000
Personal Information

Operator: 078

Trace # 489

Inv. # 591

Auth # 088321

RRN 001072002

Purchase
Tip
Total

\$12.00
Personal Information

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

BLUEBIRD CABS #95
2612 QUADRA ST
VICTORIA BC

CARD

Government Financial
Information

CARD TYPE

VISA

DATE

2019/06/01

TIME

0003 13:09:46

RECEIPT NUMBER

C85038110-001-283-008-0

PURCHASE

AMOUNT

\$60.70

TIP

Personal Information

TOTAL

Personal Information

Visa Credit

A000000

Personal Information

A786B46B27F616D7

0080008000-E800

C3905E14B7F5A334

0080008000-F800

APPROVED

AUT # 084101

01-027

THANK YOU

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