

Minister's Quarterly Travel Expense Summary

Name: Honourable Jinny Sims

Quarter: 2019 Jul to Sep

Portfolio: Citizens Services

Travel expense summary (amount paid this quarter):

In Province Flights: \$ 5,283.66

Other Travel in Province: \$ 6,476.05

Out of Country Travel: \$ -

Out of Province Travel: \$ 1,082.86

Total travel expenses paid this quarter: \$ 12,842.57

Travel expenses fiscal year-to-date: \$ 15,873.25



Control No.

E131484

Name	Employee ID	Phone Number
Sims, Jinny	Personal	(250) 387-9699
Client Organization	Information	Travel Group Code
Citizens' Services	Job Title	
	Minister	4

5. Date Completed 2019/07/02	6. Fiscal Year 2020	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Ministerial Duties - April 7 to 13, 2019		Headquarters Surrey

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Cost		Cost	Describe
2019										
04/07	Surrey to Vic (Ferry)	1530	1900	63	34.65	155.00	36.00 CCA	151.13		
04/08	Overnight Vic	0700	2100		0.00		61.00 CCA	151.13		
04/09	Overnight Vic	0700	2100		0.00		61.00 CCA	151.13		
04/10	Overnight Vic	0830	2100		0.00		39.50 CCA	151.13		
04/11	Vic to Surrey	0830	2230		0.00	41.20	61.00 CCA			
04/13	Sur-Van-Sur	0830	1500		0.00		** 39.50 PD			
04/01	Correction	1530	2130		0.00				-34.02	Mileage Mar 3/19 xref E130807 MTVNC

				36.	37.	38.	39.	40.	Claim Total
TOTALS OF COLUMNS				\$ 34.65	\$ 196.20	\$ 298.00	\$ 604.52	\$ -34.02	\$ 1099.35
48.	49.	50.	51.	52.	45.				
Client Code	Resp.	Service Line	STOB	Project	Supplier Code Personal Information	Amount			
112	32805	34610	5701 5702	3200000		\$ 39.50 - \$ 1099.35			
112	32805	34610	5701	32MTVNC		\$ 196.83			
112	32805	34610	5750	32MTCCA		\$ 258.50			
112	32805	34610	5751	32MTCCA		\$ 604.52			
Less Travel Advance									
112									
						54. \$ 1099.35			
AMOUNT DUE TO EMPLOYEE									

45. Employee Signature (See Audit Trail)
- Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party

56. Spending Authority Signature (See Audit Trail)
- Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.

57. Payment Authority Signature (See Audit Trail)
- Requisition for payment pursuant to section 32 of the Financial Administration Act

Print Name _____

Date Signed _____

Print Name

Date Signed

Print Name

Date Signed _____

Notes for Travel Voucher (Restricted Use) E131484 for Sims, Jinny

3 note(s) returned.

Created On	Author	Note
2019/07/02 16:55:03	Fleurant, Kathleen (IDIR\KFLEURAN) Kathleen.Fleurant@gov.bc.ca	April 7 - Surrey to Vic (no breakfast or lunch per diem) April 8 - Overnight Vic (full day per diem) April 9 - Overnight Vic (full day per diem) April 10 - Overnight Vic (no dinner per diem) April 11 - Full day in Vic, then Vic to Surrey . MJS popped into Vaisakhi event once in Surrey and then took taxi. April 12 - Minister attended mid morning event, afternoon meeting and then evening event. No mileage as MA drove. (no per diems - was provided dinner). April 13 - Minister attended Vaisakhi parade, no mileage/MA drove (no dinner per diem)
2019/07/02 16:55:22	Fleurant, Kathleen (IDIR\KFLEURAN) Kathleen.Fleurant@gov.bc.ca	
2019/07/02 16:55:34	Fleurant, Kathleen (IDIR\KFLEURAN) Kathleen.Fleurant@gov.bc.ca	**NOTE** - \$34.02 credit is to correct TV E130807. Mileage on March 3rd should not have been charged. Credit is for 63km at \$0.54 p/km.

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April 7 - 4:25 pm

5702-32 MT VNC

Tsawwassen
To
Swartz Bay

BC Ferries
Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

Personal Information

LANE 45

RECEIPT - PLEASE RETAIN

PURCHASE 2019/04/07

✓ 20	Undersize Vehi	57.50
1	Adult	17.20
1	Priority Loadi	80.30

Total	155.00
Master Card	
**** Government	155.00
Cardholder Information	
RUTH 192515 66277657 0010018930 S	
01 APPROVED - THANK YOU 027	
CHANGE DUE	0.00

BMO
Travel
Card

Plus
mileage

CARDHOLDER COPY
TSA 07 Apr 2019 16:25:15

1007093 953397
106663

SEE REVERSE SIDE OF TICKET

Mileage
Surrey to Tsaw. 30 km
Swartz to Vic - 33 km

✓ 63 km
x \$ 0.55

~~\$34.65~~

✓ 34.65

April 7 to 11

Security Concern

Security Concern

Victoria, BC, Canada
Security ConcernMs Jinny Sims ✓
Personal Information

Canada

5751-32mtcca

Min of Citizen Services

Room : 0331
 Arrival Date : 04/07/19 ✓
 Invoice No. :
 Folio No. :
 Conf. No. :
 Cashier No. : 41
 Billing Date : 04/26/19
 A/R Number

Date	Description	Debit	Credit
04/07/19	Room Charge ✓	129.00	
04/07/19	Destination Marketing Fee	1.29	
04/07/19	Provincial Room Tax	14.33	
04/07/19	Room GST	6.51	
04/08/19	Room Charge ✓	129.00	
04/08/19	Destination Marketing Fee	1.29	
04/08/19	Provincial Room Tax	14.33	
04/08/19	Room GST	6.51	
04/09/19	Room Charge ✓	129.00	
04/09/19	Destination Marketing Fee	1.29	
04/09/19	Provincial Room Tax	14.33	
04/09/19	Room GST	6.51	
04/10/19	Room Charge ✓	129.00	
04/10/19	Destination Marketing Fee	1.29	
04/10/19	Provincial Room Tax	14.33	
04/10/19	Room GST	6.51	
04/11/19	Mastercard		604.52
Room H/GST Total - 26.04		Total	604.52 ✓ 604.52
Other H/GST Total - 0.00			
H/GST # Business Information	PST# Business Information	Balance	✓ 0.00

Bmo I.C.
 XXXX Government Financial Information

XX/XX ✓

Apr. 11 5:23pm

5702-32MTVNC

Swartz Bay
To
Tsawwassen

Personal Information



LANE 02

RECEIPT - PLEASE RETAIN

PURCHASE 2019/04/11 ✓

1 Adult 17.20

Total 17.20 ✓

✓ Visa Government Financial Information 17.20 ✓

096061 66277643 0010010550 S

CHARGE DUE

- no m. legs on this leg of trip

CARDHOLDER COPY
SWB 11 Apr 2019 18:23:20



1005018 152436

97023

SEE REVERSE SIDE OF TICKET

April 11 10:37 pm

5702-3200000

Taxi Home From
event

* Went direct from Ferry
to event, then Home

NEWTON WHALLEY 111-WAY TAXI LTD
1811 107, 1119 84 AVE
SABRE, BC V2M 1B3
65111111111111111111111111111111
LAW 065
1111 1111 1111

TERM ID: 65111111
PRG ID: 1111 1111
BAL ID: 344
SIB ID: 000

Sale
INV# 0000000023
VISA
Application Label: Visa Credit
AIC: 00000000000000000000000000000000
TVE: 00 00 00 00 00
TSE: 00 00
Government
Financial

Resource

✓ **Total: CAD\$ 24.00** ✓

APPROVED 022131
OUT 00
11-40 15 22:37:40

CUSTOMER COPY
THANK YOU

Personal Information

\$17.20 FERRY + 24.00 = \$41.20

PER DIEMS

	Date	Full day	Misc (Describe)	5750-32MTCCA or 5702-3200000	Total
Sun	Apr. 7	/	Dinner/Inc.	5750-32MTCCA	36.00 ✓
Mon	Apr 9	yes	/	" "	61.00 ✓
Tue	Apr 9	yes	/	" "	61.00 ✓
Wed	Apr 10	no	Break/Lunch/Inc.	" "	39.50 ✓
Thu	Apr 11	yes	/	" "	61.00 ✓
Fri	Apr. 12	/	/	/	/
Sat	Apr 13	no	Break/Lunch/In	5702-3200000	39.50

* April 10 - Breakfast/Dinner

298.00

Full Day:	\$	61.00
Breakfast:	\$	12.50
Lunch:	\$	12.50
Dinner:	\$	21.50
Incidentals:	\$	14.50

5750-32MTCCA	258.50
5702-3000000	39.50

5702-32MTVNC

Personal Information

Tsawwassen
To
Swartz Bay



LANE 45

RECEIPT - PLEASE RETAIN

PURCHASE 2019/03/03

1	Adult	17.20
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Total	17.20
-------	-------

Visa Government Financial	
Information	17.20

AUTH 085461 000000000000014316 S

01 APPROVED - THANK YOU 027

CHANGE DUE	0.00
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*Personal
cc*

CARDHOLDER COPY

TSA 03 Mar 2019 16:26:19



1007055 897967
103627

SEE REVERSE SIDE OF TICKET

5702- 32mTVNC

Ferry 155.00

Mike 34.65

Ferry 17.20

Correction ~~(- 34.02)~~

172.83

5751- 32mtCCA

Hotel 604.52

5702- 3200000

tax. 24.00

Per Diem 39.50

63.50

for Diem

258.50

1099.35



Control No.

E131490

Name	Employee ID	Phone Number
Sims, Jinny	Personal	(250) 387-9699
Client Organization	Job Title	Travel Group Code
Citizens' Services	Minister	4

5. Date Completed 2019/07/03	6. Fiscal Year 2020	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Ministerial and Official Business - April 14 to 20, 2019		Headquarters Surrey

12. Mailing Address for Cheque
PO Box 9068, Stn Prov Govt, Victoria, BC V8W 9E2

[illegible][illegible]

48.	Client Code 112 112 112 112	49.	Resp. 32805	50.	Service Line 34610	51.	STOB 5701 5702	52.	Project 3200000	45.	Supplier Code Personal Information	Amount \$ 100.20
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[illegible]

	AMOUNT DUE TO EMPLOYEE		54.	\$ 100.20
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45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party	Print Name	Date Signed
--	-------------------	--------------------

56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
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57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed
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Notes for Travel Voucher (Restricted Use) E131490 for Sims, Jinny

2 note(s) returned.

Created On	Author	Note
2019/07/03 09:59:07	Fleurant, Kathleen (IDIR\KFLEURAN) Kathleen.Fleurant@gov.bc.ca	April 14 - Meeting in Surrey with MA from 10:00am to 2:00pm, then attend an event in Vancouver in the evening. No mileage as MA drove (no breakfast per diem). April 15 - Meeting in Vancouver from 11:15 to 1:00pm. Food served. No mileage as MA drove. (no per diems). April 16 - Official business in Surrey - no expenses to submit April 17 - Official business meetings, Vancouver 7:30 to 9:00am (food served), Surrey 4:00 to 5:30pm. Mileage applies for both (no per diems). April 18 - Official business in Surrey 9:15 to 10:00am, no mileage as EA drove (no per diem). April 19 - n/a April 20 - Attend event in Surrey from 10:00 to 2:00pm (food served), then attend meeting from 2:00 to 3:00pm. No mileage as MA drove (no per diems).
2019/07/03 09:59:21	Fleurant, Kathleen (IDIR\KFLEURAN) Kathleen.Fleurant@gov.bc.ca	

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April 14

- Len Diem - Yes (see attached)
- mileage No
↳ MA in Surrey w/ car

Ravi in
Surrey w/
Rental car

Apr. 15

- Per Diem - No - lunch provided at
Randteble
- mileage NO - MA drove

April 16

for. Dem - no

m. leage - none

April 17

5702-3200000

- per Diem - no

- mileage - OFFICIAL BUSINESS

To Event in Vancouver - event time 7:30-9:00 am

$$\begin{array}{rcl} \rightarrow & 39 \text{ kms} \times .55 & = 21.45 \\ \leftarrow & \underline{39 \text{ kms} \times .55} & = \underline{21.45} \\ & 78 & \\ & & \$42.90 \end{array}$$

Personal Information

- mileage - OFFICIAL BUSINESS

To event from 6:30-7:00 pm

$$\begin{array}{rcl} \rightarrow & 8 \text{ kms} \times .55 & = 4.40 \\ \leftarrow & \underline{8 \text{ kms} \times .55} & = \underline{4.40} \\ & 16 & \\ & & \$8.80 \end{array}$$

$$\underline{24 \times .55 = \$51.70}$$

Apr. 1 18

- for Diem - NO

- mileage w- EA drove morning
& attended on behalf of
in afternoon.

April 19

Personal Information

- Rent Due - NO

- mileage - NO - MA drove

PER DIEMS

	Date	Full day	Misc (Describe)	5750-32MTCCA or 5702-3200000	Total
Sun	Apr. 14	no	Lunch/Din/Inc	5702-3200000	48.5
Mon	April 15	no	n/a	/	/
Tue	Apr. 16	no	n/a	/	/
Wed	April 17	no	n/a	/	/
Thu	April 18	no	n/a	/	/
Fri	April 19	no	n/a	/	/
Sat	April 20	no	n/a	/	/

48.5

Full Day:	\$	61.00
Breakfast:	\$	12.50
Lunch:	\$	12.50
Dinner:	\$	21.50
Incidentals:	\$	14.50

5750-32MTCCA	/
5702-3200000	48.5



Control No.

E131491

Name Sims, Jinny	Employee ID Personal	Phone Number (250) 387-9699
Client Organization Citizens' Services	Job Title Minister	Travel Group Code 4

5. Date Completed 2019/07/03	6. Fiscal Year 2020	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Ministerial Duties - April 21 to 27, 2019	Headquarters Surrey	

12. Mailing Address for Cheque
PO Box 9068, Stn Prov Govt, Victoria, BC V8W 9E2

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
2019	Destination	Start	End	Km	Cost		Cost		Cost	Describe
04/25	Sur-Van-Kel (AC)	1000	2359		0.00		27.00	122.96		
04/26	Kel-Arm-Ver	0730	1800		0.00		61.00			
04/27	Vernon	1005	2330		0.00		39.50			
04/28	KEL-VAN-SUR (AC) (cont'd on E131492)	0730	13.35							
	*PCARD									

TOTALS OF COLUMNS	36. \$ 0.00	37. \$ 0.00	38. \$ 127.50	39. \$ 122.96	40. \$ 0.00	Claim Total \$ 250.46
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48.	Client Code 112 112 112 112	49.	Resp. 32805	50.	Service Line 34610	51.	STOB 5701 5702	52.	Project 3200000	45.	Supplier Code Personal Information	Amount \$ 250.46
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[illegible][illegible]

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party	Print Name	Date Signed
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56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
--	-------------------	--------------------

57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed
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Notes for Travel Voucher (Restricted Use) E131491 for Sims, Jinny

2 note(s) returned.

Created On	Author	Note
2019/07/03 10:45:33	Fleurant, Kathleen (IDIR\KFLEURAN) Kathleen.Fleurant@gov.bc.ca	Personal Information Apr 25 - Attend late morning event in Vancouver, afternoon teleconference meeting, evening event in Vancouver (food provided), then travel to Kelowna by air. (no dinner per diem). Apr 26 - attend various meetings/events in Kelowna, Armstrong and Vernon (full day per diem). Check into hotel in Vernon. **Note** Minister and EA shared accommodations; whole charge went on EA's travel card Personal Information April 27 - Attend late morning event in Vernon, then attend evening event in Vernon Personal Information food was provided at evening event. (no dinner per diem). Travelled back to Van/Surrey morning of April 28th.
2019/07/03 10:45:45	Fleurant, Kathleen (IDIR\KFLEURAN) Kathleen.Fleurant@gov.bc.ca	

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Security Concern

April 25
Security Concern

Kelowna, BC
Security Concern

5702-3200000

Ms Jinny Sims ✓
Personal Information

CANADA

Receipt

Invoice date 4/30/2019
Our reference Personal Information
GST Number business information

Guest	Sims Jinny	Arrival	4/25/2019	Departure	4/26/2019	Room	451
Date	Description	Quantity	Unit Price				Total ()
4/25/2019	BC Provincial Government (ID R	1	106.00			✓	106.00
4/25/2019	GST Tax	1	5.30				5.30
4/25/2019	PST Tax	1	8.48				8.48
4/25/2019	Municipal Room Tax	1	3.18				3.18

4/26/2019 Government
Financial Information Auth: 031701 ✓
Personal CC

Total invoice 122.96
Total Paid ✓ -122.96
Total Due ✓ 0.00

Total GST
Total GST 5.30

Security Concern

April 23

no rent

no mileage

April 24

- has media at noon
- has media at 8:05 pm
- no per diem
- no mileage

April 26

Re Dien - Yes - see attached
mileage - No - SMD drove

* in OK in meetings and tours All day.

April 27

- no mileage - E7 drive
- Run Diem Su attached
- Attend morning FLNRO Event in Vannori
- Personal Information Attend evening event in Vannori.

FI20EXEPAL01



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E131492

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Sims, Jinny		Employee ID Personal Information Job Title Minister		Phone Number (250) 387-9699	
Client Organization Citizens' Services				Travel Group Code 4	
5. Date Completed 2019/07/03	6. Fiscal Year 2020	7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Ministerial Duties - April 28 to May 4, 2019		Headquarters Surrey	
12. Mailing Address for Cheque PO Box 9068, Stn Prov Govt Victoria, BC V8W 9E2					
16. Travel Dates	17. Places Travelled		18. Personal Vehicle Use	19. Other Transport Costs	20. & 21. Meals
2019	Destination	Start	End	Km	Cost
04/28	Kel-Van-Sur-Vic (AC)	0800	2000	63	34.65
04/29	Overnight Vic	0800	2100		0.00
04/30	Overnight Vic	0700	2100		0.00
05/01	Overnight Vic	0830	1900		0.00
05/02	Vic to Surrey (AC)	0830	2200	63	34.65
04/28 (Ferry after 4 00 pm)					
			36.	37.	38.
			\$ 69.30	\$ 310.00	\$ 258.50
			39.	40.	Claim Total
			\$ 627.95	\$ 0.00	\$ 1265.75
TOTALS OF COLUMNS					
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code
112	32805	34610	5702	32MTVNC	Personal Information
112	32805	34610	5751	32MTCCA	
112	32805	34610	5750	32MTCCA	
112	32805	34610	5702	3200000	
Less Travel Advance					Amount
112					\$ 379.30
					\$ 627.95
					\$ 219.00
					\$ 39.50
AMOUNT DUE TO EMPLOYEE					54.
					\$ 1265.75
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.			Print Name		Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.			Print Name		Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.			Print Name		Date Signed

FIN 10 (EF)-F0012 v2.8.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

*04/28 BLI 5702 \$39.50 ARRIVED FROM
KELOWNA N VAN AFTER 11 30 AM
ARRIVED IN VICTORIA AFTER 4:30 5750
MTCCA \$21.50

Audited by PL Jul 26, 2019

Notes for Travel Voucher (Restricted Use) E131492 for Sims, Jinny

1 note(s) returned.

Created On	Author	Note
2019/07/03 11:33:54	Fleurant, Kathleen (IDIR\KFLEURAN) Kathleen.Fleurant@gov.bc.ca	Apr 28 - Travel from Kelowna to Van to Surrey, then travel from Surrey to Victoria (full day per diem). April 29 - Full day and evening in Victoria (no dinner per diem). April 30 - Full day and evening in Victoria (no lunch per diem). May 1 - Full day in Victoria (no lunch per diem). May 2 - Full day in Victoria, then travel to Surrey (full day per diem). May 3 - n/a May 4 - n/a

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April 28 4:21 pm

3702 - 32m7VNC

Tsawwassen
To
Swartz Bay

BC Ferries
Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

LANE 44

RECEIPT - PLEASE RETAIN

PURCHASE 2019/04/28 ✓

✓ 20' Undersize Vehi 57.50
1 Adult 17.20
✓ 1 Priority Load 80.30

Total 155.00
Government Financial
Visa Information 155.00 ✓

AUTH 044651 66277656 0010012418 S
01 APPROVED - THANK YOU 027
CHANGE DUE 0.00

+ Mileage

CARDHOLDER COPY
TSA 28 Apr 2019 16:21:48



1007085 546828

SEE REVERSE SIDE OF TICKET

Mileage

- Surrey to Tsaw. → 30 Km,

- Swartz Bay to Vic → 33 Km

63 Km

X .55

\$ 34.65

April 28 / May 2

Security Concern

Security Concern

Victoria, BC, Canada

Security Concern

Ms Jinny Sims
Personal Information

Canada

Room : 0535
 Arrival Date : 04/28/19
 Invoice No. :
 Folio No. :
 Conf. No. :
 Cashier No. : 66
 Billing Date : 05/02/19
 A/R Number :

5751-32MTCCF

Min of Citizen Services

Date	Description	Debit	Credit
04/28/19	Room Charge	129.00	
04/28/19	Destination Marketing Fee	1.29	
04/28/19	Provincial Room Tax	14.33	
04/28/19	Room GST	6.51	
04/29/19	Room Charge	129.00	
04/29/19	Destination Marketing Fee	1.29	
04/29/19	Provincial Room Tax	14.33	
04/29/19	Room GST	6.51	
04/30/19	Room Charge	129.00	
04/30/19	Destination Marketing Fee	1.29	
04/30/19	Provincial Room Tax	14.33	
04/30/19	Room GST	6.51	
05/01/19	Room Charge	149.00	
05/01/19	Destination Marketing Fee	1.49	
05/01/19	Provincial Room Tax	16.55	
05/01/19	Room GST	7.52	
05/02/19	Visa		627.95
Room H/GST Total - 27.05		Total	627.95
Other H/GST Total - 0.00			627.95
H/GST #	PST#	Balance	0.00

Government Financial Information

XX:

XX/XX

Security Concern

May 2 6:35 pm

5702-32MVNC

Swartz Bay
To
Tsawwassen



LANE 04

RECEIPT - PLEASE RETAIN

PURCHASE 2019/05/02 ✓

✓ 20' Undersize Vehi 57.50
1 Adult 17.20
1 Priority Load 80.30

Total 155.00
Master Card *OK* 155.00 ✓
Government Financial Information
AUTH 213546 66277643 0010012750 S
01 APPROVED - THANK YOU 027
CHANGE DUE 0.00

+ mileage

mileage

Vic to Swartz B. - 33

Tsaw. to Surrey - 30

63
x. 55

\$ 34.65

CARDHOLDER COPY
SWB 02 May 2019 18:35:39



SEE REVERSE SIDE OF TICKET

5702- 32MT VNC

Ferry 155.00
mileage 34.65

Ferry 155.00
mileage 34.65

~~379.30~~

5751- 32MTCCA

Hotel

627.95

5750- 32MTCCA

for Diet

219.00

5702- 320000

for Diet

39.5

1265.75



Control No.

E131665

Name	Employee ID	Phone Number
Sims, Jinny	Personal Information	(250) 387-9699
Client Organization	Job Title	Travel Group Code
Citizens' Services	Minister	4

5. Date Completed 2019/08/12	6. Fiscal Year 2020	7. Special Cheque Issue	8. Cheque Stub Information
---------------------------------	------------------------	-------------------------	----------------------------

2019/06/12	2020	
Type of Travel In Province	14. Reason for Travel Ministerial Duties - May 5 to May 11, 2019	Headquarters Surrey

12. Mailing Address for Cheque

PO Box 9068, Stn Prov Govt, Victoria, BC V8W 9E2

16. Travel Dates	17. Places Travelled			18. ^{0.55} Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Cost		Cost	Describe
2019										
05/03	Sur-Nan (ferry)	1700	2030		0.00		155.25			
05/05	Nan-Vic	1700	1830	*119	65.45			36.00	174.56	
05/06	Overnight Vic	0700	2030		0.00			27.00	174.56	
05/07	Overnight Vic	0830	2100		0.00			27.00	174.56	
05/08	Overnight Vic	0730	2100		0.00			27.00	174.56	
05/09	Vic to Surrey (ferry)	0830	2030	63	34.65		155.25 155.00 per receipt	61.00		

TOTALS OF COLUMNS	182 kms	36. \$ 100.10	37. 310.25 340.50	38. \$ 178.00	39. \$ 698.24	40. \$ 0.00	Claim Total \$ 1286.84	1286.50
-------------------	---------	---------------	----------------------	---------------	---------------	-------------	---------------------------	---------

48.	49.	50.	51.	52.	45.
Client Code	Resp.	Service Line	STOB	Project	Supplier Code Personal Information
112	32805	34610	5702	32MTVNC	
112	32805	34610	5751	32MTCCA	
112	32805	34610	5750	32MTCCA	
112	32805	34610	5702	3200000	
					Amount
					\$ 410.60
					\$ 698.24
					\$ 178.00
					30.80

112	02000	01010	0102	020000		00.00
Less Travel Advance						
112						

AMOUNT DUE TO EMPLOYEE

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed

Notes for Travel Voucher (Restricted Use) E131665 for Sims, Jinny

1 note(s) returned.

Created On	Author	Note
2019/08/12 13:04:39	Fleurant, Kathleen (IDIR\KFLEURAN) Kathleen.Fleurant@gov.bc.ca	May 3 - MJS began her travel back to the Island (from Surrey to Nanaimo) (No per diem). May 5 - travel from Nanaimo to Victoria (No breakfast or lunch per diem). May 6 - Overnight Vic, full day (No breakfast or dinner per diem). May 7 - Overnight Vic, full day (No lunch or dinner per diem). May 8 - Overnight Vic, full day (No lunch or dinner per diem). May 9 - full day in Vic, Vic to Surrey (full day per diem). May 10 - n/a May 11 - n/a

Production *** Copyright © Government of British Columbia

5702. 32MTVNE

- May 3

To
Nanaimo (Dep. Bay)



RECEIPT - PLEASE RETAIN

PURCHASE 2019/05/03

1	Priority Load	80.30
20'	Undersize Vehi	57.50
1	Adult	17.20
1	Port Fee Adul	0.25

Total *Bha Travel* 155.25
Master Card
*****.Government
AUTH 213453 Financial
01 APPROVED - THANK YOU 827
CHANGE DUE 0.00

*Nanaimo →
here*

CARDHOLDER COPY
HSB 03 May 2019 18:34:53



SEE REVERSE SIDE OF TICKET

Travelled from Surrey to
Nanaimo, then Nanaimo to
Vic on May 5

May 5
M. Leage Nanaimo to
Vic

→ 119 Kms
x .55
\$65.45

may 5-9

Security Concern

Security Concern

Victoria, BC, Canada
Security Concern

Ms Jinny Sims

Personal Information

Vancouver BC
Canada

Personal Information

5751 - 32 MCCA

Room : 0232
 Arrival Date : 05/05/19
 Invoice No. :
 Folio No. :
 Conf. No. :
 Cashier No. : 66
 Billing Date : 05/09/19
 A/R Number

Min of Citizen Services

Date	Description	Debit	Credit
05/05/19	Room Charge	149.00	
05/05/19	Destination Marketing Fee	1.49	
05/05/19	Provincial Room Tax	16.55	
05/05/19	Room GST	7.52	
05/06/19	Room Charge	149.00	
05/06/19	Destination Marketing Fee	1.49	
05/06/19	Provincial Room Tax	16.55	
05/06/19	Room GST	7.52	
05/07/19	Room Charge	149.00	
05/07/19	Destination Marketing Fee	1.49	
05/07/19	Provincial Room Tax	16.55	
05/07/19	Room GST	7.52	
05/08/19	Room Charge	149.00	
05/08/19	Destination Marketing Fee	1.49	
05/08/19	Provincial Room Tax	16.55	
05/08/19	Room GST	7.52	
05/09/19	Mastercard		698.24
Room H/GST Total - 30.08		Total	698.24
Other H/GST Total - 0.00			
H/GST #	PST#	Balance	0.00

XXX Government Financial
Information

XX/XX

BMD T.C.

174.54 ✓

174.54 ✓

174.54 ✓

174.54 ✓

May 9/19 6:37pm

5702-32MT VNC

Swartz Bay
To
Tsawwassen



Victoria BC Canada V8W 0B7

LANE 02

RECEIPT - PLEASE RETAIN

PURCHASE 2019/05/09

20'	Undersize Veh1	57.50
1	Adult	17.20
1	Priority Load	80.30

Total 155.00

Master Card

*****Government

AUTH 213715 637 00100

01 APPROVED - THANK YOU 027

CHANGE DUE 0.00

*Bino
Travel
card*

mileage

Vic to S.B. — 33 Kms
Tsaw to Surrey — 30 Kms

63 Kms

x 0.55

\$ 34.65

CARDHOLDER COPY
SWB 09 May 2019 18:37:15



1005036 164145

SEE REVERSE SIDE OF TICKET

PER DIEMS

	Date	Full day	Misc (Describe)	5750-32MTCCA or 5702-3200000	Total
Sun	May 5	no	Dinner / Inc.	5750-32MTCCA	36.00
Mon	" 6	no	Lunch / Inc	" "	27.00
Tue	" 7	no	Break / Inc.	" "	27.00
Wed	" 8	no	Break / Inc	" "	27.00
Thu	" 9	yes	/	" "	61.00
Fri	" 10	no	/	/	/
Sat	" 11	/	/	/	/

✓
✓
✓
✓

178

Full Day:	\$	61.00
Breakfast:	\$	12.50
Lunch:	\$	12.50
Dinner:	\$	21.50
Incidentals:	\$	14.50

5750-32MTCCA	
5702-3000000	



Control No.

E131667

Name	Employee ID	Phone Number
Sims, Jinny	Personal	(250) 387-9699
Client Organization	Information	Travel Group Code
Citizens' Services	Job Title	
	Minister	4

5. Date Completed 2019/08/12	6. Fiscal Year 2020	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Ministerial Duties - May 12 to 18, 2019		Headquarters Surrey

PO Box 9068, Stn Prov Govt, Victoria, BC V8W 9E2

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Cost		Cost	Describe
2019										
05/12	Sur to Vic (ferry)	1530	1850		0.00	17.20	36.00	174.56		
05/13	Overnight Vic	0830	2100		0.00		48.50	174.56		
05/14	Overnight Vic	0800	2100		0.00		39.50	174.56		
05/15	Overnight Vic	0730	1900		0.00		61.00	174.56		
05/16	Vic to Surrey(ferry)	0830	2100		0.00	17.20	61.00			

TOTALS OF COLUMNS	36. \$ 0.00	37. \$ 34.40	38. \$ 246.00	39. \$ 698.24	40. \$ 0.00	Claim Total \$ 978.64
-------------------	----------------	-----------------	------------------	------------------	----------------	--------------------------

[illegible][illegible]

	AMOUNT DUE TO EMPLOYEE	54. \$ 978.64
--	------------------------	---------------

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party	Print Name	Date Signed
--	-------------------	--------------------

56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
--	-------------------	--------------------

57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed
---	------------	-------------

Notes for Travel Voucher (Restricted Use) E131667 for Sims, Jinny

1 note(s) returned.

Created On	Author	Note
2019/08/12 15:24:30	Fleurant, Kathleen (IDIR\KFLEURAN) Kathleen.Fleurant@gov.bc.ca	May 12 - Travel Surrey to Vic (no breakfast or lunch per diem) May 13 - Overnight Vic, full day (no lunch per diem) May 14 - Overnight Vic, full day (no dinner per diem) May 15 - Overnight Vic, full day (full day per diem) May 16 - Full day in Vic, then Vic to Surrey (full day per diem). May 17 - Afternoon events, EA staffed & drove - no expenses May 18 - n/a

Production *** Copyright © Government of British Columbia

May 12 ~~PM~~ 4:13 pm

5702-32mtVNC

Tsawwassen
To
Swartz Bay


Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

LANE 35

RECEIPT - PLEASE RETAIN

PURCHASE 2019/05/12

1 Adult 17.20

Total 17.20

Visa *Debit*
***** Government
Financial Information
AUTH 053731 66277657 00100194
01 APPROVED - THANK YOU 027

CHANGE DUE 0.00

~~2019~~
Can pooled
no mileage

CARDHOLDER COPY
TSA 12 May 2019 16:18:45



1007094 200858

SEE REVERSE SIDE OF TICKET

May 12 to 16

Security Concern

Security Concern

Victoria, BC, Canada
Security Concern

Ms Jinny Sims

Personal Information

Vancouver BC
Canada

Personal Information

Room : 0543

Arrival Date : 05/12/19

Personal Information

Invoice No.

Folio No.

Conf. No.

Cashier No. : 66

Billing Date : 05/16/19

Min of Citizen Services

A/R Number

Date	Description	Debit	Credit
05/12/19	Room Charge	149.00	
05/12/19	Destination Marketing Fee	1.49	
05/12/19	Provincial Room Tax	16.55	
05/12/19	Room GST	7.52	
05/13/19	Room Charge	149.00	
05/13/19	Destination Marketing Fee	1.49	
05/13/19	Provincial Room Tax	16.55	
05/13/19	Room GST	7.52	
05/14/19	Room Charge	149.00	
05/14/19	Destination Marketing Fee	1.49	
05/14/19	Provincial Room Tax	16.55	
05/14/19	Room GST	7.52	
05/15/19	Room Charge	149.00	
05/15/19	Destination Marketing Fee	1.49	
05/15/19	Provincial Room Tax	16.55	
05/15/19	Room GST	7.52	
05/16/19	Mastercard		698.24
Room H/GST Total - 30.08		Total	698.24
Other H/GST Total - 0.00			
H/GST #	PST#	Balance	0.00

Government Financial
XXX Information

XX/XX

Security Concern

May 16 6:24pm

5702-32MTVNC

Swartz Bay
To
Tsawwassen



LANE 05

RECEIPT - PLEASE RETAIN

PURCHASE 2019/05/16

1	Adult	17.20
---	-------	-------

Total	17.20
-------	-------

Visa Government Financial

*** Information

AUTH 032401 66277640 00100161-00 3

01 APPROVED - THANK YOU 027

CHANGE DUE	0.00
------------	------

Can pooled
- no mileage

CARDHOLDER COPY

SWB 16 May 2019 18:24:43



1005046 446958
92298

SEE REVERSE SIDE OF TICKET

PER DIEMS

	Date	Full day	Misc (Describe)	5750-32MTCCA or 5702-3200000	Total
Sun	May 12	no	Dinner / Inc.	5750-32MTCCA	36.00 ✓
Mon	May 13	no	Break / Dis / Inc.	" "	48.50 ✓
Tue	May 14	no	Break / Lunch / Inc	" "	39.50 ✓
Wed	May 15	yes	/	" "	61.00 ✓
Thu	May 16	yes	/	" "	61.00 ✓
Fri	May 17	no	no	/	/
Sat	May 18	no	/	/	/

246.00

Full Day:	\$	61.00
Breakfast:	\$	12.50
Lunch:	\$	12.50
Dinner:	\$	21.50
Incidentals:	\$	14.50

5750-32MTCCA	
5702-3000000	



Control No.

E131670

Name	Employee ID	Phone Number
Sims, Jinny	Personal	(250) 387-9699
Client Organization	Information	Travel Group Code
Citizens' Services	Job Title	
	Minister	4

5. Date Completed 2019/08/12	6. Fiscal Year 2020	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Ministerial Duties & Official Business - May 19 to 25, 2019		Headquarters Surrey

16.	17.			18.		19.	20. & 21.	22.	20. & 21.	
Travel Dates	Places Travelled			Personal Vehicle Use		Other Transport Costs	Meals	Lodging Costs	Miscellaneous	
2019	Destination	Start	End	Km	Cost		Cost		Cost	Describe
05/22	Surrey-Nanaimo (HA)	1130	1530	16	8.80	P/Card	36.00			
05/23	Nanaimo-Surrey (HA)	1100	1930	80	44.00	P/Card	48.50			
05/24	Sur-Van-Sur	1700	2100	54	29.70		N/C			

TOTALS OF COLUMNS		150 kms	36. \$ 82.50	37. \$ 0.00	38. \$ 84.50	39. \$ 0.00	40. \$ 0.00	Claim Total \$ 167.00
48. Client Code 112 112 112 112	49. Resp. 32805	50. Service Line 34610	51. STOB 5702	52. Project 3200000	45. Supplier Code Personal Information		Amount \$ 167.00	
Less Travel Advance 112								
							54. AMOUNT DUE TO EMPLOYEE	\$ 167.00

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed

Notes for Travel Voucher (Restricted Use) E131670 for Sims, Jinny

2 note(s) returned.

Created On	Author	Note
2019/08/12 16:33:52	Fleurant, Kathleen (IDIR\KFLEURAN) Kathleen.Fleurant@gov.bc.ca	May 19 - n/a May 20 - n/a May 21 - n/a May 22 - attended event in Tsawwassen - EA Staffed and drove. EA then drove MJS to Harbour Air S.YVR. MJS flew to Nanaimo for event next day, ^{Personal} from Harbour Air Nanaimo (some mileage applies / No breakfast or lunch per diems). May 23 - MA picked up MJS (in Nanaimo) and drove to event (11:30-4:30pm ^{Personal} dropped off Minister at Lodging. ^{Information} MJS to Harbour Air Nanaimo. ^{Personal} pick up MJS at Harbour Air S.YVR (some mileage applies / no lunch per diem). May 24 - late morning media, afternoon teleconference meeting and then Official Business from 5:00 to 9:00 in Vancouver (mileage applies / no per diem). May 25 - n/a
2019/08/12 16:34:05	Fleurant, Kathleen (IDIR\KFLEURAN) Kathleen.Fleurant@gov.bc.ca	

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May 22

- MTS attended event in Delta
11:30 - 1:30 pm

L EA staffed & Drove
L no mileage.

- EA drove MTS to Hal. Air
for flight to Nanaimo

Personal Information

Personal Information

Mileage

$$\begin{array}{r} \rightarrow 81 \text{ km} \\ \leftarrow 8 \text{ km} \\ \hline 16 \times .55 = \$8.80 \end{array}$$

Personal Information

5702-32090000
↓

May 23

5702-3200000

- MA picked up MSS to go to
Event 11:30 to 4:30pm

- Lunch served at event

Personal Information

Personal Information

Mileage -

$$\begin{array}{r} \rightarrow 8 \text{ Kms} \\ \leftarrow 8 \text{ Kms} \\ \hline 16 \text{ Km} \times 0.55 = \$8.80 \end{array}$$

Personal Information

Mileage -

Herb. A.r. S. YVR

$$\begin{array}{r} \rightarrow 32 \text{ Kms} \\ \leftarrow 32 \text{ Kms} \\ \hline 64 \text{ Kms} \times 0.55 = \$35.20 \end{array}$$

May 24

5702-320000

Official Business
6:00 - 9:00 pm

Mileage

→ 27 kms
← 27 kms

$$54 \times 0.55 = \$ 29.70$$

PER DIEMS

	Date	Full day	Misc (Describe)	5750-32MTCCA or 5702-3200000	Total
Sun	May 19	n/a			
Mon	May 20	A/A			
Tue	May 21	n/a			
Wed	May 22	no	Dinner/Inc	5702-3200000	36.2
Thu	May 23	no	Break/Din/Inc	5702 3200000	48.5
Fri	May 24				
Sat	May 25				

Full Day:	\$	61.00
Breakfast:	\$	12.50
Lunch:	\$	12.50
Dinner:	\$	21.50
Incidentals:	\$	14.50

5750-32MTCCA	
5702-3000000	

84.50



Control No.

E131672

Name	Employee ID	Phone Number
Sims, Jinny	Personal	(250) 387-9699
Client Organization	Job Title	Travel Group Code
Citizens' Services	Minister	4

5. Date Completed 2019/08/12		6. Fiscal Year 2020		7. Special Cheque Issue		8. Cheque Stub Information				
Type of Travel In Province		14. Reason for Travel Ministerial Duties - May 26 to June 1, 2019				Headquarters Surrey				
12. Mailing Address for Cheque PO Box 9068, Stn Prov Govt Victoria, BC V8W 9E2										
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Cost		Cost	Describe
2019	Surrey to Vic (ferry)	1530	1830		0.00		36.00	174.56		
05/26	Overnight Vic	0800	1830		0.00	17.20	61.00	174.56		
05/27	Overnight Vic	0830	1900		0.00		39.50	174.56		
05/28	Overnight Vic	0830	2000		0.00		48.50	174.56		
05/29	Overnight Vic	0830	2300		0.00	17.20	61.00			
05/30	Vic to Surey (ferry)	0830	2300		0.00					
TOTALS OF COLUMNS					36. \$ 0.00	37. \$ 34.40	38. \$ 246.00	39. \$ 698.24	40. \$ 0.00	Claim Total \$ 978.64
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code	Amount				
112	32805	34610	5702	3200000	MTVNC	34.40 \$ 978.64				
112	32805	34610	5750	32MTCCA		246.00				
112	32805	34610	5751	32MTCCA		698.24				
Less Travel Advance										
112										
						AMOUNT DUE TO EMPLOYEE				54. \$ 978.64
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						Print Name		Date Signed		
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Name		Date Signed		
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act						Print Name		Date Signed		

Notes for Travel Voucher (Restricted Use) E131672 for Sims, Jinny

1 note(s) returned.

Created On	Author	Note
2019/08/12 17:15:41	Fleurant, Kathleen (IDIR\KFLEURAN) Kathleen.Fleurant@gov.bc.ca	May 26 - Surrey to Victoria (no breakfast or lunch per diem). May 27 - Overnight Vic, full day (full day per diem). May 28 - Overnight Vic, full day (no dinner per diem). May 29 - Overnight Vic, full day (no lunch per diem). May 30 - full day in Vic, travel Vic to Surrey (full day per diem). May 31 - n/a June 1 - n/a

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5702-32 mTVNC

* Can pool
No mileage

CARDHOLDER COPY
TSA 26 May 2019 16:29:27
1007085 726152
102065
SEE REVERSE SIDE OF TICKET

May 26 - 30

Security Concern

Security Concern

Victoria, BC, Canada
Security ConcernMs Jinnv Sims
Personal InformationVancouver BC
Canada
Personal Information

5751 - 32 mTCCA

Min of Citizen Services

Room : 0447
 Arrival Date : 05/26/19
 Invoice No. :
 Folio No.
 Conf. No.
 Cashier No. : 41
 Billing Date : 05/30/19
 A/R Number

Date	Description	Debit	Credit
05/26/19	Room Charge	149.00	
05/26/19	Destination Marketing Fee	1.49	
05/26/19	Provincial Room Tax	16.55	
05/26/19	Room GST	7.52	
05/27/19	Room Charge	149.00	
05/27/19	Destination Marketing Fee	1.49	
05/27/19	Provincial Room Tax	16.55	
05/27/19	Room GST	7.52	
05/28/19	Room Charge	149.00	
05/28/19	Destination Marketing Fee	1.49	
05/28/19	Provincial Room Tax	16.55	
05/28/19	Room GST	7.52	
05/29/19	Room Charge	149.00	
05/29/19	Destination Marketing Fee	1.49	
05/29/19	Provincial Room Tax	16.55	
05/29/19	Room GST	7.52	
05/30/19	Mastercard		698.24
Room H/GST Total - 30.08		Total	698.24
Other H/GST Total - 0.00			
H/GST #	PST#	Balance	0.00

Security Concern

Security Concern

May 30

5702-32MTVNC

Swartz Bay
To
Tsawwassen


Suite 300 - 1381 Blanshard Street
Victoria BC Canada V8W 0B7

LANE 06

RECEIPT - PLEASE RETAIN

PURCHASE 2019/05/30

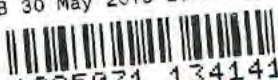
1	Adult	17.20
---	-------	-------

Total	17.20
-------	-------

Visa
***** Government
AUTH 043681 66277556 00100181
01 APPROVED - THANK YOU 027
CHANGE DUE 0.00

* Car pooled
No mileage

CARDHOLDER COPY
SWB 30 May 2019 20:21:45


1005071 134141

SEE REVERSE SIDE OF TICKET

PER DIEMS

	Date	Full day	Misc (Describe)	5750-32MTCCA or 5702-3200000	Total
Sun	May 26	no	Dinner / Inc.	5750-32MTCCA	36.00 ✓
Mon	May 27	yes	/	" "	61.00 ✓
Tue	May 28	no	Break / Lunch / Inc.	" "	39.50 ✓
Wed	May 29	no	Break / Dn / Inc	" "	48.50 ✓
Thu	May 30	yes	/	" "	61.00
Fri	May 31	N/A			
Sat	June 1	N/A			

Full Day:	\$	61.00
Breakfast:	\$	12.50
Lunch:	\$	12.50
Dinner:	\$	21.50
Incidentals:	\$	14.50

5750-32MTCCA	
5702-3200000	

→ 246.00

FI20EXEDIJ51



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E131673

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Sims, Jinny		Employee ID Personal		Phone Number (250) 387-9699	
Client Organization Citizens' Services		Job Title Minister		Travel Group Code 4	
5. Date Completed 2019/08/12		6. Fiscal Year 2020		7. Special Cheque Issue	
8. Cheque Stub Information					
Type of Travel In Province		14. Reason for Travel Ministerial Duties - Week of June 2 to June 8, 2019			
Headquarters Surrey					
12. Mailing Address for Cheque PO Box 9068, Stn Prov Govt Victoria, BC V8W 9E2					
16. Travel Dates	17. Places Travelled			18. 0.55 Personal Vehicle Use	
	Destination	Start	End	Km	Cost
2019					
06/04	Sur-Van-Sur	0800	1200	76	41.80
06/05	Surrey-Van	2000	2100	38	20.90
06/06	Van-Surey	0800	1530	38	20.90
				19. Other Transport Costs	20. & 21. Meals
					Cost
					39.50
					36.00
					39.50
				22. Lodging Costs	20. & 21. Miscellaneous
					Cost
					35.70
					34.00
					Self Parking, including GST
TOTALS OF COLUMNS				36. 152 kms	37. \$ 83.60
				38. \$ 0.00	39. 292.58
				40. 35.70	Claim Total
				41. \$ 294.28	\$ 526.88
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code
112	32805	34610	5702	3200000	Personal Information
112					
112					
112					
Less Travel Advance					54. Amount
112					\$ 526.88
AMOUNT DUE TO EMPLOYEE					54. \$ 526.88
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name	Date Signed

FIN 10 (EF)-F0012 v2.8.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

DJ August 28/19

Notes for Travel Voucher (Restricted Use) E131673 for Sims, Jinny

1 note(s) returned.

Created On	Author	Note
2019/08/12 18:00:51	Fleurant, Kathleen (IDIR\KFLEURAN) Kathleen.Fleurant@gov.bc.ca	June 2 - n/a June 3 - n/a June 4 - Travel Surrey to Van for meeting and travel back to Surrey (mileage applies / no dinner per diem). June 5 - Travel to Van, check-into hotel for early morning meetings next day (mileage applies / no breakfast or lunch per diem). June 6 - Attend meeting in Vancouver until 2:30pm, then travel back to Surrey (mileage applies / no dinner per diem). June 7 - n/a June 8 - n/a

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June 5/6

Vancouver, BC Security Concern
Security Concern

5702-320000

06-06-19

Jinny Sims CA	Folio No. A/R Number Group Code Company Wyndham Rewards Invoice No.	Personal Information : : : : : :	Room No. : 216 Arrival : 06-05-19 Departure : 06-06-19 Conf. No. Rate Code : Personal Information Page No. : 1 of 1
		Ministry of Citizen Services	

Date	Description	Charges	Credits
06-05-19	Parking 017115	34.00	
06-05-19	GST	1.70	Parking \$35.70
06-05-19	Room Charge	249.00	
06-05-19	D.M.F.	3.22	
06-05-19	M.R.D.T	7.57	
06-05-19	GST Room	12.61	
06-05-19	P.S.T - ROOM	20.18	
06-06-19	Visa		328.28

Government Financial
Information
XX

Personal CC

Total 328.28

Balance 0.00

June 5

5702-32000000

Travel to Vancouver for meetings
in Van next morning and afternoon.

$$\rightarrow 38 \text{ Kms} \times .55 = \$20.90$$

$$\begin{array}{r} \text{June 6} \leftarrow \text{return} \quad \leftarrow 38 \text{ Kms} \times .55 = 20.90 \\ \hline 76 \text{ Kms} \quad \quad \quad \$ 41.80 \end{array}$$

PER DIEMS

	Date	Full day	Misc (Describe)	5750-32MTCCA or 5702-3200000	Total
Sun	June 2	/	/	/	/
Mon	June 3	/	/	/	/
Tue	June 4	no	Break/Lunch/Inc.	5702-3200000	39.50
Wed	June 5	no	Dinner/Inc	" "	36.00
Thu	June 6	no	Break/Lunch/Inc	5702-3200000	39.50
Fri	June 7	/	/	/	/
Sat	June 8	/	/	/	/

Full Day:	\$	61.00
Breakfast:	\$	12.50
Lunch:	\$	12.50
Dinner:	\$	21.50
Incidentals:	\$	14.50

5750-32MTCCA	
5702-3000000	

115.00

108 12



Booking Confirmation

Government Financial Information

Booking Reference:

Date of issue: 21 May, 2019

This is your official Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the [General Conditions of Carriage](#) and applicable [fares](#) that apply to the tickets, bookings and air services detailed below as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS") with its privacy policy. These are available at the [IATA Travel Centre website](#) or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view [Air Canada's Privacy Policy](#) directly.

- Depart

Economy - Basic

Wednesday
05 Jun, 2019

17:50
Ottawa
Ottawa Int. (YOW), ON

20:01
Vancouver
Vancouver Int. (YVR), BC
Terminal M



5hr11
Economy S
Operated by: Air Canada | [A321XLR](#) |
 VS-F1
Air Canada Bistro

ⓘ Economy Basic is a [restricted fare](#)

Passengers

Personal Information
 J Sims
Ticket Number
0142113203705
Air Canada - Aeroplan
Personal Information

Seats
AC345 Personal Inform



Purchase summary

10812

MasterCard Government Financial	1 adult
Amount paid: \$510.90	
Tax Information GST/HST no. 10009-2287 RT0001 \$58.78	
Base Fare	351.00
Surcharges	23.00
Harmonized Sales Tax - Canada (GST/HST #10009-2287 RT0001)	53.84
Air Travellers Security Charge - Canada	7.12
Airport Improvement Fee - Canada	23.00
Total airfare and taxes before options	467.96
Personal Information AC345 Per - Standard Seat Harmonized Sales Tax - Canada (GST/HST #10009-2287 RT0001)	38.00 4.94
Total with options and seat selection fee	510.90
GRAND TOTAL (Canadian dollars)	510.90



Check-in and boarding gate deadlines

Within Canada

90
minutes

Recommended check-in time
You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45
minutes

Check-in and baggage drop-off deadline
You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15
minutes

Boarding gate deadline
You must be present at the boarding gate before it closes.

Personal Information

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20

Due to the type
of fare that was
selected, this flight
and seat selection
was billed and not
refunded.

15

Hubley, Holly CITZ:EX

From: reservation@harbourair.com
Sent: June 10, 2019 4:34 PM
To: Hubley, Holly CITZ:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!



- Check Flight Status
- Manage Flight
- Deals & Specials
- High Flyer Rewards
- My Account

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

Please Note: Check-in time is 25 minutes prior to domestic travel, and 60 minutes for international. For domestic flights and tours, all passengers 18 years and above must present government issued photo identification. For international flights, a valid passport book is required for all passengers, including infants.


If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat or a double seat together? Ask one of our customer service agents about [Select Seating](#) at check in. Starting at only \$10.00 per seat.

Harbour Air Team

Customer Information		
Account	HAS #	Government Financial Information
	Name	Jinny Sims
	Company	Ministry Of Citizen Services
Booking #		
Government Financial Information		
Wednesday, May 22, 2019		
Flight #609 14:30 Richmond (YVR South) /	Invoice #6565844	
	Air Transportation Charges	
	Sked 600 : (St) GO Flex	\$64.48

Map 

14:50 Nanaimo Harbour / Map 

20 minutes

KK- Confirmed

1 Passenger(s) - GoFlex

Jinny Sims, Female

[Add to Calendar](#)

Taxes, Fees and Charges

Sked 600 : Carbon Offset	\$0.50
All Skeds - Baggage : Checked Baggage Fee	\$0.00
Sked 600 : Port Fee	\$1.75
+ Goods and Services Tax	\$3.34

Billing \$66.73

Taxes \$3.34

Grand Total \$70.07

Master Card **\$70.07**

Date / Time May 22, 2019 @ 7:13:07 AM
Government Financial Information

Summary

Expiration

Authorization 101306

GoFlex Fare Conditions:

Check in 25 minutes prior to departure time
Refundable up to 15 minutes prior to Departure
Changeable up to 15 minutes prior to Departure
(subject to difference in fare value)
Select Seating \$10 (space permitting)
50% cancellation fee for groups of 4+ if cancelled within
24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of
departure

Hubley, Holly CITZ:EX

18

From: reservation@harbourair.com
Sent: June 10, 2019 4:34 PM
To: Hubley, Holly CITZ:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!



- Check Flight Status
- Manage Flight
- Deals & Specials
- High Flyer Rewards
- My Account

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

Please Note: Check-in time is 25 minutes prior to domestic travel, and 60 minutes for international. For domestic flights and tours, all passengers 18 years and above must present government issued photo identification. For international flights, a valid passport book is required for all passengers, including infants.

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Would you prefer a guaranteed single window seat or a double seat together? Ask one of our customer service agents about [Select Seating](#) at check in. Starting at only \$10.00 per seat.

Harbour Air Team

Customer Information

Account	HAS #	Government Financial Information
	Name	Jinny Sims
	Company	Ministry Of Citizen Services

Booking # Government Financial Information

Thursday, May 23, 2019	Invoice #6565850
Flight #614	Air Transportation Charges
18:15 Nanaimo Harbour / Map	Sked 600 : (St) GO Flex \$80.60

18:35 Richmond (YVR South) /

[Map](#) 

20 minutes

KK- Confirmed

1 Passenger(s) - GoFlex

Jinny Sims, Female

[Add to Calendar](#)

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee	\$0.00
Sked 600 : Carbon Offset	\$0.50
Sked 600 : Port Fee	\$1.75
+ Goods and Services Tax	\$4.15

Billing \$82.85

Taxes \$4.15

Grand Total \$87.00

Master Card \$87.00

Date / Time May 23, 2019 @ 5:55:23 PM

Government Financial Information

Summary

Expiration

Authorization 205522

GoFlex Fare Conditions:

Check in 25 minutes prior to departure time

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure

(subject to difference in fare value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within

24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of

departure



eTicket Receipt

Prepared For
SIMS/J

Personal Information

[TICKET REFUNDED]

RESERVATION CODE

ISSUE DATE

TICKET NUMBER

ISSUING AIRLINE

ISSUING AGENT

Government
Financial Information

21May19

8382148301666

WESTJET

WestJet/SDX

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
30May19	WESTJET WS 192	VICTORIA BC, CANADA Time 20:40	EDMONTON INTL AB, CANADA Time 23:11	Class ECONOMY Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status REFUNDED Fare Basis QC5D0ELS Not Valid Before 30MAY19 Not Valid After 30MAY19
31May19	WESTJET WS 426	EDMONTON INTL AB, CANADA Time 00:05	TORONTO ON, CANADA Time 05:44	Class ECONOMY Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status REFUNDED Fare Basis QC5D0ELS Not Valid Before 31MAY19 Not Valid After 31MAY19
31May19	WESTJET WS 3446	TORONTO ON, CANADA Time 07:00	OTTAWA ON, CANADA Time 08:09	Class ECONOMY Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status REFUNDED Fare Basis QC5D0ELS Not Valid Before 31MAY19 Not Valid After 31MAY19

Allowances

Baggage Allowance

YYJ to YOW - 0 Pieces WESTJET

Prices of additional baggage pieces:

- 30.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
- 50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS
/E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER
INTERNET,ETC

23

Carry On Allowances

YYJ to YEG , YEG to YYZ , YYZ to YOW - 1 Piece (WS - WESTJET)

Carry On Charges

YYJ to YEG , YEG to YYZ , YYZ to YOW - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment	CREDIT CARD - MASTERCARD : XXXXXXXXXXXXX <small>Government Financial Information</small>
Fare Calculation Line	YYJ WS X/YEA WS X/YTO WS YOW579.00CAD579.00END
Fare	CAD 579.00
Taxes/Fees/Carrier-Imposed Charges	CAD 23.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
	CAD 30.46 XG8 (GOODS AND SERVICES TAX (GST))
	CAD 7.12 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 19.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 0.52 RC2 (HARMONIZED SALES TAX (HST))
	CAD 0.75 XG9 (GOODS AND SERVICES TAX (GST))
Total Fare	CAD 659.85

Other Charges Personal Information

SEAT ASSIGNMENT #	YYJ-YEG / QTY	CAD (42.00)
1, YEG-YYZ / QTY 1, YYZ-YOW / QTY 1) (REFUNDED)		
Taxes (REFUNDED)		CAD (2.10)
Form of Payment	CREDIT CARD - MASTERCARD : XXXXXXXXXXXXX <small>Government Financial Information</small>	
Total Fare and Other Charges		CAD 659.85

(\$44.10)

Positive identification required for airport check in

Notice:

QST # 1202807956TQ0001 GST # 866112535

Baggage fees are charged in CAD or USD by direction depending on point of departure. Guests departing the United States, Latin America and the Caribbean will pay baggage fees in USD. Please see <https://www.westjet.com/en-ca/travel->



14.8

eTicket Receipt

Prepared For
Personal Information
SIMS/J

Government
Financial Information

RESERVATION CODE
ISSUE DATE
TICKET NUMBER
ISSUING AIRLINE
ISSUING AGENT

21May19
8382148301666
WESTJET
WestJet/SDX

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
30May19	WESTJET WS 192	VICTORIA BC, CANADA Time 20:40	EDMONTON INTL AB, CANADA Time 23:11	Personal Information Seat Number (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis QC5D0ELS Not Valid Before 30MAY19 Not Valid After 30MAY19
31May19	WESTJET WS 426	EDMONTON INTLAB, CANADA Time 00:05	TORONTO ON, CANADA Time 05:44 Terminal TERMINAL 3	Personal Information Seat Number (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis QC5D0ELS Not Valid Before 31MAY19 Not Valid After 31MAY19
31May19	WESTJET WS 3446 Operated by: WESTJET ENCORE	TORONTO ON, CANADA Time 07:00 Terminal TERMINAL 3	OTTAWA ON, CANADA Time 08:09	Personal Information Seat Number (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis QC5D0ELS Not Valid Before 31MAY19 Not Valid After 31MAY19

Allowances

Baggage Allowance
YYJ to YOW - 0 Pieces WESTJET
Prices of additional baggage pieces:
1. 30.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
2. 50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARDFORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC
Carry On Allowances

14.2

YYJ to YEG , YEG to YYZ , YYZ to YOW - 1 Piece (WS - WESTJET)

Carry On Charges

YYJ to YEG , YEG to YYZ , YYZ to YOW - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment	CREDIT CARD - MASTERCARD : XXXXXXXXXXXXX <small>Government Financial Information</small>
Fare Calculation Line	YYJ WS X/YEA WS X/YTO WS YOW579.00CAD579.00END
Fare	CAD 579.00
Taxes/Fees/Carrier-Imposed Charges	CAD 23.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
	CAD 30.46 XG8 (GOODS AND SERVICES TAX (GST))
	CAD 7.12 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 19.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 0.52 RC2 (HARMONIZED SALES TAX (HST))
	CAD 0.75 XG9 (GOODS AND SERVICES TAX (GST))
Total Fare	CAD 659.85

Other Charges

SEAT ASSIGNMENT <small># Personal Information</small> (YYJ-YEG / QTY 1, YEG-YYZ / QTY 1, YYZ-YOW / QTY 1)	CAD 42.00
Taxes	CAD 2.10
Form of Payment	CREDIT CARD - MASTERCARD : XXXXXXXXXXXXX <small>Government Financial Information</small>
Total	CAD 44.10
Total Fare and Other Charges	CAD 703.95

Positive identification required for airport check in

Notice:

QST # 1202807956TQ0001 GST # 866112535

*- Seat Selection

Credited * (#22)

Baggage fees are charged in CAD or USD by direction depending on point of departure. Government Financial Information the



Booking Confirmation

MTS
June 25
1 - Seat Selection.
2 - Flight

1a2

Personal Information

Booking Reference
Government Financial Information

Date of issue: 04 Jun, 2019

This is your official Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the **general conditions of carriage and applicable tariffs** that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the [IATA Travel Centre website](#) or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view [Air Canada's Privacy Policy](#) directly.

- Depart

Economy - Standard

Tuesday 25 Jun, 2019	22:30 Vancouver Vancouver Int. (YVR), BC Terminal M		23:00 Victoria Victoria Int. (YYJ), BC	 AC8081	0hr30 Economy V Operated by: Air Canada Express - Jazz Q400
-------------------------	---	--	---	------------	---

Passengers

Personal Information J Sims	Seats AC8081 Personal Information
Ticket Number 0142113893945 Air Canada - Aeroplan Personal Information	



Purchase summary

MasterCard
Government
Financial
Amount paid: \$225.88
Tax information
GST no. 10009-2287 RT0001
\$10.76

1 adult

Base Fare 180.00
Surcharges 12.00

Goods and Services Tax - Canada no. 100092287 RT0001
Air Travellers Security Charge - Canada
Airport Improvement Fee - Canada
Total airfare and taxes before options

2
10.21
7.12
5.00
\$214.33

Personal
Information
In Sims
AC8081, Pe - Standard Seat (Window)
Goods and Services Tax - Canada no. 100092287 RT0001

1
11.00
0.55
\$225.88
\$225.88

Total with options and seat selection fee:
GRAND TOTAL (Canadian dollars)



Check-in and boarding gate deadlines

Within Canada

90
minutes

Recommended check-in time
You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45
minutes¹

Check-in and baggage drop-off deadline
You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15
minutes

Boarding gate deadline
You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

STOB5102¹¹ (5)

Hubley, Holly CITZ:EX

From: reservation@harbourair.com
Sent: July 11, 2019 10:44 AM
To: Hubley, Holly CITZ:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!



- Check Flight Status
- Manage Flight
- Deals & Specials
- High Flyer Rewards
- My Account

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

Please Note: Check-in time is 25 minutes prior to domestic travel, and 60 minutes for international. For domestic flights and tours, all passengers 18 years and above must present government issued photo identification. For international flights, a valid passport book is required for all passengers, including infants.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.


Would you prefer a guaranteed single window seat or a double seat together? Ask one of our customer service agents about [Select Seating](#) at check in. Starting at only \$10.00 per seat.

Harbour Air Team

Customer Information		
Account	HAS #	Government Financial Information
	Name	Jinny Sims
	Company	Ministry Of Citizen Services

Booking		Government Financial Information
Tuesday, June 11, 2019		Invoice #6572487
Flight #507		Air Transportation Charges
12:20 Richmond (YVR South) /		Sked 500 : (St) GO Flex \$151.73

Map 

12:50 Victoria Harbour / [Map](#) 

30 minutes

KK- Confirmed

1 Passenger(s) - GoFlex

Jinny Sims, Female

[Add to Calendar](#)

Taxes, Fees and Charges

Sked 500 : Carbon Offset	\$0.65
All Skeds - Baggage : Checked Baggage Fee	\$0.00
+ Goods and Services Tax	\$7.62

Billing \$152.38

Taxes \$7.62

Grand Total \$160.00

Master Card \$160.00

Date / Time June 11, 2019 @ 11:38:27 AM
Government Financial Information

Summary

Expiration

Authorization 143826

GoFlex Fare Conditions:

Check in 25 minutes prior to departure time

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure

(subject to difference in fare value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within
24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of
departure

Booking Information

STOB 5702¹¹ (6)

Hubley, Holly CITZ:EX

From: Passenger Services <PassengerServices@helijet.com>
Sent: July 11, 2019 2:05 PM
To: Hubley, Holly CITZ:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information		
Account	Customer #	Government Financial Information Jinny Sims Ministry Of Citizens Services
	Name	
	Company	

Booking		Government Financial Information
Tuesday, June 11, 2019		Invoice #428599
858 18:40 Victoria Harbour (Downtown) 19:35 Vancouver Airport (YVR-Richmond)	FARE-YWH-FULL_Summer2019	\$228.57
	+ GST	\$11.43
	Billing	\$228.57
55 minutes	Taxes	\$11.43
	Grand Total	\$240.00
Confirmed	Mastercard	\$240.00
1 Passengers - Off-Peak Jinny Sims, Female Add to Calendar	Date / Time	June 11, 2019 @ 6:07:40 PM Government Financial Information
	Summary	
	Expiration	



Booking Confirmation

Government
Financial Information

Booking Reference

Date of issue: 12 Jun, 2019

This is your official Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the **general conditions of carriage and applicable tariffs** that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the [IATA Travel Centre website](#) or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view [Air Canada's Privacy Policy](#) directly.

Depart

Economy - Standard

Wednesday
26 Jun, 201918:10
Victoria
Victoria Int. (YYJ), BC18:40
Vancouver
Vancouver Int. (YVR), BC
Terminal M

AC8076

0hr30
Economy G
Operated by: Air Canada Express -
Jazz | Q400

Layover in Vancouver

1hr50

Wednesday
26 Jun, 201920:30
Vancouver
Vancouver Int. (YVR), BC
Terminal M21:45
Prince George
(YXS), BC

AC8213

1hr15
Economy G
Operated by: Air Canada Express -
Jazz | Q400

Total duration

3hr35

Passengers

 Personal Information **Jinny Sims**Ticket Number
0142114299371Air Canada - Aeroplan
Personal
If tSeats Personal
AC8076 al
AC8213 Inform
ation **Shannon Russell**Ticket Number
0142114299372Air Canada - Aeroplan
PersonalSeats
AC8076
AC8213Change fee applies because
itinerary is changing

+\$100 Change x2

+\$99 Air difference x2



Purchase summary

Maclean's
Government
Amount paid: \$695.50
Tax information
GST no. 10009-2287 RT0001
\$32.72

2 adults

Base Fare 271.00
Surcharges 12.00

Goods and Services Tax - Canada no. 100092287 RT0001 15.26
Air Travellers Security Charge - Canada 7.12
Airport Improvement Fee - Canada 15.00

Total airfare and taxes before options (per passenger) \$320.38
Number of passengers X 2

Total \$640.76

Personal Information
Jinny Sims
AC8076 Pe - Standard Seat (Aisle) 11.00
AC8213 P - Standard Seat (Aisle) 11.00
Shannon Russell

AC8076 P - Standard Seat (Window) 11.00
AC8213 P - Standard Seat (Window) 11.00
Goods and Services Tax - Canada no. 100092287 RT0001 2.20

Total with options and seat selection fee: \$686.96

GRAND TOTAL (Canadian dollars) \$686.96

⑨ = 320.38
gst - 15.26

⑩ = 320.38
gst - 15.26

Taxes 2.20
= 2
1.10

⑧

⑦

9
4
10

==== + \$1.10 = \$23.10



Check-in and boarding gate deadlines

Within Canada

90

minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45

minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15

minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



Reservation Confirmation

Your reservation is now confirmed

Reservation Number

*All charges and payments appear in: CAD

Passenger

Name	Total Charges	GST	Total Amount	Total Payments	Balance Due
<small>Personal Information</small> SIMS, J	\$560.74	\$28.04	\$588.78	\$588.78	\$0.00

Additional Passengers

RUSSELL, SHANNON

Flight Itinerary

Leg	Flight Number	Date	Departure	Arrival	Aircraft	Status
1	8P1412	27 Jun 2019	11:10 - PRINCE GEORGE	12:50 - VICTORIA INT ARPT	BEECH 1900	CONFIRMED
1	8P1412	27 Jun 2019	13:10 - VICTORIA INT ARPT	13:35 - VANCOUVER - SOUTH	BEECH 1900	CONFIRMED

8P flight numbers operated by Pacific Coastal Airlines.

Aircraft type and schedule subject to change without notice.

Purchase Summary

Leg	Passenger	Description	Amount	GST	Total
1	<small>Personal Information</small> SIMS, J	AIF - YXS	\$25.00	\$1.25	\$26.25
1	SIMS, J	CLASSIC FARE	\$200.00	\$10.00	\$210.00
1	SIMS, J	Security Surcharge	\$7.12	\$0.36	\$7.48
1	SIMS, J	Fuel Surcharge	\$22.00	\$1.10	\$23.10
1	SIMS, J	Nav Canada Fee	\$16.00	\$0.80	\$16.80
1	SIMS, J	Shop (0) - 1st Checked Bag	\$0.00	\$0.00	\$0.00
1	SIMS, J	Carbon Surcharge	\$10.25	\$0.51	\$10.76
1	RUSSELL, SHANNON	AIF - YXS	\$25.00	\$1.25	\$26.25
1	RUSSELL, SHANNON	CLASSIC FARE	\$200.00	\$10.00	\$210.00
1	RUSSELL, SHANNON	Security Surcharge	\$7.12	\$0.36	\$7.48
1	RUSSELL, SHANNON	Fuel Surcharge	\$22.00	\$1.10	\$23.10
1	RUSSELL, SHANNON	Nav Canada Fee	\$16.00	\$0.80	\$16.80
1	RUSSELL, SHANNON	Shop (1) - 1st Checked Bag	\$0.00	\$0.00	\$0.00
1	RUSSELL, SHANNON	Carbon Surcharge	\$10.25	\$0.51	\$10.76
Total			\$560.74	\$28.04	\$588.78

Payment Information

Date	Payer's Name	Amount	Transaction Type	PO Number	Receipt	Authorization
12 June 2019	Kathleen Fleurant	\$588.78	MASTERCARD		3050255	174118

Tax Registration: 121386296 RT0001





Booking Confirmation

Personal Information

12

STOB 5702

Government Financial Information

Booking Reference:

Date of issue: 12 Jun, 2019

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✈️ - Depart

Economy - Standard

Thursday
13 Jun, 2019

11:15
Victoria
Victoria Int. (YYJ), BC



11:44
Vancouver
Vancouver Int. (YVR), BC
Terminal M

AC8062

0hr29
Economy H
Operated by: Air Canada Express -
Jazz | Q400

Passengers

Personal Information
Jinny Sims ✓
Ticket Number
0142114305295 ✓
Air Canada - Aeroplan
Personal Information

Seats Personal Information
AC8062



Purchase summary

MasterCard
**** Government
Amount paid: \$281.53
Tax information
GST no. 10009-2287 RT0001
\$13.41

1 adult

Base Fare	234.00
Surcharges	12.00
Goods and Services Tax - Canada no. 100092287 RT0001	13.41
Air Travellers Security Charge - Canada	7.12
Airport Improvement Fee - Canada	15.00
Total airfare and taxes before options	\$281.53
GRAND TOTAL (Canadian dollars)	\$281.53

STOB 5702¹¹ (13)

Hubley, Holly CITZ:EX

From: Passenger Services <PassengerServices@helijet.com>
Sent: July 11, 2019 2:05 PM
To: Hubley, Holly CITZ:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Name

Company

Government
Financial
Information

Jinny Sims

Ministry Of Citizens Services

Booking

Government
Financial
Information

Thursday, June 13, 2019

851

**06:30 Vancouver Airport (YVR-
Richmond)**

07:35 Victoria Harbour (Downtown)

1 hour(s), 5 minutes

Confirmed

1 Passengers - Off-Peak

Jinny Sims, Female

[Add to Calendar](#)

Invoice #428855

FARE-YWH-FULL_Summer2019

+ GST

Billing

Taxes

Grand Total

Mastercard

Date / Time

Summary

Expiration

\$228.57

\$11.43

\$228.57

\$11.43

\$240.00

\$240.00

June 13, 2019 @ 5:53:36 AM

Government Financial Information

Shannon & MJS made
Changes on June 17

AIR CANADA 

16, 17, 18, 19
STOB 5712

Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.
Please bring your itinerary-receipt to the airport.

Government Financial
Information

Main Contact Information

Booking reference

Personal Information	
Name:	Mrs J Sims
E-mail:	KATHLEEN.FLEURANT@GOV.BC.CA
Payment:	Government Financial Information

Customer Care
Air Canada Reservations
1-888-247-2262

Air Canada Flight Information
1-888-422-7533
[International Reservations](#)

Alert me of flight changes
[Flight notification](#)

Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8213	Vancouver (YVR)	Prince George (YXS)	DH4	Economy Standard (Q)	Confirmed
Operated by:	Wed 26-Jun 2019	Wed 26-Jun 2019			
Air Canada Express- Jazz	20:30 - TERMINAL M -MAIN	21:45			

Passenger Information

Personal Information	
Passenger: 1	Mrs J Sims
Ticket number:	014 2114 582998
Frequent Flyer Pgm:	Air Canada Aeroplan
Program number:	Personal Information
Passenger: 2	Ms Shannon Russell
Ticket number:	014 2114 582999
Frequent Flyer Pgm:	Air Canada Aeroplan
Program number:	Personal Information

Purchase Summary

Passenger: 1 Ticket number 014 2114 582998 Minister Sims

Date of issue

Fare Amount in Canadian dollars:

(including [navigationnal & other charges](#))

Taxes, Fees & Charges

Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)

Total Fare in Canadian dollars:

Options

Change fee in Canadian dollars

Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)

Ticket particularities:

CAD366.00 NONREF-BG:AC

17-Jun 2019

378.00

4.25

99.25A

100.00

5.00

Passenger: 2 Ticket number 014 2114 582999 Shannon Russell

Date of issue

Fare Amount in Canadian dollars:

(including [navigationnal & other charges](#))

Taxes, Fees & Charges

Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)

Total Fare in Canadian dollars:

Options

Change fee in Canadian dollars

Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)

17-Jun 2019

378.00

4.25

99.25A

100.00

5.00

*Fare calculation:

26JUN19YVR AC YXS Q12.00R366.00CAD378.00 END ROE1.00 PD7.12CA

15.26XG5.00SQ

Canadian tax registration numbers:

XG Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)

RC Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)

XQ Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)

Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.
- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional [terms and conditions](#) related to seat selection

ST08 5162 11 (20)

Hubley, Holly CITZ:EX

From: reservation@harbourair.com
Sent: July 11, 2019 10:45 AM
To: Hubley, Holly CITZ:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!



- Check Flight Status
- Manage Flight
- Deals & Specials
- High Flyer Rewards
- My Account

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

Please Note: Check-in time is 25 minutes prior to domestic travel, and 60 minutes for international. For domestic flights and tours, all passengers 18 years and above must present government issued photo identification. For international flights, a valid passport book is required for all passengers, including infants.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat or a double seat together? Ask one of our customer service agents about [Select Seating](#) at check in. Starting at only \$10.00 per seat.

Harbour Air Team


Customer Information

Account	HAS #	Government Financial Information
	Name	Jinny Sims
	Company	Ministry Of Citizen Services

Booking # Government Financial Information

Monday, June 17, 2019	Invoice #6607072
Flight #501	Air Transportation Charges
07:20 Richmond (YVR South) /	Sked 500 : (Pk) GO Flex \$159.35

[Map](#) 

07:50 Victoria Harbour / [Map](#) 

30 minutes

KK- Confirmed

1 Passenger(s) - GoFlex

Jinny Sims, Female

[Add to Calendar](#)

Taxes, Fees and Charges

Sked 500 : Carbon Offset	\$0.65
All Skeds - Baggage : Checked Baggage Fee	\$0.00
+ Goods and Services Tax	\$8.00

Billing \$160.00

Taxes \$8.00

Grand Total \$168.00

Master Card \$168.00

Date / Time June 17, 2019 @ 6:42:36 AM
Government Financial Information

Summary

Expiration

Authorization 094235

GoFlex Fare Conditions:

Check in 25 minutes prior to departure time

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure

(subject to difference in fare value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within
24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of
departure

Booking Information

STOB 5102¹¹ (21)

Hubley, Holly CITZ:EX

From: reservation@harbourair.com
Sent: July 11, 2019 10:46 AM
To: Hubley, Holly CITZ:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!



- Check Flight Status
- Manage Flight
- Deals & Specials
- High Flyer Rewards
- My Account

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

Please Note: Check-in time is 25 minutes prior to domestic travel, and 60 minutes for international. For domestic flights and tours, all passengers 18 years and above must present government issued photo identification. For international flights, a valid passport book is required for all passengers, including infants.

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Would you prefer a guaranteed single window seat or a double seat together? Ask one of our customer service agents about [Select Seating](#) at check in. Starting at only \$10.00 per seat.

Harbour Air Team

Customer Information		
Account	HAS #	Government Financial Information
	Name	Jinny Sims
	Company	Ministry Of Citizen Services

Booking # <div>Government Financial Information</div>	
Monday, June 17, 2019	Invoice #6607075
Flight #510	Air Transportation Charges
16:20 Victoria Harbour / Map	Sked 500 : (Pk) GO Flex \$159.35

16:50 Richmond (YVR South) /

[Map](#) 

30 minutes

KK- Confirmed

1 Passenger(s) - GoFlex

Jinny Sims, Female

[Add to Calendar](#)

Taxes, Fees and Charges

Sked 500 : Carbon Offset	\$0.65
All Skeds - Baggage : Checked Baggage Fee	\$0.00
+ Goods and Services Tax	\$8.00

Billing \$160.00

Taxes \$8.00

Grand Total \$168.00

Master Card \$168.00

Date / Time June 17, 2019 @ 1:28:58 PM
Government Financial Information

Summary

Expiration

Authorization 162857

GoFlex Fare Conditions:

Check in 25 minutes prior to departure time
Refundable up to 15 minutes prior to Departure
Changeable up to 15 minutes prior to Departure
(subject to difference in fare value)
Select Seating \$10 (space permitting)
50% cancellation fee for groups of 4+ if cancelled within
24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed
25 lbs. (space available)
\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed
15 lbs. (space available)
\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed
\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of
departure

Booking Information

Seat Selection
STOB 5712

27 & 28

Hubley, Holly CITZ:EX

From: Fleurant, Kathleen CITZ:EX
Sent: July 11, 2019 4:12 PM
To: Hubley, Holly CITZ:EX
Subject: FW: Air Canada - 26 Jun: Vancouver - Prince George (Booking Reference: Your booking has been modified)

Government
Financial
Information

From: Air Canada <confirmation@aircanada.ca>
Sent: Thursday, June 20, 2019 12:20 PM
To: Fleurant, Kathleen CITZ:EX <Kathleen.Fleurant@gov.bc.ca>
Subject: Air Canada - 26 Jun: Vancouver - Prince George (Booking Reference: - Your booking has been modified)

Government
Financial
Information



AIR CANADA

Your seats are confirmed

Same reference
number - Credit
Card #
on numbers
7, 8, 9 & 10.

Associated
with # 7, 8, 9, 10.

Booking Reference: Government Financial Information Date of issue: 12 Jun, 2019

[Manage my booking](#) [Sign up for flight notifications](#)

Thank you for choosing Air Canada. Below are your flight details and other useful information for your trip.

Your seats are confirmed Please print and keep this page for your records.

Thank you for choosing Air Canada. We look forward to welcoming you on board.

Passengers


Ticket #'s 0142114299372
042114299371

Personal Information **J** **Sims**

Seats
AC8213 Per son

Ticket Number:
014XXXXXXXXXX

Air Canada - Aeroplan:
Personal Information

 **Shannon Russell**

Seats
AC8213 Personal Information

Ticket Number:
014XXXXXXXXXX

Air Canada - Aeroplan:
Personal Information

Depart

Economy - Standard

Wednesday
26 Jun, 2019

20:30

Vancouver

Vancouver Int. (YVR),
Terminal M



21:45

Prince George

(YXS),
British Columbia



AC8213

1hr15

Economy Q

Operated by: Air Canada Express - Jazz | **Q400**

Purchase summary

Tax information

GST no. 10009-2287
RT0001 \$1.10

Seat selection

Personal Information

SIMS

AC8213; Per^{son} - Standard Seat (Aisle)

11.00

SHANNON RUSSELL

AC8213; Per^{son} - Standard Seat (Window)

11.00

Goods and Services Tax - Canada no. 100092287

1.10

RT0001

GRAND TOTAL (Canadian dollars)

\$23¹⁰



CANADA, U.S.: 1 (888) 247-2262



AIR CANADA

A STAR ALLIANCE MEMBER 

Baggage allowance



STOPS
\$ 5752

31

eTicket Receipt

Personal Information
Prepar
SIMS/J

Government Financial
Information

RESERVATION CODE
ISSUE DATE
TICKET NUMBER
ISSUING AIRLINE
ISSUING AGENT

26Jun19
8382149234288
WEST JET
WestJet/SDX

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
02Jul19	WESTJET WS 3185	VANCOUVER BC, CANADA	VICTORIA BC, CANADA	Class ECONOMY Seat Number Perso - (CONFIRMED) Baggage Allowance 1PC Booking Status OK TO FLY Fare Basis QA5F5FHS Not Valid After 02JUL20
	Operated by: WESTJET ENCORE	Time 22:00 Terminal MAIN TERMINAL	Time 22:35	

Allowances

Baggage Allowance

YVR to YYJ - 1 Piece WESTJET , each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

Prices of additional baggage pieces:

1. 50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC

Carry On Allowances

YVR to YYJ - 1 Piece (WS - WESTJET)

Carry On Charges

YVR to YYJ - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment

CREDIT CARD - MASTERCARD : XXXXXXXXXXXXX
Government Financial
Information

Fare Calculation Line

YVR WS YYJ250.00CAD250.00END

Fare

CAD 250.00

Taxes/Fees/Carrier-Imposed Charges

CAD 12.00 YQI (OTHER AIR TRANSPORTATION

	CHARGES)
	CAD 13.46 XG8 (GOODS AND SERVICES TAX (GST))
	CAD 7.12 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 5.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 0.25 XG9 (GOODS AND SERVICES TAX (GST))
Total Fare	CAD 287.83

Positive identification required for airport check in

Notice:

QST # 1202807956TQ0001 GST # 866112535

Baggage fees are charged in CAD or USD by direction depending on point of departure. Guests departing the United States, Latin America and the Caribbean will pay baggage fees in USD. Please see <https://www.westjet.com/en-ca/travel-info/fares/service-fees> for more information.

Passengers embarking upon a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that the provisions of an international treaty (the Warsaw Convention, the 1999 Montreal Convention, or other treaty), as well as a carrier's own contract of carriage or tariff provisions, may be applicable to their entire journey, including any portion entirely within the countries of departure and destination. The applicable treaty governs and may limit the liability of carriers to passengers for death or personal injury, destruction or loss of, or damage to, baggage, and for delay of passengers and baggage.

Additional protection can usually be obtained by purchasing insurance from a private company. Such insurance is not affected by any limitation of the carrier's liability under an international treaty. For further information please consult your airline or insurance company representative.

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[Important Legal Notices](#)



Control No.

E131712

Name	Employee ID	Phone Number
Sims, Jinny	Personal Information	(250) 387-9699
Client Organization	Job Title	Travel Group Code
Citizens' Services	Minister	4

5. Date Completed 2019/08/23		6. Fiscal Year 2020		7. Special Cheque Issue		8. Cheque Stub Information				
Type of Travel In Province		14. Reason for Travel Ministerial Duties - Week of June 9 to 15, 2019				Headquarters Surrey				
12. Mailing Address for Cheque PO Box 9068, Stn Prov Govt Victoria, BC V8W 9E2										
16. Travel Dates	17. Places Travelled			18. 0.55 Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Cost		Cost	Describe
2019										
06/10	Surrey	0930	1545	14	7.70		27.00			
06/11	Sur-Vic-Sur (HA)	1130	2030	64	35.20		48.50			
06/12	Sur-Van-Sur	0800	1750	76	41.80		61.00			
06/13	Sur-Vic-Sur (HJ/AQ)	0530	1300		0.00	212.00	39.50			
06/14	Sur-Van-Sur	1200	1700	76	41.80		27.00		23.00	Self Parking
TOTALS OF COLUMNS				36. 230 kms	\$ 126.50	37. \$ 212.00	38. \$ 203.00	39. \$ 0.00	40. \$ 23.00	Claim Total \$ 564.50
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code	Amount				
112	32805	34610	5702	3200000	Personal Information	\$ 229.30				
112	32805	34610	5702 ¹	32MTVNC		\$ 247.20				
112	32805	34610	5750	32MTCCA		\$ 88.00				
Less Travel Advance										
112										
						AMOUNT DUE TO EMPLOYEE				54. \$ 564.50
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						Print Name		Date Signed		
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Name		Date Signed		
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act						Print Name		Date Signed		

Notes for Travel Voucher (Restricted Use) E131712 for Sims, Jinny

2 note(s) returned.

Created On	Author	Note
2019/08/23 10:43:28	Fleurant, Kathleen (IDIR\KFLEURAN) Kathleen.Fleurant@gov.bc.ca	June 9 - n/a June 10 - Morning teleconference meetings and media, afternoon media roundtable (no breakfast or dinner per diem). June 11 - Surrey to Victoria event and afternoon meetings, then travel back to Surrey (no breakfast per diem).
2019/08/23 10:43:39	Fleurant, Kathleen (IDIR\KFLEURAN) Kathleen.Fleurant@gov.bc.ca	June 12 - Surrey to Vancouver for full day of meetings, then travel back to Surrey (full day per diem). June 13 - Surrey to Victoria for conference, then travel back to Surrey (no dinner per diem). June 14 - Surrey to Vancouver for afternoon meetings, then travel back to Surrey (no breakfast or dinner per diem). June 15 - n/a

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June 10

5702-3200000

med. a - 1:30 - 3:30 - Surrey
Roundtable

m. Leage → 7Kms
 ← 7Kms

$$14\text{Kms} \times .55 = \$7.70$$

June 11

— Fly to Vic 12:20 — 2:50 pm

LMA picked miss up from Harb. Air
& drove her to event
then drove to mo for med.s,
briefing & meeting

Security Concern

— miss walks to Harbour Vic.
Flies to S. YVR



5702-32MTVNC

Mileage (car parked at H. Air)

Surrey to S. YVR → 32 Kms

S. YVR to Surrey ← 32 Kms

64 Km * \$35.20

June 12

- Survey to VCO for all day meetings

mileage \rightarrow 38Kms
 \leftarrow 38Kms

 $76 \times 0.55 = \$41.80$

5702-3200000

June 13 5:51 am

Taxi from Surrey to Hel. Jch

5702-32MTVNC

WALLEY TAXI LTD
13119 84 AVE
UNIT 107
SURREY, BC V3H1B3
(604) 581 1111

ERM ID: AB022619
EMPLOYEE ID: 721

BATCH#: 116
SHIFT#: 000

Sale

INV#: 000000002

VISA

Proximity

SEQ#: 116001001002

Application Label: Visa Credit

AID: ACPersonal

TVR: 00 00 00 00 00 00

TSI: 00 00 00 00 00 00

*****nt

Financial

Total: CAD\$ 75.00 ✓

APPROVED 046281
001/00

13-Jun-19 ✓

05:51:54

CUSTOMER COPY

THANK YOU!
1182

June 13 9:46 am

5702-32MTVNC

BLUEBIRDS CABS #125
2612 QUADRA ST
VICTORIA BC

Government Financial
Information

CARD ****
CARD TYPE VISA
DATE 2019/06/13
TIME 0600 09:46:10
RECEIPT NUMBER
H85046167-001-149-001-0

PURCHASE
TOTAL

\$55.00

Personal CC

Taxi: from
4000 Seymour to
445

Visa Credit
Personal Information

F0A3E4E31B308190
0000000000-

APPROVED

AUTH# 083271 01-027
THANK YOU

NO SIGNATURE REQUIRED

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

June 13 - 12:38 pm

5702 32 MTSUNC

SURREY METRO TAXI # 107

8299 129 ST 101

SURREY BC

Government Financial
Information

CARD

CARD TYPE

VISA

DATE

2019/06/13

TIME

2008 12:38:33

CLERK ID

28

RECEIPT NUMBER

H85049700-001-001-574-0

PURCHASE

TOTAL

\$82.00

Visa Credit

Personal Information

CC8274ADD7CB1F39

0000000000-

APPROVED

AUTH# 050031

01-02

THANK YOU

NO SIGNATURE REQUIRED

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

- Personal CC

Taxi from YVR
to Surrey

June 14

1:26 pm to 3:53 pm

5702-3200000

Travel to Vancouver for
meetings

Surrey to Van

→ 38 Kms

← 38 Kms

76 Kms

x 0.55

\$41.80

Canada Place Parkade

999 Canada Place
Vancouver BC, V6C 3C1

Pay Station Number:	1
Entered:	06/14/2019 13:26
Exited:	06/14/2019 15:58
Ticket Number:	18034
Transaction Number:	70617
Rate:	A
Parking Fee:	\$23.00

Total Fee:	
Fee Paid:	\$30.00
Change:	\$7.00

Thank you for visiting
Canada Place
Above amount includes 5% GST
GST# 120996095RT0005

PER DIEMS

	Date	Full day	Misc (Describe)	5750-32MTCCA or 5702-3200000	Total
Sun	June 9	/	/	/	/
Mon	June 10	no	Lunch / Inc.	5702-3200000	27.00 ✓
Tue	June 11	no	Lunch / Dinner / Inc.	5702-32MTCCA	48.50 ✓
Wed	June 12	yes	/	5702-3200000	61.00 ✓
Thu	June 13	no	Break / Lunch / Inc.	5702-32MTCCA	39.50
Fri	June 14	no	Lunch / Inc.	5702-3200000	27.00
Sat	June 15	/	/	/	/

203

Full Day:	\$	61.00
Breakfast:	\$	12.50
Lunch:	\$	12.50
Dinner:	\$	21.50
Incidentals:	\$	14.50

5750-32MTCCA	88.00
5702-3200000	115.00



Control No.

E131713

Name	Employee ID	Phone Number
Sims, Jinny	Personal Information	(250) 387-9699
Client Organization	Job Title	Travel Group Code
Citizens' Services	Minister	4

5. Date Completed 2019/08/23	6. Fiscal Year 2020	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Official Business and Ministerial Duties Week of June 16 to 22 2019		Headquarters Surrey

12. Mailing Address for Cheque
PO Box 9068, Stn Prov Govt, Victoria, BC V8W 9E2

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Cost		Cost	Describe
2019					0.55					
06/16	Sur-Van-Sur	1300	2100	84	46.20		N/C			
06/17	Sur-Vic-Sur-Van (HA)	0620	1800	102	56.10	PCard x 2	61.00	316.08	38.85	Self Parking
06/18	Overnight Van	0900	1730		0.00		36.00	316.08	38.85	Self Parking
06/19	Overnight Van	0730	1700		0.00		36.00	316.08	38.85	Self Parking
06/20	Van to Sur	0800	1400	38	20.90		39.50			

TOTALS OF COLUMNS		36.	37.	38.	39.	40.	Claim Total
	224 kms	\$ 123.20	\$ 0.00	\$ 172.50	\$ 948.24	\$ 116.55	\$ 1360.49

[illegible][illegible]

				AMOUNT DUE TO EMPLOYEE	54.	\$ 1360.49
--	--	--	--	------------------------	-----	------------

45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party	Print Name	Date Signed
--	-------------------	--------------------

56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
--	-------------------	--------------------

57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed
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Notes for Travel Voucher (Restricted Use) E131713 for Sims, Jinny

2 note(s) returned.

Created On	Author	Note
2019/08/23 12:01:36	Fleurant, Kathleen (IDIR\KFLEURAN) Kathleen.Fleurant@gov.bc.ca	June 16 - Official Business events in morning and afternoon (some mileage applies / no per diems). June 17 - Surrey to Victoria for a full day of meetings, then travel back to Surrey. Travel from Surrey to Vancouver in evening for planning sessions (full day per diem).
2019/08/23 12:01:51	Fleurant, Kathleen (IDIR\KFLEURAN) Kathleen.Fleurant@gov.bc.ca	June 18 - Overnight in Vancouver for full day planning session (no breakfast or lunch per diem). June 19 - Overnight Vancouver for a full day planning session (no breakfast or lunch per diem). June 20 - Overnight Vancouver morning and early afternoon meetings, then travel back to Surrey (no dinner per diem).

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June 16

5702-3200000

Official Business

- Event 1:00 - 2:00 pm
in Surrey

mileage \rightarrow 14 Kms
 \leftarrow 14 Kms

28
 $\times 0.55$

15.40

- Event 6:00 - 8:00 pm
in Vancouver

mileage \rightarrow 28 Kms
 \leftarrow 28 Kms

56
 $\times 0.55$

\$30.80

\uparrow
 \leftarrow
Total mileage
84 Kms

June 17

5702-32MTVNC

Surrey to Harb. Air SYUR & back at
end of day.

$$\begin{array}{rcl} \text{mileage} & \longrightarrow & 32 \\ & \longleftarrow & 32 \\ & & \hline & & 64 \\ & & \times .55 \\ & & \hline & & \$ 35.20 \end{array}$$

Surrey to Vancouver

$$\begin{array}{rcl} \text{mileage} & \longrightarrow & 38 \text{ Kms} \\ & & \times .55 \\ & & \hline & & \$ 20.90 \end{array}$$

102 kms

June 17-20

5702-32000000

Jinny Sims
Canada

Guest Name :
Company Name : PROVINCIAL GOVERNMENT OF BC
Group Name :

Room No. : 0901
Arrival : 06-17-19
Departure : 06-20-19
Folio No. Personal Information
AR No. :
Conf. No. Personal Information
Cashier No. : 22
Custom Ref. :
Page No. : 1 of 1

INVOICE

Date	Description	Charges	Credits
<small>Personal Information</small>			
06-17-19	Room	269.00	
06-17-19	Room Tax 11%	29.59	
06-17-19	Room GST Tax 5%	13.45	
06-17-19	DMF 1.5%	4.04	
06-17-19	In House Parking	38.85	
06-18-19	Room	269.00	
06-18-19	Room Tax 11%	29.59	
06-18-19	Room GST Tax 5%	13.45	
06-18-19	DMF 1.5%	4.04	
06-18-19	In House Parking	38.85	
06-19-19	Room	269.00	
06-19-19	Room Tax 11%	29.59	
06-19-19	Room GST Tax 5%	13.45	
06-19-19	DMF 1.5%	4.04	
06-19-19	In House Parking	38.85	
06-20-19	Visa		
	XXXXXXX <small>Government Financial Information</small>		

GST Summary:

Room 129.12
F&B 0.00
Other 17.67

Total Charges

Total Credits

Balance

0.00

GST Registration #

Business InformationPersonal InformationPersonal Information

Hotel - 948.24
Parking - 116.55
1064.79

Security Concern

June 20

5702-5700000

Travel Van to Surrey

Mileage \rightarrow 38 Kms
x .55

\$20.90

PER DIEMS

	Date	Full day	Misc (Describe)	5750-32MTCCA or 5702-3200000	Total
Sun	June 16	/	/	/	/ ✓
Mon	June 17	Yes	/	5750-32MTCCA	61.00 ✓
Tue	June 18	no	dinner/inc	5702-3200000	36.00 ✓
Wed	June 19	no	dinner/inc	5702-3200000	36.00 ✓
Thu	June 20	no	Break/Lunch/Inc.	5702-3200000	39.50
Fri	June 21	/	/	/	/
Sat	June 22	/	/	/	/

172.50

Full Day:	\$	61.00
Breakfast:	\$	12.50
Lunch:	\$	12.50
Dinner:	\$	21.50
Incidentals:	\$	14.50

5750-32MTCCA	61.00
5702-3200000	111.50



Control No.

E131742

Name Sims, Jinny	Employee ID Personal Information	Phone Number (250) 387-9699
Client Organization Citizens' Services	Job Title Minister	Travel Group Code 4

5. Date Completed 2019/08/30	6. Fiscal Year 2020	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Ministerial Duties - Week of June 23 to June 29, 2019		Headquarters Surrey

16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Cost		Cost	Describe
2019										
06/24	Oliver	0800	1130		0.00		12.50			
06/25	Penticton to Van (AC)	2000	2200		0.00	*	N/C	368.94		
06/26	Van to Prince G. (AC)	0830	2300		0.00	P/Card	61.00	219.24		
06/27	Prince G. to Van (PC)	0800	2359		0.00	P/Card	39.50	365.43		
06/28	Van to Surrey	0800	1400		0.00		39.50			

[illegible][illegible][illegible]

AMOUNT DUE TO EMPLOYEE

54.	\$ 1106 11
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45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.	Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed

* flight paid by the Legislative Assembly

Notes for Travel Voucher (Restricted Use) E131742 for Sims, Jinny

2 note(s) returned.

Created On	Author	Note
2019/08/30 15:40:53	Fleurant, Kathleen (IDIR\KFLEURAN) Kathleen.Fleurant@gov.bc.ca	June 23 - n/a June 24 - Minister spoke at an event and attended a meeting in Oliver (breakfast per diem only applies) **This was during the morning <small>Personal Information</small>
2019/08/30 15:41:11	Fleurant, Kathleen (IDIR\KFLEURAN) Kathleen.Fleurant@gov.bc.ca	(no per diems). June 26 - Overnight Vancouver, full day of meetings, then travel to Prince George, check into hotel (full day per diems). June 27 - Overnight Prince George, attend event in morning then travel back to Vancouver, check into hotel to attend evening event (no dinner per diem). June 28 - Attend morning and early afternoon meetings in lower mainland, then travel back to Surrey - SMA drove, no mileage (no dinner per diem). June 29 - n/a

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June 25/26

Vancouver, BC
Security Concern

INVOICE

Jinny Sims
~~Pe Box 9068~~
Station Prov Gov
Victoria, BC V8W 9E2
Canada

Confirmation No. Personal Information
Group Name

Room No. 3002
Arrival 2019-06-25
Departure 2019-06-26
Page No. 1 of 1
Folio Window Personal Information
Folio No.

Date	Description	Charges	Credits
06-25-2019	Accommodation	314.00	
06-25-2019	Room P.S.T	25.44	
06-25-2019	Room G.S.T.	15.90	
06-25-2019	Destination Mktg Fee	4.06	
06-25-2019	MRDT 3%	9.54	
06-26-2019	Visa		-368.94
Total		368.94	
Balance		0.00	

on Personal CC
Government Financial Information

June 26/27

Security Concern

Security Concern

Security Concern

Security Concern

Security Concern

Prince George, BC


Penny Sims
Personal Information

Room: 207

Room Type: KING

Number of Guests: 1

Rate: \$189.00

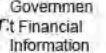
Clerk: MAB

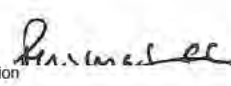

Arrive: 26Jun19

Time: 10:41PM

Depart: 27Jun19

Time: 12:00PM

Folio Number: 
Government
Financial
Information

DATE	DESCRIPTION	CHARGES	CREDITS
26Jun19	Room Charge	189.00	
26Jun19	GST-Goods and Services Tax	9.45	
26Jun19	Convention and Tourism Tax	5.67	
26Jun19	PST-Provincial Sales Tax	15.12	
27Jun19	Visa 		

Government Financial Information

BALANCE: 0.00

Security Concern

Security Concern

June 27

VANCOUVER

Mrs Jinny Sims
Surrey,
Canada

INFORMATION INVOICE

Room Number : 1806
Arrival Date : 27-JUN-2019
Departure Date : 28-JUN-2019

Page No. : 1 of 1
Folio No. : Personal Information
Conf No. :
Invoice No. :
Cashier No. : 206
Membership No. :

Company Name : Provincial Government

Date	Description	Reference	Charges	Credits
06-27-19	Room Charge		311.00	
06-27-19	Room DMF Fee 1.3%		4.03	
06-27-19	Room PST Tax 8%		25.20	
06-27-19	Room MRDT Tax 3%		9.45	
06-27-19	Room GST Tax 5%		15.75	
06-28-19	Visa Card	Government Financial Information		365.43

Total 365.43

Balance Due CAD \$ 0.00

Security Concern

GST Tax Summary:

Business Information

Room GST: 15.75
F&B GST: 0.00
Other GST: 0.00
Total GST: 15.75



Control No.

E131753

Name Sims, Jinny	Employee ID Personal Information	Phone Number (250) 387-9699
Client Organization Citizens' Services	Job Title Minister	Travel Group Code 4

5. Date Completed 2019/09/04		6. Fiscal Year 2020		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Ministerial Duties - Week of June 30 to July 6, 2019				Headquarters Surrey	
12. Mailing Address for Cheque PO Box 9068, Stn Prov Govt Victoria, BC V8W 9E2							
16. Travel Dates 2019 07/02 07/03 07/04	17. Places Travelled Destination Start End Sur-Lytton-Vic (WJ) 0830 2330 Overnight Vic 0830 1630 Vic to Surrey (HA) 0830 1430			18. Personal Vehicle Use Km Cost 0.00 0.00 0.00		19. Other Transport Costs 90.00	20. & 21. Meals Cost 61.00 61.00 39.50
				22. Lodging Costs 221.43 221.43	20. & 21. Miscellaneous Cost Describe		
TOTALS OF COLUMNS				36. \$ 0.00	37. \$ 90.00	38. \$ 161.50	39. \$ 442.86
				40. \$ 0.00	Claim Total \$ 694.36		
48. Client Code 112 112 112 112	49. Resp. 32805 32805 32805 32805	50. Service Line 34610 34610 34610 34610	51. STOB 5702 5751 5702 5750	52. Project 3200000 32MTCCA 32MTVNC 32MTCCA	45. Supplier Code Personal Information		Amount \$ 61.00 \$ 442.86 \$ 90.00 \$ 100.50
Less Travel Advance 112							
				AMOUNT DUE TO EMPLOYEE		54. \$ 694.36	
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act				Print Name		Date Signed	

DJ Sept 17/19

Notes for Travel Voucher (Restricted Use) E131753 for Sims, Jinny

1 note(s) returned.

Created On	Author	Note
2019/09/04 10:54:07	Fleurant, Kathleen (IDIR\KFLEURAN) Kathleen.Fleurant@gov.bc.ca	June 30 - n/a July 1 - n/a July 2 - MA picked up Minster in Surrey and drove to Lytton for event, then drove back to Surrey. They then took a flight from Vancouver to Victoria and Minister checked into hotel (full day per diem). July 3 - Overnight Vic for full day (full day per diem). July 4 - Overnight in Vic for meetings then took early afternoon flight to South YVR, then took taxi to Surrey (no dinner per diem). July 5 - n/a July 6 - n/a

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June 2

- MA picked up miss in Surrey in morning and they travelled to Lytton BC for afternoon event and then travelled back to Surrey.
- Then travelled from Surrey to YVR to travel to Victoria

July 2-4

Security Concern

Security Concern

Victoria, BC, Canada
Security Concern

Ms Jinny Sims
Personal Information

Canada

5751-32 mJCCA

Min of Citizen Services

Room : 0221
Arrival Date : 07/02/19
Invoice No. : Personal Information
Folio No. :
Conf. No. :
Cashier No. : 66
Billing Date : 07/04/19
A/R Number

Date	Description	Debit	Credit
07/02/19	Room Charge	189.00	
07/02/19	Destination Marketing Fee	1.89	
07/02/19	Provincial Room Tax	21.00	
07/02/19	Room GST	9.54	
07/03/19	Mastercard Government Financial Information		221.43
07/03/19	Room Charge	189.00	
07/03/19	Destination Marketing Fee	1.89	
07/03/19	Provincial Room Tax	21.00	
07/03/19	Room GST	9.54	
07/04/19	Mastercard Government Financial Information		221.43
Room H/GST Total - 19.08		Total	442.86
Other H/GST Total - 0.00			
H/GST # Business Information	PST#	Balance	0.00

Security Concern

July 4/19

5702 32 mt VNC

BLUEBIRD CABS #63
2612 QUADRA ST
VICTORIA BC

CARD Government Financial
Information
CARD TYPE VISA
DATE 2019/07/04
TIME 4612 12:33
RECEIPT NUMBER
H85068526-001-957-062-0

PURCHASE
TOTAL

\$10.00

Visa Credit
Personal Information

8884346E222B9E58
0000000000-

APPROVED

FF/DT 20
AUTH# 090491 01-027
THANK YOU

NO SIGNATURE REQUIRED

MERCHANT COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

PHONE. 250.328.2222

Taxi to
Hank Air

July 4

5702-32mTVNC

RICHMOND TAXI #63
2440 SHELL RD V6X2P1
RICHMOND BC
20123018
QB2012301801

SALE

07-04-2019 14:35:11
Acct # ***** Government Financial RF
Exp Date **/** Card Type VI
Name: /
Personal Information

Visa Credit

Trace # 080006 Operator 163
Inv. # 163
Auth # 053541 RRN 001710006

Sale \$80.00

TOTAL

++++
00 APPROVED-THANK YOU
++++

Retain this copy for your
records
Customer copy

Taxi from Harb. Air
at YVR to Surrey

PER DIEMS

	Date	Full day	Misc (Describe)	5750-32MTCCA or 5702-3200000	Total
Sun	June 30	/	/	/	/
Mon	July 1	/	/	/	/
Tue	July 2	yes	/	5702-3200000	61.00 ✓
Wed	July 3	yes	/	5750-32MTCCA	61.00 ✓
Thu	July 4	no	Break/Lunch/Inc	" "	39.5 ✓
Fri	July 5	/	/	/	/
Sat	July 6	/	/	/	/

Full Day:	\$	61.00
Breakfast:	\$	12.50
Lunch:	\$	12.50
Dinner:	\$	21.50
Incidentals:	\$	14.50

5750-32MTCCA	100.5
5702-3200000	61.00

↓ 141.50



Control No.

E131754

Name	Employee ID	Phone Number
Sims, Jinny	Personal	(250) 387-9699
Client Organization	Information	Travel Group Code
Citizens' Services	Job Title	
	Minister	4

5. Date Completed 2019/09/04	6. Fiscal Year 2020	7. Special Cheque Issue	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Ministers Pre-Paid Hotel Cost for UBMC 2019		Headquarters Surrey

PO Box 9068, Stn Prov Govt Victoria, BC V8W 9E2

16.	17.			18.		19.	20. & 21.	22.	20. & 21.	
Travel Dates	Places Travelled			Personal Vehicle Use		Other Transport Costs	Meals	Lodging Costs	Miscellaneous	
2019	Destination	Start	End	Km	Cost		Cost		Cost	Describe
07/05	Hotel Deposit	0830	0831		0.00				299.63	Deposit
08/30	Hotel Prepayment	0830	0831		0.00				1198.52	Pre-Payment

TOTALS OF COLUMNS	36. \$ 0.00	37. \$ 0.00	38. \$ 0.00	39. \$ 0.00	40. \$ 1498.15	Claim Total \$ 1498.15
-------------------	----------------	----------------	----------------	----------------	-------------------	---------------------------

48.	49.	50.	51.	52.	45.	
Client Code	Resp.	Service Line	STOB	Project	Supplier Code	Amount
112	32805	34610	5702	3200000	Personal Information	\$ 1498.15
112						
112						
112						

[illegible]

	AMOUNT DUE TO EMPLOYEE	54.	\$ 1498.15
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45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party	Print Name	Date Signed
--	-------------------	--------------------

56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	Print Name	Date Signed
--	-------------------	--------------------

57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed
--	-------------------	--------------------

Notes for Travel Voucher (Restricted Use) E131754 for Sims, Jinny

1 note(s) returned.

Created On	Author	Note
2019/09/04 11:44:24	Fleurant, Kathleen (IDIR\KFLEURAN) Kathleen.Fleurant@gov.bc.ca	July 7 - Deposit for September 22 to 27, 2019 hotel for UBCM Aug 30 - Prepayment of remaining full amount for September 22 to 27, 2019 hotel for UBCM These two charges complete the full amount for Minister's hotel cost for UBCM.

Production *** Copyright © Government of British Columbia

Ms Jinny Sims
Canada

Date : 08-30-19
Time : 04:34 PM
Room Number :
Confirmation Number :
Receipt Number :
Personal Information

ADVANCE DEPOSIT			
Date	Description		Exp Date
07-05-19	Mastercard <small>Government Financial Information</small>		XX/XX
	Arrival	Departure	Group ID / Room Type
	09-22-19	09-27-19	<small>Personal Information</small>

Guest Signature _____

Cashier No. _____

154

Ms Jinny Sims
Canada

Date : 08-30-19
Time : 04:32 PM
Room Number :
Confirmation Number :
Receipt Number :

Personal Information

ADVANCE DEPOSIT				
Date	Description		Exp Date	Amount
08-30-19	Mastercard	Government Financial Information	XX/XX	
	Arrival	Departure	Group ID / Room Type	
	09-22-19	09-27-19	Personal Information	

Guest Signature

Cashier No.

115

Personal Information

Personal Information

Personal Information

the MO Executive Assistant paid
for Minister Sims parking

Personal Information

Government Financial
Information

August 15, 2019



Personal Information

15

Hubley, Holly CITZ:EX

From: reservation@harbourair.com
Sent: June 10, 2019 4:34 PM
To: Hubley, Holly CITZ:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!



- Check Flight Status
- Manage Flight
- Deals & Specials
- High Flyer Rewards
- My Account

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

Please Note: Check-in time is 25 minutes prior to domestic travel, and 60 minutes for international. For domestic flights and tours, all passengers 18 years and above must present government issued photo identification. For international flights, a valid passport book is required for all passengers, including infants.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat or a double seat together? Ask one of our customer service agents about [Select Seating](#) at check in. Starting at only \$10.00 per seat.

Harbour Air Team

Customer Information

Account	HAS #	Government Financial Information
	Name	Jinny Sims
	Company	Ministry Of Citizen Services

Booking #

Government Financial Information

Wednesday, May 22, 2019

Flight #609
14:30 Richmond (YVR South) /

Invoice #6565844
Air Transportation Charges
Sked 600 : (St) GO Flex
\$64.48

Map 

14:50 Nanaimo Harbour / Map 

20 minutes

KK- Confirmed

1 Passenger(s) - GoFlex

Jinny Sims, Female

[Add to Calendar](#)

Taxes, Fees and Charges

Sked 600 : Carbon Offset	\$0.50
All Skeds - Baggage : Checked Baggage Fee	\$0.00
Sked 600 : Port Fee	\$1.75
+ Goods and Services Tax	\$3.34

Billing \$66.73

Taxes \$3.34

Grand Total \$70.07

Master Card \$70.07

Date / Time May 22, 2019 @ 7:13:07 AM

Government Financial Information

Summary

Expiration

Authorization 101306

GoFlex Fare Conditions:

Check in 25 minutes prior to departure time

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure
(subject to difference in fare value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within
24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of
departure

From: reservation@harbourair.com
Sent: June 10, 2019 4:34 PM
To: Hubley, Holly CITZ:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!



- Check Flight Status
- Manage Flight
- Deals & Specials
- High Flyer Rewards
- My Account

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Harbour Air Team

Customer Information		
Account	HAS #	Government Financial Information
	Name	Jinny Sims
	Company	Ministry Of Citizen Services

Booking # Government Financial		
Thursday, May 23, 2019	Invoice #6565850	
Flight #614	Air Transportation Charges	
18:15 Nanaimo Harbour / Map	Sked 600 : (St) GO Flex	\$80.60

18:35 Richmond (YVR South) /

[Map](#) 

20 minutes

KK- Confirmed

1 Passenger(s) - GoFlex

Jinny Sims, Female

[Add to Calendar](#)

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee	\$0.00
Sked 600 : Carbon Offset	\$0.50
Sked 600 : Port Fee	\$1.75
+ Goods and Services Tax	\$4.15

Billing \$82.85

Taxes \$4.15

Grand Total \$87.00

Master Card \$87.00

Date / Time May 23, 2019 @ 5:55:23 PM

Government Financial Information

Summary

Expiration

Authorization 205522

GoFlex Fare Conditions:

Check in 25 minutes prior to departure time

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure

(subject to difference in fare value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within

24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of

departure

STOB 5702
5711

①

Hubley, Holly CITZ:EX

From: reservation@harbourair.com
Sent: August 22, 2019 9:05 AM
To: Hubley, Holly CITZ:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!



- Check Flight Status
- Manage Flight
- Deals & Specials
- High Flyer Rewards
- My Account

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Harbour Air Team

Customer Information		
Account	HAS #	Government Financial Information
	Name	Jinny Sims
	Company	Ministry Of Citizen Services

Booking <small>Government Financial Information</small>	
Thursday, July 4, 2019	Invoice #6633910
Flight #508	Air Transportation Charges
13:20 Victoria Harbour / Map	Sked 500 : (St) GO Flex \$151.73

13:50 Richmond (YVR South) /

[Map](#) 

30 minutes

KK- Confirmed

1 Passenger(s) - GoFlex

Jinny Sims, Female

[Add to Calendar](#)

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee	\$0.00
Sked 500 : Carbon Offset	\$0.65
+ Goods and Services Tax	\$7.62

Billing \$152.38

Taxes \$7.62

Grand Total \$160.00

Master Card \$160.00 ✓

Date / Time July 4, 2019 @ 12:35:47 PM
Government Financial Information

Summary

Expiration

Authorization 153541

GoFlex Fare Conditions:

Check in 25 minutes prior to departure time

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure

(subject to difference in fare value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within
24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of
departure

Booking Information

STOB 512

2



Reservation Confirmation

Your reservation is now confirmed

Reservation Number:Government Financial
Information

*All charges and payments appear in: CAD

Passenger

Name	Total Charges	GST	Total Amount	Total Payments	Balance Due
SIMS, J <small>Personal Information</small>	\$286.82	\$14.35	\$301.17	\$301.17	\$0.00

Flight Itinerary

Leg	Flight Number	Date	Departure	Arrival	Aircraft	Status
1	8P551	22 Jul 2019	08:15 - VANCOUVER - SOUTH	09:25 - WILLIAMS LAKE	BEECH 1900	CONFIRMED

8P flight numbers operated by Pacific Coastal Airlines.
Aircraft type and schedule subject to change without notice.

Purchase Summary

Leg	Passenger	Description	Amount	GST	Total
1	SIMS, J <small>Personal Information</small>	AIF - YVR	\$5.00	\$0.25	\$5.25
1	SIMS, J	ENCORE FARE	\$240.00	\$12.00	\$252.00
1	SIMS, J	Security Surcharge	\$7.12	\$0.36	\$7.48
1	SIMS, J	Fuel Surcharge	\$14.00	\$0.70	\$14.70
1	SIMS, J	Nav Canada Fee	\$13.00	\$0.65	\$13.65
1	SIMS, J	Carbon Surcharge	\$7.70	\$0.39	\$8.09
Total			\$286.82	\$14.35	\$301.17

Payment Information

Date	Payer's Name	Amount	Transaction Type	PO Number	Receipt	Authorization
17 July 2019	SIMS, J <small>Personal Information</small>	\$301.17	MASTERCARD		3077471	045346

Tax Registration: 121386296 RT0001



Book Your
Stay Now!



Booking.com



STOB
5712

4

Itinerary/Receipt

Your booking is confirmed.
Thank you for choosing Central Mountain Air.
Please bring a copy of this document to the airport

CMA Reservations
1-888-865-8585
reservations@flycma.com
www.flycma.com

Main Contact Information

Name: **RAVI PARMAR**
Email: ravi.parmar@gov.bc.ca, holly.hubley@gov.bc.ca

Government
Financial
Information
Booking Reference
Personal Information

Flight Itinerary

Flight	From	To	Aircraft	Status
9M568	15:55 - Quesnel 23 Jul 2019	17:15 - Vancouver - South 23 Jul 2019	Beech1900D	CONFIRMED

Passenger Information

Name
Personal
SIMS J Information

691.16
÷ 2
345.58
Taxes
32.95
÷ 2
16.46

*All charges and payments appear in: CAD

Purchase Summary

Passenger	Description	Amount	Tax 1	Tax 2	Total
PARMAR,RAVI	Y1 - FLEX+ - Y1	\$289.00	14.4500	14.4500	\$303.45
PARMAR,RAVI	ATSC	\$7.12	0.3600	0.3600	\$7.48
PARMAR,RAVI	Navigation Fee	\$12.00	0.6000	0.6000	\$12.60
PARMAR,RAVI	Airports Surcharge	\$17.00	0.8500	0.8500	\$17.85
PARMAR,RAVI	Fuel Surcharge	\$4.00	0.2000	0.2000	\$4.20
Personal SIMS,J Information	Y1 - FLEX+ - Y1	\$289.00	14.4500	14.4500	\$303.45
SIMS,J	ATSC	\$7.12	0.3600	0.3600	\$7.48
SIMS,J	Navigation Fee	\$12.00	0.6000	0.6000	\$12.60
SIMS,J	Airports Surcharge	\$17.00	0.8500	0.8500	\$17.85
SIMS,J	Fuel Surcharge	\$4.00	0.2000	0.2000	\$4.20
Total		\$658.24	\$32.92	\$0.00	\$691.16

Payment Information

Date	Payer's Name	Payment Amount	Transaction Type
17 Jul 2019	FLEURANT, KATHLEEN	\$691.16	MASTERCARD

STOB 5702
5711 (7)

Hubley, Holly CITZ:EX

From: reservation@harbourair.com
Sent: August 22, 2019 9:05 AM
To: Hubley, Holly CITZ:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!



- Check Flight Status
- Manage Flight
- Deals & Specials
- High Flyer Rewards
- My Account

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

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If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat or a double seat together? Ask one of our customer service agents about [Select Seating](#) at check in. Starting at only \$10.00 per seat.

Harbour Air Team

Customer Information		
Account	HAS #	Government Financial Information
	Name	Jinny Sims
	Company	Ministry Of Citizen Services

Booking # Government Financial Information		
Monday, July 29, 2019	Invoice #6681357	
Flight #501	Air Transportation Charges	
07:20 Richmond (YVR South) /	Sked 500 : (Pk) GO Flex	\$159.35

[Map](#) 

07:50 Victoria Harbour / [Map](#) 

30 minutes

KK- Confirmed

1 Passenger(s) - GoFlex
Jinny Sims, Female

[Add to Calendar](#)

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee	\$0.00
Sked 500 : Carbon Offset	\$0.65
+ Goods and Services Tax	\$8.00

Billing	\$160.00
Taxes	\$8.00
Grand Total	\$168.00

Master Card **\$168.00**

Date / Time July 29, 2019 @ 6:58:00 AM

Government Financial Information

Summary

Expiration

Authorization 023934

GoFlex Fare Conditions:

Check in 25 minutes prior to departure time
Refundable up to 15 minutes prior to Departure
Changeable up to 15 minutes prior to Departure
(subject to difference in fare value)
Select Seating \$10 (space permitting)
50% cancellation fee for groups of 4+ if cancelled within
24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed
25 lbs. (space available)
\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed
15 lbs. (space available)
\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed
\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of
departure

Booking Information

STOB ~~5711~~ 5711 8

Hubley, Holly CITZ:EX

From: reservation@harbourair.com
Sent: August 22, 2019 9:06 AM
To: Hubley, Holly CITZ:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!



- Check Flight Status
- Manage Flight
- Deals & Specials
- High Flyer Rewards
- My Account

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

Please Note: Check-in time is 25 minutes prior to domestic travel, and 60 minutes for international. For domestic flights and tours, all passengers 18 years and above must present government issued photo identification. For international flights, a valid passport book is required for all passengers, including infants.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat or a double seat together? Ask one of our customer service agents about [Select Seating](#) at check in. Starting at only \$10.00 per seat.

Harbour Air Team

Customer Information

Account	HAS #	Government Financial Information
	Name	Jinny Sims
	Company	Ministry Of Citizen Services

Booking #

Government Financial Information

Tuesday, July 30, 2019	Invoice #6681364
Flight #506	Air Transportation Charges
11:25 Victoria Harbour / Map	Sked 500 : (Pk) GO Flex \$159.35

11:55 Richmond (YVR South) /

[Map](#) 

30 minutes

KK- Confirmed

1 Passenger(s) - GoFlex

Jinny Sims, Female

[Add to Calendar](#)

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee	\$0.00
Sked 500 : Carbon Offset	\$0.65
+ Goods and Services Tax	\$8.00

Billing	\$160.00
Taxes	\$8.00

Grand Total **\$168.00**

Master Card \$168.00

Date / Time July 30, 2019 @ 9:37:05 AM

[Government Financial Information](#)

Summary

Expiration

Authorization 045471

GoFlex Fare Conditions:

Check in 25 minutes prior to departure time

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure

(subject to difference in fare value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of departure

Booking Information

STOB

1d2

Personal Information



Booking Confirmation

Booking Reference

Government
Financial
Information

Date of issue: 09 Aug, 2019

This is your official Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the **general conditions of carriage** and **airline tariffs** that apply to the tickets, bookings and air services outlined below, as well as **baggage**, dangerous goods and other important information related to your trip.

Data Protection Notice Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the [ATA Travel Centre website](#) or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view [Air Canada's Privacy Policy](#) directly.

- Depart

Economy - Flex

Tuesday
20 Aug, 2019

08:50
Vancouver
Vancouver Int. (YVR), BC
Terminal M



10:45
Prince Rupert
Digby Island (YPR), BC

AC8278

1hr55
Economy L
Operated by: Air Canada Express -
Jazz | **D400**

Passengers

Personal Information Sims	Seats Person
Ticket Number	AC8278 al
0142117325520	l f
Air Canada - Aeroplan Personal Information	
Shannon Russell	Seats Person
Ticket Number	AC8278 Perso
0142117325621	nal
Air Canada - Aeroplan Personal Information	Inform



Purchase summary

MasterCard
Government Financial
Amount paid: \$513.46
Tax information
GST no. 10009-2287 RT0001
\$29.22

2 adults

Base Fare	262.00
Surcharges	18.00
Goods and Services Tax - Canada - 100092287 RT0001	14.61
Air Travellers Security Charge - Canada	7.12
Airport Improvement Fee - Canada	5.00
Total airfare and taxes before options (per passenger)	\$306.73
Number of passengers	X 2
Total	\$613.46
GRAND TOTAL (Canadian dollars)	\$613.46



Check-in and boarding gate deadlines

Within Canada

90

minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45

minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15

minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

STOB 570Z 344
5711

Hubley, Holly CITZ:EX

From: reservation@harbourair.com
Sent: September 4, 2019 9:23 AM
To: Hubley, Holly CITZ:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!



- Check Flight Status
- Manage Flight
- Deals & Specials
- High Flyer Rewards
- My Account

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Would you prefer a guaranteed single window seat or a double seat together? Ask one of our customer service agents about [Select Seating](#) at check in. Starting at only \$10.00 per seat.

Harbour Air Team

Customer Information		
Account	HAS #	Business Information
	Name	Jinny Sims
	Company	Ministry Of Citizen Services

Booking # <small>Government Financial Information</small>		
Monday, August 12, 2019	Invoice #6713079	
Flight #505	Air Transportation Charges	
10:20 Richmond (YVR South) /	Sked 500 : (St) GO Flex	\$151.73

Map 

10:50 Victoria Harbour / Map 

30 minutes

KK- Confirmed

1 Passenger(s) - GoFlex

Jinny Sims, Female

[Add to Calendar](#)

Taxes, Fees and Charges

Sked 500 : Carbon Offset	\$0.65
All Skeds - Baggage : Checked Baggage Fee	\$0.00
+ Goods and Services Tax	\$7.62

Billing	\$152.38
Taxes	\$7.62

Grand Total **\$160.00**

Master Card

\$160.00

Date / Time August 12, 2019 @ 9:16:41 AM

Government Financial Information

Summary

Expiration

Authorization 058852

GoFlex Fare Conditions:

Check in 25 minutes prior to departure time

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure

(subject to difference in fare value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:


100% cancellation fee if cancelled within 24hrs of departure

Booking #

Government
Financial Information

Monday, August 12, 2019

Flight #510

16:20 Victoria Harbour / [Map](#) 

16:50 Richmond (YVR South) /

[Map](#) 

30 minutes

KK- Confirmed

1 Passenger(s) - GoFlex

Jinny Sims, Female

[Add to Calendar](#)

Invoice #6705680

Air Transportation Charges

Sked 500 : (St) GO Flex \$151.73

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 500 : Carbon Offset \$0.65

+ Goods and Services Tax \$7.62

Billing \$152.38

Taxes \$7.62

Grand Total \$160.00

Master Card

\$160.00

Date / Time August 12, 2019 @ 3:43:43 PM
Government Financial Information

Summary

Expiration

Authorization 071422

GoFlex Fare Conditions:

Check in 25 minutes prior to departure time
Refundable up to 15 minutes prior to Departure
Changeable up to 15 minutes prior to Departure
(subject to difference in fare value)
Select Seating \$10 (space permitting)
50% cancellation fee for groups of 4+ if cancelled within
24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed
25 lbs. (space available)
\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed
15 lbs. (space available)
\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed
\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of
departure

STOB 512 6



Personal Information

Booking Confirmation

Government Financial
Information

Booking Reference:

Date of issue: 14 Aug, 2019

This is your official Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the **important conditions of carriage and applicable taxes** that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

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Depart

Economy - Flex

Friday
23 Aug, 2019

15:35
Sandspit
(YZP), BC

17:31
Vancouver
Vancouver Int. (YVR), BC
Terminal M

AC8523

1hr56
Economy Q
Operated by: Air Canada Express -
Jazz | **Dash 8-300**

Passengers

Personal Information	Seats	Person
Sims	AC8523	al
Ticket Number 0142117593609		Inform
Air Canada - Aeroplan Personal Information		



Purchase summary

MasterCard
Government
Financial Information
Amount paid: \$601.78

Tax information
GST no. 10009-2287 RT0001
\$28.66

1 adult

Base Fare - Economy - Flex	548.00
Surcharges	18.00
Goods and Services Tax - Canada - 100092287 RT0001	28.66
Air Travellers Security Charge - Canada	7.12
Total airfare and taxes before options	\$601.78
GRAND TOTAL (Canadian dollars)	\$601.78

Itinerary / Receipt

STOR 9
512 d
10

Your booking is confirmed. Thank you for choosing Air Canada.
Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference: Government Financial

Name: Personal Information Mrs J Sims
E-mail: HOLLY.HUBLEY@GOV.BC.CA
Payment: Government Financial Information

Customer Care
Air Canada Reservations
1-888-247-2262

Air Canada Flight Information
1-888-422-7533
[International Reservations](#)

Alert me of flight changes
[Flight notification](#)

Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC8279	Prince Rupert (YPR)	Vancouver (YVR)	DH4	Economy Flex (H)	Confirmed
Operated by:	Thu 22-Aug 2019	Thu 22-Aug 2019			
Air Canada Express-Jazz	11:20	13:05 - TERMINAL M -MAIN			
Seat number(s) requested:	<small>Personal Information</small>				

Passenger Information

Passenger: 1 Personal Information Mrs J Sims
Ticket number: 014 2117 958050
Frequent Flyer Pgm: Air Canada Aeroplan Personal Information **Program number:**

Purchase Summary

Flights from Sandspit to Vancouver was cancelled due to weather.
Re-Booked flight from Prince Rupert to Vancouver
- Flight fair difference \$ 46.45 (-9)
Change fee \$ 52.50 (10)

Passenger: 1 Ticket number 014 2117 958050

Date of issue

21-Aug 2019

Fare Amount in Canadian dollars:

529.00

(including [navigational & other charges](#))

Taxes, Fees & Charges

Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)

Airport Improvement Fee - Canada (SQ)

0.45

46.00

Total Fare in Canadian dollars:

46.45A

Options

Change fee in Canadian dollars

Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)

50.00

2.50

Ticket particularities:

CAD529.00 NONREF-BG:AC

*Fare calculation:

22AUG19YPR AC YVR Q18.00R511.00CAD529.00 END ROE1.00 PD7.12CA
28.66XG

Canadian tax registration numbers:

XG Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)

RC Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)

XQ Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)

Fare Rules Summary

- Air Canada will cancel any purchased ticket and provide a full refund without penalty up to 24 hours after purchase. Beyond 24 hours, voluntary changes to your itinerary may require the payment of additional fees and fare upgrades. If you are travelling on a non-refundable ticket, we won't be able to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.

Seat Assignment and Flight Confirmation

- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, to ensure a child is seated with a parent, guardian or tutor, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional [terms and conditions](#) related to seat selection.
- Flight schedules are subject to change. While we make every attempt to notify passengers of changes to the itinerary, it is imperative that you reconfirm your own flights prior to departure. It is strongly recommended that you provide us with an e-mail address for flight schedule change notification. You should monitor this e-mail for changes to your itinerary, both before departure and while at your destination.

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

Baggage Information

Please see below for details on the bags you plan on checking at the baggage counter.

Hubley, Holly CITZ:EX

STOB 5702 12
5711

From: reservation@harbourair.com
Sent: September 4, 2019 9:25 AM
To: Hubley, Holly CITZ:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!



- Check Flight Status
- Manage Flight
- Deals & Specials
- High Flyer Rewards
- My Account

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

Please Note: Check-in time is 25 minutes prior to domestic travel, and 60 minutes for international. For domestic flights and tours, all passengers 18 years and above must present government issued photo identification. For international flights, a valid passport book is required for all passengers, including infants.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat or a double seat together? Ask one of our customer service agents about [Select Seating](#) at check in. Starting at only \$10.00 per seat.

Harbour Air Team

Customer Information		
Account	HAS #	Government Financial Information
	Name	Jinny Sims
	Company	Ministry Of Citizen Services

Booking # <small>Government Financial Information</small>	
Monday, August 26, 2019	Invoice #6732458
Flight #503	Air Transportation Charges
08:20 Richmond (YVR South) /	Sked 500 : (Np) GO Flex \$124.11

Map 

08:50 Victoria Harbour / Map 

30 minutes

KK- Confirmed

1 Passenger(s) - GoFlex

Jinny Sims, Female

[Add to Calendar](#)

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee	\$0.00
Sked 500 : Carbon Offset	\$0.65
+ Goods and Services Tax	\$6.24

Billing \$124.76

Taxes \$6.24

Grand Total \$131.00

Master Card \$131.00

Date / Time August 26, 2019 @ 7:18:01 AM

[Government Financial Information](#)

Summary

Expiration

Authorization 041103

GoFlex Fare Conditions:

Check in 25 minutes prior to departure time

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure

(subject to difference in fare value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within 24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:


100% cancellation fee if cancelled within 24hrs of departure

Booking #

[Government Financial Information](#)

Monday, August 26, 2019

Flight #510

16:20 Victoria Harbour / [Map](#) 

16:50 Richmond (YVR South) /

[Map](#) 

30 minutes

KK- Confirmed

1 Passenger(s) - GoFlex

Jinny Sims, Female

[Add to Calendar](#)

Invoice #6732461

Air Transportation Charges

Sked 500 : (St) GO Flex \$151.73

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 500 : Carbon Offset \$0.65

+ Goods and Services Tax \$7.62

Billing \$152.38

Taxes \$7.62

Grand Total \$160.00

Master Card \$160.00

Date / Time August 26, 2019 @ 7:18:01 AM
Government Financial Information

Summary

Expiration

Authorization 041103

GoFlex Fare Conditions:

Check in 25 minutes prior to departure time
Refundable up to 15 minutes prior to Departure
Changeable up to 15 minutes prior to Departure
(subject to difference in fare value)
Select Seating \$10 (space permitting)
50% cancellation fee for groups of 4+ if cancelled within
24 hrs of departure

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed
25 lbs. (space available)
\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed
15 lbs. (space available)
\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed
\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of
departure