

Minister's Quarterly Travel Expense Summary

Name: Honourable Melanie Mark

Quarter: 2019 October to December

Portfolio: Advanced Education, Skills and Training

Travel expense summary (amount paid this quarter):

In Province Flights: \$ 5,080.60

Other Travel in Province: \$ 1,794.16

Out of Country Travel: \$ -

Out of Province Travel: \$ -

Total travel expenses paid this quarter: \$ 6,874.76

Travel expenses fiscal year-to-date: \$ 21,987.34



Control No.

E131561

| | | |
|----------------------------|----------------------|--------------------------|
| Name | Employee ID | Phone Number |
| Mark, Melanie | Personal Information | (250) 356-0179 |
| Client Organization | Job Title | Travel Group Code |
| Advanced Education | Minister | 4 |

| | | | |
|---------------------------------|---|-------------------------|----------------------------|
| 5. Date Completed 2019/07/17 | 6. Fiscal Year 2020 | 7. Special Cheque Issue | 8. Cheque Stub Information |
| Type of Travel In Province | 14. Reason for Travel Ministerial Business | | Headquarters Vancouver |

12. Mailing Address for Cheque
PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2

| 16. Travel Dates | 17. Places Travelled | | | 18. Personal Vehicle Use | | 19. Other Transport Costs | 20. & 21. Meals | 22. Lodging Costs | 20. & 21. Miscellaneous | |
|------------------|----------------------|-----------------------|-------|--------------------------|----|---------------------------|-----------------|-------------------|-------------------------|-------------------|
| | *PCard | Destination | Start | End | Km | Cost | Costs | Cost | Cost | Describe |
| 2019 | | | | | | | | | | |
| 09/04 | | *Vic/Van/Vic (HJ) | 0700 | 1500 | 28 | ** 15.40 | ** 7.90 | ** 39.50 | | |
| 09/05 | | Vancouver | 0820 | 1340 | 30 | 16.50 | | | | |
| 09/06 | | *Van/Terrace/Van (AC) | 0715 | 1545 | 36 | 19.80 | | 27.00 | 88.75 | prking/rental car |
| 09/17 | | *Van/Vic/Van (HA) | 0700 | 1610 | 28 | ** 15.40 | | ** 27.00 | ** 18.55 | prking |
| 09/18 | | *Van/Vic/Van (HJ) | 0900 | 1800 | 28 | ** 15.40 | ** 8.50 | ** 27.00 | | |
| 09/19 | | Vancouver | 0920 | 1210 | 28 | 15.40 | | | | |
| 09/20 | | Vancouver | 0845 | 1330 | 43 | 23.65 | | | | |
| 09/20 | | Osoyoos | 1330 | 2359 | | 0.00 | | | 25.50 | gas |
| 09/21 | | Vancouver | 0700 | 1800 | | 0.00 | | 39.50 | 214.96 | rental car/gas |

| | | | | | | |
|-------------------|-----------|----------|-----------|---------|-----------|-------------|
| | 36. | 37. | 38. | 39. | 40. | Claim Total |
| TOTALS OF COLUMNS | \$ 121.55 | \$ 16.40 | \$ 160.00 | \$ 0.00 | \$ 347.76 | \$ 645.71 |

| | | | | | | | |
|------------|--------------------|------------------|-------------------------|-----------------|------------|--------------------------|---------------|
| 48. | Client Code | 49. Resp. | 50. Service Line | 51. STOB | 52. | 45. Supplier Code | Amount |
| | 019 | 11001 | 18000 | 5701 | 11MTVNC | Government Financial | \$ 81.15 |
| | 019 | 11001 | 18000 | 5750 | 11MTCCA | Information | \$ 93.50 |
| | 019 | 11001 | 18000 | 5702 | 1100000 | | \$ 471.06 |
| | 019 | | | | | | |

[illegible]

| | | |
|--|------------------------|---------------|
| | AMOUNT DUE TO EMPLOYEE | 54. \$ 645.71 |
|--|------------------------|---------------|

| | | |
|--|-------------------|--------------------|
| 45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party | Print Name | Date Signed |
|--|-------------------|--------------------|

| | | |
|--|-------------------|--------------------|
| 56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies. | Print Name | Date Signed |
|--|-------------------|--------------------|

| | | |
|---|------------|-------------|
| 57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act | Print Name | Date Signed |
|---|------------|-------------|

Notes for Travel Voucher (Restricted Use) E131561 for Mark, Melanie

4 note(s) returned.

| Created On | Author | Note |
|---------------------|---|---|
| 2019/09/10 15:39:42 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Sept 4, 2019 - drive to Helijet Van/Vic (pd by p/c) shuttle to buildings for meetings - Yellow Cab (pd by m/c) to Helijet Vic/Van (pd by p/c) - drive home. |
| 2019/09/20 16:26:41 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Sept 5, 2019 - drive to events - drive home Sept 5, 2019 - drive to events - drive home Sept 6, 2019 - drive to Vancouver airport (prking pd by m/c) Van/Terrace (AC pd by p/c) - rental car Personal Information Personal Information to events - drive back to airport - drop off rental car (pd by m/c) Terrace/Van (AC pd by p/c) - drive home |
| 2019/09/20 16:29:42 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Sept 17, 2019 - drive to Harbour Air (prking pd by m/c) Van/Vic (pd by p/c) walk to buildings for meetings - wa k to Harbour Air Vic/Van (pd by p/c) - drive home Sept 18, 2019 - drive to Helijet Van/Vic (pd by p/c) - shuttle to buildings - Yellow Cab (pd by m/c) to Helijet Vic/Van (pd by p/c) - drive home Sept 19, 2019 - drive to meetings - drive home Sept 20, 2019 - drive to meetings - drive home |
| 2019/09/24 10:09:55 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Sept 6, 2019 - received adjusted Budget Rental Car (pd by m/c) Sept 17, 2019 - prking at Harbour Air (pd by m/c) Sept 20, 2019 - p/u Enterprise Rental Car (pd by m/c) - drive to Osoyoos - o/n private residence (no charge) Sept 21, 2019 - drive to event - drive to Vancouver - drop off rental car - drive home |

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YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240090

**** PURCHASE ****

09-04-2019 13:14:02
Acct # Government Financial Information C
Exp Date **/** Card Type MC
Name: MELANIE Pers onal Infor MARK
A0000000041010 Mastercard

Operator: 261
Trace # 2380
Inv. # 261
Arch # 071142 RRN 001736004

Purchase \$7.90
Tip Personal Information

Total

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

www.yellowcabvictoria.com
250-381-2222

5701
11mtunc
pd by mic

Vancouver Airport

Receipt No: 8388/0613/00613
09/06/19
GST R127267383

Pay parking ticket 35.00 \$
09/06/19 07:56 - 09/07/19 07:56
Length Of Stay: 1 Days, 00:00
Epan:02995157015011069249285690??
Unit ID:106

| | |
|-------------------|----------|
| Total Amount | 35.00 \$ |
| Net Amount: | 26.88 \$ |
| Parking Sales Tax | 6.45 \$ |
| GST+ | 1.67 \$ |
| Credit Mastercard | 35.00 \$ |

YOUR PARKING

TYPE: PURCHASE
ACCT: MASTERCARD \$ 35.00
CARD NUMBER: Government Financial Information
DATE/TIME: 09/09/2019 02:59:23 PM
REFERENCE #: 662511720012230540 C
AUTH #: 077963

Mastercard
A0000000041010
0000008000E800
VERIFIED BY PIN

01 APPROVED - THANK YOU 027

-- IMPORTANT --

Retain this copy for your records
CUSTOMER COPY

5702
1100000
pd by mic

BUDGET

RENTAL AGREEMENT NUMBER Government Financial Information

YOUR INFORMATION

Customer Name: MARK, MELANIE
 Loyalty Level: FASTBREAK
 RapidRez Number: Personal Information
 Budget Customer Discount: BC PROVINCIAL GOVERNMENT
 Method of Payment: MASTER Government Financial Information

YOUR RENTAL

Pickup Date/Time: SEP 06,2019@10:37AM
 Pickup Location: 4912 HIGHWAY 16 WEST
 TERRACE AIRPORT
 TERRACE,BC,V8G 1L8,CA

YOUR VEHICLE CHARGES

MIN 1 DAY IF NOT MET DLY RT = 60.00 / MAX 6 DAY

| RATE CHART | | FREE | TIME AND KILOMETRES | |
|------------|-------|--------------|----------------------|-------|
| | | KILOMETERS | | |
| KMs: | | Hourly: 100 | MIN 1DY/AO/C 24FM | 60.00 |
| HRLY: | 45.01 | Daily: 200 | = | |
| AD DY: | 60.00 | Weekly: 1400 | Time and Kilometres: | 47.99 |
| Period: | 60.00 | | | |

TAXABLE FEES

| | | |
|--------------------------|---|-------|
| Subtotal Charges: | | 47.99 |
| PST 7.000% | + | 3.36 |
| NON TAXABLE ITEMS | | |
| GST TAX 5.00 % | + | 2.40 |
| Your Total Charges Paid: | | 53.75 |
| Prepayment | + | 0.00 |

NET CHARGES:

Your Total Due: CAD 53.75
 Fuel service: .2479 /MI 3.000 /Gal 0.00

RECEIPT

YOUR VEHICLE INFORMATION

Budget Car Number: 33895444
 Plate Number: BC HP603R
 Total Driven: 24 KM
 Odometer In: 9579 KM
 Veh Grp Charged: Intermediate
 Veh Grp Rented: Intermediate
 Veh Description: GRY TOYOTA COROLLA
 Fuel Reading: Out 8/8| In /8

Return Date/Time:

Return Location: SEP 06,2019@12:29PM
 4912 HIGHWAY 16 WEST
 TERRACE AIRPORT
 TERRACE,BC,V8G 1L8,CA

YOUR OPTIONAL PRODUCTS/SERVICES

Optional Services Total Taxable:

Optional Services Total Non Taxable:

-----NOTICES-----BUDGET-----NOTICES-----BUDGET-----NOTICES-----BUDGET-----NOTICES-----

Thank you for renting with Budget.

If you have questions regarding this rental, call us at 250-638-0288.

Your vehicle was rented to you by 10004.

Your vehicle was checked in by 10004.

5702
 1100000
 pd by m/c

SHAW TOWER PARKADE
MANAGED BY
ADVANCED PARKING

Transaction Id 65222 32478

Ticket Nr 10146236

In 09/17/2019 07:24
Out 09/17/2019 15:48
Lane 1
LOT# 65
Duration 08:24
ID: Cashier2
Vehicle LPN

Transient Parker \$ 24.75
\$

Balance Due: \$ 18.55

SEAPLANE -6 20000

Credit Card \$ 18.55

Change \$ 0.00

Zeag Parking LTD.

Transaction Type Clear

Date/Time 17/09/2019 3:48 PM

Card Issuer MASTERCARD
CreditCard Government Financial Information

Auth 058464

Amount \$18.55

Status: Payment was successful

11MTUNE
5701
Pd by m/c

Approved - Thank you!

THANK YOU FOR
PARKING WITH US
PLEASE COME AGAIN

YELLOW CAB
417 FISGARD STREET VICTORIA
VICTORIA BC
21852400
0N2185240077

PURCHASE

09-18-2019 16:27:44

Acct # Government Financial Information

C

Card Type MC

Name: MELANIE PERS

00000000041010

onal
Infor
mati

Mastercard

Operator: 77

Trace # 2291

Inv. # 77

Auth # 086939

HRN 001121007

Purchase

\$8.50

Tip

Personal Information

Total

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

www.yellowcabvictoria.com
250-381-2222

11MTUNE
5761
pd by mic

Personal Information

[illegible][illegible]

**Government Financial
Information**

Sept 20/19
\$25.50



5609 IMPERIAL STREET
BURNABY, BC V5J 1G1
Federal GST# :889365821

Rental Agreement #:

Bill Ref #:

Invoice Date:

Account #:

Government Financial Information

24/09/2019

BILL TO

MELENIE MARK
Personal Information

RENTAL INFORMATION

Date/Time Out
09/20/2019 13:48

Date/Time In
09/21/2019 09:00

Renter

MARK, MELENIE

RENTAL VEHICLES

| Color | License | Model | Unit | Miles/Kms Out | In |
|-------|---------|-------|--------|------------------|-------|
| BLACK | U35208 | HIGH | 7SMPXL | 8,695 | 9,940 |

VIN:5TDBZRFH5KS998971

CLAIM INFORMATION

Claim# / PO# / RO#

Insured

Date of Loss

Type of Loss

Type of Vehicle

Repair Shop

BILLING DETAIL

| Description | Qty/Per | Rate | Amount |
|------------------------|----------|-------|--------|
| TIME & DISTANCE | 1 DAY | 31.90 | 31.90 |
| EXCESS DISTANCE CHARGE | 1045 DIS | 0.05 | 52.25 |

Subtotal 84.15

PROVINCIAL VEHICLE RENTAL TAX 1 DAY 1.50 1.50

VEHICLE LICENSE FEE RECOVERY 1 DAY 1.10 1.10

GOODS AND SERVICES TAX PCT 5.00 4.34

PROVINCIAL SALES TAX PCT 7.00 5.97

Total Charges (CAD) 97.06

PAYMENTS

Payment Master Card -97.06

Total Payments (CAD) -97.06

Amount Due (CAD) 0.00

Individual line item charges such as rental rates for Time and Distance, percentage-based charges (e.g., sales taxes and fees or surcharges), and charges divided between multiple parties may be rounded up or down a whole cent to ensure that the charges equal the actual Total Amount Due and/or to avoid fractional cents.

Personal
Information

For Billing Inquiries / Payment Terms :

Tel#:+1 6045390866

C4AR@ehi.com

Payment Due within days of invoice date

Late payments are subject to a finance charge.

1100000
5702
pd by m/c

Thank You For Choosing Enterprise

Please Return This Portion With Remittance

Amount Due (CAD)

0.00

Remit To :

ENTERPRISE RENT-A-CAR
13160 88 AVE
SURREY, BC V3W 3K3

Paid By:

MELENIE MARK
Personal Information

Account #

Rental Agreement
Government
Financial

Amount
0.00

GPBR
C403



Control No.

E131857

| | | |
|----------------------------|----------------------|--------------------------|
| Name | Employee ID | Phone Number |
| Mark, Melanie | Personal Information | (250) 356-0179 |
| Client Organization | JOB Title | Travel Group Code |
| Advanced Education | Minister | 4 |

| | | | |
|---------------------------------|---|-------------------------|----------------------------|
| 5. Date Completed 2019/09/24 | 6. Fiscal Year 2020 | 7. Special Cheque Issue | 8. Cheque Stub Information |
| Type of Travel In Province | 14. Reason for Travel Ministerial Business | | Headquarters Vancouver |

| 16. Travel Dates | 17. Places Travelled | | | 18. Personal Vehicle Use | | 19. Other Transport Costs | 20. & 21. Meals | 22. Lodging Costs | 20. & 21. Miscellaneous | |
|------------------|----------------------|-------|------|--------------------------|-------|---------------------------|-----------------|-------------------|-------------------------|----------|
| | *PCard Destination | Start | End | Km | Cost | | Cost | | Cost | Describe |
| 2019 | | | | | | | | | | |
| 09/24 | Vancouver | 1230 | 2230 | 30 | 16.50 | | | | 32.00 | prking |
| 09/25 | Vancovuer | 0930 | 2200 | 30 | 16.50 | | | | 32.00 | prking |
| 09/26 | Vancouver | 1130 | 2200 | 30 | 16.50 | | | | 25.00 | prking |
| 09/27 | Vancouver | 1015 | 1330 | 30 | 16.50 | | | | | |
| 09/27 | Vancouver area | 1715 | 2130 | 20 | 11.00 | | | | 6.51 | prking |
| 09/30 | *Victoria (HJ) | 0750 | 1615 | | 0.00 | 60.10 | 27.00 | | | |
| 10/02 | Vancouver area | 0915 | 1715 | 20 | 11.00 | 3.00 | 27.00 | | | |
| 10/03 | Vancouver area | 0915 | 1515 | 20 | 11.00 | 6.00 | 27.00 | | | |
| 10/04 | Vancouver area | 1000 | 1330 | | 0.00 | | 27.00 | | | |

| | | | | | | | | | | |
|-------------------|--|--|--|--|----------|----------|-----------|---------|----------|-------------|
| | | | | | 36. | 37. | 38. | 39. | 40. | Claim Total |
| TOTALS OF COLUMNS | | | | | \$ 99.00 | \$ 69.10 | \$ 108.00 | \$ 0.00 | \$ 95.51 | \$ 371.61 |

| | | | | | | |
|-------------|-------|--------------|------|---------|----------------------|-----------|
| 48. | 49. | 50. | 51. | 52. | 45. | |
| Client Code | Resp. | Service Line | STOB | Project | Supplier Code | Amount |
| 019 | 11001 | 18000 | 5701 | 11MTVNC | Government Financial | \$ 60.10 |
| 019 | 11001 | 18000 | 5750 | 11MTCCA | Information | \$ 27.00 |
| 019 | 11001 | 18000 | 5702 | 1100000 | | \$ 284.51 |
| 019 | | | | | | |

| | |
|---------------------|--|
| 019 | |
| Less Travel Advance | |
| 019 | |

AMOUNT DUE TO EMPLOYEE

| | |
|-----|-----------|
| 54. | \$ 371.61 |
|-----|-----------|

45. Employee Signature (See Audit Trail)
 - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.

Print Name

Date Signed _____

56. Spending Authority Signature (See Audit Trail)
- Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.

Print Name

Date Signed

57. Payment Authority Signature (See Audit Trail)
- Requisition for payment pursuant to section 32 of the Financial Administration Act

Print Name

Date Signed

Notes for Travel Voucher (Restricted Use) E131857 for Mark, Melanie

3 note(s) returned.

| Created On | Author | Note |
|---------------------|---|---|
| 2019/09/27 16:11:57 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Sept 24, 2019 - drive to DTVan for meetings (prking pd by m/c) - drive home Sept 25, 2019 - drive to DTVan for meetings (prking pd by m/c) - drive home Sept 26, 2019 - drive to DTVan for meetings (prking pd by m/c) - drive home Sept 27, 2019 - drive to DTVan for event - drive to Burnaby for meeting - drive home Sept 27, 2019 - drive to evening event (prking pd by m/c) - drive home Sept 30, 2019 - Bonny's Taxi (pd by m/c) to Helijet Van/Vic (pd by p/c) - shuttle to buildings for meetings - share ride to event - Yellow Taxi (pd by m/c) from event to Hel jet Vic/Van (pd by p/c) - Vancouver Taxi (pd by m/c) to home |
| 2019/10/07 15:03:39 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Oct 2, 2019 - drive to Broadway skytrain (pd by m/c) to DTVan - share ride home Oct 3, 2019 - drive to Broadway skytrain (pd by m/c) to DTVan - Waterfront skytrain to Broadway skytrain (pd by m/c) - drive home Oct 4, 2019 - share ride to events and back to home |
| 2019/10/07 15:13:37 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | |

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Personal Information

ipt REÇU DE STATIONNEMENT PARKING RECEIPT REÇU DE STATIONNEMENT PARKING RECEIPT REÇU DE STATIONNEMENT PARKING RECEIPT REÇU DE STATIONNEMENT PARKING RECEIPT

RECEIPT
Impark Lot - 1940
Vancouver Convention
Centre West
www.impark.com

Stall # 395

Expiration Date/Time

01:03 PM

SEP 25, 2019

Purchase Date/Time: 01:04pm Sep 24, 2019
Total Due: \$32.00 Rate: \$32.00 - For 1 Day
Total Paid: \$32.00 Payment Type: Card
Ticket #: 00048056
S/N #: 100009060110
Setting 1940 Ethernet
Mach Name: Meter 2

Government
Financial
Information MasterCard

Auth #: 036903

1100000
5702
pd by m/c

RECEIPT
Impark Lot - 1940
Vancouver Convention
Centre West
www.impark.com
Stall # 222
Expiration Date/Time
09:21 AM
SEP 26, 2019

Purchase Date/Time: 09:22am Sep 25, 2019
Total Due: \$32.00 Rate: \$32.00 - For 1 Day
Total Paid: \$32.00 Payment Type: Card
Ticket #: 00065764
S/N #: 100009060109
Setting 1940 Ethernet
Mach Name: Meter 1

Government
Financial
Information MasterCard

Auth #: 006171

1100000
5702
pd by m/c

1100000
5702
pd by m/c

5701
11mTUNE
pd by m/c

RECEIPT
Impark Lot - 1940
Vancouver Convention
Centre West
www.impark.com
Stall # 366
Expiration Date/Time
06:00 PM
SEP 26, 2019

Purchase Date/Time: 12:07pm Sep 26, 2019
Total Due: \$25.00 Rate: \$25.00 - Until 6 PM
Total Paid: \$25.00 Payment Type: Card
Ticket #: 00048239
S/N #: 100009060110
Setting 1940 Ethernet
Mach Name: Meter 2

Government
Financial
Information MasterCard

Auth #: 046483

YELLOW CAB
817 FISCARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240065

**** PURCHASE ****

09-30-2019 14:17:53

Acct # Government Financial
Information C

Card Type MC

Name: MELANIE MARK

A000000004101C Pers
onal Infor mati Mastercard

Operator: 265

Trace # 1131

Inv. # 265

Auth # 036558 RRN 001824005

Purchase \$11.00

Tip Personal
Information

Total

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

www.yellowcabvictoria.com
250-381-2222

RECEIPT
Please Note: Effective

July 01/2019 Translink
Parking Tax is increasing
From 21% to 24%

Stall # 80

Expiration Date/Time

06:00 AM

SEP 28, 2019

Purchase Date/Time: 06:24pm Sep 27, 2019

Total Parking: \$5.00

Total Tax: \$1.51

Total Due: \$6.51

Rate: \$5.00 - Until 6 AM

Total Paid: \$6.51

Payment Type: Card

Ticket #: 00167085

S/N #: 500013501574

Setting: APS Lot 9014

Mach Name: Meter 1

Government
Financial
Information

MasterCard

Auth #: 024715

Your Receipt,
Thank You!

www.advancedparking.com

5702
pd by mlc
1100000

BONNY'S TAXI B 34
5525 IMPERIAL ST
BURNABY BC

CARD

Government Financial Information

CARD TYPE MASTERCARD

DATE 2019/09/30

TIME 0278 08:19:25

CLERK ID 01

RECEIPT NUMBER

C85022239-001-445-001-0

PURCHASE

AMOUNT \$32.25

TIP Personal Information

TOTAL

Mastercard

A0000000041010

5E30BE3EA9C8AA08

0000008000-E800

6AA5ECFC65964C64

APPROVED

AUTH# 051525

01-027

THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

5701
11MTUNE
pd by mlc

Personal Information

DUPLICATE

VANCOUVER TAXI
790 CLARK DR
VANCOUVER BC

DUPLICATE

Government Financial Information

CARD
CARD TYPE VISA
DATE 2019/09/30
TIME 4607 17:28:00
CLERK ID 1
INVOICE # 4456
RECEIPT NUMBER
C85062386-001-087-001-0

PURCHASE

AMOUNT \$ 16.85
Personal Information

TIP

TOTAL

VISA Desjardins
A0000000031010
8E6F680862CBB080
0280008000-E800
3BD199A6C40A61E1
0280008000-F800

APPROVED

AUTH# 003680

01-027

THANK YOU

CARDHOLDER COPY

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DUPLICATE

5701
LIMITUNE
pd by m/c

10/6/2019

Personal Information

Government Financial Information

Information as at 6 OCT 2019

Details and balance

Government Financial Information

Transactions for: MELANIE MARK -

Show: Last statement ↕

| Date | Description | Amount (\$) |
|----------------------|-----------------------------|-------------|
| Personal Information | | |
| 3 OCT 2019 | COMPASS VENDING BURNABY BC | 3.00 |
| 3 OCT 2019 | COMPASS VENDING BURNABY BC | 3.00 |
| Personal Information | | |
| 2 OCT 2019 | COMPASS VENDING BURNABY BC | 3.00 |
| Personal Information | | |
| 30 SEP 2019 | VANCOUVER TAXI VANCOUVER BC | 20.35 |
| Personal Information | | |

5702
1100000
PA by m/c



Control No.

E131953

| | | |
|----------------------------|----------------------|--------------------------|
| Name | Employee ID | Phone Number |
| Mark, Melanie | Personal Information | (250) 356-0179 |
| Client Organization | Job Title | Travel Group Code |
| Advanced Education | Minister | 4 |

| | | | |
|---------------------------------|--|-------------------------|----------------------------|
| 5. Date Completed 2019/10/09 | 6. Fiscal Year 2020 | 7. Special Cheque Issue | 8. Cheque Stub Information |
| Type of Travel In Province | 14. Reason for Travel staffing Minister | | Headquarters Vancouver |

12. Mailing Address for Cheque
PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2

| 16. Travel Dates | 17. Places Travelled | | | 18. Personal Vehicle Use | | 19. Other Transport Costs | 20. & 21. Meals | 22. Lodging Costs | 20. & 21. Miscellaneous | |
|------------------|----------------------|-------|------|--------------------------|------|---------------------------|-----------------|-------------------|-------------------------|----------|
| | *pCard Destination | Start | End | Km | Cost | | Cost | | Cost | Describe |
| 2019 | | | | | | | | | | |
| 10/06 | * Victoria (AC) | 2100 | 2359 | | 0.00 | | 44.35 | 14.50 | 181.60 | |
| 10/07 | Victoria | 0700 | 2359 | | 0.00 | | | 61.00 | 181.60 | |
| 10/08 | Victoria | 0700 | 2359 | | 0.00 | | | 48.50 | 181.60 | |
| 10/09 | Victoria | 0700 | 2359 | | 0.00 | | | 61.00 | 181.60 | |
| 10/10 | * Victoria- Van(HJ) | 0700 | 2050 | | 0.00 | | | 48.50 | | |

| | | | | | | |
|-------------------|---------|----------|-----------|-----------|---------|-------------|
| | 36. | 37. | 38. | 39. | 40. | Claim Total |
| TOTALS OF COLUMNS | \$ 0.00 | \$ 44.35 | \$ 233.50 | \$ 726.40 | \$ 0.00 | \$ 1004.25 |

| | | | | | | |
|-------------|-------|--------------|------|---------|----------------------|-----------|
| 48. | 49. | 50. | 51. | 52. | 45. | |
| Client Code | Resp. | Service Line | STOB | Project | Supplier Code | Amount |
| 019 | 11001 | 18000 | 5701 | 11MTVNC | Government Financial | \$ 44.35 |
| 019 | 11001 | 18000 | 5750 | 11MTCCA | Information | \$ 233.50 |
| 019 | 11001 | 18000 | 5751 | 11MTCCA | | \$ 726.40 |

[illegible]

| | | | |
|--|------------------------|-----|------------|
| | AMOUNT DUE TO EMPLOYEE | 54. | \$ 1004.25 |
|--|------------------------|-----|------------|

| | | |
|--|-------------------|--------------------|
| 45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party | Print Name | Date Signed |
|--|-------------------|--------------------|

| | | |
|--|-------------------|--------------------|
| 56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies. | Print Name | Date Signed |
|--|-------------------|--------------------|

| | | |
|---|------------|-------------|
| 57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act | Print Name | Date Signed |
|---|------------|-------------|

Notes for Travel Voucher (Restricted Use) E131953 for Mark, Melanie

1 note(s) returned.

| Created On | Author | Note |
|---------------------|--|--|
| 2019/10/11 12:26:01 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Oct 6, 2019 - Bonny's taxi (pd by m/c) to Vancouver airport Van/Vic (AC pd by p/c) - share ride to hotel o/n (pd by m/c) Oct 7, 2019 - walk to building - walk to hotel o/n (pd by m/c) Oct 8, 2019 - walk to buildings - walk to hotel o/n (pd by m/c) Oct 9, 2019 - walk to buildings - walk to hotel o/n (pd by m/c) Oct 10, 2019 - walk to buildings - shuttle to Helijet Vic/Van (pd by p/c) - share ride to home |

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BONNY'S TAXI B 124
5759 SIDLEY STREET
BURNABY BC

Government Financial Information

CARD
CARD TYPE MASTERCARD
DATE 2019/10/06
TIME 3213 21:29:37
CLERK ID 01
RECEIPT NUMBER
C85012029-001-404-005-0

PURCHASE

AMOUNT \$44.35
TIP Personal Information
TOTAL

Mastercard
A0000000041010
6B34E844FB52EE6D
0000008000-E800
5D062D9D186E4565

APPROVED

AUTH# 074075 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

11/11/2019
5701
pd by m/c

Melanie Mark
Personal Information

Room No. : 1003
Arrival : 10-06-19
Departure : 10-10-19
Folio No. : Personal Information
Conf. No. :
AR No. :
Reference No. :
Custom Ref. :

Company Name: NDP Caucus

Group Name:

| Date | Description | Charges | Credits |
|----------|--|---------|---------|
| 10-06-19 | Room Charge | 155.00 | |
| 10-06-19 | DMF 1% | 1.55 | |
| 10-06-19 | Hotel Room Tax 11% | 17.22 | |
| 10-06-19 | GST 5% | 7.83 | |
| 10-07-19 | Room Charge | 155.00 | |
| 10-07-19 | DMF 1% | 1.55 | |
| 10-07-19 | Hotel Room Tax 11% | 17.22 | |
| 10-07-19 | GST 5% | 7.83 | |
| 10-08-19 | Room Charge | 155.00 | |
| 10-08-19 | DMF 1% | 1.55 | |
| 10-08-19 | Hotel Room Tax 11% | 17.22 | |
| 10-08-19 | GST 5% | 7.83 | |
| 10-09-19 | Room Charge | 155.00 | |
| 10-09-19 | DMF 1% | 1.55 | |
| 10-09-19 | Hotel Room Tax 11% | 17.22 | |
| 10-09-19 | GST 5% | 7.83 | |
| 10-10-19 | Mastercard Government Financial Information | | 726.40 |

Total Charges 726.40

Total Credits 726.40

Balance 0.00

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

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APPROVED
AUTH# 058812 01-027
THANK YOU

Mastercard
A0000000041010

PRE-AUTH COMPLETION
TOTAL \$726.40

RECEIPT NUMBER
C82027874-001-001-898-0

Security Concern

Government
Financial
Information

MASTERCARD

DATE 2019/10/10

TIME 08:49:25

RECEIPT NUMBER

PRE-AUTH COMPLETION

TOTAL

11MTCCA
5751 00-11111111



Control No.

E132000

| | | |
|----------------------------|----------------------|--------------------------|
| Name | Employee ID | Phone Number |
| Mark, Melanie | Personal Information | (250) 356-0179 |
| Client Organization | Job Title | Travel Group Code |
| Advanced Education | Minister | 4 |

| | | | |
|---|---|-------------------------|----------------------------|
| 5. Date Completed 2019/10/16 ¹⁸ | 6. Fiscal Year 2020 | 7. Special Cheque Issue | 8. Cheque Stub Information |
| Type of Travel In Province | 14. Reason for Travel Ministerial Business | | Headquarters Vancouver |

| | | | | | | | | | | |
|--------------|------------------|-------|------|----------------------|-------|-----------------------|-----------|---------------|---------------|----------|
| 16. | 17. | | | 18. | | 19. | 20. & 21. | 22. | 20. & 21. | |
| Travel Dates | Places Travelled | | | Personal Vehicle Use | | Other Transport Costs | Meals | Lodging Costs | Miscellaneous | |
| 2019 | Destination | Start | End | Km | Cost | | Cost | | Cost | Describe |
| 10/16 | Vancouver area | 0815 | 1245 | 28 | 15.40 | | 27.00 PD | | | |
| 10/17 | Van/Vic/Van (HJ) | 0740 | 1615 | 28 | 15.40 | | 27.00 CCA | | | |
| 10/18 | Vancouver area | 0815 | 1145 | 44 | 24.20 | | | | 2.00 | prking |

| | | | | | | |
|-------------------|-----------------|----------------|-----------------|----------------|----------------|--------------------------|
| TOTALS OF COLUMNS | 36. \$ 55.00 | 37. \$ 0.00 | 38. \$ 54.00 | 39. \$ 0.00 | 40. \$ 2.00 | Claim Total \$ 111.00 |
|-------------------|-----------------|----------------|-----------------|----------------|----------------|--------------------------|

| | | | | | | |
|-------------|-------|--------------|------|---------|----------------------|----------|
| 48. | 49. | 50. | 51. | 52. | 45. | |
| Client Code | Resp. | Service Line | STOB | Project | Supplier Code | Amount |
| 019 | 11001 | 18000 | 5702 | 1100000 | Government Financial | \$ 68.60 |
| 019 | 11001 | 18000 | 5701 | 11MTNVC | Information | \$ 15.40 |
| 019 | 11001 | 18000 | 5750 | 11MTCCA | | \$ 27.00 |
| 019 | | | | | | |

| | |
|---------------------|--|
| 019 | |
| Less Travel Advance | |
| 019 | |

AMOUNT DUE TO EMPLOYEE

| | |
|-----|-----------|
| 54. | \$ 111.00 |
|-----|-----------|

| | | |
|---|------------|-------------|
| 45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party. | Print Name | Date Signed |
| 56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies. | Print Name | Date Signed |
| 57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act | Print Name | Date Signed |

Notes for Travel Voucher (Restricted Use) E132000 for Mark, Melanie

1 note(s) returned.

| Created On | Author | Note |
|---------------------|--|--|
| 2019/10/18 14:08:19 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Oct 16, 2019 - drive to DTVan for meetings - drive home Oct 17, 2019 - drive to Helijet Van/Vic (pd by p/c) shuttle to buildings - share ride to event - share ride to Helijet Vic/Van (pd by p/c) - drive home Oct 18, 2019 - drive to events (prking pd by m/c) - drive home |

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RECEIPT
NON TRANSFERABLE

Valid ONLY this location
Totem Meters

HONKMOBILE Zone # 5601

License Plate Number
Personal Information

Expiration Date/Time

09:30 AM
OCT 18, 2019

Purchase Date/Time: 09:00am Oct 18, 2019 ✓
Total Due: \$2.00 ✓ Rate: \$2.00 for 30 minutes
Total Paid: \$2.00 ✓ Payment Type: Card
Ticket #: 00016123
S/N #: 500013240902
Setting: Totem Meters
Mach Name: 0029

Government
Financial Information

MasterCard

Auth #: 037918

GST#: 108161779RT

Total Paid includes GST

Pay from your phone

Download Honkmobile App

5701
11000000
pd by mic

AE20EXEPAL02



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E132031

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

| | | | | | |
|---|-----------------------------|--|-----------------|---------------------------------------|--|
| Name Mark, Melanie | | Employee ID Personal Information | | Phone Number (250) 356-0179 | |
| Client Organization Advanced Education | | Minister | | Travel Group Code 4 | |
| 5. Date Completed 2019/10/22 | | 6. Fiscal Year 2020 | | 7. Special Cheque Issue | |
| 8. Cheque Stub Information | | 14. Reason for Travel Ministerial Business | | Headquarters Vancouver | |
| 12. Mailing Address for Cheque PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2 | | | | | |
| 16. Travel Dates | 17. Places Travelled | | | 18. Personal Vehicle Use | 19. Other Transport Costs |
| 2019 | Destination | Start | End | Km | Cost |
| 10/20 | Van-Victoria (AC) | 2115 | 2359 | | 0.00 |
| 10/21 | Victoria | 0700 | 2359 | | 0.00 |
| 10/22 | Victoria | 0700 | 2359 | | 0.00 |
| 10/23 | Victoria | 0700 | 2359 | | 0.00 |
| 10/24 | Van-Vancouver (HJ) | 0700 | 1945 | | 0.00 |
| Flights on PCARD | | | | | |
| | | | | 20. & 21. Meals | 22. Lodging Costs |
| | | | | Cost | Cost |
| | | | | 14.50 CCA | 181.60 |
| | | | | 48.50 CCA | 181.60 |
| | | | | 48.50 CCA | 181.60 |
| | | | | 48.50 CCA | 181.60 |
| | | | | 61.00 CCA | |
| | | | | 20. & 21. Miscellaneous | |
| | | | | Cost | Describe |
| | | | | | |
| TOTALS OF COLUMNS | | | | 36. \$ 0.00 | 37. \$ 135.90 |
| | | | | 38. \$ 221.00 | 39. \$ 726.40 |
| | | | | 40. \$ 0.00 | Claim Total \$ 1083.30 |
| 48. Client Code | 49. Resp. | 50. Service Line | 51. STOB | 52. Project | 45. Supplier Code Government Financial Information |
| 019 | 11001 | 18000 | 5701 | 11MTVNC | |
| 019 | 11001 | 18000 | 5750 | 11MTCCA | |
| 019 | 11001 | 18000 | 5751 | 11MTCCA | |
| Less Travel Advance 019 | | | | | Amount \$ 135.90 \$ 221.00 \$ 726.40 |
| | | | | | 54. \$ 1083.30 |
| 45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party. | | | | | Print Name |
| | | | | | Date Signed |
| 56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies. | | | | | Print Name |
| | | | | | Date Signed |
| 57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act. | | | | | Print Name |
| | | | | | Date Signed |

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

Audited by PL Oct 31, 2019

Notes for Travel Voucher (Restricted Use) E132031 for Mark, Melanie

1 note(s) returned.

| Created On | Author | Note |
|---------------------|--|--|
| 2019/10/25 11:52:48 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Oct 20, 2019 - Bonny's Taxi (pd by m/c) to airport Van/Vic (AC pd by p/c) - Yellow Cab (pd by m/c) to hotel - o/n (pd by m/c) Oct 21, 2019 - wa k to buildings - walk to hotel o/n (pd by m/c) Oct 22, 2019 - wa k to buildings - walk to hotel o/n (pd by m/c) Oct 23, 2019 - wa k to buildings - walk to hotel o/n (pd by m/c) Oct 24, 2019 - wa k to buildings - shuttle to Helijet Vic/Van (pd by p/c) Vancouver Taxi (pd by m/c) to home. |

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BONNY'S TAXI B 36
5525 IMPERIAL ST
BURNABY BC

Government Financial Information

CARD
CARD TYPE MASTERCARD
DATE 2019/10/20
TIME 0381 21:25:50
CLERK ID 02
RECEIPT NUMBER
C85025103-001-997-005-0

PURCHASE

AMOUNT \$45.65
TIP Personal Information
TOTAL

Mastercard
A0000000041010
E94E05658D31DC0D
0000008000-E800
120B1B123D231CB2

APPROVED

AUTH# 022197 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

11:MTUNC
5701
pd by m/c

10/20 - 45 65+57.60=103.25

YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240016

**** PURCHASE ****
10-20-2019 23:32:23
Acct # Government Financial Information C
Exp Date **/** Card Type MC
Name: MELANIE Pers
A0000000041010 Infor Mark
Mastercard

Operator: 321
Trace # 20539
Inv. # 321
Auth # 045719 RRN 001734004

Purchase \$57.60
Tip Personal Information
Total

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

www.yellowcabvictoria.com
250-381-2222

11:MTUNC
5701
pd by m/c

Melanie Mark
 PO Box 9080 Stn. Provincial Gov
 Victoria, BC V8W 9E2
 Canada

Room No. : 1103
 Arrival : 10-20-19
 Departure : 10-24-19
 Folio No. Personal Information
 Conf. No.
 AR No. :
 Reference No. :
 Custom Ref. :

Company Name: NDP Caucus
 Group Name:

| Date | Description | Charges | Credits |
|----------------------|---|---------|-------------|
| 10-20-19 | Room Charge | 155.00 | |
| 10-20-19 | DMF 1% | 1.55 | |
| 10-20-19 | Hotel Room Tax 11% | 17.22 | |
| 10-20-19 | GST 5% | 7.83 | |
| 10-21-19 | Room Charge | 155.00 | |
| 10-21-19 | DMF 1% | 1.55 | |
| 10-21-19 | Hotel Room Tax 11% | 17.22 | |
| 10-21-19 | GST 5% | 7.83 | |
| 10-22-19 | Room Charge | 155.00 | |
| 10-22-19 | DMF 1% | 1.55 | |
| 10-22-19 | Hotel Room Tax 11% | 17.22 | |
| 10-22-19 | GST 5% | 7.83 | |
| 10-23-19 | Room Charge | 155.00 | |
| 10-23-19 | DMF 1% | 1.55 | |
| 10-23-19 | Hotel Room Tax 11% | 17.22 | |
| 10-23-19 | GST 5% | 7.83 | |
| 10-24-19 | Mastercard <small>Government Financial Information</small> | | 726.40 |
| Total Charges | | 726.40 | |
| Total Credits | | | 726.40 |
| Balance | | | 0.00 |

Guest Signature: _____

5751
 11/MTCCA
 pd by m/c

DUPLICATE

VANCOUVER TAXI
796 CLARK DR
VANCOUVER BC

DUPLICATE

Government Financial
Information

CARD
CARD TYPE MASTERCARD
DATE 2019/10/24
TIME 0340 19:36:31
CLERK ID *
INVOICE # 7434
RECEIPT NUMBER
080072430-001-184-004-0

PURCHASE
AMOUNT \$32.65
TIP Personal Information
TOTAL

Mastercard
A0000000041010
3E2F08356ACED75F
000000000-E800
70CE42EF61644FCF

APPROVED

AUTH# 004628 01-027
THANK YOU

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DUPLICATE

5701
11MTUNC
pd by m/c

AE20EXESLP34



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E132075

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

| | | | | | | | | | |
|--|-----------------------------|--|--|---------------------------------|----------------------------------|---------------------------------------|----------------------------|--------------------------|------------------------------------|
| Name Mark, Melanie | | | Employee ID Personal Information | | | Phone Number (250) 356-0179 | | | |
| Client Organization Advanced Education | | | Job Title Minister | | | Travel Group Code 4 | | | |
| 5. Date Completed 2019/10/28 | | 6. Fiscal Year 2020 | | 7. Special Cheque Issue | | 8. Cheque Stub Information | | | |
| Type of Travel In Province | | 14. Reason for Travel Ministerial Business | | | | Headquarters Vancouver | | | |
| 12. Mailing Address for Cheque PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2 | | | | | | | | | |
| 16. Travel Dates | 17. Places Travelled | | | 18. Personal Vehicle Use | | 19. Other Transport Costs | 20. & 21. Meals | 22. Lodging Costs | 20. & 21. Miscellaneous |
| | *PCard | Destination | Start | End | Km | Cost | Cost | Cost | Cost |
| 2019 | | Mission | 0600 | 1200 | 121 | 66.55 | | 27.00 | |
| 10/26 | | *Victoria (AC) | 1950 | 2359 | | 0.00 | 43.35 | 14.50 | 181.60 |
| 10/27 | | Victoria | 0700 | 2359 | | 0.00 | | 61.00 | 181.60 |
| 10/28 | | Victoria | 0700 | 2359 | | 0.00 | | 48.50 | 181.60 |
| 10/29 | | Victoria | 0700 | 2359 | | 0.00 | | 48.50 | 181.60 |
| 10/30 | | *Vancouver (HJ) | 0700 | 1945 | | 0.00 | | 61.00 | |
| 10/31 | | Vancouver | 0930 | 1345 | 63 | 34.65 | | 27.00 | |
| 11/01 | | | | | | | | | |
| TOTALS OF COLUMNS | | | | | 36. | 37. | 38. | 39. | 40. |
| | | | | | \$ 101.20 | \$ 43.35 | \$ 287.50 | \$ 726.40 | \$ 0.00 |
| | | | | | | | | | Claim Total |
| | | | | | | | | | \$ 1158.45 |
| 48. Client Code | 49. Resp. | 50. Service Line | 51. STOB | 52. Project | 45. Supplier Code | | Amount | | |
| 019 | 11001 | 18000 | 5701 | 11MTVNC | Government Financial Information | | \$ 43.35 | | |
| 019 | 11001 | 18000 | 5750 | 11MTCCA | | | \$ 233.50 | | |
| 019 | 11001 | 18000 | 5702 | 1100000 | | | \$ 155.20 | | |
| 019 | 11001 | 18000 | 5751 | 11MTCCA | | | \$ 726.40 | | |
| Less Travel Advance | | | | | | | | | |
| 019 | | | | | | | | | |
| | | | | | AMOUNT DUE TO EMPLOYEE | | | | 54. |
| | | | | | | | | | \$ 1158.45 |
| 45. Employee Signature (See Audit Trail) | | | | | Print Name | | Date Signed | | |
| - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party. | | | | | | | | | |
| 56. Spending Authority Signature (See Audit Trail) | | | | | Print Name | | Date Signed | | |
| - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies. | | | | | | | | | |
| 57. Payment Authority Signature (See Audit Trail) | | | | | Print Name | | Date Signed | | |
| - Requisition for payment pursuant to section 32 of the Financial Administration Act. | | | | | | | | | |

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06Audited 2019Nov14
SLP

Notes for Travel Voucher (Restricted Use) E132075 for Mark, Melanie

2 note(s) returned.

| Created On | Author | Note |
|---------------------|---|---|
| 2019/11/01 15:28:03 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Oct 26, 2019 - drive to event - drive home Oct 27, 2019 - Bonny's Taxi (pd by m/c) to Van airport Van/Vic (AC pd by p/c) share ride to hotel o/n (pd by m/c) Oct 28, 2019 - wa k to bldings - walk to hotel o/n (pd by m/c) Oct 29, 2019 - wa k to bldings - walk to hotel o/n (pd by m/c) Oct 30, 2019 - wa k to bldings - walk to hotel o/n (pd by m/c) Oct 31, 2019 - wa k to bldings - shuttle to Helijet Vic/Van (pd by p/c) - taxi to home (receipt missing - will claim on a upcoming TV) |
| 2019/11/01 15:28:31 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Nov 1, 2019 - drive to events - drive hom |

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BONNY'S TAXI LTD B161
5759 SIDLEY ST
BURNABY BC

CARD Government Financial Information
CARD TYPE MASTERCARD
DATE 2019/10/27
TIME 5737 20:25:59
RECEIPT NUMBER
C85030407-001-778-003-0

PURCHASE
AMOUNT \$43.35
TIP Personal Information
TOTAL

Mastercard
A0000000041010
336560E0F3C29132
0000008000-E800
84CA8BA64E2D2D25

APPROVED

AUTH# 061253 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
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11mtunc
5701
pd by mic

Melanie Mark
PO Box 9080 Stn. Provincial Gov
Victoria, BC V8W 9E2
Canada

Company Name: NDP Caucus

Group Name:

Room No. : 1103
Arrival : 10-27-19
Departure : 10-31-19
Folio No. :
Conf. No. : Personal Information
AR No. :
Reference No. :
Custom Ref. :

| Date | Description | Charges | Credits |
|----------------------|--|---------|---------|
| 10-27-19 | Room Charge | 155.00 | |
| 10-27-19 | DMF 1% | 1.55 | |
| 10-27-19 | Hotel Room Tax 11% | 17.22 | |
| 10-27-19 | GST 5% | 7.83 | |
| 10-28-19 | Room Charge | 155.00 | |
| 10-28-19 | DMF 1% | 1.55 | |
| 10-28-19 | Hotel Room Tax 11% | 17.22 | |
| 10-28-19 | GST 5% | 7.83 | |
| 10-29-19 | Room Charge | 155.00 | |
| 10-29-19 | DMF 1% | 1.55 | |
| 10-29-19 | Hotel Room Tax 11% | 17.22 | |
| 10-29-19 | GST 5% | 7.83 | |
| 10-30-19 | Room Charge | 155.00 | |
| 10-30-19 | DMF 1% | 1.55 | |
| 10-30-19 | Hotel Room Tax 11% | 17.22 | |
| 10-30-19 | GST 5% | 7.83 | |
| 10-31-19 | Mastercard Government Financial Information | | 726.40 |
| Total Charges | | 726.40 | |
| Total Credits | | | 726.40 |
| Balance | | | 0.00 |

11 MTCCA
5151
pd by VISA

Guest Signature: _____

Security Concern

Personal
Information

CARD * * * * *
CARD TYPE MASTERCARD
DATE 2019/10/31
TIME 0853 07:24:25
RECEIPT NUMBER
C82027874-001-001-403-0
PRE-AUTH COMPLETION
TOTAL

\$726.40

Mastercard
A0000000041010

APPROVED

AUTH# 081149 01-027
THANK YOU

CARDHOLDER COPY

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Page No. 1 of 1



Control No.

E132139

| | | |
|--|--|---------------------------------------|
| Name Mark, Melanie | Employee ID Personal Information | Phone Number (250) 356-0179 |
| Client Organization Advanced Education | Job Title Minister | Travel Group Code 4 |

| | | | |
|---------------------------------|---|-------------------------|----------------------------|
| 5. Date Completed 2019/11/05 | 6. Fiscal Year 2020 | 7. Special Cheque Issue | 8. Cheque Stub Information |
| Type of Travel In Province | 14. Reason for Travel Ministerial Business | | Headquarters Vancouver |

12. Mailing Address for Cheque
PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2

| | | | | | | | | | | |
|--------------|------------------|-------|------|----------------------|-------|-----------------------|-----------|---------------|---------------|----------|
| 16. | 17. | | | 18. | | 19. | 20. & 21. | 22. | 20. & 21. | |
| Travel Dates | Places Travelled | | | Personal Vehicle Use | | Other Transport Costs | Meals | Lodging Costs | Miscellaneous | |
| 2019 | Destination | Start | End | Km | Cost | | Cost | | Cost | Describe |
| 09/30 | Van TV E131857 | 0715 | 1615 | | 0.00 | 7.00 | | | | |
| 10/31 | Van TV E132075 | 0700 | 1945 | | 0.00 | 32.25 | | | | |
| 11/04 | Vancouver | 1430 | 2015 | 30 | 16.50 | | | | | |
| 11/05 | Vancouver | 0700 | 1945 | 30 | 16.50 | | | | 25.00 | prking |
| 11/06 | Vancouver | 0700 | 1645 | 30 | 16.50 | | | | 25.00 | prking |

| | | | | | | |
|-------------------|-----------------|-----------------|----------------|----------------|-----------------|--------------------------|
| TOTALS OF COLUMNS | 36. \$ 49.50 | 37. \$ 39.25 | 38. \$ 0.00 | 39. \$ 0.00 | 40. \$ 50.00 | Claim Total \$ 138.75 |
|-------------------|-----------------|-----------------|----------------|----------------|-----------------|--------------------------|

| 48. Client Code | 49. Resp. | 50. Service Line | 51. STOB | 52. Project | 45. Supplier Code | Amount |
|-----------------|-----------|------------------|----------|-------------|----------------------------------|----------|
| 019 | 11001 | 18000 | 5702 | 1100000 | Government Financial Information | \$ 92.50 |
| 019 | 11001 | 18000 | 5701 | 11MTVNC | | \$ 39.25 |
| 019 | 11001 | 18000 | 6501 | 1100000 | | \$ 7.00 |
| 019 | | | | | | |

99.50

[illegible]

| | | | | |
|--|--|------------------------|-----|-----------|
| | | AMOUNT DUE TO EMPLOYEE | 54. | \$ 138.75 |
|--|--|------------------------|-----|-----------|

| | | |
|--|-------------------|--------------------|
| 45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party | Print Name | Date Signed |
|--|-------------------|--------------------|

| | | |
|--|-------------------|--------------------|
| 56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies. | Print Name | Date Signed |
|--|-------------------|--------------------|

| | | |
|---|------------|-------------|
| 57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act | Print Name | Date Signed |
|---|------------|-------------|

Notes for Travel Voucher (Restricted Use) E132139 for Mark, Melanie

1 note(s) returned.

| Created On | Author | Note |
|---------------------|--|--|
| 2019/11/08 12:29:18 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Sept 30th - Yellow Taxi receipt to event not claimed - claiming now (pd by m/c) TV E131857 Oct 31st - Vancouver Taxi to home (pd by m/c) missed claiming on last TV E132075 Nov 4th - drive to DTVan for event - drive home Nov 5th - drive to DTVan for meetings (prking pd by m/c) - drive home Nov 16th - drive to DTVan for meetings (prking pd by m/c) - drive home |

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YELLOW CAB
817 FISGARD STREET V8W1R9
VICTORIA BC
21852400
GH2185240044

**** PURCHASE ****

09-30-2019 11:32:14
Acct # Government Financial Information C
Card Type MC
Name: MELANIE Pers onal MARK
A0000000041010 Informa ti Mastercard

Operator: 44
Trace # 2529
44
081783 RRN 001119004

Purchase \$7.00
Tip Personal Information
Total

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

www.yellowcabvictoria.com
250-381-2222

TV E 131857

1100000
6501
pd. by m/c

Personal Information

19 to 11/26/2019

lanie

Personal Information Government
Financial
Information

Credit Limit

isted Transactions

Supplier

Source Amount Amount Tax Amount Incl

9 Security Concern

77.83 726.40

Personal Information

1100000
5702
pd by m/c

Personal Information

Personal Information

Vancouver Taxi

Personal Information

Personal Information

Claiming
\$32.25

Personal
Information

Personal Information

5702
1100000
Pd by m/c



Control No.

E132220

| | | |
|----------------------------|----------------------|--------------------------|
| Name | Employee ID | Phone Number |
| Mark, Melanie | Personal Information | (250) 356-0179 |
| Client Organization | Job Title | Travel Group Code |
| Advanced Education | Minister | 4 |

| | | | |
|---------------------------------|---|-------------------------|----------------------------|
| 5. Date Completed 2019/11/19 | 6. Fiscal Year 2020 | 7. Special Cheque Issue | 8. Cheque Stub Information |
| Type of Travel In Province | 14. Reason for Travel Ministerial Business | | Headquarters Vancouver |

12. Mailing Address for Cheque
PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2

| 16. Travel Dates | 17. Places Travelled | | | 18. Personal Vehicle Use | | 19. Other Transport Costs | 20. & 21. Meals | 22. Lodging Costs | 20. & 21. Miscellaneous | |
|------------------|----------------------|-------|------|--------------------------|-------|---------------------------|-----------------|-------------------|-------------------------|------------|
| | *PCard Destination | Start | End | Km | Cost | | Cost | | Cost | Describe |
| 2019 | | | | | | | | | | |
| 11/15 | *Van/Nan/Van(HA/HJ) | 0745 | 1515 | 28 | 15.40 | | 27.00 | | | |
| 11/17 | *Victoria (AC) | 2015 | 2359 | 18 | 9.90 | 57.20 | 14.50 | 181.60 | 53.91 | car rental |
| 11/18 | Victoria | 0700 | 2359 | | 0.00 | | 48.50 | 181.60 | | |
| 11/19 | Victoria | 0700 | 2359 | | 0.00 | | 48.50 | 181.60 | | |
| 11/20 | Victoria | 0700 | 2359 | | 0.00 | | 48.50 | 181.60 | | |
| 11/21 | *Vancouver (HJ) | 0700 | 1945 | | 0.00 | 30.85 | 61.00 | | | |

| | | | | | | |
|-------------------|-----------------|-----------------|------------------|------------------|-----------------|---------------------------|
| TOTALS OF COLUMNS | 36. \$ 25.30 | 37. \$ 93.70 | 38. \$ 248.00 | 39. \$ 726.40 | 40. \$ 53.91 | Claim Total \$ 1147.31 |
|-------------------|-----------------|-----------------|------------------|------------------|-----------------|---------------------------|

| | | | | | | |
|-------------|-------|--------------|------|---------|----------------------------------|-----------|
| 48. | 49. | 50. | 51. | 52. | 45. | |
| Client Code | Resp. | Service Line | STOB | Project | Supplier Code | Amount |
| 019 | 11001 | 18000 | 5702 | 1100000 | Government Financial Information | \$ 101.96 |
| 019 | 11001 | 18000 | 5701 | 11MTVNC | | \$ 97.95 |
| 019 | 11001 | 18000 | 5750 | 11MTCCA | | \$ 221.00 |
| 019 | 11001 | 18000 | 5751 | 11MTCCA | | \$ 726.40 |

| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|-----|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|--------|
| | 019 | 1007 | 1008 | 1009 | 1010 | 1011 | 1012 | 1013 | 1014 | 1015 | 1016 | 1017 | 1018 | 1019 | 1020 | 1021 | 1022 | 1023 | 1024 | 1025 | 1026 | 1027 | 1028 | 1029 | 1030 | 1031 | 1032 | 1033 | 1034 | 1035 | 1036 | 1037 | 1038 | 1039 | 1040 | 1041 | 1042 | 1043 | 1044 | 1045 | 1046 | 1047 | 1048 | 1049 | 1050 | 1051 | 1052 | 1053 | 1054 | 1055 | 1056 | 1057 | 1058 | 1059 | 1060 | 1061 | 1062 | 1063 | 1064 | 1065 | 1066 | 1067 | 1068 | 1069 | 1070 | 1071 | 1072 | 1073 | 1074 | 1075 | 1076 | 1077 | 1078 | 1079 | 1080 | 1081 | 1082 | 1083 | 1084 | 1085 | 1086 | 1087 | 1088 | 1089 | 1090 | 1091 | 1092 | 1093 | 1094 | 1095 | 1096 | 1097 | 1098 | 1099 | 1100 | 1101 | 1102 | 1103 | 1104 | 1105 | 1106 | 1107 | 1108 | 1109 | 1110 | 1111 | 1112 | 1113 | 1114 | 1115 | 1116 | 1117 | 1118 | 1119 | 1120 | 1121 | 1122 | 1123 | 1124 | 1125 | 1126 | 1127 | 1128 | 1129 | 1130 | 1131 | 1132 | 1133 | 1134 | 1135 | 1136 | 1137 | 1138 | 1139 | 1140 | 1141 | 1142 | 1143 | 1144 | 1145 | 1146 | 1147 | 1148 | 1149 | 1150 | 1151 | 1152 | 1153 | 1154 | 1155 | 1156 | 1157 | 1158 | 1159 | 1160 | 1161 | 1162 | 1163 | 1164 | 1165 | 1166 | 1167 | 1168 | 1169 | 1170 | 1171 | 1172 | 1173 | 1174 | 1175 | 1176 | 1177 | 1178 | 1179 | 1180 | 1181 | 1182 | 1183 | 1184 | 1185 | 1186 | 1187 | 1188 | 1189 | 1190 | 1191 | 1192 | 1193 | 1194 | 1195 | 1196 | 1197 | 1198 | 1199 | 1200 | 1201 | 1202 | 1203 | 1204 | 1205 | 1206 | 1207 | 1208 | 1209 | 1210 | 1211 | 1212 | 1213 | 1214 | 1215 | 1216 | 1217 | 1218 | 1219 | 1220 | 1221 | 1222 | 1223 | 1224 | 1225 | 1226 | 1227 | 1228 | 1229 | 1230 | 1231 | 1232 | 1233 | 1234 | 1235 | 1236 | 1237 | 1238 | 1239 | 1240 | 1241 | 1242 | 1243 | 1244 | 1245 | 1246 | 1247 | 1248 | 1249 | 1250 | 1251 | 1252 | 1253 | 1254 | 1255 | 1256 | 1257 | 1258 | 1259 | 1260 | 1261 | 1262 | 1263 | 1264 | 1265 | 1266 | 1267 | 1268 | 1269 | 1270 | 1271 | 1272 | 1273 | 1274 | 1275 | 1276 | 1277 | 1278 | 1279 | 1280 | 1281 | 1282 | 1283 | 1284 | 1285 | 1286 | 1287 | 1288 | 1289 | 1290 | 1291 | 1292 | 1293 | 1294 | 1295 | 1296 | 1297 | 1298 | 1299 | 1300 | 1301 | 1302 | 1303 | 1304 | 1305 | 1306 | 1307 | 1308 | 1309 | 1310 | 1311 | 1312 | 1313 | 1314 | 1315 | 1316 | 1317 | 1318 | 1319 | 1320 | 1321 | 1322 | 1323 | 1324 | 1325 | 1326 | 1327 | 1328 | 1329 | 1330 | 1331 | 1332 | 1333 | 1334 | 1335 | 1336 | 1337 | 1338 | 1339 | 1340 | 1341 | 1342 | 1343 | 1344 | 1345 | 1346 | 1347 | 1348 | 1349 | 1350 | 1351 | 1352 | 1353 | 1354 | 1355 | 1356 | 1357 | 1358 | 1359 | 1360 | 1361 | 1362 | 1363 | 1364 | 1365 | 1366 | 1367 | 1368 | 1369 | 1370 | 1371 | 1372 | 1373 | 1374 | 1375 | 1376 | 1377 | 1378 | 1379 | 1380 | 1381 | 1382 | 1383 | 1384 | 1385 | 1386 | 1387 | 1388 | 1389 | 1390 | 1391 | 1392 | 1393 | 1394 | 1395 | 1396 | 1397 | 1398 | 1399 | 1400 | 1401 | 1402 | 1403 | 1404 | 1405 | 1406 | 1407 | 1408 | 1409 | 1410 | 1411 | 1412 | 1413 | 1414 | 1415 | 1416 | 1417 | 1418 | 1419 | 1420 | 1421 | 1422 | 1423 | 1424 | 1425 | 1426 | 1427 | 1428 | 1429 | 1430 | 1431 | 1432 | 1433 | 1434 | 1435 | 1436 | 1437 | 1438 | 1439 | 1440 | 1441 | 1442 | 1443 | 1444 | 1445 | 1446 | 1447 | 1448 | 1449 | 1450 | 1451 | 1452 | 1453 | 1454 | 1455 | 1456 | 1457 | 1458 | 1459</ |
|--|-----|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|------|--------|

| | | | | |
|--|--|------------------------|-----|------------|
| | | AMOUNT DUE TO EMPLOYEE | 54. | \$ 1147.31 |
|--|--|------------------------|-----|------------|

| | | |
|--|-------------------|--------------------|
| 45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party | Print Name | Date Signed |
|--|-------------------|--------------------|

| | | |
|--|-------------------|--------------------|
| 56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies. | Print Name | Date Signed |
|--|-------------------|--------------------|

| | | |
|--|-------------------|--------------------|
| 57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act | Print Name | Date Signed |
|--|-------------------|--------------------|

Notes for Travel Voucher (Restricted Use) E132220 for Mark, Melanie

2 note(s) returned.

| Created On | Author | Note |
|---------------------|---|--|
| 2019/11/22 12:53:11 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Nov 15, 2019 - drive to Hel jet (prking) Black Top Cab (pd by m/c) to Harbour Air Van/Nan (pd by p/c) p/u Budget Rental Car drive to event - drive to Hel jet - drop off rental car (pd by m/c) Nan/Van (pd by p/c) drive home |
| 2019/11/22 12:57:29 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Nov 17, 2019 - personal ride to Vancouver Airport Van/Vic (AC pd by p/c) - Yellow Cab (pd by m/c) to hotel o/n (pd by m/c) Nov 18, 2019 - walk to buildings - walk to hotel o/n lpd by m/c Nov 19, 2019 - walk to buildings - walk to hotel o/n (pd by m/c) Nov 20, 2019 - walk to buildings - walk to hotel 0o/n (pd by m/c) Nov 21, 2019 - wa k to buildings - shuttle to Helijet Vic/Van (pd by p/c) Vancouver Taxi (pd by m/c) to home |

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We are proud to feature a 100% smoke-free fleet!

RENTAL AGREEMENT NUMBER: **Personal Information**

RECEIPT

Your Information

Customer Name: MELANIE MARK
RapidRez Number: Personal
Budget Customer Discount: BC PROVINCIAL GOVERNMENT
Method of Payment: MASTER Government
Financial Information

Your Vehicle Information

Vehicle Number: 35548181
Vehicle Group Rented: Full-Size
Vehicle Group Charged: Intermediate
Vehicle Description: BLK CHEVROLET MALIBU
License Plate Number: BCJH078S
Odometer Out: 9749
Odometer In: 9775
Total Driven: 26
Fuel Reading: Out 8/8 | In /8

Your Rental

Pickup Date/Time: NOV 15, 2019@9:00AM
Pickup Location: 90 FRONT STREET
NANAIMO HARBOUR WATER AIRPORT
NANAIMO, BC, V9R 5H7, CA
250-760-7368

Return Date/Time: NOV 15, 2019@5:00PM
Return Location: 33 TERMINAL AVENUE
NANAIMO, BC, V9R 5C4, CA
250-760-7368

Additional fees may apply if changes are made to your return date, time and/or location.

Your Vehicle Charges (MIN 1 DAY)

| Rate Chart: | Free Kilometres: | Time and Kilometres: |
|-------------|------------------|--------------------------------|
| Kilometres: | Hourly: 100 | Your Discount: |
| Hourly: | 24.50 | Daily: 200 MIN 1DY/01/C 26FM = |
| Daily: | 32.66 | Weekly: 1400 |
| Ad'l day: | 0.00 | |
| Weekly: | 194.33 | Time and Kilometres: |
| Monthly: | .00 | |

Your Optional Products/Services

Optional Services Total: 0.00

Your Taxable Fees

Sub-total-Charges: 32.66
PST 7.000% 2.29

Your Non-Taxable Products/Services

Fuel Service 15.00
GST TAX 5.00 % 2.38
PASSENGER VEHICLE RENTAL TAX 1.58

Your Total Charges paid: 53.91
Prepay: Voucher (-)38.16

Net Charges: CAD 15.75
Your Total Due: 0.00

Thank you for renting with Budget.
For all other inquiries, please contact us at 1-800-352-7900, or www.budget.com.

Your vehicle was rented to you by 05198. Your vehicle was checked in by 05421.

5702
1100000
pd by m/c

Melanie Mark
PO Box 9080 Stn. Provincial Gov
Victoria, BC V8W 9E2
Canada

Company Name: NDP Caucus

Group Name:

Room No. : 0909
Arrival : 11-17-19
Departure : 11-21-19
Folio No. :
Conf. No. : Personal Information
AR No. :
Reference No. :
Custom Ref. :

| Date | Description | Charges | Credits |
|----------------------|--|---------|---------|
| 11-17-19 | Room Charge | 155.00 | |
| 11-17-19 | DMF 1% | 1.55 | |
| 11-17-19 | Hotel Room Tax 11% | 17.22 | |
| 11-17-19 | GST 5% | 7.83 | |
| 11-18-19 | Room Charge | 155.00 | |
| 11-18-19 | DMF 1% | 1.55 | |
| 11-18-19 | Hotel Room Tax 11% | 17.22 | |
| 11-18-19 | GST 5% | 7.83 | |
| 11-19-19 | Room Charge | 155.00 | |
| 11-19-19 | DMF 1% | 1.55 | |
| 11-19-19 | Hotel Room Tax 11% | 17.22 | |
| 11-19-19 | GST 5% | 7.83 | |
| 11-20-19 | Room Charge | 155.00 | |
| 11-20-19 | DMF 1% | 1.55 | |
| 11-20-19 | Hotel Room Tax 11% | 17.22 | |
| 11-20-19 | GST 5% | 7.83 | |
| 11-21-19 | Mastercard Government Financial Information | | 726.40 |
| Total Charges | | 726.40 | |
| Total Credits | | | 726.40 |
| Balance | | | 0.00 |

5751
limitcca
pd by mic

Guest Signature: _____

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

CARDHOLDER COPY

APPROVED
AUTH# 025370 01-027
THANK YOU

Mastercard
A0000000041010

\$726.40

PRE-AUTH COMPLETION
TOTAL

RECEIPT NUMBER
C82027874-001-001-894-0

DATE 2019/11/21
TIME 08:17:08

CARD TYPE MASTERCARD
CARD NUMBER

Government
Financial
Information

Security Concern

Page No. 1 of 1

**BLACK TOP & CHECKER
CABS**

777 PACIFIC STREET
VANCOUVER, BC V6Z 2R7
6046813201
<https://www.btccabs.ca>

Transaction **7104481**

Total **CA\$5.65**
Tip Personal Information

CREDIT CARD SALE
MASTERCARD Government Financial Information
Station: BT66

Personal Information 15-Nov-2019 8:21:39AM
Method: EMV

Mastercard Government Financial Information
MELANIE Per son MARK
Ref #: 931al 1683370
Auth #: 017241
MID: *****3884
AID: A0000000041010
AthNtwkNm: MASTERCARD
PIN VERIFIED

THANK YOU FOR YOUR BUSINESS

5702
1100000
pd by m/c

YELLOW CAB #108
#104-1210 BALMORAL V8T1B3
VICTORIA BC
23779736
GH2377973601

**** **PURCHASE** ****

11-17-2019 22:48:09
Acct # Government Financial Information C
Card Type MC
A0000000041010 Mastercard

Operator: 108
Trace # 239
Inv. # 108
Auth # 075157 RRN 001016007

Purchase **\$57.20**
Tip Personal Information

Total

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

5701
11mtune
pd by m/c

VANCOUVER TAXI
790 CLARK DR
VANCOUVER BC

Government Financial Information

CARD
CARD TYPE MASTERCARD
DATE 2019/11/21
TIME 0362 19:32:51
CLERK ID 1
INVOICE # 541685
RECEIPT NUMBER
C85028353-001-470-004-0

PURCHASE
AMOUNT **\$30.85**
TIP Personal Information
TOTAL

Mastercard
A0000000041010
995C19D45CD93D26
0000008000-E800
55CD8682671939D0

APPROVED

AUTH# 092731 **01-027**
THANK YOU

CARDHOLDER COPY

**IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS**

604*871*1111
GST# 1054855080
DOWNLOAD
VAN TAXI APP

5701
11mtune
pd by m/c



Control No.

E132261

| | | |
|--|--|---------------------------------------|
| Name Mark, Melanie | Employee ID Personal Information | Phone Number (250) 356-0179 |
| Client Organization Advanced Education | Job Title Minister | Travel Group Code 4 |

| | | | |
|---------------------------------|---|-------------------------|----------------------------|
| 5. Date Completed 2019/11/25 | 6. Fiscal Year 2020 | 7. Special Cheque Issue | 8. Cheque Stub Information |
| Type of Travel In Province | 14. Reason for Travel Ministerial Business | | Headquarters Vancouver |

| 16. Travel Dates | 17. Places Travelled | | | 18. Personal Vehicle Use | | 19. Other Transport Costs | 20. & 21. Meals | 22. Lodging Costs | 20. & 21. Miscellaneous | |
|------------------|----------------------|-------|------|--------------------------|------|---------------------------|-----------------|-------------------|-------------------------|----------|
| | *PCard Destination | Start | End | Km | Cost | | Cost | | Cost | Describe |
| 2019 | | | | | | | | | | |
| 11/22 | *Victoria (HJ) | 0700 | 2359 | 14 | 7.70 | | 27.00 | | | |
| 11/23 | Victoria | 0700 | 2359 | | 0.00 | | | | | |
| 11/24 | Victoria | 0700 | 2359 | | 0.00 | | | 181.60 | | |
| 11/25 | Victoria | 0700 | 2359 | | 0.00 | | 48.50 | 181.60 | | |
| 11/26 | Victoria | 0700 | 2359 | | 0.00 | | 61.00 | 181.60 | | |
| 11/27 | Victoria | 0700 | 2359 | | 0.00 | | 48.50 | 181.60 | | |
| 11/28 | *Victoria (HJ) | 0700 | 1745 | 14 | 7.70 | 7.70 | 39.50 | | | |

[illegible]

| | | | | | | |
|--|--|--|--|------------------------|-----|-----------|
| | | | | AMOUNT DUE TO EMPLOYEE | 54. | \$ 974.00 |
|--|--|--|--|------------------------|-----|-----------|

AMOUNT DUE TO EMPLOYEE

| | |
|-----|-----------|
| 54. | \$ 974.00 |
|-----|-----------|

| | |
|------------|-------------|
| Print Name | Date Signed |
| | |

| Print Name | Date Signed |
|------------|-------------|
|------------|-------------|

| | |
|------------|-------------|
| Print Name | Date Signed |
|------------|-------------|

Notes for Travel Voucher (Restricted Use) E132261 for Mark, Melanie

2 note(s) returned.

| Created On | Author | | Note |
|---------------------|-------------------------------|-----------------------|---|
| 2019/11/28 15:51:57 | Flesh, Cindy (IDIR\CFLESH) | Cindy.Flesh@gov.bc.ca | Nov 22, 2019 - drive to Hel jet Van/Vic (pd by p/c) - walk to buildings for mtgs - walk to hotel o/n (personal) Nov 23, 2019 - Victoria personal Nov 24, 2019 - Victoria personal - walk to hotel o/n (pd by m/c) Nov 25, 2019 - walk to buildings - walk to hotel o/n (pd by m/c) Nov 26, 2019 - walk to buildings - walk to hotel o/n (pd by m/c) Nov 27, 2019 - walk to buildings - walk to hotel o/n (pd by m/c) |
| 2019/11/28 16:07:19 | Flesh, Cindy (IDIR\CFLESH) | Cindy.Flesh@gov.bc.ca | Nov 28, 2019 - walk to buildings - Yellow Cab (pd by m/c) to Helijet Vic/Van (pd by p/c) - drive home. |

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Melanie Mark
PO Box 9080 Stn. Provincial Gov
Victoria, BC V8W 9E2
Canada

Room No. : 0903
Arrival : 11-24-19
Departure : 11-28-19
Folio No. :
Conf. No. :
AR No. :
Reference No. :
Custom Ref. :

Company Name: NDP Caucus
Group Name:

| Date | Description | Charges | Credits |
|----------|--|----------------------|-------------|
| 11-24-19 | Room Charge | 155.00 | |
| 11-24-19 | DMF 1% | 1.55 | |
| 11-24-19 | Hotel Room Tax 11% | 17.22 | |
| 11-24-19 | GST 5% | 7.83 | |
| 11-25-19 | Room Charge | 155.00 | |
| 11-25-19 | DMF 1% | 1.55 | |
| 11-25-19 | Hotel Room Tax 11% | 17.22 | |
| 11-25-19 | GST 5% | 7.83 | |
| 11-26-19 | Room Charge | 155.00 | |
| 11-26-19 | DMF 1% | 1.55 | |
| 11-26-19 | Hotel Room Tax 11% | 17.22 | |
| 11-26-19 | GST 5% | 7.83 | |
| 11-27-19 | Room Charge | 155.00 | |
| 11-27-19 | DMF 1% | 1.55 | |
| 11-27-19 | Hotel Room Tax 11% | 17.22 | |
| 11-27-19 | GST 5% | 7.83 | |
| 11-28-19 | Mastercard Government Financial Information | | 726.40 |
| | | Total Charges | 726.40 |
| | | Total Credits | 726.40 |
| | | Balance | 0.00 |

Security Concern

Government
Financial
Information

CARD TYPE MASTERCARD
DATE 2019/11/28
TIME 08:45:27
RECEIPT NUMBER
C82027874-001-001-395-0
PURCHASE TOTAL
\$726.40

Mastercard
A0000000041010
10F67D2180B2390C
0000008000-E800

APPROVED

AUTH# 073267
THANK YOU

01-027

CARDHOLDER COPY

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COPY FOR YOUR RECORDS

Page No. 1 of 1

5751
limtcca
pa by mic

YELLOW CAB 6
817 FISGARD ST V8W1R9
VICTORIA BC
23777912
GH2377791201

PURCHASE

11-28-2019

15:56:02

Acct #

Government Financial
Information

C

Card Type MC

A0000000041010

Mastercard

Operator: 6

Trace # 156

Inv. # 6

Auth # 011932

RRN 001013020

Purchase

\$7.70

Tip

Personal Information

Total

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

5701
11MTUNE
pd by m/c



Control No.

E132299

| | | |
|----------------------------|----------------------|--------------------------|
| Name | Employee ID | Phone Number |
| Mark, Melanie | Personal Information | (250) 356-0179 |
| Client Organization | Job Title | Travel Group Code |
| Advanced Education | Minister | 4 |

| | | | |
|---------------------------------|---|-------------------------|----------------------------|
| 5. Date Completed 2019/12/02 | 6. Fiscal Year 2020 | 7. Special Cheque Issue | 8. Cheque Stub Information |
| Type of Travel In Province | 14. Reason for Travel Ministerial Business | | Headquarters Vancouver |

| | | | | | | | | | | |
|--------------|------------------|-------|------|----------------------|-------|-----------------------|-----------|---------------|---------------|----------|
| 16. | 17. | | | 18. | | 19. | 20. & 21. | 22. | 20. & 21. | |
| Travel Dates | Places Travelled | | | Personal Vehicle Use | | Other Transport Costs | Meals | Lodging Costs | Miscellaneous | |
| 2019 | Destination | Start | End | Km | Cost | | Cost | | Cost | Describe |
| 11/29 | Vancouver | 0845 | 1115 | 21 | 11.55 | | | | | |
| 12/04 | DTVan | 0815 | 1645 | 28 | 15.40 | | | | 25.75 | prking |
| 12/05 | DTvan | 0815 | 1345 | 28 | 15.40 | | 27.00 | | 19.00 | prking |
| 12/06 | Vancouver area | 1040 | 1345 | 67 | 36.85 | | 27.00 | | | |

| | | | | | | |
|-------------|-------|--------------|------|---------|----------------------------------|-----------|
| 48. | 49. | 50. | 51. | 52. | 45. | |
| Client Code | Resp. | Service Line | STOB | Project | Supplier Code | Amount |
| 019 | 11001 | 18000 | 5702 | 1100000 | Government Financial Information | \$ 177.95 |
| 019 | | | | | | |
| 019 | | | | | | |
| 019 | | | | | | |

[illegible]

| | |
|------------------------|-----------|
| AMOUNT DUE TO EMPLOYEE | \$ 177.95 |
|------------------------|-----------|

| | | |
|---|------------|-------------|
| 45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party. | Print Name | Date Signed |
| 56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies. | Print Name | Date Signed |
| 57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act | Print Name | Date Signed |

Notes for Travel Voucher (Restricted Use) E132299 for Mark, Melanie

1 note(s) returned.

| Created On | Author | Note |
|---------------------|--|--|
| 2019/12/06 14:05:55 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Nov 29, 2019 - drive to event - drive home Dec 4, 2019 - drive to meetings (prking pd by m/c) - drive home Dec 5, 2019 - drive to meetings (prking pd by m/c)- drive home Dec 6, 2019 - drive to event - drive home |

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RECEIPT
Please Note: Effective

July 01/2019 Transfer
Parking Tax is increasing
From 21% to 24%

Personal Information

Expiration Date/Time

06:00 PM
DEC 04, 2019

Purchase Date/Time: 08:54am Dec 04, 2019

Total Due: \$25.75 Rate: \$25.75 - Until 6 PM

Total Paid: \$25.75 Payment Type: Card

Ticket #: 00001133

S/N #: 500013140648

Setting: Lot 0695

Mach Name: Meter - 9

Government Financial
Information

Card

MasterCard

Auth #: 019634

Use hangTag app
To Extend Your Time

5702
1100000
pd by mlc

Canada Place Parkade

888 Canada Place
Vancouver BC, V6C 3C1

| | |
|---------------------|---------------------|
| Pay Station Number: | 1 |
| Entered: | 12/06/2019 08:58 |
| Exited: | 12/06/2019 13:10 |
| Ticket Number: | 82430 |
| Transaction Number: | 76670 |
| Rate: | A |
| Parking Fee: | \$19.00 |

| | |
|------------|---------|
| Total Fee: | \$19.00 |
| Fee Paid: | \$19.00 |

Master

Government Financial Information

| | |
|------------------|--------|
| Approval Number: | 002546 |
|------------------|--------|

Thank you for visiting
Canada Place

Above amount includes 5% GST

GST# 120996086RT0005

5702
1100000
pd by m/c



Control No.

E132345

| | | |
|--|--|---------------------------------------|
| Name Mark, Melanie | Employee ID Personal Information | Phone Number (250) 356-0179 |
| Client Organization Advanced Education | Job Title Minister | Travel Group Code 4 |

| | | | | | | | |
|--|---|--|--|--|--|---|---|
| 5. Date Completed 2019/12/10 | | 6. Fiscal Year 2020 | | 7. Special Cheque Issue | | 8. Cheque Stub Information | |
| Type of Travel In Province | | 14. Reason for Travel Ministerial Business | | | | Headquarters Vancouver | |
| 12. Mailing Address for Cheque PO Box 9080 Stn Prov Govt Victoria, BC V8W 9E2 | | | | | | | |
| 16. Travel Dates 2019 12/10 12/11 12/12 | 17. Places Travelled *PCard Destination Start End *Victoria (HJ) 0630 2359 *Vancouver (HJ) 0700 1715 Vancouver 0850 1330 | | | 18. Personal Vehicle Use Km Cost 14 7.70 14 7.70 28 15.40 | 19. Other Transport Costs 8.30 | 20. & 21. Meals Cost 39.50 39.50 27.00 | 22. Lodging Costs 181.60 |
| TOTALS OF COLUMNS | | | | 36. \$ 30.80 | 37. \$ 8.30 | 38. \$ 106.00 | 39. \$ 181.60 |
| | | | | 40. 0.00 Personal Information | 41. Claim Total 326.70 | | |
| 48. Client Code 019 019 019 019 | 49. Resp. 11001 11001 11001 11001 | 50. Service Line 18000 18000 18000 18000 | 51. STOB 5701 5750 5751 5702 | 52. Project 11MTVNC 11MTCCA 11MTCCA 1100000 | 45. Supplier Code Government Financial Information | | Amount \$ 23.70 \$ 79.00 \$ 181.60 Personal Information 42.40 |
| Less Travel Advance 019 | | | | | | | 54. |
| | | | | AMOUNT DUE TO EMPLOYEE | | | 326.70 |
| 45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party. | | | | Print Name | | Date Signed | |
| 56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies. | | | | Print Name | | Date Signed | |
| 57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act | | | | Print Name | | Date Signed | |

Notes for Travel Voucher (Restricted Use) E132345 for Mark, Melanie

2 note(s) returned.

| Created On | Author | Note |
|---------------------|---|---|
| 2019/12/12 15:01:19 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | Dec 10, 2019 - drive to Helijet Van/Vic (pd by p/c) shuttle to buildings - walk to hotel o/n (pd by m/c) Dec 11, 2019 - walk to buildings - Yellow Cab (pd by m/c) to Helijet Vic/Van (pd by p/c) -drive home Dec 12, 2019 - drive to DTVan for meetings - drive home Personal Information |
| 2019/12/12 16:32:56 | Flesh, Cindy (IDIR\CFLESH) Cindy.Flesh@gov.bc.ca | |

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YELLOW CAB #9
817 FISGARD STREET V8W1R9
VICTORIA BC
23767962
GH2376796201

PURCHASE

12-11-2019

Acct # Government Financial Information 15:26:53

Card Type MC

Name: MELANIE Perso MARK nal Inform

A0000000041010 ation

Mastercard

Operator: 009

Trace # 1000

Inv. # 009

Auth # 013206

RRN 001149006

Total

\$8.30

(001) APPROVED-THANK YOU

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records

Customer copy

5401
11 MTUNE
pa by mic

Personal Information

Melanie Mark
PO Box 9080 Stn. Provincial Gov
Victoria, BC V8W 9E2
Canada

Company Name: NDP Caucus
Group Name:

Room No. : 1109
Arrival : 12-10-19
Departure : 12-11-19
Folio No. :
Conf. No. :
AR No. :
Reference No. :
Custom Ref. :

| Date | Description | Charges | Credits |
|----------|--|---------------|---------|
| 12-10-19 | Room Charge | 155.00 | |
| 12-10-19 | DMF 1% | 1.55 | |
| 12-10-19 | Hotel Room Tax 11% | 17.22 | |
| 12-10-19 | GST 5% | 7.83 | |
| 12-11-19 | Mastercard | | 181.60 |
| | Government Financial Information XX/XX | | |
| | | Total Charges | 181.60 |
| | | Total Credits | 181.60 |
| | | Balance | 0.00 |

Guest Signature: _____

Personal Information

Government Financial Information

CARD *****
CARD TYPE MASTERCARD
DATE 2019/12/11
TIME 5:11:08
RECEIPT NUMBER
C84151221-001-001-528-0

PRE-AUTH COMPLETION
TOTAL \$181.60

Mastercard
A0000000041010

APPROVED
AUTH# 041186 01-027
THANK YOU

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Page No. 1 of 1

11mTCCA
5751
pd by m/c

Flesh, Cindy AEST:EX

From: Passenger Services <PassengerServices@helijet.com>
Sent: October 10, 2019 2:04 PM
To: Flesh, Cindy AEST:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Government
Financial Information

Name

Melanie Mark

Company

Ministry Of Advanced Education, Skills & Training

Booking

Government Financial
Information

Wednesday, September 4, 2019

Invoice #411295

718

SALE - Seat Sale \$209

\$199.05

13:45 Victoria Harbour (Downtown)

+ GST

\$9.95

14:20 Vancouver Harbour (Downtown)

Billing

\$199.05

35 minutes

Taxes

\$9.95

Confirmed

Grand Total

\$209.00

1 Passengers - Sale

Mastercard

\$209.00

Melanie Mark, Female

Date / Time

September 4, 2019 @ 1:16:03 PM

Summary

Government Financial Information

[Add to Calendar](#)

Expiration

Flesh, Cindy AEST:EX

From: Passenger Services <PassengerServices@helijet.com>
Sent: September 4, 2019 7:37 AM
To: Flesh, Cindy AEST:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Government Financial Information

Name

Melanie Mark

Company

Ministry Of Advanced Education, Skills & Training

Booking

Government Financial
Information

Wednesday, September 4, 2019

Invoice #411294

705

FARE-YWH-FULL_Summer2019

\$228.57

07:50 Vancouver Harbour (Downtown)

+ GST

\$11.43

08:25 Victoria Harbour (Downtown)

Billing

\$228.57

35 minutes

Taxes

\$11.43

Confirmed

Grand Total

\$240.00

1 Passengers - Off-Peak

Mastercard

\$240.00

Melanie Mark, Female

Date / Time

September 4, 2019 @ 7:36:51 AM

Government Financial Information

Summary

Expiration

[Add to Calendar](#)

Flesh, Cindy AEST:EX

From: reservation@harbourair.com
Sent: September 13, 2019 12:54 PM
To: Flesh, Cindy AEST:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!

[Check Flight Status](#)[Manage Flight](#)[Deals & Specials](#)[High Flyer Rewards](#)[My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

Please Note: Check-in time is 25 minutes prior to domestic travel, and 60 minutes for international. For domestic flights and tours, all passengers 18 years and above must present government issued photo identification. For international flights, a valid passport book is required for all passengers, including infants.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat or a double seat together? Ask one of our customer service agents about [Select Seating](#) at check in. Starting at only \$10.00 per seat.

Harbour Air Team

Customer Information

Account

HAS #

Name

Company

Government Financial Information

Melanie Mark

Ministers Office For Advanced Ed, Skills & Training

Booking

Government Financial Information

Tuesday, September 17, 2019

Flight #205/Twin Otter


08:00 Vancouver Harbour / [Map](#)

Invoice #6771512

Air Transportation Charges

Sked 200 : GO Flex Special

\$319.94

08:35 Victoria Harbour / [Map](#) 

35 minutes

KK- Confirmed

2 Passenger(s) - GoFlex

Diego Cardona, Male

Melanie Mark, Female

[Add to Calendar](#)

Taxes, Fees and Charges

| | |
|---|-----------------|
| All Skeds - Baggage : Checked Baggage Fee | \$0.00 |
| Sked 200 : Carbon Offset | \$1.30 |
| Sked 200 : VHFC Terminal Fee | \$19.72 |
| + Goods and Services Tax | \$17.04 |
| Billing | \$340.96 |
| Taxes | \$17.04 |
| Grand Total | \$358.00 |

GoFlex Fare Conditions:

Check in 25 minutes prior to departure time

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure
(subject to difference in fare value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within
24 hrs of departure

Required Travel Documents:

All passengers 18 years and above must present
government issued photo identification.

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:


100% cancellation fee if cancelled within 24hrs of
departure


Booking

Government Financial
Information

Tuesday, September 17, 2019

Flight #218/Twin Otter

15:00 Victoria Harbour / [Map](#) 

15:35 Vancouver Harbour / [Map](#) 

35 minutes

KK- Confirmed

2 Passenger(s) - GoFlex

- **Diego Cardona, Male**

- **Melanie Mark, Female**

[Add to Calendar](#)

Invoice #6771515

Air Transportation Charges

Sked 200 : GO Flex Special \$319.94

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$1.30

Sked 200 : VHFC Terminal Fee \$19.72

+ Goods and Services Tax \$17.04

Billing \$340.96

Taxes \$17.04

Grand Total \$358.00

GoFlex Fare Conditions:

Check in 25 minutes prior to departure time

Refundable up to 15 minutes prior to Departure

Changeable up to 15 minutes prior to Departure
(subject to difference in fare value)

Select Seating \$10 (space permitting)

50% cancellation fee for groups of 4+ if cancelled within
24 hrs of departure

Required Travel Documents:

All passengers 18 years and above must present
government issued photo identification.

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed

25 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed

15 lbs. (space available)

\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed

\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of
departure

Flesh, Cindy AEST:EX

From: Passenger Services <PassengerServices@helijet.com>
Sent: October 10, 2019 2:04 PM
To: Flesh, Cindy AEST:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Government Financial Information

Name

Melanie Mark

Company

Ministry Of Advanced Education, Skills & Training

Booking

Government Financial
Information

Wednesday, September 18, 2019

Invoice #437182

711

FARE-YWH-FULL_Summer2019

\$228.57

10:00 Vancouver Harbour (Downtown)

+ GST

\$11.43

10:35 Victoria Harbour (Downtown)

Billing

\$228.57

35 minutes

Taxes

\$11.43

Confirmed

Grand Total

\$240.00

1 Passengers - Off-Peak

Mastercard

\$240.00

Melanie Mark, Female

Date / Time

September 18, 2019 @ 9:05:20 AM

Summary

Government Financial Information

[Add to Calendar](#)

Expiration

Flesh, Cindy AEST:EX

From: Passenger Services <PassengerServices@helijet.com>
Sent: October 10, 2019 2:04 PM
To: Flesh, Cindy AEST:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Name

Company

Government Financial Information

Melanie Mark

Ministry Of Advanced Education, Skills & Training

Booking

Government Financial Information

Wednesday, September 18, 2019

726

16:55 Victoria Harbour (Downtown)

17:30 Vancouver Harbour (Downtown)

35 minutes

Confirmed

1 Passengers - Off-Peak

Melanie Mark, Female

[Add to Calendar](#)

Invoice #437183

FARE-YWH-FULL_Summer2019

+ GST

Billing

Taxes

Grand Total

Mastercard

Date / Time

Summary

Expiration

\$228.57

\$11.43

\$228.57

\$11.43

\$240.00

\$240.00

September 18, 2019 @ 4:30:13 PM

Government Financial Information

Flesh, Cindy AEST:EX

From: Passenger Services <PassengerServices@helijet.com>
Sent: September 30, 2019 2:20 PM
To: Flesh, Cindy AEST:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Government Financial Information

Name

Melanie Mark

Company

Ministry Of Advanced Education, Skills & Training

Booking

Government Financial
Information

Monday, September 30, 2019

Invoice #453028

720

SALE - Seat Sale \$189

\$180.00

15:00 Victoria Harbour (Downtown)

+ GST

\$9.00

15:35 Vancouver Harbour (Downtown)

Billing

\$180.00

35 minutes

Taxes

\$9.00

Confirmed

Grand Total

\$189.00

1 Passengers - Sale

Mastercard

\$189.00

Melanie Mark, Female

Date / Time

September 30, 2019 @ 2:19:58 PM

Summary

Government Financial Information

[Add to Calendar](#)

Expiration

Flesh, Cindy AEST:EX

From: Passenger Services <PassengerServices@helijet.com>
Sent: September 30, 2019 8:23 AM
To: Flesh, Cindy AEST:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Government Financial Information

Name

Melanie Mark

Company

Ministry Of Advanced Education, Skills & Training

Booking

Government Financial
Information

Monday, September 30, 2019

Invoice #453024

707

FARE-YWH-FULL_Winter2019

\$333.33

08:40 Vancouver Harbour (Downtown)

+ GST

\$16.67

09:15 Victoria Harbour (Downtown)

Billing

\$333.33

35 minutes

Taxes

\$16.67

Confirmed

Grand Total

\$350.00

1 Passengers - Full-Fare

Mastercard

\$350.00

Melanie Mark, Female

Date / Time

September 30, 2019 @ 8:21:20 AM

Summary

Government Financial
Information

[Add to Calendar](#)

Expiration

Flesh, Cindy AEST:EX

From: Passenger Services <PassengerServices@helijet.com>
Sent: October 11, 2019 11:18 AM
To: Flesh, Cindy AEST:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

| | | |
|----------------|------------|---|
| Account | Customer # | Government Financial Information |
| | Name | Melanie Mark |
| | Company | Ministry Of Advanced Education, Skills & Training |

Booking

Government Financial Information

Thursday, October 10, 2019

Invoice #433456

858

FARE-YWH-FULL_Winter2019 \$333.33

18:40 Victoria Harbour (Downtown)

+ GST \$16.67

19:15 Vancouver Harbour (Downtown)

Billing \$333.33

35 minutes

Taxes \$16.67

Confirmed

Grand Total \$350.00

1 Passengers - Full-Fare

Mastercard \$350.00

Melanie Mark, Female

Date / Time October 10, 2019 @ 5:29:38 PM

Government Financial Information

Summary

[Add to Calendar](#)

Expiration

Flesh, Cindy AEST:EX

From: Passenger Services <PassengerServices@helijet.com>
Sent: October 17, 2019 8:19 AM
To: Flesh, Cindy AEST:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Government Financial Information

Name

Melanie Mark

Company

Ministry Of Advanced Education, Skills & Training

Booking

Government Financial Information

Thursday, October 17, 2019

Invoice #467043

707

FARE-YWH-FULL_Winter2019

\$333.33

08:40 Vancouver Harbour (Downtown)

+ GST

\$16.67

09:15 Victoria Harbour (Downtown)

Billing

\$333.33

35 minutes

Taxes

\$16.67

Confirmed

Grand Total

\$350.00

1 Passengers - Full-Fare

Mastercard

\$350.00

Melanie Mark, Female

Date / Time

October 17, 2019 @ 8:15:34 AM

Summary

Government Financial Information

Expiration

[Add to Calendar](#)

Flesh, Cindy AEST:EX

From: Passenger Services <PassengerServices@helijet.com>
Sent: November 4, 2019 1:43 PM
To: Flesh, Cindy AEST:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Government Financial
Information

Name

Melanie Mark

Company

Ministry Of Advanced Education, Skills & Training

Booking

Government Financial
Information

Thursday, October 17, 2019

Invoice #467045

722

FARE-YVWH-FULL_Winter2019

\$333.33

15:50 Victoria Harbour (Downtown)

+ GST

\$16.67

16:25 Vancouver Harbour (Downtown)

Billing

\$333.33

35 minutes

Taxes

\$16.67

Confirmed

Grand Total

\$350.00

1 Passengers - Full-Fare

Mastercard

\$350.00

Melanie Mark, Female

Date / Time

October 17, 2019 @ 2:12:22 PM

Summary

Government Financial Information

[Add to Calendar](#)

Expiration

Flesh, Cindy AEST:EX

From: Passenger Services <PassengerServices@helijet.com>
Sent: October 24, 2019 5:33 PM
To: Flesh, Cindy AEST:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Government Financial
Information

Name

Melanie Mark

Company

Ministry Of Advanced Education, Skills & Training

Booking

Government Financial Information

Thursday, October 24, 2019

Invoice #433457

858

FARE-YWH-FULL_Winter2019

\$333.33

18:40 Victoria Harbour (Downtown)

+ GST

\$16.67

19:15 Vancouver Harbour (Downtown)

Billing

\$333.33

35 minutes

Taxes

\$16.67

Confirmed

Grand Total

\$350.00

1 Passengers - Full-Fare

Mastercard

\$350.00

Melanie Mark, Female

Date / Time

October 24, 2019 @ 5:33:04 PM

Summary

Government Financial Information

[Add to Calendar](#)

Expiration

Munro, Asia AEST:EX

From: Passenger Services <PassengerServices@helijet.com>
Sent: October 31, 2019 5:11 PM
To: Munro, Asia AEST:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Government Financial
Information

Name

Melanie Mark

Company

Ministry Of Advanced Education, Skills & Training

Booking

Government Financial Information

Thursday, October 31, 2019

Invoice #433458

858

18:50 Victoria Harbour (Downtown)

19:25 Vancouver Harbour (Downtown)

35 minutes

Confirmed

1 Passengers - Full-Fare

Melanie Mark, Female

[Add to Calendar](#)

FARE-YWH-FULL_Winter2019

\$333.33

+ GST

\$16.67

Billing

\$333.33

Taxes

\$16.67

Grand Total

\$350.00

Mastercard

\$350.00

Date / Time

October 31, 2019 @ 4:55:18 PM

Summary

Government Financial Information

Expiration

Munro, Asia AEST:EX

From: Passenger Services <PassengerServices@helijet.com>
Sent: November 21, 2019 4:20 PM
To: Munro, Asia AEST:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Name

Company

Government Financial Information

Melanie Mark

Ministry Of Advanced Education, Skills & Training

Booking

Government Financial Information

Thursday, November 21, 2019

858

18:40 Victoria Harbour (Downtown)

19:15 Vancouver Harbour (Downtown)

35 minutes

Confirmed

1 Passengers - Full-Fare

Melanie Mark, Female

[Add to Calendar](#)

Invoice #433459

FARE-YWH-FULL_Winter2019

+ GST

Billing

Taxes

Grand Total

Mastercard

Date / Time

Summary

Expiration

\$333.33

\$16.67

\$333.33

\$16.67

\$350.00

\$350.00

November 21, 2019 @ 4:19:29 PM

Government Financial Information



Itinerary/Receipt

Your booking is confirmed.
Thank you for choosing Central Mountain Air.
Please bring a copy of this document to the airport

CMA Reservations
1-888-865-8585
reservations@flycma.com
www.flycma.com

Main Contact Information

Name: **SEAMUS WOLFE**
Email: asia.monroe@gov.bc.ca

Booking Reference: Government Financial Information
Personal Information

Flight Itinerary

| Flight | From | To | Aircraft | Status |
|--------|--------------------------------------|--|------------|-----------|
| 9M559 | 16:10 - Williams Lake 14 Nov 2019 | 17:20 - Vancouver - South 14 Nov 2019 | Beech1900D | CONFIRMED |

Passenger Information

Name
MARK MELANIE

*All charges and payments appear in: CAD

Purchase Summary

| Passenger | Description | Amount | Tax 1 | Tax 2 | Total |
|--------------|--------------------|-----------------|----------------|---------------|-----------------|
| WOLFE,SEAMUS | Z - FLEX - Z | \$185.00 | 9.2500 | 9.2500 | \$194.25 |
| WOLFE,SEAMUS | ATSC | \$7.12 | 0.3600 | 0.3600 | \$7.48 |
| WOLFE,SEAMUS | Navigation Fee | \$12.00 | 0.6000 | 0.6000 | \$12.60 |
| WOLFE,SEAMUS | Airports Surcharge | \$17.00 | 0.8500 | 0.8500 | \$17.85 |
| WOLFE,SEAMUS | Fuel Surcharge | \$4.00 | 0.2000 | 0.2000 | \$4.20 |
| MARK,MELANIE | Z - FLEX - Z | \$185.00 | 9.2500 | 9.2500 | \$194.25 |
| MARK,MELANIE | ATSC | \$7.12 | 0.3600 | 0.3600 | \$7.48 |
| MARK,MELANIE | Navigation Fee | \$12.00 | 0.6000 | 0.6000 | \$12.60 |
| MARK,MELANIE | Airports Surcharge | \$17.00 | 0.8500 | 0.8500 | \$17.85 |
| MARK,MELANIE | Fuel Surcharge | \$4.00 | 0.2000 | 0.2000 | \$4.20 |
| Total | | \$450.24 | \$22.52 | \$0.00 | \$472.76 |

Payment Information

| Date | Payer's Name | Payment Amount | Transaction Type |
|-------------|--------------|----------------|------------------|
| 05 Nov 2019 | Asia Monroe | \$472.76 | MASTERCARD |



Government Financial Information

Reservation Confirmation

Your reservation is now confirmed

Reservation Number

*All charges and payments appear in: CAD

Passenger

| Name | Total Charges | GST | Total Amount | Total Payments | Balance Due |
|---------------|---------------|---------|--------------|----------------|-------------|
| WOLFE, SEAMUS | \$478.64 | \$23.95 | \$502.59 | \$502.59 | \$0.00 |

Additional Passengers

MARK, MELANIE

Flight Itinerary

| Leg | Flight Number | Date | Departure | Arrival | Aircraft | Status |
|-----|---------------|-------------|---------------------------|-----------------------|------------|-----------|
| 1 | 8P551 | 14 Nov 2019 | 08:25 - VANCOUVER - SOUTH | 09:35 - WILLIAMS LAKE | BEECH 1900 | CONFIRMED |

8P flight numbers operated by Pacific Coastal Airlines.

Aircraft type and schedule subject to change without notice.

Purchase Summary

| Leg | Passenger | Description | Amount | GST | Total |
|--------------|---------------|--------------------|-----------------|----------------|-----------------|
| 1 | WOLFE, SEAMUS | AIF - YVR | \$5.00 | \$0.25 | \$5.25 |
| 1 | WOLFE, SEAMUS | CLASSIC FARE | \$183.00 | \$9.15 | \$192.15 |
| 1 | WOLFE, SEAMUS | Security Surcharge | \$7.12 | \$0.36 | \$7.48 |
| 1 | WOLFE, SEAMUS | Fuel Surcharge | \$14.00 | \$0.70 | \$14.70 |
| 1 | WOLFE, SEAMUS | Nav Canada Fee | \$13.00 | \$0.65 | \$13.65 |
| 1 | WOLFE, SEAMUS | Carbon Surcharge | \$7.70 | \$0.39 | \$8.09 |
| 1 | MARK, MELANIE | AIF - YVR | \$5.00 | \$0.25 | \$5.25 |
| 1 | MARK, MELANIE | CLASSIC FARE | \$202.00 | \$10.10 | \$212.10 |
| 1 | MARK, MELANIE | Security Surcharge | \$7.12 | \$0.36 | \$7.48 |
| 1 | MARK, MELANIE | Fuel Surcharge | \$14.00 | \$0.70 | \$14.70 |
| 1 | MARK, MELANIE | Nav Canada Fee | \$13.00 | \$0.65 | \$13.65 |
| 1 | MARK, MELANIE | Carbon Surcharge | \$7.70 | \$0.39 | \$8.09 |
| Total | | | \$478.64 | \$23.95 | \$502.59 |

Payment Information

| Date | Payer's Name | Amount | Transaction Type | PO Number | Receipt | Authorization |
|------------------|--------------|----------|------------------|-----------|---------|---------------|
| 05 November 2019 | asia munro | \$502.59 | MASTERCARD | | 3162204 | 039284 |

Tax Registration: 121386296 RT0001



Munro, Asia AEST:EX

From: Passenger Services <PassengerServices@helijet.com>
Sent: December 4, 2019 3:01 PM
To: Munro, Asia AEST:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Government Financial Information

Name

Melanie Mark

Company

Ministry Of Advanced Education, Skills & Training

Booking

Government Financial Information

Friday, November 15, 2019

Invoice #475169

908

14:15 Nanaimo Harbour (Downtown)

14:35 Vancouver Harbour (Downtown)

20 minutes

Confirmed

2 Passengers - Sale

• Diego Cardona, Male

• Melanie Mark, Female

[Add to Calendar](#)

SALE - Seat Sale \$109

\$207.62

+ GST

\$10.38

Billing

\$207.62

Taxes

\$10.38

Grand Total

\$218.00

Mastercard

\$218.00

Date / Time

November 15, 2019 @ 2:21:20 PM

Government Financial Information

Summary

Expiration

Munro, Asia AEST:EX

From: reservation@harbourair.com
Sent: October 30, 2019 3:18 PM
To: Munro, Asia AEST:EX
Subject: Flight Itinerary. Thanks for choosing Harbour Air!

[Check Flight Status](#)[Manage Flight](#)[Deals & Specials](#)[High Flyer Rewards](#)[My Account](#)

Thank you for choosing Harbour Air Seaplanes, Whistler Air & Saltspring Air, we're excited to welcome you aboard! Please review your flight details below.

Please Note: Check-in time is 25 minutes prior to domestic travel, and 60 minutes for international. For domestic flights and tours, all passengers 18 years and above must present government issued photo identification. For international flights, a valid passport book is required for all passengers, including infants.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Would you prefer a guaranteed single window seat or a double seat together? Ask one of our customer service agents about [Select Seating](#) at check in. Starting at only \$10.00 per seat.

Harbour Air Team

Customer Information

Account

HAS #

Name

Company

Government Financial Information

Melanie Mark

Ministers Office For Advanced Ed, Skills & Training

Booking

Government Financial Information

Friday, November 15, 2019

Flight #1127

08:55 Vancouver Harbour / [Map](#)

Invoice #6837068

Air Transportation Charges

Sked 1100 : (Pk) GO Flex

\$189.10

09:15 Nanaimo Harbour / [Map](#) 

20 minutes

KK- Confirmed

2 Passenger(s) - GoFlex

- Diego Cardona, Male
- Melanie Mark, Female

[Add to Calendar](#)

Taxes, Fees and Charges

| | |
|---|-----------------|
| All Skeds - Baggage : Checked Baggage Fee | \$0.00 |
| Sked 1100 : Carbon Offset | \$1.00 |
| Sked 1100 : Port Fee | \$3.50 |
| Sked 1100 : VHFC Terminal Fee | \$19.72 |
| + Goods and Services Tax | \$10.68 |
| Billing | \$213.32 |
| Taxes | \$10.68 |
| Grand Total | \$224.00 |

GoFlex Fare Conditions:

Check in 25 minutes prior to departure time
Refundable up to 15 minutes prior to Departure
Changeable up to 15 minutes prior to Departure
(subject to difference in fare value)
Select Seating \$10 (space permitting)
50% cancellation fee for groups of 4+ if cancelled within
24 hrs of departure

Required Travel Documents:

All passengers 18 years and above must present
government issued photo identification.

Baggage:

All routes (except routes listed below)

25 lbs. Guaranteed
25 lbs. (space available)
\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Ganges & Maple Bay

35 lbs. Guaranteed
15 lbs. (space available)
\$1/lb. over 50 lbs.(space available)

Between South Vancouver (YVR), Victoria & Nanaimo

50 lbs. Guaranteed
\$1/lb. over 50 lbs.

Scenic & Packaged Tours Cancellation:

100% cancellation fee if cancelled within 24hrs of
departure

Booking Information

Munro, Asia AEST:EX

From: Passenger Services <PassengerServices@helijet.com>
Sent: December 4, 2019 3:01 PM
To: Munro, Asia AEST:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Government Financial Information

Name

Melanie Mark

Company

Ministry Of Advanced Education, Skills & Training

Booking

Government Financial Information

Friday, November 22, 2019

Invoice #469477

705

07:50 Vancouver Harbour (Downtown)

08:25 Victoria Harbour (Downtown)

FARE-YWH-FULL_Winter2019

\$333.33

+ GST

\$16.67

Billing

\$333.33

Dropoff:

Taxes

\$16.67

Shuttle Requested

Grand Total

\$350.00

35 minutes

Mastercard

\$350.00

Confirmed

Date / Time

November 22, 2019 @ 7:29:12 AM

Summary

Government Financial
Information

1 Passengers - Full-Fare

Expiration

Melanie Mark, Female

Authorization 032217

[Add to Calendar](#)

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention. If you are denied boarding, your flight is cancelled or delayed for at least two hours, or your baggage is lost or damaged, you may be entitled to certain standards of treatment and compensation under the Air Passenger Protection Regulations. For more information about your passenger rights please contact your air carrier or visit the Canadian Transportation Agency's website.

GST#:
R102320165

Passenger Travel Information:
For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:
Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:
Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time. When flight boarding commences, seats will be forfeited & any onward/return flights may be cancelled.

Changes/Cancellations & No Show Penalty:
Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure. All same-day bookings are non-refundable.
After 5pm, all next-day travel is non-refundable and only changeable for same-day travel; a fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or the cancellation fee, equal to the value of the one-way travel, will apply. Failure to check in prior to departure will also result in any onward and/or return reservations being cancelled, with any applicable cancellation fees applied.

Terminals:
Helijet scheduled flights operate from four terminals, please ensure you are aware of your flight departure/arrival locations;
Vancouver Harbour Heliport: 455 West Waterfront Road, Vancouver BC (*note: pedestrian access via

Munro, Asia AEST:EX

From: Passenger Services <PassengerServices@helijet.com>
Sent: December 4, 2019 3:02 PM
To: Munro, Asia AEST:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Government Financial Information

Name

Melanie Mark

Company

Ministry Of Advanced Education, Skills & Training

Booking

Government Financial
Information

Thursday, November 28, 2019

Invoice #488750

724

16:20 Victoria Harbour (Downtown)

16:55 Vancouver Harbour (Downtown)

FARE-YWH-FULL_Winter2019

\$333.33

+ GST

\$16.67

Billing

\$333.33

35 minutes

Taxes

\$16.67

Grand Total

\$350.00

Confirmed

Mastercard

\$350.00

1 Passengers - Full-Fare

Melanie Mark, Female

Date / Time

November 28, 2019 @ 3:58:33 PM

Summary

Government Financial Information

Expiration

[Add to Calendar](#)

Authorization 071243

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

Booking

Government Financial
Information

Thursday, November 28, 2019

726

16:55 Victoria Harbour (Downtown)

17:30 Vancouver Harbour (Downtown)

35 minutes

Cancelled

1 Passengers - Full-Fare

Melanie Mark, Female

[Add to Calendar](#)

Invoice #488751

FARE-YWH-FULL_Winter2019 \$333.33

+ GST \$16.67

Billing \$333.33

Taxes \$16.67

Grand Total \$350.00

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY