

Minister's Quarterly Travel Expense Summary

Name: Honourable Selina Robinson

Quarter: 2020 January to March

Portfolio: Municipal Affairs & Housing

Travel expense summary (amount paid this quarter):

In Province Flights: \$ 4,423.80

Other Travel in Province: \$ 2,455.26

Out of Country Travel: \$ -

Out of Province Travel: \$ -

Total travel expenses paid this quarter: \$ 6,879.06

Travel expenses fiscal year-to-date: \$ 28,831.64



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E132556

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Robinson, Selina				Employee ID Personal Information		Phone Number (250) 356-3057	
Client Organization Municipal Affairs and Housing				Job Title		Travel Group Code 4	
5. Date Completed 2020/02/06		6. Fiscal Year 2020		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Meetings				Headquarters Coquitlam	
12. Mailing Address for Cheque PO Box 9056 Victoria, BC V8W 9E2							
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals
	Destination	Start	End	Km	Cost		Cost
2019							
12/11	Vic to Van	0800	1800		0.00	9.00	*Supplemental to E132381
12/12	Vancouver	1600	2100		0.00	13.95	36.00
							22. Lodging Costs
							Cost
							Describe
TOTALS OF COLUMNS				36.	37.	38.	39.
				\$ 0.00	\$ 22.95	\$ 36.00	\$ 0.00
				40.			Claim Total
				\$ 0.00			\$ 58.95
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project		45. Supplier Code	
060	51057	54000	5701	51 55MTVNC		Government Financial Information	
060	51057	54000	5702	5100000			
060							
060							
Less Travel Advance							
060							
						54.	
						\$ 58.95	
45. Employee Signature (See Audit Trail)				Print Name		Date Signed	
- Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.							
56. Spending Authority Signature (See Audit Trail)				Print Name		Date Signed	
- Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.							
57. Payment Authority Signature (See Audit Trail)				Print Name		Date Signed	
- Requisition for payment pursuant to section 32 of the Financial Administration Act.							

BLUEBIRD CABS #66
2612 QUADRA ST
VICTORIA BC

Government Financial Information

CARD
CARD TYPE VISA
DATE 2019/12/11
TIME 5038 15:18:49
RECEIPT NUMBER
H85068950-001-174-008-

PURCHASE
TOTAL

\$9.00

VISA CREDIT
A0000000031010
A3D8E9EDCF1386B3
0000000000-

APPROVED

FF/DT 20
AUTH# 054901 01-027
THANK YOU

NO SIGNATURE REQUIRED

MERCHANT COPY

RECEIPT
Thank You
For your Patronage

Personal Information

Expiration Date/Time
05:59 AM
DEC 12, 2019

Purchase Date/Time: 05:29pm Dec 11, 2019
Total Due: \$13.95 Rate: \$13.95 Expires 6AM
Total Paid: \$13.95 Pmt Type: CC (Swipe)
Ticket #: 00010862
S/N #: 520014301100
Setting: CP18
Mach Name: CP18 - 1

Government Financial Information

Auth #: 086411

GST# R101476547

PARKING RECEIPT

PARKING RECEIPT

PARKING RECEIPT

PARKING RECEIPT

MA20EXEPAL123



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E132558

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Name Robinson, Selina				Employee ID Personal Information		Phone Number (250) 356-3057	
Client Organization Municipal Affairs and Housing				Job Title		Travel Group Code 4	
5. Date Completed 2020/02/06		6. Fiscal Year 2020		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Meetings				Headquarters Coquitlam	
12. Mailing Address for Cheque PO Box 9056 Victoria, BC V8W 9E2							
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals
	Destination	Start	End	Km	Cost		Lodging Costs
2020							
01/03	iPad Case	0800	1700		0.00		
01/13	Van to Vic to Van (HJ)	0800	1700		0.00	10.00	27.00 CCA
01/16	Compass Card	0800	1700		0.00	80.00	
01/20	Van-Pr. George (AC)	0800	2359	81	44.55	34.30 Personal Information	36.00
01/21	Pr. George-Van (AC)	0730	1900	17	9.35	01/20-49.50	27.00
01/27	Vancouver	0900	1700		0.00		27.00
01/30	Van-Kelowna (AC)	0600	2359	17	9.35		61.00
01/31	Kelowna-Van (AC)	0800	1700	17	9.35	49.50	39.50
							157.76
							153.12
TOTALS OF COLUMNS				36.	37.	38.	39.
				\$ 72.60	223.30 Personal Information	\$ 217.50	\$ 310.88
							40.
							\$ 72.80
							Claim Total
							Personal Information
							\$897.08
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project		45. Supplier Code	
060	51057	54000	5701	51 55MTVNC		Government Financial Information	
060	51057	54000	5750	51MTCCA			
060	51057	54000	5702	5100000			
060	51057	54000	6325	5100000			
Less Travel Advance							
060							
						54. \$ 897.08	
						Personal Information	
AMOUNT DUE TO EMPLOYEE							
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name		Date Signed	

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

Audited Feb 12-20



Personal Information

\$ 65.00

Return Date: Jan. 17, 2020

For Support, Visit: www.apple.com/ca/support

Payment Method

Amount Paid Via VISA CREDIT (Contactless)	\$ 72.80
Government Financial Information	

Government

ent
Original

Informatic

Application PAN Sequence Number: 02

APPROVED

TVR : 000000000000

TSI : 0000

No CVM

Personal Information

http://www.apple.com/legal/sales_policies/retail.html
Please retain for your records

BLUEBIRD CAB #65
2612 QUADRA STREET V8T4E4
VICTORIA BC
23808048
TM2380804801

SALE

✓ Batch #: 012
01/13/20

RRN: 0010120180
14:32:58
REF#: 00000018

APPR CODE: 077431
VISA

Government Financial Information

Proximity

CREDIT
AID: A0000000031010

AMOUNT

\$10.00 ✓

00 APPROVED

Retain this copy for your
records

CUSTOMER COPY

* RECEIPT *
* NOT VALID FOR TRAVEL *

TransLink
Coquitlam Central Station
ID
TVM82112
Thu 16 Jan 20 07:55AM

Payment Type: VISA

Purchase: \$80 Stored Value

Product Price: \$ 80.00 ✓

Compass Card #: ***** ** Government Financial Information

Credit Card #
***** **

Auth #: 057381
Ref #: TV4UCU4TWFK2
Receipt #: 11688

Card Entry: Chip
AID:A0000000031010
TVR:8080008000
IS1:7800

Retain for your records.
View TransLink Policies
at www.translink.ca

Thank You!

TRANSACTION RECORD

JetSet YVR Parking
5911 North Service Road
Richmond, BC, V7B 0A4

TYPE: PURCHASE

ACCT: VISA

\$ 49.50

Card Type: VISA CREDIT

Government Financial Information

CARD NUMBER:

DATE/TIME:

20/01/20 15:55:28

REFERENCE #:

66987000100107011

AUTHORIZATION #:

058511

VISA CREDIT

A0000000031010

01/01/ APPROVED THANK YOU

NO SIGNATURE TRANSACTION

Important: retain this copy for your records

*** CUSTOMER COPY ***

PRINCE GEORGE TAXI #084
331 1ST AV

PRINCE GEORGE, BC V2L2Y1
TEL (250) 564-4444

TERM ID: B779/288

BATCH#: 749
SHIFT#: 003

Sale

INVT: 0000000001

VISA

CHIP

SLON: 749001001001

Application Label: VISA CREDIT

AID: 0000000001010

TVR: 00 00 00 00 00

IST: 70 00

Government Financial Information

Amount: \$

34.34 ✓

Tip: \$

Personal Information

Total: CAD:

APPROVED 083021
001-00

20-Jan-20

19:59:43

CUSTOMER COPY
THANK YOU!

Ms Selina Robinson ✓
Personal Information

Invoice

Invoice date 1/21/2020
Invoice number Personal Information
Our reference CIN-FC413352 /A
GST Number Business Information

Guest	Ms Selina Robinson	Arrival	1/20/2020	Departure	1/21/2020	Room	903
Date	Description	Quantity	Unit Price	Total ()			
1/20/2020	Room Charge	✓ 1	136.00	136.00			
1/20/2020	GST Taxes	1	6.80	6.80			
1/20/2020	Hotel Room Tax 8%	1	10.88	10.88			
1/20/2020	Municipal Room Tax 3%	1	4.08	4.08			

1/21/2020 Government Financial Information

Total invoice 157.76
Total Paid ✓ -157.76
Total Due ✓ 0.00

Total GST 6.80
Security Concern

I agree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges. Interest will be charged on any overdue balance.

Signature X

Security Concern

Security Concern

Kelowna, British Columbia,

Security Concern

Selina Robinson
pls complete

Personal Information

Room: 0719
Folio: Personal Information
Cashier: 105
Arrival: 01-30-20
Departure: 01-31-20
Reference:

Date	Description	Additional Information	Charges	Credits
01-30-20	Room Charge		132.00	
01-30-20	Rooms GST		6.60	
01-30-20	Rooms Hotel Room Tax		10.56	
01-30-20	Rooms Municipal Tax	Government Financial Information	3.96	
01-31-20	Visa			153.12

GST Summary

Registration Business Information

Room	6.60
F&B	0.00
Other	0.00
Total	6.60

PST Summary

Room	0.00
F&B	0.00
Other	0.00
Total	0.00

Total	153.12	✓	153.12
Balance Due	✓ 0.00	CDN	

Guest Signature: _____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.

TRANSACTION RECORD

JetSet YVR Parking

5811 North Service Road

Richmond, BC V6B 0A4

TYPE: PURCHASE

AUTH: VISA

Card Type: VISA CREDIT

\$ 40.50 ✓

CARD NUMBER:

DATE/TIME:

REFERENCE #:

AUTHORIZATION #:

VISA CREDIT

XXXXXXXXXXXX

Government Financial Information

✓ 20/01/20 DEBIT ID 20/02/30

XXXXXXXXXXXXXXXXXXXX

DEBIT

01/27 APPROVED THANK YOU

NO SIGNATURE TRANSACTION

• Important: Please keep this copy for your records •

*** CUSTOMER COPY ***

MA20EXEPAL123



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E132559

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Name Robinson, Selina				Employee ID Personal Information		Phone Number (250) 356-3057	
Client Organization Municipal Affairs and Housing				Job Title		Travel Group Code 4	
5. Date Completed 2020/02/07		6. Fiscal Year 2020		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Events/Meetings				Headquarters Coquitlam	
12. Mailing Address for Cheque PO Box 9056 Victoria, BC V8W 9E2							
16. Travel Dates 2020	17. Places Travelled			18. .55 KMS Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals
	Destination	Start	End	Km	Cost		Lodging Costs
02/02	Coq-Comox (HJ)	1200	2359	31	17.05		260.98
02/04	Com-Victoria-Coq	0800	2100	31	17.05		
02/05	Vic-Vancouver (HJ)	0800	1600		0.00		
TOTALS OF COLUMNS				36. \$ 34.10	37. \$ 0.00	38. \$ 111.50	39. \$ 260.98
							40. \$ 0.00
							Claim Total \$ 406.58
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code	Amount	
060	51057	54000	5701	55MTVNC	Government Financial Information	\$ 39.50	
060	51057	54000	5702	5100000		\$ 367.08	
060							
060							
Less Travel Advance							
060							
AMOUNT DUE TO EMPLOYEE						54. \$ 406.58	
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name		Date Signed	

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

Audited by PL Feb 12-20

Notes for Travel Voucher (Restricted Use) E132559 for Robinson, Selina

0 note(s) returned.

Created On	Author	Note

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Hi Pat,

This one was partial MLA and partial Minister. MLA portion paid for the car rental and kms, we are paying the flights and one-night hotel as she went a day early to do a housing event. We also kept her on the island an extra day for meetings.

Thanks,

Christine White
Administrative Coordinator to the
Honourable Selina Robinson
Minister of Municipal Affairs and Housing

INVOICE

1002542

Security Concern

Courtenay, BC Security Concern
Security Concern

Tuesday, February 04, 2020

Merchant #: Security Concern
Invoice #: 5001174549
Bus. type: Hotel
Folio #: Personal Information
Staff #: 9041
Terminal #: 002

Arrival Date **February 02, 2020**
Departure Date **February 04, 2020**
of Nights **2**

Room No. **314**
of Guests **1**
Sub Folio **A**

2/4/2020 10:39:18
Government Financial Information

Card #: Price Qty Ext. Price
Card type: 219.95

Transaction: Purchase Personal Information
Total: Personal Information
Reference #: Personal Information

Front Desk GST TAX Personal Information
Front Desk PST TAX
Resort Fee

Signature Date Amount
Cardholder will pay card issuer above amount pursuant to Cardholder Agreement.
02-Feb-2020 0.00

Client Copy

Total
Payments \$ 0.00

Balance Personal Information

CLAIMING \$260.98

Thank you!

This one was partial MLA and partial Minister. MLA portion paid for the car rental and kms, we are paying the flights and one-night hotel as she went a day early to do a housing event. We also kept her on the island an extra day for meetings.

Thanks,

Christine White
Administrative Coordinator to the
Honourable Selina Robinson
Minister of Municipal Affairs and Housing



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E132611

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Name Robinson, Selina				Employee ID Personal Information		Phone Number (250) 356-3057	
Client Organization Municipal Affairs and Housing				Job Title		Travel Group Code 4	
5. Date Completed 2020/02/19		6. Fiscal Year 2020		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Meetings/Session				Headquarters Coquitlam	
12. Mailing Address for Cheque PO Box 9056 Victoria, BC V8W 9E2							
16. Travel Dates	17. Places Travelled			18. 55 kms Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals
	Destination	Start	End	Km	Cost		Cost
2020	Taxi	0800	1830		0.00	80.00	(TAXI)
02/05	Compass Card	0800	1730		0.00	80.00	(COMPASS CARD)
02/10	Coq-Van-Vic (Ferry)	1000	2359	71	39.05	74.70	39.50 CCA
02/11	Victoria	0800	2359		0.00		61.00 CCA
02/12	Victoria	0800	2359		0.00		61.00 CCA
02/13	Vic-Coq (HJ)	0800	2000		0.00		39.50 CCA
	PCARD						
TOTALS OF COLUMNS				36.	37.	38.	39.
				\$ 39.05	\$ 234.70	\$ 201.00	\$ 0.00
40.	41.	42.	43.	44.	45.	46.	47.
Client Code	Resp.	Service Line	STOB	Project	Supplier Code	Amount	
060	51057	54000	5701	51 55MTVNC	Government Financial Information	\$ 113.75	\$ 474.75
060	51057	54000	5750	51MTCCA		\$ 201.00	
060	51057	54000	5702	5100000		\$ 160.00	
Less Travel Advance							
060							
AMOUNT DUE TO EMPLOYEE							54.
							\$ 474.75
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name		Date Signed	

Notes for Travel Voucher (Restricted Use) E132611 for Robinson, Selina

1 note(s) returned.

Created On	Author	Note
2020/02/19 14:29:54	White, Christine (IDIR\CHRWHITE) Christine.White@gov.bc.ca	02/05 Taxi home from Victoria trip 02/06 Compass Card Refill 02/10 Van for day for meetings to vic for session, mileage, ferry, B,L,I 02/11 Vic for session, FD Per Diem 02/12 Vic for Session, FD Per Diem 02/13 Vic-Coq, Flew HJ paid for on AC PCARD B,L,I

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RICHMOND TAXI #31
2440 SHELL RD V6X2P1
RICHMOND BC
20121855
QB2012185501

SALE

02-05-2020 19:58:33
Acct Government Financial
Information RF
Exp Date **/** Card Type VI
Name: /
A0000000031010
VISA CREDIT

Trace # 890003 Operator 131
Inv. # 131
Auth # 049951 PRN 001147003

Sale \$80.00

TOTAL \$80.00

+++++
00 APPROVED-THANK YOU
+++++

Retain this copy for your
records
Customer copy

* RECEIPT *
* NOT VALID FOR TRAVEL *

Translink
Waterfront Sta
TVN01131
Thu 06 Feb 20 03:35PM

Payment Type: VISA
Purchase: \$80 Stored Value
Product Price: \$ 80.00

Compass Card #: **** * Government Financial Information

Credit Card #: **** *

Auth #: 059161
Ref #: T004685VZMAC
Receipt #: 60515

Card Entry: Chip
AID:A00000000031010
TVR:0000000000
IS1:7800

Retain for your records.
View Translink Policies
at www.translink.ca

Thank You!

Tsawwassen
To
Swartz Bay



LANE 44

RECEIPT - PLEASE RETAIN

PURCHASE 2020/02/10
BOOKING-R1700
REF#: B200202361

Standard - Partially Prepaid

1	Reservation Pr	17.00
20	Undersize Vehi	57.50
P	Adult	17.20
er		Personal Information
s	Total	Personal Information
	Prepayment	17.00

Government Financial Information

Personal Information

AUTH 006911 66277657 001001010 S

TO APPROVED - THANK YOU 027

CHANGE DUE 0.00

at
io
n
Personal Information

\$74.70

CARDHOLDER COPY

TSA 10 Feb 2020 16:00:22



SEE REVERSE SIDE OF TICKET



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E132651

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Name Robinson, Selina			Employee ID Personal Information			Phone Number (250) 356-3057			
Client Organization Municipal Affairs and Housing			Job Title			Travel Group Code 4			
5. Date Completed 2020/02/25		6. Fiscal Year 2020		7. Special Cheque Issue		8. Cheque Stub Information			
Type of Travel In Province		14. Reason for Travel Session				Headquarters Coquitlam			
12. Mailing Address for Cheque PO Box 9056 Victoria, BC V8W 9E2									
16. Travel Dates	17. Places Travelled			18. .55 KMS Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous
2020	Destination	Start	End	Km	Cost		Cost		Cost
02/17	Coq-Vic (HJ)	1300	2359	31	17.05		36.00 CCA		
02/18	Victoria	0800	2359		0.00		61.00 CCA		
02/19	Victoria	0800	2359		0.00		61.00 CCA		
02/20	Vic-Coq (HJ)	0800	2000	31	17.05		39.50 CCA		
PCARD									
TOTALS OF COLUMNS				36.	37.	38.	39.	40.	Claim Total
				\$ 34.10	\$ 0.00	\$ 197.50	\$ 0.00	\$ 0.00	\$ 231.60
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project		45. Supplier Code		Amount	
060	51057	54000	5701	51 -55MTVNC		Government Financial Information		\$ 34.10 - \$ 231.60	
060	51057	54000	5750	51MTCCA				\$ 197.50	
060									
060									
Less Travel Advance									
060									
AMOUNT DUE TO EMPLOYEE								54.	
								\$ 231.60	
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.						Print Name		Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.						Print Name		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.						Print Name		Date Signed	

Notes for Travel Voucher (Restricted Use) E132651 for Robinson, Selina

1 note(s) returned.

Created On	Author	Note
2020/02/25 15:47:47	White, Christine (IDIR\CHRWHITE) Christine.White@gov.bc.ca	02/17 Coq-Vic for session, flew HJ paid for on AC PCARD, Mileage, D, I 02/18 Vic for session FD Per Diem 02/19 Vic for session FD Per Diem 02/20 Vic to Coq, Flew HJ paid for on AC PCARD, Mileage B,L,I

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White, Christine MAH:EX

From: Passenger Services <PassengerServices@helijet.com>
Sent: January 27, 2020 3:01 PM
To: White, Christine MAH:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Government Financial Information

Name

Selina Robinson

Company

Municipal Affairs & Housing

Booking

Government Financial Information

Monday, December 2, 2019

Invoice #481354

720

16:45 Victoria Harbour (Downtown) ✓

17:20 Vancouver Harbour (Downtown)

35 minutes

Confirmed

1 Passengers - Full-Fare

Selina Robinson, Female ✓

Add to Calendar

FARE-YWH-OffPeak_Winter2019

\$238.09

+ GST

\$11.90 ✓

Billing

\$238.09

Taxes

\$11.90

Grand Total

\$249.99 ✓

Mastercard

\$249.99

Date / Time

December 2, 2019 @ 3:46:06 PM

Summary

Government Financial Information

Expiration

White, Christine MAH:EX

From: Passenger Services <PassengerServices@helijet.com>
Sent: December 2, 2019 8:55 AM
To: White, Christine MAH:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Government Financial Information

Name

Selina Robinson

Company

Municipal Affairs & Housing

Booking

Government Financial Information

Monday, December 2, 2019

709

09:30 Vancouver Harbour (Downtown)

10:05 Victoria Harbour (Downtown)

35 minutes

Confirmed

1 Passengers - Full-Fare

Selina Robinson, Female

Add to Calendar

Invoice #481353

FARE-YWH-FULL_Winter2019

\$333.33

+ GST

\$16.67

Billing

\$333.33

Taxes

\$16.67

Grand Total

\$350.00

Mastercard

\$350.00

Date / Time

December 2, 2019 @ 8:54:38 AM

Summary

Government Financial Information

Expiration

White, Christine MAH:EX

From: Passenger Services <PassengerServices@helijet.com>
Sent: December 11, 2019 3:22 PM
To: White, Christine MAH:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Government Financial Information

Name

Selina Robinson

Company

Municipal Affairs & Housing

Booking

Government Financial Information

Wednesday, December 11, 2019

Invoice #478536

722

15:50 Victoria Harbour (Downtown) ✓

16:25 Vancouver Harbour (Downtown)

35 minutes

Confirmed

1 Passengers - Full-Fare

Selina Robinson, Female ✓

Add to Calendar

FARE-YWH-FULL_Winter2019

\$333.33

+ GST

\$16.67 ✓

Billing

\$333.33

Taxes

\$16.67

Grand Total

\$350.00 ✓

Mastercard

\$350.00

Date / Time

December 11, 2019 @ 3:21:39 PM

Summary

Government Financial Information

Expiration

White, Christine MAH:EX

From: Passenger Services <PassengerServices@helijet.com>
Sent: December 10, 2019 6:59 AM
To: White, Christine MAH:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account	Customer #	Government Financial Information
	Name	Selina Robinson
	Company	Municipal Affairs & Housing

Booking

Government Financial Information

Tuesday, December 10, 2019

703

07:30 Vancouver Harbour (Downtown)

08:05 Victoria Harbour (Downtown) ✓

35 minutes

Confirmed

1 Passengers - Full-Fare

Selina Robinson, Female

Add to Calendar

Invoice #478534

FARE-YWH-FULL_Winter2019 \$333.33

+ GST ✓ \$16.67

Billing \$333.33

Taxes \$16.67

Grand Total ✓ **\$350.00**

Mastercard \$350.00

Date / Time December 10, 2019 @ 6:58:55 AM

Summary Government Financial Information

Expiration



Booking Confirmation

Government Financial Information

Booking Reference:

Date of issue: 06 Jan, 2020

This is your official Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.

Depart

Economy + Standard

Monday
20 Jan, 2020



17:25
Vancouver
Vancouver Int. (YVR),
Terminal M



18:41
Prince George
(YXS),
British Columbia


AC8211

1hr16
Economy A
Operated by: Air Canada Express -
Jazz | De Havilland Dash 8-400
Air Canada Bistro

Return

Economy - Standard

Tuesday
21 Jan, 2020

19:15
Prince George
(YXS),
British Columbia





20:34
Vancouver
Vancouver Int. (YVR),
Terminal M




AC8214

1hr19
Economy A
Operated by: Air Canada Express -
Jazz | De Havilland Dash 8-400
Air Canada Bistro

Passengers

 **Selina Robinson** 
Ticket Number
0142125407264

Seats
AC8211 Personal Information
AC8214



Purchase summary

Government Financial Information

1 adult

Amount paid: \$472.76

Tax information

GST no. 10009-2287 RT0001 \$22.51

Base Fare - Depart - Economy - Standard	185.00
Base Fare - Return - Economy - Standard	175.00
Surcharges	24.00

Air Travellers Security Charge - Canada	14.25
Goods and Services Tax - Canada - 100092287 RT0001	✓ 21.41
Airport Improvement Fee - Canada	30.00
Total before options (per passenger)	✓ \$449 ⁵⁶

Selina Robinson	
AC8214: Personal Information	✓ 11.00
AC8211:	✓ 11.00
Goods and Services Tax - Canada - 100092287 RT0001	✓ 1.10

Total with options and seat selection fee:	\$472 ⁷⁶
--------------------------------------------	---------------------

GRAND TOTAL (Canadian dollars)	\$472 ⁷⁶
--------------------------------	---------------------



Check-in and boarding gate deadlines

Within Canada

90
minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45
minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15
minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

White, Christine MAH:EX

From: Passenger Services <PassengerServices@helijet.com>
Sent: January 13, 2020 8:56 AM
To: White, Christine MAH:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Government Financial Information

Name

Selina Robinson

Company

Municipal Affairs & Housing

Booking

Government Financial Information

Monday, January 13, 2020

Invoice #499242

709

SALE - Seat Sale \$209

\$199.05

09:30 Vancouver Harbour (Downtown)

+ GST

✓ \$9.95

10:05 Victoria Harbour (Downtown) ✓

Billing

\$199.05

35 minutes

Taxes

\$9.95

Grand Total

✓ **\$209.00**

Confirmed

Mastercard

\$209.00

1 Passengers - Sale

Date / Time

January 13, 2020 @ 8:55:45 AM

Selina Robinson, Female ✓

Government Financial Information

Summary

Add to Calendar

Expiration

White, Christine MAH:EX

From: Passenger Services <PassengerServices@helijet.com>
Sent: February 26, 2020 10:34 AM
To: White, Christine MAH:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Government Financial Information

Name

Selina Robinson

Company

Municipal Affairs & Housing

Booking

Government Financial Information

Monday, January 13, 2020

Invoice #499243

720

FARE-YWH-FULL_Winter2019

\$333.33

15:00 Victoria Harbour (Downtown) ✓

+ GST

✓ \$16.67

15:35 Vancouver Harbour (Downtown)

Billing

\$333.33

35 minutes

Taxes

\$16.67

Confirmed

Grand Total

✓ **\$350.00**

1 Passengers - Full-Fare

Mastercard

\$350.00

Selina Robinson, Female

Date / Time

January 13, 2020 @ 2:34:43 PM

Summary

Government Financial Information

[Add to Calendar](#)

Expiration



Booking Confirmation

Government Financial Information

Booking Reference:

Date of issue: 21 Jan, 2020

This is your official Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.

Depart

Economy - Standard

Thursday
30 Jan, 2020



08:05
Vancouver
Vancouver Int. (YVR),
Terminal M



09:01
Kelowna
(YLW),
British Columbia

AC8410

0hr56
Economy Q
Operated by: Air Canada Express -
Jazz | De Havilland Dash 8-400
Air Canada Bistro

Return

Economy - Standard

Friday
31 Jan, 2020

14:50
Kelowna
(YLW),
British Columbia



15:50
Vancouver
Vancouver Int. (YVR),
Terminal M



AC8417

1hr00
Economy H
Operated by: Air Canada Express -
Jazz | De Havilland Dash 8-400
Air Canada Bistro

Passengers

Selina Robinson ✓

Ticket Number
0142126413831

Seats
AC8410 Personal Information
AC8417

Molly Henry ✓

Ticket Number
0142126413830

Seats
AC8410 Personal Information
AC8417



Purchase summary

Government Financial Information

2 adults

Amount paid: \$1262.62

Tax information

GST no. 10009-2287 RT0001 \$60.12

Base Fare - Depart - Economy - Standard	247.00
Base Fare - Return - Economy - Standard	269.00
Surcharges	24.00

Air Travellers Security Charge - Canada	14.25
Goods and Services Tax - Canada - 100092287 RT0001	✓ 28.96
Airport Improvement Fee - Canada	25.00
Total before options (per passenger)	✓ \$608 ²¹
Number of passengers	X 2

Selina Robinson	
AC8410: Personal Information	✓ 11.00
AC8417:	✓ 11.00
Molly Henry	
AC8410: Personal Information	✓ 11.00
AC8417:	11.00
Goods and Services Tax - Canada - 100092287 RT0001	✓ 2.20
Total with options and seat selection fee:	\$1262 ⁶²
GRAND TOTAL (Canadian dollars)	\$1262 ⁶²



Check-in and boarding gate deadlines

Within Canada

90
minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45
minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15
minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

MA20EXEPAL138



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E132671

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Robinson, Selina		Employee ID Personal Information		Phone Number (250) 356-3057	
Client Organization Municipal Affairs and Housing		Job Title		Travel Group Code 4	
5. Date Completed 2020/02/28		6. Fiscal Year 2020		7. Special Cheque Issue	
8. Cheque Stub Information					
Type of Travel In Province		14. Reason for Travel Session			Headquarters Coquitlam
12. Mailing Address for Cheque PO Box 9056 Victoria, BC V8W 9E2					
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use	19. Other Transport Costs
2020	Destination	Start	End	Km	Cost
02/23	Coq to Victoria (HJ)	1300	2359	31	17.05
02/24	Victoria	0800	2359		0.00
02/25	Victoria	0800	2359		0.00
02/26	Victoria	0800	2359		0.00
02/27	Vic-Coq (HJ)	0800	2100	31	17.05
PCARD					
TOTALS OF COLUMNS				36. \$ 34.10	37. \$ 0.00
				38. \$ 258.50	39. \$ 0.00
				40. \$ 0.00	Claim Total \$ 292.60
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project	45. Supplier Code Government Financial Information
060	51057	54000	5701	51 55MTVNC	Amount
060	51057	54000	5750	51MTCCA	\$ 34.10 - \$ 292.60
060					\$ 258.50
060					
Less Travel Advance					
060					
AMOUNT DUE TO EMPLOYEE					54. \$ 292.60
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name	Date Signed
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name	Date Signed
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name	Date Signed

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

Audited by PL Mar 02-20

Notes for Travel Voucher (Restricted Use) E132671 for Robinson, Selina

1 note(s) returned.

Created On	Author	Note
2020/02/28 16:05:13	White, Christine (IDIR\CHRWHITE) Christine.White@gov.bc.ca	02/23 Coq-Vic for session, flew HJ pd for on AC PCARD, Mileage, D, I 02/24 Vic for session, FD Per Diem 02/25 Vic for session, FD Per Diem 02/26 Vic for session, FD Per Diem 02/27 Vic-Coq, flew HJ pd for on AC PCARD, Mileage, B,L,I

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Where ideas work

Travel Voucher (Restricted Use)

Control No.

E132712

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

Name Robinson, Selina				Employee ID Personal Information		Phone Number (250) 356-3057	
Client Organization Municipal Affairs and Housing				Job Title		Travel Group Code 4	
5. Date Completed 2020/03/06		6. Fiscal Year 2020		7. Special Cheque Issue		8. Cheque Stub Information	
Type of Travel In Province		14. Reason for Travel Session				Headquarters Coquitlam	
12. Mailing Address for Cheque PO Box 9056 Victoria, BC V8W 9E2							
16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals
	Destination	Start	End	Km	Cost		Cost
2020							
03/01	Coq to Vic (Ferry)	1500	2359	31	17.05	17.20	36.00
03/02	Victoria	0800	2359		0.00		48.50
03/03	Victoria	0800	2359		0.00		48.50
03/04	Victoria	0800	2359		0.00		48.50
03/05	Vic to Coq (HJ)	0800	2359	31	17.05		39.50
PCARD							
TOTALS OF COLUMNS				36. \$ 34.10	37. \$ 17.20	38. \$ 221.00	39. \$ 0.00
							40. \$ 0.00
							Claim Total \$ 272.30
48. Client Code	49. Resp.	50. Service Line	51. STOB	52. Project		45. Supplier Code	
060	51057	54000	5701	51-55MTVNC		Government Financial Information	
060	51057	54000	5750	51MTCCA			
060							
060							
Less Travel Advance							
060							
				AMOUNT DUE TO EMPLOYEE		54. \$ 272.30	
45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.				Print Name		Date Signed	
56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.				Print Name		Date Signed	
57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act.				Print Name		Date Signed	

Notes for Travel Voucher (Restricted Use) E132712 for Robinson, Selina

1 note(s) returned.

Created On	Author	Note
2020/03/06 11:44:46	White, Christine (IDIR\CHRWHITE) Christine.White@gov.bc.ca	03/01 Coq-Vic for session, HJ cancelled so had to take BCF, Mileage, D, I 03/02 Vic for session, B, D, I 03/03 03/03 Vic for session, L, D, I 03/04 Vic for session, B, D, I 03/05 Vic-Coq, flew HJ paid for on AC PCARD, Mileage, B, L, I

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Tsawwassen
To
Swartz Bay



Suite 500 - 1321 Blanshard Street
Victoria BC Canada V8W 0B7

LANE 45

RECEIPT - PLEASE RETAIN

PURCHASE 2020/03/01

1	Adult	17.20
---	-------	-------

Total

Government Financial Information	17.20
----------------------------------	-------

17.20

01 APPROVED - THANK YOU 027

CHANGE DUE

0.00

CARDHOLDER COPY
TSA 01 Mar 2020 17:47:07



1007087 480120

SEE REVERSE SIDE OF TICKET



Government Financial Information

Reservation Confirmation

Your reservation is now confirmed

Reservation Number:

*All charges and payments appear in: CAD

Passenger

Name	Total Charges	GST	Total Amount	Total Payments	Balance Due
ROBINSON, SELINA	\$733.28	\$36.70	\$769.98	\$769.98	\$0.00

Additional Passengers

HENRY, MOLLY

Flight Itinerary

Leg	Flight Number	Date	Departure	Arrival	Aircraft	Status
1	8P551	16 Mar 2020	08:15 - VANCOUVER - SOUTH	09:25 - WILLIAMS LAKE	BEECH 1900	CONFIRMED
2	8P562	16 Mar 2020	19:25 - WILLIAMS LAKE	20:35 - VANCOUVER - SOUTH	BEECH 1900	CONFIRMED

8P flight numbers operated by Pacific Coastal Airlines.
Aircraft type and schedule subject to change without notice.

Purchase Summary

Leg	Passenger	Description	Amount	GST	Total
1	ROBINSON, SELINA	AIF - YVR	\$5.00	\$0.25	\$5.25
1	ROBINSON, SELINA	BRAVO FARE	\$120.00	\$6.00	\$126.00
1	ROBINSON, SELINA	Security Surcharge	\$7.12	\$0.36	\$7.48
1	ROBINSON, SELINA	Fuel Surcharge	\$14.00	\$0.70	\$14.70
1	ROBINSON, SELINA	Nav Canada Fee	\$13.00	\$0.65	\$13.65
1	ROBINSON, SELINA	Carbon Surcharge	\$7.70	\$0.39	\$8.09
2	ROBINSON, SELINA	BRAVO FARE	\$158.00	\$7.90	\$165.90
2	ROBINSON, SELINA	Security Surcharge	\$7.12	\$0.36	\$7.48
2	ROBINSON, SELINA	Fuel Surcharge	\$14.00	\$0.70	\$14.70
2	ROBINSON, SELINA	Nav Canada Fee	\$13.00	\$0.65	\$13.65
2	ROBINSON, SELINA	Carbon Surcharge	\$7.70	\$0.39	\$8.09
1	HENRY, MOLLY	AIF - YVR	\$5.00	\$0.25	\$5.25
1	HENRY, MOLLY	BRAVO FARE	\$120.00	\$6.00	\$126.00
1	HENRY, MOLLY	Security Surcharge	\$7.12	\$0.36	\$7.48
1	HENRY, MOLLY	Fuel Surcharge	\$14.00	\$0.70	\$14.70
1	HENRY, MOLLY	Nav Canada Fee	\$13.00	\$0.65	\$13.65
1	HENRY, MOLLY	Carbon Surcharge	\$7.70	\$0.39	\$8.09
2	HENRY, MOLLY	BRAVO FARE	\$158.00	\$7.90	\$165.90
2	HENRY, MOLLY	Security Surcharge	\$7.12	\$0.36	\$7.48
2	HENRY, MOLLY	Fuel Surcharge	\$14.00	\$0.70	\$14.70
2	HENRY, MOLLY	Nav Canada Fee	\$13.00	\$0.65	\$13.65
2	HENRY, MOLLY	Carbon Surcharge	\$7.70	\$0.39	\$8.09
Total			\$733.28	\$36.70	\$769.98

366.64 + 18.35 GST=384.99 PER PASSENGER

White, Christine MAH:EX

From: Passenger Services <PassengerServices@helijet.com>
Sent: February 2, 2020 12:57 PM
To: White, Christine MAH:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information**Account**

Customer #

Government Financial Information

Name

Selina Robinson

Company

Municipal Affairs & Housing

Booking

Government Financial Information

Sunday, February 2, 2020

Invoice #501139

907

FARE-ZNA-OffPeak_2019

\$132.38

13:30 Vancouver Harbour (Downtown)

+ GST

✓ \$6.62

13:50 Nanaimo Harbour (Downtown) ✓

Billing

\$132.38

20 minutes

Taxes

\$6.62

Confirmed**Grand Total****\$139.00****1 Passengers - Off-Peak****Mastercard**

✓ \$139.00

Selina Robinson, Female ✓

Date / Time

February 2, 2020 @ 12:57:03 PM

Summary

Government Financial Information

Add to Calendar

Expiration

White, Christine MAH:EX

From: Passenger Services <PassengerServices@helijet.com>
Sent: February 5, 2020 5:40 PM
To: White, Christine MAH:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information**Account**

Customer #

Government Financial Information

Name

Selina Robinson

Company

Municipal Affairs & Housing

Booking

Government Financial Information

Wednesday, February 5, 2020

Invoice #501140

730

FARE-YWH-FULL_2020

\$357.14

18:45 Victoria Harbour (Downtown) ✓

+ GST

✓ \$17.86

19:20 Vancouver Harbour (Downtown)

Billing

\$357.14

35 minutes

Taxes

\$17.86

Grand Total**\$375.00****Confirmed****1 Passengers - Full-Fare**

Mastercard

\$375.00

Selina Robinson, Female ✓

Date / Time

February 5, 2020 @ 5:38:07 PM

Government Financial Information

Summary

Add to Calendar

Expiration

PCARD 5701 MTVNC RESERVATION FEE

MSR






Your reservation has been completed!

Thank you for reserving online with BC Ferries. A copy of this reservation has also been emailed to you.

Need Help? Call Customer Care at:

1-888-223-3779

RESERVATION	DEPARTS	TIME / DATE	ARRIVES
Personal Information	 VANCOUVER Tsawwassen Terminal	5:00 PM Monday February 10	VICTORIA Swartz Bay Terminal
VEHICLE Standard vehicle under 7Ft (2.13m) high	FARE INFORMATION		
VESSEL <u>Spirit of Vancouver Island</u>	20' Standard vehicle under 7Ft (2.13m) high		\$57.50
DEPART Tsawwassen 5:00 PM Mon Feb 10 2020	1 12 yrs+		\$17.20
ARRIVE Swartz Bay 6:35 PM Mon Feb 10 2020	1 Reservation Fee *		\$17.00
Total for this sailing			\$91.70
 B200202361			Due at terminal: \$74.70 vehicle & passenger fares
			 Paid: \$17.00 reservation fee

Vehicle and Passenger fares will be collected at the terminal

Still unsure who is travelling with you? You can still add and pay for passengers at the terminal.

Total Paid: \$17.00
reservation fee



We accept Visa, Mastercard and American Express. **Debit is not accepted at this time.**
Due to vessel substitutions vessel amenities cannot be guaranteed.

Arrive at the terminal 30-60 minutes before departure



Reservation Check-In Opens

Check-in opens 60 minutes prior to departure. Depending on schedules, you may not be able to check-in if you arrive more than 60 minutes early.

Reservation Check-In Closed

Reservation check-in must occur 30 minutes prior to scheduled departure. If not checked in by this time, the reservation will not be valid and you will travel standby (on next available sailing). Your reservation fee will not be refunded.

What you need to redeem your reservation

The ticket agent will ask for your reservation number or phone number used to make the booking.

Terms and Conditions

All reservations are booked for one vehicle and one driver.

Reservation fees and change fees are non-refundable.

Reservations will not be honoured and travel will revert to a first-come, first-served basis if you:

- arrive after the reservation check-in has closed, 30 minutes prior to the scheduled departure;
- arrive before the reservation check-in has opened, more than 60 minutes prior to the scheduled departure.

A reservation will only be honoured for the specific sailing you reserve and is valid only for the type and length of vehicle specified. If your reserved vehicle length differs by more than 5 feet (1.5 metres) at check-in, your reservation will not be honoured.

Vehicle length adjustments, sailing date and time changes can be made by accessing your account on line or by contacting our Customer Service Centre at 1-888-223-3779 in Canada and the USA, or 1-250-386-3431 outside Canada and the USA, on weekdays between 7:00 am and 8:00 pm and on weekends between 8:00 am and 6:00 pm Pacific Time.

Closed Vehicle Deck Access

In accordance with Transport Canada safety regulations, every passenger shall keep off a closed vehicle deck on a ferry that is underway. A 'closed vehicle deck' is a space that is enclosed at both ends with limited side openings.

Sailing Cancellations

If you check-in for your reservation and the sailing is cancelled, we will make every effort to load you on the next available sailing. Customers with a reservation on the next scheduled departure will be loaded in advance of customers from the cancelled sailing. If we are unable to load you on the next available sailing, travel will revert to a first-come, first-served basis. If you choose not to travel, your fares will be fully refunded.

If your sailing is cancelled before you check-in, your reservation will be cancelled, your reservation fee will be refunded, and travel will revert to a first-come, first-served basis.

* Reservation and Change Fees

- \$10.00 reservation fee is applied to bookings made 7 days or more in advance of travel
- \$17.00 reservation fee is applied to bookings made less than 7 days up to day before travel
- \$21.00 reservation fee is applied to bookings made for same day travel
- \$5.00 change fee is incurred each time you make a change to your reservation date, time or sailing

Smoke-Free Environment

To support the health and wellness of our customers and employees, BC Ferries vessels and terminal properties will be smoke and vape-free environments as of January 22, 2018.

White, Christine MAH:EX

From: Passenger Services <PassengerServices@helijet.com>
Sent: February 13, 2020 5:32 PM
To: White, Christine MAH:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information**Account**

Customer #

Government Financial Information

Name

Selina Robinson

Company

Municipal Affairs & Housing

Booking

Government Financial Information

Thursday, February 13, 2020

Invoice #476821

858**18:40 Victoria Harbour (Downtown)****19:15 Vancouver Harbour (Downtown)**

FARE-YWH-FULL_Winter2019

\$333.33

+ GST

\$16.67

Billing

\$333.33

35 minutes

Taxes

\$16.67

Confirmed**Grand Total****\$350.00****1 Passengers - Full-Fare****Selina Robinson, Female**

Mastercard

\$350.00

Date / Time

February 13, 2020 @ 5:01:42 PM

Government Financial Information

Summary

Expiration

Add to Calendar

White, Christine MAH:EX

From: Passenger Services <PassengerServices@helijet.com>
Sent: February 17, 2020 5:01 PM
To: White, Christine MAH:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information**Account**

Customer #

Government Financial Information

Name

Selina Robinson

Company

Municipal Affairs & Housing

Booking

Government Financial Information

Monday, February 17, 2020

Invoice #476823

789

FARE-YWH-OffPeak_Winter2019

\$238.09

17:30 Vancouver Harbour (Downtown)

+ GST



\$11.90

18:05 Victoria Harbour (Downtown)

Billing

\$238.09

35 minutes

Taxes

\$11.90

Confirmed**Grand Total****\$249.99****1 Passengers - Off-Peak**

Mastercard



\$249.99

Selina Robinson, Female

Date / Time

February 17, 2020 @ 5:00:43 PM

Summary

Government Financial Information

Add to Calendar

Expiration

White, Christine MAH:EX

From: Passenger Services <PassengerServices@helijet.com>
Sent: March 6, 2020 12:01 PM
To: White, Christine MAH:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information**Account**

Customer #

Government Financial Information

Name

Selina Robinson

Company

Municipal Affairs & Housing

Booking

Government Financial Information

Thursday, February 20, 2020

Invoice #476827

858**18:40 Victoria Harbour (Downtown) ✓****19:15 Vancouver Harbour (Downtown)**

FARE-YWH-FULL_Winter2019

\$333.33

+ GST

✓ \$16.67

Billing

\$333.33

35 minutes

Taxes

\$16.67

Confirmed**Grand Total****\$350.00****1 Passengers - Full-Fare****Selina Robinson, Female ✓**

Mastercard

✓ \$350.00

Date / Time

February 20, 2020 @ 6:13:29 PM

Summary

Government Financial Information

Expiration

Add to Calendar

White, Christine MAH:EX

From: Passenger Services <PassengerServices@helijet.com>
Sent: February 28, 2020 1:41 PM
To: White, Christine MAH:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information**Account**

Customer #

Government Financial Information

Name

Selina Robinson

Company

Municipal Affairs & Housing

Booking

Government Financial Information

Sunday, February 23, 2020

Invoice #476828

789**17:30 Vancouver Harbour (Downtown)** ✓**18:05 Victoria Harbour (Downtown)** ✓

FARE-YWH-OffPeak_Winter2019

\$238.09

+ GST

\$11.90

Billing

\$238.09

35 minutes

Taxes

\$11.90

Grand Total**\$249.99****Confirmed****1 Passengers - Off-Peak****Selina Robinson, Female** ✓

Mastercard

✓ \$249.99

Date / Time

February 23, 2020 @ 4:47:36 PM

Summary

Government Financial Information

Expiration

Add to Calendar

White, Christine MAH:EX

From: Passenger Services <PassengerServices@helijet.com>
Sent: February 27, 2020 5:08 PM
To: White, Christine MAH:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information**Account**

Customer #

Government Financial Information

Name

Selina Robinson

Company

Municipal Affairs & Housing

Booking

Government Financial Information

Thursday, February 27, 2020

Invoice #476830

730

FARE-YWH-FULL_2020

\$357.14

19:00 Victoria Harbour (Downtown) ✓

+ GST

✓ \$17.86

19:35 Vancouver Harbour (Downtown)

Billing

\$357.14

35 minutes

Taxes

\$17.86

Confirmed**Grand Total****\$375.00****1 Passengers - Full-Fare**

Mastercard

✓ \$375.00

Selina Robinson, Female ✓

Date / Time

February 27, 2020 @ 5:07:52 PM

Summary

Government Financial Information

Add to Calendar

Expiration

White, Christine MAH:EX

From: Passenger Services <PassengerServices@helijet.com>
Sent: March 6, 2020 9:52 AM
To: White, Christine MAH:EX
Subject: Thank you for choosing to take off with Helijet!



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

Customer Information

Account

Customer #

Government Financial Information

Name

Selina Robinson

Company

Municipal Affairs & Housing

Booking

Government Financial Information

Sunday, March 1, 2020

Invoice #476832

789

FARE-YWH-OffPeak_Winter2019

\$238.09

17:30 Vancouver Harbour (Downtown)

FARE-YWH-OffPeak_Winter2019

(\$238.09)

18:05 Victoria Harbour (Downtown)

+ GST

\$0.00

35 minutes

Mastercard

\$249.99

Cancelled

Date / Time

March 1, 2020 @ 4:43:55 PM

Summary

Government Financial Information

Expiration

Authorization

1 Passengers - Off-Peak

Selina Robinson, Female

Add to Calendar

Mastercard

(\$249.99)

Date / Time

March 1, 2020 @ 5:05:44 PM

Summary

Government Financial Information

Expiration

Authorization

Fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations
(additional cancellation fees may apply)

THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention. If you are denied boarding, your flight is cancelled or delayed for at least two hours, or your baggage is lost or damaged, you may be entitled to certain standards of treatment and compensation under the Air Passenger Protection Regulations. For more information about your passenger rights please contact your air carrier or visit the Canadian Transportation Agency's website.

GST#:

R102320165

Passenger Travel Information:

For detailed Travel Information visit helijet.com or call Helijet Reservations 1.800.665.4354

Payment:

Credit Card is required at time of booking to hold reservations, and will be charged in-full at time of check-in, or if change/cancellation or no-show fee applies.

Passenger Check-in:

Passengers are required to check-in at least 20 minutes prior to scheduled flight departure time. When flight boarding commences, seats will be forfeited & any onward/return flights may be cancelled.

Changes/Cancellations & No Show Penalty:

Unless otherwise stated, all fares may be cancelled, changed and refunded up to 5pm the day prior to departure, at no charge. All same-day bookings are non-refundable.

After 5pm, all next-day travel is non-refundable and only changeable with a \$50 change fee; a fare upgrade may be required. On the day of travel, changes must be made at least 1 hour prior to departure or the cancellation fee, equal to the value of the one-way travel, will apply. Failure to check in prior to departure