

## Minister's Quarterly Travel Expense Summary

**Name:** Honourable Selina Robinson

**Quarter:** 2020 Oct to Dec

**Portfolio:** Municipal Affairs & Housing

Travel expense summary (amount paid this quarter):

In Province Flights: \$ 446.67

Other Travel in Province: \$ 276.81

Out of Country Travel: \$ -

Out of Province Travel: \$ -

Total travel expenses paid this quarter: \$ 723.48

Travel expenses fiscal year-to-date: \$ 4,287.83



500-1321 Blanshard Street  
Victoria, BC V8W 0B7

Toll Free: 1-888-BC FERRY (1-888-223-3779)  
Direct: (250) 386-3431

If you have any questions please call toll free: 1-888-223-3779

GST Number: 894623206RT0001



Booking Reference: Personal Information

Date Issued: 14/SEP/2020 16:17:03

Booked by: BC FERRIES WEBSITE

#### Booking Confirmation

**Booking Holder:** Christine White

Phone: Personal Information

Provide Booking Reference Number to Ticket Agent

Customer Number Personal Information

Page 1 of 3

Departs	Time / Date	Arrives	Time / Date
✓ <b>Swartz Bay, Victoria</b>	<b>16:00</b>	<b>Tsawwassen</b>	<b>17:35</b>
Vancouver Island	18/Sep/2020	Metro Vancouver	18/Sep/2020

**Vehicle** UNDER HEIGHT PASSENGER VEHICLE

**Ferry** Coastal Celebration

The sailing you have selected is a direct sailing.

Swartz Bay, Victoria - Tsawwassen

**Fare Type** STANDARD

#### Fare Information

		Price
20'	UNDER HEIGHT PASSENGER VEHICLE	\$57.50
	FUEL REBATE	-\$0.90
✓ 1	ADULT/YOUTH	\$17.20
	FUEL REBATE	-\$0.30
	Reservation Fee	\$17.00

**Products and Fees:** \$90.50

**Amount Paid:** ✓ \$17.00

**Due at Terminal:** \$73.50

The Canada Revenue Agency (CRA) and Province of British Columbia regard the supply of ferry services as GST and PST exempt. BC Ferries charges 5% GST to customers as required under the applicable legislation on ancillary services such as cabin rentals, specialty lounges, food and retail services.



## Control No.

E133339

<b>Name</b>	<b>Employee ID</b>	<b>Phone Number</b>
Robinson, Selina	Personal Information	(250) 356-3057
<b>Client Organization</b>	<b>Job Title</b>	<b>Travel Group Code</b>
Municipal Affairs and Housing F NANCE	M NISTER	4

5. Date Completed 2020/12/15	6. Fiscal Year 2021	7. Special Cheque Issue EFT	8. Cheque Stub Information
Type of Travel In Province	14. Reason for Travel Ministerial/Cap/Constit	Headquarters Coquitlam	

**12. Mailing Address for Cheque**  
Room 153 Parliament Buildings Victoria, BC V8V 1X4

16. Travel Dates	17. Places Travelled			18. <sup>55 KMS</sup> Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Cost		Cost	Describe
2020										
12/06	Van-Vict-Heli QT	1500	2000	31	17.05		36.00 <sup>CCA</sup>			
12/07	Victoria	0700	2359		0.00		61.00 <sup>---</sup>			
12/08	Victoria	0700	2359		0.00		61.00 <sup>---</sup>			
12/09	Victoria	0700	2359		0.00		61.00 <sup>---</sup>			
12/10	Victoria	0700	2359		0.00		61.00 <sup>---</sup>			
12/11	Vict-Van-Heli QT	0700	1600	31	17.05		39.50 <sup>---</sup>			

	36.	37.	38.	39.	40.	Claim Total
TOTALS OF COLUMNS	\$ 34.10	\$ 0.00	\$ 319.50	\$ 0.00	\$ 0.00	\$ 353.60

48.	022 Client Code 060 <del>060</del> 060 060	49.	Resp. 32001 32001	50.	Service Line — 32000-34000 34000	51.	STOB 5750 5701	52.	Project 32— 55MTVNC CCA 32MTVNC	45.	Supplier Code Government Financial Information	Amount \$ 319.50 — \$ 353.60 \$ 34.10
-----	---	-----	-------------------------	-----	--	-----	----------------------	-----	---------------------------------------	-----	--	---

Less Travel Advance

[illegible]

<b>45. Employee Signature (See Audit Trail)</b> - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party	<b>Print Name</b>	<b>Date Signed</b>
--	-------------------	--------------------

<b>56. Spending Authority Signature (See Audit Trail)</b> - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.	<b>Print Name</b>	<b>Date Signed</b>
--	-------------------	--------------------

57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act	Print Name	Date Signed
---	------------	-------------

## Notes for Travel Voucher (Restricted Use) E133339 for Robinson, Selina

1 note(s) returned.

Created On	Author	Note
2020/12/21 12:20:04	Reid, Heidi Security Concern Heidi.Reid@gov.bc.ca	To attend meetings and Session & TBoard @ VCO on Dec 11th Dec 6 - Mileage from home to Helijet - (31 kms - \$17.05) Helijet from Vanc to Victoria - invoiced to p/card & Dinner @ \$36.00 Dec 7 - p/diem @ \$61.00 Dec 8 - p/diem @ \$61.00 Dec 9 - p/diem @ \$61.00 Dec 10 - p/diem @ \$61.00 Dec 11 - Helijet from Victoria to Vanc - invoiced to p/card Mileage from Helijet to home - (31 kms - \$17.05) & breakfast/lunch p/diem @ \$39.50

Production \*\*\* Copyright © Government of British Columbia



Where ideas work

# Travel Voucher (Restricted Use)

Control No.

E133355

**Freedom of Information and Protection of Privacy:** The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

<b>Name</b> Robinson, Selina				<b>Employee ID</b> Personal Information		<b>Phone Number</b> (250) 356-3057	
<b>Client Organization</b> Municipal Affairs and Housing				<b>Job Title</b> MINISTER		<b>Travel Group Code</b> 4	
<b>5. Date Completed</b> 2020/12/21		<b>6. Fiscal Year</b> 2021		<b>7. Special Cheque Issue</b> EFT		<b>8. Cheque Stub Information</b>	
<b>Type of Travel</b> In Province		<b>14. Reason for Travel</b> Min/Cap/Constit				<b>Headquarters</b> Coquitlam	
<b>12. Mailing Address for Cheque</b> Room 153 Parliament Buildings Victoria, BC V8V 1X4							
<b>16. Travel Dates</b>	<b>17. Places Travelled</b>			<b>18. .55 kms Personal Vehicle Use</b>		<b>19. Other Transport Costs</b>	<b>20. &amp; 21. Meals</b>
	<b>Destination</b>	<b>Start</b>	<b>End</b>	<b>Km</b>	<b>Cost</b>		<b>Cost</b>
2020	Coquitlam-Vict (Ferry)	1700	2359	81	44.55	73.50	
12/13	Victoria	0700	2359		0.00		61.00 CCA
12/14	Victoria	0700	2359		0.00		61.00
12/15	Victoria	0700	2359		0.00		61.00
12/16	Victoria	0700	2359		0.00		61.00
12/17	Vict-Coquitlam (Ferry)	0700	2210	81	44.55	73.50	61.00
<b>TOTALS OF COLUMNS</b>				<b>36.</b>	<b>37.</b>	<b>38.</b>	<b>39.</b>
				\$ 89.10	\$ 147.00	\$ 244.00	\$ 0.00
				<b>40.</b>	<b>Claim Total</b>		
				\$ 0.00	\$ 480.10		
<b>48. Client Code</b>	<b>49. Resp.</b>	<b>50. Service Line</b>	<b>51. STOB</b>	<b>52. Project</b>		<b>45. Supplier Code</b>	
022	32001	-32000 34000	5750	32-55MTVNC CCA		Personal Information	
060	32001	34000	5701	32MTVNC			
060							
060							
<b>Less Travel Advance</b>							
060							
<b>AMOUNT DUE TO EMPLOYEE</b>						<b>54.</b>	
						\$ 480.10	
<b>45. Employee Signature (See Audit Trail)</b>				<b>Print Name</b>		<b>Date Signed</b>	
- Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party.							
<b>56. Spending Authority Signature (See Audit Trail)</b>				<b>Print Name</b>		<b>Date Signed</b>	
- Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies.							
<b>57. Payment Authority Signature (See Audit Trail)</b>				<b>Print Name</b>		<b>Date Signed</b>	
- Requisition for payment pursuant to section 32 of the Financial Administration Act.							

## Notes for Travel Voucher (Restricted Use) E133355 for Robinson, Selina

1 note(s) returned.

Created On	Author	Note
2020/12/21 12:09:53	Reid, Heidi Security Concern Heidi.Reid@gov.bc.ca	To attend meetings as well as Session Dec 13 - Coquitlam (home) to Victoria - 81 kms (\$44.55) & ferry @ 73.50 Dec 14 - All day p/diem @ \$61 Dec 15 - All day p/diem @ \$61 Dec 16 - All day p/diem @ \$61 Dec 17 - Victoria to Coquitlam(home) - 81 kms (\$44.55) & ferry @ 73.50

Production \*\*\* Copyright © Government of British Columbia

Tsawwassen  
To  
Swartz Bay  
**BC Ferries**

Suite 500 - 1321 Blanshard Street  
Victoria BC Canada V8W 0B7

**LANE 40**

RECEIPT - PLEASE RETAIN

**PURCHASE 2020/12/13**

✓ 20'	Undersize Vehi	57.50
✓ 1	Adult	17.20
	Fuel Rebate	1.20-

Total	73.50
-------	-------

Government Financial Information

73.50 ✓

AUTH 032601 66307719 0010014140 H

VISA CREDIT

0000000031010 / 0000000000 /

NO SIGNATURE TRANSACTION

01 APPROVED - THANK YOU 027

CHANGE DUE	0.00
------------	------

\*\*\*CARDHOLDER COPY\*\*\*

TSA 13 Dec 2020 18:14:41



1007097 521844  
89092  
SEE REVERSE SIDE OF TICKET



To  
Tsawwassen  
**BC Ferries**  
Suite 500 - 1321 Blanshard Street  
Victoria BC Canada V8W 0B7

**LANE 05**

RECEIPT - PLEASE RETAIN

**PURCHASE 2020/12/17** ✓

✓ 1	Adult	17.20
20'	Undersize Vehi	57.50
	Fuel Rebate	1.20-

**Total 73.50**

Government Financial Information

**73.50** ✓

AUTH 02507I 66307704 0010012560 H

VISA CREDIT

00000000031010 / 0000000000 /

NO SIGNATURE TRANSACTION

01 APPROVED - THANK YOU 027

**CHANGE DUE 0.00**

\*\*\*CARDHOLDER COPY\*\*\*

SWB 17 Dec 2020 16:17:50



1005030 064120

SEE REVERSE SIDE OF TICKET



**White, Christine MUNI:EX**

**From:** passengerservices@helijet.com  
**Sent:** December 22, 2020 3:11 PM  
**To:** White, Christine  
**Subject:** Thank you for choosing to take off with Helijet!

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

### Customer Information

#### Account

Customer #

Personal Information

Name

Selina Robinson

Company

Municipal Affairs & Housing

### Booking #

Personal Information

Wednesday, November 4, 2020

Invoice #

Personal Information

716

13:00 Victoria Harbour (Downtown)

13:35 Vancouver Harbour (Downtown)

35 minutes

Confirmed

1 Passengers - Sale

SALE - Seat Sale \$209

\$199.05

+ GST

\$9.95

Billing

\$199.05

Taxes

\$9.95

**Grand Total**

**\$209.00**

Mastercard

\$209.00

Selina Robinson, Female

Date / Time

November 4, 2020 @ 12:18:36 PM

Add to Calendar

Summary

Government Financial Information

Expiration

Authorization

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

COVID-19

All Flights Are Operated by Sikorsky S76 Helicopters with a 12 passenger capacity.

COVID-19 Safety Protocols including mandatory masks, temperature and health checks are in place.

Please read your confirmation for more COVID-19 information.

### **THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY**

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention. If you are denied boarding, your flight is cancelled or delayed for at least two hours, or your baggage is lost or damaged, you may be entitled to certain standards of treatment and compensation under the Air Passenger Protection Regulations. For more information about your passenger rights please contact your air carrier or visit the Canadian Transportation Agency's website.

GST#:

R102320165

### **COVID-19 Information:**

**For your ongoing safety and security, Helijet is pleased to participate in the Helicopter Association International COVID Clean Pledge and World Travel & Tourism Council's Safe Travels program to meet or exceed any applicable federal, provincial or municipal public health regulations. See in-terminal signage or [helijet.com](http://helijet.com) for Helijet's enhanced procedures and protocols.**

## White, Christine MUNI:EX

**From:** passengerservices@helijet.com  
**Sent:** November 4, 2020 7:20 AM  
**To:** White, Christine Security Concern  
**Subject:** Thank you for choosing to take off with Helijet!

**[EXTERNAL]** This email came from an external source. Only open attachments or links that you are expecting from a known sender.



Please review your reservation below.

If you have any questions or concerns regarding your reservation please call us at Helijet Reservations 1.800.665.4354.

We look forward to welcoming you aboard your flight soon!

### Customer Information

#### Account

Customer #

Personal Information

Name

Selina Robinson

Company

Municipal Affairs & Housing

### Booking #

Personal Information

Wednesday, November 4, 2020

703

07:55 Vancouver Harbour (Downtown)

08:30 Victoria Harbour (Downtown)

35 minutes

Confirmed

1 Passengers - Off-Peak

Personal  
Invoice # Information

FARE-YWH-OffPeak\_2020

+ GST

Billing

Taxes

Grand Total

Mastercard

\$247.62

\$12.38

\$247.62

\$12.38

**\$260.00**

\$260.00



Selina Robinson, Female

Date / Time

November 4, 2020 @ 7:19:07 AM

Add to Calendar

Summary

Government Financial Information

Expiration

Authorization

Helijet fares are fully Changeable / Refundable up to 5pm the day prior to departure.

After 5pm all next-day travel is non-refundable and only changeable for same-day travel. Any cancellations will result in a non-refundable cancellation fee equal to the value of the one-way travel.

Failure to change 1 hour prior or check-in 20 minutes prior to departure will also result in the cancellation of any onward and/or return reservations (additional cancellation fees may apply)

COVID-19

All Flights Are Operated by Sikorsky S76 Helicopters with a 12 passenger capacity.

COVID-19 Safety Protocols including mandatory masks, temperature and health checks are in place.

Please read your confirmation for more COVID-19 information.

### **THIS ITINERARY IS YOUR OFFICIAL TRAVEL DOCUMENT, PLEASE READ FULLY**

Carriage is subject to applicable tariffs, conditions of carriage and related regulations which are available at the Helijet International administration offices. Carriage here under is subject to the rules and limitations relating to the liability established by the Warsaw Convention. If you are denied boarding, your flight is cancelled or delayed for at least two hours, or your baggage is lost or damaged, you may be entitled to certain standards of treatment and compensation under the Air Passenger Protection Regulations. For more information about your passenger rights please contact your air carrier or visit the Canadian Transportation Agency's website.

GST#:

R102320165

### **COVID-19 Information:**

**For your ongoing safety and security, Helijet is pleased to participate in the Helicopter Association International COVID Clean Pledge and World Travel & Tourism Council's Safe Travels program to meet or exceed any applicable federal, provincial or municipal public health regulations. See in-terminal signage or [helijet.com](http://helijet.com) for Helijet's enhanced procedures and protocols.**