

Minister's Quarterly Travel Expense Summary

Name: Honourable Claire Trevena

Quarter: 2020 Oct to Dec

Portfolio: Transportation & Infrastructure

Travel expense summary (amount paid this quarter):

In Province Flights: \$ 241.91

Other Travel in Province: \$ 1,305.07

Out of Country Travel: \$ -

Out of Province Travel: \$ -

Total travel expenses paid this quarter: \$ 1,546.98

Travel expenses fiscal year-to-date: \$ 8,660.55

photo identification. For international flights, a valid passport book is required for all passengers, including infants.

If you have any questions regarding your reservation or wish to make any changes, please log into your account at harbourair.com or call one of our friendly customer service staff at 604.274.1277 or toll-free 1.800.665.0212.

Paying with a Prepaid Quick Ticket or On Account Quick Ticket? Quick Tickets must be presented at check-in or another mode of payment will be required.

Harbour Air Team

Customer Information

Account

HAS #

Government Financial Information

Name

Claire Trevena

Booking

Government Financial Information

Thursday, September 3, 2020

Flight #227

13:00 Vancouver Harbour / [Map](#)

13:35 Victoria Harbour / [Map](#)

35 minutes

KK- Confirmed

1 Passenger(s) - GoFlex

Claire Trevena, Female

[Add to Calendar](#)

Personal Information

Government Financial Information

Flight change charge
\$ 20.95 + 19.05 = 40.00
\$ 2.00 GST

TOTAL: 42.00

Air Transportation Charges

All Skeds : Go Flex Change/Cancellation Fee \$19.05

Sked 200 : (Pk) GO Flex \$191.40 flight + 20.95 for cancellation \$212.35

Taxes, Fees and Charges

All Skeds - Baggage : Checked Baggage Fee \$0.00

Sked 200 : Carbon Offset \$0.65

Sked 200 : VHFC Terminal Fee \$9.86

+ Goods and Services Tax \$12.09

Billing \$241.91

Taxes \$12.09

Grand Total \$254.00

Master Card Flight is \$212.00
GST \$ 10.09 TOTAL: 212.00 \$212.00

Date / Time September 3, 2020 @ 9:42:04 AM

Summary Government Financial Information



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E133260

Freedom of Information and Protection of Privacy: The personal information you are providing is collected for the purposes of travel expense administration and under the authority of the Financial Administration Act. The collection, use and disclosure of personal information is in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions regarding this collection, please contact your Ministry's Director/Manager of Information and Privacy.

| | | | | | | | | | | |
|---|-----------------------------|---|------------|---|-------------------------|--|----------------------------|--------------------------|------------------------------------|---------------------------------|
| Name Trevena, Claire | | | | Employee ID Personal Information Job Title MINISTER | | Phone Number (250) 387-1978 | | | | |
| Client Organization Transportation and Infrastructure | | | | | | Travel Group Code 4 | | | | |
| 5. Date Completed 2020/09/23 | | 6. Fiscal Year 2021 | | 7. Special Cheque Issue | | 8. Cheque Stub Information | | | | |
| Type of Travel In Province | | 14. Reason for Travel Ministerial | | | | Headquarters Victoria NORTH ISLAND | | | | |
| 12. Mailing Address for Cheque PO Box 9055 Stn Prov Govt Victoria, BC V8W 9E2 | | | | | | | | | | |
| 16. Travel Dates | 17. Places Travelled | | | 18. .55 KMS Personal Vehicle Use | | 19. Other Transport Costs | 20. & 21. Meals | 22. Lodging Costs | 20. & 21. Miscellaneous | |
| | Destination | Start | End | Km | Cost | | Cost | | Cost Describe | |
| 2020 | | | | | | | | | | |
| 09/13 | Quadra > Vic | 0800 | 1800 | 291 | 160.05 | | 36.00 CCA | | | |
| 09/14 | Vic | 0800 | 1800 | | 0.00 | | 61.00 " | | | |
| 09/15 | Vic | 0800 | 1800 | | 0.00 | | 61.00 " | | | |
| 09/16 | Vic | 0800 | 1800 | | 0.00 | | 48.50 " | | | |
| 09/17 | Vic | 0800 | 1800 | | 0.00 | | 61.00 " | | | |
| 09/18 | Vic > Quadra | 0800 | 1800 | 291 | 160.05 | | 39.50 " | | | |
| TOTALS OF COLUMNS | | | | | 36. \$ 320.10 | 37. \$ 0.00 | 38. \$ 307.00 | 39. \$ 0.00 | 40. \$ 0.00 | Claim Total \$ 627.10 |
| 48. Client Code | 49. Resp. | 50. Service Line | | 51. STOB | 52. Project | 45. Supplier Code | | Amount | | |
| 034 | 55001 | 60410 | | 570250 | 55 MTCCA | Personal Information | | \$ 307.00 - \$ 627.10 | | |
| 034 | 55001 | 60410 | | 5702 | 55MTVNC | | | \$ 320.10 | | |
| 034 | | | | | | | | | | |
| 034 | | | | | | | | | | |
| Less Travel Advance | | | | | | | | | | |
| 034 | | | | | | | | | | |
| AMOUNT DUE TO EMPLOYEE | | | | | | | | | 54. \$ 627.10 | |
| 45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party. | | | | | Print Name | | Date Signed | | | |
| 56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies. | | | | | Print Name | | Date Signed | | | |
| 57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act. | | | | | Print Name | | Date Signed | | | |

Notes for Travel Voucher (Restricted Use) E133260 for Trevena, Claire

1 note(s) returned.

| Created On | Author | Note |
|---------------------|------------------|--|
| 2020/09/23 11:35:33 | Security Concern | 09/13: Quadra to Vic, personal vehicle use @291KM, dinner 09/14: vic, per diem 09/15: vic, per diem 09/16: vic, lunch and dinner 09/17: vic, per diem 09/18: vic > Quadra, personal vehicle use @291KM, breakfast and lunch |

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TH21EXEPAL11



Where ideas work

Travel Voucher (Restricted Use)

Control No.

E133287

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| | | | | | | | | | |
|---|-----------------------------|---|--|---|-------------------------------|---|----------------------------|--------------------------|------------------------------------|
| Name Trevena, Claire | | | Employee ID Personal Information | | | Phone Number (250) 387-1978 | | | |
| Client Organization Transportation and Infrastructure | | | Job Title MINISTER | | | Travel Group Code 4 | | | |
| 5. Date Completed 2020/11/04 | | 6. Fiscal Year 2021 | | 7. Special Cheque Issue | | 8. Cheque Stub Information | | | |
| Type of Travel In Province | | 14. Reason for Travel Ministerial | | | | Headquarters Victoria NORTH SHORE | | | |
| 12. Mailing Address for Cheque PO Box 9055 Stn Prov Govt Victoria, BC V8W 9E2 | | | | | | | | | |
| 16. Travel Dates | 17. Places Travelled | | | 18. .55 KMS Personal Vehicle Use | | 19. Other Transport Costs | 20. & 21. Meals | 22. Lodging Costs | 20. & 21. Miscellaneous |
| 2020 | Destination | Start | End | Km | Cost | | Cost | | Cost |
| 11/02 | Quadra > Vic | 0900 | 1600 | 291 | 160.05 | | 36.00 CCA | | |
| 11/03 | Vic | 0900 | 1600 | | 0.00 | | 61.00 *** | | |
| 11/04 | Vic > Quadra | 0900 | 1600 | 291 | 160.05 | | 39.50 *** | | |
| TOTALS OF COLUMNS | | | | | 36. \$ 320.10 | 37. \$ 0.00 | 38. \$ 136.50 | 39. \$ 0.00 | 40. \$ 0.00 |
| | | | | | | | | | Claim Total \$ 456.60 |
| 48. Client Code | 49. Resp. | 50. Service Line | | 51. STOB | 52. Project | 45. Supplier Code | | Amount | |
| 034 | 55001 | 60410 | | 570250 | 55 MTCCA | Personal Information | | \$136.50 - \$ 456.60 | |
| 034 | 55001 | 60410 | | 5702 | 55MTVNC | | | \$ 320.10 | |
| 034 | | | | | | | | | |
| 034 | | | | | | | | | |
| Less Travel Advance | | | | | | | | | |
| 034 | | | | | | | | | |
| | | | | | AMOUNT DUE TO EMPLOYEE | | | | |
| | | | | | 54. \$ 456.60 | | | | |
| 45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party. | | | | | Print Name | | Date Signed | | |
| 56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies. | | | | | Print Name | | Date Signed | | |
| 57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act. | | | | | Print Name | | Date Signed | | |

FIN 10 (EFI-F0012 v2.6.1)

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Ministry Spending Authority ARCS 1240-20
Ministry Payment Authority ARCS 1050-06

Audited by PL Nov 19-20

Notes for Travel Voucher (Restricted Use) E133287 for Trevena, Claire

1 note(s) returned.

| Created On | Author | Note |
|---------------------|--|--|
| 2020/11/04 12:22:46 | Brewer, Lia Security Concern Leah.Waters@gov.bc.ca | 11/03: Quadra > Vic, personal vehicle use @291KM, dinner 11/04: Vic, per diem 11/05: Vic > Quadra, personal vehicle use @291KM, breakfast, lunch |

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Where ideas work

Travel Voucher (Restricted Use)

Control No.

E133325

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| | | | | | | | | | | | |
|---|---|--|---|---|---|---|---|--|------------------------------------|--|---------------------------------|
| Name Trevena, Claire | | | | Employee ID Personal Information | | | | Phone Number (250) 387-1978 | | | |
| Client Organization Transportation and Infrastructure | | | | Job Title Minister | | | | Travel Group Code 4 | | | |
| 5. Date Completed 2020/12/07 | | | 6. Fiscal Year 2021 | | 7. Special Cheque Issue | | | 8. Cheque Stub Information | | | |
| Type of Travel In Province | | | 14. Reason for Travel Ministerial Moving expenses | | | | | Headquarters Victoria | | | |
| 12. Mailing Address for Cheque PO Box 9055 Stn Prov Govt Victoria, BC V8W 9E2 | | | | | | | | | | | |
| 16. Travel Dates 2020 11/10 11/11 11/12 | 17. Places Travelled Destination Victoria Victoria Vic > Quadra Start 0800 0800 0800 End 1600 1600 1600 | | | 18. Personal Vehicle Use Km Cost 0.00 0.00 0.00 | | 19. Other Transport Costs 28.00 | 20. & 21. Meals Cost 61.00 CCA 61.00 CCA | | 22. Lodging Costs | 20. & 21. Miscellaneous Cost 689.07 Describe Car rental/Gas | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| TOTALS OF COLUMNS | | | | | | 36. \$ 0.00 | 37. \$ 28.00 | 38. \$ 122.00 | 39. \$ 0.00 | 40. \$ 689.07 | Claim Total \$ 839.07 |
| 48. Client Code 034 034 034 034 | | 49. Resp. 55001 55001 | 50. Service Line 60410 60410 | | 51. STOB 5702 5750 | 52. Project MTCCA55MTVNC 55MTCCA | | 45. Supplier Code Personal Information | | Amount \$ 717.07 - \$ 839.07 \$ 122.00 | |
| Less Travel Advance 034 | | | | | | | | | | | |
| | | | | | | AMOUNT DUE TO EMPLOYEE | | | | | 54. \$ 839.07 |
| 45. Employee Signature (See Audit Trail) - Certified this travel expense claim is a true statement of disbursements made and/or allowances to which I am entitled as a result of travel on government business as detailed above and for which I have not been and will not be reimbursed by any other party. | | | | | | Print Name | | | Date Signed | | |
| 56. Spending Authority Signature (See Audit Trail) - Certified correct pursuant to section 32 & 33 of the Financial Administration Act and related policies. | | | | | | Print Name | | | Date Signed | | |
| 57. Payment Authority Signature (See Audit Trail) - Requisition for payment pursuant to section 32 of the Financial Administration Act. | | | | | | Print Name | | | Date Signed | | |

Notes for Travel Voucher (Restricted Use) E133325 for Trevena, Claire

1 note(s) returned.

| Created On | Author | Note |
|---------------------|--|---|
| 2020/12/07 10:41:34 | Brewer, Lia Security Concern Leah.Waters@gov.bc.ca | 11/10: Victoria, per diem 11/11: Victoria, per diem 11/12: Victoria > Quadra, vehicle rental, gas, ferry |

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COLLECTING & REDEMPTING
PETRO-POINTS
IS FAST, FREE AND EASY

| POINTS COLLECTED | POINTS REDEEMED |
|------------------|-----------------|
| 01 | 01 |
| 02 | 02 |
| 03 | 03 |
| 04 | 04 |
| 05 | 05 |
| 06 | 06 |
| 07 | 07 |
| 08 | 08 |
| 09 | 09 |
| 10 | 10 |

PETRO-CANADA
435 ESPLANADE
LADYSMITH
BRITISH COLUMBIA
V9G1A6
(250)-245-8833

GST #: 119335453
PC026937: 016990201
PAYPOINT: 016990201
TERMINAL: 016990255
INVOICE NO: 039858

2020-11-11 11:28

PUMP 5
REGULAR
96.239L AT \$1.149/L

FUEL SALES \$ 110.58

GST INCLUDED \$5.27

TOTAL \$110.58

VISA \$110.58

TUBE - PURCHASE

WELCOME

Shell Canada
2574 SOUTH ISLAND HI
V9W 1C6
CAMPBELL RIVER, BC
(250) 923-4612

Bronze
PUMP NO. 01
LITRES 60.780
PRICE/L \$1.169
TOTAL FUEL \$71.05
TOTAL SALE \$71.05
VISA \$71.05

FUEL INCLUDES
GST - Fuel \$3.38
No. 137400032RT

OO APPROVED - THANK
YOU 001
APPROVAL NO. 017861
TERMINAL NO.
89470210
VERIFIED BY PIN

IMPORTANT
retain this copy for
your records

Government Financial Information

PreAuth Completion C

DATE: 2020/11/12
TIME: 10:45:00
INV No. 4702198696

VISA CREDIT
AID 400000000031010
TVR 3080008000
TSI 7300

Campbell River
To
Quadra Island



LANE 01

RECEIPT - PLEASE RETAIN

PURCHASE 2020/11/11

| | |
|----------------------|----------|
| 24' Oversize Vehic | 30.85 |
| 1 Adult | 8.90 |
| Personal Information | Personal |
| Fuel Rebate | 0.45- |
| 1 OS Savings | 7.55- |
| 1 Adult Savings | 3.75- |
| Total | 28.00 |
| Personal Information | 28.00 |
| CHANGE DUE | 0.00 |
| Today's Savings | 11.30 |

Stored Value
Savings:VEH & PASS Savings
Balance:\$55.95

CARDHOLDER COPY
CAM 11 Nov 2020 13:26:34



SEE REVERSE SIDE OF TICKET

BUDGET

RENTAL AGREEMENT NUMBER

Personal Information

YOUR INFORMATION

Customer Name:

TREVENA, CLAIRE

Method of Payment:

Government Financial Information

RECEIPT

YOUR VEHICLE INFORMATION

Budget Car Number: 35535500

Plate Number: BC NM7813

Total Driven: 558 KM

Odometer In: 28434 KM

Veh Grp Charged: XD

Veh Grp Rented: XD

Veh Description: WHI FORD ECONO.CUBE - GAS Moving Van

Fuel Reading: Out 8/8| In 8/8

YOUR RENTAL

Pickup Date/Time:

NOV 10,2020@10:46AM

Pickup Location:

2602 SOUTH ISLAND HIGHWAY
NO BVR / GDS / BUDGET.COM
CAMPBELL RIVER,BC,V9W 1C7,CA

Return Date/Time:

NOV 12,2020@10:50AM

Return Location:

2602 SOUTH ISLAND HIGHWAY
NO BVR / GDS / BUDGET.COM
CAMPBELL RIVER,BC,V9W 1C7,CA

YOUR VEHICLE CHARGES

MIN 1 DAY / MAX 28 DAY

| RATE CHART | FREE KILOMETERS | TIME AND KILOMETRES |
|---------------|--------------------|------------------------------|
| KMs: | Daily: 600 | 2 Ad'l Day @ 335.95 = 335.95 |
| HRLY: 19.95 | Weekly: 600 | Time and Kilometres: 335.95 |
| DAILY: 310.95 | | |
| AD DY: 25.00 | | |
| WKLY: 410.95 | | |
| MNTLY: .00 | | |

TAXABLE FEES

| | | |
|--------------------------------------|---|--------|
| 9.90% Concession Recovery Fee | + | 40.89 |
| VEH LIC FEE | + | 19.06 |
| Subtotal Charges: | | 395.90 |
| PST 7.000% | + | 27.71 |
| NON TAXABLE ITEMS | | |
| GST TAX 5.00 % | + | 22.69 |
| PASS VEH RENTAL TAX | + | 3.16 |
| Optional Services Total Non Taxable: | + | 57.98 |
| Your Total Charges: | | 507.44 |
| Prepayment | + | 0.00 |

NET CHARGES:

Your Total Due:

CAD 507.44

Fuel service: .2630 /MI 1.999 /Gal

0.00

YOUR OPTIONAL PRODUCTS/SERVICES

Damage responsibility is 500.00

Loss Damage Waiver:

28.99 /Per Day

Accepted

0 ADR 10.00/DY 70.00/WK MX 300.00

Optional Services Total Taxable:

Optional Services Total Non Taxable:

57.98

-----NOTICES-----BUDGET-----NOTICES-----BUDGET-----NOTICES-----BUDGET-----NOTICES-----

Thank you for renting with Budget.

If you have questions regarding this rental, call us at 250-923-4283.

Your vehicle was rented to you by 01289 .

Your vehicle was checked in by 01289 .