

## Minister's Quarterly Travel Expense Summary

**Name:** Honourable Doug Donaldson

**Quarter:** 2021 January to March

**Portfolio:** Forests, Lands, Nat Res Ops & Rural Dev

Travel expense summary (amount paid this quarter):

In Province Flights: \$ 248.12

Other Travel in Province: \$ 1,873.85

Out of Country Travel: \$ -

Out of Province Travel: \$ -

Total travel expenses paid this quarter: \$ 2,121.97

Travel expenses fiscal year-to-date: \$ 10,328.86



## Control No.

E133332

<b>Name</b>	<b>Employee ID</b>	<b>Phone Number</b>
Donaldson, Doug	Personal Information	(250) 387-6240
<b>Client Organization</b>	<b>Job Title</b>	<b>Travel Group Code</b>
Forests, Lands, Natural Resource Operations and Rural Dev	Minister	4

Type of Travel In Province	14. Reason for Travel Ministerial Business	Headquarters Hazelton
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16. Travel Dates	17. Places Travelled			18. Personal Vehicle Use		19. Other Transport Costs	20. & 21. Meals	22. Lodging Costs	20. & 21. Miscellaneous	
	Destination	Start	End	Km	Cost		Cost		Cost	Describe
2020										
11/30	Victoria- Kamloo	0700	2359	400	220.00	88.50 Person	61.00	172.84		
12/01	Kamloops to PG	0800	2359	525	288.75	I	61.00	167.04		
12/02	PG to Hazelton	0800	1300	445	244.75		39.50			

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1343.38

FIN 10 (EFI-F0012 v2.6.1)      Production \*\*\* Copyright © Government of British Columbia      Ministry Spending Authority ARCS 1240-20  
Ministry Payment Authority ARCS 1050-06

Audited 2021 Jan 22  
SLP

Nov 30-Victoria to Kamloops (part of journey home) Victoria to Kamloops 400km in personal vehicle. BC Ferries reservation/vehicle/passenger paid Personal Information debit. Overnight in Kamloops Hotel paid \$172.84 on Visa, Claimed Full day.

Dec 1- Drove Kamloops to PG 525km in personal vehicle. Overnight in Hotel paid \$167.04 on Visa. Claimed Full day.

Dec 2- Drove PG to Hazelton 445km in personal vehicle, claimed Bkfst, Lunch.



Swartz Bay  
To  
Tsawwassen



**LANE 14**

RECEIPT - PLEASE RETAIN

**PURCHASE 2020/11/30**  
**BOOKING-R0900**  
**REF#:**

Standard - Partially Prepaid

1	Reservation Pr	10.00
1	Res Change Fee	5.00
20'	Oversize Vehic	57.50
Adult		
	Fuel Rebate	

Personal  
Information

Personal Information

-17.20

**Total**

**Prepayment**

**Interac**

**CHEQU**

\*\*\*  
Government Financial Information

AUTH 003654 66307709 0010013720 C

INTERAC

A0000002771010 / 0000000000 / 6800

VERIFIED BY PIN

00 APPROVED - THANK YOU 001

**CHANGE DUE**

**0.00**

Personal Information

\*\*\*CARDHOLDER COPY\*\*\*

SWB 30 Nov 2020 08:22:56





Security Concern

Security Concern

Security Concern

Kamloops, BC

Security Concern

Name: **Doug Donaldson**  
Personal Information

Guest Name: **Doug Donaldson**  
Company: **Ministry Of Forests**

Arrival  
11/30/20

Departure  
12/1/20

Group:  
Bill To: **Donaldson, Doug**

Room

Security Concern

Attr:  
Personal Information

Date	Description	Voucher	Amount
11/30/20	DAILY FEDERAL GOVT RATES	Security ksgConcern	149.00
11/30/20	MRDT - 3%	ksg	4.47
11/30/20	Provincial Room Tax	ksg	11.92
11/30/20	GST	ksg	7.45
12/1/20	Visa	Security Concern Government Financial	-172.84
Balance:			0.00

Business Information  
GST/HST #:

	Total Tax
GST	\$7.45
MRDT - 3%	\$4.47
Provincial Room Tax	\$11.92
Total	\$23.84

Security Concern

TERM ID: E5531451

BATCH:  
SHIFT

Completion

INVT: 000240468

VISA

SECURITY CONCERN

Application Label: VISA CREDIT

AID: A000000031010

Government Financial

Information

Total: CAD\$ 172.8

APPROVED 002753  
000-00

01-Dec-20

08:34

CUSTOMER COPY

Security Concern

**Doug Donaldson**  
Personal Information

#: Doug Donaldson  
Mia  
Arrival 12/1/20  
Departure 12/2/20  
Room  
Donaldson, Doug  
Security Concern

Security Concern

Description	Voucher	Amount
BOOK DIRECT BONUS	pgs Security Concern	144.00
MRDT - 3%	pgs	4.32
Provincial Room Tax	pgs	11.52
GST	pgs	7.20
Visa	Security Concern Personal Information	-167.04
	<b>Balance:</b>	<b>0.00</b>

Business Information

	Total Tax
GST	\$7.20
MRDT - 3%	\$4.32
Provincial Room Tax	\$11.52
Total	\$23.04

Security Concern

**PRE AUTH COMPLETE**

Batch #: 094  
12/02/20  
Invoice #: 364099  
APPR CODE: 06674N  
VISA  
REF#: 00302602  
SEC: 094001001006  
08:58:21

Government  
ent  
Financial  
Informatio  
n  
**AMOUNT**  
\$167.04  
\*\*\*

00 - APPROVED - 000

Visa Credit  
AID: A0000000301010

Thank You  
Please Come Again  
CUSTOMER COPY

[Link to Invoice Coding Sheet completion instructions.](#)

PAYEE NAME <u>BANK OF MONTREAL</u>					* SUPPLIER # <u>2081565</u>		* SITE <u>001</u>	
CONTRACT/PO # _____		INVOICE DATE <u>27-JAN-2021</u> <small>DD-MMM-YYYY</small>		INVOICE # <u>CLRPREPAID-JAN2021</u>				
DATE INVOICE RECEIVED <u>27-JAN-2021</u> <small>DD-MMM-YYYY</small>		DATE GOODS/ SERVICES REC'D _____ <small>DD-MMM-YYYY</small>		RECEIPT # _____				
NAME &/OR ADDRESS OVERRIDE:					DESCRIPTION FOR CHEQUE STUB:  AP ADJUSTMENT - CLEAR PREPAID			

**DATE CHQ/EFT REQ'D**  
**(ONLY IF URGENT)** \_\_\_\_\_ DD-MMM-YYYY GL DATE (if applicable) \_\_\_\_\_ DD-MMM-YYYY PAY ALONE? YES ☐

**OFA STOB & ASSET # (if applicable) :** \_\_\_\_\_

AMOUNT (INCLUDING TAX)	PRE-TAX AMOUNT (EXCLUDING TAX)	PST AMOUNT	GST AMOUNT	TAX CODE <small>PST &amp; GST, GST, PST, GST Travel, Other</small>	CL	RESP	SERVICE LINE	STOB	PROJECT	NAME & SUPPLIER # if STOB 57
-582.14	-582.14				128	71000	40001	1890	7100000	
582.14	582.14				128	71000	40001	5702	7100000	DOUG DONALDSON Personal Informati
-204.12	204.12				128	71000	40001	1890	7100000	
204.12	204.12				128	71000	40001	5712	7100000	TIM RENNEBERG Personal Informati
-248.12	-248.12				128	71000	40001	1890	7100000	
248.12	248.12				128	71000	40001	5712	7100000	DOUG DONALDSON Personal Informati
<b>0.00</b>	<b>TOTAL</b>									

<p><b>* EXPENSE AUTHORITY (EA) INFORMATION:</b></p> <p>* <u>TIM RENNEBERG</u> EA PRINTED NAME</p> <p><b>* BRIEF PAYMENT DESCRIPTION FOR EA NOTIFICATION:</b> Note: This is also the line description displayed on GL detail reports.</p>	<p><b>* QUALIFIED RECEIVER (QR) CERTIFICATION:</b></p> <p>* <u>SAIJA POLDRUGOVAC</u> QR PRINTED NAME</p> <p>The goods provided or services delivered have been inspected or reviewed; and the goods or services were properly received and documentation to support the account has been verified (i.e., goods: as ordered, correct quantity and suitable quality; services: as contracted, appropriate deliverables and/or performance criteria met; or other conditions, if any, have been met).</p> <p>* <u>SLP</u> QR SIGNATURE</p>
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**ADDITIONAL INFORMATION OR INSTRUCTIONS:**

\_\_\_\_\_

\* Note: Fields with an asterisk do not need to be completed for iProcurement invoices.

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**AIR CANADA**

## Booking Confirmation

Government Financial  
Booking Reference: Information

Date of issue: 10 Feb, 2020

This is your official Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

**Data Protection Notice:** Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.



- Depart

Economy - Flex

Thursday  
02 Apr, 2020

19:05  
**Victoria**  
Victoria Int. (YYJ),  
British Columbia



19:35  
**Vancouver**  
Vancouver Int. (YVR),  
Terminal M

AC8078

0hr30  
Economy L  
Operated by: Air Canada Express -  
Jazz | De Havilland Dash 8-400  
Air Canada Bistro

Thursday  
02 Apr, 2020

21:00  
**Vancouver**  
Vancouver Int. (YVR),  
Terminal M



22:15  
**Prince George**  
(YXS),  
British Columbia

AC8213

1hr15  
Economy L  
Operated by: Air Canada Express -  
Jazz | De Havilland Dash 8-400  
Air Canada Bistro

## Passengers

**Douglas Grant Donaldson**

**Ticket number**  
0142127596276

Air Canada - Aeroplan  
Personal Information

**Seats**  
AC8078  
AC8213  
Personal  
Information



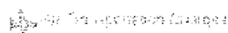
4



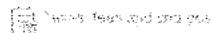
## Purchase summary

**MasterCard**  
Government Financial  
Information  
Amount paid: \$260.53  
**Tax information**  
GST no. 10009-2287 RT0001 \$12.41

1 adult



Base fare - Economy - Flex 214.00  
Surcharges 12.00



Air Travellers Security Charge - Canada 7.12  
Goods and Services Tax - Canada - 100092287 RT0001 12.41  
Airport Improvement Fee - Canada 15.00  
Total before options (per passenger) **\$260<sup>53</sup>**  
GRAND TOTAL (Canadian dollars) **\$260<sup>53</sup>**



## Check-in and boarding gate deadlines

Within Canada

**90**  
minutes

### Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

**45**  
minutes<sup>1</sup>

### Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

**15**  
minutes

### Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

# INVOICE

Smithers Airport

P.O. BOX 879

SMITHERS BC V0J 2N0

Phone: (250) 847-3664

Fax: (250) 847-2605



Customer Number :

Invoice Number :

Invoice Date : 01-Jan-2020

Customer P.O. No. :

Due Date : 01-Jan-2020

Personal Information

DONALDSON, DOUG

Personal Information

Product	Description	Quantity	Unit Price	Amount
ZAIR30	ANNUAL CAR PARKING Annual Vehicle Parking Licence - 1 stall	1.0000	776.1900	\$776.19

GST Registration Number : 108129818RT0001

Please make cheques payable to:  
Town of Smithers

Total Gross	\$776.19
GST	\$38.81
Total Invoice	\$815.00

Please return this portion with your payment

Customer Number

Personal Information

Customer Name

: DONALDSON, DOUG

Personal Information

Invoice Number

Personal Information

Invoice Date

: 01-Jan-2020

Invoice Amount

: \$815.00

Amount Paid

:

Personal Information

Smithers Airport

P.O. BOX 879

SMITHERS BC V0J 2N0

Pre-GST: 776.19/12=64.68

FY20 (3mth)=194.05

FY21 (9mth)=582.14

VISA from  
MDD